

CERTIFICATE

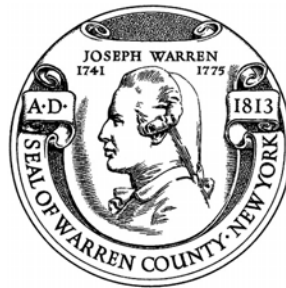
Pursuant to the provisions of Section 211, of the County Law, I, the undersigned Clerk of the Board of Supervisors of the County of Warren, State of New York, do hereby certify that the following volume contains a true record of the proceedings of the Board of Supervisors for the year 2021.

Amanda Allen,
Clerk



First Row (left to right) Andrea Hogan, Claudia Braymer, Sylvia Smith, Sarah McLenithan; **Second Row** (left to right) Ryan Moore, Rachel Seeber, Susan Shepler, Edna Frasier, Amanda Allen; **Third Row** (left to right) Kevin Geraghty, Frank Thomas, Peter McDevitt, John Strough; **Fourth Row** (left to right) Dennis Dickinson, Ronald Conover; **Fifth Row** (left to right) Douglas Beaty, Bennet Driscoll Jr. Michael Wild and Craig Leggett.

PROCEEDINGS
of the
BOARD OF SUPERVISORS
WARREN COUNTY
2021 Part 1 of 2



RACHEL E. SEEBER, CHAIRWOMAN
TOWN OF QUEENSBURY

AMANDA ALLEN, CLERK

Warren County Board of Supervisors
ORGANIZATION MEETING
FRIDAY JANUARY 8, 2021



Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 11:00 a.m.

Board called to order by Amanda Allen, *Clerk of the Board of Supervisors*.

Salute to the flag was led by Supervisor Conover.

Roll was called and the following members were present:

- Bolton -Ronald F. Conover
- Chester -Craig R. Leggett
- City of Glens Falls
 - Ward 1 -John Diamond
 - Ward 2 -Peter V. McDevitt
 - Ward 3 -Claudia K. Braymer
 - Ward 4 -Daniel F. Bruno
 - Ward 5 -Bennett F. Driscoll Jr.
- Hague -Edna A. Frasier
- Horicon -Sylvia L. Smith
- Johnsburg -Andrea Hogan
- Lake George -Dennis Dickinson
- Lake Luzerne -Eugene J. Merlino
- Queensbury
 - John F. Strough
 - Michael Wild
 - Brad Magowan
 - Rachel E. Seeber
 - Douglas Beaty
- Stony Creek -Frank E. Thomas
- Thurman -Susan Shepler
- Warrensburg -Kevin B. Geraghty

Supervisors Leggett, Diamond, McDevitt, Braymer, Driscoll, Frasier, Smith, Hogan, Merlino, Wild, Magowan, Seeber, Thomas, Shepler, and Geraghty were present at the meeting, while Supervisors Conover, Bruno, Dickinson Strough and Beaty attended via teleconference.

Mrs. Allen advised the first order of business would be the selection of a Board Chair for 2021. She advised that any Board Member could be nominated for the Chair and a second to a nomination was not required. She added any person nominated could decline the nomination if they so choose. She informed the floor was now open to nominations for the Chair.

Supervisor Geraghty nominated Supervisor Thomas. Supervisor Thomas apprised

he was declining the nomination.

Supervisor Diamond nominated Supervisor Braymer. Supervisor Braymer indicated she was declining the nomination.

Supervisor Magowan advised he was nominating Supervisor Seeber. Supervisor Thomas seconded the nomination.

Mrs. Allen once again called for any other nominations for Chair, but there was no response.

Supervisor Braymer indicated as a result of she and Supervisor Thomas declining their nominations for the Chair of the Board she was hopeful the Board could tell they were supporting Supervisor Seeber for the position. She apprised it was important for her that the torch was passed carefully and with intention to a woman on this Board and to a Supervisor who represented the southern region of the County. She informed Supervisor Seeber would lead the Board forward with a bipartisan team in a bipartisan manner which was representative of the interests of the northern and southern portions of the County, as well as being open and transparent to all of the Supervisors to lead them in a manner that allowed them to work in the best interest of the entire County.

Supervisor Leggett nominated himself for Chair of the Board. He informed he had supported Chairman Thomas for the Chair position, who he believed had always been level headed, but individuals had used the fact that he was soft spoken as a disadvantage against his character. He stated individuals had also indicated Supervisor Thomas had not provided the Board with strong leadership; however, he noted, the Board members were all elected officials and if they observed any lapse that needed to be taken care of they stepped up and took over and filled that gap. He said they should not move forward with the notion that the direction should come from someone else, informing he was not a democrat or a republican, but rather a sitting Supervisor who served on the Board for the good of his constituents in the Town of Chester, as well as within the County. He remarked many individuals like to refer to the terms of up County and down County Supervisors, Democrats and Republicans, but in fact they were one body that came together to do the work. He mentioned he had the experience as a Town Supervisor who had chaired important Committees with over \$25 million worth of budgets which provided him with the ability to serve as the Chairman of the Board and he would appreciate their support.

Supervisor Seeber voiced her appreciation of the support she had received in the room today not only by the Supervisors, but also the communities that elected them which she felt was the tie that bound all of them. She stated they were present today because they all had something to offer their communities and each other and collectively they could do better and be stronger. She advised she was not only appreciative of the County's Republican party and its Chairman, but also the County's Democratic party and the Democrat's who were serving as members of the Board, as she recognized that they were not defined by the political parties they were affiliated with and were in fact all individuals who took an oath to serve their communities. She informed she was standing before them today as an individual who had been a local, State and Federal advocate her entire life and had been a member of the Board of Supervisors, as well as a County employee and was someone who called all of the members of the Board and spoke the truth. She added she reached out and communicated and she was submitting to them that they had a different manner in which to lead this Board in a non-bipartisan fashion. She said those were not just words because the County's electorate did not elect them to make easy decisions, abstain from votes or clash with one another, but rather they elected them to make the difficult decisions and represent diversity and do what they promised the voters which was to put them first. She informed in the national landscape she believed their community and Country was tired of this and she was asking them for the opportunity to be their Chair and work closely with all of them and ensure none of them were left out and that they communicated and supported one another in a professional, respectable manner. She indicated the nominations here today and the support behind that spoke to their ability to work together and to lead this Board and she was humbly asking for

their support this morning.

There being no further nominations, Mrs. Allen called for a roll call vote, explaining that each Supervisor should indicate whether they were voting for Supervisor Seeber or Supervisor Leggett to serve as Chair. Following the vote it was determined Supervisor Seeber would serve as Chairwoman, receiving 756 votes (*Supervisors Conover, Diamond, Braymer, Bruno, Driscoll, Hogan, Dickinson, Merlino, Wild, Magowan, Seeber, Beaty, Thomas and Geraghty*) while Supervisor Leggett received 244 votes (*Supervisors Leggett, McDevitt, Frasier, Smith, Strough and Shepler*).

Mrs. Allen requested that Supervisor Magowan escort Supervisor Seeber to the front so she could subscribe to the Constitutional which would be administered by Pam Vogel, County Clerk.

Chairwoman Seeber subscribed to the Constitutional Oath, as administered by Mrs. Vogel, following which a round of applause was given.

Chairwoman Seeber stated today she was asking them to come together collectively as a Board for their communities. She said she was respectfully requesting that they table the Rules of the Board to provide her with the opportunity to meet with each Supervisor and reform their leadership structure, the Committees and how they worked together to operate better. She asked for them to allow her to have an additional week to allow them to have the opportunity to discuss and determine where all of their interests would be and how they could come together as a County and a community. She advised she was aware typically after a new Chair was selected they proceeded with discussing the Rules of the Board; however, she noted, she believed they had all acknowledged today that changes were required which she hoped they could work on as a group and she asked whether anyone would like to make a motion to table proposed Resolution No. 1 of 2021, *Adopting the Rules of the Board of Supervisors*. The necessary motion was made by Supervisor Magowan, seconded by Supervisor Hogan and carried unanimously.

Chairwoman Seeber apprised she was looking forward to a new beginning as they started 2021 with a strong foundation and a path forward for all of them to represent their communities and the citizens of Warren County.

Proceeding with the agenda review, Chairwoman Seeber called for the reading of resolutions. Mrs. Allen announced that a motion was needed to approve proposed Resolution Nos. 2-3, neither of which was subject to a roll call vote unless one was requested and they could be approved in a collective vote. The necessary motion was made by Supervisor Geraghty, seconded by Supervisor Magowan and carried unanimously.

RESOLUTION NO. 1 OF 2021

Resolution introduced by Chairwoman Seeber

ADOPTING THE RULES OF THE BOARD OF SUPERVISORS

RESOLUTION TABLED

RESOLVED, that the Rules of the Board of Supervisors providing for the conduct of its meetings, committees of the Board of Supervisors and the exercise of its governmental functions are hereby adopted as set forth in Schedule "A", attached hereto, and be it further

RESOLVED, that the said Rules as adopted shall be effective immediately and all Rules adopted in preceding years are hereby repealed.

SCHEDULE "A"

RULES OF THE BOARD OF SUPERVISORS

A. Meetings of Board of Supervisors

1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the 8th day of January, and the place and hour of such organization meeting. A total of 501 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 12 of 2011 (enacted by Resolution No. 649 of 2011), shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the Board, select one of their number Chairman, who shall preside at such meeting and at all meetings during the year. In case of the absence of the Chairman at any meeting, the Finance Chairman shall serve as Vice Chairman, as provided by Local Law No. 1 of 1968. The Chairman may call any member temporarily to the Chair. The Board may transact such other and further business as may properly come before such meeting.
2. In addition to the foregoing, the Board at the annual organization meeting shall transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure for the ensuing year; and any other matter that the Chairman wishes to bring before the meeting.
3. The Board shall convene in regular meeting at 10:00 o'clock in the forenoon on the third Friday of each month for the public meeting of the Board, except for the June meeting which will be held on June 16, 2021 at 6:00 p.m., unless a different time shall have been determined at a previous meeting. The meetings for the year 2021 are scheduled as follows:
 - i) January 15, 2021
 - ii) February 19, 2021
 - iii) March 19, 2021
 - iv) April 16, 2021
 - v) May 21, 2021
 - vi) June 16, 2021 - 6:00 p.m.
 - vii) July 16, 2021
 - viii) August 20, 2021
 - ix) September 17, 2021
 - x) October 15, 2021
 - xi) November 19, 2021
 - xii) December 17, 2021

Meetings shall be called to order as soon thereafter as a quorum is present. Any regular meeting of the Board may be adjourned by motion adopted by a majority vote of the membership present.

The Board shall convene in special meeting upon call of the Chairman (or, if appropriate, the Vice Chairman) or upon written request for a special meeting signed by a majority of the total membership of the Board. At the direction of the Chairman (or Vice Chairman) or upon receiving such a written request, notice in writing stating the time, place

and purpose of the special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting or a member may waive the service of the notice for such meeting by a writing signed by him.

4. Business shall be transacted in the following order:

10:00 A.M. Call to Order
 Salute to Flag
 Roll Call
 Motion to approve the Minutes of previous meeting,
 subject to correction by the Clerk of the Board
 Introduction and welcome to guests
 Report by Chairman of the Board
 Committee reports
 Report of County Administrator
 Call for reading of communications
 Call for reading of resolutions
 Discussion-on resolutions
 Motion to vote on resolutions
 Further discussion on resolutions
 Privilege of the floor
 Announcements
 Adjournment

5. All resolutions shall be in writing and filed with the Clerk before noon on the Tuesday preceding the regular meeting on Friday of each month and at least three days prior to any adjourned or special meeting. The Clerk shall distribute all resolutions to the members of the Board of Supervisors and post same to the Warren County website on each Tuesday prior to a regular meeting and on the third day prior to any adjourned or special meeting. All resolutions shall be considered by the Supervisors on each regular meeting date. Any Supervisor may request a resolution to be tabled until the next meeting, either regular, special or adjourned, and, if approved by the majority of the total weighted voting power of the Board, such resolution shall not be voted upon at the meeting when presented except where a statute prescribes a date on or before which the Board of Supervisors must adopt a resolution. A majority of the total weighted voting power of the Board shall be necessary to take it off the table.

B. Conduct of Meetings of Board of Supervisors

1. All questions relating to the priority of business shall be decided without debate.
2. The Chairman shall preserve order and shall decide all questions of order, subject to the appeal of the Board.
3. The Chairman in all cases shall have the right to vote, and when his vote makes an equal division the question shall be lost.
4. Any member desiring to speak or present any subject matter shall address the Chair and shall not further proceed until recognized by the Chair and granted the floor.

5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
6. No member shall speak more than once on any question until every member choosing to speak shall have spoken. If the Chairman of the Board or the Chairman of any Committee wishes to enter into debate, he may do so only after he excuses himself from the Chair and a Temporary Chairman is appointed by the Chairman.
7. Any member, upon being called to order, shall take his seat and remain there until the point raised is determined. If the point be sustained, he shall not further proceed, except in order, unless by permission.
8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.
9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to in which case the Board shall decide.
10. While a member is speaking no member shall entertain any private discourse or pass between him or the Chair. Private discourse to and from members utilizing cellular phones and laptops is prohibited in both Board and Committee meetings in further compliance with this rule.
11. A motion to adjourn shall always be in order, and shall be decided without debate, provided the County Administrator and County Attorney have first been afforded the opportunity to inform the Board of operation and/or legal consequences of adjournment.
12. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place on the table indefinitely; to place on the table for a certain day; to hold; to amend it. These several motions shall have precedence in the order in which they are here stated and shall not be subject to debate, provided the County Administrator and County Attorney have first been afforded the opportunity to inform the Board of operation and/or legal consequences of adjournment.
13. The minutes of this Board shall be distributed by the Clerk of the Board on or before the regular meeting of the Board for the next succeeding month.

C. Committees of the Board of Supervisors

1. Standing Committees consisting of at least three (3) members shall be appointed by the Chairman at the Organization Meeting or not later than the first regular meeting following the Organization Meeting, upon the following subjects, to wit:

Committee Name	Number of Members
Budget	9
County Facilities - <i>Airport; Buildings & Grounds</i>	7
Criminal Justice - <i>Assigned Counsel; Courts; District Attorney; Probation; Public Defender</i>	7
Economic Growth & Development and Higher Education - <i>Economic Development Corporation; Employment & Training Administration; Planning & Community Development; SUNY Adirondack</i>	7
Environmental Concerns & Real Property Tax Services	7
Extension Services	7
Finance - <i>County Treasurer</i>	9
Health Services - <i>Mental Health; Office for the Aging; Public Health</i>	7
Human Services - <i>Countryside Adult Home; Department of Social Services; Veterans' Services; Youth Programs</i>	7
Legislative & Rules	9
Occupancy Tax Coordination	7
Personnel & Administration - <i>Civil Service; Clerk of the Board; County Administrator; County Attorney; Human Resources</i>	9
Public Safety - <i>Fire Prevention & Building Code Enforcement; Office of Emergency Services; Sheriff & Communications</i>	7
Public Works - <i>DPW; Parks, Recreation & Railroad; Solid Waste & Recycling; Warren County Sewer</i>	7
Shared Services	7
Support Services - <i>Auditor; Board of Elections; County Clerk/DMV; Historian; Information Technology; Purchasing; Self-Insurance; Weights & Measures</i>	7
Tourism	7
Special Committees	
EMS	7
Park Operations & Management (O&M)	4 <i>plus 1 alternate</i>

2. Special Committees may be authorized at any legal meeting of the Board.

They shall, unless otherwise ordered and directed by a majority of the Board, be appointed by the Chairman. The period of time that a special committee shall serve shall be designated when it is created.

3. The first member appointed to each committee shall be and act as the Chairman of such committee. The Chair of each Committee shall appoint both the Vice Chair and 2nd Vice Chair, who shall serve in the event that both the Committee Chair and Vice Chair are absent. The Vice Chair and 2nd Vice Chair designations must be submitted to the Clerk of the Board of Supervisors no later than the date of the first regular Board meeting of the year, to be held on the third Friday of January, so that the Clerk may update the Standing Committee List appropriately. The meetings of each committee shall be held upon call by the Chairman thereof, except as hereinafter provided. The Chairman of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone, by email or by mail at least two days in advance of the day, hour and place of each meeting of the committee except that no advance or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session. A meeting of any committee shall be held at any time whenever a majority of the members of a committee shall sign a written notice of such meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or mailed/emailed to the Chairman of such committee and the Chairman of the Board of Supervisors at least three days in advance of the day specified in such notice.
4. The Chairman of the Board of Supervisors shall be an ex-officio member of a standing committee when a) a quorum is not present at any regularly or specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chairman is available to attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chairman in determining whether a majority of members are present to allow the conduct of business, rather the Chairman shall be considered an alternate or substitute for a non-present committee member. Once the Chairman becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chairman shall be a voting member and shall continue as a member of the committee until a quorum is established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for the Chairman's vote shall count towards the total needed for a majority vote of the entire Committee. The Vice Chair of the Board may exercise the duties described in this paragraph in the Chairman's absence.
5. When any Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor(s) of the affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.

D. Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question at the request of any member.

2. If a resolution contains items that can be voted on separately, and a request is made by any member to do so, each item contained in the resolution shall be subject to a separate vote.
3. All questions shall be decided by a majority of the total weighted voting power of the Board unless otherwise required by law or as required herein. All questions shall be decided by weighted vote in accordance with the terms of Local Law No. 12 of 2011, as it may be amended from time to time. Whenever in these Rules of Order there is reference to a majority vote or a 2/3rds vote of the Board, it means a majority of the voting power of the members of the Board or 2/3rds of the voting power of the members of the Board as defined in Local Law No. 12 of 2011.
4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal or for amending the Occupancy Tax spending guidelines.
5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise provided by law or as specified in the resolution.
7. Filling of existing vacant positions (not new positions, these can only be created by 2/3rd majority vote of the Board) will only be authorized with the following approvals: County Administrator, Budget Officer and, majority vote of appropriate oversight committee. In the event a Department has an urgent operational or financial related need to fill a vacant position and the oversight committee 1) has not voted to deny filling the position, and 2) will not convene again for one week or more, the Chair of the oversight committee, in his/her sole discretion, may call a special committee meeting or approve the filling of the position and report such approval to the Committee at its next meeting. In the case where the Chair may approve the filling of the position, a vote by the oversight committee will not be necessary. All vacant positions authorized to be filled in accordance with the procedures set forth in these rules shall be reported each month on the Personnel Committee agenda. If filing of the existing vacant position is denied by any of the above processes, only 2/3rds vote of the County Board of Supervisors can fill the existing vacant position.
8. The Warren County Sheriff is authorized to fill positions that become vacant in the uniform correctional staff to maintain mandated staffing levels at the Warren County Correctional Facility providing those staffing levels not exceed the following:

Correction Officers - 75 Correction Lieutenants - 2
 Correction Sergeants - 9 Correction Captain - 1

All notices approved shall remain in effect for six (6) months from the date of committee approval only to allow department heads to properly evaluate probationary employees and take appropriate action when necessary.

E. General

1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chairman without the need for a Board Resolution. This rule will serve as a standing authorization.
2. No standing rule of the Board shall be rescinded, suspended or changed, or any additional rule or order added thereto, unless it be by 2/3rds consent (as 2/3rds vote defined under Local Law No. 12 of 2011). In the event a rule is suspended, such suspension shall apply only to that matter which is before the Board at the time of such suspension. The rules may be amended at any time.
3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
5. The rules of the Board shall continue in full force and effect unless and until a new set of rules is adopted by the Board.

RESOLUTION NO. 2 OF 2021

Resolution introduced by Chairwoman Seeber

DESIGNATING OFFICIAL PAPERS

RESOLVED, that The Post-Star and The Sun Community News (News Enterprise), formerly known as The North Creek News-Enterprise, having been selected by members of this Board for such purposes, be, and hereby are, designated as the newspapers published in the County of Warren for publication of all local laws, notices and other matters required by law to be published.

Adopted by unanimous vote.

RESOLUTION NO. 3 OF 2021

Resolution introduced by Chairwoman Seeber

DESIGNATING DEPOSITARIES

RESOLVED, that pursuant to Section 212 of the County Law, the following named banks are designated as official depositaries of the County of Warren to the limits set opposite the name of each such bank, to wit:

January 8, 2021

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Citizens Bank	\$ 4,000,000.00
JP Morgan Chase, 12 Corporate Woods Boulevard Albany, NY12211	8,000,000.00
TD Bank, N.A.	4,000,000.00
Glens Falls National Bank & Trust	60,000,000.00
Bank of America	4,000,000.00
NBT Bank, N.A. Northville, NY	10,000.00
Key Bank of N.Y.	1,000,000.00
NBT Bank, N.A. Speculator, NY	10,000.00
M&T Bank 80 State Street Albany, NY 12207	2,000,000.00
NBT Bank, N.A. Glens Falls, NY 12801	4,000,000.00
Adirondack Trust Company 24 Maple Street Glens Falls, NY 12801	4,000,000.00
Community Bank 244 Main Street North Creek, NY 12853	5,000.00

and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to deposit monies received by him in any of the Warren County offices of said banks within the limitations herein before set forth, provided, however, that the County Treasurer shall arrange for such security as is required pursuant to General Municipal Law Section 10 and other applicable laws of the State of New York, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to continue the investment of funds only in the above designated Warren County banks.

Adopted by unanimous vote:

Warren County Board of Superdisors

**BOARD MEETING
FRIDAY, JANUARY 15, 2021**



Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:03 a.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Bruno.

Roll called, the following members present:

Supervisors Conover, Leggett, McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Dickinson, Merlino, Strough, Wild, Magowan, Beaty, Thomas, Shepler, Geraghty and Seeber-19 Absent -1 Supervisor Diamond

Supervisors Leggett, McDevitt, Braymer, Driscoll, Frasier, Smith, Hogan, Merlino, Wild, Magowan, Thomas, Shepler, Geraghty and Seeber were present at the meeting, while Supervisors Conover, Bruno, Dickinson, Strough and Beaty attended via teleconference.

Chairwoman Seeber noted a motion was necessary to approve the minutes of the December 18, 2020 Board Meeting and the January 8, 2021 Organization Meeting, subject to correction by the Clerk of the Board. The motion was made by Supervisor Magowan, seconded by Supervisor Braymer and carried by majority vote, with Supervisor Smith abstaining from voting on the December 18th meeting minutes.

Chairwoman Seeber advised she would defer the floor to the Federal and State elected leaders when they joined the meeting to provide a brief update on their activities. She stated out of consideration for their busy schedules she was requesting that any questions for these individuals be withheld for today. She encouraged anyone with matters they would like to discuss with these individuals to contact them on their own in the coming days.

Chairwoman Seeber offered privilege of the floor to Congresswoman Stefanik, who indicated she would first like to make a statement regarding the horrific events that occurred in Washington D.C. last week at the Capital building. She remarked first and foremost she would like to make it very clear that she condemned the violence and destruction that occurred there, adding she was on the floor of the House of Representatives when it began. She stated this was a horrific moment for every American citizen and the acts of those who stormed the Capital building was unpatriotic. She informed everyone had the right to peacefully protest, but no one had the right to commit violence and destruction of federal property and she was working with law enforcement to ensure these individuals were prosecuted to the fullest extent of the law. She advised she would also like to thank the United States Capital police officers for their tremendous service and courage, apprising one officer lost their life during the line of duty at this horrific event and another succumbed at the hospital to the injuries they sustained while in the line of duty at this event. She indicated the Federal Legislators were committed to working with their law enforcement to ensure they had the resources they required. She said as they moved toward the inauguration for President Elect Biden their focus was ensuring a safe and secure inauguration was held.

In regard to the COVID-19 Economic relief package, Congresswoman Stefanik informed in December after many months of debate they were able to break through the gridlock and pass the COVID-19 Economic Relief Bill which included a number of provisions that would be

essential for the region, the first of which pertained to school districts. She explained there was \$4 billion of elementary and secondary school relief funding which was required by law to be allocated to the local school districts by January of 2022. She apprised in addition there was Federal support for independent schools located in the region who were struggling, as well. She stated \$400 million had been included in this legislation for NYS DOT (*New York State Department of Transportation*) infrastructure projects which she would ensure a portion of was provided to Warren County. In regard to higher education and the importance of SUNY Adirondack, Congresswoman Stefanik advised she had just announced yesterday over \$45 million would be provided to the Higher Education Institutions of which SUNY Adirondack would receive \$4.8 million. She said in addition to that there was support being provided for childcare through a grant program, as well as additional funding for broadband which was in addition to the nearly \$100 million that New York would receive through the Rural Broadband funding the region was not initially eligible for, but through her work with the FCC (*Federal Communications Commission*) she was able to attain eligibility for the region. Congresswoman Stefanik indicated she had spoken to many of the Town Supervisors in Warren County regarding specific localities, neighborhoods and locations where that build out process would begin. She concluded by stating she had a significant amount of work ahead of her, apprising she was appreciative of being able to provide the Board with an update.

Chairwoman Seeber thanked Congresswoman Stefanik for taking the time to provide an update to the Board, apprising the County was appreciative of her efforts and advocacy on their behalf.

Chairwoman Seeber welcomed Assemblyman Simpson and offered privilege of the floor to him. Assemblyman Simpson congratulated Chairwoman Seeber on her appointment as Chairwoman of the Board for 2021. He advised as a result of the pandemic he was unable to see the Supervisors as much as he had in the past, but he wanted to ensure them he and his staff had been working diligently to respond to the substantial number of calls they received regarding COVID-19. He informed the issue most of these calls concerned related to the confusion regarding how to secure an appointment for a vaccination. He stated the main number to call at the State to secure an appointment for a vaccination was 1-833-697-4829; however, he noted, as per the Governors Office there was a limited amount of vaccines available, but in this first phase there was about seven million individuals eligible. He said it was necessary for them to determine how they could communicate more effectively with this group of individuals because a significant amount of seniors were struggling to manage the information as it came through social media. He said he was currently working on determining how to disseminate this information more effectively to this group, as this was what the majority of the phone calls to his office concerned.

Assemblyman Simpson stated he had attended two days of legislative sessions this past week, apprising he had been appointed as ranking Committee member of the Social Services Committee, as well as a member of the Environmental Conservation Committee, the Local Government Committee and the Tourism, Arts and Sports Development Committee. He encouraged everyone to visit his office and meet his staff, as well as to contact him with any concerns. Assemblyman Simpson informed he had been encouraged by the fact that the Governor mentioned broadband service in his State of the State address for 2021, as this was so critical now more than ever due to the pandemic because there were many individuals in the northern portion of the County who did not have access to internet service to be able to access the information that was being communicated regarding the vaccine. He remarked he was grateful for Congresswoman Stefanik's work securing the funding to increase broadband service to the undeserved areas and he was looking forward to working hard to make this come to fruition in the northern portion of the County. He restated the phone number to call for information regarding the COVID-19 vaccine and appointment availability was 1-833-697-4829. He concluded by wishing everyone well and encouraging them to contact him with any questions they may have.

Chairwoman Seeber thanked Assemblyman Simpson for taking the time to provide an

update to the Board and his advocacy efforts on behalf of the County, as well.

Chairwoman Seeber asked everyone to please bear with her, as some changes had been made to the agenda and the first item they would be addressing related to the County Administrator and a presentation from Supervisor Braymer, who was the newly appointed Chairwoman of the Personnel, Administration and Higher Education Committee.

Ryan Moore, *County Administrator*, advised he was pleased to announce the January 2021 Employee of the Month was Pat Belden, *Assistant Director, Public Health*, who was nominated by Ginelle Jones, *Director, Public Health/Patient Services*, and had been the County's 2020 Employee of the Year. He read aloud as follows the nomination that Ms. Jones had written: It is with pleasure that I nominate Ms. Belden as employee of the month. During these unprecedented times Ms. Belden has gone above and beyond each and every day to meet the needs of the residents of Warren County. She has worked tirelessly with State, regional and local stakeholders on Warren County's response. From early on in the COVID-19 pandemic the mind set had been we stay until the work is done which means working from the early morning hours until well in the evening to ensure that we as a County are on top of all the aspects of the COVID-19 response and we are very grateful for her effort. Whether it was putting in place the local contact tracing team, establishing COVID-19 testing, public education and most recently vaccine administration, we are fortunate to have Ms. Belden among us leading the charge. Ms. Belden had been employed by Public Health since 1990 and she has demonstrated passion, dedication, leadership and professionalism throughout her time with us. Her knowledge, experience and efforts have contributed to the success of Warren County's response to this pandemic. She has been and continues to be an inspiration for staff, leading them through each and every day.

Mr. Moore informed both Ms. Jones and Ms. Belden were an inspiration to him and to all of the County's other Department Heads and employees, as well as everyone in the community who had collectively responded so well during this pandemic. He stated the two of them were irreplaceable and had been at the core and heart of every action the County had taken and there were not enough words to thank them for all of that. He congratulated Ms. Belden on receiving this well deserved award. A round of applause was given.

Supervisor Braymer stated she would like to reiterate how thankful the Board was for all of Ms. Belden and Ms. Jones's hard work, as this was an unprecedented time during which they had both gone above and beyond. She said Warren County was recognized in the State for its response to the pandemic which in part was due to Ms. Jones and Ms. Belden's tireless, ongoing efforts, as well as their staff and the volunteers that they had recruited to assist them. She and Mr. Moore then proceeded to present Ms. Belden with a Certificate of Appreciation from the Board. Another round of applause was given.

Chairwoman Seeber advised at this point she had no doubt that the Board would remain standing for a little bit longer as she requested a standing ovation and applause in extreme gratitude for Supervisor Thomas, who has served as Chairman of the Board in 2020 and was the current Budget Officer for 2021. She asked that they all join her in thanking Supervisor Thomas. A round of applause followed.

Supervisor Thomas thanked Chairwoman Seeber and the Board members for the recognition.

Chairwoman Seeber remarked how incredibly proud she was of the Board which had a change in leadership, but more importantly had come together unified. She said she had heard today from the Majority leader, the Minority leader and from Craig Leggett, the Supervisor from the Town of Chester who represented the Independent and unaffiliated electorate voters, and together they all agreed that they would like to submit a letter on behalf of the Board of Supervisors to our community and to our elected leaders and she asked Supervisor Leggett, Minority Leader Braymer and Majority Leader Beaty whether this was correct and they all responded in the affirmative. Once again she thanked the Board and then proceeded to read the letter aloud as follows for the record:

"The Warren County Board of Supervisors condemns all acts of violence. The Warren County Board of Supervisors condemns all the violent and destructive acts done by the people.

Particularly those acts that were perpetrated by those that do not seek peaceful protest and those that have contributed to the violence and destruction in 2020 and 2021, including those acts that attacked the Capital of the United States of America on Wednesday, January 6, 2021. This implores all judicial and law enforcement agencies to administer swift and sure justice upon all who broke the law on behalf of all those who suffered from the acts of violence that occurred on that day and all of those days before us.

The Warren County Board of Supervisors acknowledges that President Elect Joseph Biden and Kamala Harris were elected and that the 2020 Presidential Election as determined by the United States Electoral College and accepted by the U.S. Congress just as we have as Americans as this great Country acknowledged the election results in all previous elections. And we express support and gratitude to our Warren County Board of Elections where we all serve the great County of Warren here at home.

The Warren County Board of Supervisors firmly desires to see a peaceful transition of power on January 20, 2021 and asks that all who have been elected by the people for the people support this desire with their words and actions in the same way that we are committed each individual Supervisor on this very Board to respect, communicate and our committed to the transition here before us today on January 15, 2021 in our hometown County, Warren County U.S.A. and the Warren County Board of Supervisors asks the Clerk of the Board to send this letter of support to Senator Schumer, Senator Gillibrand, Congresswoman Stefanik, State Senator Stec, State Assemblyman Simpson and to other persons and entities so desired by the Board, including, but not limited to all elected Supervisors and all elected regardless of political affiliation in the County of Warren in an effort to begin 2021 in unity and justice for all.

Sincerely, The Warren County Board of Supervisors."

Continuing with the Agenda review, Chairwoman Seeber provided the following remarks:

"STATE OF THE COUNTY
JANUARY 15, 2021

"If we could please take a moment as we come together to reflect and to believe in all of the possibilities and hope for the new year keeping in mind who we work for and serve, the citizens of Warren County. Collectively we represent a diverse population from our most northern friends and neighbors in North River to our vibrant and iconic City of Glens Falls, affectionately known as Hometown U.S.A. We represent not just one person and not just one political party. We represent all 65,597 individuals in our community. Let us come together as a Board of Supervisors to serve all in our beautiful County.

I stand before you as the newly elected Chairwoman of the Board to deliver the State of the County Address and I would like to welcome those of you joining us virtually, members of our Board, our employees and out invited guests. I would also like to especially welcome my family here today. Please welcome my husband Kevin Conine, my son Dylan and my brother and sister-in-law Ken and Trudy Seeber. With all of my heart I thank you and your support and patience which does not go unnoticed.

None of us could have imagined what 2020 could bring let alone predict what will lie ahead of us for 2021. I doubt any one of us would have expected that we would be here wearing masks, staying distant and all of that would become normal for us. We would monitor testing and contact tracing and depending on the results schools and businesses alike would learn how to keep going virtually. From kindergardeners to grandparents we learn that Zoom is not just a sound that a car makes and was how we stated connected with each other. We have endured a lot this year and we have learned how to thrive in

our chaos. We have discovered how resilient we really are as a community, as a Country and as the Warren County Board of Supervisors.

I would like to thank our County team which was lead by Supervisor Frank Thomas, County Administrator Ryan Moore and our incredible Clerk of the Board, Amanda Allen. And last, but not least Don Lehman, our incredible Director of Public Affairs, who was a liaison to the media and he continued to play one of the most important rolls to show our citizens the most current information to make safe decisions.

Now beyond the administration, our departments have done an extraordinary job and I cannot think of a department that has risen higher to this relentless challenge then our employees in Public Health under the very capable leadership of Ginelle Jones. I know all of us are grateful for your tireless efforts to keep us safe and lead us to the day when we are all vaccinated. Thank you does not capture the full magnitude of our gratitude. All of our department heads have worked hard and were disciplined in migrating their operations so that we could continue their daily duty to our citizens without compromising our staffs health or public safety. Through this crisis not one employee was laid off and none of our offices stopped delivering on their responsibilities. I thank each and every person who worked for this County. We know it can be hard, but please know how much you are valued.

Now amiss these challenges you may expect that we would have terrible news financially, but that is just not the case. We have received 1.2% less in sales tax than the prior year which was reflective of our New York State shutdown; however, our sales tax still generated a surplus of \$271,576. This is a clear credit to our 2020 Board Chair, Supervisor Thomas, Budget Officer, Supervisor Geraghty, and is very much attributed to our hard working Treasurer Mike Swan.

With a change in the Chair and with Board leadership I want to build on the good solid work of our Budget Officer from 2021, Supervisor Thomas. I am happy to report that he will join our newly established Bi-Partisan leadership team as our Budget Officer. She thanked him for his leadership, his guidance and his friendship.

The 2021 Committee assignments were disseminated to the Supervisors yesterday and they are now available on our website. Each assignment was made with a goal of having balanced representation by region and party and with a goal that we developed a cohesive approach that raises up every corner of our County. We are better when we work together and when we raise each other up we are Warren County strong. No one person will have all the answers and just as none of us could know what 2020 would bring and we did not know that we were facing a pandemic we do not know what 2021 will bring, but I can promise you this. I will make sure that every voice of every member of this Board is heard because each of you are important to our success.

I promise to every citizen that you will be able to see our meetings on Youtube so you can see the issues that we are addressing, the options that we are discussing and know that your voice can be heard. I have set up an email for your suggestions. Email any idea to warrencountystrong@warrencountyny.gov. And while we do not know what we will have to face I do not have a doubt in my mind that together we can handle whatever this year brings for we are Warren County strong. May god bless our County, our Country and her citizens.

Respectfully submitted,
Rachel E. Seeber, Chairwoman
Warren County Board of Supervisors"

Proceeding with the Agenda review, Chairwoman Seeber declared the Public Hearing on proposed Local Law No. 2 of 2021, "A Local Law Amending Local Law No. 5 of 2009, Establishing the Office of Emergency Services for Warren County" open at 10:29 a.m. and she asked Mrs. Allen to read the Notice of the Public Hearing aloud, which she proceeded to do. Mrs. Allen noted she had not received any comments or requests to be included on the invitation to attend the meeting via Zoom.

Chairwoman Seeber asked Mr. Lehman if he had received any public comments on this matter and he replied in the negative.

Continuing to the report by the County Administrator, Mr. Moore recognized the following people for their years of service to the County which he said he was greatly appreciative of

- * Rebecca Hill for 30 years of service to the Department of Social Services; and
- * Wayne Farmer for 20 years of service to the Sheriff's Office.

Chairwoman Seeber once again called for anyone wishing to speak on proposed Local Law No. 2 of 2021; there being no response she closed the Public Hearing at 10:32 a.m.

Privilege of the floor was extended to Mary Elizabeth Kissane, *County Attorney*, to provide a report from the County Attorney. Ms. Kissane indicated she did not have a substance report this morning; however, she noted, she would like to publicly thank her staff. She said regrettably she had been out sick since Christmas during which time every one of her staff had stepped up to ensure her office continued to run smoothly and efficiently. She apprised not only were her staff the most supportive group of individuals she had ever worked with, they were also the most competent and able employees she had ever had the pleasure of working with. She informed they had not only ensured her office continued to run smoothly, they also kept her and her family fed when they could not leave the house. She voiced how blessed she was to work with these individuals everyday and the County was fortunate to have them as employees. She apprised this concluded her report for today, adding she was excited to have returned to work and she was hoping 2021 only improved from here.

Continuing with the Agenda review, Chairwoman Seeber called for the reading of communications, which Mrs. Allen read aloud, as follows:

Other:

1. Capital District Regional Off Track Betting Corp. - November 2020 payment in the amount of \$2,249.
2. Capital District Regional Off Track Betting Corp. - 2020 Regional Benefit Distribution Installment #1 in the amount of \$2,408.

Mrs. Allen announced proposed Resolution No. 4 was distributed to the members of the Board of Supervisors and posted to the Warren County website on January 12th, meeting the distribution deadline specified in the current Rules of the Board and was therefore considered to be on the Floor. She informed Resolution Nos. 5 - 21 were distributed to the Board and posted to the Warren County website on January 14th; she said since this did not meet the mailing deadline specified in the Rules of the Board, a waiving of the Rules would be required to bring these resolutions to the floor. Chairwoman Seeber called for a motion to Waive the Rules of the Board; the necessary motion was made by Supervisor Geraghty, seconded by Supervisor Thomas and carried unanimously. She noted Resolution Nos. 5-21 were now considered to be on the floor.

Chairwoman Seeber called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

Mr. Lehman advised no public comments had been received regarding proposed Resolution Nos. 5-21.

Chairwoman Seeber offered privilege of the floor to Supervisor Hogan to address a proposed Floor Resolution. Supervisor Hogan informed she had emailed the Board members last night requesting support of a proposed Floor Resolution to schedule a Public Hearing at the February 19th Board Meeting regarding a CBDG (*Community Block Development Grant*) that would be closing on March 5th. She explained in order to apply for this grant which could fund infrastructure projects in various locations throughout the County a Public Hearing was required and would have to be approved today to hold at the February 19th Board Meeting to

meet the March 5th deadline. She stated a motion was required to Waive the Rules of the Board. The necessary motion was made by Supervisor Braymer, seconded by Supervisor Magowan and carried unanimously. Chairwoman Seeber called for a motion to bring the proposed Floor Resolution to the floor. The necessary motion was made by Supervisor McDevitt, seconded by Supervisor Magowan and carried unanimously. Ms. Allen announced the resolution pertaining to the Waiving of the Rules of the Board would now be referred to as proposed Resolution No. 22 and the proposed Floor Resolution which set the Public Hearing would now be referred to as proposed Resolution No. 23.

Supervisor Braymer apprised that she was not seeking a resolution, but she would like a motion from the Board relating to the demolition of the building on the Mullen's property in the Town of Queensbury. She explained while working on the demolition the contractor had determined more of the materials than what was originally anticipated could be classified as non-asbestos contaminated. She informed if they were able to wash this material they could haul some of the bricks and wood that were mostly intact in large pieces; however, she noted, in order for them to do so the County needed to submit a request to the NYS DOL (*New York State Department of Labor*) to amend the variance which meant receiving permission from them to not treat all of the material as asbestos contaminated.

Motion was made by Supervisor Braymer and seconded by Supervisor Magowan to authorize the County to submit a variance application to the NYS DOL.

Supervisor Braymer stated the County was requesting that the contractor pay for the cost of submitting that variance application to the NYS DOL, but thus far they had not agreed on concept to do that. She indicated there could be an additional cost of up to \$2,000 associated with the additional days the County's consultant may have to remain on site to ensure the contractor was disposing of the asbestos contaminated material appropriately. She mentioned there was funding available within the Environmental Testing Reserve fund to cover this additional cost if needed.

Supervisor McDevitt voiced his support of Supervisor Braymer in this regard, as the building was an eyesore that rested at the crossroads of the City of Glens Falls and the Town of Queensbury and he believed the County would benefit once it was torn down.

Supervisor Beaty apprised he was fully supportive of moving forward and getting the building torn down to allow the County to sell it and get it back on the County Tax rolls as soon as possible for the benefit of the County taxpayers. He stated he looked forward to assisting the process permitted there was no additional cost.

Supervisor Magowan stated he had known all along that demolishing the building would cost more than they had anticipated; however, he noted, he believed the additional \$2,000 was an appropriate amount to get the job done.

Supervisor Dickinson inquired whether his assumption that the County was going to turn this property into a parking lot for the Warren County Bike Trail was incorrect. Supervisor Braymer responded it was her understanding the Board had not made a final decision regarding the future of that piece of property. She said her current focus was on ensuring the building was demolished even though her original concept for the property had been for the County to rehabilitate the building and try and sell it for use as something like a bike shop or an ice cream parlor, but this was not the will of the Board and they moved forward with the demolition. She acknowledged Lexie Delurey, *Director, Real Property Tax Services*, for her efforts on this process to ensure it was managed correctly. She informed as far as she was aware of there was no determined outcome for the future of this property, but it had been foreclosed on and was now County-owned.

Mike Swan, *County Treasurer*, apprised as a point of clarity the Mullen's property was currently included in the County Foreclosure Auction which was scheduled for October of this year per his instructions because this was the normal procedure for when properties, such as this one, were foreclosed on by the County. He said it was the discretion of the Board whether they would like to do something else with this property.

Supervisor Strough indicated he had been working tirelessly on getting the building located on the property demolished despite the opposition from some of the other County Supervisors and he was pleased that the demolition was moving forward. He acknowledged

Ms. Delurey for her efforts assisting with ensuring the demolition work moved forward. He stated it had been suggested that the property could be used as a crossroads way station for bicyclists and pedestrians amongst the trails the City of Glens Falls and the Town of Queensbury were developing tying into Warren County's trail. He noted this location was an excellent location for a crossroads amongst these trails to be located. He suggested the County consider locating some sort of way station on this property, adding due to the triangular shape of the parcel, as well as the thirty foot set back that was required there rested a minimal amount of the parcel that could be developed which he felt would deter individuals from being interested in purchasing it. He added another thing that would deter individuals from wanting to purchase the property was the fact that some contamination remained in the soil. He advised as a result of this he believed the County should take the opportunity to create a great public amenity for this particular piece of property by creating a way station, parking area, bicycle repair station and so forth which could be made part of the larger Empire Trail System.

Supervisor McDevitt remarked while he concurred that the property was not conducive to locating a business there due to its size he believed they needed to concentrate on getting it demolished before they began discussing the future of the property.

Supervisor Leggett asked whether a resolution was required and Supervisor Braymer replied in the negative, explaining only the motion, which they had yet to vote on was required. Chairwoman Seeber called the question and the motion to authorize the County to submit a variance application to the NYS DOL was carried unanimously.

Supervisor Leggett advised he had presented in front of the Board members a proposed Resolution he wanted them to act on regarding the actions that occurred last week in Washington D.C. which he had taken recommendations from both Democratic and Republican Supervisors on. He said he would no longer be requesting to bring the proposed Resolution to the floor because the substance and intent of it were carried on with the letter that was read into the record by the Chairwoman.

Chairwoman Seeber called for a vote on resolutions, following which Resolution Nos. 4-23 were approved as presented.

During the roll call vote, Supervisor Strough voiced his opposition to Resolution No. 21, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2021*, due to the fact that it was creating two new positions that he believed were political in nature and were not needed. He added he would like to save the County taxpayers \$12,000 by voting in opposition. Chairwoman Seeber advised when the vote on resolutions was completed she would address those comments.

Chairwoman Seeber informed while no requests had been made to discuss Resolution No. 21, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2021*, she would like to address the concern expressed by Supervisor Strough for the matter of public information and transparency. She indicated throughout this process they had discussed modifying the Board's current structure during which many had suggested looking into whether there was a way to have two Vice-Chairs of the Board and whether it would be possible to have additional leadership positions. She advised she was appreciative of the County Attorney's Office, the County Administrator and the Clerk of the Board, all of whom worked tirelessly to review several decades of resolutions, Local Laws, State Laws out of which they determined in 1968 a resolution was adopted to establish the position of Vice-Chair of the Board and the Chair of the Finance Committee. She stated in 1994 a stipend was attached to the Vice-Chair of the Board and Finance Chair to begin in the 1995 County Budget. She mentioned at that point in time she felt the Board believed with good intention this was possible, adding there was additional language at some point which indicated there could be an additional stipend for a Fiscal Coordinator. She remarked to be clear the County Treasurer's Office had done an exceptional job with the County Budget and at that time their understanding was the Board had allocated that additional section in the Law to the County Treasurer's Office. She stated moving forward the Board continued to carry on the Vice-Chair of the Board and Finance Chair stipend; however, she noted, they had since determined this was the incorrect process when they were considering the restructuring of the Board. She remarked they were not perfect and often did not have the ability to go back decades and review all of

the information, adding they were as good as the information that was before them and that they continued to seek. She advised this Board was committed to research, transparency, as well as accountability and as such they needed to step up the plate this year. She mentioned as a result of this what they did with full research and support from the County's legal team and the County Administrator was to move forward with speaking with members of the Board and they determined under the law it was permissible to have a position of Chair, a position as Majority Leader, a position of Minority Leader and the Budget Officer. She stated this was done all throughout the State and was well within the guidelines of any type of legislative body like the Board of Supervisors was. She advised additional duties could be assigned to a Majority and Minority Leader and for the period of 2021 it was decided they would move forward with assigning the duties of Vice-Chair of the Board and Chair of the Finance Committee to the Majority Leader which was a Chair appointment, adding she had asked Supervisor Beaty to lead in that capacity. She continued, informing they had also established for the year 2021 the Minority Leaders additional responsibility would be to serve as the Chair of the Personnel, Administration and Higher Education Committee which was then appointed to Supervisor Braymer. She informed this was then established and requests were made for each political affiliation to caucus, adding the Board was legally permitted to do that and she once again thanked the County Attorney's Office for researching that and ensuring they had the proper documentation in front of them. She apprised they moved forward, informing they had held a civil, respectful and productive caucus on both of their behaves last evening and she expressed her appreciation to everyone who participated in that. She stated in no way, shape or form was this structured to leave anyone out who was not affiliated with a party, as they represented the people. She indicated Supervisor Leggett was not affiliated with a party and as such they respected and were appreciative of the position he brought to the Board in his opinions. She mentioned in an effort for full transparency and cooperation she and Supervisor Leggett had communicated to each other that they would check in with one another on a weekly basis and he had conveyed to her some priorities he would like to see move forward with this Board. She added she had notified Supervisor Leggett regarding the caucus, had provided him with the information regarding the Committee structure, dates moving forward and a significant amount of information regarding how the appointments were made. She said at the same time she had followed up with Supervisor Leggett after the caucus, as well the Majority and Minority leaders to ensure those common grounds were provided to them, adding they were dedicated to meeting monthly as caucuses to ensure they always brought the information in front of one another. She remarked this was not a political move, but rather an effort for them to unify as a Board.

In regard to the finances behind the changes, Chairwoman Seeber apprised she was pleased to convey she was also not a fan of spending the taxpayers money when they did not have to. She said in that vain she had reduced the salaries permitted by law of the Chair of the Board, the Minority leader, the Majority leader and the Budget Officer with support not only from Supervisors Beaty, Braymer and Thomas, but also the County Administrator, Clerk of the Board and the County Attorney. She stated she was pleased to announce as a result of these changes there would be a savings of approximately \$3,000 which would be allocated back to the General Fund Unappropriated Surplus. She said their intent was to move forward and make those changes while also saving the County and its taxpayers money; she added they were communicating, unifying and leading by example. She advised she was appreciative of all of the feedback she had received regarding these changes, informing she contacted every Supervisor on Monday and continued to hold dialogue since last Friday. She assured everyone that the dialogue would not continue at the same level and frequency that it had been and she voiced her appreciation of each Supervisor who agreed to Chair, sit on Committees and work collaboratively. She said this was a general communication of a unified message from Supervisor Leggett, the majority part and the minority party and she was looking forward to moving forward in such a fashion.

Chairwoman Seeber asked if there were any questions concerning the changes in the Board's make up and the policies and procedures.

Supervisor McDevitt questioned if Chairwoman Seeber was indicating that the County

was saving money by paying Supervisors Beaty and Braymer and additional \$6,000 each and Chairwoman Seeber replied in the negative. Chairwoman Seeber stated as a point of clarification prior to the changes made the Chair of the Finance Committee had been provided a stipend of approximately \$8,900 and that figure had since been reduced to \$6,000. She added prior to these changes the Budget Officer had received a stipend around \$9,900, but this had also been reduced to \$6,000. She indicated the Chair of the Board's previous salary was approximately \$22,654, apprising they had taken the collective amount of about \$41,000 and reduced it thereby creating the position under the law which was permissible of the Minority leader who was charged with Chairing the Personnel, Administration and Higher Education Committee while recognizing the significant work associated with this, as well as the importance of having a Minority Leader. She informed this week she felt they had established the benefit of communication and collaboration and they would be returning approximately \$3,000 to the General Fund Unappropriated Surplus. Supervisor McDevitt started to ask a question, but Chairwoman Seeber interjected while she was appreciative of his question in transparency and full commitment to the Robert's Rules of Order she would return to him after other Supervisors were permitted to speak and/or ask a question.

Supervisor Braymer apprised one of the matters that Chairwoman Seeber did not address was the stipend to the Chair of the Personnel, Administration & Higher Education Committee prior to this year and she asked if Chairwoman Seeber could speak to this. Chairwoman Seeber informed up until 2017 that Personnel, Administration and Higher Education and Finance Chair positions were combined and in 2017 a resolution was adopted to separate them. She said with the intent of past practices to go back and also handle this in a legal, appropriate fashion under the accordence of the law that was how they moved forward into this.

Supervisor Strough questioned who decided who would be appointed as the Majority leader and Minority leader and Chairwoman Seeber replied she was happy to defer to the County Attorney under advice she had received from not only the members of the Board, the County Administrator and upon reviewing the law that each of those positions could be appointed Chair and then supported by the caucuses afterwards. She said because of the delegated duties to both of those decisions she asked either the County Administrator or County Attorney to weigh in on the matter. Mr. Moore informed he could speak to the statutes that Chairwoman Seeber had referenced regarding County Law Section 200, which was not a law that was adopted by Warren County, but rather a State law referred to as County Law and provided the umbrella under which Counties similar to this one that were non-chartered Counties operated. He said a number of the larger Counties, such as Westchester County were chartered Counties; however, he noted, because Warren County was considered to be a non-chartered County they were required to operate under the umbrella of County law. He indicated County Law 200 spoke to how members of the Board of Supervisors could be paid, all of whom were supposed to be paid the same salary unless they were the Chair of the Board, Majority leader or Minority leader in light of the extra workload associated with these positions. He informed this was the deficiency he believed this County had going back to when the Vice-Chair began being paid a stipend which they were unsure what the historical basis was for because it began about twenty-five years ago and there was no record of debate on that in all of the County files that were reviewed. He stated County Law 351 concerned the Budget Officer position which did not necessarily have to be a member of the Board, but the law indicated if a member of the Board was appointed to the position then it could either be the Chair of the Board or the Chair of the Budget Review Committee which in Warren County's case was the Budget Committee. He added County Law Section 351 also authorized an additional salary to be paid to the Budget Officer. He mentioned this was the legal structure they were referring to. Supervisor Strough apprised this did not answer his question. Chairwoman Seeber interjected that she wanted to provide anyone else with the opportunity to speak and/or ask a question. Supervisor Strough remarked his first question was not answered regarding who appointed the political positions which in this case were the Board Majority and Minority leaders. Chairwoman Seeber indicated at this point in time she was requesting point of order and follow Robert's Rules of Order, as there were other Supervisors

who would like to be heard.

Supervisor Geraghty apprised the Chair of the Board was permitted to appoint those positions.

There being no other Supervisors who wished to be heard, Chairwoman Seeber offered privilege of the floor to Supervisor McDevitt for his second opportunity to address the Board on this matter. Supervisor McDevitt advised he was attempting to be provided with an answer regarding whether the new system in place was costing the County more or less than the old system and Chairwoman Seeber replied the new procedure in place was less expensive. Mr. Moore referred to Resolution No. 21, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2021*, which indicated the salaries of the Chair of the Board, Vice-Chair and Budget Officer that were currently included in the salary schedule that was adopted into the 2021 County Budget totaled \$41,050 and the proposed changes equaled \$38,000 resulting in a savings of \$3,050.

Supervisor Strough remarked he did not believe Chairwoman Seeber would have appointed anyone to the positions of Majority leader or Minority leader who would disagree with her. He stated his point was the County could save \$12,000 by not moving forward with the changes and he was supportive of saving that money.

Chairwoman Seeber apprised she was appreciative of Supervisor Strough's comment and she believed Supervisor Braymer, who was the Minority leader, could speak about her ability to discuss this with her caucus and she could ask Supervisor Beaty, as the Minority leader to speak about the discussion he had with his caucus; however, she noted, they had all met so she was unsure that was necessary at this point in time.

Supervisor Braymer indicated she would like to decline discussing the internal workings of the Democratic caucus at this time. She said they had caucused yesterday and would like to move forward with their caucus meetings in an appropriate manner to discuss legal matters just as they had yesterday. She advised she would like to ensure the Board that she had the opportunity to meet with the Department Heads yesterday during the Department Head meeting with Chairwoman Seeber; she added she was appreciative of Chairwoman Seeber inviting her to attend. She mentioned she intended to do a substantial amount of hard work which would require her to take time away from her private law practice and she was grateful for the opportunity to serve the Board and move forward.

Supervisor Beaty advised he felt it had been clearly stated there would be a savings of \$3,000 as compared to the prior years which he believed was unprecedented that there would be funds returned to the General Fund Unappropriated Surplus and the taxpayers were being well served by that. He mentioned he felt Chairwoman Seeber and Supervisor Braymer's comments communicated clearly the purpose of this and the savings that would result from this.

Chairwoman Seeber remarked at this point and without objection she would like to close discussion; however, she would wait until those with their hands raised had the opportunity to speak. She advised she would like to remind the Board members while the Majority and Minority leaders were now established, the Board could determine at anytime to have different duties associated with them. She informed both positions had been asked to take on a significant amount of work and she could assure everyone that this week they had both been incredibly busy. She acknowledged Supervisor Strough for bringing up such an important discussion here today, adding she did recognize that there were other questions in the Board Room.

Supervisor Geraghty indicated he would like to make a statement regarding Supervisor Beaty's remark that it was unprecedented to save this County money. He advised he had saved the County over \$200,000 when he was required by law to serve as Acting County Administrator while he was the Chairman of the Board and then he remained as the Acting County Administrator for about a year and a half. He asked that they not indicate that it was unprecedented and state the facts. He apprised the County was saving money as a result of the changes being made which were appointed by the Chair of the Board which he was agreeable to.

Chairwoman Seeber thanked Supervisor Geraghty for his comments, apprising in some

instances Zoom made it difficult to hear what individuals were stating and she believed Supervisor Beaty was referring specifically to the \$3,000 in savings that was a result of reducing those stipends and given back to the County Budget. She said she was excited to hear many of the Supervisors state that they had all had a collective role in saving money, but working together which was what she believed the intent of Supervisor Beaty's statement was. She restated that she was enthusiastic about the commitment of this Board to move forward respectfully.

Supervisor Leggett pointed out the Vice-Chair used to serve as Chair in the absence of the Chair and he asked who would do that now and Chairwoman Seeber replied according to the statutory requirements the Vice-Chair would be within that position of the Majority leader because her understanding was the County may not have the legal authority to appoint that Vice-Chair. Mr. Moore added it was his understanding in the 1968 Local Law which was adopted by the Board of Supervisors, equated the Vice-Chair position to the Chair of the Finance Committee. He stated the portions he referenced earlier in the County Law related strictly to the stipends paid. Supervisor Seeber apprised moving forward she felt they needed to review a number of the different resolutions that may be out of date, as she believed there were other parts of that resolution that would need to go before them in the form of a Public Hearing to notify the public about some of those changes; however, she noted, those changes had not yet been made. She stated she looked forward with Supervisor Leggett's appointment and involvement to NACo (*National Association of Counties*) which would allow him to assist the County with some of that legislation this year and clean some of those things up.

Supervisor Conover advised he took no issue with the changes being made, as it brought the County into compliance; however, he noted, going forward he did not believe it was appropriate for the Majority leader to select the Minority leader and this was something the Minority caucus should provide to them. He said he did not feel this necessarily needed to be changed today because there appeared to be a general consensus from all of them regarding how they were going to move forward at this moment in time. He said they could assume the Majority Chair would have a significant amount of influence within the Majority caucus as to who the Majority leader should be, but in terms of the Minority he thought the Minority party should select its own Minority leader and going forward this issue should be revisited to consider this being amended to allow the Minority party to select its own leader.

Chairwoman Seeber thanked Supervisor Conover for his comments, apprising there had been discussion regarding that in both caucuses. She said she could only speak to the Majority Caucus where no formal vote was taken, but she was more than happy to move forward in the future with the Majority Caucus to help mediate that dialogue which she believed would also be committed to being completed with the Minority party, as well. She stated she hoped that the Board could rely on Supervisor Conover working with Supervisor Leggett as they reviewed restructuring and reviewed some of the older documents, as she believed he brought an incredible amount of attention to detail to that and she was looking forward to the input from him.

Supervisor McDevitt remarked he was unsure how he felt about all of the changes and would require some more time to think about it and he would like to change his vote in support of Resolution No. 21, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2021*, to opposition. Chairwoman Seeber apprised since Resolution No. 21 had already been voted on they could not make changes to the roll call vote; however, she noted, the minutes would reflect for the record Supervisor McDevitt's intent.

Chairwoman Seeber voiced her appreciation of the Board for their support which was unprecedented in regard to changing the leadership structure so that it was reflected in accordance with the law, as she did not believe this had been done previously. She said this was no reflection regarding the attention they had previously given this matter and was merely that they were all reviewing the information in an attempt to be as compliant and effective as they could be. She acknowledged Supervisor Geraghty and the input and work he had done to assist with achieving this.

Chairwoman Seeber apprised she was looking forward to further discussing the Rules of the Board and the organizational structure in 2022. She indicated 2021 would have a

significant amount of productive dialogue to assist the Chair of the Board next year with coordinating those efforts and moving forward.

Supervisor Conover advised he would like to state to his colleagues while he was comfortable at this moment in time he would like the Minority party to be receptive to changing the Rules of the Board in the future as to how the Minority leader was selected. He apprised it appeared as if they were currently in concurrence which he was comfortable with; however, he noted, going forward the logical thing to do was allow the Minority Caucus select the Minority leader. He stated he would be receptive to an amendment to the Rules of the Board at the appropriate time.

Chairwoman Seeber thanked Supervisor Conover for his remarks, adding she believed they were all agreeable to make amendments and have discussions as they moved forward throughout this year in a unified, respectful manner. She stated her understanding regarding the appointment of the Chair of the Personnel, Administration and Higher Education Committee was that it was made in accordance with the law by assigning it to the Minority leader. She said there were discussions taking place in that party, as well and should something change the Board was more than willing to hear that because here on this Board this year they would be remain open to these discussions. She addressed Supervisor Leggett directly, informing she did not want him to feel as if they were leaving him out of those discussions when they referred to the term bi-partisan and she restated that she as the Chair of the Board had the ability to indicate that the Board would continue to meet and discuss matters. Chairwoman Seeber called for public comments from anyone wishing to address the Board on any matter and she asked Mr. Lehman if he had received comments from anyone.

Beginning with the comments received from Youtube, Mr. Lehman advised that Gina Mintzer, *Executive Director, Lake George Chamber of Commerce and CVB*, would like to wish the Board members a Happy New Year. He said there was another comment from Zayne Belden congratulating his mom, Ms. Belden, on her award and another comment from Alexander Belden complimenting Ms. Belden on her award. Mr. Lehman noted Alexander Belden, was Ms. Belden's daughter, and had also played a significant part with the work being done by Public Health, as she was employed with the Department, as well. Ms. Mintzer thanked Ms. Belden for her service and all the ways she had met each and every challenge this pandemic has presented. Karen Durose congratulated Ms. Hill on her thirty years of service.

Next, Mr. Lehman reviewed the comments that were received via email, the first of which was from Beecher Baker, *Superintendent, Hadley-Luzerne Central School District*, who indicated he would like to publicly acknowledge the Warren County Public Health Department for their professional expertise, incredible work ethic and compassion in working with Warren County School's during this pandemic. He said they at Hadley-Luzerne Central School District were grateful for the relationship that had developed and the trust they had in each other to do the right things for their children and staff. He apprised he could not state enough great things about the department and specifically Ms. Jones and Ms. Belden, who were incredible people to work with and their school was eternally grateful.

Mr. Lehman advised a number of emails had been received regarding Supervisor Leggett's letter and *The Post Star* article about the potential resolution, the first of which was from Bernice Mennis which stated she fully supported Supervisor Leggett's clear, simple and important resolution condemning the terrible violence at the Capital and the simple, necessary affirmation of the fair election of Biden and Harris. She said to think of this issue as divisive or unnecessary because it was not directly involved with Warren County which was almost unreal, as Warren County was part of the Country going through dangerous times. She advised simple statements like this must be spoke aloud and to silence their voice or see it as divisive felt immoral.

Mr. Lehman read aloud a comment from Diane Collins which indicated she would like to share with the Board of Supervisors her strong endorsement of the resolution written by Supervisor Leggett and her request to pass it on. She stated they could not look away from the violent insurrection attack on the Capital of the United States and their elected officials by misinformed lawbreakers.

Mr. Lehman apprised the next comment regarding this matter was from Paul Nasrani, who stated he resided in Lake George and founded his business, Adirondack Creamery, in Warren County. He indicated the horrific attack on the Capital last week had shaken this Country's democracy to its core. He mentioned January 6, 2021 was the only time outside of the War of 1812 that this Country's Government had been directly attacked and its processes attempted to be physically overthrown. He advised the emerging photographic evidence revealed members of far right, anti-government and Neo Nazis groups murdering a police officer and directly threatening the lives of the Vice-President and Congressional leadership. He said these groups had been given legitimacy to act and as a direct result of President Donald John Trump's claims of a fraudulent election based on information and conspiracy theories, all of which had been disproved in multiple court cases and dismissed by State election officials, as well as his own Director of Cybersecurity and Infrastructure Security. He apprised for the sake of the Country and for the safety and interests of all people in the Country, including our election officials and law enforcement, please issue a formal statement denouncing the violent attacks on the Capital, affirming the legitimacy of the November of 2020 elections locally and nationally and expressing the need for a peaceful transfer of power on January 20, 2021.

Mr. Lehman indicated he had received a comment from Mary Beth Mylafacano, *Town of Bolton Resident*, who indicated she would like to express her support for Supervisor Leggett's resolution at the County Board of Supervisors meeting today January 15, 2021. She apprised she believed the County election officials worked tirelessly in the last election and their work should be acknowledged for the safe process they completed for voters of Warren County. She informed it was necessary to acknowledge the winners locally and nationally because Warren County election officials were professional and they maintained integrity at every step of the election process and national election officials did the same. Secondly, she stated she believed the Board should condemn the violence that occurred last week in the nation's Capital. She indicated the people who caused the violence could not accept the results of a fair and safe election and should be prosecuted for the crimes they committed. Furthermore, she indicated she felt there should be a peaceful transfer of power next week and she asked that they vote to support Supervisor Leggett's resolution and let Warren County stand for democracy.

Mr. Lehman advised the next comment was from Jane Kana, who stated these were times to stand tall and to be courageous. She apprised she was fully supportive of the opinion of taking a position against the rebellion group who attacked the Capital Building recently and she encouraged the Board as a group to do so and stand for what was right and good in the United States.

Mr. Lehman notified the next comment was from Ginger Henry Kuenzel, who was addressing Supervisor Frasier and Chairwoman Seeber and she congratulated Chairwoman Seeber on being elected to her new role as Chair of the Board. She apprised today she was writing about an urgent matter. She stated now was not the time for Warren County to engage in partisan politics, as it was time to show the residents of the County that Warren County was taking a stand in favor of uniting the Country. She advised Supervisor Leggett's resolution which would hopefully be considered on Friday should be voted upon immediately. She indicated the Town's and County leaders needed to take an immediate and public stand to demonstrate that they unequivocally stand by the 2020 election process and results conducted by Warren County and that they acknowledge the election of President-Elect Joe Biden. She mentioned representatives who continued to contest the results of that election despite all evidence needed to hear that Warren County did not support these efforts which only served to divide the Country and threaten its democracy. She stated the resolutions language expressing appreciation to election officials and poll workers in our County who worked hard to ensure our free and fair elections was also something the Board should be able to support. Furthermore, she advised since she could assume that neither of them condoned the violence and destruction that occurred at the Capital Building on January 6th, this should not be a prop for the Board to approve the language in Supervisor Leggett's resolution. She informed while she was a firm believer in process as Supervisor Frasier was aware of from the time they had served together on the Hague Town Board it should never be used as a convenient excuse to delay an urgent resolution. She stated she hoped she could count on both of them to carefully

consider and then support Supervisor Leggett's resolution which would certainly shed a positive light on the County and its leaders, as well as demonstrate a commitment to unifying the people of this County and the Country.

Mr. Lehman read aloud a comment from Christine Strough regarding the appointments that had just been discussed as follows: At-Large Supervisor Beaty now refers to himself as Majority Leader and there were other references to Minority Leader. If the title Majority Leader/Minority Leader refers to the make up of the Board gender could that not be considered sexist. If the title Majority Leader/Minority Leader refers to the political affiliation of the Board of Supervisors could that not be considered partisan. Chairwoman Seeber has touted bipartisanship, would that not under mind bipartisanship. Also did that not create another layer of government. Also were there stipends with the newly created positions. Mr. Lehman asked Chairwoman Seeber if she would like to address these questions now or wait until he read the additional comment which included similar questions. Chairwoman Seeber responded as it related to that particular question she believed they had been addressed in detail during the record of this meeting and she asked him to proceed with reading aloud Ms. Strough's next comment.

Mr. Lehman apprised this comment was again from Ms. Strough who stated the following: I understand the selection of the Committee Chairs was the decision of the Chairperson of the Board of Supervisor; however, I would like to point out in the 2019 election At-Large Supervisor Beaty snagged the last seat on the Board with 3,203 votes, At-Large Supervisor Wild received the most votes for a seat on the Board of Supervisors with 3,504 votes and Town Supervisor and member of the Board of Supervisors, Supervisor Strough received the most votes of any sitting Supervisor with 4,311. Supervisor Beaty chaired three Committees, Supervisor Wild chaired no Committees and Town Supervisor Strough chaired no Committees. Can Chairperson Seeber take this question.

Chairwoman Seeber thanked Ms. Strough, as she was appreciative of her for taking the time to contact the Board. She stated she believed the first question pertained to Supervisor Wild, whom she had spent a considerable amount of time together with this week. She informed Supervisor Wild had worked hard with the Economic Task Force that had brought together the private/public sector in the community, but given the time that he had spent on that it was his suggestion which was appropriate that the size of the Committees be reduced. She said the number of Committees that they gave to their members of the Board certainly recognized as Supervisor Geraghty had stated earlier that they all had obligations in the private sector and approximately 50% of the Board members also worked very hard managing their municipalities. She apprised the Board was looking forward to that continued relationship.

Chairwoman Seeber apprised the next question pertained to Supervisor Leggett with whom she had also had many conversations about Board appointments, adding she had called and spoke to every single member of the Board with the exception of Supervisor Strough, who did email her back which she was appreciative of his input on those Committee selections, as well. She indicated it was difficult for her to reduce Committees while trying to meet the wishes of all of the Board members, but she believed they had done an incredible job at being able to communicate mostly due to those leadership positions, as well as the hard work of everyone all week long. She voiced her appreciation of that unity, adding she believed she had addressed those questions and since it was during the public comment she would request that Mr. Lehman continue to read the public comments.

Mr. Lehman indicated that was all the public comments that had been received at this time.

Chairwoman Seeber offered privilege of the floor to members of the Board of Supervisors. Supervisor Geraghty informed wristbands were now on sale for the Lake George Area Winterfest event, apprising he hoped a copy of the flyer would be distributed to all of the Board members. He mentioned he still had concerns regarding the County promoting this event which was scheduled for the month of February due to the continuous increase in the number COVID-19 cases and the fact that the purpose of this event was to attract tourists from outside the region here. He said while he wanted to assist businesses and increase their sales he was unsure if it was appropriate to hold the event when the number of positive COVID cases were

still significant and the number of vaccines available in the region was so limited. He stated he would be requesting that the organizers of this event continue to keep the safety concerns the Supervisors had expressed in mind.

Chairwoman Seeber apprised she would like to take this one step further after hearing concerns from Supervisor Shepler this past week, as well and inquire whether it would be permissible to schedule an additional meeting of the Tourism & Occupancy Tax Coordination in the coming days so they could hear directly from the event organizers on the COVID-19 safety plans which had yet to be filed with the County. Supervisor Geraghty advised there was a Committee meeting scheduled for January 25th and he asked if Chairwoman Seeber would like to hold this meeting sooner. Chairwoman Seeber responded given the grave concerns expressed she believed the meeting should be held sooner. Supervisor Geraghty informed he would work with Mrs. Allen to schedule the meeting accordingly. Chairwoman Seeber asked Supervisor Shepler if she was agreeable to the change and Supervisor Shepler replied affirmatively. Chairwoman Seeber stated without objection from the Board they would work on getting this meeting scheduled.

Supervisor Wild stated he did not object to inviting the organizers of the Lake George Area Winterfest event to attend a meeting for the purpose of conveying their plans, as he believed it was appropriate considering what was occurring in the region with the number of COVID-19 cases. He apprised he would like to make a comment on Chairwoman Seeber's State of the County address in regard to the County's sales tax collections. He informed it was necessary to recognize the individuals who were involved in the County Budget process and the efforts they made in an attempt to maintain County revenues and keep the budget in line and there was a large group of individuals in the private sector that were not mentioned who had come together and communicated with one another and there may be questions about the value they added to the local economy this summer which he believed was significant. He said he would like to call out and recognize them for their hard work, their lack of political desire, how they communicated with one another and the fact that they had taken time away from their own businesses to assist with supporting the regions economy and the revenue this County received. He commended them for the assistance they provided and would extend his support to them going forward.

In response to Supervisor Wild's remarks, Chairwoman Seeber advised her only hope with the State of the County was that she did not go on for too long, as she had read the last ten State of the County addresses all of which included information regarding why past Chairs of the Board had created different Committees and how they had changed structure. She said she had also promised everyone she had talked to over the past week that she would attempt to keep her address to a minimum. She apprised not withstanding that she had great appreciation for the members of the community and she was looking forward to that private/public relationship. She indicated to Supervisor Wild's point, she was appreciative of his passion and energy that he brought to this, as well. She asked Mr. Swan to address the Board regarding the impact of occupancy tax and its current status because it was imperative for them to be watchful not just on tourism, but also on the overall growth here in the County.

Mr. Swan apprised he did not have concrete figures regarding occupancy tax collections which was down around 18% the last time they did a review; however, he noted, on the positive side his staff was overwhelmed with processing the payments that had been received from the short-term rentals because they went from receiving 250 checks to obtaining over 1,000. He said he was waiting for his staff to process all of the checks before he could provide the Board with a solid figure regarding the total amount of occupancy tax collected in 2020. He stated the total amount would be available in March, but he hoped to be able to provide the Board with a figure in February. He indicated the total amount of occupancy tax collected in 2020 would be less than the prior years total, but it would not be as much of a decline as they had originally anticipated. In regard to sales tax, he thanked Chairwoman Seeber for reiterating they were down 1.2% which was phenomenal considering everything that occurred during 2020, as his only hope had been that the decrease would amount to 2%, but it was an even smaller decline than that.

Supervisor Braymer stated in light of all of the public comments that she had received

over this past week and in particular those that they heard today she would like to express how proud she was of this Board for their bipartisan statement that condemned the violence around the Country and in particular what occurred last week at the Capital which was troubling to all of them. She remarked she was pleased they were all able to come together and put forward a statement about that and that they stood by and were grateful for the County's Board of Elections, as well as the fact that they were acknowledging the election of President Joseph Biden and Kamala Harris as Vice-President on January 20, 2021. She voiced her appreciation of their ability to come together and compromise to make that statement coming out of Warren County, as she felt this was significant and she was proud of this. Supervisor Braymer apprised she would also like to take a moment to state that she was aware that all of the Board members, regardless of their party affiliation, were committed to a fair and efficient distribution of the vaccine in Warren County, as well as working with the Governor's Office to rectify obstacles that may hinder their ability to maximize distribution to their residents. She informed one manner in which she planned to contribute to the Board this year was to confer with Ms. Jones, Messrs. Moore and Lehman, Ann Marie Mason, *Director, Office of Emergency Services*, and Chairwoman Seeber, as well as all of her colleagues on this Board to identify and understand issues with the vaccine processes and procedures coming from the State and actively convey them to the Governor's Office with the goal of assisting the State in finding solutions to those problems. She said as they were already aware of, as they had heard it from their senior citizen residents in particular, there was a high demand for vaccines and the information transmitted by the State regarding Warren County vaccination sites and appointments needed to be timely and accurate, as there had been errors in the information that was communicated. She informed it was necessary for the County to identify these errors and work with their State officials to correct this information as soon as possible. She advised she was committed to working with the County's dedicated staff and the Board members on rectifying those issues, as well as the County's business partners and more importantly all of the County constituents.

Supervisor McDevitt informed one of the most powerful and significant positions in the United States Senate was Majority Leader whom he believed they should contact. He mentioned he and Jim Siplon, *Interim President, Economic Development Corporation*, both concurred that developing a positive relationship with the new United States Senate Majority Leader as they moved forward was imperative, as he believed there was an opportunity to assist this County moving forward in a positive manner and obtaining economic assistance for development in the County due to the new leadership. He recognized Supervisor Leggett for having the courage in bringing forth his resolution, as this is what started the ball rolling and he thanked him for that. He added this was important and he believed Supervisor Leggett had done an excellent job on it.

Chairwoman Seeber thanked Supervisor McDevitt for those comments which she believed they were all supportive of, as well as working with both Senators Schumer and Gillibrand.

Supervisor Conover stated in accordance with the Rules of the Board, the Chair of Finance was not only the Majority Leader, but they were also the Vice-Chair of the Board and he wanted to congratulate Supervisor Beaty on that position as part of the Board's reorganization efforts.

Chairwoman Seeber recognized Supervisor Conover for his remarks and she congratulated Supervisor Beaty on his new position. She said typically they would have discussed this more at the Organization Meeting which was why she was appreciative of the fact that they could hold this in depth dialogue today.

In reference to the remarks made by Ms. Strough, Supervisor Strough stated there was a County Supervisor who understood things in greater depth than any other Supervisor regarding the issues the Town of Queensbury was faced with and yet this Supervisor was not afforded the opportunity to Chair a Committee. He stated this would be difficult to defend when another Supervisor had been appointed the Chair of three separate Committees, as well as the fact that he was not reappointed to represent Warren County on the Adirondack Balloon Festival Committee. Supervisor Strough advised there was a more central topic to deal with

which concerned Supervisor Leggett's resolution. He informed Supervisor Leggett's resolution provided the Board with the opportunity to vote unanimously in favor of it and show unity, as voting in any other fashion would indicate something different. He read aloud a quote from Joseph Warren, who was the County's namesake, apprising he believed Mr. Warren would have voted in favor of this resolution. He informed the Civil War Monument located in the City of Glens Falls was dedicated to soldiers who did not run from injustice, nor did they hide from lawfulness, but rather they gave their lives defending their truth. He advised there had been a flurry of emails amongst the County Supervisors requesting that the resolution not to be brought to the floor for a vote; however, he noted, the appropriate thing for them to have done was to bring it to the floor so it could be voted on. He added each of those 644 soldiers listed on that Civil War Monument would have voted in favor of Supervisor Leggett's resolution. He indicated he was perplexed how anyone could be opposed to it, as it contained three truthful statements, the first of which was the Board was opposed to the January 6, 2021 storming of the Capital of the United States. Next, that the Board recognized that the election was valid and last was that they recognized the nations President as of January 20th would be Joseph Biden. He questioned who would disagree with that. He apprised making this a proclamation to avoid a vote was not the appropriate action to take. He said if they had wanted to vote in opposition they would of had the opportunity to do so and he felt the rest of the Board of Supervisors should have joined him, Mr. Warren and the 644 Civil War soldiers to vote in support of Supervisor Leggett's resolution and stand together and stand for truth. He indicated the Proclamation was better then no action at all, but he believed the resolution should have been brought to a vote.

Chairwoman Seeber advised she felt they were all appreciative of those passionate comments, but she would like to provide a few points of clarification, the first of which was this was not a Proclamation, bur rather a letter had been written which was read into the record and supported by the Board. She said this letter would be distributed to those individuals that were listed previously on that letter and were Senator Schumer, Senator Gillibrand, Congresswoman Stefanik, State Senator Stec, State Assemblyman Simpson and to all other persons or entities desired by the Board including, but not limited to all elected Supervisors and elected officials regardless of political affiliation in Warren County. That being said, she apologized to Supervisor Strough for not being able to connect by phone, adding she was appreciative of the email she received from him requesting to the Chair of County Facilities, adding at that time several Supervisors had requested to be Chair of that Committee, but Supervisor Magowan had been appointed given his private business and expertise in that particular area, as well as his involvement with the previous Chair of the County Facilities Committee. She stated Supervisor Strough had requested to be a member of the Tourism & Occupancy Tax Coordination Committee which he was appointed to and the only other Committee he had requested to be appointed to was County Facilities which he was. She added she had appointed him to a few other Committees and regarding the special appointment to the Adirondack Balloon Festival Committee, while this was not included in her conversations with him via email that decision was made because she believed the Town of Queensbury did have him representing them. She advised following her discussions with Kevin Hajos, *Superintendent of Public Works*, it was determined that it was imperative for Supervisor Magowan, as Chair of the County Facilities Committee, particularly under the Airport and because he showed up early to assist with parking and coordination efforts for the entire Adirondack Balloon Festival event, to be appointed to the Adirondack Balloon Festival Committee. She apologized if she did not get to all of the questions posed by Ms. Strough and hopefully now that did address those remaining questions.

Supervisor Driscoll stated in response to the request from Chairwoman Seeber he copied every Supervisor on his email regarding what he was looking for in 2021. He advised either directly or indirectly COVID-19 would impact a number of the decisions that the Board made. He said it had already been mentioned how individuals were upset about the formula being used for the distribution of the vaccine and how they needed to work on getting them in a more timely and efficient manner; he added he believed this would occur. He apprised there were still a number of individuals remaining who were not interested in getting vaccinated and in the

spirit of attempting to flatten the virus in the County Ms. Jones had set the goal for the vaccination rate in the County at 100%, but he would be satisfied with 90% while others would be pleased with 75-80%. He suggested they aim for the 100% goal set by Ms. Jones, as this was in the best interest of County residents, adding he believed they had a responsibility as Supervisors to find creative ways to help educate and inform the residents of their communities.

Chairwoman Seeber advised she was aware the Board members were committed to achieving the highest vaccination rate that was possible. In terms of the appointments, she stated she would like to mention that per Supervisor Driscoll's request they had corrected the potential conflict he had with the appointment to the Board of Directors of Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., by appointing Supervisor McDevitt in his place. In regard to the changes made to the appointments to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, Chairwoman Seeber stated the County worked collaboratively with Washington County on the appointments to this organization. She said Assemblyman Simpson had resigned from his appointment to this organization prior to being elected to the State Assembly and the clerical error has since been corrected and upon Supervisor Wild's request she removed him from the listing of appointments which resulted in a vacant position. She apprised she and the Chairman of the Washington County Board of Supervisors had decided to work collaboratively to fill the vacancy on this organization.

Chairwoman Seeber thanked the Board members for agreeing to her request to remain in their appointments for a minimum of three months and if after that timeframe they felt they were not a good fit then they could discuss it with her and if needed she had the ability as Chairwoman of the Board to make changes.

Supervisor Wild advised he did not believe what Chairwoman Seeber had indicated in regards to his request to not be reappointed to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation. He explained what his intent was, as he had agreed to remain a member of their organization for a few months. He stated having said that there were a few things that were occurring here that were troubling and concerned politics which was not what they were present for. He informed their purpose was to handle County business on behalf of its residents during which they could argue about language and many other matters; however, he noted, what they were really doing was setting an example for the rest of their community and the County. He remarked it was imperative for them to be able to set aside some of these political differences and do the best job they could for their constituents. He mentioned while passion was notable, anger did not fall into that same category and he felt they needed to control their rage while pursuing their passions. He stated he was hopeful moving forward the Board members could support their new Chairwoman and handle the County's business to the best of their abilities, adding in all honesty he was tired of all of the politics.

Chairwoman Seeber acknowledged Supervisor Wild for his remarks, apprising in light of that passion she felt they could all agree they were all sick of the politics and they would like to move forward and get busy working on what the citizens elected them for. She mentioned she was unsure of the procedure, but she would be more than content to amend Resolution No. 20, *Appointing Members to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation*, if there was a misunderstanding to ensure Supervisor Wild was appointed to that organization to continue to serve the important work he had been doing since he was elected. She asked Mrs. Allen what action was required in order to amend the resolution and Mrs. Allen replied since it had already been voted on a motion was required to amend Resolution No. 20 of 2021 to change the vacancy on the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation to Supervisor Wild. The necessary motion was made by Supervisor Leggett, seconded by Supervisor Magowan and carried unanimously.

January 15, 2021

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Warren County Board of Supervisors

WARREN COUNTY MUNICIPAL CENTER
1340 STATE ROUTE 9
LAKE GEORGE, NEW YORK 12845-9803

Telephone 518-761-6535
Fax 518-761-7652



Rachel E. Seeber, Chairwoman

Amanda Allen, Clerk of the Board

January 15, 2020

OUR LETTER OF INTENT AND MOMENT OF REFLECTION AS A FULL BOARD TO OUR COMMUNITY

The Warren County Board of Supervisors condemns **all** acts of violence.

The Warren County Board of Supervisors condemns **all** the violent and destructive acts done by the people, particularly those acts that have been perpetrated by those that do not seek peaceful protests and those that have contributed to the violence and destruction in 2020 and 2021, including those acts that attacked the Capitol of the United States of America on Wednesday, January 6, 2021 and implores all Judicial and Law Enforcement agencies to administer swift and sure justice upon all who broke the law and on behalf of **all** victims who suffered from the acts of violence that occurred on that day and all of those days before us, and

The Warren County Board of Supervisors acknowledges that President-elect Joseph Biden 2020 and Kamala Harris are elected, and the 2020 National Presidential Election as determined by the United States Electoral College and accepted by the US Congress, just as we have as Americans of this great Country acknowledged the election results in **all** previous elections. We express support and gratitude to the WARREN County board of Elections where we **all** serve the great County of WARREN here at home, and

The Warren County Board of Supervisors firm desire to see a peaceful transition of power on January 20, 2021 and ask that **all** who have been elected by the People for the People support this desire with their words and actions in the same way that we are committed, each individual Supervisor on this very Board to respect, communicate and are committed to the transition here before us today on January 15, 2021 in our Hometown County, Warren County, USA and

The Warren County Board of Supervisors asks the Clerk of the Board to send this letter of support to Senators Schumer and Gillibrand, Congresswoman Stefanik, State Senator Stec, State Assemblyman Simpson, and to other persons or entities so desired by the Board, including but not limited to **all** elected Supervisors and all elected officials regardless of political affiliation in the County of Warren in an effort to begin 2021 in unity and with justice for **all**.

Sincerely,
The Warren County Board of Supervisors

RESOLUTION NO. 4 OF 2021

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler (2020 Public Safety Committee)

ENACTING LOCAL LAW NO. 2 OF 2021, ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 5 OF 2009, ESTABLISHING THE OFFICE OF EMERGENCY SERVICES FOR WARREN COUNTY"

WHEREAS, a proposed Local Law was duly presented to the Board of Supervisors and considered by them, said proposed Local Law entitled "A Local Law Amending Local Law No. 5 of 2009, Establishing the Office of Emergency Services for Warren County", and

WHEREAS, the Board of Supervisors adopted Resolution No. 521 of 2020 on December 18, 2020, authorizing a public hearing to be held by the Board of Supervisors on the 15th day of January, 2021, at 10:00 a.m. via Zoom on the matter of the proposed Local Law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 15th day of January 2021, does hereby enact and adopt Local Law No. 2 of 2021 as annexed hereto, and be it further

RESOLVED, that the Chairman of the Board of Supervisors, Clerk of the Board of Supervisors, and County Attorney are hereby authorized to make such minor modifications to the Local Law as deemed necessary, and are authorized to execute, file and publish the Local Law and take all necessary actions for the promulgation thereof.

**COUNTY OF WARREN
LOCAL LAW NO. 2 OF 2021**

**A LOCAL LAW AMENDING LOCAL LAW NO. 5 OF 2009,
ESTABLISHING THE OFFICE OF EMERGENCY SERVICES FOR WARREN COUNTY**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Title. This Local Law shall be known as "A Local Law Amending Local Law No.5 of 2009, Establishing the Office of Emergency Services for Warren County."

SECTION 2. Legislative Intent and Purpose. The Warren County Board of Supervisors desires to amend Local Law No. 5 of 2009, by creating the position of Director of the Office of Emergency Services and amending the position of Fire Coordinator.

SECTION 3. Enactment Authority. This Local Law is enacted under the authority of Section 10 of the Municipal Home Rule of New York State.

SECTION 4. Establishment of the Office of Emergency Services. There is hereby created in Warren County the Office of Emergency Services, which shall contain the following County functions: Natural Disaster and Civic Defense; Fire Coordination; and Emergency Medical Services Coordination.

SECTION 5. Section 5 of Local Law No. 5 of 2009 is hereby amended to read as follows:

"SECTION 5. Director. There is hereby established the position of Director of the Office of Emergency Services (hereinafter referred to as "Director"), as the administrative head of the Office of Emergency Services. The Director shall be appointed by the Board of Supervisors in accordance with any requirement of the Civil Service Law or rule or any other State or Federal Laws or rules that may apply. The Director shall be

appointed by a majority of all members of the Warren County Board of Supervisors and shall serve at the pleasure of the Board of Supervisors.”

SECTION 6. Section 6 of Local Law No. 5 of 2009 is hereby amended to read as follows:

“**SECTION 6. Director’s Duties/Powers.** The Director shall:

- a. be responsible for the administration and provision of services for all functions of the Office of Emergency Services, and
- b. have all the powers and perform the duties conferred or imposed by law upon a head of Natural Disaster and Civil Defense, except that nothing contained herein shall prevent or limit the right of the Director to delegate and/or assign such duties and responsibilities as herein provided or contemplated unless prohibited by federal or state law, rule or regulation.
- c. may act as Chairperson of the Local Emergency Planning Council [LEPC].
- d. have the power of appointment for the positions created by the Board of Supervisors, with the exception of Fire Coordinator which will be appointed by the Director with the approval of the Warren County Board of Supervisors.
- e. have such other duties as the Warren County Board of Supervisors may prescribe.”

SECTION 7. Section 7 of Local Law No. 5 of 2009 is hereby amended to read as follows:

“**SECTION 7. Emergency Services Coordinator.** There is hereby established a position of Emergency Services Coordinator, who shall be appointed by the Director, with the approval of the Warren County Board of Supervisors and shall be acting administrative head of the Office of Emergency Services in the event of the absence of the Director or the inability of the Director to perform and exercise the powers and duties of the office. The Emergency Services Coordinator shall have such duties and powers as the Director may assign and/or delegate.”

