

CERTIFICATE

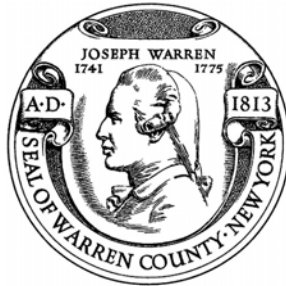
Pursuant to the provisions of Section 211, of the County Law, I, the undersigned Clerk of the Board of Supervisors of the County of Warren, State of New York, do hereby certify that the following volume contains a true record of the proceedings of the Board of Supervisors for the year 2024.

Amanda Allen,
Clerk



First Row Haley Gilligan, Nancy Turner, David Strainer, John Strough, Debra Runyon;
Second Row (left to right) Nathan Etu, Daniel Bruno, Vincent Crocitto, Eugene Merlino,
Amanda Allen; **Third Row** (left to right) Joshua Patchett, Michael Geraci, Kevin Bean, Kevin
Geraghty, Larry Elmen; **Fourth Row** (left to right) John Taflan, Ronald Conover, Bennet
Driscoll, Jr.; **Fifth Row** (left to right) John Maday Sr., Frank Thomas and Michael Wild

**PROCEEDINGS
of the
BOARD OF SUPERVISORS
WARREN COUNTY
2024 Part 1 of 2**



**KEVIN B. GERAGHTY, CHAIRMAN
TOWN OF WARRENSBURG**

AMANDA ALLEN, CLERK

**ORGANIZATION MEETING
TUESDAY, JANUARY 2, 2024**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:
<https://warrencountyny.gov/mma>

Warren County's YouTube Channel -

Part 1 - <https://www.youtube.com/watch?v=WE6kpiRo8rc>

Part 2 - <https://www.youtube.com/watch?v=OoFD8XwnFwM>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 11:00 a.m.

Board called to order by Amanda Allen, *Clerk of the Board of Supervisors*.

Salute to the flag was led by Supervisor Conover.

Roll was called and the following members were present:

Bolton	-Ronald F. Conover
Chester	-John Maday Sr.
City of Glens Falls	
Ward 1	-John Diamond
Ward 2	-Haley Gilligan
Ward 3	-Nancy Turner
Ward 4	-Daniel F. Bruno
Ward 5	-Bennett F. Driscoll Jr.
Hague	-Joshua Patchett
Horicon	-Michael Geraci, Sr.
Johnsburg	-Kevin M. Bean
Lake Luzerne	-Eugene J. Merlino
Queensbury	-John F. Strough
	-Michael Wild
	-Brad Magowan
	-David Strainer
	-Nathan Etu
Stony Creek	-Frank E. Thomas
Warrensburg	-Kevin B. Geraghty
<i>Town of Lake George Supervisor Dennis Dickinson - Absent</i>	
<i>Town of Thurman Supervisor Debra Runyon - Absent</i>	

Mrs. Allen advised the first order of business was to ask the members of the Board of Supervisors to stand and subscribe to their Oath of Office as administered by Carrie Black, Warren County Clerk.

Mrs. Allen advised the next order of business would be the selection of a Board Chair for 2024. She advised that any Board Member could be nominated for the Chair and a second to a nomination was not required. She added any person nominated could decline the nomination if they so choose. She informed the floor was now open to nominations for the Chair.

Supervisor Merlino nominated Supervisor Geraghty; Supervisor Geraci seconded the nomination.

Supervisor Diamond nominated Supervisor Magowan.

Supervisor Conover voiced his support of Supervisor Geraghty to serve as Chair of the Board in 2024.

Supervisor Magowan apprised he would like to have the opportunity to serve as Chair, indicating he looked forward to their support.

Mrs. Allen then once again called for any other nominations for Chair; there being none, Mrs. Allen advised they would proceed to a vote, which would be taken in a roll call

fashion, with each Supervisor indicating their choice when their name was called. She clarified the nominees for Chair were Supervisor Geraghty or Supervisor Magowan. Following the vote it was determined Supervisor Geraghty would serve as Chair, receiving 708 votes (*Supervisors Conover, Maday, Bruno, Driscoll, Patchett, Geraci, Bean, Merlino, Strough, Wild, Strainer, Etu, Thomas and Geraghty*) while Supervisor Magowan received 224 votes (*Supervisors Diamond, Gilligan, Turner and Magowan*); and 70 absent (*Supervisors Dickinson and Runyon*).

Chairman Geraghty subscribed to the Constitutional Oath, as administered by Ms. Black, following which a round of applause was given.

Chairman Geraghty voiced his appreciation for being selected as Chair of the Board for 2024, indicating he looked forward to working with everyone.

Proceeding with the agenda review, Chairman Geraghty called for the reading of resolutions. Mrs. Allen announced proposed Resolution Nos. 1-10 were distributed to the Board members on Monday, December 18, 2024 which met the requirements of the Open Meetings Law and were considered to be on the floor.

Chairman called for discussion on resolutions and requests for roll call votes and the following took place:

Supervisor Magowan spoke regarding proposed Resolution No. 1, *Adopting the Rules of the Board of Supervisors*, noting his concern with the Finance and Budget Committees being combined into one Committee.

Motion was made by Supervisor Diamond and seconded by Supervisor Magowan to amend proposed Resolution No. 1 of 2024, *Adopting the Rules of the Board of Supervisors*, to make the Finance & Budget Committees two separate Committees.

A discussion ensued during which supervisor Conover voiced his support of proposed Resolution No. 1 in its current form and Supervisor Magowan spoke in favor of the proposed amendment.

Further discussion ensued following which Supervisors Diamond and Magowan amended their motions to increase the number of the Committee members of the Finance & Budget Committee from seven members to nine instead of separating them into two Committees. A roll call vote was called for on the proposed amendment. Chairman Geraghty called the question and the motion to amend proposed Resolution No. 1, *Adopting the Rules of the Board of Supervisors*, as amended above was carried, with 821 voting in favor (*Supervisors Conover, Mayday, Diamond, Gilligan. Turner, Bruno, Driscoll, Patchett, Bean, Merlino, Strough, Magowan, Strainer, Etu, Thomas and Geraghty*); 111 opposed (*Supervisors Geraci and Wild*); and 70 absent (*Supervisors Dickinson and Runyon*).

Voting on resolutions occurred; Resolution Nos. 1-10 were approved as presented, with the exception of Resolution No. 1 which was amended from the floor.

RESOLUTION NO. 1 OF 2024

Resolution introduced by Chair

ADOPTING THE RULES OF THE BOARD OF SUPERVISORS

RESOLVED, that the Rules of the Board of Supervisors providing for the conduct of its meetings, committees of the Board of Supervisors and the exercise of its governmental functions are hereby adopted as set forth in Schedule "A", attached hereto, and be it further

RESOLVED, that said Rules as adopted shall be effective immediately and all Rules adopted in preceding years are hereby repealed.

SCHEDULE "A"

RULES OF THE BOARD OF SUPERVISORS

A. Organization Meeting of Board of Supervisors

1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the seventh day of the year, and the place and hour of such organization meeting. A total of 502 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 2 of 2023 (*enacted by Resolution No. 50 of 2023*), shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the Board, select one of their number Chair, who shall preside at such meeting and at all meetings during the year. As provided by Local Law No. 1 of 1968, the Chair shall appoint the Finance Chair who, in case of the absence, incapacity or inability of the Chair to act during the term, shall perform the functions, powers, and duties of the Chair, within the limits of statute.
2. In addition to the foregoing, the Board at the annual organization meeting may transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure by majority vote for the current year; other matters that the Chair wishes to bring before the meeting; and any such other and further business as may properly come before such meeting.

B. Regular Meetings of the Board of Supervisors

1. The Board shall convene in Regular Meeting at 10:00 o'clock in the forenoon on the third Friday of each month for the public meeting of the Board, unless a different time was scheduled during a previous meeting. The Regular Meetings for the year 2024 are scheduled as follows:
 - i) January 19, 2024
 - ii) February 16, 2024
 - iii) March 15, 2024
 - iv) April 19, 2024
 - v) May 17, 2024
 - vi) June 21, 2024
 - vii) July 19, 2024
 - viii) August 16, 2024
 - ix) September 20, 2024
 - x) October 18, 2024
 - xi) November 15, 2024
 - xii) December 20, 2024

The Board may also gather for bi-monthly workshop sessions to be called at the discretion of the Chair for the purpose of receiving presentations and/or training at which no action of the Board will be taken. Such workshop sessions will be subject to the requirements of the Open Meetings Law and shall be open to the public.

Regular Meetings shall be called to order as soon thereafter as a quorum is present. Regular Meetings of the Board may be adjourned by motion, without discussion, which is adopted by a majority vote of the membership present.

The Board shall convene in special meeting upon call of the Chair (or, if appropriate, the Finance Chair) or upon written request for a special meeting signed by a majority of the total membership of the Board. At the direction of the Chair (or Finance Chair) or upon receiving such a written request, notice in writing stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting or a member may waive the service of the notice for such meeting by a writing signed by them.

2. Business conducted at Regular Meetings of the Board shall be transacted in the following order:

10:00 A.M. Call to Order
 Salute to Flag
 Roll Call
 Motion to approve the Minutes of previous meeting,
 subject to correction by the Clerk of the Board
 Introduction and welcome to guests
 Privilege of the floor and public comment
 Report by Chair of the Board
 Reports by Committee Chairs
 Report of County Administrator
 Report of County Attorney
 Call for reading of communications
 Call for reading of resolutions
 Call for Recusals on resolutions
 Discussion/public comment on resolutions
 Requests for roll call votes
 Vote on resolutions
 Privilege of the floor and public comment
 Announcements
 Adjournment

3. All resolutions shall be in writing and filed with the Clerk before close of business on the Tuesday preceding the Regular Meeting on Friday of each month and at least three days prior to any adjourned or special meeting of the Board. The Clerk shall distribute all resolutions to the members of the Board of Supervisors and post same to the Warren County website on each Tuesday prior to a Regular Meeting and for any adjourned Regular Meeting or special meeting of the Board, 72 hours prior to the noticed time for such adjourned or special meeting when practicable, but no less than the time period proscribed by Public Officers Law Sec. 103(3).
4. All resolutions timely filed with the Clerk shall be considered by the Board at the next Regular Meeting, as set forth above. Any resolution timely filed with the Clerk, but not approved through the established Committee structure in advance of a Board meeting, shall require a majority vote of the Board to be considered during the Regular Meeting, aside from those resolutions which are considered to be administrative or procedural, or of an emergency nature and are authorized by the Board Chair, Standing Committee Chair, County Administrator, County Attorney and Clerk of the Board.

5. Any member of the Board may make a motion to Lay on the Table any resolution to enable the Board to lay the pending question aside temporarily when something else of immediate of emergency has arisen or when something else needs to be addressed before consideration of the pending question is resumed (*in accordance with Robert Rules of Order*). A majority vote of the Board shall be necessary to take item off the table.

C. Conduct of All Meetings of Board of Supervisors and Committees

1. All questions relating to the priority of business shall be decided without debate.
2. The Chair shall preserve order and shall decide all questions of order, subject to the appeal of the Board.
3. The Chair in all cases shall have the right to vote, and when their vote makes an equal division the question shall be lost.
4. Any member desiring to speak or present any subject matter shall address the Chair and shall not proceed until recognized by the Chair and granted the floor.
5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
6. No member shall speak more than once on any question until every member choosing to speak on the question shall have spoken. If the Chair of the Board or the Chair of any Committee wishes to enter into debate, they may do so only after they excuse themselves from the Chair and the Vice-Chair or a Temporary Chair is appointed by the Chair.
7. Upon any member raising a point of order, all members shall remain seated and silent until the Chair determines the point raised. The Chair shall sustain or deny the point raised. Any member may appeal the decision of the Chair on the point of order to the full body for determination by a vote.
8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.
9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to by a member, in which case the Board shall decide the issue.
10. While a member is speaking no member shall entertain any private discourse or pass between the speaking member or the Chair.
11. A motion to adjourn shall always be in order, and shall be subject to debate.
12. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place on the

table indefinitely; to place on the table for a certain day; to hold; or to amend it. These several motions shall have precedence in the order in which they are stated herein and each stated motion shall be subject to debate.

13. The minutes of this Board shall be distributed to members of the Board and posted to the County website within two weeks of the date of such Regular or Special Meeting of the Board, except that minutes taken during executive session of any action which is taken by formal vote shall be posted to the County website within one week from the date of the executive session, by the Clerk of the Board.

D. Committees of the Board of Supervisors

1. Standing Committees consisting of seven (7) or nine (9) members (*Note: total weighted vote of Committee membership may not exceed 501, so as not to convene a quorum of the Board of Supervisors*), and Special Committees consisting of at least three (3) members, if any, shall be appointed by the Chair at the Organization Meeting or not later than the first regular Board meeting following the Organization Meeting, upon the following subjects, to wit:

Standing Committee Name	Number of Members
County Facilities - <i>Airport; Buildings & Grounds; Fire Prevention & Building Code Enforcement; Weights & Measures</i>	7
Criminal Justice, Public Safety & Emergency Services - <i>Assigned Counsel; Courts; District Attorney; Office of Emergency Services; Probation; Public Defender; Sheriff & Communications</i>	7
Economic Growth & Development - <i>Economic Development Corporation; Planning & Community Development; Workforce Development</i>	7
Environmental Concerns & Real Property Tax Services	7
Finance & Budget - <i>Budget Officer; County Administrator; County Treasurer</i>	9
Health Services - <i>Office for the Aging; Office of Community Services; Public Health</i>	7
Human Services - <i>Countryside Adult Home; Department of Social Services; Veterans' Services; Youth Programs</i>	7
Legislative, Rules & Governmental Operations - <i>Board of Elections; County Auditor; County Clerk/DMV; Purchasing; Self-Insurance</i>	7

Standing Committee Name	Number of Members
Personnel, Administration & Higher Education - <i>Civil Service; Clerk of the Board; County Attorney; Human Resources; Information Technology; SUNY Adirondack</i>	7
Public Works - <i>DPW; Parks, Recreation & Railroad; Solid Waste & Recycling; Warren County Sewer</i>	7
Tourism & Occupancy Tax Coordination	7

Special Committees

Park Operations & Management (O&M)	4 <i>plus 1 alternate</i>
Extension Services	5

2. Special Committees may be created at a Regular Meeting of the Board. The members of a newly-created special committee shall, unless otherwise ordered and directed by a majority vote of the Board, be appointed by the Chair not later than the next scheduled Board meeting following the creation of the Special Committee. The period of time that a special committee shall serve shall be designated when it is created, may be extended to a future date at a Regular Meeting of the Board, but may not extend beyond the current term of the Board of Supervisors.
3. The first member appointed to each Standing and Special Committee shall be and act as the Chair of such committee. The Chair of each Committee shall appoint both the Vice Chair and 2nd Vice Chair, who shall serve in the event that both the Committee Chair and Vice Chair are absent. The Vice Chair and 2nd Vice Chair designations must be submitted to the Clerk of the Board of Supervisors no later than the date of the first regular Board Meeting of the year, to be held on the third Friday of January. The Committee Chair may elect not to make the Vice and 2nd Vice Chair appointments, in which case the Chair of the Board shall do so as soon as is practicable after the first regular Board Meeting of the year.
4. The regular monthly meetings for each standing committee shall be held on dates and times fixed by the Clerk of the Board of Supervisors.
5. Additional committee meetings may be called by the Chair thereof, except as hereinafter provided. The Chair of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone, or by email at least two days in advance of the day, hour and place of any additional meeting of a committee except that no advance

or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session.

6. A meeting of any committee may be called by any member of the committee and shall be held when a majority of the total membership of a committee sign a written notice to conduct an additional meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or emailed to the Chair of such committee and the Chair of the Board of Supervisors at least three days in advance of the day specified in such notice.
7. Members of the Board may attend any Regular or Special Committee meeting as a member of the general public, but no member of the Board, except the Chair of the Board, shall sit as part of a Committee for which they were not appointed, or participate in a Committee meeting as a voting member of the Committee, unless appointed to that Committee as a member. Board members shall be permitted to attend and participate in executive sessions for Committees on which they are not a member.
8. The Chair of the Board of Supervisors shall be an ex-officio member of a standing committee when: a) a quorum is not present at any regularly or specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chair is available to attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chair in determining whether a majority of members are present to allow the conduct of business, rather the Chair shall be considered an alternate or substitute for a non-present committee member. Once the Chair becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chair shall be a voting member and shall continue as a member of the committee until a quorum is established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for during a Committee meeting after the Chair becomes a member by virtue of the criteria set forth above, then the Chair's vote shall count towards the total needed for any vote of the total membership for a Committee. The Finance Chair may exercise the duties described in this paragraph in the case of the absence, incapacity or inability of the Chair to act during the meeting and shall perform the functions, powers, and duties of the Chair as an ex-officio member of the standing committee.
9. When any Standing or Special Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor of the affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.

E. Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question, unless their recusal from the question is required and was declared by the member when called for by the Chair.

2. If a resolution contains items that can be voted on separately and a request is made by any member to vote separately on any such item, then the requested item shall be subject to a separate vote.
3. All questions shall be decided by a majority of the total weighted voting power of the Board (herein, "majority vote") unless otherwise required by law or as required herein. All questions shall be decided by weighted majority vote in accordance with the terms of Local Law No. 2 of 2023, as it may be amended from time to time. Whenever in these Rules of the Board of Supervisors there is reference to a majority vote or a 2/3rds vote of the Board, it means a majority of the voting power of the members of the Board or 2/3rds of the voting power of the members of the Board as defined in Local Law No. 2 of 2023.
4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal;.
5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise provided by law or as specified in the resolution.
7. Out-of-Unit Salary Increases. Salaries for all Out-of-Unit (i.e. non-union) employment positions shall be set through the annual adoption of the Warren County Budget ONLY and the County's annual Salary Schedule, except as provided herein.
 - i) Filling Vacant Out-of-Unit Employment Positions: Salary increases may be considered by the Board of Supervisors outside the annual County Budget process when filling a vacant Out-of-Unit employment position which was approved and funded under the current County Budget and the proposed salary increase is required to fill a vacancy with a qualified candidate. All Out-of-Unit salary increases for a vacant employment position shall be approved for both the amount of salary increase and the source of funding for the salary increase upon a majority vote of the Board of Supervisors. Department Heads shall have authority to fill a vacant Out-of-Unit position at a salary up to the amount budgeted without having to obtain oversight Committee or Board of Supervisors approval, provided that the salary amount does not exceed the amount budgeted for that position.

- ii) Filling Vacant Department Head Positions: When a vacancy arises within a budgeted Department Head position, the County Administrator, with the assistance of the Director of Human Resources and County Personnel Officer, shall manage the recruitment process by: reviewing and updating the job description and minimum qualifications for the position; advertising the position in the manner to obtain the widest available pool of qualified applicants; accepting and pre-screening applications/resumes in order to schedule initial interviews with candidates meeting the minimum requirements for the position. Interviews shall be conducted by the Chair of the Board, appropriate oversight Committee Chair, Personnel Committee Chair, County Administrator and Director of Human Resources, following which a recommendation shall be made to the Personnel, Administration & Higher Education Committee to identify the final candidate and the starting salary for approval and referral to the Board of Supervisors who shall authorize the appointment upon a majority vote of the Board.

F. General

1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chair, subject to no member moving to reject a proclamation and the Board of Supervisors approving such motion by majority vote.
2. No standing rule of the Board shall be rescinded, suspended or amended, or any additional rule or order added thereto, unless it be by majority vote.. In the event a rule of the Board is suspended, such suspension shall apply only to the matter or question which is before the Board at the time of such suspension.
3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
5. The Rules of the Board, along with any amendments or additions thereto, shall continue in full force and effect until the end of the Organization Meeting for the ensuing year, or any adjourned Organization Meeting, and upon the Board enacting Rules of the Board by majority vote for that ensuing year. Absent the ensuing Board adopting Rules of the Board for the ensuing year, these Rules of the Board shall sunset and expire on January 31st of the ensuing year.

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Dickinson and Runyon

Adopted.

RESOLUTION NO. 2 OF 2024**Resolution introduced by Chair****DESIGNATING OFFICIAL PAPERS**

RESOLVED, that The Post-Star and The Sun Community News (News Enterprise), formerly known as The North Creek News-Enterprise, having been selected by members of this Board for such purposes, be, and hereby are, designated as the newspapers published in the County of Warren for publication of all local laws, notices and other matters required by law to be published.

Adopted by unanimous vote.

RESOLUTION NO. 3 OF 2024**Resolution introduced by Chair****DESIGNATING DEPOSITARIES**

RESOLVED, that pursuant to Section 212 of the County Law, the following named banks are designated as official depositaries of the County of Warren to the limits set opposite the name of each such bank, to wit:

Citizens Bank	\$4,000,000.00
JP Morgan Chase, 12 Corporate Woods Boulevard Albany, NY12211	8,000,000.00
TD Bank, N.A.	4,000,000.00
Glens Falls National Bank & Trust	125,000,000.00
Bank of America	4,000,000.00
NBT Bank, N.A. Northville, NY	10,000.00
Key Bank of N.Y.	1,000,000.00
NBT Bank, N.A. Speculator, NY	10,000.00
M&T Bank 80 State Street Albany, NY 12207	2,000,000.00
NBT Bank, N.A. Glens Falls, NY 12801	4,000,000.00
Adirondack Trust Company 24 Maple Street Glens Falls, NY 12801	4,000,000.00
Community Bank 244 Main Street North Creek, NY 12853	5,000.00

and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to deposit monies received by her in any of the Warren County offices of said banks within the limitations herein before set forth, provided, however, that the County Treasurer shall arrange for such security as is required pursuant to General Municipal Law Section 10 and other applicable laws of the State of New York, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to continue the investment of funds only in the above designated Warren County banks.

Adopted by unanimous vote.

RESOLUTION NO. 4 OF 2024**Resolution introduced by Chair****REAPPOINTING CLERK OF THE BOARD OF SUPERVISORS**

RESOLVED, that Amanda Allen, be, and hereby is, reappointed as Clerk of the Board of Supervisors, effective January 1, 2024 for the term of office for which the current Board of Supervisors were elected, at the salary and compensation as established in the Salary and Compensation Plan for Warren County.

Adopted by unanimous vote.

RESOLUTION NO. 5 OF 2024**Resolution introduced by Chair****REAPPOINTING WARREN COUNTY ATTORNEY**

RESOLVED, that Larry Elmen, be, and hereby is, reappointed as Warren County Attorney, effective January 1, 2024 for the term of office for which the current Board of Supervisors were elected, at the salary and compensation as established in the Salary and Compensation Plan for Warren County.

Adopted by unanimous vote.

RESOLUTION NO. 6 OF 2024**Resolution introduced by Chair****REAPPOINTING WARREN COUNTY AUDITOR**

RESOLVED, that Carla Sherman be, and hereby is, reappointed as Warren County Auditor effective January 1, 2024, for a term of office for which the current Board of Supervisors were elected, at the salary and compensation as established in the Salary and Compensation Plan for Warren County.

Adopted by unanimous vote.

RESOLUTION NO. 7 OF 2024**Resolution introduced by Chair****REAPPOINTING WARREN COUNTY PUBLIC DEFENDER**

RESOLVED, that Gregory V. Canale be, and hereby is, reappointed as Public Defender for Warren County, effective January 1, 2024, for a term of office for which the current Board of Supervisors were elected, at the salary and compensation as established in the Salary and Compensation Plan for Warren County.

Adopted by unanimous vote.

RESOLUTION NO. 8 OF 2024**Resolution Introduced by Chair****REAPPOINTING WARREN COUNTY PURCHASING AGENT**

RESOLVED, that Julie Butler, be, and hereby is, reappointed as Warren County Purchasing Agent, effective January 1, 2024 for the term of office for which the current Board of Supervisors were elected, at the salary and compensation as established in the Salary and Compensation Plan for Warren County.

Adopted by unanimous vote.

RESOLUTION NO. 9 OF 2024

Resolution Introduced by Chair

**AUTHORIZING BLANKET OFFICIAL UNDERTAKING FOR COUNTY OFFICERS
REQUIRED BY LAW TO EXECUTE AND FILE OFFICIAL UNDERTAKINGS**

WHEREAS, certain County Officers are required to execute and file undertakings by reason of provision of County Law, and

WHEREAS, Public Officers Law §11 allows for the substitution of a blanket undertaking for individual undertakings, and

WHEREAS, the County of Warren has in effect a blanket undertaking for all County Officers required by law to execute and file undertakings, and

WHEREAS, said blanket undertaking provides coverage for the failure of County officers to faithfully perform their duties or to account for all moneys or property received by them by virtue of their positions, as well as for any fraudulent or dishonest acts, and

WHEREAS, Public Officers Law §11 requires that the Board of Supervisors approve the blanket undertaking as to form and sufficiency of coverage, now, therefore, be it

RESOLVED, that the Board of Supervisors hereby approves a blanket undertaking issued as Policy No. 106215725 by Travelers Insurance Company, the limits of which are attached hereto as "Schedule A", which Policy provides coverage for all County Officers and employees, as required by Public Officers Law §11, with an appropriate deductible established at the time of the purchase of the policy in accordance with the usual practice of the County, and be it further

RESOLVED, that the Clerk of the Board is hereby ordered to forward a certified copy of this resolution, along with a copy of said blanket undertaking, to the Office of the Warren County Clerk for filing.



Wrap+®

CRIME
DECLARATIONS

POLICY NO. 106215725

Travelers Casualty and Surety Company of America
Hartford, Connecticut
(A Stock Insurance Company, herein called the Company)

ITEM 1	<p>NAMED INSURED:</p> <p>WARREN COUNTY</p> <p>D/B/A</p> <p>Principal Address: 1340 State Rt. 9 LAKE GEORGE, NY 12845</p>
ITEM 2	<p>POLICY PERIOD:</p> <p>Inception Date: January 1, 2023 Expiration Date: January 1, 2026 12:01 A.M. standard time both dates at the Principal Address stated in ITEM 1.</p>
ITEM 3	<p>ALL NOTICES OF CLAIM OR LOSS MUST BE SENT TO THE COMPANY BY EMAIL, FACSIMILE, OR MAIL AS SET FORTH BELOW:</p> <p>Email: BSIclaims@travelers.com Fax: 1-888-460-6622</p> <p>Mail: Travelers Bond & Specialty Insurance Claim P.O. Box 2989 Hartford, CT 06104-2989</p> <p>Overnight Mail: Travelers Bond & Specialty Insurance Claim One Tower Square, S202A Hartford, CT 06183</p> <p>For questions related to claim reporting or handling, please call 1-800-842-8496.</p>
ITEM 4	<p>COVERAGE INCLUDED AS OF THE INCEPTION DATE IN ITEM 2:</p> <p>Crime</p>

ITEM 6	CRIME		
	Insuring Agreement	Single Loss Limit of Insurance	Single Loss Retention
	A. Fidelity 1. Employee Theft 2. ERISA Fidelity 3. Employee Theft of Client Property	See Endorsement Not Covered Not Covered	
	B. Forgery or Alteration	\$500,000	\$5,000
	C. On Premises	\$100,000	\$10,000
	D. In Transit	\$100,000	\$10,000
	E. Money Orders and Counterfeit Money	Not Covered	
	F. Computer Crime 1. Computer Fraud 2. Computer Program and Electronic Data Restoration Expense	\$1,000,000 Not Covered	\$10,000
	G. Funds Transfer Fraud	\$1,000,000	\$10,000
	H. Personal Accounts Protection 1. Personal Accounts Forgery or Alteration 2. Identity Fraud Expense Reimbursement	Not Covered \$25,000	 \$0
	I. Claim Expense	\$5,000	\$0

ITEM 5. (Cont'd)	<p>If "Not Covered" is inserted above opposite any specified Insuring Agreement, or if no amount is included in the Limit of Insurance, such Insuring Agreement and any other reference thereto is deemed to be deleted from this Crime Policy.</p> <p>Policy Aggregate Limit of Insurance: <input type="checkbox"/> Applicable <input checked="" type="checkbox"/> Not Applicable</p> <p>If a Policy Aggregate Limit of Insurance is applicable, then the Policy Aggregate Limit of Insurance for each Policy Period for Insuring Agreements A through H, inclusive, is: Not Applicable</p> <p>If a Policy Aggregate Limit of Insurance is not included, then this Crime Policy is not subject to a Policy Aggregate Limit of Insurance as set forth in Section V. CONDITIONS B. PROVISIONS AFFECTING LOSS ADJUSTMENT AND SETTLEMENT 1. <u>Limit of Insurance. a. Policy Aggregate Limit of Insurance.</u></p> <p>Cancellation of Prior Insurance: By acceptance of this Crime Policy, the Insured gives the Company notice canceling prior policies or bonds issued by the Company that are designated by policy or bond numbers Not Applicable, such cancellation to be effective at the time this Crime Policy becomes effective.</p> <p>INSURED'S PREMISES COVERED:</p> <p>All Premises of the Insured in the United States of America, its territories and possessions, Canada, or any other country throughout the world, except:</p> <p>Not Applicable</p>
ITEM 6	<p>PREMIUM FOR THE POLICY PERIOD:</p> <p>\$20,604.00 Policy Premium</p> <p>\$6,868.00 Annual Installment Premium</p>
ITEM 7	<p>FORMS AND ENDORSEMENTS ATTACHED AT ISSUANCE:</p> <p>ACF-7006-0511; CRI-3001-0109; CRI-7126-0109; CRI-7129-0109; CRI-19072-0315; CRI-19101-1117; CRI-19085-0919; CRI-19122-1120; CRI-7019-0109; CRI-5033-0613; CRI-17001-0317</p>

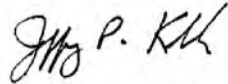
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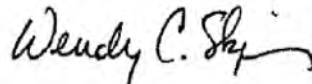
THE DECLARATIONS, THE APPLICATION, THE CRIME TERMS AND CONDITIONS, ANY PURCHASED INSURING AGREEMENTS, AND ANY ENDORSEMENTS ATTACHED THERETO, CONSTITUTE THE ENTIRE AGREEMENT BETWEEN THE COMPANY AND THE NAMED INSURED.

Countersigned By

IN WITNESS WHEREOF, the Company has caused this policy to be signed by its authorized officers.



President



Corporate Secretary

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

REMOVAL OF SHORT-RATE CANCELLATION ENDORSEMENT

This endorsement changes the following:

Government Entity Crime

It is agreed that:

In any cancellation, termination or non-renewal provision, any reference to computing a premium on a short rate basis is replaced with a reference to computing such premium on a pro-rata basis.

Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, conditions, exclusions or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

Issuing Company: **Travelers Casualty and Surety Company of America**

Policy Number: **106215725**

ACF-7006 Ed. 05-11

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Page 1 of 1



CRIME

CRIME TERMS AND CONDITIONS

PLEASE READ ALL TERMS AND CONDITIONS CAREFULLY

CONSIDERATION CLAUSE

IN CONSIDERATION of the payment of the premium stated in the Declarations, and subject to the Declarations and pursuant to all the terms, conditions, exclusions and limitations of this **Crime Policy**, the Company will pay the **Insured** for direct loss that the **Insured** sustains which is directly caused by a **Single Loss** taking place at any time and which is **Discovered** by the **Insured** during the **Policy Period** or during the Extended Period to Discover Loss pursuant to the terms set forth in Section V. CONDITIONS A. GENERAL CONDITIONS 3. Extended Period to Discover Loss.

I. INSURING AGREEMENTS

This **Crime Policy** provides coverage under each of the following Insuring Agreements. Notwithstanding the aforesaid, if ITEM 5 of the Declarations indicates that any Insuring Agreement is "Not Covered," then such Insuring Agreement and any other reference thereto is deemed to be deleted from this **Crime Policy**.

A. FIDELITY

1. Employee Theft

The Company will pay the **Insured** for the **Insured's** direct loss of, or direct loss from damage to, **Money, Securities and Other Property** directly caused by **Theft** or **Forgery** committed by an **Employee**, whether identified or not, acting alone or in collusion with other persons.

2. ERISA Fidelity

The Company will pay the **Insured** for direct loss of, or direct loss from damage to, **Money, Securities and Other Property** that belongs to an **Employee Benefit Plan**, directly caused by **Theft** or **Forgery** committed by a **Fiduciary**, whether identified or not, acting alone or in collusion with other persons.

3. Employee Theft of Client Property

The Company will pay the **Insured** for direct loss of, or direct loss from damage to, **Money, Securities and Other Property** sustained by the **Insured's Client**, directly caused by **Theft** or **Forgery** committed by an identified **Employee**.

B. FORGERY OR ALTERATION

The Company will:

1. pay the **Insured** for the **Insured's** direct loss directly caused by **Forgery** or alteration of, on or in any written **Covered Instruments** that are:

- a. made by, drawn by, or drawn upon, the **Insured**, or purport to have been so made or drawn; or
- b. made or drawn by one acting as the **Insured's** agent, or purport to have been so made or drawn; and
2. reimburse the **Insured** for reasonable legal defense expenses that the **Insured** has paid if the **Insured** is sued for refusing to pay any written **Covered Instrument** under this Insuring Agreement B. on the basis that it has been **Forged** or altered. Reimbursement of such legal expenses is conditioned upon the **Insured's** receipt of the Company's prior written consent to defend against such suit. The amount of any legal expenses reimbursed under Insuring Agreement B. is in addition to the applicable Single Loss Limit of Insurance for Insuring Agreement B.

A signature that is a mechanical or electronic reproduction of a handwritten signature produced by a mechanical check-writing machine or a computer printer is treated the same as a handwritten signature. An **Electronic Signature** is not treated the same as a mechanical or electronic reproduction of a handwritten signature and is not a **Forgery** under this Insuring Agreement B.

For purposes of this Insuring Agreement B., the term "check" includes a "substitute check" as defined in the Check Clearing for the 21st Century Act, and will be treated the same as the original it replaced.

C. ON PREMISES

The Company will pay the **Insured** for:

1. the **Insured's** direct loss of **Money** or **Securities** located inside the **Premises** or **Financial Institution Premises** directly caused by **Theft**, committed by a person present inside such **Premises** or **Financial Institution Premises**;
2. the **Insured's** direct loss of **Money** or **Securities** located inside the **Premises** or **Financial Institution Premises** directly caused by disappearance, damage or destruction;
3. the **Insured's** direct loss of, or direct loss from damage to, **Other Property** located inside the **Premises**:
 - a. directly caused by an actual or attempted **Robbery**; or
 - b. in a safe or vault, directly caused by an actual or attempted **Safe Burglary**; and
4. the **Insured's** direct loss from damage to the **Premises** or its exterior resulting directly from an actual or attempted **Theft, Robbery** or **Safe Burglary**, if the **Insured** is the owner of the **Premises** or is liable for damage to it; or
5. the **Insured's** direct loss of, or loss from damage to, a locked safe, vault, cash register, cash box or cash drawer located inside the **Premises** resulting directly from an actual or attempted **Theft, Robbery** or **Safe Burglary**, if the **Insured** is the owner of the locked safe, vault, cash register, cash box or cash drawer or is liable for damage thereto.

D. IN TRANSIT

1. The Company will pay the **Insured** for the **Insured's** direct loss of **Money** or **Securities** directly caused by **Theft**, disappearance, damage or destruction while in transit outside the **Premises** and in the care and custody of:

- a. **a Messenger**, including while temporarily within the living quarters of a **Messenger**; or
 - b. an armored motor vehicle company.
- 2. The Company will pay the **Insured** for the **Insured's** direct loss of, or the **Insured's** direct loss from damage to, the **Insured's Other Property** directly caused by an actual or attempted **Robbery** while in transit outside the **Premises** and in the care and custody of:
 - a. **a Messenger**; or
 - b. an armored motor vehicle company.
- 3. The Company will pay the **Insured** for the **Insured's** direct loss of, or direct loss from damage to, the **Insured's Other Property** directly caused by an actual or attempted **Theft** of the **Insured's Other Property** while it is temporarily within the living quarters of a **Messenger**.

Coverage under this Insuring Agreement D. begins immediately upon receipt of the **Money, Securities or Other Property** by the transporting party and ends immediately upon delivery to the designated recipient or its agent.

E. MONEY ORDERS AND COUNTERFEIT MONEY

The Company will pay the **Insured** for the **Insured's** direct loss directly caused by the **Insured's** good faith acceptance of:

- 1. original money orders, issued or purportedly issued by any post office, express company or bank located in the United States of America, its territories and possessions, Canada, or any other country in which the **Insured** maintains a physical **Premises**, that are not paid upon presentation, or
- 2. **Counterfeit Money**, of the United States of America, its territories and possessions, Canada, or any other country in which the **Insured** maintains a physical **Premises** that is acquired during the regular course of business;

in exchange for merchandise, **Money** or services.

F. COMPUTER CRIME

- 1. Computer Fraud

The Company will pay the **Insured** for the **Insured's** direct loss of, or direct loss from damage to, **Money, Securities and Other Property** directly caused by **Computer Fraud**.

- 2. Computer Program and Electronic Data Restoration Expense

The Company will pay the **Insured** for reasonable **Restoration Expense** that the **Insured** incurs to restore or replace damaged or destroyed **Computer Programs** or **Electronic Data** stored within the **Insured's Computer System** directly caused by a **Computer Violation**.

For purposes of this Insuring Agreement F.2., a **Single Loss** involving **Computer Program and Electronic Data Restoration Expense** applies to reasonable **Restoration Expense** incurred by the **Insured** between the time the **Insured Discovers** the damage or destruction and the time the

Insured's Computer Program or Electronic Data is restored to the level of operational capability that existed immediately preceding a **Computer Violation**. Recurrence of the same **Computer Virus** after the **Insured's Computer Program or Electronic Data** has been restored constitutes a separate **Single Loss**.

Payment of reasonable **Restoration Expense** applies:

- a. only to **Computer Programs** and **Electronic Data** which the **Insured** owns or leases, or for which the **Insured** is legally liable; and
- b. only if the **Insured** is unable to reproduce such **Computer Programs or Electronic Data** from back-up data copies.

Payment of reasonable **Restoration Expense** will be made to the **Insured** upon the completion of the restoration of the damaged or destroyed **Computer Programs or Electronic Data**.

If a **Single Loss** is covered under both Insuring Agreements F.1. and F.2., then only the Retention for a **Single Loss** under Insuring Agreement F.1. will be applicable and the payment of **Restoration Expense** under Insuring Agreement F.2. will be part of, and not in addition to, the **Single Loss Limit of Insurance** for Insuring Agreement F.1.

G. FUNDS TRANSFER FRAUD

The Company will pay the **Insured** for the **Insured's** direct loss of **Money** and **Securities** contained in the **Insured's Transfer Account** directly caused by **Funds Transfer Fraud**.

H. PERSONAL ACCOUNTS PROTECTION

1. Personal Accounts Forgery or Alteration

The Company will pay the **Insured**, on behalf of the **Insured's Management Staff Member**, for loss incurred by the **Insured's Management Staff Member**, directly caused by **Forgery** or alteration of, on or in any written **Covered Personal Instruments** that are:

- a. drawn upon personal accounts of the **Insured's Management Staff Member**, or purported to have been so drawn; or
- b. made or drawn by one acting as an agent of the **Insured's Management Staff Member**, or purport to have been so made or drawn.

A signature that is a mechanical or electronic reproduction of a handwritten signature produced by a mechanical check-writing machine or a computer printer will be treated the same as a handwritten signature. An **Electronic Signature** is not treated the same as a mechanical or electronic reproduction of a handwritten signature and is not a **Forgery** under this Insuring Agreement H.

For purposes of this Insuring Agreement H.1. the term "check" includes a substitute check as defined in the Check Clearing for the 21st Century Act, and will be treated the same as the original it replaced.

2. Identity Fraud Expense Reimbursement

The Company will reimburse the **Insured**, on behalf of the **Insured's Management Staff Member**, for **Identity Fraud Expense** incurred by the **Insured's Management Staff Member** as a direct result of any **Identity Fraud**.

I. CLAIM EXPENSE

The Company will pay the **Insured** for reasonable **Claim Expenses** incurred and paid by the **Insured** to establish the existence, amount and preparation of the **Insured's** proof of loss in support of a covered claim for loss under any Insuring Agreement of this **Crime Policy**.

The following conditions specifically apply to this Insuring Agreement I.:

1. any **Claim Expenses** payable to the **Insured** are only applicable to any covered loss which exceeds the Single Loss Retention for the Insuring Agreement that is the subject of a claim under this **Crime Policy**;
2. **Claim Expenses** that are payable to the **Insured** are in addition to the Single Loss Limit of Insurance for the Insuring Agreement that is the subject of a claim under this **Crime Policy**; and
3. **Claim Expenses** payable to the **Insured** will be paid to the **Insured** at the same time as the payment of the valid and collectible loss under the Insuring Agreement that is the subject of a claim under this **Crime Policy**.

II. GENERAL AGREEMENTS

A. JOINT INSURED

1. If the **Insured** consists of more than one entity, then the **First Named Insured** acts for itself and for every other **Insured** for all purposes of this **Crime Policy**.
2. If any **Insured**, or a partner or **Management Staff Member** of that **Insured**, has knowledge of any information relevant to this **Crime Policy**, that knowledge is considered knowledge of every **Insured**.
3. An **Employee** of any **Insured** is considered to be an **Employee** of every **Insured**.
4. The Company will not pay the **Insured** more for loss or losses sustained by more than one **Insured** than the amount the Company would pay if all loss or losses had been sustained by one **Insured**.
5. Payment by the Company to the **First Named Insured** for loss sustained by any **Insured**, or payment by the Company to the **Employee Benefit Plan** for loss sustained under Insuring Agreement A.2, fully releases the Company on account of such loss.
6. If this **Crime Policy** or any of its Insuring Agreements are canceled or terminated as to any **Insured**, loss sustained by that **Insured** is covered only if **Discovered** by the **Insured** during the period of time provided in the Extended Period To Discover Loss pursuant to the terms set forth in Section V. CONDITIONS A. GENERAL CONDITIONS 3. Extended Period to Discover Loss; provided, this extended period to discover loss terminates as to that **Insured** immediately upon the effective date of any other insurance obtained by that **Insured** replacing in whole or in part the insurance afforded by this **Crime Policy**, whether or not such other insurance provides coverage for loss sustained prior to its effective date.

B. ADDITIONAL OFFICES

If the **Insured** establishes any additional offices, other than by consolidation with, merger with, purchase of, or acquisition of assets or liabilities of another organization while this **Crime Policy** is in effect, such offices are automatically covered by this **Crime Policy** from the date of such establishment without the requirement of notice to the Company or the payment of additional premium for the remainder of the **Policy Period**.

C. CONSOLIDATION, MERGER OR PURCHASE OF ASSETS

If, during the **Policy Period**, the **Insured** merges with, purchases or acquires the assets or liabilities of another entity, this **Crime Policy** will provide coverage for that merged, purchased, or acquired entity, subject to all other terms and conditions herein, but only for loss **Discovered** by the **Insured** after the effective date of such merger, purchase, or acquisition; provided, the **Insured** gives the Company written notice of such merger, purchase, or acquisition, and specific application has been submitted on the Company's form in use at the time, together with such documentation and information as the Company may require, all within 90 days after the effective date of such merger, purchase, or acquisition. Coverage for the merged, purchased, or acquired entity will not be afforded following such 90-day period unless the Company has agreed to provide such coverage, subject to any additional terms and conditions as the Company may require, and the **Insured** has paid the Company any additional premium as may be required by the Company. Any **Employee Benefit Plan** or **Sponsored Plan** acquired as above will be included as **Insureds** as specified in Item 1 of the Declarations.

The 90-day notice requirement and the 90-day limitation of coverage will not apply, provided: (1) the assets of the merged, purchased, or acquired entity do not exceed 30% of the total assets of all **Insureds** as reflected in the **Insured's** most recent fiscal year-end financial statement, or (2) the merger, purchase, or acquisition occurs less than 90 days prior to the end of the **Policy Period**.

D. ACQUISITIONS

If, during the **Policy Period**, the **Insured** acquires a **Subsidiary**, this **Crime Policy** will provide coverage for such **Subsidiary** and its respective **Management Staff Members**, **Employee Benefit Plans**, and **Sponsored Plans**, subject to all other terms and conditions of this **Crime Policy**, provided written notice of such acquisition has been given to the Company, and specific application has been submitted on the Company's form in use at the time, together with such documentation and information as the Company may require, all within 90 days after the effective date of such acquisition. Coverage for such **Subsidiary** will not be afforded following such 90-day period unless the Company has agreed to provide such coverage, subject to any additional terms and conditions as the Company may require, and the **Insured** has paid the Company any additional premium as may be required by the Company.

The 90-day notice requirement and the 90-day limitation of coverage will not apply provided that: (1) the assets of the acquired **Subsidiary** do not exceed 30% of the **Insured's** total assets as reflected in the **Insured's** most recent fiscal year-end financial statement; or (2) the acquisition occurs less than 90 days prior to the end of the **Policy Period**.

E. CHANGE OF CONTROL – NOTICE REQUIREMENTS

When the **Insured** learns that a **Change of Control** has taken place as to any **Insured**, or will take place during the **Policy Period**, the **Insured** must give the Company written notice within 90 days of the effective date of such **Change of Control**.

III. DEFINITIONS

Wherever appearing in this **Crime Policy**, the following words and phrases appearing in bold type have the meanings set forth in this Section III. DEFINITIONS:

A. Change of Control means:

1. the acquisition of any **Insured**, or of all or substantially all of its assets, by another entity, or the merger or consolidation of any **Insured** into or with another entity such that the **Insured** is not the surviving entity; or
2. the obtaining by any person, entity or affiliated group of persons or entities of the right to elect, appoint or designate more than 50% of the board of directors or board of managers or to exercise a majority control of the board of directors, board of managers, or a functional equivalent thereof of any **Insured**.

- B. **Claim Expenses** means reasonable fees, costs and expenses of outside accountants, attorneys, consultants or experts retained by the **Insured** to determine the amount and extent of loss covered under this **Crime Policy**. The reasonableness of such expenses will be determined by the Company. The phrase does not mean or include any of the **Insured's** internal corporate fees, costs (direct or indirect), obligations or **Employee** wages and salaries.
- C. **Client** means an entity designated as a **Client** by endorsement to this **Crime Policy** for which the **Insured** performs services as specified in a written agreement, but only while the written agreement is in effect.
- D. **Client's Premises** means the interior of that portion of any building the **Insured's Client** occupies in conducting its business.
- E. **Computer Fraud** means:
- The use of any computer to fraudulently cause a transfer of **Money**, **Securities** or **Other Property** from inside the **Premises** or **Financial Institution Premises**:
1. to a person (other than a **Messenger**) outside the **Premises** or **Financial Institution Premises**; or
 2. to a place outside the **Premises** or **Financial Institution Premises**.
- F. **Computer Program** means a set of related electronic instructions that direct the operations and functions of a **Computer System** or devices connected to it that enable the **Computer System** or devices to receive, process, store, retrieve, send, create or otherwise act upon **Electronic Data**.
- G. **Computer System** means a computer and all input, output, processing, storage and communication facilities and equipment that are connected to such a device and that the operating system or application software used by the **Insured** are under the direct operational control of the **Insured**. Off-line media libraries are deemed to be part of such **Computer System**.
- H. **Computer Violation** means:
1. a **Computer Virus** designed to damage or destroy a **Computer Program** or **Electronic Data**, or
 2. vandalism by a natural person, including an **Employee**, who has gained unauthorized electronic access to the **Insured's Computer System**.
- I. **Computer Virus** means a set of unauthorized instructions, programmatic or otherwise:
1. directed solely against the **Insured**; and
 2. that propagate themselves through the **Computer System** or networks;
- provided such instructions were maliciously introduced by a natural person.
- J. **Counterfeit** means an imitation of **Money** that is intended to deceive and to be taken as genuine.
- K. **Covered Instruments** means:
1. checks, drafts, promissory notes, bills of exchange or similar written promises, orders or directions to pay a sum certain in **Money**; and
 2. written instruments required in conjunction with any transaction involving any **Credit, Debit or Charge Card** issued to the **Insured**, the **Insured's Employees** or the **Insured's Management Staff Members** for business purposes.
- L. **Covered Personal Instruments** means:
1. checks, drafts, promissory notes or similar written promises, orders or directions to pay a sum certain in **Money**; and

2. written instruments required in conjunction with any transaction involving any **Credit, Debit or Charge Card** issued to a **Management Staff Member** for personal use.
- M. **Credit, Debit or Charge Card** means any card, plate or other similar device used for the purpose of obtaining **Money**, property, labor or services on credit or for immediate payment. The terms do not mean a note, check, draft, money order or other negotiable instrument.
- N. **Crime Policy** means, collectively, the Declarations, the application, the Crime Terms and Conditions, and any endorsements attached thereto.
- O. **Digital Signature** means an electronic identifier created by computer, within, attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.
- P. **Discover, Discovered, or Discovery** means the moment when the **Insured**, any partner in the **Insured**, or **Management Staff Member**:
1. first become(s) aware of facts that would cause a reasonable person to assume that a loss of a type covered by this **Crime Policy** has been or will be incurred, regardless of when the act or acts causing or contributing to such loss occurred, even though the exact details of loss may not then be known; or
 2. first receive(s) notice of a claim against the **Insured** alleging facts which, if true, would constitute a loss under this **Crime Policy**,
- whichever occurs first.
- Q. **Electronic Data** means facts or information converted to a form:
1. usable in a **Computer System**;
 2. that does not provide instructions or directions to a **Computer System**; or
 3. that is stored on electronic processing media for use by a **Computer Program**.
- R. **Electronic Signature** means a **Digital Signature**, an electronic sound, symbol or process, within, attached to, or logically associated with a record and executed or adopted by a person with the intent to sign the record.
- S. **Employee** means:
1. any natural person:
 - a. while in the **Insured's** service or for 60 days after termination of service, unless such termination is due to **Theft** or **Forgery** or any other dishonest act committed by the **Employee**;
 - b. who the **Insured** compensates directly by salary, wages or commissions; and
 - c. who the **Insured** has the right to direct and control while performing services for the **Insured**;
 2. any natural person who is temporarily furnished to the **Insured**:
 - a. to substitute for an **Employee** as set forth in paragraph 1. above, who is on medical, military or other leave of absence; or
 - b. to meet seasonal or short-term workload conditions;

while that person is subject to the **Insured's** direction and control and performing services for the **Insured**; provided, any such natural person who has care and custody of property outside the **Premises** is specifically excluded from this definition;

3. any natural person, other than a temporary **Employee** described in paragraph 2. above, who is leased to the **Insured** under a written agreement between the **Insured** and a labor leasing firm, while that person is subject to the **Insured's** direction and control and performing services for the **Insured**;
4. any natural person:
 - a. who is a member of the board of directors, member of the board of trustees or **LLC Manager** while acting as a member of any of the **Insured's** elected or appointed committees, including any member of such committee, to perform on the **Insured's** behalf, specific, as distinguished from general, directorial acts;
 - b. who is a non-compensated officer;
 - c. other than a non-compensated fund solicitor, while performing services for the **Insured** that are usual to the duties of an **Employee** or officer;
 - d. while acting as a non-compensated fund solicitor during fund raising campaigns;
 - e. who is a former **Employee**, member of the board of directors, partner, **LLC Manager**, or member of the board of trustees retained as a consultant while that person is subject to the **Insured's** direction and control and performing services for the **Insured**;
 - f. who is a guest student or intern pursuing studies or duties in any of the **Insured's** offices or **Premises**; while such person is subject to the **Insured's** direction and control and performing services for the **Insured**;
 - g. who is a volunteer, while such person is subject to the **Insured's** direction and control and is performing services for the **Insured**, or
5. any attorney retained by the **Insured**, and any employee of such attorney, while performing legal services for the **Insured**.

Employee also means any individual described in paragraphs 1-5 above while such person is on medical, military, or other leave of absence from the **Insured**. Coverage applies to any such **Employee** while on leave, regardless of whether such person remains subject to the **Insured's** direction and control during the time of leave.

Employee does not mean any agent, broker, factor, commission merchant, consignee, independent contractor or representative or other person of the same general character not specified in paragraphs 1. through 5. above.

T. **Employee Benefit Plan** means an employee welfare benefit plan or an employee pension benefit plan as more fully set forth in Title 1, Section 3 of the Employee Retirement Income Security Act of 1974 and any amendments thereto (ERISA) and which is solely sponsored by an **Employee Benefit Plan Sponsor**.

U. **Employee Benefit Plan Sponsor** means:

1. the **First Named Insured**,
2. any **Subsidiary**, or
3. any other entity listed in Item 1. of the Declarations

- V. **Fiduciary** means any natural person who is a trustee, an officer, an **Employee** or an administrator of any **Employee Benefit Plan**; and any person, or a member of the board of directors, an officer, an **Officer-Shareholder**, a member of the board of trustees, an **LLC Manager**, or an **Employee** while that person is handling **Money, Securities** and **Other Property** that belongs to any **Employee Benefit Plan**.

Fiduciary does not mean any agent, broker, independent contractor, broker/dealer, registered representative, investment advisor, custodian or other person or entity of the same general character.

- W. **Financial Institution** means:

1. a bank, trust company, savings bank, credit union, savings and loan association or similar thrift institution; or
2. a stock brokerage firm, mutual fund, liquid assets fund or similar investment institution.

- X. **Financial Institution Premises** means the interior of that portion of any building occupied by a **Financial Institution** (including any night depository chute and any safe maintained by such **Financial Institution**), transfer agent or registrar or similarly recognized place of safe deposit.

- Y. **First Named Insured** means the entity first named in ITEM 1 of the Declarations.

- Z. **Forgery**, or **Forged** means the signing of the name of another person or organization with a handwritten signature physically affixed directly to a **Covered Instrument** or **Covered Personal Instrument**, without authority and with the intent to deceive; it does not mean a signature that consists in whole or in part of one's own name signed with or without authority in any capacity, for any purpose.

- AA. **Funds Transfer Fraud** means:

1. an electronic, telegraphic, cable, teletype or telephone instruction fraudulently transmitted to a **Financial Institution** directing such institution to debit a **Transfer Account** and to transfer, pay or deliver **Money** or **Securities** from the **Transfer Account** which instruction purports to have been transmitted by the **Insured**, but was in fact fraudulently transmitted by someone other than the **Insured** without the **Insured's** knowledge or consent;
2. a fraudulent written instruction, other than one covered under Insuring Agreement B., issued to a **Financial Institution** directing such **Financial Institution** to debit a **Transfer Account** and to transfer, pay or deliver **Money** or **Securities** from such **Transfer Account** by use of an electronic funds transfer system at specified intervals or under specified conditions, which written instruction purports to have been issued by the **Insured** but was in fact fraudulently issued, **Forged** or altered by someone other than the **Insured** without the **Insured's** knowledge or consent; or
3. an electronic, telegraphic, cable, teletype, telefacsimile, telephone or written instruction initially received by the **Insured**, which purports to have been transmitted by an **Employee**, but which was in fact fraudulently transmitted by someone else without the **Insured's** or the **Employee's** consent.

- BB. **Identity Fraud** means the act of knowingly transferring or using, without lawful authority, a means of identification of a **Management Staff Member** with the intent to commit, aid, or abet any unlawful activity that constitutes a violation of federal law or a felony under any applicable jurisdiction.

- CC. **Identity Fraud Expense** means:

1. costs for notarizing fraud affidavits or similar documents for credit agencies, financial institutions, merchants or other credit grantors that have required that such affidavits be notarized;
2. costs for certified mail to law enforcement agencies, credit agencies, financial institutions, merchants or other credit grantors;

3. costs for long distance telephone calls to law enforcement agencies, credit agencies, financial institutions, merchants or other credit grantors to report or discuss any actual **Identity Fraud**;
4. lost wages, up to a maximum payment of \$1,000. per week for a maximum period of five (5) weeks, as a result of absence from employment:
 - a. to communicate with law enforcement agencies, legal counsel, credit agencies, financial institutions, merchants or other credit grantors;
 - b. to complete fraud affidavits or similar documents; or
 - c. due to wrongful incarceration arising solely from someone having committed a crime in the **Management Staff Member's** name; provided, that lost wages will not apply in the case of wrongful incarceration absent all charges being dismissed or an acquittal;
5. loan application fees for re-applying for a loan or loans when the original application is rejected solely because the lender received incorrect credit information;
6. reasonable attorney fees incurred, with the Company's prior written consent, for:
 - a. defense of lawsuits brought against the **Insured's Management Staff Member** by financial institutions, merchants, other credit grantors or their collection agencies;
 - b. the removal of any criminal or civil judgments wrongly entered against the **Insured's Management Staff Member**; or
 - c. challenging the accuracy or completeness of any information in a consumer credit report; and
7. costs for daycare and eldercare incurred solely as a direct result of any **Identity Fraud Discovered** during the **Policy Period**.

Identity Fraud Expense does not include any expense or loss not listed in paragraphs 1. through 7. of this Definition CC..

DD. **Insured** means:

1. for the purposes of Insuring Agreement A 2., any and all **Employee Benefit Plans**;
 - a. which have been established or maintained by an **Employee Benefit Plan Sponsor** as of the inception date of this **Crime Policy**, or
 - b. which have been created or acquired by an **Employee Benefit Plan Sponsor** after the inception date of this **Crime Policy**, subject to the provisions of General Agreements C and D.
- or
2. for the purposes of all other Insuring Agreements:
 - a. the **First Named Insured**,
 - b. any **Subsidiary**,
 - c. any **Sponsored Plan**, or
 - d. any other entity listed in Item 1. of the Declarations.

EE. **LLC Manager** means any natural person who was, is or becomes a manager, member of the board of managers, or a functionally equivalent executive of a limited liability company.

FF. **LLC Member** means any natural person who has an ownership interest in a limited liability company.

- GG. **Management Staff Member** means the **Insured's** proprietor, natural person partner, member of the board of directors, member of the board of trustees, officer, risk manager, in-house general counsel, **LLC Manager**, or **LLC Member**.
- HH. **Messenger** means any **Management Staff Member**, or relative thereof, any **Officer-Shareholder**, or any **Employee**, duly authorized, while having care and custody of covered property outside the **Premises**.
- II. **Money** means a medium of exchange in current use and authorized or adopted by a domestic or foreign government, including currency, coins, bank notes, bullion, travelers' checks, registered checks and money orders held for sale to the public.
- JJ. **Officer-Shareholder** means any officer who has a 25% or greater ownership interest in any one or more **Insureds**.
- KK. **Other Property** means any tangible property other than **Money** and **Securities** that has intrinsic value.
- LL. **Policy Period** means the period from the Inception Date to the Expiration Date set forth in ITEM 2 of the Declarations. In no event will the **Policy Period** continue past the effective date of cancellation or termination of this **Crime Policy**.
- MM. **Premises** means the interior of that portion of any building the **Insured** occupies in conducting the **Insured's** business.
- NN. **Restoration Expense** means reasonable costs incurred by the **Insured** to reproduce **Computer Programs** or **Electronic Data** and enable the **Insured** to restore the **Insured's Computer System** to the level of operational capability that existed immediately preceding a **Computer Violation**.

Restoration Expense does not include:

1. the **Insured's** internal corporate costs and expenses, including **Employee** remuneration and any costs related to any legal action;
 2. expenses incurred as a result of the reconstruction of **Computer Programs** and **Electronic Data** recorded on media, including magnetic or optical media if there are no analyses files, specifications or backups of **Computer Programs** or **Electronic Data** held outside the **Premises**;
 3. expenses incurred as a result of the reconstruction of **Computer Programs** and **Electronic Data** if the **Insured** knowingly used illegal copies of programs;
 4. expenses incurred to render the **Computer Programs** and **Electronic Data** usable by replacement processing equipment;
 5. expenses incurred to design, update or improve **Computer Programs** or **Electronic Data** or to perfect their operation or performance;
 6. expenses incurred as a result of alteration in **Computer Programs** and **Electronic Data** held on magnetic media due to the effect of magnetic fields, incorrect usage of the **Computer Programs** and **Electronic Data**, or the obsolescence of the **Computer System**;
 7. the **Insured's** lost revenue, sales or profits; or
 8. expenses incurred by any customer.
- OO. **Robbery** means the unlawful taking of **Money**, **Securities** and **Other Property** from the care and custody of the **Insured**, the **Insured's** partners or any other person (except any person acting as a watchperson or janitor) by one who has:
1. caused or threatened to cause that person bodily harm; or
 2. committed an unlawful act witnessed by that person.
- PP. **Safe Burglary** means the unlawful taking of:
1. **Money**, **Securities** and **Other Property** from within a locked safe or vault by a person unlawfully entering the safe or vault as evidenced by marks of forcible entry upon its exterior; or

2. a safe or vault from inside the **Premises**.

QQ. **Securities** means written negotiable and non-negotiable instruments or contracts representing **Money** or property including:

1. tokens, tickets, revenue and other stamps (whether represented by actual stamps or unused value in a meter) in current use; and
2. evidences of debt issued in connection with any **Credit, Debit or Charge Card**, which cards are not issued by the **Insured**;

but does not include **Money**.

RR. **Single Loss** means:

1. for purposes of Insuring Agreement A.:

- a. an individual act;
- b. the combined total of all separate acts; or
- c. a series of related acts;

committed by an **Employee** or committed by more than one **Employee** acting alone or in collusion with other persons both during and before the **Policy Period**;

2. for purposes of Insuring Agreements B. and H.1., all loss caused by any person, or loss in which that person is involved, whether the loss involves one or more written **Covered Instruments** or **Covered Personal Instruments**; and

3. for purposes of all other Insuring Agreements:

- a. any act or series of related acts or events involving one or more persons; or
- b. any act, acts or events involving a person or group of persons acting together;

whether identified or not, both during and before the **Policy Period**

SS. **Sponsored Plan** means any employee benefit plan or employee pension benefit plan solely sponsored by any **Insured** that is not subject to the terms of ERISA.

TT. **Subsidiary** means:

1. any corporation, partnership, limited liability company or other entity, organized under the laws of any jurisdiction in which, on or before the Inception Date set forth in ITEM 2 of the Declarations, the **Insured** owns, directly or indirectly, more than 50% of the outstanding securities or voting rights representing the present right to elect, appoint, or exercise a majority control over such entity's board of directors, board of trustees, board of managers, natural person general partners, or functional equivalent; or
2. subject to the provisions set forth in Section II. GENERAL AGREEMENTS D. ACQUISITIONS, of the Crime Terms and Conditions, any entity that the **Insured** acquires or forms during the **Policy Period** in which the **Insured** owns, directly or indirectly, more than 50% of the outstanding securities or voting rights representing the present right to elect, appoint or exercise a majority control over such entity's board of directors, board of trustees, board of managers, natural person general partners, or functional equivalent.

Subsidiary does not include any entity in which any **Insured** is engaged as a participant in any type of joint venture unless such entity is specifically scheduled as an additional **Insured** by endorsement to this **Crime Policy**.

UU. **Theft** means:

1. under Insuring Agreement A.3., the intentional unlawful taking of **Money, Securities and Other Property** to the deprivation of a **Client**;
 2. under Insuring Agreements C. or D., the intentional unlawful taking of **Money and Securities** to the **Insured's** deprivation.
 3. under all other Insuring Agreements, the intentional unlawful taking of **Money, Securities and Other Property** to the **Insured's** deprivation.
- VV. **Transfer Account** means an account maintained by the **Insured** at a **Financial Institution** from which the **Insured** can initiate the transfer, payment or delivery of **Money or Securities**:
1. by means of electronic, telegraphic, cable, teletype, telefacsimile or telephone instructions communicated directly or through an electronic funds transfer system; or
 2. by means of written instructions (other than those described in Insuring Agreements B. and H.1.) establishing the conditions under which such transfers are to be initiated by such **Financial Institution** through an electronic funds transfer system.

IV. EXCLUSIONS

- A. This **Crime Policy** will not apply to loss resulting directly or indirectly from war, whether or not declared; civil war; insurrection; rebellion or revolution; military, naval or usurped power; governmental intervention, expropriation or nationalization; or any act or condition related to any of the foregoing.
- B. This **Crime Policy** will not apply to loss resulting directly or indirectly from seizure or destruction of property by order of governmental authority.
- C. This **Crime Policy** will not apply to loss resulting directly or indirectly from any fraudulent, dishonest or criminal act committed by the **Insured**, the **Insured's** natural person partners, any **LLC Member** or **Officer-Shareholder**, whether acting alone or in collusion with others; provided, this Exclusion C. will not apply to loss covered under Insuring Agreement A.2..
- D. This **Crime Policy** will not apply to loss resulting directly or indirectly from any fraudulent, dishonest or criminal act committed by any **Employee** or **Fiduciary** whether acting alone or in collusion with others, unless covered under Insuring Agreements A.1., A.2., A.3., F.2., or H..
- E. This **Crime Policy** will not apply to loss resulting directly or indirectly from any **Funds Transfer Fraud**, unless covered under Insuring Agreements A.1., A.2., A.3., or G..
- F. This **Crime Policy** will not apply to loss resulting directly or indirectly from the **Insured's** acceptance of money orders or **Counterfeit Money**, unless covered under Insuring Agreements A.1., A.2., A.3. or E..
- G. This **Crime Policy** will not apply to loss or damages resulting directly or indirectly from the input of **Electronic Data** by a natural person having the authority to enter the **Insured's Computer System**, unless covered under Insuring Agreements A.1., A.2., A.3., F.2. or G..
- H. This **Crime Policy** will not apply to loss resulting directly or indirectly from forged, altered or fraudulent documents or written instruments used as source documentation in the preparation of **Electronic Data**, unless covered under Insuring Agreements A.1., A.2., or A.3..
- I. This **Crime Policy** will not apply to any expenses incurred by the **Insured** in establishing the existence or the amount of any loss covered under this **Crime Policy**, unless covered under Insuring Agreement I..
- J. This **Crime Policy** will not apply to loss of income, whether or not earned or accrued, or potential income, including interest and dividends, not realized by the **Insured** as the result of any loss covered under this **Crime Policy**.
- K. This **Crime Policy** will not apply to damages of any type, except the **Insured's** direct compensatory damages resulting from a loss covered under this **Crime Policy**.

- L. This **Crime Policy** will not apply to indirect or consequential loss of any nature, including fines, penalties, multiple or punitive damages.
- M. This **Crime Policy** will not apply to loss resulting directly or indirectly from any **Theft**, disappearance, damage, destruction or disclosure of any intangible property or confidential information including:
1. trade secret information, confidential processing methods or other confidential information or intellectual property of any kind, or **Electronic Data** unless otherwise covered under Insuring Agreement F.2.; or
 2. **Computer Programs**.
- N. This **Crime Policy** will not apply to loss of, or damage to, manuscripts, records, accounts, microfilm, tapes or other records, whether written or electronic, or the cost of reproducing any information contained in such lost or damaged records, except when covered under Insuring Agreements C., D., or F.2..
- O. This **Crime Policy** will not apply to loss, or that part of any loss, the proof of which as to its existence or amount is dependent solely upon:
1. an inventory computation or physical count; or
 2. a profit and loss computation;
- provided that where the **Insured** establishes wholly apart from such computations or physical count that the **Insured** has sustained a loss covered under Insuring Agreements A.1., A.2, A.3. or F.1., then the **Insured** may offer the **Insured's** inventory records and an actual physical count of inventory in support of other evidence as to the amount of loss claimed.
- P. This **Crime Policy** will not apply to loss resulting directly or indirectly from trading whether or not in the name of the **Insured** or whether or not in a genuine or fictitious account, unless covered under Insuring Agreement A.1, A.2. or A.3..
- Q. This **Crime Policy** will not apply to loss resulting directly or indirectly from fire, except:
1. loss of or damage to **Money** or **Securities**; or
 2. damage to any safe or vault caused by the application of fire thereto in connection with any actual or attempted **Safe Burglary** when covered under Insuring Agreement C..
- R. This **Crime Policy** will not apply to loss resulting directly or indirectly from the giving or surrendering of **Money, Securities** or **Other Property** in any exchange or purchase, whether or not fraudulent, with any other party not in collusion with an **Employee**, except when covered under Insuring Agreement E..
- S. This **Crime Policy** will not apply to loss of **Money, Securities** or **Other Property** while in the custody of any **Financial Institution**, trust company, or similarly recognized place of safe deposit or armored motor vehicle company unless the loss is in excess of the amount recovered or received by the **Insured** under the **Insured's** contract, if any, with, or insurance carried by, any of the aforementioned.
- T. This **Crime Policy** will not apply to loss of **Money, Securities** or **Other Property** held by an armored motor vehicle company for the **Insured**, and which is stored by such company overnight inside buildings used in the conduct of its business.
- U. This **Crime Policy** will not apply to loss resulting directly or indirectly from nuclear reaction, nuclear radiation, radioactive contamination, biological or chemical contamination or to any related act or incident.
- V. This **Crime Policy** will not apply to loss of **Money, Securities** or **Other Property** resulting directly or indirectly from kidnap, extortion or ransom payments (other than **Robbery**) surrendered to any person as a result of a threat.
- W. This **Crime Policy** will not apply to loss resulting directly or indirectly from **Forgery** or alteration, except when covered under Insuring Agreements A.1., A.2., A.3., B., or H..
- X. This **Crime Policy** will not apply to loss resulting directly or indirectly from **Computer Fraud**, except when covered under Insuring Agreements A.1., A.2., A.3., F.1., or H.1..

- Y. This **Crime Policy** will not apply to loss under Insuring Agreements C. or D. resulting directly or indirectly from:
1. an accounting or arithmetical error or omission;
 2. the loss of property from within any money operated device, unless the amount of **Money** deposited in it is recorded by a continuous recording device;
 3. anyone, acting on the **Insured's** express or implied authority, being induced by any dishonest act to voluntarily part with title to or possession of any property;
 4. damage to motor vehicles, trailers or semi-trailers or equipment and accessories attached to them; or
 5. damage to the **Premises** or its exterior or to containers of covered property by vandalism or malicious mischief.
- Z. This **Crime Policy** will not apply to loss resulting directly or indirectly from the diminution in value of **Money, Securities or Other Property**.
- AA. This **Crime Policy** will not apply to loss arising from any **Credit, Debit or Charge Card** if the **Insured**, the **Insured's Employee** or **Management Staff Member** has not fully complied with the provisions, conditions or other terms under which any card was issued.
- BB. This **Crime Policy** will not apply to loss sustained by any **Subsidiary** or related **Employee Benefit Plan** or **Sponsored Plan**, occurring at any time during which such entity was not a **Subsidiary** or related **Employee Benefit Plan** or **Sponsored Plan**.
- CC. This **Crime Policy** will not apply to loss sustained by the **Insured** or any **Subsidiary** to the extent it results in a benefit, gain or transfer to the **Insured** or any **Subsidiary**, except to the extent that such loss is covered under Insuring Agreement A.2..

V. CONDITIONS

A. GENERAL CONDITIONS

1. Territory Covered
Except as indicated in Item 5. of the Declarations,
 - a. the Company will cover loss the **Insured** sustains anywhere in the world, and
 - b. the Company will cover all of the **Insured's** offices and **Premises**, including any additional offices or **Premises** pursuant to Sections II. GENERAL AGREEMENTS B. ADDITIONAL OFFICES, C. CONSOLIDATION, MERGER OR PURCHASE OF ASSETS, and D. ACQUISITIONS in this **Crime Policy**.
2. Cooperation
The **Insured** must cooperate with the Company in all matters pertaining to this **Crime Policy** as stated in its terms, conditions and limitations.
3. Extended Period to Discover Loss
The Company will pay the **Insured** for loss that the **Insured** sustained prior to the effective date of cancellation or termination of this **Crime Policy**, which is **Discovered** by the **Insured**:
 - a. no later than 90 days from the date of cancellation or termination; and
 - b. as respects any **Employee Benefit Plan**, no later than one (1) year from the date of cancellation or termination.

Notwithstanding the above, this extended period to **Discover** loss terminates immediately upon the effective date of any other insurance obtained by the **Insured** replacing in whole or in part the insurance afforded by this **Crime Policy**, whether or not such other insurance provides coverage for loss sustained prior to its effective date.

4. Other Insurance

This **Crime Policy** applies only as excess insurance over, and will not contribute with: (1) any other valid and collectible insurance available to any **Insured** unless such insurance is written specifically excess of this **Crime Policy** by reference in such other policy to the Policy Number of this **Crime Policy**; and (2) indemnification to which any **Insured** is entitled from any other entity other than any **Insured**. As excess insurance, this **Crime Policy** will not apply or contribute to the payment of any loss to the **Insured** until the amount of such other insurance or indemnity has been exhausted by loss covered thereunder. If the limit of the other insurance or indemnity is insufficient to cover the entire amount of the loss, this **Crime Policy** will apply to that part of the loss not recoverable or recovered under the other insurance or indemnity. This **Crime Policy** will not be subject to the terms of any other insurance.

Any loss that is applicable to this Condition A.4. is subject to both the applicable Single Loss Limit of Insurance and applicable Single Loss Retention shown in ITEM 5 of the Declarations.

If this **Crime Policy** replaces prior insurance that provided the **Insured** with an extended period of time after the termination or cancellation of such prior insurance in which to **Discover** loss, then, and only with respect to loss **Discovered** during such extended period but sustained prior to the termination of such prior insurance, the coverage afforded by this **Crime Policy** applies as follows:

- a. the Company will have no liability for such loss, unless the amount of such loss exceeds the limit of insurance of that prior insurance; provided, that in such case, the Company will pay the **Insured** for the excess of such loss subject to the terms and conditions of this **Crime Policy**; and
- b. any payment the Company makes to the **Insured** for such excess loss will not be greater than the difference between the limit of insurance of the **Insured's** prior insurance and the applicable Single Loss Limit of Insurance of this **Crime Policy**. The Company will not apply the applicable Single Loss Retention to such excess loss.

5. Ownership of Property; Interests Covered

- a. The property covered under this **Crime Policy** except as provided in 5.b. below is limited to property:
 - i. that the **Insured** owns or leases;
 - ii. that the **Insured** holds for others:
 - (a) on the **Insured's Premises** or the **Insured's Financial Institution Premises**; or
 - (b) while in transit and in the care and custody of a **Messenger**; or
 - iii. for which the **Insured** is legally liable, except for property located inside the **Insured's Client's Premises** or the **Insured's Client's Financial Institution Premises**.

Notwithstanding the above, this **Crime Policy** is for the **Insured's** benefit only and provides no rights or benefits to any other person or organization. Any claim for loss that is covered under this **Crime Policy** must be presented by the **Insured**.

- b. If ITEM 5 of the Declarations indicates that coverage under Insuring Agreement A.3. Employee Theft of Client Property has been purchased, then the property covered under Insuring Agreement A.3. is limited to property:

- i. that the **Insured's Client** owns or leases;
- ii. that the **Insured's Client** holds for others; or
- iii. for which the **Insured's Client** is legally liable;

while the property is inside the **Insured's Client's Premises** or the **Insured's Client's Financial Institution Premises**.

Notwithstanding the above, this **Crime Policy** is for the **Insured's** benefit only and provides no rights or benefits to any other person or organization, including the **Insured's Client**. Any claim for loss by the **Insured's Client** that is covered under this **Crime Policy** must be presented by the **Insured**.

6. Representation, Concealment, Misrepresentation or Fraud

No statement made by the **Insured**, whether contained in the application, underwriting information or otherwise, is deemed to be a warranty of anything except that it is true to the best of the knowledge and belief of the person making the statement.

This **Crime Policy** is void in any case of fraud by the **Insured** as it relates to this **Crime Policy** at any time. This **Crime Policy** is also void if the **Insured**, at any time, intentionally conceals or misrepresents a material fact concerning:

- a. this **Crime Policy**;
- b. the **Money, Securities or Other Property**;
- c. the **Insured's** interest in the **Money, Securities or Other Property**; or
- d. a claim under this **Crime Policy**.

7. Premiums

The **First Named Insured** is responsible for the payment of all premiums and will be the payee for any return premiums the Company pays.

8. Transfer of Rights and Duties Under this **Crime Policy**

Rights and duties under this **Crime Policy** may not be transferred without the Company's written consent except in the case of the death of a natural person **Insured**. If such person dies, then the decedent's rights and duties will be transferred to the decedent's legal representative, but only while acting within the scope of duties as the decedent's legal representative. Until a legal representative is appointed, anyone having proper temporary custody of the decedent's property will have all rights and duties but only with respect to that property.

B. PROVISIONS AFFECTING LOSS ADJUSTMENT AND SETTLEMENT

1. Limit of Insurance

a. Policy Aggregate Limit of Insurance

If ITEM 5 of the Declarations indicates that this **Crime Policy** includes a Policy Aggregate Limit of Insurance, then the Company's total liability for all loss **Discovered** during the **Policy Period** will not exceed such Policy Aggregate Limit of Insurance. The Policy Aggregate Limit of Insurance will be reduced by the amount of any payment made under the terms of this **Crime Policy**. If the Policy Aggregate Limit of Insurance is exhausted by any payment made for loss **Discovered** during the **Policy Period**, the Company will have no further liability for loss regardless of when **Discovered** and whether or not previously reported to the Company.

If applicable, the Policy Aggregate Limit of Insurance will be reinstated to the extent of any net recovery pursuant to Condition B.6. that is received by the Company during the **Policy Period** and before the Crime Policy Aggregate Limit of Insurance is exhausted. Recovery from reinsurance or indemnity, or both, for the Company's benefit will not be deemed a recovery as used herein. In the event that a loss of **Securities** is settled by the Company through the use of a Lost Securities Bond, such loss will not reduce the Crime Policy Aggregate Limit of Insurance, but any payment under the Lost Securities Bond reduces the Policy Aggregate Limit of Insurance under this **Crime Policy**.

The provisions of this Condition B.1.a. will not be applicable to Insuring Agreement A.2.

If ITEM 5 of the Declarations indicates that this **Crime Policy** does not include a Crime Policy Aggregate Limit of Insurance, then payment of loss under this **Crime Policy** will not reduce the Single Loss Limit of Insurance for other **Single Losses**.

b. Single Loss Limit of Insurance

The maximum Single Loss Limit of Insurance for each Insuring Agreement will not exceed the applicable amount set forth in ITEM 5 of the Declarations for such Insuring Agreement.

c. Special Limit of Insurance for Specified Other Property

The Company's liability for loss under Insuring Agreements C. and D. is limited as follows

- i. the lesser of \$25,000. or the amount shown as the Single Loss Limit of Insurance for any **Single Loss** involving precious metals, precious or semi-precious stones, pearls, furs, or completed articles made of or containing such enumerated materials that constitute more than half the value of such articles;
- ii. the lesser of \$25,000. or the amount shown as the Single Loss Limit of Insurance for any **Single Loss**, including damage to manuscripts, drawings or records of any kind, or the cost of reconstructing them or reproducing any information contained in them;

The Special Limit of Insurance for Specified Other Property is part of, and not in addition to, any applicable limit of liability.

d. Identity Fraud Expense Reimbursement Single Loss Limit of Insurance

The maximum limit of insurance per the **Insured's Management Staff Member** for each **Identity Fraud** covered under Insuring Agreement H.2. will not exceed the applicable Single Loss Limit of Insurance stated in ITEM 5 of the Declarations. All acts incidental to an **Identity Fraud**, any series of **Identity Frauds**, and all **Identity Frauds** arising from the same method of operation, whether committed by one or more persons, will be deemed to arise out of one act and will be treated as one **Identity Fraud**. If an act causes a covered loss under Insuring Agreement H.2. to more than one **Management Staff Member**, the applicable Single Loss Limit of Insurance and Retention under Insuring Agreement H.2. applies to each **Management Staff Member** separately.

e. Loss Covered Under More Than One Insuring Agreement of this **Crime Policy**

Subject to any applicable Crime Policy Aggregate Limit of Insurance, if any **Single Loss** is comprised of loss covered under more than one Insuring Agreement, the most the Company will pay the **Insured** for such **Single Loss** is the lesser of:

- i. the actual amount of such **Single Loss**, or

- ii. the sum of the Single Loss Limits of Insurance applicable to such Insuring Agreements applying to such loss.

2. Single Loss Retention

The Company will not pay the **Insured** for any **Single Loss** unless the amount of such **Single Loss** exceeds the Single Loss Retention shown in Item 5 of the Declarations. The Company will pay the **Insured** the amount of any **Single Loss** in excess of the Single Loss Retention, up to the Single Loss Limit of Insurance for the applicable Insuring Agreement.

If more than one Single Loss Retention applies to the same **Single Loss**, then only the highest Single Loss Retention will be applied.

No Single Loss Retention applies to any legal expenses paid to the **Insured** solely under Insuring Agreement B.

3. The Insured's Duties in the Event of a Loss

After the **Insured Discovers** a loss or a situation that may result in loss of or loss from damage to **Money, Securities or Other Property** that exceeds 25% of the Single Loss Retention, the **Insured** must:

- a. notify the Company as soon as possible;
- b. notify law enforcement authorities if the **Insured** has reason to believe that any loss, except for loss covered under Insuring Agreements A.1., A.2., A.3., or F.2., involves a violation of law;
- c. submit to examination under oath at the Company's request and give the Company a signed statement of the **Insured's** answers;
- d. give the Company a detailed, sworn proof of loss within 120 days; and
- e. cooperate with the Company in the investigation and settlement of any claim.

Proof of loss under Insuring Agreement B. and H.1. must include: (1) an affidavit of **Forgery** setting forth the amount and cause of loss; and (2) the original written **Covered Instruments or Personal Covered Instruments** or a copy of such written instruments.

4. Valuation / Settlement

Subject to the applicable limit of insurance provision (Section V. CONDITIONS B. PROVISIONS AFFECTING LOSS ADJUSTMENT AND SETTLEMENT 1. Limit of Insurance) the Company will pay the **Insured** for:

- a. loss of **Money** but only up to and including its face value, and, at the Company's option, pay for loss of **Money** issued by any country other than the United States of America:
 - i. at face value in the **Money** issued by that country; or
 - ii. in the United States of America dollar equivalent determined by the rate of exchange published in The Wall Street Journal on the day the loss was **Discovered**;
- b. loss of **Securities** but only up to and including their value at the close of business on the day the loss was **Discovered**, and at the Company's option:
 - i. pay the **Insured** the value of such **Securities** or replace them in kind, in which event the **Insured** must assign to the Company all the **Insured's** rights, title and interest in those **Securities**; or

- ii. pay the cost of any Lost Securities Bond required in connection with issuing duplicates of the **Securities**; provided, the Company will be liable only for the cost of the Lost Securities Bond as would be charged for a bond having a penalty not exceeding the lesser of the value of the **Securities** at the close of business on the day the loss was **Discovered**;
 - c. loss of, or loss from damage to, **Other Property** or **Premises** including its exterior for the replacement cost without deduction for depreciation; provided, the Company will pay the **Insured** the lesser of the following:
 - i. the applicable Single Loss Limit of Insurance;
 - ii. the cost to replace **Other Property** or **Premises** including its exterior with property of comparable material and quality, and used for the same purpose; or
 - iii. the amount the **Insured** actually spends that is necessary to repair or replace such property;

provided, the Company will, at its option, pay the **Insured** for loss of, or loss from damage to, **Other Property** or **Premises** including its exterior, in the **Money** of the country in which the loss occurred, or in the United States of America dollar equivalent of the **Money** of the country in which the loss occurred determined by the rate of exchange published in The Wall Street Journal on the day the loss was **Discovered**.

The Company will not pay the **Insured** on a replacement cost basis for any loss or damage until such property is actually repaired or replaced, and unless the repairs or replacement are made as soon as reasonably possible after the loss or damage. If the lost or damaged property is not repaired or replaced, the Company will pay the **Insured** actual cash value on the day the loss was **Discovered**.

Any property that the Company pays the **Insured** for or replaces becomes the Company's property.

5. Records

The **Insured** must keep records of all **Money**, **Securities**, and **Other Property** under this **Crime Policy** so the Company can verify the amount of any loss.

6. Recoveries

- a. All recoveries for payments made under this **Crime Policy** should be applied, after first deducting the costs and expenses incurred in obtaining such recovery, in the following order of priority:
 - i. first, to the **Insured** to reimburse the **Insured** for loss sustained that would have been paid under this **Crime Policy** but for the fact that it is in excess of the applicable Single Loss Limit(s) of Insurance;
 - ii. second, to the Company in satisfaction of amounts paid or to be paid to the **Insured** in settlement of the **Insured's** covered claim;
 - iii. third, to the **Insured** in satisfaction of any Single Loss Retention; and
 - iv. fourth, to the **Insured** in satisfaction of any loss not covered under this **Crime Policy**.
- b. The value of all property received by the **Insured** from any source whatever and whenever received, in connection with any matter from which a loss has arisen, will be valued as of the date received and will be deducted from the covered loss.

- c. Recoveries do not include any recovery:
 - i. from insurance, suretyship, reinsurance, security or indemnity taken for the Company's benefit; or
 - ii. of original **Securities** after duplicates of them have been issued.

7. **Transfer of the Insured's Rights of Recovery Against Others to the Company**

The **Insured** must transfer to the Company all the **Insured's** rights of recovery against any person or organization for any loss the **Insured** sustained and for which the Company has paid or settled. The **Insured** must also do everything necessary to secure those rights and do nothing after loss to impair them.

8. **Legal Action Against the Company**

The **Insured** may not bring any legal action against the Company involving loss:

- a. unless the **Insured** has complied with all the terms of this **Crime Policy**;
- b. until 90 days after the **Insured** has filed proof of loss with the Company; and
- c. unless brought within two (2) years from the date the **Insured Discovers** the loss.

If any limitation in this Condition B.8. is deemed to be inconsistent with applicable law, such limitation is amended so as to equal the minimum period of limitation provided by such law.

9. **Liberalization**

If the Company adopts any revision to the Crime Terms and Conditions of this **Crime Policy** that would broaden coverage and such revision does not require an additional premium or endorsement and the revision is adopted within 45 days prior to or during the **Policy Period**, the broadened coverage will apply to this **Crime Policy** as of the date the revision is approved for general use by the applicable department of insurance.

C. EMPLOYEE BENEFIT PLAN PROVISIONS – INFLATION GUARD

In compliance with certain provisions of ERISA:

- 1. if any **Employee Benefit Plan** is insured jointly with any other entity under this **Crime Policy**, the **Insured** must select a Single Loss Limit of Insurance for Insuring Agreement A.2. that is sufficient to provide an amount of insurance for each **Employee Benefit Plan** that is at least equal to that required if each **Employee Benefit Plan** were insured separately;
- 2. if the **Insured** is an entity other than an **Employee Benefit Plan**, any payment the Company makes to the **Insured** for loss sustained by any **Employee Benefit Plan** will be held by such **Insured** for the use and benefit of the **Employee Benefit Plan(s)** sustaining the loss; and
- 3. if two or more **Employee Benefit Plans** are covered under this **Crime Policy**, any payment the Company makes for loss:
 - a. sustained by two or more **Employee Benefit Plans**; or

- b. of commingled **Money, Securities or Other Property** of two or more **Employee Benefit Plans**;

that arises out of a **Single Loss** is to be shared by each **Employee Benefit Plan** sustaining loss, in the proportion that the limit of insurance required under ERISA for each such **Employee Benefit Plan**, bears to the total of those limits of insurance.

- 4. If, at the inception date of this **Crime Policy**, or a preceding policy written by the Company that provided ERISA fidelity coverage for **Employee Benefit Plans**, the **Insured** has or had a Single Loss Limit of Insurance under such ERISA fidelity coverage for **Employee Benefit Plans** that is or was equal to or greater than the limit of insurance required under ERISA, the Single Loss Limit of Insurance under Insuring Agreement A.2. will equal the greater of the amount of the limit of insurance required by ERISA or the Single Loss Limit of Insurance set forth in Item 5. of the Declarations for Insuring Agreement A.2.

D. CANCELLATION OR TERMINATION

- 1. The **Insured** may cancel:

- a. this **Crime Policy** in its entirety;
- b. an Insuring Agreement; or
- c. coverage for any **Insured**;

by mailing or delivering to the Company advance written notice of cancellation.

- 2. The Company may cancel:

- a. this **Crime Policy** in its entirety;
- b. an Insuring Agreement; or
- c. coverage for any **Insured**;

by mailing or delivering to the **First Named Insured** written notice of cancellation at least 20 days before the effective date of cancellation if the Company cancels for nonpayment of premium; or 60 days before the effective date of cancellation if the Company cancels for any other reason.

The Company will mail or deliver the Company's notice to the **First Named Insured's** last mailing address known to the **Company**. Notice of cancellation will state the effective date of cancellation and the **Policy Period** will end on that date. If this **Crime Policy** or an Insuring Agreement is cancelled, the Company will send the **First Named Insured** any premium refund due. If the Company cancels this **Crime Policy**, the refund will be pro rata. If the **Insured** cancels, the earned premium will be computed in accordance with the customary short rate table and procedure. The cancellation will be effective even if the Company has not made or offered a refund. If notice is mailed, proof of mailing will be sufficient proof of notice.

- 3. This **Crime Policy** terminates:

- a. in its entirety immediately upon the expiration of the **Policy Period**;

- b. in its entirety immediately upon exhaustion of the Policy Aggregate Limit of Insurance, if applicable; provided, that no **Crime Policy** termination under this Condition D.3.b. will be effective with respect to any **Employee Benefit Plan** covered under Insuring Agreement A.2.;
 - c. in its entirety immediately upon the voluntary liquidation or dissolution of the **First Named Insured**; provided, that no **Crime Policy** termination under this Condition D.3.c. will be effective with respect to any **Employee Benefit Plan** covered under Insuring Agreement A.2.; or
 - d. as to any **Subsidiary** immediately upon the **Change of Control** of such **Subsidiary**.
- 4. This **Crime Policy** terminates as to any **Employee**:
 - a. as soon as the **Insured's** partner, any of the **Insured's Management Staff Members** or any **Employee** with managerial or supervisory responsibility not in collusion with the **Employee** becomes aware of any dishonest or fraudulent employment related act involving an amount in excess of \$10,000; or
 - b. 60 days after the **Insured's** partner, any of the **Insured's Management Staff Members** or any **Employee** with managerial or supervisory responsibility not in collusion with the **Employee** becomes aware of any dishonest or fraudulent non-employment related act; either of which acts were committed by such **Employee** in the **Insured's** service, during the term of employment by the **Insured** or prior to employment by the **Insured**, provided such dishonest or fraudulent non-employment related act involved **Money, Securities** or **Other Property** is in an amount in excess of \$10,000.

E. CHANGES

Only the **First Named Insured** is authorized to make changes in the terms of this **Crime Policy** and solely with the Company's prior written consent. This **Crime Policy's** terms can be changed, amended or waived only by endorsement issued by the Company and made a part of this **Crime Policy**. Notice to any representative of the **Insured** or knowledge possessed by any agent or by any other person will not effect a waiver or change to any part of this **Crime Policy**, or estop the Company from asserting any right under the terms, conditions and limitations of this **Crime Policy**, nor may the terms, conditions and limitations hereunder be waived or changed, except by a written endorsement to this **Crime Policy** issued by the Company.

F. ENTIRE AGREEMENT

The Declarations, the application, the Crime Terms and Conditions, and any endorsements attached thereto, constitute the entire agreement between the **Insured** and the Company.

G. HEADINGS

The titles of the various paragraphs of this **Crime Policy** and its endorsements are inserted solely for convenience or reference and are not to be deemed in any way to limit or affect the provision to which they relate.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.
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GOVERNMENT ENTITY CRIME ENDORSEMENT – FAITHFUL PERFORMANCE OF DUTY

This endorsement modifies the following:

Crime

It is agreed that:

- The following is added to Section *I. INSURING AGREEMENTS*, A. *Fidelity*, 1. Employee Theft-Per Loss Coverage and 2. Employee Theft-Per Employee Coverage:

Faithful Performance of Duty

The Company will pay the **Insured** for the **Insured's** direct loss of, or direct loss from damage to, **Money, Securities and Other Property** directly caused by the failure of any **Employee** to faithfully perform the **Employee's** duties as prescribed by law.

- The limit of liability for Faithful Performance of Duty coverage is **\$2,000,000**, and such limit is part of, and not in addition to, the limit of liability for Insuring Agreement A.1., FIDELITY, Employee Theft-Per Loss Coverage, and Insuring Agreement A.2., FIDELITY, Employee Theft-Per Employee Coverage, respectively, if coverage is carried thereunder.

- The following is added to Section *III. DEFINITIONS*:

Financial Institution Failure means the failure of any **Financial Institution** acting as a depository for property that the **Insured** owns or for which the **Insured** is legally liable.

- The following is added to Section *IV. EXCLUSIONS*:

This **Crime Policy** will not apply to loss resulting directly or indirectly from **Financial Institution Failure**.

- The following replaces paragraph 4.a. of section *V. CONDITIONS*, D. CANCELLATION OR TERMINATION:

4. This **Crime Policy** terminates as to any **Employee**

- as soon as the **Insured's** partner, any of the **Insured's Management Staff Members** or any **Employee** with managerial or supervisory responsibility not in collusion with the **Employee** becomes aware of any employment related act committed by the **Employee** that would constitute a loss under the terms of this **Crime Policy**, involving **Money, Securities or Other Property** in an amount in excess of \$10,000; or

- The following replaces the INDEMNIFICATION provision as set forth in paragraph 6. of the Government Entity Crime Endorsement:

Indemnification

The Company will indemnify any of the **Insured's** officials who are required by law to give bonds for the faithful performance of their duties against loss through the failure of any **Employee** under the supervision of that official to faithfully perform such **Employee's** duties as prescribed by law, when such failure directly causes direct loss of, or direct loss from damage to, the **Insured's Money, Securities and Other Property**, subject to the applicable Limit of Insurance. The provisions of this Condition apply to Insuring Agreement A only.

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Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, conditions, exclusions or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**GOVERNMENT ENTITY CRIME ENDORSEMENT
INCLUDING COVERAGE FOR TREASURERS AND TAX COLLECTORS**

This endorsement modifies the following:

Crime

It is agreed that:

1. Item 5. of the **DECLARATIONS, Insuring Agreement A. Fidelity** is replaced with the following:

Insuring Agreement	Single Loss Limit of Insurance	Single Loss Retention
A. Fidelity		
1. Employee Theft - Per Loss Coverage	\$2,000,000	\$20,000
2. Employee Theft - Per Employee Coverage		

2. Section **I. INSURING AGREEMENTS, A. FIDELITY** is replaced with the following:

A. FIDELITY

1. Employee Theft - Per Loss Coverage
The Company will pay the **Insured** for the **Insured's** direct loss of, or direct loss from damage to, **Money, Securities and Other Property** directly caused by **Theft or Forgery** committed by an **Employee**, whether identified or not, acting alone or in collusion with other persons.
2. Employee Theft - Per Employee Coverage
The Company will pay the **Insured** for the **Insured's** direct loss of, or direct loss from damage to, **Money, Securities, and Other Property** directly caused by **Theft or Forgery** committed by each **Employee**, whether identified or not, acting alone or in collusion with other persons.

3. Section **II. GENERAL AGREEMENTS, A. JOINT INSURED, 5.** is replaced with the following:

5. Payment by the **Company** to the **First Named Insured** for loss sustained by any **Insured** fully releases the **Company** on account of such loss.

4. Section **III. DEFINITIONS** is amended as follows:

A. Definition DD. Insured is replaced with the following:

- DD. Insured** means:
1. the **First Named Insured**,
 2. any **Sponsored Plan**, or
 3. any other entity listed in Item 1. of the Declarations.

B. Paragraph 1. of Definition RR. Single Loss is replaced with the following:

- RR. Single Loss** means:
1. for purposes of Insuring Agreement A. 1:
 - a. an individual act;
 - b. the combined total of all separate acts; or
 - c. a series of related acts;
 committed by an **Employee** or committed by more than one **Employee** acting alone or in collusion with other persons both during and before the **Policy Period**; and

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2. for purposes of Insuring Agreement A.2.:
 - a. an individual act;
 - b. the combined total of all separate acts; or
 - c. a series of related acts;
 committed by each **Employee** acting alone or in collusion with other persons both during and before the **Policy Period**.
- C. Paragraph 1. of Definition UU. **Theft** is deleted.
5. Section IV. **EXCLUSIONS** is amended as follows:
 - A. Exclusion C is replaced by the following:
 - C. This **Crime Policy** will not apply to loss resulting directly or indirectly from any fraudulent, dishonest or criminal act committed by the **Insured**, the **Insured's** natural person partners, any **LLC Member** or **Officer-Shareholder**, whether acting alone or in collusion with others.
 - B. References to Insuring Agreement A.3. are deleted from Exclusions D, E, F, G, H, O, P, W, and X.
 - C. Exclusion CC. is replaced by the following:
 - CC. This **Crime Policy** will not apply to loss sustained by the **Insured** or any **Subsidiary** to the extent it results in a benefit, gain or transfer to the **Insured** or any **Subsidiary**.
 - D. The following Exclusion is added.
 - DD. This **Crime Policy** will not apply to loss caused by any **Employee** required by law to be individually bonded
6. Section V. **CONDITIONS** is amended as follows:
 - A. Section A. **GENERAL CONDITIONS**, 5. Ownership of Property; Interests Covered, b. is deleted.
 - B. The third paragraph, which reads, "The provisions of this Condition B.1.a will not be applicable to Insuring agreement A.2." is deleted from section B. **PROVISIONS AFFECTING LOSS ADJUSTMENT AND SETTLEMENT**, 1. **Limit of Insurance**, a. Policy Aggregate Limit of Insurance.
 - C. Section B. **PROVISIONS AFFECTING LOSS ADJUSTMENT AND SETTLEMENT**, 3. **The Insured's Duties in the Event of a Loss**, b. is replaced with the following:
 - b. notify law enforcement authorities if the **Insured** has reason to believe that any loss, except for loss covered under Insuring Agreements A.1., A.2, or F.2., involves a violation of law;
 - D. Section C. **EMPLOYEE BENEFIT PROVISIONS - INFLATION GUARD** is deleted.
 - E. Sections D. **CANCELLATION OR TERMINATION**, 3 b. and c. are replaced with the following:
 - b. in its entirety immediately upon exhaustion of the Policy Aggregate Limit of Insurance, if applicable;
 - c. in its entirety immediately upon the voluntary liquidation or dissolution of the **First Named Insured**;
7. The following Condition is added:

Indemnification

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The Company will indemnify any of the **Insured's** officials who are required by law to give individual bonds for the faithful performance of their duties, against loss through **Theft** committed by **Employees** who serve under them, subject to the applicable Limit of Insurance. The provisions of this Condition apply to Insuring Agreement A only.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**GLOBAL COVERAGE COMPLIANCE ENDORSEMENT – ADDING FINANCIAL INTEREST COVERAGE
AND SANCTIONS CONDITION AND AMENDING TERRITORY CONDITION**

This endorsement changes the following:

Crime

It is agreed that:

1. The following is added to section III. **DEFINITIONS**:

Financial Interest means the **First Named Insured's** insurable interest in an **Insured** that is domiciled in a country or jurisdiction in which the Company is not licensed to provide this insurance, as a result of the **First Named Insured's**:

1. ownership of the majority of the outstanding securities or voting rights of the **Insured** representing the present right to elect, appoint, or exercise a majority control over such **Insured's** board of directors, board of trustees, board of managers, natural person general partner, or functional foreign equivalent;
2. indemnification of, or representation that it has an obligation to indemnify, the **Insured** for loss sustained by such **Insured**; or
3. election or obligation to obtain insurance for such **Insured**.

2. The following replaces section V. **CONDITIONS, A. GENERAL CONDITIONS, 1., Territory Covered**:

1. **Territory Covered**

- a. Except as indicated in Item 5. of the Declarations,

- i. the Company will cover loss the **Insured** sustains anywhere in the world, and
- ii. the Company will cover all of the **Insured's** offices and **Premises**, including any additional offices or **Premises** pursuant to sections II. GENERAL AGREEMENTS B. ADDITIONAL OFFICES, C. CONSOLIDATION, MERGER OR PURCHASE OF ASSETS, and D. ACQUISITIONS in this **Crime Policy**.

- b. This **Crime Policy** does not apply to:

- i. loss sustained by an **Insured** domiciled; or
- ii. loss of **Other Property** located,

in any country or jurisdiction in which the Company is not licensed to provide this insurance, to the extent that providing this insurance would violate the laws or regulations of such country or jurisdiction.

- c. In the event an **Insured** sustains loss referenced in b. above to which this **Crime Policy** would have applied, the Company will reimburse the **First Named Insured** for its loss, on account of its **Financial Interest** in such **Insured**.

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3. The following is added to section V. **CONDITIONS, B. PROVISIONS AFFECTING LOSS ADJUSTMENT AND SETTLEMENT**:

In the event the Company reimburses the **First Named Insured** on account of its **Financial Interest** in an **Insured**, as a condition precedent to exercising rights under this **Crime Policy**, the **First Named Insured** will cause the **Insured** to comply with the conditions of this **Crime Policy**.

4. The following is added to section V. **CONDITIONS**:

SANCTIONS

This **Crime Policy** will provide coverage for any loss or expenses, or otherwise will provide any benefit, only to the extent that providing such coverage or benefit does not expose the Company or any of its affiliated or parent companies to any trade or economic sanction under any law or regulation of the United States of America or any other applicable trade or economic sanction, prohibition or restriction.

Nothing herein contained shall be held to vary, alter, waive, or extend any of the terms, conditions, exclusions, or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.
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AMENDATORY ENDORSEMENT FOR CERTAIN ERISA CONSIDERATIONS

This endorsement changes the following:

Crime

It is agreed that:

1. The following replaces section I. **INSURING AGREEMENTS**, A. 2. ERISA Fidelity:
 2. ERISA Fidelity

The Company will pay the **Insured** for direct loss of, or direct loss from damage to, **Money, Securities and Other Property** that belongs to an **Employee Benefit Plan**, directly caused by acts of **Fraud or Dishonesty** committed by a **Fiduciary**, whether identified or not, acting alone or in collusion with other persons.
2. The following is added to section III. **DEFINITIONS**:

Fraud or Dishonesty has the meaning set forth in Title 29, Code of Federal Regulations, Section 2580.412-9.

Handled or Handling mean "handle", "handled", "handles" or "handling" as these terms are set forth in Title 29, Code of Federal Regulations, Section 2580.412-6.
3. The following replaces section III. **DEFINITIONS**, V.

V. **Fiduciary** means:

 1. any natural person who is a trustee, officer, **Employee**, or an administrator, of any **Employee Benefit Plan**; or
 2. any natural person who is a member of the board of directors, member of the board of trustees, a partner, an **LLC Manager**, an **LLC Member**, an **Officer-Shareholder**, an officer, or an **Employee**, of any **Employee Benefit Plan Sponsor**, while that person is **Handling Money, Securities, or Other Property** that belongs to an **Employee Benefit Plan**.

Fiduciary does not mean any agent, broker, independent contractor, third party administrator, broker-dealer, registered representative, investment advisor, custodian, or other person or entity of the same general character.
4. The following replaces section IV. **EXCLUSIONS**, M and Z:

M. This **Crime Policy** will not apply to loss resulting directly or indirectly from any **Theft**, disappearance, damage, destruction, or disclosure of any intangible property or confidential information, including:

 1. trade secret information, confidential processing methods, or other confidential information or intellectual property of any kind, or **Electronic Data**, unless otherwise covered under Insuring Agreement F.2.; or
 2. **Computer Programs**,

provided that this exclusion will not apply to loss that is otherwise covered under Insuring Agreement A. 2., ERISA Fidelity caused by a **Fiduciary's** access to, use of, or disclosure of, such intangible property or confidential information to commit acts of **Fraud or Dishonesty**.

Z. This **Crime Policy** will not apply to loss resulting directly or indirectly from the diminution in value of **Money, Securities, or Other Property**, provided that this exclusion will not apply to loss that is otherwise covered under Insuring Agreement A. 2., ERISA Fidelity caused by a **Fiduciary's** acts of **Fraud or Dishonesty**.

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5. The following replaces section V. **CONDITIONS, A. GENERAL CONDITIONS**, 3. Extended Period to Discover Loss:

3. Extended Period to Discover Loss

The Company will pay the **Insured** for loss that the **Insured** sustained prior to the effective date of cancellation or termination of this **Crime Policy**, which is **Discovered** by the **Insured**:

- a. no later than 90 days from the date of cancellation or termination; and
- b. as respects any **Employee Benefit Plan**, no later than one year from the date of cancellation or termination.

Notwithstanding the above, with respect to all Insuring Agreements other than Insuring Agreement A.2. ERISA Fidelity, this extended period to **Discover** loss terminates immediately upon the effective date of any other insurance obtained by the **Insured** replacing in whole or in part the insurance afforded by this **Crime Policy**. With respect to Insuring Agreement A.2. ERISA Fidelity, the extended period to Discover Loss terminates upon the effective date of any other insurance obtained by the **Employee Benefit Plan Sponsor** or the **Employee Benefit Plan** that offers the same coverage afforded by this **Crime Policy** in an amount no less than the minimum amount required under ERISA section 412 and that provides coverage for loss sustained prior to its effective date.

Nothing herein contained shall be held to vary, alter, waive, or extend any of the terms, conditions, exclusions, or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

SOCIAL ENGINEERING FRAUD INSURING AGREEMENT ENDORSEMENT

This endorsement changes the following:

Crime

It is agreed that:

1. The following is added to ITEM 5. of the Declarations:

Insuring Agreement	Single Loss Limit of Insurance	Single Loss Retention
Social Engineering Fraud	\$100,000	\$5,000

2. The following **INSURING AGREEMENT** is added to section I. **INSURING AGREEMENTS**:

SOCIAL ENGINEERING FRAUD

The Company will pay the **Insured's** direct loss from the transferring, paying or delivering of **Money** or **Securities**, directly caused by **Social Engineering Fraud**.

3. The following are added to section III. **DEFINITIONS**:

Authorized Person means an **Officer-Shareholder**, sole proprietor, director, trustee, natural person partner, **LLC Manager** or **LLC Member** who is authorized by the **Insured** to transfer, pay, or deliver **Money** or **Securities** or to instruct **Employees** or other **Authorized Persons** to transfer, pay, or deliver **Money** or **Securities**.

Communication means an electronic, telegraphic, cable, teletype, telephonic voice, telefacsimile, or written instruction received by an **Employee** or **Authorized Person** that:

1. directs the **Employee** or **Authorized Person** to transfer, pay, or deliver **Money** or **Securities**;
2. contains a misrepresentation of a material fact; and
3. is relied upon by the **Employee** or **Authorized Person**, believing the material fact to be true.

Social Engineering Fraud means the intentional misleading of an **Employee** or **Authorized Person** by a natural person impersonating:

1. a **Vendor**, or that **Vendor's** attorney;
2. a **Client**, or that **Client's** attorney;
3. an **Employee**; or
4. an **Authorized Person**,

through the use of a **Communication**.

Vendor means an entity or natural person that has provided goods or services to the **Insured** under a genuine, pre-existing, written agreement or other agreed-upon arrangement.

Vendor does not include any **Financial Institution**, asset manager, armored motor vehicle company, or similar entity.

4. The following replaces section III. **DEFINITIONS**, G. **Computer System**:

G. **Computer System** means:

1. any computer; and
2. any input, output, processing, storage, or communication device, or any related network, cloud service, operating system, or application software, that is connected to, or used in connection with, such computer, that is rented by, owned by, leased by, licensed to, or under the direct operational control of, the **Insured**.

5. Solely with respect to the Social Engineering Fraud Insuring Agreement, the following replaces section III. **DEFINITIONS, C. Client:**

C. **Client** means an entity or natural person for which the **Insured** provides goods or performs services, for a fee, or as specified in a pre-existing written agreement, but only while the written agreement is in effect.

6. The following replaces section III. **DEFINITIONS, E. Computer Fraud:**

E. **Computer Fraud** means an intentional, unauthorized, and fraudulent entry or change of data or computer instructions directly into a **Computer System**:

1. by a natural person or entity, other than an **Employee, Authorized Person**, independent contractor, or any individual under the direct supervision of the **Insured**, including any such entry or change made via the internet, provided that such entry or change causes **Money, Securities, or Other Property** to be transferred, paid, or delivered from inside the **Premises** or from the **Insured's Financial Institution Premises**, to a place outside the **Premises** or the **Insured's Financial Institution Premises**; or
2. made by an **Employee** or **Authorized Person** acting in good faith upon an intentional, unauthorized, and fraudulent instruction received from a computer software contractor who has a written agreement with the **Insured** to design, implement, or service **Computer Programs** for a **Computer System** covered under section I. **INSURING AGREEMENTS, F. COMPUTER CRIME**.

For purposes of this definition, an intentional, unauthorized, and fraudulent entry or change of data or computer instructions does not include such entry or change made by an **Employee, Authorized Person**, independent contractor, or any individual under the direct supervision of the **Insured** made in reliance upon any fraudulent electronic, cable, teletype, telephonic voice, telefacsimile, or written instruction, except as defined in E.2. above. An intentional, unauthorized, and fraudulent entry or change of data or computer instructions also does not include such entry or change that involves the use, or purported use, of any **Credit, Debit, or Charge Card** or any access, convenience, identification, stored value, or other similar cards, including the information contained on such cards.

Computer Fraud does not include **Social Engineering Fraud** or **Funds Transfer Fraud**.

7. The following replaces section III. **DEFINITIONS, AA. Funds Transfer Fraud:**

AA. **Funds Transfer Fraud** means:

1. an electronic, telegraphic, cable, teletype, or telephone instruction, fraudulently transmitted to a **Financial Institution** directing such institution to debit a **Transfer Account** and to transfer, pay, or deliver **Money** or **Securities** from the **Transfer Account**, which instruction purports to have been transmitted by the **Insured** but was in fact fraudulently transmitted by someone other than the **Insured** without the **Insured's** knowledge or consent; or
2. a fraudulent written instruction, other than one covered under Insuring Agreement B., issued to a **Financial Institution** directing such **Financial Institution** to debit a **Transfer Account** and to transfer, pay, or deliver **Money** or **Securities** from such **Transfer Account** by use of an electronic funds transfer system at specified intervals or under specified conditions, which written instruction purports to have been issued by the **Insured** but was in fact fraudulently issued, **Forged**, or altered by someone other than the **Insured** without the **Insured's** knowledge or consent.

Funds Transfer Fraud does not include **Social Engineering Fraud**.

8. The following replaces section III. **DEFINITIONS, DD. Insured:**

DD. **Insured** means:

1. for the purposes of Insuring Agreement A.2. and the Social Engineering Fraud Insuring Agreement, any and all **Employee Benefit Plans**:
 - a. which have been established or maintained by an **Employee Benefit Plan Sponsor** as of the inception date of this **Crime Policy**; or
 - b. which have been created or acquired by an **Employee Benefit Plan Sponsor** after the inception date of this **Crime Policy**, subject to the provisions of General Agreements C. and D.
2. for the purposes of all Insuring Agreements, except Insuring Agreement A.2.:
 - a. the **First Named Insured**,
 - b. any **Subsidiary**,
 - c. any **Sponsored Plan**, or
 - d. any other entity listed in Item 1. of the Declarations.

9. The following replaces section IV. **EXCLUSIONS**, G., H., and R.:
- G. This **Crime Policy** will not apply to loss or damages resulting directly or indirectly from the input of **Electronic Data** by a natural person having the authority to enter the **Computer System**, unless covered under Insuring Agreements A.1., A.2., A.3., F.1., but only when covered under section III. **DEFINITIONS**, E., **Computer Fraud**, 2., F.2., G., or the Social Engineering Fraud Insuring Agreement.
 - H. This **Crime Policy** will not apply to loss resulting from forged, altered, or fraudulent negotiable instruments, securities, documents, or instructions used as source documentation to enter **Electronic Data** or send instructions, provided this does not apply to Insuring Agreements A.1., A.2., A.3., or the Social Engineering Fraud Insuring Agreement.
 - R. This **Crime Policy** will not apply to loss resulting directly or indirectly from:
 - 1. the giving or surrendering of **Money, Securities or Other Property** in any exchange or purchase, whether genuine or fictitious; or
 - 2. any other giving or surrendering of, or voluntary parting with, **Money, Securities or Other Property**, whether or not induced by any dishonest or fraudulent act, except when covered under:
 - a. Insuring Agreement A.;
 - b. Insuring Agreement E.;
 - c. Insuring Agreement F.1., or
 - d. the Social Engineering Fraud Insuring Agreement.
10. Solely with respect to the Social Engineering Fraud Insuring Agreement, the following replaces section IV. **EXCLUSIONS**, T.:
- T. This **Crime Policy** will not apply to loss of **Money, Securities or Other Property**:
 - 1. while in the mail; or
 - 2. while in the custody of any messenger, carrier for hire, or armored motor vehicle company.
11. Solely with respect to the Social Engineering Fraud Insuring Agreement, the following are added to section IV. **EXCLUSIONS**:
- This **Crime Policy** will not apply to:
- a. loss or damage due to **Theft** by an **Employee, Forgery, Computer Fraud, Funds Transfer Fraud**, or acceptance of money orders or **Counterfeit Money**;
 - b. loss due to any investment in **Securities**, or ownership in any corporation, partnership, real property, or similar instrument, whether or not such investment is genuine;
 - c. loss due to the failure, malfunction, illegitimacy, inappropriateness, or inadequacy of any product or service;
 - d. loss resulting directly or indirectly from the failure of any party to perform in whole or in part under any contract;
 - e. loss due to any non-payment of or default upon any loan, extension of credit, or similar promise to pay;
 - f. loss due to any party's use of or acceptance of any **Credit, Debit or Charge Card** or any access, convenience, identification, stored value or other similar card or instrument, including the information contained on such cards, whether or not genuine; or
 - g. loss due to items of deposit which are not finally paid for any reason, including forgery or any other fraud; however, this exclusion does not apply to United States Government checks or drafts that are returned by the United States Government for any reason after the funds for said checks or drafts have been credited to the **Insured's** account at a **Financial Institution**.

Nothing herein contained shall be held to vary, alter, waive, or extend any of the terms, conditions, exclusions, or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DELETE EXCLUSION FOR PRIOR LOSSES INVOLVING SUBSIDIARIES ENDORSEMENT

This endorsement changes the following:

Crime

It is agreed that:

Section IV. **EXCLUSIONS**, BB. is deleted.

Nothing herein contained shall be held to vary, alter, waive, or extend any of the terms, conditions, exclusions, or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

JOINT LOSS PAYABLE ENDORSEMENT

This endorsement modifies the following coverage:

Crime

It is agreed that:

1. This endorsement modifies all Insuring Agreements forming part of this **Crime Policy**, unless specified below as indicated by the corresponding ☒ and then only to those so indicated:
 - ☒ A. FIDELITY
 - ☒ Employee Theft ☐ ERISA Fidelity ☐ Employee Theft of Client Property
 - ☐ B. FORGERY OR ALTERATION
 - ☐ C. ON PREMISES
 - ☐ D. IN TRANSIT
 - ☐ E. MONEY ORDERS AND COUNTERFEIT MONEY
 - ☐ F. COMPUTER CRIME
 - ☐ Computer Fraud ☐ Computer Program and Electronic Data Restoration Expense
 - ☐ G. FUNDS TRANSFER FRAUD
 - ☐ H. PERSONAL ACCOUNTS PROTECTION
 - ☐ I. CLAIM EXPENSE
2. The **Insured** agrees that any loss payable under the Insuring Agreement(s) indicated above and involving **Money** or **Other Property** in which the designated Loss Payee has an interest shall be paid jointly to the **Named Insured** and to the Loss Payee designated below:

Loss Payee Name

Loss Payee Address

Housing Trust Fund Corp & Div of Housing & Community Renewal 38-40 State Street, Floor 4 South, Albany, NY 12207

Susan Culver; RESTORE Program; Housing Trust Fund Corporation 3840 State Street, Albany, NY 12207

and any such payment shall constitute payment to the **Insured**. The Company agrees to make all such payments to the **Named Insured** and to the Loss Payee, and the Company will not make any payment solely to the **Named Insured** unless the Company receives a request in writing from the Loss Payee to make such payment solely to the **Insured**.

3. The **Company's** liability under the Insuring Agreement(s) indicated above as extended by this endorsement are not cumulative.
4. No rights or benefits are bestowed on the Loss Payee other than payment of the loss as set forth herein.

Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, conditions, exclusions or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

Issuing Company: Travelers Casualty and Surety Company of America

Policy Number: 106215725

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NEW YORK CANCELLATION OR TERMINATION ENDORSEMENT

This endorsement changes the following:

Crime

It is agreed that:

1. The following replaces section V., **CONDITIONS, D.2.**:
2. The Company may cancel:
 - a. this **Crime Policy** in its entirety;
 - b. an Insuring Agreement; or
 - c. coverage for any **Insured**;

CANCELLATION OF POLICIES IN EFFECT 60 DAYS OR LESS

The Company may cancel this **Crime Policy** for failure to pay a premium when due by mailing or delivering to the **First Named Insured** written notice of cancellation, including amount due, at least **20** days (number of days must equal or exceed twenty (20) days) before the effective date of cancellation if the Company cancels for nonpayment of premium, unless payment in full is received within twenty (20) days of the **First Named Insured's** receipt of such notice of cancellation.

CANCELLATION OF POLICIES IN EFFECT FOR MORE THAN 60 DAYS

If this policy has been in effect for more than 60 days, or if this **Crime Policy** is a renewal or continuation of a policy, the Company may cancel for nonpayment of premium by mailing or delivering to the **First Named Insured** written notice of cancellation, including amount due, at least **20** days (number of days must equal or exceed twenty (20) days) before the effective date of cancellation, unless payment in full is received within twenty (20) days of the **First Named Insured's** receipt of such notice of cancellation; or **60** days (number of days must equal or exceed sixty (60) days) before the effective date of cancellation if the Company cancels for any reason scheduled below.

The Company may cancel for any of the following reasons:

- a. nonpayment of premium;
- b. conviction arising out of acts increasing the hazard;
- c. fraud or misrepresentation in obtaining the policy or in making a claim under the policy;
- d. act or omission or violation of policy condition that substantially and materially increases hazard insured against after the policy inception;
- e. material change in the nature and extent of the risk beyond that originally contemplated;
- f. determination by the Superintendent that continuation of the present premium volume would jeopardize the Company's solvency or be hazardous to the stockholders, creditors, or public;
- g. determination by the Superintendent that continuation of the policy would violate the law;
- h. cancellation is permitted, in professional liability coverages, if the **Insured's** license to practice his or her profession is revoked or suspended, or if the **Insured** is a hospital, it no longer possesses a valid operating license.

Issuing Company: **Travelers Casualty and Surety Company of America**

Policy Number: **106215725**

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The Company will mail or deliver the Company's notice to the **First Named Insured's** last mailing address known to the Company, as well as to the authorized agent or broker. The Company will include the reason for cancellation in this notice. Notice of cancellation will state the effective date of cancellation and the **Policy Period** will end on that date. If this **Crime Policy** or an Insuring Agreement is cancelled, the Company will send the **First Named Insured** any premium refund due, computed on a pro-rata basis. The cancellation will be effective even if the Company has not made or offered a refund. If notice is mailed, proof of mailing will be sufficient proof of notice.

2. The following is added to section V., **CONDITIONS, D. CANCELLATION OR TERMINATION**:

5. The Company will not be required to renew this **Crime Policy** upon its expiration. If the Company decides not to renew this policy the Company will send notice as provided below.

a. **CONDITIONAL RENEWAL**

If the Company conditionally renews this policy subject to a(an):

- (1) change of limits;
- (2) change in type of coverage;
- (3) reduction of coverage;
- (4) increased deductible;
- (5) addition of exclusion; or
- (6) increased premiums in excess of 10%, exclusive of any premium increase due to and commensurate with insured value added or increased exposure units; or as a result of experience rating, loss rating, retrospective rating or audit; or

b. **NOTICES OF NONRENEWAL AND CONDITIONAL RENEWAL**

- (1) If the Company decides not to renew this policy or to conditionally renew this policy the Company will mail or deliver written notice to the **First Named Insured** at least 60 days (number of days must equal or exceed 60 days but not more than 120 days) before the expiration date set forth in ITEM 2 of the Declarations. Notice will be mailed or delivered to the **First Named Insured** at the address shown in the policy and to the authorized agent or broker. It will include the specific reason(s) for nonrenewal or conditional renewal, including the amount of any premium increase for conditional renewal and description of any other changes. If the Company violates any of the provisions of paragraphs above by sending the **First Named Insured** an incomplete or late conditional renewal notice or a late non-renewal notice:
 - a. coverage will remain in effect at the same terms and conditions of this policy at the lower of the current rates or the prior period's rates until 60 days after such notice is mailed or delivered unless the **Insured**, during this 60 day period, has replaced the coverage or elects to cancel.
 - b. on or after the Expiration Date set forth in ITEM 2 of the Declarations, such coverage will remain in effect at the same terms and conditions of this policy for another policy period, at the lower of the current rates or the prior period's rates, unless the **Insured**, during this additional policy period, has replaced the coverage or elects to cancel.

The Company will not send the **Insured** notice of nonrenewal or conditional renewal if the **Insured**, the **Insured's** authorized agent or broker or another insurer of the **Insured's** mails or delivers notice that the policy has been replaced or is no longer desired. Any notice of cancellation will state the effective date of cancellation and the policy period will end on that date.

Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, conditions, exclusions or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NEW YORK INSURANCE REGULATION 209 ENDORSEMENT

This endorsement changes the following:

Crime

It is agreed that:

The following is added to section V. CONDITIONS, D. CANCELLATION OR TERMINATION, 4.:

However, termination of coverage as to any **Employee** of an **Insured** located in New York as set forth above will not apply to any such **Employee** if: (a) the dishonest act was committed by that **Employee** prior to becoming employed by the **Insured**, (b) the dishonest act resulted in a conviction of that **Employee**; and (c) the **Insured** made a determination to hire or retain the **Employee** utilizing the factors set out in Correction Law Article 23-A.

Adopted by unanimous vote.

Nothing herein contained shall be held to vary, alter, waive, or extend any of the terms, conditions, exclusions, or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

Issuing Company: Travelers Casualty and Surety Company of America
Policy Number: 106215725

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RESOLUTION NO. 10 OF 2024
Resolution introduced by Chair

**AUTHORIZING THE COUNTY AUDITOR TO APPROVE NEW YORK STATE REAL
PROPERTY TAX LAW CORRECTION OF ERRORS AND/OR APPLICATIONS FOR
REFUNDS**

WHEREAS, the New York State Real Property Tax Law, Article 5, Sections 554 and 556, permits a tax levying body the ability to annually delegate to an official the authority to perform the duties of such tax levying body, such as the correction of errors on the tax roll and to authorize a refund or credit, as long as the recommended correction or tax refund is Two Thousand Five Hundred Dollars (\$2,500) or less, and

WHEREAS, Warren County processes correction of errors and refunds by resolution, causing substantial administrative effort and legislative action that can be minimized to reduce time and save cost, and

WHEREAS, the Warren County Treasurer and the Director of Real Property Tax Services recommend the delegation of these duties to enhance the productivity and efficiency of tax roll corrections and tax refunds, and

WHEREAS, in all instances where there is a denial by the delegated official, the Board of Supervisors retains the ultimate authority to determine what action shall occur on the proposed correction or refund, and

WHEREAS, the Board of Supervisors retains the right to annually delegate or keep such duties, now, therefore be it

RESOLVED, that the Warren County Auditor is hereby designated an authorized official to perform the duties associated with the correction of errors on the tax roll and to provide tax refunds and credits for amounts where the correction or refund is Two Thousand Five Hundred Dollars (\$2,500) or less, pursuant to sections 554 and 556 of the New York State Real Property Tax Law, and be it further

RESOLVED, that the term of this delegation is for the 2024 calendar year, ending on December 31, 2024, pursuant to sections 554 and 556 of the New York State Real Property Tax Law, and be it further

RESOLVED, pursuant to sections 554 and 556 of the New York State Real Property Tax Law, that on or before the fifteenth (15th) day of each month, the designated official shall submit a report to the Board of Supervisors of the corrections and refunds processed by him/her during the preceding month that indicates the name of each recipient, the locations of the property/tax map number, and the amount of the correction or refund, and be it further

RESOLVED, that certified copies of this resolution be forwarded to the New York State Office of Real Property Tax Services, the Warren County Treasurer, the Warren County Attorney, the Warren County Auditor and the Warren County Real Property Tax Director.

Adopted by unanimous vote.

Chairman Geraghty offered privilege of the floor, but there was no one wishing to speak.

Chairman called for announcements:

Supervisor Magowan welcomed the new members to the Board.

Assemblyman Simpson welcomed the new Supervisors to the Board and provided well wishes to everyone for 2024.

Chairman Geraghty apprised an executive session was required and he requested that the County Attorney indicate the purpose. Larry Elmen, *County Attorney*, advised the purpose of the executive session was subject to Section 105(1)(e) of the Public Officer's Law relating to collective bargaining agreement negotiations. He added Larry Paltrowitz, *Outside Counsel for the County*, would be attending the executive session to provide confidential information to the members of the Board under attorney/client privilege with outside counsel.

Motion was made by Supervisor Wild, seconded by Supervisor Merlino and carried by a unanimous vote of those present (*Supervisors Dickinson and Runyon absent*) to enter into executive session pursuant to Section 105(1)(e) of the Public Officer's Law for the purposes outlined above.

Executive session was held from 11:24 a.m. until 12:23 p.m.

Upon reconvening and there being no further business to come before the Board of Supervisors, on motion was made by Supervisor Geraci , seconded by Supervisor Wild and carried by a unanimous vote of those present (*Supervisors Dickinson and Runyon absent*), Chairman Geraghty adjourned the meeting at 12:24 p.m.

**BOARD MEETING
FRIDAY, JANUARY 19, 2024**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:

<https://warrencountyny.gov/mma>

https://www.youtube.com/watch?v=y_Ill6uyi2I

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:01 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Conover.

Roll called, the following members present:

Supervisors Conover, Diamond, Gilligan, Turner, Bruno, Driscoll, Patchett, Geraci, Merlino, Strough, Wild, Strainer, Etu, Thomas and Geraghty-15 Absent - 5 Supervisors Mayday, Bean, Dickinson, Magowan and Runyon.

Motion was made by Supervisor Merlino, seconded by Supervisor Diamond and carried by a unanimous vote of those present (*Supervisors Maday, Bean, Dickinson, Magowan and Runyon absent*) to approve the minutes of the December 15, 2023 Board Meeting and January 2, 2024 Organization Meeting, subject to correction by the Clerk of the Board.

Presentation of the Certificates to First Responders for response to the January 5th bus crash in Warren County were given, during which Supervisor Runyon entered the meeting at 10:07 a.m.

Chairman Geraghty called for a brief recess of the meeting. A recess was held from 10:16 a.m. until 10:22 a.m.

The meeting resumed with Report by the Committee Chairs (including the Chairman of the Board's Report) during which a presentation was given by Chairman Geraghty entitled "State of the County, County of Warren, New York"; a copy of the State of the County Presentation is on file with the meeting minutes.

Report by the Committee Chairs (including the Chairman of the Board's Report) were given.

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. County Auditor - December 2023 Real Property Tax Corrections

Letters/emails from:

1. Kevin Hajos, Superintendent of Public Works - appointing April Fiorentino as Deputy Superintendent of Public Works/Administration effective January 1, 2024.

Other:

1. Town of Queensbury - Local Board of Health will hold a public hearing on January 22nd at 7:00 p.m. at the Queensbury Activities Center to consider an application for sewage disposal vaciances.

Reading of resolutions by the Clerk of the Board was announced as follows:
Resolution Nos. 11-25 and Floor Resolution Nos. 1-2 were distributed to the Board and posted to the Warren County website on Friday January 12th, along with three Proclamations, adding this distribution met the deadline specified in the Rules of the Board. The three Proclamations were:

Proclamation No. 1 - Mental Wellness Month

Proclamation No. 2 - Blood Donor Month

Proclamation No. 3 - Human Trafficking Prevention Month

Amanda Allen, *Clerk of the Board*, indicated there were two Floor Resolutions which were not approved and a motion was needed to bring each to the floor.

Motion was made by Supervisor Bruno, seconded by Supervisor Wild and carried by a unanimous vote of those present (*Supervisors Maday, Bean, Dickinson and Magowan absent*), to bring proposed Floor Resolution No. 1 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Authorizing and Ratifying the Actions of the Warren County Clerk to Appoint Members of the Supreme and County Clerk's Office as Special Court Clerks*". Mrs. Allen announced proposed Floor Resolution No. 1 would now be referred to as proposed Resolution No. 26.

Motion was made by Supervisor Bruno, seconded by Supervisor Geraci and carried by a unanimous vote of those present (*Supervisors Maday, Bean, Dickinson and Magowan absent*), to bring proposed Floor Resolution No. 2 entitled "*Authorizing and Ratifying the Actions of the Warren County Clerk to Appoint Members of the Supreme and County Clerk's Office as Special Court Clerks*". Mrs. Allen announced proposed Floor Resolution No. 2 would now be referred to as proposed Resolution No. 27.

Discussion and public comment on proposed resolutions was called for, but no one wished to speak.

Voting on resolutions occurred. Resolution Nos. 11-27 were approved as presented.

Warren County Board of Supervisors Proclamation

WHEREAS, January has been designated annually as Mental Wellness Month, a time to recognize the importance of attending to our mental health, and

WHEREAS, Working with numerous public and private partners, Warren County Office of Community Services oversees mental health and wellness resources offered in Warren County, and

WHEREAS, there is a proven connection between good mental health and overall personal health, and

WHEREAS, in the wake of the COVID-19 pandemic, with barriers to treatment emerging for months or longer, and new military conflicts around the world, mental wellness has suffered for many individuals around the world, and

WHEREAS, people with mental illnesses recover if given the necessary services and supports in their communities, and make important contributions to our families and our communities, and

WHEREAS, only one out of two people with a serious form of mental illness seeks treatment to improve their mental wellness, and

WHEREAS, stigma and fear of discrimination keep many who would benefit from mental health services from seeking help, and

WHEREAS, greater public awareness about mental wellness can change negative attitudes and behaviors toward people with mental illnesses, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman, do hereby proclaim January 2024 to be

MENTAL WELLNESS MONTH

in Warren County, and ask that citizens, government agencies, public and private institutions, businesses, and schools recommit our community to increasing awareness and understanding of mental wellness.

DATED: JANUARY 19, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, January is National Blood Donor month, which highlights the need for blood and plasma donors, and highlights the lives they save, and

WHEREAS, One in seven people admitted to a hospital will need a blood transfusion, and

WHEREAS, Blood donations are imperative for treatment of cancer patients, those with illnesses such as sickle cell anemia and those suffering from traumatic injuries, and

WHEREAS, 50% of the nation's blood supply comes from blood drives, and residents can learn more about hosting a blood drive at www.bloodcenter.org, and

WHEREAS, Blood donations declined 10 percent annually between 2020 and 2022, at a time where there was as great a need as ever, and

WHEREAS, The American Red Cross declared a blood supply crisis in early January 2024, and

WHEREAS, Warren County Health Services organizes three public blood drives annually at Warren County Municipal Center, resulting in more than 1,400 donors giving blood over the past 10 years, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman, do hereby proclaim January 2024 to be

BLOOD DONOR MONTH

in Warren County, and ask that everyone who is able to donate blood or plasma do so to save lives and help our fellow citizens.

DATED: JANUARY 19, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, Human trafficking is a public health issue and crime that exploits the most vulnerable among us and weakens the health and well-being of individuals, families, and communities across generations, and

WHEREAS, More than 20 years since the passing of the Trafficking Victims Protection Act, human trafficking still exists -- including the forced or fraudulent recruitment, harboring, or transportation of people for forced labor or sexual activity, and

WHEREAS, Many people incorrectly believe that human trafficking is an urban problem, and do not realize that it occurs worldwide, in communities of all types and sizes, including Warren County, and

WHEREAS, Individuals can be trafficked in person and online; in industries such as restaurants, domestic work, construction, agriculture, and factories; and by strangers or someone they know, including employers, partners, and family members, and

WHEREAS, A successful response to human trafficking requires a coordinated, community-wide effort involving public and private resources, and

WHEREAS, Multiple Warren County agencies work to assist victims, and two agencies Warren County Department of Social Services and Warren County Department of Workforce Development, joined forces with numerous governmental and private partners for an educational panel on January 18, 2024 focusing on human trafficking in our region

WHEREAS, every individual, family, community, and organization can contribute to enhancing human trafficking awareness, prevention, and response by learning about ways to help at acf.hhs.gov/otip and humantraffickinghotline.org, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman, do hereby proclaim January 2024 to be

HUMAN TRAFFICKING PREVENTION MONTH

in Warren County, and ask that Warren County residents be mindful of the local problems that human trafficking presents, and take steps to assist those who could be victimized whenever possible.

DATED: JANUARY 19, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 11 OF 2024
Resolution introduced by Chairman Geraghty

DESIGNATING BUDGET OFFICER

RESOLVED, that Frank E. Thomas, be, and hereby is, appointed and designated as the Budget Officer of the County of Warren to serve at the pleasure of the Board of Supervisors at the annual salary rate of Fifteen Thousand Dollars (\$15,000).
Adopted by unanimous vote.

RESOLUTION NO. 12 OF 2024
Resolution introduced by Chairman Geraghty

DESIGNATING MEMBER OF COUNTY JURY BOARD

WHEREAS, it is provided by Section 503 of the Judiciary Law, the County Jury Board shall consist of a Justice of the Supreme Court, a County Judge and a member of the Board of Supervisors designated by the Board, now, therefore, be it

RESOLVED, that Dennis Dickinson, Supervisor for the Town of Lake George, be, and hereby is, designated as a member of the County Jury Board of the County of Warren, and be it further

RESOLVED, that this resolution shall take effect immediately.
Adopted by unanimous vote.

RESOLUTION NO. 13 OF 2024**Resolution introduced by Chairman Geraghty****APPOINTING REPRESENTATIVES TO ADIRONDACK BALLOON FESTIVAL
COMMITTEE**

RESOLVED, that Supervisors Brad Magowan and John Strough be, and hereby are, appointed as representatives of Warren County to serve upon the Adirondack Balloon Festival Committee, for a term to expire on December 31, 2024.

Adopted by unanimous vote.

RESOLUTION NO. 14 OF 2024**Resolution introduced by Chairman Geraghty****APPOINTING MEMBERS OF BOARD OF DIRECTORS OF WARREN-HAMILTON
COUNTIES ACTION COMMITTEE FOR ECONOMIC OPPORTUNITY, INC.**

WHEREAS, there has been appointed from this Board four (4) members to serve on the public official sector of the Board of Directors of Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., and

WHEREAS, the terms of all members have expired, now, therefore, be it

RESOLVED, that the following individuals be, and hereby are, appointed to serve as members of the Action Committee for Economic Opportunity, Inc. representing the public sector for a term to expire on December 31, 2024:

APPOINTMENTS**TITLE**

Bennet F. Driscoll Jr.

Supervisor, City of Glens Falls - Ward 5

Frank Thomas

Supervisor, Town of Stony Creek

John Strough

Supervisor, Town of Queensbury

S. John Taflan

Warren County Administrator

Adopted by unanimous vote.

RESOLUTION NO. 15 OF 2024**Resolution introduced by Chairman Geraghty****APPOINTING REPRESENTATIVES TO ADIRONDACK PARK LOCAL GOVERNMENT
REVIEW BOARD**

RESOLVED, that Kevin B. Geraghty, be, and hereby is, appointed as the representative of Warren County to serve upon the Adirondack Park Local Government Review Board, for a term to expire on December 31, 2024, and be it further

RESOLVED, that Frank E. Thomas, be, and hereby is, appointed as 1st alternate representative of Warren County to serve upon the Adirondack Park Local Government Review Board, for a term to expire on December 31, 2024.

Adopted by unanimous vote.

RESOLUTION NO. 16 OF 2024
Resolution introduced by Chairman Geraghty

**APPOINTING REPRESENTATIVES OF INTERCOUNTY LEGISLATIVE COMMITTEE OF
THE ADIRONDACKS**

WHEREAS, the Counties of Essex, Hamilton, Herkimer, Lewis, St. Lawrence, Washington, Saratoga, Clinton, Franklin, Fulton and Warren have established the Intercounty Legislative Committee of the Adirondacks for the purpose, among other things, of initiating and taking positions on pending legislation affecting the Adirondack area, now, therefore, be it

RESOLVED, that Kevin B. Geraghty, Chairman of the Board of Supervisors; Supervisors Dennis L. Dickinson, Michael N. Geraci, Frank E. Thomas; Amanda Allen, Clerk of the Board of Supervisors; and S. John Taflan, County Administrator, be, and hereby are, designated as representatives of the County of Warren on the Intercounty Legislative Committee of the Adirondacks during 2024.

Adopted by unanimous vote.

RESOLUTION NO. 17 OF 2023
Resolution introduced by Chairman Geraghty

**APPOINTING MEMBERS TO THE LAKE CHAMPLAIN - LAKE GEORGE REGIONAL
PLANNING BOARD OF DIRECTORS**

WHEREAS, by Resolution No. 344 of 2018, the Board of Supervisors accepted and approved the bylaws of the Lake Champlain-Lake George Regional Planning Board, Section IV(3) of which indicates that each member county shall appoint three representatives to serve on its Board of Directors, each to serve a three-year term which shall be staggered so that one director term shall expire each year, now, therefore, be it

RESOLVED, that the following member of the Board of Supervisors be, and hereby, is appointed to the Lake Champlain-Lake George Regional Planning Board of Directors for the term shown opposite their name:

APPOINTEE:

Frank Thomas, Town of Stony Creek

S. John Taflan, County Administrator

fulfilling the unexpired term of Edna Frasier (Resolution No. 24 of 2022)

TERM:

01/01/2024 - 12/31/2026

01/01/2024 - 12/31/2024

(by Resolution No. 15 of 2023 John Strough, Town of Queensbury, was appointed for the term of 01/01/2023 - 12/31/2025)

and be it further

RESOLVED, it is acknowledged that the following are named as ex-officio members of the Board of Directors by virtue of their positions, in keeping with Article IV, Section 1, of the bylaws of the Lake Champlain-Lake George Regional Planning Board:

Kevin B. Geraghty, Chairman of the Board

Christine Norton, County Treasurer

Kevin Hajos, Superintendent of Public Works

Adopted by unanimous vote.

01/01/2024 - 12/31/2024

01/01/2024 - 12/31/2024

01/01/2024 - 12/31/2024

RESOLUTION NO. 18 OF 2024**Resolution introduced by Chairman Geraghty****APPOINTING COORDINATOR OF THE FIRST WILDERNESS
HERITAGE CORRIDOR PROJECT**

RESOLVED, that Ethan Gaddy, County Planner, be, and hereby is, appointed to serve as Coordinator of the First Wilderness Heritage Corridor Project, for a term commencing January 1, 2024 and terminating December 31, 2024.

Adopted by unanimous vote.

RESOLUTION NO. 19 OF 2024**Resolution introduced by Chairman Geraghty****APPOINTING MEMBERS TO REPRESENT WARREN COUNTY ON THE POLICY
COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL**

RESOLVED, that Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors be, and hereby is, appointed to represent Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council for a term to expire on December 31, 2024, and be it further

RESOLVED, that Kevin Hajos, Superintendent of the Department of Public Works, be, and hereby is, appointed as Designated Alternate to represent Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council in the absence of Kevin B. Geraghty when he is unable to attend, for a term to expire on December 31, 2024.

Adopted by unanimous vote.

RESOLUTION NO. 20 OF 2024**Resolution introduced by Chairman Geraghty****APPOINTING MEMBERS TO REPRESENT THE RURAL AREAS OF WARREN
COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS
TRANSPORTATION COUNCIL**

RESOLVED, that Michael Geraci, Supervisor of the Town of Horicon, be, and hereby is, appointed to represent the rural areas of Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council for a term to expire on December 31, 2024 and be it further

RESOLVED, that Ethan Gaddy, County Planner, be, and hereby is, appointed as Designated Alternate to represent the rural areas of Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council in the absence of Michael Geraci when he is unable to attend, for a term to expire on December 31, 2024.

Adopted by unanimous vote.

RESOLUTION NO. 21 OF 2024
Resolution Introduced by Chairman Geraghty

**APPOINTING MEMBERS TO SERVE ON THE PLANNING COMMITTEE (FORMERLY
KNOWN AS THE TECHNICAL ADVISORY COMMITTEE) OF THE ADIRONDACK -
GLENS FALLS TRANSPORTATION COUNCIL**

RESOLVED, that the following individuals shall serve as members of the Planning Committee (formerly known as the Technical Advisory Committee) of the Adirondack - Glens Falls Transportation Council:

APPOINT

Ethan Gaddy, County Planner
Planning & Community Development Department

Kevin Hajos, Superintendent
Department of Public Works

for the term to expire on December 31, 2024.
Adopted by unanimous vote.

RESOLUTION NO. 22 OF 2024
Resolution Introduced by Chairman Geraghty

**APPOINTING MEMBERS OF THE BOARD OF DIRECTORS OF THE WARREN
COUNTY SOIL AND WATER CONSERVATION DISTRICT**

WHEREAS, the Soil and Water Conservation District's law provides that the Board of Directors of a County Soil and Water Conservation District shall consist of seven (7) members with five (5) members appointed by the County Board of Supervisors for three (3) year terms, and two (2) members of the County Board of Supervisors appointed for annual terms, now, therefore, be it

RESOLVED, that the following appointments are made:

<u>NAME:</u>	<u>TERM:</u>
Frank E. Thomas	1/1/2024 - 12/31/2024
Supervisor - Town of Stony Creek	
Daniel Bruno	1/1/2024 - 12/31/2024
Supervisor - City of Glens Falls Ward #4	
Mark Brown	1/1/2024 - 12/31/2026
Town of Warrensburg Resident	
Timothy Thomas	1/1/2024 - 12/31/2026
Town of Chester Resident	
Clint McCarthy	1/1/2024 - 12/31/2026
Town of Queensbury Resident	

Note: The three-year appointment of Susan Wilson, Town of Bolton Deputy Supervisor, was made by Resolution No. 30 of 2022 for the term of 1/1/22 - 12/31/24; and the three-year appointment of Michael Greenslade, New York State Park Manager, was made by Resolution No. 21 of 2023 for the term of 1/1/23 - 12/31/25.

Adopted by unanimous vote.

RESOLUTION NO. 23 OF 2024
Resolution Introduced by Chairman Geraghty

**APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES
INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION**

RESOLVED, that the following individuals be, and hereby are, appointed as members of the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to serve at the pleasure of the appointing authority for the year 2023, upon the adoption of a similar resolution by the County of Washington:

**Representatives Appointed by
Warren County:**

Daniel Bruno

Nicholas Caimano

Craig Leggett

Tim Robinson

S. John Taflan

Adopted by unanimous vote.

**Representatives Appointed by
Washington County:**

Brian Campbell

Juan Gonzalez

David K. O'Brien

Tricia Rogers

Virginia Sullivan

RESOLUTION NO. 24 OF 2024
Resolution introduced by Chairman Geraghty

APPOINTING MEMBERS OF TRAFFIC SAFETY BOARD

RESOLVED, that the following individual be, and hereby is, appointed as a member of the Warren County Traffic Safety Board for the term set opposite their name:

NAME & ADDRESS
APPOINTING:

TERM

Terry Comeau, Undersheriff
Warren County Sheriff's Office

01/01/24 - 12/31/26

Ethan Gaddy, County Planner
Warren County Planning & Community Development

01/01/24 - 12/31/26

Charles "Ben" Geisler, Patrol Sergeant
Warren County Sheriff's Office

01/01/24 - 12/31/26

Ann Marie Mason, Director
Warren County Office of Emergency Services

01/01/24 - 12/31/26

Jarred Smith, Chief of Police
City of Glens Falls Police Department

01/01/24 - 12/31/26

Traffic Safety Board Appointments by alternate resolutions:

Resolution No. 95 of 2023 -

Supervisor Geraci, Town of Horicon, term of 2/3/23 - 12/31/24

Resolution No. 23 of 2023, as amended by Resolution No. 96 of 2023-

Supervisor Geraghty, Town of Warrensburg, term of 1/1/23 - 12/31/25

Matthew Burin, First Assistant District Attorney, term of 1/1/23 - 12/31/25

Don Lehman, Director of Public Affairs, term of 1/1/23 - 12/31/25

Adam Stephenson, Probation Supervisor, term of 1/1/23 - 12/31/25

Adopted by unanimous vote.

RESOLUTION NO. 25 OF 2024

Resolution Introduced by Chairman Geraghty

APPOINTING MEMBER TO REPRESENT WARREN COUNTY ON THE REGION 5 OPEN SPACE CONSERVATION ADVISORY COMMITTEE

RESOLVED, that Kevin M. Bean, Supervisor of the Town of Johnsbury, be, and hereby is, appointed to represent Warren County as a member of the Region 5 Open Space Conservation Advisory Committee, to serve at the pleasure of the Board of Supervisors.

Adopted by unanimous vote.

RESOLUTION NO. 26 OF 2024

Resolution introduced by Supervisors Bruno and Wild

WAVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING AND RATIFYING THE ACTIONS OF THE WARREN COUNTY CLERK TO APPOINT MEMBERS OF THE SUPREME AND COUNTY CLERK'S OFFICE AS SPECIAL COURT CLERKS

WHEREAS, by Resolution No. 1 of 2024 the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing and ratifying the actions of the Warren County Clerk to appoint members of the Supreme and County Clerk's Office as Special Court Clerks, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution

Adopted by unanimous vote.

RESOLUTION NO. 27 OF 2024
Resolution introduced by Supervisors Bruno and Geraci

**AUTHORIZING AND RATIFYING THE ACTIONS OF THE WARREN COUNTY CLERK
 TO APPOINT MEMBERS OF THE SUPREME AND COUNTY CLERK'S OFFICE AS
 SPECIAL COURT CLERKS**

WHEREAS, in accordance with Section 527 of the New York County Law, the Warren County Board of Supervisors shall authorize the appointment of one or more Special Court Clerks by the Warren County Clerk, Carrie Black, as necessary for the courts of record sitting in Warren County to function properly, and

WHEREAS, Special Court Clerks shall have the same powers and duties as the County Clerk for the transaction of business at court sessions attended by them, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appointment of Sheila Kent, Scott Fitzsimmons, Lisa Relyea, Anthony Moccia and Mark Thompson as Special Court Clerks, effective January 1, 2024 and continuing for the term of office for which the current Board of Supervisors were elected, and be it further

RESOLVED, that the actions of the Warren County Clerk, Carrie Black, be, and hereby are, ratified with regard to appointing Special Court Clerks retroactive to January 1, 2024.

Adopted by unanimous vote.

CERTIFICATE OF APPOINTMENT

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT, the following named persons as members of the Warren County Labor/Management Committee, for a term to expire December 31, 2024:

Supervisors Kevin B. Geraghty, Frank Thomas, Eugene J. Merlino and Michael Wild, as well as S. John Taflan, County Administrator.

Dated: January 19, 2024

Signed KEVIN B. GERAGHTY, CHAIRMAN
 Warren County Board of Supervisors

CERTIFICATE OF APPOINTMENT

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT, the following named person as a member of the Board of Trustees of the Supreme Court Library, for the term set opposite his name:

APPOINTED:

NAME
 Dennis Dickinson

TERM
 01/01/24 -12/31/24

Dated: January 19, 2024

Signed KEVIN B. GERAGHTY, CHAIRMAN
 Warren County Board of Supervisors

CERTIFICATE OF APPOINTMENT

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named individuals as members of the Warren County Youth Board, for the term set opposite his/her name:

<u>NAME/ADDRESS</u>	<u>TERM</u>
Bennet Driscoll (City of Glens Falls - Ward 5)	1/1/2024 - 12/31/2024
Michael N. Geraci (Town of Horicon)	1/1/2024 - 12/31/2024
Debra Runyon (Town of Thurman)	1/1/2024 - 12/31/2024
David Strainer (Town of Queensbury At-Large)	1/1/2024 - 12/31/2024

Dated: January 19, 2024

Signed KEVIN B. GERAGHTY, CHAIRMAN
Warren County Board of Supervisors

Chairman Geraghty offered privilege of the floor, but there was no one wishing to speak.

Announcements were called for:

Mrs. Allen requested that the Supervisors who had been notified about oaths stop by her office at the conclusion of the meeting to sign them.

Supervisor Driscoll spoke regarding the Adirondack Thunder Hockey Team which was having a stellar season. He also mentioned the Glens Falls Kiwanis Lucky Duck Race scheduled for Friday, January 26th in Heritage Hall, as well as the basketball games that would be taking place within the next few months which he encouraged all to attend.

Chairman Geraghty advised a tour of the newly renovated Heritage Hall at the Cool Insuring Arena for Board members would be scheduled for a future date and he encouraged all to attend.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Conover, Chairman Geraghty adjourned the Board Meeting at 10:55 a.m.

**BOARD MEETING
FRIDAY, FEBRUARY 16, 2024
BOARD**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:
<https://warrencountyny.gov/mma>

Part 1 - <https://www.youtube.com/watch?v=4ze5M9Rllqg>

Part 2 - <https://www.youtube.com/watch?v=cvCWJYx8cKQ>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:00 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Diamond.

Roll called, the following members present:

Supervisors Conover, Maday, Diamond, Gilligan, Turner, Bruno, Driscoll, Patchett, Bean, Geraci, Strough, Wild, Strainer, Etu, Thomas, and Geraghty-16 Absent - 4 Supervisors Dickinson, Merlino, Magowan and Runyon.

Motion was made by Supervisor Diamond, seconded by Supervisor Etu and carried by a unanimous vote of those present (*Supervisors Dickinson, Merlino, Magowan and Runyon absent*) to approve the minutes of the January 19, 2024 Board Meeting, subject to correction by the Clerk of the Board.

Supervisor Merlino entered the meeting at 10:02 a.m.

Chairman Geraghty called for privilege of the floor/public comment, but there was no one wishing to speak.

Presentation of the Employee of the Quarter was made to Josh Inglee, *Buildings and Grounds Department*.

Jason Carusone, *District Attorney*, addressed the Board regarding the upcoming Crime Victims' Week Ceremony which members of the Board would be invited to attend. He then recognized the employees who assisted him on a recent high profile criminal case involving fatalities that occurred on the Warren County Bike Trail.

Report by the Committee Chairs (including the Chairman of the Board's Report) were given during which motion was made by Supervisor Merlino, seconded by Supervisor Strough and carried by a unanimous vote of those present (*Supervisors Dickinson, Magowan and Runyon absent*) to withdraw proposed Resolution No. 53, *Amending Resolution No. 300 of 2023 and Agreement with Rittner's Performing Arts Company, LLC to Extend the Termination Date*.

Report by the County Administrator was given.

Report by the County Attorney was given during which an executive session was requested under Section 105 (1)(d) of the Public Officer's Law for the purpose of discussing proposed pending litigation involving the County regarding the settlement agreement referenced in proposed Resolution No. 50, *Authorizing Settlement and Payment to Joan Waters and Water's Edge Marina, Inc. for Property Acquisition and Just Compensation and Authorizing the Chair of the Board to Sign Required Documents*. It was also noted Kevin Hajos, *Superintendent of Public Works*, would be attending the executive session.

Motion was made by Supervisor Conover, seconded by Supervisor Wild and carried by a unanimous vote of those present (*Supervisors Dickinson, Magowan and Runyon absent*) to enter into an executive session under Section 105 (1)(d) of the Public Officer's Law for the purposes outlined above.

Executive session was held from 10:42 a.m. until 11:01 a.m.

Upon reconvening, the County Attorney announced no action was taken during the executive session.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. County Auditor - January 2024 Real Property Tax Corrections.
2. Capital District OTB - Financial Report dated October 31, 2023

Letters/emails from:

1. June Maxam, Warren County Resident - Requesting termination of Karen Heggen's appointment as Special Prosecutor in the matter of People v. Maxam.
2. Emily Williams, Saratoga County Assistant District Attorney - Responding to June Maxam letter regarding termination of Karen Heggen's appointment as Special Prosecutor in the matter of People v. Maxam.

Other:

1. Washington County - Resolution No. 28 of 2024, Appoint Members to the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation.

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 28-74 and Floor Resolution Nos. 1-2 were distributed to the Board and posted to the Warren County website on Friday February 9th, along with four Proclamations, which met the deadline specified in the Rules of the Board. The four Proclamations were:

- Proclamation No. 4 - Commemorating the J. Walter Juckett award to Robert Nemer
- Proclamation No. 5 - American Heart Month
- Proclamation No. 6 - Black History Month
- Proclamation No. 7 - Cancer Prevention Month

Floor Resolution Nos. 3 and 4 were distributed and posted on the County website on Wednesday February 14th. Amanda Allen, *Clerk of the Board*, indicated motions were needed to bring the floor resolutions to the floor.

Motion was made by Supervisor Strough, seconded by Supervisor Merlino and carried by a unanimous vote of those present (*Supervisors Dickinson, Magowan and Runyon absent*), to bring proposed Floor Resolution No. 1 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Appointing Members to the Warren County Board of Ethics*", to the floor. Mrs. Allen announced proposed Floor Resolution No. 1 would now be referred to as proposed Resolution No. 75.

Motion was made by Supervisor Wild, seconded by Supervisor Etu and carried by a unanimous vote of those present (*Supervisors Dickinson, Magowan and Runyon absent*), to bring proposed Floor Resolution No. 2 entitled "*Appointing Members to the Warren County Board of Ethics*", to the floor. Mrs. Allen announced proposed Floor Resolution No. 2 would now be referred to as proposed Resolution No. 76.

Motion was made by Supervisor Strough, seconded by Supervisor Strainer and carried by a unanimous vote of those present (*Supervisors Dickinson, Magowan and Runyon absent*), to bring proposed Floor Resolution No. 3 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Amending Resolution No. 14 of 2024, Appointing Members of Board of Directors of Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., to Update Appointments to the floor*". Mrs. Allen announced proposed Floor Resolution No. 3 would now be referred to as proposed Resolution No. 77.

Mrs. Allen announced following the waiving of the Rules of the Board outlined in proposed Floor Resolution No. 3, proposed Floor Resolution No. 4 entitled "*Amending Resolution No. 14 of 2024, Appointing Members of Board of Directors of Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., to Update Appointments*", which was introduced

by Chairman Geraghty, was considered to be on the floor and would now be referred to as proposed Resolution No. 78.

Discussion and public comment on proposed resolutions was called for:

Supervisor Turner advised she would be recusing herself from the vote on proposed 52, *Amending Resolution No. 573 of 2023, Which Authorized Agreements with Certain Applicants for the Disbursement of 2024 Occupancy Tax Revenues, to Authorize Agreements and Funding to Silver Bay YMCA; Improv Records, Inc; Adirondack Festivals, LLC; Lake George Winter Carnival, Inc.; Lower Adirondack Regional Arts Council (LARAC); Albany Rods & Kustoms, Inc.; Glens Falls Collaborative and the City of Glens Falls; Glens Falls Collaborative and the City of Glens Falls; Town of Horicon; and Lake Luzerne Regional Chamber of Commerce.* Mrs. Allen announced proposed Resolution No. 52 would now be a roll call vote.

Motion was made by Supervisor Wild, seconded by Supervisor Merlino and carried by a unanimous vote of those present (*Supervisors Dickinson, Magowan and Runyon absent*), to amend proposed Resolution No. 57, *Amending Table of Organization and Warren County Salary and Compensation Plan for 2024 to Create/Delete Positions Within the Office for the Aging; Adjust a Salary Within the Department of Social Services; Create/Delete Positions Within the Planning & Community Development Department; Create/Delete Positions Within the Tourism Department; Adjust Salaries Within the Office of Emergency Services; and Create a Position Within the Treasurer's Office,* to remove the creation of the Payroll Technician - Temp for the Treasurer's Office, as the Treasurer had advised this was no longer needed.

Motion was made by Supervisor Conover, seconded by Supervisor Wild and carried by a unanimous vote of those present (*Supervisors Dickinson, Magowan and Runyon absent*), to amend proposed Resolution No. 50, *Authorizing Settlement and Payment to Joan Waters and Water's Edge Marina, Inc. for Property Acquisition and Just Compensation and Authorizing the Chair of the Board to Sign Required Document,* to increase the amount of the settlement agreement from \$100,00 to \$150,000.

Supervisor Thomas requested a roll call vote on proposed Resolution No. 48, *Amending Agreement with Tenex Software Solutions to Purchase Ninety (90) Tenex Electronic Poll Book Computers Including Hardware, Software, Licensing, Registration, Management and Onsite Training, to Increase the Not to Exceed Amount.*

Voting on resolutions occurred. Resolution Nos. 28-78 were approved as presented, with the exception of proposed Resolution No. 53 which was withdrawn, as well as Resolution Nos. 50 and 57 which were amended from the floor. Supervisor Turner exited the meeting during the roll call vote on proposed Resolution No. 52, *Amending Resolution No. 573 of 2023, Which Authorized Agreements with Certain Applicants for the Disbursement of 2024 Occupancy Tax Revenues, to Authorize Agreements and Funding to Silver Bay YMCA; Improv Records, Inc; Adirondack Festivals, LLC; Lake George Winter Carnival, Inc.; Lower Adirondack Regional Arts Council (LARAC); Albany Rods & Kustoms, Inc.; Glens Falls Collaborative and the City of Glens Falls; Glens Falls Collaborative and the City of Glens Falls; Town of Horicon; and Lake Luzerne Regional Chamber of Commerce,* at 11:09 a.m. and reentered the meeting at 11:10 a.m. Also during the roll call voting, Chairman Geraghty requested that the roll call votes for proposed Resolution Nos. 69-71 be combined into one roll call and no one objected.

Warren County Board of Supervisors Proclamation

WHEREAS, each fall since 1990, the Adirondack Regional Chamber of Commerce has given an award for community service in the name of local industrialist and philanthropist J. Walter Juckett, and

WHEREAS, this award annually recognizes members of the community who selflessly go above and beyond by contributing time and energy to help others and demonstrate significant contributions to the community in the field of human services, education, business, or industry, and

WHEREAS, over the years, this prestigious award has honored 35 different people who make up the fabric of our community, and

WHEREAS, longtime Capital Region businessman and philanthropist Robert Nemer has been deservedly selected as the 2024 J. Walter Juckett Award nominee, and

WHEREAS, Mr. Nemer has been a stalwart member of the Warren County business community for nearly five decades, building Nemer Auto Group into a well-respected chain of automobile sale and repair businesses in Warren County and elsewhere in the Capital Region, and

WHEREAS, In addition to overseeing four auto dealerships, Mr. Nemer and his family have given countless hours of their time to local charities, most notably to help local students through a backpack program, to protect Lake George, and with donations of equipment and funds to hospitals and medical networks around the Capital Region, and

WHEREAS, Mr. Nemer, a Lake George resident, most recently announced a collaboration with local charity Kelly's Angels Inc. in December 2023 to create a new college scholarship for Lake George High School students to attend SUNY Adirondack, and

WHEREAS, Robert Nemer has been an exceptional community leader for many years, working with businesses and organizations around our region to improve our community, therefore, be it

RESOLVED, the Warren County Board of Supervisors congratulates Mr. Nemer on this well-deserved award, and thanks him for his years of selfless efforts to the residents of Warren County and the region and extends our deepest gratitude to the Adirondack Regional Chamber of Commerce for annually recognizing individuals who are pillars of our community with the prestigious J. Walter Juckett award.

DATED: FEBRUARY 16, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, Heart disease has long been the leading cause of death in the United States, claiming nearly 700,000 lives a year (nearly 20 percent of U.S. deaths) with more than 800,000 suffering heart attacks annually, and

WHEREAS, Nearly half of all American adults have at least one major risk factor for cardiovascular disease, and

WHEREAS, while heart conditions can be deadly and costly to treat, they are also often preventable with access to affordable health care, advancements in technology, and lifestyle changes, and

WHEREAS, the month of February has been recognized as American Heart Month for decades, with a goal of raising awareness to the steps that can be taken to lessen the risk of cardiovascular disease, and

WHEREAS, Warren County Health Services has been among a number of local agencies working to educate residents about simple ways they can improve their heart health, and about early warning signs of potential trouble, and

RESOLVED, that I, Kevin B. Geraghty, Chairman, do hereby proclaim the month of February to be

“AMERICAN HEART MONTH”

in Warren County, and encourage all residents to take steps to educate themselves and those around them of the ways they can improve their heart health.

DATED: FEBRUARY 16, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, the Warren County Board of Supervisors takes pride in recognizing February 2024 as Black History Month, celebrating the many notable contributions that people of African descent have made to our nation, and

WHEREAS, we acknowledge that we have never fully lived up to the founding ideals of this nation of all people being created equal, and

WHEREAS, we celebrate the diversity of Black people in Warren County, New York, and throughout our country, and

WHEREAS, we acknowledge systemic racism has led to African Americans being more likely to die at an early age from all causes, often misdiagnosed, and impacted by health inequities throughout the health care system that have traumatized the Black community, and

WHEREAS, we now celebrate Black health and wellness, including the legacy of Black scholars, midwives, nurses, doctors, and practitioners of not only Western medicine, but all other indigenous ways of promoting health and healing throughout Black communities,

WHEREAS, we uplift our community leaders, professionals and others who promote well-being and knowledge throughout the many facts of the Black community, and

WHEREAS, each Black individual has a unique mind, body and soul, which deserves to be healthy, well and treated with respect and empathy, and

WHEREAS, recent events have re-evaluated the mandate of the Black struggle and underscore the need for more than raised voices to speak about the lasting institutional and societal change that is needed in our country, and

WHEREAS, we encourage all people to recognize and confront these issues by standing in the gap at every opportunity and eliminating barriers with fearlessness and determination to empower Black people to promote and protect their health and wellness, and

WHEREAS, today, we celebrate and affirm the importance of Black people to our community throughout our State and the Nation, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman, do hereby proclaim the month of February to be

BLACK HISTORY MONTH

February 16, 2024

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in Warren County, and call upon the people of Warren County to observe this month with appropriate programs, activities and reflections and to continue our efforts to create a world that is more just, equitable and prosperous for all.

DATED: FEBRUARY 16, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, Cancer is a disease that does not discriminate by gender, age, race or social strata, striking all walks of life, often indiscriminately, and

WHEREAS, An estimated 2 million U.S. residents were diagnosed with cancer in 2023, and more than 600,000 died from cancer in 2023, and

WHEREAS, In the United States, many of the greatest reductions in cancer morbidity and mortality have been achieved through the implementation of effective public education and policy initiatives, and

WHEREAS, Warren County Health Services and numerous community partners, such as Glens Falls Hospital's Cancer Prevention in Action Program, have worked to increase public outreach to educate residents about preventive measures that can lessen the chance of becoming ill with cancer, and

WHEREAS, Local programs such as Tar Wars, designed to educate children about the dangers of tobacco use, and focus on increasing knowledge about HPV vaccine have shown demonstrable success in lowering cancer rates, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman, do hereby proclaim the month of February to be

"CANCER PREVENTION MONTH"

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate with appropriate programs, ceremonies and activities.

DATED: FEBRUARY 16, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

RESOLUTION NO. 28 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough Bruno and Etu

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance & Budget Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
<u>DEPARTMENT: HEALTH SERVICES</u>				
A.4010 1610	Health Services, Home Nursing Charges	A.4018.0030 1611	Preventive Program, Disease Control, PRI/Screen	\$1,800.00
<u>DEPARTMENT: OFFICE FOR THE AGING</u>				
A.6771 470	OFA-Hamilton County, Contract	A.6771 130	OFA-Hamilton County, Salaries-Part Time	30,500.00
<u>DEPARTMENT: PUBLIC DEFENDER</u>				
A.1171 130	Public Defender, Salaries-Part Time	A.1171 110	Public Defender, Salaries- Regular	5,656.00

Roll Call Vote:

Ayes: 843

Noes: 0

Absent: 159 Supervisors Dickinson, Magowan and Runyon
Adopted.

RESOLUTION NO. 29 OF 2024

**Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday,
Driscoll, Dickinson, Strough, Bruno and Etu**

AMENDING WARREN COUNTY BUDGET FOR 2024 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren
County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: BOARD OF ELECTIONS		
<u>ESTIMATED REVENUE</u>		
A.1450 3055	Board of Elections, Technology Innovation and Election Resource (TIER) Grant Program	\$7,622.57
A.1450 3056	Absentee Ballot Program	23,484.56
<u>APPROPRIATIONS</u>		
A.1450 439	Board of Elections, Misc Fees & Expenses	7,622.57
A.1450 424	Postage	23,484.56

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: COUNTRYSIDE ADULT HOME		
<u>ESTIMATED REVENUE</u>		
A.6030 3635	Countryside Adult Home, Enhancing Quality of Adult Living	\$21,413.00
<u>APPROPRIATIONS</u>		
A.6030 275	Countryside Adult Home, Buildings	10,706.50
A.6030 410	Supplies	10,706.50
DEPARTMENT: HEALTH SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4018.0040 1617	Preventive Program, Health Education, Health Education Classes	3,000.00
A.4018.0040 2716	Preventive Program, Health Education, Grants from Other Sources	2,000.00
A.4197 4416	PH Infrastructure-Workforce - Data, PH Infrastructure, Workforce and Data Systems	110,565.00
<u>APPROPRIATIONS.</u>		
A.4018.0040 410	Preventive Program, Health Education, Supplies	800.00
A.4018.0040 436	Advertising Fees	100.00
A.4018.0040 445	Foods	3,350.00
A.4018.0040 470	Contract	750.00
A.4197 110	PH Infrastructure-Workforce Data, Salaries-Regular	18,000.00
A.4197 220	Office Equipment	70,000.00
A.4197 260	Other Equipment	10,000.00
A.4197 410	Supplies	1,270.00
A.4197 436	Advertising Fees	2,918.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: HEALTH SERVICES- cont.		
<u>APPROPRIATIONS.</u>		
A.4197 444	Travel/Education/Conference	\$2,000.00
A.4197 445	Foods	2,000.00
A.4197 453	Uniforms & Clothing	3,000.00
A.4197 830	Social Security	1,116.00
A.4197 831	Medicare Contribution	261.00
DEPARTMENT: OFFICE OF COMMUNITY SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4310.0176 2695	Mental Health Admin, Opioid Settlement - Restricted, Opioid Settlement	225,830.00
A.4310.0177 2695	Opioid Settlement - Unrestricted, Opioid Settlement	120,289.00
A.4310.4999 4090	American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Fund (CLFRF)	678,505.00
<u>APPROPRIATIONS.</u>		
A.4310.0176 470	Opioid Settlement - Restricted, Contract	225,830.00
A.4310.0177 470	Opioid Settlement - Unrestricted, Contract	120,289.00
A.4310.4999 470	Mental Health Admin, American Rescue Plan Act (ARPA), Contract	555,735.00
DEPARTMENT: OFFICE FOR THE AGING		
<u>ESTIMATED REVENUE</u>		
A.6771 2073	OFA - Hamilton County, Hamilton Share - EISEP	10,500.00
A.6771 3778	EISEP - Hamilton	31,456.43
<u>APPROPRIATIONS.</u>		
A.6771 130	OFA - Hamilton County, Salaries-Part Time	12,687.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: OFFICE FOR THE AGING - cont.		
<u>APPROPRIATIONS.</u>		
A.6771 810	Retirement	\$4,836.95
A.6771 830	Social Security	2,677.60
A.6771 831	Medicare Contribution	626.22
A.6771 860	Hospitalization	20,839.78
A.6771 865	Dental Insurance	288.88
DEPARTMENT: OFFICE OF EMERGENCY SERVICES		
<u>ESTIMATED REVENUE</u>		
A.3410.4999 4090	Fire Prevention & Control, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Fund (CLFRF)	80,783.39
A.3645.4112 4380	Homeland Security, FY20 State Homeland Security Program, State Homeland Security Program	14,156.39
A.3645.4115 4380	FY21 Homeland Sec Program, State Homeland Security Program	1,593.14
A.3645.4118 4380	FY22 State Homeland Sec Program, State Homeland Security Program	4,597.00
A.3645.4120 3380	FY22 DHSES Domestic Terror Prev, State Homeland Security Program	172,413.00
A.3645.4121 4382	FY22 Hazmat Emerg Preparedness, Hazmat Grant Program	16,000.00
A.3645.4124 4382	Homeland Security, FY21 Hazmat Grant Program, Hazmat Grant Program	179,800.00
A.3645.4125 4382	FY22 Hazmat Grant Program, Hazmat Grant Program	179,800.00
<u>APPROPRIATIONS</u>		
A.3410.4999 260	Fire Prevention & Control, American Rescue Plan Act (ARPA), Other Equipment	71,583.39
A.3410.4999 444	Travel/Education/Conference	9,200.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: OFFICE OF EMERGENCY SERVICES - cont.		
<u>APPROPRIATIONS</u>		
A.3645.4112 220	Homeland Security, FY20 State Homeland Sec Program, Office Equipment	\$4,083.00
A.3645.4112 250	Technical Equipment	5,726.00
A.3645.4112 260	Other Equipment	4,282.00
A.3645.4112 470	Contract	65.39
A.3645.4115 470	FY21 State Homeland Sec Program, Contract	1,593.14
A.3645.4118 260	FY22 State Homeland Sec Program, Other Equipment	3,500.00
A.3645.4118 470	Contract	1,097.00
A.3645.4120 470	FY22 DHSES Domestic Terror Prev, Contract	172,413.00
A.3645.4121 410	FY22 Haz Mat Emerg Preparedness, Supplies	6,400.00
A.3645.4121 444	Travel/Education/Travel	9,600.00
A.3645.4124 260	FY21 Hazmat Grant Program, Other Equipment	157,000.00
A.3645.4124 410	Supplies	22,800.00
A.3645.4125 230	FY22 Hazmat Grant Program, Automotive Equipment	25,000.00
A.3645.4125 250	Technical Equipment	21,000.00
A.3645.4125 260	Other Equipment	33,800.00
A.3645.4125 410	Supplies	15,000.00

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: OFFICE OF EMERGENCY SERVICES - cont.		
<u>APPROPRIATIONS</u>		
A.3645.4125 422	Repair/Maint - Equipment	\$20,000.00
A.3645.4125 428	Data Processing & Internet Fees	10,000.00
A.3645.4125 444	Travel/Education/Conference	15,000.00
A.3645.4125 470	Contract	40,000.00
DEPARTMENT: PROBATION		
<u>ESTIMATED REVENUE</u>		
A.3140.3313	Probation, Probation Pre Trial Prog.	75,000.00
A.3143.3313	Probation-Pretrial, Probation Pre Trial Prog.	96,437.00
<u>APPROPRIATIONS</u>		
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A.3140 470	Probation, Contract	75,000.00
A.3143 470	Probation-Pretrial, Contract	96,437.00
DEPARTMENT: PUBLIC WORKS		
<u>ESTIMATED REVENUE</u>		
A.7111.0198 2002	Up Yonda Farm, Bed Tax, Donation-Bed Tax	2,500.00
A.7111 2706	Donation - Up Yonda Farm	1,800.00
A.7111 2714	Grants from Local Businesses	2,500.00
D.5010 5031	County Road, Highway Administration, Interfund Transfers	1,597,500.00
GI.8197 2122	Warren Co. Indust Park Sewer, Industrial Park Sewer, Sewer Rents	7,717.88

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: PUBLIC WORKS - cont.		
<u>APPROPRIATIONS</u>		
A.7111.0198 439	Up Yonda Farm, Bed Tax, Misc. Fees & Expenses	\$700.00
A.7111.0198 470	Contract	1,800.00
A.7111 410	Up Yonda Farm, Supplies	2,500.00
A.7111 413	Repair & Maint Bldg/Property	1,800.00
D.9950 910	County Road, Transfers-Capital Projects, Interfund Transfers	1,597,500.00
GI.8197 417	Industrial Park Sewer, Water/Sewer/Taxes	7,717.88
DEPARTMENT: SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3020.4047 3380	Sheriff's 911 Center, 2021 Interoperable Comm Grant, State Homeland Security Program	23,832.76
<u>APPROPRIATIONS</u>		
A.3020.4047 250	Sheriff's 911 Center, 2021 Interoperable Comm Grant, Technical Equipment	23,832.76
DEPARTMENT: SOCIAL SERVICES		
<u>ESTIMATED REVENUE</u>		
A.6010 3610	Social Services, Social Services Admin	395,798.00
A.6010 4610	Social Services Admin	60,000.00
<u>APPROPRIATIONS</u>		
A.6010 470	Social Services, Contract	455,798.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2024 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2024 is hereby amended accordingly.

Roll Call Vote:

Ayes: 843

Noes: 0

Absent: 159 Supervisors Dickinson, Magowan and Runyon

Adopted.

RESOLUTION NO. 30 OF 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

**RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN
EXECUTING AN APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION/NEW
YORK STATE DEPARTMENT OF TRANSPORTATION FOR GRANT FUNDING TO
SUPPORT THE AIRPORT MASTER PLAN PROJECT**

WHEREAS, based upon a request from the Superintendent of Public Works, the County Facilities Committee approved a request to execute a grant application to the Federal Aviation Administration/New York State Department of Transportation, 1 Aviation Plaza, Room 111, Jamaica, New York 11434, for Airport Master Plan Project grant funding, in an amount not to exceed Seven Hundred Sixty-Two Thousand Two Hundred Twenty-Two Dollars (\$762,222), which includes a five percent (5%) local share of Thirty-Eight Thousand One Hundred Twelve Dollars (\$38,112), with a term to be determined, and

WHEREAS, the Chair of the Board of Supervisors executed the grant application prior to the February 16, 2024 Board of Supervisors meeting, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified in executing the grant application to the Federal Aviation Administration/New York State Department of Transportation, 1 Aviation Plaza, Room 111, Jamaica, New York 11434, for Airport Master Plan Project grant funding, in an amount not to exceed Seven Hundred Sixty-Two Thousand Two Hundred Twenty-Two Dollars (\$762,222), which includes a five percent (5%) local share of Thirty-Eight Thousand One Hundred Twelve Dollars (\$38,112), with a term to be determined, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 31 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

**AUTHORIZING AN EXTENSION AGREEMENT WITH THE CITY OF GLENS FALLS
WITH RESPECT TO FIRE CAUSE AND ORIGIN INVESTIGATION SERVICES
FOR THE OFFICE OF EMERGENCY SERVICES**

WHEREAS, pursuant to Resolution No. 699 of 2022 the agreement with the City of Glens Falls for fire cause and origin investigation services, with a four (4) hour minimum charge at the hourly rate of One Hundred Seventy-Five Dollars (\$175), was renewed for an additional term commencing January 1, 2023 and terminating December 31, 2023, and

WHEREAS, the Office of Emergency Services requested and the Criminal Justice, Public Safety & Emergency Services Committee has approved an extension of the intermunicipal agreement with the City of Glens Falls, upon the same terms and conditions as outlined in the previous agreement, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the

Chair of the Board of Supervisors to execute an extension of the intermunicipal agreement with the City of Glens Falls, 42 Ridge Street, Glens Falls, New York 12801, with a four (4) hour minimum charge at the hourly rate of One Hundred Seventy-Five Dollars (\$175), for the provision of fire cause and origin investigation services to be performed by the City of Glens Falls Fire Department, for a term commencing on January 1, 2024 and terminating on December 31, 2024, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, and be it further

RESOLVED, that the funds for this agreement will be expended from Budget Code A.3410 470, Fire Prevention & Control, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 32 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AMENDING AGREEMENT WITH MOUNTAIN MEDICAL SERVICES, PLLC TO PROVIDE SPECIAL PHYSICAL EXAMINATIONS FOR HAZMAT TEAM MEMBERS WORKING WITH THE OFFICE OF EMERGENCY SERVICES, TO INCREASE FEES FOR PHYSICAL EXAMINATIONS

WHEREAS, pursuant to Resolution No. 110 of 2019, the Chair of the Board of Supervisors was authorized to execute an agreement with Mountain Medical Services, PLLC, P.O. Box 13395, Belfast, Maine 04915, to provide the required hazardous materials team annual medical examinations, in an amount not to exceed One Hundred Sixty Dollars (\$160) per physical, for a term commencing upon execution by both parties and terminating upon sixty (60) days written notice by either party, and

WHEREAS, pursuant to Resolution No. 420 of 2019, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute an amendment agreement to increase the rates for annual medical examinations from One Hundred Sixty Dollars (\$160) per physical to Two Hundred Forty Dollars (\$240) per physical, and

WHEREAS, the Office of Emergency Services requested and the Criminal Justice, Public Safety & Emergency Services Committee has approved a further amendment of the agreement to increase the rate for each annual medical examination from Two Hundred Forty Dollars (\$240) per physical to Two Hundred Fifty Dollars (\$250) per physical, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Mountain Medical Services, PLLC, to increase the rates for annual medical examinations to Two Hundred Fifty Dollars (\$250) per physical, in a form approved by the County Attorney, and be it further

RESOLVED, other than the amendment outlined herein, all other terms and conditions of Resolution Nos. 110 of 2019 and 420 of 2019 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 33 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AMENDING AGREEMENT WITH MICHAEL GRAY D/B/A KMG MONITORING SERVICES TO INCREASE THE AMOUNT AND FIX PAYMENT SCHEDULE FOR ELECTRONIC MONITORING SERVICES OF YOUTH AGES 14-17 WHICH ARE UNDER THE SUPERVISION OF THE PROBATION DEPARTMENT

WHEREAS, Resolution No. 419 of 2023 authorized the Chair of the Board of Supervisors to execute an agreement with Michael Gray d/b/a KMG Monitoring Services, 9 Cranberry Lane, Queensbury, New York 12804, for electronic monitoring services, in lieu of detention, as directed by the Warren County Family Court for juveniles ages 14-17 which are supervised by the Probation Department, in an amount not to exceed Ten Thousand One Hundred Twenty-Five Dollars (\$10,125), for a term commencing September 1, 2023 and terminating March 31, 2024, and

WHEREAS, the Probation Office requested and the Criminal Justice, Public Safety & Emergency Services Committee approved a proposed amendment to the agreement to increase the not to exceed amount from Ten Thousand One Hundred Twenty-Five Dollars (\$10,125) to Thirty-Four Thousand Five Hundred Dollars (\$34,500), and to fix a payment schedule of One Thousand Four Hundred Forty-Five Dollars (\$1,445) per calendar month for 40 days of electronic monitoring coverage each month for a period of six months (280 days), with each additional day of electronic monitoring over 40 days of electronic monitoring coverage or beyond 280 calendar days to be billed at a rate of Thirty-Six Dollars (\$36) per day per youth monitored, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Michael Gray d/b/a KMG Monitoring Services as outlined in the preambles of this resolution, with an effective date of December 1, 2023 and a termination date of March 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the amendments provided herein, all other terms and conditions of Resolution No. 419 of 2023 will remain in effect.

Adopted by a unanimous vote.

RESOLUTION NO. 34 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING AGREEMENT WITH CATALIS PAYMENTS, LLC FOR SERVER UPGRADE TO SUPPORT SECURITY UPDATES FOR THE PROBATION DEPARTMENT'S CASELOAD EXPLORER CASE MANAGEMENT SYSTEM

RESOLVED, that the Warren County Board of Supervisors authorizes the Chair of the Board of Supervisors to enter into an agreement with Catalis Payments, LLC, 3025 Windward Plaza, Suite 200, Alpharetta, Georgia 30005, for server upgrade to support security updates for the Probation Department's Caseload Explorer case management system, in an amount not to exceed Five Thousand Dollars (\$5,000), for a term commencing upon execution by both parties and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 35 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING EXTENSION OF THE PUBLIC DEFENSE CASE MANAGEMENT SYSTEM MAINTENANCE AND SOFTWARE SUPPORT AGREEMENT WITH NEW YORK STATE DEFENDERS ASSOCIATION, INC. FOR THE PUBLIC DEFENDER'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an extension of the Public Defense Case Management System Maintenance and Software Support Agreement with the New York State Defenders Association, Inc., 194 Washington Avenue, Suite 500, Albany, New York 12210-2314 (previously authorized by Resolution No. 188 of 2023), for eleven licenses, with a term commencing April 13, 2023 and terminating April 12, 2024, in an amount not to exceed Five Thousand Five Hundred Dollars (\$5,500), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1171.470, Public Defender, Contract, and Budget Code A.1171.4202.470, Public Defender, Hurrell-Harring, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 36 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AMENDING AGREEMENT WITH PRIMECARE MEDICAL OF NEW YORK, INC. FOR MEDICAL, BEHAVIORAL HEALTH, DENTAL AND ANCILLARY SERVICES TO INMATES CONFINED IN THE WARREN COUNTY JAIL, TO PROVIDE MANDATED SUBSTANCE USE DISORDER (SUD) AND MEDICATION ASSISTED TREATMENT (MAT) SERVICES

WHEREAS, pursuant to Resolution No. 382 of 2021, the Chair of the Board of Supervisors was authorized to execute an agreement with PrimeCare Medical of New York, Inc., 3940 Locust Lane, Harrisburg, Pennsylvania 17109, to provide medical, behavioral health, dental and ancillary services to incarcerated persons confined in the Warren County Jail, for a term commencing January 1, 2022 and terminating December 31, 2024, in an amount not to exceed Five Million Seventy Thousand One Hundred Sixty-One Dollars and Eighty-Three Cents (\$5,070,161.83), as follows:

YEAR	AMOUNT
2022	\$1,640,351.30
2023	\$1,689,561.84
2024	\$1,740,248.69

and,

WHEREAS, the Warren County Sheriff requested and the Criminal Justice, Public Safety & Emergency Services Committee has approved an amendment to the agreement to provide New York State mandated Substance Use Disorder (SUD) and Medication Assisted Treatment (MAT) services to incarcerated persons, for an amount not to exceed One Hundred Seventeen Thousand Thirty-Two Dollars and Seventy-Five Cents (\$117,032.75), for a term commencing January 1, 2024 and terminating December 31, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with PrimeCare Medical of New York, Inc., to provide mandated Substance Use Disorder (SUD) and Medication Assisted Treatment (MAT) services, for an amount not to exceed One Hundred

Seventeen Thousand Thirty-Two Dollars and Seventy-Five Cents (\$117,032.75), for a total 2024 payment amount for all contracted services not to exceed One Million Eight Hundred Fifty-Seven Thousand Two Hundred Eighty-One Dollars and Forty-Four Cents (\$1,857,281.44), for a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, other than the amendment outlined herein, all other terms and conditions of Resolution No. 382 of 2021 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 37 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING AGREEMENT WITH TYLER TECHNOLOGIES, INC. TO PROVIDE OPERATING SYSTEM UPGRADE AND SERVER MIGRATION SERVICES FOR THE SHERIFF'S OFFICE

RESOLVED, that the Warren County Board of Supervisors authorizes the Chair of the Board of Supervisors to enter into an agreement with Tyler Technologies, Inc., 840 West Long Lake Road, Troy, Michigan 48098, to provide operating system upgrade and server migration services, in an amount not to exceed Twenty-One Thousand Six Hundred Twenty-Four Dollars (\$21,624), for a term commencing October 1, 2023 and terminating March 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3110.4999 470, Sheriff's Law Enforcement, American Rescue Plan Act (ARPA), Contract.

Adopted by unanimous vote.

RESOLUTION NO. 38 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AMENDING AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR SOFTCODE SOFTWARE FOR THE SHERIFF'S OFFICE CIVIL DIVISION, TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, pursuant to Resolution No. 400 of 2017, the Chair of the Board of Supervisors was authorized to execute an agreement with Tyler Technologies, Inc., 5101 Tennyson Parkway, Plano, Texas, 75024, to provide Softcode Software for the Sheriff's Office Civil Division for a lump sum amount not to exceed Eighty Thousand Six Hundred Eleven Dollars (\$80,611), for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, and

WHEREAS, pursuant to Resolution No. 60 of 2023, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute an amendment agreement to increase the authorized amount for maintenance and support services from Seven Thousand Nine Hundred Thirty-Five Dollars (\$7,935) to Ten Thousand Forty-Six Dollars and Twenty-Nine Cents (\$10,046.29), and

WHEREAS, the Warren County Sheriff requested and the Criminal Justice, Public Safety & Emergency Services Committee approved an amendment to the agreement to increase the maintenance and support services from Ten Thousand Forty-Six Dollars and Twenty-Nine Cents (\$10,046.29) to Ten Thousand Six Hundred Forty-Nine Dollars and Eight Cents (\$10,649.08), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Tyler Technologies, Inc., to increase the total lump sum amount of the agreement to an amount not to exceed Eighty-Three Thousand Three Hundred Twenty-Five Dollars and Eight Cents (\$83,325.08), which includes an increase in the maintenance and support services to Ten

Thousand Six Hundred Forty-Nine Dollars and Eight Cents (\$10,649.08), with an annual term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, and in a form approved by the County Attorney, and it is further

RESOLVED, that the Chair of the Board of Supervisors is authorized to execute annual amendment agreements with Tyler Technologies, Inc. so long as no annual amendment agreement increases the cost for maintenance and support services by an amount more than ten (10%) percent of the current year's maintenance and support services cost, and in a form approved by the County Attorney, and be it further

RESOLVED, other than the amendments outlined herein, all other terms and conditions of Resolution Nos. 400 of 2017 and 60 of 2023 will remain in effect.

Adopted by unanimous vote.

RESOLUTION NO. 39 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING INTERMUNICIPAL AGREEMENT WITH LAKE GEORGE PARK COMMISSION FOR ROUTINE SERVICE, EMERGENCY REPAIRS, REPLACEMENT PARTS AND FUEL FOR THE SHERIFF'S OFFICE VESSELS

WHEREAS, the Warren County Sheriff requested and the Criminal Justice, Public Safety & Emergency Services Committee approved a proposed agreement with the Lake George Park Commission for routine service, emergency repair services replacement parts and fuel for the Sheriff's Office vessels with labor performed at the fixed rate of \$75.00 and parts and fuel billed at the cost incurred by the State of New York, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an intermunicipal agreement with Lake George Park Commission, 75 Fort George Road, Lake George, New York 12845, for routine service, emergency repairs, replacement parts and fuel for the Sheriff's Office vessels, with labor costs not to exceed Seventy-Five Dollars (\$75) per hour and with parts and fuel to be billed at the cost incurred by the State of New York, for a term commencing March 1, 2024 and terminating February 28, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3110 441, Sheriff's Law Enforcement, Auto-Supplies & Repair, and Budget Code A.3110 442, Sheriff's Law Enforcement, Automotive - Gas & Oil.

Adopted by unanimous vote.

RESOLUTION NO. 40 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Dickinson and Wild

AUTHORIZING AGREEMENT WITH LABELLA ASSOCIATES, D.P.C. TO PROVIDE PROFESSIONAL PLANNING SERVICES TO DEVELOP A WARREN COUNTY HOUSING STRATEGY FOR THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with LaBella Associates, D.P.C., 20 Elm Street, Suite 110, Glens Falls, New York 12801, to provide professional planning services to develop a Warren County Housing Strategy based upon the results of the Warren County Housing Needs Study, in an amount not to exceed Sixteen Thousand Dollars (\$16,000), for a term commencing February 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H420, Housing Needs & Market Study.

Adopted by unanimous vote.

RESOLUTION NO. 41 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Dickinson and Wild

**AUTHORIZING AGREEMENT WITH VHB TO PROVIDE GIS TECHNICAL SUPPORT
TO UPDATE AND MAINTAIN PROPRIETARY GIS SOFTWARE TOOLS FOR THE
PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT**

RESOLVED, that Warren County continue the contractual relationship (the previous agreement having been authorized by Resolution No. 63 of 2023) with VHB, 100 Great Oaks Blvd., Suite 118, Albany, New York 12203, to provide GIS technical support to update and maintain proprietary GIS software tools, at a rate of One Hundred Fifty Dollars (\$150) per hour, not to exceed a total of Four Thousand Dollars (\$4,000), for a term commencing February 1, 2024 and terminating December 31, 2024, with the option for two (2) additional one (1) year terms, upon the same terms and conditions and upon mutual agreement of the parties, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with VHB, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.8022 470, Planning GIS Program, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 42 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

APPOINTING MEMBER TO THE WARREN COUNTY COMMUNITY SERVICES BOARD

RESOLVED, that Christina Mastrianni be, and hereby is, appointed to the Warren County Community Services Board for a term commencing February 19, 2024 and terminating December 31, 2025, to fulfill the unexpired term of the position vacated by Christian Hanchett upon his resignation.

Adopted by unanimous vote.

RESOLUTION NO. 43 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

**AUTHORIZING CONTINUATION OF THE LEASE AGREEMENT WITH HUDSON
HEADWATERS HEALTH NETWORK FOR USE OF SPACE AT THE WARRENSBURG
HEALTH CENTER FOR PUBLIC HEALTH'S MONTHLY WIC CLINIC**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the continuation of a lease agreement (the previous lease agreement being authorized by Resolution No. 72 of 2023) with Hudson Headwaters Health Network for use of space located at the Warrensburg Health Center, 3767 Main Street, Warrensburg, New York 12885 for Public Health's monthly two (2) day WIC clinic for an amount of One Dollar (\$1), for a term commencing March 1, 2024 and terminating February 28, 2025, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute a lease agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from Budget Code A.4013 411, W.I.C., Rent-Building/Property.

Adopted by unanimous vote.

RESOLUTION NO. 44 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

**APPOINTING MEMBERS OF PROFESSIONAL ADVISORY COMMITTEE
FOR THE HEALTH SERVICES DEPARTMENT**

RESOLVED, that the following members of the Professional Advisory Committee for the Health Services Department, as listed on Schedule "A" annexed hereto and made a part hereof, be, and hereby are appointed for a one-year term commencing January 1, 2024 and terminating December 31, 2024.

SCHEDULE "A"
PROFESSIONAL ADVISORY COMMITTEE MEMBERS

NAME	TITLE/ADDRESS
Hillary Alycon	Manager - Infection Prevention and Control Glens Falls Hospital
Paul Bachman	MD Medical Director, Certified Home Health Agency
Stephen Bassin	Physical Therapist
Patricia Belden	Deputy Director Public Health Warren County Health Services
William Borgos	MD Medical Director, Public Health
Sara Deukmejian	ARHN Coordinator Adirondack Health Institute
Tawn Driscoll	Financial Manager Warren County Health Services
Joseph DuFour	FNP Irongate Family Practice
Daniel Durkee	Public Health Program Administrator/Emergency Preparedness Coordinator Warren County Health Services
Edna Frasier	Community Member
Dorothy Grover	Physical Therapist
Donna Healy	Community Member
Susan Hughes	Director Community Maternity Services
Ginelle Jones	Director of Health Services Warren County

NAME	TITLE/ADDRESS
Richard Leach	MD, Tuberculosis & Infectious Disease Program Consultant
Richard Mason	Community Member
Christina Mastrianni	Acting Commissioner of Social Services Warren County
Erik Mastrianni	Children with Special Needs Program Administrator
Colleen Maziejka	Assistant Director Adirondack Child Care Network, Inc.
Charles Nelsen	Executive Director Greater Adirondack Home Health Aides
Deanna Park	Director of Office for the Aging Warren County
Nancy Parsons	RN, Immunization Program Warren County Health Services
Valerie Whisenant	Assistant Director Patient Services Warren County Health Services
Rob York	Director of Community Services for Warren and Washington Counties
Adopted by unanimous vote.	

RESOLUTION NO. 45 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

**APPOINTING MEMBERS OF THE LOCAL EARLY INTERVENTION
COORDINATING COUNCIL (LEICC) FOR THE EDUCATION OF
PHYSICALLY HANDICAPPED CHILDREN'S PROGRAM**

WHEREAS, Resolution No. 216 of 1993 authorized the establishment of a Local Early Intervention Coordinating Council (LEICC) for the Education of Physically Handicapped Children's Program within Warren County, and

WHEREAS, it is necessary to appoint members for a term commencing January 1, 2024 and terminating December 31, 2024, now, therefore, be it

RESOLVED, that the persons named on Schedule "A" attached hereto, are hereby appointed as members of the LEICC through December 31, 2024.

SCHEDULE "A"
WCPH LOCAL EARLY INTERVENTION COORDINATING COUNCIL

Jones, Ginelle	Sharron, Cheryl	761-6580	Warren County Public
LaLone, Emily	Gillis, Diana	Fax: 761-6422	Health
Mastrianni, Erik	Toolan, Debbie		1340 State Route 9
Whisenant, Valerie	Belden, Pat		Lake George, New
McLaughlin, Robin	Madison, Julie		York 12845
	Wilkie, Molly		
Bourdeau, Meshele		Parent	
Breen, Tammy		Warren County Department of Social Services	
Chico, Kristen		Parent	
Wethington, Jorgey		Southern Adirondack Child Care Network	
McLaughlin, Jason		WAIT House - Executive Director	
Hogan, Jennifer		AHI - Supervisor of Children's Health Home	
Grover, Dorothy		Queensbury Union Free School District	
Bohmaker, Shannon		Warren County Head Start	
Meilhede, Lauren, MD		Adirondack Pediatrics	
Utz-Meagher, Kevin		Capital District DDSO	
York, Robert		Office of Community Services for Warren and Washington County	

Adopted by unanimous vote.

RESOLUTION NO. 46 OF 2024

**Resolution introduced by Supervisors Driscoll, Bruno, Patchett, Turner, Wild,
Strainer and Runyon**

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY
DEPARTMENT OF SOCIAL SERVICES AND WARREN COUNTY INFORMATION
TECHNOLOGY DEPARTMENT FOR COMPUTER SUPPORT SERVICES**

RESOLVED, that Warren County continue the contractual relationship (the previous Memorandum of Understanding being authorized by Resolution No. 77 of 2023) between the Warren County Department of Social Services and the Warren County Information Technology Department for the provision of computer support services, in an amount not to exceed Seventy-Five Thousand Dollars (\$75,000) per year, to be billed in quarterly installments of Eighteen Thousand Seven Hundred Fifty Dollars (\$18,750), for a term commencing January 1, 2024 and terminating December 31, 2024, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said Memorandum of Understanding, in a form

February 16, 2024

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approved by the County Attorney, and be it further

RESOLVED, that the funds for this Memorandum of Understanding shall be expended from Budget Code A.6010 470, Social Services, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 47 OF 2024

Resolution introduced by Supervisors Driscoll, Bruno, Patchett, Turner, Wild, Strainer and Runyon

AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE SECURITY SERVICES FOR THE WARREN COUNTY HUMAN SERVICES BUILDING

RESOLVED, that Warren County continue the contractual relationship (the previous Memorandum of Understanding being authorized by Resolution No. 78 of 2023) between the Warren County Department of Social Services and the Warren County Sheriff's Office, to provide security services for the Warren County Human Services Building, in an amount not to exceed One Hundred Nineteen Thousand Eight Hundred Eighty-Three Dollars (\$119,883) per year, for a term commencing January 1, 2024 and terminating December 31, 2024, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said Memorandum of Understanding, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this Memorandum of Understanding shall be expended from Budget Code A.6010 470 Social Services, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 48 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

AMENDING AGREEMENT WITH TENEX SOFTWARE SOLUTIONS TO PURCHASE NINETY (90) TENEX ELECTRONIC POLL BOOK COMPUTERS INCLUDING HARDWARE, SOFTWARE, LICENSING, REGISTRATION, MANAGEMENT AND ONSITE TRAINING, TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, pursuant to Resolution No. 351 of 2019, the Chair of the Board of Supervisors was authorized to execute an agreement with Tenex Software Solutions, 5402 West Laurel Street, Suite 206, Tampa, Florida 33607, to purchase ninety (90) Tenex Electronic Poll Book Computers including hardware, software, one (1) year of licensing fees, registration fees, registration fees, management fees and onsite training fees, for Eighty-Six Thousand Eight Hundred Eighty-Seven Dollars (\$86,887) plus an additional annual licensing fee of Eleven Thousand Two Hundred Fifty Dollars (\$11,250) per year commencing after year one, and

WHEREAS, the Commissioners of the Board of Elections requested and the Legislative, Rules & Governmental Operations Committee approved an amendment to the agreement to increase the additional annual licensing fee from Eleven Thousand Two Hundred Fifty Dollars (\$11,250) per year to Twelve Thousand One Hundred Fifty Dollars (\$12,150) per year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Tenex Software Solutions, to increase additional annual licensing fee to Twelve Thousand One Hundred Fifty

Dollars (\$12,150), for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, other than the amendment outlined herein, all other terms and conditions of Resolution No. 351 of 2019 will remain the same.

Roll Call Vote:

Ayes: 831

Noes: 12 Supervisor Thomas

Absent: 159 Supervisors Dickinson, Magowan and Runyon

Adopted.

RESOLUTION NO. 49 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

APPROVING REVISIONS TO THE WARREN COUNTY FREEDOM OF INFORMATION LAW (FOIL) POLICY

WHEREAS, pursuant to Resolution No. 173 of 1974, later amended by Resolution Nos. 77 of 1978, 346 of 2018 and 63 of 2021, the Warren County Board of Supervisors adopted regulations establishing the rules and procedures governing the public access to records of the County of Warren and its authorized agencies,

WHEREAS, the Warren County Board of Supervisors adopted the Warren County Plans and Policies set forth in the Warren County, New York Plans and Policies and Municipal Code, which includes Section III.075 - .083 Freedom of Information Law (FOIL) Policy ("FOIL Policy"), by Resolution no. 416 of 2015, and

WHEREAS, the Legislative, Rules & Governmental Operations Committee has approved revisions to the FOIL Policy, annexed hereto as Schedule "A," and has recommended that the same be advanced to the full Board of Supervisors, now, therefore, be it

RESOLVED, that the proposed revisions to the FOIL Policy for Warren County, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County, and be it further

RESOLVED, that any and all prior FOIL Policies, Resolutions or parts thereof inconsistent with the new FOIL Policy are hereby repealed.

SCHEDULE "A" WARREN COUNTY POLICY GOVERNING FREEDOM OF INFORMATION LAW REQUESTS AND APPEALS

SECTION 1: PURPOSE AND SCOPE.

1. The Freedom of Information Law (hereinafter, "FOIL") was enacted in 1977 as Article 6 of the Public Officers Law and was patterned from the federal Freedom of Information Act (hereinafter, "FOIA"), to provide the public with means to access governmental records.
2. The legislative intent for FOIL's enactment was to ensure a free press and to allow members of the general public to seek accountability for governmental actions and to thwart governmental secrecy. By enacting this policy, the County of Warren reaffirms the legislative intent of FOIL for all County operations.

3. The Warren County Policy Governing Freedom of Information Law Requests and Appeals (hereafter, "Policy") shall be effective upon enactment for all FOIL requests and FOIL appeals filed after the effective date and shall govern, replace and supersede all prior FOIL policies for the County of Warren. FOIL requests and FOIL appeals filed prior to the effective date of this Policy shall be governed by the County's prior FOIL policy.
4. The County of Warren presumes that all County records are open for public inspection, subject only to the extent that records or portions of records fall within the ambit of at least one statutorily authorized reason for denial contained in section 87(2)(a) of the Public Officers Law.

SECTION 2: DEFINITIONS.

1. "Appeal Officer" is the Warren County Officer designated by this Policy as responsible for coordinating responses to all FOIL Appeals filed with the County of Warren, as provided by section 89(4) of the Public Officers Law.
2. "Designated Department Head" is the appointed head of a County department or office who is designated and delegated authority, in writing, by the Records Access Officer to receive FOIL requests and provide FOIL responses.
3. "Record" shall mean, any information kept, held, filed, produced or reproduced by, with or for Warren County, in any physical form whatsoever including, but not limited to, reports, statements, examinations, memoranda, opinions, folders, files, books, manuals, pamphlets, forms, papers, designs, drawings, maps, photos, letters, microfilms, computer tapes or discs, rules, regulations or codes.
4. "Records Access Officer" is the Warren County Officer responsible for supervising, overseeing and coordinating the County's compliance with initial response to a FOIL request, pursuant to section 89(3) of the New York State Public Officers Law, 22 NYCRR 1401.2, and Section 3 of this Policy.
5. "Subject Matter List" shall mean, a reasonably detailed current list, by subject matter, of all records in Warren County's possession, which shall be sufficiently detailed to permit identification of the category of record sought.

SECTION 3: DESIGNATION AND DUTIES OF THE RECORDS ACCESS OFFICER AND CERTAIN DESIGNATED DEPARTMENT HEADS.

1. The Warren County Administrator is designated as the Records Access Officer, (hereafter, "RAO") and shall be responsible for ensuring Warren County maintains compliance with its responsibilities to produce requested documents under Public Officers Law § 89(3) and 21 NYCRR 1401.2 (collectively, "FOIL Law and Regulations").
2. The Records Access Officer shall:
 - a. Serve as the County's primary point of contact for FOIL requests, to include requests received electronically through the County's website;
 - b. Provide administrative oversight for the implementation and operation of the FOIL Policy, to include the County's timely response to all FOIL requests received from any source and maintaining and publishing a subject matter list on the Warren County website which is also available upon request, without charge;

- c. Designate and delegate authority to specific County Department Heads, in writing, to serve as "Designated Department Heads" authorized to receive and respond to FOIL requests on behalf of the Record Access Officer and the County;
 - d. Maintain and publish a current list of County Department Head Offices that are authorized to serve as "Designated Department Heads;"
 - e. Assist individuals seeking County records in reasonably describing the records sought, by referring individuals to the subject matter list and when appropriate advising how County records are indexed and/or filed; and
 - f. Contact individuals requesting records when a request is deemed voluminous or when the production of records involves substantial effort by County employees, so that the individual may review and restrict the FOIL request to reduce the volume of records sought and/or the time to complete the FOIL request.
3. Upon the Records Access Officer receiving a FOIL request that reasonably describes records maintained by the County, the Records Access Officer shall:
 - a. Forward the FOIL request to the appropriate Designated Department Head for review and response; or
 - b. Contact the appropriate County officers or employees and request that they search for records that are responsive to the FOIL request.

SECTION 4: DUTIES OF DESIGNATED DEPARTMENT HEADS.

1. Each Designated Department Head shall respond to a FOIL request for records maintained by their department and shall not provide County records maintained by any other County department or employee. If a FOIL request seeks records the Designated Department Head believes are maintained elsewhere in the County or the request encompasses records from multiple county offices, then the Designated Department Head shall refer the FOIL request back to the Records Access Officer to ensure only one response is provided by the County.
2. If a Designated Department Head receives a FOIL request from any person, then a copy of the FOIL request shall be forwarded to the Records Access Officer for administrative tracking.
3. If a Designated Department Head receives or responds to a FOIL request, then the Designated Department Head shall complete all responsibilities required by the Records Access Officer in responding to the FOIL request.
4. The Designated Department Head shall provide to the Records Access Officer the following for each FOIL response issued:
 - a. The date the FOIL request was received;
 - b. A complete copy of the original FOIL request received, if not received from the Records Access Officer;
 - c. The date the FOIL response was released to the requester;
 - d. A complete copy of the FOIL response, to include the name and contact information to whom the FOIL response was provided;
 - e. Any exemptions to disclosure claimed by the Designated Department Head in the FOIL response; and
 - f. If the FOIL response contains redactions, then a complete unredacted copy of the FOIL response shall be provided.

SECTION 5: FOIL REQUESTS FOR PUBLIC ACCESS TO RECORDS.

1. All requests for records must be made in writing. No oral requests or request for information will be accepted or responded to in any manner by any County officers or employees. It is strongly recommended and encouraged that all requests for records be submitted through the Warren County website <https://warrencountyny.gov/form/contact-foil>, or by submission of a paper copy of the County's FOIL request form enclosed at Attachment "A" or a similar form approved by the RAO.
2. The requesting party shall specify in the request the type of medium in which they prefer records to be provided. Absent a stated preference, the presumption shall be that the requesting party prefers a physical copy of the papers and shall pay any fees incurred. If records are being produced in paper copies, then Record Access Officer shall receive payment prior to release of the records.
3. If Warren County records are maintained on the Warren County website or otherwise readily accessibly to the general public online, then the requesting party shall be informed of the location for the records on the County's website and no further record production shall be required.
4. Requests for records may be submitted to the Records Access Officer on any business day between the hours of 9:00 o'clock in the forenoon and 4:30 o'clock in the afternoon, in person, by mail, or electronically, to be considered received on that day. Any requests received outside of the designated hours will be considered received on the following business day.
5. The Records Access Officer or Designated Department Head shall provide the requesting party one of the following responses, in writing, within five (5) business days after receipt of a FOIL request:
 - a. Informing the requesting party that the request does not reasonably describe a record maintained by Warren County and including directions, when practicable, which may aid the requesting party to reasonably describe the records sought. The writing shall also state that this determination does not constitute a denial by the County to provide the records requested, and therefore, may not be appealed;
 - b. Granting or denying access to records sought in whole or in part; or
 - c. Acknowledging receipt of a request in writing and including an approximate date when a response to the request will be provided. If the approximate date exceeds twenty (20) business days, the acknowledgment will also include the reason for the delay in response.
6. The Records Access Officer or Designated Department Head shall not deny a request for records without first locating all records which are responsive to the FOIL request.
7. The blanket denial of a FOIL request is strictly prohibited. No denial of a FOIL request may occur without the requested records first being identified and inspected for potential release.
8. For twelve (12) months after a FOIL response is released, the Records Access Officer and the Designated Department Head shall retain all communications to and from a requesting party, as well as a complete copy of redacted and unredacted records provided by the FOIL response.

9. A FOIL request and FOIL response for records which appears to involve property damage, personal injuries to any person, or other potential, future legal claims against the County, shall be provided by blind copy at the time of release to the County Attorney, in electronic format.
10. Certifications requested in accordance with FOIL Law shall be provided by the Records Access Officer or the applicable Designated Department Head responsible for responding to the request, in the form provided at Attachment "B" or similar form approved by RAO.

SECTION 6: DENIAL OF ACCESS AND APPEALS.

1. Denial of access to a County record, in whole or in part, shall be provided in writing to the requesting party. Failure of the Records Access Officer or the Designated Department Head to acknowledge a FOIL request within five (5) business days of receipt or to provide the records on or before the date provided in the acknowledgment, shall be deemed a constructive denial of the FOIL request.
2. If the Records Access Officer or the Designated Department Head denies a FOIL request in whole or in part, the denial response shall advise the requesting party of their right to appeal and shall provide the FOIL Appeal Officer's name and contact information to where appeals may be received.
3. Any person denied access, as defined in section 6(1) of this Policy or pursuant to Article 6 of the New York State Public Officers Law, may appeal the decision within thirty (30) days of the denial date.
4. The Warren County Attorney is the designated FOIL Appeals Officer, with a principal office located at the Warren County Municipal Center, 1340 State Route 9, Lake George, New York 12845, and a contact phone number of (518) 761-6463.
5. All appeals shall be submitted to the FOIL Appeals Officer in writing by completing the electronic form on the County Attorney website or by mailing in a printed copy of the appeal letter. The appeal must specify the following to be considered:
 - a. The date and location of the requested records;
 - b. A description of the records that were denied; and
 - c. The name and return address of the person who requested the records and now seeks to appeal the denial of records.
6. The FOIL Appeal Officer shall determine the FOIL appeal, in writing, within ten (10) business days of receipt, with the day of receipt being on any business day between the hours of 8:30 o'clock in the forenoon and 4:00 o'clock in the afternoon, in person, by mail, or electronically, to be considered received on that day. Any appeal received outside of the designated hours will be considered received on the following business day.
7. The FOIL Appeal Officer's written determination shall be provided to:
 - a. The requesting party whose FOIL request was denied;
 - b. The Records Access Officer;
 - c. The Designated Department Head, if any;
 - d. The Clerk of the Board of Supervisors in care of the members of the Board; and
 - e. The New York State Committee on Open Government.

8. The FOIL Appeal Officer may treat any FOIL Appeal letter which includes a request for one or more records not requested by the original FOIL request as a newly-submitted FOIL request, instead of a FOIL appeal. By doing so, the FOIL Appeal Officer shall respond to any requests appropriate for appeal and refer any new requested items to the Records Access Officer for further action under this Policy.
9. If a FOIL Appeal attempts to appeal a letter that does not constitute a denial, such as a letter which informed the requesting party that the FOIL request did not reasonably describe records sought or that the County does not maintain the records sought, then the FOIL Appeal Officer shall inform the requesting party that the FOIL Appeal is not deemed an appeal and that the matter was returned to the Records Access Officer for further assistance with the request.

SECTION 7: FEES.

1. The Records Access Officer, a Designated Department Head, or the FOIL Appeal Officer, is required to charge for the following:
 - a. Twenty-Five cents (\$.25) per page for photocopies that do not exceed 9 by 14 inches; and
 - b. For the actual cost to produce the document for disclosure.
2. In calculating the actual cost of production, the following must be considered when determining the fee for a FOIL request:
 - a. The hourly salary of the lowest paid employee who has the skill required to prepare a copy of the requested records, when producing the records will take more than two (2) hours of the employee's time;
 - b. The actual cost of the storage device or media provided to the requesting party; and
 - c. The actual cost to Warren County when an outside professional service must be hired or retained to prepare a copy of a record.
3. The Records Access Officer, a Designated Department Head, or FOIL Appeal Officer must notify the requesting party of the estimated cost of preparing a copy of the records and receive full payment prior to preparing a copy of the requested records. Such notification must include:
 - a. The reason for the imposed fee;
 - b. The title and salary of the employee performing the work if the work is anticipated to exceed two hours;
 - c. The total number of pages being printed to respond to the FOIL request;
 - d. The estimated total amount and date payment is due in order for work to proceed on the FOIL request;
 - e. The types of payment accepted by the County and the location where the payment must be delivered by the due date;
 - f. That failure to pay the total amount due within thirty (30) days of written notification will result in the County finding the FOIL request abandoned and closing the matter without further action. The requesting party is permitted to resubmit their FOIL request upon tendering payment and the resubmission shall be treated as a new FOIL request.
4. If while preparing the response to a FOIL request, the Records Access Officer, a Designated Department Head, or the FOIL Appeal Officer, determines the cost exceeds the initial estimate, written notification must be made to the requesting party that additional payment is required in order to continue with the preparation and

release of the FOIL response and the requested records. The County shall make reimbursement when overpayment is made.

5. Other fees may be imposed upon a requesting party contrary to the above-referenced fees if authorized by state, federal, or local law.
6. The Records Access Officer, a Designated Department Head, or the FOIL Appeal Officer shall not waive a fee for photocopies or the actual cost of production.
7. The Records Access Officer, Designated Department Head, or FOIL Appeal Officer shall not produce responsive records until the required payment was received. If payment is tendered in a form other than cash, money order or a certified bank check, then payment shall not be deemed received until the payment the Warren County Treasurer receives confirmation that the tendered payment has cleared. For example, payment by personal check may require up to ten (10) business days before cleared by the County's financial institution.
8. The withholding of records until receipt of payment shall not be considered a denial of records.
9. The failure to pay all fees imposed under this policy within thirty (30) days of issuing written notice shall require the requesting party to submit a new FOIL request.

SECTION 8: REQUESTS FOR RECORDS FROM THE COUNTY COMPUTER NETWORK AND SERVER.

1. Records maintained on the Warren County computer network and server (hereafter, "server"), including but not limited to requests for electronic mail ("email") communications stored in the County's email archives, must be retrieved in accordance with the Warren County Computer Use Policy, resolution 144 of 2023, effective March 17, 2023, and any future amendments to the Computer Usage Policy.
2. Warren County maintains voluminous emails that are archived on the County server. The archived emails are indexed in such a manner that requires the Director, Information Technology to formulate and run Boolean searches for responsive records, followed by a separate manual review of potentially responsive emails to identify emails responsive to the FOIL request.
3. Persons requesting emails from the County's email archives shall provide the following information as part of the FOIL request in order for the request to reasonably describe the records sought and in order for the County to undertake reasonable efforts to identify the archived emails requested. The failure to provide the following information requested may result in the FOIL request being determined to not reasonable describe the records sought, or the assessment of fees to a FOIL request.
4. A FOIL request seeking email records shall, at a minimum, include in the FOIL request the following:
 - a. The name of the individual or email address which sent the email requested;
 - b. The name of the individual or email address which received the email requested;
 - c. The date and time the email was sent, or in the alternative, the narrow date range (i.e. less than seven (7) days) during which the email was sent. FOIL

- requests providing no date and time, or a date range greater than seven days may result in the FOIL request being determined to not reasonably describe the records sought, or the assessment of fees to the FOIL request; and
- d. Specific keywords which clearly identify the subject matter requested and limit the retrieval of records unrelated to the FOIL request. The County Director of Information Technologies shall run a Boolean search using only the specific keywords provided by the FOIL request and shall not be required to interpret any FOIL request to create any other or additional Boolean search terms for use in searching for responsive records to any FOIL request.
5. The failure of a requesting party to provide each required item of information stated above may prohibit Warren County from being able to complete the FOIL request and constitute a failure by the requesting party to reasonably describe a record.
 6. Requesting individuals should avoid using the following words or phrases as keyword search terms in FOIL requests for archived emails from the County's server. Each of the words and phrases below is ambiguous and prevents County personnel from conducting an electronic search for specific records which may be available and responsive to a FOIL request:
 - "relating to;"
 - "concerning"
 - "approximately"
 - "associated with;"
 - "about"FOIL requests using such terms may be deemed to constitute a failure by the requesting party to reasonably describe a record maintained by the County.
 7. It is strongly encouraged that persons requesting County email records utilize the Email Request Form enclosed on the bottom of Attachment "A."

SECTION 9: MISCELLANEOUS.

1. All requests for records under this Policy by Warren County officials or employees which do not pertain to their scope of work with the County shall be treated as a FOIL request. The Records Access Officer, a Designated Department Head, or the FOIL Appeal Officer may not waive applicable fees for requests from Warren County officials or employees.
2. The Chair of the Warren County Board of Supervisors shall be deemed the Conflict Record Officer and Conflict Appeal Officer and shall decide any FOIL requests or FOIL appeals to which the Records Access Officer or FOIL Appeal Officer has a conflict.
3. Records shall be available for public inspection upon appointment only at the Office of the Warren County Administrator or Designated Department Head. Please contact the appropriate office to schedule an appointment date and time during business hours.
4. A copy of this policy shall be published on the Warren County website and shall be physically posted in the Warren County Municipal Center and the Human Services Building. Copies may be obtained, in person, from the Warren County Administrator's office during business hours.

5. With the exception of redactions specifically required by state or federal statute, it is in the discretion of the Records Access Officer to post, publish, or publicly make available any FOIL request and FOIL response submitted by any person which the Record Access Officer deems to be of public interest.

SECTION 10: SEVERABILITY.

1. If any provision of this Policy or the application thereof to any person is found to be invalid by a court of competent jurisdiction, such judgment shall not affect the validity of the other provisions of these regulations or the application thereof.

SECTION 11: EFFECTIVE DATE.

1. This policy shall take effect immediately upon adoption by the Warren County Board of Supervisors for all FOIL requests filed thereafter.

Adopted by unanimous vote.

RESOLUTION NO. 50 OF 2024

Resolution introduced by Supervisors Conover, Dickinson, Bruno, Bean, Merlino, Magowan and Strainer

**AUTHORIZING SETTLEMENT AND PAYMENT TO JOAN WATERS AND WATER'S
EDGE MARINA, INC. FOR PROPERTY ACQUISITION AND JUST COMPENSATION
AND AUTHORIZING THE CHAIR OF THE BOARD TO SIGN REQUIRED DOCUMENTS**

RESOLUTION AMENDED FROM THE FLOOR

WHEREAS, during August 2019 a stone retaining wall within the right of way for County Route 19 (Sagamore Road) collapsed near the waters of Lake George and required reconstruction by the County of Warren, and

WHEREAS, negotiations between the County of Warren, Joan Waters and Water's Edge Marina, Inc. have been ongoing concerning the property acquisition and just compensation for lakefront property and dockage impacted by the required taking, and

WHEREAS, the Superintendent of Public Works presented a proposed settlement and just compensation payment to the Public Works Committee and the members of the committee having approved the settlement and payment terms, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby authorize the County of Warren to enter into a settlement agreement with Joan Waters and Water's Edge Marina, Inc. for just compensation and the acquisition of a portion of Town of Bolton Tax Map Parcel No. 171.16-1-3, in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000), and upon such other and further settlement terms required to complete the real property acquisition for the Sagamore Road Retaining Wall Project, and be it further

RESOLVED, that the Chair of the Board is authorized to execute any documents necessary for said settlement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for the settlement agreement shall be expended from Capital Project No. H401, Sagamore Road Retaining Wall.

Adopted by unanimous vote.

RESOLUTION NO. 51 OF 2024

Resolution introduced by Supervisors Conover, Dickinson, Bruno, Bean, Merlino, Magowan and Strainer

**ACCEPTING DONATION OF A REVERSE OSMOSIS MACHINE AND
AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO
SEND A LETTER OF APPRECIATION FOR SAID DONATION**

RESOLVED, that pursuant to County Law §215(3), Warren County, accepts the donation of a reverse osmosis machine from Alex Vito (hereinafter "Machine"), at a value of \$411, to be used for lawful county purposes, and be it further

RESOLVED, that the "Machine" shall be added to the property inventory for the Department of Public Works, and be it further

RESOLVED, that the Chair of the Board of Supervisors, be, and hereby is, authorized to execute and send a letter of gratitude and appreciation to Alex Vito on behalf of the Warren County Board of Supervisors for said donation.

Adopted by unanimous vote.

RESOLUTION NO. 52 OF 2024

Resolution introduced by Supervisors Merlino, Dickinson, Runyon, Bean, Geraci, Strough and Strainer

**AMENDING RESOLUTION NO. 573 OF 2023, WHICH AUTHORIZED AGREEMENTS
WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2024 OCCUPANCY TAX
REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO SILVER BAY YMCA;
IMPROV RECORDS, INC; ADIRONDACK FESTIVALS, LLC; LAKE GEORGE WINTER
CARNIVAL, INC.; LOWER ADIRONDACK REGIONAL ARTS COUNCIL (LARAC);
ALBANY RODS & KUSTOMS, INC.; GLENS FALLS COLLABORATIVE AND THE CITY
OF GLENS FALLS; GLENS FALLS COLLABORATIVE AND THE CITY OF GLENS
FALLS; TOWN OF HORICON; AND LAKE LUZERNE REGIONAL CHAMBER OF
COMMERCE**

WHEREAS, pursuant to Resolution No. 573 of 2023, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their January 23, 2024, the Tourism & Occupancy Tax Coordination Committee considered written applications from the following applicants for 2024 occupancy tax funding and approved special event funding and municipal application funding requests, as follows:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Silver Bay YMCA	Bluegrass in Heaven	9/13/24-9/15/24	\$7,500.00 <i>Special Event Funding</i>
Improv Records, Inc.	Memorial Meltdown	5/25/24-5/26/24	\$35,000.00 <i>Special Event Funding</i>
Adirondack Festivals, LLC	Adirondack Wine and Food Festival	6/29/24-6/30/24	\$45,000.00 <i>Special Event Funding</i>

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Lake George Winter Carnival, Inc.	Lake George Winter Carnival	1/26/24-2/25/24	\$50,000.00 <i>Special Event Funding</i>
Lower Adirondack Regional Arts Council (LARAC)	LARAC Annual June Arts Festival	6/8/24-6/9/24	\$13,000.00 <i>Special Event Funding</i>
Albany Rods & Kustoms, Inc.	Adirondack Nationals Car Show	9/5/24-9/8/24	\$40,000.00 <i>Special Event Funding</i>
Glens Falls Collaborative and the City of Glens Falls	Adirondack Holiday Festival	12/6/24-12/8/24	\$30,000.00 <i>Special Event Funding</i>
Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/27/24	\$10,000.00 <i>Special Event Funding</i>
Town of Horicon	Food Truck Friday's on the Pond	6/28/24-9/6/24	\$23,812.00 <i>Municipal Application Funding</i>
Lake Luzerne Regional Chamber of Commerce	Summer Concert and Food Truck Extravaganza	July, 2024-Aug, 2024 (6 weeks)	\$12,000.00 <i>Municipal Application Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 573 of 2023 be, and hereby is, amended to approve and award 2024 occupancy tax awards to the applicants named above in the amounts set forth above and to increase the total amount of occupancy tax funding to Four Hundred Seventeen Thousand Three Hundred Twelve Dollars (\$417,312.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy Tax, Tourism-Special Events (\$381,500.00) and Budget Code A.6417.0002 469.05, Tourism/Occupancy Tax, Municipal Application Funding (\$35,812.00), as listed on the revised Schedule "A," and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute Warren County Tourist and Convention Development Agreements for occupancy tax funding for the above referenced applicants, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 573 of 2023 will remain the same.

SCHEDULE "A"
2024 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Hyde Collection	Boost Year Round Marketing Efforts	1/1/24 - 12/31/24	\$25,000.00
2	Adirondack Weddings/Total Entertainment, Inc.	Lake George DJ Takeover Music & Arts Festival	6/7/24-6/9/24	\$5,000.00
3	Marcella Sembrich Memorial Association, Inc.	2024 Summer Festival	6/5/24-8/31/24	\$20,000.00
4	Lake George Music Festival, Inc.	Lake George Music Festival	8/11/24-8/22/24	\$30,000.00
5	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/14/24-3/17/24	\$46,000.00
6	Eastern NY Marine Trades Association, Inc.	Great Upstate Boat Show	3/22/24-3/24/24	\$25,000.00
7	Silver Bay YMCA	Bluegrass in Heaven	9/13/24-9/15/24	\$7,500.00
8	Improv Records, Inc.	Memorial Meltdown	5/25/24-5/26/24	\$35,000.00
9	Adirondack Festivals, LLC	Adirondack Wine and Food Festival	6/29/24-6/30/24	\$45,000.00
10	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	1/26/24-2/25/24	\$50,000.00
11	Lower Adirondack Regional Arts Council (LARAC)	LARAC Annual June Arts Festival	6/8/24-6/9/24	\$13,000.00
12	Albany Rods & Kustoms, Inc.	Adirondack Nationals Car Show	9/5/24-9/8/24	\$40,000.00
13	Glens Falls Collaborative and the City of Glens Falls	Adirondack Holiday Festival	12/6/24-12/8/24	\$30,000.00
14	Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/27/24	\$10,000.00

TOTAL <i>to be paid from A.6417.0002 480, Special Event Funding</i>				\$381,500.00
	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Town of Horicon	Food Truck Friday's on the Pond	6/28/24-9/6/24	\$23,812.00
2	Lake Luzerne Regional Chamber of Commerce	Summer Concert and Food Truck Extravaganza	July, 2024-Aug, 2024 (6 weeks)	\$12,000.00
TOTAL <i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				\$35,812.00

Roll Call Vote:

Ayes: 798

Noes: 0

Absent: 204 Supervisors Turner, Dickinson, Magowan and Runyon

Adopted.

RESOLUTION NO. 53 OF 2024

Resolution introduced by Supervisors Merlino, Dickinson, Runyon, Bean, Geraci, Strough and Strainer

AMENDING RESOLUTION NO. 300 OF 2023 AND AGREEMENT WITH RITTNER'S PERFORMING ARTS COMPANY, LLC TO EXTEND THE TERMINATION DATE

RESOLUTION WITHDRAWN

WHEREAS, pursuant to Resolution No. 300 of 2023, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute a Tourist and Convention Development Agreement ("Agreement") with Rittner's Performing Arts Company, LLC, 835 Central Avenue, Schenectady, New York 12309, wherein the County would provide funding for specified tourism-related expenses in a total amount not to exceed Thirty-Six Thousand Four Hundred Dollars (\$36,400) for a term commencing July 1, 2023 and terminating October 31, 2023, and

WHEREAS, the Tourism & Occupancy Tax Coordination Committee has approved the request to amend the 2023 Agreement with Rittner's Performing Arts Company, LLC, to extend the termination date to December 31, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment to the 2023 Agreement with Rittner's Performing Arts Company, LLC, 835 Central Avenue, Schenectady, New York 12309, to extend the termination date to December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes stated herein, all other terms and conditions of Resolution No. 300 of 2023 will remain the same.

RESOLUTION NO. 54 OF 2024

Resolution introduced by Supervisors Merlino, Dickinson, Runyon, Bean, Geraci, Strough and Strainer

AUTHORIZING EXTENSION OF AGREEMENT WITH LOUD MEDIA, LLC FOR TOURISM REVITALIZATION AND REJUVENATION SERVICES (WC 33-22)

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an extension agreement (previous contract authorized by Resolution No. 80 of 2023) with Loud Media, LLC, 34 Congress Street, Suite 103, Saratoga Springs, New York 12866, for Tourism Revitalization and Rejuvenation Services, to create a weekly Warren County radio feature that airs two times daily during prime listenership (7:20 a.m. and 5:20 p.m.) (WC 33-22), in an amount not to exceed Twenty-Four Thousand Dollars (\$24,000), for a term commencing February 28, 2024 and terminating February 27, 2025, with the option for two (2) additional one (1) year terms, upon the same terms and conditions and upon mutual agreement by both parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001 470, Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 55 OF 2024

Resolution introduced by Supervisors Merlino, Dickinson, Runyon, Bean, Geraci, Strough and Strainer

EXTENDING AGREEMENT WITH STR, LLC TO PROVIDE HOTEL OCCUPANCY REPORTS AND RATE DATA TO WARREN COUNTY

RESOLVED, that Warren County continue the contractual relationship (the previous agreement being authorized by Resolution No. 93 of 2023), with STR, LLC, 735 East Main Street, Henderson, Tennessee 37075, in an amount not to exceed Five Thousand Nine Hundred Eighty-Eight Dollars (\$5,988) to provide hotel occupancy reports and rate data to Warren County, for a term commencing January 1, 2024 and terminating December 31, 2024, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said extension agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001 470, Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 56 of 2024

Resolution introduced by Supervisors Merlino, Dickinson, Runyon, Bean, Geraci, Strough and Strainer

EXTENDING AGREEMENT WITH C&R INTERACTIVE A/K/A CLIFF & REDFIELD INTERACTIVE TO PROVIDE ARTICLES AND CONTENT AIMED AT HIGHLIGHTING THE HISTORY AND NATURAL RESOURCES OF WARREN COUNTY, INCLUDING A RANGE OF INITIATIVES WITH CREATIVE STORYTELLING APPROACHES

RESOLVED, that Warren County continue the contractual relationship (the previous agreement being authorized by Resolution No. 471 of 2021 and amended by Resolution Nos. 347 of 2022 and 468 of 2022), with Cliff & Redfield Interactive, 14 Westbury Drive, Saratoga

Springs, New York 12866, in an amount not to exceed Twenty Thousand Dollars (\$20,000) to provide articles and content aimed at highlighting the history and natural resources of Warren County, including a range of initiatives with creative story telling approaches, for a term commencing February 1, 2024 and terminating January 31, 2025, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said extension agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.8021 470 Planning (and Comm.Dev.), Contract.

Adopted by unanimous vote.

RESOLUTION NO. 57 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2024 TO CREATE/DELETE POSITIONS WITHIN THE OFFICE FOR THE AGING; ADJUST A SALARY WITHIN THE DEPARTMENT OF SOCIAL SERVICES; CREATE/DELETE POSITIONS WITHIN THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT; CREATE/DELETE POSITIONS WITHIN THE TOURISM DEPARTMENT; AND ADJUST SALARIES WITHIN THE OFFICE OF EMERGENCY SERVICES

RESOLUTION AMENDED FROM THE FLOOR

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2024 are hereby amended as follows:

OFFICE FOR THE AGING

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6771 110</u>		
<u>TITLE:</u>	February 19, 2024	\$43,187
Services Assistant OFA #5		Grade 7

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6771 130</u>		
<u>TITLE:</u>	February 19, 2024	\$43,187
Services Assistant OFA - PT #2		(24 hours/week)

SOCIAL SERVICES

<u>Increasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6010 130</u>		
<u>TITLE:</u>	Retroactive to	\$39,826
Assistant Social Services	January 1, 2024	(20 hours/week)
Attorney PT		

<u>Increasing Salary to:</u> <u>A.6010 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Assistant Social Services Attorney PT	Retroactive to January 1, 2024	\$65,536 (32 hours/week)

**PLANNING & COMMUNITY
DEVELOPMENT**

<u>Creating Position of:</u> <u>A.8021 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> GIS Specialist - PT	May 1, 2024	\$31.6827/hour (19 hours/week) (Grade 16, Step 23)

<u>Deleting Position of:</u> <u>A.8021 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Associate Planner - Per Diem	May 1, 2024	\$25,855

TOURISM

<u>Creating Position of:</u> <u>A.6417.0001 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Marketing Coordinator	February 19, 2024	\$70,401

<u>Deleting Position of:</u> <u>A.6417.0001 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Creative Director	February 19, 2024	\$94,382

**OFFICE OF EMERGENCY
SERVICES**

<u>Decreasing Salary from:</u> <u>A.3410 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 1 st Deputy Fire Coordinator	Retroactive to January 1, 2024	\$8,891

<u>Decreasing Salary to:</u> <u>A.3410 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 1 st Deputy Fire Coordinator	Retroactive to January 1, 2024	\$8,680

<u>Decreasing Salary from:</u> <u>A.3410 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 2 nd Deputy Fire Coordinator	Retroactive to January 1, 2024	\$8,891

**OFFICE OF EMERGENCY
SERVICES**

<u>Decreasing Salary to:</u> <u>A.3410 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 2 nd Deputy Fire Coordinator	Retroactive to January 1, 2024	\$8,680

<u>Decreasing Salary from:</u> <u>A.3410 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 3 rd Deputy Fire Coordinator	Retroactive to January 1, 2024	\$8,891

<u>Decreasing Salary to:</u> <u>A.3410 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 3 rd Deputy Fire Coordinator	Retroactive to January 1, 2024	\$8,680

<u>Decreasing Salary from:</u> <u>A.4022 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Deputy EMS Coordinator	Retroactive to January 1, 2024	\$8,891

<u>Decreasing Salary to:</u> <u>A.4022 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Deputy EMS Coordinator	Retroactive to January 1, 2024	\$8,680

<u>Decreasing Salary from:</u> <u>A.4022 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 2 nd Deputy EMS Coordinator	Retroactive to January 1, 2024	\$8,891

<u>Decreasing Salary to:</u> <u>A.4022 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 2 nd Deputy EMS Coordinator	Retroactive to January 1, 2024	\$8,680

<u>Decreasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.4022 130</u>		
<u>TITLE:</u>	Retroactive to	\$8,891
3 rd Deputy EMS Coordinator	January 1, 2024	

**OFFICE OF EMERGENCY
SERVICES**

<u>Decreasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.4022 130</u>		
<u>TITLE:</u>	Retroactive to	\$8,680
3 rd Deputy EMS Coordinator	January 1, 2024	

<u>Decreasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.3642 130</u>		
<u>TITLE:</u>	Retroactive to	\$7,417
Building Maintenance Helper	January 1, 2024	

<u>Decreasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.3642 130</u>		
<u>TITLE:</u>	Retroactive to	\$7,240
Building Maintenance Helper	January 1, 2024	

Roll Call Vote:

Ayes: 843

Noes: 0

Absent: 159 Supervisors Dickinson, Magowan and Runyon

Adopted.

RESOLUTION NO. 58 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**DESIGNATING A WARREN COUNTY RECORDS MANAGEMENT OFFICER (RMO)
FOR THE COUNTY OF WARREN**

WHEREAS, New York Codes, Rules and Regulations, Title 8, section 185.2 requires the governing body of a local government to designate one local officer to be its Record Management Officer (RMO) to initiate, coordinate and promote the systemic management of the local government's records in consultation and cooperation with other local officers and to complete the duties assigned by New York State regulations, and

WHEREAS, a vacancy in the position shall be filled within 60 days and within thirty (30) days of designating the RMO the governing body for the local government shall notify the New York State Commissioner of Education of the RCMO's name, title, and contact information, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby designates Carrie Black, Warren County Clerk, as the Records Management Officer (RMO) for the County of Warren; and it is further

RESOLVED, that the Clerk of the Board of Supervisors shall forward a certified copy of this resolution to the Commissioner of Education and provide the RMO's contact information.

Adopted by unanimous vote.

RESOLUTION NO. 59 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

APPOINTING SELF-INSURANCE ADMINISTRATOR FOR WARREN COUNTY

WHEREAS, the Personnel, Administration & Higher Education Committee has recommend to the Board of Supervisors the appointment of Jessica Burnham to fill the vacant position of Self-Insurance Administrator, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appoints Jessica Burnham as the Self-Insurance Administrator, effective February 19, 2024, to serve at the pleasure of the Board of Supervisors, at the annual salary of Eighty-Three Thousand Seven Hundred Sixty Dollars (\$83,760).

Adopted by unanimous vote.

RESOLUTION NO. 60 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**APPOINTING CHRISTINA MASTRIANNI AS COMMISSIONER
OF THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES**

WHEREAS, the position of Commissioner is governed by section 116 of the Social Services Law and provides that the Board of Supervisors shall appoint to the position, which is in the non-competitive class of the civil service, for a term of five (5) years, and confirms the candidate meets the minimum qualifications required by statute, by the New York State Commissioner of Social Services, and

WHEREAS, the Personnel, Administration & Higher Education Committee, having reviewed the qualifications required for the position of Commissioner, determined that Christina Mastrianni does meet those requirements and recommends her to the Board of Supervisors for appointment to the position of Commissioner, now, therefore, be it

RESOLVED, that Christina Mastrianni be, and hereby is, appointed to the position of Commissioner of the Warren County Department of Social Services at an annual salary of One Hundred Nineteen Thousand Forty-Eight Dollars (\$119,048), for a five (5) year term commencing February 19, 2024 and terminating February 18, 2029.

Adopted by unanimous vote.

RESOLUTION NO. 61 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**AUTHORIZING AGREEMENT WITH NS PR LAW SERVICES, LLC D/B/A NAPOLI
SHKOLNIK, PLLC FOR LITIGATION OF LEGAL CLAIMS AGAINST MANUFACTURERS
OF INSULINS AND OTHER DIABETIC MEDICATION, PHARMACY BENEFIT
MANAGERS AND/OR THEIR EXECUTIVES FOR FIXING PRICES, ENGINEERING
KICKBACKS AND ENGAGING IN OTHER ANTITRUST VIOLATIONS OR OTHER
WRONGDOING**

WHEREAS, the County Attorney requests that the County enter into an agreement with NS PR Law Services, LLC d/b/a Napoli Shkolnik, PLLC ("Napoli"), 400 Broadhollow Road, Suite 305, Melville, New York 11747, for litigation of legal claims against manufacturers of insulins and other diabetic medication, pharmacy benefit managers and/or their executives for fixing prices, engineering kickbacks and engaging in other antitrust violations or other wrongdoing, for a term commencing upon execution by both parties and terminating upon

completion of services, for a contingency fee of twenty-five percent (25%) of all gross amounts recovered, plus disbursements, including the value of any injunctive or non-monetary relief, with no fee earned if no award obtained, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is authorized to execute an agreement with NS PR Law Services, LLC d/b/a Napoli Shkolnik, PLLC, for litigation of legal claims described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1420 440, Law (County Attorney), Legal/Transcript Fees.

Adopted by unanimous vote.

RESOLUTION NO. 62 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AUTHORIZING AGREEMENT WITH NS PR LAW SERVICES, LLC D/B/A NAPOLI SHKOLNIK, PLLC FOR LITIGATION OF LEGAL CLAIMS AGAINST MANUFACTURERS OF GENERIC PHARMACEUTICALS AND/OR THEIR EXECUTIVES BASED UPON PRICE FIXING, ALLOCATING MARKETS AND OTHER ANTITRUST VIOLATIONS OR WRONGDOING

WHEREAS, the County Attorney requests that the County enter into an agreement with NS PR Law Services, LLC d/b/a Napoli Shkolnik, PLLC ("Napoli"), 400 Broadhollow Road, Suite 305, Melville, New York 11747, for litigation of legal claims against manufacturers of generic pharmaceuticals and/or their executives based upon price fixing, allocating markets and other antitrust violations or wrongdoing, for a term commencing upon execution by both parties and terminating upon completion of services, for a contingency fee of 33.33% of all gross amounts recovered, plus disbursements, including the value of any injunctive or non-monetary relief, with no fee earned if no award obtained, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is authorized to execute an agreement with NS PR Law Services, LLC d/b/a Napoli Shkolnik, PLLC, for litigation of legal claims described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1420 440, Law (County Attorney), Legal/Transcript Fees.

Adopted by unanimous vote.

RESOLUTION NO. 63 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AUTHORIZING AGREEMENT WITH NAPOLI SHKOLNIK, PLLC FOR LITIGATION OF NEGLIGENCE AGAINST INDIVIDUALS AND CORPORATIONS RESPONSIBLE FOR INJURIES AND DAMAGES SUFFERED BY THE COUNTY OF WARREN ARISING OUT OF CONTAMINATION OF WATER SUPPLIES RELATED TO PFAS/PFOA SUBSTANCES

WHEREAS, the County Attorney requests that the County enter into an agreement with Napoli Shkolnik, PLLC ("Napoli"), 400 Broadhollow Road, Suite 305, Melville, New York 11747, for litigation of negligence against individuals and corporations responsible for injuries and damages suffered by the County of Warren arising out of contamination of water supplies related to PFAS/PFOA substances, for a term commencing upon execution by both parties and terminating upon completion of services, for a contingency fee of 25% upon the amount of any verdict or settlement, plus disbursements, with no fee earned if no award obtained, now,

therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is authorized to execute an agreement with Napoli Shkolnik, PLLC, for litigation of negligence as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1420 440, Law (County Attorney), Legal/Transcript Fees.

Adopted by unanimous vote.

RESOLUTION NO. 64 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**AUTHORIZING AGREEMENT WITH SPECTRUM ENTERPRISE TO UPGRADE EPL
CIRCUIT TO INCREASE CONNECTION SPEED FOR THE INFORMATION
TECHNOLOGY DEPARTMENT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Spectrum Enterprise, 20 Century Hill Drive, Latham, New York 12110, to upgrade EPL circuit to increase connection speed for the Department of Workforce Development, Public Defender and Assigned Counsel offices located at 333 Glen Street, Glens Falls, New York 12801, for a term commencing upon execution by both parties and terminating three (3) years from date of execution, which term shall be continued on a month to month basis unless terminated upon thirty (30) days written notice by either party, for an amount not to exceed Seven Hundred Twenty-Six Dollars (\$726) per month, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1680 428, Information Technology, Data Processing & Internet Fees.

Adopted by unanimous vote.

RESOLUTION NO. 65 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**AUTHORIZING AGREEMENT WITH SPECTRUM ENTERPRISE TO INCREASE THE
INTERNET SPEED FOR PUBLIC USE AT THE WARREN COUNTY MUNICIPAL
CENTER FOR THE INFORMATION TECHNOLOGY DEPARTMENT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Spectrum Enterprise, 20 Century Hill Drive, Latham, New York 12110, to increase the internet speed for public use at the Warren County Municipal Center, for a term commencing upon execution by both parties and terminating three (3) years from date of execution, which term shall be continued on a month to month basis unless terminated upon thirty (30) days written notice by either party, for an amount not to exceed One Hundred Ninety-Nine Dollars and Ninety-Nine Cents (\$199.99) per month, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1680 428, Information Technology, Data Processing & Internet Fees.

Adopted by unanimous vote.

RESOLUTION NO. 66 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**URGING ACTION BY NEW YORK STATE LEGISLATORS TO ADVOCATE ON BEHALF
OF SUNY COMMUNITY COLLEGES TO INCREASE FUNDING TO COMMUNITY
COLLEGES IN THE STATE BUDGET**

WHEREAS, SUNY's community colleges serve the largest percentage of low income, historically marginalized populations, and working adults of all SUNY sectors, and

WHEREAS, the state's direct tax support for SUNY's community colleges is lower than it was a decade ago, has not increased in three years, and has fallen behind the New York State counties' direct tax support to community colleges by \$97 million, and

WHEREAS, the community college sector trustees and presidents and SUNY Adirondack have advocated for New York State to meet its obligation to equally share its support of the community colleges with the counties, and

WHEREAS, increasing base operating aid by \$97 million will bring the state's share of direct state tax support for operating aid equal to that of New York's counties and support training 20,000 New Yorkers in high demand jobs through the Empire State Community College Workforce Guarantee, and

WHEREAS, despite these advocacy efforts the Governor's Executive Budget calls for no increase in base operating aid, and

WHEREAS, with no increase to base operating aid, community colleges will be unable to appropriately and substantially meet the workforce needs of New York State and Warren County, through SUNY Adirondack, particularly in healthcare, semi-conductor manufacturing, IT and other regionally-based industry sectors, and

WHEREAS, Warren County and its citizens have faithfully carried out the fiduciary duties towards SUNY Adirondack, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby urges New York State Legislators to advocate on behalf of the community college sector of SUNY by ensuring that New York State meets its fiduciary obligation to share equally its financial obligation to the community colleges with the counties by adding an additional \$97 million in operating base aid for the budget for community colleges, as requested, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to forward this Resolution with advocacy letters to State Legislators concerning the same.

Adopted by unanimous vote.

RESOLUTION NO. 67 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM
GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE SHERIFF'S
DEPARTMENT BUDGET TO COVER THE COST OF THE AGREEMENT WITH SPCA OF
UPSTATE NEW YORK, INC. FOR DOG SEIZURE, DOG CONTROL, DOG SHELTER,
AND ANIMAL CRUELTY PREVENTION, RESPONSE AND SUPPORT THROUGHOUT
WARREN COUNTY (WC 50-23); AND AMENDING 2024 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds in an amount not to exceed Ninety-Six Thousand Dollars (\$96,000.00) (\$8,000/month) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code to cover the cost of the agreement with SPCA of Upstate New York, Inc. for dog seizure, dog control, dog shelter, and animal cruelty prevention, response and support throughout Warren County (WC 50-23):

CODE	DEPARTMENT	AMOUNT
A.3110 470	Sheriff's Law Enforcement, Contract	\$96,000.00 (\$8,000/month)

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 843

Noes: 0

Absent: 159 Supervisors Dickinson, Magowan and Runyon

Adopted.

RESOLUTION NO. 68 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE VEHICLE RESERVE TO THE SHERIFF'S DEPARTMENT BUDGET TO COVER THE COST OF REPLACING VEHICLES; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Four Hundred Thousand Dollars (\$400,000.00) from the Reserve, Vehicles (A.896.00), to the following Departmental budget to cover the cost of replacing vehicles:

CODE	DEPARTMENT	AMOUNT
A.3110 230.1	Sheriff's Law Enforcement, Automotive Equipment-Reserve	\$400,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 843

Noes: 0

Absent: 159 Supervisors Dickinson, Magowan and Runyon

Adopted.

RESOLUTION NO. 69 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE OFFICE OF COMMUNITY SERVICES BUDGET TO COVER THE COST OF COURT-ORDERED NEW YORK STATE CRIMINAL PROCEDURE LAW SECTION 730 COMPETENCY EXAMINATION AND RESTORATION EXPENSES; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of court-ordered New York State Criminal Procedure Law Section 730 competency examination and restoration expenses, in an amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.4390 435	Psychiatric Exp./Criminal, Medical Fees	\$250,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 843

Noes: 0

Absent: 159 Supervisors Dickinson, Magowan and Runyon

Adopted.

RESOLUTION NO. 70 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE COUNTY CLERK'S OFFICE BUDGET AND THE DEPARTMENT OF PUBLIC HEALTH'S BUDGET TO COVER A PORTION OF THE COUNTY'S INSURANCE DEDUCTIBLE IN THE MATTER OF JOHN JOSEPH FORJONE V. THE TOWN OF LAKE LUZERNE, ET. AL.; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds to cover a portion of the County's insurance deductible in the matter of John Joseph Forjone v. The Town of Lake Luzerne, et. al., in an amount not to exceed Sixteen Thousand Three Hundred Sixteen Dollars (\$16,316.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget codes:

CODE	TITLE	AMOUNT
A.1410 440	County Clerk, Legal/Transcript Fees	\$8,158.00
A.4018 440	Preventive Program, Legal/Transcript Fees	\$8,158.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 843

Noes: 0

Absent: 159 Supervisors Dickinson, Magowan and Runyon

Adopted.

RESOLUTION NO. 71 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO COVER THE COST OF LOCAL MATCHES FOR VARIOUS FEDERAL AND/OR STATE AID CAPITAL PROJECTS; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the

appropriation of funds in an amount not to exceed One Million Five Hundred Ninety-Seven Thousand Five Hundred Dollars (\$1,597,500.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code to cover the cost of local matches for various federal and/or state aid capital projects:

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$1,597,500.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 843

Noes: 0

Absent: 159 Supervisors Dickinson, Magowan and Runyon

Adopted.

RESOLUTION NO. 72 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO THE INFORMATION TECHNOLOGY BUDGET TO PURCHASE COMPUTERS AND RELATED EQUIPMENT AND SOFTWARE; AMENDING 2024 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Seventy Thousand Dollars (\$70,000.00) from the Computer Reserve Fund, Budget Code A.895.00, to the following Departmental budgets to purchase computers and related equipment and software:

PROJECT	TITLE	AMOUNT
A.1680 220.1	Information Technology, Office Equipment-Reserve	\$40,000.00
A.3110 220.1	Sheriff's Law Enforcement, Office Equipment-Reserve	\$30,000.00

and be it further,

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 843

Noes: 0

Absent: 159 Supervisors Dickinson, Magowan and Runyon

Adopted.

RESOLUTION NO. 73 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

ESTABLISHING COMMUNITY DEVELOPMENT FUND CD 79, RESTORE 2023 PROGRAM; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

RESOLVED, that the Warren County Board of Supervisors does hereby establish Community Development Fund CD 79 to administer the New York State Office of Community Renewal grant award to fund the Restore 2023 Program:

1. Community Development Fund CD 79 is hereby established.
2. The estimated cost of such Community Development Fund is the amount of Two Hundred Thousand Dollars (\$200,000).
3. The proposed method of financing such Community Development Fund consists of the following:
 - a. Community Development Fund 79 8662 4910 Restore 2023 Program in the amount of Two Hundred Thousand Dollars (\$200,000), and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Two Hundred Thousand Dollars (\$200,000) to CD 79 8662 470, and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
CD 79 Restore 2023 Program	\$200,000

Roll Call Vote:

Ayes: 843

Noes: 0

Absent: 159 Supervisors Dickinson, Magowan and Runyon

Adopted.

RESOLUTION NO. 74 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE SHERIFF'S DEPARTMENT BUDGET TO COVER THE COST OF NEW YORK STATE MANDATED SUBSTANCE USE DISORDER (SUD) AND MEDICATION ASSISTED TREATMENT (MAT) SERVICES TO INCARCERATED PERSONS; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, New York Mental Hygiene Law §19.18-c, entitled "Corrections-Based Substance Use Disorder Treatment and Transition Services" mandates local governments and county sheriffs implement a jail-based substance use disorder treatment and transition services program that supports the initiation, operation and enhancement of substance use disorder treatment and transition services for persons with substance use disorder who are incarcerated in jails, and

WHEREAS, the State of New York has failed to appropriate any funding for the mandate

placed upon local governments and county sheriffs, and

WHEREAS, the Sheriff requested and the Finance & Budget Committee approved additional funding to comply with New York Mental Hygiene Law §19.18-c, entitled "Corrections-Based Substance Use Disorder Treatment and Transition Services," now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds in an amount not to exceed One Hundred Seventeen Thousand Thirty-Two Dollars and Seventy-Five Cents (\$117,032.75) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code to cover the cost of New York State mandated Substance Use Disorder (SUD) and Medication Assisted Treatment (MAT) services to incarcerated persons:

CODE	DEPARTMENT	AMOUNT
A.3150 470	Sheriff's Correction Division, Contract	\$117,032.75

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 831

Noes: 12 Supervisor Thomas

Absent: 159 Supervisors Dickinson, Magowan and Runyon

Adopted.

RESOLUTION NO. 75 OF 2024

Resolution introduced by Supervisors Strough and Merlino

WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY BOARD OF ETHICS

WHEREAS, by Resolution No. 1 of 2024 the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a Resolution appointing Members to the Warren County Board of Ethics, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 76 OF 2024
Resolution introduced by Supervisors Wild and Etu

APPOINTING MEMBERS TO THE WARREN COUNTY BOARD OF ETHICS

WHEREAS, Local Law 2 of 2022, commonly known as the Warren County Ethics and Disclosure Law (hereafter, "Code of Ethics"), established a Board of Ethics for Warren County and that the members shall be appointed by the Warren County Board of Supervisors to serve at the pleasure of the appointing authority, without salary or compensation, for a term which runs concurrent to the appointing authorities term of office; and

WHEREAS, to achieve the purposes of the Code of Ethics the following persons are recommended for appointment to the Board of Ethics, now, therefore be it

RESOLVED, that the following are hereby appointed to the Warren County Board of Ethics for the term opposite their name:

NAME	TITLE	TERM
Ann Marie Scheidegger	Public Officer or Employee	02/19/2024 - 12/31/2025
Kim M. Diaz	Member of the Public	02/19/2024 - 12/31/2025
James C. Hicks	Member of the Public	02/19/2024 - 12/31/2025
Loretta LeBar	Member of the Public	02/19/2024 - 12/31/2025
G. Thomas Moynihan Jr.	Member of the Public	02/19/2024 - 12/31/2025
Gary Fishlock	1 st Alternate Member	02/19/2024 - 12/31/2025
Paula Hayes	2 nd Alternate Member	02/19/2024 - 12/31/2025

Adopted by unanimous vote.

RESOLUTION NO. 77 OF 2024
Resolution introduced by Supervisors Strough and Strainer

WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE NO LATER THAN THE TUESDAY PRIOR TO A REGULAR BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AMENDING RESOLUTION NO. 14 OF 2024, APPOINTING MEMBERS OF BOARD OF DIRECTORS OF WARREN-HAMILTON COUNTIES ACTION COMMITTEE FOR ECONOMIC OPPORTUNITY, INC., TO UPDATE APPOINTMENTS

WHEREAS, by Resolution No. 1 of 2024 the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be distributed to the members of the Board of Supervisors and posted to the Warren County website no later than the Tuesday prior to a regular Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution amending Resolution No. 14 of 2024, Appointing Members of Board of Directors of Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., to update appointments, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be distributed to the members of the Board of Supervisors and posted to the Warren County website no later than the Tuesday prior to a regular Board Meeting.

Adopted by unanimous vote.

RESOLUTION NO. 78 OF 2024
Resolution introduced by Chairman Geraghty

**AMENDING RESOLUTION NO. 14 OF 2024, APPOINTING MEMBERS OF BOARD OF
DIRECTORS OF WARREN-HAMILTON COUNTIES ACTION COMMITTEE FOR
ECONOMIC OPPORTUNITY, INC., TO UPDATE APPOINTMENTS**

WHEREAS, there has been appointed from this Board four (4) members to serve on the public official sector of the Board of Directors of Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., and

WHEREAS, by Resolution No. 14 of 2024 appointments were made to the Board of Directors of Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc. and it was later determined changes to the list of appointments were necessary, now, therefore, be it

RESOLVED, that Resolution No. 14 of 2024 be, and hereby is, amended to update the listing of individuals appointed to serve as members of the Action Committee for Economic Opportunity, Inc. representing the public sector for a term to expire on December 31, 2024, as follows:

<u>APPOINTMENTS</u>	<u>TITLE</u>
Bennet F. Driscoll Jr.	Supervisor, City of Glens Falls - Ward 5
Frank Thomas	Supervisor, Town of Stony Creek
John Strough	Supervisor, Town of Queensbury
Nancy Turner	Supervisor, City of Glens Falls - Ward 3
Adopted by unanimous vote.	

Chairman Geraghty offered privilege of the floor:

Supervisor Strainer thanked Sheriff LaFarr and the Warren County Correctional Facility staff for the tour of the facility which he was thoroughly impressed with. He also encouraged the Board members to support the Adirondack United Varsity Girls Hockey team, who would be playing in the State Tournament in Utica, New York this weekend.

Supervisor Wild spoke regarding the Warren County Economic Development Corporation and their efforts and initiatives.

Supervisor Bruno encouraged all Board members to attend the Crime Victims' Ceremony which he believed was a worthwhile event.

Larry Elmen, *County Attorney*, voiced his appreciation for Supervisor Turner for following the proper protocol for recusing herself from a particular resolution that was being addressed during the meeting.

Mr. Hajos advised he would be meeting with Senator Stec and Assemblyman Simpson on Tuesday February 20th at 1:00 p.m. at the DPW location on Warren Street in the Town of Queensbury to discuss advocacy efforts on behalf of the County to be allocated additional CHIPS (*Consolidated Local Street and Highway Improvement Program*) funding and he encouraged the Town Supervisors to implore with their Highway Superintendents to attend the meeting to advocate on behalf of their towns.

John Taflan, *County Administrator*, stated he would be advocating for the County Attorney's Office to State funding to support their increased caseload as a result of the Raise the Age Legislation.

Supervisor Driscoll spoke regarding the Annual Adirondack Thunder Law Enforcement Appreciation Night which would be held on March 9th at 7:00 p.m. at the Cool Insuring Arena and he encouraged all to attend.

Supervisor Wild questioned whether a resolution was required to send a letter to the County's State Representatives requesting funding on behalf of the County Attorney's Office

with regard to their increasing caseload as a result of the Raise the Age Legislation and Chairman Geraghty replied in the negative, indicating he would ensure a letter was drafted and distributed accordingly.

Supervisor Bean informed next Thursday at the Tannery Pond Center in the Town of Johnsbury they would be celebrating the 90th anniversary of the Ski Train traveling to the hamlet of North Creek at 7:00 p.m. and he encouraged all to attend.

Chairman Geraghty thanked the Board members for their support of the appointments of the members of the Warren County Board of Ethics, all of whom he believed were well qualified to carry out the tasks required of them. He then spoke regarding the NYSAC (*New York State Association of Counties*) Legislative Conference from February 26 - 28, 2024 in Albany, New York and he suggested all wishing to attend notify the Clerk of the Board.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Bruno and seconded by Supervisor Strainer, Chairman Geraghty adjourned the Board Meeting at 11:25 a.m.

**BOARD MEETING
FRIDAY, MARCH 15, 2024**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:

<https://warrencountyny.gov/mma>

<https://www.youtube.com/watch?v=UTTPycttu2M>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:02 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Gilligan.

Roll called, the following members present:

Supervisors Conover, Maday, Diamond, Gilligan, Turner, Bruno, Driscoll, Patchett, Bean, Geraci, Merlino, Strough, Wild, Magowan, Strainer, Etu, Thomas and Geraghty-18; Absent - 2 Supervisors Dickinson and Runyon.

Motion was made by Supervisor Bruno, seconded by Supervisor Thomas and carried by a majority vote of those present (*Supervisors Dickinson and Runyon absent*), with Supervisor Magowan abstaining, to approve the minutes of the February 16, 2024 Board Meeting, subject to correction by the Clerk of the Board.

Chairman Geraghty called for privilege of the floor/public comment:

Mike Parwana, *Town of Queensbury Resident*, first spoke regarding a measure that would be included on the ballot in November for the New York State Constitution to begin recognizing the equality of all people among the governed which he encouraged the Board to adopt a resolution in support of. He also advised of his concerns with opening the monthly Board Meetings with the Pledge of Allegiance, and more specifically with the final phrase "with liberty and justice for all", as this was contradicted by the emergency order that remained in place regarding migrants in Warren County, and he urged the Board to allow the emergency order to expire.

Report by the Committee Chairs (including the Chairman of the Board's Report) were given.

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. County Auditor - January 2024 Real Property Tax Corrections.
2. Capital District OTB - Financial Report dated October 31, 2023

Reports from:

1. County Auditor - February 2024 Real Property Tax Corrections.

Letters/emails from:

1. FitzGerald, Morris, Baker Firth - First Amendment to PILOT Agreement with Native Development Associates, LLC

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 79-107 and Floor Resolution Nos. 1-4 were distributed to the Board and posted to the Warren County website on Monday March 11th, along with five Proclamations, which met the deadline specified in the Rules of the Board. The five Proclamations were:

Proclamation No. 8 - Developmental Disabilities Awareness Month

Proclamation No. 9 - Women's History Month

Proclamation No. 10 - Autism Awareness Month

Proclamation No. 11 - Brain Injury Awareness Month

Proclamation No. 12 - Child Abuse Prevention Month

Amanda Allen, *Clerk of the Board*, indicated motions were needed to bring the floor resolutions to the floor.

Motion was made by Supervisor Merlino, seconded by Supervisor Driscoll and carried by a unanimous vote of those present (*Supervisors Dickinson and Runyon absent*), to bring proposed Floor Resolution No. 1 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Authorizing Renewal of Agreement with Glens Falls Hospital for Autopsy Services and Authorizing the Chairman of the Board to Sign a Letter of Agreement with Glens Falls Hospital for Same*", to the floor. Mrs. Allen announced proposed Floor Resolution No. 1 would now be referred to as proposed Resolution No. 108.

Motion was made by Supervisor Geraci, seconded by Supervisor Bruno and carried by a unanimous vote of those present (*Supervisors Dickinson and Runyon absent*), to bring proposed Floor Resolution No. 2 entitled "*Authorizing Renewal of Agreement with Glens Falls Hospital for Autopsy Services and Authorizing the Chairman of the Board to Sign a Letter of Agreement with Glens Falls Hospital for Same*", to the floor. Mrs. Allen announced proposed Floor Resolution No. 2 would now be referred to as proposed Resolution No. 109.

Motion was made by Supervisor Thomas, seconded by Supervisor Gilligan and carried by a unanimous vote of those present (*Supervisors Dickinson and Runyon absent*), to bring proposed Floor Resolution No. 3 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Altering the Standing Rules of the Board of Supervisors, as Adopted by Resolution No. 1 of 2024, to Alter the Date of the May 2024 Board Meeting*", to the floor. Mrs. Allen announced proposed Floor Resolution No. 3 would now be referred to as proposed Resolution No. 110.

Motion was made by Supervisor Thomas, seconded by Supervisor Bean and carried by a unanimous vote of those present (*Supervisors Dickinson and Runyon absent*), to bring proposed Floor Resolution No. 4 entitled "*Altering the Standing Rules of the Board of Supervisors, as Adopted by Resolution No. 1 of 2024, to Alter the Date of the May 2024 Board Meeting*", to the floor. Mrs. Allen advised proposed Floor Resolution No. 4 would now be referred to as proposed Resolution No. 111.

Discussion and public comment on proposed resolutions was called for:

Supervisor Diamond spoke regarding proposed Resolution No. 95, *Introducing Proposed Local Law No. 2 of 2024, Entitled "A Local Law to Consolidate the Department of Human Resources and the Department of Civil Service Administration and its Functions in the County of Warren into a Single Department of Human Resources and Repealing and Replacing Local Law No. 5 of 2015," and Authorizing Public Hearing Thereon*, apprising while he would be supportive of the Public Hearing he would like to be provided with a new job description, the estimated cost savings to the County as a result of the consolidation of these positions, the resume of the potential employee outlining their qualifications which should include knowledge of civil service and a summary of how the salary was established for the position. A brief discussion ensued.

Supervisor Maday advised he would be recusing himself from voting on proposed Resolution Nos. 91, *Amending Resolution No. 573 of 2023, Which Authorized Agreements with Certain Applicants for the Disbursement of 2024 Occupancy Tax Revenues, to Authorize Agreements and Funding to Lake George Steamboat Company; Northeastern District Barbershop Harmony Society; Genzhomes, Inc. D/B/A Alpha Win; Americade, Inc.; Vermontfare, Inc. D/B/A Craftproducers; Warrensburg Chamber of Commerce; and Zonta Club of Glens Falls, New York, Inc.*, and 105, *Authorizing the Appropriation of Funds from the Occupancy Tax Reserve to the Tourism Budget; and Amending 2024 Warren County Budget*.

Chairman Geraghty inquired whether anyone objected to combining the roll call vote on

proposed Resolutions Nos. 91 and 105 and no one responded in opposition.

Voting on resolutions occurred. Resolution Nos. 79-111 were approved as presented. During the roll call votes Supervisors Magowan recused himself from voting on proposed Resolution Nos. 91 and 105; Supervisors Maday and Magowan exited the meeting at 10:38 a.m. and re-entered following the vote on proposed Resolution Nos. 91 and 105 at 10:40 p.m.

Warren County Board of Supervisors Proclamation

WHEREAS, people with developmental disabilities are of all racial, ethnic, educational, social and economic backgrounds, and all are valued members of society who find fulfillment living everyday lives, and

WHEREAS, people with developmental disabilities deserve equal opportunities to enjoy, participate in and contribute to their local communities alongside their neighbors without disabilities, and

WHEREAS, Warren County has numerous county agencies that prioritize work to improve the lives of those with disabilities on a daily basis, and

WHEREAS, Warren County is therefore committed to encouraging communities and other support structures to promote higher expectations and self-determination for individuals with disabilities, and

WHEREAS, Developmental Disabilities Awareness Month is an appropriate time to recognize Warren County's commitment to assist persons with disabilities and to also identify improvements to public policy that facilitate full inclusion of Warren County citizens with developmental disabilities and their families, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of March 2024 to be

"DEVELOPMENTAL DISABILITIES AWARENESS MONTH"

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate with appropriate programs, ceremonies and activities.

DATED: MARCH 15, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, American women of every race, class and ethnic background have made historic contributions to the growth and strength of our Nation in countless ways, and have played, and continue to play, critical economic, cultural, and social roles in every sphere of the life of the Nation by constituting a significant portion of the labor force working both inside and outside of the home, and

WHEREAS, American women have played a unique role throughout the history of the Nation in providing the majority of the volunteer labor force and have been particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our Nation, and

WHEREAS, American women of every race, class, and ethnic background served as early leaders in the forefront of each major progressive social change movement, have served our country courageously in the military, and have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the

emancipation movement, the industrial labor movement, the civil rights movement, and the peace movement, which sought to create a more fair and just society for all, and

WHEREAS, despite significant progress, women and girls continue to face systemic barriers to full and equal participation in our economy and society, and

WHEREAS, the Warren County Historical Society has created an exhibit named "HerStory" dedicated to chronicling the leadership roles of women in Warren County's history, which is available for viewing at society headquarters in Queensbury, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of March 2024 to be

"WOMEN'S HISTORY MONTH"

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate our rich history of accomplished women with appropriate programs, ceremonies and activities.

DATED: MARCH 15, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, autism affects an estimated 1 in 44 children, and 1 in 45 adults, and is a complex disorder that impacts each person differently, resulting in unique strengths and challenges, and

WHEREAS, autism can cause challenges with verbal and non-verbal communication, social interaction, and repetitive behaviors, and can affect anyone, regardless of age, race, ethnicity, gender, or socioeconomic background, and

WHEREAS, autism is often accompanied by medical conditions that impact quality of life, and comprehensive, collaborative advancement of research will provide a better understanding of the many forms of autism, while strengthening advocacy efforts and ensuring access to services and resources throughout the life span, and

WHEREAS, early diagnosis and intervention tailored to individual needs can have lifelong benefits, easing the transition to adulthood and fostering greater independence, and

WHEREAS, each person and family affected by autism should have access to reliable information, support and opportunities to live up to their greatest potential, and

WHEREAS, it is important to take part in the annual observance of Autism Awareness Month to address the diverse needs of individual and families affected by autism, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of April 2024 to be

"AUTISM AWARENESS MONTH"

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate with appropriate programs, ceremonies and activities.

DATED: MARCH 15, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, More than 5.3 million Americans are living with traumatic brain injuries, amounting to one in every 60 people, with 2.8 million new traumatic brain injuries occurring each year, and

WHEREAS, Brain injuries can occur during simple tasks, such as bike rides, car rides or a walk down the sidewalk, and they can linger for years or even decades, causing debilitating symptoms and affecting organs throughout the body, and

WHEREAS, Despite decades of research and advances, brain injuries remain hard to diagnose and misunderstood by many, and

WHEREAS, Research has found, and traumatic brain injuries are now being recognized as a chronic health condition in many situations, and

WHEREAS, Progress in treatment and understanding of brain injuries has improved, but more resources and funding is needed now more than ever, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim April 2024 to be

“BRAIN INJURY AWARENESS MONTH”

and ask that all Warren County residents observe this month in ways that help make Warren County and our region a better place for our children.

DATED: MARCH 15, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, all of New York’s children are entitled to be loved, cared for, and safeguarded from verbal, sexual, emotional and physical abuse, exploitation and neglect, and

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community, involving partnerships, among families, social service agencies, schools, faith communities, civic organizations, law enforcement agencies and the business community, and

WHEREAS, home visiting programs, such as Healthy Families New York, help strengthen families by providing parents with skills and reducing stress, which can lead to child abuse; New York is demonstrating positive leadership in preventing child abuse through such evidence-based services, and

WHEREAS, an informed family is an effective defense in preventing child abuse and neglect, and New York has increased its efforts to raise awareness and to prevent abuse-related head trauma known as *Shaken Baby Syndrome*, and to promote safe sleeping environments through early education programs in hospitals, birthing centers, pediatricians’ offices and local departments of Social Services, and

WHEREAS, all New Yorkers share a responsibility in preventing child abuse through diligent reporting of suspected child abuse or maltreatment to the Statewide Central Register of Child Abuse and Maltreatment, the state’s child abuse hotline service that is available 24 hours a day, seven days a week by calling 1-800-342-3720, and

WHEREAS, National Child Abuse Prevention Month is observed during the month of April, directing attention and support to programs which promote the safety and security of children, families and communities; all New Yorkers join in this effort to make the safety, welfare, and well-being of precious children among the highest of our priorities, now, therefore, be it

March 15, 2024

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RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim April 2024 to be

"CHILD ABUSE PREVENTION MONTH IN WARREN COUNTY"

and ask that all Warren County residents observe this month in ways that help make Warren County and our region a better place for our children.

DATED: MARCH 15, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 79 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE	TO CODE	AMOUNT
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DEPARTMENT: PLANNING & COMMUNITY DEVELOPMENT

A.8021 130	Planning (and Comm. Dev.), Salaries-Part Time	A.8022 130	Planning GIS Program, Salaries-Part Time	\$25,855.00
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DEPARTMENT: SPECIAL ITEMS

A.1990 469	Contingent Account, Other Payments/Contributions	A.1420 426	Law (County Attorney), Subscriptions	5,553.90
		A.1420 440	Legal/Transcript Fees	20,000.00
		A.4022 260	Emergency Medical Services, Other Equipment	14,521.80

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Dickinson and Runyon

Adopted.

RESOLUTION NO. 80 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

**AMENDING WARREN COUNTY BUDGET FOR 2024 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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DEPARTMENT: LEGISLATIVE BOARD

ESTIMATED REVENUE

A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Fund (CLFRF)	\$155,556.68
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APPROPRIATIONS

A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	155,556.68
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DEPARTMENT: PUBLIC WORKS

ESTIMATED REVENUE

D.5010 5031	Highway Administration, Interfund Transfers	1,348,000.00
DM.5130 5031	Road Machinery, Machinery, Interfund Transfers	400,000.00

APPROPRIATIONS

D.5112.8356 280	County Roads, 2023 CR#66 Country Club Road, Projects	1,348,000.00
DM.5130 230	Road Machinery, Machinery, Automotive Equipment	400,000.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2024 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2024 is hereby amended accordingly.

