

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: FINANCE

DATE: SEPTEMBER 10, 2014

COMMITTEE MEMBERS PRESENT:

SUPERVISORS CONOVER
TAYLOR
MONROE
WOOD
KENNY
FRASIER
DICKINSON

OTHERS PRESENT:

PAUL DUSEK, COUNTY ADMINISTRATOR
MARTIN AUFFREDOU, COUNTY ATTORNEY
JOAN SADY, CLERK OF THE BOARD
FRANK THOMAS, BUDGET OFFICER

COMMITTEE MEMBERS ABSENT:

SUPERVISORS SOKOL
MERLINO

SUPERVISORS BROCK
GIRARD
SEEBER
SIMPSON
STROUGH
WESTCOTT
PATRICIA NENNINGER, PERSONNEL OFFICER
GRETCHEN STEFFAN, COUNTY HUMAN RESOURCES DIRECTOR
MIKE SWAN, COUNTY TREASURER
BUD YORK, SHERIFF
MAJOR JAMES LAFARR, SHERIFF'S OFFICE
GREG JOHNSON, LEMIRE & JOHNSON LAW FIRM
DON LEHMAN, *THE POST STAR*
AMANDA ALLEN, DEPUTY CLERK OF THE BOARD

Mr. Conover called the meeting of the Finance Committee to order at 10:38 a.m.

Motion was made by Ms. Wood, seconded by Mr. Kenny and carried unanimously to approve the minutes from the prior Committee meeting, subject to correction by the Clerk of the Board.

Copies of the meeting agenda were distributed to the Committee members and a copy of same is on file with the meeting minutes.

Mr. Conover announced that an executive session would be necessary and Martin Auffredou, County Attorney, clarified the subject of the executive session would be to discuss pending litigation in the case of Kathleen Plummer v. Warren County.

Motion was made by Ms. Wood, seconded by Mr. Kenny and carried unanimously to enter into an executive session, pursuant to Section 105(d) of the Public Officer's Law.

Bud York, Sheriff; Major James LaFarr, of the Warren County Sheriff's Office; and Greg Johnson, of the Lemire & Johnson Law Firm, who served as legal counsel for NYMIR (*New York Municipal Insurance Reciprocal*), were invited to join the executive session.

An executive session was held from 10:38 a.m. until 11:15 a.m.

Paul Dusek, County Administrator, and Supervisor Simpson entered the meeting at 10:40 a.m.; Supervisor Dickinson entered the meeting at 10:45 a.m.

Upon reconvening, Mr. Conover announced that no action had been taken during the executive session.

Commencing the Agenda review with Section III, Action Items, Mr. Conover advised Item 1 consisted of a request for transfers of funds as attached for Committee approval.

Motion was made by Ms. Wood, seconded by Mrs. Frasier and carried unanimously to approve the request, thereby authorizing the necessary resolution for the September 19th Board Meeting.

Moving on, Mr. Conover advised Agenda Item 2 pertained to requests from the Treasurer's Office, of which there were none to address. Agenda Item 3, he stated, included a request from the Board of Elections to amend the agreement with Mullen Bros., Inc. for moving of ballot marking devices, as approved by Resolution No. 484 of 2013, to add Federal Primary costs.

Motion was made by Ms. Wood and seconded by Mrs. Frasier to approve the request.

In the absence of Board of Elections representatives, Mr. Auffredou explained Resolution No. 484 of 2013 authorized a contract with Mullen Bros., Inc. for moving of voting machines for two Primary Elections at a cost not to exceed \$5,782 per Election. He advised that at the time this resolution was approved, they had not known about the June 24th Primary Election, and therefore this additional event had not been included in the resolution. Mr. Auffredou stated that because Mullen Bros., Inc. had already provided services for moving voting equipment during the June 24th Primary Election, an amendment to the resolution was necessary to approve payment for the work. He concluded that the funds for the additional services, totaling \$5,782, were available within the existing budget and would be paid from Budget Code A.1450 470, *Board of Elections, Contract*.

There being no discussion on the request, Mr. Conover called the question and the aforementioned motion was carried by unanimous vote, thereby authorizing the necessary resolution for the September 19th Board Meeting.

Mr. Auffredou left the meeting at 11:17 a.m.

Mr. Conover announced Agenda Item 4 consisted of a referral from the Economic Growth & Development Committee, *Planning & Community Development*, requesting to increase Capital Project No. H349.9550 280, *First Wilderness 2013*, in the amount of \$4,688.18 with the source of funding to be a transfer from Budget Code A.9950 910, *Transfers-Capital Projects, Interfund Transfers*.

