

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: JUNE 28, 2013

COMMITTEE MEMBERS PRESENT:

SUPERVISORS STRAINER
WOOD
LOEB

OTHERS PRESENT:

CHRISTIE SABO, DIRECTOR, OFFICE FOR THE AGING
CHRIS HUNSINGER, DIRECTOR, EMPLOYMENT & TRAINING ADMINISTRATION
DENISE DiRESTA, DIRECTOR OF VETERANS' SERVICES
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOAN SADY, CLERK OF THE BOARD
FRANK THOMAS, BUDGET OFFICER
SUPERVISORS CONOVER
MASON
TAYLOR
WESTCOTT
DON LEHMAN, *THE POST STAR*
SARAH MCLLENITHAN, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBERS ABSENT:

SUPERVISOR GIRARD
FRASIER
SOKOL
VANSELOW

Mr. Strainer called the meeting of the Human Services Committee to order at 10:56 a.m. and noted that due to the lack of Committee attendance, the Chairman of the Board provided a quorum of the Committee.

Motion was made by Mrs. Wood, seconded by Mr. Loeb and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Christie Sabo, Director of the Office for the Aging (OFA), who distributed copies of the agenda to the Committee members; *a copy of which is on file with the minutes.*

Commencing the agenda review, Ms. Sabo presented the following requests to fill vacant positions:

- 1) Food Service Helper #3 Cedars, Grade 2, Annual Salary of \$20,742.72, Employee No. 10091, due to retirement; and
- 2) Meal Site Cook #5 Warrensburg (Countryside), Grade 2, Annual Salary of \$17,779.48, Employee No. 8453, due to resignation.

Motion was made by Mrs. Wood, seconded by Mr. Loeb and carried unanimously to approve the filling of the vacant positions as outlined above and to forward same to the Personnel Committee. *Copies of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

Ms. Sabo requested a new contract with Visiting Nurse Service of New York (VSNY) Choice to provide reimbursement for meals provided to VSNY Managed Long-Term Care Program (MLTCP) clients for a term commencing July 1, 2013 and terminating December 31, 2016. She explained that they would be receiving \$8 per meal for VSNY MLTCP clients. Mr. Loeb questioned what type of organization VSNY Choice was and Ms. Sabo replied that it was a managed long term care insurance company provider.

Motion was made by Mrs. Wood, seconded by Mr. Loeb and carried unanimously to authorize the contract with VSNY Choice as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the July 19, 2013 Board meeting.*

Ms. Sabo presented the following requests for transfer of funds:

- 1) Transfer of funds in the amount of \$3,000 from Code A.6774 445, SNAP-Foods, to Code A.6774 260, SNAP-Other Equipment;
- 2) Transfer of funds in the amount of \$14,172 from Code A.6986 110, OFA MIPPA/ADRC Salaries-Regular, to Code A.6786 110, OFA-POE-Hamilton Salaries-Regular, and
- 3) Transfer of funds in the amount of \$30,000 from Code A.6773 130, Nutrition for Elderly War. Co.- Salaries Part-Time, to Code A.6773 110 Nutrition for Elderly War. Co.- Salaries- Regular.

Ms. Sabo advised the first request pertained to the purchase of a new refrigerator for the Cedars meal site and the other two requests referred to adjusting monies for part-time and full-time salaries. She explained the refrigerators used were over stocked and it had caused problems with maintaining the required temperature; therefore, she said, an additional refrigerator was necessary. She pointed out that her attempts to acquire a used refrigerator at an auction had been unsuccessful, as the bidding had surpassed her budgeted amount. Mr. Strainer apprised he felt purchasing a new refrigerator would be more cost effective than purchasing a used one, as the prices were similar and a new model included a warranty.

Motion was made by Mr. Loeb, seconded by Mrs. Wood and carried unanimously to approve the requests for transfer of funds as outlined above and forward same to the Finance Committee. *Copies of the requests for transfer of funds are on file with the minutes.*

There being no further OFA business to discuss, privilege of the floor was extended to Chris Hunsinger, Director of the Employment & Training Administration (ETA), who distributed copies of the agenda to the Committee members; *a copy of which is on file with the minutes.*

Commencing the agenda review, Mr. Hunsinger presented a request to amend the 2013 County Budget to increase estimated revenues and appropriations in the amount of \$20,000 to reflect receipt of Trade Adjustment Act Funding for reimbursement of training for dislocated workers.

Motion was made by Mrs. Wood, seconded by Mr. Loeb and carried unanimously to approve the request to amend the 2013 County Budget as outlined above and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

The next item on the agenda, Mr. Hunsinger advised, was a request to amend the current contract with Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES) in an amount not to exceed \$16,700, to add an additional day of training and compensate for an error in the fringe benefits calculation.

Motion was made by Mr. Loeb, seconded by Mrs. Wood and carried unanimously to amend the contract as outlined above and the necessary resolution was authorized for the July 19, 2013 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Hunsinger requested permission to host the Saratoga-Warren-Washington Workforce Investment Board (WIB) quarterly meeting on September 18, 2013 at a location to be determined at a later date.

