

Warren County Board of Supervisors

RESOLUTION NO. 517 OF 2018

RESOLUTION INTRODUCED BY SUPERVISORS LOEB, LEGGETT, SOKOL, HYDE, MAGOWAN, HOGAN, WILD, DRISCOLL AND VACANT

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND FOR GRANT FUNDING TO ADDRESS DIGITAL CONVERSION OF LONG TERM PAPER FILES FOR THE WARREN COUNTY CLERK'S OFFICE 2019/2020

WHEREAS, the Warren County Clerk has requested authorization to submit an application to the Local Government Records Management Improvement Fund (LGRMIF) for grant funding from the New York State Archives and Records Administration of the State Education Department to address digital conversion of long term paper files for Warren County, and

WHEREAS, Warren County has applied for and received grants from the LGRMIF in 1991 through 2010 and 2018 grant cycle for records management activities, and

WHEREAS, Warren County has been successful in its direction of all activities funded by the LGRMIF, and

WHEREAS, Warren County seeks to continue its records management improvement efforts and activities in ways that will benefit Warren County, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute and submit an application for LGRMIF grant funding to address digital conversion of long term paper files from the New York State Archives and Records Administration of the State Education Department under the direction of the Warren County Clerk's Office for the cycle of 2019-2020, and be it further

RESOLVED, that upon notification of the grant award, the Chairman of the Board of Supervisors be, and hereby is, authorized and directed to execute agreements on behalf of the County of Warren with the New York State Archives, Grants Administration and Support Unit, Local Government Records Bureau, Room 99B47, Cultural Education Center, Albany, New York 12230, for the receipt of grant funds in an

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amount not to exceed Seventy-Five Thousand Dollars (\$75,000) for a term commencing upon receipt of the grant award and terminating on June 30, 2020, in a form approved by the County Attorney, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute all related documents specific to the grant award, including but not limited to extension agreements and/or amendment agreements, and be it further

RESOLVED, that said grant agreement shall be deemed executory only to the extent of monies available to the County for the performance of the terms hereof and no liability on account thereof shall be incurred by the County beyond monies available to or appropriated by the County for the purpose of the grant agreement and that said grant agreement shall automatically terminate upon the termination of State or Federal funding available for such contract purposes.