

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: DECEMBER 1, 2014

COMMITTEE MEMBERS PRESENT:

SUPERVISORS GIRARD
SOKOL
WOOD
VANSELOW
BROCK
SEEBER

OTHERS PRESENT:

CHRIS HUNSINGER, DIRECTOR OF EMPLOYMENT & TRAINING ADMINISTRATION
CHRISTIE SABO, DIRECTOR OF OFFICE FOR THE AGING
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
MARTIN AUFFREDOU, COUNTY ATTORNEY
PAUL DUSEK, COUNTY ADMINISTRATOR
JOAN SADY, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER

COMMITTEE MEMBER ABSENT:

SUPERVISOR FRASIER

SUPERVISORS SIMPSON
TAYLOR

CHARLES WALLACE, ADMINISTRATOR, FIRE PREVENTION & BUILDING CODE
ENFORCEMENT

DON LEHMAN, *THE POST STAR*

SAMANTHA HOGAN, ASSISTANT SECRETARY TO THE CLERK OF THE BOARD

In the absence of Chairman Frasier, Mr. Sokol called the meeting of the Human Services Committee to order at 9:31 a.m.

Motion was made by Ms. Wood, seconded by Mr. Girard and carried unanimously to approve the minutes of the last Human Services Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Christie Sabo, Director of the Office for the Aging (OFA), who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. Sabo presented a request to appoint and reappoint members of the OFA Advisory Council; she advised a listing of the appointees was included in the agenda.

Motion was made by Ms. Wood, seconded by Ms. Seeber and carried unanimously to approve the request, and the necessary resolution was authorized for the December 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Next, Ms. Sabo presented a request to transfer funds totaling \$58,164.00 between various budget codes to cover end of the year expenses.

Motion was made by Mr. Vanselow, seconded by Mr. Girard and carried unanimously to approve the request for a transfer of funds, as outlined above, and to refer same to the Finance Committee. *A copy of the request is on file with the minutes.*

This concluded the review of the OFA agenda; privilege of the floor was extended to Chris Hunsinger, Director of the Employment and Training Administration (ETA), who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Mr. Hunsinger presented a request to amend the County Budget to include Trade Adjustment Act Funding in the amount of \$34,860 for workers who were dislocated due to foreign competition and were eligible for training funds for a new occupation. He further explained that the funding had already been awarded to five new students and that Warren County acted as a pass-through for these Federal funds.

Motion was made by Ms. Wood, seconded by Ms. Seeber and carried unanimously to approve the request as presented and refer same to the Finance Committee; *a copy of the resolution request form is on file with the minutes.*

Item 2, Mr. Hunsinger stated was a request to amend the Budget to include \$2,136 that had been received on July 28, 2014 from the "Ticket to Work" program. He advised that Warren County had an agreement with the New York State Office of Mental Health (R101 of 2013) to administer the "Ticket to Work" program which promoted employment to disabled persons. Mr. Hunsinger stated that the County would be eligible to receive payments when full time employment based on certain thresholds was achieved.

Motion was made by Mr. Girard, seconded by Ms. Wood and carried unanimously to approve the request to amend the budget as requested and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Moving on to Old Business, Mr. Hunsinger provided a brief update on the issues his Department faced with their office space in the Northway Plaza. He noted that on December 31, 2014 the lease for the ETA/NYS DOL (New York State Department of Labor) office space at the Northway Plaza would expire and on November 25th, New York State had completed the Request for Information on possible new sites for placement of the offices. He noted that at this point it appeared they would continue to occupy their current location for up to another six months.

Mr. Dusek advised that the ETA and NYSDOL were required to have offices at the same location. He further explained that the State relied on monies from Warren County to help offset the cost of the rent. He said that if they were to detach from NYSDOL it would cause a host of problems, specifically related to the Warren County One Stop Employment Program which incorporated strict guidelines in terms of the two departments being housed together.

Mr. Hunsinger stated that he was scheduled to have a conference call with NYSDOL that afternoon in regards to the office space and hoped to obtain more information in this regard.

Ms. Seeber inquired if there was any room on the Municipal Center Campus to house the two Departments. Mr. Dusek responded that they had looked into this and determined there was not sufficient space at the Human Services Building (HSB). Mr. Hunsinger advised that currently they had 9,000 square feet of office space and in meeting with Frank Morehouse, Superintendent of Buildings, he had learned there was only 3,500 square feet of space available in the Human Services Building.

Mr. Vanselow questioned the status of the Test Assessing Secondary Completion (TASC) program and Mr. Hunsinger stated that a full class was taking the program and a new teacher had been hired by the Board of Cooperative Educational Services (BOCES); he said the program seemed to be doing very well.

As there was no further business to come before the Human Services Committee, on motion made by Ms. Wood and seconded by Mr. Girard, Mr. Sokol adjourned the meeting at 9:45 a.m.

Respectfully submitted,
Samantha Hogan, Assistant Secretary to the Clerk of the Board