

## FREQUENTLY ASKED QUESTIONS



### How should assistance given to voters be recorded?

E poll book will guide you through this process and record on III of the Challenge Report.

### What is an Abandoned Ballot?

An Abandoned Ballot is a ballot (marked or unmarked) NOT FOUND IN OR NEAR THE SCANNER OF ANY VOTING MACHINE. Abandoned ballots must be placed in the SPOILED BALLOT BAG and recorded on the Ballot Seal Report. An abandoned ballot may not be cast. If a ballot is left at the scanner, it must be cast. Two Inspectors, one from each party, will witness. If the ballot will not scan place it in the **UNSCANNED BALLOT BAG**.

### What is a Spoiled Ballot?

A spoiled ballot is any rejected by the voter. Stamp the ballot with the Spoiled stamp; place as discretely as possible in the Spoiled Envelope. Report number of Spoiled Ballots on the Ballot Seal Report.

### Is there a limit to the number of Ballots that may be issued to a voter?

Yes. A voter may be issued one ballot at a time. If they make a mistake the Spoiled ballot must be taken back, stamped spoiled, and put in the Spoiled Bag. Process the Voter again by going to the top right corner of the E poll book click on the menu button "Hamburger", choose Spoil Ballot, and follow instructions screen by screen. A maximum of three ballots may be issued per voter. Reassure voter that if the third ballot is rejected, it will be placed in the orange un-scanned ballot bag and be hand counted at the BOE.

### Can a Voter use any scanner in the polling site?

Yes. Each scanner is programmed to read the results for each Election District in the polling site.

### Must voters use the Privacy Folders?

No. But Inspectors must present voters with one. The choice to use the folders, either at the privacy booths, tables or at the voting machine is entirely up to the voter.

### Do voters have to use the pens provided by the BOE to mark their ballot?

The BOE strongly recommends that voters use the pens provided. These pens have been tested to accurately read the ballot without smudging or bleed through. If a voter insists on using their own pen, advise them their ballot may not be read properly.

### What documents need to be signed by inspectors?

The Opening and Closing tapes from the scanners need to be signed by the two bi-partisan Inspectors who have verified the opening and closing of the machine.

The Machine Seal Report needs to be signed at opening and at closing by the two bi-partisan Inspectors who have verified the process.

The Ballot Seal Report needs to be signed at opening and closing by the two bi-partisan Inspectors who have verified the process.

The Challenge Report needs to be signed by all 4 inspectors.

**Can a voter bring a friend's, neighbor's or family member's absentee ballot to the polling site?**

Yes. You are able to take absentee ballots delivered to the polling site. Place any Absentee ballots received at you polling place in the Absentee Ballot Drop Box. The Absentee Drop Box will be delivered to the BOE at the close of polls.

**Can a Power of Attorney sign for a voter?**

**No.**

**What happens in a Primary if a voter says they belong to a party experiencing a primary but the voter's name does not appear in that Poll Book?**

If the voter does not appear in that parties' Poll Book, present them with the Notice to Voters.

**How do I handle a name change?**

Verify the voter's address. Have the voter sign their new name on the poll pad. Also, complete Section I of the Challenge report with all of their new information so the BOE can update their voter registration. Have voter sign their new name.

**What happens when a voter hands the inspector a Court Order?**

A Court Order allows a voter, who is not in the poll book, to VOTE ON THE MACHINE. The inspector will place the Court Order inside the cover of the Black Challenge Binder. Complete Section IV of the Challenge Report. The voter will be issued a ballot and be allowed to vote on the machine in the same manner as a voter whose name is in the poll book.

**NEW for 2022**

**If a voter is marked as an absentee in the ePollbook they must vote by Affidavit only.  
NO COURT ORDERS**