

## WARREN COUNTY BOARD OF SUPERVISORS

**COMMITTEE: PARK OPERATIONS & MANAGEMENT (O&M)**

**DATE: AUGUST 27, 2014**

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**COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:**

SUPERVISORS MONROE  
KENNY

JEFFERY TENNYSON, SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS  
KATE JOHNSON, DIRECTOR OF TOURISM  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD

**COMMITTEE MEMBERS ABSENT:**

SUPERVISORS MERLINO  
DICKINSON

JOAN SADY, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS BEATY  
SEEBER  
TAYLOR  
WOOD

WILLIAM LAMY, PROJECT MANAGEMENT EXECUTIVE COMMITTEE MEMBER  
ED BARTHOLOMEW, PRESIDENT OF THE ECONOMIC DEVELOPMENT CORPORATION  
DON LEHMAN, *THE POST STAR*  
CHARLENE DIRESTA, SR. LEGISLATIVE OFFICE SPECIALIST

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Mr. Monroe called the meeting of the Park Operations & Management (O&M) Committee to order at 9:32 a.m. Chairman Geraghty was present and his attendance constituted a quorum.

Motion was made by Mr. Kenny, seconded by Chairman Geraghty and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Jeffery Tennyson, Superintendent of the Department of Public Works (DPW), who distributed copies of the agenda to the Committee members; *a copy of same is on file with the minutes.*

Commencing the agenda review, Mr. Tennyson updated the Committee members on the construction at Charles R. Wood Park by informing that green grass was now growing on the Festival Space. He circulated photos of the newly sodded Festival Space to the Committee members; *copies of the photos are on file with the minutes.* He informed the total liquidated damages assessed to the contractor for the construction delay was \$31,500. He noted this amount would be credited to the contract and would be available if there were any damages caused by the upcoming events. He commented the contractor was still responsible for maintenance of the turf until they received the final acceptance from the County. He informed the lighting and outlets in the Park were not connected but if they were required in the near future, they could be hard wired to a small generator. He added the followup contracts with the Village of Lake George would include the final connections for electricity at the Park, as well as the irrigation system.

Chairman Geraghty asked if people would be walking on the newly installed sod and Mr. Tennyson replied there were events scheduled for the Festival Space during the month of September. Chairman Geraghty asked if vehicles would be parking on the sod and Mr. Tennyson replied in the negative but noted that events, such as the Shriner's Circus would need to drive trucks onto the grass in order to set up. Chairman Geraghty asked how the contractor felt about the possibility of vehicles driving on the newly installed sod and Mr. Tennyson responded the County would be unable to hold the contractor responsible for damages caused by the events. Mr. Tennyson pointed out one of the advantages of having the \$31,500 in liquidated damages credited to the contract was that the

funds could be utilized to fix any damages resulting from the events. Chairman Geraghty asked the length of time that construction had been delayed and Mr. Tennyson replied three weeks. Chairman Geraghty asked if the irrigation system was functioning and Mr. Tennyson replied affirmatively. Chairman Geraghty asked if there was concern about the possibility of damages to the sod from the upcoming events and Mr. Tennyson replied affirmatively. Mr. Monroe stated there would be more concern if grass seed had been laid instead of sod. Chairman Geraghty advised the amount of truck traffic on the sod should be limited to the extent possible and he stated the trucks would leave tracks or possibly tear the sod. Mr. Tennyson apprised he had discussed the possibility of alternate locations for the upcoming events with Robert Blais, Mayor of the Village of Lake George. Chairman Geraghty stated his concern was with heavy truck traffic which could permanently ruin the sod.

Mr. Monroe asked what the first upcoming event was and Mr. Tennyson replied it would be the Shriner's Circus to be held on September 12-13, 2014. Chairman Geraghty asked if the stage for one of the upcoming events would be set up on the grass and Mr. Tennyson replied affirmatively but admitted he was unsure of the exact layout. Chairman Geraghty suggested the stage be placed just north of the sodded area so there would only be foot traffic on the sod. Mr. Tennyson advised there were some constraints on the site due to other construction contracts which were underway. He stated the preference of the DPW staff would be to not utilize the Festival Space until construction was fully completed; however, he added, there were new events in the County which they wanted to attract to the Festival Space in the hope that they would continue to hold the events in Lake George. He admitted the site would be at risk for potential damage from the events.

