

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC SAFETY

DATE: SEPTEMBER 26, 2011

COMMITTEE MEMBERS PRESENT:

SUPERVISORS VANNESS
BENTLEY
GIRARD
THOMAS
CONOVER
MCCOY
MONROE

OTHERS PRESENT:

BUD YORK, SHERIFF
CAPTAIN MICHAEL GATES
INSPECTOR MARLO BARBOZA
DANIEL STEC, CHAIRMAN OF THE BOARD
JOAN SADY, CLERK
KEVIN GERAGHTY, BUDGET OFFICER
SUPERVISORS LOEB
STRAINER
SOKOL
TAYLOR
WOOD
DON LEHMAN, *THE POST STAR*
CHARLENE DIRESTA, SR. LEGISLATIVE OFFICE SPECIALIST

Mr. VanNess called the meeting of the Public Safety Committee to order at 9:33 a.m.

Motion was made by Mr. McCoy, seconded by Mr. Bentley and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Bud York, Warren County Sheriff, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Sheriff York requested to fill the vacant position of Patrol Officer, annual salary of \$45,852, due to promotion. He advised that authorization had been obtained at the prior Committee meeting to fill a vacant position of Patrol Sergeant and he had neglected to request to backfill this position at that time.

Motion was made by Mr. Girard, seconded by Mr. Conover and carried unanimously to approve the request to fill the vacant position as outlined above and to forward same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Pertaining to agenda item nos. 2, 3 and 4, Sheriff York suggested a brief executive session in order to discuss the employment history of two particular individuals. Mr. VanNess said the Committee would enter into an executive session at the end of the meeting.

Sheriff York requested authorization for four Corrections Administrative staff members to attend the NYSSA (New York State Sheriff's Association) Annual Jail Administration Conference in Saratoga, New York on September 26-29, 2011, utilizing a County vehicle.

Motion was made by Mr. Conover, seconded by Mr. McCoy and carried unanimously to authorize attendance at the Conference as outlined above. *Copies of the Authorization to Attend Meeting or Convention forms are on file with the minutes.*

Sheriff York requested authorization for two Patrol Officers to attend the Traffic Crash Reconstruction Course in Albany, New York on September 19-30, 2011, utilizing a County vehicle.

Motion was made by Mr. Conover, seconded by Mr. Thomas and carried unanimously to authorize attendance at the training course as outlined above. *Copies of the Authorization to Attend Meeting or Convention forms are on file with the minutes.*

Sheriff York requested a contract with Admit Computer Services, Inc., d/b/a IMPACT, for a records management system, for a term commencing January 1, 2012 and terminating December 31, 2014, in an amount not to exceed \$51,914. Mr. VanNess asked if this contract was for the new computer system approved at the prior Committee meeting and Sheriff York replied affirmatively and added that this system would replace the New World System. Mr. VanNess questioned if the funds were available in the budget and Sheriff York responded affirmatively adding that there would be no impact to the budget.

Motion was made by Mr. Monroe, seconded by Mr. Bentley and carried unanimously to authorize the contract with Admit Computer Services, Inc., d/b/a IMPACT, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the October 21, 2011 Board meeting.*

Sheriff York requested a contract with Glens Falls Hospital Behavioral Health Services to provide mental health services to the inmates, for a term commencing January 1, 2012 and terminating December 31, 2012 in an amount not to exceed \$70,121.

Motion was made by Mr. Girard, seconded by Mr. McCoy and carried unanimously to authorize the contract with Glens Falls Hospital Behavioral Health Services as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the October 21, 2011 Board meeting.*

Sheriff York requested a contract with Black Creek Integrated Systems, Inc. to provide support services for the inmate management software, for a term commencing January 1, 2012 and terminating December 31, 2012, in an amount not to exceed \$20,515.

Motion was made by Mr. McCoy, seconded by Mr. Bentley and carried unanimously to authorize the contract with Black Creek Integrated Systems, Inc. as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the October 21, 2011 Board meeting.*

Sheriff York requested to amend the 2011 County budget to increase estimated revenues and appropriations in the amount of \$5,566 to reflect the receipt of insurance recovery funds to pay for repairs to damaged patrol vehicles.

Motion was made by Mr. Girard, seconded by Mr. Monroe and carried unanimously to approve the request to amend the 2011 County budget as outlined above and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Sheriff York requested to amend the 2011 County budget to increase estimated revenues and appropriations in the amount of \$4,500 to reflect the receipt of funds from Americade to be applied to the cost of overtime during the event. Mr. Geraghty asked if this covered the full cost of overtime and Sheriff York replied in the negative and added that the amount was to cover the cost of overtime for the detail which had previously been the responsibility of the New York State Department of Environmental Conservation. Mr. VanNess suggested meeting with Bill Dutcher,

Americade Organizer, to discuss possible funding assistance towards the cost of overtime. Sheriff York agreed the discussion would be beneficial, as the cost of overtime coverage for the event was approximately \$50,000.

