

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: **WESTMOUNT HEALTH FACILITY & COUNTRYSIDE ADULT HOME**

DATE: **February 23, 2007**

Committee Members Present:

Supervisors Haskell
O'Connor
Sokol

Committee Member Absent:

Supervisor Tessier
Champagne
Mason
Geraghty

Others Present:

Representing Westmount Health Facility:
Hal Payne, Administrator
Betsey Henkel, Comptroller
Joan Parsons, Commissioner of Administrative &
Fiscal Services
William H. Thomas, Chairman
Nicholas Caimano, Budget Officer
Joan Sady, Clerk of the Board
Supervisor Kenny
Maury Thompson, *The Post Star*
Debra L. Schreiber, Legislative Office Specialist

Mr. Haskell called the meeting to order at 9:37 a.m. Mr. W. Thomas, Chairman of the Board of Supervisors, made a quorum along with Supervisors O'Connor and Sokol.

Motion was made by Mr. Sokol, seconded by Mr. O'Connor, and carried unanimously to approve the minutes of the January 26, 2007 and February 7, 2007 Westmount Health Facility and Countryside Adult Home Committee Meetings, subject to correction by the Clerk.

Privilege of the floor was extended to Mr. Payne, who distributed copies of his agenda packet to members of the Committee, a copy of which is on file with the minutes.

Mr. Payne indicated upon delivery of a garage door, the Siemen Building Technologies project would be complete at the Countryside Adult Home and the County would sign off at the request of M & T Bank.

Commencing with Item 1 of the Westmount Health Facility agenda, Mr. Payne indicated Rist-Frost Associates submitted a proposal and scope of services associated with the Air Handling Unit Replacement. He apprised the estimated cost of their services was \$24,170.

Motion was made by Mr. O'Connor, seconded by Mr. Sokol and carried unanimously approving the request to authorize a Memorandum of Understanding.

Relative to Item 2 of the Westmount Health Facility agenda, Mr. Payne extended the floor to Betsy Henkel, Comptroller, who explained there was approximately \$15,900 in a Capital Project for the Adult Day Care Program. Ms. Henkel stated these funds were expended for the Certificate of Need as well as other engineering fees regarding the contract with SWBR that was canceled in November. Upon the recommendation of Michael McCarthy (from McCarthy & Conlon, CPA) and approval by the County Treasurer's Office, she requested that those funds remain in the Capital Project for future reimbursement by the NYS Department of Health. She explained that if Warren County decided to re-enlist the Adult Day Care Program and these funds remained in an asset account, the County would be reimbursed \$15,900. In response to an inquiry by Mrs. Parsons,

Ms. Henkel replied the expenditures were previously re-classed and she did not believe a resolution was needed. **(Note: Subsequent to the meeting, the Treasurer's Office advised the Capital Project should be closed.)**

Continuing on with Item 3, Mr. Payne requested to extend the contract with PNP Computer Services, Inc., commencing April 1, 2007 and terminating March 31, 2008, for a lump sum amount of \$5,767.50. Mr. Payne apprised PNP Computer Services provided the clinical and bookkeeping software for Westmount Health Facility.

Motion was made by Mr. O'Connor and seconded by Mr. Sokol to extend the contract with PNP Computer Services, Inc.

Mr. Caimano asked whether the Information Technology (IT) Department could perform this work and Mr. Payne apprised that PNP Computer Services provided all regulation updates relative to the NYS Department of Health and Medicaid/Medicare.

After discussion, Mr. Haskell called the question and the motion was carried unanimously approving the request as outlined above, and the necessary resolution was authorized for the March 16, 2007 Board Meeting.

Mr. Payne apprised that the County was currently involved in litigation relative to two residents that owed approximately \$123,000 to the Westmount Health Facility but acknowledged that guardianships had been established. In response to an inquiry by Mr. Haskell, Mr. Payne indicated the indebtedness to Countryside Adult Home was approximately \$75,000.

At the February Board Meeting, Mr. Payne said there was discussion relative to the Co-Generation project and the cost analyses derived by the County. He said he had offered the services of the auditors, McCarthy and Conlon, to review the figures on the Siemen's Building Technologies report. Mr. Payne asked the Committee if they would like the auditors to review these figures prior to the annual audit in March and the general consensus of the Committee was in agreement.

Relative to the last item on the agenda, Mr. Payne reported they continued to be in demand for nurses, LPN's (licensed practical nurses) and RN's (registered nurses), which necessitated the Director and Assistant Director of the Westmount Health Facility to work weekends. He said he was unsure how they would fill these vacant positions as the advertisements in the newspapers were unsuccessful; however, he announced, they were scheduled to appear at the upcoming Job Fair at Adirondack Community College.

Relative to the patient indebtedness and new State regulations, Mr. Payne advised the Department of Social Services (DSS) could review whether any assets had been exchanged in the previous five years.

There being no further business before the Committee, on a motion by Mr. O'Connor and seconded by Mr. Sokol, Mr. Haskell adjourned the meeting at 9:48 a.m.

Respectfully submitted,

Debra L. Schreiber, Legislative Office Specialist