

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: **FINANCE**

DATE: **JUNE 13, 2013**

Committee Members Present:

Supervisors Conover
Taylor
Bentley
Wood
Kenny
Merlino
Frasier

Others Present:

Kevin Geraghty, Chairman of the Board
Paul Dusek, County Administrator
Joan Sady, Clerk of the Board
Frank Thomas, Budget Officer
Supervisors Mason
Strainer
Westcott
Mike Swan, County Treasurer
Jeffery Tennyson, Superintendent of Public
Works
Don Lehman, *The Post Star*
Nicole Livingston, Second Deputy Clerk

Committee Members Absent:

Supervisors Sokol
Monroe

Mr. Conover called the meeting of the Finance Committee to order at 10:33 a.m.

Motion was made by Mr. Bentley, seconded by Mr. Kenny and carried unanimously to approve the minutes of the May 8, 2013 Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Finance Agenda were provided to the Committee members, and a copy of same is on file with the minutes.

Commencing the Action Agenda review, Mr. Conover stated Item 1 were the requests for Transfer of Funds which were attached for Committee approval. He noted that Supervisory Committee approval had been obtained as necessary.

Motion was made by Mr. Kenny, seconded by Mrs. Frasier and carried unanimously to approve Item 1 as outlined above. The necessary resolution was authorized for the next Board meeting.

Mr. Conover advised Item 2 was a referral from the County Clerk-Motor Vehicles Committee, requesting to amend the 2013 County budget to increase estimated revenues and appropriations in the amount of \$1,000 to reflect receipt of funds from the Town of Bolton for the Bicentennial project.

Motion was made by Mrs. Wood, seconded by Mr. Kenny and carried unanimously to approve Item 2 as outlined above. The necessary resolution was authorized for the next Board meeting.

Mr. Conover stated Item 3 was a referral from the County Facilities Committee, Airport, requesting to increase Capital Project No. H335.9550 280 Runway 1 End Obstruction

Removal in the amount of \$2,400 to move available funds from the operating budget to the capital project to cover mandatory Independent Fee Estimate per FAA grant requirements; with the source of funding to be a transfer from A.9950 910-Transfers-Capital Projects.

Motion was made by Mr. Bentley, seconded by Mr. Taylor and carried unanimously to approve Item 3 as outlined above. The necessary resolution was authorized for the next Board meeting.

Mr. Conover expounded Item 4 was a referral from the Criminal Justice Committee, District Attorney, requesting to extend an existing contract with the Division of Criminal Justice Services, commencing April 1, 2013 and terminating March 31, 2014, for a total amount not to exceed \$29,200.

In response to an inquiry, Joan Sady, Clerk of the Board, explained there was no change in the terms or the amount of the contract; this action would just extend the agreement.

Motion was made by Mr. Bentley, seconded by Mrs. Wood and carried unanimously to approve Items 4 as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover apprised Items 5A through D were referrals from the Human Services Committee, Employment & Training Administration. He listed them as follows:

- Amending the 2013 County budget to increase estimated revenues and appropriations in the amount of \$11,849 to reimburse training for dislocated workers;
- Amending the 2013 County budget to increase estimated revenues and appropriations in the amount of \$8,314 to reimburse training for dislocated workers through the Trade Adjustment Act;
- Amending the 2013 County budget to increase estimated revenues and appropriations in the amount of \$708,980 to reflect receipt of annual allocation of WIA funds; and
- Amending the 2013 County budget to increase estimated revenues and appropriations in the amount of \$69,959 to reflect receipt of State grant funds to administer the Summer Youth Employment Program.

Motion was made by Mr. Merlino, seconded by Mrs. Wood and carried unanimously to approve Items 5A through D as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover pointed out Item 6 was a referral from the Public Works Committee, DPW, requesting to increase Capital Project No. H277.9550 280 Beach Road (CR 51/6) Reconstruction Project in the amount of \$951,096.53 to cover Change Orders 1, 2, 4, 5 and 6 for the Project; with the source of funding to be as follows:

NYS DOT/FHWA Funding:

Federal:	\$407,989
State Marchiselli:	\$326,741
Other State:	\$11,040 (State dedicated funds for DEC design)
Local:	-\$209,673.47 (due to Marchiselli increase)
Non-Part Share -EFC:	\$238,500 (construction funds from EFC)
County match to EFC:	\$26,500 (to be funded from Local Match decrease)

NYS EFC GIGP Funding (Monitoring Funds from NYS EFC):

State:	\$135,000
Local:	\$15,000 (to be funded from Local Match decrease)

Motion was made by Mr. Bentley, seconded by Mrs. Wood and carried unanimously to approve Item 4D as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover asserted Items 7A and B were referrals from the Support Services Committee, County Administrator. He remarked Item 7A was a request to appropriate funds from the Computer Reserve Fund (A.895.00) to departmental budgets to purchase computers and related equipment and software in the amount of \$12,403 as follows:

- \$1,060 to Code A.1450 220.1 Board of Elections Office Equipment Reserve; and
- \$11,343 to Code A.9901 910 DPW Interfund Transfer.

