

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HEALTH, HUMAN AND SOCIAL SERVICES

DATE: APRIL 22, 2019

COMMITTEE MEMBERS PRESENT:

SUPERVISORS FRASIER
MCDEVITT
BRAYMER
LEGGETT
LOEB
DRISCOLL
HYDE
MAGOWAN
SOKOL

OTHERS PRESENT:

REPRESENTING THE DEPARTMENT OF PUBLIC HEALTH:
GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES
PAT BELDEN, ASSISTANT DIRECTOR, PUBLIC HEALTH DIVISION
VALERIE WHISENANT, ASSISTANT DIRECTOR, PATIENT SERVICES
TAWN DRISCOLL, FISCAL MANAGER
DENISE DIRESTA, DIRECTOR, VETERANS' SERVICES
REPRESENTING THE OFFICE OF COMMUNITY SERVICES:
ROB YORK, DIRECTOR, OFFICE OF COMMUNITY SERVICES
CHRIS HUNSINGER, DIRECTOR, EMPLOYMENT & TRAINING ADMINISTRATION
DEANNA PARK, DIRECTOR, OFFICE FOR THE AGING
REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:
CHRISTIAN HANCHETT, COMMISSIONER
JULIE MONTERO, FISCAL MANAGER
AMY MCBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY
FRANK THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
GERAGHTY
HOGAN
MERLINO
SIMPSON
STROUGH
WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, *THE POST STAR*
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the April 22, 2019 meeting of the Health, Human & Social Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2019/health>

Mrs. Frasier called the meeting of the Health, Human & Social Services Committee to order at 9:01 a.m.

Motion was made by Mr. Loeb, seconded by Mr. Driscoll and carried unanimously to approve the minutes of the previous Health Services Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Ginelle Jones, *Director, Public Health/Patient Services*, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Prior to commencing her agenda review, Ms. Jones introduced Pat Belden, *recently appointed Assistant Director, Public Health Division*, and the Committee welcomed her.

Moving along to the Action Agenda/New Business portion of the agenda, Ms. Jones presented the following requests:

- 1) To authorize the Director of Public Health and Patient Services to enter into a MOU

(Memorandum of Understanding) with HHHN (*Hudson Headwaters Health Network*) for the Hepatitis C Program with automatic annual renewal and terminating upon 30 days written notice by either party.

Motion was made by Mr. Magowan, seconded by Mr. Loeb and carried unanimously to approve the request and the necessary resolution was authorized for the May 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a new contract with Access Therapy Group PLLC to provide Committee on Preschool Education services to eligible Warren County children for a term commencing May 17, 2019 with automatic annual renewal and terminating upon 30 days written notice.

Motion was made by Mr. Magowan, seconded by Mr. Loeb and carried unanimously to approve the request and the necessary resolution was authorized for the May 17th Board meeting. *A copy of the resolution request is on file with the minutes.*

- 3) To authorize a contract with Building Blocks Learning Center to provide Committee on Preschool Education services to eligible Warren County children for a term commencing May 17, 2019 with automatic renewal and terminating upon 30 days written notice.

Motion was made by Mr. McDevitt, seconded by Mr. Magowan and carried unanimously to approve the request and the necessary resolution was authorized for the May 17th Board meeting. *A copy of the resolution request is on file with the minutes.*

- 4) To authorize a contract with Saratoga Speech Pathology, P.C. to provide Committee on Preschool Education services to eligible Warren County children for a term commencing May 17, 2019 with automatic renewal and terminating upon 30 days written notice.

Motion was made by Mr. Loeb, seconded by Mr. Magowan and carried unanimously to approve the request and the necessary resolution was authorized for the May 17th Board meeting. *A copy of the resolution request is on file with the minutes.*

- 5) To authorize a contract with Bogsted, Therese for Freedom Torch Consulting Inc. to provide speech therapy services for a term commencing May 16, 2019 with automatic annual renewal and terminating upon 30 days written notice.

Motion was made by Mr. Driscoll, seconded by Mr. Magowan and carried unanimously to approve the request and the necessary resolution was authorized for the May 17th Board meeting. *A copy of the resolution request is on file with the minutes.*

Mr. Sokol entered the meeting at 9:08 a.m.

