



Meeting Facilitators:

Ethan Gaddy – County Planner

Matthew Smith – Junior Planner

Agenda

May 21st, 2025 | 9:00 a.m. – 11:00 a.m.

The purpose of this meeting is for the County Planning and Zoning Group to discuss municipal development review processes. This meeting follows up on conversations from our last meeting on recordkeeping best practice examples to make permitting processes easier for municipal staff and applicants.

- Introductions
- Follow up
 - Best practices on meeting minutes
 - Go over survey results for evaluating municipal planning, zoning, and code enforcement needs (technology, coordination, etc.)
- Opportunities to Streamline your Permitting Processes
 - What permits do you deal with?
 - Are the application processes clear?
 - Biggest challenges
 - Reviewing best practices
- Final thoughts

