

Warren County Board of Supervisors

Committee: **FINANCE**

Date: **JULY 5, 2006**

Committee Members Present:

Supervisors
Monroe
Belden
Stec
O'Connor
Bentley
Tessier
Champagne
VanNess
Kenny

Others Present:

William Thomas, Chairman
Joan Parsons, Commissioner of Administrative
& Fiscal Services
Joan Sady, Clerk of the Board
Supervisor Gabriels
Supervisor Girard
Supervisor Merlino
Paul Dusek, County Attorney
Richard Murphy, Deputy Commissioner of
Fiscal Services
William Remington, DPW Superintendent
Larry Cleveland, Sheriff
Marshall Stevens, Airport Manager
Nicole Livingston, Second Deputy Clerk

Mr. Monroe called the meeting to order at 11:04 a.m.

Motion was made by Mr. VanNess, seconded by Mr. Stec and carried unanimously to approve the minutes of the June 6, 2006 meeting, subject to correction by the Clerk.

Copies of the Finance Agenda were provided to the committee members, and a copy of same is on file with the minutes.

Mr. Monroe referred to Item 1, Request for Transfer of Funds. Motion was made by Mr. Champagne, seconded by Mr. Stec, and carried unanimously, approving same and authorizing the necessary resolution for the next board meeting.

Mr. Monroe apprised Items 2 a & b were referrals from the Airport Committee. He explained that the Airport Manager was authorized to make an offer in the amount of \$57,500 for an easement over Tax Map parcel 290.00-1-22.22 located in the Town of Queensbury. At the March 8, 2006 Finance Committee meeting, the Committee authorized the Airport Manager to take funds from the airport budget. He stated that those funds were not available and he has re-submitted the request to determine a source of funding.

Marshall Stevens, Airport Manager, explained that one reason the funds were not available was because during the construction project for the maintenance hangar the contractor was digging and had exposed the sewer line. He added at that time they discovered that the old clay pipe that was in ground was deteriorating and needed to be replaced. He further explained that in order to open the new maintenance hangar

the sewer project needed to be done now and any funds in the airport budget would be focused on getting that project done.

Mr. Monroe expounded they had checked the Contingent Fund and there was \$157,000 in that fund.

Motion was made by Mr. VanNess, seconded by Mr. Stec and carried unanimously to approve the request as outlined, with the source of funding to be from the Contingent Fund in the amount of \$57,500. The necessary resolution was authorized for the next board meeting.

Mr. Monroe stated Item 2b was a request to establish a Capital Reserve Project No. H.264 9550 280 for construction of Runway 1 Safety Area at the Floyd Bennett Memorial Airport in the amount of \$1,500.

Motion was made by Mr. Belden and seconded by Mr. Tessier to approve the request as outlined above.

Mr. Stevens noted that when the project was originally discussed it was for a much higher amount, approximately \$2 million, 97 ½% of which would be grant funded. However, he said, those grants were not in place at this time because the paperwork was being processed and therefore he was only asking for the amount necessary for a contract to do an independent fee estimate. He added he would come back to the Committee at a later date to increase the project.

The question was called and the motion was carried unanimously to establish a Capital Reserve Project No. H.264 9550 280 for construction of Runway 1 Safety Area at the Floyd Bennett Memorial Airport in the amount of \$1,500. The necessary resolution was authorized for the next board meeting.

Mr. Monroe said Item 3 was a referral from the Federal Programs Committee: Employment and Training Administration, to amend the 2006 County budget to increase estimated revenues and appropriations in the amount of \$16,666.67 to reflect additional federal funds.

A motion was made by Mr. Bentley, seconded by Mr. Champagne and carried unanimously to approve the request to amend the 2006 County budget as outlined above. The necessary resolution was authorized for the next board meeting.

Mr. Monroe stated Item 4 was a referral from the Health Services Committee, to amend the 2006 County budget to increase estimated revenues and appropriations in the amount of \$10,691.93 to reflect the receipt of insurance recovery payment.