SECTION 8. Section 8 of Local Law No. 6 of 2007 is hereby amended to read as follows:

“**SECTION 8. Office Personnel.** Personnel assigned to the Office of Emergency Services shall include: Fire Coordinator; Deputy Fire Coordinators; EMS Coordinator; Deputy EMS Coordinators and an Office Specialist. The Director shall have such additional staff and personnel as the Board of Supervisors shall, from time to time determine. The Fire Coordinator shall have all the powers and perform the duties conferred or imposed by law upon a Fire Coordinator pursuant to County Law section 225-a, and shall oversee the Warren County Cause and Origin Team.”

SECTION 9. Section 9 of Local Law No. 5 of 2009 is hereby amended to read as follows:

“**SECTION 9. Severability.** If any provision of this Local Law or the application of such provision to any person, body, or circumstances shall be held invalid, the remainder of this Local Law or the application of such provision to persons, bodies or circumstances other than those concerning which it shall have been held invalid shall not be affected thereby.”

SECTION 10. Effective Date. This Law shall be effective immediately upon filing with the Secretary of State as provided by the law.

SECTION 11. Prior Local Laws Amended and/or Superseded. This

Local Law amends and supersedes Warren County Local Law No. 6 of 2007 "A Local Law Establishing the Office of Emergency Services for Warren County" and Local Law No. 5 of 2009 "A Local Law Amending Local Law No. 6 of 2007, Establishing the Office of Emergency Services for Warren County".

Roll Call Vote:

Ayes: 962

Noes: 0

Absent: Supervisor Diamond

Adopted.

RESOLUTION NO. 5 OF 2021

Resolution introduced by Supervisors Geraghty and Thomas

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING PROPOSED RESOLUTION NOS. 6 THROUGH 21

WHEREAS, at their Organization Meeting held on January 8, 2021 the Board of Supervisors elected to table Resolution No. 1 of 2021, Adopting the Rules of the Board of Supervisors, and

WHEREAS, with the tabling of Resolution No. 1 of 2021 the Board elected to maintain the Rules of the Board adopted by Resolution No. 1 of 2020, and

WHEREAS, by Section A(5) of Resolution No. 1 of 2020 indicates that all resolutions must be provided to each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, due to the short time frame between the January 8, 2021 Organization Meeting and the January 12, 2021 mailing deadline specified by the Rules of the Board, proposed Resolution Nos. 6 through 21, all introduced by the Chairwoman of the Board, could not be produced and distributed as required, and

WHEREAS, the Board of Supervisors has agreed to consider proposed Resolution Nos. 6 through 21, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolutions.

Adopted by unanimous vote.

RESOLUTION NO. 6 OF 2021

Resolution introduced by Chairwoman Seeber

ADOPTING THE RULES OF THE BOARD OF SUPERVISORS

RESOLVED, that the Rules of the Board of Supervisors providing for the conduct of its meetings, committees of the Board of Supervisors and the exercise of its governmental functions are hereby adopted as set forth in Schedule "A", attached hereto, and be it further

RESOLVED, that said Rules as adopted shall be effective immediately and all Rules adopted in preceding years are hereby repealed.

SCHEDULE "A"
RULES OF THE BOARD OF SUPERVISORS

A. Meetings of Board of Supervisors

1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the 8th day of January, and the place and hour of such organization meeting. A total of 501 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 12 of 2011 (enacted by Resolution No. 649 of 2011), shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the Board, select one of their number Chair, who shall preside at such meeting and at all meetings during the year. In case of the absence of the Chair at any meeting, the Finance Chair shall serve as Vice Chair (now also known as the Majority Leader for 2021), as provided by Local Law No. 1 of 1968; the Minority Leader for 2021 shall serve as Chair of the Personnel, Administration & Higher Education Committee. The Chair may call any member temporarily to the Chair. The Board may transact such other and further business as may properly come before such meeting.
2. In addition to the foregoing, the Board at the annual organization meeting shall transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure for the ensuing year; and any other matter that the Chair wishes to bring before the meeting.
3. The Board shall convene in regular meeting at 10:00 o'clock in the forenoon on the third Friday of each month for the public meeting of the Board, except for the June meeting which will be held on June 16, 2021 at 4:00 p.m., unless a different time shall have been determined at a previous meeting. The meetings for the year 2021 are scheduled as follows:
 - i) January 15, 2021
 - ii) February 19, 2021
 - iii) March 19, 2021
 - iv) April 16, 2021
 - v) May 21, 2021
 - vi) June 16, 2021 - 4:00 p.m.
 - vii) July 16, 2021
 - viii) August 20, 2021
 - ix) September 17, 2021
 - x) October 15, 2021
 - xi) November 19, 2021
 - xii) December 17, 2021

The Board shall also gather for bi-monthly workshop sessions to be called at the discretion of the Chair for the purpose of receiving presentations and/or training at which no action of the Board will be taken. Such

workshop sessions will be subject to the requirements of the Open Meetings Law and shall be open to the public.

Meetings shall be called to order as soon thereafter as a quorum is present. Any regular meeting of the Board may be adjourned by motion adopted by a majority vote of the membership present.

The Board shall convene in special meeting upon call of the Chair (or, if appropriate, the Vice Chair) or upon written request for a special meeting signed by a majority of the total membership of the Board. At the direction of the Chair (or Vice Chair) or upon receiving such a written request, notice in writing stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting or a member may waive the service of the notice for such meeting by a writing signed by him/her.

4. Business shall be transacted in the following order:

10:00 A.M.	<ul style="list-style-type: none"> Call to Order Salute to Flag Roll Call Motion to approve the Minutes of previous meeting, subject to correction by the Clerk of the Board Introduction and welcome to guests Report by Chair of the Board Reports by Committee Chairs Report of County Administrator Report of the County Attorney Call for reading of communications Call for reading of resolutions Discussion/public comment on resolutions Requests for roll call votes Vote on resolutions Privilege of the floor and public comment Announcements Adjournment
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5. All resolutions shall be in writing and filed with the Clerk before noon on the Tuesday preceding the regular meeting on Friday of each month and at least three days prior to any adjourned or special meeting. The Clerk shall distribute all resolutions to the members of the Board of Supervisors and post same to the Warren County website on each Tuesday prior to a regular meeting and on the third day prior to any adjourned or special meeting. All resolutions shall be considered by the Supervisors on each regular meeting date. Any resolution not approved through the established Committee structure in advance of a Board meeting shall require a waiving of the Rules to be considered. Any Supervisor may request a resolution to Lay on the Table to enable the assembly to lay the pending question aside temporarily when something else of immediate of emergency has arisen or when something else needs to be address before consideration of the pending question is resumed (*in accordance*

with Robert Rules of Order). A majority of the total weighted voting power of the Board shall be necessary to take item off the table.

B. Conduct of Meetings of Board of Supervisors

1. All questions relating to the priority of business shall be decided without debate.
2. The Chair shall preserve order and shall decide all questions of order, subject to the appeal of the Board.
3. The Chair in all cases shall have the right to vote, and when his/her vote makes an equal division the question shall be lost.
4. Any member desiring to speak or present any subject matter shall address the Chair and shall not further proceed until recognized by the Chair and granted the floor.
5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
6. No member shall speak more than once on any question until every member choosing to speak shall have spoken. If the Chair of the Board or the Chair of any Committee wishes to enter into debate, he/she may do so only after he/she excuses himself/herself from the Chair and a Temporary Chair is appointed by the Chair.
7. Any member, upon being called to order, shall take his/her seat and remain there until the point raised is determined. If the point be sustained, he/she shall not further proceed, except in order, unless by permission.
8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.
9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to in which case the Board shall decide.
10. While a member is speaking no member shall entertain any private discourse or pass between him/her or the Chair.
11. A motion to adjourn shall always be in order, and shall be decided without debate, provided the County Administrator and County Attorney have first been afforded the opportunity to inform the Board of operation and/or legal consequences of adjournment.
12. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place on the table indefinitely; to place on the table for a certain day; to hold; to amend it. These several motions shall have precedence in the order in which they are here stated and shall not be subject to debate, provided the County Administrator and County Attorney have first been afforded the

opportunity to inform the Board of operation and/or legal consequences of adjournment.

13. The minutes of this Board shall be distributed by the Clerk of the Board on or before the regular meeting of the Board for the next succeeding month.

C. Committees of the Board of Supervisors

1. Standing Committees consisting of at least three (3) members shall be appointed by the Chair at the Organization Meeting or not later than the first regular meeting following the Organization Meeting, upon the following subjects, to wit:

Committee Name	Number of Members
Budget	7
County Facilities - <i>Airport; Buildings & Grounds; Fire Prevention & Building Code Enforcement</i>	5
Criminal Justice - <i>Assigned Counsel; Courts; District Attorney; Probation; Public Defender</i>	5
Economic Growth & Development - <i>Economic Development Corporation; Employment & Training Administration; Planning & Community Development</i>	7
Environmental Concerns & Real Property Tax Services	5
Executive Committee	13
Finance - <i>County Administrator; County Treasurer</i>	7
Governmental Operations & Advocacy - <i>Board of Elections; County Clerk/DMV; Purchasing</i>	5
Health Services - <i>Mental Health; Office for the Aging; Public Health</i>	5
Human Services - <i>Countryside Adult Home; Department of Social Services; Veterans' Services; Youth Programs</i>	5
Personnel, Administration & Higher Education - <i>Civil Service; Clerk of the Board; County Attorney; County Auditor; Human Resources; Information Technology, Self-Insurance; SUNY Adirondack</i>	5
Public Safety - <i>Office of Emergency Services; Sheriff & Communications</i>	5
Public Works - <i>DPW; Parks, Recreation & Railroad; Solid Waste & Recycling; Warren County Sewer</i>	5
Tourism & Occupancy Tax Coordination	7

Special Committee	Number of Members
EMS (Emergency Medical Services)	7
Park Operations & Management (O&M)	4 <i>plus 1 alternate</i>
National Association of Counties	3
Extension Services	5

2. Special Committees may be authorized at any legal meeting of the Board. They shall, unless otherwise ordered and directed by a majority of the Board, be appointed by the Chair. The period of time that a special committee shall serve shall be designated when it is created.

3. The first member appointed to each committee shall be and act as the Chair of such committee. The Chair of each Committee shall appoint both the Vice Chair and 2nd Vice Chair, who shall serve in the event that both the Committee Chair and Vice Chair are absent. The Vice Chair and 2nd Vice Chair designations must be submitted to the Clerk of the Board of Supervisors no later than the date of the first regular Board meeting of the year, to be held on the third Friday of January, so that the Clerk may update the Standing Committee List appropriately. The meetings of each committee shall be held upon call by the Chair thereof, except as hereinafter provided. The Chair of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone, by email or by mail at least two days in advance of the day, hour and place of each meeting of the committee except that no advance or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session. A meeting of any committee shall be held at any time whenever a majority of the members of a committee shall sign a written notice of such meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or mailed/emailed to the Chair of such committee and the Chair of the Board of Supervisors at least three days in advance of the day specified in such notice.

4. The Chair of the Board of Supervisors shall be an ex-officio member of a standing committee when a) a quorum is not present at any regularly or specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chair is available to attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chair in determining whether a majority of members are present to allow the conduct of business, rather the Chair shall be considered an alternate or substitute for a non-present committee member. Once the Chair becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chair shall be a voting member

and shall continue as a member of the committee until a quorum is established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for the Chair's vote shall count towards the total needed for a majority vote of the entire Committee. The Vice Chair of the Board may exercise the duties described in this paragraph in the Chair's absence.

5. When any Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor(s) of the affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.

D. Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question at the request of any member.
2. If a resolution contains items that can be voted on separately, and a request is made by any member to do so, each item contained in the resolution shall be subject to a separate vote.
3. All questions shall be decided by a majority of the total weighted voting power of the Board unless otherwise required by law or as required herein. All questions shall be decided by weighted vote in accordance with the terms of Local Law No. 12 of 2011, as it may be amended from time to time. Whenever in these Rules of Order there is reference to a majority vote or a 2/3rds vote of the Board, it means a majority of the voting power of the members of the Board or 2/3rds of the voting power of the members of the Board as defined in Local Law No. 12 of 2011.
4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal or for amending the Occupancy Tax spending guidelines.
5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise provided by law or as specified in the resolution.
7. Filling of existing vacant positions (not new positions, these can only be created by 2/3rd majority vote of the Board) will only be authorized with the following approvals: County Administrator, Budget Officer and,

majority vote of appropriate oversight committee. In the event a Department has an urgent operational or financial related need to fill a vacant position and the oversight committee 1) has not voted to deny filling the position, and 2) will not convene again for one week or more, the Chair of the oversight committee, in his/her sole discretion, may call a special committee meeting or approve the filling of the position and report such approval to the Committee at its next meeting. In the case where the Chair may approve the filling of the position, a vote by the oversight committee will not be necessary. All vacant positions authorized to be filled in accordance with the procedures set forth in these rules shall be reported each month on the Personnel Committee agenda. If filing of the existing vacant position is denied by any of the above processes, only 2/3rds vote of the County Board of Supervisors can fill the existing vacant position.

8. The Warren County Sheriff is authorized to fill positions that become vacant in the uniform correctional staff to maintain mandated staffing levels at the Warren County Correctional Facility providing those staffing levels not exceed the following:

Correction Officers - 75	Correction Lieutenants - 2
Correction Sergeants - 9	Correction Captain - 1

All notices approved shall remain in effect for six (6) months from the date of committee approval only to allow department heads to properly evaluate probationary employees and take appropriate action when necessary.

E. General

1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chair without the need for a Board Resolution. This rule will serve as a standing authorization.
2. No standing rule of the Board shall be rescinded, suspended or changed, or any additional rule or order added thereto, unless it be by 2/3rds consent (as 2/3rds vote defined under Local Law No. 12 of 2011). In the event a rule is suspended, such suspension shall apply only to that matter which is before the Board at the time of such suspension. The rules may be amended at any time.
3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
5. The rules of the Board shall continue in full force and effect unless and until a new set of rules is adopted by the Board.

Adopted by unanimous vote.

RESOLUTION NO. 7 OF 2021
Resolution introduced by Chairwoman Seeber

DESIGNATING BUDGET OFFICER

RESOLVED, that Frank E. Thomas, be, and hereby is, appointed and designated as the Budget Officer of the County of Warren to serve at the pleasure of the Board of Supervisors at the annual salary rate of Six Thousand Dollars (\$6,000).

Adopted by unanimous vote.

RESOLUTION NO. 8 OF 2021
Resolution introduced by Chairwoman Seeber

DESIGNATING MEMBER OF COUNTY JURY BOARD

WHEREAS, it is provided by Section 503 of the Judiciary Law, the County Jury Board shall consist of a Justice of the Supreme Court, a County Judge and a member of the Board of Supervisors designated by the Board, now, therefore, be it

RESOLVED, that Dennis Dickinson, Supervisor for the Town of Lake George, be, and hereby is, designated as a member of the County Jury Board of the County of Warren, and be it further

RESOLVED, that this resolution shall take effect immediately.

Adopted by unanimous vote.

RESOLUTION NO. 9 OF 2021
Resolution introduced by Chairwoman Seeber

**APPOINTING REPRESENTATIVE TO ADIRONDACK BALLOON FESTIVAL
 COMMITTEE**

RESOLVED, that Brad Magowan be, and hereby is, appointed as the representative of Warren County to serve upon the Adirondack Balloon Festival Committee, for a term to expire on December 31, 2021.

Adopted by unanimous vote.

RESOLUTION NO. 10 OF 2021
Resolution introduced by Chairwoman Seeber

**APPOINTING MEMBERS OF BOARD OF DIRECTORS OF WARREN-HAMILTON
 COUNTIES ACTION COMMITTEE FOR ECONOMIC OPPORTUNITY, INC.**

WHEREAS, there has been appointed from this Board four (4) members to serve on the public official sector of the Board of Directors of Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., and

WHEREAS, the terms of all members have expired, now, therefore, be it

RESOLVED, that the following individuals be, and hereby are, appointed to serve as members of the Action Committee for Economic Opportunity, Inc. representing the public sector for a term to expire on December 31, 2021:

APPOINTMENTS

Edna Frasier
 Peter V. McDevitt

TOWN/CITY

Hague
 City of Glens Falls - Ward 2

APPOINTMENTS

TOWN/CITY

Susan Shepler	Thurman
John Strough	Queensbury
Adopted by unanimous vote.	

RESOLUTION NO. 11 OF 2021
Resolution introduced by Chairwoman Seeber

**APPOINTING REPRESENTATIVES TO ADIRONDACK PARK LOCAL GOVERNMENT
REVIEW BOARD**

RESOLVED, that Kevin B. Geraghty, be, and hereby is, appointed as the representative of Warren County to serve upon the Adirondack Park Local Government Review Board, for a term to expire on December 31, 2021, and be it further

RESOLVED, that Frank E. Thomas, be, and hereby is, appointed as 1st alternate representative of Warren County to serve upon the Adirondack Park Local Government Review Board, for a term to expire on December 31, 2021.
Adopted by unanimous vote.

RESOLUTION NO. 12 OF 2021
Resolution introduced by Chairwoman Seeber

**APPOINTING REPRESENTATIVES OF INTERCOUNTY LEGISLATIVE COMMITTEE OF
THE ADIRONDACKS**

WHEREAS, the Counties of Essex, Hamilton, Herkimer, Lewis, St. Lawrence, Washington, Saratoga, Clinton, Franklin, Fulton and Warren have established the Intercounty Legislative Committee of the Adirondacks for the purpose, among other things, of initiating and taking positions on pending legislation affecting the Adirondack area, now, therefore, be it

RESOLVED, that Rachel E. Seeber, Chairwoman of the Board of Supervisors; Supervisors Douglas N. Beaty, Claudia Braymer, Dennis L. Dickinson, Kevin B. Geraghty, Andrea Hogan, Craig Leggett, Eugene J. Merlino, Susan Shepler, Sylvia Smith, Frank E. Thomas; and Amanda Allen, Clerk of the Board of Supervisors, be, and hereby are, designated as representatives of the County of Warren on the Intercounty Legislative Committee of the Adirondacks during 2021.
Adopted by unanimous vote.

RESOLUTION NO. 13 OF 2021
Resolution introduced by Chairwoman Seeber

**APPOINTING MEMBERS TO THE LAKE CHAMPLAIN - LAKE GEORGE REGIONAL
PLANNING BOARD OF DIRECTORS**

WHEREAS, by Resolution No. 344 of 2018, the Board of Supervisors accepted and approved the bylaws of the Lake Champlain-Lake George Regional Planning Board, Section IV(3) of which indicates that each member county shall appoint three representatives to serve on its Board of Directors, each to serve a three-year term which shall be staggered so that one director term shall expire each year, and

WHEREAS, because Warren County's appointments to the Board of Directors have previously been assigned for one-year terms, it is now necessary to appoint directors in an alternate manner to stagger the terms of each in accordance with the Lake Champlain-Lake George Regional Planning Board's bylaws, now, therefore, be it

RESOLVED, that the following member of the Board of Supervisors be, and hereby, is appointed to the Lake Champlain-Lake George Regional Planning Board of Directors for the term shown opposite their name:

APPOINTEE:

Dennis Dickinson, Town of Lake George 01/01/2021 - 12/31/2023

TERM:

(by Resolution No. 15 of 2020, Edna Frasier, Town of Hague, was appointed for the term of 01/01/2020 - 12/31/2021 and John Strough, Town of Queensbury, was appointed for the term of 01/01/2020 - 12/31/2022)

and be it further

RESOLVED, it is acknowledged that the following are named as ex-officio members of the Board of Directors by virtue of their positions, in keeping with Article IV, Section 1, of the bylaws of the Lake Champlain-Lake George Regional Planning Board:

Rachel E. Seeber, Chairwoman of the Board 01/01/2021 - 12/31/2021

Michael R. Swan, County Treasurer 01/01/2021 - 12/31/2021

Kevin Hajos, Superintendent of Public Works 01/01/2021 - 12/31/2021

Adopted by unanimous vote.

RESOLUTION NO. 14 OF 2021

Resolution introduced by Chairwoman Seeber

APPOINTING COORDINATOR OF THE FIRST WILDERNESS HERITAGE CORRIDOR PROJECT

RESOLVED, that Wayne E. LaMothe, County Planner, be, and hereby is, appointed to serve as Coordinator of the First Wilderness Heritage Corridor Project, for a term commencing January 1, 2021 and terminating December 31, 2021.

Adopted by unanimous vote.

RESOLUTION NO. 15 OF 2021

Resolution introduced by Chairwoman Seeber

APPOINTING MEMBERS TO REPRESENT WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL

RESOLVED, that Rachel E. Seeber, Chairwoman of the Warren County Board of Supervisors be, and hereby is, appointed to represent Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council for a term to expire on December 31, 2021, and be it further

RESOLVED, that Kevin Hajos, Superintendent of the Department of Public Works, be, and hereby is, appointed as Designated Alternate to represent Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council in the absence of Rachel E. Seeber when she is unable to attend, for a term to expire on December 31, 2021.

Adopted by unanimous vote.

RESOLUTION NO. 16 OF 2021

Resolution introduced by Chairwoman Seeber

APPOINTING MEMBERS TO REPRESENT THE RURAL AREAS OF WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL

RESOLVED, that Craig Leggett, Supervisor of the Town of Chester, be, and hereby is, appointed to represent the rural areas of Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council for a term to expire on December 31, 2021 and be it further

RESOLVED, that Wayne E. LaMothe, County Planner, be, and hereby is, appointed as Designated Alternate to represent the rural areas of Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council in the absence of Craig Leggett when he is unable to attend, for a term to expire on December 31, 2021.

Adopted by unanimous vote.

RESOLUTION NO. 17 OF 2021

Resolution Introduced by Chairwoman Seeber

APPOINTING MEMBERS TO SERVE ON THE PLANNING COMMITTEE (FORMERLY KNOWN AS THE TECHNICAL ADVISORY COMMITTEE) OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL

RESOLVED, that the following individuals shall serve as members of the Planning Committee (formerly known as the Technical Advisory Committee) of the Adirondack - Glens Falls Transportation Council:

APPOINT

Wayne E. LaMothe, County Planner
Planning & Community Development Department

Kevin Hajos, Superintendent
Department of Public Works

for the term to expire on December 31, 2021.

Adopted by unanimous vote.

RESOLUTION NO. 18 OF 2021

Resolution Introduced by Chairwoman Seeber

APPOINTING MEMBER AND ALTERNATE MEMBER TO REPRESENT WARREN COUNTY ON THE REGION 5 OPEN SPACE CONSERVATION ADVISORY COMMITTEE

RESOLVED, that Andrea Hogan, Supervisor of the Town of Johnsbury, be, and hereby is, appointed to represent Warren County as a member of the Region 5 Open Space Conservation Advisory Committee to serve at the pleasure of the Board of Supervisors, and be it further

RESOLVED, Sylvia Smith, Supervisor of the Town of Horicon, be, and hereby is, appointed to represent Warren County as an alternate member of the Region 5 Open Space Conservation Advisory Committee to serve at the pleasure of the Board of Supervisors.

Adopted by unanimous vote.

RESOLUTION NO. 19 OF 2021
Resolution Introduced by Chairwoman Seeber

**APPOINTING MEMBERS OF THE BOARD OF DIRECTORS OF THE WARREN
COUNTY SOIL AND WATER CONSERVATION DISTRICT**

WHEREAS, the Soil and Water Conservation District's law provides that the Board of Directors of a County Soil and Water Conservation District shall consist of seven (7) members with five (5) members appointed by the County Board of Supervisors for three (3) year terms, and two (2) members of the County Board of Supervisors appointed for annual terms, now, therefore, be it

RESOLVED, that the following appointments are made:

<u>NAME:</u>	<u>TERM:</u>
Frank E. Thomas Supervisor - Town of Stony Creek	1/1/2021 - 12/31/2021
Daniel Bruno Supervisor - City of Glens Falls Ward #4	1/1/2021 - 12/31/2021
Mark Brown Resident - Town of Warrensburg	1/1/2021 - 12/31/2023
George Ryan Resident - Town of Lake George	1/1/2021 - 12/31/2023
Timothy Thomas Resident - Town of Chester	1/1/2021 - 12/31/2023

Note: The three-year appointment of Susan Wilson, Deputy Supervisor of the Town of Bolton, was made by previous Resolution No. 353 of 2019 for the term of 8/16/19 - 12/31/21, and the three-year appointment of Michael Greenslade, New York State Park Manager, was made by Resolution No. 21 of 2020 for the term of 1/1/20 - 12/31/22.
Adopted by unanimous vote.

RESOLUTION NO. 20 OF 2021
Resolution Introduced by Chairwoman Seeber

**APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES
INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION**

RESOLVED, that the following individuals be, and hereby are, appointed as members of the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to serve at the pleasure of the appointing authority for the year 2021, upon the adoption of a similar resolution by the County of Washington:

**Representatives Appointed by
Warren County:**

Daniel Bruno
Craig Leggett
Nicholas Caimano
Michael J. Grasso
Michael Wild
Adopted by unanimous vote.

RESOLUTION NO. 21 OF 2021
Resolution introduced by Chairwoman Seeber

**AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND
 COMPENSATION PLAN FOR 2021**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 are hereby amended as follows:

LEGISLATIVE

BOARD

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1010 130	January 1, 2021	\$22,654
<u>TITLE:</u>		
Chairman of the Board		

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1010 130	January 1, 2021	\$20,000
<u>TITLE:</u>		
Chair of the Board		

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1010 130	January 1, 2021	\$8,404
<u>TITLE:</u>		
Vice Chairman BOS		

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1010 130	January 1, 2021	\$6,000
<u>TITLE:</u>		
Board Majority Leader		

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1010 130	January 1, 2021	\$6,000
<u>TITLE:</u>		
Board Minority Leader		

BUDGET OFFICER

<u>Decreasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1340 130	January 1, 2021	\$9,992
<u>TITLE:</u>		
Budget Officer		

<u>Decreasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1340 130	January 1, 2021	\$6,000
<u>TITLE:</u>		
Budget Officer		

Roll Call Vote:
 Ayes: 877
 Noes: 85 Supervisor Strough
 Absent: 38 Supervisor Diamond
 Adopted.

RESOLUTION NO. 22 OF 2021
Resolution introduced by Supervisors Braymer and Magowan

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION AUTHORIZING A PUBLIC HEARING AS REQUIRED BY THE NEW YORK STATE HOUSING TRUST FUND CORPORATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS TO FUND INFRASTRUCTURE PROJECTS FOR WARREN COUNTY AND TOWNS WITHIN WARREN COUNTY FOR PLANNING AND COMMUNITY DEVELOPMENT

WHEREAS, by Resolution No. 6 of 2021 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be provided each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing a public hearing as required by the New York State Housing Trust Fund Corporation for Community Development Block Grant Funds to fund infrastructure projects for Warren County and Towns within Warren County for Planning and Community Development, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

Adopted by unanimous vote.

RESOLUTION NO. 23 OF 2021
Resolution introduced by Supervisors McDevitt and Magowan

AUTHORIZING PUBLIC HEARING AS REQUIRED BY THE NEW YORK STATE HOUSING TRUST FUND CORPORATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS TO FUND INFRASTRUCTURE PROJECTS FOR WARREN COUNTY AND TOWNS WITHIN WARREN COUNTY FOR PLANNING AND COMMUNITY DEVELOPMENT

RESOLVED, that the Warren County Board of Supervisors will hold a public hearing on the 19th day of February, 2021 at 10:00 a.m. in the Supervisors' Room in the Warren County Municipal Center for the purpose of hearing public comments on the Warren County's community development needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2020 program year. The CDBG program is administered by the New York State Office of Community Renewal (OCR), and will make available to eligible local governments approximately Forty-Nine Million Dollars (\$49,000,000) for the 2020 program year for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefitting low/moderate income persons. The hearing will provide further information about the CDBG program and will allow for citizen participation in the development of any proposed grant applications and/or to provide technical assistance to develop alternate proposals. Comments on the CDBG program or proposed project(s) will be received at this time. The hearing is being conducted pursuant to Section 570.486, Subpart 1 of the CFR and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

Adopted by unanimous vote.

CERTIFICATE OF APPOINTMENT

I, RACHEL E. SEEBER, Chairwoman of the Warren County Board of Supervisors, pursuant to the power vested in me by Resolution No. 1 of 2021, DO HEREBY APPOINT, the following named persons as members of the Warren County Labor/Management Committee, for a term to expire December 31, 2021:

Supervisors Rachel E. Seeber, Kevin B. Geraghty, Claudia Braymer and Eugene J. Merlino, as well as Ryan Moore, County Administrator.

Dated: January 15, 2021

(Signed) RACHEL E. SEEBER, CHAIRWOMAN
Warren County Board of Supervisors

CERTIFICATE OF APPOINTMENT

I, RACHEL E. SEEBER, Chairwoman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT, the following named person as a member of the Board of Trustees of the Supreme Court Library, for the term set opposite his name:

APPOINTED:

NAME

Dennis Dickinson

TERM

01/01/21 -12/31/21

Dated: January 15, 2021

(Signed) RACHEL E. SEEBER, CHAIRWOMAN
Warren County Board of Supervisors

CERTIFICATE OF APPOINTMENT

I, RACHEL E. SEEBER, Chairwoman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named individuals as members of the Warren County Youth Board, for the term set opposite his/her name:

NAME/ADDRESS

Bennet Driscoll (City of Glens Falls - Ward 5)
Edna A. Frasier (Town of Hague)
Susan Shepler (Town of Thurman)
Sylvia Smith (Town of Horicon)

TERM

1/1/2021 - 12/31/2021
1/1/2021 - 12/31/2021
1/1/2021 - 12/31/2021
1/1/2021 - 12/31/2021

Dated: January 15, 2021

(Signed) RACHEL E. SEEBER, CHAIRWOMAN
Warren County Board of Supervisors

Chairwoman Seeber expressed gratitude on behalf of the Board to Supervisor Wild for his continued service as a member of the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation.

She once again asked Mr. Lehman if there were any additional public comments and he replied in the negative.

Chairwoman Seeber called for announcements; there being none she advised at this point in time she would like to thank everyone. She said on this Board they were all County Supervisors and they represented their constituents as County Supervisors. She indicated she was impressed with all of their courage to stand tall and to be Warren County strong.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Leggett and seconded by Supervisor Magowan, Chairwoman Seeber adjourned the Board Meeting at 11:53 a.m.

Warren County Board of Supervisors



BOARD MEETING FRIDAY, FEBRUARY 19, 2021

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:02 a.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Driscoll.

Roll called, the following members present:

Supervisors Conover, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Smith, Hogan, Dickinson, Merlino, Strough, Wild, Magowan, Beaty, Shepler, Geraghty and Seeber-18
Absent -2 Supervisors Leggett and Thomas.

Supervisors Diamond, Braymer, Driscoll, Frasier, Hogan, Merlino, Wild, Magowan, Shepler, Geraghty and Seeber were physically present, while Supervisors Conover, McDevitt, Bruno, Smith, Dickinson, Strough and Beaty attended virtually.

Chairwoman Seeber noted a motion was necessary to approve the minutes of the January 15, 2021 Board Meeting, subject to correction by the Clerk of the Board. The necessary motion was made by Supervisor Geraghty, seconded by Supervisor Diamond and carried unanimously.

Supervisor Leggett entered the meeting at 10:03 a.m.

Continuing to the presentation of the Employee of the Month Award by Ryan Moore, *County Administrator*, and Supervisor Braymer, Mr. Moore apprised they were pleased to continue the theme they had used for the selection of the Employee of the Month that pertained to employees who had been key to assisting the County during the Coronavirus pandemic for which there were far too many to acknowledge. He informed Ginelle Jones, *Director, Public Health/Patient Services*, had been selected as Employee of the Year for 2020, last month Pat Belden, *Assistant Director, Public Health*, had been selected as the January Employee of the Month and the individual they selected for this month was an individual who had assisted the County from a communications standpoint. He said this individual had worked everyday with Don Lehman, *Director of Public Affairs*, to ensure the County had up-to-date and useful information on their COVID-19 hub which was in addition to her regular job duties with the Planning & Community Development Department where she had handled issues with the Census and other issues that were important to this County. He advised he was pleased to announce the February Employee of the Month was Sara Frankenfeld, *GIS Administrator, Planning & Community Development*, informing there were a few individuals present who would like to speak to Ms. Frankenfeld's accomplishments, the first of whom was Mr. Lehman.

Mr. Lehman read aloud a brief statement regarding how Ms. Frankenfeld had assisted him with the County's communication efforts during the pandemic as follows: Ms. Frankenfeld had gone above and beyond to keep Warren County residents informed throughout the pandemic serving as the sole webmaster for the Warren County COVID-19 Hub website since the pandemic took hold in the County last spring. He said this consisted of updating this site every day, sometimes several times a day, weekends, at night, during holidays, as well as reorganizing this website numerous times as we blew through phases of the shutdown, business re-openings, vaccine distribution and the holiday surge of COVID-19 cases. He

mentioned this website has gotten thousands of views and clicks per day which was proof this had been an important resource during this pandemic. In addition to overseeing the COVID Hub, Ms. Frankenfeld has taken on numerous projects to assist our Tourism & Hospitality Communications Group, updating trail maps on the recreation mapper website to notify individuals where they could use trails and socially distance, creating a well received promotional website for snowshoeing and a project to raise awareness about the trees that made the environment special. He informed she also oversaw the 2020 Census effort in Warren County which from the Federal level was one restart after another, all while also handling her regular duties for the Planning & Community Development Department. Mr. Lehman remarked he would like to thank Ms. Frankenfeld for all that she did to assist him with keeping everyone informed during the pandemic.

Wayne LaMothe, *Director, Planning & Community Development*, noted Ms. Frankenfeld was not present at the meeting, informing he believed this award was overdue for Ms. Frankenfeld, who was hired by the Department in 1997 and brought a significant amount of enthusiasm with her which she still had to this day. He mentioned as eluded to by Mr. Lehman she was in a position that worked seven days a week, as she was the only one who maintained the GIS System and if there were issues with the system she had to log on to correct it even when she was on vacation. He said that dedication needed to be awarded and this was a well deserved honor for Ms. Frankenfeld, adding the County was blessed to have her as an employee and everyone within the Planning & Community Development Department enjoyed working with her.

Supervisor Braymer indicated she believed Ms. Frankenfeld was an appropriate choice for the Employee of the Month Award and she thanked Mr. Lehman for nominating her. She voiced her appreciation of Mr. LaMothe for supporting Ms. Frankenfeld throughout this time, informing the County would like to recognize her for all the efforts she put in 2020 above and beyond her regular work as the GIS Administrator by providing assistance with all sorts of items relating to COVID-19. She added Ms. Frankenfeld also needed to be acknowledged for the assistance she provided to the private sector, as she had done a number of tasks for the Hospitality & Tourism Group. She asked that the Board Members join her in congratulating and thanking Ms. Frankenfeld. A round of applause was given.

Chairwoman Seeber advised she believed Ms. Frankenfeld would appreciate all of those comments, adding they had decided to reinstate the Employee of the Month Program at the last minute this week. She said they were looking forward to seeing Ms. Frankenfeld in the future and she extended congratulations to her from all of the Board Members. Mr. Lehman advised Ms. Frankenfeld had extended her gratitude for the recognition via YouTube, as she had been unable to locate the invitation via Zoom to attend the meeting.

Moving along, Chairwoman Seeber declared the Public Hearing on possible submission of one or more Community Development Block Grant (CDBG) applications for the 2020 program year open at 10:10 a.m. and she asked Amanda Allen, *Clerk of the Board*, to read the Notice of the Public Hearing aloud, which she proceeded to do. Mrs. Allen noted she had not received any comments or requests for assistance at this time.

Chairwoman Seeber asked Mr. Lehman if he had received any public comments on this matter and he replied in the negative.

Mr. Geraghty advised they were all very fortunate to have the Planning & Community Development Department, who was agreeable to take the lead and submit these applications on behalf of the towns. He credited the experience of Mr. LaMothe and Patricia Tatch, *Associate Planner*, both of whom had been employed by the County for a number of years, to make the towns comfortable that their application for a CDBG (*Community Development Block Grant*) would be successful. He acknowledged the Planning & Community Development Department and more specifically Mr. LaMothe and Ms. Tatch for the assistance they had provided to the towns, adding it was a pleasure to work with them.

Mr. LaMothe advised statutorily there were some items he needed to cover as part of the Public Hearing, informing the Board Members should have received a six page information

sheet pertaining to the Public Hearing process and the CDBG Program. He mentioned by statute of the Federal regulations he was required to review the process this with the Board to ensure the public could comprehend it. He indicated the Small Cities Program was a CDBG, whose major objective was benefitting persons of low and moderate income were within the statutory income limits for recipients of the program and anything they devised from a County application must address the needs of these low and moderate income individuals. He stated there were three different types of projects that were eligible in this funding round which consisted of public infrastructure that included water, sewer work, roads and things of that nature that supported job creation for low and moderate income persons, public facilities which was what they were under consideration for and planning grants that would advance a project which would benefit individuals of low and moderate income over a long-term period. He apprised as indicated in the Public Hearing Notice there was \$49 million in funding available which would be split between those three programs, most of which would fall under public infrastructure and public facilities and very little funds would be allocated to the planning portion of this. He stated the funding limits under a public facilities program was \$300,000, it was \$1 million for public infrastructure and it was \$50,000 for the planning aspect. He informed these were competitive applications and there would be a number of applications received by the Office of Community Renewal for which they would review each one and rate and rank them against each other. He said this resulted in good applications being submitted like some they had submitted in the past, but the State awarded the funding to the application that more people benefitted from and was something they had to build into the application process. He apprised one of the stated objectives in this years program was to not be the sole source of funding which he believed proposed Resolution No. 65 of 2021, *Resolution to Commit to Funding to Address the Needs at Countryside Adult Home Pursuant to the Beardsley Report*, that was before them today spoke to and made this a very competitive application process for the County. He informed as discussed at previous meetings the County was considering submitting an application for Countryside Adult Home for repairs and improvements that were identified in what was known as the Beardsley Report which was funded through the planning process of the Small Cities Program in 2019 and this was a continuation of their program. He indicated this covered the required items that must be addressed as part of the Public Hearing Process and any comments received would have to be noted. He mentioned to Mrs. Allen the only other item he would need besides the Public Hearing Notice that was posted in *The Post Star* and *The Sun Community News* was whether there were any Notices published online or on social media and if so he would require verification that those were provided.

Once again Chairwoman Seeber asked Mr. Lehman if any public comments had been received regarding the Public Hearing on possible submission of one or more Community Development Block Grant (CDBG) applications for the 2020 program year and Mr. Lehman replied in the negative. She once again asked if any Supervisors would like to comment on this matter; there being no response she closed the Public Hearing at 10:18 a.m.

Chairwoman Seeber advised Supervisors Beaty and Strough had requested that the members of the Board who were present in the Board Room speak as clearly and loud as possible into the microphone to ensure they could hear them more effectively.

Proceeding to the report by the Chair of the Board, Chairwoman Seeber apprised during the Rules of the Board training that took place at the February 3rd Board Workshop meeting Mary Elizabeth Kissane, *County Attorney*, had shared some tips regarding providing a report from the Committee Chairs, as well as the Chair of the Board and what she would like to do here today was provide them with a summary of events rather than a listing of the daily meetings she had attended over the last month. She stated the Board members had received four updates from her that were very specific on different issues that had arisen since she was appointed as Chairwoman of the Board which she hoped they found to be helpful. She said to highlight a few of those things they would also put a public address on the County website that would summarize the events and the meetings that had taken place and as Chairs of Committees if they would like a more detailed report they were more than welcome to submit

that to Mrs. Allen or to just provide a summary and highlight the resolutions that were in front of them today that had also been provided to the public. Chairwoman Seeber indicated she had the opportunity to meet at length with the Public Health Department to keep informed regarding the vaccine rollout which was the County's number one response to the COVID-19 pandemic right now. She said she also had a chance on numerous occasions to meet via phone, Zoom and in person with many of the Supervisors, as well as attend all of the Committee meetings that were held and the Board Workshop meeting which included training that many of the Supervisors had attended, as well. She mentioned the Board Workshop had been recorded and could be reviewed by those who were unable to attend, adding she was appreciative of Mrs. Allen and Ms. Kissane's efforts for conducting the training at that meeting which she believed they all found to be very informative. She stated Mr. Moore continued to work tirelessly with her to ensure the Board was following their policies and procedures that were set forth in front of them while also ensuring everyone was informed of what was occurring on a regular basis at the County. Chairwoman Seeber apprised in addition to that there had been multiple meetings as it related to the Regional Sports Guidelines which posed significant challenges, but had offered them the opportunity to meet and work regionally with multiple Counties and their Chairs, as well as their Directors of Public Health which she found to be incredibly informative. She added she hoped the public felt the County had provided every opportunity not only for success, but also to ensure safety in the community. She mentioned there had been substantial discussions regarding the County's FOIL (*Freedom of Information Law*) Policy and everyone had been provided with the opportunity to attend live training with Kristin O'Neill, *Assistant Director, Committee for Open Government*, regarding FOIL which she had subsequently distributed the Power Point Presentation to all of the Board Members, as well. Chairwoman Seeber informed a significant amount of time had been expended working on issues with the LDC (*Local Development Corporation*) with a significant amount of work being done by Jim Siplon, *Interim Director, Economic Development Corporation of Warren County*, the LDC Board of Directors and County staff. She recognized Kristy Miller, *Assistant to the County Administrator*, the County Attorney's Office and Mr. Moore for their efforts compiling historical data on the LDC. She said they were currently working their way through the questions and concerns regarding the LDC in preparation for their Organizational meeting in March. She advised there was a meeting yesterday that took place through NYSAC (*New York State Association of Counties*) with Senator Schumer to talk more about the pandemic response during which he asked that they share more with their communities about the Federal initiatives that were taking place; she added Mr. Moore had distributed an email summarizing all of this information for the Board Members. Chairwoman Seeber informed they had the opportunity to meet with Matt Chase, *President, NACo (National Association of Counties)*, who was a former resident of Warren County, and had accepted his generous offer for training that was taking place next month for NACo, as well as assisting the County with opportunities for scholarships for some leadership training along with general support. She stated Mr. Chase had highlighted how excited he was to have Mr. Moore be a part of a national group concerning broadband. She said she had met with representatives of NYSAC multiple times, as well as attending many other various meetings not only with members of the community, but also with each Supervisor between phone calls and discussions. She remarked she was unable to express how appreciative she was of the support, opportunities and ideas everyone had been sharing with her, as well as the incredible County staff who continued to work tirelessly. She said this was just a summary of some of the things that had taken place and she would provide that information in more detail to Mrs. Allen, as well as the County website. She concluded by stating her phone line was always open and she welcomed them to share their concerns and questions with her to assist with the Board moving forward in a united front.

Proceeding with the agenda review, Chairwoman Seeber reminded the Board Members as stated in the Rules of the Board and what was indicated in their training that took place on February 3rd they would have a report by Chairs of a Committee and any additional information

that did not relate to the Committee meetings could be discussed during the privilege of the floor and public comment or announcements portions of the meeting. She said at this point it only appeared to be appropriate to go in alphabetical order and she called on Supervisor Beatty to begin the reports by Committee Chairs on the past months meetings or activities.

Supervisors Beatty advised the Executive Committee had met for the first time on February 11th, informing he would be stepping aside as Chair to allow for the Chair of this Committee to rotate each time they met in chronological order. He said they had approved proposed Resolution Nos. 24 and 62-65 and he provided a brief overview of each.

Supervisor Braymer stated the Personnel, Administration & Higher Education Committee had met on January 29th, approving proposed Resolution Nos. 48-54 and she called attention to proposed Resolution No. 48, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2021*, which created some new positions that had been discussed at Committee. She highlighted proposed Resolution No. 49, *Adopting Warren County Travel, Education and Vehicle Use Policy*, which concerned a change to the County's Travel, Education and Vehicle Use Policy to ensure individuals followed a certain procedure regardless of whether they were attending a training in person or via Zoom. She mentioned as the Chair of the Personnel, Administration & Higher Education she had attended a meeting with Jaeger & Flynn Associates to discuss the County Health Insurance coverage which appeared to be in line with no issues, as well as a meeting with a few of the County's Outside Counsel regarding ongoing litigation and several meetings with Jackie Figueroa, *County Human Resources Director*, and her staff regarding personnel matters, such as the County's Performance Evaluations, exit interviews, training opportunities and the recently reinstated Employee of the Month Program. Supervisor Braymer informed she had also held meetings with Mr. Lehman and others about the County's cooperation with SUNY Adirondack in an attempt to bring more visibility to them. She informed she had also chaired the NYSAC Resolutions Standing Committee meeting which was not part of her duties as Chair of the Personnel, Administration & Higher Education Committee. She stated the Personnel, Administration & Higher Education Committee would be discussing updating the County's FOIL Policy over the next few months. She encouraged anyone with questions, concerns or who would like more details regarding what she just stated to contact her directly.

Supervisor Conover indicated the Public Works Committee had approved proposed Resolution Nos. 40-45 and he provided a brief overview of each. He stated he would be bringing forth an amendment to proposed Resolution No. 63, *Resolution Amending the Warren County Foil Policy and Authorizing the Prior Chairs of the Board of Supervisors to Decide and Sign Foil Appeals When There Is a Conflict of Interest*, at the appropriate time. He said as everyone was aware he was not supportive of the proposed Resolution because he could not comprehend why the Board's Officers were refusing to bear these responsibilities; however, he noted, if it was the intent of the Board for this responsibility to fall on the previous Chair's then he believed some clarification of this was going to be required and he would offer the amendments at that time. He informed his amendment indicated if a Chair recused themselves they should do so in writing and indicate the reasons why this was; he added this could be done in a form prepared by Mrs. Allen where the Chair checked off that they were recusing themselves. Chairwoman Seeber interjected that the appropriate time to bring this forward was during the discussion and public comment on proposed resolutions portion of the meeting. Supervisor Conover stated his intent was to ensure the Board Members were aware of what the proposed amendment consisted of. Chairwoman Seeber stated this discussion could take place during the requests for roll call votes, adding she would request that Mr. Moore and Ms. Kissane comment on the context, as well if needed.

Supervisor Diamond apprised the Public Safety Committee had met on January 29th during which there was no action agenda from the Sheriff's Office, but there was one from the Office of Emergency Services. He stated the Committee approved proposed Resolution Nos. 37-39 and he provided a brief overview of each.

Supervisor Dickinson remarked prior to his Committee report he would like to thank

Supervisor Conover for introducing proposed Resolution No. 45, *Resolution Supporting the Village of Lake George's Request to Change the Name of West Brook Road to Sen. Elizabeth O'C Little Boulevard*, which originated from a request from Robert Blais, *Mayor, Village of Lake George*. He said Mayor Blais was hoping to hold some form of an official event in the late spring when the weather conditions were more favorable. Supervisor Dickinson advised the Environmental Concerns & Real Property Tax Services Committee had approved proposed Resolution No. 60 which he provided a brief summary of.

Supervisor Driscoll stated the Human Services Committee had approved proposed Resolution Nos. 34-36 and he provided a brief overview of each. He mentioned their next Committee meeting would be held on Monday, February 22nd, during which Amy McByrne, *Director, Countryside Adult Home*, would be sharing some information and while neither the Department of Social Services or Veterans' Affairs would be present at that meeting they were working on items to bring before the Committee next month.

Supervisor Frasier informed the Health Services Committee had met on January 19th, approving proposed Resolution Nos. 29-33 and she provided a brief overview of each. She mentioned the next Committee meeting was scheduled for Monday, February 22nd.

Supervisor Geraghty apprised per the directions of the Rules of the Board he had submitted his report regarding the activities of the Tourism & Occupancy Tax Coordination Committee in writing to Mrs. Allen and anyone who would like a copy could request one from Mrs. Allen, adding he would provide a brief synopsis of his report. He stated four discussions had taken place and they approved proposed resolution Nos. 46-47 and he provided a brief overview of each.

Supervisor Hogan indicated the Economic Growth & Development Committee had met on January 20th, during which they discussed the grant applications that were mentioned during the Public Hearing and approved proposed Resolution No. 28 which she requested support of, informing these grant applications would benefit several communities throughout the County and were imperative for them, as well as the improvements for Countryside Adult Home. She added to that same tune she would also request support of proposed Resolution No. 65 *Resolution to Commit to Funding to Address the Needs at Countryside Adult Home Pursuant to the Beardsley Report*. She advised an update was given regarding the activities of the Employment & Training Administration and she encouraged anyone who was unfamiliar with what the department did to visit their website which had a tremendous amount of useful information for their County constituents. Concluding her report, Supervisor Hogan voiced her pleasure with Ms. Frankenfeld being selected as the February Employee of the Month, as she believed the recognition was well deserved for all of the work Ms. Frankenfeld did for the County.

Supervisor Magowan apprised the County Facilities Committee had met on January 20th, approving proposed Resolution No. 26 which he provided a brief overview of.

Supervisor Merlino, as Chair of the Park Operations & Management Committee, indicated he had nothing to report on.

Supervisor Shepler reported on the January 19th meeting of the Criminal Justice Committee where the Committee approved a request from the District Attorney for authorization to extend an existing agreement with the New York State Division of Criminal Justice Services for the State Aid to Prosecution Grant in the amount of \$57,258 as a result of the COVID-19 pandemic as noted in proposed Resolution No. 27. She mentioned the District Attorney had also indicated his Office would be applying for the next round of grant funding this spring. She stated the District Attorney also reviewed with the Committee the Executive Orders which had impacted the functioning of the Grand Jury and explained because of COVID-19 there would no longer be multiple days of court and instead they would be held virtually. She informed the District Attorney had indicated as of April all New York State Police Officers would be outfitted by body cameras that would be providing a significant amount of information which would need to be processed. She advised there were no referrals or pending items, no public comments and their meeting was adjourned at 9:15 a.m. She

apprised the next Committee meeting was scheduled for Monday, February 22nd at 9:00 a.m.

Supervisor Smith advised she had introduced herself to Dr. James Seeley, *Executive Director, Cornell Cooperative Extension of Warren County*, and a meeting of the Extension Services Committee was scheduled via Zoom for 6:00 p.m. on February 22nd. She stated currently their organization was holding a Community Parenting Program over a five week period beginning on March 2nd and ending on March 30th and was applicable to parenting of children of any age. She advised on March 7th a 4-H Basics Air Pistol Seminar was scheduled from 1:00 p.m. until 4:00 p.m. for children ages ten and up who had completed the 4-H Basic Air Rifle course and on March 11th a Fostering Healthy Sleeping Habits Program would be held. She concluded her report by indicating she would be attending the meeting of Extension Services via Zoom on February 22nd and she hoped the other members of that Committee would attend, as well.

Chairwoman Seeber informed Supervisor Thomas, who was Chair of the Budget Committee, was unable to attend the meeting this morning, but she believed he would be submitting his Committee report directly to Mrs. Allen. She asked that they return to Supervisor Beaty, who had inadvertently neglected to report on the activities of the Finance Committee.

Supervisor Beaty stated the Finance Committee had approved proposed Resolution Nos. 25 and 55-61 and he provided a brief overview of each. He offered privilege of the floor to Mike Swan, *County Treasurer*, to provide a report on the County finances.

Mr. Swan advised he had been thrown off base slightly this morning by the email distributed by Mr. Moore regarding the Federal stimulus and reimbursement packages being proposed by the Federal Government, as this had taken the thunder away from some of the matters he was going to discuss with the Board this morning because if the legislation was adopted what he was going to discuss may not be necessary. He mentioned the substance of what he was going to discuss concerned borrowing money to fund the Road Projects and the improvements at Countryside Adult Home, both of which he had previously mentioned on several occasions. He stated as a result of Kevin Hajos, *Superintendent of Public Works*, notifying him he would not be doing work this summer that would require them to borrow money to fund and the thought was they would postpone borrowing any money until next spring resulting in them not having to make any payments until 2023. He continued, stating there was a sufficient amount of debt coming off of the books resulting in the County almost becoming budget neutral at that point rather than having to come up with almost \$1 million to pay back a five year loan. He remarked the amount of money being proposed in the stimulus and reimbursement packages that was being discussed was staggering to him. Mr. Swan informed the other matter he was going to discuss with the Board concerned the sense he was getting from the State regarding their budget; however, he noted, he was unsure this would be an issue with the amount of money being proposed for the State in the Federal stimulus and reimbursement packages. He said initially the State was once again considering keeping a portion of the County's sales tax, as well as making cuts to the funding they provided to the County for various programs, but he felt this was up in the air right now.

Mr. Moore apprised in terms of the 5% cut to State aid that was included in the proposed State budget, NYSAC had been asking whether it would be possible to restore that 5% if a large Federal Aid package was provided to the State; he added he believed that question was still very much up in the air.

Supervisor Dickinson questioned how much of the County's share of its sales tax revenue would the State keep and Mr. Swan responded from what he was aware of they were keeping as much of it as they wanted. Supervisor Dickinson apprised he did not believe this was acceptable. Mr. Swan voiced his personal feeling was that it was unconstitutional and his opinion was this County alone or all of the Counties together should be suing the State to get that money returned to them; however, he noted, this was just his personal opinion and not a legal one. Supervisor Dickinson remarked he was fully supportive of moving forward with Mr. Swan's suggestion, as he did not feel it was appropriate for the State to be able to keep as much of the County's sales tax revenue as they wanted. He added the other issue was the

County and towns budgeted based on this sales tax revenue and this put all of them in a bad position. Mr. Swan restated his opinion that this was unconstitutional and the County should be fighting this.

Supervisor Beaty informed he and Mr. Swan had discussed this matter earlier this week and he advised the State kept \$.574 of every dollar the County generated in sales tax revenue before the pandemic; however, he noted, since then the State had decided they could keep as much of it as they wanted without any repercussions. He suggested the Board look into whether it was unconstitutional for the State to do this because he concurred with Supervisor Dickinson that there were items included in the County Budget that were dependent upon sales tax revenue and if this could be taken away arbitrarily he could not comprehend how they could manage the County and offer services when this could occur.

Supervisor Braymer stated at the NYSAC Resolutions Standing Committee meeting they had adopted a resolution calling on the State Legislature to end the practice of taking the Counties sales tax revenue and she suggested they consider bringing this matter before the Governmental Operations & Advocacy Committee. She added if their intent was to push harder on the State her proposal would be to form a coalition with other Counties rather than trying to step out on its own to force the issue. She restated she felt the first step should be to refer this matter to the Governmental Operations & Advocacy Committee where they could use the NYSAC resolution as a reference.

Supervisor Wild apprised he would like to discuss the bond the County had discussed taking out to fund the Road Projects because the interest rates were so low. He inquired if this was something they should still consider due to the lower interest rates and to address the roads that were in desperate need of attention now, as well as those that were in currently in fair condition, but would require addressing in a few years. He pointed out it was easier to take care of roads before they degraded to a certain point and would require substantially more money to be spent to address the issues. He stated he was wondering whether they should consider doing a more aggressive road paving and repair plan and float this money in a bond as was originally discussed in order to get ahead of the game.

Mr. Swan advised first he would like to respond to Supervisor Braymer, informing he had on good authority that there would be multiple Counties that would join the County on a lawsuit against the State regarding sales tax revenue. In response to the remarks made by Supervisor Wild, Mr. Swan stated when he had discussed this with Mr. Hajos the original plan had been to attempt to finish some road projects in 2021, but Mr. Hajos was the one who should explain why this was not occurring quite the way they had originally discussed. He said as a result of the changes Mr. Hajos would not need any of the money from the bond for 2021 and he did not want to borrow around \$5 million only to sit on it for a year and have to pay \$1 million in interest. He added the reason they had originally pushed to be able to borrow was because of the lower interest rate; however, he noted, he could not in good conscious borrow money that they would have to pay \$1 million interest on that was not needed until next year. Supervisor Wild thanked Mr. Swan for the explanation and indicated he would contact Mr. Hajos.

Supervisor Bruno indicated he concurred with Mr. Swan and Supervisors Dickinson and Beaty that it was outrageous for the State to be able to dip into the County's sales tax revenue whenever they wanted, adding he did not think the County should be penalized for the State's inept and poor fiscal management. He said he believed they should consider taking action and contact other Counties to join together in something like a class action lawsuit against the State to get this money returned to them.

Supervisor Geraghty asked how realistic it was that Federal stimulus and reimbursement packages would come to fruition and the County would receive this aid and Mr. Moore replied this was dependent upon whether that package was adopted by both the United States House of Representatives and the United States Senate. He said if it was adopted by both then it was likely the President would sign off on it. Supervisor Geraghty remarked there was a staggering amount of aid included in that package for the County. In regard to the State keeping a portion

of the County's sales tax, Supervisor Geraghty apprised it was difficult for the County and Towns to prepare their budgets when they were unsure if the State would be keeping more of a share of their sales tax revenue.

Chairwoman Seeber thanked Mr. Swan for his report and Mr. Moore for answering the Board Members questions.

Supervisor Beaty advised this concluded his report on the activities of the Finance Committee.

Continuing to the report by the County Administrator, Mr. Moore recognized the following people for their years of service to the County which he said he was greatly appreciative of

- * Sharon Morrison for 30 years of service to Countryside Adult Home;
- * Robin McLaughlin for 20 years of service to Public Health;
- * Lieutenant Steve Stockdale for 20 years of service to Sheriff's Department;
- * Mary Klaiber for 20 years of service to the Department of Social Services; and
- * John Lord for 20 years of service to the Department of Social Services.

Mr. Moore stated Floor Resolution No. 1 was before them today and concerned the appointment of Jay Ogden as the Warren County Fire Coordinator. He said Mr. Ogden has been working in the position for around two weeks now. He informed the start date of the position was initially on February 22nd which was the first work day following today's Board Meeting; however, he noted, the Personnel, Administration & Higher Education Committee had requested that the position be filled as soon as possible. He mentioned Mr. Ogden was originally from this area and had recently moved back here from Charlotte, North Carolina, where he had been awarded the 2020 Fire Fighter of the Year which was a significant honor and the County was pleased to have him in this role. Mr. Moore thanked Mr. LaFlure for his many years of service to the County and the excellent position he had left the Office of Emergency Services Department in which made it easier on the new management.

Mr. Moore apprised he would like to speak to a few points Mr. Swan had addressed, the first of which concerned Countryside Adult Home. He said during the Executive Committee meeting a discussion took place regarding reimbursement through the NYS DOH (*New York State Department of Health*) which they had since learned they no longer provided reimbursement for capital expenses to these facilities. He said previously the NYS DOH had provided reimbursement on a straight line depreciation basis, but this regulation had been changed and anything that had a life over two years and costs more than \$500 was ineligible for reimbursement.

In terms of New York State keeping a portion of the County's sales tax revenue, Mr. Moore informed he had spoken about this around the same time last year when they first began taking a share of the County's sales tax revenue. He stated State Tax Law governed where the sales tax collections were allocated and Article 28 concerned the State's 4% share and Article 29 pertained to the localities share and what they were able to raise. He apprised for the first time ever last year the State rewrote a section of Article 29 to divert some of that revenue back to the State at which time he indicated this was a slippery slope and it would happen again and then a few months later it had when the State diverted the AIM (*Aid and Incentives for Municipalities*) payments. He explained these payments which were allocated to the Towns and Villages were typically taken from the State Treasury, but then the State changed this to come from the Article 29 tax revenue. He remarked he fully concurred that it was problematic if this practice continues. Chairwoman Seeber interjected that she hated to interrupt, but Supervisor Strough had indicated he was unable to hear him and she asked if he could speak up. Supervisor Strough stated he did not report he could not hear Mr. Moore, as his concern was that he could not hear Mr. Swan. Returning to his report, Mr. Moore indicated he would keep an eye on whether the State planned to continue dipping into the County's share of the sales tax revenue.

Mr. Moore stated he was also methodically reviewing the proposed State budget with the 30 day amendments reportedly coming out today and if so this would provide the full

picture of the Executive Budget. He said he had been drafting a report on the budget which he would distribute as soon as he was finished with his review to ensure they were all aware of all of the items of concern in the Executive Budget which would be going before the State Legislature. He said this would allow them to communicate with their State representatives the priorities the County had.

In regard to Senator Schumer's presentation to all of the County leaders yesterday, Mr. Moore informed he had distributed details to the Board regarding this. He mentioned this was a \$350 billion Stimulus Bill which included direct aid to the local governments which would not pass through the State. He said if this legislation did pass and was enacted into law by the President's signature the County would receive those payments within sixty days. He indicated this was a significant amount of money and the uses were flexible and broad and could be for replacing lost revenue from last year or investing in the local economy. He indicated the amount of aid Warren County would receive was tentatively slated at \$12,497,358 and two other examples of the proposed aid was the City of Glens Falls was \$11,269,189 and the Town of Queensbury would receive \$5,076,077. He apprised he would track the progress of the bill to see whether it was successful in being adopted into law. He thanked Senator Schumer for taking the time to join that NYSAC Conference call and share information with everyone, as current information was much appreciated.

In addition, Mr. Moore indicated typically on Tuesday the Counties would participate in a conference call regarding vaccine distribution which was spearheaded by a representative from the Governors Office, but this Tuesday Governor Cuomo lead the meeting himself. He said there had been an acknowledgment that this had been a difficult time with the scarce supply of the vaccine and the Counties were thanked as local partners for assisting the State in persevering through that. He mentioned as a result of new projections coming out from the manufacturers and the Federal Government they were anticipating there would be two doses available for every New York State resident by the end of June. He apprised this was a dramatic improvement and he was hopeful the supply would meet that standard, adding if this came to fruition the County was ready with a potential mass vaccination site that the State had assisted with setting up and was ready to operate whenever the supply warranted scheduling appointments there. He added the County was partnering with the State to staff that site. He remarked he was optimistic about this, informing if they were able to keep to an aggressive timetable the County may be able to have some appearance of normalcy this summer.

Mr. Moore mentioned the Governor also notified them he had specific information regarding residents of different geographies that had been vaccinated which was new information that was provided to all of them. He read aloud the following statistics regarding vaccinations for Warren County residents as of February 16th; 4,585 individuals have already received both doses of the vaccine; and 9,131 residents had received at least their first dose and were in line for their second one. He mentioned out of the County's total population which included individuals under the age of sixteen who were not eligible to receive the vaccine 14.3% was vaccinated or in the process of being fully vaccinated as of three days ago. He stated he was proud to announce the County was one of the strongest performing geographies in the State and the intent was to increase this percentage even further as quickly as possible.

In regard to the vaccination shortages that were currently occurring, Mr. Moore apprised there was a good resource that members of the public and Supervisors could use by googling NYS Vaccine Roll Out which would bring up a link for Phased Distribution of the Vaccine. He explained this was a website the NYS DOH was maintaining which included a button referred to as Provider Guidance which was an eight page document that indicated what populations the hospitals, pharmacies and local health departments were directed to vaccinate and in what order. He advised hospitals were required to prioritize unvaccinated healthcare workers and when they finished with that sector they could proceed into Phase 1A which was comprised of individuals who did not work at the hospital and then they transitioned to OPWDD (*Office for People with Developmental Disabilities*) Congregate Care and once they finished vaccinating those groups they could vaccinate individuals who were ages 65+. He mentioned

pharmacy and physician groups were directed to do their own patient facing staff first and once this was completed they could begin vaccinating individuals who were ages 65+. He stated the local health departments were directed to vaccinate the essential worker populations that had been identified by the State in Phase 1B and did not consist of as many occupations thought of as essential workers; however, he noted, the County was working to get more occupations added into this Phase. He said after the local health departments completed vaccinating all of the essential workers they could begin vaccinating residents and staff of congregate settings that were operated by OPWDD following which vaccinations could be administered to individuals with comorbidities. He pointed out the 65+ population had been excluded from receiving vaccinations from the local health departments because the State was requiring them to work through these other populations before they could begin vaccinating the 65+ population. He said he was aware this had been a cause of concern for individuals in the community and it was causing confusion, but this was what the law required them to do and if the guidelines for vaccine eligibility were not adhered to there was a \$1 million fine. He indicated this was a frustrating situation and the State was doing its best to respond to the inadequate vaccine supply and there were priority groups to get vaccinated first. He said the solution to this was increasing the supply of the vaccine so they could open mass vaccination sites like the one the County had ready to operate throughout the State, adding they were optimistic the information they received regarding the supply increasing would come to fruition.

Supervisor Geraghty requested that Mr. Moore distribute the link regarding Phased Distribution of the Vaccine. Chairwoman Seeber stated she had just emailed Mr. Moore requesting that this information be provided to Mr. Lehman to allow him to notify the public about it, as well. Mr. Moore mentioned the link would be updated by the NYS DOH on a weekly basis and it would only be good for a few more days, but he would send them the link with the button to click on for the guidance to providers.

Supervisor Driscoll thanked Mr. Moore for providing that comprehensive report, apprising that he would like to add that the Office for the Aging was working cooperatively with Public Health to prepare for when the County was permitted to vaccinate its seniors. He commended the County staff for their preparation efforts for when the County could vaccinate this vulnerable population, as he had received phone calls from many concerned constituents about the conflicting information they were receiving.

Privilege of the floor was extended to Ms. Kissane to provide a report from the County Attorney. Ms. Kissane indicated this past month she had attended Committee meetings on January 19th, 20th, 25th and 29th and she did a presentation at the February 3rd Board Workshop meeting. She stated she had met with Chairwoman Seeber on January 19th, 27th, 29th, February 1st and February 12th, as well as meetings with the LDC, Warren County Soil & Water Conservation District, Department of Public Works, Tourism Department and Real Property Tax Services. She advised she drafted four Memorandums of Law, numerous advisory emails, drafted and reviewed the resolutions that were before the Board today, drafted and reviewed numerous contracts, as well as provided advice to multiple Department Heads and Supervisors.

Continuing with the Agenda review, Chairwoman Seeber called for the reading of communications, which Mrs. Allen read aloud, as follows:

Reports from:

1. Probation - Reports of Criminal and Family Workloads for November and December of 2020.

Other:

1. Capital District Regional Off Track Betting Corp. - December 2020 payment in the amount of \$1,702.
2. Capital District Regional Off Track Betting Corp. - 2020 Regional Benefit Distribution Installments #2 & #3, each in the amount of \$2,408.

Proceeding to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 24-65 were all distributed to the Board and posted to the Warren County website on or before Tuesday, February 16th which met the distribution deadlines specified in the Rules of the Board. She informed that proposed Resolution No. 61 was amended after being distributed to the Board and a motion was needed to approve the revision as presented. The necessary motion was made by Supervisor Magowan, seconded by Supervisor Merlino and carried unanimously. Mrs. Allen stated a motion was necessary to bring proposed Floor Resolution No. 1 to the floor, which pertained to appointing the County Fire Coordinator, and was also distributed to the Board of Supervisors. She said because this was not approved by a Committee, a waiving of the Rules of the Board and a two thirds majority vote would be required, followed by a motion and a simple majority vote to bring the resolution to the Floor and assign it a number. The motion to Waive the Rules of the Board was made by Supervisor Braymer, seconded by Supervisor Geraghty and carried unanimously. The motion to bring proposed Floor Resolution No. 1 to the floor was made by Supervisor Shepler, seconded by Supervisor Magowan and carried unanimously. Mrs. Allen advised proposed Floor Resolution No. 1 would now be referred to as proposed Resolution No. 66.

Proceeding to the Discussion and Public Comment on Proposed Resolutions and the Requests for Roll Call Votes portions of the Agenda, Chairwoman Seeber apprised she believed they had a roll call request for proposed Resolution No. 63, *Resolution Amending the Warren County Foil Policy and Authorizing the Prior Chairs of the Board of Supervisors to Decide and Sign Foil Appeals When There Is a Conflict of Interest*. She requested for purposes of context that Mr. Moore provide more information regarding proposed Resolution 63 before discussion.

Mr. Moore indicated Article 6 of New York State Public Officer's Law concerned FOIL of which Section 4 related to FOIL appeals which stated except as provided in Subdivision 5 of this Section any person denied access to a record may within thirty days appeal in writing such denial to the head Chief Executive or governing body of the entity or the person therefore designated by such head Chief Executive or governing body who shall have within ten business days of the receipt of such appeal fully explained in writing to the person requesting the record of the reasons for further denial or provide access to the records sought. He stated his interpretation of this was the Chair of the Board of Supervisors was the FOIL Appeal Officer; he added this was also reflected in the FOIL Policy that was adopted by the Warren County Board of Supervisors. He advised as a matter of State Law and the County's Local Laws that had been adopted by this Board, the Chair of the Board was the FOIL Appeal Officer regardless of whether the FOIL related to the Chair of the Board. He said if the Chair of the Board felt there was a conflict and that those duties ought to be assigned to someone else they had the ability to do so. He informed what was being sought after in proposed Resolution No. 63, *Resolution Amending the Warren County Foil Policy and Authorizing the Prior Chairs of the Board of Supervisors to Decide and Sign Foil Appeals When There Is a Conflict of Interest*, was to amend the County's FOIL Policy to indicate in writing who those duties fell on to ensure it was not a random assignment of them each time there was a conflict which only occurred upon occasion. He mentioned the only individual who was not permitted to serve as the FOIL Appeal Officer was the Records Access Officer which in the case of Warren County was himself because if there was an appeal it was an appeal of his determination as the Records Access Officer. He stated he also used the assistance of the County Attorney's Office to make these determinations on the initial FOIL in regard to what was permissible to redact which was why he believed it was not appropriate to have the County Attorney serve as the FOIL Appeal Officer. He stated they were seeking an individual or an office to designate as a conflict FOIL Appeal Officer for which there had been several suggestions of who could serve in this capacity, the first of which was the Clerk of the Board; however, he noted, this had since been changed to what emerged out of the action taken by the Executive Committee.

Chairwoman Seeber thanked Mr. Moore for elaborating on proposed Resolution No. 63, *Resolution Amending the Warren County Foil Policy and Authorizing the Prior Chairs of the*

Board of Supervisors to Decide and Sign Foil Appeals When There Is a Conflict of Interest, which she would now open up for discussion.

Supervisor Conover advised everyone was aware of his displeasure with proposed Resolution No. 63, *Resolution Amending the Warren County Foil Policy and Authorizing the Prior Chairs of the Board of Supervisors to Decide and Sign Foil Appeals When There Is a Conflict of Interest*; however, he noted, if Supervisors Thomas and Geraghty, as former Chairs of the Board were willing to support the proposed Resolution in its current form he was willing to vote in favor of it. He stated he did have a few proposed amendments that he believed would better clarify the proposed Resolution, the first of which was should a conflict of interest occur with the Board Chair, the Chair should be required to recuse themselves formally by submitting something in writing to the Clerk of the Board that indicated they had a conflict and therefore were recusing themselves. Next, he said the designation of the Appeal Officer should fall on the Board which meant should a conflict of interest exist then the responsibilities would fall on the prior Chairs of the Board of Supervisors, in order of reverse succession to decide and sign FOIL appeals, adding he believed the indication that the Chair of the Board delegated this authority needed to be redacted from the resolution in its current form. He apprised within the body of the resolution they should also indicate what triggers this was the submission in writing to the Clerk of the Board regarding a conflict of interest on the part of the Chair of the Board of Supervisors. He stated once the Clerk of the Board received this then the responsibility fell upon the prior Chairs of the Board of Supervisors. He added one of the reasons he was proposing this amendment was because he did not believe anyone with a conflict of interest should be permitted to designate someone else to handle the duties, adding this responsibility should fall upon the Board of Supervisors as the governing body. He advised prior to introducing his proposed amendment he would like to get some feedback on it from the other Board members.

Supervisor Braymer remarked she concurred with Supervisor Conover, apprising the changes he was proposing were appropriate; however, she stated, she disagreed with his point regarding the Chair making these designations, as the resolution in its current form indicated the Warren County FOIL Policy was amended to identify the prior Chairs of the Board of Supervisors and not that the Chair was going to designate individuals. She suggested they include some additional language to clarify the policy itself was required. She added there should be another Resolved Paragraph that indicated when the Chair had a conflict they would notify the Clerk of the Board and then the Policy would direct these responsibilities to fall on the previous Chair of the Board.

Supervisor Strough apprised given the fact that the Supervisors were elected every two years and a Chair could potentially be appointed to the Chair of the Board of Supervisors for multiple years in a row it was entirely possible that there was no existing prior Chair of the Board as a member of the Board of Supervisors. He stated because of this he felt they should consider an official position rather than the previous Chair, adding he believed more work was needed on proposed Resolution No. 63, *Resolution Amending the Warren County Foil Policy and Authorizing the Prior Chairs of the Board of Supervisors to Decide and Sign Foil Appeals When There Is a Conflict of Interest*.

Supervisor Beaty informed he believed they could all agree they wanted an individual with experience handling FOIL appeals which were the prior Chairs of the Board, adding he was comfortable making changes to the language included in proposed Resolution No. 63, *Resolution Amending the Warren County Foil Policy and Authorizing the Prior Chairs of the Board of Supervisors to Decide and Sign Foil Appeals When There Is a Conflict of Interest* for clarification purposes. He stated he felt this was a solid solution for this year because there were three sitting members of the Board who had previously served as Chair of the Board; however, he noted, they could revisit this next year if needed.

Mr. Moore apprised he concurred with Supervisor Braymer that the amendments Supervisor Conover was proposing were sensible and they could be reflected in the policy.

Supervisor Wild inquired if there was any reason why they had to vote on proposed

Resolution No. 63, *Resolution Amending the Warren County Foil Policy and Authorizing the Prior Chairs of the Board of Supervisors to Decide and Sign Foil Appeals When There Is a Conflict of Interest*, today considering there were updates that needed to be done and Chairwoman Seeber replied she was appreciative of this question and would be pleased to answer it factually. She informed the only appeal that had been filed this year directly concerned her, but at that point in time she was unable to have an Appeals Conflict Officer, explaining that was why it was before the Board today to request immediate changes to the FOIL Policy that was not currently spoken to in the current policy. She mentioned Supervisor Braymer had indicated one of her priorities was to have a task force conduct a thorough review of the County FOIL Policy.

Supervisor Braymer stated she would like to review the FOIL Policy again more comprehensively; she added she was unaware of what action was taken by the prior Chairs of the Board when there were conflicts and her hope was to have something in writing regarding a particular procedure because if another conflict were to occur with the Chairwoman she did not want her to be able to select whomever she wanted to handle those FOIL appeals. She indicated by formalizing this in the policy they were making it clear and more transparent and then if changes were required she would be bringing the FOIL Policy before the Personnel, Administration & Higher Education Committee to consider more comprehensive changes, such as changing who the Records Access Officer was, as well.

Chairwoman Seeber advised she did not want to influence the discussion here whatsoever and she would ask Mr. Moore to speak to it regarding the ten day time limit on how this was processed which was rather swift. Mr. Moore indicated the State Law did speak to that, explaining the individual who wanted to file an appeal had thirty days to do so and then the County had a compressed time period to respond to that appeal. Supervisor Conover apprised the applicant on the appeal had to be responded to within ten days, but the actual response may take longer dependent upon the nature of the request. He said typically in the response this was detailed resulting in some of these responses being voluminous and had to take their place in the order. He continued, apprising the law indicated a response was required in ten days and normally the response would mention a reasonable timeframe as to when they were going to respond; however, he noted, the actual response itself was dependent upon the request which could take longer to assemble because it could involve multiple departments and documents. Chairwoman Seeber interjected Supervisor Conover was bringing up a good point, as many of the Board Members had taken training with Ms. O'Neill last week during which she spoke specifically about what Supervisor Conover was referencing. She informed Ms. O'Neill had in fact suggested that they speak to their State representatives to lobby and ask for some additional changes to that FOIL Policy for the ten days because in her opinion the County did not have that flexibility and the County could make the argument, but ultimately it was up to a judge to determine whether or not that reasonableness was allowed in the manner it was with the Records Access Officer. She apprised she had been notified by the County Attorney's Office that the response needed to go out within ten days which was what brought them there today.

Supervisor Conover indicated while he was not in favor of the responsibility falling on the prior Chairs, he would support proposed Resolution No. 63, *Resolution Amending the Warren County Foil Policy and Authorizing the Prior Chairs of the Board of Supervisors to Decide and Sign Foil Appeals When There Is a Conflict of Interest*; however, he noted, his suggestion would be to amend the proposed Resolution to reflect the designation of the reviewers in the event of a conflict of interest submitted to the Clerk of the Board in writing by the Chair of the Board, which would fall to the previous Chair of the Board and should there be a conflict on their part then the designation would fall to each succeeding Chair of the Board. In regard to what would occur if no prior Chairs were members of the Board, he apprised at that point in time he believed the designation could fall on the Vice-Chair of the Board. He added he concurred with Supervisor Braymer that this entire matter should be revisited at the earliest convenience. Chairwoman Seeber asked Supervisor Conover whether submitting a conflict

could be submitted to the Clerk of the Board via electronic means would be appropriate and Supervisor Conover responded he would have Mrs. Allen create a form letter that allowed the Chair to check off on one of the three points of why they were recusing themselves and then the responsibility would automatically fall on the next Chair in line. He added he did not think anything elaborate was required nor should they have to go into any specific details as to why they were recusing themselves.

A motion was made by Supervisor Conover and seconded by Supervisor Dickinson to amend proposed Resolution No. 63, *Resolution Amending the Warren County Foil Policy and Authorizing the Prior Chairs of the Board of Supervisors to Decide and Sign Foil Appeals When There Is a Conflict of Interest*, as outlined above.

Chairwoman Seeber asked Mrs. Allen to read aloud the proposed amendment. Mrs. Allen stated the heading on proposed Resolution No. 63, *Resolution Amending the Warren County Foil Policy and Authorizing the Prior Chairs of the Board of Supervisors to Decide and Sign Foil Appeals When There Is a Conflict of Interest* was amended to indicate it was a Resolution amending the Warren County Foil Policy and authorizing the prior Chairs of the Board of Supervisors to decide and sign FOIL Appeals when there was a conflict of interest and a Resolved paragraph would be added to indicate in the event of a conflict of interest the FOIL Appeals Officer shall submit in writing a statement to the Clerk of the Board outlining same. She added the prior Resolved did speak to the duty falling on prior Chairs in order of reverse succession.

Chairwoman Seeber advised she would open the proposed amendment to Resolution No. 63, *Resolution Amending the Warren County Foil Policy and Authorizing the Prior Chairs of the Board of Supervisors to Decide and Sign Foil Appeals When There Is a Conflict of Interest*, up for discussion.

Supervisor Wild indicated the reason he had mentioned moving too quickly was because the Board tended to forget what they had discussed earlier in the year. He inquired if there was any State guidance the County could use for this purpose to move them forward in the short-term to allow them to work on making changes to the Policy to ensure it was formatted in a manner everyone was supportive of. Mr. Moore responded the State Agency that dealt with FOIL was within the Department of State and was an autonomous office that was the Committee on Open Government which Ms. O'Neill served as the Assistant Director of. He said the official position of the State on this was that if there was a conflict the Appeals Officer could not be the Records Access Officer. He stated Ms. Kissane had spoken directly with Ms. O'Neill the morning of January 29th and the advice given was to develop a method in which the County wanted to handle it which was what they were currently doing.

Chairwoman Seeber called the question and the motion to amend proposed Resolution No. 63, *Resolution Amending the Warren County Foil Policy and Authorizing the Prior Chairs of the Board of Supervisors to Decide and Sign Foil Appeals When There Is a Conflict of Interest*, as outlined above was carried by majority vote, with Supervisor Strough voting in opposition.

Chairwoman Seeber opened up the floor for discussion on other resolutions.

Supervisor Merlino advised a request to add an additional member to the Executive Committee as a result of a clerical error and to add two additional members to the Public Works Committee was tabled at the Executive Committee meeting, but no other information was provided as to why and he inquired whether it would be permissible for him to ask Supervisor Braymer why she made the motion to table the proposed resolution. Supervisor Braymer replied she made the motion to table as a result of her concerns with a number of changes being made to the Rules of the Board; however, she noted, she took no issue with moving forward with amending the Rules of the Board to add Supervisor Merlino as a member of those two Committees. She added if it was his desire to make that motion today she would be supportive of it. Supervisor Merlino asked why the request was tabled at the Executive Committee meeting, apprising if they did not want him to be a member of those Committees he would willingly not be a member of them and this would end the issue. He apprised he

believed it was irresponsible to table the request, adding Chairwoman Seeber had been present at the meeting, but did not comment on the action. Chairwoman Seeber interjected that Supervisor Merlino's request was valid and to be clear she did not make any comments on that to not weigh or persuade any type of discussion here today during debate or previously, as was indicated in the training on the Rules of the Board and she had been trying hard to abide by that. She advised she believed Supervisor Merlino had a good question and she would request that not only Supervisor Braymer respond, but also Supervisor Beaty, who served as Chair of the Executive Committee that day.

Supervisor Braymer restated she took no issue adding Supervisor Merlino as a member of the Executive Committee as a correction, as he should be a member of that Committee and she apologized for making it appear as if he was not wanted.

Supervisor Beaty apprised he had no comment, as he was unsure why the Committee decided to table the request. He added he did not vote on the motion to table because the Chair of Committees were not permitted to vote on matters before the Committee.

Supervisor Conover informed this matter had been discussed by the Public Works Committee and they decided they would like to add Supervisors Geraghty and Merlino as members of the Committee to change it from a five person Committee to a seven person Committee. He remarked he believed the reason the Executive Committee tabled the request was because it got entangled in another matter that it was listed with, adding he did not believe anyone would object to adding them as members since they were two of the most experienced Supervisors on the Board and in fact Supervisor Merlino used to serve as Chair of the Public Works Committee. He stated if Chairwoman Seeber would entertain a Waiving of the Rules of the Board at this time he would make a motion to entertain a resolution to expand the Public Works Committee by two members to add Supervisors Geraghty and Merlino as members and to expand the Executive Committee by one member and add Supervisor Merlino. Chairwoman Seeber inquired whether there was a second to the motion and Supervisor Beaty responded he would second that motion. She called the question and the motion to Waive the Rules of the Board as outlined above was carried unanimously.

Chairwoman Seeber called for a motion to amend the Rules of the Board to increase the Standing Committees Executive Committee membership by one and the Public Works Committee by two members. The necessary motion was made by Supervisor Shepler, seconded by Supervisor Braymer and carried unanimously. Chairwoman Seeber thanked Supervisor Merlino for bringing that matter to the Board's attention, adding they all valued his input, experience and participation on those Committees.

Supervisor Thomas entered the meeting at 11:45 a.m.

Prior to voting on resolutions Mrs. Allen apprised she would like to note she misspoke on the Floor Resolution, informing proposed Resolution No. 66 Waived the Rules of the Board for proposed Resolution No. 67 which was the Floor Resolution and proposed Resolution No. 68 would be another Waiving of the Rules of the Board and proposed Resolution No. 69 would amend the Rules of the Board. Chairwoman Seeber called for a vote on resolutions, following which Resolution Nos. 24-69 were approved as presented, with the exception of Resolution No. 63 which was amended from the floor.

During the roll call votes, Chairwoman Seeber advised she had neglected to ask for public comment on resolutions which was part of the Agenda which was adopted by the Rules of the Board and she apologized to Mr. Lehman and she asked if any public comment had been received. Mr. Lehman replied at this time no public comments had been received on resolutions.

Supervisor Strough apprised he voted in opposition of proposed Resolution No. 63, *Resolution Amending the Warren County Foil Policy and Authorizing the Prior Chairs of the Board of Supervisors to Decide and Sign Foil Appeals When There Is a Conflict of Interest*, because the manner in which it was presented had no legal permanencies, as these duties needed to be assigned to a position and not an individual.

RESOLUTION NO. 24 OF 2021

Resolution introduced by Supervisors Beaty, Braymer, Geraghty, Thomas, Magowan, Shepler, Hogan, Dickinson, Smith, Frasier, Driscoll, Diamond and Conover

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Executive Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE	TO CODE	AMOUNT
DEPARTMENT: COUNTY ADMINISTRATOR		
A.3110 418	Sheriff's Law Enforcement, Ins-Gen Liability	\$23,847.00
A.3620 418	Building & Fire Code, Ins-Gen Liability	947.00
A.6510 418	Veterans Services, Ins-Gen Liability	549.00
A.8021 418	Planning (and Comm. Dev.), Ins-Gen Liability	114.00
A.8022 418	Planning GIS Program, Ins-Gen Liability	146.00
A.6610 418	Weights & Measures, Ins-Gen Liability	247.00
A.4220 418	Narcotics Control-DA, Ins-Gen Liability	33.00
A.3140 418	Probation, Ins-Gen Liability	99.00
A.1610 418	Fleet Management, Ins-Gen Liability	1,381.00

FROM CODE	TO CODE	AMOUNT	
Department: County Administrator - cont.			
A.4022 418	Emergency Medical Service, Ins- Gen Liability	\$547.00	
A.3640 418	Civil Defense, Ins-Gen Liability	931.00	
A.3410 418	Fire Prevention & Control, Ins- Gen Liability	785.00	
	A.1910 418	Unallocated Insurance, Ins-Gen Liability	14,571.00
	A.4010 418	Health Services, Ins-Gen Liability	1,782.00
	A.4013 418	W.I.C., Ins- Gen Liability	144.00
	A.6010 418	Social Services, Ins-Gen Liability	668.00
	A.6771 418	OFA- Hamilton County, Ins- Gen Liability	20.00
	A.6030 418	Countryside Adult Home, Ins-Gen Liability	29.00
	A.3642 418	Fire Training Center, Ins- Gen Liability	64.00

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FROM CODE		TO CODE		AMOUNT
Department: County Administrator - cont.				
		A.1450 418	Board of Elections, Ins-Gen Liability	\$460.00
		A.1620 418	Buildings, Ins-Gen Liability	9,355.00
		A.5610 418	Airport (D.P.W.), Ins-Gen Liability	1,491.00
		A.7111 418	Up Yonda Farm, Ins-Gen Liability	74.00
		A.7113 418	Railroad, Ins-Gen Liability	968.00
Department: Public Works				
D.5112.8319 280	County Roads, 2020 CR#48 County Home Bridge Road, Projects	D.5112.8320 280	County Roads, 2021 CR#2 Stony Creek Road, Projects	248,400.00
		D.5112.8321 280	2021 CR#3 Harrisburg Road	99,900.00
D.5112.8319 280	County Roads, 2020 CR#48 County Home Bridge Road, Projects	D.5112.8322 280	County Roads, 2021 CR#3 Warrensburg Road	202,900.00
		D.5112.8323 280	2021 CR#67 Cameron Road	159,900.00
		D.5112.8324 280	2021 CR#56 White Schoolhouse Rd	441,800.00

FROM CODE	TO CODE	AMOUNT
Department: Public Works - cont.		
	D.5112.8325 280	2021 CR#75 Ben Culver Road \$198,800.00
	D.5112.8326 280	2021 CR#581 West Mountain Road 374,500.00
	D.5112.8327 280	2021 CR#72 Garnet Lake Road 347,800.00
	D.5112.8328 280	2021 CR#29 Peaceful Valley Road 145,000.00
	D.5112.8267 280	2017 CR#77 Main Street 168,000.00
	D.5112.8329 280	2021 Crack Sealing Project 250,000.00
	D.5112.8330 280	2021 Guide Rail Improvement Proj 250,000.00
	D.5112.8331 280	2022 CR#8 Friends Lake Road 28,000.00
	D.5112.8332 280	2022 CR#12 Hadley Road 20,500.00
	D.5112.8333 280	2022 CR#35 Diamond Point Road 62,000.00
	D.5112.8334 280	2022 CR#41 Sawmill Road 28,000.00
	D.5112.8335 280	2022 CR#43 Church Street 4,000.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: PUBLIC WORKS - CONT.				
		D.5112.8336 280	2022 CR#49 Coolidge Hill Road	\$63,000.00
		D.5112.8337 280	2022 CR#50 New Hague Road	9,000.00
D.5112.8319 280	County Roads, 2020 CR#48 County Home Bridge Road, Projects	D.5112.8338 280	2022 CR#50 Summit Drive	15,000.00
		D.5112.8339 280	2022 CR#57 South Johnsburg Road	24,000.00
		D.5112.8340 280	2022 CR#60 Harrington Hill Road	27,000.00
		D.5112.8341 280	2022 CR#68 Landon Hill Road	45,500.00
		D.5112.8342 280	2022 CR#74 Atateka Drive	37,000.00
DEPARTMENT: OFFICE OF EMERGENCY SERVICES				
A.3640 110	Civil Defense, Salaries- Regular	A.3410 130	Fire Prevention & Control, Salaries-Part Time	11,500.00
A.3640 830	Social Security	A.3410 830	Social Security	713.00
A.3640 831	Medicare Contribution	A.3410 831	Medicare Contribution	167.00

Roll Call Vote:
 Ayes: 1000
 Noes: 0
 Absent: 0
 Adopted.

