

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: MARCH 23, 2016

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: GIRARD
WOOD
STROUGH
CONOVER
SEEBER
BEATY
MONTESI
BRAYMER
SIMPSON
LEGGETT
MACDONALD

OTHERS PRESENT:

JEFFERY TENNYSON, SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
PAUL DUSEK, COUNTY ADMINISTRATOR
BRIAN REICHENBACH, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, WARREN COUNTY BUDGET OFFICER
SUPERVISOR MERLINO
KEVIN HAJOS, DEPUTY SUPERINTENDENT OF PUBLIC WORKS
WAYNE LAMOTHE, COUNTY PLANNER
MARCY FLORES, REPRESENTING THE WARREN COUNTY BAR ASSOCIATION
MICHAEL SWAN, COUNTY TREASURER
DON LEHMAN, *THE POST STAR*
MOLLY GANOTES, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the March 23, 2016 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<http://www.warrencountyny.gov/gov/comm/Archive/2016/facilities/>

Mr. Girard called the meeting of the County Facilities Committee Meeting to order at 9:31 a.m.

Motion was made by Mr. Simpson, seconded by Mr. Strough and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Jeffery Tennyson, Superintendent of Public Works, who distributed copies of the Airport agenda to the Committee members; *a copy of the agenda packet is on file with the minutes.*

Commencing the agenda review, Mr. Tennyson presented a request to amend Resolution No. 671 of 2015 to include additional charges incurred relative to services provided by Hite & Beaumont, P.C. for Eminent Domain Procedure Law (EDPL) proceedings in the amount of \$1,800. Brian Reichenbach, County Attorney, indicated the charges were earned prior to the adoption of the resolution but were never billed.

Motion was made by Mr. Conover, seconded by Mr. Strough and carried unanimously to amend Resolution No. 671 of 2015 as outlined above and the necessary resolution was authorized for the April 15, 2016 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

With regard to the Referral/Pending item listed, Ms. Seeber indicated she did not have any updates regarding the Floyd Bennett Memorial Advisory Committee; however, she said she would provide an update at the next meeting. Mr. Beaty recommended adding Travis Whitehead, Town of Queensbury resident, to the Floyd Bennett Memorial Advisory Committee. A brief discussion ensued.

Continuing with the Buildings & Grounds portion of the County Facilities Meeting, privilege of the floor was again extended to Mr. Tennyson, who distributed copies of the Buildings and Grounds agenda packet to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. Tennyson presented a request to amend the easement granted to the Town of Warrensburg to construct an additional water well for the Town's municipal water system on the Warren County owned Countryside Adult Home and Cornell Cooperative Extension parcel.

Motion was made by Ms. Wood, seconded by Mr. Simpson and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 15th Board Meeting.

Next, Mr. Tennyson presented a request for a transfer of funds in the amount of \$20,000 from the Contingent Fund to Budget Code A. 1620 470 Buildings, Contract, to hire an engineer to assess the Municipal Center Energy Savings Performance Contract with Siemens as authorized by Resolution No. 45 of 2016. Ms. Seeber inquired how the \$20,000 figure came about; Ms. Wood responded the amount was estimated at a previous Board Meeting when the resolution was approved.

Motion was made by Mr. Strough, seconded by Mr. Beaty and carried unanimously to approve the request for a transfer of funds as outlined above and to forward same to the Finance, Personnel & Higher Education Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

Proceeding, Mr. Tennyson introduced Marcy Flores, representing the Warren County Bar Association, who provided an update on naming the new court areas associated with the Court Space Expansion Project. Ms. Flores indicated the Bar Association would like the Committee to consider naming individual rooms or areas of the new court expansion after distinguished attorneys and jurist who practiced in Warren County rather than naming the entire wing after one person. She referenced a letter submitted by the Warren County Bar Association, *a copy of which was included in the agenda.* Mr. Tennyson stated there was plenty of time to consider this matter and no decision had to be made immediately.

Privilege of the floor was extended to Frank Morehouse, Superintendent of Buildings, who provided an update on the FOB system, informing the exterior door locks were going to be changed to strictly FOB access by Monday, March 28th.

Mr. Tennyson expressed the need for a generator in the expanded court space, following which a brief discussion ensued regarding the various options available.

Continuing, Mr. Tennyson introduced a draft RFP (Request for Proposals) for a Retro-Commissioning Services Consultant regarding the Siemens project. He informed New York State Energy Research and Development Authority (NYSERDA) did not have grant funding available for this type of work, however they had provided a list of Flex Tech consultants that could be solicited through a general RFP. He suggested that the District Attorney, Attorney General, Sheriff's Office and any other agency involved with the Siemens project to have input in order to make the RFP as compressive as possible. Mr. Reichenbach remarked he would review the draft RFP and consult with Kate Hogan, District Attorney, to make any necessary changes. A brief discussion ensued.

Commencing with the Referral and Pending Items portion of the agenda, Mr. Tennyson informed a crucial meeting of the Office of Court Administration (OCA) was required before the bidding process could begin for the addition to Family Court. He said the project was fully developed. Paul Dusek, County Administrator, added he had spoken with Bill Clark, of the OCA, who informed the County had interest payments that were coming due. He informed Mr. Clark assured him the project would be approved regardless of interest payments.

There being no further business to come before the County Facilities Committee, on motion made by Mr. Strough and seconded by Mr. Conover, Mr. Girard adjourned the meeting at 10:24 a.m.

Respectfully submitted,
Molly Ganotes, Legislative Office Specialist