

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC SAFETY

DATE: OCTOBER 1, 2012

COMMITTEE MEMBERS PRESENT:

SUPERVISORS WOOD
GIRARD
BENTLEY
THOMAS
CONOVER
FRAISER

OTHERS PRESENT:

KAREN PUTNEY, FIRE PREVENTION & BUILDING CODE ENFORCEMENT
ADMINISTRATOR
BRIAN LAFLURE, DIRECTOR, OFFICE OF EMERGENCY SERVICES/FIRE
COORDINATOR
BUD YORK, SHERIFF
MICHAEL GATES, CAPTAIN OF CORRECTIONS
DANIEL G. STEC, CHAIRMAN OF THE BOARD
PAUL DUSEK, COUNTY ADMINISTRATOR
JOAN SADY, CLERK OF THE BOARD
KEVIN GERAGHTY, BUDGET OFFICER
SUPERVISORS KENNY
LOEB
MASON
DON LEHMAN, *THE POST STAR*
CHARLENE DIRESTA, SR. LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR STRAINER

Mrs. Wood called the meeting of the Public Safety Committee to order at 9:30 a.m.

Motion was made by Mr. Bentley, seconded by Mrs. Frasier and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Karen Putney, Fire Prevention & Building Code Enforcement Administrator, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Ms. Putney said she would like to update the Committee on the pending item concerning the development of a plan for presentation to the Budget Committee to include the purchase of fleet vehicles for the Fire Prevention & Building Code Enforcement Department in the multi-year budgeting plans. She informed she had met with Paul Dusek, County Administrator, to develop the plan and one vehicle had been budgeted for this year. She added that Mr. Dusek stated he would make it a priority to budget the purchase of two to three additional vehicles in the upcoming years. She noted there was currently one Department vehicle, with 35,000 miles on the odometer, which had been received from the Office of Emergency Services.

Pertaining to the Budget Performance Report, Ms. Putney said the budget was on track for the year. She noted that Monthly Activity Reports for June, July, August and September had been included in the agenda packet. She explained that she did not have the total revenues for the prior week, so the reports reflected activity through September 27, 2012. She reported a total of \$115,084 in permit revenues year-to-date.

Ms. Putney submitted a request to reimburse two Fire Inspectors for attendance at the New York State Fire Marshals and Inspectors 2012 Annual Education Seminar on September 25-27, 2012 in Skaneateles Falls, New York. She explained the employees had attended the Seminar on their own time in order to further their knowledge and had paid for all of the expenses themselves. She noted

the employees were not requesting reimbursement; however, she said she felt that attending and paying the cost of the seminar themselves was above and beyond the call of duty. She stated she would like to be able to reimburse the employees for the registration fee for the seminar which was \$100 each. She apprised the \$100 registration fee included 17 hours of Codes Training, one breakfast, one lunch and one dinner. Other expenses paid by the two employees, she continued, included the remainder of their meals and the cost of gas. Mrs. Wood apprised that Ms. Putney had spoken with her on this subject and she had recommended the issue be presented to the Committee.

Motion was made by Mr. Bentley, seconded by Mrs. Frasier and carried unanimously to authorize reimbursement of \$100 to Thomas McKinney and John Pagano for registration fees for the training seminar as outlined above. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Lastly, Ms. Putney informed of a recent Court action that the County Attorney had requested she apprise the Committee of. She stated that a business in the Village of Lake George had received violations and had failed to resolve them, regardless of the Compliance Order that had been issued over a year ago. As a result of the Court action, Ms. Putney stated, an order to close the building was issued preventing it from being used or occupied until the violation was remedied. She reported the violation required the installation of a hood and Ansel System. She noted the appliances had been installed with no fire protection systems in place. She said this case had been ongoing for the last two years and the business owner had installed additional appliances after the Compliance Order had been issued last year. She added the Court had also ordered a Penalty Fee of \$2,500 which had not been paid.

Chairman Stec entered the meeting at 9:37 a.m.

This concluded the Fire Prevention and Building Codes portion of the Committee meeting and the Sheriff & Communications portion of the meeting commenced at 9:38 a.m.

Privilege of the floor was extended to Bud York, Warren County Sheriff, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Sheriff York requested a contract with Glens Falls Hospital Behavioral Health Services to provide behavioral health care services to the inmate population for a term commencing January 1, 2013 and terminating December 31, 2013, in an amount not to exceed \$71,524 to be paid in quarterly increments. He noted this reflected a 2% increase from the previous contract.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to authorize the contract with Glens Falls Hospital Behavioral Health Services as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the October 19, 2012 Board meeting.*

Sheriff York requested a contract with Northeast Mobile Dental Services to provide dental care services to the inmate population for a term commencing January 1, 2013 and terminating December 31, 2013, in an amount not to exceed \$34,200 to be paid in quarterly increments. He noted there was no increase in the cost of the contract.

Motion was made by Mr. Bentley, seconded by Mr. Thomas and carried unanimously to authorize the contract with Northeast Mobile Dental Services as outlined above. *A copy of the resolution*

request form is on file with the minutes and the necessary resolution was authorized for the October 19, 2012 Board meeting.

Sheriff York requested a contract with Black Creek Integrated Systems to provide Inmate Management System support services and upgrades for a term commencing January 1, 2013 and terminating December 31, 2013 for a total amount not to exceed \$20,515. He noted there was no increase in the cost of the contract.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to authorize the contract with Black Creek Integrated Systems as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the October 19, 2012 Board meeting.*

Sheriff York requested to amend the 2012 County budget to increase estimated revenues and appropriations in the amount of \$20,000 to reflect the receipt of DEA (Drug Enforcement Agency) funding for Investigator overtime.