- 6) To authorize Jignasha Shah, *Public Health Coordinator*, to enroll in job related course entitled "Anatomy and Physiology II" at Hudson Valley Community College.

Motion was made by Mr. Loeb, seconded by Mr. Magowan and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee. *A copy of the resolution request is on file with the minutes.*

Ms. Braymer entered the meeting at 9:09 a.m.

- 7) To authorize Jignasha Shah, *Public Health Coordinator*, to enroll in job related course entitled "EPI Principles of Public Health" at SUNY Albany School of Public Health.

Motion was made by Mr. Magowan, seconded by Mr. Driscoll and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee. *A copy of the resolution request is on file with the minutes.*

- 8) To authorize Laura Monroe, *Registered Professional Nurse*, to enroll in job related course entitled "IHP420-R5408 Ethical and Legal Considerations" at Southern New Hampshire University online.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee. *A copy of the resolution request is on file with the minutes.*

A review of the Information for Discussion/Review portion of the agenda proceeded as follows:

Report of Expenditures, Revenues, Overtime and Per Diem Use for 2019 - Tawn Driscoll, *Fiscal Manager*, reviewed the Revenue and Expenditure Report for 2019 in Attachment #1. She stated she had received all of the rent expense figures and included those in the report. She noted the WIC food voucher value had been received and the numbers were almost finalized for 2018. She informed both part and full-time salaries were down from last year, but over-time salaries were higher due to the new Crescendo program and weekend shifts.

Revenue and Expense Comparison Report for 2018 vs 2019 - Ms. Driscoll reviewed the Revenue and Expense Comparison Report for 2018 vs 2019 in Attachment #2. She noted Salaries were 8.02% less than last year at this time, as were expenses, but this was due to the preschool program not being accounted for, but they were catching up. She apprised employee benefits were down which she attributed to March retiree health not being posted. She stated revenues were slightly down, but overall not bad compared to last year. She added that they were almost done closing homecare for the month of March.

Mr. Sokol commended Ms. Driscoll for her exceptional work on preparing the financial reports for the Committee.

Before reviewing the status of referrals, Ms. Jones noted that going forward they would be reporting two months back to provide a more accurate number.

Status of Referrals - Valerie Whisenant, *Assistant Director of Patient Services*, reviewed the referrals, included as Attachment #3. She informed the rate for February 2019 was actually -21% not the -47% she had reported last month which was an improvement. She stated she also wanted to provide clarity that last month she did not mean to imply the referral rate was impacted by the issues at Glens Falls Hospital, but rather it was because less patients were being admitted in all hospitals due to insurance reasons. She mentioned often times referrals never came to fruition due to the patient going into rehabilitation or dying. She added that there were also many home health care agencies in the area for doctors and hospitals to refer to.

Emergency Response and Preparedness - Ms. Jones advised Attachment #4 in the agenda packet included a review of the Emergency Response and Preparedness Activities for the month and she thanked the Department of Public Works Buildings and Grounds staff for their assistance with the April 11th drill.

Rabies Program Report: Ms. Jones advised Attachment #5 outlined the January 2019 through March 2019 rabies report.

Meetings: Ms. Jones reported she would be attending NYSACHO Membership Meeting and New York State Public Health Association Conference in Cortland, New York, Valerie Whisenant would be attending Home Care Association Annual Conference Force for the Future in Saratoga Springs, New

York and Sara Hettel and Beth Paquette would be attending NYS WIC Association Conference in Syracuse, New York; copies of the travel authorization forms are on file with the minutes.

Staffing Update - Ms. Jones noted two new nurses had been hired and were in the process of completing orientation.

A lengthy discussion ensued in regards to the measles outbreak.

There being no further Health Services business to discuss, privilege of the floor was extended to Denise DiResta, *Director, Veterans' Services*, who distributed copies of the Veterans' Services agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. DiResta presented the following requests:

- 1) To amend the 2019 County Budget in the amount of \$46,287.76 to support the Peer-to-Peer Services, Joseph P. Dwyer Veteran Peer Services Program from the grant monies received.

