

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: PLANNING & COMMUNITY DEVELOPMENT**

**DATE: OCTOBER 27, 2008**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS SOKOL  
TESSIER  
CHAMPAGNE  
MERLINO  
STEC  
TAYLOR

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR BELDEN

**OTHERS PRESENT:**

REPRESENTING PLANNING & COMMUNITY DEVELOPMENT:  
PATRICIA TATICH, DIRECTOR  
WAYNE LAMOTHE, ASSISTANT DIRECTOR  
JAMIE WHITE, SMALL BUSINESS DEVELOPMENT  
COORDINATOR  
REPRESENTING WARREN COUNTY ECONOMIC DEVELOPMENT  
CORPORATION:  
LEONARD FOSBROOK, PRESIDENT  
FREDERICK MONROE, CHAIRMAN  
TRISH NENNINGER, SECOND ASSISTANT COUNTY ATTORNEY  
HAL PAYNE, COMMISSIONER OF ADMINISTRATIVE  
AND FISCAL SERVICES  
NICOLE LIVINGSTON, DEPUTY CLERK OF THE BOARD  
KEVIN GERAGHTY, BUDGET OFFICER  
SUPERVISOR STRAINER  
SUPERVISOR THOMAS  
TOM RANDALL, *THE ADIRONDACK JOURNAL*  
CHARLENE DiRESTA, SR. LEGISLATIVE OFFICE SPECIALIST

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Mr. Sokol called the meeting of the Planning & Community Development Committee to order at 10:33 a.m.

Motion was made by Mr. Stec, seconded by Mr. Merlino and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Patricia Tatich, Director of Planning & Community Development, who distributed copies of the agenda to the Committee members; a copy of which is on file with the minutes.

Ms. Tatich apprised that she had requested a speaker from the New York State Office of Technology to address the Committee on the topic of broadband as it related to the pending study that was being undertaken by Warren County. She added that there were no speakers scheduled at this time. She noted that Debra Olds who was employed at the Technical Assistance Center in Plattsburgh, New York was the representative for our area and was responsible for coordinating the speakers for our region. She said that she hoped to have a speaker available for the December Committee meeting.

In connection with the second pending item, Ms. Tatich apprised that she had spoken with Alan Hipps, of the Adirondack Community Housing Trust (ACHT), and they had tentatively scheduled a meeting for the week of November 10, 2008 to discuss opportunities for collaboration on housing and urban development projects.

In reference to the third pending item, Wayne LaMothe, Assistant Director of Planning & Community Development, informed the Committee that he was continuing discussions with Luisa Sherman, of the Lake George Chamber of Commerce, regarding shared services of an Event Coordinator. He added that he would meet with the Executive Board of the Lake George Chamber of Commerce on Thursday, October 30, 2008. He noted that the Event Coordinator's salary would be paid for in part by State funding received for project activities associated with the First Wilderness Heritage Corridor. He apprised that they had a general idea of how the shared services for the Event Coordinator would work and it was a matter of fine tuning and writing a proposal to submit to the State.

Mr. LaMothe advised that the funding request for the railroad platform at the Stony Creek Station (1,000 Acres Resort) had been submitted. He explained that it was basically a budget amendment for an existing grant with the Local Waterfront Revitalization Program. He added that the Department of State had advised that the construction of the platform would not be an issue. He continued that at this point it was a matter of completing the necessary paperwork. He said that he had discussed with the Department of Public Works, the amount of funds that would be necessary for the construction and they had informed him it would be approximately \$30,000. He advised that with the current grant approximately \$20,000 would be available.

Mr. LaMothe apprised that there were various grant programs available under the RESTORE (Residential Emergency Service to Offer Repairs to the Elderly) Program. He added that a letter had been sent out to the Departments that provided services to lower income households and the elderly to inform them of funding that may be available to their clients for home repairs. He said that they had undertaken a project at the request of the Department of Social Services.

Mr. LaMothe stated that it was not necessary to reappoint him as Liaison for the 2010 Census Bureau as Resolution No. 201 of 2007 had taken care of the issue.

Ms. Tatich requested to amend the agreement with the Warren County Local Development Corporation to include payment of services in the amount of \$20,000 from Warren County to cover the cost of certain items. She advised that she had been unable to obtain the necessary information and would submit a corrected resolution request form once she had.

Motion was made by Mr. Champagne, seconded by Mr. Tessier and carried unanimously to amend the agreement with the Warren County Local Development Corporation as outlined above. *A copy of the resolution request form is on file with the*

*minutes and the necessary resolution was authorized for the November 21, 2008 Board meeting.*

Mr. LaMothe apprised that Resolution No. 123 of 2008 had authorized the submission of an application to the New York State Housing Trust Fund Corporation under the RESTORE Grant Program for an amount up to \$57,000 in funding. He stated that the Program' statutory limit had been \$75,000; however, he added, \$125,000 had been awarded to Warren County. He requested a resolution accepting \$125,000 in grant funding from the New York State Housing Trust Fund RESTORE Grant Program. He noted that they had done a budget amendment to appropriate the funds and establish the codes. Mr. Sokol questioned if an amendment to Resolution No. 123 of 2008 was necessary and Mr. LaMothe responded that they were in compliance with Resolution No 123 of 2008. Mr. LaMothe explained that the application that was submitted was for \$57,000 and the State had awarded \$125,000. He advised that he felt they would need a resolution to accept the \$125,000.

Patricia Nenninger, Second Assistant County Attorney, stated that in order for the Chairman to execute the receipt of \$125,000, Resolution No. 123 of 2008 would need to be amended; however, she added, if there was a statutory limit of \$75,000, they would need to investigate to determine why \$125,000 had been awarded. She said that the County Attorney's Office would do the necessary paperwork and would ensure that the resolution was properly worded.

Motion was made by Mr. Merlino, seconded by Mr. Stec and carried unanimously to amend Resolution No. 123 of 2008 to accept receipt of \$125,000 in funding through the New York State Housing Trust Fund Corporation RESTORE Grant Program, pending review and approval by the County Attorney's Office. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the November 21, 2008 Board meeting.*

Mr. Merlino stated that the 200<sup>th</sup> Anniversary of Warren County would be coming up in less than five years. He questioned if anyone had been put in charge of planning an event. Mr. LaMothe advised that he thought it would be the responsibility of the County Historian. Ms. Tatich interjected that Pam Vogel, County Clerk, had been the County Historian the last time they had celebrated an anniversary and she had facilitated the celebration.

There being no further business to come before the Planning & Community Development Committee, on motion by Mr. Champagne and seconded by Mr. Stec, Mr. Sokol adjourned the meeting at 10:43 a.m.

Respectfully submitted,

Charlene DiResta, Sr. Legislative Office Specialist