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Dickinson and Runyon

Adopted.

RESOLUTION NO. 81 OF 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

AWARDING BID AND AUTHORIZING AGREEMENT WITH BASELINE KING CORPORATION FOR FLOYD BENNETT MEMORIAL AIRPORT PAPI REPLACEMENT FOR RUNWAY 1-19 (WC 27-23)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Floyd Bennett Memorial Airport PAPI Replacement for Runway 1-19 (WC 27-23), and

WHEREAS, the bids were opened on May 4, 2023 and the Superintendent of Public Works has recommended that Warren County award the agreement to Baseline King Corporation located at 111 Liberty Lane, Barneveld, New York 13304, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Baseline King Corporation located at 111 Liberty Lane, Barneveld, New York 13304 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Baseline King Corporation relative to Floyd Bennett Memorial Airport PAPI Replacement for Runway 1-19, pursuant to the terms and provisions of the bid documents and proposal (WC 27-23), for a term commencing upon execution by both parties and terminating upon completion of the project, for an amount not to exceed One Hundred Ninety-Eight Thousand One Hundred Ninety Dollars (\$198,190), subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H422, Replace 4-Box Papi Runway 1-19.

BID NO: WC 27-23	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER		
ITEM(S): FLOYD BENNETT MEMORIAL AIRPORT PAPI REPLACEMENT FOR RUNWAY 1-19 DATE: MAY 4, 2023 TIME: 3:00 P.M.	Baseline King Corporation Attn: James King 1111Liberty Lane Barnesveld, NY 13304 Ph: 315-896-6106 Fax: 315-896-8584	DLC Electric, LLC. Attn: Ralph Cioffi 479 State Route 40 Troy, NY 12182 Ph: 518-326-8130 Fax: 518-326-8132	Gross Electric, Inc. Attn: Joseph Gross 27 Silver Circle Queensbury, NY 12804 Ph: 518-792-0216 Fax: 743-1865		
BID AWARDED TO:	RESOLUTION NO. XXX of 2023				
✓ JULIE A. BUTLER, PURCHASING AGENT	TERM: Anticipated start of construction is late Spring of 2024 pending release of Federal funds and availability of materials to complete work. The maximum total time for construction is 20 calendar days.				
PROJECT:	BID PRICE		BID PRICE		
BASE BID TOTAL FLOYD BENNETT MEMORIAL AIRPORT PAPI REPLACEMENT FOR RUNWAY 1-19:	\$198,190.00		\$459,769.00		
ITEMIZED BREAKDOWN	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	
Sediment Filter LOG, 12":	\$4.00	\$240.00	\$9.00	\$24.00	\$1,440.00
Concrete Washout Structure:	\$1,000.00	\$1,000.00	\$3,100.00	\$1,673.00	\$1,673.00
Mobilization:	\$5,700.00	\$5,700.00	\$8,000.00	\$13,194.00	\$13,194.00
Maintenance & Protection of Traffic:	\$10,000.00	\$10,000.00	\$30,200.00	\$8,156.00	\$8,156.00
Low Profile Construction Barricades:	\$100.00	\$4,000.00	\$204.00	\$663.50	\$26,540.00
Lighted Runway Closure Markers:	\$500.00	\$2,000.00	\$1,350.00	\$5,400.00	\$60,550.00
Fabric Closure Marker - Runway:	\$300.00	\$600.00	\$360.00	\$769.30	\$1,538.60
Fabric Closure Marker - Taxiway:	\$300.00	\$1,200.00	\$360.00	\$806.70	\$3,226.80
Project Survey & Stakeout:	\$5,000.00	\$5,000.00	\$6,800.00	\$8,363.10	\$8,363.10

BID NO: WC 27-23 ITEM(S): FLOYD BENNETT MEMORIAL AIRPORT PAPI REPLACEMENT FOR RUNWAY 1-19 DATE: MAY 4, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN						
No. 8 AWG Cable installed in duct, conduit or ductbank.	\$1.70	\$20,400.00	\$4.50	\$54,000.00	\$7.30	\$87,600.00
No. 6 AWG, solid, bare counterpoise wire installed in trench:	\$5.00	\$350.00	\$23.50	\$1,645.00	\$35.00	\$2,450.00
Install 2 or 2.5 KW constant current regulator (CCR) in electrical vault:	\$21,000.00	\$21,000.00	\$16,000.00	\$16,000.00	\$19,954.00	\$19,954.00
Non-encased electrical conduit, 2" SCH 40 PVC:	\$20.00	\$1,400.00	\$16.00	\$1,120.00	\$58.70	\$4,109.00
Remove existing cable in conduit:	\$0.50	\$6,000.00	\$2.00	\$24,000.00	\$3.90	\$46,800.00
I-880 4-unit precision approach path indicator (PAPI) system, in place:	\$54,500.00	\$109,000.00	\$52,500.00	\$105,000.00	\$68,237.30	\$136,474.60
Remove existing precision approach path indicator (PAPI):	\$4,000.00	\$8,000.00	\$2,700.00	\$5,400.00	\$11,958.50	\$23,917.00
Seeding:	\$1,000.00	\$200.00	\$1,700.00	\$340.00	\$26,076.00	\$5,215.20
Topsoil (Obtained on site):	\$20.00	\$1,000.00	\$35.00	\$1,750.00	\$45.20	\$2,260.00
Topsoil (Furnished from off the site):	\$60.00	\$600.00	\$72.00	\$720.00	\$170.70	\$1,707.00
Mulching:	\$1.00	\$500.00	\$5.01	\$2,505.00	\$9.20	\$4,600.00
TOTAL BASE BID:		\$198,190.00		\$276,840.00		\$459,769.00

Adopted by unanimous vote.

RESOLUTION NO. 82 OF 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

**AWARDING BID AND AUTHORIZING AGREEMENT WITH BAST HATFIELD
CONSTRUCTION, LLC FOR WARREN COUNTY FLOYD BENNETT MEMORIAL
AIRPORT CONSTRUCT T-HANGAR PHASE 2 (WC 74-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Warren County Floyd Bennett Memorial Airport Construct T-Hangar Phase 2 (WC 74-23), and

WHEREAS, the bids were opened on January 11, 2024 and the Superintendent of Public Works has recommended that Warren County award the agreement to Bast Hatfield Construction, LLC located at 1399 Crescent Vischer Ferry Road, Clifton Park, New York 12065, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Bast Hatfield Construction, LLC located at 1399 Crescent Vischer Ferry Road, Clifton Park, New York 12065 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Bast Hatfield Construction, LLC relative to Warren County Floyd Bennett Memorial Airport Construct T-Hangar Phase 2, pursuant to the terms and provisions of the bid documents and proposal (WC 74-23), for a term commencing upon execution by both parties and terminating upon completion of the project, for an amount not to exceed One Million Seventy-Two Thousand Dollars (\$1,072,000), subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H388, Construct Airport T-Hangars.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 74-23 ITEM(S): FLOYD BENNET MEMORIAL AIRPORT CONSTRUCT T-HANGAR - PHASE 2 DATE: JANUARY 11, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Best Hatfield Construction, LLC, Attn: AJ Lommes 1399 Crescent Vischer Ferry Rd Clifton Park, NY 12065 Ph: 518-373-2000 Fax: 518-373-2303	Plank, LLC, Attn: John Roth 2165 Technology Drive Schenectady, NY 12308 Ph: 518-344-5400 Fax: 518-344-5492	BBA, Inc. d/b/a Bonacquisti Brothers Construction Attn: Paul Bonacquisti 20 Center Street - Suite 1 Albany, NY 12204 Ph: 518-238-2115 Fax: 518-238-2117	Spring Electric, Inc. Attn: Victoria Spring 93 Blue Factory Road Averill Park, NY 12018 Ph: 518-369-3426
				CDE Electric, Inc. Attn: Greg Guerin PO Box 204 685 Vernal Butler Road Cairo, NY 12413
PROJECT:	BID PRICE	BID PRICE	BID PRICE	BID PRICE
TOTAL GC BASE BID (6-BAY):	\$1,072,000.00	\$118,000.00	\$1,243,700.00	No Bid
TOTAL GC ALT-1 BID (8-BAY):	\$1,250,000.00	\$1,350,000.00	\$1,523,600.00	No Bid
TOTAL ELECTRICAL BASE BID (6-BAY):	No Bid	No Bid	No Bid	\$144,695.00
TOTAL ALT-1 ELECTRICAL BID (8-BAY):	No Bid	No Bid	No Bid	\$59,800.00
BID AWARDED TO:				
JULIE A. BUTLER, PURCHASING AGENT	Term: Upon Completion Resolution No. XX of 2024			

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 74-23 ITEM(S): FLOYD BENNET MEMORIAL AIRPORT CONSTRUCT T-HANGAR - PHASE 2 DATE: JANUARY 11, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	LaCorte Companies, Inc. Attn: Eileen LaCorte 35 Maplewood Avenue Albany, NY 12205 Ph: 518-286-6000 Fax: 518-935-9688	B&B Premier Contracting, LLC Attn: Robert Brady 10 Ferris Street Hudson Falls, NY 12839 Ph: 518-681-6502	O'Connell Electric Company, Inc. Attn: Michael Parkes 830 Phillips Road Victor, NY 14564 Ph: 585-924-2176 Fax: 585-924-4973	Hour Electric Co. Inc. Attn: Simon Hunsdon 30 East Street Fort Edward, NY 12828 Ph: 518-747-4144 Fax: 518-747-2775
	BID PRICE	BID PRICE	BID PRICE	BID PRICE
	No Bid	No Bid	No Bid	No Bid
PROJECT:				
TOTAL GC BASE BID (6-BAY):				
TOTAL GC ALT-1 BID (8-BAY):				
TOTAL ELECTRICAL BASE BID (6-BAY):	\$181,149.00	\$184,000.00	\$186,475.00	\$315,015.00
TOTAL ALT-1 ELECTRICAL BID (8-BAY):	\$218,229.00	\$50,000.00	\$228,506.00	\$105,015.94
Adopted by unanimous vote.				

RESOLUTION NO. 83 OF 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

**AWARDING BID AND AUTHORIZING AGREEMENT WITH SPRING ELECTRIC, INC.
FOR WARREN COUNTY FLOYD BENNETT MEMORIAL AIRPORT CONSTRUCT
T-HANGAR PHASE 2 (WC 74-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Warren County Floyd Bennett Memorial Airport Construct T-Hangar Phase 2 (WC 74-23), and

WHEREAS, the bids were opened on January 11, 2024 and the Superintendent of Public Works has recommended that Warren County award the agreement to Spring Electric, Inc. located at 93 Blue Factory Road, Averill Park, New York 12018, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Spring Electric, Inc. located at 93 Blue Factory Road, Averill Park, New York 12018 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Spring Electric, Inc. relative to Warren County Floyd Bennett Memorial Airport Construct T-Hangar Phase 2, pursuant to the terms and provisions of the bid documents and proposal (WC 74-23), for a term commencing upon execution by both parties and terminating upon completion of the project, for an amount not to exceed One Hundred Twenty-Three Thousand Nine Hundred Fifty Dollars (\$123,950), subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H388, Construct Airport T-Hangars.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 74-23	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEM(S): FLOYD BENNET MEMORIAL AIRPORT CONSTRUCTION- HANGAR - PHASE 2 DATE: JANUARY 11, 2024 TIME: 3:00 P.M.	J. McBain, Inc. Attn: Jackie McBain 2742 NY 12180 Roswell, NY 12180 Ph: 518-272-9376 Fax: 518-272-3738	Stirling Electric, Inc. Attn: Kathleen Stirling 500 South Street - PO Box 27 Roswell, NY 12144 Ph: 518-463-4451 Fax: 518-463-7023	Harold R. Clune, Inc. Attn: Brian Clune 30 Prospect Street Ballston Spa, NY 12020 Ph: 518-885-6199 Fax: 518-885-3640	BW Electric Services, LLC. Attn: Paul Fettuccia 12 Elmwood Road Albany, NY 12204 Ph: 518-292-6505 Fax: 518-292-6507	Rozell East, Inc. Attn: Brian Rozell 45 Casey Road Queensbury, NY 12804 Ph: 518-793-2634 Fax: 518-615-0162
PROJECT:	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
TOTAL GC BASE BID (6-BAY):	No Bid	No Bid	No Bid	No Bid	No Bid
TOTAL GC ALT-1 BID (8-BAY):	No Bid	No Bid	No Bid	No Bid	No Bid
TOTAL ELECTRICAL BASE BID (6- BAY):	\$155,300.00	\$162,000.00	\$165,000.00	\$171,262.00	\$177,300.00
TOTAL ALT-1 ELECTRICAL BID (8-BAY):	\$176,800.00	\$185,000.00	\$199,900.00	\$219,876.00	\$53,000.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 74-23 ITEM(S): FLOYD BENNET MEMORIAL AIRPORT CONSTRUCT I-HANGAR - PHASE 2 DATE: JANUARY 11, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	LaCorte Companies, Inc. Attn: Eileen LaCorte 35 Maplewood Avenue Albany, NY 12205 Ph: 518-286-6000 Fax: 518-935-9688	B&B Premier Contracting, LLC Attn: Robert Brady 10 Ferris Street Hudson Falls, NY 12839 Ph: 518-681-6502	O'Connell Electric Company, Inc. Attn: Michael Parkes 830 Phillips Road Victor, NY 14564 Ph: 585-924-2176 Fax: 585-924-4973	Hour Electric Co. Inc. Attn: Simeon Hunsdon 30 East Street Fort Edward, NY 12828 Ph: 518-747-4144 Fax: 518-747-2725
	BID PRICE	BID PRICE	BID PRICE	BID PRICE
	No Bid	No Bid	No Bid	No Bid
	No Bid	No Bid	No Bid	No Bid
PROJECT:				
TOTAL GC BASE BID (6-BAY):				
TOTAL GC ALT-1 BID (8-BAY):				
TOTAL ELECTRICAL BASE BID (6-BAY):	\$181,149.00	\$184,000.00	\$186,475.00	\$315,015.00
TOTAL ALT-1 ELECTRICAL BID (8-BAY):	\$218,225.00	\$50,000.00	\$228,506.00	\$105,015.94
Adopted by unanimous vote.				

RESOLUTION NO. 84 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH KMG MONITORING SERVICES FOR ELECTRONIC MONITORING SERVICES FOR THE WARREN COUNTY PROBATION DEPARTMENT (WC 14-24)

WHEREAS, the Purchasing Agent has requested proposals for Electronic Monitoring Services for the Warren County Probation Department (WC 14-24), and

WHEREAS, the proposals were opened on February 15, 2024 and the Director of Probation has recommended that Warren County award the agreement to KMG Monitoring Services located at 9 Cranberry Lane, Queensbury, New York 12804, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify KMG Monitoring Services located at 9 Cranberry Lane, Queensbury, New York 12804 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with KMG Monitoring Services relative to Electronic Monitoring Services for the Warren County Probation Department, pursuant to the terms and provisions of the bid documents and proposal (WC 14-24), for a term commencing April 1, 2024 and terminating March 31, 2025, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, at a cost of One Thousand Four Hundred Forty-Five Dollars (\$1,445) per month for 40 days of coverage per month, with any coverage days greater than the accumulated unused days from prior billing periods to be billed at a rate of Thirty-Six Dollars (\$36) per day, per youth and court attendance billed at Fifty Dollars (\$50) per hour, for a total amount not to exceed Seventy Thousand Dollars (\$70,000) per year, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 85 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

AUTHORIZING AGREEMENT WITH ST. LAWRENCE COUNTY HEALTH INITIATIVE, INC. TO PROVIDE EVIDENCE BASED HEALTH PROGRAMS TO SENIORS IN WARREN AND HAMILTON COUNTIES FOR THE OFFICE FOR THE AGING

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with St. Lawrence County Health Initiative, Inc., 6439 County Route 56, Potsdam, New York 13676, to provide evidence based health programs to seniors in Warren and Hamilton Counties, for a term commencing January 16, 2024 and continuing unless terminated upon thirty (30) days written notice by either party, at no cost to the County, and in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 86 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

AUTHORIZING AGREEMENT WITH NORTH COUNTRY HEALTHY HEART NETWORK, INC. TO PROVIDE EVIDENCE BASED HEALTH PROGRAMS TO SENIORS IN WARREN AND HAMILTON COUNTIES FOR THE OFFICE FOR THE AGING

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with North Country Healthy Heart Network, Inc., 132 Bloomindale Avenue, Suite 2, Saranac Lake, New York 12893, to provide evidenced based health programs to seniors in Warren and Hamilton Counties, for a term commencing January 16, 2024 and terminating January 15, 2025, with the option for annual renewals upon the same terms and conditions and upon mutual agreement of the parties, at no cost to the County, and in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 87 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

AUTHORIZING AGREEMENT WITH NORTH COUNTRY HEALTHY HEART NETWORK, INC. TO PROVIDE SCHEDULING AND TRACKING THROUGH COMPASS FOR PARTICIPATION IN EVIDENCE BASED HEALTH PROGRAMS FOR THE OFFICE FOR THE AGING

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with North Country Healthy Heart Network, Inc., 132 Bloomindale Avenue, Suite 2, Saranac Lake, New York 12893, to provide scheduling and tracking through COMPASS for participation in evidence based health programs, for a term commencing January 1, 2024 and terminating December 31, 2024, with the option for annual renewals upon the same terms and conditions and upon mutual agreement of the parties, at no cost to the County, and in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 88 OF 2024

Resolution introduced by Supervisors Conover, Dickinson, Bruno, Bean, Merlino, Magowan and Strainer

AWARDING BID AND AUTHORIZING AGREEMENT WITH CARVER CONSTRUCTION, INC. FOR PEACEFUL VALLEY ROAD (CR 29) OVER TRIBUTARY TO NORTH CREEK - CULVERT REPLACEMENT - CULVERT NY PROJECT - TOWN OF JOHNSBURG, WARREN COUNTY, NY (WC 2-24)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Peaceful Valley Road (CR 29) over Tributary to North Creek - Culvert Replacement - Culvert NY Project - Town of Johnsburg, Warren County, NY (WC 2-24), and

WHEREAS, the bids were opened on February 13, 2024 and the Superintendent of Public Works has recommended that Warren County award the agreement to Carver Construction, Inc. located at P.O. Box 890, 2170 River Road, Coeymans, New York 12045, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Carver Construction, Inc. located at P.O. Box 890, 2170 River Road, Coeymans, New York 12045 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Carver Construction, Inc. relative to Peaceful Valley Road (CR 29) over Tributary to North Creek - Culvert Replacement - Culvert NY Project - Town of Johnsburg, Warren County, NY, pursuant to the terms and provisions of the bid documents and proposal (WC 2-24), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H410, Peaceful Valley Rd (CR29) Culvert Replacement.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 2-24 ITEM(S): PEACEFUL VALLEY ROAD (CR 29) OVER TRIBUTARY TO NORTH CREEK - CULVERT REPLACEMENT PROJECT - TOWN OF JOHNSBURG, WARREN COUNTY, NY DATE: FEBRUARY 13, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN						
Cofferdams (Type 2):	\$5,000.00	\$5,000.00	\$33,500.00	\$33,500.00		\$27,439.00
Concrete for Structures, Class HP:	\$2,450.00	\$4,900.00	\$3,200.00	\$6,400.00		\$6,670.00
Epoxy-Coated Bar Reinforcement for Structures:	\$0.01	\$2.02	\$13.00	\$2,626.00	\$7.00	\$5,050.00
Protective Sealing of New Structural Concrete:	\$0.01	\$0.60	\$7.00	\$420.00	\$5.00	\$300.00
Concrete Apron w/ Cut-Off Wall:	\$1,000.00	\$26,000.00	\$1,450.00	\$37,700.00	\$2,313.00	\$26,702.00
Sheet-Applied Waterproofing Membrane:	\$4.75	\$14,962.50	\$3.75	\$11,812.50	\$5.00	\$15,750.00
Precast Concrete Box Culvert, 10 Foot Span, 5 Foot Rise Fill Height >= 24 Inches:	\$2,020.00	\$232,300.00	\$2,600.00	\$299,000.00	\$1,689.00	\$198,375.00
Box Beam Guide Railing:	\$62.50	\$22,937.50	\$59.00	\$21,653.00	\$64.00	\$20,552.00
Box Beam Guide Railing (Shop Bent or Shop Mitered):	\$60.00	\$11,880.00	\$54.00	\$10,692.00	\$61.00	\$11,088.00
Box Beam Guide Railing End Assembly, Type IIA:	\$2,750.00	\$2,750.00	\$2,400.00	\$2,400.00	\$2,700.00	\$2,250.00
Topsoil - Reuse On-Site Materials:	\$45.00	\$4,770.00	\$35.00	\$3,710.00	\$60.00	\$6,148.00
Turf Establishment - Seed Mix as Specified:	\$2.50	\$2,380.00	\$3.50	\$3,332.00	\$3.25	\$3,094.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 2-24 ITEM(S): PEACEFUL VALLEY ROAD (CR 29) OVER TRIBUTARY TO NORTH CREEK - CULVERT REPLACEMENT PROJECT - TOWN OF JOHNSBURG, WARREN COUNTY, NY DATE: FEBRUARY 13, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN						
Large Delineator, Large Snowplowing Marker, Large Supplementary Snowplowing Marker Panels:	\$27.00	\$162.00	\$25.00	\$150.00	\$28.00	\$168.00
Steel Post, 2.0 lb/ft:	\$105.00	\$420.00	\$92.00	\$368.00	\$100.00	\$400.00
White Epoxy ReflectORIZED Pavement Stripes - 15 Mils:	\$14.00	\$4,200.00	\$12.00	\$3,600.00	\$13.00	\$3,900.00
Yellow Epoxy ReflectORIZED Pavement Stripes - 15 Mils:	\$14.00	\$4,200.00	\$12.00	\$3,600.00	\$13.00	\$3,900.00
Field Change Payment:	\$1.00	\$44,000.00	\$1.00	\$44,000.00	\$1.00	\$44,000.00
Asphalt Price Adjustment:	\$1.00	\$131.00	\$1.00	\$131.00	\$1.00	\$131.00
Fuel Price Adjustment:	\$1.00	\$100.00	\$1.00	\$100.00	\$1.00	\$100.00
Steel/Iron Price Adjustment:	\$1.00	\$100.00	\$1.00	\$100.00	\$1.00	\$100.00
SUBTOTAL:		\$753,645.00		\$824,568.00		\$822,451.00
MOBILIZATION (4% MAXIMUM OF SUBTOTAL):		\$29,500.00		\$30,000.00		\$34,549.00
TOTAL BASE BID:		\$783,145.00		\$854,568.00		\$857,000.00
						\$877,620.25

Rozell East, Inc.
Attn: Brian Rozell
45 Casey Road
Queensbury, NY 12804
Ph: 518-793-1634
Fax: 518-615-0162

Reale Construction Company, Inc.
Attn: John Reale
411 County Route 56
Ticonderoga, NY 12883
Ph: 518-585-6782
Fax: 518-585-2892

BP Excavation, LLC.
Attn: Cody Petras
764 Burt Road
Little Falls, NY 13365
Ph: 315-717-8041

Carver Construction, Inc.
Attn: Gabe Hanoufa
PO Box 890
2170 River Road
Coeymans, NY 12045
Ph: 518-355-6034

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 2-24 ITEM(S): PEACEFUL VALLEY ROAD (CR 29) OVER TRIBUTARY TO NORTH CREEK - CULVERT REPLACEMENT PROJECT - TOWN OF JOHNSBURG, WARREN COUNTY, NY DATE: FEBRUARY 13, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN						
Cofferdams (Type 2):	\$126,000.00	\$126,000.00	\$30,000.00	\$30,000.00	\$27,800.00	\$79,658.00
Concrete for Structures, Class HP:	\$2,000.00	\$4,000.00	\$6,000.00	\$12,000.00	\$2,500.00	\$2,764.00
Epoxy-Coated Bar Reinforcement for Structures:	\$6.00	\$1,212.00	\$10.00	\$2,020.00	\$1.00	\$327.24
Protective Sealing of New Structural Concrete:	\$12.00	\$720.00	\$12.00	\$720.00	\$4.30	\$387.60
Concrete Apron w/ Cut-Off Wall:	\$850.00	\$22,100.00	\$1,600.00	\$41,600.00	\$1,500.00	\$33,176.00
Sheet-Applied Waterproofing Membrane:	\$3.00	\$9,450.00	\$4.00	\$12,600.00	\$8.60	\$11,623.50
Precast Concrete Box Culvert, 10 Foot Span, 5 Foot Rise Fill Height >= 24 Inches:	\$2,300.00	\$264,500.00	\$2,292.00	\$263,580.00	\$2,050.00	\$221,605.00
Box Beam Guide Railing:	\$55.00	\$20,185.00	\$60.00	\$22,020.00	\$68.00	\$21,396.10
Box Beam Guide Railing (Shop Bent or Shop Mitered):	\$52.00	\$10,296.00	\$57.00	\$11,286.00	\$64.00	\$10,862.28
Box Beam Guide Railing End Assembly, Type IIA:	\$2,400.00	\$2,400.00	\$2,500.00	\$2,500.00	\$2,850.00	\$2,465.00
Topsoil - Reuse On-Site Materials:	\$25.00	\$2,650.00	\$40.00	\$4,240.00	\$74.00	\$9,858.00
Turf Establishment - Seed Mix as Specified:	\$1.00	\$952.00	\$2.50	\$2,380.00	\$2.40	\$2,075.36

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 2-24 ITEM(S): PEACEFUL VALLEY ROAD (CR 29) OVER TRIBUTARY TO NORTH CREEK - CULVERT REPLACEMENT PROJECT - TOWN OF JOHNSBURG, WARREN COUNTY, NY DATE: FEBRUARY 13, 2024 TIME: 3:40 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	
	ING Civil, Inc. Attn: Corey Ingerson W. Arch Street Watervliet, NY 12189 Ph: 518-271-9422 Fax: 518-271-9423	\$45.00	\$2,070.00	James H. Maloy, Inc. Attn: James Maloy 421 Shaker Road Loudonville, NY 12211 Ph: 518-438-7881 Fax: 518-438-7884	\$350.00	\$16,100.00	Kubricky-Jointa Lime, LLC. Attn: Thomas Garrett 269 Ballou Road Watervliet, NY 12831 Ph: 518-792-5864 Fax: 518-792-2458	Wm. J. Keller & Sons Construction Corp. Attn: John Keller 1435 Route 9 Castleton, NY 12043 Ph: 518-732-7782 Fax: 518-732-4574	
ITEMIZED BREAKDOWN									
Material for Stream Bed Establishment:		\$45.00	\$2,070.00	\$350.00	\$16,100.00	\$220.00	\$10,120.00	\$251.00	\$11,546.00
Basic Work Zone Traffic Controls:		\$13,000.00	\$13,000.00	\$14,941.00	\$14,941.00	\$106,500.00	\$106,500.00	\$60,077.00	\$60,077.00
Type III Construction Barricades:		\$60.00	\$1,080.00	\$150.00	\$2,700.00	\$130.00	\$2,340.00	\$300.00	\$5,400.00
(PVMS) Standard Size - Full Matrix (LED) No optional Equipment Specified, No Cellular Communications Required:		\$3,000.00	\$9,000.00	\$13,000.00	\$39,000.00	\$4,700.00	\$14,100.00	\$5,880.00	\$17,640.00
Temporary Positive Barrier - Category 1 (Pinning Prohibited):		\$22.00	\$1,760.00	\$65.00	\$5,200.00	\$86.00	\$6,880.00	\$45.00	\$3,600.00
Warning Lights on Temporary Positive Barriers:		\$120.00	\$960.00	\$100.00	\$800.00	\$135.00	\$1,080.00	\$105.00	\$840.00
Stone Filling (Medium):		\$103.00	\$7,004.00	\$150.00	\$10,200.00	\$145.00	\$9,860.00	\$205.00	\$13,940.00
Bedding Material, Type I:		\$209.00	\$3,135.00	\$400.00	\$6,000.00	\$125.00	\$1,875.00	\$106.00	\$1,590.00
Crushed Stone (In-Place Measure):		\$100.00	\$7,000.00	\$340.00	\$22,800.00	\$175.00	\$12,250.00	\$82.50	\$5,775.00
Survey Operations:		\$5,000.00	\$5,000.00	\$14,900.00	\$14,900.00	\$13,200.00	\$13,200.00	\$41,340.00	\$41,340.00
Engineer's Field Office - Type 1:		\$1.00	\$6.00	\$5,000.00	\$30,000.00	\$2,300.00	\$13,800.00	\$4,555.00	\$27,330.00
Office Technology & Supplies:		\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 2-24 ITEM(S): PEACEFUL VALLEY ROAD (CR 29) OVER TRIBUTARY TO NORTH CREEK - CULVERT REPLACEMENT PROJECT - TOWN OF JOHNSBURG, WARREN COUNTY, NY DATE: FEBRUARY 13, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN						
Large Delineator, Large Snowplowing Marker, Large Supplementary Snowplowing Marker Panels:	\$24.00	\$144.00	\$26.00	\$156.00	\$29.00	\$174.00
Steel Post, 2.0 lb/ft:	\$90.00	\$360.00	\$100.00	\$400.00	\$110.00	\$440.00
White Epoxy ReflectORIZED Pavement Stripes - 15 Mils:	\$12.00	\$3,600.00	\$10.00	\$3,000.00	\$14.00	\$4,200.00
Yellow Epoxy ReflectORIZED Pavement Stripes - 15 Mils:	\$12.00	\$3,600.00	\$10.00	\$3,000.00	\$14.00	\$4,200.00
Field Change Payment:	\$1.00	\$44,000.00	\$1.00	\$44,000.00	\$1.00	\$44,000.00
Asphalt Price Adjustment:	\$1.00	\$131.00	\$1.00	\$131.00	\$1.00	\$131.00
Fuel Price Adjustment:	\$1.00	\$100.00	\$1.00	\$100.00	\$1.00	\$100.00
Steel/Iron Price Adjustment:	\$1.00	\$100.00	\$1.00	\$100.00	\$1.00	\$100.00
SUBTOTAL:		\$854,858.00		\$938,000.00		\$961,702.00
MOBILIZATION (4% MAXIMUM OF SUBTOTAL):		\$33,982.00		\$37,000.00		\$38,000.00
TOTAL BASE BID:		\$888,840.00		\$975,000.00		\$999,702.00
						\$1,057,102.00
						\$35,840.00
						\$1,092,942.00

WARREN COUNTY BID TABULATION SHEET				
BID NO: WC 2-24 ITEM(S): PEACEFUL VALLEY ROAD (CR 29) OVER TRIBUTARY TO NORTH CREEK - CULVERT REPLACEMENT PROJECT - TOWN OF JOHNSBURG, WARREN COUNTY, NY DATE: FEBRUARY 13, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	Luck Bros. Inc. Attn: Christopher Luck 73 Trade Road Plattsburgh, NY 12901 Ph: 518-561-4321 Fax: 518-561-8462		Maple Ridge Organics, LLC. Attn: Bernadette Ortensi 741 County Highway 29 Richfield Springs, NY 13439 Ph: 315-868-7829	
PROJECT:	BID PRICE		BID PRICE	
BASE BID TOTAL FOR PEACEFUL VALLEY ROAD CULVERT REPLACEMENT PROJECT:	\$1,135,578.00		Bid Withdrawn \$636,763.04 (math error) Correct total \$686,444.48	
ITEMIZED BREAKDOWN	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Clearing & Grubbing:	\$15,000.00	\$15,000.00	\$7,045.14	\$7,045.14
Removal of Substructures;	\$225.00	\$3,375.00	\$118.09	\$1,771.35
Unclassified Excavation & Disposal:	\$25.00	\$9,000.00	\$18.03	\$6,490.80
Embankment in Place:	\$40.00	\$140,400.00	\$23.17	\$81,326.70
Select Granular Fill:	\$80.00	\$30,480.00	\$62.45	\$23,793.45
Shoulder Backup Material:	\$40.00	\$880.00	\$105.79	\$2,327.38
Structure Excavation:	\$35.00	\$150,500.00	\$13.01	\$55,943.00
Trench & Culvert Excavation:	\$12.00	\$540.00	\$89.78	\$4,040.10
Geotextile Bedding:	\$6.00	\$1,290.00	\$4.74	\$1,019.10

WARREN COUNTY BID TABULATION SHEET				
BID NO: WC 2-24 ITEM(S): PEACEFUL VALLEY ROAD (CR 29) OVER TRIBUTARY TO NORTH CREEK - CULVERT REPLACEMENT PROJECT - TOWN OF JOHNSBURG, WARREN COUNTY, NY DATE: FEBRUARY 13, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN				
Prefabricated Composite Structural Drain:	\$23.00	\$4,600.00	\$35.31	\$7,062.00
Silt Fence - Temporary:	\$8.00	\$3,960.00	\$2.90	\$1,435.50*
Rolled Erosion Control Product, Class II Type A, Intermediate:	\$6.00	\$5,712.00	\$4.64	\$4,417.28
Subbase Course, Type 1:	\$85.00	\$935.00	\$97.32	\$1,070.52
Subbase Course, Type 2:	\$85.00	\$11,900.00	\$80.66	\$11,292.40
Plant Production Quantity Adjustment to Asphalt Items:	\$70.00	\$350.00	\$70.00	\$350.00
12.5 F3Top Course Asphalt, 80 Series Compaction:	\$165.00	\$5,445.00	\$253.66	\$8,370.78
19 F9 Binder Course Asphalt, 80 Series Compaction:	\$175.00	\$5,075.00	\$157.30	\$4,561.70
37.5 F9 Base Course Asphalt, 80 Series Compaction:	\$130.00	\$5,590.00	\$151.69	\$6,522.67
Straight Tack Coat:	\$5.00	\$145.00	\$11.80	\$342.20
Asphalt Pavement Joint Adhesive:	\$2.00	\$300.00	\$3.09	\$463.50
Misc. Cold Milling of Bituminous Concrete:	\$60.00	\$8,820.00	\$39.89	\$5,863.83

WARREN COUNTY BID TABULATION SHEET				
BID NO: WC 2-24 ITEM(S): PEACEFUL VALLEY ROAD (CR 29) OVER TRIBUTARY TO NORTH CREEK - CULVERT REPLACEMENT PROJECT - TOWN OF JOHNSBURG, WARREN COUNTY, NY DATE: FEBRUARY 13, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	Lack Bros. Inc. Attn: Christopher Luck 73 Trade Road Plattsburgh, NY 12901 Ph: 518-561-4321 Fax: 518-561-8462		Maple Ridge Organics, LLC. Attn: Bernadette Ortensi 741 County Highway 29 Richfield Springs, NY 13439 Ph: 315-868-7829	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN				
Cofferdams (Type 2):	\$28,000.00	\$28,000.00	\$12,790.56	\$12,790.56
Concrete for Structures, Class HP:	\$3,000.00	\$6,000.00	\$552.32	\$1,104.64
Epoxy-Coated Bar Reinforcement for Structures:	\$3.00	\$606.00	\$23.39	\$4,724.78
Protective Sealing of New Structural Concrete:	\$2.00	\$120.00	\$19.40	\$1,164.00
Concrete Apron w/ Cut-Off Wall:	\$1,100.00	\$28,600.00	\$561.15	\$14,589.90
Sheet-Applied Waterproofing Membrane:	\$4.00	\$12,600.00	\$1.58	\$4,977.00
Precast Concrete Box Culvert, 10 Foot Span, 5 Foot Rise Fill Height \geq 24 Inches:	\$2,000.00	\$230,000.00	\$1,640.58	\$188,666.70
Box Beam Guide Railing:	\$60.00	\$22,020.00	\$61.80	\$22,680.60
Box Beam Guide Railing (Shop Bent or Shop Mitered):	\$55.00	\$10,890.00	\$58.15	\$11,513.70
Box Beam Guide Railing End Assembly, Type IIA:	\$2,500.00	\$2,500.00	\$2,612.37	\$2,612.37
Topsoil - Reuse On-Site Materials:	\$50.00	\$5,300.00	\$58.49	\$6,199.94
Turf Establishment - Seed Mix as Specified:	\$2.00	\$1,904.00	\$1.85	\$1,761.20

WARREN COUNTY BID TABULATION SHEET				
BID NO: WC 2-24 ITEM(S): PEACEFUL VALLEY ROAD (CR 29) OVER TRIBUTARY TO NORTH CREEK - CULVERT REPLACEMENT PROJECT - TOWN OF JOHNSBURG, WARREN COUNTY, NY DATE: FEBRUARY 13, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN				
Material for Stream Bed Establishment:	\$150.00	\$6,900.00	\$143.56	\$6,603.76
Basic Work Zone Traffic Controls:	\$190,000.00	\$190,000.00	\$10,050.56	\$10,050.56
Type III Construction Barricades:	\$100.00	\$1,800.00	\$260.19	\$4,683.43
(PVMS) Standard Size - Full Matrix (LED) No optional Equipment Specified, No Cellular Communications Required:	\$15,000.00	\$45,000.00	\$3,772.48	\$11,317.44
Temporary Positive Barrier - Category 1 (Pinning Prohibited):	\$45.00	\$3,600.00	\$176.55	\$14,124.00
Warning Lights on Temporary Positive Barriers:	\$30.00	\$240.00	\$50.56	\$404.48
Stone Filling (Medium):	\$40.00	\$2,720.00	\$189.52	\$12,887.36
Bedding Material, Type I:	\$80.00	\$1,200.00	\$119.13	\$1,786.95
Crushed Stone (In-Place Measure):	\$60.00	\$4,200.00	\$99.53	\$6,967.10
Survey Operations:	\$6,000.00	\$6,000.00	\$16,292.20	\$16,292.20
Engineer's Field Office - Type I:	\$3,500.00	\$21,000.00	\$2,768.84	\$16,613.04
Office Technology & Supplies:	\$1.00	\$5,000.00	\$1.00	\$5,000.00

WARREN COUNTY BID TABULATION SHEET				
BID NO: WC 2-24 ITEM(S): PEACEFUL VALLEY ROAD (CR 29) OVER TRIBUTARY TO NORTH CREK - CULVERT REPLACEMENT PROJECT - TOWN OF JOHNSBURG, WARREN COUNTY, NY DATE: FEBRUARY 13, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN				
Large Delineator, Large Snowplowing Marker, Large Supplementary Snowplowing Marker Panels:	\$25.00	\$150.00	\$26.69	\$160.14
Steel Post, 2.0 lb/ft:	\$100.00	\$400.00	\$100.56	\$402.24
White Epoxy ReflectORIZED Pavement Stripes - 15 Mils:	\$12.00	\$3,600.00	\$4.21	\$1,263.00
Yellow Epoxy ReflectORIZED Pavement Stripes - 15 Mils:	\$12.00	\$3,600.00	\$4.21	\$1,263.00
Field Change Payment:	\$1.00	\$44,000.00	\$1.00	\$44,000.00
Asphalt Price Adjustment:	\$1.00	\$131.00	\$1.00	\$131.00
Fuel Price Adjustment:	\$1.00	\$100.00	\$1.00	\$100.00
Steel/Iron Price Adjustment:	\$1.00	\$100.00	\$1.00	\$100.00
SUBTOTAL:		\$1,092,578.00		\$662,444.48
MOBILIZATION (4% MAXIMUM OF SUBTOTAL):		\$43,000.00		\$24,000.00
TOTAL BASE BID:		\$1,135,578.00		\$686,444.48 (corrected price due to math error) Bid was withdrawn

Adopted by unanimous vote.

RESOLUTION NO. 89 of 2024

Resolution introduced by Supervisors Conover, Dickinson, Bruno, Bean, Merlino, Magowan and Strainer

**AWARDING BID AND AUTHORIZING AGREEMENT WITH PECKHAM ROAD CORP.
FOR MAIN STREET (CR 77) RECONSTRUCTION & PEACEFUL VALLEY ROAD (CR 29)
REHABILITATION PROJECT - TOWN OF JOHNSBURG, WARREN COUNTY, NY
(WC 11-24)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Main Street (CR 77) Reconstruction & Peaceful Valley Road (CR 29) Rehabilitation Project - Town of Johnsborg, Warren County, NY (WC 11-24), and

WHEREAS, the bids were opened on February 22, 2024 and the Superintendent of Public Works has recommended that Warren County award the agreement to Peckham Road Corp. located at 438 Vaughn Road, Hudson Falls, New York 12839, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Peckham Road Corp. located at 438 Vaughn Road, Hudson Falls, New York 12839 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Peckham Road Corp. relative to Main Street (CR 77) Reconstruction & Peaceful Valley Road (CR 29) Rehabilitation Project - Town of Johnsborg, Warren County, NY, pursuant to the terms and provisions of the bid documents and proposal (WC 11-24), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H415, 2022 Bonded Road Projects.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 11-24 ITEM(S): MAIN STREET (CR 77) RECONSTRUCTION & PEACEFUL VALLEY ROAD (CR 29) REHABILITATION PROJECT - TOWN OF JOHNSBURG, NY DATE: FEBRUARY 22, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER Peckham Road Corp. Attn: Caleb Edelstein 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157		NAME & ADDRESS OF BIDDER Kubricky-Jointe Lime, LLC. Attn: Thomas Garrett 269 Ballard Road Wilton, NY 12831 Ph: 518-792-5864		NAME & ADDRESS OF BIDDER Peter Laizzi & Bros Contracting Attn: Dong Spoor 857 1 st Street Watervliet, NY 12189 Ph: 518-482-8954		NAME & ADDRESS OF BIDDER Rifeburg Construction, Inc. Attn: Russell Huta 129 DeForest Drive Troy, NY 12180 Ph: 518-279-3265	
	BID AWARDED TO: JULIE A. BUTLER, PURCHASING AGENT		RESOLUTION NO. XX of 2024 TERM: The work shall be substantially complete within 120 days after the date when the contract times commence to run and completed and ready for final payment within 150 days.					
PROJECT:	BID PRICE		BID PRICE		BID PRICE		BID PRICE	
BASE BID TOTAL FOR MAIN STREET RECONSTRUCTION & PEACEFUL VALLEY ROAD REHABILITATION:	\$2,387,300.91* Corrected total due to math error is \$2,390,377.16		\$2,845,000.00		\$2,952,028.00		\$3,373,115.00	
ITEMIZED BREAKDOWN	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Clearing & Grubbing:	\$4,625.00	\$4,625.00	\$30,700.00	\$30,700.00	\$8,000.00	\$8,000.00	\$7,500.00	\$7,500.00
Unclassified Excavation & Disposal:	\$9.10	\$50,186.50	\$19.50	\$107,542.50	\$31.00	\$170,965.00	\$40.00	\$220,600.00
Pavement Excavation:	\$8.31	\$67,045.08	\$7.10	\$57,282.80	\$17.00	\$137,156.00	\$15.00	\$121,020.00
Embankment in Place:	\$49.60	\$496.00	\$170.00	\$1,700.00	\$60.00	\$600.00	\$12.25	\$122.50
Select Granular Fill:	\$41.10	\$29,181.00	\$52.00	\$36,920.00	\$50.00	\$35,500.00	\$70.00	\$49,700.00
Shoulder Backup Material:	\$58.80	\$1,113.20	\$68.00	\$12,852.00	\$65.00	\$12,285.00	\$73.00	\$13,797.00
Trench & Culvert Excavation:	\$42.75	\$80,028.00	\$73.00	\$136,656.00	\$27.00	\$50,544.00	\$45.00	\$84,240.00
Geotextile Bedding:	\$17.75	\$887.50	\$19.50	\$975.00	\$10.00	\$500.00	\$16.00	\$800.00
Geotextile Separation:	\$0.90	\$16,519.50	\$1.00	\$18,355.00	\$1.40	\$25,697.00	\$1.00	\$18,355.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 11-24 ITEM(S): MAIN STREET (CR 77) RECONSTRUCTION & PEACEFUL VALLEY ROAD (CR 29) REHABILITATION PROJECT - TOWN OF JOHNSBURG, NY DATE: FEBRUARY 22, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Cold Recycling Asphalt Concrete - Course:	\$15.95	\$33,574.75	\$20.00	\$42,100.00	\$20.00	\$42,100.00	\$16.75	\$35,258.00
Performance Graded Binder:	\$0.01	\$63.15	\$4.10	\$25,891.50	\$4.00	\$25,260.00	\$3.40	\$21,471.00
Fog Seal:	\$2.00	\$420.00	\$1.00	\$210.00	\$1.00	\$210.00	\$0.01	\$2.10
Production Cold Milling of Bituminous Concrete:	\$5.35	\$15,541.75*	\$4.00	\$11,620.00	\$4.40	\$12,782.00	\$4.30	\$12,491.50
Miscellaneous Cold Milling of Bituminous Concrete:	\$20.75	\$11,931.25	\$4.10	\$2,357.50	\$5.00	\$2,875.00	\$12.00	\$6,900.00
PCC Pavement, Unreinforced, Class C, Type 2, Epoxy Coated:	\$700.00	\$2,800.00	\$1,600.00	\$6,400.00	\$700.00	\$2,800.00	\$400.00	\$1,600.00
Abandon Existing Culvert:	\$300.00	\$9,300.00	\$465.00	\$14,415.00	\$340.00	\$10,540.00	\$210.00	\$6,510.00
Galvanized Steel End Sections Pipe (2 2/3" x 1/2" Corrugations) 18" Diameter, 16 Gauge:	\$370.75	\$370.75	\$500.00	\$500.00	\$420.00	\$420.00	\$550.00	\$550.00
Galvanized Steel End Sections Pipe (2 2/3" x 1/2" Corrugations) 24" Diameter, 16 Gauge:	\$424.50	\$424.50	\$755.00	\$755.00	\$650.00	\$650.00	\$825.00	\$825.00
Galvanized Steel End Sections Pipe (2 2/3" x 1/2" Corrugations) 36" Diameter, 14 Gauge:	\$765.25	\$765.25	\$945.00	\$945.00	\$1,200.00	\$1,200.00	\$1,100.00	\$1,100.00
Smooth Interior Corrugated Polyethylene Culvert & Stormdrain, 18" Diameter:	\$32.75	\$37,728.00	\$63.50	\$73,152.00	\$70.00	\$80,640.00	\$72.00	\$82,944.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 11-24 ITEM(S): MAIN STREET (CR 77) RECONSTRUCTION & PEACEFUL VALLEY ROAD (CR 29) REHABILITATION PROJECT - TOWN OF JOHNSBURG, NY DATE: FEBRUARY 22, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN								
Resetting Box Beam Guide Railing:	\$105.00	\$5,670.00	\$125.00	\$6,750.00	\$40.00	\$2,160.00	\$105.00	\$5,670.00
Plant production Quality Adjustment to Asphalt Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips:	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00
Concrete Driveways & Sidewalks:	\$1,025.00	\$31,775.00	\$880.00	\$27,280.00	\$935.00	\$28,985.00	\$1,025.00	\$31,775.00
Asphalt Sidewalks, Driveways & Bicycle Paths, and Vegetation Control Strips:	\$284.00	\$58,220.00	\$280.00	\$57,400.00	\$275.00	\$56,375.00	\$250.00	\$51,250.00
Cast Iron Embedded Detectable Warning Units:	\$405.00	\$3,240.00	\$480.00	\$3,840.00	\$450.00	\$3,600.00	\$405.00	\$3,240.00
Cast-In-Place Curb (As Detailed):	\$79.00	\$8,295.00	\$43.50	\$4,567.50	\$58.00	\$6,090.00	\$89.50	\$9,397.50
Cast-In-Place Curb & Gutter, Type VF6G:	\$47.00	\$24,111.00	\$40.50	\$20,776.50	\$41.00	\$21,033.00	\$52.00	\$26,676.00
Topsoil - Roadside:	\$150.50	\$39,130.00	\$140.00	\$36,400.00	\$75.00	\$19,500.00	\$150.00	\$39,000.00
Turf Establishment - Roadside:	\$1.76	\$4,048.00	\$1.80	\$4,140.00	\$1.50	\$3,450.00	\$1.25	\$2,875.00
Basic Work Zone Traffic Control:	\$241,500.00	\$241,500.00	\$284,644.45	\$284,644.45	\$203,000.00	\$203,000.00	\$532,900.75	\$532,900.75
(P.V.M.S) Standard Size - Full Matrix (LED) No Optional Equipment Specified, Cellular Communications:	\$6,850.00	\$20,550.00	\$3,750.00	\$11,250.00	\$7,800.00	\$23,400.00	\$2,250.00	\$6,750.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 11-24 ITEMS: MAIN STREET (CR 77) RECONSTRUCTION & PEACEFUL VALLEY ROAD (CR 29) REHABILITATION PROJECT - TOWN OF JOHNSBURG, NY DATE: FEBRUARY 22, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN								
Mail Boxes:	\$285.00	\$855.00	\$465.00	\$1,395.00	\$200.00	\$600.00	\$500.00	\$1,500.00
Stone Filling (Light):	\$61.00	\$1,403.00	\$220.00	\$5,060.00	\$165.00	\$3,795.00	\$158.00	\$3,634.00
Cleaning Closed Drainage Systems:	\$9.45	\$3,732.75	\$15.50	\$6,122.50	\$35.00	\$13,825.00	\$13.00	\$5,135.00
Cleaning Drainage Structures:	\$415.00	\$3,735.00	\$480.00	\$4,320.00	\$400.00	\$3,600.00	\$400.00	\$3,600.00
Grading, Cleaning & Reshaping Existing Ditches:	\$16.50	\$2,475.00	\$5.80	\$870.00	\$7.00	\$1,050.00	\$10.00	\$1,500.00
Conventionally Formed or Machine Formed Concrete Gutters, Type BB:	\$13.90	\$66,817.30	\$14.50	\$69,701.50	\$14.00	\$67,298.00	\$14.00	\$67,298.00
Survey Operations:	\$27,900.00	\$27,900.00	\$45,600.00	\$45,600.00	\$54,000.00	\$54,000.00	\$50,000.00	\$50,000.00
Cutting Pavement:	\$3.70	\$2,042.40	\$5.70	\$3,146.40	\$5.00	\$2,760.00	\$8.00	\$4,416.00
Engineer's Field Office - Type 1:	\$2,150.00	\$12,900.00	\$2,350.00	\$14,100.00	\$2,900.00	\$17,400.00	\$1,500.00	\$9,000.00
Ground-Mounted Sign Panels Less Than or Equal to 32 SF, w/ Z-Bars:	\$72.25	\$361.25	\$86.50	\$432.50	\$75.00	\$375.00	\$72.25	\$361.25
Type A Sign Posts:	\$315.00	\$630.00	\$375.00	\$750.00	\$320.00	\$640.00	\$315.00	\$630.00
Relocate Sign Panel, Sign Panel Assembly Size 1 (Under 30 SF):	\$295.00	\$295.00	\$355.00	\$355.00	\$270.00	\$270.00	\$295.00	\$295.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 11-24 ITEM(S): MAIN STREET (CR 77) RECONSTRUCTION & PEACEFUL VALLEY ROAD (CR 29) REHABILITATION PROJECT - TOWN OF JOHNSBURG, NY DATE: FEBRUARY 22, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Remove & Store Sign Panel, Sign Panel Assembly Size 1 (Under 30 SF):	\$50.00	\$100.00	\$60.00	\$120.00	\$180.00	\$360.00	\$50.00	\$100.00
Cast Frame F2, Mountable Curb Box CM2 & Reticuline Gate G2:	\$2,410.00	\$9,640.00	\$2,850.00	\$11,400.00	\$2,900.00	\$11,600.00	\$2,500.00	\$10,000.00
Welded Frame & Reticuline Gate 22:	\$1,050.00	\$19,950.00	\$2,200.00	\$41,800.00	\$2,000.00	\$38,000.00	\$1,800.00	\$34,200.00
Manhole Frame & Cover:	\$575.00	\$1,150.00	\$1,400.00	\$2,800.00	\$1,670.00	\$3,340.00	\$1,250.00	\$2,500.00
White Epoxy ReflectORIZED Pavement Stripes - 15 Mils:	\$0.79	\$10,138.07	\$0.95	\$12,191.35	\$0.90	\$11,549.70	\$0.79	\$10,138.07
Yellow Epoxy ReflectORIZED Pavement Stripes - 15 Mils:	\$0.79	\$9,679.08	\$0.95	\$11,639.40	\$0.90	\$11,026.80	\$0.79	\$9,679.08
White Epoxy ReflectORIZED Pavement Letters - 15 Mils:	\$70.00	\$840.00	\$83.50	\$1,002.00	\$80.00	\$960.00	\$70.00	\$840.00
White Epoxy ReflectORIZED Pavement Special Stripes - 20 Mils, Portable Hand Application:	\$3.00	\$4,467.00	\$3.60	\$5,360.40	\$3.50	\$5,211.50	\$3.00	\$4,467.00
Field Change Payment:	\$1.00	\$148,000.00	\$1.00	\$148,000.00	\$1.00	\$148,000.00	\$1.00	\$148,000.00
Asphalt Price Adjustment:	\$1.00	\$6,569.00	\$1.00	\$6,569.00	\$1.00	\$6,569.00	\$1.00	\$6,569.00
Fuel Price Adjustment:	\$1.00	\$100.00	\$1.00	\$100.00	\$1.00	\$100.00	\$1.00	\$100.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 11-24 ITEM(S): MAIN STREET (CR 77) RECONSTRUCTION & PEACEFUL VALLEY ROAD (CR 29) REHABILITATION PROJECT - TOWN OF JOHNSBURG, NY DATE: FEBRUARY 22, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Peckham Road Corp. Attn: Caleb Edelstein 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157	Kubricky-Jointia Lime, LLC. Attn: Thomas Garrett 269 Ballard Road Wilton, NY 12831 Ph: 518-792-5864	Peter Luizzi & Bros Contracting Attn: Doug Spoor 857 1 st Street Watervliet, NY 12189 Ph: 518-482-8954	Rienburg Construction, Inc. Attn: Russell Hura 129 Deifest Drive Troy, NY 12180 Ph: 518-279-3265
SUBTOTAL:	\$2,310,377.16*	\$2,740,000.00	\$2,840,028.00	\$3,243,615.00
MOBILIZATION (4% MAXIMUM OF SUBTOTAL)	\$80,000.00	\$105,000.00	\$112,000.00	\$129,500.00
BASE BID TOTAL:	\$2,387,300.00* Corrected Total is \$2,390,377.16	\$2,845,000.00	\$2,952,028.00	\$3,373,115.00
Comments:	* = math correction	n/a	n/a	n/a

Adopted by unanimous vote.

RESOLUTION NO. 90 OF 2024

Resolution introduced by Supervisors Conover, Dickinson, Bruno, Bean, Merlino, Magowan and Strainer

AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR ON-CALL RAILROAD TRACK REPAIR & CONSTRUCTION SERVICES (WC 20-24)

WHEREAS, the Purchasing Agent has advertised for sealed bids for On-Call Railroad Track Repair & Construction Services (WC 20-24), and

WHEREAS, the bids will be opening on March 14, 2024 and the recommendation of the lowest bidder could not be approved by the Superintendent of Public Works prior to the Public Works Committee meeting on February 21, 2024, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to On-Call Railroad Track Repair & Construction Services, pursuant to the terms and provisions of the bid documents and proposal (WC 20-24), for a term commencing upon execution by both parties and terminating December 31, 2024 with the option for two additional one-year terms upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 91 OF 2024

Resolution introduced by Supervisors Merlino, Dickinson, Runyon, Bean, Geraci, Strough and Strainer

AMENDING RESOLUTION NO. 573 OF 2023, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2024 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO LAKE GEORGE STEAMBOAT COMPANY; NORTHEASTERN DISTRICT BARBERSHOP HARMONY SOCIETY; GENZHOMES, INC. D/B/A ALPHA WIN; AMERICADE, INC.; VERMONTFARE, INC. D/B/A CRAFTPRODUCERS; WARRENSBURG CHAMBER OF COMMERCE; AND ZONTA CLUB OF GLENS FALLS, NEW YORK, INC.

WHEREAS, pursuant to Resolution No. 573 of 2023, as amended by Resolution No. 52 of 2024, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their February 20, 2024, the Tourism & Occupancy Tax Coordination Committee considered written applications from the following applicants for 2024 occupancy tax funding and approved special event funding and municipal application funding requests, as follows:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Lake George Steamboat Company	Rock the Dock Music Festival	7/13/24	\$15,000.00 <i>Special Event Funding</i>
Northeastern District Barbershop Harmony Society	Division Contest and Convention	5/3/24-5/4/24	\$20,000.00 <i>Special Event Funding</i>
GenzHomes, Inc. d/b/a Alpha Win	Lake George Triathlon	8/31/24-9/1/24	\$20,000.00 <i>Special Event Funding</i>
Americade, Inc.	Americade Motorcycle Touring Rally	5/27/24-6/2/24	\$50,000.00 <i>Special Event Funding</i>
Vermontfare, Inc. d/b/a Craftproducers	Lake George Art and Craft Festival	8/2/24-8/4/24	\$7,500.00 <i>Special Event Funding</i>
Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/4/24-10/5/24	\$35,000.00 <i>Special Event Funding</i>
Zonta Club of Glens Falls, New York, Inc.	Zonta Arts, Crafts & Curiosities Faire	5/11/24-5/12/24	\$3,500.00 <i>Special Event Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 573 of 2023, as subsequently amended by Resolution No. 52 of 2024 be, and hereby is, amended to approve and award 2024 occupancy tax awards to the applicants named above in the amounts set forth above and to increase the total amount of occupancy tax funding to Five Hundred Sixty-Eight Thousand Three Hundred Twelve Dollars (\$568,312.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy Tax, Tourism-Special Events (\$532,500.00) and Budget Code A.6417.0002 469.05, Tourism/Occupancy Tax, Municipal Application Funding (\$35,812.00), as listed on the revised Schedule "A," and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute Warren County Tourist and Convention Development Agreements for occupancy tax funding for the above referenced applicants, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 573 of 2023, as amended by Resolution No. 52 of 2024 will remain the same.

SCHEDULE "A"

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Hyde Collection	Boost Year Round Marketing Efforts	1/1/24 - 12/31/24	\$25,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
2	Adirondack Weddings/Total Entertainment, Inc.	Lake George DJ Takeover Music & Arts Festival	6/7/24-6/9/24	\$5,000.00
3	Marcella Sembrich Memorial Association, Inc.	2024 Summer Festival	6/5/24-8/31/24	\$20,000.00
4	Lake George Music Festival, Inc.	Lake George Music Festival	8/11/24-8/22/24	\$30,000.00
5	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/14/24-3/17/24	\$46,000.00
6	Eastern NY Marine Trades Association, Inc.	Great Upstate Boat Show	3/22/24-3/24/24	\$25,000.00
7	Silver Bay YMCA	Bluegrass in Heaven	9/13/24-9/15/24	\$7,500.00
8	Improv Records, Inc.	Memorial Meltdown	5/25/24-5/26/24	\$35,000.00
9	Adirondack Festivals, LLC	Adirondack Wine and Food Festival	6/29/24-6/30/24	\$45,000.00
10	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	1/26/24-2/25/24	\$50,000.00
11	Lower Adirondack Regional Arts Council (LARAC)	LARAC Annual June Arts Festival	6/8/24-6/9/24	\$13,000.00
12	Albany Rods & Kustoms, Inc.	Adirondack Nationals Car Show	9/5/24-9/8/24	\$40,000.00
13	Glens Falls Collaborative and the City of Glens Falls	Adirondack Holiday Festival	12/6/24-12/8/24	\$30,000.00
14	Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/27/24	\$10,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
15	Lake George Steamboat Company	Rock the Dock Music Festival	7/13/24	\$15,000.00
16	Northeastern District Barbershop Harmony Society	Division Contest and Convention	5/3/24- 5/4/24	\$20,000.00
17	GenzHomes, Inc. d/b/a Alpha Win	Lake George Triathlon	8/31/24- 9/1/24	\$20,000.00
18	Americade, Inc.	Americade Motorcycle Touring Rally	5/27/24- 6/2/24	\$50,000.00
19	Vermontfare, Inc. d/b/a Craftproducers	Lake George Art and Craft Festival	8/2/24- 8/4/24	\$7,500.00
20	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/4/24- 10/5/24	\$35,000.00
21	Zonta Club of Glens Falls, New York, Inc.	Zonta Arts, Crafts & Curiosities Faire	5/11/24- 5/12/24	\$3,500.00
TOTAL <i>to be paid from A.6417.0002 480, Special Event Funding</i>				\$532,500.00

2024 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Town of Horicon	Food Truck Friday's on the Pond	6/28/24-9/6/24	\$23,812.00
2	Lake Luzerne Regional Chamber of Commerce	Summer Concert and Food Truck Extravaganza	July, 2024-Aug, 2024 (6 weeks)	\$12,000.00
TOTAL <i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				\$35,812.00

Roll Call Vote:

Ayes: 796

Noes: 0

Absent: 206 Supervisors Dickinson, Magowan, Runyon and Maday
Adopted.**RESOLUTION NO. 92 OF 2024****Resolution introduced by Supervisors Merlino, Dickinson, Runyon, Bean, Geraci, Strough and Strainer****AUTHORIZING AGREEMENT WITH RITTNER'S PERFORMING ARTS COMPANY TO CREATE AN 11-EPIISODE VIDEO SERIES CALLED "WARREN COUNTY HISTORY ADVENTURES" THAT WILL BE FEATURED ON THE HISTORY ON THE ROAD PROGRAM FOR THE TOURISM DEPARTMENT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Rittner's Performing Arts Company, 835 Central Avenue, Schenectady, New York 12309, to create an 11-episode video series called "Warren County History Adventures" that will be featured on the History on the Road program, for a term commencing March 16, 2024 and terminating March 15, 2025, for an amount not to exceed Thirty-Six Thousand Four Hundred Dollars (\$36,400), to be paid as follows:

PAYMENT DUE	AMOUNT
Completion of pre-production work	\$11,250.00
Completion of production work	\$ 9,900.00
Completion of post-production work	\$15,250.00

in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002 480.04, Tourism/Occupancy, Occupancy Tax, Tourism - Warren County Projects.

Adopted by unanimous vote.

RESOLUTION NO. 93 OF 2024

Resolution introduced by Supervisors Merlino, Dickinson, Runyon, Bean, Geraci, Strough and Strainer

EXTENDING AGREEMENT WITH THE ADIRONDACK REGIONAL TOURISM COUNCIL, INC. FOR REGIONAL MARKETING SERVICES

RESOLVED, that Warren County continue the contractual relationship (the previous agreement being authorized by Resolution No. 92 of 2023), with the Adirondack Regional Tourism Council, Inc., Crestview Plaza, 1992 Saranac Ave., Suite 3, Lake Placid, New York 12946, for regional marketing services, including digital and social media, website, email marketing and mobile tracking, in an amount not to exceed Fifty-Two Thousand Three Hundred Ninety-Eight Dollars (\$52,398), for a term commencing January 1, 2024 and terminating December 31, 2024, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said extension agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0001 470 Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 94 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2024 TO CREATE A POSITION WITHIN THE PROBATION DEPARTMENT; CREATE A POSITION WITHIN THE SHERIFF'S DEPARTMENT; AND CREATE/DELETE POSITION WITHIN THE CIVIL SERVICE ADMINISTRATION

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2024 are hereby amended as follows:

PROBATION

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.3140 130</u>		
<u>TITLE:</u>	March 18, 2024	\$43,187
Probation Assistant - temp		Grade 7

SHERIFF

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.3150 130</u>		
<u>TITLE:</u>	March 18, 2024	\$25.00/hour
Re-Entry Specialist Part-Time		

<u>CIVIL SERVICE</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>Creating Position of:</u>		
A.1430 130	April 22, 2024	\$55.8093/hour
<u>TITLE:</u>		
Civil Service Administrator		
- Per Diem		

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1430 110	April 22, 2024	\$101,573
<u>TITLE:</u>		
Personnel Officer		

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Dickinson and Runyon

Adopted.

RESOLUTION NO. 95 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

INTRODUCING PROPOSED LOCAL LAW NO. 2 OF 2024, ENTITLED "A LOCAL LAW TO CONSOLIDATE THE DEPARTMENT OF HUMAN RESOURCES AND THE DEPARTMENT OF CIVIL SERVICE ADMINISTRATION AND ITS FUNCTIONS IN THE COUNTY OF WARREN INTO A SINGLE DEPARTMENT OF HUMAN RESOURCES AND REPEALING AND REPLACING LOCAL LAW NO. 5 OF 2015," AND AUTHORIZING PUBLIC HEARING THEREON

RESOLVED, that proposed Local Law No. 2 of 2024 entitled "A Local Law to Consolidate the Department of Human Resources and the Department of Civil Service Administration and its functions in the County of Warren into a Single Department of Human Resources and Repealing and Replacing Local Law No. 5 of 2015," attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 19th day of April, 2024, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 2 of 2024, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

COUNTY OF WARREN PROPOSED LOCAL LAW NO. 2 OF 2024

A LOCAL LAW TO CONSOLIDATE THE DEPARTMENT OF HUMAN RESOURCES AND THE DEPARTMENT OF CIVIL SERVICE ADMINISTRATION AND ITS FUNCTIONS IN THE COUNTY OF WARREN INTO A SINGLE DEPARTMENT OF HUMAN RESOURCES AND REPEALING AND REPLACING LOCAL LAW NO. 5 OF 2015

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1: TITLE. This Local Law shall be entitled "A Local Law to Consolidate the Department of Human Resources and the Department of Civil Service Administration and its functions in the County of Warren into a Single Department of Human Resources and Repealing and Replacing Local Law No. 5 of 2015."

SECTION 2: PURPOSE. The purpose of this Local Law is to:

- 1) Continue the election made by the County of Warren under Local Law No. 3 of 1971 that the provisions of the Civil Service Law be administered under and by the personnel officer as provided by paragraph (b) of subdivision one of section fifteen of the Civil Service Law, effective January 1, 1973; and
- 2) Consolidate the Department of Human Resources and Department of Civil Service Administration and set forth the powers and duties for the Director of Human Resources; and
- 3) Designate the Director of Human Resources as the County Personnel Officer; and
- 4) Discontinue the Department of Civil Service Administration with all personnel reassigned to the Department of Human Resources.

SECTION 3: PERSONNEL FORM OF CIVIL SERVICE ADMINISTRATION. Effective January 1, 1973 the office of Personnel Officer in and for the County of Warren was created and established. The term of office of the Personnel Officer is six years unless otherwise required by law. The County of Warren hereby continues to elect that the provisions of the Civil Service Law be administered in the County of Warren under and by a Personnel Officer who shall be the Director of Human Resources, as provided in paragraph (b) of subdivision one of section fifteen of the Civil Service Law. The Personnel Officer shall be appointed by the Warren County Board of Supervisors.

SECTION 4: DEPARTMENT OF CIVIL SERVICE ADMINISTRATION IS DISCONTINUED. The Department of Civil Service Administration as established by Local Law No. 5 of 2015 is hereby discontinued and all employees are reassigned to the Department of Human Resources.

SECTION 5: DEPARTMENT OF HUMAN RESOURCES CONSOLIDATED WITH DEPARTMENT OF CIVIL SERVICE ADMINISTRATION. There shall be established a Department of Human Resources under the leadership of the Director of Human Resources, which shall include the duties and responsibilities over the County's Human Resources functions and the designation, duties and responsibilities of the County Personnel Officer, as set forth under New York State Civil Service Law.

The Director of Human Resources shall be: (1) Appointed by the Board of Supervisors on the basis of qualifications and experience determined appropriate for the responsibilities of the office for a term of office equal to six years, or for the unexpired portion of the term for the vacating officer thereof, in accordance with the provisions of New York State Civil Service Law, and (2) Report to the Board of Supervisors.

SECTION 6: POWERS AND DUTIES OF THE DIRECTOR OF HUMAN RESOURCES. Except as may otherwise be provided for in this Local Law, the Director of Human Resources:

- 1) Shall have all of the powers and perform all the duties of the Personnel Officer as prescribed by paragraph (b) of subdivision one of section fifteen of the Civil Service Law and as otherwise

- set forth in New York State and/or local Civil Service law, rules and regulations; and further, perform all such powers, duties and activities for the County of Warren and all the municipalities, school districts, special districts and/or other appointing authorities within its jurisdiction, and
- 2) Shall have the responsibility for managing the core areas of human resource management, labor relations, and health benefit administration for the County of Warren and the authority to appoint, supervise, discipline and remove all employees of the Department of Human Resources, in accordance with applicable Civil Service Law and Rules, collective bargaining agreements, other County policies/procedures, federal and state laws, and subject to annual budget appropriations.

SECTION 7: IMPACT OF THIS LOCAL LAW ON OTHER LOCAL LAWS- REPEALING AND REPLACING LOCAL LAW NO. 5 OF 2015. Insofar as the provisions of this Local Law supercede or are inconsistent with the provisions of any previously enacted Local Law, including Local Law No. 3 of 1971, as originally adopted, and as amended by Local Law No. 11 of 2006, Local Law No. 5 of 2012, and Local Law No. 1 of 2014, and Local Law No. 5 of 2015, this Local Law No. 2 of 2024 shall be controlling. Local Law No. 5 of 2015 is hereby repealed and replaced in its entirety. Nothing in this Local Law shall be deemed to modify or expand the appointed term of the Personnel Officer prior to the enactment of this Local Law.

SECTION 8: SEVERABILITY. In the event that any provision of this Local Law shall be determined by a Court of Law to be illegal and/or unenforceable, this Local Law, to the extent the Courts have determined practical shall continue in full force and effect as if the said illegal or unenforceable provision were not contained a part thereof.

SECTION 9: EFFECTIVE DATE. This Local Law shall take effect immediately upon filing with the Secretary of State.
Adopted by unanimous vote.

RESOLUTION NO. 96 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

INTRODUCING PROPOSED LOCAL LAW NO. 3 OF 2024, ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 1 OF 2024, 'A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY,' TO REMOVE AND REPLACE THE TITLE OF PERSONNEL OFFICER WITH THE TITLE OF DIRECTOR OF HUMAN RESOURCES," AND AUTHORIZING PUBLIC HEARING THEREON

RESOLVED, that proposed Local Law No. 3 of 2024 entitled "A Local Law Amending Local Law No. 1 of 2024, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County,' to Remove and Replace the Title of Personnel Officer with the Title of Director of Human Resources," attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 19th day of April, 2024, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 3 of 2024, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN
PROPOSED LOCAL LAW NO. 3 OF 2024**

**A LOCAL LAW AMENDING LOCAL LAW NO. 1 OF 2024, 'A LOCAL LAW FIXING THE
SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN
COUNTY,' TO REMOVE AND REPLACE THE TITLE OF PERSONNEL OFFICER WITH
THE TITLE OF DIRECTOR OF HUMAN RESOURCES**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York,
as follows:

SECTION 1. Effective April 22, 2024 the title of Personnel Officer shall be deleted and replaced with that of the Human Resources, and the salary, including longevity increments, if any, of the following county officer and employee is hereby fixed and established as follows:

<u>TITLE</u>	<u>AMOUNT</u>
Director of Human Resources	\$119,726

SECTION 2. The salary established for the county officer and employee named in Section 1 hereof include longevity payments, if any, added to the base salary of the county officer or employee in accordance with a schedule providing such longevity increments based on the number of years of county service as may be adopted by the Board of Supervisors by resolution.

SECTION 3. Any and all prior schedules of compensation for the aforesaid county officer and employee is hereby superseded.

SECTION 4. All Local Laws heretofore adopted by Warren County affecting the aforementioned county officers' salaries are hereby amended accordingly, without any further amendment to any salaries for any other County officers and employees, and except as amended herein as to the county officer and employee named in Section 1, that Local Law 1 of 2024 shall remain and is in full force and effect.

SECTION 5. This Local Law is subject to referendum on petition as provided by subdivision 2(h) of Section 24 of the Municipal Home Rule Law. This Local Law shall become effective 45 days after its adoption and upon filing in the Office of the Secretary of State, except that this Local Law shall not be effective until approved by affirmative vote of qualified electors, if a petition requesting a referendum is filed as provided under the Municipal Home Rule Law.

Adopted by unanimous vote.

RESOLUTION NO. 97 OF 2024

**Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu
and Thomas**

**AUTHORIZING AGREEMENT WITH THEMIS SOLUTIONS, INC. FOR THE PURCHASE
AND SUBSCRIPTION OF LEGAL PRACTICE MANAGEMENT SOFTWARE FOR THE
COUNTY ATTORNEY'S OFFICE**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into a subscription service agreement with Themis Solutions, Inc. (CLIO), 300-4611 Canada Way, Burnaby, BC V5G 4XS, in an amount not to exceed Five Thousand Five Hundred Fifty-Three Dollars and Ninety Cents (\$5,553.90), for six subscriptions to legal practice management software for the County Attorney's office, for a term commencing upon execution by both parties and terminating one (1) year from date of execution, with the option for two (2) additional one (1) year terms at a monthly cost per user not greater than Ninety-Nine Dollars (\$99.00) per month per user during year two and year

March 15, 2024

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three, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1420 426, Law (County Attorney), Subscriptions.

Adopted by unanimous vote.

RESOLUTION NO. 98 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AMENDING RESOLUTION NO. 753 OF 2022, WHICH AUTHORIZED AN AGREEMENT WITH ROEMER WALLENS GOLD & MINEAUX, LLP TO PROVIDE LEGAL SERVICES IN DEFENDING WARREN COUNTY AGAINST EMPLOYMENT LAW LITIGATION CLAIMS FILED BY KATHLEEN INNIS, TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, pursuant to Resolution No. 753 of 2022, the Warren County Board of Supervisors authorized an agreement with Roemer Wallens Gold & Mineaux, LLP ("Roemer"), 13 Columbia Circle, Albany, New York 12203, to provide legal services in defending Warren County against Employment Law litigation claims filed by Kathleen Innis, for a term commencing December 16, 2022 and terminating upon conclusion of the Federal District Court lawsuit, excluding any and all appeals, for an amount not to exceed Twenty Thousand Dollars (\$20,000), Roemer will represent the County at the hourly rates of Two Hundred Seventy Dollars (\$270) for partners, Two Hundred Fifty Dollars (\$250) for associate attorneys and One Hundred Ten Dollars (\$110) for paralegals and law clerks, as well as costs and disbursements incurred in relation to the legal representation, and

WHEREAS, the Personnel, Administration & Higher Education Committee has approved a request to increase the not to exceed amount from Twenty Thousand Dollars (\$20,000) to Forty Thousand Dollars (\$40,000), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Roemer Wallens Gold & Mineaux, LLP to provide legal services in defending Warren County against Employment Law litigation claims filed by Kathleen Innis, in an amount not to exceed Forty Thousand Dollars (\$40,000), for a term commencing February 1, 2024 and terminating upon conclusion of the Federal District Court lawsuit, excluding any and all appeals, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 753 of 2022 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 99 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO THE CLERK OF THE BOARD'S BUDGET TO PURCHASE A NEW LAPTOP; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed One Thousand Dollars (\$1,000.00) from the Computer Reserve Fund, Budget Code A.895.00, to the following Departmental budget to purchase a new laptop:

PROJECT	TITLE	AMOUNT
A.1040 220.1	Clerk-Legislative Board, Office Equipment-Reserve	\$1,000.00

and be it further,

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Dickinson and Runyon

Adopted.

RESOLUTION NO. 100 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECT

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Capital Project and return remaining funds to the funding source:

<u>CAPITAL PROJECT</u>	<u>ESTIMATED FUNDS</u>	<u>FUNDING SOURCE</u>
H375 - 13 th Lake Road Culvert Replacement Adopted by unanimous vote.	\$0.00	N/A

RESOLUTION NO. 101 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO COVER THE COST OF PURCHASING EQUIPMENT; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of purchasing equipment, in an amount not to exceed One Million Forty-Eight Thousand Dollars (\$1,048,000.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget codes:

CODE	DEPARTMENT	AMOUNT
A.1628 230	Waste Management Containment, Automotive Equipment	\$ 648,000.00
A.9901.0182 910	Transfers, Transfer-Road Machinery, Interfund Transfers	\$400,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Dickinson and Runyon

Adopted.

RESOLUTION NO. 102 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO COVER THE ANTICIPATED COSTS OF 2024 COUNTY ROAD PROJECTS AND LOCAL MATCHES FOR VARIOUS FEDERAL AND/OR STATE AID AIRPORT CAPITAL PROJECTS; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds in an amount not to exceed One Million Seven Hundred Thirty-Eight Thousand Dollars (\$1,738,000.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget codes to cover the anticipated costs of 2024 County Road projects and local matches for various federal and/or state aid Airport capital projects:

CODE	DEPARTMENT	AMOUNT
A.9901.0180 910	Transfers, Transfer-County Road, Interfund Transfers	\$1,348,000.00
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$230,000.00
A.5610 470	Airport (D.P.W.), Contract	\$160,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Dickinson and Runyon

Adopted.

RESOLUTION NO. 103 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in an amount not to exceed Twenty Thousand Dollars (\$20,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code to cover the cost of funding approved for the agreement between Cliff & Redfield Interactive and the Planning & Community Development Department:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480.04	Tourism/Occupancy, Occupancy Tax, Tourism-Warren County Projects	\$20,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Dickinson and Runyon

Adopted.

RESOLUTION NO. 104 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in an amount not to exceed Thirty-Six Thousand Four Hundred Dollars (\$36,400) from the Occupancy Tax Reserve (A.881.00) to the following budget code to cover the cost of funding approved for the agreement with Rittner's Performing Arts Company:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480.04	Tourism/Occupancy, Occupancy Tax, Tourism-Warren County Projects	\$36,400.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Dickinson and Runyon

Adopted.

RESOLUTION NO. 105 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Fifty-Five Thousand Five Hundred Dollars (\$55,500) from the Occupancy Tax Reserve (A.881.00) to the following budget code to cover the cost of occupancy tax funds that have been approved since the 2024 Warren County Budget was adopted in November, 2022:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480	Tourism/Occupancy, Occupancy Tax, Tourism-Special Events (Resolution No. 91 of 2024	\$55,500.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 796

Noes: 0

Absent: 206 Supervisors Dickinson, Magowan, Runyon and Maday

Adopted.

RESOLUTION NO. 106 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND DEBT RESERVE AND COUNTY ROAD DEBT RESERVE TO THE TREASURER'S OFFICE BUDGET TO PAY A PORTION OF PRINCIPAL AND INTEREST DUE ON BOND ANTICIPATION NOTES (BAN); AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds to cover the cost of a portion of principal and interest due on bond anticipation notes (BAN), in an amount not to exceed Eight Hundred Thirty-Four Thousand Dollars (\$834,000) from the General Fund, Reserve for Debt (A.884.00) and Six Hundred Twenty-Three Thousand Seven Hundred Twenty-Eight Dollars (\$623,728) from the County Road, Reserve for Debt (D.884.00) to the following budget codes:

CODE	TITLE	AMOUNT
A.9730 610	Bond Anticipation Notes, Principal-Indebtedness	\$800,000.00
A.9730 710	Bond Anticipation Notes, Interest-Indebtedness	\$34,000.00
D.9730 710	County Road, Bond Anticipation Notes, Interest-Indebtedness	\$63,728.00

CODE	TITLE	AMOUNT
D.9730 610	County Road, Bond Anticipation Notes, Principal-Indebtedness	\$560,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Dickinson and Runyon

Adopted.

RESOLUTION NO. 107 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

A RESOLUTION AUTHORIZING THE ISSUANCE OF UP TO \$4,100,000 SERIAL BONDS OF THE COUNTY OF WARREN TO PAY THE COSTS OF CERTAIN EMERGENCY CULVERT REPLACEMENT PROJECTS THROUGHOUT THE COUNTY AND AUTHORIZING THE COUNTY TREASURER TO MAKE TEMPORARY ADVANCES OF LEGALLY AVAILABLE FUNDS

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Supervisors of the County of Warren, New York, as follows:

Section 1. The undertaking of certain emergency culvert replacement projects throughout the County of Warren was authorized by the County Superintendent of Public Works pursuant to and in accordance with a State of Emergency Proclamation for County of Warren and Local Emergency Order dated December 18, 2023 and a State of Emergency Proclamation for County of Warren and Local Emergency Order 2.1 of 2024 dated January 2, 2024, issued by the County Board of Supervisors pursuant to Article 2-B and Section 24 of the New York State Executive Law and is hereinafter referred to as the "Project". The Project was further undertaken pursuant to Resolution No. 555 of 2021 entitled "Awarding Bid and Authorizing Agreement with Various Bidders for Heavy Highway Construction (WC 62-21)". To provide funds to cover the costs of the Project the sum of Four Million One Hundred Thousand Dollars (\$4,100,000.00) of general obligation serial bonds of the County of Warren are hereby authorized to be issued pursuant to the provisions of the Local Finance Law.

Section 2. The plan for the financing of the specific object or purpose specified in Section 1 hereof (the Project) in part is by: (1) the issuance of up to Four Million One Hundred Thousand Dollars (\$4,100,000.00) serial bonds of the County of Warren pursuant to the provisions of the Local Finance Law.

- Section 3. It is hereby determined that the period of probable usefulness of the Project is twenty (20) years pursuant to Section 11.00(a)(10)(a) of the Local Finance Law.
- Section 4. The Project is an "action" pursuant to the State Environmental Quality Review Act. The Project consists of the replacement of existing culverts within the County; and is considered a Type II Action pursuant to 6 NYCRR §§ 617.5(c)(5) and, therefore, no further environmental review is required.
- Section 5. The faith and credit of the County of Warren, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such serial bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said County, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.
- Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the County Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said County Treasurer, consistent with the provisions of the Local Finance Law.
- Section 7. In accordance with the provisions of Section 165.10 of the Local Finance Law and/or Section 9-a of the General Municipal Law, the Warren County Treasurer is hereby authorized to temporarily advance legally available funds of said County in the manner provided by law up to and including the amount up to Four Million One Hundred Thousand Dollars (\$4,100,000.00) for the aforesaid specific object or purpose.
- Section 8. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the County Treasurer, the chief fiscal officer of such County. Such serial bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the County Treasurer shall determine consistent with the provisions of the Local Finance Law.
- Section 9. The validity of such bonds and bond anticipation notes may be

contested only if:

- a. Such obligations are authorized for an object or purpose for which said County is not authorized to expend money; or
- b. The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or
- c. Such obligations are authorized in violation of the provisions of the Constitution.

Section 10. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 11. This resolution, which takes effect immediately, shall be published in its entirety or in summary form in the official newspaper of such County, together with a notice of the Clerk of the Board of Supervisors in substantially the form provided in Section 81.00 of the Local Finance Law.

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Dickinson and Runyon

Adopted.

RESOLUTION NO. 108 OF 2024

Resolution introduced by Supervisors Merlino and Driscoll

WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING RENEWAL OF AGREEMENT WITH GLENS FALLS HOSPITAL FOR AUTOPSY SERVICES AND AUTHORIZING THE CHAIRMAN OF THE BOARD TO SIGN A LETTER OF AGREEMENT WITH GLENS FALLS HOSPITAL FOR SAME

WHEREAS, by Resolution No. 1 of 2024 the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing renewal of agreement with Glens Falls Hospital for autopsy services and authorizing the Chairman of the Board to sign a letter of agreement with Glens Falls Hospital for same, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution

Adopted by unanimous vote.

RESOLUTION NO. 109 OF 2024
Resolution Introduced by Supervisors Geraci and Bruno

**AUTHORIZING RENEWAL OF AGREEMENT WITH GLENS FALLS HOSPITAL FOR
 AUTOPSY SERVICES AND AUTHORIZING THE CHAIRMAN OF THE BOARD TO SIGN A
 LETTER OF AGREEMENT WITH GLENS FALLS HOSPITAL FOR SAME**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a renewal agreement (previous agreement authorized by Resolution No. 336 of 2020) with Glens Falls Hospital, 100 Park Street, Glens Falls, New York 12801, for autopsy services, as outlined in the attached Schedule "A," for a term commencing January 1, 2024 and terminating December 31, 2024 with annual renewals to occur automatically, provided there are no changes to the fee schedule, in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to sign a letter of agreement with Glens Falls Hospital for autopsy services, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1185 435 Medical Examiners & Coroners, Medical Fees.

SCHEDULE "A"
Glens Falls Hospital
Morgue and Laboratory Fee Schedule
Effective January 1, 2024 - December 31, 2024

Morgue Facility Use (includes onsite histology and microbiology)	\$1,200 per case
Histology or laboratory services requested but not performed at Glens Falls Hospital (does not include ANY toxicology services)	Billed at Glens Falls Hospital's cost plus a \$25 handling fee
Other laboratory tests performed on site at Glens Falls Hospital (e.g. HIV serology, molecular testing, chemistry procedures)	50% discount of Glens Falls Hospital's specific charge schedule in effect at time of service
Microbiology only (without morgue facility use)	50% discount of Glens Falls Hospital's specific charge schedule in effect at time of service
Radiology fee - hospital technical fee	50% discount of Glens Falls Hospitals specific charge schedule in effect at time of service
Radiologist professional fee (to be included in base fee)	
Toxicology services will be the sole responsibility of the County to contract for testing services at an outside lab	
Extended Morgue Body Storage	\$275.00 fee each 24 hour period beyond completion of the post mortem exam
Adopted by unanimous vote.	

RESOLUTION NO.110 OF 2024**Resolution introduced by Supervisors Thomas and Gilligan**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT
THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE
STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A
RESOLUTION ALTERING THE STANDING RULES OF THE BOARD OF SUPERVISORS, AS
ADOPTED BY RESOLUTION NO. 1 OF 2024, TO ALTER THE DATE OF THE MAY 2024
BOARD MEETING**

WHEREAS, by Resolution No. 1 of 2024 the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution altering the Standing Rules of the Board of Supervisors, as adopted by Resolution No. 1 of 2024, to alter the date of the May 2024 Board Meeting, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 111 OF 2024**Resolution introduced by Supervisors Thomas and Bean**

**RESOLUTION ALTERING THE STANDING RULES OF THE BOARD OF SUPERVISORS, AS
ADOPTED BY RESOLUTION NO. 1 OF 2024, TO ALTER THE DATE OF THE MAY 2024
BOARD MEETING**

RESOLVED, that pursuant to a majority vote of the Warren County Board of Supervisors required to alter the standing Rules of the Board of Supervisors, the Rules are hereby amended to alter the date of the May Board meeting, as reflected in Section B(1), changing it from Friday May 17, 2024 to Tuesday May 14, 2024 in order to avoid a conflict with the New York State Association of Clerks of County Legislative Boards Conference, and be it further

RESOLVED, that the aforementioned changes are reflected in the revised Rules of the Board of Supervisors, attached hereto as Schedule "A."

SCHEDULE "A"**RULES OF THE BOARD OF SUPERVISORS****A. Organization Meeting of Board of Supervisors**

1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the seventh day of the year, and the place and hour of such organization meeting. A total of 502 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 2 of 2023 (*enacted by Resolution No. 50 of 2023*), shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the

Board, select one of their number Chair, who shall preside at such meeting and at all meetings during the year. As provided by Local Law No. 1 of 1968, the Chair shall appoint the Finance Chair who, in case of the absence, incapacity or inability of the Chair to act during the term, shall perform the functions, powers, and duties of the Chair, within the limits of statute.

2. In addition to the foregoing, the Board at the annual organization meeting may transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure by majority vote for the current year; other matters that the Chair wishes to bring before the meeting; and any such other and further business as may properly come before such meeting.

B. Regular Meetings of the Board of Supervisors

1. The Board shall convene in Regular Meeting at 10:00 o'clock in the forenoon on the third Friday of each month for the public meeting of the Board, unless a different time was scheduled during a previous meeting. The Regular Meetings for the year 2024 are scheduled as follows:

- i) January 19, 2024
- ii) February 16, 2024
- iii) March 15, 2024
- iv) April 19, 2024
- v) May 14, 2024
- vi) June 21, 2024
- vii) July 19, 2024
- viii) August 16, 2024
- ix) September 20, 2024
- x) October 18, 2024
- xi) November 15, 2024
- xii) December 20, 2024

The Board may also gather for bi-monthly workshop sessions to be called at the discretion of the Chair for the purpose of receiving presentations and/or training at which no action of the Board will be taken. Such workshop sessions will be subject to the requirements of the Open Meetings Law and shall be open to the public.

Regular Meetings shall be called to order as soon thereafter as a quorum is present. Regular Meetings of the Board may be adjourned by motion, without discussion, which is adopted by a majority vote of the membership present.

The Board shall convene in special meeting upon call of the Chair (or, if appropriate, the Finance Chair) or upon written request for a special meeting signed by a majority of the total membership of the Board. At the direction of the Chair (or Finance Chair) or upon receiving such a written request, notice in writing stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least

forty-eight hours before the date fixed for holding the meeting or a member may waive the service of the notice for such meeting by a writing signed by them.

2. Business conducted at Regular Meetings of the Board shall be transacted in the following order:

10:00 A.M.	Call to Order Salute to Flag Roll Call Motion to approve the Minutes of previous meeting, subject to correction by the Clerk of the Board Introduction and welcome to guests Privilege of the floor and public comment Report by Chair of the Board Reports by Committee Chairs Report of County Administrator Report of County Attorney Call for reading of communications Call for reading of resolutions Call for Recusals on resolutions Discussion/public comment on resolutions Requests for roll call votes Vote on resolutions Privilege of the floor and public comment Announcements Adjournment
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3. All resolutions shall be in writing and filed with the Clerk before close of business on the Tuesday preceding the Regular Meeting on Friday of each month and at least three days prior to any adjourned or special meeting of the Board. The Clerk shall distribute all resolutions to the members of the Board of Supervisors and post same to the Warren County website on each Tuesday prior to a Regular Meeting and for any adjourned Regular Meeting or special meeting of the Board, 72 hours prior to the noticed time for such adjourned or special meeting when practicable, but no less than the time period proscribed by Public Officers Law Sec. 103(3).
4. All resolutions timely filed with the Clerk shall be considered by the Board at the next Regular Meeting, as set forth above. Any resolution timely filed with the Clerk, but not approved through the established Committee structure in advance of a Board meeting, shall require a majority vote of the Board to be considered during the Regular Meeting, aside from those resolutions which are considered to be administrative or procedural, or of an emergency nature and are authorized by the Board Chair, Standing Committee Chair, County Administrator, County Attorney and Clerk of the Board.
5. Any member of the Board may make a motion to Lay on the Table any resolution to enable the Board to lay the pending question aside temporarily when something else of immediate of emergency has arisen or when something else needs to be addressed before consideration of the pending question is resumed (*in accordance with Robert Rules of Order*). A majority vote of the Board shall be necessary to take item off the table.

C. Conduct of All Meetings of Board of Supervisors and Committees

1. All questions relating to the priority of business shall be decided without debate.
2. The Chair shall preserve order and shall decide all questions of order, subject to the appeal of the Board.
3. The Chair in all cases shall have the right to vote, and when their vote makes an equal division the question shall be lost.
4. Any member desiring to speak or present any subject matter shall address the Chair and shall not proceed until recognized by the Chair and granted the floor.
5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
6. No member shall speak more than once on any question until every member choosing to speak on the question shall have spoken. If the Chair of the Board or the Chair of any Committee wishes to enter into debate, they may do so only after they excuse themselves from the Chair and the Vice-Chair or a Temporary Chair is appointed by the Chair.
7. Upon any member raising a point of order, all members shall remain seated and silent until the Chair determines the point raised. The Chair shall sustain or deny the point raised. Any member may appeal the decision of the Chair on the point of order to the full body for determination by a vote.
8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.
9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to by a member, in which case the Board shall decide the issue.
10. While a member is speaking no member shall entertain any private discourse or pass between the speaking member or the Chair.
11. A motion to adjourn shall always be in order, and shall be subject to debate.
12. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place on the table indefinitely; to place on the table for a certain day; to hold; or to amend it. These several motions shall have precedence in the order in which they are stated herein and each stated motion shall be subject to debate.
13. The minutes of this Board shall be distributed to members of the Board and posted to the County website within two weeks of the date of such Regular or Special Meeting of the Board, except that minutes taken during executive session of any action which is taken by formal vote shall be posted to the County website within one week from the date of the executive session, by the Clerk of the Board.

D. Committees of the Board of Supervisors

1. Standing Committees consisting of seven (7) or nine (9) members (Note: total weighted vote of Committee membership may not exceed 501, so as not to convene a quorum of the Board of Supervisors), and Special Committees consisting of at least three (3) members, if any, shall be appointed by the Chair at the Organization Meeting or not later than the first regular Board meeting following the Organization Meeting, upon the following subjects, to wit:

Standing Committee Name	Number of Members
County Facilities - Airport; Buildings & Grounds; Fire Prevention & Building Code Enforcement; Weights & Measures	7
Criminal Justice, Public Safety & Emergency Services - Assigned Counsel; Courts; District Attorney; Office of Emergency Services; Probation; Public Defender; Sheriff & Communications	7
Economic Growth & Development - Economic Development Corporation; Planning & Community Development; Workforce Development	7
Environmental Concerns & Real Property Tax Services	7
Finance & Budget - Budget Officer; County Administrator; County Treasurer	9
Health Services - Office for the Aging; Office of Community Services; Public Health	7
Human Services - Countryside Adult Home; Department of Social Services; Veterans' Services; Youth Programs	7
Legislative, Rules & Governmental Operations - Board of Elections; County Auditor; County Clerk/DMV; Purchasing; Self-Insurance	7
Personnel, Administration & Higher Education - Civil Service; Clerk of the Board; County Attorney; Human Resources; Information Technology; SUNY Adirondack	7
Public Works - DPW; Parks, Recreation & Railroad; Solid Waste & Recycling; Warren County Sewer	7
Tourism & Occupancy Tax Coordination	7

Special Committees

Park Operations & Management (O&M)

4
plus 1 alternate

Extension Services

5

2. Special Committees may be created at a Regular Meeting of the Board. The members of a newly-created special committee shall, unless otherwise ordered and directed by a majority vote of the Board, be appointed by the Chair not later than the next scheduled Board meeting following the creation of the Special Committee. The period of time that a special committee shall serve shall be designated when it is created, may be extended to a future date at a Regular Meeting of the Board, but may not extend beyond the current term of the Board of Supervisors.
3. The first member appointed to each Standing and Special Committee shall be and act as the Chair of such committee. The Chair of each Committee shall appoint both the Vice Chair and 2nd Vice Chair, who shall serve in the event that both the Committee Chair and Vice Chair are absent. The Vice Chair and 2nd Vice Chair designations must be submitted to the Clerk of the Board of Supervisors no later than the date of the first regular Board Meeting of the year, to be held on the third Friday of January. The Committee Chair may elect not to make the Vice and 2nd Vice Chair appointments, in which case the Chair of the Board shall do so as soon as is practicable after the first regular Board Meeting of the year.
4. The regular monthly meetings for each standing committee shall be held on dates and times fixed by the Clerk of the Board of Supervisors.
5. Additional committee meetings may be called by the Chair thereof, except as hereinafter provided. The Chair of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone, or by email at least two days in advance of the day, hour and place of any additional meeting of a committee except that no advance or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session.
6. A meeting of any committee may be called by any member of the committee and shall be held when a majority of the total membership of a committee sign a written notice to conduct an additional meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or emailed to the Chair of such committee and the Chair of the Board of Supervisors at least three days in advance of the day specified in such notice.
7. Members of the Board may attend any Regular or Special Committee meeting as a member of the general public, but no member of the Board, except the Chair of the Board, shall sit as part of a Committee for which they were not appointed, or participate in a Committee meeting as a voting member of the Committee, unless appointed to that Committee as a member. Board members shall be permitted to attend and participate in executive sessions for Committees on which they are not a member.

8. The Chair of the Board of Supervisors shall be an ex-officio member of a standing committee when: a) a quorum is not present at any regularly or specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chair is available to attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chair in determining whether a majority of members are present to allow the conduct of business, rather the Chair shall be considered an alternate or substitute for a non-present committee member. Once the Chair becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chair shall be a voting member and shall continue as a member of the committee until a quorum is established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for during a Committee meeting after the Chair becomes a member by virtue of the criteria set forth above, then the Chair's vote shall count towards the total needed for any vote of the total membership for a Committee. The Finance Chair may exercise the duties described in this paragraph in the case of the absence, incapacity or inability of the Chair to act during the meeting and shall perform the functions, powers, and duties of the Chair as an ex-officio member of the standing committee.
9. When any Standing or Special Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor of the affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.

E. Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question, unless their recusal from the question is required and was declared by the member when called for by the Chair.
2. If a resolution contains items that can be voted on separately and a request is made by any member to vote separately on any such item, then the requested item shall be subject to a separate vote.
3. All questions shall be decided by a majority of the total weighted voting power of the Board (herein, "majority vote") unless otherwise required by law or as required herein. All questions shall be decided by weighted majority vote in accordance with the terms of Local Law No. 2 of 2023, as it may be amended from time to time. Whenever in these Rules of the Board of Supervisors there is reference to a majority vote or a 2/3rds vote of the Board, it means a majority of the voting power of the members of the Board or 2/3rds of the voting power of the members of the Board as defined in Local Law No. 2 of 2023.
4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing

informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal;.

5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise provided by law or as specified in the resolution.
7. Out-of-Unit Salary Increases. Salaries for all Out-of-Unit (i.e. non-union) employment positions shall be set through the annual adoption of the Warren County Budget ONLY and the County's annual Salary Schedule, except as provided herein.
 - i) Filling Vacant Out-of-Unit Employment Positions: Salary increases may be considered by the Board of Supervisors outside the annual County Budget process when filling a vacant Out-of-Unit employment position which was approved and funded under the current County Budget and the proposed salary increase is required to fill a vacancy with a qualified candidate. All Out-of-Unit salary increases for a vacant employment position shall be approved for both the amount of salary increase and the source of funding for the salary increase upon a majority vote of the Board of Supervisors. Department Heads shall have authority to fill a vacant Out-of-Unit position at a salary up to the amount budgeted without having to obtain oversight Committee or Board of Supervisors approval, provided that the salary amount does not exceed the amount budgeted for that position.
 - ii) Filling Vacant Department Head Positions: When a vacancy arises within a budgeted Department Head position, the County Administrator, with the assistance of the Director of Human Resources and County Personnel Officer, shall manage the recruitment process by: reviewing and updating the job description and minimum qualifications for the position; advertising the position in the manner to obtain the widest available pool of qualified applicants; accepting and pre-screening applications/resumes in order to schedule initial interviews with candidates meeting the minimum requirements for the position. Interviews shall be conducted by the Chair of the Board, appropriate oversight Committee Chair, Personnel Committee Chair, County Administrator and Director of Human Resources, following which a recommendation shall be made to the Personnel, Administration & Higher Education Committee to identify the final candidate and the starting salary for approval and referral to the Board of Supervisors who shall authorize the appointment upon a majority vote of the Board.

1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chair, subject to no member moving to reject a proclamation and the Board of Supervisors approving such motion by majority vote.
2. No standing rule of the Board shall be rescinded, suspended or amended, or any additional rule or order added thereto, unless it be by majority vote.. In the event a rule of the Board is suspended, such suspension shall apply only to the matter or question which is before the Board at the time of such suspension.
3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
5. The Rules of the Board, along with any amendments or additions thereto, shall continue in full force and effect until the end of the Organization Meeting for the ensuing year, or any adjourned Organization Meeting, and upon the Board enacting Rules of the Board by majority vote for that ensuing year. Absent the ensuing Board adopting Rules of the Board for the ensuing year, these Rules of the Board shall sunset and expire on January 31st of the ensuing year.

Adopted by unanimous vote.

Chairman Geraghty offered privilege of the floor:

Supervisor Conover suggested the Board consider reallocating any remaining ARPA (*American Rescue Plan Act*) funding to the County's solid waste and recycling initiatives which all County residents would benefit from.

Supervisor Strainer recognized the following local school district sports teams and athletes for their achievements: Adirondack United Varsity Girls Hockey team; Queensbury Spartans Boys Hockey Team; Tanner Fearman, *Queensbury Spartans Boys Hockey Team and New York State Division II Hockey Player of the Year*; Tiffany Persutti, *Queensbury Spartan Bowling Team and competitor at New York State Bowling Championship representing Section II*; Ben Jenkin, *Queensbury Spartan Boys Nordic Team and New York State Public High School Athletic Association Boys 7.5 kilometer Nordic Race champion*; Ben Jenkin, Alden Guay and Patrick Cirillo, *Queensbury Spartan Boys Nordic Team and New York State Public High School Athletic Association Boys 3x2.5 kilometer Nordic classic relay*; Hudson Montgomery, *Queensbury Spartan Alpine Ski Team and Queensbury Spartan Boys Nordic Team and New York State Public High School Athletic Association Boys alpine giant and combined slalom champion*; Piper Dock, *Glens Falls Black Bears Alpine Team and New York State Public High School Athletic Association girls slalom champion*; and Alton Bromley, *Queensbury Elementary School Student and New York State Wrestling Association Champion*.

Supervisor Strough voiced his pleasure with the Adirondack Regional Chamber of Commerce for awarding Robert Nemer with the J. Walter Juckett Community Service Award, as he believed this was well deserved.

Supervisor Driscoll recognized the Glens Falls Black Bears Boys Basketball Team for winning this morning's Class A Sectional Playoff game and advancing to the Class A State Championship game tomorrow at 5:15 p.m. at the Cool Insuring Arena, as well as the North Warren Cougars who would be playing for the Class D sectional game tomorrow at 9:00 a.m. at the Cool Insuring Arena.

John Taflan, *County Administrator*, apprised there would be a celebration following the Meetings of the Personnel, Administration & Higher Education and Finance & Budget Committees to recognize Patricia Nenninger, *Personnel Officer*, who would be retiring on April 19th and he encouraged all to attend.

Chairman Geraghty announced there would be a celebration this afternoon in the Human Services Building for Sue Tucker, *Office Specialist, Planning & Community Development*, whose last day was today.

Supervisor Etu advised the project advisory group working on the County's Comprehensive Plan would be meeting on March 25th at the Warrensburg Fire House at 3:30 p.m., adding the public was welcome to attend.

Supervisor Patchett queried whether any of the other Town Supervisors had been approached by National Grid regarding a battery back up system, as they had contacted the Town of Hague regarding one following the recent power outage which significantly impacted the Town and Mr. Taflan replied National Grid had notified him the Town of Hague was on a single ended power line with no redundancy. He stated National Grid had planned on installing a battery back up system that would only operate if the power failed; however, he was unsure of the status and would follow up with them and update the Board on his findings.

In regard to the comments made by Supervisor Conover pertaining to any remaining ARPA funding, Supervisor Merlino apprised he concurred with Supervisor Conover, but also believed the funding should be divided up amongst the smaller towns to assist them.

Supervisor Geraghty stated this would be the last year the New York State Public High School Athletic Association Boys Basketball Tournament would be held in this region; however, he advised, their next bid to bring the tournament back to the region in four years would be more aggressive. He also encouraged any Town Supervisors seeking letters of support for their local communities to notify the County, noting one had just been done for the City of Glens Falls.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Geraci and seconded by Supervisor Strainer, Chairman Geraghty adjourned the Board Meeting at 10:55 a.m.

**BOARD MEETING
FRIDAY, APRIL 19, 2024**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:
<https://warrencountyny.gov/mma>

Part 1 - <https://www.youtube.com/watch?v=-K9UfVgTEKQ>

Part 2 - <https://www.youtube.com/watch?v=VZITSHnsjZA>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:02 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Turner.

Roll called, the following members present:

Supervisors Conover, Maday, Diamond, Gilligan, Turner, Bruno, Driscoll, Patchett, Bean, Geraci, Crocitto, Merlino, Strough, Wild, Strainer, Etu, Thomas, Runyon and Geraghty; Absent - 1 Supervisor Magowan

A moment of silence was called for in recognition of the passing of the Town of Lake George Supervisor Dennis Dickinson.

Motion was made by Supervisor Driscoll, seconded by Supervisor Bean and carried by a unanimous vote of those present (*Supervisor Magowan absent*), to approve the minutes of the March 15, 2024 Board Meeting, subject to correction by the Clerk of the Board.

The Warren County Public Defender and Warren County District Attorney spoke regarding the Proclamation going before the Board today pertaining to "*Proclaiming May 1, 2024 as Law Day in Warren County*", and its relevance.

Chairman Geraghty called for privilege of the floor/public comment:

Heidi Schempp, *Representing Elderwood at North Creek Nursing Home*, provided an overview of the facility which was in danger of being closed permanently due to lack of funding, adding any type of assistance provided would be appreciated.

Proceeding with the Agenda review, Chairman Geraghty declared the Public Hearing on proposed Local Law No. 2 of 2024 Entitled, "*A Local Law to Consolidate the Department of Human Resources and the Department of Civil Service Administration and its Functions in the County of Warren into a Single Department of Human Resources and Repealing and Replacing Local Law No. 5 of 2015*", open at 10:12 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment, but there was no one wishing to speak.

Chairman Geraghty announced he would keep the Public Hearing open.

Next, Chairman Geraghty declared the Public Hearing open on proposed Local Law No. 3 of 2024 Entitled, "*A Local Law Amending Local Law No. 1 of 2024, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County', to Remove and Replace the Title of Personnel Officer with the Title of Director of Human Resources*", at 10:14 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment, but there was no one wishing to speak.

Returning to the Public Hearing on proposed Local Law No. 2 of 2024 Entitled, "*A Local Law to Consolidate the Department of Human Resources and the Department of Civil Service Administration and its Functions in the County of Warren into a Single Department of Human Resources and Repealing and Replacing Local Law No. 5 of 2015*", and proposed Local Law No. 3 of 2024 Entitled, "*A Local Law Amending Local Law No. 1 of 2024, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County', to Remove and Replace the Title of Personnel Officer with the Title of Director of Human Resources*", Chairman Geraghty once again asked for public comment; there being no response he closed

the respective Public Hearings at 10:16 a.m.

Report by the Committee Chairs (including the Chairman of the Board's Report) were given.

Report by the County Administrator was given.

Report by the County Attorney was given during which an executive session was requested pursuant to Section 105(1)(d) of the Public Officer's Law to discuss proposed, pending or current litigation as follows: John David Smith v. The County of Warren.

Motion was made by Supervisor Diamond to enter into an executive session pursuant to Section 105(1)(d) of the Public Officer's Law for the purposes outlined above; a brief discussion ensued following which Supervisor Wild seconded the motion. Chairman Geraghty called the question and the motion was carried by a unanimous vote of those present (*Supervisor Magowan absent*), to enter into an executive session pursuant to Section 105(1)(d) for the purposes outlined above.

Executive session was held from 11:02 a.m. until 11:29 a.m.

Upon reconvening, Chairman Geraghty noted no action was taken during the executive session.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. County Auditor - March 2024 Real Property Tax Corrections.

Letters/emails from:

1. FitzGerald, Morris, Baker Firth - Notice of Real Property Transfer - IDA to LG Plaza LLC, Town of Lake George
2. Town of Lake George - Letter and copy of Oath of Office confirming appointment of Vincent Crocitto Jr. as Town Supervisor effective April 9, 2024

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 112-152 and Floor Resolution Nos. 1-2 were distributed to the Board and posted to the Warren County website on Monday April 15th, along with five Proclamations and two Certificates of Appointments, which met the deadline specified in the Rules of the Board. The five Proclamations were:

- Proclamation No. 13 - National Public Safety Telecommunicators Week
- Proclamation No. 14 - Crime Victims' Rights Week
- Proclamation No. 15 - Donate Life Month
- Proclamation No. 16 - Sexual Assault Awareness Month
- Proclamation No. 17 - Law Day in Warren County
- Proclamation No. 18 - Mental Health Awareness Month

Amanda Allen, *Clerk of the Board*, advised prior to addressing the Floor Resolutions a motion was required to amend proposed Resolution No. 134, *Enacting Local Law No. 3 of 2024, Entitled "A Local Law Amending Local Law No. 1 of 2024, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County,' to Remove and Replace the Title of Personnel Officer with the Title of Director of Human Resources"*, to change the effective date to April 19, 2024. The necessary motion was made by Supervisor Gilligan, seconded by Supervisor Bruno and carried by a unanimous vote of those present (*Supervisor Magowan absent*) to amend proposed Resolution No. 134 as outlined above.

Next, Mrs. Allen indicated motions were needed to bring the floor resolutions to the floor.

Motion was made by Supervisor Etu, seconded by Supervisor Thomas and carried by a unanimous vote of those present (*Supervisor Magowan absent*), to bring proposed Floor Resolution No. 1 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Authorizing the Appropriation of Funds from the General Fund Unappropriated Surplus to the Department of Social Services Budget to*

Cover the Cost of the Structured Settlement in the Matter of John David Smith V. Warren County, et Al.; and Amending 2024 Warren County Budget", to the floor. Mrs. Allen announced proposed Floor Resolution No. 1 would now be referred to as proposed Resolution No. 153.

Motion was made by Supervisor Bruno, seconded by Supervisor Etu and carried by a unanimous vote of those present (*Supervisor Magowan absent*), to bring proposed Floor Resolution No. 2 entitled "*Authorizing the Appropriation of Funds from the General Fund Unappropriated Surplus to the Department of Social Services Budget to Cover the Cost of the Structured Settlement in the Matter of John David Smith V. Warren County, et Al.; and Amending 2024 Warren County Budget*", to the floor. Mrs. Allen announced proposed Floor Resolution No. 2 would now be referred to as proposed Resolution No. 154.

Discussion and public comment on proposed resolutions was called for:

John Barry, *Treasurer, Warren County Historical Society and Town of Queensbury Historian*, and Stan Cianfarano, *Co-President, Warren County Historical Society and Warren County Historian*, spoke regarding the Joseph Warren Center which they were fully supportive of.

Jim Niles, *Deputy Supervisor, Town of Lake Luzerne*, spoke in favor of proposed Resolution No. 132, *Authorizing Agreement with Granicus to Locate All Unregistered Short-term Rentals in Warren County*, which he requested support of.

Supervisor Merlino spoke regarding proposed Resolution Nos. 142, *Authorizing the Appropriation of Funds from the General Fund Unappropriated Fund Balance to the Transfers-Capital Projects Budget; Amending 2024 Warren County Budget; and Authorizing Reimbursements from the Occupancy Tax Reserve to the General Fund Unappropriated Fund Balance for a Portion of the Appropriated Amount*, and proposed Resolution No. 143, *Authorizing the Appropriation of Funds from the Occupancy Tax Reserve to the Transfers-Capital Projects Budget; and Amending 2024 Warren County Budget*, and he asked for clarification regarding the proposed funding for the project.

A discussion ensued during which motion was made by Supervisor Wild and seconded by Supervisor Bruno to table proposed Resolution Nos. 142 - 148 to a joint meeting of the Tourism and Occupancy Tax Coordination and Finance & Budget Committees which would be scheduled prior to the May 14th Board Meeting. A discussion ensued following which Chairman Geraghty called for a roll call vote on the motion to table. He called the question and the motion to table proposed Resolution Nos. 142-148 as outlined above was carried by majority vote of those present with 913 voting in favor (*Supervisors Turner, Bruno, Driscoll, Patchett, Geraci, Bean, Crocitto, Merlino, Strough, Wild, Strainer, Etu, Runyon, Thomas, Conover, Maday, Diamond, Gilligan and Geraghty*); and 89 Absent (*Supervisor Magowan*).

Voting on resolutions occurred. Resolution Nos. 112-152 were approved as presented, with the exception of proposed Resolution No. 133 which was amended from the floor and proposed Resolution Nos. 142-148 which were tabled.

Warren County Board of Supervisors Proclamation

WHEREAS, emergencies occur at any time that require police, fire or emergency medical services, and

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property, and

WHEREAS, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Warren County Communications Center, and

WHEREAS, the staff at the Warren County Communications Center and other public safety answering points are on duty 24-hours a day, 7 days a week, and

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services, and

April 19, 2024

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WHEREAS, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and ensuring their safety, and

WHEREAS, Public Safety Telecommunicators of the Warren County Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of those who have been injured or are ill, and

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the week of April 14-20, 2024, to be

NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK

in Warren County, in honor of the men and women whose diligence and professionalism keep our County and citizens safe.

DATED: APRIL 19, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, surviving a crime can have myriad lasting effects on victims, including physical, psychological, social and financial issues, and

WHEREAS, we know that countless survivors never tell anyone about what happened to them, and

WHEREAS, each of us has a moral responsibility to actively participate in the healing of others, and

WHEREAS, it is necessary to create safe environments for survivors of crime, providing not only support but also access to critical services and, above all, hope, and

WHEREAS, victim service providers, community members, businesses, places of worship, colleagues, neighbors, and family members are capable of providing victim-centered, trauma-informed, and culturally responsive support, and

WHEREAS, we must listen to survivors and be willing to create new options for support to ensure that all victims of crime can receive help and seek justice, and

WHEREAS, we must do everything we can to show survivors that hope - the belief that the future will be better - is not just tangible but within their reach, and

WHEREAS, National Crime Victims' Rights Week encourages all people to ask themselves the question, "How would you help a victim of crime", and

WHEREAS, Warren County is hereby dedicated to raising awareness of options, services, and hope for crime survivors, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the week of April 21-27, 2024, to be

CRIME VICTIMS' RIGHTS WEEK

in Warren County, reaffirming our commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and throughout the year; and expressing our sincere gratitude and appreciation for those community members,

victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice and peace.

DATED: APRIL 19, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, National Donate Life Month is celebrated every April, featuring local and national activities to educate and encourage Americans to register as donors and consider living donation, as well as to celebrate those who have saved and healed lives through the gift of organ donation, and

WHEREAS, 46,000-plus organ transplants from 23,288 donors brought new life to patients and their families in 2023, a 12 percent increase in donors from 2021, and

WHEREAS, on average 85,600 corneal transplants help to restore sight and 2.5 million tissue transplants heal lives each year, and

WHEREAS, while there are more than 170 million people registered as organ, eye and tissue donors, the need remains great with upwards of 103,000 Americans waiting for lifesaving organ transplants, many of whom will receive a lifesaving transplant, but, for some, help will not come fast enough - whether they are coping with kidney failure or recovering from severe injuries, these individuals' lives depend on the compassion of a loved one or a complete stranger, and

WHEREAS, Warren County residents demonstrate their commitment to one another in the most difficult of circumstances through organ, tissue, stem cell, and blood donation, responding with the spirit of generosity that has always defined the character of New Yorkers to continuously answer the call for help; and

WHEREAS, the Warren County Clerk's Office, through the staff at the Department of Motor Vehicles office, participates each April in an effort to raise awareness to the need for organ donation through efforts to encourage patrons sign up to be organ donors, and

WHEREAS, together, we can save lives and give hope to countless American families; now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of April, 2024 to be

DONATE LIFE MONTH

in Warren County, and call upon health care professionals, volunteers, educators, government agencies, faith-based and community groups, and private organizations to join forces to boost the number of organ, tissue, blood, and stem cell donors throughout our Nation.

DATED: APRIL 19, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, April is Sexual Assault Awareness Month - a time to draw attention to the prevalence of sexual assault and educate individuals and communities about how to prevent it, and

WHEREAS, sexual harassment, abuse and assault are widespread problems - in the United States alone, nearly one in five women and one in sixty-seven men have been raped at some time in their lives, and one in four girls and one in twenty boys is sexually abused by the age of seventeen, and

WHEREAS, sexual harassment, assault and abuse can happen anywhere, including in online spaces, and

WHEREAS, now, more than ever, screens and technology connect us with others - but for too long, harassment, cyberbullying, and sexual abuse have been seen as unavoidable behaviors online, and

WHEREAS, each of us has the power to change this statistic and together we can make a difference to build inclusive, safe and respectful communities that thrive both online and offline, and

WHEREAS, 2024 marks the twenty-third anniversary of Sexual Assault Awareness Month, and the theme of this year's campaign is "Building Connected Communities," focusing on how community partners can confront the problem of sexual assault, and

WHEREAS, we can build online communities free from sexual harassment, abuse, and assault by practicing digital consent, intervening when we see harmful behaviors and promoting online communities that value inclusion, safety, and respect, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of April 2024, to be

SEXUAL ASSAULT AWARENESS MONTH

in Warren County and call upon all Warren County citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and prevention of sexual harassment, abuse and assault, in both our online and offline communities.

DATED: APRIL 19, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, in 1958, President Eisenhower promulgated the first Law Day in the USA as “a day of national dedication to the principals of government under law” and every year since the President has officially promulgated Law Day as a celebration of our commitment to the rule of law, “an occasion for rededication to the ideals of equality and justice under the law,” a great commitment enshrined in the Declaration of Independence and the United States Constitution which has been reaffirmed by the work and deeds of great Americans throughout our Nation’s history, and

WHEREAS, the Constitution is a dynamic document, as it not only outlines a blueprint for government, but also delegates power, articulates rights, and offers mechanism for changes, but is neither perfect, nor exhaustive, as our nation’s history makes clear, and

WHEREAS, Legislation, court rulings, amendments, lawyers, and “we the people” have built upon those original words across generations to attempt to make the “more perfect Union” more real, and

WHEREAS, the effort continues today, as contemporary leaders and everyday citizens raise their voices as loud as ever to fulfill the promise of the Constitution, and

WHEREAS, the 2024 Law Day Theme, “Voices of Democracy,” recognizes that the people of the United States rule the nation at a crucial point in our history, and

WHEREAS, Law Day is held on May 1st of each year to celebrate the role of law in our society and to cultivate a deeper understanding of the legal profession, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim May 1, 2024 to be

LAW DAY IN WARREN COUNTY

and urge everyone to observe this day in the spirit it was intended, by deepening the understanding of the role of law in our society and cultivating a deeper understanding of the legal profession to strengthen our democracy, defend liberty, and pursue justice.

DATED: APRIL 19, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, mental health is essential to everyone’s overall physical health and well-being, and

WHEREAS, all Americans face challenges in life that can impact their mental health, and

WHEREAS, prevention is an effective means to try to reduce the burden of mental health conditions, and

WHEREAS, there are practical tools that all people can use to improve their mental health and increase resiliency, and

WHEREAS, mental health conditions and a need for more resources to address them are a significant issue in our nation, in need of de-stigmatization, and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives, and

WHEREAS, each business, school, government agency, health care provider, organization and citizen shares the burden of mental health problems and has a responsibility

to promote mental wellness and support prevention and treatment efforts, now, therefore, be it

RESOLVED that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of May 2024 to be

MENTAL HEALTH AWARENESS MONTH

in Warren County and call upon all Warren County citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

DATED: APRIL 19, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 112 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: HEALTH SERVICES				
A.4195 470	Public Health - Fellowship Prog., Contact	A.4195 110	Public Health, Salaries Regular	\$200,000.00
		A.4195 410	Supplies	500.00
		A.4195 810	Retirement	20,000.00
		A.4195 830	Social Security	12,400.00
		A.4195 831	Medicare Contribution	2,900.00
		A.4195 860	Hospitalization	44,540.00
		A.4195 865	Dental Insurance	3,000.00

Roll Call Vote:
Ayes: 913
Noes: 0
Absent: 89 Supervisor Magowan
Adopted.

RESOLUTION NO.113 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

**AMENDING WARREN COUNTY BUDGET FOR 2024 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: COUNTY ADMINISTRATOR		
<u>ESTIMATED REVENUE</u>		
A.1680.4999 4090	Information Technology, American Rescue Plan, Coronavirus Local Fiscal Recovery Fund (CLFRF)	\$70,348.97
<u>APPROPRIATIONS</u>		
A.1680.4999 220	Information Technology, American Rescue Plan, Office Equipment	70,348.97
DEPARTMENT: PUBLIC WORKS		
<u>ESTIMATED REVENUE</u>		
D.5010 3501	County Road, Highway Administration, Consolidated Highway Aid	237,157.48
<u>APPROPRIATIONS</u>		
D.5112.8356 280	County Road, County Roads, 2023 CR#66 Country Club Road, Projects	237,157.48
DEPARTMENT: HEALTH SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4196 3489	Health Worker Bonus, Health, Other	1,076.50
<u>APPROPRIATIONS</u>		
A.4196 110	Health Worker Bonus, Salaries-Regular	1,000.00
A.4196 830	Social Security	62.00
A.4196 831	Medicare Contribution	14.50

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: OFFICE OF EMERGENCY SERVICES		
<u>ESTIMATED REVENUE</u>		
A.3645.4126 4382	Homeland Security, FY23 Haz Mat Emerg Preparedness, Hazmat Grant Program	\$16,000.00
<u>APPROPRIATIONS</u>		
A.3645.4126 470	Homeland Security, FY23 Haz Mat Emerg Preparedness, Contract	16,000.00
DEPARTMENT: PLANNING & COMMUNITY DEVELOPMENT		
<u>ESTIMATED REVENUE</u>		
A.8021.4999 4090	Planning (and Comm Dev.), American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Fund (CLFRF)	72,868.27
<u>APPROPRIATIONS</u>		
A.8021.4999 110	Planning (and Comm Dev.), American Rescue Plan Act (ARPA), Salaries-Regular	57,363.19
A.8021.4999 810	Retirement	6,034.75
A.8021.4999 830	Social Security	3,734.33
A.8021.4999 831	Medicare Contribution	878.43
A.8021.4999 860	Hospitalization	4,815.57
A.8021.4999 865	Dental Insurance	42.00
DEPARTMENT: SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3020.4049 3380	Sheriff's 911 Center, 2023 Interoperable Comm Grant, State Homeland Security Program	492,667.00
A.3020.4050 3380	2020-23 PSAP Grant, State Homeland Security Program	165,940.00
<u>APPROPRIATIONS</u>		
A.3020.4049 250	Sheriff's 911 Center, 2023 Interoperable Comm Grant, Technical Equipment	492,667.00
A.3020.4050 250	2020-23 PSAP Grant, Technical Equipment	165,940.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: SOCIAL SERVICES		
<u>ESTIMATED REVENUE</u>		
A.6010 3610	Social Services, Social Services Admin	\$34,129.00
<u>APPROPRIATIONS</u>		
A.6010 230	Social Services, Automotive Equipment	34,129.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2024 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2024 is hereby amended accordingly.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 114 OF 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

AUTHORIZING LEASE AGREEMENT WITH THE UNITED STATES OF AMERICA FOR SPACE IN THE TERMINAL BUILDING AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT FOR FEDERAL AVIATION ADMINISTRATION EQUIPMENT FOR AIRFIELD NAVIGATIONAL AND WEATHER EQUIPMENT

WHEREAS, the County Facilities Committee has approved the request for the County to enter into a lease agreement (the previous lease agreement authorized by Resolution No. 390 of 2015) with the United States of America to lease space in the terminal building at the Warren County (Floyd Bennett Memorial) Airport for Federal Aviation Administration equipment for airfield navigational and weather equipment for a term commencing October 1, 2024 and terminating September 30, 2044, at the rental rate of Four Thousand Dollars (\$4,000) per year until September 30, 2034 and then Five Thousand Dollars (\$5,000) per year until September 30, 2044, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute a lease agreement with the United States of America to lease space in the terminal building at the Warren County (Floyd Bennett Memorial) Airport for Federal Aviation Administration equipment for airfield navigational and weather equipment for a term commencing October 1, 2024 and terminating September 30, 2044, at the rental rate of Four Thousand Dollars (\$4,000) per year until September 30, 2034 and then Five Thousand Dollars (\$5,000) per year until September 30, 2044, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 115 OF 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

AUTHORIZING AGREEMENT WITH EAA CHAPTER 353 FOR USE OF THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT TO HOLD THE YOUNG EAGLES FLY-IN EVENT

WHEREAS, the County Facilities Committee has approved a request for Warren County to enter into an agreement with EAA Chapter 353, 443 Queensbury Avenue, Queensbury, New York 12804, to use the Warren County (Floyd Bennett Memorial) Airport to hold the Young Eagles Fly-In event on June 15, 2024, June 16, 2024 or October 6, 2024 (depending on weather), with the option for five (5) additional one (1) year terms upon mutual agreement of the parties and upon the dates approved by the Superintendent of Public Works, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with EAA Chapter 353, to use the Warren County (Floyd Bennett Memorial) Airport to hold the Young Eagles Fly-In event on June 15, 2024, June 16, 2024 or October 6, 2024 (depending on weather), with the option for five (5) additional one (1) year terms upon mutual agreement of the parties and upon the dates approved by the Superintendent of Public Works, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 116 OF 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

AUTHORIZING SELECTION OF CHA CONSULTING, INC. AND MCFARLAND JOHNSON, INC. TO SERVE AS ARCHITECTURAL/ENGINEERING AND PLANNING CONSULTANTS FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT (WC 24-24)

WHEREAS, the County of Warren desires to receive grant monies from the Federal Aviation Administration (FAA) and the New York State Department of Transportation (NYS DOT) for improvements at the Warren County (Floyd Bennett Memorial) Airport, and

WHEREAS, it is necessary to apply for funding through the filing of "5-Year Airport Capital Improvement Plan," pre-applications and applications for Federal assistance and associated documentation, and

WHEREAS, the County of Warren has completed a qualification-based procurement process in accordance with the United States Department of Transportation Federal Aviation Advisory Circular No. 150/5100-14e, Architectural, Engineering and Planning Consultant Services for Airport Grant Projects to Select an Airport Planning & Engineering Consultant, and

WHEREAS, the Purchasing Agent has advertised for Request for Statement of Qualifications (WC 24-24) from consultants interested in providing planning, engineering, architectural, environmental, and construction administration services at the Warren County (Floyd Bennett Memorial) Airport, and

WHEREAS, the firms of CHA Consulting, Inc. and McFarland Johnson, Inc. possess special expertise in providing aviation-related professional services for similar facilities, and

WHEREAS, an evaluation of professional qualifications by the Superintendent of the Department of Public Works, Environmental Analyst, and the Airport Manager have determined that CHA Consulting, Inc. and McFarland Johnson, Inc. have a record of past performance, professional staff, financial and technical resources to serve the County of Warren as its Airport Planning & Engineering Consultants, now, therefore, be it

RESOLVED, that the Purchasing Agent notify the above consultants of the acceptance of their qualifications, and be it further

RESOLVED, that CHA Consulting, Inc. and McFarland Johnson, Inc., be selected to serve the County of Warren as its Airport Planning & Engineering Consultants for a period not to exceed five (5) years, and be it further

RESOLVED, that the County will negotiate contract terms with each consultant based on Federal requirements, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to sign a separate agreement with each of the aforesaid Consultants, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Airport Budget Codes and Capital Projects.

Adopted by unanimous vote.

RESOLUTION NO.117 OF 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

**AMENDING LAND LEASE ASSIGNMENT WITH NORTHERN GATEWAY
RENEWABLES, LLC AND SOUTHERN GATEWAY RENEWABLES, LLC FOR WARREN
COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT SOLAR LAND LEASE (WC 44-20),
TO EXTEND THE TERMINATION DATE**

WHEREAS, pursuant to the authorizations of Resolution Nos. 114 of 2021 and 259 of 2021, the County of Warren and Nexamp Solar, LLC have entered into an Airport Real Property Lease Agreement (the "Lease"), on August 25, 2021, pursuant to the terms of the proposal WC 44-20, and

WHEREAS, pursuant to Resolution No. 412 of 2023, the Warren County Board of Supervisors authorized the assignment of the Lease executed between the County of Warren and Nexamp Solar, LLC on August 25, 2021 to Northern Gateway Renewables, LLC and Southern Gateway Renewables, LLC, and

WHEREAS, the County Facilities Committee has approved the request to extend the termination date of the Lease from August 24, 2024 to August 24, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amended Lease with Northern Gateway Renewables, LLC and Southern Gateway Renewables, LLC, to extend the termination date to August 24, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution Nos. 114 of 2021, 259 of 2021 and 412 of 2023 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 118 OF 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

AWARDING BID AND AUTHORIZING AGREEMENT WITH WINCHIP OVERHEAD DOOR CO., INC. FOR OVERHEAD DOOR REPAIR, REPLACEMENT, INSTALLATION & PREVENTATIVE MAINTENANCE (WC 5-24)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Overhead Door Repair, Replacement, Installation & Preventative Maintenance (WC 5-24), and

WHEREAS, the bids were opened on February 15, 2024 and the Superintendent of Public Works has recommended that Warren County award the agreement to Winchip Overhead Door Co., Inc. located at P.O. Box 378, Glens Falls, New York 12801, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Winchip Overhead Door Co., Inc. located at P.O. Box 378, Glens Falls, New York 12801 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Winchip Overhead Door Co., Inc. relative to Overhead Door Repair, Replacement, Installation & Preventative Maintenance, pursuant to the terms and provisions of the bid documents and proposal (WC 5-24), for a term commencing May 1, 2024 and terminating April 30, 2025, with the option for two (2) additional one (1) year terms upon the same terms and conditions and upon mutual agreement of the parties, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that in the event the contract is extended beyond the initial one year term, the Bidder may request a one-time increase in the hourly rate for any classification of worker up to the same amount that the New York State Department of Labor prevailing wage rates has increased since the opening of the bids or the last time the contract was extended, whichever is later, and be it further

RESOLVED, that the funds for this agreement shall be expended from various Departmental budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 118 OF 2024**PAGE 2 OF 2****SCHEDULE A**

WARREN COUNTY BID TABULATION SHEET		
		NAME & ADDRESS OF BIDDERS
BID NO: WC 5-24 ITEM(S): OVERHEAD DOOR REPAIR, REPLACEMENT, INSTALLATION & PREVENTATIVE MAINTENANCE DATE: FEBRUARY 15, 2024 TIME: 3:00 P.M.		Winchip Overhead Door Co. Inc. Attn: Robert Winchip PO Box 378 Glens Falls, NY 12801 Ph: 518-792-0777 Fax: 518-792-0851
DESCRIPTION OF ITEM	QUANTITY	BID PRICE
SCHEDULE #1 - HOURLY LABOR RATES		
OVERHEAD DOOR MECHANIC:	Hourly Rate	\$110.00
OVERHEAD DOOR MECHANIC APPRENTICE:	Hourly Rate	No Apprentice Program
SCHEDULE #2 - RESPONSE TIME & MARK-UP PERCENTAGE		
RESPONSE TIME FOR REPAIRS DURING NORMAL WORK HOURS:	Hours	4 Hours
RESPONSE TIME FOR EMERGENCY REPAIRS:	Hours	No response
SPECIALTY EQUIPMENT RENTED TO COMPLETE WORK - PERCENT MARK-UP:	%	35%
MATERIALS & PARTS USED - PERCENT MARK-UP:	%	35%
BID AWARDED TO:		
✓ JULIE A. BUTLER, PURCHASING AGENT	RESO # xx of 2024	
	TERM OF BID: May 1, 2024 through April 30, 2025	

ADOPTED BY UNANIMOUS VOTE.

RESOLUTION NO. 119 OF 2024
Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer,
Gilligan, Driscoll, and Etu

**APPOINTING MEMBERS OF WARREN COUNTY FIRE
ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES**

WHEREAS, the terms of the current members of the Warren County Fire Advisory Board expire on April 30, 2024 and Ann Marie Mason, Director of the Warren County Office of Emergency Services, has made recommendations for the appointment of members to commence May 1, 2024 and expire April 30, 2025, now, therefore, be it

RESOLVED, that pursuant to the recommendations of Ann Marie Mason, Director of the Warren County Office of Emergency Services, the following persons be, and hereby are, appointed as members of the Warren County Fire Advisory Board for the term requested:

<u>NAME</u>	<u>VOTING MEMBERS</u>	<u>FIRE DEPARTMENT</u>
Chief John Harrington		So. Queensbury Fire Department
Chief Griff Lambert		Bolton Fire Company
Chief Tyson Converse		West Glens Falls Fire Department
Deputy Chief Issachar Modert		Glens Falls Fire Department
Chief Joseph Duprey		Queensbury Central Fire Department
Past Chief Scott Smith		Lake George Fire Department
Chief Scott Hayes		Horicon Fire Department
Assistant Chief Pat Mellon		Bay Ridge Fire Company
Chief Fred Comstock		Garnet Lake Fire Department
Chief Greg Novotarski		Luzerne-Hadley Fire Department
Chief John Donahue		North River Fire Company
Chief Daren Harvey		Chestertown Fire Department
	<u>NON-VOTING MEMBERS</u>	
CFC Ralph Bartlett		Fire Coordinator
DFC Theodore Little		1 st Deputy Coordinator
DFC James Schrammel		Deputy Coordinator/HAZMAT
DFC Charles Mellon, Jr.		2 nd Deputy Coordinator
DFC Jeff Dailey		3 rd Deputy Coordinator
John Tims		1 st Deputy EMS Coordinator
Derrick Helms		WCSO Communications Supervisor
Evan Donegan		DEC/Rangers Liason
Ann Marie Mason		Director, OES
Ashley Rivers		Deputy Director, OES
Adopted by unanimous vote.		

RESOLUTION NO. 120 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

**AUTHORIZING ONE-TIME PAYMENT TO TYLER TECHNOLOGIES, INC. FOR AN
OPERATING SYSTEM UPGRADE AND SERVER MIGRATION ON BEHALF OF THE
SHERIFF'S OFFICE**

WHEREAS, the Sheriff has requested authorization to make a one-time payment in the amount of Twenty-One Thousand Six Hundred Twenty-Four Dollars (\$21,624) to Tyler Technologies, Inc. for an operating system upgrade and server migration, and

WHEREAS, the Criminal Justice, Public Safety & Emergency Services Committee has approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes the Warren County Auditor to make a one-time payment in the amount of Twenty-One Thousand Six Hundred Twenty-Four Dollars (\$21,624) to Tyler Technologies, Inc. for an operating system upgrade and server migration, and be it further

RESOLVED, that the funds for said payment shall be expended from Budget Code A.3110.4999 470, Sheriff's Law Enforcement, American Rescue Plan Act (ARPA), Contract.

Adopted by unanimous vote.

RESOLUTION NO. 121 OF 2024

Resolution introduced by Supervisors Dickinson, Geraci, Turner, Diamond, Gilligan, Magowan and Etu

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH AUCTIONS
INTERNATIONAL, INC. FOR PROFESSIONAL AUCTIONEER/BROKER
TO CONDUCT LAND AUCTION (WC 15-24)**

WHEREAS, the Purchasing Agent requested proposals for Professional Auctioneer/Broker to Conduct Land Auction (WC 15-24), and

WHEREAS, the proposals were opened on March 7, 2024 and the Director of Real Property has recommended that Warren County award the agreement to Auctions International, Inc. located at 11167 Big Tree Road, East Aurora, New York 14052, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Auctions International, Inc. located at 11167 Big Tree Road, East Aurora, New York 14052 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Auctions International, Inc., for Professional Auctioneer/Broker to Conduct Land Auction, pursuant to the terms and provisions of the bid documents and proposal (WC 15-24), for a term commencing upon execution by both parties and terminating December 31, 2024, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 122 OF 2024

Resolution introduced by Supervisors Dickinson, Geraci, Turner, Diamond, Gilligan, Magowan and Etu

AMENDING RESOLUTION NO. 515 OF 2022, "APPROVING AND ADOPTING THE WARREN COUNTY REAL ESTATE AUCTION 2021 TERMS AND CONDITIONS OF SALE APPLICABLE TO THE SALE OF PARCELS ACQUIRED BY THE COUNTY BY REASON OF THE FORECLOSURE OF TAX LIENS," TO REMOVE SUBDIVISION (F) OF PARAGRAPH 6

WHEREAS, the Warren County Board of Supervisors approved the Real Estate Auction Terms and Conditions of Sale applicable to the sale of by Resolution No. 452 of 1996, which was most recently amended by Resolution No. 515 of 2022, and

WHEREAS, the Real Estate Auction Terms and Conditions of Sale, attached hereto as "Schedule A" has been amended to remove paragraphs 3 and 14, add a new subdivision (f) to paragraph 5 and add a new paragraph 14, now, therefore, be it

RESOLVED, that the Real Estate Auction Terms and Conditions of Sale as presented to the Warren County Board of Supervisors be, and hereby is, amended and does supercede any prior versions of the Real Estate Auction Terms and Conditions of Sale.

SCHEDULE "A"
WARREN COUNTY REAL ESTATE AUCTION
TERMS AND CONDITIONS OF SALE

2024

The premises described in the preceding advertisement of sale will be sold under the direction of the Director of the Real Property Tax Services Department, upon the following Terms of Sale:

1. The successful bidder (purchaser) of the premises being sold, or any portion thereof, will, at the time of the auction sign a memorandum of purchase agreement in which the purchaser will agree to comply with and be obligated under all terms and conditions of sale of the Warren County Real Estate Auction 2024. A copy of such Memorandum of Purchase Agreement is attached hereto and incorporated herein.
2. For a successful bid in any amount over One Thousand Dollars (\$1,000), Ten Percent (10%) of the purchase price of said premises and an additional six percent (6%) buyer's premium shall be made payable to the Warren County's official auctioneer at the time of the execution of the memorandum of purchase agreement, and for which payment a County receipt shall be given by the Office of the Treasurer, and which payment may be made by way of a personal check dated as of the date of the auction, cash or certified funds;

For a successful bid of One Thousand Dollars (\$1,000) or less, One Hundred Percent (100%) of the purchase price of said premises and an additional six percent (6%) buyer's premium shall be made payable to the Warren County's official auctioneer at the time of the execution of the memorandum of purchase agreement, and for which payment a County receipt shall be given by the Office of the Treasurer, and which payment may be made by way of a personal check dated as

of the date of the auction, cash or certified funds;

In the event of a default or failure to complete the transaction by the successful bidder, the successful bidder agrees that the amount of the deposit and buyer's premium tendered by the successful bidder at the time of execution of the Memorandum of Purchase Agreement shall be forfeited to the County, or, if the tender is not completed, the successful bidder agrees that such amounts shall be come due and owing to the County. The County reserves the right to pursue collection of such amounts, including costs and reasonable attorney's fees.

3. The balance of the purchase price (ninety percent (90%) shall be made payable by bank or certified check or cash to the Warren County Treasurer, Warren County Municipal Center, Lake George, New York, within forty-five (45) days from the date of the auction. The Real Property Tax Services Director is not required to send any further notice to the purchaser. If the purchaser fails to pay the balance of the purchase price within said forty-five (45) day period as provided above, all rights to complete the transaction per the memorandum of purchase agreement will expire and the deposit and Auctioneer's additional buyer's premium shall be forfeited to the County of Warren.
4. If the successful bidder at the auction fails to comply with the terms and conditions of sale and therefore forfeits the right to purchase or the time to purchase expires as defined in paragraph 3 above, the County shall consider whether to offer the property for sale to the second highest bidder of record. In furtherance of this, the Real Property Tax Services Director shall provide notice to the second highest bidder by mail at the address provided by the bidder at the auction that the County is considering whether to accept the bid of the said second highest bidder and inquire as to whether said bidder desires to purchase the property. If the said bidder is interested in purchasing the property, the second highest bidder shall have fifteen (15) days after the mailing of such notice to enter into a memorandum of purchase agreement as set forth in Paragraph 1, and complete the transaction including tender of payment. Notwithstanding the foregoing, upon receipt of a duly executed waiver and release from the highest bidder confirming that they will not be purchasing the property as defined in Paragraph 3 above and acknowledging they will be forfeiting the buyer's premium and ten percent (10%) deposit made, the County can immediately offer the property to the second highest bidder pursuant to the terms and conditions set forth in this paragraph.
5. The premises will be conveyed free and clear of delinquent real property tax liens but subject to:
 - (a) city and village tax liens accruing during the year of the auction and not relieved in the last town and county tax immediately preceding the auction;
 - (b) school taxes accruing on or after July 1st in the year of the auction and any late payments and penalties related thereto;
 - (c) street or other special assessments unpaid or payable to the municipality in which the premises are situated;
 - (d) any water charges unpaid or payable to the municipality in which the premises are situated which have not been relieved in the last town and county tax levy;

- (e) any sewer charges unpaid or payable to the municipality in which the premises are situated which have not been relieved in the last town and county tax levy;
 - (f) all Federal or State tax liens, if any.
- 6. The deed delivered shall be a "Quit Claim" deed and shall contain the assessment roll description of the premises and not a metes and bounds description.
- 7. The bidding will be kept open after the property is struck down; in the case any purchaser shall fail to comply with any of these Terms of Sale, the premises so struck down will again be put up for sale under the direction of the Real Property Tax Services Agency; the original purchaser may be held liable for any deficiency between the sum for which said premises were purchased and the resale, together with any costs or expenses occurring on such resale.
- 8. The premises will be conveyed subject to all existing tenancies, easements, rights, licenses, privileges, and agreements, as well as any covenants, conditions, restrictions, reservations, rights of re-entry, possibilities of reverter, rights-of-way, utility or other easement agreements, or sell-offs in former deeds or other instruments of record. Additionally, the premises will be conveyed subject to existing laws and ordinances and any state of facts an accurate survey and prudent inspection of the property would disclose, and any federal and/or state taxes, liens, judgements and encumbrances of record not otherwise extinguished when the County of Warren took title to the subject parcel.
- 9. The purchaser is responsible for determining by diligent search of the public records, including those in the Warren County Clerk's Office, whether other persons or entities including, but not limited to, mortgagees, lienholders or others have an interest in the property which may affect the title as acquired through the tax foreclosure proceeding.
- 10. The purchaser is responsible for determining whether any structures are located on the premises and for the condition of any structures located on the premises. The descriptions may contain a reference to a structure that may have been removed after the description was prepared. The County makes no promises regarding the presence or condition of any structure.
- 11. There shall be no interruptions of the auction by any person. Any person so interrupting the auction may be removed from the auction.
- 12. Individuals purchasing property at this public auction will be responsible for Real Property Transfer Tax on all parcels purchased.
- 13. If a purchaser owes any outstanding and delinquent taxes to Warren County on properties other than the foreclosed property, those taxes must be paid in full prior to closing on any purchase made at this auction. Failure to comply with this provision will be grounds for default and forfeiture of any deposits paid.
- 14. A bidder may not bid on a parcel of real property at this auction if they are the prior owner of record for the foreclosed parcel.

15. As a further term and condition of sale of the property, the Purchaser understands and agrees that the County shall arrange for the recording of the deed issued by the County in connection with such sale and that the Purchaser shall be liable for the payment of recording fees which shall be paid to the County at the time of closing on the property. The fees associated with the recording of the Quit Claim deed shall be in addition to all other amounts due by the Purchaser in connection with the sale.
- Adopted by unanimous vote.

RESOLUTION NO. 123 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

AMENDING RESOLUTION NO. 286 OF 2022, WHICH AUTHORIZED AMENDMENTS TO AGREEMENTS FOR EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP) WITH VARIOUS ORGANIZATIONS FOR OFFICE FOR THE AGING, TO INCREASE THE NOT TO EXCEED AMOUNT WITH AMERICAN MEDICAL ALERT, A SUBSIDIARY OF CONNECT AMERICA

WHEREAS, pursuant to Resolution No. 286 of 2022, the Warren County Board of Supervisors authorized amendments to agreements (previously authorized by Resolution Nos. 75 of 2018, 62 of 2019 and 121 of 2019) with various organizations to provide services under the Expanded In-Home Services for the Elderly Program (EISEP), and

WHEREAS, the Health Services Committee has approved a request to increase the not to exceed amount with American Medical Alert, a subsidiary of Connect America from Seven Thousand Dollars (\$7,000) to Fifteen Thousand Dollars (\$15,000), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to execute an amendment agreement with American Medical Alert, a subsidiary of Connect America to increase the not to exceed amount to Fifteen Thousand Dollars (\$15,000), for a term commencing April 1, 2024 and terminating March 31, 2025, and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be annually renewed and the Chairman of the Board of Supervisors is authorized to execute such agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purpose, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 286 of 2022 will remain the same.

SCHEDULE "A"					
EISEP FUNDS					
Subcontractor	Service Provided	Specifics	State Funds	County Funds	Totals
American Medical Alert, a subsidiary of Connect America	Medical Alert	Warren - \$12,000; Hamilton - \$3,000; \$30 Set-up Fee; \$28 Monthly Fee	\$11,250	\$3,750	\$15,000
Greater Adirondack Home Aides, Inc.	PC1, PC2, CM and CD	PC1&PC2 - \$24/hr; CM - \$3,100/mo.; Add customer directed services	\$168,750	\$56,250	\$225,000
Ham. Co. DSS	CM	\$1,922/mo.	\$24,400	\$6,100	\$30,500
Ham. Co. Public Health	PC1 & PC2	PC1 & PC2 - \$30.31/hr.	\$26,325	\$8,775	\$35,100
Home Health Care Partners	PC1 & PC2	PC1 - \$25.40/hr. PC2 - \$25.69/hr.	\$32,000	\$8,000	\$40,000
Home Aide Services of the Central Adirondacks, Inc.	PC1 & PC2	PC1 & PC2 - \$25/hr.	\$32,000	\$8,000	\$40,000
Fort Hudson Health System	SADC	\$15/Transp. (One-way); \$35/half day; \$55/whole day	\$30,000	\$10,000	\$40,000
Countryside Adult Home	SADC	\$15 Transp. (one-way); \$45/whole day	\$16,366	\$4,092	\$20,458
TOTALS					\$446,058

Adopted by unanimous vote.

RESOLUTION NO. 124 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

AUTHORIZING AGREEMENT WITH BLOOMING HEALTH, INC. TO IMPROVE OLDER ADULTS' AWARENESS OF COMMUNITY-BASED AGING SERVICES AND BENEFITS FOR THE OFFICE FOR THE AGING

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Blooming Health, Inc., 501 W. 123rd Street, Apartment 5D, New York, New York 10027, to provide communication services designed to improve older adults' awareness of community-based aging services via an inclusive, digital engagement platform, funded through grant monies received from the New York State Office for the Aging (NYSOFA) and the Association on Aging in New York, Inc., for a term commencing March 19, 2024 and terminating December 31, 2024, with the option for annual renewals upon the same terms and conditions and upon mutual agreement of the parties, at no cost to the County, and in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 125 OF 2024

Resolution introduced by Supervisors Driscoll, Bruno, Patchett, Turner, Wild, Strainer and Runyon

AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS AND THE WARREN COUNTY TREASURER TO EXECUTE AN APPLICATION FOR YOUTH PROGRAM FUNDS FROM THE NEW YORK STATE OFFICE OF CHILDREN & FAMILY SERVICES AS OUTLINED IN THE 2023-2024 RESOURCE ALLOCATION PACKAGE

WHEREAS, the Comprehensive Plan for Youth Services requires that the Resource Allocation Package be prepared annually, which Plan is comprised of Warren County's program and project applications for youth service funds, and

WHEREAS, the Human Services Committee, as well as the Youth Board have recommended the State Aid resources for youth projects in 2023-2024 be allocated as outlined in the Resource Allocation Package, in a total amount of One Hundred Fifteen Thousand Eight Hundred Three Dollars (\$115,803), and

WHEREAS, these documents have been prepared according to the Rules and Regulations of the New York State Office of Children & Family Services, now, therefore, be it

RESOLVED, that the Commissioner of Social Services is hereby authorized to submit an application to the New York State Office of Children & Family Services for the 2023-2024 Resource Allocation Package and upon notification of approval of the availability of State funds, the Chair of the Board of Supervisors and the County Treasurer be, and hereby are, authorized to execute the Warren County Comprehensive Planning Resource Allocation Agreement for 2023-2024 and any and all documents required to implement the Resource Allocation Plan, and all agreements within the scope of such plan to qualify Warren County for State reimbursement for youth programs in 2023-2024.

Adopted by unanimous vote.

RESOLUTION NO. 126 OF 2024

Resolution introduced by Supervisors Driscoll, Bruno, Patchett, Turner, Wild, Strainer and Runyon

**AUTHORIZING AGREEMENTS BETWEEN WARREN COUNTY AND THE
MUNICIPALITIES AND COMMUNITY PROGRAMS OF WARREN COUNTY TO
REIMBURSE A PORTION OF THE COSTS FOR YOUTH DEVELOPMENT PROGRAMS**

WHEREAS, the New York State Office of Children & Family Services provided an allocation to reimburse Warren County in an amount of Fifty-Four Thousand Seven Hundred Twenty-Seven Dollars (\$54,727), for the term commencing October 1, 2023 and terminating September 30, 2024, to be divided by the costs to Municipalities and Community Programs of Warren County for youth development programs, and

WHEREAS, the Commissioner of Social Services has requested that Warren County enter into individual agreements with each of the Municipalities and Community Programs of Warren County not to exceed the following amounts:

Town of Bolton - \$2,446	Town of Chester - \$3,541
City of Glens Falls - \$4,541	Town of Hague - \$2,491
Town of Horicon - \$2,541	Town of Johnsbury - \$2,601
Town of Lake George - \$2,601	Town of Lake Luzerne - \$2,791
Town of Queensbury - \$4,541	Town of Stony Creek - \$2,491
Town of Thurman - \$2,541	Town of Warrensburg - \$2,941
Catholic Charities - \$5,311	
Catholic Charities, Community Maternity Services - \$3,393	
WAIT House - \$5,000	
Warren County Alternative Sentencing - \$2,296	
Youth Bureau - Administration - \$2,660,	

now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to enter into individual Memorandums of Agreement with the Municipalities and organizations listed in the amounts as set forth above, in a form approved by the County Attorney, with funding for these agreements to be expended from Budget Code A.7312 470, Special Delinquency Prevention, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 127 OF 2024

Resolution introduced by Supervisors Driscoll, Bruno, Patchett, Turner, Wild, Strainer and Runyon

**AUTHORIZING AGREEMENTS WITH VARIOUS AGENCIES/TOWNS TO USE YOUTH
SPORTS AND EDUCATION OPPORTUNITY FUNDING, YOUTH SPORTS AND
EDUCATIONAL OPPORTUNITY FUNDING INFRASTRUCTURE AND YOUTH TEAM
SPORTS FUNDING TO SUPPORT SPORTS PROGRAMS FOR UNDERSERVED
CHILDREN AND YOUTH UNDER THE AGE OF 18**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes agreements with the following agencies/towns to use Youth Sports and Education Opportunity funding, Youth Sports and Educational Opportunity Funding Infrastructure and Youth Team Sports funding to support sports programs for underserved children and youth under the age of 18,

for amounts not to exceed those set forth on the attached Schedule "A," for a term commencing October 1, 2023 and terminating September 30, 2024, and be it further

RESOLVED, that if any further funding becomes available or is decreased during the term of these agreements, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that if any further funding becomes available or is decreased during the term of these agreements, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreements in a form approved by the County Attorney.

SCHEDULE "A"

YOUTH SPORTS EDUCATION AND OPPORTUNITY FUNDING (YSEF)

<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
The City of Glens Falls (Glens Falls Recreation Department)	\$2,500.00	A.7312 470
Glens Falls Youth Center	\$7,378.00	A.7312 470
Town of Johnsbury (Department of Public Property and Programs)	\$8,300.00	A.7312 470
Town of Thurman (Youth Commission)	\$4,110.00	A.7312 470

YOUTH SPORTS EDUCATION OPPORTUNITY FUNDING INFRASTRUCTURE (YSEFI)

Town of Johnsbury (Department of Public Property and Programs)	\$8,454.00	A.7312 470
Town of Thurman (Youth Commission)	\$1,890.00	A.7312 470

YOUTH TEAM SPORTS (YTS)

Big Brothers and Big Sisters of the Southern Adirondacks, Inc.	\$6,069.00	A.7312 470
Glens Falls City School District (Glens Falls Basketball)	\$4,375.00	A.7312 470
Queensbury Union Free School District (Queensbury Youth Basketball)	\$4,000.00	A.4312 470
Warrensburg Central School District (Warrensburg Youth Sports)	\$9,500.00	A.4312 470
The Family YMCA of the Glens Falls Area	<u>\$4,500.00</u>	A.7312 470

TOTAL	\$61,076.00	
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Adopted by unanimous vote.

RESOLUTION NO. 128 OF 2024

Resolution introduced by Supervisors Conover, Dickinson, Bruno, Bean, Merlino, Magowan and Strainer

AWARDING BID AND AUTHORIZING AGREEMENT WITH VARIOUS BIDDERS FOR WARREN COUNTY 2024 HIGHWAY PROJECTS (WC 32-24)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Warren County 2024 Highway Projects (WC 32-24), and

WHEREAS, the bids will be opening on April 16, 2024 and the recommendation of the lowest bidder could not be approved by the Superintendent of Public Works prior to the Public Works Committee meeting on March 20, 2024, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to Warren County 2024 Highway Projects, pursuant to the terms and provisions of the bid documents and proposal (WC 32-24), for a term commencing upon execution by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

RESOLUTION NO. 129 OF 2024

Resolution introduced by Supervisors Conover, Dickinson, Bruno, Bean, Merlino, Magowan and Strainer

AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WARREN COUNTY SOIL & WATER CONSERVATION DISTRICT FOR THE COMMUNITY CONSERVATION GRANT PROGRAM FOR THE PARKS, RECREATION & RAILROAD DIVISION OF THE DEPARTMENT OF PUBLIC WORKS

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit an application to the Warren County Soil & Water Conservation District, 394 Schroon River Road, Warrensburg, New York 12885, under the Community Conservation Grant Program to obtain funding in a total amount not to exceed One Thousand Dollars (\$1,000), for a term commencing May 1, 2024 and terminating December 31, 2024, with no matching County funds required, to support the Warren County Fish Hatchery Spring Zing event and programs, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement(s), in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 130 OF 2024

Resolution introduced by Supervisors Merlino, Dickinson, Runyon, Bean, Geraci, Strough and Strainer

AMENDING RESOLUTION NO. 573 OF 2023, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2024 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO IMPROV RECORDS, INC.; SPECIAL OLYMPICS NY AND LAKE THEATRE PRODUCTIONS, INC.

WHEREAS, pursuant to Resolution No. 573 of 2023, as amended by Resolution Nos. 52 of 2024 and 91 of 2024, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their March 19, 2024, the Tourism & Occupancy Tax Coordination Committee considered written applications from the following applicants for 2024 occupancy tax funding and approved special event funding and municipal application funding requests, as follows:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Improv Records, Inc.	Anahata Nada Yoga, Music, Wellness Festival	9/13/24- 9/15/24	\$30,000.00 <i>Special Event Funding</i>
Improv Records, Inc.	Adirondack Independence Music Festival	8/30/24- 9/1/24	\$30,000.00 <i>Special Event Funding</i>
Special Olympics NY	New York State Fall Games	10/18/24- 10/20/24	\$50,000.00 <i>Special Event Funding</i>
Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/12/24- 10/12/24	\$10,000.00 <i>Special Event Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 573 of 2023, as subsequently amended by Resolution Nos. 52 of 2024 and 91 of 2024 be, and hereby is, amended to approve and award 2024 occupancy tax awards to the applicants named above in the amounts set forth above and to increase the total amount of occupancy tax funding to Six Hundred Eighty-Eight Thousand Three Hundred Twelve Dollars (\$688,312.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy Tax, Tourism-Special Events (\$652,500.00) and Budget Code A.6417.0002 469.05, Tourism/Occupancy Tax, Municipal Application Funding (\$35,812.00), as listed on the revised Schedule "A," and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute Warren County Tourist and Convention Development Agreements for occupancy tax funding for the above referenced applicants, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 573 of 2023, as amended by Resolution Nos. 52 of 2024 and 91 of 2024 will remain the same.

SCHEDULE "A"
2024 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Hyde Collection	Boost Year Round Marketing Efforts	1/1/24 - 12/31/24	\$25,000.00
2	Adirondack Weddings/Total Entertainment, Inc.	Lake George DJ Takeover Music & Arts Festival	6/7/24- 6/9/24	\$5,000.00
3	Marcella Sembrich Memorial Association, Inc.	2024 Summer Festival	6/5/24- 8/31/24	\$20,000.00
4	Lake George Music Festival, Inc.	Lake George Music Festival	8/11/24- 8/22/24	\$30,000.00
5	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/14/24- 3/17/24	\$46,000.00
6	Eastern NY Marine Trades Association, Inc.	Great Upstate Boat Show	3/22/24- 3/24/24	\$25,000.00
7	Silver Bay YMCA	Bluegrass in Heaven	9/13/24- 9/15/24	\$7,500.00
8	Improv Records, Inc.	Memorial Meltdown	5/25/24- 5/26/24	\$35,000.00
9	Adirondack Festivals, LLC	Adirondack Wine and Food Festival	6/29/24- 6/30/24	\$45,000.00
10	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	1/26/24- 2/25/24	\$50,000.00
11	Lower Adirondack Regional Arts Council (LARAC)	LARAC Annual June Arts Festival	6/8/24- 6/9/24	\$13,000.00
12	Albany Rods & Kustoms, Inc.	Adirondack Nationals Car Show	9/5/24- 9/8/24	\$40,000.00
13	Glens Falls Collaborative and the City of Glens Falls	Adirondack Holiday Festival	12/6/24- 12/8/24	\$30,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
14	Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/27/24	\$10,000.00
15	Lake George Steamboat Company	Rock the Dock Music Festival	7/13/24	\$15,000.00
16	Northeastern District Barbershop Harmony Society	Division Contest and Convention	5/3/24-5/4/24	\$20,000.00
17	GenzHomes, Inc. d/b/a Alpha Win	Lake George Triathlon	8/31/24-9/1/24	\$20,000.00
18	Americade, Inc.	Americade Motorcycle Touring Rally	5/27/24-6/2/24	\$50,000.00
19	Vermontfare, Inc. d/b/a Craftproducers	Lake George Art and Craft Festival	8/2/24-8/4/24	\$7,500.00
20	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/4/24-10/5/24	\$35,000.00
21	Zonta Club of Glens Falls, New York, Inc.	Zonta Arts, Crafts & Curiosities Faire	5/11/24-5/12/24	\$3,500.00
22	Improv Records, Inc.	Anahata Nada Yoga, Music, Wellness Festival	9/13/24-9/15/24	\$30,000.00
23	Improv Records, Inc.	Adirondack Independence Music Festival	8/30/24-9/1/24	\$30,000.00
24	Special Olympics NY	New York State Fall Games	10/18/24-10/20/24	\$50,000.00
25	Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/12/24-10/12/24	\$10,000.00
TOTAL <i>to be paid from A.6417.0002 480, Special Event Funding</i>				\$652,500.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Town of Horicon	Food Truck Friday's on the Pond	6/28/24-9/6/24	\$23,812.00
2	Lake Luzerne Regional Chamber of Commerce	Summer Concert and Food Truck Extravaganza	July, 2024-Aug, 2024 (6 weeks)	\$12,000.00
TOTAL <i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				\$35,812.00

Adopted by unanimous vote.

RESOLUTION NO. 131 OF 2024

Resolution introduced by Supervisors Merlino, Dickinson, Runyon, Bean, Geraci, Strough and Strainer

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH ROOTED ROCK MARKETING FOR SEARCH ENGINE OPTIMIZATION SERVICES FOR THE WARREN COUNTY TOURISM DEPARTMENT (WC 16-24)

WHEREAS, the Purchasing Agent has requested proposals for Search Engine Optimization Services for the Warren County Tourism Department (WC 16-24), and

WHEREAS, the proposals were opened on March 7, 2024 and the Tourism Director has recommended that Warren County award the agreement to Rooted Rock Marketing located at 41 Jenkins Street, Saranac Lake, New York 12983, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Rooted Rock Marketing located at 41 Jenkins Street, Saranac Lake, New York 12983 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Rooted Rock Marketing relative to Search Engine Optimization Services for the Warren County Tourism Department, pursuant to the terms and provisions of the bid documents and proposal (WC 16-24), for a term commencing May 1, 2024 and terminating April 30, 2025, with the option for three (3) additional one (1) year terms upon mutual agreement of the parties, for an amount not to exceed Forty-Two Thousand Nine Hundred Fifty Dollars (\$42,950) per year, in a form approved by the County Attorney, to be paid as follows:

PAYMENT DUE	AMOUNT
One-Time fee for kick-off and set-up (30/hrs; anything over at a rate of \$150/hr)	\$3,950.00
Monthly fee (26 hrs/month; anything over at a rate of \$125/hour)	\$3,250.00
Travel & Project Management Fee (if needed)	\$75.00/hour

and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001 470, Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 132 OF 2024

Resolution introduced by Supervisors Merlino, Dickinson, Runyon, Bean, Geraci, Strough and Strainer

AUTHORIZING AGREEMENT WITH GRANICUS TO LOCATE ALL UNREGISTERED SHORT-TERM RENTALS IN WARREN COUNTY

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Granicus, 408 St. Peter Street, Suite 600, Saint Paul, Minnesota 55102, to locate all unregistered short-term rentals in Warren County for a term commencing April 22, 2024 and terminating April 21, 2025, in an amount not to exceed Thirty-Nine Thousand Eight Hundred Ninety-Four Dollars (\$39,894) to be paid quarterly, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be paid from Budget Code A.6417.0002 480.05 Tourism/Occupancy, Occupancy Tax, Tourism-Business Promotion

Adopted by unanimous vote.

RESOLUTION NO. 133 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**ENACTING LOCAL LAW NO. 2 OF 2024, ENTITLED
“A LOCAL LAW TO CONSOLIDATE THE DEPARTMENT OF HUMAN RESOURCES
AND THE DEPARTMENT OF CIVIL SERVICE ADMINISTRATION AND ITS FUNCTIONS
IN THE COUNTY OF WARREN INTO A SINGLE DEPARTMENT OF HUMAN
RESOURCES AND REPEALING AND REPLACING LOCAL LAW NO. 5 OF 2015”**

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, “A Local Law to Consolidate the Department of Human Resources and the Department of Civil Service Administration and its functions in the County of Warren into a Single Department of Human Resources and Repealing and Replacing Local Law No. 5 of 2015,” and

WHEREAS, the Board of Supervisors adopted Resolution No. 95 of 2024, which authorized a public hearing to be held by the Board of Supervisors on the 19th day of April, 2024, in the Supervisors’ Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 19th day of April, 2024, does hereby enact and adopt Local Law No. 2 of 2024, as annexed hereto.

**COUNTY OF WARREN
LOCAL LAW NO. 2 OF 2024**

**A LOCAL LAW TO CONSOLIDATE THE DEPARTMENT OF HUMAN RESOURCES AND
THE DEPARTMENT OF CIVIL SERVICE ADMINISTRATION AND ITS FUNCTIONS IN
THE COUNTY OF WARREN INTO A SINGLE DEPARTMENT OF HUMAN RESOURCES
AND REPEALING AND REPLACING LOCAL LAW NO. 5 OF 2015**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York,
as follows:

SECTION 1: TITLE. This Local Law shall be entitled "A Local Law to Consolidate the Department of Human Resources and the Department of Civil Service Administration and its functions in the County of Warren into a Single Department of Human Resources and Repealing and Replacing Local Law No. 5 of 2015."

SECTION 2: PURPOSE. The purpose of this Local Law is to:

- 1) Continue the election made by the County of Warren under Local Law No. 3 of 1971 that the provisions of the Civil Service Law be administered under and by the personnel officer as provided by paragraph (b) of subdivision one of section fifteen of the Civil Service Law, effective January 1, 1973; and
- 2) Consolidate the Department of Human Resources and Department of Civil Service Administration and set forth the powers and duties for the Director of Human Resources; and
- 3) Designate the Director of Human Resources as the County Personnel Officer; and
- 4) Discontinue the Department of Civil Service Administration with all personnel reassigned to the Department of Human Resources.

SECTION 3: PERSONNEL FORM OF CIVIL SERVICE ADMINISTRATION. Effective January 1, 1973 the office of Personnel Officer in and for the County of Warren was created and established. The term of office of the Personnel Officer is six years unless otherwise required by law. The County of Warren hereby continues to elect that the provisions of the Civil Service Law be administered in the County of Warren under and by a Personnel Officer who shall be the Director of Human Resources, as provided in paragraph (b) of subdivision one of section fifteen of the Civil Service Law. The Personnel Officer shall be appointed by the Warren County Board of Supervisors.

SECTION 4: DEPARTMENT OF CIVIL SERVICE ADMINISTRATION IS DISCONTINUED. The Department of Civil Service Administration as established by Local Law No. 5 of 2015 is hereby discontinued and all employees are reassigned to the Department of Human Resources.

SECTION 5: DEPARTMENT OF HUMAN RESOURCES CONSOLIDATED WITH DEPARTMENT OF CIVIL SERVICE ADMINISTRATION. There shall be established a Department of Human Resources under the leadership of the Director of Human Resources, which shall include the duties and responsibilities over the County's Human Resources functions and the designation, duties and responsibilities of the County Personnel Officer, as set forth under New York State Civil Service Law.

The Director of Human Resources shall be: (1) Appointed by the Board of Supervisors on the basis of qualifications and experience determined appropriate for the

responsibilities of the office for a term of office equal to six years, or for the unexpired portion of the term for the vacating officer thereof, in accordance with the provisions of New York State Civil Service Law, and (2) Report to the Board of Supervisors.

SECTION 6: POWERS AND DUTIES OF THE DIRECTOR OF HUMAN RESOURCES. Except as may otherwise be provided for in this Local Law, the Director of Human Resources:

- 1) Shall have all of the powers and perform all the duties of the Personnel Officer as prescribed by paragraph (b) of subdivision one of section fifteen of the Civil Service Law and as otherwise set forth in New York State and/or local Civil Service law, rules and regulations; and further, perform all such powers, duties and activities for the County of Warren and all the municipalities, school districts, special districts and/or other appointing authorities within its jurisdiction, and
- 2) Shall have the responsibility for managing the core areas of human resource management, labor relations, and health benefit administration for the County of Warren and the authority to appoint, supervise, discipline and remove all employees of the Department of Human Resources, in accordance with applicable Civil Service Law and Rules, collective bargaining agreements, other County policies/procedures, federal and state laws, and subject to annual budget appropriations.

SECTION 7: IMPACT OF THIS LOCAL LAW ON OTHER LOCAL LAWS- REPEALING AND REPLACING LOCAL LAW NO. 5 OF 2015. Insofar as the provisions of this Local Law supercede or are inconsistent with the provisions of any previously enacted Local Law, including Local Law No. 3 of 1971, as originally adopted, and as amended by Local Law No. 11 of 2006, Local Law No. 5 of 2012, and Local Law No. 1 of 2014, and Local Law No. 5 of 2015, this Local Law No. 2 of 2024 shall be controlling. Local Law No. 5 of 2015 is hereby repealed and replaced in its entirety. Nothing in this Local Law shall be deemed to modify or expand the appointed term of the Personnel Officer prior to the enactment of this Local Law.

SECTION 8: SEVERABILITY. In the event that any provision of this Local Law shall be determined by a Court of Law to be illegal and/or unenforceable, this Local Law, to the extent the Courts have determined practical shall continue in full force and effect as if the said illegal or unenforceable provision were not contained a part thereof.

SECTION 9: EFFECTIVE DATE. This Local Law shall take effect immediately upon filing with the Secretary of State.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 134 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**ENACTING LOCAL LAW NO. 3 OF 2024, ENTITLED
 “A LOCAL LAW AMENDING LOCAL LAW NO. 1 OF 2024, ‘A LOCAL LAW FIXING
 THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN
 COUNTY,’ TO REMOVE AND REPLACE THE TITLE OF PERSONNEL OFFICER WITH
 THE TITLE OF DIRECTOR OF HUMAN RESOURCES”**

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, “A Local Law Amending Local Law No. 1 of 2024, ‘A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County,’ to Remove and Replace the Title of Personnel Officer with the Title of Director of Human Resources,” and

WHEREAS, the Board of Supervisors adopted Resolution No. 96 of 2024, which authorized a public hearing to be held by the Board of Supervisors on the 19th day of April, 2024, in the Supervisors’ Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 19th day of April, 2024, does hereby enact and adopt Local Law No. 3 of 2024, as annexed hereto.

**COUNTY OF WARREN
 LOCAL LAW NO. 3 OF 2024**

**A LOCAL LAW AMENDING LOCAL LAW NO. 1 OF 2024, ‘A LOCAL LAW FIXING THE
 SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN
 COUNTY,’ TO REMOVE AND REPLACE THE TITLE OF PERSONNEL OFFICER WITH
 THE TITLE OF DIRECTOR OF HUMAN RESOURCES**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York,
as follows:

SECTION 1. Effective April 19, 2024 the title of Personnel Officer shall be deleted and replaced with that of the Human Resources, and the salary, including longevity increments, if any, of the following county officer and employee is hereby fixed and established as follows:

<u>TITLE</u>	<u>AMOUNT</u>
Director of Human Resources	\$119,726

SECTION 2. The salary established for the county officer and employee named in Section 1 hereof include longevity payments, if any, added to the base salary of the county officer or employee in accordance with a schedule providing such longevity increments based on the number of years of county service as may be adopted by the Board of Supervisors by resolution.

SECTION 3. Any and all prior schedules of compensation for the aforesaid county officer and employee is hereby superseded.

SECTION 4. All Local Laws heretofore adopted by Warren County affecting the aforementioned county officers’ salaries are hereby amended accordingly, without any further

amendment to any salaries for any other County officers and employees, and except as amended herein as to the county officer and employee named in Section 1, that Local Law 1 of 2024 shall remain and is in full force and effect.

SECTION 5. This Local Law is subject to referendum on petition as provided by subdivision 2(h) of Section 24 of the Municipal Home Rule Law. This Local Law shall become effective 45 days after its adoption and upon filing in the Office of the Secretary of State, except that this Local Law shall not be effective until approved by affirmative vote of qualified electors, if a petition requesting a referendum is filed as provided under the Municipal Home Rule Law.

Roll Call Vote:
Ayes: 913
Noes: 0
Absent: 89 Supervisor Magowan
Adopted.

RESOLUTION NO. 135 OF 2024
Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND
COMPENSATION PLAN FOR 2024 TO CREATE/DELETE POSITIONS WITHIN THE
DEPARTMENT OF SOCIAL SERVICES; AND CREATE/DELETE POSITION WITHIN THE
HUMAN RESOURCES DEPARTMENT**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2024 are hereby amended as follows:

<u>SOCIAL SERVICES</u>		
<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6010 110</u>		
<u>TITLE:</u>	April 22, 2024	\$38,447
Intake Clerk #12		Grade 4
<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6010 110</u>		
<u>TITLE:</u>	April 22, 2024	\$44,729
Social Welfare Examiner #18		Grade 8
<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.6010 110</u>		
<u>TITLE:</u>	April 22, 2024	Not to exceed
Director of Services		\$91,062
<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.6010 110</u>		
<u>TITLE:</u>	April 22, 2024	\$83,979
Case Supervisor A		

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.6010 110</u>		
<u>TITLE:</u>	April 22, 2024	Not to exceed
Director of Social		\$83,846
Services/Public Assistance		

SOCIAL SERVICES

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.6010 110</u>		
<u>TITLE:</u>	April 22, 2024	\$90,947
Deputy Commissioner of		
Social Services		

HUMAN RESOURCES

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.1435 110</u>		
<u>TITLE:</u>	April 19, 2024	\$119,726
Director of Human		
Resources		

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.1435 110</u>		
<u>TITLE:</u>	April 19, 2024	\$101,491
County Human Resources		
Director		

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 136 of 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

APPOINTING DIRECTOR OF HUMAN RESOURCES FOR WARREN COUNTY

WHEREAS, the Personnel, Administration & Higher Education Committee has recommend to the Board of Supervisors the appointment of Jackie Figueroa to fill the position of Director of Human Resources, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appoints Jackie Figueroa as the Director of Human Resources, effective April 19, 2024 and terminating April 27, 2026, at the annual salary established in the Warren County Salary and Compensation Plan of One Hundred Nineteen Thousand Seven Hundred Twenty-Six Dollars (\$119,726).

Adopted by unanimous vote.

RESOLUTION NO. 137 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AUTHORIZING SHARED SERVICES AGREEMENTS WITH TOWNS IN WARREN COUNTY FOR INFORMATION TECHNOLOGY SERVICES AND SUPPORT

WHEREAS, the Director of the Information Technology Department requested, and the Personnel, Administration & Higher Education Committee approved, the request for authority to enter into shared services agreements with the various towns in Warren County for monthly information technology services and support, as well as per diem services, at no cost to the County, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into shared services agreements with various towns in Warren County, for the performance of municipal cooperative activities related to shared services in the area of information technology, upon terms and conditions adopted by the Director of Information Technology at no cost to the County, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 138 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

APPOINTING MEMBERS OF THE ADIRONDACK COMMUNITY COLLEGE BOARD OF TRUSTEES

RESOLVED, that Manu Davidson and Timothy Collins be, and hereby are appointed as members of the Adirondack Community College Board of Trustees for a term commencing July 1, 2024 through June 30, 2031.

Adopted by unanimous vote.

RESOLUTION NO. 139 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE CONTRACTS WITH VENDORS OR CONTRACTORS UP TO \$10,000 UPON DEPARTMENT HEAD APPROVAL AND TO AMEND THE WARREN COUNTY PURCHASING POLICY ACCORDINGLY

WHEREAS, Resolution No. 505 of 2023 adopted the revised Warren County Purchasing Policy, effective November 17, 2023 (hereafter "Purchasing Policy"), which delegated the Chair of the Board of Supervisors the authority to execute contracts valued under \$1,000.99 during a twelve-month period without further approval from the Board of Supervisors, and

WHEREAS, Department Heads require contracts for commodities, equipment, furniture, services, and professional services which are necessary to accomplish their assigned duties and responsibilities on behalf of the County of Warren and which are not available or performed by the County's workforce, and

WHEREAS, Department Heads plan, request and receive annual appropriations in the County budget to cover the anticipated expenses from such contracts and currently delay entering into contracts for such expenses until approved through their assigned committee and the Board of Supervisors, and

WHEREAS, the County's committees and Board of Supervisors routinely receive, review and approve department requests for contracts despite no sealed bids or requests for proposals being required for contracts under \$10,000 during a twelve-month period, and

WHEREAS, the Finance & Budget Committee approved the County Administrator's request to delegate authority to the Chair of the Board of Supervisors to execute contracts with vendors and contractors which are approved by the Department Head and which do not exceed Ten Thousand Dollars (\$10,000) during a twelve-month period, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes the Chair of the Board of Supervisors to execute contracts with vendors and contractors on behalf of the County of Warren without further approval by the Board of Supervisors, upon the approval of the County Purchasing Agent, and in a form approved by the County Attorney, when: (1) the Department Head provides written approval for the contract and its terms and conditions; (2) the Department Head verified that the department's current year budget appropriation contains sufficient funds to pay the expense incurred by the contract during the current budget year; (3) that the total cost of the contract or a future amendment to the contract does not exceed Ten Thousand Dollars (\$10,000) for the subject matter of the contract during a twelve-month period; (4) that the total term of the contract does not exceed three years; (5) that the Department complied with all requirements of the County's Purchasing Policy, to include but not be limited to: obtaining all verbal or written quotes required by the Purchasing Policy, and be it further

RESOLVED, that Resolution No. 505 of 2023, Schedule "A" Warren County Purchasing Policy, Section II, entitled "Purchasing Procedures, subsection A, entitled "Procedures Applicable to all Purchases Regardless of Dollar Amount, sub-subsection (9) shall be and is amended, as follows:

- To DELETE "\$1,000.99" and "\$1,001.00" and to INSERT "not to exceed \$10,000.00," and
- To DELETE "unless blanket authority (by Resolution) has already been given to the Department" and to INSERT "except for the blanket authority provided to the Superintendent of the Department of Public Works by Resolution No. 375 of 2010; the Commissioner of Social Services by Resolution No. 276 of 2017 and the Director of Public Health/Patient Services by Resolution No. 350 of 2023," and be it further

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution Nos. 492 of 2013; 103 of 2017; 241 of 2023 and 291 of 2023.

Adopted by unanimous vote.

RESOLUTION NO. 140 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE TRANSFER OF FUNDS REMAINING IN THE DEPARTMENT OF CIVIL SERVICE ADMINISTRATION BUDGET CODES TO THE DEPARTMENT OF HUMAN RESOURCES BUDGET CODES DUE TO THE CONSOLIDATION OF DEPARTMENTS

WHEREAS, pursuant to Resolution No. 133 of 2024, the Warren County Board of Supervisors enacted Local Law No. 2 of 2024, entitled "A Local Law to Consolidate the Department of Human Resources and the Department of Civil Service Administration and its

functions in the County of Warren into a Single Department of Human Resources and Repealing and Replacing Local Law No. 5 of 2015," and

WHEREAS, the Finance & Budget Committee has approved the request to transfer the funds remaining in the Department of Civil Service Administration budget codes to the Department of Human Resources budget codes, effective April 22, 2024, due to the consolidation of departments, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County Treasurer to transfer the funds remaining in the Department of Civil Service Administration budget codes to the Department of Human Resources budget codes, effective April 22, 2024.

Adopted by unanimous vote.

RESOLUTION NO. 141 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

ESTABLISHING CAPITAL PROJECT NO. H430, CULVERT REPAIRS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H430, Culvert Repairs, as follows:

1. Capital Project No. H430, Culvert Repairs, is hereby established.
2. The estimated cost of such Capital Project is the amount of Four Million One Hundred Thousand Dollars (\$4,100,000.00).
3. The proposed method of financing such Capital Project consists of the following:
 - a. Funding in the amount of Four Million One Hundred Thousand Dollars (\$4,100,000.00) shall be through the issuance of Serial Bonds pursuant to a separate Bond Resolution adopted on March 15, 2024,

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H430 - Culvert Repairs	\$4,100,000.00
Roll Call Vote:	
Ayes: 913	
Noes: 0	
Absent: 89 Supervisor Magowan	
Adopted.	

RESOLUTION NO. 142 OF 2024
Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday,
Driscoll, Dickinson, Strough, Bruno and Etu

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND
UNAPPROPRIATED FUND BALANCE TO THE TRANSFERS-CAPITAL PROJECTS
BUDGET; AMENDING 2024 WARREN COUNTY BUDGET; AND AUTHORIZING
REIMBURSEMENTS FROM THE OCCUPANCY TAX RESERVE TO THE GENERAL
FUND UNAPPROPRIATED FUND BALANCE FOR A PORTION OF THE
APPROPRIATED AMOUNT**

RESOLUTION TABLED

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in an amount not to exceed Eight Hundred Thousand Dollars (\$800,000) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code to cover the cost of funding approved for the Joseph Warren Center for Leadership and History renovations (Capital Project No. H424, Joseph Warren Capital Project):

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$800,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that a total of Six Hundred Thousand Dollars (\$600,000) shall be reimbursed to the General Fund Unappropriated Fund Balance (A.909.00) from the Occupancy Tax Reserve (A.881.00) at a rate of Two Hundred Thousand Dollars (\$200,000) per year over the years 2025, 2026 and 2027.

RESOLUTION NO. 143 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TRANSFERS-CAPITAL PROJECTS BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLUTION TABLED

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in an amount not to exceed Two Hundred Thousand Dollars (\$200,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code to cover a portion of the cost of funding approved for the Joseph Warren Center for Leadership and History renovations (Capital Project No. H424, Joseph Warren Capital Project):

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$200,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

RESOLUTION NO. 144 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

INCREASING CAPITAL PROJECT NO. H424, JOSEPH WARREN CAPITAL PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

RESOLUTION TABLED

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H424, Joseph Warren Capital Project, to fund building costs, as follows:

1. Capital Project No. H424, Joseph Warren Capital Project, is hereby increased in the amount of One Million Dollars (\$1,000,000.00).
2. The estimated total cost of Capital Project No. H424, Joseph Warren Capital Project, is now One Million One Hundred Forty-Two Thousand Eight Hundred Ninety-Seven Dollars and Seventy-Five Cents (\$1,142,897.75).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of One Million Dollars (\$1,000,000.00), to be transferred from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H424, Joseph Warren Capital Project	\$1,000,000.00

RESOLUTION NO. 145 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AWARDING BID AND AUTHORIZING AGREEMENT WITH B&B PREMIER CONTRACTING, LLC FOR JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION (PLUMBING PORTION ONLY) (WC 1-24)

RESOLUTION TABLED

WHEREAS, the Purchasing Agent has advertised for sealed bids for Joseph Warren Center for Leadership and History Museum Alteration (WC 1-24), and

WHEREAS, the bids were opened on February 15, 2024 and the Superintendent of Public Works has recommended that Warren County award the plumbing portion only of the bid to B&B Premier Contracting, LLC located at 10 Ferris Street, Hudson Falls, New York 12839, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify B&B Premier Contracting, LLC located at 10 Ferris Street, Hudson Falls, New York 12839 of the acceptance of its bid for the plumbing only portion, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with B&B Premier Contracting, LLC relative to Joseph Warren Center for Leadership and History Museum Alteration (plumbing portion only), pursuant to the terms and provisions of the bid documents and proposal (WC 1-24), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H424, Joseph Warren Capital Project.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	BID PRICE	BID PRICE	BID PRICE	BID PRICE
	Bonaquisti Brothers Construction Attn: John Bonaquisti 20 Center St. Albany, NY 12204 Ph: 518-956-1358	Gallo Construction Corp. Attn: Michael Gallo 50 Lincoln Ave. Watervliet, NY 12189 Ph: 518-273-0234	Baker Contracting Attn: Scott Baker 1742 W. Glenville Rd. Amsterdam, NY 12010 Ph: 518-858-5790	B&B Premier Contracting, LLC Attn: Robert Brady 10 Ferris St. Hudson Falls, NY 12839 Ph: 518-538-9524
				Mazzone Plumbing & Heating Attn: Joseph Mazzone 93 Elsmere Ave. Delmar, NY 12054 Ph: 518-439-2238
BID AWARDED TO:	RESOLUTION NO.:			
✓ JULIE A. BUTLER, PURCHASING AGENT	TERM OF BID: Date of Notice to Proceed through Completion.			
GENERAL CONSTRUCTION CONTRACT:				
A. Unit Price: Exterior Window	\$754,300.00	\$898,400.00	\$1,175,000.00	
B. Unit Price: Slate Roofing Replacement	\$1,490.00	\$3,000.00	\$3,550.00	
C. Unit Price: Chimney Brick Repointing	\$750.00	\$2,000.00	\$1,000.00	
D. Unit Price: Fascia Replacement	\$416.00	\$1,000.00	\$500.00	
	\$90.00	\$400.00	\$18.00	
PLUMBING CONTRACT:				
				\$36,000.00
				\$47,000.00
MECHANICAL CONTRACT:				
				\$123,233.00
ELECTRICAL CONTRACT:				
Alternate #EC-1: Underground Electrical Service				\$67,000.00
				\$15,000.00
Alternate #EC-2: Fire Alarm System				\$9,000.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	BID PRICE	BID PRICE	BID PRICE	BID PRICE
	Rozell Industries Inc. Attn: Brian Rozell 129 Park Rd. Queensbury, NY 12804 Ph: 518-793-2634	Eckert Mechanical, LLC Attn: Russell Lincoln 1062 Central Ave. Albany, NY 12205 Ph: 518-459-4116	Stunts Capital Combustion Attn: Larry Farselly 203 Old London Rd. Latham, NY 12110 Ph: 518-785-8539	Family Danz Mechanical LLC Attn: Timothy Danz 404 N. Pearl St. Albany, NY 12207 Ph: 518-427-8685 x281
				Rozell East Inc. Attn: Brian Rozell 45 Casey Rd. Queensbury, NY 12804 Ph: 518-793-2634
BID AWARDED TO:				
RESOLUTION NO.:				
TERM OF BID: Date of Notice to Proceed through Completion.				
✓ JULIE A. BUTLER, PURCHASING AGENT				
GENERAL CONSTRUCTION CONTRACT:				
A. Unit Price: Exterior Window				
B. Unit Price: Slate Roofing Replacement				
C. Unit Price: Chimney Brick Repointing				
D. Unit Price: Fascia Replacement				
PLUMBING CONTRACT:	\$48,100.00	\$48,848.00		
MECHANICAL CONTRACT:	\$120,200.00	\$156,979.00	\$173,600.00	\$235,000.00
ELECTRICAL CONTRACT:				
Alternate #EC-1: Underground Electrical Service				\$71,000.00
Alternate #EC-2: Fire Alarm System				\$6,500.00
				\$8,900.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	Stirling Electric, Inc. Attn: Kathleen Stirling 500 South St. Rensselaer, NY 12144 Ph: 518-463-4451	LaCorte Companies Inc. Attn: Eileen LaCorte 35 Maplewood Ave. Albany, NY 12205 Ph: 518-286-6000	Harold R. Clune, Inc. Attn: Brian Clune 30 Prospect St. Ballston Spa, NY 12020 Ph: 518-885-6199	
BID AWARDED TO:	BID PRICE	BID PRICE	BID PRICE	BID PRICE
RESOLUTION NO.:				
TERM OF BID: Date of Notice to Proceed through Completion.				
✓ JULIE A. BUTLER, PURCHASING AGENT				
GENERAL CONSTRUCTION CONTRACT:				
A. Unit Price: Exterior Window				
B. Unit Price: Slat Roofing Replacement				
C. Unit Price: Chimney Brick Repointing				
D. Unit Price: Fascia Replacement				
PLUMBING CONTRACT:				
MECHANICAL CONTRACT:				
ELECTRICAL CONTRACT:	\$112,500.00	\$129,000.00	\$137,000.00	
Alternate #EC-1: Underground Electrical Service	\$8,500.00	\$26,738.00	\$13,000.00	
Alternate #EC-2: Fire Alarm System	\$21,000.00	\$21,700.00	\$18,600.00	

RESOLUTION NO. 146 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

**AWARDING BID AND AUTHORIZING AGREEMENT WITH ROZELL EAST, INC.
FOR JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM
ALTERATION (ELECTRICAL PORTION ONLY) (WC 1-24)**

RESOLUTION TABLED

WHEREAS, the Purchasing Agent has advertised for sealed bids for Joseph Warren Center for Leadership and History Museum Alteration (WC 1-24), and

WHEREAS, the bids were opened on February 15, 2024 and the Superintendent of Public Works has recommended that Warren County award the electrical portion only of the bid to Rozell East, Inc. located at 45 Casey Road, Queensbury, New York 12804, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Rozell East, Inc. located at 45 Casey Road, Queensbury, New York 12804 of the acceptance of its bid for the electrical only portion, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Rozell East, Inc. relative to Joseph Warren Center for Leadership and History Museum Alteration (electrical portion only), pursuant to the terms and provisions of the bid documents and proposal (WC 1-24), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H424, Joseph Warren Capital Project.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER Roszell Industries, Inc. Attn: Brian Roszell 129 Park Rd. Queensbury, NY 12804 Ph: 518-793-2634	NAME & ADDRESS OF BIDDER Eckert Mechanical, LLC Attn: Russell Lincoln 1062 Central Ave. Albany, NY 12205 Ph: 518-459-4116	NAME & ADDRESS OF BIDDER Staats Capital Combustion Attn: Larry Fennelly 203 Old London Rd. Latham, NY 12110 Ph: 518-785-8539	NAME & ADDRESS OF BIDDER Family Danz Mechanical LLC Attn: Timothy Danz 404 N. Pearl St. Albany, NY 12207 Ph: 518-427-8685 x281	NAME & ADDRESS OF BIDDER Roszell East Inc. Attn: Brian Roszell 45 Casey Rd. Queensbury, NY 12804 Ph: 518-793-2634
BID AWARDED TO:	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
RESOLUTION NO.:					
TERM OF BID: Date of Notice to Proceed through Completion.					
✓ JULIE A. BUTLER, PURCHASING AGENT					
GENERAL CONSTRUCTION CONTRACT:					
A. Unit Price: Exterior Window					
B. Unit Price: Slate Roofing Replacement					
C. Unit Price: Chimney Brick Repointing					
D. Unit Price: Fascia Replacement					
PLUMBING CONTRACT:	\$48,100.00	\$48,848.00			
MECHANICAL CONTRACT:	\$120,200.00	\$156,979.00	\$173,600.00	\$235,000.00	
ELECTRICAL CONTRACT:					
Alternate #EC-1: Underground Electrical Service					\$71,000.00
Alternate #EC-2: Fire Alarm System					\$6,500.00
					\$8,900.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION	Stirling Electric, Inc. Attn: Kathleen Stirling 500 South St. Rensselaer, NY 12144 Ph: 518-463-4451	LuCorte Companies Inc. Attn: Eileen LaCorte 35 Maplewood Ave. Albany, NY 12205 Ph: 518-286-6000	Harold R. Chase, Inc. Attn: Brian Chase 30 Prospect St. Ballston Spa, NY 12020 Ph: 518-885-6199	
DATE: FEBRUARY 23, 2024				
TIME: 3:00 P.M.				
BID AWARDED TO:	BID PRICE	BID PRICE	BID PRICE	BID PRICE
✓ JULIE A. BUTLER, PURCHASING AGENT	RESOLUTION NO.:			
TERM OF BID: Date of Notice to Proceed through Completion.				
GENERAL CONSTRUCTION CONTRACT:				
A. Unit Price: Exterior Window				
B. Unit Price: Slate Roofing Replacement				
C. Unit Price: Chimney Brick Repointing				
D. Unit Price: Fascia Replacement				
PLUMBING CONTRACT:				
MECHANICAL CONTRACT:				
ELECTRICAL CONTRACT:	\$112,500.00	\$129,000.00	\$137,000.00	
Alternate #EC-1: Underground Electrical Service	\$8,500.00	\$26,738.00	\$13,000.00	
Alternate #EC-2: Fire Alarm System	\$21,000.00	\$21,700.00	\$18,600.00	

RESOLUTION NO. 147 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AWARDING BID AND AUTHORIZING AGREEMENT WITH BONACQUISTI BROTHERS CONSTRUCTION FOR JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION (GENERAL CONSTRUCTION PORTION ONLY) (WC 1-24)

RESOLUTION TABLED

WHEREAS, the Purchasing Agent has advertised for sealed bids for Joseph Warren Center for Leadership and History Museum Alteration (WC 1-24), and

WHEREAS, the bids were opened on February 15, 2024 and the Superintendent of Public Works has recommended that Warren County award the general construction portion only of the bid to Bonacquisti Brothers Construction located at 20 Center Street, Albany, New York 12204, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Bonacquisti Brothers Construction located at 20 Center Street, Albany, New York 12204 of the acceptance of its bid for the general construction only portion, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Bonacquisti Brothers Construction relative to Joseph Warren Center for Leadership and History Museum Alteration (general construction portion only), pursuant to the terms and provisions of the bid documents and proposal (WC 1-24), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H424, Joseph Warren Capital Project.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	BID PRICE	BID PRICE	BID PRICE	BID PRICE
BID AWARDED TO:	RESOLUTION NO.:			
f JULIE A. BUTLER, PURCHASING AGENT	TERM OF BID: Date of Notice to Proceed through Completion.			
GENERAL CONSTRUCTION CONTRACT:	\$754,300.00	\$898,400.00	\$1,175,000.00	
A. Unit Price: Exterior Window	\$1,490.00	\$3,000.00	\$3,550.00	
B. Unit Price: Slate Roofing Replacement	\$750.00	\$2,000.00	\$1,000.00	
C. Unit Price: Chimney Brick Repointing	\$416.00	\$1,000.00	\$500.00	
D. Unit Price: Fascia Replacement	\$90.00	\$400.00	\$18.00	
PLUMBING CONTRACT:				
			\$36,000.00	\$47,000.00
MECHANICAL CONTRACT:				\$123,233.00
ELECTRICAL CONTRACT:				
Alternate #EC-1: Underground Electrical Service			\$67,000.00	\$15,000.00
Alternate #EC-2: Fire Alarm System			\$9,000.00	

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Rozell Industries Inc. Attn: Brian Rozell 129 Park Rd. Queensbury, NY 12804 Ph: 518-795-2634	Eckert Mechanical, LLC Attn: Russell Lincoln 1062 Central Ave. Albany, NY 12205 Ph: 518-459-4116	Statts Capital Combustion Attn: Larry Farrell 202 Old London Rd. Latham, NY 12110 Ph: 518-785-8539	Family Danz Mechanical LLC Attn: Timothy Danz 404 N. Pearl St. Albany, NY 12207 Ph: 518-427-8685 x281	Rozell East Inc. Attn: Brian Rozell 45 Casey Rd. Queensbury, NY 12804 Ph: 518-795-2634
BID AWARDED TO:	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
RESOLUTION NO.:					
TERM OF BID: Date of Notice to Proceed through Completion.					
JULIE A. BUTLER, PURCHASING AGENT					
GENERAL CONSTRUCTION CONTRACT:					
A. Unit Price: Exterior Window					
B. Unit Price: Slate Roofing Replacement					
C. Unit Price: Chimney Brick Repointing					
D. Unit Price: Fascia Replacement					
PLUMBING CONTRACT:	\$48,100.00	\$48,848.00			
MECHANICAL CONTRACT:	\$120,200.00	\$156,979.00	\$173,600.00	\$235,000.00	
ELECTRICAL CONTRACT:					
Alternate #EC-1: Underground Electrical Service					\$71,000.00
Alternate #EC-2: Fire Alarm System					\$6,500.00
					\$8,900.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 13, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER Silling Electric, Inc. Attn: Kathleen Silling 500 South St. Rensselaer, NY 12144 Ph: 518-463-4451	NAME & ADDRESS OF BIDDER LaCorte Companies Inc. Attn: Eileen LaCorte 35 Maplewood Ave. Albany, NY 12205 Ph: 518-286-6000	NAME & ADDRESS OF BIDDER Harold R. Clune, Inc. Attn: Brian Clune 30 Prospect St. Ballston Spa, NY 12020 Ph: 518-885-6199	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
BID AWARDED TO:	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
RESOLUTION NO.:					
TERM OF BID: Date of Notice to Proceed through Completion.					
JULIE A. BUTLER, PURCHASING AGENT					
GENERAL CONSTRUCTION CONTRACT:					
A. Unit Price: Exterior Window					
B. Unit Price: Slate Roofing Replacement					
C. Unit Price: Chimney Brick Repointing					
D. Unit Price: Fascia Replacement					
PLUMBING CONTRACT:					
MECHANICAL CONTRACT:					
ELECTRICAL CONTRACT:	\$112,500.00	\$129,000.00	\$137,000.00		
Alternate #EC-1: Underground Electrical Service	\$8,500.00	\$26,738.00	\$13,000.00		
Alternate #EC-2: Fire Alarm System	\$21,000.00	\$21,700.00	\$18,600.00		

RESOLUTION NO. 148 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

**AWARDING BID AND AUTHORIZING AGREEMENT WITH ROZELL INDUSTRIES, INC.
FOR JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM
ALTERATION (MECHANICAL PORTION ONLY) (WC 1-24)**

RESOLUTION TABLED

WHEREAS, the Purchasing Agent has advertised for sealed bids for Joseph Warren Center for Leadership and History Museum Alteration (WC 1-24), and

WHEREAS, the bids were opened on February 15, 2024 and the Superintendent of Public Works has recommended that Warren County award the mechanical portion only of the bid to Rozell Industries, Inc. located at 129 Park Road, Queensbury, New York 12804, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Rozell Industries, Inc. located at 129 Park Road, Queensbury, New York 12804 of the acceptance of its bid for the mechanical only portion, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Rozell Industries, Inc. relative to Joseph Warren Center for Leadership and History Museum Alteration (mechanical portion only), pursuant to the terms and provisions of the bid documents and proposal (WC 1-24), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H424, Joseph Warren Capital Project.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Bonaquist Brothers Construction Attn: John Bonaquist 20 Center St. Albany, NY 12204 Ph: 518-956-1358	Gallo Construction Corp. Attn: Michael Gallo 50 Lincoln Ave. Watervliet, NY 12189 Ph: 518-273-0234	Baker Contracting Attn: Scott Baker 1742 W. Glenville Rd. Amsterdam, NY 12010 Ph: 518-858-5790	B&B Premier Contracting, LLC Attn: Robert Brady 10 Ferris St. Hudson Falls, NY 12839 Ph: 518-538-9524
	BID PRICE	BID PRICE	BID PRICE	BID PRICE
BID AWARDED TO:	RESOLUTION NO.:			
✓ JULIE A. BUTLER, PURCHASING AGENT	TERM OF BID: Date of Notice to Proceed through Completion.			
GENERAL CONSTRUCTION CONTRACT:	\$754,300.00	\$898,400.00	\$1,175,000.00	
A. Unit Price: Exterior Window	\$1,490.00	\$3,000.00	\$3,550.00	
B. Unit Price: Slate Roofing Replacement	\$750.00	\$2,000.00	\$1,000.00	
C. Unit Price: Chimney Brick Repointing	\$416.00	\$1,000.00	\$500.00	
D. Unit Price: Fascia Replacement	\$90.00	\$400.00	\$18.00	
PLUMBING CONTRACT:				\$47,000.00
MECHANICAL CONTRACT:				\$123,233.00
ELECTRICAL CONTRACT:				
Alternate #EC-1: Underground Electrical Service			\$67,000.00	\$15,000.00
Alternate #EC-2: Fire Alarm System			\$9,000.00	

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	BID PRICE	BID PRICE	BID PRICE	BID PRICE
	Rozell Industries Inc. Attn: Brian Rozell 129 Park Rd. Queensbury, NY 12804 Ph: 518-793-2634	Eckert Mechanical, LLC Attn: Russell Lincoln 1062 Central Ave. Albany, NY 12205 Ph: 518-459-4116	Starts Capital Combustion Attn: Larry Ferrelly 203 Old London Rd. Latham, NY 12110 Ph: 518-785-8339	Family Danz Mechanical LLC Attn: Timothy Danz 404 N. Pearl St. Albany, NY 12207 Ph: 518-427-8685 x281
				Rozell East Inc. Attn: Brian Rozell 45 Casey Rd. Queensbury, NY 12804 Ph: 518-793-2634
BID AWARDED TO:		RESOLUTION NO.:		
✓ JULIE A. BUTLER, PURCHASING AGENT		TERM OF BID: Date of Notice to Proceed through Completion.		
GENERAL CONSTRUCTION CONTRACT:				
A. Unit Price: Exterior Window				
B. Unit Price: Slate Roofing Replacement				
C. Unit Price: Chimney Brick Repointing				
D. Unit Price: Fascia Replacement				
PLUMBING CONTRACT:	\$48,100.00	\$48,848.00		
MECHANICAL CONTRACT:	\$120,200.00	\$156,979.00	\$173,600.00	\$235,000.00
ELECTRICAL CONTRACT:				
Alternate #EC-1: Underground Electrical Service				\$71,000.00
Alternate #EC-2: Fire Alarm System				\$6,500.00
				\$8,900.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Stirling Electric, Inc. Attn: Kathleen Stirling 500 South St. Rensselaer, NY 12144 Ph: 518-463-4451	LaCorte Companies Inc. Attn: Eileen LaCorte 35 Maplewood Ave. Albany, NY 12205 Ph: 518-286-6000	Harold R. Clune, Inc. Attn: Brian Clune 30 Prospect St. Ballston Spa, NY 12020 Ph: 518-885-6199	
BID AWARDED TO:	BID PRICE	BID PRICE	BID PRICE	BID PRICE
RESOLUTION NO.:				
TERM OF BID: Date of Notice to Proceed through Completion.				
JULIE A. BUTLER, PURCHASING AGENT				
GENERAL CONSTRUCTION CONTRACT:				
A. Unit Price: Exterior Window				
B. Unit Price: Slate Roofing Replacement				
C. Unit Price: Chimney Brick Repointing				
D. Unit Price: Fascia Replacement				
PLUMBING CONTRACT:				
MECHANICAL CONTRACT:				
ELECTRICAL CONTRACT:	\$112,500.00	\$129,000.00	\$137,000.00	
Alternate #EC-1: Underground Electrical Service	\$8,500.00	\$26,738.00	\$13,000.00	
Alternate #EC-2: Fire Alarm System	\$21,000.00	\$21,700.00	\$18,600.00	

RESOLUTION NO. 149 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of One Hundred Twenty Thousand Dollars (\$120,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code to cover the cost of occupancy tax funds that have been approved since the 2024 Warren County Budget was adopted in November, 2022:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480	Tourism/Occupancy, Occupancy Tax, Tourism-Special Events (Resolution No. 130 of 2024)	\$120,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 150 OF 2024

Resolution introduced by Chairman Geraghty

DESIGNATING MEMBER OF COUNTY JURY BOARD

WHEREAS, it is provided by Section 503 of the Judiciary Law, the County Jury Board shall consist of a Justice of the Supreme Court, a County Judge and a member of the Board of Supervisors designated by the Board, and

WHEREAS, by Resolution No. 12 of 2024, the late Dennis Dickinson, Supervisor for the Town of Lake George, was appointed to serve as a member of the County Jury Board, and

WHEREAS, Supervisor Dickinson has since passed away, leaving his position on the County Jury Board vacant now, therefore, be it

RESOLVED, that Michael Geraci, Town of Horicon Supervisor, be, and hereby is, designated as a member of the County Jury Board of the County of Warren, and be it further

RESOLVED, that this resolution shall take effect immediately.

Adopted by unanimous vote.

RESOLUTION NO. 151 OF 2024

Resolution introduced by Chairman Geraghty

APPOINTING REPRESENTATIVES OF INTERCOUNTY LEGISLATIVE COMMITTEE OF THE ADIRONDACKS

WHEREAS, the Counties of Essex, Hamilton, Herkimer, Lewis, St. Lawrence,

Washington, Saratoga, Clinton, Franklin, Fulton and Warren have established the Intercounty Legislative Committee of the Adirondacks for the purpose, among other things, of initiating and taking positions on pending legislation affecting the Adirondack area, and

WHEREAS, by Resolution No. 16 of 2024, several members were appointed to the Intercounty Legislative Committee of the Adirondacks, one of which was the late Dennis Dickinson, Supervisor of the Town of Lake George, whose position was left vacant upon his passing, now, therefore, be it

RESOLVED, that Vincent Crocitto, the newly appointed Supervisor of the Town of Lake George, be, and hereby is, appointed to serve as a member of the Intercounty Legislative Committee of the Adirondacks to fill the position previously held by Supervisor Dickinson, and be it further

RESOLVED, that other than the aforementioned change, all other appointments to the Intercounty Legislative Committee of the Adirondacks, as outlined in Resolution No. 16 of 2024, shall remain in full force and effect for the year 2024.

Adopted by unanimous vote.

RESOLUTION NO. 152 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AUTHORIZING COUNTY ATTORNEY TO SETTLE CLAIMS IN THE MATTER OF JOHN DAVID SMITH V. WARREN COUNTY, ET AL. AND AUTHORIZING THE CHAIR TO EXECUTE SETTLEMENT DOCUMENTS

WHEREAS, Plaintiff, John David Smith, filed a Supreme Court lawsuit against the County of Warren and the Warren County Department of Social Services on August 17, 2020, Index No. EF2020-266800, in the Rensselaer County Clerk's Office, which was transferred to the Warren County Clerk's Office and assigned Index No. EF2020-68480, and is now pending before the Warren County Supreme Court, which alleges claims authorized by the New York Child Victims Act, and

WHEREAS, the County Attorney requested and the Personnel, Administration & Higher Education Committee approved the request for authority to negotiate and bind the County of Warren to settlement terms in the matter of John David Smith v. Warren County, et al., now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County Attorney to negotiate and bind the County of Warren to settlement terms in the matter of John David Smith v. Warren County, et al., in an amount not to exceed Seven Hundred Fifty Thousand and 00/100 Dollars (\$750,000.00), payable in three equal installments, and be it further

RESOLVED, that the Chair of the Board of Supervisors may execute any future settlement documents on behalf of the County, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 153 OF 2024
Resolution introduced by Supervisors Etu and Thomas

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT
 THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED
 COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO
 ENTERTAIN A RESOLUTION AUTHORIZING THE APPROPRIATION OF FUNDS FROM
 THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE DEPARTMENT OF
 SOCIAL SERVICES BUDGET TO COVER THE COST OF THE STRUCTURED
 SETTLEMENT IN THE MATTER OF JOHN DAVID SMITH V. WARREN COUNTY, ET
 AL.; AND AMENDING 2024 WARREN COUNTY BUDGET**

WHEREAS, by Resolution No. 1 of 2024 the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing the appropriation of funds from the general fund unappropriated surplus to the Department of Social Services budget to cover the cost of the structured settlement in the matter of John David Smith v. Warren County, et al.; and amending 2024 Warren County Budget , now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 154 OF 2024
Resolution introduced by Supervisors Bruno and Etu

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND
 UNAPPROPRIATED SURPLUS TO THE DEPARTMENT OF SOCIAL SERVICES
 BUDGET TO COVER THE COST OF THE STRUCTURED SETTLEMENT IN THE
 MATTER OF JOHN DAVID SMITH V. WARREN COUNTY, ET AL.;
 AND AMENDING 2024 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000.00) from the General Fund Unappropriated Surplus to the following Budget Code for the structured settlement in the matter of John David Smith v. Warren County, et al., Index No. EF2020-68480, in the Warren County Supreme Court:

CODE	DEPARTMENT	AMOUNT
A.6010 419	Social Services, Settlements	\$250,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Adopted by unanimous vote.

CERTIFICATE OF APPOINTMENT

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named individuals as members of the Warren County Youth Board, for the term set opposite his/her name:

<u>NAME/ADDRESS</u>	<u>TERM</u>
Ava Lohrey (Student Representative)	1/1/2024 - 12/31/2024
Zachary Fieldstadt (Student Representative)	1/1/2024 - 12/31/2024

<u>NAME/ADDRESS</u>	<u>TERM</u>
Peter Olesheski (Town of Johnsburg - Director of Recreation)	1/1/2024 - 12/31/2024

Dated: April 19, 2024

Signed KEVIN B. GERAGHTY, CHAIRMAN
Warren County Board of Supervisors

CERTIFICATE OF APPOINTMENT

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT, the following named person as a member of the Board of Trustees of the Supreme Court Library, for the term set opposite his name:

<u>APPOINTED:</u> <u>NAME</u>	<u>TERM</u>
David Strainer	04/19/24 - 12/31/24

Dated: April 19, 2024

Signed KEVIN B. GERAGHTY, CHAIRMAN
Warren County Board of Supervisors

Chairman Geraghty offered privilege of the floor, but there was no one wishing to speak.

Announcements were called for:

Supervisor Bruno requested that Chairman Geraghty consider including the County Facilities Committee in the joint meeting of the Tourism & Occupancy Tax Coordination and Finance & Budget Committee to discuss the Joseph Warren Center for Leadership & History Museum, noting they were the Committee where the bulk of the discussion regarding the Museum had originated.

Supervisor Strainer recognized the North Warren Central Boys Basketball Team on winning the New York State Class D Title, as well as Wyatt Jennings, who broke the New York

State Public High School Athletic Association all time leading scorer record which was previously held by Joseph Girard, *former Glens Falls Black Bear student*. He also recognized the Glens Falls Black Bears Boys Basketball Team, who captured the State Class A title, as well as Kellen Driscoll for his exceptional playing, noting he was the grandson of Edward Bartholomew, *former President Economic Development Corporation of Warren County*. Last, he extended condolences to the McGarr family on the recent loss of Terry McGarr, *former employee of the County Attorney's Office*, and William McGarr, *former Director, Veterans' Services*, both of whom were well known and liked in the community.

Supervisor Driscoll encouraged all to attend the Crime Victims' Ceremony this coming Monday at Lake George Elementary School at 3:30 p.m.

Supervisor Patchett spoke regarding his concerns with STR's (*Short-Term Rentals*) and their impacts on affordable housing in Warren County which he encouraged the County to take action on.

Supervisor Bean advised the Elderwood at North Creek Nursing Home was holding an Open House Community Day tomorrow from 2:00 p.m. until 4:00 p.m. and he encouraged those able to attend to do so.

Supervisor Thomas requested that the Chairman distribute a letter to the County's State representatives encouraging them to take action on behalf of the Elderwood at North Creek Nursing Home to secure funding to ensure the facility could remain in operation; and Chairman Geraghty agreed to do so.

John Taflan, *County Administrator*, encouraged all to attend the Crime Victims' Ceremony this coming Monday at Lake George Elementary School at 3:30 p.m.

A brief discussion ensued regarding the Joseph Warren Center for Leadership & History Museum following which it was determined a Special Board Meeting would be scheduled to discuss the topic rather than a joint meeting of the Tourism & Occupancy Tax Coordination and Finance & Budget Committee. *Note: Subsequent to the meeting it was determined a Board Workshop would be scheduled to discuss the matter further rather than a Special Board Meeting.*

Supervisor Etu announced the Adirondack Voices Group would be performing at the Glens Falls High School on May 5th at 4:00 p.m. and he encouraged al to attend.

Chairman Geraghty recognized the Adirondack Thunder for advancing to the North Division Semifinals.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Wild and seconded by Supervisor Strough, Chairman Geraghty adjourned the Board Meeting at 12:06 p.m.

**BOARD MEETING
TUESDAY, MAY 14, 2024**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:

<https://warrencountyny.gov/mma>

Part 1 - https://www.youtube.com/watch?v=we_ijvCfFH0

Part 2 - <https://www.youtube.com/watch?v=7asv236rwQE>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:02 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Bruno.

Roll called, the following members present:

Supervisors Conover, Maday, Diamond, Gilligan, Turner, Bruno, Driscoll, Patchett, Bean, Geraci, Crocitto, Merlino, Strough, Wild, Strainer, Etu, Thomas and Geraghty; Absent - 2 Supervisors Magowan and Runyon

Motion was made by Supervisor Diamond, seconded by Supervisor Bruno and carried by a unanimous vote of those present (*Supervisors Magowan and Runyon absent*), to approve the minutes of the April 19, 2024 Board Meeting and May 2, 2024 Board Workshop Meeting, subject to correction by the Clerk of the Board.

Presentation of employee of the Quarter Award was made to Frank Leemans, *Senior Building Maintenance Technician, Buildings and Grounds*.

Chairman Geraghty called for privilege of the floor/public comment, but there was no one wishing to speak.

Report by the Committee Chairs (including the Chairman of the Board's Report) were given.

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. County Auditor - April 2024 Real Property Tax Corrections.
2. Commissioner of Jurors - Annual Jury Board Report for 2023

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 142 -177 and Floor Resolution Nos. 1-6 were distributed to the Board and posted to the Warren County website on Friday May 10, 2024, along with three Proclamations, a Certificate of Appointment and the Mortgage Tax Report, which met the deadline specified in the Rules of the Board. The three Proclamations were:

Proclamation No. 19 - Lyme Disease Awareness Month

Proclamation No. 20 - Military Appreciation Month

Proclamation No. 21 - Physical Fitness and Sports Month

Amanda Allen, *Clerk of the Board*, indicated motions were needed to bring the floor resolutions to the floor.

Motion was made by Supervisor Bruno, seconded by Supervisor Merlino and carried by a unanimous vote of those present (*Supervisors Magowan and Runyon absent*), to bring proposed Floor Resolution No. 1 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Authorizing a Home Rule Request by Warren County to Supersede the Residency Requirement of the Public Officers Law for Certain Attorneys Employed by Warren County to Aid Recruitment*", to the floor. Mrs. Allen announced proposed Floor Resolution No. 1 would now be referred to as

proposed Resolution No. 178.

Motion was made by Supervisor Strough, seconded by Supervisor Crocitto and carried by a unanimous vote of those present (*Supervisors Magowan and Runyon absent*), to bring proposed Floor Resolution No. 2 entitled "*Authorizing a Home Rule Request by Warren County to Supersede the Residency Requirement of the Public Officers Law for Certain Attorneys Employed by Warren County to Aid Recruitment*", to the floor. Mrs. Allen stated proposed Floor Resolution No. 2 would now be referred to as proposed Resolution No. 179.

Motion was made by Supervisor Bean, seconded by Supervisor Geraci and carried by a unanimous vote of those present (*Supervisors Magowan and Runyon absent*), to bring proposed Floor Resolution No. 3 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Authorizing the Appropriation of Funds from the General Fund Unappropriated Fund Balance to the Transfers-interfund Transfers Account for the Workforce Development Budget; and Amending 2024 Warren County Budget*", to the floor. Mrs. Allen apprised proposed Floor Resolution No. 3 would now be referred to as proposed Resolution No. 180.

Motion was made by Supervisor Wild, seconded by Supervisor Bean and carried by a unanimous vote of those present (*Supervisors Magowan and Runyon absent*), to bring proposed Floor Resolution No. 4 entitled "*Authorizing the Appropriation of Funds from the General Fund Unappropriated Fund Balance to the Transfers-interfund Transfers Account for the Workforce Development Budget; and Amending 2024 Warren County Budget*", to the floor. Mrs. Allen indicated proposed Floor Resolution No. 4 would now be referred to as proposed Resolution No. 181.

Motion was made by Supervisor Driscoll, seconded by Supervisor Etu and carried by a unanimous vote of those present (*Supervisors Magowan and Runyon absent*), to bring proposed Floor Resolution No. 5 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Amending Warren County Budget for 2024 for the Workforce Development Department*", to the floor. Mrs. Allen announced proposed Floor Resolution No. 5 would now be referred to as proposed Resolution No. 182.

Motion was made by Supervisor Bruno, seconded by Supervisor Etu and carried by a unanimous vote of those present (*Supervisors Magowan and Runyon absent*), to bring proposed Floor Resolution No. 6 entitled "*Amending Warren County Budget for 2024 for the Workforce Development Department*", to the floor. Mrs. Allen announced proposed Floor Resolution No. 6 would now be referred to as proposed Resolution No. 183.

Discussion and public comment on proposed resolutions was called for:

Motion was made by Supervisor Thomas and seconded by Supervisor Merlino to withdraw proposed Resolution Nos. 142-148 of 2024. A brief discussion ensued following which Chairman Geraghty called the question and the motion to withdraw proposed Resolution Nos. 142-148 was carried by a unanimous vote of those present (*Supervisors Magowan and Runyon absent*).

Supervisor Thomas requested a roll call vote on proposed Resolution No. 163, Amending Agreement with Clear Ballot Group, Inc. for the Purchase, License and Maintenance of Voting Machines and Software for the Board of Elections, to Add an Additional Seven Clearcast Scanners and Increase the Not to Exceed Amount.

Supervisor Wild inquired when the appropriate time would be to request an executive session to continue the discussion that occurred during the executive session in the May 2nd Board Workshop Meeting and Chairman Geraghty replied the appropriate time would be following the vote on resolutions.

Supervisor Diamond questioned whether the funding was available within the Department of Public Works Budget to cover the cost of the Fiscal Manager #2 and Fiscal Manager-Temporary positions and Kevin Hajos, *Superintendent of Public Works*, replied affirmatively. Supervisor Diamond questions when the Fiscal Manager - Temporary position would be deleted and Mr. Hajos responded the position would be deleted following the ending of the budgeting process for next year.

Voting on resolutions occurred. Resolution Nos. 155-183 were approved as presented, with the exception of proposed Resolution Nos. 142-148 which were withdrawn.

Warren County Board of Supervisors Proclamation

WHEREAS, Nearly 500,000 people are diagnosed with Lyme Disease each year, and many more suffer without a formal diagnosis because of testing inconsistencies and the fact that symptoms are similar to other diseases, and

WHEREAS, The Northeast, including New York State, has some of the highest incidences of Lyme Disease in North America, as ticks that carry the bacteria that cause the disease spread into areas where they had not previously been present, and

WHEREAS, Symptoms include flu-like conditions such as a fever, aches and pains, rashes, joint pain, headaches and fatigue, and

WHEREAS, Increased numbers of ticks has resulted in growing numbers of infections for Lyme Disease, and other tick-borne illnesses, in Warren County and the Southern Adirondacks, and

WHEREAS, Warren County residents should take precautions to avoid exposure to ticks, by using repellents, wearing light-colored clothing and performing self checks after being in wooded or grassy areas where ticks are prevalent, and

WHEREAS, The Warren County Board of Supervisors thanks Warren County Health Services for its efforts to track Lyme Disease and other tick-borne illnesses in Warren County and to educate residents about how to prevent and recognize these illnesses, and

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of May 2024 to be

LYME DISEASE AWARENESS MONTH

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate with appropriate programs, ceremonies and activities.

DATED: MAY 14, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, The United States Armed Forces is comprised of six branches including the Army, Navy, Air Force, Marines, Coast Guard, and Space Force, agencies that each serve an important role in protecting our nation, and

WHEREAS, Less than 1 percent of Americans currently wear the uniform stepping up to defend the other 99 percent of our nation with honor and courage, and

WHEREAS, During training and the dangers and deployments, our service members remain resilient and resolved in their mission. They, along with their families, caregivers, and survivors, also shoulder unique burdens, serving and making sacrifices for our freedom, democracy, and liberty, and

WHEREAS, May is National Military Appreciation Month, a time to foster awareness and understanding of the challenges faced by the military community, and

WHEREAS, National Military Appreciation Month provides a platform for education and dialogue about the experiences of service members, veterans, and their families, and

WHEREAS, Warren County is home to thousands of veterans who we thank for ably and admirably serving their country well, and

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of May 2024 to be

MILITARY APPRECIATION MONTH

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate with appropriate programs, ceremonies and activities.

DATED: MAY 14, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, Exercise is an important part of staying healthy, and residents of Warren County are fortunate to live in a county with myriad opportunities for both outdoor and indoor recreation, and

WHEREAS, Staying physically fit can be done through many means, with activities such as hiking, bicycling, walking and paddling readily available in all counties of Warren County, and

WHEREAS, Warren County residents are fortunate to have Warren County Department of Parks, Recreation and Railroad to oversee great recreational facilities such as Warren County Bikeway, Swede Mountain Firetower Trail, Up Yonda Farm and more, and

WHEREAS, In addition, Warren County is home to miles of hiking trails on state land, wonderful ski resorts and municipal parks by the dozen, and

WHEREAS, Warren County Department of Planning & Community Development has compiled a through and easy-to-use website, Warren County Rec Mapper, (warrencountyny.gov/recmapper) that provides information on more than 150 recreational areas in Warren County, and

WHEREAS, May has been designated National Physical Fitness and Sports Month since 1983, to promote the benefits of staying active and fit, and

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of May 2024 to be

PHYSICAL FITNESS AND SPORTS MONTH

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate by going for a walk, run, bike ride or any other activity they choose to stay active.

DATED: MAY 14, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors

MORTGAGE TAX REPORT

To the Board of Supervisors of Warren County:

Your committee on Finance would respectfully report from the financial statement relative to mortgage tax receipts made by the County Clerk and County Treasurer of Warren County for the period ending March 31, 2024, and filed in the Office of the Board of Supervisors of Warren County. It appears that the amount received by the County Clerk from mortgage taxes for the period ending March 31, 2024, from current taxes was \$975,804.65 and that after receipt of all interest and payment of all expenses, the County's share to be distributed among the several tax districts amounts to \$975,882.00.

The amounts to be distributed to the several districts are as follows:

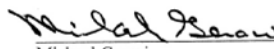
Bolton	\$64,298.27
Chester	38,629.56
Glens Falls	218,464.95
Hague	11,989.95
Horicon	12,360.48
Johnsburg	29,881.29
Lake George	109,754.71
Lake Luzerne	39,949.18
Queensbury	393,577.64
Stony Creek	2,871.73
Thurman	6,411.51
Warrensburg	33,723.17
Village of Lake George	13,969.56


Your committee recommends the adoption of this report and recommends that the Chairman and the Clerk of the Board be authorized and directed to issue the proper warrant to the Treasurer of Warren County for the distribution of said tax.

Dated: May 14, 2024

Respectfully submitted,
FINANCE & BUDGET COMMITTEE



Frank E. Thomas, Chair

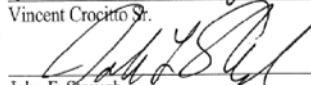

Michael Geraci

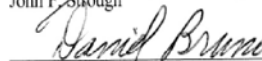

Eugene J. Merlino


John Maday Sr.


Bennet Driscoll Jr.


Vincent Crocetto Sr.


John F. Strough


Daniel Bruno


Nathan Etu

RESOLUTION NO. 142 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE TRANSFERS-CAPITAL PROJECTS BUDGET; AMENDING 2024 WARREN COUNTY BUDGET; AND AUTHORIZING REIMBURSEMENTS FROM THE OCCUPANCY TAX RESERVE TO THE GENERAL FUND UNAPPROPRIATED FUND BALANCE FOR A PORTION OF THE APPROPRIATED AMOUNT

**RESOLUTION TABLED FROM APRIL 19, 2024 BOARD MEETING
RESOLUTION WITHDRAWN MAY 14, 2024**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in an amount not to exceed Eight Hundred Thousand Dollars (\$800,000) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code to cover the cost of funding approved for the Joseph Warren Center for Leadership and History renovations (Capital Project No. H424, Joseph Warren Capital Project):

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$800,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that a total of Six Hundred Thousand Dollars (\$600,000) shall be reimbursed to the General Fund Unappropriated Fund Balance (A.909.00) from the Occupancy Tax Reserve (A.881.00) at a rate of Two Hundred Thousand Dollars (\$200,000) per year over the years 2025, 2026 and 2027.

RESOLUTION NO. 143 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TRANSFERS-CAPITAL PROJECTS BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET

**RESOLUTION TABLED FROM APRIL 19, 2024 BOARD MEETING
RESOLUTION WITHDRAWN MAY 14, 2024**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in an amount not to exceed Two Hundred Thousand Dollars (\$200,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code to cover a portion of the cost of funding approved for the Joseph Warren Center for Leadership and History renovations (Capital Project No. H424, Joseph Warren Capital Project):

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$200,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

RESOLUTION NO. 144 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

**INCREASING CAPITAL PROJECT NO. H424, JOSEPH WARREN CAPITAL PROJECT;
AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY
BUDGET FOR 2024**

**RESOLUTION TABLED FROM APRIL 19, 2024 BOARD MEETING
RESOLUTION WITHDRAWN MAY 14, 2024**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H424, Joseph Warren Capital Project, to fund building costs, as follows:

1. Capital Project No. H424, Joseph Warren Capital Project, is hereby increased in the amount of One Million Dollars (\$1,000,000.00).
2. The estimated total cost of Capital Project No. H424, Joseph Warren Capital Project, is now One Million One Hundred Forty-Two Thousand Eight Hundred Ninety-Seven Dollars and Seventy-Five Cents (\$1,142,897.75).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of One Million Dollars (\$1,000,000.00), to be transferred from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H424, Joseph Warren Capital Project	\$1,000,000.00

RESOLUTION NO. 145 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AWARDING BID AND AUTHORIZING AGREEMENT WITH B&B PREMIER CONTRACTING, LLC FOR JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION (PLUMBING PORTION ONLY) (WC 1-24)

RESOLUTION TABLED FROM APRIL 19, 2024 BOARD MEETING

RESOLUTION WITHDRAWN MAY 14, 2024

WHEREAS, the Purchasing Agent has advertised for sealed bids for Joseph Warren Center for Leadership and History Museum Alteration (WC 1-24), and

WHEREAS, the bids were opened on February 15, 2024 and the Superintendent of Public Works has recommended that Warren County award the plumbing portion only of the bid to B&B Premier Contracting, LLC located at 10 Ferris Street, Hudson Falls, New York 12839, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify B&B Premier Contracting, LLC located at 10 Ferris Street, Hudson Falls, New York 12839 of the acceptance of its bid for the plumbing only portion, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with B&B Premier Contracting, LLC relative to Joseph Warren Center for Leadership and History Museum Alteration (plumbing portion only), pursuant to the terms and provisions of the bid documents and proposal (WC 1-24), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H424, Joseph Warren Capital Project.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	BID PRICE		BID PRICE		BID PRICE		BID PRICE	
BID AWARDED TO:	RESOLUTION NO.:		RESOLUTION NO.:		RESOLUTION NO.:		RESOLUTION NO.:	
✓ JULIE A. BUTLER, PURCHASING AGENT	TERM OF BID: Date of Notice to Proceed through Completion.		TERM OF BID: Date of Notice to Proceed through Completion.		TERM OF BID: Date of Notice to Proceed through Completion.		TERM OF BID: Date of Notice to Proceed through Completion.	
GENERAL CONSTRUCTION CONTRACT:	\$754,300.00		\$898,400.00		\$1,175,000.00			
A. Unit Price: Exterior Window	\$1,490.00		\$3,000.00		\$3,550.00			
B. Unit Price: Slate Roofing Replacement	\$750.00		\$2,000.00		\$1,000.00			
C. Unit Price: Chimney Brick Repointing	\$416.00		\$1,000.00		\$500.00			
D. Unit Price: Fascia Replacement	\$90.00		\$400.00		\$18.00			
PLUMBING CONTRACT:							\$36,000.00	
							\$47,000.00	
MECHANICAL CONTRACT:							\$123,235.00	
ELECTRICAL CONTRACT:							\$67,000.00	
Alternate #EC-1: Underground Electrical Service							\$15,000.00	
Alternate #EC-2: Fire Alarm System							\$9,000.00	

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 13, 2024 TIME: 3:00 P.M.	Rozell Industries Inc. Attn: Brian Rozell 129 Park Rd. Queensbury, NY 12804 Ph: 518-795-2634	Eckert Mechanical, LLC Attn: Russell Lincoln 1062 Central Ave. Albany, NY 12205 Ph: 518-459-4116	Stanta Capital Combustion Attn: Larry Farrelly 203 Old London Rd. Latham, NY 12110 Ph: 518-785-4339	Family Dutz Mechanical LLC Attn: Timothy Dutz 404 N. Pearl St. Albany, NY 12207 Ph: 518-427-6685 x281	Rozell East Inc. Attn: Brian Rozell 45 Casey Rd. Queensbury, NY 12804 Ph: 518-795-2634
BID AWARDED TO:	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
RESOLUTION NO.:					
TERM OF BID: Date of Notice to Proceed through Completion.					
JULIE A. BUTLER, PURCHASING AGENT					
GENERAL CONSTRUCTION CONTRACT:					
A. Unit Price: Exterior Window					
B. Unit Price: Slate Roofing Replacement					
C. Unit Price: Chimney Brick Repointing					
D. Unit Price: Fusela Replacement					
PLUMBING CONTRACT:	\$48,100.00	\$48,848.00			
MECHANICAL CONTRACT:	\$120,200.00	\$156,979.00	\$173,600.00	\$255,000.00	
ELECTRICAL CONTRACT:					
Alternate #EC-1: Underground Electrical Service					\$71,000.00
Alternate #EC-2: Fire Alarm System					\$6,500.00
					\$8,900.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Stirling Electric, Inc. Attn: Kathleen Stirling 500 South St. Rensselaer, NY 12144 Ph: 518-463-4451	LaCorte Companies Inc. Attn: Eileen LaCorte 35 Maplewood Ave. Albany, NY 12205 Ph: 518-286-6000	Harold R. Chane, Inc. Attn: Brian Chane 30 Prospect St. Ballston Spa, NY 12020 Ph: 518-485-6199	
	BID PRICE	BID PRICE	BID PRICE	BID PRICE
BID AWARDED TO:	RESOLUTION NO.:			
✓ JULIE A. BUTLER, PURCHASING AGENT	TERM OF BID: Date of Notice to Proceed through Completion.			
GENERAL CONSTRUCTION CONTRACT:				
A. Unit Price: Exterior Window				
B. Unit Price: Slate Roofing Replacement				
C. Unit Price: Chimney Brick Repointing				
D. Unit Price: Fascia Replacement				
PLUMBING CONTRACT:				
MECHANICAL CONTRACT:				
ELECTRICAL CONTRACT:	\$112,500.00	\$129,000.00	\$137,000.00	
Alternate #EC-1: Underground Electrical Service	\$8,500.00	\$26,738.00	\$13,000.00	
Alternate #EC-2: Fire Alarm System	\$21,000.00	\$21,700.00	\$18,600.00	

RESOLUTION NO. 146 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

**AWARDING BID AND AUTHORIZING AGREEMENT WITH ROZELL EAST, INC.
FOR JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM
ALTERATION (ELECTRICAL PORTION ONLY) (WC 1-24)**

***RESOLUTION TABLED FROM APRIL 19, 2024 BOARD MEETING
RESOLUTION WITHDRAWN MAY 14, 2024***

WHEREAS, the Purchasing Agent has advertised for sealed bids for Joseph Warren Center for Leadership and History Museum Alteration (WC 1-24), and

WHEREAS, the bids were opened on February 15, 2024 and the Superintendent of Public Works has recommended that Warren County award the electrical portion only of the bid to Rozell East, Inc. located at 45 Casey Road, Queensbury, New York 12804, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Rozell East, Inc. located at 45 Casey Road, Queensbury, New York 12804 of the acceptance of its bid for the electrical only portion, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Rozell East, Inc. relative to Joseph Warren Center for Leadership and History Museum Alteration (electrical portion only), pursuant to the terms and provisions of the bid documents and proposal (WC 1-24), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H424, Joseph Warren Capital Project.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	Rozell Industries Inc. Attn: Brian Rozell 129 Park Rd. Queensbury, NY 12804 Ph: 518-795-2634	Eckert Mechanical, LLC Attn: Russell Lincoln 1062 Central Ave. Albany, NY 12205 Ph: 518-459-4116	Stantz Capital Construction Attn: Larry Fareilly 203 Old London Rd. Latham, NY 12110 Ph: 518-785-8539	Family Dutz Mechanical LLC Attn: Timothy Dutz 404 N. Pearl St. Albany, NY 12207 Ph: 518-427-8685 x281	Rozell East Inc. Attn: Brian Rozell 45 Casey Rd. Queensbury, NY 12804 Ph: 518-795-2634
	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
BID AWARDED TO:	RESOLUTION NO.:				
✓ JULIE A. BUTLER, PURCHASING AGENT	TERM OF BID: Date of Notice to Proceed through Completion.				
GENERAL CONSTRUCTION CONTRACT:					
A. Unit Price: Exterior Window					
B. Unit Price: Slate Roofing Replacement					
C. Unit Price: Chimney Brick Repointing					
D. Unit Price: Fascia Replacement					
PLUMBING CONTRACT:	\$48,100.00	\$48,848.00			
MECHANICAL CONTRACT:	\$120,200.00	\$156,979.00	\$173,600.00	\$235,000.00	
ELECTRICAL CONTRACT:					
Alternate #EC-1: Underground Electrical Service					\$71,000.00
Alternate #EC-2: Fire Alarm System					\$6,500.00
					\$8,900.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER Silding Electric, Inc. Attn: Kathleen Silding 500 South St. Rensselaer, NY 12144 Ph: 518-463-4451	NAME & ADDRESS OF BIDDER LaCorte Companies Inc. Attn: Eileen LaCorte 35 Maplewood Ave. Albany, NY 12205 Ph: 518-286-6000	NAME & ADDRESS OF BIDDER Harold R. Clune, Inc. Attn: Brian Clune 30 Prospect St. Ballston Spa, NY 12020 Ph: 518-885-6199	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
BID AWARDED TO:		RESOLUTION NO.:		BID PRICE	
✓ JULIE A. BUTLER, PURCHASING AGENT		TERM OF BID: Date of Notice to Proceed through Completion.		BID PRICE	
GENERAL CONSTRUCTION CONTRACT:					
A. Unit Price: Exterior Window					
B. Unit Price: Slate Roofing Replacement					
C. Unit Price: Chimney Brick Repointing					
D. Unit Price: Fascia Replacement					
PLUMBING CONTRACT:					
MECHANICAL CONTRACT:					
ELECTRICAL CONTRACT:	\$112,500.00	\$129,000.00	\$137,000.00		
Alternate #EC-1: Underground Electrical Service	\$8,500.00	\$26,738.00	\$13,000.00		
Alternate #EC-2: Fire Alarm System	\$21,000.00	\$21,700.00	\$18,600.00		

RESOLUTION NO. 147 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

**AWARDING BID AND AUTHORIZING AGREEMENT WITH BONACQUISTI BROTHERS
CONSTRUCTION FOR JOSEPH WARREN CENTER FOR LEADERSHIP AND
HISTORY MUSEUM ALTERATION (GENERAL CONSTRUCTION PORTION ONLY)
(WC 1-24)**

***RESOLUTION TABLED FROM APRIL 19, 2024 BOARD MEETING
RESOLUTION WITHDRAWN MAY 14, 2024***

WHEREAS, the Purchasing Agent has advertised for sealed bids for Joseph Warren Center for Leadership and History Museum Alteration (WC 1-24), and

WHEREAS, the bids were opened on February 15, 2024 and the Superintendent of Public Works has recommended that Warren County award the general construction portion only of the bid to Bonacquisti Brothers Construction located at 20 Center Street, Albany, New York 12204, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Bonacquisti Brothers Construction located at 20 Center Street, Albany, New York 12204 of the acceptance of its bid for the general construction only portion, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Bonacquisti Brothers Construction relative to Joseph Warren Center for Leadership and History Museum Alteration (general construction portion only), pursuant to the terms and provisions of the bid documents and proposal (WC 1-24), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H424, Joseph Warren Capital Project.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
BID AWARDED TO: ✓ JULIE A. BUTLER, PURCHASING AGENT					
GENERAL CONSTRUCTION CONTRACT:					
PLUMBING CONTRACT:					
MECHANICAL CONTRACT:					
ELECTRICAL CONTRACT: Alternate #EC-1: Underground Electrical Service Alternate #EC-2: Fire Alarm System					

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	BID PRICE	BID PRICE	BID PRICE	BID PRICE
	Rozell Industries Inc. Attn: Brian Rozell 129 Park Rd. Queensbury, NY 12804 Ph: 518-795-2634	Eckert Mechanical, LLC Attn: Russell Lincoln 1062 Central Ave. Albany, NY 12205 Ph: 518-459-4116	Shantz Capital Construction Attn: Larry Parrally 203 Old Loudon Rd. Latham, NY 12110 Ph: 518-785-8539	Family Danz Mechanical LLC Attn: Timothy Danz 404 N. Pearl St. Albany, NY 12207 Ph: 518-427-8685 x281
				Rozell East Inc. Attn: Brian Rozell 45 Casey Rd. Queensbury, NY 12804 Ph: 518-795-2634
BID AWARDED TO:		RESOLUTION NO.:		BID PRICE
✓ JULIE A. BUTLER, PURCHASING AGENT		TERM OF BID: Date of Notice to Proceed through Completion.		
GENERAL CONSTRUCTION CONTRACT:				
A. Unit Price: Exterior Window				
B. Unit Price: Slate Roofing Replacement				
C. Unit Price: Chimney Brick Repointing				
D. Unit Price: Fascia Replacement				
PLUMBING CONTRACT:	\$48,100.00	\$48,848.00		
MECHANICAL CONTRACT:	\$120,200.00	\$156,979.00	\$173,600.00	\$235,000.00
ELECTRICAL CONTRACT:				
Alternate #EC-1: Underground Electrical Service				\$71,000.00
Alternate #EC-2: Fire Alarm System				\$6,500.00
				\$8,900.00

WARREN COUNTY BID TABULATION SHEET					
BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
	Silbling Electric, Inc. Attn: Kathleen Silbling 500 South St. Rensselaer, NY 12144 Ph: 518-463-4451	LaCorte Companies Inc. Attn: Eileen LaCorte 35 Maplewood Ave. Albany, NY 12205 Ph: 518-286-6000	Harold R. Clune, Inc. Attn: Brian Clune 30 Prospect St. Ballston Spa, NY 12020 Ph: 518-885-6199		
BID AWARDED TO:					
RESOLUTION NO.:					
TERM OF BID: Date of Notice to Proceed through Completion.					
JULIE A. BUTLER, PURCHASING AGENT					
GENERAL CONSTRUCTION					
CONTRACT:					
A. Unit Price: Exterior Window					
B. Unit Price: Slate Roofing Replacement					
C. Unit Price: Chimney Brick Repointing					
D. Unit Price: Fascia Replacement					
PLUMBING CONTRACT:					
MECHANICAL CONTRACT:					
ELECTRICAL CONTRACT:					
Alternate #EC-1: Underground Electrical Service					
Alternate #EC-2: Fire Alarm System					
	\$112,500.00	\$129,000.00	\$137,000.00		
	\$8,500.00	\$26,738.00	\$13,000.00		
	\$21,000.00	\$21,700.00	\$18,600.00		

RESOLUTION NO. 148 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

**AWARDING BID AND AUTHORIZING AGREEMENT WITH ROZELL INDUSTRIES, INC.
FOR JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM
ALTERATION (MECHANICAL PORTION ONLY) (WC 1-24)**

***RESOLUTION TABLED FROM APRIL 19, 2024 BOARD MEETING
RESOLUTION WITHDRAWN MAY 14, 2024***

WHEREAS, the Purchasing Agent has advertised for sealed bids for Joseph Warren Center for Leadership and History Museum Alteration (WC 1-24), and

WHEREAS, the bids were opened on February 15, 2024 and the Superintendent of Public Works has recommended that Warren County award the mechanical portion only of the bid to Rozell Industries, Inc. located at 129 Park Road, Queensbury, New York 12804, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Rozell Industries, Inc. located at 129 Park Road, Queensbury, New York 12804 of the acceptance of its bid for the mechanical only portion, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Rozell Industries, Inc. relative to Joseph Warren Center for Leadership and History Museum Alteration (mechanical portion only), pursuant to the terms and provisions of the bid documents and proposal (WC 1-24), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H424, Joseph Warren Capital Project.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.		NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
		Bonacquisti Brothers Construction Attn: John Bonacquisti 20 Center St. Albany, NY 12204 Ph: 518-956-1358	Gallo Construction Corp. Attn: Michael Gallo 50 Lincoln Ave. Watervliet, NY 12189 Ph: 518-273-0234	Baker Contracting Attn: Scott Baker 1742 W. Glenville Rd. Amsterdam, NY 12010 Ph: 518-858-5790	B&B Premier Contracting, LLC Attn: Robert Brady 10 Ferris St. Hudson Falls, NY 12839 Ph: 518-538-9524	Mazone Plumbing & Heating Attn: Joseph Mazone 93 Elmere Ave. Delmar, NY 12054 Ph: 518-439-2238
		BID PRICE		BID PRICE		BID PRICE
BID AWARDED TO:		RESOLUTION NO.:				
JULIE A. BUTLER, PURCHASING AGENT		TERM OF BID: Date of Notice to Proceed through Completion.				
GENERAL CONSTRUCTION CONTRACT:		\$754,300.00	\$898,400.00	\$1,175,000.00		
A. Unit Price: Exterior Window		\$1,490.00	\$3,000.00	\$3,550.00		
B. Unit Price: Slate Roofing Replacement		\$750.00	\$2,000.00	\$1,000.00		
C. Unit Price: Chimney Brick Repointing		\$416.00	\$1,000.00	\$500.00		
D. Unit Price: Facia Replacement		\$90.00	\$400.00	\$18.00		
PLUMBING CONTRACT:					\$36,000.00	\$47,000.00
MECHANICAL CONTRACT:						\$123,233.00
ELECTRICAL CONTRACT:						
Alternate #EC-1: Underground Electrical Service					\$67,000.00	\$15,000.00
Alternate #EC-2: Fire Alarm System						\$9,000.00

Attn: Joseph Mazzone
63 Elmwood St.
Delmar, NY 12054
Ph: 518-439-2238

Attn: Robert Brady
10 Fenwick St.
Hudson Falls, NY 12839
Ph: 518-538-9524

Attn: Scott Baker
1742 W. Glenville Rd.
Amsterdam, NY 12010
Ph: 518-858-5790

Attn: Michael Gallo
50 Lincoln Ave.
Watervliet, NY 12189
Ph: 518-273-0234

Attn: John Bonsacqui
20 Center St.
Albany, NY 12204
Ph: 518-956-1358

Attn: Joseph Mazzone
63 Elmwood St.
Delmar, NY 12054
Ph: 518-439-2238

Attn: Robert Brady
10 Fenwick St.
Hudson Falls, NY 12839
Ph: 518-538-9524

Attn: Scott Baker
1742 W. Glenville Rd.
Amsterdam, NY 12010
Ph: 518-858-5790

Attn: Michael Gallo
50 Lincoln Ave.
Watervliet, NY 12189
Ph: 518-273-0234

Attn: John Bonsacqui
20 Center St.
Albany, NY 12204
Ph: 518-956-1358

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Rozell Industries Inc. Attn: Brian Rozell 129 Park Rd. Queensbury, NY 12804 Ph: 518-795-2634	Eckert Mechanical, LLC Attn: Russell Lincoln 1062 Central Ave. Albany, NY 12205 Ph: 518-459-4116	Stants Capital Combustion Attn: Larry Farrelly 203 Old Loudon Rd. Latham, NY 12110 Ph: 518-783-8539	Family Dutz Mechanical LLC Attn: Timothy Dutz 404 N. Pearl St. Albany, NY 12207 Ph: 518-427-8685 x281	Rozell East Inc. Attn: Brian Rozell 45 Casey Rd. Queensbury, NY 12804 Ph: 518-795-2634
BID AWARDED TO:	RESOLUTION NO.:		BID PRICE	BID PRICE	BID PRICE
JULIE A. BUTLER, PURCHASING AGENT	TERM OF BID: Date of Notice to Proceed through Completion.				
GENERAL CONSTRUCTION CONTRACT:					
A. Unit Price: Exterior Window					
B. Unit Price: Slate Roofing Replacement					
C. Unit Price: Chimney Brick Repointing					
D. Unit Price: Fascia Replacement					
PLUMBING CONTRACT:	\$48,100.00	\$48,848.00			
MECHANICAL CONTRACT:	\$120,200.00	\$156,979.00	\$173,600.00	\$235,000.00	
ELECTRICAL CONTRACT:					
Alternate #EC-1: Underground Electrical Service					\$71,000.00
Alternate #EC-2: Fire Alarm System					\$6,500.00
					\$8,900.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-24 ITEM(S): JOSEPH WARREN CENTER FOR LEADERSHIP AND HISTORY MUSEUM ALTERATION DATE: FEBRUARY 23, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	BID PRICE	BID PRICE	BID PRICE	BID PRICE
	Stirling Electric, Inc. Attn: Kathleen Stirling 500 South St. Rensselaer, NY 12144 Ph: 518-463-4451	LaCorte Companies Inc. Attn: Eileen LaCorte 35 Mainwood Ave. Albany, NY 12205 Ph: 518-286-6000	Harold R. Chang, Inc. Attn: Brian Chang 30 Prospect St. Ballston Spa, NY 12020 Ph: 518-885-6199	
BID AWARDED TO:		RESOLUTION NO.:		
✓ JULIE A. BUTLER, PURCHASING AGENT		TERM OF BID: Date of Notice to Proceed through Completion.		
GENERAL CONSTRUCTION CONTRACT:				
A. Unit Price: Exterior Window				
B. Unit Price: Slate Roofing Replacement				
C. Unit Price: Chimney Brick Repointing				
D. Unit Price: Fascia Replacement				
PLUMBING CONTRACT:				
MECHANICAL CONTRACT:				
ELECTRICAL CONTRACT:	\$112,500.00	\$129,000.00	\$137,000.00	
Alternate #EC-1: Underground Electrical Service	\$8,500.00	\$26,738.00	\$13,000.00	
Alternate #EC-2: Fire Alarm System	\$21,000.00	\$21,700.00	\$18,600.00	

RESOLUTION NO. 155 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

FROM CODE	TO CODE	AMOUNT
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DEPARTMENT: COUNTY CLERK/DMV

A.1410 110	County Clerk, Salaries - Regular	A.1410 130	County Clerk, Salaries- Part Time	\$12,000.00
A.1410 110		A.1410 444	Travel/Education/Conference	6,000.00

DEPARTMENT: HEALTH SERVICES

A.4018.0030 435	Preventive Program, Disease Control, Medical Fees	A.4018.0030 865	Preventive Program, Disease Control, Dental Insurance	137.00
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DEPARTMENT: PLANNING AND COMMUNITY DEVELOPMENT

A.8021 110	Planning (and Comm Dev), Salaries-Regular	A.8021 210	Planning (and Comm Dev), Furniture/Furnishings	2,813.00
A.8021 110		A.8021 444	Travel/Education/Conference	5,248.00

DEPARTMENT: PUBLIC WORKS - DPW

D.5112.8356 280	County Road, County Roads, 2023 CR#66 Country Club Road, Projects	D.5112 8357 280	County Road, County Roads, 2024 CR#10 Schroom River Road, Projects	729,186.35
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May 14, 2024

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FROM CODE		TO CODE		AMOUNT
<u>DEPARTMENT: PUBLIC WORKS - DPW -continued</u>				
D.5112.8356 280		D.5112 8358 280	2024 CR#26 Palisades Road, Projects	\$233,524.50
D.5112.8356 280		D.5112 8359 280	2024 CR#29 Peaceful Valley Road, Projects	307,017.60
D.5112.8356 280	County Road, County Roads, 2023 CR#66 Country Club Road, Projects	D.5112 8360 280	2024 CR#57 South Johnsburg Road, Projects	1,587,751.55
D.5112.8356 280		D.5112 8361 280	2024 CR#17 Blind Rock Road, Projects	299,287.43
D.5112.8356 280		D.5112 8362 280	2024 CR#17 Haviland Road, Projects	315,290.20
D.5112.8356 280		D.5112 8363 280	2024 CR#40 Golf Course Road, Projects	298,897.54
<u>DEPARTMENT: PUBLIC WORKS - PARKS, RECREATION AND RAILROAD</u>				
A.7110 110	Parks & Recreation, Salaries- Regular	A.7110 120	Parks & Recreation, Salaries- Overtime	3,000.00
<u>DEPARTMENT: SPECIAL ITEMS</u>				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1011 426	County Administrator, Subscriptions	10,806.00
		A.1165 110	District Attorney, Salaries-Regular	15,685.00

FROM CODE		TO CODE		AMOUNT
<u>DEPARTMENT: SPECIAL ITEMS- continued</u>				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1165 810	Retirement	\$2,322.00
		A.1165 830	Social Security	973.00
		A.1165 831	District Attorney, Medicare Contribution	228.00
		A.1490 130	Public Works Admin-DPW, Salaries-Part Time	14,000.00
		A1490 830	Social Security	868.00
		A.1490 831	Medicare Contribution	203.00

RESOLVED, that the following budget amendments are approved and authorized:

Roll Call Vote:

Ayes: 896

Noes: 0

Absent: 106 Supervisors Magowan and Runyon

Adopted.

RESOLUTION NO. 156 OF 2024
Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday,
Driscoll, Dickinson, Strough, Bruno and Etu

AMENDING WARREN COUNTY BUDGET FOR 2024 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: COUNTY ADMINISTRATOR		
<u>ESTIMATED REVENUE</u>		
A.4018.0040 3408	Preventive Program, Health Education, Health Education-Pub Hlth	\$9,368.00
A.6010 3610	Social Services, Social Services Admin	19,087.00
A.6030 3630	Countryside Adult Home, Adult Care Priv. Inst.	30,112.00
<u>APPROPRIATIONS</u>		
A.4018.0040 230	Preventive Program, Health Education, Automotive Equipment	9,368.00
A.6010 230	Social Services, Automotive Equipment	19,087.00
A.6030 230	Countryside Adult Home, Automotive Equipment	30,112.00
DEPARTMENT: PUBLIC WORKS		
<u>ESTIMATED REVENUE</u>		
DM.5130 2680	Road Machinery, Machinery, Insurance Recoveries	1,288.29
<u>APPROPRIATIONS</u>		
DM.5130 441	Road Machinery, Machinery, Auto-Supplies & Repair	1,288.29

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2024 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2024 is hereby amended accordingly.

Roll Call Vote:
Ayes: 896
Noes: 0
Absent: 106 Supervisors Magowan and Runyon
Adopted.

RESOLUTION NO. 157 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

**APPOINTING MEMBERS OF WARREN COUNTY EMS
ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES**

WHEREAS, the terms of the current members of the Warren County EMS Advisory Board expired on December 31, 2023 and Ann Marie Mason, Director of the Warren County Office of Emergency Services, has made recommendations for the appointment of members for the term requested, now, therefore, be it

RESOLVED, that pursuant to the recommendations of Ann Marie Mason, Director of the Warren County Office of Emergency Services, the following persons be, and hereby are, appointed as members of the Warren County EMS Advisory Board for the term requested:

<u>NAME</u>	<u>AGENCY</u>	<u>TERM</u>
Tony Lipari	Bolton EMS	1/1/2024 - 12/31/2024
Travis Howe	Lake George EMS	1/1/2024 - 12/31/2024
Aaron Whorf	West Glens Falls EMS	1/1/2024 - 12/31/2024
Peter LaGrasse	Stony Creek EMS	1/1/2024 - 12/31/2024
Shane Irwin	Queensbury EMS	1/1/2024 - 12/31/2024
Donna Trudeau	Hague EMS	1/1/2024 - 12/31/2024
Eric Catalfamo	Luzerne EMS	1/1/2024 - 12/31/2025
Kevin Fusco	Johnsburg EMS	1/1/2024 - 12/31/2025
Corey Ouellette	Warrensburg EMS	1/1/2024 - 12/31/2025
Matt Fogarty	Glens Falls Fire Department	1/1/2024 - 12/31/2025
Jake Saur-Jones	North Warren EMS	1/1/2024 - 12/31/2025
Ann Marie Mason	Director of OES, Warren County	1/1/2024 - 12-31/2025
Patrick Mellon	EMS Coordinator, Warren County	1/1/2024 - 12/31/2025
Jack Tims	Deputy EMS Coordinator, Warren County	1/1/2024 - 12/31/2025
Scott Stone	Deputy EMS Coordinator, Warren County	1/1/2024 - 12/31/2025
Mark DeSimone	Deputy EMS Coordinator, Warren County	1/1/2024 - 12/31/2025
Ralph Bartlett	Fire Coordinator, Warren County	1/1/2024 - 12/31/2025
Dr. Tom Williams	ER Doctor/Medical Director, GFH	1/1/2024 - 12/31/2025
Laura Stebbins	Director of Emergency Preparedness, GFH	1/1/2024 - 12/31/2025
Ginelle Jones	Director of Public Health, Warren County	1/1/2024 - 12/31/2025
Derrick Helms	Communications Supervisors, WCSO	1/1/2024 - 12/31/2025

Adopted by unanimous vote.

RESOLUTION NO. 158 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AMENDING RESOLUTION NO. 84 OF 2024, WHICH AUTHORIZED AN AGREEMENT WITH KMG MONITORING SERVICES FOR ELECTRONIC MONITORING SERVICES FOR THE WARREN COUNTY PROBATION DEPARTMENT, TO REMOVE AND REPLACE CERTAIN LANGUAGE

WHEREAS, pursuant to Resolution No. 84 of 2024, the Warren County Board of Supervisors authorized an agreement with KMG Monitoring Services, 9 Cranberry Lane, Queensbury, New York 12804, for electronic monitoring services for the Warren County Probation Department (WC 14-24), for a term commencing April 1, 2024 and terminating March 31, 2025, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, at a cost of One Thousand Four Hundred Forty-Five Dollars (\$1,445) per month for 40 days of coverage per month, with any coverage days greater than the accumulated unused days from prior billing periods to be billed at a rate of Thirty-Six Dollars (\$36) per day, per youth and court attendance billed at Fifty Dollars (\$50) per hour, for a total amount not to exceed Seventy Thousand Dollars (\$70,000) per year, and

WHEREAS, the Criminal Justice, Public Safety & Emergency Services Committee has approved a request to remove the language regarding accumulated unused days from prior billing periods and replace it with any coverage days greater than 40 days per month, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with KMG Monitoring Services, to remove the language regarding accumulated unused days from prior billing periods and replace it with any coverage days greater than 40 days per month, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 84 of 2024 will remain the same.
Adopted by unanimous vote.

RESOLUTION NO. 159 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

AMENDING RESOLUTION NO. 193 OF 2023, WHICH AUTHORIZED AN AGREEMENT WITH CD3 GENERAL BENEFIT CORPORATION TO PROVIDE SOFTWARE FOR CLOUD BASED CD3 PLATFORM AND TELECOM DATA AND SERVICE FOR MOBILE DECONTAMINATION UNITS ASSOCIATED WITH THE SCHROON LAKE AQUATIC INVASIVE SPECIES INITIATIVE FOR THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT, TO INCREASE THE NOT TO EXCEED AMOUNT AND EXTEND THE TERMINATION DATE

WHEREAS, pursuant to Resolution No. 193 of 2023, the Warren County Board of Supervisors authorized an agreement with CD3 General Benefit Corporation, 1865 Ashland Avenue, Saint Paul, Minnesota 55104, for a one-time set up software fee of One Thousand Five Hundred Dollars (\$1,500) for the cloud based CD3 platform and an annual fee of One Thousand One Hundred Dollars (\$1,100) for telecom data and services fees for mobile decontamination units associated with the Schroon Lake Aquatic Invasive Species Initiative, for a total amount not to exceed Two Thousand Six Hundred Dollars (\$2,600), for a term commencing May 2023 and terminating May 2024, and

WHEREAS, the Economic Growth & Development Committee has approved a request to increase the not to exceed amount from Two Thousand Six Hundred Dollars

(\$2,600) to Three Thousand Two Hundred Dollars (\$3,200) and extend the termination date to December 31, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with CD3 General Benefit Corporation for telecom data and services fees for mobile decontamination units associated with the Schroon Lake Aquatic Invasive Species Initiative, in an amount not to exceed Three Thousand Two Hundred Dollars (\$3,200), and extending the termination date to December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 193 of 2023 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 160 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

RESOLUTION OPPOSING SENATE BILL NO. S4545 AND ASSEMBLY BILL NO. A3069 DISBANDING THE WARREN-WASHINGTON COUNTIES IDA (INDUSTRIAL DEVELOPMENT AGENCY) AND CONSOLIDATE IT INTO A CAPITAL REGION INDUSTRIAL DEVELOPMENT AGENCY INTENDED TO COVER AND EIGHT-COUNTY ECONOMIC DEVELOPMENT REGION

WHEREAS, Senate Bill No. S4545 and Assembly Bill No. A3069 seek to amend Section 856 of the General Municipal Law to consolidate existing industrial development agencies (hereafter, "IDAs") into regional industrial development agencies and which further seek to repeal Sections 861 and 882 of the General Municipal Law revoking county oversight of the IDA budget process and terminating rights of counties, and

WHEREAS, if enacted, the law would consolidate the Warren-Washington Industrial Development Agency (hereafter, the "WWIDA") into a statutorily created "Capital Region" Industrial Development Agency which would also include Albany, Columbia, Rensselaer, Saratoga, Schenectady and Washington counties, and

WHEREAS, the justification set forth in the sponsoring memoranda provide no logistical justification or factual support for this proposed legislation, but instead reference existing IDAs' "race-to-the-bottom mentality," and concerns regarding IDA applications "shopping around" amongst the IDAs with overlapping jurisdictions to obtain the "best deal," and

WHEREAS, the proposed bills seek to repeal Section 861 of the General Municipal Law, eliminating Warren County Board of Supervisors oversight and Warren County public inspection of the proposed IDA budget, and

WHEREAS, if enacted, local and Warren County oversight of the IDA would be replaced with a fifteen (15) member board to be proportionally appointed based on population, to which Warren and Washington counties are among the least populated in the proposed Capital Region IDA, and

WHEREAS, Warren and Washington counties would be under-represented on the proposed Capital Region IDA board which would prevent Warren County leadership from deciding issues and economic development priorities unique to the Warren and Washington County region, and

WHEREAS, the Warren County Board of Supervisors is unaware of any statistical or factual evidence to support the sponsors' concerns set forth in the sponsoring memoranda, including the "race-to-the-bottom mentality," or instance of "shopping around" within the jurisdictional boundaries of the WWIDA, and

WHEREAS, the Warren County Board of Supervisors opposes the concept of regional IDAs and desires to keep important economic development priorities to its residents to local decision making, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby opposes Senate Bill No. S4545 and Assembly Bill No. A3069, and be it further

RESOLVED, that the Clerk of the Board of Supervisors shall forward copies of this resolution to Governor Kathy Hochul, Senate Majority Leader Andrea Stewart-Cousins, Assembly Speaker Carl Heastie, Senator Dan Stec, Assemblyman Matthew Simpson and the New York State Association of Counties.

Adopted by unanimous vote.

RESOLUTION NO. 161 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

AUTHORIZING AGREEMENT WITH WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR SUMMER YOUTH EMPLOYMENT PROGRAM THROUGH OPERATION FOOD CHAIN

RESOLVED, that Warren County enter into an agreement with the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES), 10 LaCrosse Street, Suite #6, Hudson Falls, New York 12839, in an amount not to exceed Eighteen Thousand Five Hundred Fifty-Eight Dollars (\$18,558), to provide employment and training for the Summer Youth Employment Program through Operation Food Chain, for a term commencing June 20, 2024 and terminating September 30, 2024, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that funds for this agreement shall be expended from Budget Code 40.6326 470, Workforce Invest. Act, Summer TANF, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 162 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

AUTHORIZING ARPA FUNDS DISBURSEMENT TO WAIT HOUSE; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act, and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County

identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries, and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(C), assistance to non-profits including programs, services, or capital expenditures, including grants to mitigate financial hardship such as declines in revenue or increased costs, or technical assistance, and

WHEREAS, Resolution No. 180 of 2023 authorized ARPA funds to the Warren County Community Services Board for recommended distribution of grant money to recipients for assistance to the County's homeless population with mental health challenges, and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed One Hundred Eleven Thousand Two Hundred Eighty-Six Dollars (\$111,286), from January 1, 2024 and ending December 31, 2026, to WAIT House, a nonprofit organization, for use of grant money for assistance to the County's homeless population with mental health challenges, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed One Hundred Eleven Thousand Two Hundred Eighty-Six Dollars (\$111,286), from January 1, 2024 through December 31, 2026, to WAIT House for use of grant money for assistance to the County's homeless population with mental health challenges as an eligible use, and be it further

RESOLVED, that as a condition of the ARPA funding, WAIT House shall comply with all reporting requirements set forth in the ARPA Funding Agreement for Nonprofit Organizations (hereafter, "ARPA Agreement"), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date of the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2024 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: COMMUNITY SERVICES BOARD		
<u>ESTIMATED REVENUE</u>		
A.4310.4999 4090	Mental Health Admin., American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$111,286
<u>APPROPRIATIONS</u>		
A.4310.4999 470	Mental Health Admin., American Rescue Plan Act (ARPA), Contract	\$111,286

Roll Call Vote:

Ayes: 896

Noes: 0

Absent: 106 Supervisors Magowan and Runyon

Adopted.

RESOLUTION NO. 163 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

AMENDING AGREEMENT WITH CLEAR BALLOT GROUP, INC. FOR THE PURCHASE, LICENSE AND MAINTENANCE OF VOTING MACHINES AND SOFTWARE FOR THE BOARD OF ELECTIONS, TO ADD AN ADDITIONAL SEVEN CLEARCAST SCANNERS AND INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, Resolution No. 454 of 2023 authorized the Chair of the Board of Supervisors to enter into an agreement with Clear Ballot Group, Inc., 2 Oliver Street, Suite 607, Boston, Massachusetts 02109, for the purchase, license and maintenance of voting machines and software, in an amount not to exceed Five Hundred Three Thousand Nine Hundred One Dollars (\$503,901), for a term commencing January 1, 2024 and terminating December 31, 2028, and

WHEREAS, the Legislative, Rules & Governmental Operations Committee has approved the request to add an additional seven Clearcast scanners and increase the not to exceed amount from Five Hundred Three Thousand Nine Hundred One Dollars (\$503,901) to Five Hundred Fifty-Four Thousand Seven Hundred Eighty-Nine Dollars (\$554,789), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Clear Ballot Group, Inc. to add an additional seven Clearcast scanners, and increase the not to exceed Five Hundred Fifty-Four Thousand Seven Hundred Eighty-Nine Dollars (\$554,789), for a term commencing May 2, 2024 and terminating December 31, 2028, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1450 260 Board of Elections, Other Equipment.

Roll Call Vote:

Ayes: 839

Noes: 57 Supervisors Bruno and Thomas

Absent: 106 Supervisors Magowan and Runyon

Adopted.

RESOLUTION NO. 164 OF 2024

Resolution introduced by Supervisors Merlino, Bruno, Crocitto and Diamond (Alternate County Member - Supervisor Magowan)

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH M.J. ENGINEERING AND LAND SURVEYING, P.C. FOR CONSULTANT TO DEVELOP A CONCEPTUAL DESIGN OF AN UPDATED PLAYGROUND AT CHARLES R. WOOD PARK, LAKE GEORGE, NY (WC 17-24)

WHEREAS, the Purchasing Agent has requested proposals for Consultant to Develop a Conceptual Design of an Updated Playground at Charles R. Wood Park, Lake George, NY (WC 17-24), and

WHEREAS, the proposals were opened on March 21, 2024 and the Superintendent of Public Works has recommended that Warren County award the agreement to M.J. Engineering and Land Surveying, P.C. located at 21 Corporate Drive, Clifton Park, New York 12065, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify M.J. Engineering and Land Surveying, P.C. located at 21

Corporate Drive, Clifton Park, New York 12065 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with M.J. Engineering and Land Surveying, P.C. relative to Consultant to Develop a Conceptual Design of an Updated Playground at Charles R. Wood Park, Lake George, NY, pursuant to the terms and provisions of the bid documents and proposal (WC 17-24), for a term commencing upon execution by both parties and terminating upon completion of the project, for a total amount not to exceed Seventeen Thousand Eight Hundred Fifteen Dollars (\$17,815), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1625 470 Charles R. Wood Park, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 165 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

AMENDING RESOLUTION NO. 573 OF 2023, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2024 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO GLENS FALLS MURALGARTEN

WHEREAS, pursuant to Resolution No. 573 of 2023, as amended by Resolution Nos. 52 of 2024; 91 of 2024 and 130 of 2024, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their April 23, 2024, the Tourism & Occupancy Tax Coordination Committee considered written applications from the following applicants for 2024 occupancy tax funding and approved special event funding and municipal application funding requests, as follows:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Muralgarten, Inc.	Multi-year list of Mural Projects	N/A	\$10,000.00 <i>Municipal Application Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 573 of 2023, as subsequently amended by Resolution Nos. 52 of 2024; 91 of 2024 and 130 of 2024 be, and hereby is, amended to approve and award 2024 occupancy tax awards to the applicant named above in the amount set forth above and to increase the total amount of occupancy tax funding to Six Hundred Ninety-Eight Thousand Three Hundred Twelve Dollars (\$698,312.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy Tax, Tourism-Special Events (\$652,500.00) and Budget Code A.6417.0002 469.05, Tourism/Occupancy Tax, Municipal Application Funding (\$45,812.00), as listed on the revised Schedule "A," and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute Warren County Tourist and Convention Development Agreements for occupancy tax funding for the above referenced applicant, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 573 of 2023, as amended by Resolution Nos. 52 of 2024; 91 of 2024 and 130 of 2024 will remain the same.

SCHEDULE "A"
2024 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Hyde Collection	Boost Year Round Marketing Efforts	1/1/24 - 12/31/24	\$25,000.00
2	Adirondack Weddings/Total Entertainment, Inc.	Lake George DJ Takeover Music & Arts Festival	6/7/24-6/9/24	\$5,000.00
3	Marcella Sembrich Memorial Association, Inc.	2024 Summer Festival	6/5/24-8/31/24	\$20,000.00
4	Lake George Music Festival, Inc.	Lake George Music Festival	8/11/24-8/22/24	\$30,000.00
5	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/14/24-3/17/24	\$46,000.00
6	Eastern NY Marine Trades Association, Inc.	Great Upstate Boat Show	3/22/24-3/24/24	\$25,000.00
7	Silver Bay YMCA	Bluegrass in Heaven	9/13/24-9/15/24	\$7,500.00
8	Improv Records, Inc.	Memorial Meltdown	5/25/24-5/26/24	\$35,000.00
9	Adirondack Festivals, LLC	Adirondack Wine and Food Festival	6/29/24-6/30/24	\$45,000.00
10	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	1/26/24-2/25/24	\$50,000.00
11	Lower Adirondack Regional Arts Council (LARAC)	LARAC Annual June Arts Festival	6/8/24-6/9/24	\$13,000.00
12	Albany Rods & Kustoms, Inc.	Adirondack Nationals Car Show	9/5/24-9/8/24	\$40,000.00
13	Glens Falls Collaborative and the City of Glens Falls	Adirondack Holiday Festival	12/6/24-12/8/24	\$30,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
14	Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/27/24	\$10,000.00
15	Lake George Steamboat Company	Rock the Dock Music Festival	7/13/24	\$15,000.00
16	Northeastern District Barbershop Harmony Society	Division Contest and Convention	5/3/24-5/4/24	\$20,000.00
17	GenzHomes, Inc. d/b/a Alpha Win	Lake George Triathlon	8/31/24-9/1/24	\$20,000.00
18	Americade, Inc.	Americade Motorcycle Touring Rally	5/27/24-6/2/24	\$50,000.00
19	Vermontfare, Inc. d/b/a Craftproducers	Lake George Art and Craft Festival	8/2/24-8/4/24	\$7,500.00
20	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/4/24-10/5/24	\$35,000.00
21	Zonta Club of Glens Falls, New York, Inc.	Zonta Arts, Crafts & Curiosities Faire	5/11/24-5/12/24	\$3,500.00
22	Improv Records, Inc.	Anahata Nada Yoga, Music, Wellness Festival	9/13/24-9/15/24	\$30,000.00
23	Improv Records, Inc.	Adirondack Independence Music Festival	8/30/24-9/1/24	\$30,000.00
24	Special Olympics NY	New York State Fall Games	10/18/24-10/20/24	\$50,000.00
25	Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/12/24-10/12/24	\$10,000.00
TOTAL <i>to be paid from A.6417.0002 480, Special Event Funding</i>				\$652,500.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Town of Horicon	Food Truck Friday's on the Pond	6/28/24-9/6/24	\$23,812.00
2	Lake Luzerne Regional Chamber of Commerce	Summer Concert and Food Truck Extravaganza	July, 2024-Aug, 2024 (6 weeks)	\$12,000.00
3	Muralgarten, Inc.	Multi-year list of Mural Projects	N/A	\$10,000.00
TOTAL <i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				\$45,812.00

Adopted by unanimous vote.

RESOLUTION NO. 166 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH CENERGY STUDIOS, LLC D/B/A FOURTHIDEA FOR CREATIVE SERVICES IN GRAPHIC DESIGN AND VIDEO PRODUCTION, AND PLACEMENT OF TELEVISION COMMERCIALS AND PHOTOGRAPHY ASSETS FOR THE WARREN COUNTY TOURISM DEPARTMENT (WC 27-24)

WHEREAS, the Purchasing Agent has requested proposals for Creative Services in Graphic Design and Video Production, and Placement of Television Commercials and Photography Assets for the Warren County Tourism Department (WC 27-24), and

WHEREAS, the proposals were opened on April 11, 2024 and the Tourism Director has recommended that Warren County award the agreement to Cenergy Studios, LLC d/b/a FourthIdea located at 535 Washington Street, Suite 1400, Buffalo, New York 14203, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Cenergy Studios, LLC d/b/a FourthIdea located at 535 Washington Street, Suite 1400, Buffalo, New York 14203 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Cenergy Studios, LLC d/b/a FourthIdea relative to Creative Services in Graphic Design and Video Production, and Placement of Television Commercials and Photography Assets (collectively "Assets") for the Warren County Tourism Department, pursuant to the terms and provisions of the bid documents and proposal (WC 27-24), for a term commencing June 1, 2024 and terminating May 31, 2025, for an amount not to exceed Two Hundred Forty-Eight Thousand Seven Hundred Ninety-Eight Dollars (\$248,798), with the option for three (3) additional one (1) year terms, with a contract renewal term of no more than a fifteen percent (15%) annual rate increase, in a form approved by the County Attorney, and be it further

RESOLVED, that the Director of Tourism shall maintain the County's proprietary interest in Assets created under this Agreement and is authorized the use of Assets by the Municipalities for promotion of tourist activities in Warren County, upon an agreement, approved in a form by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001 470, Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 167 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2024 TO CREATE POSITIONS WITHIN THE DEPARTMENT OF PUBLIC WORKS

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2024 are hereby amended as follows:

DEPARTMENT OF PUBLIC WORKS

Creating Position of:

A.1490 110

TITLE:

Fiscal Manager #2

EFFECTIVE DATE

May 17, 2024

BASE ANNUAL SALARY

\$65,807 - \$73,327

Creating Position of:

A.1490 130

TITLE:

Fiscal Manager - Temporary

EFFECTIVE DATE

May 17, 2024

ANNUAL SALARY

Not to exceed
\$14,000

Roll Call Vote:

Ayes: 896

Noes: 0

Absent: 106 Supervisors Magowan and Runyon

Adopted.

