

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: PUBLIC SAFETY**

**DATE: JANUARY 24, 2014**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS WOOD  
GIRARD  
TAYLOR  
FRASIER  
BROCK  
SEEBER

**OTHERS PRESENT:**

BUD YORK, WARREN COUNTY SHERIFF  
SHAWN LAMOUREE, UNDERSHERIFF  
MICHAEL GATES, CORRECTIONS CAPTAIN  
AL MADAY, LIEUTENANT  
BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR, OFFICE OF EMERGENCY SERVICES

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR SIMPSON

KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
PAUL DUSEK, COUNTY ADMINISTRATOR  
JOAN SADY, CLERK OF THE BOARD  
FRANK THOMAS, BUDGET OFFICER  
SUPERVISORS DICKINSON  
MERLINO  
STROUGH  
WESTCOTT  
GRETCHEN STEFFAN, COUNTY HUMAN RESOURCES DIRECTOR  
DON LEHMAN, *THE POST STAR*  
SARAH MCLENITHAN, SECRETARY TO THE CLERK OF THE BOARD

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Mrs. Wood called the meeting of the Public Safety Committee to order at 10:23 a.m.

Motion was made by Mrs. Frasier, seconded by Mr. Girard and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Brian LaFlure, Fire Coordinator/Director, Office of Emergency Services (OES), who distributed copies of the agenda to the Committee members; a copy of the agenda is on file with the minutes.

Commencing the agenda review, Mr. LaFlure presented a request to renew the existing contract with the City of Glens Falls Fire Department for the provision of fire cause and origin investigation services to be performed by the Glens Falls Fire Department for the OES for a term commencing January 1, 2014 and terminating December 31, 2014.

Motion was made by Mr. Girard, seconded by Mr. Taylor and carried unanimously to authorize the renewal of the contract with the City of Glens Falls Fire Department as outlined above and the necessary resolution was authorized for the February 21, 2014 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. LaFlure requested authorization for himself and Amy Drexel, Deputy Director of the OES, to attend the New York State Emergency Management Association (NYSEMA) Winter Conference in Syracuse, New York from February 11-13, 2014 utilizing a County vehicle.

Motion was made by Mrs. Frasier, seconded by Mrs. Seeber and carried unanimously to authorize attendance at the conference as outlined above. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Mr. LaFlure requested to amend the 2014 County Budget to increase estimated revenues and appropriations in the amount of \$4,226 to reflect the receipt of Local Emergency Planning Committee grant funding.

Motion was made by Mr. Taylor, seconded by Mrs. Frasier and carried unanimously to amend the 2014 County Budget as outlined above and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. LaFlure requested to amend the 2014 County Budget to increase estimated revenues and appropriations in the amount of \$2,769 to reflect the carry over of Local Emergency Planning Committee grant funding.

Motion was made by Mr. Girard, seconded by Mrs. Seeber and carried unanimously to amend the 2014 County Budget as outlined above and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. LaFlure requested to amend the 2014 County Budget to increase estimated revenues and appropriations in the amount of \$520 to reflect the carry over of FY11 NYS Homeland Security Program funding.

Motion was made by Mrs. Frasier, seconded by Mr. Taylor and carried unanimously to amend the 2014 County Budget as outlined above and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. LaFlure requested to amend the 2014 County Budget to increase estimated revenues and appropriations in the amount of \$9,680 to reflect the carry over of FY12 NYS Homeland Security Program funding.

Motion was made by Mrs. Seeber, seconded by Mr. Girard and carried unanimously to amend the 2014 County Budget as outlined above and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. LaFlure requested to amend the 2014 County Budget to increase estimated revenues and appropriations in the amount of \$62,533 to reflect the carry over of FY12 Hazmat Grant Program funding. Mr. Taylor questioned whether there was a local match required and Mr. LaFlure replied in the negative.

Motion was made by Mrs. Frasier, seconded by Mr. Taylor and carried unanimously to amend the 2014 County Budget as outlined above and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. LaFlure requested to amend the 2014 County Budget to increase estimated revenues and appropriations in the amount of \$60,000 to reflect the carry over of FY13 NYS Homeland Security Program funding. Mr. Conover questioned whether Mr. LaFlure had determined what the funds would be utilized for and Mr. LaFlure replied affirmatively. He advised the funds would be used to upgrade certain Emergency Medical Services equipment and to construct a second trailer equipped to respond to mass casualty incidents.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to amend the 2014 County Budget as outlined above and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

With regards to updates on the Communications Vehicle, Mr. LaFlure estimated the work would be completed on

the vehicle in the Spring of 2014.

