

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: MAY 31, 2011

COMMITTEE MEMBERS PRESENT:

SUPERVISORS MCCOY
THOMAS
GIRARD
BELDEN

OTHERS PRESENT:

JEFFERY TENNYSON, SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS
DANIEL G. STEC, CHAIRMAN OF THE BOARD
PAUL DUSEK, COUNTY ATTORNEY/ADMINISTRATOR
JOAN SADY, CLERK OF THE BOARD
KEVIN GERAGHTY, BUDGET OFFICER
SUPERVISORS LOEB
STRAINER
TAYLOR
DON LEHMAN, *THE POST STAR*
CHARLENE DIRESTA, SR. LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR VANNESS

Mr. McCoy called the meeting of the County Facilities Committee to order at 12:13 p.m.

Motion was made by Mr. Belden, seconded by Mr. Girard and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Jeffery Tennyson, Superintendent of the Department of Public Works (DPW), who distributed copies of his agenda packet to the Committee members; *a copy of the agenda packet is on file with the minutes.*

Commencing the agenda review, Mr. Tennyson said there had been some comments made at the May 20, 2011 Board Meeting pertaining to the newly replaced Municipal Center sign. He added there had been a couple of comments that the sign should be placed higher in order to make it easier to read. He advised that the sign had been made to the specifications originally approved by the Committee and he asked the Committee if any changes were necessary. Mr. Tennyson stated the sign could be raised up to eight inches without the necessity of replacing the foundation for the sign. Chairman Stec opined the sign height should remain the same but he suggested the bushes closest to Route 9 be relocated to make the sign easier to read. Mr. Belden apprised that in the winter he recommended ensuring that snow was not piled in front of the sign. It was the consensus of the Committee that the height of the Municipal Center sign remain the same.

Frank Morehouse, Superintendent of Buildings, informed that the PA (Public Address) System for the Human Services Building (HSB) was nearing completion. He reminded the Committee that an additional 10 PA speakers had been purchased to cover dead spots in the PA System for the HSB and the wiring for the new speakers would be completed this week. He added that the PA System for the Municipal Center would be completed by the next Committee meeting. He noted an additional system would be necessary for the Municipal Center in order for the fire alarm to ring continuously and he added currently the fire alarm cycled three times and stopped automatically.

Concerning the relocation of various Departments, Mr. Morehouse apprised that the Civil Service Office had been relocated to the space previously occupied by the Board of Elections (BOE). He said there was still some painting and the construction of one wall to be completed in the space vacated by the Civil Services Department which should be completed in the next two weeks. Once that work was completed, he continued, the WIC (Women, Infants and Children) Program Offices would be

complete. Mr. Morehouse stated the next Department to be relocated would be the County Attorney's Office and the Purchasing Department would be the last to be relocated. Mr. Girard inquired as to the relocation of the BOE Office and Mr. Morehouse replied the relocation was completed with the exception of some minor work.

Mr. Morehouse requested to amend the 2011 County budget to increase estimated revenues and appropriations in the amount of \$11,861 to reflect the receipt of an insurance reimbursement for a fleet vehicle, which was deemed a total loss by the insurance company.

Motion was made by Mr. Thomas, seconded by Mr. Belden and carried unanimously to approve the request to amend the 2011 County budget as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. Morehouse reviewed in detail the results of the National Grid energy audits which were included in the agenda packet. He said the energy audits were completed on three County owned buildings in the Town of Warrensburg and detailed the anticipated savings which could be realized by updating the lighting fixtures. Since there were currently other energy audits being conducted by NYSEDA (New York State Energy Research and Development Authority), Mr. Morehouse suggested that no action be taken at this time. He noted that National Grid would not complete any further energy audits until the County acted on those already completed.

Mr. Morehouse requested a contract with Mahoney Notify-Plus for alarm monitoring services for a lump sum amount not to exceed \$660.

Motion was made by Mr. Thomas, seconded by Mr. Girard and carried unanimously to authorize a contract with Mahoney Notify-Plus as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 17, 2011 Board meeting.*

Mr. Morehouse noted there was no new information on the pending items with the exception of the pending item pertaining to the lease of County Property to Perkins Recycling which had been discussed at the Public Works Committee meeting held earlier that day. Mr. Morehouse asked if the Committee wanted to pursue the possibility of an RFP (Request for Proposal) in order to rent the property once Perkins Recycling vacated. Paul Dusek, County Attorney/Administrator, replied that an RFP would not be required as the County would merely advertise the site as available for lease. Mr. Girard asked if it would be advisable to begin advertising now and Mr. Dusek replied that since Perkins Recycling had indicated their intention to vacate the property in six months, it would be advisable to begin advertising as soon as possible. It was the consensus of the Committee to advertise the portion of the former Ciba Geigy property owned by the County as being available for lease in six months.

Mr. Morehouse pointed out that the microphones on the center table of the Board Room had been wire tied together at the suggestion of Ray Supply in order to eliminate feedback. He advised he had a quote on the potential cost of adding microphones to the table but he said it may not be necessary if wire tying the microphones worked. Mr. Belden suggested the Committee request Brian LaFlure, Director of the Office of Emergency Services/Fire Coordinator, to review the sound system in the Board Room and report on his findings. A brief discussion ensued.

Motion was made by Mr. Belden, seconded by Mr. Girard and carried unanimously to request Mr. LaFlure to review the current sound system in the Board Room and report his findings to the Committee.

Mr. Loeb noted that the height of the American Flag on the dias of the Board Room was lower than the New York State and Warren County flags and he requested this be rectified as soon as possible.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Belden and seconded by Mr. Thomas, Mr. McCoy adjourned the meeting at 12:27 p.m.

Respectfully submitted,
Charlene DiResta, Sr. Legislative Office Specialist

