

Warren County EMS Advisory Board

Meeting Minutes

Date: January 28, 2026

Time: 19:00

Location: Queensbury EMS Station 1

Meeting Type: Regular Meeting

1. Call to Order

The meeting was called to order at 19:02 by Chairman Shane Irwin.

2. Roll Call / Attendance

Members Present:

- Ann Marie Mason - Warren County OES
- Pat Mellon - Warren County OES
- Jack Tims - Warren County OES
- Mark DeSimone - Warren County OES
- Ralph Bartlett - Warren County OES
- Dr. Tom Williams - Glens Falls Hospital
- Laura Stebbins - Glens Falls Hospital
- Derrick Helms - WCSO
- Ginelle Jones - Warren County Health
- Eric Catalfamo - Hadley-Luzerne EMS
- Donna Trudeau - Hague EMS
- Jacob Sauer-Jones - North Warren EMS
- Shane Irwin - Queensbury EMS
- Jodi Bartlett - Warrensburg EMS

Members Absent:

- Ashley Rivers - Warren County OES
- Scott Stone - Warren County OES
- Richard Spositio - Glens Falls Hospital
- Mark Burak - Glens Falls Hospital

- Jim Cross - Bolton EMS - Excused
- Micki Guy - Glens Falls Fire - Excused
- Izzy Modert - Glens Falls Fire
- Kevin Fusco - Johnsbury/Minerva EMS

Guests / Staff Present:

- Troy Laprise - Zoll

3. Presentations

- Presentation by Troy Laprise on the new Zenix Zoll monitor.

a. Chairperson Report:

- The board is looking for agencies that are willing to host meetings to make them more dispersed throughout the county.
- A meeting occurred regarding the ongoing issue of Certificate of Need for Interfacility Transport. Chairman Irwin reported that there has been approval for agencies to work under 1 agency CON for transfers and Warren County Agencies conducting transports are welcome to join. Discussion on cost ensued and was reported to be a 10% fee for the PCR plus the agreement costs between the agency conducting the transport and the agency holding the CON.
- Discussion on proposed Bylaw Changes and removing agencies that are not sending representation to meetings.

b. Elections:

- Shane Irwin was elected Chairperson with no opposition.
- Jodi Bartlett was elected Vice Chairperson with no opposition.

c. Office of Emergency Services:

- Director Ann Marie Mason - presented on a grant that Warren County is applying for to conduct a study on EMS efficiency within the county to form a plan for the future of EMS. The application is due on 2/4/2026. OES is requesting letters of support from agencies for the grant application be submitted by 2/2/2026.
- EMS Coordinator Pat Mellon - Reminder that ALS recertification for agencies is due to the region by 1/31/2026.
- Deputy EMS Coordinator Jack Tims - Nothing to report
- Deputy EMS Coordinator Mark DeSimone - Nothing to report
- Fire Coordinator Ralph Bartlett - OFPC is looking for EMS units for standbys and rehab for fire classes. There is an online training video from OFPC for EMS agencies that are willing to conduct standbys.

D. Glens Falls Hospital:

- Glens Falls Hospital Emergency Prep - Monthly tabletop meetings are starting again and the committee is looking to offer CME credit for EMS providers that attend. There will be no tabletop in February. Annual Mercy Exercise is March 25, 2026. All agencies are welcome to participate. Saratoga Hospital has been designated as a Special Pathogens Facility. Tabletop Schedule is as follows -
 - March - Evacuation of Critical Care
 - April - Weapon in the Emergency Department
 - May - Fire in the Wound Center
 - June - Pediatric MCI
 - July - Wildfire
- Medical Directors - Dr. Williams - Mask mandate has been lifted in the hospital. The construction is progressing in the Emergency Department. REMAC supraglottic I-Gel program for BLS providers has to have approval from the agency Medical Director unless the agency was part of the pilot program. Standardized regional training is in progress for the I-Gel program.

e. Agency Reports:

- Public Health - Nothing to report
 - Communications - Towers in Bolton and Chestertown will be in service soon. Dispatch is accepting NYHelps if people are interested in applying to dispatch.
 - Hadley-Luzerne EMS - Nothing to report
 - Hague EMS - Nothing to report
 - North Warren EMS - Nothing to report
 - Queensbury EMS - Nothing to report
 - Warrensburg EMS - Nothing to report
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9. Announcements / Correspondence

- Queensbury EMS is holding an Original EMT Class and a Refresher EMT course. Sign Ups are open.
 - Bylaw proposal handed out to agencies to review and be voted on in 30 days.
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10. Next Meeting

Date: March 25, 2026

Time: 19:00

Location: TBD

11. Adjournment

- The meeting adjourned at 20:04 by Chairman Irwin.

Submitted by:

Name: Jodi Bartlett

Title: Vice Chair

Date Submitted: 01/29/2026