RESOLUTION NO. 25 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**AMENDING WARREN COUNTY BUDGET FOR 2021 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
MENTAL HEALTH/OFFICE OF COMMUNITY SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4320.0145 3490	Mental Health Programs, Addictions Care Center, Mental Health	\$194,559.00
<u>APPROPRIATIONS</u>		
A.4320.0145 470	Mental Health Programs, Addictions Care Center, Contract	194,559.00
OFFICE OF EMERGENCY SERVICES		
<u>ESTIMATED REVENUE</u>		
A.3645.4108 4380	Homeland Security, FY19 State Homeland Sec Program, State Homeland Security Program	1,164.24
A.3645.4111 4305	Homeland Security, FY20 EMPG-S (COVID-19), Local Emergency Management Performance Grant	14,364.00
<u>APPROPRIATIONS</u>		
A.3645.4108 220	Homeland Security, FY19 State Homeland Sec Program, Office Equipment	89.24
A.3645.4108 250	Technical Equipment	485.00
A.3645.4108 260	Other Equipment	590.00
A.3645.4111 260	Homeland Security, FY20 EMPG-S (COVID-19), Other Equipment	14,364.00

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
PUBLIC HEALTH		
<u>ESTIMATED REVENUE</u>		
A.4018.0035 4409	Preventative Program, LHD Support for FLU & COVID 19, Prev Prog LHD Sup for FLU & COVID 19	\$14,105.00
A.4192 4401	Public Health-COVID-19 Addition, Public Health-Bio Terrorism	17,350.00
A.4193 4408	Public Health-COVID-Comm Care, Public Health-COVID-Comm Care	37,395.00
<u>APPROPRIATIONS</u>		
A.4018.0035 120	Preventative Program, LHD Support for FLU & COVID 19, Salaries-Overtime	500.00
A.4018.0035 130	Salaries-Part Time	5,500.00
A.4018.0035 410	Supplies	700.00
A.4018.0035 424	Postage	300.00
A.4018.0035 435	Medical Expenses	546.00
A.4018.0035 436	Advertising Fees	6,000.00
A.4018.0035 442	Automotive-Gas & Oil	100.00
A.4018.0035 830	Social Security	372.00
A.4018.0035 831	Medicare Contribution	87.00
A.4192 120	Public Health-COVID 19 Addition, Salaries-Overtime	9,000.00
A.4192 130	Salaries-Part Time	3,000.00
A.4192 410	Supplies	300.00
A.4192 411	Rent-Building/Property	1,800.00
A.4192 428	Data Processing & Internet Fees	1,000.00
A.4192 435	Medical Fees	1,000.00
A.4192 445	Foods	300.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
PUBLIC HEALTH - CONT.		
<u>APPROPRIATIONS</u>		
A.4192 830	Social Security	\$750.00
A.4192 831	Medicare Contribution	200.00
A.4193 120	Public Health-COVID-Comm Care, Salaries-Overtime	25,000.00
A.4193 130	Salaries-Part Time	9,500.00
A.4193 423	Telephone	255.00
A.4193 830	Public Health-COVID-CommCare, Social Security	2,140.00
A.4193 831	Medicare Contribution	500.00
SOCIAL SERVICES		
<u>ESTIMATED REVENUE</u>		
A.6010 3610	Social Services, Social Services Admin	40,000.00
A.6010 4610	Social Services Admin	50,000.00
<u>APPROPRIATIONS</u>		
A.6010 470	Social Services, Contract	90,000.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2021 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2021 is hereby amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 26 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION/NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION OF THE REHABILITATE TAXIWAY LIGHTING PROJECT FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the Federal Aviation Administration/New York State Department of Transportation for the construction of the rehabilitate taxiway lighting project for the Warren County (Floyd Bennett Memorial) Airport in an amount not to exceed Four Hundred Eighty Thousand Dollars (\$480,000), which includes a five percent (5%) local share of Twenty-Four Thousand Dollars (\$24,000), with a term to be determined, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 27 OF 2021

Resolution introduced by Supervisors Shepler, Diamond, Strough, Driscoll and Leggett

AUTHORIZING EXTENSION OF AGREEMENT WITH THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR THE STATE AID TO PROSECUTION GRANT FOR THE DISTRICT ATTORNEY'S OFFICE

WHEREAS, upon authority granted by Resolution No. 375 of 2019, the District Attorney entered into an agreement with the New York State Division of Criminal Justice Services to accept Thirty-Eight Thousand One Hundred Seventy-Two Dollars (\$38,172) in State Aid to Prosecution grant funds over the twelve-month term commencing October 1, 2019 and terminating September 30, 2020, and

WHEREAS, the New York State Division of Criminal Justice Services has offered to extend the grant by six months and provide additional funding in the amount of Nineteen Thousand Eighty-Six Dollars (\$19,086), and

WHEREAS, the District Attorney has requested authorization to accept this offer and extend the contractual relationship with New York State Division of Criminal Justice Services for the State Aid to Prosecution Grant, increasing the total to an amount not to exceed Fifty-Seven Thousand Two Hundred Fifty-Eight Dollars (\$57,258), for a term commencing October 1, 2019 and terminating March 31, 2021, now, therefore, be it

RESOLVED, that Warren County continue its contractual relationship with New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, New York 12210 for the State Aid to Prosecution Grant, for an amount not to exceed Fifty-Seven Thousand Two Hundred Fifty-Eight Dollars (\$57,258), for a term commencing October 1, 2019 and terminating March 31, 2021 and that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement for same in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 28 OF 2021

Resolution introduced by Supervisors Hogan, Wild, Frasier, Strough, Leggett, Geraghty and Merlino

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION OFFICE OF COMMUNITY RENEWAL FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

WHEREAS, the County Planner is requesting approval to submit a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal, for Community Development Block Grant Funding, with the amount of the grant to be determined, now, therefore, be it

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute and submit a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal for Community Development Block Grant Funding, with the amount of the grant to be determined, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 29 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING CONTINUATION OF A LEASE AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK FOR USE OF SPACE AT THE WARRENSBURG HEALTH CENTER FOR PUBLIC HEALTH'S MONTHLY WIC CLINIC

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the continuation of a lease agreement (the previous lease agreement being authorized by Resolution No. 109 of 2020) with Hudson Headwaters Health Network for use of space located at the Warrensburg Health Center, 3767 Main Street, Warrensburg, New York 12885 for Public Health's monthly (2) day WIC clinic for an amount of One Dollar (\$1), for a term commencing March 1, 2021 and terminating February 28, 2022, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute a lease agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4013 411 W.I.C., Rent-Building/Property.

Adopted by unanimous vote.

RESOLUTION NO. 30 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

APPOINTING PAUL BACHMAN, M.D. AS MEDICAL DIRECTOR FOR THE HEALTH SERVICES DIVISION OF HOME CARE

RESOLVED, that Paul Bachman, M.D. be, and hereby is, appointed as Medical Director for the Health Services Division of Home Care effective on January 1, 2021.

Adopted by unanimous vote.

RESOLUTION NO. 31 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

APPOINTING WILLIAM BORGOS, M.D. AS MEDICAL DIRECTOR FOR THE HEALTH SERVICES DIVISION OF PUBLIC HEALTH

RESOLVED, that William Borgos, M.D. be, and hereby is, appointed as Medical Director for the Health Services Division of Public Health effective on January 1, 2021, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to send an approval request letter to the New York State Department of Health, Health Commissioner.

Adopted by unanimous vote.

RESOLUTION NO. 32 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

APPOINTING MEMBERS OF THE LOCAL EARLY INTERVENTION COORDINATING COUNCIL (LEICC) FOR THE EDUCATION OF PHYSICALLY HANDICAPPED CHILDREN'S PROGRAM

WHEREAS, Resolution No. 216 of 1993 authorized the establishment of a Local Early Intervention Coordinating Council (LEICC) for the Education of Physically Handicapped Children's Program within Warren County, and

WHEREAS, it is necessary to appoint members for a term commencing January 1, 2021 and terminating December 31, 2021, now, therefore, be it

RESOLVED, that the persons named on Schedule "A" attached hereto, are hereby appointed as members of the LEICC through December 31, 2021.

SCHEDULE "A"

WCPH LOCAL EARLY INTERVENTION COORDINATING COUNCIL

Jones, Ginelle	Sharron, Cheryl	761-6580	Warren County Public Health
LaLone, Emily	Gillis, Diana	Fax: 761-6422	1340 State Route 9
Mastrianni, Erik	Toolan, Debbie		Lake George, New York
Merritt, Jackie	Belden, Pat		12845
McLaughlin, Robin	Madison, Julie		
	Whisenant, Valerie		

Auer, Pat	Community Member
Bourdeau, Meshele	Parent
Breen, Tammy	Warren County Department of Social Services
Chico, Kristen	Parent
Conine, Pam	Southern Adirondack Child Care Network
Grover, Dorothy	Queensbury School District
Matte, Sarah	Warren County Head Start

Meilhede, Lauren, MD	Adirondack Pediatrics
Terry, Tracy	Warren County Preventive Services
Utz-Meagher, Kevin	Capital District DDSO
York, Robert	Office of Community Services for Warren and Washington County

Adopted by unanimous vote.

RESOLUTION NO. 33 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

**APPOINTING MEMBERS OF PROFESSIONAL ADVISORY COMMITTEE
FOR THE HEALTH SERVICES DEPARTMENT**

RESOLVED, that the following members of the Professional Advisory Committee for the Health Services Department, as listed on Schedule "A" annexed hereto and made a part hereof, be, and hereby are appointed for a one-year term commencing January 1, 2021 and terminating December 31, 2021.

**SCHEDULE "A"
PROFESSIONAL ADVISORY COMMITTEE MEMBERS**

NAME	TITLE/ADDRESS
Hillary Alycon	Manager - Infection Prevention and Control Glens Falls Hospital
Sarah Arnold	PHN Communicable Disease Program Warren County Health Services
Patricia Auer	Consumer Past Director, Warren County Health Services
Paul Bachman	MD Public Health Medical Director
Stephen Bassin	Physical Therapist
Patricia Belden	Assistant Director Public Health Warren County Health Services
William Borgos	MD Medical Director, Certified Home Health Agency
Sara Deukmejian	ARHN Coordinator Adirondack Health Institute
Tawn Driscoll	Financial Manager Warren County Health Services
Joseph DuFour	FNP Irongate Family Practice
Daniel Durkee	Senior Health Educator/Emergency Preparedness Coordinator Warren County Health Services
Joan Grishkot	BSN, MHA
Christian Hanchett	Commissioner of Social Services Warren County

NAME	TITLE/ADDRESS
Donna Healy	Professor of Nursing/Health Sciences Division Chair SUNY Adirondack
Susan Hughes	Director Community Maternity Services
Ginelle Jones	Director of Health Services Warren County
Richard Leach	MD, Tuberculosis & Infectious Disease Program Consult
Richard Mason	Community Member
Erik Mastrianni	Children with Special Needs Program Manager
Deanna Park	Director of Office for the Aging Warren County
Nancy Parsons	RN, Immunization Program Warren County Health Services
Valerie Whisenant	Assistant Director Patient Services Warren County Health Services
Julie Smith	Director of Patient Services Greater Adirondack Home Health Aides
Rob York	Director of Community Services for Warren and Washington Counties

Adopted by unanimous vote.

RESOLUTION NO. 34 OF 2021

Resolution introduced by Supervisors Driscoll, Magowan, Dickinson, Smith and Frasier

AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS AND THE WARREN COUNTY TREASURER TO EXECUTE AN APPLICATION FOR YOUTH PROGRAM FUNDS FROM THE NEW YORK STATE OFFICE OF CHILDREN & FAMILY SERVICES AS OUTLINED IN THE 2020 RESOURCE ALLOCATION PLAN

WHEREAS, the Comprehensive Plan for Youth Services requires that the Resource Allocation Plan be prepared annually, which Plan is comprised of Warren County's program and project applications for youth service funds, and

WHEREAS, the Human Services Committee, as well as the Youth Board have recommended the State Aid resources for youth projects in 2020 be allocated as outlined in the Resource Allocation Plan, in a total amount of Fifty-Four Thousand Seven Hundred Twenty-Seven Dollars (\$54,727) and

WHEREAS, these documents have been prepared according to the Rules and Regulations of the New York State Office of Children & Family Services, now, therefore, be it

RESOLVED, that the Commissioner of Social Services is hereby authorized to submit an application to the New York State Office of Children & Family Services for the 2020 Resource Allocation Plan and upon notification of approval of the availability of State funds, the Chair of the Board of Supervisors and the County Treasurer be, and hereby are, authorized to execute the Warren County Comprehensive Planning Resource Allocation Agreement for 2020 and any and all documents required to implement the Resource Allocation Plan, and all agreements within the scope of such plan to qualify Warren County for State reimbursement for youth programs in 2020.

Adopted by unanimous vote.

RESOLUTION NO. 35 OF 2021

Resolution introduced by Supervisors Driscoll, Magowan, Dickinson, Smith and Frasier

AUTHORIZING AGREEMENT WITH COUNCIL FOR PREVENTION OF ALCOHOL AND SUBSTANCE ABUSE, INC. FOR THE YOUTH COURT PROGRAM

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Council for Prevention of Alcohol and Substance Abuse, Inc., 214 Main Street, Second Floor, Hudson Falls, New York 12839, to provide a Youth Court Program, for an amount not to exceed Sixty Thousand Dollars (\$60,000), for a term commencing January 1, 2020 and terminating December 31, 2020, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.7313 470 Youth Court, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 36 OF 2021

Resolution introduced by Supervisors Driscoll, Magowan, Dickinson, Smith and Frasier

AUTHORIZING AGREEMENTS BETWEEN WARREN COUNTY AND THE TOWNS OF WARREN COUNTY FOR REIMBURSEMENT OF A PORTION OF THE COSTS FOR RECREATIONAL PROGRAMS

WHEREAS, the New York State Office of Children & Family Services provided an allocation to reimburse Warren County in an amount of Twenty-Five Thousand Nine Hundred Seventy-Eight Dollars and Ninety-Five Cents (\$25,978.95) for the year 2020 to be divided by the costs to the Towns for recreational programs, and

WHEREAS, the Commissioner of Social Services has requested that Warren County enter into individual agreements with each Town not to exceed the following amounts:

Town of Bolton - \$5,000	Town of Chester - \$2,015.82
Town of Queensbury - \$9,817.18	Town of Warrensburg - \$9,145.95,

now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to enter into individual Memorandums of Agreement with the Towns in the amounts as set forth above, in a form approved by the County Attorney, with funding to be expended from Budget Code A.7312 470 - Special Delinquency Prevention, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 37 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES UNDER THE FY21 STATE HOMELAND SECURITY GRANT PROGRAM FOR THE OFFICE OF EMERGENCY SERVICES

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the New York

State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, 6th Floor, Albany, New York 12242, under the FY21 State Homeland Security Grant Program for a total amount not to exceed One Hundred Thousand Dollars (\$100,000), with a term to be determined and no matching County funds required, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute any and all grant documents on behalf of the County of Warren relative to the above grant.

Adopted by unanimous vote.

RESOLUTION NO. 38 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR FY21 LOCAL EMERGENCY MANAGEMENT PERFORMANCE GRANT FUNDING FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, the New York State Division of Homeland Security and Emergency Services provides performance grant funding for local emergency management staff, and

WHEREAS, the Warren County Office of Emergency Services desires to obtain grant funding to pay a portion of the salary and fringe benefits for the Emergency Services Coordinator and staff, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, 6th Floor, Albany, New York 12242, for FY21 Local Emergency Management Performance Grant funding, for an amount not to exceed Thirty-Five Thousand Dollars (\$35,000), with a term to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute any and all grant documents on behalf of the County of Warren relative to the above grant.

Adopted by unanimous vote.

RESOLUTION NO. 39 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE FY21 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT FOR THE LOCAL EMERGENCY PLANNING COMMITTEE (OFFICE OF EMERGENCY SERVICES)

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, State Campus, Building 7A, Albany, New York 12242, for FY21 Hazardous Materials Emergency Preparedness Grant, for an amount not to exceed Fifty Thousand Dollars (\$50,000), and a local match of not more than 25% to be paid through in-kind services, with a term to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute any and all grant documents on behalf of the County of Warren relative to the above grant.

Adopted by unanimous vote.

RESOLUTION NO. 40 OF 2021

Resolution introduced by Supervisors Conover, Dickinson, Thomas, Bruno and Hogan

AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR WARREN COUNTY 2021 HIGHWAY PROJECTS (WC 63-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Warren County 2021 Highway Projects (WC 63-20), and

WHEREAS, the bids were opened on December 17, 2020 and the recommendation of the lowest responsible bidder was not approved by the Superintendent of Public Works prior to the Public Works Committee meeting on January 20, 2021, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid, after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to Warren County 2021 Highway Projects, pursuant to the terms and provisions of the specifications (WC 63-20), for a term commencing upon execution by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

RESOLUTION NO. 41 OF 2021

Resolution introduced by Supervisors Conover, Dickinson, Thomas, Bruno and Hogan

AWARDING BID AND AUTHORIZING AGREEMENT WITH ROZELL EAST, INC. TO PROVIDE CRANE SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS (WC 69-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Crane Services (WC 69-20), and

WHEREAS, the Public Works Committee has approved awarding the bid to Rozell East, Inc., now, therefore, be it

RESOLVED, that the Purchasing Agent is hereby authorized to notify Rozell East, Inc. of the acceptance of their bid, and be it further

RESOLVED, that Warren County shall enter into an agreement with Rozell East, Inc., 45 Casey Road, Queensbury, New York 12804, for Crane Services, pursuant to the terms and provisions of the specifications (WC 69-20), for a term commencing upon execution by both parties and terminating December 31, 2021, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Rozell East, Inc., in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

RESOLUTION NO. 42 OF 2021

Resolution introduced by Supervisors Conover, Dickinson, Thomas, Bruno and Hogan

AUTHORIZING CHANGE ORDER WITH NEW CASTLE PAVING LLC. FOR CONSTRUCTION SERVICES FOR CAPITAL PROJECT H377, SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT, TOWN OF QUEENSBURY (WC 24-20) AND AUTHORIZING THE SUPERINTENDENT OF PUBLIC WORKS TO EXECUTE SUCH CHANGE ORDER

WHEREAS, pursuant to Resolution No. 284 of 2020, the Chair of the Board of Supervisors was authorized to execute an agreement with the lowest responsible bidder for Construction Services for Capital Project H377, Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project, Town of Queensbury (WC 24-20), for a term commencing upon execution by both parties and terminating seventy (70) days after notice to proceed, and

WHEREAS, the bid was awarded to New Castle Paving, LLC, and

WHEREAS, the Superintendent of the Department of Public Works has advised a Change Order is necessary, at an additional cost not to exceed Forty-Three Thousand Six Hundred Sixty-Nine Dollars and Ninety Cents (\$43,669.90) , now, therefore, be it

RESOLVED, that the Warren County Superintendent of Public Works be, and hereby is, authorized to execute the Change order as described in the preambles of this resolution, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H377.9550 280 Sunnyside East (CR39) Pave Pres, Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 43 OF 2021

Resolution introduced by Supervisors Conover, Dickinson, Thomas, Bruno and Hogan

RESOLUTION DECLARING WARREN COUNTY THE SEQRA LEAD AGENCY FOR THE HORICON AVENUE (CR 11) OVER FINKLE BROOK CULVERT REPLACEMENT PROJECT AND AUTHORIZING THE SUPERINTENDENT OF PUBLIC WORKS TO EXECUTE THE SEQRA ENVIRONMENTAL ASSESSMENT AND NEGATIVE DECLARATION FORM

WHEREAS, the Horicon Avenue (CR 11) over Finkle Brook Culvert Replacement Project is subject to the requirements of State Environmental Quality Review Act (SEQRA) pursuant to 6 NYCRR Part 617, and

WHEREAS, the Project consists of realigning approximately 175 linear feet of Finkle Brook and installing a new culvert under Horicon Avenue, and

WHEREAS, the Project is an Unlisted Action under SEQRA, and

WHEREAS, the Environmental Assessment Form has been prepared by the Department of Public Works, now, therefore, be it

RESOLVED, the Warren County Board of Supervisors hereby determines this Project to be an Unlisted Action under SEQRA, and be it further

RESOLVED, that the Warren County Board of Supervisors expresses intent to serve as lead agency for the Project under SEQRA, and be it further

RESOLVED, that the Superintendent of Public Works be, and hereby is, authorized to execute the Environmental Assessment and Negative Declaration Form referred to above and thereafter the County shall distribute the Environmental Assessment and Negative Declaration Form to all involved or interested agencies together with a request for consent of the involved agencies for Warren County to serve as lead agency for the Project under SEQRA.

Adopted by unanimous vote.

RESOLUTION NO. 44 OF 2021

Resolution introduced by Supervisors Conover, Dickinson, Thomas, Bruno and Hogan

AMENDING RESOLUTION NO. 423 OF 2020, WHICH AUTHORIZED AN AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR FIRE SUPPRESSION INSPECTION AND MAINTENANCE FOR FUELING FACILITIES LOCATED THROUGHOUT WARREN COUNTY, TO CHANGE THE CONTRACT TERMS

WHEREAS, pursuant to Resolution No. 423 of 2020, the Warren County Board of Supervisors authorized the Chair of the Board to execute an agreement with the lowest responsible bidder relative to Fire Suppression Inspection and Maintenance for Fueling Facilities located throughout Warren County (WC 58-20), for a term commencing upon execution by both parties and terminating December 31, 2021, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, and

WHEREAS, the Superintendent of Public Works has requested that Resolution No. 423 of 2020 be amended to match the bid specifications which state a term commencing January 1, 2021 and terminating December 31, 2023, therefore, be it

RESOLVED, that Resolution No. 423 of 2020 be, and hereby is, amended to change the contract terms and the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the lowest responsible bidder for Fire Suppression Inspection and Maintenance for Fueling Facilities located throughout Warren County (WC 58-20), for a term commencing January 1, 2021 and terminating December 31, 2023, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 423 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 45 OF 2021

Resolution introduced by Supervisors Conover, Dickinson, Thomas, Bruno and Hogan

RESOLUTION SUPPORTING THE VILLAGE OF LAKE GEORGE'S REQUEST TO CHANGE THE NAME OF WEST BROOK ROAD TO SEN. ELIZABETH O'C LITTLE BOULEVARD

WHEREAS, Sen. Elizabeth O'C Little has worked tirelessly over the past 34 years for the residents of Warren County, and

WHEREAS, she is retiring after having served as a Warren County Supervisor, member of the State Assembly and finally as a nine-term State Senator for the 45th Senate District, and

WHEREAS, she has been instrumental in protecting our regional economy, the well-being of her constituents and our great lake's incomparable water quality, and

WHEREAS, Elizabeth (Betty) Little is deserving of permanent recognition in Warren

County for her dedication, enthusiasm and accomplishments, now, therefore, be it
RESOLVED, that the Warren County Board of Supervisors hereby changes the
name of West Brook Road to Sen. Elizabeth O'C Little Boulevard effective February 1, 2021.
Adopted by unanimous vote.

RESOLUTION NO. 46 OF 2021

**Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild,
Hogan, Beaty and Strough**

**AUTHORIZING AGREEMENT WITH BENCHMARK PRINTING, INC. FOR PRINTING
OF THE 2021 WARREN COUNTY ALL SEASONS TRAVEL GUIDE FOR THE TOURISM
DEPARTMENT**

RESOLVED, that Warren County Board of Supervisors hereby authorizes the Chair
of the Board of Supervisors to enter into an agreement with Benchmark Printing, Inc., 1890
Maxon Road, P.O. Box 1031, Schenectady, New York 12308, for printing of the 2021 Warren
County All Seasons Travel Guide, for an amount not to exceed Thirteen Thousand Three
Hundred Fifty-Seven Dollars (\$13,357), for a term commencing March 15, 2021 and
terminating April 15, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0001 470
Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 47 OF 2021

**Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild,
Hogan, Beaty and Strough**

**AUTHORIZING CONTINUATION OF THE INTERMUNICIPAL AGREEMENT WITH
THE VILLAGE OF LAKE GEORGE TO PROVIDE FUNDING FOR PROMOTION
SPACE WITHIN THE LAKE GEORGE VISITOR CENTER**

WHEREAS, Resolution No. 48 of 2020 authorized continuation of an intermunicipal
agreement with the Village of Lake George for promotional space within the Lake George
Visitor Center, for a term commencing January 1, 2020 and terminating December 31, 2020,
for an amount not to exceed Twenty-Five Thousand Dollars (\$25,000), and

WHEREAS, the Tourism & Occupancy Tax Coordination Committee is requesting
to continue this agreement for a term commencing January 1, 2021 and terminating December
31, 2021, upon the same terms and conditions as previously authorized, now, therefore be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized
to execute an agreement consistent with the terms and provisions of this resolution and in a
form approved by the County Attorney, and be it further

RESOLVED, that the funding for the agreement authorized herein shall be paid from
Budget Code A.6417.0002 480.05 - Tourism/Occupancy, Occupancy Tax, Tourism-Business
Promotion, upon receipt of a verified voucher in the amount authorized above.

Adopted by unanimous vote.

RESOLUTION NO. 48 OF 2021
Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover
and Magowan

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY
SALARY AND COMPENSATION PLAN FOR 2021

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 are hereby amended as follows:

DPW-BUILDINGS & GROUND

Creating Position of:

A.1620 110

TITLE:

Director of Facilities - County

EFFECTIVE DATE

January 30, 2021

BASE ANNUAL SALARY

\$73,670

Deleting Position of:

A.1620 110

TITLE:

Superintendent of Buildings and Grounds

EFFECTIVE DATE

January 30, 2021

BASE ANNUAL SALARY

\$82,938

Creating Position of:

A.1620 130

TITLE:

Superintendent of Buildings and Grounds - PT - Temp

EFFECTIVE DATE

February 1, 2021 -
May 1, 2021

BASE ANNUAL SALARY

\$39.87 per hour
(Not to exceed 20 hours
a week)

HEALTH SERVICES

Creating Position of:

A.4010 130

TITLE:

Senior Account Clerk -
Temporary Per Diem

EFFECTIVE DATE

January 26, 2021

BASE ANNUAL SALARY

\$43,536
Grade 7, Step 25

COUNTRYSIDE ADULT HOME

Creating Position of:

A.6030 130

TITLE:

Leisure Time Activities Aide #4
- PT

EFFECTIVE DATE

March 1, 2021

BASE ANNUAL SALARY

\$28,026
Grade 3
(24 hrs/week)

COUNTRYSIDE ADULT HOME

Deleting Position of:

A.6030 110

TITLE:

Leisure Time Activities Aide #2

EFFECTIVE DATE

March 1, 2021

BASE ANNUAL SALARY

\$28,026
Grade 3

Creating Position of:

A.6030 110

TITLE:

Senior Account Clerk

EFFECTIVE DATE

March 1, 2021

BASE ANNUAL SALARY

\$33,600
Grade 7

<u>Deleting Position of:</u> A.6030 130	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Senior Account Clerk - PT	March 1, 2021	\$33,600 Grade 7 (24 hrs/week)

OFFICE OF EMERGENCY SERVICES

<u>Creating Position of:</u> A.3410 130	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> County Fire Coordinator (Part Time)	January 29, 2021	\$11,500

DEPARTMENT OF PUBLIC WORKS

<u>Creating Position of:</u> D.5020 110	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Engineer I #4	February 22, 2021	\$58,354

<u>Deleting Position of:</u> D.5020 110	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Junior Transportation Analyst	February 22, 2021	\$56,862

Roll Call Vote:
Ayes: 1000
Noes: 0
Absent: 0
Adopted.

RESOLUTION NO. 49 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll Conover and Magowan

ADOPTING WARREN COUNTY TRAVEL, EDUCATION AND VEHICLE USE POLICY

WHEREAS, the Warren County Board of Supervisors adopted an updated Warren County Travel Policy and County Vehicle Use Regulations (hereinafter the "Travel Policy") by Resolution No. 495 of 2004, which has been updated by many subsequent resolutions, most recently by Resolution No. 289 of 2020, and

WHEREAS, the Clerk of the Board presented to the Personnel, Administration & Higher Education Committee revisions to update and rename the Policy to the "Warren County Travel, Education and Vehicle Use Policy", and

WHEREAS, the Personnel, Administration & Higher Education Committee has reviewed the changes presented by the Clerk of the Board and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the former Warren County Travel Policy and County Vehicle Use Regulations are hereby replaced by the Warren County Travel, Education and Vehicle Use Policy annexed hereto, and the same hereby is, adopted as the official Policy for Warren County, and be it further

RESOLVED, that any and all prior Travel Policies or County Vehicle Use Regulations, Resolutions or parts thereof inconsistent with the annexed are hereby repealed.

WARREN COUNTY TRAVEL, EDUCATION AND VEHICLE USE POLICY



I. COUNTY TRAVEL & EDUCATION POLICY

Whenever an officer or employee travels for County business, the officer or employee shall comply with the requirements of this section.

A. GENERAL GUIDELINES FOR THE USE OF MOTOR VEHICLES AND/OR MASS TRANSPORTATION

When at all possible, employees shall use County owned vehicles or rental vehicles available under state purchasing contract for County business purposes as opposed to personal vehicles. Whether a rental vehicle may be used in lieu of a County vehicle, shall be determined by the Fleet Manager or in said Manager's absence, the County Administrator based on the nature of the trip, length of the trip, and/or number of persons riding in the vehicle. Whenever practical, employees shall use mass transportation for County business as opposed to County vehicles, rental vehicles or personal vehicles.

- 1) Use of personal vehicles should only occur when a County vehicle is not readily available in the pool of vehicles available for department use or when a rental vehicle is not authorized.
- 2) Mass transportation sources should be used whenever there would be a savings in costs unless such use would be impractical given the nature of the trip. If use of Mass transportation would result in a saving of time, the value of the Officer's or Employee's time should be considered in evaluating costs.
- 3) Whenever travel is for more than distances six (6) hours away, it is expected that mass transportation will be used unless there is justification for not using the same.
- 4) Whenever requesting permission of the Board of Supervisors for out-of-state travel or when requesting authorization from the Department Head, Chair of the oversight Committee or County Administrator to attend a meeting or convention, the employee making the request shall indicate on the authorization request form whether a County vehicle and/or mass transportation will be used and if not, the reason for such decision. The Board, Department Head, Chair of the oversight Committee or County Administrator may require the use of a County vehicle and/or mass transportation sources in whole or part as a condition of authorizing the trip.

B. TRAVEL APPROVAL REQUIRED

- 1) Unless travel is excepted herein, or by separate Resolution by the Board, *all* travel requests, whether in-state, out-of-state or virtual, are subject to approval in accordance with the Travel Form (Schedule "A"). Department Heads shall

submit all paperwork describing travel and expenses for review and approval by those listed on the Travel Form (Schedule "A") and must be attached to any Purchase Order or Voucher submitted for reimbursement.

- 2) Travel by County Supervisors, County Administrator, Assistant County Administrator and Department Heads to attend the New York State Association of Counties' conferences held twice per year do NOT need approval, provided that the Department has budget appropriations for the same and there is compliance with the GSA policy.
- 3) All travel authorizations must be reported to the proper oversight Committee at their next meeting as an informational item.

C. FUNDING FOR TRAVEL

If payment of travel expenses requires fund transfers, the Department Head must provide information on where the funds are coming from.

D. REIMBURSEMENT RATE FOR LODGING, MEALS, AND INCIDENTAL EXPENSES

The U.S. General Services Administration Domestic Per Diem Rates are to be used to determine the maximum reimbursement for lodging, meals and incidental expenses. A listing can be found at www.gsa.gov

E. EXCEPTIONS

- 1) The Sheriff's Office shall be excepted from the Policy and guidelines concerning mass transportation and travel approval requirements, where the travel is not related to training or conferences, and which have been approved by the Sheriff or Division Commander.
- 2) The Commissioners of the Warren County Board of Elections, staff and machine custodians shall, to the extent authorized by the County Administrator, be excepted from the requirement of use of a County vehicle or a rental vehicle and may use personal vehicles with mileage reimbursement by the County in the performance of their official duties in Warren County concerning the Election Day period (that time period of a few weeks during which matters are readied and concluded for an election), classes in the various municipalities, trips to nursing homes, and voter education sessions. The Director/Fire Coordinator, Deputy Director of the Emergency Services Office, and Deputy Fire and EMS Coordinators, to the extent authorized by the County Administrator, shall be excepted from the requirement of use of a County vehicle or rental vehicle and may use personal vehicles with mileage reimbursement by the County while in the performance of their official duties, in Warren County and adjacent counties. The officers and/or employees identified in this division (E)(2) shall, however, when attending conferences or meetings outside the County or in adjacent counties, seek to use mass transit or a County vehicle, as may be applicable.
- 3) The employees of the Department of Social Services shall be excepted from the requirement of use of County vehicles and/or rental vehicles and may use personal vehicles with mileage reimbursement to be paid by the County, subject to the approval of the Commissioner of Social Services while continuing to use fleet vehicles as much as possible given the operation of that particular Department.
- 4) Section D above shall not apply to limit the maximum reimbursement rate

where the lodging and/or meals are provided as a facility that is the host of an approved conference, training or meeting or is chosen because of its location proximate to the event and where the reimbursement is less than \$100 above the maximum daily GSA rate and where the employee or officer receives approval for the increased reimbursement above GSA rate as detailed on his or her "Authorization to Attend Meeting or Convention" request form.

- 5) The County Treasurer & County Clerk or their designee shall be excepted from the requirement of use of County vehicles and may use personal vehicles when performing departmental banking functions.

II. COUNTY MOTOR VEHICLE USE RULES

The following rules shall apply to the use of County owned, leased, or borrowed vehicles by those driving for County business.

- A. Only authorized employees who hold a valid New York State driver's license shall drive County vehicles. Authorized employees shall be:
 - 1) 18 years and older;
 - 2) Any employee who regularly or at times operates a County vehicle as part of the employee's usual and/or customary County job function;
 - 3) An employee who is authorized to operate the vehicle by:
 - a) The County Administrator; or
 - b) The County Department Head to whom the vehicle has been assigned;
 - 4) Those who agree to provide their driver license number to the County for inclusion in the NYS Department of Motor Vehicle License Event Notification Service (*The LENS program provides the County with notifications of driver license infractions and suspensions*);
 - 5) Those who agree to the fact that the County has a right to request information relating to a change in driver license status of all authorized users described above;
 - 6) Those who have signed the acknowledgment (Schedule C) at the end of this Policy;
 - 7) Those who maintain a valid NYS drivers license, excluding conditional or restricted licenses
 - a) Any suspension or revocation of ones driver's license will result in immediate loss of the employee's status as an authorized County driver. Status as an authorized driver will be automatically reinstated upon restoration of unconditional license;
 - 8) Those who have been involved in an at fault incident(s) with a County vehicle where no convictions were issued *but* the incident(s) resulted in damage in excess of \$2,500 from a single incident or multiple incidents within a 12 month period will no longer be considered authorized drivers and must be reviewed by the Risk Management Steering Committee who will provide a recommendation to the Department Head. The Department Head will then determine the employee's status as an authorized driver of County vehicles or their own vehicle on County business. Employees may appeal a Department Heads determination to the Personnel & Higher Education Committee of the Board of Supervisors; and
 - 9) Those with Commercial Motor Vehicle Licenses, if using the license in the scope of their duties, that have successfully passed a Commercial Motor Vehicle License physical exam within the last 12 months and provided proper medical examination certificate to the County.

- B. Volunteers, clients, members of employees' families, etc. are not authorized to operate County owned vehicles, except volunteer County employees and unpaid interns who hold a valid New York State driver's license shall be authorized to operate County owned vehicles for:
- 1) Veteran's Services for such purposes as may be authorized by Executive Law Section 358 of Veteran's Affairs;
 - 2) for persons participating in Countryside Adult Home programs whether such is directly sponsored by Countryside Adult Home or some other governmental or non-governmental entity; and
 - 3) unpaid interns working at the Department of Social Services.
- C. 1) County vehicles shall be utilized for official purposes only. Persons on official business for the County or being transported for purposes of furthering County business, an official departmental function or a County agency sponsored or operated program may ride in County vehicles. In addition, officials or employees from governmental entities other than Warren County, such as from the federal, state or local governments (e.g.; other counties, towns, cities, villages, school districts, etc.) or a non-profit organization provided such non-profit organization is engaged in activity involving or related to County activities including but not limited to promoting the County may ride in County vehicles when accompanying County officials to a meeting, event, destination, or similar place, and such will be considered using the vehicle for official purposes or in furtherance of County business, since it fosters communication, shared governmental services and supports intergovernmental relationships and furthers the interests of the County. Picking up hitchhikers is prohibited. Examples of circumstances where non-County personnel may ride in County vehicles include but are not limited to:
- a) Health Services Department Staff taking students from contracted educational settings as passengers in County vehicles for clinical experience;
 - b) Veterans who ride in the Veterans' Services' van pursuant to program identified in subparagraph II(B) hereof;
 - c) Persons riding in Veterans' Services' vans pursuant to arrangements made with the Department of Social Services;
 - d) Residents of Countryside Adult Home transported by County vehicle for any event or purpose whether such is directly sponsored by Countryside Adult Home or some other governmental or non-governmental entity for the general benefit of Countryside Adult Home residents;
 - e) Office for the Aging may transport advisory council members and/or senior citizens to meetings, conferences, etc. at the discretion of the Director;
 - f) District Attorney personnel transporting witnesses;
 - g) Department employees who wish to carpool with other County Officials not from Warren County when the purpose is furthering County business;
 - h) Youth being transported to various programs and seminars by the Department of Social Services;
 - i) Children or clients being transported in County vehicles by DSS staff; and
 - j) Officials or employees from governmental entities other than Warren County, such as from federal, state or local

- governmental entities or non-profit organizations engaged in activities involving or relating to County activities; and
- k) Veterans employees may transport persons pursuant to the Peer to Peer Program.
- 2) Unauthorized personnel may not be transported. Uses not specifically described but consistent with the intent of this policy may be allowed by the Chair of the Board of Supervisors whose determination of whether the use is consistent and/or allowed within this policy shall be final and binding.
- D.
- 1) Authorization is hereby granted for the following individuals to take County vehicles home on a daily basis due to the nature of their responsibilities:
 - a) Department of Public Works:
 - 1) Highway Construction Supervisors II
 - 2) Superintendent of Public Works
 - 3) Highway Manager
 - b) Health Services: Nurses upon approval of the Director of Public Health/Patient Services
 - c) Sheriff's Office:
 - 1) Sheriff
 - 2) Undersheriff
 - 3) Major
 - 4) Lieutenant - Criminal Investigators
 - 5) Lieutenant - Law Enforcement
 - 6) K-9 Officers (2)
 - 7) Narcotics Officers (5)
 - 8) Civil Officers (2)
 - 9) Investigators
 - d) Fire Prevention & Building Code Enforcement:
 - 1) Building Inspectors (2)
 - e) Office of Emergency Services
 - 1) Director
 - 2) Whenever authorization has been provided to take County vehicles home, Department Heads or their designees must, on a quarterly basis, file with the Warren County Treasurer a report which details use of County vehicles by name of the employee, employee number and days the vehicle was used for the quarter reported.
- E. If authorization to take a County vehicle home is not provided in this Policy, the individual seeking to take a County vehicle to private residence overnight must receive the approval of the Department Head and the County Administrator. In the event that a Department Head desires to take a County vehicle to a private residence overnight, approval must be obtained from the County Administrator. Authorization to take vehicles home overnight pursuant to this paragraph shall be subject to the following requirements:
- 1) A detailed log or record shall be kept by the department setting forth the date(s) vehicles were authorized to be taken home under this Division (E), the name of the employee, the vehicle make or model and the reason or purpose. Such list shall also include employee's position, title and vehicle number.
 - 2) The log or record kept pursuant to Division (E)(1) hereof shall be

- furnished quarterly to the County Fleet Manager commencing April 1, 2005.
- 3) If authorized, County vehicles shall be driven only to and from the place of residence to the work site. No subsidiary trips (e.g. grocery store) shall be allowed.
 - 4) An exemption is made for the Warren County Sheriff and Warren County Office of Emergency Services Director to authorize vehicles to be taken home on an as-needed basis for training and other matters, without requiring the approval of the County Administrator.
- F. All vehicles which are not authorized to be taken home under this policy shall be housed or stored at the site where the County Department or Division with jurisdiction over the vehicle has an office where officers or employees typically report to work. For example, Department of Public Works' vehicles would be expected to be housed or stored at the Department of Public Works building in Warrensburg. Vehicles used to support Airport or Parks, Recreation & Railroad Division site personnel would be expected to be housed or stored, respectively, at the Airport or Parks, Recreation & Railroad Division site. Exceptions to the requirements of this Division (F) shall be as follows:
- 1) The District Attorney vehicle assigned to the investigators shall be housed at the Warren County Municipal Center;
 - 2) Sheriff's vehicles may be housed or stored at the Municipal Center or substations as designated by the Sheriff;
 - 3) Five vehicles assigned to the Health Services Department for use by the nurses in northern part of the County shall be housed as follows: one in Stony Creek, one in North Creek, and three in Chester;
 - 4) One vehicle assigned to the Planning & Community Development Department for use by the Construction Cost Coordinator shall be housed in the area with the largest amount of Planning Activity for use on an as-needed basis; and
 - 5) The Superintendent of Buildings vehicle to be housed in Warrensburg at the DPW shop.
- G. All County owned or leased vehicles must be properly marked with the official, non-removable, Joseph E. Warren insignia, except for those used in police work, the Office of Emergency Services the Social Services Department and the Health Services Department.
- H. No County vehicles shall be used for private or personal use. If an employee is in the field during a normal lunch break, they are to notify their supervisors that they are taking their lunch break and where they will be with the County vehicle.
- I. In addition to the log that must be kept on overnight usage, (*see Division (E)(1)*), the Department Head may require daily logs listing destinations, mileage and times must be maintained for all County vehicles covered by this Policy.
- J. Department Heads are hereby authorized to recommend more restrictive or detailed rules concerning the use of County vehicles assigned to their department but must appear before the Budget Committee to gain approval of the rules which change these rules/regulations. If approved, the Budget Committee may authorize immediate implementation of the requested department rule change but such shall still be then referred to the Board of Supervisors for modification of this policy. If the Board does not approve the rule change, the Budget Committee's immediate authorization of the requested department rule change shall be deemed revoked.

- K. All vehicles that are assigned to specific employees or groups of employees must be returned to the fleet for use by other County employees when an employee is on vacation or not otherwise using the same.
- L. If violations of the rules set forth above are proven, an employee's rights to operate a County owned vehicle may be revoked by the Budget Committee.
- M. Employees are expected to take all steps necessary to avoid endangering themselves and others while operating vehicles on County business. To ensure this, employees authorized to operate County vehicles are expected to:
 - 1) Check that all vehicle occupants wear safety belts when the vehicle is in operation; and
 - 2) Not operate a vehicle that the driver suspects does not operate properly. The driver shall return and/or park the vehicle as may be appropriate and contact his or her Supervisor to make appropriate arrangements so that the vehicle can be towed or operated safely. If the Supervisor is not available, the employee shall contact the Warren County DPW maintenance department at 518-623-4142 or 518-761-6556.
- N. Drivers of County vehicles are also responsible for:
 - 1) Checking that the vehicle is clean - no trash, good overall appearance;
 - 2) Checking that any tools, equipment or other items do not interfere with the driver's ability to operate the vehicle or pose threats in situations where the driver suddenly stops or swerves the vehicle or otherwise cause items in the vehicle to move around;
 - 3) Ensuring that the vehicle has current copy of the vehicle registration and the insurance card are in the vehicle and all required inspection stickers are up to date;
 - 4) Checking that both license plates are properly attached and visible at all times;
 - 5) Conducting daily visual inspection for obvious problems (flat tire, damage, leaks) before the start of the workday and during the workday when approaching the vehicle. An unsafe vehicle should not be operated until repairs are made;
 - 6) Any additional pre or post trip inspection as directed by the Department Head; and
 - 7) Reporting any concerns regarding the County vehicle by using the form (Schedule B) at the end of this Policy.
- O. Drivers of County vehicles must follow respective laws governing motor vehicle operations including those regarding the use of cellular telephones. Drivers must refrain from any activity that may impede the driver's ability to focus on safely operating the vehicle while it is in motion. Drivers are personally responsible for any traffic citations; including EZ-Pass violations that may be issued as a result of operating a vehicle for County business.
- P. Drivers of County vehicles or other vehicles for County business must be free of alcohol and illegal drugs. This also includes prescription and non-prescription drugs that may impair a driver's judgement and other faculties.
- Q. Drivers must report all accidents and incidents while using a County vehicle to his or her immediate Supervisor. The driver's immediate Supervisor must report the accident or incident according to the County's Safety and Health Program Policy.

Should a motor vehicle incident or crash occur, the driver of a vehicle used for County business must:

- 1) Stop and investigate immediately;
 - 2) Set out warning devices if such are available and warranted under the circumstances;
 - 3) Notify the police (*call 911*) and immediate Supervisor;
 - 4) The driver must supply his or her name and exhibit operator's driver license to the proper authorities;
 - 5) If able, secure names and addresses of other involved, witnesses and first persons at the scene;
 - 6) If the driver strikes an unattended vehicle and the owner cannot be located, the driver must place his or her name and the address of the Warren County Department securely on the vehicle;
 - 7) The driver shall attempt to protect his or her vehicle from further damage and theft;
 - 8) The driver must comply with the drug-alcohol testing requirements of the County's Substance Abuse Policy(s) for motor vehicle drivers.
 - 9) Post-Accident Testing for drugs and alcohol shall be arranged by the Department Head and/or Human Resources and occur as soon as practicable following an occurrence involving a County driver if the accident involves a loss of human life.
 - 10) Post-Accident Testing for drugs and alcohol shall be arranged by the Department Head and/or Human Resources and occur as soon as practicable following an occurrence involving a County driver if the accident resulted in bodily injury to any person who as a result of the injury immediately receives medical treatment away from the scene of the accident; or one or more motor vehicles incurring disabling damage as a result of the accident, requiring the motor vehicle to be transported away from the scene by a tow truck or other motor vehicle and moving violation was issued by law enforcement;
 - 11) Employees with Commercial Motor Vehicle Licenses (CDL) must also comply with Warren County's Drug and Alcohol Policy.
- R. If you are the driver of a disabled County vehicle, you need to do the following:
- 1) Make sure that the vehicle is not impeding the flow of traffic and is not a safety hazard;
 - 2) Turn on the vehicles 4-way flashing hazard lights, if possible;
 - 3) Set-up the vehicles emergency safety triangles and safety cone, if available;
 - 4) Place a note that can be seen from the outside of the vehicle on the dash of the vehicle describing the vehicles problem and drivers contact telephone or cell number;
 - 5) Notify the local police department (*911*) of the vehicles location;
 - 6) Contact your direct supervisor; and
 - 7) Make arrangements to have the vehicle towed.
- S. No radar detection devices are to be used in any County owned, leased, borrowed or other vehicle used for County business. Drivers who are found to be using such devices may be subject to disciplinary action as determined by the Department Head or County Administrator and in accordance with bargaining agreements and Civil Service Law.

- T. All employees seeking to operate a County vehicle must have participated in a driver improvement program within the last 3 years. The driver improvement program can be the County's driver improvement training or other driver improvement training approved by New York State Department of Motor Vehicles or the County's Safety Officer. Incidents and accidents involving County vehicles or other vehicles used for County business may be reviewed by the County's Safety Officer and/or the Risk Management Steering Committee and a recommendation may be made in regards to additional driver improvement training.
- U. It will be the County Department Head's responsibility to review this policy with all employees prior to using a vehicle for County business and at any time when the policy is changed. The County Department Head will be responsible for obtaining the signed acknowledgment form that follows from the employees prior to using a vehicle for County business. The County Department Head will be responsible for determining each employee's eligibility under this policy as an authorized driver prior to vehicle use.
- V. County Department Heads or their designee shall notify (*using the proper form*) the Self-Insurance Department upon hire or termination of employees authorized to drive County vehicles or other vehicles for County business. The Self-Insurance Department will maintain the NYS DMV LENS database accordingly.
- W. The violation of any rule in the County Motor Vehicle Use Rules may result in disciplinary action in accordance with bargaining agreements and Civil Services Law.

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (Must be approved by Department Head, County Administrator & Committee Chair)
- On-Line (Must be approved by Department Head, County Administrator & Committee Chair)
- Out-of-State (Requires Board resolution)

The _____ hereby authorizes _____
(Supervisory Committee) (Employee Name)

to attend _____
(Name of meeting or organization)

at _____ on _____
(Address) (Dates)

Meeting/Convention/Training Cost: _____ Mode of transportation to be used: _____
(County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

Notice of meeting/convention/training including cost. Total Cost \$ _____

(Include travel costs)

For Overnight Travel

Room rate \$ _____ GSA* Rate \$ _____ Funding in Budget? _____ Y _____ N

February 19, 2021

99

Meal costs \$ _____ GSA* per diem rate \$ _____ Budget Code: _____
*www.gsa.gov

Date: _____

Department Head Signature

Date: _____

County Administrator Signature

Date: _____

Committee Chair Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle. **REQUEST FOR USE OF FLEET VEHICLE**

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Buildings & Grounds if fleet vehicle is needed.
3. Copy to Purchasing with Purchase Order, if required.
4. Copy to Clerk of the Board with Resolution Request form if out-of-State travel.
5. Copy to Clerk of the Board if credit card will be used.

**WARREN COUNTY
REPORT OF CONCERNS REGARDING COUNTY VEHICLES**

This section to be completed by the employee that used the vehicle.

Department: _____

Vehicle: Make: _____ Model: _____

County No. _____

Date Vehicle Used: _____

Detail of Concern(s): _____

Name: _____ Title: _____

Date: _____

Employee should provide this form to their Supervisor/Department Head who will immediately forward (via hard copy, fax or email) this form to the Fleet Manager and to the Warren County Vehicle Maintenance Shop in Warrensburg.

This section to be completed by the Fleet Manager:

REVIEW OF CONCERNS AND ACTION TAKEN

Conclusion of Review of Concern(s) and Action Taken: _____

 Name: _____ Title: _____

Date: _____

*Upon resolution the Fleet Manager will distribute (via hard copy, fax OR email):
 Copy to Department Head, Copy Vehicle Maintenance Shop, Original to remain
 with Fleet Manager.*

Schedule "B"

**Warren County Travel Policy and Vehicle Use Regulations
 Acknowledgment Form**

I understand to be an authorized driver of a County vehicle I must:

- ❖ Be 18 years of age or older
- ❖ Hold a valid NYS Drivers license
- ❖ Use the vehicle as part of my usual and / or customary County job function
- ❖ Have been authorized to use the vehicle by the Department Head responsible for the vehicle or by the County Administrator
- ❖ Agree to provide my driver license number to the County for the LENS program
- ❖ Agree for the County to obtain my motor vehicle records
- ❖ Agree to provide the County documents including driving records, proof of a valid license and proof automobile insurance coverage if requested
- ❖ Agree to immediately notify the County of any driving violations, changes to driver information and driver status

I, _____ have read and understand the Warren County Travel Policy and Vehicle Use Regulations. By signing below, I agree to adhere to the policy including the items listed above.

NYS Driver License ID _____

Employee Signature_____
Date

This form shall be completed when the employee is offered a position that includes responsibility for driving a county vehicle or other vehicle for County business. This form shall also be completed when the employee attends a driver improvement training program.

Original of this form will be filed with the Department Head
 Electronic copy will be filed with the LENS documents in the Self-Insurance Office
 Adopted by unanimous vote.

RESOLUTION NO. 50 OF 2021

**Resolution introduced by Supervisors Braymer, Geraghty, Driscoll,
 Conover and Magowan**

**AMENDING SALARY SCHEDULE IN THE 2021 SALARY AND COMPENSATION PLAN
 TO CORRECT CLERICAL ERROR**

WHEREAS, pursuant to Resolution No. 435 of 2020 the Warren County Board of Supervisors adopted the Salary Schedule that was included in the 2021 Salary and Compensation Plan for Warren County on November 20, 2020, and

WHEREAS, the Personnel, Administration & Higher Education Committee has approved a request to change the position of "Administrative Assistant (PT)", under Budget Code A.4018, General Preventive Program, to "Administrative Assistant" due to a clerical error, now, therefore, be it

RESOLVED, that Warren County Board of Supervisors hereby authorizes the County Treasurer to change the 2021 Salary Schedule to correct the position of "Administrative Assistant (PT)" to "Administrative Assistant" to address a clerical error.

Adopted by unanimous vote.

RESOLUTION NO. 51 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AMENDING RESOLUTION NO. 486 OF 2019, WHICH AUTHORIZED AN AGREEMENT WITH CATALOG & COMMERCE SOLUTIONS FOR WEBSITE RE-DESIGN FOR WARREN COUNTY (WC 70-19), TO INCLUDE SUPPORT AND MAINTENANCE

WHEREAS, pursuant to Resolution No. 486 of 2019, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute an agreement with Catalog & Commerce Solutions for website re-design for Warren County (WC 70-19), for an amount not to exceed Twenty-Nine Thousand Seven Hundred Fifty Dollars (\$29,750), and

WHEREAS, the Personnel & Administration Committee has approved a request that Resolution No. 486 of 2019 be amended to include the costs of support and maintenance in the following amounts:

YEAR	AMOUNT
2021	\$6,600
2022	\$6,750
2023	\$6,900
2024	\$6,900

for a term commencing December 5, 2020 and terminating December 4, 2024, now, therefore, be it

RESOLVED, that Resolution No. 486 of 2019 be, and hereby is, amended to include support and maintenance, and the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Catalog & Commerce Solutions, for a term commencing December 5, 2020 and terminating December 4, 2021, with the option for three (3) additional one (1) year terms, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 52 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

RATIFYING THE ACTIONS OF THE INFORMATION TECHNOLOGY DEPARTMENT IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES TO BOLSTER CYBER-SECURITY

WHEREAS, the Information Technology Department requested authorization to submit a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, Albany, New York 12206, to bolster cyber-security, for an amount of Fifty Thousand Dollars (\$50,000), for a term to be determined, and

WHEREAS, the Information Technology Department executed the grant application prior to the February 19, 2021 Board of Supervisors Meeting in order to meet the grant submission deadline, now, therefore, be it

RESOLVED, that the actions of the Information Technology Department be, and hereby are, ratified with regard to executing the grant application to the New York State Division of Homeland Security and Emergency Services to bolster cyber-security, for an amount of Fifty Thousand Dollars (\$50,000), for a term to be determined, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 53 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AMENDING RESOLUTION NO. 70 OF 2020, AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020 AND 2021, TO CHANGE THE SALARY OF THE COUNTY FIRE COORDINATOR - TEMPORARY FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, by Resolution No. 70 of 2020 the Warren County Board of Supervisors created the position of County Fire Coordinator - Temporary for the Office of Emergency Services for a salary not to exceed Ten Thousand Dollars (\$10,000), and

WHEREAS, the Personnel, Administration & Higher Education Committee has approved the request to extend the position for 2021 and combine the amount budgeted for 2020 and 2021 to authorize a total expenditure not to exceed Twenty Thousand Dollars (\$20,000) for the years 2020 and 2021 combined, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby adjust the salary of the County Fire Coordinator - Temporary position for the Office of Emergency Services from Ten Thousand Dollars (\$10,000) for year 2020 to Twenty Thousand Dollars (\$20,000) for the years 2020 and 2021 combined.

Adopted by unanimous vote.

RESOLUTION NO. 54 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AMENDING RESOLUTION NO. 397 OF 2020, AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020, TO EXTEND THE DELETION DATE OF THE FIRE COORDINATOR/DIRECTOR FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, by Resolution No. 397 of 2020 the Warren County Board of Supervisors deleted the position of Fire Coordinator/Director for the Office of Emergency Services to be effective on November 3, 2020, and

WHEREAS, the Personnel, Administration & Higher Education Committee has approved the request to change the deletion date to December 5, 2020, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby extend the deletion date of the Fire Coordinator/Director of the Office of Emergency Services from November 3, 2020 to December 5, 2020.

Adopted by unanimous vote.

RESOLUTION NO. 55 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COUNTRYSIDE REHABILITATION RESERVE TO THE COUNTRYSIDE ADULT HOME BUDGET TO FUND BOILER REPAIRS AT COUNTRYSIDE ADULT HOME; AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds for boiler repairs at Countryside Adult Home, in an amount not to exceed Ten Thousand Dollars (\$10,000) from the Reserve, Countryside Rehabilitation (A.861.00) to Budget Code A.6030 413 Countryside Adult Home, Repair & Maint.-Bldg/Property, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 56 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

ESTABLISHING 2021 AND 2022 ROAD FUND PROJECTS AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby establish the following road fund projects:

<u>PROJECT</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8320	2021 CR#2 Stony Creek Road	\$ 248,400.00
D.5112.8321	2021 CR#3 Harrisburg Road	\$ 99,900.00
D.5112.8322	2021 CR#3 Warrensburg Road	\$ 202,900.00
D.5112.8323	2021 CR#67 Cameron Road	\$ 159,900.00
D.5112.8324	2021 CR#56 White Schoolhouse Road	\$ 441,800.00
D.5112.8325	2021 CR#75 Ben Culver Road	\$ 198,800.00
D.5112.8326	2021 CR#58 West Mountain Road	\$ 374,500.00
D.5112.8327	2021 CR#72 Garnet Lake Road	\$ 347,800.00
D.5112.8328	2021 CR#29 Peaceful Valley Road	\$ 145,000.00
D.5112.8329	2021 Crack Sealing Project	\$ 250,000.00
D.5112.8330	2021 Guide Rail Improvement Project	\$ 250,000.00
D.5112.8331	2022 CR#8 Friends Lake Road	\$ 28,000.00
D.5112.8332	2022 CR#12 Hadley Road	\$ 20,500.00

<u>PROJECT</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8333	2022 CR#35 Diamond Point Road	\$ 62,000.00
D.5112.8334	2022 CR#41 Sawmill Road	\$ 28,000.00
D.5112.8335	2022 CR#43 Church Street	\$ 4,000.00
D.5112.8336	2022 CR#49 Coolidge Hill Road	\$ 63,000.00
D.5112.8337	2022 CR#50 New Hague Road	\$ 9,000.00
D.5112.8338	2022 CR#50 Summit Drive	\$ 15,000.00
D.5112.8339	2022 CR#57 South Johnsbury Road	\$ 24,000.00
D.5112.8340	2022 CR#60 Harrington Hill Road	\$ 27,000.00
D.5112.8341	2022 CR#68 Landon Hill Road	\$ 45,500.00
D.5112.8342	2022 CR#74 Atateka Drive	\$ 37,000.00
TOTAL		\$ 3,082,000.00

1. The above Road Fund Projects are hereby established.
2. The estimated cost for such Road Fund Projects is the amount of Three Million Eighty-Two Thousand Dollars (\$3,082,000.00).
3. The proposed method of financing such Road Fund Projects consists of the transfer of funds between existing Road Projects, as well as through and appropriation from Budget Code D.5112.8319 280 2020 CR#48 County Home Bridge, to be authorized by separate resolution,

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

adopted.

RESOLUTION NO. 57 of 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Fourteen Thousand Five Hundred Eighteen Dollars (\$14,518) from the Computer Reserve Fund Budget Code A.895.00 to the following Departmental budgets:

PROJECT	TITLE	AMOUNT
A.1680 220.1	Information Technology, Office Equipment-Reserve	\$10,000
A.4018 0040 220.1	Public Health, Preventive Program, Health Education, Office Equipment-Reserve	\$753

PROJECT	TITLE	AMOUNT
A.4054 220.1	Public Health, Ed/Physically Hand.Children, Office Equipment-Reserve	\$753
A.4018 0030 220.1	Public Health, Preventive Program, Disease Control, Office Equipment-Reserve	\$3,012

and be it further,
RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll call Vote:
Ayes: 1000
Noes: 0
Absent: 0
Adopted.

RESOLUTION NO. 58 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H254, FIRE TRAINING CENTER PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H254, Fire Training Center Project, as follows:

1. Capital Project No. H254, Fire Training Center Project, is hereby increased in the amount of Six Thousand Four Hundred Thirty-Three Dollars and Ninety-Seven Cents (\$6,433.97).
2. The estimated total cost of Capital Project No. H254, Fire Training Center Project, is now Six Hundred Forty-Six Thousand Five Hundred Fifteen Dollars and Thirty-Four Cents (\$646,515.34).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Six Thousand Four Hundred Thirty-Three Dollars and Ninety-Seven Cents (\$6,433.97), to be transferred from Budget Code H.254.9950 2390, Fire Training Center, Capital Projects, Share of Joint Activity, Govt,

and be it further
RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

TRANSFER TO	AMOUNT
H254.9550 280 Fire Training Center Project	\$6,433.97
Roll Call Vote:	
Ayes: 1000	
Noes: 0	
Absent: 0	
Adopted.	

RESOLUTION NO. 59 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING COUNTY TREASURER TO CLOSE CD74 (COUNTRYSIDE ADULT HOME) PROJECT

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Project as the grant has been completed and closed out by the grantor agency:

<u>PROJECT</u>	<u>ESTIMATED FUNDS</u>	<u>F U N D I N G</u> <u>SOURCE</u>
CD74 (Countryside Adult Home) Adopted by unanimous vote.	\$0.00	N/A

RESOLUTION NO. 60 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF ADDITIONAL FUNDS FROM THE ENVIRONMENTAL TESTING RESERVE FUND TO THE REAL PROPERTY TAX SERVICES BUDGET TO PAY ATLANTIC TESTING LABORATORIES FOR ADDITIONAL ASBESTOS PROJECT MONITORING FEES FOR TOWN OF QUEENSBURY TAX MAP PARCEL NO. 302.8-1-2 (275 BAY ROAD); AND AMENDING 2021 WARREN COUNTY BUDGET

WHEREAS, by Resolution No. 219 of 2020, the Warren County Board of Supervisors authorized the appropriation of funds in an amount not to exceed Seventy-Seven Thousand Fifty-Five Dollars (\$77,055) from Budget Code A.893.00, Reserve, Environmental Testing Fund, to Budget Code A.1355 470, Real Property Tax Services, Contract, to pay Bronze Contracting, LLC for demolition and asbestos abatement services and Atlantic Testing Laboratories for asbestos project monitoring for Town of Queensbury Tax Map Parcel No. 302.8-1-2 (275 Bay Road), and

WHEREAS, by Resolution No. 401 of 2020, the Warren County Board of Supervisors authorized the appropriation of funds in an amount not to exceed Five Hundred Dollars (\$500) from Budget Code A.893.00, Reserve, Environmental Testing Fund, to Budget Code A.1355 470, Real Property Tax Services, Contract, to pay Bronze Contracting, LLC to cover the cost of increase in prevailing wage, and

WHEREAS, the Director of Real Property Tax Services has requested an additional Ten Thousand Dollars (\$10,000) must be appropriated from Budget Code A.893.00, Reserve, Environmental Testing Fund, to Budget Code A.1355 470, Real Property Tax Services, Contract, to pay Atlantic Testing Laboratories for additional asbestos project monitoring fees, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby authorize the appropriation of an additional Ten Thousand Dollars (\$10,000) from Budget Code A.893.00, Reserve, Environmental Testing Fund, to Budget Code A.1355 470, Real Property Tax Services, Contract, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:
 Ayes: 1000
 Noes: 0
 Absent: 0
 Adopted.

RESOLUTION NO. 61 of 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**CANCELLING OR CORRECTING OF ASSESSMENTS AND
REFUNDS OR CHARGEBACKS OF TAXES FOR PILOT PAYMENTS MADE IN 2020**

WHEREAS, a listing of cancellations or corrections of assessments and refunds or chargebacks of taxes for PILOT payments made in 2020 have been reviewed and approved by the Department of Real Property Tax Services and the Supervisors of the towns wherein the property is located, and

WHEREAS, Article 5, Title 3 of the Real Property Tax Law empowers the Board of Supervisors to cancel or correct assessments and direct refunds or chargebacks of taxes when the same is found to be appropriate, now, therefore, be it

RESOLVED, that the following cancellation or correction of assessments and refunds or chargebacks of taxes for PILOT payments made in 2020 set forth on Schedule "A" annexed hereto, are hereby approved effective January 1, 2020, and be it further

RESOLVED, that the County Treasurer and the Director of the Department of Real Property Tax Services be, and they hereby are, authorized and directed to perform all acts necessary to effectuate the corrections set forth herein.

**SCHEDULE "A"
CHARGEBACK OF TAXES**

Town	Year	Assessed To & Tax Map No.	Breakdown	Reason
City of Glens Falls	2020	333 Glen St. Associates 302.20-23-4./2	County \$9,139.80	PILOT
City of Glens Falls	2020	Warren St. Square, LLC 310.5-3-10	County \$9,257.55	PILOT
City of Glens Falls	2020	21 Bay St. Properties, LLC 302.20-24-16	County \$3,444.77	PILOT
City of Glens Falls	2020	65 Ridge St., LLC 303.17-16-2	County \$2,145.01	PILOT
City of Glens Falls	2020	221 Glen St. 302.20-30-11	County \$9,748.82	PILOT
City of Glens Falls	2020	13 Chester 302.16-18-4	County \$2,100.88	PILOT
City of Glens Falls	2020	70 Warren, LLC 310.5-2-3	County \$648.55	PILOT
City of Glens Falls	2020	14 Hudson, LLC 309.28-7-1	County \$3,447.43	PILOT
City of Glens Falls	2020	88 Ridge Royale, LLC 302.20-24-1	County \$10,424.68	PILOT
City of Glens Falls	2020	Smith Flats, LLC 302.20-24-13	County \$797.40	PILOT

Town	Year	Assessed To & Tax Map No.	Breakdown	Reason
City of Glens Falls	2020	EASM Properties, LLC 310.5-1-17	County \$897.08	PILOT
City of Glens Falls	2020	Housing Authority Pilots 303.17-16-3	County \$4,178.67	PILOT
City of Glens Falls	2020	Housing Authority Pilots 309.7-12-19	County \$2,182.50	PILOT
City of Glens Falls	2020	Housing Authority Pilots 310.5-2-1	County \$2,980.79	PILOT
			TOTAL \$61,393.93	

Adopted by unanimous vote.

RESOLUTION NO. 62 OF 2021

Resolution introduced by Supervisors Beaty, Braymer, Geraghty, Thomas, Magowan, Shepler, Hogan, Dickinson, Smith, Frasier, Driscoll, Diamond and Conover

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE INFORMATION TECHNOLOGY BUDGET; AMENDING 2021 WARREN COUNTY BUDGET

WHEREAS, the Director of Information Technology has requested funding in the amount of Fifty Thousand Dollars (\$50,000) to cover the cost of security monitoring software for both data and physical devices within the County's network, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Fifty Thousand Dollars (\$50,000) from the General Fund Unappropriated Surplus to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.1680 426	Information Technology, Subscriptions	\$ 50,000

and be it further

RESOLVED, that any grant funding subsequently applied toward this project in lieu of County funding shall result in an equivalent amount to be returned to the General Fund Unappropriated Surplus account, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:
Ayes: 1000
Noes: 0
Absent: 0
Adopted.

RESOLUTION NO. 63 OF 2021

Resolution introduced by Supervisors Beaty, Braymer, Geraghty, Thomas, Magowan, Shepler, Hogan, Dickinson, Smith, Frasier, Driscoll, Diamond and Conover

RESOLUTION AMENDING THE WARREN COUNTY FOIL POLICY AND AUTHORIZING THE PRIOR CHAIRS OF THE BOARD OF SUPERVISORS TO DECIDE AND SIGN FOIL APPEALS WHEN THERE IS A CONFLICT OF INTEREST WITH THE FOIL APPEALS OFFICER

WHEREAS, Resolution No. 346 of 2018 sets the Warren County Freedom of Information Law (FOIL) Policy, and

WHEREAS, §III.082 "APPEALS" designates the Chair of the Warren County Board of Supervisors as the appeals officer, and

WHEREAS, no other person is designated as an alternate to decide and sign appeals if the Chair of the Board of Supervisors has a conflict, now, therefore, be it

RESOLVED, that the Warren County FOIL Policy is hereby amended to identify the prior Chairs of the Board of Supervisors, in order of reverse succession, to decide and sign FOIL appeals when the Chair has a conflict, and be it further

RESOLVED, that in the event of a conflict of interest, the Chair of the Board, as FOIL Appeals Officer, shall submit in writing to the Clerk of the Board a statement identifying such conflict.

Roll Call Vote:

Ayes: 830

Noes: 170 Supervisors Strough and Wild

Absent: 0

Adopted.

RESOLUTION NO. 64 OF 2021

Resolution introduced by Supervisors Beaty, Braymer, Geraghty, Thomas, Magowan, Shepler, Hogan, Dickinson, Smith, Frasier, Driscoll, Diamond and Conover

AMENDING RESOLUTION NO. 20 OF 2021, APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION, TO INCLUDE WASHINGTON COUNTY APPOINTMENTS

WHEREAS, by Resolution No. 20 of 2021 the Warren County Board of Supervisors named the Warren County appointments to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, but did not include the Washington County appointments because they were unknown at the time, and

WHEREAS, Washington County's appointments have now been made known and must be adopted, now, therefore, be it

RESOLVED, that Resolution No. 20 of 2021 is hereby amended to indicate that the following individuals be, and hereby are, appointed as members of the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to serve at the pleasure of the appointing authority for the year 2021, upon the adoption of a similar resolution by the County of Washington:

Representatives Appointed by Warren County:

- Daniel Bruno
- Craig Leggett
- Nicholas Caimano
- Michael J. Grasso
- Michael Wild

Adopted by unanimous vote.

Representatives Appointed by Washington County:

- Bruce Ferguson
- David K. O'Brien
- Virginia Sullivan
- Michael Bittel
- Brian Campbell

RESOLUTION NO. 65 OF 2021

Resolution introduced by Supervisors Beaty, Braymer, Geraghty, Thomas, Magowan, Shepler, Hogan, Dickinson, Smith, Frasier, Driscoll, Diamond and Conover

RESOLUTION TO COMMIT TO FUNDING TO ADDRESS THE NEEDS AT COUNTRYSIDE ADULT HOME PURSUANT TO THE BEARDSLEY REPORT

WHEREAS, Resolution No. 38 of 2019 authorized the Chair of the Board of Supervisors to enter into an agreement with Beardsley Design Associates to have a consultant conduct a comprehensive building assessment at the Countryside Adult Home, and

WHEREAS, a Beardsley report was completed on May 6, 2019 addressing the need for improvements and repairs at Countryside Adult Home, and

WHEREAS, the Planning Department is looking to apply for a grant with the New York State Housing Trust Fund, Office of Community Renewal, for an amount of Three Hundred Thousand Dollars (\$300,000) to help with the improvements and repairs, and

WHEREAS, the Executive Committee has approved a request to commit to providing One Million Dollars (\$1,000,000) to address the needs at Countryside Adult Home contingent upon award of the grant, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby commits to providing One Million Dollars (\$1,000,000) to address the needs at Countryside Adult Home contingent upon award of the grant from the New York State Housing Trust Fund, Office of Community Renewal in the amount of Three Hundred Thousand Dollars (\$300,000), and be it further

RESOLVED, that the commitment funds shall be expended either by bond or surplus.

Adopted by unanimous vote.

RESOLUTION NO. 66 OF 2021

Resolution introduced by Supervisors Braymer and Geraghty

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION APPOINTING COUNTY FIRE COORDINATOR

WHEREAS, by Resolution No. 6 of 2021 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be provided each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Board has agreed to consider a resolution appointing the County Fire Coordinator now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

Adopted by unanimous vote.

RESOLUTION NO. 67 OF 2021

Resolution introduced by Supervisors Shepler and Magowan

APPOINTING COUNTY FIRE COORDINATOR

WHEREAS, Warren County Local Law No. 2 of 2021, adopted by Resolution No. 4 of 2021, indicates that the Director of the Office of Emergency Services shall have the authority to appoint the Fire Coordinator with the approval of the Warren County Board of Supervisors, and

WHEREAS, at their meetings held on January 29, 2021 the Personnel, Administration & Higher Education and Finance Committees approved the creation of the part-time County Fire Coordinator position and the Finance Committee assigned an effective date for creation retroactive to that day and expressed a desire to fill the position as quickly as possible, and

WHEREAS, upon the direction of the Personnel, Administration & Higher Education and Finance Committees to fill the position as quickly as possible, the Director of the Office of Emergency Services has selected Jay Ogden to fill the position of County Fire Coordinator effective February 4, 2021, and the Director is now requesting the Board

February 19, 2021

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authorize the appointment in accordance with Warren County Local Law No. 2 of 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes, and does hereby ratify, the appointment of Jay Ogden to fill the position of County Fire Coordinator retroactive to February 4, 2021.

Adopted by unanimous vote.

RESOLUTION NO. 68 OF 2021

Resolution introduced by Supervisors Conover and Beaty

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION AMENDING THE RULES OF THE BOARD

WHEREAS, by Resolution No. 6 of 2021 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be provided each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Board has agreed to consider a resolution amending the Rules of the Board to expand the Executive Committee by one member and the Public Works Committee by two members now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

Adopted by unanimous vote.

RESOLUTION NO. 69 OF 2021

Resolution introduced by Supervisors Shepler and Braymer

RESOLUTION ALTERING THE STANDING RULES OF THE BOARD, AS ADOPTED BY RESOLUTION NO. 6 OF 2021, TO MAKE CHANGES TO THE STANDING COMMITTEE LIST

RESOLVED, that pursuant to a two-thirds majority vote of the Warren County Board of Supervisors required to alter the standing Rules of the Board, the Rules are hereby altered to make changes to the Standing Committee List, specifically to expand the Executive Committee by one member and the Public Works Committee by two members, and be it further

RESOLVED, that the aforementioned changes are reflected in the revised Rules of the Board, attached hereto as Schedule "A".

SCHEDULE "A"

RULES OF THE BOARD OF SUPERVISORS

A. Meetings of Board of Supervisors

1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the 8th day of January, and the place and hour of such organization meeting. A total of 501 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 12 of 2011 (enacted by Resolution No. 649 of 2011), shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the Board, select one of their number Chair, who shall preside at such meeting and at all meetings during the year. In case of the absence of the Chair at any meeting, the Finance Chair shall serve as Vice Chair (now also known as the Majority Leader for 2021), as provided by Local Law No. 1 of 1968; the Minority Leader for 2021 shall serve as Chair of the Personnel, Administration & Higher Education Committee. The Chair may call any member temporarily to

the Chair. The Board may transact such other and further business as may properly come before such meeting.

2. In addition to the foregoing, the Board at the annual organization meeting shall transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure for the ensuing year; and any other matter that the Chair wishes to bring before the meeting.
3. The Board shall convene in regular meeting at 10:00 o'clock in the forenoon on the third Friday of each month for the public meeting of the Board, except for the June meeting which will be held on June 16, 2021 at 4:00 p.m., unless a different time shall have been determined at a previous meeting. The meetings for the year 2021 are scheduled as follows:

i)	January 15, 2021
ii)	February 19, 2021
iii)	March 19, 2021
iv)	April 16, 2021
v)	May 21, 2021
vi)	June 16, 2021 - 4:00 p.m.
vii)	July 16, 2021
viii)	August 20, 2021
ix)	September 17, 2021
x)	October 15, 2021
xi)	November 19, 2021
xii)	December 17, 2021

The Board shall also gather for bi-monthly workshop sessions to be called at the discretion of the Chair for the purpose of receiving presentations and/or training at which no action of the Board will be taken. Such workshop sessions will be subject to the requirements of the Open Meetings Law and shall be open to the public.

Meetings shall be called to order as soon thereafter as a quorum is present. Any regular meeting of the Board may be adjourned by motion adopted by a majority vote of the membership present.

The Board shall convene in special meeting upon call of the Chair (or, if appropriate, the Vice Chair) or upon written request for a special meeting signed by a majority of the total membership of the Board. At the direction of the Chair (or Vice Chair) or upon receiving such a written request, notice in writing stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting or a member may waive the service of the notice for such meeting by a writing signed by him/her.

4. Business shall be transacted in the following order:

10:00 A.M.	Call to Order
	Salute to Flag
	Roll Call
	Motion to approve the Minutes of previous meeting, subject to correction by the Clerk of the Board
	Introduction and welcome to guests
	Report by Chair of the Board
	Reports by Committee Chairs
	Report of County Administrator
	Report of the County Attorney
	Call for reading of communications
	Call for reading of resolutions
	Discussion/public comment on resolutions
	Requests for roll call votes
	Vote on resolutions
	Privilege of the floor and public comment

Announcements
Adjournment

5. All resolutions shall be in writing and filed with the Clerk before noon on the Tuesday preceding the regular meeting on Friday of each month and at least three days prior to any adjourned or special meeting. The Clerk shall distribute all resolutions to the members of the Board of Supervisors and post same to the Warren County website on each Tuesday prior to a regular meeting and on the third day prior to any adjourned or special meeting. All resolutions shall be considered by the Supervisors on each regular meeting date. Any resolution not approved through the established Committee structure in advance of a Board meeting shall require a waiving of the Rules to be considered. Any Supervisor may request a resolution to Lay on the Table to enable the assembly to lay the pending question aside temporarily when something else of immediate of emergency has arisen or when something else needs to be address before consideration of the pending question is resumed (*in accordance with Robert Rules of Order*). A majority of the total weighted voting power of the Board shall be necessary to take item off the table.
- B. Conduct of Meetings of Board of Supervisors
1. All questions relating to the priority of business shall be decided without debate.
 2. The Chair shall preserve order and shall decide all questions of order, subject to the appeal of the Board.
 3. The Chair in all cases shall have the right to vote, and when his/her vote makes an equal division the question shall be lost.
 4. Any member desiring to speak or present any subject matter shall address the Chair and shall not further proceed until recognized by the Chair and granted the floor.
 5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
 6. No member shall speak more than once on any question until every member choosing to speak shall have spoken. If the Chair of the Board or the Chair of any Committee wishes to enter into debate, he/she may do so only after he/she excuses himself/herself from the Chair and a Temporary Chair is appointed by the Chair.
 7. Any member, upon being called to order, shall take his/her seat and remain there until the point raised is determined. If the point be sustained, he/she shall not further proceed, except in order, unless by permission.
 8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.
 9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to in which case the Board shall decide.
 10. While a member is speaking no member shall entertain any private discourse or pass between him/her or the Chair.
 11. A motion to adjourn shall always be in order, and shall be decided without debate, provided the County Administrator and County Attorney have first been afforded the opportunity to inform the Board of operation and/or legal consequences of adjournment.
 12. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place

on the table indefinitely; to place on the table for a certain day; to hold; to amend it. These several motions shall have precedence in the order in which they are here stated and shall not be subject to debate, provided the County Administrator and County Attorney have first been afforded the opportunity to inform the Board of operation and/or legal consequences of adjournment.

13. The minutes of this Board shall be distributed by the Clerk of the Board on or before the regular meeting of the Board for the next succeeding month.

C. Committees of the Board of Supervisors

1. Standing Committees consisting of at least three (3) members shall be appointed by the Chair at the Organization Meeting or not later than the first regular meeting following the Organization Meeting, upon the following subjects, to wit:

Committee Name	Number of Members
Budget	7
County Facilities - <i>Airport; Buildings & Grounds; Fire Prevention & Building Code Enforcement</i>	5
Criminal Justice - <i>Assigned Counsel; Courts; District Attorney; Probation; Public Defender</i>	5
Economic Growth & Development - <i>Economic Development Corporation; Employment & Training Administration; Planning & Community Development</i>	7
Environmental Concerns & Real Property Tax Services	5
Executive Committee	14
Finance - <i>County Administrator; County Treasurer</i>	7
Governmental Operations & Advocacy - <i>Board of Elections; County Clerk/DMV; Purchasing</i>	5
Health Services - <i>Mental Health; Office for the Aging; Public Health</i>	5
Human Services - <i>Countryside Adult Home; Department of Social Services; Veterans' Services; Youth Programs</i>	5
Personnel, Administration & Higher Education - <i>Civil Service; Clerk of the Board; County Attorney; County Auditor; Human Resources; Information Technology; Self-Insurance; SUNY Adirondack</i>	5
Public Safety - <i>Office of Emergency Services; Sheriff & Communications</i>	5
Public Works - <i>DPW; Parks, Recreation & Railroad; Solid Waste & Recycling; Warren County Sewer</i>	7
Tourism & Occupancy Tax Coordination	7
Special Committees	
EMS (Emergency Medical Services)	7

Committee Name	Number of Members
Park Operations & Management (O&M)	4 <i>plus 1 alternate</i>
National Association of Counties	3
Extension Services	5
2.	Special Committees may be authorized at any legal meeting of the Board. They shall, unless otherwise ordered and directed by a majority of the Board, be appointed by the Chair. The period of time that a special committee shall serve shall be designated when it is created.
3.	The first member appointed to each committee shall be and act as the Chair of such committee. The Chair of each Committee shall appoint both the Vice Chair and 2 nd Vice Chair, who shall serve in the event that both the Committee Chair and Vice Chair are absent. The Vice Chair and 2 nd Vice Chair designations must be submitted to the Clerk of the Board of Supervisors no later than the date of the first regular Board meeting of the year, to be held on the third Friday of January, so that the Clerk may update the Standing Committee List appropriately. The meetings of each committee shall be held upon call by the Chair thereof, except as hereinafter provided. The Chair of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone, by email or by mail at least two days in advance of the day, hour and place of each meeting of the committee except that no advance or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session. A meeting of any committee shall be held at any time whenever a majority of the members of a committee shall sign a written notice of such meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or mailed/emailed to the Chair of such committee and the Chair of the Board of Supervisors at least three days in advance of the day specified in such notice.
4.	The Chair of the Board of Supervisors shall be an ex-officio member of a standing committee when a) a quorum is not present at any regularly or specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chair is available to attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chair in determining whether a majority of members are present to allow the conduct of business, rather the Chair shall be considered an alternate or substitute for a non-present committee member. Once the Chair becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chair shall be a voting member and shall continue as a member of the committee until a quorum is established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for the Chair's vote shall count towards the total needed for a majority vote of the entire Committee. The Vice Chair of the Board may exercise the duties described in this paragraph in the Chair's absence.
5.	When any Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor(s) of the affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.
D.	Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question at the request of any member.
2. If a resolution contains items that can be voted on separately, and a request is made by any member to do so, each item contained in the resolution shall be subject to a separate vote.
3. All questions shall be decided by a majority of the total weighted voting power of the Board unless otherwise required by law or as required herein. All questions shall be decided by weighted vote in accordance with the terms of Local Law No. 12 of 2011, as it may be amended from time to time. Whenever in these Rules of Order there is reference to a majority vote or a 2/3rds vote of the Board, it means a majority of the voting power of the members of the Board or 2/3rds of the voting power of the members of the Board as defined in Local Law No. 12 of 2011.
4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal or for amending the Occupancy Tax spending guidelines.
5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise provided by law or as specified in the resolution.
7. Filling of existing vacant positions (not new positions, these can only be created by 2/3rd majority vote of the Board) will only be authorized with the following approvals: County Administrator, Budget Officer and, majority vote of appropriate oversight committee. In the event a Department has an urgent operational or financial related need to fill a vacant position and the oversight committee 1) has not voted to deny filling the position, and 2) will not convene again for one week or more, the Chair of the oversight committee, in his/her sole discretion, may call a special committee meeting or approve the filling of the position and report such approval to the Committee at its next meeting. In the case where the Chair may approve the filling of the position, a vote by the oversight committee will not be necessary. All vacant positions authorized to be filled in accordance with the procedures set forth in these rules shall be reported each month on the Personnel Committee agenda. If filling of the existing vacant position is denied by any of the above processes, only 2/3rds vote of the County Board of Supervisors can fill the existing vacant position.
8. The Warren County Sheriff is authorized to fill positions that become vacant in the uniform correctional staff to maintain mandated staffing levels at the Warren County Correctional Facility providing those staffing levels not exceed the following:

Correction Officers - 75	Correction Lieutenants - 2
Correction Sergeants - 9	Correction Captain - 1

All notices approved shall remain in effect for six (6) months from the date of committee approval only to allow department heads to properly

evaluate probationary employees and take appropriate action when necessary.

E. General

1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chair without the need for a Board Resolution. This rule will serve as a standing authorization.
 2. No standing rule of the Board shall be rescinded, suspended or changed, or any additional rule or order added thereto, unless it be by 2/3rds consent (as 2/3rds vote defined under Local Law No. 12 of 2011). In the event a rule is suspended, such suspension shall apply only to that matter which is before the Board at the time of such suspension. The rules may be amended at any time.
 3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
 4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
 5. The rules of the Board shall continue in full force and effect unless and until a new set of rules is adopted by the Board.
- Adopted by unanimous vote.

Proceeding with the Agenda review, Chairwoman Seeber stated she would like to extend privilege of the floor to any Supervisor wishing to address the Board on any matter prior to extending it to the public.

Senator Braymer apprised she wanted to take a moment to thank Senator Schumer for all of the relief that was outlined in the Federal Bill that was discussed earlier in the meeting and the information was emailed to the Board Members; she informed she was looking forward to reviewing all of the details regarding this Bill. She stated she would also like to thank the representatives from Governor Cuomo's Office for working closely with County staff and Mr. Moore on the data regarding the COVID-19 vaccine, as well as attempting to acquire more doses. She stated she and Chairwoman Seeber were constantly encouraging the Governor's Office to increase the number of doses allotted to the County so the mass vaccination site in the Town of Queensbury could begin operating. She acknowledged Dan Durkee, *Senior Health Educator, Emergency Preparedness Coordinator*, for the presentation he provided at one of her recent online meetings with Diana Palmer, *3rd Ward Councilwoman, City of Glens Falls*, and their constituents, which was very informative. She added the presentation was available for review on her facebook page for anyone who would like to watch it.

Supervisor Leggett stated yesterday the Strategy for Attracting New Residents had been distributed to the Board and was a product of a public/private partnership between the Common Ground Alliance and the Northern Forest Center that outlined some good strategies regarding what the County could implement which he would appreciate their support on.

Supervisor Driscoll indicated this past Wednesday it had been his pleasure to join a Zoom meeting hosted by the City of Glens Falls and their Police Department in regard to their response to Police Reform that also included many staff from the County whose jobs were associated with criminal justice, as well as a number of community leaders who represented the regions interests. He said it was unfortunate that the meeting was adjourned shortly into the meeting as a result of individuals once again hacking into the meeting which was disturbing to all of the attendees. He informed a future meeting would be scheduled, adding he had provided the contact information to the representatives from the City of the individuals who were responsible for managing the County's Zoom meetings when members of the public were involved via Youtube.

In regard to the Committee Chair and their reports, Supervisor Strough advised the Board Members who had not been assigned as Chair to any Committees had not been provided with the opportunity to discuss matters; he pointed out how some of the other Committee Chairs had discussed other matters following their Committee report. He said

he had wanted to thank Ms. Frankenfeld for all of her efforts, as well as discuss Resolution No. 63, *Resolution Amending the Warren County Foil Policy and Authorizing the Prior Chairs of the Board of Supervisors to Decide and Sign Foil Appeals When There Is a Conflict of Interest*; however, he noted, he was not given the opportunity to do so which he believed was unfair.

Chairwoman Seeber thanked Supervisor Strough for his feedback on that matter and she called attention to Resolution No. 6 of 2021 concerning the Rules of the Board for which training was held by Ms. Kissane and Mrs. Allen on during the February 3rd Board Workshop meeting. She said during the training Ms. Kissane had noted the order of business which was very specific and how it was followed. She apprised she was appreciative of the concerns expressed by Supervisor Strough, adding there was an opportunity for further discussion the during privilege of the floor and announcements portions of the meeting.

Supervisor Wild stated he concurred with Supervisor Strough as someone who did not Chair a Committee it was sometimes more difficult to get his points across and what he would like to do; however, he noted, he was appreciative of this opportunity. He mentioned something he always tried to do was to thank the public for their engagement and their involvement in the County's economic recovery and the future of the economy here, as there were many individuals who were contributing their time, expertise and skill to achieve this. He informed since he was no longer a Chair of a Committee nor was he leading the Economic Recovery Task Force which Mr. Siplon had taken the reigns on and he wanted to take this opportunity to acknowledge Mr. Siplon for agreeing to take that lead. He notified those in the public who wanted to get involved could do so by becoming a member of the Tourism & Hospitality Group lead by Mark Behan, *President, Behan Communications*, or the Economic Recovery Task Force which was lead by Mr. Siplon, as the more individuals who got involved with these groups created more ideas. He encouraged those who may be interested in participating to contact either of those individuals or himself.

Supervisor Magowan apprised he would like to thank Jim Lieberum, *District Manager, Warren County Soil & Water Conservation District*, for his presentation to the Town of Queensbury Planning Board regarding their activities in the County which was very informative. He encouraged everyone to watch the video regarding storm water, salt and the brining process that occurred in the County which was very informative. He added he felt individuals could tell the difference between the roads that were pre-treated with brine and those that were not.