Motion was made by Mr. Loeb, seconded by Mrs. Wood and carried unanimously to approve the request to host the meeting as outlined above. *A copy of the Request to Host Meeting or Conference is on file with the minutes.*

Mr. Hunsinger requested to appoint Karen Winne to the Saratoga-Warren-Washington Counties WIB for a term commencing July 19, 2013 and terminating June 30, 2016.

Motion was made by Mrs. Wood, seconded by Mr. Loeb and carried unanimously to authorize the appointment of Karen Winne to the Saratoga-Warren-Washington Counties WIB as outlined above and the necessary resolution was authorized for the July 19, 2013 Board meeting. *A copy of the resolution request form is on file with the minutes.*

With regards to the 2013 Summer Youth Program Award Ceremony/Picnic, Mr. Hunsinger stated the event had been scheduled for August 15, 2013 at 12:00 p.m. He encouraged Committee Members to attend the Award Ceremony/Picnic if their schedules permitted.

This concluded the ETA portion of the Human Services Committee meeting and privilege of floor was extended to Denise DiResta, Director, Veterans' Services, who distributed copies of the agenda to the Committee members; *a copy of which is on file with the minutes.*

Commencing the agenda review Ms. DiResta advised that the Veterans' Benefits Fair at State University of New York (SUNY) Adirondack on April 11, 2013 was a success. She estimated 40 vendors had participated and 150 Veterans' and/or their family members had attended. She noted that the SUNY Adirondack staff was very accommodating and said she would recommend using the site for future events.

Ms. DiResta apprised she was looking into bringing the Floating Veterans' Memorial to Warren County; however, she said, she was having difficulties finding a suitable location, as it was rather large and required indoor storage. Mr. Strainer asked how long the exhibit would be on display and Ms. DiResta replied she expected it to be between three weeks to a month.

With regards to the LeatherStocking Honor Flight program, she indicated that Warren County Veterans' Services had participated in transporting 28 Veterans and 20 Guardians during the past 6 Honor Flights. She stated two more flights were scheduled for the fall of this year and Warren County would be participating in them. She said she anticipated receiving approval to continue with the program next year.

Mr. Strainer advised he had no objections to continuing with the program. Mr. Loeb advised he supported the program, noting he had participated as a Guardian and felt the program was meaningful to the Veterans, as well as to the public.

Ms. DiResta apprised she had no updates on the Veterans Justice Outreach Court. Mr. Strainer stated he had approached the Warren County Court Judges and they had indicated they were interested in participating with the program; however, he said, they were unsure of how they could add it into their full schedules. He advised he was going to set up a meeting with William Valenza, City of Glens Falls Police Chief, to ask for his assistance in recruiting local Judges to participate in the program.

Ms. DiResta stated she felt the program was pertinent, as her Office was assisting more Veterans with legal issues resulting from difficulties acclimating back to civilian life and suffering from Post Traumatic Stress Disorder (PTSD). She said the program would offer alternatives to being sentenced to jail, such as counseling. Mr. Loeb questioned what was necessary to get the program implemented and Mr. Strainer responded they needed to get the Warren County Court Judges to commit to participating; however, he said, due to time restraints on their part this was proving to be difficult. Mr. Westcott suggested having the Judges alternate covering the case load on a month

to month basis.

Following a brief discussion, it was determined that Ms. DiResta would continue to pursue the program and keep the Committee abreast of the details.

Ms. DiResta acknowledged Barbara Flores, the part-time employee of the Veterans' Services Office, for her work and commended her on a job well done. Mr. Strainer reminded the Committee this position used to be full-time; however, he said, that position was eliminated in 2009 and the part-time position was created. He praised Ms. DiResta on the improvements she had made to the Veterans' Services Department.

Ms. DiResta presented the following travel requests:

- 1) 2013 County Veterans Service Officers Association of the State of New York Annual Conference on August 9, 2013 at the American Legion Post #230 in Sherill, New York using a County vehicle; and
- 2) 2013 American Legion Advance Training for Accredited Representatives from September 16-20, 2013 at the University Sheraton Hotel in Syracuse, New York using a County vehicle.

Motion was made by Mr. Loeb, seconded by Mrs. Wood and carried unanimously to approve the requests for travel as noted above. *Copies of the Authorizations to Attend Meeting or Convention are on file with the minutes.*

Mr. Loeb queried who he would need to contact with regards to possibly moving the Vietnam Veterans Memorial located at SUNY Adirondack to Crandall Park in Glens Falls, New York, as he felt this was a more appropriate site for it. Ms. DiResta replied that she was unsure; however, she said, she thought the memorial had been erected there because the family of the Veteran who donated it had attended SUNY Adirondack. Mr. Strainer suggested Mr. Loeb start by consulting with the City of Glens Falls.

As there was no further business to come before the Committee, on motion made by Mrs. Wood and seconded by Mr. Loeb, Mr. Strainer adjourned the meeting at 11:47 a.m.

Respectfully submitted,

Sarah McLenithan, Legislative Office Specialist