Motion was made by Ms. Braymer, seconded by Mr. Sokol and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 2) To fill the position of Program Coordinator, Peer-to-Peer Support Services (*temporary, part-time up to 20 hours per week*), Grade 16, Base Annual Salary \$21,684.

Ms. Braymer and Mr. Loeb apprised their support of the program.

Motion was made by Ms. Braymer, seconded by Mr. McDevitt and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee for reporting purposes. *A copy of the resolution request form is on file with the minutes.*

Ms. DiResta noted Kenneth Winchell, *Director, Washington County Veterans' Services*, had intended on attending the Committee meeting, but due to other obligations he was not able to attend, apprising he had been very involved in the process.

Ms. DiResta proceeded with her next request to approve and authorize an Intermunicipal Agreement with Washington County for the Joseph P. Dwyer Veteran Peer Services Program.

Motion was made by Mr. Loeb, seconded by Mr. Magowan and carried unanimously to approve the request and the necessary resolution was authorized for the May 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further Veterans' Services business to discuss, privilege of the floor was extended to Rob York, *Director, Office of Community Services*, who distributed copies of his agenda to the Committee members; *a copy of the Office of Community Services agenda is on file with the minutes.*

Commencing his agenda review with the Action Agenda/New Business section, Mr. York presented the following requests:

- 1) To authorize a transfer of funds in the amount of \$60,000 from Budget Code A.4320 0150 470, *Mental Health Programs, 820 River Street-Mental Health, Contract*, to Budget Code A.4320 0145 470, *Mental Health Programs, Addiction Care Center.*

Motion was made by Mr. McDevitt, seconded by Mr. Loeb and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 2) To rescind Resolution 118 of 2019 due to a provider change from 820 River St., Inc. to Addictions Care Center of Albany, Inc.

Ms. Braymer noted the litigation between New York State OASIS and 820 River St., which was Baywood Center's parent company, was in no way a reflection on the Baywood Center, who provided good services, and Mr. York concurred.

Motion was made by Mr. Sokol, seconded by Ms. Braymer and carried unanimously to approve the request and the necessary resolution was authorized for the May 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To amend the 2019 contract with Addictions Care Center of Albany, Inc. in the amount of \$60,000 to provide Substance Abuse Disorder (SUD) treatment in the Warren County Correctional Facility for a total amount not to exceed \$571,447.

Motion was made by Ms. Braymer, seconded by Mr. Driscoll and carried unanimously to approve the request and the necessary resolution was authorized for the May 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 4) To amend Resolution No. 82 of 2019, authorizing Carrie Wright, *Program Analyst*, to enroll in a job-related course and receive reimbursement not to exceed \$499.50 for tuition, to include and additional reimbursement in the amount of \$76.37 for books and fees for a total reimbursement in the amount of \$575.87.

Motion was made by Mr. McDevitt, seconded by Ms. Braymer and carried unanimously to approve the request and the necessary resolution was authorized for the May 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Continuing to the Information for Discussion portion of the agenda, Mr. York apprised Linda Wright, had attended a regional meeting in Kingston, New York, and Lisa Cutou had traveled to Albany, New York, for training on Psychopharmacology.

There being no further Office of Community Services business to discuss, privilege of the floor was extended to Chris Hunsinger, *Director, Employment & Training Administration (ETA)*, who distributed copies of the ETA agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Hunsinger presented the following requests:

- 1) To authorize a new contract with Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services for summer youth employment program through Operation Food Chain.

Motion was made by Mr. Loeb, seconded by Mr. Magowan and carried unanimously to approve the request and the necessary resolution was authorized for the May 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a Memorandum of Understanding with New York State Department of Labor for the exchange of confidential information through the Re-Employment System.

Motion was made by Mr. Magowan, seconded by Ms. Braymer and carried unanimously to approve the request and the necessary resolution was authorized for the May 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To approve WIB Budget for the period July 1, 2019 through June 30, 2020 and authorizing Chairman to execute SWW Workforce Development Board MOU Cost Allocation Plan for the same

term.