A motion was made by Mr. Stec, seconded by Mr. Belden and carried unanimously to approve the request to amend the 2006 County budget as outlined above. The necessary resolution was authorized for the next board meeting.

Continuing the Agenda review, Mr. Monroe acknowledged there were three referrals from the Sheriff & Communications Committee. The first, he said, was the request to amend the 2006 County Budget to provide funds in the amount of \$156,051.35 to cover retroactive salary payments made following the PBA (Police Benevolent Association) contract settlement. He noted that a source of funding is requested.

A motion was made by Mr. Belden and seconded by Mr. Bentley to approve the request as outlined, with the source of funding to be a Budget Note.

Mr. Bentley asked Larry Cleveland, Sheriff, if this would cover through the rest of the year, and Sheriff Cleveland replied no, it would cover the calendar year 2005 and approximately the first six months of 2006. Mr. Belden asked how much more he would need to cover the rest of the year and Sheriff Cleveland responded he did not ask for those funds because he was hoping he would have enough money in his budget to cover that.

The question was called and the motion was carried unanimously to approve the request as outlined above with the source of funding to be a Budget Note and to amend the Salary Plan pursuant to the new agreement. The necessary resolution was authorized for the next board meeting.

Mr. Monroe said Item 5b was a request to close Capital Project H216.9550 280- Public Safety Building, and Capital Project H168.9550 280- Communications Upgrade.

A motion was made by Mr. VanNess, seconded by Mr. Bentley and carried unanimously to approve the request as outlined above. The necessary resolution was authorized for the next board meeting.

Mr. Monroe stated Item 5c was a request to extend an existing grant with the New York State Division of Criminal Justice Services from April 1, 2006 through March 31, 2007 for a total amount not to exceed \$38,543.

A motion was made by Mr. Belden, seconded by Mr. Tessier and carried unanimously to approve the request as outlined above. The necessary resolution was authorized for the next board meeting.

Mr. Monroe apprised Item 6 was a request from the County Attorney, Paul Dusek, to address the Committee regarding the authorization of an agreement between the County of Warren and New York State Department of Transportation for a permanent

easement over County Railroad property along Route 28 in the Town of Johnsburg.

Mr. Dusek explained this item had come before the DPW Committee last February, but at that time the State was not ready to proceed. He further explained the State was now ready to move ahead and ready to take an easement on a small piece of property for the Glen Creek Bridge on Route 28 in the Town of Johnsburg. He noted the State had offered the County \$200 for the easement, which Michael Swan, Director of Real Property Tax Services, thought was a reasonable amount. He added he would like to get this resolution before the full board in order to wrap this up with New York State.

A motion was made by Mr. Belden, seconded by Mr. VanNess and carried unanimously to approve the request as outlined above. The necessary resolution was authorized for the next board meeting.

Continuing, Mr. Monroe stated Item 7 was a request for the County Attorney to update the Committee on the status of the Clark Patterson Agreement regarding the design and construction of the Health & Human Services Building and Municipal Center Renovations/Addition.

Mr. Dusek informed the Committee that the proposed new building was larger and more expensive than what was originally projected. He said there also may not be enough money in the Clark Patterson Agreement because their fee was based on the nature of the building being built. He noted that the bonding limit had been an issue as well because the Committee had previously authorized \$700,000 which was for services up to the SEQRA (State Environmental Quality Review Act). He added that in another couple of months the funding would need to be re-adjusted.

Mr. Belden asked where this money was coming from, and Joan Parsons, Commissioner of Administrative and Fiscal Services, explained that a bond resolution was done in April 2006 for \$700,000 and two Capital Projects had been established as well. She said one Capital Project was for \$425,000 and the other was for \$275,000, which she believed covered the fees for Clark Patterson. She added she wanted the Committee to be aware that those numbers may change.

Mr. Dusek noted another bond resolution would need to be done once the SEQRA process was completed which they estimated would be in September or October.

