

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PARK OPERATIONS & MANAGEMENT (O&M)

DATE: JUNE 27, 2016

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: MERLINO
WOOD

COMMITTEE MEMBER ABSENT:

SUPERVISOR: DICKINSON
FRASIER

OTHERS PRESENT:

VOTING MEMBERS:

ROBERT BLAIS, MAYOR OF THE VILLAGE OF LAKE GEORGE
DAVID HARRINGTON, SUPERINTENDENT OF PUBLIC WORKS,
VILLAGE OF LAKE GEORGE

JEFFERY TENNYSON, SUPERINTENDENT OF THE DEPARTMENT OF
PUBLIC WORKS

KEVIN GERAGHTY, CHAIRMAN OF THE BOARD
BRIAN REICHENBACH, COUNTY ATTORNEY
MARY KISSANE, ASSISTANT COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BEATY

BRAYMER
LEGGETT
MACDONALD
MCDEVITT
MONTESI
SEEBER
SIMPSON
STROUGH

REPRESENTING THE TOURISM DEPARTMENT:

JOANN CONLEY, TOURISM COORDINATOR
LEISA GRANT, PRINCIPAL ACCOUNT CLERK
TANYA BRAND, GROUP TOUR PROMOTER
PETER GIRARD, CREATIVE DIRECTOR

MICHAEL SWAN, COUNTY TREASURER
MICHAEL CONSUELO, EXECUTIVE DIRECTOR OF THE LAKE GEORGE
CHAMBER OF COMMERCE AND CVB

C. WALTER LENDER, LAKE GEORGE ASSOCIATION
MATT FULLER, MEYER & FULLER PLC
CHRISTINE SCANLON, *SUN COMMUNITY TIMES*
DON LEHMAN, *THE POST STAR*
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the June 27, 2016 meeting of the Park Operations & Management Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2016/om/>

Mr. Merlino called the meeting of the Park Operations & Management (O&M) Committee to order at 10:31 a.m.

Motion was made by Ms. Wood, seconded by Mayor Blais and carried unanimously to approve the minutes of the previous Committee meeting, subject to Correction by the Clerk of the Board.

Copies of the meeting agenda were distributed to the Committee members, a copy of same is on file with the meeting minutes.

Commencing the agenda review with the Action Agenda/New Business section, privilege of the floor was extended to Jeffery Tennyson, Superintendent of Public Works, who presented the following requests:

- 1) To appropriate \$2,642.21 from Budget Code A.691.07, Deferred Revenue Gaslight Village, to Budget Code A.1625 413, Gaslight Village Property, Repair and Maintenance, to reimburse the Village of Lake George for expenses incurred.

Motion was made by Ms. Wood and seconded by Mr. Merlino and carried unanimously to approve the request and refer same to the Finance, Personnel & Higher Education Committee. *A copy of the resolution request is on file with the minutes.*

- 2) To amend the 2016 County Budget to reflect the receipt of an insurance recovery payment in the amount of \$3,500.10 received on June 20, 2016, for damages to a light post at the Charles R. Wood Park.

Motion was made by Ms. Wood, seconded by Mayor Blais and carried unanimously to approve the request and refer same to the Finance, Personnel & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

Moving on to the Referral/Pending Items, Mr. Tennyson asked Mayor Blais to give an update on the stage. Mayor Blais informed that he had filed a grant application with Senator Little's office for this and amendments for the temporary stage and had also received specifications from two stage companies. Mr. Tennyson stated there were no updates on Wi-Fi equipment costs.

Continuing to the Information for Discussion/Review portion of the agenda, Mary Kissane, Assistant County Attorney, addressed the Conservation Easement Termination Clause item. She handed out a copy of the easement document and explained that in 2008 an easement was signed by the Village of Lake George, Town of Lake George and Warren County for the Charles R. Wood Park with the Fund for Lake George Inc., Lake George Association (LGA) and Lake George Land Conservancy (Three E's) stating that if the three entities did not substantially finish their portion of the Park project within 15 years the Village, Town and County could terminate the easement. She said a letter was obtained by the County Attorney's Office from the Three E's stating that their work was substantially finished and asking that Warren County and the Village of Lake George relinquish their right to terminate the easement. Walter Lender, Lake George Association, spoke about the easement, commenting that the requirements had been addressed and it was appropriate to remove the clause.