Mr. Monroe said the Festival Space would not remain in pristine condition because there would be continued use by various events; however, he agreed it would be preferable not to damage it during the first season. Chairman Geraghty recalled that after a large amount of work had been completed to improve Crandall Park in the City of Glens Falls, it had suffered damage from the Taste of the North Country event. He advised the County should learn from that experience and try to keep the damage to a minimum. He noted if there was a week of inclement weather it might be necessary to place some restrictions on the use of the Festival Space. He reiterated they should at least consider locating the stage outside of the sodded area. William Lamy, Project Management Executive Committee Member, responded the problem with this suggestion was that the remainder of the site had been turned over to the contractor responsible for construction of the restroom building.

Mr. Lamy stated the site would be at risk but it was a tough situation which had been fully discussed. Chairman Geraghty said they should limit the potential damage as much as possible. Mr. Monroe apprised if the remainder of the site had been turned over to the contractor, there were not a lot of options other than cancelling the events. He noted the original construction schedule would have meant the sod would have been in place for an additional three weeks which would have been preferable. Mr. Tennyson reported there were back up plans in place for the upcoming events which included the possibility of relocating them to the Beach Road Parking Lot, the West Brook Parking Lot or Battlefield Park. Chairman Geraghty reiterated his concern was with heavy truck traffic and the weight of the stage. He asked if there was room for the stage outside of the sodded area and Mr. Lamy replied that area was currently under construction. Mr. Lamy explained the contractor responsible for the construction of the restroom building had already commenced digging and the contractor completing the major site work was mobilizing to put in the storm water drainage system. Chairman Geraghty noted the majority of the site would need to be fenced off and Mr. Lamy agreed. Mr. Lamy stated with the construction plans and equipment it would be an open construction site for quite some time. Mr. Monroe pointed out there was a credit of \$31,500 to the contract which could be used for any necessary repairs to the sod.

Mr. Tennyson requested authorization to reimburse the Village of Lake George for expenses incurred in connection with the Charles R. Wood Park for mowing of the South Parcel in the amount of \$1,137.72. He noted page 1 of the agenda packet included an invoice from the Village of Lake George and page 2 was a breakdown of the charges. Mr. Monroe asked if this amount was for mowing that occurred during the entire summer and Mr. Tennyson replied there had been one other invoice submitted for reimbursement earlier in the summer.

Motion was made by Mr. Kenny, seconded by Mr. Monroe and carried unanimously to authorize reimbursement to the Village of Lake George for expenses incurred in connection with the Charles R. Wood Park for mowing of the South Parcel in the amount of \$1,137.72. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the September 19, 2014 Board Meeting.*

Mr. Tennyson requested authorization for use of the Festival Space by King Neptune's for a "Rocktoberfest" event to be held on October 11-12, 2014 for a fee of \$1,500. He pointed out pages 3 and 4 of the agenda packet were letters from Mayor Blais pertaining to the event and pages 5 and 6 were the Village of Lake George Application for Use of Community Facilities for Special Events. He commented the local law anticipated the development of a joint facility use permit; however, he noted, this permit had not yet been developed and the Village's application was being utilized. Mr. Tennyson stated the County Attorney had recommended that this event and the other events scheduled for the month of September have formal contracts in place. He noted these contracts would be similar to the one used for the Big Apple Circus in 2013. He said he had hoped Mayor Blais would be in attendance today in order to provide a full list of the events scheduled for September.

Motion was made by Mr. Kenny, seconded by Chairman Geraghty and carried unanimously to authorize use of the Festival Space by King Neptune's for a "Rocktoberfest" event to be held on October 11-12, 2014 for a fee of \$1,500 and to authorize a formal contract for same; and to authorize formal contracts with all of the events scheduled to utilize the Festival Space during the month of September. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the September 19, 2014 Board Meeting.*

Mr. Tennyson said there was no update available on the development of a park maintenance schedule and estimated budget.

As there was no further business to come before the Park Operations & Management (O&M) Committee, on motion made by Mr. Kenny and seconded by Chairman Geraghty, Mr. Monroe adjourned the meeting at 9:45 a.m.

Respectfully submitted,  
Charlene DiResta, Senior Legislative Office Specialist