Motion was made by Mr. Bentley, seconded by Mr. Conover and carried unanimously to approve the request to amend the 2011 County budget as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Sheriff York requested a transfer of funds in the amount of \$53,000 from Corrections-Salaries (A.3150 110) to Corrections-Overtime (A.3150 120) to cover a shortfall in the overtime budget. Mr. Thomas asked why the amount of overtime was so high and Sheriff York replied there were four employees on medical leave. Mr. VanNess added the overtime usage was also due to coverage of the vacant positions. A brief discussion ensued.

Motion was made by Mr. Bentley, seconded by Mr. Thomas and carried unanimously to approve the request for a transfer of funds as outlined above and to forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

Sheriff York requested a transfer of funds in the amount of \$6,800 from Law Enforcement-Salaries (A.3110 110) to Law Enforcement-Overtime (A.3110 120) to cover a shortfall in the overtime budget.

Motion was made by Mr. Girard, seconded by Mr. McCoy and carried unanimously to approve the request for a transfer of funds as outlined above and to forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

Sheriff York requested a transfer of funds in the amount of \$1,000 from 911 Center-Salaries (A.3020 110) to 911 Center-Overtime (A.3020 120) to cover a shortfall in the overtime budget. Mr. Monroe asked if it would be possible to reduce the amount of overtime usage by utilizing retired officers on a per diem basis and Sheriff York responded that was being done. Sheriff York explained that a large part of the problem was that the Department had under-budgeted the amount of overtime for the last couple of years but they were correcting the issue in the 2012 County budget.

Motion was made by Mr. Girard, seconded by Mr. McCoy and carried unanimously to approve the request for a transfer of funds as outlined above and to forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

Sheriff York reported that the lease for the motorcycles had expired and the State would not continue to fund the cost of the lease. He advised that he intended to purchase the motorcycles in the near future using asset forfeiture monies. He added the cost of purchasing the motorcycles was approximately \$20,000.

Sheriff York stated that agenda item no. 15 could be disregarded as it was no longer necessary.

Mr. VanNess said a brief executive session was necessary to discuss the employment history of two particular employees.

Motion was made by Mr. Conover, seconded by Mr. Bentley and carried unanimously that executive session be declared pursuant to Section 105 (f) of the Public Officers Law.

Executive session was declared from 9:43 a.m. to 9:47 a.m.

The Committee reconvened.

Pursuant to the executive session, Sheriff York requested to fill the vacant position of Corrections Sergeant, annual salary of \$37,990, Employee No. 9120, due to termination.

Motion was made by Mr. McCoy, seconded by Mr. Bentley and carried unanimously to approve the request to fill the vacant position as outlined above and to forward same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Sheriff York requested to fill the vacant position of Correction Officer, annual salary of \$33,534, due to promotion.

Motion was made by Mr. Girard, seconded by Mr. Thomas and carried unanimously to approve the request to fill the vacant position as outlined above and to forward same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Sheriff York requested to fill the vacant position of Correction Officer, annual salary of \$33,534, Employee No. 11243, due to resignation.

Motion was made by Mr. McCoy, seconded by Mr. Bentley and carried unanimously to approve the request to fill the vacant position as outlined above and to forward same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Mr. Girard stated that he had asked Paul Dusek, County Administrator, about the status of consolidating the 911 Dispatch Services between the County and the City of Glens Falls and had been informed that it was anticipated to commence in mid-September. He asked if there was an update available on the status. Sheriff York replied that he was ready to commence the consolidation of services and was awaiting further information. Mr. Taylor apprised that the City of Glens Falls had included a separate line item in their 2012 budget and were ready to commence, as well. A brief discussion ensued.

Mr. Bentley inquired if Governor Cuomo had signed the bill which would allow the Sheriff's Office to board out-of-State inmates. Michael Gates, Captain, reported that he had checked last week and the bill had not been signed at that time. Mr. Monroe asked if there was space available to board out-of-State inmates and Sheriff York replied there was some available space. Mr. Monroe said there had been some reluctance in the past pertaining to the housing of Federal inmates and Captain Gates responded that it depended on the classification of the inmates and added that the larger the area of selection, the more inmates available that could meet the Sheriff's Office's classification needs.

Mr. Girard asked if the Sheriff's Office housed prisoners who were on a Methadone program and Captain Gates replied that they did occasionally; however, he added, that the prisoners were not transported to a clinic. Captain Gates explained that prisoners in need of Methadone treatment were treated through Hudson Headwaters Health Network. Mr. Girard inquired as to the process when there was a prisoner in need of this treatment and Captain Gates responded that the last prisoner in need of Methadone treatment was six to eight months prior and a uniformed officer was required to pick up a weeks worth of Methadone at a time, which was kept at the facility under lock and key.

Mr. Girard asked if the Methadone was administered at the facility and Captain Gates replied affirmatively. Mr. VanNess recalled that at one point the County had five prisoners suffering from Heroin addiction and they all required transport to treatment which was costly to the County as the prisoners could not be transported at the same time. Mr. Girard advised of a discussion at a mental health meeting he had attended pertaining to Heroin addicts being sent to jail and the fact that Methadone was over prescribed.

As there was no further business to come before the Public Safety Committee, on motion made by Mr. Bentley and seconded by Mr. McCoy, Mr. VanNess adjourned the meeting at 9:57 a.m.

Respectfully Submitted,
Charlene DiResta, Sr. Legislative Office Specialist