

## WARREN COUNTY BOARD OF SUPERVISORS

**COMMITTEE: PLANNING & COMMUNITY DEVELOPMENT**

**DATE: SEPTEMBER 26, 2011**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS WOOD  
SOKOL  
TAYLOR  
MCCOY  
LOEB

**OTHERS PRESENT:**

REPRESENTING PLANNING & COMMUNITY DEVELOPMENT:  
PATRICIA TATICH, DIRECTOR  
PAM MORIN, EVENT FACILITATOR/TECHNICAL ASSISTANCE PROVIDER  
PAUL DUSEK, COUNTY ADMINISTRATOR  
JOAN SADY, CLERK OF THE BOARD  
KEVIN GERAGHTY, BUDGET OFFICER  
SUPERVISORS STRAINER  
THOMAS  
BLAKE JONES, *THE POST STAR*  
THOM RANDALL, *ADIRONDACK JOURNAL*  
CHARLENE DiRESTA, SR. LEGISLATIVE OFFICE SPECIALIST

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Mrs. Wood called the meeting of the Planning & Community Development Committee to order at 10:32 a.m.

Motion was made by Mr. McCoy, seconded by Mr. Taylor and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Patricia Tatich, Director of the Planning and Community Development Department, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Ms. Tatich presented a request to submit a New York State Consolidated Funding Application. She reminded the Committee that the newly established Economic Development Councils would have the authority to approve or deny applications for funding. She explained that the grant application was for projects in various municipalities, which would provide the required matching funds. She said she would continue to search for qualifying projects in the municipalities and noted that the projects which had been identified would total less than \$600,000. Following an inquiry by Mr. Loeb, Ms. Tatich explained the County's role in the grant application was as the facilitator and as a pass through for the funds.

Motion was made by Mr. Sokol, seconded by Mr. Loeb and carried unanimously to authorize the submission of a New York State Consolidated Funding Application in an amount not to exceed \$600,000 as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the October 21, 2011 Board meeting.*

Ms. Tatich requested a transfer of funds in the amount of \$4,000 to reflect the purchase of a color printer. She advised that the current color printer was nine years old and replacement parts were no longer available which eliminated the possibility of repairing it in the future.

Motion was made by Mr. Taylor and seconded by Mr. Loeb to approve the request for a transfer of funds as outlined above.

Mr. Taylor asked the impact on the Departments budget relative to the purchase of a new color printer and Ms. Tatich responded that the funds were available in the 2011 County budget and noted

the transfer included funds from the GIS (Geographic Information Systems) budget. Ms. Tatich stated that the color printer was utilized by other Departments and was vital to printing colored maps related to GIS Services, as well as to the promotional work completed by Pam Morin, Event Facilitator/Technical Assistance Provider. She noted that the color printer she was considering would be approximately half the price of the one purchased nine years ago.

Chairman Stec entered the meeting at 10:40 a.m.

Mrs. Wood recalled that the County was in the midst of consolidating printers and she suggested contacting the Purchasing Agent prior to purchasing a color printer. Mr. Taylor informed that Ms. Tatich had spoken to the Information Technology Department who agreed with the purchase. Ms. Tatich noted that the consolidation of printers would not take place until the end of the year and she added that revenue was generated by the copying of color maps via GIS Services. Paul Dusek, County Administrator, stated he had been informed by the Purchasing Department that the color printer for the Planning & Community Development Department was included in the bid for consolidated printers. Mr. Dusek advised that if the current color printer could be utilized for the next few months, it was preferable to delay purchasing a replacement printer at this time.

Following further discussion, Mr. Taylor withdrew his motion and Mr. Loeb withdrew his second to the motion.

Pam Morin, Event Facilitator/Technical Assistance Provider, distributed a report on work completed in connection to the First Wilderness Heritage Corridor (FWHC) to the Committee members and reviewed the report in detail; *a copy of the report is on file with the minutes*. Mrs. Morin displayed a draft copy of the updated FWHC Driving Map and a sample of the Upper Hudson River Community Waterfront Map to the Committee members. In reference to the FWHC Driving Map, she noted it had last been updated in 2004 and she was requesting each of the towns in the FWHC to provide an updated "script" including a story of the township and a list of activities. She reported that she had placed an advertisement for the FWHC in *New York by Rail Magazine* in May which resulted in an invitation to the Amtrak Trade Show held at Penn Station in New York City. She added that attendance at the Trade Show resulted in the collection of many mailing and email addresses of railway travelers. She advised that the success of the railroad was dependent on each community with a train station ensuring that there were activities within their town to attract tourists. Mrs. Morin pointed out that the Town of North Creek had partnered with Saratoga-North Creek Railway (SNCR) to provide transportation for riders between the station and the ski areas. Mrs. Morin reported that she had partnered with the SNCR for a booth at the Saratoga County Fair in July and she noted the \$300 fee for the booth was paid by SNCR.

Returning to the agenda review, Ms. Tatich reported that the municipalities had been contacted regarding infrastructure damaged by flooding and no responses had been received. She advised she would contact the municipalities with a list of potential projects that should be addressed prior to winter.

Ms. Tatich stated that grant applications were pending for the HOME, Access and RESTORE Programs which provided funding for home improvement projects. She added that a CDBG (Community Development Block Grant) application had been submitted on behalf of the Town of Warrensburg for the installation of parking meters. She anticipated receipt of award notifications on all the aforementioned grants before the end of the year.

Ms. Tatich apprised that the Department had applied for Economic Development grant funding on behalf of Hudson Headwaters Health Network (HHHN) for renovations to the pharmacy and structural items at the Queensbury location. Based on the lack of response from the Office of Community Renewal, she continued, the project was not anticipated to receive funding this year. She noted that HHHN had received Economic Stimulus funding which would need to be expended by the end of the year.

Ms. Tatich advised of the submission of a grant application on October 6, 2011 to the Adirondack Gateway Council for funding from HUD (Housing and Urban Development) under the Sustainable Community Planning Program. She added that the City of Glens Falls had facilitated the application and covered the cost of consultants. She apprised that six organizations had been approved for the next level in the application process, one of which was the Adirondack Gateway Council. She estimated that at least two projects would be funded within New York State.

Ms. Tatich reported that the shared services initiative between the Planning & Community Development and Fire Prevention & Building Codes Departments, which had been suggested by the County Administrator, was working well. She stated that the Board of Elections Office had officially been relocated to the third floor of the Human Services Building and she felt the dynamics of the Departments worked well.

Ms. Tatich commented that there was a need for additional time clocks in the Human Services Building. She explained that when she attempted to clock in or out for work, there was often a line of DSS (Department of Social Services) employees waiting to punch the time clock. She noted that since the time clock rejected punches several times for some employees, the time spent in line waiting to punch was considerable.

There being no further business to come before the Planning & Community Development Committee, on motion made by Mr. McCoy and seconded by Mr. Loeb, Mrs. Wood adjourned the meeting at 11:15 a.m.

Respectfully submitted,  
Charlene DiResta, Sr. Legislative Office Specialist