

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: NOVEMBER 28, 2012

COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:

SUPERVISORS STRAINER
GIRARD
FRASIER
SOKOL
WOOD
LOEB
VANSELOW

CHRISTIE SABO, DIRECTOR, OFFICE FOR THE AGING
CHRIS HUNSINGER, DIRECTOR, EMPLOYMENT & TRAINING ADMINISTRATION
DANIEL G. STEC, CHAIRMAN OF THE BOARD
PAUL DUSEK, COUNTY ADMINISTRATOR
JOAN SADY, CLERK OF THE BOARD
KEVIN GERAGHTY, BUDGET OFFICER
SUPERVISORS CONOVER
KENNY
MASON
MERLINO
TAYLOR
WESTCOTT
DON LEHMAN, *THE POST STAR*
AMANDA ALLEN, DEPUTY CLERK OF THE BOARD

Mr. Strainer called the meeting of the Human Services Committee to order at 9:30 a.m.

Motion was made by Mrs. Wood, seconded by Mr. Girard and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Christie Sabo, Director of the Office for the Aging (OFA), who distributed copies of the agenda to the Committee members; a copy of which is on file with the minutes.

Commencing the Action Agenda Items portion of the agenda, Ms. Sabo presented a request to extend the contract with the Warren-Hamilton Counties Action Committee for Economic Opportunity (ACEO), Inc., for services provided by the Glens Falls Community Action Agency, for the term commencing January 1, 2013 and terminating December 31, 2013, for a total amount not to exceed \$21,000. She said the ACEO was the only respondent to the bid offer to provide transportation (van service) to the Glens Falls mealsite. Ms. Sabo noted the mealsite was located at the First Presbyterian Church of Glens Falls and operated five days per week. She further explained that Lynn Ackershoek, Director of the Community Action Agency, was not able to accommodate her request to continue service at the current contract rate due to increased expenses which necessitated the \$1,500 rate increase.

Motion was made by Mr. Loeb and seconded by Mrs. Wood to approve the request to extend the contract with the Community Action Agency as outlined.

Mr. Loeb asked for program details and Ms. Sabo explained that recipients were transported to the mealsite, then taken to the Community Action Food Pantry prior to the return trip home. She advised the transportation program had 5 or 6 riders per day and the meal provided was the best quality meal for many recipients.

Mr. Strainer called the question and the motion was carried unanimously to approve the request to extend the contract with the Community Action Agency for 2013, for a total amount not to exceed

\$21,000, and the necessary resolution was authorized for the December 21, 2012 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Ms. Sabo presented a request to extend the contract with various subcontractors (Schedule "A") for Title IIIIE funding for the Family Caregiver Support Program, for the term commencing January 1, 2013 and terminating December 31, 2013, for a total amount not to exceed \$74,800.

Motion was made by Mr. Loeb and seconded by Mrs. Wood to extend the contract for Title IIIIE Family Caregiver Support Program funding as outlined.

Mr. Loeb inquired about the objective and details of the program and Ms. Sabo explained that Title IIIIE caregiver programs included respite and case management for caregivers of older adults. She further noted that program recipients were those not eligible for Medicaid, and the Caregiver Support program offered many benefits comparable to Medicaid. Alternatively, she said, those who were receiving Medicare and/or coverage from private insurers, could use respite and case management services. She said the program was largely Federally funded, with a 25% Local Share.

Mr. Strainer called the question and the motion was carried unanimously to extend the contract with various subcontractors for the 2013 Title IIIIE Family Caregiver Support Program, for a total amount not to exceed \$74,800, and the necessary resolution was authorized for the December 21, 2012 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Continuing with her Action Agenda, Ms. Sabo requested authorization to submit the Annual Implementation Plan (AIP), for the term April 1, 2013 through March 31, 2014, to the New York State Office for the Aging (NYS OFA).

Motion was made by Mrs. Wood, seconded by Mr. Girard and carried unanimously to authorize submission of the AIP as outlined above and the necessary resolution was authorized for the December 21, 2012 Board meeting. *A copy of the resolution request form is on file with the minutes.*

The next item presented by Ms. Sabo was a request to submit the NY Connects Grant Application, for the term commencing October 1, 2012 and terminating September 30, 2013, for a total amount not to exceed \$85,880. Ms. Sabo noted that program expenses were fully reimbursed.

