

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: HUMAN SERVICES**

**DATE: APRIL 30, 2012**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS STRAINER  
GIRARD  
FRASIER  
SOKOL  
WOOD  
LOEB  
VANSELOW

**OTHERS PRESENT:**

CHRIS HUNSINGER, DIRECTOR, EMPLOYMENT & TRAINING ADMINISTRATION  
CHRISTIE SABO, DIRECTOR, OFFICE FOR THE AGING  
PAUL DUSEK, COUNTY ADMINISTRATOR  
JOAN SADY, CLERK OF THE BOARD  
KEVIN GERAGHTY, BUDGET OFFICER  
SUPERVISORS THOMAS  
MASON  
DON LEHMAN, *THE POST STAR*  
THOM RANDALL, *ADIRONDACK JOURNAL*  
JOANNE COLLINS, LEGISLATIVE OFFICE SPECIALIST

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Mr. Strainer called the meeting of the Human Services Committee to order at 10:45 a.m.

Motion was made by Mrs. Wood, seconded by Mr. Girard and carried unanimously to approve the minutes of the prior Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Chris Hunsinger, Director of the Employment & Training Administration (ETA), who distributed an agenda to the Committee members; a copy of which is on file with the minutes.

Commencing his agenda review, Mr. Hunsinger presented a request to amend the 2012 County Budget to increase estimated revenues and appropriations in the amount of \$8,173 to reflect the receipt of Federal grant funds, to be used for dislocated worker training.

Motion was made by Mr. Loeb, seconded by Mrs. Frasier and carried unanimously to approve the request to amend the 2012 County Budget as outlined, and to refer same to the Finance Committee. *A copy of the request to Amend County Budget is on file with the minutes.*

Mr. Hunsinger said he was pleased to announce that funding for the Summer Youth Employment Program had increased, and he presented a request to amend the 2012 County Budget to increase estimated revenues and appropriations in the amount of \$68,778 to reflect the receipt of State grant funds, to be used for the Summer Youth Employment Program which would include twenty additional participants this year.

Motion was made by Mr. Sokol, seconded by Mrs. Frasier and carried unanimously to approve the request to amend the 2012 County Budget as outlined and to refer same to the Finance Committee. *A copy of the request to Amend County Budget is on file with the minutes.*

Next, Mr. Hunsinger presented a request for a contract with the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (WSWHE BOCES), for Summer Youth Operation Food Chain Program, for the term commencing June 25, 2012 and terminating August 31, 2012, for a total amount not to exceed \$13,225. He noted there would be ten youth employed by the program.

Motion was made by Mr. Sokol, seconded by Mr. Girard and carried unanimously to approve the

request for a contract with the WSWHE BOCES as outlined and the necessary resolution was authorized for the May 18, 2012 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Hunsinger presented two requests to host meetings which included the summer program orientation to be held in late June or early July, and the awards ceremony/picnic to be held on August 23<sup>rd</sup>. The estimated costs associated with each were \$400, and \$500, respectively which would cover food and supplies. He noted the \$400 for the orientation would come from grant funds. It was the consensus of the Committee to approve the two requests to host meetings for the Summer Youth Employment Program as outlined above. Copies of the requests to Host Meeting or Conference are on file with the minutes.

Continuing with Agenda Item 5, Mr. Hunsinger presented a request for agreements or contracts with Saratoga County Employment & Training and/or the Washington County Equal Opportunity Council/Employment & Training Administration, for Warren County ETA to operate the Workforce Investment Act (WIA) Youth Program.

Motion was made by Mrs. Wood, seconded by Mr. Girard and carried unanimously to approve the request for agreements or contracts with Saratoga and/or Washington Counties as outlined and the necessary resolution was authorized for the May 18, 2012 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Agenda Item 6, Mr. Hunsinger stated, was a request for approval of the Workforce Investment Board (WIB) Budget effective July 1, 2012 through June 30, 2013, and authorization for the Chairman to execute the Saratoga-Warren-Washington (SWW) WIB Memorandum of Understanding (MOU) Cost Allocation Plan (CAP) for the same term.

Motion was made by Mrs. Wood, seconded by Mrs. Frasier and carried unanimously to approve the aforementioned request and the necessary resolution was authorized for the May 18, 2012 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Continuing, Mr. Hunsinger presented a request to authorize temporary positions, and training slots for both youth and adults for training at various educational venues, as outlined in Schedule "A", for the term commencing July 1, 2012 and terminating June 30, 2013.

