

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: FINANCE

DATE: JULY 1, 2019

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SOKOL
SIMPSON
MERLINO
STROUGH
BEATY
FRASIER
MCDEVITT
GERAGHTY
HYDE

OTHERS PRESENT:

MIKE SWAN, COUNTY TREASURER
RONALD CONOVER, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK THOMAS, BUDGET OFFICER
SUPERVISORS DIAMOND
DRISCOLL
LEGGETT
LOEB

COMMITTEE MEMBERS ABSENT:

SUPERVISORS DICKINSON
BRAYMER

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
DON LEHMAN, *THE POST STAR*
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the July 1, 2019 meeting of the Finance Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2019/finance/>

Mr. Sokol called the meeting of the Finance Committee to order at 10:28 a.m.

Motion was made by Mr. McDevitt, seconded by Mr. Geraghty and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the meeting Agenda were distributed to the Committee members and a copy of same is on file with the meeting minutes

Commencing with the Action Agenda, Mr. Sokol requested approval of Item 1 which consisted of a request for transfers of funds as attached for Committee approval.

Motion was made by Mr. Geraghty, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the July 19th Board Meeting.

Mr. Sokol advised Agenda Items 2A-B concerned the following Items/Requests to be discussed by the County Treasurer:

- 2A) Request to fill the vacant position of Accounting Technician \$2, *Grade 19, Base Annual Salary \$47,523*, due to termination that was approved on an emergency fill basis on June 20, 2019.

Mr. Sokol noted the position had been filled on an emergency basis and no action was required from the Committee.

- 2B) Request to amend Resolution No. 74 of 2019 to allow the Principle Account Clerk/Typist - Temp. to work a maximum of 128 hours for the remainder of 2019.

Mike Swan, *County Treasurer*, apprised the original intent for the position was for training purposes, but now that the training had concluded he would like to amend Resolution No. 74 of 2019 to allow the position to continue to work through the end of the year on an as needed basis. He noted the funds were available within the Budget to cover the cost. Mr. Sokol asked if Mr. Swan would be notifying the Committee when he was using the position and Mr. Swan replied affirmatively.

Motion was made by Mr. Merlino, seconded by Mr. Strough and carried unanimously to approve the request and the necessary resolution was authorized for the July 19th Board Meeting.

Mr. Swan reported that there was a 1% increase in sales tax revenue from the same time period last year. He stated he had distributed a notice to the Board members earlier this morning regarding same.

Continuing with the Agenda review, Mr. Sokol apprised Agenda Item 3 pertained to a referral from the Criminal Justice & Public Safety Committee, *Sheriff*, regarding a request to amend the County Budget in the amount of \$15,000 to reflect receipt of revenue from the Lake George School District to pay for the addition of a second School Resource Officer during the 2018-19 school year.

Motion was made by Mr. Simpson, seconded by Mr. McDevitt and carried unanimously to approve the request and the necessary resolution was authorized for the July 19th Board Meeting.

Mr. Sokol advised Agenda Item 4 pertained to a referral from the Park Operations & Management Committee involving a request to appropriate \$3,038 from Budget Code A.691.07, *Deferred Revenue-Gaslight Village Parking Fees*, to Budget Code A.1625 470, *Charles R. Wood Park, Contract*, as well as to authorize reimbursement to the Village of Lake George in the same amount for the County's 62% share of the cost of a contract with Elan Planning for preparation and submission of a CFA grant application associated with construction of a fire tower at the Charles R. Wood Park.

Supervisor Beaty voiced his concern with supporting the request when the Village of Lake George had yet to secure the \$18 million in funding they required to pay for their Wastewater Treatment Plant. Mr. Merlino pointed out the plans for the fire tower had been included in the original plans for the Charles R. Wood Park and they would be paying Elan for the preparation and submission of a grant in the amount of \$300,000. Mr. Beaty stated he was aware of this and felt it was a good idea, but believed the priority should be to determine how they were going to pay for the Wastewater Treatment Plant.

Motion was made by Mr. Strough, seconded by Mr. Merlino and carried by majority vote, with Mr. Beaty voting in opposition, to approve the request and the necessary resolution was authorized for the July 19th Board Meeting.

Mr. Sokol offered privilege of the floor to anyone present wishing to address the Committee on any matter, but there was no one wishing to speak.

There being no further business to come before the Finance Committee, on motion made by Mrs. Frasier and seconded by Mr. Beaty, Mr. Sokol adjourned the meeting at 10:34 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board