Motion was made by Mr. Sokol, seconded by Mrs. Wood and carried unanimously to authorize submission of the NY Connect Grant Application as outlined above and the necessary resolution was authorized for the December 21, 2012 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Ms. Sabo stated that due to a payroll distribution change which had not been completed earlier in the year, she would present a request for a transfer of funds in the amount of \$13,586, from various salary codes, to various OFA program codes (Nutrition for Elderly-Warren County - Salaries Part-time; WRAP: (Weatherization Referral and Assistance Program); HIICAP: (Health Insurance Information Counseling and Assistance Program); MIPPA: (Medicare Improvements for Patients and Providers Act); and ADRC: (Aging and Disabled Resource Center).

Motion was made by Mr. Girard, seconded by Mrs. Wood and carried unanimously to approve the request to transfer funds as outlined above and to refer same to the Finance Committee. *A copy of the request for Transfer of Funds is on file with the minutes.*

This concluded the OFA portion of the Human Services Committee meeting and privilege of the floor was extended to Chris Hunsinger, Director of the Employment and Training Administration (ETA), who distributed copies of the agenda to the Committee members; *a copy of which is on file with the minutes.*

Mr. Hunsinger presented a request to amend the 2012 County Budget to increase estimated revenues and appropriations in the amount of \$93,256, to reflect the receipt of Trade Adjustment Act funds. He said the exact figure for expense distribution was unknown and depended upon the details of the Travelers and C.R. Bard lay-offs. Mr. Hunsinger explained that this funding provided the means to establish training programs for eligible individuals.

Motion was made by Mrs. Wood and seconded by Mrs. Frasier to approve the request to amend the 2012 County Budget as outlined above.

A short discussion ensued regarding the Trade Adjustment Act funds and Mr. Hunsinger explained that the funding was intended for individuals whose jobs were transferred out of the County and eligibility was contingent upon other factors, such as the job description.

Mr. Strainer called the question and the motion was carried unanimously to approve the request to amend the 2012 County Budget as outlined above and to refer same to the Finance Committee. *A copy of the request to Amend County Budget is on file with the minutes.*

The final action item presented by Mr. Hunsinger was a request for a transfer of funds totaling \$28,279 between various Workforce Investment Act (WIA) codes. He explained that actual applicant classification data was not available during budget preparation and line item accountings were completed; thereby necessitating year-end adjustments.

Motion was made by Mrs. Frasier, seconded by Mrs. Wood and carried unanimously to approve the request for a transfer of funds as outlined above and to refer same to the Finance Committee. *A copy of the request for a Transfer of Funds is on file with the minutes.*

Addressing the Youth Work Program or Youth Work Crews, Mr. Hunsinger invited feedback from the Committee regarding the Program which, he said, had a positive impact on the community. He explained the program was comprised of a youth crew and adult work supervisors who were hired to carry out various jobs for non-profit agencies. He noted the program was often tied to the GED program and offered youth the opportunity to develop work skills, as well as work ethic. He advised that if approved, the program would begin in mid-March and run for 10 weeks ending before the start of the summer program. He noted that these work placements could not replace non-profit jobs.

A short discussion ensued regarding the logistics of the Youth Work Crews and Mr. Hunsinger compared the program to Operation Food Chain where work supervisors were paid through the local Board of Cooperative Educational Services (BOCES) to train and supervise a crew of six or seven youth. Mr. Hunsinger noted that GED program enrollees were often eligible candidates and the program was advertised to reach other income eligible unemployed youth in the community. Supervisor work schedules, he noted, included 24 - 30 hour work weeks over a ten week period, and he said work site selections were similar to those used for the summer work program. Mr. Hunsinger stated that one of the programs' goals was to instill a strong work ethic and included all matters relevant to the development of a mutually beneficial employment experience.

It was the consensus of the Committee that the Youth Work Crew Program was a viable activity for Warren County.

Mr. Hunsinger announced the next quarterly meeting of the Workforce Investment Board (WIB) would be held on December 5, 2012 at 8:00 a.m. at the Fort William Henry Resort. He invited all Committee members to attend the meeting which would include keynote speakers from the e-Learning program.

In closing, Mr. Hunsinger advised that rapid response meetings were set up by the ETA following layoffs, such as those which occurred recently at C.R. Bard and the Glens Falls Hospital, and offered a full overview of ETA's services.

As there was no further business to come before the Committee, on motion made by Mrs. Frasier and seconded by Mr. Loeb, Mr. Strainer adjourned the meeting at 9:53 a.m.

Respectfully submitted,

Joanne Collins, Legislative Office Specialist