Motion was made by Mr. Girard, seconded by Mrs. Wood and carried unanimously to approve the request to authorize temporary employment positions and training, as outlined, and the necessary resolution was authorized for the May 18, 2012 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

The final action item presented by Mr. Hunsinger were requests to appoint WIB members for the term commencing July 1, 2012 and terminating June 30, 2015, which included himself, John Wheatley, Peter Aust, Mike Perez and Tracey Riley.

Motion was made by Mr. Sokol, seconded by Mr. Loeb and carried unanimously to approve the requests to appoint members to the WIB as noted above. *Copies of the resolution request forms are on file with the minutes.*

Lastly, Mr. Hunsinger informed that although the notice of Workforce Investment Act (WIA) funding had not yet been received, it was his understanding that the allocation would reflect a 4.4% increase

from the prior year.

Privilege of the floor was extended to Christie Sabo, Director of the Office for the Aging (OFA), who distributed agendas to the Committee members; a copy of which is on file with the minutes.

Commencing her agenda review, Ms. Sabo presented a request for a transfer of funds from Contingent Fund, to various salary codes, for a total amount of \$87,406, to return funds originally allocated for centralization of the nutrition sites including staff reductions, which had not transpired.

Motion was made by Mr. Girard, seconded by Mrs. Wood and carried unanimously to approve the request to transfer funds from Contingent Fund as outlined and to refer same to the Finance Committee. *A copy of the request for a Transfer of Funds is on file with the minutes.*

The second action item presented by Ms. Sabo was a request for a transfer of funds totaling \$4,500, to support the costs of a contract for case management services.

Motion was made by Mr. Sokol, seconded by Mr. Loeb and carried unanimously to approve the request to transfer funds, and to refer same to the Finance Committee. *A copy of the request for Transfer of Funds is on file with the minutes.*

Mrs. Sabo presented a request for a contract with NEC Care, Inc., d.b.a Home Instead Senior Care, to provide case management services, for the term commencing June 1, 2012 and terminating December 31, 2012, for a total amount not to exceed \$4,500.

Motion was made by Mrs. Wood, seconded by Mrs. Frasier and carried unanimously to approve the request for a contract with NEC Care, Inc., as outlined above and the necessary resolution was authorized for the May 18, 2012 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Addressing the relocation of the Warrensburg mealsite, Ms. Sabo reported that conditional approval had been received from the New York State Department of Health (NYS DOH); however, she advised, NYS DOH regulations required all participants to have a PPD (Tuberculosis titer) vaccine, which was currently required of residents at the Countryside Adult Home, but not required of visitors. Ms. Sabo said she submitted a request to waive the stipulation, which was currently under review. If the condition was not waived, she said, it would place the County in a difficult position and create budgetary challenges as well.

Ms. Sabo presented a cost saving proposal for consolidation of nutrition sites which could potentially gain an estimated annual savings, as follows:

- Town of Warrensburg      \$12,800
- Town of Chester            \$ 6,320
- Town of Bolton             \$ 2,500
- Town of Lake Luzerne     \$18,000
- Total Estimated Savings*    \$39,620.

Motion was made by Mr. Girard, seconded by Mrs. Wood and carried unanimously to approve the nutrition site consolidation proposals for the Towns of Bolton, Chester, Lake Luzerne and Warrensburg and to authorize the Committee Chairman, County Administrator, and OFA Director to implement the proposals and any necessary actions required therein. The necessary resolution

was authorized for the May 18, 2012 Board Meeting.

Mr. Loeb informed of his participation as a guardian in the Honor Flight for Veteran's on April 28, 2012. He said his volunteer commitment involved the transport of two veterans to Albany Airport which was the first portion of the trip to the World War II Memorial in Washington, D.C. He said Denise DiResta, Veterans' Services Director, provided the return escort in the van which returned at 11:45 p.m. that day. Mr. Loeb remarked that the trip included a State Police escort, roadside supporters waving flags, as well as motorcycle escorts, including Wayne LaMothe, from the Planning & Community Development Department. He said approximately 150 people were gathered at Albany Airport to greet the veterans and formed an impressive gauntlet which created a passage for veterans to receive cheers, handshakes and other displays of support. Overall, he asserted, it was an extremely positive and gratifying experience for those in attendance and he encouraged all to consider the volunteer opportunity.

Mr. Dusek suggested that Department Heads begin to explore the use of the Committee Room screens to display agendas in an attempt to further reduce paper usage and waste throughout the County. He acknowledged instances where paper copies would be necessary; however, he said, increased awareness of copier and paper usage would be commendable.

As there was no further business to come before the Human Services Committee, on motion made by Mrs. Frasier and seconded by Mrs. Wood, Mr. Strainer adjourned the meeting at 11:21 a.m.

Respectfully submitted,

Joanne Collins, Legislative Office Specialist