

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: AUGUST 27, 2013

COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:

SUPERVISORS STRAINER
GIRARD
FRASIER
SOKOL
WOOD
LOEB
VANSELOW

CHRISTIE SABO, DIRECTOR OF OFFICE FOR THE AGING
CHRIS HUNSINGER, DIRECTOR OF EMPLOYMENT & TRAINING ADMINISTRATION
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
PAUL DUSEK, COUNTY ADMINISTRATOR
JOAN SADY, CLERK OF THE BOARD
SUPERVISORS CONOVER
KENNY
MASON
TAYLOR
WESTCOTT
DON LEHMAN, *THE POST STAR*
CHARLENE DIRESTA, SR. LEGISLATIVE OFFICE SPECIALIST

Mr. Strainer called the meeting of the Human Services Committee to order at 9:30 a.m.

Motion was made by Mr. Sokol, seconded by Mrs. Wood and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Christie Sabo, Director of the Office for the Aging (OFA), who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Mrs. Sabo requested to fill the vacant position of Meal Site Cook #3 at The Cedars Meal Site, Grade 2, annual base salary of \$17,779.48, Employee No. 11202, due to promotion. She noted this was a Union position which was not mandated but received 20% Federal reimbursement. She advised that she had received authorization at the June 28, 2013 Committee meeting to fill the vacant position of Meal Site Cook #5 at the Warrensburg Meal Site which would be filled by the employee currently working as Meal Site Cook #3 at The Cedars Meal Site, leaving an additional vacancy.

Motion was made by Mr. Loeb, seconded by Mr. Girard and carried unanimously to approve the request to fill the vacant position of Meal Site Cook #3 as outlined above and to forward same to the Personnel Committee. *A copy of the resolution request form is on file with the minutes.*

Mrs. Sabo requested to fill the vacant position of Meal Site Manager #1 at the Lake Luzerne Meal Site, Grade 2, annual base salary of \$17,779.48, Employee No. 10905, due to a retirement anticipated for September 15, 2013. She noted this was a Union position which was not mandated but received 20% Federal reimbursement.

Motion was made by Mr. Loeb, seconded by Mrs. Wood and carried unanimously to approve the request to fill the vacant position of Meal Site Manager #1 as outlined above and to forward same to the Personnel Committee. *A copy of the resolution request form is on file with the minutes.*

Mrs. Sabo requested to fill the vacant position of Meal Site Manager #2 at The Cedars Meal Site, Grade 2, annual base salary of \$17,779.48, Employee No. 11995, due to resignation. She noted this was a Union position which was not mandated but received 20% Federal reimbursement.

Motion was made by Mr. Loeb, seconded by Mrs. Frasier and carried unanimously to approve the request to fill the vacant position of Meal Site Manager #2 as outlined above and to forward same to the Personnel Committee. *A copy of the resolution request form is on file with the minutes.*

Mrs. Sabo requested authorization for the submission of a grant application to the New York State Office for the Aging to obtain NYConnects grant funding in the amount \$85,880 for a term commencing October 1, 2013 and terminating September 30, 2014.

Motion was made by Mrs. Wood, seconded by Mr. Loeb and carried unanimously to authorize submission of the grant application to the New York State Office for the Aging as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the September 20, 2013 Board Meeting.*

Mrs. Sabo requested to amend the current contract with the Warren County Public Health Department for the administration of Blood Pressure Clinics, to increase the amount not to exceed to \$4,927.50 (an increase of \$1,615) in order to redistribute grant funding previously allocated to the now defunct Glens Falls Association for the Hearing Impaired. She explained the Blood Pressure Clinic services were provided each year with additional funding being allocated from the Public Health Department budget and this amendment would merely alleviate some of the burden on their budget.

Motion was made by Mr. Loeb, seconded by Mr. Girard and carried unanimously to amend the current contract with Warren County Public Health as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the September 20, 2013 Board Meeting.*

Mrs. Sabo requested a transfer of funds between various codes in an amount totaling \$6,049 to reflect adjustments to correct contract distributions and a charge in Hamilton County salaries. She explained that funds for a contract had not been used and would be allocated to the HIICAP (Health Insurance Information Counseling and Assistance Program) which was a 100% reimbursable program.

Motion was made by Mr. Loeb, seconded by Mr. Sokol and carried unanimously to approve the request for a transfer of funds as outlined above and to forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

Mrs. Sabo requested authorization to attend the NYSAAAA (New York State Association of Area Agencies on Aging) Aging Policy Forum in Syracuse, New York on October 16-17, 2013 using a County vehicle. She noted she had listed the room rate as "to be announced" as she had not yet received details on the cost. In answer to a question pertaining to last year's room rate, Mrs. Sabo responded it had been approximately \$125 per night. Joan Sady, Clerk of the Board of Supervisors, commented that the room rate would need to comply with the GSA (General Services Administration) approved rate.