Supervisor Conover indicated today they had voted on a grant application for Countryside Adult Home and he reminded them up until recently there had not been a capital plan for this facility. He said during this time he recalled a meeting being held at the facility upon the encouragement of Matthew Simpson, *former Town of Horicon Supervisor*, and Supervisor Frasier where they advanced the idea of the need to develop a capital plan for the facility which was very well executed by the Planning & Community Development Department. He stated this work set the stage to hopefully be able to partner with the State for funding to pay for a portion of the repairs at this facility and he wanted to recognize Supervisor Frasier and everyone else involved in the process for their efforts.

In regard to the comments just made by Supervisor Conover, Supervisor Braymer advised she felt the capital improvement plan for not only Countryside Adult Home, but all of the County infrastructure was excellent. She deferred to Supervisor Hogan to work with the Planning & Community Development Department to update that and continue to prioritize those projects, adding she looked forward to the great leadership provided by Supervisor Hogan and all of the work done by the Planning & Community Development Department. Supervisor Braymer mentioned this coming Tuesday at the Environmental Concerns & Real Property Tax Services Committee meeting Supervisor Dickinson had placed on the agenda discussion regarding the Septic Inspection at Transfer Law which was a great way to prevent contamination and pollution from entering the County waterways, adding she was hopeful this would be moved forward.

There being no further comments from the Supervisors, Chairwoman Seeber asked Mr. Lehman if he had received any public comments and Mr. Lehman replied there were a number of comments. Mr. Lehman stated the first comment was from Gina Mintzer, *Executive Director, Lake George Chamber of Commerce & CVB*, who thanked Ms. Frankenfeld for all of her efforts, adding she was well deserving of the recognition she had received. He informed Maria Bosford thanked Ms. Frankenfeld for all of her hard work and dedication and Visit Lake George commended Ms. Frankenfeld. He advised Ms. Frankenfeld had also responded by thanking everyone for the kind words. He advised Ms. Bosford questioned how much oversight the County had over Centers Nursing Homes to which he had exchanged some emails with her and received some information from Ginelle

Jones, *Director, Public Health/Patient Services*, to provide Ms. Bosford with, but if anyone on the Board would like to address that question they could feel free to do so. Chairwoman Seeber asked Supervisor Frasier, as Chair of the Health Services Committee, if she would like to respond and Mrs. Frasier replied she would touch base with Mr. Lehman following the conclusion of the meeting to review the information he had provided to Ms. Bosford. Mr. Lehman stated Ms. Bosford was also inquiring whether there was anything the County could do to assist the Centers Nursing Homes, who was struggling in various ways. He reiterated that he had emailed Ms. Bosford the information Ms. Jones had provided to him. He informed Ms. Bosford had also remarked with all due respect to Supervisor Strough it was obvious his vote in opposition to the changes made to the FOIL Policy was personal and she indicated everyone was over his pity party. He apprised she concluded by advising she had thoroughly enjoyed the presentation regarding storm water.

Chairwoman Seeber called for announcements.

Supervisor Merlino advised he was appreciative of being provided with the opportunity to make a few announcements, the first of which was winning elections brought consequences. Next, in a few weeks he would be seventy-seven years old and when he began his tenure on this Board sixteen years ago he had weighed 226 pounds, but today he only weighed 175 pounds and had gray hair. He stated a number of things had occurred over the many years he had the great privilege of serving as a member of this Board, some of which could not be explained. He informed he had made many friends and colleagues and put in 125% effort toward his work on the Board every day, working hard all while loving the position, his community and his Town. He advised at the beginning of this year he was troubled by the changes that had been made to the Standing Committee Listing, as he had been removed as members of the Personnel, Administration & Higher Education, Legislative & Rules and Executive Committees, as well as his passion of serving as Chair of the Tourism Committee, for which he had been a member for sixteen years, ten of which as the Chair. He indicated while he took this personally what he was about to state did not pertain to this as much, but rather his health and well being. He announced he would not be seeking reelection when his term ended at the end of this year and he thanked all of his friends and colleagues for the support they had provided to him over the years.

Chairwoman Seeber addressed Supervisor Merlino directly, thanking him for his years of service, commitment, passion and his love for the Town of Lake Luzerne and the entire County which was obvious to all. She informed she had enjoyed getting to know him, listening to him, calling him probably more than he would have preferred, texting him, waking him up in the middle of the night with her emails which she apologized for. She stated because of his experience and now as the Vice-Chair of the Tourism & Occupancy Tax Coordination Committee and as Chair of the Park, Operations & Management Committee, his ability and innovating thinking and commitment to the community they were able to make changes and implement many of the goals he had, as well. She remarked she has a significant amount of respect for him and she knew that she spoke on behalf of this entire Board when they all indicated they were better because of him.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Magowan and seconded by Supervisor Shepler, Chairwoman Seeber adjourned the Board Meeting at 12:13 p.m.

Warren County Board of Supervisors

**BOARD MEETING
FRIDAY, MARCH 19, 2021**



Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:09 a.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Frasier.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Smith, Hogan, Dickinson, Merlino, Strough, Wild, Magowan, Beaty, Thomas, Shepler, Geraghty and Seeber-20 Absent -0

Supervisors Diamond, Leggett, McDevitt, Braymer, Bruno, Driscoll, Frasier, Hogan, Merlino, Wild, Magowan, Thomas, Shepler, Geraghty and Seeber were physically present, while Supervisors Conover, Smith, Dickinson, Strough and Beaty attended virtually.

Chairwoman Seeber noted a motion was necessary to approve the minutes of the February 19, 2021 Board Meeting, subject to correction by the Clerk of the Board. The necessary motion was made by Supervisor Diamond, seconded by Supervisor Magowan and carried unanimously.

Continuing to the presentation of the Employee of the Month Award, Chairwoman Seeber asked Supervisor Braymer and Ryan Moore, *County Administrator*, to come forward and accompany her to present the award. She apprised she was pleased to announce this month's Employee of the Month Award was being presented to Don Lehman, *Director of Public Affairs*, and she asked Mr. Moore if he would like to express why Mr. Lehman had been selected for this recognition. Mr. Moore informed Mr. Lehman had been indispensable to not only him, but the entire County throughout the entire pandemic, adding Mr. Lehman's employment with the County coincided with the beginning of the pandemic and since then Mr. Lehman was working twelve hour days seven days a week. He stated if they viewed the manner in which the County and its residence had responded related largely due to the level of information they had available to them, adding the County had one of the most active presence out there from a public information perspective with all of the updates provided on its social media accounts. He mentioned the County currently had the 4th highest vaccination rate within the State which related to individuals wanted to get the vaccine due to their understanding of how important it was to do so, as this was what was required in order for the County to recover from this pandemic. He added a significant amount of the County's success in responding to this pandemic related to Mr. Lehman's efforts which he would never be able to thank him enough for. A round of applause was given.

Mr. Lehman advised he had followed the lead of Mr. Moore, Ginelle Jones, *Director, Public Health*, and the other County employees who have worked so tirelessly throughout this pandemic that the public could never comprehend. He concluded by thanking them for the recognition which he did not think he was deserving of due to his lack of time being employed by the County.

Supervisor Braymer stated she had been a member of the selection team for the

Employee of the Month program since its introduction and when Mr. Lehman's name came forward all of them had been excited to honor him. She added the amount of time Mr. Lehman had been employed by the County was irrelevant, as he had worked tirelessly and provided support for the entire Board and she personally was appreciative of him. She apprised she would also like to recognize Mr. Lehman's wife for developing the vaccine logo for the stickers that were being given out. Mr. Moore informed individuals may be unaware that Mr. Lehman's wife, who was a talented graphic artist, had donated her time and efforts to create the logo for the County which had played a significant part in their vaccine efforts which everyone was appreciative of. Mr. Lehman indicated his wife had observed him struggling with developing a logo and saved him by taking over these efforts which he was grateful for, as he did not believe they would have been able to use what he would have come up with. Another round of applause was given.

Chairwoman Seeber once again thanked Mr. Lehman for all of his hard work and extensive efforts he put into all of the County's social media sites, as well as the daily newsletter to get information out to the public. She stated there was nothing more important than having factual information available on a timely basis.

Proceeding to the report by the Chair of the Board, Chairwoman Seeber apprised over the last four weeks and just over sixty days into her term as Chairwoman of the Board she had continued her commitment to enhance communication with all members of the Board and with the community. She mentioned she had emailed them as a group and on an individual basis, as well as the opportunity to speak with nineteen members of the Board by phone or in person and she distributed her fifth Board member update on February 26th. She stated these updates and other notifications had provided a consistent basis highlighting everything from enhancements, remote meetings, the County's vaccination Plan, the County's partnership with New York State and Washington County. She informed she was pleased to announce as of this morning they had officially opened the New York State Mass Vaccinate site at the Aviation Mall in the Town of Queensbury which she had the opportunity to tour this morning with representatives from New York State, Sam Hall, *Chairman of the Washington County Board of Supervisors*, and Mike Bittel, *President & CEO, Adirondack Regional Chamber of Commerce*. She indicated without a doubt they recognized this vaccination center would not only impact Warren County, but also all New York State residents. She informed she continued to be impressed with the tireless efforts of the County's incredible team in Warren County, the efforts in each department and leadership provided by so many talented and dedicated individuals which repeatedly made the difference to the County residents and truly defined public service. She apprised County Government had never been more essential than it currently was and she knew she was speaking on behalf of the entire Board when she stated job well done to each and every employee in County, adding they were grateful for each and every one of them. She informed she would be filing a detailed report of meetings over the last month with the Clerk of the Board, but she would like to highlight a few of these meetings. She stated she had represented this Board on multiple Zoom and in-person meetings this month, several training sessions with conferences currently being held online with NYSAC (*New York State Association of Counties*) and NACo (*National Association of Counties*), as well as every Committee meeting in addition to Workshops, Task Force meetings and various other County functions. She advised all appointments had been made and in addition at this point in time she would like to call attention to those that were appointed to the LDC (*Local Development Corporation*), whose reorganizational meeting would be held later this month and she would like to recognize those who stepped up when asked to take an interest in the LDC as follows: Supervisor McDevitt, Supervisor Magowan, Supervisor Merlino, Supervisor Leggett, Supervisor Wild and Supervisor Diamond. She added they also had the addition of Travis Whitehead, *Town of Queensbury Resident*, as a community member, as they had the opportunity to review their By-Laws and confirmed it was permissible to appoint both Board and community members. She said there was a single appointment left to fill to the LDC and after determining it was permissible she was honored and excited to have Mr. Whitehead agree to be that

additional member. She indicated it had also been confirmed that these two year appointments were not tied to the Supervisors elected positions which meant they could elect to continue to serve on the LDC even after their elected term was over. She advised she had also extended local emergency orders which were posted to the County website and distributed via email to the full Board. She restated she was grateful for this collaboration and dialogue with each Board member, as it was imperative to be aware of how their Committee work impacted the County and its daily operations. She voiced she was pleased to share in their goals and objectives as they each represented their municipalities on the County Board. She indicated it was in this spirit that a few members of the Board had asked her to consider amending the 2021 Standing Committee Listing, informing at this time she would like to thank those of them who had continued the hard work they had been asked to do as Committee Chairs, as well as Supervisor Leggett who had reconsidered a Chair person and was being appointed as the Chair of the Criminal Justice Committee for the remainder of the year with Supervisor Shepler serving as the Vice-Chair and she thanked them both for making that commitment. She advised she would also like to recognize the Board members who had adjusted to the Committees with fewer members and required more responsibilities, as their hard work and focus was impressive for the goals in 2021 of their respective Committees. She mentioned she would ask Amanda Allen, *Clerk of the Board*, to distribute via email a revised 2021 Standing Committee Listing later today, as some other minor revisions had to be made. Moving along, Chairwoman Seeber stated at this point she would be requesting that each Chair of a Committee by alphabetical order of their last name provide a report on the past months meetings and activities. She remarked the key to the success of the Board of Supervisors was the hard work that each member provided to the County with their Committee work, adding judging by the results in just a few months she had observed how hard each Committee was working which she was grateful for. She advised it was a privilege to serve as the Chairwoman of the Board, adding she was looking forward to working with each and every Board member in 2021. She noted the Executive Committee did not meet this month because there were no items to go before them and she asked Supervisor Beaty to lead off on the Committee reports regarding Finance and Governmental Operations & Advocacy.

Supervisor Beaty began by reporting on the activities of the Governmental Operations & Advocacy Committee who approved proposed Resolution No. 82 which he asked William VanNess, *Commissioner of the Board of Elections (R)*, to speak to. Mr. VanNess advised the BMD (*Ballot Making Device*) machines they were replacing had no value to anyone other than another Board of Elections Office, as Dominion refused to provide the County with a trade in value on them. He said they would like to donate them to an adjoining County who had started having some of the same issues that were experienced here with these BMD machines. He informed of the twenty operable BMD machines they had, Saratoga County had asked for ten, Washington County was asking for two and Essex County requested eight of them, as well as the four machines that were inoperable to be used for parts. He stated the plan was to dispose of this equipment when they received their new machines which he did not anticipate would be in operation until November. In regard to the ADA (*American with Disabilities Act*) voting booths, Elizabeth McLaughlin, *Commissioner, Board of Elections (D)*, apprised Nassau County had first choice on all of the booths and planned on taking whatever fit in the trucks they were picking them up with and then there was a listing of a few Counties that would take any remaining booths the County would like to dispose of. In regard to the Finance Committee, Supervisor Beaty offered privilege of the floor to Mike Swan, *County Treasurer*, to provide a report on the County finances.

Mr. Swan advised since his Office was still in the process of closing out the books for 2020 he could not provide any concrete figures regarding where the County stood at the end of the year, but he did not believe the financial impact was as harmful as they had originally anticipated. In regard to the Federal Stimulus Package that was just signed by the President and would provide the County around \$12.5 million, he informed he had been notified yesterday these funds would be allocated to the State to provide to the County which caused

him some concerns, but was something they had no control over. He mentioned this stimulus money came with a tremendous amount of restrictions regarding what the County could spend this money on, adding he had reservations that they would be able to spend all of the funds. He stated first and foremost it was necessary for them to calculate what their loss in revenue was and then they could use a portion of these funds to cover this loss and then move forward from there. Mr. Swan stated that Supervisor Wild had requested he compile information regarding other Counties occupancy tax collections over the past year; however, he noted, much like Warren County most of them would not have this information available until the end of the month due to the accounting cycle. He stated Tompkins County which was one of the Counties Supervisor Wild had requested information from collected around \$3 million a year, but they would not indicate how much of a decline they had realized and neither would Essex County, who typically collected \$2.5 million on an annual basis. He read aloud data from the following Counties: Seneca County, who collected around \$500,000 on an annual basis, but they were down around 30%; and Ontario County, who collected around \$1 million on an annual basis, but they were down around 6%.

In regard to the short-term rentals, Mr. Swan apprised they were still working on an agreement with Airbnb, informing there were thirty-five Counties in the State that had an agreement with them and the ones he had spoken to received a check from them, but had no way of clarifying whether it was an accurate amount. He stated he felt the County would be able to enter into an agreement with Airbnb, but not without a lengthy and stressful negotiating process. He added even though his staff had been overwhelmed by the amount of work required relating to collecting occupancy tax from the short-term rentals in the County he believed the County would be better off handling the work in-house.

Supervisor Beaty informed the Finance Committee had approved proposed Resolution Nos. 70-71 and 98-105 and he proceeded with providing a brief overview of each.

Supervisor Braymer advised the Personnel, Administration & Higher Education Committee had met on March 4th, approving proposed Resolution Nos. 94-97 and she provided a brief overview of each. She stated she would be requesting an amendment to proposed Resolution No. 94 at the appropriate time. She thanked Jackie Figueroa, *County Human Resources Director*, for developing the Remote Work Policy and Mr. Swan, Robert Lynch, *Deputy County Treasurer*, Mike Colvin, *Director of Information Technology* and Mr. Moore for assisting in the process. She indicated she was pleased they would now have a policy in place that allowed for flexibility, but also ensured there was accountability and consistency in how employees who worked from home were managed. Supervisor Braymer also recognized Amy Clute, *Self-Insurance Administrator*, for her efforts to develop the Warren County Public Employer Health Emergency Plan which related to the actions required by the County if another public health emergency were to occur going forward. Supervisor Braymer thanked the State officials for their assistance in getting the State mass vaccination site in the County operational at the Aviation Mall, adding she was pleased it was located in the County and was easily accessible to all of its residents. She stated she would personally like to thank Sam Parker, the State representative who worked closely with County officials on a daily basis and who assisted with advocating for a State mass vaccination site to be located within the County. She noted one of the Proclamations included in their resolution packet concerned Women's History Month that included a listing of women who had been involved in Warren County history which was impressive. She called attention to Diane Struble, who in 1958 was the first individual to swim the length of Lake George, as well as the many Department Heads within the County who were women, the female Committee Chairs and Chairwoman Seeber, all of whom were doing an excellent job.

Supervisor Conover stated the Public Works Committee had met on February 23rd, approving proposed Resolution Nos. 88-92. He apprised the Committee met again on March 15th to consider a lease arrangement on the Warren County Fairgrounds and he thanked Supervisors Bruno, Hogan and Geraghty for negotiating this lease. He offered privilege of the floor to Kevin Hajos, *Superintendent of Public Works*, to elaborate on the lease agreement and

answer any questioned posed by the Board members.

Mr. Hajos apprised proposals had been put out at the end of last year and only one response was received in January from Glamp Adk, LLC who would like to use the County Fairgrounds for glamping on the property. He stated the proposal was for one year with the possibility of renewing it for an additional year with the approval of himself and Supervisor Geraghty to ensure no issues occurred this year. He said the agreement required them to pay slightly more than \$26,000 for the first year with a 5% increased if the agreement was renewed for an additional year.

Supervisor Diamond informed the Public Safety Committee had approved proposed Resolution Nos. 87 and 106 and he provided a brief summary of each.

Supervisor Dickinson indicated he had nothing to report on.

Supervisor Driscoll advised the Human Services Committee had met on February 22nd, approving proposed Resolution No. 86 which he provided a brief overview of. He said the next Committee meeting was scheduled for March 22nd and the Department of Social Services and Veterans' Services would be presenting requests for the Committee to consider.

Supervisor Frasier stated the Health Services Committee had met on February 22nd during which Public Health, Office for the Aging and Office of Community Services went before the Committee. She proceeded with a brief summary of the proposed Resolutions that were approved of the Committee consisting of 83-85. She acknowledged the Departments for all of their efforts, as she believed they went above and beyond and did not receive the credit they deserved.

Supervisor Geraghty informed the Tourism & Occupancy Tax Coordination Committee had met on February 22nd during which a significant amount of the discussion centered around the RFP (*Request for Proposal*) for the best practices in determining what the other regions located within and outside of New York State process was for marketing tourism. He said the RFP had been formulated and the County had signed off on it and they were awaiting word from the Hospitality & Tourism Task Force regarding any potential changes they would like made. He advised they had also discussed Americade and the Adirondack Balloon Festival being held on the same weekend in September, as well as approving the revised application for Warren County Occupancy Tax funding and was posted on the County website under the County Treasurer's page. He stated the Committee also approved proposed Resolution No. 92 which he provided a brief summary of. He mentioned the Personnel, Administration & Higher Education Committee had approved proposed Resolution No. 94 which included the creation of the Tourism Development & Events Coordinator which he was requesting support of. Supervisor Geraghty recognized Joanne Conley, *Director of Tourism*, and her staff for all of their hard work, as well as the Town Supervisors, Village of Lake George and City of Glens Falls for submitting their annual municipal reporting for occupancy tax. He indicated they would begin working on an auxiliary Occupancy Tax Spending Plan for 2021 in he near future.

Supervisor Hogan apprised the Economic Growth & Development Committee met on February 23rd during which the Planning & Community Development and Employment & Training Administration provided updates regarding their activities and a presentation was given by a representative of SLIC Network Solutions outlining some of the impediments relating to the broadband rollout in this region. She apprised the Economic Task Force continued to meet, adding the County was grateful to those dedicated volunteers who worked to identify issues both COVID and non-COVID related and relaying them to the Board of Supervisors, as these efforts were much appreciated. She stated the Committee approved proposed Resolution No. 80 which she provided a brief summary of.

Supervisor Magowan stated the County Facilities Committee had met on February 23rd, approving proposed Resolution Nos. 72-74 and he provided a brief summary of each. He offered privilege of the floor to Mr. Hajos to provide an update on the solar negotiations for the Airport.

Mr. Hajos advised a total of eight proposals had been received for solar land lease at the Airport and this had been narrowed down to the top three proposers. He informed he had been

working with Supervisors Leggett, Wild and Strough to negotiate with these top three proposers and had asked them questions to which they had replied. He said he hoped to be able to provide more information at the March 23rd meeting of the County Facilities Committee.

Supervisor Magowan thanked Mr. Hajos for the update and voiced his appreciation of Supervisors Leggett, Wild and Strough for their efforts on the negotiating process and ensuring the County's best interests were honored. He thanked everyone involved in getting the State's mass vaccination site in the County operational at the Aviation Mall, apprising he knew many individuals who had scheduled appointments for this weekend to receive their first shot.

Supervisor Merlino reported on the February 23rd meeting of the Park Operations & Management Committee where they discussed the issues with a deteriorating retaining wall on the County's property near the Tiki Resort in Lake George which they were working on determining how to have it repaired. He mentioned now that the Governor had eased the sanctions on outdoor activities the Committee would be working with the Mayor for the Village of Lake George to determine how they could attract more bookings of events at the Festival Commons, as they had lost a significant amount of revenue from all of the events that were cancelled last year.

Chairwoman Seeber noted that Supervisor Shepler, as the former Chair of the Criminal Justice Committee would be delivering the Committee Report since Supervisor Leggett had just been appointed as the new Chair of the Committee.

Supervisor Shepler apprised the Criminal Justice Committee had approved proposed Resolution Nos. 75-79 which she requested support of.

Supervisor Smith advised Extension Services Committee had met via Zoom on February 22nd during which they learned the Cornell Cooperative Extension had a new range hood installed in their commercial kitchen of the new building. She added they were looking forward to using the facility for educational purposes for both youth and adults. She announced their annual plant sale would be held on May 21st from 8:30 a.m. until 4:00 p.m. and again on May 22nd from 9:00 a.m. until 3:00 p.m. She stated annual and perennial flowers would be available to purchase, as well as a selection of herbs and vegetables with the order forms available on their website. She informed the next meeting was scheduled via zoom on March 22nd and she asked Supervisor Driscoll to Chair the meeting in her absence, as she had a prior commitment and she was unsure if she would be able to attend.

Supervisor Thomas indicated he had nothing to report on regarding the Budget Committee.

Continuing to the report by the County Administrator, Mr. Moore apprised as everyone was well aware today was the first day of operation for the State's mass vaccination site at the Aviation Mall which would be open seven days a week, eleven hours a day with around five hundred doses of the vaccine given a day to start with, but they had the ability to increase this significantly from there. He added this site was currently fully booked until April 7th which was representative of the twentieth day this clinic was in operation which was demonstrative of the need in this region. He informed he provided daily updates to the Board regarding how the vaccination rate in Warren County compared to all of the other Counties in the State and currently had the fourth highest rate, with Hamilton, Essex and Clinton Counties ahead of the County. He mentioned because the results were always of the prior morning these results concerned yesterday morning and since then the County held a clinic where two hundred doses of the vaccine were administered and now they would be including all of the vaccinations given at the Aviation mall site.

Mr. Moore stated he would also like to highlight the County's partnership with Washington County and the State on getting the mass vaccination site at the Aviation Mall fully operating. He added they had also worked closely with Washington County to obtain some additional doses of the Pfizer vaccine to hold the clinic in the Town of Queensbury on Sunday, March 7th and he thanked the County staff who worked tirelessly to make this come to fruition on such short notice. He informed this event was a huge success, with 1,170 doses given in one day. He remarked he believed the County's joint advocacy efforts with Washington County were

what resulted in bringing the mass vaccination site here to fruition.

Mr. Moore advised there had been significant advances of some requests the County had made to the State over the past few weeks, most notably was what he had already mentioned regarding the mass vaccination site and the vaccination clinic in the Town of Queensbury. He stated there was also the fact that the State had increased eligibility for the vaccine to those who were ages 60+ effective March 10th, as the County had been advocating for them to change the eligibility from ages 65+ to 60+. He added part of the change in eligibility was as of March 17th the eligibility was expanded to all of the essential worker population who were public facing workers which the County had also advocated for. He stated another change the State had made to the vaccination program was that those providers giving out the vaccine could vaccinate anyone who was eligible rather as of March 17th rather than only specific groups which was a positive step forward. He apprised all of these items coming together with regard to the vaccine was imperative to getting the economy reopened because the key to getting individuals to spend money and have the capacity restrictions lifted related to the County's strong vaccination percentage rate, as well as recoveries. In regard to the travel quarantines, Mr. Moore indicated it had been difficult from a time management perspective it had been difficult for not only employers to keep track of those who needed to quarantine when they returned from vacations out of State, as well as the local health departments who also had to manage contract tracing, vaccination clinics, etc. He stated this had also taken a toll on morale due to the fact that individuals could not see friends or relatives who lived out-of-State in quite some time. He advised the County had requested that New York State waive those travel requirements for individuals who were fully vaccinated, as well as for individuals who had fully recovered from the virus and the State announced on March 10th that they were doing this. He added the Medical Director for the County wrote a letter on behalf of the County to the Commissioner of Health for New York State requesting that travel quarantines that were not related to COVID-19 be eliminated altogether because the number of cases in New York State was around the same as most of the other States which the Governor and NYS DOH was agreeable effective April 1st. He stated this would be beneficial for Public Health, employers, hoteliers who no longer had to take this under consideration with their guests and morale all around.

In regard to gathering limits, Mr. Moore indicated this coming Monday, March 22nd the residential social gathering limit remained ten for indoors; however, he noted, it was increasing from 10 to 25 for those held outdoors. He continued, stating the current limit of 50 for non-residential gatherings would be increasing to 100 for those held indoors and 200 for ones that were outside which was a significant increase. He said as of Friday, April 2nd if testing was incorporated for everyone attending the limit for indoor gatherings was increased to 150 and 500 for outdoor ones. He informed this announcement had caused confusion regarding the State guidance for weddings and catered events, as they had been requesting clarification for a few weeks now from the State and recently received a response that he distributed to the Board for review. He apprised in summary standing cocktail were now permissible, as well as dancing at any event beginning this past Monday and on March 22nd the enhanced protocols in place for events with 50 to 150 attendees that required testing for all attendees, as well as notification for the NYS DOH would only be valid on outdoor gatherings with 200+ attendees and indoor gatherings with 150 attendees.

Mr. Moore informed yesterday afternoon he was notified by the State that arenas, such as the Cool Insuring Arena and outdoor arenas like Painted Pony Championship Rodeo, that had a capacity of 1,500 they could reopen at 10% capacity beginning April 1st and outdoor arenas with capacities of 2,500 could reopen at 20% capacity. He added this was something the County had been advocating for some time, as well as sports travel which previously only allowed teams from continuous regions which caused a significant amount of confusion. He mentioned all of these requirements would be listed as of March 29th resulting in teams located anywhere in the State being permitted to play here and teams from the County could play anywhere in the State, as well.

Mr. Moore remarked things were moving in the right direction and it was all tied to vaccinations which the County was leading with one of the highest vaccination rates within the State. He added as indicated by the County Treasurer, the County would be receiving Federal Stimulus funding for which they were awaiting guidelines regarding what these funds could be used for and was working with NYSAC, NACo and Senator Schumer in an attempt to get the County's concerns up front while these guidelines were being written by the United States Treasury. He advised there were a number of unanswered questions regarding this, but there was a plan in place on how to begin to quantify how the County could determine what it could use and they would continue to address this going forward.

Privilege of the floor was extended to Mary Elizabeth Kissane, *County Attorney*, to provide a report from the County Attorney. Ms. Kissane stated she had attended Committee meetings on February 22nd, 23rd, March 3rd, 15th and 19th, as well as the Special Board Meeting held on March 2nd. She informed she has attended a meeting between the County Administrator, Chairwoman Seeber and Kristin O'Neill, *Assistant Director, New York State Department of State Committee on Open Government*, as well as meetings with Chairwoman Seeber, Supervisor Braymer and staff from Real Property Tax Services. She apprised she had drafted numerous advisory emails, the resolutions that were before them today and a significant number of contracts, as well as provided advice to multiple department heads and Supervisors.

Continuing with the Agenda review, Chairwoman Seeber called for a reading of communications, which Mrs. Allen read, as follows:

Other:

1. Capital District Regional Off Track Betting Corp. - January 2021 surcharge payment in the amount of \$2,555.
2. Capital District Regional Off Track Betting Corp. - 2020 Regional Benefit Distribution Installments #4 & #5, each in the amount of \$2,408.
3. Hamilton County Board of Supervisors - Resolution No. 63 of 2021 entitled "*Resolution Urging the Governor and Federal Government to Expand Broadband and Rural Cellular Coverage to all New Yorkers*".
4. Washington County Board of Supervisors - Resolution No. 27 of 2021 entitled "*Appoint Members to the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*".

Proceeding to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 70-107 were distributed to the Board and posted to the Warren County website on or before Tuesday, March 16th, which met the distribution deadline specified in the Rules of the Board. She announced proposed Resolution No. 96 was amended after mailing and had just been distributed this morning and concerned the Policy for Remote Work to include the policy and not just the arrangement. She stated a motion was required to approve the revision made to the proposed resolution; the necessary motion was made by Supervisor Magowan and seconded by Supervisor Braymer.

Supervisor Driscoll apprised as a member of the Personnel, Administration & Higher Education Committee he had approved moving the Remote Work Policy forward to the full Board for approval, as he believed this was a good tool to have. He stated he would also like to ensure it did not appear as if they were untrusting that the County employees working from home and were in fact getting their work done. He mentioned he had been working for not-for-profits for over forty years now during which too often he had to account for his time because his salary was paid using several different funding sources. He said often times he had been multi-tasking and would take some time for him to record the time he spent on each task. He opined in no way was the County targeting its employees who he considered to be the most valuable asset of the County and he recognized they were working hard regardless of whether they were working on site or from home.

Mr. Moore stated thus far he had only received positive feedback regarding the Remote Work Policy from Department Head's and was also reviewed by the CSEA (*Civil Service*)

Employees Association). Supervisor Braymer mentioned that some concerns were expressed regarding the fact that the policy had originally indicated personal computers at home could not be used due to security concerns expressed by the Information Technology Department; however, she noted, the policy was changed to take into consideration not all County employees had access to County equipment to use when working from home. She stated she wanted to ensure employees were aware they trusted them and the purpose of the policy was to ensure there was consistency across the board in regards to working from home. She added she believed the employees would be pleased this option would be available to them even after the pandemic was over.

Chairwoman Seeber called the question and the motion to approve the revision made to proposed Resolution No. 96 was carried unanimously.

Chairwoman Seeber proceeded with the Agenda review, continuing to the discussion and public comment on proposed Resolutions and requests for Roll Call Votes.

Supervisor Strough advised he had distributed copies of a resolution he was proposing to all of the Board members that indicated the nature of the creation of the Majority and Minority Leader positions appeared to seek division, adding this was not the appropriate time to be seeking this type of detachment. He noted George Washington, the 1st President of the United States, had proclaimed in his farewell address in 1796 that political parties may appear to answer popular ends, but over the course of time they were likely to become potent engines by which cunning, vicious and unprincipled men would be enabled to subvert the power of the people and assert for themselves the reigns of government destroying afterwards the very engines which had lived in them to unjust dominion.

Chairwoman Seeber interjected as a point of order was that what Supervisor Strough was proposing was to Waive the Rules of the Board to present this resolution which was distributed prior to today's Board Meeting. She inquired whether Supervisor Strough would like to read the resolution because at this point in time it was just a motion to Waive the Rules of the Board. Supervisor Strough responded he had to preface what he would like to achieve with his proposed resolution because he believed it was imperative for the Board to be aware of what they were voting to Waive the Rules of the Board on. Chairwoman Seeber apprised there were two separate resolutions and at this point in time she would like to call a vote on Waiving the Rules of the Board. Supervisor Strough remarked partisan politics could cause intelligent individuals to make irresponsible decisions. Chairwoman Seeber interjected once again as a point of order as much as she was appreciative of this dialogue and looked forward to it if the motion to Waive the Rules of the Board moved forward at this point in time the appropriate parliamentary procedure was to ask if he was making a motion to Waive the Rules of the Board to discuss the resolution he was proposing and Supervisor Strough replied affirmatively. She asked if there was a second to that motion. Supervisor Strough apprised if the motion to Waive the Rules of the Board did not move forward he would not be able to discuss what he was trying to achieve. Chairwoman Seeber interposed that at this point in time there was a motion before them that was now seconded by Supervisor Wild which was specifically to discuss the motion to Waive the Rules of the Board. Supervisor Strough inquired if the motion would allow him to discuss his proposed resolution and Chairwoman Seeber responded the motion before them was to Waive the Rules of the Board to bring Supervisor Strough's proposed resolution to the floor. Supervisor Strough questioned whether he would have the opportunity to speak regarding his proposed resolution if the motion to Waive the Rules of the Board failed and Chairwoman Seeber replied she would defer to the County Administrator or the County Attorney to answer that question. Supervisor Strough informed this was why he was taking the current opportunity to discuss his proposed resolution. Chairwoman Seeber advised this was why they had a process in place to go through Committee. Supervisor Strough interjected that he still had a few more points he would like to make. Chairwoman Seeber requested that Mr. Moore clarify the parliamentary process moving forward.

Mr. Moore indicated they were currently discussing the motion that was on the floor concerning Waiving the Rules of the Board to consider the resolution that was being proposed

by Supervisor Strough. Supervisor Strough remarked this was why he was attempting to explain his proposed resolution. Chairwoman Seeber interjected there was a copy of the proposed resolution on each of their desks. Supervisor Strough interjected it was necessary for him to explain the background regarding his proposed resolution, adding Supervisor Conover had recently stated it was necessary for the Board to come together to solve these problems and find solutions and proposed Resolution No. 81, *Warren County Board of Supervisors Resolution on Bridging Divisions and Working Together*, was complimentary of what he was trying to achieve, but was not mentioned. Supervisor Seeber apprised at this point in time she was asking if there was any objection from the Board to allow him to continue to discuss his proposed resolution to which there were none.

Supervisor Strough explained the purpose of his proposed resolution was nothing personal nor did it concern personalities, but rather involved these two positions and what they tended to do which was to cause and suggest that there was division. He indicated one of the reasons he had enjoyed working on this Board for over seven years now was because of the unity. He mentioned other than appointing a Chair of the Board none of them had ever discussed politics or partisan differences, apprising when they looked at the issues they did so together. He stated it was necessary for them to continue to look at the issues as one unit with no division, adding he would take the position that Democrat or Republican had no place within the Warren County Board of Supervisors. He informed what he was advocating for was for the Majority and Minority Leader positions to be eliminated.

Chairwoman Seeber inquired whether Supervisor Strough would like to discuss anything concerning the motion to Waive the Rules of the Board and he replied he was hopeful the Board would vote in favor of moving forward with Waiving the Rules of the Board to allow them to entertain his proposed resolution.

Prior to allowing Supervisor Wild to comment, Chairwoman Seeber reminded the Board members their remarks should only concern the motion to Waive the Rules of the Board. Supervisor Wild commented he was concerned when the Board did not permit individuals to express their opinions and used the Rules of the Board to prevent them from expressing their opinions that may differ from others. Chairwoman Seeber called for point of order, informing they had permitted great latitude in this discussion morning and there was a motion to Waive the Rule of the Board. She said in regard to Supervisor Wild's remarks they had allowed and authorized without objection Supervisor Strough to discuss why his proposed resolution was imperative, adding she would like to afford this same courtesy to Supervisor Wild. Supervisor Wild asked if he could comment regarding Supervisor Strough's proposed resolution and Chairwoman Seeber questioned whether there was any objections to affording Supervisor Wild this opportunity. Supervisor Hogan responded she would like for them to vote on whether they would like to Waive the Rules of the Board to bring Supervisor Strough's objections to the floor and then hold discussion if it was approved, as this was the proper procedure.

Chairwoman Seeber announced the motion to Waive the Rules of the Board required a two thirds majority vote in favor in order to bring Supervisor Strough proposed resolution to the floor for discussion and she requested a roll call vote on the motion.

Following a roll call vote it was determined the motion to Waive the Rules of the Board relating to the requirement that resolution be provided to the Board of Supervisors on the Tuesday prior to a regular Board Meeting in order to entertain a resolution eliminating the Majority and Minority Leader positions failed due to obtaining the lack of two thirds majority vote required with 603 voting in favor (*Supervisors Smith, Dickinson, Merlino, Strough, Wild, Thomas, Shepler, Geraghty, Conover, Leggett, McDevitt, Bruno and Driscoll*), and 244 against (*Supervisors Hogan, Magowan, Diamond and Seeber*) and 11 absent (*Supervisor Frasier*) and 142 abstaining (*Supervisors Beaty and Braymer*).

Supervisor Braymer requested discussion on proposed resolution Nos. 75, *Amending and Extending Agreement with a Supervising Attorney for the Assigned Counsel Office, to Remove the Not to Exceed Amount, Add Language Regarding Cell Phone Costs and Extend the Terms*, and 94, *Amending Tables of Organization and Warren County Salary and Compensation Plan*

for 2021. In regard to proposed Resolution No. 75, Supervisor Braymer inquired whether removing the not to exceed amount did not mean they could surpass the amount of the grant funding awarded and Mr. Moore replied the amount of the contract was subject to the total sum of the grant funding awarded. Moving on to proposed Resolution No. 94, Supervisor Braymer apprised with the consent of Supervisor Geraghty, who was the Chair of the Tourism & Occupancy Tax Coordination Committee, she would like to amend this resolution to delete the position that was vacant and the funds were being used to cover a portion of the Tourism Development & Events Coordinator position. Supervisor Geraghty stated his preference would be to approve what the Tourism & Occupancy Tax and Personnel, Administration & Higher Education Committee had approved which was to create the position, but leave the other position in the County Budget unfunded. He added he would be comfortable eliminating the position at a future date; however, he noted, he did not feel it was appropriate to do so at the Board Meeting without having the rest of the Committee members involved in the discussion. Supervisor Braymer apprised she was agreeable to Supervisor Geraghty's suggestion that this be discussed at a meeting of the Tourism & Occupancy Tax Coordination Committee. Supervisor Geraghty stated this was not included on this month's agenda, but they could discuss it at a future Committee meeting.

In regard to the motion to delete the Majority and Minority Leader positions that just failed, Supervisor Merlino noted Supervisor Frasier had stepped out of the room during the vote and he inquired whether her vote in the affirmative would have changed the outcome of the motion. Mr. Moore responded there would have been no change in the outcome because Supervisor Frasier's affirmative would have accounted for eleven weighted votes.

In Regard to Proposed Resolution No. 81, *Warren County Board of Supervisors Resolution on Bridging Divisions and Working Together*, Supervisor Hogan stated she had often heard the phrase "Do not let perfect be the enemy of good", which she had never really approved of it; however, she noted, this was why she would be voting in favor of this resolution today. She said in theory she was agreeable to everything stated in the resolution, adding she believed it provided a respectable impression. She advised it was indicated to her that this was an appropriate beginning; however, she noted, she felt it was embarrassing for them to admit they had only just begin working on this, as there were many who lived in the region who lived their lives far past the starting line. She indicated the time should have been taken to gather their input and learn from their experiences. She informed she was only aware of one town having addressed this resolution and she wanted to give credit to Supervisor Frasier and the Town of Hague. She noted her concern that there was no substantive action included in this resolution and she asked whether the County would be reviewing its hiring practices and policy language for unconscious bias; examining departments for systemic issues; would the Supervisors be calling each other out for micro aggressions; and would training be provided on more thoughtful use of language. She indicated for some reason they could not take the time to draft this resolution better and create something that was really inclusive and active in promoting diversity, honest and respectful dialogue and committed to progress; however, she restated, she would be voting in favor of the proposed resolution. She added she would be taking the responsibilities attached to her vote seriously which she hoped all of them would, as well.

Supervisor Strough indicated proposed Resolution No. 81, *Warren County Board of Supervisors Resolution on Bridging Divisions and Working Together*, was brought forward by the ANCA (*Adirondack North Country Association*), who were a not-for-profit who was active in promoting economic development in the Adirondacks. He stated their goal was to build more dynamic local economies in the northern region, adding although he believed this was an appropriate resolution he concurred with the points made by Supervisor Hogan, as well.

Chairwoman Seeber asked Mr. Lehman if any public comments had been received regarding the resolutions before them today and Mr. Lehman replied a comment had been received from Christianne Strough, *Town of Queensbury Resident*, regarding the resolution that had been proposed by Supervisor Strough. He apprised Ms. Strough indicated monies

saved by cutting stipends should be just that, saved and not put back into the pockets of the newly created, highly controversial Majority and Minority Leader positions. He apprised she stated no law in New York State mandated politically oriented caucuses and she was strongly supportive of the resolution dissolving the Majority and Minority Leader positions. He advised she indicated should the resolution fail to garner the necessary two thirds majority vote they should kindly consider the following: In high school the Principle appointed the school officers; Governor Cuomo appoints the New York State Majority and Minority Leaders in both Legislative Chambers; and President Biden appointed his cabinet. He apprised Ms. Strough advised if anyone had answered no to all of these statements they would be correct, as the fact was that high school classmates chose their officers and not the principle, the rank and file from both legislative bodies chooses their Majority and Minority Leaders and not the Governor and the President nominated candidates for his cabinet, the Senate went through a vetting and confirmation process for each cabinet member appointed and if a candidate did not have the required number of votes then their appointment failed. He stated she indicated it was that simple and how things operated in a democracy and she questioned why in Warren County was it acceptable that Chairperson Seeber choose the Majority and Minority Leaders. He apprised Ms. Strough was urging all Warren County Supervisors to end this government overreach and demand that they and not the Chairperson select their Majority and Minority Leaders. Mr. Lehman concluded by stating he was unsure of this was a resolution that Ms. Strough was commenting on. Chairwoman Seeber advised it was not a resolution, but she would like to thank Ms. Strough for her comments and she asked if any other public comments had been made.

Mr. Lehman stated he had received a comment from Diane Collins, *representing the Zero Waste Planning Committee*, but he did not believe that pertained to any resolutions before the Board today. Supervisor Braymer advised if there was no objection she would request that Ms. Collins comment be read into the record. Chairwoman Seeber noted there was another opportunity for public comment before the meeting was adjourned and she asked Supervisor Braymer if that was acceptable and Supervisor Braymer replied affirmatively.

Chairwoman Seeber inquired whether there were any requests for roll call votes, but no requests were made.

Chairwoman Seeber called for a vote on resolutions, following which Resolution Nos. 70-107 were approved as presented.

Warren County Board of Supervisors Proclamation

WHEREAS, all of New York's children are entitled to be loved, cared for, and safeguarded from verbal, sexual, emotional and physical abuse, exploitation and neglect, and

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community, involving partnerships, among families, social service agencies, schools, faith communities, civic organizations, law enforcement agencies and the business community, and

WHEREAS, home visiting programs, such as Healthy Families New York, help strengthen families by providing parents with skills and reducing stress, which can lead to child abuse; New York is demonstrating positive leadership in preventing child abuse through such evidence-based services, and

WHEREAS, an informed family is an effective defense in preventing child abuse and neglect, and New York has increased its efforts to raise awareness and to prevent abuse-related head trauma known as *Shaken Baby Syndrome*, and to promote safe sleeping environments through early education programs in hospitals, birthing centers, pediatricians' offices and local departments of Social Services, and

WHEREAS, all New Yorkers share a responsibility in preventing child abuse through diligent reporting of suspected child abuse or maltreatment to the Statewide Central Register of Child Abuse and Maltreatment, the state's child abuse hotline service that is available 24

hours a day, seven days a week by calling 1-800-342-3720, and

WHEREAS, National Child Abuse Prevention Month is observed during the month of April, directing attention and support to programs which promote the safety and security of children, families and communities; all New Yorkers join in this effort to make the safety, welfare, and well-being of precious children among the highest of our priorities, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman of the Warren County Board of Supervisors, do hereby proclaim April 2021 as

“CHILD ABUSE PREVENTION MONTH IN WARREN COUNTY”

DATED: **MARCH 19, 2021**

(SIGNED) **RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, autism effects an estimated 1 in 54 children and 1 in 45 adults and is a complex disorder that impacts each person differently, resulting in unique strengths and challenges, and

WHEREAS, autism can cause challenges with verbal and nonverbal communication, social interaction, and repetitive behaviors, and can affect anyone, regardless of age, race, ethnicity, gender, or socioeconomic background, and

WHEREAS, autism is often accompanied by medical conditions that impact quality of life, and comprehensive, collaborative advancement of research will provide a better understanding of the many forms of autism, while strengthening advocacy efforts and ensuring access to services and resources throughout the life span, and

WHEREAS, early diagnosis and intervention tailored to individual needs can have lifelong benefits, easing the transition to adulthood and fostering greater independence, and

WHEREAS, each person and family affected by autism should have access to reliable information, supports and opportunities to live up to their greatest potential, and

WHEREAS, it is important to take part in the annual observance of Autism Awareness Month to address the diverse needs of individual and families affected by autism, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman of the Warren County Board of Supervisors, do hereby proclaim April 2, 2021 as

“AUTISM AWARENESS MONTH IN WARREN COUNTY”

DATED: **MARCH 19, 2021**

(SIGNED) **RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Superbisors Proclamation

WHEREAS, the Nation's 3,069 counties, parishes and boroughs serving more than 300 million Americans provide essential services to create healthy, safe and vibrant communities, and

WHEREAS, counties provide health services, administer justice, keep communities safe, foster economic opportunities and much more, and

WHEREAS, Warren County, and all counties, take pride in our responsibility to protect and enhance the health, well being and safety of our residents in efficient and cost-effective ways, and

WHEREAS, under the leadership of National Association of Counties President Gary Moore, NACo is demonstrating how "Counties Matter", especially in supporting residents and businesses during the COVID-19 pandemic, and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services, and

WHEREAS, the Warren County Board of Supervisors, which is perpetually dedicated to protecting the health and safety of County residents while performing fiscal austerity, has redoubled their efforts in light of the current COVID-19 pandemic, now therefore be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman of the Warren County Board of Supervisors do hereby proclaim the month of April 2021 to be

"NATIONAL COUNTY GOVERNMENT MONTH"

and encourage all county officials, employees, schools and residents to participate in county government celebration activities remotely or virtually.

DATED: MARCH 19, 2021

**(SIGNED) RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Superbisor Proclamation

WHEREAS, American women of every race, class and ethnic background have made historic contributions to the growth and strength of our Nation in countless ways, and have played, and continue to play, critical economic, cultural, and social roles in every sphere of the life of the Nation by constituting a significant portion of the labor force working both inside and outside of the home, and

WHEREAS, American women have played a unique role throughout the history of the Nation in providing the majority of the volunteer labor force and have been particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our Nation, and

WHEREAS, American women of every race, class, and ethnic background served as early leaders in the forefront of each major progressive social change movement, have served our country courageously in the military, and have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and the peace movement, which sought to create a more fair and just society for all, and

WHEREAS, the Warren County Board of Supervisors has made great strides in valuing and honoring the contributions of the women within the County's employ by placing them in leadership roles such as Department Heads, Committee Chairs, delegates and representatives to outside groups, and, for the first time in the history of this County, a

Chairwoman of the Board of Supervisors for 2021, now, therefore, be it
RESOLVED, that I, Rachel E. Seeber, Chairwoman of the Warren County Board of
 Supervisors, do hereby proclaim the month of March 2021 to be

"WOMEN'S HISTORY MONTH"

in Warren County, and encourage all county officials, employees, schools and residents to
 observe and celebrate with appropriate programs, ceremonies and activities.

DATED: MARCH 19, 2021

(SIGNED) RACHEL E. SEEBER, CHAIRWOMAN
 WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 70 OF 2021

**Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
 Braymer, Diamond and Bruno**

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Executive Committee has recommended amending the Warren
 County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: BUILDINGS & GROUNDS				
A.1620 110	Buildings, Salaries- Regular	A.1620 130	Buildings, Salaries- Part Time	\$10,400.00
DEPARTMENT: PUBLIC HEALTH				
A.4010 130	Health Services, Salaries Part- Time	A.4018.003 0 130	Preventive Program, Disease Control, Salaries Part-Time	5,000.00
A.4010 830	Social Security	A.4018.003 0 830	Social Security	310.00
A.4010 831	Medicare Contribution	A.4018.003 0 831	Medicare Contribution	72.50
A.4018.0020 110	Preventive Program, Family Health, Salaries - Regular	A.4018.003 0 110	Salaries - Regular	20,000.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: PUBLIC HEALTH -cont.				
A.4018.0020 810	Retirement	A.4018.003 0 810	Retirement	\$2,000.00
A.4018.0020 830	Social Security	A.4018.003 0 830	Social Security	1,240.00
A.4018.0020 831	Medicare Contribution	A.4018.003 0 831	Medicare Contribution	290.00
A.4018.0030 130	Disease Control, Salaries - Part Time	A.4018.003 0 120	Salaries - Overtime	20,000.00

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 71 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AMENDING WARREN COUNTY BUDGET FOR 2021 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF SOCIAL SERVICES		
<u>ESTIMATED REVENUE</u>		
A.6010 3610	Social Services, Social Services Admin	\$37,650.00
<u>APPROPRIATIONS</u>		
A.6010 230	Social Services, Automotive Equipment	37,650.00
OFFICE OF COMMUNITY SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4320.0105 3490	Mental Health Programs, Behavioral Health Services North, Mental Health	236,375.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
OFFICE OF COMMUNITY SERVICES- cont.		
<u>APPROPRIATIONS</u>		
A.4320.0105 470	Mental Health Programs, Behavioral Health Services North, Contract	\$236,375.00
PUBLIC WORKS		
<u>ESTIMATED REVENUE</u>		
D.3310 2680	County Road, Traffic Control, Insurance Recoveries	1,999.77
<u>APPROPRIATIONS</u>		
D.3310 410	County Road, Traffic Control, Supplies	1,999.77
SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3110.4038 4381	Sheriff's Law Enforcement, FY18-SLETPP, State Law Enforcement Terrorism Prevention Program	10,826.40
A.3110.4043 4381	Sheriff's Law Enforcement, FY19-SLETPP, State Law Enforcement Terrorism Prevention Program	19,994.00
A.3110.4112 4380	Sheriff's Law Enforcement, FY20 State Homeland Sec Program, State Homeland Security Program	19,093.00
<u>APPROPRIATIONS</u>		
A.3110.4038 260	Sheriff's Law Enforcement, FY18-SLETPP, Other Equipment	10,826.40
A.3110.4043 260	Sheriff's Law Enforcement, FY19-SLETPP, Other Equipment	19,994.00
A.3110.4112 260	Sheriff's Law Enforcement, FY20 State Homeland Sec Program, Other Equipment	19,093.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2021 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2021 is hereby amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 72 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION/AIRPORT IMPROVEMENT PROGRAM FOR THE REIMBURSEMENT OF ELIGIBLE AIRPORT COSTS UNDER THE CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATION ACT, 2021 FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the Federal Aviation Administration/Airport Improvement Program for the reimbursement of eligible airport costs under the Coronavirus Response and Relief Supplemental Appropriation Act, 2021 for the Warren County (Floyd Bennett Memorial) Airport in an amount not to exceed Twenty-Three Thousand Dollars (\$23,000), with a term to be determined, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 73 NO. 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

AWARDING BID AND AUTHORIZING AGREEMENT WITH BPI MECHANICAL SERVICE FOR HVAC REPAIRS, REHABILITATION AND INSTALLATION (WC 9-21)

WHEREAS, the Purchasing Agent has advertised for sealed bids for HVAC Repairs, Rehabilitation and Installation (WC 9-21), and

WHEREAS, the bids were opened on February 23, 2021 and the recommendation of the lowest responsible bidder was not approved by the Superintendent of Public Works prior to the Public Works Committee meeting on February 23, 2021, and

WHEREAS, subsequent to the bid opening the Superintendent of Public Works has determined the lowest responsible bidder for HVAC Repairs, Rehabilitation and Installation to be BPI Mechanical Service, located at 95 Hudson River Road Waterford, NY 12188, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify BPI Mechanical Service of the acceptance of their bid,, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with BPI Mechanical Service, relative to HVAC Repairs, Rehabilitation and Installation, pursuant to the terms and provisions of the specifications (WC 9-21), for a term commencing upon execution by both parties and

terminating December 31, 2021, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

RESOLUTION NO. 74 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

AWARDING BID AND AUTHORIZING AGREEMENT WITH WINCHIP OVERHEAD DOOR COMPANY, INC. FOR OVERHEAD DOOR REPAIR, REPLACEMENT, INSTALLATION AND PREVENTATIVE MAINTENANCE (WC 16-21)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Overhead Door Repair, Replacement, Installation and Preventative Maintenance (WC 16-21), and

WHEREAS, the bids were opened on March 4, 2021 and the recommendation of the lowest responsible bidder could not be approved by the Superintendent of Public Works prior to the Public Works Committee meeting on February 23, 2021, and

WHEREAS, subsequent to the bid opening the Superintendent of Public Works has determined the lowest responsible bidder for Overhead Door Repair, Replacement, Installation and Preventative Maintenance to be Winchip Overhead Door Company, Inc., PO Box 368 Glens Falls, NY 12801, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Winchip Overhead Door Company, Inc. of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Winchip Overhead Door Company, Inc. relative to Overhead Door Repair, Replacement, Installation and Preventative Maintenance, pursuant to the terms and provisions of the specifications (WC 16-21), for a term commencing May 1, 2021 and terminating April 30, 2022, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

RESOLUTION NO. 75 OF 2021

Resolution introduced by Supervisors Shepler, Strough, Leggett, Diamond and Driscoll

AMENDING AND EXTENDING AGREEMENT WITH A SUPERVISING ATTORNEY FOR THE ASSIGNED COUNSEL OFFICE, TO REMOVE THE NOT TO EXCEED AMOUNT, ADD LANGUAGE REGARDING CELL PHONE COSTS AND EXTEND THE TERMS

WHEREAS, Resolution No. 419 of 2019 authorized an agreement with John J. Goodman to provide supervising attorney services for the Assigned Counsel Office, at a rate of One Hundred Fifty Dollars (\$150) per hour, not to exceed Fourteen Thousand Three Hundred Twenty Dollars (\$14,320) per year, for a term commencing November 1, 2019 and continuing so long as grant funding is provided for same, and

WHEREAS, Resolution No. 494 of 2019 removed the language listing a specific individual as the attorney selected, and

WHEREAS, Resolution 230 of 2020 authorized an agreement with Robert Gregor, Esq. to provide supervising attorney services for the Assigned Counsel Office at a rate of One Hundred Fifty Dollars (\$150) per hour, not to exceed Twenty-Eight Thousand Eight Hundred Dollars (\$28,800), continuing so long as grant funding is provided, and

WHEREAS, Resolution 491 of 2020 increased the not to exceed amount to Thirty-Four Thousand Three Hundred Twenty Dollars (\$34,320) and included a termination date of March 31, 2021, and

WHEREAS, the Criminal Justice Committee approved a request to a) remove the not to exceed amount; b) add language regarding cell phone costs; and c) extend the agreement for a term commencing April 1, 2021 and continuing so long as grant funding is provided, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Robert Gregor, Esq. to remove the not to exceed amount, add language regarding cell phone costs and extend the agreement for a term commencing April 1, 2021 and continuing so long as grant funding is provided, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1170 470 Legal Defense-Indigents, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 76 OF 2021

Resolution introduced by Supervisors Shepler, Strough, Leggett, Diamond and Driscoll

AUTHORIZING AGREEMENT WITH WEST PUBLISHING CORPORATION AND SUBSCRIBER TO PROVIDE LEGAL RESEARCH SERVICES TO ASSIGNED COUNSEL PANEL MEMBERS ON THE MAJOR FELONY AND THE HOMICIDE AND PREDATORY SEXUAL ASSAULT PANEL

RESOLVED, that Warren County enter into an agreement with West Publishing Corporation and Subscriber, 610 Opperman Drive, Minneapolis, Minnesota 55123, to provide legal research services to Assigned Counsel Panel Members on the Major Felony and the Homicide and Predatory Sexual Assault Panel, for a term commencing upon execution, with there being no cost to the county for the initial 6 months of the contract, (referred to as the "bridge term") and continuing for an additional 48 months at a cost not to exceed Two Hundred Eighty Dollars and Thirty-Two Cents (\$280.32) per month, with a three percent (3%) annual increase for the life of the agreement, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1170.4202 470, Legal Defense-Indigents, Hurrell-Harring, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 77 OF 2021

Resolution introduced by Supervisors Shepler, Strough, Leggett, Diamond and Driscoll

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR CRIMINAL JUSTICE DISCOVERY REFORM GRANT FUNDING FOR THE DISTRICT ATTORNEY'S OFFICE

WHEREAS, the Criminal Justice Committee approved a request to submit a grant application to the New York State Division of Criminal Justice Services, for Criminal Justice Discovery Reform grant funding provided to support local law enforcement agencies with expenses related to the implementation of discovery and bail reforms that took effect January 1, 2020, for an amount not to exceed Three Hundred Twenty-Three Thousand Four Hundred Nineteen Dollars (\$323,419), for a term commencing February 9, 2021 and terminating on a date to be determined, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a grant application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, NY 12210, for Criminal Justice Discovery Reform grant funding, for an amount not to exceed Three Hundred Twenty-Three Thousand Four Hundred Nineteen Dollars (\$323,419), for a term commencing February 9, 2021 and terminating on a date to be determined, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 78 OF 2021

Resolution introduced by Supervisors Shepler, Strough, Leggett, Diamond and Driscoll

AUTHORIZING THE CONTINUATION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY PROBATION DEPARTMENT AND THE WARREN COUNTY EMPLOYMENT & TRAINING ADMINISTRATION FOR THE RAISE THE AGE EMPLOYMENT AND TRAINING PROGRAM

WHEREAS, pursuant to Resolution No. 271 of 2020, Warren County entered into a memorandum of understanding between the Warren County Probation Department and the Warren County Employment & Training Administration for the Raise the Age Employment and Training Program for eligible youth in Warren County, and

WHEREAS, the Criminal Justice Committee has approved a request to continue the memorandum of understanding for an amount not to exceed One Hundred Fourteen Thousand Four Hundred Sixty-Four Dollars (\$114,464), for a term commencing April 1, 2021 and continuing so long as grant funding is provided for same, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a memorandum of understanding between the Warren County Probation Department and the Warren County Employment & Training Administration for the Raise the Age Employment and Training Program for eligible youth in Warren County for an amount not to exceed One Hundred Fourteen Thousand Four Hundred Sixty-Four Dollars (\$114,464), for a term commencing April 1, 2021 and continuing so long as grant funding is provided for same, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3140 470 Probation, Contract.

Adopted by unanimous vote.

RESOLUTION NO.79 OF 2021

Resolution introduced by Supervisors Shepler, Strough, Leggett, Diamond and Driscoll

AUTHORIZING EXTENSION OF AGREEMENT (C800052 - DISTRIBUTION #8) WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, pursuant to Resolution No. 470 of 2019, the Chair of the Warren County Board of Supervisors was authorized to execute a grant application to the New York State Office of Indigent Legal Services for funding under ILS Distribution #8 (Contract C800052) in an amount not to exceed Three Hundred Twenty Thousand Four Hundred Thirty-Six Dollars (\$320,436) for a term commencing on January 1, 2018 and terminating on December 31, 2020 for the Warren County Public Defender's Office, and

WHEREAS, the Public Defender has requested that the termination date of the agreement be extended to December 31, 2021 and the Criminal Justice Committee has approved the request, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to Supervisors to execute an extension agreement with the New York State Office of Indigent Legal Services to extend the termination date of Contract #C800052 (Distribution #8) to December 31, 2021, and be it further

RESOLVED, that other than the changes outlined above, all other terms and conditions of Resolution No. 470 of 2019 will remain the same, and be it further

RESOLVED, that any further extensions of Contract #C800052 (Distribution #8) are authorized without further need for a Board resolution, and the Chair of the Board of Supervisors is authorized to sign any and all further extension agreements with the New York State Office of Indigent Legal Services.

Adopted by unanimous vote.

RESOLUTION NO. 80 OF 2021

Resolution introduced by Supervisors Hogan, Wild, Frasier, Strough, Leggett, Geraghty and Merlino

ACCEPTING AND EXPRESSING APPRECIATION TO MANNIX MARKETING, INC. FOR THE GIFT OF PRINTING OF TOWN SELL SHEETS FOR THE PLANNING DEPARTMENT

RESOLVED, that the Warren County Board of Supervisors hereby accepts the gift from Mannix Marketing, Inc. which includes a One Thousand Dollar (\$1,000) credit at Glens Falls Printing to assist with the printing of Town Sell Sheets for Warren County, and be it further

RESOLVED, that the Warren County Board of Supervisors expresses thanks and appreciation to Mannix Marketing, Inc. for the donation.

Adopted by unanimous vote.

RESOLUTION NO. 81 OF 2021

Resolution introduced by Supervisors Hogan, Wild, Frasier, Strough, Leggett, Geraghty and Merlino (*Economic Growth & Development Committee*)

Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and Smith (*Governmental Operations Committee*)

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION ON BRIDGING DIVISIONS AND WORKING TOGETHER**

WHEREAS, the nation has just celebrated and honored the life of Dr. Martin Luther King, Jr. And the inauguration of the 46th President and Vice president of the United States, Joseph R. Biden and Kamala D. Harris, and

WHEREAS, the nation and world collectively witnessed the violence and fear that was engendered on January 6, 2021 at the U.S. Capitol, underscoring the importance of the principles of finding common ground to solve problems, working together in good faith to forge solutions, and advancing the ideals of democracy, and

WHEREAS, the ideals of democracy cannot endure in the presence of the ideology of white supremacy; these ideals aspire to lift up the voices of all, including those of people who have been overlooked, forgotten, excluded, and who are facing persistent threats to their lives and livelihoods, and

WHEREAS, the U.S. faces the most dire global health emergency in 100 years, the worst economic crisis in modern history, a massive climate crisis, and a racial reckoning overdue for centuries, it is imperative that we work together to advance the democratic processes that expedite solving these intractable challenges, and

WHEREAS, the Warren County Board of Supervisor's commitment to diversity, equity and inclusion is foundational to achieving our vision of "An Economy that Works for All," now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors reaffirms the core values that have underscored decades of our work with communities and the diversity of citizens across the region; these core values are INCLUSIVENESS - engaging a diverse set of partners; BELIEF IN DIALOGUE - facilitating shared strategies; and INTEGRITY - candor, accountability and reliance on facts and data to drive decisions, and be it further

RESOLVED, that the Warren County Board of Supervisors is committed to a governing and work environment which reflects and actively promotes its core values of inclusiveness, honest and respectful dialogue, integrity in all its interactions, and reliance on facts and data to drive decisions. The Board values and celebrates the diversity of citizens across the region, and is committed to social justice, mutual respect, civility, and the elimination of discrimination. In committing ourselves to these principles, the Board further invites elected officials, other non-profits, municipal leadership, businesses, and its partners in the region to join in this commitment to the principles of democratic ideals and to hold each other accountable, and be it further

RESOLVED, that the goal of this Board of Supervisors is to, within two (2) months, include other municipalities and interested organizations in this effort to expand and facilitate upon the actions necessary to move this initiative forward.

Adopted by unanimous vote.

RESOLUTION NO. 82 OF 2021

Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and Smith

DECLARING OLD ADA VOTING BOOTHS AND TWENTY-FIVE (25) BMD DOMINION VOTING MACHINES SURPLUS; AUTHORIZING DISPOSITION OF OLD ADA VOTING BOOTHS AND TWENTY-FIVE (25) BMD DOMINION VOTING MACHINES TO OTHER NEW YORK STATE COUNTIES OR TO SCRAP SAME

WHEREAS, Warren County remains in possession and ownership of old ADA voting booths and twenty-five (25) BMD Dominion voting machines which are no longer in use as they were replaced with new ones, and

WHEREAS, the Commissioners have advised that the voting booths and voting machines are no longer of any use to Warren County or any municipality or district within Warren County and should be declared surplus and disposed of, and

WHEREAS, the Commissioners have advised that the voting booths and voting machines will be offered to other New York State Counties that still use this equipment or will

be scrapped, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby declares the old ADA voting booths and twenty-five (25) BMD Dominion voting machines to be surplus property, and be it further

RESOLVED, that the Commissioners are authorized to dispose of any or all of the voting booths and voting machines and transfer same "as-is" and without any warranty of fitness or other warranty to other New York State Counties, at no cost to Warren County, and be it further

RESOLVED, that in the event other New York State Counties do not acquire any or all of the voting booths and voting machines, the Commissioners may, in their discretion, dispose of such voting booths and voting machines, and be it further

RESOLVED, that the Commissioners are hereby authorized to execute any and all documentation necessary to carry out the purposes of this resolution, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 83 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE OFFICE FOR THE AGING FOR MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to submit a grant application to the New York State Office for the Aging for medicare improvements for patients and providers act, for a total amount not to exceed Twenty-Two Thousand Two Hundred Fifty-Nine Dollars (\$22,259), for a term commencing September 1, 2020 and terminating August 31, 2021, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 84 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING INTERMUNICIPAL AGREEMENT WITH SARATOGA COUNTY FOR SHARED MENTAL HEALTH HOME-BASED CRISIS AND MOBILE CRISIS SERVICES PROVIDED BY PARSONS CHILD AND FAMILY CENTER/NORTHERN RIVERS FAMILY FOR CHILDREN, YOUTH AND FAMILIES

WHEREAS, Warren County, on behalf of the Warren and Washington Community Services Board, would like to enter into an Intermunicipal Agreement with Saratoga County for shared mental health Home-Based Crisis and Mobile Crisis Services provided by Parsons Child and Family Center/Northern Rivers Family Services for children, youth and families, at no cost to the County, for a term commencing upon execution by both parties and continuing unless terminated by either party upon thirty (30) days written notice, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an Intermunicipal Agreement with Saratoga County for shared mental health Home-Based Crisis and Mobile Crisis Services provided by Parsons Child and Family Center/Northern Rivers Family Services for children, youth and families, at no cost to the County, for a term commencing upon execution by both parties and continuing unless terminated by either party upon thirty (30) days written notice, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 85 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

**AUTHORIZING AGREEMENT WITH HIGH PEAKS HOSPICE & PALLIATIVE CARE, INC.
TO PROVIDE HOSPICE CARE TO PATIENTS REFERRED BY WARREN COUNTY**

RESOLVED, that Warren County enter into an agreement with High Peaks Hospice & Palliative Care, Inc., to provide hospice care to patients referred by Warren County, at no cost to the County, for a term commencing March 19, 2021 and terminating March 18, 2022, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 86 OF 2021

Resolution introduced by Supervisors Driscoll, Frasier, Magowan, Dickinson and Smith

**AUTHORIZING AGREEMENT WITH JENNIFER LINEHAN, REGISTERED DIETICIAN,
FOR DIETARY CONSULTANT SERVICES AT COUNTRYSIDE ADULT HOME**

RESOLVED, that Warren County enter into an agreement with Jennifer Linehan, Registered Dietician, for Dietary Consultant Services at Countryside Adult Home, at an hourly rate of Forty-Two Dollars (\$42) per hour, in an annual amount not to exceed Four Thousand Thirty-Two Dollars (\$4,032), for a term commencing March 2, 2021 and terminating March 1, 2023, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6030 470 Countryside Adult Home, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 87 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AGREEMENT WITH MCI COMMUNICATIONS SERVICES, LLC D/B/A VERIZON BUSINESS SERVICES TO INSTALL AND PROVIDE ETHERNET E-LINE FIBER OPTIC COMMUNICATIONS SERVICE AT THE WARREN COUNTY SHERIFF'S OFFICE AND THE HAGUE RADIO TOWER SITE TO IMPROVE RADIO COMMUNICATIONS

RESOLVED, that Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with MCI Communications Services, LLC d/b/a Verizon Business Services, 505 North Point Parkway, Alpharetta, Georgia 30022, to install and provide ethernet e-line fiber optic communications service at the Warren County Sheriff's Office and the Hague Radio Tower Site, 4 West Hague Road, Hague, New York, to improve radio communications, for an amount not to exceed Eight Hundred Seventy Dollars and Twenty Cents (\$870.20) per month, plus a one time connection fee of Twenty-Five Dollars (\$25), for a term commencing upon execution by both parties and terminating Thirty-Six (36) months from date of execution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3020 428 Sheriff's 911 Center, Data Processing & Internet Fees.

Adopted by unanimous vote.

RESOLUTION NO. 88 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR CONSTRUCTION SERVICES FOR THE 13TH LAKE ROAD CULVERT REPLACEMENT PROJECT (WC 6-21)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Construction Services for the 13th Lake Road Culvert Replacement Project (WC 6-21), and

WHEREAS, the bids will be opened on March 25, 2021 and the recommendation of the lowest responsible bidder could not be approved by the Superintendent of Public Works prior to the Public Works Committee meeting on February 23, 2021, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid, after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to Construction Services for the 13th Lake Road Culvert Replacement Project, pursuant to the terms and provisions of the specifications (WC 6-21), for a term commencing upon execution by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

RESOLUTION NO. 89 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AWARDING BID AND AUTHORIZING AGREEMENT WITH ATLANTIC PAVEMENT MARKINGS, INC. FOR APPLICATION OF PAVEMENT MARKINGS (WC 7-21)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Application of Pavement Markings (WC 7-21), and

WHEREAS, the bids were opened on February 23, 2021 and the recommendation of the lowest responsible bidder was not approved by the Superintendent of Public Works prior to the Public Works Committee meeting on February 23, 2021, and

WHEREAS, subsequent to the meeting the Superintendent of Public Works determined the lowest responsible bidder for Application of Pavement Markings to be Atlantic Pavement Markings, Inc. located at 15 Industrial Road Prospect, CT 06712, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Atlantic Pavement Markings, Inc. of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Atlantic Pavement Markings, Inc. relative to Application of Pavement Markings, pursuant to the terms and provisions of the specifications (WC 7-21), for a term commencing May 1, 2021 and terminating April 30, 2022, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

RESOLUTION NO. 90 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

ACCEPTING PROPOSALS AND AUTHORIZING AGREEMENTS WITH MOST RESPONSIBLE BIDDERS FOR PERIODIC PROFESSIONAL MULTIDISCIPLINE ENGINEERING SERVICES IN CONNECTION WITH THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS (WC 22-21)

WHEREAS, the Purchasing Agent has requested proposals for Periodic Professional Multidiscipline Engineering Services in connection with the Warren County Department of Public Works (WC 22-21), and

WHEREAS, the request for proposals was opened on March 11, 2021 and the recommendation of the most responsible bidders could not be approved by the Superintendent of Public Works prior to the Public Works Committee meeting on February 23, 2021, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved most responsible bidders of the acceptance of their proposals, after recommendations and approvals have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the

Chair of the Board of Supervisors to execute agreements with the most responsible bidders relative to Periodic Professional Multidiscipline Engineering Services in connection with the Warren County Department of Public Works, pursuant to the terms and conditions of the request for proposals and proposal (WC 22-21), for a term commencing May 7, 2021 and terminating May 6, 2022, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolutions, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

RESOLUTION NO. 91 of 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AMENDING AGREEMENT WITH CHA CONSULTING, INC. FOR CONSULTANT SERVICES IN CONNECTION WITH CAPITAL PROJECT H375 13TH LAKE ROAD CULVERT REPLACEMENT, TO INCLUDE SUPPLEMENTAL AGREEMENT NO. 1 FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, pursuant to Resolution No. 224 of 2019, the Chair of the Board of Supervisors was authorized to execute an agreement with CHA Consulting, Inc., 3 Winners Circle, Albany, New York 12205, to provide consultant services for Capital Project H375 13th Lake Road Culvert Replacement, PIN 1761.12 for an amount not to exceed One Hundred Thirty-Eight Thousand Four Hundred Dollars (\$138,400) for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Public Works Committee has approved a request to amend the agreement to authorize Supplemental Agreement No. 1 to add preliminary engineering, right-of-way and construction inspection services for an amount not to exceed One Hundred Fourteen Thousand Five Hundred Seventy-Five Dollars (\$114,575), for a term commencing upon execution by both parties and terminating upon completion of services, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute Supplemental Agreement No. 1 with CHA Consulting, Inc., 3 Winners Circle, Albany, New York 12205, for preliminary engineering, right-of-way and construction inspection services for Capital Project H375 13th Lake Road Culvert Replacement, PIN 1761.12, for an amount not to exceed One Hundred Fourteen Thousand Five Hundred Seventy-Five Dollars (\$114,575) for a term commencing upon execution by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H375.9550 280 13th Lake Road Culvert Replacement, Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 92 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING CONTINUATION OF THE FUEL FARM LEASE AGREEMENTS WITH THE TOWNS OF BOLTON, HAGUE, HORICON, JOHNSBURG AND LAKE LUZERNE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the continuation of the fuel farm lease agreements (the previous lease agreements being authorized by Resolution No. 613 of 2015) with the Towns of Bolton, Hague, Horicon, Johnsburg and Lake Luzerne wherein 1) all agreements will be for a five (5) year term, commencing upon execution by both parties; 2) the County shall pay each of the Towns a rental fee in a sum not to exceed One Thousand Two Hundred Dollars (\$1,200) per year; and 3) the Towns will pay all electrical costs associated with the Fuel Farms, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute the Fuel Farm Lease Agreements with the Towns of Bolton, Hague, Horicon, Johnsburg and Lake Luzerne with the terms and conditions as set forth above, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code DM.5140 411 Road Machinery, Motor Fuel Farms, Rent - Building/Property.

Adopted by unanimous vote.

RESOLUTION NO. 93 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

EXTENDING AGREEMENT WITH THE ADIRONDACK REGIONAL TOURISM COUNCIL, INC. FOR REGIONAL MARKETING SERVICES

RESOLVED, that Warren County continue the contractual relationship (the previous agreement being authorized by Resolution No. 126 of 2020), with the Adirondack Regional Tourism Council, Inc., Crestview Plaza, 1992 Saranac Ave., Suite 3, Lake Placid, New York 12946, for regional marketing services, in an amount not to exceed Ten Thousand Dollars (\$10,000), for a term commencing January 1, 2021 and terminating December 31, 2021, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said extension agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0001 470 Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 94 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2021

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 are hereby amended as follows:

OFFICE OF EMERGENCY SERVICES

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.3410 130		
<u>TITLE:</u>	March 22, 2021	\$45.6093/hr
County Fire Coordinator - Temp		(not to exceed \$10,000/yr)

TOURISM

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6417.0001		
<u>TITLE:</u>	April 1, 2021	\$61,855
Tourism Development & Events Coordinator		

Roll Call Vote:

Ayes: 947

Noes: 53 Supervisor Dickinson

Absent: 0

Adopted.

RESOLUTION NO. 95 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

RESOLUTION URGING THE GOVERNOR AND LEGISLATURE TO INCREASE SUPPORT FOR COMMUNITY COLLEGES

WHEREAS, under state law, funding for community colleges is to be provided through state aid, a county sponsor contribution and student tuition and fees, and

WHEREAS, the establishment and continued operation of a statewide community college system was based on an ongoing state aid funding commitment of at least one-third, and up to 40 percent, of community college operating costs, and

WHEREAS, the state funding amount has declined over the years and is now below their historic one-third commitment, and far short of 40 percent, and

WHEREAS, for the second year in a row, the Executive State Budget proposes to reduce community college aid, this year by \$11 million, and

WHEREAS, last year the State Budget reduced community college base aid by \$22.7 million, and

WHEREAS, state funding for SUNY Adirondack is projected to be reduced by \$1.75 million, and

WHEREAS, the global pandemic has significantly impacted all institutions of higher learning, and many have lost students because of the shutdown of the traditional learning environment, and

WHEREAS, many community colleges are depending upon their county sponsors and/or students to pay more this academic year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors calls on the State Legislature to reject the Governor's proposed reduction in community college funding, and be it further

RESOLVED, that Warren County calls upon SUNY to work closely with community colleges to develop innovative solutions to strengthen the community college system to attract and support students during these changing social, educational and economic times, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, directed to forward copies of this resolution to each of the counties of New York State, encouraging member counties to enact similar resolutions, and be it further

RESOLVED, that the Clerk of the Board of Supervisors also be, and hereby is, directed to forward copies of this resolution to Governor Andrew Cuomo, Senator Daniel Stec, Assemblyman Matthew Simpson, and any others deemed necessary and proper.

Adopted by unanimous vote.

RESOLUTION NO. 96 OF 2021
Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover
and Magowan

APPROVING THE REMOTE WORK AGREEMENT

WHEREAS, the Warren County Human Resources Director has presented a Remote Work Agreement which the Personnel, Administration & Higher Education Committee has reviewed and approved and is submitted herewith to the Board of Supervisors, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the Remote Work Agreement as attached hereto to be effective March 22, 2021.

WARREN COUNTY REMOTE WORK POLICY

Purpose and Intent

Warren County employees must provide services that the community expects and is reliant upon. In order to continue operations, the intent is for employees to work at their regular worksites. However, when working onsite is not possible, and job duties and technology allow, County employees, except for those in the Sheriff's office, may work remotely or telework in accordance with the provisions of this Policy. This Policy is subject to the provisions of the Collective Bargaining Agreement with CSEA for all bargaining unit employees who work remotely or telework.

Working remotely is a temporary arrangement that may be appropriate for some employees and/or jobs and not others. This determination will be made exclusively by Warren County.

Working remotely is not an entitlement, and in no way changes the terms and conditions of employment with the County. Additionally, working remotely does not change the essential job duties and responsibilities of an employee's position.

Existing remote work arrangements that are in place as a result of the Covid-19 pandemic may continue through the pandemic at the discretion of the County, Department Head and IT department.

These guidelines outline best practices specific to remote work, including eligibility, pay, hours worked and information regarding reasonable accommodations that may be different from accommodations under the Americans with Disabilities Act (ADA), currently in place in some County Departments.

Requests

All requests for remote work must be made to the Department Head using the Remote Work Arrangement Request. Requests and considerations for remote work will be at the discretion of the Department Head, with approval to be issued in writing. Approval for remote work by Department Heads will also be at the discretion of the County Administrator, with any approval to be issued in writing. In a Department Heads request for remote work approval, the Department Head must ensure that one or more employees will be available onsite while the Department Head is working remotely.

Any remote work assignment will be evaluated as frequently as the Department Head/County believes is necessary and may be immediately discontinued at any time by the Department Head/County.

Where the request to work remotely is a request for a reasonable accommodation, the Department Head must notify Human Resources immediately to begin the usual interactive process of assessing the accommodation.

Priorities & Essential Work

The employee and supervisor will evaluate the responsibilities and priorities of the position, considering customer/client/collaborator impact and feasibility of completing some or all duties remotely.

The business of the County will take precedence over remote work days. Employees need to immediately report to their supervisor or Department Head if they do not have enough work available to fill their regular work day to receive further instruction. Employees may, at the discretion of their immediate supervisor or Department Head, be called to report to their normal worksite to meet workload or operational requirements. Employees will not be compensated for travel time or mileage in their commute to or from their worksite if called into work to complete their normal work day.

In the event an employee does not have enough work available to fill his/her remote work day, or has demands on his/her time such as child care that make it impossible to work the full work day, the employee must submit only for time actually worked. For all other hours, the employee must utilize appropriate accruals for paid time off.

Technology

County Department Heads should work with the Warren County IT Department for technology needs allowing the employee to work remotely. In certain circumstances, employees may be provided with a County-issued laptop or other equipment. Equipment and/or service that the County provides to the employee is County property and may be recovered or discontinued at any time and at the sole discretion of Warren County. Personal devices may not be used for remote work.

Employees are required to adhere to all County policies and procedures while using remote access capabilities. Additionally, employees are required to take the necessary steps to keep all equipment and/or service used for remote access in a safe location and avoid any misuse. No one other than the County employee is allowed to access County documents or utilize County equipment. Unauthorized use of County property is strictly prohibited.

Computer and Internet

To work remotely, an internet connection is required. The County will not reimburse the employee for internet or phone expenses incurred. Employees are responsible for following all County practices and policies to maintain security and protect confidentiality on a device.

Home Environment

Supervisors and employees must consider whether the home environment is conducive to remote work. Factors to be considered include the demands of other household members, household construction, appropriate lighting, seating, and other basic conditions. Employees should set expectations with other household members regarding interactions and availability. Remote working is not intended to enable employees to conduct personal or non-County business while on County time.

To ensure that employee performance will not suffer in remote work arrangements, the County requires employees to:

- Choose a quiet and distraction free working space
- Dedicate their full attention to their job duties during working hours
- Adhere to normal break and attendance schedules
- Be accessible to County personnel by phone and/or email within the same time frames as if employee was working in their regular office setting
- Monitor County voicemail at regular intervals throughout the work day, or forward County extension to the remote work location
- Maintain strict confidentiality of County and/or client information
- Adhere to all County policies and procedures as if working from their regular office setting
- Keep non-work related interruptions to a minimum

Hours & Pay

Employees working from home must work the same days and times as they normally would when onsite. Any modification to an employee's normal work hours must be approved in advance using the Remote Work Arrangement Request. County business cannot be accomplished effectively if an employee is not available when he/she is expected to be working.

All employees who work remotely when the County is open will be paid for hours worked at their regular hourly rate of pay. As is regular practice, overtime while working remotely must be approved in writing in advance by the employee's supervisor or Department Head. Employees authorized to work remotely will utilize the Novatime time keeping system to remotely record their daily punches as if they were working onsite. The "Work from home" reason code must be used to track all hours worked remotely.

Time & Performance

Department Heads must identify and clearly outline a system of how time and performance will be managed. All systems must include methods of regular communication specific to work priorities, deliverables, timelines, etc.

Labor Laws/Agreements and Reimbursement:

Employees are required to take rest and meal breaks per NYS Labor Laws and applicable collective bargaining agreements. The County will not reimburse the employee for the cost of any off-site related expenses and any personal tax implications related to the remote work location shall be the employee's responsibility.

Liability

Workers Compensation benefits will apply only to injuries arising out of and in the course of employment as defined by New York State Workers' Compensation Law. The employee must report any such work-related injuries to their supervisor or Department Head immediately. The employee must allow inspections of the employee's work area(s), home office, or other relevant location to be conducted by the County or its agent if a job-related incident, accident,

or injury has occurred. Warren County is not responsible for any loss, damage, destruction to property or for any injury or loss to third persons at the approved remote worksite.

Confidentiality and Non-Disclosure:

During the course of their employment with Warren County, employees acquire knowledge of and/or access to confidential and proprietary information of the County. While employees working remotely are expressly prohibited from disclosing confidential and proprietary information to any unauthorized person, company, or other entity and are prohibited from using any such information for personal gain or profit. Confidential and proprietary information, systems, or data and all items made or compiled by the employee or made available to the employee during any period of remote work shall be and remain exclusive property of the County. Upon cessation of remote work, the employee shall immediately return any such property to the County and no copies thereof may be kept by the employee.

WARREN COUNTY REMOTE WORK ARRANGEMENT

(Department and Employee Retain a Copy)

Employee Name: _____ Phone (home/work): _____
Department: _____ Position Title: _____
Start Date: _____ End Date: _____

A temporary Remote Work Arrangement is hereby established between Warren County and the above mentioned employee. The purpose of this Arrangement is to clarify the terms and conditions under which the employee will be authorized to participate in this work arrangement as described below. The Remote Work Arrangement is subject to the County's remote work policy.

- 1. Remote Work Location (address): _____
- 2. Remote Work Contact Number(s): _____
- 3. Will County extension be forwarded? Yes No *(If no, voicemail must be checked throughout the work day)*

4. Remote Work Schedule - Explain here or complete schedule below:

	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Week 1							
Week 2							
Week 3							
Week 4							

5. Assigned tasks/projects *(include deadline, if applicable)*. Additional tasks/projects may be assigned as needed:

6. Expectations and Performance Requirements:

7. County Equipment & Serial # Record (if applicable):

The employee will return all County equipment (e.g., computer, files, programs, etc.) and documents, including all copies of documents, whether on paper or electronic, upon termination of this Remote Work Agreement and/or their employment. If the employee fails to return County equipment or property upon the termination of the remote work arrangement, the County, at its discretion, will take appropriate legal action to recover its property or amounts owed.

It is expressly understood and agreed that this work arrangement does not create or define the terms of any contract of employment, whether expressed or implied.

Purpose and Intent: Warren County employees will still continue to provide-services that the community expects and is reliant upon. In order to continue operations, the intent is for employees to work at their regular locations, however when that is not possible, and job duties and technology allows, employees may be able to work remotely.

Terms of Arrangement: This remote work arrangement shall be in effect for a maximum of one (1) month. Continuation and renewal of said Arrangement will be evaluated at the end of the stated Arrangement period.

This Arrangement is subject to the employee satisfying the following conditions on a continuing basis:

- Employee obligations, duties, responsibilities, and terms and conditions of employment are unchanged.
- The employee shall perform all job duties at a satisfactory performance level or above.
- The employee must comply with all County and departmental policies and procedures while working remotely.
- The employee will maintain confidentiality as required by the County, Federal, State, and Local laws.
- The employee will maintain the agreed-upon work schedule and be accessible via telephone and email during remote working hours.
- The employee will participate in routine work performance evaluations as required.
- The employee shall not conduct any unauthorized external (non-County) work during their remote work schedule.
- The employee will maintain an ergonomically appropriate home office environment.
- Any non-compliance with these terms by the employee may result in modification or termination of the remote work arrangement at any time.

Hours of Work and Compensation: The employee agrees to be responsible for maintaining the agreed upon hours of work and is required to punch in/out as usual using Novatime. Employee pay rates and accrual of leave time benefits remain unchanged and in accordance with the terms of this Arrangement. The employee will be compensated for all authorized hours during which work is performed. Employees must get advance written authorization for any hours worked outside of or beyond their normal work schedule. Employees are required to take rest and meal breaks per NYS Labor Laws and the applicable Collective Bargaining Agreement. The County will not reimburse the employee for the cost of any off-site related expenses and any personal tax implications related to the remote work location shall be the employee's responsibility.

The employee understands and agrees that periodically they may have to commute to the County offices, or other locations, for various business reasons. In cases of system outages, technology problems, or other issues that cannot be immediately addressed, or at their supervisor's request, the Employee agrees to work from the office as directed by the Employee's supervisor or use their accrued benefit time.

The employee is required to complete the County's time and attendance procedures each pay period and accurately record and report as outlined in the Remote Work Policy. All overtime worked must be authorized, in writing, advance by the Employee's supervisor. If prior written authorization is not possible, due to emergency circumstances, the Employee understands that they must notify their supervisor as soon as possible thereafter.

The employee understands that falsifying or tampering with the recording of time worked may result in disciplinary action up to and including termination of employment, in accordance with applicable Civil Service Laws and/or the applicable Collective Bargaining Agreement.

Liability: Workers Compensation benefits will apply only to injuries arising out of and in the course of employment as defined by New York State Workers' Compensation Law. The Employee must report any such work-related injuries to their supervisor or department head immediately. The Employee must allow inspections of the Employee's work area(s), home office, or other relevant location to be conducted by the County or its agent if a job-related incident, accident, or injury has occurred. Warren County is not responsible for any loss, damage, destruction to property or for any injury or loss to third persons at the approved remote work site.

Confidentiality and Non-Disclosure: During the course of his/her employment with Warren County, the aforementioned Employee has gained knowledge of and/or access to confidential and proprietary information. By the execution of this Arrangement, the Employee understands that he/she is expressly prohibited from disclosing to any unauthorized person, company, or other entity any such information and is prohibited from using any such information for personal gain or profit. The Employee understands that confidential information, systems, or data and all items made or compiled by the Employee or made available to the Employee during any period of employment shall be and remain exclusive property of the County. Upon cessation of teleworking, the Employee shall immediately return any such property to the County and no copies thereof may be kept by the Employee.

Arrangement Acknowledgment: I have read and understand this Arrangement and all its provisions. By signing below, I agree to be bound by all terms and conditions within this Arrangement and the County Remote Work Policy. I understand it is my responsibility to make the remote work arrangement a success, and that failure to adhere to the provisions set forth may have adverse effects on my employment, and may result in the immediate termination of the opportunity to participate in the remote work arrangement, and could result in disciplinary action in accordance with applicable Civil Service Laws and /or the applicable Collective Bargaining Agreement.

Employee Signature: _____ Date: _____

Department Head/Supervisor Signature: _____ Date: _____

Adopted by unanimous vote.

RESOLUTION NO. 97 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

ADOPTING THE WARREN COUNTY PUBLIC EMPLOYER HEALTH EMERGENCY PLAN

WHEREAS, the Governor of New York State signed Legislation Bill S.8617B/A.10832 which requires public employers to adopt a plan for operations in the event of a declared public health emergency involving a communicable disease, and

WHEREAS, the Self Insurance Administrator presented to the Personnel & Administration Committee the Warren County Public Employer Health Emergency Plan based upon the amended New York State Labor Law section 27-c, and

WHEREAS, the Personnel & Administration Committee has reviewed the plan and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Public Employer Health Emergency Plan annexed hereto, be and the same hereby is, adopted as the official Plan for Warren County.

