

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: PUBLIC SAFETY**

**DATE: JULY 28, 2014**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS WOOD  
GIRARD  
TAYLOR  
FRASIER  
BROCK  
SEEBER  
SIMPSON

**OTHERS PRESENT:**

BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR, OFFICE OF EMERGENCY SERVICES  
AMY DREXEL, DEPUTY DIRECTOR, OFFICE OF EMERGENCY SERVICES  
BUD YORK, SHERIFF  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
PAUL DUSEK, COUNTY ADMINISTRATOR  
JOAN SADY, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISOR SOKOL  
MICHAEL GATES, CORRECTIONS CAPTAIN  
DON LEHMAN, *THE POST STAR*  
SAMANTHA HOGAN, LEGISLATIVE OFFICE SPECIALIST

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Ms. Wood called the meeting of the Public Safety Committee to order at 9:30 a.m.

Motion was made by Mr. Simpson, seconded by Mrs. Frasier and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Bud York, Sheriff, who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Sheriff York presented the following requests:

1. Request to enter into an agreement with Simplex Grinnell Service for sprinkler testing and inspection services for the term commencing upon execution of the contract and terminating one year from the date of execution for the lump sum amount of \$1,109.

Motion was made by Mrs. Frasier, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the August 15, 2014 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Moving on to Topics for Discussion, Sheriff York stated that one Correction Officer position had been filled and he noted this was one of the older positions. He added that they were on schedule to fill the seven new correction positions for August 1, 2014. Sheriff York informed the Committee that more than one hundred candidates had taken the Civil Service test for the positions and he attributed this large number to the fact that the test had been open to residents of other counties which provided a large number of people to choose from when filling positions.

Mr. Brock asked how the seven new corrections officers would be integrated into the system. Michael Gates, Corrections Captain, answered that they would have to complete a fourteen-week training session which was composed of eight weeks of in-house training where they would shadow a senior officer, followed by six weeks of basic training. Mr. Gates added that once training was complete, the positions would be implemented in order to offset overtime use. Sheriff York apprised the Committee of a letter that was sent to the Warren County Sheriff's Office by the wife of a man who had perished in a motorcycle accident on June 6<sup>th</sup> during the 2014

Americade event. He read the letter aloud to the Committee members, which thanked Sergeants Bartlett and Webster for their kindness and compassion during the time she was notified of her husband's fatal motorcycle accident, and stating her appreciation for their professionalism. Sheriff York said he felt this correspondence was worthy of sharing with the Committee and advised his Office had received similar letters of appreciation in the past. He also talked about the gentleman that had drowned in Hague, and added that the two gentlemen that were fishing with him had to help to locate the area where they had seen their friend last. Sheriff York explained that they called the New York State Police and Saratoga Counties Dive Team to assist the Warren County Dive Team with the recovery. He explained that due to the upcoming July 4<sup>th</sup> holiday, there was concern they might have to shut down the recovery efforts due to the amount of calls that were coming in. Sheriff York had determined that it was important for the family that they continue their search efforts. They were very appreciative that the dive teams stayed and continued their search until the body was recovered.

This concluded the Sheriff's portion of the Committee meeting. Privilege of the floor was extended to Brian LaFlure, Fire Coordinator/Director of the Office of Emergency Services (OES), who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Mr. LaFlure presented the following requests:

1. Request to authorize submission of a grant application to the New York State Division of Homeland Security and Emergency Services for FY2014 Hazmat grant funding in an amount not to exceed \$182,000 for the term commencing September 1, 2014 and terminating on August 31, 2016. Mr. LaFlure, explained that this funding was for the Seven-County Consortium and that Warren County received a portion of the \$182,000 which is split among the seven counties. He further noted that in the previous two years it had been \$91,000.

Motion was made by Mr. Taylor, seconded by Mrs. Frasier, and carried unanimously to approve the request as presented and the necessary resolution was authorized for the August 15<sup>th</sup> Board meeting; *a copy of the request is on file with the minutes.*

2. Request to authorize submission of a grant application to the New York State Emergency Response Commission's (SERC) for Year 21 Hazardous Materials Emergency Preparedness Planning grant funding in the amount of \$10,000 for the term commencing October 1, 2013 and terminating on September 30, 2014.