Motion was made by Mr. Driscoll, seconded by Mr. Loeb and carried unanimously to approve the request and the necessary resolution was authorized for the May 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Continuing to the Referral/Pending Items portion of the agenda, Mr. Hunsinger reviewed a powerpoint presentation which explained the impact the Saratoga-Warren-Washington Workforce Development Board had on the area; *a copy of the information is on file with the minutes.*

Continuing to the Information for Discussion portion of the agenda, Mr. Hunsinger apprised he had included a copy of the Career Center News 2018 Edition; *a copy of which is on file with the minutes.*

There being no further ETA business to discuss, privilege of the floor was extended to Deanna Park, Director, Office for the Aging (OFA), who distributed copies of the OFA agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. Park presented the following requests:

- 1) Amending Memorandum of Understanding with Hamilton County Department of Social Services for NY Connects services to residents of Hamilton County to include reimbursement for salary and fringe for employees providing such services (\$40,000).

Motion was made by Mr. Sokol, seconded by Mr. Magowan and carried unanimously to approve the request and the necessary resolution was authorized for the May 17th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a new contract with Glens Falls Association for the Blind, Inc. to provide in-home contact and support, information and assistance, and senior recreation and education to residents of Warren and Hamilton Counties under Community Services for the Elderly funding for a term commencing April 1, 2019 and terminating March 31, 2020 in an amount not to exceed \$7,650 with the option for one-year renewals if no material changes.
- 3) To authorize a new contract with Glens Falls Hospital to provide personal emergency response services to residents of Warren and Hamilton Counties under Community Services for the Elderly funding for a term commencing April 1, 2019 and terminating March 31, 2020 for a total amount not to exceed \$7,000 with the option for one-year renewals if no material changes.
- 4) To authorize a new contract with Glens Falls Senior Citizens Center, Inc. to provide in-home contact and support, information and assistance, and senior center recreation and education to residents of Warren County under Community Services for the Elderly funding for a term commencing April 1, 2019 and terminating March 31, 2020 for a total amount not to exceed \$26,500 with the option for one-year renewals if no material changes.
- 5) To authorize a new contract with Legal Aid Society of Northeastern New York, Inc. to provide legal assistance and education to residents of Warren and Hamilton Counties under Community Services for the Elderly funding for a term commencing April 1, 2019 and terminating March 31, 2020 for a total amount not to exceed \$17,950 with the option for one-year renewals if no material changes.
- 6) To authorize a new contract with the Town of Chester to provide transportation services to residents of Warren County under Community Services for the Elderly funding with 50% of reimbursement of expenses up to \$3,771 for a term commencing April 1, 2019 and terminating March 31, 2020 with the option for one-year renewals if no material changes.

- 7) To authorize a new contract with the Town of Hague to provide transportation services to residents of Warren County under Community Services for the Elderly funding with 50% reimbursement of expenses up to \$960 for a term commencing April 1, 2019 and terminating March 31, 2020 with the option for one-year renewals if no material changes.
- 8) To authorize a new contract with the Town of Horicon to provide transportation services to residents of Warren County under Community Services for the Elderly funding with 50% reimbursement of expenses up to \$2,510 for a term commencing April 1, 2019 and terminating March 31, 2020 with the option for one-year renewals if no material changes.
- 9) To authorize a new contract with the Town of Johnsburg to provide transportation services to residents of Warren County under Community Services for the Elderly funding with 50% reimbursement for expenses up to \$4,048 for a term commencing April 1, 2019 and terminating March 31, 2020 with the option for one-year renewals if no material changes.
- 10) To authorize a new contract with the Town of Lake George to provide transportation services to residents of Warren County under Community Services for the Elderly funding with 50% reimbursement of expenses up to \$3,665 for a term commencing April 1, 2019 and terminating March 31, 2020 with the option for one-year renewals if no material changes.
- 11) To authorize a new contract with the Town of Lake Luzerne to provide transportation services to residents of Warren County under Community Services for the Elderly funding with 50% reimbursement of expenses up to \$2,892 for a term commencing April 1, 2019 and terminating March 31, 2020 with the option for one-year renewals if no material changes.
- 12) To authorize a new contract with the Town of Lake Pleasant to provide transportation services to residents of Hamilton County under Community Services for the Elderly funding with 50% of reimbursement of expenses up to \$1,144 for a term commencing April 1, 2019 and terminating March 31, 2020 with the option for one-year renewals if no material changes.
- 13) To authorize a new contract with the Town of Long Lake to provide transportation services to residents of Hamilton County under Community Services for the Elderly funding with 50% reimbursement of expenses up to \$4,550 for a term commencing April 1, 2019 and terminating March 31, 2020 with the option for one-year renewals if no material changes.
- 14) To authorize a new contract with the Town of Stony Creek to provide transportation services to residents of Warren County under Community Services for the Elderly funding with 50% reimbursement of expenses up to \$1,680 for a term commencing April 1, 2019 and terminating March 31, 2020 with the option for one-year renewals if no material changes.
- 15) To authorize a new contract with the Town of Thurman to provide transportation services to residents of Warren County under Community Services for the Elderly funding with 50% reimbursement of expenses up to \$1,797 for a term commencing April 1, 2019 and terminating March 31, 2020 with the option for one-year renewals if no material changes.
- 16) To authorize a new contract with the Town of Warrensburg to provide transportation services to residents of Warren County under Community Services for the Elderly funding with 50% reimbursement of expenses up to \$1,630 for a term commencing April 1, 2019 and terminating March 31, 2020 with the option for one-year renewals if no material changes.
- 17) To authorize a new contract with the Town of Wells to provide transportation services to residents of Hamilton County under Community Services for the Elderly funding with 50% reimbursement of expenses up to \$800 for a term commencing April 1, 2019 and terminating March 31, 2020 with the option for one-year renewals if no material changes.

