

# WELCOME





**Employee Navigator Online Benefits Enrollment** 



# What's New this year?



- New online benefits enrollment and employee information website: Employee Navigator
- All employees must enroll in or decline benefits each year.
- Employees can no longer roll over benefits.

New Empire Blue Voluntary Vision plan!



 You will be notified via email to register.

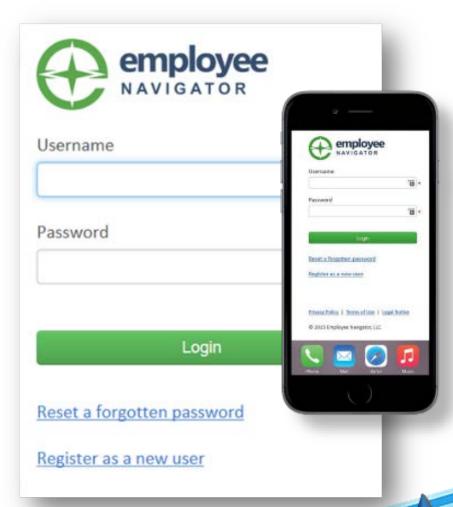
 Make sure your supervisor has your current email address.





# Welcome to Employee Navigator!

- All of the information you need for Benefits Enrollment – and beyond – is at your fingertips!
- Available anytime, 24/7/365
- Performs best with Google Chrome, Internet Explorer 11, or Firefox web browsers.
- Enrollment can be completed on a computer, tablet or Smartphone!





## Your **Employee Navigator Home Page**

- **Required Tasks**
- **Your Personal** Information
- Benefits Management
- **Required Tasks**
- Useful Information
- 6. News & **Articles**
- 7. For Your Information
- **HR Contact** Information



**PROFILE** 

**BENEFITS** 

**REQUIRED TAS** 

You have 1 required task to complete



#### Welcome, Jane

Warren County created this personalized Employee Navigator, HR, communications and employee benefits resources online system for its employees to help tie us all together and simplify part of our daily work lives. This is where you will come to stay in touch with company news; to see if you have any human resources related items to complete or to read over; to complete your benefits enrollment online if it is time to enroll or re-enroll in any of our benefits plans; and to find information on the benefits we offer and the ones you are enrolled in or are considering enrolling in.



**Profile** 

Update personal information









Required Tasks

Resou

Find other in

**Benefits** 

View and manage your benefits

Complete required company tasks

**News & Articles** 

Title	Posted
Events - SAVE THE DATES -Friday, 8/18/2017 & Friday, 12/15/2017	6/15/2017
Task Assignment - Review the Updated Employee Handbook effective 9/6/2017	5/21/2-17
June 2017 Privacy Notice	4/15/2017

For Your Information

2016-17 BSNENY EPO 5010 SBC

2016-17 BSNENY EPO 6310 SBC

🗷 2106-17 HRA DEDREIMB SBC

☑ JFA Notice of HIPAA Privacy Practices

#### Contacts

- Jackie Figueroa, SPHR, SHRM-SCP Human Resources Director **(**518) 761-6440
- Jennifer Howe, PHR, SHRM-CP Executive Assistant - HR

**518** (518) 761-6349

- Jaeger & Flynn

Warren County Support \$\(\cup (518) 373-0069 \text 280\)



# **Benefits Enrollment With Employee Navigator**



- Dental
- Vision
- Life
- Long-Term Disability
- Flexible Spending Account
- Dependent Care Spending Account

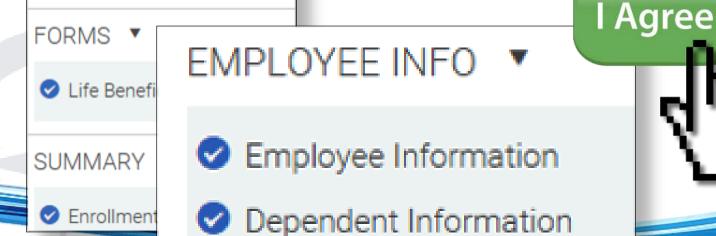
Welcome, David.

10 days left to complete your open enrollment.

C4 Start Benefits >

### **MAKE YOUR ELECTIONS**

- Confirm your Employee and Dependent Information
- Review Plan Information and Make your Elections
- Decline benefits you don't want





# Why Employee Navigator?

- Online makes the process work better for everyone.
- <u>All employees</u> will be required to use Employee Navigator for benefits enrollment.
- Computer access will be available for employees who need it.
- JFA and your HR team is here to help.





### Jackie Figueroa, SPHR, SHRM-SCP

Human Resources director 518-761-6440 figueroaj@warrencountyny.gov

#### Jennifer Howe, PHR, SHRM-CP

Executive Assistant – HR 518-761-6349 howejn@warrencountyny.gov

#### Jaeger & Flynn

Warren County Support 518-373-0069, x280 groupservice@jaegerflynn.com

