

**Office of Community Services for Warren and Washington Counties**  
**Warren County Community Services Board**  
**Washington County Community Services Board**  
**January 9, 2014**

**Warren County**

**Present:** Joan Grishkot, Vice Chair; Barbara Green; Lu Thomas-Cosgrove; Suzanne Wheeler; Barbara Boggia

**Excused:** Michael Homenick, Ph.D; Kimberly Brayton, Ph.D., Chair

**Washington County**

**Present:** Rick Demers, Chair; Kathy Flanagan; Samuel Hall; Tammy DeLorme; Kris Freitag

**Excused:** Christina Bessen, Vice-Chair; Patti Hunt; Robert Miles

**Staff:** Harry Carlson; Lisa Coutu; Cynthia Wasson; Megan Johnson; Robert York

**Warren County Mental Health Committee:** Peter McDevitt, Chair

**Guests:**

Agenda Item	Outcome	Action
<b>2014 Organizational Meetings</b>	Organizational meetings of the Warren and Washington County Community Services Boards were commenced at 3:05p, held at 230 Maple Street, Glens Falls. Quorums were confirmed for each County CSB. B. Green presided over the Warren County meeting. R. Demers presided over the Washington County meeting. Outcomes are presented in the reports detailed below.	N/A
<b>Call to order</b>	A quorum for each County CSB was confirmed and the January Regular Meeting of the Community Services Board was convened. B. Green, Warren Co. and R. Demers, Washington Co. chaired the meeting.	Meeting called to order at 2:15p by R. Demers
<b>2014 Warren County Organizational Meeting Report</b>	Warren County voted for election of Officers, K. Brayton, Ph.D., as Chair, J. Grishkot, Vice-Chair, and Cynthia Wasson, Secretary to the Board, all for the term (1/1/2014 – 12/31/2015).  The dates and time of the regular meetings of the Warren County CSB were established to be the 2 <sup>nd</sup> Thursday of the month at 3 p.m.	Motion: B. Boggia Second: S. Wheeler Abstentions: None Motion carried with unanimous vote  Motion: B. Green Second: B. Boggia Abstentions: None Motion carried with unanimous

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	Standing committee assignments were appointed as presented in the Board packets, with exception of edits to add J. Grishkot to Mental Health Subcommittee and remove her from the Developmental Disabilities Committee. None were opposed.	Motion: B. Green Second: B. Boggia Abstentions: None Motion carried
<b>2014 Washington County Organizational Meeting Report</b>	R. Demers reported that no election of officers occurred this year, as officers are currently mid-term.  The dates and time of the regular meetings of the Washington County CSB were established to be the 2 <sup>nd</sup> Thursday of the month at 3 p.m.  Standing committee assignments were appointed as presented in the Board packets. None were opposed.	Motion: S. Hall Second: T. DeLorme Abstentions: None Motion carried with unanimous vote  Motion: T. DeLorme Second: K. Freitag Abstentions: None Motion carried M Motion: T. DeLorme Second: K. Freitag Abstentions: None Motion carried
<b>Washington Co. Minutes</b>	Minutes of the November 7, 2013 CSB meeting.	Motion: S. Hall Second: K. Freitag Abstentions: None Motion carried with unanimous vote
<b>Warren Co. Minutes</b>	Minutes of the December 12, 2013 CSB meeting.	Motion: B. Green Second: B. Boggia Abstentions: None Motion carried with unanimous vote
<b>Washington Co. Minutes</b>	Minutes of the December 12, 2013 CSB meeting presented for approval.	Motion: T. DeLorme Second: S. Hall Abstentions: None Motion carried with unanimous vote.
<b><u>New Business</u></b> <b>Recommendation for Washington County CSB Member Appointment</b>	Michelle Burke, RN, MS, CHES Health Services Department Head/Health Coordinator Hudson Falls Central Schools, Resident: Hudson Falls	Motion: S. Hall Second: T. DeLorme Abstentions: None

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		Motion carried with unanimous vote.
<b>2014 Budget Amendment</b>	WWAMH Budget Amendment: \$136,013 / Co, 100% NYS OMH funds). R. York requested approval to accept funds and add to the 2014 contracts for the Warren-Washington Association for Mental Health. R. York explained that this represents a conversion of funding that the agency has previously been receiving as a Medicaid add-on to their clinic billings. Receipt of this funding will essentially keep them whole in terms of revenue. This funding will allow them to continue operation of the East Side Center program at current levels of service.	Motion: B. Boggia <b>Warren</b> Second: S. Wheeler Abstentions: None Motion carried with unanimous vote.  Motion: T. DeLorme <b>Wash.</b> Second: S. Hall Abstentions: None Motion carried with unanimous vote.
<b>NYS Success – Systems of Care grant opportunity</b>	R. York talked about a Systems of Care grant opportunity through NYS Success. This is a SAMSA grant that was awarded to Monroe County, who applied on behalf of all the Counties in Upstate NY. The concept is to form local cross-systems coalitions that include significant family and youth participation to develop a work-plan for improving various outcomes for children youth and families. Funds available include a \$5,000 mini-grant to establish the coalition and conduct trainings in the Systems of Care principles. provides services for children and families. This is Federal Dollars that initially was \$5,000 then can apply for \$25,000.	Motion: S. Hall <b>Wash.</b> Second: T. DeLorme Abstentions: None Motion carried with unanimous vote.
<b>Informational Items</b>		
<b>2013 Accomplishments</b>	R. York presented a handout on 2013 department and system accomplishments.	
<b>2014 CSB Agenda Planning</b>	Deferred	

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<b>Warren County Board of Supervisors 2014 Mental Health Committee Appointments</b>	R. York stated Queensbury Supervisor-at-Large, Rachel Seeber is a new appointment to the Warren County Board of Supervisor's Mental Health Committee. Peter McDevitt has been appointed as Chair and Dan Girard as Vice-Chair. R. York stated he has reached out to Supervisor Seeber to schedule an orientation meeting and looks forward to working with her.	
<b>CSB Member Code of Ethics forms</b>	Code of Ethics forms were handed out and Mr. York asked all the CSB member's present to sign and give to Cindy Wasson.	
<b>Adjournment and next meeting.</b>	The meeting was adjourned at 4:45p. The next scheduled meeting of the Community Services Boards will be held on February 13, 2014 @ 3:00 pm at <b>230 Maple Street, Glens Falls, NY.</b>	

Minutes respectfully submitted by Cynthia Wasson, Secretary to the Boards