RESOLUTION NO. 168 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

APPOINTING BRIAN PILATZKE AS ASSIGNED COUNSEL ADMINISTRATOR

WHEREAS, the County Administrator conducted a review of all applicants for the position of the Assigned Counsel Administrator position and recommended to the Personnel, Administration and Higher Education Committee the appointment of Brian Pilatzke to fill the position, effective June 1, 2024, and

WHEREAS, the Personnel, Administration and Higher Education Committee has approved the recommendation of the County Administrator to appoint Brian Pilatzke to fill the position of Assigned Counsel Administrator, effective June 1, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby appoint

May 14, 2024

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Brian Pilatzke as Assigned Counsel Administrator, effective June 1, 2024, and serving in such position at the pleasure of the Board of Supervisors, at an annual salary of \$118,995.

Adopted by unanimous vote.

RESOLUTION NO. 169 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**AUTHORIZING COUNTY ATTORNEY TO SETTLE CLAIMS IN THE MATTER OF
CYNTHIA RICH A/K/A CYNTHIA MAXAM, ET AL. V. WARREN COUNTY, ET AL. AND
AUTHORIZING THE CHAIR TO EXECUTE SETTLEMENT DOCUMENTS**

WHEREAS, Plaintiffs, Cynthia Rich a/k/a Cynthia Maxam, David Dellamonica and the Estate of Ann Alice Hennessy by Administrator Mary Beth Hennessy, filed a Federal lawsuit against the County of Warren and the Warren County Treasurer on March 6, 2024, Docket No. 1:24-cv-00314, in the United States District Court for the Northern District of New York, alleging in part, demands for surplus funds generated through prior *in rem* tax foreclosure actions (hereafter, "Lawsuit"), and

WHEREAS, the County Attorney requested and the Personnel, Administration & Higher Education Committee approved the request to authorize the County Attorney to negotiate and bind the County of Warren to final settlement terms in the Lawsuit and to authorize the Chair of the Board of Supervisors to sign all necessary settlement documents, in a form approved by the County Attorney, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County Attorney to negotiate and bind the County of Warren to final settlement terms for the Lawsuit, and be it further

RESOLVED, that the Chair of the Board of Supervisors may execute any future settlement documents for the Lawsuit on behalf of the County, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 170 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**AUTHORIZING TEMPORARY POSITIONS WITHIN THE WARREN COUNTY
DEPARTMENT OF WORKFORCE DEVELOPMENT**

WHEREAS, the Personnel, Administration & Higher Education Committee has approved the request by the Warren County Department of Workforce Development to establish temporary training slots for the upcoming 2024 Summer Youth Employment Program which begins on July 1, 2024 and ends on June 30, 2025, now, therefore it is

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the creation of the following temporary positions of employment and training under the Workforce Innovation and Opportunity Act (WIOA) and Summer Temporary Assistance to Needy Families (TANF) Program, within the Warren County Department of Workforce Development as set forth on Schedule "A" attached hereto, and be it further

RESOLVED, that the period for said positions, shall begin on July 1, 2024, pending receipt of funding from the Federal and State Government, and shall automatically terminate on June 30, 2025, or upon termination of Federal and State funding for the above-mentioned Programs, or upon the disbursement of all funds received by the County Treasurer for such Programs, whichever occurs first.

RESOLUTION No. 170 OF 2024**PAGE 2 OF 2****SCHEDULE "A"****Temporary Positions/Training Slots
7/1/24 - 6/30/25**

EST. NO. OF JOBS/TRAINING SLOTS	TITLE	DEPT.	ALLOWANCES/ WAGES
Title I – Adult (7/1/24 - 6/30/25)			
60 Training slots	N/A	WIOA-Adult	Training stipend per approved job training plan/WDB policies. *
Title I - Dislocated Workers (7/1/24 - 6/30/25)			
75 Training Slots	N/A	WIOA-D/W	See below*
Trade Act Programs (7/1/24 - 6/30/25)			
Training Slots (per DOL)	Aides	Trade Act	See below*
Title I - Youth Employment Programs (7/1/24 - 6/30/25)			
10 Training slots	N/A	WIOA-Youth	See below*
10 Jobs - in school youth	Aides	WIOA-Youth	See below**
30 Jobs – out of school youth	Aides	WIOA-Youth	See below***
Summer TANF (6/20/24 - 9/30/24)			
50 Jobs	Aides	Summer TANF	See below**

*Plus tuitions, books and related training fees, testing/certification/licensing fees, child care, on-line training licenses, transportation and mileage payments, needs related payments, trade act, job search/relocation allowances and other financial payments made to or on behalf of program participants consistent with the job training plan, federal trade act or applicable WIOA and WDB approved policies. Subject to availability of funds and if not eligible for WIOA funding then other allocated funding for the department can be used for these positions per their respective guidelines.

**\$15.00/hr. for public/non profit sector worksites. Maximum up to entry-level wage rate for individual private sector worksite placements.

***\$15.00/hr. for public/non profit sector worksites with one performance increase of \$1.00/hr. as approved by the Department of Workforce Development. May also pay up to entry level wage rate for individual private sector worksite placements.

Note: Wages subject to adjustment as needed to comply with minimum wage requirements.

Note: References to above funding streams (adult, etc.) will be inclusive of all types of funds allocated including basic formula funds, incentive funds, supplemental funds, Trade Act funds or other similar funding made available to the County by the NYS Dept. of Labor for workforce related activities or other grants awarded.

Adopted by unanimous vote.

RESOLUTION NO. 171 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE ELECTIONS
EQUIPMENT RESERVE TO THE BOARD OF ELECTIONS BUDGET TO COVER
THE COST OF SEVEN NEW CLEARCAST SCANNER VOTING MACHINES; AND
AMENDING 2024 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds in an amount not to exceed Fifty Thousand Eight Hundred Eighty-Eight Dollars (\$50,888.00) from the Elections Equipment Reserve (A.898.00) to the following budget code to cover the cost of seven new Clearcast scanner voting machines:

CODE	DEPARTMENT	AMOUNT
A.1450 260	Board of Elections, Other Equipment	\$50,888.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 839

Noes: 57 Supervisors Bruno and Thomas

Absent: 106 Supervisors Magowan and Runyon

Adopted.

RESOLUTION NO. 172 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING AGREEMENT WITH CIVICPLUS, LLC FOR AUTOMATION OF THE FOIL
PROCESS TO IMPROVE TRACKING AND RESPONSE**

WHEREAS, the Finance & Budget Committee approved a request by the County Administrator to enter into an agreement with CivicPlus, LLC to provide practice management software and support for Warren County's Freedom of Information Law (FOIL) process to improve the efficiency of government operations, the tracking of requests, and the County's response to FOIL requests and the County Administrator having complied with the Warren County Purchasing Policy; now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with CivicPlus, LLC, P.O. Box 737311, Dallas, Texas 75373, in an amount not to exceed Ten Thousand Eight Hundred Six Dollars (\$10,806) for the first year of the agreement, for practice management software to aid in increasing the efficiency, tracking and timeliness of County responses to FOIL requests, commencing upon execution by both parties and terminating one (1) year from date of execution, which agreement shall automatically renew on an annual basis unless terminated upon thirty (30) days written notice by either party with year two cost not to exceed Thirteen Thousand Twenty Eight Dollars and Forty Cents (\$13,028.40) and provided there is not more than a 5% annual rate increase thereafter, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from Budget Code A.1011 426 County Administrator, Subscriptions.

Adopted by unanimous vote.

RESOLUTION NO. 173 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE VEHICLE RESERVE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET, DEPARTMENT OF HEALTH SERVICES BUDGET, DEPARTMENT OF SOCIAL SERVICES BUDGET, COUNTRYSIDE ADULT HOME BUDGET AND DEPARTMENT OF VETERANS' SERVICES BUDGET TO COVER THE COST OF REPLACING VEHICLES; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of One Hundred Sixty-Five Thousand Six Hundred Forty-Seven Dollars (\$165,647) from the Reserve, Vehicles (A.896.00), to the following Departmental budgets to cover the cost of replacing vehicles:

CODE	DEPARTMENT	AMOUNT
A.1610 230.1	Fleet Management, Automotive Equipment-Reserve	\$55,570.00
A.4018.0040 230.1	Preventative Program, Health Education, Automotive Equipment-Reserve	\$16,657.00
A.6010 230.1	Social Services, Automotive Equipment-Reserve	\$7,424.00
A.6030 230.1	Countryside Adult Home, Automotive Equipment-Reserve	\$30,114.00
A.6510 230.1	Veterans Services, Automotive Equipment-Reserve	\$55,882.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 896

Noes: 0

Absent: 106 Supervisors Magowan and Runyon

Adopted.

RESOLUTION NO. 174 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AMENDING RESOLUTION NO. 180 OF 2023 TO RESCIND FUTURE REDISTRIBUTION OF PREVIOUSLY ALLOCATED AND NON-OBLIGATED ARPA FUNDING TO THE WARREN COUNTY OFFICE OF COMMUNITY SERVICES

WHEREAS, by Resolution No. 180 of 2023, the Warren County Board of Supervisors, in part, approved "the future redistribution to the County of Warren (Office of Community Services) for use as additional funding assistance to the County's homeless population with mental health challenges, all ARPA funds previously allocated by resolution to recipients which shall either return or forfeit such ARPA funds to the County, and all ARPA funds not obligated by recipients as of 11:59 p.m., on December 31, 2024, and such reallocation to the County of Warren (Office of Community Services) shall be pursuant to 31

C.F.R. 35.6(b)(4)(D)(1)" (hereafter, "Reallocation of Unobligated ARPA Funds RESOLVED Paragraph"), and

WHEREAS, the Finance & Budget Committee has approved a request to rescind the "Reallocation of Unobligated ARPA Funds RESOLVED Paragraph" which may prevent the County from obligating all ARPA funding by December 31, 2024, as required by United States Treasury Rule, 31 CFR Part 35, Regulation Identifier Number ("RIN" 1505-AC83, Federal Register Volume 88, Number 222, page 80584, effective November 20, 2023 now, therefore, be it

RESOLVED, that the "Reallocation of Unobligated ARPA Funds RESOLVED Paragraph" portion of Resolution No. 180 of 2023 be, and hereby is, removed, and be it further

RESOLVED, that other than the amendment set forth herein, all other terms and conditions of Resolution No. 180 of 2023 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 175 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING REALLOCATION OF UNOBLIGATED ARPA FUNDING FOR USE BY WARREN COUNTY FOR PROVIDING GOVERNMENT SERVICES

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act, and

WHEREAS, Part 35.6(d)(1) of the Final Rule authorizes the County to use ARPA funds to provide government services and requires such funds be obligated not later than December 31, 2024; and

WHEREAS, the Finance & Budget Committee has approved a request to identify subrecipients at risk of not complying with the terms of their ARPA agreements with Warren County to terminate such contracts and reallocate such funds to Warren County for providing government services and future obligation of such funds prior to December 31, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby directs that all ARPA funding previously obligated by a terminated ARPA agreement shall be hereafter reallocated to Warren County for providing government services, as an eligible use set forth by 31 C.F.R. sec. 35.6(d)(1) and as part of the County's standard allowance, subject to further obligation before December 31, 2024, and returned to Budget Code A 691.00 Deferred Revenues.

Adopted by unanimous vote.

RESOLUTION NO. 176 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

ESTABLISHING 2024 ROAD FUND PROJECTS AND AMENDING WARREN COUNTY BUDGET FOR 2024

RESOLVED, that the Warren County Board of Supervisors does hereby establish the following road fund projects:

<u>PROJECT</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8357	2024 CR#10 Schroon River Road (<i>Warrensburg</i>)	\$ 729,186.35
D.5112.8358	2024 CR#26 Palisades Road (<i>Horicon</i>)	\$ 233,524.50
D.5112.8359	2024 CR#29 Peaceful Valley Road (<i>Johnsburg</i>)	\$ 307,017.60
D.5112.8360	2024 CR#57 South Johnsburg Road (<i>Johnsburg</i>)	\$ 1,587,751.55
D.5112.8361	2024 CR#17 Blind Rock Road (<i>Queensbury</i>)	\$ 299,287.43
D.5112.8362	2024 CR#17 Haviland Road (<i>Queensbury</i>)	\$ 315,290.20
D.5112.8363	2024 CR#40 Golf Course Road (<i>Warrensburg</i>)	\$ 298,897.54
TOTAL		\$ 3,770,955.17

1. The above Road Fund Projects are hereby established.
2. The estimated cost for such Road Fund Projects is the amount of Three Million Seven Hundred Seventy Thousand Nine Hundred Fifty-Five Dollars and Seventeen Cents (\$3,770,955.17).
3. The proposed method of financing such Road Fund Projects consists of the transfer of funds between existing Road Projects, as well as through an appropriation from Budget Code D.5112.8356 280 2023 CR#66 Country Club Road, to be authorized by separate resolution,

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 896

Noes: 0

Absent: 106 Supervisors Magowan and Runyon

Adopted.

RESOLUTION NO. 177 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE
DEPARTMENT OF HEALTH FOR COUNTY EMERGENCY MEDICAL SERVICES
SUPPORT GRANT PROGRAM FUNDING FOR THE OFFICE OF EMERGENCY
SERVICES**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the New York State Department of Health, 875 Central Avenue, Albany, New York 12206, for County Emergency Medical Services Support Grant Program funding for a total amount not to exceed Twenty Thousand Dollars (\$20,000), with a term to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 178 OF 2024

Resolution introduced by Supervisors Bruno and Merlino

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT
THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED
COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO
ENTERTAIN A RESOLUTION AUTHORIZING A HOME RULE REQUEST BY WARREN
COUNTY TO SUPERSEDE THE RESIDENCY REQUIREMENT OF THE PUBLIC
OFFICERS LAW FOR CERTAIN ATTORNEYS EMPLOYED BY WARREN COUNTY TO
AID RECRUITMENT**

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing a Home Rule request by Warren County to supersede the residency requirement of the Public Officers Law for certain attorneys employed by Warren County to aid recruitment, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution

Adopted by unanimous vote.

RESOLUTION NO. 179 OF 2024
Resolution introduced by Supervisors Strough and Crocitto

**HOME RULE REQUEST BY WARREN COUNTY TO SUPERSEDE THE RESIDENCY
REQUIREMENT OF THE PUBLIC OFFICERS LAW FOR CERTAIN ATTORNEYS
EMPLOYED BY WARREN COUNTY TO AID RECRUITMENT**

WHEREAS, the County of Warren requires qualified and committed attorneys willing to serve as public servants in critical staff attorney positions in the Warren County District Attorney's Office, Warren County Public Defender's Office, and the Warren County Attorney's Office, and the District Attorney, Public Defender and County Attorney have advised of challenges recruiting qualified licensed attorneys to fill staff attorney positions in each Department, and

WHEREAS, the District Attorney, Public Defender and County Attorney seek authority to attract potential applicants from adjoining counties for these staff attorney positions which requires the New York State Legislature to amend Section 3 of the New York State Public Officers Law, and

WHEREAS, the State Legislature previously superseded Section 3 of the New York State Public Officers Law to permit the following counties to recruit staff attorneys from adjoining counties: the counties of Westchester, Yates, Madison, Montgomery, Schuyler, Putnam, Fulton, Essex, Wyoming, Sullivan, Oswego, Chenango, Washington, Lewis, Cayuga, Orleans, Rockland, Orange, Oneida, Rensselaer, and Greene, and

WHEREAS, the Warren County Board of Supervisors, on behalf of the County of Warren, desires to supersede the residency requirement of the Public Officers Law for certain attorneys employed by Warren County to aid recruitment, and

WHEREAS, the local government, Warren County, does not have the power to enact such legislation by local law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors, on behalf of the County of Warren, hereby requests the Legislature to enact a bill superseding the residency requirement of the Public Officers Law for the positions of Assistant District Attorney, Assistant Public Defender, and Assistant County Attorney to aid recruitment, however, any person holding the office of first assistant district attorney, the holder of which would assume the duties of the district attorney upon the absence of the district attorney from the county or upon the district attorney's inability to perform the duties of the office, shall be required to be a resident of Warren County, and be it further

RESOLVED, that it is hereby declared that a necessity exists for the enactment of such legislation in that the local government, Warren County, does not have the power to enact such legislation by local law, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized to complete the Municipal Home Rule Request form, complete the certification contained thereon, and indicate that the Board of Supervisors voted in favor of the Municipal Home Rule Request stated therein, and to transmit the same together with this resolution to the Senate and Assembly.

Adopted by unanimous vote.

RESOLUTION NO. 180 OF 2024**Resolution introduced by Supervisors Bean and Geraci**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT
THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED
COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO
ENTERTAIN A RESOLUTION AUTHORIZING THE APPROPRIATION OF FUNDS FROM
THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE TRANSFERS-
INTERFUND TRANSFERS ACCOUNT FOR THE WORKFORCE DEVELOPMENT
BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET**

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing the appropriation of funds from the General Fund Unappropriated Fund Balance to the Transfers-Interfund Transfers Account for the Workforce Development Budget; and amending 2024 Warren County Budget, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO.181 OF 2024**Resolution introduced by Supervisors Wild and Bean**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND
UNAPPROPRIATED FUND BALANCE TO THE TRANSFERS-INTERFUND TRANSFERS
ACCOUNT FOR THE WORKFORCE DEVELOPMENT BUDGET; AND AMENDING 2024
WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in an amount not to exceed One Hundred Thousand Dollars (\$100,000) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code to cover the cost of funding approved for the Department of Workforce Development:

CODE	DEPARTMENT	AMOUNT
A.9901 910	Transfers, Interfund Transfers	\$100,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 896

Noes: 0

Absent: 106 Supervisors Magowan and Runyon

Adopted.

RESOLUTION NO. 182 OF 2024
Resolution introduced by Supervisors Driscoll and Etu

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT
 THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED
 COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO
 ENTERTAIN A RESOLUTION AMENDING WARREN COUNTY BUDGET FOR 2024
 FOR THE WORKFORCE DEVELOPMENT DEPARTMENT**

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution amending Warren County Budget for 2024 for the Workforce Development Department, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution

Adopted by unanimous vote.

RESOLUTION NO. 183 OF 2024
Resolution introduced by Supervisors Bruno and Etu

**AMENDING WARREN COUNTY BUDGET FOR 2024 FOR THE WORKFORCE
 DEVELOPMENT DEPARTMENT**

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: WORKFORCE DEVELOPMENT		
<u>ESTIMATED REVENUE</u>		
40.6293.0358 5031	Workforce Invest Act, WIA/WIOA, Warren County Funded, Interfund Transfers	\$100,000.00
<u>APPROPRIATIONS</u>		
40.6293.0358 220	Workforce Invest Act, WIA/WIOA, Warren County Funded, Office Equipment	5,000.00
40.6293.0358 410	Supplies	2,500.00
40.6293.0358 411	Rent	25,000.00
40.6293.0358 433	Training-Client	30,000.00
40.6293.0358 428	Data Processing	2,500.00

May 14, 2024

315

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: WORKFORCE DEVELOPMENT		
40.6293.0358 444	Travel/Education/Conference	\$5,000.00
40.6293.0358 860	Hospitalization	15,000.00
40.6293.0358 861	Retirees Hospitalization	15,000.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2024 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2024 is hereby amended accordingly.

Roll Call Vote:

Ayes: 896

Noes: 0

Absent: 106 Supervisors Magowan and Runyon

Adopted.

CERTIFICATE OF APPOINTMENT

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named persons as members of the Saratoga-Warren-Washington Counties Workforce Development Board, for the term set opposite their name:

<u>NAME</u>	<u>SECTOR/AFFILIATION</u>	<u>TERM</u>
Appointing: Scott McKenna	President Catamount Consulting, LLC	7/1/24 - 6/30/27
Reappointing: Tricia Rogers	President Adirondack Regional Chamber of Commerce	7/1/24 - 6/30/27
Tracey Riley	Vice President of Human Resources Finch Paper, LLC	7/1/24 - 6/30/27
John Wheatley	Vice President Economic Development Corporation	7/1/24 - 6/30/27

Dated: May 14, 2024

Signed KEVIN B. GERAGHTY, CHAIRMAN
Warren County Board of Supervisors

Chairman Geraghty offered privilege of the floor, but there was no one wishing to speak.

Supervisor Driscoll thanked the Supervisors who were able to attend the award of the Dorothea Dix Community Service Award from Ascend Mental Wellness on Thursday May 9th in recognition of the County's efforts to award a significant amount of ARPA (*American Rescue Plan Act*) funding for mental health programs and purposes throughout the County. He also thanked the members of the ARPA Advisory Committee which was active from 2021 to 2023.

Supervisor Strainer spoke regarding a celebration of life being held for William Kenny, *former 5th Ward Supervisor for the City of Glens Falls*, at Crandall Park on June 29th and he encouraged all to attend. He also mentioned a letter to the editor featured in *The Chronicle* thanking the individuals who collected over forty bags of garbage that were removed from local highways on Saturday April 27th consisting of twenty adults, eleven students and two preschool aged children, noting how grateful he was for their actions. Supervisor Strainer announced they were seeking sponsors and basket raffle donations for the annual Dr. James Seeley Memorial Golf Tournament for Cornell Cooperative Extension which would be held in August at Cronin's Golf Resort in Warrensburg, New York. Next, he advised the Veterans' Affairs Office was seeking donations of items for their "You're Not Alone" outreach initiative for deployed troops. Last, he stated the Adirondack Thunder would be playing and hopefully advancing to the next round of the playoffs this evening at the Cool Insuring Arena and he encouraged all to attend. He added if they were unsuccessful in winning this evening Game 7 of the series would be held tomorrow evening also at the Cool Insuring Arena.

Supervisor Etu apprised the Project Advisory Group for the County's Comprehensive Plan met on May 6th and would be meeting again on Monday June 3rd at 3:30 p.m. at the Town of Warrensburg Fire Company.

Supervisor Geraci voiced his concern regarding the lack of affordable broadband service in portions of the County which he believed could be remedied if the Town's all worked together to apply for the grant funding the State set aside for this purpose.

Motion was made by Supervisor Wild and seconded by Supervisor Driscoll to enter into an executive session to discuss personnel matters. Larry Elmen, *County Attorney*, advised the purpose of the executive session fell under Section 105 (1)(f) of the Public Officer's Law to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Chairman Geraghty called the question and the motion to enter into an executive session for the purposes outlined above was carried by majority vote of those present (*Supervisors Magowan and Runyon absent*), with Supervisor Diamond voting in opposition.

Executive session was held from 10:51 a.m. until 11:00 a.m.; Supervisor Diamond exited the meeting at the commencement of the executive session.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Bruno and seconded by Supervisor Geraci, Chairman Geraghty adjourned the Board Meeting at 11:00 a.m.

**BOARD MEETING
FRIDAY, JUNE 21, 2024**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:

<https://warrencountyny.gov/mma>

Part 1 - <https://www.youtube.com/watch?v=0OxzKyw2M2U>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:00 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Driscoll.

Roll called, the following members present:

Supervisors Conover, Maday, Diamond, Gilligan, Turner, Bruno, Driscoll, Patchett, Bean, Geraci, Crocitto, Merlino, Strough, Wild, Magowan, Strainer, Thomas, Runyon and Geraghty; Absent - 1 Supervisor Etu

Motion was made by Supervisor Driscoll, seconded by Supervisor Geraci and carried by a unanimous vote of those present (*Supervisor Etu absent*), to approve the minutes of the June 14, 2024 Board Meeting and June 10, 2024 Board Workshop Meeting, subject to correction by the Clerk of the Board.

Proceeding with the Agenda review, Chairman Geraghty extended privilege of the floor to Dan Durkee, *Public Health Program Administrator & Emergency Preparedness Coordinator*, for the presentation of certificates to the winners of the 2024 Tar Wars Tobacco Free Education Program and Poster Contest for students in grades 4 and 5 of the participating schools in Warren County. Mr. Durkee made a Powerpoint presentation which displayed the winning posters and outlined the program objectives; *a copy of the Powerpoint presentation is on file with the items distributed at the Board Meeting*. Chairman Geraghty presented the winner's with a certificate commending their efforts, following which a round of applause was given.

Presentation of the Certificate of Excellence was made to the 2024 SUNY Adirondack Graduate Ms. Stephanie Brown.

Chairman Geraghty called for privilege of the floor/public comment:

David LaPell, *Warren County Resident*, spoke regarding Elderwood at North Creek Nursing Home, encouraging the Board to adopt a resolution supporting their efforts to secure funding from New York State to allow the facility to remain open.

Report by the Committee Chairs (including the Chairman of the Board's Report) were given.

Report by the County Administrator was given.

Report by the County Attorney was given by Robert Terwilliger, *First Assistant County Attorney*.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. County Auditor - May 2024 Real Property Tax Corrections.

Letters/emails from:

1. FitzGerald Morris Baker Firth - Notice of Public Hearing for the SpringCity Development Group 36 Elm Street, 41 South Street and 45 South Street Project.
2. FitzGerald Morris Baker Firth - Notice of Public Hearing for the 326 Sherman Avenue Associates Afrim's Adirondack Dome Project.
3. Washington County BOS - Resolution No. 161 of 2024, *"To Appoint Member to the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation"*.

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 184-215 and Floor Resolution Nos. 1-4 were distributed to the Board and posted to the Warren County website on Tuesday June 11, 2024, along with four Proclamations which were posted on Tuesday June 18, 2024, which met the deadline specified in the Rules of the Board. The four Proclamations were:

- Proclamation No. 22 - Alzheimer's Awareness Month
- Proclamation No. 23 - PTSD Awareness Month
- Proclamation No. 24 - Elder Abuse Awareness Month
- Proclamation No. 25 - Warren County Board of Supervisors SUNY Adirondack Certificate of Excellence Award

Amanda Allen, *Clerk of the Board*, indicated motions were needed to bring the floor resolutions to the floor.

Motion was made by Supervisor Bean, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisors Etu absent*), to bring proposed Floor Resolution No. 1 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Authorizing a One-Time Payment to Jokamsco Group LTD/Hudson River Grinding Company for Blade Sharpening Services Provided to the Print Shop*", to the floor. Mrs. Allen announced proposed Floor Resolution No. 1 would now be referred to as proposed Resolution No. 216.

Motion was made by Supervisor Merlino, seconded by Supervisor Turner and carried by a unanimous vote of those present (*Supervisor Etu absent*), to bring proposed Floor Resolution No. 2 entitled "*Authorizing a One-Time Payment to Jokamsco Group LTD/Hudson River Grinding Company for Blade Sharpening Services Provided to the Print Shop*", to the floor. Mrs. Allen stated proposed Floor Resolution No. 2 would now be referred to as proposed Resolution No. 217.

Motion was made by Supervisor Runyon, seconded by Supervisor Bruno and carried by a unanimous vote of those present (*Supervisor Etu absent*), to bring proposed Floor Resolution No. 3 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Amending Resolution No. 595 of 2023; Approving Standard Work Day and Time Reporting Resolution for All Elected and Appointed Officials for Retirement Purposes*", to the floor. Mrs. Allen apprised proposed Floor Resolution No. 3 would now be referred to as proposed Resolution No. 218.

Motion was made by Supervisor Geraci, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisor Etu absent*), to bring proposed Floor Resolution No. 4 entitled "*Amending Resolution No. 595 of 2023; Approving Standard Work Day and Time Reporting Resolution for All Elected and Appointed Officials for Retirement Purposes*", to the floor. Mrs. Allen indicated proposed Floor Resolution No. 4 would now be referred to as proposed Resolution No. 219.

Discussion and public comment on proposed resolutions was called for:

Supervisor Wild apprised while he was supportive of proposed Resolution No. 194, *Authorizing the Chair of the Warren County Board of Supervisors to Confirm the Action Taken by the Warren and Washington Counties Industrial Development Agency (WWIDA) Resolution No. 07-24 to Provide Financial Assistance to 326 Sherman Avenue Assoc., LLC for the Purchase and Further Development of the Afrim's Adirondack Dome Project in Queensbury, New York*, he felt it was necessary to note his concern with the funding provided to the prior owner who sold the facility; and Supervisor Magowan countered, pointing out how imperative the funding was for the facility.

Supervisor Magowan spoke regarding his concerns with the changes outlined for the Human Resources Department in proposed Resolution No. 201, *Amending Table of Organization and Warren County Salary and Compensation Plan for 2024 to Increase/Decrease Salaries Within the Human Resources Department; to Delete Positions*

Within the Human Resources Department; to Create/Delete Position Within the Planning & Community Development Department; and Create a Position Within the County Clerk Department, and more specifically the increase in the cost due to the salary increases.

In response to Supervisor Magowan's concerns, John Taflan, *County Administrator*, noted the proposed salary changes for the positions within the Human Resources Department would result in a decrease in the departmental budget.

Mrs. Allen apprised Rob York, *Director, Office of Community Services*, was requesting proposed Resolution No. 195, *Resolution Calling for the SFY 2024-25 Enacted Budget to Include Reforms for Determining the Capacity of a Defendant to Stand Trial*, be withdrawn and sent back to Committee to address concerns he had with some of the language included within the proposed Resolution.

Supervisor Wild requested a roll call vote on proposed Resolution No. 198, *Approving the 2024 Occupancy Tax Spending Plan for Municipalities and Authorizing Agreements for Tourism Promotion and Tourist and Convention Development Services*, due to his concerns regarding the additional occupancy tax funding being provided to certain municipalities within Warren County.

Motion was made by Supervisor Runyon, seconded by Supervisor Strainer and carried by a unanimous vote of those present (*Supervisor Etu absent*) to withdraw proposed Resolution No. 195, *Resolution Calling for the SFY 2024-25 Enacted Budget to Include Reforms for Determining the Capacity of a Defendant to Stand Trial*, and send it back to Committee for further discussion.

A lengthy discussion ensued regarding proposed Resolution No. 198, *Approving the 2024 Occupancy Tax Spending Plan for Municipalities and Authorizing Agreements for Tourism Promotion and Tourist and Convention Development Services*, during which several Supervisors voiced their support of the additional funding being provided to certain municipalities located within Warren County. Supervisor Strainer exited the meeting at 11:22 a.m. and re-entered at 11:23 a.m. during the roll call votes.

Voting on resolutions occurred. Resolution Nos. 185-219 were approved as presented, with the exception of proposed Resolution No. 195, which was withdrawn.

Warren County Board of Supervisors Proclamation

WHEREAS, Alzheimer's disease is the nation's sixth-leading cause of death, affecting more than 6.9 million Americans, with an estimated 426,000 of them being New York residents living with the disease, and

WHEREAS, 575,000 family caregivers bear the burden of caring for those New York residents who suffer from Alzheimer's Disease, and

WHEREAS, the physical and emotional impact of dementia caregiving is estimated to have resulted in \$19 billion in health care costs for Alzheimer's and dementia caregivers in New York in 2023, and

WHEREAS, the total nation Medicaid costs in 2021 for Americans with dementia age 65 and older is \$355 billion, and

WHEREAS, early diagnosis of Alzheimer's could save as much as \$8 trillion in health and long-term care expenditures, and

WHEREAS, Warren County recognizes the efforts of organizations such as the Alzheimer's Association and Alzheimer's Impact Movement to highlight early detection and diagnosis of Alzheimer's disease and other dementias, and

WHEREAS, more funding and resources are needed for education, support and research, thereby improving the financial, physical, and emotional health for those living with Alzheimer's disease and their caregivers, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of June 2024 to be

ALZHEIMER'S AWARENESS MONTH

in Warren County, as we continue to work toward a cure for this disease that affects generations of families.

DATED: JUNE 21, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, Posttraumatic Stress Disorder (PTSD) affects approximately 8 million adults, 6% of the U.S. population, in the United States annually, and

WHEREAS, PTSD can occur after a person experiences trauma including, but not limited to, the stress of combat, sexual assault, child abuse, bombings, accidents and natural disasters, and annually; and

WHEREAS, PTSD is associated with chemical changes in the body's hormonal system and autonomic nervous system, and is characterized by symptoms including flashbacks, nightmares, insomnia, avoidance, hypervigilance, anxiety, and depression; and

WHEREAS, the brave men and women of the United States Armed Forces, who proudly serve the nation and risk their lives to protect our freedom, deserve the investment of every possible resource to ensure their lasting physical, mental, and emotional well-being; and

WHEREAS, Combat-related PTSD stress among our men and women in the Armed Forces is significantly pronounced, given that they are often exposed to highly traumatic events for weeks, months, and even years; and

WHEREAS, Between 10 and 30 percent of service members will develop PTSD within a year of leaving combat, while others may not develop symptoms until years later; and

WHEREAS, Despite its treatability, many cases of PTSD remain undiagnosed and untreated due to a lack of awareness and the stigma associated with mental health conditions; and

WHEREAS, Raising awareness of this condition is necessary to remove the stigma and to encourage those suffering to seek proper and timely treatment that may save their lives; and

WHEREAS, All citizens suffering from PTSD deserve our consideration, and those who are affected by PTSD from wounds received while protecting our freedom, deserve our respect and special honor; now therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of June 2024 to be

PTSD AWARENESS MONTH

in Warren County, a time to recognize those who suffer in silence while we seek improved care for PTSD.

DATED: JUNE 21, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, Warren County's seniors are valued members of society and deserve to be treated with respect and dignity to enable them to continue to serve as leaders, mentors, volunteers and important and active members of this community, and

WHEREAS, the Warren County Board of Supervisors is concerned about the risk to our elder residents who suffer from neglect or are victims of financial, emotional or physical abuse, and

WHEREAS, abuse of older persons is a tragedy inflicted on vulnerable seniors, and ever-increasing problem that crosses all socioeconomic boundaries, and

WHEREAS, it is our collective responsibility as a community to ensure our seniors live safely and with dignity, and combating abuse will help improve the quality of life for all seniors across the region, allowing them to continue to live as independently as possible and contribute to the life and vibrancy of Warren County, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim June 15, 2024 to be

"ELDER ABUSE AWARENESS DAY"

in Warren County and urge all citizens to commit to building a safer community for our elder residents; to learn the symptoms of elder abuse and speak out when such abuse is suspected; and to help spread the word about prevention of elder abuse via social media.

DATED: JUNE 21, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, each year the Warren County Board of Supervisors selects a graduating SUNY Adirondack student to be honored with the Warren County Board of Supervisors' SUNY Adirondack Certificate of Excellence Award, and

WHEREAS, there are certain criteria that a candidate must meet to be considered, including overcoming significant obstacles in the course of pursuing an education; demonstrating academic achievements; exhibiting motivation, tenacity and enthusiasm; and being a Warren County resident, and

WHEREAS, for 2024, the Warren County Board of Supervisors has chosen to honor Ms. Stephanie Brown of Queensbury with its SUNY Adirondack Certificate of Excellence Award in light of the outstanding effort and drive she has shown in overcoming obstacles to pursue her degree, beginning with significant roadblocks during childhood and her efforts in juggling college courses with employment during her tenure at SUNY Adirondack, and

WHEREAS, the Warren County Board of Supervisors is proud to recognize Ms. Brown's hard work and determination and to congratulate her on achieving a degree in liberal arts, humanities and social science as she pursues a four-year degree from SUNY Plattsburgh on her path to a career as a social worker to help children, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby award Ms. Stephanie Brown with the Warren County Board of Supervisors' SUNY Adirondack Certificate of Excellence Award and wish her all the best in what shall surely be a long and successful career.

DATED: JUNE 21, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

RESOLUTION NO. 184 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
<u>DEPARTMENT: OFFICE OF EMERGENCY SERVICES</u>				
A.3410 130	Fire Prevention & Control, Salaries-Part Time	A.3410 260	Fire Prevention & Control, Other Equipment	\$4,000.00
<u>DEPARTMENT: PUBLIC DEFENDER</u>				
A.1171.4202 110	Public Defender, Hurrell Harring, Salaries - Regular	A.1171.4202 120	Public Defender, Hurrell-Harring, Salaries - Overtime	8,000.00
<u>DEPARTMENT: PUBLIC WORKS</u>				
D.5112.8356 280	County Road, County Roads, 2023 CR#66 Country Club Road, Projects	D.5112.8364 280	County Road, County Roads, 2024 CR#14 River Street, Projects	220,000.00
D.5112.8356 280		D.5112.8365 280	2024 CR#11 Horicon Ave, Projects	230,000.00

June 21, 2024

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FROM CODE		TO CODE		AMOUNT
<u>DEPARTMENT: PUBLIC WORKS</u>				
D.5112.8356 280		D.5112.8358 280	2024 CR#26 Palisades Road, Projects	\$300,000.00
<u>DEPARTMENT: TREASURER</u>				
A.1011 470	County Administrator, Contract	A.9781 610	Subscription- Based IT Arrangement, Principal- Indebtedness	12,686.71
A.1011 470		A.9781 710	Interest- Indebtedness	1,713.29
A.1165 426	District Attorney, Subscriptions	A.9781 610	Principal- Indebtedness	5,205.33
A.1165 426		A.9781 710	Interest- Indebtedness	410.67
A.1680 426	Information Technology, Subscriptions	A.9781 610	Subscription- Based IT Arrangement, Principal- Indebtedness	\$18,283.81
		A.9781 710	Interest- Indebtedness	5,716.19
A.3640 470	Civil Defense, Contract	A.9781 610	Principal- Indebtedness	16,130.41
		A.9781 710	Interest- Indebtedness	957.59
<u>DEPARTMENT: SPECIAL ITEMS</u>				
A.1990 469	Contingent Account, Other Payments/Co ntributions	A.1010 437	Legislative Board, Consulting Fees	6,500.00
		A.1325 811	County Treasurer, NYS Voluntary Defined Contribution	7,950.00

FROM CODE	TO CODE		AMOUNT
<u>DEPARTMENT: SPECIAL ITEMS</u>			
	A.1410 110	County Clerk, Salaries- Regular	\$23,569.00
	A.1410 810	Retirement	2,828.00
	A.1410 830	Social Security	1,461.00
	A.1410 831	Medicare Contribution	342.00

Roll Call Vote:

Ayes: 824

Noes: 0

Absent: 178 Supervisors Strainer and Etu

Adopted.

RESOLUTION NO.185 OF 2024

**Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday,
Driscoll, Dickinson, Strough, Bruno and Etu**

**AMENDING WARREN COUNTY BUDGET FOR 2024 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County
Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: ASSIGNED COUNSEL		
<u>ESTIMATED REVENUE</u>		
A.1170.4209 3045	Legal Defense-Indigents, Quality Improv Funding-Dist #13, Office of Indigent Legal Services Distribution	\$25,106.00
<u>APPROPRIATIONS</u>		
A.1170.4209 220	Legal Defense-Indigents, Quality Improv Funding-Dist #13, Office Equipment	1,400.00
A.1170.4209 437	Consulting Fees	8,706.00
A.1170.4209 470	Contract	15,000.00

June 21, 2024

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: COUNTY ADMINISTRATOR		
<u>ESTIMATED REVENUE</u>		
A.4018.0040 3408	Preventive Program, Health Education, Halh Education-Pub Hlth	\$1,062.00
A.6010 3610	Social Services, Social Services Admin	6,900.00
A.6030 3630	Countryside Adult Home, Adult Care Priv. Inst.	4,755.00
<u>APPROPRIATIONS</u>		
A.4018.0040 230	Preventive Program, Health Education, Automotive Equipment	1,062.00
A.6010 230	Social Services, Automotive Equipment	6,900.00
A.6030 230	Countryside Adult Home, Automotive Equipment	4,755.00
DEPARTMENT: PLANNING		
<u>ESTIMATED REVENUE</u>		
A.8022 2210	Planning GIS Program, General Services, Intergovt	753.61
<u>APPROPRIATIONS</u>		
A.8022 422	Planning GIS Program, Repair/Maint- Equipment	753.61
DEPARTMENT: PUBLIC WORKS		
<u>ESTIMATED REVENUE</u>		
DM.5130 2680	Road Machinery, Machinery, Insurance Recoveries	3,135.00
<u>APPROPRIATIONS</u>		
DM.5130 441	Road Machinery, Machinery, Auto- Supplies & Repair	3,135.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: SOCIAL SERVICES		
<u>ESTIMATED REVENUE</u>		
A.7312 3822	Special Delinquency Prev., Spec. Delinquency Prevention	\$58,042.00
<u>APPROPRIATIONS</u>		
A.7312 470	Special Delinquency Prev., Contracts	58,042.00
DEPARTMENT: TREASURER		
<u>ESTIMATED REVENUE</u>		
A.4310 5788	Mental Health Admin, Leases	65,719.77
<u>APPROPRIATIONS</u>		
A.4310 275	Mental Health Admin, Buildings	65,719.77

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2024 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2024 is hereby amended accordingly.

Roll Call Vote:

Ayes: 824

Noes: 0

Absent: 178 Supervisors Strainer and Etu

Adopted.

RESOLUTION NO. 186 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AMENDING AGREEMENT WITH ICC COMMUNITY DEVELOPMENT SOLUTIONS, LLC F/K/A GENERAL CODE, CMS, LLC TO PURCHASE CASE MANAGEMENT SOFTWARE FOR THE ASSIGNED COUNSEL OFFICE, TO ADD TEN ADDITIONAL LICENSES

WHEREAS, pursuant to Resolution No. 330 of 2019, the Chair of the Board of Supervisors was authorized to execute an agreement with General Code, CMS, LLC, 781 Elmgrove Road, Rochester, New York 14624, to purchase case management software, in an amount not to exceed Forty-Two Thousand Two Hundred Twenty-Eight Dollars and Seventeen Cents (\$42,228.17), plus an additional annual support fee to begin in the second year of Eight Thousand Three Hundred Eighty Dollars and Seventy-Six Cents (\$8,380.76) per year, and

WHEREAS, pursuant to Resolution No. 55 of 2023, the Chair of the Board of Supervisors was authorized to execute an amendment agreement to increase the annual

support fee from Eight Thousand Three Hundred Eighty Dollars and Seventy-Six Cents (\$8,380.76) per year to Eight Thousand Five Hundred Twelve Dollars and Fifty-Four Cents (\$8,512.54) per year, which agreement shall automatically renew on an annual basis unless terminated upon thirty (30) days written notice by either party, provided there is not more than a 3% rate increase, and

WHEREAS, pursuant to Resolution No. 491 of 2023, the Chair of the Board of Supervisors was authorized to execute an amendment agreement to add additional licenses to the Laserfiche software package, for an amount not to exceed One Thousand Five Hundred Fifteen Dollars (\$1,515) for initial setup and one year of support, with a support fee of Five Hundred Ninety Dollars (\$590) per year for the additional licenses to begin in year two, and

WHEREAS, the Criminal Justice, Public Safety & Emergency Services Committee has approved a request to amend the agreement to add ten additional licenses to the Laserfiche software package, for an amount not to exceed One Thousand Six Hundred Dollars (\$1,600) for the initial setup and one year of support, with a support fee of One Thousand One Hundred Dollars (\$1,100) per year for the additional licenses to begin in year two, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with ICC Community Development Solutions, LLC f/k/a General Code, CMS, LLC, to add ten additional licenses to the Laserfiche software package, for an amount not to exceed One Thousand Six Hundred Dollars (\$1,600) for the initial setup and one year of support, with a support fee of One Thousand One Hundred Dollars (\$1,100) per year for the additional licenses to begin in year two, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution Nos. 330 of 2019, 55 of 2023 and 491 of 2023 will remain the same.

Adopted by unanimous Vote.

RESOLUTION NO. 187 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH FRSIX, LLC TO PROVIDE WARREN COUNTY WITH ASSISTANCE WITH DOMESTIC TERRORISM PREVENTION PLANNING, TRAINING AND EXERCISE ACTIVITIES (WC 36-24)

WHEREAS, the Purchasing Agent has requested proposals to provide Warren County with Assistance with Domestic Terrorism Prevention Planning, Training and Exercise Activities (WC 36-24), and

WHEREAS, the proposals were opened on May 9, 2024 and the Director of Office of Emergency Services has recommended that Warren County award the agreement to FRSix, LLC located at 4-74 48th Avenue, Unit 24J, Long Island City, New York 11109, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify FRSix, LLC located at 4-74 48th Avenue, Unit 24J, Long Island City, New York 11109 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with FRSix, LLC relative to providing Warren County with Assistance with Domestic Terrorism Prevention Planning, Training and Exercise Activities, pursuant to the terms and provisions of the bid documents and proposal (WC 36-24), for a term commencing upon execution by both parties and terminating December 31, 2024, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, at the following rates:

<u>Staff Title</u>	<u>Hourly Rate</u>
Program Manager/Lead Consultant,	\$275
Project Manager/Lead Consultant	\$375
Forensic Psychologist/Senior Consultant	\$375
Law Enforcement SME/Senior Consultant	\$275
Web Developer	\$100
Videographer/Photographer	\$100

and be it further

RESOLVED, that the funds for this agreement shall be expended from various Department of Office of Emergency Services budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 188 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING THE CHAIR TO EXECUTE A GRANT AGREEMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER THE SECOND STATEWIDE EXPANSION OF HURREL-HARRING (CONTRACT CSTWIDE249) FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, the Public Defender is requesting approval for the Chair of the Board of Supervisors to execute a grant agreement with the New York State Office of Indigent Legal Services for funding under the Second Statewide Expansion of Hurrel-Harring (Contract CSTWIDE249) in an amount not to exceed Five Million One Hundred Fifty-One Thousand Seven Hundred Seventy-One Dollars and Twenty-One Cents (\$5,151,771.21), for a term commencing April 1, 2024 and terminating March 31, 2027, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the New York State Office of Indigent Legal Services for funding under the Second Statewide Expansion of Hurrel-Harring (Contract CSTWIDE249) in an amount not to exceed Five Million One Hundred Fifty-One Thousand Seven Hundred Seventy-One Dollars and Twenty-One Cents (\$5,151,771.21), for a term commencing April 1, 2024 and terminating March 31, 2027, in a form approved by the County Attorney, and be it further

RESOLVED, that any extensions of Contract #CSTWIDE249 (Second Statewide Expansion of Hurrel-Harring) are authorized without the need for further Board resolutions, and the Chair of the Board of Supervisors is authorized to sign any and all extension agreements, modifications, and/or other necessary documents relative to the above described grant program, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 189 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING THE CHAIR TO EXECUTE A GRANT AGREEMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER THE FOURTH COUNSEL AT FIRST APPEARANCE (CONTRACT CAFA452) FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, the Public Defender is requesting approval for the Chair of the Board of Supervisors to execute a grant agreement with the New York State Office of Indigent Legal Services for funding under the Fourth Counsel at First Appearance (Contract CAFA452) in an amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000), for a term commencing January 1, 2023 and terminating December 31, 2025, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the New York State Office of Indigent Legal Services for funding under the Fourth Counsel at First Appearance (Contract CAFA452) in an amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000), for a term commencing January 1, 2023 and terminating December 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that any extensions of Contract #CAFA452 (Fourth Counsel at First Appearance) are authorized without the need for further Board resolutions, and the Chair of the Board of Supervisors is authorized to sign any and all extension agreements, modifications, and/or other necessary documents relative to the above described grant program, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 190 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING THE CHAIR TO EXECUTE A GRANT AGREEMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER THE FOURTH UPSTATE QUALITY IMPROVEMENT AND CASELOAD REDUCTION GRANT (CONTRACT C4TH652) FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, the Public Defender is requesting approval for the Chair of the Board of Supervisors to execute a grant agreement with the New York State Office of Indigent Legal Services for funding under the Fourth Upstate Quality Improvement and Caseload Reduction Grant (Contract C4TH652) in an amount not to exceed Three Hundred Thousand Dollars (\$300,000), for a term commencing July 1, 2023 and terminating June 30, 2026, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the New York State Office of Indigent Legal Services for funding under the Fourth Upstate Quality Improvement and Caseload Reduction Grant (Contract C4TH652) in an amount not to exceed Three Hundred Thousand Dollars (\$300,000), for a term commencing July 1, 2023 and terminating June 30, 2026, in a form approved by the County Attorney, and be it further

RESOLVED, that any extensions of Contract #C4TH652 (Fourth Upstate Quality

Improvement and Caseload Reduction Grant) are authorized without the need for further Board resolutions, and the Chair of the Board of Supervisors is authorized to sign any and all extension agreements, modifications, and/or other necessary documents relative to the above described grant program, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 191 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

**AUTHORIZING SUBMISSION OF CONSOLIDATED FUNDING APPLICATION
FOR MULTIPLE LOCAL WATERFRONT PROGRAMS AND COMMUNITY
DEVELOPMENT PROGRAMS**

WHEREAS, the County Planner is requesting to submit a New York State Consolidated Funding Application for Local Waterfront Programs and Community Development Programs for multiple projects, with any required matching funds to be provided by the community sponsoring the project, and

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute and submit a Consolidated Funding Application for Local Waterfront Programs and Community Development Programs for multiple projects, with any required matching funds to be provided by the community sponsoring the project, and be it further

RESOLVED, that upon notification of a grant award, the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute a grant agreement and other necessary grant documents to effect the terms of the grant, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement, the Chair of the Board of Supervisors be, and hereby is, authorized to execute any and all necessary documents to accept said additional funds in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 192 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE
HOUSING TRUST FUND CORPORATION OFFICE OF COMMUNITY RENEWAL FOR
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING UNDER THE 2024 PUBLIC
INFRASTRUCTURE, PUBLIC FACILITIES & COMMUNITY PLANNING PROGRAM TO
SUPPORT COUNTY SEPTIC SYSTEMS REPLACEMENT**

WHEREAS, the County Planner is requesting approval to submit a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal, for Community Development Block Grant Funding under the 2024 Public Infrastructure, Public Facilities & Community Planning program to support County septic systems replacement, with the amount of the grant to be determined, now, therefore, be it

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute and submit a grant application to the New York State Housing

Trust Fund Corporation, Office of Community Renewal for Community Development Block Grant Funding under the 2024 Public Infrastructure, Public Facilities & Community Planning program to support County septic systems replacement, with the amount of the grant to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute the grant agreement(s), and other necessary grant documents to effect the terms of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 193 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

AUTHORIZING A PUBLIC HEARING FOR FUNDING REQUEST TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AVAILABLE THROUGH THE 2024 PUBLIC INFRASTRUCTURE, PUBLIC FACILITIES & COMMUNITY PLANNING TO SUPPORT COUNTY SEPTIC SYSTEMS REPLACEMENT

RESOLVED, that the Warren County Board of Supervisors will hold a public hearing on the 19th day of July, 2024 at 10:00 a.m. in the Supervisors' Room in the Warren County Municipal Center for the purpose of hearing public comments on the proposed submission of one or more Community Development Block Grant (CDBG) applications for grant funds available through the 2024 Public Infrastructure, Public Facilities & Community Planning program. The CDBG program is administered by the New York State Office of Community Renewal (OCR), and will make available up to Twenty-Five Million Dollars (\$25,000,000) to eligible local governments for housing, economic development, public facilities, public infrastructure and planning activities, with the principal purpose of benefitting low and moderate income persons. Warren County will be applying for up to Four Hundred Thousand Dollars (\$400,000) in funding to support septic system repairs under the 2024 Public Infrastructure, Public Facilities & Community Planning program. The hearing will provide further information about the CDBG program and will allow for citizen participation in the development of any proposed grant applications and/or to provide technical assistance to develop alternate proposals. Comments on the CDBG program will be received at this time. The hearing is being conducted pursuant to Section 570.486, Subpart 1 of the Code of Federal Regulations and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

Adopted by unanimous vote.

RESOLUTION NO. 194 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

AUTHORIZING THE CHAIR OF THE WARREN COUNTY BOARD OF SUPERVISORS TO CONFIRM THE ACTION TAKEN BY THE WARREN AND WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY (WWIDA) RESOLUTION NO. 07-24 TO PROVIDE FINANCIAL ASSISTANCE TO 326 SHERMAN AVENUE ASSOC., LLC FOR THE PURCHASE AND FURTHER DEVELOPMENT OF THE AFRIM'S ADIRONDACK DOME PROJECT IN QUEENSBURY, NEW YORK

WHEREAS, the Warren and Washington Counties Industrial Development Agency (WWIDA) has submitted a Resolution (Resolution No. 07-24) to provide financial assistance to 326 Sherman Avenue Assoc., LLC for the purchase and further development of the Afrim's Adirondack Dome Project (hereafter, "Dome Project") in Queensbury, New York to both Warren and Washington Counties for review and acceptance, and

WHEREAS, Resolution No. 07-24 seeks to provide financial assistance to the Dome Project where facilities or property shall be primarily used in making retail sales of goods or services to customers who personally visit such facilities to obtain such goods and services constitutes more than one-third the total project cost, therefore, be it

WHEREAS, the Planning Department submitted a request which the Economic Growth & Development Committee approved to confirm the Dome Project, as required by General Municipal Law section 862(2)(c) , now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors confirm the Dome Project and Resolution No. 07-24 and hereby authorize the Chair of the Board to confirm the proposed action by the WWIDA.

Adopted by unanimous vote.

RESOLUTION NO. 195 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

RESOLUTION CALLING FOR THE SFY 2024-25 ENACTED BUDGET TO INCLUDE REFORMS FOR DETERMINING THE CAPACITY OF A DEFENDANT TO STAND TRIAL

RESOLUTION WITHDRAWN

WHEREAS, section 730 of the Criminal Procedure Law ("CPL") mandates defendants charged with felonies who are mentally ill and/or developmentally disabled and who are determined by court to be unable to understand the charges against them or participate in their own defense be sent to a New York State operated forensic hospital to restore their competency so they can stand trial, and

WHEREAS, parts of CPL § 730 have been declared to be unconstitutional, and

WHEREAS, competency restoration provides necessary medications but primarily provides services such as courtroom training to familiarize the defendant with courtroom procedures so they can participate in their trial, and

WHEREAS, several New York State Courts believe that by ordering a 730 commitment, they are ordering the treatment of mentally ill or developmentally disabled defendants, and

WHEREAS, in the cases where restoration is appropriate, most defendants can generally be restored within 90-150 days, and

WHEREAS, unfortunately, numerous defendants have been kept in restoration for periods up to 10 years, and

WHEREAS, these lengthy 730 confinements are unconstitutional as shown in the Supreme Court case of *Jackson v. Indiana* (1972), which provides that states may not indefinitely confine criminal defendants solely on the basis of incompetence to stand trial, and

WHEREAS, the Office of Mental Health ("OMH") has diverged from agreements with the county mental health commissioners/directors of community services to provide specific and timely information on the clients/defendants ordered to restoration, and

WHEREAS, the SFY 2020-21 budget now requires counties to pay 100 percent of the OMH State Operations costs for individuals receiving court-ordered mental health competency restoration services at State-operated Forensic Psychiatric Centers, and

WHEREAS, as the full payors of these services, the commissioners must have timely access to any pertinent client information as deemed necessary to effectively manage their responsibilities under the Mental Hygiene Law, and

WHEREAS, the county cost for 730 commitments exceed \$1,300 per day or \$400,000 per year without a reasonable timeline of defendant's restoration or release, and

WHEREAS, Warren County, through the county tax levy, already bears an overwhelming portion of the financial burden for supporting individuals suffering from serious mental illness, and the requirement to assume 100 percent of 730.20 competency restoration costs and will take away millions of dollars from critical behavioral health programming in the community, and

WHEREAS, given the advances in the behavioral health and the modernization of the criminal justice system, it is time for New York State to reform the statutory authority governing competency restoration to ensure that only appropriate defendants are committed for restoration, and

WHEREAS, the Legislature has introduced S.1874 (Brouk)/A.5063 (Gunther), which seeks to address these reforms, now, therefore, be it

RESOLVED, the Warren County Board of Supervisors calls for CPL § 730.10 to be modified defining restoration and clarifying that restoration is not mental health treatment, and be it further

RESOLVED, the Warren County Board of Supervisors calls for an amendment to CPL § 730.20 to establish specific criteria for 730 examiners, streamlining the process to establish equity across the system, and that the psychiatrist or psychologist conducting the psychiatric exam tell the court whether or not there is a reasonable chance of restoration, thereby granting the court an opportunity to allow diversion to mental health treatment, and be it further

RESOLVED, the Warren County Board of Supervisors requests OMH provide specific and timely information on the clients/defendants ordered to restoration, and be it further

RESOLVED, the Warren County Board of Supervisors requests CPL § 730.20 shall adjust the fee for reimbursing psychiatric examiners, or to provide reimbursement by New York State, and be it further

RESOLVED, the Warren County Board of Supervisors calls for CPL § 730.50 to be amended limiting the time defendants are ordered for restoration services, and be it further

RESOLVED, the Warren County Board of Supervisors calls for an amendment to MHL § 9.33 to allow individuals to be transferred to Article 9 facilities if it is determined that a defendant is unable to be restored, and be it further

RESOLVED, the Warren County Board of Supervisors calls on the State to support all provisions outlined in S.1874 (Brouk)/A.5063 (Gunther), and be it further

RESOLVED, the Warren County Board of Supervisors calls for New York State to restore its prior practice of covering at least 50% of the costs related to CPL 730 competency exams and restoration related services, and be it further

RESOLVED, that the Clerk of the Board of Supervisors shall forward copies of this resolution to Governor Kathy Hochul, Senator Dan Stec, Assemblyman Matthew Simpson and the New York State Association of Counties.

RESOLUTION NO.196 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

**AMENDING RESOLUTION NO. 573 OF 2023, WHICH AUTHORIZED AGREEMENTS
WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2024 OCCUPANCY
TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO SOUTH
QUEENSBURY VOLUNTEER FIRE DEPARTMENT**

WHEREAS, pursuant to Resolution No. 573 of 2023, as amended by Resolution Nos. 52 of 2024; 91 of 2024; 130 of 2024 and 165 of 2024, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their May 21, 2024 meeting, the Tourism & Occupancy Tax Coordination Committee considered written applications from the following applicants for 2024 occupancy tax funding and approved special event funding and municipal application funding requests, as follows:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
South Queensbury Volunteer Fire Department	Funding for Food Expenses associated with the 2024 Adirondack Balloon Festival	N/A	\$3,000.00 <i>Municipal Application Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 573 of 2023, as subsequently amended by Resolution Nos. 52 of 2024; 91 of 2024; 130 of 2024 and 165 of 2024 be, and hereby is, amended to approve and award 2024 occupancy tax awards to the applicant named above in the amount set forth above and to increase the total amount of occupancy tax funding to Seven Hundred One Thousand Three Hundred Twelve Dollars (\$701,312.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy Tax, Tourism-Special Events (\$652,500.00) and Budget Code A.6417.0002 469.05, Tourism/Occupancy Tax, Municipal Application Funding (\$48,812.00), as listed on the revised Schedule "A," and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute Warren County Tourist and Convention Development Agreements for occupancy tax funding for the above referenced applicant, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 573 of 2023, as amended by Resolution Nos. 52 of 2024; 91 of 2024; 130 of 2024 and 165 of 2024 will remain the same.

SCHEDULE "A"
2024 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Hyde Collection	Boost Year Round Marketing Efforts	1/1/24 - 12/31/24	\$25,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
2	Adirondack Weddings/Total Entertainment, Inc.	Lake George DJ Takeover Music & Arts Festival	6/7/24-6/9/24	\$5,000.00
3	Marcella Sembrich Memorial Association, Inc.	2024 Summer Festival	6/5/24-8/31/24	\$20,000.00
4	Lake George Music Festival, Inc.	Lake George Music Festival	8/11/24-8/22/24	\$30,000.00
5	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/14/24-3/17/24	\$46,000.00
6	Eastern NY Marine Trades Association, Inc.	Great Upstate Boat Show	3/22/24-3/24/24	\$25,000.00
7	Silver Bay YMCA	Bluegrass in Heaven	9/13/24-9/15/24	\$7,500.00
8	Improv Records, Inc.	Memorial Meltdown	5/25/24-5/26/24	\$35,000.00
9	Adirondack Festivals, LLC	Adirondack Wine and Food Festival	6/29/24-6/30/24	\$45,000.00
10	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	1/26/24-2/25/24	\$50,000.00
11	Lower Adirondack Regional Arts Council (LARAC)	LARAC Annual June Arts Festival	6/8/24-6/9/24	\$13,000.00
12	Albany Rods & Kustoms, Inc.	Adirondack Nationals Car Show	9/5/24-9/8/24	\$40,000.00
13	Glens Falls Collaborative and the City of Glens Falls	Adirondack Holiday Festival	12/6/24-12/8/24	\$30,000.00
14	Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/27/24	\$10,000.00
15	Lake George Steamboat Company	Rock the Dock Music Festival	7/13/24	\$15,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
16	Northeastern District Barbershop Harmony Society	Division Contest and Convention	5/3/24-5/4/24	\$20,000.00
17	GenzHomes, Inc. d/b/a Alpha Win	Lake George Triathlon	8/31/24-9/1/24	\$20,000.00
18	Americade, Inc.	Americade Motorcycle Touring Rally	5/27/24-6/2/24	\$50,000.00
19	Vermontfare, Inc. d/b/a Craftproducers	Lake George Art and Craft Festival	8/2/24-8/4/24	\$7,500.00
20	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/4/24-10/5/24	\$35,000.00
21	Zonta Club of Glens Falls, New York, Inc.	Zonta Arts, Crafts & Curiosities Faire	5/11/24-5/12/24	\$3,500.00
22	Improv Records, Inc.	Anahata Nada Yoga, Music, Wellness Festival	9/13/24-9/15/24	\$30,000.00
23	Improv Records, Inc.	Adirondack Independence Music Festival	8/30/24-9/1/24	\$30,000.00
24	Special Olympics NY	New York State Fall Games	10/18/24-10/20/24	\$50,000.00
25	Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/12/24-10/12/24	\$10,000.00
TOTAL <i>to be paid from A.6417.0002 480, Special Event Funding</i>				\$652,500.00
	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Town of Horicon	Food Truck Friday's on the Pond	6/28/24-9/6/24	\$23,812.00
2	Lake Luzerne Regional Chamber of Commerce	Summer Concert and Food Truck Extravaganza	July, 2024-Aug, 2024 (6 weeks)	\$12,000.00
3	Muralgarten, Inc.	Multi-year list of Mural Projects	N/A	\$10,000.00

	<u>APPLICANT</u>	<u>EVENT</u>	<u>DATE</u>	<u>AMOUNT OF AWARD</u>
4	South Queensbury Volunteer Fire Department	Funding for Food Expenses associated with the 2024 Adirondack Balloon Festival	N/A	\$3,000.00
TOTAL <i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				\$48,812.00

Adopted by unanimous vote.

RESOLUTION NO. 197 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

AMENDING RESOLUTION NO. 592 OF 2023, WHICH AUTHORIZED AN AGREEMENT WITH ROVE MARKETING, INC. FOR THE PURCHASE AND SUBSCRIPTION OF DATA SETS AND DASHBOARD REPORTING, TO INCORPORATE THE NOWCAST SUBSCRIPTION AND THE ADDITION OF 6 POI'S FOR THE MOBILE DATA PLATFORM

WHEREAS, pursuant to Resolution No. 592 of 2023, the Warren County Board of Supervisors authorized an agreement with ROVE Marketing, Inc., 270 The Kingsway, P.O. Box 74513, Toronto, Ontario, Canada M9E 5E2, for the purchase and subscription of data sets and dashboard reporting, in an amount not to exceed Twenty-Three Thousand Nine Hundred Fifty Dollars (\$23,950), for a term commencing upon execution by both parties and terminating December 31, 2024, and

WHEREAS, the Tourism & Occupancy Tax Coordination Committee has approved a request to incorporate the NowCast subscription and the addition of 6 POI's for the mobile data platform, in an amount not to exceed Five Thousand Six Hundred Dollars (\$5,600), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with ROVE Marketing, Inc. for the NowCast subscription and the addition of 6 POI's for the mobile data platform, in an amount not to exceed Five Thousand Six Hundred Dollars (\$5,600), in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 592 of 2023 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 198 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

APPROVING THE 2024 OCCUPANCY TAX SPENDING PLAN FOR MUNICIPALITIES AND AUTHORIZING AGREEMENTS FOR TOURISM PROMOTION AND TOURIST AND CONVENTION DEVELOPMENT SERVICES

WHEREAS, the County is authorized and empowered to impose a tax upon persons occupying any facility providing lodging on an overnight basis by section 1202-u of the Tax Law (also known as Chapter 422 of the Laws of 2003, as amended) and thereafter, the County enacted various local laws, with the most recent being Local Law 5 of 2018, which imposes and collects occupancy tax in Warren County, and provides that after deducting amounts

provided for the County's administration of such tax, that revenues derived from such tax shall be allocated to enhance the general economy of the County of Warren, and its cities, towns and villages through the promotion of tourist activities, conventions, trade shows, special events and other directly-related and supported activities, and

WHEREAS, the Warren County Board of Supervisors previously approved criteria for issuing awards to municipalities in Warren County through various prior resolutions, to include Resolution 392 of 2021, for the purpose of providing the County's occupancy tax revenues to enhance the general economy of the County of Warren and the City of Glens Falls (the "City"), the Towns of Bolton, Chester, Hague, Horicon, Johnsburg, Lake George, Lake Luzerne, Queensbury, Stony Creek, Thurman, and Warrensburg (the "Towns"), and the Village of Lake George (the "Village"), through each municipalities' promotion of tourist activities, conventions, trade shows, special events, and other directly-related and supported activities, and

WHEREAS, the Occupancy Tax Coordination Committee approved a 2024 Occupancy Tax Spending Plan for Municipalities which, in part, would authorize agreements with the City, Towns and Village for the 2024 calendar year, in the revenue amounts set forth on the 2024 Occupancy Tax Municipal Spending Plan Chart herein, as of June 21, 2024:

2024 Occupancy Tax Municipal Spending Plan

Municipality	Amount	Notes
Town and Village of Lake George	\$150,000	Combined Town and Village allocation paid to Town of Lake George
Bolton	\$ 60,000	
Queensbury	\$ 60,000	
Remaining Towns & City of Glens Falls	\$180,000	\$20,000 to City of Glens Falls and to each of the eight remaining Towns

now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute agreements providing 2024 occupancy tax revenue to the City, Towns and Village, as set forth above in the 2024 Occupancy Tax Municipal Spending Plan, effective June 21, 2024, with payments to be made in September of 2024 following the appropriation of funds to be accomplished by separate resolution, and as provided by the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to pay the amounts specifically set forth above, with all payments to be made in September of 2024 following the appropriation of funds to be accomplished by separate resolution, upon receipt of: (1) A fully executed agreement; (2) A copy of the resolution enacted by the Municipality accepting the award and approving the terms of the agreement; and (3) A County voucher, and be it further

RESOLVED, that any additional amounts of occupancy tax revenue awarded to the municipalities for the 2024 calendar year shall be subject to the further resolution of the Board of Supervisors.

Roll Call Vote:

Ayes: 659

Noes: 254 Supervisors Merlino, Wild, Thomas and Runyon

Absent: 89 Supervisor Etu

Adopted.

RESOLUTION NO. 199 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

AUTHORIZING TERMINATION OF AGREEMENT WITH HART INTERCIVIC, INC.

WHEREAS, pursuant to Resolution No. 294 of 2022 the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute an agreement with Hart Intercivic, Inc., 3800 Quick Hill Road, Austin, Texas 78728, to provide data migration, testing, training, annual license, maintenance and support fees for the Hart Next Vote Voter Registration System, for a five (5) year term commencing January 1, 2023 and terminating December 31, 2027 (hereafter, "Next Vote Agreement"), and

WHEREAS, the Commissioners for the Board of Elections have advised the Legislative, Rules & Governmental Operations Committee that Hart Intercivic, Inc. Provided notice under the Next Vote Agreement of the intention to terminate licensing and support for the Hart Next Vote Voter Registration System in New York State on December 31, 2024, and

WHEREAS, the Legislative, Rules & Governmental Operations Committee has approved the request to discontinue the Next Vote Agreement with Hart Interactive, Inc., effective August 31, 2024, and to negotiate and bind the County to a Termination Agreement which will compensate the County for expenses incurred for data migration under the Next Vote Agreement, in a form approved by the County Attorney, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a Termination Agreement with Hart Intercivic, Inc., due to the termination of the Hart Next Vote Voter Registration System by the vendor on December 31, 2024, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 200 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

AUTHORIZING AGREEMENT WITH ES&S VOTER REGISTRATION, LLC TO PROVIDE VOTER REGISTRATION, SOFTWARE AND MAINTENANCE FOR THE BOARD OF ELECTIONS

WHEREAS, the Commissioners for the Board of Elections requested and the Legislative, Rules & Governmental Operations Committee approved the request for Warren County to enter into an agreement with ES&S Voter Registration, LLC, 11208 John Galt Boulevard, Omaha, Nebraska 68137, to provide voter registration, software and maintenance, for a term commencing upon execution by both parties and terminating three (3) years from date of execution, for an amount not to exceed Ninety-Six Thousand Fifty-Seven Dollars (\$96,057), to be paid as follows:

PAYMENT DUE	AMOUNT
Upon execution of agreement	\$48,029
Within 30 days of September 1, 2024	\$48,028

with continued fees for maintenance, support and hosting fees in an amount not to exceed Thirty-Eight Thousand One Hundred Ninety-Two Dollars (\$38,192) per year to be charged in contract years two and three, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with ES&S Voter Registration, LLC,

as described in the preambles of this resolution, and in a form approved by the County Attorney, and it is further

RESOLVED, that the funds for said agreement shall be paid from Budget Code A.1450 439, Board of Elections, Misc Fees & Expenses.

Adopted by unanimous vote.

RESOLUTION NO. 201 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY
SALARY AND COMPENSATION PLAN FOR 2024 TO INCREASE/DECREASE
SALARIES WITHIN THE HUMAN RESOURCES DEPARTMENT; TO DELETE
POSITIONS WITHIN THE HUMAN RESOURCES DEPARTMENT; TO CREATE/DELETE
POSITION WITHIN THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT;
AND CREATE A POSITION WITHIN THE COUNTY CLERK DEPARTMENT**

WHEREAS, the Personnel, Administration & Higher Education Committee considered and approved requests from various departments to amend the Table of Organization and Salary Schedule, now, therefore, it is

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2024 are hereby amended as follows:

HUMAN RESOURCES

<u>Decreasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1435 110</u>		
<u>TITLE:</u>	July 8, 2024	\$52,038
Civil Service Assistant		(40 hrs/week)

<u>Decreasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1435 110</u>		
<u>TITLE:</u>	July 8, 2024	\$39,029
Civil Service Assistant		(30 hrs/week)

<u>Increasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.1435 110</u>		
<u>TITLE:</u>	July 8, 2024	\$40,599
Human Resources Assistant		(30 hrs/week)

<u>Increasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.1435 110</u>		
<u>TITLE:</u>	July 8, 2024	\$54,132
Human Resources Assistant		(40 hrs/week)

HUMAN RESOURCES

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.1435 130</u>		
<u>TITLE:</u>	June 24, 2024	\$3,000
Test Administrator #2		

June 21, 2024

341

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1435 130		
<u>TITLE:</u>	June 24, 2024	\$3,000
Test Administrator #3		

<u>Increasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1435 130		
<u>TITLE:</u>	June 24, 2024	\$3,000
Test Administrator		

<u>Increasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1435 130		
<u>TITLE:</u>	June 24, 2024	\$9,000
Test Administrator		

<u>PLANNING & COMMUNITY DEVELOPMENT</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>Creating Position of:</u>	May 28, 2024	\$81,644
A.8021 110		Grade 14
<u>TITLE:</u>		
Principal Planner #2		

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.8021 110		
<u>TITLE:</u>	May 28, 2024	\$78,357
Assistant County Planner		

<u>COUNTY CLERK</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>Creating Position of:</u>	July 1, 2024	\$44,729
A.1410 110		Grade 8
<u>TITLE:</u>		
Pistol Permit Clerk		

Roll Call Vote:
Ayes: 913
Noes: 0
Absent: 89 Supervisors Etu
Adopted.

RESOLUTION NO. 202 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**AMENDING RESOLUTION NO. 23 OF 2024, TO APPOINT MEMBERS TO THE
WARREN-WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY AND
CIVIC DEVELOPMENT CORPORATION, TO FILL A VACANCY DUE TO RESIGNATION**

WHEREAS, Resolution No. 23 of 2024 appointed members to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation for the year 2024, and

WHEREAS, Washington County Representative, David O'Brien, has since tendered his resignation from the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, now, therefore, it is

RESOLVED, that James Nolan be, and hereby is, appointed to the vacant position on the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, for the term commencing immediately and terminating December 31, 2024, and it is further

RESOLVED, that other than the changes outlined herein, all other portions of Resolution No. 23 of 2024 shall remain in full force and effect.

Adopted by unanimous vote.

RESOLUTION NO. 203 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**AUTHORIZING A FIVE-YEAR MASTER INTERNSHIP AFFILIATION AGREEMENT WITH
ADIRONDACK COMMUNITY COLLEGE**

WHEREAS, the County Administrator requested and the Personnel, Administration & Higher Education Committee approved a five-year Master Internship Affiliation Agreement with Adirondack Community College which will authorize the County's departments to host SUNY Adirondack student internships, as authorized by the County Intern Policy in Resolution No. 498 of 2021 and completion of the Student Internship Site Agreement between the County and Adirondack Community College, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a five-year Master Internship Affiliation Agreement with Adirondack Community College, for a term commencing upon execution by both parties and terminating five-years from date of execution, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 204 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**AUTHORIZING COUNTY ATTORNEY TO SETTLE CLAIMS AGAINST CONTINENTAL
INSURANCE COMPANY AND AUTHORIZING THE CHAIR TO EXECUTE SETTLEMENT
DOCUMENTS**

WHEREAS, the County Attorney requested and the Personnel, Administration and Higher Education Committee approved the request for the County Attorney to negotiate and bind the County to final settlement terms with Continental Insurance Company for matters filed with the United States District Court for the Northern District of New York, Docket Nos. 1:22-cv-

00328 and 1:22-cv-00431 (hereafter, "Lawsuits") and to authorize the Chair of the Board of Supervisors to sign all necessary settlement documents, in a form approved by the County Attorney, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors authorizes the County Attorney to negotiate and bind the County to final settlement terms for the Lawsuits, in the amount of Nine Hundred Thousand Dollars (\$900,000), and be it further

RESOLVED, that the Chair of the Board of Supervisors may execute any future settlement documents for the Lawsuits on behalf of the County, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 205 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE VEHICLE RESERVE TO THE DEPARTMENT OF PUBLIC WORKS, HEALTH SERVICES, DEPARTMENT OF SOCIAL SERVICES AND COUNTRYSIDE ADULT HOME BUDGETS TO COVER THE COST OF VEHICLE PURCHASES; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the County Administrator requested and the Finance & Budget Committee approved the appropriation of funds to cover costs incurred from vehicle purchases, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Thirteen Thousand Eight Hundred Thirty-Two Dollars (\$13,832) from the Reserve, Vehicles (A.896.00), to the following Departmental budgets to cover the cost of vehicle purchases:

CODE	DEPARTMENT	AMOUNT
A.1610 230.1	Fleet Management, Automotive Equipment-Reserve	\$4,889.00
A.4018.0040 230.1	Preventative Program, Health Education, Automotive Equipment-Reserve	\$1,888.00
A.6010 230.1	Social Services, Automotive Equipment-Reserve	\$2,300.00
A.6030 230.1	Countryside Adult Home, Automotive Equipment-Reserve	\$4,755.00

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Etu

Adopted.

RESOLUTION NO. 206 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**CANCELLING OR CORRECTING OF ASSESSMENTS AND
REFUNDS OR CHARGEBACKS OF TAXES**

WHEREAS, the Director of Real Property Tax Services requested and the Finance & Budget Committee approved a list of cancellations or corrections of assessments and refunds or the chargebacks of taxes which were reviewed and approved by the Town Supervisors of the towns wherein the real property is located, and

WHEREAS, Article 5, Title 3 of the Real Property Tax Law authorizes the Board of Supervisors to cancel or correct assessments and direct refunds or chargebacks of taxes when the same is found to be appropriate, now, therefore, it is

RESOLVED, that the following cancellation or correction of assessments and refunds or charge back of taxes set forth on Schedule "A" annexed hereto, is found to be appropriate and is approved, and it is further

RESOLVED, that the County Treasurer and the Director of Real Property Tax Services be, and they hereby are, authorized and directed to perform all acts necessary to effectuate the corrections set forth herein.

SCHEDULE "A"

CHARGEBACK OF TAXES

Town	Year	Assessed To & Tax Map No.	Location	Breakdown	Reason
Bolton	2024	Townwide		EMS \$0.20 Fire FD001 <u>0.40</u> \$0.60	State Lands Adjustment
Hague	2024	Natalie Oshins 60.17-1-11	1227 Coburg Village Way	County \$1,299.64 Fire Protection <u>133.29</u> \$1,432.93	SCAR Petition
Hague	2024	Michael & Mary Deresky 25.4-1-40	48 Fitzgerald Rd.	County \$136.80 Fire Protection <u>14.03</u> \$150.83	SCAR Petition
Hague	2024	Paulsen Family Revocable Trust 60.17-1-4	2 Pudding Island Rd.	County \$1,876.59 Fire Protection <u>192.46</u> \$2,069.05	Court Order
Horicon	2024	Townwide		EMS \$0.18	State Lands Adjustment
Johnsburg	2024	Townwide		EMS \$0.19	State Lands Adjustment
Johnsburg	2024	David & Laura Webb 163.-1-20.11	112 Armstrong Rd.	County \$190.64 Town <u>122.95</u> EMS 35.75 Fire Protection <u>32.70</u> \$382.04	SCAR Petition
Warrensburg	2024	210.1-1-16	Golf Course Rd.	Lighting \$13.30	State Lands Adjustment
City of Glens Falls	2024	21 Bay St. Properties, LLC 302.20-24-16		County \$7,264.44	PILOT Billed in Error
City of Glens Falls	2024	65 Ridge St., LLC 303.17-16-2		County \$2,107.96	PILOT Billed in Error

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City of Glens Falls	2024	13 Chester 302.16-18-4		County	\$3,073.64	PILOT Billed in Error
City of Glens Falls	2024	70 Warren, LLC 310.5-2-3		County	\$2,391.00	PILOT Billed in Error
City of Glens Falls	2024	14 Hudson, LLC 309.28-7-1		County	\$2,263.27	PILOT Billed in Error
City of Glens Falls	2024	88 Ridge Royale, LLC 302.20-24-1		County	\$12,553.01	PILOT Billed in Error
City of Glens Falls	2024	EASM Properties, LLC 310.5-1-17		County	\$795.72	PILOT Billed in Error
City of Glens Falls	2024	AIM Housing (Broad St. Commons) 309.11-5-40		County	\$10,493.70	PILOT Billed in Error
				TOTAL	\$44,991.86	

ADOPTED BY UNANIMOUS VOTE.

RESOLUTION NO. 207 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**DELETING OUTSTANDING TAXES ON TOWN OF QUEENSBURY TAX MAP PARCEL
NO. 309.5-1-1./137 FOR REAL PROPERTY TAX SERVICES**

WHEREAS, the Warren County Treasurer requested and the Finance & Budget Committee approved the deletion of Town & County taxes for the years 2021 and 2022 for Town of Queensbury Tax Map Parcel No. 309.5-1-1./137, and

WHEREAS, the parcel is part of a trailer park and has been abandoned by the taxpayer, and

WHEREAS, the total amount of the Town & County taxes for the years 2021 and 2022 is Seven Hundred Forty Dollars and Sixty-Six Cents (\$740.66), now, therefore, be it

RESOLVED, that the Town & County taxes for 2021 and 2022 for Town of Queensbury Tax Map Parcel No. 309.5-1-1./137 in the amount of Seven Hundred Forty Dollars and Sixty-Six Cents (\$740.66) be, and hereby is deleted and/or canceled, and be it further

RESOLVED, that the Warren County Treasurer and the Director of Real Property Tax Services be, and hereby are, authorized and directed to perform all acts necessary to effectuate the actions authorized herein.

Adopted by unanimous vote.

RESOLUTION NO. 208 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**ESTABLISHING 2024 ROAD FUND PROJECTS AND AMENDING WARREN COUNTY
BUDGET FOR 2024**

WHEREAS, the Superintendent of Public Works requested and the Finance & Budget Committee approved the establishment of 2024 road fund projects, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors does hereby establish the following road fund projects:

<u>PROJECT</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8364	2024 CR#14 River Street (<i>Warrensburg</i>)	\$ 220,000.00
D.5112.8365	2024 CR#11 Horicon Avenue (<i>Bolton</i>)	\$ 230,000.00
TOTAL		\$ 450,000.00

1. The above Road Fund Projects are hereby established.
2. The estimated cost for such Road Fund Projects is the amount of Four Hundred Fifty Thousand Dollars (\$450,000.00).
3. The proposed method of financing such Road Fund Projects consists of the transfer of funds from Budget Code D.5112.8356 280 2023 CR#66 Country Club Road, to be authorized by separate resolution,

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Etu

Adopted.

RESOLUTION NO. 209 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO THE BOARD OF ELECTIONS BUDGET TO PURCHASE COMPUTERS AND RELATED EQUIPMENT AND SOFTWARE; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Director of Information Technology requested and the Finance & Budget Committee approved the appropriation of funds to purchase computers and related equipment and software, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Twenty Thousand Dollars (\$20,000.00) from the Computer Reserve Fund, Budget Code A.895.00, to the following Departmental budget to purchase computers and related equipment and software:

PROJECT	TITLE	AMOUNT
A.1450 220.1	Board of Elections, Office Equipment-Reserve	\$20,000.00

and it is further,

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Etu

Adopted.

RESOLUTION NO. 210 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE OFFICE OF COMMUNITY SERVICES BUDGET TO COVER THE COST OF COURT-ORDERED NEW YORK STATE CRIMINAL PROCEDURE LAW SECTION 730 COMPETENCY EXAMINATION AND RESTORATION EXPENSES; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Director of the Office of Community Services requested and the Finance & Budget Committee approved the appropriation of funds to cover the cost of court-ordered New York State Criminal Procedure Law Section 730 competency examination and

restoration expenses, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of court-ordered New York State Criminal Procedure Law Section 730 competency examination and restoration expenses, in an amount not to exceed Three Hundred Thousand Dollars (\$300,000.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.4390 435	Psychiatric Exp./Criminal, Medical Fees	\$ 300,000.00

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Etu

Adopted.

RESOLUTION NO. 211 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE RAILROAD BUDGET TO FUND CAPITAL PROJECT NO. H434, RAILROAD REPAIRS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Superintendent of Public Works requested and the Finance & Budget Committee approved the appropriation of funds to fund Capital Project No. H434, Railroad Repairs, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Three Hundred Twenty-Six Thousand Dollars (\$326,000) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code to fund Capital Project No. H434, Railroad Repairs:

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers, Capital Projects	\$326,000.00

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 824

Noes: 89 Supervisor Magowan

Absent: 89 Supervisor Etu

Adopted.

RESOLUTION NO. 212 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COUNTY RAILROAD REPAIRS RESERVE TO FUND CAPITAL PROJECT NO. H434, RAILROAD REPAIRS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Superintendent of Public Works requested and the Finance & Budget Committee approved the appropriation of funds to fund Capital Project No. H434, Railroad Repairs, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Three Hundred Nineteen Thousand Dollars (\$319,000) from the Reserve, County Railroad Repairs (A.899.00) to the following budget code to fund Capital Project No. H434, Railroad Repairs:

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers, Capital Projects	\$319,000.00

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll call Vote:

Ayes: 824

Noes: 89 Supervisor Magowan

Absent: 89 Supervisor Etu

Adopted.

RESOLUTION NO. 213 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

ESTABLISHING CAPITAL PROJECT NO. H434, RAILROAD REPAIRS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Superintendent of Public Works requested and the Finance & Budget Committee approved the establishment of Capital Project No. H434, Railroad Repairs, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H434, Railroad Repairs, as follows:

1. Capital Project No. H434, Railroad Repairs, is hereby established.
2. The estimated cost of such Capital Project is the amount of Six Hundred Forty-Five Thousand Dollars (\$645,000.00).
3. The proposed method of financing such Capital Project consists of the following:
 - a. Local share funding in the amount of Sixty Hundred Forty-Five Thousand Dollars (\$645,000.00), to be transferred from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers,

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H434 - Railroad Repairs	\$645,000.00
Roll call Vote:	
Ayes: 824	
Noes: 89 Supervisor Magowan	
Absent: 89 Supervisor Etu	
Adopted.	

RESOLUTION NO. 214 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

ESTABLISHING CAPITAL PROJECT NO. H433, THRIVING HAMLETS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the County Planner requested and the Finance & Budget Committee approved the establishment of Capital Project No. H433, Thriving Hamlets, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H433, Thriving Hamlets, as follows:

1. Capital Project No. H433, Thriving Hamlets, is hereby established.
2. The estimated cost of such Capital Project is the amount of One Hundred Thirty-Five Thousand Five Hundred Ninety-Two Dollars and Fifteen Cents (\$135,592.15).
3. The proposed method of financing such Capital Project consists of the following:
 - a. Funding in the amount of One Hundred Thirty-Five Thousand Five Hundred Ninety-Two Dollars and Fifteen Cents (\$135,592.15) shall be from the New York State Department of Environmental Conservation Smart Growth Program,

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H433 - Thriving Hamlets	\$135,592.15
Roll Call Vote:	
Ayes: 913	
Noes: 0	
Absent: 89 Supervisor Etu	
Adopted.	

RESOLUTION NO. 215 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

INTRODUCING TENTATIVE OPERATING BUDGET FOR ADIRONDACK COMMUNITY COLLEGE FISCAL YEAR 2024-2025 AND PROVIDING FOR PUBLIC HEARING

WHEREAS, the Vice President for Administrative Services of Adirondack Community College requested and the Personnel, Administration & Higher Education Committee and the Finance & Budget Committee each recommended approval of the tentative operating budget for the fiscal year beginning September 1, 2024 and ending August 31, 2025 (hereafter, "Tentative Operating Budget") by the Warren County Board of Supervisors and that a public hearing be held thereon, and

WHEREAS, the Adirondack Community College Tentative Operating Budget proposes the gross amount of Thirty-Four Million Eight Hundred Forty-Four Thousand One Hundred Sixty-Five Dollars (\$34,844,165), which, if adopted by the Board of Supervisors, will require the County of Warren to raise by taxation the sum of Two Million Five Hundred Seven Thousand Two Hundred Ninety-Five Dollars (\$2,507,295), as the 2024-25 joint sponsor contribution, now, therefore, be it

RESOLVED, that the Board of Supervisors will hold a public hearing on the Adirondack Community College Tentative Operating Budget in the Board Room of the Warren County Municipal Center on the 19th day of July, 2024 at 10:00 a.m., at which time and place all persons interested in said matter will be heard, and the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give due public notice of such hearing as required by law.

Adopted by unanimous vote.

RESOLUTION NO. 216 OF 2024

Resolution introduced by Supervisors Bean and Runyon

WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING ONE-TIME PAYMENT TO JOKAMSCO GROUP LTD/HUDSON RIVER GRINDING COMPANY FOR BLADE SHARPENING SERVICES PROVIDED TO THE PRINT SHOP

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing one-time payment to Jokamsco Group LTD/Hudson River Grinding Company for blade sharpening services provided to the Print Shop, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 217 OF 2024
Resolution introduced by Supervisors Merlino and Turner

**AUTHORIZING ONE-TIME PAYMENT TO JOKAMSCO GROUP LTD/HUDSON RIVER
GRINDING COMPANY FOR BLADE SHARPENING SERVICES PROVIDED TO THE
PRINT SHOP**

WHEREAS, by Resolution No. 90 of 2017, the Board of Supervisors authorized an agreement with Jokamsco Group LTD/Hudson River Grinding Company to provide blade sharpening services for the Print Shop at a rate of One Hundred Dollars (\$100) per service for the term commencing March 17, 2017 and continuing until terminated by either party, and

WHEREAS, Jokamsco Group LTD/Hudson River Grinding Company has never executed said contract provided by the County Attorneys Office, and

WHEREAS, sharpening services were provided to the Print Shop on two occasions in 2024, at a total cumulative cost of One Hundred Twenty Dollars (\$120), and the County Auditor has advised invoices received cannot be paid without having an executed contract on file, and

WHEREAS, because Jokamsco Group LTD/Hudson River Grinding Company has refused to execute the necessary contract based on insurance requirements, the County Administrator has requested authorization to make a one-time payment for the sharpening services rendered during 2024 from the Print Shop budget, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes a one-time payment in the amount of One Hundred Twenty Dollars (\$120) to Jokamsco Group LTD/Hudson River Grinding Company to cover the two invoices received for sharpening services provided in 2024, and be it further

RESOLVED, that the funds for said payment shall be expended from Budget Code A.1671 422, Print Shop, Repair/Maintenance Equipment.

Adopted by unanimous vote.

RESOLUTION NO. 218 OF 2024
Resolution introduced by Supervisors Runyon and Bruno

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT
THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED
COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO
ENTERTAIN A RESOLUTION AMENDING RESOLUTION NO. 595 OF 2023;
APPROVING STANDARD WORK DAY AND TIME REPORTING RESOLUTION FOR
ALL ELECTED AND APPOINTED OFFICIALS FOR RETIREMENT PURPOSES**

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution amending Resolution No. 595 of 2023; Approving Standard Work Day and Time Reporting Resolution for All Elected and Appointed Officials for Retirement Purposes, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 219 OF 2024
Resolution introduced by Supervisors Geraci and Runyon

**AMENDING RESOLUTION NO. 595 OF 2023; APPROVING STANDARD WORK DAY
AND TIME REPORTING RESOLUTION FOR ALL ELECTED AND APPOINTED
OFFICIALS FOR RETIREMENT PURPOSES**

RESOLVED, that Resolution No. 595 of 2023 be, and hereby is, amended accordingly regarding the standard workday and time reporting resolution for all elected and appointed officials in Warren County government as set forth in "Schedule A" attached, is hereby approved by the Warren County Board of Supervisors.

"Schedule A"

NAME	TITLE	SS# (LAST 4)	RETIREMENT REG. NO.	STANDARD WORK DAY (HRS/DAY)	TERM	PARTICIPATES IN EMPLOYER'S TIME KEEPING SYSTEM (Y/N)	AVG. DAYS PER MONTH (BASED ON RECORD OF ACTIVITIES)	TIER 1	NO SUBMISSION
ELECTED OFFICIALS									
Bachman, Paul M.D.	Coroner	XXXX	XXXXXXXXXX	7	01.01.22 - 12.31.25	N	.83		
Beam, Kevin	Supervisor - Jolansburg	XXXX	XXXXXXXXXX	6	01.01.24 - 12.31.25	N	--		✓
Black, Carrie	County Clerk	XXXX	XXXXXXXXXX	7	01.01.24 - 12.31.27	N	18.06		
Carusone, Jason	District Attorney	XXXX	XXXXXXXXXX	7	01.01.22 - 12.31.25	N	26.26		
Dickinson, Dennis	Supervisor - Lake George	XXXX	XXXXXXXXXX	6	01.01.24 - 04.03.24	N	5.2	✓	
Driscoll, Bennett	Supervisor - Glens Falls	XXXX	XXXXXXXXXX	6	01.01.24 - 12.31.25	N	22.39		
Etu, Nathan	Supervisor - Queensbury	XXXX	XXXXXXXXXX	6	01.01.24 - 12.31.25	N	7.03		
Geraghty, Kevin	Supervisor - Warrensburg Chairman of the Board	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.25	N	12.47		
Geedert, Connie	Coroner	XXXX	XXXXXXXXXX	7	01.01.23 - 12.31.26	N	--		✓
Keil, Lynn	Coroner	XXXX	XXXXXXXXXX	7	01.01.23 - 12.31.26	N	--		✓
Merlino, Eugene	Supervisor - Lake Luzerne	XXXX	XXXXXXXXXX	6	01.01.24 - 12.31.28	N	8.47		
Patchett, Joshua	Supervisor - Hague	XXXX	XXXXXXXXXX	6	01.01.24 - 12.31.25	N	4.08		
Stralner, David	Supervisor - Queensbury	XXXX	XXXXXXXXXX	6	01.01.24 - 12.31.25	N	4.25		
Runyon, Debra	Supervisor - Thurman	XXXX	XXXXXXXXXX	6	01.01.24 - 12.31.25	N	1.50		
Thomas, Frank	Supervisor - Stony Creek Budget Officer	XXXX	XXXXXXXXXX	6	01.01.24 - 12.31.25	N	17.75		
APPOINTED OFFICIALS									
Dailey, Jeff	3 rd Deputy Fire Coord.	XXXX	XXXXXXXXXX	6	N/A	N	2.51		
Mellon, Patrick	EMS Coordinator	XXXX	XXXXXXXXXX	6	N/A	N	9.47		
Schrammel, James	4 th Deputy Fire Coord.	XXXX	XXXXXXXXXX	6	N/A	N	12.11		
Stone, Scott	2 nd Deputy EMS Coord.	XXXX	XXXXXXXXXX	6	N/A	N	1.11		

ADOPTED BY UNANIMOUS VOTE.

Chairman Geraghty offered privilege of the floor.

Mr. LaPell spoke regarding his disappointment that the County did not move forward with the proposed "Joseph Warren Museum" which he believed was a missed opportunity.

Supervisor Strough thanked Mr. LaPell for his comments regarding the "Joseph Warren Museum" which he was hoping would be brought back and moved forward in the future.

Announcements were called for:

Supervisor Strainer spoke regarding a celebration of life being held for William Kenny, *former 5th Ward Supervisor for the City of Glens Falls*, at Crandall Park on June 29th and he encouraged all to attend. He recognized both the girls and boys Lacrosse teams from Queensbury High School for making it to the Foothills and State Sectional finals. Supervisor Strainer then mentioned the Queensbury High School seniors who donated their time to assist on different community projects that assisted various organizations. He concluded by recognizing the Adirondack Thunder players and staff, as well as the staff of the Cool Insuring Arena for all of their efforts; and the members of the Adirondack Civic Center Coalition for making the Civic Center a success again.

Supervisor Bruno voiced his concerns regarding the whereabouts of the \$100 million in Federal funding provided to the State's for broadband improvements, noting there were still areas within the County that were underserved.

Supervisor Driscoll also spoke regarding the celebration of life being held for Mr. Kenny, noting some of Mr. Kenny's accomplishments while he was a member of the Board.

Supervisor Merlino questioned whether the Board would be adopting a resolution in support of the Elderwood at North Creek Nursing Home and Chairman Geraghty replied the matter was referred to and would be discussed at the Legislative, Rules & Governmental Operations Committee meeting.

Supervisor Thomas echoed the comments made by Mr. LaPell regarding the missed opportunity relating to the "Joseph Warren Museum". He also advised he was fully supportive of adopting a resolution in support of the Elderwood at North Creek Nursing Home.

Supervisor Patchett apprised the Hague Town Board had recently adopted a Local Law regarding short-term rentals in the Town of Hague which he hoped would discourage local investors from purchasing properties within their community for the sole purpose of financial gain rather than contributing to the community.

Supervisor Geraci questioned whether the offer from the Town of Lake George still stood to use the old courthouse in town to house the Joseph Warren memorabilia to save the County money and Supervisor Crocitto replied affirmatively. He then spoke regarding the lack of broadband coverage in certain areas within the County which he believed was unacceptable.

Chairman Geraghty apprised it was necessary to press the Economic Development Corporation of Warren County to work with the individuals identified in each community who did not have access to broadband to get them service.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Strainer and seconded by Supervisor Strough, Chairman Geraghty adjourned the Board Meeting at 11:47 a.m.

**BOARD MEETING
FRIDAY, JULY 19, 2024**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:

<https://warrencountyny.gov/mma>

<https://www.youtube.com/watch?v=FR2fWEMHVDA>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:00 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Patchett

Roll called, the following members present:

Supervisors Conover, Maday, Diamond, Gilligan, Turner, Bruno, Driscoll, Patchett, Bean, Geraci, Crocitto, Merlino, Strough, Wild, Strainer, Etu, Thomas and Geraghty; Absent - 2 Supervisors Magowan and Runyon

Motion was made by Supervisor Diamond, seconded by Supervisor Merlino and carried by a unanimous vote of those present (*Supervisors Magowan and Runyon absent*), to approve the minutes of the June 21, 2024 Board Meeting.

Supervisor Magowan entered the meeting at 10:02 a.m.

Proceeding with the Agenda review, Chairman Geraghty declared the Public Hearing on Warren County's community development needs fund possible submission of one or more Community Development Block Grant applications for the 2024 Program Year open at 10:04 a.m. and requested the Clerk of the Board read the Notice of Public Hearing aloud. Chair called for public comment, but there was no one wishing to speak.

Chairman Geraghty advised he would keep the Public Hearing open and proceeded with the Agenda review.

Moving along, Chairman Geraghty declared the public hearing on the proposed adoption of a tentative operating budget for Adirondack Community College for the fiscal year 2024-25 open at 10:05 a.m. and requested the Clerk of the Board read the Notice of Public Hearing aloud. Chair called for public comment, but there was no one wishing to speak.

Chairman Geraghty once again called for public comment on Warren County's community development needs fund possible submission of one or more Community Development Block Grant applications for the 2024 Program Year; there being no one else wishing to speak, he closed the public hearing at 10:06 a.m.

Chairman Geraghty called for privilege of the floor/public comment, but there was no one wishing to speak.

Report by the Committee Chairs (including the Chairman of the Board's Report) were given; County Treasurer provided an update during Supervisor Thomas' report as Finance & Budget Committee Chair.

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. County Auditor - June 2024 Real Property Tax Corrections.

Letters/emails from:

1. Town of Queensbury Planning Board - Notice of Public Hearing to consider application from Montcalm Housing Development Fund Co..
2. Washington County BOS - Resolution No. 195 of 2024, *"To Consent to the Warren Washintong IDA's Undertaking of an Industrial Development Project in the Town of Queensbury; 326 Sherman Avenue Assoc., LLC ("The Dome Project")"*

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 220-243 were distributed to the Board and posted to the Warren County website on Monday, July 15, 2024, along with two Proclamations; Resolution No. 244 was distributed to the Board and posted to the Warren County website in Tuesday, July 16, 2024, which met the deadline specified in the Rules of the Board. The four Proclamations were:

Proclamation No. 26 - National Pretrial, Probation and Parole Supervision Week

Proclamation No. 27 - Parks and Recreation Month

Discussion and public comment on proposed resolutions was called for:

Supervisor Magowan apprised he would be recusing himself from the vote on proposed Resolution No. 223, *Ratifying the Actions of the Chair of the Board of Supervisors in Executing a Grant Application to the New York State Division of Criminal Justice Services for 13-A Classification Funding to Support the Pre-trial Release Program Within the Probation Department*.

A discussion ensued regarding proposed Resolution No. 237, *Amending Resolution No. 573 of 2023, Which Authorized Agreements with Certain Applicants for the Disbursement of 2024 Occupancy Tax Revenues, to Authorize Agreements and Funding to Adirondack Hot Air Balloon Festival*, during which several Supervisors spoke in favor of providing the additional funding for the event. During the discussion it was clarified that the additional funding was specific to this year's event and would not be carried over into future years.

Motion was made by Supervisor Driscoll and seconded by Supervisor Conover to amend proposed Resolution No. 239, *Rescinding Resolution No. 73 of 2020, Which Authorized Use of Paid Administrative Leave in the Event of a Medical Quarantine for Disease Prevention*, to extend the policy through the end of the year. A discussion ensued following which Supervisors Driscoll and Conover amended their motions to instead withdraw proposed Resolution No. 239. Chairman Geraghty called the question and the motion, as amended to withdraw proposed Resolution No. 239, was carried by a unanimous vote of those present (*Supervisor Runyon absent*).

Voting on resolutions occurred. Resolution Nos. 220-244 were approved as presented, with the exception of proposed Resolution No. 239, which was withdrawn. Supervisor Magowan exited the meeting at 11:10 a.m. and re-entered the meeting following the roll call vote on Resolution No. 223, *Ratifying the Actions of the Chair of the Board of Supervisors in Executing a Grant Application to the New York State Division of Criminal Justice Services for 13-A Classification Funding to Support the Pre-trial Release Program Within the Probation Department*, at 11:11 a.m.

Warren County Board of Supervisors Proclamation

WHEREAS, the United States has over 100,000 community probation and parole professionals around the country who work hard to keep our communities safe, and

WHEREAS, Warren County employs 15 of these dedicated staff members in its Probation Department, supervising or helping to supervise both adult and juvenile probationers and those placed on pre-trial release, and

WHEREAS, these officers often toil in anonymity, providing both supervision and counseling to individuals charged with crimes and those released from incarceration to uphold the law and safeguard the public from criminal activity during a parolee or probationer's transition from jail to the community, and

WHEREAS, pretrial, probation and parole officers/agents are essential to the justice system, and work diligently to uphold the law with dignity, while recognizing the right of the public to be protected from criminal activity and protecting the victims of crime, and

WHEREAS, pretrial, probation and parole officers/agents work collaboratively with local law enforcement, treatment providers, social service agencies and a variety of other programs, groups and individuals involved with parolees and probationers; and

WHEREAS, the third week of July has been set aside annually as National Pretrial, Probation and Parole Supervision week to recognize the difficult work these officers perform, now, therefore be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the week of July 21-27, 2024 to be

NATIONAL PRETRIAL, PROBATION AND PAROLE SUPERVISION WEEK

in Warren County, and urges residents to honor those who work in the pretrial, probation and parole agencies for the important role they play in public safety.

DATED: JULY 19, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, parks and recreation opportunities are an integral part of communities throughout Warren County, New York State, and the United States, and

WHEREAS, Warren County has invested in wonderful resources that include Warren County Bikeway, Warren County Fish Hatchery, Swede Mountain Firetower and trail, numerous boat launches, hiking trail networks and other green space for the benefit of our residents and visitors, and

WHEREAS, Warren County towns, the Village of Lake George, City of Glens Falls, and New York State all offer numerous parks and recreation facilities for public use as well, and

WHEREAS, parks and recreation opportunities promote health and wellness, improving the physical and mental health of those who use our parks and public spaces, and

WHEREAS, parks and recreation promote time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's Disease, and

WHEREAS, parks and recreational resources encourage physical activities by providing space for popular sports, hiking trails, swimming areas, boat launches and many other activities designed to promote active lifestyles, and

WHEREAS, parks and recreation increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction, and

WHEREAS, parks and recreation resources are fundamental to the environmental well-being of our community, and ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors, and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month, and

WHEREAS, the Warren County Board of Supervisors recognizes the benefits derived from our parks and recreation resources, and urges our residents to take advantage of them, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of July to be

PARKS AND RECREATION MONTH

in Warren County, to celebrate and enjoy the wonderful parks and public lands we have here in our county.

DATED: JULY 19, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 220 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
<u>DEPARTMENT: HEALTH SERVICES</u>				
A.4054 444	Ed/Physically Hand. Children, Travel/Education/Conference	A.4018.0040 860	Health Education, Hospitalization	\$5,000.00
A.4054.0060 130	Ed. Phys. Hndcpd/Early Intervnt, Salaries-Part Time	A.4054 110	Ed/Physically Hand. Children, Salaries-Regular	6,000.00
A.4054.0060 810	Retirement	A.4054 810	Retirement	672.00
A.4054.0060 830	Social Security	A.4054 830	Social Security	372.00
A.4054.0060 831	Medicare Contribution	A.4054 831	Medicare Contribution	87.00

July 19, 2024

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FROM CODE		TO CODE		AMOUNT
<u>DEPARTMENT: Planning& Community Development</u>				
A.8021 110	Planning (and Comm. Dev.), Salaries- Regular	A.8021 120	Planning (and Comm. Dev.), Salaries - Overtime	\$4,000.00
<u>DEPARTMENT: PROBATION</u>				
A.3140 110	Probation, Salaries- Regular	A.3140 120	Probation, Salaries- Overtime	2,000.00
<u>DEPARTMENT: SPECIAL ITEMS</u>				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1010 437	Legislative Board, Consulting Fees	4,910.92
		A.1325 419	County Treasurer, Settlements	40,460.56
A.1990 469	Contingent Account, Other Payments/Co ntributions	A.1420 130	Law (County Attorney), Salaries - Part Time	\$17,500.00
		A.1420 830	Social Security	1,085.00
		A.1420 831	Medicare Contributions	253.75
		A.6510 220	Veterans' Services, Office Equipment	1,618.76

Roll Call Vote:

Ayes: 985

Noes: 0

Absent: 17 Supervisor Runyon

Adopted.

RESOLUTION NO. 221 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

**AMENDING WARREN COUNTY BUDGET FOR 2024 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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DEPARTMENT: BOARD OF ELECTIONS

ESTIMATED REVENUE

A.1450 3056	Board of Elections, Absentee Ballot Program	\$314.64
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APPROPRIATIONS

A.1450 424	Board of Elections, Postage	314.64
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DEPARTMENT: HEALTH SERVICES

ESTIMATED REVENUE

A.4018.0040 3408	Preventive Program, Health Education, Health Education - Pub Hlth	12,349.00
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APPROPRIATIONS

A.4018.0040 260	Preventive Program, Health Education, Other Equipment	12,000.00
A.4018.0040 410	Supplies	349.00

DEPARTMENT: PLANNING & COMMUNITY DEVELOPMENT

ESTIMATED REVENUE

A.8022 2210	Planning GIS Program, General Services, Intergovt.	6,000.00
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APPROPRIATIONS

A.8022 422	Planning GIS Program, Repair/Maint- Equipment	6,000.00
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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: PUBLIC DEFENDER		
<u>ESTIMATED REVENUE</u>		
A.1171.4202 3045	Public Defender, Hurrell-Harring, Office of Indigent Legal Services Distribution	\$127,284.00
<u>APPROPRIATIONS</u>		
A.1171.4202 110	Public Defender, Hurrell-Harring, Salaries-Regular	89,318.00
A.1171.4202 810	Retirement	10,004.00
A.1171.4202 830	Social Security	5,538.00
A.1171.4202 831	Medicare Contribution	1,296.00
A.1171.4202 860	Hospitalization	20,840.00
A.1171.4202 865	Dental Insurance	288.00
DEPARTMENT: SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3315 3615	STOP DWI Program, STOP DWI Grant	16,500.00
<u>APPROPRIATIONS</u>		
A.3315 260	STOP DWI Program, Other Equipment	16,500.00
DEPARTMENT: WORKFORCE DEVELOPMENT		
<u>ESTIMATED REVENUE</u>		
40.6326 4786	Workforce Invest Act, Summer TANF, Summer TANF	124,616.00
<u>APPROPRIATIONS</u>		
40.6326 110	Workforce Invest Act, Summer TANF, Salaries-Regular	33,000.00
40.6326 130	Salaries-Part Time	55,000.00
40.6326 410	Supplies	2,000.00
40.6326 434	Allowances	500.00
40.6326 444	Travel/Education/Conference	1,000.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: WORKFORCE DEVELOPMENT - CONT.		
40.6326 470	Contract	\$16,000.00
40.6326 810	Retirement	10,000.00
40.6326 830	Social Security	1,500.00
<u>APPROPRIATIONS</u>		
40.6326 831	Workforce Invest Act, Summer TANF, Medicare Contribution	760.00
40.6326 840	Workmen's Compensation	507.00
40.6326 860	Hospitalization	4,290.00
40.6326 865	Dental Insurance	59.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2024 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2024 is hereby amended accordingly.

Roll Call Vote:

Ayes: 985

Noes: 0

Absent: 17 Supervisor Runyon

Adopted.

RESOLUTION NO. 222 OF 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

AUTHORIZING AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION TO PERFORM A FLIGHT CHECK PRIOR TO ACTIVATION OF THE PAPI (PRECISION APPROACH PATH INDICATOR) SYSTEM FOR RUNWAY 1-19 AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT

WHEREAS, the Superintendent of Public Works requested, and the County Facilities Committee approved, the request for authority to enter into an agreement with the Federal Aviation Administration to perform a flight check prior to activation of the PAPI (Precision Approach Path Indicator) system for Runway 1-19 at the Warren County (Floyd Bennett Memorial) Airport, for an amount not to exceed Fourteen Thousand One Hundred Ninety-Five Dollars and Fifty-Two Cents (\$14,195.52), for a term commencing upon execution by both parties with a termination date to be determined, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Federal Aviation Administration, 800 Independence Avenue SW, Washington, DC 20591, to perform a flight check prior to activation of the PAPI (Precision Approach Path Indicator) system for Runway

1-19 at the Warren County (Floyd Bennett Memorial) Airport, for an amount not to exceed Fourteen Thousand One Hundred Ninety-Five Dollars and Fifty-Two Cents (\$14,195.52), for a term commencing upon execution by both parties with a termination date to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for the agreement shall be expended from Capital Project H422, Replace 4-Box PAPI Replacement Project.

Adopted by unanimous vote.

RESOLUTION NO. 223 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR 13-A CLASSIFICATION FUNDING TO SUPPORT THE PRE-TRIAL RELEASE PROGRAM WITHIN THE PROBATION DEPARTMENT

WHEREAS, the Director of Probation requested and the Criminal Justice, Public Safety & Emergency Services Committee approved the request to submit a grant application to the New York State Division of Criminal Justice Services for 13-A Classification funding under the Pre-Trial Release program, in an amount not to exceed Thirteen Thousand One Hundred Forty Dollars (\$13,140), for a term commencing July 1, 2024 and terminating June 30, 2025, and

WHEREAS, the Chair of the Board of Supervisors executed the grant application prior to the July 19, 2024 Board of Supervisors Meeting in order to meet the grant submission deadline, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to executing the grant application to the New York State Division of Criminal Justice Services for 13-A Classification funding under the Pre-Trial Release program, in an amount not to exceed Thirteen Thousand One Hundred Forty Dollars (\$13,140), for a term commencing July 1, 2024 and terminating June 30, 2025, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s) and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Roll Call Vote:

Ayes: 896

Noes: 0

Absent: 106 Supervisors Magowan and Runyon

Adopted.

RESOLUTION NO. 224 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

AMENDING THE INTERMUNICIPAL AGREEMENT WITH THE CITY OF GLENS FALLS FOR ARCGIS SOFTWARE FOR THE DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT, TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, Warren County entered into an agreement with the City of Glens Falls for ArcGIS software in order to improve data sharing, in an amount not to exceed One Thousand Dollars (\$1,000), for a term commencing May 15, 2023 and continuing unless terminated upon thirty (30) days written notice by either party, and

WHEREAS, the County Planner requested, and the Economic Growth & Development Committee approved the request, to amend the agreement to increase the not to exceed amount from One Thousand Dollars (\$1,000) to Five Thousand Dollars (\$5,000), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment intermunicipal agreement with the City of Glens Falls, 42 Ridge Street, Glens Falls, New York 12801, to increase the not to exceed amount from One Thousand Dollars (\$1,000) to Five Thousand Dollars (\$5,000), for a term commencing June 21, 2024 and continuing unless terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further,

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.8022 422, Planning GIS Program, Repair/Maint.Equipment.

Adopted by unanimous vote.

RESOLUTION NO. 225 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH REBUILDING TOGETHER SARATOGA COUNTY, INC. TO PROVIDE GRANT ADMINISTRATION SERVICES FOR THE RESIDENTIAL EMERGENCY SERVICES TO OFFER (HOME) REPAIRS TO THE ELDERLY (RESTORE) FUNDS (WC 38-24)

WHEREAS, the Purchasing Agent has requested proposals to provide Grant Administration Services for the Residential Emergency Services to Offer (HOME) Repairs to the Elderly (RESTORE) Funds (WC 38-24), and

WHEREAS, the proposals were opened on May 28, 2024 and the County Planner has recommended that Warren County award the agreement to Rebuilding Together Saratoga County, Inc. located at 132 Milton Avenue, Ballston Spa, New York 12020, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Rebuilding Together Saratoga County, Inc. located at 132 Milton Avenue, Ballston Spa, New York 12020 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Rebuilding Together Saratoga County, Inc. relative to providing Grant Administration Services for the Residential Emergency Services to Offer (HOME) Repairs to the Elderly (RESTORE) Funds, pursuant to the terms and provisions of the bid documents and proposal (WC 38-24), for a term commencing upon execution by both parties and terminating upon completion of the services, for an amount not to exceed One Hundred Ninety-Five Thousand Dollars (\$195,000), in a

form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Community Development Fund CD 79, Restore 2023 Program.

Adopted by unanimous vote.

RESOLUTION NO. 226 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

RESOLUTION AUTHORIZING THE SUBMISSION OF A NEW YORK STATE CONSOLIDATED FUNDING APPLICATION AND TO ACCEPT A NEW YORK STATE DEPARTMENT OF STATE BROWNFIELD OPPORTUNITY AREA PROGRAM GRANT IF AWARDED IN THE AMOUNT OF UP TO \$135,000 WITH A 10% LOCAL MATCH FOR A BROWNFIELD OPPORTUNITY AREA PRE-PLANNING INVENTORY AND ANALYSIS STUDY

WHEREAS, the New York State Department of State is soliciting grant applications for funding to complete said work, and

WHEREAS, Warren County ("Applicant"), after consideration, has hereby determined that the proposed work, as described in its proposed Brownfield Opportunity Area ("BOA") Pre-Planning Inventory and Analysis Consolidated Funding Application ("CFA") and attachments ("Project") is desirable, and

WHEREAS, §970-r of the General Municipal Law authorizes State assistance to eligible parties for Brownfield Opportunity Areas Program grants by means of a State Assistant Grant ("Contract"), and

WHEREAS, Warren County deems it to be in the public interest and benefit to enter into a contract therewith, and

WHEREAS, the Project is estimated to have a total cost of \$150,000, and 90% (\$135,000) of the cost is eligible for grant funds through the Contract, and 10% (\$15,000) of which is required to be provided through a local match, and

WHEREAS, the County of Warren has identified Planning Department staffing costs ("in-kind") funds as eligible and available for said match,

NOW, THEREFORE, BE IT RESOLVED by Warren County, as follows:

1. That Warren County intends to complete a County-wide Pre-Planning: Brownfield Identification and Preliminary Analysis within Warren County to identify concentrations of known or suspected brownfields and underutilized properties for future specific planning efforts, and
2. That Warren County Board of Supervisors Chairman, Kevin B. Geraghty, is the representative authorized to act on behalf of Warren County in all matters related to State assistance under §970-r of the General Municipal Law for the Project. The representative is also authorized to: sign and submit the application; execute the Contract; request payment advances and reimbursements; redistribute contract reimbursements as appropriate; submit Project documentation; and otherwise act for Warren County in all matters related to the Project and to State assistance; execute all other financial and administrative documentation/processes relating to the completion of the BOA application, and
3. That Warren County requests funds in the amount of \$135,000, representing no more than 90% of the total Project cost, and

4. That Warren County agrees that it will fund the County's 10% share of the Project, and
5. That this Authorization shall take effect immediately.
Adopted by unanimous vote.

RESOLUTION NO. 227 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

AMENDING RESOLUTION NO. 123 OF 2024, WHICH AUTHORIZED AMENDMENTS TO AGREEMENTS FOR EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP) WITH VARIOUS ORGANIZATIONS FOR OFFICE FOR THE AGING, TO INCREASE THE NOT TO EXCEED AMOUNT WITH HAMILTON COUNTY PUBLIC HEALTH

WHEREAS, pursuant to Resolution No. 123 of 2024, the Warren County Board of Supervisors authorized amendments to agreements (previously authorized by Resolution Nos. 75 of 2018, 62 of 2019, 121 of 2019 and 286 of 2022) with various organizations to provide services under the Expanded In-Home Services for the Elderly Program (EISEP), and

WHEREAS, the Director of Office for the Aging requested and the Health Services Committee approved a request to increase the not to exceed amount with Hamilton County Public Health from Thirty-Five Thousand One Hundred Dollars (\$35,100) to Forty-Five Thousand Dollars (\$45,000), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to execute an amendment agreement with Hamilton County Public Health to increase the not to exceed amount to Forty-Five Thousand Dollars (\$45,000), for a term commencing April 1, 2023 and terminating March 31, 2024, and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be annually renewed and the Chairman of the Board of Supervisors is authorized to execute such agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purpose, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 123 of 2024 will remain the same.

SCHEDULE "A"					
EISEP FUNDS					
Subcontractor	Service Provided	Specifics	State Funds	County Funds	Totals
American Medical Alert, a subsidiary of Connect America	Medical Alert	Warren - \$12,000; Hamilton - \$3,000; \$30 Set-up Fee; \$28 Monthly Fee	\$11,250	\$3,750	\$15,000
Greater Adirondack Home Aides, Inc.	PC1, PC2, CM and CD	PC1&PC2 - \$24/hr; CM - \$3,100/mo.; Add customer directed services	\$168,750	\$56,250	\$225,000
Ham. Co. DSS	CM	\$1,922/mo.	\$24,400	\$6,100	\$30,500
Ham. Co. Public Health	PC1 & PC2	PC1 & PC2 - \$30.31/hr.	\$33,750	\$11,250	\$45,000
Home Health Care Partners	PC1 & PC2	PC1 - \$25.40/hr. PC2 - \$25.69/hr.	\$32,000	\$8,000	\$40,000
Home Aide Services of the Central Adirondacks, Inc.	PC1 & PC2	PC1 & PC2 - \$25/hr.	\$32,000	\$8,000	\$40,000
Fort Hudson Health System	SADC	\$15/Transp. (One-way); \$35/half day; \$55/whole day	\$30,000	\$10,000	\$40,000
Countryside Adult Home	SADC	\$15 Transp. (one-way); \$45/whole day	\$16,366	\$4,092	\$20,458
TOTALS					\$455,958

Adopted by unanimous vote.

RESOLUTION NO. 228 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

APPROVING WARREN COUNTY HEALTH SERVICES ANNUAL REPORT FOR 2023

WHEREAS, the Director of Public Health/Patient Services of the Warren County Health Services Department has submitted an Annual Report for 2023 to the Health Services Committee which has accepted the 2023 report and recommends approval by the Warren County Board of Supervisors, now, therefore, be it

RESOLVED, that the Warren County Health Services Annual Report for the year 2023, as presented to the Warren County Board of Supervisors be, and hereby is, accepted and approved and a copy of same shall be on file with the Clerk of the Board of Supervisors.

Adopted by unanimous vote.

RESOLUTION NO. 229 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

**AUTHORIZING CONTINUATION AGREEMENT WITH THE NEW YORK STATE
DEPARTMENT OF HEALTH FOR SPECIAL SUPPLEMENTAL FOOD PROGRAM
FOR THE WOMEN, INFANTS AND CHILDREN (WIC) PROGRAM**

WHEREAS, the Director of Public Health/Patient Services requested and the Health Services Committee approved the request to continue its contractual relationship with the New York State Department of Health (NYSDOH) relating to the Special Supplemental Food Program for the Women, Infants and Children (WIC) Program, in an amount not to exceed Five Hundred Forty-Five Thousand Five Hundred Dollars (\$545,500) per year, for five (5) years, for a total amount not to exceed Two Million Seven Hundred Twenty-Seven Thousand Five Hundred Dollars (\$2,727,500), with a term commencing October 1, 2023 and terminating September 30, 2028, now, therefore, be it

RESOLVED, that Warren County continue its contractual relationship with the New York State Department of Health relating to the Special Supplemental Food Program for the Women, Infants and Children (WIC) Program, 150 Broadway, Suite 650, Menands, New York 12204, in an amount not to exceed Five Hundred Forty-Five Thousand Five Hundred Dollars (\$545,500) per year, for five (5) years, for a total amount not to exceed Two Million Seven Hundred Twenty-Seven Thousand Five Hundred Dollars (\$2,727,500), with a term commencing October 1, 2023 and terminating September 30, 2028, and be it further

RESOLVED, that the Warren County Board of Supervisors authorizes the Chair of the Board of Supervisors to execute an agreement with the New York State Department of Health relating to the Special Supplemental Food Program for the Women, Infants and Children (WIC) Program, in an amount not to exceed Five Hundred Forty-Five Thousand Five Hundred Dollars (\$545,500) per year, for five (5) years, for a total amount not to exceed Two Million Seven Hundred Twenty-Seven Thousand Five Hundred Dollars (\$2,727,500), with a term commencing October 1, 2023 and terminating September 30, 2028, in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute the annual certifications and annual funding renewal agreements for subsequent terms through September 30, 2028 contingent upon funding availability and program performance, in a form approved by the County Attorney without the need for further resolution, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute any and all documents necessary to accept any Cost of Living

Adjustment (COLA) payments that the County may receive relating to the above-described contract term commencing October 1, 2023 and terminating September 30, 2028, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution to accept monies will be necessary to accept such funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 230 of 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

AMENDING RESOLUTION NO. 453 OF 2023, WHICH ACCEPTED THE DONATION OF AN ELECTRONIC WHITE BOARD FROM DOUGLAS AND PATRICIA AUER, TO CHANGE THE DONOR NAME TO DR. STEPHEN SERLIN AND CATHY SERLIN

WHEREAS, pursuant to Resolution No. 453 of 2023, Warren County accepted the donation of an Electronic White Board from Douglas and Patricia Auer, and

WHEREAS, the Commissioners of the Board of Elections requested and the Legislative, Rules & Governmental Operations Committee approved to change the donor name to Dr. Stephen Serlin and Cathy Serlin, now, therefore, be it

RESOLVED, that Resolution No. 453 of 2023 is hereby amended to change the donor name to Dr. Stephen Serlin and Cathy Serlin, and be it further

RESOLVED, that other than the amendment set forth herein, all other terms and conditions of Resolution No. 453 of 2023 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 231 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

RESOLUTION IN SUPPORT OF AND ENCOURAGING NEW YORK STATE FUNDING FOR THE ELDERWOOD AT NORTH CREEK NURSING HOME

WHEREAS, community-based nursing homes provide essential care and services to our society's most vulnerable members who often lack the ability to pay, and

WHEREAS, New York State is proposing massive cuts to Medicare/Medicaid funding for nursing homes in the 2024-2025 budget that includes \$500 million in cuts to nursing homes, freezing the Medicaid operating rate, and an additional \$400 million in unidentified cuts to nursing home reimbursement rates, and

WHEREAS, the Elderwood at North Creek nursing home is one of a few remaining nursing homes in the Adirondacks which serves our elderly residents and is on the verge of closing operations as not enough money is being received from New York State to reimburse for the costs of care provided by New York State, and

WHEREAS, the Legislative, Rules & Governmental Operations Committee has recommended that the Warren County Board of Supervisors support and encourage New York State to provide more funding to the Elderwood at North Creek nursing home to allow the facility to continue operations, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby supports and encourages New York State to provide more funding to the Elderwood at North Creek nursing home to allow the facility to continue operations, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is,

authorized and directed to forward copies of this resolution to the New York State Association of Counties, Governor Kathy Hochul, Senator Dan Stec and Assemblyman Matthew Simpson.
Adopted by unanimous vote.

RESOLUTION NO. 232 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

AWARDING BID AND AUTHORIZING AGREEMENT WITH REALE CONSTRUCTION COMPANY, INC. FOR CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT REPLACEMENT PROJECT - TOWN OF QUEENSBURY, WARREN COUNTY, NY (WC 3-24)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Corinth Road (CR 28) over Clendon Brook Culvert Replacement Project - Town of Queensbury, Warren County, NY (WC 3-24), and

WHEREAS, the bids were opened on June 20, 2024 and the Superintendent of Public Works has recommended and the Public Works Committee has approved the recommendation to award the agreement to Reale Construction Company, Inc., 411 County Route 56, Ticonderoga, New York 12883, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Reale Construction Company, Inc., 411 County Route 56, Ticonderoga, New York 12883 of the acceptance of its bid after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Reale Construction Company, Inc. relative to Corinth Road (CR 28) over Clendon Brook Culvert Replacement Project - Town of Queensbury, Warren County, NY, pursuant to the terms and provisions of the bid documents and proposal (WC 3-24), for a term commencing upon execution by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H411, Corinth Road (28) over Clendon Brook Culvert Replacement.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-24 ITEM(S): CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT - TOWN OF QUEENSBURY, WARREN COUNTY, NY DATE: JUNE 20, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Furnish & Install Harnessed Joints on Existing Water Mains:	\$1,700.00	\$27,200.00	\$2,800.00	\$44,800.00	James H. Maloy, Inc. Attn: Peter Maloy 421 Albany Shaker Road PO Box 11016 Loudonville, NY 12211 Ph: 518-438-7881	Carver Construction, Inc. Attn: Gabee Hanoufa PO Box 890 2170 River Road Coeymans, NY 12045 Ph: 518-355-6034
Tapping Sleeve, Valve & Valve Box Assembly, 24"x20":	\$48,000.00	\$96,000.00	\$50,000.00	\$100,000.00	\$50,000.00	\$100,000.00
Line Stop Fitting, 24":	\$55,000.00	\$110,000.00	\$59,000.00	\$118,000.00	\$38,000.00	\$76,000.00
Bolted Sleeve Type Coupling, 24":	\$6,600.00	\$13,200.00	\$5,500.00	\$11,000.00	\$5,800.00	\$11,600.00
Iron Water Main Fittings (18" & Larger):	\$11.00	\$6,930.00	\$13.50	\$8,505.00	\$18.00	\$11,340.00
Temporary Water Main:	\$110,000.00	\$110,000.00	\$148,000.00	\$148,000.00	\$161,011.70	\$161,011.70
Disconnect & Cap Existing Water Main:	\$4,100.00	\$16,400.00	\$2,000.00	\$8,000.00	\$5,000.00	\$20,000.00
Remove & Dispose of Existing Water Main, 24":	\$14.00	\$1,960.00	\$22.00	\$3,080.00	\$35.00	\$4,900.00
White Epoxy ReflectORIZED Pavement Stripes - 20 Mils:	\$6.00	\$3,300.00	\$6.00	\$3,300.00	\$6.00	\$3,300.00
Yellow Epoxy ReflectORIZED Pavement Stripes - 20 Mils:	\$6.00	\$3,300.00	\$6.00	\$3,300.00	\$6.00	\$3,300.00
Field Change Payment:	\$1.00	\$120,000.00	\$1.00	\$120,000.00	\$1.00	\$120,000.00
Asphalt Price Adjustment:	\$1.00	\$1,000.00	\$1.00	\$1,000.00	\$1.00	\$1,000.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-24 ITEM(S): CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT - TOWN OF QUEENSBURY, WARREN COUNTY, NY DATE: JUNE 20, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	Reale Construction Company, Inc Attn: John Reale 411 County Route 56 Ticonderoga, NY 12883 Ph: 518-585-6782		Rifenburg Contracting Corp. Attn: William DeMuna 121 DeForest Drive Troy, NY 12180 Ph: 518-279-3967		James H. Maloy, Inc. Attn: Peter Maloy 421 Albany Shaker Road PO Box 11016 Loudonville, NY 12211 Ph: 518-438-7881	
	Curver Construction, Inc. Attn: Gabie Hamoufa PO Box 890 2170 River Road Coeymans, NY 12045 Ph: 518-355-6034					
ITEMIZED BREAKDOWN	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Fuel Price Adjustment:	\$1.00	\$1,000.00	\$1.00	\$1,000.00	\$1.00	\$1,000.00
Steel/Iron Price Adjustment:	\$1.00	\$100.00	\$1.00	\$100.00	\$1.00	\$100.00
SUBTOTAL:	\$2,352,000.00		\$238,117.25		\$2,382,000.00	
MOBILIZATION (4% MAXIMUM OF SUBTOTAL):	\$90,000.00		\$90,000.00		\$95,000.00	
TOTAL BASE BID:	\$2,442,000.00		\$2,470,117.25		\$2,539,145.00	

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-24 ITEM(S): CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT - TOWN OF QUEENSBURY, WARREN COUNTY, NY DATE: JUNE 20, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
PROJECT: BASE BID TOTAL FOR CORINTH ROAD OVER CLENDON BROOK CULVERT REPLACEMENT PROJECT:						
		\$2,617,098.45		\$2,989,613.25		\$3,346,882.00
				Actual number is \$2,979,613.25 due to math error.		Actual number is \$3,229,879.00 due to math error.
ITEMIZED BREAKDOWN						
	Clearing & Grubbing (Large Area):	\$25,000.00	\$25,000.00	\$30,000.00	\$20,000.00	\$30,000.00
Removal of Substructures:	\$182.00	\$25,844.00	\$63.00	\$8,946.00	\$75.00	\$10,650.00
Unclassified Excavation & Disposal:	\$65.00	\$7,085.00	\$78.00	\$8,502.00	\$1.00	\$109.00
Embankment in Place:	\$50.00	\$189,500.00	\$24.00	\$90,960.00	\$10.00	\$37,900.00
Select Granular Fill:	\$44.00	\$5,632.00	\$33.00	\$4,224.00	\$80.00	\$10,240.00
Select Structural Fill:	\$80.00	\$36,960.00	\$51.00	\$23,562.00	\$80.00	\$36,960.00
Structure Excavation:	\$37.00	\$218,448.00	\$16.00	\$94,464.00	\$1.00	\$5,904.00
Trench & Culvert Excavation:	\$40.00	\$6,040.00	\$120.00	\$18,120.00	\$80.00	\$120,800.00
Test Pit Excavation:	\$1,100.00	\$2,200.00	\$1,100.00	\$2,200.00	\$1,000.00	\$2,000.00

Wm. J. Keller & Sons
Construction Corp.
Attn: Don Quay
1435 Route 9
Castleton, NY 12033
Ph: 518-732-7782

Kubricky-Jointa Lime, LLC.
Attn: Thomas Garrett
269 Ballard Road
Wilton, NY 12831
Ph: 518-792-5864

Peter Luizzi & Bros Contracting
Attn: Doug Spoor
857 1st Street
Watervliet, NY 12189
Ph: 518-482-8954

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-24 ITEM(S): CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT - TOWN OF QUEENSBURY, WARREN COUNTY, NY DATE: JUNE 20, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN						
Geotextile Bedding:	\$4.00	\$1,660.00	\$5.00	\$2,075.00	\$5.00	\$2,075.00
Prefabricated Composite Structural Drain:	\$18.00	\$5,400.00	\$12.00	\$3,600.00	\$12.00	\$3,600.00
Roller Erosion Control Product, Class II Type C, Intermediate:	\$4.60	\$5,506.20	\$7.00	\$8,379.00	\$4.00	\$4,788.00
Silt Fence - Temporary:	\$4.50	\$1,165.50	\$13.00	\$3,367.00	\$10.00	\$2,590.00
Subbase Course, Type 1:	\$100.00	\$1,000.00	\$68.00	\$680.00	\$80.00	\$800.00
Subbase Course, Type 2:	\$85.00	\$19,295.00	\$60.00	\$13,620.00	\$80.00	\$18,160.00
Plant Production Quantity Adjustment to Asphalt Items:	\$80.00	\$1,680.00	\$80.00	\$1,680.00	\$80.00	\$1,680.00
9.5 F3 Top Course Asphalt, 80 Series Compaction:	\$210.00	\$17,430.00	\$175.00	\$14,525.00	\$300.00	\$24,900.00
19 F9 Binder Course Asphalt, 80 Series Compaction:	\$185.00	\$17,390.00	\$170.00	\$15,980.00	\$250.00	\$23,500.00
37.5 F9 Base Course Asphalt, 80 Series Compaction:	\$155.00	\$35,495.00	\$170.00	\$38,930.00	\$225.00	\$51,525.00
Tack Coat Straight:	\$26.00	\$1,820.00	\$9.00	\$630.00	\$25.00	\$1,750.00
Asphalt Pavement Joint Adhesive:	\$1.00	\$885.00	\$1.00	\$885.00	\$10.00	\$8,850.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-24 ITEMS: CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT - TOWN OF QUEENSBURY, WARREN COUNTY, NY DATE: JUNE 20, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN	Misc. Cold Milling of Bituminous Concrete:	\$18.00	\$6,012.00	\$24.00	\$8,016.00	\$6,680.00
	Shields & Shoring:	\$0.80	\$1,900.80	\$2.00	\$4,752.00	\$2,376.00
	Cofferdam (Type 1):	\$12,000.00	\$12,000.00	\$60,000.00	\$60,000.00	\$10,000.00
	Cofferdam (Type 1):	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00	\$10,000.00
	Cofferdam (Type 1):	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00	\$10,000.00
	Concrete for Structures, (Reinforcement Included & No Bar List in Plans):	\$2,400.00	\$18,000.00	\$1.00	\$7.50	\$12,000.00
	Performance Concrete Quality Adjustment - Concrete for Structures:	\$6.75	\$6.75	\$6.75	\$6.75	\$6.75
	Epoxy-Coated Bar Reinforcement for Structures:	\$4.80	\$1,756.80	\$1.00	\$366.00	\$3,660.00
	Protective Sealing of New Structural Concrete:	\$3.00	\$1,380.00	\$1.00	\$460.00	\$3,680.00
	Reinforced Concrete Span Units:	\$1,820.00	\$420,420.00	\$1,600.00	\$369,600.00	\$1,362,900.00
	Invert Slab with Cut-Off Wall:	\$900.00	\$222,300.00	\$940.00	\$232,180.00	\$237,120.00
	Wingwall with Footing:	\$1,120.00	\$129,920.00	\$2,100.00	\$243,600.00	\$214,600.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-24 ITEM(S): CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT - TOWN OF QUEENSBURY, WARREN COUNTY, NY DATE: JUNE 20, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Drilling & Grouting Bolts or Reinforcement Bars:	\$50.00	\$6,000.00	\$56.00	\$6,720.00	\$36.00	\$4,320.00
Sheet-Applied Waterproofing Membrane:	\$4.00	\$9,996.00	\$5.00	\$12,495.00	\$6.00	\$14,994.00
Galvanized Steel End Sections Pipe (2 2/3" x 1/2" Corrugations) 30" Diameter, 14 Gauge:	\$900.00	\$900.00	\$1,900.00	\$1,900.00	\$1,700.00	\$1,700.00
Galvanized Steel End Sections Pipe (2 2/3" x 1/2" Corrugations) 42" Diameter, 12 Gauge:	\$2,400.00	\$2,400.00	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00
Smooth Interior Corrugated Polyethylene Culvert & Storm Drain 24" Diameter:	\$150.00	\$2,400.00	\$220.00	\$3,520.00	\$130.00	\$2,080.00
Smooth Interior Corrugated Polyethylene Culvert & Storm Drain 36" Diameter:	\$210.00	\$7,980.00	\$150.00	\$5,700.00	\$180.00	\$6,840.00
Round Precast Concrete Manhole, Type 60:	\$1,150.00	\$20,700.00	\$900.00	\$16,200.00	\$700.00	\$12,600.00
Box Beam Guide Railing:	\$55.00	\$58,410.00	\$55.00	\$58,410.00	\$49.00	\$52,038.00
Box Beam Guide Railing End Assembly, Type IIA:	\$2,550.00	\$10,200.00	\$2,500.00	\$10,000.00	\$2,200.00	\$8,800.00
Removing & Disposing Corrugated Beam Guide Railing:	\$4.00	\$3,800.00	\$4.00	\$3,800.00	\$4.00	\$3,800.00

Peter Luizzi & Bros Contracting
Attn: Doug Spoor
857 1st Street
Watervliet, NY 12189
Ph: 518-482-8954

Kubricky-Jointa Line, LLC.
Attn: Thomas Garrett
269 Ballard Road
Wilton, NY 12831
Ph: 518-792-5864

Wm. J. Keller & Sons
Construction Corp.,
Attn: Don Quay
1435 Route 9
Castleton, NY 12033
Ph: 518-732-7782

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-24 ITEM(S): CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT - TOWN OF QUEENSBURY, WARREN COUNTY, NY DATE: JUNE 20, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Itemized Breakdown						
Removing & Disposing Anchorage Units for Corrugated Beam Guide Railing & Median Barrier:	\$750.00	\$3,000.00	\$700.00	\$2,800.00	\$750.00	\$3,000.00
Topsoil - Roadside:	\$88.00	\$13,112.00	\$170.00	\$25,230.00	\$80.00	\$11,920.00
Turf Establishment - Roadside:	\$2.40	\$3,218.40	\$3.00	\$4,023.00	\$3.00	\$4,023.00
Stockpiling & Placing Existing Stream Bed Materials:	\$74.00	\$6,216.00	\$180.00	\$15,120.00	\$90.00	\$7,560.00
Material for Stream Bed Establishment:	\$116.00	\$9,744.00	\$60.00	\$5,040.00	\$120.00	\$10,080.00
Basic Work Zone Traffic Controls:	\$80,000.00	\$80,000.00	\$460,000.00	\$460,000.00	\$40,000.00	\$40,000.00
Type III Construction Barricades:	\$150.00	\$2,400.00	\$70.00	\$1,120.00	\$200.00	\$3,200.00
(P/VMS) Standard Size - Line or Character Matrix (LED) No optional Equipment Specified, Cellular Communications:	\$9,700.00	\$19,400.00	\$4,500.00	\$9,000.00	\$9,000.00	\$18,000.00
Temporary Positive Barrier - Category 3 (Pinning Prohibited):	\$72.00	\$5,760.00	\$40.00	\$3,200.00	\$80.00	\$6,400.00
Stone Filling (Medium):	\$143.00	\$54,054.00	\$130.00	\$49,140.00	\$90.00	\$34,020.00
Bedding Material, Type I:	\$105.00	\$9,975.00	\$115.00	\$10,925.00	\$80.00	\$7,600.00

WARREN COUNTY BID TABULATION SHEET

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	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Crushed Stone (In-Place Measure):	\$104.00	\$10,816.00	\$100.00	\$10,400.00	\$85.00	\$8,840.00
Survey Operations:	\$30,000.00	\$30,000.00	\$18,000.00	\$18,000.00	\$15,000.00	\$15,000.00
Engineer's Field Office - Type I:	\$2,700.00	\$32,400.00	\$1,400.00	\$16,800.00	\$2,800.00	\$33,600.00
Office Technology & Supplies:	\$1.00	\$7,500.00	\$1.00	\$7,500.00	\$1.00	\$7,500.00
Type A Sign Posts:	\$300.00	\$300.00	\$290.00	\$290.00	\$300.00	\$300.00
Delinicator, Snowplowing Marker, Supplementary Snowplowing Marker Panels:	\$25.00	\$150.00	\$24.00	\$144.00	\$60.00	\$360.00
Steel Post, 2.0 lb/ft:	\$105.00	\$630.00	\$100.00	\$600.00	\$100.00	\$600.00
Relocate Sign Panel, Sign Panel Assembly Size I (Under 30 Square Feet):	\$150.00	\$150.00	\$150.00	\$150.00	\$600.00	\$600.00
Remove & Dispose Signs, Ground Mounted Type A Sign Supports & Foundations - Size I (Under 30 Square Feet):	\$75.00	\$225.00	\$73.00	\$219.00	\$300.00	\$900.00
Manhole Frame & Cover:	\$1,250.00	\$2,500.00	\$2,100.00	\$4,200.00	\$950.00	\$1,900.00
Temporary Structures & Approaches for Utilities:	\$87,000.00	\$87,000.00	\$51,000.00	\$51,000.00	\$200,000.00	\$200,000.00
Ductile Iron Cement Lined Water Pipe, 24":	\$315.00	\$44,100.00	\$280.00	\$39,200.00	\$300.00	\$42,000.00

WARREN COUNTY BID TABULATION SHEET

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	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Furnish & Install Harnessed Joints on Existing Water Mains:	\$2,250.00	\$36,000.00	\$3,000.00	\$48,000.00	\$2,500.00	\$40,000.00
Tapping Sleeve, Valve & Valve Box Assembly, 24"x20";	\$54,000.00	\$108,000.00	\$75,000.00	\$150,000.00	\$42,500.00	\$85,000.00
Line Stop Fitting, 24";	\$40,500.00	\$81,000.00	\$86,000.00	\$172,000.00	\$49,000.00	\$98,000.00
Bolted Sleeve Type Coupling, 24";	\$5,100.00	\$10,200.00	\$5,500.00	\$11,000.00	\$5,000.00	\$10,000.00
Iron Water Main Fittings (18" & Larger):	\$8.00	\$5,040.00	\$21.00	\$13,230.00	\$9.00	\$5,670.00
Temporary Water Main:	\$115,000.00	\$115,000.00	\$142,000.00	\$142,000.00	\$90,000.00	\$90,000.00
Disconnect & Cap Existing Water Main:	\$5,000.00	\$20,000.00	\$7,400.00	\$29,600.00	\$3,500.00	\$14,000.00
Remove & Dispose of Existing Water Main, 24";	\$36.00	\$5,040.00	\$23.00	\$5,220.00	\$80.00	\$11,200.00
White Epoxy ReflectORIZED Pavement Stripes - 20 Mils:	\$6.50	\$3,575.00	\$7.00	\$3,850.00	\$7.50	\$4,125.00
Yellow Epoxy ReflectORIZED Pavement Stripes - 20 Mils:	\$6.50	\$3,575.00	\$7.00	\$3,850.00	\$7.50	\$4,125.00
Field Change Payment:	\$1.00	\$120,000.00	\$1.00	\$120,000.00	\$1.00	\$120,000.00
Asphalt Price Adjustment:	\$1.00	\$1,000.00	\$1.00	\$1,000.00	\$1.00	\$1,000.00

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	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN	Fuel Price Adjustment:	\$1.00	\$1,000.00	\$1.00	\$1,000.00	\$1,000.00
	Steel/Iron Price Adjustment:	\$1.00	\$100.00	\$1.00	\$100.00	\$100.00
	SUBTOTAL:	\$2,518,098.45		\$2,879,613.25 Actual number is \$2,869,613.25 due to math error.		\$3,221,881.75 Actual number is \$3,204,878.75 due to math error.
MOBILIZATION (4% MAXIMUM OF SUBTOTAL):	\$99,000.00		\$110,000.00		\$125,000.25	
TOTAL BASE BID:	\$2,617,098.45		\$2,989,613.25 Actual number is \$2,979,613.25 due to math error.		\$3,346,882.00 Actual number is \$3,229,879.00 due to math error.	

Adopted by unanimous vote.

RESOLUTION NO. 233 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

INTRODUCING PROPOSED LOCAL LAW NO. 4 OF 2024, ENTITLED "A LOCAL LAW OF THE COUNTY OF WARREN, NEW YORK PROHIBITING ILLICIT DISCHARGES, ACTIVITIES AND CONNECTIONS TO THE WARREN COUNTY SEPARATE STORM SEWER SYSTEM AND REPEALING AND REPLACING LOCAL LAW NO. 2 OF 2008," AND AUTHORIZING PUBLIC HEARING THEREON

RESOLVED, that proposed Local Law No. 4 of 2024 entitled "A Local Law of the County of Warren, New York Prohibiting Illicit Discharges, Activities and Connections to the Warren County Separate Storm Sewer System and Repealing and Replacing Local Law No. 2 of 2008," attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 16th day of August, 2024, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 4 of 2024, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN
PROPOSED LOCAL LAW NO. 4 OF 2024**

A LOCAL LAW OF THE COUNTY OF WARREN, NEW YORK PROHIBITING ILLICIT DISCHARGES, ACTIVITIES AND CONNECTIONS TO THE WARREN COUNTY SEPARATE STORM SEWER SYSTEM AND REPEALING AND REPLACING LOCAL LAW NO. 2 OF 2008

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Intent and Purpose.

- a. This Board of Supervisors ("Board") finds and determines that the regulation of non-stormwater discharges to the County-owned municipal separate storm sewer system to the maximum extent practicable is essential to protect the health, safety and general welfare of the citizens of Warren County.
- b. This Board further finds and determines that controlling the introduction of pollutants into the County-owned municipal separate storm sewer system is critical in order to comply with requirements of the State Pollution Discharge Elimination System General Permit No. GP-0-24-001 for Municipal Separate Storm Sewer Systems.
- c. Therefore, one purpose of this local law is to regulate the contribution of pollutants to the County-owned municipal separate storm sewer system by prohibiting illicit connections, activities and discharges and to establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this local law.

- d. A second purpose of this local law is to promote public awareness of the hazards involved in the improper discharge of trash, yard waste, lawn chemicals, pet waste, wastewater, grease, oil, petroleum products, cleaning products, paint products, hazardous waste, sediment and other pollutants into the County-owned municipal separate storm sewer system.

SECTION 2. Definitions.

Whenever used in this local law, unless a different meaning is stated in a definition applicable to only a portion of this local law, the following terms will have meanings set forth below:

Best Management Practices (also referred to as BMPs). Schedules of activities, prohibitions of practices, general good house-keeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to stormwater, receiving waters, or stormwater conveyance systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.

Clean Water Act. The Federal Water Pollution Control Act (33 U.S.C. §1251 *et seq.*), and any subsequent amendments thereto.

Construction Activity. Activities requiring authorization under the SPDES permit for stormwater discharges from construction activity, GP-0-20-001, as amended or revised. These activities include construction projects resulting in land disturbance of one or more acres. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

County-Owned Municipal Separate Storm Sewer System (also referred to as MS4). A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) owned or operated by the County of Warren, and located in an area of the County known, identified or delineated, from time to time, by the New York State Department of Environmental Conservation, as an urbanized area, which includes roads and facilities designed or used for collecting or conveying stormwater which is not a combined sewer and which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2. A copy of County owned roads and properties is on file with the Clerk of the Warren County Board.

Department. The New York State Department of Environmental Conservation.

Hazardous Materials. Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

Illicit Connections. Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the County-owned municipal separate storm sewer system, including but not limited to:

- a. Any conveyances which allow any non-stormwater discharge including treated or untreated sewage, process wastewater, and wash water to enter the County-owned municipal separate storm sewer system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency; or
- b. Any drain or conveyance connected from a commercial or industrial land use to the County-owned municipal separate storm sewer system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

Illicit Discharge. Any direct or indirect non-stormwater discharge to the County-owned municipal separate storm sewer system, except as exempted in Section 6 of this local law.

Industrial Activity. Activities requiring the SPDES permit for discharges associated with industrial activities except construction, SP-0-23-001, as amended or revised.

Municipality or County. The County of Warren.

Non-Stormwater Discharge. Any discharge to the County-owned municipal separate storm sewer system that is not composed entirely of stormwater.

Person. Any individual, association, organization, partnership, firm, corporation or other entity recognized by local law and acting as either the owner or as the owner's agent.

Pollutant. Dredged spoil, filter backwash, solid waste, incinerator residue, treated or untreated sewage, garbage, sewage sludge, munitions, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand and industrial, municipal, agricultural waste and ballast discharged into water; which may cause or might reasonably be expected to cause pollution of the waters of the State in contravention of the standards.

Premises. Any building, structure, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Special Condition. Discharge Compliance with Water Quality Standards. The condition that applies where the municipality has been notified that the discharge of stormwater authorized under its County-owned municipal separate storm sewer system permit may have caused or has the reasonable potential to cause or contribute to the violation of an applicable water quality standard. Under this condition the municipality must take all necessary actions to ensure future discharges do not cause or contribute to a violation of water quality standards.

State Pollutant Discharge Elimination System (also referred to as SPDES). Stormwater Discharge Permit. A permit issued by the Department that authorizes the discharge of pollutants to waters of the State.

Stormwater. Rainwater, surface runoff, snow melt and drainage.

Stormwater Program Coordinator (also referred to as SPC). A person, persons, or other public official(s) designated by the Chairman of the Board to enforce this local law. The Stormwater Program Coordinator may also be designated to accept, review, and inspect stormwater pollution prevention plans.

303(d) List. A list of all surface waters in the State for which beneficial uses of the water (drinking, recreation, aquatic habitat, and industrial use) are impaired by pollutants, prepared periodically by the Department as required by Section 303(d) of the Clean Water Act. 303(d) listed waters are estuaries, lakes and streams that fall short of State surface water quality standards and are not expected to improve within the next two years.

Total Maximum Daily Load (also referred to as TMDL). The maximum amount of a pollutant to be allowed to be released into a waterbody so as not to impair uses of the water, allocated among the sources of that pollutant.

Wastewater. Water that is not stormwater, is contaminated with pollutants and is or will be discarded.

SECTION 3. Applicability.

This local law shall apply to all water entering the County-owned municipal separate storm sewer system generated on any developed and undeveloped lands in any area or areas of the County known, identified or delineated, from time to time, by the New York State Department of Environmental Conservation as urbanized area(s) unless explicitly exempted by an authorized enforcement agency.

SECTION 4. Responsibility for Administration.

The Stormwater Program Coordinator(s) (SPC(s)) shall administer, implement, and enforce the provisions of this local law. Such powers granted or duties imposed upon the authorized enforcement official may be delegated in writing by the Stormwater Program Coordinator as may be authorized by the County.

SECTION 5. Prohibition of Illegal Discharges.

No person shall discharge or cause to be discharged into the County-owned municipal separate storm sewer system any materials other than stormwater except as provided in Section 6. The commencement, conduct or continuance of any illegal discharge to the County-owned municipal separate storm sewer system is prohibited except as described in Section 6.

SECTION 6. Discharge Exemptions.

- a. The following discharges are exempt from discharge prohibitions established by this local law, unless the Department or the County has determined them to be substantial contributors of pollutants: water line flushing or other potable water sources, landscape irrigation or lawn watering, existing diverted stream flows, rising ground water, uncontaminated ground water infiltration to storm drains, uncontaminated pumped ground water, foundation or footing drains, crawl space or basement sump pumps, air conditioning condensate, irrigation water, springs, water from

individual residential car washing, natural riparian habitat or wetland flows, dechlorinated swimming pool discharges, residential street wash water, water from fire fighting activities, and any other water source not containing pollutants. Such exempt discharges shall be made in accordance with an appropriate plan for reducing pollutants.

- b. Discharges approved in writing by the Stormwater Program Coordinator to protect life or property from imminent harm or damage, provided that such approval shall not be construed to constitute compliance with other applicable laws and requirements, and further provided that such discharges may be permitted for a specified time period, and under such conditions as the Stormwater Program Coordinator may deem appropriate to protect such life and property while reasonably maintaining the purpose and intent of this local law.
- c. Dye testing in compliance with applicable State and local laws is an allowable discharge, but requires a verbal notification to the Stormwater Program Coordinator prior to the time of the test.
- d. The prohibition shall not apply to any discharge permitted under a SPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Department, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the County-owned municipal separate storm sewer system.

SECTION 7. Prohibition of Illicit Connections.

The construction, use, maintenance or continued existence of illicit connections to the County-owned municipal separate storm sewer system is prohibited. This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection. A person is considered to be in violation of this local law if the person connects a line conveying sewage to the County-owned municipal separate storm sewer system, or allows such a connection to continue.

SECTION 8. Prohibition Against Activities Contaminating Stormwater.

- a. Activities are prohibited that cause or contribute to a violation of the County-owned municipal separate storm sewer system SPDES permit or cause or contribute to the County being subject to the Special Conditions as defined in Section 2 of this local law.
- b. Upon notification to a person that he or she is engaged in activities that cause or contribute to violations of the County-owned municipal separate storm sewer system SPDES permit authorization, that person shall take all reasonable actions to

correct such activities such that he or she no longer causes or contributes to violations of the County's MS4 SPDES permit authorization.

SECTION 9. Requirement to Prevent, Control and Reduce Stormwater Pollutants by the Use of Best Management Practices.

- a. Where the Stormwater Program Coordinator has identified illicit discharges as defined in Section 2 or activities contaminating stormwater as defined in Section 8, the County may require the implementation of Best Management Practices (BMPs) to control those illicit discharges and activities.
- b. The owner or operator of a commercial or industrial establishment shall provide, at their own expense, reasonable protection from accidental discharge of prohibited materials or other wastes into the County-owned municipal separate storm sewer system through the use of structural and non-structural BMPs.
- c. Any person responsible for a property or premise, which is or may be, the source of an illicit discharge as defined in Section 2 or an activity contaminating stormwater as defined in Section 8, may be required to implement, at said person's expense, additional structural and non-structural BMPs to reduce or eliminate the source of pollutant(s) to the County-owned municipal separate storm sewer system.
- d. Compliance with all terms and conditions of a valid SPDES permit authorizing the discharge of stormwater associated with industrial activity, to the extent practicable, shall be deemed compliance with the provisions of this section.

SECTION 10. Suspension of Access to County-Owned Municipal Separate Storm Sewer System. Illicit Discharges in Emergency Situations.

- a. Imminent danger. The Stormwater Program Coordinator may, without prior notice, suspend County-owned municipal separate storm sewer system discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, to the health or welfare of persons, or to the County-owned municipal separate storm sewer system. The Stormwater Program Coordinator shall notify the person of such suspension within a reasonable time thereafter in writing of the reasons for the suspension. If the violator fails to comply with a suspension order issued in an emergency, the Stormwater Program Coordinator may take such steps as deemed necessary to prevent or minimize damage to the County-owned municipal separate storm sewer system or to minimize danger to persons.

- b. Suspension due to the detection of illicit discharge. Any person discharging to the County-owned municipal separate storm sewer system in violation of this local law may have their County-owned municipal separate storm sewer system access terminated if such termination would abate or reduce an illicit discharge. The Stormwater Program Coordinator will notify a violator in writing of the proposed termination of its County-owned municipal separate storm sewer system access and the reasons therefor. The violator may petition the Stormwater Program Coordinator for a reconsideration and hearing. Access may be granted by the Stormwater Program Coordinator if she or she finds that the illicit discharge has ceased and the discharger has taken steps to prevent its recurrence. Access may be denied if the Stormwater Program Coordinator determines in writing that the illicit discharge has not ceased or is likely to recur. A person commits an offense if the person reinstates County-owned municipal separate storm sewer system access to premises terminated pursuant to this Section, without the prior approval of the Stormwater Program Coordinator.

SECTION 11. Industrial or Construction Activity Discharges.

Any person subject to an industrial or construction activity SPDES stormwater discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the County prior to the allowing of discharges to the County-owned municipal separate storm sewer system.

SECTION 12. Access and Monitoring of Discharges.

- a. Applicability. This section applies to all facilities that the Stormwater Program Coordinator must inspect to enforce any provision of this local law, or whenever the authorized enforcement agency has cause to believe that there exists, or potentially exists, in or upon any premises any condition which constitutes a violation of this local law.
- b. Access to Facilities. The Stormwater Program Coordinator shall be permitted to enter and inspect facilities subject to regulation under this local law as often as may be necessary to determine compliance with this local law. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to the Stormwater Program Coordinator.
 - 1. Facility operators shall allow the Stormwater Program Coordinator ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records as may be required to implement this local

law.

2. Unreasonable delays in allowing the County access to a facility subject to this local law is a violation of this local law. A person who is the operator of a facility subject to this local law commits an offense if the person denies the County reasonable access to the facility for the purpose of conducting any activity authorized or required by this local law.
 3. If the Stormwater Program Coordinator has been refused access to any part of the premises from which stormwater is discharged, and he/she is able to demonstrate probable cause to believe that there may be a violation of this local law, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this local law or any order issued hereunder, then the Stormwater Program Coordinator may seek issuance of a search warrant from any court of competent jurisdiction.
- c. Monitoring. The County shall have the right to set up on any facility subject to this local law such devices as are necessary in the opinion of the Stormwater Program Coordinator to conduct monitoring and/or sampling of the facility's stormwater discharge. The County has the right to require the facilities subject to this local law to install monitoring equipment as is reasonable necessary to determine compliance with this local law. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality shall be calibrated to ensure their accuracy.

SECTION 13. Notification of Spills.

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into the County-owned municipal separate storm sewer system, said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such a release of hazardous materials said persons shall immediately notify emergency response agencies of the occurrence via emergency dispatch services and the County Stormwater Program Coordinator. In the event of a release of non-hazardous materials, said person shall notify the County Stormwater Program Coordinator in person or by telephone or facsimile no later than

the next business day. Notifications in person or by telephone shall be confirmed by written notice addressed and mailed to the County within three (3) business days of the telephone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least ten (10) years.

SECTION 14. Enforcement.

When the County's Stormwater Program Coordinator finds that a person has violated a prohibition or failed to meet a requirement of this local law, he/she may order compliance by written notice of violation to the responsible person. Such notice may require without limitation:

- a. The elimination of illicit connections or discharges;
- b. That violating discharges, practices or operations shall cease and desist;
- c. The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected property;
- d. The performance of monitoring, analyses and reporting;
- e. Payment of a fine; and
- f. The implementation of source control or treatment BMPs. If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice shall further advise that, should the violator fail to remediate or restore within the established deadline, the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator.

SECTION 15. Appeal of Notice of Violation.

Any person receiving a Notice of Violation may appeal the determination of the Stormwater Program Coordinator to the Superintendent of the Warren County Department of Public Works within fifteen (15) days of its issuance, which shall hear the appeal within thirty (30) days after the filing of the appeal, and within five (5) days of making its decision, file its decision in the office of the County Clerk and mail a copy of its decision by certified mail to the discharger.

SECTION 16. Corrective Measures After Appeal.

- a. If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or in the event of an appeal, within five (5) business days of the decision of the County authority upholding the decision of the Stormwater Program Coordinator, then the Stormwater

Program Coordinator shall request the owner's permission for access to the subject private property to take any and all measures reasonably necessary to abate the violation and/or restore the property.

- b. If the Stormwater Program Coordinator is refused access to the subject private property, then he or she may seek a warrant in a court of competent jurisdiction to be authorized to enter upon the property to determine whether a violation has occurred. Upon determination that a violation has occurred, the Stormwater Program Coordinator may seek a court order to take any and all measures reasonably necessary to abate the violation and/or restore the property. The cost of implementing and maintaining such measures shall be the sole responsibility of the discharger.

SECTION 17. Penalties.

In addition to or as an alternative to any penalty provided herein or by law, any person who violates the provisions of this local law shall be guilty of a violation punishable by a fine not exceeding three hundred fifty dollars (\$350) or imprisonment for a period not to exceed six (6) months, or both for conviction of a first offense; for conviction of a second offense both of which were committed within a period of five (5) years, punishable by a fine not less than three hundred fifty dollars (\$350) nor more than seven hundred dollars (\$700) or imprisonment for a period not to exceed six (6) months, or both; and upon conviction for a third or subsequent offense all of which were committed within a period of five (5) years, punishable by a fine not less than seven hundred dollars (\$700) nor more than one thousand dollars (\$1,000) or imprisonment for a period not to exceed six (6) months, or both. However, for the purposes of conferring jurisdiction upon courts and judicial officers generally, violations of this local law shall be deemed misdemeanors and for such purpose only all provisions of law relating to misdemeanors shall apply to such violations. Each week's continued violation shall constitute a separate additional violation.

SECTION 18. Injunctive Relief.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this local law. If a person has violated or continues to violate the provisions of this local law, the Stormwater Program Coordinator may petition for a preliminary or permanent injunction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

SECTION 19. Alternative Remedies.

- a. Where a person has violated a provision of this local law, he or she may be eligible for alternative remedies in lieu of a civil penalty, upon recommendation of the County Attorney and concurrence of the Stormwater Program Coordinator, where a determination is made that:
 1. The violation was unintentional;
 2. The violator has not history of previous violations of this local law;
 3. The environmental damage was minimal;

4. The violator acted quickly to remedy violation; and
5. The violator cooperated in investigation and resolution.

b. Alternative remedies may consist of one or more of the following:

1. Attendance at compliance workshops;
2. Storm drain stenciling or storm drain marking; and/or
3. River, stream or creek cleanup activities.

SECTION 20. Remedies Not Exclusive.

The remedies listed in this local law are not exclusive of any other remedies available under any applicable Federal, State or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.

SECTION 21. Violations Deemed a Public Nuisance.

In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this local law is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense, and/or a civil action to abate, enjoin, or otherwise compel the cessation of such nuisance may be taken.

SECTION 22. Severability.

If any article, section, subsection, paragraph, phrase or sentence of this local law is for any reason held invalid or unconstitutional by any court of competent jurisdiction that portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion hereof.

SECTION 23. Prior Laws Repealed.

Local Law 2 of 2008 entitled "A Local Law of the County of Warren, New York Prohibiting Illicit Discharges, Activities and Connections to the Warren County Separate Storm Sewer System," is hereby repealed.

SECTION 24. Effective Date.

This local law shall take effect immediately upon filing with the Office of the Secretary of State.

Adopted by unanimous vote.

RESOLUTION NO. 234 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

**AUTHORIZING RENEWAL OF AGREEMENTS WITH THE CITY OF GLENS FALLS
AND SOUTH WARREN SNOWMOBILE CLUB, INC. PROVIDING FOR THE
LICENSING OF USE OF TRAILS OWNED BY THE CITY OF GLENS FALLS AND
TRAIL DEVELOPMENT AND MAINTENANCE**

RESOLVED, that Warren County continue the agreements (most recently authorized by Resolution No. 355 of 2023) with the City of Glens Falls, 42 Ridge Street, Glens Falls, New York 12801, for the purpose of obtaining the license to allow use of property owned by the City of Glens Falls, County of Warren, New York, for snowmobile trail purposes (with South Warren Snowmobile Club, Inc. to develop and maintain the trails), for a term commencing July 1, 2024 and terminating June 30, 2025 and containing an early termination clause, which agreement may provide for plowing of a parking lot by Warren County employees, defense, indemnification and holding the City harmless from licensed activities, and be it further

RESOLVED, that in addition to the above agreement, Warren County enter into a separate agreement with South Warren Snowmobile Club, Inc., P.O. Box 258, Lake Luzerne, New York 12846-0258, whereby the County furnishes and/or allows use of trails it has acquired and the Club develops (as may be necessary) and maintains County and Club snowmobile trails for the purpose of allowing free public use of said trails, which agreement shall: (1) commence July 1, 2024 and terminate June 30, 2025 and contain an early termination clause, in a form approved by the County Attorney; (2) provide that the County has acquired or will acquire certain easements for snowmobile trails; (3) provide for development, as may be necessary, and maintenance of trails by the Club; (4) provide for use of the snowmobile trails by the general public at no cost; (5) provide additional insured status for the County and such other parties as the County Attorney shall recommend; (6) provide an indemnification and defense clause for the County and such other parties as the County Attorney shall recommend; and (7) contain such other provisions recommended by the County Attorney and otherwise be in a form approved by the County Attorney, with the Chair of the Board of Supervisors being authorized to execute both agreements with the City of Glens Falls and South Warren Snowmobile Club, Inc.

Adopted by unanimous vote.

RESOLUTION NO. 235 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

**AUTHORIZING AGREEMENT WITH NEW YORK WELCOMES YOU, INC. TO PROVIDE
WARREN COUNTY TRAVEL GUIDE DISTRIBUTION SERVICES FOR THE TOURISM
DEPARTMENT**

WHEREAS, the Tourism Director requested, and the Tourism & Occupancy Tax Committee approved, the request to enter into an agreement with New York Welcomes You, Inc. to provide Warren County travel guide distribution services, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with New York Welcomes You, Inc., 51863 State Highway 10, Bloomville, New York 13739, to provide Warren County travel guide distribution services, in an amount not to exceed Eleven Thousand Four Hundred Ninety-Five Dollars (\$11,495), for a term commencing upon execution by both parties and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

July 19, 2024

401

RESOLVED, that the funds for said agreement shall be expended from Budget Code A.6417.0001 470, Tourism/Occupancy, Tourism, Contract.
Adopted by unanimous vote.

RESOLUTION NO. 236 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

AUTHORIZING AGREEMENT WITH ALON TOURISM SOLUTIONS TO PROVIDE TRAINING, CONSULTATION AND DEVELOPMENT OF A VIRTUAL MARKETPLACE FOR THE TOURISM DEPARTMENT

WHEREAS, the Tourism Director requested, and the Tourism & Occupancy Tax Committee approved, the request to enter into an agreement with Alon Tourism Solutions to provide training, consultation and development of a virtual marketplace, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Alon Tourism Solutions, 11 Alexander Avenue, Farmingdale, New York 11735, to provide training, consultation and development of a virtual marketplace, in an amount not to exceed Nineteen Thousand Nine Hundred Fifty Dollars (\$19,950), for a term commencing upon execution by both parties and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from Budget Code A.6417.0001 470, Tourism/Occupancy, Tourism, Contract.
Adopted by unanimous vote.

RESOLUTION NO. 237 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

AMENDING RESOLUTION NO. 573 OF 2023, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2024 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO ADIRONDACK HOT AIR BALLOON FESTIVAL

WHEREAS, pursuant to Resolution No. 573 of 2023, as amended by Resolution Nos. 52 of 2024; 91 of 2024; 130 of 2024, 165 of 2024 and 196 of 2024, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their June 25, 2024 meeting, the Tourism & Occupancy Tax Coordination Committee considered a written application from the following applicant for 2024 occupancy tax funding and approved special event funding request, as follows:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Adirondack Hot Air Balloon Festival	Adirondack Balloon Festival	9/19/24-9/22/24	\$100,000.00 <i>Special Event Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 573 of 2023, as subsequently amended by Resolution Nos. 52 of 2024; 91 of 2024; 130 of 2024; 165 of 2024 and 196 of 2024 be, and hereby is, amended to approve and award 2024 occupancy tax awards to the applicant

named above in the amount set forth above and to increase the total amount of occupancy tax funding to Eight Hundred One Thousand Three Hundred Twelve Dollars (\$801,312.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy Tax, Tourism-Special Events (\$752,500.00) and Budget Code A.6417.0002 469.05, Tourism/Occupancy Tax, Municipal Application Funding (\$48,812.00), as listed on the revised Schedule "A," and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a Warren County Tourist and Convention Development Agreements for occupancy tax funding for the above referenced applicant, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 573 of 2023, as amended by Resolution Nos. 52 of 2024; 91 of 2024; 130 of 2024; 165 of 2024 and 196 of 2024 will remain the same.

SCHEDULE "A"
2024 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Hyde Collection	Boost Year Round Marketing Efforts	1/1/24 - 12/31/24	\$25,000.00
2	Adirondack Weddings/Total Entertainment, Inc.	Lake George DJ Takeover Music & Arts Festival	6/7/24- 6/9/24	\$5,000.00
3	Marcella Sembrich Memorial Association, Inc.	2024 Summer Festival	6/5/24- 8/31/24	\$20,000.00
4	Lake George Music Festival, Inc.	Lake George Music Festival	8/11/24- 8/22/24	\$30,000.00
5	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/14/24- 3/17/24	\$46,000.00
6	Eastern NY Marine Trades Association, Inc.	Great Upstate Boat Show	3/22/24- 3/24/24	\$25,000.00
7	Silver Bay YMCA	Bluegrass in Heaven	9/13/24- 9/15/24	\$7,500.00
8	Improv Records, Inc.	Memorial Meltdown	5/25/24- 5/26/24	\$35,000.00
9	Adirondack Festivals, LLC	Adirondack Wine and Food Festival	6/29/24- 6/30/24	\$45,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
10	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	1/26/24-2/25/24	\$50,000.00
11	Lower Adirondack Regional Arts Council (LARAC)	LARAC Annual June Arts Festival	6/8/24-6/9/24	\$13,000.00
12	Albany Rods & Kustoms, Inc.	Adirondack Nationals Car Show	9/5/24-9/8/24	\$40,000.00
13	Glens Falls Collaborative and the City of Glens Falls	Adirondack Holiday Festival	12/6/24-12/8/24	\$30,000.00
14	Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/27/24	\$10,000.00
15	Lake George Steamboat Company	Rock the Dock Music Festival	7/13/24	\$15,000.00
16	Northeastern District Barbershop Harmony Society	Division Contest and Convention	5/3/24-5/4/24	\$20,000.00
17	GenzHomes, Inc. d/b/a Alpha Win	Lake George Triathlon	8/31/24-9/1/24	\$20,000.00
18	Americade, Inc.	Americade Motorcycle Touring Rally	5/27/24-6/2/24	\$50,000.00
19	Vermontfare, Inc. d/b/a Craftproducers	Lake George Art and Craft Festival	8/2/24-8/4/24	\$7,500.00
20	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/4/24-10/5/24	\$35,000.00
21	Zonta Club of Glens Falls, New York, Inc.	Zonta Arts, Crafts & Curiosities Faire	5/11/24-5/12/24	\$3,500.00
22	Improv Records, Inc.	Anahata Nada Yoga, Music, Wellness Festival	9/13/24-9/15/24	\$30,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
23	Improv Records, Inc.	Adirondack Independence Music Festival	8/30/24-9/1/24	\$30,000.00
24	Special Olympics NY	New York State Fall Games	10/18/24-10/20/24	\$50,000.00
25	Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/12/24-10/12/24	\$10,000.00
26	Adirondack Hot Air Balloon Festival	Adirondack Balloon Festival	9/19/24-9/22/24	\$100,000.00
TOTAL <i>to be paid from A.6417.0002 480, Special Funding</i>				\$752,500.00
	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Town of Horicon	Food Truck Friday's on the Pond	6/28/24-9/6/24	\$23,812.00
2	Lake Luzerne Regional Chamber of Commerce	Summer Concert and Food Truck Extravaganza	July, 2024-Aug, 2024 (6 weeks)	\$12,000.00
3	Muralgarten, Inc.	Multi-year list of Mural Projects	N/A	\$10,000.00
4	South Queensbury Volunteer Fire Department	Funding for Food Expenses associated with the 2024 Adirondack Balloon Festival	N/A	\$3,000.00
TOTAL <i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				\$48,812.00

Adopted by unanimous vote.

RESOLUTION NO. 238 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND
COMPENSATION PLAN FOR 2024 TO DECREASE SALARIES AND CREATE A
POSITION WITHIN THE PUBLIC DEFENDER'S OFFICE; TO INCREASE/DECREASE
SALARIES AND CREATE A POSITION WITHIN THE HEALTH SERVICES
DEPARTMENT; TO CREATE A POSITION WITHIN THE COUNTY ATTORNEY'S
OFFICE; AND TO DELETE A POSITION WITHIN THE DEPARTMENT OF PUBLIC
WORKS**

WHEREAS, the Personnel, Administration & Higher Education Committee considered and approved requests from various departments to amend the Table of Organization and Salary Schedule, now, therefore, it is

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2024 are hereby amended as follows:

PUBLIC DEFENDERDecreasing Salary from:A.1171.4200 110TITLE:8th Assistant Public
DefenderEFFECTIVE DATE

July 22, 2024

BASE ANNUAL SALARY

\$96,936

Decreasing Salary to:A.1171.4200 110TITLE:8th Assistant Public
DefenderEFFECTIVE DATE

July 22, 2024

BASE ANNUAL SALARY

\$81,920

Creating Position of:A.1171.4202 110TITLE:13th Assistant Public
DefenderEFFECTIVE DATE

July 22, 2024

ANNUAL SALARY

\$89,318

HEALTH SERVICESDecreasing Salary from:A.4018.0040 110TITLE:Public Health Program
CoordinatorEFFECTIVE DATE

August 12, 2024

ANNUAL SALARY\$66,055.08
(Grade 18)**HEALTH SERVICES**Decreasing Salary to:A.4018.0040 110TITLE:

Public Health Coordinator

EFFECTIVE DATE

August 12, 2024

BASE ANNUAL SALARY

\$0.00

<u>Increasing Salary from:</u> <u>A.4018.0040 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Public Health Program Manager	August 12, 2024	\$0.00

<u>Increasing Salary to:</u> <u>A.4018.0040 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Public Health Program Manager	August 12, 2024	\$71,535 (Grade 21)

<u>Creating Position of:</u> <u>A.4018.0020 110</u> <u>A.4054 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> EI Service Coordinator #1	September 1, 2024	\$68,814 (Grade 18)

<u>Deleting Position of:</u> <u>A.4054.0060 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> EI Service Coordinator - Per Diem #2	September 1, 2024	\$14,377 (Grade 18) (10 hrs/week)

<u>Deleting Position of:</u> <u>A.4018.0020 110</u> <u>A.4054 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> EI Service Coordinator #3	September 1, 2024	\$51,611 (Grade 18) (30 hrs/week)

<u>COUNTY ATTORNEY</u> <u>Creating Position of:</u> <u>A.1420 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Property & Casualty Risk Manager	July 22, 2024	\$34,696 (20 hrs/week)

<u>PUBLIC WORKS</u> <u>Deleting Position of:</u> <u>A.1490 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Fiscal Manager #2	July 22, 2024	\$65,807 - \$73,327

Roll Call Vote:
Ayes: 985
Noes: 0
Absent: 17 Supervisor Runyon
Adopted.

RESOLUTION NO. 239 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

RESCINDING RESOLUTION NO. 73 OF 2020, WHICH AUTHORIZED USE OF PAID ADMINISTRATIVE LEAVE IN THE EVENT OF A MEDICAL QUARANTINE FOR DISEASE PREVENTION

RESOLUTION WITHDRAWN

WHEREAS, pursuant to Resolution No. 73 of 2020, the Warren County Board of Supervisors authorized the use of paid administrative leave in the event a county employee has been quarantined by a public health agency in the interest of disease prevention, and

WHEREAS, the Director of Human Resources requested and the Finance & Budget Committee approved that Resolution No. 73 of 2020 be rescinded due to the fact that the New York State requirement for paid COVID leave is ending on July 31, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 73 of 2020, to be effective August 1, 2024.

RESOLUTION NO. 240 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

ADOPTING REVISED CREDIT CARD POLICY FOR WARREN COUNTY

WHEREAS, the Board of Supervisors adopted the Credit Card Policy for Warren County by Resolution No. 222 of 2015, which was subsequently amended by Resolution Nos. 460 of 2015, 133 of 2019, 411 of 2019, 72 of 2020, 140 of 2020, 147 of 2021, 346 of 2021 and 435 of 2023, and

WHEREAS, the County Administrator has requested to make changes to Schedule "A," and

WHEREAS, the Finance & Budget Committee has reviewed the changes requested by the County Administrator and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Credit Card Policy for Warren County annexed hereto along with Schedules "A-F," be and the same is hereby adopted as the official Credit Card Policy for Warren County, and be it further

RESOLVED, that any and all prior Credit Card Policies, Resolutions or parts thereof inconsistent with the annexed Credit Card Policy for Warren County are hereby repealed effective July 19, 2024.

**COUNTY OF WARREN
CREDIT CARD POLICY**

I. OVERVIEW AND PURPOSE

A. Overview.

The use of conventional credit cards (hereafter "credit cards") and/or ghost credit cards which provide credit accounts without the issuance of a physical plastic card for volume purchases where physical cards are not needed or desired (hereafter "ghost cards") can be a cost effective method of obtaining products and services for the County. Credit cards and/or ghost cards can also save personnel time. Travel, training and other similar expenses are more practically and easily handled through the credit card process. In certain cases and depending on the source of

the credit card or ghost card and terms thereof, the County may even be able to gain additional savings when using a credit card and/or ghost card to make purchases of equipment, fuel, materials and/or supplies.

B. Purpose.

To establish the Policy and Procedures for authorizing, issuing and use of County credit cards and/or ghost cards by Department Heads or their designee(s). These procedures are intended to accomplish the following objectives:

1. To ensure that procurements accomplished with credit cards and ghost cards are conducted pursuant to the policy and procedures established by the County Board of Supervisors (hereafter "Board").
2. To ensure appropriate internal controls are established and followed for each department procuring with credit cards and/or ghost cards so that they are used for authorized purposes only.
3. To enhance productivity, significantly reduce paperwork, improve internal controls and reduce the overall cost associated with approved purchases as listed below.
4. To ensure that the County bears no legal liability from inappropriate use of credit cards and/or ghost cards and to fix financial responsibility for any unauthorized use upon the Department Heads and/or their designee(s).

II. ADMINISTRATION OF THE COUNTY'S RELATIONSHIP WITH THE BANK ISSUING THE CREDIT CARD

A. Obtaining Credit Cards and Ghost Cards

1. Credit cards shall be obtained from the financial institution authorized by resolution of the Board. Ghost cards for high volume purchases shall be obtained from the same financial institution that issues County credit cards and as authorized by the Board.
2. Upon the Board authorizing by resolution the financial institution which shall issue credit cards and/or ghost cards, then County Administrator shall coordinate and arrange for the financial institution to issue credit cards and/or ghost cards in accordance with this policy.
3. The County Administrator and Treasurer shall review enrollment forms, verify all information, and submit an application for credit cards and/or ghost cards to the Board approved financial institution. The Chair of the Board of Supervisors (hereafter "Chair") may sign the completed enrollment forms on behalf of the County.
4. Credit cards and/or ghost cards shall be issued only to Department Heads approved by the County Administrator (hereafter "Cardholders").
5. Credit cards and/or ghost cards shall be used solely for authorized County expenses and at the credit limits set forth in *Schedule "A"* and all purchases must comply with the Warren County Purchasing Policy.
6. All Cardholders shall execute the Cardholder authorization form annexed hereto as *Schedule "B"* and sign the back of the credit card upon receipt (signature on ghost cards is not possible and hence not necessary).
7. The aggregate County credit limit for all issued credit and ghost cards shall be \$292,000.

B. Contact With Card Issuer Representatives.

1. The following County officials are authorized to discuss credit card invoices, payments, disputes, temporary limit excess and similar matters:
 - a. Treasurer or designee;
 - b. County Administrator; and

- c. Assistant to the County Administrator.
2. Cardholders are authorized to discuss credit card invoices, disputes and lost or stolen cards for credit cards and/or ghost cards issued to their department.

C. Online Management of Credit Cards.

The County Administrator, the Assistant to the County Administrator and/or designee of the County Administrator shall arrange for online management of credit cards and/or ghost cards including required passwords for purposes of viewing account expenditures and payments, card charge requests, new applications, reconciling invoices and other features typically offered by credit card issuers as online management tools.

III. USE OF THE CREDIT CARD, REVOCATION AND RECORD KEEPING

A. Authorized Users

1. The Cardholder who is issued the card or ghost card is the only person authorized to use that card, except:
 - a. In the instance of the Clerk of the Board who may authorize other County officials or employees to use the card for lodging or general use using the forms annexed hereto as *Schedules "C" and "D"*; and
 - b. With respect to the other Cardholders, the Cardholder may allow staff in their respective County Departments to make purchases using the cards or ghost cards.
 - c. The Cardholder is responsible for all purchases made using the credit card and/or ghost card issued to them.

B. Authorized Purchases

The credit card or ghost card is to be used in the conduct of the County's business only. The use of a County credit card or ghost card to acquire or purchase goods and services for other than official use of the County is fraudulent use and will subject the officer or employee to disciplinary action up to and including dismissal from service. The fraudulent use of a County credit card and/or ghost card will be reported to the appropriate law enforcement agency for investigation and possible prosecution.

C. Rules of Use

The following restrictions will apply to purchases made with credit cards or ghost cards:

1. The cost of goods or services purchased must be available within the department's budget at the time of purchase and must be an actual and necessary expense of the County.
2. The total value of a transaction shall not exceed a Cardholders available card limit. Payment for a purchase WILL NOT be split into multiple transactions to stay within the card limit.
3. Spending limits for the month must be adhered to.
4. Credit cards and/or ghost cards users must inform the merchant that the purchase is tax exempt and provide tax exempt form as necessary.
5. Credit card and/or ghost card users must retain vendors receipts and/or records of telephone, Internet, and/or mail orders for future reconciliation of the credit card statement. Cardholders or designees shall attach receipts, etc. to the invoice batch submitted to the County Auditor when requesting payment of credit card and/or ghost card purchases attributable to the Cardholder or the Cardholder's Department as appears on monthly statements.

6. Credit card and/or Ghost card users must still complete Purchase Orders as required by the Warren County Purchasing Policy (identifying the credit card/ghost card issuing bank as payee and providing details as to the service or item purchased). Nothing in this policy shall be construed as a means to circumvent the existing Warren County Purchasing Policy in regards to bidding requirements, both formal and informal.
7. Any incentive program benefits arising from the use of County credit cards and/or ghost cards shall be the property of the County and deposited in the County General Fund. The County Board of Supervisors shall determine the use of such incentives, if any.

D. Unauthorized Credit Card or Ghost Card Use

1. The credit card and/or ghost card SHALL NOT BE USED for the following:
 - a. Personal purchases or identification;
 - b. A purchase that exceeds the Cardholders monthly purchase limit;
 - c. A purchase which violates the Warren County Purchasing Policy; or
 - d. Cash advances.
2. A credit card or ghost card user who makes unauthorized purchases shall be financially liable for the total dollar amount of such unauthorized purchases, plus any administrative fees charged by the financial institution or card issuer in connection with the unauthorized use.

E. Cardholder Record Keeping

1. When the purchase is made over-the-counter, the credit card/ghost card user shall retain the invoice and the customer copy of the charge receipt. The credit card/ghost card user is responsible for checking that the vendor lists the quantity, fully describes the item(s), and includes any tax prior to the credit card user signing the slip. Invoices for meals, hotel stays, etc. will include an itemized list of all items and services purchased.
2. When the purchase is made on the Internet, the credit card/ghost card user shall print a copy of the receipt and order confirmation before exiting the site.
3. When a purchase is made over the telephone, the credit card/ghost card user shall have the vendor fax or email them a copy of the receipt.
4. When the purchase is made by mail, the credit card/ghost card user shall retain all confirmations and shipping documentation.
5. When an item is returned, the vendor shall issue a credit, which should appear on a subsequent statement. *Under no circumstances should the credit card/ghost card user or Cardholder accept cash in lieu of a credit of the credit card account.*

F. Review of Monthly Statement

1. At the end of each billing cycle, the Cardholder or staff member designated in writing or by email shall receive their monthly statement of account that will list the transactions to the Cardholders credit card for that period.
2. The Cardholder or staff member designated in writing or by email shall check each transaction listed on the monthly statement against the authorizations to verify that the statement is correct. If an item is returned and a credit voucher received, the Cardholder or designee shall verify that this credit is reflected on the monthly statement.
3. If purchased items are not listed on the monthly statement, the appropriate transaction documentation shall be RETAINED by the Cardholder until the next monthly statement. If the purchase or credit does not appear on the statement within 60 days after the date of purchase or return, the Cardholder shall notify the County Administrator and the Treasurer.

4. If in reviewing the monthly statement, it is known that an item purchased was found to be unacceptable, or not received, or not ordered, the Cardholder or designee is responsible for either, obtaining the item, obtaining a replacement of the item, or lodging a dispute of a non-ordered item with the financial institution or card issuer as soon as possible as indicated herein. In the case of an item that has been ordered that is not acceptable, the Cardholder should attempt to receive that item by the date the Cardholder receives his monthly statement or consider placing the item into dispute. If any items are placed in dispute by the Cardholder, it should be documented using *Schedule "E"* Transaction Dispute Form and attached to the statement with the originals to be forwarded to the County Auditor and a copy of all documents to be forwarded to the County Administrator or the Assistant to the County Administrator who shall handle and/or process the dispute as may be determined appropriate.

G. Cardholder Security

1. It is the Cardholders responsibility to safeguard the credit card/ghost card and account number and any security codes to the same degree that a Cardholder safeguards their personal credit information. A violation of this trust will result in that Cardholder having their credit card/ghost card withdrawn and may be subjected to disciplinary action.
2. If a credit card or a ghost card number or security code is lost or stolen, the Cardholder shall immediately notify the credit card company, which have representatives are available 24 hours a day. The County Administrator and Treasurer should also be notified and the Lost/Stolen Card Notification form, *Schedule "F"*, filled out.
3. A new credit card or ghost card shall be promptly issued to the Cardholder after the reported loss or theft. A credit card that is subsequently found by the Cardholder after being reported lost shall be submitted to the County Administrator who will then forward the card to the Treasurer for destruction.

H. Cardholder Separation

Prior to separation from employment with the County of Warren, the Cardholder shall surrender the credit card and current credit card proofs of purchase to the County Administrator. Upon its receipt, the County Administrator will follow the steps outlined under Review of Monthly Statement and Payment of Credit Card Purchases, and forward the card to the Treasurer to be destroyed. Any Cardholder ghost cards shall likewise be terminated and new ghost cards established.

I. Revocation of Credit Card Privileges

1. The issuance of a credit card and/or ghost card to an employee is a privilege and is done at the sole discretion of the County Administrator.
2. Failure to comply with proper record keeping procedures as outlined in this policy will be cause to revoke the employee's credit card and/or ghost card privileges.
3. Repeated loss or theft of any issued County credit card or ghost card will be cause to revoke the employees credit card/ghost card use privilege. Failure to immediately report the theft/loss of a credit card upon discovery may also lead to revocation of the credit card/ghost card use privilege.

IV. DOCUMENT SUBMISSION AND PAYMENT OF MONTHLY CREDIT CARD/GHOST CARD INVOICE

A. General County Department Procedure

Original sales documents (packing slip, invoice, cash register tape, credit card slips, etc.) for each transaction MUST be neatly attached to the credit card statement and attach the same to the account payable batch and submit the same to the Auditors Office, as directed by the County Administrator's office.

B. County Auditor Review and Payment by Treasurer

1. The Auditors Office will a) review the documents for accuracy; b) review whether the charges are to the proper accounts, and c) approve the statement for payment.
2. The County Treasurer or staff member designated in writing shall be authorized to access the County's credit account online in order to verify charges and make or push online payments.
3. All purchases made with credit cards and/or ghost cards shall be paid for within the grace period so that no interest charge or penalties will accrue.

V. AUDITS

The Treasurer may, at the Treasurer's discretion, conduct random audits for both card authority and receipt retention as well as statement review.

SCHEDULE "A"

Credit cards and/or ghost cards shall be issued to the Department Heads(hereinafter "Cardholders") for the purposes and monthly limits set forth:

- a. Three credit cards in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for travel and lodging and general use purposes each with a monthly credit limit of \$10,000;
- b. One credit card in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for use by the Warren County Tourism Department, for travel and lodging and general use purposes with a monthly credit limit of \$50,000;
- c. One credit card in the name of the Sheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- d. One credit card in the name of the Undersheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- e. One credit card in the name of the Superintendent of the Department of Public Works for travel and general use purposes with a monthly credit limit of \$5,000;
- f. Up to five ghost cards in the name of the Department(s) individually and for use with high volume vendors as selected by the County Administrator with four cards to have a monthly credit limit not to exceed \$15,000 and one card to have a monthly credit limit not to exceed \$97,000.

- g. One credit card in the name of the Veterans' Services Director for use exclusively in association with the Peer-to-Peer Program with a monthly credit limit of \$5,000.
- h. One credit card in the name of the Commissioner of Social Services for travel and general use purposes with a monthly credit limit of \$5,000.
- i. One credit card in the name of the Health Services Director for travel and general use purposes with a monthly credit limit of \$5,000.
- j. One credit card in the name of the Public Defender for travel and general use purposes with a monthly credit limit of \$5,000.
- k. One credit card in the name of the Information Technology Director for travel and general use purposes with a monthly credit limit of \$5,000.
- l. One credit card in the name of the Director of the Office of Emergency Services for travel and general use purposes with a monthly credit limit of \$5,000.

Use of credit cards for travel and lodging shall be for the purposes set forth as *Schedule "D"*.

Use of credit cards for general purposes shall include purchases of a food service, fuel, supplies, materials, conference registrations, hardware store purchases, Federal Express, United Parcel Service and postal charges, other miscellaneous items authorized in Department Budgets, except when the County has an established account or using a ghost account with a vendor in which case that account shall be used and not the credit card. General purposes shall not include alcoholic beverages, tobacco, lottery tickets, cash advances or ATMs or purchases that require Board Resolutions until such a Board Resolution has been adopted.

SCHEDULE "B"

ACKNOWLEDGMENT OF RECEIPT OF THE MASTERCARD PURCHASE CARD

Last 4 digits of card: _____

I acknowledge that, on the date indicated below, I received a Purchase Card for my Department's use. I have previously received a copy of the County Credit Card Policy which set forth, among other things, Cardholder use and responsibilities. I understand that:

The Purchase Card is a cost-effective method for the purchase and payment of small dollar material transactions and is limited to \$_____ per month.

The Purchase Card is to be used solely for business purchases; not personal purchases.

I am responsible for reconciling monthly statements and maintaining accurate accounting records.

Should my employment with Warren County terminate, I am responsible for returning the Purchase Card to the County Administrator.

Department Head Name: _____
(Please Print)

Department Head Signature: _____

Date: _____

SCHEDULE "C"

GENERAL CREDIT CARD AUTHORIZATION

Date: _____ Appropriation Code: _____ Amount \$ _____

Purchase Order # (if required): _____

This is to confirm _____ is authorized to use my credit card for _____ (merchandise) for County purposes.

All purchases are tax exempt.

Vendor Name: _____

Date of Purchase: _____

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: _____ MasterCard / Visa / Other _____

Expiration Date: _____

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE _____

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

SCHEDULE "D"

TRAVEL CREDIT CARD AUTHORIZATION

Date: _____ Appropriation Code: _____ Amount: \$ _____

This is to confirm _____ is authorized to use my credit card for airline tickets, hotel charges and conference fees (as listed below) for County

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purposes. All purchases are tax exempt.

AIRLINE TICKETS:

Date of Purchase: _____ Name of Airline: _____

HOTEL CHARGES:

Name and address of hotel: _____

Arrival Date: _____ Departure Date: _____

- | | |
|--|---|
| <input type="checkbox"/> Room and room tax charges (tax exempt must have form) | <input type="checkbox"/> Local phone calls |
| <input type="checkbox"/> Long distance phone calls | <input type="checkbox"/> Restaurant charges |
| <input type="checkbox"/> Banquet and meeting room charges | <input type="checkbox"/> Laundry charges |

CONFERENCE FEES:

Date of Purchase: _____ Name of Organization (ie. NYSAC): _____

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: _____ MasterCard / Visa / Other _____

Expiration Date: _____

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE _____

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

SCHEDULE "E"

**COUNTY OF WARREN
TRANSACTION DISPUTE FORM**

Cardholder Information:

Cardholder's Name: _____

Card Number: _____

Cardholder's Signature: _____ Date: _____

Vendor Name: _____

Statement Date _____ Transaction Date: _____

Transaction No. _____ Posting Date: _____

Amount Disputed: _____

Dispute:

The item referenced above is being disputed because:

____ There is a difference in the amount I authorized and the amount I was billed.
(A copy of your charge must be attached)

____ I only transacted one charge and I was previously billed for it.
(Date of Purchase charge: _____)

____ The above transaction is mine, but I am disputing the transaction.
(Please state your reason for the denial in detail)

____ I do not recognize the above transaction.

____ I have received a credit voucher for the above transaction, but it has not yet appeared on my account. (A copy of the credit voucher must be attached)

____ My account has been charged for the above transaction, but I have not received the merchandise. The details of my attempt to resolve the dispute with the merchant and the merchant's response are indicated below:

Attach the completed form to your monthly statement for review and approval by your Approving Supervisor and the Auditors Office and County Administrator or Assistant County Administrator.

SCHEDULE "F"

COUNTY OF WARREN LOST/STOLEN CARD NOTIFICATION

Cardholder's Name: _____

Card

Number: _____

Please Check One:

Card was: _____ Lost

_____ Stolen

_____ Other (Describe) _____

Describe how card was lost/stolen: _____

Was a Police Report filed (Circle):

Yes

No

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If yes: Department: _____

Report Number: _____

Cardholder Notified the Credit Card Company:

Date: _____

Time: _____

Cardholder's Signature: _____ Date: _____

Treasurer's Signature: _____ Date: _____

Adopted by unanimous vote.

RESOLUTION NO. 241 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO THE TELECOMMUNICATIONS BUDGET FOR THE PURCHASE OF A NEW TELEPHONE SYSTEM; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Director of Information Technology requested and the Finance & Budget Committee approved the appropriation of funds for the purchase of an updated telephone system, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed One Hundred Sixty Thousand Dollars (\$160,000.00) from the Computer Reserve Fund, Budget Code A.895.00, to the following Departmental budget for the purchase of an updated telephone system:

PROJECT	TITLE	AMOUNT
A.1681 220.1	Telecommunications, Office Equipment-Reserve	\$160,000.00

and it is further,

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 985

Noes: 0

Absent: 17 Supervisor Runyon

Adopted.

RESOLUTION NO. 242 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

INCREASING CAPITAL PROJECT NO. H418, SEPTIC SYSTEM REPLACEMENT FUND ROUND 3; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the County Planner requested and the Finance & Budget Committee approved the increase Capital Project No. 418, Septic System Replacement Fund Round 3, to accept additional funding from the New York State Septic Replacement Fund, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H418, Septic System Replacement Fund Round 3, to accept additional funding from the New York State Septic Replacement Fund, as follows:

1. Capital Project No. H418, Septic System Replacement Fund Round 3, is hereby increased in the amount of Four Hundred Thousand Dollars (\$400,000.00).
2. The estimated total cost of Capital Project No. H418, Septic System Replacement Fund Round 3, is now One Million Thirty-Five Thousand Dollars (\$1,035,000.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Capital Project No. H418.9950 3990, Septic System Replacement Fund, Capital Projects, Septic System Replacement Fund Round 3, in the amount of Four Hundred Thousand Dollars (\$400,000.00);

and be it further

RESOLVED, that the Warren County budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H418, Septic System Replacement Fund Round 3	\$400,000.00
Roll Call Vote:	
Ayes: 985	
Noes: 0	
Absent: 17 Supervisor Runyon	
Adopted.	

RESOLUTION NO. 243 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR CLIMATE SMART COMMUNITIES PROGRAM FUNDING FOR COMPOSTING PILOT PROGRAM

WHEREAS, the County Planner requested and the Finance & Budget Committee approved the submission of a grant application to the New York State Department of Environmental Conservation, Office of Climate Change, for Climate Smart Communities Grant Program funding for composting pilot program, for an amount not to exceed Two Hundred

Thousand Dollars (\$200,000), which shall be subject to a One Hundred Thousand Dollar (\$100,000) local match, with the term of the grant to be determined, now, therefore, be it

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute and submit a grant application to the New York State Department of Environmental Conservation, Office of Climate Change, for Climate Smart Communities Grant Program funding for composting pilot program, for an amount not to exceed Two Hundred Thousand Dollars (\$200,000), which shall be subject to a One Hundred Thousand Dollar (\$100,000) local match, with the term of the grant to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute the grant agreement(s), and other necessary grant documents to effect the terms of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 244 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

ADOPTING AND APPROVING ADIRONDACK COMMUNITY COLLEGE OPERATING BUDGET FOR FISCAL YEAR 2024-2025

WHEREAS, the Vice President for Administrative Services of Adirondack Community College has presented to the Board of Supervisors a tentative operating budget for the college fiscal year from September 1, 2024 to August 31, 2025, which was approved by Resolution No. 215 of 2024, and

WHEREAS, a public hearing was held on said tentative budget on the 19th day of July 2024, now, therefore, be it

RESOLVED, that the tentative operating budget in the gross amount of Thirty-Four Million Eight Hundred Forty-Four Thousand One Hundred Sixty-Five Dollars (\$34,844,165), be, and hereby is, adopted and approved as the budget for Adirondack Community College for fiscal year September 1, 2024 to August 31, 2025, and be it further

RESOLVED, that the sum of Two Million Five Hundred Seven Thousand Two Hundred Ninety-Five Dollars (\$2,507,295) is required as that portion to be raised by taxation as part of the County budget for the year commencing January 1, 2024 as Warren County's share of the operational costs as one of the sponsors of Adirondack Community College.

Roll Call Vote:

Ayes: 985

Noes: 0

Absent: 17 Supervisor Runyon

Adopted.

Chairman Geraghty offered privilege of the floor.

An individual who identified himself as Mark spoke regarding the intentional act of releasing climate controlling chemicals referred to as “chemtrails” in an effort to stop global warming and how he would like the State to adopt legislation similar to what was adopted in the State of Tennessee which banned this practice. He noted he believed this practice was harmful to humans and their environment. Chairman Geraghty requested this gentleman provide him with the information he had regarding this matter and he would forward it to the appropriate oversight Committee.

Supervisor Magowan voiced his concerns with the impact Airbnb rentals were having on the cost of housing within the region, noting housing prices were atrocious. A discussion ensued during which it was noted this matter had been and would continue to be discussed by the Economic Growth & Development Committee.

Jim Niles, *Town Councilman, Town of Lake Luzerne*, advised the Town of Lake Luzerne had issued a cap of allowing 120 Airbnb’s in the Town in order to address issues with Airbnb. Supervisor Geraci spoke regarding the importance of the Office of Emergency Services “Read Warren County” mobile app during times like the storm that impacted the County earlier this week, indicating something needed to be done to attract more users. Next, he addressed the need to discuss better communication with the representatives of National Grid when they attended the August 1, 2024 meeting of the Legislative, Rules & Governmental Operations Committee to discuss the potential rate hike. In conclusion, he once again brought up the need to address County-wide internet access, noting although satellite service was available in the under-served areas, it was not affordable.

With regard to the Adirondack Balloon Festival, Supervisor Strough noted the not-for-profit that held the Albuquerque International Balloon Festival in New Mexico had total expenses of \$7.7 million which included salaries totaling \$614,000, while the Adirondack Balloon Festival organizers were comprised solely of volunteers. He remarked the benefits of the Adirondack Balloon Festival to the County far outweighed its financial contribution to the event.

Supervisor Strainer announced they were seeking sponsors and basket raffle donations for the annual Dr. James Seeley Memorial Golf Tournament for Cornell Cooperative Extension which would be held August 24, 2024 at Cronin’s Golf Resort in Warrensburg, New York and he encouraged all to attend. He then recognized Jeff Mead, *General Manager, Cool Insuring Arena*, for being awarded the ECHL Executive of the Year. He noted the Adirondack Thunder had one of the highest ticket sales within the league. Next, he spoke regarding how many of the local graduating students referenced in the *Glens Falls Chronicle* all had been working since around the 9th grade, apprising this proved that the hype today that kids were lazy was untrue. In conclusion he mentioned the upcoming Heroes of Hospitality event where former Town of Lake George Supervisor Dennis Dickinson would be honored, as well as Supervisors Merlino and Crocitto and he encouraged all to attend.

Supervisor Conover suggested the County Facebook page highlight the Office of Emergency Services app, as well as the National Grid power outage map to attract more users to these sites.

Supervisor Etu announced the Project Advisory Group for the County’s Comprehensive Plan would be meeting at 3:30 p.m. at the Town of Warrensburg Fire Company on August 15th and he encouraged the Supervisors to notify the public.

Supervisor Bruno spoke regarding the presentation done by the Mark Donohue pertaining to the Adirondack Balloon Festival at the June 25th meeting of the Tourism & Occupancy Tax Coordination Committee which was impressive. He suggested this be forwarded to all of the Board members for the purpose of clarifying why the additional funding had been provided above and beyond what was requested.

Supervisor Patchett thanked Supervisor Driscoll for coming to the Town of Hague and providing residents with information regarding programs they may qualify for. He recognized the County Planning Department for assisting the Town of Hague in achieving the

certified pro-housing community which their town would benefit from. In conclusion, Supervisor Patchett apprised the Town of Hague had commenced the process to become a Local Waterfront Revitalization Community which could open up their community to more grant opportunities in the future.

Christine Norton, *County Treasurer*, clarified some figures pertaining to occupancy tax funding, noting the bulk of the collections were comprised from hotels. She then spoke regarding the County Budget process which would begin soon, indicating she was looking forward to being a part of this process. She stated she hoped to not only look for where expenses could be decreased, but also to find sources of additional revenue during the process.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Bean, Chairman Geraghty adjourned the Board Meeting at 11:41 a.m.

**BOARD MEETING
FRIDAY, AUGUST 16, 2024**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:

<https://warrencountyny.gov/mma>

Part 1 - https://www.youtube.com/watch?v=Y6_aYSZHHA8

Part 2 - <https://www.youtube.com/watch?v=tCXTKGmQ8M8>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:00 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Geraci

Roll called, the following members present:

Supervisors Conover, Maday, Diamond, Gilligan, Turner, Bruno, Driscoll, Patchett, Geraci, Crocitto, Merlino, Wild, Magowan, Strainer, Etu, Thomas, Runyon and Geraghty; Absent - 2 Supervisors Bean and Strough.

Motion was made by Supervisor Diamond, seconded by Supervisor Driscoll and carried by a unanimous vote of those present (*Supervisors Bean and Strough absent*), to approve the minutes of the July 19, 2024 Board Meeting.

Proceeding with the Agenda review, Chairman Geraghty declared the Public Hearing on proposed Local Law No. 4 of 2024 entitled "*A Local Law of County of Warren, New York, Prohibiting Illicit Discharges, Activities and Connections to the Warren County Separate Storm Sewer System and Repealing and Replacing Local Law No. 2 of 2008*", open at 10:03 a.m. and requested the Clerk of the Board read the Notice of Public Hearing aloud. Chair called for public comment, but there was no one wishing to speak.

Chairman Geraghty advised he would keep the Public Hearing open and proceeded with the Agenda review.

Chairman Geraghty called for privilege of the floor/public comment, but there was no one wishing to speak.

Report by the Committee Chairs (including the Chairman of the Board's Report) were given.

Chairman Geraghty once again called for public comment on proposed Local Law No. 4 of 2024 entitled "*A Local Law of County of Warren, New York, Prohibiting Illicit Discharges, Activities and Connections to the Warren County Separate Storm Sewer System and Repealing and Replacing Local Law No. 2 of 2008*"; there being no one wishing to speak, he closed the public hearing at 10:19 a.m.

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. County Auditor - July 2024 Real Property Tax Corrections;
2. Adirondack Park Local Government Review Board - Annual Update; Adopted Budget;
3. Capital District Regional Off-Track Betting Corp. - Audited Financial Statements and Supplemental and Other Information for years ended December 31, 2023 and 2022; and
4. Capital District Regional Off-Track Betting Corp. - Financial Reports dated: November, 30, 2022; January 21, 2024; February 29, 2024; March 31, 2024; and April 30, 2024.

Letters/emails from:

1. FitzGerald Morris Baker Firth - Warren Washington Counties IDA application for real property tax exemption on behalf of 326 Sherman Ave LLC, Town of Queensbury;
2. FitzGerald Morris Baker Firth - Notice of Public Hearing regarding Adirondack Radiology Associates, P.C. / Carey Road Medical Building, LLC project;
3. Washington County BOS - Resolution No. 216 of 2024, *"To Adopt Adirondack Community College Budget"*

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 245-292, were distributed to the Board and posted to the Warren County website on Tuesday, August 13, 2024, along with Floor Resolutions 1-6 and two Proclamations, which met the deadline specified in the Rules of the Board. The two Proclamations were:

Proclamation No. 28 - Women's Equality Day

Proclamation No. 29 - Immunization Awareness Month

Amanda Allen, *Clerk of the Board*, indicated motions were needed to bring the floor resolutions to the floor.

Motion was made by Supervisor Runyon, seconded by Supervisor Turner and carried by a unanimous vote of those present (*Supervisors Bean and Strough absent*), to bring proposed Floor Resolution No. 1 entitled *"Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Ratifying the Actions of the Chair of the Board of Supervisors in Executing an Application to the New York State Department of Environmental Conservation for Grant Funding for Assistance Listings and Authorizing a Grant Agreement for Same"*, to the floor. Mrs. Allen announced proposed Floor Resolution No. 1 would now be referred to as proposed Resolution No. 293.

Motion was made by Supervisor Runyon, seconded by Supervisor Gilligan and carried by a unanimous vote of those present (*Supervisors Bean and Strough absent*), to bring proposed Floor Resolution No. 2 entitled *"Ratifying the Actions of the Chair of the Board of Supervisors in Executing an Application to the New York State Department of Environmental Conservation for Grant Funding for Assistance Listings and Authorizing a Grant Agreement for Same"*, to the floor. Mrs. Allen advised proposed Floor Resolution No. 2 would now be referred to as proposed Resolution No. 294.

Motion was made by Supervisor Runyon, seconded by Supervisor Etu and carried by a unanimous vote of those present (*Supervisors Bean and Strough absent*), to bring proposed Floor Resolution No. 3 entitled *"Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Supporting the Adirondack Community College High Voltage Electrical Infrastructure Replacement Project and Committing to Providing Funding for Same"*, to the floor. Mrs. Allen stated proposed Floor Resolution No. 3 would now be referred to as proposed Resolution No. 295.

Motion was made by Supervisor Wild, seconded by Supervisor Driscoll and carried by a unanimous vote of those present (*Supervisors Bean and Strough absent*), to bring proposed Floor Resolution No. 4 entitled *"Supporting the Adirondack Community College High Voltage Electrical Infrastructure Replacement Project and Committing to Providing Funding for Same"*, to the floor. Mrs. Allen apprised proposed Floor Resolution No. 4 would now be referred to as proposed Resolution No. 296.

Motion was made by Supervisor Runyon, seconded by Supervisor Geraci and carried by a unanimous vote of those present (*Supervisors Bean and Strough absent*), to bring proposed Floor Resolution No. 5 entitled *"Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure"*

in Advance of a Board Meeting in Order to Entertain a Resolution Adopting Amended Warren County Travel, Education and Vehicle Use Policy", to the floor. Mrs. Allen indicated proposed Floor Resolution No. 5 would now be referred to as proposed Resolution No. 297.

Motion was made by Supervisor Strainer, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisors Bean and Strough absent*), to bring proposed Floor Resolution No. 6 entitled "*Adopting Amended Warren County Travel, Education and Vehicle Use Policy*", to the floor. Mrs. Allen announced proposed Floor Resolution No. 6 would now be referred to as proposed Resolution No. 298.

Discussion and public comment on proposed resolutions was called for:

Supervisor Crocitto apprised he would be recusing himself from voting on proposed Resolution No. 282, *Amending Resolution No. 573 of 2023, Which Authorized Agreements with Certain Applicants for the Disbursement of 2024 Occupancy Tax Revenues, to Authorize Agreements and Funding to the Warren County Coalition, Inc.* Chairman Geraghty indicated a roll call vote would be required on the proposed Resolution.

A brief discussion ensued regarding proposed Resolution No. 282, *Amending Resolution No. 573 of 2023, Which Authorized Agreements with Certain Applicants for the Disbursement of 2024 Occupancy Tax Revenues, to Authorize Agreements and Funding to the Warren County Coalition, Inc.*, during which Supervisor Crocitto exited the meeting at the beginning of the discussion at 10:36 a.m. and returned following the conclusion of the discussion at 10:39 a.m.

Supervisor Diamond questioned whether SUNY Adirondack would be contributing any funding toward the Infrastructure replacement project referenced in proposed Resolution No. 296, *Supporting the Adirondack Community College High Voltage Electrical Infrastructure Replacement Project and Committing to Providing Funding for Same*. Privilege of the floor was extended to Ann Marie Scheidegger, *Vice President for Administrative Services & Treasurer, SUNY Adirondack*, who responded to Supervisor Diamond's inquiry, explaining the College paid for the schematic design of the infrastructure, as well as the professional cost estimator out of this year's operating budget. She noted due to restrictions set by the State the College was not permitted to pay for construction projects out of their operating budget, as this was derived from Capital funds which was supported by the local sponsors. A brief discussion ensued.

Bob Dylan, *Town of Lake George Resident*, advised he would like to make a few comments on proposed Resolution No. 282, *Amending Resolution No. 573 of 2023, Which Authorized Agreements with Certain Applicants for the Disbursement of 2024 Occupancy Tax Revenues, to Authorize Agreements and Funding to the Warren County Coalition, Inc.*

Supervisor Crocitto exited the meeting at 10:43 a.m.

Mr. Dylan voiced his opposition to proposed Resolution No. 282, *Amending Resolution No. 573 of 2023, Which Authorized Agreements with Certain Applicants for the Disbursement of 2024 Occupancy Tax Revenues, to Authorize Agreements and Funding to the Warren County Coalition, Inc.*

A lengthy discussion ensued regarding proposed Resolution No. 282, *Amending Resolution No. 573 of 2023, Which Authorized Agreements with Certain Applicants for the Disbursement of 2024 Occupancy Tax Revenues, to Authorize Agreements and Funding to the Warren County Coalition, Inc.*, during which several Supervisors spoke in favor of the proposed Resolution. Also during the discussion Larry Elmen, *County Attorney*, clarified the \$3 million the County allocated in occupancy tax last year for this event was considered an unsecured loan with no collateral and was an obligation assumed by the Warren County Coalition, Inc. as a not-for-profit entity in New York State. He stated although there was discussion regarding securing an interest in the collateral that could exist with the Warren County Coalition Inc. at the Tourism & Occupancy Tax Committee meeting, he had received no guidance regarding same; therefore, he said, no reference was made regarding this within proposed Resolution No. 282. The discussion continued during which members of the Warren County Coalition, Inc. answered questions posed by the Board members.

Supervisor Crocitto returned to the meeting at 11:13 a.m.

Voting on resolutions occurred. Resolution Nos. 245-298 were approved as presented.

Warren County Board of Supervisors Proclamation

WHEREAS, as citizens of the United States, women in every state and from every cultural and religious sector have continuously worked to gain full rights and privileges - public or private, legal or institutional, and

WHEREAS, women are an essential part of the political, economic and social fabric of our nation, and all American women, regardless of the role they play in the workplace or at home, contribute daily to the success of our great country, and

WHEREAS, at the behest of U.S. Representative Bella Abzug (D-NY) in 1971, and passed in 1973, the U.S. Congress designated August 26th as Women's Equality Day to commemorate the 1920 certification of the 19th Amendment to the Constitution, granting women the right to vote, and

WHEREAS, recognizing Women's Equality Day as a day of celebration throughout the Country emphasizes the importance of women's work for democracy, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim August 26, 2024 to be

WOMEN'S EQUALITY DAY

in Warren County, and encourage residents to join in recognizing this as a national day of celebration of the importance of the women's suffrage movement and the work to secure and expand equal rights today, as well as to honor all of the women who inspire and improve our nation.

DATED: AUGUST 16, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, the development of vaccines has been one of the most important public health achievements of the past century in preventing disease and increasing life expectancy, and

WHEREAS, National Immunization Awareness Month (NIAM) is an annual observance held in August to highlight the importance of vaccination for people of all ages, and

WHEREAS, each year, as many as 90,000 U.S. residents die from diseases that are preventable through timely vaccination, while immunization prevents 4 million deaths worldwide annually, and

WHEREAS, vaccines have demonstrated to be an exceptionally safe method to prevent disease, but community rates must remain high to prevent the re-emergence of diseases, and

WHEREAS, Warren County Health Services is integrally involved in working to ensure that all Warren County residents have easy access to immunization services and information related to immunization, holding at least four clinics per month at Warren County Municipal Center this year, and

WHEREAS, our local medical providers and NY State and Federal partners have been valued partners in the provision of immunization services to Warren County residents, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim August to be

IMMUNIZATION AWARENESS MONTH

in Warren County, to highlight the important role that immunization plays in Public Health.

Dated: August 16, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

RESOLUTION NO. 245 OF 2024

**Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday,
Driscoll, Dickinson, Strough, Bruno and Etu**

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
<u>DEPARTMENT: AUDITOR</u>				
A.1320 861	County Auditor, Retirees Hospitalization	A.1320 410	County Auditor, Supplies	\$2,000.00
<u>DEPARTMENT: BUILDING & FIRE CODE</u>				
A.3620 110	Building & Fire Code, Salaries-Regular	A.3620 130	Building & Fire Code, Salaries - Part Time	18,786.00
<u>DEPARTMENT: PUBLIC WORKS</u>				
D.5112.8350 280	County Road, County Roads, 2023 CR#7 Bay Road (Queensbury) , Projects	D.5112.8366 280	County Road, County Roads, Crack Sealing, Projects	93,363.00
D.5112.8351 280	2023 CR#13 Glen Athol Road, Projects	D.5112.8366 280		103,863.88
D.5112.8352 280	2023 CR#26 Palisades Road, Projects	D.5112.8366 280.		91,957.99

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FROM CODE		TO CODE	AMOUNT
DEPARTMENT: PUBLIC WORKS - cont.			
D.5112.8353 280	2023 CR#28 Corinth Road, Projects	D.5112.8366 280	\$10,815.13
D.5112.8353 280		D.5112.8367 280	County Roads, Guide Rail, Project
D.5112.8354 280	2023 CR#36 Valley Road, Projects	D.5112.8367 280	65,081.86
D.5112.8355 280	2023 CR#40 Golf Course Road, Projects	D.5112.8367 280	122,634.37
D.5112.8356 280	2023 CR#66 Country Club Road, Projects	D.5112.8367 280	16,584.52
D.5112.8356 280	County Road, County Roads, 2023 CR#66 Country Club Road, Projects	D.5112.8368 280	County Road, County Roads, 2024 CR#35 Diamond Point Road, Projects
D.5112.8356 280		D.5112.8358 280	2024 CR#26 Palisades Road, Project

FROM CODE		TO CODE		AMOUNT
<u>DEPARTMENT: SHERIFF</u>				
A.3120.1002 130	School Resource Officers, Queensbury School District, Salaries- Part Time	A.3120.1002 120	School Resource Officers, Queensbury School District, Salaries- Overtime	\$3,470.73
A.3150 110	Sheriff's Correction Division, Salaries- Regular	A.3150 120	Sheriff's Correction Division, Salaries- Overtime	350,000.00

Roll Call Vote:

Ayes: 880

Noes: 0

Absent: 122 Supervisors Bean and Strough

Adopted.

RESOLUTION NO. 246 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AMENDING WARREN COUNTY BUDGET FOR 2024 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Department: Board of Elections

ESTIMATED REVENUE

A.1450 3052	Board of Elections, NYS Aid to Localities	\$26,599.32
A.1450 3057	Ballot by Mail Grant	36,831.78
A.1450 3058	Poll Book Grant	63,360.37

APPROPRIATIONS

A.1450 439	Board of Elections, Misc Fees & Expenses	26,599.32
A.1450 424	Postage	36,831.78
A.1450 439	Misc Fees & Expenses	63,360.37

August 16, 2024

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3110.4051 3391	Sheriff's Law Enforcement, FY2024-25 LETECH, Law Enforcement Technology Program (LETECH)	\$751,953.18
A.3110.4052 4313	FY19 Edward Byrne Memorial Grant, Byrne Grant	97,000.00
A.3110.4053 4313	FY22 Edward Byrne Memorial Grant, Byrne Grant	65,000.00
<u>APPROPRIATIONS</u>		
A.3110.4051 250	Sheriff's Law Enforcement, FY2024-25 LETECH, Technical Equipment	751,953.18
A.3110.4052 455	FY19 Edward Byrne Memorial Grant, Safety Equipment	97,000.00
A.3110.4053 455	FY22 Edward Byrne Memorial Grant, Safety Equipment	65,000.00
DEPARTMENT: VETERANS' SERVICES		
<u>ESTIMATED REVENUE</u>		
A.6510 2390	Veterans' Services, Share of Joint Activity, Govt	30,000.00
<u>APPROPRIATIONS</u>		
A.6510 442	Veterans' Services, Automotive-Gas & Oil	30,000.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2024 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2024 is hereby amended accordingly.

Roll Call Vote:

Ayes: 880

Noes: 0

Absent: 122 Supervisors Bean and Strough

Adopted.

RESOLUTION NO. 247 OF 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

AUTHORIZING AGREEMENT WITH MCFARLAND JOHNSON, INC. TO PROVIDE ALL SERVICES RELATED TO CAPITAL PROJECT NO. H431, DEMOLITION AND CONSTRUCTION OF 6 BAY T-HANGARS

WHEREAS, the Superintendent of Public Works requested, and the County Facilities Committee approved, a request to enter into an agreement with McFarland Johnson, Inc. to provide all services related to Capital Project No. H431, Demolition and Construction of 6 Bay T-Hangars, for an amount not to exceed Three Hundred Four Thousand Five Hundred Ninety-One Dollars (\$304,591), for a term commencing upon execution by both parties and terminating upon completion of the project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with McFarland Johnson, Inc., 49 Court Street, Suite 240, Binghamton, New York 13901, in an amount not to exceed Three Hundred Four Thousand Five Hundred Ninety-One Dollars (\$304,591) to provide all services related to Capital Project No. H431, Demolition and Construction of 6 Bay T-Hangars, in an amount not to exceed, for a term commencing upon execution by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from Capital Project No. H431, Demolition and Construction of 6 Bay T-Hangars.

Adopted by unanimous vote.

RESOLUTION NO. 248 OF 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

AMENDING RESOLUTION NO. 343 OF 2021, AMENDING AGREEMENT WITH HI-LITE AIRFIELD SERVICES TO PROVIDE AIRFIELD PAVEMENT MARKING PAINTING FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT, TO INCREASE THE NOT TO EXCEED AMOUNT (ONE-TIME INCREASE) FOR 2024

WHEREAS, pursuant to Resolution No. 166 of 2020, Warren County authorized an agreement with Hi-Lite Airfield Services, to provide airfield pavement marking painting for the Warren County (Floyd Bennett Memorial) Airport, for a total amount not to exceed Fifty Thousand Dollars (\$50,000), and

WHEREAS, pursuant to Resolution No. 343 of 2021, the Chair of the Board of Supervisors was authorized to execute an amendment agreement to indicate the cost shall be in an amount not to exceed Fifty Thousand Dollars (\$50,000) per year, and

WHEREAS, the Superintendent of Public Works requested and the County Facilities Committee approved the request that the agreement be amended to increase the not to exceed amount for the year 2024 from Fifty Thousand Dollars (\$50,000) to Ninety-Eight Thousand Dollars (\$98,000), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Hi-Lite Airfield Services to increase the not to exceed amount for the year 2024 to Ninety-Eight Thousand Dollars (\$98,000), and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution Nos. 166 of 2020 and 343 of 2021 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 249 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Strainer, Maday, Strainer, Gilligan, Driscoll, and Etu

AMENDING RESOLUTION NO. 157 OF 2024, APPOINTING MEMBERS OF WARREN COUNTY EMS ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES, TO ADJUST MEMBERSHIP

WHEREAS, pursuant to Resolution No. 157 of 2024 the Warren County Board of Supervisors named the appointments to the Warren County EMS Advisory Board, and

WHEREAS, the Director of the Warren County Office of Emergency Services recommended, and the Criminal Justice, Public Safety & Emergency Services Committee approved, the following adjustments to the membership of the Warren County EMS Advisory Board:

NAME	FIRE DEPARTMENT	TERM
Ashley Rivers (<i>appoint</i>)	Deputy Director, Office of Emergency Services	1/1/2024 - 12/31/2025

now, therefore, be it

RESOLVED, that Resolution No. 157 of 2024 is hereby amended to indicate that the above named individual be, and hereby is, appointed as member of the Warren County EMS Advisory Board, and be it further

RESOLVED, that other than the changes noted herein, all other portions of Resolution No. 157 of 2024 shall remain in full force and effect.

Adopted by unanimous vote.

RESOLUTION NO. 250 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING AGREEMENT WITH UNITED STATES GEOLOGICAL SURVEY (USGS) FOR THE OPERATION AND MAINTENANCE OF THE USGS RIVER GAUGE ON THE SCHROON RIVER AT RIVERBANK FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, the Director of the Office of Emergency Services requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, a request to enter into an agreement with the United States Geological Survey (USGS) for the operation and maintenance of the USGS River Gauge on the Schroon River at Riverbank, for an amount not to exceed Forty-Eight Thousand Seven Hundred Seventy Dollars (\$48,770), for a term commencing October 1, 2024 and terminating September 30, 2029, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the United States Geological Survey (USGS), 425 Jordan Road, Troy, New York 12180, in an amount not to exceed Forty-Eight Thousand Seven Hundred Seventy Dollars (\$48,770) for the operation and maintenance of the USGS River Gauge on the Schroon River at Riverbank, over a term commencing October 1, 2024 and terminating September 30, 2029, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from Budget Code A.3640 470 Civil Defense, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 251 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

**RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN
EXECUTING AN APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL
JUSTICE SERVICES FOR LAW ENFORCEMENT TECHNOLOGY ENHANCEMENT
GRANT PROGRAM FUNDING**

WHEREAS, the Sheriff requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, a request to submit an application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, New York 12210, for Law Enforcement Technology Enhancement Grant Program funding in an amount not to exceed Seven Hundred Fifty-One Thousand Nine Hundred Fifty-Three Dollars and Eighteen Cents (\$751,953.18), for a term commencing on April 1, 2024 and terminating on March 31, 2025, and

WHEREAS, the Chair of the Board of Supervisors executed the application prior to the August 16, 2024 Board of Supervisors Meeting in order to meet the grant submission deadline, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to executing an application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, New York 12210, for Law Enforcement Technology Enhancement Grant Program funding in an amount not to exceed Seven Hundred Fifty-One Thousand Nine Hundred Fifty-Three Dollars and Eighteen Cents (\$751,953.18), for a term commencing on April 1, 2024 and terminating on March 31, 2025, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and other necessary grant documents to effect the terms of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement, the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 252 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

**RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN
EXECUTING AN APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL
JUSTICE SERVICES FOR LAW ENFORCEMENT TACTICAL EQUIPMENT (FY 2019
JAG) GRANT PROGRAM FUNDING**

WHEREAS, the Sheriff requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, a request to submit an application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, New York 12210, for Law Enforcement Tactical Equipment (FY 2019 JAG) Grant Program funding in an amount not to exceed Ninety-Seven Thousand Dollars (\$97,000), with the term of the grant to be determined, and

WHEREAS, the Chair of the Board of Supervisors executed the application prior to the August 16, 2024 Board of Supervisors Meeting in order to meet the grant submission deadline, now, therefore, be it

RESOLVED, that actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to executing an application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, New York 12210, for Law Enforcement Tactical Equipment (FY 2019 JAG) Grant Program funding in an amount not to exceed Ninety-Seven Thousand Dollars (\$97,000), with the term of the grant to be determined, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and other necessary grant documents to effect the terms of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement, the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 253 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING AN APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR LAW ENFORCEMENT TACTICAL EQUIPMENT (FY 2022 JAG) GRANT PROGRAM FUNDING

WHEREAS, the Sheriff requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, a request to submit an application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, New York 12210, for Law Enforcement Tactical Equipment (FY 2022 JAG) Grant Program funding in an amount not to exceed Sixty-Five Thousand Dollars (\$65,000), with the term of the grant to be determined, and

WHEREAS, the Chair of the Board of Supervisors executed the application prior to the August 16, 2024 Board of Supervisors Meeting in order to meet the grant submission deadline, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to executing an application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, New York 12210, for Law Enforcement Tactical Equipment (FY 2022 JAG) Grant Program funding in an amount not to exceed Sixty-Five Thousand Dollars (\$65,000), with the term of the grant to be determined, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and other necessary grant documents to effect the terms of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement, the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 254 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING AGREEMENT WITH BLACK CREEK INTEGRATED SYSTEMS CORPORATION FOR UNLIMITED SUPPORT AND MAINTENANCE OF THE WARREN COUNTY CORRECTIONAL FACILITY'S BLACK CREEK SALLYPORT INMATE RECORDS MANAGEMENT SYSTEM SOFTWARE

WHEREAS, the Sheriff requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, a request to continue the contractual relationship (the previous contract being authorized by Resolution No. 347 of 2023) with Black Creek Integrated Systems Corporation, 2900 Crestwood Blvd., P.O. Box 101747, Irondale, Alabama 35210, in an amount not to exceed Thirty-One Thousand Two Hundred Fifteen Dollars (\$31,215) to provide unlimited support and maintenance of the Warren County Correctional Facility's Black Creek Sallyport inmate records management system software, for a term commencing January 1, 2025 and terminating December 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Black Creek Integrated Systems Corporation in an amount not to exceed Thirty-One Thousand Two Hundred Fifteen Dollars (\$31,215) to provide unlimited support and maintenance of the Warren County Correctional Facility's Black Creek Sallyport inmate records management system software, for a term commencing January 1, 2025 and terminating December 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for the agreement shall be expended from Budget Code A.3150 470 Sheriff's Correction Division, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 255 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING AN AGREEMENT WITH THE BOLTON CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE BOLTON CENTRAL SCHOOL

WHEREAS, the Bolton Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to one (1) School Resource Officer in the form of either a Patrol Officer, Patrol Officer - Part Time, or a Special Patrol Officer, as determined by the Sheriff, at the Bolton Central School for the 2024-2025 academic year, commencing August 19, 2024 and terminating June 30, 2025, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2024-2025 academic year and for such other school events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Forty Thousand Dollars (\$40,000) for such School Resource Officer services to the Bolton Central School, for a term commencing August 19, 2024 and terminating June 30, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Bolton Central School

District, 26 Horizon Avenue, Bolton Landing, New York 12814 in an amount not to exceed Forty Thousand Dollars (\$40,000) to provide law enforcement services during normal school hours for the 2024-2025 academic year and for such other events as may be requested by the School District, for a term commencing August 19, 2024 and terminating June 30, 2025, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 256 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING AN AGREEMENT WITH HALLEY-LUZERN CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE HALLEY-LUZERN CENTRAL SCHOOL DISTRICT

WHEREAS, the HALLEY-LUZERN Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to two (2) School Resource Officers in the form of either a Patrol Officer, Patrol Officer - Part Time, and/or a Special Patrol Officer, as determined by the Sheriff, with one to be stationed at the Stuart M. Townsend Elementary School and the other at the HALLEY-LUZERN Junior/Senior High School for the 2024-2025 academic year commencing August 19, 2024 and terminating June 30, 2025, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2024-2025 academic year and for such other events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the school has agreed to pay the County an amount not to exceed Ninety Thousand Dollars (\$90,000) for such School Resource Officers services at each of the two schools in the HALLEY-LUZERN Central School District, for a term commencing August 19, 2024 and terminating June 30, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the HALLEY-LUZERN Central School District, 273 Lake Avenue, Lake LUZERN, New York 12846, in an amount not to exceed Ninety Thousand Dollars (\$90,000) to provide law enforcement services during normal school hours throughout the 2024-2025 academic year and for such other events as may be requested by the School District, for a term commencing August 19, 2024 and terminating June 30, 2025, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 257 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING AN AGREEMENT WITH THE JOHNSBURG CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE JOHNSBURG CENTRAL SCHOOL

WHEREAS, the Johnsbury Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to one (1) School Resource Officer in the form of either a Patrol Officer, Patrol Officer - Part Time, or a Special Patrol Officer, as determined by the Sheriff, at the Johnsbury Central School for the 2024-2025 academic year, commencing August 19, 2024 and terminating June 30, 2025, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2024-2025 academic year and for such other school events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Forty Thousand Dollars (\$40,000) for such School Resource Officer services to the Johnsbury Central School, for a term commencing August 19, 2024 and terminating June 30, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Johnsbury Central School District, 165 Main Street, North Creek, New York 12853, in an amount not to exceed Forty Thousand Dollars (\$40,000) to provide law enforcement services during normal school hours for the 2024-2025 academic year and for such other events as may be requested by the School District, for a term commencing August 19, 2024 and terminating June 30, 2025, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 258 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING AN AGREEMENT WITH THE LAKE GEORGE CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE LAKE GEORGE CENTRAL SCHOOL DISTRICT

WHEREAS, the Lake George Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to two (2) School Resource Officers in the form of either a Patrol Officer, Patrol Officer - Part Time, or a Special Patrol Officer, as determined by the Sheriff, with one stationed at the Lake George Elementary School and the other at the Lake George Jr.-Sr. High School for the 2024-2025 academic year, commencing August 19, 2024 and terminating June 30, 2025, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2024-2025 academic year and for such other events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Eighty Thousand Dollars (\$80,000) for such School Resource Officers services at each of the two schools in the Lake George Central School District, for a term commencing August 19, 2024 and terminating June 30, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Lake George Central School District, 381 Canada Street, Lake George, New York 12845 in an amount not to exceed Eighty Thousand Dollars (\$80,000) to provide law enforcement services during normal school hours throughout the 2024-2025 academic year and for such other events as may be requested by the School District, for a term commencing August 19, 2024 and terminating June 30, 2025, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 259 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING AN AGREEMENT WITH THE NORTH WARREN CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE NORTH WARREN CENTRAL SCHOOL

WHEREAS, the North Warren Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to two (2) part-time School Resource Officers in the form of either a Patrol Officer, Patrol Officer

- Part Time, or a Special Patrol Officer, as determined by the Sheriff, at the North Warren Central School for the 2024-2025 academic year, commencing August 19, 2024 and terminating June 30, 2025, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2024-2025 academic year and for such other events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Forty-Two Thousand Dollars (\$42,000) for such part-time School Resource Officers services to the North Warren Central School, for a term commencing August 19, 2024 and terminating June 30, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the North Warren Central School District, 6110 State Route 8, Chestertown, New York 12817 in an amount not to exceed Forty-Two Thousand Dollars (\$42,000) to provide law enforcement services during normal school hours throughout the 2024-2025 academic year and for such other events as may be requested by the School District, for a term commencing August 19, 2024 and terminating June 30, 2025, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 260 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING AN AGREEMENT WITH THE QUEENSBURY UNION FREE SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE QUEENSBURY SCHOOL DISTRICT

WHEREAS, the Queensbury Union Free School District ("School") has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to two (2) School Resource Officers in the form of either a Patrol Officer, Patrol Officer - Part Time, or a Special Patrol Officer, as determined by the Sheriff, to be shared amongst the four schools located within the Queensbury School District for the 2024-2025 academic year, commencing August 19, 2024 and terminating June 30, 2025, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2024-2025 academic year and for such other events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the School has agreed to pay the County an amount not to exceed One Hundred Forty-Three Thousand Dollars (\$143,000) for such School Resource Officers services to the four schools located within the Queensbury Union Free School District, for a term commencing August 19, 2024 and terminating June 30, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Queensbury Union Free School District, 429 Aviation Road, Queensbury, New York 12804 in an amount not to exceed One Hundred Forty-Three Thousand Dollars (\$143,000) to provide law enforcement services during normal school hours throughout the 2024-2025 academic year and for such other events as may be requested by the School District, for a term commencing August 19, 2024 and terminating June 30, 2025, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 261 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll, and Etu

AUTHORIZING AN AGREEMENT WITH THE WARRENSBURG CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE WARRENSBURG CENTRAL SCHOOL

WHEREAS, the Warrensburg Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to one (1) School Resource Officer in the form of either a Patrol Officer, Patrol Officer - Part Time, or a Special Patrol Officer, as determined by the Sheriff, at the Warrensburg Central School for the 2024-2025 academic year, commencing August 19, 2024 and terminating June 30, 2025 and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2024-2025 academic year and for such other events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Ninety-Five Thousand Dollars (\$95,000) for such School Resource Officers services to the Warrensburg Central School, for a term commencing August 19, 2024 and terminating June 30, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Warrensburg Central School District, 103 Schroon River Road, Warrensburg, New York 12885 in an amount not to exceed Ninety-Five Thousand Dollars (\$95,000) to provide law enforcement services during normal school hours throughout the 2024-2025 academic year and for such other events as may be requested by the School District, for a term commencing August 19, 2024 and terminating June 30, 2025, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 262 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION, OFFICE OF COMMUNITY RENEWAL, FOR RESIDENTIAL EMERGENCY SERVICES TO OFFER HOME REPAIRS TO THE ELDERLY (RESTORE) PROGRAM GRANT FUNDING TO ASSIST COUNTY RESIDENTS WITH HOUSING NEEDS

WHEREAS, the County Planner requested, and the Economic Growth & Development Committee approved, a request to submit an application to the New York State Housing Trust Fund Corporation, Office of Community Renewal, for Residential Emergency Services to Offer Home Repairs to the Elderly (RESTORE) Program Grant Funding in an amount not to exceed Two Hundred Thousand Dollars (\$200,000), to assist County residents with housing needs, with the term of the grant to be determined, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit an application to the New York State Housing Trust Fund Corporation, Office of Community Renewal, for Residential Emergency Services to Offer Home Repairs to the Elderly (RESTORE) Program Grant Funding in an amount not to exceed Two Hundred Thousand Dollars (\$200,000), to assist County residents with housing needs, with the term of the grant to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and

all other necessary documents relating to said grant agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funding becomes available during the term of this grant agreement, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 263 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

AUTHORIZING AGREEMENT WITH NEW YORK WIRED FOR EDUCATION TO PROVIDE UNLIMITED METRIX LEARNING LICENSES AND ONLINE LEARNING AND TRAINING FOR WARREN COUNTY RESIDENTS, BUSINESSES AND JOB SEEKERS

WHEREAS, the Director of Workforce Development requested, and the Economic Growth & Development Committee approved, a request to enter into an agreement with New York Wired for Education, for a lump sum amount of Twelve Thousand Two Hundred Eighty-Two Dollars (\$12,282) per year, plus the additional expenses of \$175/hr to customize, to provide unlimited metrix learning licenses and online learning and training for Warren County residents, businesses and job seekers, for a term commencing August 1, 2024 and terminating July 31, 2027, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with New York Wired for Education, 225 E. Robinson Street, Suite 570, Orlando, Florida 32801, in a lump sum amount of Twelve Thousand Two Hundred Eighty-Two Dollars (\$12,282) per year, plus the additional expenses of \$175/hr to customize, to provide unlimited metrix learning licenses and online learning and training for Warren County residents, businesses and job seekers, for a term commencing August 1, 2024 and terminating July 31, 2027, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from Budget Code 40.6293.0300 433 Workforce Invest. Act, WIA/WIOA, Adult, Training-Client; Budget Code 40.6293.0305 433 Workforce Invest. Act, WIA/WIOA, Dislocated Worker, Training-Client; and Budget Code 40.6293.0310 433 Workforce Invest. Act, WIA/WIOA, Youth, Training-Client.

Adopted by unanimous vote.

RESOLUTION NO. 264 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

AUTHORIZING A FIVE-YEAR MASTER INTERNSHIP AFFILIATION AGREEMENT WITH THE STATE UNIVERSITY OF NEW YORK COLLEGE AT PLATTSBURGH

WHEREAS, the Director of Workforce Development requested, and the Economic Growth & Development Committee approved, a request to enter into a five-year Master Internship Affiliation Agreement with the State University of New York College at Plattsburgh which will authorize the County's departments, agencies and businesses to host SUNY Plattsburgh student internships, as authorized by the County Intern Policy in Resolution No. 498 of 2021 and upon the completion of the Student Internship Site Agreement between the County and the State University of New York Plattsburgh, at a minimum rate of Seventeen Dollars (\$17) per hour, per student, in the case of paid internships, for a term commencing August 1, 2024 and terminating July 31, 2029, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a five-year Master Internship Affiliation

Agreement with the State University of New York College at Plattsburgh, 101 Broad Street, Plattsburgh, New York 12901, as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for paid internships under said agreement shall be expended from Budget Code 40.6293.4999 130 Workforce Invest. Act, WIA/WIOA, American Rescue Plan Act (ARPA), Salaries-Part Time; Budget Code 40.6293.0300 130, Workforce Invest. Act, WIA/WIOA, Adult, Salaries-Part Time; Budget Code 40.6293.0305 130, Workforce Invest. Act, WIA/WIOA, Dislocated Worker, Salaries-Part Time; and Budget Code 40.6293.0310 130, Workforce Invest. Act, WIA/WIOA, Youth, Salaries-Part Time.

Adopted by unanimous vote.

RESOLUTION NO. 265 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

AUTHORIZING AGREEMENT WITH BIG BROTHERS BIG SISTERS OF THE SOUTHERN ADIRONDACKS TO PROVIDE YOUTH EMPLOYMENT MENTORING SERVICES FOR THE DEPARTMENT OF WORKFORCE DEVELOPMENT

WHEREAS, the Director of Workforce Development requested, and the Economic Growth & Development Committee approved, a request to enter into an agreement with Big Brothers Big Sisters of the Southern Adirondacks, in an amount not to exceed Fifteen Thousand Dollars (\$15,000), to provide youth employment mentoring services, for a term commencing September 1, 2024 and terminating June 30, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Big Brothers Big Sisters of the Southern Adirondacks, 1 Lawrence Street, Suite 1B, Glens Falls, New York 12801, in an amount not to exceed Fifteen Thousand Dollars (\$15,000), to provide youth employment mentoring services, for a term commencing September 1, 2024 and terminating June 30, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from Budget Code 40.6293.0310 470, Workforce Invest. Act, WIA/WIOA, Youth, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 266 OF 2024

Resolution introduced by Supervisors Crocitto, Geraci, Turner, Diamond, Gilligan, Magowan and Etu

INTRODUCING PROPOSED LOCAL LAW NO. 5 OF 2024, ENTITLED "A LOCAL LAW REPEALING LOCAL LAW NO. 6 OF 2011, 'A TRUTH IN TAXATION LOCAL LAW TO DELINEATE STATE MANDATES AND PROPERTY TAXES'", AND AUTHORIZING PUBLIC HEARING THEREON

WHEREAS, pursuant to Resolution No. 451 of 2011, the Warren County Board of Supervisors enacted Local Law No. 6 of 2011, entitled "A Truth in Taxation Local Law to Delineate State Mandates and Property Taxes", and

WHEREAS, the Director of Real Property Tax Services requested and the Environmental Concerns & Real Property Tax Services Committee approved that Resolution No. 451 of 2011 be rescinded due to the fact that the State mandates can be posted on the Warren County website with the County Budget information, now, therefore, be it

RESOLVED, that proposed Local Law No. 5 of 2024 entitled "A Local Law Repealing Local Law No. 6 of 2011, 'A Truth in Taxation Local Law to Delineate State Mandates and Property Taxes'", attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall

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hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 20th day of September, 2024, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 5 of 2024, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN
PROPOSED LOCAL LAW NO. 5 OF 2024**

**A LOCAL LAW REPEALING LOCAL LAW NO. 6 OF 2011, 'A TRUTH IN TAXATION
LOCAL LAW TO DELINEATE STATE MANDATES AND PROPERTY TAXES'**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1: TITLE. This Local Law shall be entitled "A Local Law Repealing Local Law No. 6 of 2011, 'A Truth in Taxation Local Law to Delineate State Mandates and Property Taxes.'"

SECTION 2: PURPOSE. The purpose of this Local Law is to:

- 1) Repeal Local Law No. 6 of 2011, 'A Truth in Taxation Local Law to Delineate State Mandates and Property Taxes;' and

SECTION 3: PRIOR LAWS REPEALED. Local Law No. 6 of 2011 entitled "A Truth in Taxation Local Law to Delineate State Mandates and Property," is hereby repealed.

SECTION 4: EFFECTIVE DATE. This local law shall take effect immediately upon filing with the Office of the Secretary of State.

Adopted by unanimous vote.

RESOLUTION NO. 267 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

**AUTHORIZING AGREEMENT WITH PACE AT HUDSON HEADWATERS, INC. TO
PROVIDE HOME DELIVERED MEALS TO PACE CLIENTS FOR THE OFFICE FOR
THE AGING**

WHEREAS, the Director of Office for the Aging requested, and the Health Services Committee approved, a request to enter into an agreement with PACE at Hudson Headwaters, Inc., to provide home delivered meals to PACE clients at a reimbursement rate of Fourteen Dollars and Fifty Cents (\$14.50) per meal, for a term commencing upon execution by both parties and terminating three (3) years from date of execution, with the option for annual renewals upon the same terms and conditions and upon mutual agreement of the parties, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with PACE at Hudson Headwaters, Inc., 38 Larose Street, Glens Falls, New York 12801, to provide home delivered meals to PACE clients at a reimbursement rate of Fourteen Dollars and Fifty Cents (\$14.50) per meal, for a term commencing upon execution by both parties and terminating three (3) years from date of execution, with the option for annual renewals upon the same terms and conditions and upon mutual agreement of the parties, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 268 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE OFFICE FOR THE AGING NY CONNECTS EXPANSION AND ENHANCEMENT PROGRAM

WHEREAS, the Warren/Hamilton Counties Office for the Aging has been given the opportunity to submit a grant application to the New York State Office for the Aging NY Connects Expansion and Enhancement Program in an amount not to exceed Two Hundred Twenty-Four Thousand Six Hundred Seventy-Eight Dollars (\$224,678), which requires no County matching funds and is one hundred percent (100%) reimbursable, for a term commencing April 1, 2024 and terminating March 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and directs the Chair of the Board to execute an application for grant funding to the NY Connects Expansion and Enhancement Program in an amount not to exceed Two Hundred Twenty-Four Thousand Six Hundred Seventy-Eight Dollars (\$224,678), for a term commencing April 1, 2024 and terminating March 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s) and any and all other necessary documents relating to said grant agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funding becomes available during the term of this grant agreement, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of the grant agreement be extended, the Chair of the Board of Supervisors is authorized to execute any extensions relative to the grant agreement without need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 269 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

AUTHORIZING ONE-TIME PAYMENT TO FORT ORANGE PRESS TO ALLOW EXPENDITURE OF ADDITIONAL GRANT FUNDING AWARDED SPECIFIC TO ABSENTEE VOTING AND BALLOT EXPENSES ON BEHALF OF THE BOARD OF ELECTIONS

WHEREAS, the Commissioners of the Board of Elections requested, and the Legislative, Rules & Governmental Operations Committee approved, a request to make a one-time payment in the amount of Three Thousand Four Hundred Seven Dollars (\$3,407) to Fort Orange Press to allow expenditure of additional grant funding awarded by the New York State Board of Elections specific to absentee voting and ballot expenses which will exceed the total amount authorized by Resolution No. 377 of 2022, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes the Warren County Auditor to make a one-time payment in the amount of Three Thousand Four Hundred Seven Dollars (\$3,407) to Fort Orange Press, as described in the preambles of this resolution, and be it further

RESOLVED, that the funds for said payment shall be expended from Budget Code A.1450 410 Board of Elections, Supplies.

Adopted by unanimous vote.

RESOLUTION NO. 270 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

AMENDING RESOLUTION NO. 377 OF 2022, WHICH AUTHORIZED AN AGREEMENT WITH FORT ORANGE PRESS TO PROVIDE PRINTING OF BOARD OF ELECTIONS MATERIALS, TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, pursuant to Resolution No. 377 of 2022, the Warren County Board of Supervisors authorized an agreement with Fort Orange Press, 11 Sand Creek Road, Albany, New York 12205, to provide printing services for the Board of Elections, for an amount not to exceed Thirty-Three Thousand Six Hundred Ninety-Three Dollars (\$33,693) during each contractual year, for a term commencing August 5, 2022 and terminating August 4, 2023, with the option for three (3) additional one (1) year terms upon mutual agreement of the parties, and

WHEREAS, the Commissioners for the Board of Elections requested, and the Legislative, Rules & Governmental Operations Committee has approved, a request to increase the not to exceed amount from Thirty-Three Thousand Six Hundred Ninety-Three Dollars (\$33,693) during each contractual year to Thirty-Four Thousand Nine Hundred Ninety-Nine Dollars (\$34,999) during each contractual year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Fort Orange Press in an amount not to exceed Thirty-Four Thousand Nine Hundred Ninety-Nine Dollars (\$34,999) during each contractual year, to provide printing services for the Board of Elections, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 377 of 2022 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 271 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

AUTHORIZING AGREEMENT WITH THE NEW YORK STATE BOARD OF ELECTIONS FOR ELECTRONIC POLL BOOKS GRANT FUNDING AND ACCEPTING GRANT FUNDING

WHEREAS, the Commissioners for the Board of Elections requested, and the Legislative, Rules & Governmental Operations Committee approved, a request to enter into an agreement with the New York State Board of Elections for Electronic Poll Books Grant Program funding in an amount not to exceed Sixty-Three Thousand Three Hundred Sixty Dollars and Thirty-Seven Cents (\$63,360.37), for a term commencing April 1, 2024 and terminating March 31, 2025, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute the grant agreement with the New York State Board of Elections, 40 North Pearl Street, Suite 5, Albany, New York 12207, for Electronic Poll Books Grant Program funding in an amount not to exceed Sixty-Three Thousand Three Hundred Sixty Dollars and Thirty-Seven Cents (\$63,360.37), for a term commencing April 1, 2024 and terminating March 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute any other necessary grant documents to effect the terms of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 272 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

AUTHORIZING AGREEMENT WITH THE NEW YORK STATE BOARD OF ELECTIONS FOR GENERAL ELECTION GRANT PROGRAM FUNDING AND ACCEPTING GRANT FUNDING

WHEREAS, the Commissioners for the Board of Elections requested, and the Legislative, Rules & Governmental Operations Committee approved, a request to enter into an agreement with the New York State Board of Elections for General Election Grant Program funding in an amount not to exceed Twenty-Six Thousand Five Hundred Ninety-Nine Dollars and Thirty-Two Cents (\$26,599.32), for a term commencing April 1, 2024 and terminating March 31, 2025, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute the grant agreement with the New York State Board of Elections, 40 North Pearl Street, Albany, New York 12207, for General Election Grant Program funding in an amount not to exceed Twenty-Six Thousand Five Hundred Ninety-Nine Dollars and Thirty-Two Cents (\$26,599.32), for a term commencing April 1, 2024 and terminating March 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute any other necessary grant documents to effect the terms of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 273 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

AUTHORIZING AGREEMENT WITH THE NEW YORK STATE BOARD OF ELECTIONS FOR BALLOT BY MAIL GRANT PROGRAM FUNDING AND ACCEPTING GRANT FUNDING

WHEREAS, the Commissioners for the Board of Elections requested, and the Legislative, Rules & Governmental Operations Committee approved, a request to enter into an agreement with the New York State Board of Elections for Ballot by Mail Grant Program funding in an amount not to exceed Thirty-Six Thousand Eight Hundred Thirty-One Dollars

and Seventy-Eight Cents (\$36,831.78), for a term commencing April 1, 2024 and terminating March 31, 2025, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute the grant agreement with the New York State Board of Elections, 40 North Pearl Street, Suite 5, Albany, New York 12207, for Ballot by Mail Grant Program funding in an amount not to exceed Thirty-Six Thousand Eight Hundred Thirty-One Dollars and Seventy-Eight Cents (\$36,831.78), for a term commencing April 1, 2024 and terminating March 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute any other necessary grant documents to effect the terms of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 274 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

AUTHORIZING THE COUNTY ADMINISTRATOR AND THE COUNTY ATTORNEY TO DRAFT, AND THE CHAIR OF THE BOARD TO EXECUTE, A LETTER IN SUPPORT OF BARTON MINES' APPLICATION TO THE ADIRONDACK PARK AGENCY AND THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION TO MODIFY THEIR MINING PERMIT TO ALLOW THEM TO EXTEND BOTH RESIDUAL MINERALS STORAGE CAPACITY AND THE LIFE OF THEIR MINE TO APPROXIMATELY 75 YEARS

WHEREAS, Barton Mines has been responsibly mining garnet in the Central Adirondack region since 1878 in the Town of Johnsburg, and

WHEREAS, the capacity for storing residual minerals is limited to approximately eight (8) years of storage space and if the storage space runs out then Barton Mines will be unable to continue mining, and

WHEREAS, an application has been made to the Adirondack Park Agency and the New York State Department of Environmental Conservation to modify the mining permit to allow Barton Mines to extend both their residual minerals storage capacity and the life of their mine to approximately seventy-five (75) years, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and directs the County Administrator and the County Attorney to draft, and the Chair of the Board to Execute, a letter in support of modifying the mining permit made to the Adirondack Park Agency and the New York State Department of Environmental Conservation to allow Barton Mines to extend both their residual minerals storage capacity and the life of their mine to approximate seventy-five (75) years, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to forward copies of the letter, along with this resolution, to the Adirondack Park Agency, the New York State Department of Environmental Conservation, the Federal Mine Safety and Health Administration, Senator Daniel G. Stec, Assemblyman Matthew Simpson, New York State Association of Counties and the Intercounty Legislative Committee of the Adirondacks.

Adopted by unanimous vote.

RESOLUTION NO. 275 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

**AWARDING BID AND AUTHORIZING AGREEMENT WITH RIFENBURG
CONTRACTING CORP. FOR PALISADES ROAD CULVERT REPLACEMENT
PROJECT - TOWN OF HORIZON, WARREN COUNTY, NY (WC 41-24)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Palisades Road Culvert Replacement Project - Town of Horizon, Warren County, NY (WC 41-24), and

WHEREAS, the bids were opened on July 25, 2024 and the Superintendent of Public Works has recommended, and the Public Works Committee has approved the recommendation, to award the agreement to Rifenburg Contracting Corp., 121 Defreest Drive, Troy, New York 12180, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Rifenburg Contracting Corp., 121 Defreest Drive, Troy, New York 12180 of the acceptance of its bid after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Rifenburg Contracting Corp. relative to Palisades Road Culvert Replacement Project - Town of Horizon, Warren County, NY, pursuant to the terms and provisions of the bid documents and proposal (WC 41-24), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

WARREN COUNTY BID TENDERSHEET									
BID NO: WC 41-24		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
ITEM(S): PALISADES ROAD CULVERT REPLACEMENT PROJECT - TOWN OF HORICON, WARREN COUNTY, NY		Rifenburg Contracting Corp. Attn: William J. DeMaria 121 DeForest Drive Troy, NY 12180 518-279-3967		Wm. J. Keller & Sons Construction Corp. Attn: Dylan Wallon 1435 Route 9 Castleton, NY 12033 Ph: 518-732-7782		Peckham Road Corp. Attn: Dominique Bisignano 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157		Prime Highway Contractors, LLC. Attn: Jason Westover 50 Colvin Avenue - Ste 103 Albany, NY 12206 Ph: 518-554-2192	
DATE: JULY 25, 2024									
TIME: 3:00 P.M.									
BID AWARDED TO:		RESOLUTION NO. Xx of 2024							
JULIE A. BUTLER, PURCHASING AGENT		TERM: The work shall be substantially completed on or before 11/1/24 and completed and ready for final payment on or before 12/31/24.							
PROJECT:		BID PRICE		BID PRICE		BID PRICE		BID PRICE	
BASE BID TOTAL FOR PALISADES ROAD CULVERT REPLACEMENT PROJECT:		\$703,001.00		\$706,684.64		\$823,176.43		\$855,121.28	
ITEMIZED BREAKDOWN		UNIT PRICE		TOTAL		UNIT PRICE		TOTAL	
Clearing & Grubbing:									
Removal of Substructures:									
Unclassified Excavation & Disposal:									
Embankment in Place:									
Select Granular Fill:									
Shoulder Backup Material:									
Structure Excavation:									
Prefabricated Composite Structural Drain:									
Silt Fence - Temporary:									

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 41-24 ITEM(S): PALISADES ROAD CULVERT REPLACEMENT PROJECT- TOWN OF HORICON, WARREN COUNTY, NY DATE: JULY 25, 2024 TIME: 3:00 P.M.		NAME & ADDRESS OF BIDDER Reale Construction, Inc. Attn: John P. Reale 411 County Rt. 56 Ticonderoga, NY 12883 Ph: 518-585-6782
PROJECT:	BID PRICE	
BASE BID TOTAL FOR PALISADES ROAD CULVERT REPLACEMENT PROJECT:	\$1,004,000.00	
ITEMIZED BREAKDOWN	UNIT PRICE	TOTAL
Clearing & Grubbing:		
Removal of Substructures:		
Unclassified Excavation & Disposal:		
Embankment in Place:		
Select Granular Fill:		
Shoulder Backup Material:		
Structure Excavation:		
Prefabricated Composite Structural Drain:		
Silt Fence - Temporary:		

Adopted by unanimous vote.

RESOLUTION NO. 276 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

AWARDING BID AND AUTHORIZING AGREEMENT WITH THE LOWEST RESPONSIBLE BIDDER FOR DIAMOND POINT ROAD (CR 35) REHABILITATION PROJECT - TOWN OF LAKE GEORGE, WARREN COUNTY, NY (WC 48-24)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Diamond Point Road (CR 35) Rehabilitation Project - Town of Lake George, Warren County, NY (WC 48-24), and

WHEREAS, the bids will be opening on August 13, 2024 and the recommendation of the lowest bidder could not be approved by the Superintendent of Public Works prior to the Public Works Committee meeting on July 24, 2024, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to Diamond Point Road (CR 35) Rehabilitation Project - Town of Lake George, Warren County, NY, pursuant to the terms and provisions of the bid documents and proposal (WC 48-24), for a term commencing upon execution by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

RESOLUTION NO. 277 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

AMENDING RESOLUTION NO. 212 OF 2023, ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH VARIOUS CONTRACTORS FOR PERIODIC PROFESSIONAL MULTIDISCIPLINE ENGINEERING SERVICES (WC 19-23), TO INCLUDE ADDITIONAL RATES AND CHANGE THE SOURCE OF FUNDING

WHEREAS, pursuant to Resolution No. 212 of 2023, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute an agreement with LaBella Associates for periodic professional multidiscipline engineering services (WC 19-23), and

WHEREAS, the funds were to be expended from various Department of Public Works projects, and

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee approved, a request to amend Resolution No. 212 of 2023 to include rates associated with building code consultation and change the source of funding to various funding sources, now, therefore, be it

RESOLVED, that Resolution No. 212 of 2023 be, and hereby is, amended to include rates associated with building code consultation and the source of funding to various funding sources, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 212 of 2023 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 278 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

ADOPTING AMENDED MS4 STORMWATER MANAGEMENT PROGRAM PLAN

WHEREAS, the Warren County Board of Supervisors adopted the MS4 Stormwater Management Program Plan by Resolution No. 89 of 2008 (as amended by Resolution No. 522 of 2014), and

WHEREAS, the Superintendent of Public Works advised the Public Works Committee that the MS4 Stormwater Management Program Plan had to be updated to meet requirements of DEC permit GP-0-24-001, and

WHEREAS, the Public Works Committee has reviewed suggested updates to the MS4 Stormwater Management Program Plan and recommends that the same be advanced to the Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the MS4 Stormwater Management Program Plan annexed hereto, be, and the same hereby is, adopted as the official Policy for Warren County, and be it further

RESOLVED, that any and all prior MS4 Stormwater Management Program Plans or Resolutions are hereby repealed, effective August 16, 2024.

Warren County MS4 Stormwater Management Program Plan

Permit Year: Jan 3, 2024 – Jan 2, 2025

This plan is a requirement under NYSDEC General Permit for Stormwater Discharge #GP-0-24-001

Adopted by Warren County on _____

Introduction

Warren County is categorized as a Traditional Non-Land Use Control Municipal Separate Storm Sewer System (MS4) Operator, under Part IV.A. of the New York State Department of Environmental Conservation (NYSDEC) General Permit for MS4 Stormwater Discharges (GP-0-24-001), <https://dec.ny.gov/environmental-protection/water/water-quality/stormwater/ms4-permit-forms>. Under this mandate, Warren County must have a working Program Plan which outlines the county's activities to address stormwater education, outreach, and implementation under the state requirements. The MS4 area designated by the NYSDEC in Warren County which falls under the purview of this program includes portions of the Town of Queensbury, Town of Lake George, Village of Lake George and City of Glens Falls. Warren County is responsible for county owned facilities and infrastructure within the designated MS4 boundary, which includes but may not be limited to: buildings, parking lots, roads, parks and bikeways. The Floyd D. Bennett Memorial Airport is not within the designated MS4 boundary or this program, as it falls under separate regulations through the EPA and the FAA. The County's designated MS4 area can be found on the County MS4 webpage (<https://warrencountyny.gov/swcd/ms4>) and Warren County Soil and Water Conservation District's (SWCD) MS4 program webpage (<https://warrenswcd.org/municipal-separate-storm-sewer-system-ms4/>). Hardcopies of the plan and maps are available for review at the Warren County Administrators Office located at the Warren County Municipal Center - 1340 US-9, Lake George, NY 12845, the Warren County Department of Public Works Office - 4028 Main Street Warrensburg, NY 12885 and Warren County SWCD office - 394 Schroon River Road Warrensburg NY 12885.

This Warren County Stormwater Management Program (SWMP) Plan documents the proactive efforts planned by Warren County under this program. These requirements primarily correspond to the county infrastructure and properties (roads, bridges, drainage infrastructure and facilities), but also include public information and outreach on stormwater issues. The ultimate purpose of this plan is to maintain or improve water quality in the area designated as within the MS4 boundary in Warren County.

The SWMP Plan is based on the Federal Stormwater Phase II rule, issued in 1999, which requires MS4 owners and operators, in U.S. Census-defined urbanized areas as well as in additionally designated areas, to develop a Stormwater Management Program. There are six program elements designed to reduce the discharge of pollutants to the maximum extent practicable. The program elements, titled Minimum Control Measures (MCMs), include:

- 1. Public Education and Outreach Program
- 2. Public Involvement/Participation
- 3. Illicit Discharge Detection and Elimination
- 4. Construction Site Stormwater Runoff Control
- 5. Post-Construction Stormwater Management
- 6. Pollution Prevention and Good Housekeeping

This document describes each MCM and the Best Management Practices (BMPs) that have been implemented to maintain compliance with the NYSDEC GP-0-24-001. Responsibilities to achieve and sustain compliance are defined for each MCM. As of March 10, 2003, these new regulations and requirements came into effect. From this time up until late 2010, the primary entity responsible for the Warren County MS4 program was the Warren County Department of Public Works.

Warren County is considered a "Traditional Non-Land Use Control" MS4 in that it does not have permitting authority over development projects. The local municipalities approve such projects. As such, Minimum Control Measures (MCM) 4 and 5 are largely not applicable to Warren County. The requirements that the county has in these two measures are identified within this plan and mainly apply to county construction projects requiring permit coverage.

In prior permits, it was mandated that each MS4 have a Stormwater Management Officer, under the requirements of the NYS program. In November of 2010, County Resolution 743 officially appointed the District Manager of the Warren County Soil and Water Conservation District (SWCD), as the county's stormwater management officer since much of the District's workload is in the stormwater management field. It was agreed by all parties involved at the county level (Board of Supervisors, County Administrator, DPW Superintendent, SWCD Board) that the Soil and Water Conservation District and the Soil and Water Conservation District staff would undertake the primary role in the County's MS4 program, but it would be in cooperation with the Warren County Department of Public Works who had administered the program from 2003 until 2011. The SWCD and DPW will work together to implement the provisions of this plan, supported by the Lake Champlain Lake George Regional Planning Board and other interested parties.

Under GP-0-24-001, this requirement has been replaced with the creation of a *Stormwater Program Coordinator* and Warren County is the *MS4 Operator*. Any previous resolutions or documentation pertaining to Warren County and MS4 Stormwater Management Officer need to be updated to be in compliance with new permits.

One of the permit requirements is to have identified Priority Waterbody List (PWL) waters, geographic locations, and pollutants of concern (POC). The identified waterbodies and pollutants of concern are selected from the NYSDEC Priority waterbodies List (PWL), the geographic locations are based on the field assessments that have been completed, along with the outfall inventory of the county's road network.

#	PWL Waterbody	PWL Number	Pollutant of Concern (POC)	Geographic Location
1	Glen Lake Brook, Lower, and tribs	1005-0043	Unassessed	Below Rte 9, the Fen-downstream to Halfway Creek
2	Lake Sunnyside	1005-0047	Phosphorus, Nitrite	Lake Sunnyside proper
3	Halfway Creek, Upper, and tribs	1005-0063	Dissolved Oxygen, pH	Streams and selected tribs above Tripoli Road (Wash. County)
4	Tribes to Lake George, Village of Lake George	1006-0008	Silt/Sediment, pH	West Brook
5	Lake George	1006-0016	Silt/Sediment, Phosphorus, Arsenic/Chloride	Lake George proper
6	Minor tribs to Upper Hudson	1101-0085	Dissolved oxygen, nutrients	Clendon Brook
7	Tribes to Hudson Falls Water Supply Reservoir	1101-0087	Unassessed	GF Feeder Canal

8	Minor tribs to Upper Hudson	1101-0090	Dissolved oxygen, pH	Unnamed trib by Queensbury water plant
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This Plan will be updated once every five years or as necessary to maintain compliance with the NYSDEC GP-0-24-001, as well as to account for progress made.

The following activities comprise the public education and outreach portion of the Warren County MS4 Stormwater Management Program Plan:

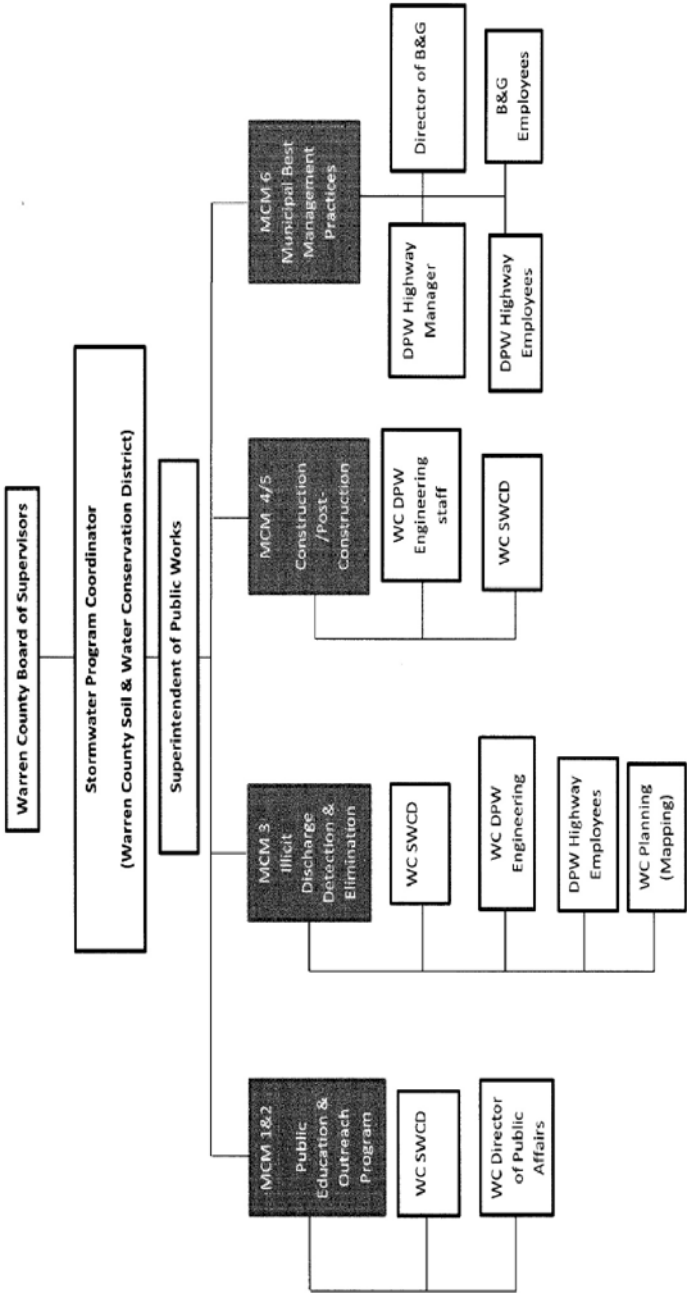
Key:

- SWCD = Warren County Soil and Water Conservation District (Stormwater Program Coordinator)
- DPW = Warren County Department of Public Works
- DPA = Director of Public Affairs
- WCA = Warren County Attorney's Office
- WCP = Warren County Planning

Any public comments, concerns, questions or complaints under the MS4 program should be directed to the Warren County Stormwater Hotline at (518) 824-8840 or via online form at warrenswcd.org/municipal-separate-storm-sewer-system-ms4

Program Administration

The designated Stormwater Program Coordinator for Warren County is Nick Rowell, Natural Resources Specialist. Overall MS4 program management within the County follows the flow chart below.



Program administration and oversight will be performed by Nick Rowell, Natural Resources Specialist, who is the designated Stormwater Program Coordinator. All documentation will be located in the Warren County Department of Public Works. Additional information can be found at warrencountyny.gov/swcd/ms4 or warrenswcd.org/municipal-separate-storm-sewer-system-ms4

Work for program administration includes;

- Maintaining all documentation necessary to demonstrate permit eligibility.
- Submitting updated Notices of Intent to the NYSDEC to ensure continued permit coverage as permit requirements change
- Developing and maintaining a staffing plan
- Maintaining all inter-municipal agreements and third-party contracts
- Oversight of third-party contractor work
- Maintaining the MS4 map
- Maintaining all documentation on public complaint calls
- Maintaining outfall reconnaissance inventory data
- Maintaining and updating construction site inventory
- Maintaining all construction site Stormwater Pollution Prevention Plans (SWPPP)
- Maintaining all documentation of SWPPP approval, implementation, and closeout process
- Maintaining construction site inspection documentation
- Maintaining and updating post-construction stormwater management practice inventory
- Maintaining post-construction inspection documentation
- Maintaining all monthly and annual municipal pollution prevention documentation
- Maintaining required regulations, procedures and programs and updating as necessary
- Interim Progress Certifications developed twice a year and provided to the County for public notice and signature
- Submitting Interim Progress Certifications (due October 1 and April 1 each year)
- Completing Annual Report and provide it to the County for public notice and signature
- Submitting Annual Report to the NYSDEC office by April 1 of each year
- Providing opportunities for and receiving public comments on the MS4 Program
- Providing public comments to the NYSDEC
- Updating SWMP Plan as necessary
- Staying up to date on permit requirements and changes to the MS4 Program
- Maintaining all records pertaining to the MS4 Program for at least five (5) years after they are generated
- Maintaining correspondence with the NYSDEC on the MS4 Program

Program Partnerships

The County implements the SWMP Plan with the assistance of local partners in an effort to consolidate work and share ongoing services. These partnerships are maintained through agreements for the completion of the stated tasks. The County's Stormwater Program Coordinator and DPW will re-examine all contracts on a yearly basis and adjust as needed.

MS4 Program Mapping

The MS4 Operator must develop and maintain comprehensive system mapping to include the mapping components within the MS4 Operator's *automatically designated area* or an *additionally designated area* subject to Criterion 1 or 2 of the Additional Designation Criteria (Appendix B), unless otherwise specified. The comprehensive system mapping must be documented in the *SWMP Plan*. The comprehensive system mapping must be in a readily accessible format, with scale and detail appropriate to provide a clear understanding of the MS4, to serve as a planning tool to allow for prioritization of efforts and facilitate management decisions by the MS4 Operator. Annually, after Phase I (Part IV.D.2.a.) completion, the MS4 Operator must update the comprehensive system mapping including updates to prioritization information of monitoring locations (Part VI.C.1.d. or Part VII.C.1.d. depending on the MS4 Operator type), construction sites (Part VI.D.5. or Part VII.D.5. depending on the MS4 Operator type), and *municipal facilities* (Part VI.F.2.c.i. or Part VII.F.2.c.i. depending on the MS4 Operator type).