There being no further OES business to discuss, privilege of the floor was extended to Bud York, Warren County Sheriff, who distributed copies of the agenda to the Committee members; *a copy of agenda is on file with the minutes.*

Commencing the agenda review Sheriff York presented a request to enter into a new contract with CARFAX to allow the Sheriff's Departments to charge a fee for copies of motor vehicle accident reports.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to authorize the contract with CARFAX as outlined above and the necessary resolution was authorized for the February 21, 2014 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Sheriff York requested a resolution authorizing an inter-municipal agreement continuing the contractual relationship with the Town of Schroon for marine patrol services on Schroon Lake. He noted that Resolution No. 778 of 2010 previously authorized the agreement and indicated that a sum of \$4,000 would be paid to Warren County annually. Sheriff York said he sought to renew this contract with the same payment provisions for a term commencing January 1, 2014 and terminating December 31, 2016.

Motion was made by Mr. Taylor, seconded by Mrs. Seeber and carried unanimously to approve the request for an inter-municipal agreement with the Town of Schroon as previously noted and the necessary resolution was authorized for the February 21, 2014 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Sheriff York requested an agreement continuing the contractual relationship with the Eaton Corporation in the amount of \$3,264.33 for the UPS Systems service contracts for a term commencing January 1, 2014 and terminating December 31, 2016. Mr. Girard questioned how the contract price compared to the expiring contract and Sheriff York replied that the price had decreased significantly. Mr. LaFlure explained that the price had been reduced because there was a reduction in the number of units requiring service by UPS Systems.

Motion was made by Mrs. Frasier, seconded by Mr. Girard and carried unanimously to approve the request for a contract with Eaton Corporation as outlined above and the necessary resolution was authorized for the February 21, 2014 Board meeting. *A copy of the resolution request form is on file with the minutes.*

With regards to the Warrensburg Radio Tower Project, Sheriff York requested to appropriate funds in the amount of \$12,566 from the General Fund Unappropriated Surplus to Budget Code A.3020 260 Sheriff's 911 Center, Other Equipment to be expended in 2014 to complete the project. Paul Dusek, County Administrator, explained that the radio tower installation was not completed at the end of 2013 and the funds were returned to the General Fund Unappropriated Surplus; therefore, he said, a transfer was required to complete the project.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to approve the request for appropriation of funds as outlined above and forward same to the Finance Committee. *A copy of the request for transfer of funds form is on file with the minutes.*

Sheriff York requested to fill the vacant position of Patrol Officer, annual salary of \$36,414, Employee No. 7803, due to retirement. He noted there would be a savings to the County of \$13,578. Mr. Dickinson asked whether there was a list of viable candidates to interview and Sheriff York replied affirmatively.

Motion was made by Mrs. Seeber, seconded by Mr. Taylor and carried unanimously to approve the filling of the vacant position as outlined above and forward same to the Personnel Committee. *A copy of the Notice of Intent to fill Vacant Position is on file with the minutes.*

Mr. McDevitt inquired if the County would generate revenue from the contract with CARFAX and Sheriff York replied affirmatively. He explained that the Sheriff's Department entered all vehicle accidents into a tracking system and the information was transmitted to CARFAX. He said that every accident report provided by the Sheriff's Department to CARFAX that was sold to insurance companies would generate \$10 in revenue for the County. He estimated this would generate approximately \$15,000 to \$20,000 in revenue annually.

Mr. Taylor questioned if the Sheriff's Department was at a sufficient staffing level and Sheriff York replied affirmatively. He explained that since 2000, six Patrol Officers, one Sergeant and one Lieutenant had been eliminated from the Budget. Kevin Geraghty, Chairman of the Board, pointed out the current staffing level was at the amount budgeted for in 2014 and noted he did not foresee any adverse affects on public safety. Sheriff York advised that including the administrative staff, the Sheriff's Department had a total of 67 employees.

In reference to topics for discussion, Sheriff York stated that four Corrections Officer Positions had been filled with new hires, as well as a Sergeant, which resulted in a savings of \$20,968.

Mr. Conover advised that he wanted to ensure the Sheriff was aware that if the patrol boats on Lake George were utilized on other bodies of water in Warren County they would be required to use the boat washing station to prevent the spread of invasive species. Sheriff York apprised that the patrol boats on Lake George were not used on other bodies of water in the County. He said that he had communicated to the marine patrol staff that the vessel that traveled to bodies of water throughout Warren County would have to be thoroughly washed every time it exited the water.

Mr. Taylor queried whether a shelter to house the OES vehicles and equipment was constructed and Mr. LaFlure replied in the negative. He said he had provided the sketches of the building to the Department of Public Works and was awaiting a cost estimate.

As there was no further business to come before the Public Safety Committee, on motion made by Mr. Girard and seconded by Mrs. Frasier, Mrs. Wood adjourned the meeting at 10:39 a.m.; a tour of the Warren County Correctional Facility immediately followed.

Respectfully submitted,

Sarah McLenithan, Secretary to the Clerk of the Board