

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: OCCUPANCY TAX COORDINATION**

**DATE: OCTOBER 2, 2013**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS KENNY  
MERLINO  
BENTLEY  
CONOVER  
DICKINSON  
FRASIER  
MASON

**OTHERS PRESENT:**

LEISA GRANT, PRINCIPAL ACCOUNT CLERK, TOURISM  
MICHAEL R. SWAN, COUNTY TREASURER  
KEVIN GERAGHTY, CHAIRMAN OF THE BOARD  
PAUL DUSEK, COUNTY ADMINISTRATOR  
AMANDA ALLEN, DEPUTY CLERK OF THE BOARD  
FRANK THOMAS, BUDGET OFFICER  
SUPERVISORS MONTESI  
TAYLOR  
WESTCOTT  
MICHAEL CONSUELO, EXECUTIVE DIRECTOR, LAKE GEORGE  
REGIONAL CHAMBER OF COMMERCE & CVB  
DEAN BOECHER, WARREN COUNTY RESIDENT  
ALICE GREYER, THE HYDE COLLECTION  
JEPHSON HILARY, LAKE GEORGE REGIONAL CHAMBER OF  
COMMERCE  
FRED AUSTIN, FORT WILLIAM HENRY  
MICHAEL SPILMAN, HOLIDAY INN RESORT  
PAUL BRICOCOLI, ADIRONDACK RACE MANAGEMENT  
DON LEHMAN, *THE POST STAR*  
THOM RANDALL, *ADIRONDACK JOURNAL*  
SARAH MCLENITHAN, SECRETARY TO THE CLERK OF THE BOARD

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Mr. Kenny called the meeting of the Occupancy Tax Coordination Committee to order at 11:06 a.m.

Motion was made by Mr. Mason, seconded by Mrs. Frasier and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Commencing the Agenda review, Mr. Kenny advised the first item on the agenda was the Report on Revenues from Michael Swan, County Treasurer, who distributed a handout to the Committee members, a copy of which is on file with the minutes. Mr. Swan apprised the total occupancy tax revenues collected through September 30, 2013 was \$1,461,574.52, an increase of \$91,652.04 or 3.29%. He pointed out the Designated Reserve for 2013 totaled \$524,233.88 with \$500,000 of that being the minimum amount set for the reserve.

The next item on the agenda, Mr. Kenny advised, concerned action items. He stated he had been notified by the County Attorney that since the Flashlight 5K Race was a one day event, Adirondack Race Management was not eligible for the \$10,000 that was awarded at the August 27, 2013 Committee meeting. Mr. Kenny suggested combining all of the events sponsored by Adirondack Race Management under their lake George Triathlon Festival so they would be eligible for the funding and the Committee concurred. Paul Bricocoli, of Adirondack Race Management, questioned whether he should submit one application for 2014 Occupancy Tax funds that encompassed all the events Adirondack Race Management had planned in Warren

County for 2014 and Mr. Kenny replied affirmatively.

Motion was made by Mr. Conover, seconded by Mr. Bentley and carried unanimously to award an additional \$10,000 in Special Event Funding to Adirondack Race Management for their 2013 Lake George Triathlon Festival and the necessary resolution was authorized for the October 18, 2013 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Kenny recommended tabling the request from the City of Glens Falls for the Adirondack Stampede Rodeo, as there was no one in attendance to explain their request and the Committee concurred.

As there was no further business to come before the Occupancy Tax Coordination Committee, on motion made by Mr. Bentley and seconded by Mr. Dickinson, Mr. Kenny adjourned the meeting at 11:11 a.m.

Respectfully submitted,

Sarah McLenithan, Secretary to the Clerk of the Board