

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: COUNTY FACILITIES**

**DATE: FEBRUARY 22, 2016**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: GIRARD  
WOOD  
STROUGH  
CONOVER  
SEEBER  
BRAYMER  
SIMPSON  
LEGGETT  
MACDONALD

**OTHERS PRESENT:**

JEFFERY TENNYSON, SUPERINTENDENT OF THE DEPARTMENT OF  
PUBLIC WORKS  
ROSS DUBARRY, AIRPORT MANAGER  
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS  
PAUL DUSEK, COUNTY ADMINISTRATOR  
BRIAN REICHENBACH, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, WARREN COUNTY BUDGET OFFICER  
SUPERVISORS BROCK  
FRASIER  
MIKE SWAN, COUNTY TREASURER  
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT  
DON LEHMAN, *THE POST STAR*  
THOM RANDALL, *THE ADIRONDACK JOURNAL*  
MOLLY GANOTES, LEGISLATIVE OFFICE SPECIALIST

**COMMITTEE MEMBERS ABSENT:**

SUPERVISORS: BEATY  
MONTESI

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*Please note, the following contains a summarization of the February 22, 2016 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<http://www.warrencountyny.gov/gov/comm/Archive/2016/facilities/>

Mr. Girard called the meeting of the County Facilities Committee to order at 9:01a.m.

Motion was made by Mr. Strough, seconded by Ms. Wood and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Ross Dubarry, Airport Manager, who distributed copies of the agenda packet to the Committee members; *a copy of the agenda packet is on file with the minutes.*

Commencing the agenda review, Mr. Dubarry presented the following request:

- Page 2- Request for Mr. Dubarry to attend the New York Aviation Management Association (NYAMA) Advocacy Day, March 15-16, 2016 in Albany, New York.
- Page 7- Request for Brian Gereau and Derrick Blackmer to attend the Specialized Aircraft Rescue Firefighting (ARFF) training, April 20, 2016 in Rochester, New York.

Motion was made by Ms. Wood, seconded by Mr. Conover and carried unanimously to approve both travel requests. *Copies of the Authorization to Attend Meeting or Convention forms are on file with the minutes.*

Proceeding, Mr. Dubarry provided an update on the fuel farm improvements. Mr. Conover asked that Capital costs be included on the expense report that Mr. Dubarry was currently working on. Ms. Seeber spoke in regards to reinstatement of the Floyd Bennett Memorial Advisory Committee and asked that it be discussed at a future meeting.

Privilege of the floor was extended to Frank Morehouse, Superintendent of Buildings, who distributed copies of the Building & Grounds Agenda to the Committee member; *a copy of the agenda is on file with the minutes.*

Mr. Morehouse began with an update on the Court Expansion Project. He informed the temporary court room had been used on two occasions and the installation of the doors would complete the construction. Mr. Morehouse also provided an

update on the Municipal Center Building Security, advising there were no problems with the employee entrance fobs and the outside locks on the building would be changed by mid-March.

Jeffery Tennyson, Superintendent of Public Works, informed the Committee that the future Park and Ride would be located outside of the Municipal Center ring road and would change the look of the campus. He said the Court Expansion Project would be completed in 3-5 years. Mr. Strough inquired if there would be enough parking for individuals interested in gaining access to the Warren County Bike Trail on New York State Route 149 and Mr. Tennyson replied affirmatively.

Continuing with the Privilege of the Floor portion of the agenda, Mr. Girard mentioned the Warren County Historical Society was interested in property on Gurney Lane Road owned by Warren County. Mr. Tennyson added they were interested in using the former Woman, Infants and Children's (WIC) building for office space and the former Detention Center building as a museum. A brief discussion ensued.

Motion was made by Mr. Conover, seconded by Mr. Strough and carried unanimously to enter into an executive session to discuss the financial history of a particular corporation pursuant to Section 105(f) of the Public Officer's Law.

Executive session was held from 9:33 a.m. until 9:58 a.m.

Upon reconvening, Mr. Girard noted that no action had been taken during the executive session.

Mr. Tennyson noted Amanda Allen, Clerk of the Board, had pointed out a resolution would be needed to authorize the GSA Rate to be excluded for travel to the AARF Training as this was a requirement of the Warren County Travel Policy. Mr. Tennyson urged the Committee to suggest a change to the Travel Policy to avoid the creation of resolutions from travel overages pertaining to the GSA rate. Mr. Conover concurred and stated the matter of the GSA rate overages should be approved at the time the travel request was presented to avoid creating two resolutions, and to referred the matter to the Finance, Personnel & Higher Education Committee for review.

Motion was made by Mr. Conover, seconded by Mr. Simpson and carried unanimously to approve the necessary resolution for the March 18, 2016 Board Meeting

Ms. Braymer inquired if Centers Health Care was current with payments related to the purchase of Westmount Health Facility and Mike Swan, County Treasurer, explained Centers Health Care was billed for two months but the County had yet to receive a payment. A brief discussion ensued.

There being no further business to come before the County Facilities Committee, on motion made by Mr. MacDonald and seconded by Mr. Strough, Mr. Girard adjourned the meeting at 10:04 a.m.

Respectfully submitted,  
Molly Ganotes, Legislative Office Specialist