

Warren County Department of Civil Service Administration  
1340 State Route 9 Lake George, New York 12845  
Phone: (518) 761-6440 Fax: (518) 761-6905  
www.warrencountyny.gov/civilservice

**APPLICATION FOR VETERAN'S CREDITS**

Exam Title: \_\_\_\_\_

Exam Number: \_\_\_\_\_

Full Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Veteran's Credits Claimed: (Check one)**

     **Non-Disabled Wartime Veteran**

Applicants for Non-Disabled Wartime Veteran's Credits must submit this form and provide a copy of their DD-214 separation papers or other official documentation. A copy of a DD-214 or other official documentation must be submitted for filing with Warren County Civil Service Administration only once; but a new Application for Veteran's Credits form must be filed for each examination application.

     **Disabled Wartime Veteran**

In addition to the requirements listed above, applicants for Disabled Wartime Veteran's Credits must also submit a 1) "Disability Record Authorization" form OR 2) letter from the US Department of Veterans' Affairs dated within one year of application date indicating the applicant has a disability rated at 10% or more that was incurred during time of War.

Veteran's Administration Claim Number: \_\_\_\_\_

Date Disability Record Authorization sent to Department of Veterans Affairs: \_\_\_\_\_

Date of Enlistment or Induction: \_\_\_\_\_

Dates of Active Service: From: \_\_\_\_\_ To: \_\_\_\_\_

Were you discharged honorably or under honorable conditions? Yes \_\_\_ No \_\_\_

Have you ever been appointed through the use of Veteran's Credits to any position in the State Civil Service or any City or Civil Division of New York State? Yes \_\_\_ No \_\_\_

If Yes, when and where \_\_\_\_\_

*Note: If you used your veteran's credits for permanent appointment or promotion in New York State or its civil divisions, you may not claim them again.*

**I HEREBY CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF**

Veteran's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## THE USE OF VETERAN'S CREDITS

New York State Civil Service Law allows additional credits in examinations to successful candidates who have filed for and established their status as wartime veterans or disabled wartime veterans. These credits are granted at the time of establishment of the eligible list on the following basis:

	Open-Competitive Exams	Promotional Exams
Wartime Veteran	5 points	2.5 points
Disabled Wartime Veteran	10 points	5.0 points

Candidates may use their wartime veteran's or disabled wartime veteran's credits to gain appointment only once in the civil service of the State or of any City or Civil Division thereof.

The mere application for wartime veteran's credits does not obligate an applicant to use such credits. Candidates who pass the examination will be notified of their standing on the eligible list with or without these additional credits. At the time of appointment eligible candidates will be asked to sign forms using or relinquishing these additional credits.

### DEFINITION OF TIME OF WAR

*(As defined by Section 85 of Civil Service Law)*

All service in the United States armed forces during:

World War I	April 6, 1917 - November 11, 1918
World War II	December 7, 1941 - December 31, 1946
Korean Conflict	June 27, 1950 - January 31, 1955
Vietnam Conflict	February 28, 1961 - May 7, 1975
Persian Gulf Conflict	August 2, 1990 - the date upon which such hostilities end

Service for which a veteran received the armed forces expeditionary medal, the Navy expeditionary medal, or the Marine Corps expeditionary medal for:

Hostilities in Lebanon	June 1, 1983 - December 1, 1987
Hostilities in Grenada	October 23, 1983 - November 21, 1983
Hostilities in Panama	December 20, 1989 - January 31, 1990

U.S. Public Health Service	July 27, 1950 to July 3, 1952
	July 29, 1945 to Dec. 31, 1946