Motion was made by Mr. Simpson, seconded by Mrs. Frasier, and carried unanimously to approve the request as presented and the necessary resolution was authorized for the August 15<sup>th</sup> Board meeting; *a copy of the request is on file with the minutes.*

3. Request to amend the 2014 County Budget in the amount of \$60,000 to reflect the receipt of FY14 State Homeland Security Program grant funds.

Motion was made by Mr. Girard, seconded by Mr. Taylor and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the request is on file with the minutes.*

4. Request for a transfer of funds totaling \$2,500 between various budget codes to continue the purchasing process relative to the FY13 State Homeland Security Program grant.

Motion was made by Mrs. Frasier, seconded by Mr. Taylor and carried unanimously to approve the request for a transfer of funds, as outlined above, and to refer same to the Finance Committee. *A copy of the request form is on file with the minutes.*

5. Request for a transfer of funds totaling \$19,800 between various budget codes to continue the purchasing process relative to the FY13 Hazmat Grant.

Motion was made by Ms. Seeber, seconded by Mr. Girard and carried unanimously to approve the request for a transfer of funds, as outlined above, and to refer same to the Finance Committee. *A copy of the request form is on file with the minutes.*

6. Request to amend Resolution No. 658 of 2013 to include revisions to the Warren County Hazardous Materials Response Plan. Mr. LaFlure noted the Plan was required to be updated every two years.

Motion was made by Mr. Girard, seconded by Mr. Simpson and carried unanimously to approve the request as presented and the necessary resolution was authorized for the August 15<sup>th</sup> Board meeting; *a copy of the revised plan and resolution request is on file with the minutes.*

Moving on to Topics of Discussion, Mr. LaFlure apprised of some information that had come to his attention regarding a company that built facilities out of shipping containers similar to the ones that were used to build the Warren-Washington Counties Emergency Services Training Center. He advised this company had offered to donate seven of these containers to Warren/Washington Counties at no charge; he noted the containers were currently on trailers and would have to be transported from Saratoga Springs to the Training Center. Mr. LaFlure advised the ownership of the building where these containers were being stored would be changing on August 1<sup>st</sup>; therefore, he said, they would need to make a decision as to whether the shipping containers would be accepted or not prior to this deadline.

Mr. Taylor asked if Mr. LaFlure could foresee any expense being incurred in association with this donation and Mr. LaFlure replied the only potential cost might be associated with storing the containers until they were ready to use them.

Mr. LaFlure noted that the agenda included a resolution request form seeking authorization to accept the donation of the seven storage containers for use at the Emergency Services Training Center site.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to approve the request as presented and the necessary resolution was authorized for the August 15<sup>th</sup> Board meeting; *a copy of the request is on file with the minutes.*

Privilege of the floor was then extended to Amy Drexel, Deputy Director of the Office of Emergency Services, who apprised the Office of Emergency Services was being assisted by an intern for the summer. She advised the intern would be providing 120 service hours and had already completed two projects and was now working on a third. Ms. Drexel added that they would be assisted by a second intern who would be providing 240 service hours beginning in September. Ms. Drexel advised the second intern would be shadowing her in performing her own duties as the internship was specific to Emergency Management.

Concluding the agenda review, Mr. LaFlure provided an update on the Federal Emergency Management Agency (FEMA) COMT (Communications Technicians Training) Class he had attended. He said this had been a week-long course administered by the Federal Office of Emergency

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Communications, at the completion of which he had received COMT certification; Mr. LaFlure explained this meant that when an event occurred that justified FEMA activity, he was certified to handle any necessary communications.

As there was no further business to come before the Public Safety Committee on motion made by Mrs. Frasier and seconded by Mr. Simpson, Mrs. Wood adjourned the meeting at 9:45 a.m.

Respectfully submitted,  
Samantha Hogan, Legislative Office Specialist