A series of GIS map layers (SWMP Plan Map) will be maintained and updated on a yearly basis as a part of the County's SWMP Plan. These maps can be obtained at warrenswcd.org/municipal-separate-storm-sewer-system-ms4

Within six (6) months of the EDC, the comprehensive system mapping must include the following information:

- a. MS4 outfalls (as required for MS4 Operators continuing coverage from previous iterations of this SPDES general permit);
- b. Interconnections (as required for MS4 Operators continuing coverage from previous iterations of this SPDES general permit);
- c. Preliminary storm-sewershed boundaries (as required for MS4 Operators continuing coverage from previous iterations of this SPDES general permit)

Basemap information:

- i. Automatically and additionally designated areas (based on criterion 3 of Additional Designation Criteria in Appendix B);
- ii. Names and location of all surface waters of the State, including: a) Waterbody classification; b) Waterbody Inventory/Priority Waterbodies List (WI/PWL); i) Impairment status; and ii) POC, if applicable; c) TMDL watershed areas;
- iii. Land use, including: a) Industrial; b) Residential; c) Commercial; d) Open space; and e) Institutional;
- iv. Roads
- v. Topography

The comprehensive system mapping must be updated with the data collected for each phase of mapping within the timeframe for each phase as outlined below:

- a. Phase I: Within three (3) years of the EDC, the comprehensive system mapping must include the following information:
 - i. Monitoring locations, with associated prioritization (Part VI.C.1.d. or Part VII.C.1.d. depending on the MS4 Operator type);

- ii. Preliminary storm-sewershed boundaries (for newly designated MS4 Operators);
- iii. Focus areas (Part VI.A.1.a. or Part VII.A.1.a, depending on the MS4 Operator type);
 - iv. Publicly owned/operated post-construction stormwater management practices (SMPs) (Part VI.E.3. or Part VII.E.3, depending on the MS4 Operator type). The publicly owned/operated post-construction SMPs subject to this requirement are in the automatically designated area or an additionally designated area subject to Criterion 1, 2, or 3 of the Additional Designation Criteria (Appendix B)
 - v. municipal facilities, with associated prioritization (Part VI.F.2.c. or Part VII.F.2.c, depending on the MS4 Operator type).
- b. Phase II: Within five (5) years of the EDC, the comprehensive system mapping must include the following information:
 - i. MS4 Infrastructure, including:
 - a) Conveyance system
 - i) Type (closed pipe or open drainage); and
 - ii) Direction of flow;
 - b) Stormwater structures
 - i) Type (drop inlet, catch basin, or manhole); and
 - ii) Number of connections to and from drop inlets, catch basins, and manholes;
 - ii. Privately owned/operated post-construction SMPs which discharge to the MS4 (Part VI.E.2.).

The privately owned/operated post-construction SMPs subject to this requirement are in the automatically designated area or an additionally designated area subject to Criterion 1, 2, or 3 of the Additional Designation Criteria (Appendix B).

 - a) If the location of the privately-owned post-construction SMPs cannot be determined without accessing the private property, the MS4 Operator must map the location of the property that the post-construction SMP is located on using street address or tax parcel.

Stormwater Management Program (SWMP) Plan Development

As part of the NYSDEC's MS4 general permit, the County developed a SWMP Plan to create and/or adopt all the requirements for a compliant SWMP Plan. This was accomplished utilizing funds from the County, as well as staff support from the Lake Champlain Lake George Regional Planning Board and the Warren County Soil and Water Conservation District. Notable accomplishments to date include:

- Development of program partnerships to increase outreach efforts.
- Development of a Public Outreach Program and creation of outreach materials.
- Development of a Public Participation Program that has included stream/watershed cleanup activities and storm drain marking opportunities.
- Continuance of an Adopt-A-Highway Program for county roads within the MS4 boundary.

- Establishment of an Illicit Discharge Detection and Elimination Program.
- Completion of previous mapping requirements.
- Development of a municipal employee training program and affording staff the opportunity to attend various training events.
- Alteration of County Municipal Center Campus maintenance activities that has led to a reduction in mowing and herbicide use, and the installation and continuing expansion of a no mow/planted pollinator garden.
- Stormwater management and erosion and sediment control reduction projects implemented through partnerships and grant funding.
- Continual maintenance of stormwater facilities and stormwater conveyance structures.
- Projects developed for water quality and hydraulic habitat modification improvements.

Minimum Control Measure 1: Public Education and Outreach Program

The MS4 public education and outreach program to increase public awareness of pollutant generating activities and behaviors. This MCM is designed to inform the public about the impacts of stormwater on water quality, the general sources of stormwater pollutants, and the steps the general public can take to reduce pollutants in stormwater runoff. For general information purposes, the following are considered non-stormwater discharges as defined in the MS4 General Permit (GP-0-24-001):

- Water line flushing
- Landscape irrigation
- Diverted stream flows
- Rising Groundwater
- Uncontaminated groundwater infiltration
- Uncontaminated groundwater
- Discharges from potable water sources
- Foundation drains
- Air conditioning condensate
- Irrigation water
- Springs
- Flows from riparian habitats and wetlands
- Water from crawl space and basement sump pumps
- Footer drains
- Lawn and landscape watering runoff provided that all pesticides and fertilizers have been applied in accordance with the manufacturer's product label
- Water from individual residential car washing
- De-chlorinated swimming pool discharges
- Residual street wash water
- Discharges or flows from firefighting activities
- De-chlorinated water reservoir discharges
- Any SPDES permitted discharge

If you have any questions about whether a discharge is illicit or not, please contact the MS4 hotline at (518)824-8840.

Pollutants of Concern:

- On a regional level:
- Phosphorus
 - Pathogens
- On a localized level:
- Silt/sediment
 - Oil and Grease
 - Pet Waste
 - Floatables
 - Chlorides
 - Nitrogen

Waterbodies of Concern:

NYSDEC Final 2016 Section 303(d) List

- (1) Lake George
- Pollutants include Silt/Sediment from Urban Stormwater and Erosion
- (2) Tributaries to Lake George, Lake George Village – East Brook and West Brook
- Pollutants include Silt/Sediment from Urban Stormwater and Erosion

The MS4 Designated Urbanized Area of Warren County is located within both the Lake Champlain and Upper Hudson River Watersheds and there are waterbodies of concern identified in both watersheds.

Note that Lake George and Halfway Brook Watersheds are within the Lake Champlain watershed, which has an active TMDL for phosphorus. It is also important to note that the Focus Areas as identified in the permit, relate to runoff to identified Waterbodies of Concern.

Focus Areas:	Target Audiences:	Educational Goals
<ul style="list-style-type: none">• Highly developed commercial corridors	<ul style="list-style-type: none">• Businesses• General Public/Tourists	<ul style="list-style-type: none">• Educate business owners on proper protocols for: pool draining, restaurant equipment cleaning (not over storm drains), dumpster management, wash water management, lawn and property maintenance, use of de-icing materials and sand• Promote green infrastructure technologies.• Educate business owners on IDDE law• Educate garages on proper disposal of gas, grease and oils• Educate tourists and visitors on littering and picking up pet waste
<ul style="list-style-type: none">• Highly developed residential neighborhoods	<ul style="list-style-type: none">• Residents• Youth	<ul style="list-style-type: none">• Educate residents on phosphorus free fertilizer use and proper protocols for: residential car washing, disposal of household hazardous waste, snow removal, pool

<ul style="list-style-type: none"> County Highway Garage 	<ul style="list-style-type: none"> DPW 	draining, implementing buffers along shoreline/streambanks to reduce erosion, picking up floatables, disposal of pet waste and proper septic system management
	<ul style="list-style-type: none"> Active construction sites if applicable 	<ul style="list-style-type: none"> Educate County Department of Public Works employees on proper facility management (see MCM 6) Educate contractors and local engineers/landscape architects on proper erosion and sediment control practices, green infrastructure, and SPDES permit requirements

Minimum Control Measure 1: Public Education and Outreach Program

The MS4 Operator must develop and implement an education and outreach program to increase public awareness of pollutant generating activities and behaviors. This MCM is designed to inform the public about the impacts of stormwater on water quality, the general sources of stormwater pollutants, and the steps the general public can take to reduce pollutants in stormwater runoff.

The following table depicts the BMPs that the County currently performs or plans to perform for MCM 1, the staffing plan and program years for completion. This table is representative of the development of the County's Public Education and Outreach Program based on identified MS4 needs and priorities. The County may at any time, contract out portions of the Public Education and Outreach BMPs to local non-profit and government organizations that are qualified in stormwater runoff education. The goal of the education and outreach program is to increase knowledge, change pollutant generating behaviors and improve program effectiveness so that pollutants are reduced.

	Minimum Control Measure #1 - Public Education and Outreach Program	Involved	Timeframe
MCM1	Develop or participate in educational events for the general public and waterbody specific audiences related to water quality and stormwater runoff issues.	SWCD	Yearly
MCM1	An educational message to each target audience(s) for each focus area(s) based on the defined education and outreach topic(s) was delivered	SWCD, DPA	Once every five (5) years
MCM1	The focus areas, target audiences, and/or education and outreach topics were reviewed and updated	SWCD, DPA	Annually
MCM1	Work with the media to get articles in local newspapers about stormwater projects, stream cleanups and other important water quality issues.	SWCD, DPW	Yearly
MCM1	Engage with the Glen Lake Association and the Lake Sunnyside Association on their stormwater runoff issues, and offer presentations to their groups on how individuals can positively affect stormwater runoff on their properties.	SWCD	Yearly
MCM1	Utilize and disperse existing brochures and other literature developed by the Regional Planning Board, the SWCD, and the DEC regarding stormwater runoff. Get information out to public forums and to youth events as appropriate.	SWCD	Yearly

MCM1	Maintain information repository on Warren County SWCD website with updated stormwater information. https://warrenswcd.org/municipal-separate-storm-sewer-system-ms4/	SWCD	Yearly
MCM1	Information related to the prevention of illicit discharges has been made available https://warrenswcd.org/residents/	SWCD	Within six (6) months of the EDC

Minimum Control Measure 2: Public Involvement/Participation

The MS4 Operator must provide opportunities to involve the public in the development, review, and implementation of the SWMP. This MCM is designed to give the public the opportunity to include their opinions in the implementation of this SPDES general permit.

The following table depicts the BMPs that the County currently performs or plans to perform for MCM 2, the staffing plan and program years for completion. This table is representative of the development of the County's Public Involvement/Participation Plan based on identified MS4 needs and priorities. The County may, at any time, contract out portions of the Public Involvement and Participation BMPs to local non-profit and government organizations that are qualified in stormwater runoff outreach.

	Minimum Control Measure (MCM) #2 - Public Involvement/Participation	Involved	Timeframe
MCM2	Organize and undertake the Warren County Envirothon; an educational competition for high school students. Glens Falls High is a regular attendee, and work to get Queensbury High to the event.	SWCD	Yearly
MCM2	Maintain and advertise a water quality hotline for the public to report spills, dumping, illegal pipes, etc. The Warren County DPW will be the agency responsible for taking all calls, and will set up an answering machine for post-operating hours calls. Refer all substantive calls with the Stormwater Program Coordinator, who will follow up with site investigations as appropriate.	DPW, SWCD	Yearly
MCM2	Work with various municipal and stakeholder groups to undertake a storm drain marking program for key MS4 area.	SWCD	Yearly
MCM2	Prepare and present an Annual Report for public review, of every year. Present this report at the Warren County Department of Public Works Committee or County Board of Supervisors meeting in April, and publicly notice this meeting as required by Open Meetings Law. Attach any public comments to the report and incorporate appropriate ideas into the overall Plan to be implemented throughout subsequent years.	SWCD, DPW	Yearly

MCM2	Host this plan at the Warren County and the Warren County SWCD websites, in an easily findable location for public review and use. Provide opportunity for public comment.	DPW, SWCD	Yearly
MCM2	Provide hard copies of this Plan available to the public at the, Warren County DPW office and the SWCD office.	SWCD, DPW	Yearly
MCM2	Periodically assess the Stormwater Management Program Plan, and update the plan as appropriate with new ideas and tasks.	SWCD	Every 3 years
	Continue to engage the public in the Adopt-A-Highway program, and work to expand the areas of county road or other multimodal transportation trail systems covered by this initiative. This program is a beneficial means of addressing roadside litter while helping to educate the public about environmental issues.		
MCM2	If the opportunity becomes available, Warren County will participate in a Household Hazardous Waste Collection program facilitated by NYSDEC.	DPW	Yearly
MCM2	Host a Stream Cleanup Day once per year for a section of stream, river, canal or lake as deemed appropriate. Outreach this effort through email networks and the media, and encourage volunteer participation.	DPW	When offered
MCM2		SWCD	Yearly

Minimum Control Measure 3: Illicit Discharge Detection & Elimination

The MS4 Operator must develop, implement, and enforce a program which systematically detects, tracks down, and eliminates illicit discharges to the MS4. This MCM is designed to manage the MS4 so it is not conveying pollutants associated with flows other than those directly attributable to stormwater runoff.

The Illicit Discharge Detection and Elimination (IDDE) MCM consists of BMPs that focus on the detection and elimination of illicit discharges located within the County's designated Urbanized Area. The goal of the County's IDDE Program is to eliminate cross connections and illegal dumping that are contributing pollutants to local surface waters. Illicit discharges, which are defined in Permit GP-0-24-001 as "discharges not entirely composed of stormwater into the small MS4, except those identified in Part I.A.2. Examples of illicit discharges are non-permitted sanitary sewage, garage drain effluent, and waste motor oil. However, an illicit discharge could be any other non-permitted discharge which the covered entity or Department has determined to be a substantial contributor of pollutants to the small MS4." Illicit discharges within the MS4 Designated Urbanized Areas of Warren County are illegal based on the language within County Resolution 61 of 2008. This law provides the County the legal authority to prohibit illicit discharges, spills or release of pollutants, prohibit unauthorized connections to the MS4, require compliance with law, take action against violations, and to access property for inspection. The County's enforcement actions against illegal illicit discharges can be found in the County's IDDE Program. Any questions on the law, program, or whether discharge activities are considered illegal should be directed to the MS4 Stormwater Hotline and will be documented in accordance with the IDDE Law.

The BMPs describe outfall mapping and update procedures; the legal authority that will be used to effectively prohibit illicit discharges; enforcement procedures and actions to ensure that the regulatory mechanism is implemented; dry weather screening program; procedures for tracking down and locating the source of any illicit discharges; procedures for locating priority areas; and procedures for removing the sources of the illicit discharges.

The following table depicts the BMPs that the County currently performs or plans to perform for MCM 3, the staffing plan and program years for completion. The County may, at any time, contract out portions of the Illicit Discharge Detection and Elimination (IDDE) BMPs to local non-profit and government organizations that are qualified in IDDE.

	Minimum Control Measure (MCM) #3 - Illicit Discharge Detection and Elimination	Involved	Timeframe
	As the MS4 program boundary has expanded, undertake a new mapping of the stormwater outfalls from Warren County Roads in the Town of Queensbury, Town of Lake George, City of Glens Falls, and Village of Lake George boundaries. Include the names and DEC classification of any streams which receive stormwater discharge from a county outfall. Map the drainage areas which contribute to the stormwater outfalls (their watersheds) in ArcGIS, and create hard copy maps of those areas.	SWCD	June 1, 2015
MCM3	Conduct a monitoring location inventory, as described in the EPA publication entitled Illicit Discharge Detection and Elimination: A Guidance Manual for Program Development and Technical Assessment, addressing every outfall within Warren County's jurisdiction at least once every five years, with reasonable progress each year.	SWCD, DPW	September 1, 2016
MCM3	Review all provisions of the Warren County IDDE law regarding illicit discharges into Warren County drainage infrastructure.	DPW, WCA	September 1, 2014
MCM3	Create IDDE Plan and provide guidance for enforcement procedures and documentation of illicit discharge.	DPW, WCA	March 1, 2014
MCM3	Map new outfalls as constructed or discovered, update the monitoring location inventory and prioritization, and review inspection procedures for monitoring locations and IDDE track down.		
MCM3	Inspect the monitoring locations with sampling field form.	SWCD	Yearly
MCM3	Provide training on the MS4 Operator's monitoring location and sampling procedures prior to conducting monitoring locations and sampling	SWCD	Once every five (5) years
MCM3		SWCD	Once every five (5) years

MCM3	Train all appropriate Warren County DPW personnel (including labor, equipment operator and field staff) regarding the IDDE provisions, including how to identify an illegal discharge and how to undertake the recommended follow-up actions.	SWCD, DPW	Once every five (5) years
MCM3	Review and update the illicit discharge elimination procedures	DPW	Annually

Minimum Control Measure 4: Construction Site Stormwater Runoff Control

The MS4 Operator must develop, implement, and enforce a program to ensure construction sites are effectively controlled. This MCM is designed to prevent pollutants from construction related activities, as well as promote the proper planning and installation of post-construction SMPs. Warren County is categorized as a Traditional non-land use Municipal Separate Storm Sewer System (MS4) Operator. As such the County does not have regulatory approval authority for non-county related construction activities in the Town of Lake George, Town of Queensbury, City of Glens Falls or the Village of Lake George. MCM 4 relates to only **county project land disturbances** greater than 1 acre in size. The Construction Site Runoff MCM consists of BMPs that focus on the reduction of pollutants to the MS4 from construction activities that result in a land disturbance of greater than or equal to one acre.

The following table depicts the BMPs and procedures that the County currently performs or plans to perform for MCM 4, the staffing plan and program years for completion. The County may, at any time, contract out portions of the Construction Site Stormwater Runoff Control BMPs to local non-profit and government organizations that are qualified in construction site stormwater runoff control.

	Minimum Control Measure (MCM) #4 - Construction Site Stormwater Runoff Control	Involved	Timeframe
MCM4	Develop and implement a construction oversight program and include construction oversight procedures.	DPW	Within one (1) year of the EDC
MCM4	For any County land development projects which anticipate exceeding one acre of land disturbance, the county shall prepare or cause to be prepared an appropriate Stormwater Management Pollution Prevention Plan (SWPPP). This SWPPP will conform to all requirements and guidelines of the current NYS SPDES General Permit requirements.	DPW, Buildings and Grounds	As needed
MCM4	Ensure that all contractors working for the County on such development projects are informed and knowledgeable of the SWPPP, and that each contractor sign a "Contractor's Certification Statement" acknowledging such. Document date and content of preconstruction inspections/meeting.	DPW, Buildings and Grounds	As needed

MCM4	Ensure that all subcontractors on such development have obtained the 4-hour contractor Erosion and Sediment Control Training, and are in possession of ID cards or certificates noting such training has been obtained.	DPW, Buildings and Grounds	As needed
MCM4	Provide for weekly inspections of the construction site, by a Professional Engineer or a Certified Professional in Erosion and Sediment Control. Utilize the NYSDEC Region 5 inspection checklist for these inspections. Keep all inspection records on file with the county's project manager.	DPW, Buildings and Grounds	As needed
MCM4	Any public complaints regarding erosion and sediment control or stormwater runoff concerns from such development shall be directed to the County MS4 Operator for review. The MS4 Operator will review the issue and ensure that all provisions of the approved SWPPP are in compliance.	SWCD	As needed
MCM4	Provide training on the MS4 Operator's construction oversight procedures prior to conducting construction oversight	DPW	Once every five (5) years
MCM4	Develop inventory of construction sites and prioritize.	DPW	Within six (6) months of the EDC
MCM4	As permit requires, complete construction site inspection reports	DPW	As needed
MCM4	Complete final construction site inspection reports	DPW	As needed
MCM4	Keep apprised of all new provisions of the SPDES General Stormwater Permit, and outreach this information to the appropriate parties at the County. Review and update the construction oversight procedures.	DPW	Yearly

Minimum Control Measure 5: Post-Construction Stormwater Management

The MS4 Operator must develop, implement, and enforce a program to ensure proper operation and maintenance of post-construction SMPs for new or redeveloped sites. This MCM is designed to promote the long-term performance of post-construction SMPs in removing pollutants from stormwater runoff.

Warren County is categorized as a Traditional non-land use Municipal Separate Storm Sewer System (MS4) Operator. As such the County does not have regulatory approval authority for non-county related construction activities in the Town of Lake George, Town of Queensbury, City of Glens Falls or the Village of Lake George. MCM 4 relates to only county project land disturbances greater than 1 acre in size. The Post-Construction Stormwater Management MCM consists of BMPs that focus on the prevention or minimization of water quality impacts from both new and re-development projects that disturb one acre or more. This includes projects

less than one acre that are part of a larger common plan of development or sale that discharge into the MS4. A post-construction stormwater management practice (SMP) falls under this program if it has the potential to discharge to the MS4. This includes: SMPs directly discharging to the MS4 that have been installed as part of any SPDES General Permit for Stormwater Discharge from Construction Activities or Individual SPDES permit; all new SMPs constructed as part of the construction runoff control program; all SMPs owned or operated by the County, SMPs discovered to discharge to the MS4, and green infrastructure practices located within the MS4 watershed that have the potential to discharge to the MS4 if not maintained.

The following table depicts the BMPs that the County currently performs or plans to perform for MCM 5, the staffing plan and program years for completion. The County may, at any time, contract out portions of the Post-Construction Site Stormwater Runoff Control BMPs to local non-profit and government organizations that are qualified in construction site stormwater runoff control.

	Minimum Control Measure (MCM) #5 - Post-Construction Stormwater Management	Involved	Timeframe
MCM5	For any County land development projects which anticipate exceeding one acre of land disturbance, the county shall prepare or cause to be prepared an appropriate Stormwater Management Pollution Prevention Plan (SWPPP). This SWPPP will conform to all requirements and guidelines of the NYS SPDES General Permit requirements.	DPW, Buildings and Grounds	As needed
MCM5	Ensure that all contractors working for the County on such development projects are informed and knowledgeable of the SWPPP, and that each contractor sign a "Contractor's Certification Statement" acknowledging such.	DPW, Buildings and Grounds	As needed
MCM5	Ensure that all subcontractors on such development have obtained the 4-hour contractor Erosion and Sediment Control Training, and are in possession of ID cards or certificates noting such training has been obtained.	DPW, Buildings and Grounds	As needed
MCM 5	Provide for weekly inspections of the construction site, by a Professional Engineer or a Certified Professional in Erosion and Sediment Control. Utilize the NYSDEC Region 5 inspection checklist for these inspections. Keep all inspection records on file with the county's project manager. Any public complaints regarding erosion and sediment control or stormwater runoff concerns from such development shall be directed to the County Stormwater Program Coordinator for review. The relevant County Department head and the Stormwater Program Coordinator will review the issue and ensure that all provisions of the approved SWPPP are in compliance.	DPW, Buildings and Grounds	As needed
MCM5		DPW, SWCD	As needed

MCM5	Develop an inspection policy for post-construction BMP maintenance and utilize for compliance.	DPW, Buildings and Grounds	As necessary
MCM5	Keep apprised of all new provisions of the SPDES General Stormwater Permit and outreach this information to the appropriate parties at the County.	SWCD	As needed
MCM5	Inventory of post-construction SMPs after March 10, 2003	DPW	Annually
MCM5	Provide training on the MS4 Operator's post-construction SMP inspection and maintenance procedures prior to conducting post-construction SMP inspection and maintenance	DPW	Once every five (5) years
MCM5	Review and update the post-construction SMP inspection and maintenance procedures utilizing the adopted "NYSDEC Maintenance Guidance Stormwater Management Practices".	DPW	Annually
MCM5	Post-construction SMP inspection documentation	DPW	Annually

Minimum Control Measure 6: Pollution Prevention and Good Housekeeping

The MS4 Operator must develop and implement a pollution prevention and good housekeeping program for municipal facilities and municipal operations to minimize pollutant discharges. This MCM is designed to ensure the MS4 Operator's own activities do not contribute pollutants to surface waters of the State.

The Pollution Prevention and Good Housekeeping MCM consists of BMPs that focus on training and on the prevention or reduction of pollutant runoff from municipal operations so they do not contribute to water quality impairments. The County's Municipal Pollution Prevention Program (MCM 6) addresses fixed facilities and program activities within the Urbanized Area. It is within the Department Head's discretion as to whether program activities are to be implemented outside of the designated Urbanized Area.

The following table depicts the BMPs that the County currently performs or plans to perform for MCM 6, the staffing plan and program years for completion. The County may, at any time, contract out portions of the Pollution Prevention/Good Housekeeping for Municipal Operations BMPs to local non-profit and government organizations that are qualified in pollution prevention and good housekeeping for municipal operations. Town facilities where the Pollution Prevention and Good Housekeeping Program will be implemented include:

High Priority Facilities: None
 Low Priority Facilities: Highway Department facilities (South Shop), Charles R Woods Park, Warren County Municipal Center, and Warren County bike path

	Minimum Control Measure (MCM) #6 - Pollution Prevention and Good Housekeeping	Involved	Timeframe
MCM6	Review "No Exposure Certification" to prioritize municipal facility procedures.	DPW	Annually
MCM6	Review and update the municipal facility procedures	DPW	Annually
MCM6	Update the inventory of municipal facilities	DPW	Annually
MCM6	Update the municipal facility prioritization	DPW	Annually
MCM6	Conduct wet weather visual monitoring of the monitoring locations at high priority municipal facilities	DPW	Once every five (5) years
MCM6	Complete a comprehensive site assessment for each high and low priority municipal facility	DPW	Once every five (5) years
MCM6	Provide training on the MS4 Operator's municipal operations procedures prior to conducting municipal operations	DPW, SWCD	Once every five (5) years
MCM6	Review and update the municipal operations procedures	DPW	Annually
MCM6	County Employee Training program: Warren County Soil & Water Conservation District will provide stormwater management and municipal BMP training for DPW employees. The training will be prioritized first for management and supervisory staff, then to equipment operators and laborers.	SWCD, DPW	Yearly
MCM6	Vehicle & Equipment Maintenance and Maintenance Facilities Procedures: Warren County vehicle maintenance facilities will follow EPA and NYSDEC regulations and guidelines in all vehicle washing and maintenance activities.	DPW	As needed
MCM6	Building Maintenance: Warren County Buildings & Grounds will: conduct building maintenance activities such that they do not impact the stormwater systems and local water bodies whenever possible; Develop a list of the maintenance activities required inside and outside of each municipal building; Identify which activities have an impact on stormwater; Develop mitigation measures for each activity that impacts stormwater.	DPW, Buildings and Grounds	Yearly

MCM6	Septic System Management: Warren County Buildings & Grounds will minimize septic system wastewaters impact to municipal stormwater systems and local water bodies by diverting sources of surface and groundwater away from septic systems; preventing growth of woody plants on the system; preventing hydraulic overloading; Minimizing water usage and repair leaky fixtures.	DPW, Buildings and Grounds	As needed
MCM6	Landscaping and Lawn Care: Warren County Buildings & Grounds will continue under existing contract(s) with registered applicator(s) required to follow all New York State regulations for use of lawn care products. Lawn care and landscaping areas and practices will be inventoried and evaluated, looking for reductions in: Fertilizers, Leaf litter & tree trimmings, Litter, Floatables, and Equipment Fluids. Future contracts will require the use of slow release, natural, or organic lawn care products, the use of which the contractor will record and document.	DPW, Buildings and Grounds	Yearly
MCM6	Pest Control: Warren County Buildings & Grounds will continue to contract with registered applicators required to follow all New York State regulations for use of pest control products.	DPW, Buildings and Grounds	Yearly
MCM6	Pet Waste Collection: Warren County will prohibit pets at the county facilities or will require pet owners to collect their pet's waste.	DPW, Buildings and Grounds	As needed
MCM6	Hazardous Waste and Materials Management: If the opportunity becomes available, Warren County will participate in a Household Hazardous Waste Collection program facilitated by NYSDEC.	DPW, Buildings and Grounds	As available
MCM6	Roadway and Bridge Maintenance: Warren County DPW will continue to follow NYSDOT Guidelines for Snow & Ice Control for use of deicing salt. Salt will continue to be stored in buildings constructed for that purpose. Highways and bridges will continue to be maintained in compliance with the Environmental Manual prepared by the New York State Department of Transportation.	DPW	Yearly
MCM6	Catch Basin and Storm Drain Cleaning: DPW will continue to perform periodic cleanouts of catch basins.	DPW	Yearly
MCM6	Inventory and update mapping on all existing stormwater infrastructure.	DPW, SWCD	By September 2016

MCM6	Septic System Management: Warren County Buildings & Grounds will minimize septic system wastewaters impact to municipal stormwater systems and local water bodies by diverting sources of surface and groundwater away from septic systems; preventing growth of woody plants on the system; preventing hydraulic overloading; Minimizing water usage and repair leaky fixtures.	DPW, Buildings and Grounds	As needed
MCM6	Landscaping and Lawn Care: Warren County Buildings & Grounds will continue under existing contract(s) with registered applicator(s) required to follow all New York State regulations for use of lawn care products. Lawn care and landscaping areas and practices will be inventoried and evaluated, looking for reductions in: Fertilizers, Leaf litter & tree trimmings, Litter, Floatables, and Equipment Fluids. Future contracts will require the use of slow release, natural, or organic lawn care products, the use of which the contractor will record and document.	DPW, Buildings and Grounds	Yearly
MCM6	Pest Control: Warren County Buildings & Grounds will continue to contract with registered applicators required to follow all New York State regulations for use of pest control products.	DPW, Buildings and Grounds	Yearly
MCM6	Pet Waste Collection: Warren County will prohibit pets at the county facilities or will require pet owners to collect their pet's waste.	DPW, Buildings and Grounds	As needed
MCM6	Hazardous Waste and Materials Management: If the opportunity becomes available, Warren County will participate in a Household Hazardous Waste Collection program facilitated by NYSDEC.	DPW, Buildings and Grounds	As available
MCM6	Roadway and Bridge Maintenance: Warren County DPW will continue to follow NYSDOT Guidelines for Snow & Ice Control for use of deicing salt. Salt will continue to be stored in buildings constructed for that purpose. Highways and bridges will continue to be maintained in compliance with the Environmental Manual prepared by the New York State Department of Transportation.	DPW	Yearly
MCM6	Catch Basin and Storm Drain Cleaning: DPW will continue to perform periodic cleanouts of catch basins.	DPW	Yearly
MCM6	Inventory and update mapping on all existing stormwater infrastructure.	DPW, SWCD	By September 2016

MCM6	Hydrologic Habitat Modification: Stream and Wetlands disturbances will be kept to a minimum. All procedures established by NYSDEC, USACE, APA and USFW.	DPW	As necessary
MCM6	Develop and implement procedures for sweeping and/or cleaning municipal streets, bridges, parking lots, and right of ways.	DPW	Within six (6) months of the EDC
MCM6	Sweep all streets, bridges, parking lots, and right of ways	DPW	Once every five (5) years
MCM6	Sweep streets in business and commercial areas	DPW	Annually

Contact Information for County MS4 Staff Members

Name	Title	Contact Info
Chris Necatera	HEO	518-793-0864
Dean Moore	Director of Parks & Recreation	518-623-2877
Dennis McDonald	MEO	518-793-0864
John Mundell	MEO	518-793-0864
Kaleb Stochman	MEO	518-793-0864
Nathan Stone	MEO	518-793-0864
Rich Toll	HEO	518-793-0864
Val Krick	MEO	518-793-0864
Jack Wells	MEO	518-793-0864
Jessica Barton	Highway Construction Supervisor 2	518-793-0864
Gerald Baker	Highway Construction Supervisor	518-793-0864
Tod Beadnell	Highway Manager	518-761-6556
Maliken Holmes	Engineer	518-761-6556
Ed Doughney	Senior Civil Engineer	518-761-6556
Adam Baker	Assistant Engineer	518-761-6556
Kevin Hajos	Superintendent DPW	518-761-6556
Scott Rogers	Director of Buildings & Grounds	518-761-6494

Nick Rowell	Natural Resource Specialist WCSWCD	518-623-3119
Jim Lieberum	District Manager WCSWCD	518-623-3119
Jake Dunkley	Senior District Tech. WCSWCD	518-623-3119

Warren County MS4 Education Program Plan

The County has put together this MS4 Education Program to ensure that all of the applicable County staff and partners are properly trained for their respective roles in the County's MS4 Program. Copies of sign-in sheets and/or certificates of completion will be available at the Warren County DPW office.

Name	Title	MCM3			MCM4	MCM5	MCM6	
		Monitoring location and sampling procedures training	Illicit discharge track down training	Illicit discharge elimination procedure training	4 hr Erosion & Sediment Control Training	Post-construction SMP Inspection & Maintenance Procedures Training	Municipal facility procedures training	Municipal operations procedures training
Chris Necatera	HCO							
Dean Moore	Director of Parks & Recreation							
Dennis McDonald	MEO							
John Mundell	MEO							
Kaleb Stochman	MEO							
Nathan Stone	MEO							
Rich Toll	HCO							
Val Krick	MEO							
Jack Wells	MEO							
Jessica Barton	Highway Construction Supervisor 2							
Gerald Baker	Highway Construction Supervisor							
Tod Beadnell	Highway Manager							
Maiken Holmes	Engineer							
Ed Doughney	Senior Civil Engineer							
Adam Baker	Assistant Engineer							
Kevin Hajos	Superintendent DPW							
Scott Rogers	Director of Buildings & Grounds							

RESOLUTION NO. 279 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

**ENACTING LOCAL LAW NO. 4 OF 2024, ENTITLED
“A LOCAL LAW OF THE COUNTY OF WARREN, NEW YORK PROHIBITING ILLICIT
DISCHARGES, ACTIVITIES AND CONNECTIONS TO THE WARREN COUNTY
SEPARATE STORM SEWER SYSTEM AND REPEALING AND REPLACING LOCAL
LAW NO. 2 OF 2008,” AND AUTHORIZING PUBLIC HEARING THEREON**

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, “A Local Law of the County of Warren, New York Prohibiting Illicit Discharges, Activities and Connections to the Warren County Separate Storm Sewer System and Repealing and Replacing Local Law No. 2 of 2008,” and

WHEREAS, the Board of Supervisors adopted Resolution No. 233 of 2024, which authorized a public hearing to be held by the Board of Supervisors on the 16th day of August, 2024, in the Supervisors’ Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 16th day of August, 2024, does hereby enact and adopt Local Law No. 4 of 2024, as annexed hereto.

**COUNTY OF WARREN
LOCAL LAW NO. 4 OF 2024**

**A LOCAL LAW OF THE COUNTY OF WARREN, NEW YORK PROHIBITING ILLICIT
DISCHARGES, ACTIVITIES AND CONNECTIONS TO THE WARREN COUNTY
SEPARATE STORM SEWER SYSTEM AND REPEALING AND
REPLACING LOCAL LAW NO. 2 OF 2008**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Intent and Purpose.

- a. This Board of Supervisors (“Board”) finds and determines that the regulation of non-stormwater discharges to the County-owned municipal separate storm sewer system to the maximum extent practicable is essential to protect the health, safety and general welfare of the citizens of Warren County.
- b. This Board further finds and determines that controlling the introduction of pollutants into the County-owned municipal separate storm sewer system is critical in order to comply with requirements of the State Pollution Discharge Elimination System General Permit No. GP-0-24-001 for Municipal Separate Storm Sewer Systems.
- c. Therefore, one purpose of this local law is to regulate the contribution of pollutants to the County-owned municipal separate storm sewer system by prohibiting illicit connections, activities and discharges and to establish legal authority to

carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this local law.

- d. A second purpose of this local law is to promote public awareness of the hazards involved in the improper discharge of trash, yard waste, lawn chemicals, pet waste, wastewater, grease, oil, petroleum products, cleaning products, paint products, hazardous waste, sediment and other pollutants into the County-owned municipal separate storm sewer system.

SECTION 2. Definitions.

Whenever used in this local law, unless a different meaning is stated in a definition applicable to only a portion of this local law, the following terms will have meanings set forth below:

Best Management Practices (also referred to as BMPs). Schedules of activities, prohibitions of practices, general good house-keeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to stormwater, receiving waters, or stormwater conveyance systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.

Clean Water Act. The Federal Water Pollution Control Act (33 U.S.C. §1251 *et seq.*), and any subsequent amendments thereto.

Construction Activity. Activities requiring authorization under the SPDES permit for stormwater discharges from construction activity, GP-0-20-001, as amended or revised. These activities include construction projects resulting in land disturbance of one or more acres. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

County-Owned Municipal Separate Storm Sewer System (also referred to as MS4). A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) owned or operated by the County of Warren, and located in an area of the County known, identified or delineated, from time to time, by the New York State Department of Environmental Conservation, as an urbanized area, which includes roads and facilities designed or used for collecting or conveying stormwater which is not a combined sewer and which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2. A copy of County owned roads and properties is on file with the Clerk of the Warren County Board.

Department. The New York State Department of Environmental Conservation.

Hazardous Materials. Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

Illicit Connections. Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the County-owned municipal separate storm sewer system, including but not limited to:

- a. Any conveyances which allow any non-stormwater discharge including treated or untreated sewage, process wastewater, and wash water to enter the County-owned municipal separate storm sewer system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency; or
- b. Any drain or conveyance connected from a commercial or industrial land use to the County-owned municipal separate storm sewer system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

Illicit Discharge. Any direct or indirect non-stormwater discharge to the County-owned municipal separate storm sewer system, except as exempted in Section 6 of this local law.

Industrial Activity. Activities requiring the SPDES permit for discharges associated with industrial activities except construction, SP-0-23-001, as amended or revised.

Municipality or County. The County of Warren.

Non-Stormwater Discharge. Any discharge to the County-owned municipal separate storm sewer system that is not composed entirely of stormwater.

Person. Any individual, association, organization, partnership, firm, corporation or other entity recognized by local law and acting as either the owner or as the owner's agent.

Pollutant. Dredged spoil, filter backwash, solid waste, incinerator residue, treated or untreated sewage, garbage, sewage sludge, munitions, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand and industrial, municipal, agricultural waste and ballast discharged into water; which may cause or might reasonably be expected to cause pollution of the waters of the State in contravention of the standards.

Premises. Any building, structure, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Special Condition. Discharge Compliance with Water Quality Standards. The condition that applies where the municipality has been notified that the discharge of stormwater authorized under its County-owned municipal separate storm sewer system permit may have caused or has the reasonable potential to cause or contribute to the violation of an applicable water quality standard. Under this condition the municipality must take all necessary actions to ensure future discharges do not cause or contribute to a violation of water quality standards.

State Pollutant Discharge Elimination System (also referred to as SPDES). Stormwater Discharge Permit. A permit issued by the Department that authorizes the discharge of pollutants to waters of the State.

Stormwater. Rainwater, surface runoff, snow melt and drainage.

Stormwater Program Coordinator (also referred to as SPC). A person, persons, or other public official(s) designated by the Chairman of the Board to enforce this local law. The Stormwater Program Coordinator may also be designated to accept, review, and inspect stormwater pollution prevention plans.

303(d) List. A list of all surface waters in the State for which beneficial uses of the water (drinking, recreation, aquatic habitat, and industrial use) are impaired by pollutants, prepared periodically by the Department as required by Section 303(d) of the Clean Water Act. 303(d) listed waters are estuaries, lakes and streams that fall short of State surface water quality standards and are not expected to improve within the next two years.

Total Maximum Daily Load (also referred to as TMDL). The maximum amount of a pollutant to be allowed to be released into a waterbody so as not to impair uses of the water, allocated among the sources of that pollutant.

Wastewater. Water that is not stormwater, is contaminated with pollutants and is or will be discarded.

SECTION 3. Applicability.

This local law shall apply to all water entering the County-owned municipal separate storm sewer system generated on any developed and undeveloped lands in any area or areas of the County known, identified or delineated, from time to time, by the New York State Department of Environmental Conservation as urbanized area(s) unless explicitly exempted by an authorized enforcement agency.

SECTION 4. Responsibility for Administration.

The Stormwater Program Coordinator(s) (SPC(s)) shall administer, implement, and enforce the provisions of this local law. Such powers granted or duties imposed upon the authorized enforcement official may be delegated in writing by the Stormwater Program Coordinator as may be authorized by the County.

SECTION 5. Prohibition of Illegal Discharges.

No person shall discharge or cause to be discharged into the County-owned municipal separate storm sewer system any materials other than stormwater except as provided in Section 6. The commencement, conduct or continuance of any illegal discharge to the County-owned municipal separate storm sewer system is prohibited except as described in Section 6.

SECTION 6. Discharge Exemptions.

- a. The following discharges are exempt from discharge prohibitions established by this local law, unless the Department or the County has determined them to be substantial contributors of pollutants: water line flushing or

other potable water sources, landscape irrigation or lawn watering, existing diverted stream flows, rising ground water, uncontaminated ground water infiltration to storm drains, uncontaminated pumped ground water, foundation or footing drains, crawl space or basement sump pumps, air conditioning condensate, irrigation water, springs, water from individual residential car washing, natural riparian habitat or wetland flows, dechlorinated swimming pool discharges, residential street wash water, water from fire fighting activities, and any other water source not containing pollutants. Such exempt discharges shall be made in accordance with an appropriate plan for reducing pollutants.

- b. Discharges approved in writing by the Stormwater Program Coordinator to protect life or property from imminent harm or damage, provided that such approval shall not be construed to constitute compliance with other applicable laws and requirements, and further provided that such discharges may be permitted for a specified time period, and under such conditions as the Stormwater Program Coordinator may deem appropriate to protect such life and property while reasonably maintaining the purpose and intent of this local law.
- c. Dye testing in compliance with applicable State and local laws is an allowable discharge, but requires a verbal notification to the Stormwater Program Coordinator prior to the time of the test.
- d. The prohibition shall not apply to any discharge permitted under a SPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Department, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the County-owned municipal separate storm sewer system.

SECTION 7. Prohibition of Illicit Connections.

The construction, use, maintenance or continued existence of illicit connections to the County-owned municipal separate storm sewer system is prohibited. This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection. A person is considered to be in violation of this local law if the person connects a line conveying sewage to the County-owned municipal separate storm sewer system, or allows such a connection to continue.

SECTION 8. Prohibition Against Activities Contaminating Stormwater.

- a. Activities are prohibited that cause or contribute to a violation of the County-owned municipal separate storm sewer system SPDES permit or cause or contribute to the County being

subject to the Special Conditions as defined in Section 2 of this local law.

- b. Upon notification to a person that he or she is engaged in activities that cause or contribute to violations of the County-owned municipal separate storm sewer system SPDES permit authorization, that person shall take all reasonable actions to correct such activities such that he or she no longer causes or contributes to violations of the County's MS4 SPDES permit authorization.

SECTION 9. Requirement to Prevent, Control and Reduce Stormwater Pollutants by the Use of Best Management Practices.

- a. Where the Stormwater Program Coordinator has identified illicit discharges as defined in Section 2 or activities contaminating stormwater as defined in Section 8, the County may require the implementation of Best Management Practices (BMPs) to control those illicit discharges and activities.
- b. The owner or operator of a commercial or industrial establishment shall provide, at their own expense, reasonable protection from accidental discharge of prohibited materials or other wastes into the County-owned municipal separate storm sewer system through the use of structural and non-structural BMPs.
- c. Any person responsible for a property or premise, which is or may be, the source of an illicit discharge as defined in Section 2 or an activity contaminating stormwater as defined in Section 8, may be required to implement, at said person's expense, additional structural and non-structural BMPs to reduce or eliminate the source of pollutant(s) to the County-owned municipal separate storm sewer system.
- d. Compliance with all terms and conditions of a valid SPDES permit authorizing the discharge of stormwater associated with industrial activity, to the extent practicable, shall be deemed compliance with the provisions of this section.

SECTION 10. Suspension of Access to County-Owned Municipal Separate Storm Sewer System. Illicit Discharges in Emergency Situations.

- a. Imminent danger. The Stormwater Program Coordinator may, without prior notice, suspend County-owned municipal separate storm sewer system discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, to the health or welfare of persons, or to the County-owned municipal separate storm sewer system. The Stormwater Program Coordinator shall notify the person of such

suspension within a reasonable time thereafter in writing of the reasons for the suspension. If the violator fails to comply with a suspension order issued in an emergency, the Stormwater Program Coordinator may take such steps as deemed necessary to prevent or minimize damage to the County-owned municipal separate storm sewer system or to minimize danger to persons.

- b. Suspension due to the detection of illicit discharge. Any person discharging to the County-owned municipal separate storm sewer system in violation of this local law may have their County-owned municipal separate storm sewer system access terminated if such termination would abate or reduce an illicit discharge. The Stormwater Program Coordinator will notify a violator in writing of the proposed termination of its County-owned municipal separate storm sewer system access and the reasons therefor. The violator may petition the Stormwater Program Coordinator for a reconsideration and hearing. Access may be granted by the Stormwater Program Coordinator if she or she finds that the illicit discharge has ceased and the discharger has taken steps to prevent its recurrence. Access may be denied if the Stormwater Program Coordinator determines in writing that the illicit discharge has not ceased or is likely to recur. A person commits an offense if the person reinstates County-owned municipal separate storm sewer system access to premises terminated pursuant to this Section, without the prior approval of the Stormwater Program Coordinator.

SECTION 11. Industrial or Construction Activity Discharges.

Any person subject to an industrial or construction activity SPDES stormwater discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the County prior to the allowing of discharges to the County-owned municipal separate storm sewer system.

SECTION 12. Access and Monitoring of Discharges.

- a. Applicability. This section applies to all facilities that the Stormwater Program Coordinator must inspect to enforce any provision of this local law, or whenever the authorized enforcement agency has cause to believe that there exists, or potentially exists, in or upon any premises any condition which constitutes a violation of this local law.
- b. Access to Facilities. The Stormwater Program Coordinator shall be permitted to enter and inspect facilities subject to regulation under this local law as often as may be necessary to determine compliance with this local law. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to the Stormwater Program Coordinator.

1. Facility operators shall allow the Stormwater Program Coordinator ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records as may be required to implement this local law.
 2. Unreasonable delays in allowing the County access to a facility subject to this local law is a violation of this local law. A person who is the operator of a facility subject to this local law commits an offense if the person denies the County reasonable access to the facility for the purpose of conducting any activity authorized or required by this local law.
 3. If the Stormwater Program Coordinator has been refused access to any part of the premises from which stormwater is discharged, and he/she is able to demonstrate probable cause to believe that there may be a violation of this local law, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this local law or any order issued hereunder, then the Stormwater Program Coordinator may seek issuance of a search warrant from any court of competent jurisdiction.
- c. Monitoring. The County shall have the right to set up on any facility subject to this local law such devices as are necessary in the opinion of the Stormwater Program Coordinator to conduct monitoring and/or sampling of the facility's stormwater discharge. The County has the right to require the facilities subject to this local law to install monitoring equipment as is reasonable necessary to determine compliance with this local law. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality shall be calibrated to ensure their accuracy.

SECTION 13. Notification of Spills.

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into the County-owned municipal separate storm sewer system, said person shall take all necessary steps to ensure the discovery,

containment, and cleanup of such release. In the event of such a release of hazardous materials said persons shall immediately notify emergency response agencies of the occurrence via emergency dispatch services and the County Stormwater Program Coordinator. In the event of a release of non-hazardous materials, said person shall notify the County Stormwater Program Coordinator in person or by telephone or facsimile no later than the next business day. Notifications in person or by telephone shall be confirmed by written notice addressed and mailed to the County within three (3) business days of the telephone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least ten (10) years.

SECTION 14. Enforcement.

When the County's Stormwater Program Coordinator finds that a person has violated a prohibition or failed to meet a requirement of this local law, he/she may order compliance by written notice of violation to the responsible person. Such notice may require without limitation:

- a. The elimination of illicit connections or discharges;
- b. That violating discharges, practices or operations shall cease and desist;
- c. The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected property;
- d. The performance of monitoring, analyses and reporting;
- e. Payment of a fine; and
- f. The implementation of source control or treatment BMPs. If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice shall further advise that, should the violator fail to remediate or restore within the established deadline, the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator.

SECTION 15. Appeal of Notice of Violation.

Any person receiving a Notice of Violation may appeal the determination of the Stormwater Program Coordinator to the Superintendent of the Warren County Department of Public Works within fifteen (15) days of its issuance, which shall hear the appeal within thirty (30) days after the filing of the appeal, and within five (5) days of making its decision, file its decision in the office of the County Clerk and mail a copy of its decision by certified mail to the discharger.

SECTION 16. Corrective Measures After Appeal.

- a. If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or in the event of an appeal, within five (5) business days of the decision of the County authority upholding the decision of the Stormwater Program Coordinator, then the Stormwater Program Coordinator shall request the owner's permission for access to the subject private property to take any and all measures reasonably necessary to abate the violation and/or restore the property.
- b. If the Stormwater Program Coordinator is refused access to the subject private property, then he or she may seek a warrant in a court of competent jurisdiction to be authorized to enter upon the property to determine whether a violation has occurred. Upon determination that a violation has occurred, the Stormwater Program Coordinator may seek a court order to take any and all measures reasonably necessary to abate the violation and/or restore the property. The cost of implementing and maintaining such measures shall be the sole responsibility of the discharger.

SECTION 17. Penalties.

In addition to or as an alternative to any penalty provided herein or by law, any person who violates the provisions of this local law shall be guilty of a violation punishable by a fine not exceeding three hundred fifty dollars (\$350) or imprisonment for a period not to exceed six (6) months, or both for conviction of a first offense; for conviction of a second offense both of which were committed within a period of five (5) years, punishable by a fine not less than three hundred fifty dollars (\$350) nor more than seven hundred dollars (\$700) or imprisonment for a period not to exceed six (6) months, or both; and upon conviction for a third or subsequent offense all of which were committed within a period of five (5) years, punishable by a fine not less than seven hundred dollars (\$700) nor more than one thousand dollars (\$1,000) or imprisonment for a period not to exceed six (6) months, or both. However, for the purposes of conferring jurisdiction upon courts and judicial officers generally, violations of this local law shall be deemed misdemeanors and for such purpose only all provisions of law relating to misdemeanors shall apply to such violations. Each week's continued violation shall constitute a separate additional violation.

SECTION 18. Injunctive Relief.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this local law. If a person has violated or continues to violate the provisions of this local law, the Stormwater Program Coordinator may petition for a preliminary or permanent injunction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

SECTION 19. Alternative Remedies.

- a. Where a person has violated a provision of this local law, he or she may be eligible for alternative remedies in lieu of a civil penalty, upon recommendation of the County Attorney and concurrence of the Stormwater Program Coordinator, where a determination is made that:

1. The violation was unintentional;
2. The violator has not history of previous violations of this local law;
3. The environmental damage was minimal;
4. The violator acted quickly to remedy violation; and
5. The violator cooperated in investigation and resolution.

b. Alternative remedies may consist of one or more of the following:

1. Attendance at compliance workshops;
2. Storm drain stenciling or storm drain marking; and/or
3. River, stream or creek cleanup activities.

SECTION 20. Remedies Not Exclusive.

The remedies listed in this local law are not exclusive of any other remedies available under any applicable Federal, State or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.

SECTION 21. Violations Deemed a Public Nuisance.

In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this local law is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense, and/or a civil action to abate, enjoin, or otherwise compel the cessation of such nuisance may be taken.

SECTION 22. Severability.

If any article, section, subsection, paragraph, phrase or sentence of this local law is for any reason held invalid or unconstitutional by any court of competent jurisdiction that portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion hereof.

SECTION 23. Prior Laws Repealed.

Local Law 2 of 2008 entitled "A Local Law of the County of Warren, New York Prohibiting Illicit Discharges, Activities and Connections to the Warren County Separate Storm Sewer System," is hereby repealed.

SECTION 24. Effective Date.

This local law shall take effect immediately upon filing with the Office of the Secretary of State.

Roll Call Vote:

Ayes: 880

Noes: 0

Absent: 122 Supervisors Bean and Strough

Adopted.

RESOLUTION NO. 280 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

AUTHORIZING AN AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB TO ALLOW SNOWMOBILES TO USE COUNTY RAILROAD RIGHT-OF-WAY PROPERTY FROM MP68.30 (TOWN OF STONY CREEK) TO MP95.00 (TOWN OF JOHNSBURG)

WHEREAS, the Superintendent of Public Works has advised that the Thurman Connection Snowmobile Club has requested permission to allow snowmobiles to use County railroad right-of-way property from MP68.30 (Town of Stony Creek) to MP95.00 (Town of Johnsburg), and

WHEREAS, the Public Works Committee has considered and approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Thurman Connection Snowmobile Club, 133 Bear Pond Road, Athol, New York 12810, to allow public use of snowmobiles on County railroad right-of-way property from MP68.30 (Town of Stony Creek) to MP95.00 (Town of Johnsburg), for a term commencing upon execution of the agreement by both parties and terminating on April 15, 2025, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 281 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE PARKS, RECREATION AND HISTORIC PRESERVATION FOR THE ZBGA CAPITAL GRANTS PROGRAM FUNDING

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee approved, the submission of an application to the New York State Parks, Recreation and Historic Preservation for ZBGA Capital Grants Program funding in an amount not to exceed Ninety Thousand Five Hundred Dollars (\$90,500), with the term commencing April 1, 2024 and terminating March 31, 2029, now, therefore, be it

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute and submit an application to the New York State Parks, Recreation and Historic Preservation, for ZBGA Capital Grants Program funding in an amount not to exceed Ninety Thousand Five Hundred Dollars (\$90,500), with the term commencing April 1, 2024 and terminating March 31, 2029, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute the grant agreement(s), and other necessary grant documents to effect the terms of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 282 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

AMENDING RESOLUTION NO. 573 OF 2023, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2024 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO THE WARREN COUNTY COALITION, INC.

WHEREAS, pursuant to Resolution No. 573 of 2023, as amended by Resolution Nos. 52 of 2024; 91 of 2024; 130 of 2024, 165 of 2024, 196 of 2024 and 237 of 2024, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their July 23, 2024 meeting, the Tourism & Occupancy Tax Coordination Committee considered written applications from the following applicants for 2024 occupancy tax funding and approved special event funding request, as follows:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Warren County Coalition, Inc.	Winter's Dream	11/29/2 4-3/2/25	\$250,000.00 <i>Special Event Funding</i>
Warren County Coalition, Inc.	Winters's Dream (Show Improvements)	11/29/2 4-3/2/25	\$150,000.00 <i>Special Event Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 573 of 2023, as subsequently amended by Resolution Nos. 52 of 2024; 91 of 2024; 130 of 2024; 165 of 2024; 196 of 2024 and 237 of 2024 be, and hereby is, amended to approve and award 2024 occupancy tax awards to the applicants named above in the amounts set forth above and to increase the total amount of occupancy tax funding to One Million Two Hundred One Thousand Three Hundred Twelve Dollars (\$1,201,312.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy Tax, Tourism-Special Events (\$1,152,500.00) and Budget Code A.6417.0002 469.05, Tourism/Occupancy Tax, Municipal Application Funding (\$48,812.00), as listed on the revised Schedule "A," and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute Warren County Tourist and Convention Development Agreements for occupancy tax funding for the above referenced applicants, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 573 of 2023, as amended by Resolution Nos. 52 of 2024; 91 of 2024; 130 of 2024; 165 of 2024; 196 of 2024 and 237 of 2024 will remain the same.

SCHEDULE "A"
2024 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Hyde Collection	Boost Year Round Marketing Efforts	1/1/24 - 12/31/24	\$25,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
2	Adirondack Weddings/Total Entertainment, Inc.	Lake George DJ Takeover Music & Arts Festival	6/7/24-6/9/24	\$5,000.00
3	Marcella Sembrich Memorial Association, Inc.	2024 Summer Festival	6/5/24-8/31/24	\$20,000.00
4	Lake George Music Festival, Inc.	Lake George Music Festival	8/11/24-8/22/24	\$30,000.00
5	Greater Glens Falls Amateur Athletic Championship Association	NYSPPHSAA Boys Basketball Championships	3/14/24-3/17/24	\$46,000.00
6	Eastern NY Marine Trades Association, Inc.	Great Upstate Boat Show	3/22/24-3/24/24	\$25,000.00
7	Silver Bay YMCA	Bluegrass in Heaven	9/13/24-9/15/24	\$7,500.00
8	Improv Records, Inc.	Memorial Meltdown	5/25/24-5/26/24	\$35,000.00
9	Adirondack Festivals, LLC	Adirondack Wine and Food Festival	6/29/24-6/30/24	\$45,000.00
10	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	1/26/24-2/25/24	\$50,000.00
11	Lower Adirondack Regional Arts Council (LARAC)	LARAC Annual June Arts Festival	6/8/24-6/9/24	\$13,000.00
12	Albany Rods & Kustoms, Inc.	Adirondack Nationals Car Show	9/5/24-9/8/24	\$40,000.00
13	Glens Falls Collaborative and the City of Glens Falls	Adirondack Holiday Festival	12/6/24-12/8/24	\$30,000.00
14	Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/27/24	\$10,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
15	Lake George Steamboat Company	Rock the Dock Music Festival	7/13/24	\$15,000.00
16	Northeastern District Barbershop Harmony Society	Division Contest and Convention	5/3/24-5/4/24	\$20,000.00
17	GenzHomes, Inc. d/b/a Alpha Win	Lake George Triathlon	8/31/24-9/1/24	\$20,000.00
18	Americade, Inc.	Americade Motorcycle Touring Rally	5/27/24 - 6/2/24	\$50,000.00
19	Vermontfare, Inc. d/b/a Craftproducers	Lake George Art and Craft Festival	8/2/24-8/4/24	\$7,500.00
20	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/4/24-10/5/24	\$35,000.00
21	Zonta Club of Glens Falls, New York, Inc.	Zonta Arts, Crafts & Curiosities Faire	5/11/24-5/12/24	\$3,500.00
22	Improv Records, Inc.	Anahata Nada Yoga, Music, Wellness Festival	9/13/24-9/15/24	\$30,000.00
23	Improv Records, Inc.	Adirondack Independence Music Festival	8/30/24-9/1/24	\$30,000.00
24	Special Olympics NY	New York State Fall Games	10/18/24-10/20/24	\$50,000.00
25	Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/12/24-10/12/24	\$10,000.00
26	Adirondack Hot Air Balloon Festival	Adirondack Balloon Festival	9/19/24-9/22/24	\$100,000.00
27	Warren County Coalition, Inc.	Winter's Dream	11/29/24-4-3/2/25	\$250,000.00
28	Warren County Coalition, Inc.	Winters's Dream (Show Improvements)	11/29/24-4-3/2/25	\$150,000.00

TOTAL				\$1,152,500.00
<i>to be paid from A.6417.0002 480, Special Event Funding</i>				
	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Town of Horicon	Food Truck Friday's on the Pond	6/28/24-9/6/24	\$23,812.00
2	Lake Luzerne Regional Chamber of Commerce	Summer Concert and Food Truck Extravaganza	July, 2024-Aug, 2024 (6 weeks)	\$12,000.00
3	Muralgarten, Inc.	Multi-year list of Mural Projects	N/A	\$10,000.00
4	South Queensbury Volunteer Fire Department	Funding for Food Expenses associated with the 2024 Adirondack Balloon Festival	N/A	\$3,000.00
TOTAL				\$48,812.00
<i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				

Roll Call Vote:

Ayes: 782

Noes: 45 Supervisor Diamond

Abstain: 53 Supervisor Crocitto

Absent: 122 Supervisors Bean and Strough

Adopted.

RESOLUTION NO. 283 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

ADOPTING THE OCCUPANCY TAX GRANT APPLICATION FOR CONVENTIONS, TRADE SHOWS AND EVENTS

WHEREAS, the Director of Tourism presented to the Tourism & Occupancy Tax Committee a revised Occupancy Tax Grant Application for conventions, trade shows and events (last adopted by Resolution No. 509 of 2023), and

WHEREAS, the Tourism & Occupancy Tax Committee has reviewed the application and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Occupancy Tax Grant Application for conventions, trade shows and events annexed hereto, be and the same hereby is, adopted as the official application for Warren County, and be it further

RESOLVED, that any prior resolutions adopting the Occupancy Tax Grant Application for Conventions, Trade Shows and Events are hereby superceded.

Occupancy Tax Application Portal Recommendations

Occupancy Tax Application

Occupancy Tax Request

- Requesting <49,999, click here
 - Direct them to Online Application Login Page
 - NOTE: will forward lower amount requests to municipalities for possible funding
- Requesting >50K, click here
 - Direct them to call the office

Application Login Page

- Existing User
- New User – must be approved before entering into application

Application Dashboard

- Historical Data
 - Organizations
 - Events
 - Applications
 - Awards
 - Analytics (applicant results and research data supplied by Warren County, Rove Marketing Research)

Application Managing Organization & Event Details

1. Managing Organization Name
2. Primary Contact
3. Mailing Address
4. City, State, Zip
5. Email
6. Primary contact phone
7. Type of organization
 - a. Non-profit (501-c-3)
 - b. Not-for-profit (501-c-6)
 - c. For profit (New Event or in First 5 Years)
 - d. For profit (Hosting 6 or More Years)
8. Event Name
9. Amount of Occupancy Tax Funding Requested
10. Location of event (municipality)
11. Category of proposed event (select all that apply)
 - a. New event
 - b. Annual event
 - c. Multi-day event
 - d. Multi-week/month
12. Event Dates (Not including set-up and tear-down, ONLY dates of event open to the public)

13. Automatically Generated Season
 - a. Off-Peak (Jan, Feb, Mar, Apr, Nov, Dec) / Annual
 - b. Shoulder: May, June, September, October
 - c. Summer: July August
14. Total Number of Attendees
 - a. Applicant Enters Whole Number
 - b. Applicant Enters % of Day Visitors
 - c. Applicant Enters % of Overnight Visitors
 - d. Computer Calculates Total Room Nights
15. How do you determine the numbers entered in #14?
 - a. Surveys
 - b. Zip Code
 - c. Other
16. Do you work/or anticipate working with a third-party company, CVB or other entity to help gather your special event/activity data and manage housing? If so, please provide name, and contact information.
 - a. No
 - b. Yes
 - i. Organization:
 - ii. Contact:
 - iii. Contact Phone:
17. What geographic areas do you anticipate your marketing reaching?
18. Who is your target audience and/or demographic?

Application Event Budget

- Enter ESTIMATED BUDGET in the Application Process. Be mindful of the numbers you estimate, as this form will be used to evaluate your Occupancy Tax request, and will be compared with the FINAL BUDGET you will submit in the POST EVENT REPORTING.

Occupancy Tax Application Timing

Application Period

- September 1 – October 15

Applicant Presentation

- October Committee Meeting (Committee members to score applications)

Applicant Award Approval

- November Committee Meeting
- December Board of Supervisors Meeting (should there not be a December meeting, approval will take place in January)

Occupancy Tax Application Scoring

		Value	Point Breakdown	
1	Event Season	15	Off-Peak, Annual (15 pts)	Off-Peak (Jan, Feb, Mar, Apr, Nov, Dec) / Annual
			Shoulder (10 pts)	Shoulder: May, June, September, October
			Summer (5 pts)	Summer: July August
2	Total Attendees	20	50,000+ (20 pts)	
			10,000-49,999 (15 pts)	
			5,000-9,999 (10 pts)	
			Below 5,000 (5 pts)	
3	Total Room Nights	45	25,000+ (45 pts)	
			10,000-24,999 (35 pts)	
			2,000- 9,999 (25 pts)	
			Below 2,000 (15 pts)	
4	Committee	20	Ability to Increase overnight (5 pts)	Tourism & Occupancy Tax Committee members will rate each question based on a scale of 1--5, 5 being the best and 1 being the worse; for a total of 20 points.
			Ideal type of event (5 pts)	
			Ideal location of event (5 pts)	
			Overall Community Impact (5 pts)	
		100		

Adopted by unanimous vote.

RESOLUTION No. 284 OF 2024
Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean,
Etu and Thomas

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY
SALARY AND COMPENSATION PLAN FOR 2024 TO CREATE AND/OR DELETE
POSITIONS WITHIN THE BUILDING & FIRE CODES DEPARTMENT; TOURISM
DEPARTMENT; AND THE TREASURER'S OFFICE**

WHEREAS, the Personnel, Administration & Higher Education Committee considered and approved requests from various departments to amend the Table of Organization and Salary Schedule, now, therefore, it is

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2024 are hereby amended as follows:

<u>BUILDING & FIRE</u>		
<u>CODES</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>Creating Position of:</u>		
<u>A.3620 130</u>	August 19, 2024	\$56,356 <i>pro-rated</i>
<u>TITLE:</u>		Grade 17
Fire Prevention & Building		(20 hrs/week)
Code Enforcement Officer		
- PT		
<u>TOURISM</u>		
<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6417.0001 110</u>	August 19, 2024	\$52,674
<u>TITLE:</u>		Grade 15
Fiscal Coordinator		
<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6417.0001 110</u>	August 19, 2024	\$47,667
<u>TITLE:</u>		Grade 10
Principal Account Clerk		
<u>TREASURER</u>		
<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1325 110</u>	August 19, 2024	\$58,652
<u>TITLE:</u>		Grade 19
Accounting Technician #3		
<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1325 110</u>	August 19, 2024	\$47,667
<u>TITLE:</u>		Grade 10
Principal Account Clerk #3		
Roll Call Vote:		
Ayes: 880		
Noes: 0		
Absent: 122 Supervisors Bean and Strough		
Adopted.		

RESOLUTION NO. 285 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

INCREASING CAPITAL PROJECT NO. H403, REHABILITATION OF AIRFIELD TAXIWAY LIGHTING SYSTEM - DESIGN; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Airport Manager requested, and the Finance & Budget Committee approved, the increase to Capital Project H403, Rehabilitation of Airfield Taxiway Lighting System - Design, due to unforeseen circumstances found in the field during construction, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H403, Rehabilitation of Airfield Taxiway Lighting System - Design, as follows:

1. Capital Project No. H403, Rehabilitation of Airfield Taxiway Lighting System - Design, is hereby increased in the amount of Eleven Thousand Five Hundred Ninety-Four Dollars and Fifty-Six Cents (\$11,594.56).
2. The estimated total cost of Capital Project No. H403, Rehabilitation of Airfield Taxiway Lighting System - Design, is now Three Hundred Twenty-Four Thousand Sixty-Two Dollars and Fifty-Six Cents (\$324,062.56).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Eleven Thousand Five Hundred Ninety-Four Dollars and Fifty-Six Cents (\$11,594.56), to be transferred from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H403 - Rehabilitation of Airfield Taxiway Lighting System - Design	\$11,594.56

Roll Call Vote:

Ayes: 880

Noes: 0

Absent: 122 Supervisors Bean and Strough

Adopted.

RESOLUTION NO. 286 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

ESTABLISHING CAPITAL PROJECT NO. H431, DEMOLITION AND CONSTRUCTION OF 6 BAY T-HANGARS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Airport Manager requested, and the Finance & Budget Committee approved, the establishment of Capital Project No. H431, Demolition and Construction of 6 Bay T-Hangars, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H431, Demolition and Construction of 6 Bay T-Hangars, as follows:

1. Capital Project No. H431, Demolition and Construction of 6 Bay T-Hangars, is hereby established.
2. The estimated cost of such Capital Project is the amount of Two Million Five Hundred Thousand Dollars (\$2,500,000.00).
3. The proposed method of financing such Capital Project consists of the following:
 - a. New York State Department of Transportation grant funding in the amount of Two Million Two Hundred Fifty Thousand Dollars (\$2,250,000.00);
 - b. Local share funding in the amount of Twenty Thousand Dollars (\$20,000.00), to be transferred from Budget Code A.892.00, Reserve, Airport Repair & Projects;
 - c. Local share funding in the amount of Two Hundred Thirty Thousand Dollars (\$230,000.00), to be transferred from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers,

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H431 - Demolition and Construction of 6 Bay T-Hangars	\$2,500,000.00

Roll Call Vote:

Ayes: 880

Noes: 0

Absent: 122 Supervisors Bean and Strough

Adopted.

RESOLUTION NO. 287 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AMENDING RESOLUTION NO. 322 OF 2022, AUTHORIZING ELIGIBLE USE OF ARPA FUNDING TO THE WARREN COUNTY EMPLOYMENT & TRAINING ADMINISTRATION, TO ALLOW FUNDING TO BE USED BY THE DEPARTMENT OF WORKFORCE DEVELOPMENT FOR TRAINING AND STAFF DEVELOPMENT

WHEREAS, by Resolution No. 322 of 2022, the Warren County Board of Supervisors approved the allocation of ARPA funds up to an amount not to exceed One Hundred Twenty Thousand Dollars (\$120,000) to be set aside for use by the Warren County Employment & Training Administration to provide assistance to individuals who want to work and are available to work, subject to the approval of a future plan for workforce development and individual worker job training in Warren County over a term commencing July 15, 2022 and terminating December 31, 2024, and

WHEREAS, the County Administer requested, and the Finance & Budget Committee approved, a request to re-designate Fifty Thousand Dollars (\$50,000) of the ARPA funding to be used by the Department of Workforce Development for training and staff development, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the re-designation of Fifty Thousand Dollars (\$50,000) of the ARPA funding to be used by the

Department of Workforce Development for training and staff development, pursuant to 31 C.F.R. §35.6(d)(1), and be it further

RESOLVED, that other than the amendments set forth herein, all other terms and conditions of Resolution No. 322 of 2022 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 288 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

INCREASING CAPITAL PROJECT NO. H411, CORINTH ROAD (CR 28) OVER CLENDON BROOK CULVERT REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Superintendent of Public Works requested, and the Finance & Budget Committee approved, the increase of Capital Project No. H411, Corinth Road (CR 28) over Clendon Brook Culvert Replacement, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H411, Corinth Road (CR 28) over Clendon Brook Culvert Replacement, to fund the project construction phase, as follows:

1. Capital Project No. H411, Corinth Road (CR 28) over Clendon Brook Culvert Replacement, is hereby increased in the amount of One Million Eight Hundred Fifty-Five Thousand Dollars (\$1,855,000.00).
2. The estimated total cost of Capital Project No. H411, Corinth Road (CR 28) over Clendon Brook Culvert Replacement, is now Two Million Eight Hundred Fifty-Five Thousand Dollars (\$2,855,000.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of One Million Eight Hundred Fifty-Five Thousand Dollars (\$1,855,000.00) to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H411 - Corinth Road (CR 28) over Clendon Brook Culvert Replacement	\$1,855,000.00

Roll Call Vote:

Ayes: 880

Noes: 0

Absent: 122 Supervisors Bean and Strough

Adopted.

RESOLUTION NO. 289 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**ESTABLISHING 2024 ROAD FUND PROJECTS AND
AMENDING WARREN COUNTY BUDGET FOR 2024**

WHEREAS, the Superintendent of Public Works requested, and the Finance & Budget Committee

approved, the establishment of 2024 road fund projects, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby establish the following road fund projects:

<u>PROJECT</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8366	Crack Sealing Project	\$ 300,000.00
D.5112.8367	Guide Rail Project	\$ 250,000.00
D.5112 8368	2024 CR#35 Diamond Point Road	\$ 350,000.00
TOTAL		\$ 900,000.00

1. The above Road Fund Projects are hereby established.
2. The estimated cost for such Road Fund Projects is the amount of Nine Hundred Thousand Dollars (\$900,000.00).
3. The proposed method of financing such Road Fund Projects consists of the transfer of funds between various existing Road Projects, to be authorized by separate resolution,

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 880

Noes: 0

Absent: 122 Supervisors Bean and Strough

Adopted.

RESOLUTION NO. 290 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE-
GASLIGHT VILLAGE PARKING FEES TO CHARLES R. WOOD PARK, REPAIRS AND
MAINT-BLDG/PROPERTY; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF
LAKE GEORGE FOR VARIOUS EXPENSES; AND AMENDING 2024 WARREN
COUNTY BUDGET**

WHEREAS, the Superintendent of the Department of Public Works has advised the Finance & Budget Committee that the Village of Lake George has submitted invoices totaling Two Thousand Five Hundred Eighty-Four Dollars and One Cent (\$2,584.01) for May 2024

parking attendants associated with the Festival Space of the Charles R. Wood Park, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount

of Two Thousand Five Hundred Eighty-Four Dollars and One Cent (\$2,584.01) from Deferred Revenue-Gaslight Village Parking Fees (A.691.07) to the following Budget Code: A.1625 413, Charles R. Wood Park, Repair and Maint-Bldg/Property, and be it further

RESOLVED, that the Warren County Board of Supervisors does hereby authorize reimbursement in the total amount of Two Thousand Five Hundred Eighty-Four Dollars and One Cent (\$2,584.01) to the Village of Lake George for May 2024 parking attendants associated with the Festival Space of the Charles R. Wood Park, and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 880

Noes: 0

Absent: 122 Supervisors Bean and Strough

Adopted.

RESOLUTION NO. 291 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE DEPARTMENT OF STATE FOR 2024 STATEWIDE INVESTMENT IN MORE SWIMMING (SWIMS) GRANT PROGRAM FUNDING FOR THE PARKS, RECREATION & RAILROAD DIVISION

WHEREAS, the County Administrator requested, and the Finance & Budget Committee approved, a request to authorize the submission of an application to the New York State Department of State for 2024 Statewide Investment in More Swimming (SWIMS) Grant Program funding in an amount not to exceed Twenty-Five Thousand Dollars (\$25,000), for a term commencing April 1, 2024 and terminating September 30, 2025, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit an application to the New York State Department of State, One Commerce Plaza, 99 Washington Avenue, Albany, New York 12231, for 2024 Statewide Investment in More Swimming (SWIMS) Grant Program funding in an amount not to exceed Twenty-Five Thousand Dollars (\$25,000), for a term commencing April 1, 2024 and terminating September 30, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute the grant agreement(s), and other necessary grant documents to effect the terms of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 292 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH
VARIOUS MUNICIPALITIES PURSUANT TO THE NEW YORK STATE DEPARTMENT
OF STATE 2024 STATEWIDE INVESTMENT IN MORE SWIMMING (SWIMS) GRANT**

WHEREAS, on behalf of the Parks, Recreation & Railroad Division, the County Administrator requested, and the Finance & Budget Committee approved, a request to enter into a memorandum of understanding with various municipalities, pursuant to the New York State Department of State 2024 Statewide Investment in More Swimming (SWIMS) Grant, with all costs to be covered by New York State Department of State grant funding in a total combined amount of Twenty-Five Thousand Dollars (\$25,000), for a term commencing April 1, 2024 and terminating September 30, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a memorandum of understanding with various municipalities, pursuant to the New York State Department of State 2024 Statewide Investment in More Swimming (SWIMS) Grant, with all costs to be covered by New York State Department of State grant funding in a total combined amount of Twenty-Five Thousand Dollars (\$25,000), for a term commencing April 1, 2024 and terminating September 30, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds received in association with this memorandum of understanding will be recorded as a revenue under Budget Code A.7110 3889, Parks & Recreation, Other.

Adopted by unanimous vote.

RESOLUTION NO. 293 OF 2024

Resolution introduced by Supervisors Runyon and Turner

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE
REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE
ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN
ORDER TO ENTERTAIN A RESOLUTION RATIFYING THE ACTIONS OF THE CHAIR
OF THE BOARD OF SUPERVISORS IN EXECUTING AN APPLICATION TO THE NEW
YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR GRANT
FUNDING FOR ASSISTANCE LISTINGS AND AUTHORIZING A GRANT AGREEMENT
FOR SAME**

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution ratifying the actions of the Chair of the Board of Supervisors in executing an application to the New York State Department of Environmental Conservation for grant funding for assistance listings and authorizing a grant agreement for same, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 294 OF 2024**Resolution introduced by Supervisors Runyon and Gilligan****RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN
EXECUTING AN APPLICATION TO THE NEW YORK STATE DEPARTMENT OF
ENVIRONMENTAL CONSERVATION FOR GRANT FUNDING FOR ASSISTANCE
LISTINGS AND AUTHORIZING A GRANT AGREEMENT FOR SAME**

WHEREAS, the County Planner has requested the Chair of the Board of Supervisors to execute a grant application to the New York State Department of Environmental Conservation, 625 Broadway, Albany, New York 12233, for Assistance Listings grant funding, in an amount not to exceed One Hundred Five Thousand Two Hundred Eighty-Eight Dollars (\$105,288), for a term commencing August 1, 2024 and terminating July 31, 2027, and

WHEREAS, the Chair of the Board of Supervisors executed the grant application prior to the August 16, 2024 Board of Supervisors meeting, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified in executing the grant application to the New York State Department of Environmental Conservation, 625 Broadway, Albany, New York 12233, for Assistance Listings Project grant funding, in an amount not to exceed One Hundred Five Thousand Two Hundred Eighty-Eight Dollars (\$105,288), for a term commencing August 1, 2024 and terminating July 31, 2027, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 295 OF 2024**Resolution introduced by Supervisors Runyon and Etu****WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE
REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE
ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN
ORDER TO ENTERTAIN A RESOLUTION SUPPORTING THE ADIRONDACK
COMMUNITY COLLEGE HIGH VOLTAGE ELECTRICAL INFRASTRUCTURE
REPLACEMENT PROJECT AND COMMITTING TO PROVIDING FUNDING FOR SAME**

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution supporting the Adirondack Community College high voltage electrical infrastructure replacement project and committing to providing funding for same, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 296 OF 2024

Resolution introduced by Supervisors Wild and Driscoll

SUPPORTING THE ADIRONDACK COMMUNITY COLLEGE HIGH VOLTAGE ELECTRICAL INFRASTRUCTURE REPLACEMENT PROJECT AND COMMITTING TO PROVIDING FUNDING FOR SAME

WHEREAS, Adirondack Community College representatives attended the August 2, 2024 meeting of the Personnel, Administration & Higher Education Committee, advising of a need to replace the College's high-voltage electrical infrastructure, which serves the south end of the campus from Washington Hall to the Gymnasium and is original to the campus having been installed in 1965, as the system is deteriorating and has failed three times over the past year, creating threats to life and safety on campus, and

WHEREAS, the replacement cost for the College's high voltage electrical infrastructure is estimated to cost a total of Four Million Dollars (\$4,000,000.00), of which fifty percent (50%) will be funded by the State of New York and the remaining fifty percent (50%) will be funded by Sponsors (Warren County and Washington County), and

WHEREAS, Washington County has committed to providing their share of Six Hundred Thousand Dollars (\$600,000.00), leaving a share of One Million Four Hundred Thousand Dollars (\$1,400,000.00) to be funded by Warren County, now, therefore, be it

RESOLVED, that the Board of Supervisors hereby approves of the high voltage electrical infrastructure replacement project and commits to providing a sponsor share of One Million Four Hundred Thousand Dollars (\$1,400,000.00) to be included in a bond resolution which shall be approved at a future meeting.

Adopted by unanimous vote.

RESOLUTION NO. 297 OF 2024

Resolution introduced by Supervisors Runyon and Geraci

WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION ADOPTING AMENDED WARREN COUNTY TRAVEL, EDUCATION AND VEHICLE USE POLICY

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a Resolution adopting amended Warren County Travel, Education and Vehicle Use Policy, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 298 OF 2024
Resolution introduced by Supervisors Strainer and Runyon

**ADOPTING AMENDED WARREN COUNTY TRAVEL, EDUCATION
AND VEHICLE USE POLICY**

WHEREAS, the Warren County Board of Supervisors adopted an updated Warren County Travel Policy and County Vehicle Use Regulations (hereinafter the "Travel and Education Policy") by Resolution No. 495 of 2004, which has been updated by many subsequent resolutions, most recently by Resolution Nos. 289 of 2020; 49 of 2021, 146 of 2021, and 351 of 2022, and

WHEREAS, the County Administrator has suggested an update to Section I© of the Warren County Travel, Education and Vehicle Use Policy to increase the allowance over GSA rate from \$100 to \$150 to allow more flexibility for staff to obtain lodging at conference sites, now, therefore, be it

RESOLVED, that the Warren County Travel, Education and Vehicle Use Policy annexed hereto, be and the same hereby is, adopted as the official Policy for Warren County, and be it further

RESOLVED, that any and all prior Travel Policies or County Vehicle Use Regulations or Resolutions are hereby repealed and replaced with the following.



**WARREN COUNTY TRAVEL, EDUCATION
AND VEHICLE USE POLICY**

I. COUNTY TRAVEL & EDUCATION POLICY

Whenever an officer or employee travels for County business, the officer or employee shall comply with the requirements of this section.

A. GENERAL GUIDELINES FOR THE USE OF MOTOR VEHICLES AND/OR MASS TRANSPORTATION

When at all possible, employees shall use County owned vehicles or rental vehicles available under state purchasing contract for County business purposes as opposed to personal vehicles. Whether a rental vehicle may be used in lieu of a County vehicle, shall be determined by the Fleet Manager or in said Manager's absence, the County Administrator based on the nature of the trip, length of the trip, and/or number of persons riding in the vehicle. Whenever practical, employees shall use mass transportation for County business as opposed to County vehicles, rental vehicles or personal vehicles.

- 1) Use of personal vehicles should only occur when a County vehicle is not readily available in the pool of vehicles available for department use or when a rental vehicle is not authorized.

- 2) Mass transportation sources should be used whenever there would be a savings in costs unless such use would be impractical given the nature of the trip. If use of Mass transportation would result in a saving of time, the value of the Officer's or Employee's time should be considered in evaluating costs.
- 3) Whenever travel is for more than distances six (6) hours away, it is expected that mass transportation will be used unless there is justification for not using the same.
- 4) Whenever requesting authorization from the Department Head, Chair of the oversight Committee or County Administrator to attend a meeting or convention, the employee making the request shall indicate on the authorization request form whether a County vehicle and/or mass transportation will be used and if not, the reason for such decision. The Board, Department Head, Chair of the oversight Committee or County Administrator may require the use of a County vehicle and/or mass transportation sources in whole or part as a condition of authorizing the trip.

B. JOB-RELATED EDUCATIONAL EXPENSES AND TRAVEL APPROVAL

- 1) Job-related educational opportunities available to County officers and employees which do not require travel (i.e. virtual training) and incur no cost to the County require only Department Head approval.
- 2) Job-related educational opportunities available to County officers and employees which will cost the County a total combined cost of \$500.00 per person, or less, for the entire training (whether one session or multiple sessions), to include travel, registration fees, meal costs, and overnight accommodations, shall be approved by the Department Head prior to incurring the expense, so long as the Department's budget contains funding for the total cost within the appropriate object code for that fiscal year without the need to transfer funds from a different object code.
- 3) Job-related educational opportunities available to County officers and employees which will cost the County a total combined cost of more than \$500.00 per person, and for which the Department's budget contains sufficient funding for the total cost within the appropriate object code for the fiscal year without the need to transfer funds from a different object code shall be pre-approved by use of the attached "Authorization to Attend Meeting, Convention, or Training" enclosed at Schedule "A" (Approval Form) and approved by the Department Head, County Administrator, and appropriate supervisory Committee Chair, prior to incurring the expense.
- 4) Job-related educational opportunities available to County officers and employees which will cost the County any amount, and for which the Department's budget does not contain sufficient funding for the total cost with the appropriate object code for that fiscal year without the need to transfer funds from a different object code, shall be pre-approved by use of the Approval Form signed by the Department Head, County Administrator, and appropriate supervisory Committee chair, prior to incurring the expense. If payment for the job-related educational opportunity expenses requires fund transfers, the Department Head must identify the source(s) of funding by object code.
- 5) All job-related educational opportunity expense requests that also require travel and incur a cost of \$500.00, or more, per person, to the County shall require use of the attached Approval Form and County officers and employees shall submit the Approval Form to their Department Head along with all documents describing the requested travel and job-related educational

opportunity, along with the registration fees, travel expenses, meal expenses, and overnight accommodations expense, if any, for review and approval by the appropriate approval authority as stated above. The Approval Form, signed by the appropriate approval authority, must be attached to any Purchase Order or Voucher submitted for reimbursement.

- 6) All job-related educational expenses and/or travel expenses over \$500.00 incurred by members of the Board of Supervisors shall be submitted to the Board of Supervisors for approval.
- 7) Travel by County Supervisors, County Administrator, Assistant County Administrator and Department Heads to attend New York State Association of Counties' conferences do NOT need prior approval under this Policy, provided that the Department has budget appropriations for the same and there is compliance with the GSA policy herein.
- 8) All job-related educational and travel authorizations for County officers and employees which will cost the County a total combined cost of more than \$500.00 per person shall be reported to the appropriate oversight Committee at the next scheduled meeting as an informational item.

C. REIMBURSEMENT RATE FOR LODGING, MEALS, AND INCIDENTAL EXPENSES

The U.S. General Services Administration Domestic Per Diem Rates are to be used to determine the maximum reimbursement for lodging, meals and incidental expenses. A listing can be found at www.gsa.gov. This section shall not apply to limit the maximum reimbursement rate where the lodging and/or meals are provided at a facility that is the host of an approved conference, training or meeting or is chosen because of its location proximate to the event and where the reimbursement is less than \$150 above the maximum daily GSA rate and where the employee or officer received approval for the increased reimbursement above GSA rate as detailed on his or her Approval Form, except that pre-approval on a Approval Form shall not be required under paragraph I(B)(7) above.

D. EXCEPTIONS

- 1) The Sheriff's Office shall be excepted from the Policy and guidelines concerning mass transportation and travel approval requirements, where the travel is not related to training or conferences, and which have been approved by the Sheriff or Division Commander.
- 2) The Commissioners of the Warren County Board of Elections, staff and machine custodians shall, to the extent authorized by the County Administrator, be excepted from the requirement of use of a County vehicle or a rental vehicle and may use personal vehicles with mileage reimbursement by the County in the performance of their official duties in Warren County concerning the Election Day period (that time period of a few weeks during which matters are readied and concluded for an election), classes in the various municipalities, trips to nursing homes, and voter education sessions. The Office of Emergency Services Director, Fire Coordinator, Emergency Services Coordinator, and Deputy Fire and EMS Coordinators, to the extent authorized by the County Administrator, shall be excepted from the requirement of use of a County vehicle or rental vehicle and may use personal vehicles with mileage reimbursement by the County while in the performance of their official duties, in Warren County and

adjacent counties. The officers and/or employees identified in this division (E)(2) shall, however, when attending conferences or meetings outside the County or in adjacent counties, seek to use mass transit or a County vehicle, as may be applicable.

- 3) The employees of the Department of Social Services shall be excepted from the requirement of use of County vehicles and/or rental vehicles and may use personal vehicles with mileage reimbursement to be paid by the County, subject to the approval of the Commissioner of Social Services while continuing to use fleet vehicles as much as possible given the operation of that particular Department.
- 4) The County Treasurer & County Clerk, or their designee, shall be excepted from the requirement of use of County vehicles and may use personal vehicles when performing departmental banking functions.
- 6) The Peer-to-Peer Program Coordinator in the Veterans' Services Department shall be exempt from the requirement to use County vehicles and may use personal vehicles with mileage reimbursement to be paid by the County when performing functions for the Peer-to-Peer Program.

II. COUNTY MOTOR VEHICLE USE RULES

The following rules shall apply to the use of County owned, leased, or borrowed vehicles by those driving for County business.

- A. Only authorized employees who hold a valid New York State driver's license shall drive County vehicles. Authorized employees shall be:
 - 1) 18 years and older;
 - 2) Any employee who regularly or at times operates a County vehicle as part of the employee's usual and/or customary County job function;
 - 3) An employee who is authorized to operate the vehicle by:
 - a) The County Administrator; or
 - b) The County Department Head to whom the vehicle has been assigned;
 - 4) Those who agree to provide their driver license number to the County for inclusion in the NYS Department of Motor Vehicle License Event Notification Service (*The LENS program provides the County with notifications of driver license infractions and suspensions*);
 - 5) Those who agree to the fact that the County has a right to request information relating to a change in driver license status of all authorized users described above;
 - 6) Those who have signed the acknowledgment (Schedule B) at the end of this Policy;
 - 7) Those who maintain a valid NYS drivers license, excluding conditional or restricted licenses
 - a) Any suspension or revocation of ones driver's license will result in immediate loss of the employee's status as an authorized County driver. Status as an authorized driver will be automatically reinstated upon restoration of unconditional license;
 - 8) Those who have been involved in an at fault incident(s) with a County vehicle where no convictions were issued *but* the incident(s) resulted in damage in excess of \$2,500 from a single incident or multiple incidents within a 12 month period will no longer be considered authorized drivers and must be reviewed by the Risk Management Steering Committee

who will provide a recommendation to the Department Head. The Department Head will then determine the employee's status as an authorized driver of County vehicles or their own vehicle on County business. Employees may appeal a Department Heads determination to the Personnel & Higher Education Committee of the Board of Supervisors; and

- 9) Those with Commercial Motor Vehicle Licenses, if using the license in the scope of their duties, who have successfully passed a DOT physical exam and provided a current medical examination certificate to the County. The medical certification exam will be at the expense of the County at a medical provider contracted by the County for the purpose of DOT physical examinations. Conflicts of medical opinion will be resolved based on 49CFR 391.47.
- B. Volunteers, clients, members of employees' families, etc. are not authorized to operate County owned vehicles, except volunteer County employees and ~~unpaid~~ interns who hold a valid New York State driver's license shall be authorized to operate County owned vehicles for:
- 1) Veteran's Services for such purposes as may be authorized by Executive Law Section 358 of Veteran's Affairs;
 - 2) for persons participating in Countryside Adult Home programs whether such is directly sponsored by Countryside Adult Home or some other governmental or non-governmental entity; and
 - 3) unpaid interns working at the Department of Social Services.
- C. County vehicles shall be utilized for official purposes only.
- 1) Persons on official business for the County or being transported for purposes of furthering County business, an official departmental function or a County agency sponsored or operated program may ride in County vehicles. In addition, officials or employees from governmental entities other than Warren County, such as from the federal, state or local governments (e.g.; other counties, towns, cities, villages, school districts, etc.) or a non-profit organization provided such non-profit organization is engaged in activity involving or related to County activities including but not limited to promoting the County may ride in County vehicles when accompanying County officials to a meeting, event, destination, or similar place, and such will be considered using the vehicle for official purposes or in furtherance of County business, since it fosters communication, shared governmental services and supports intergovernmental relationships and furthers the interests of the County. Picking up hitchhikers is prohibited. Examples of circumstances where non-County personnel may ride in County vehicles include but are not limited to:
 - a) Health Services Department Staff taking students from contracted educational settings as passengers in County vehicles for clinical experience;
 - b) Veterans who ride in the Veterans' Services' van pursuant to program identified in subparagraph II(B) hereof;
 - c) Persons riding in Veterans' Services' vans pursuant to arrangements made with the Department of Social Services;
 - d) Residents of Countryside Adult Home transported by County vehicle for any event or purpose whether such is directly sponsored by Countryside Adult Home or some other

- governmental or non-governmental entity for the general benefit of Countryside Adult Home residents;
 - e) Office for the Aging may transport advisory council members and/or senior citizens to meetings, conferences, etc. at the discretion of the Director;
 - f) District Attorney personnel transporting witnesses;
 - g) Department employees who wish to carpool with other County Officials not from Warren County when the purpose is furthering County business;
 - h) Youth being transported to various programs and seminars by the Department of Social Services;
 - i) Children or clients being transported in County vehicles by DSS staff; and
 - j) Officials or employees from governmental entities other than Warren County, such as from federal, state or local governmental entities or non-profit organizations engaged in activities involving or relating to County activities; and
 - k) Veterans employees may transport persons pursuant to the Peer to Peer Program.
 - l) Public Defender personnel transporting clients and witnesses.
 - 2) Unauthorized personnel may not be transported. Uses not specifically described but consistent with the intent of this policy may be allowed by the Chair of the Board of Supervisors whose determination of whether the use is consistent and/or allowed within this policy shall be final and binding.
- D.
- 1) Authorization is hereby granted for the following individuals to take County vehicles home on a daily basis due to the nature of their responsibilities:
 - a) Department of Public Works:
 - 1) Highway Construction Supervisors II
 - 2) Superintendent of Public Works
 - 3) Highway Manager
 - b) Health Services: Nurses upon approval of the Director of Public Health/Patient Services
 - c) Sheriff's Office:
 - 1) Sheriff
 - 2) Undersheriff
 - 3) Lieutenant - Criminal Investigators
 - 4) Lieutenant - Law Enforcement
 - 5) K-9 Officers (2)
 - 6) Narcotics Officers (5)
 - 7) Civil Officers (2)
 - 8) Investigators
 - d) Fire Prevention & Building Code Enforcement:
 - 1) Building Inspectors (2)
 - e) Office of Emergency Services
 - 1) Fire Coordinator
 - 2) Whenever authorization has been provided to take County vehicles home, Department Heads or their designees must, on a quarterly basis, file with the Warren County Treasurer a report which details use of County vehicles by name of the employee, employee number and days the vehicle was used for the quarter reported.

- E. If authorization to take a County vehicle home is not provided in this Policy, the individual seeking to take a County vehicle to private residence overnight must receive the approval of the Department Head and the County Administrator. In the event that a Department Head desires to take a County vehicle to a private residence overnight, approval must be obtained from the County Administrator. Authorization to take vehicles home overnight pursuant to this paragraph shall be subject to the following requirements:
- 1) A detailed log or record shall be kept by the department setting forth the date(s) vehicles were authorized to be taken home under this Division (E), the name of the employee, the vehicle make or model and the reason or purpose. Such list shall also include employee's position, title and vehicle number.
 - 2) The log or record kept pursuant to Division (E)(1) hereof shall be furnished quarterly to the County Fleet Manager commencing April 1, 2005.
 - 3) If authorized, County vehicles shall be driven only to and from the place of residence to the work site. No subsidiary trips (e.g. grocery store) shall be allowed.
 - 4) An exemption is made for the Warren County Sheriff and Warren County Office of Emergency Services Director to authorize vehicles to be taken home on an as-needed basis for training and other matters, without requiring the approval of the County Administrator.
- F. All vehicles which are not authorized to be taken home under this policy shall be housed or stored at the site where the County Department or Division with jurisdiction over the vehicle has an office where officers or employees typically report to work. For example, Department of Public Works' vehicles would be expected to be housed or stored at the Department of Public Works building in Warrensburg. Vehicles used to support Airport or Parks, Recreation & Railroad Division site personnel would be expected to be housed or stored, respectively, at the Airport or Parks, Recreation & Railroad Division site. Exceptions to the requirements of this Division (F) shall be as follows:
- 1) The District Attorney vehicle assigned to the investigators shall be housed at the Warren County Municipal Center;
 - 2) Sheriff's vehicles may be housed or stored at the Municipal Center or substations as designated by the Sheriff;
 - 3) Vehicles assigned to the Health Services Department for use by the nurses in northern part of the County may be housed at various municipal locations as designated by the Health Services Director; and
 - 4) One vehicle assigned to the Planning & Community Development Department for use by the Construction Cost Coordinator shall be housed in the area with the largest amount of Planning Activity for use on an as-needed basis.
- G. All County owned or leased vehicles must be properly marked with the official, non-removable, Joseph E. Warren insignia, except for those used in police work, the Office of Emergency Services the Social Services Department and the Health Services Department.
- H. No County vehicles shall be used for private or personal use. If an employee is in the field during a normal lunch break, they are to notify their supervisors that they are taking their lunch break and where they will be with the County vehicle.

- I. In addition to the log that must be kept on overnight usage, (*see Division (E)(1)*), the Department Head may require daily logs listing destinations, mileage and times must be maintained for all County vehicles covered by this Policy.
- J. Department Heads are hereby authorized to recommend more restrictive or detailed rules concerning the use of County vehicles assigned to their department but must appear before the Budget Committee to gain approval of the rules which change these rules/regulations. If approved, the Budget Committee may authorize immediate implementation of the requested department rule change but such shall still be then referred to the Board of Supervisors for modification of this policy. If the Board does not approve the rule change, the Budget Committee's immediate authorization of the requested department rule change shall be deemed revoked.
- K. All vehicles that are assigned to specific employees or groups of employees must be returned to the fleet for use by other County employees when an employee is on vacation or not otherwise using the same.
- L. If violations of the rules set forth above are proven, an employee's rights to operate a County owned vehicle may be revoked by the Budget Committee.
- M. Employees are expected to take all steps necessary to avoid endangering themselves and others while operating vehicles on County business. To ensure this, employees authorized to operate County vehicles are expected to:
 - 1) Check that all vehicle occupants wear safety belts when the vehicle is in operation; and
 - 2) Not operate a vehicle that the driver suspects does not operate properly. The driver shall return and/or park the vehicle as may be appropriate and contact his or her Supervisor to make appropriate arrangements so that the vehicle can be towed or operated safely. If the Supervisor is not available, the employee shall contact the Warren County DPW maintenance department at 518-623-4142 or 518-761-6556.
- N. Drivers of County vehicles are also responsible for:
 - 1) Checking that the vehicle is clean - no trash, good overall appearance;
 - 2) Checking that any tools, equipment or other items do not interfere with the driver's ability to operate the vehicle or pose threats in situations where the driver suddenly stops or swerves the vehicle or otherwise cause items in the vehicle to move around;
 - 3) Ensuring that the vehicle has current copy of the vehicle registration and the insurance card are in the vehicle and all required inspection stickers are up to date;
 - 4) Checking that both license plates are properly attached and visible at all times;
 - 5) Conducting daily visual inspection for obvious problems (flat tire, damage, leaks) before the start of the workday and during the workday when approaching the vehicle. An unsafe vehicle should not be operated until repairs are made;
 - 6) Any additional pre or post trip inspection as directed by the Department Head; and

- 7) Reporting any concerns regarding the County vehicle by using the form (Schedule B) at the end of this Policy.
- O. Drivers of County vehicles must follow respective laws governing motor vehicle operations including those regarding the use of cellular telephones. Drivers must refrain from any activity that may impede the driver's ability to focus on safely operating the vehicle while it is in motion. Drivers are personally responsible for any traffic citations; including EZ-Pass violations that may be issued as a result of operating a vehicle for County business.
- P. Drivers of County vehicles or other vehicles for County business must be free of alcohol and illegal drugs. This also includes prescription and non-prescription drugs that may impair a driver's judgement and other faculties.
- Q. Drivers must report all accidents and incidents while using a County vehicle to his or her immediate Supervisor. The driver's immediate Supervisor must report the accident or incident according to the County's Safety and Health Program Policy.

Should a motor vehicle incident or crash occur, the driver of a vehicle used for County business must:

- 1) Stop and investigate immediately;
- 2) Set out warning devices if such are available and warranted under the circumstances;
- 3) Notify the police (*call 911*) and immediate Supervisor;
- 4) The driver must supply his or her name and exhibit operator's driver license to the proper authorities;
- 5) If able, secure names and addresses of other involved, witnesses and first persons at the scene;
- 6) If the driver strikes an unattended vehicle and the owner cannot be located, the driver must place his or her name and the address of the Warren County Department securely on the vehicle;
- 7) The driver shall attempt to protect his or her vehicle from further damage and theft;
- 8) The driver must comply with the drug-alcohol testing requirements of the County's Substance Abuse Policy(s) for motor vehicle drivers.
- 9) Post-Accident Testing for drugs and alcohol shall be arranged by the Department Head and/or Human Resources and occur as soon as practicable following an occurrence involving a County driver if the accident involves a loss of human life.
- 10) Post-Accident Testing for drugs and alcohol shall be arranged by the Department Head and/or Human Resources and occur as soon as practicable following an occurrence involving a County driver if the accident resulted in bodily injury to any person who as a result of the injury immediately receives medical treatment away from the scene of the accident; or one or more motor vehicles incurring disabling damage as a result of the accident, requiring the motor vehicle to be transported away from the scene by a tow truck or other motor vehicle and moving violation was issued by law enforcement;
- 11) Employees with Commercial Motor Vehicle Licenses (CDL) must also comply with Warren County's Drug and Alcohol Policy.

- R. If you are the driver of a disabled County vehicle, you need to do the following:
 - 1) Make sure that the vehicle is not impeding the flow of traffic and is not a safety hazard;
 - 2) Turn on the vehicles 4-way flashing hazard lights, if possible;
 - 3) Set-up the vehicles emergency safety triangles and safety cone, if available;
 - 4) Place a note that can be seen from the outside of the vehicle on the dash of the vehicle describing the vehicles problem and drivers contact telephone or cell number;
 - 5) Notify the local police department (911) of the vehicles location;
 - 6) Contact your direct supervisor; and
 - 7) Make arrangements to have the vehicle towed.
- S. No radar detection devices are to be used in any County owned, leased, borrowed or other vehicle used for County business. Drivers who are found to be using such devices may be subject to disciplinary action as determined by the Department Head or County Administrator and in accordance with bargaining agreements and Civil Service Law.
- T. All employees seeking to operate a County vehicle must have participated in a driver improvement program within the last 3 years. The driver improvement program can be the County's driver improvement training or other driver improvement training approved by New York State Department of Motor Vehicles or the County's Safety Officer. Incidents and accidents involving County vehicles or other vehicles used for County business may be reviewed by the County's Safety Officer and/or the Risk Management Steering Committee and a recommendation may be made in regards to additional driver improvement training.
- U. It will be the County Department Head's responsibility to review this policy with all employees prior to using a vehicle for County business and at any time when the policy is changed. The County Department Head will be responsible for obtaining the signed acknowledgment form that follows from the employees prior to using a vehicle for County business. The County Department Head will be responsible for determining each employee's eligibility under this policy as an authorized driver prior to vehicle use.
- V. County Department Heads or their designee shall notify (*using the proper form*) the Self-Insurance Department upon hire or termination of employees authorized to drive County vehicles or other vehicles for County business. The Self-Insurance Department will maintain the NYS DMV LENS database accordingly.
- W. The violation of any rule in the County Motor Vehicle Use Rules may result in disciplinary action in accordance with bargaining agreements and Civil Services Law.

SCHEDULE "A"

AUTHORIZATION TO ATTEND MEETING, CONVENTION, OR TRAINING

(Must be approved by Department Head, County Administrator & Committee Chair)

The _____ hereby authorizes _____
(Supervisory Committee) (Employee Name)

to
attend _____
(Name of meeting or organization)

at _____ on _____
(Address) (Dates)

Meeting/Convention/**Training** Cost: _____ Mode of transportation to be used _____
(County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.
(Please check documents attached)

☐ Notice of meeting/convention/training, including cost. Total Cost
\$ _____
(Including travel costs)

For Overnight Travel:

☐ Room rate \$ _____ GSA* Rate \$ _____ Funding in Budget? _____
Y _____ N _____

☐ Meal costs \$ _____ GSA* per diem rate \$ _____ Budget Code: _____
*www.gsa.gov

Date: _____
Department Head Signature

Date: _____
County Administrator Signature

Date: _____
Committee Chair Signature

Please refer to the Warren County Travel, Education and Vehicle Use Policy for general policy guidelines.

Please utilize the B&G Car Reservation request portal to request a fleet vehicle.

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Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Purchasing with Purchase Order, if required.
3. Copy to Clerk of the Board if credit card will be used.
4. Copy of executed form needs to be included in next agenda for reporting to oversight Committee.

**WARREN COUNTY
REPORT OF CONCERNS REGARDING COUNTY VEHICLES**

This section to be completed by the employee that used the vehicle.

Department: _____

Vehicle: Make: _____ Model: _____

County No. _____

Date Vehicle Used: _____

Detail of Concern(s): _____

Name: _____ Title: _____

Date: _____

Employee should provide this form to their Supervisor/Department Head who will immediately forward (via hard copy, fax or email) this form to the Fleet Manager and to the Warren County Vehicle Maintenance Shop in Warrensburg.

This section to be completed by the Fleet Manager:

REVIEW OF CONCERNS AND ACTION TAKEN

Conclusion of Review of Concern(s) and Action Taken: _____

Name: _____ Title: _____

Date: _____

Upon resolution the Fleet Manager will distribute (via hard copy, fax OR email): (Original to remain with Fleet Manager)

Copy to:

- 1. Department Head;*
- 2. Vehicle Maintenance Shop.*

SCHEDULE "B"**Warren County Travel Policy and Vehicle Use Regulations
Acknowledgment Form**

I understand to be an authorized driver of a County vehicle I must:

- ❖ Be 18 years of age or older
- ❖ Hold a valid NYS Drivers license
- ❖ Use the vehicle as part of my usual and / or customary County job function
- ❖ Have been authorized to use the vehicle by the Department Head responsible for the vehicle or by the County Administrator
- ❖ Agree to provide my driver license number to the County for the LENS program
- ❖ Agree for the County to obtain my motor vehicle records
- ❖ Agree to provide the County documents including driving records, proof of a valid license and proof automobile insurance coverage if requested
- ❖ Agree to immediately notify the County of any driving violations, changes to driver information and driver status

I, _____ have read and understand the Warren County Travel Policy and Vehicle Use Regulations. By signing below, I agree to adhere to the policy including the items listed above.

NYS Driver License ID _____

Employee Signature

Date

This form shall be completed when the employee is offered a position that includes responsibility for driving a county vehicle or other vehicle for County business. This form shall also be completed when the employee attends a driver improvement training program.

Original of this form will be filed with the Department Head.

Electronic copy will be filed with the LENS documents in the Self-Insurance Office
Adopted by unanimous vote.

Chairman Geraghty offered privilege of the floor:

Supervisor Strainer congratulated Supervisors Merlino and Crocitto on receiving the "Heroes of Hospitality" award which he believed was well deserved. He encouraged all Supervisors to attend next years's picnic to recognize the children who participated in the Summer Youth Employment Program, as he believed it was a worthwhile event. Supervisor Strainer noted Queensbury Union Free High School, City of Glens Falls High School and Lake George High School had all been awarded the Commitment to Excellence as a result of 75% of the youth that played sports for their school districts obtained a 95% grade point average which he felt was remarkable.

Motion was made by Supervisor Wild and seconded by Supervisor Geraci to enter into an executive session to discuss personnel matters. Mr. Elmen clarified the basis for the executive session pertained to Section 105(1)(f) of Public Officer's Law for the discussion of matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Chairman Geraghty called the question and the motion to enter into an executive session for the purposes outlined above was carried by a unanimous vote of those present (Supervisors Bean and Strough absent).

August 16, 2024

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Executive session was held from 11:22 a.m. until 11:47 a.m. during which Supervisor Diamond exited the meeting.

Upon reconvening, Mr. Elmen noted no action was taken during the executive session.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Runyon and seconded by Supervisor Etu, Chairman Geraghty adjourned the Board Meeting at 11:47 a.m.

**BOARD MEETING
FRIDAY, SEPTEMBER 20, 2024**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:

<https://warrencountyny.gov/mma>

Part 1 - <https://www.youtube.com/watch?v=NKLfzmz3-PM>

Part 2 - <https://www.youtube.com/watch?v=32DN5FKwbyU>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:03 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Crocitto

Roll called, the following members present:

Supervisors Conover, Maday, Diamond, Bruno, Driscoll, Patchett, Geraci, Crocitto, Merlino, Strough, Magowan, Strainer, Etu, Thomas, Runyon and Geraghty; Absent - 4 Supervisors Gilligan Turner, Bean and Wild.

A moment of silence was called for in recognition of the passing of Courtney Oswald, an employee of the Department of Social Services who worked within the Child Protective Services Division.

Motion was made by Supervisor Strough, seconded by Supervisor Merlino and carried by a unanimous vote of those present (*Supervisors Gilligan, Turner, Bean and Wild absent*), to approve the minutes of the August 16, 2024 Board Meeting and August 30, 2024 Special Board Meeting.

Proceeding with the Agenda review, Chairman Geraghty declared the Public Hearing on proposed Local Law No. 5 of 2024 entitled "*A Local Law Repealing Local Law No. 6 of 2011 'A Truth in Taxation Local Law to Delineate State Mandates and Property Taxes'*", open at 10:05 a.m. and requested the Clerk of the Board read the Notice of Public Hearing aloud.

Supervisor Thomas suggested revising the Local Law to make it more comprehensive for the taxpayers rather than repealing it and Supervisor Magowan concurred.

Supervisor Crocitto noted there would be a cost savings associated with the proposed Local Law No. 5 of 2024.

Supervisor Bruno voiced his support of Supervisor Thomas and Supervisor Magowan's comments regarding the proposed Local Law.

Supervisor Geraghty pointed out due to changes at the State level expenses would be increasing significantly; however, he noted, he concurred with the comments made by Supervisors Thomas and Magowan.

Chairman Geraghty once again called for public comment on proposed Local Law No. 5 of 2024 entitled "*A Local Law Repealing Local Law No. 6 of 2011 'A Truth in Taxation Local Law to Delineate State Mandates and Property Taxes'*"; there being no one wishing to speak, he closed the public hearing at 10:08 a.m.

Chairman Geraghty called for privilege of the floor/public comment.

Supervisor Magowan spoke regarding unfunded mandates, apprising he believed the State representatives should attend a Board Meeting to discuss the matter further.

Chairman Geraghty announced an executive session was required and requested the County Attorney advise of the purpose. Robert Terwilliger, *First Assistant County Attorney*, advised the purpose of the executive session was to discuss collective negotiations pursuant to article fourteen of the civil service law pursuant to Section 105(1)(e) of the Public Officer's Law.

Motion was made by Supervisor Diamond, seconded by Supervisor Driscoll and carried by a unanimous vote of those present (*Supervisors Gilligan, Turner, Bean and Wild absent*) to enter into an executive session pursuant to Section 105(1)(e) for the purposes outlined

above.

Executive session was held from 10:11 until 10:35 a.m.; no action was taken during the executive session.

The Agenda review resumed with the Report by the Committee Chairs (including the Chairman of the Board's Report).

Report by the County Administrator was given.

No report was given by the County Attorney.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. County Auditor - August 2024 Real Property Tax Corrections;
2. Adirondack North Country Association - 2023 Annual Report; and
3. Warren County Clerk - reporting of all monies received for fiscal year ended December 31, 2024.

Letters/emails from:

1. Lillian Hayes, Pottersville resident - regarding need for posted speed limit on Valentine Pond Road; and
2. Town of Moreau Planning & Zoning Office - Notice of Public Hearing regarding draft proposed Local Law No. 7 of 2024 - Solar Amendment to Chapter 149.

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 301-326, were distributed to the Board and posted to the Warren County website on Monday, September 16, 2024, along with five Proclamations and a Certificate of Appointment, which met the deadline specified in the Rules of the Board. The five Proclamations were:

- Proclamation No. 30 - Preparedness Month
- Proclamation No. 31 - Suicide Prevention Month
- Proclamation No. 32 - Domestic Violence Awareness Month
- Proclamation No. 33 - 4-H Week
- Proclamation No. 34 - Special Olympics Support and Awareness Day

Floor Resolutions 1 and 2 were distributed and posted to the County website on Thursday, September 19th; Amanda Allen, *Clerk of the Board*, indicated a motion was needed to bring each to the floor.

Motion was made by Supervisor Etu, seconded by Supervisor Diamond and carried by a unanimous vote of those present (*Supervisors Gilligan, Turner, Bean and Wild absent*) to bring proposed Floor Resolution No. 1 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Introducing Proposed Local Law No. 6 of 2024, Entitled "A Local Law to Authorize Overriding the Property Tax Levy Limit Established by General Municipal Law § 3-C for the 2025 Warren County Budget," and Authorizing Public Hearing Thereon*" to the floor. Mrs. Allen announced Floor Resolution No. 1 would now be proposed Resolution No. 327.

Motion was made by Supervisor Etu, seconded by Supervisor Diamond and carried by a unanimous vote of those present (*Supervisors Gilligan, Turner, Bean and Wild absent*) to bring proposed Floor Resolution 2 entitled "*Introducing Proposed Local Law No. 6 of 2024, Entitled "A Local Law to Authorize Overriding the Property Tax Levy Limit Established by General Municipal Law § 3-C for the 2025 Warren County Budget," and Authorizing Public Hearing Thereon*" to the floor. Mrs. Allen announced Floor Resolution No. 2 would now be proposed Resolution No. 328.

Discussion and public comment on proposed resolutions was called for:

Supervisor Crocitto apprised he would be recusing himself from voting on proposed Resolution No. 323, *Authorizing the Appropriation of Funds from the Occupancy Tax Reserve*

to the Tourism Budget; and Amending 2024 Warren County Budget.

Supervisor Driscoll exited the meeting at 11:03 a.m.

A discussion ensued regarding proposed Resolution No. 323, *Authorizing the Appropriation of Funds from the Occupancy Tax Reserve to the Tourism Budget; and Amending 2024 Warren County Budget*, following which motion was made by Supervisor Diamond, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisors Gilligan, Turner, Driscoll, Bean and Wild absent*) to amend proposed Resolution No. 323 to remove the appropriations totaling \$400,000 for the Winter's Dream event.

Supervisor Driscoll re-entered the meeting at 11:05 a.m.

Motion was made by Supervisor Conover, seconded by Supervisor Merlino and carried by a unanimous vote of those present (*Supervisors Gilligan, Turner, Bean and Wild absent*) to waive the Standing Rule of the Board relating to the requirement that all resolutions be distributed to the members of the Board of Supervisors and posted to the Warren County website no later than the Tuesday prior to the Regular Board Meeting, in order to entertain a resolution authorizing the appropriation of funds from the Occupancy Tax Reserve to the Tourism Budget; and amending 2024 Warren County Budget.

Motion was made by Supervisor Diamond, seconded by Supervisor Bruno and carried by a unanimous vote of those present (*Supervisors Gilligan, Turner, Bean and Wild absent*) to authorize the appropriation of funds from the Occupancy Tax Reserve to the Tourism Budget; and amend the 2024 Warren County Budget accordingly.

Mrs. Allen announced the waiving of the Rules resolution would be proposed Resolution No. 329 and the resolution authorizing the appropriation of funds from the Occupancy Tax Reserve would be proposed Resolution No. 330.

Supervisor Patchett asked for clarification that proposed Resolution No. 328, *Introducing Proposed Local Law No. 6 of 2024, Entitled "A Local Law to Authorize Overriding the Property Tax Levy Limit Established by General Municipal Law § 3-c for the 2025 Warren County Budget," and Authorizing Public Hearing Thereon*, would essentially be placing the tax burden upon the property owners within Warren County in lieu of an increase in the sales tax rate within the County would share the burden with visitors to the region. John Taflan, *County Administrator*, explained the purpose of proposed Resolution No. 328 was to have the proper authority in place should the County need to override the property tax limit, noting even if a sales tax increase was approved by the County this year it would not be in effect until 2026 due to it not going before the State Legislature for approval of Home Rule legislation following which the Governor would need to sign off on. He added they were working diligently on the County Budget in hopes that they would not have to override the tax cap, but it was proving to be difficult due to the increasing costs.

Voting on resolutions occurred. Resolution Nos. 301-330 were approved as presented, with the exception of proposed Resolution No. 323 which was approved as amended from the floor. During the roll call vote on proposed Resolution No. 330, Supervisor Crocitto exited the meeting and then re-entered following the vote.

Warren County Board of Supervisors Proclamation

WHEREAS, National Preparedness Month has been an observance in the United States each September since 2004, and is aimed at raising awareness about the importance of preparing for disasters and emergencies that could happen at any time, and

WHEREAS, the theme chosen for 2024 is "Start a Conversation" a campaign that emphasizes family communication to ensure preparedness for emergencies, and

WHEREAS, Warren County Office of Emergency Services, working with NY state and local partners, has organized a free local preparedness training session at Warren County Sheriff's Office on Saturday, October 19, 2024, and

WHEREAS, the United States Department of Homeland Security and the Warren County Office of Emergency Services have also put together extensive emergency preparedness information that provides residents with opportunities to learn to be better equipped for bad weather, fires and other emergencies which includes:

Determining where to evacuate should you have to leave your home, including designating a meeting place and a location to seek shelter;

Putting together an emergency kit that includes water, non-perishable food, medications, first aid kit, flashlight, maps, basic tools, dust mask, battery-powered radio, rechargeable battery for a cellphone, personal wipes and garbage bags;

Storing your emergency kit items in a "go bag" that can be grabbed at a moment's notice;

Keeping pets in mind, setting aside food and medications they may need if you have to leave home quickly;

Educating yourself about risks, and preparing the area around your home for bad weather. Trim tree branches, maintain home gutters and identify other possible threats to your home during wind or heavy rain;

Preparing your vehicle with basic equipment for winter weather, such as a snow shovel, extra clothes and blankets; and,

WHEREAS, preparing in advance makes for a better and safer operation for residents and their families if the time comes to react and will lead to less stress and confusion for everyone, now therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim September 2024 to be

PREPAREDNESS MONTH

in Warren County, and urge all citizens to develop and implement preparedness plans to ensure the health and safety of themselves and their families in the event of an emergency.

DATED: SEPTEMBER 20, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, September is "Suicide Prevention Month," observed around the world to raise awareness about the mental health resources and suicide prevention services available in our community, with the goal of starting the conversation about mental health and the impact of suicide to help de-stigmatize the issue and connect people with the appropriate support services, and

WHEREAS, according to the American Foundation for Suicide Prevention, suicide is the tenth leading cause of death among adults, and the second leading cause of death amount individuals between the ages of 10 and 34 in the United States, and

WHEREAS, according to the American Foundation for Suicide Prevention, close to 50,000 people die by suicide across the United States annually, with recent annual totals reaching record highs, and

WHEREAS, each and every suicide directly impacts a minimum of 100 additional people, including family, friends, co-workers, neighbors, and community members, and

WHEREAS, Warren County publicly places its full support behind those who work in the fields of mental health, education, and law enforcement, who serve on the front lines of a war against suicide that many still refuse to discuss, as stigma regarding suicide and mental health issues is far too prevalent, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim September 2024 to be

SUICIDE PREVENTION MONTH

in Warren County, and urge all citizens to take the time to understand the importance of mental health education, and to recognize that taking care of ourselves and others includes taking care of mental health.

DATED: SEPTEMBER 20, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, domestic violence affects all New Yorkers, and far too many people suffer abuse at the hands of a spouse or intimate partner; these victims can be of any age, race, religion, or economic status and the resulting damage is inflicted not only on victims, but their children, families and communities; and

WHEREAS, the documented instances of domestic violence are only a small representation of the problem, and yet even these numbers are staggeringly high; and

WHEREAS, important programs, such as those provided locally by the Catholic Charities of Warren and Washington Counties and the Crime Victims Assistance Division within the Warren County District Attorney's Office are critical to assisting and protecting those affected by domestic violence, providing safe haven, hope and justice; and

WHEREAS, the passage of critical laws to help protect and assist domestic violence victims and their children and to hold offenders accountable are of utmost importance and continue to be revised and improved upon; and

WHEREAS, New York State's commitment to ending domestic violence is also exemplified by the work of its state and county agencies that, in the face of declining revenues, have continued to recognize that sustaining our response to domestic violence is critical through efforts including strengthening systems' response to domestic violence in both the criminal justice and human services fields, and improving our efforts to measure the

incidence and prevalence of domestic violence crimes in addition to the daily work carried out by agencies that are dedicated to working with those who respond to and assist victims; and
WHEREAS, New York State remains dedicated to increasing the public's knowledge of domestic violence through the dissemination of informational materials and through collaborative efforts such as NY State's annual "Shine the Light on Domestic Violence" initiative, which connects communities across the state by turning New York purple in October, an electronic campaign targeted at informing teens, and providing a social media presence; now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim October 2024 to be

DOMESTIC VIOLENCE AWARENESS MONTH

in Warren County, and urge all citizens to join in supporting victims of domestic violence and sharing the worthy goals of the month-long observance, and likewise, supporting the work of public and private entities that strive to provide the best coordinated response to domestic violence in communities across the State.

DATED: SEPTEMBER 20, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, 4-H is America's largest youth development organization, supporting nearly six million youth across the country, and

WHEREAS, 4-H has helped thousands of local youth become confident, independent, resilient and compassionate leaders; and

WHEREAS, 4-H is overseen locally by Cornell Cooperative Extension of Warren County, part of a nationwide community of more than 100 public universities across the U.S. that provides experiences where young people learn-by-doing through hands-on projects in the important areas of health, science, agriculture and civic engagement; and

WHEREAS, 4-H's network of nearly 500,000 volunteers and 3,500 professionals provides caring and supportive mentoring to all 4-H'ers, helping them to grow into true leaders, entrepreneurs and visionaries;

WHEREAS, in Warren County, the 4-H program has organized dozens of events and programs focusing on important topics such as nutrition, wildlife habitat, conservation and the outdoors for children as young as 5, with one of the highlights the annual 4-H Fair at Warren County Fairgrounds

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim October 6-12, 2024, to be

4-H WEEK

in Warren County, and we encourage Warren County residents to recognize 4-H leaders and participants for the significant impact they have made and continue to make by empowering youth with the skills they need to lead for a lifetime.

DATED: SEPTEMBER 20, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, the Special Olympics was founded by Eunice Kennedy Shriver in 1968, and just one year later Dorothy Buehring Phillips inaugurated the program in New York, and the state sent its first delegation of athletes and coaches to the Northeast Regional Special Olympics competition in Boston, Massachusetts, and

WHEREAS, Special Olympics New York was incorporated in 1970, with Dorothy Buehring Phillips serving as its first director, hosting the first State Summer Games in June of that year, and

WHEREAS, today, Special Olympics New York is the largest program in the United States and one of the largest in the world, and

WHEREAS, it is the mission of Special Olympics New York “to provide year-round sports training and athletic competition in a variety of Olympic-style sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills and friendship with their families, other Special Olympics athletes and the community”, and

WHEREAS, the Special Olympic New York Fall Games will be hosted by the Glens Falls regional community on October 19-20, 2024 at sporting venues throughout the area and will feature seven fall sports including bocce, cycling, golf, equestrian, soccer, softball and cross-country running, and

WHEREAS, Warren County is proud and honored to be chosen as the site of the Special Olympics New York 2023 State Fall Games which will be held in the City of Glens Falls and Town of Queensbury, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim October 19, 2024, the opening day of the Special Olympics New York Fall Games, to be

SPECIAL OLYMPICS SUPPORT AND AWARENESS DAY

in Warren County and along with the residents of Warren County, we hereby proclaim our support for the Special Olympics New York Fall Games and for all of the athletes participating in them, and be it further

RESOLVED, that together, we welcome all of the athletes, coaches and families traveling to Warren County for the Fall Games to our community.

DATED: SEPTEMBER 20, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 301 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

September 20, 2024

525

FROM CODE		TO CODE		AMOUNT
<u>DEPARTMENT: COUNTY CLERK/DMV</u>				
A.1410 110	County Clerk, Salaries-Regular	A.1410 210	County Clerk, Furniture/Furnishings	\$5,000.00
A.1410 110		A.1410 220	Office Equipment	5,000.00
A.1410 110		A.1410 410	Office Supplies	2,000.00
A.1410 110		A.1410 439	Misc Fees & Expenses	1,000.00
<u>DEPARTMENT: COUNTRYSIDE ADULT HOME</u>				
A.6030 130	Countryside Adult Home, Salaries-Part Time	A.6030 120	Countryside Adult Home, Salaries-Overtime	30,000.00
A.6030 850	Unemployment Insurance	A.6030 120		9,000.00
<u>DEPARTMENT: HEALTH SERVICES</u>				
A.4054 110	Ed/Physically Hand Children, Salaries-Regular	A.4018.00 20 110	Preventive Program, Family Health, Salaries-Regular	6,000.00
A.4054 810	Retirement	A.4018.00 20 810	Retirement	720.00
A.4054 830	Social Security	A.4018.00 20 830	Social Security	372.00
A.4054 831	Medicare Contribution	A.4018.00 20 831	Medicare Contribution	87.00
A.4054 444	Travel/ Education/ Conference	A.4018.00 40 865	Health Education, Dental Insurance	110.00

FROM CODE		TO CODE		AMOUNT
<u>DEPARTMENT: HEALTH SERVICES</u> - cont.				
A.4054 444		A.4054.00 60 860	Ed/Physically Hand. Children, Ed. Phys. Hndcppd/Early Intervnt, Hospitalization	\$2,000.00
<u>DEPARTMENT: SOCIAL SERVICES</u>				
A.6010 110	Social Security, Salaries- Regular	A.6010 120	Social Services, Salaries-Overtime	50,000.00
<u>DEPARTMENT: WORKFORCE DEVELOPMENT</u>				
40.6293.0358 220	Workforce Invest. Act, WIA/WIOA, Warren County Funded, Office Equipment	40.6293.0 358 433	Workforce Invest. Act, WIA/WIOA, Warren County Funded, Training- Client	4,000.00
40.6293.0358 860	Hospitalization	40.6293.0 358 433		12,500.00
40.6293.0358 861	Retirees Hospitalization	40.6293.0 358 433		6,000.00
<u>DEPARTMENT: SPECIAL ITEMS:</u>				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1420 440	Law (County Attorney), Legal/Transcript Fees	20,000.00
		A.1450 860	Board of Elections, Hospitalization	28,650.00

Roll Call Vote:

Ayes: 790

Noes: 0

Absent: 212 Supervisors Bean, Wild, Gilligan and Turner

Adopted.

September 20, 2024

527

RESOLUTION NO. 302 OF 2024

**Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday,
Driscoll, Dickinson, Strough, Bruno and Etu**

**AMENDING WARREN COUNTY BUDGET FOR 2024 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as

set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: CLERK OF THE BOARD		
<u>ESTIMATED REVENUE</u>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Fund (CLFRF)	\$35,000.00
<u>APPROPRIATIONS</u>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	35,000.00
DEPARTMENT: HEALTH SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4018.0057 2396	Preventive Program, JUUL Settlement, JUUL Settlement	95,471.28
A.4196.3489	Health Worker Bonus, Health Other	3,229.50
<u>APPROPRIATIONS</u>		
A.4018.0057 110	Preventive Program, JUUL Settlement, Salaries-Regular	1,250.00
A.4018.0057 130	Salaries-Part Time	250.00
A.4018.0057 410	Supplies	13,676.28
A.4018.0057 424	Postage	1,250.00
A.4018.0057 436	Advertising Fees	63,750.00
A.4018.0057 444	Travel/Education/Conference	2,500.00
A.4018.0057 470	Preventive Program, JUUL Settlement, Contract	12,500.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: HEALTH SERVICES -cont.		
<u>APPROPRIATIONS</u>		
A.4018.0057 810	Retirement	\$180.00
A.4018.0057 830	Social Security	93.00
A.4018.0057 831	Preventive Program, JUUL Settlement, Medicare Contribution	22.00
A.4196 110	Health Worker Bonus, Salaries-Regular	3,000.00
A.4196 830	Social Security	186.00
A.4196 831	Medicare Contribution	43.50
DEPARTMENT: OFFICE OF COMMUNITY SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4320.0065 3490	Mental Health Programs, PEOPLE, Inc., Mental Health	4,093.00
A.4320.0070 3490	Community Work & Independence, Mental Health	1,107.00
A.4320.0080 3490	Comm. MH Center GF Hospital, Mental Health	3,819.00
A.4320.0090 3490	Liberty House, Mental Health	5,732.00
A.4320.0110 3490	Alcohol Prevention Education, Mental Health	8,306.00
A.4320.0120 3490	Mental Health Association, Mental Health	17,957.00
A.4320.0145 3490	Addictions Care Center, Mental Health	14,345.00
A.4320.0150 3490	820 River Street-Mental Health, Mental Health	1,488.00
A.4320.0165 3490	Parsons Child & Family Center, Mental Health	133,835.00
A.4310.0125 3711	Mental Health Admin., Peer to Peer Support Svc-Dwyer, Peer to Peer Support Services	2,050.00
<u>APPROPRIATIONS</u>		
A.4320.0065 470	Mental Health Programs, PEOPLE, Inc., Contract	4,093.00
A.4320.0070 470	Community Work & Independence, Contract	1,107.00
A.4320.0080 470	Comm. MH Center GF Hospital, Contract	3,819.00

September 20, 2024

529

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: OFFICE OF COMMUNITY SERVICES - cont.		
<u>APPROPRIATIONS</u>		
A.4320.0090 470	Liberty House, Contract	\$5,732.00
A.4320.0110 470	Alcohol Prevention Education, Contract	8,306.00
A.4320.0120 470	Mental Health Association, Contract	17,957.00
A.4320.0145 470	Addictions Care Center, Contract	14,345.00
A.4320.0150 470	820 River Street-Mental Health, Contract	1,488.00
A.4320.0165 470	Parsons Child & Family Center, Contract	133,835.00
A.4310.0125 470	Peer to Peer Support Svcs-Dwyer, Contract	2,050.00
DEPARTMENT: SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3110 2680	Sheriff's Law Enforcement, Insurance Recoveries	13,984.00
<u>APPROPRIATIONS</u>		
A.3110 230	Sheriff's Law Enforcement, Automotive Equipment	13,984.00
DEPARTMENT: SOCIAL SERVICES		
<u>ESTIMATED REVENUE</u>		
A.6010 3610	Social Services, Social Services Admin	25,000.00
<u>APPROPRIATIONS</u>		
A.6010 220	Social Services, Office Equipment	25,000.00
DEPARTMENT: WORKFORCE DEVELOPMENT		
<u>ESTIMATED REVENUE</u>		
40.6293.4999 4090	Workforce Invest Act, WIA/WIOA, American Rescue Plan Act (ARPA), Coronavirus local Fiscal Recovery Fund (CLFRF)	62,500.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: WORKFORCE DEVELOPMENT - <i>cont.</i>		
<u>APPROPRIATIONS</u>		
40.6293.4999 110	Workforce Invest Act, WIA/WIOA, American Rescue Plan Act (ARPA), Salaries-Regular	\$50,000.00
40.6293.4999 810	Retirement	4,050.00
40.6293.4999 830	Social Security	3,100.00
40.6293.4999 831	Workforce Invest. Act, WIA/WIOA, American Rescue Plan (ARPA), Medicare Contribution	725.00
40.6293.4999 860	Hospitalization	4,625.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2024 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2024 is hereby amended accordingly.

Roll Call Vote:
Ayes: 790
Noes 0
Absent: 212 Supervisors Bean, Wild, Gilligan and Turner
Adopted.

RESOLUTION NO. 303 of 2024
Resolution Introduced By Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

FURTHER AMENDING RESOLUTION NO. 157 OF 2024, APPOINTING MEMBERS OF WARREN COUNTY EMS ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES, TO ADJUST MEMBERSHIP

WHEREAS, pursuant to Resolution No. 157 of 2024, as amended by Resolution No. 249 of 2024, the Warren County Board of Supervisors named the appointments to the Warren County EMS Advisory Board, and

WHEREAS, the Director of the Warren County Office of Emergency Services recommended, and the Criminal Justice, Public Safety & Emergency Services Committee approved, the following adjustments to the membership of the Warren County EMS Advisory Board:

NAME	FIRE DEPARTMENT	TERM
James Cross (<i>appoint</i>)	Bolton EMS	01/01/2024 - 12/31/2024
Tony Lipari (<i>remove</i>)	Bolton EMS	01/01/2024 - 12/31/2024

now, therefore, be it

RESOLVED, that Resolution No. 157 of 2024, as amended by Resolution No. 249 of 2024, is hereby amended to indicate that the above named individual be, and hereby is, appointed as member of the Warren County EMS Advisory Board, and be it further

RESOLVED, that other than the changes noted herein, all other portions of Resolution No. 157 of 2024, as amended by Resolution No. 249 of 2024, shall remain in full force and effect.

Adopted by unanimous vote.

RESOLUTION NO. 304 OF 2024

Resolution Introduced By Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

AUTHORIZING AGREEMENT WITH CATALIS COURTS & LAND RECORDS, LLC TO PROVIDE CASELOAD EXPLORER SUBSCRIPTION, INCLUDING SOFTWARE MAINTENANCE AND USER FEES FOR THE PROBATION DEPARTMENT

WHEREAS, the Director of Probation requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, to enter into an agreement with Catalis Courts & Land Records, LLC, in an amount not to exceed Twenty Thousand Dollars (\$20,000) per year to provide caseload explorer subscription, including software maintenance and user fees, over a term commencing August 18, 2024 and continuing unless terminated upon thirty (30) days written notice by either party, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Catalis Courts & Land Records, LLC, 3025 Windward Plaza, Suite 200, Alpharetta, Georgia 30005, in an amount not to exceed Twenty Thousand Dollars (\$20,000) per year to provide caseload explorer subscription, including software maintenance and user fees, over a term commencing August 18, 2024 and continuing unless terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 422 Probation, Repair/Maint-Equipment.

Adopted by unanimous vote.

RESOLUTION NO. 305 OF 2024

Resolution Introduced By Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

AUTHORIZING AGREEMENT WITH EMERGENCY VEHICLE SPECIALISTS 24-7, LLC TO PROVIDE INSTALLATION OF RADIO AND EMERGENCY EQUIPMENT IN FIVE 2024 DODGE DURANGO POLICE VEHICLES FOR THE SHERIFF'S OFFICE

WHEREAS, the Sheriff requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, a request to enter into an agreement with Emergency Vehicle Specialists 24-7, LLC, in a total amount not to exceed Twenty-Two Thousand Six Hundred Twenty-Five Dollars (\$22,625) (\$4,525 paid upon completion of each vehicle), to provide installation of radio and emergency equipment in five (5) 2024 Dodge Durango police vehicles, over a term commencing September 1, 2024 and terminating August 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Emergency Vehicle Specialists 24-7, LLC, 1518 State Route 9, Suite 1, Wappinger Falls, New York 12590, in a total amount not to exceed Twenty-Two Thousand Six Hundred Twenty-Five Dollars

(\$22,625) (\$4,525 paid upon completion of each vehicle), to provide installation of radio and emergency equipment in five (5) 2024 Dodge Durango police vehicles, over a term commencing September 1, 2024 and terminating August 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3110 230.1, Sheriff's Law Enforcement, Automotive Equipment-Reserve.

Adopted by unanimous vote.

RESOLUTION NO. 306 OF 2024

Resolution Introduced By Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

AWARDING BID AND AUTHORIZING AGREEMENT WITH NEMER FORD FOR PROPRIETARY DEALER ONLY REPAIRS FOR VARIOUS FORD MAKES AND MODELS (WC 43-24)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Proprietary Dealer Only Repairs for Various Ford Makes and Models (WC 43-24), and

WHEREAS, the bids were opened on July 25, 2024 and the Sheriff has recommended, and the Criminal Justice, Public Safety & Emergency Services Committee has approved, awarding the agreement to Nemer Ford, 323 Quaker Road, Queensbury, New York 12804, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Nemer Ford, 323 Quaker Road, Queensbury, New York 12804 of the acceptance of its bid after recommendations and approval have been received from the Sheriff, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Nemer Ford relative to Proprietary Dealer Only Repairs for Various Ford Makes and Models, pursuant to the terms and provisions of the bid documents and proposal (WC 43-24), for a term commencing October 1, 2024 and terminating September 30, 2025, with the option for one (1) additional one (1) year term, upon mutual agreement of the parties, at a rate of One Hundred Twenty-Nine Dollars and Ninety-Nine Cents (\$129.99) per hour for mechanics and One Hundred Eighty-Nine Dollars and Ninety-Nine Cents (\$189.99) per diagnostic service and materials and parts subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3110 441, Sheriff's Law Enforcement, Auto-Supplies & Repair.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 43-24 ITEM(S): PROPRIETARY DEALER ONLY REPAIRS FOR VARIOUS FORD MAKES AND MODELS DATE: JULY 25, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER Nemer Ford Attn: Aaron Pratt 323 Quaker Rd. Queensbury, NY 12804 Ph: 518-798-8834 Fax: 518-798-0166
DESCRIPTION OF ITEM	BID PRICE
Hourly Rate: Mechanic	\$129.99
Materials/Parts Furnished:	40%
Percent Mark-Up Over Cost or Discount off List Price	
Markup For Purchase of Parts Only	40%
Price Per Diagnostic Service	\$189.99
BID AWARDED TO: Nemer Ford	
RESOLUTION NO.:	
TERM: OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025	✓ JULIE A. BUTLER, PURCHASING AGENT

Adopted by unanimous vote.

RESOLUTION NO. 307 OF 2024

Resolution Introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

CLIMATE SMART TASK FORCE FOR THE YEAR 2024-2025

WHEREAS, the County Planner recommended, and the Economic Growth & Development Committee approved, appointments to the Climate Smart Task Force for the year 2024-2025, now, therefore, be it

RESOLVED, that the following individuals be, and hereby are, appointed to the Climate Smart Task Force for the year 2024-2025:

CLIMATE SMART TASK FORCE		
NAME	TITLE	ORGANIZATION
Matthew Smith	Junior Planner/Climate Smart Coordinator	Warren County Department of Planning & Community Department
Lisa Adamson	CEC/CSC member	Town of Queensbury
Dan Barusch, AICP	Director of Planning and Zoning	Town of Lake George
Chris Belden, AICP	Director of Planning	Town of Bolton
John Bowe	Executive Director	Cornell Cooperative Extension, Warren County
Kathy Bozony	CEC Chairperson	Town of Queensbury
Jeff Flagg	Economic Development Director	City of Glens Falls
Allison Gaddy	Senior Planner	Lake Champlain-Lake George Regional Planning Commission
Jim Lieberum, CPESC (Non-Municipal Member)	District Manager/Hazard Mitigation Coordinator	Warren County Soil & Water Conservation District
Jack Mance	Senior Transportation Planner	Adirondack/Glens Falls Transportation Council
Scott Royael (Non-Municipal Member)	Solid Waste and Recycling Compliance Coordinator	Warren County Department of Public Works

Adopted by unanimous vote.

RESOLUTION NO. 308 of 2024

Resolution Introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

AUTHORIZING THE CHAIR OF THE WARREN COUNTY BOARD OF SUPERVISORS TO CONFIRM THE ACTION TAKEN BY THE WARREN AND WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY (WWIDA) RESOLUTION NO. 09-24 TO PROVIDE FINANCIAL ASSISTANCE TO ADIRONDACK RADIOLOGY ASSOCIATES, P.C. AND CAREY ROAD MEDICAL BUILDING, LLC FOR THE PURPOSE OF SALES TAX EXEMPTIONS RELATED TO THE CONSTRUCTION AND EQUIPPING 170 CAREY ROAD IN QUEENSBURY, NEW YORK

WHEREAS, the Warren and Washington Counties Industrial Development Agency (WWIDA) has submitted a Resolution (Resolution No. 09-24) to provide financial assistance to Adirondack Radiology Associates, P.C. (the "Company") and Carey Road Medical Building, LLC (the "Owner") for the purpose of sales tax exemptions related to the construction and equipping 170 Carey Road (the "Project Facility") in Queensbury, New York to both Warren and Washington Counties for review and acceptance, and

WHEREAS, Resolution No. 09-24 seeks to provide financial assistance to the Project Facility where facilities or property shall be primarily used in making retail sales of goods or services to customers who personally visit such facilities to obtain such goods and services constitutes more than one-third the total project cost, and

WHEREAS, the Planning Department submitted a request which the Economic Growth & Development Committee approved to confirm the Project Facility, as required by General Municipal Law section 862(2)(c), now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors confirm the Project Facility and Resolution No. 09-24 and hereby authorize the Chair of the Board to confirm the proposed action by the WWIDA.

Adopted by unanimous vote.

RESOLUTION NO. 309 OF 2024

Resolution Introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

AUTHORIZING AGREEMENT WITH WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR YOUTH EDUCATIONAL PROGRAM SERVICES FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT YOUTH EMPLOYMENT PROGRAM AND TO PREPARE YOUTH FOR THE TEST ASSESSING SECONDARY COMPLETION (TASC) HIGH SCHOOL EQUIVALENCY ASSESSMENT

WHEREAS, the Director of Workforce Development requested, and the Economic Growth & Development Committee approved, to enter into an agreement with the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES) in an amount not to exceed Nineteen Thousand Four Hundred Sixty-Seven Dollars (\$19,467), to provide youth employment program services for the Workforce Innovation and Opportunity Act Youth Employment Program and to prepare Youth for the Test Assessing Secondary Completion (TASC) High School Equivalency Assessment over a term commencing September 3, 2024 and terminating June 17, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes the Chair of the Board of Supervisors to execute an agreement with the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES), 10 LaCrosse Street, Suite 6, Hudson Falls, New York 12839, in an amount not to exceed Nineteen Thousand Four Hundred Sixty-Seven Dollars (\$19,467) to provide youth employment program services for

the Workforce Innovation and Opportunity Act Youth Employment Program and to prepare Youth for the Test Assessing Secondary Completion (TASC) High School Equivalency Assessment, over a term commencing September 3, 2024 and terminating June 17, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code 40.6293.0310 470, Workforce Invest. Act, WIA/WIOA, Youth, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 310 OF 2024

Resolution Introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

APPROVING WORKFORCE DEVELOPMENT BOARD (WDB) BUDGET FOR PROGRAM YEAR 2024-2025; AUTHORIZING MEMORANDUM OF UNDERSTANDING RELATING TO COST ALLOCATION PLAN WITH THE WDB AND OTHER AGENCIES

WHEREAS, the Director of Workforce Development requested, and the Economic Growth & Development Committee authorized, approval of the Workforce Development Board (WDB) Budget for the Program Year July 1, 2024 to June 30, 2025, in the total amount of Forty-Two Thousand Seven Hundred Sixty-Seven Dollars (\$42,767), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the Workforce Development Board (WDB) Budget for the Program Year July 1, 2024 to June 30, 2025, in the total amount of Forty-Two Thousand Seven Hundred Sixty-Seven Dollars (\$42,767), with a complete copy of said budget being on file with the Clerk of the Board of Supervisors, and be it further

RESOLVED, that Warren County hereby authorizes a new cost allocation plan for the memorandum of understanding between the WDB and other local agencies including Washington and Saratoga Counties, for the period commencing July 1, 2024 and continuing until modified, at no cost to the County as described in the cost allocation plan including the above described 2024-2025 budget, and be it further

RESOLVED, that the Chair of the Board be, and hereby is, authorized to execute a new memorandum of understanding with the WDB for a cost allocation plan provided that: (1) the memorandum of understanding is in a form approved by the County Attorney, and (2) at no cost to the County.

Adopted by unanimous vote.

RESOLUTION NO. 311 OF 2024

Resolution introduced by Supervisors Crocitto, Geraci, Turner, Diamond, Gilligan, Magowan and Etu

ENACTING LOCAL LAW NO. 5 OF 2024, ENTITLED "A LOCAL LAW REPEALING LOCAL LAW NO. 6 OF 2011, 'A TRUTH IN TAXATION LOCAL LAW TO DELINEATE STATE MANDATES AND PROPERTY TAXES'"

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, "A Local Law Repealing Local Law No. 6 of 2011, 'A Truth in Taxation Local Law to Delineate State Mandates and Property Taxes,'" and

WHEREAS, the Board of Supervisors adopted Resolution No. 266 of 2024, which authorized a public hearing to be held by the Board of Supervisors on the 20th day of September, 2024, in the Supervisors' Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now,

therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 20th day of September, 2024, does hereby enact and adopt Local Law No. 5 of 2024, as annexed hereto.

**COUNTY OF WARREN
LOCAL LAW NO. 5 OF 2024**

**A LOCAL LAW REPEALING LOCAL LAW NO. 6 OF 2011, 'A TRUTH IN TAXATION
LOCAL LAW TO DELINEATE STATE MANDATES AND PROPERTY TAXES'**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1: TITLE. This Local Law shall be entitled "A Local Law Repealing Local Law No. 6 of 2011, 'A Truth in Taxation Local Law to Delineate State Mandates and Property Taxes.'"

SECTION 2: PURPOSE. The purpose of this Local Law is to:

- 1) Repeal Local Law No. 6 of 2011, 'A Truth in Taxation Local Law to Delineate State Mandates and Property Taxes;' and

SECTION 3: PRIOR LAWS REPEALED. Local Law No. 6 of 2011 entitled "A Truth in Taxation Local Law to Delineate State Mandates and Property," is hereby repealed.

SECTION 4: EFFECTIVE DATE. This local law shall take effect immediately upon filing with the Office of the Secretary of State.

Roll Call Vote:

Ayes: 708

Noes: 82 Supervisors Thomas, Patchett and Geraghty

Absent: 212 Supervisors Bean, Wild, Gilligan and Turner

Adopted.

RESOLUTION NO. 312 OF 2024

**Resolution Introduced by Supervisors Strainer, Runyon, Gilligan, Bruno,
Patchett, Wild and Thomas**

**AUTHORIZING CONTINUATION AGREEMENT WITH THE NEW YORK STATE
DEPARTMENT OF HEALTH AND HEALTH RESEARCH INSTITUTE FOR
PUBLIC HEALTH EMERGENCY PREPAREDNESS PLAN FUNDING**

WHEREAS, the Director of Public Health/Patient Services requested, and the Health Services Committee approved, to continue the contractual relationship with New York State Department of Health (NYSDOH) and Health Research Institute, the agency that administers the grant on behalf of NYSDOH, relating to Public Health Emergency Preparedness Plan funding, for an amount of Fifty-Two Thousand Ninety-Nine Dollars (\$52,099), for total amount not to exceed One Million Fifty-Two Thousand Ninety-Nine Dollars (\$1,052,099) for a term commencing July 1, 2024 and terminating June 30, 2025, now, therefore, be it

RESOLVED, that Warren County continue its contractual relationship with New York State Department of Health, 150 Broadway, Suite 516, Menands, New York 12204, as well as with the administrative agency, Health Research Institute, One University Place, Rensselaer, New York 12144, for Public Health Emergency Preparedness Plan Funding, for an amount of Fifty-Two Thousand Ninety-Nine Dollars (\$52,099), for a total amount not to

exceed One Million Fifty-Two Thousand Ninety-Nine Dollars (\$1,052,099) for a term commencing July 1, 2024 and terminating June 30, 2025, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute agreements relating to Public Health Emergency Preparedness Plan funding with the New York State Department of Health and Health Research Institute, either individually or jointly, for an amount of Fifty-Two Thousand Ninety-Nine Dollars (\$52,099) for a total amount not to exceed One Million Fifty-Two Thousand Ninety-Nine Dollars (\$1,052,099) for a term commencing July 1, 2024 and terminating June 30, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of this grant be extended, amended and/or any future contracts, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 313 OF 2024

Resolution Introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

AUTHORIZING ACCEPTANCE OF JUUL SETTLEMENT FUNDING FOR THE DEPARTMENT OF HEALTH SERVICES

WHEREAS, the Director of Public Health/Patient Services advised the Health Services Committee about the New York State Attorney General's Office securing JUUL settlement funds to be used for New York State specified outreach and education activities, and

WHEREAS, Warren County will be receiving an amount of Three Hundred Eighty-One Thousand Eight Hundred Eighty-Five Dollars and Fourteen Cents (\$381,885.14) in JUUL settlement funds that will be distributed in eight equal installments of Forty-Seven Thousand Seven Hundred Thirty-Five Dollars and Sixty-Four Cents (\$47,735.64), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the acceptance of the sum of Three Hundred Eighty-One Thousand Eight Hundred Eighty-Five Dollars and Fourteen Cents (\$381,885.14) in JUUL settlement funds that will be distributed in eight equal installments of Forty-Seven Thousand Seven Hundred Thirty-Five Dollars and Sixty-Four Cents (\$47,735.64), and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute any and all necessary documents to carry out the terms of this resolution, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 314 OF 2024

Resolution Introduced by Supervisors Driscoll, Bruno, Patchett, Turner, Wild, Strainer and Runyon

AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND THE WARREN COUNTY DEPARTMENT OF WORKFORCE DEVELOPMENT FOR REFERRALS FOR DEPARTMENT OF SOCIAL SERVICES RECIPIENTS TO ATTEND PATHWAYS TO SUCCESSFUL EMPLOYMENT JOB SEARCH ASSISTANCE AND ORIENTATION CLASS

WHEREAS, the Commissioner of Social Services requested, and the Human Services Committee approved, to enter into a memorandum of understanding with the Warren County Department of Workforce Development in an amount not to exceed Fifteen Thousand Dollars (\$15,000) to provide referrals for Department of Social Services recipients to attend pathways to successful employment job search assistance and orientation class, over a term commencing January 1, 2025 and terminating December 31, 2025, now, therefore, be it

RESOLVED, that Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a memorandum of understanding between the Warren County Department of Social Services and the Warren County Department of Workforce Development in an amount not to exceed Fifteen Thousand Dollars (\$15,000) to provide referrals for Department of Social Services recipients to attend pathways to successful employment job search assistance and orientation class, over a term commencing January 1, 2025 and terminating December 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6010 470, Social Services, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 315 OF 2024

Resolution Introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD IN EXECUTING A GRANT APPLICATION TO THE CENTER FOR TECH AND CIVIC LIFE FOR 2024 RURAL AND NON-METRO ELECTION INFRASTRUCTURE GRANT PROGRAM FUNDING FOR THE BOARD OF ELECTIONS AND AUTHORIZING AGREEMENT FOR SAME

WHEREAS, the Commissioners for the Board of Elections requested, and the Legislative, Rules & Governmental Operations Committee approved, to submit an application to the Center for Tech and Civic Life for 2024 Rural and Non-metro Election Infrastructure Grant Program funding in an amount not to exceed Fifty Thousand Dollars (\$50,000), for a term commencing July 31, 2024 and terminating December 31, 2024, and

WHEREAS, the deadline for submission of said grant application is September 13, 2024, which falls before the September 20, 2024 Board Meeting, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby ratifies the actions of the Chair of the Board of Supervisors in executing an application to the Center for Tech and Civic Life, 303 E. Wacker Drive, Suite 2109, Chicago, Illinois 60601, for 2024 Rural and Non-metro Election Infrastructure Grant Program funding in an amount not to exceed Fifty Thousand Dollars (\$50,000), for a term commencing July 31, 2024 and terminating December 31, 2024, and authorizes the Chair to execute an agreement for said grant funding in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute any other necessary grant documents to effect the terms

of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 316 OF 2024

Resolution Introduced by Supervisors Wild, Driscoll, Merlino, Mayday, Bean, Etu and Thomas

AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2024 TO CREATE/DELETE POSITIONS WITHIN THE DEPARTMENT OF SOCIAL SERVICES

WHEREAS, the Personnel, Administration & Higher Education Committee considered and approved the request from the Commissioner of Social Services to amend the Table of Organization and Salary Schedule, now, therefore, it is

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2024 are hereby amended as follows:

SOCIAL SERVICES

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6010 110</u>		
<u>TITLE:</u>	September 23, 2024	\$38,447
Senior Clerk #2		Grade 4

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6010 110</u>		
<u>TITLE:</u>	September 23, 2024	\$38,447
Resource Clerk #1		Grade 4

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6010 110</u>		\$38,447
<u>TITLE:</u>	September 23, 2024	Grade 4
Senior Clerk #3		

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6010 110</u>		
<u>TITLE:</u>	September 23, 2024	\$38,447
Resource Clerk #3		Grade 4

Roll Call Vote:

Ayes: 790

Noes: 0

Absent: 212 Supervisors Bean, Wild, Gilligan and Turner

Adopted.

RESOLUTION NO. 317 OF 2024

Resolution Introduced by Supervisors Wild, Driscoll, Merlino, Mayday, Bean, Etu and Thomas

AMENDING RESOLUTION NO. 98 OF 2024, WHICH AUTHORIZED AN AGREEMENT WITH ROEMER WALLENS GOLD & MINEAUX, LLP TO PROVIDE LEGAL SERVICES IN DEFENDING WARREN COUNTY AGAINST EMPLOYMENT LAW LITIGATION CLAIMS FILED BY KATHLEEN INNIS, TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, pursuant to Resolution No. 753 of 2022, the Warren County Board of Supervisors authorized an agreement with Roemer Wallens Gold & Mineaux, LLP ("Roemer"), 13 Columbia Circle, Albany, New York 12203, to provide legal services in defending Warren County against Employment Law litigation claims filed by Kathleen Innis, for a term commencing December 16, 2022 and terminating upon conclusion of the Federal District Court lawsuit, excluding any and all appeals, for an amount not to exceed Twenty Thousand Dollars (\$20,000), Roemer will represent the County at the hourly rates of Two Hundred Seventy Dollars (\$270) for partners, Two Hundred Fifty Dollars (\$250) for associate attorneys and One Hundred Ten Dollars (\$110) for paralegals and law clerks, as well as costs and disbursements incurred in relation to the legal representation, and

WHEREAS, pursuant to Resolution No. 98 of 2024, the Chair of the Board of Supervisors was authorized to execute an amendment agreement to increase the not to exceed amount to Forty Thousand Dollars (\$40,000), and

WHEREAS, the County Attorney requested, and the Personnel, Administration & Higher Education Committee approved, the request to increase the not to exceed amount from Forty Thousand Dollars (\$40,000) to Sixty Thousand Dollars (\$60,000), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Roemer Wallens Gold & Mineaux, LLP to provide legal services in defending Warren County against Employment Law litigation claims filed by Kathleen Innis, in an amount not to exceed Sixty Thousand Dollars (\$60,000), for a term commencing July 1, 2024 and terminating upon conclusion of the Federal District Court lawsuit, excluding any and all appeals, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution Nos. 753 of 2022 and 98 of 2024 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 318 OF 2024

Resolution Introduced by Supervisors Wild, Driscoll, Merlino, Mayday, Bean, Etu and Thomas

ADOPTING THE WARREN COUNTY POLICY FOR REPORTING ACCIDENTS, INCIDENTS, CLAIMS AND LITIGATION

WHEREAS, the County Attorney presented to the Personnel, Administration & Higher Education Committee a Warren County Policy for Reporting Accidents, Incidents, Claims and Litigation, and

WHEREAS, the Personnel, Administration & Higher Education Committee has reviewed the Policy and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Policy for Reporting Accidents, Incidents, Claims and Litigation, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County.

SCHEDULE "A"**County Policy for Reporting Accidents, Incidents, Claims and Litigation****I. Policy Statement**

The County Attorney is responsible for managing all incidents, claims and litigation matters which may create legal liability for the County, except for worker compensation claims administered by the Self Insurance Department. This policy provides County departments, officers and employees with areas of responsibility and specific procedures for reporting accidents and incidents, claims handling, and litigation management in order to efficiently and cost-effectively manage and resolve incidents, claims and litigation against the County.

II. Definitions

Accident: An unexpected and/or unintentional incident resulting in injury to persons, or damage to property, vehicles, machinery, or equipment.

Incident: Any event or occurrence caused by either man-made damage such as vandalism, theft, accident, or negligence, or caused by natural forces, such as fire, flood, earthquake, or weather events, or any other activity which may result in damage or injury and a claim of legal liability against the County.

Injury: Physical damage to a person including, but not limited to: lacerations, bruises or other trauma to the human body.

Property and Casualty Incidents: An incident which causes property loss or injury to a person, excluding workers' compensation claims.

III. Reporting Procedures for Accidents, Incidents, Claims and Litigation**A. Identifying and Reporting Incidents in County Operations**

1. County Incident Report Form
 - a. The **County Incident Report**, enclosed as **Attachment "A"** shall be the only document used by County officers and employees to report incidents involving property loss or injury to a person, which is not a worker's compensation claim.
2. Reporting Incidents Involving the County's Real Property, Buildings and Structures:
 - a. Department Heads, or their designees, shall ensure that department employees report incidents involving a potential property loss to County-owned or leased real property, buildings and structures.

- b. Employees shall complete the **County Incident Report** on the same day that property damage occurs and shall submit the completed Report to their Department Head, or designee, for review and approval.
 - c. Department Heads shall file completed **County Incident Reports** with the County Attorney's Office for the attention of the Property and Casualty Risk Manager (hereafter, "Risk Manager") immediately following the property loss and not later than close of business on the date of the property loss. All incidents involving significant property damage shall be communicated to the County Attorney's Office and Risk Manager by phone or email as soon as is practicable.
3. Accidents Involving County Vehicles, Machinery and Equipment:
- a. Any County employee having County driving privileges shall report to the Warren County Sheriff's Office, or the local 911 operator, any accident involving a County vehicle, machinery and/or equipment, immediately after the accident and prior to departing the accident location, as mandated by the County's Vehicle Use Policy.
 - b. County employees shall remain at the accident location until the completion of any on-scene investigation conducted by responding law enforcement officers.
 - c. Employees shall provide the insurance information for the County vehicle involved and the employee's driver's license to law enforcement officers, upon request.
 - d. The County's Sheriff's Office shall investigate all County accidents not reported through the local 911 operator and shall provide all completed accident reports to the County Attorney's Office for the attention of the Risk Manager.
 - e. County employees shall complete the **County Incident Report** on the same day that the accident occurs and submit the completed **County Incident Report** to their Department Head for review and approval.
 - f. The **County Incident Report** supplements and does not replace any report of the accident to the County Sheriff's Office or other local law enforcement in the jurisdiction where the incident occurred.
 - g. Department Heads shall file completed **County Incident Reports** with the County Attorney's Office for the attention of the Risk Manager by close of business on the first business day immediately after the automobile accident.
4. Incidents Involving an Alleged Injury to Persons:
- a. County employees shall report any potential injury to another person, without delay, to their Department Head, or designee.
 - b. For all incidents other than automobile accidents, Department Heads shall notify without delay the County Attorney's Office by telephone of every incident which may cause a potential injury to a person.
 - c. County employees involved in a potential injury to another person shall complete the **County Incident Report** on the same day that the potential injury occurs and submit the completed **County Incident Report** to their Department Head, or designee, for review and approval.

- d. Department Heads shall file completed **County Incident Reports** with the County Attorney's Office for the attention of the Risk Manager by close of business on the first business day immediately after the automobile accident.

B. Reporting Incidents to the County Attorney's Office:

1. Every **County Incident Report** for property damage shall be filed with the County Attorney's Office no later than the close of business on the first business day after the reported incident occurred.
2. The Risk Manager shall review and conduct a preliminary investigation, as appropriate, for each **County Incident Report** to assess the risks related to the incident.
3. The Risk Manager shall notify and update the County Attorney on each filed **County Incident Report** and work with the Department Head and department's employees to identify and manage risks which may arise from the reported incident.
4. In consultation with the County Attorney, the Risk Manager shall:
 - a. Report incidents and accidents to the County's insurance company, as appropriate;
 - b. Track and manage reported incidents and accidents for the County until resolved; and
 - c. Serve as the County's liaison with the County's insurance company for any claims or litigation which result from reported incidents.
5. Incidents identified as a risk to the County shall be reported to the County's insurance company for a coverage determination per the terms and conditions of the County's insurance program.
6. Recurring risk issues which arise in County operations shall be identified by the County Attorney for remediation.

C. Receiving and Processing Claims Against the County:

1. All claims received by a County officer, employee or agent of the County alleging damage to property or personal injury, except worker's compensation claims, shall be forwarded to the County Attorney's Office, without delay, for the attention of the Risk Manager for review, investigation and identification of the risk presented.
2. All County officers and employees shall assist the County Attorney's Office, to include the Risk Manager, with the collection of relevant and material County records, documents, photographs, statements, emails, and other evidence concerning a claim. Department Heads and their staff shall provide the requested records as soon as is feasible and practicable, but not later than two (2) business days after a request is received.

3. The Risk Manager shall consult with the County Attorney concerning all claims made against the County and report claims in a timely manner to the County's insurance company for a coverage determination.
4. The County Attorney's Office shall maintain confidential records for each claim received and shall be responsible for disclosing to the County's insurance company all County records required for a proper determination of liability, to include proximate cause, and damages on each claim.
5. Confidential claims records shall be retained for the time periods required by Warren County's record retention policy and per New York State Local Government Schedule LGS-1 and marked for destruction in accordance with the County's record retention policy.
6. The Risk Manager shall manage communications between a claimant and the County and shall coordinate communications between a claimant and the County's insurance company, to include attorneys assigned to a claim by the County's insurance company, as deemed appropriate for any given claim.

D. County Litigation and Service of Process:

1. The County Attorney is responsible for the prosecution and defense of all civil actions brought by or against the County, the board of supervisors, and any officer whose compensation is paid from county funds for any official act, per County Law Section 501.
2. In addition to the County Attorney, the following County officers are authorized by section 311 of the Civil Practice Law and Rules to accept service of process on behalf of the County of Warren: Chair of the Board of Supervisors; Clerk of the Board of Supervisors; County Clerk; and County Treasurer (hereafter, "Authorized Agents for Service of Process"). No other County officer or employee may accept service of process on behalf of the County of Warren.
3. A County officer or employee who is named as a defendant in a civil lawsuit, in their official capacity, shall accept service of process and shall immediately deliver all legal papers received to the County Attorney's Office, for the attention of the Risk Manager, after writing on the back of the summons their name, title, and the date, time and place where the legal papers were served upon them.
4. Every written notice of claim, summons, complaint, notice of petition, petition, order to show cause, or other legal notice of process lodged against the County of Warren or a County officer or employee acting in their official capacity shall be delivered to the County Attorney's Office, without delay, and in no case later than the close of business on the first business day after service.
5. A County officer or employee who receives service of process and is not an Authorized Agent for Service of Process shall forward without delay all legal papers received to the County Attorney's Office, after writing their name, title, and the date, time and place of service on the back side of the summons no later than the close of business on the first business day after service.

6. After consultation with the County Attorney, the Risk Manager shall submit each written notice of claim, summons, complaint, notice of petition, petition, or other notice of legal process to the County's insurance company for a determination of coverage.
7. Under the supervision of the County Attorney, the Risk Manager shall track and manage each notice of claim and lawsuit to assign litigation milestones and develop appropriate legal strategies specific for each notice of claim and lawsuit.
8. The County Attorney shall advise the Board of Supervisors, through the committee structure, or as a whole, concerning notices of claim and lawsuits pending against the County, its officers and employees, as required by the New York State Rules of Professional Conduct, as amended, to include legal opinions concerning material changes in liability or damages, defense costs, appropriate County reserves, and available indemnification and contribution.



County Incident Report

Date of Occurrence:	Time of Occurrence:	Date/Time Reported:	Person Reported To:
Employee's Name/Job Title/Department:			
Employee's Supervisor/Phone Number:			
Specific Location of Incident:			
Condition of Area Where Incident Occurred:			
Weather Conditions:			
Character of Case: <input type="radio"/> ACCIDENT <input type="radio"/> COUNTY PROPERTY DAMAGE <input type="radio"/> OTHER PROPERTY DAMAGE <input type="radio"/> THEFT <input type="radio"/> INJURY TO OTHERS (mark all that apply to incident)			
Brief Description of Incident:			
County Property Damage:			
Other Property Damage:			
Vehicle Make/Model:	Vehicle Year/Plate Number:	Vehicle VIN:	Vehicle Operator Name:
Witnesses' Names/Addresses/Telephone Numbers:			
Employee Statement: (Briefly describe the nature of the accident and the circumstances that resulted in damage to Private or County owned property or injury to persons on County Property.)			
Supervisor's Statement:			
Sheriff's Report Filed By:		Date Notified:	Case No.:
Supervisor's Signature/Date:			

Date Received by County Attorney's Office:

PLEASE RETURN ORIGINAL TO THE COUNTY ATTORNEY'S OFFICE

Adopted by unanimous vote.

RESOLUTION NO. 319 OF 2024

Resolution Introduced by Supervisors Wild, Driscoll, Merlino, Mayday, Bean, Etu and Thomas

**AUTHORIZING CONTINUATION OF HEALTH, DENTAL, VISION AND
VOLUNTARY LIFE, ACCIDENT AND CRITICAL ILLNESS INSURANCE
BENEFITS FOR COUNTY OFFICERS, EMPLOYEES AND RETIREES**

WHEREAS, on December 1, 2017 Warren County offered a self-funded health insurance and prescription drug plan benefit for County officers, employees who work thirty (30) hours or more per week (hereafter, "Employees"), and for whose retirees that were not yet eligible to receive Medicare benefits (hereafter, "Retirees"), and

WHEREAS, the County's health insurance benefits broker, Marshall & Sterling Employee Benefits, Inc., recommended and the Personnel, Administration & Higher Education Committee approved renewal of medical insurance benefit offered through Highmark Northeastern New York, to include the Voluntary High Deductible Option, with a Medical Expense Reimbursement Plan to be administered by Highmark Blue Shield, the prescription drug insurance benefit with ProAct and Payer Matrix and the dental insurance plan benefit through Delta Dental, the vision insurance plan benefit through Empire Blue View Vision, and the voluntary life, accident and critical illness insurance benefit through Guardian—which offers group rates determined by the coverage elected and age of insured, for County officers, Employees, and Retirees, now, therefore, be it

RESOLVED, that Warren County renews its benefit plans for County officers, Employees and Retirees, in accordance with the terms and provisions provided for above, at monthly premium equivalents not to exceed those listed below:

Highmark Northeastern New York EPO 5098

Individual	\$	878.00
Two Person	\$	1,799.88
Family	\$	2,523.94

Highmark Northeastern New York HDEPO 6398

Individual	\$	669.51
Two Person	\$	1,372.50
Family	\$	1,924.62

Delta Dental

Individual	\$	29.97
Family	\$	77.04

Empire Blue View Vision - Base Plan

Individual	\$	4.37
Family	\$	10.96

Empire Blue View Vision - Buy-Up Plan

Individual	\$	7.19
Family	\$	18.02

Guardian Accident Plan

Employee	\$	10.26
Employee/Spouse	\$	16.08
Employee/Child(ren)	\$	16.20
Family	\$	22.02

<u>Guardian Voluntary Life</u>	Monthly Rate per \$1,000
<30	\$.094
30-34	\$.098
35-39	\$.136
40-44	\$.190
45-49	\$.304
50-54	\$.506
55-59	\$.786
60-64	\$ 1.212
65-69	\$ 2.406
70-74	\$ 4.596
75-79	\$ 4.596
AD&D	\$.040
Child(ren) \$.160

<u>Guardian Critical Illness</u>	Monthly Rates per \$1,000
15-29	\$.28
30-39	\$.46
40-49	\$ 1.06
50-59	\$ 2.20
60-69	\$ 3.98
70-99	\$ 7.26

and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute any and all documents and/or agreements of any kind or nature that may be necessary to renew the medical insurance benefit with Highmark Northeastern New York, to include the Voluntary High Deductible Option, with a Medical Expense Reimbursement Plan to be administered by Highmark Blue Shield, a prescription drug insurance benefit with ProAct and Payer Matrix and to renew the dental insurance benefit with Delta Dental, to renew the vision insurance benefit with Empire Blue View Vision, and to renew the agreement with Guardian Voluntary Life, Accident and Critical Illness insurance benefit, in a form approved by the County Attorney, for a term commencing December 1, 2024 and terminating November 30, 2025.

Adopted by unanimous vote.

RESOLUTION NO. 320 OF 2024

Resolution Introduced by Supervisors Wild, Driscoll, Merlino, Mayday, Bean, Etu and Thomas

**AUTHORIZING AGREEMENT WITH MICROSOFT CORPORATION TO
PROVIDE MICROSOFT LICENSING, OFFICE 365 G3 GCC FOR THE
INFORMATION TECHNOLOGY DEPARTMENT**

WHEREAS, the Director of Information Technology requested, and the Personnel, Administration & Higher Education Committee approved, to enter into an agreement with Microsoft Corporation, to provide Microsoft Licensing, Office 365 G3 GCC, at a rate of Two Hundred Forty-Two Dollars and Eighty-Eight Cents (\$242.88) per user per year, for a term commencing upon execution by both parties and terminating three (3) years from date of execution, with the option for month to month renewals upon the same terms and conditions and upon mutual agreement of the parties, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Microsoft Corporation, Dept. 551, Volume Licensing, 6880 Sierra Center Parkway, Reno, Nevada 89511, to provide Microsoft Licensing, Office 365 G3 GCC, at a rate of Two Hundred Forty-Two Dollars and Eighty-Eight Cents (\$242.88) per user per year, for a term commencing upon execution by both parties and terminating three (3) years from date of execution, with the option for month to month renewals upon the same terms and conditions and upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1680 220.1, Information Technology, Office Equipment-Reserve and various Departmental budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 321 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING THE APPROPRIATION OF ADDITIONAL FUNDS FROM THE GENERAL
FUND UNAPPROPRIATED FUND BALANCE TO THE OFFICE OF COMMUNITY
SERVICES BUDGET TO COVER THE ADDITIONAL COST OF COURT-ORDERED
NEW YORK STATE CRIMINAL PROCEDURE LAW SECTION 730 COMPETENCY
EXAMINATION AND RESTORATION EXPENSES; AND AMENDING 2024 WARREN
COUNTY BUDGET**

WHEREAS, the Director of the Office of Community Services requested, and the Finance & Budget Committee approved, the third additional appropriation of funds to cover the cost of court-ordered New York State Criminal Procedure Law Section 730 competency examination and restoration expenses, and

WHEREAS, the third additional appropriation of funds will increase the existing \$600,000 authorization to \$1,100,000 to cover the full 2024 costs of court-ordered New York State Criminal Procedure Law Section 730 competency examination and restoration expenses, no portion of which is paid or reimbursed by the State of New York, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the further appropriation of funds to cover the 2024 cost of court-ordered New York State Criminal Procedure Law Section 730 competency examination and restoration expenses, in an amount not to exceed Five Hundred Thousand Dollars (\$500,000.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.4390 435	Psychiatric Exp./Criminal, Medical Fees	\$ 500,000.00

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 790

Noes: 0

Absent: 212 Supervisors Bean, Wild, Gilligan and Turner

Adopted.

RESOLUTION NO. 322 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Director of Tourism requested, and the Finance & Budget Committee approved, the appropriation of funds to cover the cost of the 2024 Spending Plan and the remaining 25% for the first distribution of 2024 Occupancy Tax to the municipalities, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Four Hundred Ninety-Six Thousand Nine Hundred Ninety Dollars (\$496,990) from the Occupancy Tax Reserve (A.881.00) to the following budget code to cover the cost of the 2024 Spending Plan (\$316,993) and the remaining 25% for the first distribution of 2024 occupancy tax to the municipalities (\$179,997):

CODE	DEPARTMENT	AMOUNT
A.6417.0002 469	Tourism/Occupancy, Occupancy Tax, Other Payments/Contributions (Resolution No. 198 of 2024)	\$496,990.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 790

Noes: 0

Absent: 212 Supervisors Bean, Wild, Gilligan and Turner

Adopted.

RESOLUTION NO. 323 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLUTION AMENDED FROM THE FLOOR

WHEREAS, the Director of Tourism requested, and the Finance & Budget Committee approved, the appropriation of funds to the Adirondack Balloon Festival event, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of One Hundred Thousand Dollars (\$100,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code to cover the cost of occupancy tax funds awarded to the Adirondack Balloon Festival event since the 2024 Warren County Budget was adopted in November 2023:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480	Tourism/Occupancy, Occupancy Tax, Tourism-Special Events (Resolution No. 237 of 2024)	\$100,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 790

Noes: 0

Absent: 212 Supervisors Bean, Wild, Gilligan and Turner

Adopted.

RESOLUTION NO. 324 of 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Director of Tourism requested, and the Finance & Budget Committee approved, the appropriation of funds to reimburse SUNY Adirondack for funds expended for the synthetic turf recreation field, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of One Hundred Thousand Dollars (\$100,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code to reimburse SUNY Adirondack for funds expended for the synthetic turf recreation field:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480.04	Tourism/Occupancy, Occupancy Tax, Tourism-Warren County Projects (Resolution No. 259 of 2023)	\$100,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 790

Noes: 0

Absent: 212 Supervisors Bean, Wild, Gilligan and Turner

Adopted.

RESOLUTION NO. 325 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

A RESOLUTION AUTHORIZING CERTAIN CULVERT REPAIR AND REPLACEMENT PROJECTS THROUGHOUT THE COUNTY AND AUTHORIZING THE ISSUANCE OF UP TO \$12,000,000 SERIAL BONDS OF THE COUNTY OF WARREN TO PAY THE COSTS OF SAID PROJECTS AND AUTHORIZING THE COUNTY TREASURER TO MAKE TEMPORARY ADVANCES OF LEGALLY AVAILABLE FUNDS

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Supervisors of the County of Warren, New York, as follows:

Section 1. The undertaking of the certain culvert repair and replacement projects throughout the County of Warren at a maximum estimated cost of Twelve Million Dollars (\$12,000,000.00) is hereby authorized, and is hereinafter referred to as the "Project." To provide funds to defray in part the costs of the Project and to assist with cash flow during the development of the Project, the sum up to Twelve Million Dollars (\$12,000,000.00) of general obligation serial bonds of the County of Warren are hereby authorized to be issued pursuant to the provisions of the Local Finance Law.

Section 2. The plan for the financing of the specific object or purpose specified in Section 1 hereof (the Project) is by the issuance of up to Twelve Million Dollars (\$12,000,000.00) serial bonds of the County of Warren pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the Project is twenty (20) years pursuant to the Section 11.00(a)(20)(a) of the Local Finance Law.

Section 4. The Project is an "action" pursuant to the State Environmental Quality Review Act. The Project consists of culvert repair and/or replacement; and is considered a Type II Action pursuant to 6 NYCRR §§617.5(c)(5) and, therefore, no further environmental review is required.

Section 5. The faith and credit of the County of Warren, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such serial bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said County, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the County Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said County Treasurer, consistent with the provisions of the Local Finance Law.

Section 7. In accordance with the provisions of Section 165.10 of the Local Finance Law and/or Section 9-a of the General Municipal Law, the Warren County Treasurer is hereby authorized to temporarily advance legally available funds of said County in the manner provided by law up to and including the amount up to Twelve Million Dollars (\$12,000,000.00) for the aforesaid specific object or purpose.

Section 8. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the County Treasurer, the chief fiscal officer of such County. Such serial bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the County Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 9. The validity of such bonds and bond anticipation notes may be contested only if:

- a. Such obligations are authorized for an object or purpose for which said County is not authorized to expend money; or
- b. The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or
- c. Such obligations are authorized in violation of the provisions of the Constitution.

Section 10. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved,

allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 11. This resolution, which takes effect immediately shall be published in its entirety or in summary form in the official newspaper of such County, together with a notice of the Clerk of the Board of Supervisors in substantially the form provided in Section 81.00 of the Local Finance Law.

Roll Call Vote:

Ayes: 790

Noes: 0

Absent: 212 Supervisors Bean, Wild, Gilligan and Turner

Adopted.

RESOLUTION NO. 326 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

A RESOLUTION AUTHORIZING THE ISSUANCE OF UP TO \$1,400,000 SERIAL BONDS OF THE COUNTY OF WARREN TO PAY FOR A PORTION OF THE COSTS OF THE HIGH VOLTAGE ELECTRICAL INFRASTRUCTURE REPLACEMENT AT SUNY ADIRONDACK AND AUTHORIZING THE COUNTY TREASURER TO MAKE TEMPORARY ADVANCES OF LEGALLY AVAILABLE FUNDS

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Supervisors of the County of Warren, New York, as follows:

Section 1. The undertaking by SUNY Adirondack (Adirondack Community College) of high voltage electrical infrastructure replacement at a minimum estimated cost of Four Million Dollars (\$4,000,000.00) is hereby authorized and is hereinafter referred to as the "Project." To provide funds for its share of the Project, the sum of One Million Four Hundred Thousand Dollars (\$1,400,000.00) of general obligation serial bonds of the County of Warren are hereby authorized to be issued pursuant to the provisions of the Local Finance Law.

Section 2. The plan for the financing of the specific object or purpose specified in Section 1 hereof (the Project) is by the issuance of up to One Million Four Hundred Thousand Dollars (\$1,400,000.00) serial bonds of the County of Warren pursuant to the provisions of the Local Finance Law. The balance of the cost of the Project shall be paid by the County of Washington in the amount of Six Hundred Thousand Dollars (\$600,000.00) and by SUNY Adirondack in the amount of Two Million Dollars (\$2,000,000.00).

Section 3. It is hereby determined that the period of probable usefulness of the Project is ten (10) years pursuant to Section 11.00(a)(13) of the Local Finance Law.

Section 4. The Project is an "action" pursuant to the State Environmental Quality Review Act. The Project consists of culvert repair and/or replacement; and is considered a Type II Action pursuant to 6 NYCRR §§617.5(c)(5) and, therefore, no further environmental review is required.

Section 5. The faith and credit of the County of Warren, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such serial bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said County, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the County Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said County Treasurer, consistent with the provisions of the Local Finance Law.

Section 7. In accordance with the provisions of Section 165.10 of the Local Finance Law and/or Section 9-a of the General Municipal Law, the Warren County Treasurer is hereby authorized to temporarily advance legally available funds of said County in the manner provided by law up to and including the amount up to One Million Four Hundred Thousand Dollars (\$1,400,000.00) for the aforesaid specific object or purpose.

Section 8. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the County Treasurer, the chief fiscal officer of such County. Such serial bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the County Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 9. The validity of such bonds and bond anticipation notes may be contested only if:

- a. Such obligations are authorized for an object or purpose for which said County is not authorized to expend money; or
- b. The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or
- c. Such obligations are authorized in violation of the provisions of the Constitution.

Section 10. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved,

allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 11. This resolution, which takes effect immediately, shall be published in its entirety or in summary form in the official newspaper of such County, together with a notice of the Clerk of the Board of Supervisors in substantially the form provided in Section 81.00 of the Local Finance Law.

Roll Call Vote:

Ayes: 790

Noes: 0

Absent: 212 Supervisors Bean, Wild, Gilligan and Turner

Adopted.

RESOLUTION NO. 327 OF 2024

Resolution introduced by Supervisors Etu and Diamond

WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION INTRODUCING PROPOSED LOCAL LAW NO. 6 OF 2024, ENTITLED "A LOCAL LAW TO AUTHORIZE OVERRIDING THE PROPERTY TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW § 3-C FOR THE 2025 WARREN COUNTY BUDGET," AND AUTHORIZING PUBLIC HEARING THEREON

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution introducing proposed Local Law No. 6 of 2024, entitled "A Local Law to Authorize Overriding the Property Tax Levy Limit Established by General Municipal Law § 3-c for the 2025 Warren County Budget", and authorizing public hearing thereon, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 328 OF 2024

Resolution Introduced by Supervisors Etu and Diamond

INTRODUCING PROPOSED LOCAL LAW NO. 6 OF 2024, ENTITLED "A LOCAL LAW TO AUTHORIZE OVERRIDING THE PROPERTY TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW § 3-C FOR THE 2025 WARREN COUNTY BUDGET," AND AUTHORIZING PUBLIC HEARING THEREON

WHEREAS, General Municipal Law § 3-c set limits upon real property tax levies by local governments, commonly known as the tax levy limit or "tax cap" for the local government, and requires a governing body for the local government to first enact a local law to override the tax levy limit before the local government may adopt a budget that requires a tax levy greater than the tax levy limit for the coming fiscal year, not, it is therefore

RESOLVED, that proposed Local Law No. 6 of 2024 entitled "A Local Law to Authorize Overriding the Property Tax Levy Limit Established by General Municipal Law § 3-c

for the 2025 Warren County Budget," attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 18th day of October, 2024, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 6 of 2024, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN
PROPOSED LOCAL LAW NO. 6 OF 2024**

**A LOCAL LAW TO AUTHORIZE OVERRIDING THE PROPERTY TAX LEVY LIMIT
ESTABLISHED BY GENERAL MUNICIPAL LAW §3-C FOR THE 2025 WARREN
COUNTY BUDGET**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. TITLE.

This Local Law shall be know as "A Local Law to Authorize Overriding the Property Tax Levy Limit Established by General Municipal Law §3-c for the 2025 Warren County Budget."

SECTION 2. LEGISLATIVE FINDINGS AND PURPOSE.

- A. That by Chapter 97 of the Laws of 2011, effective June 24, 2011, codified as Section 3-c of the General Municipal Law, the State of New York imposed upon counties and other local governments and schools, with certain exceptions, a limit equal to the lesser of the rate of inflation or 2 percent on the annual increase in the amount of real property taxes that may be levied on behalf of such entities.
- B. That the New York State Comptroller's Office determined that property tax levy growth for local governments must be capped at two percent (2.0%) for 2025, which is the maximum allowable levy growth under New York State law, despite the Comptroller's Office also determining that the 2025 inflation factor was 3.3%.
- C. That this is the fourth year in a row that the New York State Comptroller's Office determined that the property tax levy growth for local governments must be capped at two percent (2.0%) despite the Comptroller's Office also determining that the inflation factor for fiscal years 2022 through 2025 exceeded the annual combined 2.0% maximum allowable levy growth by more than eleven percent (11%).
- D. That General Municipal Law §3-c(6) provides that if a local government's actual tax levy for a given fiscal year exceeds the tax levy limit, as determined by the State Comptroller, the local government must place the excess amount in reserve and use such funds to offset the tax levy for the ensuing fiscal year.
- E. That due to the high cost of State mandated programs and services which

are paid for from the budget for Warren County, as well as the combined eleven (11%) increase in the inflation factor from 2022-2025 above the combined 2.0% tax levy limit for this same budget years, the Warren County Board of Supervisors now confronts a 2025 budget which may exceed the State-imposed tax cap in order to protect the health, safety, and well-being of Warren County residents in order to provide essential County services, including public health, safety and infrastructure programs for the 2025 fiscal year.

- F. That Mandated State programs and services include Medicaid, Public Assistance, Child Welfare, Pre-School Special Education, Community Colleges, Indigent Defense, Early Intervention, Youth Detention placements from Raise-the-Age laws, Court ordered competency examinations and restoration services under section 730 of the Criminal Procedure Law, and Pension Costs. These State mandated programs and services must be paid first before local taxes may be used for County purposes.
- G. That General Municipal Law §3-c(5) provides that a local government may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year only if the governing body of such local government first enacts, by a vote of 60 percent of the total voting power of such governing body, a local law to override such limit.
- H. That General Municipal Law §3-c(6) provides that if a local government's actual tax levy for a given fiscal year exceeds the tax levy limit, as determined by the State Comptroller, the local government must place the excess amount in reserve and use such funds to offset the tax levy for the ensuing fiscal year.
- I. That the purpose of this Local Law is to comply with the requirements of General Municipal Law §3-c prior to adopting the 2025 Warren County budget should it exceed the tax levy limit for 2025.

SECTION 3. ENACTMENT AUTHORITY.

That this Local Law is adopted pursuant to authority provided in Section 10 of the Municipal Home Rule Law of the State of New York as well as the specific authority set forth in General Municipal Law §3-c(5).

SECTION 4. OVERRIDE AUTHORIZATION.

That the Warren County Board of Supervisors hereby overrides the County of Warren tax levy limit for 2025, and is hereby authorized to adopt a County Budget for fiscal year 2025 that requires an actual property tax levy that is greater than the tax levy limit calculated for 2025, pursuant to General Municipal Law §3-c.

SECTION 5. SEVERABILITY.

If any section, subsection, sentence, clause, phrase or other portion of this local law is for any reason declared unconstitutional, or invalid, in whole or in part by any court of competent jurisdiction, such portion shall be deemed severable and such unconstitutionality or invalidity shall not affect the validity of the remaining portions of this law which shall remain in full force and effect.

SECTION 6. EFFECTIVE DATE.

This Local Law shall take effect immediately upon filing with the Office of the Secretary of State.

Roll Call Vote:

Ayes: 790

Noes: 0

Absent: 212 Supervisors Bean, Wild, Gilligan and Turner

Adopted.

RESOLUTION NO. 329 OF 2024

Resolution introduced by Supervisors Conover and Merlino

WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE NO LATER THAN THE TUESDAY PRIOR TO THE REGULAR BOARD MEETING, IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be distributed to the members of the Board of Supervisors and posted to the Warren County Website no later than the Tuesday prior to a regular Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing the appropriation of funds from the Occupancy Tax Reserve to the Tourism Budget; and amending 2024 Warren County Budget, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be distributed to the members of the Board of Supervisors and posted to the Warren County website no later than the Tuesday prior to a regular Board meeting in order to entertain the aforementioned resolution

Adopted by unanimous vote.

RESOLUTION NO. 330 OF 2024

Resolution Introduced by Supervisors Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLUTION INTRODUCED FROM THE FLOOR

WHEREAS, the Director of Tourism requested, and the Finance & Budget Committee approved, the appropriation of funds to the Winter's Dream event, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Four Hundred Thousand Dollars (\$400,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code to cover the cost of occupancy tax funds awarded to the Winter's Dream event since the 2024 Warren County Budget was adopted in November 2023:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480	Tourism/Occupancy, Occupancy Tax, Tourism-Special Events (Resolution No. 282 of 2024)	\$400,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 692

Noes: 45 Supervisor Diamond

Absent: 265 Supervisors Bean, Crocitto, Wild, Gilligan and Turner

Adopted.

CERTIFICATE OF APPOINTMENT

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named individual as a member of the Warren County Youth Board, for the term set opposite her name:

NAME/ADDRESS

TERM

Samantha Smead
(Student Representative)

1/1/2024 - 12/31/2024

Dated: September 20, 2024

Signed KEVIN B. GERAGHTY, CHAIRMAN
Warren County Board of Supervisors

Chairman Geraghty offered privilege of the floor:

In regard to the infrastructure that the County had appropriated \$3+ million to that was owned by a Not-for-Profit, Supervisor Conover suggested the County Attorney and County Administrator's Offices research what would occur if that not-for-profit ceased to exist to determine whether the County had a residual or position on that infrastructure.

Supervisor Driscoll requested an update from Kevin Hajos, *Superintendent of Public Works*, regarding the Adirondack Balloon Festival event this weekend. Mr. Hajos provided brief summary of the event, noting the weather forecast for the weekend looked promising. He then voiced his displeasure with the organizers of the event for publicly criticizing the Sheriff's Office and County Department of Public Works employees regarding their traffic control efforts which he believed was not justified.

Mr. Taflan also voiced his disappointment with the organizers of the Adirondack Balloon Festival for essentially "bashing" the County to the media for the lack of support they provided to the event, noting the County had only decreased their financial contribution to the event one year. He added this year they had been allocated more funding than they had requested. He concluded by commending the Sheriff's Office and Department of Public Works employees for the assistance they provided to the event.

Supervisor Merlino advised he was also upset to learn of the negative remarks regarding the County made by the organizers of the Adirondack Balloon Festival, indicating he was the one who had advocated for them to be provided \$100,000 which was \$25,000 more than the \$75,000 they had requested.

Supervisor Strainer recognized Richard Keys, *Director, Physical Education, Health and Athletics, Queensbury Union Free School District*, for securing the Section II Cross Country Championship event for years 2024-2026, noting the event this year had resulted in around 700 hotel rooms being booked.

Chairman Geraghty acknowledged the Town of Queensbury for providing the Queensbury Union Free School District with \$28,000 in occupancy tax funding for the Section II Cross Country Championship event over the three year period.

Mr. Tavan apprised he would work ClearGov, which was an online format, to determine whether they could provide the taxpayers with the County budget information to ensure they had access to same information they had in prior years.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Bruno and seconded by Supervisor Diamond, Chairman Geraghty adjourned the Board Meeting at 11:27 a.m.

**SPECIAL BOARD MEETING
THURSDAY, OCTOBER 3, 2024**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links:

Warren County website: <https://warrencountyny.gov/mma>

YouTube: <https://www.youtube.com/watch?v=H5VNSFu0Kks>

**NOTICE OF SPECIAL MEETING
TO THE MEMBERS OF THE BOARD OF SUPERVISORS OF WARREN COUNTY:**

You are hereby notified that I, KEVIN B. GERAGHTY, Chairman of the Board of Supervisors of the County of Warren, pursuant to the power vested in me by Section (B) of the Rules of the Board of Supervisors, hereby call and convene a special meeting of the Board of Supervisors of Warren County to be held in the Supervisors' Room in the Warren County Municipal Center, Town of Queensbury, New York, on **OCTOBER 3, 2024 AT 1:00 P.M.**, for the purpose of:

1. Discussing matters regarding collective negotiations pursuant to Article 14 of the Civil Service Law, as per Section 105(1)(e) of the Public Officer's Law; and
2. Any other such business which may appropriately be brought before the Board of Supervisors.

The Clerk of the Board of Supervisors is hereby directed to call for the meeting and give written notice to all members of the Board of Supervisors of such meeting.

Dated: September 18, 2024

Signed KEVIN B. GERAGHTY, CHAIRMAN
Warren County Board of Supervisors

To the Members of the Board of Supervisors: At the direction of the Chairman of the Board, I am notifying you of the Special Meeting called for the time, place and purposes set forth above.

Signed AMANDA ALLEN, CLERK
Warren County Board of Supervisors

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 1:01 p.m.; Supervisor Kevin B. Geraghty presiding. Salute to the flag was led by Supervisor Conover.

Roll called, the following members present:

Supervisors Conover, Maday, Gilligan, Bruno, Driscoll, Patchett, Bean, Crocitto, Merlino, Strough, Wild, Strainer, Etu, Thomas, Runyon and Geraghty - 16. Supervisors Diamond, Turner, Geraci and Magowan absent - 4.

Chairman Geraghty extended regard to the southern States who had been impacted by the recent hurricane.

Chairman Geraghty called for public comment, but there was no one wishing to speak.

John Taflan, *County Administrator*, provided a brief summary of the Civil Service Employees Association, Inc. (CSEA) contract that was being presented to the Board for approval today which would commence retroactive to January 1, 2024 and terminate December 31, 2027.

Reading of resolutions by the Clerk of the Board was announced as follows:

Floor Resolutions 1 and 2 were distributed and posted to the County website on Wednesday, October 2nd; Amanda Allen, *Clerk of the Board*, indicated a motion was needed

to bring each to the floor.

Motion was made by Supervisor Bruno, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisors Diamond, Turner, Geraci and Magowan absent*) to bring proposed Floor Resolution No. 1 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Approving the Memorandum of Agreement Between Warren County and the Civil Service Employees Association, Inc. (CSEA) and Authorizing the Chair of the Board of Supervisors to Execute a New Collective Bargaining Agreement Between Warren County and the CSEA for a Term from January 1, 2024 through December 31, 2027*", to the floor. Mrs. Allen announced proposed Floor Resolution No. 1 would now be known as Resolution No. 331.

Motion was made by Supervisor Bruno, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisors Diamond, Turner, Geraci and Magowan absent*) to bring proposed Floor Resolution No. 2 entitled "*Approving the Memorandum of Agreement Between Warren County and the Civil Service Employees Association, Inc. (CSEA) and Authorizing the Chair of the Board of Supervisors to Execute a New Collective Bargaining Agreement Between Warren County and the CSEA for a Term from January 1, 2024 through December 31, 2027*", to the floor. Mrs. Allen advised proposed Floor Resolution No. 2 would now be referred to as proposed Resolution No. 332.

The County Attorney suggested a roll call vote be held on proposed Resolution No. 331 and no one objected.

Voting on resolutions occurred. Resolution Nos. 331-332 were approved as presented.

RESOLUTION NO. 331 OF 2024

Resolution introduced by Supervisors Bruno and Runyon

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT
THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED
COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO
ENTERTAIN A RESOLUTION APPROVING THE MEMORANDUM OF AGREEMENT
BETWEEN WARREN COUNTY AND THE CIVIL SERVICE EMPLOYEES ASSOCIATION,
INC. (CSEA) AND AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO
EXECUTE A NEW COLLECTIVE BARGAINING AGREEMENT BETWEEN WARREN
COUNTY AND THE CSEA FOR A TERM FROM JANUARY 1, 2024
THROUGH DECEMBER 31, 2027**

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution approving the Memorandum of Agreement between Warren County and the Civil Service Employees Association, Inc. (CSEA) and authorizing the Chair of the Board of Supervisors to execute a new Collective Bargaining Agreement between Warren County and the CSEA for a term from January 1, 2024 through December 31, 2027, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 332 OF 2024
Resolution Introduced by Supervisors Bruno and Runyon

**APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN WARREN COUNTY
AND THE CIVIL SERVICE EMPLOYEES ASSOCIATION, INC. (CSEA) AND
AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE A NEW
COLLECTIVE BARGAINING AGREEMENT BETWEEN WARREN COUNTY AND THE
CSEA FOR A TERM FROM JANUARY 1, 2024 THROUGH DECEMBER 31, 2027**

WHEREAS, Warren County and the CSEA previously entered into a collective bargaining agreement, dated July 1, 2021, which covered the time period from January 1, 2020 through December 31, 2023 (hereafter, 2021 C.B.A.), and

WHEREAS, as a result of collective bargaining between Warren County and the CSEA, proposed terms and conditions of employment and compensation for employees of the Civil Service Employees Association, Inc., Local 1000, American Federation of State, County and Municipal Employees (AFSCME), AFL-CIO, for the Warren County General Unit of the Warren County Local 857 (hereafter, collectively, CSEA) were reached that shall supplement, amend, and replace certain terms and conditions previously set forth in the 2021 C.B.A., and

WHEREAS, the terms and conditions proposed for a new collective bargaining agreement were recorded upon a Memorandum of Agreement, dated September 12, 2024, a true and complete copy being attached herein, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors accepts and approves each and every term and condition in the Memorandum of Agreement, dated September 12, 2024, and hereby authorizes the Chair of the Board to execute a new Collective Bargaining Agreement between Warren County and the CSEA which incorporates the terms and conditions in the Memorandum of Agreement, dated September 12, 2024, for a term which commences retroactively on January 1, 2024 and terminates on December 31, 2027, in a form approved by the County Attorney.

MEMORANDUM OF AGREEMENT

THIS MEMORANDUM OF AGREEMENT is made on September 12, 2024 by and between WARREN COUNTY and CSEA as follows:

1. Article IV – General Conditions – In Section 7, substitute the following for the section:

“The County and CSEA agree to administer their obligations under this Agreement in a manner which will be fair and impartial to all employees and there shall be no discrimination against any employee because of age, race, creed, color, sexual orientation, gender identity or expression, national origin, military status, sex, disability, predisposing genetic characteristics, or marital status by either CSEA or the County by virtue of an employee’s participation or nonparticipation in CSEA affairs.”

2. Article V – Salary and Compensation Plan – Effective with the first payroll period after the Collective Bargaining Agreement is signed, increase the wage rates from Entry through Step 10 by 2.85%; effective January 1, 2025, increase the wage rates from Entry through Step 10 by 3.00%; effective January 1, 2026, increase the wage rates from Entry through Step 10 by 3.25%, and effective January 1, 2027, increase the wage rates from Entry through Step 10 by 3.50%.
3. Article VI – Workday, Workweek, Overtime – In Section 4.a., effective with the first payroll period after the Collective Bargaining Agreement is signed, increase the meal allowances to the following: Breakfast - \$10.00; Lunch - \$14.00; Dinner - \$25.00.
4. Article VII – Holidays – In Section 1, add Juneteenth to the list of holidays.
5. Article VIII – Vacation, Sick Leave, Personal Leave, Bereavement Leave – In Sections 1.b.2.c., 2.i., and 3.d., substitute “not less than one-half hour intervals” for “not (no) less than one hour intervals.”
6. Article IX – Health Insurance – In Section 1(a), effective December 1, 2024, increase the pre-2012 employee contribution to the health insurance premiums to 23%; effective December 1, 2025, increase the pre-2012 employee contribution to the health insurance premiums to 24%; and effective December 1, 2026, increase the pre-2012 employee contribution to the health insurance premiums to 25%.

7. Editorial Changes – Any reference to the feminine and/or masculine pronoun shall be changed to the gender neutral pronoun (employee, they, them).
8. Article XV – Effective Date – Substitute the following for the existing article: “This Agreement shall be effective on the first payroll period after the Collective Bargaining Agreement is signed, and shall end on December 31, 2027; however, the 2.85% wage increase will be retroactive to January 1, 2024, for all employees on the payroll when the retroactive payment is made, as well as anyone who retired pursuant to the NYS ERS between January 1, 2024 and the date the retroactive payment is made and any active employee who passed away during that time.

WARREN COUNTY

By: /s/ J. Lawrence Paltrowitz, Neg.

CSEA

By: /s/ Diane Selchick

Roll Call Vote:

Ayes: 801

Noes: 0

Absent: 201 Supervisors Diamond, Turner, Geraci and Magowan

Adopted.

Chairman Geraghty offered privilege of the floor, but no one wished to speak.

Chairman Geraghty called for announcements:

Chairman Geraghty announced The World's Largest Garage Sale would be held this weekend in the Town of Warrensburg.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Strainer and seconded by Supervisor Runyon, Chairman Geraghty declared the meeting closed at 1:09 p.m.

**BOARD MEETING
FRIDAY, OCTOBER 18, 2024**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:

<https://warrencountyny.gov/mma>

https://www.youtube.com/watch?v=YCIQp_-0Hx8

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:00 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Crocitto

Roll called, the following members present:

Supervisors Conover, Maday, Diamond, Gilligan, Turner, Bruno, Driscoll, Patchett, Geraci, Crocitto, Bean, Merlino, Strough, Wild, Magowan, Strainer, Etu, Thomas, Runyon and Geraghty; Absent - 0.

Motion was made by Supervisor Strainer, seconded by Supervisor Etu and carried unanimously to approve the minutes of the September 20, 2024 Board Meeting and October 3, 2024 Special Board Meeting.

Proceeding with the Agenda review, Chairman Geraghty extended privilege of the floor to John Bowe, *Executive Director, Cornell Cooperative Extension of Warren County*, who was assisted by Assemblyman Simpson and Chairman Geraghty in presenting the following 4-H awards: Clay Lord, *Citizenship Award*; Ronin Corr, *Spirit of 4-H Award*; and Elyse Morrow, Top Superintendent.

Supervisor Bean exited the meeting at 10:04 a.m.

Chairman Geraghty declared the Public Hearing on proposed Local Law No. 6 of 2024 entitled "*A Local Law to Authorize Overriding the Property Tax Levy Limit Established by General Municipal Law §3-c for the 2025 Warren County Budget*," open at 10:10 a.m. and requested the Clerk of the Board read the Notice of Public Hearing aloud. Chair called for public comment, but there was no one wishing to speak.

Next, Chairman Geraghty called for privilege of the floor/public comment during which Assemblyman Simpson provided a legislative update and answered questions posed by the Board members.

Supervisor Bean re-entered the meeting at 10:29 a.m.

Chairman Geraghty once again called for public comment on proposed Local Law No. 6 of 2024 entitled "*A Local Law to Authorize Overriding the Property Tax Levy Limit Established by General Municipal Law §3-c for the 2025 Warren County Budget*,"; there being no one wishing to speak, he closed the public hearing at 10:34 a.m.

The Agenda review resumed with the Report by the Committee Chairs (including the Chairman of the Board's Report), during which Supervisor Strough exited the meeting at 10:45 a.m. and re-entered at 10:53 a.m.

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. County Auditor - September 2024 Real Property Tax Corrections;
2. Capital District Regional OTB - Financial Reports dated May 31, 2024 and June 30, 2024.

Other:

1. Washington County - Resolution No. 281 of 2024, "*To Consent to the Warren*

Washington IDA's Undertaking of an Industrial Development Project in the Town of Queensbury..."

Supervisor Strainer exited the meeting at 11:01 a.m.

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 333-396, were distributed to the Board and posted to the Warren County website on Monday, October 17, 2024, along with five Proclamations and the Report of Committee on Assessment Rolls, which met the deadline specified in the Rules of the Board.

The five Proclamations were:

Proclamation No. 35 - Fire Protection Week

Proclamation No. 36 - Youth Substance Abuse Prevention Month

Proclamation No. 37 - Breast Cancer Awareness Month

Proclamation No. 38 - Green Light for Military Service County

Proclamation No. 39 - Appreciation to Accrisure

Amanda Allen, *Clerk of the Board*, advised while proposed Resolution No. 357, *Approving the Necessary Expenses Incurred by the County Clerk under Tax Law §262 and Authorizing Submission to the Commissioner of the New York State Department of Taxation and Finance for Approval to Retain Same*, had been posted with both pages of Schedule A document, the second page was inadvertently left off of the printed copies distributed to the Board members and a motion was required to include both pages.

The necessary motion was made by Supervisor Bean, seconded by Supervisor Wild and carried by a unanimous vote of those present (*Supervisor Strainer absent*) to approve the amendment as outlined above.

Mrs. Allen stated proposed Resolution No. 394 was amended after posting to add language allowing the County Treasurer to advance funding as requested by the Treasurer's Office and a motion was needed to approve the amendments, as presented.

The necessary motion was made by Supervisor Driscoll, seconded by Supervisor Merlino and carried by a unanimous vote of those present (*Supervisor Strainer absent*) to approve the amendment as outlined above.

Mrs. Allen indicated a motion was required to withdraw proposed Resolution No. 395, which was no longer required as the language authorizing the Treasurer's Office to advance funding was included in proposed Resolution No. 394.

Supervisor Strainer re-entered the meeting at 11:03 a.m.

The necessary motion was made by Supervisor Bean, seconded by Supervisor Thomas and carried unanimously to withdraw proposed Resolution No. 395.

Mrs. Allen apprised there were several roll call votes this month and she inquired whether there was any objection to combining the roll call votes on proposed Resolution Nos. 377-382, as well as the roll calls for proposed Resolution Nos. 385-394. Following discussion it was determined the roll call votes for the following proposed Resolutions would be combined: Resolution Nos. 389-392; 385-388; and 393-394.

Discussion and public comment on proposed resolutions was called for:

Supervisor Magowan spoke regarding proposed Resolution No. 381, *Authorizing the Appropriation of Funds from the General Fund Unappropriated Fund Balance to the Medical Examiner & Coroner's Budget to Cover the Estimated Cost of Autopsies Through the Remainder of 2024; and Amending 2024 Warren County Budget*, indicating he believed it was necessary for them to move forward as quickly as possible on constructing a regional morgue which would reduce the cost of autopsies for the County. Supervisor Magowan also voiced his concern with proposed Resolution No. 384, *Authorizing Agreement with a Contractor to be Determined for Upgrades to the Board Room in the Warren County Municipal Center*, indicating he could not support renovations to the Board Room when there had recently been several significant expenditures further burdening the County Budget. He added he believed the audio system in the Board Room did require attention to ensure his constituents who

viewed the meeting on YouTube could properly hear all of the discussions taking place at the Board Meetings.

During Supervisor Magowan's comments, Supervisor Strough exited the meeting at 11:07 a.m.

Supervisor Patchett requested clarification on the purpose of proposed Resolution No. 374, *Introducing Proposed Local Law No. 7 of 2024, Entitled "A Local Law Repealing Local Law No. 4 of 2008, 'A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units,'" and Authorizing Public Hearing Thereon*, and the County Attorney responded Resolution No. 54 of 2008 and Resolution No. 499 of 2021 were essentially invalid because Local Law No. 4 of 2008 held more weight than them. He stated what proposed Resolution No. 374 would do if adopted today was introduce proposed Local Law No. 7 of 2024 which would rescind Local Law No. 4 of 2008 and make changes to the County benefits policies relating to paying out sick time accrued or unused upon the retirement of non-bargaining unit employees hired after the January 18, 2008 Board Meeting; and to reimbursement for non-bargaining unit employees for costs of job-related certifications and course work. He added this would align the benefits offered to the non-bargaining and bargaining unit employees to ensure consistency.

Supervisor Diamond indicated he would be voting in opposition of proposed Resolution No. 384, *Authorizing Agreement with a Contractor to be Determined for Upgrades to the Board Room in the Warren County Municipal Center*, due to his concerns with the lack of information regarding the amount of funding that would be expended on the Board Room renovations, as well as the absence of details regarding who the contracts for this work would be awarded to.

John Taflan, *County Administrator*, advised there was about \$700,000 in ARPA (*American Rescue Plan Act*) that had been unexpended and would need to be returned to the Federal Government if it was not obligated to a contract before the end of the year. He stated about \$300,000 of this funding would be used to renovate the Board Room which when completed would be used for both Committee and Board Meetings. He apprised he anticipated a design for the project to be completed next week; however, he noted, there would not be enough time to move forward with the bidding process and award contracts for this renovation before the end of the year if they did not move forward with proposed Resolution No. 384 today. He stated the remainder of the unobligated ARPA funds would be allocated for repairs to the roof of the Warren County Municipal Building which was in a state of disrepair.

A lengthy discussion ensued regarding proposed Resolution No. 384 *Authorizing Agreement with a Contractor to be Determined for Upgrades to the Board Room in the Warren County Municipal Center*, and the remaining ARPA funding.

Voting on resolutions occurred. Resolution Nos. 333-396 were approved as presented, with the exception of Resolution Nos. 357 and 394, which were approved as amended from the floor, and Resolution No. 395 which was withdrawn.

Warren County Board of Supervisors

REPORT OF COMMITTEE ON ASSESSMENT ROLLS

Your Committee on Environmental Concerns & Real Property Tax Services reports that they have verified the footings of the assessment rolls, referred to it as finalized by the Department of Equalization and Assessment, and certify that the following is a correct copy of such footings.

Dated: October 18, 2024

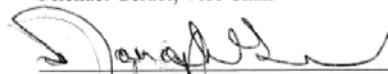
ENVIRONMENTAL CONCERNS & REAL PROPERTY TAX SERVICES COMMITTEE:



Vincent Crocitto Jr., Chair



Michael Geraci, Vice Chair



Nancy Turner




John A. Diamond



Haley Gilligan



Brad Magowan



Nathan Etu

2024 FOOTINGS

TOWN	COLUMN 1 TOWN TAXABLE	COLUMN 2 COUNTY TAXABLE	COLUMN 3 FIXED EXEMPTS	COLUMN 4 TOTAL 2 + 3	COLUMN 5 PARTIAL EXEMPTS	COLUMN 6 GRAND TOTAL 4 + 5
BOLTON	1,948,732,886	1,946,229,349	0	1,946,229,349	10,525,480	1,956,754,829
CHESTER	1,068,438,405	1,066,985,011	1,500	1,066,986,511	27,672,553	1,094,659,064
GLENS FALLS	1,377,142,440	1,366,200,798	0	1,366,200,798	39,114,274	1,405,315,072
HAGUE	978,484,417	976,035,022	4,500	976,039,522	25,849,011	1,001,888,533
HORICON	830,483,588	829,511,594	1,500	829,513,094	15,047,243	844,560,337
JOHNSBURG	592,763,047	592,878,285	4,500	592,882,785	65,226,239	658,109,024
LAKE GEORGE						
INSIDE	258,002,113	256,028,605	0	256,028,605	3,500,116	259,528,721
OUTSIDE	1,158,469,423	1,156,674,122	0	1,156,674,122	15,609,448	1,172,283,570
TOTAL	1,416,471,536	1,412,702,727	0	1,412,702,727	19,109,564	1,431,812,291
LAKE LUZERNE	436,504,640	434,012,640	4,500	434,017,140	17,486,892	451,504,032
QUEENSBURY	5,199,565,288	5,175,009,788	17,200	5,175,026,988	150,846,212	5,325,873,200
STONY CREEK	1,415,397	1,411,436	1,200	1,412,636	360,021	1,772,657
THURMAN	175,722,612	174,356,914	1,500	174,358,414	43,985,901	218,344,315
WARRENSBURG	492,681,715	486,491,512	0	486,491,512	20,476,016	506,967,528
TOTAL	14,518,405,971	14,461,825,076	36,400	14,461,861,476	435,699,406	14,897,560,882

2024 District Totals

Town	Lighting District	Fire District	Water District	Fire Protection	Sewer District	Misc	Total
Bolton	633,557,742	1,957,021,189				EMS	1,950,273,489
Chester		Chester#2 777,657,137 Pottersville#3 252,882,703 North Creek 64,847,380	Chester#1 49,910,230 Pottersville#2 14,528,478	Riverside 31,137,723	Loon Park 369,686,707 Schroon Park 85,587,769 Schroon Park - Exempt 6,040,000	EMS 1,131,163,907 FL Invasive 202,852,200	
Hague	53,544,404			985,907,633			
Horicon				838,086,897	Schroon Park 214,028,147 Schroon Park - Exempt 808,000	EMS 838,113,137	
Johnsburg		163,560,557		441,823,336		EMS 806,547,808	
Lake George				Lk George #1 1,116,045,192 Lk George #2 59,890,878	Caldwell Sch - Units 2.00 Caldwell Other-Units 5,946 Caldwell Capital Imp 213,219,873	EMS 1,448,263,803	
Lake Luzerne	Lk Luzerne 107,394,413 Hudson Grove 17,097,019 Lk Vanare 10,160,381 Whitton Beach 14,110,598	451,711,872	Lk Luzerne 164,057,485 Hudson Grove 17,103,616			EMS 451,711,872	
Queensbury	Fort Amherst 27,905,983 Cleverdale 164,566,700 Pinewood 5,048,000 South Qsby 100,814,860 West Qsby 252,888,337 Queensbury 1,102,873,942		Shore Colony 27,298,340 Qsby Exempt 243,444,307 Qsby Non-Exe 3,186,751,770	5,378,878,788	Reservoir - Units 25.00 Gr Qsby Cons SSD 21,509.92 S Q/Q Ave - Units 1,130.55 Lk SS Pro 174.54 DunBay1 60.00 DunBay2 10.00	Library 5,377,827,873 EMS 5,377,827,873 GL Protect 332,855 Lk SS Pro 174.54 DunBay1 60.00 DunBay2 10.00	
Stony Creek				1,446,011			
Thumian				180,821,965			
Warrensburg	345,339,733	518,434,828				EMS 516,002,533	
Glens Falls						Library 145,321,728 GF BID 132,218,900	
Warren County					Benefit Sewer-Acres 62.11		

Warren County Board of Supervisors Proclamation

WHEREAS, fire is a serious public safety concern both locally and nationally, with more than 374,000 home fires having been reported in the United States in 2022, and 2,720 people having perished in those fires, according to the National Fire Protection Association's report, and

WHEREAS, the fatality rate in home fires is 60% lower when there are working smoke detectors in the home, and

WHEREAS, working smoke alarms and carbon monoxide detectors can sense fire dangers well before a person can, alerting to danger where occupants may have as little as 2 minutes to escape safely, and cutting the risk of dying in home fires or from carbon monoxide exposures in more than half, and

WHEREAS, residents are encouraged to make sure their smoke alarms and carbon monoxide detectors meet the needs of all family members, including those with sensory or physical disabilities, and

WHEREAS, first responders in Warren County, which include those from the Bay Ridge Volunteer Fire Co.; Bakers Mills Fire Department; Bolton Landing Volunteer Fire Company; Chestertown Volunteer Fire Company; Garnett Lake Fire Department; Glens Falls Fire Department; Hague Volunteer Fire Department; Horicon Volunteer Fire Department; Johnsburg Volunteer Fire Company; Lake George Volunteer Fire Company; Luzerne-Hadley Fire Department; North Creek Volunteer Fire Company; North Queensbury Volunteer Fire Company; North River Volunteer Fire Company; Pottersville Volunteer Fire Department; Queensbury Central Volunteer Fire Company; Riverside Volunteer Fire Department; South Queensbury Volunteer Fire Department; Stony Creek Volunteer Fire Company; Thurman Volunteer Fire Company; Warrensburg Volunteer Fire Company; and West Glens Falls Volunteer Fire Company, are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education, and

WHEREAS, residents who are responsive to public education measures are better able to take personal steps to increase their safety from fire, especially in their homes, and

WHEREAS, the 2024 Fire Prevention Week theme, "Smoke alarms: Make them work for you!™," reminds us it is important to make sure smoke detectors are installed and are working properly, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby belatedly proclaim the week of October 6-12, 2024 to be

FIRE PROTECTION WEEK

in Warren County, and urge all residents to "Learn the Sounds of Safety" and to support the many public safety activities and efforts of Warren County fire and emergency services personnel throughout the year.

Dated: October 18, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, October was first declared National Youth Substance Abuse Prevention Month in 2011, and since then has served as a time to highlight the vital role of substance abuse prevention in both individual and community health, to remember those who have lost their lives to substance abuse, and to acknowledge those in recovery, and

WHEREAS, millions of Americans suffer from substance abuse, which includes underage drinking, alcohol dependency, non-medical use of prescription drugs, abuse of over-the-counter medications, and illicit drug use, and

WHEREAS, studies have shown that the earlier an individual starts smoking, drinking or using other drugs, the greater the likelihood of developing addiction, with 9 out of 10 people who abuse or are addicted to nicotine, alcohol or other drugs having begun using these substances before they were 18, and

WHEREAS, prevention strategies targeting the root of the problem are essential to curbing drug use and helping people lead healthier lives, and

WHEREAS, early intervention helps prevent substance abuse and reduce the negative consequences of addiction before they occur, and

WHEREAS, through community-based efforts, such as those provided by the Warren/Washington Counties Council for Prevention, involving youth, parents, educators, and government officers, we can strengthen the support systems that deter our nation's young people from drug consumption, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of October 2024 to be

YOUTH SUBSTANCE ABUSE PREVENTION MONTH

in Warren County and encourage all residents to participate in activities aimed at preventing youth substance abuse and raising awareness with regard to the same.

DATED: OCTOBER 18, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, Breast Cancer Awareness Month is a time for standing with those courageous women who have been diagnosed with breast cancer, and for honoring those who have lost their battle to this terrible disease, and

WHEREAS, as the second most common cancer affecting women, more than 310,000 new cases of breast cancer are expected to be diagnosed in 2024, which means that approximately 1 in 8 women will be afflicted, and

WHEREAS, nearly 43,000 women die from breast cancer each year in the United States, a number that could be reduced with increased breast cancer screenings and outreach, and

WHEREAS, increased breast cancer screening increases early detection; reduces death; increases life expectancy; decreases late-stage cancer diagnoses; and increases five-year survival rates, and

WHEREAS, 2024 marks the 33rd anniversary of the National Breast and Cervical Cancer Early Detection Program which provides free breast and cervical cancer screenings to low-income, uninsured, and underinsured women, and

WHEREAS, the COVID-19 pandemic produced new deficits in breast cancer early detection in 2020-21, spurring a renewed urgency to getting these recommended screenings scheduled, and

WHEREAS, in Warren County we are fortunate to have excellent regional resources for screening and treatment, particularly those offered at the Cancer Center at Glens Falls Hospital, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of October to be

BREAST CANCER AWARENESS MONTH

in Warren County, and encourage all the women in our community to schedule and maintain screenings, and encourage all residents to participate in events aimed at raising awareness about and promoting early screening while honoring those affected by breast cancer, particularly those who have lost their battle.

DATED: OCTOBER 18, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, the residents of Warren County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served their country and this community in the Armed Forces, and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens, and

WHEREAS, Warren County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all, and

WHEREAS, New York States Veteran Population has decreased by 44% over the last 20 years, and

WHEREAS, Veterans continue to serve their community in the American Legion, Veterans of Foreign Wars, Knights of Columbus, Elks Club, Moose Lodge, church groups, volunteer fire departments, and many other civic-minded organizations, and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually, and there is estimated to be a 20% increase in the number of service members transitioning to civilian life in the near future, and

WHEREAS, studies indicate that 44% to 72% of service members experience high levels of stress during transition from military to civilian life, and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service, which has led to the creation of several programs to assist veterans in this transition, such as the Warren-Washington Counties Peer-to-Peer Program, the Adirondack Regional Chamber of Commerce's Veterans' Business Network and the SUNY Adirondack Randles Veterans Resource Center, and

WHEREAS, Warren County appreciates the sacrifices our United States Military personnel made while defending freedom and believes specific recognition be accorded them in appreciation of their service and to demonstrate the honor and support they have earned, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby declare Warren County to be a

GREEN LIGHT FOR MILITARY SERVICE COUNTY

and designate October 21st through Veterans Day, November 11th 2024, as a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service, when citizens are encouraged to participate in patriotic tradition by displaying a green light in a window of their place of business or residence to recognize the importance of honoring all those whose immeasurable sacrifices helped to preserve freedom.

DATED: OCTOBER 18, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, the Adirondack Hot Air Balloon Festival is an organized annual event that enriches the lives and leisure activities of the people of Warren County and attracts people from all over the country to attend, and

WHEREAS, Warren County provides financial assistance towards this annual community event, and

WHEREAS, to protect the people of Warren County, its visitors and participants, legal liability requirements are in place for vendors and balloonists, and

WHEREAS, on the afternoon of Thursday, September 19, 2024 the County was informed that over thirty (30) balloonists lacked the insurance coverage required to participate in the Fifty-First Annual Adirondack Hot Air Balloon Festival, and

WHEREAS, on behalf of the event organizers and individual balloonists the County Attorney's Office reached out to Acrisure, the insurance company for hot air balloonists and spoke with Ms. Brandy Plunkard, who on the morning of September 20, 2024 gathered together her team of insurance professionals including Jason Riley, Debi Fleischer, Jon Harden and Chris Wolbert, all employed by Acrisure, and in the span of three (3) hours, contacted and canvassed multiple insurance professionals to obtain the required legal liability insurance in order for thirty-one (31) balloonists to participate in the Adirondack Hot Air Balloon Festival events scheduled to begin later that same evening and continue through Sunday, September 22, 2024, and

WHEREAS, the Warren County Board of Supervisors is proud to recognize Acrisure for dropping all other business to help gather the insurance coverage information needed for the 2024 Adirondack Hot Air Balloon Festival to proceed as planned, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Board of Supervisors, do hereby recognize the excellent customer service and professionalism provided by Ms. Brandy Plunkard and the insurance professionals of Acrisure, to the people of Warren County to obtain the necessary insurance and legal documents in such a small time frame for the 2024 Adirondack Hot Air Balloon Festival to proceed as planned.

DATED: OCTOBER 18, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

RESOLUTION NO. 333 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
<u>DEPARTMENT: AIRPORT (DPW)</u>				
A.5610 470	Airport (DPW), Contract	A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$709.78
<u>DEPARTMENT: HEALTH SERVICES</u>				
A.4018.0020 860	Preventive Program, Family Health, Hospitalization	A.4018.0020 410	Preventive Program, Family Health, Supplies	5,500.00
A.4018.0020 865	Dental Insurance	A.4018.0020 410		80.00
<u>DEPARTMENT: PLANNING & COMMUNITY DEVELOPMENT</u>				
A.8021 110	Planning (and Comm. Dev.), Salaries-Regular	A.8021 470	Planning (and Comm. Dev.), Contract	25,000.00
<u>DEPARTMENT: PROBATION</u>				
A.3140 110	Probation, Salaries-Regular	A.3140 130	Probation, Salaries-Part Time	2,500.00
<u>DEPARTMENT: SOLID WASTE</u>				
A.1490 130	Public Works Admin-DPW, Salaries-Part Time	A.1628 110	Waste Management Containment, Salaries-Regular	2,500.00

FROM CODE	TO CODE	AMOUNT
<u>DEPARTMENT: SOLID WASTE</u> - cont.		

A.1624 120	Health & Human Services Building, Salaries-Overtime	A.1628 110	\$2,500.00
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DEPARTMENT: SPECIAL ITEMS

A.1990 469	Contingent Account, Other Payments/ Contributions	A.1010 437	Legislative Board, Consulting Fees	12,280.00
A.1990 469		A.9950 910	Transfers-Capital Projects, Interfund Transfers	20,033.95

Roll Call Vote:

Ayes 824

Noes: 89 Supervisor Magowan

Absent: 89 Supervisor Strough

Adopted.

RESOLUTION NO. 334 OF 2024

**Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday,
Driscoll, Dickinson, Strough, Bruno and Etu**

**AMENDING WARREN COUNTY BUDGET FOR 2024 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County
Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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DEPARTMENT: ASSIGNED COUNSEL

ESTIMATED REVENUE

A.1170.4210 3045	Legal Defense-Indigents, Hurrell-Harring 2 nd Contract, Office of Indigent Legal Services Distribution	\$456,311.16
A.1170.4211 3045	Quality Improve Funding Dist #14, Office of Indigent Legal Services Distribution	54,475.00

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: ASSIGNED COUNSEL - cont.		
<u>APPROPRIATIONS</u>		
A.1170.4210 110	Legal Defense-Indigents, Hurrell-Harring 2 nd Contract, Salaries-Regular	\$106,520.35
A.1170.4210 130	Salaries-Part Time	63,407.00
A.1170.4210 810	Retirement	34,000.00
A.1170.4210 830	Social Security	10,535.50
A.1170.4210 831	Medicare Contribution	2,464.00
A.1170.4210 860	Hospitalization	37,386.18
A.1170.4210 865	Dental Insurance	578.00
A.1170.4210 210	Furniture/Furnishings	2,000.00
A.1170.4210 220	Office Equipment	16,500.00
A.1170.4210 410	Supplies	500.00
A.1170.4210 411	Rent-Building/Property	15,600.00
A.1170.4210 427	Memberships & Dues	1,000.00
A.1170.4210 428	Data Processing & Internet Fees	1,500.00
A.1170.4210 437	Consulting Fees	65,052.21
A.1170.4210 440	Legal Defense-Indigents, Hurrell-Harring 2 nd Contract, Legal/Transcript Fees	45,000.00
A.1170.4210 444	Travel/Education/Conference	10,000.00
A.1170.4210 470	Contract	44,267.92
A.1170.4211 130	Quality Improve Funding Dist #14, Salaries-Part Time	8,320.00
A.1170.4211 830	Social Security	516.00
A.1170.4211 831	Medicare Contribution	121.00
A.1170.4211 470	Contract	45,118.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: ASSIGNED COUNSEL - cont.		
<u>APPROPRIATIONS</u>		
A.1170.4211 210	Furniture/Furnishings	\$350.00
A.1170.4211 410	Supplies	50.00
DEPARTMENT: HEALTH SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4018.0030 1613	Preventive Program, Disease Control, Immunization Revenue	15,000.00
A.4018.0030 3407	Disease Control - Pub Hlth	5,000.00
A.4018.0058 4386	Child Passenger Safety, Child Passenger Safety	10,000.00
<u>APPROPRIATIONS</u>		
A.4018.0030 435	Preventive Program, Disease Control, Medical Fees	20,000.00
A.4018.0058 260	Child Passenger Safety, Other Equipment	3,500.00
A.4018.0058 410	Supplies	2,800.00
A.4018.0058 442	Automotive-Gas & Oil	500.00
A.4018.0058 444	Travel/Education/Conference	1,000.00
A.4018.0058 444.01	Job Related Courses	500.00
A.4018.0058 445	Foods	500.00
A.4018.0058 426	Subscriptions	200.00
A.4018.0058 436	Advertising Fees	1,000.00
DEPARTMENT: OFFICE OF EMERGENCY SERVICES		
<u>ESTIMATED REVENUE</u>		
A.3640.4999 4090	Civil Defense, American Rescue Plan Act (ARPA), Corona Local Fiscal Recovery Fund (CLFRF)	1,763.76

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: OFFICE OF EMERGENCY SERVICES - cont.		
<u>ESTIMATED REVENUE</u>		
A.3640.4999 426	Civil Defense, American Rescue Plan Act (ARPA), Subscriptions	\$1,763.76
DEPARTMENT: SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3110.4054 3391	Sheriffs Law Enforcement, Live Scan Grant, Live Scan Equipment Program	19,600.00
<u>APPROPRIATIONS</u>		
A.3110.4054 250	Sheriff's Law Enforcement, Live Scan Grant, Technical Equipment	19,600.00
DEPARTMENT: SOCIAL SERVICES		
<u>ESTIMATED REVENUE</u>		
A.6010 3610	Social Services, Social Services Admin	82,692.00
A.6010 1810	Administration	6,534.00
A.6055 3655	Daycare, Daycare-Soc. Services	400,000.00
<u>APPROPRIATIONS</u>		
A.6010 470	Social Services, Contract	82,692.00
A.6050 469	Public Facil. For Children, Other Payments/Contributions	6,534.00
A.6055 470	Daycare, Contract	400,000.00
DEPARTMENT: WORKFORCE DEVELOPMENT		
<u>ESTIMATED REVENUE</u>		
40.6293.0300 4791	Workforce Invest Act, WIA/WIOA, Adult, Workforce Investment Act/Workforce Innovation & Opportunity Act	203,618.42
40.6293.0305 4791	Dislocated Worker, Workforce Investment Act/Workforce Innovation & Opportunity Act	199,165.86
40.6293.0310 4791	Youth, Workforce Innov.& Opportunity Act, Workforce Investment Act/Workforce Innovation & Opportunity Act	210,185.51

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: WORKFORCE DEVELOPMENT-cont.		
<u>ESTIMATED REVENUE</u>		
40.6293.0313 4791	Workforce Invest Act, WIA/WIOA, Administrative, Workforce Investment Act/Workforce Innovation & Opportunity Act	\$70,420.19
<u>APPROPRIATIONS</u>		
40.6293.0300 110	Workforce Invest Act, WIA/WIOA, Adult, Salaries-Regular	103,715.33
40.6293.0300 130	Salaries-Part Time	48.09
40.6293.0300 220	Office Equipment	2,300.00
40.6293.0300 260	Other Equipment	166.58
40.6293.0300 410	Supplies	3,251.67
40.6293.0300 411	Rent-Building/Property	10,764.00
40.6293.0300 421	Equipment Rental	100.00
40.6293.0300 423	Telephone	1,665.78
40.6293.0300 424	Postage	200.00
40.6293.0300 426	Subscriptions	2,378.79
40.6293.0300 427	Memberships & Dues	1,422.80
40.6293.0300 428	Data Processing & Internet Fees	1,332.51
40.6293.0300 433	Training-Client	26,500.00
40.6293.0300 434	Allowances	2,286.87
40.6293.0300 439	Misc Fees & Expenses	999.47
40.6293.0300 444	Travel/Education/Conference	932.84
40.6293.0300 810	Retirement	12,753.46
40.6293.0300 830	Social Security	5,433.36
40.6293.0300 831	Medicare Contribution	1,504.58
40.6293.0300 840	Workmen's Compensation	3,086.15

October 18, 2024

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: WORKFORCE DEVELOPMENT-cont.		
<u>APPROPRIATIONS</u>		
40.6293.0300 850	Unemployment Insurance	\$500.00
40.6293.0300 855	Disability	19.08
40.6293.0300 860	Hospitalization	20,445.93
40.6293.0300 861	Retirees Hospitalization	1,300.00
40.6293.0300 865	Dental Insurance	511.13
40.6293.0305 110	Workforce Invest Act, WIA/WIOA, Dislocated Worker, Salaries-Regular	95,838.30
40.6293.0305 220	Office Equipment	1,500.00
40.6293.0305 260	Other Equipment	2,500.75
40.6293.0305 410	Supplies	2,251.07
40.6293.0305 411	Rent-Building/Property	11,521.20
40.6293.0305 421	Equipment Rental	553.66
40.6293.0305 423	Telephone	1,317.87
40.6293.0305 424	Postage	500.00
40.6293.0305 426	Subscriptions	268.29
40.6293.0305 427	Memberships & Dues	295.68
40.6293.0305 428	Data Processing & Internet Fees	994.30
40.6293.0305 434	Allowances	2,713.13
40.6293.0305 439	Misc Fees & Expenses	2,662.16
40.6293.0305 433	Training-Client	30,500.00
40.6293.0305 444	Travel/Education/Conference	6,655.00
40.6293.0305 810	Retirement	2,778.16
40.6293.0305 830	Social Security	7,639.97
40.6293.0305 831	Medicare Contribution	1,145.06

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: WORKFORCE DEVELOPMENT-cont.		
<u>APPROPRIATIONS</u>		
40.6293.0305 840	Workmen's Compensation	\$3,583.76
40.6293.0305 850	Unemployment Insurance	1,609.98
40.6293.0305 855	Disability	1,069.95
40.6293.0305 860	Hospitalization	20,108.09
40.6293.0305 861	Retirees Hospitalization	597.18
40.6293.0305 865	Dental Insurance	562.30
40.6293.0310 110	Youth, Salaries-Regular	78,023.85
40.6293.0310 130	Salaries-Part Time	31,000.00
40.6293.0310 220	Workforce Invest Act, WIA/WIOA, Youth, Office Equipment	5,551.37
40.6293.0310 260	Other Equipment	1,167.28
40.6293.0310 410	Supplies	4,500.97
40.6293.0310 411	Rent-Building/Property	12,839.29
40.6293.0310 421	Equipment Rental	180.30
40.6293.0310 423	Telephone	1,672.81
40.6293.0310 424	Postage	833.83
40.6293.0310 426	Subscriptions	2,401.48
40.6293.0310 27	Memberships & Dues	2,250.92
40.6293.0310 428	Data Processing & Internet Fees	1,838.25
40.6293.0310 439	Misc Fees & Expenses	1,097.69
40.6293.0310 444	Travel/Education/Conference	1,236.78
40.6293.0310 470	Contract	15,936.00
40.6293.0310 810	Retirement	11,196.32
40.6293.0310 830	Social Security	5,999.48

October 18, 2024

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: WORKFORCE DEVELOPMENT-cont.		
<u>APPROPRIATIONS</u>		
40.6293.0310 831	Medicare Contribution	\$1,870.85
40.6293.0310 840	Workmen's Compensation	2,479.47
40.6293.0310 850	Unemployment Insurance	1,190.01
40.6293.0310 855	Disability	110.64
40.6293.0310 860	Hospitalization	25,858.39
40.6293.0310 861	Retirees Hospitalization	538.88
40.6293.0310 865	Dental Insurance	410.65
40.6293.0313 110	Administrative, Salaries-Regular	30,997.71
40.6293.0313 220	Office Equipment	2,500.00
40.6293.0313 260	Other Equipment	1,133.65
40.6293.0313 410	Supplies	1,134.82
40.6293.0313 411	Rent-Building/Property	3,796.32
40.6293.0313 421	Workforce Invest Act, WIA/WIOA, Administrative, Equipment Rental	86.08
40.6293.0313 423	Telephone	543.54
40.6293.0313 424	Postage	43.48
40.6293.0313 426	Subscriptions	1,223.26
40.6293.0313 427	Memberships & Dues	1,081.53
40.6293.0313 428	Data Processing & Internet Fees	434.82
40.6293.0313 439	Misc Fees & Expenses	326.12
40.6293.0313 444	Travel/Education/Conference	1,304.38
40.6293.0313 810	Retirement	11,112.00
40.6293.0313 830	Social Security	3,555.94

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: WORKFORCE DEVELOPMENT-cont.		
<u>APPROPRIATIONS</u>		
40.6293.0313 831	Medicare Contribution	\$492.97
40.6293.0313 840	Workmen's Compensation	1,032.72
40.6293.0313 850	Unemployment Insurance	640.67
40.6293.0313 855	Disability	4.43
40.6293.0313 861	Retirees Hospitalization	8,290.53
40.6293.0313 860	Hospitalization	514.18
40.6293.0313 865	Dental Insurance	171.04

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2024 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2024 is hereby amended accordingly.

Roll Call Vote:

Ayes 824

Noes: 89 Supervisor Magowan

Absent: 89 Supervisor Strough

Adopted.

RESOLUTION NO. 335 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR DISCOVERY REFORM GRANT FUNDING (DG23-1052-D00) FOR THE DISTRICT ATTORNEY'S OFFICE

WHEREAS, the District Attorney requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, to submit an application to the New York State Division of Criminal Justice Services for Discovery Reform grant funding in an amount to be determined, for a term commencing April 1, 2024 and terminating March 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, NY 12210, for Discovery Reform grant funding in an amount to be determined, for a term commencing April 1, 2024 and terminating March 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s) and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if additional State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.
Adopted by unanimous vote.

RESOLUTION NO. 336 OF 2024

**Resolution introduced by Supervisors Geraci, Conover, Maday,
Strainer, Gilligan, Driscoll and Etu**

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE
DIVISION OF CRIMINAL JUSTICE SERVICES FOR CRIMES AGAINST REVENUE
PROGRAM (CARP) GRANT FUNDING (CR23450446) FOR THE DISTRICT
ATTORNEY'S OFFICE**

WHEREAS, the District Attorney requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, to submit an application to the New York State Division of Criminal Justice Services for Crimes Against Revenue Program (CARP) grant funding in an amount to be determined, for a term commencing January 1, 2025 and terminating December 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, NY 12210, for Crimes Against Revenue Program (CARP) grant funding in an amount to be determined, for a term commencing January 1, 2025 and terminating December 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if additional State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.
Adopted by unanimous vote.

RESOLUTION NO. 337 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

**ADOPTING THE UNMANNED AERIAL SYSTEMS (UAS) POLICY FOR WARREN
COUNTY OFFICE OF EMERGENCY SERVICES**

WHEREAS, the Director of the Office of Emergency Services presented to the Criminal Justice, Public Safety & Emergency Services Committee a Unmanned Aerial Systems (UAS) Policy for Warren County Office of Emergency Services, and

WHEREAS, the Criminal Justice, Public Safety & Emergency Services Committee has reviewed the Policy and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Unmanned Aerial Systems (UAS) Policy for Warren County Office of Emergency Services, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County Office of Emergency Services.



Revisions		
Date	Changes	Name
5/31/24	Plan Creation	A. Rivers

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I. Purpose and Scope

The purpose of this policy is to set guidelines for approved uses, trainings and care for Unmanned Aerial System (UAS) owned by the Warren County Office of Emergency Services. This policy further provides guidance regarding the take-off, operation, and landing of UAS. The Warren County Office of Emergency Services UAS program is developed to provide specialized support to public safety operations in a safe, responsible, and transparent manner, UAS's provide the ability for aerial, overhead support and observations that otherwise may not occur, balancing the safety of the public as well as the privacy interests of the community shall be a focus and concern for every use.

Due to advancements in technology and the changing needs of the Office of Emergency Services (OES), this policy will be reviewed on an annual basis to ensure the direction in the policy is current and compliant with any new legal requirements. This policy is for the purpose of guidance and is not intended to operate as law.

This policy shall be reviewed yearly alongside the production of the yearly UAS report.

II. Definitions

Beyond Visual Line of Sight (BVLOS):

As defined by the Federal Aviation Administration (FAA) - In a time of extreme emergencies to safeguard human life, first responders require the capability to operate a UAS beyond visual line of sight (BVLOS) to assess the operational environment such as at a large structure fire, to conduct an aerial search on a large roof area for a burglary in progress, or to fly over a heavily forested area to look for a missing person. BVLOS supports public UAS operators acting in an active first responder capacity, the FAA may approve "First Responder Tactical Beyond Visual Line of Sight" (TBVLOS) waivers to 14 CFR 91.113(b).

Certificate of Authority:

An authorization issued by the Air Traffic Organization Division of the FAA to a public Pilot in Command for a specific UAS activity. After a complete application is submitted, the FAA conducts a comprehensive operational and technical review. If necessary, provisions or limitations may be imposed as part of the approval to ensure the UAS can operate safely with other airspace users. In most cases, FAA will provide a formal response within 60 days from the time a completed application is submitted.

Federal Aviation Administration (FAA) Part 107:

Under FAA Part 107, an operator must hold a current remote pilot airman certificate with an UAS rating or be under the direct supervision of a person who holds such a certificate to operate the controls of an UAS.

Landing Area:

A place on land or water, including an airport or intermediate landing field, used, or intended to be used, for the takeoff and landing of aircraft, even when facilities are not provided for sheltering, servicing, or repairing aircraft, or for receiving or discharging passengers or cargo

Night Flight:

Flight of a UAS that occurs between the hours of one-half hour after sunset and one-half hour before sunrise. The time of sunset and sunrise are determined by the National Oceanic and Atmospheric Administration (NOAA).

Notice to Air Mission (NOTAM):

A NOTAM is a notice containing information essential to personnel concerned with flight operation. They have a unique language to make communication more efficient.

Pilot In Command (PIC):

The person who has final authority and responsibility for the operation and safety of flight, has been designated as pilot in command before or during the flight, and holds the appropriate category, class, and type rating, if appropriate, for the conduct of the flight. The Pilot In Command position may rotate duties as necessary with equally qualified pilots. The individual designated as pilot in command may change during flight. All pilots in command will be required to be certified by the Federal Aviation Administration (FAA) under 14 CFR Part 107 and possess a Remote Pilot Airman Certificate.

Uncontrolled Airspace:

All airspace classified as Class G airspace and further controlled by a NOTAM or Temporary Flight Restriction.

Unmanned Aerial System (UAS):

An Unmanned Aerial System (UAS) is defined as an unmanned aircraft of any type that is capable of sustaining direct flight, whether preprogrammed or remotely controlled, and all of the supporting or attached systems designed for gathering information through imaging, recording or other means.

Visual Observer (VO):

Visual Observers are personnel responsible for the visual observation of the UAS while in flight. The Visual Observer will alert the operator of any conditions (obstructions, terrain, structures, air traffic, weather, etc.) which may affect the safety of flight. The Visual Observer will be responsible for all aviation related communications required by the Federal Aviation Administration (FAA). To accomplish this, the Visual Observer will be in close proximity to the operator to ensure timely relaying of information. All operators should operate the UAS with the assistance of a Visual Observer if one is available and as soon as possible.

Visual Line-Of-Sight:

A method of control and collision avoidance that refers to the pilot in command or Visual Observer directly viewing the unmanned aircraft with human eyesight. Corrective lenses (spectacles or contact lenses) may be used by the pilot or Visual Observer.

Federal Aviation Administration (FAA) Part 107:

The Federal Aviation Administration's (FAA) Part 107, also known as the Small Unmanned Aircraft Systems (sUAS) Rule, is the primary regulation for flying drones that weigh less than 55 pounds. It allows drones to be flown for a variety of reasons, including work, recreation, education, and public safety. Under FAA Part 107, an operator must hold a current remote pilot airman certificate with an UAS rating or be under the direct supervision of a person who holds such a certificate to operate the controls of an UAS.

III. Policy Statement

A UAS may be utilized to enhance the Warren County Office of Emergency Services resources and response to operations. Any use of a UAS will be in strict accordance with constitutional and privacy rights as well as Federal Aviation Administration (FAA) regulations.

IV. Privacy Considerations

The use of the UAS potentially involves privacy considerations. Absent a warrant or exigent circumstances, operators and observers shall adhere to FAA altitude regulations and shall not intentionally record or transmit images of any location where a person would have a reasonable expectation of privacy (e.g., residence, yard, enclosure) (I.C. § 35-33-5-9). Operators and observers shall take reasonable precautions to avoid inadvertently recording or transmitting images of areas where there is a reasonable expectation of privacy. Reasonable precautions can include, for example, deactivating or turning imaging devices away from such areas or persons during UAS operations.

V. UAS Program Coordinator

The UAS Program Coordinator will be responsible for the management of the UAS program. The UAS Program Coordinator and their designee shall be appointed by the OES Director. The UAS Program Coordinator will ensure that policies and procedures conform to current laws, regulations and best practices and will have the following additional responsibilities:

- Coordinating the FAA Certificate of Waiver or Authorization (COA) application process and ensuring that the COA is current.
- Ensuring that all authorized operators and required observers have completed all required FAA and OES approved training in the operation, applicable laws, policies and procedures regarding use of the UAS.
- Developing uniform protocol for submission and evaluation of requests to deploy a UAS, including urgent requests made during ongoing or emerging incidents.
- Implementing a system for public notification of UAS deployment, if the need arises.
- Developing an operational protocol governing the deployment and operation of a UAS including, but not limited to, safety oversight, use of Visual Observers, establishment of lost link procedures and secure communication with air traffic control facilities.

- Developing a protocol for fully documenting all missions.
- Developing a UAS inspection, maintenance and record-keeping protocol to ensure continuing airworthiness of a UAS, up to and including its overhaul or life limits.
- Recommending program enhancements, particularly regarding safety and information security.
- Ensuring that established protocols are followed by monitoring.

VI. Use of UAS

Only authorized operators who have completed the required training shall be permitted to operate the UAS. UAS operations should only be conducted during daylight hours. A UAS should not be flown over populated areas except for persons directly participating in UAS operations without FAA approval.

Documentation of Use

After each use of the UAS, a log should be properly kept of its condition before and after flight, where it was used and what it was used for. This log shall be kept in the OES Office and reviewed as necessary for a period of no less than 180 days unless retention of the information is determined to be necessary for a longer period by any applicable law or reasonable request.

VII. Prohibited Use

The UAS video surveillance equipment shall not be used:

- To conduct random surveillance activities.
- To target a person based solely on actual or perceived characteristics such as race, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, economic status, age, cultural group, or disability.
- To harass, intimidate, or discriminate against any individual or group.
- The UAS shall not be weaponized.
- Shall not be integrated with facial recognition or biometrics technology
- Shall not conduct personal business of any type; including for profit i.e. marketing or tourism

VIII. Pilot in Command Procedures

Pilots In Command of any Warren County OES UAS shall adhere to the following:

- The UAS shall be operated solely by members assigned to the UAS Team by Warren County OES.
- Shall obtain authorization for UAS deployment from the UAS Program Coordinator.
- The PIC shall be authorized to fly pursuant to the airspace designation.
- For emergencies where the airspace restricts UAS deployments, contact the FAA Special Government Interest Office (SGI) at 202-267-8276 and request authorization.
- If SGI is contacted and authorization is granted, the PIC shall notify the UAS Program Coordinator.
- Upon conclusion of the UAS deployment, the PIC shall complete the FAA Emergency Request Form and forward copies of it to both the SGI Office and UAS Program Coordinator.

- g) Ensure the UAS can be deployed in a safe manner. This includes checking the weather using an appropriate application such as ALOFT AIR CONTROL.
- h) Inspect and test the UAS prior to each deployment to verify proper functionality and airworthiness.
- i) Operate a UAS in accordance with an issued COA, BVLOS waiver, Part 107 remote pilot certificate, or any other waiver issued by the FAA.

IX. Deployment and Use

The use of any Warren County OES UAS shall adhere to the following:

- a) All deployments of UAS will be authorized by the UAS Program Coordinator prior to deployment and conform to a Certificate of Authorization (COA) issued to Warren County and/ or a remote pilot airman certificate Part 107 with a small UAS rating.
- b) A UAS must be used in a manner that is in accordance with federal, state and local laws.
- c) A UAS will be operated solely by members of the Warren County OES UAS Team, unless otherwise deemed necessary or approved by the Warren County Program Coordinator.
- d) The PIC will inspect and test the UAS prior to each deployment to verify proper functionality and general airworthiness.
- e) Upon completion of the deployment, the PIC will log the deployment in the appropriate logging system.
- f) All Warren County OES UAS unit pilots will only operate a UAS in accordance with an issued COA, BVLOS waiver, Part 107 remote pilot certificate, or any other waiver issued by the FAA.
- g) UAS pilots will only operate by visual line of sight unless BVLOS is authorized by a COA or waiver.
- h) The PIC and any VO shall review the intended flight pattern of the UAS for hazards prior to each deployment and during deployment, including weather.
- i) The PIC shall not exceed an altitude of 400 feet above ground level (AGL) unless otherwise authorized in a COA or to avoid a collision with another aircraft or object.
- j) In Class B, Class C, or Class D airspace or within the lateral boundaries of the surface area of Class E airspace designated for an airport, the operator must obtain prior authorization by contacting Air Traffic Control or a COA.
- k) The PIC will ensure the deployment of a UAS is within the UAS guidelines for the current weather including wind velocity. Wind velocity can be obtained by using mobile applications like ALOFT AIR CONTROL.
- l) The UAS Program Coordinator will coordinate maintenance, repairs and updates of all UAS, unless otherwise directed elsewhere.
- m) The Pilot in Command and Visual Observer will be in direct voice contact at all times. In the event a VO is being utilized during a UAS deployment and direct communication is lost with that person, the PIC will return the aircraft to the home point and reestablish communication with the VO by any means available.
- n) All requests for mutual aid deployments of a UAS must be directed to the UAS Program Coordinator for authorization to ensure the request is consistent with this policy.
- o) Any complaints made by the public regarding the use of a UAS by members of the Warren County OESUAS Team shall be handled by the Director of Warren County OES.

*Note: The PIC may terminate any operation, or decline the operation at any time if they believe it is unsafe, outside the capabilities of the aircraft, in violation of any State or Federal law, or violates the privacy of a citizen without due cause.

X. Authorized Uses of UAS

Any use of UAS's shall be in strict accordance with all federal, state and local laws, and Federal Aviation Administration (FAA) regulations. UAS operations should be conducted in accordance with FAA approval. The following is a list of authorized uses of UAS's:

- a) Natural disaster response and management;
- b) Missing or lost persons location operations;
- c) Search and Rescue (SAR) operations;
- d) Marine Rescue operations;
- e) Grass and brush, wildland fire operations;
- f) Hazardous materials operations;
- g) Fire investigations;
- h) 3D mapping of critical infrastructures or locations used for large scale public events;
- i) Anytime a UAS would enhance public safety, improve operational safety, incident stabilization or incident mitigation and its use would improve the likelihood that an incident would be resolved without the use of deadly force or other force options as determined by the authorizing person;
- j) Reconnaissance for high-risk or tactical operations that does not infringe upon the reasonable expectation of privacy such as high angle rescues or mountain rescues;
- k) Training missions to meet Federal Aviation Administration (FAA) and departmental regulations/certification standards;
- l) Departmental images and videos (recruitment, public relations, etc.); and
- m) In support of other public safety agencies or fire departments when the underlying mission meets the uses outlined in this policy.

XI. Mutual Aid Procedures

Use of Warren County OES UAS in conjunction with an outside agency UAS and/or Aviation unit is authorized if all of the following conditions are met:

- a) A request has been made by an outside agency -or- the outside agency is notified of a Warren County UAS deployment and is in agreement with said deployment.
- b) A mechanism to communicate with either a command post or the PIC of another agency (radio, phone) has been established.
- c) The joint operation can be executed in a safe manner.

XII. UAS Lost Link Emergency Procedures

The return to home (RTH) point should be set prior to deployment. RTH should activate and return the aircraft to the home point. In the event that there is a lost link between the UAS and the remote controller and/or RTH fails, the following procedures shall be followed:

- a) Maintain VLOS. If operating BVLOS pursuant to a waiver manipulate the aircraft in an attempt to establish VLOS.
- b) Restart the controller which will initiate the pairing process with the aircraft. If the remote fails to pair with the aircraft see below.
- c) Attempt to fly the aircraft home manually. If the aircraft cannot be returned home, follow the procedures in d, e, f, and g, below.
- d) Record the drones last location, altitude and heading.
- e) Land the aircraft in a secondary location if safe to do so or land the aircraft at a predetermined secondary landing sight.
- f) Notify GFL (Floyd Bennet Memorial Airport) if you have a lost link and you are unable to fly the aircraft home manually even if you are not in controlled you are in controlled airspace.
- g) If the aircraft crashes contact the UAS Program Coordinator who will organize a search effort to locate the aircraft and notify the FAA.

XIII. In-Flight Emergency Procedures

Emergencies are considered, but not limited to the following:

- Any operation to avoid a collision with a person, object, or another aircraft.
- A lost link or fly away is considered an emergency if the PIC does not immediately gain control of the aircraft or land the aircraft safely. Refer to the lost link procedures for further instructions.
- a) PIC must give way to all other aircraft during deployment.
- b) During an emergency the PIC may deviate from the rules outlined in Part 107 or an issued COA to avoid a collision with another aircraft, object, or person.
- c) Pursuant to the lost link procedures the ATC may need to be contacted.
- d) In the event an emergency occurs during operation the PIC will contact the UAS Program Coordinator and report the incident as soon as possible.

XIV. Warren County OES UAS Team

The Warren County OES UAS Team shall be composed of interested Warren County OES Staff and volunteers who serve in a public safety agency and wish to be pilots and/or observers.

Volunteers

Anyone who wishes to volunteer with Warren County OES must apply through the Warren County OES Office. Volunteer membership will be reviewed and determined by the Director and their counterparts. Final approval will be based on the county leadership. UAS Team membership will be reviewed and determined by the Director and UAS Program Coordinator.

Pilots

All team pilots must adhere to the FAA Part 107 requirement and be certified for small UAS aircraft.

Observers

All team observers must have a general knowledge UAS and FAA Part 107. They can be pilots awaiting certification but must have the general understating of UAS flight.

Initial Training

All members shall be familiar with the following rules and practices:

- 14 CFR 91.111 - Operating Near Other Aircraft
- 14 CFR 91.113 - Right of Way Rules
- 14 CFR 91.155 - Basic Visual Flight Rules (VFR) Weather Minimums
- Knowledge of air traffic and radio communications, including the use of approved ATC/pilot terminology; and knowledge of appropriate sections of the Aeronautical Information Manual.

Proficiency Training

UAS Team Training Requirements

- To maintain a level of proficiency, operators shall be required to attend regular training. Training will be coordinated through the Program Coordinator.
- All operators shall maintain proficiency in their pilot/observer abilities. Operators who do not have any documented training or flight time within a span of six (6) months will need to demonstrate proficiency before being a pilot during a deployment or exercise.
- Recurrent training is not limited to actual piloting skills but includes knowledge of all pertinent UAS/aviation matters.
- Failure to demonstrate proficiency or follow department policies can result in removal from the UAS program. UAS core competencies are perishable. All operators shall participate in documented training to maintain individual and team core competencies as determined by the type of missions and operations performed. These recurrent trainings shall be documented in a training report with documentation of the training with a log. The training report should include a roster of participants, topics covered, and lessons learned in UAS.

Training Records

- All operators will have a training file on record that details training history. This training file will be maintained by the UAS Program Coordinator and made available for inspection upon request. All operator certifications will be included in the individual's training file.
- All deployments or exercises shall be documented in a flight log.
- It is the operators' responsibility to verify their training file and training logs contain all pertinent documentation.

XV. Aircraft

Registration

Every UAS operated by the Department shall have a FAA certificate or N-number. The Program Coordinator is responsible for obtaining and verifying the validity of said FAA certificate or N-number.

Maintenance

The Program Coordinator shall be responsible for UAS maintenance. All maintenance shall conform to manufacturer recommendations. If non-routine maintenance is performed, a test flight shall be conducted and documented. The PIC shall notify the Program Coordinator of any defects, damage, or maintenance issues with the UAS.

Storage

All Department-owned UAS shall be stored at the Department or an approved offsite location, and shall be stored in accordance with manufacturer recommendations

XVI. Privacy Protection, Data Retention, and FOIL

UAS Team personnel must comply with any applicable statewide Privacy Protection Policies.

UAS-recorded data will not be collected, disseminated or retained solely for the purpose of monitoring activities protected by the U.S. Constitution, such as the First Amendment's protections of religion, speech, press, assembly, and redress of grievances (e.g., protests, demonstrations)

Collection, use, dissemination, or retention of UAS-recorded data should not be based solely on individual characteristics (e.g., race, ethnicity, national origin, sexual orientation, gender identity, religion, age, or gender), or any other protected category.

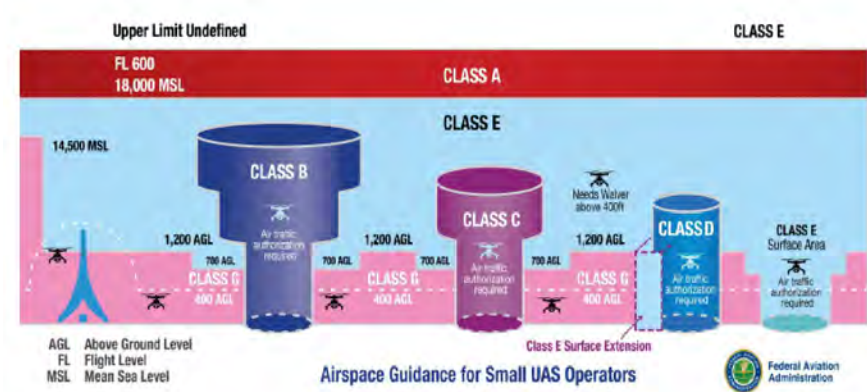
Videos, pictures, data or any other information generated by, or gathered from, a UAS is considered an OES record and must be managed appropriately.

Request for Department records should be made pursuant to a Freedom of Information Law (FOIL) request.

Appendix A: Acronyms

AGL	Above Ground Level
AO	Area of Operation/Aircraft Operator
ATC	Air Traffic Controller
BVLOS	Beyond Visual Line of Sight
FAA	Federal Aviation Agency
GPS	Global Position System
LOS	Line of Sight
METAR	Meteorological Aerodome Report
NOTAM	Notice to Air Mission
PIC	Pilot in Charge
RFID	Radio Frequency Identification
RTH	Return to Home
UAS	Unmanned Aircraft System
VFR	Visual Flight Rules
VLOS	Visual Line of Sight

Appendix B: Airspace Classifications



Controlled Airspace	
Class A Airspace	Class A airspace is generally the airspace from 18,000 feet mean sea level (MSL) up to and including flight level (FL) 600, including the airspace overlying the waters within 12 nautical miles (NM) of the coast of the 48 contiguous states and Alaska. Unless otherwise authorized, all operation in Class A airspace is conducted under instrument flight rules (IFR).
Class B Airspace	Class B airspace is generally airspace from the surface to 10,000 feet MSL surrounding the nation’s busiest airports in terms of airport operations or passenger enplanements. The configuration of each Class B airspace area is individually tailored, consists of a surface area and two or more layers (some Class B airspace areas resemble upside-down wedding cakes), and is designed to contain all published instrument procedures once an aircraft enters the airspace. ATC clearance is required for all aircraft to operate in the area, and all aircraft that are so cleared receive separation services within the airspace.
Class C Airspace	Class C airspace is generally airspace from the surface to 4,000 feet above the airport elevation (charted in MSL) surrounding those airports that have an operational control tower, are serviced by a radar approach control, and have a certain number of IFR operations or passenger enplanements. Although the configuration of each Class C area is individually tailored, the airspace usually consists of a surface area with a five NM radius, an outer circle with a ten NM radius that extends from 1,200 feet to 4,000 feet above the airport elevation. Each aircraft must establish two-way radio communications with the ATC facility providing air traffic services prior to entering the airspace and thereafter must maintain those communications while within the airspace.

Class D Airspace	Class D airspace is generally airspace from the surface to 2,500 feet above the airport elevation (charted in MSL) surrounding those airports that have an operational control tower. The configuration of each Class D airspace area is individually tailored and, when instrument procedures are published, the airspace is normally designed to contain the procedures. Arrival extensions for instrument approach procedures (IAPs) may be Class D or Class E airspace. Unless otherwise authorized, each aircraft must establish two-way radio communications with the ATC facility providing air traffic services prior to entering the airspace and thereafter maintain those communications while in the airspace.
Class E Airspace	<p>Class E airspace is the controlled airspace not classified as Class A, B, C, or D airspace. A large amount of the airspace over the United States is designated as Class E airspace.</p> <p>This provides sufficient airspace for the safe control and separation of aircraft during IFR operations. Chapter 3 of the Aeronautical Information Manual (AIM) explains the various types of Class E airspace.</p> <p>Sectional and other charts depict all locations of Class E airspace with bases below 14,500 feet MSL. In areas where charts do not depict a class E base, class E begins at 14,500 feet MSL.</p> <p>In most areas, the Class E airspace base is 1,200 feet AGL. In many other areas, the Class E airspace base is either the surface or 700 feet AGL. Some Class E airspace begins at an MSL altitude depicted on the charts, instead of an AGL altitude.</p> <p>Class E airspace typically extends up to, but not including, 18,000 feet MSL (the lower limit of Class A airspace). All airspace above FL 600 is Class E airspace.</p>
Uncontrolled Airspace	
Class G Airspace	Uncontrolled airspace or Class G airspace is the portion of the airspace that has not been designated as Class A, B, C, D, or E. It is therefore designated uncontrolled airspace. Class G airspace extends from the surface to the base of the overlying Class E airspace. Although ATC has no authority or responsibility to control air traffic, pilots should remember there are visual flight rules (VFR) minimums that apply to Class G airspace.
Special Use Airspace	
Prohibited Areas	Prohibited areas contain airspace of defined dimensions within which the flight of aircraft is prohibited. Such areas are established for security or other reasons associated with the national welfare. These areas are published in the Federal Register and are depicted on aeronautical charts. Examples of prohibited areas include Camp David and the National Mall in Washington, D.C., where the White House and the Congressional buildings are located.
Restricted Areas	Restricted areas are areas where operations are hazardous to nonparticipating aircraft and contain airspace within which the flight of aircraft, while not wholly

prohibited, is subject to restrictions. Activities within these areas must be confined because of their nature, or limitations may be imposed upon aircraft operations that are not a part of those activities, or both. Restricted areas denote the existence of unusual, often invisible, hazards to aircraft (e.g., artillery firing, aerial gunnery, or guided missiles).

Warning Areas Warning areas are similar in nature to restricted areas; however, the United States government does not have sole jurisdiction over the airspace. A warning area is airspace of defined dimensions, extending from 3 NM outward from the coast of the United States, containing activity that may be hazardous to nonparticipating aircraft. The purpose of such areas is to warn nonparticipating pilots of the potential danger. A warning area may be located over domestic or international waters or both. The airspace is designated with a "W" followed by a number (e.g., W-237).

Military Operation Areas (MOAs) MOAs consist of airspace with defined vertical and lateral limits established for the purpose of separating certain military training activities from IFR traffic. Whenever an MOA is being used, nonparticipating IFR traffic may be cleared through an MOA if IFR separation can be provided by ATC. Otherwise, ATC reroutes or restricts nonparticipating IFR traffic. MOAs are depicted on sectional, VFR terminal area, and en route low altitude charts and are not numbered (e.g., "Camden Ridge MOA"). However, the MOA is also further defined on the back of the sectional charts with times of operation, altitudes affected, and the controlling agency.

Taken from the "Pilot's Handbook of Aeronautical Knowledge" (2016):

https://www.faa.gov/sites/faa.gov/files/uas/recreational_fliers/where_can_i_fly/airspace_101/pilot_handbook.pdf

Appendix C: Drone Usage in the Adirondack Park Region

According to the New York State Department of Environmental Conservation, UAS use is prohibited in wilderness, primitive, canoe and primitive bicycle corridors of the Adirondack Park Region, unless permitted by DEC. The following is from DEC Policy "CP-71 / Acquisition and Use of Unmanned Aircraft":

E. GUIDANCE FOR DEC PERSONNEL TO MANAGE PUBLIC'S NON-ADMINISTRATIVE USE OF UAS ON STATE LANDS

FOREST PRESERVE

The regulations of the Department of Environmental Conservation (6 NYCRR §196.8), the Adirondack Park State Land Master Plan, and the Catskill Park State Land Master Plan prohibit the recreational use of motorized equipment on lands classified as wilderness, primitive and canoe in the Adirondack Park, and lands classified as wilderness or primitive bicycle corridor in the Catskill Park, except at times and locations and for the purposes authorized by the Department or in the performance of activities authorized by an easement or use reservation on lands subject to such easement or use reservation. As noted above, motorized equipment is defined by both the regulations as well as the ASLMP and the CSLMP as "machines not designed for transporting people, supplies or material, or for earth moving but incorporating a motor, engine or other nonliving power source to accomplish a task, such as, but not limited to, chain saws, brush saws, rotary or other mowers, rock drills, cement mixers, and generators." 6 NYCRR §190.0(b)(9).

As defined in this policy, UAS meet the definition of "motorized equipment." Therefore, such public use of UAS shall be prohibited in wilderness, primitive, canoe and primitive bicycle corridors, except as permitted for administrative and/or emergency use by the Department.

DEPARTMENT CONSERVATION EASEMENTS

Any member of the public requesting non-administrative commercial use, non-administrative recreational use, or non-administrative research and/or game management use, on lands encumbered by a Department-held conservation easement, will be required to contact the appropriate DEC regional office to determine if the proposed use is in accordance with the terms set forth in the conservation easement. The regional office staff will, in consultation with the landowner, determine if such use is prohibited by the terms of the easement or whether the use of UAS conflicts with the existing use(s) of the land.

STATE LANDS GENERALLY

The Department has the authority to manage the various lands of the State under its jurisdiction and other natural resources of the State pursuant to Environmental Conservation Law §03-0301(1)(b)². For example, the Regulations of the Department of Environmental Conservation Part 190 set forth acceptable uses of certain State lands under the jurisdiction of the Division of Lands and Forests and the Division of Operations. Specifically, 6 NYCRR 190.8 provides that individuals seeking to conduct certain activities on such State lands must obtain a permit from the Department. As more fully set out below, and in accordance with 190.8(ac), 190.8(ad) and 190.8(ae), individuals seeking to sponsor,

² Environmental Conservation Law §03-0301(1) "It shall be the responsibility of the department, in accordance with such existing provisions and limitations as may be elsewhere set forth in law, by and through the commissioner to carry out the environmental policy of the state set forth in section 1-0101 of this chapter. In so doing, the commissioner shall have power to: (b) Promote and coordinate management of water, land, fish, wildlife and air resources to assure their protection, enhancement, provision, allocation, and balanced utilization consistent with the environmental policy of the state and take into account the cumulative impact upon all of such resources in making any determination in connection with any license, order, permit, certification or other similar action or promulgating any rule or regulation, standard or criterion."

conduct or participate in an event of more than 20 people on state lands; individuals seeking to sponsor, conduct or participate in a research project on State lands; individuals seeking to sponsor, conduct or participate in: advertising, weddings, commercial film making activities or film making activities that exclude other public use of the area, and other similar events, must receive authorization from the Department.

F. GUIDANCE FOR DEC PERSONNEL TO MANAGE PUBLIC'S NON-ADMINISTRATIVE COMMERCIAL USE OF UAS ON STATE LANDS

In accordance with 6 NYCRR 190.8(ae), any member of the public requesting non-administrative commercial use of UAS on State Lands owned, managed or maintained by the Department,³ is required to apply for a Temporary Revocable Permit (TRP) before permission may be granted. All other non-administrative commercial use of UAS on State Lands owned, managed, or maintained by the Department is prohibited.

The Department issues TRPs in its sole discretion for the temporary use of State Lands only for activities that are in compliance with all constitutional, statutory and regulatory requirements; the Adirondack and Catskill State Land Master Plans; adopted Unit Management Plans and Recreation Management Plans; the Adirondack Park Agency/DEC MOU; Department policies; approved work plans and guidance documents; and that have negligible or no permanent impact on the environment. TRPs are subject to all other applicable state and federal requirements and subject to any required federal, state or local permit requirements.

1. Individuals seeking to conduct non-administrative commercial UAS use on State Lands must obtain a TRP in accordance with Environmental Conservation Law (ECL) Articles 3, 9, 11 and 51 and 6 NYCRR 190.8(ae)⁴. Such TRP application shall also include a UAS Mission Planning form. The UAS Mission Planning Form shall be submitted to the Aviation Coordinator for review and approval before a TRP can be issued.
2. The applicant must follow all Special Terms and Conditions for UAS operations on State Lands. Such Special Terms and Conditions shall include a UAS Mission Planning Form.

G. GUIDANCE FOR DEC PERSONNEL TO MANAGE PUBLIC'S NON-ADMINISTRATIVE RECREATIONAL USE OF UAS ON STATE LANDS

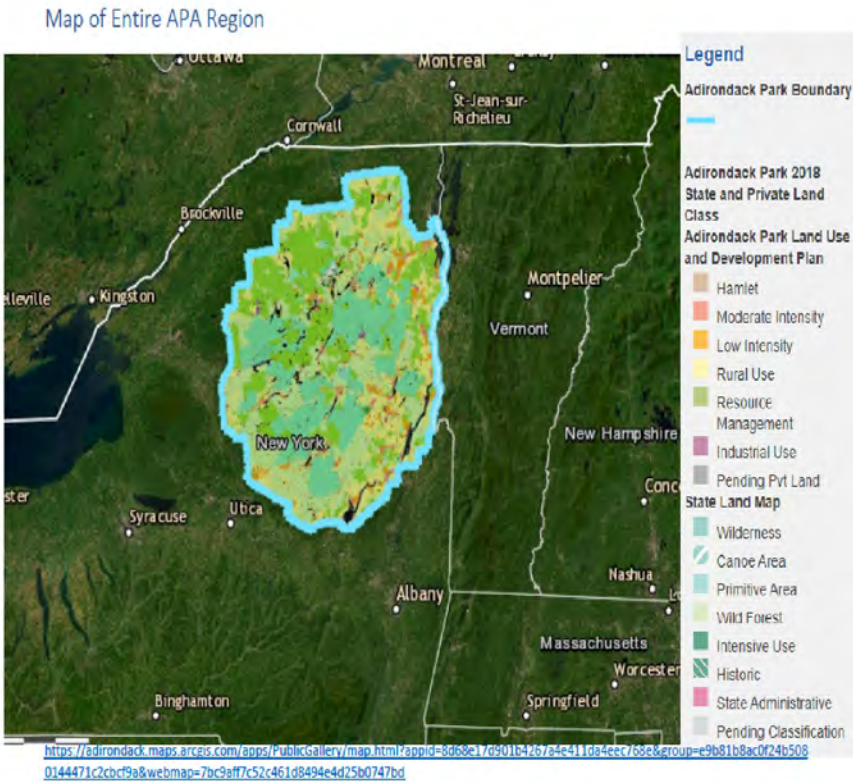
Any member of the public using UAS for recreational use on State Lands owned, managed or maintained by the Department must be in compliance with existing DEC statutes, regulations and policies and any other applicable Federal and/or State statutes. If required by existing statute, regulation or other legal requirement, the public will be required to obtain a TRP from the Department for the use of UAS on State Lands owned, managed, or maintained by the Department, unless otherwise prohibited.

Any member of the public proposing to use UAS on such State lands should contact the local DEC regional office to determine if any legal requirements apply. The Department issues TRPs in its sole

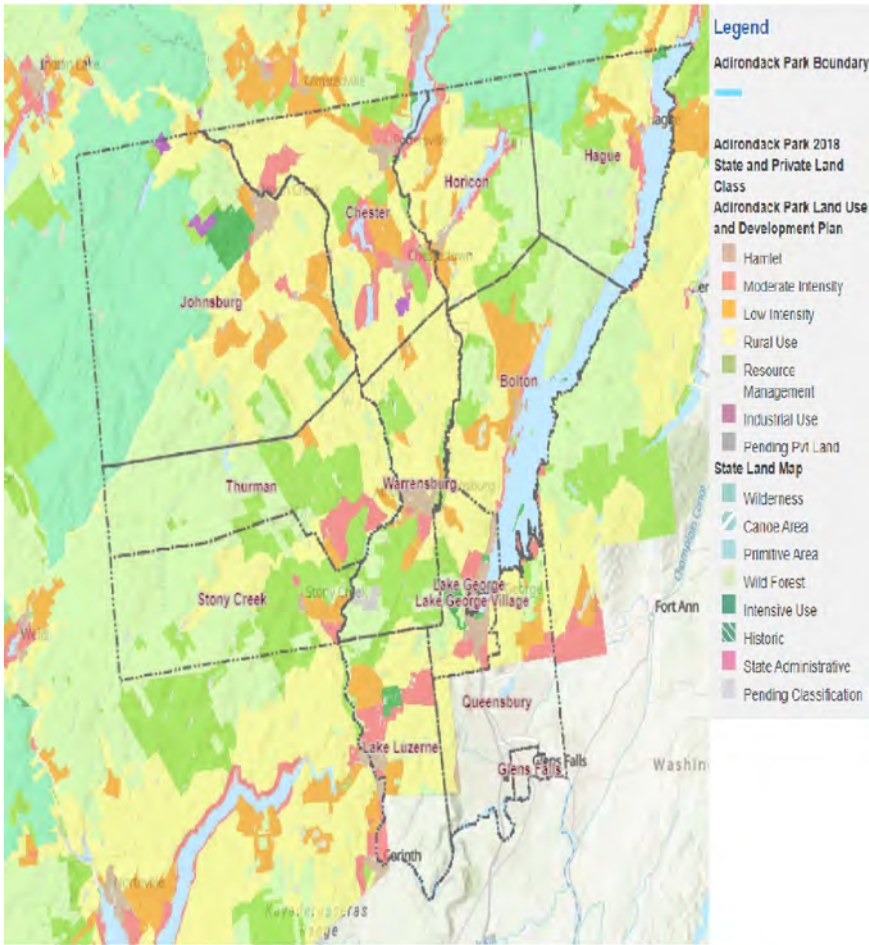
³ 6 NYCRR 190.8(ae) "On State lands, no person shall sponsor, conduct, or participate in, advertising, weddings, commercial film making activities or film making activities that exclude other public use of the area, and other similar events, except under permit from the Department."

