

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SUPPORT SERVICES - COUNTY ATTORNEY

DATE: MARCH 23, 2007

COMMITTEE MEMBERS PRESENT:	OTHERS PRESENT:
SUPERVISORS SHEEHAN	PAUL DUSEK, COUNTY ATTORNEY
MONROE	WILLIAM THOMAS, CHAIRMAN
MASON	JOAN PARSONS, COMMISSIONER OF ADMINISTRATIVE &
GABRIELS	FISCAL SERVICES
	JOAN SADY, CLERK OF THE BOARD
COMMITTEE MEMBERS ABSENT:	SUPERVISOR CAIMANO
SUPERVISORS VANNESS	TODD LUNT, DIRECTOR OF HUMAN RESOURCES
GIRARD	HAL PAYNE, ADMINISTRATOR - WESTMOUNT HEALTH
GERAGHTY	FACILITY
	AMANDA ALLEN, LEGISLATIVE OFFICE SPECIALIST

Mr. Sheehan called the meeting of the Support Services Committee to order at 10:50 a.m.

Motion was made by Mr. Mason, seconded by Mr. Monroe and carried unanimously to accept the minutes of the March 1st meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Paul Dusek, County Attorney who explained that he had requested the meeting to discuss the need for a contract with the US Bankruptcy Court Northern District of NY to access bankruptcy records. Mr. Dusek advised that from time to time his office required access to these records to follow up on tax foreclosure actions; he noted that the US Bankruptcy Court's database allowed access to this information via the internet, to review and request copies of bankruptcy records, filings and payments made. The issue, Mr. Dusek apprised, was that the cost for this information was \$.08 per page and the US Bankruptcy Court was requesting a contract outlining these costs. Mr. Dusek said that he did not foresee this contract becoming a large expense and could be covered under his Department's existing Budget.

Mr. Gabriels asked why there was a fee for this documentation and Mr. Dusek replied that a PACER (Public Access to Court Electronic Records) system was used to access bankruptcy information and charged everyone seeking access to these records. Mr. Dusek added that these records could be gained at no cost by visiting the Northern District Courthouse of NY, however, that would entail a trip to Albany each time records were needed.

Motion was made by Mr. Monroe, seconded by Mr. Mason and carried unanimously to authorize a contract with the US Bankruptcy Court Northern District of NY for the receipt of bankruptcy records at a cost of \$.08 per page.

Mr. Sheehan advised that there were two resolution requests from the Department of Administrative

& Fiscal Services, the first of which was a request to appoint Hal Payne, future Commissioner of Administrative & Fiscal Services (*effective 4/2/07*) as a member of the Warren County Code of Ethics Committee effective April 20th.

Motion was made by Mr. Gabriels, seconded by Mr. Monroe and carried unanimously to appoint Mr. Payne as a Member of the Warren County Code of Ethics Committee effective April 20, 2007 and the necessary resolution was authorized for the April 20th Board meeting.

The second request, Mr. Sheehan explained, was a request to appoint Mr. Payne as a Member of the Warren County Deferred Compensation Program Committee effective April 20, 2007.

Motion was made by Mr. Mason, seconded by Mr. Monroe and carried unanimously to appoint Mr. Payne as a Member of the Warren County Deferred Compensation Program Committee effective April 20, 2007 and the necessary resolution was authorized for the April 20th Board meeting.

Mr. Payne addressed the Committee, presenting a request for authorization to attend the 41st Annual County Finance School May 2nd through May 4th at the Sheraton Syracuse University Hotel & Conference Center in Syracuse, NY. Mr. Payne noted that Joan Parsons, Commissioner of Administrative and Fiscal Services, had suggested his attendance at this event.

Mr. Mason asked if funding for this travel was available within the Budget and Mr. Payne replied that the funds were available under the Board of Supervisors Administration Code.

Mr. Payne noted that although the training event was scheduled for three days, he would not be attending the last day of schooling as the courses given on that day were not pertinent to his position.

Motion was made by Mr. Gabriels, seconded by Mr. Monroe and carried unanimously to approve Mr. Payne's travel request as outlined above.

Mr. Dusek apprised that he had completed the draft form of the documentation pertaining to the public authority for the railroad. He noted that the final dates for introducing unlimited bills in the Senate and Assembly were April 23rd and 25th. Due to these time constraints and an upcoming meeting with Assemblywoman Theresa Sayward on April 2nd, Mr. Dusek asked if it would be acceptable to forward the drafted documentation to the appropriate parties, (*the Town of Corinth, Saratoga County, Essex County and the Town of Newcomb*). He noted that under normal circumstances the drafts would be reviewed by the Committee for their approval prior to distribution; however, the current deadlines did not allow for such action.

Mr. Caimano asked if the draft clearly stated that it was subject to review and approval by the Board of Supervisors and Mr. Dusek replied affirmatively. In light of this inclusion, Mr. Caimano stated that he felt it would be perfectly acceptable to proceed in forwarding the drafted documentation to the appropriate parties.

Discussion ensued.

It was the consensus of the Committee that Mr. Dusek should forward copies of the drafted public authority documentation to the appropriate parties to meet the specified deadlines.

As there was no further business to come before the Support Services Committee, on motion made by Mr. Mason and seconded by Mr. Monroe, Mr. Sheehan adjourned the meeting at 10:57 a.m.

Respectfully Submitted,
Amanda Allen, Legislative Office Specialist