- 18) To authorize a new contract with Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc. to provide assistance with home maintenance and repair tasks to residents of Warren and Hamilton Counties under Community Services for the Elderly funding in an amount not to exceed \$6,730 for a term commencing April 1, 2019 and terminating March 31, 2020 with the option for one-year renewals if no material changes.
- 19) To authorize a new contract with Hamilton County Public Nursing Service to provide health education and promotion to residents of Hamilton County under Community Services for the Elderly funding in an amount not to exceed \$3,313 for a term commencing April 1, 2019 and terminating March 31, 2020 with the option for one-year renewals if no material changes.
- 20) To authorize a new contract with Warren County Public Health to provide health education and promotion to residents of Warren County under Community Services for the Elderly funding in an amount not to exceed \$5,500 for a term commencing April 1, 2019 and terminating March 31, 2020 with the option for one-year renewals if no material changes.

Motion was made by Mr. McDevitt, seconded by Mr. Loeb and carried unanimously to approve all of the aforementioned requests and the necessary resolutions were authorized for the May 17th Board Meeting. *Copies of the resolution request forms are on file with the minutes.*

Continuing to the Information for Discussion portion of the agenda, Ms. Park apprised the Senior Luncheon would be held on June 7th at the Holiday Inn in Lake George and invitations had been sent to the Supervisors.

There being to further OFA business to discuss, privilege of the floor was extended to Christian Hanchett, *Director, Department of Social Services (DSS)*, who distributed copies of the DSS agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Hanchett introduced Amy McByrne, *Director, Countryside Adult Home*, and the Committee welcomed her.

Mr. Hanchett presented a request to appoint new member Donne Winslow to the Warren County Youth Board for a term commencing January 1, 2019 and terminating December 31, 2019.

Motion was made by Mr. Sokol, seconded by Mr. McDevitt and carried unanimously to approve the request and the necessary resolution was authorized for the May 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Hanchett apprised he had included a copy of his report on his activities for the previous month.

Privilege of the floor was extended to Julie Montero, *Fiscal Manager*, who apprised the budget was on target for the first quarter. She stated March 2019 was higher due to three payrolls. She said overtime continued to be high due to training for new staff and promoted staff.

Privilege of the floor was extended to Ms. McByrne who apprised the census was at 35 residents and adding that she had admitted six residents during her role as acting Director. She stated she had a plan in place to continue to recruit full-time residents. She said there had been two employees who retired and they were down four positions.

There being no further business to come before the Health, Human & Social Services Committee, on motion made by Mr. Loeb and seconded by Mr. McDevitt, Mrs. Frasier adjourned the meeting at 10:25 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board