Mr. Dusek expounded he had another matter to discuss which was not on the Agenda. He stated there were three workers that were under the Title V Program, one of which was the receptionist in the Municipal Center, and two were at the meal-sites, all of which were considered trainees and were being paid for by a Federal Program. He further stated that the Title V Program had ended and had been picked up by the group Experience Works. He said in order for these people to continue working for the

County it was necessary to enter into contracts on June 30, 2006. He added he had contacted the Chairman of the Board, as well as the Committee Chairman for approval to have the contracts signed. He added he was requesting a resolution to ratify the signing of the contracts, with the understanding that they were contracts for approximately three to four months and would be Federally funded.

A motion was made by Mr. Belden and seconded by Mr. Bentley to approve the request as outlined above.

Mr. Belden clarified that the Committee was only approving the extension of the contract with the Agency for three months and then a decision would need to be made. He said there was no money involved at this point and Mr. Dusek said that was correct.

The question was called and the motion was carried unanimously to ratify the contracts with Experience Works as outlined above. The necessary resolution was authorized for the next board meeting.

Returning to the Agenda review, Mr. Monroe stated Item 8 was a request to amend Resolution No. 316 of 2006, providing that the salary of the Construction Project Coordinator (not to exceed \$30,000 per year) be paid from Capital Project No. H262.9550 280 - Municipal Center Renovations/Addition and Capital Project No. H263.9550 280 - Design and Construction of Health and Human Services Building and not the County Administrator's Budget.

A motion was made by Mr. Champagne, seconded by Mr. VanNess and carried unanimously to approve the request to amend Resolution No. 316 of 2006 as outlined above. (Please note Resolution No. 316 of 2006 reflects the proper expenditure of funds and no resolution is needed.)

Item 9, Mr. Monroe explained that the Flood Relief Bill (which authorizes bonding for flood relief expenses incurred during the 2005 fiscal year) had passed the Senate and Assembly and was awaiting the Governor's signature. He said Warren County authorized a Budget Note for \$3,000,000 to cover its costs associated with the June 2005 storms, and authorization for a Bond Resolution was needed to pay the Budget Note, which will be due on July 15, 2006.

Mr. Dusek added that he was talking to Bond Counsel to try and figure out if there was a way to cover the gap if the Governor did not sign the Bill in time.

A motion was made by Mr. Stec, seconded by Mr. Belden and carried unanimously to approve the request as outlined above. The necessary resolution was authorized for the next board meeting.

Concluding the Agenda review, Mr. Monroe noted that items approved by the Personnel Committee that required Finance Committee action were Items 2c, 5, 6a & b and 8.

A motion was made by Mr. VanNess, seconded by Mr. Stec and carried unanimously to approve the aforementioned Personnel Items 2c, 5, 6a & b and 8. (Please see the minutes of the July 5, 2006, Personnel Committee meeting for details.)

Privilege of the floor was extended to William Remington, DPW Superintendent. Mr. Remington expounded Resolution No. 155 of 2005 authorized a contract with the City of Glens Falls to use the Warren County Gas System as a back-up supply in case they had a problem with their pumps. He noted over the past weekend the City of Glens Falls had a problem with their pumps and needed to use the County's. He added there were issues because there was not a written contract in place and he was requesting to go forward with the contract and wanted to inform the Committee.

A motion was made by Mr. Belden, seconded by Mr. Stec and carried unanimously to authorize the contract with the City of Glens Falls as outlined above. (Please note Resolution No. 155 of 2005 authorized this agreement.)

Mr. Monroe announced that the Grand Opening of the Scaroon Manor would be held on Friday, July 7, 2006 at 11:00 a.m. and all Supervisors were invited to attend.

There being no further business before the committee, on motion by Mr. VanNess and seconded by Mr. Bentley, Mr. Monroe adjourned the meeting at 11:22 a.m.

Respectfully submitted,

Nicole Livingston, Second Deputy Clerk