Public Employer Health Emergency Plan

County of Warren



Approved by R ___ dated ___ 2021

This plan has been developed in accordance with NYS legislation S8617B/A10832.

Promulgation

This plan has been developed in accordance with the amended New York State Labor Law section 27-c and New York State Education Law paragraphs k and l of subdivision 2 of section 2801-a (as amended by section 1 of part B of chapter 56 of the laws of 2016), as applicable.

This plan has also been developed with the input of Civil Service Employees Association, Warren County Correctional Supervisors Association, Warren County Correctional Officers Association, Warren County Police Benevolent Association, Warren County Police Supervisors Benevolent Association, and Warren County Sheriff's Employees Alliance, as required by the amended New York State Labor Law.

No content of this plan is intended to impede, infringe, diminish, or impair the rights of us or our valued employees under any law, rule, regulation, or collectively negotiated agreement, or the rights and benefits which accrue to employees through collective bargaining agreements, or otherwise diminish the integrity of the existing collective bargaining relationship.

This plan has been approved in accordance with requirements applicable to the agency, jurisdiction, authority, or district, as represented by the signature of the authorized individual below.

As the authorized official of the County of Warren, I hereby attest that this plan has been developed, approved, and placed in full effect in accordance with S8617B/A10832 which amends New York State Labor Law section 27-c and New York State Education Law paragraphs k and l of subdivision 2 of section 2801-a (as amended by section 1 of part B of chapter 56 of the laws of 2016), as applicable, to address public health emergency planning requirements.

Signed on this day: date

By: Rachel E. Seeber

Signature: _____

Title: Chairwoman, Warren County Board of Supervisors

Record of Changes

This plan will be reviewed on an annual basis by the Risk Management Steering Committee in consultation with each department.

Date of Change	Description of Change	Implemented by Name and Title

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Purpose, Scope, Situation Overview, and Assumptions

Purpose

This plan has been developed in accordance with the amended New York State Labor Law section 27-c and New York State Education Law paragraphs k and l of subdivision 2 of section 2801-a (as amended by section 1 of part B of chapter 56 of the laws of 2016), as applicable. These laws were amended by the passing of legislation S8617B/A10832 signed by the Governor of New York State on September 7, 2020, requires public employers to adopt a plan for operations in the event of a declared public health emergency involving a communicable disease. The plan includes the identification of essential positions, facilitation of remote work for non-essential positions, provision of personal protective equipment, and protocols for supporting contact tracing. This plan was developed to coordinate with and supplement the County's various existing Continuity of Operations Plans.

Scope

This plan was developed exclusively for and is applicable to the County of Warren. This plan is pertinent to a declared public health emergency in the State of New York which may impact our operations; and it is in the interest of the safety of our employees and contractors, and the continuity of our operations that we have promulgated this plan.

Situation Overview

On March 11, 2020 the World Health Organization declared a pandemic for the novel coronavirus which causes the COVID-19 severe acute respiratory syndrome. This plan has been developed in accordance with amended laws to support continued resilience for a continuation of the spread of this disease or for other infectious diseases which may emerge and cause a declaration of a public health emergency.

The health and safety of our employees and contractors is crucial to maintaining our mission essential operations. We encourage all employees and contractors to use [CDC Guidance for Keeping Workplaces, Schools, Homes, and Commercial Establishments Safe](#). The fundamentals of reducing the spread of infection include:

- Using hand sanitizer and washing hands with soap and water frequently, including:
 - After using the restroom
 - After returning from a public outing
 - After touching/disposing of garbage
 - After using public computers, touching public tables, and countertops, etc.
- Practice social distancing when possible
- If you are feeling ill or have a fever, notify your supervisor immediately and go home
- If you start to experience coughing or sneezing, step away from people and food, cough or sneeze into the crook of your arm or a tissue, the latter of which should be disposed of immediately
- Clean and disinfect workstations at the beginning, middle, and end of each shift
- Utilizing signage from DPW and other sources to remind employees and visitors of fundamentals for reducing the spread of infection
- Other guidance which may be published by the CDC, the State Department of Health, or County health officials
- A task force may be developed with appropriate representation to coordinate response based upon the current event.

Planning Assumptions

This plan was developed based on information, best practices, and guidance available as of the date of publication. The plan was developed to largely reflect the circumstances of the current Coronavirus pandemic but may also be applicable to other infectious disease outbreaks.

The following assumptions have been made in the development of this plan:

- The health and safety of our employees and contractors, and their families, is of utmost importance
- The circumstances of a public health emergency may directly impact our own operations.
- Impacts of a public health emergency will take time for us to respond to, with appropriate safety measures put into place and adjustments made to operations to maximize safety
- The public and our constituency expects us to maintain a level of mission essential operations
- Resource support from other jurisdictions may be limited based upon the level of impact the public health emergency has upon them
- Supply chains, particularly those for personal protective equipment (PPE) and cleaning supplies, may be heavily impacted, resulting in considerable delays in procurement
- The operations of other entities, including the private sector (vendors, contractors, etc.), non-profit organizations, and other governmental agencies and services may also be impacted due to the public health emergency, causing delays or other disruptions in their services
- Emergency measures and operational changes may need to be adjusted based upon the specific circumstances and impacts of the public health emergency, as well as guidance and direction from public health officials and the governor
- Per S8617B/A10832, 'essential employee' is defined as a public employee or contractor that is required to be physically present at a work site to perform their job
- Per S8617B/A10832, 'non-essential employee' is defined as a public employee or contractor that is not required to be physically present at a work site to perform their job

Concept of Operations

The Chairperson of the Board of Supervisors of the County of Warren, their designee, or their successor holds the authority to execute and direct the implementation of this plan. Implementation, monitoring of operations, and adjustments to plan implementation may be supported by additional personnel, at the discretion of the Chairperson of the Board of Supervisors.

Upon the determination of implementing this plan, all employees and contractors of the County of Warren shall be notified by email, social media, website postings, postings in employee areas and any other means necessary, with details provided as possible and necessary, with additional information and updates provided on a regular basis. County residents, visitors and other constituents will be notified of pertinent operational changes by way of email, social media, website postings and any other means necessary. Other interested parties, such as vendors, will be notified by phone, email and any other means necessary. The County Director of Public Affairs will maintain communications with the public and constituents as needed throughout the implementation of this plan.

The Chairperson of the Board of Supervisors of the County of Warren in coordination with the Board of Supervisors, their designee, or their successor will maintain awareness of information, direction, and guidance from public health officials and the Governor's office, directing the implementation of changes as necessary.

Upon resolution of the public health emergency, the Chairperson of the Board of Supervisors of the County of Warren, their designee, or their successor will direct the resumption of normal operations or operations with modifications as necessary.

Mission Essential Functions

When confronting events that disrupt normal operations, the County of Warren is committed to ensuring that essential functions will be continued even under the most challenging circumstances.

Essential functions are those functions that enable an organization to:

1. Maintain the safety of employees, contractors, and our constituency
2. Provide vital services
3. Provide services required by law
4. Sustain quality operations
5. Uphold the core values of the County of Warren

The County of Warren has identified as critical only those priority functions that are required or are necessary to provide vital services. During activation of this plan, all other activities may be suspended to enable the organization to concentrate on providing the critical functions and building the internal capabilities necessary to increase and eventually restore operations. Appropriate communications with employees, contractors, our constituents, and other stakeholders will be an ongoing priority.

Essential functions are prioritized according to:

- The time criticality of each essential function
- Interdependency of one function to others
- The recovery sequence of essential functions and their vital processes

Priority 1 identifies the most essential of functions that must be on site, with priority 4 identifying functions that are essential, but least among them. A determination of essential functions and essential personnel will be made based on current needs as the emergency evolves.

The mission essential functions for the County of Warren have been identified as:

Essential Function	Description	Priority
Information Technology	Maintain County network & server availability. Maintain and/or establish employee computer access to the county network and servers. Maintain telecommunications.	1
Board of Supervisors	Maintain the ability for Board/Committees to convene and for staff to notice and record such meetings.	1
Administration	Communications with all department heads and County Supervisors as well as outside agencies. Public Information Officer.	1
Payroll	Process employee payroll.	1
Operations – Facilities	Seasonal road and grounds maintenance, building and equipment maintenance, airport operations.	1
Fire Prevention & Building Code Enforcement	Conduct inspections of structures impacted by an emergency such as fire or explosion. Respond to fire and life safety complaints.	1
Social Services	Provide social service benefits	1

Health Services	Conduct homecare patient visits for those identified as immediate need. Conduct disease surveillance. Conduct emergency risk communication capabilities/access.	1
Office of Community Services	Provide timely access to children's case management services	1
Office of Community Services	Review access to children's services and supports w/in the community	1
Office of Community Services	Monitor service delivery for children with mental health needs	1
Office of Community Services	Manage of assisted outpatient treatment (AOT) services and court processes	1
Office of Community Services	Issue MHL 9.45 and 9.60 Emergency Removals ("Mental Health Pick-up Orders")	1
Office of Community Services	Issue 'Call Out', or instructions to the County Disaster Mental Health Team	1
Office of Community Services	Mobilize Disaster Mental Health Team "go kits"	
Public Safety/Law Enforcement	Maintain public safety, public safety answering point (PSAP) functions. Restore headquarters for law enforcement functions.	1
Emergency Services	Mobilize staff to respond to incident, i.e., open EOC, respond on scene. Keep Public Information officer update to date with response and recovery efforts.	1
Global Information Services	In support of a County Emergency Response	1
Court Services	Arrestment, Provide supervision to sentenced defendants/respondents per risk assessment level for defendants who score greatest risk and sex offender.	1
Adult Care Facility	Provide supervision, dietary needs, and medical care for residents.	1
Accounts Payable	Ensure payments to essential function vendors (utilities/contractors)	2
Accounts Payable	Ensure payment of DSS Abstracts/non-essential but time sensitive out of audits	2
Administration	Provide County-wide department support,	2
Permits	Issue demolition permits, Issue building permits, Issue Certificates of Occupancy, Completion, Compliance and Operating Permits, plan reviews	2
Self-Insurance	Ensure payments to injured workers and claims reporting to NYS WCB, Ensure payments to employees for non-work related injuries and illness, Perform various property & casualty insurance tasks	2/3
Communication	Maintain the ability to produce and distribute materials for meetings (agenda/resolutions)	2
Distribution of funds	Facilitate banking deposits and fiscal distribution of Funds (to NYS taxation & Finance, NYS V & T, NYS Dept. of State, US/Dept. of State, Warren County based on NYS law, Federal mandates, and county law).	2
Court Services	Provide services to crime victims, appear in court for a regular court appearance	2
Employee Time Keeping	Enter and update records to facilitate accurate payroll processing/time and attendance issues	2
Senior Services	Prepare and deliver HDM, congregate meals, process applications for services: setting up HDM, HEAP, Medicare, Medicaid, Home Services	2

Health Services	Conduct maternal child health program, Conduct Rabies/dog bite follow up, Maintain early intervention services/coordination, Conduct Health Supervision	2
Purchasing	Continue day-to-day operations to the best of our ability, i.e., drafting specifications, fielding questions from departments/towns/vendors	2
Public Safety/Law Enforcement	Restore Civil Division functions	2
Soil & Water Conservation Efforts	Inform and educate the public on soil and water conservation programs and assistance	2
Historical Archives	Protect and maintain the County Historical Archive which contains historical research, records, and items collected and managed by the County Historian.	3
Court Services	Perform motion and appeal work, Have investigatory and support staff up and running to handle phone calls and processing of cases.	3
Employment & Training Activities	Provide training services, provide consultations, conduct workshops, development employability plans, approve training requests and process training plans	3
Health Services	Coordinate therapy services	3
Real Property Tax Services	Perform all assessment/tax files & rolls/deeds/tax maps/sales net, Perform day to day operations	3
Public Safety/Law Enforcement	Restore Correctional Facility functions	3
Soil & Water Conservation Efforts	Develop plans and policies that support mitigation projects and efforts	3
Self-Insurance	Ensure employee safety and related tasks (higher priority during emergencies)	3/4
Court Services	Provide legal counsel to the indigent in both criminal and contested family court matters	4
Auditing	Oversee payments to all vendors	4
Board of Elections	Maintain list of all elected Warren County officials, including terms of office, Accept and log petitions necessary for an individual to be placed on the ballot, Receive and certify election results and make available to the public.	4
Civil Service Activity	Maintain employment histories (roster records), Process and document personnel transactions	4
Court Services	Vehicle and traffic offenders	4
Real Property Tax Services	Maintain tax foreclosure/postings/auction	4
Self-Insurance	Ensure payments to medical providers and other claims related expenses (must be restored within 45 days)	4
Tourism	Communicate with prospective visitors about the emergency at hand – social media, Communicate with local businesses about the emergency	4
Traffic Safety/Stop DWI	Ensure filing of New York State GTSC reports, contact with courts on fine collection, ensure payment of bills and office administration, maintain public education programs	4
Weights and Measures	Maintain presence in municipality marketplace	4

Essential Positions

- Each essential function identified above requires certain positions on-site to effectively operate. The table below identifies the positions or titles that are essential to be staffed on-site for the continued operation of each essential function. Note that while some functions and associated personnel may be essential, some of these can be conducted remotely and do not need to be identified in this section. Additional positions may be deemed essential as determined by their respective Department Head in consultation with the Chairperson of the Board and County Administrator based upon current needs as the emergency evolves.

Essential Function	Essential Positions/Titles	Justification for Each
Information Technology	<ul style="list-style-type: none"> • As directed by department head 	The IT manager establishes all priorities for IT tasks and organizes staff. IT staff members provide support in setting up hardware and software, network management, and help desk support.
Board of Supervisors	<ul style="list-style-type: none"> • As needed 	Most of these functions can be done remotely.
Administration	<ul style="list-style-type: none"> • As needed 	Most of these functions can be done remotely.
Payroll	<ul style="list-style-type: none"> • As directed by department head 	To maintain compensation to staff.
Operations – Facilities (DPW)	<ul style="list-style-type: none"> • As directed by Department Head 	Maintain buildings and grounds as needed for essential staff that are on site. Road maintenance as needed.
Fire Prevention & Building Code Enforcement	<ul style="list-style-type: none"> • As directed by department head 	Respond to fire and life safety complaints, ensuring safety of the buildings for essential staff that are on site.
Health Services	<ul style="list-style-type: none"> • As directed by department head 	Will be determined by department head as needed.
Public Safety/Law Enforcement	<ul style="list-style-type: none"> • As directed by department head 	Will be staffed appropriately to maintain public safety and law enforcement functions.
Emergency Services	<ul style="list-style-type: none"> • As directed by department head 	To respond on scene or open EOC, as incident warrants.
Human Resources & Civil Service	<ul style="list-style-type: none"> • As directed by department head 	For any essential service that requires work to be performed on site.
Court Services	<ul style="list-style-type: none"> • As directed by department heads 	For any function that would require in person contacts.
Office Community Services	<ul style="list-style-type: none"> • As directed by department head 	For any function that would require being on site to be performed.
Adult Care Facility	<ul style="list-style-type: none"> • As directed by department head 	For any essential service that requires work to be performed on site.
Social Services	<ul style="list-style-type: none"> • As directed by department head 	For any essential service that requires work to be performed on site.

Reducing Risk Through Remote Work and Staggered Shifts

Through assigning certain staff to work remotely and by staggering work shifts, we can decrease crowding and density at work sites and on public transportation.

Remote Work Protocols

Non-essential employees and contractors able to accomplish their functions remotely will be enabled to do so at the greatest extent possible. Working remotely requires:

1. Identification of staff who will work remotely
2. Approval and assignment of remote work
3. Equipping staff for remote work, which may include:
 - a. Internet capable laptop
 - b. Necessary peripherals including cameras
 - c. Access to VPN, hot spots and/or secure network drives
 - d. Access to software and databases necessary to perform their duties
 - e. A solution for telephone communications
 - i. Note that phone lines may need to be forwarded to off-site staff

Authority to implement remote work protocols will come from the Chairperson of the Board of Supervisors. County Administration will notify each department head to implement remote work within their department as needed to maintain essential functions.

Staggered Shifts

Implementing staggered shifts may be possible for personnel performing duties which are necessary to be performed on-site but perhaps less sensitive to being accomplished only within core business hours. As possible, management will identify opportunities for staff to work outside core business hours and/or alternate the assignment of business hours as a strategy of limiting exposure. Regardless of changes in start and end times of shifts, the County of Warren will ensure that employees are compensated for their typical or contracted minimum work hours per week. Staggering shifts requires:

1. Identification of positions for which work hours will be staggered
2. Approval and assignment of changed work hours

Authority to implement staggered shifts, flexible work schedules or compensatory time will come from the Chairperson of the Board of Supervisors. County Administration will notify each department head to implement staggered shifts within their department as needed to maintain essential functions.

Personal Protective Equipment

The use of personal protective equipment (PPE) to reduce the spread of infectious disease is important to supporting the health and safety of our employees and contractors. PPE which may be needed can include:

- Masks
- Face shields
- Gloves
- Disposable gowns and aprons

Note that while cleaning supplies are not PPE, there is a related need for cleaning supplies used to sanitize surfaces, as well as hand soap and hand sanitizer. The Coronavirus pandemic demonstrated that supply chains were not able to keep up with increased demand for these products early in the pandemic. As such, we are including these supplies in this section as they are pertinent to protecting the health and safety of our employees and contractors.

Protocols for providing PPE include the following:

1. Identification of need for PPE based upon job duties and work location
2. Procurement of PPE
 - a. As specified in the amended law, public employers must be able to provide at least two pieces of each required type of PPE to each essential employee and contractor during any given work shift for at least six months
 - b. Public employers must be able to mitigate supply chain disruptions to meet this requirement
3. Storage of, access to, and monitoring of PPE stock
 - a. PPE must be stored in a manner which will prevent degradation
 - b. Employees and contractors must have immediate access to PPE in the event of an emergency
 - c. The supply of PPE must be monitored to ensure integrity and to track usage rates

Each department will maintain appropriate supplies based on appendix A.

Each department will obtain supplies from WB Mason, Staples, or any other source as approved by Warren County's procurement policy.

Staff Exposures, Cleaning, and Disinfection

Staff Exposures

Staff exposures are organized under several categories based upon the type of exposure and presence of symptoms. Following CDC guidelines, we have established the following protocols:

- A. If employees or contractors are exposed to a known case of communicable disease that is the subject of the public health emergency (defined as a 'close contact' with someone who is confirmed infected, which is a prolonged presence within six feet with that person):
 1. Potentially exposed employees or contractors who do not have symptoms should remain at home or in a comparable setting and practice social distancing for the lesser of 10 days or other current CDC/public health guidance for the communicable disease in question.
 - a. As possible, these employees will be permitted to work remotely during this period of time if they are not ill.
 - b. Warren County Health Services must be notified and the department head is responsible to ensure these protocols are followed.
 - c. See the section titled Documentation of Work Hours and Locations for additional information on contact tracing
 2. CDC guidelines for COVID-19 provide that critical essential employees may be permitted to continue work following potential exposure, provided they remain symptom-free and additional precautions are taken to protect them, other employees and contractors, and our constituency/public.
 - a. Additional precautions will include the requirement of the subject employee or contractor, as well as others working in their proximity, to wear appropriate PPE at all times to limit the potential of transmission.
 - b. In-person interactions with the subject employee or contractor will be limited as much as possible.
 - c. Work areas in which the subject employee or contractor are present will be disinfected according to current CDC/public health protocol at least every hour, as practical. See the section on Cleaning and Disinfection for additional information on that subject.
 - d. If at any time they exhibit symptoms, refer to item B below.
 - e. Warren County Health Services must be notified and the department head is responsible to ensure these protocols are followed.

- B. If an employee or contractor exhibits symptoms of the communicable disease that is the subject of the public health emergency:
1. Employees and contractors who exhibit symptoms in the workplace should be immediately separated from other employees, customers, and visitors. They should immediately be sent home with a recommendation to contact their physician.
 2. Employees and contractors who exhibit symptoms outside of work should notify their supervisor and stay home, with a recommendation to contact their physician.
 3. Employees should not return to work until they have met the criteria to discontinue home isolation per CDC/public health guidance and have consulted with a healthcare provider.
 4. The County of Warren may require sick employees to provide a negative test result for the disease in question or healthcare provider's note to validate their illness, qualify for sick leave, or return to work; based on a recommendation from the CDC/public health officials and in accordance with collective bargaining agreements.
 5. CDC criteria for COVID-19 provides that persons exhibiting symptoms may return to work if at least 24 hours have passed since the last instance of fever without the use of fever-reducing medications. If the disease in question is other than COVID-19, CDC and other public guidance shall be referenced.
 6. Warren County Health Services must be notified when the employee or contractor is sent home and the department head is responsible to ensure these protocols are followed.
- C. If an employee or contractor has tested positive for the communicable disease that is the subject of the public health emergency:
1. Apply the steps identified in item B, above, as applicable.
 2. Areas occupied for prolonged periods of time by the subject employee or contractor will be closed off.
 - a. CDC guidance for COVID-19 indicates that a period of 24 hours is ideally given before cleaning, disinfecting, and reoccupation of those spaces will take place. If this time period is not possible, a period of as long as possible will be given. CDC/public health guidance for the disease in question will be followed.
 - b. Any common areas entered, surfaces touched, or equipment used shall be cleaned and disinfected immediately.
 - c. See the section on Cleaning and Disinfection for additional information on that subject.
 3. Identification of potential employee and contractor exposures will be conducted
 - a. If an employee or contractor is confirmed to have the disease in question, Warren County Health Services or their designee should inform all contacts of their possible exposure. Confidentiality shall be maintained as required by the Americans with Disabilities Act (ADA).
 - b. Apply the steps identified in item A, above, as applicable, for all potentially exposed personnel.
 4. Warren County Health Services must be notified when the employee or contractor is sent home or the positive test result is known and the department head is responsible to ensure these protocols are followed.

We recognize there may be nuances or complexities associated with potential exposures, close contacts, symptomatic persons, and those testing positive. We will follow CDC/public health recommendations and requirements and coordinate with our local public health office for additional guidance and support as needed.

Cleaning and Disinfecting

CDC/public health guidelines will be followed for cleaning and disinfection of surfaces/areas. Present guidance for routine cleaning during a public health emergency includes:

1. As possible, employees and contractors will clean their own workspaces in the beginning, middle, and end of their shifts, at a minimum.
 - a. High traffic/high touch areas and areas which are accessible to the public/constituents will be disinfected at least hourly.
 - b. The Director of County Facilities, is responsible for cleaning common areas, and the frequency of such
2. Staff tasked with cleaning and disinfecting areas will be issued and required to wear PPE appropriate to the task.
3. Soiled surfaces will be cleaned with soap and water before being disinfected.
4. Surfaces will be disinfected with products that meet EPA criteria for use against the virus in question and which are appropriate for that surface.
5. Staff will follow instructions of cleaning products to ensure safe and effective use of the products.

Employee and Contractor Leave

The provisions of the *Families First Coronavirus Response Act* providing requirements related to the COVID-19 pandemic, no longer apply as this act is no longer in effect due to expiration on 12/31/2020.

Additional provisions may be enacted based upon need and the guidance and requirements in place by federal and state employment laws, FMLA, executive orders, and other potential sources.

Contractors, either independent or affiliated with a contracted firm, are not classified as employees of the County of Warren, and as such are not provided with paid leave time by the County of Warren, unless required by law.

Documentation of Work Hours and Locations

In a public health emergency, it may be necessary to document work hours and locations of each employee and contractor to support contact tracing efforts. Identification of locations shall include on-site work, off-site visits. This information may be used by the County of Warren to support contact tracing within the organization and may be shared with local public health officials.

Each department will track their hours as approved by County Administration.

Housing for Essential Employees

There are circumstances within a public health emergency when it may be prudent to have essential employees lodged in such a manner which will help prevent the spread of the subject communicable disease to protect these employees from potential exposures, thus helping to ensure their health and safety and the continuity of the County of Warren's essential operations.

If such a need arises, hotel rooms are expected to be the most viable option. If hotel rooms are for some reason deemed not practical or ideal, or if there are no hotel rooms available, the County of Warren will coordinate with the Warren County Office of Emergency Management to help identify and arrange for these housing needs. The Director of the Office of Emergency Services will be responsible for coordinating this.

End of plan, attach Appendix below.

Appendix A

Warren County Public Health Emergency Plan

Personal Protective Equipment (PPE)

Department Name:

NYS Labor Law requires public employers to maintain personal protective equipment supplies used to reduce the spread of infectious disease in our workplaces. As specified in the amended law, public employers must be able to provide at least two pieces of each required type of PPE to each essential employee and contractor during any given work shift for at least six months.

Note that while cleaning supplies are not PPE, there is a related need for cleaning supplies used to sanitize surfaces, as well as hand soap and hand sanitizer. The Coronavirus pandemic demonstrated that supply chains were not able to keep up with increased demand for these products early in the pandemic. As such, we are including these supplies in this section as they are pertinent to protecting the health and safety of our employees and contractors.

1. Identification of PPE: List below the types and quantities of PPE and supplies needed to satisfy the requirement of the law.

Type of PPE	Description	Quantity to be on hand

2. Briefly describe where this PPE will be stored and how employees will access it:

3. Briefly describe who will monitor and replenish the supplies:

Adopted by unanimous vote.

RESOLUTION NO. 98 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE VEHICLE RESERVE TO DEPARTMENTAL BUDGETS TO PURCHASE VEHICLES; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Two Hundred Eighty-Eight Thousand Three Hundred Twenty Dollars (\$288,320) from the Reserve, Vehicles (A.896.00), to the following Departmental budgets to purchase vehicles:

CODE	DEPARTMENT	AMOUNT
A.3110 230.1	Sheriff's Law Enforcement, Automotive Equipment-Reserve	\$199,600.00
A.4010 230.1	Health Services, Automotive Equipment-Reserve	\$ 51,070.00
A.6010 230.1	Social Services, Automotive Equipment-Reserve	\$ 12,550.00
A.3620 230.1	Building & Fire Code, Automotive Equipment-Reserve	\$ 25,100.00
	TOTAL	\$288,320.00

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 99 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, a Project BIN 3305270, Palisades Road (CR26) over Brant Lake Inlet, Town of Horicon, Warren County, P.I.N. 1759.28 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-Federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-Federal share of the costs of Design and Right-of-Way Acquisition and Incidentals, Construction and Construction Inspection work, now, therefore, be it,

RESOLVED, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is hereby further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the

County of Warren to pay in the first instance 100% of the Federal and Non-Federal share of the cost of Design and Right-of-Way Acquisition Incidentals, Construction and Construction Inspection work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Three Hundred Seventy-Five Thousand Nine Hundred Eighty-Five Dollars and No Cents (\$375,985) has already been appropriated from Capital Project No. H322.9550 280 - Palisades Road over Brant Lake Inlet Bridge (CR26) and made available to cover the cost of participation in the above phases of the Project, and be it further

RESOLVED, that the additional sum of One Million Eight Hundred Thirty-One Thousand Five Hundred Seventy Dollars and No Cents (\$1,831,570) is hereby appropriated from Capital Project No. H322.9550 280 - Palisades Road over Brant Lake Inlet Bridge (CR26), and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that in the event the full Federal and Non-Federal share costs of the Project exceeds the amount appropriated above, the County Board of Supervisors of Warren County shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Board of Supervisors of Warren County be, and is, hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of Project costs and permanent funding of the local share of Federal-aid and State-aid eligible Project costs and all Project costs within appropriations thereof that are not so eligible, and it is further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.
Adopted by unanimous vote.

RESOLUTION NO. 100 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H322, PALISADES ROAD OVER BRANT LAKE INLET BRIDGE (CR 26); AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H322, Palisades Road over Brant Lake Inlet Bridge (CR 26), as follows:

1. Capital Project No. H322, Palisades Road over Brant Lake Inlet Bridge (CR 26), is hereby increased in the amount of One Million Seven Hundred Thirty-Nine Thousand Nine Hundred Ninety-One Dollars (\$1,739,991).
2. The estimated total cost of Capital Project No. H322, Palisades Road over Brant Lake Inlet Bridge (CR 26), is now Two Million Two Hundred Nine Thousand Two Hundred Sixty-Six Dollars and Thirty-One Cents (\$2,209,266.31).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of One Million Four Hundred Sixty-Five Thousand Two Hundred Fifty-Six Dollars (\$1,465,256); and
 - b. State Marchiselli grant funding in the amount of Two Hundred Seventy-Four Thousand Seven Hundred Thirty-Five Dollars (\$274,735),

March 19, 2021

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and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H322 - Palisades Road over Brant Lake Inlet Bridge (CR 26)	\$1,739,991

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 101 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR CONSTRUCTION SERVICES FOR THE PALISADES ROAD OVER BRANT LAKE INLET BRIDGE REPLACEMENT PROJECT (WC 5-21)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Construction Services for the Palisades Road over Brant Lake Inlet Bridge Replacement Project (WC 5-21), and

WHEREAS, the bids will be opened on a date to be determined and the recommendation of the lowest responsible bidder could not be approved by the Superintendent of Public Works prior to the Finance Committee meeting on March 4, 2021, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid, after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to Construction Services for the Palisades Road over Brant Lake Inlet Bridge Replacement Project, pursuant to the terms and provisions of the specifications (WC 5-21), for a term commencing upon execution by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project H322.9550 280 Palisades Road over Brant Lake Inlet Bridge Replacement, Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 102 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING SUPPLEMENTAL AGREEMENT NO. 3 WITH FOIT-ALBERT ASSOCIATES TO PROVIDE ADDITIONAL RIGHT-OF-WAY AND CONSTRUCTION INSPECTION SERVICES FOR THE PALISADES ROAD (CR 26) OVER BRANT LAKE INLET BRIDGE REPLACEMENT PROJECT

WHEREAS, pursuant to Resolution No. 234 of 2011 Warren County entered into an agreement with Foit-Albert Associates to provide engineering services relative to preliminary and final bridge design services for the Palisades Road (CR 26) over Brant Lake Inlet Bridge Project for an amount not to exceed Fifty Thousand Eight Hundred Eighty-Five Dollars (\$50,885), and

WHEREAS, pursuant to Resolution No. 559 of 2015 Warren County entered into a Supplemental Agreement No. 1 for additional preliminary engineering and right-of-way incidentals services, for a term commencing upon execution of said Supplemental Agreement No. 1 by both parties and terminating upon completion of the services for an amount not to exceed Two Hundred Fifty-Two Thousand Four Hundred Dollars (\$252,400), and

WHEREAS, pursuant to Resolution No. 125 of 2018 Warren County entered into Supplemental Agreement No. 2 for additional preliminary engineering and right-of-way acquisition services, for a term commencing upon execution of said Supplemental Agreement No. 2 by both parties and terminating upon completion of services for an amount not to exceed Twenty-Six Thousand Two Hundred Dollars (\$26,200), and

WHEREAS, the Finance Committee has approved a request to enter into a Supplemental Agreement No. 3 for additional right-of-way and construction inspection services, for a term commencing upon execution of said Supplemental Agreement No. 3 by both parties and terminating upon completion of the services for an amount not to exceed Two Hundred Ninety-Five Thousand Five Hundred Sixty-Seven Dollars (\$295,567), now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute Supplemental Agreement No. 3 with Foit-Albert Associates, for additional right-of-way and construction inspection services, for a term commencing upon execution of said Supplemental Agreement No. 3 by both parties and terminating upon completion of the services for an amount not to exceed Two Hundred Ninety-Five Thousand Five Hundred Sixty-Seven Dollars (\$295,567), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H322.9550 280 Palisades Road/Brant Lake Inlet Bridge, Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 103 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUES TO THE UP YONDA FARM BUDGET FOR THE PURPOSE OF UTILIZING THE JUNIOR PEARSALL GRANT AND THE CHARLES R. WOOD FOUNDATION GRANT; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in the amount of Six Thousand Dollars (\$6,000) from Deferred Revenues (A.691.00) to the following budget codes:

CODE	DEPARTMENT	AMOUNT
A.7111 110	Up Yonda Farm, Salaries-Regular	\$ 3,715.00
A.7111 410	Up Yonda Farm, Supplies	\$ 1,600.00
A.7111 426	Up Yonda Farm, Subscriptions	\$ 400.00
A.7111 830	Up Yonda Farm, Social Security	\$ 230.73
A.7111 831	Up Yonda Farm, Medicare Contribution	\$ 54.27
	Total	\$ 6,000.00

and be it further,

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 104 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE-TOWN POSTER SALES TO THE PLANNING AND COMMUNITY DEVELOPMENT BUDGET; AMENDING 2021 WARREN COUNTY BUDGET

WHEREAS, the County Planner has requested funding in the amount of One Thousand Four Hundred Eighty-Four Dollars (\$1,484) to cover the cost of printing 600 posters to be replenished at the Lake George Visitors Center, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed One Thousand Four Hundred Eighty-Four Dollars (\$1,484) from Deferred Revenue-Town Poster Sales (A.691.11) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.8021 410	Planning (and Comm. Dev), Supplies	\$1,484

and be it further,

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 105 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno

CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR
CHARGEBACKS OF TAXES FOR PILOT PAYMENTS MADE IN 2021

WHEREAS, a listing of cancellations or corrections of assessments and refunds or chargebacks of taxes for PILOT payments made in 2021 have been reviewed and approved by the Department of Real Property Tax Services and the Supervisors of the towns wherein the property is located, and

WHEREAS, Article 5, Title 3 of the Real Property Tax Law empowers the Board of Supervisors to cancel or correct assessments and direct refunds or chargebacks of taxes when the same is found to be appropriate, now, therefore, be it

RESOLVED, that the following cancellation or correction of assessments and refunds or chargebacks of taxes for PILOT payments made in 2021 set forth on Schedule "A" annexed hereto, are hereby approved, and be it further

RESOLVED, that the County Treasurer and the Director of the Department of Real Property Tax Services be, and they hereby are, authorized and directed to perform all acts necessary to effectuate the corrections set forth herein.

SCHEDULE "A"
CHARGEBACK OF TAXES

Town	Year	Assessed To & Tax Map No.	Breakdown	Reason
City of Glens Falls	2021	Warren St. Square, LLC 310.5-3-10	County \$9,083.40	PILOT
City of Glens Falls	2021	21 Bay St. Properties, LLC 302.20-24-16	County \$8,303.48	PILOT
City of Glens Falls	2021	65 Ridge St., LLC 303.17-16-2	County \$2,104.66	PILOT
City of Glens Falls	2021	221 Glen St. 302.20-30-11	County \$9,565.43	PILOT
City of Glens Falls	2021	13 Chester 302.16-18-4	County \$3,626.43	PILOT
City of Glens Falls	2021	70 Warren, LLC 310.5-2-3	County \$ 636.35	PILOT
City of Glens Falls	2021	14 Hudson, LLC 309.28-7-1	County \$3,382.58	PILOT
City of Glens Falls	2021	88 Ridge Royale, LLC 302.20-24-1	County \$10,228.58	PILOT

Town	Year	Assessed To & Tax Map No.	Breakdown	Reason
City of Glens Falls	2021	Smith Flats, LLC 302.20-24-13	County \$2,738.40	PILOT
City of Glens Falls	2021	EASM Properties, LLC 310.5-1-17	County \$3,308.90	PILOT
			TOTAL \$52,978.21	

Adopted by unanimous vote.

RESOLUTION NO. 106 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

ADOPTING THE WARREN COUNTY POLICE REFORM AND REINVENTION PLAN

WHEREAS, the Governor of New York State signed Executive Order 203 which requires local government entities that have a police agency operating with police officers to develop a plan to improve police deployment, strategies, policies, procedures and practices, and

WHEREAS, the Sheriff presented to the Public Safety Committee the Warren County Police Reform and Reinvention Plan, and

WHEREAS, the Public Safety Committee has reviewed the plan and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Police Reform and Reinvention Plan annexed hereto, be and the same hereby is, adopted as the official Plan for Warren County.

Warren County Sheriff's Office

Police Reform & Reinvention Plan



April 2021

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PREFACE

In light of recent events of civil unrest throughout our nation, NYS Governor Andrew Cuomo issued Executive Order 203 (**See Figure 1**) on June 12, 2020. The Executive Order requires each local government to adopt a policing reform plan by April 1, 2021.

The Governor realizes that maintaining public safety is imperative and a primary function of government. This order requires law enforcement agencies to conduct a comprehensive review of police force deployments, strategies, policies, procedures, and practices to ensure we are addressing the needs of the communities being served.

Through a collaborative effort with community stakeholders we will develop a plan to address points of concern in law enforcement which include, but are not limited to: evidence based policing, policies, procedural justice, implicit bias awareness training, de-escalation training, law enforcement assisted diversion programs, community based outreach, and problem-oriented policing.

Once our plan has been created we will offer it to the public for comment to all citizens in our locality. Upon completion of the review and comment, the plan will be presented to our County Board of Supervisors to be ratified and adopted by resolution.

MISSION STATEMENT

The mission of our Sheriff's Office is to provide for the peace and security of all residents, and visitors to, Warren County, with particular emphasis in those areas for which we are the primary law enforcement agency. This can best be accomplished by continually adjusting our responses to evolving needs in the community in an effective manner. Effectiveness is the ability to get the job done, including meeting the standards set for quality control. Affirmative action considerations will be an integral part of all office activities performed in the furtherance of our mission and in meeting our responsibilities to the community we serve.

VISION STATEMENT

The Warren County Sheriff's Office will provide the finest and most professional public safety services to the residents and visitors of Warren County. We will work in unison with the community and other law enforcement agencies. We shall demand of ourselves the highest standards of honesty and integrity as we uphold all laws for which we are responsible.

The Office of the Sheriff shall maintain safe, secure and cost effective operations that recognize the dignity of all individuals, while adhering to all constitutional standards and regulatory guidelines.

We are committed to preventing crime and protecting life and property; preserving peace, order and safety; enforcing laws and ordinances and safeguarding constitutional guarantees. We recognize that our employees are our most valued assets and must be provided continued support.

By utilizing the most extensive education and technology available, the Office of the Sheriff will faithfully serve the people of Warren County to the best of our ability with steadfast honor and dedication.

PERSONNEL

The Warren County Sheriff's Office consists of two Divisions, the Public Safety Division and Correction Division. Our plan to Reform and Reinvent Policing addresses the practices, procedures, strategies, policies, and operations of the Public Safety Division. A detailed overview of our Public Safety Division is provided to ensure a transparent and legitimate process.

The Public Safety Division is comprised of Patrol services, Criminal Investigations, Emergency Communications (Dispatch), Civil operations, Building Security, and specialized units. **(See Figure 2 and Figure 3)**

We have a total of 71 sworn police officers working within the Public Safety Division. The bulk of these sworn officers conduct patrol functions. Patrol Officers have jurisdiction throughout Warren County and provide law enforcement/patrol services to all townships. We also assist the City of Glens Falls Police Department as needed.

DEPLOYMENT

For Patrol assignments, Warren County is divided into 5 patrol zones. Each zone is comprised of a specific town or towns and Zone 1, the Town of Queensbury, is divided into two separate patrol sectors due to population and call volume. **(See Figure 4)**

At a minimum five patrol cars and one patrol supervisor are deployed for law enforcement service in Warren County. Our deployment strategy is based upon officer safety, call volume and available staffing. Additional patrols are assigned to areas having the largest call volume and activity. (See **Figure 5**)

UNITS/ASSIGNMENTS

Criminal Investigations is comprised of sworn officers who have been promoted to the rank of Investigator. This unit is responsible for investigating serious crimes throughout Warren County. The members are highly trained and tasked with investigating crimes ranging from burglary to homicide. Our Investigators work in conjunction with other local, state and federal law enforcement agencies.

The Warren County Sheriff's Office Narcotics Enforcement Unit (NEU) is comprised of highly trained and specialized members whose primary role is to address drug problems throughout Warren County and our region. Our NEU collaborates regionally with several local, state and federal law enforcement agencies.

The Warren County Sheriff's Office maintains an Emergency Response Team (ERT) comprised of highly trained tactical officers and specialized equipment. The unit is deployed for the protection of life in response to the most extreme critical emergency incidents.

The Warren County Sheriff's Office is fortunate to have two full-time members trained as handlers with canines in our K-9 Unit. Both canines are trained patrol dogs with certifications in tracking, drug detection, and handler protection. When not assigned to a specific canine function our handlers perform patrol functions.

Patrol Officers, Sergeants and Investigators can also receive training and provide services in several specialized units. These units include Traffic Safety, Motorcycle, SCUBA, Marine, Snowmobile and All Terrain Vehicle.

STRATEGIES

The Warren County Sheriff's Office utilizes several strategies to effectively provide law enforcement services to our community. Many of those strategies are not only directed at targeting crime, but are also developed to ensure the community has the necessary resources offered by our Sheriff's Office. WCSO believes in transparency and sharing as much information as possible with the public. It has always been our goal to work together with the community to provide better service and promote public confidence and trust.

NYS LAW ENFORCEMENT ACCREDITATION

Law Enforcement Accreditation in New York State provides a framework of best practices and operational standards to be followed by the Public Safety Division of our Sheriff's Office. At the Sheriff's Office, accreditation has been achieved and is administered by New York State Department of Criminal Justice Services (DCJS). During the accreditation process our agency must submit to an independent, outside examination and review to ensure the following:

- 1 - WCSO maintains specific policies and procedures that address designated areas of the operational, administrative, and training processes within our agency.

2 - That our policies and procedures meet the standards that have been established by the NYS Division of Criminal Justice Services Law Enforcement Accreditation Council.

3 - That our agency has implemented and continues to adhere to all established DCJS LE Accreditation policies.

In addition to the process of becoming accredited, the Sheriff's Office has committed to maintaining accreditation by having a designated program manager continually monitor our operations to ensure compliance with all accreditation standards. This involves the regular review of policies and procedure as well as daily observations to ensure policies are followed.

When a policy is not being followed, training and/or corrective action occurs with the affected member and their supervisor. While not every situation can be accounted for in a policy, these provide the framework for guidance in most situations.

COMMUNITY POLICING

The Warren County Sheriff's Office has a long tradition of proud service to the citizens of Warren County. We take great pride in engaging with the community while increasing our transparency. The Sheriff's Office always puts the needs of the community first. We invite the community to work together with us to make Warren County a safe place to live, work and play. Our

members can frequently be seen at community events like Coffee with a Cop and youth bicycle rodeos.

Effective community policing requires far more than participation at events. Our members must engage and connect with the residents and visitors of Warren County. We strive to provide the best service possible and all our members make community policing a top priority.

CRIME PREVENTION

Crime prevention is a responsibility shared by all of our members. The Warren County Sheriff's Office collaborates with community groups and organizations to provide presentations addressing crime prevention. WCSO recently collaborated with Ring doorbell to receive community alerts and notifications through their Neighbors Portal. This program has proven quite valuable thus far.

WCSO is actively seeking new ways to enhance crime prevention in Warren County by examining and possibly implementing programs like Neighborhood Watch, Nextdoor, Crime Prevention Through Environmental Design. We hope to utilize these collaborative outreach efforts to effectively communicate with residents and deter criminal activities.

TARGETED PATROL ENFORCEMENT

The Patrol section of the Public Safety Division in our Sheriff's Office not only responds to calls for service, but also provides proactive patrolling as a deterrent to crime. These efforts can also lead to the interruption of crimes in progress. When not responding to service calls, Patrol Officers are encouraged to patrol their area of responsibility to look for suspicious activity. The patrol area for the Sheriff's Office is vast and we often lack the requisite manpower to place a patrol car in every area.

With coverage areas being so large, we utilize targeted and directed enforcement to combat problem areas. We receive complaints from the public regarding traffic concerns regularly. Those concerns are passed to the Patrol Sergeants for increased enforcement efforts.

Patrol Officers are also directed to patrol problem areas or high crime areas. The New York State Intelligence Center (NYSIC) provides crime data which allows us to quickly identify crime trends and divert additional resources to combat problems. These identified areas, called hot spots, receive additional Patrol attention and additional manpower to deter crime. Evidence-based and intelligence-led Patrol efforts allow WCSO to maximize the deployment of resources to specific problem areas throughout the county.

NARCOTICS ENFORCEMENT

The Narcotics Enforcement Unit (NEU) is comprised of highly trained and specialized members from our Public Safety Division. These members collaborate with local, state, and federal law enforcement agencies to combat drugs within and passing through our County. We recognize the importance of combatting this problem. Over the last several years Warren County has not been immune to the opioid epidemic facing so many communities. We have far too many families battling addiction and losing loved ones.

NEU responds to drug overdose calls attempting to cultivate leads to trace the origin of the drugs. We utilize specialized investigative techniques, technologies and tips to address these issues. Drug cases are often very complex and typically take several months to reach prosecution.

Drug dealers are not bound by County boundaries or geographical areas. Cases under investigation regularly lead investigators to other counties and often time outside New York State. NEU has cultivated great partnerships with outside agencies in a joint effort to combat the problem.

WEBSITE

The Warren County Sheriff's Office understands the importance of communication and information sharing. An

agency website will allow us to better connect with the residents and visitors of Warren County. Our website is currently being redesigned and we are committed to the launch of an updated website this year.

SOCIAL MEDIA

The Warren County Sheriff's Office has found great value in Social Media. We currently utilize Facebook and we are examining Twitter. With thousands of followers, social media has proven to be an invaluable outreach tool with regard to connecting with the residents and visitors of Warren County.

We utilize Facebook to share releases, photos of Patrol Officers out in our community, crime and safety tips, missing children, and highlight events that are occurring throughout Warren County. We plan to utilize social media to as a recruitment tool to reach more potential candidates. Most importantly, the use of social media has allowed our agency to be transparent in all we are involved in. We allow for community interaction on our pages and use feedback as a way to evaluate the needs of our community.

NY-ALERT

The Warren County Sheriff's Office utilizes NY-Alert to disseminate critical information and pertinent alerts relating to areas of concern throughout Warren County.

NY-Alert is a free service that disseminates critical information and emergency alerts to New York State residents on what is happening in their area. NY-Alert contains critical, emergency-related information including instructions and recommendations in real-time by emergency personnel. Information may include severe weather warnings, significant highway closures, hazardous material spills and other emergency conditions.

All areas of New York State are included in the system, and you can decide which area you would like to receive alerts about. Signing up is free by visiting www.alert.ny.gov. Messages can be received by phone, email, text and fax.

OFFENDERWATCH®

The Warren County Sheriff's Office utilizes OffenderWatch®, the nation's leading registered sex offender management and community notifications tool. The Sheriff's Office utilizes OffenderWatch® to manage and monitor the whereabouts, conduct and compliance status of registered sex offenders in Warren County. This program provides the most accurate and

timely information which is available on our website at <https://warrencountyny.gov/sheriff>.

There is no greater responsibility than protecting our children. The Sheriff's Office dedicates a deputy sheriff to this program who oversees and regularly monitors sex offenders to ensure they are in compliance. Our Sheriff's Office works closely with school districts throughout Warren County to communicate information about offenders who reside in that community.

PROJECT LIFESAVER

The Warren County Sheriff's Office utilizes the equipment and technology of the Project Lifesaver program to provide peace of mind for family members and caregivers of individuals "at risk" of wandering. The primary mission is to reduce search times, save lives and reduce potential injuries to adults and children with a propensity to wander due to a cognitive condition. Our Sheriff's Office offers this service to residents of Warren County free of charge.

BIGS IN BLUE

The Warren County Sheriff's Office has partnered with Big Brothers Big Sisters of the Southern Adirondacks in the Bigs in Blue program. Bigs in Blue is a one-to-one mentoring program focused on building relationships between law enforcement and the communities they serve. Members of our Sheriff's Office have

been matched with youth in our community to build strong, trusting, lasting relationships. These relationships can assist children to develop into confident adults and help to build stronger bonds between our agency and the families we serve.

YELLOW DOT PROGRAM

The Warren County Sheriff's Office partnered with the New York State Sheriffs' Association to offer Warren County residents the Yellow Dot program. This is a free program designed to help first responders provide life-saving medical attention during that first "golden hour" after a crash or other emergency. A Yellow Dot placed in the driver's side rear window of your vehicle or a designated location within your home will alert first responders that vital medical information is stored in the glove compartment. For more details about this free program visit:

<https://nysheriffs.org/public-safety-programs/>.

OPERATION SAFE CHILD ID PROGRAM

Operation Safe Child was created in July 2005 to raise awareness about child safety. Through an historic partnership with the New York State Police, New York City Police Department, New York State Sheriffs' Association and the New York State Association of Chiefs of Police, the Division of Criminal Justice Services and its Missing and Exploited Children Clearinghouse have expanded

Operation Safe Child into a multi-pronged campaign teaching parents the tools to keep their children safe.

Statistics show that 34% of parents in the United States don't know their child's exact height, weight and eye color. When a child is reported missing, time can be the greatest adversary. Possessing up-to-date photos and important information about one's child are important proactive measures a parent can take to assist law enforcement should a child disappear.

WCSO regularly hosts free "Operation SAFE Child" ID events. Families who participate will receive a wallet-sized ID card containing a child's name, biographical information (date of birth, age, gender, height, weight, hair and eye color) and a fingerprint image of both index fingers. Cards are created in under two minutes.

POLICIES & PROCEDURES

As part of this endeavor, the Warren County Sheriff's Office extensively reviewed our policies and procedures to determine what revisions were necessary. We are required to review our policies regularly to ensure continued compliance with the New York State Law Enforcement Accreditation program. Additionally, each of the policies below were thoroughly reviewed as they specifically relate to the police reform and reinvention initiative.

USE OF PHYSICAL FORCE

The use of physical force by any member of the Warren County Sheriff's Office is governed by NYS Penal Law Article 35 which provides for the justification of such force. The policy of WCSO is more restrictive than the regulations established by NYS law. WCSO utilizes the Municipal Police Training Council (MPTC) model policy as the framework for our policy.

Following our review revisions were made to our policy to prohibit the use of a chokehold, unless deadly physical force is authorized, and to outline medical considerations following a use of physical force incident.

During the review of our policy the "#8CANTWAIT" campaign commenced and outlined eight specific use of physical force criteria that should be addressed in any law enforcement policy.

The WCSO policy on use of physical force properly addresses all eight of the campaign's recommendations.

WCSO is required to report specific use of force incidents to the DCJS repository if they meet certain criteria. The criteria include: the use of a chemical agent (pepper spray), the use of a firearm, the use of a controlled electrical weapon (Taser), the use of a chokehold, or any force which resulted in death or serious bodily injury, as defined by the NYS Penal Law. Our Sheriff's Office is compliant with the DCJS requirements.

STANDARDS OF PROFESSIONAL CONDUCT

It is an inherent goal of the Warren County Sheriff's Office to safeguard and maintain public trust and confidence. WCSO maintains a policy to provide clear and concise direction to all members of the Public Safety Division regarding professional conduct, both on-duty and off-duty.

Members of the Warren County Sheriff's Office Public Safety Division shall maintain a high degree of professionalism and integrity. Members who fail to correct individual deficiencies, or who violate our standards, will be subject to corrective action, which when applicable, shall include disciplinary sanctions.

RECRUITMENT, SELECTION, & APPOINTMENT

It is the policy of the Warren County Sheriff's Office to recruit and select the highest caliber of police officer candidates for the position of Patrol Officer and to do so in accordance with the New York State Civil Service Law as administered by the Warren County Civil Service Administration.

WCSO will hire qualified candidates utilizing fair and impartial recruitment practices which do not discriminate on the basis of sex, race, creed, color, age, religion, ethnic or national origin or physical impairment. Warren County is an Equal Opportunity Employer and shall maintain policies and procedures to ensure this result.

To be eligible for appointment, candidates must meet the prescribed standards set forth by the New York State Bureau for Municipal Police (BMP) and the Warren County Civil Service Administration. Eligible candidates must pass a written exam administered by Civil Service and must satisfactorily complete a physical agility test, which tests candidates using current, accepted standards as determined by DCJS.

Through our comprehensive review we identified recruitment as an area we can improve upon. We intend to utilize social media, community organizations, and other resources to recruit more qualified candidates to take our employment examinations and undertake the hiring processes described above.

DISCRIMINATION

The Warren County Sheriff's Office believes in the dignity of the individual and recognizes the rights of all people. In this regard, WCSO is committed to a policy of protecting and safeguarding the rights for all.

We will strive to ensure no person is subjected to harassment for any reason and/or discrimination based on race, color, gender, religion, religious affiliation, sex, familial or marital status, age, national origin or ancestry, physical or mental disability, genetic information/ predisposition or carrier status, military or veteran status, sexual orientation, self-identified or perceived sex, gender expression, gender identity and the status of being transgender, pregnancy (including childbirth and related medical conditions, and including medical conditions related to lactation), citizenship, domestic violence victim status or any other characteristic protected by applicable federal, state or local law.

TRAINING

The Warren County Sheriff's Office has long been committed to providing the best training possible for our sworn officers so they can deliver the best service to the community. NYS Law Enforcement Accreditation mandates not only initial training, but establishes mandatory annual in-service training requirements. At a minimum, police officers must receive twenty-one hours of in-

service training each year in the areas of Use of Force, Firearms, and Legal Updates. The requirements of WCSO training exceed these minimum requirements. All training is conducted by NYS certified instructors.

We identified several specific training needs during the comprehensive review of our operations. Specifically WCSO will seek out training courses and curriculum relating to Implicit Bias Awareness, Restorative Justice Practices, Addressing Systemic Racial Bias, Racial Justice in Policing, Restorative Justice Practices, Crisis Intervention (CIT), Crime Preventions Through Environmental Design (CPTED), and Responding to Persons with Disabilities.

PERFORMANCE EVALUATIONS

It is the policy of the Warren County Sheriff's Office to recognize the value of our employees and to stimulate them to excellence by evaluating their performance, recognizing their abilities and strengths and documenting their deficiencies.

Supervisors of the Warren County Sheriff's Office are required to conduct annual evaluations of their subordinates. Performance evaluations assist in the administration of the personnel performance system, principles of which include retaining employees on the basis and adequacy of their performance, addressing performance related issues, and separating employees whose inadequate performance cannot be corrected.

EMPLOYEE DISCIPLINE

Members of the Warren County Sheriff's Office who violate any federal, state, or local laws or ordinances, or who violate the policies and procedures of our agency are subject to disciplinary action up to and including termination.

The execution of disciplinary action is governed by NYS Civil Service Law. Any member whose employment is terminated for cause or who chooses to resign prior to facing disciplinary charges is subject to a decertification process by NYS law. When this occurs, the agency completes a submission to DCJS to remove the officer's certification, thereby preventing the officer's ability to be hired by another agency.

HANDLING COMPLAINTS

It is the policy of the Warren County Sheriff's Office that every complaint that can be properly resolved by our Patrol Officers, as the primary first responding member(s), should be so handled. Complaints that require extensive investigation, both in time and expertise for their solution, may necessitate investigation by a criminal investigator and/or specialized unit.

All complaints will be investigated without regard to race, color, gender, religion, religious affiliation, sex, familial or marital status, age, national origin or ancestry, physical or mental disability, genetic information/predisposition or carrier status,

military or veteran status, sexual orientation, self-identified or perceived sex, gender expression, gender identity and the status of being transgender, pregnancy (including childbirth and related medical conditions, and including medical conditions related to lactation), citizenship, domestic violence victim status or any other characteristic protected by applicable federal, state or local law.

INVESTIGATING HATE CRIMES

It is the policy of the Warren County Sheriff's Office to employ the necessary resources and necessary law enforcement action to identify and arrest hate crime perpetrators. Any acts or threats of violence, property damage, harassment, intimidation or other crimes motivated by hate and bias based upon race, religion, ethnic/national origin, gender, age, disability or sexual orientation, designed to infringe upon the rights of individuals are given a high priority by our Sheriff's Office.

DE-ESCALATION

It is the policy of the Warren County Sheriff's Office to employ non-violent de-escalation techniques and strategies to decrease the intensity of a situation, improve decision-making, improve communication, reduce the need for force, and increase voluntary compliance (e.g., attempting verbal persuasion, negotiation, conflict resolution, formulating a plan, and summoning additional resources). These techniques are invaluable

while interacting with suicidal persons, persons exhibiting irrational behavior, psychiatric patients, and any other situations that deal specifically with the needs of the mental health community and emotionally disturbed persons.

PATROL PROCEDURES

Patrol Officers are assigned to specific patrol areas on a daily basis. They perform their duties and conduct themselves at all times in a professional, courteous, polite and efficient manner.

PROHIBITIONS AGAINST RACIAL PROFILING & BIAS BASED POLICING

The Warren County Sheriff's Office prohibits racial profiling or other bias based policing. During our comprehensive review and plan development revisions to our Standards of Professional Conduct policy were made to expressly prohibit such conduct.

We are committed to observing, upholding, and enforcing all laws relating to the individual rights of all persons. Members will respect and protect each person's human rights and comply with all laws relating to human rights.

In addition to respect for those human rights prescribed by law, members will treat all persons with the courtesy and dignity which is inherently due to every person as a human being. Members will act, speak, and conduct themselves in a professional manner and maintain a courteous attitude in all contacts with the public.

It is a fundamental duty of every member to be vigilant in the investigation of unusual or suspicious occurrences, detect violations of the law, safeguard lives and property, guarantee all persons fair and equal treatment under the law, and ensure that the rights of all persons are protected. In meeting these duties, the Warren County Sheriff's Office remains committed to working actively with all communities throughout Warren County.

Members are expressly prohibited from engaging in racial profiling or bias based policing activities. Members making routine or spontaneous law enforcement decisions, such as investigatory stops, traffic stops and arrests, may not use race, ethnicity, color, national origin, ancestry, religion, disability, gender, gender identity, sexual orientation, marital status, parental status, military discharge status, financial status, or lawful source of income, except that officers may rely on the listed characteristics in a specific suspect description. Members will immediately report any observed violations of the policies and procedures established under this directive to a supervisor.

PRACTICES

As part of this process, the Warren County Sheriff's Office reviewed all existing practices within the Public Safety Division to ensure we will meet, and hopefully exceed expectations. The following detail several WCSO practices pertinent to EO-203.

ZONE 5 LAW ENFORCEMENT ACADEMY

One of the most important requirements of any police officer is training. Training will also be vital for our Sheriff's Office to ensure the plan we develop and future operations of are agency involve the best practices. The Warren County Sheriff's Office has always been committed to providing the most highly trained Patrol Officers. This commitment begins at the Zone 5 Regional Law Enforcement Academy.

The training required of a police officer is mandated by the NYS Division of Criminal Justice Services (DCJS). DCJS has established the Municipal Police Training Council (MPTC) to define the standards for training throughout NYS. Prospective police officers are required to attend an accredited law enforcement academy. The Zone 5 Regional Law Enforcement Academy trains not only Sheriff's Patrol Officer and Deputies, but police officers from the entire Capital Region and upstate New York.

The Zone 5 Regional Law Enforcement Academy is a premier law enforcement training program. Through its partnerships with

public and private entities, they are able to administer the highest level of training available to law enforcement agencies.

Training is one of the most important and vital functions of any law enforcement agency. The Basic Course for Police is often considered to be the most important learning experiences that a police officer completes during his or her career.

The Basic Course for Police has undergone a continual evolution since it was first established on July 1, 1960. It originally consisted of a minimum of 80 hours of instruction in specific areas. Today, the Basic Course for Police consists of a minimum standard of over 700 hours that is established through the New York State Municipal Training Council (MPTC). The Directors at the Zone 5 Regional Law Enforcement Academy as well as New York State Department of Criminal Justice Services routinely reviews the content of the Basic Course for Police Officers to ensure that the material remains relevant to criminal justice issues and best prepares officers to serve their communities. Today's Basic Course for Police Officers covers a wide range of topics including, but not limited to, Ethics & Professionalism, Cultural Diversity, Bias Related Incidents, Professional Communication, Persons with Disabilities, Crisis Intervention, Use of Physical Force & Deadly Force, Active Shooter Response and Decision Making. Today's police recruits are also mandated to complete numerous Reality Based Training Scenarios to better prepare them for the situations they will encounter on the job.

The Zone 5 Regional Law Enforcement Academy consistently exceeds the minimum standard number of hours during the Basic Course for Police. Additional time is allocated in critical areas of instruction such as Emergency Vehicle Operation, Firearms, Reality Based Training, Officer Wellness and Response and Investigative Skills.

FIELD TRAINING PROGRAM

A Patrol Officer's training does not end following graduation from the academy. They are then required to complete an extensive and elaborate Field Training Program administered by New York State DCJS certified training officers within our agency.

The Warren County Sheriff's Office has a Field Training Program where new recruits receive supervised training by a certified Field Training Officer (FTO). Recruits shadow senior Patrol Officers to ensure they are following proper policies and procedures, and that they are meeting expectations of the Sheriff and mission of our Sheriff's Office.

Agency FTO's make daily observations, provide guidance and complete daily reports to track and monitor recruit progress. Recruits are required to thoroughly review each directive of our agency so they have a good working knowledge of what is expected from them.

AGENCY TRAINING

A police officer's training is never complete. Law Enforcement officers are continuously learning new techniques and new methods of policing. They are also required to keep abreast of all legal updates and legislation impacting our profession.

The Warren County Sheriff's Office is a New York State Accredited Agency. In order to remain compliant with the Accreditation standards we must meet or exceed the established requirement. DCJS requires that all sworn personnel receive at least 21 hours of in-service training annually. This includes, at a minimum, firearms training, legal updates, a review of use of force and the use of deadly force.

The annual training curriculum of the Warren County Sheriff's Office exceeds these minimum standards, but we have identified several areas needing improvement and are preparing to meet these needs.

In addition, we regularly review training opportunities to further the education and certifications of our personnel. As trainings are identified, members can submit a request to attend. Efforts are made to seek out relevant trainings which allow attendees to share this information through train-the-trainer opportunities.

Our officers routinely receive a method of training called Reality Based Training (RBT). This is a scenario based training which allows officers to react to the situation as it is occurring. The scenarios are designed to achieve the desired training outcomes. Following the completion of each scenario, instructors provide immediate feedback to the student on their performance.

Our training opportunities are not limited to classroom trainings only. Supervisors meet with officers and take the opportunity to share information relating to current topics, review legal updates and address matters relating to policies and procedures.

LESS LETHAL OPTIONS

The Warren County Sheriff's Office believes in providing our officers with the proper tools to ensure their safety and that of the public. Our goal is to resolve any interaction using the least amount of force necessary to resolve the situation. While officers are required to carry a service weapon, often times the most valuable tools available to them are less lethal options. Patrol Officers are issued pepper spray, also referred to as Oleoresin Capsicum (OC). OC spray is designed to be applied to a subject's facial area to cause a burning sensation. Exposure to OC spray allows the officer to assist in gaining compliance from a resistant subject. Officers must decontaminate subjects following deployment of OC spray and ensure proper medical treatment is

provided. It should be noted that officers be must sprayed with OC spray and properly certified prior to authorization for use.

Another valuable less lethal option is a Conducted Electrical Weapon (CEW), often referred to as a Taser. The CEW is designed to deliver electrically charged probes into a resistant subject in an effort to incapacitate the neuromuscular system. The CEW has proven to be an effective tool. Studies have shown that the use of the CEW decreases the potential for injury to both the subject and the officer. Officers must be certified is CEW use prior to issuance and must receive in-service training to ensure proficiency. Officers must ensure medical care is provided to any subject who has been exposed to the CEW.

The Warren County Sheriff's Office also issues Patrol Officers impact weapons (batons). The baton provides Patrol Officers with an additional option for gaining compliance of physically resistant or combative subjects.

USE OF PHYSICAL FORCE REVIEW PROCESS

Although the significant majority of arrest made by our Sheriff's Office are made without incident, on occasion it becomes necessary for officers to use authorized and justified physical force to resolve a situation. As mentioned earlier, all WCSO physical force incidents are governed by agency policy and New York State Law. The Sheriff's Office closely examines all use of physical force incidents by agency personnel. WCSO has

established a review process for all incidents. Officers using physical force are required to complete additional agency reports to thoroughly document and memorialize the incident. Once the reports are completed, their supervisor must review the incident to determine if the amount of force used was reasonable under the circumstances, necessary, authorized under NYS law, agency policy, and current training standards.

Once the supervisor has completed his/her portion of the review process, the entire file is then reviewed independently by a member of the Sheriff's Administration. The Sheriff's Office retains records relating to all use of force incidents permanently.

The New York State Division of Criminal Justice Services requires our Sheriff's Office to report certain types of force incidents into a portal system. Any force involving the use of OC spray, the deployment of a CEW, the discharge of a weapon, when sustained pressure to the throat or airway of a person is applied in a manner that could have hindered breathing or reduce air intake, or any incident that results in serious bodily injury must be reported.

COMMUNITY OUTREACH

The Warren County Sheriff's Office attends many events throughout each year and works tirelessly to remain an active partner in every community within Warren County. We value our collaboration with community organizations and understand the

relationships built through this outreach builds trust, public confidence and helps to break down any barriers that may exist. Our long standing tradition of volunteering with community organizations exemplifies our commitment to maintaining these relationships and getting to know the residents and visitors we so proudly serve.

SCHOOL RESOURCE OFFICER PROGRAM

The Warren County Sheriff's Office deploys School Resource Officers (SRO) to almost every school district in Warren County. Initially, SROs were deployed in the wake of mass school tragedies throughout the country in an effort to provide additional safety measures. The role of additional security is beneficial, but certainly not the primary goal of our program.

We expect our SRO's to engage students and faculty to develop relationships and make connections. They remain proactive in keeping our children on the correct path and offer early intervention solutions. They are not involved in school district disciplinary actions, but rather remain positive role models encouraging healthy behaviors with the children. Investigations and official actions involving students or faculty within a school district are handled by officers assigned to a patrol zone, not the SRO's. This allows all interactions with the SRO's to remain positive.

PEER SUPPORT

The Warren County Sheriff's Office has long understood that the job of law enforcement can be very stressful. We have a Peer Support and Assistance Program with a full-time trained Peer Support Coordinator on staff. Members experiencing hardships can seek assistance through this program to receive counseling and a variety of beneficial services. The health and safety of our officers is paramount.

WCSO COMMITMENTS

The Warren County Sheriff's Office remains committed to ensuring the safety and security of all Warren County residents and visitors. This commitment has never wavered. We constantly review the operations of our agency and seek to improve the services we provide to the community. To that endeavor, WCSO is committed to effecting positive changes in our relationships with the community we are so proud to serve.

RESTORATIVE PRACTICES

Restorative Justice/Restorative Practices have proven to be quite effective in developing stronger communities. These justice processes have been shown to reduce recidivism, increase safety, and save money. Success with these practices is not measured by the level of punishment, but rather by how much harm has been repaired or prevented.

Our Administration has been meeting with experienced Restorative Justice practitioners in our region to explore opportunities for programs within our County. WCSO is committed to being an integral part in the development of a program and an active participant once restorative practices are in place.

WCSO intends to utilize restorative practices with adults in the criminal justice system, with juveniles and youth in our schools, to

resolve civil conflicts, and with civilian complaints involving our officers.

CRISIS INTERVENTION TEAM/TRAINING (CIT)

Interactions with Warren County Sheriff's Office Patrol Officers and persons with mental illness are increasing. Best practices for responding to these interactions have been established for years. WCSO will ensure these best practices are utilized, provide initial training and continuing education relating to proper crisis intervention response, and seek opportunities to collaborate with mental health services and professionals in our County. We are exploring opportunities to create a multidisciplinary Crisis Intervention Team that would be available to the public 24/7.

LAW ENFORCMENT MENTAL HEALTH REFERRAL SYSTEM (LEMHRS)

The Warren County Sheriff's Office will work to implement the Law Enforcement Mental Health Referral System [LEMHRS], which is an on-line referral system that allows officers to quickly and easily refer individuals with mental health and/or addiction use issues to the Office of Community Services for Warren and Washington Counties. The system will provide information for local treatment providers for outreach and engagement efforts.

CULTURAL DIVERSITY & SENSITIVITY

Warren County is home to residents of diverse backgrounds and cultures. Additionally, visitors from around the world come to our region year round. To provide the best possible service we need to be understanding of cultural differences and sensitive to the unique needs of all. "Lady Justice" may be blindfolded, but it is vital that we treat each person as an individual with clear and current expectations of law enforcement. We will collaborate with organizations like the Adirondack Diversity initiative to provide officers with cultural awareness, diversity, and sensitivity training.

PERSONS WITH DISABILITIES

The ability to respond to individuals with disabilities has posed varying challenges for police officers throughout our nation. High profile incidents have exposed the need for increased awareness and education regarding these interactions. Additionally, studies show that individuals with disabilities are seven times more likely to be the victim of a crime.

We recognized the need to provide our officers with education and strategies that promote effective interactions between law enforcement and persons with disabilities. We located and enrolled several members in the NYS DCJS Law Enforcement Disability Awareness Train-the-Trainer course and will continue to seek additional resources and training opportunities.

TRANSPARENCY

The effectiveness of a law enforcement agency and its officers depends enormously on the relationship the agency has forged with the community it serves. Community-police relationships, like all relationships, must be based on mutual trust and respect to thrive, and seasoned law enforcement personnel know trust and respect are rooted in transparency and accountability. We will continue to nurture our relationships with the community, but have identified the most effective way we could improve our transparency.

WCSO would like to purchase and issue body-worn cameras to all our Patrol Officers. We believe a law enforcement agency that deploys body-worn cameras is making a statement that they believe in the actions of their officers.

There is no better method to demonstrate transparency with our community than to create a recording that memorializes an officer's response and interactions with the public. WCSO is committed to face the challenges of purchasing body-worn camera systems and developing an effective program.

SUBSTANCE USE & ADDICTION

There has been a nationwide rise in opioid use and overdose despite significant investments of personnel and resources towards

drug law enforcement. As a result most police agencies, WCSO included, are seeking updated and innovative approaches.

WCSO equipped all Patrol and Correction Officers with nasal naloxone (Narcan ®) as a measure to potentially reverse the effects of an overdose. We collaborate with organizations like the Alliance for Positive Health, Hope & Healing, Conifer Park, Baywood Center, and Addictions Care Center of Albany. Hopefully through the development and implementation of this plan more opportunities will arise.

USE OF PHYSICAL FORCE - VIRTUAL TRAINING SYSTEM

Law enforcement is an inherently high-risk profession and little is more vital than ensuring our officers receive proper training. Skill mastery requires repetition and such training is challenging due to limitations with time, expenses and instructors to facilitate training.

The Warren County Sheriff's Office is exploring various reality based use of force training simulators to overcome these obstacles and provide much needed training to our members. These simulator systems submerge officers in scenarios; such as traffic stops, domestic disputes, or emotionally disturbed persons, designed to improve their de-escalation techniques and sharpen split-second decision making skills. Scenarios resolve based upon their communication with the virtual participant, the commands they provide and the use of force.

WCOSO will also use this technology with the public to educate and raise awareness regarding the best practices and appropriate levels of physical force during various incidents in a safe and controlled setting.

TRAINING

The Warren County Sheriff's Office is committed to providing the most professional and honorable members to our community. Training is an integral component of this commitment and has always been a high priority for our agency.

During the comprehensive review of our operations and through the process of plan development we have identified several training needs and areas we intend to focus more in the future. We are actively exploring for training opportunities in the following areas:

- Implicit Bias Awareness;
- Crisis Intervention;
- Restorative Practices;
- Racial Justice in Policing;
- Crime Prevention Through Environmental Design;
- Responding to Persons with Disabilities; and
- Law Enforcement Assisted Diversion.

We will be designating a supervisor to serve as our agency Training Coordinator and will work diligently to provide current and effective training for our members.

CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN

Crime Prevention Through Environmental Design (CPTED) is a concept intended to enhance home and neighborhood safety that is based upon the principle that proper design, effective use of technologies (camera system and lighting), and environmental resources (landscaping) can serve to deter crime and improve the quality of life in our community.

WCSO will train officers in the CPTED principles and develop a program to assist residents, homeowners and businesses in making their properties safer. We intend to provide this as a free service to County residents, organizations, and businesses.

NEIGHBORHOOD WATCH PROGRAM

During this plan development process the Warren County Sheriff's Office received suggestions from community members that having an auxiliary group of citizens available to supplement our Patrol forces could prove beneficial. As a result of these requests and based upon the fundamental principle of policing that "the police are the public and the public are the police" the Warren County Sheriff's Office plans to develop and promote a Countywide Neighborhood Watch Program.

In essence, our Neighborhood Watch Program will serve as a crime prevention resource stressing education and a common sense approach. We will inform citizens on how they may best

help themselves by identifying and reporting suspicious activities in their neighborhoods. WCSO will not advocate watch members taking any action in response to suspicious activities, rather we hope that they will serve as additional "eyes and ears" in the community. This program will provide our residents with the opportunity to make their neighborhoods safer and improve their quality of life.

RECRUITMENT

While the Warren County Sheriff's Office has always looked for opportunities to improve our recruitment efforts, we are seeking new and innovative ways to recruit qualified minority candidates to take our employment examinations and submit to our hiring processes. Discussions about recruiting and hiring minorities and females have occurred in our agency for years, but we have not been successful.

WCSO will work to identify obstacles that may be preventing opportunities for diversity hiring. We will share information relating to employment opportunities with various community organizations to improve our recruiting efforts. We will offer recruitment presentations and participate in career days to identify and recruit potential candidates. Finally, we will continually seek public feedback and suggestions for ways we can improve our recruitment efforts.

PROCEDURAL JUSTICE

Procedural Justice focuses on the way police interact with the public, and how the characteristics of those interactions shape the public's views of the police, their willingness to obey the law, and actual crime rates. Mounting evidence shows that community perceptions of procedural justice can have a significant impact on public safety.

Procedural justice is based on four central principles:

- We must treat citizens fairly, with dignity and respect;
- We must remain neutral and impartial in our actions;
- We must allow citizens a voice during encounters; and
- Our motives must be trustworthy.

WCSO has embedded these principles in our operations and we are committed to shaping the service we provide to the residents and visitors of Warren County around them.

LEAD (LAW ENFORCEMENT ASSISTED DIVERSION)

The Warren County Sheriff's Office is seeking information and training relating to LEAD (Law Enforcement Assisted Diversion) programs. We hope to incorporate LEAD concepts in the programs that are developed for Restorative Practices.

If successful, the program would allow our officers to utilize discretion for low level arrests and encourage offenders to

participate in necessary treatment programs in lieu of criminal charges.

RESOURCE CARDS

Warren County, and our surrounding region, offer a wide variety of services and resources such as; mental health services, substance use, domestic violence, veteran services, meals, shelter, clothing, etc. Police officers are often the first point of contact for persons in crisis and in need of such services. Having detailed contact information readily available would be very beneficial.

WCSO will work with community organizations and providers to develop a resource card designed for quick, easy access to community resources with vital contact information. We welcome anyone interested in participating to join us in this effort.

ACCREDITATION

WCSO is committed to maintaining the standards set forth in our Accreditations. We recognize that our voluntary participating in this program demonstrates our commitment to law enforcement excellence by living up to a body of standards deemed essential for the protection of the life, health, safety, and rights of the citizens we serve.

TOWN HALL/COMMUNITY MEETINGS

The Sheriff is committed to participate in community meetings, Town Hall meeting, and meetings with local organizations who wish to learn more about the Warren County Sheriff's Office or want to share information about their group. If you would like to meet with the Sheriff or invite him to an event simply call (518) 743-2518. Community feedback and connection is critical for our success.

CONCLUSION

The Warren County Sheriff's Office is an agency comprised of highly trained men and women who are service oriented and reflect the ideals consistent with our mission, to provide the finest and most professional public safety services to the residents and visitors of Warren County.

In addition, we are committed to working in unison with the community and other law enforcement agencies and demand of ourselves the highest standards of honesty and integrity as we uphold all laws for which we are responsible.

The Warren County Sheriff's Office has always considered itself to be a progressive agency through technology, training and transparency. We are committed and stand ready to proudly serve the needs of Warren County.

The Sheriff's Office recognizes the importance of public safety throughout our community. We are committed to utilizing all resources available in order to ensure the safety of our citizens. We will continue to work closely with our partners in law enforcement as well as the community to ensure that Warren County remains a great place to live, work and play.

APPENDICES

DEFINITIONS

BMP - Bureau of Municipal Police

CEW - Conducted Electrical Weapon (Taser)

CIT - Crisis Intervention Training/Crisis Intervention Team

CPTED - Crime Prevention Through Environmental Design

DCJS - Division of Criminal Justice Services

ERT - Emergency Response Team

FTO - Field Training Officer

LEAD - Law Enforcement Assisted Diversion

MPTC - Municipal Police Training Council

NY-Alert - Platform to share emergency alerts and information

NYSIC - New York State Intelligence Center

OC - Oleoresin Capsicum (Pepper Spray)

SRO - School Resource Officer

WCSO - Warren County Sheriff's Office

FIGURE 1



No. 202

EXECUTIVE ORDER

NEW YORK STATE POLICE REFORM AND REINVENTION COLLABORATIVE

WHEREAS, the Constitution of the State of New York obliges the Governor to take care that the laws of New York are faithfully executed; and

WHEREAS, I have solemnly sworn, pursuant to Article 13, Section 1 of the Constitution, to support the Constitution and faithfully discharge the duties of the Office of Governor; and

WHEREAS, beginning on May 25, 2020, following the police-involved death of George Floyd in Minnesota, protests have taken place daily throughout the nation and in communities across New York State in response to police-involved deaths and racially-biased law enforcement to demand change, action, and accountability; and

WHEREAS, there is a long and painful history in New York State of discrimination and mistreatment of black and African-American citizens dating back to the arrival of the first enslaved Africans in America; and

WHEREAS, this recent history includes a number of incidents involving the police that have resulted in the deaths of unarmed civilians, predominantly black and African-American men, that have undermined the public's confidence and trust in our system of law enforcement and criminal justice, and such condition is ongoing and urgently needs to be rectified; and

WHEREAS, these deaths in New York State include those of Anthony Bazz, Amadou Diallo, Ousmane Zango, Sean Bell, Ramarley Graham, Patrick Dorismond, Akai Gurley, and Eric Garner, amongst others, and, in other states, include Oscar Grant, Trayvon Martin, Michael Brown, Tamir Rice, Laquan McDonald, Walter Scott, Freddie Gray, Philando Castile, Antwon Rose Jr., Ahmaud Arbery, Breonna Taylor, and George Floyd, amongst others;

WHEREAS, these needless deaths have led me to sign into law the Say Their Name Agenda which reforms aspects of policing in New York State; and

WHEREAS, government has a responsibility to ensure that all of its citizens are treated equally, fairly, and justly before the law; and

WHEREAS, recent outpouring of protests and demonstrations which have been manifested in every area of the state have illustrated the depth and breadth of the concern; and

WHEREAS, black lives matter; and

WHEREAS, the foregoing compels me to conclude that urgent and immediate action is needed to eliminate racial inequities in policing, to modify and modernize policing strategies, policies, procedures, and practices, and to develop practices to better address the particular needs of communities of color to promote public safety, improve community engagement, and foster trust; and

WHEREAS, the Division of the Budget is empowered to determine the appropriate use of funds in furtherance of the state laws and New York State Constitution; and

WHEREAS, in coordination with the resources of the Division of Criminal Justice Services, the Division of the Budget can increase the effectiveness of the criminal justice system by ensuring that the local police agencies within the state have been actively engaged with stakeholders in the local community and have locally-approved plans for the strategies, policies and procedures of local police agencies; and

NOW, THEREFORE, I, Andrew M. Cuomo, Governor of the State of New York, by virtue of the authority vested in me by the Constitution and the Laws of the State of New York, in particular Article IV, section one, I do hereby order and direct as follows:

The director of the Division of the Budget, in consultation with the Division of Criminal Justice Services, shall promulgate guidance to be sent to all local governments directing that:

Each local government entity which has a police agency operating with police officers as defined under 1.20 of the criminal procedure law must perform a comprehensive review of current police force deployments, strategies, policies, procedures, and practices, and develop a plan to improve such deployments, strategies, policies, procedures, and practices, for the purposes of addressing the particular needs of the communities served by such police agency and promote community engagement to foster trust, fairness, and legitimacy, and to address any racial bias and disproportionate policing of communities of color.

Each chief executive of such local government shall convene the head of the local police agency, and stakeholders in the community to develop such plan, which shall consider evidence-based policing strategies, including but not limited to, use of force policies, procedural justice, any studies addressing systemic racial bias or racial justice in policing; implicit bias awareness training; de-escalation training and practices; law enforcement assisted diversion programs, restorative justice practices; community-based outreach and conflict resolution; problem-oriented policing; hot spots policing; focused deterrence; crime prevention through environmental design; violence prevention and reduction interventions; model policies and guidelines promulgated by the New York State Municipal Police Training Council; and standards promulgated by the New York State Law Enforcement Accreditation Program.

The political subdivision, in coordination with its police agency, must consult with stakeholders, including but not limited to membership and leadership of the local police force; members of the community, with emphasis in areas with high numbers of police and community interactions; interested non-profit and faith-based community groups; the local office of the district attorney; the local public defender; and local elected officials, and create a plan to adopt and implement the recommendations resulting from its review and consultation, including any modifications, modernizations, and innovations to its policing deployments, strategies, policies, procedures, and practices, tailored to the specific needs of the community and general promotion of improved police agency and community relationships based on trust, fairness, accountability, and transparency, and which seek to reduce any racial disparities in policing.

Such plan shall be offered for public comment to all citizens in the locality, and after consideration of such comments, shall be presented to the local legislative body in such political subdivision, which shall ratify or adopt such plan by local law or resolution, as appropriate, no later than April 1, 2021; and

Such local government shall transmit a certification to the Director of the Division of the Budget to affirm that such process has been completed with and such local law or resolution has been adopted; and

The Director of the Division of the Budget shall be authorized to condition receipt of future appropriated state or federal funds upon filing of such certification for which such local government would otherwise be eligible; and

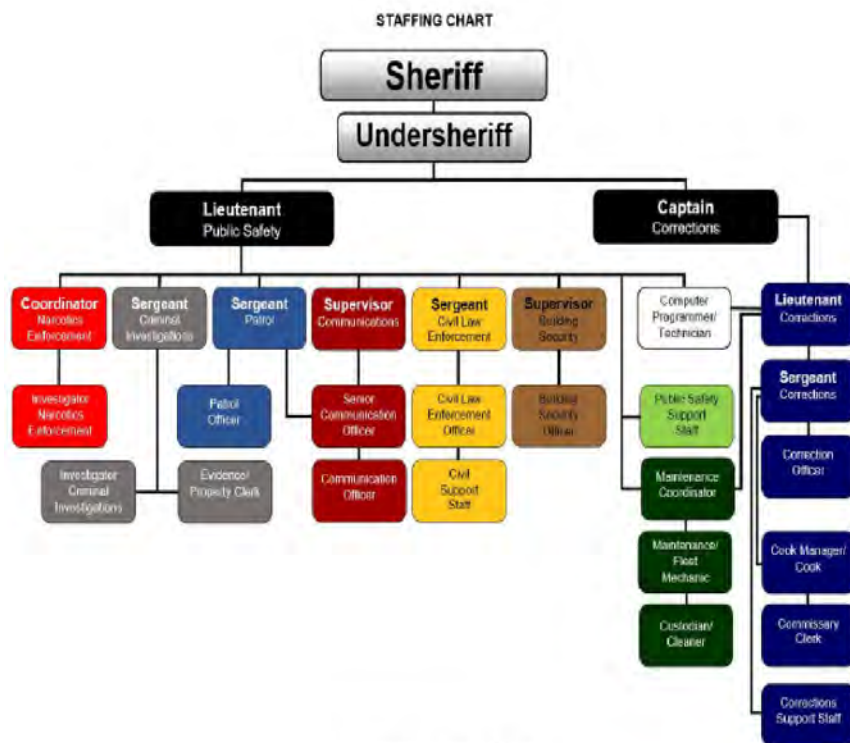
The Director is authorized to seek the support and assistance of any state agency in order to effectuate these purposes.



G I V E N under my hand and the Privy Seal of the State in the City of Albany this twelfth day of June in the year two thousand twenty,

BY THE GOVERNOR
Me. C
Secretary to the Governor

FIGURE 2



PSD Regulation 002-3, page 1 of 1, 2020

FIGURE 3

ORGANIZATIONAL CHART

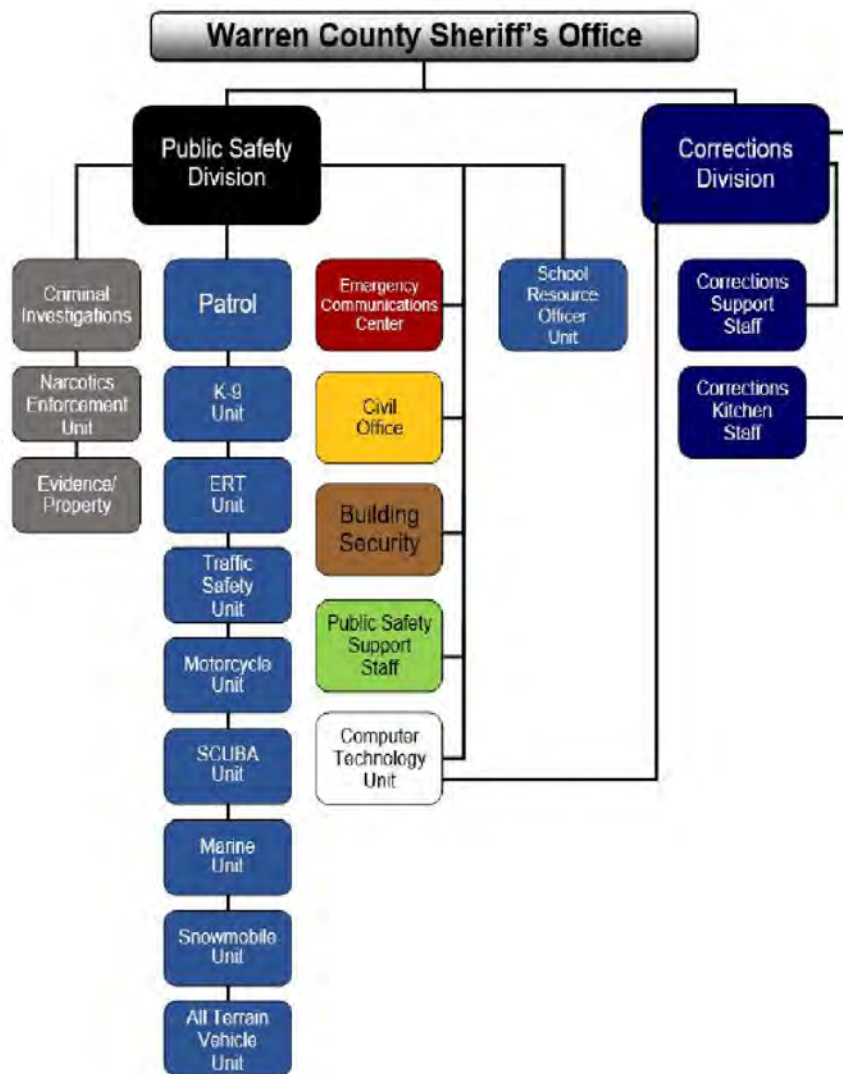




FIGURE 4

 WARREN COUNTY SHERIFF'S OFFICE 	
DIRECTIVE 014: ZONES, SECTORS AND CALL ASSIGNMENTS	EFFECTIVE DATE: 01/01/20
AUTHORITY: SHERIFF JIM LAFARR	PRIOR REVISION: 05/01/12
ACCREDITATION STANDARDS: 2.5	REVIEW DATE: 03/01/17

Zones, sectors and stations for the patrol of Warren County are generally described as follows:

ZONES

- Zone 1: Queensbury
- Zone 2: Lake Luzerne & Lake George
- Zone 3: Warrensburg & Bolton
- Zone 4: Thurman, Stony Creek & Johnsbury
- Zone 5: Horicon, Hague, & Chester

SECTORS

- Sector 1: Zone 1 WEST of State Route 9
- Sector 2: Zone 1 EAST of State Route 9

PATROL ASSIGNMENTS

1. Except for emergency situations, calls will be assigned to the unit responsible for the call location.
2. Patrols assigned to a zone and/or sector shall remain in their assigned areas.
3. Patrols shall not be in other patrol areas without authority from the Shift Commander, or as directed by Communications.
4. The parameters for zone/sector locations and the assignment of calls is not absolute. Shift Commanders shall have authority to make assignments and utilize patrols as needed at any given time. As a general rule, patrols will be assigned as follows:



Zone 1	Zone 3
Zone 1, sector 1	Zone 3, Warrensburg
Zone 1, sector 2	Zone 3, Bolton only
Zone 2	Zones 3, 4 and 5
Zone 2, Village of Lake George	Zone 4
Zone 2, Lake George (Includes Village)	Zone 4 + Warrensburg
Zone 2, Lake Luzerne	Zones 4 and 5
	Zone 5
	Zone 5 + Bolton

5. Except under unusual or special circumstances, patrols will be given one of the above assignments on a daily basis based on staffing charts provided to the Shift Commanders by the Administration Office.

