

WARREN COUNTY
VACANCY ANNOUNCEMENT

DIRECTOR OF PUBLIC HEALTH/PATIENT SERVICES

Warren County is seeking candidates for the position of Director of Public Health/Patient Services.

This is a full time position which serves as primary administrator of the local public health programs and certified home health care agency in Warren County. The incumbent is responsible for the implementation and enforcement of the State Sanitary Code as well as the operations of the Public Health programs, Certified Home Care Services Agency, Early Intervention Program, Preschool Special Education Program and Article 28 clinic. Duties include direct supervision and general oversight of employees and contract services of professional, technical, and clerical staffs and volunteers. The incumbent is responsible to the County Board of Supervisors for the implementation of financial, personnel, and administrative policies.

MINIMUM QUALIFICATIONS:

a) A master's degree in public health from a regionally accredited of New York State registered college or university that demonstrates the core competencies of a public health education (Biostatistics, Environmental Health Sciences, Epidemiology, Health Policy and Management, and Social and Behavioral Sciences) or a master's degree in a related field from a regionally accredited or New York State registered college or university. Related fields include public health nursing, health administration, community health education, or environmental health; *and*

b) Three years of administrative experience in a health related organization or government agency that demonstrates that the candidate possesses the knowledge and skills necessary to administer public health programs including workforce and budget management, effective communication, effective establishment and implementation of policy or business goals, and compliance with legal requirements.

SPECIAL REQUIREMENT(S):

1. All appointments to the position of public health director and the appointment and arrangements for the medical consultant are subject to the approval of the State Commissioner of Health; *and*

2. Candidates who do not meet the education or experience requirements of this section may be conditionally approved for an appointment of two years by the State Commissioner of Health with an opportunity for two additional one year conditional renewals. Final approval of these candidates shall be contingent on satisfactory progress in meeting a public health education or experience plan developed in conjunction with and approved by the State Commissioner of Health.

SALARY: Commensurate with experience. Warren County provides eligible employees with a competitive benefits package.

RESIDENCY: Warren County residency required at the time of appointment.

For consideration please send cover letter, resume and completed county application (<http://www.co.warren.ny.us/civilservice/app.pdf>) to Jackie Figueroa, County Human Resources Director, Warren County Municipal Center, 1340 State Route 9, Lake George NY 12845 or figueroaj@warrencountyny.gov. Applications will be accepted through February 23, 2018.

Warren County is an Equal Opportunity Employer.