⁴ Please refer to DEC Program Policy ONR-3 for additional guidance on how to submit an application for a TRP.

Appendix D: Map of Adirondack Park Region



Map of APA in Warren County



<https://adirondack.maps.arcgis.com/apps/PublicGallery/map.html?appid=8d68e17d901b4267e4e411da4ec768e&group=c9b81b6ac0724b5080144471c2cbcf9a&webmap=7bc9aff7c52c461d8494e4d75b0747bd>

Appendix E: Forest Preserve Classifications

The following are the classifications of restricted areas in the APA according to NYS DEC and the Adirondack Park State Land Master Plan (APSLMP):

Wilderness:

A wilderness area, in contrast with those areas where man and his own works dominate the landscape, is an area where the earth and its community of life are untrammelled by man - where man himself is a visitor who does not remain. A wilderness area is further defined to mean an area of state land or water having a primeval character, without significant improvement or protected and managed so as to preserve, enhance and restore, where necessary, its natural conditions, and which

1. generally, appears to have been affected primarily by the forces of nature, with the imprint of man's work substantially unnoticeable;
2. has outstanding opportunities for solitude or a primitive and unconfined type of recreation;
3. has at least ten thousand acres of contiguous land and water or is of sufficient size and character as to make practicable its preservation and use in an unimpaired condition; and
4. may also contain ecological, geological or other features of scientific, educational, scenic or historical value.

Wild Forest:

A wild forest area is an area where the resources permit a somewhat higher degree of human use than in wilderness, primitive or canoe areas, while retaining an essentially wild character. A wild forest area is further defined as an area that frequently lacks the sense of remoteness of wilderness, primitive or canoe areas and that permits a wide variety of outdoor recreation.

Canoe (Adirondacks only)

A canoe area is an area where the watercourses or the number and proximity of lakes and ponds make possible a remote and unconfined type of water-oriented recreation in an essentially wilderness setting. The terrain associated with parcels meeting the above definition is generally ideally suited to ski touring and snowshoeing in the winter months.

Primitive (Adirondacks only)

A primitive area of land or water that is either:

1. Essentially wilderness in character, but
 - a. contains structures, improvements, or uses that are inconsistent with wilderness, as defined, and whose removal, though a long-term objective, cannot be provided for by a fixed deadline; and/or
 - b. contains, or is contiguous to, private lands that are of a size and influence to prevent wilderness designation; or,
2. Of a size and character not meeting wilderness standards, but where the fragility of the resource or other factors require wilderness management.

<https://dec.ny.gov/nature/forests-trees/dec-land-stewardship/state-land-classifications>

Appendix F: Related Information

FAA Section 44807: Special Authority for Certain Unmanned Aircraft Systems

https://www.faa.gov/uas/advanced_operations/certification/section_44807

14 CFR Part 107 Small Unmanned Aircraft Systems

<https://www.ecfr.gov/current/title-14/chapter-I/subchapter-F/part-107>

Certificated Remote Pilots including Commercial Operators

https://www.faa.gov/uas/commercial_operators

Appendix G: Drone Pilot Pre-flight Checklist

The following shall be checked prior to any flight with a Warren County OES UAS:

Drone Pre-Flight Checklist

Location

Address:

Street Address: _____

City, State, Zip: _____

Weather: _____

Wind Speed: _____

- Within 5 miles of a major airport? ☐ Yes ☐ No
- If yes: Control tower permission? ☐ Yes ☐ No

Pre-Flight Checklist

- Weather: Is wind speed appropriate for flight? ☐ Yes ☐ No
- Weather: Is there rain on the way? ☐ Yes ☐ No
- Drone: Free of visible defects? ☐ Yes ☐ No
- Drone: Batteries fully charged? ☐ Yes ☐ No
- Drone: Propellers properly tightened? ☐ Yes ☐ No
- Drone: Camera mounted properly? ☐ Yes ☐ No
- Drone: SD card in camera? ☐ Yes ☐ No
- Drone: Gimbal Cover Removed? ☐ Yes ☐ No
- Drone: Battery Inserted? ☐ Yes ☐ No
- Interference: Clear of towers or objects? ☐ Yes ☐ No
- Zone: FAA approved drone zone? ☐ Yes ☐ No
- Zone: Ceiling height established? ☐ Yes ☐ No
- Launch: Flat surface at launch site? ☐ Yes ☐ No
- Launch: Safe launch and return site? ☐ Yes ☐ No
- Launch: Launch site clear of people and objects? ☐ Yes ☐ No

FLY

- Fly: Cleared for takeoff? ☐ Yes ☐ No

Operator Name: _____

Signature: _____

Date: ____/____/____

Time: _____ AM/PM

Appendix H: Drone Pilot Post-Flight Checklist

The following shall be checked prior to any flight with a Warren County OES UAS:

Drone Post-Flight Checklist

Location

Address:

Street Address: _____

City, State, Zip: _____

- Within 5 miles of a major airport? ☐ Yes ☐ No
- If yes: Control tower permission? ☐ Yes ☐ No

Post-Flight Checklist

- Landing: Is it safe to land? ☐ Yes ☐ No
- Landing: All people and objects are away from drone? ☐ Yes ☐ No
- Drone: Powered Down? ☐ Yes ☐ No
- Drone: Battery Removed? ☐ Yes ☐ No
- Drone: Controller turned off? ☐ Yes ☐ No
- Drone: Any damage or defects? ☐ Yes ☐ No
- Drone: Can the gimbal rotate freely? ☐ Yes ☐ No
- Drone: Is the drone and sensor clean? ☐ Yes ☐ No
- Drone: Is the drone dry? ☐ Yes ☐ No
- Drone: Is the Gimbal protector reinstalled? ☐ Yes ☐ No
- Storage: Is the drone placed in its storage case? ☐ Yes ☐ No
- Log: Has the flight log been completed? ☐ Yes ☐ No

Flight Incidents

- Fly: Were there any flight incidents or issues? ☐ Yes ☐ No
- Occurrence: _____

Operator Name: _____

Signature: _____

Date: ____/____/____

Time: _____ AM/PM

Appendix I: Drone Flight Log

Drone Flight Log

[illegible]

Adopted by unanimous vote.

RESOLUTION NO. 338 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

APPROVING REVISED COMPREHENSIVE EMERGENCY MANAGEMENT PLAN FOR WARREN COUNTY

WHEREAS, the Director of the Office of Emergency Services has presented to the Criminal Justice, Public Safety & Emergency Services Committee a revised Comprehensive Emergency Management Plan based upon the State Emergency Management Sample Plan, and

WHEREAS, Section 23 of Executive Law provides that in preparing such plans, cooperation, advice and assistance shall be sought from local government officials, regional and local planning agencies, police agencies, fire departments and fire companies, local civil defense agencies, commercial and volunteer ambulance services, health and social services officials, community action agencies, organizations for the elderly and the handicapped, other interested groups and the general public, and

WHEREAS, in revising the Plan, the Director of the Office of Emergency Services received advice and assistance from local police, fire, public health agencies and other County Departments, as well as the State Emergency Management Office, Glens Falls Hospital, and The American Red Cross, now, therefore, be it

RESOLVED, that the revised Comprehensive Emergency Management Plan for Warren County is approved, and County officials and employees be and hereby are authorized to act in accordance with the terms and provisions of the same, and the Chair of the Board of Supervisors and Director of the Warren County Office of Emergency Services be, and hereby are, authorized to take such other and further action as may be necessary to submit and/or file the plan with the appropriate state or local agencies, enact the same or otherwise cause the plan to be effective for all purposes provided under law, and be it further

RESOLVED, that a copy of the revised Comprehensive Emergency Plan shall be placed on file with the Clerk of the Board of Supervisors.
Adopted by unanimous vote.

RESOLUTION NO. 339 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

AUTHORIZING AGREEMENT WITH T.P. MONAHAN, INC. TO PROVIDE ROOF REPAIRS AT THE WARREN-WASHINGTON COUNTY REGIONAL EMERGENCY SERVICES TRAINING AND EDUCATIONAL CENTER

WHEREAS, the Director of the Office of Emergency Services requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, to enter into an agreement with T.P. Monahan, Inc. in an amount not to exceed Twenty-Six Thousand Two Hundred Dollars (\$26,200) representing one-half the cost for the project, with the County of Washington paying the remaining one-half cost for the project, to provide roof repairs at the Warren-Washington County Regional Emergency Services Training and Educational Center, for a term commencing upon execution by both parties and terminating upon completion of services, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with T.P. Monahan, Inc., 44 Park Road, Queensbury, New York 12804, in an amount not to exceed Twenty-Six Thousand Two Hundred Dollars (\$26,200), to provide roof repairs at the Warren-Washington County Regional Emergency Services Training and Educational Center, for a term commencing upon execution

by both parties and terminating upon completion of services, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project No. H254, Fire Training Center Project.

Adopted by unanimous vote.

RESOLUTION NO. 340 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

AUTHORIZING RENEWAL OF A LEASE AGREEMENT WITH 333 GLEN STREET ASSOCIATES, LLC FOR ADDITIONAL OFFICE SPACE FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, the Public Defender requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, the renewal of a lease agreement with 333 Glen Street Associates, LLC for office space at 333 Glen Street, Glens Falls, at a cost not to exceed Fifteen Thousand Six Hundred Dollars (\$15,600), for a term commencing November 1, 2024 and terminating October 31, 2025, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, provided there is no more than a 5% rate increase during any future lease term, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a lease agreement (the previous lease agreement being authorized by Resolution No. 417 of 2023) with 333 Glen Street Associates, LLC, 333 Glen Street, Suite 102, Glens Falls, New York 12801, for office space at 333 Glen Street, Glens Falls for the Public Defender's Office, at a cost not to exceed Fifteen Thousand Six Hundred Dollars (\$15,600), for a term commencing November 1, 2024 and terminating October 31, 2025, with the option for two (2) additional one (1) year lease terms upon mutual agreement of the parties, and provided there is no more than a 5% rate increase during any future lease term, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 341 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

AUTHORIZING EXTENSION OF THE PUBLIC DEFENSE CASE MANAGEMENT SYSTEM MAINTENANCE AND SOFTWARE SUPPORT AGREEMENT WITH THE NEW YORK STATE DEFENDERS ASSOCIATION, INC. FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, the Public Defender requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, the extension of the Public Defense Case Management System Maintenance and Software Support Agreement with the New York State Defenders Association, Inc., for an amount not to exceed Five Thousand Five Hundred Dollars (\$5,500), for a term commencing April 13, 2024 and terminating April 12, 2025, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties provided there is no more than a 5% rate increase during any future term, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an extension of the Public Defense Case Management System Maintenance and Software Support Agreement with the New York State Defenders Association, Inc., 194 Washington Avenue, Suite 500, Albany, New York 12210-2314 (previously authorized by Resolution No. 35 of 2024), for an amount not to exceed Five Thousand Five Hundred Dollars (\$5,500), for a term commencing April 13, 2024 and

October 18, 2024

619

terminating April 12, 2025, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties provided there is no more than a 5% rate increase during any future term, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1171 470, Public Defender, Contract, and Budget Code A.1171.4202 470, Public Defender, Hurrell-Harring, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 342 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

AMENDING AGREEMENT WITH CUMMINS-WAGNER HOLDINGS, INC. D/B/A CUMMINS-WAGNER-SIEWERT, LLC D/B/A SIEWERT EQUIPMENT TO PROVIDE PREVENTATIVE MAINTENANCE OF SEPTIC LIFT STATION (PUMPS) AND MUFFIN MONSTER (GRINDER) FOR THE SHERIFF'S OFFICE, TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, Warren County entered into an agreement with Cummins-Wagner Holdings, Inc. d/b/a Cummins-Wagner-Siewert, LLC d/b/a Siewert Equipment, in an amount not to exceed Ten Thousand Dollars (\$10,000) per year, to provide preventative maintenance of septic lift station (pumps) and muffin monster (grinder), for a term commencing July 31, 2023 and terminating July 30, 2026, and

WHEREAS, the Sheriff requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, the request to amend the agreement to increase the not to exceed amount from Ten Thousand Dollars (\$10,000) per year to Twenty Thousand Dollars (\$20,000) per year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Cummins-Wagner Holdings, Inc. d/b/a Cummins-Wagner-Siewert, LLC d/b/a Siewert Equipment, 175 Akron Street, Rochester, New York 14609, to increase the not to exceed amount from Ten Thousand Dollars (\$10,000) per year to Twenty Thousand Dollars (\$20,000) per year, for a term commencing July 31, 2024 and terminating July 30, 2026, in a form approved by the County Attorney, and be it further,

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3110 470, Sheriff's Law Enforcement, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 343 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING AN APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR FFY23 LIVESCAN EQUIPMENT GRANT PROGRAM FUNDING

WHEREAS, the Sheriff requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, to submit an application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, New York 12210, for FFY23 Livescan Equipment Grant Program funding in an amount not to exceed Nineteen Thousand Six Hundred Dollars (\$19,600), for a term commencing October 1, 2023 and terminating December 31, 2024, and

WHEREAS, the Chair of the Board of Supervisors executed the application prior to the October 18, 2024 Board of Supervisors Meeting in order to meet the grant submission deadline, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to executing an application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, New York 12210, for FFY23 Livescan Equipment Grant Program funding, in an amount not to exceed Nineteen Thousand Six Hundred Dollars (\$19,600), for a term commencing October 1, 2023 and terminating December 31, 2024, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and other necessary grant documents to effect the terms of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement, the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 344 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

AUTHORIZING AGREEMENT WITH CHARTER COMMUNICATIONS OPERATING, LLC (ON BEHALF OF SPECTRUM) TO PROVIDE FIBER INTERNET SERVICE, CABLE SERVICE, HARDWARE AND TECHNICAL SUPPORT FOR THE WARREN COUNTY CORRECTIONAL FACILITY AND PUBLIC SAFETY BUILDING

WHEREAS, the Sheriff requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, to enter into an agreement with Charter Communications Operating, LLC (on behalf of Spectrum) in an amount not to exceed One Thousand One Hundred Thirty-Five Dollars and Twenty-One Cents (\$1,135.21) per month, to provide fiber internet service, cable service, hardware and technical support for the Warren County Correctional Facility and Public Safety Building, for a term commencing November 1, 2024 and terminating October 31, 2027, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Charter Communications Operating, LLC (on behalf of Spectrum), 701 Canyon Drive, Suite 120, Coppell, Texas 75019, in an amount not to exceed One Thousand One Hundred Thirty-Five Dollars and Twenty-One Cents (\$1,135.21) per month, to provide fiber internet service, cable service, hardware and technical support for the Warren County Correctional Facility and Public Safety Building, for a term commencing November 1, 2024 and terminating October 31, 2027, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3150 470, Sheriff's Correction Division, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 345 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

AUTHORIZING AN INTERMUNICIPAL AGREEMENT BETWEEN WARREN COUNTY AND THE CITY OF GLENS FALLS TO SHARE LAW ENFORCEMENT RESOURCES

WHEREAS, the Sheriff requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, to enter into an intermunicipal agreement with the City of Glens Falls, to share law enforcement resources to the City of Glens Falls Police Department, at no cost to the County, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an intermunicipal agreement with the City of Glens Falls, 42 Ridge Street, Glens Falls, New York 12801, to share law enforcement resources to the City of Glens Falls Police Department, at no cost to the County, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 346 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

AUTHORIZING SUBMISSION OF AN APPLICATION TO THE ADIRONDACK GLENS FALLS TRANSPORTATION COUNCIL FOR MAKE THE CONNECTION PROGRAM GRANT FUNDING

WHEREAS, the Director of Planning requested, and the Economic Growth & Development Committee approved, to authorize the submission of an application to the Adirondack Glens Falls Transportation Council for Make the Connection Program Grant funding, in an amount not to exceed Five Hundred Thousand Dollars (\$500,000), which shall be subject to a One Hundred Thousand Dollar (\$100,000) local match, with a term of the grant to be determined, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit an application to the Adirondack Glens Falls Transportation Council, 11 South Street, Suite 203, Glens Falls, New York 12801, for Make the Connection Program Grant funding, in an amount not to exceed Five Hundred Thousand Dollars (\$500,000), and it is further

RESOLVED, that the Director of Planning shall seek further approval to accept the grant and to designate the source of funds for the One Hundred Thousand Dollar (\$100,000) of local match funds required to accept the grant.

Adopted by unanimous vote.

RESOLUTION NO. 347 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE
DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR MUNICIPAL WASTE
REDUCTION AND RECYCLING PROGRAM GRANT FUNDING AND AUTHORIZING A
GRANT AGREEMENT FOR SAME ON BEHALF OF THE PLANNING & COMMUNITY
DEVELOPMENT DEPARTMENT**

WHEREAS, the Director of Planning requested, and the Economic Growth & Development Committee approved, to authorize the submission of an application to the New York State Department of Environmental Conservation for Municipal Waste Reduction and Recycling Program Grant funding, in an amount not to exceed Forty Thousand Dollars (\$40,000), which shall be subject to a Twenty Thousand Dollar (\$20,000) local match, with a term of the grant to be determined, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit an application to the New York State Department of Environmental Conservation, 625 Broadway, Albany, New York 12233, for Municipal Waste Reduction and Recycling Program Grant funding, in an amount not to exceed Forty Thousand Dollars (\$40,000), which shall be subject to a Twenty Thousand Dollar (\$20,000) local match, with a term of the grant to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute the grant agreement(s), and other necessary grant documents to effect the terms of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds so long as no additional local match funds are required, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 348 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

**RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN
EXECUTING A GRANT APPLICATION TO THE NORTHERN BORDERS REGIONAL
COMMISSION FOR CATALYST PROGRAM GRANT FUNDING FOR IMPROVEMENTS
TO THE WARREN COUNTY FISH HATCHERY AND AUTHORIZING SUBMISSION**

WHEREAS, the Director of Planning requested, and the Economic Growth & Development Committee approved, the request to submit an application to the Northern Borders Regional Commission for Catalyst Program Grant funding for improvements to the Warren County Fish Hatchery, in an amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000), which shall be subject to a Two Hundred Ten Thousand Six Hundred Twenty Dollar (\$210,620) local match, with a term of the grant to be determined, and

WHEREAS, the deadline for submission of said grant application is October 18, 2024, which falls on the day of the October 18, 2024 Board meeting, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby ratifies the actions of the Chair of the Board of Supervisors in executing an application for submission to the Northern Borders Regional Commission, 53 Pleasant Street, Concord, New Hampshire 03301, for Catalyst Program Grant funding for improvements to the Warren County Fish Hatchery, in an amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000), and it is further

RESOLVED, that the Director of Planning shall seek further approval to accept the grant and to designate the source of funds for the Two Hundred Ten Thousand Six Hundred Twenty Dollar (\$210,620) of local match funds required to accept the grant.

Adopted by unanimous vote.

RESOLUTION NO. 349 OF 2024

Resolution introduced by Supervisors Crocitto, Geraci, Turner, Diamond, Gilligan, Magowan and Etu

ADOPTING EQUALIZATION RATES FOR MUNICIPALITIES IN WARREN COUNTY FOR 2024

WHEREAS, through their website, the New York State Office of Real Property Tax Services has provided the Equalization Rates for 2024 Assessment Rolls for Municipalities in the County of Warren, which sets forth equalization rates which are to be used in the apportionment of the 2025 County tax levy for each town and city, now, therefore, be it

RESOLVED, that the equalization rates established by the New York State Office of Real Property Tax Services are hereby accepted and approved and the equalization rates for each town and city in the County of Warren for the year 2025 are hereby established as follows:

<u>MUNICIPALITY</u>	<u>EQUALIZATION RATE</u>
Bolton	77.00
Chester	100.00
City of Glens Falls	93.51
Hague	97.50
Horicon	88.00
Johnsburg	78.70
Lake George	80.00
Lake Luzerne	65.00
Queensbury	100.00
Stony Creek	0.73
Thurman	71.87
Warrensburg	100.00

Adopted by unanimous vote.

RESOLUTION NO. 350 OF 2024

Resolution introduced by Supervisors Crocitto, Geraci, Turner, Diamond, Gilligan, Magowan and Etu

RELATING TO UNPAID SCHOOL TAXES

WHEREAS, Section 1330 of the Real Property Tax Law provides that any school district other than a city school district shall transmit a statement and certificate of unpaid school taxes to the County Treasurer so that the same is received not later than the 15th day of November following the levy of the tax, and further that the Warren County Treasurer shall

transmit such statement and certificate of unpaid taxes to the Board of Supervisors, now, therefore, be it

RESOLVED, that the Board of Supervisors shall, upon receipt of the statement and certificate of unpaid school taxes from the County Treasurer, relevy the amount of such unpaid taxes with seven per centum (7%) of the amount of principal and interest in addition thereto at the county and town tax levy for the fiscal year 2025.

Adopted by unanimous.

RESOLUTION NO. 351 OF 2024

Resolution introduced by Supervisors Crocitto, Geraci, Turner, Diamond, Gilligan, Magowan and Etu

**RESOLUTION SETTING PUBLIC HEARING ON WARREN
COUNTY SEWER DISTRICT (INDUSTRIAL PARK) TAX ROLL**

WHEREAS, the proposed Warren County Sewer District (Industrial Park) Tax Roll for 2025 has been presented, attached hereto as "Schedule A", and

WHEREAS, the Warren County Board of Supervisors must conduct a public hearing prior to adoption of the roll, now therefore, be it

RESOLVED, that the Warren County Board of Supervisors shall hold a public hearing on November 15, 2024 at 10:00 a.m. at the Supervisors Room in the Warren County Municipal Center, 1340 State Route 9, Queensbury, New York to hear all interested parties and citizens concerning the proposed Warren County Sewer District (Industrial Park) Tax Roll for 2025, and, be it further

RESOLVED, that the Warren County Board of Supervisors authorizes and directs the Clerk of the Board of Supervisors to publish a Notice of Public Hearing in the official newspapers for Warren County not less than five (5) days prior to the hearing date and authorizes and directs the Sewer District Administrator to mail a copy of the Notice to all property owners within the Benefit Assessment District.

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SCHEDULE "A"

**2025 Benefit Tax Roll
Warren County Sewer District (Industrial Park)**

Tax Map #	Owner	Property Location	Acres	Rate/Acre	Tax
297.8-1-10	Angio Dynamics, Inc	Queensbury Ave	12.97	70.2597	911.27
297.8-1-12	County of Warren DPW	Queensbury Ave	5.54	70.2597	389.24
297.8-1-13	County of Warren DPW	Queensbury Ave	8.12	70.2597	570.51
297.8-1-14.1	Angio Dynamics, Inc	Marcy Drive	0.97	70.2597	68.15
297.8-1-14.2	Angio Dynamics, Inc	Marcy Drive	0.70	70.2597	49.18
297.8-1-15	Angio Dynamics, Inc	Marcy Drive	1.17	70.2597	82.20
297.8-1-16	TJ Upstate Prop	Marcy Drive	1.00	70.2597	70.26
297.8-1-17	TJ Upstate Prop	Marcy Drive	1.44	70.2597	101.17
297.8-1-20	TJ Upstate Prop	Queensbury Ave	6.09	70.2597	427.88
297.8-1-21.1	SMS Ent LLC	Marcy Drive	1.60	70.2597	112.42
297.8-1-21.2	SMS Ent LLC	Marcy Drive	0.11	70.2597	7.73
297.8-1-22.1	C & R Properties, LLC	Queensbury Ave	1.60	70.2597	112.42
297.8-1-22.2	C & R Properties, LLC	Queensbury Ave	0.20	70.2597	14.05
297.8-1-23	SMS Ent LLC	Queensbury Ave	2.00	70.2597	140.52
297.8-1-24	543 Queensbury Ave., LLC	Marcy Drive	2.64	70.2597	185.49
297.8-1-25	Adk Ind Pk Co LLC	Queensbury Ave	1.62	70.2597	113.82
297.8-1-26	543 Queensbury Ave., LLC	Queensbury Ave	2.82	70.2597	198.13
297.8-1-27.1	Adk Industrial Pk	Marcy Drive	1.46	70.2597	102.58
297.8-1-27.2	Angio Dynamics, Inc	Marcy Drive	0.84	70.2597	59.02
297.12-1-1	City of Glens Falls	Queensbury Ave	4.59	70.2597	322.49
297.12-1-2	509 Queensbury Ave L	Queensbury Ave	2.79	70.2597	196.02
297.12-1-3	Osmall Family LP	Queensbury Ave	1.84	70.2597	129.28
				<u>62.11</u>	<u>4,363.83</u>

LEVY:

Qsby Invoice 4,363.83

TAX RATE: 70.2597

Adopted by unanimous vote.

RESOLUTION NO. 352 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wild and Thomas

**AUTHORIZING AGREEMENT WITH THE GOVERNOR'S TRAFFIC SAFETY
COMMITTEE FOR CHILD PASSENGER CAR SEAT GRANT PROGRAM FUNDING**

WHEREAS, the Director of Public Health/Patient Services requested, and the Health Services Committee approved, to enter into an agreement with the Governor's Traffic Safety Committee for Child Passenger Car Seat Grant Program funding in an amount not to exceed Ten Thousand Dollars (\$10,000), for a term commencing October 1, 2024 and terminating September 30, 2025, with the option to renew the grant agreement upon mutual agreement of the parties, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute the grant agreement with the Governor's Traffic Safety Committee, 6 Empire State Plaza, Room 410B, Albany, New York 12228, for Child Passenger Car Seat Grant Program funding in an amount not to exceed Ten Thousand Dollars (\$10,000), for a term commencing October 1, 2024 and terminating September 30, 2025, with the option to renew the grant agreement upon mutual agreement of the parties, without the need for further Board resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute any other necessary grant documents to effect the terms of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 353 OF 2024

Resolution introduced by Supervisors Driscoll, Bruno, Patchett, Turner, Wild, Strainer and Runyon

**AUTHORIZING CONTINUATION OF AGREEMENT WITH JENNIFER LINEHAN,
REGISTERED DIETICIAN, FOR DIETARY CONSULTANT SERVICES AT
COUNTRYSIDE ADULT HOME**

WHEREAS, the Director of the Countryside Adult Home requested, and the Human Services Committee approved, to continue the agreement with Jennifer Linehan, Registered Dietician, for dietary consultant services at Countryside Adult Home, at an hourly rate of Forty-Six Dollars (\$46) per hour in 2024, Forty-Eight Dollars (\$48) per hour in 2025, Fifty Dollars (\$50) per hour in 2026, Fifty-Two Dollars (\$52) per hour in 2027, Fifty-Four Dollars (\$54) per hour in 2028, Fifty-Six Dollars (\$56) per hour in 2029 and Fifty-Eight Dollars (\$58) per hour in 2030, for a total amount not to exceed Thirty-Three Thousand Six Hundred Seventy-Two Dollars (\$33,672), for a term commencing September 2, 2024 and terminating March 31, 2030, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Jennifer Linehan, Registered Dietician, as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6030 470, Countryside Adult Home, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 354 OF 2024

Resolution introduced by Supervisors Driscoll, Bruno, Patchett, Turner, Wild, Strainer and Runyon

AUTHORIZING AGREEMENT WITH PHARMACY ASSOCIATES OF GLENS FALLS, LLC D/B/A OMNICARE OF BALLSTON SPA TO PROVIDE STOCK MEDICATIONS AND SUPPLIES THAT ARE THE RESPONSIBILITY OF THE FACILITY AT A DISCOUNTED PRICE FOR COUNTRYSIDE ADULT HOME

WHEREAS, the Director of the Countryside Adult Home requested, and the Human Services Committee approved, to enter into an agreement with Pharmacy Associates of Glens Falls, LLC d/b/a Omnicare of Ballston Spa, to provide stock medications and supplies that are the responsibility of the facility at a discounted price for Countryside Adult Home, for an amount not to exceed Two Thousand Dollars (\$2,000) per year, for a total amount not to exceed Six Thousand Dollars (\$6,000), for a term commencing November 1, 2024 and terminating October 31, 2027, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Pharmacy Associates of Glens Falls, LLC d/b/a Omnicare of Ballston Spa, 14 Commerce Drive, Ballston Spa, New York 12020, for an amount not to exceed Two Thousand Dollars (\$2,000) per year, for a total amount not to exceed Six Thousand Dollars (\$6,000), for a term commencing November 1, 2024 and terminating October 31, 2027, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6030 470, Countryside Adult Home, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 355 OF 2024

Resolution introduced by Supervisors Driscoll, Bruno, Patchett, Turner, Wild, Strainer and Runyon

AUTHORIZING MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF WASHINGTON TO PROVIDE ADMINISTRATIVE SERVICES TO WARREN COUNTY IN CONNECTION WITH THE OPERATION OF THE WARREN COUNTY YOUTH BUREAU

WHEREAS, the Commissioner of Social Services requested, and the Human Services Committee approved, to enter into a memorandum of understanding with the County of Washington, to provide administrative services to Warren County in connection with the operation of the Warren County Youth Bureau, for a lump sum of Two Hundred Thirteen Thousand Dollars (\$213,000), for a term commencing October 1, 2024 and terminating December 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a memorandum of understanding with the County of Washington, 383 Broadway, Fort Edward, New York 12828, to provide administrative services to Warren County in connection with the operation of the Warren County Youth Bureau, for a lump sum of Two Hundred Thirteen Dollars (\$213,000), for a term commencing October 1, 2024 and terminating December 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7312 470, Special Delinquency Prev., Contract.

Adopted by unanimous vote.

RESOLUTION NO. 356 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

**AMENDING RESOLUTION NO. 27 OF 2024, AUTHORIZING THE ACTIONS OF THE
WARREN COUNTY CLERK TO APPOINT MEMBERS OF THE SUPREME AND
COUNTY CLERK'S OFFICE AS SPECIAL COURT CLERKS, TO UPDATE
APPOINTMENTS**

WHEREAS, pursuant to Resolution No. 27 of 2024 the Warren County Board of Supervisors appointed Sheila Kent, Scott Fitzsimmons, Lisa Relyea, Anthony Moccia and Mark Thompson as Special Court Clerks, effective January 1, 2024 and continuing for the term of office for which the current Board of Supervisors were elected, and

WHEREAS, the County Clerk has recommended, and the Legislative, Rules & Governmental Operations Committee approved, removing Scott Fitzsimmons and appointing Stephanie Dillon as a Special Court Clerk, effective June 6, 2024 and continuing for the term of office for which the current Board of Supervisors were elected, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the removal of Scott Fitzsimmons and the appointment of Stephanie Dillon as a Special Court Clerk, effective June 6, 2024 and continuing for the term of office for which the current Board of Supervisors were elected, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 27 of 2024 will remain in effect.

Adopted by unanimous vote.

RESOLUTION NO. 357 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci, and Thomas

**APPROVING THE NECESSARY EXPENSES INCURRED BY THE COUNTY CLERK
UNDER TAX LAW § 262 AND AUTHORIZING SUBMISSION TO THE COMMISSIONER
OF THE NEW YORK STATE DEPARTMENT OF TAXATION AND FINANCE FOR
APPROVAL TO RETAIN SAME**

WHEREAS, the County Clerk requested, and the Legislative, Rules and Governmental Operations Committee approved, to retain the necessary expenses incurred by the Warren County Clerk through the administration and collection of tax on mortgages recorded in Warren County under Article 11 of the Tax Law, and

WHEREAS, Tax Law §262 provides that the Warren County Clerk shall be entitled to receive all necessary expenses incurred from performing collection duties under Article 11 of the Tax Law, upon the approval of the Commissioner of the New York State Department of Taxation and Finance, and

WHEREAS, the annual sum of One Hundred Ninety-Seven Thousand Seven Hundred Forty-Three Dollars and Fifty-One Cents (\$197,743.51) are the necessary expenses which the Warren County Clerk seeks to retain out of the moneys received from the tax on mortgages, as more particularly shown on the attached Schedule "A," now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves and requests the Commissioner of the New York State Department of Taxation and Finance approve and authorize the Warren County Clerk to retain the annual sum of One Hundred Ninety-Seven Thousand Seven Hundred Forty-Three Dollars and Fifty-One Cents (\$197,743.51) as necessary expenses incurred under Tax Law, Article 11, as recorded upon the attached Schedule "A," and it is further

RESOLVED, that the Clerk of the Board of Supervisors shall send a certified copy of this resolution, with the attached Schedule "A," to the Commissioner of the New York State Department of Taxation and Finance for review and consideration.

Estimate Based on April 2023 - March 2024 Actual Mortgage Tax

\$197,743.51 Annual Mortgage Tax Expense Retention per Worksheet

	Without Expense	With Expense	Difference	% of Annual Amt
Local - County	\$ 1,109,437.62	\$ 1,068,765.84	\$ 40,671.78	21%
Additional - CDTA	\$ 1,078,790.24	\$ 1,039,353.72	\$ 39,436.52	20%
SOWMA - State	\$ 1,004,225.60	\$ 967,881.10	\$ 36,344.50	18%
Basic - Municipalities	\$ 2,218,004.01	\$ 2,136,633.11	\$ 81,370.90	41%
Total	\$ 5,410,457.47	\$ 5,212,633.77	\$ 197,823.70	

Municipalities	With Expense	Without Expense	Difference
Town of Bolton	\$ 155,035.02	\$ 160,879.39	\$ 5,844.37
Town of Chester	\$ 80,255.67	\$ 83,330.27	\$ 3,074.60
Town of Hague	\$ 16,828.16	\$ 17,508.66	\$ 680.50
Town of Horizon	\$ 43,514.70	\$ 45,102.73	\$ 1,588.03
Town of Johnsburg	\$ 49,861.29	\$ 51,825.63	\$ 1,964.34
Town of Lake George	\$ 295,477.84	\$ 306,323.95	\$ 10,846.11
Village of Lake George	\$ 38,957.67	\$ 40,580.91	\$ 1,623.24
Town of Lake Luzerne	\$ 65,633.40	\$ 68,224.76	\$ 2,591.36
Town of Queensbury	\$ 9,366.13	\$ 97,196.65	\$ 35,354.77
Town of Stony Creek	\$ 12,411.67	\$ 12,858.61	\$ 446.94
Town of Thurman	\$ 13,916.32	\$ 14,446.82	\$ 530.50
Town of Warrensburg	\$ 60,164.02	\$ 62,512.77	\$ 2,348.75
City of Glens Falls	\$ 367,963.47	\$ 382,440.86	\$ 14,477.39
Total	\$ 2,196,633.11	\$ 2,218,004.01	\$ 81,370.90

RESOLUTION NO. 358 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING OF THE COSTS OF A
TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL-AID
AND/OR STATE-AID, OR REIMBURSEMENT FROM BRIDGE NY FUNDS, AND
APPROPRIATING FUNDS THEREFORE FOR THE HUDSON STREET OVER MILL
CREEK BRIDGE REPLACEMENT, TOWN OF JOHNSBURG**

WHEREAS, a Project Adirondack for the Bridge NY, Hudson Street over Mill Creek Bridge Replacement, Town of Johnsbury P.I.N. 1762.89 (D041567) (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, 23 CFR as amended and PUB. L. 117-58 also known as the "Bipartisan Infrastructure Law" (BIL), and

WHEREAS, the County of Warren will design, let, and construct the Project, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the costs for Preliminary Design, Detailed Design, and Right of Way Incidentals, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay 100% of the cost of Four Hundred One Thousand Dollars and no cents (\$401,000.00) work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds, and it is further

RESOLVED, that the sum of Four Hundred One Thousand Dollars and no cents (\$401,000.00) is hereby appropriated from Capital Project No. H376.9550 280 Hudson Street over Mill Creek Bridge and made available to cover the cost of participation in the above phase(s) of the Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby agrees that the County of Warren shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to the County of Warren, and it is further

RESOLVED, that in the event the Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the County of Warren shall convene as soon as possible to appropriate said excess amount immediately upon the notification of the Warren County Board of Supervisors thereof, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for federal-aid and/or state-aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.
Adopted by unanimous vote.

RESOLUTION NO. 359 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

**AUTHORIZING AGREEMENT WITH MCFARLAND JOHNSON, INC. TO PROVIDE
CONSULTANT SERVICES FOR THE PRELIMINARY DESIGN AND RIGHT OF WAY
INCIDENTALS FOR HUDSON STREET OVER MILL CREEK BRIDGE REPLACEMENT,
TOWN OF JOHNSBURG**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee approved, the request to enter into an agreement with McFarland Johnson, Inc., to provide consultant services for the preliminary design and right of way incidentals for Hudson Street over Mill Creek Bridge Replacement, Town of Johnsbury, for an amount not to exceed Four Hundred Thousand Four Hundred Thirty-Eight Dollars (\$400,438), for a term commencing upon execution by both parties and terminating upon completion of the project, now, therefore, be it

RESOLVED, that Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with McFarland Johnson, Inc., 49 Court Street, Suite 240, Binghamton, New York 13901, to provide consultant services for the preliminary design and right of way incidentals for Hudson Street over Mill Creek Bridge Replacement, Town of Johnsbury, for an amount not to exceed Four Hundred Thousand Four Hundred Thirty-Eight Dollars (\$400,438), for a term commencing upon execution by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H376, Hudson Street over Mill Creek Bridge.

Adopted by unanimous vote.

RESOLUTION NO. 360 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

AWARDING BID AND AUTHORIZING AGREEMENT WITH ADVANTAGE TREE SERVICE FOR WASTE WOOD REDUCTION AT VARIOUS SITES IN WARREN COUNTY (WC 54-24)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Waste Wood Reduction at Various Sites in Warren County (WC 54-24), and


WHEREAS, the bids were opened on September 10, 2024 and the Superintendent of Public Works has recommended, and the Public Works Committee approved, awarding the agreement to Advantage Tree Service, 772 Delaware Avenue, Delmar, New York 12054, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Advantage Tree Service, 772 Delaware Avenue, Delmar, New York 12054 of the acceptance of its bid after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Advantage Tree Service relative to Waste Wood Reduction at Various Sites in Warren County, pursuant to the terms and provisions of the bid documents and proposal (WC 54-24), for a term commencing upon execution by both parties and terminating December 31, 2025, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code D.5110 470, County Road, Contract.

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 54-22 ITEM(S): WASTE WOOD REDUCTION AT VARIOUS SITES IN WARREN COUNTY DATE: SEPTEMBER 10, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	Mobilization (Lump Sum)	Disposal of Material (Per Cubic Yard)	Mobilization (Lump Sum)	Disposal of Material (Per Cubic Yard)	Mobilization (Lump Sum)	Disposal of Material (Per Cubic Yard)
DESCRIPTION OF ITEM	BID PRICE		BID PRICE		BID PRICE	
SCHEDULE A:	\$3,750.00		\$4,750.00		\$4,000.00	
Grinding Operation (per Day)						
SCHEDULE B:						
Town of Bolton	\$1,250.00	\$4.00	\$500.00	\$4.00	\$1,250.00	\$6.00
Town of Chester	\$1,250.00	\$4.00	\$500.00	\$4.00	\$1,250.00	\$6.00
Town of Hague	\$1,250.00	\$4.00	\$500.00	\$4.00	\$1,250.00	\$6.00
Town of Horizon	\$1,250.00	\$4.00	\$500.00	\$4.00	\$1,250.00	\$6.00
Town of Johnsburg	\$1,250.00	\$4.00	\$500.00	\$4.00	\$1,250.00	\$6.00
Town of Lake George	\$1,250.00	\$4.00	\$500.00	\$3.00	\$1,250.00	\$6.00
Town of Lake Luzerne	\$1,250.00	\$4.00	\$500.00	\$3.00	\$1,250.00	\$6.00
Town of Queensbury	\$1,250.00	\$4.00	\$0.00	\$3.00	\$1,000.00	\$6.00
Town of Seneca Creek	\$1,250.00	\$4.00	\$500.00	\$4.00	\$1,250.00	\$6.00
Town of Thurman	\$1,250.00	\$4.00	\$500.00	\$4.00	\$1,250.00	\$6.00
Town of Warrensburg	\$1,250.00	\$4.00	\$500.00	\$3.00	\$1,250.00	\$6.00
Village of Lake George	\$1,250.00	\$4.00	\$500.00	\$3.00	\$1,000.00	\$6.00
City of Glens Falls	\$1,250.00	\$4.00	\$500.00	\$3.00	\$750.00	\$6.00
BID AWARDED TO:	TERM: Date of Signed Contract through December 31, 2025					
 JULIE A. BUTLER, PURCHASING AGENT	RESOLUTION NO. Xs OF 2024					

Adopted by unanimous vote.

RESOLUTION NO. 361 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH DARRAH LAND SURVEYING, PLLC TO PROVIDE PROFESSIONAL SURVEYOR SERVICES (WC 55-24)

WHEREAS, the Purchasing Agent has requested proposals to provide Professional Surveyor Services (WC 55-24), and

WHEREAS, the proposals were opened on September 24, 2024 and the Superintendent of Public Works has recommended that Warren County award the agreement to Darrah Land Surveying, PLLC, 59 Lake Avenue, Lake Luzerne, New York 12846, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Darrah Land Surveying, PLLC, 59 Lake Avenue, Lake Luzerne, New York 12846 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Darrah Land Surveying, PLLC relative to Professional Surveyor Services, pursuant to the terms and provisions of the bid documents and proposal (WC 55-24), for a term commencing January 1, 2025 and terminating December 31, 2025, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

RESOLUTION NO. 362 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH ATLANTIC TESTING LABORATORIES, LIMITED TO PROVIDE PERIODIC ASBESTOS AND LEAD CONSULTING SERVICES (WC 57-24)

WHEREAS, the Purchasing Agent has requested proposals to provide Periodic Asbestos and Lead Consulting Services (WC 57-24), and

WHEREAS, the proposals were opened on September 24, 2024 and the Superintendent of Public Works has recommended that Warren County award the agreement to Atlantic Testing Laboratories, Limited, 6431 US Highway 11, Canton, New York 13617, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Atlantic Testing Laboratories, Limited, 6431 US Highway 11, Canton, New York 13617 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Atlantic Testing Laboratories, Limited relative to Periodic Asbestos and Lead Consulting Services, pursuant to the terms and provisions of the bid documents and proposal (WC 57-24), for a term commencing January 1, 2025 and terminating December 31, 2025, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

RESOLUTION NO. 363 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE GLEN AND CAROL PEARSALL ADIRONDACK FOUNDATION FOR FUNDING TO SUPPORT LIVE SPECIMENS AND PUBLIC PROGRAMS FOR THE PARKS, RECREATION & RAILROAD DIVISION

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee approved, to execute a grant application to the Glen and Carol Pearsall Adirondack Foundation, P.O. Box 105, Johnsburg, New York 12843, for funding in an amount not to exceed Two Thousand Eight Hundred Dollars (\$2,800) to support live specimens and public programs over a term commencing January 1, 2025 and terminating December 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the Glen and Carol Pearsall Adirondack Foundation, P.O. Box 105, Johnsburg, New York 12843, for funding in an amount not to exceed Two Thousand Eight Hundred Dollars (\$2,800) to support live specimens and public programs over a term commencing January 1, 2025 and terminating December 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Board of Supervisors authorizes the Chair of the Board of Supervisors to execute any future one (1) year grant agreement(s) for the same subject matter, for the same price, without the need for further Board approval, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 364 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE TOWN OF BOLTON FOR HOBBY AND SPECIAL INTEREST PROGRAMS AT UP YONDA FARM GRANT PROGRAM FUNDING FOR THE PARKS, RECREATION & RAILROAD DIVISION

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee approved, to execute a grant application to the Town of Bolton, P.O. Box 698, Bolton Landing, New York 12814, for funding in an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500) to support Hobby and Special Interest Programs at Up Yonda Farm Grant Program over a term commencing January 1, 2025 and terminating December 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the Town of Bolton, P.O. Box 698, Bolton Landing, New York 12814, for funding in an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500) to support Hobby and Special Interest

Programs at Up Yonda Farm Grant Program over a term commencing January 1, 2025 and terminating December 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Board of Supervisors authorizes the Chair of the Board of Supervisors to execute any future one (1) year grant agreement(s) for the same subject matter, for the same amount, without the need for further Board approval, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 365 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

ACCEPTING DONATION OF ADIRONDACK CHAIRS AND TABLES FROM FRIENDS OF UP YONDA AND AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO SEND A LETTER OF APPRECIATION FOR SAID DONATION

RESOLVED, that Warren County, accepts the donation of adirondack chairs and tables from Friends of Up Yonda, and be it further

RESOLVED, that the adirondack chairs and tables shall be added to the property inventory for the Department of Public Works, and be it further

RESOLVED, that the Chair of the Board of Supervisors, be, and hereby is, authorized to execute and send a letter of gratitude and appreciation to Friends of Up Yonda on behalf of the Warren County Board of Supervisors for said donation.

Adopted by unanimous vote.

RESOLUTION NO. 366 OF 2024

**Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino,
Magowan and Maday**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH WASTE MANAGEMENT OF
NEW YORK, LLC FOR SOLID WASTE AND RECYCLING DISPOSAL SERVICES
(WC 51-24)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Solid Waste and Recycling Disposal Services (WC 51-24), and

WHEREAS, the bids were opened on August 29, 2024 and the Superintendent of Public Works has recommended, and the Public Works Committee approved, awarding the agreement to Waste Management of New York, LLC, 100 Ransier Drive, West Seneca, New York 14224, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Waste Management of New York, LLC, 100 Ransier Drive, West Seneca, New York 14224 of the acceptance of its bid after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Waste Management of New York, LLC relative to Solid Waste and Recycling Disposal Services, pursuant to the terms and provisions of the bid documents and proposal (WC 51-24), for a term commencing upon execution by both parties and terminating December 31, 2025, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, subject to the prices defined in the attached Schedule "A," as well as to execute any intermunicipal agreements relating to same, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1628 470, Waste Management Containment, Contract.

WESSEX COUNTY BID TABULATION SHEET

BID NO.: WC 51-24 ITEM(S): SOLID WASTE AND RECYCLING DISPOSAL SERVICES DATE: AUGUST 29, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER County Waste & Recycling dba Ace Carting Attn: Chris Harrison 1927 Route 9, PO Box 431 Clifton Park, NY 12065 Ph: 518-877-2308 Fax: 518-877-7337	NAME & ADDRESS OF BIDDER Casella Waste Management of N.Y., Inc. Attn: Bruce Flynn 1392 US-9 Fort Edward, NY 12828 Ph: 315-781-6527 Fax: N/A	NAME & ADDRESS OF BIDDER Wheelabrator Hudson Falls, L.L.C. Attn: Bruce Stannas 93 River St. Hudson Falls, NY 12839 Ph: 603-929-3335 Fax: 603-929-3121	NAME & ADDRESS OF BIDDER WM of NY LLC Attn: Blair Lakso 100 Ransier Dr. West Seneca, NY 14227 Ph: 716-984-9204 Fax: N/A
BID AWARDED TO:				
RESOLUTION NO.				
DESCRIPTION OF ITEM				
Price per Ton for Disposal of Processible Waste:	BID PRICE	BID PRICE	BID PRICE	BID PRICE
Year 1	\$110.00	\$115.00	\$70.00	\$65.00
Year 2	\$115.00	\$118.50	\$73.50	\$66.50
Year 3	\$120.00	\$122.00	\$77.18	\$68.00
Price per Ton for Disposal of Non-Processible Waste:				
Year 1	\$110.00	\$115.00	No Bid	\$80.00
Year 2	\$115.00	\$118.50	No Bid	\$85.00
Year 3	\$120.00	\$122.00	No Bid	\$90.00
Price per Ton for Disposal of C&D Waste:				
Year 1	\$110.00	\$115.00	No Bid	\$80.00
Year 2	\$115.00	\$118.50	No Bid	\$85.00
Year 3	\$120.00	\$122.00	No Bid	\$90.00

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 51-24 ITEM(S): SOLID WASTE AND RECYCLING DISPOSAL SERVICES DATE: AUGUST 29, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	BID PRICE	BID PRICE	BID PRICE
County Waste & Recycling dba Ace Carting Attn: Chris Harrison 1927 Route 9, PO Box 431 Clifton Park, NY 12065 Ph: 518-877-2208 Fax: 518-877-7337	\$90.00 cost/ton - 2025	Wheelabrator Hudson Falls, L.L.C. Attn: Bruce Stans 93 River St. Hudson Falls, NY 12839 Ph: 603-929-3335 Fax: 603-929-3121	WM of NY LLC Attn: Blair Lakso 100 Kanister Dr. West Seneca, NY 14227 Ph: 716-984-9204 Fax: N/A
Attn: Dillon Flynn 1392 US-9 Fort Edward, NY 12828 Ph: 315-781-6527 Fax: N/A	ACR - Threshold (\$155.00) = Rebate (Charge)		
	Example based on July Market:		
	\$65.39 - \$155 = \$89.61/ton charge		
	Rebate/Charge: 50% over threshold (to Generator) and dollar for dollar below threshold (to Processor)		
	Net Charge to Generator \$89.61/ton		
Fort Ann Transfer Station 10913 Route 149 Fort Ann, NY	Hiram Hollow Transfer Station 100 Washburn Rd., Cansevoort, NY Clifton Park MRF 417 NY-146 Halfmoon, NY	Wheelabrator Hudson Falls 93 River St. Hudson Falls, NY	Green Ridge - C&D Hudson Falls - MSW Perkins - OCC & News Hiram Hollow - Plastic Tony Pitt - Glass

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 51-24 ITEM(S): SOLID WASTE AND RECYCLING DISPOSAL SERVICES DATE: AUGUST 29, 2024 TIME: 3:00 PM	NAME & ADDRESS OF BIDDER			NAME & ADDRESS OF BIDDER	
	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
Type of Waste Accepted:	County Waste & Recycling dba Ace Carting Attn: Chris Harrison 1927 Route 9, PO Box 431 Clifton Park, NY 12065 Ph: 518-477-2308 Fax: 518-477-7337	Casella Waste Management of N.Y., Inc. Attn: Dillion Flynn 1392 US-9 Fort Edward, NY 12828 Ph: 315-781-6527 Fax: N/A	Wheelabrator Hudson Falls, L.L.C. Attn: Bruce Szaas 93 River St. Hudson Falls, NY 12839 Ph: 603-929-3335 Fax: 603-929-3121	WM of NY LLC Attn: Blair Lakso 100 Kanister Dr. West Seneca, NY 14227 Ph: 716-984-9204 Fax: N/A	
	MSW C&D Recycling Tires	MSW C&D Single Stream Recycling Source separated - loose or baled recycling	MSW Tires	MSW C&D	
Comments:	See exceptions to specifications included in the bid	See exception to specifications noted in the bid		See request for terms in cover letter included in the bid	
Adopted by unanimous vote.					

RESOLUTION NO. 367 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

AWARDING BID AND AUTHORIZING AGREEMENT WITH COUNTY WASTE & RECYCLING D/B/A ACE CARTING FOR SOLID WASTE AND RECYCLING DISPOSAL SERVICES (WC 51-24)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Solid Waste and Recycling Disposal Services (WC 51-24), and

WHEREAS, the bids were opened on August 29, 2024 and the Superintendent of Public Works has recommended, and the Public Works Committee approved, awarding the agreement to County Waste & Recycling d/b/a Ace Carting, 1927 Route 9, P.O. Box 431, Clifton Park, New York 12065, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify County Waste & Recycling d/b/a Ace Carting, 1927 Route 9, P.O. Box 431, Clifton Park, New York 12065 of the acceptance of its bid after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with County Waste & Recycling d/b/a Ace Carting relative to Solid Waste and Recycling Disposal Services, pursuant to the terms and provisions of the bid documents and proposal (WC 51-24), for a term commencing upon execution by both parties and terminating December 31, 2025, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, subject to the prices defined in the attached Schedule "A," as well as to execute any intermunicipal agreements relating to same, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1628 470, Waste Management Containment, Contract.

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 51-24 ITEM(S): SOLID WASTE AND RECYCLING DISPOSAL SERVICES DATE: AUGUST 29, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER			NAME & ADDRESS OF BIDDER		
	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	County Waste & Recycling dba Ace Carting Attn: Chris Harrison 1927 Route 9, PO Box 431 Clifton Park, NY 12065 Ph: 518-877-2308 Fax: 518-877-7337	Casella Waste Management of N.Y., Inc. Attn: Dillon Flynn 1392 US-9 Fort Edward, NY 12828 Ph: 315-781-6527 Fax: N/A	Wheelabrator Hudson Falls, L.L.C. Attn: Bruce Stanas 93 River St. Hudson Falls, NY 12839 Ph: 603-929-3335 Fax: 603-929-3121	WM of NY LLC Attn: Blair Lakso 100 Ransier Dr. West Seneca, NY 14227 Ph: 716-984-9204 Fax: N/A		
BID AWARDED TO:	TERM: JANUARY 1, 2025 THROUGH DECEMBER 31, 2025					
RESOLUTION NO.	JULIE A. BUTLER, PURCHASING AGENT					
DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
Price per Ton for Disposal of Processible Waste:						
Year 1	\$110.00				\$70.00	\$65.00
Year 2	\$115.00				\$73.50	\$66.50
Year 3	\$120.00				\$77.18	\$68.00
Price per Ton for Disposal of Non-Processible Waste:						
Year 1	\$110.00				No Bid	\$80.00
Year 2	\$115.00				No Bid	\$85.00
Year 3	\$120.00				No Bid	\$90.00
Price per Ton for Disposal of C&D Waste:						
Year 1	\$110.00				No Bid	\$80.00
Year 2	\$115.00				No Bid	\$85.00
Year 3	\$120.00				No Bid	\$90.00

WARREN COUNTY BID TABULATION SHEET			
BID NO.: WC 51-24	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEM(S): SOLID WASTE AND RECYCLING DISPOSAL SERVICES	County Waste & Recycling dba Ace Carting Attn: Chris Harrison 1927 Route 9, PO Box 431 Clifton Park, NY 12065 Ph: 518-877-2308 Fax: 518-877-7337	Casella Waste Management of N.Y., Inc. Attn: Dillon Flynn 1392 US-9 Fort Edward, NY 12828 Ph: 315-781-6527 Fax: N/A	WM of NY LLC Attn: Blair Lakso 100 Ransier Dr. West Seneca, NY 14227 Ph: 716-984-9704 Fax: N/A
DATE: AUGUST 29, 2024			
TIME: 3:00 PM.			
BID AWARDED TO:	TERM: JANUARY 1, 2025 THROUGH DECEMBER 31, 2025		
RESOLUTION NO.	JULIE A. BUTLER, PURCHASING AGENT		
DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE
Price per Ton for Disposal of Processible Waste:			
Year 1	\$110.00		\$65.00
Year 2	\$115.00		\$66.50
Year 3	\$120.00		\$68.00
Price per Ton for Disposal of Non-Processible Waste:			
Year 1	\$110.00	No Bid	\$80.00
Year 2	\$115.00	No Bid	\$85.00
Year 3	\$120.00	No Bid	\$90.00
Price per Ton for Disposal of C&D Waste:			
Year 1	\$110.00	No Bid	\$80.00
Year 2	\$115.00	No Bid	\$85.00
Year 3	\$120.00	No Bid	\$90.00

WARREN COUNTY BID TENDERSHEET

BID NO.: WC 51-24 ITEM(S): SOLID WASTE AND RECYCLING DISPOSAL SERVICES DATE: AUGUST 29, 2024 TIME: 3:00 PM.		NAME & ADDRESS OF BIDDER County Waste & Recycling dba Ace Carting Attn: Chris Harrison 1927 Route 9, PO Box 431 Clifton Park, NY 12065 Ph: 518-477-2308 Fax: 518-477-7337	NAME & ADDRESS OF BIDDER Casella Waste Management of N.Y., Inc. Attn: Dillon Flynn 1392 US-9 Fort Edward, NY 12828 Ph: 315-781-4527 Fax: N/A	NAME & ADDRESS OF BIDDER Wheelabrator Hudson Falls, L.L.C. Attn: Bruce Stinas 93 River St. Hudson Falls, NY 12839 Ph: 603-929-3335 Fax: 603-929-3121	NAME & ADDRESS OF BIDDER WM of NY LLC Attn: Blair Lakso 100 Ransier Dr. West Seneca, NY 14227 Ph: 716-984-9204 Fax: N/A
BID AWARDED TO:		TERM: JANUARY 1, 2025 THROUGH DECEMBER 31, 2025			
RESOLUTION NO.		JULIE A. BUTLER, PURCHASING AGENT			
DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
Price per Ton for Disposal of Processible Waste:					
Year 1	\$110.00	\$115.00	\$70.00	\$65.00	
Year 2	\$115.00	\$118.50	\$73.50	\$66.50	
Year 3	\$120.00	\$122.00	\$77.18	\$68.00	
Price per Ton for Disposal of Non-Processible Waste:					
Year 1	\$110.00	\$115.00	No Bid	\$80.00	
Year 2	\$115.00	\$118.50	No Bid	\$85.00	
Year 3	\$120.00	\$122.00	No Bid	\$90.00	
Price per Ton for Disposal of C&D Waste:					
Year 1	\$110.00	\$115.00	No Bid	\$80.00	
Year 2	\$115.00	\$118.50	No Bid	\$85.00	
Year 3	\$120.00	\$122.00	No Bid	\$90.00	

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 51-24	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEM(S): SOLID WASTE AND RECYCLING DISPOSAL SERVICES DATE: AUGUST 29, 2024 TIME: 3:00 PM.	County Waste & Recycling dba Ace Carling Attn: Chris Harrison 1927 Route 9, PO Box 431 Clifton Park, NY 12065 Ph: 518-477-2308 Fax: 518-477-7337	Casella Waste Management of N.Y., Inc. Attn: Dillon Flynn 1392 US-9 Fort Edward, NY 12828 Ph: 315-781-6527 Fax: N/A	Wheelabrator Hudson Falls, L.L.C. Attn: Bruce Stamas 93 River St. Hudson Falls, NY 12839 Ph: 603-929-3335 Fax: 603-929-3121	WM of NY LLC Attn: Blair Lakso 100 Ransier Dr. West Seneca, NY 14227 Ph: 716-994-9204 Fax: N/A
Type of Waste Accepted:	MSW C&D Recycling Tires	MSW C&D Single Stream Recycling Source separated - loose or baled recycling	MSW Tires	MSW C&D
Comments:	See exceptions to specifications included in the bid	See exceptions to specifications noted in the bid		See request for terms in cover letter included in the bid

Adopted by unanimous vote.

RESOLUTION NO. 368 OF 2024

Resolution Introduced by supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

**AUTHORIZING MEMORANDUM OF UNDERSTANDING WITH TOWNS IN WARREN
COUNTY FOR HAULING SERVICES PROVIDED BY THE WARREN COUNTY
DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee approved, to enter into a memorandum of understanding with various towns in Warren County for hauling services provided by the Warren County Department of Public Works, at a reimbursable rate of Two Dollars and Seventy-Six Cents (\$2.76) per mile and a tipping charge of Sixty-Five Dollars (\$65) per ton for municipal solid waste; Eighty Dollars (\$80) per ton for construction and debris and Ninety Dollars (\$90) per ton for recyclables, for a term commencing January 1, 2025 and terminating December 31, 2025, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into a memorandum of understanding with various towns in Warren County, for the hauling services provided by the Warren County Department of Public Works, at a reimbursable rate of Two Dollars and Seventy-Six Cents (\$2.76) per mile and a tipping charge of Sixty-Five Dollars (\$65) per ton for municipal solid waste; Eighty Dollars (\$80) per ton for construction and debris and Ninety Dollars (\$90) per ton for recyclables, for a term commencing January 1, 2025 and terminating December 31, 2025, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 369 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

**AUTHORIZING AGREEMENT WITH LYME ADIRONDACK TIMBERLANDS I, LLC FOR
HIKING TRAIL LOCATED IN THE TOWN OF HAGUE**

WHEREAS, the Tourism Director requested, and the Tourism & Occupancy Tax Coordination Committee approved, to enter into an agreement with Lyme Adirondack Timberlands I, LLC, to use their property to create a public hiking trail to the Swede Fire Tower located in the Town of Hague, for an amount not to exceed Two Thousand Seven Hundred Four Dollars (\$2,704), for a term commencing November 1, 2024 and terminating October 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Lyme Adirondack Timberlands I, LLC, 123 Quaker Road, Suite 107, Queensbury, New York 12804, to use their property to create a public hiking trail to Swede Fire Tower located in the Town of Hague, for an amount not to exceed Two Thousand Seven Hundred Four Dollars (\$2,704), for a term commencing November 1, 2024 and terminating October 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002, 480.03 Tourism/Occupancy, Occupancy Tax, Tourism-Special Event Discretionary Fund.

Adopted by unanimous vote.

RESOLUTION NO. 370 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY
SALARY AND COMPENSATION PLAN FOR 2024 TO CREATE/DELETE POSITIONS
WITHIN THE DEPARTMENT OF WORKFORCE DEVELOPMENT AND CREATE
POSITIONS WITHIN THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Personnel, Administration & Higher Education Committee considered and approved requests from the Director of Workforce Development and Superintendent of Public Works to amend the Table of Organization and Salary Schedule, now, therefore, it is

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2024 are hereby amended as follows:

WORKFORCE**DEVELOPMENT**Creating Position of:40.6293.0313 110TITLE:

Fiscal Coordinator

EFFECTIVE DATE

October 21, 2024

BASE ANNUAL SALARY

\$54,175

Grade 15

Deleting Position of:40.6293.0313 110TITLE:Employment & Training
Account ManagerEFFECTIVE DATE

January 13, 2025

BASE ANNUAL SALARY

\$64,735

Grade 13

DEPARTMENT OF**PUBLIC WORKS**Creating Position of:A.1628 110TITLE:

Solid Waste Supervisor

EFFECTIVE DATE

December 1, 2024

BASE ANNUAL SALARY

\$54,175

Grade 15

Creating Position of:A.1628 130TITLE:

MEO - Medium (PT)

EFFECTIVE DATE

December 1, 2024

BASE ANNUAL SALARY

\$23,702

Grade 9

(20hrs/week)

Roll Call Vote.

Ayes: 913

Noes: 0

Absent: 89 Supervisor Strough

Adopted.

October 18, 2024

651

RESOLUTION NO. 371 OF 2024

**Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu
and Thomas**

**AMENDING RESOLUTION NO. 219 OF 2024; APPROVING STANDARD WORK DAY
AND TIME REPORTING RESOLUTION FOR ALL ELECTED AND APPOINTED
OFFICIALS FOR RETIREMENT PURPOSES**

RESOLVED, that Resolution No. 219 of 2024 be, and hereby is, amended accordingly regarding the standard workday and time reporting resolution for all elected and appointed officials in Warren County government as set forth in "Schedule A" attached, is hereby approved by the Warren County Board of Supervisors.

APPOINTED OFFICIALS										
Dailey, Jeff	3 rd Deputy Fire Coord.	XXXX	XXXXXXXXXX	6	10.01.23 - 12.31.25	N	2.51			
Dickinson, Jeremy	Fire Investigator Helper	XXXX	XXXXXXXXXX	6	04.26.24 - 12.31.25	N	.74			
Jones, Richard	Fire Investigator	XXXX	XXXXXXXXXX	6	04.26.24 - 12.31.25	N	2.18			
Mellon, Patrick	EMS Coordinator	XXXX	XXXXXXXXXX	6	01.01.24 - 12.31.25	N	9.47			
Stone, Scott	2 nd Deputy EMS Coord.	XXXX	XXXXXXXXXX	6	01.01.24 - 12.31.25	N	1.11			
Thomas, Timothy	Fire Investigator	XXXX	XXXXXXXXXX	6	05.02.24 - 12.31.25	N	.53			

ADOPTED BY UNANIMOUS VOTE.

RESOLUTION NO. 372 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**ADOPTING THE WARREN COUNTY POLICY FOR USE OF
COPYRIGHT MATERIALS IN COUNTY BUSINESS OPERATIONS**

WHEREAS, the County Attorney presented to the Personnel, Administration & Higher Education Committee a Warren County Policy for Use of Copyright Materials in County Business Operations, and

WHEREAS, the Personnel, Administration & Higher Education Committee has reviewed the Policy and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Policy for Use of Copyright Materials in County Business Operations, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County.

**WARREN COUNTY POLICY FOR USE OF COPYRIGHT MATERIALS
IN COUNTY BUSINESS OPERATIONS**

SECTION 1: PURPOSE

Copyright is the ownership and control of the intellectual property in original works of authorship which are subject to copyright law. It is the policy of Warren County that all rights in copyright shall remain with the copyright owner and that permission must be legally received from the copyright owner for the use of the copyrighted material prior to its use by the County of Warren, its departments, offices, agencies, officers and employees.

SECTION 2: DEFINITIONS AND CONCEPTS

A. COPYRIGHT: an "original work of authorship" which has been fixed in a tangible medium

of expression from which they can be perceived, reproduced or otherwise communicated, either directly or indirectly with the aid of a device.

B. WORKS PROTECTED BY COPYRIGHT LAWS: (Examples of illustration)

- Literary;
- Musical works including any accompanying words;
- Dramatic works including any accompanying music, *i.e.* plays or musicals;
- Pantomimes and choreographic works;
- Pictorial, graphic and sculptural works;
- Motion pictures and other audiovisual works;
- Sound recordings, which are works that result from the fixation of a series of musical;
- Spoken, or other sounds;
- Architectural works.

C. WORKS NOT PROTECTED BY COPYRIGHT LAWS: (Examples for illustration)

- Ideas, procedures, methods, systems, processes, concepts, principles, or discoveries;
- Works that are not fixed in a tangible form (such as a choreographic work that has not been notated or recorded or an improvisational speech that has not been written down);
- Titles, names, short phrases, and slogans;

- Familiar symbols or designs;
- Mere variations of typographic ornamentation, lettering, or coloring;
- Mere listings of ingredients or contents.

D. Additional resources concerning the basics of copyright law are available at <https://www.copyright.gov>

SECTION 3: PROTOCOL

County employees should take care when contemplating the use of any potentially protected copyrighted image, picture or item covered by US Copyright Laws. County employees who require the use of copyrighted material as defined by the United States Copyright Laws shall consult with the County Attorney prior to any use of any potentially copyrighted material in any presentation, County work product or social media account or activity.

Adopted by unanimous vote.

RESOLUTION NO. 373 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AUTHORIZING PARTICIPATION IN OPIOID SETTLEMENT AGREEMENTS WITH TARGET CORP, HENRY SCHEIN, INC., AND HENRY SCHEIN MEDICAL SYSTEMS, INC.

WHEREAS, the outside legal counsel for the County of Warren, Napoli Shkolnik PLLC provided notification that two settlement agreements have been proposed to resolve all government claims involving the parties represented by Naploi Shkolnik PLLC concerning governmental opioid claims and litigation against: (1) Target Corp.; (2) Henry Schein, Inc.; and (3) Henry Schein Medical Systems, Inc., and

WHEREAS, the County Attorney presented and the Personnel, Administration & Higher Education Committee approved the County of Warren's acceptance and participation in the settlement agreements with: (1) Target Corp.; (2) Henry Schein, Inc.; and (3) Henry Schein Medical Systems, Inc., and

WHEREAS, upon signing and filing each settlement agreement, Warren County will qualify as a participating political subdivision and will receive a portion of the settlement proceeds designated under the settlement agreements, as provided by the terms and conditions of each settlement agreement; and

WHEREAS, the allocation to Warren County as a participating political subdivision will include distribution amounts, which are restricted use funds and unrestricted use funds, which will not be restricted in use, and

WHEREAS, payment for legal services rendered by Napoli & Shkolnik, PLLC are set forth by each settlement agreement and payment shall be issued from the settlement proceeds, prior to any allocation to the participating political subdivisions, now, therefore, be it

RESOLVED, that the participation of Warren County in the proposed settlement agreements with: (1) Target Corp.; (2) Henry Schein, Inc.; and (3) Henry Schein Medical Systems, Inc., to include all sub-agreements, if any, are approved and accepted by the County, and it is further

RESOLVED, that the County is authorized to accept upon receipt the County's share of settlement proceeds distributed, as either restricted use funds or unrestricted use funds, under the settlement agreements; and it is further

RESOLVED, that the Chair of the Board of Supervisors, the County Attorney, and Napoli & Shkolnik, PLLC, be, and hereby are, authorized to execute the settlement agreements with: (1) Target Corp.; (2) Henry Schein, Inc.; and (3) Henry Schein Medical Systems, Inc.,

with regard to the settlement of the government opioid claims and litigation, to include any documents required to opt-in as a participating political subdivision and to participate in each settlement agreement.

Adopted by unanimous vote.

RESOLUTION NO. 374 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

INTRODUCING PROPOSED LOCAL LAW NO. 7 OF 2024, ENTITLED "A LOCAL LAW REPEALING LOCAL LAW NO. 4 OF 2008, 'A LOCAL LAW ADOPTING AND RATIFYING CERTAIN EMPLOYEE BENEFITS FOR COUNTY EMPLOYEES OUTSIDE VARIOUS BARGAINING UNITS,'" AND AUTHORIZING PUBLIC HEARING THEREON

WHEREAS, pursuant to Resolution No. 242 of 2008, the Warren County Board of Supervisors enacted Local Law No. 4 of 2008, entitled "A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units," and

WHEREAS, the County Attorney requested and the Personnel, Administration & Higher Education Committee approved that Resolution No. 242 of 2008 and Local Law 4 of 2008 be rescinded as Local Law No. 4 of 2008 conflicts with Resolution Nos. 54 of 2013 and/or 499 of 2021 which sought by resolution to rescind the County employee benefit policies related to: (1) Paying out accrued and unused sick time benefits upon the retirement of certain County employees; and (2) Reimbursing certain employees for the costs of job-related certifications and course work, now, therefore, be it

RESOLVED, that proposed Local Law No. 7 of 2024 entitled "A Local Law Repealing Local Law No. 4 of 2008, 'A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units'" hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 15th day of November, 2024, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 7 of 2024, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN
PROPOSED LOCAL LAW NO. 7 OF 2024**

A LOCAL LAW REPEALING LOCAL LAW NO. 4 OF 2008, 'A LOCAL LAW ADOPTING AND RATIFYING CERTAIN EMPLOYEE BENEFITS FOR COUNTY EMPLOYEES OUTSIDE VARIOUS BARGAINING UNITS'

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1: TITLE. This Local Law shall be entitled "A Local Law Repealing Local Law No. 4 of 2008, 'A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units.'"

SECTION 2: PURPOSE. The purpose of this Local Law is to:

- 1) Repeal Local Law No. 4 of 2008, 'A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units'

SECTION 3: PRIOR LAWS REPEALED. Local Law No. 4 of 2008 entitled "A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units," is hereby repealed.

SECTION 4: EFFECTIVE DATE. This local law shall take effect on November 30, 2024 and after filing with the Office of the Secretary of State.

Adopted by unanimous vote.

RESOLUTION NO. 375 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AUTHORIZING AGREEMENT WITH NEW YORK STATE INDUSTRIES FOR THE DISABLED, INC. TO PROVIDE MAIL FULFILLMENT SERVICES IN SUPPORT OF TAX FORECLOSURE FOR THE COUNTY ATTORNEY'S OFFICE

WHEREAS, the County Attorney requested, and the Personnel, Administration & Higher Education Committee approved, an agreement with New York State Industries for the Disabled, Inc., to provide mail fulfillment services for the annual tax foreclosure lawsuit, for an amount not to exceed Thirteen Thousand Three Hundred Dollars (\$13,300), for a term commencing January 1, 2025 and terminating December 31, 2025, renewing annually upon mutual agreement of the parties, with a renewal term of no more than a 5% annual rate increase, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with New York State Industries for the Disabled, Inc., 11 Columbia Circle Drive, Albany, New York 12203, to provide mail fulfillment services for the annual tax foreclosure lawsuit, for an amount not to exceed Thirteen Thousand Three Hundred Dollars (\$13,300), for a term commencing January 1, 2025 and terminating December 31, 2025, renewing annually upon mutual agreement of the parties, with a renewal term of no more than a 5% annual rate increase, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1420 470 County Attorney, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 376 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AMENDING RESOLUTION NO. 577 OF 2021, WHICH AUTHORIZED AN AGREEMENT WITH WINDSTREAM ENTERPRISE TO PROVIDE TELEPHONE SERVICE FOR THE INFORMATION TECHNOLOGY DEPARTMENT, TO UPGRADE ON SITE EQUIPMENT TO SUPPORT SIP CONNECTION

WHEREAS, pursuant to Resolution No. 577 of 2021, the Warren County Board of Supervisors authorized an agreement with Windstream Enterprise, 225 West 34th Street, New York, New York 10122, to provide telephone service for the Information Technology Department, in an amount not to exceed One Thousand Seven Hundred Eleven Dollars and Twenty Cents (\$1,711.20), for a term commencing upon execution by both parties and terminating three (3) years from date of execution, and

WHEREAS, the Director of Information Technology requested, and the Personnel, Administration & Higher Education Committee approved, to amend the agreement with Windstream Enterprise to upgrade on site equipment to support SIP connection, in an amount

not exceed One Thousand Three Hundred Forty Five Dollars and Sixty-Six Cents (\$1,345.66) per month, plus any additional minutes over the allotted base price per month, for a term commencing September 13, 2024 and terminating September 12, 2027, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Windstream Enterprise to upgrade on site equipment to support SIP connection, in an amount not to exceed One Thousand Three Hundred Forty-Five Dollars and Sixty-Six Cents (\$1,345.66) per month, plus any additional minutes over the allotted base price per month, for a term commencing September 13, 2024 and terminating September 12, 2027, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 577 of 2021 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 377 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

INCREASING CAPITAL PROJECT NO. H422, REPLACE 4-BOX PAPI RUNWAY 1-19; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Airport Manager requested, and the Finance & Budget Committee approved, the increase to Capital Project H422, Replace 4-Box PAPI Runway 1-19, to fund the performance of a flight check by the Federal Aviation Administration now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H422, Replace 4-Box PAPI Runway 1-19, as follows:

1. Capital Project No. H422, Replace 4-Box PAPI Runway 1-19, is hereby increased in the amount of Fourteen Thousand One Hundred Ninety-Five Dollars and Fifty-Two Cents (\$14,195.52).
2. The estimated total cost of Capital Project No. H422, Replace 4-Box PAPI Runway 1-19, is now Two Hundred Eighty-Five Thousand One Hundred Ninety-Five Dollars and Fifty-Two Cents (\$285,195.52).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal Aviation Administration grant funding in the amount of Twelve Thousand Seven Hundred Seventy-Five Dollars and Ninety-Seven Cents (\$12,775.97);
 - b. New York State Department of Transportation grant funding in the amount of Seven Hundred Nine Dollars and Seventy-Seven Cents (\$709.77);
 - c. Local share funding in the amount of Seven Hundred Nine Dollars and Seventy-Eight Cents (\$709.78), to be transferred from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H422 - Replace 4-Box PAPI Runway 1-19	\$14,195.52

Roll Call Vote:

Ayes: 824

Noes: 89 Supervisor Magowan

Absent: 89 Supervisor Strough

Adopted.

RESOLUTION NO. 378 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE AIRPORT REPAIR & PROJECTS RESERVE FUND TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO FUND CAPITAL PROJECT H431, DEMOLITION AND CONSTRUCTION OF 6 BAY T-HANGARS; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Airport Manager requested, and the Finance & Budget Committee approved, the appropriation of funds to fund Capital Project H431, Demolition and Construction of 6 Bay T-Hangars, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to fund Capital Project H431, Demolition and Construction of 6 Bay T-Hangars, in an amount not to exceed Twenty Thousand Dollars (\$20,000) from Budget Code A.892.00, Reserve, Airport Repair & Projects to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$20,000.00

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Adopted by unanimous vote.

RESOLUTION NO. 379 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

ESTABLISHING CAPITAL PROJECT NO. H435, AIRPORT MASTER PLAN 2024; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Airport Manager requested, and the Finance & Budget Committee approved, the establishment of Capital Project No. H435, Airport Master Plan 2024, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H435, Airport Master Plan 2024, as follows:

1. Capital Project No. H435, Airport Master Plan 2024, is hereby established.
2. The estimated cost of such Capital Project is the amount of Seven Hundred Sixty-Two Thousand Two Hundred Twenty-Two Dollars (\$762,222.00).
3. The proposed method of financing such Capital Project consists of the following:
 - a. Federal Aviation Administration grant funding in the amount of Six Hundred Eighty-Five Thousand Nine Hundred Ninety-Nine Dollars (\$685,999.00);
 - b. New York State Department of Transportation grant funding in the amount of Thirty-Eight Thousand One Hundred Eleven Dollars (\$38,111.00);
 - c. Local share funding in the amount of Thirty-Eight Thousand One Hundred Twelve Dollars (\$38,112.00), to be transferred from Budget Code A.892.00, Reserve, Airport Repair & Projects;

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H435 - Airport Master Plan 2024	\$762,222.00

Adopted by unanimous vote.

RESOLUTION NO. 380 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE AIRPORT REPAIR & PROJECTS RESERVE FUND TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO FUND CAPITAL PROJECT H435, AIRPORT MASTER PLAN 2024; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Airport Manager requested, and the Finance & Budget Committee approved, the appropriation of funds to fund Capital Project H435, Airport Master Plan 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to fund Capital Project H435, Airport Master Plan 2024, in an amount not to exceed Thirty-Eight Thousand One Hundred Twelve Dollars (\$38,112) from Budget Code A.892.00, Reserve, Airport Repair & Projects to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$38,112.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Adopted by unanimous vote.

RESOLUTION NO. 381 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE MEDICAL EXAMINER & CORONER'S BUDGET TO COVER THE ESTIMATED COST OF AUTOPSIES THROUGH THE REMAINDER OF 2024; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Clerk of the Board requested, and the Finance & Budget Committee approved, the appropriation of funds to cover the estimated cost of autopsies through the remainder of 2024, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the estimated cost of autopsies through the remainder of 2024, in an amount not to exceed Seventy-Five Thousand Dollars (\$75,000.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.1185 435	Medical Examiner & Coroners, Medical Fees	\$ 75,000.00

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Adopted by unanimous vote.

RESOLUTION NO. 382 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO VARIOUS DEPARTMENTAL BUDGETS TO COVER THE COST OF EQUIPMENT PURCHASES IN 2024; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the County Administer requested, and the Finance & Budget Committee approved, the appropriation of funds to various Departmental budget codes to cover the cost of equipment purchases in 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds in an amount not to exceed One Hundred Eighty-Two Thousand Five Hundred Dollars (\$182,500.00) from the General Fund Unappropriated Surplus (A.909.00) to the following Departmental budget codes listed in the attached Schedule "A" to cover the cost of equipment purchases in 2024, and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Account	Department	Description	Amount
A.1410 210	County Clerk	Furniture/Furnishings	\$ 2,500
A.1620 260	Buildings	Other Equipment	\$ 5,000
A.1624 260	Health & Human Services Building	Other Equipment	\$ 5,000
A.1628 260	Waste Mangement Containment	Other Equipment	\$ 24,000
A.3020 210	Sheriff's 911 Center	Furniture/Furnishings	\$ 6,000
A.3020 260	Sheriff's 911 Center	Other Equipment	\$ 65,000
A.3110 210	Sheriff's Law Enforcement	Furniture/Furnishings	\$ 4,000
A.3110 250	Sheriff's Law Enforcement	Technical Equipment	\$ 25,000
A.3150 210	Sheriff's Corrections Division	Furniture/Furnishings	\$ 6,000
A.3150 260	Sheriff's Corrections Division	Other Equipment	\$ 30,000
A.3640 230	Civil Defense	Automotive Equipment	\$ 3,000
A.3640 260	Civil Defense	Other Equipment	\$ 7,000
Adopted by unanimous vote.			\$ 182,500

RESOLUTION NO. 383 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH THE LOWEST RESPONSIBLE BIDDER FOR PERFORMANCE AND LEADERSHIP TRAINING (WC 58-24)

WHEREAS, the Purchasing Agent has requested proposals for Performance and Leadership Training (WC 58-24), and

WHEREAS, the proposals were opened on September 26, 2024 and the recommendation of the lowest bidder could not be approved by the County Administrator prior to the Finance & Budget Committee meeting on October 3, 2024, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its proposal after recommendations and approval have been received from the County Administrator, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to the Performance and Leadership Training, pursuant to the terms and provisions of the bid documents and proposal (WC 58-24), for a term commencing upon execution by both parties and terminating upon completion of the services, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code 40.6293.4999 439, Workforce Invest. Act, WIA/WIOA, American Rescue Plan Act (ARPA), Misc. Fees & Expenses.

Adopted by unanimous vote.

RESOLUTION NO. 384 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING AGREEMENT WITH A CONTRACTOR TO BE DETERMINED FOR UPGRADES TO THE BOARD ROOM IN THE WARREN COUNTY MUNICIPAL CENTER

WHEREAS, the County Administrator requested, and the Finance & Budget Committee approved, to enter into an agreement with a contractor to be determined, to provide upgrades to the Board Room in the Warren County Municipal Center, for an amount to be determined, for a term commencing upon execution by both parties and terminating upon completion of the project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with a contractor to be determined, to provide upgrades to the Board Room in the Warren County Municipal Center, for an amount to be determined, for a term commencing upon execution by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from various Departmental budget codes.

Roll Call Vote:

Ayes: 868

Noes: 45 Supervisor Diamond

Absent: 89 Supervisor Strough

Adopted.

RESOLUTION NO. 385 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE COUNTY ATTORNEY'S BUDGET TO COVER LITIGATION EXPENSES INCURRED FROM LAWSUITS; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the County Attorney requested, and the Finance & Budget Committee approved, the appropriation of funds to cover litigation expenses incurred from lawsuits which do not possess insurance coverage, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover litigation expenses incurred from lawsuits which do not possess insurance coverage, in an amount not to exceed Three Thousand Dollars (\$3,000.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.1420 440.2	County Attorney, Transcription Fees	\$3,000.00

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Strough

Adopted.

RESOLUTION NO. 386 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

INCREASING CAPITAL PROJECT NO. H376, HUDSON STREET OVER MILL CREEK BRIDGE REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Superintendent of Public Works requested, and the Finance & Budget Committee approved, the increase to Capital Project H376, Hudson Street over Mill Creek Bridge Replacement, to fund preliminary engineering and right of way phases, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H376, Hudson Street over Mill Creek Bridge Replacement, as follows:

1. Capital Project No. H376, Hudson Street over Mill Creek Bridge Replacement, is hereby increased in the amount of Three Hundred Eighty Thousand Nine Hundred Fifty Dollars (\$380,950.00).
2. The estimated total cost of Capital Project No. H376, Hudson Street over Mill Creek Bridge Replacement, is now Four Hundred Six Thousand Four Hundred Fifty Dollars (\$406,450.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:

- a. Federal grant funding in the amount of Three Hundred Eighty Thousand Nine Hundred Fifty Dollars (\$380,950.00),

and be it further

RESOLVED, that the Warren County budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H376 - Hudson Street over Mill Creek Bridge Replacement	\$380,950.00

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Strough

Adopted.

RESOLUTION NO. 387 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE DEPARTMENT OF SOCIAL SERVICES BUDGET TO COVER THE COST OF COURT ORDERED DETENTION EXPENSES FOR THE REMAINDER OF 2024; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Commissioner of Social Services requested, and the Finance & Budget Committee approved, the appropriation of funds to cover the cost of court ordered detention expenses for the remainder of 2024, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of court ordered detention expenses for the remainder of 2024, in an amount not to exceed Two Hundred Ninety-Three Thousand Four Hundred Sixty-Six Dollars (\$293,466.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget codes:

CODE	DEPARTMENT	AMOUNT
A.6050 469	Public Facil. For Children, Other Payments/Contributions	\$293,466.00

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Strough

Adopted.

RESOLUTION NO. 388 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO THE INFORMATION TECHNOLOGY BUDGET TO PURCHASE COMPUTERS AND RELATED EQUIPMENT AND SOFTWARE; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Director of Information Technology requested and the Finance & Budget Committee approved, the appropriation of funds to purchase computers and related equipment and software, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Four Thousand Seven Hundred Fifty Dollars (\$4,750.00) from the Computer Reserve Fund, Budget Code A.895.00, to the following Departmental budgets to purchase computers and related equipment and software:

PROJECT	TITLE	AMOUNT
A.1490 220.1	Public Works Admin - DPW, Office Equipment-Reserve	\$2,250.00
A.8022 220.1	Planning GIS Program, Office Equipment-Reserve	\$1,500.00
A.1410 220.1	County Clerk, Office Equipment-Reserve	\$1,000.00

and it is further,

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Strough

Adopted.

RESOLUTION NO. 389 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

INCREASING CAPITAL PROJECT NO. H356, FIRST WILDERNESS PLAN IMPLEMENTATION 2014; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the County Planner requested, and the Finance & Budget Committee approved, the increase to Capital Project H356, First Wilderness Plan Implementation 2014, in order to bring the balance to zero to close out the Capital Project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H356, First Wilderness Plan Implementation 2014, as follows:

1. Capital Project No. H356, First Wilderness Plan Implementation 2014, is hereby increased in the amount of Nine Thousand Six Hundred Seventy-Five Dollars and Thirty-Nine Cents (\$9,675.39).

2. The estimated total cost of Capital Project No. H356, First Wilderness Plan Implementation 2014, is now Eight Hundred Forty-Two Thousand Five Hundred Seventy-Five Dollars and Thirty-Nine Cents (\$842,575.39).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Nine Thousand Six Hundred Seventy-Five Dollars and Thirty-Nine Cents (\$9,675.39), to be transferred from Budget Code A.9550 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H356 - First Wilderness Plan Implementation 2014	\$9,675.39

Roll Call Vote:
 Ayes: 824
 Noes: 89 Supervisor Magowan
 Absent: 89 Supervisor Strough
 Adopted.

RESOLUTION NO. 390 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

INCREASING CAPITAL PROJECT NO. H372, FIRST WILDERNESS PLAN IMPLEMENTATION 2016; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the County Planner requested, and the Finance & Budget Committee approved, the increase to Capital Project H372, First Wilderness Plan Implementation 2016, in order to bring the balance to zero to close out the Capital Project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H372, First Wilderness Plan Implementation 2016, as follows:

1. Capital Project No. H372, First Wilderness Plan Implementation 2016, is hereby increased in the amount of Nine Thousand Three Hundred Forty-Five Dollars and Ninety-Eight Cents (\$9,345.98).
2. The estimated total cost of Capital Project No. H372, First Wilderness Plan Implementation 2016, is now One Million Eighty-Seven Thousand Eight Hundred Sixteen Dollars and Seventy Cents (\$1,087,816.70).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Nine Thousand Three Hundred Forty-Five Dollars and Ninety-Eight Cents (\$9,345.98), to be transferred from Budget Code A.9550 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H372 - First Wilderness Plan Implementation 2016	\$9,345.98

Roll Call Vote:
 Ayes: 824
 Noes: 89 Supervisor Magowan
 Absent: 89 Supervisor Strough
 Adopted.

RESOLUTION NO. 391 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**INCREASING CAPITAL PROJECT NO. H380, PROMOTING THE FIRST WILDERNESS;
 AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET
 FOR 2024**

WHEREAS, the County Planner requested, and the Finance & Budget Committee approved, the increase to Capital Project H380, Promoting the First Wilderness, in order to bring the balance to zero to close out the Capital Project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H380, Promoting the First Wilderness, as follows:

1. Capital Project No. H380, Promoting the First Wilderness, is hereby increased in the amount of Four Hundred Nine Dollars and Twenty-Eight Cents (\$409.28).
2. The estimated total cost of Capital Project No. H380, Promoting the First Wilderness, is now Eighty-Seven Thousand Six Hundred Ninety-Six Dollars and Twenty-Eight Cents (\$87,696.28).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Four Hundred Nine Dollars and Twenty-Eight Cents (\$409.28), to be transferred from Budget Code A.9550 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H380 - Promoting the First Wilderness	\$409.28

Roll Call Vote:
 Ayes: 824
 Noes: 89 Supervisor Magowan
 Absent: 89 Supervisor Strough
 Adopted.

RESOLUTION NO. 392 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

INCREASING CAPITAL PROJECT NO. H383, SCHROON LAKE INVASIVE SPECIES PREVENTION & CONTROL PROGRAM; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the County Planner requested, and the Finance & Budget Committee approved, the increase to Capital Project H383, Schroon Lake Invasive Species Prevention & Control Program, in order to bring the balance to zero to close out the Capital Project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H383, Schroon Lake Invasive Species Prevention & Control Program, as follows:

1. Capital Project No. H383, Schroon Lake Invasive Species Prevention & Control Program, is hereby increased in the amount of Six Hundred Three Dollars and Eight Cents (\$603.08).
2. The estimated total cost of Capital Project No. H383, Schroon Lake Invasive Species Prevention & Control Program, is now Three Hundred Eighty-Six Thousand Nine Hundred Thirty-Seven Dollars and Eight Cents (\$386,937.08).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Six Hundred Three Dollars and Eight Cents (\$603.08), to be transferred from Budget Code A.9550 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H383 - Schroon Lake Invasive Species Prevention & Control Program	\$603.08

Roll Call Vote:

Ayes: 824
 Noes: 89 Supervisor Magowan
 Absent: 89 Supervisor Strough
 Adopted.

RESOLUTION NO. 393 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING COUNTY TREASURER TO CLOSE COMMUNITY DEVELOPMENT FUND CD 75 AND CAPITAL PROJECT NOS. H356, H372, H380, H382 AND H383

WHEREAS, the County Planner requested, and the Finance & Budget Committee approved, the request to close Community Development Fund CD 75, and Capital Projects H356, H372, H380, H382 and H383, now, therefore, be it

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Community Development Fund and Capital Projects and return remaining funds to the funding source:

<u>COMMUNITY DEVELOPMENT FUND/ CAPITAL PROJECT</u>	<u>ESTIMATED FUNDS</u>	<u>FUNDING SOURCE</u>
CD 75 - Countryside Adult Home Assessment	\$0.00	N/A
H356 - First Wilderness Plan Implementation 2014	\$0.00	N/A
H372 - First Wilderness Plan Implementation 2016	\$0.00	N/A
H380 - Promoting the First Wilderness	\$0.00	N/A
H382 - Lake George Invasive Species Eradication	\$2,448.00	A.909.00 (General Fund Unappropriated Surplus)
H383 - Schroon Lake Invasive Species Roll Call Vote: Ayes: 913 Noes: 0 Absent: 89 Supervisor Strough Adopted.	\$0.00	N/A

RESOLUTION NO. 394 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

ESTABLISHING CAPITAL PROJECT NO. H436, SUNY ADIRONDACK HIGH VOLTAGE ELECTRICAL INFRASTRUCTURE REPLACEMENT PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Treasurer requested, and the Finance & Budget Committee approved, the establishment of Capital Project No. H436, SUNY Adirondack High Voltage Electrical Infrastructure Replacement Project, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H436, SUNY Adirondack High Voltage Electrical Infrastructure Replacement Project, as follows:

1. Capital Project No. H436, SUNY Adirondack High Voltage Electrical Infrastructure Replacement Project, is hereby established.
2. The estimated cost of such Capital Project is the amount of One Million Four Hundred Thousand Dollars (\$1,400,000.00).
3. The proposed method of financing such Capital Project consists of the following:
 - a. Local share funding in the amount of One Million Four Hundred Thousand Dollars (\$1,400,000.00), to be transferred from Capital Project No.

October 18, 2024

671

H436.9550 5710 SUNY Adirondack High Voltage Electrical Infrastructure Replacement Project, Capital Projects, Serial Bonds,

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H436 - SUNY Adirondack High Voltage Electrical Infrastructure Replacement Project	\$1,400,000.00

and be it further

RESOLVED, that the Warren County Treasurer is authorized to advance SUNY Adirondack funds from the General Fund Unappropriated Surplus in an amount not to exceed One Million Four Hundred Thousand Dollars (\$1,400,000.00) to cover the State share of the SUNY Adirondack High Voltage Electrical Infrastructure Replacement Project costs relating to Warren County's share of the project with the understanding that SUNY Adirondack will reimburse the County upon receipt of State aid.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Strough

Adopted.

RESOLUTION NO. 395 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE TREASURER'S OFFICE BUDGET TO FUND CAPITAL PROJECT NO. H436, SUNY ADIRONDACK HIGH VOLTAGE ELECTRICAL INFRASTRUCTURE REPLACEMENT PROJECT;
AND AMENDING WARREN COUNTY BUDGET FOR 2024**

RESOLUTION WITHDRAWN

WHEREAS, the Treasurer requested, and the Finance & Budget Committee approved, the appropriation of funds to fund Capital Project No. H436, SUNY Adirondack High Voltage Electrical Infrastructure Replacement Project, to cover Warren County's share of the project with the understanding that SUNY Adirondack will reimburse the County upon receipt of State aid, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed One Million Four Hundred Thousand Dollars (\$1,400,000) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code to fund Capital Project No. H436, SUNY Adirondack High Voltage Electrical Infrastructure Replacement Project:

CODE	DEPARTMENT	AMOUNT
A.9550 5710	Transfers, Serial Bonds	\$1,400,000.00

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

RESOLUTION NO. 396 OF 2024

Resolution Introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**ENACTING LOCAL LAW NO. 6 OF 2024, ENTITLED "A LOCAL LAW TO AUTHORIZE
OVERRIDING THE PROPERTY TAX LEVY LIMIT ESTABLISHED BY GENERAL
MUNICIPAL LAW § 3-C FOR THE 2025 WARREN COUNTY BUDGET"**

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, "A Local Law to Authorize Overriding the Property Tax Levy Limit Established by General Municipal Law §3-c for the 2025 Warren County Budget," and

WHEREAS, the Board of Supervisors adopted Resolution No. 328 of 2024, which authorized a public hearing to be held by the Board of Supervisors on the 18th day of October, 2024, in the Supervisors' Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 18th day of October, 2024, does hereby enact and adopt Local Law No. 6 of 2024, as annexed hereto.

**COUNTY OF WARREN
LOCAL LAW NO. 6 OF 2024**

**A LOCAL LAW TO AUTHORIZE OVERRIDING THE PROPERTY TAX LEVY LIMIT
ESTABLISHED BY GENERAL MUNICIPAL LAW §3-C FOR THE
2025 WARREN COUNTY BUDGET**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. TITLE.

This Local Law shall be know as "A Local Law to Authorize Overriding the Property Tax Levy Limit Established by General Municipal Law §3-c for the 2025 Warren County Budget."

SECTION 2. LEGISLATIVE FINDINGS AND PURPOSE.

- A. That by Chapter 97 of the Laws of 2011, effective June 24, 2011, codified as Section 3-c of the General Municipal Law, the State of New York imposed upon counties and other local governments and schools, with certain exceptions, a limit equal to the lesser of the rate of inflation or 2 percent on the annual increase in the amount of real property taxes that may be levied on behalf of such entities.
- B. That the New York State Comptroller's Office determined that property tax levy growth for local governments must be capped at two percent (2.0%) for 2025, which is the maximum allowable levy growth under New York State law, despite the Comptroller's Office also determining that the 2025 inflation factor was 3.3%.

- C. That this is the fourth year in a row that the New York State Comptroller's Office determined that the property tax levy growth for local governments must be capped at two percent (2.0%) despite the Comptroller's Office also determining that the inflation factor for fiscal years 2022 through 2025 exceeded the annual combined 2.0% maximum allowable levy growth by more than eleven percent (11%).
- D. That General Municipal Law §3-c(6) provides that if a local government's actual tax levy for a given fiscal year exceeds the tax levy limit, as determined by the State Comptroller, the local government must place the excess amount in reserve and use such funds to offset the tax levy for the ensuing fiscal year.
- E. That due to the high cost of State mandated programs and services which are paid for from the budget for Warren County, as well as the combined eleven (11%) increase in the inflation factor from 2022-2025 above the combined 2.0% tax levy limit for this same budget years, the Warren County Board of Supervisors now confronts a 2025 budget which may exceed the State-imposed tax cap in order to protect the health, safety, and well-being of Warren County residents in order to provide essential County services, including public health, safety and infrastructure programs for the 2025 fiscal year.
- F. That Mandated State programs and services include Medicaid, Public Assistance, Child Welfare, Pre-School Special Education, Community Colleges, Indigent Defense, Early Intervention, Youth Detention placements from Raise-the-Age laws, Court ordered competency examinations and restoration services under section 730 of the Criminal Procedure Law, and Pension Costs. These State mandated programs and services must be paid first before local taxes may be used for County purposes.
- G. That General Municipal Law §3-c(5) provides that a local government may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year only if the governing body of such local government first enacts, by a vote of 60 percent of the total voting power of such governing body, a local law to override such limit.
- H. That General Municipal Law §3-c(6) provides that if a local government's actual tax levy for a given fiscal year exceeds the tax levy limit, as determined by the State Comptroller, the local government must place the excess amount in reserve and use such funds to offset the tax levy for the ensuing fiscal year.
- I. That the purpose of this Local Law is to comply with the requirements of General Municipal Law §3-c prior to adopting the 2025 Warren County budget should it exceed the tax levy limit for 2025.

SECTION 3. ENACTMENT AUTHORITY.

That this Local Law is adopted pursuant to authority provided in Section 10 of the Municipal Home Rule Law of the State of New York as well as the specific authority set forth in General Municipal Law §3-c(5).

SECTION 4. OVERRIDE AUTHORIZATION.

That the Warren County Board of Supervisors hereby overrides the County of Warren tax levy limit for 2025, and is hereby authorized to adopt a County Budget for fiscal year 2025 that requires an actual property tax levy that is greater than the tax levy limit calculated for 2025, pursuant to General Municipal Law §3-c.

SECTION 5. SEVERABILITY.

If any section, subsection, sentence, clause, phrase or other portion of this local law is for any reason declared unconstitutional, or invalid, in whole or in part by any court of competent jurisdiction, such portion shall be deemed severable and such unconstitutionality or invalidity shall not affect the validity of the remaining portions of this law which shall remain in full force and effect.

SECTION 6. EFFECTIVE DATE.

This Local Law shall take effect immediately upon filing with the Office of the Secretary of State.

Roll Call Vote:

Ayes: 779

Noes: 134 Supervisors Magowan and Diamond

Absent: 89 Supervisor Strough

Adopted.

Chairman Geraghty offered privilege of the floor, but there was no one wishing to speak.

Announcements were called for:

Supervisor Strainer announced the Adirondack Thunder season opening game would be held on October 26th and he encouraged all to attend. He apprised November 1-2, 2024 the Adirondack Stampede Rodeo would be held at the Cool Insuring Arena which was an exciting event.

Supervisor Conover voiced his support of the County Administrator, the Chairman of the Board and the Superintendent of Public Works taking the steps required to ensure any remaining ARPA funds were obligated prior to the end of the year.

Supervisor Driscoll advised the Tri-County United Way Fall Gala would be held Thursday, October 24th and on Friday, October 25th the Ben Osborn Memorial Fund's Baskets for Ben fundraiser was scheduled with many local organizations, youth and families benefitting from this event. He informed November 1st was the opening day of HEAP (*Home Energy Assistance Program*) and the opening ceremonies for the Special Olympics New York State Fall games would be held this evening in the City Park in the City of Glens Falls, with several events being held in the City of Glens Falls and the Town of Queensbury over the weekend.

Supervisor Wild indicated as a member of the Board of Directors of the Warren County Economic Development Corporation (*WCEDC*) he was welcoming any public comment on the direction of this organization, noting there would be a strategic planning session held by the WCEDC Board on November 13th.

Supervisor Crocitto apologized for missing the photograph for the Board this morning prior to the meeting. Chairman Geraghty interjected due to a number of Supervisors missing from the photograph, another picture was scheduled to be taken immediately following the adjournment of the meeting on the front steps of the Warren County Municipal Building.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Wild and seconded by Supervisor Magowan, Chairman Geraghty adjourned the Board Meeting at 11:55 a.m.

November 1, 2024

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**SPECIAL BOARD MEETING
FRIDAY NOVEMBER 1, 2024**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:

<https://warrencountyny.gov/mma>

<https://www.youtube.com/watch?v=NeN9WSuLAgU>

NOTICE OF SPECIAL MEETING

TO THE MEMBERS OF THE BOARD OF SUPERVISORS OF WARREN COUNTY:

You are hereby notified that I, Kevin B. Geraghty, Chairman of the Board of Supervisors of the County of Warren, pursuant to the power vested in me by Rule A.3 of the Rules of the Board of Supervisors, hereby call and convene a special meeting of the Board of Supervisors of Warren County to be held in the Supervisors' Room in the Warren County Municipal Center, Town of Queensbury, New York, on **November 1, 2024 AT 11:00 A.M.**, for the purpose of:

1. Presentation of the 2024 Tentative Budget
2. Any other such business which may appropriately be brought before the Board of Supervisors.

The Clerk of the Board of Supervisors is hereby directed to call for the meeting and give written notice to all members of the Board of Supervisors of such meeting.

Dated: October 11, 2024

Signed KEVIN B. GERAGHTY, CHAIRMAN
Warren County Board of Supervisors

To the Members of the Board of Supervisors: At the direction of the Chairman of the Board, I am notifying you of the Special Meeting called for the time, place and purposes set forth above.

Signed AMANDA ALLEN, CLERK
Warren County Board of Supervisors

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:00 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Thomas.

Roll called, the following members present:

Supervisors Conover, Maday, Diamond, Gilligan, Turner, Bruno, Driscoll, Patchett, Geraci, Merlino, Strough, Wild, Magowan, Strainer, Etu, Thomas and Geraghty -17; Absent -3 Supervisors Bean, Crocitto and Runyon

Chairman Geraghty called for public comments, but there was no one wishing to speak.

Chairman Geraghty noted the purpose of the Special Board Meeting was to present the 2025 Tentative County Budget. Privilege of the floor was extended to Frank Thomas, *Budget Officer*, who thanked Chairman Geraghty and the members of the Board of Supervisors for the opportunity to serve as Budget Officer this year. He then extended his gratitude to John Taflan, *County Administrator*; Tammie DeLorenzo, *Assistant to the County Administrator*; Rob Lynch, *Deputy County Treasurer*; and Anne Bruno, *Confidential Secretary to the County Administrator*, for all their time and effort put into organizing this 2025 Budget. He recognized the Committee Chairs and Department Heads for meeting the challenge of preparing respective Budget

requests for 2025, with the majority of them being able to comply with his request to reduce their departmental budgets by 5%. Supervisor Thomas then proceeded to review the a Power Point presentation on the 2025 Tentative Budget, copies of which are on file with the items distributed at the Board Meeting which included: the 2025 Budget Officer's Recommendations and Personnel Requests for 2025. At the conclusion of the Power Point presentation, Supervisor Thomas answered questions posed by the Supervisors.

This concluded the comments on the 2025 Tentative Budget, and Chairman Geraghty resumed the Chair.

Chairman Geraghty thanked Supervisor Thomas for his efforts in preparing the 2025 Tentative County Budget, adding the County was working with their State Legislators to advocate on behalf of the County regarding the ever increasing costs that were shifted upon the County from the State.

He once again called for public comment, but there was no one wishing to speak.

Reading of resolutions by the Clerk of the Board was announced as follows:

Amanda Allen, *Clerk of the Board*, apprised Floor Resolutions 1 and 2 were distributed to the Board and posted to the Warren County website on Friday, October 25th. She noted motions were required to bring each to the floor.

Motion was made by Supervisor Geraci, seconded by Supervisor Etu and carried by a unanimous vote of those present (*Supervisors Bean, Crocitto and Runyon absent*), to bring proposed Floor Resolution No. 1, *Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Accepting Tentative Budget Providing Appropriations for the Conduct of County business for the fiscal year 2025 and Authorizing Public Hearing on the Budget*, to the floor. Mrs. Allen announced Floor Resolution No. 1 would now be referred to as proposed Resolution No. 396.

Motion was made by Supervisor Bruno, seconded by Supervisor Geraci and carried by a unanimous vote of those present (*Supervisors Bean, Crocitto and Runyon absent*), to bring proposed Floor Resolution No. 2, *Accepting Tentative Budget Providing Appropriations for the Conduct of County business for the fiscal year 2025 and Authorizing Public Hearing on the Budget*, to the floor. Mrs. Allen announced Floor Resolution No. 2 would now be referred to as proposed Resolution No. 397.

Chairman Geraghty called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes, but none were requested.

Chairman Geraghty called for a collective vote on resolutions, following which Resolution Nos. 396-397 were approved as presented.

RESOLUTION NO. 397 OF 2024

Resolution introduced by Supervisors Geraci and Etu

WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION ACCEPTING TENTATIVE BUDGET PROVIDING APPROPRIATIONS FOR THE CONDUCT OF COUNTY BUSINESS FOR THE FISCAL YEAR 2025 AND AUTHORIZING PUBLIC HEARING ON THE BUDGET

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution accepting tentative budget providing appropriations for the conduct of County business for the fiscal year 2025 and authorizing public hearing on the budget, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 398 OF 2024
Resolution introduced by Supervisors Bruno and Geraci

**ACCEPTING TENTATIVE BUDGET PROVIDING APPROPRIATIONS FOR THE
CONDUCT OF COUNTY BUSINESS FOR THE FISCAL YEAR 2025
AND AUTHORIZING PUBLIC HEARING ON THE BUDGET**

WHEREAS, the Budget Officer of Warren County on October 25, 2024, duly filed the tentative budget for the County of Warren for the fiscal year commencing January 1, 2025, with the Clerk of the Board of Supervisors pursuant to the provisions of County Law, and

WHEREAS, the Budget Officer's tentative budget recommended gross appropriations of \$207,149,893 less estimated revenues of \$154,034,157, which includes interfund revenues and surplus appropriated but does not include sales tax credit, leaving a balance of \$53,115,736 to be raised by taxation, now, therefore, be it

RESOLVED, that the tentative budget, which provides for gross appropriations of \$207,149,893, less the amount of \$154,034,157, which includes interfund revenues and surplus appropriated but does not include sales tax credit, leaving a balance of \$53,115,736 to be raised by taxation, be, and the same hereby is, accepted as the tentative budget of Warren County for the fiscal year beginning January 1, 2025, and be it further

RESOLVED, that the Board of Supervisors will hold a public hearing in the Supervisors Room at the Warren County Municipal Center on the 15th day of November, 2025, at 10:00 a.m., to consider adoption of the proposed budget for the County of Warren for the fiscal year commencing January 1, 2025, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to cause to be printed at least 25 copies of said tentative budget for distribution to the public and that she give public notice of such hearing as required by law.

Adopted by unanimous vote.

Chairman Geraghty called for public comments, but there was no one wishing to speak. Chairman Geraghty called for announcements:

Chairman Geraghty encouraged the Supervisors to attend the Halloween costume event at the County next year, as the majority of the departments and their employees participated in this fun occasion.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Bruno, seconded by Supervisor Etu and carried by a unanimous vote of those present (*Supervisors Bean, Crocitto and Runyon absent*), Chairman Geraghty adjourned the meeting at 10:43 a.m.

**BOARD MEETING
FRIDAY NOVEMBER 15, 2024**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:

<https://warrencountyny.gov/mma>

Part 1 - <https://www.youtube.com/watch?v=zkKOG4VZAacc>

Part 2 - <https://www.youtube.com/watch?v=t3DKvfTnTvw>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:01 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Merlino

Roll called, the following members present:

Supervisors Conover, Maday, Diamond, Gilligan, Turner, Bruno, Driscoll, Patchett, Geraci, Crocitto, Bean, Merlino, Strough, Wild, Strainer, Etu, Thomas, Runyon and Geraghty; Absent - 1. Supervisor Magowan

Motion was made by Supervisor Etu, seconded by Supervisor Merlino and carried by a unanimous vote of those present (*Supervisor Magowan absent*) to approve the minutes of the October 18, 2024 Board Meeting and November 1, 2024 Special Board Meeting.

Supervisor Magowan entered the meeting at 10:03 a.m.

Privilege of the floor was extended to John Bowe, *Executive Director of Cornell Cooperative Extension Warren County*, who was in attendance to present the first ever Warren County Conservation Council Conservationist of the Year award to Erica Patten, *Town of Johnsbury Resident*. Mr. Bowe indicated that Ms. Patten was unable to attend the meeting due to a prior family obligation and he proceeded to provide an overview of the achievements that earned her this recognition, which were considerable.

Chairman Geraghty declared the Public Hearing on proposed Local Law No. 7 of 2024 entitled "*A Local Law Repealing Local Law No. 4 of 2008, 'A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units'*," open at 10:07 a.m. and requested the Clerk of the Board read the Notice of Public Hearing aloud. Chair called for public comment, but there was no one wishing to speak. Chairman Geraghty apprised he would keep the Public Hearing open for a bit.

Continuing with the Agenda review, Chair declared the Public Hearing open on Warren County Sewer District (Industrial Park) Assessment Roll open at 10:08 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment, but there was no one wishing to speak.

Chairman Geraghty once again called for public comment on proposed Local Law No. 7 of 2024 entitled *A Local Law Repealing Local Law No. 4 of 2008, 'A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units'*, and Warren County Sewer District (Industrial Park) Assessment; there being no one wishing to speak, he closed both public hearings at 10:09 a.m.

Proceeding with the Agenda review, Chair declared the Public Hearing on 2025 Tentative Budget open at 10:10 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment; there being no one wishing to comment he closed the Public Hearing on 2025 Tentative Budget at 10:12 a.m.

Chairman Geraghty called for privilege of the floor/public comment:

Lori Rehm, *Town of Bolton Resident and co-owner of ADK Excursions, LLC*, spoke regarding proposed Resolution No. 432, *Authorizing ARPA Funds Disbursement to Adk Excursions, LLC; and Amending Warren County Budget for 2024*, outlining the reason she believed the Board should move forward with the proposed Resolution. She noted they had submitted all of the invoices required which met the guidelines required for ARPA funding,

complied with all of the request for additional information, honored all of the application and filing requirements and would have everything completed by the end of the year.

Diane Collins, *City of Glens Falls Resident and Co-Founder of North Country Climate Action*, advised their organization would like to work collaboratively with Warren County through the Environmental Concerns & Real Property Tax Services Committee to align their concerns and partner with Committee members on climate issues and actions.

Lisa Adamson, *Town of Queensbury Resident and Co-Founder of North Country Climate Action*, provided an overview of her experience, indicating she was looking forward to working with the Environmental Concerns & Real Property Tax Services Committee regarding the climate crisis.

Supervisor Conover commended Ms. Collins and Ms. Adamson for the assistance they had provided the County with regard to municipal waste and recycling services which would result in significant savings to the local municipalities while also being environmentally conscious. He stated there was a working group consisting of employees of the Department of Public Works, as well a private sector members who were reviewing improved marketing efforts for recyclables which was not only important to generate revenue, but also the environment. He added they were also working on developing a method to remove green waste which would result in significant savings to County residents.

Supervisor Magowan echoed Supervisor Conover's comments regarding the assistance provided to the County by Ms. Collins and Ms. Adamson. He then read aloud a prepared statement regarding the salary increases proposed for the Supervisors in the 2025 Tentative County Budget which he would be voting in opposition of.

During Supervisor Magowan's comments, Chairman Geraghty requested he refrain from mentioning another Supervisor by name. Supervisor Magowan asked whether he was permitted to mention another Supervisor by name and Larry Elmen, *County Attorney*, responded any Supervisor was permitted to speak during the privilege of the floor/public comment portion of the meeting, adding he would defer to Robert's Rules of Order regarding whether a Supervisor could mention another Supervisor by name. Supervisor Magowan questioned why the public was permitted to speak regarding a specific Supervisor, but he could not and Mr. Elmen replied it related to the fact that the Supervisor was speaking as a Supervisor representing the Town of Queensbury under privilege of the floor.

Supervisor Wild apprised for the record he had never filed an ethics complaint with the Warren County Board of Ethics.

The Agenda review resumed with the Report by the Committee Chairs (including the Chairman of the Board's Report).

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. County Auditor - October 2024 Real Property Tax Corrections;
2. Drescher & Malecki LLP - Basic Financial Statements, Required Supplementary Information, Supplemental Information and Federal Awards Information for the Year Ended December 31, 2021 and Independent Auditors' Reports.

Letters/emails from:

1. Warren County Attorney's Office - resignation letter from Ann Marie Scheidegger (resigning from Board of Ethics).
2. Town of Lake George - Notice of Public Hearing for several Site Plan Review matters - to be held November 12, 2024 at 5:00 p.m.
3. FitzGerald Morris Baker Firth - Notice of Public Hearing for North Creek, NY Resort OpCo LLC (Weekender Hospitality) Project.
4. FitzGerald Morris Baker Firth - Application for real property tax exemption - Glens Falls Ventures I LLC (as assigned from Spring City Development Group LLC)

5. FitzGerald Morris Baker Firth - Application for real property tax exemption - Adirondack Radiology Associates PC

Other:

1. Family Service Association of Glens Falls, Inc. - October Newsletter

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 399-448, the Estimate of Sales Tax, and Mortgage Tax Report were distributed to the Board and posted to the Warren County website on Wednesday, November 6, 2024. Five Proclamations, revised Resolution No. 437 and Floor Resolution Nos. 1 and 2 were distributed on Tuesday, November 12, 2024 which met the deadline specified in the Rules of the Board. The five Proclamations were:

- Proclamation No. 40 - Apprenticeship Week
- Proclamation No. 41 - Alzheimer's Awareness Month
- Proclamation No. 42 - Diabetes Awareness Month
- Proclamation No. 43 - Home Care and Hospice Month
- Proclamation No. 44 - Pancreatic Cancer Awareness Month

Amanda Allen, *Clerk of the Board*, indicated motions were needed to bring proposed Floor Resolution Nos. 1 and 2 to the floor.

Motion was made by Supervisor Merlino, seconded by Supervisor Runyon and carried unanimously to bring proposed Floor Resolution No. 1 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Awarding Bid and Authorizing Agreement with the Lowest Responsible Bidder for Municipal Center Chimney Demolition and Road Repair (WC 71-24)*", to the floor. Mrs. Allen announced proposed Floor Resolution No. 1 would now be known as proposed Resolution No. 449.

Motion was made by Supervisor Runyon, seconded by Supervisor Bean and carried unanimously to bring proposed Floor Resolution No. 2 entitled "*Awarding Bid and Authorizing Agreement with the Lowest Responsible Bidder for Municipal Center Chimney Demolition and Road Repair (WC 71-24)*", to the floor. Mrs. Allen stated proposed Floor Resolution No. 2 would now be referred to as proposed Resolution No. 450.

Discussion and public comment on proposed resolutions was called for:

Supervisor Wild spoke regarding proposed Resolution Nos. 422, *Amending Resolution No. 573 of 2023, Which Authorized Agreements with Certain Applicants for the Disbursement of 2024 Occupancy Tax Revenues, to Authorize Agreements and Funding to the Village of Lake George*, and 441, *Authorizing the Appropriation of Funds from the Occupancy Tax Reserve to the Tourism Budget; and Amending 2024 Warren County Budget to Fund Agreement with the Village of Lake George for Lease of Light Displays*, indicating he would like to propose amending them to indicate that the contract would not go into effect and the funding would not be awarded until the Committee was provided with a layout of plans for the event, as well as what the anticipated return on investment would be. A discussion ensued during which Chairman Geraghty queried whether anyone would like to second Supervisor's Wild's motion to amend proposed Resolution Nos. 422 and 441 as outlined above, but no second was made.

Supervisor Strough asked for clarification on proposed Resolution Nos. 431, *Rescinding Resolution No. 513 of 2022, Which Authorized ARPA Funds Disbursement to Adk Excursions, LLC; and Amended the Warren County Budget for 2022*, 432, *Authorizing ARPA Funds Disbursement to ADK Excursions, LLC; and Amending Warren County Budget for 2024*, and 433, *Rescinding Resolution No. 595 of 2022, Which Authorized ARPA Funds Disbursement to ADK Excursions, LLC; and Amended the Warren County Budget for 2022*, indicating he believed proposed Resolution Nos. 431 and 433 rescinded action they had taken in 2022 while

also affirming Resolution No. 300 of 2024 which voided the Resolutions adopted in 2022. He stated he interpreted proposed Resolution No. 432 as re-awarding the ARPA funding to ADK Excursions, LLC., in the amount of \$30,000 which could be construed as providing a special accommodation to a County employee. Mr. Elmen responded without the commentary the core of his understanding was correct.

Supervisor Magowan indicated he would abstain from voting on proposed Resolution Nos. 431-433. Chairman Geraghty questioned whether Supervisor Magowan would be recusing from voting on them, as abstaining was not permitted and Supervisor Magowan replied in the negative. A discussion ensued regarding the ARPA funding awarded to ADK Excursions, LLC.

Supervisor Magowan voiced his opposition to proposed Resolution No. 424, *Rescinding Resolution No. 597 of 2019, Which Adopted the Department Head Evaluation Policy*, following which he made a motion to table the proposed Resolution until the January 17, 2025 Board Meeting, but when Chairman Geraghty inquired whether anyone wanted to second the motion there was no response.

In regard to proposed Resolution No. 444, *Adopting Budget for Fiscal Year 2025*, Supervisor Runyon commended Supervisor Thomas for his efforts compiling the proposed Budget, adding while everyone had voted in opposition of a salary increase for the Supervisors in 2024, she was fully supportive of the proposed salary increases this year which she believed was justified.

Supervisor Magowan voiced his opposition to proposed Resolution No. 425, *Rescinding Resolution No. 535 of 2022, Which Required all Warren County Employees to Complete an Annual Diversity, Equality and Inclusion Training*, noting the County had been recognized by NACo (*National Association of Counties*) for the policies that were being rescinded by proposed Resolution No. 424, *Rescinding Resolution No. 597 of 2019, Which Adopted the Department Head Evaluation Policy*, and 425.

Supervisor Patchett asked for clarification that if proposed Resolution Nos. 431-433 were all adopted it would result in a \$19,000 reduction in the amount of ARPA funding awarded to ADK Excursions, LLC; Mr. Elmen replied in the negative, explaining due to a matter of law the findings by this Board that a Supervisor had an interest in the contract voided the contracts authorized by Resolutions adopted in 2022. He stated should proposed Resolution Nos. 431 (*Rescinding Resolution No. 513 of 2022, Authorizing ARPA Funds Disbursement to Adk Excursions, LLC; and Amending Warren County Budget for 2022*); 432 (*Authorizing ARPA Funds Disbursement to ADK Excursions, LLC; and Amending Warren County Budget for 2024*); and 433 (*Rescinding Resolution No. 595 of 2022, Authorizing ARPA Funds Disbursement to ADK Excursions, LLC; and Amending Warren County Budget for 2022*) be adopted this could "clear the books" with the concept that the Board could now consider whether to re-issue the \$30,000 as noted in proposed Resolution No. 432 with the contract being retroactive to 2022. He added because State law interpreted the contract as never being entered into, the Board was not taking away what the law required in New York State which was the voiding of the contract that resulted from the two Resolutions adopted in 2022. A discussion ensued during which it was noted the majority vote of the Finance & Budget Committee was for the Board not to move forward a proposed Resolution reconsidering the re-issuance of the contract and \$19,000 ARPA funding award.

Supervisor Wild requested roll call votes on proposed Resolution Nos. 422, *Amending Resolution No. 573 of 2023, Which Authorized Agreements with Certain Applicants for the Disbursement of 2024 Occupancy Tax Revenues, to Authorize Agreements and Funding to the Village of Lake George*, and 441, *Authorizing the Appropriation of Funds from the Occupancy Tax Reserve to the Tourism Budget; and Amending 2024 Warren County Budget to Fund Agreement with the Village of Lake George for Lease of Light Displays*. He then spoke regarding proposed Resolution Nos. 431-433, indicting he had been a member of the ARPA Committee when the original requests went before the Committee in 2022. He apprised the funding request was heavily debated, noting since then it had been brought to the Board's

attention a Supervisor who was a member of the ARPA Committee at that time was a personal friend of the applicant. Supervisor Magowan called for point of ordering, noting he was not a member of the ARPA Committee. Chairman Geraghty advised Supervisor Wild had the floor and asked him to proceed with his comments. Supervisor Wild continued, advising he had voted in opposition to awarding ARPA funding to ADK Excursions, LLC in 2022 due to some unanswered questions and concerns regarding the contract and he would likely be voting in opposition of proposed Resolution No. 432, *Authorizing ARPA Funds Disbursement to ADK Excursions, LLC; and Amending Warren County Budget for 2024*, and 433, *Rescinding Resolution No. 595 of 2022, Which Authorized ARPA Funds Disbursement to ADK Excursions, LLC*, today.

Supervisor Magowan requested roll call votes on the following proposed Resolution Nos: 424, *Rescinding Resolution No. 597 of 2019, Which Adopted the Department Head Evaluation Policy*; 425, *Rescinding Resolution No. 535 of 2022, Which Required All Warren County Employees to Complete an Annual Diversity, Equality and Inclusion Training*; 433, *Rescinding Resolution No. 595 of 2022, Which Authorized ARPA Funds Disbursement to ADK Excursions, LLC; and Amended the Warren County Budget for 2022*; 446, *Adopting Salary and Compensation Plan for 2025*; and 447, *Introducing Proposed Local Law No. 1 of 2025, Entitled "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County", and Authorizing Public Hearing Thereon*.

It was noted proposed Resolution No. 446, *Adopting Salary and Compensation Plan for 2025*, was already a roll call vote.

Supervisor Driscoll requested a roll call vote on proposed Resolution No. 419, *Authorizing Agreement with the Adirondack Civic Center Coalition, Inc. for Tourism Promotion and Tourist and Convention Development Services*, noting he would be recusing from voting on the proposed Resolution.

Supervisor Magowan exited the meeting at 11:30 a.m.

Chairman Geraghty announced the Board would have a brief recess to allow time to prepare the roll call votes outlined above. The Board recessed from 11:31 a.m. until 11:42 a.m.

Chairman Geraghty inquired whether anyone was opposed to combining the roll call votes on proposed Resolution Nos. 424, 425, 433 and 447 and no one objected.

Voting on resolutions occurred during which Supervisor Driscoll exited the meeting during the vote on proposed Resolution No. 419, *Authorizing Agreement with the Adirondack Civic Center Coalition, Inc. for Tourism Promotion and Tourist and Convention Development Services*, at 11:44 a.m. and re-entered at 11:45 a.m. It was noted the combined roll call vote on proposed Resolution Nos. 424, *Rescinding Resolution No. 597 of 2019, Which Adopted the Department Head Evaluation Policy*; 425, *Rescinding Resolution No. 535 of 2022, Which Required All Warren County Employees to Complete an Annual Diversity, Equality and Inclusion Training*; 433, *Rescinding Resolution No. 595 of 2022, Which Authorized ARPA Funds Disbursement to ADK Excursions, LLC; and Amended the Warren County Budget for 2022*; and 447, *Introducing Proposed Local Law No. 1 of 2025, Entitled "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County", and Authorizing Public Hearing Thereon*, had failed. A discussion ensued regarding a re-vote on the aforementioned Resolutions during which the County Attorney advised the Board would need to Waive the Rules in order to re-vote on any of the resolutions that had failed.

Motion was made by Supervisor Runyon, seconded by Supervisor Conover and carried by a unanimous vote of those present (*Supervisor Magowan absent*) to waive the Rules of the Board to allow for separate re-votes on Resolution Nos. 424, 425, 433 and 447.

Motion was made by Supervisor Thomas, seconded by Supervisor Etu and carried by a unanimous vote of those present (*Supervisor Magowan absent*) to allow for separate re-votes on proposed Resolution Nos. 424, 425, 433 and 447.

Following the re-votes, Resolution Nos. 399-450 were approved as presented, with the exception of proposed Resolution No. 431 which failed.

November 15, 2024

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**REPORT OF CHAIRMAN OF THE BOARD ON ESTIMATE OF SALES TAX
TO BE RECEIVED CALENDAR YEAR - 2025**

To the Members of the Board:

Under the provisions of Local Law No. 1 of 1968, paragraph (L), it is my duty to report to you on the estimate of sales tax and the amount to be allocated in Warren County for the calendar year 2025. The breakdown is as follows:

Estimate of tax to be collected by the State of New York and credited to Warren County during the calendar year 2025:

Estimate of amount of sales tax to be allocated in Warren County:	\$74,396,665.00
Estimate of amount to be paid directly to City of Glens Falls by Warren County:	\$794,259.00
Estimate of amount to be allocated to towns:	\$34,683,725.00
Estimate of amount to be credited in county budget to reduce county tax:	\$38,918,681.00
Sales Tax Credit taken by towns as credit to county taxes:	\$950,000.00
Estimate of amount of sales tax to be received by towns which opted to take in cash rather than as a credit on county taxes:	\$33,733,725.00

All figures are based strictly on estimates and any excesses are credited directly to the various units on basis of full valuation.

Estimate of amount to be paid to Lake George:

Amount estimated to be credited to town of Lake George:	\$3,383,107.00
Amount estimated to be credited to village of Lake George:	\$748,847.00
Total:	\$4,131,954.00

Dated: November 15, 2024

Respectfully submitted,
(Signed) Kevin B. Geraghty, Chairman
Warren County Board of Supervisors

Warren County Board of Supervisors

MORTGAGE TAX REPORT

To the Board of Supervisors of Warren County:

Your committee on Finance would respectfully report from the financial statement relative to mortgage tax receipts made by the County Clerk and County Treasurer of Warren County for the period ending September 30, 2024, and filed in the Office of the Board of Supervisors of Warren County. It appears that the amount received by the County Clerk from mortgage taxes for the period ending September 30, 2024, from current taxes was \$925,825.60 and that after receipt of all interest and payment of all expenses, the County's share to be distributed among the several tax districts amounts to \$925,864.88.

The amounts to be distributed to the several districts are as follows:

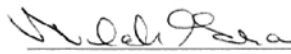
Bolton	\$51,905.70
Chester	34,955.98
Glens Falls	194,052.59
Hague	4,715.20
Horicon	49,106.58
Johnsburg	28,316.94
Lake George	96,661.62
Lake Luzerne	41,077.74
Queensbury	372,071.72
Stony Creek	2,089.61
Thurman	10,695.45
Warrensburg	27,912.68
Village of Lake George	12,303.07

Your committee recommends the adoption of this report and recommends that the Chairman and the Clerk of the Board be authorized and directed to issue the proper warrant to the Treasurer of Warren County for the distribution of said tax.

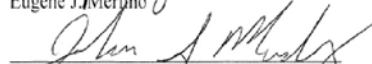
Dated: November 15, 2024

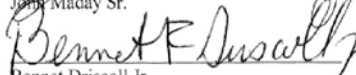
Respectfully submitted,
FINANCE & BUDGET COMMITTEE


Frank E. Thomas, Chair

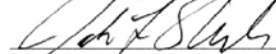

Michael Geraci

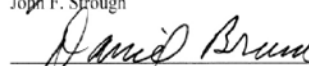

Eugene J. Merlino


John Maday Sr.


Bennet Driscoll Jr.


Vincent Crocetto


John F. Strough


Daniel Bruno


Nathan Etu

Warren County Board of Supervisors Proclamation

WHEREAS, National Apprenticeship Week (November 17-23) is celebrating its 10th anniversary of raising awareness about the vital role that registered apprenticeships provide in creating opportunities by allowing apprentices to earn while they learn and preparing a pathway to well-paying careers in Warren County, and across the United States, and

WHEREAS, registered apprenticeship programs enable employers to develop and train their future workforce while offering career seekers affordable paths to secure high-paying jobs, and

WHEREAS, Warren County recognizes the role of Registered Apprenticeships in expanding opportunities in our workforce that are inclusive of individuals who have been historically underserved, marginalized, and adversely affected by persistent poverty and inequity, thus providing a path for all qualified individuals, including women, youth, people of color, rural communities, justice-involved individuals and individuals with disabilities, to become apprentices and contribute to America's industries, and

WHEREAS, Warren County recognizes that registered apprenticeships, a proven and industry-driven training model, provide a critical talent pipeline that can train and build up our workforce to address our Nation's pressing issues such as responding to climate change, modernizing our cybersecurity response, addressing public health issues, and rebuilding our nation's infrastructure, and

WHEREAS, the Warren County Department of Workforce Development, the Warren County Career Center, and the New York State Department of Labor promote and advocate for registered apprenticeship programs which are a time-honored approach to training skilled workers through a combination of on-the-job training and classroom instruction, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Board of Supervisors, do hereby declare the week of November 17-23, 2024 to be

APPRENTICESHIP WEEK

in Warren County, and encourage all Warren County residents to observe this month with appropriate ceremonies, activities and programs.

Dated: November 15, 2024

**Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, Alzheimer's Disease is a common form of dementia that is a cruel and fatal condition that erodes the ability to think, recall precious memories, and to live independently, and

WHEREAS, Alzheimer's Disease devastatingly affects more than six million Americans, as well as the family members and friends who love them, exacting a heartbreaking human toll, in addition to the deep economic impact with the cost of treatment exceeding \$321 billion nationally in 2022 alone, and

WHEREAS, the greatest known risk factor for Alzheimer's Disease, which is the leading cause of death in seniors, is increasing age with the majority of people afflicted being aged 65 and over, and

WHEREAS, while there is no current cure for Alzheimer's Disease, recent advances

in biomedical science offer hope for strides toward a better understanding of this debilitating disease, improved treatments, and ultimately a cure, and

WHEREAS, there are many regional facilities and agencies in Warren County that provide compassionate care and assistance to individuals with Alzheimer's Disease, such as the Alzheimer's Association's Adirondack Office, Countryside Adult Home, Glen at Hiland Meadows and Warren County Office for the Aging, and

WHEREAS, during the month of November we stand with all those families confronting this challenging disease and recommit ourselves to improving treatment and finding a cure, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Board of Supervisors, do hereby declare the month of November 2024 to be

ALZHEIMER'S AWARENESS MONTH

in Warren County, and encourage all Warren County residents to observe this month with appropriate ceremonies, activities and programs.

DATED: NOVEMBER 15, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, over the last 20 years, our Nation has seen a significant rise in the number of adults diagnosed with diabetes, a chronic condition that can lead to heart disease, kidney disease, vision loss, and other serious health problems, and

WHEREAS, today, more than 38 million American adults are living with diabetes, and an estimated 90 million more may be at risk of developing the disease, and

WHEREAS the diabetes death rate for Warren County is higher than other areas of Upstate New York and the Adirondack Rural Health Network Region, and indicates that preventive health screening, for conditions like diabetes, is a valuable tool that can assist in the prevention and control of this chronic disease, and

WHEREAS, additionally, more young Americans are also living with Type 2 Diabetes than ever before, putting them at risk of developing serious health problems later in life, and

WHEREAS, the most recent Warren County Community Health Assessment and Community Health Improvement Plan lists Diabetes as a chronic disease that should be considered a higher priority area for local health organizations, and

WHEREAS, during National Diabetes Month, we draw awareness to all forms of this dangerous condition - including Type 1, Type 2 and Gestational Diabetes and Prediabetes - and recommit ourselves to finding a cure, and

WHEREAS, the health and wellbeing of the residents of Warren County are enhanced as a direct result of increased awareness of all forms of Diabetes and the work being done to prevent and treat the disease, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Board of Supervisors, do hereby declare the month of November 2024 to be

DIABETES AWARENESS MONTH

November 15, 2024

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In Warren County, and encourage all Warren County residents to observe this month with appropriate ceremonies, activities and programs.

DATED: NOVEMBER 15, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, home care services provide high quality and compassionate health care services to more than five million Americans annually, especially in times of community or personal health care crisis, and

WHEREAS, ninety percent of Americans want to age in place, and home care is the preferred method of health care delivery among the disabled, elderly, and chronically ill individuals eager to live independently in their own homes as long as they possibly can, and

WHEREAS, home care services, such as those offered by Warren County Health Services, allow families to stay together and provide for greater health, dignity, and comfort in our communities, and

WHEREAS, home care in the United States is a growing alternative to hospitalization or other institution-based forms of health care for acute and chronic illnesses, providing care to millions of Americans each year, and

WHEREAS, 2.2 million everyday heroes - including home care nurses, therapists, and aides - will travel almost a billion miles to deliver care and work tirelessly to provide professional support to millions of Americans in need to quality health services, and

WHEREAS, these dedicated home care professionals and volunteers form a support network that continues to play a vital role in health care delivery for our nation's disabled, infirm, and aging population, and

WHEREAS, Warren County Health Services, the National Association for Home Care & Hospice, and thousands of home care agencies across Warren County, the State of New York, and the U.S. have declared the month of November as National Home Care & Hospice Month and are calling on all Americans to observe the occasions with appropriate ceremonies and activities, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Board of Supervisors, do hereby declare the month of November 2024 to be

HOME CARE & HOSPICE MONTH

in Warren County, and encourage the support and participation of all citizens in learning more about the home care and hospice concepts of care for the elderly, disabled, and infirm.

DATED: NOVEMBER 15, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, Pancreatic Cancer is one of the deadliest forms of cancer, ranking as the fourth-leading cause of cancer death in the United States, from which an estimated 51,750 individuals will die from in 2023, and

WHEREAS, an estimated 66,000 people will be diagnosed with Pancreatic Cancer in 2024, and

WHEREAS, up to 30% of cases of Pancreatic Cancer are thought to be preventable, and

WHEREAS, chronic pancreatitis, often linked to long-term alcohol consumption, smoking and repeat incidents of acute pancreatitis, increases the risk of pancreatic cancer by two to three times that of the general population, and

WHEREAS, it is the mission of the nationally accredited C.R. Wood Cancer Center at Glens Falls Hospital to provide preventive care and clinically advanced treatments for regional cancer patients, as well as to provide innovative education and support programs for early detection and cancer prevention, and

WHEREAS, the health and well-being of the residents of Warren County are enhanced as a direct result of increased awareness of pancreatic cancer and the work being done to prevent and treat the disease, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Board of Supervisors, do hereby declare the month of November 2024 to be

PANCREATIC CANCER AWARENESS MONTH

in Warren County, and encourage all Warren County residents to observe this month with appropriate ceremonies, activities and programs.

DATED: NOVEMBER 15, 2024

Signed KEVIN B. GERAGHTY, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 399 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

November 15, 2024

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FROM CODE		TO CODE		AMOUNT
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DEPARTMENT: BOARD OF ELECTIONS

A.1450 439	Board of Elections, Misc. Fees & Expenses	A.1450 120	Board of Elections, Salaries-Overtime	\$2,000.00
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DEPARTMENT: OFFICE OF EMERGENCY SERVICES

A.3410 130	Fire Prevention & Control, Salaries-Part Time	A.3410 810	Fire Prevention & Control, Retirement	850.00
A.3640 110	Civil Defense, Salaries-Regular	A.9950 910	Transfers-Capital Projects, Interfund Transfers	1,554.44
A.3640 810	Retirement	A.9950 910		242.55
A.3640 830	Social Security	A.9950 910		89.41
A.3640 831	Medicare Contribution	A.9950 910		20.90
A.3640 860	Hospitalization	A.9950 910		315.67
A.3640 865	Dental Insurance	A.9950 910		5.74

DEPARTMENT: SHERIFF

A.3150 110	Sheriffs Correction Division, Salaries-Regular	A.3150 445	Sheriff's Correction Division, Foods	60,000.00
A.3150 110		A.3110 441	Sheriff's Law Enforcement, Auto-Supplies & Repair	50,000.00

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 400 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

**AMENDING WARREN COUNTY BUDGET FOR 2024 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: OFFICE OF COMMUNITY SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4320.0105 3490	Mental Health Programs, Behavioral Health Services North, Mental Health	\$11,883.00
A.4320.0120 3490	Mental Health Association, Mental Health	35,991.00
<u>APPROPRIATIONS</u>		
A.4320.0105 470	Mental Health Programs, Behavioral Health Services North, Contract	11,883.00
A.4320.0120 470	Mental Health Association, Contract	35,991.00
DEPARTMENT: PLANNING & COMMUNITY DEVELOPMENT		
<u>ESTIMATED REVENUE</u>		
A.8021 2002	Planning (and Comm. Dev.), Donation-Bed Tax	20,000.00
<u>APPROPRIATIONS</u>		
A.8021 470	Planning (and Comm. Dev.), Contract	20,000.00
DEPARTMENT: PUBLIC WORKS		
<u>ESTIMATED REVENUE</u>		
DM.5130 2680	Road Machinery, Machinery, Insurance Recoveries	39,798.50
<u>APPROPRIATIONS</u>		
DM.5130 230	Road Machinery, Machinery, Automotive Equipment	39,798.50

November 15, 2024

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3110 3384	Sheriff's Law Enforcement, Other Sheriff's State Aid	\$27,090.00
A.3315 3615	Stop DWI Program, Stop DWI Grant	24,500.00
<u>APPROPRIATIONS</u>		
A.3110 120	Sheriff's Law Enforcement, Salaries-Overtime	27,090.00
A.3110 120		24,500.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2024 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2024 is hereby amended accordingly.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 401 OF 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

AWARDING BID AND AUTHORIZING AGREEMENT WITH BLUE DIAMOND SEPTIC, LLC FOR ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS (WC 65-24)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Routine Pumping, Cleaning and Disposal for Septic Systems (WC 65-24), and

WHEREAS, the bids were opened on October 29, 2024 and the Superintendent of Public Works has recommended that a partial bid be awarded to Blue Diamond Septic, LLC, located at 357 S. Albany Road, Selkirk, NY 12158, as the lowest responsible bidder for Sites 1-12 and 14, as referenced in the attached "Schedule A" document, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Blue Diamond Septic, LLC, located at 357 S. Albany Road, Selkirk, NY 12158 of the acceptance of their bid for Sites 1-12 and 14, as referenced in the attached "Schedule A" document, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Blue Diamond Septic, LLC for Routine Pumping, Cleaning and Disposal for Septic Systems as outlined above, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 65-24), for a term commencing January 1, 2025 and terminating December 31, 2025, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, and subject to the same prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funding shall be expended from various Department of Public Works Projects.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 65-24 ITEM(S): ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS DATE: OCTOBER 29, 2024 TIME: 3:00 P.M.		NAME & ADDRESS OF BIDDER Blue Diamond Septic, LLC. Attn: Stephanie Jasinski 357 S. Albany Road Selkirk, NY 12158 Ph: 518-767-9322 Fax: 518-767-0435			
BID AWARDED TO:		TERM: JANUARY 1, 2025 THROUGH DECEMBER 31, 2025			
✓ JULIE A. BUTLER, PURCHASING AGENT		RESOLUTION NO: xx OF 2024			
DESCRIPTION OF ITEM		QUANTITY	BID PRICE		
#	LOCATION	SEPTIC TANK SIZE	NUMBER OF SERVICES PER YEAR	LUMP SUM PRICE TO SERVICE ONCE	PRICE PER YEAR NORMAL HOURS
1	Fish Hatchery 145 Echo Lake Road Warrensburg, NY 12885	500 gal. 2,000 gal.	1 1	\$200.00 \$800.00	\$200.00 \$800.00
2	South End Maintenance 143 Lower Warren Street Queensbury, NY 12804	1,000 gal.	On Call	\$400.00	\$400.00
3	DPW North Creek 65 Return Loop North Creek, NY 12853	1,000 gal.	On Call	\$400.00	\$400.00
4	North Creek Train Station 3 Railroad Place North Creek, NY 12853	1,000 gal. 500 gal. 1,000 gal.	On Call On Call 1	\$400.00 \$200.00 \$400.00	\$400.00 \$200.00 \$400.00
5	Thurman Train Station State Rte. 418 Thurman, NY 12810 (between the intersections of 418 with Athol Rd and 418 and River Rd.)	500 gal.	On Call	\$200.00	\$200.00

BID NO: WC 65-24 ITEM(S): ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS DATE: OCTOBER 29, 2024 TIME: 3:00 P.M.				NAME & ADDRESS OF BIDDER Blue Diamond Septic, LLC. Attn: Stephanie Jasinski 357 S. Albany Road Selkirk, NY 12158 Ph: 518-767-9322 Fax: 518-767-0435	
DESCRIPTION OF ITEM			QUANTITY	BID PRICE	
#	LOCATION	SEPTIC TANK SIZE	ONE TIME SERVICE PRICE PER YEAR	ONE TIME SERVICE PRICE PER YEAR	PRICE PER YEAR
6	UpYonda Farm Route 9N Bolton Landing, NY 12814	1,000 gal. 2 Composting Toilets (avg. 100 gal. total)	1 1	\$400.00 \$200.00	\$400.00 \$200.00
7	Toney Pit 17 Old State Route 9 Lake George, NY 12845	1,000 gal.	On Call	\$400.00	\$400.00
8	County Fairgrounds Schroon River Road Warrensburg, NY 12885	2,000 gal. 2,000 gal. 4,000 gal. 4,000 gal.	On Call On Call On Call On Call	\$800.00 \$800.00 \$1,600.00 \$1,600.00	\$800.00 \$800.00 \$1,600.00 \$1,600.00
9	Warren County Sheriff's Office - Fire Range Old State Road North Lake George, NY 12845	1,500 gal.	On Call	\$600.00	\$600.00
10	Warren County Correctional Facility - Grease Interceptor 1400 State Route 9 Lake George, NY 12845	1,000 gal.	On Call	\$400.00	\$400.00
11	Soil & Water 394 Schroon River Road Warrensburg, NY 12885	1,000 gal.	On Call	\$400.00	\$400.00

BID NO: WC 65-24 ITEM(S): ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS DATE: OCTOBER 29, 2024 TIME: 3:00 P.M.				NAME & ADDRESS OF BIDDER	
				Blue Diamond Septic, LLC. Attn: Stephanie Jasinski 357 S. Albany Road Selkirk, NY 12158 Ph: 518-767-9322 Fax: 518-767-0435	
#	LOCATION	SEPTIC TANK SIZE	ONE TIME SERVICE PRICE PER YEAR	ONE TIME SERVICE PRICE PER YEAR	PRICE PER YEAR
12	Riparius Train Station 460 Riverside Station Road Riparius, NY 12862	1,000 gal.	1	\$400.00	\$400.00
13	Clean sewer line at Floyd Bennett Memorial Airport one time per year with roofer for approximately 800 feet at price per foot. Pipe size approximately 8" in diameter.		On-Call	No Bid	No Bid
14	Any site added during term of bid for septic or grease.		Per 1,000 gal.	\$400.00	
15	Hourly rate for services other than pumping		Per Hour	\$300.00	
16	Additional hourly rate (if any) for After Hours Services		Per Hour	\$500.00	
17	Additional hourly rate (if any) for Emergency Services		Per Hour	\$400.00	
18	Response time for After Hour Services		Hours	24 hrs.	
19	Response time for Emergency Services		Hours	24 hrs.	
20	Port-o-Pottie Rental & Service (anywhere throughout Warren County) Current locations used, but not limited to : Fire Training Center, Queensbury (2).		Weekly Monthly	No Bid	
21	Port-o-Pottie Rental & Service (Handicapped accessible) Current locations used: Warren County Bikeway off Country Club Road, Queensbury (1)		Weekly Monthly	No Bid	
Waste Transporter Permit Attached			Yes/No	Yes	
COMMENTS:			n/a	n/a	

BID NO: WC 65-24 ITEM(S): ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS DATE: OCTOBER 29, 2024 TIME: 3:00 P.M.			NAME & ADDRESS OF BIDDER Stone Industries, LLC, Attn: Stephanie Loveland 4305 Rt 50 Saratoga Springs, NY 12866 Ph: 518-584-1048 Fax: 518-584-8850		
DESCRIPTION OF ITEM			QUANTITY	LUMP SUM PRICE TO SERVICE ONCE	PRICE PER YEAR NORMAL HOURS
#	LOCATION	SEPTIC TANK SIZE	NUMBER OF SERVICES PER YEAR		
1	Fish Hatchery 145 Echo Lake Road Warrensburg, NY 12885	500 gal. 2,000 gal.	1 1	\$435.00 \$870.00	\$435.00 \$870.00
2	South End Maintenance 143 Lower Warren Street Queensbury, NY 12804	1,000 gal.	On Call	\$435.00	\$435.00
3	DPW North Creek 65 Return Loop North Creek, NY 12853	1,000 gal.	On Call	\$435.00	\$435.00
4	North Creek Train Station 3 Railroad Place North Creek, NY 12853	1,000 gal. 500 gal. 1,000 gal.	On Call On Call 1	\$435.00 \$435.00 \$435.00	\$435.00 \$435.00 \$435.00
5	Thurman Train Station State Rte. 418 Thurman, NY 12810 (between the intersections of 418 with Athol Rd and 418 and River Rd.)	500 gal.	On Call	\$435.00	\$435.00

BID NO: WC 65-24 ITEM(S): ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS DATE: OCTOBER 29, 2024 TIME: 3:00 P.M.				NAME & ADDRESS OF BIDDER	
				Stone Industries, LLC. Attn: Stephanie Loveland 4305 Rt 50 Saratoga Springs, NY 12866 Ph: 518-584-1048 Fax: 518-584-8850	
DESCRIPTION OF ITEM			QUANTITY	BID PRICE	
#	LOCATION	SEPTIC TANK SIZE	ONE TIME SERVICE PRICE PER YEAR	ONE TIME SERVICE PRICE PER YEAR	PRICE PER YEAR
6	UpYonda Farm Route 9N Bolton Landing, NY 12814	1,000 gal. 2 Composting Toilets (avg. 100 gal. total)	1	\$435.00	\$435.00
			1	\$435.00	\$435.00
7	Toney Pit 17 Old State Route 9 Lake George, NY 12845	1,000 gal.	On Call	\$435.00	\$435.00
8	County Fairgrounds Schroon River Road Warrensburg, NY 12885	2,000 gal. 2,000 gal.	On Call On Call	\$870.00 \$870.00	\$870.00 \$870.00
		4,000 gal. 4,000 gal.	On Call On Call	\$1,740.00 \$1,740.00	\$1,740.00 \$1,740.00
9	Warren County Sheriff's Office - Fire Range Old State Road North Lake George, NY 12845	1,500 gal.	On Call	\$652.50	\$652.50
10	Warren County Correctional Facility - Grease Interceptor 1400 State Route 9 Lake George, NY 12845	1,000 gal.	On Call	\$435.00	\$435.00
11	Soil & Water 394 Schroon River Road Warrensburg, NY 12885	1,000 gal.	Call	\$435.00	\$435.00

BID NO: WC 65-24 ITEM(S): ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS DATE: OCTOBER 29, 2024 TIME: 3:00 P.M.				NAME & ADDRESS OF BIDDER	
				Stone Industries, LLC. Attn: Stephanie Loveland 4305 Rt 50 Saratoga Springs, NY 12866 Ph: 518-584-1048 Fax: 518-584-8850	
#	LOCATION	SEPTIC TANK SIZE	ONE TIME SERVICE PRICE PER YEAR	ONE TIME SERVICE PRICE PER YEAR	PRICE PER YEAR
12	Riparius Train Station 460 Riverside Station Road Riparius, NY 12862	1,000 gal.	1	\$435.00	\$435.00
13	Clean sewer line at Floyd Bennett Memorial Airport one time per year with roofer for approximately 800 feet at price per foot. Pipe size approximately 8" in diameter.		On-Call	\$15.00 per foot	\$15.00 per foot
14	Any site added during term of bid for septic or grease.		Per 1,000 gal.	\$435.00 / Septic	\$535 / Grease
15	Hourly rate for services other than pumping		Per Hour	\$275.00	
16	Additional hourly rate (if any) for After Hours Services		Per Hour	\$275.00	
17	Additional hourly rate (if any) for Emergency Services		Per Hour	\$275.00	
18	Response time for After Hour Services		Hours	24 hrs.	
19	Response time for Emergency Services		Hours	24 hrs.	
20	Port-o-Pottie Rental & Service (anywhere throughout Warren County) Current locations used, but not limited to : Fire Training Center, Queensbury (2).		Weekly Monthly	\$165.00 / Weekly \$185.00 / Monthly	
21	Port-o-Pottie Rental & Service (Handicapped accessible) Current locations used: Warren County Bikeway off Country Club Road, Queensbury (1)		Weekly Monthly	\$330.00 / Weekly \$350.00 / Monthly	
Waste Transporter Permit Attached			Yes/No	Yes	
COMMENTS:			n/a	n/a	

Adopted by unanimous vote.

RESOLUTION NO. 402 OF 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

**AWARDING BID AND AUTHORIZING AGREEMENT WITH STONE INDUSTRIES, LLC
FOR ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS (WC
65-24)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Routine Pumping, Cleaning and Disposal for Septic Systems (WC 65-24), and

WHEREAS, the bids were opened on October 29, 2024 and the Superintendent of Public Works has recommended that a partial bid be awarded to Stone Industries, LLC, located at 4305 Route 50, Saratoga Springs, NY 12866, as the lowest responsible bidder for Site 13 and Port-o-Pottie Rental and Service, as referenced in the attached "Schedule A" document, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Stone Industries, LLC, located at 4305 Route 50, Saratoga Springs, NY 12866 of the acceptance of their bid for Sites 13 and Port-o-Pottie Rental and Service, as referenced in the attached "Schedule A" document, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Stone Industries, LLC for Routine Pumping, Cleaning and Disposal for Septic Systems as outlined above, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 65-24), for a term commencing January 1, 2025 and terminating December 31, 2025, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, and subject to the same prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funding shall be expended from various Department of Public Works Projects.

WARREN COUNTY BID TABULATION SHEET									
BID NO: WC 65-24				NAME & ADDRESS OF BIDDER					
ITEM(S): ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS									
DATE: OCTOBER 29, 2024									
TIME: 3:00 P.M.									
BID AWARDED TO:				TERM: JANUARY 1, 2025 THROUGH DECEMBER 31, 2025					
✓ JULIE A. BUTLER, PURCHASING AGENT				RESOLUTION NO: XX OF 2024					
DESCRIPTION OF ITEM			SEPTIC TANK SIZE	QUANTITY NUMBER OF SERVICES PER YEAR	BID PRICE				
#	LOCATION	LUMP SUM PRICE TO SERVICE ONCE			PRICE PER YEAR NORMAL HOURS				
1	Fish Hatchery 145 Echo Lake Road Warrensburg, NY 12885	500 gal. 2,000 gal.	1 1	\$200.00 \$800.00	\$200.00 \$800.00				
2	South End Maintenance 143 Lower Warren Street Queensbury, NY 12804	1,000 gal.	On Call	\$400.00	\$400.00				
3	DPW North Creek 65 Return Loop North Creek, NY 12853	1,000 gal.	On Call	\$400.00	\$400.00				
4	North Creek Train Station 3 Railroad Place North Creek, NY 12853	1,000 gal.	On Call	\$400.00	\$400.00				
		500 gal.	On Call	\$200.00	\$200.00				
		1,000 gal.	1	\$400.00	\$400.00				
5	Thurman Train Station State Rte. 418 Thurman, NY 12810 (between the intersections of 418 with Athol Rd and 418 and River Rd.)	500 gal.	On Call	\$200.00	\$200.00				

BID NO: WC 65-24 ITEM(S): ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS DATE: OCTOBER 29, 2024 TIME: 3:00 P.M.				NAME & ADDRESS OF BIDDER	
				Blue Diamond Septic, LLC. Attn: Stephanie Jasinski 357 S. Albany Road Selkirk, NY 12158 Ph: 518-767-9322 Fax: 518-767-0435	
DESCRIPTION OF ITEM			QUANTITY	BID PRICE	
#	LOCATION	SEPTIC TANK SIZE	ONE TIME SERVICE PRICE PER YEAR	ONE TIME SERVICE PRICE PER YEAR	PRICE PER YEAR
6	UpYonda Farm Route 9N Bolton Landing, NY 12814	1,000 gal. 2 Composting Toilets (avg. 100 gal. total)	1	\$400.00	\$400.00
			1	\$200.00	\$200.00
7	Toney Pit 17 Old State Route-9 Lake George, NY 12845	1,000 gal.	On Call	\$400.00	\$400.00
8	County Fairgrounds Schroon River Road Warrensburg, NY 12885	2,000 gal. 2,000 gal. 4,000 gal. 4,000 gal.	On Call On Call On Call On Call	\$800.00 \$800.00 \$1,600.00 \$1,600.00	\$800.00 \$800.00 \$1,600.00 \$1,600.00
9	Warren County Sheriff's Office - Fire Range Old State Road North Lake George, NY 12845	1,500 gal.	On Call	\$600.00	\$600.00
10	Warren County Correctional Facility - Grease Interceptor 1400 State Route 9 Lake George, NY 12845	1,000 gal.	On Call	\$400.00	\$400.00
11	Soil & Water 394 Schroon River Road Warrensburg, NY 12885	1,000 gal.	On Call	\$400.00	\$400.00

BID NO: WC 65-24				NAME & ADDRESS OF BIDDER	
ITEM(S): ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS				Blue Diamond Septic, LLC, Attn: Stephanie Jasinski 357 S. Albany Road Selkirk, NY 12158 Ph: 518-767-9322 Fax: 518-767-0435	
DATE: OCTOBER 29, 2024					
TIME: 3:00 P.M.					
#	LOCATION	SEPTIC TANK SIZE	ONE TIME SERVICE PRICE PER YEAR	ONE TIME SERVICE PRICE PER YEAR	PRICE PER YEAR
12	Riparius Train Station 460 Riverside Station Road Riparius, NY 12862	1,000 gal.	1	\$400.00	\$400.00
13	Clean sewer line at Floyd Bennett Memorial Airport one time per year with roofer for approximately 800 feet at price per foot. Pipe size approximately 8" in diameter.		On-Call	No Bid	No Bid
14	Any site added during term of bid for septic or grease.		Per 1,000 gal.	\$400.00	
15	Hourly rate for services other than pumping		Per Hour	\$300.00	
16	Additional hourly rate (if any) for After Hours Services		Per Hour	\$500.00	
17	Additional hourly rate (if any) for Emergency Services		Per Hour	\$400.00	
18	Response time for After Hour Services		Hours	24 hrs.	
19	Response time for Emergency Services		Hours	24 hrs.	
20	Port-o-Pottie Rental & Service (anywhere throughout Warren County) Current locations used, but not limited to : Fire Training Center, Queensbury (2).		Weekly Monthly	No Bid	
21	Port-o-Pottie Rental & Service (Handicapped accessible) Current locations used: Warren County Bikeway off Country Club Road, Queensbury (1)		Weekly Monthly	No Bid	
Waste Transporter Permit Attached			Yes/No	Yes	
COMMENTS:			n/a	n/a	

BID NO: WC 65-24 ITEM(S): ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS DATE: OCTOBER 29, 2024 TIME: 3:00 P.M.				NAME & ADDRESS OF BIDDER Stone Industries, LLC. Attn: Stephanie Loveland 4305 Rt 50 Saratoga Springs, NY 12866 Ph: 518-584-1048 Fax: 518-584-8850			
DESCRIPTION OF ITEM			QUANTITY	BID PRICE		PRICE PER YEAR	
#	LOCATION	SEPTIC TANK SIZE	ONE TIME SERVICE PRICE PER YEAR	ONE TIME SERVICE PRICE PER YEAR			
6	UpYonda Farm Route 9N Bolton Landing, NY 12814	1,000 gal. 2 Composting Toilets (avg. 100 gal. total)	1	\$435.00	\$435.00		
			1	\$435.00	\$435.00		
7	Toney Pit 17 Old State Route 9 Lake George, NY 12845	1,000 gal.	On Call	\$435.00	\$435.00		
8	County Fairgrounds Schroon River Road Warrensburg, NY 12885	2,000 gal. 2,000 gal.	On Call On Call	\$870.00 \$870.00	\$870.00 \$870.00		
		4,000 gal.	On Call	\$1,740.00	\$1,740.00		
		4,000 gal.	On Call	\$1,740.00	\$1,740.00		
9	Warren County Sheriff's Office - Fire Range Old State Road North Lake George, NY 12845	1,500 gal.	On Call	\$652.50	\$652.50		
10	Warren County Correctional Facility - Grease Interceptor 1400 State Route 9 Lake George, NY 12845	1,000 gal.	On Call	\$435.00	\$435.00		
11	Soil & Water 394 Schroon River Road Warrensburg, NY 12885	1,000 gal.	Call	\$435.00	\$435.00		

BID NO: WC 65-24 ITEM(S): ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS DATE: OCTOBER 29, 2024 TIME: 3:00 P.M.				NAME & ADDRESS OF BIDDER	
				Stone Industries, LLC, Attn: Stephanie Loveland 4305 Rt 50 Saratoga Springs, NY 12866 Ph: 518-584-1048 Fax: 518-584-8850	
#	LOCATION	SEPTIC TANK SIZE	ONE TIME SERVICE PRICE PER YEAR	ONE TIME SERVICE PRICE PER YEAR	PRICE PER YEAR
12	Riparius Train Station 460 Riverside Station Road Riparius, NY 12862	1,000 gal.	1	\$435.00	\$435.00
13	Clean sewer line at Floyd Bennett Memorial Airport one time per year with rooter for approximately 800 feet at price per foot. Pipe size approximately 8" in diameter.		On-Call	\$15.00 per foot	\$15.00 per foot
14	Any site added during term of bid for septic or grease.		Per 1,000 gal.	\$435.00 / Septic	\$535 / Grease
15	Hourly rate for services other than pumping		Per Hour	\$275.00	
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17	Additional hourly rate (if any) for Emergency Services		Per Hour	\$275.00	
18	Response time for After Hour Services		Hours	24 hrs.	
19	Response time for Emergency Services		Hours	24 hrs.	
20	Port-o-Pottie Rental & Service (anywhere throughout Warren County) Current locations used, but not limited to : Fire Training Center, Queensbury (2).		Weekly Monthly	\$165.00 / Weekly \$185.00 / Monthly	
21	Port-o-Pottie Rental & Service (Handicapped accessible) Current locations used: Warren County Bikeway off Country Club Road, Queensbury (1)		Weekly Monthly	\$330.00 / Weekly \$350.00 / Monthly	
Waste Transporter Permit Attached			Yes/No	Yes	
COMMENTS:			n/a	n/a	
Adopted by unanimous vote.					

RESOLUTION NO. 403 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER THE FOURTH FAMILY DEFENSE (CHILD WELFARE) QUALITY IMPROVEMENT & CASELOAD REDUCTION GRANT FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, the Public Defender requested, and the Criminal Justice & Public Safety Committee approved, to execute a grant application to the New York State Office of Indigent Legal Services for the Fourth Family Defense (Child Welfare) Quality Improvement and Caseload Reduction Grant funding in an amount not to exceed Seven Hundred Fifty Thousand Dollars (\$750,000), for a term commencing January 1, 2025 and terminating December 31, 2027, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an application to the New York State Office of Indigent Legal Services for the Fourth Family Defense (Child Welfare) Quality Improvement and Caseload Reduction Grant funding in an amount not to exceed Seven Hundred Fifty Thousand Dollars (\$750,000), for a term commencing January 1, 2025 and terminating December 31, 2027, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby au

Adopted by unanimous vote.

RESOLUTION NO. 404 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY COMMITTEE FOR POLICE TRAFFIC SERVICES PROGRAM FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE

WHEREAS, the Sheriff requested, and the Criminal Justice & Public Safety Committee approved, to execute a grant application with the New York State Governor's Traffic Safety Committee for Police Traffic Services Program funding in an amount not to exceed Twenty-Seven Thousand Ninety Dollars (\$27,090), for a term commencing October 1, 2024 and terminating September 30, 2025, and

WHEREAS, the Chair of the Board of Supervisors executed the grant application prior to the November 15, 2024 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to executing the grant application to the New York State Governor's Traffic Safety Committee, 6 Empire State Plaza, Albany, New York 12228, for Police Traffic

Services Program funding in an amount not to exceed Twenty-Seven Thousand Ninety Dollars (\$27,090), for a term commencing October 1, 2024 and terminating September 30, 2025, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 405 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE STOP-DWI FOUNDATION FOR HIGH VISIBILITY ENGAGEMENT CAMPAIGN FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE

WHEREAS, the Sheriff requested, and the Criminal Justice & Public Safety Committee approved, to execute a grant application to the New York State STOP-DWI Foundation, Inc., 1170 Phoenix Avenue, Schenectady, New York 12387, for High Visibility Engagement Campaign funding in an amount not to exceed Twenty-Four Thousand Five Hundred Dollars (\$24,500), for a term commencing October 1, 2024 and terminating September 30, 2025, and

WHEREAS, the Chair of the Board of Supervisors executed the grant application prior to the November 15, 2024 Board of Supervisors meeting, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified to executing the grant application to the New York State STOP-DWI Foundation, Inc., 1170 Phoenix Avenue, Schenectady, New York 12387, for High Visibility Engagement Campaign funding in an amount not to exceed Twenty-Four Thousand Five Hundred Dollars (\$24,500), for a term commencing October 1, 2024 and terminating September 30, 2025, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 406 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

AMENDING RESOLUTION NO. 39 OF 2024, WHICH AUTHORIZED AN AGREEMENT WITH LAKE GEORGE PARK COMMISSION FOR ROUTINE SERVICE, EMERGENCY REPAIRS, REPLACEMENT PARTS AND FUEL FOR THE SHERIFF'S OFFICE VESSELS, TO ALLOW FOR THE PURCHASE, REIMBURSEMENT/REPLACEMENT OF FUEL

WHEREAS, pursuant to Resolution No. 39 of 2024, the Warren County Board of Supervisors authorized an agreement with Lake George Park Commission for routine service, emergency repair services replacement parts and fuel for the Sheriff's Office vessels, with labor performed at the fixed rate of \$75.00 and parts and fuel billed at the cost incurred by the State of New York, for a term commencing March 1, 2024 and terminating February 28, 2025, and

WHEREAS, the Sheriff requested, and the Criminal Justice & Public Safety Committee approved, to amend the agreement with Lake George Park Commission to allow the County to purchase fuel from a responsible/preferred vendor and to reimburse/replace the fuel used by the Warren County Sheriff's Office during the contract term to the Lake George Park Commission, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Lake George Park Commission as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 39 of 2024 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 407 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING AN APPLICATION TO THE UNITED STATES DEPARTMENT OF LABOR FOR INCREASING VIABLE CHILD CARE OPTIONS THROUGH WORKFORCE DEVELOPMENT IN WARREN AND SARATOGA COUNTIES (NY) GRANT PROGRAM FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME

WHEREAS, the Director of Workforce Development requested, and the Economic Growth & Development Committee approved, to submit an application to the United States Department of Labor, 200 Constitution Avenue NW, Washington, DC 20210, for Increasing Viable Child Care Options Through Workforce Development in Warren and Saratoga Counties (NY) Grant Program funding in an amount not to exceed Two Hundred Five Thousand Dollars (\$205,000), for a term commencing June 1, 2023 and terminating May 31, 2026, and

WHEREAS, the Chair of the Board of Supervisors executed the application in 2021 in order to meet the grant submission deadline, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to executing an application to the United States Department of Labor, 200 Constitution Avenue NW, Washington, DC 20210, for Increasing Viable Child Care Options Through Workforce Development in Warren and Saratoga Counties (NY) Grant Program funding in an amount not to exceed Two Hundred Five Thousand Dollars (\$205,000), for a term commencing June 1, 2023 and terminating May 31, 2026, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and other necessary documents to effect the terms of the grant and to accept funding, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement, the Chair of the Board of Supervisors be, and hereby is, authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 408 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

**HOME RULE REQUEST BY WARREN COUNTY TO AMEND SECTION 261(1)(G) OF
THE TAX LAW BASED ON WARREN COUNTY BEING A MEMBER OF THE CAPITAL
DISTRICT TRANSPORTATION DISTRICT**

WHEREAS, the New York State Legislature amended section 1302 of the Public Authorities Law to authorize Warren County to become a member of the CDTA, and

WHEREAS, the Warren County Board of Supervisors elected to become a member of the Capital District Transportation Authority (CDTA) effective January 1, 2024, under Resolution 233 of 2023, and

WHEREAS, Warren County has remitted payment to the CDTA of the additional taxes imposed by Tax Law section 253(2) since becoming a member, as directed by Tax Law section 261(1)(d), and

WHEREAS, because Warren County cannot apply the additional taxes imposed by Tax Law 253(2) to community colleges and to the CDTA, and

WHEREAS, the Warren County Clerk has requested, and the Legislative, Rules and Governmental Operations Committee has approved, the home rule request to amend Tax Law section 261(1)(g), and

WHEREAS, the Warren County Board of Supervisors, on behalf of the County of Warren, desires to amend and delete that portion of Tax Law 261(1)(g) which applies to the County of Warren as it is now in conflict with the requirements of Tax Law 261(1)(d), and

WHEREAS, the local government, Warren County, does not have the power to enact such legislation by local law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors, on behalf of the County of Warren, hereby requests the Legislature to enact a bill amending Tax Law 261(1)(g) to delete the authority provided to the County of Warren therein, and be it further

RESOLVED, that it is hereby declared that a necessity exists for the enactment of such legislation in that the local government, Warren County, does not have the power to enact such legislation by local law, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized to complete the Municipal Home Rule Request form, complete the certification contained thereon, and indicate that the Board of Supervisors voted in favor of the Municipal Home Rule Request stated therein, and to transmit the same together with this resolution to the Senate and Assembly.

Adopted by unanimous vote.

RESOLUTION NO. 409 of 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

**HOME RULE REQUEST BY WARREN COUNTY FOR AN EXTENSION TO THE LAW
AUTHORIZING AND EMPOWERING THE COUNTY OF WARREN TO IMPOSE AN
ADDITIONAL MORTGAGE RECORDING TAX**

WHEREAS, the Warren County Board of Supervisors, on behalf of the County of Warren, desires to request enactment of an extension to section 253-w of the Tax Law authorizing and empowering the County of Warren to continue to impose an additional mortgage recording tax on and after December 1, 2025, and

WHEREAS, the local government, Warren County, does not have the power to enact such legislation by local law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors, on behalf of the County of Warren, pursuant to Article 11 of the Constitution, hereby requests the Legislature to enact a bill extending section 253-w of the Tax Law from December 1, 2025 through an additional period of two years to authorize the County of Warren to continue to impose the additional mortgage recording tax provided therein, and be it further

RESOLVED, that it is hereby declared that a necessity exists for the enactment of such legislation in that the local government, Warren County, does not have the power to enact such legislation by local law, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and he hereby is, authorized to complete the Municipal Home Rule Request form, complete the certification contained thereon, and indicate that the Board of Supervisors voted in favor of the Municipal Home Rule Request stated therein, and to transmit the same together with this resolution to the Senate and the Assembly.

Adopted by unanimous vote.

RESOLUTION NO. 410 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

APPROVING REVISIONS TO THE PURCHASING POLICY FOR WARREN COUNTY

WHEREAS, the Purchasing Agent for Warren County has updated and clarified the Warren County Purchasing Policy and the Legislative, Rules & Governmental Operations Committee has recommended that the same be advanced to the full Board of Supervisors for consideration, and

WHEREAS, the updated and clarified Warren County Purchasing Policy is included with this resolution as Schedule "A," now, therefore, be it

RESOLVED, that the proposed revisions to the Purchasing Policy for Warren County, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County, and be it further

RESOLVED, that any and all prior Purchasing Policies, Resolutions or parts thereof inconsistent with the new Purchasing Policy are hereby repealed, except that the former Purchasing Policy, as amended, shall continue to apply to any purchases made under the former Policy and to those purchases started but not completed under said former Policy.

WARREN COUNTY PURCHASING POLICY

Updated: November 15, 2024

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SECTION I

I. INTRODUCTION

Goods and services must be procured in a manner so as to assure the prudent and economical use of public monies in the best interest of the taxpayers of the political subdivision or district, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence, extravagance, fraud and corruption.

Adopted by the Warren County Board of Supervisors as internal policies and procedures, this Purchasing Policy governs all procurement of goods and services required to be made pursuant to the competitive bidding requirements of General Municipal Law §103 and those goods and services which are not required by law to be procured by political subdivisions or any districts therein pursuant to competitive bidding as per General Municipal Law §104-b.

The County of Warren is hereby authorized to make all purchases of necessary goods and services by any means legal within the State of New York and in compliance with all applicable laws, rules and regulations.

The responsibilities and authority for purchasing are assigned by the governing board to Julie Butler, Purchasing Agent, Jason Shpur, Deputy Purchasing Agent and the Purchasing Assistant. The keynote of any successful purchasing system is cooperation between the employees, Department Heads, staff, Auditor, Treasurer, and the governing board.

SECTION II

II. DEFINITIONS

For purposes of this policy please note the following definitions:

Best Value: The basis for awarding contracts for services to the bidder which best optimizes quality, cost and efficiency, among responsive and qualified responsible bidders as per New York State Finance Law § 163(1)(j).

Bid: An offer or proposal submitted by a bidder to provide a product or service at a stated price for the stated contract term.

Bid Opening: The formal process in which sealed bids are opened, in the presence of one or more witnesses, at the time and place specified in the solicitation.

Change Order: A change order is as defined as a written order issued by the department covering contingencies, extra work, deductions, increases or decreases and additions, alterations or omissions to the plans or specifications. All funds must be available to pay all costs incurred under this request. Change Orders must be approved by Board of Supervisors before a Purchase Order may be issued.

Commodities: Material product, supplies, construction items, electronic information services, or other standard articles of commerce other than technology items as per New York State Finance Law § 160(3).

Department Head: Each elected and appointed County officer responsible for the administration of their respective departments, agencies and offices which collectively constitute the structure of the County's governmental operations.

Emergency: An urgent and unexpected requirement where health and public safety or the conservation of public resources are at risk. Such situations may create a need for an emergency contract as defined by New York State Finance Law § 163(1)(b). A department's failure to properly plan in advance for an expenditure that results in a situation where normal practices cannot be followed, does not constitute an emergency.

Emergency Purchasing: Emergency purchases may be called by any Department Head. Written notification must be given to the Purchasing Department within seventy-two (72) hours of the emergency purchase. Written notification must include an explanation of the emergency purchase and contain an original signature from the individual making the emergency purchase. The emergency purchase and its resulting conditions shall be documented in detail setting forth the nature of the emergency purchasing situation; the potential effect on the health, public safety, or the conservation of public resources; and a detailed description of the commodities, services and technology to be provided. Contracts entered into as a result of the emergency purchasing situation shall be for only the commodities, technology and/or service necessary to remedy or ameliorate the emergency situation. Quoting and bidding requirements are waived for emergency purchases. Requisitions must still be obtained in accordance with the Purchasing Policy within seventy-two (72) hours of the declared emergency.

Employee Fraud: An act of fraud is committed if an employee of the County negotiates a personal procurement by the fraudulent use of a County requisition number or purchase order number. Examples of employee fraud include but are not limited to the following:

- An employee claims a purchase is on behalf of the County when in fact the purchase was made solely for personal use AND/OR
- An employee uses his/her County employment to make a personal purchase from NYS Contract
- An employee who commits a fraudulent act with regard to the County Purchasing Policy is subject to disciplinary action and/or legal prosecution.

Ethics of Purchasing: Purchasing shall consider the best interest of the County in the betterment of its government, always striving to obtain the greatest value for each dollar expended by the County. All offers

and/or gifts that may in any way influence the procurement process will be discouraged and declined. All qualified responsible bidders will be given equal and fair consideration per Public Officers Law § 74, New York State Finance Law Article 11.

Federal Purchasing Regulations: Any County purchases made using State or Federal Funding must follow the requirements of the United States Uniform Administrative Requirement, Cost Principles, and Audit Requirements for Federal Award (2CFR 200).

Any purchase of product and/or services using State or Federal funding require that the County Purchasing Policies and Procedures be adhered to. Additionally, the following additional procedures must be followed:

1. Vendors must be vetted using the U.S. Federal Government's System for Award Management (SAM) before the purchase and/or contract is completed. Vendors must be verified through this system before each purchase to ensure that they are not suspended or debarred from federally funded transactions. If a department is going to make a purchase using Federal funding, they must notify either the Purchasing Department or the County Treasurer and request a vendor check before the purchase is made. All vendors will be required to register on the SAM website.
2. Bonding Requirements for construction or facility improvement contracts or subcontracts exceeding \$150,000 are as follows:
 - a. Bid Bond 5% of the total bid
 - b. Performance Bond 100% of the total bid
 - c. Payment Bond 100% of the total bid.

Requesting Department Heads have the responsibility of ensuring that all of the federal purchasing regulations are followed for the purchase and monitoring of contractor performance as a result of that purchase.

Invitation for Bid (IFB): A type of bid document which is most typically used where requirements can be stated and award will be made based on lowest price to the responsive and qualified responsible bidder (i.e. products or commodities).

Invoice: A written request for payment that is submitted by a vendor setting forth the date, description, price, and quantity of the product, property, or services delivered or rendered per New York State Finance Law § 179(e)(5). Departments are encouraged to inform their Vendors that invoices may be emailed directly from the Vendor to any authorized staff within the ordering Department. Duplicate invoices must be marked "duplicate" in a plain and legible manner by the vendor as per General Business Law § 93.

Lowest Price: The basis for awarding contracts for commodities among responsive and qualified responsible bidders as per New York State Finance Law § 63(1)(f).

Multiple Awards: An award of a contract to more than one responsive and qualified responsible bidder who meets the requirements of a specification, where the multiple award is based upon the grounds set forth in the bid document in order to satisfy multiple factors and needs of authorized users. Those factors may include complexity of items, various manufacturers, differences in performance required to accomplish or produce required end results, price, compliance with delivery requirements, or other pertinent facts.

Piggybacking Procurement: Piggybacking is when you use an existing contract to purchase the same services or commodities at the same price as the contract holder. The New York State Office of General Services has additional information at ogs.ny.gov. In order to piggyback in purchasing per the requirements of General Municipal Law (GML) § 103(16).

In order to piggyback in purchasing, a municipality must meet the requirements of General Municipal Law (GML) § 103(16) as follows:

1. **Subject Matter Comparison:** There should be an equivalency between the product or service sought and the original contract which should reflect the County's form, function and utility requirements. Does the existing contract encompass the project or service sought? Did it anticipate the possibility of contract extension? All relevant factors in the proposed extension acquisition (including but not limited to price, quality, and nature of deliverable) should be clearly identified and compared to the original acquisition.
2. **Procurement Method:** The size and scope of the new acquisition should be evaluated in comparison to the original acquisition and its method of award. Does the proposed piggyback significantly

- unbalance the original scope, or change the nature, quantity, scope of the original contract? Could a substantially different procurement response or increased bidder pool involving greater competition reasonably be expected based upon the volume of your proposed request?
3. **Notice to Originating Agency:** The original contracting entity should be contacted and advised of the intended piggyback.
 4. **Consent of Vendor and Terms of Piggyback:** The vendor's consent to the piggyback request must be in written legal form (contract, letter agreement, etc.) separate from a purchase order, which sets forth the agreed terms of the piggyback.
 5. **Absence of Other Acceptable Established Contracting Alternatives:** The following questions apply.
 - Why is piggybacking the appropriate mechanism to use for this procurement (i.e. timing, level playing field, nature of use)?
 - Were other procurement methodologies considered?
 - Are there any special, unusual or exigent market circumstances underlying this extension request?
 6. **Pricing Justification:** Similar to other methods of procurement, the County must document that the price for the proposed acquisitions is reasonable under the circumstances. You should indicate whether pricing concessions have been requested and obtained from the contractor based upon the increased volume of purchases under the piggyback contract.

Piggyback Contract: A contract let by any department, agency, office, political subdivision or instrumentality of New York State which is adopted and extended for use by the County in accordance with the requirements of the New York State Finance Law § 163. (e.g. County Contracts).

Product: Products are also called commodities. They are articles or substances that may be manufactured or found in nature. Examples of natural products, products made by nature, include hay, grass seed, flowers, sand/salt, etc. Examples of manmade or manufactured products include bullets, paper products, toner, etc.

Prevailing Wage: The Labor Law § 220(5)(a) requires public work contractors and subcontractors to pay laborers, workers, or mechanics employed in the performance of a public work contract not less than the prevailing rate of wage and supplements (fringe benefits) in the locality where the work is performed.

Preferred Source: In order to advance special social and economic goals, New York State Finance Law §162 requires that a governmental entity purchase select commodities (products) and services from designated organizations when the commodities (products) or services meet the "form, function and utility" requirements of the governmental entity. Under New York State Finance Law §163, purchases of commodities (products) and services from preferred sources are given the highest priority and are exempt from the competitive bidding requirements. The New York State preferred sources as of February 2020 include Corcraft, NYS Preferred Source Program for People Who Are Blind (NYSPSP) and New York State Industries for the Disabled, Inc. (NYSID).

Professional Services: Services which require specialized expertise, technical or special skills or training, the exercise of professional judgment or a high degree of creativity in the performance of the contract as defined by the Office of the New York State Comptroller Opinion 2007-1. Professional or technical services shall include but not be limited to the following: services of an attorney; services of a physician; technical services of an engineer engaged to prepare plans, maps and estimates; securing insurance coverage and/or services of an insurance broker; services of a certified public accountant; investment management services; bonding accountant services; printing services involving extensive writing, editing or art work; management or municipally owned property; or computer software services for customized programs, or technology services involved in substantial modification and customizing of pre-packaged software.

Public Work: Projects for construction, reconstruction or maintenance done on behalf of a public entity. Two conditions must be fulfilled in order for the provisions of Labor Law Article 8 to apply to a project: (1) A public entity must be a party to a contract involving the employment of laborers, workers or mechanics; and (2) The contract must concern a public work project. (Outside Labor Law Article 8 are janitorial services, security services, and grounds maintenance.)

Purchase Order: A legal contract by and between the County and a Vendor authorizing the vendor to deliver a product or provide services.

Qualified Responsible: The financial ability, legal capacity, integrity, qualifications, and past performance of a business entity and as such terms have been interpreted relative to public procurements as per New York State Finance Law §163(1)(c).

Request for Information (RFI): Provides a preliminary description of the program objectives and specifications and solicits input from vendors as to the availability of products and services to meet the County's needs.

Request for Proposal (RFP): A type of bid document that is used for procurements where factors in addition to cost are considered and weighted in awarding the contract and where the method of award is "best value."

Request for Quotation (RFQ): A type of bid document that can be used when a formal bid opening is not required (e.g., sole source, emergency purchases).

Requisition: A written request submitted to Purchasing authorizing a request to purchase commodities or services.

Responsive: A bidder meeting the minimum specifications or requirements as prescribed in a solicitation for commodities or services as per New York State Finance Law §163(1)(d).

Services: The performance of a task or tasks and may include the use of a material product. This definition includes technology which can be either a product or a service or a combination thereof as per New York State Finance Law §160(7).

Sole Source: A procurement where only one bidder is capable of supplying the required product as per New York State Finance Law §163(g).

Specifications: The terms and conditions required for product and/or services in the bid documents.

Standardization: A commodity (product) that establishes uniform engineering or technical specifications. Standardization to a manufacturer's brand requires Board of Supervisors approval. The use of Standardization does not legally bypass the bidding process.

Supporting Documentation: Documents that support a specific Requisition or Invoice.

True Lease: Lease of equipment whereby said equipment will be turned into the vendor at the end of the lease term with no option for buy out.

Voucher: A document used within the County to authorize payment for product or services.

Warrant: A document issued by the County, prepared by the Purchasing Agent, as a guarantee that payments as outlined will be met.

SECTION III

II. PURCHASING PROCEDURES

A. Procedures Applicable to all Purchases Regardless of Dollar Amount

Before making any purchase, the following steps must be taken.

1. Confirm that there isn't already a County bid for the item(s).
2. If there's no County bid, check Preferred Source Offerings in the following order:
 - a. Corcraft
New York State Department of Correctional Services
Division of Industries
550 Broadway, Menands, NY 12204
Ph: 518-436-6321
Fax: 518-436-6007
website: <http://www.corcraft.org>
 - b. NYS Preferred Source Program for People Who are Blind (NYSPSP)
136 State Street, 2nd Floor
Albany, NY 12207
Ph: 518-621-0605
Fax: 518-456-3587
website: <http://www.nyspsp.org>
 - c. New York State Industries for the Disabled, Inc.
11 Columbia Circle Drive
Albany, NY 12203
Ph: 518-463-9706
Fax: 518-463-9708
e-mail: administrator@nysid.org
website: <http://www.nysid.org>

Items must meet the form, function and utility of the Department. Catalogs and guidelines may be obtained in the Purchasing Department. If the price from a Preferred Source is within 15% of the lowest quote and meets the specifications of the Department, the item must be purchased from the Preferred Source.

3. If the item/service is not available from a Preferred Source, search the New York State Office of General Services (NYS OGS) website <https://www.ogs.state.ny.us/Purchase/Search/default.asp> for a State Contract. Purchases should be made through available State Contracts (OGS), or under County contract pursuant to Section 408-a of the County Law, and Subd 3 of General Municipal Law (hereinafter "GML") §103 revised in 2013 to allow purchases of materials, equipment or supplies, or to contract for services through any county within the state, whenever such purchases are deemed by the Purchasing Agent to be in the best interest of the County. When contemplating the use of State Contract, you MUST read the contract terms and "How To Use" attachment which will outline whether or not quotes or a mini-bid is required.
4. If no State Contract is available, or you feel the County can obtain better pricing than State Contract, then Purchasing will proceed with a County bid or the Department may obtain quotes, depending on the dollar thresholds (see pages 9-16).
5. The County is also authorized to purchase apparatus, materials, equipment and supplies, and to contract for services related to the installation, maintenance or repair of those items, as authorized by the addition of Subdivision 16 (extended through 2026) as an amendment to GML §103 through the use of contracts let by the United States or any agency thereof, any state or any other political subdivision or district therein. The contract must be let in a manner that constitutes competitive bidding to the lowest responsible bidder, or on the basis of best value, "consistent with state law", meaning in harmony with New York State Law, and made available for use by other governmental entities. Purchases made in accordance with GML §103(16) are not subject to the competitive bidding requirements of GML §103 at the local level as bidding has already been done in accordance

with GML §103 by the lead agency. The stated purpose of GML §103(16) is to reduce costs, and increase efficiencies. The prerequisites that must be met are as follows:

- a. The contract must have been let by the United States or any agency thereof, any state or any other political subdivision or district therein. Therefore, there must be an underlying contract let by one of the listed governmental entities. Contracts developed for use by local governments that are let by private parties (e.g. a private company, association or not-for-profit corporation is the party awarding the contract to the vendor), and not by the United States or any agency thereof, any state or any other political subdivision or district therein, would not fall within the exception.
 - b. The contract must have been made available for use by other governmental entities. This means that the other governmental entity has taken steps to make its contract available for New York local governments by including a clause extending the terms and conditions of the contract to other governmental entities. Unilateral offers by vendors to extend contract pricing and other terms and conditions would not fall within the exception.
 - c. The contract must have been let in a manner that constitutes competitive bidding "consistent with state law". "State law" refers to New York State's bidding law applicable to its political subdivisions (GML §103 and related case law). Departments exercising the option to purchase under this exemption will be required to obtain background information on the procedures used to let the contract and, as necessary, consult with counsel, to determine whether this prerequisite is met.
6. As allowed by law (see paragraph 5 above), the County has become a member of several National Cooperatives including: National Joint Powers Alliance (NJPA) now known as Sourcewell; US Communities and National IPA/TCPN now known as Omnia Partners; National Cooperative Purchasing Alliance (NCPA); and Pennsylvania Education Purchasing Program for Microcomputers (PEPPM). The Purchasing Department utilizes these cooperatives on a regular basis in determining the best course of action for particular purchases. Vendors may reference one of these cooperatives in discussions with departmental employees. Purchasing should be consulted to confirm that the company is, in fact, a participating vendor.
 7. Vendor numbers must be requested for each vendor receiving payment from Warren County. All requests for new or changed vendor numbers must be submitted to the Purchasing Department. Vendor numbers are necessary in order to complete a Purchase Order and must contain the following information:
 - a. Correct and full name of the individual/organization
 - b. Remittance address for payment & phone number
 - c. Federal ID or Social Security Number
 - d. Reason for payment (so that Purchasing can identify 1099 status)

County Departments are responsible for obtaining W-9 forms from the vendors confirming that payment information provided to the County is valid. A W-9 form must be submitted with each new vendor request in order for a vendor number to be issued.

8. Prevailing Wages apply any time a vendor employs laborers, workmen or mechanics. Vendors are required to pay prevailing rates according to Article 8 of the New York State Labor Law, no matter what the dollar amount. Pursuant to Article 9 of the New York State Labor Law, prevailing wages must also be paid for building service contracts such as moving, landscaping, elevator maintenance, etc., for any contract exceeding \$1,500 per year. Owners/operators, who have no employees, are exempt and do not need to pay themselves Prevailing Wages. Certified payrolls must be provided by the Contractor to the applicable County Department, prior to submitting an invoice. The Certified Payroll forms are required to be kept on file by the Departments for which the contract applies. The form can be found at <https://warrencountyny.gov/purchasing/forms>

All prevailing wage schedules must be requested through the Purchasing Department prior to obtaining quotes or bids. All vendors must be provided with the New York State Department of Labor PRC number assigned to each individual project so that appropriate labor rates are included in their quotes/bids. If the contract is cancelled at any time, Purchasing must be notified in order to cancel the prevailing wage schedule for that project.

On occasion, the New York State Department of Labor, Bureau of Public Works, upon receiving complaints for non-payment of prevailing wages shall direct the County to withhold monies due to a vendor. The original notice is forwarded to the Superintendent of the Department of Public Works, a copy is kept in Purchasing and a copy forwarded to the Treasurer's Office. These monies are held until notification is received from the Department of Labor on how they are to be disbursed.

Contractors and the applicable County Department must check prevailing wage schedules for each project on the 1st of each month. The Department of Labor posts corrections to each schedule (when applicable), and both parties must be informed of all updates to ensure proper payment to Contractor's employees, and for the purpose of checking certified payrolls.

New York State Office of General Services obtains a prevailing wage schedule for the State when awarding a State Contract. However, if the County uses the State Contract, the County is required to obtain a separate prevailing wage schedule specific to the County project.

It is the County's responsibility to confirm that the Prime Contractor has provided all sub-contractors with a copy of the prevailing wage schedule. A verified, signed statement must be obtained from each sub-contractor, certifying that they were provided with a copy of the schedule.

9. A contract is always required when a service is being provided to the County (regardless of dollar amount). Where appropriate, short form contracts are available for longer or indefinite terms, only if under the quote threshold and contract amounts don't increase. When determining the term of a contract, please take into consideration the nature of the procurement: What is the likelihood that the original term may be extended? Most contracts are capped at 3 years, with an initial one year term and two additional (optional) one year extensions. More involved contracts with larger investments by the Contractors may have longer terms which will be negotiated as part of the contract process.

In consultation with and in a form approved by the County Attorney, the Chair of the Board of Supervisors (or the Vice-Chair in his/her absence) shall have authority to execute contracts without the need for a Board Resolution for contracts not to exceed Ten Thousand Dollars (\$10,000) annually. The Department Head must provide the Chair of the Board with their approval prior to execution of the contract. Contracts over Ten Thousand Dollars (\$10,000) annually shall require Board Resolutions except for the blanket authority provided to the Superintendent of Public Works by Resolution No. 375 of 2010; the Commissioner of Social Services by Resolution No. 376 of 2017; and the Director of Public Health/Patient Services by Resolution No. 350 of 2023.

10. Each set of Specifications will identify the person to which questions should be directed. This is a control mechanism so that all vendors fairly receive the same information relative to the Specifications. In the event the Purchasing Agent does not know the answer, he/she will contact the appropriate department to obtain the correct response. The appropriate information will then be distributed to the vendors in the form of a written addendum. Written addenda must be issued at least five (5) business days prior to the bid opening. If the five (5) day requirement is not met, the bid opening date will be changed in order to comply.
11. GML §103 makes it possible for the County to standardize on a particular type of material or equipment. A Resolution approved by the Department's standing committee and at least two-thirds majority of the Board of Supervisors, shall state that for reasons of efficiency or economy, there is a need for standardization. Such reasons may include, but are not limited to the following:
 - a. Larger quantities of fewer items;
 - b. More economical buying;
 - c. Flexibility of inventory;
 - d. Reduction of purchasing time;
 - e. Lower departmental operating costs; and
 - f. Reduced inventories

Adoption of such a Resolution does not eliminate the necessity for conformance to the competitive bidding requirements. Standardization restricts the purchase to a specific model or type of equipment or supply, but does not limit the vendors it can be purchased from.

12. Anticipate your needs! Once you have determined what you need, within the limitations of your budget, contact Purchasing to help you develop the specifications for the quote or bid to get the best value possible for the expenditure of tax dollars. The key is time and preparation. Turn around time is dependant on many factors ranging from the complexity of the specifications, and the need for a pre-bid meeting and addendums to the number of bids and quotes currently in process with Purchasing. **Remember, poor planning does not move your request to the top of the list!**
13. Warren County takes the position, consistent with County Law §369 and good business sense, that prepayments should not be made using County funds with the exception of travel expenses or any other prepayment justified to, and subsequently authorized by, the County Purchasing Agent in consultation with the County Attorney.
14. As standard business procedure, all County vendors are entitled to prompt payment. Invoices should be processed as soon after goods/services are obtained and in accordance to batch deadlines established by the County Auditor. **If the Auditor receives any claims for goods or services for which no Purchase Order was issued, the Purchasing Agent in conjunction with the County Auditor will have the authority to nullify the payment of such claim.**
15. The Purchasing Department endeavors to aide in getting Departments the right material on time. There will be occasions when inferior goods or services are received or they are not received in a reasonable amount of time. If the problem cannot be resolved by the Department it should be reported to Purchasing as soon as possible. This can be done via e-mail or phone. Remember to include the vendors name, bid number, the problem you have with the order and your name and extension. Purchasing will contact the vendor and try to come to a resolution of the problem. If necessary the County Attorney's Office will be contacted for assistance.
16. When developing specifications, it is understood that Departments may require the expertise of vendors. When consulting with vendors it must be clearly stated that their services, in no way, give them an advantage in the bidding or proposal process. Departments must be especially diligent in this situation to ensure that the specifications are not written in such a way that the consulting vendor is given such an advantage (i.e. writing the specifications so narrowly that only their company or firm can respond).
17. When the County is seeking commodities, public works and/or professional services to be funded by New York State and/or Federal Grants, the Purchasing Department will actively and affirmatively solicit bids for supplies and/or contracts from qualified New York State certified MBEs or WBEs as more fully set forth in Warren County Resolution No. 635 of 2014. In the event the County receives Federal grant funding, Uniform Guidance provisions apply as required by CFR Title 2 Part 200, which are attached hereto as Appendix "A".

Expenditures and contracts funded by New York State must be in compliance with New York State Executive Law Article 15-A revised on June 16, 2019 which expands the provisions for meeting M/WBE utilization goals and awarding bids to MWBE's. The law applies to professional services public works and commodities, or any combination thereof, in excess of Twenty-Five Thousand Dollars (\$25,000); and acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon in excess of One Hundred Thousand Dollars (\$100,000). Whether or not such procurements meet bidding thresholds, the Purchasing Department must be consulted to ensure compliance with the requirements of said Law.

The following language shall be included in all solicitations involving NYS and/or Federal Funding:

To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment because of an individual's age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics, marital status or domestic violence victim status. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution

of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of Fifty Dollars (\$50) per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN. In accordance with Section 312 of the Executive Law, if this contract is: (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of Twenty-Five Thousand Dollars (\$25,000), whereby a contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the contracting agency; or (ii) a written agreement in excess of One Hundred Thousand Dollars (\$100,000) whereby a contracting agency is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon; or (iii) a written agreement in excess of One Hundred Thousand Dollars (\$100,000) whereby the owner of a County assisted housing project is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon for such project then:

(a) The Contractor will not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status, and will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination. Affirmative action shall mean recruitment, employment, job assignment, promotion, upgradings, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation;

(b) at the request of the contracting agency, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the contractor's obligations herein; and

(c) the Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the County contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Contractor will include the provisions of "a", "b", and "c" above, in every subcontract over \$25,000 for the construction, demolition, replacement, major repair, renovation, planning or design of real property and improvements thereon (the "Work") except where the Work is for the beneficial use of the Contractor. Section 312 does not apply to: (i) work, goods or services unrelated to this contract; or (ii) employment outside New York State; or (iii) banking services, insurance policies or the sale of securities. The County shall consider compliance by a contractor or subcontractor with the requirements of any federal law concerning equal employment opportunity which effectuates the purpose of this section. The contracting agency shall determine whether the imposition of the requirements of the provisions hereof duplicate or conflict with any such federal law and if such duplication or conflict exists, the contracting agency shall waive the applicability of Section 312 to the extent of such duplication or conflict. Contractor will comply with all duly promulgated and lawful rules and regulations of the Governor's Office of Minority and Women's Business Development pertaining hereto.

18. P-Cards may be utilized on a limited basis for purchases in accordance with the Credit Card Policy adopted by the Board of Supervisors via Resolution No. 222 of 2015 and subsequently amended by Resolution Numbers 460 of 2015, 133 of 2019, 411 of 2019, 72 of 2020, 140 of 2020, 147 of 2021, 346 of 2021, 583 of 2021, 435 of 2023 and 240 of 2024. Even when using a P-Card, procurements must be made in compliance with this policy.

B. Procedures Specific to Each Type of Purchase¹

1. Commodity/Equipment/Furniture Purchases

These purchases may be made without a Resolution of the Board of Supervisors to the extent your Department budgeted/planned for the same. Most often, purchases made under State Contract do not require quotes, however, there are instances where quotes or a mini-bid process are required. Please read each State Contract carefully to make sure all requirements are being met before making the purchase. Some vendors may offer GSA (federal) pricing to the County. Please note, this does not exempt the County from following State and/or County procurement requirements. The GSA pricing may be used as a quote, but additional pricing is still required in accordance with the guidelines set forth below. The only exceptions to this are for Information Technology purchases offered under GSA Federal Supply Schedule 70 and Law Enforcement products under Schedule 84. Additionally, some vendors may offer to sell products as part of an Alliance or Private Cooperative. If authorized by Board Resolution, the County may purchase through National Cooperatives such as, and by way of example, Sourcewell. Please contact the Purchasing Department if a vendor has offered pricing from a national cooperative in order to determine whether or not you have authority to proceed.

a. Competitive Bidding:

Legal notices are published in the official County newspapers, informing the public of the products or services being bid. The advertisement for bids shall contain a statement of the time and place where all bids will be publicly opened and read. All bid openings will be conducted at a public meeting and all interested parties may attend.

Where bids are required, the Department Head will assist the Purchasing Agent in the preparation of specifications and contracts. It is the responsibility of the Department Head to provide an adequate description of items needed so that the Purchasing Agent may be able to prepare the specifications to procure the desired commodity or service. The Purchasing Agent will send specifications to vendors from a list prepared jointly by the Purchasing

¹Commodities vs. Public Works

Purchase contracts for materials, equipment and supplies involving an estimated annual expenditure of over \$20,000.00 and public works contracts involving over \$35,000.00 shall be awarded to the lowest qualified responsible bidder only after public advertising soliciting formal sealed bids (GML §103). The term public works contracts would apply to those projects involving labor or both materials and labor where the labor portion exceeds the material component. Included in this category would be construction, paving, printing, and repair contracts.

Although not defined in GML §103, the Office of the State Comptroller has expressed the opinion that the term "contract for public work" encompasses contracts for services, or labor or construction by a "laborer, workman or mechanic service requiring wage rates". When a bid involves acquisition of both goods and services, such as a commodity where installation is required, the contract should be viewed as a purchase for purposes of the competitive bidding monetary threshold only if the service portion is minor, incidental, or customarily provided by the vendor as a component of the purchase. Conversely, if the services are extensive, substantial, or involve specialized skills, so that the acquisition of the commodity is incidental to the work, the contract should be treated as a contract for public work (1987 Opns St Comp No. 87-46, p 70). For example, a contract for interior painting of a building involves both material and labor. In most cases, the labor component of the contract will be predominant, making it a contract for public work. In contrast, replacing a boiler or furnace, while involving both labor and equipment will, in most cases, consist primarily of a charge for the equipment, making it a commodity purchase.

In determining the necessity for competitive bidding and quoting, the aggregate cost of an item or commodity estimated to be purchased in a fiscal year would have to be considered. As a general guide, items of the same or similar nature which are customarily handled by the same vendor or kind of vendor should be treated as a single item for purposes of determining whether the dollar threshold will be exceeded, i.e. plumbing materials, electrical materials, lumber, hardware, etc. It is the responsibility of the Purchasing Agent and/or County Auditor to note where purchases over the course of a fiscal year are exceeding the bidding thresholds from the purchase orders submitted by the various departments.

Items purchased through Warren County bid or the New York State Office of General Services (OGS) on State Contract have already been subject to bidding and are therefore exempt. However, all political subdivisions must purchase from the vendor holding a current State or County contract, even if another vendor's price is equal or lower, or said political subdivision must go to separate bid. The purchasing exemption made through the NYS OGS does not apply to a purchase from the State Contract vendor upon terms and conditions which materially or substantially vary from the State Contract. Used items are not exempt from bidding requirements except as noted in the exceptions section of this policy.

Agent and the Department Head for all bids. Warren County does NOT accept faxed documents where original (ink) signatures are required, i.e. on proposal pages, Non-Collusive Certifications, Corporate Resolutions and Iran Divestment Act Certifications.

1. Commodity/Equipment/Furniture Purchases (continued)

When soliciting bids, a "Statement of General Conditions" will be included with all specifications and contracts provided to vendors. These General Conditions will be incorporated into contracts awarded for the purchase of commodities and the procurement of public works services.

Vendor lists shall not be released prior to a bid opening as this may adversely affect the bids received and/or encourage collusion. Any requests received by a County department for this information are to be directed to Purchasing.

After the public opening of a sealed bid, a tabulation sheet shall be prepared, recording all pricing as submitted by the responding vendors. The appropriate Department(s) shall evaluate the bid responses and prepare a recommendation letter.

b. Bid Approval Process:

Bids for commodities will be awarded by the Purchasing Department after the following conditions are met:

- i. Sufficient appropriations are contained within the Department's current budget (or after a budget transfer has been completed).
- ii. The Department Head provides the Purchasing Agent with a written recommendation for award indicating that the lowest bid meets the intent of the specifications. **NOTE: Commodity bids do not require a Resolution unless the lowest bid is not accepted.**

c. Bidding Timeline:

The following represents the estimated amount of time required to complete a bidding cycle. Timelines for commodities and services will be different. Times may change depending on the complexity of the project. Not all items pertain to all bids. The cycle does not begin until Purchasing is able to move your project to the top of its system. ie: first come, first served. If in doubt of the Purchasing workload at any given time, give the Purchasing Department a call to see how long it will be before you can get your project started. These are meant as a guideline, not a rule. Times may be shorter or longer depending on the circumstances.

1. Requisition or request for bid comes to Purchasing
2. Plus up to 15 working days until Purchasing begins bidding process
3. Plus 5 working days for Purchasing to review documents
4. Plus appropriate time to supply Purchasing with approved set of documents
5. Plus 1 working day for printing of documents (except large Construction projects)
6. Plus 5 working days for papers to publish Notice to Bidders (Saturdays only, Purchasing Department's deadline is the Monday before the Saturday publication)
7. Plus 5-20 working days for vendors to pick up bids
8. Plus 1 day for prebid meeting (if applicable)
9. Plus 1-3 working days for tabulation / evaluation by Purchasing Department
10. Plus 5 working days for each addendum
11. Plus 1 day for opening of bids
12. Plus a minimum of 7 calendar days for review of bid results by the using department or by consultants.
13. Get on the agenda for all appropriate committees including sending all necessary documentation, evaluations, resolutions, etc.
14. Plus appropriate days to receive all necessary committee endorsements
15. Board of Supervisors Meeting (this may require 2 meetings)
16. Plus 1 working day for "Notice of Award" to be mailed to successful vendor
17. Plus 10 calendar days to receive contracts, bonds etc.
18. Plus anticipated delivery time (best guess or check with vendors)

1. Commodity/Equipment/Furniture Purchases (continued)**d. Dollar limit guidelines:**

- \$1 - \$3,000.99:** Purchases can be made at the discretion of the Purchasing Department and/or Department Head. All equipment/furniture costing more than \$3000.00 aggregate, (ex. 10 chairs costing \$350 each for a total of \$3,500) requires 3 verbal quotes. For coding purposes, ANY equipment/furniture with a useful life of more than one year shall be a .2 object code regardless of cost.
- \$3,001 - \$10,000.99:** Documented verbal quotes from at least 3 separate vendors, if available. If 3 quotes cannot be obtained, the Purchasing Agent must be consulted before the goods are ordered. When the lowest quoted item is deemed as not acceptable, documented facts must support the decision and approval must be obtained from Purchasing BEFORE the item is ordered.
- \$10,001 - \$19,999.99:** Formal written or fax quotes from at least 3 separate vendors, if available. If 3 quotes cannot be obtained, the Purchasing Agent must be consulted before the goods are ordered. When the lowest quoted item is deemed as not acceptable, documented facts must support the decision and approval must be obtained from the appropriate committee, and a Board of Supervisors Resolution adopted BEFORE the item is ordered.
- \$20,000 & Up:** Sealed bids in conformance with GML §103. When the lowest bid is deemed as not acceptable, documented facts must support the decision and approval must be obtained from the appropriate committee, and a Board of Supervisors Resolution adopted BEFORE the item is ordered.

COMMODITY PURCHASES	AS PER PURCHASING AND/OR DEPT. HEAD	3 VERBAL QUOTES	WRITTEN QUOTES	
			3	Other
Under \$3,000.99 (.2 & .4 codes)	X			
\$3,001 - \$10,000.99		X		
\$10,001 - \$19,999.99			X	
\$20,000 & up				Bid

- e. Best Value Methodology - see section II(B)(3) for complete guidelines.

2. Public Works Projects/Contracts

A Board of Supervisors Resolution must be adopted to award a Public Works bid and authorize a contract and hence acquisition of the services. In some instances, Departments have been provided, by Resolution, with general authority to enter into Public Works contracts within certain parameters. On-call service contracts may be entered into for smaller projects (quotes or bids must be obtained on a per hour basis with a mark-up for materials). However, if a project is expected to exceed the public works threshold of Thirty-Five Thousand Dollars (\$35,000), then a bid specific to that project, or portions thereof, must be established. The Thirty-Five Thousand Dollar (\$35,000) threshold includes public works expenditures, as well as materials/commodities purchased as part of the public works project. However, if a project is undertaken by the County workforce, the commodity needed for that project shall be acquired pursuant to the County Purchasing Policy in accordance with the commodity thresholds. If contract labor or services should be needed for that project, the same will be independently bid or otherwise acquired pursuant to the County Purchasing Policy in accordance with the public works threshold. Regardless of the source of funding, i.e. grant funding or County funding, the County Purchasing Policy must be adhered to. (Please note that a "project" can be 2 or more construction projects lumped together for bidding purposes.)

Plan holders lists shall not be released prior to a bid opening as this may adversely affect the bids received and/or encourage collusion. Any requests received by a County department for this information are to be directed to Purchasing. Construction bids are an exception as allowing subs to contact bidders will most likely result in better pricing.

After the public opening of a sealed bid, a tabulation sheet shall be prepared, recording all pricing as submitted by the responding vendors. The appropriate Department(s) shall evaluate the bid responses and prepare a recommendation letter. When required, the using Department will request a Resolution to be presented to their standing committee and then sent to the Board of Supervisors for final award. The using Department shall also handle any renewal Resolutions through their standing committee submitted with the proper supporting documentation provided by Purchasing.

Resolutions for multi-department use are handled by the predominant Department and are submitted to the appropriate Committee for approval.

a. Competitive Bidding:

See Paragraph II(B)(1)(a) above.

b. Bid Approval Process:

- a. Bids for public works projects will be awarded by a Board of Supervisor's Resolution after the following conditions are met:
 - i. Sufficient appropriations are contained within the Department's current budget (or after a budget transfer has been completed).
 - ii. The Department Head provides the Purchasing Agent with a written recommendation for award indicating that the bids received meet the intent of the specifications.

c. Bidding Timeline:

See Paragraph II(B)(1)(c) above.

Note: The amount of time required is dependant on the frequency the Board meets. Remember, if you miss the Board meeting you may delay the start of the project for up to a month.

d. Dollar limit guidelines:

- \$1 - \$5,000.99: At the discretion of the Department Head.
- \$5,001 - \$19,000.99: Written or fax quotes from at least 3 separate vendors, if available. When the lowest quote is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.
- \$19,001 - \$34,999.99: Formal written or fax quotes from at least 4 separate vendors, if available. When the lowest quote is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.
- \$35,000 & Up: Formal sealed bids according to GML §103. When the lowest bid is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.

PUBLIC WORKS Wage rates and Board Approval Required	AS PER PURCHASING AND/OR DEPT. HEAD	WRITTEN QUOTES		
		3	4	Other
Under \$5,000.99	X			
\$5,001 - \$19,000.99		X		
\$19,001 - \$34,999.99			X	
\$35,000 & up				Bid

e. Best Value Methodology - see section II(B)(3) for complete guidelines.**f. Retainage:**

Retainage is a form of security for proper completion of the work under construction contracts. Under General Municipal Law section 106-b(1), the County will retain five percent of each progress payment to the Contractor if the Contractor is required to provide a performance bond and a labor and material bond in the full amount of the contract. In all other cases, the County will retain 10 percent of each progress payment. The contract dollar amount that will be subject to this provision will follow the capitalization threshold as follows:

<u>Contract Purpose</u>	<u>Retainage Threshold</u>
Land Improvements	\$25,000
Buildings & Improvements	\$50,000
Infrastructure	\$250,000

Exceptions - This policy does not apply to the following:

1. Unit price contracts where Contractors are paid per unit of work when complete and approved by the County.
2. Contracts subject to administrative requirements for Disadvantaged Business Enterprise Programs for Federally-assisted contracts.
3. Contracts which require only one payment in full after the County has reviewed and approved work.
4. Term agreement contracts which cover emergency work and work as needed during the term of the contract.

3. **Best Value Methodology**

General Municipal Law §103 now provides local governments greater flexibility in awarding contracts by authorizing the award of purchase contracts, including contracts for service work (but excluding any purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the Labor Law) on the basis of best value. With the increased complexity of the goods and services that the County must obtain in order to serve taxpayers, it is critical to consider selection and evaluation criteria that measure factors other than cost in the strictest sense. Best value procurement links the procurement process directly to the County's performance requirements, including, but not limited to, selection factors such as useful life span, quality and options and incentives for more timely performance and/or additional services. Best value procurement can provide much needed flexibility in obtaining important goods and services at favorable prices, and can reduce the time to procure such goods and services.

"Best value" means the basis for awarding contracts for services to the offeror which optimizes quality, cost and efficiency, among responsive and qualified responsible offerors. Such basis shall reflect, whenever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor of offerors that are small businesses or certified minority or women-owned business enterprises as defined in subdivision one, seven, fifteen and twenty of section three hundred ten of the Executive Law to be used in evaluation of offers for awarding of contracts for services.

When developing solicitation documents for competitive bids for the award of purchase contracts including contracts for service work, the Purchasing Agent may, and subject to the requirements herein and the applicable requirements set forth in this policy, determine that an award of a purchase contract shall be based upon best value methodology. In making such determination, the Purchasing Agent shall consider the recommendation, if any, of the Department Head or designee of the Department the purchase contract is being procured for. The Department Head or designee shall, in all instances, obtain the approval of the Purchasing Agent to utilize best value methodology prior to issuance of the competitive bid documents.

Requirements: Where the basis for an award of a purchase contract will be the best value offer, the Purchasing Agent shall, in all instances:

- a. Document in the procurement record as a component of the competitive award process and in advance of the initial receipt of offers, the determination of the evaluation criteria, which whenever possible, shall be quantifiable and the process to be used in the determination of best value and the manner in which the evaluation process and selection shall be conducted.
- b. Shall select a formal competitive procurement process in accordance with guidelines established under this policy and document the determination in the procurement record. The process of selection shall include, but may not necessarily be limited to, a clear statement of need; a description of the required specifications governing performance and related factors; a reasonable process for ensuring a competitive field; a fair and equal opportunity for offerors to submit responsive offers; and a balanced and fair method of award. Where the basis for award is best value, documentation in the procurement record shall, where practicable, include a quantification of the application of the criteria to the rating of proposals and the evaluation results, or, where not practicable, such other justification which demonstrates that best value will be achieved.
- c. The solicitation shall prescribe the minimum specifications or requirements that must be met in order to be considered responsive and shall describe and disclose the general manner in which the evaluation and selection shall be conducted. Where appropriate, the solicitation shall identify the relative importance and/or weight of cost and the overall technical criterion to be considered by the County in its determination of best value.

4. **Professional Services**

Professional Services are not subject to competitive sealed bidding requirements, but are subject to the guidelines of GML §104-b for competitive pricing to be obtained for these services. When a Department Head determines that professional services, except for legal services pursuant to §501 of County Law are necessary, they must solicit proposals by obtaining written quotes and/or letting RFPs depending upon the anticipated cost for service (see below). Upon receiving responses, the Department Head will then bring proposals before the appropriate committee. The cost of said services shall be outlined as price per hour and/or total cost, and the names of qualified, licensed persons to perform said services will be presented to the committee. Data from other counties or individuals may be used at this time to compare costs. Department questions as to which services require Requests for Proposals should be directed to the Purchasing Department.

Engineers and other professionals may be retained in accordance with any of the following award methods:

- a. The "Lowest Cost for Service" method which allows for awarding to the lowest proposer, **OR** other than the lowest proposer when the lowest proposal is deemed as non-responsive. Documented facts must support the decision and approval must be obtained from the appropriate committee. A Board of Supervisors Resolution is required prior to award.
- b. The "Best Value" method, based on weighted average scores from all criteria stated in the RFP specifications and submitted by sealed proposals; or
- c. The "Two Envelope" method where criteria is stated in the RFP specifications and professionals submit two separate sealed envelopes, one with the Proposal, the other with the Price. First, all Proposals are opened and the three "best" are selected. Only the "best" Proposal price envelopes will be opened and the low price will determine the award.

Proposals must be formally opened at a set time. The aforesaid methods must be authorized by the appropriate Board of Supervisors committee or used when required by Federal or State Law, Rule or Regulation.

When the County is seeking professional services to be funded by Community Development Block Grant ("CDBG") funding, a Notice to Professionals must be advertised in the official County newspapers, as well as the appropriate MWBE publications required by New York State. The Purchasing Department is responsible for placing said ads as part of the procurement process provided an RFP is required, and in all other instances the Department Head shall bare similar responsibility.

Proposals for professional services will be awarded by a Warren County Board of Supervisor's Resolution after the following conditions are met:

- a. Sufficient appropriations are contained within the Department's current budget (or after a budget transfer has been completed).
- b. The Department Head provides the Purchasing Agent with a written recommendation for award indicating that the bids received meet the intent of the specifications.

If passed, a service contract shall be prepared by the County Attorney and signed by the Professional before services are rendered. Contracts may contain the option for an extension for a second or third year, or more, before new RFP's need to be processed.

A Board of Supervisors Resolution must be adopted before services are ordered and shall be referenced on the Purchase Order together with the appropriate quotes.

See Paragraph II(B)(1)(c) above for bidding/RFP timeline.

3. Professional Services (continued)

Thresholds for seeking proposals is determined by the anticipated cost as follows:

- \$1 - \$5,000.99: No solicitation of quotes or proposals is required at the discretion of the Department Head (quotes or proposals are encouraged when practical).
- \$5,001-\$49,999.99: Written quotes from at least 3 qualified sources, where available. When the lowest quote is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.
- \$50,000 & Up: RFP through the Purchasing Department from at least 3 qualified sources, where available. When the lowest proposal is deemed as non-responsive, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.

PROFESSIONAL SERVICES Board Approval Required	AS PER PURCHASING AND/OR DEPT. HEAD	WRITTEN QUOTES	
		3	RFP
\$1 - \$5,000.99	X		
\$5,001 - \$49,999.99		X	
\$50,000 & Up			X

****For purchase contracts and service contracts that must be procured pursuant to competitive bidding or RFP under General Municipal Law §103 and §104-b, in the event that no bids or proposals are received, the Purchasing Department shall re-advertise in a manner that provides for broader circulation, if at all possible. If no bids or proposals are received after re-advertisement, the goods or services may then be procured on the open market.****

C. Exemptions and Exceptions to Purchasing Policy:

1. It will NOT be necessary to seek quotes, RFP's or bids to comply with this Purchasing Policy for the following, however, contracts for services shall still be required (unless it's determined by the County Administrator, Chairperson of the Board and/or the County Attorney that one is not required):
 - a. Emergencies: GML §103(4) describes an emergency as an urgent need affecting the health and safety of citizens, which requires immediate action, where the occurrence or condition is "unforeseen". Lack of anticipation or planning cannot be deemed as a cause for declaring an emergency. A true emergency does not exclude the need for securing competitive pricing, only the formal bidding process. An exception to the competitive bidding requirements exists for emergency situations. There are three basic statutory criteria to be met in order to fall within this exception. These are that: (1) the situation arises out of an accident or unforeseen occurrence or condition; (2) public buildings, public property or the life, health, safety or property of the political subdivision's residents are affected; and (3) the situation requires immediate action which cannot await competitive bidding. When the Board of Supervisors passes a Resolution that a public emergency exists, the public interest dictates that purchases are made at the lowest possible costs, seeking competition by informal solicitation of quotes or otherwise, to the extent practicable under the circumstances. The County Attorney and the Chairperson of the Board shall be consulted and will make a recommendation as to how to proceed. The Board of Supervisors' committee chairperson (and committee, if time permits) shall also be advised.
 - b. Employment and Training Services obtained through SUNY Adirondack and/or Washington-Saratoga-Warren-Hamilton-Essex (WSWHE) Board of Cooperative Educational Services for educational services.
 - c. Membership dues and conference fees.
 - d. All Physicians, Dentists and any Medical Providers for departments including, but not limited to, the Health Services Department, Warren County Sheriff's Office, Office of Emergency Services, Self-Insurance, Countryside Adult Home and the Department of Public Works. Also included shall be counseling services for the Office of Community Services. Data from other counties or individuals may be used to compare costs.
 - e. Attorneys needed for a particular or specialized requirement as reviewed and approved by the Finance Committee.
 - f. Process Servers required due to extenuating circumstances, i.e. time constraint or out-of-state services, which are NOT covered under any other active County contract(s).
 - g. Situations not required by Law such as New York State Executive Law, Article 2B, State and Local Natural and Man-Made Disaster Preparedness Subsection 29A Suspension of Other Laws.
 - h. Subscriptions for updates to existing Law Libraries.
 - i. Public works services where, upon the determination by the Department Head, it is not feasible to determine the amount to be spent for repairs to vehicles, equipment or machinery (outside of standard repairs to be handled by County employees including auto body repairs), until the item is inspected and/or dismantled and a cost for inspection or diagnosis has already been incurred and for which it would not be practical to transport the equipment or machinery for multiple quotes. If auto repairs are authorized by the Insurance Carrier as a result of an accident, Department Head

may proceed upon the recommendation of the County Attorney.

- j. Pursuant to GML §103(6), surplus and second hand supplies, material or equipment may be purchased without competitive bidding or competitive offering from the Federal Government, the State of New York or from any other political subdivision, district or public benefit corporation.
- k. When procurements for goods or services are funded by State and/or Federal agencies, and procurement policies other than Warren County's are required, by law, to be followed, the Federal and/or State procurement policies shall supercede the County's Purchasing Policy.
- l. Produce purchases which shall not exceed Twenty Thousand Dollars (\$20,000) in the aggregate on an annual basis, due to the volatility of the market, large minimum order requirements, and remoteness of some County sites. In the event of large orders over One Thousand Five Hundred Dollars (\$1,500) per site, quotes must be obtained.

2. Quotes or proposals are not required for Sole Source & Single Source Commodities or Services

Competitive bidding is not required under GML §103 where the subject of the contract is controlled by a monopoly, or where there is only one possible (sole) source from which to procure certain patented goods or services, and therefore no possibility of competition exists. Should certain supplies or materials be obtainable only from a specific manufacturer, then a true monopoly would exist and the purchase would not be subject to bidding requirements. The mere likelihood that only one firm will bid, however, is insufficient to justify a sole source procurement. Further, a political subdivision may not artificially create a sole source situation such as by, without proper justification, tailoring bid specifications to limit competition to only one bidder.

In determining whether a sole source item is required in the public interest, the County should show, at a minimum:

- a. The unique benefits to the County of the item or service as compared to other products or services available in the marketplace;
- b. That no other product or service provides substantially equivalent or similar benefits;
- c. And that, considering the benefits received, the cost of the item or service is reasonable in comparison to other products or services in the marketplace.

In addition, the County should document that, as a matter of fact, there is no possibility of competition, as from competing dealers or distributors. The sole source exception may apply, for example, in those instances when:

- d. Services from a regulated public utility are available from only one source;
- e. There is only one source from which to acquire equipment which meets state-mandated requirements; or
- f. A political subdivision, which owns equipment uniquely suited to or compatible with a particular make of equipment, has adopted a standardization resolution for that make of equipment and the equipment is only available from one source.

A sole source can be a manufacturer, software developer or service provider that sells direct and there are no other sources offering an "or equal." Prior to a vendor being considered a sole source, a letter on the vendor's official letterhead must be on file with the Purchasing Department detailing their sole source status.

A single source could be a distributor/wholesaler/retailer that has a contractual agreement for a specific territory to the exclusion of others. Should you have a situation involving a single source supplier, a letter on the manufacturer's letterhead must be on file with the Purchasing Department confirming the single source authorized vendor.

Should there be ANY possibility of purchasing the item from two or more vendors, sealed bids should be requested after public advertising. Contracts ARE required when services are being provided regardless of sole source or single source status.

3. True Leases are not subject to the previous purchasing rules but rather must comply with the following requirements.

True leases are neither purchases nor contracts for public works, and thus, are not subject to bidding under the General Municipal Law. County policy however, requires that:

- a. After a Department has been given budget funding and approval to lease equipment, unless the lease is on State Contract, RFP's must be obtained through the Purchasing Department. Where a lease will not exceed a total of Two Thousand Dollars (\$2,000) annually, no RFP shall be required. Quotes must be obtained and the Purchasing Agent shall sign the lease as indicated in Section II(C)(3)(e) below.
- b. A written explanation must be sent to Purchasing when the lowest lease quotation or response to an RFP is not taken, and a Board of Supervisors Resolution must be obtained;
- c. Appropriations must be specifically available for the lease (this will be considered authorization by the Board to enter into the lease);
- d. The lease agreement entered into may be for multiple years but must:
 - i. not contain any automatic buyout or automatic renewal clauses;
 - ii. contain a non-appropriation clause; and
 - iii. address the disposition of the equipment at the end of the lease so that the vendor pays the cost for return of the equipment, etc.
- e. All lease agreements shall be treated as purchases and signed by the Purchasing Agent; and
- f. While the lease agreement may not contain an automatic renewal clause, at the end of the lease term, departments may extend the lease agreement beyond the original term for a period of up to 18 months without securing additional quotes or engaging in an RFP process provided that:
 - i. the lease payments do not increase;
 - ii. the department has appropriations therefore; and
 - iii. Purchasing Agent approval is received.
 Any extension longer than eighteen (18) months must be justified to, and authorized by, the Purchasing Agent.

SECTION IV

III. PURCHASE ORDERS

A. General

The Purchasing Department is designated to review and approve Purchase Orders. It is the individual Department Heads responsibility to ensure that expenditures are within the budgetary appropriations and that the proper Department account is charged.

Should there be insufficient funds available, Departments must do a budget transfer and secure all the necessary approvals before the order can be processed.

Most purchases exceeding Seven Hundred Forty-Nine Dollars and Ninety-Nine Cents (\$749.99) require a Purchase Order. The Purchase Order provides a formal document authorizing the purchase of goods and services as well as the necessary authority to pay vendor claims and proof of tax-exempt sales. Purchase Orders are prepared by the Department with all the necessary documentation such as contracts, quotes and insurance forms (where applicable) on file.

The Purchasing Department verifies the following information when approving a Purchase Order:

1. Vendor/vendor number
2. County contract/resolution/bid number/quotation information/state contract number
3. Comments/special instructions
4. Description of goods and services being ordered
5. Quantity/unit of measure
6. Unit price/extension and total cost
7. Commodity codes/budget codes
8. Asset status (if over \$1,500)
9. Attached documents are correct/complete (i.e. state & national contracts, piggyback documents from other Municipalities, Travel Authorization Forms, etc.)

The Purchasing Department will determine if the best method of procurement has been followed. If available, a current County bid, NYS contract or National Contract may be suggested. If none apply, the formal bid or quotation process may be commenced depending on estimated annual expenditures.

Once the Purchase Order has been approved by the Purchasing Department, it is posted by the Treasurer's Office and is then available for use.

In all instances, Purchase Orders are to be completed before a purchase is made. The only exceptions are exempt and emergency purchases as described below.

If at any time a Department finds they will exceed the competitive bidding threshold for a particular product or service, they should notify the Purchasing Department to allow time for specifications to be developed and the formal bid process to be completed, to meet their anticipated needs.

Purchases of Seven Hundred Forty Nine Dollars and Ninety-Nine Cents (\$749.99) or under do NOT require a Purchase Order. The following additional purchases do NOT require a Purchase Order. Purchases billed to the Department on a monthly basis not requiring Purchase Orders are Postal costs, Internet and Telephone charges, and routine Printing needs, which are to be handled by the Print Shop, via a Printing Order Form. Also exempt from the Purchase Order requirement are mileage, utilities and gas. To obtain routine maintenance and repairs, a Work Order Form must be completed and submitted to the Buildings & Grounds Department at the Municipal Center. Requests for shelving, bookcases, bulletin boards, and computer work stations may also be handled in this manner. When Buildings & Grounds funds are available for such requests, there will be no charge for Work Order requests to the individual departments. However, if Buildings & Grounds funds are not available or otherwise committed, it is the responsibility of the department to purchase required

materials. Department Heads must be responsible for making sure that all these procedures are complied with as outlined in this Purchasing Policy.

B. Blanket Purchase Orders

A Blanket Purchase Order (BPO) is created for products or services that are purchased on an "as needed" basis from a vendor throughout the year where the dollar value will vary for each purchase. These are issued for a maximum period of twelve (12) months and must be reissued at the beginning of each fiscal year.

For vendors used by all County Departments, each Department will issue a BPO for their Department only. There has to be quotes, a bid and/or a contract established with the vendor and insurance on file (if required) before a BPO can be issued.

PLEASE NOTE: Whenever possible, BPO's must be for the total amount (or aggregate) amount to be spent with the vendor annually or for the term of the bid and/or contract. The Purchasing Department issues several commodity bids that are for less than one-year terms. The BPO's for the commodity bids should only include enough funding for the term of the bid and not an annual total. If multiple budget codes are involved in the purchase, the department may either assign multiple codes to one PO, or individual PO's may be submitted for each code even if the PO's are less than Seven Hundred Fifty Dollars (\$750.00).

Departments are responsible for providing the BPO number to the vendor and verify that the number also appears on the documentation sent to Audit for payment processing.

C. Emergency Purchase Order

General Municipal Law Section 103 (4) defines an emergency as "a public emergency arising out of an accident or other unforeseen occurrence or condition whereby circumstances affecting public buildings, public property or the life, health, safety or property of the inhabitants requires immediate action".

If an emergency arises, the department must contact the Chairperson of the Board of Supervisors and the County Administrator to obtain approval prior to making any emergency purchases. Purchasing may be contacted for assistance in procuring products or services required to deal with the emergency. If the Chairperson of the Board of Supervisors and the County Administrator determine there is a true emergency, the vendor who can immediately provide the required goods or services will be given prime consideration for the purchase.

The Purchasing Department will **not** approve an Emergency Purchase Order when the purchase is not justified, where the purchase is being made to circumvent established procedures, or where there is a lack of proper planning.

D. Purchase Order Checklist

For reference purposes, the following checklist should be used when submitting PO's:

- ✓ Is the vendor remit to address correct (submit vendor form to Purchase if a change is required).
- ✓ Is the description complete? (One-time message should include bid number, state contract number, quotes and/or any other information relevant to the purchase). If the one-time message indicates that the purchase is from a sole source vendor, a copy of the sole source letter must be [provided to the Purchasing Department or] attached as a document to the PO.
- ✓ Is the form type "REGULAR-REGULAR"? ("REG-Regular" should not be selected.)
- ✓ Deliver by Date and Expiration Date fields must be left blank.
- ✓ Is the correct Resolution Number referenced in the Resolution Field (not in the one-time message)? Confirm that the authorizing resolution is current.

- √ Is the dollar amount correct? Does it match the contract or quote amount? We cannot approve PO's that exceed the authorized amount.
- √ Create New Asset Box - if the item is less than \$1,500 use the item code for items <\$1500 which will automatically uncheck the asset box.
- √ Contracts - If applicable, has the contract been signed? The Purchasing Department will not approve PO's until it's confirmed that the contract is fully executed. If the contract is for an exact dollar amount, it must be attached to the PO prior to approval.

SECTION V

IV. ASSET MANAGEMENT

The purpose of the asset inventory management system is to establish proper procedures for monitoring the movement of fixed assets to maintain accurate reporting of assets values as required by NYS Audit and Control.

A. Fixed Assets

Fixed assets are defined as those properties the County of Warren retains more or less permanently, not for sale, but for utilization in the normal course of operations.

Fixed assets will always imply tangible fixed assets. The general accepted practice, as in Warren County, is to record and report fixed assets at their historical acquisition cost. The cost of a fixed asset should include all expenses of transporting the asset to the proper location and placing it in the condition necessary for its intended use. Only items costing One Thousand Five Hundred Dollars (\$1,500.00) or more and with a useful life of more than one year will be inventoried.

Upon receipt of an asset valued at One Thousand Five Hundred Dollars (\$1,500) or more, the Treasurer's Office will issue a numbered inventory sticker to be attached to the new asset. Stickers are necessary to provide positive identification of assets. They also provide a quick and accurate method of identifying assets during the annual physical inventory. If a sticker is lost or damaged the Department should contact the Treasurer's Office.

Please note that all stickers must remain on the item until the time of sale or disposition. When sold or scrapped, the sticker shall be removed and placed on the Treasurer's Office copy of the Physical Inventory Deletion Form.

Each Department Head has the ultimate responsibility to conduct and maintain the individual inventory pertaining to that Department. It is also the responsibility of the Department Head to evaluate on a continuing basis the suitability and need for materials, supplies and equipment. If they should become obsolete by reason of age, wear or technical advancement or should become surplus, unnecessary for the operation of his/her department, the department inventory manager should send an e-mail to the Purchasing Agent with details and condition of the item for sale or disposal. The Department will then complete a work order to have the item removed either for the sale or disposal.

B. Capital Assets

Capital assets include property, plant, equipment and infrastructure assets (e.g. roads, bridges, airport runways and similar items). Such assets are recorded at historical cost or estimated historical cost. The reported value excludes normal maintenance and repairs, which are essentially amounts spent in relation to capital assets that do not increase capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at estimated fair market value of the item at the date of donation.

The capital assets are capitalized at certain thresholds and depreciated using a straight line method over their useful lives as follows:

Capital Assets	Capitalization Threshold	Useful Lives (Years)
Land Improvements	\$25,000	20
Buildings & Improvements	\$50,000	40
Vehicles & Equipment	\$5,000	5-10
Infrastructure	\$250,000	10-40

SECTION VI

V. TRANSFER AND SALE OF SECOND-HAND EQUIPMENT

The Purchasing Agent is designated by the Board of Supervisors to be responsible for the salvage control program. The same precautions must be taken when disposing of property as when purchasing. A Physical Inventory Deletion Form is needed for items sold, scrapped or traded in. Surplus equipment may be transferred to another department where it is needed by using a Property Transfer Form. Both forms are available through the Purchasing Department. The Purchasing Agent is solely authorized to sell or trade in used and/or obsolete equipment to a vendor, even those under State Contract, and to accept a trade in allowance from such vendor. If all above procedures have been exhausted, the Purchasing Agent will arrange to sell such articles at a widely advertised public auction, on-line auction through a contracted Auction, or on GovDeals. Items that have no value and are broken beyond repair, must be properly disposed of by the appropriate Department

Department personnel assigned the task of inventory management are to report any surplus equipment or materials they have to the Purchasing Department. These items will be made available, by the Department Head (with pictures and detailed descriptions) to all other County Departments on a first-come first-served basis. If an asset remains unclaimed after 5 business days, the Purchasing Department will make available to the towns, village and city in Warren County using the same pictures and description. If unclaimed by local municipalities within 5 business days, then the Purchasing Agent will determine the most beneficial disposition of the surplus equipment.

Any vehicle or equipment that requires a title to be signed for transfer will be handled by the Purchasing Agent and/or the Superintendent of the Department of Public Works or his designee.

Items under the asset threshold of \$1,500 sold to another municipality shall require proper documentation of the sale, i.e. invoice of sale and completion of a deletion form created specifically for this purpose and available through the Purchasing Department. Funds shall be deposited in Purchasing Department Revenue Code A.1345 2665 unless legally required to be deposited elsewhere.

SECTION VII

VI. PURCHASING POLICY - GENERAL CONDITIONS

- ▶ The Purchasing Agent is appointed at the pleasure of the Board of Supervisors and is responsible for reviewing and administering the purchasing policy of Warren County.
- ▶ Employees of the Purchasing Department shall maintain effective and professional public, vendor and customer relationships.
- ▶ To maintain a high level of quality service to Warren County Departments and Municipal Subdivisions, Purchasing staff shall participate in educational opportunities offered in the purchasing field, and keep abreast of current developments in market conditions, pricing, new products and the Law.
- ▶ The Purchasing Policy herein shall be administered in accordance with all ethical rules called for by the County of Warren.
- ▶ Any County Officer or employee who has, will have, or acquires an interest in, any actual or proposed contract with the County of which he/she is an officer or employee, shall publicly disclose the nature and extent of such interest in writing to the Board of Supervisors as soon as he/she has knowledge of an actual or prospective interest. This written disclosure will be made part of the official minutes of the Board of Supervisors. **If an officer or employee has a reason to believe that he/she may have a conflict of interest, the office of the County Attorney should be contacted immediately.**
- ▶ Each Purchase Order will be examined by a member of the Warren County Purchasing Department and processed according to the guidelines set forth under the section of applicable Purchasing Procedures.
- ▶ The Warren County Purchasing Department and Department Heads will maintain adequate documentation of all action taken in connection with each method of procurement. Such documentation may include, but not be limited to any and all pertinent Board Resolutions, Memoranda, Written Quotes, Contracts and any other appropriate form of documentation.
- ▶ Opportunity will be provided to all qualified responsible suppliers to do business with the County. To this end, the Purchasing Department will maintain a listing of potential bidders for the various types of material, equipment, supplies and services used by County Departments. This list will be used for the distribution of notices for bids and quotes. Any supplier may be included on the list upon request.
- ▶ Suppliers will be removed from the bidders list if they make a formal written request, or if the Purchasing Agent finds the supplier to be an irresponsible bidder. This is determined by failing to provide proof of responsibility, having repeatedly made slow or unsatisfactory delivery of supplies or services, or having been found by a Court of competent jurisdiction to have engaged in unlawful employment or business practices within the previous 12 months.
- ▶ Supplies used by various County Departments should be uniform whenever consistent with operational goals in the interest of efficiency or economy. The material, equipment, supplies, and services purchased by Warren County shall be of the quality and quantity required to serve ALL departments in a satisfactory manner, as will be determined by the requisitioner and the Purchasing Agent.

- ▶ Credit cards or P-Cards whose use is approved by the Clerk of the Board of Supervisors are held by same and signed out for use by County staff. Some Departments hold cards specific to their operations and reference is herein made to the County Credit Card Policy for further details.
- ▶ On occasion, County Departments are asked by vendors to complete credit applications in order to be able to set up an account. Said applications should not be returned as the County is not applying for credit. In most cases, a Purchase Order is sufficient documentation for the vendor to set up an account.
- ▶ No official or employee will be interested financially in contracts entered into by the municipality (as defined in Section 800 of General Municipal Law). This also precludes acceptance of gratuities, financial or otherwise, as stated in the Warren County Code of Ethics.
- ▶ The County of Warren will not be deemed responsible for any commitment made at the departmental level circumventing these procedures. If County procedures are circumvented, disciplinary action may be taken.
- ▶ Salespersons are encouraged to visit the Purchasing Department prior to or in conjunction with initial, individual Department contact.
- ▶ The Legislative, Rules & Governmental Operations Committee will annually review the policies and procedures set forth in this manual prior to adoption by the Warren County Board of Supervisors.
- ▶ The unintentional failure to fully comply with the provisions of GML §103 and 104-b shall not be grounds to void any action taken or give rise to cause of action against the County of Warren, the Purchasing Department, or any officer or employee thereof.
- ▶ The County Attorney and the Warren County Board of Supervisors shall make the final decision regarding any issues related to procurement of goods and services for Warren County.
- ▶ Standard lists of commonly used items shall be jointly developed for all categories or groups of supplies by the Purchasing Agent and the appropriate requisitioners. These lists shall be used as a basis for determining the feasibility for obtaining quotations on quantity purchases or the necessity of advertising for formal bids.
- ▶ It is the responsibility of the Purchasing Agent to make alternative suggestions to the requisitioner if, in the judgment of the Purchasing Agent, the specifications would restrict competition or otherwise preclude the most economical purchase of the required items. In case of disagreement as to the content of the specifications, the Board of Supervisors, after reviewing all available data, should make the final determination.
- ▶ The Purchasing Department offers a vendor library which includes many reference materials. NYS OGS contracts, vendor catalogues, preferred source catalogues, industrial buying guides, and all materials pertaining to Warren County bids. These materials may be viewed in the Purchasing Department Monday through Friday between the hours of 8:00 a.m. and 4:00 p.m.
- ▶ When a low bidder proposes an alternative as an "equal" to that specified, it is the responsibility of the Department Head to determine whether the proposed substitution is, in fact, an equal.

- Grant/Revenue and Asset Forfeiture funding is NOT exempt from the County's Purchasing Policy or GML §103 or §104-b. These funds are still considered to be taxpayer money and procurement guidelines must be followed as with any other budgetary appropriation.
- The Purchasing Department posts all public bid documents on the County's WCEAS system, including, but not limited to:
 - * Specifications
 - * Recommendation Letters
 - * Resolutions
 - * Extension Letters
 - * Addenda
 - * Award Letters
 - * Tab Sheets

If a bid document is not posted, please contact the Purchasing Department for further information.

APPENDIX “A”

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SUBPART - Post Federal Award Requirements

§ 200.318 - General procurement standards.

(a) The non-Federal entity must have and use documented procurement procedures, consistent with State, local, and tribal laws and regulations and the standards of this section, for the acquisition of property or services required under a Federal award or subaward. The non-Federal entity's documented procurement procedures must conform to the procurement standards identified in §§ 200.317 through 200.327.

(b) Non-Federal entities must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

(c)(1) The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

(2) If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, the non-Federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

(d) The non-Federal entity's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

(e) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services. Competition requirements will be met with documented procurement actions using strategic sourcing, shared services, and other similar procurement arrangements.

(f) The non-Federal entity is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

(g) The non-Federal entity is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

(h) The non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also § 200.214.

(i) The non-Federal entity must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: Rationale for the method of procurement, selection of

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SUBPART - Post Federal Award Requirements

contract type, contractor selection or rejection, and the basis for the contract price.

(j)(1) The non-Federal entity may use a time-and-materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time-and-materials type contract means a contract whose cost to a non-Federal entity is the sum of:

(i) The actual cost of materials; and

(ii) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

(2) Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the non-Federal entity awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

(k) The non-Federal entity alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the non-Federal entity of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the non-Federal entity unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction.

[85 FR 49543, Aug. 13, 2020, as amended at 85 FR 10440, Feb. 22, 2021]

§ 200.319 - Competition.

(a) All procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of this section and § 200.320.

(b) In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

(1) Placing unreasonable requirements on firms in order for them to qualify to do business;

(2) Requiring unnecessary experience and excessive bonding;

(3) Noncompetitive pricing practices between firms or between affiliated companies;

(4) Noncompetitive contracts to consultants that are on retainer contracts;

(5) Organizational conflicts of interest;

(6) Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance or other relevant requirements of the procurement; and

(7) Any arbitrary action in the procurement process.

(c) The non-Federal entity must conduct procurements in a manner that prohibits the use of statutory or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in

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this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

(d) The non-Federal entity must have written procedures for procurement transactions. These procedures must ensure that all solicitations:

(1) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and

(2) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

(e) The non-Federal entity must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the non-Federal entity must not preclude potential bidders from qualifying during the solicitation period.

(f) Noncompetitive procurements can only be awarded in accordance with § 200.320(c).

§ 200.320 - Methods of procurement to be followed.

The non-Federal entity must have and use documented procurement procedures, consistent with the standards of this section and §§ 200.317, 200.318, and 200.319 for any of the following methods of procurement used for the acquisition of property or services required under a Federal award or sub-award.

(a) *Informal procurement methods.* When the value of the procurement for property or services under a Federal award does not exceed the *simplified acquisition threshold (SAT)*, as defined in § 200.1, or a lower threshold established by a non-Federal entity, formal procurement methods are not required. The non-Federal entity may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the SAT include:

(1) *Micro-purchases - (i) Distribution.* The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (See the definition of *micro-purchase* in § 200.1). To the maximum extent practicable, the non-Federal entity should distribute micro-purchases equitably among qualified suppliers.

(ii) *Micro-purchase awards.* Micro-purchases may be awarded without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly. Purchase cards can be used for micro-purchases if procedures are documented and approved by the non-Federal entity.

(iii) *Micro-purchase thresholds.* The non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures. The micro-purchase threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations. Non-Federal entities may establish a threshold

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higher than the Federal threshold established in the Federal Acquisition Regulations (FAR) in accordance with paragraphs (a)(1)(iv) and (v) of this section.

(iv) *Non-Federal entity increase to the micro-purchase threshold up to \$50,000.* Non-Federal entities may establish a threshold higher than the micro-purchase threshold identified in the FAR in accordance with the requirements of this section. The non-Federal entity may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal awarding agency and auditors in accordance with § 200.334. The self-certification must include a justification, clear identification of the threshold, and supporting documentation of any of the following:

(A) A qualification as a low-risk auditee, in accordance with the criteria in § 200.520 for the most recent audit;

(B) An annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or,

(C) For public institutions, a higher threshold consistent with State law.

(v) *Non-Federal entity increase to the micro-purchase threshold over \$50,000.* Micro-purchase thresholds higher than \$50,000 must be approved by the cognizant agency for indirect costs. The non-Federal entity must submit a request with the requirements included in paragraph (a)(1)(iv) of this section. The increased threshold is valid until there is a change in status in which the justification was approved.

(2) *Small purchases - (i) Small purchase procedures.* The acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources as determined appropriate by the non-Federal entity.

(ii) *Simplified acquisition thresholds.* The non-Federal entity is responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk and its documented procurement procedures which must not exceed the threshold established in the FAR. When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

(b) *Formal procurement methods.* When the value of the procurement for property or services under a Federal financial assistance award exceeds the SAT, or a lower threshold established by a non-Federal entity, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement can be used in accordance with § 200.319 or paragraph (c) of this section. The following formal methods of procurement are used for procurement of property or services above the simplified acquisition threshold or a value below the simplified acquisition threshold the non-Federal entity determines to be appropriate:

(1) *Sealed bids.* A procurement method in which bids are publicly solicited and a firm fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the preferred method for procuring construction, if the conditions.

(i) In order for sealed bidding to be feasible, the following conditions should be present:

(A) A complete, adequate, and realistic specification or purchase description is available;

(B) Two or more responsible bidders are willing and able to compete effectively for the business; and

(C) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

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(ii) If sealed bids are used, the following requirements apply:

(A) Bids must be solicited from an adequate number of qualified sources, providing them sufficient response time prior to the date set for opening the bids, for local and tribal governments, the invitation for bids must be publicly advertised;

(B) The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;

(C) All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;

(D) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and

(E) Any or all bids may be rejected if there is a sound documented reason.

(2) *Proposals.* A procurement method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids. They are awarded in accordance with the following requirements:

(i) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Proposals must be solicited from an adequate number of qualified offerors. Any response to publicized requests for proposals must be considered to the maximum extent practical;

(ii) The non-Federal entity must have a written method for conducting technical evaluations of the proposals received and making selections;

(iii) Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the non-Federal entity, with price and other factors considered; and

(iv) The non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby offeror's qualifications are evaluated and the most qualified offeror is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms that are a potential source to perform the proposed effort.

(c) *Noncompetitive procurement.* There are specific circumstances in which noncompetitive procurement can be used. Noncompetitive procurement can only be awarded if one or more of the following circumstances apply:

(1) The acquisition of property or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (see paragraph (a)(1) of this section);

(2) The item is available only from a single source;

(3) The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;

(4) The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; or

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(5) After solicitation of a number of sources, competition is determined inadequate.

§ 200.321 - Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (b)(1) through (5) of this section.

§ 200.322 - Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

- (1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
- (2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

§ 200.323 - Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste

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management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

§ 200.324 - Contract cost and price.

- (a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals.
- (b) The non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.
- (c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the non-Federal entity under subpart E of this part. The non-Federal entity may reference its own cost principles that comply with the Federal cost principles.
- (d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

§ 200.325 - Federal awarding agency or pass-through entity review.

- (a) The non-Federal entity must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a solicitation document. However, if the non-Federal entity desires to have the review accomplished after a solicitation has been developed, the Federal awarding agency or pass-through entity may still review the specifications, with such review usually limited to the technical aspects of the proposed purchase.
- (b) The non-Federal entity must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:
 - (1) The non-Federal entity's procurement procedures or operation fails to comply with the procurement standards in this part;
 - (2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
 - (3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;
 - (4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
 - (5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.

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(c) The non-Federal entity is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.

(1) The non-Federal entity may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third-party contracts are awarded on a regular basis;

(2) The non-Federal entity may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from the non-Federal entity that it is complying with these standards. The non-Federal entity must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

§ 200.326 - Bonding requirements.

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

(b) A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's requirements under such contract.

(c) A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

Adopted by unanimous vote.

RESOLUTION NO. 411 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday, Geraci and Thomas

**APPROVING REVISIONS TO THE WARREN COUNTY
FREEDOM OF INFORMATION LAW (FOIL) POLICY**

WHEREAS, the County Attorney presented to the Legislative, Rules & Governmental Operations Committee revisions to the FOIL Policy, annexed hereto as Schedule "A," and the Legislative, Rules & Governmental Operations Committee has recommended that the same be advanced to the full Board of Supervisors, now, therefore, be it

RESOLVED, that the proposed revisions to the FOIL Policy for Warren County, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County, and be it further

RESOLVED, that any and all prior FOIL Policies, Resolutions or parts thereof inconsistent with the new FOIL Policy are hereby repealed.

**SCHEDULE "A"
WARREN COUNTY POLICY GOVERNING
FREEDOM OF INFORMATION LAW
REQUESTS AND APPEALS**

SECTION 1: PURPOSE AND SCOPE.

1. The Freedom of Information Law (hereinafter, "FOIL") was enacted in 1977 as Article 6 of the Public Officers Law and was patterned from the federal Freedom of Information Act (hereinafter, "FOIA"), to provide the public with means to access governmental records.
2. The legislative intent for FOIL's enactment was to ensure a free press and to allow members of the general public to seek accountability for governmental actions and to thwart governmental secrecy. By enacting this policy, the County of Warren reaffirms the legislative intent of FOIL for all County operations.
3. The Warren County Policy Governing Freedom of Information Law Requests and Appeals (hereafter, "Policy") shall be effective upon enactment for all FOIL requests and FOIL appeals filed after the effective date and shall govern, replace and supersede all prior FOIL policies for the County of Warren. FOIL requests and FOIL appeals filed prior to the effective date of this Policy shall be governed by the County's prior FOIL policy.
4. The County of Warren presumes that all County records are open for public inspection, subject only to the extent that records or portions of records fall within the ambit of at least one statutorily authorized reason for denial contained in section 87(2)(a) of the Public Officers Law.

SECTION 2: DEFINITIONS.

1. "Appeal Officer" is the Warren County Officer designated by this Policy as responsible for coordinating responses to all FOIL Appeals filed with the County of Warren, as provided by section 89(4) of the Public Officers Law.
2. "Designated Department Head" is the appointed head of a County department or office who is designated and delegated authority, in writing, by the Records Access Officer to receive FOIL requests and provide FOIL responses.

3. "Disciplinary Records" shall mean any record created in furtherance of a disciplinary proceeding, including but not limited to: (a) complaints, allegations, and charges against an employee; (b) the name of the employee complained of or charged; (c) the transcript of any disciplinary trial or hearing, including exhibits; (d) the disposition of the disciplinary proceeding; and (e) the final written opinion or decision of the disciplinary proceeding. Disciplinary records shall not include: warnings or counseling memoranda.
4. "Record" shall mean, any information kept, held, filed, produced or reproduced by, with or for Warren County, in any physical form whatsoever including, but not limited to, reports, statements, examinations, memoranda, opinions, folders, files, books, manuals, pamphlets, forms, papers, designs, drawings, maps, photos, letters, microfilms, computer tapes or discs, rules, regulations or codes.
5. "Records Access Officer" is the Warren County Officer responsible for supervising, overseeing and coordinating the County's compliance with initial response to a FOIL request, pursuant to section 89(3) of the New York State Public Officers Law, 22 NYCRR 1401.2, and Section 3 of this Policy.
6. "Subject Matter List" shall mean, a reasonably detailed current list, by subject matter, of all records in Warren County's possession, which shall be sufficiently detailed to permit identification of the category of record sought.

SECTION 3: DESIGNATION AND DUTIES OF THE RECORDS ACCESS OFFICER AND CERTAIN DESIGNATED DEPARTMENT HEADS.

1. The Warren County Administrator is designated as the Records Access Officer, (hereafter, "RAO") and shall be responsible for ensuring Warren County maintains compliance with its responsibilities to produce requested documents under Public Officers Law § 89(3) and 21 NYCRR 1401.2 (collectively, "FOIL Law and Regulations").
2. The Records Access Officer shall:
 - a. Serve as the County's primary point of contact for FOIL requests, to include requests received electronically through the County's website;
 - b. Provide administrative oversight for the implementation and operation of the FOIL Policy, to include the County's timely response to all FOIL requests received from any source and maintaining and publishing a subject matter list on the Warren County website which is also available upon request, without charge;
 - c. Designate and delegate authority to specific County Department Heads, in writing, to serve as "Designated Department Heads" authorized to receive and respond to FOIL requests on behalf of the Record Access Officer and the County;
 - d. Maintain and publish a current list of County Department Head Offices that are authorized to serve as "Designated Department Heads;"
 - e. Assist individuals seeking County records in reasonably describing the records sought, by referring individuals to the subject matter list and when appropriate advising how County records are indexed and/or filed; and

- f. Contact individuals requesting records when a request is deemed voluminous or when the production of records involves substantial effort by County employees, so that the individual may review and restrict the FOIL request to reduce the volume of records sought and/or the time to complete the FOIL request.
3. Upon the Records Access Officer receiving a FOIL request that reasonably describes records maintained by the County, the Records Access Officer shall:
 - a. Forward the FOIL request to the appropriate Designated Department Head for review and response; or
 - b. Contact the appropriate County officers or employees and request that they search for records that are responsive to the FOIL request.

SECTION 4: DUTIES OF DESIGNATED DEPARTMENT HEADS.

1. Each Designated Department Head shall respond to a FOIL request for records maintained by their department and shall not provide County records maintained by any other County department or employee. If a FOIL request seeks records the Designated Department Head believes are maintained elsewhere in the County or the request encompasses records from multiple county offices, then the Designated Department Head shall refer the FOIL request back to the Records Access Officer to ensure only one response is provided by the County.
2. If a Designated Department Head receives a FOIL request from any person, then a copy of the FOIL request shall be forwarded to the Records Access Officer for administrative tracking.
3. If a Designated Department Head receives or responds to a FOIL request, then the Designated Department Head shall complete all responsibilities required by the Records Access Officer in responding to the FOIL request.
4. The Designated Department Head shall provide to the Records Access Officer the following for each FOIL response issued:
 - a. The date the FOIL request was received;
 - b. A complete copy of the original FOIL request received, if not received from the Records Access Officer;
 - c. The date the FOIL response was released to the requester;
 - d. A complete copy of the FOIL response, to include the name and contact information to whom the FOIL response was provided;
 - e. Any exemptions to disclosure claimed by the Designated Department Head in the FOIL response; and
 - f. If the FOIL response contains redactions, then a complete unredacted copy of the FOIL response shall be provided.

SECTION 5: FOIL REQUESTS FOR PUBLIC ACCESS TO RECORDS.

1. All requests for records must be made in writing. No oral requests or request for information will be accepted or responded to in any manner by any County officers or employees. It is strongly recommended and encouraged that all requests for records be submitted through the Warren County website or by submission of a paper copy of the County's FOIL request form enclosed at Attachment "A" or other similar forms approved by the RAO.

2. The requesting party shall specify in the request the type of medium in which they prefer records to be provided. Absent a stated preference, the presumption shall be that the requesting party prefers a physical copy of the papers and shall pay any fees incurred. If records are being produced in paper copies, then Record Access Officer shall receive payment prior to release of the records.
3. If Warren County records are maintained on the Warren County website or otherwise readily accessibly to the general public online, then the requesting party shall be informed of the location for the records on the County's website and no further record production shall be required.
4. Requests for records may be submitted to the Records Access Officer on any business day between the hours of 9:00 o'clock in the forenoon and 4:30 o'clock in the afternoon, in person, by mail, or electronically, to be considered received on that day. Any requests received outside of the designated hours will be considered received on the following business day.
5. The Records Access Officer or Designated Department Head shall provide the requesting party one of the following responses, in writing, within five (5) business days after receipt of a FOIL request:
 - a. Informing the requesting party that the request does not reasonably describe a record maintained by Warren County and including directions, when practicable, which may aid the requesting party to reasonably describe the records sought. The writing shall also state that this determination does not constitute a denial by the County to provide the records requested, and therefore, may not be appealed;
 - b. Granting or denying access to records sought in whole or in part; or
 - c. Acknowledging receipt of a request in writing and including an approximate date when a response to the request will be provided. If the approximate date exceeds twenty (20) business days, the acknowledgment will also include the reason for the delay in response.
6. The Records Access Officer or Designated Department Head shall not deny a request for records without first locating all records which are responsive to the FOIL request.
7. The blanket denial of a FOIL request is strictly prohibited. No denial of a FOIL request may occur without the requested records first being identified and inspected for potential release.
8. For twelve (12) months after a FOIL response is released, the Records Access Officer and the Designated Department Head shall retain all communications to and from a requesting party, as well as a complete copy of redacted and unredacted records provided by the FOIL response.
9. A FOIL request and FOIL response for records which appears to involve property damage, personal injuries to any person, or other potential, future legal claims against the County, shall be provided by blind copy at the time of release to the County Attorney, in electronic format.

10. Certifications requested in accordance with FOIL Law shall be provided by the Records Access Officer or the applicable Designated Department Head responsible for responding to the request, in the form provided at Attachment "B" or similar form approved by RAO.
11. When a requesting party seeks documents relating to a county employee's disciplinary records, the Records Access Officer shall provide written notice of the request to the county employee whose records are being sought. If a Designated Department Head receives a request for an employee's disciplinary records, the Designated Department Head must provide a copy of the request and anticipated response to the Records Access Officer. Notice to employees shall be completed by utilizing a form similar to the notice enclosed at Attachment "C."

SECTION 6: DENIAL OF ACCESS AND APPEALS.

1. Denial of access to a County record, in whole or in part, shall be provided in writing to the requesting party. Failure of the Records Access Officer or the Designated Department Head to acknowledge a FOIL request within five (5) business days of receipt or to provide the records on or before the date provided in the acknowledgment, shall be deemed a constructive denial of the FOIL request.
2. If the Records Access Officer or the Designated Department Head denies a FOIL request in whole or in part, the denial response shall advise the requesting party of their right to appeal and shall provide the FOIL Appeal Officer's name and contact information to where appeals may be received.
3. Any person denied access, as defined in section 6(1) of this Policy or pursuant to Article 6 of the New York State Public Officers Law, may appeal the decision within thirty (30) days of the denial date.
4. The Warren County Attorney is the designated FOIL Appeals Officer, with a principal office located at the Warren County Municipal Center, 1340 State Route 9, Lake George, New York 12845, and a contact phone number of (518) 761-6463.
5. All appeals shall be submitted to the FOIL Appeals Officer in writing by completing the electronic form on the County Attorney website or by mailing in a printed copy of the appeal letter. The appeal must specify the following to be considered:
 - a. The date and location of the requested records;
 - b. A description of the records that were denied; and
 - c. The name and return address of the person who requested the records and now seeks to appeal the denial of records.
6. The FOIL Appeal Officer shall determine the FOIL appeal, in writing, within ten (10) business days of receipt, with the day of receipt being on any business day between the hours of 8:30 o'clock in the forenoon and 4:00 o'clock in the afternoon, in person, by mail, or electronically, to be considered received on that day. Any appeal received outside of the designated hours will be considered received on the following business day.

7. The FOIL Appeal Officer's written determination shall be provided to:
 - a. The requesting party whose FOIL request was denied;
 - b. The Records Access Officer;
 - c. The Designated Department Head, if any;
 - d. The Clerk of the Board of Supervisors in care of the members of the Board; and
 - e. The New York State Committee on Open Government.
8. The FOIL Appeal Officer may treat any FOIL Appeal letter which includes a request for one or more records not requested by the original FOIL request as a newly-submitted FOIL request, instead of a FOIL appeal. By doing so, the FOIL Appeal Officer shall respond to any requests appropriate for appeal and refer any new requested items to the Records Access Officer for further action under this Policy.
9. If a FOIL Appeal attempts to appeal a letter that does not constitute a denial, such as a letter which informed the requesting party that the FOIL request did not reasonably describe records sought or that the County does not maintain the records sought, then the FOIL Appeal Officer shall inform the requesting party that the FOIL Appeal is not deemed an appeal and that the matter was returned to the Records Access Officer for further assistance with the request.

SECTION 7: FEES.

1. The Records Access Officer, a Designated Department Head, or the FOIL Appeal Officer, is required to charge for the following:
 - a. Twenty-Five cents (\$.25) per page for photocopies that do not exceed 9 by 14 inches; and
 - b. For the actual cost to produce the document for disclosure.
2. In calculating the actual cost of production, the following must be considered when determining the fee for a FOIL request:
 - a. The hourly salary of the lowest paid employee who has the skill required to prepare a copy of the requested records, when producing the records will take more than two (2) hours of the employee's time;
 - b. The actual cost of the storage device or media provided to the requesting party; and
 - c. The actual cost to Warren County when an outside professional service must be hired or retained to prepare a copy of a record.
3. The Records Access Officer, a Designated Department Head, or FOIL Appeal Officer must notify the requesting party of the estimated cost of preparing a copy of the records and receive full payment prior to preparing a copy of the requested records. Such notification must include:
 - a. The reason for the imposed fee;
 - b. The title and salary of the employee performing the work if the work is anticipated to exceed two hours;

- c. The total number of pages being printed to respond to the FOIL request;
 - d. The estimated total amount and date payment is due in order for work to proceed on the FOIL request;
 - e. The types of payment accepted by the County and the location where the payment must be delivered by the due date;
 - f. That failure to pay the total amount due within thirty (30) days of written notification will result in the County finding the FOIL request abandoned and closing the matter without further action. The requesting party is permitted to resubmit their FOIL request upon tendering payment and the resubmission shall be treated as a new FOIL request.
- 4. If while preparing the response to a FOIL request, the Records Access Officer, a Designated Department Head, or the FOIL Appeal Officer, determines the cost exceeds the initial estimate, written notification must be made to the requesting party that additional payment is required in order to continue with the preparation and release of the FOIL response and the requested records. The County shall make reimbursement when overpayment is made.
 - 5. Other fees may be imposed upon a requesting party contrary to the above-referenced fees if authorized by state, federal, or local law.
 - 6. The Records Access Officer, a Designated Department Head, or the FOIL Appeal Officer shall not waive a fee for photocopies or the actual cost of production.
 - 7. All fees or charges imposed on the requesting party shall be paid directly with the Warren County Treasurer. The Records Access Officer, Designated Department Head, or FOIL Appeal Officer shall not receive or accept cash payment directly from a requesting party. Any county employee who receives or accepts a personal or cashier's check shall promptly deliver the check to the Warren County Treasurer and provide notice of payment to the Records Access Officer.
 - 8. When payment is requested, the Records Access Officer, Designated Department Head, or FOIL Appeal Officer shall provide a copy of the FOIL request and amount due to the Warren County Treasurer upon notification to the requesting party.
 - 9. The Records Access Officer, Designated Department Head, or FOIL Appeal Officer shall not produce responsive records until the required payment was received. If payment is tendered in a form other than cash, money order or a certified bank check, then payment shall not be deemed received until the payment the Warren County Treasurer receives confirmation that the tendered payment has cleared. For example, payment by personal check may require up to ten (10) business days before cleared by the County's financial institution.
 - 10. The withholding of records until receipt of payment shall not be considered a denial of records.
 - 11. The failure to pay all fees imposed under this policy within thirty (30) days of issuing written notice shall require the requesting party to submit a new FOIL request.

SECTION 8: REQUESTS FOR RECORDS FROM THE COUNTY COMPUTER NETWORK AND SERVER.

1. Records maintained on the Warren County computer network and server (hereafter, "server"), including but not limited to requests for electronic mail ("email") communications stored in the County's email archives, must be retrieved in accordance with the Warren County Computer Use Policy, resolution 144 of 2023, effective March 17, 2023, and any future amendments to the Computer Usage Policy.
2. Warren County maintains voluminous emails that are archived on the County server. The archived emails are indexed in such a manner that requires the Director, Information Technology to formulate and run Boolean searches for responsive records, followed by a separate manual review of potentially responsive emails to identify emails responsive to the FOIL request.
3. Persons requesting emails from the County's email archives shall provide the following information as part of the FOIL request in order for the request to reasonably describe the records sought and in order for the County to undertake reasonable efforts to identify the archived emails requested. The failure to provide the following information requested may result in the FOIL request being determined to not reasonably describe the records sought, or the assessment of fees to a FOIL request.
4. A FOIL request seeking email records shall, at a minimum, include in the FOIL request the following:
 - a. The name of the individual or email address which sent the email requested;
 - b. The name of the individual or email address which received the email requested;
 - c. The date and time the email was sent, or in the alternative, the narrow date range (i.e. less than seven (7) days) during which the email was sent. FOIL requests providing no date and time, or a date range greater than seven days may result in the FOIL request being determined to not reasonably describe the records sought, or the assessment of fees to the FOIL request; and
 - d. Specific keywords which clearly identify the subject matter requested and limit the retrieval of records unrelated to the FOIL request. The County Director of Information Technologies shall run a Boolean search using only the specific keywords provided by the FOIL request and shall not be required to interpret any FOIL request to create any other or additional Boolean search terms for use in searching for responsive records to any FOIL request.
5. The failure of a requesting party to provide each required item of information stated above may prohibit Warren County from being able to complete the FOIL request and constitute a failure by the requesting party to reasonably describe a record.
6. Requesting individuals should avoid using the following words or phrases as keyword search terms in FOIL requests for archived emails from the County's server. Each of the words and phrases below is ambiguous and prevents County personnel from conducting an electronic search for specific records which may be

available and responsive to a FOIL request:

- " "relating to;"
- " "concerning"
- " "approximately"
- " "associated with;"
- " "about"

FOIL requests using such terms may be deemed to constitute a failure by the requesting party to reasonably describe a record maintained by the County.

7. It is strongly encouraged that persons requesting County email records utilize the Email Request Form enclosed on the bottom of Attachment "A."

SECTION 9: MISCELLANEOUS.

1. All requests for records under this Policy by Warren County officials or employees which do not pertain to their scope of work with the County shall be treated as a FOIL request. The Records Access Officer, a Designated Department Head, or the FOIL Appeal Officer may not waive applicable fees for requests from Warren County officials or employees.
2. The Chair of the Warren County Board of Supervisors shall be deemed the Conflict Record Officer and Conflict Appeal Officer and shall decide any FOIL requests or FOIL appeals to which the Records Access Officer or FOIL Appeal Officer has a conflict.
3. Records shall be available for public inspection upon appointment only at the Office of the Warren County Administrator or Designated Department Head. Please contact the appropriate office to schedule an appointment date and time during business hours.
4. A copy of this policy shall be published on the Warren County website and shall be physically posted in the Warren County Municipal Center and the Human Services Building. Copies may be obtained, in person, from the Warren County Administrator's office during business hours.
5. With the exception of redactions specifically required by state or federal statute, it is in the discretion of the Records Access Officer to post, publish, or publicly make available any FOIL request and FOIL response submitted by any person which the Record Access Officer deems to be of public interest.

SECTION 10: SEVERABILITY.

1. If any provision of this Policy or the application thereof to any person is found to be invalid by a court of competent jurisdiction, such judgment shall not affect the validity of the other provisions of these regulations or the application thereof.

SECTION 11: EFFECTIVE DATE.

1. This policy shall take effect immediately upon adoption by the Warren County Board of Supervisors for all FOIL requests filed thereafter.

ATTACHMENT A
FREEDOM OF INFORMATION LAW ("FOIL") REQUEST FORM

Instructions:

1. Only existing County records and documents will be produced. The County does not create records or documents to respond to a FOIL request.
2. You must reasonably describe the record(s) you seek to inspect. Please refer to the County's subject matter index for assistance in writing your request. www.warrencountyny/FOIL
3. Failure to provide ALL information requested below may delay the County's response to your request, may hinder the County's ability to identify responsive records, and result in the County's response failing to produce all records you seek to obtain through this request.

REQUESTOR'S CONTACT INFORMATION:

Your Name (Print: First and Last): _____

Phone Number (Include area code): _____

Email Address: _____

Mailing Address: _____

DESCRIPTION OF REQUESTED RECORD(S):

Type of Record(s): _____

Date of Record: _____ (if not know, provide shortest time range possible)

Location of Record or Department Which Created Record: _____

Specific Description of Record Requested: _____

REQUESTED RESPONSE FORMAT (check all requested):

_____ Photocopies (8 x 11 paper) _____ Inspection only

_____ Other

(Describe): _____

REQUEST FOR COUNTY ELECTRONIC MAIL ("EMAIL") RECORDS:

County email records are saved in an archive storage system which are searchable by keywords. The County does not generate or provide keywords for a FOIL request. If you are seeking archived emails, then you must provide the keywords which would be in the records you seek and the search results must provide a reasonable number of emails relevant to your request.

Requested email was sent to (name of recipient or email address): _____

Requested email was sent from (name of sender or email address): _____

November 15, 2024

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Date of email, or Date Range: _____
(if date not known, please provide shortest time range possible)

Subject or Keywords for data search: (List key words that would be in the emails you seek)

ATTACHMENT B

CERTIFICATION
PUBLIC OFFICERS LAW § 89(3)(a)

I, _____, do hereby certify the following in accordance with
Section 89(3)(a)

of the Public Officers Law:

1. On _____, 20____, the undersigned received your Freedom of
Information Law

("FOIL") request, filed on _____, 20____.

2. On _____, 20____, a FOIL response was sent to you which
stated that following

a diligent search of records based upon your FOIL request, the County of Warren (could/could
not) locate

responsive records.

3. [if records provided, then add this paragraph] Therefore, the FOIL Response
provided to you

represents true and accurate copies of original records responsive to your request which are
maintained by

the County of Warren.

Dated: _____, 20____
Lake George, New York

By: _____
Name:
Title: RAO/Designated
Department Head
Department:

ATTACHMENT C

NOTICE OF FOIL REQUEST: DISCIPLINARY RECORDS

Date: _____

To: _____

From: Warren County Administrator, *Records Access Officer*

RE: FOIL Request for Disciplinary Records

PLEASE TAKE NOTICE that a Freedom of Information Law (hereafter, "FOIL") request has been received by Warren County seeking copies of your disciplinary records. You are receiving this notice as a courtesy and in accordance with section 87(6) of the Public Officers Law, which requires the County to provide notification of a request for your disciplinary records.

The FOIL request received from _____, dated _____, and the County's response is enclosed for your information. Questions may be directed to the Records Access Officer (Warren County Administrator).

Encl. a/s

Adopted by unanimous vote.