STATIONS

1. Stations are identified by name, not by number or the zone in which they are located.

FIGURE 5

	WARREN COUNTY SHERIFF'S OFFICE	
DIRECTIVE 012: MINIMUM STAFFING - PATROL		EFFECTIVE DATE: 01/01/20
AUTHORITY: SHERIFF JIM LAFARR		PRIOR REVISION: 11/08/13
ACCREDITATION STANDARDS:		REVIEW DATE: 02/28/17

1. The minimum number of Patrol Officers assigned to road patrol each shift, for scheduling purposes, is as follows:

A LINE	B-LINE
5	7

2. Minimum staffing levels may only be modified by authority of the Administration Office as defined in Regulation 001.

3. It is the responsibility of Shift Commanders, prior to leaving at the end of their tour of duty, to ensure all known minimum staffing vacancies are filled for the following 12-hour period (1 shift).

4. The B-Line Shift Commanders shall, on a daily basis, review the Patrol schedules one week ahead to ensure all known minimum staffing vacancies are filled in advance. Supervisors should be aware, and account for, pre-scheduled training, details and special events.

5. The Administration Office may waive or amplify upon minimum staffing at any time.

FIGURE 6

**NEW YORK STATE POLICE REFORM AND REINVENTION COLLABORATIVE
PLAN CERTIFICATION FORM**

I, Rachel Seeber, as the Chief Executive of the County of Warren, hereby certify the following pursuant to Executive Order No. 203 issued by Governor Andrew M. Cuomo on June 12, 2020:

- The Local Government has performed a comprehensive review of current police force deployments, strategies, policies, procedures, and practices;
- The Local Government has developed a plan, attached hereto, to improve such deployments, strategies, policies, procedures, and practices (the "Plan");
- The Local Government has consulted with stakeholders (including but not limited to: membership and leadership of the local police force; members of the community, with emphasis in areas with high numbers of police and community interactions; interested non-profit and faith-based community groups; the local office of the district attorney; the local public defender; and local elected officials) regarding the Plan;
- The Local Government has offered the Plan in draft form for public comment to all citizens in the locality and, prior to adoption of the Plan by the local legislative body, has considered the comments submitted; and
- The legislative body of the Local Government has ratified or adopted the Plan by Resolution No. _____ of 2021.

**RACHEL SEEBER
CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Signature

Adopted by unanimous vote.

RESOLUTION NO. 107 OF 2021
Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas,
Bruno, Geraghty and Merlino

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH GLAMPADK, LLC
FOR USE OF THE WARREN COUNTY FAIRGROUNDS (WC 1-21)

WHEREAS, the Purchasing Agent has requested proposals for use of the Warren County Fairgrounds (WC 1-21), and

WHEREAS, the Public Works Committee has approved awarding the contract to GlampAdk, LLC, now, therefore, be it

RESOLVED, that the Purchasing Agent is hereby authorized to notify GlampAdk, LLC of the acceptance of their proposal, and be it further

RESOLVED, that Warren County shall enter into an agreement with GlampAdk, LLC, 42A Boulevard, Queensbury, New York 12804, for use of the Warren County Fairgrounds, pursuant to the negotiated terms and conditions of the proposal (WC 1-21), for a term commencing June 14, 2021 and terminating October 1, 2021, with the option for one (1) additional one (1) year term upon approval of the Superintendent of Public Works and the Supervisor of the Town of Warrensburg, without the need for a further resolution, for an amount not to exceed Twenty-Six Thousand Six Hundred Eighty Dollars (\$26,680), with a five percent 5% increase upon renewal of the agreement, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement with GlampAdk, LLC, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

Chairwoman Seeber apprised at this point in time she would like to offer privilege of the floor first to the Board members and then to the public and she asked if there were any Board members who would like to comment on any matter.

Supervisor Conover stated as everyone was already aware he was a real stickler when it came to the Rules of the Board and the matters involving these should go directly to the Board for consideration. He said he believed most, if not all of the Supervisors, had participated in the discussions relative to Robert's Rules of Order and voting at Committee meetings and were wondering why he was being so insistent on what might be considered by some a small matter relative to that; however, he noted, this matter was more significant than just the specific item because it related to the Rules of the Board. He apprised his position was regardless of their opinions on an issue when it related to the Rules of the Board he believed it should be brought before the Board for their consideration and no Committee despite how many members they consisted of should be denying the movement of a matter that related to the Rules of the Board. He indicated assuming Supervisor Frasier had voted in favor of the motion to Waive the Rules of the Board relating to the requirement that a resolution be provided to the Board of Supervisors on the Tuesday prior to a regular Board Meeting in order to entertain a resolution eliminating the Majority and Minority Leader positions would have resulted in thirteen individuals voting in favor, four voting in opposition and two Supervisors who abstained and yet the motion failed properly so based on the Board's weighted votes because the two thirds majority vote requirement existed to protect the minority and/or smaller group. He remarked when considering a vote like that the message to every member of the Board was that there were some real concerns and divisions within the Board relative to some matters and he was hopeful that they could determine how they could all come together going forward. He remarked he believed it was telling when thirteen out of eighteen Supervisors voted for something regardless of whether it was in favor or not that there was division amongst them and he felt they should heed that warning.

In regard to the Rules of the Board and the number of individuals voting versus the weighted vote system, Supervisor Braymer stated she believed this demonstrated the need to move away from a Board of Supervisors that had individuals whose weighted vote was eleven and others whose vote totaled eighty-five. She indicated they needed to be considering a Legislative Board where every members vote totaled the same with equal representation across the County. She added she would be continuing to advocate for a change to a Legislative Board where they would no longer use this unreasonable weighted vote system.

Supervisor Leggett expressed his gratitude to the Sheriff Lafarr, Undersheriff Comeau and their staff for putting together the Warren County Police Reform and Reinvention Plan that was approved today, as it required a significant amount of effort on their part and they deserved to be recognized for their efforts.

Chairwoman Seeber apprised although this was non-traditional now that they had been provided with such a great training on the Rules of the Board she would like to step down as Chair and appoint Supervisor Diamond to Chair the meeting in her place to allow her to debate an issue. Supervisor Wild inquired whether this was typically handled without anyone objecting to it and Chairwoman Seeber replied in the negative.

Supervisor Diamond assumed Chairing the meeting at 11:36 a.m. and stated for the record that he did not have any ambitions to serve as the Chairman of the Board, as he was aware of how hard Chairwoman Seeber and Supervisors Thomas, Conover and Geraghty worked in the position which he was appreciative of. He indicated he had supported each of them having the opportunity to deliver the message they wanted to carry during their tenures as Chair of the Board and he proceeded to offer privilege of the floor to Chairwoman Seeber.

Chairwoman Seeber remarked as Chair she needed to step down if she would like to debate any issues and during privilege of the floor they all had that opportunity to speak. She mentioned today what they had heard some Supervisors state was the importance of protecting the minority which she took seriously, as she believed they were a community that displayed a diverse population in both the County electorate and its residents. She advised it was their job as Supervisors to ensure they represented everyone and protecting the minority was exactly why the legislation was there. She added it was not required, but rather was an option that was tied with compensation. She stated they had discussed this every month at great length since the beginning of the Board Meetings because for years they had the position of Vice-Chair of the Board that did not go through the proposition process, placed on a ballot and allowed the voters to have the opportunity to weigh in on paying additional compensation. She indicated when she was appointed the Chairwoman of the Board the majority of the Board voted in favor of the Majority and Minority Leader positions which she was appreciative of, noting leading up to and at that point in time, following the vote and before the Rules of the Board were adopted discussions had taken place and these positions were approved not once, but rather twice. She said there was a process in place and these positions had been discussed at several Committee meetings and they continued to discuss them. She said in the spirit of protecting the minority which was their responsibility, as well they had these opportunities and options available to them to ensure they were in accordance with the law. She voiced her appreciation that the Board members wanted to follow procedures and the law, adding if they so chose not to be compensated for their positions as Supervisors she would like them to consider that they should volunteer and set their salaries at \$1 and remove the stipend for Chair; she noted they all worked tirelessly in their positions. She indicated she concurred with Supervisor Conover that protecting the minority was imperative and she would like to remind the majority members on this Board that they were close in terms of their Republican, Democrat and Independent representations and throughout this entire procedure all of them had been engaged in dialogue, phone calls, meetings to the extent that they would take them and discuss this with her. She pointed out the Supervisors represented their community and its constituents and she hoped they were encouraging one another to do that respectfully. She added although Supervisor Conover had been a member of the Board for a longer term than her she was not aware of their ever being an outcome similar to the vote that had just occurred regarding the Waiving of the Rules of the Board to bring Supervisor

Strough's proposed resolution to the floor for consideration. She remarked she would appreciate in the spirit of what they represented which was every resident in the County that they moved forward and worked together. She apprised she had always been supportive of a legislative body, but that was not before them today; however, she noted, equal representation was something they should all be considering. As it related to the Rules of the Board, she indicated she had gone before them several times since she was appointed as Chairwoman of the Board on January 8th and asked both patiently and respectfully that they all participate and receive training from Mrs. Allen, Ms. Kissane and Mr. Moore. She informed they had an opportunity next month when they met with their NACo Parliamentarian at a Board Workshop meeting to assist all of them with becoming more familiar with Robert's Rules of Order and the Rules of the Board which historically had several changes made each year when they adopted them at their annual Organization Meetings at the beginning of the year, as well as through resolutions throughout the year. She mentioned Supervisor Beaty had agreed to include discussion regarding the Rules of the Board as a standing agenda item for the Governmental Operations & Advocacy Committee to allow them to determine what changes and/or updates were required. She said historically they continued to see issues that they needed to continue to update; she added she was not being critical and was just pointing out that as time went on items needed to be updated and the Board had updated the representation that they had. She advised she concurred that they should be protecting the minority. She stated she wanted to take this opportunity to notify them that she had repeatedly requested a chance to lead this Board and she was hopeful that they would all find a way to do just that. She thanked them for the opportunity for allowing her to do just that and she recognized Supervisor Diamond for agreeing to Chair the meeting to provide her with the chance to make some comments during the privilege of the floor.

Chairwoman Seeber resumed the Chair at 11:44 a.m.

Resuming the Agenda review, Chairwoman Seeber offered privilege of the floor to any Board members wishing to comment on any matter.

Supervisor Magowan thanked Supervisor Seeber for her comments, adding he believed she was well spoken. He remarked he believed the communication amongst the Board members had increased immensely to the point where he felt it was an honor to work with all of them and he equated this to the changes that had been made this year because in the previous years when he was Board member he did not have this interconnection with everyone. He said he believed the system in place was working in the right manner that it should be and he respectfully requested that they stop bringing the elimination of the Majority and Minority Leaders positions forward every month and support these positions going forward. He noted he believed the unity on this Board was greater than it had ever been and he would like it to continue on in this manner.

Supervisor Beaty stated he had been a proponent for a legislative form of government for years, adding most Counties within New York State used this format for County government. He explained the legislative form of County government consisted of the population being divided equally among a specific amount of Supervisors which meant Supervisor Magowan whose weighted vote equaled eighty-five would instead have the same amount of votes as Supervisor Frasier, whose weighted vote currently equaled eleven votes. He added this would also result in a significant savings for the County because the twenty salaries that were currently paid would be reduced to nine. He opined the legislative form of government would be one of the main issues that was discussed at the Governmental Operations & Advocacy Committee meetings because the reality was equal representation and saving money was essential and was why most of the Counties within the State were Legislative Board's.

Supervisor Wild apprised he would not discuss the difference between a County Legislative Board and a Board of Supervisors even though he would like to make a significant number of comments on this; however, he noted, he would like to discuss the issue of dissent. He stated during his three year tenure as a Board member when an issue of dissent had been discussed it had always been accepted that there was opposition and it was discussed. He

mentioned he valued losing arguments as a result of someone having a better case than he did, as well as different experiences. He indicated the ability to have these discussions was imperative to this Board which he believed they would all be agreeable to. He said when they began discussion regarding the topic of the Majority and Minority Leaders it was not the result of an attack on the Board's leadership, but rather about one issue alone in his mind. He stated when he reflected upon all of the discussions that have occurred he became confused about their priorities, as there had been a substantial number of discussions with a strong focus regarding the Rules of the Board and the law which needed to be followed. He informed he was not present to state that they should do anything differently, adding he concurred with Supervisor Conover that any discussion regarding the Rules of the Board should go before the full Board. He advised he believed it was appropriate that they were focused on these items; however, he noted, to him the matter they were discussing was inconsistency with that priority. He stated what they had been told was that New York State did not permit Supervisors to be paid an additional stipend unless they held certain positions, such as the Chair of the Board, Budget Officer and some other positions, but he was unsure of the specifics. He said Chairwoman Seeber has notified them they had been illegally paying the Vice-Chair of the Board a stipend for several years following which another State law was located that could be manipulated to allow them to break the law which he took issue with and when they wanted to debate this they could not because there were a few Supervisors that blocked this discussion. He remarked he thought this was a worthwhile discussion and anytime this matter came up again he fully intended to participate in the discussion. He noted this was not an attack on Chairwoman Seeber's leadership or her position, but rather this one issue.

Chairwoman Seeber thanked Supervisor Wild for his support which she was appreciative of.

Supervisor McDevitt remarked what troubled him was the full Board other than a rushed vote in January had vaguely discussed the issues with the Majority and Minority Leader positions. He said over the last few months they had the opportunity to come to a semi-educated opinion as it related to that; however, he noted, he opined their actions today were very anti-democratic because this Board should enable the Supervisors who represented the citizens of this County to specifically vote on the issue involved. He stated that issue was whether the elected officials of Warren County were supportive of the Majority and Minority Leader positions, but they had not been given this opportunity which he believed was anti-democratic. He informed they voted whether or not to Waive the Rules of the Board to prevent the issue from going before the full Board to enable them to talk, debate and vote on the matter. He indicated he did not believe they had a public record as a legislative body on this issue and unless the issue was voted on by the full Board it would keep coming up resulting in more drama.

Supervisor Diamond exited the meeting at 11:56 a.m.

Supervisor Strough informed he took consolation to the fact that the majority of the Supervisors on the Board were aware of the issue with the Majority and Minority Leader positions. He said setting this aside for now to discuss the Legislative Board form of County Government which had previously been discussed at great length. He mentioned the Town of Queensbury would likely benefit from this form of County Government because it was probable they would have their own legislator to represent their Town; however, he noted, due to the population requirement the smaller towns located in the northern portion of the County, such as the Towns of Johnsbury, Thurman, Bolton and Horicon would have to be tied together under one legislator. He said this meant they would no longer have an individual voice as they currently did with a Supervisor who lived in and was well aware of the needs of their town, as this would be replaced with a legislator who resided in one of their towns. In regard to the comment that a County Legislative Board would save the County taxpayers money, Supervisor Strough indicated there were some County's who had County Legislators earning salaries in the \$90,000 range and had their own offices and staff and was rather costly. He mentioned Steven J. Acquario, Esq., *Executive Director, NYSAC*, had attended a prior Board Meeting and did a presentation regarding the difference between the Board of Supervisors and Legislative

Board forms of Government in New York State during which he indicated Warren County had a sound government in place that allowed it to manage its budget properly and had a strong tourism industry which he equated to its employees and the actions of the Board that represented each community separately. He apprised while they may have differing opinions upon occasion they did share ideas which were not based off of partisan politics.

Supervisor Driscoll advised he had just finished up campaigning and acquiring the number of signatures required for the petition to place his name on the ballot; however, he noted, as a result of the pandemic he was not able to obtain the number of signatures he typically did. He said while he was campaigning in the 5th Ward of the City of Glens Falls he spoke regarding the pandemic, the County's economy and small businesses, noting he took his "marching orders" from these residents who elected him to represent them. He apprised while he respected all of his colleagues in this Board engaging in conversations, discussions and debates his concern was with the opinions of those he represented which was why he voted in favor of Waiving the Rules of the Board to allow Supervisor Strough's proposed resolution to go before them for discussion.

Supervisor Braymer informed she hoped the Board was supportive of Chairwoman Seeber, who was working tirelessly and communicating with all of them on a regular basis in an attempt to do the best job she could for the County and more specifically on dealing with their most pressing issue right now which was the pandemic and obtaining enough of a supply for County residents to get vaccinated. She stated while she understood Supervisor Wild's point that this was not personal it was difficult for her to separate that which is why she recused herself from that vote. She noted she was a Democrat on a Board of Supervisors whom the majority of the members were Republicans which made it difficult at times for her to get the Democrats position across. She said on many occasions she was the sole dissent or a few of the members of the Board who were Democrats dissented at which time she did not believe their voices were heard and was why she felt the Minority Leader position was important; however she noted, she would continue to do her work to the best of her ability as a Supervisor representing the City of Glens Falls regardless of whether she had a title or received additional compensation as Minority Leader. She pointed out to Supervisor McDevitt the Board had voted on the Minority and Majority Leader positions and in fact he had requested to change his vote on that, as well as many debates having taken place regarding same. She noted she understood Supervisor McDevitt's point that if this was going to continue to be an issue then this matter would keep being brought before them every month, but as an elected official they had the ability to keep bringing the matter forward. In regard to the comment that changing to a Legislative Board would result in them losing the ability to have their Town Supervisor represent them on the County Board, Supervisor Braymer apprised the Mayor for the City of Glens Falls was not a member of the Board. She stated she believed the City of Glens Falls could represent itself with those it currently had representing them and she found it to be disingenuous for individuals to indicate they must have the Town Supervisors as members of the Board when the Mayor was not a sitting member of their Board. She remarked when it involved representing the County as a whole she believed they should have County Legislators who were actively dealing with County issues, adding no where did it state that they had to be paid a salary of \$90,000. She mentioned individuals would serve because they had a desire to be a good public servant and were present to do their civic duty.

Supervisor Conover apprised his original point was a substantial amount of energy was put into this issue at Committee to prevent this question from going before the Board. He noted this was not a rule made by the Chairwoman of the Board and was not related in anyway to that position or its title. He indicated the Rules of the Board were what governed them and the executive power did not lay with the Chair of the Board, as this and the lawmaking authority was the responsibility of the Board. He informed a substantial number of the members of the Board felt that something they approved should be changed, but there was an enormous amount of effort from a small group of individuals who disagreed with this which was their right to do and he would not want this privilege to be taken away from them; however, he noted, questions regarding the Rules of the Board should go before them and exercise a vote. He

added he would like to clarify that this matter never went before a Committee before it was initially presented to the Board, as the Rules of the Board were tabled at the January 8th Organization Meeting and then they were brought before the Board at the January 15th Board Meeting with the changes that had been made. In regard to a Legislative Board form of County Government, Supervisor Conover advised there were some who would view the towns located in the northern portion of the County as the "cash cow" for the entire County, adding he was the only member of this Board who had served as a member of a Legislative Board and on a Board of Supervisors. He indicated as a result of this Board and the ones prior the County had one of the lowest tax rates and debt services and one of the highest qualities of life anywhere in New York State and more specifically when compared against Legislative Board forms of County government. He remarked Warren County's current form of government as a Board of Supervisors worked well, noting it had been an honor for him to serve on the Board with all of them and those that would like to change it had the right to propose doing so, but he believed there were bigger questions regarding that proposal that the Supervisors from the outlining towns would have to deal with. He restated the any changes to the Ruled of the Board should go before the Board, informing this issue went to Committee and was prevented from moving forward for the Board to discuss by two votes in opposition which they had the right to do. He noted his question pertained to the application of that authority in terms of denying the Board their right to vote on their Rules and why he was being so tenacious on the other matters because it involved the Rules of the Board he would be defensive. He advised he was in no way trying to dictate in which manner individuals should, but rather he was attempting to maintain the process, as it was inappropriate to undermine the process.

Supervisor Thomas indicated what had started out as an avenue to use to do the right thing and adhere to the law with the creation of the Minority and Majority Leader positions which were stipend positions. He stated he could be wrong, but he believed through Municipal Home Rule Law that if it was the desire of the Board to pay a stipend to Chair of the Finance Committee, who was also the Vice-Chair of the Board, the Chair of the Personnel, Administration & Higher Education Committee or any other Committee a Local Law could be introduced through the Municipal Home Rule Law to permit the Board to do so legally. He said this may be subject to a referendum and the County residents could circulate a petition and place it on the ballot to be voted on, adding he believed they were taking one matter and turning it into a discussion over changing the entire form of the County Government which was a separate matter.

Supervisor Leggett exited the meeting at 12:08 p.m.

Mr. Moore apprised the second part of County Law Section 200 outlined the process required to pay an additional stipend to Supervisors for work they did on Committees which involved the County voters and the first part of the law indicted all Supervisors were to be paid the same salary unless they were serving as the Chair of the Board, the Majority Leader and the Minority Leader. Supervisor Thomas interjected his understanding was the point of Municipal Home Rule Law was to establish the local government in the form the Board would like it to be in and there was no requirement that required them to follow every State Law, as they could construct their own government in regard to who received additional compensation and who did not.

Chairwoman Seeber asked Ms. Kissane if she would like to comment on Municipal Home Rule Law and Ms. Kissane replied in the negative, stating was uncomfortable commenting without doing further research. Chairwoman Seeber apprised Supervisor Thomas was bringing up a good point and she suggested further research be done by the County Attorney and report on it at a future Committee meeting.

Chairwoman Seeber voiced her appreciation of the spirited discussion, adding she was looking forward to working with everyone and continuing to have this type of dialogue, as this was exactly as Supervisor McDevitt intends for democracy. She apprised at this point in time she would offer privilege of the floor to the public following which there was a pending litigation that was important to all of them and would require an executive session to discuss. She asked Mr. Lehman if any public comments had been received and he replied affirmatively,

informing M.B. Mylott had submitted a comment through Youtube inquiring whether the County had a preliminary plan as to how the \$12.5 million they were going to receive from the Federal Stimulus Bill. Chairwoman Seeber replied Mr. Moore had briefly referenced this earlier in the meeting and she asked him to reiterate his comments. Mr. Moore stated he needed to check and see if any updates had been made to the amount of money the County would receive; however, he noted, the expenses that were permitted consisted of the following: replacing revenue that was lost as a result of the pandemic, such as occupancy tax revenue that was lost because the season was off or the sales tax revenue that was lost; expenses that were related to COVID-19 could be reimbursed; investing in infrastructure involving water, sewer and broadband; and be reimbursed for offering premium pay, such as the Counties who elected to pay hazard pay to their public safety and public health employees. He informed he was awaiting guidance from the United States Treasury regarding these expenses because it was laid out loosely in the legislation and indicated they had the authority to promulgate what expenses qualified and what did not in these categories for this funding. He stated he planned to work with the County Treasurer on determining the loss of revenue and on reimbursement of COVID-19 related expenses and then compare this to the guidance that was provided to ensure that they were qualified expenses. He advised these expenses would take up a portion of the County's \$12.5 million allocation and then they would determine how the remaining funds could be applied, adding he believed a stakeholder group would be formed to evaluate those options.

Mr. Lehman apprised there was also a comment from Gina Mintzer, *Executive Director, Lake George Regional Chamber of Commerce & CVB*, who indicated how everyone was appreciative of the updated information guidance provided by Mr. Moore on gatherings that was distributed this week. He advised there was also a comment from Diane Collins, *representing the Zero Waste Planning Committee*, who informed she needed to make two announcements of interest, the first of which pertained to a Bill making its way through the Legislature referred to as "The Extended Producer Responsibility Act" Senate Bill S7718 and Assembly Bill A1109790, which shifted the burden of recycling from municipalities to private companies and required producers of recyclable goods packaging waste to arrange for the recycling of their own products. He informed she added this Bill was worth looking into and supporting, as the enormous amount of packaging weight in New York State effects the County's carbon footprint and its municipal budgets. He indicated next, she stated the second announcement would be of interest to all the County municipalities as the potential of creating jobs and reducing municipal solid waste costs by not throwing away repairable and reasonable items and materials was considered. He advised she then informed the Zero Waste Movement had been sweeping the Country and opening doors to entrepreneurs transforming the throw away economy. He stated Ms. Collins encouraged them to join the free Zoom webinar entitled "Creating New Jobs and Enterprises Through Zero Waste" on Wednesday, April 7, 2021 from 2:00 p.m. until 3:30 p.m. He said Ms. Collins apprised the speakers at this webinar would be four of the Countries most respected leaders in the field of reuse and repair, as local economic growth and new jobs were of interest to all of the Supervisors and she would send each of them a follow up email on this event. Mr. Lehman informed he had also received an email from an individual identifying themselves as June Maxam where she stated in regard to the vote on Waiving the Rules of the Board pertaining to the Town of Queensbury Supervisor Strough's attempt to bring to the floor a resolution to eliminate the Majority and Minority Leaders, Four Supervisors voting in the opposition, Supervisors Hogan, Magowan, Diamond and Seeber, overriding sixteen others. He apprised she voiced how this was wrong, as the resolution should have been permitted to go before the full Board; however, she noted, Chairwoman Seeber had steadfastly blocked this measure. He apprised Ms. Maxam indicated Chairwoman Seeber should not have voted because it was obvious she had a prohibitive conflict. He stated Ms. Maxam continued, informing that Supervisors Braymer and Beaty recused themselves the required number of votes should not have been 667, as the 225 votes controlled by Chairwoman Seeber and Supervisors Beaty and Braymer should have been removed from the two thirds majority vote required reducing it to 447, adding the 603 votes is received should

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have taken it to the floor. He said Ms. Maxam concluded her comments by stating this was not democracy, but rather a Seeber dictatorship.

Chairwoman Seeber announced an executive session was required to discuss the case of Laney Morgan v. Warren County.

Motion was made by Mr. Magowan, seconded by Mr. Bruno and carried unanimously to enter into an executive session pursuant to Section 105 (1) (d) of the Public Officer's Law.

Executive session was held from 12:17 p.m. until 1:09 p.m.

Upon reconvening, Chairwoman Seeber announced no action was taken during the executive session.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Shepler and seconded by Supervisor Bruno, Chairwoman Seeber adjourned the Board Meeting at 1:10 p.m.

Warren County Board of Supervisors



SPECIAL BOARD MEETING THURSDAY APRIL 1, 2021

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

NOTICE OF SPECIAL MEETING

TO THE MEMBERS OF THE BOARD OF SUPERVISORS OF WARREN COUNTY:

You are hereby notified that I, RACHEL E. SEEBER, Chairwoman of the Board of Supervisors of the County of Warren, pursuant to the power vested in me by Rule A.3 of the Rules of the Board of Supervisors, hereby call and convene a special meeting of the Board of Supervisors of Warren County to be held in the Supervisors' Room in the Warren County Municipal Center, Town of Queensbury, New York, on **April 1, 2021 AT 9:30 A.M.**, for the purpose of:

1. Considering a resolution to set a public hearing for a CARES Act grant submission; and
2. Considering a resolution to set a public hearing for a land lease at the Warren County Airport for solar power.

The Clerk of the Board of Supervisors is hereby directed to call for the meeting and give written notice to all members of the Board of Supervisors of such meeting.

Dated: March 25, 2021

(Signed) RACHEL E. SEEBER, CHAIRWOMAN
Warren County Board of Supervisors

To the Members of the Board of Supervisors: At the direction of the Chairman of the Board, I am notifying you of the Special Meeting called for the time, place and purposes set forth above.

(Signed) AMANDA ALLEN, CLERK
Warren County Board of Supervisors

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 9:49 a.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Conover.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Smith, Dickinson, Merlino, Strough, Wild, Magowan, Beaty, Thomas, Shepler, Geraghty and Seeber-19 Absent -1 Supervisor Hogan.

Supervisors Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Merlino, Wild, Magowan, Beaty, Thomas, Shepler, Geraghty and Seeber were physically present, while Supervisors Conover, Frasier, Smith, Dickinson and Strough attended virtually.

Commencing the agenda review with the reading of resolutions, Amanda Allen, Clerk

of the Board, announced Resolution Nos. 109-111 were distributed to the Board and posted to the Warren County website on Tuesday, March 30th which did not meet the deadline specified in the Rules of the Board requiring that resolutions be distributed three days prior to a Special Board Meeting and a motion was necessary to bring proposed Resolution Nos. 109-111 to the floor. The necessary motion was made by Supervisor Magowan, seconded by Supervisor Wild and carried unanimously. Mrs. Allen advised the Waiving of the Rules resolution would now be referred to as Resolution No. 108.

Ms. Hogan entered the meeting at 9:55 a.m.

Proceeding to the Privilege of the Floor portion of the agenda, Chairwoman Seeber asked if any members of the Board would like to comment on any of the resolutions before them, but there was no response. She then asked Don Lehman, *Director of Public Affairs*, if any public comments had been received and Mr. Lehman responded due to technical difficulties the YouTube live session was not working and the Information Technology staff were working on fixing it. Chairwoman Seeber inquired if there were any requests for roll call votes, but there were none.

Supervisor Braymer called for point of order, apprising she did not believe they could proceed with the meeting until the Youtube live was available for the purpose of public participation, but she was unfamiliar with all of the requirements included within Governor Cuomo's Executive Order permitting local governments to hold meetings remotely. Ryan Moore, *County Administrator*, apprised he believed the Governor's Executive Order allowed for meetings to be recorded and then posted online after they had taken place; however, he noted, because the County had been holding live virtual meetings since the beginning of the pandemic he would suggest they stick to best practices and continue holding the meetings within the live format. Chairwoman Seeber suggested they use the Facebook live option to stream the meeting, but Mr. Lehman pointed out the public would not be aware it was available to watch there instead of on Youtube. Chairwoman Seeber reminded the Board members who were attending the meeting remotely that their microphones were on.

Mr. Lehman announced the meeting was now live on Youtube.

Chairwoman Seeber stated she would like to recap what had occurred at the meeting for the public, informing a motion was made by Supervisor Magowan, seconded by Supervisor Wild and carried unanimously to Waive the Rules of the Board relating to the requirement that resolutions be provided to the Board of Supervisors at least three days prior to a Special Board Meeting in order to entertain Resolution Nos. 109-111 and the Resolution Waiving the Rules was No. 108.

Chairwoman Seeber once again asked if anyone from the Board would like to comment on the resolutions before them or if anyone would like to request a roll call vote, but there was no response. She asked Mr. Lehman if any public comments had been received and Mr. Lehman replied in the negative.

Chairwoman Seeber called for a collective vote on resolutions following which Resolution Nos. 108-111 were approved as presented, with Ms. Shepler abstaining from the vote.

RESOLUTION NO. 108 OF 2021

Resolution introduced by Supervisors Magowan and Wild

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS THREE DAYS PRIOR TO A SPECIAL BOARD MEETING IN ORDER TO ENTERTAIN RESOLUTION NOS. 109, 110 AND 111 OF 2021

WHEREAS, by Resolution No. 6 of 2021, and amended by Resolution No. 69 of 2021, the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be provided each member of the Board at least three days prior to a Special Board meeting, and

WHEREAS, the Board has agreed to consider proposed Resolution Nos. 109, 110

and 111 which were not distributed in keeping with the deadline provided in the Rules of the Board, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors at least three days prior to a Special Board meeting in order to entertain said resolutions.

Adopted by unanimous vote.

RESOLUTION 109 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

INTRODUCING PROPOSED LOCAL LAW NO. 3 OF 2021, ENTITLED "DISPENSING WITH THE REQUIREMENTS UNDER NEW YORK STATE GENERAL MUNICIPAL LAW SECTION 352 AND AUTHORIZING A LEASE OF AIRPORT REAL PROPERTY", AND AUTHORIZING PUBLIC HEARING THEREON

RESOLVED, that proposed Local Law No. 3 of 2021 entitled "Dispensing with the Requirements under New York State General Municipal Law Section 352 and Authorizing a Lease of Airport Real Property", attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 16th day of April, 2021, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 3 of 2021, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN
LOCAL LAW NO. 3 OF 2021**

DISPENSING WITH THE REQUIREMENTS UNDER NEW YORK STATE GENERAL MUNICIPAL LAW SECTION 352 AND AUTHORIZING A LEASE OF AIRPORT REAL PROPERTY

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Title. This Local Law shall be entitled "A Local Law Leasing Airport Real Property."

SECTION 2. Purpose. The purpose of this law is to authorize Warren County, pursuant to the provisions of General Municipal Law Section 352 and County Law Section 215, to lease real property owned by Warren County and part of the Floyd Bennett Memorial Airport (hereinafter "Airport") for purposes other than aviation and for purposes not required for or necessary to the efficient and successful operation of the Airport.

SECTION 3. Lease of Airport Property. The Board of Supervisors of the County of Warren, New York, shall have the power to lease property at the Airport to individuals, firms, or corporations, for any purpose including purposes unrelated to aviation, and purposes not required for or necessary to the efficient and successful operation of the Airport.

SECTION 4. Supersession. This Local Law shall supersede General Municipal Law Section 352 which limits the lease of airport property to aviation purposes and for purposes required for or necessary to the efficient and successful operation of the Airport.

SECTION 5. Referendum on Petition. This Local Law shall be subject to a referendum on petition as provided by Section 24 of the New York State Municipal Home Rule Law. This Local Law shall take effect forty-five (45) days after its adoption by the Board of Supervisors unless a petition, signed and authenticated by the required number of qualified electors, is filed with the Clerk of the Board of Supervisors as provided by said Section 24 of

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the Municipal Home Rule, requiring a referendum thereon, in which event this Local Law shall take effect upon its approval by the affirmative vote of the qualified electors of the County of Warren on a proposition for the approval of this Local Law.

SECTION 6. Severability. In the event that any provision of this Local Law shall be determined by a Court of Law to be illegal and/or unenforceable, this Local Law, to the extent the Courts have determined practical, shall continue in full force and effect as if the said illegal or unenforceable provisions were not contained a part thereof.

Adopted by unanimous vote.

RESOLUTION NO. 110 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

AUTHORIZING PUBLIC HEARING REGARDING A SOLAR LAND LEASE AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT

RESOLVED, that the Warren County Board of Supervisors will hold a public hearing on the 16th day of April, 2021 at 10:00 a.m. in the Supervisors' Room in the Warren County Municipal Center for the purpose of hearing public comments on the Solar Land Lease at the Warren County (Floyd Bennett Memorial) Airport. The hearing will provide further information about the Solar Land Lease and comments on the lease will be received at this time. The hearing is being conducted pursuant to General Municipal Law Section 352.

Adopted by unanimous vote.

RESOLUTION NO. 111 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

AUTHORIZING A PUBLIC HEARING AS REQUIRED BY THE NEW YORK STATE HOUSING TRUST FUND CORPORATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AVAILABLE THROUGH THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT

RESOLVED, that the Warren County Board of Supervisors will hold a public hearing on the 16th day of April, 2021 at 10:00 a.m. in the Supervisors' Room in the Warren County Municipal Center for the purpose of hearing public comments on the possible submission of one or more Community Development Block Grant (CDBG) applications for grant funds available through the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The CDBG program is administered by the New York State Office of Community Renewal (OCR), and will make available up to One Million Dollars (\$1,000,000) for resources to non-entitlement communities and all entitlement jurisdictions to prevent, prepare for, and respond to the COVID-19 pandemic. The hearing will provide further information about the CDBG program and will allow for citizen participation in the development of any proposed grant applications and/or to provide technical assistance to develop alternate proposals. Comments on the CDBG program will be received at this time. The hearing is being conducted pursuant to Section 570.486, Subpart 1 of the CFR and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

Adopted by unanimous vote.

Chairwoman Seeber offered privilege of the floor to any of the Supervisors wishing to address the Board on any matter, but there was no response. She then asked Mr. Lehman if any public comments had been received and he replied in the negative.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Braymer, seconded by Supervisor Magowan and carried unanimously, Chairwoman Seeber adjourned the Board Meeting at 10:01 a.m.

Warren County Board of Supervisors

**BOARD MEETING
FRIDAY, APRIL 16, 2021**



Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:02 a.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Smith.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Smith, Dickinson, Merlino, Strough, Wild, Magowan, Beaty, Thomas, Shepler, Geraghty and Seeber-20 Absent -1 Supervisor Hogan

Supervisors Diamond, Leggett, McDevitt, Braymer, Bruno, Driscoll, Frasier, Hogan, Merlino, Wild, Magowan, Beaty, Thomas, Shepler, Geraghty and Seeber were physically present, while Supervisors Conover, Smith, Dickinson and Strough attended virtually.

Chairwoman Seeber noted a motion was necessary to approve the minutes of the March 19, 2021 Board Meeting, subject to correction by the Clerk of the Board. The necessary motion was made by Supervisor Geraghty, seconded by Supervisor Shepler and carried unanimously.

Continuing to the presentation of the Employee of the Month Award, Chairwoman Seeber asked Ryan Moore, *County Administrator*, to come forward and accompany her to present the award. Mr. Moore advised they would once again be recognizing an employee who had not only provided excellent service during the pandemic, but also in general and this individual was no exception. He stated this individual and their department had performed excellent throughout the pandemic which he was grateful for. He offered privilege of the floor to Christina Mastrianni, *Deputy Commissioner, Department of Social Services*, to introduce the recipient of this months award.

Ms. Mastrianni introduced Amy McByrne, *Director, Countryside Adult Home*, informing Ms. McByrne had demonstrated her commitment to the residents and staff at Countryside Adult Home. She mentioned Ms. McByrne had prioritized the health and safety of the residents and staff while promptly implementing the NYS DOH (*New York State Department of Health*) directives. She informed Ms. McByrne worked tirelessly around the clock, often during personal and family time which she did without complaining. She apprised Ms. McByrne showed compassion for the residents and their families and because of her efforts they were proudly able to state that none of the residents of Countryside Adult Home had tested positive for the Coronavirus. She concluded by indicating Ms. McByrne was an exemplary employee and she was thankful for Ms. McByrne's efforts in managing the Facility. A round of applause was given.

Proceeding with the Agenda review, Chairwoman Seeber welcomed Dr. Kristine Duffy, *President, SUNY Adirondack*, advising as a sponsor of the College, SUNY Adirondack had continued to be a valuable asset to the community and the Board was grateful for the relationship the County had with them and all that they did for the region, as well as the opportunity to partner and work with some of their exceptional interns. She mentioned in 2015 the County established the SUNY Adirondack Certificate of Excellence Award and was handled in collaboration with Washington County every year. She advised this award was

given annually to an outstanding graduate of SUNY Adirondack; however, she noted, as a result of the pandemic they were just recognizing the two 2020 graduates. She indicated formal recognition was typically made during the commencement ceremonies, adding the recipients were also asked to attend the June Board meeting to be recognized by the Board. She said as previously mentioned due to the pandemic the students were unable to attend the June 19, 2020 Board Meeting and instead would be recognizing both of those 2020 graduates with a very sincere congratulations for their hard work. She indicated the types of requirements and expectations that were required to be a recipient of this award consisted of the following: individuals who had overcome significant obstacles in the course of pursuing their education; demonstrates academic achievement; exhibits motivation, tenacity and enthusiasm; and was a resident of the County. Chairwoman Seeber extended privilege of the floor to Supervisor Braymer, who served as Chair of the Personnel, Administration & Higher Education Committee, to remotely present a Certificate of Excellence and provide a brief background on why the two recipients were so serving of the recognition.

Supervisor Braymer apprised she was honored to present the award today and provide a brief background on each recipient, who she did not believe were present today, but she would ensure they received their certificates. She thanked Supervisor Wild for doing a video on behalf of the County congratulating the recipients which aired during the commencement ceremony that did take place in 2020. She stated the two recipients were Tina Nguyen and Matthew Thung, the first of which she would like to provide a background on was Ms. Nguyen. She informed Ms. Nguyen graduated from the SUNY Adirondack Nursing Program and had overcome a myriad of obstacles to obtain her degree. She indicated many times for Ms. Nguyen when the combination of work and school appeared as if it may be too overwhelming, but she never gave up. She advised Ms. Nguyen was raised in Syracuse, New York as one of eight children and as the second eldest child she played a big roll in helping to raise her younger siblings. She stated Ms. Nguyen's parents were both refugees from Vietnam who met here in the United States, adding English was Ms. Nguyen's second language. She apprised Ms. Nguyen had made a significant contribution to the community through her healthcare work, informing she had obtained a Peer Support position at the Rode House, which provided mental health support in Warren and Washington Counties, as well as working at Adirondack Urgent Care as a Patient Care Technician. She added Ms. Nguyen had also worked as a CNA (*Certified Nursing Assistant*) at Slate Valley Center in the Town of Granville, New York. She mentioned Ms. Nguyen took these jobs seriously and had been as dedicated to her healthcare job as she was to her studies as a student at SUNY Adirondack. She informed there had been occasions when Ms. Nguyen faltered and had indicated to the staff at SUNY Adirondack that she had lost her confidence; however, she noted, by sheer force of will, dedication and utilizing every resource available to her Ms. Nguyen was successful in completing the degree program and graduating. Supervisor Braymer concluded by congratulating Ms. Nguyen on this accomplishment. A round of applause was given.

Supervisor Braymer stated Mr. Thung had graduated with a degree in Information Technology and Information Security. She advised Mr. Thung grew up in the City of Glens Falls and was the son of Chinese immigrants and a developmentally disabled mother. She said when Mr. Thung was growing up money was always tight and between his fathers work at Flower Drum Song and the social security income from his mother there was just enough to make ends meet. She informed Mr. Thung started his preparation for post secondary education by joining the SUNY Adirondack Upward Bound Program when he was in 9th grade and though his hard work he was an honor roll student, as well as a member of the National Honor Society when he graduated from Glens Falls High School in 2018. She indicated Mr. Thung had many options for post secondary education, but he ultimately selected SUNY Adirondack due to the financial affordability and proximity to home. She apprised during Mr. Thung's time at SUNY Adirondack he had participated in the Finish in Two Initiative, had a work/study position in the Upward Bound Office, kept his part-time job at Hannaford and tutored for the Accessibility's Office, all while maintaining a 3.8 GPA (*Grade Point Average*). She stated through this

uncertain time Ms. Thung had been able to maintain as high academic achievement while serving the community as an essential worker, working 24+ hours a week and he had made it through to graduation. She concluded by congratulating Mr. Thung and thanking him for his service. A round of applause was given.

Supervisor Braymer thanked Dr. Duffy for being in attendance today, adding the candidates for the award in 2021 would go before the Personnel, Administration & Higher Education Committee.

Moving along, Chairwoman Seeber declared the Public Hearing on proposed Local Law No. 3 of 2021, entitled "Dispensing with the Requirements Under New York State General Municipal Law Section 352 and Authorizing a Lease of Airport Real Property" open at 10:13 a.m. and she requested that Amanda Allen, *Clerk of the Board*, read aloud the Notice of Public Hearing, which she proceeded to do.

Mrs. Allen noted she had not received any comments or requests for special accommodations. Chairwoman Seeber advised the County Buildings had been reopened to the public this past Monday and she asked Don Lehman, *Director of Public Affairs*, if he was aware of anyone being present from the public today who wished to speak or had anyone submitted comments to him. Mr. Lehman responded affirmatively, informing he had received an email from Travis Whitehead, *Town of Queensbury Resident*, who indicated he felt leasing the otherwise land at the Airport for solar arrays was an example of the kind of creative stewardship of public lands that he would hope to see from this Board. He apprised Mr. Whitehead stated while the revenue from these leases could only be used to defray airport costs, he believed this was a good use for this revenue, as it strengthened the continued operation of that fine facility by reducing the financial burden on the County. Mr. Lehman advised Mr. Whitehead noted that there were lands east of these leases that were also either assigned to the Airport or owned outright by the County, such as the National Guard Facility, and he would hope that they were looking to do more of the same with these lands, as well.

Mr. Lehman advised as of right now no comments had been made regarding this Public Hearing via Youtube.

Chairwoman Seeber once again called for anyone wishing to speak on Proposed Warren County Local Law No. 3 of 2021; there being no response she closed the Public Hearing at 10:16 a.m.

Continuing with the Agenda review, Chairwoman Seeber declared the Public Hearing on possible solar lease at the Warren County (Floyd Bennett Memorial) Airport open at 10:16 a.m. and she requested that Mrs. Allen read aloud the Notice of Public Hearing, which she proceeded to do. Chairwoman Seeber then called for any public comment.

Mrs. Allen noted she had not received any written comments or requests for special accommodations. Chairwoman Seeber asked Mr. Lehman if he had received any public comments regarding this Public Hearing and Mr. Lehman replied the only comment he had received that was applicable to this which was the one he had inadvertently read during the prior Public Hearing from Mr. Whitehead.

Chairwoman Seeber once again called for anyone wishing to speak on possible solar lease at the Warren County (Floyd Bennett Memorial) Airport; there being no response she closed the Public Hearing at 10:18 a.m.

Next, Chairwoman Seeber declared the Public Hearing on possible submission of one or more *Community Development Block Grant (CDBG)* applications for the 2020 program year funds available through the *Coronavirus Aid, Relief and Economic Security (CARES)* Act open at 10:18 a.m. and she requested that Mrs. Allen read aloud the Notice of Public Hearing, which she proceeded to do. Chairwoman Seeber then called for any public comment.

Wayne LaMothe, *County Planner*, apprised part of the required information for the Public Hearing consisted of informing under this funding round there were five areas that would be supported as they related to COVID-19 issues. He said the County was considering submitting an application under the area of improving air quality in public spaces at public facilities specifically for Countryside Adult Home. He stated the application would be submitted for an

estimated cost of \$622,000 for replacement of the HVAC (*Heating, Ventilation and Air Conditioning*) system in that facility to meet the MERV 13 CDC (*Center for Disease Control*) recommendations. He advised he had obtained a preliminary report from Clark Patterson Lee which would further refine that figure and was required as part of the submission process. He mentioned another thing he needed to note was that Resolution No. 28 of 2020 authorized the submission of a grant application for CDBG funds specifically for replacement of the roof at Countryside Adult Home and was in no manner related to what was being proposed here, adding there was no duplication of funding requests. He stated this was a certification he was required to provide as part of the Public Hearing. He informed a preliminary application had been submitted to the State on April 2nd, on April 6th he participated in a conference call regarding this application and on April 7th they invited him to submit a full application.

Chairwoman Seeber once again called for anyone wishing to speak on possible submission of one or more (CDBG) applications for the 2020 program year funds available through the CARES Act; but there was no response. She asked Mr. Lehman if he had received any public comment regarding this Public Hearing and he replied in the negative. Chairwoman Seeber closed the Public Hearing at 10:23 a.m.

Proceeding to the report by the Chair of the Board, Chairwoman Seeber apprised she had a very busy month and instead of reviewing all of the dates of the meetings she had attended she would file a report with the Clerk of the Board. She stated she would like to highlight a few notable things that had taken place over the last month, the first of which was the Memorial Ceremony that took place this past Tuesday, April 13 that honored Public Health. She thanked everyone who attended the ceremony to recognize and support the County's Public Health Department, its staff and volunteers. She informed a beautiful memorial tree had been planted in front of the Municipal Center Building for the purpose of honoring, respecting and providing condolences to the individuals whose lives had been lost and continue to lose. She mentioned National Public Health Week took place from April 5 -11, 2021 during which each day there had been an emphasis on the hard work that their Public Health partners had provided from rebuilding, to advancing racial equity, strengthening communities, galvanizing climate justice, building COVID-19 resilience, uplifting mental health and wellness and evaluating the essential and healthcare workforce. She stated letters had been sent on behalf of the Board of Supervisors to every employee within the Public Health Department, as well as recognizing all of the volunteers who had worked tirelessly in the County with the pandemic rollout and assisting with COVID-19 testing. She apprised she would also like to take this opportunity to acknowledge the County's partners at the State who were managing the mass vaccination site in the Town of Queensbury and had helped the County achieve vaccinating over 45% of its residents. She added it had been one month since the mass vaccination site had been open and as of last Friday around 16,000 vaccinations had been given at the site through the County's partnership with the State. She officially recognized Sam Parker, who was the County's liaison to the Governors Office and also Chris Collins, who was instrumental in ensuring the mass vaccination site was located in an accessible location, noting she was looking forward to meeting with them this upcoming Tuesday to present them with Certificates of Appreciation. She stated she had also written letters to all of the volunteers at the State level that were in Warren County providing such as exceptional service to its residents. In addition, she mentioned this week she also had the opportunity to recognize that it was National Public Safety Telecommunications Week. She indicated this occurred during the second week of April and the County had honored their Public Safety Telecommunications employees by sending letters to each of these employees in the Sheriff's Office. She added she also had the opportunity to learn more about and tour the Sheriff's Office Dispatch Center with Assemblyman Simpson. She stated she would be taking a hard look at what could be done to continue to support the County's Dispatch Center and she was pleased to note that Supervisor Diamond, who served as Chair of the Public Safety Committee would be taking some time to expand upon what they had learned about the Dispatch Center this week. She explained this was a week long event to celebrate those who dedicated their lives to serving the public. She

concluded by thanking all of them for their hard work and dedication. She stated in addition to attending all of the Committee meetings she had attended various other Committee meetings with partners in the community, as well as had the privilege to speak with Women's Advisory Council with the Adirondack Regional Chamber of Commerce. She remarked she was appreciative of the dialogue that took place at this meeting which provided that type of insight to the County's business partners and woman in business and she thanked Supervisor Driscoll for attending the meeting, as well. Chairwoman Seeber advised the Intercounty Legislative Committee of the Adirondacks meeting was held on March 25th during which they discussed at length a resolution that Supervisor Beaty would be presenting at the upcoming meeting of the Governmental Operations & Advocacy Committee regarding access to broadband. She thanked William Farber, *Chairman of the Hamilton County Board of Supervisors*, and NYSAC (*New York State Association of Counties*) for bringing this forward. She thanked all of the members of the Intercounty Legislative Committee of the Adirondacks for their support and dialogue that had taken place over the past several months regarding that resolution. She mentioned there had been several Supervisors who had participated along with her in making a personal video thanking the County Public Health staff for all of their efforts which was also posted on the County social media pages. She informed she was pleased to announce significant headway had been made with the LDC (*Local Development Corporation*) from working with Jim Siplon, *Director, Economic Development Corporation*, and all of the Board Members of the LDC who would continue to work to assist the community. She indicated National Crime Victims' Week began on this upcoming Sunday and information was emailed to them pertaining to attending a small Brick Walkway Ceremony in front of the Municipal Center Building this year which was slightly different than the ceremonies they had held in proper years. She voiced her gratitude to Jason Carusone, *District Attorney*, for continuing on with this tradition. She said what she was hoping to do this week was to continue to honor those who worked in the criminal justice field and provided services to crime victims. She informed National Crime Victims' Week was providing to recommit to ensuring that accessible, appropriate and trauma informed services were offered to all crime victims, adding this Board would be proclaiming the week of April 18-25, 2021 as Crime Victims' Rights Week. Chairwoman Seeber mentioned there were several other Proclamations included in the Resolution Packet that were equally important and the Director of Public Affairs would be contacting the Supervisors on the appropriate Committees as they continued to do outreach on social media and on the County website to highlight these hard working organizations and the different awareness efforts that had taken place during this month and into next month. In conclusion, Chairwoman Seeber apprised she would like to congratulate Mrs. Allen, who had been tirelessly working over the past few months on NACO's (*National Association of Counties*) Leadership Academy which she graduated from yesterday. She remarked she was pleased the County had a graduate at the national level to continue to act as a roll model and set examples for the Board specifically on what leadership should look like, as well as to bring many ideas to the Board on how they could continue to work hard to lead the community. She stated she wanted to congratulate Mrs. Allen on behalf of the Board on this achievement. A round of applause was given.

Moving along, Chairwoman Seeber voiced her appreciation of all of the Committee Chairs hard work over the last three month and indicated at this point she would be requesting that each Chair of a Committee by alphabetical order of their last name provide a report on the past months meetings and activities.

Supervisor Beaty began his report of the activities of the Finance Committee by offering privilege of the floor to Mike Swan, *County Treasurer*, to provide a report on the County finances.

Mr. Swan advised his Office was in the process of completing the closing of the County books for 2020 which would be finished next week; he added they would be meeting the State's deadline to file the report with them as they had during his entire tenure as County Treasurer. He stated a copy of this report would be forward to the entire Board for review to

ensure they were aware of the financial status of the County and he encouraged anyone with questions regarding same to contact him.

Mr. Swan mentioned in conjunction with the closing of the books his Office was also beginning to determine items that may qualify for the Stimulus Funding Reimbursements from the Federal Government in regard to loss revenues, etc. to get a better idea where these funds could be spent once they had a better idea what the qualified expenses were. He added they did not have the full guidelines regarding this funding available to them; however, he noted, he was aware Chairwoman Seeber would be establishing a Working Group whose purpose was to determine the appropriate use for these funds.

In regard to Occupancy Tax, Mr. Swan stated the County had collected around \$4.2 million which was around a 14% decline as compared to the previous years collections. He advised this week he had met with Supervisor Geraghty, Mr. Moore and Ryan Dickey, *Second Assistant County Attorney*, to discuss Airbnb and other short-term rental internet providers which they would be discussing the status of at the next meeting of the Tourism & Occupancy Tax Coordination Committee. He informed next week his Office would be mailing out about 450 letters to short-term rental properties that were not currently registered with Warren County notifying them that they should be collecting and submitting occupancy tax to the County for these properties which he was anticipating a significant response from.

Supervisor Leggett questioned whether Mr. Swan was aware of why there was an increase in the amount of sales tax revenue the State provided to the County in March and Mr. Swan replied he was unsure, as the only explanation that had been provided to him was that the State had made an adjustment, but no reason was given for this increase. He added this increase was across the Board for all of the other Counties in the State.

Supervisor Beaty advised the Finance Committee had approved proposed Resolution Nos. 112-113 and 144-155 and he provided a brief overview of each.

In regard to the Governmental Operations & Advocacy Committee, Supervisor Beaty stated they had approved proposed Resolution Nos. 124-127 and he provided a brief overview of each.

Chairwoman Seeber indicated the Executive Committee had not met last month.

Supervisor Braymer advised the Personnel, Administration & Higher Education Committee had met on April 1st, approving proposed Resolution Nos. 140-143. She stated the next meeting was scheduled for April 29th where an update on County litigation would be provided, as well as commencing with a review of the County Ethics Policy to do some necessary updates along with discussing the hiring process for the County Attorney position. She concluded by thanking the County Department Heads and their staff for all of the great work they had been doing.

Supervisor Conover stated the Public Works Committee had met on March 23rd, approving proposed Resolution No. 137 which he provided a brief overview of. He noted Resolution No. 140 which was approved by the Personnel, Administration & Higher Education Committee included the creation of Solid Waste/Recycling Compliance Coordinator within the Department of Public Works which he believed would be beneficial for the County. He stated all of the other matters approved by the Public Works Committee were referenced by Supervisor Beaty during his report on the Finance Committee meeting.

Supervisor Diamond informed the Public Safety Committee had approved proposed Resolution Nos. 132-136 and he provided a brief overview of each. He apprised the Public Safety Committee would be meeting again on April 19th during which they would be discussing Section 6 of Local Law No. 6 of 2014 entitled "Warren County Ethics and Disclosure Law" regarding Nepotism. He said this had not been included as an item on the agenda for the meeting, but he wanted to provide the Committee members with advanced notice that this matter would be discussed there and he encouraged anyone with questions to give him a call.

Supervisor Dickinson indicated he had nothing to report on.

Supervisor Driscoll advised the Human Services Committee had met on March 22nd where they approved proposed Resolution No. 130 which he provided a brief overview of. He

indicated the next meeting was scheduled for April 19th where they would be reviewing and considering some requests for Countryside Adult Home presented by Ms. McByrne.

Supervisor Frasier reported on the March 22nd meeting of the Health Services Committee where Mental health, Office for the Aging and Public Health had made presentations. She stated the Committee approved proposed Resolution Nos. 128-129 and she provided a brief overview of each. She added the next Committee meeting was scheduled for Monday, April 19th.

Supervisor Geraghty informed the Tourism & Occupancy Tax Coordination Committee had approved proposed Resolution Nos. 138-1389 which he requested support of. In regard to occupancy tax collection on short-term rentals, he indicated these properties were required to register with the County Treasurers Office and begin paying the 4% tax to the County and he asked that they pass this information along to those in their community who owned short-term rentals. He added he was working on the Occupancy Tax Spending Plan which was yet to be finalized; however, he apprised, they should suggest to individuals interested in receiving occupancy tax funding this year to submit their applications to the County. He added he anticipated the Occupancy Tax Spending Plan would be completed by June of this year.

Chairwoman Seeber asked Supervisor Frasier, as Vice-Chair of the Economic Growth & Development Committee, to deliver the Committee report on behalf of Supervisor Hogan, who was absent. Supervisor Frasier advised the Economic Growth & Development Committee had met on March 23rd and she recognized Brian Bearor, *President/CEO, Greater Glens Falls YMCA*, Andrea Deepe, *CEO, Warren Washington Association of Mental Health*, and Michael Bittel, *President/CEO, Adirondack Regional Chamber of Commerce*, for taking the time to meet with the Committee and discuss the economic impact of Not-for-Profits. She mentioned the Committee approved proposed Resolution Nos. 123-152 and she provided a brief overview of each.

Supervisor Leggett advised the Criminal Justice Committee had met on March 22nd, approving proposed Resolution Nos. 117-122 and he provided a brief summary of each.

Supervisor Magowan recognized Mr. Hajos and Supervisors Leggett, Strough and Wild for taking a significant amount of time out of their busy schedules to review all of the proposals received for land lease at the County Airport. He proceeded with providing a brief overview of proposed Resolution Nos. 114-116 which were approved by the Committee.

Supervisor Merlino reported on the March 23rd meeting of the Park Operations & Management Committee where the Robert Bais, *Mayor, Village of Lake George*, advised them of the twelve events that were booked for the Festival Commons at the Charles R. Wood Park for this year. He added the Committee also approved proposed Resolution No. 131 which he provided a brief overview of. He stated he had met with Mayor Blais, Mr. Hajos and Kathryn Muncil, *CEO, Fort William Henry*, to work on a proposed fee schedule for the use of the Festival Commons space which would be presented at the April 20th Committee meeting for approval, as he believed it was necessary for them to establish set fees to ensure their expenses were covered. He advised the meeting with the organizers for the proposed Ice Castle event was scheduled for April 26th and would consist of them being open five days a week starting in December and ending in January. He remarked this event would be very beneficial for the County because it would attract visitors to the region during the off-season.

Supervisor Smith apologized for not being able to attend the Extension Services Committee meeting in person, but she was unable due to having another commitment immediately following the conclusion of the meeting. She stated Amy Sabattis, *Association Public Affairs Liaison, Cornell Cooperative Extension*, indicated to her they had an overwhelming response to the annual plant sale with most of the items offered already sold out. She mentioned on May 5th, 12th and 19th at 6:00 p.m. they would be holding a New York State Virtual Forestry event for both the beginners and advanced levels. She explained the beginner class was for youth ages ten and over who had little or no experience with tree identification, maps and compasses and then the advanced class was for youth ages thirteen and over that had a significant amount of experience. She informed on May 18th and 25th they would be

holding the New York Logger Training Course at the Warren County Fish Hatchery and the Warren County Fairgrounds properties. She indicated they would be offering another Wild Edible Workshop again this year which was a popular program on June 8th, 15th and 22nd and consisted of teaching individuals how to identify harvest and prepare wild growing plants that could be used safely for food. She encouraged anyone who would like more information regarding any of these programs to contact their Office directly.

Supervisor Thomas indicated he had no Committee report; however, he noted, he was anticipating the closeout of the books for 2020 shortly which he hoped would result in a better outcome than what was originally projected. He mentioned Kate Fish, *Executive Director, ANCA's (Adirondack North Country Association)*, was retiring after twelve years of service and he would like to recognize her for service.

Continuing to the report by the County Administrator, Mr. Moore recognized the following people for their years of service to the County which he said he was greatly appreciative of

- * Brian Engle for 35 years of service to Sheriff's Department;
- * Wanda Olden for 30 years of service to Countryside Adult Home; and
- * Diane Caldwell for 20 years of service to Public Health.

Mr. Moore stated the March 19th Board Meeting was the same day that the mass vaccination site opened up, adding the number of vaccinated County residents continued to increase with 29,598 individuals having received at least one dose as of yesterday morning which was 46.1% of the County's population as compared to the Statewide average of 39.6%. He indicated as of yesterday morning there was also 23,209 individual County residents who were fully vaccinated which equated to 36.1% of the County's population as opposed to the Statewide average of 26.4%. He mentioned Warren County was the 11th highest performing County in the State with Nassau and Essex Counties being slightly above Warren County with both their vaccination rates at 46.3%. As previously mentioned by Chairwoman Seeber, Mr. Moore advised the tree dedication ceremony had been held this past Tuesday, April 13th and he thanked James Lieberum, *District Manager, Warren County Soil & Water Conservation District*, Maren Alexander, *Conservation District Technician, Warren County Soil & Water Conservation District*, and their Board of Directors for their donation of the tree and the assistance they provided with planting it, as well as Kevin Hajos, *Superintendent of Public Works*, and Frank Morehouse, *Superintendent of Buildings PT - Temp*, and the DPW staff for their efforts in getting this accomplished in relatively short notice. He remarked it was a wonderful ceremony and he was appreciative of the assistance everyone provided.

In regard to the reopening of the County Buildings to the public this past Monday, Mr. Moore apprised there were some exceptions most notable of which was the Department of Motor Vehicles which was still operating on an appointment only basis as per the Governor's Executive Order. He stated appointments could be made between 8:15 a.m. and 3:30 p.m. with scheduling available online at dmv.setmore.com. He informed the County Clerk's Office was open to the public between 8:00 a.m. until 3:00 p.m., adding not every service they provided requiring an appointment, apprising recordings and filings accepted walk in appointments; passport services were only being offered on Tuesdays and Thursdays from 8:00 a.m. until 11:00 p.m. and he notified the Department of State was still operating with significant delays with routines service taking around ten to twelve weeks with expedited service offered for a \$60 fee which would reduce the timeline to four to six weeks; the Records Room was limited to four individuals at a time as a result of social distancing requirements from 8:00 a.m. until 3:00 p.m. with hourly slots being assigned to prevent individuals from taking up one of four slots for the entire day in order to be fair and rotate individuals in and out of there; and pistol permit applications were available at the counter and any amendments or application submissions could be submitted to the drop box or through the mail. He mentioned appointments could be made for processing of approval letters and were available Monday and Wednesday from 9:00 a.m. until 3:00 p.m. He advised all of this information was posted on the County website and he encouraged anyone with questions to contact the County Clerk's Office.

Mr. Moore informed on April 2nd United States Senate Majority Leader Schumer was present at the Charles R. Wood Theater to discuss his work on the Federal Stimulus Bill, apprising over the past four years the Federal Government had improved their understanding and response to the needs of County Governments for which Senator Schumer had assumed responsibility for since he had taken on the leadership position of the United States Senate. He stated Senator Schumer was well aware of the County's needs and was working hard to ensure the response at the Federal level of government continued which he was appreciative of.

Mr. Moore thanked Chris Rodgers, *former President, NACo*, and Elizabeth Butler, *City Clerk, City of Omaha Nebraska*, for providing their expertise on Robert's Rules of Order at the April 7th Board Workshop meeting which was very informative. He stated on April 8th he had participated in interviews for the Tourism Development & Event Coordinator position, notifying an update would be provided at the April 19th meeting of the Tourism & Occupancy Tax Coordination Committee. He advised he had attended a contract negotiating meeting on Thursday with representatives of the CSEA (*Civil Service Employees Association*), as the contract they had originally agreed to in the beginning of 2020 before the pandemic began was voted down by the Union members. He said once the pandemic began the contract negotiations stalled due to the financial uncertainty as a result of the pandemic. He added there had been no contract with the CSEA since the end of 2019. In conclusion Mr. Moore noted this would be the last Board Meeting attended by Mary Elizabeth Kissane, *County Attorney* who had served in the position since May of 2016, but was leaving at the end of the month to take a position elsewhere. He wished Ms. Kissane well and thanked her for her years of service.

Privilege of the floor was extended to Ms. Kissane to provide a report from the County Attorney. Ms. Kissane apprised she had spent the last month attempting to finish up any work that may be outstanding to make the transition easier for her Office. She stated she was working closely with her First and Second Assistant County Attorney's with the hopes that there would be a smooth changeover after she left.

Chairwoman Seeber thanked Ms. Kissane for her efforts, as well as the years of service she had provided to the County.

Chairwoman Seeber advised she had been notified by Mr. Lehman he had received a late public comment regarding the Public Hearing pertaining to the solar farm at the County Airport and if no one objected she would like to request that Mr. Lehman be permitted to read the comment into the record to which no one was opposed.

Mr. Lehman stated an individual identifying themselves as Richard Sanders, MD, had indicated he was a pilot who was supportive of leasing land for solar generation at the Airport; however, he noted, he also recognized some safety issues with the area south of the departure end of Runway 19 was a crucial safety zone and in the event of engine failure on take off only Runway 19 had a safe place to land straight ahead. Mr. Lehman informed Mr. Sanders apprised Runways 1, 12 and 30 all were all obstructed at their departure ends and most engine failures in general aviation occurred on take off so this was not a hypothetical issue. Mr. Lehman advised Mr. Sanders suggested leaving a strip of land open to the top of the hill south of the runway at the greatest distance possible for the purpose of significantly increasing safety for departing, as well as arriving traffic. He stated Mr. Sanders indicated ideally that strip of land would be 150 feet wide which was the width of the runway. He continued, informing the lighting system MALSR (*Medium Intensity Approach Lighting System*) for Runway 19 extended 2,000 feet south of the runway and ideally there would be at minimum another 2,000 feet beyond that for emergency use.

Continuing with the Agenda review, Chairwoman Seeber called for a reading of communications, which Mrs. Allen read, as follows:

Reports from:

1. Lake George Park Commission - Regulatory Permit Program 2020 Annual Report.
2. Warren County Clerk - Annual Report for the Warren County Clerk's Office for the year 2020.

3. Warren County Probation Department - Report of Criminal and Family Workloads for the months of January and February, 2021.

Letters/emails from:

1. Southern Adirondack Realtors - Letter requesting a Proclamation declaring April as Fair Housing Month.
2. Mr. Starr Valentino - Email requesting a Proclamation declaring May 16th as "Do Something Good for your Neighbor Day".

Other:

1. Capital District Regional Off Track Betting Corp. - February 2021 surcharge payment in the amount of \$2,013.
2. Capital District Regional Off Track Betting Corp. - 2020 Regional Benefit Distribution Installments #6 & #7, each in the amount of \$2,408.
3. Fulton County Board of Supervisors - Resolution No. 73 of 2021 entitled "*Resolution Calling Upon NYS Legislators to Curtail Governor Andrew Cuomo's Emergency Powers Authority*".

Proceeding to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 112-155 were distributed to the Board and posted to the Warren County website on Friday, April 9th, which met the distribution deadline specified in the Rules of the Board.

Chairwoman Seeber proceeded with the Agenda review, continuing to the discussion and public comment on proposed Resolutions and requests for Roll Call Votes.

In regard to proposed Resolution No. 112, *Making Supplemental Appropriations*, Supervisor Wild requested an explanation regarding the \$10,000 transfer to the Legislative Board and Mrs. Allen responded this pertained to the Board's contribution to the CDPHP Cycle Share Program. She added she did not believe the full amount would be required, but the proposed resolution authorized up to \$10,000. He stated proposed Resolution No. 152, *Authorizing Agreement with Greater Glens Falls Transit and the Allocation of Funds to Expand the CDPHP Cycle Bike Share Program to Warren County as Requested by the Employment & Training Administration*, also pertained to the Bike Share Program which according to the Director of the Employment & Training Administration would be used by CDPHP, who the County was partnering on this program, as a model for the rest of their region. He explained typically this would be funded fully through the local governments, but this particular program was also being funded by the private sector and was obtaining regional recognition. He added currently it appeared as if the County's contribution would be around \$7,000, but he believed this figure would decrease even more.

Supervisor Braymer apprised she was aware a local business had expressed some concerns about them competing with this program; however, she noted, this program was in place to provide transportation for local residents and although some tourists may make use of this for recreational purposes she believed this would be helpful for residents of the City of Glens Falls to travel around the City on a bike. She indicated she was also pleased to learn the cost to the County would be less than \$10,000.

Supervisor Strough advised he believed proposed Resolution No. 114, *Accepting Proposal and Authorizing Land Lease with Nexamp Solar for Floyd Bennett Memorial Airport Solar or Other Approved Use Land Lease (WC 44-20)*, implied the letter of intent was also being approved by this Board going forward because Nexamp did require this letter of intent in order to move forward. He said he did not see the wording included in the proposed Resolution and he wanted to inquire whether his assumption was correct that it was implied. Mr. Hajos responded in order for the County to move forward with Nexamp they would require a letter of intent or something in writing from the County indicating they could move forward with the Interconnection agreement with National Grid or National Grid would not sign off on the project. Mr. Hajos stated he was unsure whether it was necessary to amend the proposed

Resolution to indicate same, but he believed a letter of intent would suffice. Supervisor Magowan thanked Supervisor Strough for pointing this out, as he also believed it was implied, but felt the resolution should be amended to indicate same.

Chairwoman Seeber requested that Ms. Kissane opine on this matter. Ms. Kissane apprised as soon as proposed Resolution No. 114, *Accepting Proposal and Authorizing Land Lease with Nexamp Solar for Floyd Bennett Memorial Airport Solar or Other Approved Use Land Lease (WC 44-20)*, was adopted the Purchasing Department would send them a letter accepting their bid which she assumed they could distribute to National Grid. Supervisor Magowan informed he wanted to ensure that this was covered to ensure there were no delays because this was a timely manner. Mr. Hajos read aloud an email he had received from Nexamp which stated they had begun putting together the application for interconnection for National Grid that would need to be submitted as soon as possible and in order to submit the application they required the attached form included in the email to be signed to allow them to submit an application on behalf of the County on the Airport property which they asked him to coordinate. Mr. Hajos advised if it was agreeable the Chairwoman would sign the form. Chairwoman Seeber asked Ms. Kissane if she was comfortable with her signing the form and Ms. Kissane replied the proposed Resolution only authorized Chairwoman Seeber to sign the lease agreement and she suggested they amend the proposed Resolution to also provide Chairwoman Seeber with the authority to sign any other forms that were necessary for the lease agreement. Supervisor Wild indicated that was the point he was going to make.

Motion was made by Supervisor Magowan and seconded by Supervisor Strough to amend proposed Resolution No. 114, *Accepting Proposal and Authorizing Land Lease with Nexamp Solar for Floyd Bennett Memorial Airport Solar or Other Approved Use Land Lease (WC 44-20)*, to include authorizing the Chairwoman of the Board to sign off on any other forms necessary to execute the lease agreement with Nexamp at the County Airport.

Supervisor Shepler informed her remarks did not apply to the proposed amendment to Resolution No. 114, but rather pertained to the concerns Dr. Sanders had mentioned. She questioned whether those concerns had been taken into consideration with regard to the locations of the panels and equipment and if not whether it would be acceptable to take this into consideration at this point to either relocate or push back the location of the solar panels. Chairwoman Seeber responded first they would vote on the proposed amendment before them and then they would discuss Ms. Shepler's concerns.

Chairwoman Seeber called the question and the motion to amend proposed Resolution No. 114, *Accepting Proposal and Authorizing Land Lease with Nexamp Solar for Floyd Bennett Memorial Airport Solar or Other Approved Use Land Lease (WC 44-20)*, as outlined above was carried unanimously.

Chairwoman Seeber requested that Mr. Hajos respond to the concerns expressed by Ms. Shepler. Mr. Hajos advised currently they had only received a proposal from Nexamp on two pieces of property at the Airport and was just a depiction of where the solar fields may be. He stated over the next eighteen months they would be working on design, permitting, etc. and the County could include that as part of their design. Ms. Shepler remarked she believed this was something that was quite crucial and was coming from a pilots point of view which she felt needed to be taken into consideration. Mr. Hajos informed he had a meeting with the Pilot's Association last night that Dr. Sanders had attended during which they expressed regarding it being 2,000 feet from the start of the runway, but this solar field would begin around 3,000 feet from the end of the runway.

Supervisor Beaty apprised he did not believe the FAA (*Federal Aviation Administration*), who consisted of employees who were experienced in this field, would permit solar panels to be located too close to a runway if they felt there were safety issues and Mr. Hajos concurred. Supervisor Leggett added the placement of the solar panels was well above the airfield. Supervisor Braymer advised she concurred with Supervisor Shepler that they should take this into consideration which she believed Mr. Hajos was doing. She mentioned she had inquired about wetlands on the project site which had been a concern with the most recent project there

to which Mr. Hajos had indicated that this would also be taken into consideration during the design phase which she wanted to state for the record.

There being no further Supervisors who wished to speak regarding the proposed Resolutions before them she inquired whether there was anyone present from the public wishing to speak to the resolutions. She stated for the purposes of the public who may be unaware the County was excited to welcome the public safely back to safely attending all of the County's public meetings, as all of the necessary protocols were in place, including keeping the chairs six feet apart, as well as using the Committee Room as an overflow room that had the Youtube live of the meetings broadcasted to that room in the event as individuals attended the meetings. She said the public should feel free to attend the meetings in person knowing that the required social distancing was in place. She stated she would be asking Mr. Lehman if he had received any public comments and allow him to explain the process going forward for public comments, as the County had reopened they were still under the Executive Order from the State which meant the Supervisors could attend the meetings virtually and vote on matters, as well as continue to have other discussions. She advised once that Executive Order was lifted the meetings would still be available to watch on Youtube live; however, she noted, the Board members would have to be present in the Board Room in order to cast their votes and sit in during executive sessions. She encouraged the public to attend the meetings in person, adding questions and/or comments could still be submitted to Mr. Lehman who would forward them on to the appropriate department for a response. She concluded by stating because this was new she wanted to ask Mr. Lehman if any public comments had been received and he replied no public comments had been made on resolutions via Youtube or email at this time. In regard to the public who may be concerned about potentially returning to attending meetings in person there was an overflow room set up in the Committee Room where the live feed can be watched for instances when there was a large crowd in the Board Room for the meetings going forward.

Chairwoman Seeber inquired whether there were any requests for roll call votes, but none were requested.

There being no further discussion, Chairwoman Seeber called for a vote on resolutions, following which Resolution Nos. 112-155 were approved, as presented, with the exception of Resolution No. 114 which was amended from the floor.

Chairwoman Seeber advised Ginelle Jones, *Director, Public Health/Patient Services*, was present at the meeting and without objection would like the opportunity to provide a report to the Board and the County residents regarding the activities of her Department prior to offering privilege of the floor to the Board and the public to comment on any matter. Chairwoman Seeber asked if there were any objections to this update to which no one responded with an objection.

Ms. Jones stated she would like to provide an update regarding the success of the County's vaccination campaign with the goal of vaccinating 100% of the County residents. She mentioned her Department had partnered on this campaign with Glens Falls Hospital, Hudson Headwaters, the pharmacies located in the County, the skilled nursing home facilities located here, Office for the Aging, other providers, local EMS Squads and the Glens Falls Fire Department, as well as the State's Mass vaccination site which she was pleased was located in Warren County. She indicated to date around 70.9% of the County's senior citizens had been vaccinated; however, she noted, it was difficult to calculate this figure because it was unknown how many of the County's seniors were currently residing in the State of Florida. She apprised following her discussion with Deanna Park, *Director, Office for the Aging*, and reviewing her departments wait list she determined they had adequately served that population, but they would continue to seek them out to ensure any senior citizens who wanted to could be vaccinated. She said in addition to that they had vaccinated 295 homebound individuals, offered a clinic at The Open Door Mission facility where they vaccinated 25 individuals, offered vaccinations to the inmates who were housed at the Warren County Jail of which they had 35 thus far and would continue to work The Open Door Mission and any

other populations that would like to work with them to get individuals vaccinated. She stated they were also working closely with NYSOPWDD (*New York State Office for People with Developmental Disabilities*) to vaccinate their residents located within Warren County, as well.

In regard to the status of how many residents had received their first dose of the vaccine, Ms. Jones apprised Mr. Moore did an excellent job reporting daily on the percentage which was currently 46.1% as compared to the Statewide average of 39.6% and 36.1% of the County residents were fully vaccinated whereas the Statewide average was 26.4%. She voiced her pride in those percentages, informing her staff and their community partners, such as Hudson Headwaters Health Network, Glens Falls Hospital and the other providers who were assisting them, had all worked tirelessly to reach these means.

Ms. Jones advised the Public Health Department had held over 70 vaccination clinics, 33 of which were first dose clinics, 33 second dose clinics and 5 clinics with the vaccine that only required one dose. She said this was in addition to the clinics for the homeward bound individuals, The Open Door Mission and the County Jail which were difficult to include in the total number because it was piece mail in how it occurs.

In regard to the pause placed on the Johnson & Johnson's one dose vaccine, Ms. Jones informed she believed this was proof that the system was working. She explained with the vaccine campaign through the CDC (*Center for Disease Control*) program required any who provided vaccinations or was vaccinated to be entered into the VAERS (*Vaccine Adverse Events Reporting System*) and were required to provide documentation regarding how to make those reports should an adverse reaction occur. She mentioned out of the 7 million Johnson & Johnson's vaccinations that had been given to date around 1.4 million were given to women ages 18 to 50 and through the VAERS reporting system it was discovered that 6 incidences occurred which included significant reactions. She indicated the benefit of the VARS system was that it allowed the ACIP (*Advisory Committee on Infection Control Practices*) to step back and investigate and determine an outcome, such as whether changes were required with the recommendations for the vaccine, whether they needed to place a hold on the use of it, if they should stop using it altogether, etc. She advised the reaction that was identified was referred to as CVST (*Cerebral Venous Sinus Thrombosis*) and was the presence of blood clots that were in the dural venous sinuses or the cerebral veins or both. She stated she attended a CDC briefing yesterday that discussed those six cases and provided the following information: CVST was mainly occurring in women; was occurring in individuals whose ages ranged from 18 to 48; and most reactions occurred within 6 to 13 days following their vaccination. She indicated to date 42% of the Johnson & Johnson's doses were administered in that window of the 6 to 13 days which had already passed; however she noted, 58% of the individuals who had received the vaccine were still within the 6 to 13 day window which meant there was still an opportunity for more incidences to occur. She apprised this was why the pause was imperative because it would allow them to monitor for additional symptoms. She encouraged anyone who had received a Johnson & Johnson's vaccine and was experiencing severe headaches, abdominal pain, leg pain or shortness of breath to contact their provider to allow them to monitor or test them to determine if they were having that reaction. She proceeded to provide the following contact information for anyone who was exhibiting symptoms: vaers.hhs.gov or you can call them with questions at 1-800-822-7967 or vaers.org. She stated she was not anticipating seeing anyone with symptoms; however she noted, anyone with them could call. She indicated the pause placed on the vaccine was beneficial for the investigation process and to monitor and survey for further reports with the ACIP planning to meet and make a determination shortly. She encouraged those who had scheduled to be vaccinated with the Johnson & Johnson's vaccine while this pause was in effect to seek out either the Pfizer and Moderna vaccines, as her goal to vaccinate 100% of the County residents was still in place. She mentioned this past Thursday was the first time they had held a clinic where they did not administer their entire supply of the vaccine, which was Moderna in this case, and they ended up with about fifty doses leftover. She said it was imperative for them to increase awareness regarding their vaccine availability because there were still individuals interested in becoming

vaccinated. She indicated this reaction had not occurred with the Moderna and Pfizer vaccines and were still considered safe to be using. She advised she had been notified the State would be averting all of the Johnson & Johnson's clinics to the State clinics and as a result none of the Counties in the State should expect to be provided with doses of the Pfizer vaccine. She apprised she had requested to join a few other Counties this week in a collaborative effort to request Pfizer doses to assist with vaccinating students ages 16-18 who resided in their Counties. She said she had been working closely with the local school districts to carry this out and she should receive a response as to their request by Monday which she was hoping was a success; however, she noted, in case they were unable to obtain doses of the Pfizer vaccine they did have a shipment of the Moderna vaccine coming in place of the Johnson & Johnson's vaccine that they had ordered although it could only be used for those 18 and older. She advised they had distributed links to the local school districts with the hopes that some students would be able to obtain the Pfizer vaccine that was available at vaccination sites in the Cities of Albany and Schenectady. She informed her focus was currently on attempting to get the students residing in the County vaccinated because they were the ones who were going to school and active in sports.

Ms. Jones noted they had observed an increase in the number of individuals testing positive for the Coronavirus again which she equated to activities that were done during the local school districts spring break and families who traveled causing it to infect multiple family members. She encouraged everyone to remain vigilant about wearing face masks and practicing social distance regardless of whether they were vaccinated. She advised she had received two reports today of cases where the individuals were fully vaccinated, but had been diagnosed with COVID. She stated this brought the total of County residents who had been fully vaccinated and were diagnosed with COVID to 8, apprising all of whom were mildly ill and did not require hospitalization. She emphasized individuals needed to be aware that just because they were vaccinated did not mean they could not get COVID or spread it to others which was why it was still important to take all of the necessary precautions.

Ms. Jones thanked the Board members for providing her with the opportunity to give and update, adding she was grateful for all of the support she received from them. She voiced her appreciation for the Memorial Dedication of the tree to the Warren County residents who had passed away as a result of COVID.

Chairwoman Seeber thanked Ms. Jones for all of her hard work.

Chairwoman Seeber offered privilege of the floor to anyone who would like to comment on any matter.

Supervisor McDevitt stated many publications throughout the Country including *The New York Times* and *The Washington Post* had printed an advertisement entitled "*We Stand for Democracy*" which he believed these publications and major employers across the Country were using as an avenue to get their point across that voting could not be made political. He paraphrased what *The New York Times* had indicated in their advertisement as follows: "A beautiful American ideal, but a reality denied to many for much of this nations history. As Americans we know that in our democracy we should not expect to agree on everything; however, regardless of our political affiliations we believe the very foundation of our electoral process rested upon the ability of each of us to cast our ballots for the candidates of our choice. For American democracy to work for any of us we must ensure the right to vote for all of us. We should feel a responsibility to defend the right to vote and to oppose any discriminatory legislation or measures that restrict or prevent any eligible voter from having an equal and fair opportunity to cast a ballot. Voting in the life flow of our democracy and we should call upon all Americans to join us in taking a non-partisan stand for this, the most basic and fundamental right of all Americans". Supervisor McDevitt mentioned there was a Proclamation before them today pertaining to National Law Day for which the language supported what major employers and decision makers were standing for, as it was necessary not to politicize the election process. He added he believed their point was that this Country did indeed stand for democracy and the rules of law.

Supervisor Hogan entered the meeting virtually at 11:50 a.m.

Chairwoman Seeber advised she would like the record to reflect that Supervisor Hogan had joined the meeting virtually and provide her with the opportunity to speak regarding any matters. Supervisor Hogan apologized for being late to the meeting, but she had another commitment. She thanked Supervisor Frasier for reporting on the Economic Growth & Development Committee meeting on her behalf, adding she was sorry to have missed the presentations at the meeting this morning which were important.

Supervisor Driscoll indicated upon the request of Chairwoman Seeber he had contacted Kim Cook, *Executive Director, The Open Door Mission*, regarding the possibility of offering a tour of their new facility in the City of Glens Falls to County Supervisors and officials. He apprised Supervisor Wild had stated at one of the recent meetings of the Economic Growth & Development Committee that not-for-profits played significant rolls in the quality of life in the County, as well as the economic value that they brought with two of the largest employers in the County being not-for-profits. He stated he would be working with Chairwoman Seeber and Mrs. Allen in an attempt to set up a series of tours of their facility in the next few weeks

Chairwoman Seeber thanked Supervisor Driscoll for going above and beyond to ensure the County recognized those different individuals and entities, as well as providing the opportunity for tours to the full Board.

Supervisor Conover stated on April 24th the County would be conducting a Household Hazardous Waste disposal event which did not get a lot of fanfare, but was critical to ensure waste was properly disposed of and did not end up in the County environment and waterways. He offered privilege of the floor to Mr. Hajos to provide additional information regarding this event.

Mr. Hajos apprised there were two dates scheduled for their Household Hazardous Waste Collection days scheduled, the first of which was next Saturday, April 24th at the Town of Queensbury Highway Garage from 9:00 a.m. until 2:00 p.m. and the following one was scheduled for Saturday, July 24th from 9:00 a.m. until 2:00 p.m. at the Warren County Department of Public Works office in the Town of Warrensburg. He stated registration forms were available on the County website which listed all of the items that could be disposed of at these events, adding any type of explosive waste or munitions, anything related to asbestos, latex paint, automotive batteries, electronics, infections waste and radioactive material would not be accepted. He noted anyone interested in disposing of their household hazardous waste items should visit the County website to sign up to participate, as there was a limited number of registration available.

Chairwoman Seeber called for announcements.

Supervisor Strough indicated he had two suggestions for the Board's consideration in regards to addressing and moving the current Article 78 Proceeding that claimed that certain positions in the office should be vacated due to the lack of legally required filings. He said one way to handle this was to declare these positions vacant and hold a renomination and vote again, as this would render the Article 78 action moot; adding he would be supportive of this action. Next, Supervisor Strough informed there appeared to be several issues before the Board that had been discussed at length which he believed needed to be addressed. He apprised his thought on how to address these was reactivating the Legislative & Rules Committee by having the Board create and adopt it without the politicalization that they had seen. He apprised this Committee could assist with addressing the following issues: the formation of future Committees for the Board of Supervisors being developed with the advice and consent of the Board; assigning Chairs to Committees in a fair manner with no Supervisors being appointed to Chair multiple Committees, while others were appointed to Chair none, as this would eliminate the politicalization of these Committees; with the advice and consent of the Board of Supervisors they could develop and negotiate the Rules of the Board they felt were fair for everyone moving forward to present to the Board for approval; determine what the County could do to become more open and transparent and more specifically with FOIL (*Freedom of Information Law*) requests; take an independent and objective assessment of the

need for the positions of Majority and Minority Leader; review whether all emails from the County Attorney's Department which included those sharing legal opinions regarding the activities of the Board were being shared with the full Board; and to consider making the Legislative & Rules Committee a permanent Standing Committee. He remarked he felt there was a demonstrated need for a new agenda line item as opposed to the privilege it currently was. Lastly, he advised he would like clarification regarding the rules and duties of the Chair of the Board of Supervisors. He said the aforementioned items were his suggestions for consideration by the Board.

Chairwoman Seeber noted that Supervisor Strough had brought forward a number of items to talk about all at once under announcements; however, she noted, she welcomed that opportunity. She said prior to allowing the Supervisors to ask questions regarding those comments she would like to break them up in order to address them appropriately. She apprised she believed it was ironic that she was on the same page with him regarding the common theme that most of his suggestion had, one of which was the Governmental Operations & Advocacy Committee. She indicated the Legislative & Rules Committee had only met twice last year and once the prior year. She said one of the suggestions she received when she called and emailed every Supervisor after her appointment as Chair was to decrease the number of Supervisors on their Committees for more efficiency, as well as to decrease the number of Committees which she felt there were many valid points to. She advised she had reviewed Committees that historically had not met, which was Shared Service and was formed to address mandated issues, and was merged, as well as others. She informed more specifically to his point regarding the Legislative & Rules Committee, she had merged this with the advocacy piece under Governmental Advocacy & Operations and in the coming weeks they had multiple advocacy efforts, including the broadband resolutions and others that were important for advocacy purposes to the State, Local and Federal Government partners. She added she was appreciative of having an active Committee guided by the leadership of Supervisor Beaty. In regard to Supervisor Strough's suggestions as they related to the Majority and Minority Leader positions, the questions involving the development of the Rules of the Board and to offer alternatives was one that was clearly stated on January 8th and January 15th when she requested that the Board give these changes to the Committees a minimum of 90 days before they revisited the discussion as to whether additional changes were required at the Governmental Operations & Advocacy Committee meeting which Supervisor Beaty had as a priority following their trainings on the Rules of the Board, Robert's Rules of Order and the Parliamentary process. She said she hoped Supervisor Strough would bring many suggestions to the future Committee meeting where this would be discussed with the hopes of adopting a well thought out Rules of the Board for next year. She informed this addressed those questions from her perspective; however, she noted, she was aware there were additional questions. She added in addition to that she wanted to note when they discussed the responsibilities of the Chair of the Board they should refer to Local Law No. Of 1968 which established the authority of the Chair of the Board at that time that included several authorizations that fell on the Chair of the Board. She added they also needed to take into consideration the County and State Law when they were considering the responsibilities of the Chair of the Board which called for specific duties. She mentioned Supervisor Strough could advocate for changes to the State Law pertaining to the responsibilities of the Chair of the Board, but in this case involving the Warren County Board of Supervisors she thought they should all be invested in advocating for changes to the Rules of the Board and could certainly review discussions to modify the Local Law that was still in place and was very detailed regarding the specific duties of the Chair of the Board. She continued, informing Supervisor Braymer, who was the Minority Leader and Chair of the Personnel, Administration & Higher Education Committee discussed pending lawsuits at the Personnel, Administration & Higher Education Committee meetings every month unless it was something that would have a significant impact to the County, such as a recent lawsuit, that had required special meetings and a Special Board Meeting. She voiced her appreciation of Ms. Kissane for providing

updates on any pending litigation in executive session at these Committee meetings, adding Ms. Kissane also emailed a listing of these lawsuits to the Committee members, as well. Chairwoman Seeber asked Mr. Moore if he would like the opportunity to address the concerns expressed by Supervisor Strough prior to her allowing Supervisor Braymer to ask her question and so on to allow any Board member who may have any questions or concerns to voice them.