Motion was made by Ms. Wood, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the September 19th Board Meeting.

Continuing to Agenda Items 5A-C, Mr. Conover presented the referrals from the Health Services Committee, as follows:

- 5A) Public Health-WIC - Request to amend the 2014 County Budget to reflect the receipt of unanticipated revenues and appropriations in the amount of \$45,630 for Performance Improvement Project funds awarded to the WIC Program.

Motion was made by Mr. Taylor, seconded by Ms. Wood and carried unanimously to approve the request and the necessary resolution was authorized for the September 19th Board Meeting.

- 5B) Westmount Health Facility - Request to amend the 2014 County Budget to reflect the receipt of unanticipated revenues and appropriations in the amount of \$929 for insurance recovery funds received in relation to the replacement of dentures for a former resident.

Motion was made by Ms. Wood, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the September 19th Board Meeting.

- 5C) Request to amend the 2014 County Budget in an amount totaling \$400,000 to reflect increases in Public Nursing Home revenues and various expenditures.

Motion was made by Mrs. Frasier, seconded by Mr. Kenny and carried unanimously to approve the request and the necessary resolution was authorized for the September 19th Board Meeting.

Mr. Conover announced Agenda Item 6 included a referral from the Occupancy Tax Coordination Committee requesting to appropriate \$3,000 from the Occupancy Tax Reserve, *A.881.00*, to Budget

Code A.3110 120, *Sheriff's Law Enforcement, Salaries-Overtime*, to offset overtime costs incurred during the Adirondack Nationals Car Show.

Motion was made by Mr. Kenny, seconded by Ms. Wood and carried by majority vote, with Mr. Dickinson voting in opposition, to approve the request and the necessary resolution was authorized for the September 19th Board Meeting.

With regards to Agenda Items 7A-B, Mr. Conover outlined two referrals from the Public Works Committee, DPW, as follows:

- 7A) Request to increase Capital Project No. H321.9550 280, *Lanfear Road (CR 76) over Stony Creek Bridge Repairs*, in the amount of \$42,900 to include the 15% State Marchiselli Share of the project costs.

Motion was made by Ms. Wood, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was approved for the September 19th Board Meeting.

- 7B) Request to increase Capital Project No. H331.9550 280, *County Bridge Projects*, in the amount of \$170,000 with the source of funding to be a transfer from Budget Code D.9950 910, *County Road, Transfers-Capital Projects, Interfund Transfers*.

Motion was made by Ms. Wood, seconded by Mr. Taylor and carried unanimously to approve the request and the necessary resolution was approved for the September 19th Board Meeting.

Mr. Conover advised Agenda Items 8A-B included the following requests from the County Administrator:

- 8A) Request to appropriate funds in the amount of \$514 from the Computer Reserve, A.895.00, to Budget Code A.6010 220.1, *Social Services, Office Equipment Reserve*, for the purchase of computer and related equipment/software.
- 8B) Request to appropriate a total of \$7,100 from the Contingent Fund, A.1990 469, to Budget Codes A.1610 441, *Fleet-Auto Supplies & Repair - \$1,500*, and A.1610 442, *Fleet-Auto Gas & Oil - \$5,600*, to cover additional expenses primarily relating to the addition of cars to the County Fleet.

Motion was made by Mr. Kenny, seconded by Mr. Taylor and carried unanimously to approve Items 8A and B, as outlined above, and the necessary resolutions were authorized for the September 19th Board Meeting.

Agenda Item 9, Mr. Conover stated, indicated that Finance Committee action was required on the following items as approved by the Personnel Committee: Personnel Agenda Item Nos. 1B, 2A, 2B, and 3.

Motion was made by Mr. Kenny, seconded by Ms. Wood and carried unanimously to approve Personnel Agenda Items 1B, 2A, 2B and 3, and the necessary resolutions were authorized for the September 19th Board Meeting.

Concluding the Agenda review with Section V, Pending Items, Mr. Conover advised there was no new information to report relative to the acceptance of credit card payments on a County-wide basis.

There being no further business to come before the Finance Committee, on motion made by Ms. Wood and seconded by Mr. Kenny, Mr. Conover adjourned the meeting at 11:23 a.m.

Respectfully submitted,
Amanda Allen, Deputy Clerk of the Board