RESOLUTION NO. 412 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

RESOLUTION CONCERNING THE IMPACTS OF EFFORTS TO ELECTRIFY HIGHWAY DEPARTMENT VEHICLES BY ADOPTION OF THE ADVANCE CLEAN TRUCK RULE

WHEREAS, in 2019, the Climate Leadership and Community Protection Act (CLCPA) was signed into law to require New York to reduce economy-wide greenhouse gas emissions 40 percent by 2030 and no less than 85 percent by 2050 from 1990 levels, and

WHEREAS, the CLCPA directs the development of performance-based standards for sources of greenhouse gas (GHG) emissions including for the transportation sector by reducing GHG emissions from motor vehicles, and

WHEREAS, New York State adopted California's Advance Clean Trucks (ACT) Rule in December 2021 that requires applicable medium and heavy-duty (M/HD) vehicle manufacturers to sell a percentage of their total sales in New York as zero-emission vehicles (ZEVs) starting in model year (MY) 2025 with increasing ZEV sales through MY 2035, and

WHEREAS, the cost of transitioning the state and local highway departments' utility and construction vehicles, snowplows and equipment to run on battery power as mandated by ACT and other state strategies is at this juncture incalculable, but expected to exceed the ability to be financed without substantial sources of new revenues directed strictly for the retrofit or procurement of such ZEVs and equipment, and

WHEREAS, as commercial production of M/HD large-scale, electric construction vehicles is today a nascent industry, the ability of local highway departments to plan for this transition, with its concomitant mandates that fuel and electricity charging sources be carbon-free, is of tremendous concern considering that the transportation system at all levels of New York government is significantly underfunded, and

WHEREAS, while ACT regulations do not require M/HD fleets, owners, operators, or dealerships to purchase ZEVs, the sales mandates on vehicle manufacturers are expected to lead to shortages in supply of not only complying electric vehicles but of traditional gasoline and diesel vehicles as well, and

WHEREAS, alarmingly, some M/HD vehicle dealerships have notified highway departments that, due to manufacturers' need to plan for the sales mandates adopted by New York and some other states, many orders for trucks are being delayed or canceled, and

WHEREAS, notably, Maine, North Carolina and Connecticut, among other states, recently stepped back from adopting ACT regulations citing concerns over the availability of heavy-duty vehicle charging stations and the high cost of zero-emission trucks, and

WHEREAS, in July 2024, the New York State Comptroller released an audit on the

State's progress in meeting Climate Act goals and noted several deficiencies including the need to increase communication with stakeholders and provide more accurate cost estimates. The audit goes on to add that the lack of cost estimates jeopardizes the chances of success in meeting climate goals. The comptroller urges the state to clarify for key stakeholders, especially energy ratepayers, the extent to which ratepayers will be responsible for Climate Act implementation costs, and

WHEREAS, New York's climate goals must be implemented in a way that is affordable while assuring adequate supplies of these specialized vehicles and functional highway construction equipment that meet state specifications, estimated to increase the cost of a new truck by about one-third, and

WHEREAS, the rush to introduce electric vehicles in New York can be counter-productive to the environment as the bulk of the power generation used to charge new vehicle batteries is produced by fossil fuels, and is a reason to move more slowly to sync with the pace of the transition to a zero-emission electric grid by 2040, and

WHEREAS, recognizing these potential impacts on the ability of local governments to continue to deliver necessary transportation services and facilities to the traveling public it is vital that state elected representatives and agencies assist county highway departments in developing strategies, funding sources and realistic timelines for achieving these aggressive GHG emissions reduction goals in the face of market and fiscal barriers to the transition, and

WHEREAS, all levels of government need to work together throughout the regulatory process to assure strategies and mandates put in place to meet the CLCPA goals for the transportation sector are realistic and achievable and will benefit the environment, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors calls on the Governor of the State of New York, the New York State Department of Transportation (NYSDOT), the New York State Department of Environmental Conservation (NYSDEC), NYSEDA, PSC, Commissioners and Legislative Leaders to commit to providing support for addressing these concerns in the regulatory and implementation process and to dedicate the funding necessary to fully cover the counties' cost of complying with the state mandates under the CLCPA, and be it further

RESOLVED, that the Governor of the State of New York consider a pause or suspension of the implementation of ACT until there is strong evidence that the state has in place the necessary direct financial assistance and incentives and charging infrastructure necessary and can definitively determine that vehicle manufacturers are prepared to effectively supply the New York market without disruption to the critical work needed to maintain the state's vast and aging infrastructure, and be it further

RESOLVED, that New York State recognize that highway construction, maintenance vehicles, and equipment are critical to governments' mission to maintain a safe and functional transportation system by designating these municipally owned vehicle and equipment as a category among "transit buses, motor coaches, and emergency vehicles," and thus exempt from ACT regulation, and be it further

RESOLVED, that copies of this resolution be sent to the New York State County Highway Superintendents Association encouraging member counties to enact similar resolutions, and be it further

RESOLVED, that the Clerk of the Board of Supervisors shall forward copies of this resolution to Governor Kathy Hochul, the New York State Legislature and the commissioners of NYSDOT, NYSDEC, NYSEDA, PSC and all others deemed necessary and proper.

Adopted by unanimous vote.

RESOLUTION NO. 413 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

**AUTHORIZING AGREEMENT WITH SOUTH WARREN SNOWMOBILE CLUB TO
PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2025**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee approved, an agreement with South Warren Snowmobile Club in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, over a term commencing January 1, 2025 and terminating December 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with South Warren Snowmobile Club, P.O. Box 258, Lake Luzerne, New York 12846 in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, over a term commencing January 1, 2025 and terminating December 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 414 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

**AUTHORIZING AGREEMENT WITH HAGUE SNO-GOERS SNOWMOBILE CLUB TO
PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2025**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee approved, an agreement with Hague Sno-Goers Snowmobile Club in an amount not to exceed Nine Thousand Dollars (\$9,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, over a term commencing January 1, 2025 and terminating December 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Hague Sno-Goers Snowmobile Club, 448 New Hague Road, Hague, New York 12836 in an amount not to exceed Nine Thousand Dollars (\$9,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, over a term commencing January 1, 2025 and terminating December 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 415 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

**AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZERS
SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE
AND EQUIPMENT FOR 2025**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee approved, an agreement with Northern Warren Trailblazers Snowmobile Club in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, over a term commencing January 1, 2025 and terminating December 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Northern Warren Trailblazers Snowmobile Club, P.O. Box 613, Chestertown, New York 12817 in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development over a term commencing January 1, 2025 and terminating December 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 416 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

**AUTHORIZING AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB
TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2025**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee approved, an agreement with Thurman Connection Snowmobile Club in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, over a term commencing January 1, 2025 and terminating December 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Thurman Connection Snowmobile Club, 133 Bear Pond Road, Athol, New York 12810 in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, over a term commencing January 1, 2025 and terminating December 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 417 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

**AUTHORIZING AN AGREEMENT WITH SARATOGA SNOWMOBILE ASSOCIATION TO
ALLOW SNOWMOBILES TO USE COUNTY RAILROAD RIGHT-OF-WAY PROPERTY
FROM MP55.89 (TOWN OF HADLEY) TO MP58.65 (TOWN OF HADLEY)**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee approved, an agreement with Saratoga Snowmobile Association to allow snowmobiles to use County railroad right-of-way property from MP55.89 (Town of Hadley) to MP58.65 (Town of Hadley), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Saratoga Snowmobile Association, 366 Plank Road, Porter Corners, New York 12859, to allow public use of snowmobiles on County railroad right-of-way property from MP55.89 (Town of Hadley) to MP58.65 (Town of Hadley), for a term commencing upon execution by both parties and terminating on April 15, 2025, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 418 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

ADOPTING THE WARREN COUNTY ORGANICS MANAGEMENT PLAN

WHEREAS, the Superintendent of Public Works presented to the Public Works Committee the Warren County Organics Management Plan, and

WHEREAS, the Public Works Committee has reviewed the Plan and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Organics Management Plan, annexed hereto as Schedule "A," be and the same is hereby adopted as the official plan for Warren County.

Adopted by unanimous vote.



Organics Management Plan



Warren County, New York

Warren County Department of Public Works

August 01, 2023

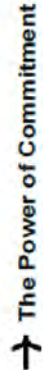
→ The Power of Commitment



Project name		Warren Co. Organics Management Plan					
Document title		Organics Management Plan Warren County, New York					
Project number		12592974					
File name		12592974-RPT-2023-08-02-Task 6-Organics Management Plan.docx					
Status Code	Revision	Author	Reviewer		Approved for Issue		
			Name	Signature	Name	Signature	Date
S3	0	M. Knapp	D. Wright		B. Smith		6/19/2023
S4	1	M. Knapp	D. Wright		B. Smith		6/13/2023

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Executive Summary

Warren County, New York (County) is acting on a strategic vision to develop a comprehensive plan that addresses the sustainable management of wasted food, and other organic wastes, in the County.

GHD Consulting Services Inc. (GHD) was retained by the County's Department of Public Works (DPW) to support the study and prepare an Organic Management Plan (OMP) for the County's use. This study has been funded by the New York State Department of Environmental Conservation as an outcome of the Climate Smart Community Grant Program, Title 15 of the Environmental Protection Fund.

The OMP study evaluated:

- the County's current solid waste management practices related to organic wastes in the County, and in reference to the Local Solid Waste Management Plan (LSWMP);
- community engagement and interest in composting, including outreach and a community survey;
- potential composting technologies that could be used in the County;
- potential pilot programs including backyard composting, curbside collection of organic waste and community drop-off locations; and
- a centralized composting facility that could either be municipally owned and operated, realized through a public-private-partnership, or privatized operations on municipally-owned land.

Work Plan Summary

Task 1, the Existing Conditions Report, defined the current state of practice with respect to organic waste management in Warren County. Currently, there are 12 municipally owned and operated Transfer Stations/ Recycling Centers operating and 2 locally owned Construction and Demolition (C&D) landfills within the County. Warren County does not have any active municipal solid waste (MSW) or waste-to-energy facilities, they do not currently have a centralized solid waste and recycling system.

In the LSWMP it was estimated that 74,000 tons of MSW was generated in the planning unit in 2019. It is estimated that 41,500 tons or 56 percent of waste was residential MSW and approximately 32,500 tons or 44 percent of waste was commercial/institutional MSW. Based on the New York Department of Conservation estimates composition of waste generated, an estimate was made as to the quantity of waste generated that could be available to a municipal composting facility. It was estimated that approximately 115 tons per day of MSW is compostable. This value was used as Design Point 2 in Task 5, evaluating the feasibility of a centralized facility.

Task 2 included six Advisory Committee Meetings, community survey, and two community engagement sessions. Throughout this study, the progress was discussed with the Advisory Committee in virtual meetings, they provided community insight and feedback for the preparation of the OMP. GHD prepared and hosted a survey on behalf of the County, this survey provided feedback on the level of interest from the community on organics management. The Survey was conducted for 31 days in the month of March 2023 using MS Forms, there were a total of 178 responses received. The results indicate that there is an overall support for composting in Warren County. The first community engagement session presented the overall study to residents and provided them with examples of other municipal composting facilities. Residents were able to ask questions and provide feedback for the OMP.

In Task 3, GHD provided an overview of potential compost technologies that could be utilized for a centralized composting facility being considered by Warren County. The County and the Advisory Committee reviewed and provided input on a list of compost facility objectives. Relative weights of importance were assigned to each objective. Based on the relative importance, GHD performed an analysis that compares the alternatives against a numeric score. The results of the evaluation determined that Turned Windrow, Uncovered Aerated Static Piles, and Covered Aerated Static Piles were the technologies to be further assessed in Task 5, as they scored the highest overall.

Warren County recognizes that long term program sustainability is a key factor that can be informed through results and feedback gained in pilot programs. As per Task 4 of this study, three common residential organic programs used throughout New York State were presented. The pilot programs include backyard composting, residential drop-off at a centralized location, and curbside collection. Backyard composting is a good fit for rural communities such as Warren County, where the hauling distance may create a barrier and deter participation in other composting programs. Given the current waste management practices, curbside collection would be challenging due to the availability of local haulers with the ability to provide this service. Curbside collection also presents the highest capital out of the three pilot programs, which is a main concern for the County. After discussions with the County and the Advisory Committee, and reviewing the results from the community survey it was determined that drop-off locations would be the most suitable for the County to pilot. This would give residents the opportunity to learn what materials are to be composted and the County could develop a small on-site composting system to gather initial data on organics received. In preparation of a pilot program, the County should explore funding opportunities, there are several grant opportunities in New York State that provide supplemental support and ease the burden of costs required to pilot new organics programs.

Task 5 evaluated the feasibility of a centralized facility. Based on the estimated organics that could be composted, GHD evaluated a phase approach for the sizing of the compost facility for the County to optimize initial investment and take advantage of the modularity of composting technology. Design Point 1 represents initial investment that will be sized to handle approximately 10,000 tons of organic wastes per year. This estimate was based on the 2022 landfill disposal data provided by the County and includes large generators within 25 miles of the facility. Large generators were considered in Design Point 1 due to the recent Food Donation and Food Scraps Recycling Law that became effective January 1, 2022. This Law requires businesses and institutions that generate an annual average of 2 or more tons per week donate excess edible food and recycle all remaining food scraps if they are within 25 miles of an organics recycler. Design Point 2 was based on Warren County's LSWMP that estimated the total compostable waste within the County, this value amounted to 24,000 tons of organic wastes per year. Design Point 2 will be a potential future estimate therefore not evaluated in the OMP.

Additionally, two site locations have been proposed by the County for a centralized facility. Location 1 is located in the Town of Lake George in a residential commercial area. Location 2 is located in the Town of Queensbury in a commercial and industrial area. The County suggested that the site location not be selected during this study to maintain open options as the evaluation for a compost facility continues.

A conceptual cost estimate was prepared for Design Point 1, potential constructed quantities were assumed from typical expectations in reference to project of similar size, scale, and complexity. All three technologies were assessed in the cost estimate, Turned Windrow technology presented the least capital costs and operational costs and Covered Aerated Static Pile technology presented the highest capital costs and operations costs. These costs are to be considered when the County determines the best overall technology for a centralized facility in the County.

The county should consider developing a business model for a compost facility in the County, a good business model would ensure the success of the facility. The County may wish to explore potential partnerships with non-profits, organizations, and businesses, there are multiple in the County that the county could consider. These organizations could potentially provide initial funding for construction and help encourage the community by marketing and providing public outreach events for the facility. Additionally, the County would want to consider the materials to be accepted at the facility, facility costs as initial investment and future operational costs and expenses, and potential revenues needed to keep the facility operational and cover capital costs.

There are many project delivery methods that the County could consider when exploring potential partnerships. GHD presented three project delivery methods for the County to consider, Design-Bid-Build, Build-Own-Operate, and Design-Build-Finance-Operate. For Design-Bid-Build the owner would contract separate entities for design and construction, the operation and maintenance of the completed facility is contracted separately or completed by the owner. For Build-Own-Operate delivery method, the owner sells to a private sector party the right to construct a project according to agreed design specifications and to operate and maintain the facility. in the Design-Build-Finance-Operate delivery method the owner contracts with a single entity for design, construction, operation, and maintenance

of capital infrastructure, following the construction time period the owner would resume control of operation of the facility. These are three project delivery methods that the County could consider when designing a compost facility.

Development of OMP

To summarize the development of the OMP, GHD presented a schedule with the tasks, Advisory Committee Meetings, community engagement sessions, and final OMP. This schedule was used throughout the study to track the progress of the study and the interim deliverables used to gain feedback on the OMP. A final OMP Roadmap is presented in the OMP as an overall timeline for major activities towards implementing an overall program and facility. This roadmap was presented over 3 years and suggests the next steps Warren County should consider in the OMP.

The DPW asked GHD to provide a summary of the program's strategic value and preliminary recommendations which follows.

Strategic Value

1. Presents an opportunity to reduce the quantity of organic waste managed to landfill disposal
2. There seems a public interest in the program based on the survey results and engagement
3. Opportunity to create locally available alternatives to fertilizer, and improve soil health
4. Opportunity for job creation (e.g., construction, operations, consultation, program management)
5. Aligns with NYS Solid Waste Management Plan, the Climate Leadership and Community Protection Act (CLCPA, July 2019) and the NYS Food Donation and Food Scraps Recycling Law (January, 2022)
6. Opportunity to offset current costs of landfill disposal; ROI not estimated in current study (future step)

Preliminary Finding and Recommendations

There are several steps for Warren County to consider before constructing a centralized facility.

Preliminary Recommendations include:

- Hire a Solid Waste Coordinator, and a Recycling coordinator is recommended by fiscal year 2025
- Pursue grant applications for the 6-month pilot (estimated to be <\$270k) and infrastructure (estimated to be \$2M to \$4.5M)
- Implement the pilot program in 2024, including a waste characterization study
- Explore partnerships for privatized operations, e.g., a Request for Expression of Interest or Request for Qualifications (RFQ) and/or Request for Proposals (RFP)
- Finalize the municipal business case, including market assessment for finished compost
- Consider expanding County support of local composting initiatives (e.g., outreach and engagement)

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Attachments

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1. Introduction

Warren County (County) is acting on a strategic vision to develop a comprehensive plan that addresses the sustainable management of food waste and yard wastes in the County by diversion of these organic materials from landfill to composting.

To support the strategic vision, the County's Department of Public Works (DPW) retained GHD Consulting Services Inc. (GHD) to undertake a comprehensive study. The final deliverable for the study is this document, which is referred to as the Organics Management Plan (OMP). In this OMP (study/report), the evaluations completed during the study are summarized, and a set of interrelated strategies recommended to meaningfully increase organics recovery, diversion from landfill, and conversion to compost.

The types of organic wastes for composting considered in the study included:

- Residential food waste / food scraps
- Commercial and institutional (C&I) food wastes, pre- and post-consumer
- Municipal, C&I and residential yard waste such as leaves, grass clipping, or woody waste

This OMP excluded the following wastes generated in the County:

- Biosolids
- Contaminated Soils
- Animal Mortalities
- Agricultural waste such as horse manure
- Other inorganic materials or recyclables
- Commingled municipal solid waste (MSW)

This study intended to support the County in taking steps forward towards sustainable organic waste management practices by composting material that is currently disposed to landfill. The key findings of this report were presented to the County's Board of Supervisors on June 14, 2023, and the report will be reviewed with the New York State Department of Environmental Conservation (NYSDEC) in conformance with the funding made available for the study through the Climate Smart Community Grant Program, Title 15 of the Environmental Protection Fund.

1.1 Purpose of this report

The purpose of this report is to:

- Summarize study Tasks 1 through 5.
- Present a graphic showing how the OMP was developed.
- Present a project road map for the County, including an overall timeline for major activities for implementing a program, summary of the strategic opportunity, timeline for implementation, and estimated costs.

This report constitutes the final deliverable for the study.

2. Development of the OMP

The OMP was developed through multiple tasks and deliverables throughout the study. The study consisted of five interim deliverables which were reviewed by the DPW, six Advisory Committee Meetings where the committee provided community insight and feedback for the OMP, two community engagement sessions to encourage composting initiatives and gather feedback from the community on the draft plan, and a community survey to aid in the development of the OMP.

Figure 2-1 below is the schedule used for in this study to progress the OMP and constitutes a graphic showing how the OMP was developed.

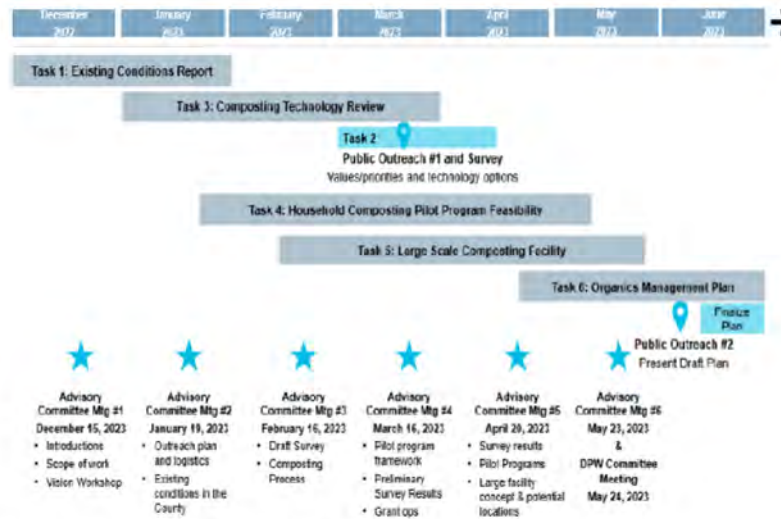


Figure 2-1 Schedule for the Development of the OMP

3. Work Plan Summary

The following sections summarize the entirety of the study's five main tasks. As the study was being completed, GHD prepared interim deliverables in the form of Technical Memorandums (TM) to report progress within each task. The comments received on the interim deliverables were considered in the development of this OMP.

Tasks included:

- Task 1 – Existing Conditions Report
- Task 2 – Public Outreach
- Task 3 – Composting Technology Review
- Task 4 – Household Composting Pilot Program Feasibility
- Task 5 – Large Scale Composting Facility Feasibility

3.1 Task 1: Existing Conditions Report

The first deliverable for the study included the Existing Conditions Report to define the current state of practice with respect to organic waste management in Warren County. A core document used to understand the status of organic waste characterization (quantity and quality) in the County was the County's 2021 Local Solid Waste Management Plan (LSWMP).

3.1.1 Methods of Information Gathering

As defined by the agreed Scope of Work, GHD completed a review of available documents to evaluate the existing conditions. The LSWMP prepared by the County in 2021 (revision and update to the 1993 LSWMP) was used as the primary report, there were no other existing reports provided to GHD. While the County's Request for Proposals (RFP) identified a Climate Action Plan and Sustainability Framework, neither of these documents are currently available, but would be further developed by the County and most likely following the completion of this study. In addition, GHD completed the following steps to gather additional information:

- A Project Kick-off Meeting was convened with the County DPW on November 29, 2022, to discuss current methods of waste management in the County, including a discussion on existing organic waste management systems.
- Three introductory meetings convened with representatives of the Advisory Committee on December 12, 13 and 14, 2022, to introduce the project team and discuss general information about organic waste practices in the County.
- A project visioning workshop with the Advisory Committee on December 15, 2022, to discuss the overall project vision, scope of work, and perceived challenges and opportunities to be considered during the Study.
- GHD prepared a Questionnaire for the response of the Advisory Committee, 3 written responses were forwarded from DPW to GHD as of January 9, 2023.
- A Request for Information (RFI) was submitted to the County DPW in January 2023 and written responses were provided to GHD in February 2023.

In addition, the New York State Pollution Prevention Institute (NYSP2I) maintains an online database known as the Organic Resource Locator, which is a web-based mapping tool that provides information on organic waste resources and utilization pathways in New York State. The County DPW has identified two potential locations for a composting site, which were pinpointed on the map, and considered in identifying potential "Designated Food Scrap Generators" as defined by the NYS Food Donation and Food Scraps Recycling Law.

3.1.2 Baseline

3.1.2.1 General

Upon the expiration of the 1993 LSWMP between Warren County, NY and Washington County, NY, the County decided to conduct its solid waste planning as a separate Planning Unit. The purpose of the original 1993 LSWMP was to document the current waste management practices of the County. The 1993 LSWMP was last updated by the County in 2021.

Warren County encompasses 932 square miles, this includes 65 square miles of water. The population of the County is over 64,000 residents and consists of over 25,000 permanent households. The County is surrounded by Washington County to the east, County of Saratoga to the south, County of Hamilton to the west, the County of Essex to the north, and the popular destination of Lake George is in Warren County. Lake George is also located in Washington County and the County of Essex which were previously mentioned as surrounding counties.

In 2011, the County sold its interest in Hudson Falls waste-to-energy Facility (HFWTEF). Since the implementation of the 1993 LSWMP, the County has also closed a Material Recycling Facility (MRF) located at 299 Lower Warren Street, Queensbury, New York. The closure of the MRF was due to costs and historic lack of cost-effective markets for the recovered recyclables.

There are currently 12 local, municipally owned and operated Transfer Stations/ Recycling Centers operating within Warren County (see Table 3.1 below). There are also 2 locally owned Construction and Demolition (C&D) landfills. Warren County does not have any active municipal solid waste (MSW) or waste-to-energy facilities. Warren County does not currently have a centralized solid waste and recycling system.

Table 3.1 Transfer Stations Operating in Warren County

Transfer Stations	Address	Ownership
Town of Bolton Transfer Station	107 Finkle Road, Bolton Landing, NY 12814	Town of Bolton
Chestertown Transfer Station	62 Landon Hill Road, Chestertown, NY 12817	Town of Chester
City of Glen Falls	Uses Town of Queensbury Transfer Station	Town of Queensbury
The Hague Transfer Station	27 Valley View Road, Hague, NY 12836	Town of Hague
Town of Horicon Transfer and Recycling	Tannery Road, Brant Lake, NY 12815	Town of Horicon
Town of Johnsbury Recycling Center Transfer Station	Ski Bowl Road, North Creek, NY 12853	Town of Johnsbury
Town of Lake George Transfer Station	56 Transfer Road, Lake George, NY 12845	Town/ Village of Lake George
Lake Luzerne Transfer Station	123 Towner Road, Lake Luzerne, NY 12846	Town of Lake Luzerne
Ridge Road Transfer Station	1396 Upper Ridge Road, Queensbury, NY 12801	Town of Queensbury
Stony Creek Transfer Station	20 Hill Road, Stony Creek, NY 12878	Town of Stony Creek
Thurman Transfer Station	Erving Baker Road, Thurman, NY 12810	Town of Thurman
Warrensburg Transfer Station	U.S. Route 9, Main Street, Warrensburg, NY 12885	Town of Warrensburg

3.1.2.2 Current State of Food and Yard Waste Management in the County

The following defines the current state of organic waste management in the County:

- Presently, there are no municipal or centralized commercial organic waste composting facilities in Warren County.
- From previous discussions, local landscapers have expressed interest in locally available, quality finished compost.
- Some of the local Towns do receive seasonal yard wastes (e.g., leaves or storm debris) to their transfer stations or other local yards where they are stockpiled. The current transfer stations that manage yard wastes include:
 - Town (T) of Queensbury
 - Lake George (T)
 - Warrensburg (T)
- There are no existing municipally managed residential curbside collection programs for source-separated organic wastes.
- There is an existing small-scale operation that receives weekly or bi-weekly pickup of 5-gallon buckets of food scraps for a small fee. It is known as the Adirondack Worm Farm that uses standard composting methods and vermiculture composting methods, and provides services in the Towns of Glens Falls, Hudson Falls, Queensbury, Fort Edward, South Glens Falls/Moreau, Lake George, and Fort Ann.
- Current known composting initiatives in Warren County include:
 - Adirondack Worm Farm operates a vermiculture composting system;
 - Adirondack Compost Education Council (ACEC) was formed 2-years ago to assist Warren County to establish a composting facility for large food waste generators;
 - Rotary Club (Glens Falls) engaged the community with a program on community composting education;
 - Town of Queensbury hosted a compost bin sale in 2021, 2022, and 2023;
 - SUNY Adirondack has a composting operation run by students, including participation of their culinary school; and
 - Some local businesses promote composting in the community.

- Previously, some businesses not identified in the NYSDEC list of "Designated Food Scrap Generators" expressed interest in participating in a food waste diversion program.

We note that wastewater biosolids are not considered in the current study.

3.1.3 Quantity of Solid Waste Generated

GHD was provided with the LSWMP for Warren County to understand the current waste management practices, further details of waste quantity and characterization can be found in the following sections.

The County does not have a centralized solid waste and recycling system. Each Town, City, and Village located within the County arranges their own solid waste and recycling program. In addition, each of the local municipalities retain private waste haulers. The County provides each municipality with enough roll-off containers to operate their municipally owned transfer station. The roll-off containers are used to store solid waste and recyclables at the transfer stations. The County Purchasing Department also manages the bidding for transportation services on behalf of the municipal transfer stations.

As extracted from the 2021 LSWMP, the following sections characterize and estimate the overall solid waste generated within Warren County, New York.

3.1.4 Municipal Solid Waste

The LSWMP that was provided to GHD estimated that over 74,000 tons of MSW was generated within the planning unit in 2019. It is estimated that 41,500 tons or 56 percent of waste was residential MSW and approximately 32,500 tons or 44 percent of waste was commercial/institutional MSW. The United States Environmental Protection Agency (USEPA) estimates that individual waste generation is about 4.9 pounds of waste per day, in 2019 the population in Warren County was about 64,300 residents, this amounts to approximately 57,000 tons of residential MSW. The USEPA estimate was compared with the LSWMP estimates from the NYSDEC, the USEPA estimates about 37% more residential MSW than the County LSWMP estimated. The County's municipalities spent approximately \$2,055,000 in 2019 for its waste and recycling services.

Table 3.2 shows the total amounts of solid waste handled and disposed by each municipality and the cost associated with waste disposal as presented in the LSWMP.

Table 3.2 Municipality Waste Generation and Disposal Cost

Municipality	Volume of MSW, C&D, and Recycled Material Handled for Disposal	Cost of Waste Disposal
Town of Bolton	In 2019, the Town transfer station accepted approximately 499.18 tons of MSW and 496.9 tons of C&D material for disposal. The Town transfer station accepted approximately 303.21 total tons of recycled material.	The Town spent approximately \$230,000 on solid waste and recycling services.
Town of Chester	In 2019, the Town transfer station accepted approximately 467.86 tons of MSW and 419.66 tons of C&D material for disposal. The town also accepted 148.4 total tons of recycled material.	The Town budgeted for \$241,000 for its 2019 solid waste and recycling services.
City of Glens Falls	Material accepted on behalf of the City of Glens Falls by the Town of Queensbury is not accounted for separately from the total volume of material accepted at the two Town of Queensbury-operated transfer stations. Of the material accepted 292.16 tons were recycled.	NA

Municipality	Volume of MSW, C&D, and Recycled Material Handled for Disposal	Cost of Waste Disposal
Town of Hague	In 2019, the Town transfer station accepted approximately 138.26 tons of MSW and 104.56 tons of C&D material for disposal. Additionally, 37.27 tons of MSW were accepted for recycling.	NA
Town of Horicon	In 2018, the Town transfer station accepted approximately 252.35 tons of MSW, 307.59 tons of C&D material for disposal and an additional the Town received 118.64 total tons of material for recycling.	The Town budgeted for approximately \$115,200 for solid waste and recycling services.
Town of Johnsbury	In 2019, the Town transfer station accepted approximately 905 tons of MSW, 340 tons of C&D material for disposal and an additional the transfer station received 234.69 total tons of recycled material.	The Town spent approximately \$202,000 on its solid waste and recycling services.
Town of Lake George	In 2019, the Town transfer station accepted approximately 615.7 tons of MSW and approximately 53.4 tons of C&D material for disposal. The Town transfer station accepted approximately 234.69 total tons of recycled material.	The town spent approximately \$193,000 on solid waste and recycling services.
Village of Lake George	Material accepted on behalf of the Village of Lake George by the Town of Lake George is not accounted for separately from the total volume of material which the Town accepted at the Town-operated transfer station.	NA
Town of Lake Luzerne	In 2019, the Town transfer station accepted approximately 1,030 tons of MSW for disposal. The Town also accepted C&D material and recycled material at the Town transfer station, however, this data was not recorded.	The Town budgeted \$345,000 for solid waste and recycling services.
Town of Queensbury	In 2018, the Town accepted approximately 1,865.67 tons of solid waste material for disposal. This volume includes waste accepted from City of Glens Falls residents. The transfer station also received approximately 295.36 tons of recycled material.	The Town spent approximately \$490,400 on solid waste and recycling services.
Town of Stony Creek	In 2019, the Town transfer station accepted approximately 149 tons of MSW and 105 tons of C&D material for disposal and an additional 32.17 tons of material recovered for recycling.	The Town spent approximately \$51,000 on solid waste and recycling service.
Town of Thurman	The Town accepts C&D material and bulky waste MSW items at the Town Drop Off Center. Volume of the material handled by the Town is not available.	The Town spent approximately \$29,000 on solid waste and recycling services.
Town of Warrensburg	In 2018, the Town transfer station accepted approximately 937.8 tons of MSW and 243.8 tons of C&D material for disposal. The Town received approximately 261.99 total tons of recycled material at the Town transfer station.	The Town of Warrensburg budgeted \$158,000 for solid waste and recycling services.

The County provided GHD with the Private Hauler Data for 2022. The total MSW transported by private haulers was 73,603 tons. The table below shows the MSW transported from January 2022 to December 2022 for all transfer stations.

Table 3.3 Private Hauler Data

Months in 2022	MSW Hauled to Landfills (tons)
Quarter 1- January, February, March	14,364
Quarter 2- April, May, June	18,149
Quarter 3- July, August, September	21,944
Quarter 4- October, November, December	19,146
Total	73,603

3.1.5 Construction and Demolition Waste

The NYSDEC estimated that 17 percent of the construction and demolition (C&D) waste in the state is residential, 25 percent is non-residential, and 58 percent is from infrastructure or other waste. Based on this estimate the C&D waste was calculated in the LSWMP.

It was estimated that there was approximately 2,911 tons of residential C&D material generated in 2019. Most of the municipalities in Warren County accept a limited amount of residential C&D debris at the municipally owned transfer stations. As previously stated, Warren County has two C&D landfills that residents of the towns which the landfills are in can dispose of their residential C&D material.

In the LSWMP it was estimated that 4,281 tons of non-residential C&D was generated in the County in 2019. Non-residential C&D generated in the County is typically handled by private haulers who collect, process, transport, and recycle/dispose of the material using their own facilities and resources.

The infrastructure waste within the County is mainly concrete, asphalt, rock and bricks that are typically generated by the municipalities. Municipalities that cannot reuse the C&D material or dispose of it in their own C&D landfill contract a private hauler to collect, process, transport and recycle/dispose of the material using their own facilities and resources. Using the NYSDEC data it was estimated that approximately 9,932 tons of infrastructure/other C&D material was generated in 2019.

The County provided the amount of C&D transported by private haulers from January 2022 to December 2022

Table 3.4 Private Hauler Data for C&D Waste

Months in 2022	Recycling Waste Hauled (tons)
Quarter 1- January, February, March	1,714
Quarter 2- April, May, June	2,589
Quarter 3- July, August, September	2,950
Quarter 4- October, November, December	2,812

3.1.6 Industrial Waste

Manufacturing within the County mainly consists of medical equipment, medical supplies, and forestry papermaking. Due to the large inventory of natural forests the largest volume of industrial waste was found to be paper sludge and paper making by-products. The waste generation and disposal information from industrial waste was not collected, it was assumed that the Green Ridge RDF landfill, located in Saratoga County, adjacent to Warren County, took most, if not all, of Warren County's Industrial waste. The LSWMP reported that in the Green Ridge RDF- Consolidated Landfill Active Solid Waste Landfill 2018 annual report, it accepted approximately 13,460 tons of industrial waste, approximately 8,000 tons of paper bags, brown stock, boiler ash and precipitated calcium carbonate.

3.1.7 Specialty Wastes

Specialty wastes were defined as waste that was not generated in the planning unit that do not fall under the MSW, C&D or industrial waste categories.

Healthcare and social assistance industry is the largest employer in the County. Regulated Medical Waste (RMW) generated within the County is not directly handled by the County or any of the municipalities. RMW generators directly handle their own waste or contact a third party to collect, process, transport, and recycle/dispose of the material using their own facility resources.

During the study there were five active wastewater treatment facilities operating in Warren County. The NYSDEC estimates that more than 90% of septage generated in New York is further processed at a wastewater treatment.

Table 3.5 was provided to GHD in the LSWMP and shows the municipalities that currently operate a wastewater treatment facility.

Table 3.5 Wastewater Treatment Operational Waste

Municipality	Material Handling Description	Annual (2019) Tonnage
Town of Bolton	Biosolids generated are hauled to the Schenectady County Landfill. Grit and grease from pump stations are hauled away by Casella Waste. The town does not accept any septage.	Data not currently collected
City of Glen Falls	Biosolids are dried onsite and incinerated at the HFWTEF. The source is the Glens Falls sewer district and septage from approximately 40 haulers. The wastewater treatment plant operates at 40 percent capacity.	7,119 tons
Town of Hague	Biosolids generated by the Hague sewer district are being transported to the Franklin County landfill by a private hauler. No septage is accepted at the wastewater treatment plant.	60 cubic yards
Village of Lake George	Biosolids are processed through a belt press then hauled to the Washington County Compost Facility or the Northumberland Landfill. The wastewater treatment plant accepts septage from seven local haulers.	1,500 tons
Town of Warrensburg	Town is currently removing biosolids under DEC supervision from the Warrensburg sewer district. No outside septage is accepted.	NA

3.1.8 Recycling

Municipalities in the County reported the waste that was recycled in 2018 or 2019 for the purpose of completing the 2021 LSWMP. The exact volume of waste being recycled in the County was difficult to determine from the LSWMP due to the lack of complete recycling data from municipalities, the lack of recycling data from private haulers servicing the area and issues which arise when estimating waste generation volume and composition within the County. The recycling rates estimated in 2019 for each municipality are shown in Table 3.6. However, the County anecdotally reported a present-day recycling rate of approximately 10%.

Table 3.6 Municipality's Recycling Rates

Municipality	Recycling Rate
Town of Bolton	23%
Town of Chester	14%
City of Glens Falls	31%
Town of Hague	13%

Municipality	Recycling Rate
Town of Horicon	17%
Town of Johnsburg	11%
Town of Lake George	32%
Village of Lake George	32%
Town of Lake Luzerne	NA
Town of Queensbury	31%
Town of Stony Creek	11%
Town of Thurman	NA
Town of Warrensburg	18%

Recyclables commonly handled include glass, newspapers, magazines, phone books, junk mail, plastics, steel cans, aluminum cans, and cardboard. Due to the lack of complete recycling data from municipalities and the lack of recycling data from private haulers servicing the area it was difficult to determine the precise volume of waste being recycled within the county. In the 2021 LSWMP the recycling rate was calculated and then applied to future waste disposal generation estimates provided by the NYSDEC. The estimation did not take into consideration the amount of waste not handled at the municipally controlled transfer stations or the amount of waste that is composted in residents' backyards.

The County provided GHD with the private hauler data for recycling waste hauled in 2022 from the transfer stations. Table 3.7 presents the recycling tonnage for January 2022 to September 2022.

Table 3.7 Private Hauler Recycling Waste Data 2022

Months	Recycling Waste Hauled 2022 (tons)
Quarter 1- January, February, March	1,766
Quarter 2- April, May, June	2,227
Quarter 3- July, August, September	2,859
Quarter 4 – October, November, December	2,023
Total	8,875

3.1.9 Reuse Programs

There are reuse centers established in the Town of Chester, the Town of Bolton, and the Town of Lake George at their transfer stations. As presented in the LSWMP, residents can drop off reusable items such as clothing, furniture, books, and toys for free at a designated location within the Town-owned transfer stations. Residents are encouraged to look over the items and take anything that they can reuse. The amount of material diverted from disposal and dropped off to the Reuse Centers is unclear. The continuous volume of traffic at the reuse centers indicated the success of the centers in diverting waste from disposal. In addition to the Reuse Centers, there is a Salvation Army in the City of Glen Falls, a Salvation Army Thrift Store in the Town of Queensbury and "the World's Largest Garage Sale" located in the Town of Warrensburg that help to reduce material disposal by reusing materials.

3.1.10 Estimated Quantity of Organic Waste in the County

Based on the composition of waste generated in the 2021 LSWMP, an estimate was made as to the quantity of waste generated that could be available to a municipal composting facility. Table 3.8 shows the estimated amount of organic waste to be composted over one year, based on the assumed composition from the 2021 LSWMP.

Table 3.8 Estimated Composition of Organic Waste Generated in One Year

Composition of Waste Generated	Est. Quantity in One Year (tons)
Food Waste – Estimate assumes 50% of Total Generation	6,000
Yard Waste	4,600
Wood	2,600
Other Compostable Paper	5,400
Additional Woody Amendment (estimated for bulking food waste)	5,400
Total Potential Composted Organic Waste (tons/year)	24,000 tons/year
Total Potential Composted Organics (tons/day)	~115 tons/day (rounded)

The average number of days per week that the transfer stations are operating is 4 days per week. GHD assumed a composting facility would be operational 4 days a week which is 208 days per year. Based on the estimations of waste generated in the 2021 LSWMP, it was determined that the potential waste to be composted is about 115 tons per day. Warren County could compost approximately 32 percent of their total garbage generated in the County, as presented in Figure 3.1.

Waste Generated in Warren County

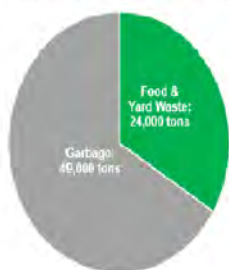


Figure 3-1 Overall Waste Generated in Warren County

3.1.11 Discussion on Potential Quality of Organic Waste



Yard waste consists of wood waste, green waste, yard clippings, weeds, remains of garden plants, and leaves. Yard waste does not include construction debris, demolition wastes, or clean wood.

Residential food waste consists of compostable items such as fruit, vegetables peelings, left over table scraps, bread, grain, rice, pasta, eggshells, coffee grinds and filters, tea bags, and more. Warren County is considering the potential of a curbside collection program as part of this Study, the approach of which will be evaluated in Section 3.5.4.

Pre-consumer Commercial & Institutional food waste consists of food that was discarded before it was ready for consumer use. Typically, items are characterized as waste during the manufacturing process.

Post-consumer Commercial & Institutional food waste consists of post-consumer food and food by-products that have been discarded or recycled by the consumer after the manufacturing process, these items may include packaging, fruit skins, bones in meat, etc.



The County may consider the value of introducing certified compostable products as a feedstock to a commercial composting facility. However, the quality of the resulting compost would need to be closely monitored or further evaluated.

3.1.12 Potential Large Organic Waste Generators

New York State passed the Food Donation and Food Scraps Recycling Law which became effective January 1, 2022, and requires that designated food scraps generators (DFSG) that generate an annual average of two tons of wasted food per week or more must donate excess edible food and recycle all remaining food scraps if they are within 25 miles of an organics recycler. Large food waste generators were defined as generating an annual average of two tons a week or more. GHD referenced the New York State Pollution Prevention Institute's (NYSP2I's) Organic Resource Locator to determine the large food waste generators in the County, further details are found in Section 3.6.1 below.

3.2 Task 2: Public Outreach

During the study, there were six Advisory Committee Meetings, a community survey, and two community engagement sessions to aid in the preparation of this OMP.

3.2.1 Advisory Committee Meetings

GHD prepared presentations for six Advisory Committee Meetings. The Advisory Committee was formed by local officials, the local planning departments, and stakeholders with a high level of interest in waste management, such as the Zero Waste Warren County and the Adirondack Compost Education Council. The progress of the study was discussed with the Advisory Committee in virtual meetings to gain feedback and community outlook on the Project.

Table 3.9 Advisory Committee Members

Committee Members	Organization
Dan Barusch	Lake George Planning Department
Josh Westfall	Town of Bolton Planning Department
Gene Merlino	Elected Official in Lake Luzerne
John Strough	Elected Official in Town of Queensbury
Marisa Muratori	Elected Official in Lake George
Barbra Joudry	Zero Waste Warren County
Kathy Bozony	Zero Waste Warren County
Tracy Frisch	Zero Waste Warren County

3.2.2 Community Survey

GHD prepared and hosted a survey on behalf of the County to ascertain the level of interest from the community on an OMP. A draft of the survey questions was prepared in TM format and reviewed by the County. In addition, GHD prepared a one-page background paper which was posted with the survey on all of Warren County's social media, website, and in the news.

The survey was conducted for 33 days from February 28, 2023, to March 31, 2023 using MS Forms, there were a total of 178 responses received. Upon survey results analysis, it was found that three quarters of the total respondents already compost and majority of them compost their food and yard waste all the time. A quarter of the respondents do not currently compost but would like to participate in a composting program. The most common reasons for not composting were determined to be the lack of awareness of composting programs and the inconvenience of composting.

The results also showed that majority of the respondents who do not currently compost would prefer to take their food and yard waste to a nearby drop-off station as compared to using a backyard composter. This population also believed that the County should do more in terms of organic waste management. The results indicated that there was an overall support among residents and businesses, which shows that there is a market and demand for an OMP in Warren County. The respondents that are in support of composting programs would like the County to consider cost, convenience, and suggest a broad promotion for its implementation.

Appendix A includes a copy of the one-page briefing, final survey questions, and survey results.

3.2.3 Community Engagement Sessions

Community Engagement Session 1 Summary

On March 15, 2023, at 6:00 PM, Warren County hosted Community Engagement Session 1 at the Warren County Municipal Center in Lake George, New York with a virtual option via Zoom. The group included GHD Consulting Services Inc. (GHD), Warren County Department of Public Works (DPW) and members of the community interested in composting initiatives within the County.

The purpose of the Community Engagement Session 1 was to present the overall study to the residents in Warren County, provide residents with information of the current composting feasibility study, and examples of other municipal composting facilities.

Community Engagement Session 2 Summary

On June 6, 2023 at 6:00 PM, Warren County Department of Public Works and GHD hosted Community Engagement Session 2 at the Warren County Municipal Center in Lake George, New York with a virtual option via Zoom and live stream on YouTube.

The purpose of the Community Engagement Session 2 was to present the preliminary findings and recommendations for the Organic Management Plan for Warren County and obtain feedback from the community that GHD considered in this final OMP.

The Advisory Committee Meetings, Community Survey and Community Outreach events help aid in the preparation of the OMP, it provided insight as to the needs of Warren County and help gauge the community support for compost initiatives.

Appendix B includes the meeting highlights from the two Community Engagement Sessions.

3.3 Task 3: Assess Available Compost Technologies

Task 3 included an overview of potential composting technologies that could be utilized for a centralized composting facility being considered by Warren County.

Guiding principles that underscore a holistic approach to evaluating composting technologies included:

1. Feedstock characteristics – Understanding the types, quantities and qualities of organic wastes received now or potentially in the future over an agreed planning horizon for the facility.
2. Strategic outcomes – Defining what are the strategic outcomes for the facility and site development, permitting requirements and strategies, and considering in terms of the County's definition of success such as technical feasibility, economic feasibility, and sustainable context.
3. Infrastructure needs – Considering the need for infrastructure to achieve the strategic outcomes desired.

In line with the agreed Scope of Work for Task 3, the following sections will include the following components:

- Estimated quantity of organic wastes to composting

- Summary of composting alternatives:
 - Open windrow composting (front-end loader managed)
 - Turned windrow composting
 - Extended aerated static-pile (E-ASP) composting
 - Aerated static pile (un-covered) composting
 - Containerized in-vessel aerated static pile composting
 - Fabric-membrane covered aerated static pile (C-ASP) composting
 - Horizontal rotating drum / bioreactor composting
 - Agitated bed composting
- Identification of objectives for composting facility and discussion on relative importance ("ranking")

3.3.1 Estimated Quantity of Organic Wastes Available for Composting

As explained above, the estimated potential composted organic waste, 24,000 tons per year, or 115 tons per day, which was used as the conceptual basis for sizing technology alternatives.

3.3.2 Generalized Composting Process

The general composting process is described below and is presented in the simplified process block diagram.

- Receiving (weighed-in over scale, if appropriate) – Wastes are received to the facility, with commercial wastes being recorded by weight over a truck scale. Tare weights could be recorded for vehicles. An office trailer would be located in line of sight of the truck scale. An outbound scale may be required based on the peak daily traffic volume.
- Pre-processing (pre-sorting, material temporary storage, segregation, etc.) – Organic wastes are received to a dedicated area. For food waste, this area is typically under cover, to divert stormwater from waste receiving areas that generate contact water. Each load that is "dumped" is inspected by the lead operator, and inorganics are removed to the extent feasible. Some screening equipment could be used depending on the nature and consistency of the organic wastes received. Size reduction, such as shredding, may also be employed at this stage for large woody debris, or green wastes.
- Feedstock mixing – Before placing compost into the active phase, especially for aerated static pile (ASP) composting methods, the feedstock is mixed to create a homogenous mixture with sufficient bulk density, moisture content, carbon-to-nitrogen ratio and porosity.
- Active compost processing – This is the first phase of compost processing and is required to satisfy Vector Attraction Reduction (VAR) and Process to Further Reduce Pathogens (PFRP) criteria.
- Secondary composting (curing) – This is the second step of compost processing and allows the process compost to be further mixed and stabilize.
- Screening ("overs" returned to process feedstock mix) – Cured compost is screened. Non processed organic material could be reintroduced to the front of the process. Potential to use two screens or three and recover recyclable materials / inorganic contaminants if present through a variety of means.
- Finishing – The remainder of the compost process for further stabilization prior to off-site distribution. Note, this is not always a requirement depending on the consistency and temperature profile of the processed materials.
- Finished compost storage (finished compost is stored under cover) – On-site storage, typically under a cover, to mitigate precipitation in finished product. Some facilities may bag their finished compost for sale and distribution.
- Distribution of finished compost and other soil/mulch products
- Disposal (inorganics to landfill or alternative treatment / beneficial reuse when feasible)

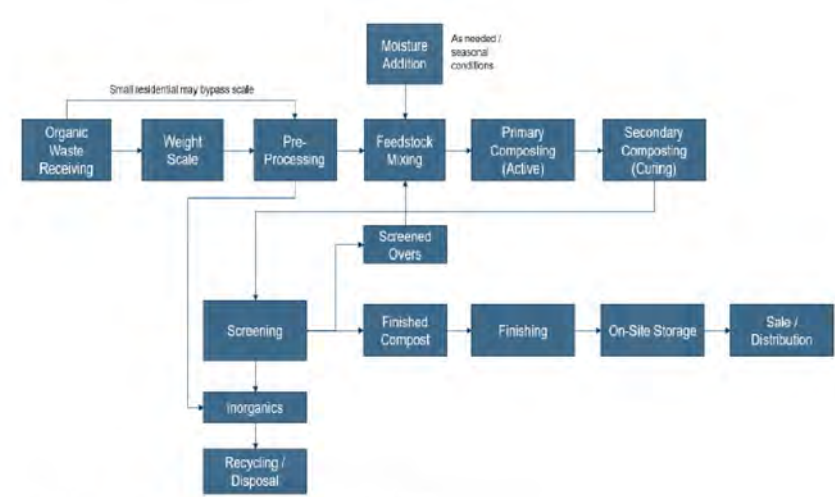


Figure 3-2 Generic Process Block Diagram for Compost Facility

A generic site layout is presented in Figure 3.3 below.

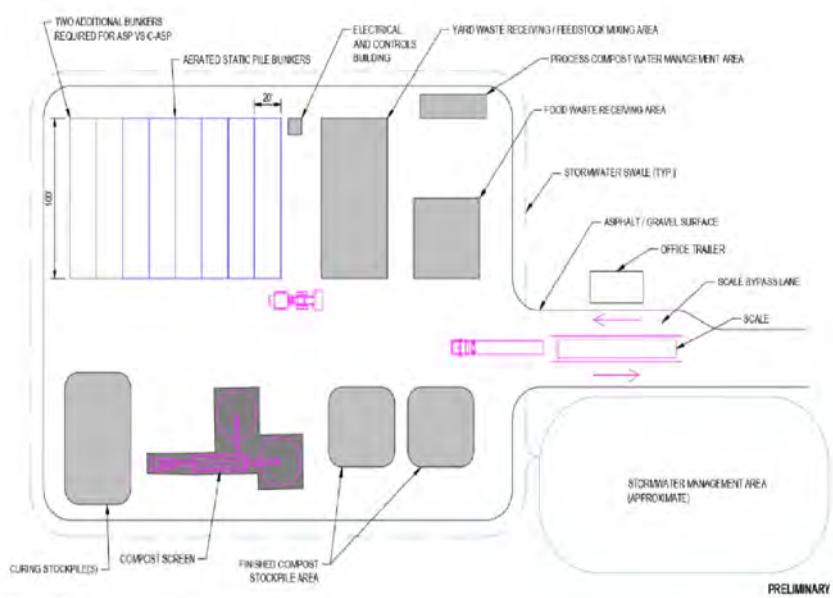


Figure 3-3 Generic Compost Site Layout

3.3.3 Composting Alternatives

This section presents the potential composting alternatives for Warren County explored in this study.

3.3.3.1 Front-end Loader Managed Windrows (Typical 9 – 12 Mo. Process Time)

This operation consists of front-end loader turned windrows. This is the most common method for composting of yard wastes. Windrows are typically 3 to 12 feet high, 10 to 12 feet wide, and can be several hundred feet long (depending on site layout). Windrows are formed using a front-end loader and can be turned by a front-end loader or a specialized piece of equipment now as a windrow turner (see below). This method of materials handling is more labor-intensive because there is activity in moving the material on a daily basis.

With this method, the typical processing time for finished compost is approximately 9 to 12 months. The rate of turning is recommended once every 5 to 7 days and depending on season and feedstock characteristics. For facilities processing less than 10,000 cubic yards per year, windrows must be turned a minimum of two times per year as per 6NYCRR Subpart 361-3.2(b)(1). There would need to be a minimum of 49 active windrows with an additional 35 windrows for curing. The dimensions of the windrows would be 15-feet wide x 250-feet long x 7-feet high. The area that would be needed for the windrows is approximately 8 acres. The site area required is estimated at 10 acres to include areas for site access and stormwater management features.

Front-end loader managed windrows are most used with low daily volumes, low handling requirements, and operator availability. This method of composting is not common for commercial or larger municipal operations due to the handling inefficiencies and limited environmental control.



Figure 3-4 Example of Front-end Loader Managed Windrow

Source: ocregister.com/2021/12/03/new-law-aims-at-keeping-food-out-of-the-trash/

3.3.3.2 Turned Windrow (Typical 6 – 9 Mo. Process Time)

Turned windrow composting is widely used due to its relatively simple equipment requirements (i.e., a windrow turner) and finished compost product quality. Turned windrow operations utilize a level pad, over which a windrow turner passes. For Warren County's application the operations procedure would include feedstock mixing and then placed into active phase windrows. A windrow turner can sometimes be used for the initial mixing step. In this option, the windrow turner would pass over the active phase windrows once every five to seven days, and mechanically mix the process material. The weekly mixing is important for speeding up the compost process by circulating material from the outside of the pile which is cooler to the inside of the pile which is warmer because of the heat resulting from aerobic decomposition of the organic waste. The mixing process also creates preferential air pathways to ensure oxygen can reach greater amounts of material and support continued aerobic microbial reactions. The ideal windrow pile dimensions are a height of 4 to 8 feet with a width of 14 to 16 feet (depending on turner size and performance). This size of windrow is typically large enough to generate heat and maintain temperatures, and small enough to allow

oxygen to flow to the windrow's center. It is estimated that the addition of a windrow turner could reduce the overall process time for finished compost to four to six months.

It is estimated that 15 active phase windrows and 15 maturation phase windrows would be required. Each windrow would measure 15-feet wide x 250-feet long x 7-feet high, and this would result in a total pad area required of approximately 4 to 6 acres. As one option, a Backhus A55 windrow turner (or equivalent) can be used which would be suitable for handling windrows of these dimensions. Other windrow turners are available, which can be further considered by Warren County.

Cornell University located in New York, uses turned windrow composting to turn over 4,000 tons of organic waste into high quality compost¹. The waste is piled in windrows, each about 7 feet tall and approximately 300 feet long. The windrows are turned weekly from April to November. It takes about 6 to 9 months to produce finished organic compost, which is used by Cornell's agricultural operations and on campus landscape. There is typically enough finished compost to sell publicly, or they donate it to charitable organizations.



Figure 3-5 Backhus A55 Windrow Turner



Figure 3-6 Example of a turned-windrow composting operation

3.3.3.3 Extended Aerated Static Piles (Typical 3 – 4 Mo. Process Time)

An extended aerated static pile (E-ASP) is a method of ASP composting that introduces forced air to process compost to optimize the rate of aerobic decomposition. In this system, there is typically a slab-on-grade concrete foundation with a sparger aeration floor (or similar) and a system of process aeration blowers that either force air into the extended piles (positive pressure) or provide a slight negative pressure (reversing) that exhausts to a biofilter during

¹ <https://cals.cornell.edu/agricultural-experiment-station/research-farms/farm-services-compost-facility/compost-facility>

the primary stage of composting. These systems are most common in California with more stringent air emissions, or for biosolids composting facilities, although they have been demonstrated with food and yard waste composting.

For the facility conceptual sizing at 115 tons per day capacity, an E-ASP operation would require about 2 primary active zones and 2 secondary maturation zones. The overall footprint required would be 1.5 to 2 acres. Commonly, a center aisle configuration places the secondary maturation directly opposite ("mirrored") of the primary active composting area of the facility. This has been shown to achieve efficient materials handling using a front-end loader and using a first-in / first-out method of materials management.



Figure 3-7 Example of Reversing Extended ASP Primary and Walled Secondary (80,000 tons per year capacity)

Source: Image courtesy of Engineered Composting Systems (ECS)

3.3.3.4 Aerated Static Pile (un-covered) (Typical 3 to 4 Mo. Process Time)

Uncovered Aerated Static Pile (ASP) composting is an outdoor composting process that uses positive aeration to maintain aerobic conditions of process compost. A finished layer of mulch or compost can be used to cover the process material and serve as a biofiltration layer. The typical process includes loading and unloading "bays" or "bunkers" with pre-processed material that has been blended using a mixer or a front-end loader. After the material is loaded into the bay/bunker it is static and unturned for a typical of 21 to 28 days. After the primary phase of composting, it is unloaded and placed into secondary composting which could include aeration or be on an outdoor pad and managed as turned windrows.

Considering the volumes of material that could be managed by Warren County, an estimated 6 active bays would be needed, each nominally 20-feet wide by 100-feet long, with pile height of 10-feet. A secondary curing pad would also be needed with 6 additional curing bays. The total site footprint required would be 1.5 to 2 acres.

The Onondaga County Resource Recovery Agency Amboy Compost Site was constructed in 2013 to 2014, it uses aerated static pile technology. This facility has a daily capacity of 80 wet tons per day. This site is open to residential and commercial customer to drop off unlimited yard waste.



Figure 3-8 Aerated Static Pile Composting

Source: Onondaga County Resource Recovery Agency (OCRRA) Amboy Compost Site



Figure 3-9 OCRRA Compost Bays Loaded by Front-end Loader

Source: newhouse.military.syr.edu/2018/2018/04/27/old-waste-new-life/

3.3.3.5 Containerized In-Vessel Aerated Static Pile (Typical 2 – 3 Mo. Process Time)

One example of an in-vessel composting system uses a closed vessel, or container, and controls moisture addition and makeup air (oxygen) as required. The aerated static pile (ASP) composting process utilizes forced aeration systems, sometimes within a concrete enclosure around the process material. The benefit of the enclosure is that it reduces the air handling volumes and provides improved litter and odor control. These systems commonly have in-slab aeration systems, and the containers are under slight negative pressure with air captured and controlled to a biofilter (for treatment before being exhausted to the atmosphere).

The aeration floor commonly has a dual purpose and also serves for leachate collection; leachate is typically collected and consolidated to a point of storage for reuse or disposal. The primary advantage of these systems is that they allow the greatest processing controls to accelerate the overall composting process. An example facility is shown in Figure 3-10.

Conceptually, Warren County would need approximately 15 containerized bunkers measuring 80-feet long x 18-feet wide x 12-feet high, and about 10 aerated secondary phase windrows measuring 100-feet long x 20-feet wide x 12-feet high. The aerated secondary phase windrow could be outdoors and uncovered. The total estimated area required for the entire process is about 8.5 to 10.5 acres. GHD is in process of soliciting information from technology vendors on other sizing configurations and based on the feedstock envisioned.

As one example, Ohio University in Athens, Ohio, received a grant to purchase an in-vessel composting system with the capacity to 2 tons per day of food waste and other organics generated by the university. There is a 14-day composting process that is divided into the active composting stage and the drying stage then the compost cures for at least 90 days. The system produced nearly 430 cubic yards of compost, which was used as soil amendment by the campus grounds crew.²



Figure 3-10 Example Containerized In-Vessel Aerated Static Pile

Source: Image courtesy of Engineered Composting Systems (ECS)

3.3.3.6 Fabric-Membrane Covered Aerated Static Pile (2 – 3 Mo. Process Time)

A fabric-membrane covered aerated static pile (C-ASP) composting system process consists of mixing organics (food waste) with yard waste and placing the mixed feedstock on an aeration pad for processing.

This process utilizes positive aeration systems in conjunction with a fabric-membrane cover (i.e., the Gore™ cover system or equivalent) over the piles to control moisture content and to further limit the potential of fugitive emissions. These cover systems allow air to circulate and escape through the (breathable) fabric while retaining moisture and off-gases that are bound by moisture.

C-ASP systems are typically set up in bunkers or bays. The bunker consists of a perimeter concrete wall, and the aeration system is typically in-slab, although on-grade piping options are available for reduced capital cost. An example facility is shown in Figure 3-11; however, we note that the covered ASP system at Warren County would likely be twelve bunkers in total, and the below image shows sixteen bunkers.



Figure 3-11 Example Covered Aerated Static Pile (C-ASP) Facility

Source: Walker Industries Inc., GORE Cover System (Niagara Falls, Ontario)

² <https://www.biocycle.net/site-large-scale-food-waste-composting/>

GHD solicited input from Sustainable Generation / GORE (GORE) in preparation of this Technical Memorandum. Based on the projected annual quantity of organic waste and an incoming feedstock of 115 tons per day, GORE estimated the need for six bunkers measuring 100-feet long x 20-feet wide x 10-feet high. Six bunkers would be used for the active phase, three bunkers would be used for the curing phase, and three bunkers would be used for the finishing phase (uncovered). The active and curing phase bunkers would utilize GORE cover systems and the finishing phase would be uncovered. An optional piece of equipment was suggested by GORE that is designed to wind the cover on a spool for efficient placement and removal over the bunkers for loading and unloading of compost. In the management of covers, the winding machine has demonstrated improved cover handling that achieves operational efficiencies. The total estimated footprint required for all three phases of the composting process is 1.0 to 1.5 acres.

3.3.3.7 Horizontal Rotary Drum / Bioreactor (2 – 3 Mo. Process Time)

Horizontal rotary drum, or bioreactor, composting is a method of in-vessel composting that employs continuous mixing and agitation of organic waste during the active phase of composting. In this method of composting, the active phase is completely enclosed inside the drum, which in usual operational experience may afford improved environmental control through consistent temperature profiles in the bioreactor, while reducing the potential for un-mixed zones compared to other static methods of in-vessel composting. Typically, there is a pre-processing step required, where the organic wastes are mixed, and/or reduced in size, and then fed into the bioreactor. The initial mixing step commonly consists of a horizontal auger mixer (or vertical agricultural mixer), to prepare feedstock to adequate size and consistency for feeding into the bioreactor over an inclined in-feed conveyor. The drum functions in a conventional plug flow method on a first-in, first-out basis as process material is moved from the inlet to the outlet over the retention time.

Feedstock parameters remain essential to the effective performance of a bioreactor. Moisture content of the incoming feedstock, carbon-to-nitrogen ratio, and the loading rate (tons per hour) are critical to the performance. Moisture contents can be particularly cumbersome, as a feedstock that is too wet can impact the rotational performance of the bioreactor and create a perimeter sludge reducing aerobic conditions in the vessel. Compared to other in-vessel methods of aerated static pile composting, the retention time during the active phase of composting for a bioreactor is usually less. This results from the development of a more consistent / homogenous temperature profile through the bioreactor, and the continuously mixed process as the drum rotates. As a completely enclosed system, odorous emissions during the active phase can actively be recovered and exhausted to a biofilter, depending on the site context and owner requirements. Given the scale of a potential composting facility in Warren County, a bioreactor system is not envisioned at this time.

The Town of Newcomb in Essex County, New York, received a high flow drum composter as part of a USDA Rural Business Development Grant. The 20 feet x 4 feet drum composter is capable of transforming hundreds of pounds of food scraps per week into rich soil.³

An example bioreactor is shown in Figure 3.12.

³ <https://www.newyorkalmanack.com/2023/02/adirondack-town-gets-community-composter/>



Figure 3-12 Typical Bioreactor

Source: Food Waste Experts, DT Environmental, Miami Zoo (Florida)

3.3.3.8 Agitated Bed (2 – 3 Mo. Process Time) “Fully Enclosed” Facility

The agitated bed composting system was evaluated as a feasible option for based on the feedstock tonnage projections. Agitated bed composting systems are economically feasible for large scale composting operations at greater than 100 tons processed per day and are typically conducted in an enclosed building. Agitated bed composting systems can produce the highest quality compost in the shortest time and make the most efficient use of indoor composting space. The agitated bed composting technology incorporated composting in long concrete channels, and a fully automated compost turner traveling on top of the walls of the channels. The Turners can move from one channel to the next on a transfer dolly at the completion of each cycle. The turner makes a pass through each channel typically five to seven times a week. The conceptual sizing for an agitated bed composting system has not been completed because Warren County has expressed interest in an outdoor operation.

Rikers Island Composting located in New York is a fully enclosed facility. Special agitating equipment is used to mix the compost material and move it through the bays as it decomposes. After approximately 20 days the compost reaches the end of the bays then it takes several months to cure before being screened and used for landscaping.⁴

3.4 Composting Alternatives Comparison

A basic summary of key advantages and disadvantages for each alternative considered to be feasible for Warren County is presented below. A summary for each option is provided in the following Table.

Table 3.10 Qualitative Comparison of Composting Alternatives (Advantages and Disadvantages)

Option	Advantages	Disadvantages
Turned Windrow	<ul style="list-style-type: none"> – No additional technology requirements, besides turner – Low electrical requirements for the facility (i.e., no stationary motors for compost process) – Mixing typically results in improved product quality – Less need for additional bulking / amendment for porosity in feedstock mix 	<ul style="list-style-type: none"> – Lower level of litter and odor control – Lower environmental control for leachate / stormwater runoff – Trained operator required for windrow turner – Longer processing time compared with in-vessel composting, results in more site area required

⁴ <https://www.opengreenmap.org/greenmap/nyc-energy/rikers-island-food-waste-composting-facility-26849>

Option	Advantages	Disadvantages
Containerized In-Vessel ASP	<ul style="list-style-type: none"> – Highest level of perceived environmental control for leachate reduction and control, odor management and litter control – Odors can be exhausted to a wood chip media biofilter – No pile turning required during active and secondary stages – Daily operations are minimal for ASP in-containers, reducing FTE requirements 	<ul style="list-style-type: none"> – Likely highest capital / new infrastructure costs – Maintenance of blower system requires trained/skilled staff – Electrical service to site needed (three phase suggested, if available) – Limited known performance data for compostable goods/products
Fabric-Membrane Covered ASP (C-ASP)	<ul style="list-style-type: none"> – Level of environmental control is improved for litter and odor management compared to windrow operations – Potential to reduce leachate as the cover system diverts stormwater from process waste – No pile turning required during active and secondary stages – Post-consumer biodegradation of compostable containers has been performance tested in several facilities – Provides modularity with the ability to expand bunkers to account for future throughput tonnages 	<ul style="list-style-type: none"> – Deployment of cover requires the potential of a cover winding machine – Replacement of covers every six to eight years (depending on weather conditions) may increase life cycle cost
Bioreactor	<ul style="list-style-type: none"> – Potential for reduced carbon footprint for operations if the power source for the electrical motors of the bioreactor is sustainable sourced (e.g., renewable energy such as solar) – Consistent temperature profile in active phase of composting – Mixing promotes aerobic decomposition (odor mitigation) – Agitation provided by bioreactor allows mixing ratio to be less exact – Leachate encapsulated and controlled inside bioreactor – Provides modularity with the ability to add bioreactor to account for future throughput tonnages 	<ul style="list-style-type: none"> – With a single bioreactor, no process redundancy – Maintenance of bioreactor may require skilled labor – Canopy / roof structure over bioreactor needed – Cold climate installation may require freeze protection during equipment shutdown / downtime to mitigate freezing – 5-day residence time in primary composting phase, resulting in uncertain performance for compostable goods – Susceptible to moisture issues for unheated outdoor installations
Extended Aerated Static Pile (E-ASP)	<ul style="list-style-type: none"> – Reduced operating footprint compared to other ASP methods – Potential for a reversing flow in primary composting with exhausted air treated by a biofilter – Level pad results in an easier load-in/load-out operation – Can achieve efficient air handling 	<ul style="list-style-type: none"> – Commonly less redundancy in HVAC system components (wear and tear)
Agitated Bed	<ul style="list-style-type: none"> – Ensures constant porous, aerobic conditions allowing for a wide range of feed material – Alleviates the need for thorough pre-mixing of feed material by repeatedly mixing the material 	<ul style="list-style-type: none"> – Maintenance of the compost agitator and other systems are complex and need a skilled mechanic or electrician – More costly than other composting technologies – Need for electricity on site

Option	Advantages	Disadvantages
	<ul style="list-style-type: none"> Automatically does all the material handling while in the active compost phase so there is not a need for labor to manually mix the compost via a loader Fully enclosed building with a biofilter to maximize odor control 	<ul style="list-style-type: none"> Typically operated inside a fully enclosed facility with air handling systems

3.4.1 Compost Facility Objectives and Relative Ranking

To facilitate Warren County's selection of the preferred composting technology, a two-part evaluation process was conducted.

Summary of the two-step process:

- Step 1 - The County and the Advisory Committee review and provided input on a list of compost facility objectives which is presented below. Relative weights of importance were assigned to each project objective, 1 being the lowest and 6 being the highest.
- Step 2 - Based on the County's and Advisory Committee's feedback, the relative importance ("ranking") was established for each objective, and GHD performed an analysis that compares alternatives against a numeric score.

The list of compost facility objectives and the relative rankings are presented in Table 3.11 below.

Table 3.11 Compost Facility Objectives

Objective	Overall Relative Ranking of Importance
Achieve process flexibility in terms of adaptability to a variety of organic waste inputs to the composting facility, this might include the ability for phased development / future expansion when/if needed.	4.75
Reduce the initial capital cost of construction even if it means selecting an alternative with lesser process flexibility, or marginal environmental control (i.e., cost is very important).	3.6
Reduce operational risk of downtime by simplifying the process operation with less equipment and/or providing more operational redundancy.	4.6
Achieve an appropriate level of environmental control, at least meeting minimum permit requirements, and producing a high-quality finished compost product for market sale and distribution.	5.0
Integrate the composting facility within the context of an existing site such as a municipal yard, seek a reduced operational footprint to be within site constraints.	4.6
Minimize the number of Full Time Equivalents (FTEs) required in the operation and maintenance of the compost facility.	3.5
Achieve an operating cost that is less than or equal to the current cost per ton for landfill disposal or incineration.	5.25

Appendix C includes a summary table of the listed project objectives and assigns relative scores to each composting alternative relative to typical perceptions of technology performance, taking into consideration Warren County priorities. A score of 1 (less effective or desirable), 2 or 3 (more effective or desirable) was given to the various criteria. The highest score revealed the best performing alternative.

The calculated overall weighted score for each composting alternative is provided in Table 3.12 below. The maximum available score is 88 points. As shown in the table, ASP, fabric-membrane covered ASP, and bioreactor composting systems resulted in comparable overall weighted scores. Containerized in-vessel and agitated bed technologies

scored lower because of the added facility cost and complexity of the systems. The turned windrow option resulted in a lower score due to the drawbacks associated with increased processing time and lack of environmental controls.

Table 3.12 Summary of Alternatives Comparison

Option	Preliminary Overall Score
Turned Windrow	56
Uncovered ASP	59
Container In-Vessel	58
Covered ASP	63
Bioreactor	62
Agitated Bed	52

Based on the results of this evaluation, aerated static pile, and covered aerated static pile were chosen to be analyzed further in this report. Although the bioreactor technology scored second highest in this evaluation, the required number of bioreactors for the anticipated throughput tonnages make this technology cost prohibitive. Turned windrow composting scored second lowest in this evaluation but may be an appropriate initial step into composting for the County due to the relatively low capital investment. This initial step could afford the County the opportunity to gauge community participation and could be modified into ASP or C-ASP in the future depending on actual throughput tonnages received. For this reason, turned windrow was also included in the evaluation.

3.5 Task 4: Evaluate Pilot Program Feasibility

Warren County recognized that long-term program sustainability is a key factor that can be informed through results and feedback gained through pilot programs. The outcome of pilot programs could suggest that the project being tested may not be feasible, and alternative options may want to be explored. Consistent and ongoing public education and outreach, along with community and stakeholder feedback is critical in the design and implementation of any new program, and a key indicator for a program's long-term success.

Pilot Programs can help spark community interest, engagement, and awareness, inform the costs of full-scale implementation, and provide valuable lessons learned. The pilot program(s) could operate in parallel with the construction of a centralized composting facility, or other composting initiatives in the County.

3.5.1 Methods of Information Gathering

As input to this framework, GHD completed a desktop review of both operational and pilot-scale community-based household composting programs, including municipally sponsored approaches with a focus on programs operating in jurisdictions with similar characteristics as Warren County and located throughout New York State.

The following sections summarize different program approaches, highlights system strengths, limitations, best practices, case studies, high level program costs, and concept feasibility within Warren County.

3.5.2 Review of Residential Organics Programs

Composting of household organic waste can be undertaken in a variety of ways. The most suitable approach is largely influenced by a jurisdiction's unique characteristics, such as population size, distribution of households, seasonal fluctuations, local availability of processing options, etc. The most common residential organics programs used throughout New York State include:

1. Backyard composting
2. Residential drop-off at a centralized location
3. Curbside collection

Each program approach has specific strengths and challenges, and requires varying levels of roles and responsibilities, financial commitment, and impacts on waste diversion.

3.5.3 Pilot Programs

Generally, a pilot program is used to test a practice and determine if the program is feasible before scaling up. Pilot programs help identify unforeseen challenges that may need to be addressed before a larger scale project is implemented. They allow for changes and refinement before full-scale roll out, which may incur more risk and cost for a municipality or private operator. Pilot programs are also useful for gaining public feedback, informing project costs, and financial planning.

3.5.3.1 Backyard Composting

Backyard composting is a common approach to household composting in which households process fruit and vegetable scraps and leaf and yard waste using backyard composting equipment. Residents are responsible for source separating their fruit and vegetable scraps and yard waste and adding it to the composter, where it requires regular turning, addition of water (depending on season and material inputs), and a balanced nitrogen (greens) and carbon (browns) ratio to ensure proper decomposition.

Backyard composting typically requires a smaller, 2-gallon kitchen bin, or "caddy", in which residents collect source separated fruit and vegetable scraps, and some compostable paper, within the household and deposit into the composting machine on a regular basis. Backyard composters are not able to process compostable bags, and therefore these liners should not be used in household kitchen bins.

Common backyard composting equipment includes systems such as the Earth Machine, in which the resident must manually turn with a rake or shovel, or rotating/tumbling systems, such as the Jora composter, in which residents manually turn a drum. Backyard composting systems require regular turning by the household to maintain aerobic conditions and mitigate zones where materials are not undergoing aerobic decomposition. Backyard composting equipment is available in various sizes and can be selected depending on the expected volume of organics.



Figure 3-13 Earth Machine (left) & Jora Composter (right)

DIY backyard compost bins can be constructed using pallets, or even a more low-tech pile at the edge of the lawn.

These programs can be undertaken on a voluntary basis, in which the municipality can promote and encourage the sale of units to interested households for purchase at full or subsidized costs, or for free to encourage participation. This approach can be a low commitment for a municipality, aside from the coordination of unit sale and distribution, outreach, and education should the municipality choose to undertake this component themselves, and not partner with a local environmental organization.

Backyard composting can be done in both urban and rural settings and is a common option for rural municipalities where households are distributed throughout a large geographical area, and away from a town/city center. Households of this nature typically have the space to host a backyard composting unit and eliminates the need for longer and potentially challenging collection routes by hauler, in turn reducing potential greenhouse gas (GHG) emissions associated with hauling.

The rate of waste diversion may be lower in municipalities with backyard composting programs, as the program is voluntary based, and requires commitment and time, which may become a barrier for some users. In addition, backyard composting programs accept fewer categories of organics, and cannot process dairy, meat, fish, bones, oils, and fats. In addition, backyard composters do not typically accept certified compostable plastics, such as bags or cutlery. Coffee filters, soiled napkins, and paper towels can also be included.

Backyard composting requires a level of household responsibility, such as attention to the carbon and nitrogen ratios, and turning, and if not tended to properly, could lead to ineffective composting. There is a risk of odor and pests should the resident not comply with the guidelines of the equipment, such as the addition of additional "brown" material, or carbon, to balance the nitrogen ratio. This consideration is important as residents will be less inclined to continue with the program if it is not successful or inconvenient.

Winter conditions may present challenges to backyard composting. The County experiences winters with below freezing temperatures, though backyard composters can still be used, the food waste will freeze in the bin and once warmer temperatures return become biologically active. Some residents may find they prefer not to compost over these months and instead dispose of organics within the garbage over the winter months. Some residents may stockpile food waste in a garage or shed until spring.



Figure 3-14 Broome County Earth Machine Brochure

3.5.3.1.1 Case Studies

Broome County

At the time of this study, backyard composting was currently being undertaken by Broome County, where the County offers the Earth Machine composter for sale year-round at the Broome County Landfill for \$45, along with educational materials on how to use it. Broome County is located approximately 200 miles from Warren County. With a population of 200,000, the County offers Earth Machine composters at cost to residents for \$45. Broome County purchases 1,000 Earth Flow composters for sale per year.

Broome County partners with local non-profits such as the Cornell Cooperative Extension, to provide educational resources for composting. The Cornell Cooperative Extension provides residents with educational workshops and demonstrations.

City of Albany

In 2021, the City of Albany, with a population of approximately 98,000, announced a unique three-pronged approach to household composting, where residents have the option to participate in any of the three types of composting programs. For the residents who elect for backyard composting, the city provides households with a free Earth Machine backyard composter, a kitchen scraps bin, wood chips, and educational materials. Residents who opt for this option are required to watch a video and take a quiz which will teach them what should and should not go in the backyard compost bin. Albany is working in partnership with the Radix Ecological Sustainability Center, a local non-profit, to educate and deliver the programs to residents.

Capital Region (Albany, Rensselaer, Schenectady counties and beyond)

The Zero Waste Capital District (ZWCD) is a coalition of organizations in New York State's Capital Region that deliver zero waste education and outreach. The Capital Region partners with ZWCD to promote a variety of community-based composting programs, such as backyard composting, and ShareWaste, an online international grassroots volunteer-run initiative which connects households and cafes to other nearby households with backyard composting operations, such as Earth Machines, vermicomposting, or animal feed. This provides households who may not be interested in operating a backyard composter themselves with an opportunity to compost their organics.

The Capital Region also partners with the local non-profit, Cornell Cooperative Extension, to promote composting education, materials, and composting equipment (e.g., backyard composters) to residents who are interested in composting at home.

Ulster County Resource Recovery Agency

Ulster County Resource Recovery Agency (UCRRA) is a solid waste authority and public benefit corporation that manages solid waste generated in Ulster County. UCRRA holds an annual Compost Week sale in which a variety of composting equipment is procured in bulk and sold to Ulster County residents at reduced prices. Incentives such as free kitchen bins alongside Earth Machine backyard composters are used to promote participation. To support the backyard composting initiative, the UCRRA has a dedicated webpage with a variety of instructional videos, tutorials, and educational materials.

3.5.3.1.2 Lessons Learned

- Backyard composting can be undertaken for little cost.
- Backyard composting is an effective way to compost and reduce the amount of municipal solid waste being disposed of in a landfill.
- It is important that compost is finished before use in home gardens with edible products.
- If composting is done incorrectly, there is risk of odor and pest (vector) attraction.
- There is limited data collection available, and hard to track the success of the program.
- Backyard composting requires time and commitment in which some households may not be interested in investing.

3.5.3.2 Residential Drop-Off at Centralized Location

Counties may choose to coordinate or support residential organics drop-off sites, where residents are responsible for source separating their household organics and self-hauling to a centralized location that accepts the materials for composting, typically dropped-off for free or a small fee. The host or coordinator of the drop-off locations can vary, run by the municipality, local business, or non-profit, and locations can range from local farms, community gardens, markets, municipal transfer stations, recycling and reuse centers, libraries, community centers, or non-profit buildings. Locations can be managed by paid staff, volunteers, non-staffed, or even monitored remotely.

These locations may choose to compost on-site using in-vessel systems (e.g., rotating drum machines, Earth Machine, etc.), windrow systems, or other active or passive composting methods. The organization may also choose to consolidate the organics for transport to an off-site organics processing facility.

Households typically require a smaller, 2-gallon kitchen bins, or "caddy", in which residents collect organics within the household, and later consolidate into a larger bucket, typically ranging from 5-13 gallons, which can be self-hauled to a location for drop-off. It should be clearly communicated to the household whether or not compostable bags are accepted in the program, and recommend households use paper liners in their kitchen bins. The types of materials accepted must also be clearly communicated and actively managed through ongoing outreach and education to households.

The County may wish to provide households with subsidized household kitchen bins, and educational materials and resources on acceptable/non-acceptable materials, and proper organics storage. Partnerships with local non-profits may also be explored in the delivery and distribution of educational information and household buckets. Most self-haul programs have a one-time or an annual enrolment fee which allows residents to deliver their food scraps to the drop-off program all year round, this is an additional benefit in cold climate areas because some residents discontinue backyard composting due to cold temperatures, snow, and freezing.

There were no County managed or centralized commercial organic waste composting facilities in Warren County. However, there was a variety of organic management programs in and around the County accepting residential and commercial organics that may have potential for a pilot self-haul program partnership, they include the following:

Transfer Stations: During the time of this study there were twelve municipally owned and operated transfer stations located throughout Warren County. Four of the twelve transfer stations accepted yard waste which is stockpiled and chipped into mulch. These transfer stations present an opportunity for municipal partnership in coordinating an on-site collection of residential organics and potential on-site composting program through windrows, in-vessel systems, aerated static pile, or other forms of composting. A benefit of smaller scale composting near existing transfer stations is that the facility is already permitted as an existing solid waste management facility.

Adirondack Worm Farm: The Adirondack Worm Farm is located in Kingsbury, Washington County, and it provides residents in Fort Edward, Fort Ann, Glen Falls, Hudson Falls, Lake George, Queensbury, South Glen Falls/ Moreau with weekly or bi-weekly curbside collection of organics. Organics are processed on site through vermicomposting and standard composting operations and they have the potential to form partnerships with the County as a residential drop-off site, or through the collection of pre-consolidated organics dropped off at a County owned location. The Adirondack Worm Farm has a free drop off location at the Greenwich Free Library, and partners with the library to provide public education, such as webinars with Q&A.

Other composting programs are operating in and around the County, such as SUNY Adirondack farm composting operation and Tamarack Compost (including large animal composting) in Washington County and present potential partnership opportunities for the processing of consolidated organics dropped off by residents. The Tamarack Composting operation currently accepts only farm mortalities and may require system adjustments or reconfiguration to process food scraps.

3.5.3.2.1 Case Studies

Town of Newcomb

In 2023, the Town of Newcomb in Essex County, was selected as the location for a new in-vessel, high flow drum composter as part of a USDA Rural Business Development Grant. The grant was awarded to Compost for Good and AdkAction to promote community scale compost business development in the North Country. There are currently four other community scale drum composters operating in the North Country.

The drum composter is located on site at the Town's transfer station and can accept hundreds of pounds of food and yard waste for processing within 14 to 28 days. The project accepts food waste from local businesses and institutions, such as the Newcomb Central School District and the SUNY College of Environmental Science and Forestry, as well as residential drop off. The drum is a relatively low cost in-vessel system and the composter's design is available on AdkAction's Compost for Good website for free and is able to be replicated by various local manufacturers. The first unit was installed at North County School in Lake Placid and is located in a building to facilitate year-round operation. See article from BioCycle.



Figure 3-15 In-vessel Drum Composter in the Town of Newcomb

City of Albany

The City of Albany has partnered with the Friends of Tivoli Preserve and the Radix Ecological Sustainability Center to provide two drop-off locations where residents can bring their food scraps for composting. At the locations, residents will find clearly labelled containers to collect organic materials with a City of Albany drop-off location sign. The sites include signage with instructions as to how to deposit scraps into the bins, and a listing of acceptable and non-acceptable materials.

Capital Region

The ZWCD promotes self-haul compost drop off sites, and coordinates volunteers. The Capital Region promotes the ZWCD's initiatives, including promotion of the free residential drop off programs at local community-based receiving facilities. There are currently nine organizations collecting residential food scraps for composting at conveniently located sites ranging from local farms, gardens, markets, and libraries.

The ZWCD also supports municipalities, such as the City of Albany, in writing and securing waste reduction grant funding, and secured funding of \$225,000 from the Food Waste Reduction grant from the NYS Department of Environmental Conservation.

New York City

The GrowNYC Compost Program established in 2011, currently operates 50 of the 200 food scrap drop-off sites in New York City. These locations serve approximately seven thousand regularly weekly customers and divert over 25 tons of organics from landfills each week. Most community drop off systems do not accept meat, dairy, or bones. GrowNYC created a website for customers with information on acceptable materials via flyers, with the opening hours at each location. This program is free, with an option to donate to the program.

In addition, in 2023, the New York City Department of Sanitation installed 250 Smart Composting Bins throughout underserved areas of New York City, which accept all food scraps, plant waste, and food soiled paper. The installation of the new fleet came after a successful year long pilot in 2021-2022. An interactive map is available online, where residents can find drop-off Smart Composting Bins close to them. The Smart Composting Bins are accessible 24 hours a day, 7 days a week, using a free app available on smart phone devices. The Smart Bins are picked up on a regular basis and sent to various processing facilities, such as Staten Island Compost Facility, Nature's Choice in New Jersey, Newtown Creek Wastewater Treatment Plant for anaerobic digestion and Pine Island Farm digester in Massachusetts.



Figure 3-16 Smart Compost Bin in New York City

Onondaga County Resource Recovery Agency

The Onondaga County Resource Recovery Agency (OCRRA) operates two compost drop-off locations open to residents, landscapers, small-businesses, and commercial haulers that accepts food waste and yard waste. Residents are required to purchase a site pass to drop off compost and are required to unload the compost themselves into the correct areas. The site pass is an annual fee of \$25 and allows unlimited drop-off of yard waste and food scraps at the two compost sites, along with two free bags of premium compost.

Ulster County Resource Recovery Agency

Ulster County currently has eight community drop off locations throughout the County, including farmers markets and municipal transfer stations and recycling and reuse centers. The UCRRA promotes these services to Ulster County residents and provides a consolidated list with links to additional information on their website, along with a variety of composting educational resources.

The UCRRA owns and operates a large scale aerated static pile composting operation in Kingston, called the *Partners in Composting Program*, where they accept food scraps from large food generators, such as commercial and institutional facilities, and local municipalities. The program started as a pilot in 2012 and has since expanded. Businesses and municipalities are required to drop their organic waste at the site for processing.

Tompkins County

In Tompkins County, there are 15 existing drop-off sites, most of which are located in and around Ithaca, NY. Users can bring up to 10 gallons of food scraps, including paper napkins and towels, per day. The service is free of charge. Caddies and compostable bags are available free of charge from the Department of Recycling and Materials Management office, or at any drop-off site. Transportation containers are sold at the Recycling and Materials Management office for \$12. Drop-off sites are typically attended. The materials are brought to Cayuga Compost for processing using a turned windrow operation.

3.5.3.3 Lessons Learned

- Dedicated, trained staff are required to facilitate drop-off and operate the self-haul sites.
- Robust program promotion is needed that clearly communicates the benefits of composting to promote participation.
- Ensure drop-off location(s) are located centrally, and co-located with other services (e.g., library, market, transfer station, etc.) for increased access and convenience.
- Monitor program performance in each location and ensure sites can be easily moved. If a site is being underutilized, consider changing the location of the drop-off.
- Consult the public through online surveys and engagement to gain feedback and adjust program as required.
- If implementing an on-site composting system at a drop off location, ensure system is scalable, and can be adjusted to process more or less organics, as incoming quantity is being tracked so it could be referenced for a future compost facility.

3.5.4 Curbside Collection Pilot Program

The curbside collection of organics is explored at several municipalities throughout New York State. A community-based curbside organics collection program is a voluntary program in which a household enrolls with a local business or non-profit for weekly or biweekly collection. Household compost buckets are typically provided to the household for a minimal fee by the organization, or for free by the municipality to promote participation.

Curbside programs have the benefit in that they are convenient and require little time and no system maintenance. However, operational costs, monthly fees, and GHG emissions associated with the collection and transportation are often higher.

3.5.4.1 Case Studies

City of Albany

The City of Albany is working in partnership with the Radix Ecological Sustainability Center (Radix) to deliver a curbside compost collection program to residents. Radix picks up compost from households on a weekly basis via solar-charged electric cargo bicycle and tricycle, to eliminate GHG emissions associated with household collection. Households pay a monthly fee of \$20 to enroll in the curbside collection, and with support from several full-service food waste composting services. The City of Albany is able to provide the household collection bins free of charge. Each additional container is \$5 per month. Residents are responsible for their own bins and are required to clean the bin between pickups.

Collected food waste is transported to different locations within the City to be processed into compost, including the one-acre Radix educational farm in Albany's South End.

The City of Albany also provides free household compost bins to households enrolled in curbside pickup from the local business, FoodScraps360, which services the Capital Region ranging from \$22-\$33/month. FoodScraps360 also provides customers with one free 40lb. bag of compost to encourage participation.

City of Troy

In 2021, the City was awarded with \$88,425 from the USDA and the National Conservation Service's Community and Food Waste Reduction Project initiative. The City of Troy provides their residents with free curbside collection services from FoodScraps360 through funding acquired from a U.S. Department of Agriculture (USDA) grant. All composting costs, including set-up fees, bin and bag fees, and ongoing subscription costs are covered by the City for a two-year pilot program period.

City of Boston

In 2022, announced a curbside collection program that will include a maximum of 10,000 households, that is municipally funded. The food waste will be collected through a partnership between Garbage to Garden and Save That Stuff. The curbside collection will align with residents' scheduled trash and recycling collection days. Compost bin "starter kits" were delivered to residents that enrolled online. The starter kits include an onboarding manual, a roll of liners, kitchen bin, collection bin, and a magnet outlining what food scraps are and are not accepted in the program.

Adirondack Worm Farm

The Adirondack Worm Farm is located in Kingsbury, Washington County, and provides residents of the Towns of Glens Falls, Hudson Falls, Queensbury, Fort Edward, South Glens Falls/Moreau, Lake George, and Fort Ann with weekly (\$43/month) or bi-weekly (\$21.50/month) curbside collection of organics for a monthly fee. The service provides interested households with a 5-gallon compost bin, and organics are collected and swapped with a clean bin and transported back to the Worm Farm for processing via vermicomposting.

New York City

New York City currently has a curbside collection program that is voluntary and only available in select Community Boards in the Bronx, Brooklyn, and Manhattan. In 2023 and 2024, curbside collection will expand to all New York City residents in Brooklyn, Bronx, Staten Island, and Manhattan. There will be no sign-up required for the expansion of this curbside compost collection program. The compost will be collected on the same day as recycling.

Brattleboro, Vermont

The Town of 12,000 residents has offered curbside collection of food waste since 2013 and diverts 700 tons per year to a composting facility operated by Windham Solid Waste Management District. A pilot program of 150 households was conducted in 2012 and included a variety of collection containers donated by container manufacturers. Trash is collected every other week, and recyclables and food waste are collected weekly. The town utilizes pay-as-you-throw which requires that trash be put into 32-gallon bags that are purchased for \$3 per bag. There is no charge for collection of recyclables and food waste. The town has a residential recycling rate of approximately 65% and saves approximately \$40,000 per year due to the lower cost for composting than for trash disposal. Compost is donated to schools and community gardens. All schools in Brattleboro have food waste diversion programs.

3.5.4.1.1 Lessons Learned

- Incentives though discounted or a free month trial of collection services or free household bins to encourage residents to participate in the curbside collection program.
- Start in dense urban areas with more residential interest in composting then expand to additional areas.
- Ask for hauler input on potential routes for pilot programs.
- Communicate information clearly to avoid contamination.
- Provide convenient access to information.

3.5.5 Program Strengths and Limitations

The following tables below provide a summary of program strengths and limitations pertaining to each of the three programs.

Table 3.13 Strengths and Limitations of Backyard Composting

Strengths	Limitations
Minimal capital cost and operating costs by the County. The County is able to sell the units at cost or discounted, and distribute the educational materials provided by the equipment manufacturer.	Backyard composting requires ongoing care and system maintenance by the user.
No transportation is required, therefore there is no GHG emissions associated with backyard composting.	Household data on annual tonnage diverted is generally unavailable for backyard composting. Feedback surveys are given to residents after a certain amount of time to gather information.
Residents can use the compost produced in household gardens and landscaping.	Backyard composters cannot process meat, dairy, bones, and fats, and therefore these materials continue to be landfilled.

Table 3.14 Strengths and Limitations of Drop-off Locations

Strengths	Limitations
Co-located drop off locations, such as a community center, transfer station or market, may be more convenient and require no system maintenance by the user.	If processing will occur on site at a drop off location, the technology will require higher capital costs and ongoing system operation and maintenance, should the County choose to construct and operate a composting site.
Some level of collection data may be collected for self-haul sites, depending on the equipment used on site.	Self-haul systems have GHG emissions associated with the individual transport required to bring organics to the drop-off locations.
Drop-off sites support partnerships with local non-profits and small businesses, and may produce local employment opportunities.	Some self-haul systems cannot accept meat, dairy, bones, and fats, and therefore these materials continue to be landfilled.

Table 3.15 Strengths and Limitations of Curbside Collection

Strengths	Limitations
Curbside collection may suit residents who have limited time, space and interest in tending to a backyard composter. It is more convenient, requires less time and there is no system maintenance by the user.	Monthly fees for service can range from \$22 to \$45 per month which may be inaccessible to some households.
Curbside data is typically tracked at a household level by the collection agency, and therefore data may be more available to the County for ongoing tracking and metrics to determine waste diversion rates and monitor program performance.	Curbside collection may have GHG emissions associated with the collection and transport of organics.
Curbside collection typically accepts a wider range of materials, such as meat, dairy, bone and fats, and sometimes compostable bags and plastics, and therefore have higher rates of waste diversion.	High operational costs to the County.
Curbside collection supports partnerships with local non-profits and small businesses and may produce local employment opportunities.	Currently there are multiple waste haulers for the County.

3.5.6 Best Practices

A best practices review was performed to examine various approaches to household composting within New York State to identify key program elements for consideration in the County's future planning. Best practices have been categorized into program design, funding mechanisms, and education and awareness.

Program Design & Implementation

- Undertake community and stakeholder consultation in the design stage to understand community needs and barriers.
- Public consultation after the program is deployed might be helpful to gain feedback, raise awareness and answer any questions or squash misconceptions (odor, pests, etc.) at the onset.
- Design a robust education and awareness campaign prior to program launch and ongoing after program roll out.
- Join an existing program operated by local non-profits, businesses, or agencies.
- Partner with local non-profits, businesses or agencies in the design and delivery of new programs.
- Promote additional food waste prevention education and initiatives alongside pilot program.
- Launch program corresponding with other celebrations and events, such as Earth Day or Compost Awareness Week.
- For backyard composting, provide an in person educational session with live Q&A.
- Provide incentives to participation, such as free household compost bins, free bags of compost, or subsidized monthly collection fees.
- For self-haul programs, co-locate drop off sites with other events or services (e.g., market, transfer station, etc.)
- Deploy survey to participants after six months to gain feedback and evaluate performance.
- Create a complaint hotline to quickly resolve issues or concerns.

Funding Mechanisms

- Secure state and federal grants to support operational and capital costs for pilot.
- Implement a one-time or an annual enrolment fee for self-haul drop-off all year round.
- Municipality provides free household bins or caddies.

Education and Awareness

- Provide physical educational materials (e.g., brochure, fridge magnets, stickers, etc.).
- Communicate information using graphics, photos and when words are used, it should be in languages most spoken in the community.
- Design a dedicated County webpage with FAQ, instructional videos, quizzes, and printable materials. For self-haul programs, provide a consolidated list of drop off locations with a map, and links to additional information.
- Provide public access to a dedicated email address or hotline for ongoing composting information and support, typically undertaken by a non-profit agency.
- Partner with local non-profits to facilitate public workshops and webinars.
- Program progress should be communicated on an ongoing basis to keep people interested and engaged.

3.5.7 Estimated Cost of Backyard Composting

Two potential pathways to implement a backyard composting pilot program were explored in this study.

Backyard Composting Pathway 1: County-Led

The County could purchase backyard composters and household kitchen bins in bulk for sale to residents. The County could promote the program and hold an online sale of equipment. Distribute equipment at centralized location for resident pickup. This option should include one to two in-person workshops that are streamed and recorded online, educating residents on source separation, and instructing residents on how to set up equipment and ongoing system maintenance. The workshops should have a Q&A session.

Using Broome County as a proxy, the estimated cost of one backyard Earth Flow composter is \$45, when purchased in bulk (e.g., 1,000 units). The county may wish to start off with a pilot program of 1,000 households in the first year, and purchase 1,000 units at a time, costing approximately \$45,000.

Counties typically provide household kitchen bins for free to promote program participation. A 2-gallon kitchen caddy is approximately \$10 at cost. Should the County proceed with a pilot with 1,000 households in the first year, and purchase 1,000 units at a time, the estimated cost to provide free kitchen bins is \$10,000.

The Earth Flow machine comes with educational and instructional materials which can be distributed alongside the units at no cost to the County.

At the scale of a pilot program for 1,000 households, the County-wide promotion of the pilot program could be implemented by existing DPW team members supported by local organizations and therefore not require additional labor or full-time equivalents to administer the program. In addition, it is best practice to have an online platform, such as a website with FAQ, as well as a dedicated hotline or email address in which residents can reach out with questions, comments, and support, incurring additional labor. The estimated costs are conceptual, and there may be grant funding opportunities available for the pilot program.

Table 3.16 below presents the estimated capital costs of a backyard pilot composting program.

Table 3.16 Estimated Costs of Pilot Program

Materials	Total Cost
Backyard Composter	\$45-\$75
Kitchen Bin	\$10-\$20
Educational Materials	Free
Estimated Cost Per Household	\$55-\$95
Estimated Cost for 1,000 Households	\$55,000-\$95,000

Backyard Composting Pathway 2: Facilitated through Partnerships

The County seeks out local or neighboring non-profits such as the Adirondack Compost Education Council or the Zero Waste Warren County, who are already undertaking similar programs. These organizations will already have existing relationships with equipment vendors, online platforms for sale, and educational resources and plans in place. The County may be required to provide financial support to subsidize the equipment or provide household kitchen bins for free if grant funding is not available. Some local private entities might also be willing to contribute to the program in support of the community and their corporate sustainability initiatives.

3.5.8 Estimated Cost of Drop-off Locations

Two potential pathways to implement a self-haul to drop-off site pilot program were explored in this study.

Pathway 1: County Owned and Operated Drop-off Location(s)

The County may wish to establish County-owned and operated drop off location(s) at a site on county owned land, or in partnership with local municipal transfer station(s) already accepting leaf and yard waste. The self-haul program would be open to all residents in Warren County.

There were several assumptions when estimating the cost of the drop-off location pilot program:

- 360 L rolling carts, or 5 yard roll off bins and instructional signage, where residents drop off organics for temporary storage. The roll off bins or carts may then be collected by private hauler, or County staff, and transported to a local composting site or industrial organics processing facility.
- Residents may have to pay a small fee to drop-off their organics at the location.

- One part time operator to supervise the site, provide education, and coordinate the hauler pick up and transportation. It is assumed that the employee would work a 6-hour day with an hourly rate of \$20, the daily cost to employ one staff member would be \$120 per day for the 3-month duration of the pilot program.
- The County would be required to pay tipping fees associated with organics processing.
- The cost estimate assumes a 3-month pilot duration, pick up would occur weekly.

Table 3.17 presents the estimated cost of one County-owned and operated drop-off location.

Table 3.17 Estimated Costs of Pilot Program

Equipment	Total Cost ⁽¹⁾
(5-10) 360L rolling carts OR (1) 5 yard roll off bin	\$750-\$1,500 OR \$2,500
5-Gallon Collection Bin	\$10-\$15
Education Material	Free
Cost to Resident for Drop-Off	\$0 to \$15-25 annual pass
Employee	\$7,200
Hauler Fee	\$200/haul off-site
Tipping Fee ¹	\$0/ton (County owned) to \$60/ton
Total Cost	\$11,000-\$23,000 (360L Rolling Carts) \$10,000 (5 Yard Roll-off Bin)

1. Tipping fees and 5-Gallon Collection Bin costs not included in total cost.

As a second step, the County may wish to trial an on-site composting system at the drop-off location(s), such as County owned land or a municipal transfer station. A feasibility study would be recommended to determine the estimated quantity of incoming organics, the waste characterization, level of contamination (and pre-processing required), and the most appropriate technology/system to process materials on-site.

Systems could consider in-vessel machines such as Green Mountain Technologies Earth Flow, or other rotating drums, passive windrows, or aerated static pile composting. This pathway would require the proposed site to be reviewed to determine any barriers and regulatory requirements. The County would be required to develop an end use plan for the finished compost, which has potential to generate revenue should the product be sold.

The County may wish to provide drop-off services for free to all County residents with proof of residency or implement an annual drop-off pass ranging from \$15-25 that allows for unlimited drop offs to generate revenue to support the composting system.

Pathway 2: Drop-Off Site(s) Facilitated through Partnerships

The County may wish to engage in partnership with a member municipality, neighboring County, non-profit or businesses who are already undertaking self-haul drop off sites in other areas, to coordinate a self-haul drop off site within the County. These resources can be used to develop webpages and consolidated lists of drop-off sites and educational information. If the County partnered with an organization that has an interest in composting, they might be able to provide volunteers to run the drop-off location. All other assumptions remain presented above in Pathway 1 remain the same.

Table 3.18 presents the estimated cost of a partnered drop-off site.

Table 3.18 Estimated Costs of Pilot Program

Equipment	Total Cost ⁽¹⁾
(5-10) 360L rolling carts OR (1) 5 yard roll off bin	\$750-\$1500 OR \$2500
5-Gallon Collection Bin	\$10-\$15

Equipment	Total Cost ⁽¹⁾
Education Material	Free
(1-2) Employees	\$0
Hauler Fee	\$200/haul off-site
Tipping Fee ¹	\$0/ton (County owned) to \$60/ton
Total Cost	\$2,000-\$10,000 (360L Rolling Carts) \$2,500 (5 Yard Roll-off Bin)

1. Tipping fees and 5-Gallon Collection Bin costs not included in total cost.

3.5.9 Estimated Cost of Curbside Collection

The County has two potential pathways for implementing a curbside collection pilot program:

Pathway 1: County-Led Curbside Collection

The County could implement a curbside program where they would manage and collect organics via curbside collection.

There were several assumptions when estimating the cost of the curbside collection pilot program:

- This program would likely be voluntary. For this example and cost assumptions, it was assumed that the program would be offered to residents in Queensbury, but other locations may be found more suited for the pilot program implementation. It was assumed that the max participants for this pilot would be 2,000 households.
- The County would need to purchase their own collection vehicle or contact a universal private hauler to collect the organics.
- Each resident would need to be provided with a kitchen bin, curbside bin, and education materials.
- This pilot program was assumed to have the duration on 6 months. It is assumed that two employees would work a 8-hour day with an hourly rate of \$20, the daily cost to employ 2 staff members would be \$320 per day.
- There would be one day a week for collection.

This program would amount to the highest capital cost of all the programs mentioned. Considering the example of Troy, NY, the cost of the pilot could be about \$90,000 potentially reimbursed by a New York State grant.

Table 3.19 presents the estimated cost of a County-led Curbside Program with 2,000 households.

Table 3.19 Estimated Cost of Pilot Program

Materials	Unit Cost	Total Cost
Collection Vehicle (Rental)	\$500 per day	\$12,000 (one day a week collection)
Curbside Bins (5-gallon bin)	\$10-\$15	\$20,000 - \$30,000
Kitchen Bins	\$10-\$20	\$20,000 - \$40,000
Education Materials	Free	Free
1-2 Employees	\$7,700	\$7,700
Tipping Fees	\$0/ton (County owned)	\$0/ton (County owned)
Total Cost	\$8,300	\$60,000-\$90,000

Pathway 2: Collection through Partnerships

The County may wish to engage in partnership with an organics hauler and pay a tipping fee. The County could supply kitchen bins to the participating residents and subsidize the cost to participate in the program. This would reduce the cost of a curbside collection program because the county would not have to purchase a collection vehicle or hire employees for collection.

Table 3.20 presents the estimated cost of a County-led Curbside Program with 2,000 households.

Table 3.20 Partnership - Curbside Collection Pilot Program

Materials	Unit Cost	Cost
Curbside Bins (5-gallon bin)	\$10-\$15	\$20,000 - \$30,000
Kitchen Bins	\$10-\$20	\$20,000 - \$40,000
Education Materials	Free	Free
Hauling Fee ¹	\$200/haul	\$200/haul
Tipping Fee ¹	\$60/ton	\$60/ton
Total Cost	\$20-\$35	\$40,000-\$50,000

1. Hauling and tipping fees not included in total cost.

Pathway 2: Collection through Partnerships

The County may wish to engage in partnership with non-profits or businesses, this option would be open to all business and non-profits in the County. The Adirondack Worm Farm currently offers a curbside collection program to residents in the County for a monthly or annual fee. The Adirondack Worm Farm supplies each resident with a kitchen bin and curbside bin, the curbside bins are replaced with a clean bin upon pick up. The County could meet with the Adirondack Worm Farm to see if they would be interested in expanding the curbside collection to more residents and the County could assist in expanding this program. Expanding the current operation may include the addition of a collection vehicle, kitchen bins, curbside bins, and additional staff for the operations.

3.5.10 Potential Partners

The County may wish to engage with the following non-profits, organizations, and businesses to explore potential pilot program partnerships. The County would need to contact the non-profits, organizations, and businesses to see if they would have interest in providing funding, advertising, or assisting in educating the community of future compost pilot programs.

3.5.11 Funding Opportunities

Gaining resources through grant program funding is an effective method to provide supplemental support and ease the burden of costs required to pilot new organics programs. There are various community grant programs available in New York State to support local governments and organizations in their efforts to reduce and divert waste. Below presents some grant opportunities that the County could consider following this study.

The New York State Pollution Prevention Institute (NYSP21) Food Waste Reduction and Reimbursement Program is a reimbursement grant program for NYS businesses or non-profits that generate, haul or recycle large amounts of wasted food and scraps with the goal of reducing the amount of wasted food and food scraps sent for disposal at a landfill or incinerator.

The NYSP21 Community Grants Program is available for non-profits, institutions, and local governments in NYS. It will be used to fund community-based pollution prevention programs including research, education, outreach, implementation, and training.

The **NYS Department of Environmental Conservation (DEC)** has municipal funding for Food Scraps Recycling Initiatives. The goal of this grant program is to assist municipalities in starting or expanding municipal food scrap recycling programs. Approximately 2 million dollars is available for funding of municipal food scraps recycling initiatives. The first 1 million dollars will prioritize eligible projects that dedicate at least 50 percent of the total requested funding to serving environmental justice communities.

The **NYS DEC Municipal Waste Reduction and Recycling (MWRR) State Assistance program** is a state assistance program for waste reduction, recycling, and household hazardous waste. For eligible costs, there is a 50 percent reimbursement rate. Organic Management Projects are under this state assistance program.

The **United States Department of Agriculture (USDA) Office of Urban Agriculture and Innovative Production (OUAIP)** offers funding under the Compost and Food Waste Reduction Cooperative Agreements (CFWR). This funding will be used to fund pilot projects that develop and implement strategies for food waste reduction and compost plans.

- In addition, the USDA recently announced the availability of up to \$9.5 million for Compost and Food Waste Reduction (CFWR) pilot projects for fiscal year 2023. The deadline to apply was June 15, 2023.

3.5.12 Pilot Program Summary

Backyard composting could be a good fit for some of the remote rural communities in Warren County where the hauling distance may create barrier and deter participation. Warren County should continue to support the use of backyard composters in the community.

Implementing a pilot that requires the source separation of the same categories of organics that will be accepted at the potential future facility is recommended, so residents understand what can and cannot be accepted.

Given the County's current waste management practices, curbside collection of organics would be difficult due to the availability of local haulers with the ability to provide this service. During this study there were six private haulers in the County. A curbside pilot program could be subsidized through grant funding, but the long-term maintenance of the program would require changes to the current fees paid by households.

Curbside collection provides greater access and participation to a wider range of residents, therefore, higher rates of contamination may result, which the County would like to avoid in order to produce high quality compost. A County-led curbside collection system has the greatest capital cost for the County, and managing cost is a main concern for the County.

After discussing with the County and Advisory Committee, as well as taking into consideration the survey results, it appears that the most suitable pilot program for the County would consist of a self-haul program to one to four centralized drop-off sites. The County may wish to develop an on-site composting system at one site following some initial data on organics received (quality and quantity). Locations for drop-off sites that seem viable include a Glen Falls Farmers Market or a suitable municipal transfer station, which could also receive organics collected from other smaller sites (e.g., markets, libraries, other transfer stations, etc.) for processing.

Aerated static pile composting, or containerized in-vessel composting, are relatively simple applications that can usually be scaled up or down. The County could implement a pilot-scale composting facility in addition to the drop-off location at an existing solid waste transfer station under the Registration criteria of 6NYCRR Part 361. In addition, the County may consider partnerships with local organizations already providing compost education and awareness.

In preparation of a pilot program, the County should pursue grant funding and develop a plan for the pilot program. This is a recommended action of this OMP.

3.6 Task 5: Evaluate Composting Facility Feasibility

Based on the County's feedback on the assessment of compost technologies, GHD further evaluated the feasibility for a centralized composting facility. The County and the Advisory Committee chose three potential technology alternatives for the County, Turned Windrow, Uncovered Aerated Static Pile (ASP), or Covered Aerated Static Pile (C-ASP), the potential cost of these alternatives was determined. Additionally, the regulatory requirements for a solid waste facility, potential project delivery methods, and business models for a compost facility are presented in the following sections.

3.6.1 Facility Size

Based on the estimated organics that could be composted, GHD evaluated a phased approach for the sizing of the composting facility for the County to optimize initial capital investment and take advantage of the modularity of composting technology. Therefore, two "Design Points" were considered, and each point represents a phase of the composting facility development. Design Point 1 represented an initial investment that will be sized to handle approximately 10,000 tons of organic wastes per year. This estimate was based on the 2022 landfill disposal data provided by the County and includes the additional waste from large generators within 25 miles of the proposed facility locations. In 2022, private haulers disposed of approximately 73,000 tons of waste to landfills or the Hudson Falls waste-to-energy Facility. Of the total waste disposed, it is estimated that nearly 30% is compostable, which is approximately 22,000 tons of compostable waste. GHD assumed that 35% of the total compostable MSW would be disposed at a composting facility to account for variable community participation, which equates to a total capacity of 10,000 tons per year.

Using the New York State Pollution Prevention Institutes (NYP2I) Organics Locator online platform, the large generators within 25-miles of the proposed site locations were identified in reference to the New York State Food Donation and Scraps Recycling Law, effective January 1, 2022, under which businesses and institutions that generate an annual average of two or more tons of food scraps per week must: (1) donate excess edible food, and (2) recycle all remaining food scraps if they are within 25 miles of an organics recycler with excess capacity. The locator provides the facility name, location, and estimated tons of waste per week. There were 27 locations identified for location 1 and 32 locations identified for location 2 within 25 miles of each site that produced over two tons per week. The attached Figure 1 shows the large generators surrounding each proposed site location. The estimated quantities were added to the estimated total compostable waste from the 2022 hauler data to estimate the total tons per year (i.e., Design Point 1).

As presented in the Existing Conditions Report, the estimated quantity of organics wastes that might be available for composting in Warren County was estimated to be approximately 115 tons per day. This quantity was based on the 2021 Local Solid Waste Management Plan (LSWMP) prepared by the County. The County has not performed any waste characterizations at the transfer stations; therefore, the estimate was based solely on the New York Department of Environmental Conservation (NYSDEC) future waste generation estimates. The estimated waste quantity of approximately 115 tons per day will act as Design Point 2, this value does not include large generators. Design Point 2 represented the total estimated compostable waste within Warren County with every resident composting their organic waste. This was a potential future condition, and therefore not evaluated in this OMP.

Table 3.21 presents the organic waste estimates for each Design Point.

Table 3.21 Estimated Quantity of Organic Wastes to a Centralized Composting Facility in Warren County

Organic Waste Type to Compost	Design Point 1 Est. Quantity ¹	Design Point 2 Est. Quantity ¹
Food Waste	2,100 tons per year	6,000 ² tons per year
Yard Waste	1,600 tons per year	4,600 tons per year
Wood	1,000 tons per year	2,600 tons per year
Other Compostable Paper	1,900 tons per year	5,400 tons per year
Additional Woody Amendment (estimated for bulky food waste) ³	1,900 tons per year	5,400 tons per year
Water to be added to feedstock	1,400 tons per year	4,000 tons per year
Estimated Potential Composted Organic Waste (tons/year)	10,000 tons per year	24,000 tons per year
Estimated Potential Composted Organic Waste ⁴ (tons/day)	~48 tons per day	~115 tons per day

1. Estimated Quantities were rounded for simplicity.

2. NYSDEC estimated 12,000 tons per year of food waste generated, it was assumed that 50% is diverted to a compost facility.

3. Depends on bulk density and moisture content of other feedstocks.

4. 4 days per week, 52 weeks per year

Design Point 1 was chosen for the conceptual system sizing and site layout, to best align with Warren County's project objectives. Design Point 1 would result in a smaller facility and lower initial capital investment. Due to the uncertainty of residential participation in composting, Design Point 1 considers approximately 35 percent of the total compostable MSW to be received at a compost facility. Design Point 2 may be further evaluated in the future, and will allow for the opportunity to size the technology expansion according to future waste management needs and community participation in the composting program. This would also allow for the future expansion to take advantage of improvements to composting technology that are developed over the next several years.

3.6.2 Potential Facility Locations

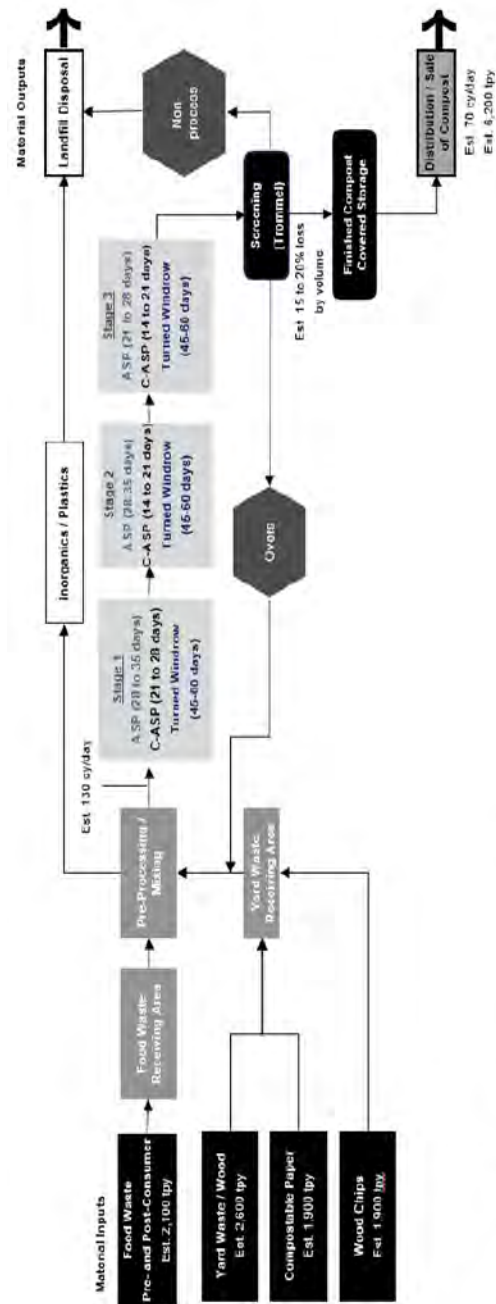
The DPW identified two potential site locations for the composting facility which are identified on Figure 1. Site suitability at the conceptual stage was evaluated based on desktop review. Should the County elect to move forward with a composting facility at any of the below locations, additional environmental review would be completed as part of the State Environmental Quality Review Act (SEQRA).

1. Location 1 is a residential commercial area, there are a few residential homes with undeveloped forested land surrounding the site. Additionally, there are commercial facilities located North of the proposed site. It is located within zoning section for Residential Commercial Medium Density-1 (RCM-1) in the Town of Lake George. Using the NYSDEC Environmental Resource Mapper (ERM, or "mapper") the waterbodies, wetlands, rare plants or animals, etc. could not be identified for the area. It was determined using the mapper that there were no site constraints due to environmental resources.
2. Location 2 is in the town of Queensbury, in a commercial and industrial area. This location is under the zoning section Commercial Light Industrial (CLI) for the Town of Queensbury. To the East of the site location is residential housing, South of the site is commercial and industrial businesses. There is unused, forested land to the Northwest of the site. This site location was used to determine the 25-mile radius for the large generators, this location is a centralized location within the County and captures the greatest number of large generators, compared to Location 1 and Location 2. Using the mapper, it was determined that there are no apparent site constraints resulting from NYSDEC mapped environmental resources at this location.

DPW will engage the input of the local planning boards with respect to zoning and planning approvals associated with the development of a possible composting facility at the above locations.

3.6.3 Compost Facility Overview

All three composting technologies alternatives follow the same general composting process as depicted in the block diagram below. The feedstock annual tonnages are included below each feedstock material and correspond to the Design Point 1 total annual tonnage (10,000 tpy). Daily finished compost quantity is estimated at 70 CY/day for all three composting technologies. Each stage of the composting process included an anticipated duration and associated volumetric loss, as the material experiences decomposition under the various processing steps. The primary volumetric loss is attributed to screening of non-processed organics from finished compost, after it has been through the composting process. The screened organics can be reintroduced at the beginning of the process as bulking/amendment material or disposed of at a landfill along with the screened-out inorganics.



3.6.4 Conceptual Site Layouts

Two sites were identified as potential locations for the compost facility within Warren County (see Section 3.6.1.1 above, and Figure 1). The County suggested that the site location not be selected during this study to maintain open options and continue evaluation of preferred alternatives for the County.

Due to the uncertainty of which site may be preferred, a generic site layout was prepared for the facility and included in the attached Figure 2. This generic site layout could be tailored to whichever site is eventually chosen and is meant to illustrate the general facility layout.

ASP and C-ASP composting technologies are similar in process, and therefore the site layout presented only differs slightly between the two. The ASP technology is anticipated to require two additional bunkers than the C-ASP due to slightly slower processing times of feedstock into compost.

The turned windrow option requires no technology outside of a front-end loader or windrow turner (suggested) which are used for turning the piles. No electricity is required, so a turned windrow site could be implemented at open areas available to the County and sized based on quantities of feedstock received. Windrow piles are typically 4 to 8 feet in height with a width of 14 to 16 feet. Based on Design Point 1 throughput tonnages (i.e., 10,000 tons per year), it is estimated that 12 windrows would be required at 7-feet tall by 15-feet wide.

3.6.5 Site Utilities and Features

For planning purposes, the required site utilities and features for the composting facility are identified below. Following selection of the preferred site location for the composting facility, the details of utility connections and stormwater management strategies can be further evaluated.

Electric Service

Both ASP and C-ASP would require electrical service to run the blower systems and the facility scales and office trailer would also require electricity. The facility development plan would include a new electrical service via an overhead service to a main electrical panel. Separate sub-panels would be utilized to extend electrical distribution to the blower systems at the aeration pad, the scale and office trailer, and site security lighting via buried conduits. The intent is to minimize overhead interferences and electrical poles on site.

Water Service

Water service would be required for the facility for water addition to the feedstock to achieve the desired bulk density. The town of Lake George has a limited water distribution network that is not within the vicinity of the proposed sites. Therefore, it is envisioned that a water supply well would be required to be installed for the facility.

Sanitary

Site sanitary could be managed by a septic tank and leach field, or portable sanitary facilities.

Leachate Management

For ASP and C-ASP systems, leachate is collected from the bunkers in trenches and directed to an underground storage tank via piping. The leachate storage tank would be vacuum pumped out as required with leachate being disposed of at a wastewater treatment plant. C-ASP is anticipated to generate less leachate than the ASP option because the covers provide a barrier which diverts stormwater off the piles.

Stormwater Management

Operations would need to comply with a stormwater management plan for the site. A site-specific Stormwater Pollution Prevention Plan (SWPPP) would need to be prepared for the construction phase to outline erosion and sediment control measures to be implemented during construction activities. The SWPPP would identify stormwater

management features that would be required to account for the increase in impervious area and to meet the requirements of the SPDES General Permit for construction discharges.

Scale System

A scale system would be included with the facility for tracking customer weights and transactions. An automated system is envisioned for this facility that would dispense tickets to the customers at the scale and record the transaction data to a computer system in the office trailer.

Office Trailer

The facility would include an office trailer located near the entrance and scale systems. The office would serve for administrative purposes associated with the facility.

3.6.6 Cost Considerations

At a conceptual level of detail provided for this report, potential constructed quantities were assumed from typical expectations in reference to projects of similar size, scale, and complexity. Costs were referenced to typical local price indices given the project location and previous project experience.

As the design is conceptual at this stage, detailed construction and operating cost estimates have not been prepared. Even still, the costs presented below may support budget planning efforts and are meant to provide a range of expected costs for comparing the different composting technologies. Vendor input was received for the conceptual costs of both in-vessel technologies presented.

Cost estimates were developed based on the Design Point 1 throughput tonnages (10,000 tpy). All three of the composting technologies presented in this report provide modularity and the ability to expand their capacity size as required in the future. A summary of the conceptual capital and operating costs for the different composting alternatives are presented in Table 3.22.

A detailed breakdown of the costs presented in Table 3.22 are included in Appendix D.

Table 3.22 Budget Costs Summary

Composting Method	Capital Costs (USD, 2023)	Operating Costs (USD / Year)	Operating Costs (USD / Ton)
Turned Windrow	\$600k - \$1.5M (turner)	\$390,000 - \$500,000	\$39 - \$50 per ton
ASP	\$2M - \$4.6M ¹	\$450,000 - \$560,000	\$45 - \$56 per ton
C-ASP	\$3M - \$4.8M ¹	\$490,000 - \$600,000	\$49 - \$60 per ton

1. Estimated cost range depending on level of technology selected.
2. Equipment costs are excluded from the capital estimate.
3. Costs include 20% contingency (conceptual).
4. Capital cost does not include other equipment.
5. Not based on a specific site, site was not selected during the study.

3.6.7 Conclusions on Suitability of Compost Technology

The turned windrow option presented the lowest capital investment but offered limited environmental control and had slower processing times; The slower processing times demand additional windrows and a larger site footprint compared to ASP or C-ASP. This option could be taken as an initial low investment step to gauge community participation in composting and could be introduced in a relatively small area to begin with.

Both ASP and C-ASP systems have demonstrated success at processing compost at and above the anticipated throughput tonnages for Warren County and could be integrated into the proposed site locations. The major drawback with the ASP system is the reduced environmental control over odor and blown litter, which is a primary concern for the County. Given the incremental increase in capital and operating costs, the C-ASP system is the preferred option for the facility. C-ASP systems are widely used for composting across a variety of feedstock waste streams including

post-consumer compostable goods. C-ASP systems have reliable performance due to the optimized composting conditions provided by the combination of aeration, moisture retention, and heat entrapment by the cover. Environmental control is provided by leachate collection, fugitive emission and odor control, and litter containment beneath the cover.

3.6.8 Permitting

The proposed Compost Facility shall be in compliance with all applicable Federal, State, and Local codes. In addition, the proposed Compost Facility shall be in compliance with all applicable NYSDEC 6 NYCRR part 360 Solid Waste Management Regulations. Given that the site development will exceed one acre, it is anticipated that coverage will be needed under the SPDES General Permit for Stormwater Discharges from Construction Activity.

Permitting for this facility would specifically fall under 6 NYCRR Part 361-3 regulations for Composting and Other Organics Recycling Facilities and require a permit application to NYSDEC. The permit includes design and operating requirements largely related to environmental controls such as protection of water, leachate management, odor management, and source control for accepted feedstocks. The permit also includes requirements for finished compost quality. Both technologies evaluated in this report are capable of being operated in a manner to meet the permit requirements and produce acceptable finished compost quality.

3.6.9 Business Models

Business models help in making marketing decisions and projecting expenses and revenues for a facility. There are several aspects to a business model that Warren County should consider when developing a business model for a compost facility in the County, a good business model would ensure the success of the facility.

Partnerships

The County may wish to explore potential partnerships with the following non-profits, organizations, and businesses that are currently involved in composting initiatives or those that are interested in composting efforts. Other municipalities in New York State have realized benefits of partnering with local community entities. These organizations may be able to help encourage community participation by marketing and providing public outreach and education opportunities.

The County may wish to explore potential public-private partnerships, the county could provide the land for the compost facility and a private developer could finance and operate a compost facility on the property provided by the County. The County could release a request for proposals for a composting facility and determine a partnership with a business or organization that responds with a proposal to design, construct, and operate the facility.

Materials Accepted

Many compost facilities only accept certain materials, this helps ensure the quality of compost and reduce contamination at the facility. Many facilities accept food scrap material such as fruit, beans, coffee grinds, coffee filters, bread, eggs, dairy, fish, grains, vegetables, etc. and yard waste material such as garden waste, sticks, small tree limbs, etc. Some accept compostable products and paper products, but many facilities choose not to accept these items to minimize the chance of contamination, plastics, or non-compostable items entering the facility, resulting in a high-quality compost. High quality compost will interest local farmers, landscapers, businesses, residents, etc. to purchase the finish compost, bringing revenue to the facility.

Expenses

There are many expenses when constructing a compost facility. Initial investment will be needed for land cost, equipment, tools required for maintenance, trucks, heavy machinery, labor costs, fuel consumption costs, etc. After the facility is operational there will be ongoing expenses to operate the facility such as, fuel consumption, marketing, labor, utilities, maintenance, etc. to ensure the facility is operating as designed. The County will need to apply for grants to cover some of the initial investment, but the additional costs and maintenance cost will need to be obtained

by additional sources of revenue. Expenses will need to be considered by the County when determining the technology for the design and construction of the facility and an assessment on how to cover operational expenses in future years will need to be included in a business model for the facility.

Potential Revenues

The business model will need to include rates for residential drop-off, commercial drop-off tipping fees. These rates will be determined based on the revenue needed to keep the facility operational and cover capital costs. Most compost facilities charge a separate fee for residential verse commercial users. Some facilities allow free drop-off to residents while others charge a small annual fee for residents to bring an unlimited amount of food scraps and yard waste to the facility for \$20 to \$30 per year. Commercial rates vary depending on material brought to the facility, food scraps tipping fees are approximately \$25 to \$30 per ton and yard waste is approximately \$40 to \$50 per ton. These fees will need to be evaluated after the facility is designed and the overall operational cost is determined.

An additional source of revenue is the composted material, facilities may wish to sell bagged compost, bulk compost, or mulch. There is typically a residential rate and a commercial or non-residential rate for the products. Facilities may allow residents a certain amount of compost or mulch for free if the resident shovels the materials themselves or it may be included in the annual pass the resident purchases every year. If the residents want additional compost or mulch or for the material to be loaded into their vehicles, they typically are charged a fee of \$15 to \$20 per yard for compost, \$5 per bag of compost, and \$15 to \$20 per yard of mulch. Commercial or non-residential rates are approximately \$20 to \$25 per yard of compost, \$5 per bag of compost, \$20 to \$25 per yard of mulch. Bulk quantities of the materials are loaded by the facility into the vehicle and the customer must purchase typically more than 100 yards of compost or mulch within 30 days. Bulk rates are approximately \$15 to \$20 per yard for compost and \$15 to \$20 per yard of mulch. It is essential for a compost facility to sell their materials to generate revenue for operational costs of the facility.

3.6.10 Project Delivery Methods

There are many project delivery methods that Warren County could consider when exploring potential partnerships. Below is a summary of potential project methods for the County to consider. There are others, too, which could be entertained based on the County's constraints and opportunities to own/operate their own facility.

Design-Bid-Build

Design-bid-build is one of the most widely used project delivery methods. This is a linear process where one phase is completed before the next. The owner contracts with separate entities for design and construction. The operations and maintenance for the project is contracted separately or completed by the owner.

Table 3.23 presents the advantages and disadvantages of design-bid-build project delivery method.

Table 3.23 Advantages and Disadvantages of Design-Bid-Build

Advantages	Disadvantages
Best for traditional projects with low risk	Procurement of designer, contractor, contract administration
Owner maintains input on design	Lack of scope definition or changes may incur cost variations
Defined construction scope and schedule	

Build-Own-Operate

In this project delivery method, the owner sells to a private sector party the right to construct a project according to agreed design specifications and to operate the project and maintain the capital infrastructure. The private party owns the project and would not have to transfer back to the owner unless it was agreed upon.

Table 3.24 presents the advantages and disadvantages of build-own-operate project delivery method.

Table 3.24 Advantages and Disadvantages of Build-Own-Operate

Advantages	Disadvantages
Early fixed cost certainty	Lack of scope definition or changes may incur cost variations
Design and execution risk transferred to Contractor	Loss of design control- may result in operational compromise
Interface with contractor only, interface with designer minimized	Risk premium cost
Potential to have Contractor arrange for funding	If financing arranged by Contractor, additional premium

Design-Build-Finance-Operate

This is an example of a design-build-finance and operate model which is a public-private-partnership (P3). The owner contracts with a single entity for design, construction, and operation and maintenance of capital infrastructure. A contractor would be responsible of the facility for a designated period, which is usually during the construction phase of a project. Then the control would be transferred to the owner or subsequent operator to operate the facility.

Table 3.25 presents the advantages and disadvantages of design-build-finance-operate project delivery method.

Table 3.25 Advantages and Disadvantages of Design-Build-Finance-Operate

Advantages	Disadvantages
Early fixed cost certainty	Lack of scope definition or changes may incur cost variations
Design and execution risk to transferred	Loss of design control- may result in operational compromise
Interfere with contractor only, interfere with designer	Risk premium cost
Partial or full funding by contractor	Additional premium for financing arranged by contractor
Shorter term financing, potential for less cost	
Operations by owner or separate contract	

4. OMP Roadmap

GHD prepared a roadmap for the OMP, this roadmap in Figure 4.1 is an overall timeline for major activities that will need to be completed. This roadmap is based on a 3-year time interval but can be revised based on the County's progression and needs throughout the OMP and implementation of a compost facility. The Roadmap is to be viewed as a Living Document requiring frequent review and update as the program moves forward.

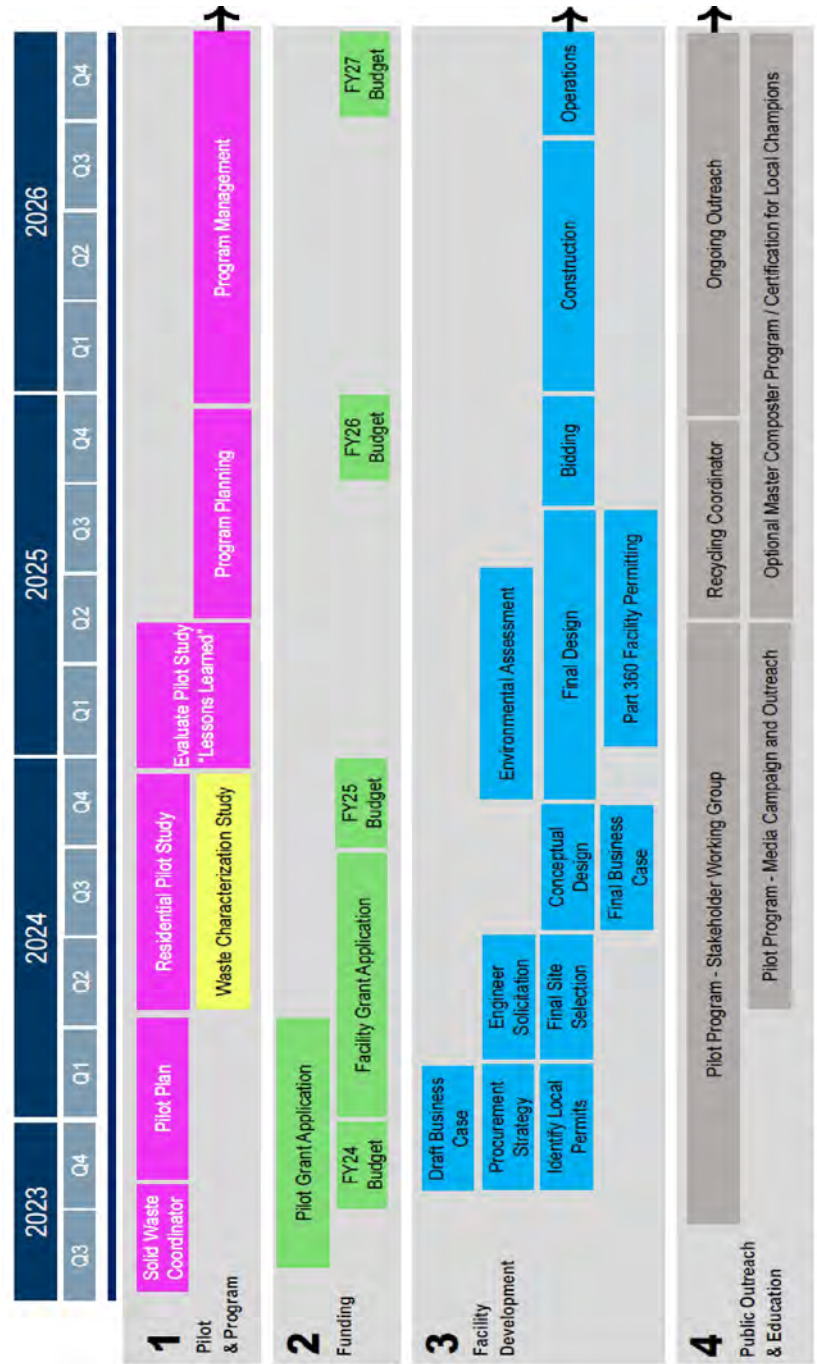


Figure 4-1 Preliminary Roadmap

5. Conclusions and Recommendations

This report, as an OMP, has outlined three composting technologies considered for a centralized composting facility. The options included (1) turned windrow, (2) aerated static pile, (3) covered aerated static pile. These technologies were chosen based on their potential to achieve the key project objectives established by discussions with Warren County and the Advisory Committee.

A Design Point 1 of 10,000 tons per year of total feedstock processed was utilized for conceptual system sizing. This design point considered 35 percent of the total compostable MSW for the County. This would result in lower initial investment from the County and the ability to maintain a smaller facility as residents begin composting initiatives. Design Point 2 would lead to an expansion of a facility, this represented a future estimate if all of residential MSW was brought to the facility.

The turned windrow option presented the lowest capital investment but offers limited environmental control and has the slowest processing time. Both ASP and C-ASP systems have demonstrated success at processing compost at and above the anticipated throughput tonnages for Warren County. C-ASP systems have a reliable performance and the most environmental controls due to the cover. This would be the recommended system for Warren County based on the objectives for the facility.

Prior to the construction of a centralized composting facility, Warren County will want to conduct a pilot program. There were three pilot programs discussed in this study, (1) backyard composting, (2) drop-off locations, (3) curbside collection programs. Based on the results of the community survey and discussions with the County and Advisory Committee it was determined that drop-off locations would be the best pilot program for the County. The County would choose 1 to 4 locations where residents could drop off their organic waste. The organic waste would then be brought to an operating compost facility, or the County could pilot a small-scale composting system on site to process the organic waste for residential use. The pilot program would help spark community interest, engagement, awareness, and inform the costs of a full-scale implementation, as well as provide the County with valuable lessons learned.

Considering the residents support for composting initiatives, the County could begin implementing the pilot programs within a year as they prepare for the implementation of a centralized facility. The roadmap presented in this report will aid the County in progressing the design and construction of a centralized facility within the next three years.

5.1 Preliminary Recommendations

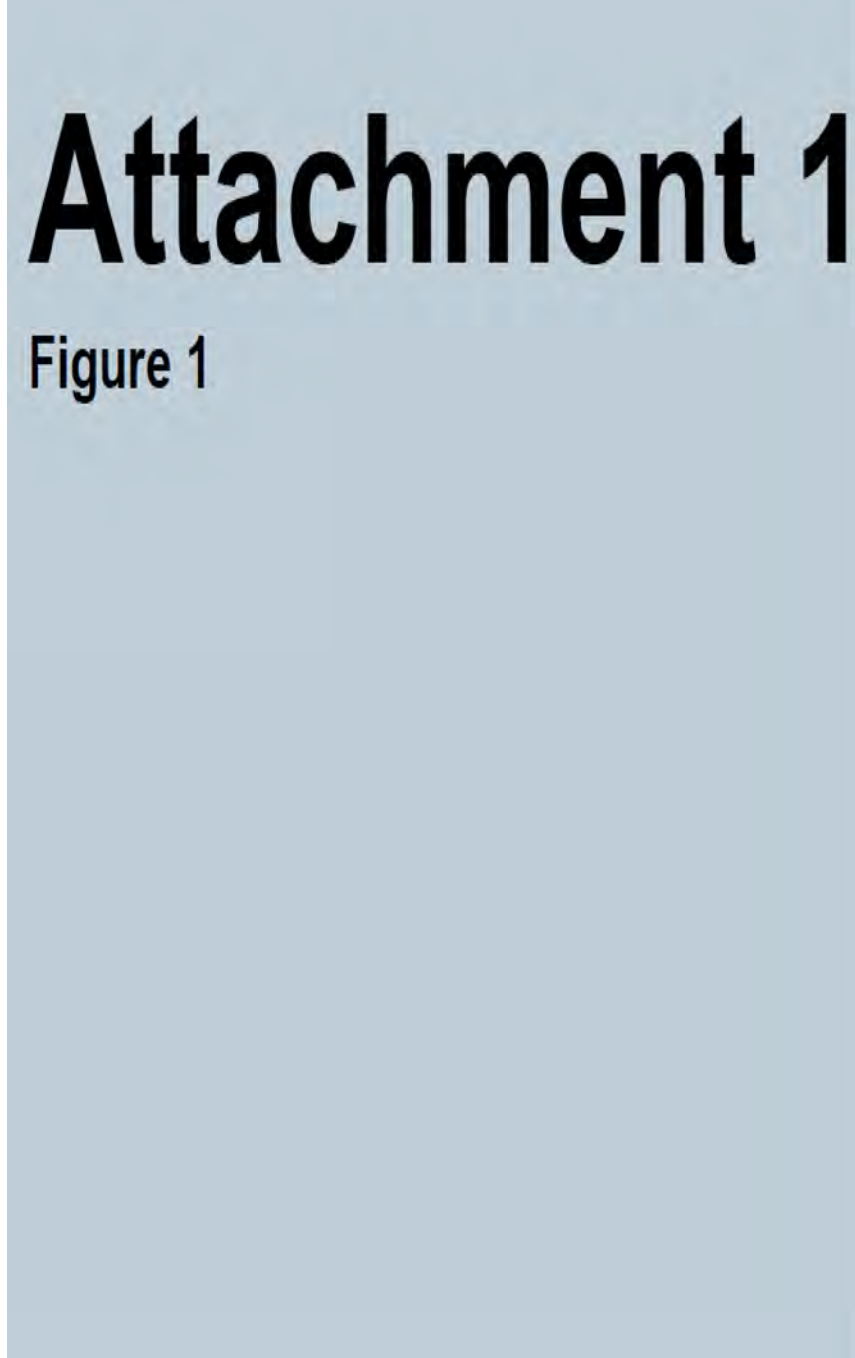
As suggested next steps, GHD recommends Warren County:

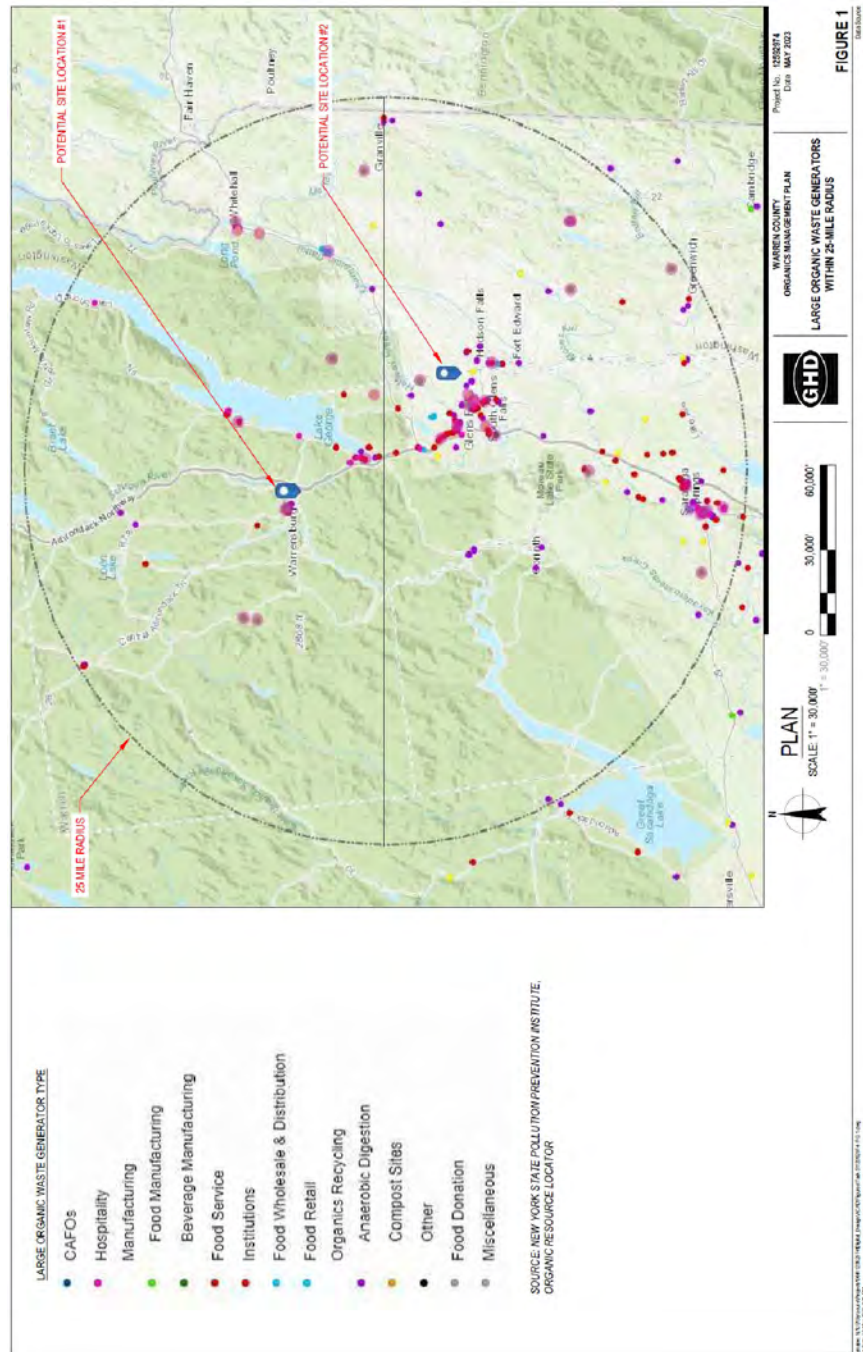
- Hire a Solid Waste Coordinator, and a Recycling coordinator is recommended by fiscal year 2025
- Pursue grant applications for the 6-month pilot (estimated to be <\$270k) and infrastructure (estimated to be \$2M to \$4.5M)
- Implement the pilot program in 2024, including a waste characterization study
- Explore partnerships for privatized operations, e.g., a Request for Expression of Interest or Request for Qualifications (RFQ) and/or Request for Proposals (RFP)
- Finalize the municipal business case, including market assessment for finished compost
- Consider expanding County support of local composting initiatives (e.g., outreach and engagement)

Attachments

Attachment 1

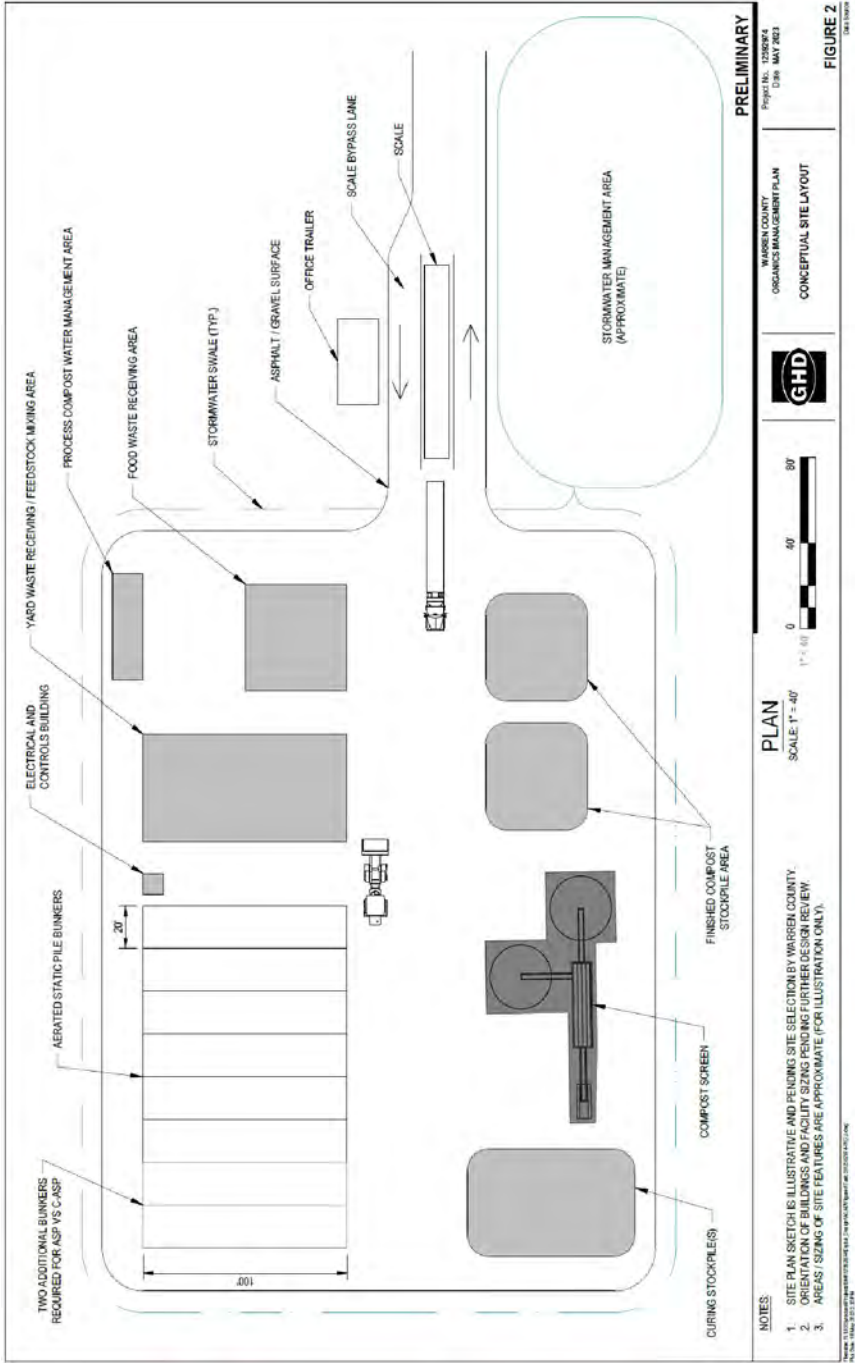
Figure 1





Attachment 2

Figure 2



Appendices

Appendix A

Community Survey Information



Warren County Wants Input on How We Manage Food and Yard Waste

Warren County produces about 25,000 tons of food and yard waste every year – that's enough to cover **more than half of the former Magic Forest Theme Park!**

So, we are preparing an *Organics Management Plan* to identify potential strategies to compost this waste and divert it from landfills.

We want your input on how we should manage food and yard waste in Warren County!

What are other communities doing?

- Several communities, including Town of Bethlehem, Ulster County and Onondaga County allow residents to bring food and yard waste to a drop off location or municipal composting facility. The finished compost is sold or given away to residents and businesses.
- Some communities with compost facilities have private haulers that provide curbside food waste collection.
- Some New York State communities operate curbside collection programs and support community initiatives such as community gardens.

What is compost?

A nutrient rich material that improves soil health.

Why compost?

Composting is a sustainable way to manage food and yard waste, keep it out of landfills, and reduce greenhouse gas emissions.

Did you know?

Businesses that generate large amounts of food scraps will soon be required to recycle food scraps if they are within 25 miles of an organic recycler (NYS Food Donation and Food Scraps Recycling Law).

Did you Know?

Warren County could compost over 30% of the garbage currently being sent to landfills.

This project has been funded by the Climate Smart Community Grant Program, Title 15 of the Environmental Protection Fund through the New York State Department of Environmental Conservation.

Visit our website to learn more
<https://warrencountyny.gov>

Complete the survey by March 31 to provide your input!



<https://bit.ly/warrencountyorganics>



Warren County Organics Management Survey

We want your input on how we manage food and yard waste!

Warren County produces about 24,000 tons of food and yard waste every year – that's enough to cover more than half of the former Magic Forest Theme Park!

Warren County is preparing an *Organics Management Plan* to identify strategies to compost this waste and divert it from landfills. The County retained GHD Consulting Services Inc. to support preparation of the Plan.

By filling out this survey you are providing valuable input on how we should manage food and yard waste in Warren County. Thank you for your participation!

Completed surveys can be sent to Katrina.Mccullough@ghd.com or dropped off at the Warren County Municipal Centre (1340 State Rt. 9 in Lake George).

*Required

Tell us About Yourself

1. Which town or city are you located in? *

- ☐ City of Glens Falls
- ☐ Town of Bolton
- ☐ Town of Chester
- ☐ Town of Hague
- ☐ Town of Horicon
- ☐ Town of Johnsbury
- ☐ Town of Lake George
- ☐ Village of Lake George
- ☐ Town of Lake Luzerne
- ☐ Town of Queensbury
- ☐ Town of Stony Creek
- ☐ Town of Thurman
- ☐ Town of Warrensburg

2. Are you a resident, business owner or representative of a public or private institution in Warren County? *

- ☐ Resident
- ☐ Business Owner
- ☐ Representing an Institution
- ☐ I do not reside in Warren County
- ☐ Other

3. If you are representing a business owner or institution, please provide the name

4. How much garbage (not including recycling) does your household generate weekly (e.g. standard green/black 13 gallon garbage bags)?
- ☐ Less than 1 bag
 - ☐ 1-2 bags
 - ☐ 3-4 bags
 - ☐ 5-6 bags
 - ☐ More than 6 bags
5. How do you currently dispose of waste and recycling?
- ☐ I hire a private hauler to collect my waste
 - ☐ I bring it in to the transfer station myself
 - ☐ Other
6. If you bring your waste and recycling to a transfer station yourself, which transfer station do you use?
- ☐ Town of Bolton Transfer Station
 - ☐ Chestertown Transfer Station
 - ☐ The Hague Transfer Station
 - ☐ Town of Horicon Transfer and Recycling
 - ☐ Town of Johnsbury Recycling Center Transfer Station
 - ☐ Town of Lake George Transfer Station
 - ☐ Lake Luzerne Transfer Station
 - ☐ Ridge Road Transfer Station
 - ☐ Stony Creek Transfer Station
 - ☐ Thurman Transfer Station
 - ☐ Warrensburg Transfer Station
 - ☐ None – I use a private curbside hauler
7. Do you compost yard clipping, leaves and food scraps yourself or through one of the following programs (select all that apply)?
- ☐ I compost my own food waste
 - ☐ I compost my own yard waste
 - ☐ I take yard waste to my local transfer station
 - ☐ Adirondack Worm Farm
 - ☐ Rotary Club of Glens Falls
 - ☐ Town of Queensbury Transfer Station
 - ☐ SUNY Adirondack
 - ☐ Tamarack (Argyle)
 - ☐ I do not compost food or yard waste
 - ☐ Other

8. If you do not compost on your own or participate in a composting program, please tell us why (select all that apply)?
- ☐ It's not convenient
 - ☐ I forget
 - ☐ It takes too much time to sort waste
 - ☐ I don't have the space
 - ☐ It's smelly or gross
 - ☐ It costs too much
 - ☐ I'm concerned about rats and vermin
 - ☐ I'm not interested in composting
 - ☐ I'm not sure what can be composted
 - ☐ I was not aware of composting programs
 - ☐ I don't believe in composting
 - ☐ N/A – I compost my food and yard waste
 - ☐ Other
9. Which of the following statements most applies to you?
- ☐ I compost all my food and yard waste at home using a backyard composter
 - ☐ I compost all my food and yard waste via a third party
 - ☐ I compost most of the time
 - ☐ I compost about half of the time
 - ☐ I compost less than half of the time
 - ☐ I don't compost at all

Your Opinion on Waste and Composting

10. Please rate your agreement with the following statements

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
Recycling is important to me					
Reducing food waste is important to me					
Composting is important to me					
I am willing to put in extra effort to protect the environment, like separate food waste or compost in my backyard					
I am willing to pay extra if it means I'm protecting the environment					
Recycling and waste diversion has to be convenient for me to participate					
Warren County should strive to be a "zero waste" County					
I don't think recycling and composting programs do much to help the environment					

11. Would you be interested in purchasing locally produced compost? Compost is a fertilizer and soil enhancer that is produced from processing food and yard waste.

☐ Yes

☐ No
12. In your opinion, does Warren County do enough to divert food and yard waste from landfill?

☐ Yes

☐ No
13. How likely are you to take your food and yard waste to a nearby drop-off station?

☐ Very likely

☐ Somewhat likely

☐ Neither likely nor unlikely

☐ Somewhat unlikely

☐ Very unlikely
14. How likely are you to try a backyard composter?

☐ Very likely

☐ Somewhat likely

☐ Neither likely nor unlikely

☐ Somewhat unlikely

☐ Very unlikely
15. Collection of food and yard waste and backyard composters are examples of composting programs. Would the cost of a composting program influence your participation?
1 means cost is **not important** to me; 5 means cost is **very important** to me

1	2	3	4	5
---	---	---	---	---
16. Do you represent a business or institution that generates food or yard waste? *

☐ Yes

☐ No (Skip to question 22)
17. Would your business or institution be interested in partnering with Warren County to process your organic wastes into compost? *

☐ Yes

☐ No
18. Thank you for your interest!
Please indicate which type of generator you represent

☐ Commercial

☐ Institutional

☐ Manufacturing

☐ Other

19. Your name

20. Name of your business/institution

21. Email Address

22. Do you have any other comments or thoughts you would like to share with the project team about managing food and yard waste in Warren County?



About the Survey

Warren County produces about 24,000 tons of food and yard waste every year – that's enough to cover more than half of the former Magic Forest Theme Park!

Warren County is preparing an *Organics Management Plan* to identify strategies to compost this waste and divert it from landfills. The County retained GHD Consulting Services Inc. to support preparation of the Plan.

In March 2023 GHD, on behalf of Warren County, conducted a survey to solicit feedback from the residents and business owners on how food and yard waste should be managed in Warren County.

Results will inform recommendations for the Warren County Organics Management Plan

178 survey respondents



Warren County NY Organics Management Survey | © 2022 GHD. All rights reserved.



Executive Summary

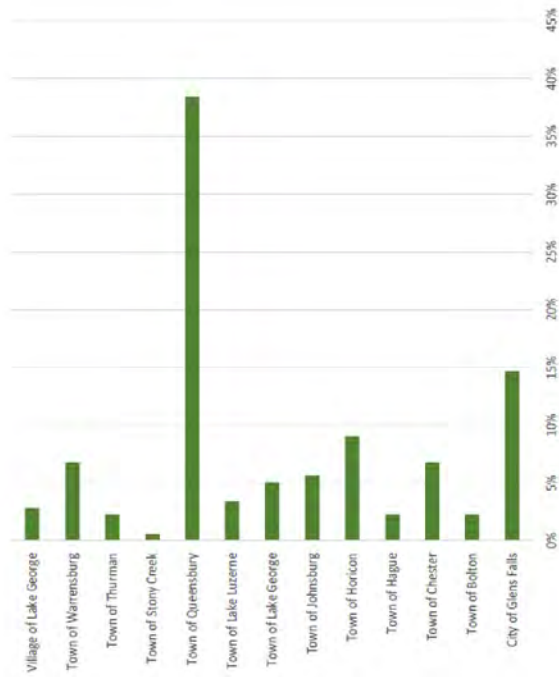
The survey was conducted for 31 days in the month of March 2023 using MS Forms and a total of 178 responses were received. Upon survey results analysis, it was found that three quarters of the total respondents already compost and majority of them compost their food and yard waste all the time. A quarter of these respondents do not currently compost but would like to participate in a composting program. The most common reasons for not composting were determined to be the lack of awareness of composting programs and inconvenience.

The results also shows that majority of respondents who do not currently compost would prefer to take their food and yard waste to a nearby drop-off station as compared to using a backyard composter. This population also believes that Warren County should do more in terms of organic waste management. The results indicate that there is an overall support among the residents and businesses, which shows that there is a market and demand for an organics management program in Warren County.

The residents are in support of composting programs if Warren County would consider cost, convenience and broad promotion for its implementation.

About The Survey Respondents

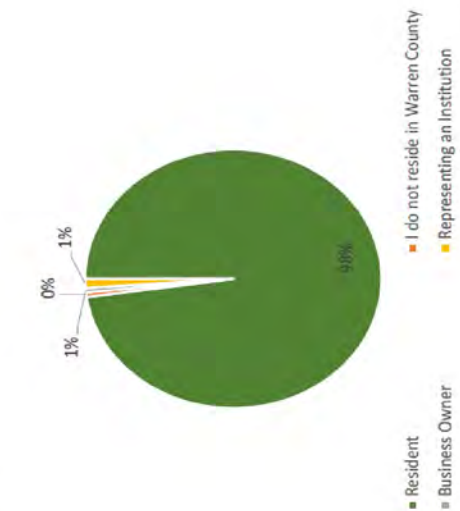
Q1. Which town are you located in?



Majority of the respondent are from the Town of Queensbury and City of Glen Falls

About The Survey Respondents

Q2. Are you a resident, business owner or representative of a public or private institution in Warren County?

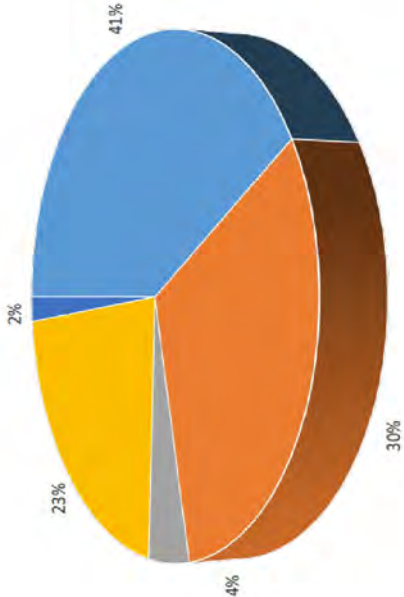


Q3. If you are representing a business owner or institution, Please provide name.

- 2 Business Owners
- 1 Institution

Understanding Waste Behavior of Survey Respondents

Q4. How much garbage (not including recycling) does your household generate weekly?

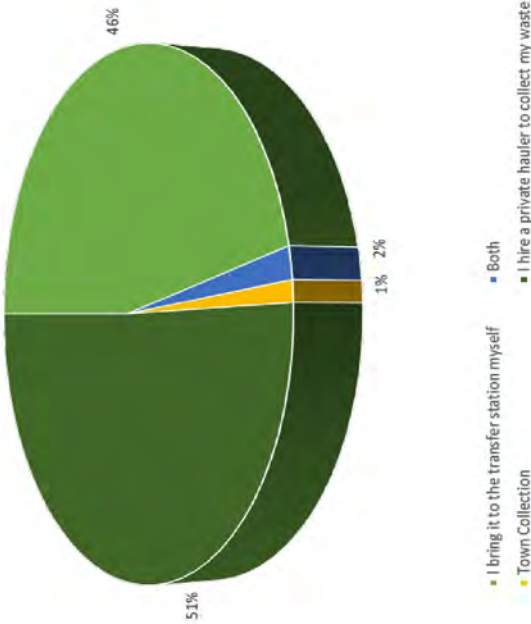


■ 1-2 bags ■ Less than 1 bag ■ 5-6 bags ■ 3-4 bags ■ More than 6 bags

About 75% of the respondents generates between less than 1 to 2 bags of garbage.

Understanding Waste Behavior of Survey Respondents

Q5. How do you currently dispose of waste and recycling?

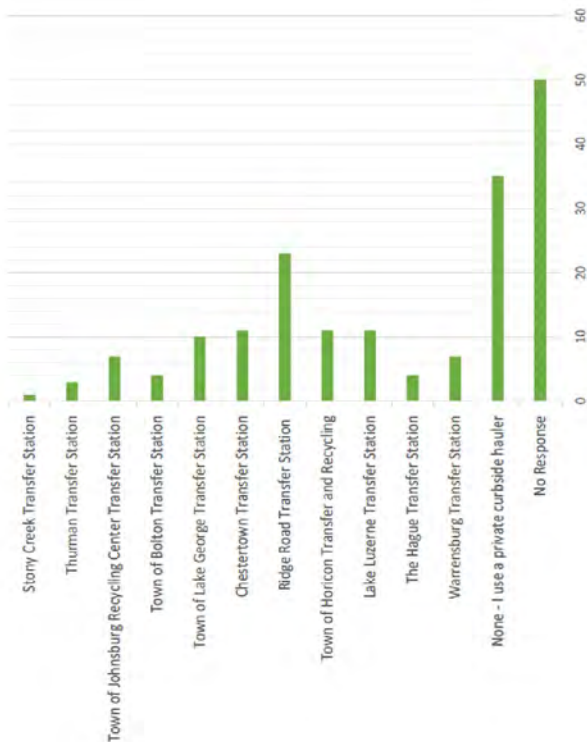


There is almost an equal split between respondents using a private hauler and those bringing to the transfer station.

Understanding Waste Behavior of Survey Respondents

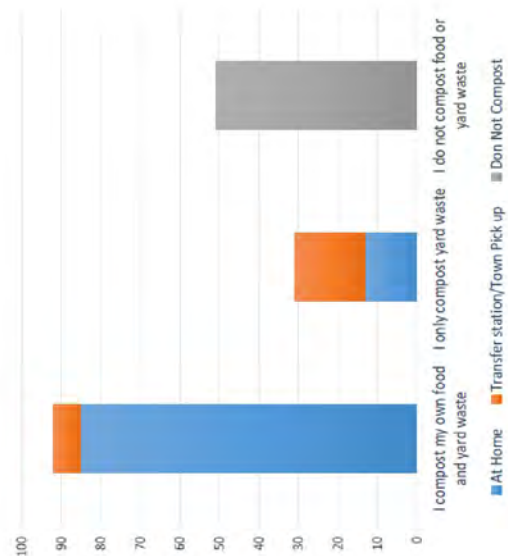
Q6. If you bring your waste and recycling to a transfer station yourself, which transfer station do you use?

- Half of the respondents do not use transfer station or did not respond to this question.
- Ridge Road Transfer station in Queensbury is used by majority of the respondents.



Understanding Waste Behavior of Survey Respondents

Q7. Do you compost yard clippings, leaves and food scraps yourself or through one of the following programs?

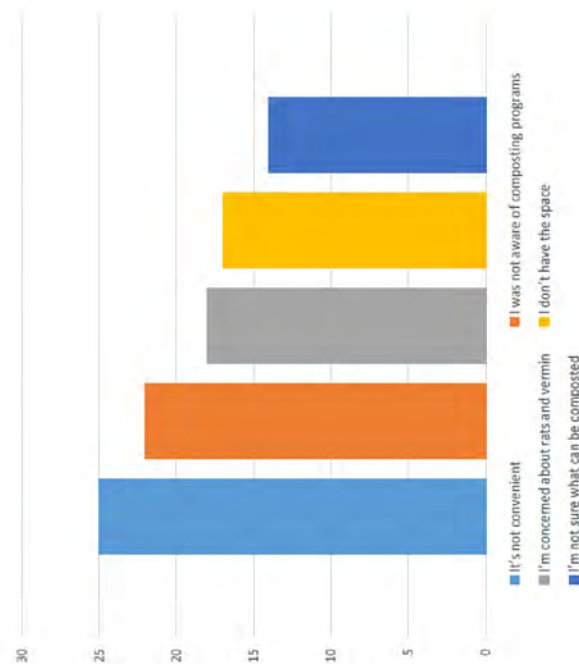


- The results show that there are residents in Warren County who do not compost, and they would likely be the target audience for a composting program.
- Three quarters of respondents' already compost, and most of them do it at home using a backyard composter.

Understanding Waste Behavior of Survey Respondents

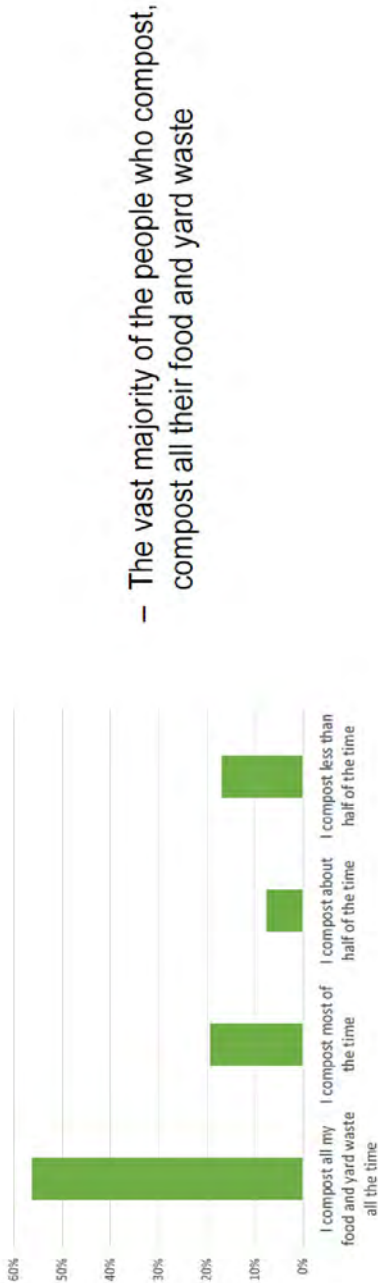
Q8. If you do not compost on your own or participate in a composting program, please tell us why?

- 80 out of 177 respondents answered this question.
- The most common reasons for not composting are that its not convenient or they are not aware of composting programs
- Other responses includes concerns from bear and wildlife and for some its physically challenging.



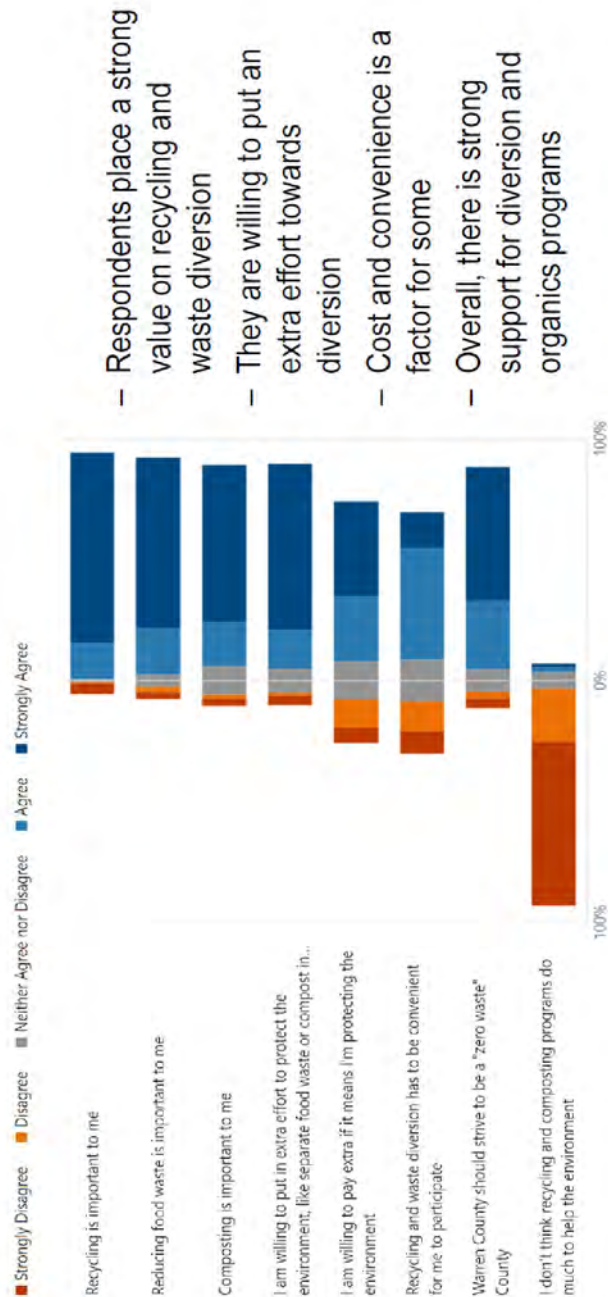
Understanding Waste Behavior of Survey Respondents

Q9. Which of the following statements most applies to you?



Opinion of Survey Respondents on Waste & Composting

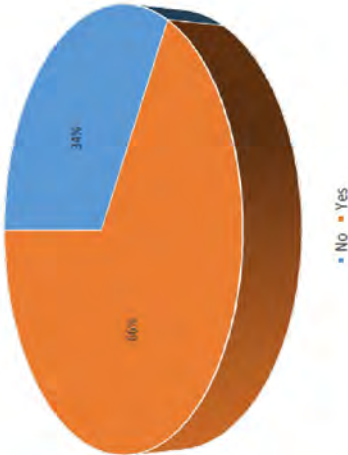
Q10. Please rate your agreement with the following statements



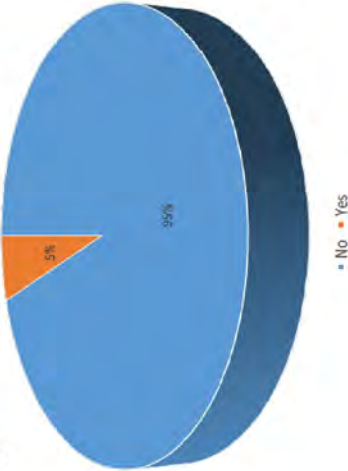
Opinion of Survey Respondents on Waste & Composting

Respondents who do not compost at all

Q11. Would you be interested in purchasing locally produced compost?



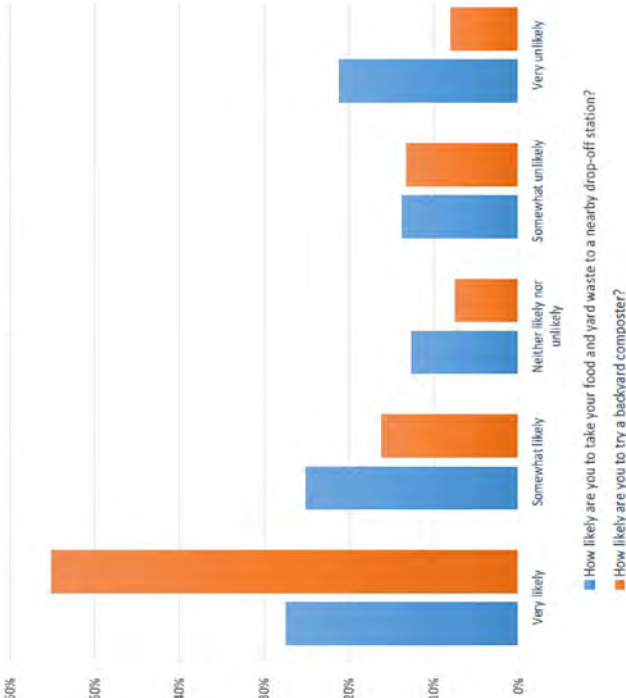
Q12. In your opinion, does Warren County do enough to divert food and yard waste from landfills?



These responses show that there would be support for the program since 95% of the respondents think Warren County do not do enough to divert food and yard waste and 66% of the people are willing to purchase locally produced compost.

Opinion of Survey Respondents on Waste & Composting

Q13 and Q14. How likely are you to take your food and yard waste to a nearby drop-off station and How likely are you to try a backyard composter?



While there is support for both drop-off stations and backyard composters, there is stronger support for backyard composters:

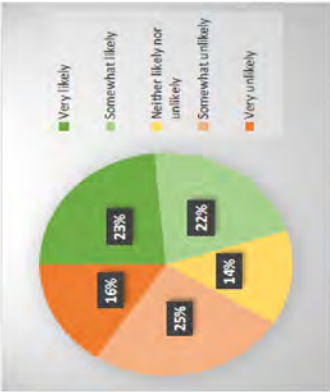
- 71% of the respondents are somewhat or very likely to try a backyard composter
- 53% of the respondents are somewhat or very likely to take their food and yard waste to a nearby drop-off station

Note responses include those who already use a backyard composter

Opinion of Survey Respondents on Waste & Composting

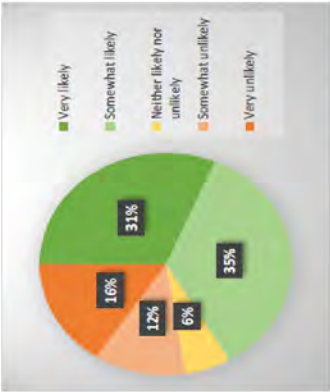
Respondents who do not compost at all

How likely are you to use a backyard composter?



– 45% of respondents are very or somewhat likely to use a backyard composter.

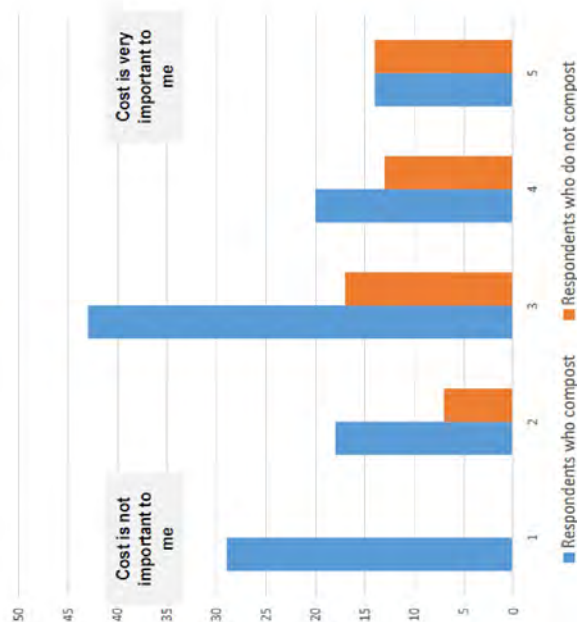
How likely are you to take your food and yard waste to a nearby drop-off station?



– 66% of respondents are very or somewhat likely to use a nearby drop-off station

Opinion of Survey Respondents on Waste & Composting

Q15. *Would the cost of a composting program influence your participation? (1 means cost is not important to me; 5 means cost is very important to me)*



While cost is not important for all respondents, in general it is given more importance by those who do not currently compost:

- 53% of the respondents who do not compost, believes cost will influence their participation, ranking cost 4 or 5
- 38% of the respondents who compost, believes that cost is an important factor in their participation

Opinion of Survey Respondents on Waste & Composting

Q22. Do you have any other comments or thoughts you would like to share with the project team about managing food and yard waste in Warren County? (Open ended question)

66 respondents answered this question. Summary of some these answers -

- Overall support for composting programs
- Consider using existing transfer stations as drop-off point
- Education program on composting
- Composting needs to be inexpensive and convenient
- Composting difficult in winter
- Education around composting is required
- Composting in schools and restaurants is necessary

Opinion of Survey Respondents on Waste & Composting

Q16. Do you represent a business or institution that generates food or yard waste?

Yes, Giavano's Pizza & Styles Hair Salon

Q17. Would your business or institution be interested in partnering with Warren County to process your organic wastes into compost?

Yes

Q18. Please indicate which type of generator you represent

Commercial

Respondent did not provide contact information



* Thank You

 ghd.com

Appendix B

Community Engagement Session Meeting Highlights



Technical Memorandum

June 15, 2023

To	Kevin Hajos, DPW	Contact No.	+1 315 802-0350
Copy to	Brad Smith, GHD Katrina McCullough, GHD Makenna Knapp, GHD	Email	david.wright@ghd.com
From	David Wright, GHD	Project No.	12592974
Project Name	Warren Co. Organics Management Plan		
Subject	Community Engagement Session #1		

On March 15, 2023, at 6:00 PM, Warren County Department of Public Works and GHD Consulting Services Inc. (GHD) hosted a Community Engagement Session #1 for residents of Warren County. The community engagement session was held in person at the Warren County Municipal Center in Lake George, New York, virtually via Zoom, and live streamed on YouTube. Twenty-three attendees attended virtually with multiple attendees in person at the community engagement session.

The purpose of Community Engagement Session #1 was to gauge interest from residents on an organics management program in Warren County, and obtain feedback on what Warren County and GHD should consider as part of preparing an Organics Management Plan. Feedback from this session was considered in conjunction with feedback from an Organics Management Plan Advisory Committee by GHD and Warren County as part of preparing the Organics Management Plan.

As part of the community engagement session, GHD provided a presentation to provide the participants with project background and context, including:

- Why is Warren County considering a Compost Program?
- Project Team
- About the Study
- Food and Yard Waste in Warren County
- Existing Compost Programs
- Compost Programs in Other Communities

Following the presentation, GHD facilitated a community discussion. Participants were asked to think about:

- Do you compost your food or yard waste right now? Why or why not?
- Would you and your neighbors consider participating in a compost program?
- What did you like/dislike about the composting programs in other communities?
- Do you have any questions or concerns about composting programs?

Overall, Participants were supportive of a composting program. Below is a summary of the comments and questions during the community engagement session:

- Suggestion to ensure the Plan addresses food waste from large generators, pointing to recently passed New York State Food Donation and Food Scraps Recycling Law for large food waste generators.

November 15, 2024

857

- Concerns about contamination and pesticides in compost and an interest in high quality compost product
- Interest in cost and revenue estimates of an organics management program and in potential partnership models
- Interest from some participants in curbside collection or drop-off facility since they are unable to compost themselves
- Question about how the survey was advertised
- Question about what kind of yard waste would be collected, and if program would be year round



Technical Memorandum

June 15, 2023

To	Kevin Hajos, DPW	Contact No.	+1 315 802-0350
Copy to	Brad Smith, GHD Katrina McCullough, GHD Makenna Knapp, GHD	Email	david.wright@ghd.com
From	David Wright, GHD	Project No.	12592974
Project Name	Warren Co. Organics Management Plan		
Subject	Community Engagement Session #2		

On June 6, 2023, at 6:00 PM, Warren County Department of Public Works and GHD Consulting Services Inc. (GHD) hosted a Community Engagement Session #2 for residents of Warren County. The community engagement session was held in person at the Warren County Municipal Center in Lake George, New York and virtually via Zoom and live streamed on YouTube. Several attendees attended in person with an additional ten attendees virtually attending the community engagement session.

The purpose of Community Engagement Session #2 was to present the preliminary findings and recommendations for the Organics Management Plan for Warren County and obtain feedback from the community that GHD will consider as part of the final Organics Management Plan. GHD presented that feedback from the session, and it will be considered in conjunction with feedback from the project Advisory Committee and DPW Committee.

As part of the community engagement session, GHD provided a presentation to provide the participants with project summary and context, including:

- Why is Warren County considering a Compost Program?
- Project Team
- About the Study
- How was the Plan developed?
- Existing Conditions in Warren County
- Compost Facilities in Other Communities
- Community Engagement Session #1
- Community Survey Results
- Pilot Program Overview
- Composting Facility Feasibility
- Composting Technology Alternatives
- Grant Opportunities
- Pilot Program Conceptual Costs
- Composting Facility Conceptual Costs and Assumptions
- Conceptual Composting Facility Site Layout
- Strategic Value of a Composting Facility
- Preliminary Recommendations
- Preliminary Roadmap

Following the presentation, GHD and DPW facilitated a community discussion. Below is a summary of the questions asked during the second engagement session:

- Of the two sites identified, would each site allow enough space for the composting facility with an estimated footprint of 4 to 6 acres? GHD confirmed that both sites would have sufficient space but could require reconfiguration.
- Can the County start with a lower cost technology and later expand or invest in a more advanced technology with higher cost and higher revenue potential? GHD clarified that the different technology options did not have different revenue potential as the revenues are typically related to compost that is sold. GHD confirmed that the technology approach can be modified overtime with yard waste composting facilities typically requiring less technology, and when food waste is introduced, additional technology such as aerated static pile composting could be introduced. GHD further noted that a turned windrow composting method requires more space because it takes longer for organics to process compared to the status pile methods.
- Why were the Transfer Stations (e.g., Ridge Road) not considered for site locations? The County DPW responded that they only considered County-owned facilities vs. Town owned facilities and that Ridge Road would not have sufficient space. The County DPW also noted that existing transfer stations would be suitable drop off locations for residential food scraps and could be evaluated during a pilot.
- What happens to yard waste in the County currently? The County responded that some yard waste is composted however the compost is very well utilized by the community.

Appendix C

Composting Alternatives Summary Table

Table 3 Alternatives Ranking												
RAKING	Process	4.75	Capital Budget	3.6	Operations	4.6	Process / Environmental Control	5	2.6	Q&M Labor	3.5	5.25
Option	Composting Duration	Technology / Composting Equipment Supply	Balance of Plant / Additional Site Improvement Cost ¹	Operational Risks	Leachate Management	Level of Environmental Control	Level of Environmental Control	Estimated Total Area Required	Estimated FTEs	O&M Cost	Maintenance Costs	
Turned Windrow	4 to 6 months	Windrow Turner (\$750,000 est.)	<\$1.0M (includes installation of approximately 1-acre concrete pad)	3 Low	3 Need to install means of collecting runoff from concrete pad.	Low	Low	1 4.0–6.0 acres	1 2 to 3 FTEs	1 Low	3	
Uncovered ASP	3 to 4 months	<\$1M	\$1.5M–\$3.0M	2 Medium	2 Leachate collected from bunkers and managed to tank.	Low	Low	1.5 1.5–2.0 acres	2 1.5 to 2.5 FTEs	2 Low to Medium	2.5	
Container In-Vessel ASP	2 to 3 months	<\$5.0M	\$2.5M–\$4.0M	1 High	1 Leachate collected from bunkers and managed to tank.	High	High	3 <1.5 acres	2 1.5 to 2 FTEs	3 High–Complex equipment requiring skilled labor for maintenance.	1	
Covered ASP	2 to 3 months	<\$3.0M	\$2.0M–\$3.0M	2 Medium	2 Leachate collected from bunkers and managed to tank.	Medium	Medium	2 1.5–2.0 acres	2 1.5 to 2.5 FTEs	2 Medium–Fabric membrane cover replaced every 6–8 years.	2	
Bioreactor	2 to 3 months	<\$5.0M	\$2.5M–\$4.0M	2 Medium	2 Leachate recirculated in bioreactor. Runoff from during stages managed off concrete pad.	Medium to High	Medium	2 1.5–2.0 acres	2 1.5 to 2.5 FTEs	2 Medium–Bioreactor and contaminant removal maintenance.	2	
Agitated Bed	2 to 3 months	<\$5.0M	\$3.0M–\$5.0M	1 High	1 Leachate collected from agitated bed channels and managed to tank.	High	High	3 <0.0 acres	2 1.5 to 2.5 FTEs	2 High–Complex equipment requiring skilled labor for maintenance.	1	
Table Notes												
1. Processing times depend on feedstock quality and consistency. Therefore, presented as a range.												
2. Rough order magnitude costs (±30%) presented as a range of probable cost for construction.												

Appendix D

Centralized Compost Facility Cost Estimate

Warren County Composting Facility
Turned Windrow

CAPITAL COST SUMMARY

Item	Description	Unit	Estimated	Unit Cost	Estimated Subtotal
1	Earthwork and Rough Grading (Site development over 5-acre footprint)	LS			
2	Asphalt pavement	SY	500	\$175	\$87,500
3	Scale (including shallow foundations)	LS	1	\$120,000	\$120,000
4	Office Trailer	LS	1	\$50,000	\$50,000
5	Water supply (well or connection to water main)	LS	1	\$20,000	\$20,000
6	Wastewater disposal/sewer construction	LS	1	\$25,000	\$25,000
7	Gravel and boulders				
8	Grinder / Chipper				
9	Trommel Screen				
Estimated range \$100,000 - \$250,000					
Not in cost					
Estimated range \$250,000 - \$500,000					
Not in cost					
Construction Cost Subtotal					
\$350,000					
Additional Project Requirements					
10	Project Permitting				
11	Project Mobilization		2%		\$7,000
12	Material Handling		4%		\$14,000
13	General Conditions for Construction		12%		\$42,000
14	Engineering Design Phase Services		6%		\$21,000
15	Engineering Construction Phase Services		8%		\$28,000
16	Fiscal, Legal & Administrative		2%		\$7,000
17	Commissioning and start-up		1%		\$3,000
18	Project Contingency		20%		\$70,000
Subtotal					
\$600,000					
Engineer's Opinion of Probable Project Cost					
rounded					
\$600,000					

OPERATING COST SUMMARY

	2.5 FTES	Annual Cost
Direct Labor	50,000	\$200,000
Fuel		\$78,413
Residual Disposal		\$18,000
Maintenance		\$5,000
Water Supply		\$5,000
Sanitary		\$5,000
Communications		\$5,000
Office/Administrative		\$5,000
Insurance		\$20,000
Product Marketing and Sales		\$2,500
Contract / Consultant Services		\$5,000
Safety and Training		\$5,000
Equipment / system preventative maintenance		
Subtotal		\$360,413
Contingency		\$36,041
Total		\$396,454

Notes:

1. Estimates in 2023 USD based on 10,000 tons per year of feedstock.
 2. Residuals assumed to be 3.0% by weight of total feedstock quantities.
 3. Assumes no amendment supply is required for operations.
 4. Assumes no private operator agreement costs.
 5. Assumes no revenue generated from compost sales.
- Rate Assumptions:
- Power Rate
- Fuel Rate
- Residual Disposal at Landfill
- Residual Disposal
- Equipment Maintenance
- Front-end Loader
- Tractor
- Trommel Screen
- *Fuel consumption rates assumed based on typical values for similar equipment

\$0.10 per KWH
\$1.64 per L
\$20,000 annual allowance
12.5 L per hour
36 L per hour
5 L per hour

Warren County Composting Facility
Aerated Static Pile

CAPITAL COST SUMMARY

Item	Description	Unit	Estimated	Unit Cost	Estimated Subtotal
1	Full ASP System Supply (8 bunker system including instrumentation, fans, and airleachate piping)	LS		\$400,000	\$400,000
2	Concrete Bunker Walls	CY	1000	\$1,200	\$1,200,000
3	Concrete Bunker Walls	GY	200	\$1,200	\$240,000
4	Leachate and Air Supply Piping Installation	LS		\$60,000	\$60,000
5	Electrical Service Upgrade - 3 phase, 480-volt, 500-Amp Service	LS		\$45,000	\$45,000
6	Electrical Service Upgrade - 3 phase, 480-volt, 500-Amp Service	LS		\$45,000	\$45,000
7	Electrical Service Upgrade - 3 phase, 480-volt, 500-Amp Service	LS		\$120,000	\$120,000
8	Office Trailer	LS		\$50,000	\$50,000
9	Earthwork and Rough Grading (Site development over 2-acre footprint)	LS		\$15,000	\$15,000
10	Water supply (well or connection to water main)	LS		\$20,000	\$20,000
11	Water supply (well or connection to water main)	LS		\$20,000	\$20,000
12	Allowance for Miscellaneous Construction	LS		\$12,000	\$12,000
13	Allowance for Miscellaneous Construction	LS		\$25,000	\$25,000
	Grand Total				\$2,910,000
	Estimated range \$100,000 - \$250,000				Not in cost
	Estimated range \$250,000 - \$500,000				Not in cost
	Construction Cost Subtotal				\$2,910,000
	Administrative Permits		2%		\$58,000
	Project Permitting		4%		\$117,000
	Mobilization and Demobilization		4%		\$117,000
	Design / Consulting / Construction		6%		\$174,600
	Engineering Design Phase Services		6%		\$174,600
	Engineering Construction Phase Services (6-month assumed construction duration)		6%		\$174,600
	Fiscal, Legal & Administrative		2%		\$58,000
	Construction Start-up		2%		\$58,000
	Project Contingency		20%		\$582,000
	Subtotal				\$4,515,000
	Engineer's Opinion of Probable Project Cost				rounded \$4,600,000

OPERATING COST SUMMARY

Direct Labor	Fuel	2.5 FTEs	\$200,000
	Electricity - Aeration Fans	42,000 kWh	\$63,000
	Electricity - Leachate Pumping Equipment	84,000 kWh	\$126,000
	Residual Disposal	25,300 tons	\$18,000
	Leachate Disposal	300	\$18,000
	Maintenance		\$35,000
	Water supply		\$10,000
	Sanitary		\$5,000
	Communications		\$5,000
	Office/Administrative		\$5,000
Contract / Consultant Services	Product Marketing and Sales		\$2,500
	Contract / Consultant Services		\$5,000
	Safety and Training		\$3,500
			\$3,500
			\$3,500
Subtotal			\$467,000
Contingency			
Total			\$469,000

Warren County Compost Facility
Covered Aerated Static PileWarren County Compost Facility
Covered Aerated Static Pile

CAPITAL COST SUMMARY

Item	Description	Unit	Estimated	Unit Cost	Estimated Subtotal
1	Full C-ASP System Supply (6 bunker systems including covers, instrumentation, tanks, and antiseedrate piping)	LS	1	\$1,100,000	\$1,100,000
2	Bunker Cover System Installation	LS	1	\$50,000	\$50,000
3	Concrete Bunker Walls	300	300	\$20,000	\$6,000,000
4	Leachate and Air Supply Piping Installation	CY	1	\$1,200	\$1,200
5	Leachate and Air Supply Piping Installation	LS	1	\$45,000	\$45,000
6	Leachate Storage and Conveyance Modifications	LS	1	\$45,000	\$45,000
7	Leachate Storage and Conveyance Modifications	LS	1	\$30,000	\$30,000
8	Seals (including shallow foundations)	LS	1	\$120,000	\$120,000
9	Seals (including shallow foundations)	LS	1	\$120,000	\$120,000
10	Earthwork and Rough Grading (Site development over 2 acres footprint)	LS	1	\$15,000	\$15,000
11	Asphalt pavement	600	600	\$175	\$105,000
12	Water supply (well or connection to water main)	LS	1	\$75,000	\$75,000
13	Water supply (well or connection to water main)	LS	1	\$75,000	\$75,000
14	Allowance for Miscellaneous Construction	LS	1	\$25,000	\$25,000
	Cover Winch Machine (optional)				
	Grinder / Chipper				
	Formwork Screen				
Estimated Project Requirements					
Estimated Project Costs (Subtotal rounded)					
	Project Permitting		2%		\$51,000
	Mobilization and Demobilization		4%		\$122,000
	Construction Contingency		10%		\$255,000
	Engineering Design Phase Services		6%		\$183,000
	Engineering Construction Phase Services		8%		\$244,000
	Construction Management		5%		\$137,500
	Construction and start-up		1%		\$31,000
	Project Contingency		20%		\$508,000
	Subtotal's Opinion of Probable Project Cost				\$4,400,000
					\$4,400,000

OPERATING COST SUMMARY

[illegible]


Notes:-

- Notes:**
1. Estimates in 2023 USD based on 10,000 tons per year of feedstock.
 2. Residuals assumed to be 3.0% by weight of total feedstock quantities.
 3. Assumes no amendment supply is required for operations.
 4. Assumes no private operator agreement costs.
 5. Assumes no revenue generated from compost sales.

Rate Assumptions:

Rate Assumptions:	
Electricity	\$0.20 per kWh
Fuel Costs	\$1.64 per L
Fuel Rate	\$60 per ton
Residual Disposal at Landfill	\$20 000 annual allowance
Leachate Disposal	
Fuel Consumption -	
Front-end Loader	12.5 L per hour
Grapple	36 L per hour
Tramway	5 L per hour
Transferal Screen	5 L per hour
Cover Winder (gas)	

*Fuel consumption rates assumed based on typical values for similar equipment



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→ The Power of Commitment

RESOLUTION NO. 419 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

AUTHORIZING AGREEMENT WITH THE ADIRONDACK CIVIC CENTER COALITION, INC. FOR TOURISM PROMOTION AND TOURIST AND CONVENTION DEVELOPMENT SERVICES

WHEREAS, the County derives revenues from the Occupancy Tax authorized by act of the New York State Legislature (Chapter 422 of the Laws of 2003) and, after deducting the amount provided for administering such tax, is to allocate the funds to enhance the general economy of the County of Warren and its cities, towns and villages through the promotion of tourist activities, conventions, trade shows, special events and other directly related and supported activities, and

WHEREAS, the Director of Tourism requested, and the Tourism & Occupancy Tax Coordination Committee approved, to enter into an agreement with the Adirondack Civic Center Coalition, Inc. to provide funds, annually, to enhance the general economy of the various municipalities and therefore, the County of Warren, through the promotion of tourist activities, conventions, trade shows, special events, and other directly related and supported activities, and

WHEREAS, the Tourism & Occupancy Tax Coordination Committee has received funding request from the Adirondack Civic Center Coalition Inc., in the amount of Five Hundred Thousand Dollars (\$500,000) to be paid over a five-year term at a rate of One Hundred Thousand Dollars (\$100,000) per year in support of capital costs, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Adirondack Civic Center Coalition, Inc., as stated in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to pay the amounts specifically set forth herein above after January 1, 2025 upon receipt of a fully executed agreement.

Roll Call Vote:

Ayes: 868

Noes: 0

Absent: 134 Supervisors Magowan and Driscoll

Adopted.

RESOLUTION NO. 420 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

RESCINDING RESOLUTION NO. 282 OF 2024, WHICH AUTHORIZED AN AGREEMENT WITH WARREN COUNTY COALITION, INC. FOR THE DISBURSEMENT OF 2024 OCCUPANCY TAX FUNDING FOR WINTER'S DREAM

WHEREAS, pursuant to Resolution No. 282 of 2024, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute an agreement with Warren County Coalition, Inc. for the disbursement of 2024 occupancy tax funding for Winter's Dream, in an amount of Two Hundred Fifty Thousand Dollars (\$250,000) and Winter's Dream (Show Improvements), in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000), and

WHEREAS, the Director of Tourism requested, and the Tourism & Occupancy Tax Coordination Committee approved, that Resolution No. 282 of 2024 be rescinded due to the

fact that Warren County Coalition, Inc. is putting Winter's Dream on hold for the 2024-2025 season, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 282 of 2024.

Adopted by unanimous vote.

RESOLUTION NO. 421 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

RESCINDING RESOLUTION NO. 330 OF 2024, WHICH AUTHORIZED THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, pursuant to Resolution No. 330 of 2024, the Warren County Board of Supervisors authorized the appropriation of funds in the amount of Four Hundred Thousand Dollars from the Occupancy Tax Reserve (A.881.00) to Budget Code A.6417.0002 480 Tourism/Occupancy, Occupancy Tax, Tourism-Special Events, to fund Winter's Dream, and

WHEREAS, the Director of Tourism requested, and the Tourism & Occupancy Tax Coordination Committee approved, that Resolution No. 330 of 2024 be rescinded due to the fact that Warren County Coalition, Inc. is putting Winter's Dream on hold for the 2024-2025 season, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 300 of 2024.

Adopted by unanimous vote.

RESOLUTION NO. 422 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

AMENDING RESOLUTION NO. 573 OF 2023, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2024 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO THE VILLAGE OF LAKE GEORGE

WHEREAS, pursuant to Resolution No. 573 of 2023, as amended by Resolution Nos. 52 of 2024; 91 of 2024; 130 of 2024, 165 of 2024, 196 of 2024, 237 of 2024 and 282 of 2024, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their October 29, 2024 meeting, the Tourism & Occupancy Tax Coordination Committee considered written applications from the following applicant for 2024 occupancy tax funding and approved municipal event funding request, as follows:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Village of Lake George	Lease of light display from the Albany Police Athletic League, for use this winter season in the Town/Village of Lake George	11/1/24-12/31/25	\$150,000.00 <i>Municipal Application Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 573 of 2023, as subsequently amended by Resolution Nos. 52 of 2024; 91 of 2024; 130 of 2024; 165 of 2024; 196 of 2024; 237 of 2024 and 282 of 2024 be, and hereby is, amended to approve and award 2024 occupancy tax awards to the applicant named above in the amount set forth above and to increase the total amount of occupancy tax funding to One Million Three Hundred Fifty-One Thousand Three Hundred Twelve Dollars (\$1,351,312.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy Tax, Tourism-Special Events (\$1,152,500.00) and Budget Code A.6417.0002 469.05, Tourism/Occupancy Tax, Municipal Application Funding (\$198,812.00), as listed on the revised Schedule "A," and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute Warren County Tourist and Convention Development Agreements for occupancy tax funding for the above referenced applicants, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 573 of 2023, as amended by Resolution Nos. 52 of 2024; 91 of 2024; 130 of 2024; 165 of 2024; 196 of 2024; 237 of 2024 and 282 of 2024 will remain the same.

SCHEDULE "A"
2024 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Hyde Collection	Boost Year Round Marketing Efforts	1/1/24 - 12/31/24	\$25,000.00
2	Adirondack Weddings/Total Entertainment, Inc.	Lake George DJ Takeover Music & Arts Festival	6/7/24- 6/9/24	\$5,000.00
3	Marcella Sembrich Memorial Association, Inc.	2024 Summer Festival	6/5/24- 8/31/24	\$20,000.00
4	Lake George Music Festival, Inc.	Lake George Music Festival	8/11/24- 8/22/24	\$30,000.00
5	Greater Glens Falls Amateur Athletic Championship Association	NYSPPHSAA Boys Basketball Championships	3/14/24- 3/17/24	\$46,000.00
6	Eastern NY Marine Trades Association, Inc.	Great Upstate Boat Show	3/22/24- 3/24/24	\$25,000.00
7	Silver Bay YMCA	Bluegrass in Heaven	9/13/24- 9/15/24	\$7,500.00
8	Improv Records, Inc.	Memorial Meltdown	5/25/24- 5/26/24	\$35,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
9	Adirondack Festivals, LLC	Adirondack Wine and Food Festival	6/29/24-6/30/24	\$45,000.00
10	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	1/26/24-2/25/24	\$50,000.00
11	Lower Adirondack Regional Arts Council (LARAC)	LARAC Annual June Arts Festival	6/8/24-6/9/24	\$13,000.00
12	Albany Rods & Kustoms, Inc.	Adirondack Nationals Car Show	9/5/24-9/8/24	\$40,000.00
13	Glens Falls Collaborative and the City of Glens Falls	Adirondack Holiday Festival	12/6/24-12/8/24	\$30,000.00
14	Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/27/24	\$10,000.00
15	Lake George Steamboat Company	Rock the Dock Music Festival	7/13/24	\$15,000.00
16	Northeastern District Barbershop Harmony Society	Division Contest and Convention	5/3/24-5/4/24	\$20,000.00
17	GenzHomes, Inc. d/b/a Alpha Win	Lake George Triathlon	8/31/24-9/1/24	\$20,000.00
18	Americade, Inc.	Americade Motorcycle Touring Rally	5/27/24-6/2/24	\$50,000.00
19	Vermontfare, Inc. d/b/a Craftproducers	Lake George Art and Craft Festival	8/2/24-8/4/24	\$7,500.00
20	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/4/24-10/5/24	\$35,000.00
21	Zonta Club of Glens Falls, New York, Inc.	Zonta Arts, Crafts & Curiosities Faire	5/11/24-5/12/24	\$3,500.00
22	Improv Records, Inc.	Anahata Nada Yoga, Music, Wellness Festival	9/13/24-9/15/24	\$30,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
23	Improv Records, Inc.	Adirondack Independence Music Festival	8/30/24-9/1/24	\$30,000.00
24	Special Olympics NY	New York State Fall Games	10/18/24-10/20/24	\$50,000.00
25	Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/12/24-10/12/24	\$10,000.00
26	Adirondack Hot Air Balloon Festival	Adirondack Balloon Festival	9/19/24-9/22/24	\$100,000.00
27	Warren County Coalition, Inc.	Winter's Dream	11/29/24-3/2/25	\$250,000.00
28	Warren County Coalition, Inc.	Winters's Dream (Show Improvements)	11/29/24-3/2/25	\$150,000.00
TOTAL <i>to be paid from A.6417.0002 480, Special Event Funding</i>				\$1,152,500.00
	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Town of Horicon	Food Truck Friday's on the Pond	6/28/24-9/6/24	\$23,812.00
2	Lake Luzerne Regional Chamber of Commerce	Summer Concert and Food Truck Extravaganza	July, 2024-Aug, 2024 (6 weeks)	\$12,000.00
3	Muralgarten, Inc.	Multi-year list of Mural Projects	N/A	\$10,000.00
4	South Queensbury Volunteer Fire Department	Funding for Food Expenses associated with the 2024 Adirondack Balloon Festival	N/A	\$3,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
5	Village of Lake George	Lease of light display from the Albany Police Athletic League, for use this winter season in the Town/Village of Lake George	11/1/24-12/31/25	\$150,000.00
TOTAL <i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				\$198,812.00

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 423 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2024 TO CREATE POSITION WITHIN THE SHERIFF'S OFFICE

WHEREAS, the Personnel, Administration & Higher Education Committee considered and approved the request from the Sheriff to amend the Table of Organization and Salary Schedule, now, therefore, it is

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2024 are hereby amended as follows:

SHERIFF'S OFFICE

Creating Position of:

A.3110 110

TITLE:

Patrol Sergeant #11-C

(Contingent position)

EFFECTIVE DATE

January 1, 2025 -

March 31, 2025

BASE ANNUAL SALARY

\$66,111

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 424 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**RESCINDING RESOLUTION NO. 597 OF 2019, WHICH ADOPTED THE
DEPARTMENT HEAD EVALUATION POLICY**

WHEREAS, pursuant to Resolution No. 597 of 2019, the Warren County Board of Supervisors adopted the Department Head Evaluation Policy, and

WHEREAS, the County Administer requested and the Personnel, Administration & Higher Education Committee approved that Resolution No. 597 of 2019 be rescinded because post-pandemic the overwhelming majority of private corporations have discontinued the practice of annual written performance evaluations as the policy only mandated written performance evaluations on less than seventy-five percent (75%) of County department heads, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 597 of 2019, to be effective November 15, 2024.

Roll Call Vote:

Ayes: 880

Noes: 33 Supervisor Bean

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 425 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**RESCINDING RESOLUTION NO. 535 OF 2022, WHICH REQUIRED ALL WARREN
COUNTY EMPLOYEES TO COMPLETE AN ANNUAL DIVERSITY, EQUALITY AND
INCLUSION TRAINING**

WHEREAS, pursuant to Resolution No. 535 of 2022, the Warren County Board of Supervisors directed all Warren County officers and employees complete Diversity, Equality and Inclusion training on an annual basis, and

WHEREAS, following enactment of this mandate no suitable training modules have been identified and deemed appropriate to fit the diverse roles and requirements of the County's departments and offices which comprise the County's workforce, and

WHEREAS, the County Administer requested and the Personnel, Administration & Higher Education Committee approved rescinding Resolution No. 535 of 2022, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 535 of 2022.

Roll Call Vote:

Ayes: 735

Noes: 178 Supervisors Strough and Strainer

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 426 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**AUTHORIZING COUNTY ATTORNEY TO NEGOTIATE AND SETTLE ALL CLAIMS
FILED BY MICHAEL DAVIS; AND AUTHORIZING THE CHAIR TO EXECUTE
SETTLEMENT DOCUMENTS**

WHEREAS, Plaintiff, Michael Davis, filed a lawsuit against the County of Warren, et. al. on March 3, 2023, Index No. EF2023-71114, in the Warren County Supreme Court, alleging in part, negligence in the inspection, maintenance, management, control, construction and placement of traffic control devices at the intersection of West Mountain Road and Luzerne Road (hereafter, "Lawsuit"), and

WHEREAS, the County Attorney requested and the Personnel, Administration & Higher Education Committee approved the request for authority from the Warren County Board of Supervisors to engage in negotiations, by and through the County's insurance carrier, to pursue a Settlement Agreement with Michael Davis, and to tender an amount of Seven Thousand Five Hundred Dollars (\$7,500), which is an amount less than the self-insured retention amount under the applicable policies of insurance, and to authorize the Chair of the Board of Supervisors to sign all necessary settlement documents, in a form approved by the County Attorney, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County Attorney to engage in negotiations, by and through the County's insurance carrier, for a settlement agreement of all claims filed and that such settlement shall be in an amount of Seven Thousand Five Hundred Dollars (\$7,500), which is an amount less than the self-insured retention amount under applicable policies of insurance, and be it further

RESOLVED, that the Chair of the Board of Supervisors may execute any future settlement documents for the Lawsuit on behalf of the County, in a form approved by the County Attorney, and issue payment of Seven Thousand Five Hundred Dollars (\$7,500).

Adopted by unanimous vote.

RESOLUTION NO. 427 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**APPROVING THE WARREN COUNTY POLICY AGAINST DISCRIMINATION AND
HARASSMENT WHICH REPLACES RESOLUTION NO. 203 OF 2023**

WHEREAS, the County Attorney presented to the Personnel, Administration & Higher Education Committee the Warren County Policy Against Discrimination and Harassment which is based upon New York State Department of Labor's proposed policy and incorporates recent legislative requirements upon municipal governments, and

WHEREAS, the Personnel, Administration & Higher Education Committee reviewed the Policy and recommends that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Policy Against Discrimination and Harassment annexed hereto, be and the same hereby is, adopted as the official Policy for the County of Warren, and be it further

RESOLVED, except for Resolution No. 203 of 2023 which shall remain in effect for conduct which occurred prior to November 15, 2024, all other resolutions, or parts thereof which may be inconsistent with the annexed Warren County Policy Against Discrimination and Harassment are hereby repealed effective November 15, 2024, and be it further

RESOLVED, that the Director of Human Resources shall ensure the annexed Warren County Policy Against Discrimination and Harassment is posted to the Warren County website and disseminated to every County officer and employee and maintain proof that it was received and reviewed.

County Workplace Harassment & Discrimination Policy

I. Purpose and Goals:

The County is committed to maintaining a workplace free from harassment and discrimination. Sexual harassment is a form of workplace discrimination that subjects an employee to inferior conditions of employment due to their gender, gender identity, gender expression (perceived or actual), and/or sexual orientation. Sexual harassment is often viewed simply as a form of gender-based discrimination, but the County recognizes that discrimination can be related to or affected by other identities beyond gender.

Under the New York State Human Rights Law, it is illegal to discriminate based on sex, sexual orientation, gender identity or expression, age, race, creed, color, national origin, military status, disability, pre-disposing genetic characteristics, familial status, marital status, criminal history, or status as a victim of domestic violence. Our different identities impact our understanding of the world and how others perceive us. For example, an individual's race, ability, or immigration status may impact their experience with gender discrimination in the workplace.

While this policy is focused on sexual harassment and gender discrimination, the methods for reporting and investigating discrimination based on other protected identities are the same. The purpose of this policy is to teach employees to recognize discrimination, including discrimination due to an individual's intersecting identities, and provide the tools to act when it occurs. All employees, managers, and supervisors are required to work in a manner designed to prevent sexual harassment and discrimination in the workplace. This policy is one component of the County commitment to a discrimination-free work environment.

II. Goals of this Policy:

Sexual harassment and discrimination are against the law. After reading this policy, employees will understand their right to a workplace free from harassment. Employees will also learn what harassment and discrimination look like, what actions they can take to prevent and report harassment, and how they are protected from retaliation after taking action. The policy will also explain the investigation process into any claims of harassment. Employees are encouraged to report sexual harassment or discrimination by filing a complaint internally with the County. Employees can also file a complaint with a government agency or in court under federal, state, or local antidiscrimination laws. To file an employment complaint with the New York State Division of Human Rights, please visit <https://dhr.ny.gov/complaint>. To file a complaint with the United States Equal Employment Opportunity Commission, please visit <https://www.eeoc.gov/filing-charge-discrimination>.

III. Sexual Harassment and Discrimination Prevention Policy:

1. This County policy applies to all employees, applicants for employment, and interns, whether paid or unpaid. The policy also applies to additional covered individuals. It applies to anyone who is (or is employed by) a contractor, subcontractor, vendor, consultant, or anyone providing services in our workplace. These individuals include persons commonly referred to as

independent contractors, gig workers, and temporary workers. The policy also applies to community members, volunteers and interns who supplement our workforce or present themselves for services. Also included are persons providing equipment repair, cleaning services, or any other services through a contract with the County. For the remainder of this policy, we will use the term "covered individual" to refer to these individuals who are not direct employees of the company.

2. Sexual harassment is unacceptable. Any employee or covered individual who engages in sexual harassment, discrimination, or retaliation will be subject to action, including appropriate discipline for employees. In New York, harassment does not need to be severe or pervasive to be illegal. Employees and covered individuals should not feel discouraged from reporting harassment because they do not believe it is bad enough, or conversely because they do not want to see a colleague fired over less severe behavior. Just as harassment can happen in different degrees, potential discipline for engaging in sexual harassment will depend on the degree of harassment and might include education and counseling. It may lead to suspension or termination when appropriate.
3. Retaliation is prohibited. Any employee or covered individual that reports an incident of sexual harassment or discrimination, provides information, or otherwise assists in any investigation of a sexual harassment or discrimination complaint is protected from retaliation. No one should fear reporting sexual harassment if they believe it has occurred. So long as a person reasonably believes that they have witnessed or experienced such behavior, they are protected from retaliation. Any employee of the County who retaliates against anyone involved in a sexual harassment or discrimination investigation will face disciplinary action, up to and including termination. All employees and covered individuals working in the workplace who believe they have been subject to such retaliation should inform a supervisor, manager, or Human Resources. All employees and covered individuals who believe they have been a target of such retaliation may also seek relief from government agencies, as explained below in the section on Legal Protections.
4. Discrimination of any kind, including sexual harassment, is a violation of our policies, is unlawful, and may subject the County to liability for the harm experienced by targets of discrimination. Harassers may also be individually subject to liability and employers or supervisors who fail to report or act on harassment may be liable for aiding and abetting such behavior. Employees at every level who engage in harassment or discrimination, including managers and supervisors who engage in harassment or discrimination or who allow such behavior to continue, will be penalized for such misconduct.
5. The County will conduct a prompt and thorough investigation that is fair to all parties. An investigation will happen whenever management receives a complaint about discrimination or sexual harassment, or when it otherwise knows of possible discrimination or sexual harassment occurring. The County will keep the investigation confidential to the extent possible. If an investigation ends with the finding that discrimination or sexual harassment occurred, the County will act as required. In addition to any required discipline, the County will also take steps to ensure a safe work environment for the employee(s) who experienced the discrimination or harassment. All employees, including managers and supervisors, are required to cooperate with any internal investigation of discrimination or sexual harassment.
6. All employees and covered individuals are encouraged to report any harassment or behaviors that violate this policy. All employees will have access to a complaint form to report harassment and file complaints. An employee or covered individual who prefers not to report

harassment to their manager or employer may instead report harassment to the New York State Division of Human Rights and/or the United States Equal Employment Opportunity Commission. Complaints may be made to both the employer and a government agency. Managers and supervisors are required to report any complaint that they receive, or any harassment that they observe or become aware of, to the Director of the Human Resources Department.

7. This policy applies to all employees and covered individuals, such as contractors, subcontractors, vendors, consultants, volunteers, interns, or anyone providing services in the workplace, and all must follow and uphold this policy. This policy will be provided to all employees in person or digitally through email upon hiring and will be posted prominently in all County buildings. For those offices operating remotely, in addition to sending the policy through email, it will also be available on the organization's shared network.

IV. What Is Sexual Harassment?

Sexual harassment is a form of gender-based discrimination that is unlawful under federal, state, and (where applicable) local law. Sexual harassment includes harassment on the basis of sex, sexual orientation, self-identified or perceived sex, gender expression, gender identity, and the status of being transgender. Sexual harassment is not limited to sexual contact, touching, or expressions of a sexually suggestive nature. Sexual harassment includes all forms of gender discrimination including gender role stereotyping and treating employees differently because of their gender.

Understanding gender diversity is essential to recognizing sexual harassment because discrimination based on sex stereotypes, gender expression and perceived identity are all forms of sexual harassment. The gender spectrum is nuanced, but the three most common ways people identify are cisgender, transgender, and non-binary. A cisgender person is someone whose gender aligns with the sex they were assigned at birth. Generally, this gender will align with the binary of male or female. A transgender person is someone whose gender is different than the sex they were assigned at birth. A non-binary person does not identify exclusively as a man or a woman. They might identify as both, somewhere in between, or completely outside the gender binary. Some may identify as transgender, but not all do. Respecting an individual's gender identity is a necessary first step in establishing a safe workplace.

Sexual harassment is unlawful when it subjects an individual to inferior terms, conditions, or privileges of employment. Harassment does not need to be severe or pervasive to be illegal. It can be any harassing behavior that rises above petty slights or trivial inconveniences. Every instance of harassment is unique to those experiencing it, and there is no single boundary between petty slights and harassing behavior. However, the Human Rights Law specifies that whether harassing conduct is considered petty or trivial is to be viewed from the standpoint of a reasonable victim of discrimination with the same protected characteristics. Generally, any behavior in which an employee or covered individual is treated worse because of their gender (perceived or actual), sexual orientation, or gender expression is considered a violation of the County policy. The intent of the behavior, for example, making a joke, does not neutralize a harassment claim. Not intending to harass is not a defense. The impact of the behavior on a person is what counts. Sexual harassment

includes any unwelcome conduct which is either directed at an individual because of that individual's gender identity or expression (perceived or actual), or is of a sexual nature when:

- The purpose or effect of this behavior unreasonably interferes with an individual's work performance or creates an intimidating, hostile or offensive work environment. The impacted person does not need to be the intended target of the sexual harassment;
- Employment depends implicitly or explicitly on accepting such unwelcome behavior; or
- Decisions regarding an individual's employment are based on an individual's acceptance to or rejection of such behavior. Such decisions can include what shifts and how many hours an employee might work, project assignments, as well as salary and promotion decisions.

There are two main types of sexual harassment:

- Behaviors that contribute to a hostile work environment include, but are not limited to, words, signs, jokes, pranks, intimidation, or physical violence which are of a sexual nature, or which are directed at an individual because of that individual's sex, gender identity, or gender expression. Sexual harassment also consists of any unwanted verbal or physical advances, sexually explicit derogatory, or discriminatory statements which an employee finds offensive or objectionable, causes an employee discomfort or humiliation, or interferes with the employee's job performance.
- Sexual harassment also occurs when a person in authority tries to trade job benefits for sexual favors. This can include hiring, promotion, continued employment or any other terms, conditions, or privileges of employment. This is also called *quid pro quo harassment*.

Any employee or covered individual who feels harassed is encouraged to report the behavior so that any violation of this policy can be corrected promptly. Any harassing conduct, even a single incident, can be discrimination and is covered by this policy.

V. Examples of Sexual Harassment:

The following describes some of the types of acts that may be unlawful sexual harassment and that are strictly prohibited. This list is just a sample of behaviors and should not be considered exhaustive. Any employee who believes they have experienced sexual harassment, even if it does not appear on this list, should feel encouraged to report it:

- Physical acts of a sexual nature, such as:
 - Touching, pinching, patting, kissing, hugging, grabbing, brushing against another employee's body, or poking another employee's body; or
 - Rape, sexual battery, molestation, or attempts to commit these assaults, which may be considered criminal conduct outside the scope of this policy (please contact local law enforcement if you wish to pursue criminal charges).
- Unwanted sexual comments, advances, or propositions, such as:
 - Requests for sexual favors accompanied by implied or overt threats concerning the target's job performance evaluation, a promotion, or other job benefits; (This can include sexual advances/pressure placed on a service industry employee by customers

- or clients, especially those industries where hospitality and tips are essential to the customer/employee relationship);
 - o Subtle or obvious pressure for unwelcome sexual activities; or
 - o Repeated requests for dates or romantic gestures, including gift-giving.
- Sexually oriented gestures, noises, remarks or jokes, or questions and comments about a person's sexuality, sexual experience, or romantic history which create a hostile work environment. This is not limited to interactions in person. Remarks made over virtual platforms and in messaging apps when employees are working remotely can create a similarly hostile work environment.
- Sex stereotyping, which occurs when someone's conduct or personality traits are judged based on other people's ideas or perceptions about how individuals of a particular sex should act or look:
 - o Remarks regarding an employee's gender expression, such as wearing a garment typically associated with a different gender identity; or
 - o Asking employees to take on traditionally gendered roles, such as asking a woman to serve meeting refreshments when it is not part of, or appropriate to, her job duties.
- Sexual or discriminatory displays or publications anywhere in the workplace, such as:
 - o Displaying pictures, posters, calendars, graffiti, objects, promotional material, reading materials, or other materials that are sexually demeaning or pornographic. This includes such sexual displays on workplace computers or cell phones and sharing such displays while in the workplace;
 - o This also extends to the virtual or remote workspace and can include having such materials visible in the background of one's home during a virtual meeting.
- Hostile actions taken against an individual because of that individual's sex, sexual orientation, gender identity, or gender expression, such as:
 - o Interfering with, destroying, or damaging a person's workstation, tools or equipment, or otherwise interfering with the individual's ability to perform the job;
 - o Sabotaging an individual's work;
 - o Bullying, yelling, or name-calling;
 - o Intentional misuse of an individual's preferred pronouns; or
 - o Creating different expectations for individuals based on their perceived identities:
 - Dress codes that place more emphasis on women's attire;
 - Leaving parents/caregivers out of meetings.

VI. Who Can be a Target of Sexual Harassment?

Sexual harassment can occur between any individuals, regardless of their sex or gender. Harassment does not have to be between members of the opposite sex or gender. New York Law protects employees and all covered individuals described earlier in the policy. Harassers can be anyone in the workplace. A supervisor, a supervisee, or a coworker can all be harassers. Anyone else in the workplace can also be harassers including an independent contractor, contract worker, vendor, client, customer, patient, constituent, or visitor.

Sexual harassment does not happen in a vacuum and discrimination experienced by an employee can be impacted by biases and identities beyond an individual's gender. For example:

- Placing different demands or expectations on black women employees than white women employees can be both racial and gender discrimination;
- An individual's immigration status may lead to perceptions of vulnerability and increased concerns around illegal retaliation for reporting sexual harassment; or
- Past experiences as a survivor of domestic or sexual violence may lead an individual to feel re-traumatized by someone's behaviors in the workplace.

Individuals bring personal history with them to the workplace that might impact how they interact with certain behavior. It is especially important for all employees to be aware of how words or actions might impact someone with a different experience than their own in the interest of creating a safe and equitable workplace.

VII. Where Can Sexual Harassment Occur?

Unlawful sexual harassment is not limited to the physical workplace itself. It can occur while employees are traveling for business or at employer or industry sponsored events or parties. Calls, texts, emails, and social media usage by employees or covered individuals can constitute unlawful workplace harassment, even if they occur away from the workplace premises, on personal devices, or during non-work hours.

Sexual harassment can occur when employees are working remotely from home as well. Any behaviors outlined above that leave an employee feeling uncomfortable, humiliated, or unable to meet their job requirements constitute harassment even if the employee or covered individual is at home when the harassment occurs. Harassment can happen on virtual meeting platforms, in messaging apps, and after working hours between personal cell phones.

VIII. Retaliation Prohibited

Retaliation is unlawful and is any action by an employer or supervisor that punishes an individual upon learning of a harassment claim, that seeks to discourage a worker or covered individual from making a formal complaint or supporting a sexual harassment or discrimination claim, or that punishes those who have come forward. These actions need not be job-related or occur in the workplace to constitute unlawful retaliation. For example, threats of physical violence outside of work hours or disparaging someone on social media would be covered as retaliation under this policy.

Examples of retaliation may include, but are not limited to:

- Demotion, termination, denying accommodations, reduced hours, or the assignment of less desirable shifts;
- Publicly releasing personnel files;
- Refusing to provide a reference or providing an unwarranted negative reference;
- Labeling an employee as "difficult" and excluding them from projects to avoid "drama";
- Undermining an individual's immigration status; or
- Reducing work responsibilities, passing over for a promotion, or moving an individual's desk to a less desirable office location.

Such retaliation is unlawful under federal, state, and (where applicable) local law. The New York State Human Rights Law protects any individual who has engaged in "protected activity." Protected activity occurs when a person has:

- Made a complaint of sexual harassment or discrimination, either internally or with any government agency;
- Testified or assisted in a proceeding involving sexual harassment or discrimination under the Human Rights Law or any other anti-discrimination law;
- Opposed sexual harassment or discrimination by making a verbal or informal complaint to management, or by simply informing a supervisor or manager of suspected harassment;
- Reported that another employee has been sexually harassed or discriminated against; or
- Encouraged a fellow employee to report harassment.

Even if the alleged harassment does not turn out to rise to the level of a violation of law, the individual is protected from retaliation if the person had a good faith belief that the practices were unlawful. However, the retaliation provision is not intended to protect persons making intentionally false charges of harassment.

IX. Reporting Sexual Harassment

Everyone must work toward preventing sexual harassment, but leadership matters. Supervisors and managers have a special responsibility to make sure employees feel safe at work and that workplaces are free from harassment and discrimination. Any employee or covered individual is encouraged to report harassing or discriminatory behavior to a supervisor, manager or Human Resources. Anyone who witnesses or becomes aware of potential instances of sexual harassment should report such behavior to a supervisor, manager, or Human Resources.

Reports of sexual harassment may be made verbally or in writing. A written complaint form is attached to this policy to report an act of sexual harassment. Employees who are reporting sexual harassment on behalf of other employees may use the complaint form and should note that it is on another employee's behalf.

Every complaint submitted by a County officer or employee claiming discrimination or sexual harassment, whether verbal or written, shall be forwarded to the Human Resources Department for further review and action.

Employees and covered individuals who believe they have been a target of sexual harassment may at any time seek assistance in additional available forums, as explained below in the section on Legal Protections.

X. Supervisory Responsibilities

Supervisors and managers have a responsibility to prevent sexual harassment and discrimination. All supervisors and managers who receive a complaint or information about suspected sexual harassment, observe what may be sexually harassing or discriminatory behavior, or for any reason

suspect that sexual harassment or discrimination is occurring, are required to report such suspected sexual harassment to Human Resources. Managers and supervisors should not be passive and wait for an employee to make a claim of harassment. If they observe such behavior, they must act.

Supervisors and managers can be disciplined if they engage in sexually harassing or discriminatory behavior themselves. Supervisors and managers can also be disciplined for failing to report suspected sexual harassment or allowing sexual harassment to continue after they know about it.

Supervisors and managers will also be subject to discipline for engaging in any retaliation.

While supervisors and managers have a responsibility to report harassment and discrimination, supervisors and managers must be mindful of the impact that harassment and a subsequent investigation has on victims. Being identified as a possible victim of harassment and questioned about harassment and discrimination can be intimidating, uncomfortable and re-traumatizing for individuals. Supervisors and managers must accommodate the needs of individuals who have experienced harassment to ensure the workplace is safe, supportive, and free from retaliation for them during and after any investigation.

XI. Bystander Intervention

Any employee witnessing harassment as a bystander is encouraged to report it. A supervisor or manager that is a bystander to harassment is required to report it. There are five standard methods of bystander intervention that can be used when anyone witnesses harassment or discrimination and wants to help.

1. A bystander can interrupt the harassment by engaging with the individual being harassed and distracting them from the harassing behavior;
2. A bystander who feels unsafe interrupting on their own can ask a third party to help intervene in the harassment;
3. A bystander can record or take notes on the harassment incident to benefit a future investigation;
4. A bystander might check in with the person who has been harassed after the incident, see how they are feeling and let them know the behavior was not ok; and
5. If a bystander feels safe, they can confront the harassers and name the behavior as inappropriate. When confronting harassment, physically assaulting an individual is never an appropriate response.

Though not exhaustive, and dependent on the circumstances, the guidelines above can serve as a brief guide of how to react when witnessing harassment in the workplace. Any employee witnessing harassment as a bystander is encouraged to report it. A supervisor or manager that is a bystander to harassment is required to report it.

XII. Complaints and Investigations of Sexual Harassment

All complaints or information about sexual harassment will be investigated. An investigation of any complaint, information, or knowledge of suspected sexual harassment will be prompt.

thorough, and started and completed as soon as possible. The investigation will be kept confidential to the extent possible. All individuals involved, including those making a harassment claim, witnesses, and alleged harassers deserve a fair and impartial investigation.

Every officer and employee shall be required to cooperate as needed in an investigation of claimed discrimination and sexual harassment. The County will take disciplinary action against any County officer or employee that engages in retaliation against an employee who either files a complaint, supports another's employee's complaint, or participates in the investigation of a complaint.

The County recognizes that participating in a harassment investigation can be uncomfortable and has the potential to retraumatize an employee. Those receiving claims and leading investigations will handle complaints and questions with sensitivity toward those participating.

While the process may vary from case to case, investigations will be done in accordance with the following steps.

Upon receipt of a complaint, the Human Resources Department shall:

1. Conduct a prompt review of the allegations, assess the appropriate scope of the investigation, and take any interim actions (for example, instructing the individual(s) about whom the complaint was made to refrain from communications with the individual(s) who reported the harassment), as appropriate. If complaint is verbal, then request that the individual who made the verbal complaint submit a written complaint form; and
2. Maintain a confidential log which assigns each complaint a number (i.e. #2025-1), and record the following data: the date of the claimed incident(s); the date received; the department(s) involved; the employee who submitted the complaint; the employee against whom the complaint was submitted; and the date forwarded to the County Attorney's Office; and
2. Forward every written complaint to the County Attorney's Office.

Upon receipt of the Workplace Harassment Complaint, the County Attorney, or their designee shall:

1. Take steps to obtain, review, and preserve documents sufficient to assess the allegations, including documents, emails or phone records that may be relevant to the investigation.
2. Implement appropriate document requests, review, and enact preservation measures, including electronic communications;
3. Seek to interview all parties involved, including any relevant witnesses;
4. Create written documentation of the investigation (such as a letter, memo or email), which contains the following:
 - a. A list of all documents reviewed, along with a detailed summary of relevant documents;
 - b. A list of names of those interviewed, along with a detailed summary of their statements;
 - c. A timeline of events;
 - d. A summary of any prior relevant incidents disclosed in the investigation, reported or unreported; and
 - e. The basis for the decision and final resolution of the complaint, together with any corrective action(s).

5. Maintain written documentation and documents in a secure and confidential location, during the County's record retention period;
6. Promptly notify, in writing, the individual(s) who reported the harassment and the individual(s) about whom the complaint was made that the investigation has been completed and implement any corrective actions identified in the written document; and
7. Inform the individual(s) who reported of the right to file a complaint or charge externally as outlined in the next section; and
8. Submit a summary report of the results of the confidential matter to the County's Personnel, Administration and Higher Education Committee in Executive Session.

XIII. Legal Protections and External Remedies

Sexual harassment is not only prohibited by the County, but it is also prohibited by state, federal, and, where applicable, local law.

The internal process outlined in the policy above is one way for employees to report sexual harassment. Employees and covered individuals may also choose to pursue legal remedies with the following governmental entities. While a private attorney is not required to file a complaint with a governmental agency, you may also seek the legal advice of an attorney.

A. New York State Division of Human Rights:

The New York State Human Rights Law (HRL), N.Y. Executive Law, art. 15, § 290 et seq., applies to all employers in New York State and protects employees and covered individuals, regardless of immigration status. A complaint alleging violation of the Human Rights Law may be filed either with the New York State Division of Human Rights (DHR) or in New York State Supreme Court.

Complaints of sexual harassment filed with DHR may be submitted any time within three years of the harassment. If an individual does not file a complaint with DHR, they can bring a lawsuit directly in state court under the Human Rights Law, within three years of the alleged sexual harassment. An individual may not file with DHR if they have already filed an HRL complaint in state court.

Complaining internally to the County does not extend your time to file with DHR or in court. The three years are counted from the date of the most recent incident of harassment.

You do not need an attorney to file a complaint with DHR, and there is no cost to file with DHR. DHR will investigate your complaint and determine whether there is probable cause to believe that sexual harassment has occurred. Probable cause cases receive a public hearing before an administrative law judge. If sexual harassment is found at the hearing, DHR has the power to award relief. Relief varies but it may include requiring your employer to act to stop the harassment, or repair the damage caused by the harassment, including paying of monetary damages, punitive damages, attorney's fees, and civil fines.

DHR's main office contact information is: NYS Division of Human Rights, One Fordham Plaza, Fourth Floor, Bronx, New York 10458. You may call (718) 741-8400 or visit: www.dhr.ny.gov.

Go to dhr.ny.gov/complaint for more information about filing a complaint with DHR. The website has a digital complaint process that can be completed on your computer or mobile device from start to finish. The website has a complaint form that can be downloaded, filled out, and mailed to DHR as well as a form that can be submitted online. The website also contains contact information for DHR's regional offices across New York State.

Call the DHR sexual harassment hotline at 1(800) HARASS3 for more information about filing a sexual harassment complaint. This hotline can also provide you with a referral to a volunteer attorney experienced in sexual harassment matters who can provide you with limited free assistance and counsel over the phone.

B. The United States Equal Employment Opportunity Commission:

The United States Equal Employment Opportunity Commission (EEOC) enforces federal anti-discrimination laws, including Title VII of the 1964 federal Civil Rights Act, 42 U.S.C. § 2000e et seq. An individual can file a complaint with the EEOC anytime within 300 days from the most recent incident of harassment. There is no cost to file a complaint with the EEOC. The EEOC will investigate the complaint and determine whether there is reasonable cause to believe that discrimination has occurred. If the EEOC determines that the law may have been violated, the EEOC will try to reach a voluntary settlement with the employer. If the EEOC cannot reach a settlement, the EEOC (or the Department of Justice in certain cases) will decide whether to file a lawsuit. The EEOC will issue a Notice of Right to Sue permitting workers to file a lawsuit in federal court if the EEOC closes the charge, is unable to determine if federal employment discrimination laws may have been violated, or believes that unlawful discrimination occurred by does not file a lawsuit.

Individuals may obtain relief in mediation, settlement or conciliation. In addition, federal courts may award remedies if discrimination is found to have occurred. In general, private employers must have at least fifteen (15) employees to come within the jurisdiction of the EEOC.

An employee alleging discrimination at work can file a "Charge of Discrimination." The EEOC has district, area, and field offices where complaints can be filed. Contact the EEOC by calling 1-800-669-4000 (TTY: 1-800-669-6820), visiting their website at www.eeoc.gov or via email at info@eeoc.gov.

If an individual filed an administrative complaint with the New York State Division of Human Rights, DHR will automatically file the complaint with the EEOC to preserve the right to proceed in federal court.

C. Contact the Local Police Department

If the harassment involves unwanted physical touching, coerced physical confinement, or coerced sex acts, the conduct may constitute a crime. Those wishing to pursue criminal charges are encouraged to contact their local police department.

XIV. Conclusion

The policy outlined above is aimed at providing employees at the County and covered individuals an understanding of their right to a discrimination and harassment free workplace. All employees should feel safe at work. Though the focus of this policy is on sexual harassment and gender discrimination, the New York State Human Rights law protects against discrimination in several protected classes including sex, sexual orientation, gender identity or expression, age, race, creed, color, national origin, military status, disability, pre-disposing genetic characteristics, familial status, marital status, criminal history, or domestic violence survivor status. The prevention policies outlined above should be considered applicable to all protected classes.

Complaints of alleged workplace harassment that occur within an individual's employment with the County of Warren should be made on the form attached herein as *Attachment A* titled "**Warren County Workplace Harassment Complaint Form**" and submitted to the Human Resources Department.

Warren County Workplace Harassment Complaint Form
Warren County, NY

New York State Labor Law requires all employers to adopt a sexual harassment prevention policy that includes a complaint form to report alleged incidents of sexual harassment. If you believe that you have been subjected to sexual harassment or gender discrimination, you are encouraged, but not required, to complete this form and submit it to Warren County Department of Human Resources. No employee will be retaliated against for filing a complaint. If you are more comfortable reporting verbally or in another manner, your employer should complete this form, provide you with a copy, and follow its sexual harassment prevention policy by investigating the claims as outlined at the end of this form.

For additional resources, visit: ny.gov/programs/combating-sexual-harassment-workplace

COMPLAINANT INFORMATION

Name: _____ Department: _____

Work Address: _____ Work Phone: _____

Job Title: _____ Email: _____

Select Preferred Communication Method: ☐ Email ☐ Phone ☐ In person

SUPERVISORY INFORMATION

Immediate Supervisor's Name: _____

Title: _____ Work Phone: _____

Did you report your complaint about sexual harassment to you supervisor? ☐ Yes ☐ No

COMPLAINT INFORMATION

1. Your complaint of sexual harassment is made about:

Name: _____ Department: _____

Title: _____ Work Phone: _____

Relationship to you: ☐ Supervisor ☐ Supervisee ☐ Co-Worker

☐ Other (please specify): _____

2. Please describe what happened and include as many details as possible. You may use additional sheets of paper if necessary. If you have any relevant documents, please include them.

Warren County Workplace Harassment Complaint Form
Warren County, NY

3. List all date(s) sexual harassment occurred: _____

Is the sexual harassment continuing? ☐ Yes ☐ No

4. If possible, please list the name and contact information of any witnesses or individuals who may have information related to your complaint:

Names:	Phone Number(s):
_____	_____
_____	_____
_____	_____
_____	_____

The last question is optional, but may help the investigation.

5. Have you previously provided information (verbal or written) about related incidents? If yes, when and to whom did you provide information?

6. This is not required, but if you have retained legal counsel and would like us to speak with them, please provide their name and contact information.

Signature: _____ Date: _____

Adopted by unanimous vote.

RESOLUTION NO. 428 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**ENACTING LOCAL LAW NO. 7 OF 2024, ENTITLED
“A LOCAL LAW REPEALING LOCAL LAW NO. 4 OF 2008, ‘A LOCAL LAW ADOPTING
AND RATIFYING CERTAIN EMPLOYEE BENEFITS FOR COUNTY EMPLOYEES
OUTSIDE VARIOUS BARGAINING UNITS”**

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, “A Local Law Repealing Local Law No. 4 of 2008, ‘A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units,’” and

WHEREAS, the Board of Supervisors adopted Resolution No. 374 of 2024, which authorized a public hearing to be held by the Board of Supervisors on the 15th day of November, 2024, in the Supervisors’ Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 15th day of November, 2024, does hereby enact and adopt Local Law No. 7 of 2024, as annexed hereto.

**COUNTY OF WARREN
LOCAL LAW NO. 7 OF 2024**

**A LOCAL LAW REPEALING LOCAL LAW NO. 4 OF 2008, ‘A LOCAL LAW ADOPTING
AND RATIFYING CERTAIN EMPLOYEE BENEFITS FOR COUNTY EMPLOYEES OUTSIDE
VARIOUS BARGAINING UNITS’**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1: TITLE. This Local Law shall be entitled “A Local Law Repealing Local Law No. 4 of 2008, ‘A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units.’”

SECTION 2: PURPOSE. The purpose of this Local Law is to:

- 1) Repeal Local Law No. 4 of 2008, ‘A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units’

SECTION 3: PRIOR LAWS REPEALED. Local Law No. 4 of 2008 entitled “A Local Law Adopting and Ratifying Certain Employee Benefits for County Employees Outside Various Bargaining Units,” is hereby repealed.

SECTION 4: EFFECTIVE DATE. This local law shall take effect on November 30, 2024 and after filing with the Office of the Secretary of State.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 429 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**AUTHORIZING CONTINUATION OF MEDICARE ADVANTAGE INSURANCE PLAN
FOR WARREN COUNTY RETIREES**

WHEREAS, Warren County has offered health insurance through Anthem Blue Cross for Medicare eligible retirees receiving Medicare benefits, and

WHEREAS, as a result of a review of the Medicare Advantage health insurance program performed by the County's health insurance broker, Marshall & Sterling Employee Benefits, Inc., it has been recommended by the Director of Human Resources to the Personnel, Administration & Higher Education Committee that the County renew the Anthem Blue Cross Medicare Advantage plan for Medicare eligible County retirees at a monthly premium of Two Hundred Eight Dollars and Nine Cents (\$208.09) per Medicare eligible County retiree, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute any and all documents and/or agreements that may be necessary to renew the Medicare Advantage Plan with Anthem Blue Cross, at a monthly premium of Two Hundred Eight Dollars and Nine Cents (\$208.09) per Medicare eligible County retiree, for a term commencing January 1, 2025 and terminating December 31, 2025, at which time all policies will once again be reviewed, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 430 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**ADOPTING REVISED OUT-OF-UNIT EMPLOYEE BENEFITS POLICY
FOR WARREN COUNTY**

WHEREAS, the Warren County Board of Supervisors updated and adopted the Out-of-Unit Employee Benefits Policy for Warren County by Resolution No. 306 of 2023, and

WHEREAS, the Director of Human Resources presented to the Personnel, Administration & Higher Education Committee a revised Out-of-Unit Employee Benefits Policy to bring language in line with current practice and bargaining agreement, and

WHEREAS, the Personnel, Administration & Higher Education Committee has review the Policy and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Out-of-Unit Employee Benefits Policy for Warren County, annexed hereto, be and the same is hereby adopted as the official Policy for Warren County, and be it further

RESOLVED, that any and all prior Out-of-Unit Employee Benefits Policies, Resolutions or parts thereof inconsistent with the annexed Out-of-Unit Employee Benefits Policy for Warren County are hereby repealed effective November 15, 2024.

November 15, 2024

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RESOLUTION No. 430 OF 2024



**WARREN COUNTY
OUT-OF-UNIT EMPLOYEE BENEFITS
POLICY**

*RESOLUTION No. 430 OF 2024**PAGE No. 3 OF 16***SECTION 1. SALARY AND COMPENSATION PLAN**

- A. All employees outside the bargaining units shall be compensated according to the Warren County Salary and Compensation Plan adopted by the Board of Supervisors and according to such further Resolutions as may be adopted by the Board from time to time. For the purposes of computing salaries and where applicable, overtime and other benefits, the annual salary of all employees outside the bargaining units (with the exception of the appointed and executive employees) shall be divided by 2,080 hours. The salaries of all appointed and executive employees outside the bargaining units shall be divided by 1,820 hours.

SECTION 2. WORKDAY, WORKWEEK, OVERTIME

- A. **Regular Hours.** The regular hours of work in each day shall not exceed eight hours, except that the hours worked when attending an authorized out-of-town conference, training class, seminar or similar educational class may be more than eight hours but not more than 11 hours when the Department Head (or designee) and the employee agree that the time worked over eight hours (not more than 11), will be taken as authorized time off later in the same workweek. Agreement by the Department Head and employee must be in writing. If an agreement is not reached it is understood that the Department will either pay overtime or not authorize/require the employee to attend the conference, training class, seminar or similar education class for more than eight hours.
- B. **Overtime.** Overtime must first be authorized by the Department Head. When an employee who is required under law to receive overtime pay is authorized or required by the Department Head to work in excess of 40 hours per week, or more than eight hours in one day, they shall be entitled to receive compensation at the rate of time and one-half of his hourly rate of pay, except no overtime compensation shall be required under circumstances where an agreement is reached pursuant to subsection 2A. above.
- C. **Flex Time.** In addition to the foregoing, the regular hours in each day for all departments in which non-exempt employees outside the bargaining unit work shall not exceed eight (8) hours per day except where an employee and a Department Head agree that the employee may work in excess of eight (8), but not more than ten (10) and take authorized time off later in the same work week on an hour for hour basis. Hours worked under this provision must be tracked and marked as flex time on the employee timesheet. The employee shall not be entitled to overtime pay for the hours used as flex time.
- D. **Compensatory Time.** Notwithstanding the foregoing provisions of this section, non-exempt employees may elect to take time off duty in lieu of payment for overtime that they are requested or required to work. Compensatory time off shall be at the rate of one and one half hours off for each hour worked. The elections to accrue and take compensatory time off will be made in writing in the form prescribed by the County Administrator. In the absence of such election, the overtime work will be paid for at the regular overtime rate. Requests for compensatory time off shall be granted in the order that they are received. In the event that more than one request is received at the same time, seniority shall govern. Requests for compensatory time off shall not be made more

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than thirty (30) days in advance. An employee may accumulate up to forty (40) hours of compensatory time off in lieu of overtime. All accumulated and unused compensatory time off shall be paid to the employee by separate check in the last payroll in each calendar year. The employee shall thereafter be allowed to once again start to accrue time for the following year. Any such payment that is in excess of \$50 will be made by separate check. Approval of requests for use of compensatory time shall be conditioned upon the needs of the employee's department as determined in the sole discretion of the Department Head or designee.

- E. **Call in Pay.** The County will provide a guarantee of 1 hour call-in time at the rate of time and one-half whenever an overtime eligible employee is required and authorized to perform necessary work outside of normal working hours and when the time worked does not immediately precede a normal work shift or immediately follow a normal work shift.

SECTION 3. DEFINITION OF EMPLOYEES

The following definitions shall apply:

Administrative Employee. Employees responsible for department activities in the absence of the Department Head or Deputy Department Head and who assist in the enforcement of departmental policies and regularly exercise discretion and independent judgment with authority to make important agency decisions.

Executive Employee. A Department Head or Deputy Department Head.

Full-time Employee. A person who is employed by the County for a 12-month period of time and who works 35 hours per week or more.

Less than Half-time Employee. A person who is employed by the County for a 12-month period and works 20 hours or less, per week.

Part-time Employee. A person who is employed by the County for a 12-month period and who works less than 35 hours per week but more than 20 hours per week.

Professional Employee. Employees performing work which requires knowledge of an advanced type in a position where the employee's invention, imagination, and talent in a specialized field is required for project completion. Employees perform work which is unique to a career field (i.e., Law, Medicine, Planning), as distinguished from clerical, manual, mechanical or physical duties.

Temporary Employee and Seasonal Employee. A person who is employed for a particular program or project for a period not exceeding six months.

*RESOLUTION NO. 430 OF 2024**PAGE NO. 5 OF 16***SECTION 4. FRINGE BENEFITS**

Part-time employees as herein defined shall receive fringe benefits in the same proportion as the ratio of the number of hours the employee works to the number of hours in the regular workweek. Less than part-time employees including less than half-time and temporary or seasonal employees shall receive no fringe benefits.

SECTION 5. HOLIDAYS.

A. Paid Holidays. All employees in County service shall be entitled to the following paid holidays:

1. New Year's Day;
2. Martin Luther King's Birthday;
3. President's Day;
4. Memorial Day;
5. Juneteenth;
6. Independence Day;
7. Labor Day;
8. Columbus Day;
9. Veteran's Day;
10. Thanksgiving Day;
11. Christmas Day.

B. Holiday Pay.

In order to be paid for a holiday, the employee must work the employee's last scheduled workday before and after the holiday, except with the approval of the applicable Department Head or designee. In the event an employee at a County facility operating seven days a week shall be denied holiday pay by reason of this provision, the employee shall have the right, within the same payroll period of the holiday or the payroll period immediately following said payroll period, to appeal in writing the denial to the Human Resources Director who shall determine whether the employee shall be paid for the holiday. In making a decision, the Human Resources Director shall allow the employee, the employee's immediate supervisor or other designated representative and County Administrator to be heard. The Human Resources Director shall render the decision in writing and shall include the basis or rationale for the decision. The decision shall be delivered to the employee, the employee's supervisor or designee and the County Administrator.

C. Working on Holidays.

When a non-bargaining unit, Fair Labor Standards Act exempt employee is required, as part of the customary work schedule, to work on one of the officially-designated county holidays, or if such an employee is called to work on such a holiday, the employee shall be compensated at such employee's regular salary rate for the payroll period and receive leave credit for a full work day to be used within six months of the date of such accrual with the department head's prior approval (which approval shall not be unreasonably withheld). If such employee's normally scheduled day

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off falls on the official holiday, the employee shall likewise accrue one full work days' leave to be used within six months upon prior approval of the department head (which such approval shall not be unreasonably withheld).

D. Weekend Holidays.

1. Full-time employees will be paid the regular weekly salary without deduction when one (1) of the above holidays is observed during the workweek.
2. Part-time employees will be paid at their regular wage for the day when a holiday falls or is observed within their respective workweek schedule.
3. Temporary and seasonal employees as defined herein will be paid their regular wage for the day where a holiday falls or is observed within their respective workweek schedule.
4. If a holiday falls on a Sunday, it will be observed on the next day thereafter. If it falls on a Saturday, it will be observed on the preceding Friday.
5. If a holiday falls on any other day, the General Construction Law and amendments then in effect will govern the day of its observance.
6. If a holiday falls during a vacation period, the day will not be charged against the employee's vacation credits. Vacation days are charged solely against working days.
7. Any employee not in an executive, administrative or professional position who is required to work on one (1) of the scheduled holidays shall be paid time and one-half (½) plus the holiday pay if the holiday falls during the employee's regular workweek schedule. Election Department employees shall be given an additional day off if required to work on Election Day.
8. Any employee not in an executive, administrative or professional position who is called into work on a contract holiday shall be paid time and one-half (1/2) plus the holiday pay.

For the purposes of this Section the day to be considered the holiday shall be the day observed by the County as the holiday irrespective of whether such day is the actual holiday. This regulation shall be waived for the following holidays: New Year's, Christmas and Independence Day. On such holidays, the day to be considered the holiday shall be the day on which the holiday actually falls.

E. Floating Holidays.

Subject to the provisions herein, full-time employees shall be entitled to two additional days of with pay at their usual daily rate. These days shall be known or referred to as "floating holidays" and shall be used within restricted periods of time. One floating holiday shall be taken between January 1st and June 30th of each year. The other shall be taken between July 1 and December 31 of each year. The days may be used in conjunction with vacation or personal days. Rules concerning scheduling and/or use shall be the same as those applicable to vacation days. The days must be taken. Days earned and not taken through no fault of the employee shall be treated in the same manner as vacation days not taken under the same circumstances. Part-time employees shall receive the benefit of the floating holidays in the same proportion as the ratio of the number of hours the employees work to the number of hours in the regular work week. In their first year, a new employee shall be entitled to the floating holidays provided that the new employee was on the payroll prior to the

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actual date of the Lincoln's Birthday holiday or Election Day.

SECTION 6. VACATION, SICK LEAVE, PERSONAL LEAVE, BEREAVEMENT LEAVE.**A. Vacation Leave.****1. Employees Hired after January 18, 2013.**

- A. All full-time and part-time employees commencing work on or after January 18, 2013 shall accrue leave from the date of hire on a pro-rated bi-weekly basis. Vacation time will be earned in the amounts outlined below in the table at Section 6A(2).
- B. Any leave time accrued shall not be considered earned until the newly hired employees have completed six (6) months of continuous service. Once six (6) months continuous service has been completed, the employee may use any of the accrued time or continue to save the time for future use in accordance with other applicable provisions of this agreement.
- C. If a new employee shall not complete six (6) months continuous service, the accrued time shall not be considered earned and shall not be payable to the employee upon termination or otherwise leaving the County.
- D. Any employee beginning work with Warren County shall always accrue all vacation time provided for herein on a pro-rata bi-weekly basis and such vacation time must be used not later than eighteen (18) months from the time earned or the vacation time shall be forfeited or lost and no compensation shall be paid or made to the employee.

2. Employees Hired Prior to January 18, 2013. All full-time County employees hired prior to January 18, 2013 shall be entitled to a vacation with pay after completing one (1) year of total continuous service as follows:

1 year of service	10 working days
3 years of service	11 working days
4 years of service	12 working days
5 years of service	13 working days
6 years of service	14 working days
7 years of service	15 working days

An additional day of vacation shall be added each year until a maximum of twenty (20) working days

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are attained.

Vacation credits shall be computed from the day of entry into County service and computed on January 1st of each year. For the purpose of determining the effective date of earned vacation the period of service shall be computed from the 1st day of January in the year the employee was first appointed.

All vacations shall be taken in the calendar year during which the employee becomes entitled thereto. Vacation credits shall not be carried over from one (1) calendar year to another or used in whole or in part any year except the year in which it is due; provided, however, that the County will allow an employee: 1) to carry part of the vacation time earned in one calendar year over into the succeeding calendar year upon advance notice to the Department Head, and solely as a continuation of a planned trip commenced in the twelfth (12th) month of the calendar year; or 2) to carry over up to five (5) vacation days, not taken through any fault of the employee, into the succeeding calendar year, upon notice to the Department Head by December 1st of the current calendar year, to be taken no later than June 1st of the succeeding calendar year.

3. Vacation Provisions Applicable Regardless of Date of Hire:

- A. Vacations shall be scheduled with the approval of the employee's Department Head, which approval shall not be unreasonably withheld.
- B. Vacation leave may be taken in one-half hour increments.
- C. The period of employment referred to above shall be for a period of total service in Warren County employment. Vacation credits shall be computed from the day of entry into County service.
- D. A day of vacation shall be a working day.
- E. All vacation time must be taken within the time frames provided herein and any time not so taken shall be forfeited or lost.
- F. No compensation shall be paid or made to any employee for unused vacation time earned, except upon application to the Warren County Board of Supervisors and a finding that 1) in the case of an employee who is not a Department Head that the employee was requested to not take vacation time or was affirmatively denied the opportunity to take vacation time at any time during the time frames herein provided by the Department Head or 2) in the case of a Department Head, the Department Head was requested by the Board of Supervisors to not take vacation or was affirmatively denied the right to take vacation or 3) a job-related injury or disability prevented employee from the use of vacation time. The application for payment must be made within 6 months from the date when the vacation time earned would be lost or forfeited. Payment, if awarded, will be at the rate when the vacation time was earned. Failure to make such an application prior to the loss or forfeiture of vacation time shall bar the employee from any future claim and shall constitute forfeiture and/or waiver of the right to compensation for qualifying unused vacation time.
- G. Earned and accrued vacation time shall be paid to an employee upon termination of employment.

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- H. Part-time employees and full-time employees who work less than forty (40) hours per week will be entitled to vacation credits based on their regular workday and regular workweek.
- I. In order to be paid for a vacation day, the employee must work the employee's last scheduled work day before and after the vacation day, except with the employee's supervisor's approval.

A. Sick leave.

- 1. An employee's absence from duty by reason of the employee's sickness or disability shall be considered "sick leave." Sick leave shall be used and authorized for use only for an employee's sickness or disability, or as provided by this policy, to include attendance at medical appointments.
- 2. Employees shall be entitled to sick leave with pay on the basis of ten (10) working days in each year. The ten (10) working days per year allowed to an employee for sick leave will be earned at the rate of one (1) day of sick leave for each month of employment except for the sixth and twelfth months during the year of employment where no days will be earned. Such sick leave with pay shall be granted to the employee by the Department Head. The Human Resources Director may request and require a physician's statement for absence of more than three (3) consecutive work days.
- 3. Part-time employees will earn sick leave credits based on their workday and workweek.
- 4. Less than half-time, temporary and seasonal employees shall not be entitled to receive sickleave credits.
- 5. Employees shall be allowed to take sick leave in no less than one-half (1/2) hour intervals.
- 6. Absence from duty by an employee by reason of sickness or disability of an immediate member of employee's family shall also be considered "sick leave", provided, however, 1) the sickness or disability of the immediate family member must require the physical presence and actual assistance of the employee; 2) a full-time employee may use no more than 10 or the maximum number of sick leave days the employee has available for use, whichever is less, in any calendar year for immediate family member sickness or disability and the number of days available for use by the part-time employee shall be that portion of 10 days which is in the same proportion to the number of hours worked when compared to full time employees and in no event shall exceed that the employee has accrued; 3) the use of sick leave for immediate family sickness or disability shall be subject to the same rules of use as are applicable to the employee's use of sick leave for employee's own sickness or disability including disciplinary action should the sick leave not be used in accordance with the rules specified herein; 4) the use of sick leave for immediate family member sickness or disability shall be subtracted from or charges to the employee's sick leave balance in the same manner as if used for the employee's own sickness or disability; and 5) immediate family member shall mean parent, spouse, sibling, child, grandparent, grandchild, parent-in-law, step-family relationships, and any relative or person residing in the immediate household of the employee.
- 7. No employee shall receive any part of their compensation while absent from duty because of sickness or disability except as herein provided.

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8. The days allowed to an employee for such leave with pay may be accumulated to a maximum of one hundred sixty five (165) days, and may be kept to an employee's credit for future sick leave with pay.
9. In the event that an employee uses sick leave benefits in violation of this policy, the employee will be subject to disciplinary proceedings.
10. Any employee hired prior to November 30, 2024 who is not represented by a union or collective bargaining agreement, with the exception of Sheriff's Office employees and elected officials, who has not used all of their accumulated sick leave at the time of their retirement, they shall be paid in cash, at their hourly rate then in effect, for one-half (½) of the accumulated sick leave to their credit, up to a maximum payout of seventy (70) days.
11. Any employee hired after November 30, 2024 who is not represented by a union or collective bargaining agreement, with the exception of Sheriff's Office employees and elected officials, will receive no cash payout for unused sick time.

C. Personal leave.

1. Personal leave is leave with pay for personal business, including religious observance, without charge against accumulated vacation credits.
2. Full-time employees in County service shall be entitled to personal leave not exceeding a total of three days in each year.
3. Part-time employees will earn personal leave credits based on their workday and workweek.
4. Less than half-time, temporary and seasonal employees shall not be entitled to personal leave credits.
5. Personal leave shall not be cumulative and no part thereof shall be carried over from one calendar year to another. Unused personal leave shall not be liquidated in cash at the time of separation, retirement or death.
6. Personal leave shall be granted only by prior approval of the Department Head and only at a time convenient to the Department, and may be taken in multiples of not less than one-half hour.
7. An employee shall not be entitled to personal leave time until after four months of continuous employment.
8. Each new full-time permanent employee shall be credited with one day of personal leave after four months of continuous employment and one additional day of personal leave after eight months of continuous employment and by an additional day of personal leave at the end of the tenth month of employment, except all new employees shall have three personal leave days credited to them as of January 1st without regard to length of service.

D. Leave of absence.

1. **Military leave.** County employees who are members of military reserve units and are required to go on active duty for training purposes shall be entitled to leave without loss of pay for such time as is necessary to fulfill such military training obligation, but not exceeding 30 work days.

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per calendar year. Payment shall not be made to such employee unless a copy of the military orders is submitted to the Department Head and shall be provided to Human Resources. Military leave may be taken intermittently.

2. Medical leave, education leave and family leave.

- a. To request a leave of absence under the Family and Medical Leave Policy, please refer to the Family and Medical Leave Policy for Warren County Employees found in Resolution 217 of 2015.
- b. Unpaid educational leave may be requested and approved for up to a period not to exceed 10 months.
- c. All requests for medical, educational, and family leave shall be approved by the Department Head and the Director of Human Resources prior to the granting of leave. Employees shall receive a reason in writing for any denial of a request for leave.
- d. Upon termination of an authorized leave of absence, the employee shall be reinstated without interruption of service, rights and benefits.
- e. In the event an employee that voluntarily terminated County employment seeks and obtains reinstatement to their former position within sixty (60) days after termination, then the period of time shall be deemed a leave of absence and the employee shall be reinstated with all previously accumulated rights and benefits as if no interruption in service has occurred. No employee who receives a payout for accumulated vacation time or sick leave shall be entitled to the benefits of this provision.

E. Bereavement leave and funeral leave.

1. Employees may be absent from work without loss of pay by reason of death in the immediate family up to a maximum period of three (3) working days, commencing from between the date of death of the family member through the day before the funeral. Immediate family includes only parent, spouse, sibling, child, grandparent, grandchild, parent-in-law and any relative or person residing in the immediate household of the employee.
2. Employees may be absent from work without loss of pay for one day to attend the funeral of the employee's child-in-law, sibling-in-law, or grandparent-in-law.
3. When extreme weather conditions will not allow for a burial until spring, an employee may reserve and schedule a day of the bereavement leave discussed above for such reason.

- F. Employee approval.** The employer shall not have the right to charge any employee's leave credits without that employee's approval.

SECTION 8. HEALTH INSURANCE AND DENTAL INSURANCE PLANS.**A. Employee Eligibility.**

Warren County employee shall be eligible for coverage under the Warren County Health Insurance Plan if any of the following conditions apply:

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1. Said employee is employed at a rate of at least thirty (30) hours per week on a regularly scheduled basis, or
2. Is employed less than thirty (30) hours per week:
 - a. Is a paid elected official; or
 - b. Is a paid member of a public legislative board.
3. Health insurance benefits for full-time (30+ hours per week) non-bargaining unit employees who began work with Warren County prior to December 21, 2012 shall be as follows:
 - a. Effective December 1, 2024, the County shall offer health insurance to current full-time employees not part of any collective bargaining unit on an individual, two-person or family coverage basis (depending on the qualifications and election of the employee) provided that the employee contributes twenty-three percent (23%) of the health insurance premium. Commencing December 1, 2025, the amount of the aforesaid contribution shall be increased to twenty-four percent (24%). Commencing December 1, 2026, the amount of the aforesaid contribution shall be increased to twenty-five percent (25%).
 - b. All health insurance coverage shall be afforded with the maximum co-pay of 25/40 for office co-pays and 10/30/50 for drug plan co-pays.
 - c. The health insurance coverage option(s) afforded eligible retirees under 65 years of age shall be the same as that provided to eligible active employees. The Health Insurance coverage option(s) afforded eligible retirees 65 years of age and older shall be through Medicare Advantage Plans or similar plans offered to eligible Union employee retirees with the same status;
 - d. The County will offer coverage to full-time non-bargaining unit employees who retire, provided that said employee a) has at least ten (10) years of total service as a Warren County employee; b) has retired under the New York State Retirement System or is retired and is receiving or will receive Social Security Benefits and would have been eligible to retire and receive benefits under the New York State Retirement System if the employee had been a participant in said Retirement System; c) is enrolled in the Warren County Health Insurance Plan at the time of retirement; d) the contribution to be paid toward the health insurance premium by all eligible retirees under the age of sixty-five (65) shall be the amount equivalent to the amount paid by active eligible employees and may be increased or otherwise changed from time-to-time; e) the contribution to be paid by current active eligible employees who become retirees sixty-five (65) or older, after August 16, 2013 and who began employment with Warren County prior to December 21, 2012, shall be a percentage equal to that percentage being contributed by active full-time employees commencing work prior to December 21, 2012, as may be increased or otherwise changed from time-to-time.
 - e. Two members of the same family employed by the County may only be enrolled in one (1) health insurance plan. However, if two (2) members of the same family employed by the County are eligible to be enrolled in a two-person plan, each employee may enroll in their own individual plan but the County will contribute a maximum total amount equal to the County's contribution to a two person plan.

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4. Health insurance benefits for new full-time (30+ hours per week) non-bargaining unit employees beginning work with Warren County on or after December 21, 2012 shall be as follows:
 - a. The County shall offer health insurance to current full-time employees not part of any collective bargaining unit on an individual, two-person or family coverage basis (depending on the qualifications and election of the employee) provided that the employee contributes twenty-five percent (25%) of the health insurance premium.
 - b. All health insurance coverage shall be afforded with the maximum co-pay of 25/40 for office co-pays and 10/30/50 for drug plan co-pays.
 - c. The County will offer health insurance Medicare Advantage plans or similar plans to full-time non-bargaining unit employees who leaves County employment, provided that said employee a) retires from the New York State Retirement Plan; b) had insurance coverage in the previous ninety (90) day period; c) is sixty-five (65) years of age or older; d) has at least twenty (20) years total full-time county service; e) pays a percentage equal to that shared percentage being contributed by active full time employees commencing work on or after December 21, 2012, as may be increased or otherwise changed from time to time.
 - d. If the employee leaves County service before reaching the age of sixty-five (65), the employee shall not be entitled to continue health insurance through Warren County until the employee attains the age of sixty-five (65) years, and then if the former employee satisfies the eligibility criteria outlined in Section 8A(4)(c) above then the former employee may thereafter elect to receive benefits outlined by Section 8.
 - e. Two members of the same family employed by the County may only be enrolled in one (1) health insurance plan. However, if two (2) members of the same family employed by the County are eligible to be enrolled in a two-person plan, each employee may enroll in their own individual plan but the County will contribute a maximum total amount equal to the County's contribution to a two person plan.
5. An active employee who is eligible for coverage and has elected not to enroll in the County Plan during their active employment may enroll in the Plan at any time prior to retirement during an open enrollment period.
6. A covered employee who fails to remit the required premiums shall be terminated from coverage.

B. Health Insurance Coverage during Retirement.

1. Eligibility for health insurance coverage during retirement is as set forth in either Section 8A(3)(c) and (d) or Section 8A(4)(c). Employees with at least 10 years total service as a Warren County employee, with vested status in the New York State Retirement System who terminate County employment prior to the start of retirement under the New York State Retirement System may continue coverage in Warren County Health Insurance Plan by paying both the employer and employee shares of the health insurance premium. Upon the start of retirement under the New York State Retirement System, an employee shall be responsible to pay only the employee share of the premium.
2. A retired employee who fails to remit the required premiums shall be terminated from

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coverage.

3. An employee who is eligible for coverage at the time of separation from County service and who elects not to continue coverage upon separation shall be eligible to enroll for coverage after retirement on the 1st day of any month provided that upon separation from employment the employee completed at least twenty (20) years of total service as a Warren County employee.

C. Death of an Employee While in Service.

The surviving spouse and minor children of a Warren County employee who dies while in service and prior to retirement shall be eligible for continued coverage under the Warren County Health Insurance Plan and shall pay only the employee share of the premium under the following conditions:

1. the deceased employee had at least ten (10) years of total service as a Warren County employee; and
2. the deceased employee was vested under the New York State Retirement System at the time of their death.

D. Death of Retiree

The surviving spouse and minor children of a retired Warren County employee shall be eligible for continued coverage under the Warren County Health Insurance Plan and shall pay only the employee share of the premium under the following conditions:

1. the deceased employee had at least ten (10) years of total service as a Warren County employee; and
2. the deceased employee had retired and was eligible for or receiving benefits under the New York State Retirement System at the time of their death.

“Continued coverage” as used in this in this Resolution shall mean the coverage available to all Warren County employees and members of the employee’s family.

SECTION 9. RETIREMENT PLANS AND DEATH BENEFITS.**A. Retirement - generally.**

Retirement benefits and death benefits, to the extent available, are provided through the New York State and Local Employees’ Retirement System. Information concerning the nature and extent of the retirement benefits may be obtained through the Human Resources Department and/or from the New York State and Local Employees’ Retirement System.

SECTION 10. MISCELLANEOUS PROVISIONS.**A. Coffee breaks.**

All employees shall be allowed one coffee break during each four hours of their regular day and each Department Head shall establish such rules and regulations as may be necessary to implement

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these employee rest periods.

B. Annual statement of accrued time.

Each employee will view their time and accruals electronically unless there is no computer access available in the employee's workplace. Each employee who does not have computer access in the employee's workplace will receive a paper copy of his/her time or leave through the Human Resources Department.

C. Submission of time records.

For the purpose of maintaining leave balances, all employees are to submit bi-weekly time records using Novatime. Overtime payment for those non-exempt employees not deemed executive, administrative or professional shall be listed on bi-weekly time records. Hours reported in excess of 40 hours weekly for those employees designated executive, administrative or professional are NOT eligible for overtime compensation.

D. Medicare premiums.

Upon the exclusion from the coverage of the County's health insurance plan of the supplemental medical insurance benefits under Medicare, the amount of such Medicare premium will be deducted from contributions payable by the employee and the employer contributions to the Health Insurance Fund shall be adjusted as necessary to provide such payments.

E. Workers' compensation and disability insurance.

Warren County Workers' Compensation and Disability Insurance is through self-insurance and benefits and use or credit of sick leave will be in accordance with the rules established thereunder.

F. Jury duty compensation.

The County will pay an employee for the first three (3) days of jury service. Commencing with the fourth day of jury service, the County will pay an employee who serves on a jury the difference between the jury payment amount and the employee's regular rate of pay for the day on which jury duty was performed. Volunteers will not be paid and provisions must be made for reporting for work on short court sessions or days when the County is working although the Court may not be in session. No payment will be made to any employee who is exempt by law and waives the exemption by failing to claim the exemption or by volunteering to serve.

G. Reimbursement to Employees for training, certification and credit-bearing course work.

Effective January 1, 2020, County employees who are not represented by a union or collective bargaining agreement, with the exception of elected officials, shall be allowed to take employment related training, certification (including non-credit bearing certification programs) and credit-bearing courses (collectively referred to as "course work") that benefit Warren County pursuant to the application and approval procedures adopted by Resolution No. 500 of 2021, or as amended in the future. Upon satisfactory completion of the course with a "C" grade or better, the County shall reimburse the employee for 100% of the cost for tuition, books and fees related to taking the course work, subject to lifetime limits of \$10,000 for Full time employees, \$5,000 for Part time employees, \$2,500 for less than Part time employees and \$1,000 for Per Diem employees. If an employee does not work for at least 12 consecutive months after completing the course work for

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which the County has reimbursed the employee, the employee will refund the County the total amount paid by the County to the employee.

H. Employee indemnification and defense of lawsuits.

The indemnification and duty to defend benefits of N.Y. Pub. Off. Law § 18 have been conferred upon all County officers and employees, provided the officer or employee complies with the requirements of N.Y. Pub. Off. Law § 18.

I. Americans with Disabilities Act.

The County shall comply with the applicable provisions of the Americans with Disabilities Act.

J. No. Discrimination. The County shall administer the policies set forth in this Resolution in a manner which will be fair and impartial to all employees and there shall be no discrimination against any employee because of age, race, creed, color, national origin, sexual orientation, gender identity or expression, military status, sex, marital status, or disability.

Adopted by unanimous vote.

RESOLUTION NO. 431 OF 2024

Resolution introduced to Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**RESCINDING RESOLUTION NO. 513 OF 2022, WHICH AUTHORIZED ARPA FUNDS
DISBURSEMENT TO ADK EXCURSIONS, LLC; AND AMENDED THE WARREN
COUNTY BUDGET FOR 2022**

WHEREAS, pursuant to Resolution No. 513 of 2022, the Warren County Board of Supervisors authorized the allocation of ARPA funds to ADK Excursions, LLC for use of grant money to fund safety related capital improvements, for an amount of Thirty Thousand Dollars (\$30,000), and

WHEREAS, the County Attorney requested and the Finance & Budget Committee approved that Resolution No. 513 of 2022 be rescinded due to the contract with ADK Excursions, LLC being voided by Board of Supervisors actions based on findings contained in Resolution No. 300 of 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 513 of 2022.

Adopted by unanimous vote.

RESOLUTION NO. 432 OF 2024

Resolution introduced to Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING ARPA FUNDS DISBURSEMENT TO
ADK EXCURSIONS, LLC; AND AMENDING WARREN COUNTY BUDGET FOR 2024**

RESOLUTION FAILED

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act, and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries, and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(B)(2), assistance to small businesses including a program, service, capital expenditure, or other assistance that responds to disproportionately impacted small businesses, including rehabilitation of commercial properties; storefront and

facade improvements; technical assistance, business incubators, and grants for start-ups or expansion costs for small businesses; and programs or services to support micro-businesses, and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed Thirty Thousand Dollars (\$30,000), beginning retroactive to October 6, 2022 and ending December 31, 2024, to ADK Excursions, LLC, for use of grant money to fund safety related capital improvements, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed Thirty Thousand Dollars (\$30,000), retroactive to October 6, 2022 through December 31, 2024, to ADK Excursions, LLC for use of grant money to fund safety related capital improvements as an eligible use, and

RESOLVED, that as a condition of the ARPA funding, ADK Excursions, LLC shall comply with all reporting requirements set forth in the ARPA Funding Agreement (hereafter, "ARPA Agreement"), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2024 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: LEGISLATIVE BOARD		
<u>ESTIMATED REVENUE</u>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$30,000
<u>APPROPRIATIONS</u>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$30,000

Roll Call Vote:

Ayes: 0

Noes: 913 Supervisors Merlino, Strough, Wild, Strainer, Etu, Thomas, Runyon, Conover, Maday, Diamond, Gilligan, Turner, Bruno, Driscoll, Patchett, Geraci, Bean, Crocitto and Geraghty

Absent: 89 Supervisor Magowan

Failed.

