

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: FINANCE

DATE: MARCH 1, 2019

---

---

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SOKOL  
DICKINSON  
STROUGH  
BEATY  
FRASIER  
MCDEVITT  
GERAGHTY  
BRAYMER  
HYDE

OTHERS PRESENT:

MIKE SWAN, COUNTY TREASURER  
RONALD CONOVER, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
MARY ELIZABETH KISSANE, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK THOMAS, BUDGET OFFICER  
SUPERVISORS DRISCOLL  
LOEB  
MAGOWAN  
WILD

COMMITTEE MEMBERS ABSENT:

SUPERVISOR SIMPSON  
MERLINO

TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
PATRICIA NENNINGER, PERSONNEL OFFICER  
DON LEHMAN, *THE POST STAR*  
SARAH McLENITHAN, DEPUTY CLERK OF THE BOARD

---

---

Please note, the following contains a summarization of the March 1, 2019 meeting of the Finance Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2019/finance/>

Mr. Sokol called the meeting of the Finance Committee to order at 11:32 a.m.

Motion was made by Mr. Geraghty, seconded by Mrs. Frasier and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the meeting Agenda were distributed to the Committee members and a copy of same is on file with the meeting minutes

Commencing with the Action Agenda, Mr. Sokol advised Agenda Items 1A-B concerned the following referrals from the Criminal Justice & Public Safety Committee, *Sheriff*:

- 1A) Request to amend the County Budget in the amount of \$522,261 to reflect receipt of grant funding from the 2018 Statewide Interoperability program.

Motion was made by Mr. Strough, seconded by Mr. Dickinson and carried unanimously to approve the request and the necessary resolution was authorized for the March 15<sup>th</sup> Board Meeting.

- 1B) Request for a transfer of funds in the amount of \$6,795 from the Contingent Account to pay for an update to the Crash Data Retrieval software and hardware for the Traffic Safety Unit.

Ms. Braymer apprised she would be voting in opposition because she could not comprehend why this service could not be shared with other Counties to save money on the equipment purchases.

Motion was made by Mr. Geraghty, seconded by Mr. Dickinson and carried by majority vote, with Ms.

Braymer voting in opposition, to approve the request and the necessary resolution was authorized for the March 15<sup>th</sup> Board Meeting.

Continuing with the Agenda review, Mr. Sokol apprised Agenda Item 2 concerned a referral from the Health, Human & Social Services Committee, *Mental Health*, regarding a request to amend the County Budget in the amount of \$60,000 to reflect receipt of grant funding from the New York State Office of Alcoholism and Substance Abuse Services (OASAS) designated for jail-based substance abuse treatment services.

A motion was made by Mr. Geraghty and seconded by Mr. McDevitt to approve the request to amend the County Budget as outlined above.

Mr. McDevitt stated while he was fully supportive of the request, he was concerned with the fact that the Sheriff's Office did not permit AA (*Alcoholics Anonymous*) volunteers into the County Jail, as these volunteers were allowed to provide their services at all of the State Correctional Institutions. He said he would like a formal answer as to why the County Jail did not permit these volunteers to offer their services in the County Facility and Mr. Sokol concurred. Mr. Sokol suggested the matter be referred to the Criminal Justice & Public Safety Committee for further discussion.

A discussion ensued following which Mr. Sokol called the question and the motion to approve the request was carried unanimously and the necessary resolution was authorized for the March 15<sup>th</sup> Board Meeting.

Mr. Sokol advised Agenda Item 3 pertained to a referral from the Public Works Committee, *DPW*, involving a request to amend the County Budget in the amount of \$509.15 to reflect receipt of insurance recovery funds for repairs to a vehicle.

Motion was made by Mr. Geraghty, seconded by Mr. Beaty and carried unanimously to approve the request and the necessary resolution was authorized for the March 15<sup>th</sup> Board Meeting.

Moving along. Mr. Sokol apprised Agenda Item 4 pertained to a referral from the Support Services Committee, *County Administrator*, concerning a request to amend the County Credit Card Policy to authorize an additional credit card in the name of the Clerk of the Board with a monthly limit of \$30,000 for use solely by the Warren County Tourism Department and eliminating Section IV(B) of the Policy since it is no longer applicable.

Ryan Moore, *County Administrator*, stated this request had been approved by the Tourism and Support Services Committee and consisted of authorizing an additional credit card with a larger credit limit than the others for use solely by the Tourism Department to ensure there was a sufficient amount of credit available to them when they attended conferences.

Motion was made by Mr. Dickinson, seconded by Ms. Braymer and carried unanimously to approve the request and the necessary resolution was authorized for the March 15<sup>th</sup> Board Meeting.

Mr. Sokol advised Agenda Items 5A-C pertained to the following Request/Items to be Discussed by the County Administrator:

- 5A) Journal Reports of transfers approved by the County Administrator staff during January of 2019.

---

---

Mr. Moore stated a Journal Report of transfers that had been made was included within the Agenda.

- 5B) Request to appropriate funds in the total amount of \$97,247 from the Vehicle Reserve to various departmental budgets to cover vehicle purchases.

Mr. Moore apprised the only deviation from the plan for 2019 was for the purchase of an sport utility vehicle for the Public Health Department in return for getting rid of three of their Ford Fiestas, which had a history of being problematic vehicles. He said the additional cost equated to \$13,000, but it would be made up with savings in the 2020 County Budget.

Motion was made by Mrs. Frasier, seconded by Mr. Strough and carried unanimously to approve the request and the necessary resolution was authorized for the March 15<sup>th</sup> Board Meeting.

- 5C) Attorney salaries.

Mr. Moore advised this pertained to the request that had been presented and approved by the Personnel & Higher Education Committee regarding amending the Salary Schedule to increase the salaries of the Attorneys for the District Attorney's Office, County Attorney's Office and the Department of Social Services.

Mr. Sokol asked where the additional funds to pay for the increases would be allocated from and Mr. Moore replied there may be some savings as a result of interest arbitration that could be accessed from the Contingent Account, but this was not final yet. Mr. Moore added if these funds were not available than an appropriation from the Unappropriated Surplus Fund would be required. Mr. Sokol inquired what the total cost of these pay increases was and Mr. Moore responded his estimate was around \$54,000. In response to a question posed by Mr. Sokol, Mr. Moore informed he would propose holding off on taking action on the funding portion until the increases were approved by the full Board to allow the County Treasurer's Office to calculate the exact amount of funding required.

Motion was made by Mr. Geraghty, seconded by Mr. Dickinson and carried unanimously to approve the amendments to the Salary Schedule for Attorney Staff.

Concluding the Agenda review, Mr. Sokol advised Item6 pertained to Finance Committee action which was required on the following items as approved by the Personnel & Higher Education Committee: Personnel & Higher Education Agenda Items 2C-E, 3A-C and 4A-B.

Motion was made by Mr. Geraghty, seconded by Mr. Strough and carried unanimously to approve the request and the necessary resolution was authorized for the March 15<sup>th</sup> Board Meeting.

Mr. Sokol offered privilege of the floor to anyone present wishing to address the Committee on any matter, but there was no one wishing to speak.

There being no further business to come before the Finance Committee, on motion made by Mr. Dickinson and seconded by Mr. Strough, Mr. Sokol adjourned the meeting at 11:42 a.m.

Respectfully submitted,  
Sarah McLenithan, Deputy Clerk of the Board