

Procurement Report for Warren County Local Development Corporation

Fiscal Year Ending: 12/31/2024

Run Date: 04/01/2025

Status: CERTIFIED

Certified Date : 04/01/2025

**Procurement Information:**

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	<a href="https://warrencountyny.gov/LDC">https://warrencountyny.gov/LDC</a>
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	EDC Warren County	<b>Address Line1</b>	11 SOUTH ST
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	Suite 201
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	GLENS FALLS
<b>Award Date</b>	1/1/2024	<b>State</b>	NY
<b>End Date</b>	12/31/2024	<b>Postal Code</b>	12801
<b>Fair Market Value</b>	\$50,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$50,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$50,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Professional service contract

<b>2. Vendor Name</b>	EFPR Group, CPAs PLLC	<b>Address Line1</b>	6390 Main St.
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	Suite 200
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	WILLIAMSVILLE
<b>Award Date</b>	1/1/2024	<b>State</b>	NY
<b>End Date</b>	12/31/2024	<b>Postal Code</b>	14221
<b>Fair Market Value</b>	\$10,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$8,700.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$8,700.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Audit services

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<b>3. Vendor Name</b>	Fitzgerald Morris Baker Firth PC	<b>Address Line1</b>	Fitzgerald Morris Baker Firth PC
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	68 Warren Street; PO Box 2017
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	GLENS FALLS
<b>Award Date</b>	8/18/2022	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12801
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$8,195.82	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$8,195.82	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	A Request for Quotes was sent out to all legal firms within a 50 mile radius. We received 3 proposals.

#### Additional Comments