

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SOCIAL SERVICES

DATE: FEBRUARY 27, 2015

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SIMPSON
WOOD
SOKOL
FRASIER
VANSELOW
SEEBER

OTHERS PRESENT:

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:
MAUREEN SCHMIDT, COMMISSIONER
JULIE MONTERO, FISCAL MANAGER
DEANNA PARK, DIRECTOR OF COUNTRYSIDE ADULT HOME
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
PAUL DUSEK, COUNTY ADMINISTRATOR
JOAN SADY, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BROCK
CONOVER
TAYLOR
DON LEHMAN, *THE POST STAR*
THOM RANDALL, *ADIRONDACK JOURNAL*
SAMANTHA HOGAN, ASSISTANT SECRETARY TO THE CLERK OF THE BOARD

COMMITTEE MEMBER ABSENT:

SUPERVISOR STROUGH

Mr. Simpson called the meeting of the Social Services Committee to order at 9:45 a.m.

Motion was made by Ms. Wood, seconded by Mrs. Frasier and carried unanimously to approve the minutes of the prior Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Maureen Schmidt, Commissioner of the Department of Social Services (DSS), who distributed copies of the DSS Agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the Agenda review, Ms. Schmidt presented a request to fill the vacant position of Keyboard Specialist #7, (Grade 3, Base Salary \$25,193) due to resignation, and backfill any vacancies resulting from promotion.

Motion was made by Ms. Wood, seconded by Mrs. Frasier and carried unanimously to approve the request to fill the vacant Keyboard Specialist #7 position and refer same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Item 2, Ms. Schmidt stated, was a request for Warren County to contract with the Towns and Municipalities within the County to reimburse a portion of the cost for recreational programs starting in the year 2014. She explained the New York State Office of Children & Family Services (OCFS) provided an allocation of 100% reimbursement to Warren County for these programs.

Motion was made by Mr. Sokol, seconded by Ms. Seeber and carried unanimously to approve the request as outlined above, and the necessary resolution was authorized for the March 20, 2015 Board Meeting. *A copy of the request is on file with the minutes.*

Privilege of the floor was extended to Deanna Park, Director of Countryside Adult Home, who distributed copies of her Agenda to the Committee members; *a copy of the Agenda is on file with the minutes.*

Commencing her Agenda review, Ms. Park requested permission to attend The Empire State Association of Assisted Living Annual Conference that was to be held May 4-7, 2015 in Verona, NY, for a total cost of \$1,048.00. She stated this attendance at this conference would assist with NYSDOH (New York State Department of Health) continuing education credit requirements.

Ms. Wood asked if the conference was budgeted, and Ms. Park responded affirmatively, adding the cost was 50% reimbursable and was comparable to other day seminars.

Motion was made by Mrs. Frasier, seconded by Ms. Wood and carried unanimously to approve the travel request, as outlined above. *A copy of the Authorization to Attend Meeting or Convention form is on file with the meeting minutes.*

Next, Ms. Park reviewed her overtime report, noting the figures were comparable to 2014. *A copy of the Overtime Report is on file with the minutes.*

This concluded the Countryside Adult Home portion of the Committee meeting and privilege of the floor was extended to Julie Montero, DSS Fiscal Manager, to review the Budget Status Report.

Ms. Montero stated overtime was down compared to the prior year, but noted there had been some back log with Medicaid due to additional work sent from New York State. Ms. Montero stated the Revenue and Expense Report showed expenses were still under budget, as was the revenue for 2014; however she explained, this was due to unposted items in the Treasure's Office. Ms. Montero stated that she had run the numbers for January 2015 and advised they had started the year slow in the revenue area.

Mr. Sokol asked what they contributed the drastic reductions in the Overtime Report to, and Ms. Montero answered it was due to the training that had to be done last year. She said they had hoped that they would not have the same issues with staff turnover this year.

There being no further business to come before the Committee, on motion by Ms. Wood and seconded by Mrs. Frasier, Mr. Simpson adjourned the meeting at 9:52 a.m.

Respectfully submitted,
Samantha Hogan, Assistant Secretary to the Clerk of the Board