RESOLUTION NO. 433 OF 2024

Resolution introduced to Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

RESCINDING RESOLUTION NO. 595 OF 2022, WHICH AUTHORIZED ARPA FUNDS DISBURSEMENT TO ADK EXCURSIONS, LLC; AND AMENDED THE WARREN COUNTY BUDGET FOR 2022

WHEREAS, pursuant to Resolution No. 595 of 2022, the Warren County Board of Supervisors authorized the allocation of ARPA funds to ADK Excursions, LLC for use of grant

money to respond to the negative economic impacts of the COVID-19 public health emergency, to include mitigating the business's financial hardships, for an amount of Nineteen Thousand Dollars (\$19,000), and

WHEREAS, the County Attorney requested and the Finance & Budget Committee approved that Resolution No. 595 of 2022 be rescinded due to the contract with ADK Excursions, LLC being voided by Board of Supervisors actions based on findings contained in Resolution No. 300 of 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 595 of 2022.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 434 OF 2024

Resolution introduced to Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

ESTABLISHING CAPITAL PROJECT NO. H437, BOARD ROOM RENOVATIONS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the County Administrator requested, and the Finance & Budget Committee approved, the establishment of Capital Project No. H437, Board Room Renovations, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H437, Board Room Renovations, as follows:

1. Capital Project No. H437, Board Room Renovations, is hereby established.
2. The estimated cost of such Capital Project is the amount of Four Hundred Thousand Dollars (\$400,000.00).
3. The proposed method of financing such Capital Project consists of the following:
 - a. ARPA funding in the amount of Four Hundred Thousand Dollars (\$400,000.00) to be transferred from Deferred Revenues (A.691.00),

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H437 - Board Room Renovations	\$400,000.00

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 435 OF 2024

Resolution introduced to Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**ESTABLISHING CAPITAL PROJECT NO. H438, MUNICIPAL CENTER ROOF REPAIRS;
AUTHORIZING TRANSFER OF FUNDS; AND AMENDING
WARREN COUNTY BUDGET FOR 2024**

WHEREAS, the County Administrator requested, and the Finance & Budget Committee approved, the establishment of Capital Project No. H438, Municipal Center Roof Repairs, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H438, Municipal Center Roof Repairs, as follows:

1. Capital Project No. H438, Municipal Center Roof Repairs, is hereby established.
2. The estimated cost of such Capital Project is the amount of One Hundred Thousand Dollars (\$100,000.00).
3. The proposed method of financing such Capital Project consists of the following:
 - a. ARPA funding in the amount of One Hundred Thousand Dollars (\$100,000.00) to be transferred from Deferred Revenues (A.691.00),

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H438 - Municipal Center Roof Repairs	\$100,000.00
Roll Call Vote:	
Ayes: 913	
Noes: 0	
Absent: 89 Supervisor Magowan	
Adopted.	

RESOLUTION NO. 436 OF 2024

Resolution introduced to Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**DECREASING CAPITAL PROJECT NO. H424, JOSEPH B. WARREN CAPITAL
PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN
COUNTY BUDGET FOR 2024**

WHEREAS, the County Administer requested, and the Finance & Budget Committee approved, the request to decrease Capital Project No. H424, Joseph B. Warren Capital Project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby decrease Capital Project No. H3424, Joseph B. Warren Capital Project, as follows:

1. Capital Project No. H424, Joseph B. Warren Capital Project, is hereby decreased in the amount of Fifteen Thousand Seven Hundred Eighty Dollars and Ninety-Two Cents (-\$15,780.92).
2. The total estimated cost of Capital Project No. H424, Joseph B. Warren Capital Project, is now One Hundred Twenty-Seven Thousand One Hundred Sixteen

Dollars and Eighty-Three Cents (\$127,116.83).

3. The proposed method of decrease in such Capital Project consists of the following:
 - a. Decrease in H424.9550.4999 280 Joseph B. Warren Capital Project, Capital Projects, American Rescue Plan Act (ARPA), Projects, in the amount of Fifteen Thousand Seven Hundred Eighty Dollars and Ninety-Two Cents (-\$15,780.92), to be returned to the funding source - H424.9550.4999 4090 Joseph B. Warren Capital Project, Capital Projects, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recover Funds (CLFRF)

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 437 OF 2024

Resolution introduced to Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AMENDING RESOLUTION NO. 175 OF 2024, AUTHORIZING REALLOCATION OF UNOBLIGATED ARPA FUNDING FOR USE BY WARREN COUNTY FOR PROVIDING GOVERNMENT SERVICES, TO AUTHORIZE THE COUNTY TREASURER TO AMEND BUDGETS ACCORDINGLY

WHEREAS, pursuant to Resolution No. 175 of 2024 the Warren County Board of Supervisors directed that all ARPA funding previously obligated by a terminated ARPA agreement be reallocated to Warren County for providing government services, as an eligible use set forth by 31 C.F.R. sec. 35.6(d)(1) and as part of the County's standard allowance, subject to further obligation before December 31, 2024, and returned to Budget Code A.691.00 Deferred Revenues, and

WHEREAS, the County Administrator requested and the Finance & Budget Committee approved Resolution No. 175 of 2024 be amended to authorize the County Treasurer to amend budgets accordingly, now, therefore, be it

RESOLVED, that Resolution No. 175 of 2024 be, and hereby, is amended accordingly and the Warren County Board of Supervisors authorizes the County Treasurer to amend budgets regarding ARPA funding reallocated to Warren County accordingly, and be it further

RESOLVED, that available funding shall be allocated in the following order: H437 Board Room Renovation; H438 Municipal Center Roof Repairs; Sheriff Marine Vessel (WC 72-24); Palisades Road Culvert Replacement; Middleton Bridge Demolition; Peaceful Valley Road Project; Diamond Point Road Project Extension, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 175 of 2024 will remain in effect.

Adopted by unanimous vote.

RESOLUTION NO. 438 OF 2024

Resolution introduced to Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING INCREASE TO THE ASSIGNED, SEXUAL ABUSE LAWSUITS FUND
BALANCE (A.918.00) WITH THE SOURCE OF FUNDING TO BE THE RECEIPT OF
SETTLEMENT FUNDS**

WHEREAS, the County Attorney requested and the Finance & Budget Committee approved, the increase to the Assigned, Sexual Abuse Lawsuits Fund Balance (A.918.00) funded by the Department of Social Services Budget Code A.6010 2680, Social Services, Insurance Recoveries, to record the receipt of settlement funds from Continental Insurance Company for matters filed with the United States District Court for the Northern District of New York (Docket Nos. 1:22-cv-00328 and 1:22-cv-00431), now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the increase to the Assigned, Sexual Abuse Lawsuits Fund Balance (A.918.00) in the amount of Nine Hundred Thousand Dollars (\$900,000.00) funded by Budget Code A.6010 2680, Social Services, Insurance Recoveries.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 439 OF 2024

Resolution introduced to Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING THE RE-APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX
RESERVE TO THE TOURISM BUDGET; AMENDING 2024 WARREN COUNTY
BUDGET TO FUND AGREEMENT WITH ADIRONDACK-1000 ISLANDS SPORTS &
EVENTS COMMISSION INC. DBA ADIRONDACK SPORTS COUNCIL FOR THE 2023
FISU WORLD UNIVERSITY GAMES SNOWBOARD COMPETITION**

WHEREAS, pursuant to Resolution No. 635 of 2022, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute an agreement with Adirondack-1000 Islands Sports & Events Commission, Inc. d/b/a Adirondack Sports Council for the 2023 FISU World University Games Snowboard Competition, for a term commencing January 1, 2023 and terminating December 31, 2023, in an amount not to exceed One Hundred Twenty-Five Thousand Dollars (\$125,000), and

WHEREAS, pursuant to Resolution No. 662 of 2022, the Warren County Board of Supervisors authorized the appropriation of One Hundred Twenty-Five Thousand Dollars (\$125,000) from the Occupancy Tax Reserve (A.881.00) to Budget Code A.6417.0002 480.06 Tourism/Occupancy, Occupancy Tax, Tourism-Enhanced Promotion to cover the cost of the agreement with Adirondack-1000 Islands Sports & Events Commission, Inc. d/b/a Adirondack Sports Council, and

WHEREAS, the Director of Tourism requested and the Finance & Budget Committee approved the re-appropriation of funds in the amount of One Hundred Twenty-Five Thousand Dollars (\$125,000) as the agreement with Adirondack-1000 Islands Sports & Events Commission, Inc. d/b/a Adirondack Sports Council was not finalized until 2024 and the funds were never expended in 2022, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby re-appropriates funds

in an amount not to exceed One Hundred Twenty-Five Thousand Dollars (\$125,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480.06	Tourism/Occupancy, Occupancy Tax, Tourism-Enhanced Promotion	\$125,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 440 OF 2024

Resolution introduced to Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET TO FUND AGREEMENT BETWEEN WILDERNESS PROPERTY MANAGEMENT, INC. AND THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT TO PROVIDE CONSULTING SERVICES

WHEREAS, the Director of Tourism requested and the Finance & Budget Committee approved the appropriation of funds to cover the cost of funding approved for the agreement between Wilderness Property Management, Inc. and the Planning & Community Development Department, for consulting services to complete a recreational assessment in the Town of Johnsbury, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Twenty Thousand Dollars (\$20,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code to cover the cost of funding approved for the agreement between Wilderness Property Management, Inc. and the Planning & Community Development Department, for consulting services to complete a recreational assessment in the Town of Johnsbury:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480.04	Tourism/Occupancy, Occupancy Tax, Tourism-Warren County Projects	\$20,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 441 OF 2024

Resolution introduced to Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET TO FUND AGREEMENT WITH THE VILLAGE OF LAKE GEORGE FOR LEASE OF LIGHT DISPLAYS

WHEREAS, the Director of Tourism requested and the Finance & Budget Committee approved the appropriation of funds to provide funding to the Village of Lake George for the Village and Town of Lake George's contract with Albany Police Athletic League to lease light displays formerly used at the Capital Holiday Lights in Washington Park, for use this winter season in the Village and Town of Lake George, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code to provide funding to the Village of Lake George for the Village and Town of Lake George's contract with Albany Police Athletic League to lease light displays formerly used at the Capital Holiday Lights in Washington Park, for use this winter season in the Village and Town of Lake George :

CODE	DEPARTMENT	AMOUNT
A.6417.0002 469.05	Tourism/Occupancy, Occupancy Tax, Municipal Application Funding	\$150,000.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 442 OF 2024

Resolution introduced to Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE OFFICE OF EMERGENCY SERVICES BUDGET TO COVER THE COST OF LOCAL SHARE FUNDING FOR THE HAZARD MITIGATION GRANT PROGRAM (HMGP) AND FOR CONTRACTOR COSTS NOT REIMBURSED BY HMGP FUNDS; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Director of the Office of Emergency Services requested and the Finance & Budget Committee approved the appropriation of funds to cover the cost of local share funding for the Hazard Mitigation Grant Program (HMGP) and for contractor costs not reimbursed by HMGP funds, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of local share funding for the Hazard Mitigation Grant Program (HMGP) and for contractor costs not reimbursed by HMGP funds, in an amount not to exceed Three Thousand Six Hundred Sixty-Four Dollars and Seventy-Two Cents (\$3,664.72) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$ 3,664.72

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 443 OF 2024

Resolution introduced by Supervisors Crocitto, Geraci, Turner, Diamond, Gilligan, Magowan and Etu

APPROVING AND ADOPTING THE WARREN COUNTY SEWER DISTRICT (INDUSTRIAL PARK) TAX ROLL FOR 2025

RESOLVED, that due notice of public hearing and mailing of the Notice of Public Hearing having been accomplished, the Warren County Board of Supervisors hereby approves and adopts the Warren County Sewer District (Industrial Park) Tax Roll for 2025 as originally proposed at the time when the public hearing was authorized, copy of said benefit tax roll presented at this meeting, and, be it further

RESOLVED, that the Warren County Board of Supervisors shall levy the sum apportioned to and assessed upon each such lot or parcel of land in the aforementioned benefit tax roll at the time and in the manner provided by law for the levy of State, County and Town taxes with sums so levied to be collected by the local tax collectors or receivers of taxes and assessments and paid over to the Warren County Treasurer in the same manner at the same time as taxes levied for general County purposes.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 444 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

ADOPTING BUDGET FOR FISCAL YEAR 2025

WHEREAS, the Budget Officer has duly filed with the Clerk of the Board of Supervisors a tentative budget for the County of Warren for the fiscal year beginning January 1, 2025, which tentative budget was considered by the Board of Supervisors and accepted as the tentative budget for fiscal year 2025 by the Board of Supervisors on November 1, 2024, and a notice of public hearing on said tentative budget having been duly published according to law, and such public hearing having been duly held on the 15th day of November, 2024, now, therefore be it

RESOLVED, that said tentative budget, which provides for gross appropriations of \$207,149,893, less estimated revenues of \$154,034,157, which includes interfund revenues and surplus appropriated but does not include sales tax credit, leaving a balance of \$53,115,736 to be raised by taxation, that has been filed with the Clerk of the Board of Supervisors, be, and the same hereby is, approved and adopted as the budget of Warren County for the fiscal year beginning January 1, 2025.

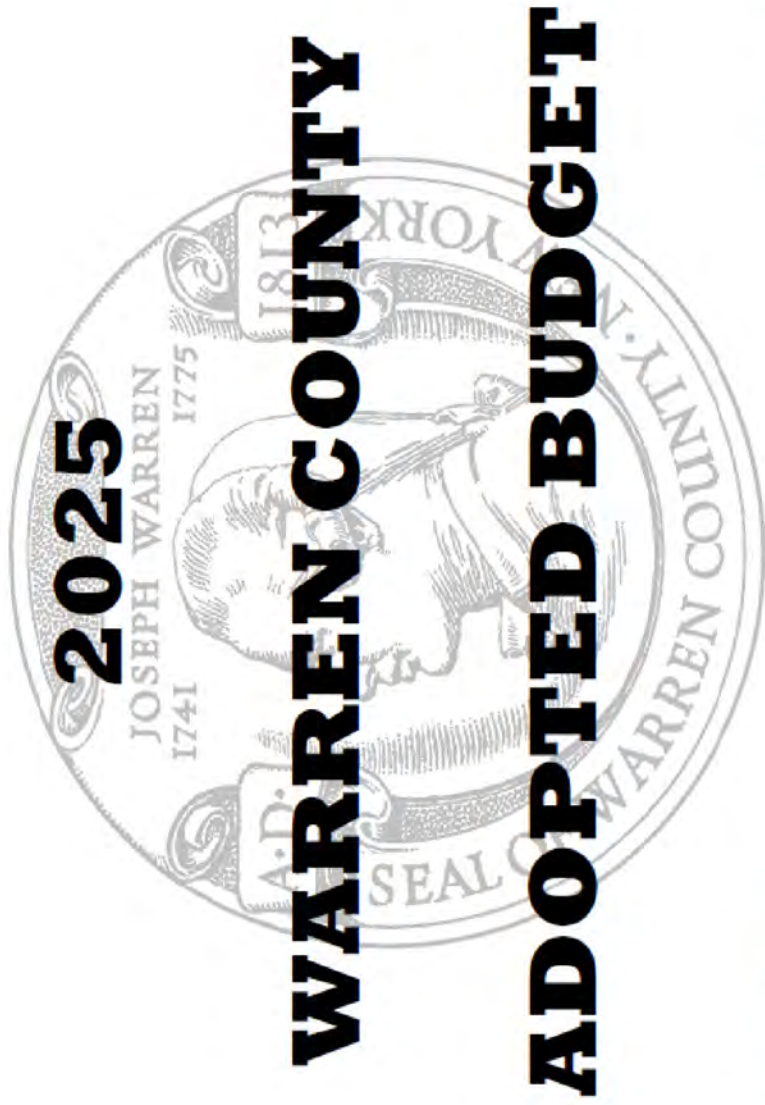
Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.



KEVIN B. GERAGHTY
CHAIRMAN

FRANK E. THOMAS
BUDGET OFFICER

2025 BUDGET INDEX - REVENUES
GENERAL GOVERNMENT SUPPORT

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CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

FILED WITH CLERK 10/25/2024
ADOPTED TENTATIVE BUDGET 11/01/2024
PUBLIC HEARING 11/15/2024
FINAL REVIEW BY BOARD 11/15/2024
BUDGET ADOPTED 11/15/2024

A	General	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1001	Real Property Taxes	33,791,789.05	0.00	37,138,096.00	0.00	0.00	0.00	0.00
1081	Other Pay in Lieu of Tax	211,677.36	204,400.00	204,400.00	278,400.00	278,400.00	278,400.00	278,400.00
1090	Int and Pen on RPT	1,717,609.05	1,600,000.00	1,600,000.00	1,700,000.00	1,700,000.00	1,700,000.00	1,700,000.00
TOTAL	Real Property Tax Items	35,721,075.46	1,804,400.00	38,942,496.00	1,978,400.00	1,978,400.00	1,978,400.00	1,978,400.00
1110	Sales and Use Tax	72,937,906.90	70,464,584.00	70,464,584.00	72,937,907.00	74,396,665.00	74,396,665.00	74,396,665.00
1113	Tax - Hotel Room	7,719,991.75	7,071,505.00	7,071,505.00	7,800,000.00	7,833,135.00	7,833,135.00	7,833,135.00
1115	Town's Share of Sales Tax	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00
1136	Automobile Use Tax	493,642.85	475,000.00	475,000.00	475,000.00	475,000.00	475,000.00	475,000.00
1140	Emergency Tele.	105,159.36	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
1142	Emergency Tele.	216,939.88	225,000.00	225,000.00	215,000.00	215,000.00	215,000.00	215,000.00
1190	Interest&Penalty	40,493.80	40,000.00	40,000.00	60,000.00	60,000.00	60,000.00	60,000.00
TOTAL	Non-Property Tax Items	82,464,134.54	79,326,089.00	79,326,089.00	82,537,907.00	84,029,800.00	84,029,800.00	84,029,800.00
1230	County Treasurer's Fees	27,151.73	21,000.00	21,000.00	22,000.00	22,000.00	22,000.00	22,000.00
1231	Occupancy Tax	207,000.00	462,000.00	462,000.00	232,000.00	232,000.00	232,000.00	232,000.00
1232	P-Card Rebate	1,889.35	0.00	0.00	0.00	0.00	0.00	0.00
1250	Assessors Fee (Tax	6,854.85	6,700.00	6,700.00	6,000.00	6,000.00	6,000.00	6,000.00
1251	School Bill Process Fees	12,125.20	11,900.00	11,900.00	12,000.00	12,000.00	12,000.00	12,000.00
1255	County Clerks Fees	1,079,416.90	1,270,000.00	1,270,000.00	1,270,000.00	1,467,743.00	1,467,743.00	1,467,743.00
1256	Local Mortgage Tax	1,116,300.45	1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
125601	Additional Mortgage Tax	1,065,656.30	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
1258	RPS License Fees From	7,650.00	7,650.00	7,650.00	7,650.00	7,650.00	7,650.00	7,650.00
1259	Clerk Internet Sales	56,283.60	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
1265	Attorney Fees	73,100.31	70,000.00	70,000.00	0.00	0.00	0.00	0.00
126501	Attorney Fees -	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1272	Printshop Fees	2,520.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00
1273	Printing/Copying Fees	109,818.33	110,794.00	110,794.00	119,000.00	119,000.00	119,000.00	119,000.00
1288	Administrative Fees	0.00	16,000.00	16,000.00	14,000.00	14,000.00	14,000.00	14,000.00
1289	Other General	92,807.33	90,883.00	90,883.00	105,722.00	105,722.00	105,722.00	105,722.00
1510	Sheriff Fees	108,311.71	110,000.00	110,000.00	110,000.00	110,000.00	110,000.00	110,000.00
1511	Sheriff Misc Dep't Income	694.50	3,000.00	3,000.00	0.00	0.00	0.00	0.00
1512	Background Check Fees	75.00	0.00	0.00	0.00	0.00	0.00	0.00
1513	Inmate Calling Program	82,078.86	85,000.00	85,000.00	85,000.00	65,000.00	65,000.00	65,000.00
1514	Accident Reports	5,820.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
1515	Alter Incarceration Prog.	945.23	1,000.00	1,000.00	500.00	500.00	500.00	500.00
1580	Restitution Surcharge	4,453.36	6,000.00	6,000.00	5,000.00	5,000.00	5,000.00	5,000.00
1581	Probation - Custody	50.00	0.00	0.00	0.00	0.00	0.00	0.00
1583	Probation - DWI Admin	21,140.00	21,000.00	21,000.00	20,000.00	20,000.00	20,000.00	20,000.00
1589	Other - Public Safety	110,261.59	110,000.00	110,000.00	110,000.00	110,000.00	110,000.00	110,000.00
1603	Ed PHC - Preschool-3-5	270,066.11	275,000.00	275,000.00	270,000.00	270,000.00	270,000.00	270,000.00
1604	Ed PHC - Early Intervnt	71,519.95	70,000.00	70,000.00	60,000.00	60,000.00	60,000.00	60,000.00
1610	Home Nursing Charges	1,404,723.62	2,186,510.00	2,184,710.00	1,980,000.00	1,980,000.00	1,980,000.00	1,980,000.00
1611	PR/Screen	0.00	0.00	1,800.00	3,000.00	3,000.00	3,000.00	3,000.00
1613	Immunization Revenue	19,421.10	50,000.00	65,000.00	40,000.00	40,000.00	40,000.00	40,000.00
1615	Clinic Revenues	90.00	200.00	200.00	200.00	200.00	200.00	200.00
1617	Health Education Classes	1,415.87	2,000.00	5,000.00	2,000.00	2,000.00	2,000.00	2,000.00
1619	Rabies Clinic Donations	4,537.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
1710	Public Works Charges	11,606.13	15,000.00	15,000.00	0.00	0.00	0.00	0.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1770	Airport Rentals	92,495.00	88,609.00	88,609.00	107,640.00	107,640.00	107,640.00	107,640.00
1801	Repay of Medical Assist	69,738.38	0.00	0.00	0.00	0.00	0.00	0.00
1809	Repay of Aid to A.D.C.	271,219.61	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00
1810	Administration	56,416.94	50,000.00	56,534.00	70,000.00	70,000.00	70,000.00	70,000.00
1811	Medical Incentive Earning	46,386.16	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
1819	Repay of Child Care	1,799,895.87	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00
1830	Repay - Adult Care, Pub	734,902.21	835,000.00	835,000.00	875,000.00	875,000.00	875,000.00	875,000.00
1840	Repay of Home Relief	170,590.76	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00
1855	Repayments of Day Care	1,516.76	1,000.00	1,000.00	500.00	500.00	500.00	500.00
1962	Sealer Wts & Measures	25,395.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
2001	Park and Recs Charges	36,754.94	32,000.00	32,000.00	31,700.00	31,700.00	31,700.00	31,700.00
2002	Donation-Bed Tax	141,537.26	156,000.00	158,500.00	230,000.00	230,000.00	230,000.00	230,000.00
2071	Hamilton Co. Share- IIIC-1	5,224.78	72,035.00	72,035.00	184,251.00	186,232.00	186,232.00	186,232.00
2072	Hamilton Share-CSE	15,521.67	20,804.00	20,804.00	30,288.00	37,765.00	37,765.00	37,765.00
2073	Hamilton Share - EISEP	24,917.00	52,764.00	63,264.00	38,289.00	44,533.00	44,533.00	44,533.00
2075	CSE II Warren/Hamilton	0.00	334.00	334.00	182.00	182.00	182.00	182.00
2078	Warren Contributions-IIIB	1,780.00	300.00	300.00	1,500.00	1,500.00	1,500.00	1,500.00
2079	Hamilton	29,961.05	16,882.00	16,882.00	16,800.00	16,800.00	16,800.00	16,800.00
2082	Hamilton	4,118.40	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
2083	Warren Contributions -	12,906.82	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00
2084	Hamilton	20,278.24	18,000.00	18,000.00	11,000.00	11,000.00	11,000.00	11,000.00
2085	Warren	19,449.00	4,000.00	4,000.00	10,000.00	10,000.00	10,000.00	10,000.00
2086	Warren	36,730.93	43,000.00	43,000.00	50,000.00	50,000.00	50,000.00	50,000.00
2087	Hamilton Co. - OFA Title	4,234.82	5,000.00	5,000.00	2,172.00	4,838.00	4,838.00	4,838.00
2088	Warren	0.00	0.00	0.00	12,000.00	12,000.00	12,000.00	12,000.00
2089	Tourism	6,900.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
2090	Admin & Parking- Up	44,926.00	35,500.00	35,500.00	49,284.00	49,284.00	49,284.00	49,284.00
2091	Warren	2,202.20	1,700.00	1,700.00	2,000.00	2,000.00	2,000.00	2,000.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2093	MLTC's	27,350.50	17,000.00	17,000.00	22,000.00	22,000.00	22,000.00	22,000.00
2097	Hamilton	9,599.60	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00
2098	Hamilton Share-WIN	0.00	61,732.00	61,732.00	23,409.00	25,390.00	25,390.00	25,390.00
2099	Hamilton Share - IIE	143.03	3,840.00	3,840.00	6,951.00	9,602.00	9,602.00	9,602.00
2263	Public Safety, Private	7,420.63	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Departmental Income		9,718,287.94	11,327,137.00	11,364,671.00	11,128,336.00	11,349,079.00	11,349,079.00	11,349,079.00
2077	Hamilton Share - IIC-2	15,424.20	191,282.00	191,282.00	73,931.00	75,911.00	75,911.00	75,911.00
2094	Hamilton Share- IID	194.13	394.00	394.00	315.00	674.00	674.00	674.00
2210	General Services	14,119.21	47,500.00	54,253.61	53,500.00	53,500.00	53,500.00	53,500.00
2215	Election Service Charges	73,860.00	73,500.00	73,500.00	80,500.00	80,500.00	80,500.00	80,500.00
2220	Civil Service Fees	8,090.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
2226	Sales of Suppl, Other	6,168.46	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
2227	Telecommunications	37,636.33	33,000.00	33,000.00	20,000.00	20,000.00	20,000.00	20,000.00
2228	Information Tech. Fees	110,280.00	110,000.00	110,000.00	110,000.00	110,000.00	110,000.00	110,000.00
2260	Public Safety - Other Govt	536,895.66	575,089.00	575,089.00	540,000.00	540,000.00	540,000.00	540,000.00
2264	Jail Services, Other Govt	147,908.83	65,000.00	65,000.00	150,000.00	150,000.00	150,000.00	150,000.00
2265	Schroon Lake	6,500.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
2268	Sheriff-DSS Fraud	37,000.00	32,500.00	32,500.00	32,500.00	32,500.00	32,500.00	32,500.00
2288	Mental Health, Other Govt	328,253.00	385,668.00	385,668.00	403,170.00	403,170.00	403,170.00	403,170.00
2376	Hauling Fees	0.00	0.00	0.00	825,000.00	825,000.00	825,000.00	825,000.00
2390	Share of Joint Activity	6,213.08	7,061.00	37,061.00	37,077.00	37,077.00	37,077.00	37,077.00
TOTAL Intergovernmental Charges		1,328,542.90	1,540,994.00	1,577,747.61	2,345,993.00	2,348,332.00	2,348,332.00	2,348,332.00
2401	Interest & Earnings	1,799,510.10	1,032,709.00	1,032,709.00	1,722,588.00	1,722,588.00	1,722,588.00	1,722,588.00
2410	Rental of Property	50,497.78	48,000.00	48,000.00	0.00	0.00	0.00	0.00
2411	Rental of Real Property	1,224,435.57	1,195,161.00	1,195,161.00	1,208,728.00	1,208,728.00	1,208,728.00	1,208,728.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2412	Rental- Real Prop Other	97,641.07	103,827.00	103,827.00	105,148.00	105,148.00	105,148.00	105,148.00
2413	Rental from Other Govt	23,697.83	25,200.00	25,200.00	25,200.00	25,200.00	25,200.00	25,200.00
2414	Rental from Extension Srv	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00
2421	Lease Payments	83,922.28	83,922.00	83,922.00	167,251.00	167,251.00	167,251.00	167,251.00
2567	Parking Lot Rental	16,000.00	20,000.00	20,000.00	28,000.00	28,000.00	28,000.00	28,000.00
	TOTAL Use of Money & Property	3,327,704.63	2,540,819.00	2,540,819.00	3,289,235.00	3,289,235.00	3,289,235.00	3,289,235.00
2701	Refund of Prior Year	409,906.36	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00
2705	Gifts & Donations	30,012.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
2706	Donation - Up Yonda	195,459.92	224,220.00	226,020.00	218,762.00	218,762.00	218,762.00	218,762.00
2707	Fish Hatchery	336.70	400.00	400.00	400.00	400.00	400.00	400.00
2710	Premium on Obligations	6,440.00	0.00	0.00	0.00	0.00	0.00	0.00
2714	Grants From Local	4,500.00	0.00	2,500.00	0.00	0.00	0.00	0.00
2716	Grants From Other	833.42	0.00	2,000.00	0.00	0.00	0.00	0.00
2720	OTB Dist Earnings	122,755.00	120,000.00	120,000.00	115,000.00	115,000.00	115,000.00	115,000.00
2770	Other Unclassified	4,217.42	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
2775	PCB Settlement Fund	17,414.03	0.00	0.00	0.00	0.00	0.00	0.00
2790	Share of Joint Activity	0.00	22,000.00	22,000.00	0.00	0.00	0.00	0.00
	TOTAL Miscellaneous & Local Source	791,874.85	524,620.00	530,920.00	492,162.00	492,162.00	492,162.00	492,162.00
2801	Interfund Revenues	0.00	77,770.00	77,770.00	0.00	0.00	0.00	0.00
	TOTAL Interfund Revenues	0.00	77,770.00	77,770.00	0.00	0.00	0.00	0.00
3014	V.L.T./Tribal Compact	321,947.25	0.00	0.00	150,000.00	150,000.00	150,000.00	150,000.00
3030	State Rev D.A. Salary	72,189.00	72,189.00	72,189.00	72,189.00	72,189.00	72,189.00	72,189.00
3031	D.A. Prosecution	256,899.00	249,355.00	249,355.00	284,168.00	284,168.00	284,168.00	284,168.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3032	Crime Victims Advocate	164,804.76	171,389.00	171,389.00	171,389.00	171,389.00	171,389.00	171,389.00
3040	Real Property Tax Admin	369.00	150.00	150.00	200.00	200.00	200.00	200.00
3043	Crimes Against	45,520.90	59,600.00	59,600.00	59,600.00	59,600.00	59,600.00	59,600.00
3045	Office of Indigent Legal	1,239,777.92	2,020,160.00	2,683,336.16	2,245,797.00	2,237,495.00	2,237,495.00	2,237,495.00
3047	Discovery Reform	346,168.00	237,079.00	237,079.00	237,079.00	346,168.00	346,168.00	346,168.00
3052	NYS Aid to Localities	0.00	0.00	26,599.32	0.00	0.00	0.00	0.00
3055	Technology Innovation	0.00	0.00	7,622.57	0.00	0.00	0.00	0.00
3056	Absentee Ballot Program	0.00	0.00	23,799.20	0.00	0.00	0.00	0.00
3057	Ballot by Mail Grant	0.00	0.00	36,831.78	0.00	0.00	0.00	0.00
3058	Poll Book Grant	0.00	0.00	63,360.37	0.00	0.00	0.00	0.00
3099	Unified Court System	86,141.00	81,366.00	81,366.00	76,403.00	76,403.00	76,403.00	76,403.00
3277	Education of Handicapped	1,503,049.02	1,851,266.00	1,851,266.00	2,082,500.00	2,082,500.00	2,082,500.00	2,082,500.00
3278	PH Early Intervent - Per	200,294.90	292,356.00	292,356.00	220,500.00	220,500.00	220,500.00	220,500.00
3310	Probation	204,956.00	204,000.00	204,000.00	204,000.00	204,000.00	204,000.00	204,000.00
3312	Probation - DWI State Aid	10,394.75	9,000.00	9,000.00	8,400.00	8,400.00	8,400.00	8,400.00
3313	Probation Pre Trial Prog.	184,577.00	13,140.00	184,577.00	13,140.00	13,140.00	13,140.00	13,140.00
3315	Navigation Law	99,286.75	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
3319	Raise the Age	20,268.45	170,568.00	170,568.00	174,386.00	174,386.00	174,386.00	174,386.00
3320	Y-ReCONNECTS Grant	49,277.15	35,000.00	35,000.00	0.00	0.00	0.00	0.00
3380	State Homeland Security	470,708.48	0.00	854,852.76	172,413.00	172,413.00	172,413.00	172,413.00
3384	Other Sheriff's State Aid	41,932.29	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
3385	Unified Court - Bldg.	221,049.00	213,158.00	213,158.00	213,158.00	213,158.00	213,158.00	213,158.00
3391	Law Enforcement	0.00	0.00	771,553.18	0.00	0.00	0.00	0.00
3403	WIC	87,883.06	0.00	0.00	0.00	0.00	0.00	0.00
3404	C.H. Assessment - Pub	436,702.92	518,863.00	518,863.00	579,561.00	525,696.00	525,696.00	525,696.00
3405	Compassionate Care Act	152,365.24	160,000.00	160,000.00	125,000.00	125,000.00	125,000.00	125,000.00
3406	Family Health	9,487.64	4,044.00	4,044.00	4,500.00	5,146.00	5,146.00	5,146.00
3407	Disease Control - Pub Hlth	216,226.08	235,865.00	240,865.00	262,743.00	251,533.00	251,533.00	251,533.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3408	Health Education - Pub	139,735.23	157,374.00	180,153.00	154,479.00	157,772.00	157,772.00	157,772.00
3426	DSRIP Engagement	198,689.70	75,000.00	75,000.00	35,000.00	35,000.00	35,000.00	35,000.00
3489	Health, Other	36,489.00	0.00	4,306.00	0.00	0.00	0.00	0.00
3490	Mental Health	4,569,984.00	5,133,794.00	5,324,476.00	5,376,493.00	5,372,994.00	5,372,994.00	5,372,994.00
3609	Aid for Family Assistance	506.00	5,000.00	5,000.00	1,000.00	1,000.00	1,000.00	1,000.00
3610	Social Services Admin	3,304,033.33	3,649,341.00	4,212,947.00	4,094,140.00	4,525,056.00	4,525,056.00	4,525,056.00
3615	STOP DWI Grant	6,252.28	15,000.00	31,500.00	15,000.00	15,000.00	15,000.00	15,000.00
3619	Child Care	1,185,845.00	1,400,000.00	1,400,000.00	1,450,487.00	1,450,487.00	1,450,487.00	1,450,487.00
3630	Adult Care Priv. Inst.	1,323,937.25	843,653.00	878,520.00	833,531.00	886,377.00	886,377.00	886,377.00
3635	Enhancing Quality of Adult	26,987.00	0.00	21,413.00	0.00	0.00	0.00	0.00
3640	Home Relief	373,882.00	355,000.00	355,000.00	393,000.00	393,000.00	393,000.00	393,000.00
3642	Emergency Aid for Adults	1,501.00	7,500.00	7,500.00	2,500.00	2,500.00	2,500.00	2,500.00
3650	Detention Home	6,823.98	17,172.00	17,172.00	8,284.00	8,284.00	8,284.00	8,284.00
3655	Daycare - Soc. Service	1,432,034.00	1,037,310.00	1,437,310.00	1,477,437.00	1,477,437.00	1,477,437.00	1,477,437.00
3670	Services for Recipients	1,915,466.00	236,705.00	236,705.00	247,743.00	247,743.00	247,743.00	247,743.00
3710	Veterans Service	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
3711	Peer to Peer Support	151,464.00	148,200.00	148,250.00	148,948.00	148,948.00	148,948.00	148,948.00
3715	Tourism Promotion	56,157.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
3772	CSL-Warren	0.00	1,000.00	1,000.00	2,178.00	2,178.00	2,178.00	2,178.00
3775	Transportation-Warren	5,175.71	5,600.00	5,600.00	8,960.00	8,960.00	8,960.00	8,960.00
3776	EISEP-Warren	296,396.56	245,399.00	245,399.00	222,820.00	222,820.00	222,820.00	222,820.00
3777	CSE-Warren	198,381.04	169,737.00	169,737.00	186,116.00	186,116.00	186,116.00	186,116.00
3778	EISEP - Hamilton	74,751.02	158,291.00	189,747.43	115,987.00	115,987.00	115,987.00	115,987.00
3779	CSE - Hamilton	43,660.62	62,412.00	62,412.00	65,241.00	65,241.00	65,241.00	65,241.00
3781	CSL-Hamilton	0.00	722.00	722.00	544.00	544.00	544.00	544.00
3782	Transportation - Hamilton	1,575.50	5,600.00	5,600.00	2,240.00	2,240.00	2,240.00	2,240.00
3784	WIN-Hamilton	40,198.87	76,596.00	76,596.00	31,678.00	31,678.00	31,678.00	31,678.00
3786	NY Connects/ARDC -	0.00	0.00	0.00	58,569.00	58,569.00	58,569.00	58,569.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3787	OFA Unmet Need	182,203.05	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
3789	Economic Assistance	6,092.27	4,500.00	4,500.00	5,500.00	5,500.00	5,500.00	5,500.00
3822	Spec. Delinquency	137,621.69	109,886.00	167,728.00	183,288.00	183,288.00	183,288.00	183,288.00
3825	NYSOCFS - Youth Court	25,087.88	40,476.00	40,476.00	40,476.00	40,476.00	40,476.00	40,476.00
3889	Parks & Recreation, Other	84,166.64	0.00	69,609.00	0.00	0.00	0.00	0.00
3897	Culture & Recreation	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
3905	Local Waterfront - State	0.00	28,000.00	28,000.00	15,000.00	15,000.00	15,000.00	15,000.00
3907	Household Hazardous	15,046.75	10,544.00	10,544.00	20,000.00	20,000.00	20,000.00	20,000.00
TOTAL	State Aid	22,314,420.03	20,921,161.00	24,960,703.77	22,878,766.00	23,398,679.00	23,398,679.00	23,398,679.00
4090	Coronavirus Local Fiscal	3,093,921.09	0.00	1,206,112.07	789,792.00	789,792.00	789,792.00	789,792.00
4305	Local Emergency	29,776.00	28,140.00	28,140.00	28,148.00	28,148.00	28,148.00	28,148.00
4313	Byrne Grant	0.00	0.00	162,000.00	0.00	0.00	0.00	0.00
4377	Body Worn Camera Policy	72,733.32	0.00	0.00	0.00	0.00	0.00	0.00
4380	State Homeland Security	132,059.30	68,285.00	88,631.53	68,285.00	68,285.00	68,285.00	68,285.00
4382	Hazmat Grant Program	0.00	0.00	391,600.00	0.00	0.00	0.00	0.00
4384	Other Sheriff Aid	10,595.55	25,000.00	25,000.00	15,000.00	15,000.00	15,000.00	15,000.00
4386	Child Passenger Safety	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00
4401	Public Hlth - Bio Terrorism	49,321.75	52,099.00	52,099.00	52,099.00	52,099.00	52,099.00	52,099.00
4403	W.I.C.	1,056,131.66	1,195,500.00	1,195,500.00	1,195,500.00	1,195,500.00	1,195,500.00	1,195,500.00
4408	Public Health -	12,650.17	0.00	0.00	0.00	0.00	0.00	0.00
4410	ELC Schools Grant	676,666.74	0.00	0.00	0.00	0.00	0.00	0.00
4411	COVID 19 Vaccine	38,192.00	0.00	0.00	0.00	0.00	0.00	0.00
4412	Fellowship Program	70,474.24	980,544.00	980,544.00	0.00	0.00	0.00	0.00
4416	PH Infrastructure,	0.00	110,565.00	221,130.00	221,130.00	221,130.00	221,130.00	221,130.00
4451	Early Intervention	38,018.00	36,315.00	36,315.00	36,315.00	36,315.00	36,315.00	36,315.00
4452	Child w/ Spec Health	43,573.00	56,472.00	56,472.00	56,472.00	56,472.00	56,472.00	56,472.00
4457	Paint Poison Prevention	29,777.00	23,001.00	23,001.00	36,800.00	36,800.00	36,800.00	36,800.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4487	IID/Health Promotion -	5,650.21	6,536.00	6,536.00	5,666.00	5,666.00	5,666.00	5,666.00
4489	Title IIID/Health	1,126.79	0.00	0.00	1,417.00	1,417.00	1,417.00	1,417.00
4490	Fed. Salary Sharing -	523,920.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
4609	Aid for Dependent	844,335.00	1,595,000.00	1,595,000.00	1,389,000.00	1,389,000.00	1,389,000.00	1,389,000.00
4610	Social Services Admin	3,751,136.00	4,425,000.00	4,485,000.00	4,411,263.00	4,411,263.00	4,411,263.00	4,411,263.00
4615	Flexible Fund for Family	1,893,739.00	1,893,639.00	1,893,639.00	1,991,857.00	1,991,857.00	1,991,857.00	1,991,857.00
4619	Foster Care	1,342,981.00	1,475,000.00	1,475,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
4640	Home Relief	37,986.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
4641	Home Energy Assistance	31,211.52	30,000.00	30,000.00	34,363.00	34,363.00	34,363.00	34,363.00
4661	Soc. Serv. - Title IV-B	0.00	22,591.00	22,591.00	4,823.00	4,823.00	4,823.00	4,823.00
4670	Services for Recipients	232,708.00	88,295.00	88,295.00	79,257.00	79,257.00	79,257.00	79,257.00
4770	IIIC-2/HDM - Warren	187,092.32	41,784.00	41,784.00	76,708.00	76,708.00	76,708.00	76,708.00
4771	IIIC-1/Congregate -	70,171.03	42,933.00	42,933.00	40,904.00	40,904.00	40,904.00	40,904.00
4772	IIIB-Warren	74,528.13	75,162.00	75,162.00	68,043.00	68,043.00	68,043.00	68,043.00
4773	IIIC-1/Congregate-Warren	174,049.83	65,924.00	65,924.00	72,717.00	72,717.00	72,717.00	72,717.00
4774	MIPPA-Warren	25,825.49	26,321.00	26,321.00	27,938.00	27,938.00	27,938.00	27,938.00
4775	Title IIIE-Hamilton	1,234.63	8,000.00	8,000.00	20,852.00	20,852.00	20,852.00	20,852.00
4777	Title IIIB-Hamilton	14,481.87	8,417.00	8,417.00	17,011.00	17,011.00	17,011.00	17,011.00
4778	NSIP-Warren	88,635.33	81,000.00	81,000.00	90,470.00	90,470.00	90,470.00	90,470.00
4779	USDA (SNAP)	179,191.19	175,877.00	175,877.00	256,303.00	256,303.00	256,303.00	256,303.00
4781	OFA - HIICAP	59,745.30	52,410.00	52,410.00	68,320.00	68,320.00	68,320.00	68,320.00
4782	NSIP - Hamilton	21,031.99	28,000.00	28,000.00	18,530.00	18,530.00	18,530.00	18,530.00
4783	IIIE-Warren	41,561.90	48,562.00	48,562.00	27,083.00	27,083.00	27,083.00	27,083.00
4793	IIIC-2/HDM - Hamilton	96,733.47	25,794.00	25,794.00	9,481.00	9,481.00	9,481.00	9,481.00
4795	NY Connects	183,821.40	224,678.00	224,678.00	166,109.00	166,109.00	166,109.00	166,109.00
4960	Emergency Disaster	10,075.32	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	Federal Aid	15,246,862.54	13,136,844.00	15,097,467.60	12,997,656.00	12,997,656.00	12,997,656.00	12,997,656.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5031	Interfund Transfers	1,998.22	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Interfund Transfers	1,998.22	0.00	0.00	0.00	0.00	0.00	0.00
2545	Licenses	3,325.00	3,575.00	3,575.00	3,325.00	3,325.00	3,325.00	3,325.00
2566	Parking Fees	418,030.90	530,881.00	530,881.00	475,296.00	475,630.00	475,630.00	475,630.00
2590	Building Permits	311,709.00	274,000.00	274,000.00	274,000.00	274,000.00	274,000.00	274,000.00
2595	Hauling Permits	7,200.00	7,200.00	7,200.00	7,200.00	7,200.00	7,200.00	7,200.00
	TOTAL Licenses & Permits	740,264.90	815,656.00	815,656.00	759,821.00	760,155.00	760,155.00	760,155.00
2610	Fines and Forfeited Bail	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
2611	Stop DWI Fines - DA	28,875.00	28,875.00	28,875.00	28,875.00	28,875.00	28,875.00	28,875.00
2612	Stop DWI Fines - Sheriff	44,375.00	44,375.00	44,375.00	44,375.00	44,375.00	44,375.00	44,375.00
2613	Stop DWI Fines -	26,250.00	26,250.00	26,250.00	26,250.00	26,250.00	26,250.00	26,250.00
2615	Stop DWI Fines	116,718.76	151,072.00	151,072.00	151,584.00	151,584.00	151,584.00	151,584.00
2620	Forfeiture of Deposits	28,400.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2626	Forf. Crime Proc.	74,888.98	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Fines & Forfeitures	320,507.74	262,672.00	252,672.00	253,084.00	253,084.00	253,084.00	253,084.00
2396	JUUL Settlement	0.00	0.00	95,471.28	190,942.00	190,942.00	190,942.00	190,942.00
2650	Sale Scrap & Excess	6,404.81	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
2655	Minor Sales, Other	20,676.00	6,500.00	6,500.00	6,000.00	6,000.00	6,000.00	6,000.00
2656	Vending Machines	4,832.85	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
2657	Gift Shop Revenue	1,480.76	2,150.00	2,150.00	1,950.00	1,950.00	1,950.00	1,950.00
2658	Minor Sales - Printshop	193.50	0.00	0.00	0.00	0.00	0.00	0.00
2660	Sale of Real Property	115,000.00	0.00	0.00	0.00	0.00	0.00	0.00
2665	Sale of Equipment	22,562.47	0.00	0.00	0.00	0.00	0.00	0.00
2666	Sales of Equipment -	3,030.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
2680	Insurance Recoveries	56,674.17	0.00	14,981.86	0.00	0.00	0.00	0.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2685	Covered Lives Insurance	32,695.79	0.00	0.00	0.00	0.00	0.00	0.00
2690	Tobacco Settlement	418,590.69	420,000.00	420,000.00	350,000.00	350,000.00	350,000.00	350,000.00
2692	Other Compensation for	995.41	0.00	0.00	0.00	0.00	0.00	0.00
2695	Opioid Settlement	281,537.00	0.00	346,119.00	438,060.00	438,060.00	438,060.00	438,060.00
	TOTAL Sale of Property And Compensation for Loss	964,663.45	443,150.00	899,722.14	1,001,452.00	1,001,452.00	1,001,452.00	1,001,452.00
5781	Subscription-Based IT	45,575.64	0.00	0.00	0.00	0.00	0.00	0.00
5788	Leases	343,638.68	0.00	65,719.77	0.00	0.00	0.00	0.00
	TOTAL Proceeds of Obligations	389,214.32	0.00	65,719.77	0.00	0.00	0.00	0.00
2771	Bad Debt Recovery	94,880.60	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Other Operating Income	94,880.60	0.00	0.00	0.00	0.00	0.00	0.00
A	General FUND TOTAL	173,424,432.12	132,711,212.00	176,452,353.89	139,662,811.00	141,898,034.00	141,898,034.00	141,898,034.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

D	County Road	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1001	Real Property Taxes	11,850,083.00	0.00	10,028,998.00	0.00	0.00	0.00	0.00
	TOTAL Real Property Tax Items	11,850,083.00	0.00	10,028,998.00	0.00	0.00	0.00	0.00
2306	Rd & Bridge Chgs - OT.	7,939.21	23,000.00	23,000.00	23,000.00	23,000.00	23,000.00	23,000.00
	TOTAL Intergovernmental Charges	7,939.21	23,000.00	23,000.00	23,000.00	23,000.00	23,000.00	23,000.00
2401	Interest & Earnings	219,615.92	168,000.00	168,000.00	245,000.00	245,000.00	245,000.00	245,000.00
	TOTAL Use of Money & Property	219,615.92	168,000.00	168,000.00	245,000.00	245,000.00	245,000.00	245,000.00
2701	Refund of Prior Year	905.90	0.00	0.00	0.00	0.00	0.00	0.00
2710	Premium on Obligations	44,436.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Miscellaneous & Local Source	45,341.90	0.00	0.00	0.00	0.00	0.00	0.00
2801	Interfund Revenues	50,521.70	80,800.00	80,800.00	80,800.00	80,800.00	80,800.00	80,800.00
	TOTAL Interfund Revenues	50,521.70	80,800.00	80,800.00	80,800.00	80,800.00	80,800.00	80,800.00
3501	Consolidated Highway Aid	3,529,434.48	3,529,434.00	3,766,591.48	3,529,723.00	3,529,723.00	3,529,723.00	3,529,723.00
	TOTAL State Aid	3,529,434.48	3,529,434.00	3,766,591.48	3,529,723.00	3,529,723.00	3,529,723.00	3,529,723.00
4960	Emergency Disaster	107.71	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Federal Aid	107.71	0.00	0.00	0.00	0.00	0.00	0.00
5031	Interfund Transfers	112,892.10	0.00	2,945,500.00	0.00	0.00	0.00	0.00
	TOTAL Interfund Transfers	112,892.10	0.00	2,945,500.00	0.00	0.00	0.00	0.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

D	County Road	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2650	Safe Scrap & Excess	5,641.20	3,000.00	3,000.00	1,500.00	1,500.00	1,500.00	1,500.00
	TOTAL Sale of Property And Compensation for Loss	5,641.20	3,000.00	3,000.00	1,500.00	1,500.00	1,500.00	1,500.00
D	County Road FUND TOTAL	15,841,577.22	3,804,234.00	17,015,889.48	3,880,023.00	3,880,023.00	3,880,023.00	3,880,023.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

DM	Road Machinery	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1001	Real Property Taxes	1,968,211.00	0.00	1,699,315.00	0.00	0.00	0.00	0.00
	TOTAL Real Property Tax Items	1,968,211.00	0.00	1,699,315.00	0.00	0.00	0.00	0.00
2401	Interest & Earnings	61,573.05	60,000.00	60,000.00	68,000.00	68,000.00	68,000.00	68,000.00
	TOTAL Use of Money & Property	61,573.05	60,000.00	60,000.00	68,000.00	68,000.00	68,000.00	68,000.00
2801	Interfund Revenues	1,182,627.00	1,161,952.00	1,161,952.00	1,222,552.00	1,222,552.00	1,222,552.00	1,222,552.00
	TOTAL Interfund Revenues	1,182,627.00	1,161,952.00	1,161,952.00	1,222,552.00	1,222,552.00	1,222,552.00	1,222,552.00
4960	Emergency Disaster	537.45	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Federal Aid	537.45	0.00	0.00	0.00	0.00	0.00	0.00
5031	Interfund Transfers	50,000.00	0.00	400,000.00	0.00	0.00	0.00	0.00
	TOTAL Interfund Transfers	50,000.00	0.00	400,000.00	0.00	0.00	0.00	0.00
2650	Sale Scrap & Excess	1,278.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2655	Minor Sales, Other	95,884.46	112,000.00	112,000.00	112,000.00	112,000.00	112,000.00	112,000.00
2665	Sale of Equipment	8,700.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
2680	Insurance Recoveries	0.00	0.00	4,423.29	0.00	0.00	0.00	0.00
	TOTAL Sale of Property And Compensation for Loss	105,862.46	134,000.00	138,423.29	134,000.00	134,000.00	134,000.00	134,000.00
DM	Road Machinery FUND	3,368,810.96	1,355,952.00	3,459,690.29	1,424,552.00	1,424,552.00	1,424,552.00	1,424,552.00
	TOTAL							

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

GI	Warren Co. Indust Park Sewer	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1030	Special Assessments	3,623.33	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
	TOTAL Non-Property Tax Items	3,623.33	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
2122	Sewer Rents	12,494.99	13,600.00	21,317.88	22,000.00	22,000.00	22,000.00	22,000.00
2128	Interest & Penalties on	216.50	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Departmental Income	12,711.49	13,600.00	21,317.88	22,000.00	22,000.00	22,000.00	22,000.00
2401	Interest & Earnings	100.09	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Use of Money & Property	100.09	0.00	0.00	0.00	0.00	0.00	0.00
GI	Warren Co. Indust Park Sewer FUND TOTAL	16,434.91	17,600.00	25,317.88	26,000.00	26,000.00	26,000.00	26,000.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

MS	Risk Retention	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2401	Interest & Earnings	44.77	34.00	34.00	73.00	73.00	73.00	73.00
	TOTAL Use of Money & Property	44.77	34.00	34.00	73.00	73.00	73.00	73.00
2801	Interfund Revenues	50,963.35	67,166.00	67,166.00	65,127.00	65,127.00	65,127.00	65,127.00
	TOTAL Interfund Revenues	50,963.35	67,166.00	67,166.00	65,127.00	65,127.00	65,127.00	65,127.00
MS	Risk Retention FUND TOTAL	51,008.12	67,200.00	67,200.00	65,200.00	65,200.00	65,200.00	65,200.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

V	Debt Service	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2401	Interest & Earnings	4,209.65	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Use of Money & Property	4,209.65	0.00	0.00	0.00	0.00	0.00	0.00
5031	Interfund Transfers	3,818,612.50	2,673,413.00	2,673,413.00	4,387,202.00	4,387,202.00	4,387,202.00	4,387,202.00
	TOTAL Interfund Transfers	3,818,612.50	2,673,413.00	2,673,413.00	4,387,202.00	4,387,202.00	4,387,202.00	4,387,202.00
V	Debt Service FUND TOTAL	3,822,822.15	2,673,413.00	2,673,413.00	4,387,202.00	4,387,202.00	4,387,202.00	4,387,202.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

79	Restore 2023 Program	2023 Actual Revenues	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4910	Community Development	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00
	TOTAL Federal Aid	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00
79	Restore 2023 Program FUND TOTAL	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00
TOTAL REVENUES ALL FUNDS		196,525,085.48	140,629,611.00	199,893,864.54	149,445,788.00	151,681,011.00	151,681,011.00	151,681,011.00

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A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1010	Legislative Board							
.1	Personal Services	409,780.77	422,296.00	422,296.00	422,296.00	549,366.00	549,366.00	549,366.00
.2	Equipment	1,031.18	0.00	2,298.27	0.00	0.00	0.00	0.00
.4	Contractual Expense	519,270.84	517,298.00	538,689.65	468,136.00	468,136.00	468,136.00	468,136.00
.8	Other Benefits	144,188.12	157,453.00	151,472.00	126,198.00	145,812.00	145,812.00	145,812.00
-. -		1,074,270.91	1,097,047.00	1,114,755.92	1,016,630.00	1,163,314.00	1,163,314.00	1,163,314.00
1010-4999	Legislative Board-American Rescue Plan Act (ARPA)							
.4	Contractual Expense	2,582,581.87	0.00	1,418,484.28	0.00	0.00	0.00	0.00
-. -		2,582,581.87	0.00	1,418,484.28	0.00	0.00	0.00	0.00
1011	County Administrator							
.1	Personal Services	354,566.08	375,942.00	375,942.00	375,942.00	400,141.00	400,141.00	400,141.00
.2	Equipment	62.49	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	16,294.54	30,339.00	26,485.00	426,962.00	26,962.00	26,962.00	26,962.00
.8	Employee Benefits	122,574.26	127,987.00	127,987.00	150,583.00	151,451.00	151,451.00	151,451.00
.2	Capital Outlay	45,575.64	0.00	0.00	0.00	0.00	0.00	0.00
.8	Other Benefits	23,208.30	21,545.00	21,545.00	14,288.00	15,970.00	15,970.00	15,970.00
-. -		562,281.31	555,813.00	551,959.00	967,755.00	594,524.00	594,524.00	594,524.00
1013	Sales Tax Agreement - G.F.							
.4	Contractual Expense	778,668.75	749,618.00	749,618.00	778,669.00	794,259.00	794,259.00	794,259.00
-. -		778,668.75	749,618.00	749,618.00	778,669.00	794,259.00	794,259.00	794,259.00
1040	Clerk-Legislative Board							
.1	Personal Services	322,204.32	335,924.00	335,924.00	335,924.00	346,003.00	346,003.00	346,003.00
.2	Equipment	3,379.75	0.00	1,000.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	603.18	1,200.00	1,200.00	1,100.00	1,100.00	1,100.00	1,100.00
.8	Other Benefits	123,903.15	135,605.00	135,605.00	148,140.00	148,783.00	148,783.00	148,783.00
-. -		450,090.40	472,729.00	473,729.00	485,164.00	495,886.00	495,886.00	495,886.00
1164	Forfeited Crime Proceeds							
.1	Personal Services	1,499.94	0.00	1,038.42	0.00	0.00	0.00	0.00
.4	Contractual Expense	2,814.49	0.00	3,483.84	0.00	0.00	0.00	0.00
.8	Employee Benefits	317.70	0.00	252.60	0.00	0.00	0.00	0.00
-. -		4,632.13	0.00	4,774.86	0.00	0.00	0.00	0.00

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A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1165	District Attorney							
1	Personal Services	1,424,425.16	1,569,262.00	1,584,947.00	1,583,307.00	1,695,113.00	1,695,113.00	1,695,113.00
2	Equipment	2,834.52	500.00	2,364.83	500.00	500.00	500.00	500.00
4	Contractual Expense	66,868.76	106,100.00	98,619.17	100,600.00	100,600.00	100,600.00	100,600.00
8	Other Benefits	435,770.54	514,883.00	518,406.00	575,750.00	585,053.00	585,053.00	585,053.00
-*-		1,929,898.98	2,190,745.00	2,204,337.00	2,260,157.00	2,381,266.00	2,381,266.00	2,381,266.00
1168	Crime Victims-Assist.DA							
1	Personal Services	126,748.99	131,721.00	131,721.00	134,161.00	148,176.00	148,176.00	148,176.00
4	Contractual Expense	5,273.98	11,066.00	11,066.00	10,496.00	10,496.00	10,496.00	10,496.00
8	Employee Benefits	36,067.24	43,887.00	43,887.00	49,151.00	51,141.00	51,141.00	51,141.00
-*-		170,090.21	186,674.00	186,674.00	193,808.00	209,813.00	209,813.00	209,813.00
1170	Legal Defense - Indigents							
1	Personal Services	58,175.28	137,166.00	137,166.00	67,915.00	67,910.00	67,910.00	67,910.00
4	Contractual Expense	1,302,203.41	1,303,489.00	1,303,489.00	1,294,623.00	1,294,623.00	1,294,623.00	1,294,623.00
8	Other Benefits	34,179.26	48,522.00	48,522.00	49,829.00	47,645.00	47,645.00	47,645.00
-*-		1,394,557.95	1,489,177.00	1,489,177.00	1,412,367.00	1,410,178.00	1,410,178.00	1,410,178.00
1170-4.202	Legal Defense - Indigents-Hurrell-Harring							
1	Personal Services	44,950.58	80,418.00	80,418.00	0.00	0.00	0.00	0.00
2	Equipment	6,225.73	5,000.00	13,163.38	0.00	0.00	0.00	0.00
4	Contractual Expense	125,005.83	106,504.00	99,504.00	0.00	0.00	0.00	0.00
8	Employee Benefits	5,758.96	14,836.00	14,836.00	0.00	0.00	0.00	0.00
-*-		181,941.10	206,758.00	207,921.38	0.00	0.00	0.00	0.00
1170-4.206	Legal Defense - Indigents-Quality Improve Funding-Dist #11							
4	Contractual Expense	20,081.00	0.00	0.00	0.00	0.00	0.00	0.00
-*-		20,081.00	0.00	0.00	0.00	0.00	0.00	0.00
1170-4.207	Legal Defense - Indigents-Quality Improve Funding-Dist #10							
1	Personal Services	2,362.66	0.00	0.00	0.00	0.00	0.00	0.00
2	Equipment	4,254.40	0.00	0.00	0.00	0.00	0.00	0.00
4	Contractual Expense	4,635.04	0.00	0.00	0.00	0.00	0.00	0.00
8	Employee Benefits	180.75	0.00	0.00	0.00	0.00	0.00	0.00
-*-		11,432.85	0.00	0.00	0.00	0.00	0.00	0.00

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1170-4208	Legal Defense - Indigents-Quality Improve Funding-Dist #12							
.4	Contractual Expense	10,167.12	15,000.00	15,000.00	0.00	0.00	0.00	0.00
-		10,167.12	15,000.00	15,000.00	0.00	0.00	0.00	0.00
1170-4209	Legal Defense - Indigents-Quality Improv Funding-Dist #13							
.1	Personal Services	5,000.00	0.00	0.00	9,685.00	10,260.00	10,260.00	10,260.00
.2	Equipment	0.00	1,400.00	2,470.96	272.00	272.00	272.00	272.00
.4	Contractual Expense	3,925.00	22,249.00	47,029.64	23,376.00	23,376.00	23,376.00	23,376.00
.8	Employee Benefits	382.50	0.00	0.00	1,960.00	2,047.00	2,047.00	2,047.00
-		9,307.50	23,649.00	49,500.60	35,283.00	35,955.00	35,955.00	35,955.00
1170-4210	Legal Defense - Indigents-Hurrell-Harring 2nd Contract							
.1	Personal Services	0.00	0.00	169,927.35	131,498.00	140,834.00	140,834.00	140,834.00
.2	Equipment	0.00	0.00	18,500.00	19,000.00	19,000.00	19,000.00	19,000.00
.4	Contractual Expense	0.00	0.00	182,920.13	173,097.00	173,097.00	173,097.00	173,097.00
.8	Employee Benefits	0.00	0.00	84,963.68	49,278.00	50,527.00	50,527.00	50,527.00
-		0.00	0.00	456,311.16	372,873.00	383,458.00	383,458.00	383,458.00
1170-4211	Legal Defense - Indigents-Quality Improve Funding-Dist #14							
.1	Personal Services	0.00	0.00	8,320.00	8,486.00	8,990.00	8,990.00	8,990.00
.2	Equipment	0.00	0.00	350.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	45,168.00	45,977.00	45,977.00	45,977.00	45,977.00
.8	Employee Benefits	0.00	0.00	637.00	1,710.00	1,793.00	1,793.00	1,793.00
-		0.00	0.00	54,475.00	56,173.00	56,760.00	56,760.00	56,760.00
1171	Public Defender							
.1	Personal Services	595,193.12	728,351.00	728,351.00	728,352.00	754,709.00	754,709.00	754,709.00
.4	Contractual Expense	23,070.89	27,920.00	27,920.00	26,524.00	26,524.00	26,524.00	26,524.00
.8	Other Benefits	229,868.37	259,869.00	259,869.00	261,659.00	263,409.00	263,409.00	263,409.00
-		848,132.38	1,016,140.00	1,016,140.00	1,016,535.00	1,044,642.00	1,044,642.00	1,044,642.00
1171-4200	Public Defender-Counsel At First Appearance							
.1	Personal Services	60,047.07	96,936.00	96,936.00	81,920.00	84,377.00	84,377.00	84,377.00
.8	Employee Benefits	9,906.99	25,255.00	25,255.00	23,018.00	22,978.00	22,978.00	22,978.00
-		69,954.06	122,191.00	122,191.00	104,938.00	107,355.00	107,355.00	107,355.00

CHRISTINE NORTON COUNTY TREASURER
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1171-4201	Public Defender-Upstate Quality Improvement							
.1	Personal Services	81,635.21	100,223.00	100,223.00	96,748.00	100,035.00	100,035.00	100,035.00
.4	Contractual Expense	2,172.90	5,000.00	5,000.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	28,204.06	34,745.00	34,745.00	28,517.00	28,494.00	28,494.00	28,494.00
-*-		112,012.17	139,968.00	139,968.00	125,265.00	128,529.00	128,529.00	128,529.00
1171-4202	Public Defender-Hurrell-Harring							
.1	Personal Services	440,411.48	754,529.00	843,847.00	867,496.00	845,272.00	845,272.00	845,272.00
.2	Equipment	3,153.05	16,500.00	16,500.00	18,000.00	18,000.00	18,000.00	18,000.00
.4	Contractual Expense	62,327.74	118,383.00	118,383.00	119,823.00	119,823.00	119,823.00	119,823.00
.8	Other Benefits	80,082.13	190,233.00	228,199.00	224,893.00	213,226.00	213,226.00	213,226.00
-*-		585,974.40	1,079,645.00	1,206,829.00	1,230,212.00	1,196,321.00	1,196,321.00	1,196,321.00
1171-4203	Public Defender-Quality Improve Funding-Dist #7							
.1	Personal Services	24,086.36	24,937.00	24,937.00	20,289.00	20,689.00	20,689.00	20,689.00
.8	Employee Benefits	4,617.87	9,232.00	9,232.00	7,966.00	7,860.00	7,860.00	7,860.00
-*-		28,704.23	34,169.00	34,169.00	28,255.00	28,549.00	28,549.00	28,549.00
1171-4204	Public Defender-Quality Improve Funding-Dist #9							
.1	Personal Services	34,225.53	35,683.00	35,683.00	28,546.00	32,622.00	32,622.00	32,622.00
.8	Employee Benefits	9,352.87	10,268.00	10,268.00	9,152.00	10,070.00	10,070.00	10,070.00
-*-		43,578.40	45,951.00	45,951.00	37,698.00	42,692.00	42,692.00	42,692.00
1171-4206	Public Defender-Quality Improve Funding-Dist #11							
.1	Personal Services	34,118.88	40,454.00	40,454.00	40,112.00	42,493.00	42,493.00	42,493.00
.4	Contractual Expense	6,800.00	6,905.00	6,905.00	6,905.00	6,905.00	6,905.00	6,905.00
.8	Employee Benefits	5,680.69	7,464.00	7,464.00	8,083.00	8,478.00	8,478.00	8,478.00
-*-		46,599.57	54,823.00	54,823.00	55,100.00	57,876.00	57,876.00	57,876.00
1180	Justices & Constables							
.4	Contractual Expense	1,980.00	1,680.00	1,680.00	1,680.00	1,680.00	1,680.00	1,680.00
-*-		1,980.00	1,680.00	1,680.00	1,680.00	1,680.00	1,680.00	1,680.00
1185	Medical Examiner & Coroners							
.1	Personal Services	56,311.96	57,915.00	57,915.00	57,915.00	59,651.00	59,651.00	59,651.00
.4	Contractual Expense	263,775.23	200,000.00	275,000.00	200,000.00	200,000.00	200,000.00	200,000.00
.8	Employee Benefits	10,500.41	11,195.00	11,195.00	12,084.00	12,399.00	12,399.00	12,399.00
-*-		330,587.60	268,110.00	344,110.00	269,999.00	272,050.00	272,050.00	272,050.00

**CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025**

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1320	County Auditor							
.1	Personal Services	139,676.16	143,296.00	143,296.00	143,296.00	149,201.00	149,201.00	149,201.00
.2	Equipment	253.50	0.00	170.98	0.00	0.00	0.00	0.00
.4	Contractual Expense	2,414.68	2,364.00	4,193.02	3,025.00	3,025.00	3,025.00	3,025.00
.8	Other Benefits	73,972.67	82,057.00	80,057.00	81,929.00	90,249.00	90,249.00	90,249.00
-*-		216,317.01	227,717.00	227,717.00	228,250.00	242,475.00	242,475.00	242,475.00
1325	County Treasurer							
.1	Personal Services	888,894.34	917,731.00	917,731.00	912,618.00	955,055.00	955,055.00	955,055.00
.2	Equipment	351.20	500.00	1,300.74	475.00	475.00	475.00	475.00
.4	Contractual Expense	143,879.11	146,341.00	186,000.82	159,906.00	159,906.00	159,906.00	159,906.00
.8	Other Benefits	332,793.71	363,150.00	371,100.00	379,725.00	394,985.00	394,985.00	394,985.00
-*-		1,365,918.36	1,427,722.00	1,476,132.56	1,452,724.00	1,510,421.00	1,510,421.00	1,510,421.00
1340	Budget Officer							
.1	Personal Services	8,316.26	15,000.00	15,000.00	15,000.00	15,450.00	15,450.00	15,450.00
.8	Employee Benefits	6,272.61	3,683.00	9,664.00	1,148.00	1,182.00	1,182.00	1,182.00
-*-		14,588.87	18,683.00	24,664.00	16,148.00	16,632.00	16,632.00	16,632.00
1345	Purchasing							
.1	Personal Services	219,434.79	230,703.00	230,703.00	225,063.00	233,104.00	233,104.00	233,104.00
.2	Equipment	858.67	200.00	200.00	150.00	150.00	150.00	150.00
.4	Contractual Expense	5,298.67	7,746.00	7,746.00	7,825.00	7,825.00	7,825.00	7,825.00
.8	Other Benefits	88,866.77	102,132.00	102,132.00	102,774.00	102,668.00	102,668.00	102,668.00
-*-		314,458.90	340,781.00	340,781.00	335,812.00	343,747.00	343,747.00	343,747.00
1355	Real Property Tax Service Agency							
.1	Personal Services	324,408.35	357,611.00	357,611.00	322,741.00	324,563.00	324,563.00	324,563.00
.4	Contractual Expense	22,496.33	28,670.00	28,670.00	22,670.00	22,670.00	22,670.00	22,670.00
.8	Other Benefits	162,693.30	176,461.00	176,461.00	158,512.00	174,967.00	174,967.00	174,967.00
-*-		509,597.98	562,742.00	562,742.00	503,923.00	522,200.00	522,200.00	522,200.00
1410	County Clerk							
.1	Personal Services	839,078.01	865,940.00	870,509.00	907,288.00	967,886.00	967,886.00	967,886.00
.2	Equipment	12,369.71	250.00	13,750.00	5,250.00	2,750.00	2,750.00	2,750.00
.4	Contractual Expense	104,520.66	1,102,103.00	1,119,261.00	1,108,695.00	1,108,695.00	1,108,695.00	1,108,695.00
.8	Other Benefits	340,806.68	376,752.00	381,363.00	459,735.00	483,088.00	483,088.00	483,088.00
-*-		1,296,775.06	2,345,045.00	2,384,903.00	2,480,968.00	2,562,419.00	2,562,419.00	2,562,419.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1420	Law (County Attorney)							
1	Personal Services	549,538.91	566,514.00	584,014.00	601,210.00	662,727.00	662,727.00	662,727.00
2	Equipment	29.97	0.00	729.70	0.00	0.00	0.00	0.00
4	Contractual Expense	225,787.32	118,300.00	167,964.45	107,185.00	107,185.00	107,185.00	107,185.00
8	Other Benefits	161,539.95	172,464.00	173,802.75	202,179.00	210,847.00	210,847.00	210,847.00
-*-		936,896.15	857,278.00	926,510.90	910,574.00	980,759.00	980,759.00	980,759.00
1430	Civil Service							
1	Personal Services	182,849.26	238,836.00	94,034.61	0.00	0.00	0.00	0.00
2	Equipment	297.65	0.00	0.00	0.00	0.00	0.00	0.00
4	Contractual Expense	29,902.53	25,400.00	974.43	0.00	0.00	0.00	0.00
8	Other Benefits	75,081.18	94,534.00	25,600.34	0.00	0.00	0.00	0.00
-*-		288,130.62	358,770.00	120,609.38	0.00	0.00	0.00	0.00
1435	Human Resources							
1	Personal Services	187,763.74	208,157.00	352,958.39	363,173.00	376,424.00	376,424.00	376,424.00
2	Equipment	0.00	0.00	1,688.99	0.00	0.00	0.00	0.00
4	Contractual Expense	49,671.45	55,156.00	77,892.58	87,700.00	87,700.00	87,700.00	87,700.00
8	Other Benefits	47,892.89	56,868.00	125,801.66	128,452.00	129,299.00	129,299.00	129,299.00
-*-		285,328.08	320,181.00	558,341.62	579,325.00	593,423.00	593,423.00	593,423.00
1450	Board Of Elections							
1	Personal Services	362,569.01	426,393.00	426,393.00	426,393.00	438,364.00	438,364.00	438,364.00
2	Equipment	6,285.44	350.00	669,289.00	0.00	0.00	0.00	0.00
4	Contractual Expense	258,845.66	356,810.00	417,448.24	264,589.00	264,589.00	264,589.00	264,589.00
8	Other Benefits	104,284.73	117,286.00	145,936.00	157,043.00	156,675.00	156,675.00	156,675.00
-*-		731,984.84	900,839.00	1,659,066.24	848,025.00	859,628.00	859,628.00	859,628.00
1490	Public Works Admin - DPW							
1	Personal Services	405,399.32	420,100.00	431,600.00	403,644.00	410,733.00	410,733.00	410,733.00
2	Equipment	0.00	175.00	2,868.77	675.00	675.00	675.00	675.00
4	Contractual Expense	39,268.03	40,708.00	40,839.44	39,939.00	39,939.00	39,939.00	39,939.00
8	Other Benefits	176,744.91	191,196.00	192,267.00	189,866.00	212,257.00	212,257.00	212,257.00
-*-		621,412.26	652,179.00	667,575.21	634,114.00	663,604.00	663,604.00	663,604.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1610	Fleet Management							
.2	Equipment	77,072.24	0.00	60,459.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	22,102.32	19,943.00	19,893.00	22,302.00	22,302.00	22,302.00	22,302.00
-		99,174.56	19,943.00	80,352.00	22,302.00	22,302.00	22,302.00	22,302.00
1620	Buildings							
.1	Personal Services	749,055.45	788,414.00	788,414.00	757,436.00	801,014.00	801,014.00	801,014.00
.2	Equipment	9,254.76	0.00	6,260.04	5,000.00	0.00	0.00	0.00
.4	Contractual Expense	484,960.82	671,662.00	670,866.17	632,528.00	632,528.00	632,528.00	632,528.00
.8	Other Benefits	348,299.32	386,381.00	386,381.00	406,732.00	433,194.00	433,194.00	433,194.00
-		1,591,570.35	1,846,457.00	1,851,921.21	1,801,696.00	1,866,736.00	1,866,736.00	1,866,736.00
1621	Building #11							
.4	Contractual Expense	1,659.24	27,000.00	31,460.00	2,300.00	2,300.00	2,300.00	2,300.00
-		1,659.24	27,000.00	31,460.00	2,300.00	2,300.00	2,300.00	2,300.00
1624	Health & Human Services Building							
.1	Personal Services	320,883.66	339,510.00	337,010.00	341,883.00	361,585.00	361,585.00	361,585.00
.2	Equipment	511.10	0.00	5,000.00	5,000.00	0.00	0.00	0.00
.4	Contractual Expense	198,433.74	168,321.00	172,672.70	182,527.00	182,527.00	182,527.00	182,527.00
.8	Other Benefits	142,438.86	155,714.00	155,714.00	174,055.00	174,215.00	174,215.00	174,215.00
-		662,267.36	663,545.00	670,396.70	703,465.00	718,327.00	718,327.00	718,327.00
1625	Charles R. Wood Park							
.4	Contractual Expense	48,515.11	128,419.00	131,003.01	80,834.00	80,834.00	80,834.00	80,834.00
-		48,515.11	128,419.00	131,003.01	80,834.00	80,834.00	80,834.00	80,834.00
1626	West Brook Parking Lot							
.2	Equipment	6,956.25	6,000.00	6,000.00	10,000.00	10,000.00	10,000.00	10,000.00
.4	Contractual Expense	16,459.68	21,500.00	21,500.00	22,500.00	22,500.00	22,500.00	22,500.00
-		23,415.93	27,500.00	27,500.00	32,500.00	32,500.00	32,500.00	32,500.00
1627	Beach Road Parking Lot							
.4	Contractual Expense	310,659.07	319,462.00	319,462.00	319,796.00	319,796.00	319,796.00	319,796.00
-		310,659.07	319,462.00	319,462.00	319,796.00	319,796.00	319,796.00	319,796.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1628	Waste Management Containment							
.1	Personal Services	76,409.57	132,411.00	137,411.00	132,584.00	218,459.00	218,459.00	218,459.00
.2	Equipment	13,288.00	0.00	687,236.00	24,000.00	0.00	0.00	0.00
.4	Contractual Expense	63,179.18	58,697.00	58,677.10	981,462.00	981,462.00	981,462.00	981,462.00
.8	Other Benefits	37,858.32	53,006.00	53,006.00	70,444.00	93,611.00	93,611.00	93,611.00
-		190,735.07	244,114.00	936,330.10	1,208,490.00	1,293,532.00	1,293,532.00	1,293,532.00
1660	Central Storeroom							
.2	Equipment	0.00	200.00	200.00	0.00	0.00	0.00	0.00
.8	Other Benefits	2,595.96	2,388.00	2,388.00	2,070.00	2,497.00	2,497.00	2,497.00
-		2,595.96	2,588.00	2,588.00	2,070.00	2,497.00	2,497.00	2,497.00
1665	Public Records							
.1	Personal Services	188,883.30	193,945.00	193,945.00	189,148.00	199,977.00	199,977.00	199,977.00
.4	Contractual Expense	17,289.54	19,700.00	19,700.00	19,700.00	19,700.00	19,700.00	19,700.00
.8	Other Benefits	78,462.59	83,682.00	83,682.00	90,630.00	91,506.00	91,506.00	91,506.00
-		284,635.43	297,327.00	297,327.00	299,478.00	311,183.00	311,183.00	311,183.00
1670	Mail Room							
.1	Personal Services	41,763.42	42,381.00	42,381.00	43,008.00	45,560.00	45,560.00	45,560.00
.4	Contractual Expense	2,002.82	1,962.00	2,222.00	2,155.00	2,155.00	2,155.00	2,155.00
.8	Other Benefits	21,422.43	22,252.00	22,252.00	17,748.00	18,140.00	18,140.00	18,140.00
-		65,188.67	66,595.00	66,595.00	62,911.00	65,855.00	65,855.00	65,855.00
1671	Print Shop							
.2	Equipment	343,638.68	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	38,403.46	43,061.00	43,061.00	47,200.00	47,200.00	47,200.00	47,200.00
-		382,042.14	43,061.00	43,061.00	47,200.00	47,200.00	47,200.00	47,200.00
1680	Information Technology							
.1	Personal Services	692,156.73	728,318.00	728,318.00	728,318.00	750,047.00	750,047.00	750,047.00
.2	Equipment	144,696.73	0.00	41,760.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	132,468.42	207,480.00	181,720.00	211,480.00	211,480.00	211,480.00	211,480.00
.8	Other Benefits	266,458.72	302,558.00	302,558.00	335,649.00	332,904.00	332,904.00	332,904.00
-		1,235,780.60	1,238,356.00	1,254,356.00	1,275,447.00	1,294,431.00	1,294,431.00	1,294,431.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1581	Telecommunications							
1	Personal Services	85,464.09	89,176.00	89,176.00	89,176.00	91,838.00	91,838.00	91,838.00
2	Equipment	218.00	0.00	160,000.00	0.00	0.00	0.00	0.00
4	Contractual Expense	32,233.98	33,500.00	33,500.00	22,000.00	22,000.00	22,000.00	22,000.00
8	Employee Benefits	39,556.14	43,828.00	43,828.00	49,019.00	48,295.00	48,295.00	48,295.00
-		157,474.21	166,504.00	326,504.00	160,196.00	162,133.00	162,133.00	162,133.00
1910	Unallocated Insurance							
4	Contractual Expense	228,216.69	264,293.00	264,293.00	265,271.00	265,271.00	265,271.00	265,271.00
-		228,216.69	264,293.00	264,293.00	265,271.00	265,271.00	265,271.00	265,271.00
1920	Municipal Assoc. Dues							
4	Contractual Expense	23,570.00	11,959.00	11,959.00	12,318.00	12,318.00	12,318.00	12,318.00
-		23,570.00	11,959.00	11,959.00	12,318.00	12,318.00	12,318.00	12,318.00
1950	Taxes & Assessments on Property							
4	Contractual Expense	9,728.36	10,100.00	10,100.00	6,500.00	6,500.00	6,500.00	6,500.00
-		9,728.36	10,100.00	10,100.00	6,500.00	6,500.00	6,500.00	6,500.00
1970	Supplies to Towns							
4	Contractual Expense	5,516.10	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
-		5,516.10	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
1982	Prov For Inv. Of Supplies							
4	Contractual Expense	7,103.55	4,000.00	4,000.00	5,000.00	5,000.00	5,000.00	5,000.00
-		7,103.55	4,000.00	4,000.00	5,000.00	5,000.00	5,000.00	5,000.00
1985	Distribution of Sales Tax							
4	Contractual Expense	34,004,469.77	32,983,673.00	32,983,673.00	34,004,470.00	34,683,725.00	34,683,725.00	34,683,725.00
-		34,004,469.77	32,983,673.00	32,983,673.00	34,004,470.00	34,683,725.00	34,683,725.00	34,683,725.00
1990	Contingent Account							
4	Contractual Expense	0.00	772,000.00	497,396.36	275,000.00	365,000.00	365,000.00	365,000.00
-		0.00	772,000.00	497,396.36	275,000.00	365,000.00	365,000.00	365,000.00
	TOTAL General Government Support	57,163,251.19	56,906,720.00	60,709,258.49	59,032,667.00	60,264,855.00	60,264,855.00	60,264,855.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2490	Community College - Tuition							
.4	Contractual Expense	520,068.37	538,000.00	538,000.00	538,000.00	538,000.00	538,000.00	538,000.00
-.-		520,068.37	538,000.00	538,000.00	538,000.00	538,000.00	538,000.00	538,000.00
2495	Joint Community College							
.4	Contractual Expense	2,173,075.00	2,338,560.00	2,338,560.00	2,507,295.00	2,507,295.00	2,507,295.00	2,507,295.00
-.-		2,173,075.00	2,338,560.00	2,338,560.00	2,507,295.00	2,507,295.00	2,507,295.00	2,507,295.00
TOTAL Education		2,693,143.37	2,876,560.00	2,876,560.00	3,045,295.00	3,045,295.00	3,045,295.00	3,045,295.00
3020	Sheriffs 911 Center							
.1	Personal Services	1,573,606.86	1,660,814.00	1,660,814.00	1,673,291.00	1,673,291.00	1,673,291.00	1,673,291.00
.2	Equipment	9,650.72	0.00	77,510.17	71,000.00	0.00	0.00	0.00
.4	Contractual Expense	360,596.69	393,000.00	376,198.89	451,500.00	451,500.00	451,500.00	451,500.00
.8	Other Benefits	551,145.41	598,042.00	598,042.00	681,090.00	663,608.00	663,608.00	663,608.00
-.-		2,494,999.68	2,651,856.00	2,712,565.06	2,876,881.00	2,788,399.00	2,788,399.00	2,788,399.00
3020-4046	Sheriffs 911 Center-2020 Interoperable Comm Grant							
.2	Equipment	25,462.98	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	8,199.00	0.00	0.00	0.00	0.00	0.00	0.00
-.-		33,661.98	0.00	0.00	0.00	0.00	0.00	0.00
3020-4047	Sheriffs 911 Center-2021 Interoperable Comm Grant							
.2	Equipment	345,695.32	0.00	639,851.68	0.00	0.00	0.00	0.00
-.-		345,695.32	0.00	639,851.68	0.00	0.00	0.00	0.00
3020-4048	Sheriffs 911 Center-2021-22 PSAP Grant							
.1	Personal Services	41,383.36	0.00	0.00	0.00	0.00	0.00	0.00
-.-		41,383.36	0.00	0.00	0.00	0.00	0.00	0.00
3020-4049	Sheriffs 911 Center-2023 Interoperable Comm Grant							
.2	Equipment	0.00	0.00	492,667.00	0.00	0.00	0.00	0.00
-.-		0.00	0.00	492,667.00	0.00	0.00	0.00	0.00
3020-4050	Sheriffs 911 Center-2022-23 PSAP Grant							
.2	Equipment	0.00	0.00	165,940.00	0.00	0.00	0.00	0.00
-.-		0.00	0.00	165,940.00	0.00	0.00	0.00	0.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3110	Sheriff's Law Enforcement							
.1	Personal Services	8,894,041.39	9,014,486.00	9,014,486.00	9,261,478.00	9,173,170.00	9,173,170.00	9,173,170.00
.2	Equipment	926,750.94	260,500.00	999,415.55	80,500.00	51,500.00	51,500.00	51,500.00
.4	Contractual Expense	1,632,546.96	1,380,483.00	1,701,319.39	1,961,533.00	1,790,533.00	1,790,533.00	1,790,533.00
.8	Other Benefits	4,642,236.12	5,152,961.00	5,152,961.00	5,527,798.00	5,544,957.00	5,544,957.00	5,544,957.00
-		16,095,575.41	15,808,430.00	16,868,181.94	16,831,309.00	16,560,160.00	16,560,160.00	16,560,160.00
3110-3164	Sheriff's Law Enforcement-Forfeited Crime Proceeds							
.2	Equipment	39,787.46	0.00	88,759.81	0.00	0.00	0.00	0.00
.4	Contractual Expense	7,070.00	0.00	7,200.00	0.00	0.00	0.00	0.00
-		46,857.46	0.00	95,959.81	0.00	0.00	0.00	0.00
3110-4051	Sheriff's Law Enforcement-FY2024-25 LETECH							
.2	Equipment	0.00	0.00	751,953.18	0.00	0.00	0.00	0.00
-		0.00	0.00	751,953.18	0.00	0.00	0.00	0.00
3110-4052	Sheriff's Law Enforcement-FY19 Edward Byrne Memorial Grant							
.4	Contractual Expense	0.00	0.00	97,000.00	0.00	0.00	0.00	0.00
-		0.00	0.00	97,000.00	0.00	0.00	0.00	0.00
3110-4053	Sheriff's Law Enforcement-FY22 Edward Byrne Memorial Grant							
.4	Contractual Expense	0.00	0.00	65,000.00	0.00	0.00	0.00	0.00
-		0.00	0.00	65,000.00	0.00	0.00	0.00	0.00
3110-4054	Sheriff's Law Enforcement-Live Scan Grant							
.2	Equipment	0.00	0.00	19,600.00	0.00	0.00	0.00	0.00
-		0.00	0.00	19,600.00	0.00	0.00	0.00	0.00
3110-4112	Sheriff's Law Enforcement-FY20 State Homeland Sec Program							
.4	Contractual Expense	4,689.17	0.00	0.00	0.00	0.00	0.00	0.00
-		4,689.17	0.00	0.00	0.00	0.00	0.00	0.00
3120-1001	School Resource Officers-Hadley-Luzerne School District							
.1	Personal Services	82,417.61	92,894.00	92,894.00	92,894.00	92,894.00	92,894.00	92,894.00
.8	Employee Benefits	6,304.97	7,106.00	7,106.00	7,106.00	7,106.00	7,106.00	7,106.00
-		88,722.58	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3120-1002	School Resource Officers-Queensbury School District							
.1	Personal Services	99,663.40	103,898.00	103,898.00	99,289.00	99,289.00	99,289.00	99,289.00
.8	Employee Benefits	38,243.69	43,329.00	43,329.00	43,713.00	43,387.00	43,387.00	43,387.00
-	-	137,907.09	147,227.00	147,227.00	143,002.00	142,676.00	142,676.00	142,676.00
3120-1003	School Resource Officers-North Warren School District							
.1	Personal Services	36,878.48	37,158.00	37,158.00	37,158.00	37,158.00	37,158.00	37,158.00
.8	Employee Benefits	2,821.22	2,842.00	2,842.00	2,842.00	2,842.00	2,842.00	2,842.00
-	-	39,699.70	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
3120-1004	School Resource Officers-Lake George School District							
.1	Personal Services	66,031.43	74,314.00	74,314.00	74,314.00	74,314.00	74,314.00	74,314.00
.8	Employee Benefits	5,051.40	5,686.00	5,686.00	5,686.00	5,686.00	5,686.00	5,686.00
-	-	71,082.83	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
3120-1005	School Resource Officers-Bolton School District							
.1	Personal Services	32,943.86	37,157.00	37,157.00	37,157.00	37,157.00	37,157.00	37,157.00
.8	Employee Benefits	2,520.20	2,843.00	2,843.00	2,843.00	2,843.00	2,843.00	2,843.00
-	-	35,464.06	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
3120-1006	School Resource Officers-Johnsburg School District							
.1	Personal Services	33,159.74	37,157.00	37,157.00	37,157.00	37,157.00	37,157.00	37,157.00
.8	Employee Benefits	2,536.72	2,843.00	2,843.00	2,843.00	2,843.00	2,843.00	2,843.00
-	-	35,696.46	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
3120-1007	School Resource Officers-Glens Falls City School District							
.1	Personal Services	43,242.00	45,983.00	45,983.00	45,983.00	0.00	0.00	0.00
.8	Employee Benefits	3,308.01	3,518.00	3,518.00	3,518.00	0.00	0.00	0.00
-	-	46,550.01	49,501.00	49,501.00	49,501.00	0.00	0.00	0.00
3120-1008	School Resource Officers-Warrensburg Central School Dist							
.1	Personal Services	29,965.90	54,556.00	54,556.00	57,307.00	57,307.00	57,307.00	57,307.00
.8	Employee Benefits	15,869.13	23,805.00	23,805.00	37,703.00	37,402.00	37,402.00	37,402.00
-	-	45,835.03	78,361.00	78,361.00	95,010.00	94,709.00	94,709.00	94,709.00
3140	Probation							
.1	Personal Services	995,302.45	1,064,318.00	1,064,318.00	1,053,481.00	1,105,655.00	1,105,655.00	1,105,655.00
.2	Equipment	53,332.49	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	397,215.13	339,642.00	419,246.00	311,753.00	311,753.00	311,753.00	311,753.00
.8	Other Benefits	415,939.65	460,915.00	460,915.00	475,653.00	476,974.00	476,974.00	476,974.00
-	-	1,861,789.72	1,864,875.00	1,944,479.00	1,840,887.00	1,894,382.00	1,894,382.00	1,894,382.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3143	Probation - Pretrial							
.1	Personal Services	67,595.77	67,376.00	67,376.00	67,376.00	71,375.00	71,375.00	71,375.00
.4	Contractual Expense	0.00	0.00	96,437.00	0.00	0.00	0.00	0.00
.8	Other Benefits	24,523.29	26,628.00	26,628.00	28,797.00	29,797.00	29,797.00	29,797.00
-		92,119.06	94,004.00	190,441.00	96,163.00	101,172.00	101,172.00	101,172.00
3144	Probation-Day Reporting							
.1	Personal Services	70,116.81	70,118.00	70,118.00	70,445.00	74,606.00	74,606.00	74,606.00
.4	Contractual Expense	939.57	1,000.00	1,000.00	900.00	900.00	900.00	900.00
.8	Other Benefits	31,767.24	33,538.00	33,538.00	37,110.00	37,056.00	37,056.00	37,056.00
-		102,823.62	104,656.00	104,656.00	108,455.00	112,562.00	112,562.00	112,562.00
3150	Sheriff's Correction Division							
.1	Personal Services	7,147,830.03	7,373,297.00	7,373,297.00	7,442,413.00	7,196,950.00	7,196,950.00	7,196,950.00
.2	Equipment	55,745.27	2,500.00	141,410.77	53,500.00	17,500.00	17,500.00	17,500.00
.4	Contractual Expense	2,256,258.38	2,221,800.00	2,407,052.23	2,873,500.00	2,798,500.00	2,798,500.00	2,798,500.00
.8	Other Benefits	2,707,291.65	3,072,499.00	3,072,499.00	3,375,894.00	3,310,858.00	3,310,858.00	3,310,858.00
-		12,167,125.33	12,670,096.00	12,984,259.00	13,745,107.00	13,323,808.00	13,323,808.00	13,323,808.00
3311	Traffic Safety Board							
.4	Contractual Expense	0.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00
.8	Other Benefits	60.00	0.00	0.00	0.00	0.00	0.00	0.00
-		60.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00
3315	Stop DWI Program							
.1	Personal Services	7,332.01	13,943.00	13,943.00	13,943.00	14,361.00	14,361.00	14,361.00
.2	Equipment	1,795.00	5,000.00	20,100.00	5,000.00	4,550.00	4,550.00	4,550.00
.4	Contractual Expense	106,944.29	146,479.00	147,879.00	146,575.00	146,575.00	146,575.00	146,575.00
.8	Employee Benefits	560.88	1,066.00	1,066.00	1,066.00	1,098.00	1,098.00	1,098.00
-		116,632.18	166,488.00	182,988.00	166,584.00	166,584.00	166,584.00	166,584.00
3410	Fire Prevention & Control							
.1	Personal Services	54,042.64	71,826.00	67,826.00	71,193.00	74,873.00	74,873.00	74,873.00
.2	Equipment	77,895.89	100.00	9,140.07	2,200.00	2,200.00	2,200.00	2,200.00
.4	Contractual Expense	43,327.92	43,100.00	44,580.00	54,450.00	54,450.00	54,450.00	54,450.00
.8	Other Benefits	19,338.84	20,891.00	20,891.00	22,067.00	23,334.00	23,334.00	23,334.00
-		194,605.29	135,917.00	142,437.07	149,910.00	154,857.00	154,857.00	154,857.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3610	Control of Animals							
.4	Contractual Expense	0.00	0.00	0.00	0.00	96,000.00	96,000.00	96,000.00
-*-		0.00	0.00	0.00	0.00	96,000.00	96,000.00	96,000.00
3620	Building & Fire Code							
.1	Personal Services	381,543.62	411,903.00	411,903.00	427,070.00	450,230.00	450,230.00	450,230.00
.4	Contractual Expense	17,779.40	22,704.00	22,704.00	22,534.00	22,534.00	22,534.00	22,534.00
.8	Other Benefits	161,104.57	183,264.00	183,264.00	202,770.00	204,097.00	204,097.00	204,097.00
-*-		560,427.59	617,871.00	617,871.00	652,374.00	676,861.00	676,861.00	676,861.00
3640	Civil Defense							
.1	Personal Services	184,119.55	208,706.00	208,706.00	209,996.00	226,801.00	226,801.00	226,801.00
.2	Equipment	3,514.94	200.00	16,671.63	10,700.00	700.00	700.00	700.00
.4	Contractual Expense	26,775.90	45,850.00	28,361.95	32,670.00	32,670.00	32,670.00	32,670.00
.8	Other Benefits	79,597.60	93,378.00	93,378.00	100,260.00	101,755.00	101,755.00	101,755.00
-*-		294,007.99	348,134.00	347,117.58	353,626.00	361,926.00	361,926.00	361,926.00
3642	Fire Training Center							
.1	Personal Services	6,952.92	7,417.00	7,417.00	7,240.00	7,457.00	7,457.00	7,457.00
.2	Equipment	227.94	1,000.00	700.00	1,000.00	1,000.00	1,000.00	1,000.00
.4	Contractual Expense	4,713.41	5,545.00	5,845.00	5,360.00	5,360.00	5,360.00	5,360.00
.8	Employee Benefits	531.90	568.00	568.00	554.00	570.00	570.00	570.00
-*-		12,426.17	14,530.00	14,530.00	14,154.00	14,387.00	14,387.00	14,387.00
3645-4112	Homeland Security-FY20 State Homeland Sec Program							
.2	Equipment	20,961.00	0.00	12,755.84	0.00	0.00	0.00	0.00
.4	Contractual Expense	22,159.61	0.00	1,400.58	0.00	0.00	0.00	0.00
-*-		43,120.61	0.00	14,156.42	0.00	0.00	0.00	0.00
3645-4115	Homeland Security-FY21 State Homeland Sec Program							
.2	Equipment	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	10,561.52	0.00	1,593.14	0.00	0.00	0.00	0.00
-*-		20,561.52	0.00	1,593.14	0.00	0.00	0.00	0.00
3645-4118	Homeland Security-FY22 State Homeland Sec Program							
.2	Equipment	63,688.00	0.00	1,500.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	3,097.00	0.00	0.00	0.00	0.00
-*-		63,688.00	0.00	4,597.00	0.00	0.00	0.00	0.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3645-4119	Homeland Security-FY22 LEMPG							
.1	Personal Services	23,341.61	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	6,434.39	0.00	0.00	0.00	0.00	0.00	0.00
-		29,776.00	0.00	0.00	0.00	0.00	0.00	0.00
3645-4120	Homeland Security-FY22 DHSES Domestic Terror Prev							
.4	Contractual Expense	0.00	0.00	172,413.00	0.00	0.00	0.00	0.00
-		0.00	0.00	172,413.00	0.00	0.00	0.00	0.00
3645-4121	Homeland Security-FY22 Haz Mat Emerg Preparedness							
.4	Contractual Expense	0.00	0.00	16,000.00	0.00	0.00	0.00	0.00
-		0.00	0.00	16,000.00	0.00	0.00	0.00	0.00
3645-4122	Homeland Security-FY23 State Homeland Sec Program							
.2	Equipment	0.00	48,400.00	48,400.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	19,885.00	19,885.00	0.00	0.00	0.00	0.00
-		0.00	68,285.00	68,285.00	0.00	0.00	0.00	0.00
3645-4123	Homeland Security-FY23 LEMPG							
.1	Personal Services	0.00	21,913.00	21,913.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	0.00	6,507.00	6,507.00	0.00	0.00	0.00	0.00
-		0.00	28,420.00	28,420.00	0.00	0.00	0.00	0.00
3645-4124	Homeland Security-FY21 Hazmat Grant Program							
.2	Equipment	0.00	0.00	157,000.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	22,800.00	0.00	0.00	0.00	0.00
-		0.00	0.00	179,800.00	0.00	0.00	0.00	0.00
3645-4125	Homeland Security-FY22 Hazmat Grant Program							
.2	Equipment	0.00	0.00	79,800.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	100,000.00	0.00	0.00	0.00	0.00
-		0.00	0.00	179,800.00	0.00	0.00	0.00	0.00
3645-4126	Homeland Security-FY23 Haz Mat Emerg Preparedness							
.4	Contractual Expense	0.00	0.00	16,000.00	0.00	0.00	0.00	0.00
-		0.00	0.00	16,000.00	0.00	0.00	0.00	0.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3645-4127	Homeland Security-FY24 State Homeland Sec Program							
.2	Equipment	0.00	0.00	0.00	48,785.00	48,785.00	48,785.00	48,785.00
.4	Contractual Expense	0.00	0.00	0.00	19,500.00	19,500.00	19,500.00	19,500.00
-		0.00	0.00	0.00	68,285.00	68,285.00	68,285.00	68,285.00
3645-4128	Homeland Security-FY24 LEMPG							
.1	Personal Services	0.00	0.00	0.00	21,145.00	23,385.00	23,385.00	23,385.00
.8	Employee Benefits	0.00	0.00	0.00	7,003.00	7,254.00	7,254.00	7,254.00
-		0.00	0.00	0.00	28,148.00	30,639.00	30,639.00	30,639.00
3645-4129	Homeland Security-FY23 DHSSES Domestic Terror Prev							
.4	Contractual Expense	0.00	0.00	0.00	172,413.00	172,413.00	172,413.00	172,413.00
-		0.00	0.00	0.00	172,413.00	172,413.00	172,413.00	172,413.00
TOTAL Public Safety		35,122,973.22	35,150,501.00	39,705,500.88	37,693,659.00	37,061,670.00	37,061,670.00	37,061,670.00
4010	Health Services							
.1	Personal Services	982,089.04	1,240,696.00	1,240,696.00	1,195,501.00	1,191,882.00	1,191,882.00	1,191,882.00
.2	Equipment	1,986.97	500.00	1,500.00	2,000.00	2,000.00	2,000.00	2,000.00
.4	Contractual Expense	797,576.42	983,002.00	981,702.00	890,811.00	840,811.00	840,811.00	840,811.00
.8	Other Benefits	515,043.30	585,625.00	585,625.00	600,916.00	588,598.00	588,598.00	588,598.00
-		2,306,695.73	2,819,823.00	2,809,523.00	2,689,228.00	2,623,291.00	2,623,291.00	2,623,291.00
4010-4300	Health Services-DSRIP Program							
.2	Equipment	4,573.99	0.00	5,150.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	184,115.71	75,000.00	69,850.00	35,000.00	35,000.00	35,000.00	35,000.00
-		188,689.70	75,000.00	75,000.00	35,000.00	35,000.00	35,000.00	35,000.00
4013	W.I.C.							
.1	Personal Services	328,304.84	338,892.00	338,892.00	367,794.00	287,037.00	287,037.00	287,037.00
.2	Equipment	148.00	4,000.00	4,000.00	2,400.00	2,400.00	2,400.00	2,400.00
.4	Contractual Expense	642,660.23	714,984.00	714,984.00	769,923.00	774,676.00	774,676.00	774,676.00
.8	Other Benefits	124,013.47	132,297.00	132,297.00	157,110.00	131,387.00	131,387.00	131,387.00
-		1,095,126.54	1,190,173.00	1,190,173.00	1,297,227.00	1,195,500.00	1,195,500.00	1,195,500.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4018	Preventive Program							
.1	Personal Services	563,143.66	756,405.00	756,405.00	804,219.00	696,585.00	696,585.00	696,585.00
.2	Equipment	0.00	500.00	244.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	30,453.60	37,875.00	47,329.00	43,983.00	43,983.00	43,983.00	43,983.00
.8	Other Benefits	215,685.37	278,065.00	278,425.00	321,820.00	279,828.00	279,828.00	279,828.00
-*-		809,282.63	1,072,845.00	1,082,403.00	1,170,022.00	1,020,396.00	1,020,396.00	1,020,396.00
4018-0020	Preventive Program-Family Health							
.1	Personal Services	32,419.00	33,617.00	39,617.00	34,133.00	35,399.00	35,399.00	35,399.00
.2	Equipment	331.97	0.00	600.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	10,272.67	11,126.00	16,406.00	9,360.00	9,360.00	9,360.00	9,360.00
.8	Other Benefits	9,688.10	19,057.00	14,556.00	19,869.00	20,397.00	20,397.00	20,397.00
-*-		52,711.74	63,800.00	71,279.00	63,362.00	65,156.00	65,156.00	65,156.00
4018-0030	Preventive Program-Disease Control							
.1	Personal Services	55,386.85	268,486.00	268,486.00	290,354.00	265,854.00	265,854.00	265,854.00
.2	Equipment	4,289.45	500.00	2,500.00	1,000.00	1,000.00	1,000.00	1,000.00
.4	Contractual Expense	91,215.01	121,908.00	154,769.00	127,072.00	127,072.00	127,072.00	127,072.00
.8	Other Benefits	11,930.19	62,809.00	62,946.00	75,165.00	68,526.00	68,526.00	68,526.00
-*-		162,821.50	453,701.00	488,701.00	493,591.00	462,452.00	462,452.00	462,452.00
4018-0036	Preventive Program-COVID 19 Vaccine Response							
.2	Equipment	2,392.00	0.00	0.00	0.00	0.00	0.00	0.00
-*-		2,392.00	0.00	0.00	0.00	0.00	0.00	0.00
4018-0040	Preventive Program-Health Education							
.1	Personal Services	109,616.51	176,267.00	176,267.00	155,069.00	164,274.00	164,274.00	164,274.00
.2	Equipment	486.32	2,500.00	42,475.00	1,000.00	1,000.00	1,000.00	1,000.00
.4	Contractual Expense	22,828.31	37,186.00	52,101.05	42,480.00	42,480.00	42,480.00	42,480.00
.8	Other Benefits	39,533.51	60,027.00	65,237.00	63,927.00	63,869.00	63,869.00	63,869.00
-*-		172,444.65	275,980.00	336,080.05	262,476.00	271,623.00	271,623.00	271,623.00
4018-0055	Preventive Program-Tobacco Entitlement							
.4	Contractual Expense	7,290.64	7,500.00	9,450.00	7,500.00	7,500.00	7,500.00	7,500.00
-*-		7,290.64	7,500.00	9,450.00	7,500.00	7,500.00	7,500.00	7,500.00

**CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025**

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4015-0057	Preventive Program-JUUL Settlement							
.1	Personal Services	0.00	0.00	1,500.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	93,676.28	190,942.00	190,942.00	190,942.00	190,942.00
.8	Employee Benefits	0.00	0.00	295.00	0.00	0.00	0.00	0.00
4018-0058	Preventive Program-Child Passenger Safety							
.2	Equipment	0.00	0.00	3,500.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	6,500.00	0.00	0.00	0.00	0.00
4022	Emergency Medical Service							
.1	Personal Services	37,762.83	40,668.00	40,668.00	40,035.00	41,235.00	41,235.00	41,235.00
.2	Equipment	3,451.01	150.00	14,971.80	9,550.00	9,550.00	9,550.00	9,550.00
.4	Contractual Expense	15,737.20	11,152.00	11,152.00	19,275.00	19,275.00	19,275.00	19,275.00
.8	Other Benefits	4,668.68	6,606.00	6,606.00	6,980.00	7,167.00	7,167.00	7,167.00
4054	EdPhysically Hand Children							
.1	Personal Services	95,632.55	96,427.00	96,427.00	113,250.00	119,963.00	119,963.00	119,963.00
.2	Equipment	425.00	300.00	300.00	500.00	500.00	500.00	500.00
.4	Contractual Expense	3,102,490.87	3,118,460.00	3,096,350.00	3,507,382.00	3,507,382.00	3,507,382.00	3,507,382.00
.8	Other Benefits	40,007.22	44,302.00	44,254.00	46,031.00	46,433.00	46,433.00	46,433.00
4054-0060	EdPhysically Hand Children-Ed Phys Hndcpdd/Early Intervnt							
.1	Personal Services	3,238,555.64	3,259,489.00	3,237,331.00	3,667,163.00	3,674,278.00	3,674,278.00	3,674,278.00
.2	Equipment	234,403.20	252,015.00	246,015.00	238,506.00	250,862.00	250,862.00	250,862.00
.4	Contractual Expense	400,348.44	468,433.00	468,433.00	500.00	500.00	500.00	500.00
.8	Other Benefits	88,062.97	95,684.00	96,553.00	103,553.00	103,591.00	103,591.00	103,591.00
4189	Public Health-Bio Terrorism							
.1	Personal Services	722,814.61	816,632.00	811,501.00	810,820.00	823,214.00	823,214.00	823,214.00
.2	Equipment	42,571.78	43,246.00	43,246.00	43,080.00	43,556.00	43,556.00	43,556.00
.4	Contractual Expense	49.98	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	1,397.60	3,360.00	3,460.00	3,767.00	3,529.00	3,529.00	3,529.00
		5,302.39	5,493.00	5,493.00	5,252.00	5,014.00	5,014.00	5,014.00
		49,321.75	52,099.00	52,199.00	52,099.00	52,099.00	52,099.00	52,099.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4193	Public Health - COVID - CommCare							
.1	Personal Services	11,072.95	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	561.48	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	1,015.74	0.00	0.00	0.00	0.00	0.00	0.00
-*-		12,650.17	0.00	0.00	0.00	0.00	0.00	0.00
4194	Public Hlth - ELC Schools Grant							
.1	Personal Services	1,590.60	0.00	0.00	0.00	0.00	0.00	0.00
.2	Equipment	242,554.66	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	375,351.48	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	326.87	0.00	0.00	0.00	0.00	0.00	0.00
-*-		619,823.61	0.00	0.00	0.00	0.00	0.00	0.00
4195	Public Health - Fellowship Prog							
.1	Personal Services	55,905.47	0.00	200,000.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	980,544.00	697,704.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	14,568.77	0.00	82,840.00	0.00	0.00	0.00	0.00
-*-		70,474.24	980,544.00	980,544.00	0.00	0.00	0.00	0.00
4196	Health Worker Bonus							
.1	Personal Services	26,000.00	0.00	4,000.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	8,500.00	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	1,989.00	0.00	306.00	0.00	0.00	0.00	0.00
-*-		36,489.00	0.00	4,306.00	0.00	0.00	0.00	0.00
4197	PH Infrastructure-Workforce-Data							
.1	Personal Services	0.00	0.00	18,000.00	0.00	0.00	0.00	0.00
.2	Equipment	0.00	96,565.00	170,526.00	195,942.00	195,942.00	195,942.00	195,942.00
.4	Contractual Expense	0.00	14,000.00	7,398.00	25,188.00	25,188.00	25,188.00	25,188.00
.8	Employee Benefits	0.00	0.00	25,216.00	0.00	0.00	0.00	0.00
-*-		0.00	110,565.00	221,130.00	221,130.00	221,130.00	221,130.00	221,130.00
4220	Narcotics Control-DA							
.1	Personal Services	59,654.83	70,872.00	70,872.00	70,872.00	72,998.00	72,998.00	72,998.00
.4	Contractual Expense	3,131.48	6,320.00	6,320.00	5,912.00	5,912.00	5,912.00	5,912.00
.8	Employee Benefits	4,563.60	5,423.00	5,423.00	5,423.00	5,583.00	5,583.00	5,583.00
-*-		67,349.91	82,615.00	82,615.00	82,207.00	84,493.00	84,493.00	84,493.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4310	Mental Health Admin.							
.1	Personal Services	377,084.10	444,882.00	444,882.00	444,882.00	459,653.00	459,653.00	459,653.00
.2	Equipment	600.45	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
.4	Contractual Expense	57,383.12	93,462.00	93,462.00	90,418.00	90,418.00	90,418.00	90,418.00
.8	Other Benefits	208,301.13	219,416.00	219,416.00	248,370.00	228,671.00	228,671.00	228,671.00
-		643,368.80	759,760.00	825,479.77	785,670.00	780,742.00	780,742.00	780,742.00
4310-0125	Mental Health Admin.-Peer to Peer Support Svcs -Dwyer							
.1	Personal Services	2,968.00	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	118,068.00	96,200.00	98,250.00	98,948.00	98,948.00	98,948.00	98,948.00
-		121,036.00	96,200.00	98,250.00	98,948.00	98,948.00	98,948.00	98,948.00
4310-0176	Mental Health Admin.-Opioid Settlement - Restricted							
.4	Contractual Expense	218,777.00	0.00	225,830.00	326,862.00	326,862.00	326,862.00	326,862.00
-		218,777.00	0.00	225,830.00	326,862.00	326,862.00	326,862.00	326,862.00
4310-0177	Mental Health Admin.-Opioid Settlement - Unrestricted							
.4	Contractual Expense	62,760.00	0.00	120,289.00	111,198.00	111,198.00	111,198.00	111,198.00
-		62,760.00	0.00	120,289.00	111,198.00	111,198.00	111,198.00	111,198.00
4310-4999	Mental Health Admin.-American Rescue Plan Act (ARPA)							
.4	Contractual Expense	378,414.00	0.00	789,792.00	789,792.00	789,792.00	789,792.00	789,792.00
-		378,414.00	0.00	789,792.00	789,792.00	789,792.00	789,792.00	789,792.00
4320-0065	Mental Health Programs-PEOPLE, Inc.							
.4	Contractual Expense	141,851.00	192,130.00	196,223.00	197,616.00	197,616.00	197,616.00	197,616.00
-		141,851.00	192,130.00	196,223.00	197,616.00	197,616.00	197,616.00	197,616.00
4320-0070	Mental Health Programs-Community Work & Independence							
.4	Contractual Expense	13,868.00	52,075.00	53,182.00	53,560.00	53,560.00	53,560.00	53,560.00
-		13,868.00	52,075.00	53,182.00	53,560.00	53,560.00	53,560.00	53,560.00
4320-0080	Mental Health Programs-Comm. MH Center GF Hospital							
.4	Contractual Expense	174,499.00	179,318.00	183,137.00	184,437.00	184,437.00	184,437.00	184,437.00
-		174,499.00	179,318.00	183,137.00	184,437.00	184,437.00	184,437.00	184,437.00
4320-0090	Mental Health Programs-Liberty House							
.4	Contractual Expense	297,738.00	302,579.00	308,311.00	310,263.00	310,263.00	310,263.00	310,263.00
-		297,738.00	302,579.00	308,311.00	310,263.00	310,263.00	310,263.00	310,263.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4320-0105	Mental Health Programs-Behavioral Health Services North							
.4	Contractual Expense	638,888.00	557,690.00	557,690.00	573,575.00	573,575.00	573,575.00	573,575.00
-.-		638,888.00	557,690.00	557,690.00	573,575.00	573,575.00	573,575.00	573,575.00
4320-0110	Mental Health Programs-Alcohol Prevention Education Pgm							
.4	Contractual Expense	386,236.00	389,986.00	389,986.00	401,062.00	401,062.00	401,062.00	401,062.00
-.-		386,236.00	389,986.00	389,986.00	401,062.00	401,062.00	401,062.00	401,062.00
4320-0120	Mental Health Programs-Mental Health Association							
.4	Contractual Expense	1,004,809.00	1,171,676.00	1,189,633.00	1,202,864.00	1,202,864.00	1,202,864.00	1,202,864.00
-.-		1,004,809.00	1,171,676.00	1,189,633.00	1,202,864.00	1,202,864.00	1,202,864.00	1,202,864.00
4320-0145	Mental Health Programs-Addictions Care Center							
.4	Contractual Expense	867,796.00	863,734.00	878,079.00	884,184.00	884,184.00	884,184.00	884,184.00
-.-		867,796.00	863,734.00	878,079.00	884,184.00	884,184.00	884,184.00	884,184.00
4320-0150	Mental Health Programs-820 River Street-Mental Health							
.4	Contractual Expense	69,452.00	70,834.00	72,322.00	72,835.00	72,835.00	72,835.00	72,835.00
-.-		69,452.00	70,834.00	72,322.00	72,835.00	72,835.00	72,835.00	72,835.00
4320-0165	Mental Health Programs-Parsons Child & Family Center							
.4	Contractual Expense	1,062,695.00	1,182,345.00	1,316,180.00	1,325,525.00	1,325,525.00	1,325,525.00	1,325,525.00
-.-		1,062,695.00	1,182,345.00	1,316,180.00	1,325,525.00	1,325,525.00	1,325,525.00	1,325,525.00
4389	Psychtrc.Exp./Non Criminal							
.4	Contractual Expense	0.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
-.-		0.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
4390	Psychiatric Exp./Criminal							
.4	Contractual Expense	846,226.68	50,000.00	1,100,000.00	600,000.00	600,000.00	600,000.00	600,000.00
-.-		846,226.68	50,000.00	1,100,000.00	600,000.00	600,000.00	600,000.00	600,000.00
4530	Public Nursing Home							
.4	Contractual Expense	52,595.30	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
.8	Other Benefits	178,498.80	159,522.00	159,522.00	140,374.00	152,821.00	152,821.00	152,821.00
-.-		231,094.10	161,022.00	161,022.00	141,874.00	154,321.00	154,321.00	154,321.00
	TOTAL Health	16,856,072.36	17,352,191.00	20,108,315.90	19,182,372.00	18,875,585.00	18,875,585.00	18,875,585.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5610	Airport (D.P.W.)							
.1	Personal Services	227,145.78	227,958.00	227,958.00	229,871.00	239,648.00	239,648.00	239,648.00
.2	Equipment	294.33	0.00	363.00	138.00	138.00	138.00	138.00
.4	Contractual Expense	276,432.84	317,339.00	477,359.38	321,579.00	321,579.00	321,579.00	321,579.00
.8	Other Benefits	83,473.36	86,879.00	86,879.00	94,479.00	96,587.00	96,587.00	96,587.00
-*-		587,346.31	632,176.00	792,559.38	646,067.00	657,952.00	657,952.00	657,952.00
	TOTAL Transportation	587,346.31	632,176.00	792,559.38	646,067.00	657,952.00	657,952.00	657,952.00
6010	Social Services							
.1	Personal Services	7,545,698.81	8,373,450.00	8,373,450.00	8,420,789.00	8,949,371.00	8,949,371.00	8,949,371.00
.2	Equipment	81,400.66	20,000.00	135,440.00	25,000.00	25,000.00	25,000.00	25,000.00
.4	Contractual Expense	2,198,309.14	2,204,528.00	2,957,618.00	2,340,368.00	2,340,368.00	2,340,368.00	2,340,368.00
.8	Other Benefits	3,000,170.03	3,384,367.00	3,384,367.00	3,778,340.00	3,848,253.00	3,848,253.00	3,848,253.00
-*-		12,825,578.64	13,982,345.00	14,850,875.00	14,564,497.00	15,162,992.00	15,162,992.00	15,162,992.00
6030	Countryside Adult Home							
.1	Personal Services	1,311,381.27	1,398,815.00	1,407,815.00	1,394,919.00	1,499,925.00	1,499,925.00	1,499,925.00
.2	Equipment	121,857.85	55,500.00	135,683.13	13,000.00	13,000.00	13,000.00	13,000.00
.4	Contractual Expense	389,831.40	558,298.00	579,028.16	562,108.00	562,108.00	562,108.00	562,108.00
.8	Other Benefits	513,150.28	591,391.00	582,391.00	662,034.00	662,719.00	662,719.00	662,719.00
-*-		2,336,220.80	2,604,004.00	2,704,917.29	2,632,061.00	2,737,752.00	2,737,752.00	2,737,752.00
6050	Public Facil. For Children							
.4	Contractual Expense	108,555.99	75,000.00	402,000.00	175,000.00	175,000.00	175,000.00	175,000.00
-*-		108,555.99	75,000.00	402,000.00	175,000.00	175,000.00	175,000.00	175,000.00
6055	Daycare							
.4	Contractual Expense	1,328,827.44	1,060,373.00	1,700,373.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
-*-		1,328,827.44	1,060,373.00	1,700,373.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
6070	Services for Recipients							
.4	Contractual Expense	258,377.44	325,000.00	325,000.00	327,000.00	327,000.00	327,000.00	327,000.00
-*-		258,377.44	325,000.00	325,000.00	327,000.00	327,000.00	327,000.00	327,000.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
6100	Medicaid							
.4	Contractual Expense	11,211,179.00	12,235,886.00	12,218,886.00	12,220,244.00	12,220,244.00	12,220,244.00	12,220,244.00
-	-	11,211,179.00	12,235,886.00	12,218,886.00	12,220,244.00	12,220,244.00	12,220,244.00	12,220,244.00
6101	Medical Assistance							
.4	Contractual Expense	3,767.00	500.00	500.00	500.00	500.00	500.00	500.00
-	-	3,767.00	500.00	500.00	500.00	500.00	500.00	500.00
6109	Aid To Dependent Children							
.4	Contractual Expense	2,602,276.15	2,500,000.00	2,500,000.00	2,600,000.00	2,600,000.00	2,600,000.00	2,600,000.00
-	-	2,602,276.15	2,500,000.00	2,500,000.00	2,600,000.00	2,600,000.00	2,600,000.00	2,600,000.00
6119	Child Care							
.4	Contractual Expense	5,570,616.42	6,250,000.00	5,950,000.00	6,600,650.00	6,600,650.00	6,600,650.00	6,600,650.00
-	-	5,570,616.42	6,250,000.00	5,950,000.00	6,600,650.00	6,600,650.00	6,600,650.00	6,600,650.00
6123	Juvenile Delinquent Care							
.4	Contractual Expense	277.02	1,000.00	5,800.00	1,000.00	1,000.00	1,000.00	1,000.00
-	-	277.02	1,000.00	5,800.00	1,000.00	1,000.00	1,000.00	1,000.00
6129	State Training School							
.4	Contractual Expense	380,000.00	350,000.00	350,000.00	400,000.00	300,000.00	300,000.00	300,000.00
-	-	380,000.00	350,000.00	350,000.00	400,000.00	300,000.00	300,000.00	300,000.00
6140	Home Relief							
.4	Contractual Expense	1,795,280.25	1,500,000.00	1,560,000.00	1,600,000.00	1,600,000.00	1,600,000.00	1,600,000.00
-	-	1,795,280.25	1,500,000.00	1,560,000.00	1,600,000.00	1,600,000.00	1,600,000.00	1,600,000.00
6141	Fuel Crisis Assistance							
.4	Contractual Expense	24,078.76	30,000.00	30,000.00	34,363.00	34,363.00	34,363.00	34,363.00
-	-	24,078.76	30,000.00	30,000.00	34,363.00	34,363.00	34,363.00	34,363.00
6142	Emergency Aid For Adults							
.4	Contractual Expense	3,651.00	15,000.00	15,000.00	5,000.00	5,000.00	5,000.00	5,000.00
-	-	3,651.00	15,000.00	15,000.00	5,000.00	5,000.00	5,000.00	5,000.00
6417	Tourism/Occupancy							
.8	Other Benefits	0.00	0.00	0.00	8,984.00	0.00	0.00	0.00
-	-	0.00	0.00	0.00	8,984.00	0.00	0.00	0.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
6417-0001	Tourism/Occupancy-Tourism							
.1	Personal Services	344,485.99	576,837.00	576,837.00	544,753.00	566,474.00	566,474.00	566,474.00
.2	Equipment	8,564.27	2,000.00	13,745.63	3,500.00	3,500.00	3,500.00	3,500.00
.4	Contractual Expense	1,638,763.43	2,038,316.00	2,205,586.24	2,069,242.00	2,069,242.00	2,069,242.00	2,069,242.00
.8	Other Benefits	122,743.54	153,800.00	153,800.00	153,458.00	164,872.00	164,872.00	164,872.00
-.-		2,114,597.23	2,770,953.00	2,949,968.87	2,770,953.00	2,804,088.00	2,804,088.00	2,804,088.00
6417-0002	Tourism/Occupancy-Occupancy Tax							
.4	Contractual Expense	8,170,228.54	4,666,307.00	6,576,204.29	5,159,047.00	5,159,047.00	5,159,047.00	5,159,047.00
-.-		8,170,228.54	4,666,307.00	6,576,204.29	5,159,047.00	5,159,047.00	5,159,047.00	5,159,047.00
6421	Warren Co. Economic Devel.							
.4	Contractual Expense	350,000.00	420,000.00	420,001.00	420,001.00	420,001.00	420,001.00	420,001.00
-.-		350,000.00	420,000.00	420,001.00	420,001.00	420,001.00	420,001.00	420,001.00
6421-0385	Warren Co. Economic Devel.-Local Development Corporation							
.4	Contractual Expense	55,000.00	60,000.00	65,000.00	60,000.00	60,000.00	60,000.00	60,000.00
-.-		55,000.00	60,000.00	65,000.00	60,000.00	60,000.00	60,000.00	60,000.00
6510	Veterans Services							
.1	Personal Services	176,911.71	200,681.00	200,681.00	206,994.00	217,253.00	217,253.00	217,253.00
.2	Equipment	20.88	0.00	57,500.76	0.00	0.00	0.00	0.00
.4	Contractual Expense	10,715.84	18,039.00	48,039.00	17,706.00	17,706.00	17,706.00	17,706.00
.8	Other Benefits	67,793.42	72,123.00	72,123.00	80,990.00	81,552.00	81,552.00	81,552.00
-.-		255,441.85	290,843.00	378,343.76	305,680.00	316,511.00	316,511.00	316,511.00
6510-0125	Veterans Services-Peer to Peer Support Svcs -Dwyer							
.4	Contractual Expense	30,428.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
-.-		30,428.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
6610	Weights & Measures							
.1	Personal Services	72,268.32	76,346.00	76,346.00	76,346.00	84,630.00	84,630.00	84,630.00
.2	Equipment	212.42	0.00	159.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	6,052.16	9,300.00	9,141.00	8,920.00	8,920.00	8,920.00	8,920.00
.8	Other Benefits	44,567.18	47,007.00	47,007.00	51,078.00	52,942.00	52,942.00	52,942.00
-.-		123,100.08	132,653.00	132,653.00	136,344.00	146,492.00	146,492.00	146,492.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
6771	OFA-Hamilton County							
.1	Personal Services	270,732.66	266,042.00	309,229.00	308,349.00	384,285.00	384,285.00	384,285.00
.2	Equipment	1,196.89	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
.4	Contractual Expense	202,273.48	537,489.00	506,989.00	297,197.00	297,197.00	297,197.00	297,197.00
.8	Other Benefits	75,494.59	95,301.00	124,570.43	135,018.00	154,899.00	154,899.00	154,899.00
-.-		552,697.62	908,832.00	950,788.43	750,564.00	846,381.00	846,381.00	846,381.00
6772	OFA-Warren County							
.1	Personal Services	742,325.63	713,097.00	713,097.00	719,416.00	672,768.00	672,768.00	672,768.00
.2	Equipment	14,142.16	10,000.00	22,787.00	10,000.00	10,000.00	10,000.00	10,000.00
.4	Contractual Expense	975,972.22	1,459,360.00	1,465,985.03	1,394,879.00	1,379,879.00	1,379,879.00	1,379,879.00
.8	Other Benefits	302,521.79	291,275.00	291,275.00	306,022.00	281,664.00	281,664.00	281,664.00
-.-		2,034,961.80	2,473,732.00	2,493,144.03	2,420,317.00	2,344,311.00	2,344,311.00	2,344,311.00
	TOTAL Economic Assistance & Opportunity	52,135,101.03	52,702,428.00	56,629,454.67	54,742,205.00	55,411,332.00	55,411,332.00	55,411,332.00
6423	American Revolution 250th Annlv							
.4	Contractual Expense	1,848.29	0.00	0.00	0.00	0.00	0.00	0.00
-.-		1,848.29	0.00	0.00	0.00	0.00	0.00	0.00
7110	Parks & Recreation							
.1	Personal Services	443,753.36	457,487.00	457,487.00	455,493.00	477,393.00	477,393.00	477,393.00
.2	Equipment	4,857.15	0.00	5,956.99	7,550.00	7,550.00	7,550.00	7,550.00
.4	Contractual Expense	245,986.78	265,997.00	264,626.91	485,858.00	485,858.00	485,858.00	485,858.00
.8	Other Benefits	191,128.66	205,391.00	205,391.00	232,203.00	223,836.00	223,836.00	223,836.00
-.-		885,725.95	928,875.00	933,461.90	1,181,104.00	1,194,637.00	1,194,637.00	1,194,637.00
7111	Up Yonda Farm							
.1	Personal Services	173,544.38	179,404.00	179,404.00	179,404.00	184,666.00	184,666.00	184,666.00
.2	Equipment	361.18	400.00	614.00	300.00	300.00	300.00	300.00
.4	Contractual Expense	24,884.53	24,345.00	28,431.00	23,538.00	23,538.00	23,538.00	23,538.00
.8	Other Benefits	62,493.94	73,560.00	73,560.00	81,604.00	80,474.00	80,474.00	80,474.00
-.-		261,284.03	277,709.00	282,009.00	284,846.00	288,978.00	288,978.00	288,978.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
7111-0198	Up Yonda Farm-Bed Tax							
.2	Equipment	0.00	0.00	379.98	0.00	0.00	0.00	0.00
.4	Contractual Expense	5,417.86	3,000.00	5,120.02	5,000.00	5,000.00	5,000.00	5,000.00
-	-	5,417.86	3,000.00	5,500.00	5,000.00	5,000.00	5,000.00	5,000.00
7112	Snowmobile Grant							
.4	Contractual Expense	84,166.64	0.00	69,609.00	0.00	0.00	0.00	0.00
-	-	84,166.64	0.00	69,609.00	0.00	0.00	0.00	0.00
7113	Railroad							
.1	Personal Services	15,633.54	16,299.00	16,299.00	16,299.00	16,788.00	16,788.00	16,788.00
.4	Contractual Expense	33,886.31	39,715.00	39,815.00	42,119.00	42,119.00	42,119.00	42,119.00
.8	Other Benefits	3,583.48	4,239.00	4,239.00	4,561.00	4,591.00	4,591.00	4,591.00
-	-	53,083.33	60,253.00	60,353.00	62,979.00	63,598.00	63,598.00	63,598.00
7310	Youth Program 4-H Camp							
.4	Contractual Expense	25,000.00	25,000.00	25,000.00	31,000.00	25,000.00	25,000.00	25,000.00
-	-	25,000.00	25,000.00	25,000.00	31,000.00	25,000.00	25,000.00	25,000.00
7311	Youth Bureau							
.8	Other Benefits	7,787.88	7,164.00	7,164.00	6,209.00	7,491.00	7,491.00	7,491.00
-	-	7,787.88	7,164.00	7,164.00	6,209.00	7,491.00	7,491.00	7,491.00
7312	Special Delinquency Prev.							
.4	Contractual Expense	165,768.00	167,761.00	225,803.00	314,913.00	314,913.00	314,913.00	314,913.00
-	-	165,768.00	167,761.00	225,803.00	314,913.00	314,913.00	314,913.00	314,913.00
7410	Southern Adir. Library							
.4	Contractual Expense	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00
-	-	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00
7510	Historian							
.1	Personal Services	20,123.97	22,407.00	22,407.00	22,407.00	23,079.00	23,079.00	23,079.00
.4	Contractual Expense	886.72	1,042.00	1,042.00	1,070.00	1,070.00	1,070.00	1,070.00
.8	Other Benefits	1,630.49	1,808.00	1,808.00	1,813.00	1,865.00	1,865.00	1,865.00
-	-	22,641.18	25,257.00	25,257.00	25,290.00	26,014.00	26,014.00	26,014.00
TOTAL Culture & Recreation		1,567,723.16	1,550,019.00	1,689,156.90	1,966,341.00	1,980,631.00	1,980,631.00	1,980,631.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
8020	Planning							
.2	Equipment	297.64	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	76,525.31	0.00	124,457.92	0.00	0.00	0.00	0.00
-	-	76,822.95	0.00	124,457.92	0.00	0.00	0.00	0.00
8021	Planning (and Comm. Dev.)							
.1	Personal Services	249,819.23	420,552.00	361,636.00	389,113.00	415,078.00	415,078.00	415,078.00
.2	Equipment	0.00	0.00	2,813.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	23,590.80	13,507.00	43,747.78	14,087.00	14,087.00	14,087.00	14,087.00
.8	Other Benefits	108,527.60	163,401.00	163,401.00	208,706.00	209,804.00	209,804.00	209,804.00
-	-	381,937.63	597,460.00	571,597.78	611,906.00	638,969.00	638,969.00	638,969.00
8021-4999	Planning (and Comm. Dev.)-American Rescue Plan Act (ARPA)							
.1	Personal Services	39,024.33	0.00	57,363.19	0.00	0.00	0.00	0.00
.4	Contractual Expense	4,379.13	0.00	10,620.87	0.00	0.00	0.00	0.00
.8	Employee Benefits	9,319.24	0.00	15,505.08	0.00	0.00	0.00	0.00
-	-	52,722.70	0.00	83,489.14	0.00	0.00	0.00	0.00
8022	Planning GIS Program							
.1	Personal Services	164,654.20	193,437.00	219,292.00	226,032.00	235,528.00	235,528.00	235,528.00
.2	Equipment	0.00	0.00	1,500.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	19,471.41	27,563.00	34,323.83	70,134.00	70,134.00	70,134.00	70,134.00
.8	Other Benefits	35,683.34	45,305.00	45,305.00	51,743.00	52,993.00	52,993.00	52,993.00
-	-	219,808.95	266,305.00	300,420.83	347,909.00	358,655.00	358,655.00	358,655.00
8025	Regional Planning Board							
.4	Contractual Expense	13,213.00	12,569.00	12,569.00	15,535.00	15,535.00	15,535.00	15,535.00
-	-	13,213.00	12,569.00	12,569.00	15,535.00	15,535.00	15,535.00	15,535.00
8026	A.P.A. Local Gov't Rev. Bd.							
.4	Contractual Expense	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
-	-	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
8029	Planning-Local Waterfront							
.4	Contractual Expense	4,358.13	20,000.00	20,000.00	10,000.00	10,000.00	10,000.00	10,000.00
-	-	4,358.13	20,000.00	20,000.00	10,000.00	10,000.00	10,000.00	10,000.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
8730	Conservation							
.4	Contractual Expense	389,000.00	396,700.00	396,700.00	396,700.00	396,700.00	396,700.00	396,700.00
-	-	389,000.00	396,700.00	396,700.00	396,700.00	396,700.00	396,700.00	396,700.00
8750	Agri. & Livestock - Ext. Serv.							
.4	Contractual Expense	527,250.00	537,795.00	537,795.00	553,929.00	537,795.00	537,795.00	537,795.00
-	-	527,250.00	537,795.00	537,795.00	553,929.00	537,795.00	537,795.00	537,795.00
	TOTAL Home & Community Service	1,672,613.36	1,838,329.00	2,064,529.67	1,943,479.00	1,965,154.00	1,965,154.00	1,965,154.00
9050	Unemployment Insurance							
.8	Other Benefits	23,673.23	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
-	-	23,673.23	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
9055	Disability							
.8	Other Benefits	6,420.21	12,000.00	12,000.00	10,000.00	10,000.00	10,000.00	10,000.00
-	-	6,420.21	12,000.00	12,000.00	10,000.00	10,000.00	10,000.00	10,000.00
9060	Hospitalization							
.4	Contractual Expense	4,191.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
-	-	4,191.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
	TOTAL Employee Benefits	34,284.44	56,500.00	56,500.00	54,500.00	54,500.00	54,500.00	54,500.00
9730	Bond Anticipation Notes							
.6	Indebtedness	200,000.00	0.00	800,000.00	0.00	0.00	0.00	0.00
.7	Indebtedness	30,000.00	0.00	34,000.00	0.00	0.00	0.00	0.00
-	-	230,000.00	0.00	834,000.00	0.00	0.00	0.00	0.00
9781	Subscription-Based IT Arrangement							
.6	Indebtedness	84,506.29	0.00	52,306.26	54,216.00	54,216.00	54,216.00	54,216.00
.7	Indebtedness	10,535.20	0.00	8,797.74	7,464.00	7,464.00	7,464.00	7,464.00
-	-	95,041.49	0.00	61,104.00	61,680.00	61,680.00	61,680.00	61,680.00
9788	Leases							
.6	Indebtedness	129,303.84	99,405.00	98,862.44	100,972.00	100,972.00	100,972.00	100,972.00
.7	Indebtedness	17,133.40	7,634.00	8,176.56	6,068.00	6,068.00	6,068.00	6,068.00
-	-	146,437.24	107,039.00	107,039.00	107,060.00	107,060.00	107,060.00	107,060.00
	TOTAL Debt Service	471,478.73	107,039.00	1,002,143.00	168,740.00	168,740.00	168,740.00	168,740.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
9901	Transfers							
.9	Interfund Transfers	100,000.00	0.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
-	9901-0180 Transfers-County Road	100,000.00	0.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
.9	Interfund Transfers	0.00	0.00	2,945,500.00	0.00	0.00	0.00	0.00
-	9901-0181 Transfers-Debt Service	0.00	0.00	2,945,500.00	0.00	0.00	0.00	0.00
.9	Interfund Transfers	3,656,756.94	2,511,447.00	2,511,447.00	2,616,120.00	2,616,120.00	2,616,120.00	2,616,120.00
-	9901-0182 Transfers-Road Machinery	3,656,756.94	2,511,447.00	2,511,447.00	2,616,120.00	2,616,120.00	2,616,120.00	2,616,120.00
.9	Interfund Transfers	50,000.00	0.00	400,000.00	0.00	0.00	0.00	0.00
-	9950 Transfers-Capital Projects	50,000.00	0.00	400,000.00	0.00	0.00	0.00	0.00
.9	Interfund Transfers	864,338.08	0.00	953,855.73	75,000.00	75,000.00	75,000.00	75,000.00
-	9950 Interfund Transfers	864,338.08	0.00	953,855.73	75,000.00	75,000.00	75,000.00	75,000.00
	TOTAL Fund Transfers	4,671,095.02	2,511,447.00	6,910,802.73	2,791,120.00	2,791,120.00	2,791,120.00	2,791,120.00
9620	Other Budgetary Purposes							
.9	Capital Outlay	0.00	496,000.00	496,000.00	496,000.00	496,000.00	496,000.00	496,000.00
-	9620 Capital Outlay	0.00	496,000.00	496,000.00	496,000.00	496,000.00	496,000.00	496,000.00
	TOTAL Other Uses	0.00	496,000.00	496,000.00	496,000.00	496,000.00	496,000.00	496,000.00
1680-4999	Information Technology-American Rescue Plan Act (ARPA)							
.2	Equipment	33,555.01	0.00	70,348.97	0.00	0.00	0.00	0.00
.4	Contractual Expense	178.35	0.00	0.00	0.00	0.00	0.00	0.00
-	3110-4999 Sheriff's Law Enforcement-American Rescue Plan Act (ARPA)	33,733.36	0.00	70,348.97	0.00	0.00	0.00	0.00
.4	Contractual Expense	21,254.00	0.00	0.00	0.00	0.00	0.00	0.00
-	3110-4999 Sheriff's Law Enforcement-American Rescue Plan Act (ARPA)	21,254.00	0.00	0.00	0.00	0.00	0.00	0.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

A	General	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3150-4999	Sheriff's Correction Division-American Rescue Plan Act (ARPA)							
.2	Equipment	0.00	0.00	45,960.40	0.00	0.00	0.00	0.00
-		0.00	0.00	45,960.40	0.00	0.00	0.00	0.00
3410-4999	Fire Prevention & Control-American Rescue Plan Act (ARPA)							
.2	Equipment	22,082.35	0.00	109,751.35	0.00	0.00	0.00	0.00
.4	Contractual Expense	1,800.00	0.00	18,910.00	0.00	0.00	0.00	0.00
-		23,882.35	0.00	128,661.35	0.00	0.00	0.00	0.00
3640-4999	Civil Defense-American Rescue Plan Act (ARPA)							
.4	Contractual Expense	1,322.81	0.00	1,763.76	0.00	0.00	0.00	0.00
-		1,322.81	0.00	1,763.76	0.00	0.00	0.00	0.00
TOTAL		80,202.52	0.00	246,734.48	0.00	0.00	0.00	0.00
A	General FUND TOTAL	173,055,284.71	172,179,910.00	193,277,516.10	181,762,445.00	182,772,834.00	182,772,834.00	182,772,834.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

D	County Road	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3310	Traffic Control							
.1	Personal Services	148,227.48	178,671.00	178,671.00	179,498.00	189,839.00	189,839.00	189,839.00
.2	Equipment	5,071.47	0.00	19,094.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	440,608.45	560,565.00	554,357.53	680,665.00	680,665.00	680,665.00	680,665.00
.8	Other Benefits	80,048.53	90,967.00	90,967.00	99,118.00	100,785.00	100,785.00	100,785.00
-	-	673,955.93	830,203.00	842,089.53	959,281.00	971,289.00	971,289.00	971,289.00
	TOTAL Public Safety	673,955.93	830,203.00	842,089.53	959,281.00	971,289.00	971,289.00	971,289.00
5010	Highway Administration							
.4	Contractual Expense	0.00	0.00	7,500.00	0.00	0.00	0.00	0.00
.8	Other Benefits	17,626.56	16,190.00	16,190.00	14,032.00	16,930.00	16,930.00	16,930.00
-	-	17,626.56	16,190.00	23,690.00	14,032.00	16,930.00	16,930.00	16,930.00
5020	Engineering							
.1	Personal Services	240,275.09	413,756.00	413,756.00	411,372.00	419,076.00	419,076.00	419,076.00
.2	Equipment	0.00	0.00	679.82	0.00	0.00	0.00	0.00
.4	Contractual Expense	19,939.19	22,235.00	21,555.18	22,590.00	22,590.00	22,590.00	22,590.00
.8	Other Benefits	125,608.76	173,598.00	173,598.00	188,959.00	188,359.00	188,359.00	188,359.00
-	-	395,823.04	609,589.00	609,589.00	622,921.00	630,025.00	630,025.00	630,025.00
5110	Maintenance of Roads							
.1	Personal Services	1,849,505.90	2,408,922.00	2,408,922.00	2,415,016.00	2,550,622.00	2,550,622.00	2,550,622.00
.2	Equipment	1,673.72	0.00	901.59	1,466.00	1,466.00	1,466.00	1,466.00
.4	Contractual Expense	1,372,950.22	1,334,015.00	1,325,947.16	1,367,993.00	1,367,993.00	1,367,993.00	1,367,993.00
.8	Other Benefits	957,910.69	1,174,361.00	1,174,361.00	1,200,328.00	1,202,083.00	1,202,083.00	1,202,083.00
-	-	4,182,040.53	4,917,298.00	4,910,131.75	4,984,803.00	5,122,164.00	5,122,164.00	5,122,164.00
5112-8344	County Roads-2021 CR#11 Bolton-Riverbank Road							
.2	Projects	8,222.65	0.00	0.00	0.00	0.00	0.00	0.00
-	-	8,222.65	0.00	0.00	0.00	0.00	0.00	0.00
5112-8350	County Roads-2023 CR#7 Bay Road (Queensbury)							
.2	Projects	369,242.22	0.00	0.00	0.00	0.00	0.00	0.00
-	-	369,242.22	0.00	0.00	0.00	0.00	0.00	0.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

D	County Road	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5112-8351	County Roads-2023 CR#13 Glen Athol Road							
.2	Projects	749,983.24	0.00	0.00	0.00	0.00	0.00	0.00
-		749,983.24	0.00	0.00	0.00	0.00	0.00	0.00
5112-8352	County Roads-2023 CR#26 Palisades Road							
.2	Projects	559,433.52	0.00	0.00	0.00	0.00	0.00	0.00
-		559,433.52	0.00	0.00	0.00	0.00	0.00	0.00
5112-8353	County Roads-2023 CR#28 Corinth Road							
.2	Projects	387,734.94	0.00	0.00	0.00	0.00	0.00	0.00
-		387,734.94	0.00	0.00	0.00	0.00	0.00	0.00
5112-8354	County Roads-2023 CR#36 Valley Road							
.2	Projects	571,684.19	0.00	0.00	0.00	0.00	0.00	0.00
-		571,684.19	0.00	0.00	0.00	0.00	0.00	0.00
5112-8355	County Roads-2023 CR#40 Golf Course Road							
.2	Projects	621,354.40	0.00	0.00	0.00	0.00	0.00	0.00
-		621,354.40	0.00	0.00	0.00	0.00	0.00	0.00
5112-8356	County Roads-2023 CR#66 Country Club Road							
.2	Projects	263,890.19	4,000,000.00	473,254.73	0.00	0.00	0.00	0.00
-		263,890.19	4,000,000.00	473,254.73	0.00	0.00	0.00	0.00
5112-8357	County Roads-2024 CR#10 Schroon River Road							
.2	Projects	0.00	0.00	729,186.35	0.00	0.00	0.00	0.00
-		0.00	0.00	729,186.35	0.00	0.00	0.00	0.00
5112-8358	County Roads-2024 CR#26 Palisades Road							
.2	Projects	0.00	0.00	783,524.50	0.00	0.00	0.00	0.00
-		0.00	0.00	783,524.50	0.00	0.00	0.00	0.00
5112-8359	County Roads-2024 CR#29 Peaceful Valley Road							
.2	Projects	0.00	0.00	307,017.60	0.00	0.00	0.00	0.00
-		0.00	0.00	307,017.60	0.00	0.00	0.00	0.00
5112-8360	County Roads-2024 CR#57 South Johnsbury Road							
.2	Projects	0.00	0.00	1,587,751.55	0.00	0.00	0.00	0.00
-		0.00	0.00	1,587,751.55	0.00	0.00	0.00	0.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

D	County Road	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5112-8361	County Roads-2024 CR#17 Blind Rock Road							
.2	Projects	0.00	0.00	299,287.43	0.00	0.00	0.00	0.00
-*-		0.00	0.00	299,287.43	0.00	0.00	0.00	0.00
5112-8362	County Roads-2024 CR#17 Haviland Road							
.2	Projects	0.00	0.00	315,290.20	0.00	0.00	0.00	0.00
-*-		0.00	0.00	315,290.20	0.00	0.00	0.00	0.00
5112-8363	County Roads-2024 CR#40 Golf Course Road							
.2	Projects	0.00	0.00	298,897.54	0.00	0.00	0.00	0.00
-*-		0.00	0.00	298,897.54	0.00	0.00	0.00	0.00
5112-8364	County Roads-2024 CR#14 River Street							
.2	Projects	0.00	0.00	220,000.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	220,000.00	0.00	0.00	0.00	0.00
5112-8365	County Roads-2024 CR#11 Horizon Avenue							
.2	Projects	0.00	0.00	230,000.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	230,000.00	0.00	0.00	0.00	0.00
5112-8366	County Roads-Crack Sealing Project							
.2	Projects	0.00	0.00	300,000.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	300,000.00	0.00	0.00	0.00	0.00
5112-8367	County Roads-Guide Rail Project							
.2	Projects	0.00	0.00	250,000.27	0.00	0.00	0.00	0.00
-*-		0.00	0.00	250,000.27	0.00	0.00	0.00	0.00
5112-8368	County Roads-2024 CR#35 Diamond Point Road							
.2	Projects	0.00	0.00	350,000.00	5,628,000.00	5,128,000.00	5,128,000.00	5,128,000.00
-*-		0.00	0.00	350,000.00	5,628,000.00	5,128,000.00	5,128,000.00	5,128,000.00
5142	Snow Removal - County							
.1	Personal Services	206,991.04	251,034.00	251,034.00	251,004.00	256,917.00	256,917.00	256,917.00
.2	Equipment	4,023.86	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	1,987,644.58	2,062,240.00	2,071,740.00	2,025,927.00	2,025,927.00	2,025,927.00	2,025,927.00
.8	Other Benefits	66,703.27	68,288.00	68,288.00	74,855.00	74,718.00	74,718.00	74,718.00
-*-		2,265,362.75	2,381,562.00	2,391,062.00	2,351,786.00	2,357,562.00	2,357,562.00	2,357,562.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

D	County Road	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5148	Services to Other Govts.							
.4	Contractual Expense	0.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
-.-		0.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	TOTAL Transportation	10,392,398.23	11,925,639.00	14,079,682.92	13,602,542.00	13,255,681.00	13,255,681.00	13,255,681.00
9730	Bond Anticipation Notes							
.6	Indebtedness	1,350,000.00	1,240,000.00	1,800,000.00	0.00	0.00	0.00	0.00
.7	Indebtedness	207,000.00	170,872.00	234,600.00	0.00	0.00	0.00	0.00
-.-		1,557,000.00	1,410,872.00	2,034,600.00	0.00	0.00	0.00	0.00
	TOTAL Debt Service	1,557,000.00	1,410,872.00	2,034,600.00	0.00	0.00	0.00	0.00
9901-0181	Transfers-Transfer-Debt Service							
.9	Interfund Transfers	26,998.46	27,018.00	27,018.00	1,636,746.00	1,636,746.00	1,636,746.00	1,636,746.00
-.-		26,998.46	27,018.00	27,018.00	1,636,746.00	1,636,746.00	1,636,746.00	1,636,746.00
9950	Transfers-Capital Projects							
.9	Interfund Transfers	2,444,325.99	630,500.00	2,237,000.00	630,000.00	630,000.00	630,000.00	630,000.00
-.-		2,444,325.99	630,500.00	2,237,000.00	630,000.00	630,000.00	630,000.00	630,000.00
	TOTAL Fund Transfers	2,471,324.45	686,518.00	2,264,018.00	2,266,746.00	2,266,746.00	2,266,746.00	2,266,746.00
D	County Road FUND TOTAL	15,124,678.61	14,833,232.00	19,220,390.45	16,828,569.00	16,493,716.00	16,493,716.00	16,493,716.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

DM	Road Machinery	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5130	Machinery							
.1	Personal Services	636,200.85	683,954.00	683,954.00	677,589.00	713,502.00	713,502.00	713,502.00
.2	Equipment	648,026.08	827,000.00	2,677,006.73	1,361,380.00	1,061,380.00	1,061,380.00	1,061,380.00
.4	Contractual Expense	883,431.38	1,062,507.00	1,078,206.15	1,106,174.00	1,106,174.00	1,106,174.00	1,106,174.00
.8	Other Benefits	258,511.07	277,670.00	277,670.00	304,045.00	309,549.00	309,549.00	309,549.00
-.-		2,426,169.38	2,851,131.00	4,716,836.88	3,449,188.00	3,190,605.00	3,190,605.00	3,190,605.00
5140	Motor Fuel Farms							
.2	Equipment	0.00	0.00	129.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	68,989.42	80,188.00	80,059.00	80,000.00	80,000.00	80,000.00	80,000.00
-.-		68,989.42	80,188.00	80,188.00	80,000.00	80,000.00	80,000.00	80,000.00
TOTAL Transportation		2,495,168.80	2,931,319.00	4,797,024.88	3,529,188.00	3,270,605.00	3,270,605.00	3,270,605.00
9601-0181	Transfers-Transfer-Debt Service							
.9	Interfund Transfers	134,857.10	134,948.00	134,948.00	134,336.00	134,336.00	134,336.00	134,336.00
-.-		134,857.10	134,948.00	134,948.00	134,336.00	134,336.00	134,336.00	134,336.00
TOTAL Fund Transfers		134,857.10	134,948.00	134,948.00	134,336.00	134,336.00	134,336.00	134,336.00
DM	Road Machinery FUND TOTAL	2,630,015.90	3,066,267.00	4,931,972.88	3,663,524.00	3,404,941.00	3,404,941.00	3,404,941.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

GI	Warren Co. Indust Park Sewer	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
8197	Industrial Park Sewer							
.4	Contractual Expense	11,137.62	17,600.00	25,317.88	26,000.00	26,000.00	26,000.00	26,000.00
	-,-	11,137.62	17,600.00	25,317.88	26,000.00	26,000.00	26,000.00	26,000.00
	TOTAL Home & Community Service	11,137.62	17,600.00	25,317.88	26,000.00	26,000.00	26,000.00	26,000.00
GI	Warren Co. Indust Park Sewer FUND TOTAL	11,137.62	17,600.00	25,317.88	26,000.00	26,000.00	26,000.00	26,000.00

CHRISTINE NORTON COUNTY TREASURER									
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025									
MS	Risk Retention	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget	
9050	Unemployment Insurance								
.8		50,963.35	67,200.00	67,200.00	65,200.00	65,200.00	65,200.00	65,200.00	
	Other Benefits	50,963.35	67,200.00	67,200.00	65,200.00	65,200.00	65,200.00	65,200.00	
	-,-								
	TOTAL Employee Benefits	50,963.35	67,200.00	67,200.00	65,200.00	65,200.00	65,200.00	65,200.00	
MS	Risk Retention FUND TOTAL	50,963.35	67,200.00	67,200.00	65,200.00	65,200.00	65,200.00	65,200.00	

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

V	Debt Service	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
9710	Serial Bonds							
.6	Indebtedness	2,825,000.00	1,790,000.00	1,790,000.00	2,920,000.00	2,920,000.00	2,920,000.00	2,920,000.00
.7	Indebtedness	993,612.50	883,413.00	883,413.00	1,467,202.00	1,467,202.00	1,467,202.00	1,467,202.00
	-*-	3,818,612.50	2,673,413.00	2,673,413.00	4,387,202.00	4,387,202.00	4,387,202.00	4,387,202.00
	TOTAL Debt Service	3,818,612.50	2,673,413.00	2,673,413.00	4,387,202.00	4,387,202.00	4,387,202.00	4,387,202.00
V	Debt Service FUND TOTAL	3,818,612.50	2,673,413.00	2,673,413.00	4,387,202.00	4,387,202.00	4,387,202.00	4,387,202.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

79	Restore 2023 Program	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
8562	Public Works Facil. Site Imprv.							
4	Contractual Expense	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00
	-	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00
	TOTAL Home & Community Service	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00
79	Restore 2023 Program	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00
	FUND TOTAL							
	TOTAL APPROPRIATIONS ALL FUNDS	194,690,692.69	192,837,622.00	220,395,810.31	206,732,940.00	207,149,893.00	207,149,893.00	207,149,893.00

CHRISTINE NORTON COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2025

	2023 Actual Expenditures	2024 Adopted Budget	2024 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
TOTAL REVENUE ALL FUNDS	196,525,085.48	140,629,511.00	199,393,864.54	149,445,788.00	151,681,011.00	151,681,011.00	151,681,011.00
TOTAL APPROPRIATIONS ALL FUNDS	194,690,692.69	192,837,622.00	220,395,810.31	206,732,940.00	207,149,893.00	207,149,893.00	207,149,893.00

CHRISTINE NORTON COUNTY TREASURER
SUMMARY OF THE 2025 ADOPTED BUDGET BY FUND

TYPE	TOTAL	GENERAL (A) SOIL/WATER (SD)	UNEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK. SWR. (GI)
General Government Support	60,264,855.00	60,264,855.00	0.00	0.00	0.00	0.00
Education	3,045,295.00	3,045,295.00	0.00	0.00	0.00	0.00
Public Safety	38,032,959.00	37,061,670.00	0.00	971,289.00	0.00	0.00
Health	18,875,585.00	18,875,585.00	0.00	0.00	0.00	0.00
Transportation	17,184,238.00	657,952.00	0.00	13,255,681.00	3,270,605.00	0.00
Economic Assistance & Opportunity	55,411,332.00	55,411,332.00	0.00	0.00	0.00	0.00
Culture & Recreation	1,980,631.00	1,980,631.00	0.00	0.00	0.00	0.00
Home & Community Service	1,991,154.00	1,965,154.00	0.00	0.00	0.00	26,000.00
Employee Benefits	119,700.00	54,500.00	65,200.00	0.00	0.00	0.00
Debt Service	4,555,942.00	168,740.00	4,387,202.00	0.00	0.00	0.00
Fund Transfers	5,192,202.00	2,791,120.00	0.00	2,266,746.00	134,336.00	0.00
Other Uses	496,000.00	496,000.00	0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS	207,149,893.00	182,772,834.00	65,200.00	16,493,716.00	3,404,941.00	26,000.00
		0.00	4,387,202.00			

CHRISTINE NORTON COUNTY TREASURER
SUMMARY OF THE 2025 ADOPTED BUDGET BY FUND

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TYPE	TOTAL	GENERAL (A) SOIL/WATER (SD)	UNEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK. SWR. (GI)
LESS ESTIMATED REVENUES						
Real Property Tax Items	1,978,400.00	1,978,400.00	0.00	0.00	0.00	0.00
Non-Property Tax Items	84,033,800.00	84,029,800.00	0.00	0.00	0.00	4,000.00
Departmental Income	11,371,079.00	11,349,079.00	0.00	0.00	0.00	22,000.00
Intergovernmental Charges	2,371,332.00	2,348,332.00	0.00	23,000.00	0.00	0.00
Use of Money & Property	3,602,308.00	3,289,235.00	73.00	245,000.00	68,000.00	0.00
Miscellaneous & Local Source	492,162.00	492,162.00	0.00	0.00	0.00	0.00
Interfund Revenues	1,368,479.00	0.00	65,127.00	80,800.00	1,222,552.00	0.00
State Aid	26,928,402.00	23,396,679.00	0.00	3,529,723.00	0.00	0.00
Federal Aid	12,997,656.00	12,997,656.00	0.00	0.00	0.00	0.00
Interfund Transfers	4,387,202.00	0.00	0.00	0.00	0.00	0.00
Licenses & Permits	760,155.00	760,155.00	0.00	0.00	0.00	0.00
Fines & Forfeitures	253,084.00	253,084.00	0.00	0.00	0.00	0.00
Sale of Property And Compensation for Loss	1,136,952.00	1,001,452.00	0.00	1,500.00	134,000.00	0.00

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CHRISTINE NORTON COUNTY TREASURER							
SUMMARY OF THE 2025 ADOPTED BUDGET BY FUND							
TYPE	TOTAL	GENERAL (A) SOIL/WATER (SD)	UNEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK. SWR. (GI)	
Proceeds of Obligations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Operating Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ESTIMATED REVENUES	151,681,011.00	141,898,034.00	65,200.00 4,387,202.00	3,880,023.00	1,424,552.00	26,000.00	
TO BE RAISED BY TAXES PRIOR TO APPROPRIATED SURPLUS	55,468,882.00	40,874,800.00 0.00	0.00 0.00	12,613,693.00	1,980,389.00	0.00	0.00
LESS APPROPRIATED SURPLUS COUNTY ROAD FUND	1,000,000.00	0.00 0.00	0.00 0.00	1,000,000.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS ROAD MACHINERY	215,000.00	0.00 0.00	0.00 0.00	0.00	215,000.00	0.00	0.00
LESS APPROPRIATED SURPLUS OCCUPANCY TAX	0.00	0.00 0.00	0.00 0.00	0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS DEBT SERVICE FUND	0.00	0.00 0.00	0.00 0.00	0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS GENERAL FUND	1,933,825.00	1,933,825.00 0.00	0.00 0.00	0.00	0.00	0.00	0.00

CHRISTINE NORTON COUNTY TREASURER
SUMMARY OF THE 2025 ADOPTED BUDGET BY FUND

TYPE	TOTAL	GENERAL (A) SOIL/WATER (SD)	UNEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK. SWR. (GI)
LESS APPROPRIATED	154,321.00	154,321.00	0.00	0.00	0.00	0.00
SURPLUS WESTMOUNT		0.00	0.00			
LEGACY COSTS						
TO BE RAISED BY TAXES	52,165,736.00	38,786,654.00	0.00	11,613,693.00	1,765,389.00	0.00

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**CHRISTINE NORTON COUNTY TREASURER
BUDGET SUMMARY - FISCAL YEAR 2025**

	APPROPRIATIONS 2024	DEPARTMENTAL REQUEST	BUDGET OFFICERS RECOMMENDATION	TENTATIVE BUDGET	ADOPTED BUDGET
GROSS TOTAL ESTIMATED APPROPRIATIONS	220,195,810.31	206,732,940.00	207,149,893.00	207,149,893.00	207,149,893.00
LESS INTER-FUND APPROPRIATIONS	1,207,629.00	1,222,552.00	1,222,552.00	1,222,552.00	1,222,552.00
NET TOTAL ESTIMATED APPROPRIATIONS	218,988,181.31	205,510,388.00	205,927,341.00	205,927,341.00	205,927,341.00
GROSS TOTAL ESTIMATED REVENUES OTHER THAN REAL ESTATE	199,693,864.54	149,445,788.00	151,681,011.00	151,681,011.00	151,681,011.00
LESS INTER-FUND REVENUES	1,207,629.00	1,222,552.00	1,222,552.00	1,222,552.00	1,222,552.00
REVENUES ESTIMATED OTHER THAN REAL ESTATE	198,486,235.54	148,223,236.00	150,458,459.00	150,458,459.00	150,458,459.00
LESS AMT. OF SALES TAX CREDIT TO BE APPORTIONED TO TOWNS	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00
LESS TOWN PAYMENT TO REDUCE TAX LEVY	0.00	0.00	0.00	0.00	0.00
NET ESTIMATED REVENUES	197,536,235.54	147,273,236.00	149,508,459.00	149,508,459.00	149,508,459.00
NET TOTAL ESTIMATED APPROPRIATIONS	218,988,181.31	205,510,388.00	205,927,341.00	205,927,341.00	205,927,341.00
NET TOTAL ESTIMATED REVENUES	197,536,235.54	147,273,236.00	149,508,459.00	149,508,459.00	149,508,459.00
SUB TOTAL	21,451,945.77	58,237,152.00	56,418,882.00	56,418,882.00	56,418,882.00
LESS APPROPRIATED SURPLUS WESTMOUNT	0.00	0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS COUNTY ROAD FUND	385,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
LESS APPROPRIATED SURPLUS ROAD MACHINERY	180,000.00	215,000.00	215,000.00	215,000.00	215,000.00
LESS APPROPRIATED SURPLUS OCCUPANCY TAX	769,230.00	8,984.00	0.00	0.00	0.00

CHRISTINE NORTON COUNTY TREASURER
BUDGET SUMMARY - FISCAL YEAR 2025

	APPROPRIATIONS 2024	DEPARTMENTAL REQUEST	BUDGET OFFICERS RECOMMENDATION	TENTATIVE BUDGET	ADOPTED BUDGET
LESS APPROPRIATED SURPLUS DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS GENERAL FUND	1,879,163.00	1,933,825.00	1,933,825.00	1,933,825.00	1,933,825.00
LESS APPROPRIATED SURPLUS WESTMOUNT LEGACY COSTS	201,457.00	141,874.00	154,321.00	154,321.00	154,321.00
AMOUNT TO BE RAISED COUNTY	18,037,095.77	54,937,469.00	53,115,736.00	53,115,736.00	53,115,736.00

Warren County - Statement of Indebtedness and Bonded Indebtedness

	Outstanding as of January 1, 2025	Principal Payable 2025	Interest Payable 2025
Health and Human Services Bldg Bond (Series 12-29-09)	\$ 7,201,578	\$ 598,554	\$ 303,427
Point of Care Bond (Series 12-29-09)	\$ 233,117	\$ 19,427	\$ 9,820
Soil and Water Conservation Bldg Bond (Series 12-29-09)	\$ 193,996	\$ 16,152	\$ 8,172
Railroad Stations Construction Bond (Series 12-29-09)	\$ 183,743	\$ 15,361	\$ 7,738
Gaslight Village Purchase Bond (Series 12-29-09)	\$ 343,933	\$ 28,576	\$ 14,491
County Bridges Painting and Rehab Bond (Series 12-29-09)	\$ 215,971	\$ 17,790	\$ 9,107
D/PW Equipment Purchase Bond (Series 12-29-09)	\$ 1,072,662	\$ 88,140	\$ 45,195
Court Expansion Bond (Series 10-8-15)	\$ 5,120,000	\$ 400,000	\$ 140,013
Court Expansion Bond (Series 6-15-17)	\$ 5,910,000	\$ 390,000	\$ 171,450
SUNY Adirondack NSTEM (Series 6-15-17)	\$ 4,000,000	\$ 265,000	\$ 116,025
Paving, Culverts and SUNY Adirondack High Voltage Replacement Bond (Series 11-20-24)	\$ 21,370,000	\$ 1,080,000	\$ 641,764
	<u>\$ 45,845,000</u>	<u>\$ 2,920,000</u>	<u>\$ 1,467,201</u>

**2025 SALARY BUDGET INDEX
GENERAL GOVERNMENT SUPPORT**

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**2025 SALARY BUDGET INDEX
GENERAL GOVERNMENT SUPPORT**

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Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
40.6293.0300 - Workforce Invest. Act. WIA/WIOA Adult				
E & T Counselor #2	57353.00	60668.00	60668.00	60668.00
Employment & Training Coordinator	45920.00	48646.00	48646.00	48646.00
Sub Total	103273	109314	109314	109314

Salary Schedule
Budget Year 2025

Budget Year Position Title	2025		
	Departmental Request	Budget Officer's Recommendation	Tentative Budget
40.6293.0305 - Workforce Invest. Act. WIA/WIOA Dislocated Worker			
E&T Counsellor II, #1	56229.00	59567.00	59567.00
Sub Total	56229	59567	59567

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
40.6293.0310 - Workforce Invest. Act. WIA/WIOA, Youth				
E&T Counselor II, #2	54411.00	57640.00	57640.00	57640.00
Office Specialist - PT	27755.00	29403.00	29403.00	29403.00
SubTotal	82166	87043	87043	87043

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
40.6293.0313 - Workforce Invest. Act. WIA/WIOA. Administrative				
E & T Director II	90990.00	98971.00	98971.00	98971.00
Employing Account Manager	61136.00	64735.00	64735.00	64735.00
Sub Total	152126	163706	163706	163706

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
40.6293.4999 - Workforce Invest. Act.WIA/WIOA.American Rescue Plan Act (ARPA)				
Job Coach - temporary	20607.00	21531.00	21531.00	21531.00
STC Development Specialist	52702.00	55531.00	55531.00	55531.00
SubTotal	73309	77662	77662	77662

Salary Schedule

Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1010 - General Legislative Board				
Chair of the Board	23656.00	24396.00	24396.00	24396.00
Supervisor #1	19932.00	26250.00	26250.00	26250.00
Supervisor #10	19932.00	26250.00	26250.00	26250.00
Supervisor #11	19932.00	26250.00	26250.00	26250.00
Supervisor #12	19932.00	26250.00	26250.00	26250.00
Supervisor #13	19932.00	26250.00	26250.00	26250.00
Supervisor #14	19932.00	26250.00	26250.00	26250.00
Supervisor #15	19932.00	26250.00	26250.00	26250.00
Supervisor #16	19932.00	26250.00	26250.00	26250.00
Supervisor #17	19932.00	26250.00	26250.00	26250.00
Supervisor #18	19932.00	26250.00	26250.00	26250.00
Supervisor #19	19932.00	26250.00	26250.00	26250.00
Supervisor #2	19932.00	26250.00	26250.00	26250.00
Supervisor #20	19932.00	26250.00	26250.00	26250.00
Supervisor #3	19932.00	26250.00	26250.00	26250.00
Supervisor #4	19932.00	26250.00	26250.00	26250.00
Supervisor #5	19932.00	26250.00	26250.00	26250.00
Supervisor #6	19932.00	26250.00	26250.00	26250.00
Supervisor #7	19932.00	26250.00	26250.00	26250.00
Supervisor #8	19932.00	26250.00	26250.00	26250.00
Supervisor #9	19932.00	26250.00	26250.00	26250.00
SubTotal	422296	549366	549366	549366

User: Tammie
Date: 11/15/2024

Salary Schedule
Budget Year 2025

Budget Year	2025		Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Position Title	Departmental Request				
A.1011 - General County Administrator					
Asst to County Administrator	95164.00		104536.00	104536.00	104536.00
Conf Sec to City Administrator	62534.00		64410.00	64410.00	64410.00
County Administrator	126311.00		137534.00	137534.00	137534.00
Director of Public Affairs	83846.00		86361.00	86361.00	86361.00
Fiscal Asst to Co Administrator	7057.00		7300.00	7300.00	7300.00
Sub Total	375942		400141	400141	400141

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1040 - General Clerk-Legislative Board				
2nd Deputy Clerk of the Board	62534.00	64410.00	64410.00	64410.00
Clerk of the Board	101491.00	104536.00	104536.00	104536.00
Deputy Clerk of the Board	67721.00	69753.00	69753.00	69753.00
Legislative Office Specialist #4	52089.00	53652.00	53652.00	53652.00
Secretary to the Clerk of Board	52089.00	53652.00	53652.00	53652.00
Sub Total	335924	346003	346003	346003

**Salary Schedule
Budget Year 2025**

Budget Year	2025		
Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
A.1165 - General District Attorney			
1st Assistant DA	130574.00	140574.00	140574.00
2nd Assistant DA	118995.00	128995.00	128995.00
3rd Assistant DA	108616.00	118616.00	118616.00
4th Assistant DA	108616.00	118616.00	118616.00
5th Assistant DA	96936.00	106936.00	106936.00
6th Assistant DA	96936.00	106936.00	106936.00
7th Assistant DA	92073.00	102073.00	102073.00
8th Assistant DA	92073.00	102073.00	102073.00
9th Assistant DA	96478.00	96478.00	96478.00
DA On Call Pay	28500.00	28500.00	28500.00
District Attorney	221100.00	221100.00	221100.00
District Attorney - Overtime	500.00	500.00	500.00
Legal Clerk #3	40210.00	42597.00	42597.00
Legal Clerk #4	45586.00	48302.00	48302.00
Legal Clerk II #1	45886.00	48590.00	48590.00
Legal Clerk II #2	47095.00	49890.00	49890.00
Legal Clerk II #3	46530.00	49291.00	49291.00
Legal Clerk III #1	50194.00	53174.00	53174.00
Legal Clerk III #2	58644.00	62066.00	62066.00
Secretary to DA	67773.00	69806.00	69806.00
SubTotal	1683307	1695113	1695113

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1168 - General.Crime Victims -Assist.DA				
Crime Victim Specialist	58961.00	0.00	0.00	0.00
Crime Victims Assistance - OT	500.00	500.00	500.00	500.00
Senior Crime Victim Specialist	0.00	68572.00	68572.00	68572.00
Victim Assist Program Director	74700.00	79104.00	79104.00	79104.00
SubTotal	134161	148176	148176	148176

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1170 - General Legal Defense - Indigents				
Administrative Secretary	5002.00	4998.00	4998.00	4998.00
Assigned Counsel Administrator	62913.00	62912.00	62912.00	62912.00
Sub Total	67915	67910	67910	67910

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A. 1170.4209 - General Legal Defense - Indigents. Quality Improv Funding-Dist #13				
Clerk (Part-time)	9685.00	10260.00	10260.00	10260.00
Sub Total	9685	10260	10260	10260

Salary Schedule
Budget Year 2025

Budget Year		2025		Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Position Title		Departmental Request				
A.1170.4210 - General Legal Defense - Indigents.Hurrell-Harring 2nd Contract						
Administrative Secretary		48,376.00		49,952.00	49,952.00	49,952.00
Assigned Counsel Administrator		59,082.00		59,652.00	59,652.00	59,652.00
Grant Manager - PT		27,040.00		31,200.00	31,200.00	31,200.00
Sub Total		131,498		140,834	140,834	140,834

Salary Schedule
Budget Year 2025

Budget Year		2025			
Position Title		Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1170.4211 - General Legal Defense - Indigents.Quality Improve Funding-Dist #14					
Clerk (Part-time)		8,486.00	8,990.00	8,990.00	8,990.00
Sub Total		8,486	8,990	8,990	8,990

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1171 - General Public Defender				
1st Assistant Public Defender	97017.00	99022.00	99022.00	99022.00
2nd Assistant Public Defender	88576.00	91312.00	91312.00	91312.00
3rd Assistant Public Defender	74885.00	77111.00	77111.00	77111.00
4th Assistant Public Defender	77119.00	79497.00	79497.00	79497.00
5th Assistant Public Defender	74072.00	76361.00	76361.00	76361.00
7th Assistant Public Defender	81262.00	83699.00	83699.00	83699.00
Confidential Secretary	54261.00	55889.00	55889.00	55889.00
Investigator #2	21262.00	21262.00	21262.00	21262.00
Legal Clerk III #1	26267.00	28718.00	28718.00	28718.00
Public Defender	133651.00	141838.00	141838.00	141838.00
Sub Total	728362	754709	754709	754709

Salary Schedule
Budget Year 2025

Budget Year Position Title	2025			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A. 1171.4200 - General Public Defender Counsel At First Appearance				
8th Assistant Public Defender	81920.00	84377.00	84377.00	84377.00
Sub Total	81920	84377	84377	84377

Salary Schedule
Budget Year 2025

Budget Year		2025		
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A. 1171.4201 - General.Public Defender.Upstate Quality Improvement				
6th Assistant Public Defender	92073.00	94835.00	94835.00	94835.00
Case Manager - Public Defender	4075.00	5200.00	5200.00	5200.00
Sub Total	96748	100035	100035	100035

Salary Schedule

Budget Year 2025

Budget Year	2025	
Position Title	Departmental Request	Budget Officer's Recommendation
A.1171.4202 - General Public Defender.Hurel-Harring		
10th Assistant Public Defender	74865.00	7267.00
11th Asst Public Defender - PD	42089.00	53558.00
12th Asst Public Defender - pd	51998.00	53558.00
13th Assistant Public Defender	89318.00	91998.00
14th Assistant Public Defender	0.00	7267.00
1st Assistant Public Defender	21978.00	29361.00
2nd Assistant Public Defender	12437.00	12810.00
4th Assistant Public Defender	5290.00	5449.00
5th Assistant Public Defender	12058.00	12420.00
7th Assistant Public Defender	8050.00	8298.00
9th Assistant Public Defender	81920.00	84377.00
Case Manager - Public Defender	53763.00	56706.00
Coordinating Asst. PD - PT	42837.00	44122.00
Coordinating Attorney - PD	113616.00	117024.00
Data Officer - Ind Legal Svcs	42820.00	40884.00
Law Intern #1	74865.00	77111.00
Law Intern #2	74865.00	77111.00
Legal Clerk III #1	32377.00	33348.00
On Call Pay - PD	24570.00	24570.00
Public Defender	7794.00	8033.00
SubTotal	867486	845272

User: Tammie
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Salary Schedule
Budget Year 2025

Budget Year		2025			
Position Title		Departmental Request	Budget Office Recommendation	Tentative Budget	Adopted County Budget
A.1171.4203 - General Public Defender.Quality Improve Funding-Dist #7					
2nd Assistant Public Defender		7603.00	7753.00	7753.00	7753.00
4th Assistant Public Defender		8203.00	8325.00	8325.00	8325.00
5th Assistant Public Defender		8483.00	8611.00	8611.00	8611.00
Sub Total		20,289	20689	20689	20689

Salary Schedule
Budget Year 2025

Budget Year Position Title	2025			
	Departmental Request	Budget Officer's Recommendat ion	Tentative Budget	Adopted County Budget
A.1171.4204 - General.Public Defender.Quality Improve Funding-Dist #9				
Data Officer - Ind Legal Svcs	28546.00	32622.00	32622.00	32622.00
Sub Total	28546	32622	32622	32622

Salary Schedule
Budget Year 2025

Budget Year		2025			
Position Title		Departmental Request	Budget Officer Recommendation	Tentative Budget	Adopted County Budget
A.1171.4206 - General Public Defender Quality Improve Funding-Dist #11					
Legal Clerk #1		40112.00	42493.00	42493.00	42493.00
Sub Total		40112	42493	42493	42493

Salary Schedule
Budget Year 2025

Budget Year		2025			
Position Title		Departmental Request	Budget Officers Recommendation	Tentative Budget	Adopted County Budget
A.1185 - General Medical Examiner & Coroners					
Coroner #1		10397.00	10709.00	10709.00	10709.00
Coroner #2		10397.00	10709.00	10709.00	10709.00
Coroner #3		10397.00	10709.00	10709.00	10709.00
Coroner #4		10397.00	10709.00	10709.00	10709.00
Coroners Physician		16327.00	16815.00	16815.00	16815.00
Sub Total		57915	59651	59651	59651

Salary Schedule
Budget Year 2025

Budget Year		2025			
Position Title		Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1320 - General County Auditor					
County Auditor		88596.00	91244.00	91244.00	91244.00
Principal Audit Clerk		54710.00	57957.00	57957.00	57957.00
Sub Total		143296	149201	149201	149201

Salary Schedule
Budget Year 2025

Budget Year	2025		
Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
A.1325 - General County Treasurer			
Account Clerk #1 (19 hrs)	19246.00	19246.00	19246.00
Accountant	85586.00	91244.00	91244.00
Accounting Technician	70118.00	74279.00	74279.00
Accounting Technician #2	61711.00	0.00	0.00
Accounting Technician #3	70618.00	74779.00	74779.00
County Treasurer	118236.00	121783.00	121783.00
Deputy Treasurer	126800.00	130604.00	130604.00
Junior Accountant	72926.00	75114.00	75114.00
Junior Accountant #2	0.00	69696.00	69696.00
Payroll Supervisor	75346.00	77606.00	77606.00
Payroll Technician	59017.00	60788.00	60788.00
Principal Account Clerk #2	59144.00	62566.00	62566.00
Principal Account Clerk #4	47687.00	50497.00	50497.00
Senior Account Clerk #4	43187.00	45751.00	45751.00
Treasurer Overtime	1000.00	1000.00	1000.00
SubTotal	912618	955055	955055

User: Tammie
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Salary Schedule
Budget Year 2025

Budget Year		2025			
Position Title		Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1340 - General.Budget Officer					
Budget Officer		15000.00	15450.00	15450.00	15450.00
SubTotal		15000	15450	15450	15450

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1345 - General Purchasing				
Deputy Purchasing Agent	79504.00	81689.00	81689.00	81689.00
Purchasing Agent	101654.00	104704.00	104704.00	104704.00
Purchasing Assistant	43905.00	46511.00	46511.00	46511.00
SubTotal	225063	233104	233104	233104

Salary Schedule
Budget Year 2025

Budget Year	2025			
	Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
A.1355 - General Real Property Tax Service Agency				
	Deputy Director Real Property	69517.00	71602.00	71602.00
	Director Real Property	93613.00	96422.00	96422.00
	GIS Tax Map Technician	56971.00	60353.00	60353.00
	Senior Real Property Clerk	51320.00	48093.00	48093.00
	Senior Real Property Clerk #2	51320.00	48093.00	48093.00
	Sub Total	322741	324563	324563

Salary Schedule

Budget Year 2025

Budget Year	2025		
Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
A.1410 - General County Clerk			
1st Deputy County Clerk	69,517.00	72,513.00	72,513.00
County Clerk	98,081.00	98,984.00	98,984.00
County Clerk Over Time	2,700.00	2,700.00	2,700.00
County Clerk Part Time Help	4,500.00	4,500.00	4,500.00
Legal Record Clerk	48,829.00	51,728.00	51,728.00
Legal Recording Clerk	45,121.00	47,900.00	47,900.00
Legal Recording Clerk #2	45,147.00	47,827.00	47,827.00
Legal Recording Clerk #3	45,277.00	47,985.00	47,985.00
MV LIC/REG CLERK #8	48,184.00	48,344.00	48,344.00
MV License/Reg Clerk #10	44,729.00	47,384.00	47,384.00
MV License/Reg Clerk #2	54,307.00	57,531.00	57,531.00
MV License/Reg Clerk #7	47,367.00	50,176.00	50,176.00
MV License/Reg Clerk - PT	22,364.00	23,692.00	23,692.00
MV Supervisor	52,674.00	67,589.00	67,589.00
Pistol Permit Clerk	44,729.00	47,384.00	47,384.00
Principal Legal Recording Clerk	63,830.00	67,589.00	67,589.00
Senior Legal Recording Clerk	0.00	0.00	0.00
Senior MV Examiner	58,144.00	61,596.00	61,596.00
Senior MV Examiner #2	57,644.00	61,066.00	61,066.00
Senior MV Examiner #3	58,144.00	61,596.00	61,596.00
Sub Total	907,288	967,886	967,886

User: Tammie
Date: 11/15/2024

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1420 - General Law (County Attorney)				
1st Assistant County Attorney	100145.00	117024.00	117024.00	117024.00
2nd Assistant County Attorney	96815.00	111874.00	111874.00	111874.00
3rd Assistant County Attorney	77080.00	91996.00	91996.00	91996.00
County Attorney	162879.00	172612.00	172612.00	172612.00
Legal Assistant #2	0.00	0.00	0.00	0.00
Legal Office Coordinator	69517.00	71602.00	71602.00	71602.00
Property & Casualty Risk Manager	34696.00	35737.00	35737.00	35737.00
Secretary to the County Attorney	60076.00	61880.00	61880.00	61880.00
Sub Total	601210	662727	662727	662727

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1435 - General Human Resources				
Civil Service Assistant	38,023.00	39,164.00	39,164.00	39,164.00
Civil Service Assistant - Temp	17,500.00	17,500.00	17,500.00	17,500.00
Civil Service Specialist	57,725.00	62,652.00	62,652.00	62,652.00
Director of Human Resources	119,726.00	123,318.00	123,318.00	123,318.00
HR Overtime	1,500.00	1,500.00	1,500.00	1,500.00
Human Resources Assistant	54,132.00	55,756.00	55,756.00	55,756.00
Human Resources Coordinator	65,567.00	67,534.00	67,534.00	67,534.00
Test Administrator	9,000.00	9,000.00	9,000.00	9,000.00
Sub Total	363,173	376,424	376,424	376,424

Salary Schedule
Budget Year 2025

Budget Year	2025		
Position Title	Departmental Request	Budget Office Recommendation	Adopted County Budget
A.1450 - General Board Of Elections			
Board of Elections - Overtime	0.00	500.00	500.00
Board Of Elections Extra Help 2	8000.00	0.00	0.00
Commissioner Elections #1	86249.00	88836.00	88836.00
Commissioner Elections #2	86249.00	88836.00	88836.00
Deputy Commissioner Elections #1	59231.00	61008.00	61008.00
Deputy Commissioner Elections #2	65924.00	67902.00	67902.00
Sr. Clerk/Election Mgt Tech #1	50698.00	52219.00	52219.00
Sr. Clerk/Election Mgt Tech #2	50698.00	52219.00	52219.00
Supervisor Voting Machine #1	672.00	9250.00	9250.00
Supervisor Voting Machine #2	672.00	9250.00	9250.00
Voting System Technicians	16000.00	8344.00	8344.00
SubTotal	426393	438364	438364

Salary Schedule

Budget Year 2025

Budget Year	2025	
Position Title	Departmental Request	Adopted County Budget
A.1490 - General Public Works Admin - DPW		
Conf. Asst.-Super. of Pub. Works	60935.00	62763.00
Fiscal Manager	69139.00	71213.00
Senior Account Clerk	49545.00	52486.00
Senior Clerk	0.00	40729.00
Sr. Account Clerk #3	43187.00	45751.00
Superintendent of Public Works	133778.00	137791.00
Word Process Operator	47060.00	0.00
SubTotal	403644	410733

User: Tammie
 Not a user

Salary Schedule
Budget Year 2025

Budget Year	2025	
Position Title	Departmental Request	Adopted County Budget
A.1620 - General Buildings		
Administrative Assistant #2	56192.00	59531.00
Bldg Maintenance Worker #2	44358.00	46991.00
Building Maint Mechanic #4	52674.00	55600.00
Cleaner	45187.00	47845.00
Cleaner #10	36636.00	38813.00
Cleaner #11	36636.00	38813.00
Cleaner #12	38251.00	40521.00
Cleaner #2	38166.00	40431.00
Director of Facilities - County	86024.00	88605.00
DPW Blding & Grounds Over Time	14000.00	14000.00
DPW Blding & Grounds Shift Diff	8674.00	8674.00
Senior Building Maint Mech #2	66314.00	73398.00
Senior Building Maint Mech #3	59325.00	61796.00
Senior Building Maint Mech #4	60550.00	64144.00
Senior Custodian	56144.00	61566.00
Senior Custodian (STA)	1411.00	1411.00
Sr. Building Maintenance Worker	52890.00	56685.00
SubTotal	757436	801014

Salary Schedule
Budget Year 2025

Budget Year Position Title	2025			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.1624 - General,Health & Human Services Building				
Building Maintenance Worker #6	45433.00	48130.00	48130.00	48130.00
Carpenter/Maintenance Worker	56229.00	59567.00	59567.00	59567.00
Cleaner #6	37556.00	39767.00	39767.00	39767.00
Cleaner #8	37725.00	39965.00	39965.00	39965.00
Cleaner - temp	18171.00	19249.00	19249.00	19249.00
Custodian	43496.00	46081.00	46081.00	46081.00
HHS Overtime	10000.00	10000.00	10000.00	10000.00
Janitor #3	47179.00	49980.00	49980.00	49980.00
Maintenance Mechanic #1	46090.00	48526.00	48526.00	48526.00
SubTotal	341863	361686	361686	361686

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1628 - General Waste Management Containment				
Auto Mechanic #3	59390.00	62856.00	62856.00	62856.00
MEO (M) - PT	0.00	24413.00	24413.00	24413.00
Solid Waste Supervisor	0.00	55800.00	55800.00	55800.00
Solid Waste/Recycling Comp Coord	73194.00	75390.00	75390.00	75390.00
SubTotal	132584	218459	218459	218459

Salary Schedule
Budget Year 2025

Budget Year	2025			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.1665 - General Public Records				
Assistant Records Manager	54672.00	57896.00	57896.00	57896.00
Public Records Part Time	5000.00	5000.00	5000.00	5000.00
Recording Clerk #3	43187.00	45751.00	45751.00	45751.00
Recording Clerk (10.00 hrs)	21594.00	22876.00	22876.00	22876.00
Records Manager	64695.00	68454.00	68454.00	68454.00
Sub Total	189148	199977	199977	199977

Salary Schedule
Budget Year 2025

Budget Year		2025			
Position Title		Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1670 - General Mail Room					
Messenger #2		43,008.00	45,550.00	45,550.00	45,550.00
Sub Total		43,008	45,550	45,550	45,550

Salary Schedule

Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1680 - General Information Technology				
Computer Help Desk Tech III #3	0.00	0.00	0.00	0.00
Computer Help Desk Tech II #2	73383.00	75585.00	75585.00	75585.00
Computer Help Desk Tech II #3	67668.00	69696.00	69696.00	69696.00
Computer Help Desk Tech II #4	69517.00	71602.00	71602.00	71602.00
Computer Help Desk Technician II	73383.00	75585.00	75585.00	75585.00
Cybersecurity & Network Analyst	77224.00	79541.00	79541.00	79541.00
Director Information Technology	110344.00	113654.00	113654.00	113654.00
Information Tech Overtime	4000.00	4000.00	4000.00	4000.00
Network Coordinator	81709.00	84160.00	84160.00	84160.00
Programmer I	69517.00	71602.00	71602.00	71602.00
Sr. Computer Systems Analyst/Program	101573.00	104620.00	104620.00	104620.00
Sub Total	728318	750047	750047	750047

User: Tammie
Paterson

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1681 - General Telecommunications				
Telecomm Overtime	450.00	450.00	450.00	450.00
Telecommunications Analyst	88726.00	91388.00	91388.00	91388.00
Sub Total	89176	91838	91838	91838

Salary Schedule

Budget Year 2025

Budget Year	2025		
Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
A.3020 - General.Sheriff's 911 Center			
911 Center Holiday Pay	14,390.00	14,390.00	14,390.00
911 Center Over Time	60,000.00	60,000.00	60,000.00
911 Center Part Time	30,000.00	30,000.00	30,000.00
911 Center Shift Change Pay	20,000.00	20,000.00	20,000.00
911 Center Shift Differential	25,775.00	25,775.00	25,775.00
Communication Officer #16	61,576.00	61,576.00	61,576.00
Communication Officer #17	68,288.00	68,288.00	68,288.00
Communication Officer #18	61,576.00	61,576.00	61,576.00
Communication Officer #19	64,654.00	64,654.00	64,654.00
Communication Officer #21	64,654.00	64,654.00	64,654.00
Communications Officer #1	69,960.00	69,960.00	69,960.00
Communications Officer #10	68,288.00	68,288.00	68,288.00
Communications Officer #11	64,654.00	64,654.00	64,654.00
Communications Officer #12	68,288.00	68,288.00	68,288.00
Communications Officer #13	58,498.00	58,498.00	58,498.00
Communications Officer #14	64,654.00	64,654.00	64,654.00
Communications Officer #15	64,654.00	64,654.00	64,654.00
Communications Officer #20	61,576.00	61,576.00	61,576.00
Communications Officer #3	64,654.00	64,654.00	64,654.00
Communications Officer #4	64,654.00	64,654.00	64,654.00
Communications Officer #5	64,654.00	64,654.00	64,654.00
Communications Officer #6	64,654.00	64,654.00	64,654.00

User: Tammie
Patterson

Salary Schedule
Budget Year 2025

Budget Year	2025		
Position Title	Departmental Request	Budget Officer Recommendation	Tentative Budget
Communications Officer #8	69,960.00	69,960.00	69,960.00
Communications Officer #9	68,288.00	68,288.00	68,288.00
Communications Supervisor	73,789.00	73,789.00	73,789.00
Senior Communications Officer #1	72,710.00	72,710.00	72,710.00
Senior Communications Officer #2	71,039.00	71,039.00	71,039.00
Senior Communications Officer #3	67,404.00	67,404.00	67,404.00
Sub Total	167,3291	167,3291	167,3291

Salary Schedule

Budget Year 2025

Budget Year Position Title	2025		
	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
A.3110 - General.Sheriff's Law Enforcement			
Building Maintenance Mech #2	64,229.00	64,229.00	64,229.00
Building Maintenance Mechanic #1	62,345.00	62,345.00	62,345.00
Custodian	53,881.00	53,881.00	53,881.00
Custodian #3	49,205.00	49,205.00	49,205.00
Investigative Sergeant #1	100,190.00	100,190.00	100,190.00
Investigative Sergeant #2	100,190.00	100,190.00	100,190.00
Investigator #1	97,690.00	97,690.00	97,690.00
Investigator #4	97,690.00	97,690.00	97,690.00
Investigator #5	97,690.00	97,690.00	97,690.00
Investigator #6	97,690.00	97,690.00	97,690.00
Investigator #7	97,690.00	97,690.00	97,690.00
Investigator #8	97,690.00	97,690.00	97,690.00
Investigator #9	97,690.00	97,690.00	97,690.00
Investigator - Medicaid P/T	35,436.00	35,499.00	35,499.00
Patrol Lieutenant #1	119,915.00	119,915.00	119,915.00
Patrol Lieutenant #2	119,915.00	119,915.00	119,915.00
Patrol Lieutenant #3	119,915.00	119,915.00	119,915.00
Patrol Officer #1	90,190.00	90,190.00	90,190.00
Patrol Officer #1-C	56,111.00	56,111.00	56,111.00
Patrol Officer #11	71,566.00	71,566.00	71,566.00
Patrol Officer #12	90,190.00	90,190.00	90,190.00

User: Tammie
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Salary Schedule
Budget Year 2025

Budget Year Position Title	2025			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Patrol Officer #13	90190.00	90190.00	90190.00	90190.00
Patrol Officer #14	84352.00	84352.00	84352.00	84352.00
Patrol Officer #16	62877.00	62877.00	62877.00	62877.00
Patrol Officer #17	90190.00	90190.00	90190.00	90190.00
Patrol Officer #19	84352.00	84352.00	84352.00	84352.00
Patrol Officer #2	84352.00	84352.00	84352.00	84352.00
Patrol Officer #20	90190.00	90190.00	90190.00	90190.00
Patrol Officer #22	84352.00	84352.00	84352.00	84352.00
Patrol Officer #23	90190.00	90190.00	90190.00	90190.00
Patrol Officer #24	90190.00	90190.00	90190.00	90190.00
Patrol Officer #25	90190.00	90190.00	90190.00	90190.00
Patrol Officer #26	90190.00	90190.00	90190.00	90190.00
Patrol Officer #28	62877.00	62877.00	62877.00	62877.00
Patrol Officer #29	90190.00	90190.00	90190.00	90190.00
Patrol Officer #3	84352.00	84352.00	84352.00	84352.00
Patrol Officer #30	90190.00	90190.00	90190.00	90190.00
Patrol Officer #32	84352.00	84352.00	84352.00	84352.00
Patrol Officer #34	84352.00	84352.00	84352.00	84352.00
Patrol Officer #35	84352.00	84352.00	84352.00	84352.00
Patrol Officer #36	90190.00	90190.00	90190.00	90190.00
Patrol Officer #37	84352.00	84352.00	84352.00	84352.00
Patrol Officer #38	84352.00	84352.00	84352.00	84352.00
Patrol Officer #39	84352.00	84352.00	84352.00	84352.00

User: Tammie

Date: 11/15/2024

Salary Schedule Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Patrol Officer #4	84,352.00	84,352.00	84,352.00	84,352.00
Patrol Officer #40	62,677.00	62,677.00	62,677.00	62,677.00
Patrol Officer #41	90,190.00	90,190.00	90,190.00	90,190.00
Patrol Officer #42	84,352.00	84,352.00	84,352.00	84,352.00
Patrol Officer #43	90,190.00	90,190.00	90,190.00	90,190.00
Patrol Officer #44	84,352.00	84,352.00	84,352.00	84,352.00
Patrol Officer #45	84,352.00	84,352.00	84,352.00	84,352.00
Patrol Officer #47	84,352.00	84,352.00	84,352.00	84,352.00
Patrol Officer #48	71,586.00	71,586.00	71,586.00	71,586.00
Patrol Officer #49	90,190.00	90,190.00	90,190.00	90,190.00
Patrol Officer #5	84,352.00	84,352.00	84,352.00	84,352.00
Patrol Officer #55	90,190.00	90,190.00	90,190.00	90,190.00
Patrol Officer #57	84,352.00	84,352.00	84,352.00	84,352.00
Patrol Officer #58	90,190.00	90,190.00	90,190.00	90,190.00
Patrol Officer #59	90,190.00	90,190.00	90,190.00	90,190.00
Patrol Officer #60	90,190.00	90,190.00	90,190.00	90,190.00
Patrol Officer #61	90,190.00	90,190.00	90,190.00	90,190.00
Patrol Officer #62	84,352.00	84,352.00	84,352.00	84,352.00
Patrol Officer #63	84,352.00	84,352.00	84,352.00	84,352.00
Patrol Officer #64	84,352.00	84,352.00	84,352.00	84,352.00
Patrol Officer #65	84,352.00	84,352.00	84,352.00	84,352.00
Patrol Officer #66	71,586.00	71,586.00	71,586.00	71,586.00
Patrol Officer #67	71,586.00	71,586.00	71,586.00	71,586.00

User: Tammie
nat.nelson

Salary Schedule
Budget Year 2025

Budget Year	2025	
Position Title	Departmental Request	Adopted County Budget
Patrol Officer #68	71 586.00	71 586.00
Patrol Officer #69	71 586.00	71 586.00
Patrol Officer #7	90 190.00	90 190.00
Patrol Officer #70	84 352.00	84 352.00
Patrol Officer #71	84 352.00	84 352.00
Patrol Officer #72	84 352.00	84 352.00
Patrol Officer #73	71 586.00	71 586.00
Patrol Officer #74	32 883.00	32 883.00
Patrol Officer #9	28 058.00	28 058.00
Patrol Sergeant #1	100 190.00	100 190.00
Patrol Sergeant #10	100 190.00	100 190.00
Patrol Sergeant #11	100 190.00	100 190.00
Patrol Sergeant #12	100 190.00	100 190.00
Patrol Sergeant #2	100 190.00	100 190.00
Patrol Sergeant #3	100 190.00	100 190.00
Patrol Sergeant #4	100 190.00	100 190.00
Patrol Sergeant #7	100 190.00	100 190.00
Patrol Sergeant #8	100 190.00	100 190.00
Patrol Sergeant #9	100 190.00	100 190.00
Senior Account Clerk #2	60 939.00	60 939.00
Senior Account Clerk #3	60 382.00	60 382.00
Senior Account Clerk #5	54 851.00	54 851.00
Senior Account Clerk #7	54 851.00	54 851.00

User: Tammie

Pat. Admin

Salary Schedule

Budget Year 2025

Budget Year	2025	
Position Title	Departmental Request	Adopted County Budget
Senior Bldg Maint /Auto Mech #1	75,777.00	75,777.00
Senior Clerk	58,073.00	58,073.00
Sher Law Enforce 84 Hours Pp	148,000.00	148,000.00
Sher Law Enforce Holiday Pay	131,269.00	131,269.00
Sher Law Enforce Over Time	425,000.00	325,000.00
Sher Law Enforce Shift Different	193,419.00	193,419.00
Sher Mech Stipend	3,500.00	3,500.00
Sheriff	138,778.00	142,941.00
Sheriff - Refuse Sick Leave	89,062.00	89,062.00
Sheriff K9	21,840.00	21,840.00
Sheriff Law Enforce Part Time	210,000.00	210,000.00
Systems Maintenance Coordinator	79,776.00	82,169.00
Undersheriff	135,775.00	139,846.00
SubTotal	926,1478	917,3170

User: Tammie
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Salary Schedule
Budget Year 2025

Budget Year		2025			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget		
A.3120.1001 - General School Resource Officers. Hadley-Luzerne School District					
Special Patrol Officer #3	46447.00	46447.00	46447.00	46447.00	
Special Patrol Officer #4	46447.00	46447.00	46447.00	46447.00	
Sub Total	92894	92894	92894	92894	

Salary Schedule
Budget Year 2025

Budget Year	2025			
	Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
A.3120.1002 - General School Resource Officers. Queensbury School District				
	Patrol Officer #9	62132.00	62132.00	62132.00
	Special Patrol Officer #10	37157.00	37157.00	37157.00
	Sub Total	99289	99289	99289

User: Tammie
11/15/2024

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3120.1003 - General.School Resource Officers.North Warren School District				
Special Patrol Officer #8	18579.00	18579.00	18579.00	18579.00
Special Patrol Officer #9	18579.00	18579.00	18579.00	18579.00
SubTotal	37158	37158	37158	37158

Salary Schedule
Budget Year 2025

Budget Year		2025			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget		
A 3120.1004 - General School Resource Officers, Lake George School District					
Special Patrol Officer #6	37 157.00	37 157.00	37 157.00	37 157.00	
Special Patrol Officer #7	37 157.00	37 157.00	37 157.00	37 157.00	
Sub Total	7 431.4	7 431.4	7 431.4	7 431.4	

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3120.1005 - General School Resource Officers. Bolton School District				
Special Patrol Officer #1	37157.00	37157.00	37157.00	37157.00
SubTotal	37157	37157	37157	37157

Salary Schedule
Budget Year 2025

Budget Year		2025			
Position Title		Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A. 3120.1006 - General School Resource Officers. Johnsburg School District					
Special Patrol Officer #5		37157.00	37157.00	37157.00	37157.00
Sub Total		37157	37157	37157	37157

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3120.1007 - General.School Resource Officers.Glens Falls City School District				
Special Patrol Officer #2	45983.00	0.00	0.00	0.00
Sub Total	45983			

Salary Schedule
Budget Year 2025

Budget Year		2025			
Position Title		Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A. 3120.1008 - General.School Resource Officers.Warrensburg Central School Dist					
Patrol Officer #74		57307.00	57307.00	57307.00	57307.00
Sub Total		57307	57307	57307	57307

Salary Schedule
Budget Year 2025

Budget Year	2025		
Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
A.3140 - General.Probation			
Administrative Secretary	57 018.00	58 729.00	58 729.00
Director of Probation	116 696.00	120 197.00	120 197.00
Probation - IID/Trans Monitoring	3 000.00	3 000.00	3 000.00
Probation Assistant #1	43 187.00	45 751.00	45 751.00
Probation Assistant #2	49 893.00	52 854.00	52 854.00
Probation Officer #11	67 376.00	71 375.00	71 375.00
Probation Officer #14	67 376.00	71 375.00	71 375.00
Probation Officer #2	67 376.00	71 375.00	71 375.00
Probation Officer #3	0.00	0.00	0.00
Probation Officer #4	67 376.00	71 375.00	71 375.00
Probation Officer #5	70 118.00	74 279.00	74 279.00
Probation Officer #6	67 376.00	71 375.00	71 375.00
Probation Supervisor #1	81 664.00	84 114.00	84 114.00
Probation Supervisor #2	86 249.00	88 837.00	88 837.00
Senior Probation Officer #1	73 682.00	77 996.00	77 996.00
Senior Probation Officer #3	60 912.00	64 527.00	64 527.00
Senior Probation Officer #4	74 182.00	78 496.00	78 496.00
Sub Total	105 3481	110 5655	110 5655

Salary Schedule
Budget Year 2025

Budget Year Position Title	2025			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3143 - General Probation - Pretrial				
Probation Officer #13	67376.00	71375.00	71375.00	71375.00
Sub Total	67376	71375	71375	71375

Salary Schedule
Budget Year 2025

Budget Year	2025			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3144 - General.Probation-Day Reporting				
Probation Officer	70445.00	74606.00	74606.00	74606.00
SubTotal	70445	74606	74606	74606

Salary Schedule

Budget Year 2025

Budget Year	2025	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Position Title					
A.3150 - General.Sheriff's Correction Division					
Cook #1		53881.00	53881.00	53881.00	53881.00
Cook #2		53881.00	53881.00	53881.00	53881.00
Cook #3		56747.00	56747.00	56747.00	56747.00
Cook Manager		61576.00	61576.00	61576.00	61576.00
Cook Part Time - PD		23663.00	23663.00	23663.00	23663.00
Corrections Captain		128975.00	128975.00	128975.00	128975.00
Corrections Holiday Pay		33167.00	33167.00	33167.00	33167.00
Corrections Lieutenant #1		105949.00	105949.00	105949.00	105949.00
Corrections Lieutenant #2		105949.00	105949.00	105949.00	105949.00
Corrections Officer #1		65826.00	65826.00	65826.00	65826.00
Corrections Officer #11		54254.00	54254.00	54254.00	54254.00
Corrections Officer #13		61160.00	61160.00	61160.00	61160.00
Corrections Officer #14		68903.00	68903.00	68903.00	68903.00
Corrections Officer #15		61160.00	61160.00	61160.00	61160.00
Corrections Officer #16		65826.00	65826.00	65826.00	65826.00
Corrections Officer #17		65826.00	65826.00	65826.00	65826.00
Corrections Officer #18		65826.00	65826.00	65826.00	65826.00
Corrections Officer #19		61160.00	61160.00	61160.00	61160.00
Corrections Officer #2		61160.00	61160.00	61160.00	61160.00
Corrections Officer #20		65826.00	65826.00	65826.00	65826.00
Corrections Officer #21		68903.00	68903.00	68903.00	68903.00
Corrections Officer #22		72046.00	72046.00	72046.00	72046.00

User: Tammie
 11/15/2024

Salary Schedule
Budget Year 2025

Budget Year		2025			
Position Title		Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Corrections Officer #23		68903.00	68903.00	68903.00	68903.00
Corrections Officer #24		65826.00	65826.00	65826.00	65826.00
Corrections Officer #25		68903.00	68903.00	68903.00	68903.00
Corrections Officer #27		75348.00	75348.00	75348.00	75348.00
Corrections Officer #28		65826.00	65826.00	65826.00	65826.00
Corrections Officer #29		68903.00	68903.00	68903.00	68903.00
Corrections Officer #3		68903.00	68903.00	68903.00	68903.00
Corrections Officer #30		65826.00	65826.00	65826.00	65826.00
Corrections Officer #31		65826.00	65826.00	65826.00	65826.00
Corrections Officer #32		58165.00	58165.00	58165.00	58165.00
Corrections Officer #33		75348.00	75348.00	75348.00	75348.00
Corrections Officer #34		65826.00	65826.00	65826.00	65826.00
Corrections Officer #35		65826.00	65826.00	65826.00	65826.00
Corrections Officer #36		61160.00	61160.00	61160.00	61160.00
Corrections Officer #37		72046.00	72046.00	72046.00	72046.00
Corrections Officer #38		68903.00	68903.00	68903.00	68903.00
Corrections Officer #39		61160.00	61160.00	61160.00	61160.00
Corrections Officer #4		75348.00	75348.00	75348.00	75348.00
Corrections Officer #40		61160.00	61160.00	61160.00	61160.00
Corrections Officer #41		65826.00	65826.00	65826.00	65826.00
Corrections Officer #42		75348.00	75348.00	75348.00	75348.00
Corrections Officer #44		75348.00	75348.00	75348.00	75348.00
Corrections Officer #45		75348.00	75348.00	75348.00	75348.00

Salary Schedule

Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Corrections Officer #46	75,348.00	75,348.00	75,348.00	75,348.00
Corrections Officer #47	65,826.00	65,826.00	65,826.00	65,826.00
Corrections Officer #48	68,903.00	68,903.00	68,903.00	68,903.00
Corrections Officer #49	75,348.00	75,348.00	75,348.00	75,348.00
Corrections Officer #5	68,903.00	68,903.00	68,903.00	68,903.00
Corrections Officer #50	68,903.00	68,903.00	68,903.00	68,903.00
Corrections Officer #51	65,826.00	65,826.00	65,826.00	65,826.00
Corrections Officer #52	65,826.00	65,826.00	65,826.00	65,826.00
Corrections Officer #53	54,254.00	54,254.00	54,254.00	54,254.00
Corrections Officer #54	75,348.00	75,348.00	75,348.00	75,348.00
Corrections Officer #55	58,165.00	58,165.00	58,165.00	58,165.00
Corrections Officer #56	65,826.00	65,826.00	65,826.00	65,826.00
Corrections Officer #57	54,254.00	54,254.00	54,254.00	54,254.00
Corrections Officer #58	61,160.00	61,160.00	61,160.00	61,160.00
Corrections Officer #59	61,160.00	61,160.00	61,160.00	61,160.00
Corrections Officer #6	75,348.00	75,348.00	75,348.00	75,348.00
Corrections Officer #60	72,046.00	72,046.00	72,046.00	72,046.00
Corrections Officer #61	75,348.00	75,348.00	75,348.00	75,348.00
Corrections Officer #62	75,348.00	75,348.00	75,348.00	75,348.00
Corrections Officer #63	75,348.00	75,348.00	75,348.00	75,348.00
Corrections Officer #64	54,254.00	54,254.00	54,254.00	54,254.00
Corrections Officer #65	65,826.00	65,826.00	65,826.00	65,826.00
Corrections Officer #66	61,160.00	61,160.00	61,160.00	61,160.00

User: Tammie
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Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Corrections Officer #67	61160.00	61160.00	61160.00	61160.00
Corrections Officer #68	65826.00	65826.00	65826.00	65826.00
Corrections Officer #69	54254.00	54254.00	54254.00	54254.00
Corrections Officer #7	65826.00	65826.00	65826.00	65826.00
Corrections Officer #70	65826.00	65826.00	65826.00	65826.00
Corrections Officer #71	58165.00	58165.00	58165.00	58165.00
Corrections Officer #72	61160.00	61160.00	61160.00	61160.00
Corrections Officer #73	61160.00	61160.00	61160.00	61160.00
Corrections Officer #74	65826.00	65826.00	65826.00	65826.00
Corrections Officer #75	68903.00	68903.00	68903.00	68903.00
Corrections Officer #76	68903.00	68903.00	68903.00	68903.00
Corrections Officer #77	58165.00	58165.00	58165.00	58165.00
Corrections Officer #78	65826.00	65826.00	65826.00	65826.00
Corrections Officer #79	61160.00	61160.00	61160.00	61160.00
Corrections Officer #8	65826.00	65826.00	65826.00	65826.00
Corrections Officer #80	68903.00	68903.00	68903.00	68903.00
Corrections Officer #81-C	54254.00	54254.00	54254.00	54254.00
Corrections Officer #82-C	54254.00	54254.00	54254.00	54254.00
Corrections Officer #83-C	0.00	0.00	0.00	0.00
Corrections Officer #84-C	0.00	0.00	0.00	0.00
Corrections Officer #9	65826.00	65826.00	65826.00	65826.00
Corrections Over Time	400000.00	300000.00	300000.00	300000.00
Corrections Sergeant #1	79545.00	79545.00	79545.00	79545.00

User: Tammie

Print Name

Salary Schedule

Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Corrections Sergeant #10	76403.00	76403.00	76403.00	76403.00
Corrections Sergeant #11	82848.00	82848.00	82848.00	82848.00
Corrections Sergeant #2	76403.00	76403.00	76403.00	76403.00
Corrections Sergeant #5	82848.00	82848.00	82848.00	82848.00
Corrections Sergeant #6	79546.00	79546.00	79546.00	79546.00
Corrections Sergeant #7	79546.00	79546.00	79546.00	79546.00
Corrections Sergeant #8	76403.00	76403.00	76403.00	76403.00
Corrections Sergeant #9	82848.00	82848.00	82848.00	82848.00
Corrections Shift Change Pay	172000.00	172000.00	172000.00	172000.00
Corrections Shift Differential	53238.00	53238.00	53238.00	53238.00
Re-Entry Specialist - pt	26000.00	26780.00	26780.00	26780.00
Senior Account Clerk #6	59268.00	59268.00	59268.00	59268.00
Sheriff Corrections PT Help	255382.00	105382.00	105382.00	105382.00
SubTotal	7442413	7196960	7196960	7196960

User: Tammie
Not Admin

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3315 - General Stop DWI Program				
Stop DWI Coordinator - PT	13643.00	14361.00	14361.00	14361.00
SubTotal	13643	14361	14361	14361

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3410 - General Fire Prevention & Control				
1st Deputy Fire Coordinator	8680.00	8940.00	8940.00	8940.00
2nd Deputy Fire Coordinator	8680.00	8940.00	8940.00	8940.00
3rd Deputy Fire Coordinator	8680.00	8940.00	8940.00	8940.00
4th Deputy Fire/WMD/Haz	18433.00	18989.00	18989.00	18989.00
County Fire Coord. (Part-time)	13995.00	14415.00	14415.00	14415.00
Fire Investigator #1	5090.00	6788.00	6788.00	6788.00
Fire Investigator #2	5090.00	5243.00	5243.00	5243.00
Fire Investigator Helper	2545.00	2621.00	2621.00	2621.00
Sub Total	71193	74873	74873	74873

Salary Schedule
Budget Year 2025

Budget Year		2025			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget		
A.3620 – General Building & Fire Code					
Administrator Fire & Bldg Code	66,249.00	66,837.00	66,837.00	66,837.00	
Fire Prev & Bldg Code Enf Off #1	67,872.00	71,879.00	71,879.00	71,879.00	
Fire Prev & Bldg Code Enf Off #2	67,507.00	71,514.00	71,514.00	71,514.00	
Fire Prev & Bldg Code Enf Off #3	56,356.00	59,701.00	59,701.00	59,701.00	
Fire Prev & Bldg Code Enf Off #6	56,578.00	60,359.00	60,359.00	60,359.00	
Fire Prev & Bldg Code Enf Off #7	0.00	0.00	0.00	0.00	
Fire Prev & Bldg Code Enf Off-PT	28,178.00	29,851.00	29,851.00	29,851.00	
Secretary Fire Prev & BCEO	64,330.00	66,069.00	66,069.00	66,069.00	
Sub Total	427,070	450,230	450,230	450,230	

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3640 - General Civil Defense				
Asst Emergency Services Coord	57644.00	61066.00	61066.00	61066.00
Deputy Director of Emergency Svc	44422.00	49128.00	49128.00	49128.00
Director, Emergency Services	61496.00	66605.00	66605.00	66605.00
Office Specialist - PT	26434.00	28002.00	28002.00	28002.00
SubTotal	209996	226801	226801	226801

Salary Schedule
Budget Year 2025

Budget Year		2025			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget		
A.3642 - General Fire Training Center					
Building Maintenance Helper	7240.00	7457.00	7457.00	7457.00	
Sub Total	7240	7457	7457	7457	

Salary Schedule
Budget Year 2025

Budget Year Position Title	2025			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation			
A.3645.4128 - General/Homeland Security.FY24 LEMPG					
Deputy Director of Emergency Svc	21145.00	23385.00		23385.00	23385.00
Sub Total	21145	23385		23385	23385

Salary Schedule
Budget Year 2025

Budget Year		2025		Tentative Budget	Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation			
A.4010 - General Health Services					
Assistant Director Patient Serv	101654.00	104704.00	104704.00	104704.00	104704.00
CHN #27	76700.00	81104.00	81104.00	81104.00	81104.00
CHN #9	76200.00	80604.00	80604.00	80604.00	80604.00
Health Serv. On Call Pay	80500.00	80500.00	80500.00	80500.00	80500.00
Medical Records Clerk	48679.00	51480.00	51480.00	51480.00	51480.00
PHN #1	74824.00	79176.00	79176.00	79176.00	79176.00
PHN #11	74824.00	79176.00	79176.00	79176.00	79176.00
PHN #15	79555.00	84070.00	84070.00	84070.00	84070.00
Principal Account Clerk	59644.00	63066.00	63066.00	63066.00	63066.00
Pub Hlth Hlth Serv PT for hourly	80000.00	70000.00	70000.00	70000.00	70000.00
Pub Hlth Hlth Services Over Time	80000.00	80000.00	80000.00	80000.00	80000.00
Pub Hlth Serv PHN Diff 6@761	4566.00	4566.00	4566.00	4566.00	4566.00
Quality Assurance Eval #1 - PD	2000.00	2000.00	2000.00	2000.00	2000.00
Quality Assurance Eval #2 - PD	2000.00	2000.00	2000.00	2000.00	2000.00
Quality Assurance Eval #3 - PD	2000.00	2000.00	2000.00	2000.00	2000.00
RPN #36	69863.00	74137.00	74137.00	74137.00	74137.00
RPN #6	0.00	0.00	0.00	0.00	0.00
Senior Account Clerk #1	44534.00	47178.00	47178.00	47178.00	47178.00
Senior Clerk #1	38447.00	0.00	0.00	0.00	0.00
Sr. Account Clerk - Temp PD	27029.00	28589.00	28589.00	28589.00	28589.00
Supervising PHN #4	96181.00	98766.00	98766.00	98766.00	98766.00

User: Tammie
Paterson

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Current Budget
Supervising PHN #7	86181.00	88766.00	88766.00	88766.00
SubTotal	1195501	1191892	1191892	1191892

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4013 - General W.I.C.				
Infant Feeding Advocate	19497.00	0.00	0.00	0.00
Public Health Program Manager	28614.00	30312.00	30312.00	30312.00
WIC - Temp Help	3527.00	0.00	0.00	0.00
WIC Assistant #2	48959.00	42126.00	42126.00	42126.00
WIC Assistant - PT	24335.00	25780.00	25780.00	25780.00
WIC Coordinator/Nutritionist	65567.00	0.00	0.00	0.00
WIC Dietician #2	65400.00	69253.00	69253.00	69253.00
WIC Nutrition Aide #2	50814.00	53800.00	53800.00	53800.00
WIC Nutrition Facilitator	62081.00	65766.00	65766.00	65766.00
Sub Total	367794	287037	287037	287037

Salary Schedule Budget Year 2025

Budget Year	2025		
Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
A.4018 - General.Preventive Program			
Administrative Assistant	54,307.00	57,531.00	57,531.00
Business Specialist Public Health	60,765.00	64,372.00	64,372.00
Call In Pay - Preventive	17,500.00	8,750.00	8,750.00
Deputy Director Health Services	107,393.00	110,615.00	110,615.00
Director Pub Health/Patient Svc	123,137.00	126,631.00	126,631.00
Office Specialist	53,558.00	56,678.00	56,678.00
On Call Pay - Preventive	33,800.00	9,750.00	9,750.00
Pub Hlth Prev Program Temp Help	3,000.00	0.00	0.00
Public Health Assistant #2	48,874.00	51,775.00	51,775.00
Public Health Fiscal Manager	81,709.00	84,160.00	84,160.00
Public Health Program Admin	75,669.00	79,953.00	79,953.00
Public Health Program Coord	57,507.00	0.00	0.00
Public Health Program Mgr	0.00	0.00	0.00
Senior Account Clerk	43,167.00	0.00	0.00
Sr. Account Clerk #2	43,563.00	46,170.00	46,170.00
SubTotal	804,219	696,585	696,585

User: Tammie
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Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4018.0020 - General.Preventive Program.Family Health				
Children Special Needs Prog Adm	25875.00	26651.00	26651.00	26651.00
EI Service Coordinator #1	8258.00	8748.00	8748.00	8748.00
SubTotal	34133	35399	35399	35399

Salary Schedule Budget Year 2025

Budget Year	2025	
Position Title	Departmental Request	Adopted County Budget
A.4018.0030 - General.Preventive Program.Disease Control		
Animal Control Officer #1 - PD	450.00	450.00
Animal Control Officer #10 - PD	450.00	450.00
Animal Control Officer #2- PD	450.00	450.00
Animal Control Officer #3 - PD	450.00	450.00
Animal Control Officer #4 - PD	450.00	450.00
Animal Control Officer #5 - PD	450.00	450.00
Animal Control Officer #6 - PD	450.00	450.00
Animal Control Officer #7 - PD	450.00	450.00
Animal Control Officer #8 - PD	450.00	450.00
Animal Control Officer #9 - PD	450.00	450.00
CHN #19	38,100.00	40,302.00
Disease Control - Overtime	20,406.00	10,000.00
On Call Pay	5,700.00	5,700.00
PHN #10	73,324.00	77,676.00
PHN #42	73,324.00	77,676.00
Public Hlth Disease Per Diem	75,000.00	50,000.00
SubTotal	29,0354	26,5854

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Salary Schedule
Budget Year 2025

Budget Year		2025			Tentative Budget	Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation				
A.4018.0040 - General.Preventive Program.Health Education						
Public Health Educator #2	52244.00	55345.00	55345.00		55345.00	
Public Health Program Manager	42921.00	45459.00	45459.00		45459.00	
Public Hlth Program Coordinator	0.00	0.00	0.00		0.00	
Senior Public Health Educator #2	59904.00	63450.00	63450.00		63450.00	
Sub Total	155069	164274	164274		164274	164274

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4022 - General.Emergency Medical Service				
2nd Deputy EMS Coordinator	8660.00	8940.00	8940.00	8940.00
3rd Deputy EMS Coordinator	8660.00	8940.00	8940.00	8940.00
Deputy EMS Coordinator	8660.00	8940.00	8940.00	8940.00
EMS Coordinator	13995.00	14415.00	14415.00	14415.00
Sub Total	40035	41235	41235	41235

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4054 - General Ed/Physically Hand.Chldren				
El Service Coordinator #1	60557.00	64150.00	64150.00	64150.00
Principal Clerk	52693.00	55813.00	55813.00	55813.00
SubTotal	113250	119963	119963	119963

Salary Schedule

Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4054.0060 - General Ed/Physically Hand.Children.Ed.Phys.Hndcpdd/Early Intervnt				
Children Special Needs Prog Adm	60374.00	62186.00	62186.00	62186.00
EI Service Coordinator	66055.00	69976.00	69976.00	69976.00
EI Service Coordinator #2	56019.00	62522.00	62522.00	62522.00
Senior Account Clerk #3	53059.00	56178.00	56178.00	56178.00
SubTotal	238506	250962	250962	250962

User: Tammie
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Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4189 - General Public Health - Bio Terrorism				
Public Health Assistant #1 - PT	32730.00	34672.00	34672.00	34672.00
Public Health Program Admin	10350.00	8884.00	8884.00	8884.00
SubTotal	43080	43556	43556	43556

Salary Schedule
Budget Year 2025

Budget Year		2025			
Position Title		Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4220 - General.Narcotics Control-DA					
Investigator #2		14,174.00	14,600.00	14,600.00	14,600.00
Investigator #3 - PT		28,349.00	29,199.00	29,199.00	29,199.00
PT Investigator #4		28,349.00	29,199.00	29,199.00	29,199.00
Sub Total		7,067.2	7,299.8	7,299.8	7,299.8

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4310 - General Mental Health Admin.				
Children and Youth SPOA Coord.	75286.00	77545.00	77545.00	77545.00
Deputy Director Clinical	81644.00	84093.00	84093.00	84093.00
Director Mental Health	110344.00	113654.00	113654.00	113654.00
Dpty Dir Mental Health/Fiscal	52800.00	54384.00	54384.00	54384.00
Mental Health - Part-Time	1000.00	1000.00	1000.00	1000.00
Mental Health Program Analyst	74263.00	76491.00	76491.00	76491.00
Office Specialist	49545.00	52486.00	52486.00	52486.00
Sub Total	444882	459653	459653	459653

Salary Schedule
Budget Year 2025

Budget Year	2025		Tentative Budget	Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation		
A.5610 - General Airport (D.P.W.)				
Airport Manager	93,357.00	95,168.00	95,168.00	95,168.00
Building Maintenance Mechanic #6	60,813.00	64,423.00	64,423.00	64,423.00
Building Maintenance Mechanic #7	56,716.00	60,082.00	60,082.00	60,082.00
DPW Airport Emerg Response	3,000.00	3,000.00	3,000.00	3,000.00
DPW Airport Overtime	3,759.00	3,759.00	3,759.00	3,759.00
DPW Airport Overtime Spec Event	11,241.00	11,241.00	11,241.00	11,241.00
DPW Airport Shift Differential	975.00	975.00	975.00	975.00
Sub Total	229,671	23,9648	23,9648	23,9648

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.6010 - General Social Services				
Assistant SS Attorney #2	84135.00	95391.00	95391.00	95391.00
Assistant SS Attorney #3	0.00	95391.00	95391.00	95391.00
Assistant SS Attorney - PT	65536.00	0.00	0.00	0.00
Case Manager	58981.00	62460.00	62460.00	62460.00
Case Manager #3	58981.00	62460.00	62460.00	62460.00
Case Manager - FC Home Finder	62630.00	66500.00	66500.00	66500.00
Case Supervisor B #1	60912.00	64527.00	64527.00	64527.00
Case Supervisor B #2	73682.00	77995.00	77995.00	77995.00
Case Supervisor B #3	74182.00	78495.00	78495.00	78495.00
Case Supervisor B #4	74682.00	78995.00	78995.00	78995.00
Case Supervisor Grade B #5	73182.00	74516.00	74516.00	74516.00
Caseworker #1	61342.00	64983.00	64983.00	64983.00
Caseworker #10	54655.00	57898.00	57898.00	57898.00
Caseworker #13	55255.00	58535.00	58535.00	58535.00
Caseworker #14	55286.00	58599.00	58599.00	58599.00
Caseworker #15	54556.00	57794.00	57794.00	57794.00
Caseworker #16	54580.00	57820.00	57820.00	57820.00
Caseworker #18	56373.00	59719.00	59719.00	59719.00
Caseworker #19	64900.00	66753.00	66753.00	66753.00
Caseworker #2	56274.00	59614.00	59614.00	59614.00
Caseworker #20	56373.00	59719.00	59719.00	59719.00

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Salary Schedule Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Caseworker #21	55,547.00	58,844.00	58,844.00	58,844.00
Caseworker #22	55,645.00	58,949.00	58,949.00	58,949.00
Caseworker #23	54,358.00	57,584.00	57,584.00	57,584.00
Caseworker #24	55,093.00	58,363.00	58,363.00	58,363.00
Caseworker #25	54,679.00	57,925.00	57,925.00	57,925.00
Caseworker #26	62,081.00	65,766.00	65,766.00	65,766.00
Caseworker #27	55,877.00	59,194.00	59,194.00	59,194.00
Caseworker #28	62,081.00	65,766.00	65,766.00	65,766.00
Caseworker #29	62,081.00	65,766.00	65,766.00	65,766.00
Caseworker #30	62,081.00	65,766.00	65,766.00	65,766.00
Caseworker #31	56,307.00	59,649.00	59,649.00	59,649.00
Caseworker #32	56,175.00	59,509.00	59,509.00	59,509.00
Caseworker #33	62,081.00	65,766.00	65,766.00	65,766.00
Caseworker #34	64,900.00	68,753.00	68,753.00	68,753.00
Caseworker #35	56,607.00	59,967.00	59,967.00	59,967.00
Caseworker #36	55,093.00	58,363.00	58,363.00	58,363.00
Caseworker #37	56,043.00	59,369.00	59,369.00	59,369.00
Caseworker #38	54,736.00	57,985.00	57,985.00	57,985.00
Caseworker #39	55,976.00	59,299.00	59,299.00	59,299.00
Caseworker #40	54,736.00	57,985.00	57,985.00	57,985.00
Caseworker #41	56,507.00	59,861.00	59,861.00	59,861.00
Caseworker #42	55,482.00	58,775.00	58,775.00	58,775.00
Caseworker #43	55,352.00	58,636.00	58,636.00	58,636.00
Caseworker #44	54,061.00	57,270.00	57,270.00	57,270.00

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Salary Schedule
Budget Year 2025

Budget Year	2025	Departmental Request	Budget Offset Recommendation	Tentative Budget	Adopted Current Budget
Position Title					
Caseworker #5		56910.00	60287.00	60287.00	60287.00
Caseworker #6		55320.00	58504.00	58504.00	58504.00
Caseworker #7		62081.00	65766.00	65766.00	65766.00
Caseworker #9		54655.00	57899.00	57899.00	57899.00
Caseworker - PT		27031.00	28635.00	28635.00	28635.00
Commissioner Social Services		119048.00	122619.00	122619.00	122619.00
Community Services Worker		22364.00	0.00	0.00	0.00
Community Services Worker #1 - PT		22364.00	23692.00	23692.00	23692.00
Community Services Worker #2 - PT		22364.00	23692.00	23692.00	23692.00
Community Services Worker #3 - PT		0.00	23692.00	23692.00	23692.00
Community Services Worker #4 - PT		0.00	23692.00	23692.00	23692.00
Community Services Worker LTP		22364.00	0.00	0.00	0.00
Confidential Secretary		54132.00	55756.00	55756.00	55756.00
Director of Services		91062.00	93794.00	93794.00	93794.00
Director of SS/Public Assistance		83646.00	86361.00	86361.00	86361.00
DSS Fiscal Manager		79504.00	81989.00	81989.00	81989.00
DSS Retiree Sick Leave		20348.00	20348.00	20348.00	20348.00
HEAP Examiner #1 - temp		6768.00	21830.00	21830.00	21830.00
HEAP Examiner #2 - temp		6768.00	21830.00	21830.00	21830.00
HEAP Examiner #3 - temp		6768.00	21830.00	21830.00	21830.00
HEAP Examiner #4 - temp		6768.00	0.00	0.00	0.00

Salary Schedule

Budget Year 2025

Position Title	2025		Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
	Departmental Request				
HEAP Examiner #5 - P.T temp	6768.00	0.00	0.00	0.00	0.00
Intake Clerk	39015.00	41331.00	41331.00	41331.00	41331.00
Intake Clerk #1	39375.00	41712.00	41712.00	41712.00	41712.00
Intake Clerk #10	39285.00	41596.00	41596.00	41596.00	41596.00
Intake Clerk #11	39015.00	41331.00	41331.00	41331.00	41331.00
Intake Clerk #12	39064.00	41383.00	41383.00	41383.00	41383.00
Intake Clerk #4	39177.00	41502.00	41502.00	41502.00	41502.00
Intake Clerk #7	39419.00	41759.00	41759.00	41759.00	41759.00
Intake Clerk #8	38793.00	41095.00	41095.00	41095.00	41095.00
Intake Clerk #9	39950.00	42322.00	42322.00	42322.00	42322.00
Legal Clerk III	54710.00	57957.00	57957.00	57957.00	57957.00
Medicaid Clerk #1	49171.00	52060.00	52060.00	52060.00	52060.00
Medicaid Clerk #2	42006.00	44501.00	44501.00	44501.00	44501.00
Medicaid Clerk #3	39766.00	42126.00	42126.00	42126.00	42126.00
On Call Pay - DSS	36500.00	36500.00	36500.00	36500.00	36500.00
Principal Account Clerk	56144.00	61566.00	61566.00	61566.00	61566.00
Principal Account Clerk #2	58125.00	61547.00	61547.00	61547.00	61547.00
Principal Account Clerk #3	54710.00	57957.00	57957.00	57957.00	57957.00
Principal Account Clerk #4	49243.00	52166.00	52166.00	52166.00	52166.00
Principal Clerk	0.00	45751.00	45751.00	45751.00	45751.00
Principal Clerk #1	45070.00	47746.00	47746.00	47746.00	47746.00
Principal SWE	65330.00	69069.00	69069.00	69069.00	69069.00
Principal SWE #2	63830.00	67589.00	67589.00	67589.00	67589.00

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Salary Schedule

Budget Year 2025

Budget Year	2025	
Position Title	Departmental Request	Adopted County Budget
Principal SWE #3	64,830.00	68,589.00
Principal SWE #4	65,330.00	69,089.00
Resource Clerk #1	36,768.00	0.00
Resource Clerk #3	39,015.00	0.00
Resource Recovery Coordinator	63,292.00	66,961.00
Secretary	38,447.00	40,729.00
Senior Account Clerk	43,632.00	46,222.00
Senior Account Clerk #4	44,006.00	46,618.00
Senior Account Clerk #6	53,558.00	56,678.00
Senior Caseworker #1	69,314.00	73,396.00
Senior Caseworker #10	68,814.00	72,896.00
Senior Caseworker #2	66,055.00	69,976.00
Senior Caseworker #3	66,055.00	69,976.00
Senior Caseworker #4	66,055.00	69,976.00
Senior Caseworker #5	68,814.00	72,896.00
Senior Caseworker #6	68,814.00	72,896.00
Senior Caseworker #8	66,055.00	69,976.00
Senior Caseworker #9	69,314.00	73,396.00
Senior Clerk	47,179.00	49,960.00
Senior Clerk #2	0.00	40,729.00
Senior Clerk #3	0.00	40,729.00
Senior Resource Clerk	45,596.00	0.00
Senior Support Investigator #1	59,390.00	62,856.00

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Salary Schedule

Budget Year 2025

Budget Year	2025		
Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
Social Services 1- Overtime	49,222.00	75,000.00	75,000.00
Social Services Attorney	94,289.00	103,149.00	103,149.00
Social Services Investigator #2	59,390.00	61,856.00	61,856.00
Social Services Investigator #3	55,466.00	58,760.00	58,760.00
Social Welfare Examiner #39	45,248.00	47,934.00	47,934.00
Social Welfare Examiner #11	46,743.00	49,517.00	49,517.00
Social Welfare Examiner #12	46,987.00	49,776.00	49,776.00
Social Welfare Examiner #13	55,307.00	58,531.00	58,531.00
Social Welfare Examiner #14	46,344.00	49,094.00	49,094.00
Social Welfare Examiner #15	44,729.00	47,384.00	47,384.00
Social Welfare Examiner #17	50,575.00	53,577.00	53,577.00
Social Welfare Examiner #19	44,729.00	47,384.00	47,384.00
Social Welfare Examiner #20	54,307.00	57,531.00	57,531.00
Social Welfare Examiner #21	51,320.00	54,366.00	54,366.00
Social Welfare Examiner #22	54,307.00	57,531.00	57,531.00
Social Welfare Examiner #23	51,320.00	54,366.00	54,366.00
Social Welfare Examiner #24	54,307.00	57,531.00	57,531.00
Social Welfare Examiner #25	53,733.00	56,922.00	56,922.00
Social Welfare Examiner #28	50,575.00	53,577.00	53,577.00
Social Welfare Examiner #3	54,307.00	57,531.00	57,531.00
Social Welfare Examiner #30	44,729.00	47,384.00	47,384.00
Social Welfare Examiner #31	45,764.00	48,480.00	48,480.00
Social Welfare Examiner #32	54,307.00	57,531.00	57,531.00

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Salary Schedule
Budget Year 2025

Budget Year		2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
Social Welfare Examiner #35	54,634.00	57,858.00	57,858.00	57,858.00	
Social Welfare Examiner #36	54,307.00	57,531.00	57,531.00	57,531.00	
Social Welfare Examiner #39	54,769.00	57,983.00	57,983.00	57,983.00	
Social Welfare Examiner #4	54,307.00	57,531.00	57,531.00	57,531.00	
Social Welfare Examiner #40	51,320.00	54,366.00	54,366.00	54,366.00	
Social Welfare Examiner #41	44,729.00	47,384.00	47,384.00	47,384.00	
Social Welfare Examiner #43	46,477.00	49,235.00	49,235.00	49,235.00	
Social Welfare Examiner #44	54,307.00	57,531.00	57,531.00	57,531.00	
Social Welfare Examiner #5	46,610.00	49,376.00	49,376.00	49,376.00	
Social Welfare Examiner #6	54,307.00	57,531.00	57,531.00	57,531.00	
Social Welfare Examiner #8	51,320.00	54,366.00	54,366.00	54,366.00	
Social Welfare Examiner #9	46,370.00	49,122.00	49,122.00	49,122.00	
Social Welfare Examiner-HEAP PT	23,916.00	25,336.00	25,336.00	25,336.00	
Sr Social Svcs Investigator #1	60,636.00	64,235.00	64,235.00	64,235.00	
Sr Social Welfare Examiner #12	55,805.00	59,117.00	59,117.00	59,117.00	
Sr Social Welfare Examiner #2	58,890.00	61,856.00	61,856.00	61,856.00	
Sr Social Welfare Examiner #4	59,390.00	62,856.00	62,856.00	62,856.00	
Sr Social Welfare Examiner #6	55,468.00	58,760.00	58,760.00	58,760.00	
Sr Social Welfare Examiner #7	58,390.00	51,192.00	51,192.00	51,192.00	
Sr Social Welfare Examiner #8	58,755.00	62,221.00	62,221.00	62,221.00	
Sr. Caseworker #7	66,055.00	69,976.00	69,976.00	69,976.00	
Sr. Community Services Worker	48,324.00	51,192.00	51,192.00	51,192.00	

Salary Schedule

Budget Year 2025

Budget Year	2025		
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget
Staff Development Coordinator	65,400.00	69,253.00	69,253.00
Super. Soc. Serv. Investigator	64,830.00	68,589.00	68,589.00
Supervising Support Invest. #2	64,830.00	68,589.00	68,589.00
Support Investigator #1	54,307.00	57,531.00	57,531.00
Support Investigator #2	56,307.00	59,531.00	59,531.00
Support Investigator #4	51,320.00	54,366.00	54,366.00
Support Investigator #5	48,284.00	49,009.00	49,009.00
Support Investigator #6	51,320.00	54,366.00	54,366.00
Van Driver	22,714.00	0.00	0.00
Sub Total	842,076.9	894,937.1	894,937.1

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Salary Schedule

Budget Year 2025

Budget Year	2025	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Position Title					
A.6030 - General.Countryside Adult Home					
Building Maintenance Mechanic	60704.00	64307.00	64307.00	64307.00	64307.00
Care Manager	58961.00	62460.00	62460.00	62460.00	62460.00
Cleaner	41649.00	44121.00	44121.00	44121.00	44121.00
Cleaner #3	44783.00	47441.00	47441.00	47441.00	47441.00
Cook #2	39419.00	41759.00	41759.00	41759.00	41759.00
Cook #4	48179.00	50980.00	50980.00	50980.00	50980.00
Cook #5	39375.00	41712.00	41712.00	41712.00	41712.00
Cook Manager	49671.00	52560.00	52560.00	52560.00	52560.00
Countryside Shift Differential	21230.00	21230.00	21230.00	21230.00	21230.00
Countryside Temporary Help	20000.00	20000.00	20000.00	20000.00	20000.00
Countryside-Over time	26000.00	55000.00	55000.00	55000.00	55000.00
Director Countryside Adult Home	74283.00	76491.00	76491.00	76491.00	76491.00
Food Service Helper	42493.00	45015.00	45015.00	45015.00	45015.00
Food Service Helper #3	37746.00	39887.00	39887.00	39887.00	39887.00
Food Service Helper #5 - P.T.	18171.00	19249.00	19249.00	19249.00	19249.00
Institutional Aide #1	42406.00	44923.00	44923.00	44923.00	44923.00
Institutional Aide #12	37391.00	39610.00	39610.00	39610.00	39610.00
Institutional Aide #13	46954.00	49657.00	49657.00	49657.00	49657.00
Institutional Aide #14	47031.00	49734.00	49734.00	49734.00	49734.00
Institutional Aide #15	46550.00	49253.00	49253.00	49253.00	49253.00
Institutional Aide #16	42406.00	44923.00	44923.00	44923.00	44923.00
Institutional Aide #17	42406.00	44923.00	44923.00	44923.00	44923.00

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Salary Schedule Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Institutional Aide #19	37,539.00	39,767.00	39,767.00	39,767.00
Institutional Aide #2	47,031.00	49,734.00	49,734.00	49,734.00
Institutional Aide #20	36,995.00	39,190.00	39,190.00	39,190.00
Institutional Aide #3	37,995.00	40,250.00	40,250.00	40,250.00
Institutional Aide #8	39,042.00	41,359.00	41,359.00	41,359.00
Institutional Aide - Per Diem	18,497.00	19,595.00	19,595.00	19,595.00
Institutional Aide PT #2	29,595.00	31,352.00	31,352.00	31,352.00
Institutional Aide PT #6	7,399.00	7,838.00	7,838.00	7,838.00
Laundry Worker- PT	18,171.00	19,249.00	19,249.00	19,249.00
Leisure Time Act Aide #4 - PT	26,519.00	30,141.00	30,141.00	30,141.00
Leisure Time Act Aide #2 - PT	19,012.00	20,094.00	20,094.00	20,094.00
Senior Account Clerk	49,545.00	52,486.00	52,486.00	52,486.00
Senior Aide #1	44,232.00	46,857.00	46,857.00	46,857.00
Senior Aide #2	53,558.00	56,678.00	56,678.00	56,678.00
Sub Total	139,4919	149,9925	149,9925	149,9925

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Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.6417.0001 - General.Tourism/Occupancy. Tourism				
Assistant Tourism Coordinator	56219.00	57906.00	57906.00	57906.00
Communications Asst. - Tourism	46412.00	49167.00	49167.00	49167.00
Communications Specialist	49354.00	52283.00	52283.00	52283.00
Director of Tourism	95912.00	96789.00	96789.00	96789.00
Fiscal Coordinator	52674.00	55800.00	55800.00	55800.00
Keyboard Specialist #1	17282.00	18275.00	18275.00	18275.00
Marketing Coordinator	65807.00	67761.00	67761.00	67761.00
Principal Account Clerk - PD	35000.00	35000.00	35000.00	35000.00
Social Media Manager	54712.00	57960.00	57960.00	57960.00
Tourism Coordinator	70401.00	72513.00	72513.00	72513.00
Tourism Overtime	1000.00	1000.00	1000.00	1000.00
Sub Total	544753	566474	566474	566474

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.6510 - General.Veterans Services				
Director Veterans	69139.00	71213.00	71213.00	71213.00
Office Specialist	52558.00	55678.00	55678.00	55678.00
Van Driver #1	9085.00	9625.00	9625.00	9625.00
Van Driver #2	9085.00	9625.00	9625.00	9625.00
Van Driver #3	11196.00	11860.00	11860.00	11860.00
Van Driver #4 - Per Diem	2675.00	2834.00	2834.00	2834.00
Van Driver #5 - Per Diem	2675.00	2834.00	2834.00	2834.00
Van Driver #6 - Per Diem	2675.00	2834.00	2834.00	2834.00
Veteran's Benefits Counselor	47906.00	50750.00	50750.00	50750.00
Sub Total	206994	217253	217253	217253

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.6610 - General Weights & Measures				
Director Weights & Measures	75346.00	83630.00	83630.00	83630.00
Weights Measures Inspector - PD#2	1000.00	1000.00	1000.00	1000.00
Sub Total	76346	84630	84630	84630

Salary Schedule Budget Year 2025

Budget Year	2025		
Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
A.6771 - GeneralOFA-Hamilton County			
Coord Serv Aging	0.00	14856.00	14856.00
Director Office for the Aging	35434.00	36498.00	36498.00
Fiscal Coordinator	0.00	11785.00	11785.00
Meal Site Cook #11	22714.00	24062.00	24062.00
Meal Site Cook #12	23828.00	25242.00	25242.00
Meal Site Cook #7	23230.00	24609.00	24609.00
Meal Site Manager #4	34712.00	36706.00	36706.00
Meal Site Manager #6	33962.00	35956.00	35956.00
Meal Site Manager #9	35087.00	37081.00	37081.00
OFA Hamilton subs 765@11.40	8134.00	15000.00	15000.00
OFA-SNAP subs 700@11.40	2722.00	2722.00	2722.00
Services Assistant OFA #1	0.00	10497.00	10497.00
Services Assistant OFA #3	44968.00	47638.00	47638.00
Services Assistant OFA #4	0.00	10915.00	10915.00
Services Assistant OFA #5	43556.00	46143.00	46143.00
Services Assistant OFA - PT	0.00	4575.00	4575.00
SubTotal	308349	384285	384285

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Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.6772 - General.OFA-Warren County				
Coord Serv Aging	70118.00	59423.00	59423.00	59423.00
Director Office for the Aging	53152.00	54746.00	54746.00	54746.00
Fiscal Coordinator	55622.00	47139.00	47139.00	47139.00
Food Service Helper #6	40111.00	42436.00	42436.00	42436.00
Meal Site Cook #10	23552.00	24950.00	24950.00	24950.00
Meal Site Cook #5	23814.00	25228.00	25228.00	25228.00
Meal Site Manager #1	28641.00	30341.00	30341.00	30341.00
Meal Site Manager #2	28091.00	29758.00	29758.00	29758.00
Meal Site Manager #7	33952.00	35956.00	35956.00	35956.00
Meal Site Manager #8	33587.00	35581.00	35581.00	35581.00
OFA-Warren Subs 15022 16Hr/11.40	26894.00	13000.00	13000.00	13000.00
Services Assistant OFA #1	49545.00	41989.00	41989.00	41989.00
Services Assistant OFA #2	45433.00	48130.00	48130.00	48130.00
Services Assistant OFA #4	51515.00	43659.00	43659.00	43659.00
Services Assistant OFA - PT	21594.00	18300.00	18300.00	18300.00
Services Specialist, OFA	57644.00	61066.00	61066.00	61066.00
Services Specialist, OFA #2	57644.00	61066.00	61066.00	61066.00
Typist PT	18497.00	0.00	0.00	0.00
SubTotal	719416	672768	672768	672768

Salary Schedule

Budget Year 2025

Budget Year	2025	
Position Title	Departmental Request	Adopted County Budget
A.7110 - General.Parks & Recreation		
Building Maintenance Mechanic	63330.00	67089.00
Building Maintenance Worker #11	45433.00	48130.00
Building Maintenance Worker #12	43187.00	45751.00
Director of Parks, Rec & RR Div.	65197.00	67153.00
DPW Parks & Recs Over Time	3500.00	3500.00
Fish Management Specialist	71422.00	73565.00
Hatchery Aide	42476.00	44998.00
Senior Account Clerk #2	54058.00	57178.00
Sr. Building Maintenance Worker	52890.00	56029.00
Temp. Help - Parks & Rec	14000.00	14000.00
SubTotal	465493	477393

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Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.7111 - General Up Yonda Farm				
Assistant Naturalist - Temp	4,000.00	4,000.00	4,000.00	4,000.00
Environmental Education Admin	65,807.00	67,781.00	67,781.00	67,781.00
Naturalist #2	53,376.00	54,979.00	54,979.00	54,979.00
Naturalist #3	56,219.00	57,906.00	57,906.00	57,906.00
Sub Total	179,404	184,666	184,666	184,666

Salary Schedule
Budget Year 2025

Budget Year		2025			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget		
A.7113 - General.Railroad					
Director of Parks, Rec & RR Div.	16299.00	16788.00	16788.00	16788.00	
Sub Total	16299	16788	16788	16788	

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.7510 - General Historian				
County Historian	22,407.00	23,079.00	23,079.00	23,079.00
Sub Total	22,407	23,079	23,079	23,079

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.8021 - General Planning (and Comm. Dev.)				
County Planner	86024.00	88605.00	88605.00	88605.00
Fiscal Coordinator	0.00	57756.00	57756.00	57756.00
Junior Planner	49329.00	52257.00	52257.00	52257.00
Office Specialist	43682.00	46274.00	46274.00	46274.00
Office Specialist #2	44790.00	0.00	0.00	0.00
Overtime-Planning	2000.00	2000.00	2000.00	2000.00
Principal Planner	81644.00	84093.00	84093.00	84093.00
Principal Planner #2	81644.00	84093.00	84093.00	84093.00
Sub Total	389113	416078	416078	416078

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.8022 - General.Planning GIS Program				
Construction Cost Coordinator	33,860.00	34,576.00	34,576.00	34,576.00
GIS Administrator	96,789.00	101,753.00	101,753.00	101,753.00
GIS Specialist	62,081.00	65,766.00	65,766.00	65,766.00
GIS Specialist - P.T.	31,302.00	33,133.00	33,133.00	33,133.00
SubTotal	226,032	235,628	235,628	235,628

Salary Schedule

Budget Year 2025

Budget Year Position Title	2025		
	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
D.3310 - County Road Traffic Control			
DPW Traffic Control Over Time	2000.00	2000.00	2000.00
Sign Maintenance Supervisor	68411.00	72418.00	72418.00
Sign Maintenance Supervisor - S.T.A.	1000.00	1000.00	1000.00
Sign Maintenance Worker #1	59313.00	62779.00	62779.00
Sign Maintenance Worker #2	48324.00	51192.00	51192.00
Sign Maintenance Worker - STA	450.00	450.00	450.00
SubTotal	179498	189639	189639

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Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Office Recommendation	Tentative Budget	Adopted County Budget
D.5020 - County Road Engineering				
Assistant Engineer #1	65924.00	67902.00	67902.00	67902.00
Construction Specialist	77224.00	77224.00	77224.00	77224.00
Engineer I #3	77365.00	77365.00	77365.00	77365.00
Engineer II	83640.00	86149.00	86149.00	86149.00
Senior Civil Engineer	107219.00	110436.00	110436.00	110436.00
Sub Total	411372	419076	419076	419076

Salary Schedule

Budget Year 2025

Budget Year	2025	Departmental Request	Budget Office Recommendation	Tentative Budget	Adopted County Budget
Position Title					
D.5110 - County Road Maintenance of Roads					
DPW Maint Roads Over Time	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00
HEO #1	51,230.00	54,271.00	54,271.00	54,271.00	54,271.00
HEO #11	49,589.00	49,589.00	49,589.00	49,589.00	49,589.00
HEO #13	58,913.00	62,835.00	62,835.00	62,835.00	62,835.00
HEO #14	54,445.00	57,650.00	57,650.00	57,650.00	57,650.00
HEO #15 - STA	600.00	600.00	600.00	600.00	600.00
HEO #16 - STA	600.00	600.00	600.00	600.00	600.00
HEO #2	47,084.00	49,579.00	49,579.00	49,579.00	49,579.00
HEO #5	47,667.00	50,497.00	50,497.00	50,497.00	50,497.00
HEO #6	51,230.00	54,271.00	54,271.00	54,271.00	54,271.00
HEO #9	46,165.00	48,905.00	48,905.00	48,905.00	48,905.00
Highway Const Sup #5 - STA	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Highway Const Sup #6 - STA	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Highway Const Sup #7 - STA	600.00	600.00	600.00	600.00	600.00
Highway Const Sup #9 - STA	600.00	600.00	600.00	600.00	600.00
Highway Const Sup II #6 - STA	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Highway Const Sup II #7 - STA	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Highway Const Supervisor #1	52,653.00	55,779.00	55,779.00	55,779.00	55,779.00
Highway Const Supervisor #2	53,805.00	56,999.00	56,999.00	56,999.00	56,999.00
Highway Const Supervisor #3	55,844.00	59,131.00	59,131.00	59,131.00	59,131.00
Highway Const Supervisor #4	52,653.00	55,779.00	55,779.00	55,779.00	55,779.00
Highway Construction Supv II #1	64,906.00	68,730.00	68,730.00	68,730.00	68,730.00

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Salary Schedule
Budget Year 2025

Budget Year	2025	
Position Title	Departmental Request	Adopted County Budget
Highway Construction Supv II #2	69314.00	73398.00
Highway Construction Supv II #3	65842.00	69666.00
Highway Construction Supv II #5	65374.00	69198.00
Highway Manager #2	95911.00	98788.00
Laborer #48	42403.00	44892.00
MEO (L) #12	41301.00	43753.00
MEO (L) #13	43187.00	45751.00
MEO (L) #16	40860.00	43307.00
MEO (L) #17	46394.00	49148.00
MEO (L) #2	49990.00	52911.00
MEO (L) #21	46394.00	49148.00
MEO (L) #26	43484.00	46065.00
MEO (L) #27	43187.00	45751.00
MEO (L) #28	43187.00	45751.00
MEO (L) #29 - STA	300.00	300.00
MEO (L) #3	41893.00	44360.00
MEO (L) #30 - STA	300.00	300.00
MEO (L) #33	41090.00	43528.00
MEO (L) #5	43187.00	45751.00
MEO (L) #6	40860.00	43307.00
MEO (M) #1	44117.00	46735.00
MEO (M) #12	48660.00	51548.00
MEO (M) #14	46090.00	48826.00

Salary Schedule

Budget Year 2025

Budget Year	2025	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Position Title					
MEO (M) #2		46,090.00	48,826.00	48,826.00	48,826.00
MEO (M) #21		52,769.00	55,873.00	55,873.00	55,873.00
MEO (M) #22		46,090.00	48,826.00	48,826.00	48,826.00
MEO (M) #23		46,090.00	48,826.00	48,826.00	48,826.00
MEO (M) #24		46,462.00	49,219.00	49,219.00	49,219.00
MEO (M) #25		44,243.00	46,870.00	46,870.00	46,870.00
MEO (M) #26		49,526.00	52,465.00	52,465.00	52,465.00
MEO (M) #27 - STA		300.00	300.00	300.00	300.00
MEO (M) #28 - STA		300.00	300.00	300.00	300.00
MEO (M) #29 - STA		300.00	300.00	300.00	300.00
MEO (M) #3		47,032.00	49,824.00	49,824.00	49,824.00
MEO (M) #30 - STA		300.00	300.00	300.00	300.00
MEO (M) #4		46,437.00	49,193.00	49,193.00	49,193.00
MEO (M) #5		46,090.00	48,826.00	48,826.00	48,826.00
MEO (M) #7		44,167.00	46,789.00	46,789.00	46,789.00
MEO (M) #8		44,320.00	46,950.00	46,950.00	46,950.00
MEO (M) #9		45,328.00	48,018.00	48,018.00	48,018.00
Sub Total		241,5016	255,0622	255,0622	255,0622

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Salary Schedule

Budget Year 2025

Budget Year	2025	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Position Title					
D.5142 - County Road.Snow Removal - County					
DPW Snow Removal Over Time	151000.00	151000.00	151000.00	151000.00	151000.00
HEO #1	3480.00	3686.00	3686.00	3686.00	3686.00
HEO #11	3179.00	3368.00	3368.00	3368.00	3368.00
HEO #14	3698.00	3916.00	3916.00	3916.00	3916.00
HEO #2	3198.00	3388.00	3388.00	3388.00	3388.00
HEO #6	3480.00	3686.00	3686.00	3686.00	3686.00
HEO #9	3136.00	3322.00	3322.00	3322.00	3322.00
Highway Const. Supervisor #1	3576.00	3788.00	3788.00	3788.00	3788.00
Highway Const. Supervisor #2	3655.00	3871.00	3871.00	3871.00	3871.00
Highway Const. Supervisor #3	3793.00	4016.00	4016.00	4016.00	4016.00
Highway Const. Supervisor #4	3576.00	3788.00	3788.00	3788.00	3788.00
Highway Construction Supv II #1	4408.00	4668.00	4668.00	4668.00	4668.00
Highway Construction Supv II #3	4472.00	4732.00	4732.00	4732.00	4732.00
Highway Construction Supv II #5	4440.00	4700.00	4700.00	4700.00	4700.00
Laborer #48	2680.00	3049.00	3049.00	3049.00	3049.00
MEO (L) #12	2805.00	2972.00	2972.00	2972.00	2972.00
MEO (L) #16	2776.00	2941.00	2941.00	2941.00	2941.00
MEO (L) #17	3151.00	3338.00	3338.00	3338.00	3338.00
MEO (L) #2	3395.00	3594.00	3594.00	3594.00	3594.00
MEO (L) #21	3151.00	3338.00	3338.00	3338.00	3338.00
MEO (L) #3	2845.00	3014.00	3014.00	3014.00	3014.00
MEO (L) #33	2791.00	2956.00	2956.00	2956.00	2956.00

User: Tammie
11/15/2024

Salary Schedule
Budget Year 2025

Budget Year	Position Title	2025			
		Departmental Request	Budget Office Recommendation	Tentative Budget	Adopted County Budget
	MEO (L) #6	2776.00	2941.00	2941.00	2941.00
	MEO (M) #1	2996.00	3174.00	3174.00	3174.00
	MEO (M) #12	3305.00	3501.00	3501.00	3501.00
	MEO (M) #21	3584.00	3795.00	3795.00	3795.00
	MEO (M) #25	3905.00	3183.00	3183.00	3183.00
	MEO (M) #26	3364.00	3564.00	3564.00	3564.00
	MEO (M) #7	3000.00	3178.00	3178.00	3178.00
	MEO (M) #8	3010.00	3189.00	3189.00	3189.00
	MEO (M) #9	3079.00	3281.00	3281.00	3281.00
	Sub Total	251004	256917	256917	256917

User: Tammie
Pajonova

Salary Schedule
Budget Year 2025

Budget Year	2025	
Position Title	Departmental Request	Adopted Budget
DM.5130 - Road Machinery Machinery		
Assistant Auto Mech Supervisor	63830.00	67589.00
Auto Mechanic #10	58380.00	61856.00
Auto Mechanic #12	58890.00	62356.00
Auto Mechanic #2	59890.00	63356.00
Auto Mechanic #4	55458.00	58760.00
Auto Mechanic #5	55458.00	58760.00
Auto Mechanic #7	46893.00	51795.00
Auto Mechanic #9	54654.00	57898.00
Auto Parts Shop Specialist	46684.00	49455.00
Auto Parts Shop Specialist - STA	450.00	450.00
Automotive Mechanic - STA	320.00	320.00
DPW Mach Inspection Station	5000.00	5000.00
DPW Mach Over Time	20000.00	20000.00
Fleet and Equipment Manager	88516.00	91172.00
Welder	61136.00	64735.00
Sub Total	677689	713502

Salary Schedule
Budget Year 2025

Budget Year	2025			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
S.1710 - Workers' Compensation, Self Insurance Administration				
Deputy Insurance Administrator	64115.00	66038.00	66038.00	66038.00
Insurance Administrator	83760.00	86273.00	86273.00	86273.00
Self-Insurance Specialist	48983.00	51890.00	51890.00	51890.00
SubTotal	196858	204201	204201	204201
Total	5397922.1	5526369.1	5526369.1	5526369.1

[illegible]


2025 Warren County Non-Bargaining Hourly Rates

Budget Code	Department	Position Title	2024 Hourly Rate	Hourly Rate Adj	2025 Hourly Rate
A.1170.4202	Legal Defense - Indigents	Grant Manager - PT	\$ 26,0000	\$ 4,0000	\$ 30,0000
A.1435	Human Resources	Test Administrator	\$ 23,983.4	\$ 0.7195	\$ 24,702.9
A.1435	Human Resources	Civil Service Assistant - Temp	\$ 25,0183	\$ 0.7505	\$ 25,768.8
A.1450	Board of Elections	Voting System Technicians	\$ 20,8207	\$ 0.6246	\$ 21,445.3
A.1450	Board of Elections	Supervisor Voting Machine #1			\$ 23,445.3
A.1450	Board of Elections	Supervisor Voting Machine #2			\$ 23,445.3
A.3110	Sheriff/Sheriff Law Enforcement	Investigator - Medicaid P/T	\$ 34,0730	\$ 1.0222	\$ 35,095.2
A.3110	Sheriff/Sheriff Law Enforcement	Security Supervisor - Part Time	\$ 24,2390	\$ 0.7272	\$ 24,966.2
A.3110	Sheriff/Sheriff Law Enforcement	Security Officer PT	\$ 23,6660	\$ 0.7100	\$ 24,376.0
A.3110	Sheriff/Sheriff Law Enforcement	Stop DWI Coordinator PT	\$ 24,3750	\$ 0.7313	\$ 25,106.3
A.3150	Sheriff Jail	Re-Entry Specialist - pt	\$ 25,0000	\$ 0.7500	\$ 25,750.0
A.3150	Sheriff Jail	Clerk - PT	\$ 23,3152	\$ 0.6995	\$ 24,014.7
A.4220	District Attorney/Narcotics Control	Investigator #2	\$ 34,0730	\$ 1.0222	\$ 35,095.2
A.4220	District Attorney/Narcotics Control	Investigator #3 - PT	\$ 34,0730	\$ 1.0222	\$ 35,095.2
A.4220	District Attorney/Narcotics Control	PT Investigator #4	\$ 34,0730	\$ 1.0222	\$ 35,095.2
A.6610	Weights & Measures	Weights & Measures Inspector - PD #2	\$ 33,3959	\$ 1.0019	\$ 34,397.8

STATE OF NEW YORK)
)ss.:
COUNTY OF WARREN)

I, AMANDA ALLEN, CLERK OF THE BOARD OF SUPERVISORS OF THE COUNTY OF WARREN, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY AND THE WHOLE THEREOF OF THE ANNUAL BUDGET FOR THE COUNTY OF WARREN FOR THE CALENDAR YEAR 2025, AS ADOPTED PURSUANT TO RESOLUTION NO. 444 BY THE BOARD OF SUPERVISORS ON THE 15TH DAY OF NOVEMBER, 2024.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND SEAL THIS
21st DAY OF November 2024.


CLERK

RESOLUTION NO. 445 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**MAKING APPROPRIATIONS FOR THE CONDUCT OF COUNTY GOVERNMENT
FOR THE FISCAL YEAR 2025**

WHEREAS, the Board of Supervisors, by Resolution No. 444 of 2024, adopted a budget for the County of Warren for the fiscal year 2025, now, therefore, be it

RESOLVED, that the several amounts specified in said budget, in the right hand column entitled "approved" opposite the several items of expenditures, be, and the same hereby are, appropriated for such items for the fiscal year beginning January 1, 2025.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 446 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

ADOPTING SALARY AND COMPENSATION PLAN FOR 2025

RESOLVED, that effective January 1, 2025, the Salary and Compensation Plan for Warren County shall be the base salaries as set forth in the 2025 Salary Schedule attached to the Warren County Budget for 2025 as adopted, and reference to said schedule is hereby made as though fully set forth herein, together with such additional amounts of longevity compensation as the employee may be entitled to receive.

Roll Call Vote:

Ayes: 913

Noes: 0

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 447 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**INTRODUCING PROPOSED LOCAL LAW NO. 1 OF 2025, ENTITLED "A LOCAL LAW
FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF
WARREN COUNTY", AND AUTHORIZING PUBLIC HEARING THEREON**

RESOLVED, that proposed Local Law No. 1 of 2025 entitled "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County", attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 20th day of December, 2024, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 1 of 2025, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN
PROPOSED LOCAL LAW NO. 1 OF 2025
A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND
EMPLOYEES OF WARREN COUNTY**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Effective January 1, 2025 the salaries, including longevity increments, if any, of the following county officers and employees are hereby fixed and established as follows:

TITLE	AMOUNT
Clerk, Board of Supervisors	\$104,536.00
Commissioner of Elections #1	88,836.00
Commissioner of Elections #2	88,836.00
Commissioner of Social Services	122,619.00
County Attorney	172,612.00
County Auditor	91,244.00
County Clerk	98,964.00
County Treasurer	121,783.00
Director of Human Resources	123,318.00
Director, Real Property Tax Services Agency	96,422.00
Purchasing Agent	104,704.00
Public Defender	149,871.00
Sheriff	142,941.00
Superintendent of Public Works/Sewer Administrator	137,791.00

SECTION 2. The salaries established for the county officers and employees named in Section 1 hereof include longevity payments, if any, added to the base salary of the county officer or employee in accordance with a schedule providing such longevity increments based on the number of years of county service as may be adopted by the Board of Supervisors by resolution.

SECTION 3. Any and all prior schedules of compensation for the aforesaid county officers and employees are hereby superseded.

SECTION 4. All Local Laws heretofore adopted by Warren County affecting the aforementioned county officers' salaries are hereby amended accordingly.

SECTION 5. This Local Law is subject to referendum on petition as provided by subdivision 2(h) of Section 24 of the Municipal Home Rule Law. This Local Law shall become effective 45 days after its adoption and upon filing in the Office of the Secretary of State, except that this Local Law shall not be effective until approved by affirmative vote of qualified electors, if a petition requesting a referendum is filed as provided under the Municipal Home Rule Law.

Roll Call Vote:

Ayes: 880

Noes: 33 Supervisor Bean

Absent: 89 Supervisor Magowan

Adopted.

RESOLUTION NO. 448 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

LEVYING TAX - CITY OF GLENS FALLS - 2025

RESOLVED, that this Board, in accordance with Section 144 of Chapter 29 of the Laws of 1908, and amendments thereof, does hereby ascertain that the amount of tax to be levied on the City of Glens Falls is as follows:

To proportion of County Tax - \$4,765,655.38

and be it further

RESOLVED, that the Clerk of the Board of Supervisors, be, and she hereby is, authorized and directed to immediately file certified copies of this resolution with the City Clerk of the City of Glens Falls and the Office of the City Assessor.

Adopted by unanimous vote.

RESOLUTION NO. 449 OF 2024

Resolution introduced by Supervisors Merlino and Runyon

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT
THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED
COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO
ENTERTAIN A RESOLUTION AWARDED BID AND AUTHORIZING AGREEMENT
WITH THE LOWEST RESPONSIBLE BIDDER FOR MUNICIPAL CENTER CHIMNEY
DEMOLITION AND ROOF REPAIR (WC 71-24)**

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution awarding bid and authorizing agreement with the lowest responsible bidder for Municipal Center Chimney Demolition and Roof Repair (WC 71-24), now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 450 OF 2024
Resolution Introduced by Supervisors Runyon and Bean

**AWARDING BID AND AUTHORIZING AGREEMENT WITH THE LOWEST
RESPONSIBLE BIDDER FOR MUNICIPAL CENTER CHIMNEY
DEMOLITION AND ROOF REPAIR (WC 71-24)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Municipal Center Chimney Demolition and Roof Repair (WC 71-24), and

WHEREAS, the recommendation of the lowest bidder could not be approved by the Superintendent of Public Works prior to the Public Works Committee meeting on October 23, 2024, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to the Municipal Center Chimney Demolition and Roof Repair, pursuant to the terms and provisions of the bid documents and proposal (WC 71-24), for a term commencing upon execution by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this contract shall be expended from Capital Project No. H438, Municipal Center Roof Repairs.

Adopted by unanimous vote.

REPORT OF EQUALIZATION AND APPORTIONMENT OF COUNTY TAX LEVY

To the Board of Supervisors:

As provided by Local Law No. 1 of 1968, I herewith submit the Report of Equalization and Apportionment of County taxes based on ratios determined by the Real Property Tax Services Committee of the Board, and I hereby certify that the amounts of levy for County purposes are apportioned on these rates.

Dated: November 15, 2024

Signed Kevin B. Geraghty, Chairman
Warren County Board of Supervisors

2025 Equalization & Apportionment Table.xls
Tentative

	EQUALIZATION RATE	ASSESSED VALUE	FULL VALUE	PERCENTAGE	AMOUNT TO BE RAISED	SALES TAX CREDIT	Exemption Removal	NET AMOUNT TO BE RAISED	COLUMN 2 OF FOOTINGS	2025 TAX RATES	2024 TAX RATES	DIFFERENCE	PERCENTAGE
Bolton	77.00%	\$1,946,229,349	\$2,527,570,583	15.521949	\$8,244,987.45	650,000 \$	-	\$7,594,987.45	\$1,946,229,349	\$3902	\$4,041	-\$0,139	-3.44%
Chesler	100.00%	\$1,066,986,511	\$1,066,986,511	6.552422	\$3,480,367.17	*	\$ 4,201.94	\$3,476,165.23	\$1,066,986,511	\$3258	\$3,606	-\$0,348	-9.65%
Glens Falls	93.51%	\$1,366,200,798	\$1,461,021,065	8.972210	\$4,765,655.38	*	\$ 4,987.62	\$4,760,667.76	\$1,366,200,798	\$3485	\$3,490	-\$0,005	-0.14%
Hague	97.50%	\$976,039,522	\$1,001,066,176	6.147602	\$3,265,344.05	300,000 \$	162.12	\$2,965,181.93	\$976,039,522	\$3038	\$2,974	\$0,064	2.15%
Horicon	88.00%	\$829,513,094	\$942,623,516	5.789733	\$3,074,728.14	*	\$ 120.12	\$3,074,608.02	\$829,511,594	\$3707	\$3,351	\$0,356	10.82%
Johnsburg	78.70%	\$592,882,765	\$753,345,343	4.626335	\$2,457,311.89	*	\$ 1,115.66	\$2,456,196.23	\$592,878,285	\$4143	\$3,813	\$0,330	8.65%
Lake George In Out	80.00%	\$256,028,605	\$320,035,756	1.965357	\$1,043,913.84	*	-	\$1,043,913.84	\$256,028,605	\$4077	\$3,910	\$0,167	4.27%
	80.00%	\$1,156,674,122	\$1,445,942,653	8.679999	\$4,716,145.67	\$ 113.32		\$4,716,032.35	\$1,156,674,122	\$4,077	\$3,910	\$0,167	4.27%
Lake Luzerne	65.00%	\$434,017,140	\$667,718,677	4.100497	\$2,178,009.16	*	\$ 644.44	\$2,177,364.72	\$434,012,840	\$5017	\$4,438	\$0,579	13.05%
Queensbury	100.00%	\$5,175,026,988	\$5,175,026,988	31.789124	\$10,880,246.76	\$ 9,364.11	\$ 9,364.11	\$16,870,892.65	\$5,175,009,788	\$3260	\$3,859	-\$0,599	-15.52%
Sony Creek	0.73%	\$1,412,636	\$193,511,781	1.189306	\$631,209.35	*	\$ 346.43	\$630,862.92	\$1,411,436	\$446,985	\$401,033	\$45,952	11.46%
Thurman	71.87%	\$174,358,414	\$242,602,496	1.489835	\$791,306.83	*	-	\$791,306.83	\$174,358,914	\$4539	\$4,468	\$0,071	1.59%
Warrensburg	100.00%	\$486,491,512	\$486,491,512	2.987571	\$1,586,670.33	*	\$ 1,626.51	\$1,585,243.82	\$486,491,512	\$3259	\$3,817	-\$0,558	-14.82%
TOTALS		\$14,481,881,478	\$16,283,948,067	100.000000	\$53,115,735.09	\$ 950,000.00	\$ 22,882.27	\$52,143,953.75	\$14,481,825,976				

Chairman Geraghty offered privilege of the floor, but there was no one wishing to speak.

Announcements were called for:

Supervisor Strainer recognized Liam Davidson, *Queensbury Union Free High School Student*, for winning his second Class B Cross Country Championship. He noted the Queensbury Union Free High School would be hosting the State Cross Country Tournament this weekend which would be attracting a significant amount of individuals to the area resulting in reservations at local hotels and patronizing of local businesses. He also congratulated the Queensbury Union Free High School Cross Country Team for placing second in the Class B Cross Country Tournament. He concluded by advising the Adirondack Thunder had home games this Friday, Saturday and Sunday and he encouraged all to attend.

Supervisor Driscoll advised there were a number of organizations in the region providing food and gifts to the less fortunate this year, indicating he would like to recognize the County employees who were adopting children, families and seniors throughout the County for the holiday season. Next, he spoke about the Tri County United Way's VITA (*Voluntary Income Tax Assistance*) Program which assisted those who met the income requirements with tax preparation for free and was beneficial to the local economy. He noted the VITA Program was also seeking volunteers to not only assist in tax preparation, but also make appointments.

Chairman Geraghty stated the Salvation Army had kicked off their Red Kettle Drive and he encouraged all to donate to the program. He then wished everyone a safe and happy Thanksgiving.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Strainer, Chairman Geraghty adjourned the Board Meeting at 12:08 p.m.

**BOARD MEETING
FRIDAY, DECEMBER 20, 2024**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website:

<https://warrencountyny.gov/mma>

<https://www.youtube.com/watch?v=SoGL55GE0Hg>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:01 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Strough

Roll called, the following members present:

Supervisors Conover, Maday, Diamond, Gilligan, Turner, Bruno, Driscoll, Patchett, Geraci, Crocitto, Merlino, Strough, Wild, Magowan, Strainer, Etu, Thomas, Runyon and Geraghty; Absent - 1. Supervisor Bean.

Motion was made by Supervisor Strough, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisor Bean absent*) to approve the minutes of the November 15, 2024 Board Meeting.

Presentation of employee of the Quarter Award was made to Denise Yannaci, Coordinator, Workforce Development, during which Annie McMahon, Fiscal Coordinator, Workforce Development, was also recognized for her years of service with the County, as she would be retiring in January 2025.

Chairman Geraghty declared the Public Hearing on proposed Local Law No. 1 of 2025 entitled "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County" open at 10:07 a.m. and requested the Clerk of the Board read the Notice of Public Hearing aloud. Chair called for public comment, but there was no one wishing to speak.

Chairman Geraghty announced he would keep the Public Hearing open while they proceeded with the agenda review.

The Agenda review resumed with the Report by the Committee Chairs (including the Chairman of the Board's Report).

Report by the County Administrator was given.

Report by the County Attorney was given during which a motion was made by Supervisor Geraci and seconded by Supervisor Wild to table proposed Resolution No. 454, *Authorizing a Credit Purchase and Sale Agreement with Northern Gateway Renewables, LLC and Southern Gateway Renewables, LLC for a 20-year Community Solar Program*, until the January 3rd Organization Board Meeting. A brief discussion ensued following which Chairman Geraghty called the question and the motion was carried by a unanimous vote of those present (*Supervisor Bean absent*).

Returning to the Public Hearing on proposed Local Law No. 1 of 2025 Entitled "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County", Chairman Geraghty once again asked for public comment; there being no response he closed the Public Hearing at 11:10 a.m.