Motion was made by Mr. Bentley, seconded by Mr. Thomas and carried unanimously to amend the 2012 County budget as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Sheriff York requested a transfer of funds totaling \$55,000 between various codes in order to adjust the salaries budget for overtime usage. Mr. Girard asked if the overtime budget for 2013 had been increased and Sheriff York replied affirmatively.

Motion was made by Mr. Thomas, seconded by Mrs. Frasier and carried unanimously to approve the request for a transfer of funds as outlined above and to forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

Sheriff York advised of the filling of three vacant Corrections Officer positions due to resignation and noted this had resulted in a savings of \$17,824. He stated that the Department requested the Courts to order restitution from defendants who caused injury to officers or damage to County property in the course of their arrest. He informed of a recent arrest of a man who filed a false report and caused unnecessary overtime of both County Sheriff's Officers and New York State Police Officers, as well as the use of a New York State Police helicopter. Sheriff York told the Committee members that the defendant had submitted a Money Order in the amount of \$133.83 which reflected the cost of overtime incurred by the Sheriff's Office for this incident. He added he was unsure if restitution had been made to the New York State Police. He advised he would forward the Money Order to the County Treasurer's Office to be deposited into the Other Public Safety revenue code (A.3110 1589).

This concluded the Sheriff and Communications portion of the Committee meeting and the Office of Emergency Services (OES) portion of the meeting commenced at 9:43 a.m.

Privilege of the floor was extended to Brian LaFlure, Director of the Office of Emergency Services/Fire Coordinator, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. LaFlure requested authorization for himself and Amy Drexel, Deputy Director of the OES, to attend the Governor's Summit on State Preparedness in Albany, New York on October 28-30, 2012,

using a County Fleet vehicle. He noted the cost associated with the Summit would be covered by the State.

Motion was made by Mr. Bentley, seconded by Mrs. Frasier and carried unanimously to authorize attendance at the Summit as outlined above. *Copies of the Authorization to Attend Meeting or Convention forms are on file with the minutes.*

Mr. LaFlure requested authorization for Ms. Drexel to attend the Instructor Development Workshop in Oriskany, New York on October 15-18, 2012, using a County Fleet vehicle.

Motion was made by Mr. Bentley, seconded by Mrs. Frasier and carried unanimously to authorize attendance at the Workshop as outlined above. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Mr. LaFlure requested to amend the 2012 County budget to increase and decrease estimated revenues and appropriations in the amount of \$89,370 in order to create separate revenue and appropriation codes for the State Homeland Security Grant Program as requested by the State. He explained that originally it was assumed that the Fiscal Year 2011 funding would not be received in time to utilize the funds in 2012; therefore, he continued, the monies were placed into the 2013 budget. He added that the funding was received and he wanted to move the monies back into the 2012 budget in order to utilize the funding this year.

Motion was made by Mr. Girard, seconded by Mr. Thomas and carried unanimously to amend the 2012 County budget as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. LaFlure requested a transfer of funds between various codes totaling \$45,182 in order to balance the budget and expend the remaining 2009 grant funding.

Motion was made by Mr. Bentley, seconded by Mr. Girard and carried unanimously to approve the request for a transfer of funds as outlined and to forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

Mr. LaFlure requested authorization to submit a grant application to the New York State Division of Homeland Security and Emergency Services under the Haz-Mat (hazardous materials) Grant Program in the amount of \$91,000 on behalf of the Seven County Consortium with Warren County acting as the lead agency. He explained that New York State had informed that they would no longer cover the cost of maintaining the hazardous materials equipment and counties were given the choice of returning the equipment or covering the estimated \$3,000 to \$5,000 per year in order to maintain the equipment. He stated that the New York State Division of Homeland Security and Emergency Services had advised there was grant funding available on a Regional basis to cover the cost of maintaining the equipment. He reported a Seven County Consortium was formed which consisted of eleven HAZ-MAT trailers and the \$91,000 in grant funding would be divided equally among the seven counties. He said after consultation with the County Treasurer's Office, he had volunteered Warren County to act as lead agency and assume the responsibility of disbursing the grant funding.

Motion was made by Mr. Bentley, seconded by Mrs. Frasier and carried unanimously to authorize submission of a grant application to the New York State Division of Homeland Security and Emergency Services as outlined above. A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the October 19, 2012 Board meeting.

Mr. LaFlure stated the Emergency Services Training Center was being used frequently. He informed that the Warren and Washington County Attorneys had reviewed the Standard Operating Procedures which had been established and had made some minor changes. He said a dual computer system had been established to allow the Office of Emergency Services from both counties access for scheduling the Training Center and he announced that a generator had been donated for training purposes.

Mr. LaFlure informed the Committee members of the appointment of RACES Radio Officer, Derrick Helms and RACES Deputy Radio Officer, David Gealt. He stated the OES Command Vehicle had been sent out to be painted and would be returned by the end of the month. He thanked the Committee for their assistance with the necessary funding to paint the Command Vehicle.

Mr. LaFlure mentioned an eleven acre parcel of County-owned land on Swede Mountain in the Town of Hague which had been discussed last year as a possible location for an antennae or cell tower. He said he had been concerned with the possible liability of someone being hurt on the property due to the existence of a fire tower with a stairway. He advised that he and Jeffery Tennyson, Superintendent of the Department of Public Works, had toured the property with a Forest Ranger in order to determine possible exposures to liability. He informed that they had developed a list of items for repair and would be posting no trespassing signs.

As there was no further business to come before the Public Safety Committee on motion made by Mrs. Frasier and seconded by Mr. Bentley, Mrs. Wood adjourned the meeting at 9:53 a.m.

Respectfully Submitted,
Charlene DiResta, Sr. Legislative Office Specialist