Supervisor Strough Expressed his desire to have an independent review of the concerns he expressed which he would be distributing to the full Board for review.

Chairwoman Seeber interjected, notifying Supervisor Strough he was out of order. Supervisor Wild repeatedly called for point of order, apprising this meant an item needed to be addressed immediately as per Robert's Rules of Order. Chairwoman Seeber responded according to the Rules of the Board which were adopted at the January 15, 2021 Board Meeting involving during Board Meetings every member had one opportunity to speak, adding these were more restrictive than Robert's Rules of Order. Supervisor Wild indicated he thought the purpose of point of order was to question a decision made by the Chair of the Board. Chairwoman Seeber advised the purpose was not to automatically interrupt the Chair while they were speaking and she asked Mr. Moore to respond to Supervisor Strough's comments. Supervisor Wild questioned whether this was listed in Robert's Rules of Order and Chairwoman Seeber replied Supervisor Wild was welcome to comment following Supervisors Braymer and Hogan; however, she noted Mr. Moore was asked to weigh in on this matter.

Mr. Moore provided an update on the Article 78 proceedings that Supervisor Strough had mentioned, informing the County's outside counsel on the matter had filed and served a motion to dismiss the petition on Monday, April 12th for lack of standing, as well as a failure to state the claim for Mandamus and the return date for the proceeding and the return date for that proceeding was scheduled for April 19th for which the court had indicated it would be on submission. He indicated the County's outside legal counsel would advise of any opposition papers from the individual who brought forward the Article 78. He said in the meantime he felt there was a solid strategy in place and they should await the outcome of the case in court.

Supervisor Dickinson exited the meeting at 12:08 p.m.

Supervisor Braymer thanked Chairwoman Seeber for addressing the changes that were made to past protocol and ideas going forward, as well as improvements that were made to the County Board of Supervisors processes in the future, as she was well aware this had been something that was important to Chairwoman Seeber for some time now and other changes would be forthcoming, such as updates to the Ethics Policy that would be reviewed by the Personnel, Administration & Higher Education Committee. In response to some of the earlier comments made she addressed Supervisors Strough and McDevitt directly, advising their attacks on the Chairwoman and herself as Minority Leader were antiquated. She stated they had a choice whom they voted for, neither of them had attended the Democratic caucus nor had they contacted her in the last three months. She informed they were making democrats look bad with their "sour grapes attitude" and attacked fellow democrats. She mentioned the Democratic party had failed at previous attempts to appoint someone from their party to the Chair of the Board position, including herself and Supervisor McDevitt; however, she noted, following their defeat they did not continue to complain and attack the individual who was appointed to the Chair position and instead carried out their responsibility of serving their constituents and carrying out County business and she would ask that they both do that at this point. She addressed Supervisor Strough, indicating that he was having his wife FOIL (*Freedom of Information Law*) request she and Supervisor Hogan's financial disclosures was absurd, adding she felt it was an inappropriate use of FOIL to attack fellow Supervisors. She apprised she had not nor would she seek Supervisor Strough's financial disclosure, informing she had not done anything to provoke him or his wife and she believed his behavior was misogynist, as he was attacking Chairwoman Seeber, herself and Supervisor Hogan similar to how he had been unsupportive of Catherine Atherden, Jennifer Switzer and Amanda McGee when they were members of the Queensbury Town Board. She indicated this discussion was not benefitting the County residents and it needed to stop. She said if he had tangible ideas

they should be brought before the Committee, similar to what the remaining Board members did, and get to work.

Supervisor Hogan stated she would like to echo Supervisor Braymer's frustration with the wasted energy that was occurring here with these repeated attacks not only on the Chairwoman, but on the women who were members of the Board of Supervisor which as Supervisor Braymer had previously indicated was misogyny. She asked where the Chair of the Legislative & Rules Committee was in 2019 when the initial proposal for Committee Chairs left three of the four women in the Board without appointments as Chairs to Committees; she added she was appreciative of Supervisor Conover, who was the Chair of the Board at that time, for rectifying this. She continued, apprising she would also like to know where the Chair of Legislative & Rules was in 2020 when again two of the five women who were members of the Board at that time were not appointed as Chairs of Committees. She remarked this needed to end and they needed to move forward to focus on what was productive and move forward with completing the work of the day. She concluded by pleading that they end their repeated attacks.

Supervisor Wild advised in regard to the point of order he would research further whether calling for point of order ended a discussion. He voiced his concern with the current tone of the discussion and the fact that it was being implied the attacks were against women. He informed he did not believe that was the case, as he had never observed such behaviors with this Board and it was easy to say, but difficult to prove. He stated this all related to impressions and when a statement like that was made it was a strong one. He indicated although this was a strong statement he believed it was a weak one because they could not respond to the issues, as the topic would be changed. He mentioned in his career he like many others had to work with women, adding if an individual was unable to work with woman it was likely they would lose their job. He suggested they move on from this and treat one another as individuals, adding he could care less about what party anyone was associated with or their gender, but rather the value the Board of Supervisors added as a group and individually to the County. He apprised it was not that they represented their gender, the party they were affiliated with or their individual towns, as they were present to handle the County's business and each of them should have the opportunity to opine on what they felt the Board should do to make the County as strong as they could. He stated they had done some incredible things; however, he noted, they were currently dealing with issues that should be resolved with open discussion.

In response to Supervisor Wild's comments, Chairwoman Seeber informed he was correct to state that they should be afforded every opportunity to speak to one another respectfully, value their differences and play on each others strengths and weaknesses. She remarked this should be a united Board. She stated since they were a Board with Committees she would be appreciative of the Supervisors bringing their suggestions to Committee. She advised all of the previous Chairs of the Board had been provided with the opportunity to put together a team. As it related to calling a point of order, Chairwoman Seeber apprised when a member had been assigned the floor and began speaking unless he or she began to discuss a subject when no motion was pending or speaks longer in debate then the Rules of the assembly allows, he or she could not be interrupted by another member or by the Chair except for the following purposes and only when the urgency of this situation justifies it. She informed if they reviewed Section C of 42-18 of Robert's Rules of Order they would also know that it was noted the Chair of the Board at this point in time based on the training that they had been provided by the County Attorney and until such time that the experts attended the Board Workshop meeting to speak to them the Chair of the Board was the Parliamentarian. She stated at the training they were notified by the experts this was in fact not the best course of action and a resolution had been prepared in advocacy and efforts to go before the Governmental Operations & Advocacy Committee in the upcoming Committee cycle to request designating the Clerk of the Board as per the experts suggestion. She indicated if the resolution was approved the Clerk of the Board could be asked to make a ruling and advise the Chair of the Board in making the official enforcement of that request. She said this was how the Parliamentarian should function,

adding she was looking forward to that discussion when it went before the Governmental Operation & Advocacy Committee which she hoped Supervisor Wild would take the opportunity to attend. She concluded by indicating she was appreciative of his comments.

Supervisor Wild asked if he could respond to those comments and Chairwoman Seeber replied he would be provided with the opportunity to respond when anyone else who had not spoken, but would like to have the chance to do so. She stated the Rules of the Board provided Supervisors with one opportunity to speak; however, she noted, she was more than willing to provide an additional opportunity at the time everyone else was done speaking. She asked if anyone else would like to make a comment.

In response to the comments made by Supervisor Braymer, Supervisor McDevitt advised he was unsure where the suggestion that he personally attacked anyone was coming from, adding he was flabbergasted by that observation. He indicated his issue was he objected to the Minority and Majority Leader positions with one being a Democrat and the other being a Republican because they were paying two Supervisors an additional stipend of \$6,000 each which was hard earned taxpayers money during a pandemic and individuals could not even afford food. He apprised there was something fundamentally wrong with these positions obtaining that stipend, adding this would continue to rattle this Board until the Board had the opportunity to vote on these positions. He asked whether they would be voting on this form of government which he believed should take place at their next Board Meeting as to whether they would accept these two positions within the structure of the Board. He voiced his objection to the Minority and Majority Leader positions, as well as to Supervisor Braymer's characterization of a personal attack.

Chairwoman Seeber stated Supervisor McDevitt's objections had been noted, adding they had voted on the Majority and Minority Leader positions on two occasions at the January 15th Board Meeting. She suggested that he bring his concerns before the appropriate Committee if it was his desire to continue to discuss a topic that had been repeatedly discussed at Committee meetings and now 95 days since she had been appointed as the Chair of the Board. She advised to be clear the Board was no longer going to continue to violate the law by paying the Chair of the Finance Committee, who also served as the Vice-Chair of the Board. She indicated they were following County Law which permitted them to have a Majority and Minority Leader, Chair of the Board and Budget Officer. She noted in addition to that they had also reduced the overall compensation salary. She thanked Supervisor McDevitt for his remarks and asked whether anyone who had not yet spoken would like to do so.

Supervisor Magowan apprised he fully concurred with the comments made by Supervisors Braymer and Hogan, adding maybe the implication had not been spoken, but he wanted everyone to know there were a few on this Board that have felt this. He stated he may have used the wrong word when he said it was becoming annoying to have this issues repeatedly come up; however, he noted, he was attempting to not isolate and point the finger at anyone. He apprised he believed they had a noble Board and he enjoyed working with all of his colleagues on the Board, but he believed the decisiveness had separated some of them resulting in the trust being lost which was what he found to be the most troubling. He remarked he believed Chairwoman Seeber was doing a phenomenal job and he had followed her, stood next to her, campaigned with her and he had faith in her. He stated he had been proud to stand behind Chairwoman Seeber at the Tree Dedication Ceremony and listen to what she was stating because she involved everyone with the main point aside from remembering those lost to COVID was the unity it was going to bring. In regard to the argument that the \$6,000 stipends being paid to the Minority and Majority Leaders could be used to feed the hungry, Supervisor Magowan pointed out those funds were previously being expended and in act the changes made by the Chairwoman actually resulted in a savings of \$3,000 for the County. He apprised while some may disagree with the positions he felt it was working well, as he had been working closely with the Minority Leader, adding he enjoyed the openness and discussions they had. He concluded by indicating he concurred that it was time to move past this, unite and act like mature adults who carried out the work they were elected to do.

Supervisor Strough indicated he would like to comment. Chairwoman Seeber restated she would like to provide the opportunity to those who had not yet spoken and adhere to the Rules of the Board.

Supervisor Beaty apprised he believed the comments made by Supervisors Braymer and Hogan were accurate, as he had never observed attacks like this on females before which he was disgusted by and felt it should be below those who were doing it, but it did not appear to be. He stated he was fully supportive of Supervisors Braymer and Hogan and could understand their point of view which had been well spoken and accurate. Supervisor Beaty informed Supervisor McDevitt failed to mention in his remarks that there had been a 9% reduction in the amount of compensation which was significant, adding a savings had never been achieved under compensation in the departmental budget. He cautioned Supervisor McDevitt about providing misinformation, as this would come back to haunt him and he asked going forward that he provide the entire story and not just a small portion of it. In conclusion, he stated the fact that this Board was attempting to do the best it could and yet there were Supervisors who continually attempted to waste the County's time, resources and energy on juvenile issues was beyond what he could comprehend. He remarked it was time they grew up, lead by example and take part in a great County that was continuing to grow instead of attempting to tear down individuals and Committees.

Supervisor Leggett informed Chairwoman Seeber had a big heart and had always stood for transparency and open dialogue and as they approached the privilege of the floor at the end of the Board Meeting it may be more suitable forum to allow Supervisors to make statements, not respond to them, as there could be another area where a response could be more effective. He concluded by indicating this was just a recommendation.

Chairwoman Seeber apprised she was appreciative of Supervisor Leggett's recommendation; however, she noted, she had a personal Commitment to answer questions from the public and during privilege of the floor. She added she would do her best to answer any questions that were directed at her and as Chair of the Board she still had that opportunity and right to not only represent the Warren County Board of Supervisors, but also the constituents that had elected her. She stated she did concur and felt Supervisor Leggett had made an excellent suggestion, as there could be a better forum for Supervisors to make statements then during privilege of the floor and she was hopeful a number of the questions and/or concern being expressed by Board members could be funneled through the appropriate Committees in order to continue to have that positive dialogue.

Supervisor Frasier exited the meeting at 12:22 p.m.

Chairwoman Seeber inquired whether there were any other Supervisors who had not yet spoken who would like to do so to which she received no response. She stated at this point in time the Rules of the Board only permitted one opportunity for individuals to be heard, adding they did not have an automatic right to make a second comment. She said in light of the comments that Supervisor Leggett had made she would like to call for a roll call vote to determine whether they would like to continue to discuss items that had been discussed already since it did not adhere to the Rules of the Board. She asked Mrs. Allen to prepare a roll call vote, informing those who wished to continue the discussion under privilege of the floor to allow individuals who had already commented to do so again to vote should vote in the affirmative.

Following the roll call vote it was determined the discussion regarding the Minority and Majority Leader positions would end, with a vote of 165 in favor (*Supervisors Leggett, McDevitt and Braymer*), and 676 opposed (*Supervisors Hogan, Merlino, Wild, Magowan, Beaty, Thomas, Shepler, Geraghty, Conover, Diamond, Bruno, Driscoll, Frasier and Seeber*), 53 Absent (*Supervisor Dickinson*) and 106 not voting (*Supervisors Smith and Strough*).

During the roll call vote, Supervisor Smith expressed that she did not wish to cast a vote on whether to continue the discussion, advising during her experience working for a major corporation she had never observed the lack of professionalism that was occurring with this Board. She indicated each and everyone of them had skills and talents and it was necessary

for them to recognize that each of them were different and each of them had those talents. She stated she concurred with Supervisor Leggett that upon occasion Chairwoman Seeber liked to speak and not allow others to comment; however, she said, her suggestion would be to allow them to make their comment and then sit and digest what had been stated before rushing to respond. She indicated while she herself could empathize with Chairwoman Seeber's frustration she believed it would be more appropriate for her to hold off on responding to the comments and consider how professional the Board could be. She remarked she did not feel the majority of the members of the Board were professional, adding she had been disappointed prior to her assuming her seat on the Board because of some of the phone calls she had received that prodded her regarding what was occurring on the Board. She suggested they begin to work as a team, grow up and respect each others skills and talents.

Supervisor Merlino apprised he would be voting in opposition; he added he would like to note for the record that he would like to meet with Chairwoman Seeber.

Warren County Board of Supervisors Proclamation

WHEREAS, emergencies occur at any time that require police, fire or emergency medical services, and

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property, and

WHEREAS, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Warren County Communications Center, and

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services, and

WHEREAS, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and ensuring their safety, and

WHEREAS, Public Safety Telecommunicators of the Warren County Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients, and

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year, now, therefore, be it

RESOLVED, that Warren County does hereby proclaim the week of April 11-17, 2021, as

NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK

in Warren County, in honor of the men and women whose diligence and professionalism keep our County and citizens safe.

DATED: APRIL 16, 2021

**(SIGNED) RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Superbisars Proclamation

WHEREAS, being a victim of crime and navigating the criminal justice system can be a frightening and confusing experience, and

WHEREAS, progress in improving the treatment of crime victims has been made through the efforts of thousands of victims and survivors who have turned their own experiences into a force for positive change, ensuring that others can receive justice, meaningful assistance, and compassionate treatment before the law, and

WHEREAS, since the passage of the Victims of Crime Act of 1984, and through the dedicated work of advocates, lawmakers, and victim service providers, there is a growing array of services and resources available to victims and their loved ones, and

WHEREAS, honoring the rights of victims - including the rights to be heard and to be treated with fairness, dignity, and respect - and working to meet their needs rebuilds their trust in the criminal justice and social service systems, and

WHEREAS, individuals' trust in the compassion, understanding, and support of their communities is achieved through sustained, deep-rooted, and coordinated outreach, and

WHEREAS, identifying, reaching, and serving all victims of crime - especially those from groups that often have less access to healing services and avenues to justice - is essential, and

WHEREAS, our community's continued engagement with the challenges faced by victims of crime will ensure that the progress made to date is not lost, and that new ground is broken to gain greater justice and healing for all victims, and

WHEREAS, National Crime Victims' Rights Week provides and opportunity to recommit to ensuring that accessible, appropriate, and trauma-informed services are offered to all victims of crime, and

WHEREAS, Warren County is hereby dedicated to supporting victims and survivors in the aftermath of crime, building trust among our clients, collaborating with other service providers, and engaging our community in response efforts, now, therefore, be it

RESOLVED, that Warren County does hereby proclaim the week of April 18-24, 2021, as

CRIME VICTIMS' RIGHTS WEEK

and reaffirms Warren County's commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and throughout the year, and expresses our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice and peace.

DATED: APRIL 16, 2021

**(SIGNED) RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, the Fair Housing Act, enacting on April 11, 1958, enshrined into Federal Law the goal of eliminating racial segregation and ending housing discrimination in the United States, and

WHEREAS, the Fair Housing Act prohibits discrimination in housing based on race, color, religion, sex, familial status, national origin, and disability, and commits recipients of Federal funding to affirmatively further fair housing in their communities, and

WHEREAS, Warren County is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all, and

WHEREAS, our social fabric, the economy, health, and environment are strengthened in diverse, inclusive communities, and

WHEREAS, more than fifty years after the passage of the Fair Housing Act, discrimination persists, and many communities remain segregated, and

WHEREAS, acts of housing discrimination and barriers to equal housing opportunity are repugnant to a common sense of decency and fairness, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby proclaim the month of April 2021 to be

“FAIR HOUSING MONTH”

in Warren County as an inclusive community committed to fair housing and to prompting appropriate activities by private and public entities to provide and advocate for equal housing opportunities for all residents, and prospective residents, of Warren County.

DATED: APRIL 16, 2021

**(SIGNED) RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, mental health is essential to everyone’s overall health and well-being, and

WHEREAS, all Americans face challenges in life that can impact their mental health, especially during a pandemic, and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions, and

WHEREAS, there are practical tools that all people can use to improve their mental health and increase resiliency, and

WHEREAS, mental health conditions are real and prevalent in our Nation, and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives, and

WHEREAS, each business, school, government agency, health care provider, organization and citizen share the burden of mental health problems and has a responsibility to promote mental wellness and support prevention and treatment efforts, now, therefore, be it

RESOLVED that the Warren County Board of Supervisors does hereby proclaim the month of May 2021 as

“MENTAL HEALTH AWARENESS MONTH”

in Warren County and calls upon all Warren County citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing

April 16, 2021

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awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

DATED: APRIL 16, 2021

**(SIGNED) RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, Warren County includes a growing number of older Americans who have built resilience and strength over their lives through successes and difficulties, and

WHEREAS, Warren County benefits when people of all ages, abilities, and backgrounds are included and encouraged to share their successes and stories of resilience, and

WHEREAS, Warren County recognizes our need to nurture ourselves, reinforce our strength, and continue to thrive in times of both joy and difficulty, and

WHEREAS, Warren County can foster communities of strength by: creating opportunities to share stories and learn from each other; engaging older adults through education, recreation and service; and encouraging people of all ages to celebrate connections and resilience, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors does hereby proclaim the month of May 2021 to be

"OLDER AMERICANS MONTH"

and urges every resident to recognize older adults and the people who support them as essential contributors to the strength of our community.

DATED: APRIL 16, 2021

**(SIGNED) RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, the Rule of Law is a fundamental concept undergirding justice, freedom, and representative government, and

WHEREAS, the Rule has been a guiding ideal of constitutional government that can be traced through history from various systems of law, through the Magna Carta and the United States Constitution, and

WHEREAS, the United States was founded on the principle that voluntary adherence to the Rule of Law expands, rather than limits, the opportunities for freedom, and

WHEREAS, the Rule of Law rests upon the idea that no person is so important as to be above the law and conversely no person is so insignificant to be beneath the law, and

WHEREAS, the principle that no person is above the law means that there must be limits on government and that government officials must be held accountable for their actions, and

WHEREAS, the separation of powers among branches of the government are essential to preserving the Rule of Law, and

WHEREAS, an independent judiciary is essential to a free society and administration of laws, and

WHEREAS, a viable democracy requires understanding of the nature and basis of our freedoms and recognition of the individual responsibilities which those freedoms impose, and

WHEREAS, the Rule of Law requires and educated citizenry that understands law and demonstrates engaged citizenship, and

WHEREAS, the theme for Law Day 2021 is "Advancing the Rule of Law", now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors, does hereby proclaim May 1, 2021 as

"LAW DAY IN WARREN COUNTY"

and urges everyone to observe this day by deepening their understanding of the Rule of Law and dedicating themselves to Advancing the Rule of Law to strengthen our democracy, defend liberty, and pursue justice.

DATED: APRIL 16, 2021

(SIGNED) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, Starr Valentino founded "National Do Something Good for Your Neighbor Day" in 2009 and Mr. Valentino has worked tirelessly since that time accumulating more than 500 different proclamations from villages, towns and cities across the United States and Canada proclaiming this occasion, and

WHEREAS, May 16th marks the annual observance of National Do Something Good for Your Neighbor Day, and

WHEREAS, currently, our great Nation faces extremely difficult times and daunting challenges created by the Coronavirus pandemic, as well as social unrest related to racism and moral confusion, and

WHEREAS, this is the perfect time for "National Do Something Good for Your Neighbor Day" to bring us closer together even while social distancing, and

WHEREAS, the one thing your neighbor may need is as simple as a call, email or note to brighten their day or see if they are in need, and

WHEREAS, it is a blessing to have a good neighbor, but it is even greater to be a good neighbor, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby proclaim Sunday, May 16, 2021, to be

"DO SOMETHING GOOD FOR YOUR NEIGHBOR DAY"

in Warren County, and does encourage residents of all ages, cultures, religions and economic backgrounds to perform random acts of kindness and love throughout our community.

DATED: APRIL 16, 2021

(SIGNED) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 112 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Executive Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

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FROM CODE		TO CODE		AMOUNT
DEPARTMENT: PUBLIC HEALTH				
A.4054 860	Ed./Physically Hand. Children, Hospitalization	A.4018.0020 860	Preventive Program, Family Health, Hospitalization	\$5,000.00
A.4054 865	Dental Insurance	A.4018.0020 865	Dental Insurance	120.00
SPECIAL ITEMS:				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1010 470	Legislative Board, Contract	10,000.00

Roll Call Vote:
 Ayes: 964
 Noes: 0
 Absent: 36 Supervisor Hogan
 Adopted.

RESOLUTION NO. 113 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AMENDING WARREN COUNTY BUDGET FOR 2021 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF PUBLIC HEALTH		
<u>ESTIMATED REVENUE</u>		
A.4054.0060 4451	Ed/Physically Hand. Children, Ed. Phys, Hndcppd/Early Intervnt, Early Intervention	\$6,047.00
<u>APPROPRIATIONS</u>		
A.4054.0060 220	Ed/Physically Hand. Children, Ed. Phys, Hndcppd/Early Intervnt, Office Equipment	1,500.00
A.4054.0060 410	Supplies	3,000.00
A.4054.0060 424	Postage	547.00
A.4054.0060 435	Medical Fees	1,000.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3315 3615	STOP DWI Program, STOP DWI Grant	\$4,000.00
A.3120.1001 2260	School Resource Officers, Hadley-Luzerne School District, Public Safety-Other Govt	43,500.00
A.3120.1002 2260	Queensbury School District, Public Safety-Other Govt	43,500.00
A.3120.1003 2260	North Warren School District, Public Safety- Other Govt	15,000.00
A.3120.1004 2260	Lake George School District, Public Safety- Other Govt	33,500.00
A.3120.1005 2260	Bolton School District, Public Safety-Other Govt	16,750.00
A.3120.1006 2260	Johnsburg School District, Public Safety-Other Govt	16,750.00
<u>APPROPRIATIONS</u>		
A.3315 120	STOP DWI Program, Salaries-Overtime	4,000.00
A.3120.1001 130	School Resource Officers, Hadley-Luzerne School District, Salaries-Part Time	40,409.00
A.3120.1001 830	Social Security	2,505.00
A.3120.1001 831	Medicare Contributions	586.00
A.3120.1002 110	Queensbury School District, Salaries-Regular	24,849.00
A.3120.1002 130	Salaries-Part Time	15,560.00
A.3120.1002 830	Social Security	2,506.00
A.3120.1002 831	Medicare Contribution	585.00
A.3120.1003 130	North Warren School District, Salaries-Part Time	13,934.00
A.3120.1003 830	Social Security	864.00
A.3120.1003 831	Medicare Contribution	202.00
A.3120.1004 130	Lake George School District, Salaries-Part Time	31,120.00

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
SHERIFF - cont.		
A.3120.1004 830	Social Security	\$1,929.00
A.3120.1004 831	Medicare Contribution	451.00
A.3120.1005 130	Bolton School District, Salaries-Part Time	15,560.00
A.3120.1005 830	Social Security	965.00
A.3120.1005 831	Medicare Contribution	225.00
A.3120.1006 130	Johnsburg School District, Salaries-Part Time	15,560.00
A.3120.1006 830	Social Security	965.00
A.3120.1006 831	Medicare Contribution	225.00
SOCIAL SERVICES		
<u>ESTIMATED REVENUE</u>		
A.6010 3610	Social Service, Social Service Admin	6,500.00
TE.6010 2401	Expendable Trust, Social Services, Interest & Earnings	20,000.00
<u>APPROPRIATIONS</u>		
A.6010 439	Social Services, Misc Fees & Expenses	6,500.00
TE.6010 110	Expendable Trust, Salaries-Regular	18,525.00
<u>APPROPRIATIONS</u>		
TE.6010 830	Expendable Trust, Social Services, Social Security	1,206.00
TE.6010 831	Medicare Contribution	269.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2021 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2021 is hereby amended accordingly.

Roll Call Vote:

Ayes: 964

Noes: 0

Absent: 36 Supervisor Hogan

Adopted.

RESOLUTION NO. 114 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

ACCEPTING PROPOSAL AND AUTHORIZING LAND LEASE WITH NEXAMP SOLAR FOR FLOYD BENNETT MEMORIAL AIRPORT SOLAR OR OTHER APPROVED USE LAND LEASE (WC 44-20)

WHEREAS, the Purchasing Agent has requested proposals for Floyd Bennett Memorial Airport Solar or other Approved Use Land Lease (WC 44-20), and

WHEREAS, the Public Works Committee has approved awarding the contract to Nexamp Solar, now, therefore, be it

RESOLVED, that the Purchasing Agent is hereby authorized to notify Nexamp Solar of the acceptance of their proposal, and be it further

RESOLVED, that Warren County shall enter into a land lease with Nexamp Solar, 101 Summer Street, Floor 2, Boston, Massachusetts 02111, for Floyd Bennett Memorial Airport Solar or other Approved Use Land Lease, pursuant to the terms and conditions of the proposal (WC 44-20), for a term commencing upon execution by both parties and extending for a term not to exceed thirty-six (36) months for design and construction of the solar farm, during which period a fixed rate of One Hundred Seventy Dollars (\$170) per month shall be charged, and be it further

RESOLVED, that once the site construction is complete and the solar farm is operable, Warren County shall, without need for a separate resolution, enter into a second lease agreement with Nexamp Solar for a term commencing upon execution and extending for a term of twenty-five (25) years at a rate of Three Thousand Seven Hundred Sixty-Five Dollars (\$3,765 per acre) for Site 1 and Four Thousand Six Hundred Seven Dollars (\$4,607 per acre) for Site 2, with a two percent 2% increase per year, with the option for one (1) additional five (5) year extension term upon mutual agreement of the parties and the Federal Aviation Administration, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute the aforementioned land lease agreements with Nexamp Solar, as well as any other documents that may be required, in a form approved by the County Attorney.

Roll Call Vote:

Ayes: 945

Noes: 0

Abstain: 19 Supervisor Shepler

Absent: 36 Supervisor Hogan

Adopted.

RESOLUTION NO. 115 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

ENACTING LOCAL LAW NO. 3 OF 2021, ENTITLED "DISPENSING WITH THE REQUIREMENTS UNDER NEW YORK STATE GENERAL MUNICIPAL LAW SECTION 352 AND AUTHORIZING A LEASE OF AIRPORT REAL PROPERTY"

WHEREAS, a proposed Local Law was duly presented to the Board of Supervisors and considered by them, said proposed Local Law entitled "Dispensing with the Requirements under New York State General Municipal Law Section 352 and Authorizing a Lease of Airport Real Property"; and

WHEREAS, the Board of Supervisors adopted Resolution No. 110 of 2021 on April 1, 2021, authorizing a public hearing to be held by the Board of Supervisors on the 16th day of

April 2021, at 10:00a.m., via Zoom on the matter of the Proposed Local Law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing to be heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 16th day of April 2021, does hereby enact and adopt Local Law No. 3 of 2021 as annexed hereto, and be it further

RESOLVED, that the Chair of the Board of Supervisors, Clerk of the Board of Supervisors, and County Attorney are hereby authorized to make such minor modifications to the Local Law as deemed necessary, and are authorized to execute, file and publish the Local Law and take all necessary actions for the promulgation thereof.

COUNTY OF WARREN

LOCAL LAW NO. 3 OF 2021 DISPENSING WITH THE REQUIREMENTS UNDER NEW YORK STATE GENERAL MUNICIPAL LAW SECTION 352 AND AUTHORIZING A LEASE OF AIRPORT REAL PROPERTY

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Title. This Local Law shall be entitled "A Local Law Leasing Airport Real Property."

SECTION 2. Purpose. The purpose of this law is to authorize Warren County, pursuant to the provisions of General Municipal Law Section 352 and County Law Section 215, to lease real property owned by Warren County and part of the Floyd Bennett Memorial Airport (hereinafter "Airport") for purposes other than aviation and for purposes not required for or necessary to the efficient and successful operation of the Airport.

SECTION 3. Lease of Airport Property. The Board of Supervisors of the County of Warren, New York, shall have the power to lease property at the Airport to individuals, firms, or corporations, for any purpose including purposes unrelated to aviation, and purposes not required for or necessary to the efficient and successful operation of the Airport.

SECTION 4. Supersession. This Local Law shall supersede General Municipal Law Section 352 which limits the lease of airport property to aviation purposes and for purposes required for or necessary to the efficient and successful operation of the Airport.

SECTION 5. Referendum on Petition. This Local Law shall be subject to a referendum on petition as provided by Section 24 of the New York State Municipal Home Rule Law. This Local Law shall take effect forty-five (45) days after its adoption by the Board of Supervisors unless a petition, signed and authenticated by the required number of qualified electors, is filed with the Clerk of the Board of Supervisors as provided by said Section 24 of the Municipal Home Rule, requiring a referendum thereon, in which event this Local Law shall take effect upon its approval by the affirmative vote of the qualified electors of the County of Warren on a proposition for the approval of this Local Law.

SECTION 6. Severability. In the event that any provision of this Local Law shall be determined by a Court of Law to be illegal and/or unenforceable, this Local Law, to the extent the Courts have determined practical, shall continue in full force and effect as if the said illegal or unenforceable provisions were not contained a part thereof.

Roll Call Vote:

Ayes: 945
Noes: 0
Abstain: 19 Supervisor Shepler
Absent: 36 Supervisor Hogan
Adopted.

RESOLUTION NO. 116 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

RATIFYING THE ACTIONS OF THE COMMISSIONER OF SOCIAL SERVICES IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF HEALTH DIVISION OF ADULT CARE FACILITIES FOR FUNDING UNDER THE ENHANCING THE QUALITY OF ADULT LIVING (EQUAL) PROGRAM FOR THE DEPARTMENT OF SOCIAL SERVICES

WHEREAS, the Department of Social Services requested authorization to submit a grant application to the New York State Department of Health Division of Adult Care Facilities for funding under the Enhancing the Quality of Adult Living (EQUAL) program, for repairs, equipment and programs to improve the quality of life for resident at the Countryside Adult Home, for a term commencing upon grant approval and terminating upon the exhaustion of funds, for an amount not to exceed Two Hundred Twenty-Six Thousand Four Hundred Dollars (\$226,400), and

WHEREAS, the Department of Social Services executed the grant application prior to the April 16, 2021 Board of Supervisors Meeting in order to meet the grant submission deadline, now, therefore, be it

RESOLVED, that the actions of the Department of Social Services be, and hereby are, ratified with regard to executing the grant application to the New York State Department of Health Division of Adult Care Facilities under the Enhancing the Quality of Adult Living (EQUAL) program for repairs, equipment and programs to improve the quality of life for residents at the Countryside Adult Home, for a term commencing upon grant approval and terminating upon the exhaustion of funds, for an amount not to exceed Two Hundred Twenty-Six Thousand Four Hundred Dollars (\$226,400), and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 117 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING CONTINUATION OF AGREEMENT WITH LEGAL AID SOCIETY OF NORTHEASTERN NEW YORK, INC. FOR FAMILY COURT CONFLICT CASES

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a continuation agreement with Legal Aid Society of Northeastern New York, Inc., 55 Colvin Avenue, Albany, New York 12206, to provide free legal services to indigents as a Conflict Defender in the Warren County Family Court for a two (2) year term commencing May 1, 2021 and terminating April 30, 2023 for an amount not to exceed One Hundred Forty-Five Thousand Four Hundred Dollars (\$145,400) per year, in a form approved by the County Attorney, and be it further

RESOLVED, that funds shall be expended from Budget Code A.1170 470 Legal Defense- Indigents, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 118 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING AGREEMENT WITH LEGAL AID SOCIETY OF NORTHEASTERN NEW YORK, INC. TO PROVIDE PARALEGAL/CASE MANAGEMENT SUPPORT SERVICES FOR INDIGENT PERSONS FOR THE ASSIGNED COUNSEL OFFICE (OILS CONTRACT #C800052)

WHEREAS, the Administrator of the Assigned Counsel Office has requested to enter into an agreement with the Legal Aid Society of Northeastern New York, Inc. to reimburse the agency for paralegal/case management support services with funding from the Office of Indigent Legal Services (OILS) grant (Contract #C800052) for a term commencing January 1, 2018 and ending upon termination of grant funds from New York State, in an amount not to exceed Fifty-Eight Thousand Five Hundred Fourteen Dollars (\$58,514), and

WHEREAS, the Criminal Justice Committee has approved the request, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Legal Aid Society of Northeastern New York, Inc., 55 Colvin Avenue, Albany, New York 12206, to reimburse the agency for paralegal/case management support services for indigent persons in the Warren County Family Court with funding from the Office of Indigent Legal Services (OILS) grant (Contract #C800052) for a term commencing January 1, 2018 and ending upon termination of grant funds from New York State, in an amount not to exceed Fifty-Eight Thousand Five Hundred Fourteen Dollars (\$58,514), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1170 470 Legal Defense- Indigents, Contract.

Note: The amount listed in this resolution differs from what was presented to the Criminal Justice Committee due to a clerical error. The correct contract total is listed above and is completely funded by State grant monies.

Adopted by unanimous vote.

RESOLUTION NO. 119 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING AGREEMENT WITH LEGAL AID SOCIETY OF NORTHEASTERN NEW YORK, INC. TO PROVIDE PARALEGAL/CASE MANAGEMENT SUPPORT SERVICES FOR INDIGENT PERSONS FOR THE ASSIGNED COUNSEL OFFICE (OILS CONTRACT #C100052)

WHEREAS, the Administrator of the Assigned Counsel Office has requested to enter into an agreement with the Legal Aid Society of Northeastern New York, Inc. to reimburse the agency for paralegal/case management support services with funding from the Office of Indigent Legal Services (OILS) grant (Contract #C100052) for a term commencing January 1, 2020 and ending upon termination of grant funds from New York State, in an amount not to exceed Forty-Five Thousand Dollars (\$45,000), and

WHEREAS, the Criminal Justice Committee has approved the request, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Legal Aid Society of

Northeastern New York, Inc., 55 Colvin Avenue, Albany, New York 12206, to reimburse the agency for paralegal/case management support services for indigent persons in the Warren County Family Court with funding from the Office of Indigent Legal Services (OILS) grant (Contract #C100052) for a term commencing January 1, 2020 and ending upon termination of grant funds from New York State, in an amount not to exceed Forty-Five Thousand Dollars (\$45,000), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1170 470 Legal Defense- Indigents, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 120 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AMENDING AGREEMENT WITH A SUPERVISING ATTORNEY FOR THE ASSIGNED COUNSEL OFFICE, TO ADD LANGUAGE REGARDING REIMBURSEMENT FOR FEES AND DISBURSEMENTS

WHEREAS, Resolution 230 of 2020 (amended further by Resolution Nos. 491 of 2020 and 75 of 2021) authorized an agreement with Robert Gregor, Esq. to provide supervising attorney services for the Assigned Counsel Office at a rate of One Hundred Fifty Dollars (\$150) per hour, continuing so long as grant funding is provided, and

WHEREAS, the Criminal Justice Committee approved a request to add reimbursement of expenses covered by the grant funding of the Supervising Attorney, for a term commencing April 1, 2021 and continuing so long as grant funding is provided, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Robert Gregor, Esq. to include reimbursement of expenses covered by grant funding, for a term commencing April 1, 2021 and continuing so long as grant funding is provided, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1170 470 Legal Defense-Indigents, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 121 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AMENDING RESOLUTION NO. 32 OF 2020, WHICH AUTHORIZED AN AMENDMENT AGREEMENT WITH RELX D/B/A LEXISNEXIS FOR A SUBSCRIPTION FOR A LAW LIBRARY RESEARCH SYSTEM FOR THE PUBLIC DEFENDER'S OFFICE, TO UTILIZE LEXISNEXIS LEGAL RESEARCH

WHEREAS, pursuant to Resolution No. 356 of 2018, the Chairman of the Board of Supervisors was authorized to execute a continuation agreement with RELX d/b/a LexisNexis, P.O. Box 9584, New York, New York 10087, for a subscription for a law library research system for the Warren County Public Defender's Office, and

WHEREAS, Resolution No. 32 of 2020 increased the number of authorized users, and

WHEREAS, the Criminal Justice Committee has approved a request that Resolution No. 32 of 2020 be amended to include utilization of LexisNexis Legal Research in addition to the current scope of the agreement, at an additional cost not to exceed One Thousand Seven

April 16, 2021

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Hundred Dollars (\$1,700), which is covered by New York State OILS Grant funds, now, therefore, be it

RESOLVED, that Resolution No. 32 of 2020 be, and hereby is, amended to include utilization of LexisNexis Legal Research in addition to the current scope of the agreement, at an additional cost not to exceed One Thousand Seven Hundred Dollars (\$1,700), which is covered by New York State OILS Grant funds, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 32 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 122 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING EXTENSION OF THE PUBLIC DEFENSE CASE MANAGEMENT SYSTEM MAINTENANCE AND SOFTWARE SUPPORT AGREEMENT WITH NEW YORK STATE DEFENDERS ASSOCIATION, INC. FOR THE PUBLIC DEFENDER'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an extension of the Public Defense Case Management System Maintenance and Software Support Agreement with the New York State Defenders Association, Inc., 194 Washington Avenue, Suite 500, Albany, New York 12210-2314 (previously authorized by Resolution No. 311 of 2020), for a term commencing April 13, 2021 and terminating April 12, 2022, for an amount not to exceed Five Thousand Five Hundred Dollars (\$5,500), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1171 470 Public Defender, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 123 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION OFFICE OF COMMUNITY RENEWAL FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING UNDER THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY (CARES) ACT

WHEREAS, the County Planner is requesting approval to submit a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal, for Community Development Block Grant Funding under the Coronavirus Aid, Relief and Economic Security (CARES) Act, with the amount of the grant to be determined, now, therefore, be it

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute and submit a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal for Community Development Block Grant Funding under the Coronavirus Aid, Relief and Economic Security (CARES) Act, with the amount of the grant to be determined, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 124 OF 2021

Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and Diamond

AUTHORIZING AGREEMENT WITH NEEDHAM RISK MANAGEMENT RESOURCE GROUP, LLC TO PRODUCE A COMPUTER-BASED TRAINING VIDEO FOR TRAINING OF BOARD OF ELECTIONS INSPECTORS

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Needham Risk Management Resource Group, LLC, to produce a computer-based training video for training of Board of Elections Inspectors, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, at an hourly rate of One Hundred Ten Dollars (\$110), for a total amount not to exceed Three Thousand Nine Hundred Sixty Dollars (\$3,960), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1450 470 Board of Elections, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 125 OF 2021

Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and Diamond

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH INFO QUICK SOLUTIONS, INC. FOR ELECTRONIC DOCUMENT MANAGEMENT AND ARCHIVAL RECORDS MANAGEMENT SYSTEM FOR THE WARREN COUNTY CLERK'S OFFICE (WC 13-21)

WHEREAS, the Purchasing Agent has requested proposals for Electronic Document and Records Management Services for the Warren County Clerk's Office (WC 13-21), and

WHEREAS, the County Clerk has recommended that Warren County award the contract to Info Quick Solutions, Inc., now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent notify Info Quick Solutions, Inc., of the acceptance of their proposal, and be it further

RESOLVED, that Warren County enter into an agreement with Info Quick Solutions, Inc., 7460 Morgan Road, Liverpool, New York 13090, for Electronic Document and Records Management Services for the Warren County Clerk's Office, pursuant to the terms and conditions of the request for proposals and proposal (WC 13-21), for a term commencing upon execution by both parties and terminating five (5) years from date of execution, with the option for up to three (3) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement and other necessary documents in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Codes A.1410 425 County Clerk, Reproduction Expenses and A.1665 425 Public Records, Reproduction Expenses.

Adopted by unanimous vote.

RESOLUTION NO. 126 OF 2021

Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and Diamond

COMMEMORATING THE 100TH ANNIVERSARY OF THE NEW YORK STATE ASSOCIATION OF COUNTY CLERKS AND THE 100TH ANNIVERSARY OF DMV OPERATIONS IN THE WARREN COUNTY CLERK'S OFFICE

WHEREAS, the Office of the County Clerk is one of the earliest functions of Warren County governments since the County's creation in 1813, and

WHEREAS, the record keeping responsibilities of the County Clerk under the Constitution of the State of New York include all land records within the County as well as the court records of both Supreme and County Court and innumerable other critical series of records essential to the well-being and prosperity of the People of Warren County, and

WHEREAS, the County Clerks across this State also perform the vital function of revenue collectors for Cities, Towns and Villages within the County, for certain regional entities, for State Courts and for State government itself in amounts that greatly exceed the revenue retained for their Counties, and

WHEREAS, the year 2021 marks the one hundred years since the formation of the New York State Association of County Clerks (NYSACC) in a statewide meeting of County Clerks on February 25, 1921, in Rochester, New York, and

WHEREAS, since 1921, the County Clerks of Warren County, together with their peers from throughout New York State, have worked collaboratively to recommend changes in State laws that would standardize fees, improve services, and promote efficiency in order to more effectively serve the People of Warren County and all the Counties within New York State, and

WHEREAS, the County Clerks and their Association over thirty years ago provided the driving force to create the Local Government Records Management Improvement Fund, and to this day collect all the revenue for said Fund, which Fund has to date provided over one hundred million dollars to all levels of local government across this State to preserve and protect the records held by these local governments, and

WHEREAS, the dramatic rise in vehicle registrations after the First World War caused the State to enlist the help of County Clerks, first in registering vehicles and later in licensing automobile drivers, thus beginning the important function of operating County Motor Vehicle offices throughout New York State to serve Warren County residents for the past one hundred years, and

WHEREAS, the Warren County Clerk's Office provides in accordance with Penal Law Section 400 the administrative lead, together with the Warren County Sheriff's Office as investigators, and the Warren County Judge as Licensing Officer, in the issuing of pistol permits to the residents of Warren County, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby recognizes and commends the Warren County Clerk's Office and the Warren County Department of Motor Vehicles for their dedicated and tireless service to the People of Warren County, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby congratulates the New York State Association of County Clerks on the 100th Anniversary of its founding and hereby transmits this congratulatory message to the Association, its executive body, and statewide membership during this anniversary year of 2021.

Adopted by unanimous vote.

RESOLUTION NO. 127 OF 2021
Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and
Diamond

ADOPTING THE 2021 PURCHASING POLICY FOR WARREN COUNTY

WHEREAS, the Purchasing Agent for Warren County has updated and clarified the Warren County Purchasing Policy and the Governmental Operations & Advocacy Committee has recommended that the same be advanced to the full Board of Supervisors for consideration, and

WHEREAS, the updated and clarified Warren County Purchasing Policy is included with this resolution as Schedule "A," now, therefore, be it

RESOLVED, that the proposed 2021 Purchasing Policy for Warren County, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County, and be it further

RESOLVED, that any and all prior Purchasing Policies, Resolutions or parts thereof inconsistent with the 2021 Purchasing Policy are hereby repealed, except that the former Purchasing Policy, as amended, shall continue to apply to any purchases made under the former Policy and to those purchases started but not completed under said former Policy.

WARREN COUNTY PURCHASING POLICY

2021

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SECTION I

I. INTRODUCTION

Goods and services must be procured in a manner so as to assure the prudent and economical use of public monies in the best interest of the taxpayers of the political subdivision or district, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence, extravagance, fraud and corruption.

Adopted by the Warren County Board of Supervisors as internal policies and procedures, this Purchasing Policy governs all procurement of goods and services required to be made pursuant to the competitive bidding requirements of General Municipal Law §103 and those goods and services which are not required by law to be procured by political subdivisions or any districts therein pursuant to competitive bidding as per General Municipal Law §104-b. The County of Warren is hereby authorized to make all purchases of necessary goods and services by any means legal within the State of New York and in compliance with all applicable laws, rules and regulations.

The responsibilities and authority for purchasing are assigned by the governing board to Julie Butler, Purchasing Agent, Jason Shpur, Deputy Purchasing Agent and Amber Brownell, Purchasing Assistant. The keynote of any successful purchasing system is cooperation between the employees, Department Heads, staff, Auditor, Treasurer, and the governing board.

For purposes of this policy please note the following definitions:

- Bid: Typically applies to commodities and public works. Awards are based solely on lowest price.
- RFP: Applies to professional services where negotiations may be required and price is not the sole criteria when evaluating.
- Best Value: See Best Value Methodology explanation beginning on page 13
- True Lease: Lease of equipment whereby said equipment will be turned into the vendor at the end of the lease term with no option for buy out.

SECTION II

II. PURCHASING PROCEDURES

A. Procedures Applicable to all Purchases Regardless of Dollar Amount

Before making any purchase, the following steps must be taken.

1. Confirm that there isn't already a County bid for the item(s).
2. If there's no County bid, check Preferred Source Offerings in the following order:
 - a. Corcraft
New York State Department of Correctional Services
Division of Industries

550 Broadway, Menands, NY 12204
 Ph: 518-436-6321
 Fax: 518-436-6007
 website: <http://www.corcraft.org>

- b. NYS Preferred Source Program for People Who are Blind (NYSPSP)
 136 State Street, 2nd Floor
 Albany, NY 12207
 Ph: 518-621-0605
 Fax: 518-456-3587
 website: <http://www.nyspsp.org>
- c. New York State Industries for the Disabled, Inc.
 11 Columbia Circle Drive
 Albany, NY 12203
 Ph: 518-463-9706
 Fax: 518-463-9708
 e-mail: administrator@nysid.org
 website: <http://www.nysid.org>

Items must meet the form, function and utility of the Department. Catalogs and guidelines may be obtained in the Purchasing Department. If the price from a Preferred Source is within 15% of the lowest quote and meets the specifications of the Department, the item must be purchased from the Preferred Source.

3. If the item/service is not available from a Preferred Source, search the New York State Office of General Services (NYS OGS) website <https://www.ogs.state.ny.us/Purchase/Search/default.asp> for a State Contract. Purchases should be made through available State Contracts (OGS), or under County contract pursuant to Section 408-a of the County Law, and Subd 3 of General Municipal Law (hereinafter "GML") §103 revised in 2013 to allow purchases of materials, equipment or supplies, or to contract for services through any county within the state, whenever such purchases are deemed by the Purchasing Agent to be in the best interest of the County.
4. If no State Contract is available, or you feel the County can obtain better pricing than State Contract, then Purchasing will proceed with a County bid or the Department may obtain quotes, depending on the dollar thresholds (see pages 8-15).
5. The County is also authorized to purchase apparatus, materials, equipment and supplies, and to contract for services related to the installation, maintenance or repair of those items, as authorized by the addition of Subdivision 16 as an amendment to GML §103, through the use of contracts let by the United States or any agency thereof, any state or any other political subdivision or district therein. The contract must be let in a manner that constitutes competitive bidding to the lowest responsible bidder, or on the basis of best value, "consistent with state law", meaning in harmony with New York State Law, and made available for use by other governmental entities. Purchases made in accordance with GML §103(16) are not subject to the competitive bidding requirements of GML §103 at the local level as bidding has already been done in accordance with GML §103 by the lead agency. The stated purpose of GML §103(16) is to reduce costs, and increase efficiencies. The prerequisites that must be met are as follows:
- a. The contract must have been let by the United States or any agency thereof, any state or any other political subdivision or district therein. Therefore, there must be an underlying contract let by one of the listed

- governmental entities. Contracts developed for use by local governments that are let by private parties (e.g. a private company, association or not-for-profit corporation is the party awarding the contract to the vendor), and not by the United States or any agency thereof, any state or any other political subdivision or district therein, would not fall within the exception.
- b. The contract must have been made available for use by other governmental entities. This means that the other governmental entity has taken steps to make its contract available for New York local governments by including a clause extending the terms and conditions of the contract to other governmental entities. Unilateral offers by vendors to extend contract pricing and other terms and conditions would not fall within the exception.
 - c. The contract must have been let in a manner that constitutes competitive bidding "consistent with state law". "State law" refers to New York State's bidding law applicable to its political subdivisions (GML §103 and related case law). Departments exercising the option to purchase under this exemption will be required to obtain background information on the procedures used to let the contract and, as necessary, consult with counsel, to determine whether this prerequisite is met.
6. As allowed by law (see paragraph 5 above), the County has become a member of several National Cooperatives including: National Joint Powers Alliance (NJPA) now known as Sourcewell; US Communities and National IPA/TCPN now known as Omnia Partners; National Cooperative Purchasing Alliance (NCPA); and Pennsylvania Education Purchasing Program for Microcomputers (PEPPM). The Purchasing Department utilizes these cooperatives on a regular basis in determining the best course of action for particular purchases. Vendors may reference one of these cooperatives in discussions with departmental employees. Purchasing should be consulted to confirm that the company is, in fact, a participating vendor.
 7. Vendor numbers must be requested for each vendor receiving payment from Warren County. All requests for new or changed vendor numbers must be submitted to the Purchasing Department. Vendor numbers are necessary in order to complete a Purchase Order and must contain the following information:
 - a. Correct and full name of the individual/organization
 - b. Remittance address for payment & phone number
 - c. Federal ID or Social Security Number
 - d. Reason for payment (so that Purchasing can identify 1099 status)

County Departments are responsible for obtaining W-9 forms from the vendors confirming that payment information provided to the County is valid. A W-9 form must be submitted with each new vendor request in order for a vendor number to be issued.
 8. Prevailing Wages apply any time a vendor employs laborers, workmen or mechanics. Vendors are required to pay prevailing rates according to Article 8 of the New York State Labor Law, no matter what the dollar amount. Pursuant to Article 9 of the New York State Labor Law, prevailing wages must also be paid for building service contracts such as moving, landscaping, elevator maintenance, etc., for any contract exceeding \$1,500 per year. Owners/operators, who have no employees, are exempt and do not need to pay themselves Prevailing Wages. Certified payrolls must be provided by the Contractor to the applicable County Department, prior to submitting an invoice. The Certified Payroll forms are required to be kept on file by the Departments for which the contract applies. The form can be found at

www.co.warren.ny.us/purchasing/forms.php

All prevailing wage schedules must be requested through the Purchasing Department prior to obtaining quotes or bids. All vendors must be provided with the New York State Department of Labor PRC number assigned to each individual project so that appropriate labor rates are included in their quotes/bids. If the contract is cancelled at any time, Purchasing must be notified in order to cancel the prevailing wage schedule for that project.

On occasion, the New York State Department of Labor, Bureau of Public Works, upon receiving complaints for non-payment of prevailing wages shall direct the County to withhold monies due to a vendor. The original notice is forwarded to the Superintendent of the Department of Public Works, a copy is kept in Purchasing and a copy forwarded to the Treasurer's Office. These monies are held until notification is received from the Department of Labor on how they are to be disbursed. Contractors and the applicable County Department must check prevailing wage schedules for each project on the 1st of each month. The Department of Labor posts corrections to each schedule (when applicable), and both parties must be informed of all updates to ensure proper payment to Contractor's employees, and for the purpose of checking certified payrolls.

New York State Office of General Services obtains a prevailing wage schedule for the State when awarding a State Contract. However, if the County uses the State Contract, the County is required to obtain a separate prevailing wage schedule specific to the County project.

It is the County's responsibility to confirm that the Prime Contractor has provided all sub-contractors with a copy of the prevailing wage schedule. A verified, signed statement must be obtained from each sub-contractor, certifying that they were provided with a copy of the schedule.

9. A contract is always required when a service is being provided to the County (regardless of dollar amount). Where appropriate, short form contracts are available for longer or indefinite terms, only if under the quote threshold and contract amounts don't increase. When determining the term of a contract, please take into consideration the nature of the procurement: What is the likelihood that the original term may be extended? Most contracts are capped at 3 years, with an initial one year term and two additional (optional) one year extensions. More involved contracts with larger investments by the Contractors may have longer terms which will be negotiated as part of the contract process.

In consultation with and in a form approved by the County Attorney, the Chair of the Board of Supervisors (or the Vice-Chair in his/her absence) shall have authority to execute contracts without the need for a Board Resolution for contracts under \$1,000.99 annually. The Department Head must provide the Chair of the Board with their approval prior to execution of the contract. Contracts over \$1,001.00 annually shall require Board Resolutions unless blanket authority (by Resolution) has already been given to the Department.

10. Each set of Specifications will identify the person to which questions should be directed. This is a control mechanism so that all vendors fairly receive the same information relative to the Specifications. In the event the Purchasing Agent does not know the answer, he/she will contact the appropriate department to obtain the correct response. The appropriate information will then be distributed to the vendors

in the form of a written addendum. Written addenda must be issued at least five (5) business days prior to the bid opening. If the five (5) day requirement is not met, the bid opening date will be changed in order to comply.

11. GML §103 makes it possible for the County to standardize on a particular type of material or equipment. A Resolution approved by the Department's standing committee and at least two-thirds majority of the Board of Supervisors, shall state that for reasons of efficiency or economy, there is a need for standardization. Such reasons may include, but are not limited to the following:
- a. Larger quantities of fewer items;
 - b. More economical buying;
 - c. Flexibility of inventory;
 - d. Reduction of purchasing time;
 - e. Lower departmental operating costs; and
 - f. Reduced inventories

Adoption of such a Resolution does not eliminate the necessity for conformance to the competitive bidding requirements. Standardization restricts the purchase to a specific model or type of equipment or supply, but does not limit the vendors it can be purchased from.

12. Anticipate your needs! Once you have determined what you need, within the limitations of your budget, contact Purchasing to help you develop the specifications for the quote or bid to get the best value possible for the expenditure of tax dollars. The key is time and preparation. Turn around time is dependant on many factors ranging from the complexity of the specifications, and the need for a pre-bid meeting and addendums to the number of bids and quotes currently in process with Purchasing. **Remember, poor planning does not move your request to the top of the list!**
13. Warren County takes the position, consistent with County Law §369; [the] State Comptrollers Opinions_ 81-83 and [Opinion] 81-90; and good business sense, that prepayments should not be made using County funds.
14. As standard business procedure, all County vendors are entitled to prompt payment. Invoices should be processed as soon after goods/services are obtained and in accordance to batch deadlines established by the County Auditor. **If the Auditor receives any claims for goods or services for which no Purchase Order was issued, the Purchasing Agent in conjunction with the County Auditor will have the authority to nullify the payment of such claim.**
15. The Purchasing Department endeavors to aide in getting Departments the right material on time. There will be occasions when inferior goods or services are received or they are not received in a reasonable amount of time. If the problem cannot be resolved by the Department it should be reported to Purchasing as soon as possible. This can be done via e-mail or phone. Remember to include the vendors name, bid number, the problem you have with the order and your name and extension. Purchasing will contact the vendor and try to come to a resolution of the problem. If necessary the County Attorney's Office will be contacted for assistance.
16. When developing specifications, it is understood that Departments may require the expertise of vendors. When consulting with vendors it must be clearly stated that their services, in no way, give them an advantage in the bidding or proposal process. Departments must be especially diligent in this situation to ensure that the

specifications are not written in such a way that the consulting vendor is given such an advantage (i.e. writing the specifications so narrowly that only their company or firm can respond).

17. When the County is seeking commodities, public works and/or professional services to be funded by New York State and/or Federal Grants, the Purchasing Department will actively and affirmatively solicit bids for supplies and/or contracts from qualified New York State certified MBEs or WBEs as more fully set forth in Warren County Resolution No. 635 of 2014. In the event the County receives Federal grant funding, Uniform Guidance provisions apply as required by CFR Title 2 Part 200, which are attached hereto as Appendix "A". Expenditures and contracts funded by New York State must be in compliance with New York State Executive Law Article 15-A revised on June 16, 2019 which expands the provisions for meeting M/WBE utilization goals and awarding bids to M/WBE's. The law applies to professional services public works and commodities, or any combination thereof, in excess of \$25,000; and acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon in excess of \$100,000. Whether or not such procurements meet bidding thresholds, the Purchasing Department must be consulted to ensure compliance with the requirements of said Law.
18. P-Cards may be utilized on a limited basis for purchases in accordance with the Credit Card Policy adopted by the Board of Supervisors via Resolution No. 222 of 2015 and subsequently amended by Resolution Numbers 460 of 2015, 133 of 2019, 411 of 2019 and 72 of 2020. Even when using a P-Card, procurements must be made in compliance with this policy.

B. Procedures Specific to Each Type of Purchase

1. Commodity/Equipment/Furniture Purchases

These purchases may be made without a Resolution of the Board of Supervisors to the extent your Department budgeted/planned for the same. Most often, purchases made under State Contract do not require quotes, however, there are instances where quotes or a mini-bid process are required. Please read each State Contract carefully to make sure all requirements are being met before making the purchase. Some vendors may offer GSA (federal) pricing to the County. Please note, this does not exempt the County from following State and/or County procurement requirements. The GSA pricing may be used as a quote, but additional pricing is still required in accordance with the guidelines set forth below. The only exceptions to this are for Information Technology purchases offered under GSA Federal Supply Schedule 70 and Law Enforcement products under Schedule 84. Additionally, some vendors may offer to sell products as part of an Alliance or Private Cooperative. If authorized by Board Resolution, the County may purchase through National Cooperatives such as, and by way of example, Sourcewell. Please contact the Purchasing Department if a vendor has offered pricing from a national cooperative in order to determine whether or not you have authority to proceed.

a. Competitive Bidding:

Legal notices are published in the official County newspapers, informing the public of the products or services being bid. The advertisement for bids shall contain a statement of the time and place where all bids will be publicly opened and read. All bid openings will be conducted at a public meeting and all interested parties may

attend.

Commodities vs. Public Works

Purchase contracts for materials, equipment and supplies involving an estimated annual expenditure of over \$20,000.00 and public works contracts involving over \$35,000.00 shall be awarded to the lowest responsible bidder only after public advertising soliciting formal sealed bids (GML §103). The term public works contracts would apply to those projects involving labor or both materials and labor where the labor portion exceeds the material component. Included in this category would be construction, paving, printing, and repair contracts.

Although not defined in GML §103, the Office of the State Comptroller has expressed the opinion that the term "contract for public work" encompasses contracts for services, or labor or construction by a "laborer, workman or mechanic service requiring wage rates". When a bid involves acquisition of both goods and services, such as a commodity where installation is required, the contract should be viewed as a purchase for purposes of the competitive bidding monetary threshold only if the service portion is minor, incidental, or customarily provided by the vendor as a component of the purchase. Conversely, if the services are extensive, substantial, or involve specialized skills, so that the acquisition of the commodity is incidental to the work, the contract should be treated as a contract for public work (1987 Opns St Comp No. 87-46, p 70). For example, a contract for interior painting of a building involves both material and labor. In most cases, the labor component of the contract will be predominant, making it a contract for public work. In contrast, replacing a boiler or furnace, while involving both labor and equipment will, in most cases, consist primarily of a charge for the equipment, making it a commodity purchase.

In determining the necessity for competitive bidding and quoting, the aggregate cost of an item or commodity estimated to be purchased in a fiscal year would have to be considered. As a general guide, items of the same or similar nature which are customarily handled by the same vendor or kind of vendor should be treated as a single item for purposes of determining whether the dollar threshold will be exceeded, i.e. plumbing materials, electrical materials, lumber, hardware, etc. It is the responsibility of the Purchasing Agent and/or County Auditor to note where purchases over the course of a fiscal year are exceeding the bidding thresholds from the purchase orders submitted by the various departments.

Items purchased through Warren County bid or the New York State Office of General Services (OGS) on State Contract have already been subject to bidding and are therefore exempt. However, all political subdivisions must purchase from the vendor holding a current State or County contract, even if another vendor's price is equal or lower, or said political subdivision must go to separate bid. The purchasing exemption made through the NYS OGS does not apply to a purchase from the State Contract vendor upon terms and conditions which materially or substantially vary from the State Contract. Used items are not exempt from bidding requirements except as noted in the exceptions section of this policy.

1. Commodity/Equipment/Furniture Purchases (continued)

Where bids are required, the Department Head will assist the Purchasing Agent in the preparation of specifications and contracts. It is the responsibility of the Department Head to provide an adequate description of items needed so that the Purchasing Agent may be able to prepare the specifications to procure the desired commodity or service. The Purchasing Agent will send specifications to vendors from a list prepared jointly by the Purchasing Agent and the Department Head for all bids. Warren County does NOT accept faxed documents where original (ink) signatures are required, i.e. on proposal pages, Non-Collusive Certifications,

Corporate Resolutions and Iran Divestment Act Certifications.

When soliciting bids, a "Statement of General Conditions" will be included with all specifications and contracts provided to vendors. These General Conditions will be incorporated into contracts awarded for the purchase of commodities and the procurement of public works services.

Vendor lists shall not be released prior to a bid opening as this may adversely affect the bids received and/or encourage collusion. Any requests received by a County department for this information are to be directed to Purchasing.

After the public opening of a sealed bid, a tabulation sheet shall be prepared, recording all pricing as submitted by the responding vendors. The appropriate Department(s) shall evaluate the bid responses and prepare a recommendation letter.

b. Bid Approval Process:

Bids for commodities will be awarded by the Purchasing Department after the following conditions are met:

- i. Sufficient appropriations are contained within the Department's current budget (or after a budget transfer has been completed).
- ii. The Department Head provides the Purchasing Agent with a written recommendation for award indicating that the lowest bid meets the intent of the specifications. **NOTE: Commodity bids do not require a Resolution unless the lowest bid is not accepted.**

c. Bidding Timeline:

The following represents the estimated amount of time required to complete a bidding cycle. Timelines for commodities and services will be different. Times may change depending on the complexity of the project. Not all items pertain to all bids. The cycle does not begin until Purchasing is able to move your project to the top of its system. ie: first come, first served. If in doubt of the Purchasing workload at any given time, give the Purchasing Department a call to see how long it will be before you can get your project started. These are meant as a guideline, not a rule. Times may be shorter or longer depending on the circumstances.

1. Requisition or request for bid comes to Purchasing
2. Plus up to 15 working days until Purchasing begins bidding process
3. Plus 5 working days for Purchasing to review documents
4. Plus appropriate time to supply Purchasing with approved set of documents

1. Commodity/Equipment/Furniture Purchases (continued)

5. Plus 1 working day for printing of documents (except large Construction projects)
6. Plus 5 working days for papers to publish Notice to Bidders (Saturdays only, Purchasing Department's deadline is the Monday before the

- Saturday publication)
7. Plus 5-20 working days for vendors to pick up bids
 8. Plus 1 day for prebid meeting (if applicable)
 9. Plus 1-3 working days for tabulation / evaluation by Purchasing Department
 10. Plus 5 working days for each addendum
 11. Plus 1 day for opening of bids
 12. Plus a minimum of 7 calendar days for review of bid results by the using department or by consultants.
 13. Get on the agenda for all appropriate committees including sending all necessary documentation, evaluations, resolutions, etc.
 14. Plus appropriate days to receive all necessary committee endorsements
 15. Board of Supervisors Meeting (this may require 2 meetings)
 16. Plus 1 working day for "Notice of Award" to be mailed to successful vendor
 17. Plus 10 calendar days to receive contracts, bonds etc.
 18. Plus anticipated delivery time (best guess or check with vendors)

d. Dollar limit guidelines:

- | | |
|---|--|
| <p>\$1 - \$3,000.99:
(.2 & .4 codes):</p> | <p>Purchases can be made at the discretion of the Purchasing Department and/or Department Head. All equipment/furniture costing more than \$3000.00 aggregate, (ex. 10 chairs costing \$350 each for a total of \$3,500) requires 3 verbal quotes. For coding purposes, ANY equipment/furniture with a useful life of more than one year shall be a .2 object code regardless of cost.</p> |
| <p>\$3,001 - \$10,000.99:</p> | <p>Documented verbal quotes from at least 3 separate vendors, if available. If 3 quotes cannot be obtained, the Purchasing Agent must be consulted before the goods are ordered. When the lowest quoted item is deemed as not acceptable, documented facts must support the decision and approval must be obtained from Purchasing BEFORE the item is ordered.</p> |
| <p>\$10,001 - \$19,999.99:</p> | <p>Formal written or fax quotes from at least 3 separate vendors, if available. If 3 quotes cannot be obtained, the Purchasing Agent must be consulted before the goods are ordered. When the lowest quoted item is deemed as not acceptable, documented facts must support the decision and approval must be obtained from the appropriate committee, and a Board of Supervisors Resolution adopted BEFORE the item is ordered.</p> |
| <p>\$20,000 & Up:</p> | <p>Sealed bids in conformance with GML §103. When the lowest bid is deemed as not acceptable, documented facts must support the decision and approval must be obtained from the appropriate committee, and a Board of Supervisors Resolution adopted BEFORE the item is ordered.</p> |

COMMODITY PURCHASES	AS PER PURCHASING AND/OR DEPT. HEAD	3 VERBAL QUOTES	WRITTEN QUOTES	
			3	Other
Under \$3,000.99 (.2 & .4 codes)	X			
\$3,001 - \$10,000.99		X		
\$10,001 - \$19,999.99			X	
\$20,000 & up				Bid

e. Best Value Methodology - see section II(B)(3) for complete guidelines.

2. Public Works Projects/Contracts

A Board of Supervisors Resolution must be adopted to award a Public Works bid and authorize a contract and hence acquisition of the services. In some instances, Departments have been provided, by Resolution, with general authority to enter into Public Works contracts within certain parameters. On-call service contracts may be entered into for smaller projects (quotes or bids must be obtained on a per hour basis with a mark-up for materials). However, if a project is expected to exceed the public works threshold of \$35,000, then a bid specific to that project, or portions thereof, must be established. The \$35,000 threshold includes public works expenditures, as well as materials/commodities purchased as part of the public works project. However, if a project is undertaken by the County workforce, the commodity needed for that project shall be acquired pursuant to the County Purchasing Policy in accordance with the commodity thresholds. If contract labor or services should be needed for that project, the same will be independently bid or otherwise acquired pursuant to the County Purchasing Policy in accordance with the public works threshold. Regardless of the source of funding, i.e. grant funding or County funding, the County Purchasing Policy must be adhered to. (Please note that a "project" can be 2 or more construction projects lumped together for bidding purposes.)

Plan holders lists shall not be released prior to a bid opening as this may adversely affect the bids received and/or encourage collusion. Any requests received by a County department for this information are to be directed to Purchasing. Construction bids are an exception as allowing subs to contact bidders will most likely result in better pricing.

After the public opening of a sealed bid, a tabulation sheet shall be prepared, recording all pricing as submitted by the responding vendors. The appropriate Department(s) shall evaluate the bid responses and prepare a recommendation

letter. When required, the using Department will request a Resolution to be presented to their standing committee and then sent to the Board of Supervisors for final award. The using Department shall also handle any renewal Resolutions through their standing committee submitted with the proper supporting documentation provided by Purchasing.

Resolutions for multi-department use are handled by the predominant Department and are submitted to the appropriate Committee for approval.

a. Competitive Bidding:

See Paragraph II(B)(1)(a) above.

b. Bid Approval Process:

- a. Bids for public works projects will be awarded by a Board of Supervisor's Resolution after the following conditions are met:
 - i. Sufficient appropriations are contained within the Department's current budget (or after a budget transfer has been completed).
 - ii. The Department Head provides the Purchasing Agent with a written recommendation for award indicating that the bids received meet the intent of the specifications.

c. Bidding Timeline:

See Paragraph II(B)(1)(c) above.

Note: The amount of time required is dependant on the frequency the Board meets. Remember, if you miss the Board meeting you may delay the start of the project for up to a month.

d. Dollar limit guidelines:

\$1 - \$5,000.99:	At the discretion of the Department Head.
\$5,001 - \$19,000.99:	Written or fax quotes from at least 3 separate vendors, if available. When the lowest quote is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.
\$19,001 - \$34,999.99:	Formal written or fax quotes from at least 4 separate vendors, if available. When the lowest quote is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.
\$35,000 & Up:	Formal sealed bids according to GML §103. When the lowest bid is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.

PUBLIC WORKS Wage rates and Board Approval Required	AS PER PURCHASING AND/OR DEPT. HEAD	WRITTEN QUOTES		
		3	4	Other
Under \$5,000.99	X			
\$5,001 - \$19,000.99		X		
\$19,001 - \$34,999.99			X	
\$35,000 & up				Bid

e. **Best Value Methodology - see section II(B)(3) for complete guidelines.**

f. **Retainage:**

Retainage is a form of security for proper completion of the work under construction contracts. Under General Municipal Law section 106-b(1), the County will retain five percent of each progress payment to the Contractor if the Contractor is required to provide a performance bond and a labor and material bond in the full amount of the contract. In all other cases, the County will retain 10 percent of each progress payment. The contract dollar amount that will be subject to this provision will follow the capitalization threshold as follows:

<u>Contract Purpose</u>	<u>Retainage Threshold</u>
Land Improvements	\$25,000
Buildings & Improvements	\$50,000
Infrastructure	\$250,000

Exceptions - This policy does not apply to the following:

1. Unit price contracts where Contractors are paid per unit of work when complete and approved by the County.
2. Contracts subject to administrative requirements for Disadvantaged Business Enterprise Programs for Federally-assisted contracts.
3. Contracts which require only one payment in full after the County has reviewed and approved work.
4. Term agreement contracts which cover emergency work and work as needed during the term of the contract.

3. Best Value Methodology

General Municipal Law §103 now provides local governments greater flexibility in awarding contracts by authorizing the award of purchase contracts, including contracts for service work (but excluding any purchase contracts necessary for the

completion of a public works contract pursuant to Article 8 of the Labor Law) on the basis of best value. With the increased complexity of the goods and services that the County must obtain in order to serve taxpayers, it is critical to consider selection and evaluation criteria that measure factors other than cost in the strictest sense. Best value procurement links the procurement process directly to the County's performance requirements, including, but not limited to, selection factors such as useful life span, quality and options and incentives for more timely performance and/or additional services. Best value procurement can provide much needed flexibility in obtaining important goods and services at favorable prices, and can reduce the time to procure such goods and services.

"Best value" means the basis for awarding contracts for services to the offer or which optimizes quality, cost and efficiency, among responsive and responsible offerors. Such basis shall reflect, whenever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor of offerors that are small businesses or certified minority or women-owned business enterprises as defined in subdivision one, seven, fifteen and twenty of section three hundred ten of the Executive Law to be used in evaluation of offers for awarding of contracts for services.

When developing solicitation documents for competitive bids for the award of purchase contracts including contracts for service work, the Purchasing Agent may, and subject to the requirements herein and the applicable requirements set forth in this policy, determine that an award of a purchase contract shall be based upon best value methodology. In making such determination, the Purchasing Agent shall consider the recommendation, if any, of the Department Head or designee of the Department the purchase contract is being procured for. The Department Head or designee shall, in all instances, obtain the approval of the Purchasing Agent to utilize best value methodology prior to issuance of the competitive bid documents.

Requirements:

Where the basis for an award of a purchase contract will be the best value offer, the Purchasing Agent shall, in all instances:

- a. Document in the procurement record as a component of the competitive award process and in advance of the initial receipt of offers, the determination of the evaluation criteria, which whenever possible, shall be quantifiable and the process to be used in the determination of best value and the manner in which the evaluation process and selection shall be conducted.
- b. Shall select a formal competitive procurement process in accordance with guidelines established under this policy and document the determination in the procurement record. The process of selection shall include, but may not necessarily be limited to, a clear statement of need; a description of the required specifications governing performance and related factors; a reasonable process for ensuring a competitive field; a fair and equal opportunity for offerors to submit responsive offers; and a balanced and fair method of award. Where the basis for award is best value, documentation in the procurement record shall, where practicable, include a quantification of the application of the criteria to the rating of proposals and the evaluation results, or, where not practicable, such other justification which demonstrates that best value will be achieved.

- c. The solicitation shall prescribe the minimum specifications or requirements that must be met in order to be considered responsive and shall describe and disclose the general manner in which the evaluation and selection shall be conducted. Where appropriate, the solicitation shall identify the relative importance and/or weight of cost and the overall technical criterion to be considered by the County in its determination of best value.

4. Professional Services

Professional Services are not subject to competitive sealed bidding requirements, but are subject to the guidelines of GML §104-b for competitive pricing to be obtained for these services. When a Department Head determines that professional services, except for legal services pursuant to §501 of County Law are necessary, they must solicit proposals by obtaining written quotes and/or letting RFPs depending upon the anticipated cost for service (see below). Upon receiving responses, the Department Head will then bring proposals before the appropriate committee. The cost of said services shall be outlined as price per hour and/or total cost, and the names of qualified, licensed persons to perform said services will be presented to the committee. Data from other counties or individuals may be used at this time to compare costs. Department questions as to which services require Requests for Proposals should be directed to the Purchasing Department.

Engineers and other professionals may be retained in accordance with any of the following award methods:

- a. The "Lowest Cost for Service" method which allows for awarding to the lowest proposer, **OR** other than the lowest proposer when the lowest proposal is deemed as non-responsive. Documented facts must support the decision and approval must be obtained from the appropriate committee. A Board of Supervisors Resolution is required prior to award.
- b. The "Best Value" method, based on weighted average scores from all criteria stated in the RFP specifications and submitted by sealed proposals; or
- c. The "Two Envelope" method where criteria is stated in the RFP specifications and professionals submit two separate sealed envelopes, one with the Proposal, the other with the Price. First, all Proposals are opened and the three "best" are selected. Only the "best" Proposal price envelopes will be opened and the low price will determine the award.

Proposals must be formally opened at a set time. The aforesaid methods must be authorized by the appropriate Board of Supervisors committee or used when required by Federal or State Law, Rule or Regulation.

When the County is seeking professional services to be funded by Community Development Block Grant ("CDBG") funding, a Notice to Professionals must be advertised in the official County newspapers, as well as the appropriate MWBE publications required by New York State. The Purchasing Department is responsible for placing said ads as part of the procurement

3. Professional Services (continued)

process provided an RFP is required, and in all other instances the Department Head shall bare similar responsibility.

Proposals for professional services will be awarded by a Warren County Board of Supervisor's Resolution after the following conditions are met:

- a. Sufficient appropriations are contained within the Department's current budget (or after a budget transfer has been completed).
- b. The Department Head provides the Purchasing Agent with a written recommendation for award indicating that the bids received meet the intent of the specifications.

If passed, a service contract shall be prepared by the County Attorney and signed by the Professional before services are rendered. Contracts may contain the option for an extension for a second or third year, or more, before new RFP's need to be processed.

A Board of Supervisors Resolution must be adopted before services are ordered and shall be referenced on the Purchase Order together with the appropriate quotes.

\$1 - \$5,000.99: No solicitation of quotes or proposals is required at the discretion of the Department Head (quotes or proposals are encouraged when practical).

\$5,001-\$19,999.99: Written quotes from at least 3 qualified sources, where available. When the lowest quote is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.

\$20,000 & Up: RFP through the Purchasing Department from at least 3 qualified sources, where available. When the lowest proposal is deemed as non-responsive, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.

PROFESSIONAL SERVICES Board Approval Required	AS PER PURCHASING AND/OR DEPT. HEAD	WRITTEN QUOTES	
		3	RFP
\$1 - \$5,000.99	X		
\$5,001 - \$19,999.99		X	
\$20,000 & Up			X

C. Exemptions and Exceptions to Purchasing Policy:

1. It will NOT be necessary to seek quotes, RFP's or bids to comply with this Purchasing Policy for the following, however, contracts for services shall still be

required (unless it's determined by the County Administrator, Chair of the Board and/or the County Attorney that one is not required):

- a. Emergencies: GML §103(4) describes an emergency as an urgent need affecting the health and safety of citizens, which requires immediate action, where the occurrence or condition is "unforeseen". Lack of anticipation or planning cannot be deemed as a cause for declaring an emergency. A true emergency does not exclude the need for securing competitive pricing, only the formal bidding process. An exception to the competitive bidding requirements exists for emergency situations. There are three basic statutory criteria to be met in order to fall within this exception. These are that: (1) the situation arises out of an accident or unforeseen occurrence or condition; (2) public buildings, public property or the life, health, safety or property of the political subdivision's residents are affected; and (3) the situation requires immediate action which cannot await competitive bidding. When the Board of Supervisors passes a Resolution that a public emergency exists, the public interest dictates that purchases are made at the lowest possible costs, seeking competition by informal solicitation of quotes or otherwise, to the extent practicable under the circumstances. The County Attorney and the Chair[man] of the Board shall be consulted and will make a recommendation as to how to proceed. The Board of Supervisors' committee chairperson (and committee, if time permits) shall also be advised.
- b. Employment and Training Services obtained through SUNY Adirondack and/or Washington-Saratoga-Warren-Hamilton-Essex (WSWHE) Board of Cooperative Educational Services for educational services.
- c. Membership dues and conference fees.
- d. All Physicians, Dentists and any Medical Providers for departments including, but not limited to, the Health Services Department, Warren County Sheriff's Office, Office of Emergency Services, Self-Insurance, Countryside Adult Home and the Department of Public Works. Also included shall be counseling services for the Office of Community Services. Data from other counties or individuals may be used to compare costs.
- e. Attorneys needed for a particular or specialized requirement as reviewed and approved by the Finance Committee.
- f. Situations not required by Law such as New York State Executive Law, Article 2B, State and Local Natural and Man-Made Disaster Preparedness Subsection 29A Suspension of Other Laws.
- g. Subscriptions for updates to existing Law Libraries.
- h. Public works services where, upon the determination by the Department Head, it is not feasible to determine the amount to be spent for repairs to vehicles, equipment or machinery (outside of standard repairs to be handled by County employees including auto body repairs), until the item is inspected and/or dismantled and a cost for inspection or diagnosis has

already been incurred and for which it would not be practical to transport the equipment or machinery for multiple quotes. If auto repairs are authorized by the Insurance Carrier as a result of an accident, Department Head may proceed upon the recommendation of the Insurance Adjuster.

- i. Pursuant to GML §103(6), surplus and second hand supplies, material or equipment may be purchased without competitive bidding or competitive offering from the Federal Government, the State of New York or from any other political subdivision, district or public benefit corporation.
- j. When procurements for goods or services are funded by State and/or Federal agencies, and procurement policies other than Warren County's are required, by law, to be followed, the Federal and/or State procurement policies shall supercede the County's Purchasing Policy.
- k. Produce purchases which shall not exceed \$20,000 in the aggregate on an annual basis, due to the volatility of the market, large minimum order requirements, and remoteness of some County sites. In the event of large orders over \$1,500 per site, quotes must be obtained.

2. Quotes or proposals are not required for Sole Source & Single Source Commodities or Services

Competitive bidding is not required under GML §103 where the subject of the contract is controlled by a monopoly, or where there is only one possible (sole) source from which to procure certain patented goods or services, and therefore no possibility of competition exists. Should certain supplies or materials be obtainable only from a specific manufacturer, then a true monopoly would exist and the purchase would not be subject to bidding requirements. The mere likelihood that only one firm will bid, however, is insufficient to justify a sole source procurement. Further, a political subdivision may not artificially create a sole source situation such as by, without proper justification, tailoring bid specifications to limit competition to only one bidder.

In determining whether a sole source item is required in the public interest, the County should show, at a minimum:

- a. The unique benefits to the County of the item or service as compared to other products or services available in the marketplace;
- b. That no other product or service provides substantially equivalent or similar benefits;
- c. And that, considering the benefits received, the cost of the item or service is reasonable in comparison to other products or services in the marketplace.

In addition, the County should document that, as a matter of fact, there is no possibility of competition, as from competing dealers or distributors. The sole source exception may apply, for example, in those instances when:

- d. Services from a regulated public utility are available from only one source;
- e. There is only one source from which to acquire equipment which meets state-mandated requirements; or

- f. A political subdivision, which owns equipment uniquely suited to or compatible with a particular make of equipment, has adopted a standardization resolution for that make of equipment and the equipment is only available from one source.

A sole source can be a manufacturer, software developer or service provider that sells direct and there are no other sources offering an "or equal". Prior to a vendor being considered a sole source, a letter on the vendor's official letterhead must be on file with the Purchasing Department detailing their sole source status.

A single source could be a distributor/wholesaler/retailer that has a contractual agreement for a specific territory to the exclusion of others. Should you have a situation involving a single source supplier, a letter on the manufacturer's letterhead must be on file with the Purchasing Department confirming the single source authorized vendor.

Should there be ANY possibility of purchasing the item from two or more vendors, sealed bids should be requested after public advertising. Contracts ARE required when services are being provided regardless of sole source or single source status.

- 3. True Leases are not subject to the previous purchasing rules but rather must comply with the following requirements.

True leases are neither purchases nor contracts for public works, and thus, are not subject to bidding under the General Municipal Law. County policy however, requires that:

- a. After a Department has been given budget funding and approval to lease equipment, unless the lease is on State Contract, RFP's must be obtained through the Purchasing Department. Where a lease will not exceed a total of \$2,000 annually, no RFP shall be required. Quotes must be obtained and the Purchasing Agent shall sign the lease as indicated in Section II(C)(3)(e) below.
- b. A written explanation must be sent to Purchasing when the lowest lease quotation or response to an RFP is not taken, and a Board of Supervisors Resolution must be obtained;
- c. Appropriations must be specifically available for the lease (this will be considered authorization by the Board to enter into the lease);
- d. The lease agreement entered into may be for multiple years but must:
 - i. not contain any automatic buyout or automatic renewal clauses;
 - ii. contain a non-appropriation clause; and
 - iii. address the disposition of the equipment at the end of the lease so that the vendor pays the cost for return of the equipment, etc.
- e. All lease agreements shall be treated as purchases and signed by the Purchasing Agent; and
- f. While the lease agreement may not contain an automatic renewal clause,

at the end of the lease term, departments may extend the lease agreement beyond the original term for a period of up to 18 months without securing additional quotes or engaging in an RFP process provided that:

- i. the lease payments do not increase;
- ii. the department has appropriations therefore; and
- iii. Purchasing Agent approval is received.

Any extension longer than eighteen (18) months must be justified to, and authorized by, the Purchasing Agent.

SECTION III

III. PURCHASE ORDERS

A. General

The Purchasing Department is designated to review and approve Purchase Orders. It is the individual Department Heads responsibility to insure that expenditures are within the budgetary appropriations and that the proper Department account is charged.

Should there be insufficient funds available, Departments must do a budget transfer and secure all the necessary approvals before the order can be processed.

Most purchases exceeding \$499.99 require a Purchase Order. The Purchase Order provides a formal document authorizing the purchase of goods and services as well as the necessary authority to pay vendor claims and proof of tax-exempt sales. Purchase Orders are prepared by the Department with all the necessary documentation such as contracts, quotes and insurance forms (where applicable) on file.

The Purchasing Department verifies the following information when approving a Purchase Order:

1. Vendor/vendor number
2. County contract/resolution/bid number/quotation information/state contract number
3. Comments/special instructions
4. Description of goods and services being ordered
5. Quantity/unit of measure
6. Unit price/extension and total cost
7. Commodity codes/budget codes
8. Asset status (if over \$1,000)
9. Attached documents are correct/complete (i.e. state & national contracts, piggyback documents from other Municipalities, Travel Authorization Forms, etc.)

The Purchasing Department will determine if the best method of procurement has been followed. If available, a current County bid, NYS contract or National Contract may be suggested. If none apply, the formal bid or quotation process may be commenced depending on estimated annual expenditures.

Once the Purchase Order has been approved by the Purchasing Department, it is posted by the Treasurer's Office and is then available for use.

In all instances, Purchase Orders are to be completed before a purchase is made. The only exceptions are exempt and emergency purchases as described below.

If at any time a Department finds they will exceed the competitive bidding threshold for a particular product or service, they should notify the Purchasing Department to allow time for

specifications to be developed and the formal bid process to be completed, to meet their anticipated needs.

Purchases of \$499.99 or under do NOT require a Purchase Order. The following additional purchases do NOT require a Purchase Order. Purchases billed to the Department on a monthly basis not requiring Purchase Orders are Postal costs, Internet and Telephone charges, and routine Printing needs, which are to be handled by the Print Shop, via a Printing Order Form. Also exempt from the Purchase Order requirement are mileage, utilities and gas. To obtain routine maintenance and repairs, a Work Order Form must be completed and submitted to the Buildings & Grounds Department at the Municipal Center. Requests for shelving, bookcases, bulletin boards, and computer work stations may also be handled in this manner. When Buildings & Grounds funds are available for such requests, there will be no charge for Work Order requests to the individual departments. However, if Buildings & Grounds funds are not available or otherwise committed, it is the responsibility of the department to purchase required materials. Department Heads must be responsible for making sure that all these procedures are complied with as outlined in this Purchasing Policy.

B. Blanket Purchase Orders

A Blanket Purchase Order (BPO) is created for products or services that are purchased on an "as needed" basis from a vendor throughout the year where the dollar value will vary for each purchase. These are issued for a maximum period of twelve (12) months and must be reissued at the beginning of each fiscal year.

For vendors used by all County Departments, each Department will issue a BPO for their Department only. There has to be quotes, a bid and/or a contract established with the vendor and insurance on file (if required) before a BPO can be issued.

PLEASE NOTE: Whenever possible, BPO's must be for the total amount (or aggregate) amount to be spent with the vendor annually or for the term of the bid and/or contract. The Purchasing Department issues several commodity bids that are for less than one-year terms. The BPO's for the commodity bids should only include enough funding for the term of the bid and not an annual total. If multiple budget codes are involved in the purchase, the department may either assign multiple codes to one PO, or individual PO's may be submitted for each code even if the PO's are less than \$500.00

Departments are responsible for providing the BPO number to the vendor and verify that the number also appears on the documentation sent to Audit for payment processing.

C. Emergency Purchase Order

General Municipal Law Section 103 (4) defines an emergency as "a public emergency arising out of an accident or other unforeseen occurrence or condition whereby circumstances affecting public buildings, public property or the life, health, safety or property of the inhabitants requires immediate action".

If an emergency arises, the department must contact the Chair[man] of the Board of Supervisors and the County Administrator to obtain approval prior to making any emergency purchases. Purchasing may be contacted for assistance in procuring products or services required to deal with the emergency. If the Chair[man] of the Board of Supervisors and the County Administrator determine there is a true emergency, the vendor who can immediately provide the required goods or services will be given prime consideration for the purchase.

The Purchasing Department will **not** approve an Emergency Purchase Order when the purchase is not justified, where the purchase is being made to circumvent established procedures, or where there is a lack of proper planning.

