

**WARREN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE**

July 1, 2009

**Present:**

Sandy LeBarron, Finch Paper  
James Schrammel, Warren County Hazmat  
Shane Ross, Chief Deputy Sheriff's Office  
Michael Palmer, Queensbury Fire Marshall  
Kent Destefanis, NYS DOT  
Amy Manney, Warren County OES  
Brian LaFlure, Warren County OES  
Warren Snyder, National Weather Service  
Cheryl Murphy, American Red Cross  
Bruce Jordan, SEMO Region 3  
Laura Saffer, Warren County Public Health  
Laura Stebbins, Glens Falls Hospital  
John Ellingsworth, Glens Falls Fire Dept.

Brian LaFlure welcomed all to the meeting at 9:03 after determining there was a quorum.

Mike Palmer made a motion to accept the minutes of the last meeting without reading them, which was seconded by Warren Snyder. All were in favor.

Report of the Committees

Website – no new changes

Plan Revision – Jamie is working on it. Since there is so much material covering so many departments he would like to break it down in sections so each department would work on their relevant sections. He would like to use CAMEO including the site plan of the facility; also encourage companies to utilize E-File to upload the maps, tier II reports, MSDS and other pertinent information. He would like some of our people to take the train the trainer for CAMEO.

By-Laws – Subsequent to the last emailing of the by-laws, two additional changes were made. These changes are the addition of the elected officials in the Committee

Membership and rephrasing Section A. under Purpose. Discussion ensued regarding proxy list. We will send out the last revision and vote on it at the next meeting.

#### The Report from the Chair

The Chair asked if anyone desired NIMS or ICS training. Please contact Brian LaFlure if you have any questions regarding who needs what and where to get the training. NIMS and ICS 100 can be taken electronically at the FEMA Independent Study websites listed below.

<http://training.fema.gov/EMIWeb/IS/IS100A.asp>

<http://training.fema.gov/EMIWeb/IS/is700a.asp>

#### Old Business

Cheryl Murphy gave a progress report on the new brochure. She presented a draft copy at the meeting. She will send it to the Secretary in PDF format, the Secretary will send it out to the membership for review. She needs the local LEPC contact information.

Warren asked if we plan for different wind directions during our hazmat exercise and incidents. Jamie responded that CAMEO would be able to do that and we are planning on utilizing CAMEO. Additionally some of the E-File questions are not mandated but would be very helpful in our planning phase. CAMEO could be run off of a flash drive so we could use it on anyone's computer.

#### New Business

Laura Stebbins mentioned a Chempack drill that we had in May to test our communication and transportation. There were many lessons learned.

Glens Falls Hospital is also having a decon drill to train on a new piece of equipment.

July's tabletop at the hospital is a radiological incident - all are invited.

This fall the hospital would like to do a exercise involving a rail car.

If anyone has ideas for the agenda or would like to give a presentation please contact Secretary Manney. We would like to keep these meetings interesting and informative for all.

Mike Palmer made a motion to close the meeting at 9:24am, which Cheryl Murphy seconded.

The next meeting will be October 7, 2009 at 9 am in the Warren County Sheriff's Office Training Room.