Motion was made by Mr. Loeb, seconded by Mr. Vanselow and carried unanimously to authorize attendance at the Forum as outlined above. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Mr. Loeb expressed that three years prior there had been some concern that the NYConnects Program would be discontinued and Mrs. Sabo replied this was true; however, she continued, New York State had decided to strengthen the Program. She added if the funding were to be terminated

the expenses would follow suit. Mr. Loeb requested an explanation of the NYConnects Program and Mrs. Sabo explained the Program provided a single point of entry for Long Term Care which served seniors and people with disabilities. She added the services offered were similar to the services offered by the OFA and she pointed out there was a NYConnects Coordinator employed by the Office.

This concluded the Office for the Aging portion of the Committee meeting and the Employment & Training Administration portion commenced at 9:37 a.m.

Privilege of the floor was extended to Chris Hunsinger, Director of Employment & Training Administration (ETA), who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. Hunsinger apprised he had been pleased with the number of Supervisors that attended the Warren County Youth Employment Program Awards Ceremony held on Thursday, August 15, 2013 and he thanked them for their attendance. Mr. Strainer asked how the ETA had been able to acquire Dick Bavetta, Referee for the National Basketball Association, as a Guest Speaker and Mr. Hunsinger replied Mr. Bavetta was friends with Hon. Richard Tarantino, Glens Falls City Court Judge. Mr. Strainer commented that Mr. Bavetta's speech had been very motivational.

Commencing the agenda review, Mr. Hunsinger requested to amend the 2013 County budget to increase estimated revenues and appropriations in the amount of \$74,054 to add Federal funds to the budget for the reimbursement of training for twelve dislocated workers through the Trade Adjustment Act. Mr. Loeb asked for further explanation and Mr. Hunsinger responded that when workers lost their employment due to their jobs being sent to overseas companies, they became eligible for Trade Adjustment Act funding for the purpose of job training.

Motion was made by Mr. Girard, seconded by Mr. Vanselow and carried unanimously to amend the 2013 County budget as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. Hunsinger requested a contract with the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (WSWHE BOCES) to provide youth educational program services for the Workforce Investment Act (WIA) Youth Employment Program in an amount not to exceed \$13,860 for a term commencing September 20, 2013 and terminating June 30, 2014. He informed that as of December 31, 2013, the GED (General Education Development) Test would be eliminated in New York State to be replaced by a new test entitled the TASC (Test Assessing Secondary Completion) Exam. He said New York State had elected to switch to the TASC Exam in order to integrate the common core standards of the school system. Mr. Girard asked if it would be possible to report on the results of the TASC Exam versus the GED Test once the changes were implemented and Mr. Hunsinger replied affirmatively. A brief discussion ensued.

Motion was made by Mr. Loeb, seconded by Mrs. Wood and carried unanimously to authorize the contract with the WSWHE BOCES as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the September 20, 2013 Board Meeting.*

Mr. Hunsinger requested authorization for himself and Sharon Sano, Senior Counselor of Employment & Training Administration, to attend the 2013 NYATEP (New York Association of Training and Employment Professionals) Fall Conference in Saratoga Springs, New York on

November 18-20, 2013 using a County vehicle. He advised this was one of the two conferences attended each year which were sponsored by NYTEP and the funds had been budgeted.

Motion was made by Mr. Sokol, seconded by Mr. Loeb and carried unanimously to authorize attendance at the Conference as outlined above. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Mr. Hunsinger informed of the Workforce Investment Board Meeting to be held at the Fort William Henry Resort on September 18, 2013 and he said the meeting was open to the public.

Mr. Hunsinger requested authorization for Annie McMahon, Fiscal Manager, to attend the NYATEP Fiscal Community of Practice Meeting in Albany, New York on October 24, 2013 using a County vehicle.

Motion was made by Mr. Loeb, seconded by Mr. Vanselow and carried unanimously to authorize attendance at the meeting as outlined above. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Mr. Hunsinger updated the Committee members on the status of the ETA Work Crew which had been initiated in the spring by informing that this program would continue into the fall. He said if any of the municipalities had indoor projects which required assistance they should notify his Office. He stated the Work Crew was booked through the end of October and new youths were being recruited to join. Mr. Vanselow praised the program and said the Town of Johnsburg had utilized the service.

As there was no further business to come before the Human Services Committee, on motion made by Mr. Loeb and seconded by Mrs. Wood, Mr. Strainer adjourned the meeting at 9:47 a.m.

Respectfully submitted,
Charlene DiResta, Sr. Legislative Office Specialist