Privilege of the floor was extended to Bill Collins, Mayor, City of Glens Falls, who thanked the County for the support they had provided to the City and wished everyone a happy holiday season.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. County Auditor - November 2024 Real Property Tax Corrections;

Other:

1. Chair of the Board to U.S. Department of Treasury Office of Recovery Programs State and Local Fiscal Recovery Funds - Re: Direct Recipient Notification of Conflict of Interest and Disclosure (*sent via email*)

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 451-535 and four Proclamations were distributed to the Board and posted to the Warren County website on Friday, December 13, 2024. Floor Resolution Nos. 9 and 10 were distributed on Tuesday, December 17, 2024. Floor Resolution Nos. 11-16 were distributed to the Board and posted to the Warren County website on Thursday, December 19, 2024. The Proclamations before the Board were:

Proclamation No. 45 - Human Rights Month
Proclamation No. 46 - Identity Theft Awareness & Prevention Month
Proclamation No. 47 - Diabetes Awareness Month
Proclamation No. 48 - NYSAC 100th Anniversary

Amanda Allen, *Clerk of the Board*, indicated motions were needed to bring proposed Floor Resolution Nos. 1-16 to the floor.

Motion was made by Supervisor Strough, seconded by Supervisor Strainer and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 1 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Authorizing the Early Closing of County Offices on December 24, 2024 and December 31, 2024*", to the floor. Mrs. Allen announced proposed Floor Resolution No. 1 would now be known as proposed Resolution No. 536.

Motion was made by Supervisor Wild, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 2, entitled "*Authorizing the Early Closing of County Offices on December 24, 2024 and December 31, 2024*", to the floor. Mrs. Allen stated proposed Floor Resolution No. 2 would now be referred to as proposed Resolution No. 537.

Motion was made by Supervisor Strainer, seconded by Supervisor Etu and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 3, entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Authorizing Agreements with Community Services Board and Various Agencies*", to the floor. Mrs. Allen indicated proposed Floor Resolution No. 3 would now be known as proposed Resolution No. 538.

Motion was made by Supervisor Runyon, seconded by Supervisor Thomas and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 4, entitled "*Authorizing Agreements with Community Services Board and Various Agencies*", to the floor. Mrs. Allen apprised proposed Floor Resolution No. 4 would now be referred to as proposed Resolution No. 539.

Motion was made by Supervisor Driscoll, seconded by Supervisor Gilligan and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 5, entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Authorizing Agreements with Community Services Board and Various Agencies to Provide Specialized Mental Health Crisis Respite Services for Youth*", to the floor. Mrs. Allen stated proposed Floor Resolution No. 5 would now be known as proposed Resolution No. 540.

Motion was made by Supervisor Runyon, seconded by Supervisor Patchett and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 6, entitled "*Authorizing Agreements with Community Services Board and*

Various Agencies to Provide Specialized Mental Health Crisis Respite Services for Youth", to the floor. Mrs. Allen advised proposed Floor Resolution No. 6 would now be referred to as proposed Resolution No. 541.

Motion was made by Supervisor Runyon, seconded by Supervisor Etu and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 7, entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Amending Resolution No. 76 of 2024, Appointing Members to the Warren County Board of Ethics, to Adjust Membership*", to the floor. Mrs. Allen indicated proposed Floor Resolution No. 7 would now be known as proposed Resolution No. 542.

Motion was made by Supervisor Wild, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 8, entitled "*Amending Resolution No. 76 of 2024, Appointing Members to the Warren County Board of Ethics, to adjust membership*", to the floor. Mrs. Allen stated proposed Floor Resolution No. 8 would now be referred to as proposed Resolution No. 543.

Motion was made by Supervisor Runyon, seconded by Supervisor Gilligan and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 9, entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Authorizing Agreement with Tecta America Weatherguard, LLC to Provide Immediate Roof Repairs at the Warren County Correctional Facility*", to the floor. Mrs. Allen apprised proposed Floor Resolution No. 9 would now be known as proposed Resolution No. 544.

Motion was made by Supervisor Strough, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 10, entitled "*Authorizing Agreement with Tecta America Weatherguard, LLC to Provide Immediate Roof Repairs at the Warren County Correctional Facility*", to the floor. Mrs. Allen indicated proposed Floor Resolution No. 10 would now be referred to as proposed Resolution No. 545.

Motion was made by Supervisor Bruno, seconded by Supervisor Thomas and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 11, entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Establishing Capital Project No. H441, Municipal Center Bldg. Heating System Repairs; Authorizing Transfer of Funds; and Amending Warren County Budget for 2024*", to the floor. Mrs. Allen apprised proposed Floor Resolution No. 11 would now be known as proposed Resolution No. 546.

Motion was made by Supervisor Bruno, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 12, entitled "*Establishing Capital Project No. H441, Municipal Center Bldg. Heating System Repairs; Authorizing Transfer of Funds; and Amending Warren County Budget for 2024*", to the floor. Mrs. Allen stated proposed Floor Resolution No. 12 would now be referred to as proposed Resolution No. 547.

Motion was made by Supervisor Runyon, seconded by Supervisor Strough and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 13, entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Authorizing the Appropriation of Funds from the General Fund Unappropriated Fund Balance to the Department of Public Works Budget to Cover the Cost of Capital Project No. H441, Municipal Center Bldg. Heating System Repairs; and Amending 2024 Warren County Budget*", to the floor. Mrs. Allen advised proposed Floor Resolution No. 13 would now be known as proposed Resolution No. 548.

Motion was made by Supervisor Bruno, seconded by Supervisor Gilligan and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 14, entitled "*Authorizing the Appropriation of Funds from the General Fund Unappropriated Fund Balance to the Department of Public Works Budget to Cover the Cost of Capital Project No. H441, Municipal Center Bldg. Heating System Repairs; and Amending 2024 Warren County Budget*", to the floor. Mrs. Allen indicated proposed Floor Resolution No. 14 would now be referred to as proposed Resolution No. 549.

Motion was made by Supervisor Geraci, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 15, entitled "*Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Authorizing an Agreement with Siemens Industry, Inc. to Perform Repairs and Upgrades to the Heating System Within the Warren County Municipal Center Building*", to the floor. Mrs. Allen apprised proposed Floor Resolution No. 15 would now be known as proposed Resolution No. 550.

Motion was made by Supervisor Bruno, seconded by Supervisor Strainer and carried by a unanimous vote of those present (*Supervisor Bean absent*) to bring proposed Floor Resolution No. 16, entitled "*Authorizing an Agreement with Siemens Industry, Inc. to Perform Repairs and Upgrades to the Heating System Within the Warren County Municipal Center Building*", to the floor. Mrs. Allen stated proposed Floor Resolution No. 16 would now be referred to as proposed Resolution No. 551.

Mrs. Allen apprised proposed Resolutions Nos. 547, "*Establishing Capital Project No. H441, Municipal Center Bldg. Heating System Repairs; Authorizing Transfer of Funds; and Amending Warren County Budget for 2024*", and 549, "*Authorizing the Appropriation of Funds from the General Fund Unappropriated Fund Balance to the Department of Public Works Budget to Cover the Cost of Capital Project No. H441, Municipal Center Bldg. Heating System Repairs; and Amending 2024 Warren County Budget*", would both require roll call votes because they related to budget amendments.

Discussion and public comment on proposed resolutions was called for:

Supervisor Turner requested a roll call vote on proposed Resolution No. 478, "*Authorizing Agreements with Certain Applicants for the Disbursement of 2025 Occupancy Tax Revenues, to Authorize Agreements and Funding for Same*", noting she would be recusing from voting on this particular resolution.

Mrs. Allen advised any Supervisor recusing from a vote on a resolution would need to leave the room during the vote on that particular resolution.

Supervisor Driscoll requested a roll call vote on proposed Resolution No. 504, "*Cancelling or Correcting of Assessments and Refunds or Chargebacks of Taxes*", apprising he would be recusing from voting on this particular resolution.

Voting on resolutions occurred during which Supervisor Turner exited the meeting during the vote on proposed Resolution No. 478, *Authorizing Agreements with Certain Applicants for the Disbursement of 2025 Occupancy Tax Revenues, to Authorize Agreements and Funding for Same*, at 11:19 a.m. and re-entered at 11:20 a.m.; Supervisor Magowan exited the meeting during the vote on proposed Resolution No. 482, *Amending Table of Organization and Warren County Salary and Compensation Plan for 2024 to Create Position Within the Department of Probation*, at 11:21 a.m. and re-entered at 11:22 a.m.; and Supervisor Driscoll exited the meeting during the vote on proposed Resolution No. 504, *Cancelling or Correcting of Assessments and Refunds or Chargebacks of Taxes*, at 11:28 a.m. and re-entered the meeting at 11:29 a.m. Resolution Nos. 451-551 were approved as presented, with the exception of proposed Resolution No. 454 which was tabled until the January 3rd Organization Board Meeting.

Warren County Board of Supervisors Proclamation

WHEREAS, in the wake of the devastation from World War II, leaders from around the world came together with a shared vision to promote a safer future for all nations by securing and advancing the human rights of everyone, everywhere, and

WHEREAS, on December 10, 1948, thanks to the moral leadership and service of Eleanor Roosevelt as the first Chairperson of the Commission on Human Rights, the world took an enormous step forward with the creation of the Universal Declaration of Human Rights (UDHR), and

WHEREAS, the UDHR enshrines the human rights and fundamental freedoms inherent in all people, regardless of race, location or orientation, and is a foundational document that proclaims a truth too often overlooked or ignored that "all human beings are born free and equal in dignity and rights," and

WHEREAS, from the root of this universal ideal has sprung transformational human rights treaties and a global commitment to advance equality and dignity for all as the foundation of freedom, peace and justice, and

WHEREAS, as a world we have yet to achieve this goal, and we must continue our efforts to bend the arc of history closer to justice and the shared values that the UDHR enshrines just as we advocated for the recognition of universal human rights following World War II; we must commit today to advancing the human rights of all people leading by example, and keeping in mind the words of Reverend Dr. Martin Luther King, Jr., who said "injustice anywhere is a threat to justice everywhere," now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Board of Supervisors, do hereby proclaim December 2024 to be

HUMAN RIGHTS MONTH

in Warren County, and encourage all Warren County residents to observe with appropriate observances, not only this month, but during those to come, as well.

DATED: DECEMBER 20, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, the U.S. Federal Trade Commission received over 1,000,000 identity theft complaints in 2023, with more than 20% of U.S. residents have reported being victim of some type of identity theft crime during their lifetime, and

WHEREAS, financial losses from identity theft in 2023 amounted to over \$10 billion, a 16% increase from the year before, and

WHEREAS, it can be difficult to completely protect all of our personal information, as oftentimes personal information can be stolen through cybercrime and hacking from organizations that lawfully obtained this information, and

WHEREAS, there are steps we as citizens can take to lessen the chances of being victims if identity theft, such as using secure passwords, enabling two-factor identification on devices, destroying sensitive information when it is in print form and updating computer systems and security software, and

WHEREAS, the Federal Trade Commission's website at www.consumer.ftc.gov provides in-depth resources and guidance for preventing identity theft and responding to it if it occurs, therefore, be it

December 20, 2024

1115

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim December, 2024 to be

NATIONAL IDENTITY THEFT AWARENESS AND PREVENTION MONTH

in Warren County, and encourage all Warren County residents to take precautions to secure financial records and safeguard their personal information to lessen the chances of being victimized, not only during the month of December, but throughout the rest of the year, as well.

DATED: DECEMBER 20, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, every year, thousands of lives are needlessly lost on our nation's roadways because of alcohol and drug-impaired driving, causing avoidable tragedies that leave deep holes in families and communities, and

WHEREAS, driving while impaired by any substance - legal or illegal - is dangerous. Alcohol, illicit drugs, and even over-the-counter and prescription medications can impair a driver's judgement, decrease motor coordination, and slow the reaction time necessary to safely operate a motor vehicle, and

WHEREAS, alcohol-impaired driving tragically leads to over 13,000 deaths in the United States each year, one every 37 minutes, and

WHEREAS, during National Impaired Driving Prevention Month each December, we reaffirm our commitment to preventing impaired driving and we remember the victims of these actions and honor their memory by making the responsible decision to drive sober and ensure that others do the same, and

WHEREAS, during this observation, we must also share our appreciation for the law enforcement officers who risk their lives each day to keep our communities safe while keeping impaired drivers off our roadways; those in our justice system who advocate for victims impacted by impaired driving; and health care and substance abuse treatment specialists who treat those with alcohol and substance abuse related conditions, and

WHEREAS, the Board of Supervisors values the lives of all Warren County citizens and hopes that raising awareness on the impacts of impaired driving will reduce the number of these avoidable tragedies, now, therefore, be it

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim December, 2024 to be

IMPAIRED DRIVING PREVENTION MONTH

in Warren County, and encourage all Warren County residents to support efforts that will increase community awareness, understanding and action to address impaired driving in our community, not only during the month of December, but throughout the rest of the year, as well.

DATED: DECEMBER 20, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, the New York State Association of Counties (NYSAC) was founded 100 years ago to serve as a unified voice and advocate for the 57 counties of New York State, including the five boroughs of New York City, and

WHEREAS, NYSAC has consistently worked to enhance the effectiveness of county governments through robust advocacy, comprehensive education, and meticulous research, all aimed at addressing the unique challenges faced by county officials and their constituents, and

WHEREAS, over the past century, NYSAC has played an instrumental role in promoting the interests of county governments at the state and federal levels, ensuring that the voices of local governments are heard and their needs addressed, and

WHEREAS, NYSAC has provided invaluable resources and training to county officials, empowering them with the knowledge and tools necessary to deliver efficient and effective services to the residents of New York State, and

WHEREAS, through its commitment to research, NYSAC has fostered innovative solutions and best practices that have strengthened county operations and improved the quality of life for millions of New Yorkers, and

WHEREAS, NYSAC has built a legacy of collaboration and partnership among county governments, fostering a spirit of unity and mutual support that has been crucial to addressing common challenges and advancing shared goals, and

WHEREAS, the centennial anniversary of NYSAC is a momentous occasion to celebrate the association's enduring dedication to public service and its profound impact on the governance and well-being of New York State's counties, now, therefore be it,

RESOLVED, that I, Kevin B. Geraghty, Chairman of the Board of Supervisors, do here by proclaim the year 2025 as the Centennial Year of the New York State Association of Counties and extend heartfelt congratulations and gratitude to NYSAC for 100 years of exemplary service and leadership.

DATED: DECEMBER 20, 2024

Signed **KEVIN B. GERAGHTY, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 451 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

December 20, 2024

1117

FROM CODE		TO CODE		AMOUNT
<u>DEPARTMENT: COUNTY ADMINISTRATOR</u>				
A.1990 469.01	Contingent Account, Other Payments/ Salaries	A.1165 110	District Attorney, Salaries Regular	\$9,460.00
		A.1165 810	Retirement	1,060.00
		A.1165 830	Social Security	587.00
		A.1165 831	Medicare Contribution	137.00
		A.1168 110	Crime Victims - Assist D.A., Salaries-Regular	3,809.00
		A.1168 810	Retirement	427.00
		A.1168 830	Social Security	236.00
		A.1168 831	Medicare Contribution	55.00
		A.1171 110	Public Defender, Salaries-Regular	4,356.00
		A.1171 810	Retirement	488.00
		A.1171 830	Social Security	270.00
		A.1171 831	Medicare Contribution	63.00
		A.1320 110	County Auditor, Salaries-Regular	1,560.00
		A.1320 810	Retirement	175.00
		A.1320 830	Social Security	97.00

FROM CODE	TO CODE	AMOUNT
<u>DEPARTMENT: COUNTY ADMINISTRATOR - cont.</u>		
	A.1320 831 Medicare Contribution	\$23.00
A.1990 469.01 Contingent Account, Other Payments/ Salaries	A.1325 110 County Treasurer, Salaries-Regular	10,028.00
	A.1325 130 Salaries-Part Time	521.00
	A.1320 810 Retirement	1,181.00
	A.1320 830 Social Security	654.00
	A.1325 831 Medicare Contribution	153.00
	A.1345 110 Purchasing, Salaries-Regular	1,231.00
	A.1345 810 Retirement	138.00
	A.1345 830 Social Security	76.00
	A.1345 831 Medicare Contribution	18.00
	A.1355 110 Real Property Tax Service Agency, Salaries-Regular	4,532.00
	A.1355 810 Retirement	508.00
	A.1355 830 Social Security	281.00
	A.1355 831 Medicare Contribution	66.00
	A.1410 110 County Clerk, Salaries-Regular	18,811.00
	A.1410 130 Salaries-Part Time	638.00
	A.1410 810 Retirement	2,178.00
	A.1410 830 Social Security	1,206.00

December 20, 2024

1119

FROM CODE	TO CODE	AMOUNT
<u>DEPARTMENT: COUNTY ADMINISTRATOR - cont.</u>		
	A.1410 831 Medicare Contribution	\$282.00
	A.1490 110 Public Works Admin-DPW, Salaries-Regular	3,939.00
	A.1490 810 Retirement	441.00
	A.1490 830 Social Security	244.00
	A.1490 831 Medicare Contribution	57.00
	A.1620 110 Buildings, Salaries-Regular	16,853.00
	A.1620 810 Retirement	1,888.00
	A.1620 830 Social Security	1,045.00
A.1990 469.01 Contingent Account, Other Payments/ Salaries	A.1620 831 Buildings, Medicare Contribution	244.00
	A.1624 110 Health & Human Services Building, Salaries-Regular	9,113.00
	A.1624 810 Retirement	1,021.00
	A.1624 830 Social Security	565.00
	A.1624 831 Medicare Contribution	132.00
	A.1628 110 Waste Management Containment, Salaries-Regular	1,692.00
	A.1628 810 Retirement	190.00
	A.1628 830 Social Security	105.00

FROM CODE	TO CODE	AMOUNT
<u>DEPARTMENT: COUNTY ADMINISTRATOR - cont.</u>		
	A.1628 831 Medicare Contribution	\$25.00
	A.1665 110 Public Records, Salaries-Regular	3,381.00
	A.1665 130 Salaries-Part Time	592.00
	A.1665 810 Retirement	445.00
	A.1665 830 Social Security	246.00
	A.1665 831 Medicare Contribution	58.00
	A.1670 110 Mail Room, Salaries-Regular	1,211.00
	A.1670 810 Retirement	136.00
	A.1670 830 Social Security	75.00
	A.1670 831 Medicare Contribution	18.00
	A.3140 110 Probation, Salaries-Regular	19,219.00
	A.3140 810 Retirement	2,153.00
	A.3140 830 Social Security	1,192.00
	A.3140 831 Medicare Contribution	279.00
	A.3144 110 Probation-Day Reporting, Salaries-Regular	1,999.00
	A.3144 810 Retirement	224.00
A.1990 469.01 Contingent Account, Other Payments/ Salaries	A.3144 830 Probation-Day Reporting, Social Security	\$124.00

December 20, 2024

1121

FROM CODE	TO CODE		AMOUNT
<u>DEPARTMENT: COUNTY ADMINISTRATOR - cont.</u>			
	A.3144 831	Medicare Contribution	\$29.00
	A.3620 110	Building & Fire Code, Salaries-Regular	8,893.00
	A.3620 810	Retirement	996.00
	A.3620 830	Social Security	551.00
	A.3620 831	Medicare Contribution	129.00
	A.3640 110	Civil Defense, Salaries-Regular	1,643.00
	A.3640 130	Salaries-Part Time	750.00
	A.3640 810	Retirement	268.00
	A.3640 830	Social Security	148.00
	A.3640 831	Medicare Contribution	35.00
	A.4010 110	Health Services, Salaries-Regular	18,441.00
	A.4010 810	Retirement	2,065.00
	A.4010 830	Social Security	1,143.00
	A.4010 831	Medicare Contribution	267.00
	A.4013 110	W.I.C., Salaries-Regular	6,201.00
	A.4013 130	Salaries-Part Time	694.00
	A.4013 810	Retirement	772.00
	A.4013 830	Social Security	427.00
	A.4013 831	Medicare Contribution	100.00

FROM CODE	TO CODE	AMOUNT
<u>DEPARTMENT: COUNTY ADMINISTRATOR - cont.</u>		
	A.4018 110 Preventive Program, Salaries-Regular	\$3,942.00
	A.4018 810 Retirement	442.00
	A.4018 830 Social Security	244.00
	A.4018 831 Medicare Contribution	57.00
A.1990 469.01 Contingent Account, Other Payments/ Salaries	A.4018.0030 110 Preventive Program, Disease Control, Salaries-Regular	2,675.00
	A.4018.0030 130 Salaries-Part Time	695.00
	A.4018.0030 810 Retirement	378.00
	A.4018.0030 830 Social Security	209.00
	A.4018.0030 831 Medicare Contribution	49.00
	A.4018.0040 110 Preventive Program, Health Education, Salaries-Regular	3,331.00
	A.4018.0040 810 Retirement	373.00
	A.4018.0040 830 Social Security	207.00
	A.4018.0040 831 Medicare Contribution	48.00
	A.4054 110 Ed/Physically Hand Children, Salaries-Regular	3,460.00
	A.4054 810 Retirement	388.00
	A.4054 830 Social Security	215.00

December 20, 2024

1123

FROM CODE	TO CODE	AMOUNT
<u>DEPARTMENT: COUNTY ADMINISTRATOR - cont.</u>		
	A.4054 831 Medicare Contribution	\$50.00
	A.4054.0060 110 Ed/Physically Hand. Children, Ed. Phys. Hndcpd/ Early Intervnt, Salaries-Regular	5,052.00
	A.4054.0060 810 Retirement	566.00
	A.4054.0060 830 Social Security	313.00
	A.4054.0060 831 Medicare Contribution	73.00
	A.4189 130 Public Health-Bio Terrorism, Salaries-Part Time	865.00
	A.4189 810 Retirement	97.00
	A.4189 830 Social Security	54.00
	A.4189 831 Medicare Contribution	13.00
	A.4310 110 Mental Health Admin, Salaries-Regular	1,413.00
A.1990 469.01 Contingent Account, Other Payments/ Salaries	A.4310 810 Mental Health Admin, Retirement	158.00
	A.4310 830 Social Security	88.00
	A.4310 831 Medicare Contribution	20.00
	A.5610 110 Airport (D.P.W.), Salaries-Regular	3,315.00

FROM CODE	TO CODE	AMOUNT
<u>DEPARTMENT: COUNTY ADMINISTRATOR - cont.</u>		
	A.5610 810 Retirement	\$371.00
	A.5610 830 Social Security	206.00
	A.5610 831 Medicare Contribution	48.00
	A.6010 110 Social Services, Salaries-Regular	56,256.00
	A.6010 130 Salaries-Part Time	357.00
	A.6010 810 Retirement	6,341.00
	A.6010 830 Social Security	3,510.00
	A.6010 831 Medicare Contribution	821.00
	A.6030 110 Countryside Adult Home, Salaries-Regular	14,550.00
	A.6030 130 Salaries-Part Time	1,057.00
	A.6030 810 Retirement	1,748.00
	A.6030 830 Social Security	967.00
	A.6030 831 Medicare Contribution	226.00
	A.6417.0001 110 Tourism/Occupancy, Tourism, Salaries-Regular	4,253.00
	A.6417.0001 130 Salaries-Part Time	492.00
	A.6417.0001 810 Retirement	531.00
	A.6417.0001 830 Social Security	294.00
	A.6417.0001 831 Medicare Contribution	69.00

December 20, 2024

1125

FROM CODE	TO CODE	AMOUNT
<u>DEPARTMENT: COUNTY ADMINISTRATOR - cont.</u>		
	A.6510 110 Veterans Services, Salaries-Regular	\$1,413.00
	A.6510 130 Salaries-Part Time	1,674.00
	A.6510 810 Retirement	346.00
A.1990 469.01 Contingent Account, Other Payments/ Salaries	A.6510 830 Veterans Services, Social Security	191.00
	A.6510 831 Medicare Contribution	45.00
	A.6771 130 OFA-Hamilton County, Salaries-Part Time	4,060.00
	A.6771 810 Retirement	455.00
	A.6771 830 Social Security	252.00
	A.6771 831 Medicare Contribution	59.00
	A.6772 110 OFA-Warren County, Salaries-Regular	14,602.00
	A.6772 130 Salaries-Part Time	5,340.00
	A.6772 810 Retirement	2,234.00
	A.6772 830 Social Security	1,236.00
	A.6772 831 Medicare Contribution	289.00
	A.7110 110 Parks & Recreation, Salaries-Regular	8,549.00
	A.7110 810 Retirement	957.00
	A.7110 830 Social Security	530.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: COUNTY ADMINISTRATOR - cont.				
		A.7110 831	Medicare Contribution	\$124.00
		A.8021 110	Planning (and Comm. Dev), Salaries-Regular	3,895.00
		A.8021 810	Retirement	436.00
		A.8021 830	Social Security	241.00
		A.8021 831	Medicare Contribution	56.00
		A.8022 110	Planning GIS Program, Salaries-Regular	1770.00
		A.8022 130	Salaries-Part Time	939.00
		A.8022 810	Retirement	303.00
		A.8022 830	Social Security	168.00
		A.8022 831	Medicare Contribution	39.00
A.1990 469.01	Contingent Account, Other Payments/Salaries	A.9901.0180 910	Transfers-Capital Projects, Transfer-County Road, Interfund Transfers	64,565.00
		A.9901.0182 910	Transfer-Road Machinery, Interfund Transfers	18,923.00
A.1670 110	Mailroom, Salaries-Regular	A.1670 120	Mailroom, Salaries-Overtime	20.00
DEPARTMENT: COUNTY ATTORNEY				
A.1420 439	Law (County Attorney), Misc Fee's & Expenses	A.1420 120	Law (County Attorney), Salaries- Part Time	35.38

December 20, 2024

1127

FROM CODE		TO CODE		AMOUNT
<u>DEPARTMENT: COUNTY-CLERK/DMV</u>				
A.1665 130	Public Records, Salaries-Part Time	A.1665 120	Public Records, Salaries-Overtime	\$100.00
<u>DEPARTMENT: DPW</u>				
D.5112.8356 280	County Roads, 2023 CR#66 County Club Road, Projects	D.5112.8368 280	2024 CR#35Diamond Pont Road	300,000.00
<u>DEPARTMENT: HEALTH SERVICES</u>				
A.4018.0020 110	Preventive Program, Family Health, Salaries-Regular	A.4054 110	Ed/Physically Hand. Children, Salaries -Regular	3,000.00
A.4018.0020 130	Salaries - Part Time	A.4054 110		2,651.00
A.4054 130	Ed/Physically Hand. Children, Salaries - Part Time	A.4054 110		15,023.00
A.4054 444	Travel/ Education/ Conference	A.4054 110		3,811.00
A.4197 220	PH Infrastructure Workforce Data, Office Equipment	A.4197 110	PH Infrastructure- Workforce-Data, Salaries- Regular	56,000.00
A.4197 260	Other Equipment	A.4197 110		10,000.00

FROM CODE		TO CODE		AMOUNT
<u>DEPARTMENT: OFFICE FOR THE AGING</u>				
A.6771 130	OFA-Hamilton County, Salaries-Part Time	A.6771 110	OFA Hamilton County, Salaries- Regular	\$30,500.00
<u>DEPARTMENT: PARKS, RECREATION & RAILROAD</u>				
A.7110 421	Parks & Recreation, Equipment Rental	A.7110 120	Parks & Recreation, Salaries Overtime	748.45
A.7110 465	Road/Bridge Materials	A.7110 120		2,267.87
<u>DEPARTMENT: PUBLIC DEFENDER</u>				
A.1171.4201 110	Public Defender, Upstate Quality Improvement, Salaries- Regular	A.1171.4201 120	Public Defender, Upstate Quality Improvement, Salaries-Overtime	7.67
<u>DEPARTMENT: SHERIFF</u>				
A.3150 110	Sheriff's Correction Division, Salaries- Regular	A.3150 470	Sheriff's Correction Division, Contract	55,000.00
A.3150 130	Sheriff's Correction Division, Salaries-Part Time	A.3150 120	Salaries- Overtime	130,000.00
A.3020 130	Sheriff's 911 Center, Salaries- Regular	A.3020 120	Sheriff's 911 Center, Salaries- Overtime	22,500.00

December 20, 2024

1129

FROM CODE		TO CODE		AMOUNT
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DEPARTMENT: SOCIAL SERVICES

A.6010 850	Social Services, Unemployment Insurance	A.6010 855	Social Services, Disability	\$500.00
A.6010 810	Social Services, Retirement	A.6140 470	Home Relief, Contract	60,000.00

DEPARTMENT: TOURISM

A.6417.0001 130	Tourism /Occupancy, Tourism, Salaries - Part Time	A.6417.0001 120	Tourism/ Occupancy, Tourism, Salaries - Overtime	1,000.00
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DEPARTMENT: TREASURER

D.9730 610	County Road, Bond Anticipation, Principal - Indebtedness	D.9730 710	County Road, Bond Anticipation, Interest - Indebtedness	150,000.00
D.5110 470	Maintenance of Roads, Contracts	D.9730 710	Serial Bonds, Interest Indebtedness	650.16

Roll Call Vote:
Ayes: 969
Noes: 0
Absent: 33 Supervisor Bean
Adopted.

RESOLUTION NO. 452 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Dickinson, Strough, Bruno and Etu

AMENDING WARREN COUNTY BUDGET FOR 2024 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2024 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: AIRPORT		
<u>ESTIMATED REVENUE</u>		
A.5610 1710	Airport (DPW), Public Works Charges	\$4,670.40
<u>APPROPRIATIONS</u>		
A.5610 120	Airport (DPW), Salaries-Overtime	3,581.18
A.5610 810	Retirement	815.32
A.5610 830	Social Security	221.98
A.5610 831	Medicare Contribution	51.92
DEPARTMENT: COUNTY ADMINISTRATOR		
<u>ESTIMATED REVENUE</u>		
A.4018.0030 3407	Preventive Program, Disease Control, Disease Control- Pub Hlth	2,252.00
A.4018.0040 3408	Health Education, Health Education-Pub Hlth	2,226.00
A.4018 3404	C.H. Assessment- Pub Hlth	2,636.00
A.6010 3610	Social Security, Social Services Admin	173,016.00
A.6030 3630	Countryside Adult Home, Adult Care Priv. Inst.	18,550.00
D.5010 5031	County Road, Highway Administration, Interfund Transfers	64,565.00
DM.5130 5031	Road Machinery, Machinery, Interfund Transfers	18,923.00
<u>APPROPRIATIONS</u>		
A.4018.0030 110	Preventive Program, Disease Control, Salaries-Regular	1,505.00
A.4018.0030 130	Salaries-Part Time	391.00
A.4018.0030 810	Retirement	212.00

December 20, 2024

1131

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: COUNTY ADMINISTRATOR - <i>cont.</i>		
<u>APPROPRIATIONS</u>		
A.4018.0030 830	Preventive Program, Disease Control, Social Security	\$117.00
A.4018.0030 831	Medicare Contribution	27.00
A.4018.0040 110	Health Education, Salaries-Regular	1,873.00
A.4018.0040 810	Retirement	210.00
A.4018.0040 830	Social Security	116.00
A.4018.0040 831	Medicare Contribution	27.00
A.4018 110	Salaries-Regular	2,218.00
A.4018 810	Retirement	248.00
A.4018.830	Social Security	138.00
A.4018 831	Medicare Contribution	32.00
A.6010 110	Social Security, Salaries-Regular	144,657.00
A.6010 130	Salaries-Part Time	918.00
A.6010 810	Retirement	16,304.00
A.6010 830	Social Security	9,026.00
A.6010 831	Medicare Contribution	2,111.00
A.6030 110	Countryside Adult Home, Salaries-Regular	14,550.00
A.6030 130	Salaries-Part Time	1,057.00
A.6030 810	Retirement	1,748.00
A.6030 830	Social Security	968.00
A.6030 831	Medicare Contribution	227.00
D.3310 110	County Road, Traffic Control, Salaries-Regular	5,197.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: COUNTY ADMINISTRATOR - <i>cont.</i>		
D.3310 810	Retirement	\$582.00
D.3310 830	Social Security	322.00
D.3310 831	Medicare Contribution	75.00
D.5110 110	Maintenance of Roads, Salaries-Regular	49,129.00
D.5110 810	Retirement	5,502.00
D.5110 830	Social Security	3,046.00
D.5110 831	Medicare Contribution	712.00
DM.5130 110	Road Machinery, Machinery, Salaries-Regular	15,922.00
DM.5130 810	Retirement	1,783.00
DM.5130 830	Road Machinery, Machinery, Social Security	987.00
DM.5130 831	Medicare Contribution	231.00
DEPARTMENT: HEALTH SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4197 4416	PH Infrastructure-Workforce-Data, PH Infrastructure, Workforce and Data Systems	110,565.00
<u>APPROPRIATIONS</u>		
A.4197 210	PH Infrastructure-Workforce-Data, Furniture/Furnishings	110,565.00
DEPARTMENT: SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3020.4046 3380	Sheriff's 911 Center, 2020 Interoperable Comm Grant, State Homeland Security Program	21,481.00
A.3120.1003 2260	School Resource Officer, North Warren School District, Public Safety - Other Govt	1,000.00

December 20, 2024

1133

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT: SHERIFF - <i>cont.</i>		
<u>ESTIMATED REVENUE</u>		
A.3120.1008 2260	School Resource Officer, Warrensburg Central School District, Public Safety - Other Govt	\$14,139.00
<u>APPROPRIATIONS</u>		
A.3020.4046 250	Sheriff's 911 Center, 2020 Inteoperable Comm. Grant, Technical Equipment	13,282.00
A.3020.4046 422	Repair/Maint-Equipment	8,199.00
A.3120.1003 130	School Resource Officer, North Warren School District, Salaries-Part Time	929.00
A.3120.1003 830	Social Security	58.00
A.3120.1003 831	Medicare Contribution	13.00
A.3120.1008 110	Warrensburg Central School District, Salaries - Regular	8,850.00
A.3120.1008 810	Retirement	2,638.00
A.3120.1008 830	Social Security	549.00
A.3120.1008 831	Medicare Contribution	128.00
A.3120.1008 860	Hospitalization	1,947.00
A.3120.1008 865	Dental Insurance	27.00
DEPARTMENT: SOCIAL SERVICES		
<u>ESTIMATED REVENUE</u>		
A.6010 3610	Social Services, Social Services Admin	155,133.00
<u>APPROPRIATIONS</u>		
A.6010 470	Social Services, Contract	155,133.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2024 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2024 is hereby amended accordingly.

Roll Call Vote:

Ayes: 969

Noes: 0

Absent: 33 Supervisor Bean

Adopted.

RESOLUTION NO. 453 of 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

**RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN
EXECUTING AN APPLICATION TO THE NEW YORK STATE DEPARTMENT OF
TRANSPORTATION FOR GRANT FUNDING TO FUND REPLACEMENT OF
8-BAY T-HANGARS DOORS WITH AUTOMATIC BI-FOLD DOORS (DESIGN
AND CONSTRUCT) AND THE ACQUISITION OF A NEW SNOW BROOM AND
AUTHORIZING GRANT AGREEMENT FOR SAME**

WHEREAS, based upon a request from the Superintendent of Public Works, the County Facilities Committee approved a request to execute an application to the New York State Department of Transportation, 1 Aviation Plaza, Room 111, Jamaica, New York 11434, for grant funding to fund replacement of 8-Bay T-Hangars doors with automatic bi-fold doors (design and construct) and the acquisition of a new snow broom, in an amount not to exceed Two Million Dollars (\$2,000,000), which includes a ten percent (10%) local share of Two Hundred Thousand Dollars (\$200,000), with a term to be determined, and

WHEREAS, the Chair of the Board of Supervisors executed the grant application prior to the December 20, 2024 Board of Supervisors meeting, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified in executing an application to New York State Department of Transportation, 1 Aviation Plaza, Room 111, Jamaica, New York 11434, for grant funding to fund replacement of 8-Bay T-Hangars doors with automatic bi-fold doors (design and construct) and the acquisition of a new snow broom, in an amount not to exceed Two Million Dollars (\$2,000,000), which includes a ten percent (10%) local share of Two Hundred Thousand Dollars (\$200,000), with a term to be determined, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 454 OF 2024

Resolution introduced by Supervisors Bruno, Geraci, Conover, Diamond, Strough, Magowan and Thomas

AUTHORIZING A CREDIT PURCHASE AND SALE AGREEMENT WITH NORTHERN GATEWAY RENEWABLES, LLC AND SOUTHERN GATEWAY RENEWABLES, LLC FOR A 20-YEAR COMMUNITY SOLAR PROGRAM

RESOLUTION TABLED TO THE JANUARY 3, 2025 ORGANIZATION DAY MEETING

WHEREAS, the Superintendent of Public Works requested, and the County Facilities Committee approved, a credit purchase and sale agreement with Northern Gateway Renewables, LLC and Southern Gateway Renewables, LLC for a 20-year community solar program, for a term commencing January 1, 2025 and terminating December 31, 2045, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a credit purchase and sale agreement with Northern Gateway Renewable, LLC and Southern Gateway Renewables, LLC, 101 Summer Street, 2nd Floor, Boston, Massachusetts 02110, for a 20-year community solar program, for a term commencing January 1, 2025 and terminating December 31, 2045, in a form approved by the County Attorney.

RESOLUTION NO. 455 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

AUTHORIZING SUBMISSION OF A GRANT APPLICATION IN CONJUNCTION WITH BIG BROTHERS BIG SISTERS OF SOUTHERN ADIRONDACKS TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR BYRNE STATE CRISIS INTERVENTION PROGRAM FOR THE PROBATION DEPARTMENT

WHEREAS, the Director of Probation requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, to submit an application in conjunction with Big Brothers Big Sisters of Southern Adirondacks to the New York State Division of Criminal Justice Services for Byrne State Crisis Intervention Program grant funding in an amount not to exceed Five Hundred Thousand Dollars (\$500,000), over a term commencing January 1, 2025 and terminating June 30, 2026, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an application in conjunction with Big Brothers Big Sisters of Southern Adirondacks to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, NY 12210, for Byrne State Crisis Intervention Program grant funding in an amount not to exceed Five Hundred Thousand Dollars (\$500,000), over a term commencing January 1, 2025 and terminating June 30, 2026, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if additional State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 456 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

AUTHORIZING EXTENSION OF THE CURRENT AGREEMENT WITH RELX, INC. D/B/A LEXISNEXIS FOR A SUBSCRIPTION FOR A LAW LIBRARY RESEARCH SYSTEM FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, the Public Defender requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, to extend the agreement with RELX, Inc. d/b/a LexisNexis, for a subscription for a law library research system for the Warren County Public Defender's Office, for a term commencing January 1, 2025 and terminating December 31, 2027, in the following amounts:

YEAR	AMOUNT
2025	\$774 per month
2026	\$813 per month
2027	\$854 per month

now, therefore, be it,

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with RELX, Inc. d/b/a LexisNexis, P.O. Box 9584, New York, New York 10087, as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from the appropriate departmental budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 457 OF 2024

RESOLUTION INTRODUCED BY SUPERVISORS Geraci, Conover, Strainer, Maday, Gilligan, Driscoll and Etu

AMENDING AND CONSOLIDATING AGREEMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER ILS DISTRIBUTION #12 (C120052), DISTRIBUTION #13 (C130052) AND DISTRIBUTION #14 (140052) FOR THE PUBLIC DEFENDER AND ASSIGNED COUNSEL OFFICES

WHEREAS, Resolution Nos. 54 of 2023, 414 of 2023 and 416 of 2023 authorized three (3) separate agreements with the New York State Office of Indigent Legal Services for funding under ILS Distribution #12 (C120052) for an amount not to exceed One Hundred Sixty Thousand Two Hundred and Eighteen Dollars (\$160,218), Distribution #13 (C130052) for an amount not to exceed One Hundred Sixty Thousand Two Hundred and Eighteen Dollars (\$160,218), and Distribution #14 (C140052) for an amount not to exceed Three Hundred Twenty Thousand Four Hundred Thirty-Six Dollars (\$320,436), and

WHEREAS, the Public Defender requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, to consolidate the agreements with the New York State Office of Indigent Legal Services for funding under ILS Distribution #12, Distribution #13 and Distribution #14, for an amount not to exceed Four Hundred Eighty Thousand Six Hundred Fifty-Four Dollars (\$480,654), for a term commencing January 1, 2024 and terminating December 31, 2026, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with the New York

State Office of Indigent Legal Services as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this agreement, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that any extensions of this agreement are authorized without the need for further Board resolution, and the Chair of the Board of Supervisors is authorized to sign any and all extension agreements, modifications, and/or other necessary documents relative to the above described grant program, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 458 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Maday, Strainer, Gilligan, Driscoll and Etu

AWARDING BID AND AUTHORIZING AGREEMENT WITH WARREN TIRE SERVICE CENTER, INC. FOR ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS (WC 59-24)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Routine Maintenance of Vehicles for various Warren County Departments (WC 59-24), and

WHEREAS, the bids were opened on October 29, 2024 and the Sheriff has recommended, and the Criminal Justice, Public Safety & Emergency Services Committee approved, awarding the agreement to Warren Tire Service Center, Inc., 4 Highland Avenue, Queensbury, New York 12804, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Warren Tire Service Center, Inc., 4 Highland Avenue, Queensbury, New York 12804 of the acceptance of its bid after recommendations and approval have been received from the Sheriff, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Warren Tire Service Center, Inc. relative to Routine Maintenance of Vehicles for various Warren County Departments, pursuant to the terms and provisions of the bid documents and proposal (WC 59-24), for a term commencing January 1, 2025 and terminating December 31, 2025, with the option for one (1) additional one (1) year term, upon mutual agreement of the parties, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3110 441 Sheriff's Law Enforcement, Auto-Supplies & Repair.

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24 ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS DATE: OCTOBER 29, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707
AWARDED TO: WARREN TIRE SERVICE CENTER INC.	TERM: JANUARY 1, 2025 THROUGH DECEMBER 31, 2025
RESOLUTION NO.: 458 of 2024	✓ JULIE A. BUTLER, PURCHASING AGENT
DESCRIPTION OF ITEM	BID PRICE
	Procedure #1 - Lube, Oil and Filter Service
2000 GMC Scuba Van V8 RWD	\$40.95
2003 Chrysler PT Cruiser 4 cyl FWD	\$40.95
2005 Ford F-550 Super Duty V8 Diesel 4x4	\$129.95
2005 Chevrolet 1500 Pickup V8 4x4	\$50.95
2008 Ford F-350 Super Duty V8 Diesel 4x4	\$129.95
2012 Chevy Tahoe V8 4x4	\$69.95
2014 Ford Police Interceptors V6 AWD	\$50.95
2014 Ford Explorers V6 AWD	\$80.95
2014 Chevy Express Van V8 RWD	\$50.95
2014 Chevy Silverado 8 cyl 4x4	\$50.95
2015 Hyundai Sonata 4 cyl FWD	\$40.95
2015 Ford Police Interceptors V6 AWD	\$50.95
2015 Ford Explorers V6 AWD	\$50.95

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24		NAME & ADDRESS OF BIDDER	
ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS			
DATE: OCTOBER 29, 2024		Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
TIME: 3:00 PM.			
DESCRIPTION OF ITEM			BID PRICE
Procedure #1 - Lube, Oil and Filter Service - Continued			
2015 Ford F-250 Pickup V8 4x4			\$59.95
2016 Ford Police Interceptors V6 AWD		\$50.95	
2016 Chevy Impala V6 FWD		\$40.95	
2017 Ford Police Interceptors V6 AWD		\$50.95	
2017 Ford F-250 Pickup V8 4x4		\$59.95	
2017 Ford Transit Van V6 RWD		\$50.95	
2017 Ford Taurus Sedans V6 FWD		\$50.95	
2018 Ford Police Interceptors V6 AWD		\$50.95	
2018 Ford Transit Van V6 RWD		\$50.95	
2019 Dodge Charger Pursuits V8 AWD		\$50.95	
2019 Dodge Ram 5500 Utility V8 4x4		\$59.95	
2019 Ford Police Interceptors V6 AWD		\$50.95	
2019 Ford F-250 Pickup V8 4x4		\$59.95	
2019 Ford Transit Van V6 RWD		\$50.95	
2019 Dodge Durango V6 4x4		\$50.95	
2020 Toyota Sienna Van 6 cyl		\$50.95	

WARREN COUNTY BID TABULATION SHEET

WARREN COUNTY BID TABULATION SHEET		NAME & ADDRESS OF BIDDER
BID NO.: WC 59-24 ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS DATE: OCTOBER 29, 2024 TIME: 3:00 PM.	DESCRIPTION OF ITEM	Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707
	Procedure # 1 - Lube, Oil and Filter Service - Continued	
	2020 Mazda CX-5 4 cyl AWD	\$50.95
	2020 Jeep Grand Cherokee V6 4x4	\$50.95
	2020 Ford Fusion 4 cyl FWD	\$50.95
	2020 Dodge Durango Pursuits 6 cyl AWD	\$50.95
	2020 Chevy Tahoe V8 4x4	\$80.95
	2021 Ford Explorers V6 AWD	\$80.95
	2021 Dodge Durango Pursuits 6 cyl AWD	\$80.95
	2021 Nissan Rogue 4 cyl AWD	\$50.95
	2022 Dodge Ram Pickup 2500 V8 4x4	\$59.95
	2022 Ford Escape S 1.5L Ecoboost AWD	\$50.95
	2022 Ford Explorers V6 AWD	\$50.95
	2023 Dodge Durango Pursuits 6 cyl AWD	\$59.95
	2023 Chevy Tahoe V8 4x4	\$80.95
	2023 Ford Transit Van V6 RWD	\$59.95
	2023 Ford Escapes 3 cyl AWD	\$50.95
	2023 Hyundai Elantra 4 cyl FWD	\$50.95

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24 ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS DATE: OCTOBER 29, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	
	Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
DESCRIPTION OF ITEM	BID PRICE	
	Procedure #1 - Lube, Oil and Filter Service - Continued	
2023 Toyota Camry 4 cyl FWD	\$50.95	
2024 Dodge Durango Pursuits V6 AWD	\$59.95	
	Procedure #2 - Transmission Service	
2000 GMC Scuba Van V8 RWD	\$199.95	
2003 Chrysler PT Cruiser 4 cyl FWD	\$199.95	
2005 Ford F-550 Super Duty V8 Diesel 4x4	\$199.95	
2005 Chevrolet 1500 Pickup V8 4x4	\$199.95	
2008 Ford F-350 Super Duty V8 Diesel 4x4	\$199.95	
2012 Chevy Tahoe V8 4x4	\$199.95	
2014 Ford Police Interceptors V6 AWD	\$199.95	
2014 Ford Explorers V6 AWD	\$199.95	
2014 Chevy Express Van V8 RWD	\$199.00	
2014 Chevy Silverado 8 cyl 4x4	\$199.00	
2015 Hyundai Sonata 4 cyl FWD	\$199.00	
2015 Ford Police Interceptors V6 AWD	\$199.00	
2015 Ford Explorers V6 AWD	\$199.00	

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24		NAME & ADDRESS OF BIDDER	
ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS			
DATE: OCTOBER 29, 2024		Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
TIME: 3:00 PM.			
DESCRIPTION OF ITEM			BID PRICE
Procedure #2 - Transmission Service - Continued			
2015 Ford F-250 Pickup V8 4x4			\$199.00
2016 Ford Police Interceptors V6 AWD		\$199.00	
2016 Chevy Impala V6 FWD		\$199.00	
2017 Ford Police Interceptors V6 AWD		\$199.00	
2017 Ford F-250 Pickup V8 4x4		\$199.00	
2017 Ford Transit Van V6 RWD		\$199.00	
2017 Ford Taurus Sedans V6 FWD		\$199.00	
2018 Ford Police Interceptors V6 AWD		\$199.00	
2018 Ford Transit Van V6 RWD		\$199.00	
2019 Dodge Charger Pursuits V8 AWD		\$199.00	
2019 Dodge Ram 5500 Utility V8 4x4		\$199.00	
2019 Ford Police Interceptors V6 AWD		\$199.00	
2019 Ford F-250 Pickup V8 4x4		\$199.00	
2019 Ford Transit Van V6 RWD		\$199.00	
2019 Dodge Durango V6 4x4		\$199.00	
2020 Toyota Sienna Van 6 cyl		\$199.00	

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24		NAME & ADDRESS OF BIDDER	
ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS		Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
DATE: OCTOBER 29, 2024			
TIME: 3:00 PM.			
DESCRIPTION OF ITEM		BID PRICE	
Procedure #2 - Transmission Service - Continued			
2020 Mazda CX-5 4 cyl AWD		\$199.00	
2020 Jeep Grand Cherokee V6 4x4		\$199.00	
2020 Ford Fusion 4 cyl FWD		\$199.00	
2020 Dodge Durango Pursuits 6 cyl AWD		\$199.00	
2020 Chevy Tahoe V8 4x4		\$199.00	
2021 Ford Explorers V6 AWD		\$199.00	
2021 Dodge Durango Pursuits 6 cyl AWD		\$199.00	
2021 Nissan Rogue 4 cyl AWD		\$199.00	
2022 Dodge Ram Pickup 2500 V8 4x4		\$199.00	
2022 Ford Escape S 1.5L Ecoboost AWD		\$199.00	
2022 Ford Explorers V6 AWD		\$199.00	
2023 Dodge Durango Pursuits 6 cyl AWD		\$199.00	
2023 Chevy Tahoe V8 4x4		\$199.00	
2023 Ford Transit Van V6 RWD		\$199.00	
2023 Ford Escapes 3 cyl AWD		\$199.00	
2023 Hyundai Elantra 4 cyl FWD		\$199.00	

WARREN COUNTY BID TABULATION SHEET

NAME & ADDRESS OF BIDDER	
Warren Tire Service Center Inc, Attn: Jon Wood 4 Highland Ave, Queensbury, NY 12804 Ph: 518-859-5707	
DESCRIPTION OF ITEM	BID PRICE
Procedure #2 - Transmission Service - Continued	
2023 Toyota Camry 4 cyl FWD	\$199.00
2024 Dodge Durango Pursuits V6 AWD	\$199.00
Procedure #3 - Front Disk Brakes (LABOR)	
2000 GMC Seuba Van V8 RWD	\$109.00
2003 Chrysler PT Cruiser 4 cyl FWD	\$109.00
2005 Ford F-550 Super Duty V8 Diesel 4x4	\$109.00
2005 Chevrolet 1500 Pickup V8 4x4	\$109.00
2008 Ford F-350 Super Duty V8 Diesel 4x4	\$109.00
2012 Chevy Tahoe V8 4x4	\$109.00
2014 Ford Police Interceptors V6 AWD	\$109.00
2014 Ford Explorers V6 AWD	\$109.00
2014 Chevy Express Van V8 RWD	\$109.00
2014 Chevy Silverado 8 cyl 4x4	\$109.00
2015 Hyundai Sonata 4 cyl FWD	\$109.00
2015 Ford Police Interceptors V6 AWD	\$109.00

WARREN COUNTY BID TABULATION SHEET

NAME & ADDRESS OF BIDDER	
Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
DESCRIPTION OF ITEM	BID PRICE
Procedure #3 - Front Disk Brakes (LABOR) - Continued	
2015 Ford Explorers V6 AWD	\$109.00
2015 Ford F-250 Pickup V8 4x4	\$109.00
2016 Ford Police Interceptors V6 AWD	\$109.00
2016 Chevy Impala V6 FWD	\$109.00
2017 Ford Police Interceptors V6 AWD	\$109.00
2017 Ford F-250 Pickup V8 4x4	\$109.00
2017 Ford Transit Van V6 RWD	\$109.00
2017 Ford Taurus Sedans V6 FWD	\$109.00
2018 Ford Police Interceptors V6 AWD	\$109.00
2018 Ford Transit Van V6 RWD	\$109.00
2019 Dodge Charger Pursuits V8 AWD	\$109.00
2019 Dodge Ram 5500 Utility V8 4x4	\$109.00
2019 Ford Police Interceptors V6 AWD	\$109.00
2019 Ford F-250 Pickup V8 4x4	\$109.00
2019 Ford Transit Van V6 RWD	\$109.00
2019 Dodge Durango V6 4x4	\$109.00

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24		NAME & ADDRESS OF BIDDER	
ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS			
DATE: OCTOBER 29, 2024		Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
TIME: 3:00 PM.			
DESCRIPTION OF ITEM			BID PRICE
Procedure #3 - Front Disk Brakes (LABOR) - Continued			
2020 Toyota Sienna Van 6 cyl			\$109.00
2020 Mazda CX-5 4 cyl AWD			\$109.00
2020 Jeep Grand Cherokee V6 4x4			\$109.00
2020 Ford Fusion 4 cyl FWD			\$109.00
2020 Dodge Durango Pursuits 6 cyl AWD			\$109.00
2020 Chevy Tahoe V8 4x4			\$109.00
2021 Ford Explorers V6 AWD		\$109.00	
2021 Dodge Durango Pursuits 6 cyl AWD		\$109.00	
2021 Nissan Rogue 4 cyl AWD		\$109.00	
2022 Dodge Ram Pickup 2500 V8 4x4		\$109.00	
2022 Ford Escape S 1.5L EcoBoost AWD		\$109.00	
2022 Ford Explorers V6 AWD		\$109.00	
2023 Dodge Durango Pursuits 6 cyl AWD		\$109.00	
2023 Chevy Tahoe V8 4x4		\$109.00	
2023 Ford Transit Van V6 RWD		\$109.00	
2023 Ford Escapes 3 cyl AWD		\$109.00	

WARREN COUNTY BID TABULATION SHEET	
BID NO.: WC 59-24 ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS DATE: OCTOBER 29, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707
DESCRIPTION OF ITEM	BID PRICE
Procedure #3 - Front Disk Brakes (LABOR) - Continued	
2023 Hyundai Elantra 4 cyl FWD	\$109.00
2023 Toyota Camry 4 cyl FWD	\$109.00
2024 Dodge Durango Pursuits V6 AWD	\$109.00
Procedure #4 - Rear Disk Brakes (LABOR)	
2000 GMC Scuba Van V8 RWD	\$109.00
2003 Chrysler PT Cruiser 4 cyl FWD	\$109.00
2005 Ford F-550 Super Duty V8 Diesel 4x4	\$109.00
2005 Chevrolet 1500 Pickup V8 4x4	\$109.00
2008 Ford F-350 Super Duty V8 Diesel 4x4	\$109.00
2012 Chevy Tahoe V8 4x4	\$109.00
2014 Ford Police Interceptors V6 AWD	\$109.00
2014 Ford Explorers V6 AWD	\$109.00
2014 Chevy Express Van V8 RWD	\$109.00
2014 Chevy Silverado 8 cyl 4x4	\$109.00
2015 Hyundai Sonata 4 cyl FWD	\$109.00
2015 Ford Police Interceptors V6 AWD	\$109.00
2015 Ford Explorers V6 AWD	\$109.00

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24 ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS DATE: OCTOBER 29, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	
	Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
DESCRIPTION OF ITEM	BID PRICE	
Procedure #4 - Rear Disk Brakes (LABOR) - Continued		
2015 Ford F-250 Pickup V8 4x4	\$109.00	
2016 Ford Police Interceptors V6 AWD	\$109.00	
2016 Chevy Impala V6 FWD	\$109.00	
2017 Ford Police Interceptors V6 AWD	\$109.00	
2017 Ford F-250 Pickup V8 4x4	\$109.00	
2017 Ford Transit Van V6 RWD	\$109.00	
2017 Ford Taurus Sedans V6 FWD	\$109.00	
2018 Ford Police Interceptors V6 AWD	\$109.00	
2018 Ford Transit Van V6 RWD	\$109.00	
2019 Dodge Charger Pursuits V8 AWD	\$109.00	
2019 Dodge Ram 5500 Utility V8 4x4	\$109.00	
2019 Ford Police Interceptors V6 AWD	\$109.00	
2019 Ford F-250 Pickup V8 4x4	\$109.00	
2019 Ford Transit Van V6 RWD	\$109.00	
2019 Dodge Durango V6 4x4	\$109.00	
2020 Toyota Sienna Van 6 cyl	\$109.00	

WARREN COUNTY BID TABULATION SHEET		
BID NO.: WC 59-24 ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS DATE: OCTOBER 29, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	
	Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
	DESCRIPTION OF ITEM	BID PRICE
	Procedure #4 - Rear Disk Brakes (LABOR) - Continued	
	2020 Mazda CX-5 4 cyl AWD	\$109.00
	2020 Jeep Grand Cherokee V6 4x4	\$109.00
	2020 Ford Fusion 4 cyl FWD	\$109.00
	2020 Dodge Durango Pursuits 6 cyl AWD	\$109.00
	2020 Chevy Tahoe V8 4x4	\$109.00
	2021 Ford Explorers V6 AWD	\$109.00
2021 Dodge Durango Pursuits 6 cyl AWD	\$109.00	
2021 Nissan Rogue 4 cyl AWD	\$109.00	
2022 Dodge Ram Pickup 2500 V8 4x4	\$109.00	
2022 Ford Escape S 1.5L Ecoboost AWD	\$109.00	
2022 Ford Explorers V6 AWD	\$109.00	
2023 Dodge Durango Pursuits 6 cyl AWD	\$109.00	
2023 Chevy Tahoe V8 4x4	\$109.00	
2023 Ford Transit Van V6 RWD	\$109.00	
2023 Ford Escapes 3 cyl AWD	\$109.00	

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24 ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS DATE: OCTOBER 29, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	
	Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
DESCRIPTION OF ITEM	BID PRICE	
	Procedure #4 - Rear Disk Brakes (LABOR) - Continued	
2023 Hyundai Elantra 4 cyl FWD	\$109.00	
2023 Toyota Camry 4 cyl FWD	\$109.00	
2024 Dodge Durango Pursuits V6 AWD	\$109.00	
	Procedure #5 - Front End Alignment	
2000 GMC Scuba Van V8 RWD	\$109.95	
2003 Chrysler PT Cruiser 4 cyl FWD	\$109.95	
2005 Ford F-550 Super Duty V8 Diesel 4x4	\$109.95	
2005 Chevrolet 1500 Pickup V8 4x4	\$109.95	
2008 Ford F-350 Super Duty V8 Diesel 4x4	\$109.95	
2012 Chevy Tahoe V8 4x4	\$109.95	
2014 Ford Police Interceptors V6 AWD	\$109.95	
2014 Ford Explorers V6 AWD	\$109.95	
2014 Chevy Express Van V8 RWD	\$109.95	
2014 Chevy Silverado 8 cyl 4x4	\$109.95	
2015 Hyundai Sonata 4 cyl FWD	\$109.95	
2015 Ford Police Interceptors V6 AWD	\$109.95	

WARREN COUNTY BID TABULATION SHEET

NAME & ADDRESS OF BIDDER	
Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
DESCRIPTION OF ITEM	BID PRICE
Procedure #5 - Front End Alignment - Continued	
2015 Ford Explorers V6 AWD	\$109.95
2015 Ford F-250 Pickup V8 4x4	\$109.95
2016 Ford Police Interceptors V6 AWD	\$109.95
2016 Chevy Impala V6 FWD	\$109.95
2017 Ford Police Interceptors V6 AWD	\$109.95
2017 Ford F-250 Pickup V8 4x4	\$109.95
2017 Ford Transit Van V6 RWD	\$109.95
2017 Ford Taurus Sedans V6 FWD	\$109.95
2018 Ford Police Interceptors V6 AWD	\$109.95
2018 Ford Transit Van V6 RWD	\$109.95
2019 Dodge Charger Pursuits V8 AWD	\$109.95
2019 Dodge Ram 5500 Utility V8 4x4	\$109.95
2019 Ford Police Interceptors V6 AWD	\$109.95
2019 Ford F-250 Pickup V8 4x4	\$109.95
2019 Ford Transit Van V6 RWD	\$109.95
2019 Dodge Durango V6 4x4	\$109.95

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24		NAME & ADDRESS OF BIDDER	
ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS		Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
DATE: OCTOBER 29, 2024			
TIME: 3:00 PM.			
DESCRIPTION OF ITEM		BID PRICE	
		Procedure #5 - Front End Alignment - Continued	
2020 Toyota Sienna Van 6 cyl		\$109.95	
2020 Mazda CX-5 4 cyl AWD		\$109.95	
2020 Jeep Grand Cherokee V6 4x4		\$109.95	
2020 Ford Fusion 4 cyl FWD		\$109.95	
2020 Dodge Durango Pursuits 6 cyl AWD		\$109.95	
2020 Chevy Tahoe V8 4x4		\$109.95	
2021 Ford Explorers V6 AWD		\$109.95	
2021 Dodge Durango Pursuits 6 cyl AWD		\$109.95	
2021 Nissan Rogue 4 cyl AWD		\$109.95	
2022 Dodge Ram Pickup 2500 V8 4x4		\$109.95	
2022 Ford Escape S 1.5L EcoBoost AWD		\$109.95	
2022 Ford Explorers V6 AWD		\$109.95	
2023 Dodge Durango Pursuits 6 cyl AWD		\$109.95	
2023 Chevy Tahoe V8 4x4		\$109.95	
2023 Ford Transit Van V6 RWD		\$109.95	
2023 Ford Escapes 3 cyl AWD		\$109.95	

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24		NAME & ADDRESS OF BIDDER	
ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS		Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
DATE: OCTOBER 29, 2024			
TIME: 3:00 PM.			
DESCRIPTION OF ITEM		BID PRICE	
Procedure #5 - Front End Alignment - Continued			
2023 Hyundai Elantra 4 cyl FWD		\$109.95	
2023 Toyota Camry 4 cyl FWD		\$109.95	
2024 Dodge Durango Pursuits V6 AWD		\$109.95	
Procedure #6 - Computer Diagnostic			
2000 GMC Scuba Van V8 RWD		\$109.00	
2003 Chrysler PT Cruiser 4 cyl FWD		\$109.00	
2005 Ford F-550 Super Duty V8 Diesel 4x4		\$109.00	
2005 Chevrolet 1500 Pickup V8 4x4		\$109.00	
2008 Ford F-350 Super Duty V8 Diesel 4x4		\$109.00	
2012 Chevy Tahoe V8 4x4		\$109.00	
2014 Ford Police Interceptors V6 AWD		\$109.00	
2014 Ford Explorers V6 AWD		\$109.00	
2014 Chevy Express Van V8 RWD		\$109.00	
2014 Chevy Silverado 8 cyl 4x4		\$109.00	
2015 Hyundai Sonata 4 cyl FWD		\$109.00	
2015 Ford Police Interceptors V6 AWD		\$109.00	

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24		NAME & ADDRESS OF BIDDER	
ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS			
DATE: OCTOBER 29, 2024		Warren Tire Service Center Inc, Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
TIME: 3:00 PM.			
DESCRIPTION OF ITEM			BID PRICE
Procedure #6 - Computer Diagnostic - Continued			
2015 Ford Explorers V6 AWD			\$109.00
2015 Ford F-250 Pickup V8 4x4		\$109.00	
2016 Ford Police Interceptors V6 AWD		\$109.00	
2016 Chevy Impala V6 FWD		\$109.00	
2017 Ford Police Interceptors V6 AWD		\$109.00	
2017 Ford F-250 Pickup V8 4x4		\$109.00	
2017 Ford Transit Van V6 RWD		\$109.00	
2017 Ford Taurus Sedans V6 FWD		\$109.00	
2018 Ford Police Interceptors V6 AWD		\$109.00	
2018 Ford Transit Van V6 RWD		\$109.00	
2019 Dodge Charger Pursuits V8 AWD		\$109.00	
2019 Dodge Ram 5500 Utility V8 4x4		\$109.00	
2019 Ford Police Interceptors V6 AWD		\$109.00	
2019 Ford F-250 Pickup V8 4x4		\$109.00	
2019 Ford Transit Van V6 RWD		\$109.00	
2019 Dodge Durango V6 4x4		\$109.00	

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24		NAME & ADDRESS OF BIDDER
ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS		
DATE: OCTOBER 29, 2024		
TIME: 3:00 PM.		
DESCRIPTION OF ITEM	BID PRICE	
Procedure #6 - Computer Diagnostic - Continued		
2020 Toyota Sienna Van 6 cyl	\$109.00	
2020 Mazda CX-5 4 cyl AWD	\$109.00	
2020 Jeep Grand Cherokee V6 4x4	\$109.00	
2020 Ford Fusion 4 cyl FWD	\$109.00	
2020 Dodge Durango Pursuits 6 cyl AWD	\$109.00	
2020 Chevy Tahoe V8 4x4	\$109.00	
2021 Ford Explorers V6 AWD	\$109.00	
2021 Dodge Durango Pursuits 6 cyl AWD	\$109.00	
2021 Nissan Rogue 4 cyl AWD	\$109.00	
2022 Dodge Ram Pickup 2500 V8 4x4	\$109.00	
2022 Ford Escape S 1.5L Ecoboost AWD	\$109.00	
2022 Ford Explorers V6 AWD	\$109.00	
2023 Dodge Durango Pursuits 6 cyl AWD	\$109.00	
2023 Chevy Tahoe V8 4x4	\$109.00	
2023 Ford Transit Van V6 RWD	\$109.00	
2023 Ford Escapes 3 cyl AWD	\$109.00	

WARREN COUNTY BID TABULATION SHEET	
BID NO.: WC 59-24 ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS DATE: OCTOBER 29, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707
DESCRIPTION OF ITEM	BID PRICE
Procedure #6 - Computer Diagnostic - Continued	
2023 Hyundai Elantra 4 cyl FWD	\$109.00
2023 Toyota Camry 4 cyl FWD	\$109.00
2024 Dodge Durango Pursuits V6 AWD	\$109.00
Procedure #7- Tire Change	
2000 GMC Scuba Van V8 RWD	\$20.00 each
2003 Chrysler PT Cruiser 4 cyl FWD	\$20.00 each
2005 Ford F-550 Super Duty V8 Diesel 4x4	\$40.00 each
2005 Chevrolet 1500 Pickup V8 4x4	\$20.00 each
2008 Ford F-350 Super Duty V8 Diesel 4x4	\$20.00 each
2012 Chevy Tahoe V8 4x4	\$20.00 each
2014 Ford Police Interceptors V6 AWD	\$20.00 each
2014 Ford Explorers V6 AWD	\$20.00 each
2014 Chevy Express Van V8 RWD	\$20.00 each
2014 Chevy Silverado 8 cyl 4x4	\$20.00 each
2015 Hyundai Sonata 4 cyl FWD	\$20.00 each
2015 Ford Police Interceptors V6 AWD	\$20.00 each

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24 ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS DATE: OCTOBER 29, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER
	Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707
DESCRIPTION OF ITEM	BID PRICE
Procedure #7- Tire Change - Continued	
2015 Ford Explorers V6 AWD	\$20.00 each
2015 Ford F-250 Pickup V8 4x4	\$20.00 each
2016 Ford Police Interceptors V6 AWD	\$20.00 each
2016 Chevy Impala V6 FWD	\$20.00 each
2017 Ford Police Interceptors V6 AWD	\$20.00 each
2017 Ford F-250 Pickup V8 4x4	\$20.00 each
2017 Ford Transit Van V6 RWD	\$20.00 each
2017 Ford Taurus Sedans V6 FWD	\$20.00 each
2018 Ford Police Interceptors V6 AWD	\$20.00 each
2018 Ford Transit Van V6 RWD	\$20.00 each
2019 Dodge Charger Pursuits V8 AWD	\$20.00 each
2019 Dodge Ram 5500 Utility V8 4x4	\$20.00 each
2019 Ford Police Interceptors V6 AWD	\$20.00 each
2019 Ford F-250 Pickup V8 4x4	\$20.00 each
2019 Ford Transit Van V6 RWD	\$20.00 each
2019 Dodge Durango V6 4x4	\$20.00 each

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24 ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS DATE: OCTOBER 29, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	
	Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
	DESCRIPTION OF ITEM	BID PRICE
Procedure #7- Tire Change - Continued		
2020 Toyota Sienna Van 6 cyl	\$20.00 each	
2020 Mazda CX-5 4 cyl AWD	\$20.00 each	
2020 Jeep Grand Cherokee V6 4x4	\$20.00 each	
2020 Ford Fusion 4 cyl FWD	\$20.00 each	
2020 Dodge Durango Pursuits 6 cyl AWD	\$20.00 each	
2020 Chevy Tahoe V8 4x4	\$20.00 each	
2021 Ford Explorers V6 AWD	\$20.00 each	
2021 Dodge Durango Pursuits 6 cyl AWD	\$20.00 each	
2021 Nissan Rogue 4 cyl AWD	\$20.00 each	
2022 Dodge Ram Pickup 2500 V8 4x4	\$20.00 each	
2022 Ford Escape S 1.5L Ecoboost AWD	\$20.00 each	
2022 Ford Explorers V6 AWD	\$20.00 each	
2023 Dodge Durango Pursuits 6 cyl AWD	\$20.00 each	
2023 Chevy Tahoe V8 4x4	\$20.00 each	
2023 Ford Transit Van V6 RWD	\$20.00 each	
2023 Ford Escapes 3 cyl AWD	\$20.00 each	

WARREN COUNTY BID TABULATION SHEET		
BID NO.: WC 59-24		NAME & ADDRESS OF BIDDER
ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS		Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707
DATE: OCTOBER 29, 2024		
TIME: 3:00 PM.		
DESCRIPTION OF ITEM	BID PRICE	
Procedure #7- Tire Change - Continued		
2023 Hyundai Elantra 4 cyl FWD	\$20.00 each	
2023 Toyota Camry 4 cyl FWD	\$20.00 each	
2024 Dodge Durango Pursuits V6 AWD	\$20.00 each	
Procedure #8 - Labor Charges for all other services not included above		
2000 GMC Scuba Van V8 RWD	\$109.00	
2003 Chrysler PT Cruiser 4 cyl FWD	\$109.00	
2005 Ford F-550 Super Duty V8 Diesel 4x4	\$109.00	
2005 Chevrolet 1500 Pickup V8 4x4	\$109.00	
2008 Ford F-350 Super Duty V8 Diesel 4x4	\$109.00	
2012 Chevy Tahoe V8 4x4	\$109.00	
2014 Ford Police Interceptors V6 AWD	\$109.00	
2014 Ford Explorers V6 AWD	\$109.00	
2014 Chevy Express Van V8 RWD	\$109.00	
2014 Chevy Silverado 8 cyl 4x4	\$109.00	
2015 Hyundai Sonata 4 cyl FWD	\$109.00	
2015 Ford Police Interceptors V6 AWD	\$109.00	
2015 Ford Explorers V6 AWD	\$109.00	

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24 ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS DATE: OCTOBER 29, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	
	Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
DESCRIPTION OF ITEM	BID PRICE	
Procedure #8 - Labor Charges for all other services not included above - Continued		
2015 Ford F-250 V8 4x4	\$109.00	
2016 Ford Police Interceptors V6 AWD	\$109.00	
2016 Chevy Impala V6 FWD	\$109.00	
2017 Ford Police Interceptors V6 AWD	\$109.00	
2017 Ford F-250 Pickup V8 4x4	\$109.00	
2017 Ford Transit Van V6 RWD	\$109.00	
2017 Ford Taurus Sedans V6 FWD	\$109.00	
2018 Ford Police Interceptors V6 AWD	\$109.00	
2018 Ford Transit Van V6 RWD	\$109.00	
2019 Dodge Charger Pursuits V8 AWD	\$109.00	
2019 Dodge Ram 5500 Utility V8 4x4	\$109.00	
2019 Ford Police Interceptors V6 AWD	\$109.00	
2019 Ford F-250 Pickup V8 4x4	\$109.00	
2019 Ford Transit Van V6 RWD	\$109.00	
2019 Dodge Durango V6 4x4	\$109.00	
2020 Toyota Sienna Van 6 cyl	\$109.00	

WARREN COUNTY BID TABULATION SHEET

WARREN COUNTY BID TABULATION SHEET		NAME & ADDRESS OF BIDDER
BID NO.: WC 59-24 ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS DATE: OCTOBER 29, 2024 TIME: 3:00 PM.	DESCRIPTION OF ITEM	Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707
	Procedure #8 - Labor Charges for all other services not included above - Continued	
	2020 Mazda CX-5 4 cyl AWD	\$109.00
	2020 Jeep Grand Cherokee V6 4x4	\$109.00
	2020 Ford Fusion 4 cyl FWD	\$109.00
	2020 Dodge Durango Pursuits 6 cyl AWD	\$109.00
	2020 Chevy Tahoe V8 4x4	\$109.00
	2021 Ford Explorers V6 AWD	\$109.00
	2021 Dodge Durango Pursuits 6 cyl AWD	\$109.00
	2021 Nissan Rogue 4 cyl AWD	\$109.00
	2022 Dodge Ram Pickup 2500 V8 4x4	\$109.00
	2022 Ford Escape S 1.5L EcoBoost AWD	\$109.00
	2022 Ford Explorers V6 AWD	\$109.00
	2023 Dodge Durango Pursuits 6 cyl AWD	\$109.00
	2023 Chevy Tahoe V8 4x4	\$109.00
	2023 Ford Transit Van V6 RWD	\$109.00
	2023 Ford Escapes 3 cyl AWD	\$109.00
	2023 Hyundai Elantra 4 cyl FWD	\$109.00

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24		NAME & ADDRESS OF BIDDER	
ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS		Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave, Queensbury, NY 12804 Ph: 518-859-5707	
DATE: OCTOBER 29, 2024			
TIME: 3:00 PM.			
DESCRIPTION OF ITEM		BID PRICE	
Procedure #8 - Labor Charges for all other services not included above - Continued			
2023 Toyota Camry 4 cyl FWD		\$109.00	
2024 Dodge Durango Pursuits V6 AWD		\$109.00	
Procedure #9 Percent of markup for supplies/parts			
2000 GMC Scuba Van V8 RWD		25% - negotiated to 22%	
2003 Chrysler PT Cruiser 4 cyl FWD		25% - negotiated to 22%	
2005 Ford F-550 Super Duty V8 Diesel 4x4		25% - negotiated to 22%	
2005 Chevrolet 1500 Pickup V8 4x4		25% - negotiated to 22%	
2008 Ford F-350 Super Duty V8 Diesel 4x4		25% - negotiated to 22%	
2012 Chevy Tahoe V8 4x4		25% - negotiated to 22%	
2014 Ford Police Interceptors V6 AWD		25% - negotiated to 22%	
2014 Ford Explorers V6 AWD		25% - negotiated to 22%	
2014 Chevy Express Van V8 RWD		25% - negotiated to 22%	
2014 Chevy Silverado 8 cyl 4x4		25% - negotiated to 22%	
2015 Hyundai Sonata 4 cyl FWD		25% - negotiated to 22%	
2015 Ford Police Interceptors V6 AWD		25% - negotiated to 22%	
2015 Ford Explorers V6 AWD		25% - negotiated to 22%	

WARREN COUNTY BID TABULATION SHEET		
BID NO.: WC 59-24 ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS DATE: OCTOBER 29, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	
	Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
	DESCRIPTION OF ITEM	BID PRICE
	Procedure #9 Percent of markup for supplies/parts - Continued	
	2015 Ford F-250 Pickup V8 4x4	25% - negotiated to 22%
	2016 Ford Police Interceptors V6 AWD	25% - negotiated to 22%
	2016 Chevy Impala V6 FWD	25% - negotiated to 22%
	2017 Ford Police Interceptors V6 AWD	25% - negotiated to 22%
	2017 Ford F-250 Pickup V8 4x4	25% - negotiated to 22%
	2017 Ford Transit Van V6 RWD	25% - negotiated to 22%
2017 Ford Taurus Sedans V6 FWD	25% - negotiated to 22%	
2018 Ford Police Interceptors V6 AWD	25% - negotiated to 22%	
2018 Ford Transit Van V6 RWD	25% - negotiated to 22%	
2019 Dodge Charger Pursuits V8 AWD	25% - negotiated to 22%	
2019 Dodge Ram 5500 Utility V8 4x4	25% - negotiated to 22%	
2019 Ford Police Interceptors V6 AWD	25% - negotiated to 22%	
2019 Ford F-250 Pickup V8 4x4	25% - negotiated to 22%	
2019 Ford Transit Van V6 RWD	25% - negotiated to 22%	
2019 Dodge Durango V6 4x4	25% - negotiated to 22%	
2020 Toyota Sienna Van 6 cyl	25% - negotiated to 22%	

WARREN COUNTY BID TABULATION SHEET

NAME & ADDRESS OF BIDDER	
Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
BID PRICE	
Procedure #9 Percent of markup for supplies/parts - Continued	
2020 Mazda CX-5 4 cyl AWD	25% - negotiated to 22%
2020 Jeep Grand Cherokee V6 4x4	25% - negotiated to 22%
2020 Ford Fusion 4 cyl FWD	25% - negotiated to 22%
2020 Dodge Durango Pursuits 6 cyl AWD	25% - negotiated to 22%
2020 Chevy Tahoe V8 4x4	25% - negotiated to 22%
2021 Ford Explorers V6 AWD	25% - negotiated to 22%
2021 Dodge Durango Pursuits 6 cyl AWD	25% - negotiated to 22%
2021 Nissan Rogue 4 cyl AWD	25% - negotiated to 22%
2022 Dodge Ram Pickup 2500 V8 4x4	25% - negotiated to 22%
2022 Ford Escape S 1.5L EcoBoost AWD	25% - negotiated to 22%
2022 Ford Explorers V6 AWD	25% - negotiated to 22%
2023 Dodge Durango Pursuits 6 cyl AWD	25% - negotiated to 22%
2023 Chevy Tahoe V8 4x4	25% - negotiated to 22%
2023 Ford Transit Van V6 RWD	25% - negotiated to 22%
2023 Ford Escapes 3 cyl AWD	25% - negotiated to 22%
2023 Hyundai Elantra 4 cyl FWD	25% - negotiated to 22%

WARREN COUNTY BID TABULATION SHEET		
BID NO.: WC 59-24	NAME & ADDRESS OF BIDDER	
ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS DATE: OCTOBER 29, 2024 TIME: 3:00 PM.	Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
DESCRIPTION OF ITEM	BID PRICE	
Procedure #9 Percent of markup for supplies/parts - Continued		
2023 Toyota Camry 4 cyl FWD	25% - negotiated to 22%	
2024 Dodge Durango Pursuits V6 AWD	25% - negotiated to 22%	
Procedure #10 NYS Inspection		
2000 GMC Seaba Van V8 RWD	\$21.00	
2003 Chrysler PT Cruiser 4 cyl FWD	\$21.00	
2005 Ford F-550 Super Duty V8 Diesel 4x4	\$25.00	
2005 Chevrolet 1500 Pickup V8 4x4	\$21.00	
2008 Ford F-350 Super Duty V8 Diesel 4x4	\$21.00	
2012 Chevy Tahoe V8 4x4	\$21.00	
2014 Ford Police Interceptors V6 AWD	\$21.00	
2014 Ford Explorers V6 AWD	\$21.00	
2014 Chevy Express Van V8 RWD	\$21.00	
2014 Chevy Silverado 8 cyl 4x4	\$21.00	
2015 Hyundai Sonata 4 cyl FWD	\$21.00	
2015 Ford Police Interceptors V6 AWD	\$21.00	
2015 Ford Explorers V6 AWD	\$21.00	

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24		NAME & ADDRESS OF BIDDER
ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS		
DATE: OCTOBER 29, 2024		
TIME: 3:00 PM.		
DESCRIPTION OF ITEM		BID PRICE
Procedure #10 NYS Inspection - Continued		
2015 Ford F-250 Pickup V8 4x4		\$21.00
2016 Ford Police Interceptors V6 AWD		\$21.00
2016 Chevy Impala V6 FWD		\$21.00
2017 Ford Police Interceptors V6 AWD		\$21.00
2017 Ford F-250 Pickup V8 4x4		\$21.00
2017 Ford Transit Van V6 RWD		\$21.00
2017 Ford Taurus Sedans V6 FWD		\$21.00
2018 Ford Police Interceptors V6 AWD		\$21.00
2018 Ford Transit Van V6 RWD		\$21.00
2019 Dodge Charger Pursuits V8 AWD		\$21.00
2019 Dodge Ram 5500 Utility V8 4x4		\$21.00
2019 Ford Police Interceptors V6 AWD		\$21.00
2019 Ford F-250 Pickup V8 4x4		\$21.00
2019 Ford Transit Van V6 RWD		\$21.00
2019 Dodge Durango V6 4x4		\$21.00
2020 Toyota Sienna Van 6 cyl		\$21.00

WARREN COUNTY BID TABULATION SHEET		
BID NO.: WC 59-24	NAME & ADDRESS OF BIDDER	
ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS	Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707	
DATE: OCTOBER 29, 2024		
TIME: 3:00 PM.		
DESCRIPTION OF ITEM	BID PRICE	
Procedure #10 NYS Inspection - Continued		
2020 Mazda CX-5 4 cyl AWD	\$21.00	
2020 Jeep Grand Cherokee V6 4x4	\$21.00	
2020 Ford Fusion 4 cyl FWD	\$21.00	
2020 Dodge Durango Pursuits 6 cyl AWD	\$21.00	
2020 Chevy Tahoe V8 4x4	\$21.00	
2021 Ford Explorers V6 AWD	\$21.00	
2021 Dodge Durango Pursuits 6 cyl AWD	\$21.00	
2021 Nissan Rogue 4 cyl AWD	\$21.00	
2022 Dodge Ram Pickup 2500 V8 4x4	\$21.00	
2022 Ford Escape S 1.5L Ecoboost AWD	\$21.00	
2022 Ford Explorers V6 AWD	\$21.00	
2023 Dodge Durango Pursuits 6 cyl AWD	\$21.00	
2023 Chevy Tahoe V8 4x4	\$21.00	
2023 Ford Transit Van V6 RWD	\$21.00	
2023 Ford Escapes 3 cyl AWD	\$21.00	
2023 Hyundai Elantra 4 cyl FWD	\$21.00	

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 59-24 ITEM: ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS DATE: OCTOBER 29, 2024 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER Warren Tire Service Center Inc. Attn: Jon Wood 4 Highland Ave. Queensbury, NY 12804 Ph: 518-859-5707
DESCRIPTION OF ITEM	BID PRICE
	Procedure #10 NYS Inspection - Continued
2023 Toyota Camry 4 cyl FWD	\$21.00
2024 Dodge Durango Pursuits V6 AWD	\$21.00
Zone 1, Zone 2 or both	Both
Comments This bid is only for the vehicles listed, any other vehicles added will receive a normal fair discount. *Procedures 3 & 4 - Some Newer vehicles may require a computerized Brake Re-learn procedure - \$59.95 **Procedure 10 - NYS Inspections, vehicles under 2 yrs \$10 - over 2 yrs \$21 ***Procedure 5 - Some vehicles require a steering angle reset with an alignment for an additional cost of \$29.95	
Adopted by unanimous vote.	

RESOLUTION NO. 459 OF 2024

Resolution introduced by Supervisors Geraci, Conover, Strainer, Maday, Gilligan, Driscoll and Etu

**AUTHORIZING AGREEMENT WITH PRIMECARE MEDICAL OF NEW YORK, INC.
FOR MEDICAL, BEHAVIORAL HEALTH, DENTAL AND ANCILLARY
SERVICES TO INMATES CONFINED IN THE WARREN COUNTY JAIL**

WHEREAS, the Sheriff requested, and the Criminal Justice, Public Safety & Emergency Services Committee approved, an agreement with PrimeCare Medical of New York, Inc., to provide medical, behavioral health, dental and ancillary services to incarcerated persons confined in the Warren County Correctional Facility, for a term commencing January 1, 2025 and terminating December 31, 2027, in an amount not to exceed Six Million Nine Hundred Twenty-Five Thousand Thirty-Two Dollars and Fourteen Cents (\$6,925,032.14), as follows:

YEAR	AMOUNT
2025	\$2,218,423.93
2026	\$2,307,160.89
2027	\$2,399,447.32

now, therefore, be it,

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with PrimeCare Medical of New York, Inc., 3940 Locust Lane, Harrisburg, Pennsylvania 17109, as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, the funds for said agreement shall be expended from Budget Code A.3150 470, Sheriff's Correction Division, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 460 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

**AMENDING RESOLUTION NO. 621 OF 2022, WHICH AUTHORIZED AN AGREEMENT
WITH LABELLA ASSOCIATES, D.P.C. FOR CONSULTANT TO DEVELOP A
COUNTYWIDE COMPREHENSIVE PLAN (WC 37-22), TO EXTEND THE TERMINATION
DATE**

WHEREAS, pursuant to Resolution No. 621 of 2022, the Warren County Board of Supervisors authorized an agreement with LaBella Associates, D.P.C. for consultant to develop a countywide comprehensive plan (WC 37-22), in an amount not to exceed One Hundred Ninety-Nine Thousand Nine Hundred Sixty-Four Dollars (\$199,964), for a term commencing November 2022 and terminating November 2024, and

WHEREAS, the County Planner requested, and the Economic Growth & Development Committee approved, to extend the termination date to December 31, 2025 to allow for completion and closeout of projects in early 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with LaBella Associates, D.P.C., 4 British American Blvd., Latham, New York 12110 for consultant to develop a countywide comprehensive plan (WC 37-22), to extend the termination date to December 31, 2025 to allow for completion and closeout of projects in early 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 621 of 2022 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 461 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

AMENDING RESOLUTION NO. 243 OF 2023, WHICH AUTHORIZED AN AGREEMENT WITH SNO ENGINEERING, INC. D/B/A SE GROUP FOR CONSULTANT TO DEVELOP A WARREN COUNTY OUTDOOR RECREATION ECONOMY STRATEGIC PLAN (WC 20-23), TO EXTEND THE TERMINATION DATE

WHEREAS, pursuant to Resolution No. 243 of 2023, the Warren County Board of Supervisors authorized an agreement with Sno Engineering, Inc. d/b/a SE Group for consultant to develop a Warren County Outdoor Recreation Economy Strategic Plan (WC 20-23), in an amount not to exceed Ninety-Two Thousand Five Hundred Dollars (\$92,500), for a term commencing June 1, 2023 and terminating December 31, 2024, and

WHEREAS, the County Planner requested, and the Economic Growth & Development Committee approved, to extend the termination date to December 31, 2025 to allow for completion and closeout of projects in early 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an extension agreement with Sno Engineering, Inc., d/b/a SE Group, 83 Lafountain Street, Burlington, Vermont 05401, for consultant to develop a Warren County Outdoor Recreation Economy Strategic Plan (WC 20-23), to extend the termination date to December 31, 2025 to allow for completion and closeout of projects in early 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 243 of 2023 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 462 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

AMENDING RESOLUTION NO. 293 OF 2023, WHICH AUTHORIZED AN AGREEMENT WITH BARTON AND LOGUIDICE, D.P.C. FOR CONSULTANT TO DEVELOP A MODERNIZATION AND CONNECTIVITY PLAN FOR THE MULTI-USE TRAILS THAT CONNECT LAKE GEORGE IN WARREN COUNTY TO THE EMPIRE STATE TRAIL IN WASHINGTON COUNTY (WC 25-23), TO EXTEND THE TERMINATION DATE

WHEREAS, pursuant to Resolution No. 293 of 2023, the Warren County Board of Supervisors authorized an agreement with Barton and Loguidice, D.P.C. for consultant to develop a modernization and connectivity plan for the multi-use trails that connect Lake George in Warren County to the Empire State Trail in Washington County (WC 25-23), in an amount not to exceed One Hundred Ninety-Five Thousand Dollars (\$195,000), for a term commencing July 1, 2023 and terminating December 31, 2024, and

WHEREAS, the County Planner requested, and the Economic Growth & Development Committee approved, to extend the termination date to December 31, 2025 to allow for completion and closeout of projects in early 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an extension agreement with Barton and Loguidice, D.P.C., 10 Airline Drive, Suite 200, Albany, New York 12205, for consultant to develop a modernization and connectivity plan for the multi-use trails that connect Lake George in Warren County to the Empire State Trail in Washington County (WC 25-23), to extend the termination date to December 31, 2025 to allow for completion and closeout of projects in early 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 293 of 2023 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO 463 OF 2024

Resolution introduced by Supervisors Etu, Strough, Bean, Maday, Turner, Crocitto and Wild

AMENDING RESOLUTION NO. 40 OF 2024, WHICH AUTHORIZED AN AGREEMENT WITH LABELLA ASSOCIATES, D.P.C. TO PROVIDE PROFESSIONAL PLANNING SERVICES TO DEVELOP A WARREN COUNTY HOUSING STRATEGY FOR THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT, TO EXTEND THE TERMINATION DATE

WHEREAS, pursuant to Resolution No. 40 of 2024, the Warren County Board of Supervisors authorized an agreement with LaBella Associates, D.P.C. to provide professional planning services to develop a Warren County Housing Strategy based upon the results of the Warren County Housing Needs Study, for an amount not to exceed Sixteen Thousand Dollars (\$16,000), for a term commencing February 1, 2024 and terminating December 31, 2024, and

WHEREAS, the County Planner requested, and the Economic Growth & Development Committee approved, to extend the termination date to December 31, 2025 to allow for completion and closeout of projects in early 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with LaBella Associates, D.P.C., 20 Elm Street, Suite 110, Glens Falls, New York 12801, to provide professional planning services to develop a Warren County Housing Strategy based upon the results of the Warren County Housing Needs Study, to extend the termination date to December 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 40 of 2024 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 464 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wid and Thomas

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH GEBBS HEALTHCARE SOLUTIONS, INC. FOR CERTIFIED CODING AND OASIS SERVICES FOR USE BY THE HOME CARE AGENCY WITHIN WARREN COUNTY'S HEALTH SERVICES DIVISION (WC 69-24)

WHEREAS, the Purchasing Agent has requested proposals for Certified Coding and OASIS Services for Use by the Home Care Agency within Warren County's Health Services Division (WC 69-24), and

WHEREAS, the proposals were opened on November 7, 2024 and the Director of Public Health and Patient Services has recommended that Warren County award the agreement to GeBBS Healthcare Solutions, Inc., located at 560 Sylvan Avenue #58, Englewood Cliffs, New Jersey 07632, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify GeBBS Healthcare Solutions, Inc., located at 560 Sylvan Avenue #58, Englewood Cliffs, New Jersey 07632 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with GeBBS Healthcare Solutions, Inc. relative to Certified Coding and OASIS Services for Use by the Home Care Agency within Warren County's Health Services Division, pursuant to the terms and provisions of the bid documents and proposal (WC 69-24), for a term commencing January 3, 2025 and terminating December 31, 2025, with the option for four (4) additional one (1) year terms upon mutual agreement of the parties and as long as rates do not increase by more than 5% annually, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.4010 470 Health Services, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 465 OF 2024

Resolution introduced by Supervisors Strainer, Runyon, Gilligan, Bruno, Patchett, Wid and Thomas

AMENDING RESOLUTION NO. 65 OF 2022 - AUTHORIZING AMENDMENT AGREEMENTS TO INCREASE RATES WITH VARIOUS PHYSICAL, SPEECH AND OCCUPATIONAL THERAPISTS FOR REGION ONE AND TWO FOR THE HEALTH SERVICES DEPARTMENT, TO UPDATE THE RATE SCHEDULE

WHEREAS, Resolution No. 65 of 2022, as amended by Resolution Nos. 74 of 2023 and 503 of 2023, authorized amendment agreements with various physical, speech and occupational therapists under the Long-Term Home Health Care ("LTHHC") and Certified Home Health Agency ("CHHA") Programs within the Warren County Health Services Department to adopt a schedule of payment for services based solely upon Region Two location for services, and

WHEREAS, the Director of Public Health and Patient Services requested and the Health Services Committee approved the request to update the rate schedule, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute amendment agreements with various therapists, commencing January 1, 2025 and automatically renewing upon the same terms and conditions, or until such time as the agreements are terminated by either party, at rates as set forth below for Region One and Two, with all other terms and rates remaining the same:

Certified Home Health Agency

Services	Rates - Region One	Rates - Region Two
Evaluation Visit	\$70.00	\$80.00
Revisit	\$58.00	\$77.00
Meetings	\$40.00 for 1 st hour \$15.00 per each additional 30 minutes	\$40.00 for 1 st hour \$15.00 per each additional 30 minutes
Oasis Discharge	\$15.00 per discharge	\$15.00 per discharge

Physical Therapists Start of Care (SOC) Rate

Services	Rates - Region One	Rates - Region Two
SOC	\$105.00	\$105.00
ROC	\$95.00	\$95.00
Recertification	\$90.00	\$90.00
30-Day Functional Assessment	\$80.00	\$80.00

*Physical Therapists are only therapists that do SOC's which include first visit and evaluation

Early Intervention Services Only

Services	Rates - Region One	Rates - Region Two
Evaluation	\$50.00	\$57.00
Revisit	\$50.00	\$57.00
Extended Visit (with IFSP Approval)	\$70.00	\$70.00
Meetings	\$40.00 for 1 st hour \$15.00 per each additional 30 minutes	\$40.00 for 1 st hour \$15.00 per each additional 30 minutes
Supplemental Evaluations	\$117.00	\$117.00

Preschool CPSE/Approved IEP

Services	Rates - Region One	Rates - Region Two
Basic Visit	\$55.00	\$60.00
Group Visit (per child)	\$44.00	\$44.00
Meetings	\$40.00 for 1 st hour \$15.00 per each additional 30 minutes	\$40.00 for 1 st hour \$15.00 per each additional 30 minutes

Region One: Towns of Lake George, Queensbury, Warrensburg and City of Glens Falls; and

Region Two: Towns of Bolton, Chester, Hague, Horicon, Johnsburg, Lake Luzerne, Stony Creek and Thurman, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution Nos. 65 of 2022, 74 of 2023 and 503 of 2023 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 466 OF 2024

Resolution introduced by Supervisors Driscoll, Bruno, Patchett, Turner, Wild, Strainer and Runyon

AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE AN APPLICATION TO THE NEW YORK STATE OFFICE OF CHILDREN & FAMILY SERVICES FOR YOUTH DEVELOPMENT PROGRAM, YOUTH SPORTS AND EDUCATION OPPORTUNITY FUNDING AND YOUTH TEAM SPORTS AS OUTLINED IN THE RESOURCE ALLOCATION PLAN FOR PROGRAM YEAR RUNNING FROM OCTOBER 1, 2024 TO SEPTEMBER 30, 2025

WHEREAS, the Comprehensive Plan for Youth Services requires that the Resource Allocation Plan be prepared annually, which is comprised of Warren County's program and project applications for youth service funds, and

WHEREAS, the Youth Bureau Director requested, and the Human Services Committee, as well as the Youth Board, have recommended the State Aid resources for youth development programs, youth sports and education opportunity funding and youth team sports be allocated from October 1, 2024 to September 30, 2025 as outlined in the Resource Allocation Plan, for a total amount of One Hundred One Thousand Nine Hundred Thirteen Dollars (\$101,913), and

WHEREAS, these documents have been prepared according to the Rules and Regulations of the New York State Office of Children & Family Services, now, therefore, be it

RESOLVED, that the Youth Bureau Director is hereby authorized to submit an application to the New York State Office of Children & Family Services for the Resource Allocation Plan for program year running from October 1, 2024 to September 30, 2025 and upon notification of approval of the availability of State funds, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the Warren County Comprehensive Planning Resource Allocation Agreement for program year running from October 1, 2024 to September 30, 2025 and any and all documents required to implement the Resource Allocation Plan, and all agreements within the scope of such plan to qualify Warren County for State reimbursement for youth programs from October 1, 2024 to September 30, 2025.

Adopted by unanimous vote.

RESOLUTION NO. 467 OF 2024

Resolution introduced by Supervisors Strough, Conover, Wild, Driscoll, Maday Geraci And Thomas

AUTHORIZING RENEWAL OF WARREN COUNTY'S PROPERTY AND CASUALTY INSURANCE FOR 2025 AND AUTHORIZING PAYMENTS FOR SAME

WHEREAS, the Insurance Administrator requested, and the Finance & Budget Committee approved the County's insurance coverage for 2025 and has recommended renewing the insurance policies as follows:

BROKER	INSURANCE	TOTAL PAYMENT TO BROKER NOT TO EXCEED
Arthur J. Gallagher Risk Management Services, Inc.	Travelers Insurance Company - Property; Boiler & Machinery; Inland Marine; General Liability; Employee Benefits Liability; Automobile Liability; Law Enforcement Liability; Public Officials Liability; Employment Practices Liability; Excess Liability (Umbrella); Crime/Employee Dishonesty; Crime/Employee Dishonesty; OCP People; OCP NYS; LDC	
	Allied World - Healthcare General; Health Care Liability	
	Old Republic Insurance Company - Airport Liability	
	Midwest Employers Casualty - Excess	
	Ascot - Pollution	
	Tokio Marine - Cyber	
GRAND TOTAL		\$997,410

now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the renewal of the County's insurance for 2025 and payments for same, as outlined above, to be paid from various budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 468 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

AWARDING BID AND AUTHORIZING AGREEMENT WITH THE LOWEST RESPONSIBLE BIDDER FOR CRANE SERVICES (WC 70-24)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Crane Services (WC 70-24), and WHEREAS, the bids will be opened on December 19, 2024 and the recommendation of the lowest responsible bidder could not be approved by the Superintendent of Public Works prior to the Public Works Committee meeting on November 20, 2024, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the lowest responsible bidder of the acceptance of its bid after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to Crane Services, pursuant to the terms and provisions of the bid documents and proposal (WC 70-24), for a term commencing January 1, 2025 and terminating December 31, 2025, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Departmental budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 469 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

AWARDING BID AND AUTHORIZING AGREEMENT WITH RICHARD SEARS TREE EXPERTS FOR TREE REMOVAL SERVICE IN BOLTON & STONY CREEK, NY (WC 76-24)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Tree Removal Service in Bolton & Stony Creek, NY (WC 76-24), and

WHEREAS, the bids were opened on December 5, 2024 and the Superintendent of Public Works has recommended, and the Public Works Committee approved, awarding the agreement to Richard Sears Tree Experts, 16 Harold Harris Road, Queensbury, New York 12804, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Richard Sears Tree Experts, 16 Harold Harris Road, Queensbury, New York 12804 of the acceptance of its bid after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Richard Sears Tree Experts relative to Tree Removal Service in Bolton & Stony Creek, NY, pursuant to the terms and provisions of the bid documents and proposal (WC 76-24), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code D.5110 470 County Road, Maintenance of Roads, Contract.

BID NO: WC 76-24 ITEM(S): TREE REMOVAL SERVICE IN BOLTON & STONY CREEK, NY DATE: DECEMBER 5, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Richard Sears Tree Experts Attn: Paul Archer 16 Harold Harris Road Queensbury, NY 12804 Ph: 518-858-2828	Adirondack Tree Surgeons Attn: Philip Viger 354 Cunningham Road Gansevoort, NY 12831 Ph: 518-792-2225 Fax: 518-583-9285	High Peaks Tree Removal Attn: Christopher Porreca 53 Wincrest Drive Queensbury, NY 12804 Ph: 518-361-1704	Advantage Tree Service Attn: Andrea Way 772 Delaware Avenue Delmar, NY 12054 Ph: 518-944-5172
BID AWARDED TO:				
✓ JULIE A. BUTLER, PURCHASING AGENT	RESOLUTION NO. XXX OF 2024			
	TERM OF BID: UPON NOTICE TO PROCEED THROUGH COMPLETION OF PROJECT.			
	PROJECT & LOCATION	BID PRICE	BID PRICE	BID PRICE
	PROJECT 1) Bolton, NY – North Bolton Road (nearest intersection Church Hill Road & North Bolton Road). Remove One Pine 24".	\$1,200.00	\$1,500.00	\$1,800.00
PROJECT 2) Bolton, NY – North Bolton Road (Address 165 North Bolton Road). Remove Two Pines 48". Remove Two Pines 24". Remove One Pine 15".	\$2,700.00	\$6,500.00	\$8,500.00	\$7,250.00
PROJECT 3) Bolton, NY – Federal Hill Road (Address 302 Federal Hill Road). Remove One Pine 15". Remove One Pine 12". Remove One Pine 10".	\$1,200.00	\$800.00	\$1,800.00	\$2,250.00

BID NO: WC 76-24 ITEM(S): TREE REMOVAL SERVICE IN BOLTON & STONY CREEK, NY DATE: DECEMBER 5, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	BID PRICE	BID PRICE	BID PRICE	BID PRICE
PROJECT PROJECT 4) Bolton, NY – Federal Hill Road (nearest intersection Frank Cameron and Federal Hill Road). Address 167 Federal Hill Road. Remove One Birch 15". Remove One Maple 14". Remove Two Maples 8".	Richard Seay Tree Experts Attn: Paul Archer 16 Harold Harris Road Queensbury, NY 12804 Ph: 518-858-2828	Adirondack Tree Surgeons Attn: Philip Viger 354 Carrington Road Queensbury, NY 12831 Ph: 518-792-2723 Fax: 518-583-9285	High Peaks Tree Removal Attn: Christopher Porreca 53 Wincrest Drive Queensbury, NY 12804 Ph: 518-361-1704	Advantage Tree Service Attn: Andrea Woy 772 Delaware Avenue Delmar, NY 12054 Ph: 518-944-5172
	\$1,200.00	\$1,500.00	\$1,800.00	\$1,750.00
	\$1,200.00	\$1,000.00	\$800.00	\$1,750.00
	\$1,200.00	\$2,500.00	\$2,500.00	\$2,500.00
PROJECT 5) Bolton, NY – Trout Lake Road. Address 891 Trout Lake Road. Remove One Soft Maple 18". (Revised in Addendum #1 from three trees to one tree).	\$8,700.00	\$13,800.00	\$17,000.00	\$18,000.00
PROJECT 6) Stony Creek, NY – Harrisburg Road (Address 394 Harrisburg Road). Remove One Poplar 24".				
GRAND TOTAL COST:				

BID NO: WC 76-24 ITEM(S): TREE REMOVAL SERVICE IN BOLTON & STONY CREEK, NY DATE: DECEMBER 5, 2024 TIME: 3:00 P.M. APPROXIMATE DAYS TO COMPLETE PROJECT:	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Richard Sears Tree Experts Attn: Paul Archer 16 Harold Harris Road Queensbury, NY 12804 Ph: 518-858-2828	Adirondack Tree Surgeons Attn: Philip Viger 354 Gurnspring Road Gansevoort, NY 12831 Ph: 518-792-2225 Fax: 518-583-9285	High Peaks Tree Removal Attn: Christopher Porreca 53 Wincrest Drive Queensbury, NY 12804 Ph: 518-361-1704	Advantage Tree Service Attn: Andrea Way 772 Delaware Avenue Delmar, NY 12054 Ph: 518-944-5172
	2 Days	4 Days	1.5 Days	1-3 Days

Adopted by unanimous vote.

RESOLUTION NO. 470 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

AWARDING BID AND AUTHORIZING AGREEMENT WITH THE LOWEST RESPONSIBLE BIDDER FOR CONSTRUCTION, RECONSTRUCTION OF GUIDE RAILING, POSTS AND COMPONENT PARTS (WC 80-24)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Construction, Reconstruction of Guide Railing, Posts and Component Parts (WC 80-24), and

WHEREAS, the bids will be opened on December 19, 2024 and the recommendation of the lowest bidder could not be approved by the Superintendent of Public Works prior to the Public Works Committee meeting on November 20, 2024, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to Construction, Reconstruction of Guide Railing, Posts and Component Parts, pursuant to the terms and provisions of the bid documents and proposal (WC 80-24), for a term commencing January 1, 2025 and terminating December 31, 2025, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Departmental budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 471 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE CALL STREET (CR 32) AND CORINTH ROAD PAVEMENT REHABILITATION, TOWN OF LAKE LUZERNE AND TOWN OF QUEENSBURY

WHEREAS, a Project Call Street (CR 32) and Corinth Road Pavement Rehabilitation, Town of Lake Luzerne and Town of Queensbury P.I.N. 1762.20 (D041621) (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the costs for Design and Right of Way, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design and Right of Way work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Nine Hundred Three Thousand Dollars and no cents (\$903,000.00) has been appropriated from Capital Project H.421.9550 280 Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.
Adopted by unanimous vote.

RESOLUTION NO. 472 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

AUTHORIZING AGREEMENT WITH GREENMAN PEDERSEN, INC. TO PROVIDE CONSULTANT SERVICES FOR THE PRELIMINARY DESIGN AND RIGHT OF WAY INCIDENTALS RELATED TO CAPITAL PROJECT NO. H421, CALL STREET (CR 32) & CORINTH ROAD (CR 28) REHABILITATION

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee approved, an agreement with Greenman Pedersen, Inc. for consultant services for the preliminary design and rights of way incidentals related to Capital Project No. H421, Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation, for an amount not to exceed Nine Hundred Three Thousand Dollars (\$903,000), for a term commencing upon execution by both parties and terminating upon completion of services, now, therefore, be it

RESOLVED, that Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Greenman Pedersen, Inc., 80 Wolf Road, Suite 600, Albany, New York 12205, to provide consultant services for the preliminary design and right of way incidentals related to Capital Project No. H421, Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation, for an amount not to exceed Nine Hundred Three Thousand Dollars (\$903,000), for a term commencing upon execution by both parties and terminating upon completion of services, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project No. H421, Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation.

Adopted by unanimous vote.

RESOLUTION NO. 473 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING OF THE COSTS OF A
TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL-AID
AND/OR STATE-AID, OR REIMBURSEMENT FROM BRIDGE NY FUNDS, AND
APPROPRIATING FUNDS THEREFORE FOR THE DIAMOND POINT ROAD (CR 35)
OVER SMITH BROOK WEST CULVERT REPLACEMENT, TOWN OF LAKE GEORGE**

WHEREAS, a Project for the Bridge NY/Culvert, Diamond Point Road (CR 35) over Smith Brook West, Town of Lake George P.I.N. 1763.01 (D041609) (the "Project") is eligible for reimbursement of qualified costs from Bridge NY/Culvert funding that calls for post-reimbursement apportionment of the qualified costs be borne at the ratio of 100% Bridge NY funds and 0% non-Bridge NY funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the costs of the work for the Project or portions thereof, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay 100% of the cost of Design and Construction phases of work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds, and it is further

RESOLVED, that the sum of One Million Five Hundred Thousand Dollars and no cents (\$1,500,000.00) is hereby appropriated from Capital Project No. H439.9550 280 Diamond Point Rd (CR 35) over Smith Brook - West and made available to cover the cost of participation in the above phase(s) of the Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby agrees that the County of Warren shall be responsible for all costs of the Project which exceed the amount of the NY Bridge/Culvert Funding awarded to the County of Warren, and it is further

RESOLVED, that in the event the Project costs not covered by Bridge NY funding exceed the amount appropriated above, the County of Warren shall convene as soon as possible to appropriate said excess amount immediately upon the notification of the Warren County Board of Supervisors thereof, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for federal-aid and/or state-aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Adopted by unanimous vote.

RESOLUTION NO. 474 of 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING OF THE COSTS OF A
TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL-AID
AND/OR STATE-AID, OR REIMBURSEMENT FROM BRIDGE NY FUNDS, AND
APPROPRIATING FUNDS THEREFORE FOR THE DIAMOND POINT ROAD (CR 35)
OVER SMITH BROOK EAST CULVERT REPLACEMENT, TOWN OF LAKE GEORGE**

WHEREAS, a Project for the Bridge NY/Culvert, Diamond Point Road (CR 35) over Smith Brook East, Town of Lake George P.I.N. 1763.02 (D041608) (the "Project") is eligible for reimbursement of qualified costs from Bridge NY/Culvert funding that calls for post-reimbursement apportionment of the qualified costs be borne at the ratio of 100% Bridge NY funds and 0% non-Bridge NY funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the costs of the work for the Project or portions thereof, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay 100% of the cost of Design and Construction phases of work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds, and it is further

RESOLVED, that the sum of One Million Five Hundred Thousand Dollars and no cents (\$1,500,000.00) is hereby appropriated from Capital Project No. H440.9550 280 Diamond Point Rd (CR 35) over Smith Brook - East and made available to cover the cost of participation in the above phase(s) of the Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby agrees that the County of Warren shall be responsible for all costs of the Project which exceed the amount of the NY Bridge/Culvert Funding awarded to the County of Warren, and it is further

RESOLVED, that in the event the Project costs not covered by Bridge NY funding exceed the amount appropriated above, the County of Warren shall convene as soon as possible to appropriate said excess amount immediately upon the notification of the Warren County Board of Supervisors thereof, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for federal-aid and/or state-aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Adopted by unanimous vote.

RESOLUTION NO. 475 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

**AUTHORIZING CHANGE ORDER WITH PETER LUIZZI & BROS CONTRACTING, INC.
FOR DIAMOND POINT ROAD (CR 35) REHABILITATION PROJECT AND
AUTHORIZING THE SUPERINTENDENT OF PUBLIC WORKS TO EXECUTE SUCH
CHANGE ORDER**

WHEREAS, pursuant to Resolution No. 276 of 2024, the Chair of the Board of Supervisors was authorized to execute an agreement with Peter Luizzi & Bros Contracting, Inc. for Diamond Point Road (CR 35) Rehabilitation Project - Town of Lake George, Warren County, NY (WC 48-24), for a term commencing upon execution by both parties and terminating upon completion of the project, and

WHEREAS, pursuant to Resolution No. 237 of 2022, the Warren County Board of Supervisors authorized the Superintendent of Public Works to execute change orders for construction contracts when (1) the change order exceeds ten percent (10%) of the total original contract cost, or (2) the change order exceeds Fifty Thousand Dollars (\$50,000), whichever amount is greater provided that (1) written approval is obtained from the Chair or Vice-Chair of the Public Works Committee and the County Budget Officer identifying the source of funds to cover the change order prior to approving and executing the change order and, (2) the Superintendent shall submit a request to appropriate budget funds approved by the Chair or Vice-Chair of the Public Works Committee and County Budget Officer at the next scheduled committee meeting, and

WHEREAS, the Superintendent of Public Works advised the Public Works Committee that a change order is necessary to add additional work items to the contract, which exceeds the threshold for authority to execute, at an additional cost of Three Hundred Thousand Dollars (\$300,000), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Superintendent of Public Works to execute the Change order as described in the preambles of this resolution, and be it further

RESOLVED, that the funds for the Change order shall be expended from Budget Code D.5112.8368 280, 2024 CR#35 Diamond Point Road, Projects

Adopted by unanimous vote.

RESOLUTION NO. 476 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE LAKE CHAMPLAIN
BASIN PROGRAM FOR FUNDING TO SUPPORT WATER QUALITY PROGRAMS AT
UP YONDA FARM AND AUTHORIZING A GRANT AGREEMENT FOR SAME**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee approved, to execute a grant application to the Lake Champlain Basin Program, 54 West Shore Road, Grand Isle, Vermont 05458, for funding to support water quality programs at Up Yonda Farm in an amount not to exceed Ten Thousand Dollars (\$10,000), for a term commencing June 1, 2025 and terminating March 31, 2027, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the Lake Champlain Basin Program, 54 West Shore Road, Grand Isle, Vermont 05458, for funding to support water quality programs at Up Yonda Farm in an amount not to exceed Ten Thousand

Dollars (\$10,000), for a term commencing June 1, 2025 and terminating March 31, 2027, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney, without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 477 OF 2024

Resolution introduced by Supervisors Conover, Strainer, Bruno, Bean, Merlino, Magowan and Maday

AUTHORIZING SUBMISSION OF AN APPLICATION TO THE ENVIRONMENTAL PROTECTION AGENCY FOR SOLID WASTE INFRASTRUCTURE FOR RECYCLING GRANT PROGRAM FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee approved, to execute an application to the Environmental Protection Agency, 1301 Constitution Avenue, NW, Washington, D.C. 20460, for Solid Waste Infrastructure for Recycling Grant Program funding in an amount not to exceed One Million Four Hundred Thousand Dollars (\$1,400,000), for a term to be determined, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit an application to the Environmental Protection Agency, 1301 Constitution Avenue, NW, Washington, D.C. 20460, for Solid Waste Infrastructure for Recycling Grant Program funding in an amount not to exceed One Million Four Hundred Thousand Dollars (\$1,400,000), for a term to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney, without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 478 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

**AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE
DISBURSEMENT OF 2025 OCCUPANCY TAX REVENUES, TO AUTHORIZE
AGREEMENTS AND FUNDING FOR SAME**

WHEREAS, at their November 19, 2024 meeting the Tourism & Occupancy Tax Coordination Committee considered written applications from certain applicants as listed on the attached "Schedule A" for 2025 occupancy tax funding and approved special event and municipal event funding requests, now, therefore, be it

RESOLVED, that Warren County enter into the standard form Warren County Tourist and Convention Development Agreement with certain applicants as listed on the attached "Schedule A" with each agreement to be in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute the agreements identified herein and that the funds will be expended from Budget Code A.6417.0002 480, Tourism/Occupancy, Occupancy Tax, Tourism-Special Events - \$861,860 and Budget Code A.6417.0002 469.05, Tourism/Occupancy, Occupancy Tax, Municipal Application Funding - \$414,850.

SCHEDULE "A"
2025 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Adirondack Axe, LLC	Revolution Rumble	8/21/25 - 8/24/25	\$8,040.00
2	Adirondack Festivals, LLC	Adirondack Wine and Food Festival	6/27/25- 6/29/25	\$31,550.00
3	Adirondack Folk School, Incorporated	2025 Course Catalog	1/1/25- 10/6/25	\$12,852.00
4	Adirondack Hot Air Balloon Festival, Inc.	Adirondack Balloon Festival	9/18/25- 9/21/25	\$60,000.00
5	Adirondack Pub and Brewery, Inc.	Lake George Oktoberfest	10/10/25- 10/12/25	\$27,520.00
6	Adirondack Theatre Festival, Inc.	Adirondack Theatre Festival	6/27/25- 8/5/25	\$17,000.00
7	Adirondack-Albany Weddings/Total Entertainment, Inc.	Lake George DJ Takeover Music & Arts Festival	5/9/25- 5/11/25	\$22,200.00
8	Albany Rods & Kustoms, Inc.	Adirondack Nationals	9/4/25- 9/7/25	\$48,900.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
9	Americade, Inc.	Americade	5/27/25-5/31/25	\$49,800.00
10	Eastern NY Marine Trades Association, Inc.	Great Upstate Boat Show	3/28/25-3/30/25	\$18,180.00
11	GenzHomes, Inc. d/b/a Alpha Win	Lake George Triathlon	8/29/25-8/31/25	\$15,570.00
12	Glens Falls Collaborative and the City of Glens Falls	Adirondack Holiday Festival	12/5/25-12/7/25	\$19,775.00
13	Hudson Valley Volunteer Firefighters' Association, Inc.	Annual Firefighters Convention & Parade	6/11/25-6/14/25	\$25,725.00
14	Hyde Collection	Exhibitions and Programs at The Hyde Collection	1/1/25-12/31/25	\$24,990.00
15	Imagination Nation, Inc.	Wonderplace Alpha	5/2/25-5/4/25	\$20,510.00
16	Improv Records, Inc.	Massive Mascarave	10/31/25-11/1/25	\$20,240.00
17	Improv Records, Inc.	Soul Bloom Music and Wellness Festival	9/12/25-9/14/25	\$20,600.00
18	Improv Records, Inc.	Memorial Meltdown	5/30/25-5/31/25	\$18,360.00
19	Improv Records, Inc.	Adirondack Independence Music Festival	8/29/25-8/31/25	\$28,400.00
20	Kevin Richards Entertainment and Travel, LLC	Kevin Richards' "Nashville in the North Country - Close Up Country Festival"	3/15/25-3/17/25	\$18,270.00
21	Kevin Richards Entertainment and Travel, LLC	Kevin Richards' "Nashville in the North Country - Close Up Country Festival"	10/16/25-10/19/25	\$16,485.00
22	Lake George Arts Project	Jazz at the Lake	9/12/25-9/14/25	\$11,680.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
23	Lake George Battlefield Park Alliance	Henry Knox 1775 Commemoration	12/11/25-12/13/25	\$12,113.00
24	Lake George Music Festival, Inc.	Lake George Music Festival	6/8/25-6/19/25	\$31,200.00
25	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	1/24/25-3/2/25	\$83,130.00
26	Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/11/25-10/11/25	\$7,125.00
27	Lawrence & Cooper, Inc.	Thursday Market & Food Truck Corral	5/22/25-9/11/25	\$5,913.00
28	Lower Adirondack Pride	Annual Pride Festival	6/1/25-6/1/25	\$9,700.00
29	Lower Adirondack Regional Arts Council (LARAC)	LARAC Annual June Arts Festival	6/14/25-6/15/25	\$20,341.00
30	Marcella Sembrich Memorial Association, Inc.	The Sembrich Summer Music Festival	6/4/25-8/30/25	\$9,140.00
31	Northeastern District Barbershop Harmony Society	Northeastern District Barbershop Harmony Society Division Contest and Convention	5/2/25-5/3/25	\$9,160.00
32	Prime Time Lacrosse, Inc.	Lake George National Invitational	7/18/25-7/20/25	\$36,100.00
33	Silver Bay YMCA	Bluegrass in Heaven	9/12/25-9/14/25	\$6,885.00
34	Six Flags Great Escape L.P.	Oktoberfest	8/23/25-9/21/25	\$13,175.00
35	Special Olympics New York, Inc.	Special Olympics State Fall Games	10/17/25-10/18/25	\$24,050.00
36	Warren County Historical Society	Warren County Commission for 250 th Anniversary of American Revolution	1/1/25-12/31/25	\$15,090.00
37	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/3/25-10/5/25	\$36,908.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
38	World Awareness Children's Museum	Beyond the Exhibit	6/1/25-8/31/25	\$5,183.00
TOTAL <i>to be paid from A.6417.0002 480, Special Event Funding</i>				\$861,860.00
	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	City of Glens Falls	Support Existing and New Events happening in Glens Falls in 2025	1/1/25-12/31/25	\$100,000.00
2	Lake Luzerne Regional Chamber of Commerce	Lake Luzerne Concerts and Food Trucks	1/1/25-12/31/25	\$10,250.00
3	North Creek Ski Shuttle	Provide a Shuttle from North Creek to Gore Mountain Ski Area(s)	1/1/25-12/31/25	\$17,500.00
4	North Warren Chamber of Commerce	North Warren Three-Town Regional Branding	1/1/25 - 12/31/25	\$150,000.00
5	Town of Horicon	Food Truck Fridays on the Pond	Summer 2025	\$22,100.00
6	Town of Lake George	McPhillips Preserve at French Mountain (Park Development)	1/1/25 - 12/31/25	\$100,000.00
7	Town of Warrensburg	Warrensburg's Holiday Spirit	1/1/25-12/31/25	\$15,000.00
TOTAL <i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				\$414,850.00

Roll Call Vote:

Ayes: 924

Noes: 0

Absent: 78 Supervisors Turner and Bean

Adopted.

RESOLUTION NO. 479 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

EXTENDING AGREEMENT WITH THE ADIRONDACK REGIONAL TOURISM COUNCIL, INC. FOR REGIONAL MARKETING SERVICES

WHEREAS, the Director of Tourism requested, and the Tourism & Occupancy Tax Coordination Committee approved, to continue the contractual relationship (the previous agreement being authorized by Resolution No. 92 of 2023), with the Adirondack Regional Tourism Council, Inc., for regional marketing services, including digital and social media, website, email marketing and mobile tracking, in an amount not to exceed Sixty-Five Thousand Dollars (\$65,000), for a term commencing January 1, 2025 and terminating December 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Adirondack Regional Tourism Council, Inc., Crestview Plaza, 1992 Saranac Ave., Suite 3, Lake Placid, New York 12946, for regional marketing services, including digital and social media, website, email marketing and mobile tracking, in an amount not to exceed Sixty-Five Thousand Dollars (\$65,000), for a term commencing January 1, 2025 and terminating December 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0001 470 Tourism/Occupancy, Tourism, Contract.

Adopted by a unanimous vote.

RESOLUTION NO. 480 OF 2024

Resolution introduced by Supervisors Merlino, Strough, Runyon, Bean, Geraci, Crocitto and Strainer

AUTHORIZING WARREN COUNTY TOURIST AND CONVENTION DEVELOPMENT AGREEMENT WITH THE LAKE GEORGE REGIONAL CONVENTION AND VISITORS BUREAU, INC. FOR OCCUPANCY TAX SPECIAL EVENT FUNDING

WHEREAS, Warren County established a program to provide funding for certain qualifying conventions, events, trade shows, and others directly related and supporting activities which develop tourism and convention activity within Warren County, and

WHEREAS, the Director of Tourism requested, and the Tourism & Occupancy Tax Coordination Committee approved, to enter into a Tourist and Convention Development Agreement ("Agreement") with the Lake George Regional Convention and Visitors Bureau, Inc. ("CVB"), 2176 State Route 9, P.O. Box 272, Lake George, New York 12845, wherein the County would provide funding for tourism sales and marketing activity related to meetings and events, sports and group tours, in a total amount not to exceed Six Hundred Fifty Thousand Dollars (\$650,000) per year to be paid in advance, on a quarterly basis, for a term commencing January 1, 2025 and terminating December 31, 2027 as approved by the Tourism & Occupancy Tax Coordination Committee, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Lake George Regional Convention and Visitors Bureau, Inc. as outlined in the preambles of this resolution which includes submitting quarterly marketing reports to the Tourism Department with performance metrics, which report quarterly and year to date results, for review by the Tourism & Occupancy Tax Coordination Committee as a condition of receiving each quarterly payment for the years 2025, 2026 and 2027, in a form approved by the County Attorney, and be it further

December 20, 2024

1191

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002 480.05, Tourism/Occupancy, Occupancy Tax, Tourism-Business Promotion.
Adopted by unanimous vote.

RESOLUTION NO. 481 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**ENACTING LOCAL LAW NO. 1 OF 2025, ENTITLED
“A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS
AND EMPLOYEES OF WARREN COUNTY”**

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, “A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County”, and

WHEREAS, the Board of Supervisors adopted Resolution No. 447 of 2024, which authorized a public hearing to be held by the Board of Supervisors on the 20th day of December, 2024, in the Supervisors' Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 20th day of December, 2024, does hereby enact and adopt Local Law No. 1 of 2025, as annexed hereto.

**COUNTY OF WARREN
LOCAL LAW NO. 1 OF 2025**

**A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND
EMPLOYEES OF WARREN COUNTY**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Effective January 1, 2025 the salaries, including longevity increments, if any, of the following county officers and employees are hereby fixed and established as follows:

TITLE	AMOUNT
Clerk, Board of Supervisors	\$104,536.00
Commissioner of Elections #1	88,836.00
Commissioner of Elections #2	88,836.00
Commissioner of Social Services	122,619.00
County Attorney	172,612.00
County Auditor	91,244.00
County Clerk	98,964.00
County Treasurer	121,783.00
Director of Human Resources	123,318.00
Director, Real Property Tax Services Agency	96,422.00
Purchasing Agent	104,704.00
Public Defender	149,871.00
Sheriff	142,941.00
Superintendent of Public Works/Sewer Administrator	137,791.00

SECTION 2. The salaries established for the county officers and employees named in Section 1 hereof include longevity payments, if any, added to the base salary of the county officer or employee in accordance with a schedule providing such longevity increments based on the number of years of county service as may be adopted by the Board of Supervisors by resolution.

SECTION 3. Any and all prior schedules of compensation for the aforesaid county officers and employees are hereby superseded.

SECTION 4. All Local Laws heretofore adopted by Warren County affecting the aforementioned county officers' salaries are hereby amended accordingly.

SECTION 5. This Local Law is subject to referendum on petition as provided by subdivision 2(h) of Section 24 of the Municipal Home Rule Law. This Local Law shall become effective 45 days after its adoption and upon filing in the Office of the Secretary of State, except that this Local Law shall not be effective until approved by affirmative vote of qualified electors, if a petition requesting a referendum is filed as provided under the Municipal Home Rule Law.

Roll Call Vote:

Ayes: 969

Noes: 0

Absent: 33 Supervisor Bean

Adopted.

RESOLUTION NO. 482 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2024 TO CREATE POSITION WITHIN THE DEPARTMENT OF PROBATION

WHEREAS, the Personnel, Administration & Higher Education Committee considered and approved the request from the Sheriff to amend the Table of Organization and Salary Schedule, now, therefore, it is

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2024 are hereby amended as follows:

PROBATION

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.3143 110</u>		
<u>TITLE:</u>	December 23, 2024	\$55,602
Probation Officer Trainee #1		Grade 16

<u>Decreasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.3143 110</u>		
<u>TITLE:</u>	December 23, 2024	\$60,324
Probation Officer #13		Grade 19

<u>Decreasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.3143 110</u>		
<u>TITLE:</u>	December 23, 2024	\$0
Probation Officer #13		

Roll Call Vote:

Ayes: 880

Noes: 0

Absent: 122 Supervisors Magowan and Bean

Adopted.

RESOLUTION NO. 483 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

RESCINDING RESOLUTION NO. 279 OF 2009, WHICH AUTHORIZED THE CREATION OF THE EMPLOYEE HEALTH AND SAFETY COMMITTEE AND CHANGED THE NAME OF THE SAFETY COMMITTEE TO THE RISK MANAGEMENT STEERING COMMITTEE AND THE EMPLOYEE HEALTH AND SAFETY COMMITTEE

WHEREAS, pursuant to Resolution No. 279 of 2009, the Warren County Board of Supervisors authorized the creation of the Employee Health and Safety Committee and changed the name of the Safety Committee to the Risk Management Steering Committee and the Employee Health and Safety Committee, and

WHEREAS, the County Attorney requested and the Personnel, Administration & Higher Education Committee approved that Resolution No. 279 of 2009 be rescinded due to the restructuring and broadening the scope of the newly created Warren County Risk and Safety Committee, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 279 of 2009.

Adopted by unanimous vote.

RESOLUTION NO. 484 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AUTHORIZING THE CREATION, COMPOSITION AND RESPONSIBILITIES OF THE WARREN COUNTY RISK AND SAFETY COMMITTEE

WHEREAS, the County Attorney requested and the Personnel, Administration & Higher Education Committee approved the creation, composition and responsibilities of the Warren County Risk and Safety Committee to assist the Warren County Board of Supervisors in promoting the risk and safety directives and to ensure their implementation, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the creation and composition of the Warren County Risk and Safety Committee, which shall consist of fifteen (15) voting members each possessing one vote from the following Warren County titles and positions:

- County Self-Insurance Administrator (Co-Chair);
- Property and Casualty Risk Manager (Co-Chair);
- County Self-Insurance Deputy Administrator;
- Warren County Sheriff;
- Superintendent of Public Works;
- Director of Facilities;
- Director of Human Resources;
- Commissioner of Social Services;
- Director of Public Health and Patient Services;
- Director of Emergency Services;
- Director of Information Technology;
- Assistant County Administrator;
- One Warren County employee-member from Local 857 of the Civil Service Employees Association, Inc.;

- One Warren County employee-member from the Warren County Police Benevolent Association;
- One Warren County employee-member from Teamsters Local 294, and be it further

RESOLVED, that the County Attorney shall serve as an *ex-officio*, non-voting member and the legal advisor to the Warren County Risk and Safety Committee, and be it further

RESOLVED, that the Warren County Risk and Safety Committee is directed to assist the Warren County Board of Supervisors meet the following goals and objectives:

1. Provide a safe and healthy working environment for all County officers and employees in accordance with federal and state regulatory requirements and to assist and respond to those regulatory matters which pertain to risk and safety; and
2. Develop risk and safety programming in response to federal and state regulatory mandates and/or the County's insurance carrier's requests for correction; and
3. Receive and review County incident reports and workplace violence reports in order to participate in the identification and measurement of risks facing the County and the community-at-large from County operations; and
4. Recommend methods to resolve risk and safety-related incidents, inquiries and complaints from citizens, County employees and/or employee bargaining units;
5. Report to the Personnel, Administration and Higher Education Committee and Board of Supervisors, on an as needed basis, regarding Risk and Safety Committee observations recommendations, actions and proposed programming in response to federal and/or state regulatory and compliance mandates, violations and fines set forth therein; and
- 6.. Provide risk and safety policy programming recommendations to the Board of Supervisors for adoption and assist with implementation of risk and safety policy and emergency management programming, once adopted by the County Board of Supervisors,

and it is further

RESOLVED, that the Warren County Risk and Safety Committee shall meet at least quarterly and on such other dates and times as the committee co-chairs deem necessary to complete the programming, goals and objectives assigned to the committee, and it is further

RESOLVED, that the Warren County Risk and Safety Committee may by majority vote create sub-committees consisting of its members to complete specific programming, goals or objectives assigned to the committee.

Adopted by a unanimous vote.

RESOLUTION NO. 485 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**ADOPTING THE WARREN COUNTY POLICY FOR
RED FLAGS IDENTITY THEFT PREVENTION**

WHEREAS, the County Attorney presented to the Personnel, Administration & Higher Education Committee a Warren County Policy for Red Flags Identity Theft Prevention, and

WHEREAS, the Personnel, Administration & Higher Education Committee has reviewed the Policy and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Policy for Red Flags Identity Theft Prevention, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County.

SCHEDULE "A"

Policy and Program for Red Flags Identity Theft Prevention

I. Policy Statement:

The Warren County Policy for Identify Theft Prevention (the "Policy") is hereby adopted by the Warren County Board of Supervisors (the "County") to help protect County officers, employees, residents, visitors, contractors, vendors and the County of Warren from physical and financial dangers and damages which result from the loss, theft or misuse of sensitive information, as more fully described by the Federal Trade Commission's Identity Theft Prevention Red Flags Rule. The Identity Theft Red Flags Rule ("Red Flags Rule") is a Federal Trade Commission (FTC) regulatory framework that requires organizations that access and store an individual's personal information to establish a written Identity Theft Program (ITPP) to identify and respond to potential incidents of identity theft. The Fair Credit Reporting Act's Identity Theft Rule and its subsequent updates are hereby adopted by the County of Warren to govern the safekeeping of personal information stored, maintained and accessed during County business operations in order to combat identity theft and related fraud.

II. Purposes of Policy:

The purposes of the policy are to define sensitive information and its physical security when printed and when stored and transmitted in electronic communications. The goal of this policy is to enable the County to actively comply with state and federal regulations regarding identity theft within County workspaces and computer networks. The policy enables County officers and employees to protect existing customers, retirees, contractors, vendors and employees by reducing risk of identity fraud and minimizing the potential financial loss, physical damage, and reputational damage to the County and its operations as a result of fraudulent activity.

The policy will assist the County:

1. Identity risks that signify potentially fraudulent activity.
2. Detect risks when they occur.
3. Respond to risks to determine if fraudulent activity has occurred and to act accordingly if a breach of the County's data systems has occurred and/or fraud has been attempted or committed.
4. Update the Policy periodically, including reviewing covered areas and the risks identified as part of the programming set forth by the Policy.

In the event of any conflict between this policy and New York State licensing and vital records requirements, New York State laws and its requirements shall prevail.

III. Definitions:

1. **Department Head:** Each elected and appointed County officer responsible for the administration of their respective departments, agencies and offices which collectively constitute the structure of the County's governmental operations.
2. **Employee:** An individual employed by the County on a part-time or full-time basis, as well as volunteers and interns.
3. **Identity Theft:** Fraud committed or attempted using the identifying information of another person without their permission.
4. **Personal Identifiable Information:** Information that permits the identity of an individual to whom the information applies to be reasonably inferred by either direct or indirect means, to include information that directly identifies a person, such as a name, address, social security number, telephone number, email addresses, or by which the County may identify a specific person in conjunction with other data such as gender, race, birth date, or other descriptors.
5. **Red Flag:** A pattern, practice or specific activity that indicates the possible occurrence of identity theft.
6. **Sensitive Information:** Any personal identifiable information collected by the County for a stated purpose in which the risk of identity theft is present.

IV. Preventing Identity Theft Through Security of Data and Documents:

County personnel are encouraged to use common sense judgment in securing personal identifiable information. Any County document marked "Confidential" or "Privileged and Confidential" by an authorized County employee is not for public distribution, except as required by legal process or Freedom of Information Law.

Every County officer and employee shall sign an "**Employee Confidentiality Agreement**" for the County of Warren (**Attachment A**). New officers and employees to the Sheriff's Department will follow the guidelines of the Sheriff's Department Policies and Procedures respectively. All civilian and uniform employee confidentiality agreements will be kept on file in the employee's permanent personnel file.

A. Sensitive Information Location Identification:

The County has identified the following locations where sensitive information is present: (this is a representative list and is not all inclusive of additional locations where confidential information may be present).

1. Planning and Economic Development: Loan, Grant and Assistance Applications;
2. Human Resources and Self-Insurance Departments: Payroll, Retiree, Employment, and Workers Compensation Records;
3. County Clerk's Office, including Birth Records; Death Records; Marriage Licenses;
4. Sheriff's Office;
5. Department of Social Services;
6. Department of Health Services;
7. County Attorney's Office;
8. County Public Defender's Office;
9. Information Technology Department/Computer Network Security.

B. Guidelines for Securing Sensitive Information:

The following are guidelines for securing personal identifying information or sensitive information which every County employee shall follow and obey:

1. Hard Copy Document Management:

- a. File cabinets, desk drawers, overhead cabinets, and any other storage space containing documents with sensitive information will be locked when not in use. Keys shall be stored in a secure location with access limited to those individual employees who require access.
- b. Storage rooms containing documents with sensitive information and record retention areas will be locked at the end of each workday or when unsupervised. A log containing the location of all County documents in storage will be kept by the Records Management Officer.
- c. Desks, workstations, work areas, printers and fax machines, and common shared work areas will be cleared of all documents containing sensitive information when not in use and at the end of each business day.
- d. Whiteboards, dry-erase boards, writing tablets, etc. in common shared work areas will be erased, removed, or shredded when not in use.
- e. When working papers containing sensitive information are discarded, they will be shredded by the employee discarding the materials. Documents considered municipal records, however may only be destroyed in accordance with Retention Schedule LGS-1 and with the written permission of the County's Records Management Officer. The Disposition sheet must also contain the signature of the department head/custodian of those records.
- f. Birth and death records are secured as mandated by the New York State Department of Health.
- g. Sheriff Department documents are secured per the Sheriff Department Policy and NYSPIN regulations.
- h. Vault doors must remain closed during business hours in County Offices. Combinations shall be changed periodically as needed and/or after an employee having the combination leaves employment.
- i. A request in writing by an employee for viewing of his/her permanent personnel file shall only be honored with verification of identity as prescribed in Section V of this policy **and in accordance with the "Freedom of Information Law" policy**. A record of the viewing and/or release of such documents evidencing the signature of both the County employee providing the information and the requesting party receiving the information shall be kept in the employee's permanent personnel file in accordance with the County's record retention policy and the NYS Retention Schedules.
- j. Requests for documents containing sensitive information shall only be honored with verification of identity as prescribed in Section V of this policy and to those individuals prescribed on the request form. A record of the release of such documents evidencing the signature of both the County employee providing the information and the requesting party receiving the information shall be kept by each department in accordance with the County's record retention policy and the NYS Retention Schedules.

2. **Electronic Document Management:**

- a. The County's e-mail system is a County-owned system. All e-mails sent and received within the County e-mail system are the property of the County, as more fully set forth by the Warren County **Computer Usage Policy**, approved by Resolution No. 144 of 2023. E-mails sent through the County e-mail system may be monitored under the provisions of the U.S. Electronics Communication Privacy Act (ECPA) and Computer Usage Policy.
- b. Access to the County's computer network is authorized and controlled by the Director of Information Technology. Access by an employee to the County's computer network, to include e-mail and stored data, is a privilege enjoyed by employees. No employee possesses any legal rights to access the County's computer network. To obtain access to the County's computer network, to include e-mail and stored data, employees must:
 - i. Be classified by Civil Service as full-time, part-time, seasonal, or an intern.
 - ii. Be granted access by the Director of Information Technology, or their designee no sooner than the employees' start date with access terminating no later than the last date of service with the County.
 - iii. A signed "Acknowledgment of Warren County Computer Usage Policy" from the Computer Usage Policy must be obtained by the IT Department before access is granted. The agreement shall be filed in the employee's permanent personnel file. The level of computer access shall depend upon an employee's job requirements as defined by the appointing authority and Civil Service. Times of access shall only be permitted during normal work hours for work-related activities, or at other times as required by the employee's title.
 - iv. A signed "Warren County Confidentiality Agreement," enclosed at Attachment "A."
- c. All computers must be locked out when unattended and logged off of at the end of the workday. If this does not take place within a specified amount of time and lack of use of the workstation is detected, an administrative override will occur and the workstation shall be locked.
- d. All employees must comply with the "Computer Usage Policy," found in Resolution No. 144 of 2023, and any future updates to the Computer Usage Policy.
- e. All e-mails sent from the County of Warren must include the following statement:

"Confidentiality/Privilege Notice: This e-mail communication and any files transmitted with it contain privileged and confidential information from the County of Warren and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or taking any other action with respect to the contents of this message is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail. Thank you for your cooperation."

- f. Fax machines, copiers, printers, hard drives and other digital devices must have the storage device removed or securely erased prior to being removed from County premises.
- g. Each County department that performs online financial transactions shall designate one computer for such departmental transactions. The designated computer shall be "white" listed preventing it from accessing any web site addresses that does not have a documented departmental business need.
- h. All County computers shall be equipped with anti-malware software and or systems that feature automatic updates. New software and hardware patches shall be installed routinely.
- i. The County shall maintain a cyber clock/black list and enforcement shall be on the network perimeter.
- j. With the exception of publicly facing web interfaces, external access to any internal County network must be done with a County approved VPN.
- k. Administrative passwords shall be periodically changed, including routers, firewalls, other network equipment and software. Factory default passwords shall not be used on security equipment and systems.
- l. When conducting financial transactions, the financial institution's web address must start with "[https](#)" not "[http](#)." The "s" indicates that the web site is secure, using a different method of communication than standard internet traffic. Users shall also confirm a valid SSL certificate prior to entering any information.
- m. Links shall never be used to access a financial institution's site. E-mail and search engine links should not be trusted. Always type the financial institution's web address directly into the internet browser's address bar.
- n. Users should learn what the financial institution's web site looks like and what questions are asked to verify identity. The slightest change of a web site in appearance, poor grammar, and/or additional security questions may signify a "man-in-the-middle" attack.
- o. Credit card transactions shall be processed in compliance with the "Payment Card Industry Data Security Standard (PCI DSS).
- p. Employees will not use County account passwords or similar passwords for any personal accounts unrelated to County operations. Employees when asked to choose passwords will not use a password or similar password to any passwords they use on personal non-County related accounts.

V. Identification of Red Flags:

Red Flags are categorized into four separate classes: (1) Employee; (2) Management; (3) Public; and (4) Third Party. The County has identified some relevant Red Flags for each category, as follows:

1. Employee Red Flags may include, but are not limited to:
 - a. Lifestyle changes: expensive cars, jewelry, homes, clothes, etc.
 - b. Significant personal debt and credit problems-creditors appearing at the workplace.
 - c. Behavioral changes: may be an indication of drugs, alcohol, gambling, or fear of losing a job.
 - d. High employee turnover, especially in areas more vulnerable to fraud.
 - e. Refusal to take vacation or sick leave.

- f. Lack of segregation of duties in the vulnerable area.
- g. Taxpayer complaints that they are receiving non-payment notices.
- h. Discrepancies between bank deposits and posting.
- i. Abnormal number of expense items, supplies or reimbursement to an employee.
- j. Bank Accounts that are not reconciled on a timely basis.
- k. Falsifying time sheets: inconsistent overtime charged, overtime charged during a slack period or overtime charged for an employee not normally having overtime wages.
- l. Purchasing: increased complaints on products, charges without shipping documents, high volume of purchases from new vendors, purchases that bypass normal procedures, vendors without physical addresses or addresses that match employee addresses.
- m. Refusal to inventory items for sale or inconsistent/sloppy inventory.
- n. Rewriting records under the guise of neatness in presentation.
- o. Alteration and/or destruction of original County documents and records not in accordance with procedures indicated above.
- p. Frequent detection of potentially malicious software on user's workstation which could indicate an attempt to compromise or allow compromise of network security to mask actions or to allow actions of a 3rd party to affect network security.

2. Management Red Flags may include, but are not limited to:

- a. Reluctance to provide information to auditors and/or frequent changes in external auditors.
- b. Managers engage in frequent disputes with auditors.
- c. Management decisions are dominated by an individual or small group.
- d. Managers display significant disrespect for regulatory bodies.
- e. Weak internal control environment.
- f. Accounting personnel lax in their duties.
- g. Decentralization without adequate monitoring.
- h. Excessive number of checking accounts and/or frequent changes in banking accounts.
- i. County assets sold under market value.
- j. Excessive number of year end transactions.
- k. High employee turnover.
- l. Photocopies or missing documents.
- m. Service contracts with no resulting product.
- n. Request for significant funding in an unused budget line.

3. Public Red Flags may include, but are not limited to:

- a. There is a recent and significant increase in the volume of activity pertaining to an existing account.
- b. Documents are provided for identification that appear to have been altered or forged.
- c. The photograph or physical description on an identification presented is not consistent with the appearance of the person presenting the identification.
- d. Other information in documents provided for identification is not consistent with the individual presenting the information.

- e. The document presented appears to have been altered or forged or gives the appearance of having been destroyed and recreated.
- f. A phone number or address provided is invalid, a mail drop or a prison address.
- g. The personal information presented is not consistent with the personal identification provided.
- h. Mail sent to the customer is returned as undeliverable although transactions continue to occur with regard to the individual.

4. Third Party Red Flags:

- a. A financial institution identifies a suspicious transaction involving County funds.
- b. A consumer reporting agency provides a credit freeze in response to a request for a consumer report.

VI. Detection of Red Flags:

1. The County shall require any two of the following three (3) primary forms of identification to verify the identity of the person in question requesting sensitive information:
 - a. A valid NYS Driver's License or Identification Card;
 - b. A valid US Passport;
 - c. A valid US Green Card; and one of the following:
 - An original bill from an electric, gas, cable or other utility;
 - An original or certified copy of a birth certificate;
 - An original or certified copy marriage and/or divorce decree with a notarized signature; and/or
 - Court order, subpoena or other judicial documentation demanding access and/or documents.
2. The County shall utilize the following steps to detect employee and management red flags:
 - a. Create and regularly update internal controls for all departments;
 - b. Conduct periodic petty cash audits;
 - c. Regularly inventory files containing sensitive information; and
 - d. Monitor the County budget and report the County's financial position regularly to the County Board of Supervisors.

VII. County's Responses to Red Flags:

In the event that a Red Flag is identified, the employee identifying the Red Flag shall immediately notify their supervisor. The employee's supervisor acting on behalf of the County shall determine whether or not a response is warranted upon a review of the information provided. If the supervisor determines a response is warranted, the supervisor shall notify the County Administrator, Director of Information Technology, Director of Human Resources and County Attorney, immediately after notifying law enforcement so that law enforcement may take all appropriate action.

VIII. Policy Violations:

The County Attorney along with the Director of Information Technology shall be responsible for developing, implementing and updating this policy. The County Attorney along with the Director of Information Technology shall also be responsible for reviewing and updating this policy annually and presenting any changes to the Board of Supervisors for approval as is necessary and appropriate.

Mandatory annual training concerning Red Flags shall be implemented and provided by the Director of Information Technology for all employees granted access to the County's computer network in cooperation with Department Heads. Failure of an employee to complete mandatory training on an annual basis may result in limited access or a denial of access to the County computer network pending completion of the required annual training within a reasonable time period.

IX. County Policy Administration and Updating:

Any violation of this policy by an employee of the County shall be investigated by the employee's appointing authority with assistance from the County Attorney's Office, Human Resources Department, and the Department of Information Technology. All appropriate disciplinary and/or legal action shall be taken by the employee's appointing authority in accordance with collective bargaining agreements, Civil Service Law, section 75 regulations, and/or "employee at will" discipline/termination proceedings.

Attachment A**COUNTY OF WARREN COMPUTER NETWORK CONFIDENTIALITY AGREEMENT**

This agreement is made between _____ (hereafter, "employee") and the County of Warren and the employee acknowledges that they received a copy of the Warren County Policy and Program for Red Flags Identity Theft Prevention and read the same and now accept and agree to comply with each and every term stated below in consideration of the employee's continued access and use of the County computer network, to include email and stored data, as follows:

1. The employee acknowledges that, in course of employment for the County of Warren, the employee has, and may in the future, come into the possession of certain confidential information including but not limited to names, addresses, dates of birth, social security numbers, protected health information, passwords, correspondence, and files of a sensitive or proprietary nature and that the employee accepts and agrees that they will at no time during or after their term of County employment, disclose or divulge to another any such confidential information, nor shall the employee use or disseminate for their own benefit or the benefit of another any such confidential information.
2. The employee promises and agrees that upon termination of employment, the employee will return to the County of Warren all physical documents and data relating to the County of Warren' business activities which contain any confidential information and are not available to the public upon the County's website and shall not retain any copies of such material or data to include, but not limited to: correspondence, reports, manuals, computer programs, and all other material and all copies of such material obtained by the employee during employment.
3. Violation of this agreement by an employee of the County shall be investigated by the employee's department, Director of Information Technology, and County

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Attorney's Office and all appropriate disciplinary action may be taken by the employee's appointing authority in accordance with collective bargaining agreements, Civil Service Law, section 75 regulations, and/or "employees at will" disciplinary/termination proceedings.

4. Violations of this agreement by an employee of the County may also result in a criminal action, a civil action for equitable relief and monetary damages, and/or administrative action against the employee.
5. Employees will not use County account passwords of similar passwords for any personal accounts unrelated to County operations. Employees when asked to choose passwords will not use a passwords or similar password to any passwords they use on personal non-County related accounts.

Employee Signature: _____ Dated: _____

Employee Name (Printed): _____

A copy of this agreement shall be retained and filed in the employee's permanent personnel file.

Adopted by unanimous vote.

RESOLUTION NO. 486 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

ADOPTING THE AMERICANS WITH DISABILITIES ACT (ADA) TRANSITION PLAN FOR WARREN COUNTY

WHEREAS, the County Attorney presented to the Personnel, Administration & Higher Education Committee an Americans with Disabilities Act (ADA) Transition Plan for Warren County, and

WHEREAS, the Personnel, Administration & Higher Education Committee reviewed the Plan and recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Americans with Disabilities Act (ADA) Transition Plan for Warren County, annexed hereto as Schedule "A," be and the same is hereby adopted as the official plan for Warren County, and be it further

RESOLVED, that any and all prior Americans with Disabilities Act (ADA) Plans or Policies, Resolutions or parts thereof inconsistent with the annexed Americans with Disabilities Act (ADA) Transition Plan for Warren County are hereby repealed effective December 20, 2024.

AMERICANS WITH DISABILITIES ACT (ADA) TRANSITION PLAN FOR WARREN COUNTY

I. INTRODUCTION

ADA regulations prohibit discrimination against individuals on the basis of disability and require state and local governments to make their programs and services accessible to persons with disabilities. These requirements focus on providing accessibility by addressing and eliminating structural barriers associated with public facilities.

As detailed below, Warren County has made a significant and long-term commitment to improving the accessibility of its public facilities. The purpose of this Plan is to ensure that

Warren County identifies prohibited structural barriers to its public facilities, and, where structurally feasible, schedules and implements ADA-required improvements in order to remove those barriers.

II. ADA TRANSITION PLAN

This ADA Transition Plan for Warren County reflects the Warren County Board of Supervisors' long-term commitment to ADA compliance and details the stages of County planning and the associated timeline for: (1) evaluating accessibility by identifying any structural barriers associated with public facilities; (2) identifying accommodations and/or modifications that can be provided to make programs and services accessible; and (3) prioritizing the remediation of any deficiencies and formulating a budget and schedule for those improvements.

The ADA Transition Plan for Warren County (hereafter, "the Plan") will be revised and updated as each of the steps for the Plan are completed. The Warren County Risk and Safety Committee is authorized to approve future revisions and updates to the Plan as deemed appropriate by a majority vote of the committee members.

III. THREE STEPS FOR ADA TRANSITION PLAN

The ADA requires that a Transition Plan include each of the following components:

1. Identification of physical barriers in a public entity's facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities;
2. Identification of the methods to be used to remove any barriers limiting accessibility; and
3. A schedule for completion of the necessary steps to achieve accessibility in public facilities.

STEP 1: IDENTIFICATION OF PHYSICAL BARRIERS IN WARREN COUNTY'S FACILITIES

The first phase of the ADA Transition Plan is to evaluate Warren County's public facilities for accessibility. The department head or their designee from the Department of Public Works, Planning Department and the County Attorney's Office, as well as the co-chairs for the Warren County Risk and Safety Committee, will coordinate their experience and their resources to conduct accessibility evaluations of the following types of facilities:

- Sidewalks, crosswalks, and curb ramps;
- Publicly accessible buildings;
- Parking lots serving publicly accessible buildings.

For each facility evaluated, a Survey of Warren County Public Facilities ("the Survey") will be completed. Any deficiencies, suggested improvements, and observations relating to structural feasibility of improvements will be noted and recorded on the Survey. Any Inventory of Public Facilities ("the Inventory") will also be created, and will serve as the central database for identified structural barriers, suggested improvements, and comments relating to structural feasibility of improvements.

1. Evaluation of Sidewalks, Crosswalks, and Curb Ramps

The Survey will contain the following ratings to assess the condition of each Warren County sidewalk, crosswalk, and curb ramp:

Rating 1 - Not Applicable: A facility not considered to require accessibility, for example, limited-access highways.

Rating 2 - Not Accessible: Significant discontinuity such as steps, no ramps, more than 100 feet of unpaved walkway, heaving, vertical displacement, other severe distress, flooding, etc.

Rating 3 - Partially Accessible: Not designed to current standards, problems with geometry of sidewalks, ramps and landings, no detectable warnings, handrails, etc.

Rating 4 - Accessible: May need additional improvements, for example circuitous routes, insufficient width, etc.

Rating 5 - Fully Accessible: Designed to current standards, but reasonable accommodations may still be required for individual cases.

2. Evaluation of Parking Lots and Publicly Accessible Buildings

For the evaluation of publicly accessible buildings and the parking lots serving those buildings, the Survey will incorporate relevant portions of the ADA Checklist for Existing Facilities (based on the 2010 ADA Standards for Accessible Design), produced by the Institute for Human Centered Design.

3. Schedule for Completion of Step 1

Warren County department head or their designee from the Department of Public Works, Planning Department and County Attorney's office, as well as the co-chairs for the Warren County Risk and Safety Committee shall coordinate over the next several months to evaluate public buildings, parking lots, sidewalks, crosswalks, and curb ramps. Numerous facilities will be subject to this evaluation, and consequently this will be a substantial undertaking for the reviewing officials. The evaluations will be scheduled so as to evaluate outdoor facilities prior to the winter months (to avoid snow cover that may impede a thorough review), with any remaining evaluations of outdoor facilities to be completed within a five (5) year compliance period. Evaluations of indoor facilities will continue during the winter months. Therefore, it is estimated that Step 1 shall be completed by December 30, 2025.

STEP 2: IDENTIFICATION OF METHODS TO REMOVE BARRIERS

The second phase of the Plan is to develop a method to remove barriers. This includes identification of the nature of needed improvements and a determination regarding structural feasibility of improvements under the ADA standards, and prioritization of necessary improvements.

Once the necessary improvements have been identified and prioritized, this information, along with a list of any improvements determined to be physically unfeasible, will be presented at a public meeting of the Warren County's Risk and Safety Committee for approval and public notice of the dates and agendas for any such meeting shall be posted on Warren County's website. This will provide the general public with an opportunity to participate in the formulation of the Plan.

1. Nature of Improvements and Structural Feasibility

The nature of necessary improvements will be determined during Step 1 - the accessibility evaluation of Warren County facilities - and will be incorporated into the Plan after completion

of Step 1. Any improvements that Warren County officials determine are not structurally feasible, based on ADA regulations, will also be incorporated into the Plan.

2. Priority of Improvements

A. Sidewalks; Crosswalks; Curb Ramps:

With respect to sidewalks, crosswalks and curb ramps, the primary focus of the Plan is to address all ADA noncompliant facilities, defined as those locations that have a rating of "2" and "3" on the scale discussed above. The priority of improvements to these facilities will be as follows:

- i. Those serving publicly accessible Warren County facilities;
- ii. Those serving commercial and employment centers; and
- iii. Those serving other areas.

B. Parking lots and Publicly Accessible Buildings:

The priority of improvements to parking lots and publicly accessible spaces in Warren County buildings will be based on the severity of the accessibility barrier and the frequency of public presence at the facility. Notably, the general assessment of the Warren County Building and Code Enforcement Officer is that Warren County facilities where public meetings take place are in substantial compliance with the ADA. All new construction or renovations to existing facilities have complied with ADA standards. As such, Warren County does not expect that its publicly accessible buildings and parking lots will require major structural improvements.

STEP 3. SCHEDULE FOR COMPLETION OF NECESSARY IMPROVEMENTS

Once the Inventory of Public Facilities has been completed and approved by the Risk and Safety Committee, and necessary improvements have been prioritized as provided above, Warren County will formulate an estimated budget for the improvements. The schedule for improvements will depend heavily upon the number and severity of the deficiencies identified during the accessibility evaluation and the costs associated with the improvements. Warren County however, reiterates its commitment to making its public facilities accessible to all persons, regardless of disability. The Plan will outline a specific schedule for improvements after Completion of Step 2, and this schedule will reflect Warren County's commitment to ADA compliance.

IV. ASSIGNMENT OF WARREN COUNTY ADA COORDINATOR

The Warren County ADA Coordinator shall be the Warren County Attorney:

Lawrence Elmen, Esq.
ADA Coordinator
Warren County Attorney's Office
Warren County Municipal Center
1340 State Route 9, Lake George, NY 12845
Telephone Number: 518-761-6463
Email Address: elmenl@warrencountyny.gov

Adopted by unanimous vote.

RESOLUTION NO. 487 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

**APPROVING REVISIONS TO THE WARREN COUNTY
WORKPLACE VIOLENCE PROTECTION PROGRAM**

WHEREAS, New York State Labor Law Section 27(b), as amended by the 2024 New York State Legislature, requires that public employers are to develop and implement programs to prevent workplace assaults and homicides and that public employers implement workplace violence protection programs to prevent and minimize the hazard of workplace violence to public employees, and

WHEREAS, pursuant to Resolution No. 108 of 2007, the Warren County Board of Supervisors authorized the implementation of a violence protection program on workplace violence, which program was subsequently amended by Resolution Nos. 174 of 2012, 138 of 2016, 237 of 2017, 136 of 2019, 337 of 2020 and 10 of 2022, and

WHEREAS, the County Attorney presented revisions to the workplace violence protection program to the Personnel, Administration & Higher Education Committee which approved the revisions and recommends that the same be advanced to the Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves and authorizes the implementation of the revised Workplace Violence Protection Program for Warren County, annexed to this resolution, with a review of said program to be made on an annual basis by the Warren County Risk and Safety Committee who shall report the results to the Personnel, Administration & Higher Education Committee, and be it further

RESOLVED, that said Program shall take effect immediately and will be available for review in accordance with the provisions of the Workplace Violence Protection Program.

Warren County



Workplace Violence Protection Programz

**Warren County
Workplace Violence Protection Program**

I. Purpose and Goals

The Warren County Board of Supervisors is dedicated to the security, safety and overall well-being of all County officers and employees. The County's objective is to ensure that the risk of workplace assaults and homicides is evaluated and that this workplace violence protection program prevents and minimizes the hazard of workplace violence to County officers and employees.

Conduct that constitutes violence towards any member of the County workforce will not be tolerated from any County officer, employee, representative, volunteer, intern or community member within a County workspace. Instances involving assault, criminal conduct or any other tortuous conduct by a County officer, employee, representative, volunteer, intern or community member will be dealt with in accordance with the law and County policies and procedures. Incidents pertaining to “employee to employee” issues regarding perceived or alleged workplace violence shall be reported without delay to the employee’s Department Head and the Director of Human Resources with a copy of any written complaint forwarded to the County Attorney.

The County’s written workplace violence program shall be proactive, capable of assessing potential threats before they occur, and capable of immediately responding to actual incidents as they occur.

II. Definitions

1. **Department Head:** County officers or employees given the supervisory title of Department Head.
2. **Employee:** A person employed by the County of Warren on a full-time, part-time, or seasonal basis, and includes volunteers and interns, whether paid or unpaid.
3. **Employee Representative:** A person authorized to represent a County employee which belongs to a labor union recognized by the County of Warren and engage in negotiations on behalf of its members.
4. **Employer:** The County of Warren (“County”).
5. **Officer:** A person holding the right, authority and duty created and conferred by law for a given period of time which is either fixed in law or at the pleasure of the appointing authority which provides some portion of the sovereign’s governmental functions to be exercised for the benefit of the public.
6. **Supervisor:** A person within employer’s organization who has the authority to direct and control the work performance of an employee, or who has authority to take corrective action regarding the violation of a law, rule or regulation to which an employee submits written notice.
7. **Retaliatory Action:** The discharge, suspension, demotion, penalization, or discrimination against any employee, or other adverse employment action taken against an employee in the terms and conditions of employment.
8. **Workplace:** Any location away from an employee’s permanent or temporary domicile, where an employee performs any work-related duty in the course of their employment by the employer.
9. **Workplace Violence:** Any physical assault, physically threatening behavior, or verbal abuse creating fear of an assault occurring in the workplace and directed at a County officer or employee, which is engaged in by another County officer or employee, strangers, customers, or other persons with whom the employee has a pre-existing relationship outside of the workplace. The National Institute for Occupational Safety & Health (NIOSH) defines workplace violence as “violent acts

(including physical assaults and threats of assaults) directed toward persons at work or on duty."

III. Risk Areas as Identified by the NYS Department of Labor (DOL)

While workplace violence can occur in any workplace setting, examples of employment situations that may pose a higher risk(s) include:

1. Contact with the public;
2. Duties that involve the exchange of money;
3. Delivery of passengers, goods or services;
4. Duties that involve mobile workplace assignments;
5. Working with unstable or volatile persons in healthcare, social service or criminal justice settings;
6. Working alone or in small numbers;
7. Working late at night or during early morning hours;
8. Working in high crime areas;
9. Duties that involve guarding valuable property or possessions;
10. Working in community-based settings;
11. Working in areas with previously identified security problems; and
12. Uncontrolled access to the workplace.

IV. NYS DOL Program Requirements

The NYS DOL Law requires public employers to perform a risk evaluation of their workplace to:

1. Determine the presence of actors or situations that might place employees at risk from occupational assaults and homicides;
2. Prepare a workplace violence protection program; and
3. Inform and train employees on the requirements of the NYS DOL Law and the workplace risk factors that were identified.

To comply with the requirements set forth by the NYS DOL, the County shall:

1. Conduct workplace risk evaluation, through the Risk and Safety Committee to evaluate on an annual basis per New York State Department of Labor (DOL) Public Employee Health and Safety regulations (PESH) to:
 - a. Determine the presence of factors or situations that might place employees at risk from occupation-related assaults and homicides;
 - b. Prepare and review annually the Workplace Violence Protection Program; and
 - c. Inform and train employees on the requirements of the NYS DOL PESH Law and the workplace risk factors that were identified.
2. Report issues involving workplace safety to the Risk and Safety Committee for review and remediation, to include providing recommendations to Department Heads and the Board of Supervisors.
3. Provide employee workplace violence prevention training at the time of job assignment and annually thereafter.

V. Workplace Violence Risk Factors Identified

The County recognizes the dynamics of the provisions of public service to the community at large. It adopts the risk factors identified by the NYS Department of Labor Safety and Health Division. Additional risk factors shall be identified and addressed on an ongoing basis through the Risk and Safety Committee with recommendations made to departments and the Board of Supervisors on a periodic and an as-needed basis. Opportunities for improvement and proposed solutions will be periodically reported by the Risk and Safety Committee to the Board of Supervisors.

VI. Methods of Workplace Violence Protection

As they pertain to this policy, the County shall address risk factors involving workplace violence protection initiatives as follows:

1. County Owned, Leased and/or Maintained Property:

County owned buildings shall be secured using the following protocols:

- a. Doors should never be propped open. Locations having money and/or secure information shall be kept locked and separate from general entry.
- b. Security card entry systems have been installed within County buildings to limit access to secured areas.
- c. Concealed weapons are strictly prohibited in/on all County owned and maintained buildings/ properties and appropriate signage shall be installed and maintained. (County law enforcement officers and corrections officials shall be exempt from this provision.)
- d. Security cameras shall be installed with a direct feed to the Sheriff Department for County owned buildings identified as being at high risk, when feasible.

2. Identification Cards:

- a. Employees shall be issued an identification card by the Human Resource Department and shall be required to display the identification card with a current color picture visible on the front side of the badge itself along with the County seal and employee name.
- b. County issued identification cards must be always worn within the workplace.
- c. Identification cards should also be carried at all times by employees who work outside of the traditional workplace setting, i.e. Sheriff, Corrections, and Public Works.
- d. Whenever an employee's appearance changes substantially, the identification card pictures should be updated.
- e. All County identification cards shall be issued upon employment and rescinded upon separation, without exception, by the Human Resource Department.

3. Bomb Threat Protocol: The County has adopted the Federal Bureau of Investigation's protocols for Bomb Threats.

4. Security Cameras: The County shall install and maintain security systems to protect County owned buildings, properties, and the employees who work within

them. Security camera systems will send video feed to the County's Sheriff Department whenever feasible. For ancillary worksites where a direct connection to the County's Sheriff Department is not possible, steps will be taken to record and save video feed for law enforcement use.

5. **Panic Buttons:**

- a. Department heads will be consulted to determine how the Workplace Violence Protection Program may best meet the needs of the employees working within that department on both an initial and ongoing basis. If there is a quantitative determination made that panic buttons are needed within a particular County owned, leased or maintained workplace, the Risk and Safety Committee shall make the determination as to how best to accommodate the request. Panic Button Technology within County buildings and other pertinent County owned locations shall be mutually owned and maintained by the County Building and Grounds Office.
- b. Any department or individual requesting the installation of a panic button shall make a formal written inquiry to the County Information Technology Department. The Director of Information Technology shall forward the request for panic button technology to Sheriff Department personnel assigned to the task of reviewing the request and conducting a security assessment of the location requesting the technology.
- c. The Sheriff Department and Director of Information Technology will discuss the security assessment with the requestor and collectively decide the best use of technology available. All final determinations for requests for panic button technology will be brought to the Risk and Safety Committee as part of the County's Workplace Violence Protection Programming.
- d. Each panic button installed shall be tested regularly under the direction and in coordination with Sheriff Department personnel. It will be the responsibility of everyone assigned a panic button to initiate the activation when asked to do so. Department Heads shall be responsible for ensuring employees within their control regularly manage the technology governed by this policy.

6. **Annual Training:** Each calendar year every employee shall complete training which includes: (a) the measures employees can take to protect themselves from such workplace risks, including specific procedures the employer has implemented to protect employees, such as appropriate work practices, emergency procedures, use of security alarms and other devices, and (b) the details of this written workplace violence protection program which shall be provided to all County officers and employees.

VII. Reporting Serious Violations of Workplace Violence Protection Program and When an Imminent Danger of Violence Exists

1. Any County officer or employee or employee representative who believes that a serious violation of the workplace violence protection program exists shall bring such matter to the attention of a supervisor in the form of a written notice and shall afford the employer a reasonable opportunity to correct such activity, policy or practice. Any County officer or employee or employee representative who believes that an imminent danger of assault or homicide exists shall immediately notify law enforcement and their supervisor.

2. Complaints of serious violations of the Workplace Violence Protection Program that occur should be made on the reporting form, "Part I" attached herein as **Attachment A** titled "**Warren County Workplace Violence Complaint Form**" ("Complaint Form"). The employee shall complete and submit Part I of the Complaint Form to the employee's supervisor or department head for review and appropriate action.
3. A Complaint Form shall be submitted only by County officers, employees, and employee representatives.
4. Upon receipt of a written complaint, the Department Head shall review and take all appropriate actions to mitigate the immediate risks and document those actions on Part II of the Complaint Form. Upon completing Part II of the Complaint Form, the Department Head shall submit the Complaint Form without delay to the Human Resources Department.
5. Upon receipt of the Complaint Form, the Human Resources Department shall treat the matter as confidential and shall:
 - a. Conduct a prompt review of the Complaint Form and the initial actions taken by the department head; assess the appropriate scope of any further investigation; and take any appropriate interim actions (for example, instructing the individual(s) about whom the complaint was made to refrain from communications with the County officer or employee who submitted the Complaint Form); and
 - b. Maintain a confidential log which assigns each written complaint a number (i.e. #2025-1), and records the following data: the date of the claimed incident(s); the date received; the department(s) involved; the employee(s) who submitted the complaint; the employee(s) against whom the complaint was submitted; and the date the written complaint was forwarded to the County Attorney's Office; and
 - c. Forward every Complaint Form to the County Attorney's Office.
6. Upon receipt of the Complaint Form, the County Attorney, or a designee, shall review the actions taken by the department head and Human Resources Department and determine whether additional investigation or action is appropriate, to include:
 - a. Take steps to obtain, review, and preserve documents sufficient to assess the allegations, including documents, emails or phone records that may be relevant to the investigation; and
 - b. Implement appropriate document requests, review, and enact preservation measures, including electronic communications;
 - c. Seek to interview all parties involved, including any relevant witnesses;
 - d. Create written documentation of the investigation (such as letter, memo or email), which contains the following:
 - e. A list of all documents reviewed, along with a detailed summary of relevant documents;
 - f. A list of names of those interviewed, along with a detailed summary of their statements;
 - g. A timeline of events;
 - h. Create a summary of any prior relevant incidents disclosed in the investigation, reported or unreported, and the basis for the decision and final resolution of the complaint, together with any corrective action(s) recommended;
 - i. Promptly notify, in writing, the individual(s) who reported the workplace violence and the individual(s) about whom the complaint was made that the investigation has been completed.
 - j. When required by the circumstances surrounding the incident, prepare a summary report of the incident, to include recommended corrective

- actions for confidential review by the co-chairs of the Risk and Safety Committee; and
- k. Forward the completed Complaint Form and if appropriate, a synopsis of the investigation and any recommended corrective actions to the co-chairs for the Risk and Safety Committee for review, presentment to the committee, and any further action deemed appropriate by the committee.
6. The County's Personnel, Administration and Higher Education Committee shall receive confidential information concerning serious violations of this policy during the committee's Executive Session.
7. The Director of Human Resources and the County Attorney shall be the records custodian for Complaint Forms and other investigation records and shall maintain such confidential records in a secure location as required by the County's record retention policy.

VIII. Conclusion

The policy outlined above is aimed at providing employees at the County and covered individuals an understanding of their right to a safe and violence free workplace. All employees should feel safe at work. The Risk and Safety Committee will assist Department Heads with Workplace Violence Protection Program initiatives and identify any trends that may pose a risk to employees, create the risk of liability or financial loss to the County.

WORKPLACE VIOLENCE COMPLAINT FORM PART I: Completed by Reporting Party

Reporting Party(s): _____
Supervisor: _____ Depart/Phone Ext. _____

Incident Information:

Type of Incident (*circle one*): Physical Assault / Homicide / Threat of Assault or Homicide

Date of Incident: _____ Time of Incident: _____ a.m. / p.m.

Location of Incident (be specific): _____

Brief Description of Incident (Narrative): _____

Has this or a similar incident ever happened to you before? *Circle one* (YES / NO)

If yes, state when, where and explain. _____

incurred any injury whatsoever, (physical-emotional) please describe the injury, in detail, and the location of any treatment received. _____

List all witnesses of the incident:

Name: _____ Department: _____ Phone: _____

Name: _____ Department: _____ Phone: _____

Name: _____ Department: _____ Phone: _____

Was a weapon involved? (Circle one) YES / NO

If so, specify type of weapon and how used: _____

Aggressor Information:

Name: _____ Department: (if employee) _____
 Supervisor/Phone Number: (if employee) _____
 Relationship to aggressor: (if stranger, indicate relationship, if any) _____
 Had anything occurred in the past to make you feel this would happen? If so, please explain _____

Aggressor's address/vehicle information: (if not employee) _____

As you see it, does something need to be done to avoid such an incident from happening again? If so, explain. _____

 Signature of Reporting Party

 Date

Attach all documents in your possession (emails, police reports, etc) to this complaint form.

SUBMIT TO YOUR SUPERVISOR OR DEPARTMENT HEAD AS SOON AS POSSIBLE.

WORKPLACE VIOLENCE COMPLAINT FORM**PART II: Completed by Department Head**

Supervisor Review & Comment (if applicable): _____

 Initials: _____ Dated: _____

Department Head Review & Comment:

 Initials: _____ Dated: _____

Department Actions Taken to Prevent Further Violent Acts of a Similar Nature: _____

 Initials: _____ Dated: _____

Was Reporting Party/Employee offered assistance through the Employee Assistance Program? Yes / No

WORKPLACE VIOLENCE COMPLAINT FORM**PART III: Completed by Human Resources & County Attorney's Office**

Date Received by Human Resources: _____ Assigned Complaint No. _____

 Date Reviewed: _____

Additional Actions Taken by HR: _____

 Initials: _____ Dated: _____

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Date Received by County Attorney's Office: Attorney Review Date: _____
Attorney Reviewer: _____

Was additional investigation or action required? (*Circle one*) YES / NO
(If yes, open new matter file for confidential investigation and reporting to Risk & Safety Committee)

Date Provided to Risk and Safety Committee Chairpersons: _____
Adopted by unanimous vote.

RESOLUTION NO. 488 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AMENDING RESOLUTION NO. 214 OF 2017, WHICH AUTHORIZED THE WARREN COUNTY OFFICE OF PLANNING AND COMMUNITY DEVELOPMENT TO UNDERTAKE ACTIONS NECESSARY FOR WARREN COUNTY TO COMPLY WITH REQUIREMENTS OF TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, TO CHANGE THE AUTHORIZATION TO THE COUNTY ATTORNEY

WHEREAS, pursuant to Resolution No. 214 of 2017, the Warren County Board of Supervisors authorized the County Planner for the Office of Planning and Community Development to submit documentation to the New York State Department of Transportation and Federal Highway Administration to effectuate compliance by Warren County with Title VI of the Civil Rights Act of 1964, and

WHEREAS, the County Attorney requested, and the Personnel, Administration & Higher Education Committee approved, to change the authority from the County Planner to the County Attorney, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County Attorney to submit documentation to the New York State Department of Transportation and Federal Highway Administration to effectuate compliance by Warren County with Title VI of the Civil Rights Act of 1964, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 214 of 2017 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 489 OF 2024

Resolution introduced by Supervisors Wild, Driscoll, Merlino, Maday, Bean, Etu and Thomas

AUTHORIZING AGREEMENT WITH ASCENTIS CORPORATION FOR SUBSCRIPTION SERVICES RELATIVE TO THE NOVATIME 5000 PROGRAM TIME AND ATTENDANCE SYSTEM FOR WARREN COUNTY

WHEREAS, the Director of Human Resources requested, and the Personnel, Administration & Higher Education Committee approved, to continue the contractual relationship (the previous contract being authorized by Resolution No. 519 of 2023) with Ascentis Corporation (formerly Novatime Technology, Inc.) in an amount not to exceed Two Dollars and Thirty-Five Cents (\$2.35) per employee per month, for subscription services relative to the Novatime 5000 program, for a term commencing January 1, 2025 and terminating December 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Ascentis Corporation, 11995 Singletree Lane, Suite 400, Eden Prairie, Minnesota 55344, in an amount not to exceed Two Dollars and Thirty-Five Cents (\$2.35) per employee per month, for subscription services relative to the Novatime 5000 program, for a term commencing January 1, 2025 and terminating December 31, 2025, in a form approved by the County Attorney, and be it further RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1435 470 Human Resources, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 490 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

INCREASING CAPITAL PROJECT NO. H390, COUNTY BRIDGE & CULVERT PROJECTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Superintendent of Public Works requested, and the Finance & Budget Committee approved, the increase to Capital Project H390, County Bridge & Culvert Projects, to fund the County bridge and culvert work, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H390, County Bridge & Culvert Projects, as follows:

1. Capital Project No. H390, County Bridge & Culvert Projects, is hereby increased in the amount of One Hundred Forty-Five Thousand Six Hundred Dollars (\$145,600.00).
2. The estimated total cost of Capital Project No. H390, County Bridge & Culvert Projects, is now Six Million Three Hundred Thirty-One Thousand Nine Hundred Five Dollars and Nineteen Cents (\$6,331,905.19).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of One Hundred Forty-Five Thousand Six Hundred Dollars (\$145,600.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H390 - County Bridge & Culvert Projects	\$145,600.00
Roll Call Vote:	
Ayes: 969	
Noes: 0	
Absent: 33 Supervisor Bean	
Adopted.	

RESOLUTION NO. 491 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

INCREASING CAPITAL PROJECT NO. H421, CALL STREET (CR 32) & CORINTH ROAD (CR 28) REHABILITATION PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Superintendent of Public Works requested, and the Finance & Budget Committee approved, the increase to Capital Project H421, Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation Project, to fund the preliminary engineering and right of way incidental phases of the project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H421, Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation Project, as follows:

1. Capital Project No. H421, Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation Project, is hereby increased in the amount of Eight Hundred Fifty-Seven Thousand Eight Hundred Fifty Dollars (\$857,850.00).
2. The estimated total cost of Capital Project No. H421, Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation Project, is now Nine Hundred Twelve Thousand Eight Hundred Fifty Dollars (\$912,850.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of Seven Hundred Twenty-Two Thousand Four Hundred Dollars (\$722,400.00);
 - b. State Marchiselli grant funding in the amount of One Hundred Thirty-Five Thousand Four Hundred Fifty Dollars (\$135,450.00),

and be it further

RESOLVED, that the Warren County budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H421 - Call Street (CR 32) & Corinth Road (CR 28)	\$857,850.00
Rehabilitation Project	

Roll Call Vote:

Ayes: 969

Noes: 0

Absent: 33 Supervisor Bean

Adopted.

RESOLUTION NO. 492 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

INCREASING CAPITAL PROJECT NO. H425, ADIRONDACK BRIDGE & BEAVER POND BRIDGE REPLACEMENTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Superintendent of Public Works requested, and the Finance & Budget Committee approved, the increase to Capital Project H425, Adirondack Bridge &

Beaver Pond Bridge Replacements, to fund the anticipated local match share of the construction/construction inspection phase of the project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H425, Adirondack Bridge & Beaver Pond Bridge Replacements, as follows:

1. Capital Project No. H425, Adirondack Bridge & Beaver Pond Bridge Replacements, is hereby increased in the amount of Two Hundred Thirty-Six Thousand Four Hundred Dollars (\$236,400.00).
2. The estimated total cost of Capital Project No. H425, Adirondack Bridge & Beaver Pond Bridge Replacements, is now Seven Hundred Eight Thousand Four Hundred Fifty-Eight Dollars (\$708,458.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Two Hundred Thirty-Six Thousand Four Hundred Dollars (\$236,400.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H425 - Adirondack Bridge & Beaver Pond Bridge Replacements	\$236,400.00

Roll Call Vote:

Ayes: 969

Noes: 0

Absent: 33 Supervisor Bean

Adopted.

RESOLUTION NO. 493 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

INCREASING CAPITAL PROJECT NO. H430, CULVERT REPAIRS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Superintendent of Public Works requested, and the Finance & Budget Committee approved, the increase to Capital Project H430, Culvert Repairs, to fund priority culvert repair and replacement projects resulting from the Culvert Assessment Project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H430, Culvert Repairs, as follows:

1. Capital Project No. H430, Culvert Repairs, is hereby increased in the amount of Twelve Million Dollars (\$12,000,000.00).
2. The estimated total cost of Capital Project No. H430, Culvert Repairs, is now Sixteen Million One Hundred Thousand Dollars (\$16,100,000.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Ten Million Four Hundred Twenty-Five Thousand Dollars (\$10,425,000.00), to be transferred from Capital Project No. H430.9550 5710, Culvert Repairs, Capital Projects, Serial Bonds;

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- b. Local share funding in the amount of One Million Five Hundred Seventy-Five Thousand Dollars (\$1,575,000.00), to be transferred from Capital Project No. H430.9550 2710 Culvert Repairs, Capital Projects, Premium on Obligations,

and be it further

RESOLVED, that the Warren County budget for 2024 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H430 - Culvert Repairs	\$12,000,000.00

Roll Call Vote:
Ayes: 969
Noes: 0
Absent: 33 Supervisor Bean
Adopted.

RESOLUTION NO. 494 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

ESTABLISHING CAPITAL PROJECT NO. H439, DIAMOND POINT ROAD (CR 35) OVER SMITH BROOK - WEST; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Superintendent of Public Works requested, and the Finance & Budget Committee approved, the establishment of Capital Project No. H439, Diamond Point Road (CR 35) over Smith Brook - West, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H439, Diamond Point Road (CR 35) over Smith Brook - West, as follows:

1. Capital Project No. H439, Diamond Point Road (CR 35) over Smith Brook - West, is hereby established.
2. The estimated cost of such Capital Project is the amount of One Million Five Hundred Thousand Dollars (\$1,500,000.00).
3. The proposed method of financing such Capital Project consists of the following:
 - a. State Bridge NY Culvert funding in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000.00),

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H439 - Diamond Point Road (CR35) over Smith Brook-West	\$1,500,000.00

Roll Call Vote:
Ayes: 969
Noes: 0
Absent: 33 Supervisor Bean
Adopted.

RESOLUTION NO. 495 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

ESTABLISHING CAPITAL PROJECT NO. H440, DIAMOND POINT ROAD (CR 35) OVER SMITH BROOK - EAST; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024

WHEREAS, the Superintendent of Public Works requested, and the Finance & Budget Committee approved, the establishment of Capital Project No. H440, Diamond Point Road (CR 35) over Smith Brook - East, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H440, Diamond Point Road (CR 35) over Smith Brook - East, as follows:

1. Capital Project No. H440, Diamond Point Road (CR 35) over Smith Brook - East, is hereby established.
2. The estimated cost of such Capital Project is the amount of One Million Five Hundred Thousand Dollars (\$1,500,000.00).
3. The proposed method of financing such Capital Project consists of the following:
 - a. State Bridge NY Culvert funding in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000.00),

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H440 - Diamond Point Road (CR35) over Smith Brook-East	\$1,500,000.00

Roll Call Vote:

Ayes: 969

Noes: 0

Absent: 33 Supervisor Bean

Adopted.

RESOLUTION NO. 496 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AWARDING BID AND AUTHORIZING AGREEMENT WITH WARRENSBURG COLLISION CENTER, INC. FOR AUTO BODY REPAIR SERVICES (WC 63-24)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Auto Body Repair Services (WC 63-24), and

WHEREAS, the bids were opened on October 17, 2024 and the Superintendent of Public Works has recommended, and the Finance & Budget Committee approved, awarding the agreement to Warrensburg Collision Center, Inc., 3985 Main Street, Warrensburg, New York 12885, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Warrensburg Collision Center, Inc., 3985 Main Street, Warrensburg, New York 12885 of the acceptance of its bid after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Warrensburg Collision Center, Inc. relative to Auto Body Repair Services, pursuant to the terms and provisions of the bid documents and proposal (WC 63-24), for a term commencing January 1, 2025 and terminating December 31, 2025, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Departmental budget codes.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 63-24 ITEM(S): AUTO BODY REPAIR SERVICES DATE: OCTOBER 17, 2024 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER Warrensburg Collision Center, Inc. Attn: Barron Dingman 3985 Main Street Warrensburg, NY 12885 Ph: 518-623-2135 Fx: 518-623-3032
DESCRIPTION OF ITEM	BID PRICE
Labor - Auto Body / Frame / Uni-Body Repair per hour:	\$59.00
Labor - Heavy Duty Truck / Equipment Body Repair per hour:	\$59.00
Labor - Auto Painting / Refinishing per hour:	\$59.00
Labor - Heavy Truck / Equipment Painting / Refinishing per hour:	\$59.00
Paint Supplies / Materials (based on paint & refinishing hours) per hour:	\$48.00
Labor - Mechanical Heavy Duty Vehicles / Equipment per hour:	\$65.00
Labor - Mechanical (all other smaller vehicles) per hour:	\$65.00
Hazardous Materials Charge (if any):	\$5.00
Vehicle Pick up Fee (if any):	N/C
Vehicle Drop off Fee (if any):	N/C
Estimate Fee (if any):	\$75.00
Discount Off List for Parts:	% 0
<input checked="" type="checkbox"/> JULIE A. BUTLER, PURCHASING AGENT	BID AWARDED TO:
TERM: JANUARY 1, 2025 - DECEMBER 31, 2025	RESOLUTION NO:

Adopted by unanimous vote.

RESOLUTION NO. 497 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF ADDITIONAL FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE OFFICE OF COMMUNITY SERVICES BUDGET TO COVER THE ADDITIONAL COST OF COURT-ORDERED NEW YORK STATE CRIMINAL PROCEDURE LAW SECTION 730 COMPETENCY EXAMINATION AND RESTORATION EXPENSES; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Director of the Office of Community Services requested, and the Finance & Budget Committee approved, the fourth additional appropriation of funds to cover the cost of court-ordered New York State Criminal Procedure Law Section 730 competency examination and restoration expenses, and

WHEREAS, the fourth additional appropriation of funds will increase the existing \$1,100,000 authorization to \$1,550,000 to cover the full 2024 costs of court-ordered New York State Criminal Procedure Law Section 730 competency examination and restoration expenses, no portion of which is paid or reimbursed by the State of New York, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the further appropriation of funds to cover the 2024 cost of court-ordered New York State Criminal Procedure Law Section 730 competency examination and restoration expenses, in an amount not to exceed Four Hundred Fifty Thousand Dollars (\$450,000.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.4390 435	Psychiatric Exp./Criminal, Medical Fees	\$ 450,000.00

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 969

Noes: 0

Absent: 33 Supervisor Bean

Adopted.

RESOLUTION NO. 498 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE- GASLIGHT VILLAGE PARKING FEES TO CHARLES R. WOOD PARK, REPAIRS AND MAINT-BLDG/PROPERTY; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF LAKE GEORGE FOR JUNE 2024 PARKING ATTENDANTS; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Superintendent of the Department of Public Works has advised the Finance & Budget Committee that the Village of Lake George has submitted invoices totaling Three Thousand Fifty-Two Dollars and Twenty-One Cents (\$3,052.21) for June 2024 parking attendants associated with the Festival Space of the Charles R. Wood Park, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount

of Three Thousand Fifty-Two Dollars and Twenty-One Cents (\$3,052.21) from Deferred Revenue-Gaslight Village Parking Fees (A.691.07) to the following Budget Code: A.1625 413 Charles R. Wood Park, Repair and Maint-Bldg/Property, and be it further

RESOLVED, that the Warren County Board of Supervisors does hereby authorize reimbursement in the total amount of Three Thousand Fifty-Two Dollars and Twenty-One Cents (\$3,052.21) to the Village of Lake George for June 2024 parking attendants associated with the Festival Space of the Charles R. Wood Park, and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 969

Noes: 0

Absent: 33 Supervisor Bean

Adopted.

RESOLUTION NO. 499 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE-GASLIGHT VILLAGE PARKING FEES TO CHARLES R. WOOD PARK, REPAIRS AND MAINT-BLDG/PROPERTY; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF LAKE GEORGE FOR AUGUST 2024 PARKING ATTENDANTS; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Superintendent of the Department of Public Works has advised the Finance & Budget Committee that the Village of Lake George has submitted invoices totaling Three Thousand Thirteen Dollars and Eighty-One Cents (\$3,013.81) for August 2024 parking attendants associated with the Festival Space of the Charles R. Wood Park, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount

of Three Thousand Thirteen Dollars and Eighty-One Cents (\$3,013.81) from Deferred Revenue-Gaslight Village Parking Fees (A.691.07) to the following Budget Code: A.1625 413 Charles R. Wood Park, Repair and Maint-Bldg/Property, and be it further

RESOLVED, that the Warren County Board of Supervisors does hereby authorize reimbursement in the total amount of Three Thousand Thirteen Dollars and Eighty-One Cents (\$3,013.81) to the Village of Lake George for August 2024 parking attendants associated with the Festival Space of the Charles R. Wood Park, and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 969

Noes: 0

Absent: 33 Supervisor Bean

Adopted.

RESOLUTION NO. 500 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE-
GASLIGHT VILLAGE PARKING FEES TO CHARLES R. WOOD PARK, REPAIRS AND
MAINT-BLDG/PROPERTY; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF
LAKE GEORGE FOR SEPTEMBER 2024 PARKING ATTENDANTS; AND AMENDING
2024 WARREN COUNTY BUDGET**

WHEREAS, the Superintendent of the Department of Public Works has advised the Finance & Budget Committee that the Village of Lake George has submitted invoices totaling Two Thousand Nine Hundred Forty-Six Dollars and Forty-Three Cents (\$2,946.43) for September 2024 parking attendants associated with the Festival Space of the Charles R. Wood Park, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount

of Two Thousand Nine Hundred Forty-Six Dollars and Forty-Three Cents (\$2,946.43) from Deferred Revenue-Gaslight Village Parking Fees (A.691.07) to the following Budget Code: A.1625 413 Charles R. Wood Park, Repair and Maint-Bldg/Property, and be it further

RESOLVED, that the Warren County Board of Supervisors does hereby authorize reimbursement in the total amount of Two Thousand Nine Hundred Forty-Six Dollars and Forty-Three Cents (\$2,946.43) to the Village of Lake George for September 2024 parking attendants associated with the Festival Space of the Charles R. Wood Park, and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 969

Noes: 0

Absent: 33 Supervisor Bean

Adopted.

RESOLUTION NO. 501 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING ONE-TIME PAYMENT TO CITY AND COUNTRY APPLIANCE REPAIR
FOR SERVICE AND ASSESSMENT OF REFRIGERATOR THAT STORES VACCINES IN
THE HEALTH SERVICES DEPARTMENT**

WHEREAS, the Director of Public Health/Patient Services requested, and the Finance & Budget Committee approved, to make a one-time payment in the amount of One Hundred Twenty-Five Dollars (\$125) to City and Country Appliance Repair for service and assessment of refrigerator that stores vaccines in the Health Services Department, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes the Warren County Auditor to make a one-time payment in the amount of One Hundred Twenty-Five Dollars (\$125) to City and Country Appliance Repair, as described in the preambles of this resolution, and be it further

RESOLVED, that the funds for said payment shall be expended from Budget Code A.4018.0030 422, Preventative Program, Disease Control, Repair/Maint-Equipment.

Adopted by unanimous vote.

RESOLUTION NO. 502 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE SHERIFF'S OFFICE BUDGET TO COVER THE COST OF DEFICITS CREATED BY INCREASED UTILITY EXPENSES AND UNANTICIPATED OPERATING EXPENDITURES THROUGHOUT THE YEAR; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Sheriff requested, and the Finance & Budget Committee approved, the appropriation of funds to cover the cost of deficits created by increased utility expenses and unanticipated operating expenditures throughout the year, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of deficits created by increased utility expenses and unanticipated operating expenditures throughout the year, in an amount not to exceed Four Hundred Ninety-Seven Thousand Five Hundred Dollars (\$497,500.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget codes:

CODE	DEPARTMENT	AMOUNT
A.3110 415	Sheriff's Law Enforcement, Electricity	\$ 102,500.00
A.3110 120	Sheriff's Law Enforcement, Salaries - Overtime	\$ 210,000.00
A.3110 130	Sheriff's Law Enforcement, Salaries - Part Time	\$ 185,000.00

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 969

Noes: 0

Absent: 33 Supervisor Bean

Adopted.

RESOLUTION NO. 503 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE STOP DWI RESERVE FUND TO THE SHERIFF'S OFFICE BUDGET TO COVER THE COST OF PAYMENT MADE TO THE NEW YORK STATE DEPARTMENT OF CORRECTIONS AND COMMUNITY SUPERVISION ATTICA CORRECTIONAL FACILITY TO REIMBURSE THEM FOR FUNDS PAID TO AN INMATE WHOSE SENTENCE WAS OVERTURNED; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the Sheriff requested, and the Finance & Budget Committee approved, the appropriation of funds to cover the cost of payment made to the New York State Department of Corrections and Community Supervision Attica Correctional Facility to reimburse them for funds paid to an inmate whose sentence was overturned, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of payment made to the New York State Department of Corrections and Community Supervision Attica Correctional Facility to reimburse them for

December 20, 2024

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funds paid to an inmate whose sentence was overturned, in an amount not to exceed Five Thousand Dollars (\$5,000.00) from Budget Code A.889.00, Reserve, STOP DWI to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.3315 469	Stop DWI Program, Other Payments/Contributions	\$ 5,000.00

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 969

Noes: 0

Absent: 33 Supervisor Bean

Adopted.

RESOLUTION NO. 504 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES

WHEREAS, the Warren County Treasurer requested, and the Finance & Budget Committee approved, a list of cancellations or corrections of assessments and refunds or the chargebacks of taxes which were reviewed and approved by the Town Supervisors of the towns wherein the real property is located, and

WHEREAS, Article 5, Title 3 of the Real Property Tax Law authorizes the Board of Supervisors to cancel or correct assessments and direct refunds or chargebacks of taxes when the same is found to be appropriate, now, therefore, it is

RESOLVED, that the following cancellation or correction of assessments and refunds or charge back of taxes set forth on Schedule "A" annexed hereto, is found to be appropriate and is approved, and it is further

RESOLVED, that the County Treasurer and the Director of Real Property Tax Services be, and they hereby are, authorized and directed to perform all acts necessary to effectuate the corrections set forth herein.

SCHEDULE "A"
CHARGEBACK OF TAXES

Town	Year	Assessed To & Tax Map No.	Location	Breakdown	Reason
City of Glens Falls	2024	Housing Authority - Cronin 303.17-16-3.1		County \$4,327.56	PILOT Billed in Error
City of Glens Falls	2024	Housing Authority - Stichman Towers 310.5-2-1		County \$3,513.46	PILOT Billed in Error
City of Glens Falls	2024	Housing Authority - Larose Gardens 309.7-12-19		County \$2,313.74	PILOT Billed in Error

Roll Call Vote:

Ayes: 924

Noes: 0

Absent: 78 Supervisors Patchett and Bean

Adopted.

RESOLUTION NO. 505 OF 2024

**Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday,
Driscoll, Crocitto, Strough, Bruno and Etu**

**AUTHORIZING THE COUNTY TREASURER TO RECORD PREMIUM RECEIVED ON
ISSUANCE OF 2024 \$8.42 MILLION BOND ANTICIPATION NOTES (BAN)
INTO RESERVE FOR DEBT**

WHEREAS, the County Treasurer requested, and the Finance & Budget Committee approved, recording the amount of Twenty-Seven Thousand Two Hundred Eighty Dollars and Eighty Cents (\$27,280.80) premium received on issuance of 2024 \$8.42 million BAN, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Warren County Treasurer to record the amount of Twenty-Seven Thousand Two Hundred Eighty Dollars and Eighty Cents (\$27,280.80) premium received on issuance of 2024 \$8.42 million BAN to the following reserve for debt codes to be used for subsequent debt service:

CODE	DEPARTMENT	AMOUNT
D.884.00	County Road, Reserve for Debt	\$27,280.80

Adopted by a unanimous vote.

RESOLUTION NO. 506 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE TREASURER'S OFFICE BUDGET TO PAY BOND ISSUANCE COSTS RELATING TO THE NOVEMBER 20, 2024 SERIAL BOND; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the County Treasurer requested, and the Finance & Budget Committee approved, the appropriation of funds to cover the cost of paying the bond issuance costs relating to the November 20, 2024 serial bond, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds to cover the cost of paying the bond issuance costs relating to the November 20, 2024 serial bond, in an amount not to exceed Sixty-Seven Thousand Two Hundred Six Dollars (\$67,206) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code:

CODE	TITLE	AMOUNT
A.1325 439	County Treasurer, Misc Fees & Expenses	\$67,206.00

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 969

Noes: 0

Absent: 33 Supervisor Bean

Adopted.

RESOLUTION NO. 507 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COUNTY ROAD DEBT RESERVE TO THE TREASURER'S OFFICE BUDGET TO PAY A PORTION OF PRINCIPAL AND INTEREST DUE ON BOND ANTICIPATION NOTES (BAN); AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, the County Treasurer requested, and the Finance & Budget Committee approved, the appropriation of funds to cover the cost of a portion of principal and interest due on bond anticipation notes (BAN), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds to cover the cost of a portion of principal and interest due on bond anticipation notes (BAN), in an amount not to exceed Twenty-Seven Thousand Two Hundred Eighty Dollars and Eighty Cents (\$27,280.80) from the County Road, Reserve for Debt (D.884.00) to the following budget code:

CODE	TITLE	AMOUNT
D.9730 710	County Road, Bond Anticipation Notes, Interest-Indebtedness	\$27,280.80

and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 969

Noes: 0

Absent: 33 Supervisor Bean

Adopted.

RESOLUTION NO. 508 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**RATIFYING THE ACTIONS OF THE COUNTY TREASURER IN OBTAINING
THE SERVICES OF FITZGERALD MORRIS BAKER FIRTH, P.C. FOR BOND COUNSEL
SERVICES AND AUTHORIZING AGREEMENT FOR SAME**

WHEREAS, the County Treasurer obtained the services of Fitzgerald Morris Baker Firth, P.C., 68 Warren Street, Glens Falls, NY 12801, to provide legal services in association with bond counsel services and has requested that the Board of Supervisors ratify these actions and approve a retroactive agreement for same, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby ratify the actions of the County Treasurer and authorizes an agreement with Fitzgerald Morris Baker Firth, P.C., 68 Warren Street, Glens Falls, NY 12801, at a rate of Three Hundred Fifty Dollars (\$350) per hour, not to exceed a total of Twenty-Five Thousand Dollars (\$25,000) per year, to provide bond counsel services, for the term commencing January 1, 2024 and terminating December 31, 2025, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Fitzgerald Morris Baker Firth, P.C. in the form approved by the County Attorney, and that the funds for said agreement shall be paid from Budget Code A.1325 470, County Treasurer, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 509 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**ALLOCATING FUNDING EARMARKED FOR COMBATING AQUATIC INVASIVE
SPECIES IN PUBLICLY ACCESSIBLE WATER BODIES IN WARREN COUNTY
OTHER THAN LAKE GEORGE AND AUTHORIZING INTERMUNICIPAL
AGREEMENTS FOR THE YEAR 2025**

WHEREAS, the Warren County Budget allocated a total of Two Hundred Fifty Thousand Dollars (\$250,000) for the purpose of combating aquatic invasive species in 2025 with One Hundred Fifty Thousand Dollars (\$150,000) of this total being earmarked for distribution to towns having lakes located within Warren County other than Lake George, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors allocates funding to each of the following Towns to combat aquatic invasive species in publicly accessible water bodies within the respective Towns for 2025, in the amounts specified below, with One Hundred Twenty-Five Thousand Dollars (\$125,000) to be paid from Budget Code A.6417.0002 480.07, Tourism/Occupancy, Occupancy Tax, Warren County Environmental Projects, and the remaining Twenty-Five Thousand Dollars (\$25,000) to be paid from Budget Code A.1010.470 Legislative Board, Contract:

Town of Chester - \$41,666.67
Town of Horicon - \$41,666.67,
Town of Lake Luzerne - \$41,666.66 and
Town of Queensbury - \$25,000 for Glen Lake, and be it further

RESOLVED, that the Chair of the Board of Supervisors is authorized to enter into agreements with each of the foregoing Towns in a form approved by the County Attorney.
Adopted by unanimous vote.

RESOLUTION NO. 510 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING AGREEMENT WITH AND PAYMENT TO THE LAKE GEORGE PARK COMMISSION FOR INVASIVE SPECIES PREVENTION AND ERADICATION EFFORTS FOR LAKE GEORGE, SPECIFICALLY FOR THE COMMISSION'S 2025 BOAT INSPECTION AND BOAT WASHING PROGRAM

WHEREAS, the Warren County Budget allocated a total of Two Hundred and Fifty Thousand Dollars (\$250,000) for the purpose of combating aquatic invasive species in 2025 with One Hundred Thousand Dollars (\$100,000) of this total being earmarked for distribution to the Lake George Park Commission, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes an agreement with the Lake George Park Commission for invasive species prevention and eradication efforts for Lake George and authorize payment of One Hundred Thousand Dollars (\$100,000) to the Lake George Park Commission specifically for the Commission's 2025 boat inspection and boat washing program, and be it further

RESOLVED, that the Chair of the Board be, and hereby is, authorized to execute an agreement for same with the Lake George Park Commission, 75 Fort George Rd., PO Box 749, Lake George, New York 12845 in an amount not to exceed One Hundred Thousand Dollars (\$100,000), in a form approved by the County Attorney, and for a term commencing upon execution and terminating when all funds have been expended and accounted for, and funding shall be expended from Budget Code A.1010 470, Legislative Board, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 511 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING AGREEMENT WITH ADIRONDACK NORTH COUNTRY ASSOCIATION FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 537 of 2023) with Adirondack North Country Association, 67 Main Street, Suite 201, Saranac Lake, New York 12983, for promotional and economic development in Warren County, for an amount of Three Thousand Dollars (\$3,000), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2025 and terminating December 31, 2025, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 512 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING AGREEMENT WITH ADIRONDACK PARK LOCAL
GOVERNMENT REVIEW BOARD FOR FUNDING OF OPERATING COSTS**

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 538 of 2023) with Adirondack Park Local Government Review Board, 326 Downs Road Cadyville, NY 12918, for Warren County's share of the actual cost of operation of the Review Board, for an amount of Seven Thousand Five Hundred Dollars (\$7,500), said funds to be expended from Budget Code A.8026 470 - A.P.A. Local Gov. Rev. Bd., Contract, for a term commencing January 1, 2025 and terminating December 31, 2025, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement in the form approved by the County Attorney, and be it further

RESOLVED, that a report of activities of the Review Board shall be made annually to the Board of Supervisors of Warren County by February 1, 2026.

Adopted by unanimous vote.

RESOLUTION NO. 513 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING AGREEMENT WITH THE CITY OF GLENS FALLS FOR
CAPITAL IMPROVEMENTS AND OPERATION AND MAINTENANCE FOR
VARIOUS RECREATIONAL FACILITIES**

RESOLVED, that Warren County enter into an agreement with the City of Glens Falls under the following terms and conditions for the year 2025:

1. the County will allocate up to Nineteen Thousand Eight Hundred Dollars (\$19,800) for capital improvements to the Coles Woods, East Field and the Crandall Park Recreation Center Ice Rink;
2. the County will allocate up to Seventy-Nine Thousand Two Hundred Dollars (\$79,200) for operation and maintenance expenses or capital improvements associated with the Coles Woods, East Field and the Crandall Park Recreation Center Ice Rink;
3. Warren County residents shall be permitted to use any facility for which County funds are provided at the same time and upon the same charges which apply to City of Glens Falls residents;
4. the City shall, on a quarterly basis, provide a voucher and invoices for payments with all supporting documentation to the County for expenditures to be reimbursed under the contract. The information to be furnished shall include the following:
 - A. the particular facility and a general description of the capital improvements and/or operation and maintenance expenditures for which reimbursement is sought;
 - B. the amount sought for reimbursement;

- C. a statement as to whether the expenditures were incurred for improvements made and paid for in 2025; and
 - D. a certification that the reimbursement requested is for one of the facilities and in the amount provided for under the contract;
- 5. payment shall be made on a reimbursement basis only and only after the County receives the required documentation provided for herein;
 - 6. all documentation for payment shall be submitted to the Clerk of the Board of Supervisors, who shall review the same for purposes of ascertaining whether the documentation provided is consistent with the requirements of this resolution, and accordingly, the contract;
 - 7. the City shall have sixty (60) days from the date of the execution of the agreement authorized by this resolution to provide the first claims for payment for the year 2025, and shall thereafter provide claims within thirty (30) days of June 30th, September 30th, and December 30th to claim funds pursuant to the terms of the contract for the quarters prior thereto; and
 - 8. Upon request of the Board of Supervisors a full and complete report of activities will be rendered to the Warren County Board of Supervisors for the previous year,

and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute an agreement with the City of Glens Falls consistent with the terms and provisions set forth in the preambles of this resolution, and in a form approved by the County Attorney, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to pay an amount not to exceed Nineteen Thousand Eight Hundred Dollars (\$19,800) for capital improvements to the Coles Woods, East Field and Crandall Park Recreation Center Ice Rink and Seventy-Nine Thousand Two Hundred Dollars (\$79,200) for operation and maintenance or capital improvements of said facilities, for the purposes hereinabove specified, after the same has been reviewed by the Clerk of the Board of Supervisors and approved by the County Auditor, and said funds to be expended from A.1010 470 Legislative Board, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 514 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE
EXTENSION ASSOCIATION OF WARREN COUNTY**

WHEREAS, Section 224 of the County Law authorizes the Board of Supervisors of any county in which a county extension has been organized, to appropriate such sums of money as they may deem proper for the support and maintenance of county extensions and the work thereof in that county, and

WHEREAS, the Cornell Cooperative Extension Association of Warren County organized for that purpose, cooperating with the State College of Agriculture in maintenance and support of a County Extension for this County, having an Agricultural Division, Home Economics Division and 4-H Division, and

WHEREAS, the New York State Legislature has provided funds to be expended and the New York State College of Agriculture has set aside federal funds to be expended annually in each division of said extension in each county of the State, contingent upon raising certain funds by the county, now, therefore, be it

RESOLVED, that the sum of Five Hundred Thirty-Seven Thousand Seven Hundred Ninety-Five Dollars (\$537,795) is hereby appropriated for the support of the Cornell Cooperative Extension Association of Warren County for educational work in Agriculture, Home Economics and 4-H, for a term commencing January 1, 2025 and terminating December 31, 2025, to be expended in accordance with the budgets submitted to the Board of Supervisors, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized and directed to pay from Budget Code A.8750 470 Agri. & Livestock - Ext. Serv., Contract to the Cornell Cooperative Extension association of Warren County four (4) equal installments, in advance, on the first day of each quarter with the exception of January, which payment shall be made January 27, 2025 as follows:

<u>DATE</u>	<u>AMOUNT</u>
January 27, 2025	\$134,448.75
April 1, 2025	\$134,448.75
July 1, 2025	\$134,448.75
September 1, 2025	\$134,448.75

said sums to be paid to the duly elected and properly bonded Treasurer of the Cornell Cooperative Extension Association of Warren County, and be it further

RESOLVED, that Warren County continue the contractual relationship, (the previous contract being authorized by Resolution No. 540 of 2023), with the Cornell Cooperative Extension Association of Warren County, containing the above conditions and methods of payment and directing the Extension to expend such funds only for the purposes set forth in the budget of said Extension submitted to and approved by the Board of Supervisors, and in the form approved by the County Attorney, and be it further

RESOLVED, that the Extension shall make an annual report at the end of the year setting forth a true and accurate account of all receipts, expenditures, and activities of said Extension for the year 2025.

Adopted by unanimous vote.

RESOLUTION NO. 515 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION
ASSOCIATION OF WARREN COUNTY FOR THEIR YOUTH CAMPING PROGRAM**

RESOLVED, that Warren County enter into an agreement with Cornell Cooperative Extension Association of Warren County, 377 Schroon River Road, Warrensburg, New York 12885, to provide youth a residential camping experience, for an amount not to exceed Twenty-Five Thousand Dollars (\$25,000), said funds to be expended from Budget Code A.7310 470 Youth Program 4-H Camp, Contract, for a term commencing January 1, 2025 and terminating December 31, 2025, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 516 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING AGREEMENT WITH ECONOMIC DEVELOPMENT CORPORATION,
WARREN COUNTY, NEW YORK, FOR ECONOMIC DEVELOPMENT PROGRAM FOR
2025**

RESOLVED, that Warren County, for the purposes of promoting and publicizing the advantages of Warren County and to promote economic development, job creation and workforce development in the Warren County region, continue the contractual relationship (the previous contract being authorized by Resolution No. 542 of 2023) with Economic Development Corporation, Warren County, New York, 333 Glen Street Suite 101, Glens Falls, New York 12801, for a term commencing on January 1, 2025 and terminating December 31, 2025, in an amount not to exceed Four Hundred Twenty Thousand and One Dollars (\$420,001), said funds to be expended from Budget Code A.6421 470 Warren Co. Economic Development, Contract, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 517 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING PAYMENT TO LAKE CHAMPLAIN-LAKE GEORGE
REGIONAL PLANNING BOARD**

WHEREAS, the General Municipal Law authorizes the board of supervisors of a county participating in a regional planning board to appropriate money for the expenses of such regional planning board, and that the county shall not be chargeable with any expense incurred by such planning board except pursuant to such appropriation, and

WHEREAS, it has been recommended that Warren County participate in the financing of the Lake Champlain-Lake George Regional Planning Board in the amount of Fifteen Thousand Five Hundred Thirty-Five Dollars (\$15,535) as its proportionate share, in conjunction with the other participating Counties of Clinton, Essex, Hamilton and Washington, and

WHEREAS, the amount Fifteen Thousand Five Hundred Thirty-Five Dollars (\$15,535) has been appropriated in the Warren County budget for 2025 for such purpose, now, therefore, be it

RESOLVED, in 2025 that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the Treasurer of the Lake Champlain-Lake George Regional Planning Board the amount of Fifteen Thousand Five Hundred Thirty-Five Dollars (\$15,535), said funds to be expended from Budget Code A.8025 470 Regional Planning Board, Contract, upon receipt of a duly executed voucher for said amount, and that the Treasurer of the Regional Planning Board shall execute and deliver an official undertaking conditioned for the faithful performance of his duties and in the form approved by the governing body of each participating County.

Adopted by unanimous vote.

RESOLUTION NO. 518 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING AGREEMENT WITH LAKES TO LOCKS PASSAGE FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT

RESOLVED, that Warren County enter into a contractual relationship with Lakes to Locks Passage, 814 Bridge Road, Crown Point, New York 12928, for promotional and economic development in Warren County, for an amount of Two Thousand Dollars (\$2,000), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2025 and terminating December 31, 2025, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 519 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING PAYMENT TO SOUTHERN ADIRONDACK LIBRARY SYSTEM

WHEREAS, it has been recommended that Warren County participate in the joint financing of the Southern Adirondack Library System in the amount of Fifty-Five Thousand Dollars (\$55,000) as its proportionate share, in conjunction with the neighboring Counties of Hamilton, Saratoga and Washington, and

WHEREAS, the amount of Fifty-Five Thousand Dollars (\$55,000) has been appropriated in the Warren County budget for 2025 for such purpose, now, therefore, be it

RESOLVED, in 2025 that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the bonded Treasurer of the Southern Adirondack Library System the amount of Fifty-Five Thousand Dollars (\$55,000), said funds to be expended from Budget Code A.7410 469 Southern Adir. Library, Other Payments/Contributions, upon receipt of a duly executed voucher for said amount.

Adopted by unanimous vote.

RESOLUTION NO. 520 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING AGREEMENT WITH THE WARREN COUNTY HISTORICAL SOCIETY
FOR CONTINUATION OF HISTORICAL PROGRAMS**

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 546 of 2023) with the Warren County Historical Society, 50 Gurney Lane, Queensbury, New York 12804, with the understanding that an amount not to exceed Three Thousand Five Hundred Dollars (\$3,500) shall be used to offset costs associated with the following programs: historical programs for the public, educational programs for children, museum or public displays, collections, acquisition, inventory and preservation, research library support and technology (outreach to the public), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2025 and terminating December 31, 2025, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 521 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**AUTHORIZING AGREEMENT WITH THE WARREN COUNTY LOCAL DEVELOPMENT
CORPORATION TO ADMINISTER AND PERFORM ECONOMIC DEVELOPMENT
PROGRAMS AND INITIATIVES, COUNTY AND COMMUNITY PLANNING
SERVICES AND GRANT/LOAN PROGRAMS**

WHEREAS, Local Law No. 2 of 2012 authorizes Warren County to enter into agreements with the Warren County Local Development Corporation to perform economic development, planning, and grant and loan administration services on behalf of Warren County, now, therefore, be it

RESOLVED, that Warren County enter into a contractual relationship with the Warren County Local Development Corporation, which contractual relationship will authorize the Warren County Local Development Corporation to administer and perform on behalf of Warren County economic development programs and initiatives, County and community planning services and grant/loan programs including micro-enterprise loan programs for a term commencing January 1, 2025 and terminating December 31, 2025 in an amount not to exceed Sixty Thousand Dollars (\$60,000), and said funds to be expended from Budget Code A.6421.0385 470 Warren Co. Economic Devel., Local Development Corporation, Contract, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute the agreement in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 522 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING PAYMENT TO THE WARREN COUNTY SOIL & WATER CONSERVATION DISTRICT FOR 2025

RESOLVED, that the Warren County Board of Supervisors, hereby authorizes payment to the Treasurer of the Warren County Soil & Water Conservation District for 2025 in the amount of Three Hundred Ninety-Six Thousand Seven Hundred Dollars (\$396,700), and be it further

RESOLVED, that the funds shall be expended from Budget Code A.8730 470 Conservation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 523 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING AGREEMENT WITH THE WARREN COUNTY CONSERVATION COUNCIL

RESOLVED, that Warren County enter into a contractual relationship with the Warren County Conservation Council, P.O. Box 154 Johnsbury, NY 12843, in the amount of One Thousand Dollars (\$1,000), to assist with the costs of programing committed to preserving and enhancing the County's natural resources and promoting the positive virtues of hunting, fishing, trapping and other outdoor pursuits, with said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2025 and terminating December 31, 2025, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 524 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

FIXING THE TAX RATES

WHEREAS, the Clerk of the Board of Supervisors has determined the tax rates of the several towns of the County of Warren for the year 2025, now, therefore, be it

RESOLVED, that the rate of taxation for the several towns of the County of Warren for 2025 be, and the same hereby is, fixed as follows upon each \$1,000 of assessed valuation or as per unit charge as appropriate:

2025 TAX RATES

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
Bolton	County		\$ 3.903
	Town		.169
	Light		.049
	Fire		.315
	EMS		.253
Chester	County		3.258
	Town		1.210
	Chester Water No. 1		1.082
	Pottersville Water No. 2		1.859
	Fire Protection - North Creek		.786
	Fire Protection - Riverside		.803
	Chester Fire No. 2		.588
	Pottersville Fire No. 3		1.326
	North Warren EMS		.314
	Schroon Lake Park - Exempt		NO TAX
	Schroon Lake Park - Non-Exempt		.024
	Loon Lake Park		.217
	Friends Lake Invasive		.074
Hague	County		3.038
	Town		NO TAX
	Light		.119
	Fire Protection		.310
Horicon	County		3.707

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
	Town		\$.421
	Fire Protection		.411
	North Warren EMS		.282
	Schroon Lake Park - Non-Exempt		.027
Johnsburg	County		4.143
	Town		2.539
	North Creek Fire		.986
	Johnsburg Fire Protection		.656
	EMS		.726
Lake George	County - Inside		4.078
	County - Outside		4.078
	Townwide		1.007
	Fire Protection No. 1		.369
	Fire Protection No. 2		.343
	EMS		.662
	Caldwell Sewer (Other)	113.7083 O&M	
	Caldwell Capital Improvement		.419
Lake Luzerne	County		5.017
	Town		3.068
	Lake Luzerne Light		.415
	Hudson Grove Light		.351
	Lake Vanare Light		.517
	Whitcon Beach Light		.266
	Hadley-Luzerne Fire		.537454

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
	Hadley-Luzerne EMS		\$.582231
	Hudson Grove Water		.585
	Lake Luzerne Water		.061
Queensbury	County		3.261
	Town		.649
	Fire Protection		.655
	Ft. Amherst-Garrison Road Lighting		.448
	Cleverdale Lighting		.025
	Pinewood Lighting		.040
	S. Queensbury Lighting		.199
	W. Queensbury Lighting		.139
	Queensbury Lighting		.073
	EMS		.442
	Queensbury Water (Non-Exempt)		.3499
	Queensbury Water (Exempt)		.3499
	Shore Colony Water		.587
	Crandall Library		.359
	Reservoir Park Sewer	540.00	
	Greater Qsby Consolidated Sewer	22.924	
	SQBY/QBY Ave Sewer	24.4457	
	Glen Lake Benefit District	140.000	
	Lake Sunnyside Protection District	55.0025	
	Dunham's Bay W.W. #1	10.000	
	Dunham's Bay W.W. #2	5.000	

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
Stony Creek	County		\$ 446.966
	Town		517.907
	Fire Protection		121.127
Thurman	County		4.539
	Town		7.233
	Fire		.509
Warrensburg	County		3.259
	Town		2.844
	Lighting		.316
	Fire		.927
	EMS		.776
City of Glens Falls	County		TBD
	Crandall Library		TBD

Adopted by unanimous vote.

RESOLUTION NO. 525 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

LEVYING UNPAID SCHOOL TAXES AND PENALTIES - 2024

RESOLVED, that there be levied and assessed upon and collected from the several towns, in the manner as other town taxes are levied, assessed and collected, the amount of indebtedness of each town as appears on the accounts of the County Treasurer as follows:

TOWN	RETURNED SCHOOL TAXES - 2024	7% COUNTY PENALTIES	TOTAL
BOLTON	\$515,379.89	\$36,076.61	\$551,456.50
CHESTER	388,815.22	27,217.15	416,032.37
GLENS FALLS	51.06	3.57	54.63
HAGUE	327,462.20	22,922.34	350,384.54
HORICON	229,938.50	16,095.72	246,034.22
JOHNSBURG	395,018.38	27,651.23	422,669.61
LAKE GEORGE	637,541.91	44,627.94	682,169.85
LAKE LUZERNE	316,657.37	22,165.98	338,823.35
QUEENSBURY	1,779,834.38	124,588.52	1,904,422.90
STONY CREEK	116,160.86	8,131.26	124,292.12
THURMAN	201,078.40	14,075.52	215,153.92
WARRENSBURG	470,949.42	32,966.50	503,915.92
GRAND TOTALS:	\$5,378,887.59	\$376,522.34	\$5,755,409.93

Adopted by unanimous vote.

RESOLUTION NO. 526 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING RELEVY OF DELINQUENT VILLAGE OF LAKE GEORGE TAXES TOGETHER WITH PENALTIES AND INTEREST

WHEREAS, Resolution No. 170 of 1981 enacted Local Law No. 5 of 1981 entitled "Authorizing the Collection of Delinquent Village Taxes by the County of Warren Pursuant to Section 1442 of the Real Property Tax Law", and the County Treasurer has transmitted to the Board of Supervisors the account and certification of delinquent village taxes remaining unpaid for the Village of Lake George, now, therefore, be it

RESOLVED, that the delinquent Village of Lake George taxes which remain unpaid be relevied pursuant to Real Property Tax Law Section 1442 on the real property upon which the said taxes, together with interest, were originally imposed by the Village of Lake George as they appear on the accounts of the County Treasurer in the following amounts:

RETURN AMOUNT OF UNPAID VILLAGE TAXES	VILLAGE PENALTY	COUNTY PENALTY (7%)	TOTAL
\$113,169.72	\$9,053.58	\$8,555.63	\$130,778.93

and be it further

RESOLVED, that after relevy on the Town and County tax rolls, all such releived amounts shall become a part of the total tax to be collected.

Adopted by unanimous vote.

RESOLUTION NO. 527 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

LEVYING UNCOLLECTED SEWER AND WATER RENTS IN SEVERAL TOWNS

WHEREAS, the Towns of Bolton, Chester, Hague, Johnsbury, Lake George, Lake Luzerne, Queensbury and Warrensburg, and the Village of Lake George have filed with their Boards statements showing the unpaid sewer and/or water rents in said districts and the same has been transmitted to the Board of Supervisors, showing the amounts of sewer and/or water rents uncollected to be as follows:

RETURNED SEWER RENTS - 2024

<u>TOWN</u>	<u>SEWER</u>	<u>PENALTY</u>	<u>TOTAL</u>
Queensbury (Queensbury Cons.)	\$ 67,204.95	\$ 5,906.05	\$ 73,111.00
(So. Queensbury)	\$ 0.00	\$ 0.0	\$ 0.00
(Adk. Ind. Park)	\$ 21,004.40	\$ 2,100.43	\$ 23,104.83
QUEENSBURY TOTAL	\$ 88,209.35	\$ 8,006.48	\$ 96,215.83
Warrensburg	\$ 90,614.98	\$ 9,063.62	\$ 99,678.60
Bolton	\$ 16,968.21	\$ 911.89	\$ 17,880.10
Hague	\$ 50,972.76	\$ 5,097.16	\$ 56,069.92
GRAND TOTALS	\$246,765.30	\$23,079.15	\$269,844.45

RETURNED WATER RENTS - 2024

<u>TOWN</u>	<u>UNPAID RENT</u>	<u>PENALTY</u>	<u>TOTAL</u>
Bolton	\$ 34,289.80	\$ 1,861.27	\$ 36,151.07
Chester	\$ 23,985.18	\$ 2,398.58	\$ 26,383.76
Johnsbury	\$ 36,501.25	\$ 1,816.50	\$ 38,317.75
Lake George	\$ 6,272.11	\$ 298.22	\$ 6,570.33
Lake Luzerne	\$ 50,062.46	\$ 5,006.24	\$ 55,068.70
Queensbury	\$171,144.87	\$ 16,968.01	\$188,112.88
Warrensburg	\$ 87,940.57	\$ 8,806.1	\$ 96,746.68
Village of Lake	\$ 24,666.11	\$ 3,936.37	\$ 28,602.48
GRAND TOTALS	\$434,862.35	\$ 41,091.30	\$475,953.65

now, therefore, be it

RESOLVED, that pursuant to Subdivisions 1 and 3 of Section 198 of the Town Law, that there be levied and assessed against the properties the amount of said unpaid sewer and/or water rents and fees, as shown by said statement and when so collected to be paid over to the supervisors of the several towns and thereafter distributed according to law with the

December 20, 2024

1245

amount of the unpaid water rent for the Village of Lake George when so collected paid over to the Supervisor for the Town of Lake George for distribution to the Village of Lake George.
Adopted by unanimous vote.

RESOLUTION NO. 528 OF 2024

Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty

**ACKNOWLEDGING REQUEST FROM THE CITY OF GLENS FALLS
FOR LEVY OF 2024 WATER RENTS**

RESOLVED, the Warren County Board of Supervisors hereby acknowledges that the City of Glens Falls has requested that the statement of tax levy generated by the County for 2025 reflect a levy of One Million Eighteen Thousand Seven Hundred Eighty-Seven Dollars and Sixty-Seven Cents (\$1,018,787.67) for unpaid 2024 water rents.
Adopted by unanimous vote.

RESOLUTION NO. 529 OF 2024

Resolution introduced by Supervisors Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**ACKNOWLEDGING REQUESTS FROM THE TOWNS OF QUEENSBURY AND
WARRENSBURG FOR LEVY OF 2024 PROPERTY MAINTENANCE EXPENSES**

RESOLVED, the Warren County Board of Supervisors hereby acknowledges that the Town of Queensbury has requested that the statement of tax levy generated by the County for 2025 reflect a levy of One Thousand Eight Hundred Eighty Dollars (\$1,880.00) for property maintenance expenses incurred in 2024, and, be it further,

RESOLVED, the Warren County Board of Supervisors hereby acknowledges that the Town of Warrensburg has requested that the statement of tax levy generated by the County for 2025 reflect a levy of One Thousand Two Hundred Thirty Dollars (\$1,230.00) for property maintenance expenses incurred in 2024.
Adopted by unanimous vote.

RESOLUTION NO. 530 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

**LEVYING SUM OF WARRENSBURG - THURMAN
CONSOLIDATED HEALTH DISTRICT**

RESOLVED, that pursuant to the provisions of Section 399 of the Public Health Law, and in accordance with the abstract of the Consolidated Health District of the Towns of Warrensburg and Thurman, presented to this Board, the Board of Supervisors of Warren County hereby levies a tax upon the real property for the year 2025 of each town as follows:

Upon the Town of Warrensburg	\$1,105.88
Upon the Town of Thurman	\$ 544.12

and when the same is collected, to be paid by the Collectors to the County Treasurer, and the County Treasurer, upon receipt of same, shall pay said amount to the President of the Board of Health, who shall thereupon pay the audited accounts of said Board.
Adopted by unanimous vote.

RESOLUTION NO. 531 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING WARREN COUNTY TREASURER TO CREDIT THE 2025 CRANDALL LIBRARY DISTRICT TAX LEVY FOR THE TOWN OF QUEENSBURY

WHEREAS, the Town of Queensbury has filed a statement with the Clerk of the Warren County Board of Supervisors which indicates that as of September 5, 2024, the Town of Queensbury is in possession of surplus funds for the Crandall Library District in the amount of Eighteen Thousand Two Hundred Ninety-Three Dollars and Ninety-Six Cents (\$18,293.96), now, therefore, be it

RESOLVED, that the Director of Real Property Tax Services be, and hereby is, authorized to credit the 2025 Crandall Library District tax levy for the Town of Queensbury in the amount of Eighteen Thousand Two Hundred Ninety-Three Dollars and Ninety-Six Cents (\$18,293.96).

Adopted by unanimous vote.

RESOLUTION NO. 532 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING TOWN/CITY EXEMPTION REMOVALS

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the following Town/City exemption removals, in the amounts listed below which shall be retained by the corresponding municipality:

MUNICIPALITY	TOWN EXEMPTION REMOVAL AMOUNT	CITY EXEMPTION REMOVAL AMOUNT
Bolton	--	
Chester	\$1,630.17	
City of Glens Falls	--	\$10,944.55
Hague	--	
Horicon	\$17.19	
Johnsburg	\$719.38	
Lake George	\$24.71	
Lake Luzerne	\$359.72	
Queensbury	\$2,105.04	
Stony Creek	\$247.86	
Thurman	--	
Warrensburg	\$1,168.72	
TOTAL	\$6,272.79	\$10,944.55

Adopted by unanimous vote.

RESOLUTION NO. 533 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING PAYMENTS TO SUNY ADIRONDACK

WHEREAS, the Warren County Board of Supervisors has appropriated in the budget for the year 2025 the sum of Two Million Five Hundred Seven Thousand Two Hundred Ninety-Five Dollars (\$2,507,295) as the cost of the share of the County of Warren for the operation of SUNY Adirondack under the joint sponsorship of the Counties of Warren and Washington, now, therefore, be it

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the Treasurer of SUNY Adirondack the sum of Two Million Five Hundred Seven Thousand Two Hundred Ninety-Five Dollars (\$2,507,295) , in three (3) installments, as follows:

<u>MONTH</u>	<u>OPERATING</u>
January, 2025	\$ 835,765.00
April, 2025	\$ 835,765.00
July, 2025	\$ 835,765.00
	<u>\$2,507,295.00</u>

and be it further

RESOLVED, that the funds shall be expended from Budget Code A.2495 469 Joint Community College, Other Payments/Contributions.

Adopted by unanimous vote.

RESOLUTION NO. 534 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

AUTHORIZING CHAIR AND CLERK OF THE BOARD TO ISSUE TAX WARRANTS

RESOLVED, that the taxes as extended upon the assessment rolls of the towns of this County under the direction of the Supervisors of this Board be, and hereby are, approved and confirmed, and that the Chair and the Clerk of this Board sign and seal warrants for the collection of taxes in the manner prescribed by law and attach the same to several assessment rolls.

Adopted by unanimous vote.

RESOLUTION NO. 535 OF 2024

Resolution introduced by Supervisors Thomas, Geraci, Merlino, Maday, Driscoll, Crocitto, Strough, Bruno and Etu

FIXING DATE OF ORGANIZATION MEETING

RESOLVED, that the Board of Supervisors of the County of Warren meet at the Supervisors' Rooms at the Warren County Municipal Center on the 3rd day of January, 2025, at 11:00 a.m. to organize and elect a Chair, and to take care of such other business as may come before the Board.

Adopted by unanimous vote.

RESOLUTION NO. 536 OF 2024
Resolution introduced by Supervisors Strough and Strainer

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT
THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED
COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO
ENTERTAIN A RESOLUTION AUTHORIZING THE EARLY CLOSING OF COUNTY
OFFICES ON DECEMBER 24, 2024 AND DECEMBER 31, 2024**

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing the early closing of County offices on December 24, 2024 and December 31, 2024, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 537 OF 2024
Resolution Introduced by Supervisors Wild and Runyon

**AUTHORIZING THE EARLY CLOSING OF COUNTY OFFICES ON
DECEMBER 24, 2024 AND DECEMBER 31, 2024**

RESOLVED, that the Warren County Board of Supervisors authorizes the early closing of County Offices at 2:00 p.m. on December 24, 2024 and December 31, 2024.

Adopted by unanimous vote.

RESOLUTION NO. 538 OF 2024
Resolution introduced by Supervisors Strainer and Etu

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE
REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE
ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING
IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING AGREEMENTS WITH
COMMUNITY SERVICES BOARD AND VARIOUS AGENCIES**

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing agreements with Community Services Board and various agencies, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 539 OF 2024
Resolution introduced by Supervisors Runyon and Thomas

**AUTHORIZING AGREEMENTS WITH COMMUNITY SERVICES BOARD
AND VARIOUS AGENCIES**

RESOLVED, that the Warren County Board of Supervisors, does hereby approve and/or authorize the continuation of the agreements by the Office of Community Services and Warren County Community Services Board with various agencies and institutions to provide community mental health, addiction/recovery and developmental disability services pursuant to provisions of the Mental Hygiene Law, for amounts not to exceed those set forth in the attached Schedule "A," paid in advance on a quarterly basis, for a term commencing January 1, 2025 and terminating December 31, 2025, and be it further

RESOLVED, that if any further state aid funding becomes available or is decreased during the term of these agreements, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the Chair of the Warren County Community Services Board is authorized to execute said agreements in a form approved by the County Attorney.

SCHEDULE "A"		
<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
820 River Street/Baywood Center	\$ 72,835.00	A.4310.0150 470
Adirondack Community College/SUNY ADK	\$ 98,948.00	A.4310.0125 470
The Addiction Care Center of Albany, Inc.	\$ 884,184.00	A.4320.0145 470
Glens Falls Hospital (Behavioral Health Services)	\$ 184,437.00	A.4320.0080 470
Behavioral Health Services North	\$ 573,575.00	A.4320.0105 470
Community, Work, and Independence, Inc.	\$ 53,560.00	A.4320.0070 470
Council for Prevention, Inc.	\$ 401,062.00	A.4320.0110 470
Liberty House Foundation	\$ 310,263.00	A.4320.0090 470
Northern Rivers/Parsons Child & \Family Center	\$1,325,525.00	A.4320.0165 470
PEOPLE, Inc.	\$ 197,616.00	A.4320.0065 470
Warren-Washington Association for Mental Health, Inc	\$1,202,864.00	A.4320.0120 470

TOTAL **\$5,304,869.00**

Adopted by unanimous vote.

RESOLUTION NO. 540 OF 2024
Resolution introduced by Supervisors Driscoll and Gilligan

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT
 THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED
 COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO
 ENTERTAIN A RESOLUTION AUTHORIZING AGREEMENTS WITH COMMUNITY
 SERVICES BOARD AND VARIOUS AGENCIES TO PROVIDE SPECIALIZED
 MENTAL HEALTH CRISIS RESPITE SERVICES FOR YOUTH**

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing agreements with Community Services Board and various agencies to provide specialized mental health crisis respite services for youth, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 541 NO. 2024
Resolution introduced by Runyon and Patchett

**AUTHORIZING AGREEMENTS WITH COMMUNITY SERVICES BOARD AND VARIOUS
 AGENCIES TO PROVIDE SPECIALIZED MENTAL HEALTH CRISIS RESPITE
 SERVICES FOR YOUTH**

RESOLVED, that Warren County, approve and/or authorize the continuation of the agreements by the Office of Community Services and Warren County Community Services Board, with the following agencies and institutions to provide specialized mental health crisis respite services for youth for a term commencing January 1, 2025 and terminating December 31, 2025, for the amounts not to exceed those set forth in the attached Schedule "A," and be it further

RESOLVED, that if any further state aid funding becomes available or is decreased during the term of these agreements, no further resolution to accept or decrease said monies is necessary, and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that the Chair of the Warren County Community Services Board is authorized to execute said agreements in a form approved by the County Attorney.

SCHEDULE "A"

<u>NAME</u>	<u>AMOUNT</u> (As Needed, Not to Exceed)	<u>BUDGET CODE</u>
Northern Rivers/Northeast Parent & Child Center	\$66,216.00	A.4310 470
Wait House	\$66,216.00	A.4310 470
CAPTAIN Community Human Services	\$66,216.00	A.4310 470
Vanderheyden Hall	\$66,216.00	A.4310 470
PEOPLE, USA	\$66,216.00	A.4310 470

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<u>NAME</u>	<u>AMOUNT</u> (As Needed, Not to Exceed)	<u>BUDGET CODE</u>
Big Brothers Big Sisters of the Southern Adirondacks	\$66,216.00	A.4310 470
TOTAL	\$66,216.00	

Adopted by unanimous vote.

RESOLUTION NO. 542 OF 2024
Resolution introduced by Supervisors Runyon and Etu

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT
THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED
COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO
ENTERTAIN A RESOLUTION AMENDING RESOLUTION NO. 76 OF 2024, APPOINTING
MEMBERS TO THE WARREN COUNTY BOARD OF ETHICS, TO ADJUST
MEMBERSHIP**

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing amending Resolution No. 76 of 2024, Appointing Members to the Warren County Board of Ethics, to adjust membership, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 543 OF 2024
Resolution Introduced by Supervisors Wild and Runyon

**AMENDING RESOLUTION NO. 76 OF 2024, APPOINTING MEMBERS TO THE
WARREN COUNTY BOARD OF ETHICS, TO ADJUST MEMBERSHIP**

WHEREAS, pursuant to Resolution No. 76 of 2024 the Warren County Board of Supervisors named the appointments to the Warren County Board of Ethics for a term commencing February 19, 2024 and expiring December 31, 2025, and

WHEREAS, the County Administer has recommended the following adjustments to the membership of the Warren County Ethics Board:

NAME	FIRE DEPARTMENT
Ann Marie Scheidegger (remove)	Public Officer or Employee
John E. Jablonski (appoint)	Public Officer or Employee

now, therefore, be it

RESOLVED, that Resolution No. 76 of 2024 is hereby amended to indicate that Ann Marie Scheidegger be, and hereby is, removed and John E. Jablonski be, and hereby is, appointed as a member of the Warren County Board of Ethics, for a term commencing December 20, 2024 and expiring December 31, 2025, and be it further

RESOLVED, that other than the changes noted herein, all other portions of Resolution No. 76 of 2024 shall remain in full force and effect.

Adopted by unanimous vote.

RESOLUTION NO. 544 OF 2024

Resolution introduced by Supervisors Runyon and Gilligan

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE
REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE
ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN
ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING AGREEMENT WITH TECTA
AMERICA WEATHERGUARD, LLC TO PROVIDE IMMEDIATE ROOF REPAIRS AT THE
WARREN COUNTY CORRECTIONAL FACILITY**

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing agreement with Tecta America Weatherguard, LLC to provide immediate roof repairs at the Warren County Correctional Facility, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 545 OF 2024

Resolution Introduced by Supervisors Strough and Runyon

**AUTHORIZING AGREEMENT WITH TECTA AMERICA WEATHERGUARD, LLC TO
PROVIDE IMMEDIATE ROOF REPAIRS AT THE WARREN COUNTY CORRECTIONAL
FACILITY**

WHEREAS, the Sheriff identified the immediate need to undertake repair work upon the roof of the Warren County Correctional Facility and obtained written quotes to address recent water infiltration and the lowest quote received for such repairs being below the public works threshold which requires submission of bids, and

WHEREAS, the operational need to complete repairs precludes the Sheriff from presenting this matter to the appropriate oversight committee and the Sheriff requests that the Board of Supervisors approve a contract with Tecta America Weatherguard, LLC, which submitted the lowest price quote for immediate roof repairs to the Warren County Correctional Facility, for a term commencing December 20, 2024 and terminating upon completion of services, for an amount not to exceed Fourteen Thousand Eight Hundred Seventy-Five Dollars (\$14,875), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Tecta America Weatherguard, LLC, 2003 Chrisler Avenue, Schenectady, New York 12303, to provide emergency roof repairs at the Warren County Correctional Facility, subject to prevailing wage rates for all trades, for a term commencing December 20, 2024 and terminating upon completion of services, for an amount not to exceed Fourteen Thousand Eight Hundred Seventy-Five Dollars (\$14,875), and be it further

RESOLVED, that the funds for said agreement shall be expended from Budget Code A.3110 413 Sheriff's Law Enforcement, Repair & Maint.-Bldg/Property.

Adopted by unanimous vote.

RESOLUTION NO. 546 OF 2024
Resolution introduced by Supervisors Bruno and Thomas

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT
THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED
COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO
ENTERTAIN A RESOLUTION ESTABLISHING CAPITAL PROJECT NO. H441,
MUNICIPAL CENTER BLDG. HEATING SYSTEM REPAIRS; AUTHORIZING TRANSFER
OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2024**

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution establishing Capital Project No. H441, Municipal Center Bldg. Heating System Repairs; authorizing transfer of funds; and amending Warren County Budget for 2024, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 547 OF 2024
Resolution Introduced by Supervisors Bruno and Runyon

**ESTABLISHING CAPITAL PROJECT NO. H441, MUNICIPAL CENTER BLDG. HEATING
SYSTEM REPAIRS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING
WARREN COUNTY BUDGET FOR 2024**

WHEREAS, the Superintendent of Public Works has requested the establishment of Capital Project No. H441, Municipal Center Bldg. Heating System Repairs, to make emergency repairs to the heating system in the Warren County Municipal Center Building, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H441, Municipal Center Bldg. Heating System Repairs, as follows:

1. Capital Project No. H441, Municipal Center Bldg. Heating System Repairs, is hereby established.
2. The estimated cost of such Capital Project is the amount of Eighty Thousand Three Hundred Nineteen Dollars and Four Cents (\$80,319.04)
3. The proposed method of financing such Capital Project consists of the following:
 - a. Local share funding in the amount of Eighty Thousand Three Hundred Nineteen Dollars and Four Cents (\$80,319.04), to be transferred from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers,

and it is further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

ADVANCE TO

H441 - Municipal Center Bldg. Heating System Repairs

AMOUNT

\$80,319.04

Roll Call Vote:

Ayes: 969

Noes: 0

Absent: 33 Mr. Bean

Adopted.

RESOLUTION NO. 548 OF 2024**Resolution introduced by Supervisors Runyon and Strough**

WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO COVER THE COST OF CAPITAL PROJECT NO. H441, MUNICIPAL CENTER BLDG. HEATING SYSTEM REPAIRS; AND AMENDING 2024 WARREN COUNTY BUDGET

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing the appropriation of funds from the general fund unappropriated fund balance to the Department of Public Works budget to cover the cost of Capital Project No. H441, Municipal Center Bldg. Heating System Repairs; and amending 2024 Warren County Budget, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 549 OF 2024**Resolution introduced by Supervisors Bruno and Gilligan**

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO COVER THE COST OF CAPITAL PROJECT NO. H441, MUNICIPAL CENTER BLDG. HEATING SYSTEM REPAIRS; AND AMENDING 2024 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds in an amount not to exceed Eighty Thousand Three Hundred Nineteen Dollars and Four Cents (\$80,319.04) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code to cover the cost of Capital Project No. H441, Municipal Center Bldg. Heating System Repairs:

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$80,319.04

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and be it further

RESOLVED, that the Warren County Budget for 2024 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 969

Noes: 0

Absent: 33 Supervisor Bean

Adopted.

RESOLUTION NO. 550 OF 2024

Resolution introduced by Supervisors Geraci and Runyon

WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING AN AGREEMENT WITH SIEMENS INDUSTRY, INC. TO PERFORM REPAIRS AND UPGRADES TO THE HEATING SYSTEM WITHIN THE WARREN COUNTY MUNICIPAL CENTER BUILDING

WHEREAS, by Resolution No. 1 of 2024, later amended by Resolution No. 111 of 2024, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing an agreement with Siemens Industry, Inc. to perform repairs and upgrades to the heating system within the Warren County Municipal Center Building, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 551 OF 2024

Resolution introduced by Supervisors Bruno and Strainer

AUTHORIZING AN AGREEMENT WITH SIEMENS INDUSTRY, INC. TO PERFORM REPAIRS AND UPGRADES TO THE HEATING SYSTEM WITHIN THE WARREN COUNTY MUNICIPAL CENTER BUILDING

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Siemens Industry, Inc., 6 British American Blvd., Suite C, Latham, New York 12110, in an amount not to exceed Eighty Thousand Three Hundred Nineteen Dollars and Four Cents (\$80,319.04), to perform repairs and upgrades to the heating system within the Warren County Municipal Center Building over a term commencing December 20, 2024 and terminating upon completion of said repairs and upgrades, in a form approved by the County Attorney, and be it further

RESOLVED, that funds for this agreement shall be expended from Capital Project No. H441, Municipal Center Bldg. Heating System Repairs.

Adopted by unanimous vote.

Chairman Geraghty offered privilege of the floor:

Supervisor Conover spoke regarding MEGA (*Municipal Electric Gas Association*), suggesting the Town Supervisors familiarize themselves with what that Organization had done throughout the State.

Supervisor Magowan apprised he had been thoroughly impressed with the renovations that had been completed at Countryside Adult Home, adding the staff and residents were all very welcoming during his visit there last week.

Chairman Geraghty indicated he concurred with Supervisor Magowan regarding his comments pertaining to the renovations completed at Countryside Adult Home, noting all of the residents he spoke to were pleased with the outcome.

Supervisor Driscoll stated the process to get the renovations from fruition to completion had been a long process with a commendable conclusion.

Supervisor Merlino thanked all of the County Department Heads for the assistance they provided to the towns, more specifically Kevin Hajos, *Superintendent of Public Works*, who was always quick to return his calls and provide support to the towns when needed. He also wished everyone a Merry Christmas and happy New Year.

Supervisor Wild commended Mrs. Allen for the efficient manner in which she handled the significant number of roll call votes during this meeting. He also wished everyone a Merry Christmas and a happy New Year.

Supervisor Strainer announced the Adirondack Thunder were playing home games that evening and New Year's Eve and he encouraged all to attend. He thanked Supervisor Etu for providing a thorough update regarding the economic progress taking place in the County earlier in the meeting. He congratulated Ed Moore, *Owner of the Queensbury Hotel*, on his purchase of the TD Bank property adjacent to the Queensbury Hotel, adding Mr. Moore had done an excellent job on the recent renovations to the Hotel. He concluded by recognizing Warren County employees for their efforts decorating the facilities for the holidays, noting Public Health had won the competition for best gingerbread house with their rendition of the Warren County Municipal Center.

Supervisor Geraci recognized the Planning & Community Development and County Treasurer's Office for the assistance they provided them regarding short-term rental local laws adopted by other towns and municipalities, as this had benefitted the Town of Horicon, who was in the process of drafting their own Local Law pertaining to same.

Supervisor Driscoll announced the County's Employee Activities Committee had put together a "Warren County Employee Group Night" for an Adirondack Thunder game on January 12th at 3:00 p.m., with tickets being offered for a discounted price and he encouraged all to attend.

Chairman Geraghty wished everyone a Merry Christmas and a happy New Year, noting he looked forward to working with the exemplary County employees in 2025.

There being no further business to come before the Board of Supervisors, Chairman Geraghty declared the Board meeting adjourned at 11:41 a.m.

**SUMMARY BUDGET
TOWN OF BOLTON 2025**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2025
A	GENERAL	\$4,253,587.00	\$4,253,587.00	\$0.00	\$0.00
B	GENERAL OUTSIDE VILLAGE				
DA	HIGHWAY - TOWNWIDE	\$2,204,831.00	\$1,877,283.00	\$0.00	\$327,548.00
DB	HIGHWAY - OUTSIDE VILLAGE				
CD	COMMUNITY DEVELOPMENT				
CF	FEDERAL REVENUE SHARING				
L	PUBLIC LIBRARY FUND				
V	DEBT SERVICE FUND				
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
	EMS DISTRICT	\$493,342.00	\$0.00	\$0.00	\$493,342.00
	FIRE DISTRICT	\$616,450.00	\$0.00	\$0.00	\$616,450.00
	LIGHTING DISTRICT	\$31,000.00	\$0.00	\$0.00	\$31,000.00
	WATER DISTRICT	\$551,804.00	\$551,804.00	\$0.00	\$0.00
	SEWER DISTRICT	\$512,994.00	\$512,994.00	\$0.00	\$0.00
	TOTALS (Across Columns)	\$8,664,008.00	\$7,195,668.00	\$0.00	\$1,468,340.00
	Totals (Down Columns)	\$8,664,008.00	\$7,195,668.00	\$0.00	\$1,468,340.00

**SUMMARY BUDGET
TOWN OF CHESTER 2025**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2025
A	GENERAL	\$2,684,554.00	\$2,198,900.00	\$243,254.00	\$242,400.00
B	GENERAL OUTSIDE VILLAGE	\$0.00	\$0.00	\$0.00	\$0.00
DA	HIGHWAY- TOWNWIDE	\$2,503,234.00	\$1,354,000.00	\$99,234.00	\$1,050,000.00
	HIGHWAY- OUTSIDE VILLAGE	\$0.00	\$0.00	\$0.00	\$0.00
CD	COMMUNITY DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$0.00
CF	FEDERAL REVENUE SHARING		\$0.00	\$0.00	\$0.00
L	PUBLIC LIBRARY FUND	\$99,390.00	\$91,490.00	\$7,900.00	\$0.00
V	DEBT SERVICE FUND	\$0.00	\$0.00	\$0.00	\$0.00
S	SPECIAL DISTRICTS:				
	(LIST EACH SEPARATELY)				
SW	CHESTER WATER # 1	\$176,524.00	\$83,150.00	\$39,374.00	\$54,000.00
SW	POTTERSVILLE WATER #2	\$77,176.00	\$28,170.00	\$22,006.00	\$27,000.00
SF	RIVERSIDE FIRE PROTECTION	\$25,000.00	\$0.00	\$0.00	\$25,000.00
SF	NORTH CREEK FIRE PROTECTION	\$50,913.84	\$0.00	\$0.00	\$50,913.84
SP	LOON LAKE PARK	\$106,200.00	\$41,800.00	(\$15,600.00)	\$80,000.00
SP	SCHROON LAKE PARK (O&M)	\$2,012.00	\$0.00	\$0.00	\$2,012.00
	CHESTERTOWN FIRE	\$456,700.00	\$0.00	\$0.00	\$456,700.00
	POTTERSVILLE FIRE	\$335,284.00	\$0.00	\$0.00	\$335,284.00
SM	EMS FUND	\$354,600.00			\$354,600.00
SP1	FLAPCD FUND	\$15,000.00			\$15,000.00
	TOTALS (Across Columns)	\$6,886,587.84	\$3,797,510.00	\$396,168.00	\$2,692,909.84
	Totals (Down Columns)	\$6,886,587.84	\$3,797,510.00	\$396,168.00	\$2,692,909.84

**SUMMARY BUDGET
TOWN OF HAGUE 2025**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2025
A00	GENERAL	\$1,568,776.52	\$1,130,577.09	\$438,199.43	(\$0.00)
DA0	HIGHWAY	\$1,434,782.44	\$1,277,292.00	\$157,490.44	(\$0.00)
H00	CAPITAL FUND IMPROVEMENTS				\$0.00
CM0	OCCUPANCY TAX	\$68,765.62	\$66,080.84	\$2,684.78	(\$0.00)
HO2	CF WQIP GRANT	\$0.00	\$0.00	\$0.00	\$0.00
S	SPECIAL DISTRICTS:				
	(LIST EACH SEPARATELY)				
SL1	STREET LIGHTS	\$10,000.00	\$100.00	\$0.00	\$9,900.00
SF0	FIRE/AMBULANCE	\$394,711.00	\$90,000.00	\$0.00	\$304,711.00
G01	SEWER DISTRICT #1	\$270,891.56	\$260,605.24	\$10,286.32	\$0.00
G02	SEWER DISTRICT #2	\$199,025.93	\$196,440.31	\$2,585.62	(\$0.00)
	TOTALS (Down Column)	\$3,946,953.07	\$3,021,095.48	\$611,246.59	\$314,611.00
	TOTALS (Across Column)	\$3,946,953.07	\$3,021,095.48	\$611,246.59	\$314,611.00

**SUMMARY BUDGET
TOWN OF HORICON 2025**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2025
A	GENERAL	\$ 1,602,952.22	\$ 1,586,184.00	\$ 16,768.22	\$ (0.00)
DA	HIGHWAY	\$ 1,959,896.83	\$ 1,392,594.00	\$ 217,900.83	\$ 349,402.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
SA	HORICON AMBULANCE	\$ 235,996.00			\$ 235,996.00
SF	FIRE PROTECTION #1	\$ 344,306.00	\$ -	\$ -	\$ 344,306.00
SP	SCHROON LAKE PARK	\$ 5,636.00	\$ -	\$ -	\$ 5,636.00
	TOTALS (Across Column)	\$ 4,148,787.05	\$ 2,978,778.00	\$ 234,669.05	\$ 935,340.00
	TOTALS (Down Column)	\$ 4,148,787.05	\$ 2,978,778.00	\$ 234,669.05	\$ 935,340.00

**SUMMARY BUDGET
TOWN OF JOHNSBURG 2025**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	LESS APPROP'D RESERVES	ADOPTED 2025
A	GENERAL	\$2,113,123.00	\$1,400,959.00	\$364,112.00	\$0.00	\$348,052.00
DA	HIGHWAY	\$2,597,881.00	\$982,820.00	\$254,749.00	\$300,000.00	\$1,060,312.00
L	LIBRARY	\$144,750.00	\$16,100.00	\$32,465.00	\$0.00	\$96,185.00
S	SPECIAL DISTRICTS:					
	(LIST EACH SEPARATELY)					
	NORTH CREEK WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	NORTH CREEK FIRE	\$161,227.16	\$0.00	\$0.00	\$0.00	\$161,227.16
	JOHNSBURG FIRE	\$293,807.00	\$0.00	\$4,315.00	\$0.00	\$289,492.00
	JOHNSBURG EMS	\$803,694.00	\$363,500.00	\$0.00	\$0.00	\$440,194.00
	JOHNSBURG WATER	\$171,360.00	\$171,360.00			
	TOTALS (Across Columns)	\$6,285,842.16	\$2,934,739.00	\$655,641.00	\$300,000.00	\$2,395,462.16
	TOTALS (Down Columns)	\$6,285,842.16	\$2,934,739.00	\$655,641.00	\$300,000.00	\$2,395,462.16

**SUMMARY BUDGET
TOWN OF LAKE GEORGE 2025**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2025
A	TOWNWIDE, TOWN GENERAL	\$3,944,324.89	\$1,668,010.51	\$850,000.00	\$1,426,314.38
DA	TOWNWIDE, HIGHWAY (BRIDGES)	\$0.00	\$0.00	\$0.00	\$0.00
B	TOWN OUTSIDE VILLAGE	\$3,084,448.12	\$3,084,448.12	\$0.00	\$0.00
DB	TOWN OUTSIDE (HIGHWAY)	\$1,716,929.37	\$1,516,929.37	\$200,000.00	\$0.00
S	SPECIAL DISTRICTS:				
	(LIST EACH SEPARATELY)				
	FIRE DISTRICT #1	\$411,042.14	\$0.00	\$0.00	\$411,042.14
	FIRE DISTRICT #2	\$20,500.00	\$0.00	\$0.00	\$20,500.00
	EMS District	\$1,470,543.00	\$512,500.00	\$0.00	\$958,043.00
	CALDWELL SEWER (Indebtedness)	\$89,317.81	\$0.00	\$0.00	\$89,317.81
	CALDWELL SEWER (Operation Cost)	\$746,109.56	\$0.00	\$70,000.00	\$676,109.56
	DIAMOND POINT WATER	\$42,999.64	\$22,999.64	\$20,000.00	\$0.00
	TOTALS (Across Columns)	\$11,526,214.53	\$6,804,887.64	\$1,140,000.00	\$3,581,326.89
	TOTALS (Down Columns)	\$11,526,214.53	\$6,804,887.64	\$1,140,000.00	\$3,581,326.89

**SUMMARY BUDGET
TOWN OF LAKE LUZERNE 2025**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2025
A	GENERAL	\$2,460,116.00	\$1,270,553.00	\$439,563.00	\$750,000.00
DA	HIGHWAY	\$1,672,418.00	\$983,418.00	\$100,000.00	\$589,000.00
S	SPECIAL DISTRICTS:				
	(LIST EACH SEPARATELY)				
SW1	LAKE LUZERNE WATER	\$271,300.00	\$233,600.00	\$27,700.00	\$10,000.00
SW2	HUDSON GROVE WATER	\$89,381.00	\$79,381.00		\$10,000.00
SL1	LAKE LUZERNE LIGHTING	\$44,500.00			\$44,500.00
SL2	HUDSON GROVE LIGHTING	\$6,000.00			\$6,000.00
SL3	LAKE VANARE LIGHTING	\$5,250.00			\$5,250.00
SL4	WHITCON BEACH LIGHTING	\$3,750.00			\$3,750.00
	EMS	\$435,464.71	\$172,464.71		\$263,000.00
	FIRE	\$242,773.94			\$242,773.94
	TOTALS (Across Columns)	\$5,230,953.65	\$2,739,416.71	\$567,263.00	\$1,924,273.94
	TOTALS (Down Columns)	\$5,230,953.65	\$2,739,416.71	\$567,263.00	\$1,924,273.94

**SUMMAK BUDGET
TOWN OF QUEENSBURY 2025**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE/SUBSIDY	ADOPTED 2025
001	GENERAL	\$12,927,408.00			
	TRANSFER TO OTHER FUNDS	\$5,840,850.00			
	TOTAL GENERAL FUND APPROPRIATIONS	\$18,768,258.00	\$15,314,500.00	\$80,000.00	\$3,373,758.00
002	CEMETERY FUND	\$1,000,050.00	\$570,000.00	\$430,050.00	\$0.00
004	HIGHWAY	\$6,060,800.00	\$650,000.00	\$5,410,800.00	\$0.00
009	SOLID WASTE FUND	\$711,250.00	\$545,000.00	\$166,250.00	\$0.00
005	EMERGENCY SERVICES - FIRE	\$3,560,000.00	\$39,500.00	(\$1,500.00)	\$3,522,000.00
005	EMERGENCY SERVICES - EMS	\$4,052,500.00	\$1,679,500.00	(\$2,740.00)	\$2,375,740.00
S	SPECIAL DISTRICTS:				
020	FORT AMHERST LIGHTING	\$12,500.00	\$0.00	\$0.00	\$12,500.00
021	CLEVERDALE LIGHTING	\$4,000.00	\$0.00	\$0.00	\$4,000.00
022	PINEWOOD LIGHTING	\$200.00	\$0.00	\$0.00	\$200.00
023	SOUTH QUEENSBURY LIGHTING	\$20,000.00	\$0.00	\$0.00	\$20,000.00
024	WEST QUEENSBURY LIGHTING	\$35,000.00	\$0.00	\$0.00	\$35,000.00
025	QUEENSBURY LIGHTING	\$80,000.00	\$0.00	\$0.00	\$80,000.00
030	PERSH./ASH./COOL. SEWER	\$0.00	\$0.00	\$0.00	\$0.00
031	RESERVOIR PARK SEWER	\$13,050.00	\$25.00	(\$475.00)	\$13,500.00
032	QUEENSBURY CONSOLIDATED* SEWER	\$2,423,242.00	\$1,736,000.00	\$194,166.00	\$493,076.00
033	TECHNICAL PARK SEWER	\$0.00	\$0.00	\$0.00	\$0.00
035	S. QUEENSBURY/QUEENSBURY SEWER	\$147,459.00	\$121,400.00	(\$1,578.00)	\$27,637.00
036	ROUTE 9 SEWER	\$0.00	\$0.00	\$0.00	\$0.00
037	WEST QUEENSBURY SEWER	\$0.00	\$0.00	\$0.00	\$0.00
040	QUEENSBURY CONSOLIDATED	\$5,954,595.00	\$4,232,750.00	\$607,011.00	\$1,114,834.00
040	QUEENSBURY CONSOLIDATED-EXEMPT	\$0.00	\$0.00	(\$85,166.00)	\$85,166.00
047	SHORE COLONY	\$23,650.00	\$10,800.00	(\$3,150.00)	\$16,000.00
051	GLEN LAKE BENEFIT DISTRICT	\$46,599.00	\$0.00	\$0.00	\$46,599.00
052	LAKE SUNNYSIDE BENEFIT DISTRICT	\$9,600.00	\$0.00	\$0.00	\$9,600.00
053	N. QBY WW DISP DIST - IMPROVED	\$600.00	\$0.00	\$0.00	\$600.00
053	N. QBY WW DISP DIST - VACANT	\$50.00	\$0.00	\$0.00	\$50.00
	TOTALS (Across Column)	\$42,923,403.00	\$24,899,475.00	\$6,793,668.00	\$11,230,260.00
	TOTALS (Down Column)	\$42,923,403.00	\$24,899,475.00	\$6,793,668.00	\$11,230,260.00

* Queensbury Consolidated WW District (SE025) merger of Quaker Road (SE008) and Hiland Park (SE009) WW Districts

**SUMMARY BUDGET
TOWN OF STONY CREEK 2025**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2025
A	GENERAL	\$667,530.00	\$430,259.00	\$70,000.00	\$167,271.00
DA	HIGHWAY-TOWNWIDE	\$1,130,158.00	\$509,385.00	\$55,000.00	\$565,773.00
S	SPECIAL DISTRICTS:				
	(LIST EACH SEPARATELY)				
	FIRE PROTECTION	\$185,150.00	\$0.00	\$10,000.00	\$175,150.00
	TOTALS (Across Columns)	\$1,982,838.00	\$939,644.00	\$135,000.00	\$908,194.00
	TOTALS (Down Columns)	\$1,982,838.00	\$939,644.00	\$135,000.00	\$908,194.00

**SUMMARY BUDGET
TOWN OF THURMAN 2025**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2025
A	GENERAL	\$926,439.00	\$577,171.00	\$50,000.00	\$299,268.00
DA	HIGHWAY - TOWNWIDE	\$1,668,356.00	\$697,213.00	\$0.00	\$971,143.00
	ENTERPRISE FUND	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00
	FIRE	\$92,000.00	\$0.00	\$0.00	\$92,000.00
	TOTALS (Across Columns)	\$2,686,795.00	\$1,274,384.00	\$50,000.00	\$1,362,411.00
	TOTALS (Down Columns)	\$2,686,795.00	\$1,274,384.00	\$50,000.00	\$1,362,411.00

**SUMMARY BUDGET
TOWN OF WARRENSBURG 2025**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2025
A	GENERAL	\$2,273,166.80	\$1,570,921.00	\$187,245.80	\$515,000.00
CM	CEMETERY	\$61,488.00	\$30,500.00	\$30,988.00	\$0.00
DA	HIGHWAY	\$1,355,946.00	\$308,718.00	\$162,228.00	\$885,000.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
SA	AMBULANCE	\$400,000.00	\$0.00	\$0.00	\$400,000.00
SL	LIGHTING DISTRICT	\$110,000.00	\$1,000.00	\$0.00	\$109,000.00
SS	SEWER DISTRICT	\$595,465.00	\$512,800.00	\$82,665.00	\$0.00
SW	WATER DISTRICT	\$660,571.00	\$461,000.00	\$199,571.00	\$0.00
SF	FIRE DISTRICT	\$542,292.00	\$22,000.00	\$40,000.00	\$480,292.00
	TOTALS (Across Columns)	\$5,998,928.80	\$2,906,939.00	\$702,697.80	\$2,389,292.00
	TOTALS (Down Columns)	\$5,998,928.80	\$2,906,939.00	\$702,697.80	\$2,389,292.00

STATEMENT SHOWING COMPENSATION OF MEMBERS OF
THE BOARD OF SUPERVISORS FOR THE YEAR 2024

NAMES	2024 SALARIES	SESSION MILES	COMMITTEE MILES	2023 MILEAGE PAID IN 2024 BUDGET YEAR**	MILEAGE TOTALS *	MISC TRAVEL EXPENSES	GRAND TOTALS
BEAN, KEVIN	\$ 19,165.50	-	-	\$ -	\$ -	\$ -	\$ 19,165.50
BRUNO, DANIEL	\$ 19,910.88	-	-	\$ -	\$ -	\$ -	\$ 19,910.88
CONOVER, RONALD	\$ 19,910.88	-	-	\$ -	\$ -	\$ -	\$ 19,910.88
CROCIOTTO, VINCENT	\$ 13,722.57	-	-	\$ -	\$ -	\$ -	\$ 13,722.57
DIAMOND, JACK	\$ 19,910.88	-	-	\$ -	\$ -	\$ -	\$ 19,910.88
DICKINSON, DENNIS	\$ 5,958.46	-	-	\$ -	\$ -	\$ -	\$ 5,958.46
DRISCOLL, BENNETT	\$ 19,910.88	-	-	\$ -	\$ -	\$ -	\$ 19,910.88
ETU, NATHAN	\$ 19,910.88	180.00	1,325.40	\$ -	\$ 1,008.62	\$ -	\$ 19,910.88
GERACI, MICHAEL	\$ 19,910.88	750.00	1,912.00	\$ -	\$ 1,783.54	\$ -	\$ 20,919.50
GERAGHTY, KEVIN	\$ 43,541.75	-	469.00	\$ -	\$ 314.23	\$ -	\$ 21,694.42
GILLIGAN, HALEY	\$ 23,381.91	-	-	\$ -	\$ -	\$ -	\$ 43,855.98
MADAY, JOHN	\$ 19,165.50	728.00	1,612.00	\$ -	\$ 1,567.80	\$ -	\$ 23,381.91
MAGOWAN, BRAD	\$ 19,910.88	-	-	\$ -	\$ -	\$ -	\$ 20,733.30
MERUNO, EUGENE	\$ 19,910.88	-	-	\$ -	\$ -	\$ -	\$ 19,910.88
PATCHETT, JOSHUA	\$ 19,165.50	1,393.00	1,144.80	\$ -	\$ 1,700.33	\$ -	\$ 19,910.88
RUNYON, DEBRA	\$ 19,910.88	288.00	487.60	\$ 117.90	\$ 519.65	\$ -	\$ 20,983.73
STRAINER, DAVID	\$ 19,165.50	-	-	\$ -	\$ -	\$ -	\$ 20,430.53
STROUGH, JOHN	\$ 19,910.88	-	-	\$ -	\$ -	\$ -	\$ 19,165.50
THOMAS, FRANK	\$ 34,333.88	-	-	\$ -	\$ -	\$ -	\$ 19,165.50
TURNER, NANCY	\$ 19,165.50	-	-	\$ -	\$ -	\$ -	\$ 34,333.88
WILD, MICHAEL	\$ 19,910.88	-	284.00	\$ -	\$ 176.88	\$ -	\$ 19,165.50
TOTALS	\$435,785.75	3,339.00	7,214.80	\$ 117.90	\$ 7,071.05	\$ -	\$ 20,087.76

**Mileage totals figure reflects mileage reimbursement at \$0.67 per mile for 2024

County of Warren do hereby certify that the Board of Supervisors was in session during the year 2024 as Supervisors 16 days.

AMANDA ALLEN, Clerk
Warren County Board of Supervisors

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

**Orientation Meeting
January 2, 2024**

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3	DESIGNATING DEPOSITARIES	13
4	REAPPOINTING CLERK OF THE BOARD OF SUPERVISORS	14
5	REAPPOINTING WARREN COUNTY ATTORNEY	14
6	REAPPOINTING WARREN COUNTY AUDITOR	14
7	REAPPOINTING WARREN COUNTY PUBLIC DEFENDER . . .	14
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9	AUTHORIZING BLANKET OFFICIAL UNDERTAKING FOR COUNTY OFFICERS REQUIRED BY LAW TO EXECUTE AND FILE OFFICIAL UNDERTAKINGS	15
10	AUTHORIZING THE COUNTY AUDITOR TO APPROVE NEW YORK STATE REAL PROPERTY TAX LAW CORRECTION OF ERRORS AND/OR APPLICATIONS FOR REFUNDS	62

*PROPOSED RESOLUTION NOS. 1-10 WERE DISTRIBUTED TO THE
MEMBERS OF THE 2024 BOARD OF SUPERVISORS AND POSTED TO
THE WARREN COUNTY WEBSITE ON DECEMBER 20, 2023*

**WARREN COUNTY BOARD OF SUPERVISORS
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January 19, 2024

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19	APPOINTING MEMBERS TO REPRESENT WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL	70
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PROCLAMATIONS 1-3; RESOLUTION NOS. 11-25, FLOOR RESOLUTION NOS. 1-2 (LATER RESOLUTION NOS. 26-27); AND CERTIFICATES OF APPOINTMENT 1-3 WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON FRIDAY JANUARY 12, 2024

**WARREN COUNTY BOARD OF SUPERVISORS
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32	AMENDING AGREEMENT WITH MOUNTAIN MEDICAL SERVICES, PLLC TO PROVIDE SPECIAL PHYSICAL EXAMINATIONS FOR HAZMAT TEAM MEMBERS WORKING WITH THE OFFICE OF EMERGENCY SERVICES, TO INCREASE FEES FOR PHYSICAL EXAMINATIONS.	90
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326	A RESOLUTION AUTHORIZING THE ISSUANCE OF UP TO \$1,400,000 SERIAL BONDS OF THE COUNTY OF WARREN TO PAY FOR A PORTION OF THE COSTS OF THE HIGH VOLTAGE ELECTRICAL INFRASTRUCTURE REPLACEMENT AT SUNY ADIRONDACK AND AUTHORIZING THE COUNTY TREASURER TO MAKE TEMPORARY ADVANCES OF LEGALLY AVAILABLE FUNDS	555
327	WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION INTRODUCING PROPOSED LOCAL LAW NO. 6 OF 2024, ENTITLED "A LOCAL LAW TO AUTHORIZE OVERRIDING THE PROPERTY TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW § 3-C FOR THE 2025 WARREN COUNTY BUDGET," AND AUTHORIZING PUBLIC HEARING THEREON	557
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329	WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE NO LATER THAN THE TUESDAY PRIOR TO THE REGULAR BOARD MEETING, IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AND AMENDING 2024 WARREN COUNTY BUDGET	560
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CA07	WARREN COUNTY YOUTH BOARD.	561
<i>PROCLAMATIONS 30-34; RESOLUTION NOS. 301-326; AND CERTIFICATE OF APPOINTMENT NO. 7 WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON MONDAY, SEPTEMBER 16, 2024</i>		
<i>FLOOR RESOLUTION NOS. 1 AND 2 (LATER RESOLUTION NOS. 327 AND 328) WERE DISTRIBUTED AND POSTED ON THURSDAY, SEPTEMBER 19, 2024</i>		
<i>RESOLUTION NO. 323 WAS AMENDED FROM THE FLOOR TO REMOVE OCCUPANCY TAX APPROPRIATIONS TO WINTER'S DREAM; RESOLUTION NOS. 329 AND 330 WERE INTRODUCED FROM THE FLOOR TO AUTHORIZE OCCUPANCY TAX APPROPRIATIONS TO WINTER'S DREAM ON A SEPARATE RESOLUTION</i>		

**WARREN COUNTY BOARD OF SUPERVISORS
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**SPECIAL BOARD MEETING
October 3, 2024**

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FLOOR RESOLUTION NOS. 1 AND 2 (LATER RESOLUTION NOS. 331 AND 332) WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON WEDNESDAY, OCTOBER 2, 2024

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*PROCLAMATION NOS. 35-39; REPORT OF COMMITTEE ON
ASSESSMENT ROLLS; AND RESOLUTION NOS. 333-396 WERE POSTED
TO THE WARREN COUNTY WEBSITE AND DISTRIBUTED TO THE
MEMBERS OF THE BOARD OF SUPERVISORS ON TUESDAY OCTOBER
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*FLOOR RESOLUTION NOS. 1 AND 2 WERE DISTRIBUTED TO THE
MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE
WARREN COUNTY WEBSITE ON FRIDAY OCTOBER 25, 2024*

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	<i>FLOOR RESOLUTION NOS. 9-10 WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON TUESDAY, DECEMBER 17, 2024</i>	
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OFFICIAL DIRECTORY FOR THE YEAR 2023

1340 State Route 9
Municipal Center, Lake George, New York 12845-9803

ASSIGNED COUNSEL	
Administrator	Julia Garcia
ATTORNEY	
County Attorney	Larry Elmen
Assistant County Attorney	Robert Terwilliger
AUDITOR	Carla Sherman
BOARD OF ELECTIONS	
Commissioner	William VaNess
Commissioner	Beth McLaughlin
BOARD OF SUPERVISORS	
Chairman	Kevin B. Geraghty
Clerk	Amanda Allen
Deputy Clerk	Sarah McLenithan
COMMISSIONER OF JURORS	Wanda Smith
COUNTRYSIDE ADULT HOME	
Director	Amy McByrne
COUNTY ADMINISTRATOR, OFFICE OF	
County Administrator	John Taflan
Assistant to the County Administrator	Tammie DeLorenzo
Fiscal Assistant to the County Administrator	Rob Lynch
COUNTY CLERK	Carrie Black
Deputy County Clerk	
COUNTY COURT JUDGE AND SURROGATE	Hon. Robert A. Smith
Chief Clerk	Joanne M. Mann
DISTRICT ATTORNEY	Jason M. Carusone
First Asst. District Attorney	Matthew D. Burin
Asst. District Attorney	Benjamin Smith
Asst. District Attorney	Robert Mc Carthy
Asst. District Attorney	Avi Goldstein
Asst. District Attorney	Grant Jones
Asst. District Attorney	Conner Smith
Asst. District Attorney	Ann Vondrak
Asst. District Attorney	Morgan Cosentino
Asst. District Attorney	Ryan Christensen
EMERGENCY SERVICES, OFFICE OF	
Director	Ann Marie Mason
Deputy Director	Ashley Rivers
Fire Coordinator	Ralph Bartlett
Emergency Services Coordinator	Patrick Mellon
Assistant Emergency Services Coordinator	Jennifer Ramsey
EMPLOYMENT & TRAINING ADMINISTRATION	
Director	Liza Ochsemdof
FAMILY COURT JUDGE	Hon. Paulette M. Kershko
Chief Clerk	Kate Thompson
FIRE PREVENTION & BUILDING CODE ENFORCEMENT	
Administrator	Charles Wallace
HEALTH SERVICES	
Director of Public Health/Patient Services	Ginelle Jones
HISTORIAN	Stan Cianfarano
HUMAN RESOURCES/CIVIL SERVICE ADMINISTRATION	
County Human Resources Director	Jackie Figueroa



Connie L. Goedert	Queensbury
Lynn Keil	Brant Lake
Paul Bachman, M.D.	Warrensburg
Tim Murphy	Glens Falls

Superintendent Kevin Hajos
Highway Manager Todd Beadnell
(Also encompasses Airport; Parks, Recreation & Railroad; Buildings & Grounds; and
Recycling & Waste Management)