

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SUPPORT SERVICES

DATE: JULY 1, 2015

---

---

COMMITTEE MEMBERS PRESENT:

SUPERVISORS MCDEVITT  
TAYLOR  
FRASIER  
WOOD  
BROCK

OTHERS PRESENT:

PAUL DUSEK, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
MICHAEL COLVIN, DIRECTOR OF INFORMATION TECHNOLOGY  
FRANK THOMAS, BUDGET OFFICER  
DON LEHMAN, *THE POST STAR*  
MOLLY GANOTES, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBERS ABSENT:

SUPERVISORS VANSELOW  
SEEBER

---

---

Mr. McDevitt called the meeting of the Support Services Committee to order at 9:59 a.m.

Motion was made by Ms. Wood, seconded by Mrs. Frasier and carried unanimously to approve the minutes of the previous Committee Meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Michael Colvin, Director of Information Technology (IT), who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing with the agenda review, Mr. Colvin proceeded with a request for authorization to attend the New York State Local Government Information Technology Directors' Authority (NYSLGITDA) conference in Syracuse, New York on October 7-9, 2015 at the cost of \$100.00 which included two nights lodging and meals.

Motion was made by Mr. Taylor, seconded by Ms. Wood and carried unanimously to approve the request to attend the training as outlined above. *A copy of Authorization to Attend Meeting or Convention form is on file with the minutes.*

Mr. Colvin discussed a request to appropriate funds from the Computer Reserve Fund (A.895.00) to the Information Technology-Office Equipment Reserve Budget Code (A.1680 220.1) in the amount of \$65,899 and to the Social Services-Office Equipment Budget Code (A.6010 220) in the amount of \$18,369. Mr. Taylor questioned the balance remaining in the fund; Mr. Colvin responded currently there was \$119,000.

Mr. Colvin apprised that the security cameras were in place and IT had updated the network for the Sheriffs Department and was in the process of updating the network for the County. Mr. Taylor asked who was responsible for recording the Board Meetings; he questioned if it was done by TV8 or Warren County. Paul Dusek, County Administrator, reported the County recorded their own meetings. Mr. Taylor inquired if there was a cost to the County and Mr. Dusek replied to his knowledge there was no cost. Mr. McDevitt added the Board Meetings were televised on Look TV. Mr. Dusek stated there would have been a resolution required if the County was responsible for the cost.

Motion was made by Mr. Taylor, seconded by Ms. Wood and carried unanimously to approve the request to appropriate funds from the Computer Reserve Fund as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

As there was no further business to come before the Support Services Committee, on motion made by Ms. Wood and seconded by Mr. Taylor, Mr. McDevitt adjourned the meeting at 10:04 a.m.

Respectfully Submitted,  
Molly Ganotes, Legislative Office Specialist