

## Warren County Department of Social Services

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1340 State Route 9 - Human Services Building  
Lake George, New York 12845-3434  
Telephone 518-761-6319  
Fax 518-761-6288

**Christina M. Mastrianni**  
Commissioner

**Tammy Breen**  
Director of Services

**Tina Murray**  
Director of Social Services

3/26/2025

Dear Child Care Recipient,

As of March 27, 2025, Warren County Department of Social Services has had to make the difficult decision to **start a waitlist for the Child Care Assistance Program.**

Due to the lack of funding from NYS Office of Children and Family Services (OCFS), the increase in caseload and increased eligibility levels; the allocation from the NYS is not enough to carry the program through the Federal Fiscal Year of October 2024 – September 2025.

Those cases that are currently open and recertifying for benefits for the month of May 2025 and forward will have to go on the waitlist as recertifications are considered new applications by OCFS.

***This means that you may recertify, however, there is no funding to pay your provider. You will be responsible for full payment of your daycare costs.***

If you wish to remain on the waitlist, you must complete the recertification process and submit all necessary documentation for eligibility to be determined. If you are found eligible, you will be added to the waitlist. You will be notified when/if you are able to receive benefits upon funding availability and on a first come/first served basis.

If you have any questions, please contact:

Cheryl Grimes      518-761-6327  
Mike Kazlo         518-761-7687

Sincerely,

Janet Pratt, Supervisor  
Child Care Unit