Mr. Conover added Item 7B was a request to amend the 2013 County budget to increase estimated revenues and appropriations in the amount of \$11,343 to allocate funds for the purchase of a server with the Computer Replacement Program funds.

Motion was made by Mr. Kenny, seconded by Mr. Bentley and carried unanimously to approve Items 7A and B as outlined above, and the necessary resolutions were authorized for the next Board meeting.

Mr. Conover announced Item 8 was a request for a resolution declaring "Mayday for Mandate Relief" and urging the State to adopt Laws that do not impose further fiscal stress on local governments and taxpayers and build upon recent efforts to reform costly unfunded mandates.

Mrs. Sady advised that Mr. Monroe had requested that this item be included on the Finance Agenda because the Legislative & Rules Committee had not met this month.

Motion was made by Mr. Kenny, seconded by Mrs. Frasier and carried unanimously to approve Item 8 as outlined above, and the necessary resolutions were authorized for the next Board meeting.

Mr. Conover reported Item 9 was a request for Finance Committee action which was required on the following items as approved by the Personnel Committee: Item Nos. 3A, 3B, 4A and 4B.

Motion was made by Mr. Bentley, seconded by Mr. Kenny and carried unanimously to approve Item 9 as outlined above.

Mr. Conover directed the Committee members to the Addendum to the Agenda. He apprised the item was a referral from the Public Safety Committee, Sheriff & Communications, requesting to amend the 2013 County budget to increase estimated revenues and appropriations in the amount of \$16,791.46 to reflect the 2010 and 2011 State Law Enforcement Terrorism Prevention Program (SLETPP) grant funds.

Motion was made by Mr. Kenny, seconded by Mrs. Wood and carried unanimously to approve the Addendum Item as outlined above, and the necessary resolution was authorized for the next Board meeting.

Mr. Conover referred to Item IV. Topics to be reported on/discussions/updates and noted Item 1 was the Response to the Budget Analysis Report from the County Treasurer as prepared by the County Administrator, which would be emailed when completed.

Under Pending Items, Mr. Conover remarked Item 1 was the matter of accepting credit payments County-wide pending review of State contract and other vendors. Mike Swan, County Treasurer, informed he was currently in the process of researching this item and he would report back to the Committee next month.

Paul Dusek, County Administrator, advised he had an additional item to report on for the County Attorney relative to changing the closing time of bars. He reminded the Committee that the matter needed to go before the New York State Liquor Authority for a hearing. He noted it could either go to hearing right away or it could be presented in August. Mr. Dusek stated the County Attorney was questioning the desire of the Committee. He opined that given the number of communities involved and the nature of the circumstances, waiting until August seemed to be more practical. The consensus of the Committee was to direct the County Attorney to advise the State Liquor Authority to proceed with scheduling of the hearing sometime in August.

Mr. Merlino recalled past discussions pertaining to relocating the Tourism Department in order to provide additional space for the court systems. He commented that research had been conducted and properties had been visited that could be potential locations for the Department; however, he said, they had determined the cost of the available properties were substantially higher than what they had been estimated to be worth. Mr. Merlino added he received a phone call yesterday from an owner of one the properties they had looked at who had significantly reduced the asking price. He

noted if the Committee agreed, he would revisit the location and report back at a later date. Mr. Dusek acknowledged the issue of space for the court systems would be resurfacing in the near future and he would prefer to be proactive in assisting the courts with their needs. He recommended Mr. Merlino continue researching possible locations for the Tourism Department. He noted he would also like to revisit the possibility of renovating the old Sheriff's wing, as well.

There being no further business to come before the Committee, on motion made by Mrs. Frasier and seconded by Mr. Bentley, Mr. Conover adjourned the meeting at 10:45 a.m.

Respectfully submitted,

Nicole Livingston, Second Deputy Clerk