Motion was made by Mayor Blais, seconded by Ms. Wood and carried unanimously to authorize removal of the termination clause in the conservation easement with the Three E's for the Charles R. Wood Park and the necessary resolution was authorized for the July 15th Board Meeting. *A copy of the request and the easement document are on file with the minutes.*

With regard to the bronze plaque, Mayor Blais confirmed that Rossana Rosado, Secretary of State, would be attending the Charles R. Wood Park Grand Opening tentatively scheduled for October 2 - 4 and they were awaiting confirmation of which date worked for her and the NYS DOT (New York State Department of Transportation) Commissioner. Because both organizations had played a big part in funding the Park construction, Mayor Blais requested authorization to seek quotes for a bronze plaque in recognition of the State's participation.

Motion was made by Mr. Merlino, seconded by Ms. Wood and carried unanimously to authorize Mayor Blais to proceed in seeking out these quotes.

Next, Mayor Blais apprised of future events at The Festival Commons, as outlined in the agenda. He said the Village had been working with the LGA to develop a program for providing tours for school children similar to the Floating Classroom program. Mr. Lender informed they were currently looking into adding a wetland tour with a walk through the Children's Adventure Play Area.

Continuing, Mayor Blais discussed the Skate Park rules and stated that the majority of the Skate Park users had BMX bicycles and scooters which were prohibited and the individuals who helped raise money for the Park requested the prohibition be eliminated against inline skates, BMX bicycles and scooters. He said he had spoken with the insurance company, NYMIR, who stated the elimination would have no impact on their liability. He noted that the Village Board had scheduled a public hearing for the third weekend in July and that the Town of Lake George had also adopted the law and was awaiting the hearing to decide whether to change it. He apprised he would provide an update on the matter at the next Committee meeting.

David Harrington, Superintendent of Public Works, Village of Lake George, requested approval to purchase and place steel picnic tables on the three slabs of concrete in the Park. He said they would be purchased through a Suffolk County bid that the Committee could piggy back on at a cost of \$2,700 for 3 tables. Mr. Harrington stated Mayor Blais would like banners to place on the pillars at the entrance of Wood Park which cost \$300 for a pair. Chairman Geraghty stated \$2,700 was a significant amount of money for three picnic tables. Mayor Blais stated he opposed the idea of picnic tables due to loitering and littering, and suggested Adirondack Chairs instead. A brief discussion ensued following which they determined they would look into placing Adirondack Chairs on the three slabs of cement instead of picnic tables.

Motion was made by Mayor Blais, seconded by Ms. Wood and carried unanimously to approve the purchase of two banners for an amount not to exceed \$300.

Next, Mr. Tennyson explained there was an error in the plan design for an electrical outlet that was thought to have power but did not. He said there would be an additional cost of \$880 to add the power which would be needed to power the new sign for the Park when it arrived.

A discussion ensued following which a motion was made by Mr. Merlino, seconded by Ms. Wood and carried unanimously to approve the expense.

Finally, Miss Kissane apprised of a request from the State of New York for an easement for the south parcel of the Charles R. Wood Park in order to receive the State grant of \$300,000. Miss Kissane introduced Matt Fuller, of Meyer & Fuller PLC, who provided an overview of the easement and how it impacted the grant funding.

Motion was made by Ms. Wood, seconded by Mayor Blais and carried unanimously to authorize the requested easement, pending review and approval by the County Attorney, and the necessary resolution was authorized for the July 15th Board Meeting.

There being no further business to come before the Park Operations & Management Committee, on motion made by Mr. Merlino and seconded by Ms. Wood, Mr. Merlino adjourned the meeting at 11:01 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board