D. Purchase Order Checklist

For reference purposes, the following checklist should be used when submitting PO's:

- √ Is the vendor remit to address correct (submit vendor form to Purchase if a change is required).
- √ Is the description complete ? (One-time message should include bid number, state contract number, quotes and/or any other information relevant to the purchase). If the one-time message indicates that the purchase is from a sole source vendor, a copy of the sole source letter must be [provided to the Purchasing Department or] attached as a document to the PO.
- √ Is the form type "REGULAR-REGULAR"? ("REG-Regular" should not be selected.)
- √ Deliver by Date and Expiration Date fields must be left blank.
- √ Is the correct Resolution Number referenced in the Resolution Field (not in the one-time message)? Confirm that the authorizing resolution is current.
- √ Is the dollar amount correct? Does it match the contract or quote amount? We cannot approve PO's that exceed the authorized amount.
- √ Create New Asset Box - if the item is less than \$1,000 use the item code for items <\$1000 which will automatically uncheck the asset box.
- √ Contracts - If applicable, has the contract been signed? The Purchasing Department will not approve PO's until it's confirmed that the contract is fully executed. If the contract is for an exact dollar amount, it must be attached to the PO prior to approval.

SECTION IV

IV. ASSET MANAGEMENT

The purpose of the asset inventory management system is to establish proper procedures for monitoring the movement of fixed assets to maintain accurate reporting of assets values as required by NYS Audit and Control.

A. Fixed Assets

Fixed assets are defined as those properties the County of Warren retains more or less permanently, not for sale, but for utilization in the normal course of operations.

Fixed assets will always imply tangible fixed assets. The general accepted practice, as in Warren County, is to record and report fixed assets at their historical acquisition cost. The cost of a fixed asset should include all expenses of transporting the asset to the proper location and placing it in the condition necessary for its intended use. Only items costing One Thousand Dollars (\$1,000.00) or more and with a useful life of more than one year will be inventoried.

Upon receipt of an asset valued over \$1,000, the Treasurer's Office will issue a numbered inventory sticker to be attached to the new asset. Stickers are necessary to provide positive identification of assets. They also provide a quick and accurate method of identifying assets during the annual physical inventory. If a sticker is lost or damaged the Department should contact the Treasurer's Office.

Please note that all stickers must remain on the item until the time of sale or disposition. When sold or scrapped, the sticker shall be removed and placed on the Treasurer's Office copy of the Physical Inventory Deletion Form.

Each Department Head has the ultimate responsibility to conduct and maintain the individual inventory pertaining to that Department. It is also the responsibility of the Department Head to evaluate on a continuing basis the suitability and need for materials, supplies and equipment. If they should become obsolete by reason of age, wear or technical advancement or should become surplus, unnecessary for the operation of his/her department, the department inventory manager should send an e-mail to the Purchasing Agent with details and condition of the item for sale or disposal. The Department will then complete a work order to have the item removed either for the sale or disposal.

B. Capital Assets

Capital assets include property, plant, equipment and infrastructure assets (e.g. roads, bridges, airport runways and similar items). Such assets are recorded at historical cost or estimated historical cost. The reported value excludes normal maintenance and repairs, which are essentially amounts spent in relation to capital assets that do not increase capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at estimated fair market value of the item at the date of donation.

The capital assets are capitalized at certain thresholds and depreciated using a straight line method over their useful lives as follows:

<u>Capital Assets</u>	<u>Capitalization Threshold</u>	<u>Useful Lives (Years)</u>
Land Improvements	\$25,000	20
Buildings & Improvements	\$50,000	40
Vehicles & Equipment	\$5,000	5-10
Infrastructure	\$250,000	10-40

SECTION V

V. TRANSFER AND SALE OF SECOND-HAND EQUIPMENT

The Purchasing Agent is designated by the Board of Supervisors to be responsible for the salvage control program. The same precautions must be taken when disposing of property as when purchasing. A Physical Inventory Deletion Form is needed for items sold, scrapped or traded in. Surplus equipment may be transferred to another department where it is needed by using a Property Transfer Form. Both forms are available through the Purchasing Department. The Purchasing Agent is solely authorized to sell or trade in used and/or obsolete equipment to a vendor, even those under State Contract, and to accept a trade in allowance from such vendor. If all above procedures have been exhausted, the Purchasing Agent will arrange to sell such articles at a widely advertised public auction, on-line auction through a contracted Auction, or on eBay. Items that have no value and are broken beyond repair, must be properly disposed of by the appropriate Department.

Department personnel assigned the task of inventory management are to report any surplus equipment or materials they have to the Purchasing Department. These items will be made available, by the Department Head (with pictures and detailed descriptions) to all other County Departments on a first-come first-served basis. If an asset remains unclaimed after

5 business days, the Purchasing Department will make available to the towns, village and city in Warren County using the same pictures and description. If unclaimed by local municipalities within 5 business days, then the Purchasing Agent will determine the most beneficial disposition of the surplus equipment.

Any vehicle or equipment that requires a title to be signed for transfer will be handled by the Purchasing Agent and/or the Superintendent of the Department of Public Works or his designee.

Items under the asset threshold of \$1,000 sold to another municipality shall require proper documentation of the sale, i.e. invoice of sale and completion of a deletion form created specifically for this purpose and available through the Purchasing Department. Funds shall be deposited in Purchasing Department Revenue Code A.1345 2665 unless legally required to be deposited elsewhere.

SECTION VI

VI. PURCHASING POLICY - GENERAL CONDITIONS

- ▶ The Purchasing Agent is appointed at the pleasure of the Board of Supervisors and is responsible for reviewing and administering the purchasing policy of Warren County.
- ▶ Employees of the Purchasing Department shall maintain effective and professional public, vendor and customer relationships.
- ▶ To maintain a high level of quality service to Warren County Departments and Municipal Subdivisions, Purchasing staff shall participate in educational opportunities offered in the purchasing field, and keep abreast of current developments in market conditions, pricing, new products and the Law.
- ▶ The Purchasing Policy herein shall be administered in accordance with all ethical rules called for by the County of Warren.
- ▶ Any County Officer or employee who has, will have, or acquires an interest in, any actual or proposed contract with the County of which he/she is an officer or employee, shall publicly disclose the nature and extent of such interest in writing to the Board of Supervisors as soon as he/she has knowledge of an actual or prospective interest. This written disclosure will be made part of the official minutes of the Board of Supervisors. **If an officer or employee has a reason to believe that he/she may have a conflict of interest, the office of the County Attorney should be contacted immediately.**
- ▶ Each Purchase Order will be examined by a member of the Warren County Purchasing Department and processed according to the guidelines set forth under the section of applicable Purchasing Procedures.
- ▶ The Warren County Purchasing Department and Department Heads will maintain adequate documentation of all action taken in connection with each method of procurement. Such documentation may include, but not be limited to any and all pertinent Board Resolutions, Memoranda, Written Quotes, Contracts and any other appropriate form of documentation.
- ▶ Opportunity will be provided to all responsible suppliers to do business with the County. To this end, the Purchasing Department will maintain a listing of potential bidders for the various types of material, equipment, supplies and services used by County Departments.

This list will be used for the distribution of notices for bids and quotes. Any supplier may be included on the list upon request.

- ▶ Suppliers will be removed from the bidders list if they make a formal written request, or if the Purchasing Agent finds the supplier to be an irresponsible bidder. This is determined by failing to provide proof of responsibility, having repeatedly made slow or unsatisfactory delivery of supplies or services, or having been found by a Court of competent jurisdiction to have engaged in unlawful employment or business practices within the previous 12 months.
- ▶ Supplies used by various County Departments should be uniform whenever consistent with operational goals in the interest of efficiency or economy. The material, equipment, supplies, and services purchased by Warren County shall be of the quality and quantity required to serve ALL departments in a satisfactory manner, as will be determined by the requisitioner and the Purchasing Agent.
- ▶ Credit cards or P-Cards whose use is approved by the Clerk of the Board of Supervisors are held by same and signed out for use by County staff. Some Departments hold cards specific to their operations and reference is herein made to the County Credit Card Policy for further details.
- ▶ On occasion, County Departments are asked by vendors to complete credit applications in order to be able to set up an account. Said applications should not be returned as the County is not applying for credit. In most cases, a Purchase Order is sufficient documentation for the vendor to set up an account.
- ▶ No official or employee will be interested financially in contracts entered into by the municipality (as defined in Section 800 of General Municipal Law). This also precludes acceptance of gratuities, financial or otherwise, as stated in the Warren County Code of Ethics.
- ▶ The County of Warren will not be deemed responsible for any commitment made at the departmental level circumventing these procedures. If County procedures are circumvented, disciplinary action may be taken.
- ▶ Salespersons are encouraged to visit the Purchasing Department prior to or in conjunction with initial, individual Department contact.
- ▶ The Governmental Operations & Advocacy and/or Finance Committees will annually review the policies and procedures set forth in this manual prior to adoption by the Warren County Board of Supervisors.
- ▶ The unintentional failure to fully comply with the provisions of GML §103 and 104-b shall not be grounds to void any action taken or give rise to cause of action against the County of Warren, the Purchasing Department, or any officer or employee thereof.
- ▶ The County Attorney and the Warren County Board of Supervisors shall make the final decision regarding any issues related to procurement of goods and services for Warren County.
- ▶ Standard lists of commonly used items shall be jointly developed for all categories or groups of supplies by the Purchasing Agent and the appropriate requisitioners. These lists shall be used as a basis for determining the feasibility for obtaining quotations on quantity purchases or the necessity of advertising for formal bids.

- ▶ It is the responsibility of the Purchasing Agent to make alternative suggestions to the requisitioner if, in the judgment of the Purchasing Agent, the specifications would restrict competition or otherwise preclude the most economical purchase of the required items. In case of disagreement as to the content of the specifications, the Board of Supervisors, after reviewing all available data, should make the final determination.
- ▶ The Purchasing Department offers a vendor library which includes many reference materials. NYS OGS contracts, vendor catalogues, preferred source catalogues, industrial buying guides, and all materials pertaining to Warren County bids. These materials may be viewed in the Purchasing Department Monday through Friday between the hours of 8:00 a.m. and 4:00 p.m.
- ▶ When a low bidder proposes an alternative as an “equal” to that specified, it is the responsibility of the Department Head to determine whether the proposed substitution is, in fact, an equal.
- ▶ Grant/Revenue and Asset Forfeiture funding is NOT exempt from the County’s Purchasing Policy or GML §103 or §104-b. These funds are still considered to be taxpayer money and procurement guidelines must be followed as with any other budgetary appropriation.
- ▶ The Purchasing Department posts all public bid documents on the County’s WCEAS system, including, but not limited to:

*	Specifications	*	Addenda
*	Recommendation Letters	*	Award Letters
*	Resolutions	*	Tab Sheets
*	Extension Letters		

If a bid document is not posted, please contact the Purchasing Department for further information.

APPENDIX “A”

Purpose

The Code of Federal Regulations (CFR) Title 2 Part 200 (subparts A-F) of the “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards” requires organizations receiving federal awards to establish and maintain effective internal controls over Federal awards. This includes those instances where Warren County is a sub-recipient of the state.

General Policy Statement

Warren County does not have a centralized grants department, therefore, it is the responsibility of each department obtaining a grant to be familiar with and follow all grant documents and requirements. For the purpose of this policy, “Program Director” shall apply to the individual(s) within a given department who will be responsible for the grant. A list of the name(s) of the Program Director(s) along with the corresponding grants that they oversee shall be supplied to the County Administrator.

To comply with 2 CFR Part 200 (subparts A-F), Warren County implements policies and procedures to include, but not be limited to, those contained herein. In addition, Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts under Federal Awards shall be applicable and is on file in the Purchasing Department.

§200.318 General Procurement Standards

- A. The County will use its own procurement procedures which reflect applicable State and Local Laws and Regulations, provided that the procurements conform to applicable Federal Law and Uniform Guidance. As such, County procurements related to Federal grants will be subject to New York State General Municipal Law, Warren County Purchasing Policy, and Uniform Guidance Requirements.
- B. The Program Director within each department shall maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.
- C. No employee, officer or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he/she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer or agent, any member of his/her immediate family, his/her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for contract. The officers, employees and agents of Warren County may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. Standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value shall be governed by the Code of Ethics of Warren County. The Code of Ethics provides for enforcement actions to be applied for violations of such standards by officers, employees, or agents of Warren County.
- D. The County will avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any appropriate analysis to determine the most economical approach.
- E. The County may enter into state and local intermunicipal agreements, where appropriate, for procurement or use of common or shared goods and services.
- F. The County may consider Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.
- G. The County may use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.
- H. The County will only award contracts to responsible vendors and will document, in writing, such determination. To aid in the documentation process, the "Vendor Responsibility Questionnaire" shall be included in any competitive solicitations issued that will use Federal grant funding.

§200.213 Suspension and debarment shall also apply:

1. A contract award must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 and 12689 "Debarment and Suspension".
2. The County will include a suspension/debarment clause within its "Standard Clauses for Federal Awards" requiring the vendor/contractor to certify that it is not suspended or debarred. The contract will also contain language requiring the vendor/contractor to notify the Government immediately upon becoming suspended or debarred.
3. The Program Director within each department shall be required to check the Vendor/Contractor's name through SAM to determine any exclusion. A copy of the SAM search shall be included with the contract documentation. To register on the SAM website, use this link: <https://www.sam.gov/portal/SAM#1>

4. If a Vendor/Contractor is found to be suspended or debarred, the County will immediately cease to do business with the vendor.
- I. The Program Director within each department shall maintain grant files. Documentation must include a significant history of the procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis of contract price.
- J. The County will only utilize time and material contracts when it has been determined that no other contract type is suitable.
- K. The County must be responsible, in accordance with good administrative practice and sound business judgment for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the County of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the County unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction.

§200.319 Competition

- A. Procurements will provide for full and open competition as set forth in the Uniform Guidance, or State and local procurement policy/law, whichever is most restrictive.
- B. The County shall conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local or tribal geographical preferences in the evaluation of bids

or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference.

§200.320 Methods of Procurement to be Followed

See Appendix C Competitive Procurement Standards for further information that pertains to all competitive solicitations.

Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

1. The item is available only from a single source. Documentation from the manufacturer must be provided to substantiate this.
2. The public need or emergency for the requirement will not permit a delay resulting from competitive solicitation. This should not be the result of poor planning.
3. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the County.

4. After solicitation of a number of sources, competition is determined inadequate.

§200.321 Contracting with small and minority businesses, woman-owned business enterprises, and labor surplus area firms

A. The County shall take all necessary affirmative steps to assure that minority businesses, woman-owned business enterprises, and labor surplus firms are used when possible. Steps to include:

1. Placing qualified small and minority businesses and woman-owned business enterprises on solicitation lists;
2. Assuring that small and minority businesses and woman-owned business enterprises are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and woman-owned business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses and woman-owned business enterprises; and
5. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs 1-4 of this section.

§200.323 Contract cost and price

The County must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold (as of December 2017 - \$150,000) including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the County will make independent estimates before receiving bids or proposals. Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the County under Subpart E - Cost Principles of this part. The cost plus percentage of cost and percentage of construction cost methods of contracting will not be used.

§200.324 Federal awarding agency or pass-through entity review

The County shall make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed.

§200.325 Bonding requirements

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the County shall require:

1. A bid guarantee from each bidder equivalent to 5% of the bid price;
2. A performance bond on the part of the contractor for 100% of the contract price; and
3. A payment bond on the part of the contractor for 100% of the contract price.

§200.326 Contract provisions

County contracts under Federal awards shall contain the "Standard Clauses for Federal Awards" in conformance with the provisions described in Appendix II to Part 200 - Contract Provisions for non-Federal Entity Contracts Under Federal Awards. Program Directors shall ensure that these clauses are included with any procurement contract that is part of a Federal award.

Adopted by unanimous vote.

RESOLUTION NO. 128 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

APPOINTING MEMBERS TO THE WARREN COUNTY COMMUNITY SERVICES BOARD

RESOLVED, that Christian Hanchett be, and hereby is, appointed to the Warren County Community Services Board for a term commencing April 16, 2021 and terminating December 31, 2021, due to the resignation of Maureen Schmidt.

Adopted by unanimous vote.

RESOLUTION NO. 129 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY OFFICE FOR THE AGING AND WARREN COUNTY HEALTH SERVICES TO PROVIDE ASSISTANCE IN ANSWERING PHONES AND REGISTERING SENIORS FOR COVID VACCINE CLINICS

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a memorandum of understanding between the Warren County Office for the Aging and Warren County Health Services to provide assistance in answering phones and registering seniors for COVID vaccine clinics, for an amount not to exceed Twenty Thousand Two Hundred Sixty-Nine Dollars (\$20,269), for a term commencing March 1, 2021 and terminating May 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6772 470 OFA-Warren County, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 130 OF 2021

Resolution introduced by Supervisors Driscoll, Frasier, Magowan, Dickinson and Smith

APPOINTING/REAPPOINTING MEMBERS TO THE WARREN COUNTY YOUTH BOARD

RESOLVED, that the following are hereby appointed to the Warren County Youth Board for the term opposite their name:

NAME	TITLE	TERM
Wendy Burkowski	Town of Bolton Recreation Commission Board Member	01/01/2021 - 12/31/2021
Jill Metcalf	Employment & Training Admin. Youth Counselor	01/01/2021 - 12/31/2021
Cathy O'Brien	Lake George Youth Commission Director	01/01/2021 - 12/31/2021
Lori O'Shaughnessy	Town of Queensbury Assistant Parks & Recreation Director	01/01/2021 - 12/31/2021

Adopted by unanimous vote.

RESOLUTION NO. 131 OF 2021

Resolution introduced by Supervisors Merlino, Dickinson, Magowan and Geraghty (Alternate County Member - Supervisor Hogan)

AUTHORIZING FEE FOR USE OF THE FESTIVAL COMMONS AT THE CHARLES R. WOOD PARK FOR THE WORLD AWARENESS CHILDREN'S MUSEUM

WHEREAS, the Park Operations & Management (O&M) Committee recognizes the value of programs administered and funded by the World Awareness Children's Museum, and

WHEREAS, the World Awareness Children's Museum plans to host a food sampling event at the Festival Commons at the Charles R. Wood Park on June 13, 2021 from 2:00 p.m. until 5:00 p.m., and

WHEREAS, the Warren County Board of Supervisors via Resolution No. 222 of 2019 previously adopted a reduced event fee rate of Five Hundred Dollars (\$500) per day for half-day events utilizing the Festival Commons at the Charles R. Wood Park between the hours of 8:00 a.m. and noon, and

WHEREAS, in recognition of the foregoing, the Park Operations & Management (O&M) Committee has suggested authorizing a fee of Five Hundred Dollars (\$500) for use of the Festival Commons at the Charles R. Wood Park during the food sampling event to be hosted by the World Awareness Children's Museum on June 13, 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a fee of Five Hundred Dollars (\$500) for use of the Festival Commons at the Charles R. Wood Park during the World Awareness Children's Museum food sampling event to be held on June 13, 2021.

Adopted by unanimous vote.

RESOLUTION NO. 132 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

**APPOINTING MEMBERS OF WARREN COUNTY EMS
ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES**

WHEREAS, the terms of the current members of the Warren County EMS Advisory Board expire on April 30, 2021 and Ann Marie Mason, Director of the Warren County Office of Emergency Services, has made recommendations for the appointment of members to commence May 1, 2021 and expire April 30, 2022, now, therefore, be it

RESOLVED, that pursuant to the recommendations of Ann Marie Mason, Director of the Warren County Office of Emergency Services, the following persons be, and hereby are, appointed as members of the Warren County EMS Advisory Board for the term requested:

<u>NAME</u>	<u>EMS DEPARTMENT</u>
Micki Guy	EMS Coordinator, Warren County
Patrick Mellon	1 st Deputy Coordinator, Warren County
Travis Howe	2 nd Deputy Coordinator, Warren County
John Tims	3 rd Deputy Coordinator, Warren County
Laura Stebbins	Director of Emergency Preparedness, Glens Falls Hospital
Ginelle Jones	Director of Public Health, Warren County
James Ogden	Fire Coordinator, Warren County
Jacob Benson	Bay Ridge EMS Department
Earl Mikoloski	Bolton EMS Department
Eric Catalfamo	Empire EMS Department
James Schrammel	Glens Falls EMS Department
Margaret Haskell	Hague EMS Department
Kevin Fusco	Johnsburg EMS Department
Chris Hawley	Lake George EMS Department
Scott Stone	Rockwell Falls EMS Department
Doug Wildermuth	North Queensbury EMS Department
Issachar Modert	North Warren EMS Department
Nate Thomas	Stony Creek EMS Department
Michael Watts	Warrensburg EMS Department
Robert Boyle	West Glens Falls EMS Department
Adopted by unanimous vote.	

RESOLUTION NO. 133 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

**APPOINTING MEMBERS OF WARREN COUNTY FIRE
ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES**

WHEREAS, the terms of the current members of the Warren County Fire Advisory Board expire on April 30, 2021 and Ann Marie Mason, Director of the Warren County Office of Emergency Services, has made recommendations for the appointment of members to commence May 1, 2021 and expire April 30, 2022, now, therefore, be it

RESOLVED, that pursuant to the recommendations of Ann Marie Mason, Director of the Warren County Office of Emergency Services, the following persons be, and hereby are, appointed as members of the Warren County Fire Advisory Board for the term requested:

<u>NAME</u>	<u>FIRE DEPARTMENT</u>
Chief John Harrington	So. Queensbury Fire Department
Assistant Chief Bill Gourley	Hague Fire Department
Chief Jeff Dailey	West Glens Falls Fire Department
Chief Richard Jones	Queensbury Central Fire Department

<u>NAME</u>	<u>FIRE DEPARTMENT</u>
Chief Jamie Ellis	Luzerne-Hadley Fire Department
Chief Scott Smith	Lake George Fire Department
Chief Scott Hayes	Horicon Fire Department
Chief Pete Carr	North Queensbury Fire Department
Assistant Chief Pat Mellon	Bay Ridge Fire Company
Chief Fred Comstock	Garnet Lake Fire Department
Chief Ted Backus	Luzerne-Hadley Fire Department
Chief Daren Harvey	Chestertown Fire Department
CFC James Ogden	Fire Coordinator
DFC Ted Little	1 st Deputy Coordinator
Chief Jamie Schrammel	Deputy Coordinator/HAZMAT
DFC Scott Combs	2 nd Deputy Coordinator
DFC Charles Mellon, Jr.	3 rd Deputy Coordinator
Micki Guy	EMS Coordinator
Evan Donegan	DEC/Rangers Liason
Derrick Helms	WCSO Communications Supervisor
Adopted by unanimous vote.	

RESOLUTION NO. 134 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

APPROVING REVISED COMPREHENSIVE EMERGENCY MANAGEMENT PLAN FOR WARREN COUNTY FOR OFFICE OF EMERGENCY SERVICES

WHEREAS, the Director of the Office of Emergency Services has presented to the Public Safety Committee a revised Comprehensive Emergency Management Plan based upon the State Emergency Management Sample Plan, and

WHEREAS, Section 23 of Executive Law provides that in preparing such plans, cooperation, advice and assistance shall be sought from local government officials, regional and local planning agencies, police agencies, fire departments and fire companies, local civil defense agencies, commercial and volunteer ambulance services, health and social services officials, community action agencies, organizations for the elderly and the handicapped, other interested groups and the general public, and

WHEREAS, in revising the Plan, the County Emergency Services Coordinator received advice and assistance from local police, fire, public health agencies and other County Departments, as well as the State Emergency Management Office, Glens Falls Hospital, and The American Red Cross, now, therefore, be it

RESOLVED, that the revised Comprehensive Emergency Management Plan for Warren County is approved, and County officials and employees be and hereby are authorized to act in accordance with the terms and provisions of the same, and the Chair of the Board of Supervisors and Director of the Warren County Office of Emergency Services be, and hereby are, authorized to take such other and further action as may be necessary to submit and/or file the plan with the appropriate state or local agencies, enact the same or otherwise cause the plan to be effective for all purposes provided under law, and be it further

RESOLVED, that a copy of the revised Comprehensive Emergency Plan shall be placed on file with the Clerk of the Board of Supervisors.

Adopted by unanimous vote.

RESOLUTION NO. 135 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AGREEMENT WITH LEXIPOL FOR A SUBSCRIPTION FOR ONLINE POLICE AND CORRECTIONS TRAINING FOR THE WARREN COUNTY SHERIFF'S OFFICE

RESOLVED, that Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Lexipol, 2611 Internet Boulevard, Suite 100, Frisco, Texas 75034, for a subscription for online police and corrections training for the Warren County Sheriff's Office, for an amount not to exceed Eleven Thousand Two Hundred Fifty-Seven Dollars (\$11,257), for a term commencing April 1, 2021 and terminating March 31, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3110 444 Sheriff's Law Enforcement, Travel/Education/Conference.

Adopted by unanimous vote.

RESOLUTION NO.136 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AGREEMENT WITH NEW YORK STATE DEPARTMENT OF CORRECTIONS AND COMMUNITY SUPERVISION TO PROCURE FOOD PRODUCTS FOR THE WARREN COUNTY CORRECTIONAL FACILITY

RESOLVED, that Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the New York State Department of Corrections and Community Supervision, Evans Drive, Building #50, P.O. Box 4110, Rome, New York 13442, to procure food products for the Warren County Correctional Facility, for an amount not to exceed One Hundred Twenty-Six Thousand One Hundred Fourteen Dollars (\$126,114), for a term commencing June 1, 2021 and terminating May 31, 2026, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3150 445 Sheriff's Correction Division, Foods.

Adopted by unanimous vote.

RESOLUTION NO. 137 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AMENDING LICENSE AGREEMENT WITH REVOLUTION RAIL COMPANY FOR USE OF COUNTY OWNED RAILROAD TRACKS, TO INCLUDE HADLEY AND THURMAN RAIL STATIONS

WHEREAS, pursuant to Resolution No. 486 of 2020 the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute a license agreement with Revolution Rail Company, 3 Railroad Place, North Creek, New York 12853, for use of County owned railroad tracks, for a term commencing January 1, 2021 and terminating December 31, 2021, for an amount of Thirty-Five Thousand Dollars (\$35,000), and

WHEREAS, the Superintendent of Public Works is requesting an amendment agreement to include use of the Hadley and Thurman Rail Stations, for an additional fee of Five Hundred Dollars (\$500) per station, per month, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Revolution Rail Company to include use of the Hadley and Thurman Rail Stations, for an additional fee of Five Hundred Dollars (\$500) per station, per month (\$1,000 total per month), for a term commencing upon execution by both parties and terminating December 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 486 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 138 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

AUTHORIZING AGREEMENT WITH LAKE PLACID ADVERTISERS WORKSHOP, INC. TO PROVIDE WEB REDESIGN/WEBSITE HOSTING AND PRODUCTION SERVICES FOR THE TOURISM DEPARTMENT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Lake Placid Advertisers Workshop, Inc., 44 Hadjis Way, Lake Placid, New York 12946, to provide web redesign/website hosting and production services, for a term commencing May 1, 2021 and terminating August 31, 2021, in an amount not to exceed Nineteen Thousand Nine Hundred Ninety-Nine Dollars (\$19,999), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0001 470 Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 139 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

AMENDING AGREEMENT WITH ADIRONDACK REGIONAL TOURISM COUNCIL, INC. FOR REGIONAL MARKETING SERVICES, TO INCLUDE MOBILE DATA TRACKING

WHEREAS, pursuant to Resolution No. 93 of 2021, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to continue the contractual relationship with the Adirondack Regional Tourism Council, Inc. for regional marketing services, in an amount not to exceed Ten Thousand Dollars (\$10,000), for a term commencing January 1, 2021 and terminating December 31, 2021, and

WHEREAS, the Tourism & Occupancy Tax Coordination Committee has approved a request to amend the agreement to include mobile data tracking services, in an amount not to exceed Five Thousand Dollars (\$5,000), for a term commencing January 1, 2021 and terminating December 31, 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Adirondack Regional Tourism Council, Inc. to increase the total not to exceed amount to Fifteen Thousand Dollars (\$15,000), in order to include mobile data tracking services, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 93 of 2021 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 140 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2021

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 are hereby amended as follows:

DPW - SOLID WASTE

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1628 110		
<u>TITLE:</u> Solid Waste/Recycling Compliance Coordinator	May 1, 2021	\$43,605

PLANNING

<u>Changing Title From:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.8021 130		
<u>TITLE:</u> Associate Planner - 9hrs/week	April 19, 2021	\$30.1587/hr

<u>Changing Title To:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.8021 130		
<u>TITLE:</u> Associate Planner - Per Diem	April 19, 2021	\$30.1587/hr

Roll Call Vote:
 Ayes: 964
 Noes: 0
 Absent: 36 Supervisor Hogan
 Adopted.

RESOLUTION NO. 141 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING INCREASE IN THE HOURLY RATE OF PAY FOR ELECTIONS POLL SITE INSPECTORS TO RESOLVE ISSUES WITH RETENTION AND RECRUITING

RESOLVED, that the Warren County Board of Supervisors hereby authorizes an increase in the hourly rate of pay from Twelve Dollars and Fifty Cents (\$12.50) to Fifteen Dollars (\$15) for Elections Poll site Inspectors effective June 1, 2021 in an effort to resolve issues with retention and recruiting, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1450 439 Board of Elections, Miscellaneous.

Adopted by unanimous vote.

RESOLUTION NO. 142 OF 2021

**Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover
and Magowan**



**ADOPTING CORRECTION DIVISION DIRECTIVE 003 (REQUESTS FOR LEAVE)
POLICY FOR THE WARREN COUNTY SHERIFF'S OFFICE**

WHEREAS, the Sheriff presented to the Personnel, Administration & Higher Education Committee a Correction Division Directive 003 (Requests for Leave) Policy for the Warren County Sheriff's Office, and

WHEREAS, the Personnel, Administration & Higher Education Committee has reviewed the policy and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Correction Division Directive 003 (Requests for Leave) Policy annexed hereto, be and the same hereby is, adopted as the official Policy for the Warren County Sheriff's Office.

CORRECTION DIVISION

	WARREN COUNTY SHERIFF'S OFFICE	
DIRECTIVE 003: REQUESTS FOR LEAVE		EFFECTIVE DATE: 02/05/21
AUTHORITY: SHERIFF JIM LAFARR		PRIOR REVISION: 01/01/20
ACCREDITATION STANDARDS:		REVIEW DATE: 02/05/21

The responsibility for the preparation of agency schedules and processing of leave requests is as follows. All leave requests, except sick leave as outlined in this manual, shall be submitted to these authorized members in the order outlined below:

Correction Sergeant	Correction Officer	CD Kitchen Staff	CD Support Staff
Correction Lieutenant	Designated Sergeant	Designated Sergeant	Correction Lieutenant
Correction Captain	Correction Lieutenant	Correction Lieutenant	Correction Captain
Undersheriff	Correction Captain	Correction Captain	Undersheriff

GENERAL RULES

1. Leave shall be administered in accordance with this directive and pursuant to the provisions outlined in each member's applicable collective bargaining agreement.
2. Absent exigent circumstances, all Regular leave requests shall be submitted using the "WCSO Leave Request Program". Early leave requests shall be submitted on a "Leave Request Form".
3. Leave may only be granted for time that has been accrued by the member, with the exception of a DLO which may be used on the day it is earned.
4. Members submitting leave requests to the "Designated Sergeant", as directed above, must ensure this Sergeant will be on-duty prior to the date of leave. Members should submit leave requests to an available "Correction Lieutenant" when the "Designated Sergeant" will not be on-duty prior to the requested leave date, and therefore will not be available to review their request in a timely manner.
5. The authorized members responsible for preparing schedules may, at their discretion, waive or amplify any restriction or requirement when necessary to ensure adequate staffing and to promote a fair and equitable granting of leave time for all employees. Such decisions may take into consideration, but not be limited to the following:
 - A. Minimum staffing;
 - B. Special events, details, and assignments;
 - C. Training;
 - D. Holidays;
 - E. Seniority, experience, and rank levels of staff;
 - F. Any incident that might justify an increase or decrease in staffing; or
 - G. Any emergency which impacts on agency services.

LEAVE REQUESTS

Early Requests

CORRECTION DIVISION

Members may submit Early leave requests to the appropriate authorizing members above, no later than January 15th, for dates in the current calendar year. All early leave requests will be reviewed after January 15th and granted based upon seniority.

NOTE: Members submitting leave requests for time off between January 1st and January 15th shall submit a Regular Leave Request in accordance with this directive.

Regular Requests

1. Members may submit Regular leave requests after January 15th for dates in the current calendar year. Regular leave requests will be granted based upon the following criteria in the order provided:

- A. Date and Time of Submission
- B. Availability/Staffing Levels
- C. Seniority

2. Regular leave requests should be submitted no later than 48 hours prior to the commencement of the intended leave. This restriction may be waived at the discretion of a member authorized above.

NOTE: Correction Officers requesting leave for the remainder of a current shift, the next oncoming shift and/or the shift immediately following (no more than 16 hours prior to the commencement of the intended leave) shall submit such request to the Tour Supervisor when the Designated Sergeant is unavailable.

LEAVE CATEGORIES

1. Eligible members earn DLO's for shifts worked on County approved holidays. All DLO's must be taken within six (6) months of the date they are earned. DLO's not taken within this time period shall be forfeited with no compensation to the member, unless such leave was not taken at no fault of the member.

2. Vacation leave shall be used in the calendar year earned and may not be carried over from calendar year to the next, unless such leave was earned and not otherwise taken through no fault of the member.

3. Personal leave is utilized for personal business and may be taken in hourly increments. Personal leave is not cumulative and no part shall be carried over from one calendar year to the next, unless such leave was not taken through no fault of the member.

4. Military leave entitles a members serving in the military to be absent from work without loss of pay to fulfill necessary military obligations. Military leave shall be administered in strict accordance with the provisions of the member's collective bargaining agreement

5. Bereavement leave entitles a member to be absent from work without loss of pay by reason of death of an immediate family member. Bereavement leave shall be administered in strict accordance with the provisions of the member's collective bargaining agreement.

6. Paid administrative leave is a temporary administrative action that entitles an employee to be absent from work, without loss of pay, following approval from the Sheriff or Undersheriff. The leave may be due to an employee's physical or physiological fitness for duty, pending disciplinary action, or a circumstance where the health and/or safety of any member or other person is in question or at risk.

7. It shall the member's responsibility to demonstrate that leave was earned and not otherwise taken through no fault of such member. Any request to carry over unused leave from one year to the next must be submitted to the Sheriff for review and approval.

FAMILY AND MEDICAL LEAVE ACT (FMLA)

The Family and Medical Leave Act of 1993 (FMLA) entitles eligible employees of covered employers to take unpaid, job-protected leave for specified family and medical reasons with continuation of group health insurance coverage under the same terms and conditions as if the employee had not taken such leave. Employees are also entitled to return to their same or an equivalent position at the end of the leave.

CORRECTION DIVISION

POLICY

It is the policy of the Warren County Sheriff's Office to grant up to 12 weeks (480 hours) of family and medical leave during any rolling 12-month period to eligible employees, in accordance with the Family and Medical Leave Act (FMLA), and/or up to 26 weeks of leave in any rolling 12-month period in compliance with the expansion of FMLA under The Support for Injured Servicemembers Act of 2007. The FMLA leave may be paid, unpaid, or a combination of paid and unpaid leave, depending on the circumstances of the leave and as specified in this directive.

The Code of Federal Regulations, 29 CFR Part 825, The Family and Medical Leave Act of 1993 shall serve as the Sheriff's Office compliance guide for eligibility, entitlements and definitions relating to FMLA.

ELIGIBILITY

In order to take leave under the FMLA, an employee must:

1. Have worked for the Warren County Sheriff's Office for 12 months or 52 weeks, and the 12 months or 52 weeks are not required to be consecutive; and
2. Have worked at least 1,250 hours during the 12 months prior to the start of leave, and the 1,250 hours includes only those hours actually worked, not time spent on paid or unpaid leave.

QUALIFYING CONDITIONS

Leave under the FMLA shall be granted for one or more of the following reasons:

1. Birth of a child and to care for/bond with the newborn child;
2. Placement of a child for adoption or foster care and to care for/bond with the newly placed child;
3. Care for spouse, child, or parent (not "parent in-law") with a serious health condition;
4. Serious health condition of the employee;
5. A qualifying military exigency arising out of the fact that the employee's spouse, child, or parent is on covered active duty status as a member of the National Guard, Reserves, or Active Armed Forces; and/or
6. To care for an injured or ill Servicemember.

CALCULATION OF LEAVE

Eligible employees can take up to 12 weeks (26 weeks to care for injured or ill Servicemembers) during a 12 month period under the FMLA. The leave may be in consecutive weeks or intermittently, but it may not exceed 12 weeks (26 weeks to care for injured or ill Servicemembers) over a rolling 12-month period. The 12-month period shall be measured starting from the date an employee first uses FMLA leave in accordance with this directive.

FMLA LEAVE PROCEDURES

1. Employees wishing to use FMLA leave must submit a completed Warren County Sheriff's Office Family and Medical Leave Request Form (A-14) to the Sheriff.
2. Employees requesting FMLA leave due to a serious health condition, or to care for an immediate family member with a serious health condition, must submit the appropriate U.S. Department of Labor Certification form. This form should be completed by a physician and returned to the Sheriff within 15 calendar days. U.S. Department of Labor FMLA forms are available in Administration.
3. Periodic reports and additional physician certifications may also be required during leave relating to serious health conditions. The Sheriff's Office may, at its own expense, require a second (or third) opinion regarding a medical certification. Employees failing to provide timely certification may risk having leave benefits delayed or denied.
4. Employees requesting FMLA leave for reasons other than a serious health condition, or to care for an immediate family member with a serious health condition, must submit the appropriate U.S. Department of Labor Certification form. U.S. Department of Labor FMLA forms are available in Administration.

CORRECTION DIVISION

5. Employees must use all accrued leave prior to the approval of unpaid FMLA leave for requests due to the employee's own serious health condition. When paid leave is used for an approved FMLA covered reason, the leave is FMLA protected.
6. Employees must use all accrued vacation leave, personal leave, holiday leave, and benefit day leave prior to the approval of unpaid FMLA leave for requests due to a reason, other than, the employee's own serious health condition. When paid leave is used for an approved FMLA covered reason, the leave is FMLA protected.
7. Employees do not automatically receive FMLA leave during a leave of absence from employment. FMLA leave must be requested in writing in accordance with this directive.
8. Employees will receive notification from the Sheriff within five business days of receiving completed certifications. The notification will specify whether the FMLA leave was approved, or reason for denial, as applicable.
9. Employees may be subject to disciplinary sanctions, up to and including termination, if the employee knowingly provides false information to receive, or continue, benefits under FMLA.

EMPLOYEE STATUS AND BENEFITS

1. The County will continue an employee's health benefits during the period of FMLA leave, at the same level and under the same conditions, as if the employee had continued to work, provided the employee continues to pay his or her portion of the health care premiums.
2. While on paid leave (i.e. using sick leave in conjunction with FMLA leave), the County will continue to complete payroll deductions to collect the employee's share of health insurance premiums. While on unpaid FMLA leave, the employee must make payments for their portion of health insurance premiums to the Warren County Treasurer. The payments must be received by the 15th day of each month. Health insurance coverage will be terminated if these payments are not received by the 30th of each month.

NOTE: The County's Benefit Broker will provide 15 days' notice prior to the employee's loss of coverage.

3. The County will require the employee reimburse the amount the County paid for the employee's health insurance premiums during the period of unpaid leave if the employee chooses not to return to work for reasons other than; a continued serious health condition of the employee, continued care of an immediate family member with a serious health condition, or a circumstance beyond the employee's control.

RETURNING TO WORK

1. Employment restoration is guaranteed for up to 12 weeks of approved FMLA leave, except under certain circumstances as provided by law.
2. Employees returning to work following FMLA leave will return to their original position, on the same shift/work schedule, retaining salary, benefits, and all other terms of employment.
3. Employees returning to work following FMLA leave relating to their own serious health condition must submit documentation from a physician affirming their ability to perform all essential functions for their position and adequate fitness for duty.
4. Proceedings under New York State Civil Service Law Sections 71 or 73 may be initiated if an employee fails to return to work following the expiration of FMLA leave.

April 16, 2021

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RESOLUTION NO. 143 OF 2021

**Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover
and Magowan**



**ADOPTING PUBLIC SAFETY DIVISION DIRECTIVE 006 (SCHEDULES & LEAVE)
POLICY FOR THE WARREN COUNTY SHERIFF'S OFFICE**

WHEREAS, the Sheriff presented to the Personnel, Administration & Higher Education Committee a Public Safety Division Directive 006 (Schedules & Leave) Policy for the Warren County Sheriff's Office, and

WHEREAS, the Personnel, Administration & Higher Education Committee has reviewed the policy and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Public Safety Division Directive 006 (Schedules & Leave) Policy annexed hereto, be and the same hereby is, adopted as the official Policy for the Warren County Sheriff's Office.

PUBLIC SAFETY DIVISION

	WARREN COUNTY SHERIFF'S OFFICE	
DIRECTIVE 006: SCHEDULES & LEAVE		EFFECTIVE DATE: 02/05/21
AUTHORITY: SHERIFF JIM LAFARR		PRIOR REVISION: 01/01/20
ACCREDITATION STANDARDS:		REVIEW DATE: 02/05/21

The responsibility for the preparation of agency schedules and processing of leave requests is as follows. All leave requests, except sick leave as outlined in this manual, shall be submitted to the authorized members in the order outlined below:

Patrol	Investigations	Communications	Civil	Support Staff
Designated Sergeant	Investigative Sergeant	Communications Supervisor	Civil Sergeant	Lieutenant
Lieutenant	Lieutenant	Sr. Communication Officer	Undersheriff	Undersheriff
Undersheriff/ Sheriff	Undersheriff/ Sheriff	Lieutenant	Lieutenant	Sheriff

GENERAL INFORMATION (SCHEDULES)

1. For the purposes of this directive, shifts shall be defined as A and B for Patrol and A, B, Modified B, and C for Communications. Available Communications shifts are outlined below.
2. Patrol and Communications members will work permanent shifts and Patrol will have fixed pass days.
3. Shifts will be bid by seniority.
4. Current schedules will be available electronically to all members. New schedules will be released and available for viewing no less than seven (7) days prior to the first date on such schedule.
5. The Administration Office may waive or amplify the provisions of this directive as needed to ensure adequate shift coverage at all levels.

BIDDING FOR SHIFTS

1. Each group (Patrol & Communications) will bid for available shifts, as provided in this directive, on an annual basis.
2. Bids will be made between November 1st and November 30th each calendar year.
3. This directive sets available shifts, as described above, and any changes from the previous year will be provided by means of an updated directive.
4. The bid process will be administered by the member holding the responsibility for the preparation of work schedules, as outlined in this directive.
5. Shift assignments will be determined each year by Administration following the bidding process.

PUBLIC SAFETY DIVISION

6. In the event a vacancy occurs on any shift, the slot shall remain open until such time as a new member is hired and trained to fill the vacancy. Newly hired members will initially work a training schedule and then shall fill the existing vacancy until the next bidding period.

7. In those cases where staffing mandates a change in assignments prior to the next bidding period, the policy of following seniority to fill positions will be used to the extent possible under the scheduling situation at the time.

8. No changes will be made to the designated shift slots, Patrol or Communications, during the calendar year. Changes, if any, will be announced prior to the bidding process for the following year.

GENERAL INFORMATION (LEAVE)

1. Leave shall be administered in accordance with this directive and pursuant to the provisions outlined in each member's applicable collective bargaining agreement.

2. Absent exigent circumstances, all Regular leave requests shall be submitted using the "WCSO Leave Request Program". Early leave requests shall be submitted on a "Leave Request Form".

3. Leave may only be granted for time that has been accrued by the member, with the exception of a DLO which may be taken on the day it is earned.

4. Members submitting leave requests to the "Designated Sergeant", as directed above, must ensure this Sergeant will be on-duty prior to the date of leave. Members should submit leave requests to an available "Patrol Sergeant" when the "Designated Sergeant" will not be on-duty prior to the requested leave date, and therefore will not be available to review their request in a timely manner.

5. The authorized members responsible for preparing schedules may, at their discretion, waive or amplify any restriction or requirement when necessary to ensure adequate staffing and to promote a fair and equitable granting of leave time for all members. Such decisions may take into consideration, but not be limited to the following:

- A. Minimum staffing;
- B. Special events, details, and assignments;
- C. Training;
- D. Holidays;
- E. Seniority, experience, and rank levels of staff;
- F. Any incident that might justify an increase or decrease in staffing; or
- G. Any emergency which impacts on agency services.

LEAVE REQUESTS

Early Requests

Members may submit Early leave requests to the appropriate authorizing members above, no later than January 15th, for dates in the current calendar year. All early leave requests will be reviewed after January 15th and granted based upon seniority.

NOTE: Members submitting leave requests for time off between January 1st and January 15th shall submit a Regular Leave Request in accordance with this directive.

Regular Requests

1. Members may submit Regular leave requests after January 15th for dates in the current calendar year. Regular leave requests will be granted based upon the following criteria in the order provided:

PUBLIC SAFETY DIVISION

- A. Date and Time of Submission
- B. Availability/Staffing Levels
- C. Seniority

LEAVE CATEGORIES

1. Non-Patrol members earn DLO's for shifts worked on County approved holidays. All DLO's must be taken within six (6) months of the date they are earned. DLO's not taken within this time period shall be forfeited with no compensation to the member, unless such leave was not taken at no fault of the member.
2. Patrol members earn two (2) Benefit Days quarterly. Benefit days are available for use during the quarter earned, and not later than six months following the commencement such quarter, or the end of the calendar year in which earned, whichever occurs first. Benefit Days earned and not otherwise taken through no fault of the member shall be paid to the member at the end of the quarter they were earned.
3. Vacation leave shall be used in the calendar year earned and may not be carried over from calendar year to the next, unless such leave was earned and not otherwise taken through no fault of the member.
4. Personal leave is utilized for personal business and may be taken in hourly increments. Personal leave is not cumulative and no part shall be carried over from one calendar year to the next, unless such leave was not taken through no fault of the member.
5. Military leave entitles a members serving in the military to be absent from work without loss of pay to fulfill necessary military obligations. Military leave shall be administered in strict accordance with the provisions of the member's collective bargaining agreement
6. Bereavement leave entitles a member to be absent from work without loss of pay by reason of death of an immediate family member. Bereavement leave shall be administered in strict accordance with the provisions of the member's collective bargaining agreement.
7. Paid administrative leave is a temporary administrative action that entitles an employee to be absent from work, without loss of pay, following approval from the Sheriff or Undersheriff. The leave may be due to an employee's physical or physiological fitness for duty, pending disciplinary action, or a circumstance where the health and/or safety of any member or other person is in question or at risk.
8. It shall the member's responsibility to demonstrate that leave was earned and not otherwise taken through no fault of such member. Any request to carry over unused leave from one year to the next must be submitted to the Sheriff for review and approval.

REPORTING FOR DUTY (COMMUNICATIONS)

1. All Communication Officers are to be ready for work 15 minutes prior to the start of their respective shifts. This includes being fully dressed, equipped and prepared to work. This time will be used by members coming on and going off shift to exchange information effecting operations from the preceding shift. Members being relieved must remain on duty until completion of their shift.
2. Time sheets should be marked as follows:

<u>Shift</u>	<u>Time Sheet Entry</u>
A Line	22:45 - 07:00
B Line	06:45 - 15:00
C Line	14:45 - 23:00

PUBLIC SAFETY DIVISION

AVAILABLE SHIFTS (COMMUNICATIONS)

Shifts are available as follows:

Slot #	Shift	Slot #	Shift
1	Sr. Comm Officer	14	Sr. Comm Officer
2	A - 2	15	C - 2
3	A - 3	16	C - 3
4	A - 4	17	C - 4
5	A - 5	18	C - 5
6	A - 6	19	C - 6
7	Sr. Comm Officer	20	C - 7
8	B - 2	21	C - 8
9	B - 3		
10	B - 4		
11	B - 5		
12	B - 6		
13	B - 7		

FAMILY AND MEDICAL LEAVE ACT (FMLA)

The Family and Medical Leave Act of 1993 (FMLA) entitles eligible employees of covered employers to take unpaid, job-protected leave for specified family and medical reasons with continuation of group health insurance coverage under the same terms and conditions as if the employee had not taken such leave. Employees are also entitled to return to their same or an equivalent position at the end of the leave.

POLICY

It is the policy of the Warren County Sheriff's Office to grant up to 12 weeks (480 hours) of family and medical leave during any rolling 12-month period to eligible employees, in accordance with the Family and Medical Leave Act (FMLA), and/or up to 26 weeks of leave in any rolling 12-month period in compliance with the expansion of FMLA under The Support for Injured Servicemembers Act of 2007. The FMLA leave may be paid, unpaid, or a combination of paid and unpaid leave, depending on the circumstances of the leave and as specified in this directive.

The Code of Federal Regulations, 29 CFR Part 825, The Family and Medical Leave Act of 1993 shall serve as the Sheriff's Office compliance guide for eligibility, entitlements and definitions relating to FMLA.

ELIGIBILITY

In order to take leave under the FMLA, an employee must:

1. Have worked for the Warren County Sheriff's Office for 12 months or 52 weeks, and the 12 months or 52 weeks are not required to be consecutive; and
2. Have worked at least 1,250 hours during the 12 months prior to the start of leave, and the 1,250 hours includes only those hours actually worked, not time spent on paid or unpaid leave.

QUALIFYING CONDITIONS

Leave under the FMLA shall be granted for one or more of the following reasons:

1. Birth of a child and to care for/bond with the newborn child;
2. Placement of a child for adoption or foster care and to care for/bond with the newly placed child;

PUBLIC SAFETY DIVISION

3. Care for spouse, child, or parent (not "parent in-law") with a serious health condition;
4. Serious health condition of the employee;
5. A qualifying military exigency arising out of the fact that the employee's spouse, child, or parent is on covered active duty status as a member of the National Guard, Reserves, or Active Armed Forces; and/or
6. To care for an injured or ill Servicemember.

CALCULATION OF LEAVE

Eligible employees can take up to 12 weeks (26 weeks to care for injured or ill Servicemembers) during a 12 month period under the FMLA. The leave may be in consecutive weeks or intermittently, but it may not exceed 12 weeks (26 weeks to care for injured or ill Servicemembers) over a rolling 12-month period. The 12-month period shall be measured starting from the date an employee first uses FMLA leave in accordance with this directive.

FMLA LEAVE PROCEDURES

1. Employees wishing to use FMLA leave must submit a completed Warren County Sheriff's Office Family and Medical Leave Request Form (A-14) to the Sheriff.
2. Employees requesting FMLA leave due to a serious health condition, or to care for an immediate family member with a serious health condition, must submit the appropriate U.S. Department of Labor Certification form. This form should be completed by a physician and returned to the Sheriff within 15 calendar days. U.S. Department of Labor FMLA forms are available in Administration.
3. Periodic reports and additional physician certifications may also be required during leave relating to serious health conditions. The Sheriff's Office may, at its own expense, require a second (or third) opinion regarding a medical certification. Employees failing to provide timely certification may risk having leave benefits delayed or denied.
4. Employees requesting FMLA leave for reasons other than a serious health condition, or to care for an immediate family member with a serious health condition, must submit the appropriate U.S. Department of Labor Certification form. U.S. Department of Labor FMLA forms are available in Administration.
5. Employees must use all accrued leave prior to the approval of unpaid FMLA leave for requests due to the employee's own serious health condition. When paid leave is used for an approved FMLA covered reason, the leave is FMLA protected.
6. Employees must use all accrued vacation leave, personal leave, holiday leave, and benefit day leave prior to the approval of unpaid FMLA leave for requests due to a reason, other than, the employee's own serious health condition. When paid leave is used for an approved FMLA covered reason, the leave is FMLA protected.
7. Employees do not automatically receive FMLA leave during a leave of absence from employment. FMLA leave must be requested in writing in accordance with this directive.
8. Employees will receive notification from the Sheriff within five business days of receiving completed certifications. The notification will specify whether the FMLA leave was approved, or reason for denial, as applicable.
9. Employees may be subject to disciplinary sanctions, up to and including termination, if the employee knowingly provides false information to receive, or continue, benefits under FMLA.

EMPLOYEE STATUS AND BENEFITS

1. The County will continue an employee's health benefits during the period of FMLA leave, at the same

PUBLIC SAFETY DIVISION

level and under the same conditions, as if the employee had continued to work, provided the employee continues to pay his or her portion of the health care premiums.

2. While on paid leave (i.e. using sick leave in conjunction with FMLA leave), the County will continue to complete payroll deductions to collect the employee's share of health insurance premiums. While on unpaid FMLA leave, the employee must make payments for their portion of health insurance premiums to the Warren County Treasurer. The payments must be received by the 15th day of each month. Health insurance coverage will be terminated if these payments are not received by the 30th of each month.

NOTE: The County's Benefit Broker will provide 15 days' notice prior to the employee's loss of coverage.

3. The County will require the employee reimburse the amount the County paid for the employee's health insurance premiums during the period of unpaid leave if the employee chooses not to return to work for reasons other than; a continued serious health condition of the employee, continued care of an immediate family member with a serious health condition, or a circumstance beyond the employee's control.

RETURNING TO WORK

1. Employment restoration is guaranteed for up to 12 weeks of approved FMLA leave, except under certain circumstances as provided by law.

2. Employees returning to work following FMLA leave will return to their original position, on the same shift/work schedule, retaining salary, benefits, and all other terms of employment.

3. Employees returning to work following FMLA leave relating to their own serious health condition must submit documentation from a physician affirming their ability to perform all essential functions for their position and adequate fitness for duty.

4. Proceedings under New York State Civil Service Law Sections 71 or 73 may be initiated if an employee fails to return to work following the expiration of FMLA leave.



WARREN COUNTY SHERIFF'S OFFICE

1400 STATE ROUTE 9
LAKE GEORGE, NY 12845
(518) 743-2500



FAMILY AND MEDICAL LEAVE REQUEST FORM

I, _____, an employee of the Warren County Sheriff's Office, am requesting a leave pursuant to the provisions outlined in the Family and Medical Leave Act.

I am requesting leave for:

- 1. The birth of a child or to care for/bond with a newborn.
- 2. Placement of a child for adoption/foster care or to care for/bond with a newly placed child.
- 3. Care for family member with a serious health condition. [circle one: spouse - child - parent]
- 4. My inability work due to a serious health condition.
- 5. A qualifying military exigency.
- 6. The care of an injured or ill Servicemember.

If box 3 or 4 is checked, a U.S. Department of Labor certification form must be completed by a physician.

Leave Start Date: _____

Anticipated Return Date: _____

Employee Signature: _____
Signature *Date*

Sheriff Signature: _____
Signature *Date*

Director of Human Resources: _____
Signature *Date*

- Please note a 426 must accompany this request -

Adopted by unanimous vote.

RESOLUTION NO. 144 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECTS

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Capital Projects and return remaining funds to the funding source:

<u>CAPITAL PROJECT</u>	<u>TITLE</u>	<u>ESTIMATED FUNDS</u>	<u>FUNDING SOURCE</u>
AIRPORT			
H306	Land/Avigation Easement-Forest Ent	\$58,000	A.9950 910 (Transfers - Capital Projects, Interfund Transfers)
H306	Land/Avigation Easement-Forest Ent	\$969	A.892.00 (Reserve, Airport Repair & Projects)
H325	Avigation Easement - Runway 30	\$13,022	A.9950 910 (Transfers-Capital Projects, Interfund Transfers)
H339	Land/Easement Acq Runway 12&19	\$833	A.9950 910 (Transfers-Capital Projects, Interfund Transfers)
H362	Airport-Natural Gas Conversion	\$4,431	A.9950 910 (Transfers - Capital Projects, Interfund Transfers)
H364	Runway 30 Obstruction Removal	\$2,634	A.9950 910 (Transfers - Capital Projects, Interfund Transfers)
BUILDINGS			
H355	Municipal Center Security Renovation	\$7,271	A.9950 910 (Transfers-Capital Projects, Interfund Transfers)
H370	Municipal Center Employee Parking	\$6,258	A.9950 910 (Transfers-Capital Projects, Interfund Transfers)
DPW			
H329	Warren Co. Bikeway Improvements	\$0.00	N/A
H343	West Brook Road Sidewalk	\$7	D.9950 910 (County Road, Transfers-Capital Projects, Interfund Transfers)

<u>CAPITAL PROJECT</u>	<u>TITLE</u>	<u>ESTIMATED FUNDS</u>	<u>FUNDING SOURCE</u>
DPW, con't			
H351	CR44 Over Hudson River Bridge Paint	\$3	D.9950 910 (County Road, Transfers-Capital Projects, Interfund Transfers)
H365	Bay Road (CR7) Pavement Preservation	\$11	D.9950 910 (County Road, Transfers-Capital Projects, Interfund Transfers)
H366	West Mountain Rd (CR58) Pavement	\$2	D.9950 910 (County Road, Transfers-Capital Projects, Interfund Transfers)
H374	Warrensburg Fuel Farm	\$7,090	DM.9950 910 (Road Machinery, Transfers-Capital Projects, Interfund Transfers)

Roll Call Vote:

Ayes: 964

Noes: 0

Absent: 36 Supervisor Hogan

Adopted.

RESOLUTION NO. 145 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE ANNUAL APPROPRIATION OF FUNDS FROM THE ELECTION EQUIPMENT RESERVE TO THE BOARD OF ELECTIONS BUDGET TO FUND THE LEASE OF DOMINION VOTING MACHINES; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors hereby approves the annual appropriation of funds for the lease of Dominion Voting Machines, in an amount not to exceed Forty-Three Thousand Seven Hundred Eighteen Dollars (\$43,718) per year, from the Reserve, Election Equipment (A.898.00) to Budget Code A.1450 421 Board of Elections, Equipment Rental, and be it further

RESOLVED, that the County Treasurer is hereby authorized to appropriate Forty-Three Thousand Seven Hundred Eighteen Dollars (\$43,718) from the Reserve, Election Equipment (A.898.00) to Budget Code A.1450 421, Board of Elections, Equipment Rental, each year over the term commencing May 1, 2022 and terminating April 30, 2028, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 964

Noes: 0

Absent: 36 Supervisor Hogan

Adopted.

RESOLUTION NO. 146 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

ADOPTING AMENDED WARREN COUNTY TRAVEL, EDUCATION AND VEHICLE USE POLICY

WHEREAS, the Warren County Board of Supervisors adopted an updated Warren County Travel Policy and County Vehicle Use Regulations (hereinafter the "Travel Policy") by Resolution No. 495 of 2004, which has been updated by many subsequent resolutions, most recently by Resolution No. 49 of 2021, and

WHEREAS, the County Administrator presented to the Finance Committee a revised Travel Policy, and

WHEREAS, the Finance Committee has reviewed the changes presented by the County Administrator and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Travel, Education and Vehicle Use Policy annexed hereto, be and the same hereby is, adopted as the official Policy for Warren County, and be it further

RESOLVED, that any and all prior Travel Policies or County Vehicle Use Regulations, Resolutions or parts thereof inconsistent with the annexed are hereby repealed effective April 16, 2021.



WARREN COUNTY TRAVEL, EDUCATION AND VEHICLE USE POLICY

I. COUNTY TRAVEL & EDUCATION POLICY

Whenever an officer or employee travels for County business, the officer or employee shall comply with the requirements of this section.

A. GENERAL GUIDELINES FOR THE USE OF MOTOR VEHICLES AND/OR MASS TRANSPORTATION

When at all possible, employees shall use County owned vehicles or rental vehicles available under state purchasing contract for County business purposes as opposed to personal vehicles. Whether a rental vehicle may be used in lieu of a County vehicle, shall be determined by the Fleet Manager or in said Manager's absence, the County Administrator based on the nature of the trip, length of the trip, and/or number of persons riding in the vehicle. Whenever practical, employees shall use mass transportation for County business as opposed to County vehicles, rental vehicles or personal vehicles.

- 1) Use of personal vehicles should only occur when a County vehicle is not readily available in the pool of vehicles available for department use or when a rental vehicle is not authorized.
- 2) Mass transportation sources should be used whenever there would be a savings in costs unless such use would be impractical given the nature of the

trip. If use of Mass transportation would result in a saving of time, the value of the Officer's or Employee's time should be considered in evaluating costs.

- 3) Whenever travel is for more than distances six (6) hours away, it is expected that mass transportation will be used unless there is justification for not using the same.
- 4) Whenever requesting permission of the Board of Supervisors for out-of-state travel or when requesting authorization from the Department Head, Chair of the oversight Committee or County Administrator to attend a meeting or convention, the employee making the request shall indicate on the authorization request form whether a County vehicle and/or mass transportation will be used and if not, the reason for such decision. The Board, Department Head, Chair of the oversight Committee or County Administrator may require the use of a County vehicle and/or mass transportation sources in whole or part as a condition of authorizing the trip.

B. TRAVEL APPROVAL REQUIRED

- 1) Unless travel is excepted herein, or by separate Resolution by the Board, *all* travel requests, whether in-state, out-of-state or virtual, are subject to approval in accordance with the Travel Form (Schedule "A"). Department Heads shall submit all paperwork describing travel and expenses for review and approval by those listed on the Travel Form (Schedule "A") and must be attached to any Purchase Order or Voucher submitted for reimbursement.
- 2) Travel by County Supervisors, County Administrator, Assistant County Administrator and Department Heads to attend the New York State Association of Counties' conferences held twice per year do NOT need approval, provided that the Department has budget appropriations for the same and there is compliance with the GSA policy.
- 3) All travel authorizations must be reported to the proper oversight Committee at their next meeting as an informational item.

C. FUNDING FOR TRAVEL

If payment of travel expenses requires fund transfers, the Department Head must provide information on where the funds are coming from.

D. REIMBURSEMENT RATE FOR LODGING, MEALS, AND INCIDENTAL EXPENSES

The U.S. General Services Administration Domestic Per Diem Rates are to be used to determine the maximum reimbursement for lodging, meals and incidental expenses. A listing can be found at www.gsa.gov

E. EXCEPTIONS

- 1) The Sheriff's Office shall be excepted from the Policy and guidelines concerning mass transportation and travel approval requirements, where the travel is not related to training or conferences, and which have been approved by the Sheriff or Division Commander.
- 2) The Commissioners of the Warren County Board of Elections, staff and machine custodians shall, to the extent authorized by the County Administrator, be excepted from the requirement of use of a County vehicle or a rental vehicle and may use personal vehicles with mileage reimbursement by the County in

the performance of their official duties in Warren County concerning the Election Day period (that time period of a few weeks during which matters are readied and concluded for an election), classes in the various municipalities, trips to nursing homes, and voter education sessions. The Office of Emergency Services Director, Fire Coordinator, Emergency Services Coordinator, and Deputy Fire and EMS Coordinators, to the extent authorized by the County Administrator, shall be excepted from the requirement of use of a County vehicle or rental vehicle and may use personal vehicles with mileage reimbursement by the County while in the performance of their official duties, in Warren County and adjacent counties. The officers and/or employees identified in this division (E)(2) shall, however, when attending conferences or meetings outside the County or in adjacent counties, seek to use mass transit or a County vehicle, as may be applicable.

- 3) The employees of the Department of Social Services shall be excepted from the requirement of use of County vehicles and/or rental vehicles and may use personal vehicles with mileage reimbursement to be paid by the County, subject to the approval of the Commissioner of Social Services while continuing to use fleet vehicles as much as possible given the operation of that particular Department.
- 4) Section D above shall not apply to limit the maximum reimbursement rate where the lodging and/or meals are provided as a facility that is the host of an approved conference, training or meeting or is chosen because of its location proximate to the event and where the reimbursement is less than \$100 above the maximum daily GSA rate and where the employee or officer receives approval for the increased reimbursement above GSA rate as detailed on his or her "Authorization to Attend Meeting or Convention" request form.
- 5) The County Treasurer & County Clerk or their designee shall be excepted from the requirement of use of County vehicles and may use personal vehicles when performing departmental banking functions.
- 6) The Peer-to-Peer Program Coordinator in the Veterans' Services Department shall be exempt from the requirement to use County vehicles and may use personal vehicles with mileage reimbursement to be paid by the County when performing functions for the Peer-to-Peer Program.

II. COUNTY MOTOR VEHICLE USE RULES

The following rules shall apply to the use of County owned, leased, or borrowed vehicles by those driving for County business.

- A. Only authorized employees who hold a valid New York State driver's license shall drive County vehicles. Authorized employees shall be:
 - 1) 18 years and older;
 - 2) Any employee who regularly or at times operates a County vehicle as part of the employee's usual and/or customary County job function;
 - 3) An employee who is authorized to operate the vehicle by:
 - a) The County Administrator; or
 - b) The County Department Head to whom the vehicle has been assigned;
 - 4) Those who agree to provide their driver license number to the County for inclusion in the NYS Department of Motor Vehicle License Event Notification Service (*The LENS program provides the County with notifications of driver license infractions and suspensions*);

- 5) Those who agree to the fact that the County has a right to request information relating to a change in driver license status of all authorized users described above;
 - 6) Those who have signed the acknowledgment (Schedule B) at the end of this Policy;
 - 7) Those who maintain a valid NYS drivers license, excluding conditional or restricted licenses
 - a) Any suspension or revocation of ones driver's license will result in immediate loss of the employee's status as an authorized County driver. Status as an authorized driver will be automatically reinstated upon restoration of unconditional license;
 - 8) Those who have been involved in an at fault incident(s) with a County vehicle where no convictions were issued *but* the incident(s) resulted in damage in excess of \$2,500 from a single incident or multiple incidents within a 12 month period will no longer be considered authorized drivers and must be reviewed by the Risk Management Steering Committee who will provide a recommendation to the Department Head. The Department Head will then determine the employee's status as an authorized driver of County vehicles or their own vehicle on County business. Employees may appeal a Department Heads determination to the Personnel & Higher Education Committee of the Board of Supervisors; and
 - 9) Those with Commercial Motor Vehicle Licenses, if using the license in the scope of their duties, who have successfully passed a DOT physical exam and provided a current medical examination certificate to the County. The medical certification exam will be at the expense of the County at a medical provider contracted by the County for the purpose of DOT physical examinations. Conflicts of medical opinion will be resolved based on 49CFR 391.47.
- B. Volunteers, clients, members of employees' families, etc. are not authorized to operate County owned vehicles, except volunteer County employees and unpaid interns who hold a valid New York State driver's license shall be authorized to operate County owned vehicles for:
- 1) Veteran's Services for such purposes as may be authorized by Executive Law Section 358 of Veteran's Affairs;
 - 2) for persons participating in Countryside Adult Home programs whether such is directly sponsored by Countryside Adult Home or some other governmental or non-governmental entity; and
 - 3) unpaid interns working at the Department of Social Services.
- C. 1) County vehicles shall be utilized for official purposes only. Persons on official business for the County or being transported for purposes of furthering County business, an official departmental function or a County agency sponsored or operated program may ride in County vehicles. In addition, officials or employees from governmental entities other than Warren County, such as from the federal, state or local governments (e.g.; other counties, towns, cities, villages, school districts, etc.) or a non-profit organization provided such non-profit organization is engaged in activity involving or related to County activities including but not limited to promoting the County may ride in County vehicles when accompanying County officials to a meeting, event, destination, or similar place, and such will be considered using the vehicle for official purposes or in

furtherance of County business, since it fosters communication, shared governmental services and supports intergovernmental relationships and furthers the interests of the County. Picking up hitchhikers is prohibited. Examples of circumstances where non-County personnel may ride in County vehicles include but are not limited to:

- a) Health Services Department Staff taking students from contracted educational settings as passengers in County vehicles for clinical experience;
 - b) Veterans who ride in the Veterans' Services' van pursuant to program identified in subparagraph II(B) hereof;
 - c) Persons riding in Veterans' Services' vans pursuant to arrangements made with the Department of Social Services;
 - d) Residents of Countryside Adult Home transported by County vehicle for any event or purpose whether such is directly sponsored by Countryside Adult Home or some other governmental or non-governmental entity for the general benefit of Countryside Adult Home residents;
 - e) Office for the Aging may transport advisory council members and/or senior citizens to meetings, conferences, etc. at the discretion of the Director;
 - f) District Attorney personnel transporting witnesses;
 - g) Department employees who wish to carpool with other County Officials not from Warren County when the purpose is furthering County business;
 - h) Youth being transported to various programs and seminars by the Department of Social Services;
 - i) Children or clients being transported in County vehicles by DSS staff; and
 - j) Officials or employees from governmental entities other than Warren County, such as from federal, state or local governmental entities or non-profit organizations engaged in activities involving or relating to County activities; and
 - k) Veterans employees may transport persons pursuant to the Peer to Peer Program.
- 2) Unauthorized personnel may not be transported. Uses not specifically described but consistent with the intent of this policy may be allowed by the Chair of the Board of Supervisors whose determination of whether the use is consistent and/or allowed within this policy shall be final and binding.
- D. 1) Authorization is hereby granted for the following individuals to take County vehicles home on a daily basis due to the nature of their responsibilities:
- a) Department of Public Works:
 - 1) Highway Construction Supervisors II
 - 2) Superintendent of Public Works
 - 3) Highway Manager
 - b) Health Services: Nurses upon approval of the Director of Public Health/Patient Services
 - c) Sheriff's Office:
 - 1) Sheriff
 - 2) Undersheriff

- 3) Lieutenant - Criminal Investigators
 - 4) Lieutenant - Law Enforcement
 - 5) K-9 Officers (2)
 - 6) Narcotics Officers (5)
 - 7) Civil Officers (2)
 - 8) Investigators
 - d) Fire Prevention & Building Code Enforcement:
 - 1) Building Inspectors (2)
 - e) Office of Emergency Services
 - 1) Fire Coordinator
 - 2) Whenever authorization has been provided to take County vehicles home, Department Heads or their designees must, on a quarterly basis, file with the Warren County Treasurer a report which details use of County vehicles by name of the employee, employee number and days the vehicle was used for the quarter reported.
- E. If authorization to take a County vehicle home is not provided in this Policy, the individual seeking to take a County vehicle to private residence overnight must receive the approval of the Department Head and the County Administrator. In the event that a Department Head desires to take a County vehicle to a private residence overnight, approval must be obtained from the County Administrator. Authorization to take vehicles home overnight pursuant to this paragraph shall be subject to the following requirements:
- 1) A detailed log or record shall be kept by the department setting forth the date(s) vehicles were authorized to be taken home under this Division (E), the name of the employee, the vehicle make or model and the reason or purpose. Such list shall also include employee's position, title and vehicle number.
 - 2) The log or record kept pursuant to Division (E)(1) hereof shall be furnished quarterly to the County Fleet Manager commencing April 1, 2005.
 - 3) If authorized, County vehicles shall be driven only to and from the place of residence to the work site. No subsidiary trips (e.g. grocery store) shall be allowed.
 - 4) An exemption is made for the Warren County Sheriff and Warren County Office of Emergency Services Director to authorize vehicles to be taken home on an as-needed basis for training and other matters, without requiring the approval of the County Administrator.
- F. All vehicles which are not authorized to be taken home under this policy shall be housed or stored at the site where the County Department or Division with jurisdiction over the vehicle has an office where officers or employees typically report to work. For example, Department of Public Works' vehicles would be expected to be housed or stored at the Department of Public Works building in Warrensburg. Vehicles used to support Airport or Parks, Recreation & Railroad Division site personnel would be expected to be housed or stored, respectively, at the Airport or Parks, Recreation & Railroad Division site. Exceptions to the requirements of this Division (F) shall be as follows:
- 1) The District Attorney vehicle assigned to the investigators shall be housed at the Warren County Municipal Center;
 - 2) Sheriff's vehicles may be housed or stored at the Municipal Center or substations as designated by the Sheriff;

- 3) Five vehicles assigned to the Health Services Department for use by the nurses in northern part of the County shall be housed as follows: one in Stony Creek, one in North Creek, and three in Chester;
 - 4) One vehicle assigned to the Planning & Community Development Department for use by the Construction Cost Coordinator shall be housed in the area with the largest amount of Planning Activity for use on an as-needed basis; and
 - 5) The Superintendent of Buildings vehicle to be housed in Warrensburg at the DPW shop.
- G. All County owned or leased vehicles must be properly marked with the official, non-removable, Joseph E. Warren insignia, except for those used in police work, the Office of Emergency Services the Social Services Department and the Health Services Department.
- H. No County vehicles shall be used for private or personal use. If an employee is in the field during a normal lunch break, they are to notify their supervisors that they are taking their lunch break and where they will be with the County vehicle.
- I. In addition to the log that must be kept on overnight usage, (*see Division (E)(1)*), the Department Head may require daily logs listing destinations, mileage and times must be maintained for all County vehicles covered by this Policy.
- J. Department Heads are hereby authorized to recommend more restrictive or detailed rules concerning the use of County vehicles assigned to their department but must appear before the Budget Committee to gain approval of the rules which change these rules/regulations. If approved, the Budget Committee may authorize immediate implementation of the requested department rule change but such shall still be then referred to the Board of Supervisors for modification of this policy. If the Board does not approve the rule change, the Budget Committee's immediate authorization of the requested department rule change shall be deemed revoked.
- K. All vehicles that are assigned to specific employees or groups of employees must be returned to the fleet for use by other County employees when an employee is on vacation or not otherwise using the same.
- L. If violations of the rules set forth above are proven, an employee's rights to operate a County owned vehicle may be revoked by the Budget Committee.
- M. Employees are expected to take all steps necessary to avoid endangering themselves and others while operating vehicles on County business. To ensure this, employees authorized to operate County vehicles are expected to:
- 1) Check that all vehicle occupants wear safety belts when the vehicle is in operation; and
 - 2) Not operate a vehicle that the driver suspects does not operate properly. The driver shall return and/or park the vehicle as may be appropriate and contact his or her Supervisor to make appropriate arrangements so that the vehicle can be towed or operated safely. If the Supervisor is not available, the employee shall contact the Warren County DPW maintenance department at 518-623-4142 or 518-761-6556.
- N. Drivers of County vehicles are also responsible for:
- 1) Checking that the vehicle is clean - no trash, good overall appearance;

- 2) Checking that any tools, equipment or other items do not interfere with the driver's ability to operate the vehicle or pose threats in situations where the driver suddenly stops or swerves the vehicle or otherwise cause items in the vehicle to move around;
 - 3) Ensuring that the vehicle has current copy of the vehicle registration and the insurance card are in the vehicle and all required inspection stickers are up to date;
 - 4) Checking that both license plates are properly attached and visible at all times;
 - 5) Conducting daily visual inspection for obvious problems (flat tire, damage, leaks) before the start of the workday and during the workday when approaching the vehicle. An unsafe vehicle should not be operated until repairs are made;
 - 6) Any additional pre or post trip inspection as directed by the Department Head; and
 - 7) Reporting any concerns regarding the County vehicle by using the form (Schedule B) at the end of this Policy.
- O. Drivers of County vehicles must follow respective laws governing motor vehicle operations including those regarding the use of cellular telephones. Drivers must refrain from any activity that may impede the driver's ability to focus on safely operating the vehicle while it is in motion. Drivers are personally responsible for any traffic citations; including EZ-Pass violations that may be issued as a result of operating a vehicle for County business.
- P. Drivers of County vehicles or other vehicles for County business must be free of alcohol and illegal drugs. This also includes prescription and non-prescription drugs that may impair a driver's judgement and other faculties.
- Q. Drivers must report all accidents and incidents while using a County vehicle to his or her immediate Supervisor. The driver's immediate Supervisor must report the accident or incident according to the County's Safety and Health Program Policy.

Should a motor vehicle incident or crash occur, the driver of a vehicle used for County business must:

- 1) Stop and investigate immediately;
- 2) Set out warning devices if such are available and warranted under the circumstances;
- 3) Notify the police (*call 911*) and immediate Supervisor;
- 4) The driver must supply his or her name and exhibit operator's driver license to the proper authorities;
- 5) If able, secure names and addresses of other involved, witnesses and first persons at the scene;
- 6) If the driver strikes an unattended vehicle and the owner cannot be located, the driver must place his or her name and the address of the Warren County Department securely on the vehicle;
- 7) The driver shall attempt to protect his or her vehicle from further damage and theft;
- 8) The driver must comply with the drug-alcohol testing requirements of the County's Substance Abuse Policy(s) for motor vehicle drivers.
- 9) Post-Accident Testing for drugs and alcohol shall be arranged by the Department Head and/or Human Resources and occur as soon as

- practicable following an occurrence involving a County driver if the accident involves a loss of human life.
- 10) Post-Accident Testing for drugs and alcohol shall be arranged by the Department Head and/or Human Resources and occur as soon as practicable following an occurrence involving a County driver if the accident resulted in bodily injury to any person who as a result of the injury immediately receives medical treatment away from the scene of the accident; or one or more motor vehicles incurring disabling damage as a result of the accident, requiring the motor vehicle to be transported away from the scene by a tow truck or other motor vehicle and moving violation was issued by law enforcement;
 - 11) Employees with Commercial Motor Vehicle Licenses (CDL) must also comply with Warren County's Drug and Alcohol Policy.
- R. If you are the driver of a disabled County vehicle, you need to do the following:
- 1) Make sure that the vehicle is not impeding the flow of traffic and is not a safety hazard;
 - 2) Turn on the vehicles 4-way flashing hazard lights, if possible;
 - 3) Set-up the vehicles emergency safety triangles and safety cone, if available;
 - 4) Place a note that can be seen from the outside of the vehicle on the dash of the vehicle describing the vehicles problem and drivers contact telephone or cell number;
 - 5) Notify the local police department (911) of the vehicles location;
 - 6) Contact your direct supervisor; and
 - 7) Make arrangements to have the vehicle towed.
- S. No radar detection devices are to be used in any County owned, leased, borrowed or other vehicle used for County business. Drivers who are found to be using such devices may be subject to disciplinary action as determined by the Department Head or County Administrator and in accordance with bargaining agreements and Civil Service Law.
- T. All employees seeking to operate a County vehicle must have participated in a driver improvement program within the last 3 years. The driver improvement program can be the County's driver improvement training or other driver improvement training approved by New York State Department of Motor Vehicles or the County's Safety Officer. Incidents and accidents involving County vehicles or other vehicles used for County business may be reviewed by the County's Safety Officer and/or the Risk Management Steering Committee and a recommendation may be made in regards to additional driver improvement training.
- U. It will be the County Department Head's responsibility to review this policy with all employees prior to using a vehicle for County business and at any time when the policy is changed. The County Department Head will be responsible for obtaining the signed acknowledgment form that follows from the employees prior to using a vehicle for County business. The County Department Head will be responsible for determining each employee's eligibility under this policy as an authorized driver prior to vehicle use.
- V. County Department Heads or their designee shall notify (*using the proper form*) the Self-Insurance Department upon hire or termination of employees authorized to

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle. **REQUEST FOR USE OF FLEET VEHICLE**

Filing Instructions:

- 1. Original with voucher to Auditor.
- 2. Copy to Buildings & Grounds if fleet vehicle is needed.
- 3. Copy to Purchasing with Purchase Order, if required.
- 4. Copy to Clerk of the Board if credit card will be used.
- 5. Copy of executed form needs to be included in next agenda for reporting to oversight Committee.

**WARREN COUNTY
REPORT OF CONCERNS REGARDING COUNTY VEHICLES**

This section to be completed by the employee that used the vehicle.

Department: _____

Vehicle: Make: _____ Model: _____

County No. _____

Date Vehicle Used: _____

Detail of Concern(s): _____

Name: _____ Title: _____

Date: _____

Employee should provide this form to their Supervisor/Department Head who will immediately forward (via hard copy, fax or email) this form to the Fleet Manager and to the Warren County Vehicle Maintenance Shop in Warrensburg.

This section to be completed by the Fleet Manager:
REVIEW OF CONCERNS AND ACTION TAKEN

Conclusion of Review of Concern(s) and Action Taken: _____

Name: _____ Title: _____

Date: _____

*Upon resolution the Fleet Manager will distribute (via hard copy, fax OR email):
Copy to Department Head, Copy Vehicle Maintenance Shop, Original to remain
with Fleet Manager.*

Schedule "B"

**Warren County Travel Policy and Vehicle Use Regulations
Acknowledgment Form**

I understand to be an authorized driver of a County vehicle I must:

- ❖ Be 18 years of age or older
- ❖ Hold a valid NYS Drivers license
- ❖ Use the vehicle as part of my usual and / or customary County job function
- ❖ Have been authorized to use the vehicle by the Department Head responsible for the vehicle or by the County Administrator
- ❖ Agree to provide my driver license number to the County for the LENS program
- ❖ Agree for the County to obtain my motor vehicle records
- ❖ Agree to provide the County documents including driving records, proof of a valid license and proof automobile insurance coverage if requested
- ❖ Agree to immediately notify the County of any driving violations, changes to driver information and driver status

I, _____ have read and understand the Warren County Travel Policy and Vehicle Use Regulations. By signing below, I agree to adhere to the policy including the items listed above.

NYS Driver License ID _____

Employee Signature

Date

This form shall be completed when the employee is offered a position that includes responsibility for driving a county vehicle or other vehicle for County business. This form shall also be completed when the employee attends a driver improvement training program.

Original of this form will be filed with the Department Head
Electronic copy will be filed with the LENS documents in the Self-Insurance Office
Adopted by unanimous vote.

RESOLUTION NO. 147 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

ADOPTING REVISED CREDIT CARD POLICY FOR WARREN COUNTY

WHEREAS, the Board of Supervisors adopted the Credit Card Policy for Warren County by Resolution No. 222 of 2015, which was subsequently amended by Resolution Nos. 460 of 2015, 133 of 2019, 411 of 2019, 72 of 2020 and 140 of 2020, and

WHEREAS, the County Administrator has requested revisions to said Credit Card Policy to increase the monthly limit on the credit card in the name of the Veterans' Services Director to be used exclusively by the Veterans' Services Department for the Peer-to-Peer Program from Five Hundred Dollars (\$500) to One Thousand Dollars (\$1,000), and

WHEREAS, the Finance Committee has reviewed the changes requested by the County Administrator and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Credit Card Policy for Warren County annexed hereto along with Schedules "A-F", be and the same is hereby adopted as the official Credit Card Policy for Warren County, and be it further

RESOLVED, that any and all prior Credit Card Policies, Resolutions or parts thereof inconsistent with the annexed Credit Card Policy for Warren County are hereby repealed effective April 16, 2021.

COUNTY OF WARREN CREDIT CARD POLICY**I. OVERVIEW AND PURPOSE****A. Overview.**

The use of conventional credit cards (hereinafter "credit cards") and/or ghost credit cards (credit accounts without the issuance of a physical plastic card for volume purchases where physical cards are not needed or desired and hereinafter "ghost cards") can be a cost effective method of obtaining products and services for the County. Credit and/or ghost cards can also save personnel time. Travel, training and other similar expenses are more practically and easily handled through the credit card process. In certain cases and depending on the source of the credit or ghost card and terms thereof, the County may even be able to gain additional savings when using a credit and/or ghost card to make purchases of equipment, fuel, materials and/or supplies.

B. Purpose.

To establish the Policy and Procedures for the use of County credit and/or ghost cards by Department Heads or their designee(s). These procedures are intended to accomplish the following:

1. To ensure that the procurement with credit and ghost cards is accomplished pursuant to the policy and procedures established by the County Board.
2. To ensure appropriate internal controls are established within each department procuring with credit and/or ghost cards so that they are used for authorized purposes only.
3. To enhance productivity, significantly reduce paperwork, improve internal controls and reduce the overall cost associated with approved purchases as listed below.
4. To ensure that the County bears no legal liability from inappropriate use of credit and/or ghost cards.

II. ADMINISTRATION OF THE COUNTY'S RELATIONSHIP WITH THE BANK ISSUING THE CREDIT CARD

A. Obtaining Credit Cards and Ghost cards

1. Credit cards shall be obtained from the bank or financial institution authorized by resolution of the County Board of Supervisors. Ghost cards for high volume purchases shall be obtained from the same banking institution that credit cards are obtained from and as authorized by the County Board of Supervisors.
2. Once credit cards and/or Ghost cards are authorized by the Board of Supervisors, the County Administrator will coordinate and arrange for issuance of credit and/or ghost cards in accordance with this policy.
3. The County Administrator and Treasurer shall review enrollment forms, verify all information, and submit an application for credit and/or ghost cards to the bank or financial institution identified in subparagraph (1) hereof. The Chairman of the Board of Supervisors shall sign the enrollment forms on behalf of the County.
4. Credit and/or ghost cards shall be issued to:
 - a. Those Department Heads (hereinafter "Cardholders");
 - b. For the purposes indicated and at the expenditure limits set forth in *Schedule "A"* which may be amended from time to time by further resolution of the County Board of Supervisors.
5. All Cardholders shall execute the Cardholder authorization form annexed hereto as *Schedule "B"* and sign the back of the credit card upon receipt (signature on ghost cards is not possible and hence not necessary).
6. The aggregate County credit limit for all issued credit and ghost cards shall be \$292,000.

B. Contact With Card Issuer Representatives.

1. The following officials are authorized to discuss credit card invoices, payments, disputes, temporary limit excess and similar matters:
 - a. Treasurer or designee.
 - b. County Administrator.
 - c. Assistant County Administrator.
2. Cardholders are authorized to discuss credit card invoices, disputes and lost or stolen cards for their for respective department issued credit and/or ghost card(s).

C. Online Management of Credit Cards.

The County Administrator, the Assistant County Administrator and/or designee of the County Administrator shall arrange for online management of credit and/or ghost cards including required passwords for purposes of viewing account expenditures and payments, card charge requests, new applications, reconciling invoices and other features typically offered by Banks or credit card issuers as online management tools.

III. USE OF THE CREDIT CARD, REVOCATION AND RECORD KEEPING

A. Authorized Users

1. The Cardholder who is issued the card or ghost card is the only person authorized to use that card, except:
 - a. In the instance of the Clerk of the Board who may authorize other County officials or employees to use the card for lodging or general use using the forms annexed hereto as *Schedules "C" and "D"*; and
 - b. With respect to the other Cardholders, the Cardholder may allow staff in their respective County Departments to make purchases using the cards

or ghost cards, but this shall only be allowed after the credit card use form annexed hereto as *Schedule "C" or "D"* is completed.

B. Authorized Purchases

The credit card or ghost card is to be used in the conduct of the County's business only. The use of a County credit card or ghost card to acquire or purchase goods and services for other than official use of the County is fraudulent use and will subject the employee to disciplinary action up to and including dismissal. In addition, the fraudulent use will be reported to the appropriate law enforcement agency for investigation and possible prosecution.

C. Rules of Use

The following restrictions will apply to purchases made with credit or ghost cards:

1. The goods or services must be budgeted and legally allowable.
2. The total value of a transaction shall not exceed a Cardholders card limit. Payment for a purchase WILL NOT be split into multiple transactions to stay within the card limit.
3. Spending limits for the month must be adhered to.
4. Credit and/or ghost card users must inform the merchant that the purchase is tax exempt and provide tax exempt form as necessary.
5. Credit card and/or ghost card users must retain vendors receipts and/or records of telephone, Internet, and/or mail orders for future reconciliation of the credit card statement. Cardholders or designees shall attach receipts, etc. to the invoice batch submitted to the County Auditor when requesting payment of credit and/or ghost card purchases attributable to the Cardholder or the Cardholder's Department as appears on monthly statements.
6. Credit card and/or Ghost card users must still complete Purchase Orders as required by the County Purchasing Policy (identifying the credit/ghost card issuing bank as payee and providing details as to the service or item purchased). Nothing in this policy shall be construed as a means to circumvent the existing Purchasing Policy of the County in regards to bidding requirements, both formal and informal.
7. Any incentive program benefits arising from the use of County credit cards and/or ghost cards shall be the property of the County and deposited in the County General Fund. The County Board of Supervisors shall determine the use of such incentives, if any.

D. Unauthorized Credit or ghost Card Use

1. The credit and/or ghost card SHALL NOT BE USED for the following:
 - a. Personal purchases or identification.
 - b. A purchase that exceeds the Cardholders monthly purchase limit.
 - c. Cash advances.
2. A credit card or ghost card user who makes unauthorized purchases shall be liable for the total dollar amount of such unauthorized purchases, plus any administrative fees charged by the Bank or card company in connection with the misuse.

E. Cardholder Record Keeping

1. When the purchase is made over-the-counter, the credit/ghost card user shall retain the invoice and Acustomer copy@ of the charge receipt. The credit/ghost card user is responsible for checking that the vendor lists the quantity, fully describes the item(s), and includes any tax prior to the credit card user signing the slip. Invoices for meals, hotel stays, etc. will include an itemized list of all items and services purchased.

2. When the purchase is made on the Internet, the credit/ghost card user shall print a copy of the receipt and order confirmation before exiting the site.
3. When a purchase is made over the telephone, the credit/ghost card user shall have the vendor fax or email them a copy of the receipt.
4. When the purchase is made by mail, the credit/ghost card user shall retain all confirmations and shipping documentation.
5. When an item is returned, the vendor shall issue a credit, which should appear on a subsequent statement. *Under no circumstances should the credit/ghost card user or Cardholder accept cash in lieu of a credit of the credit card account.*

F. Review of Monthly Statement

1. At the end of each billing cycle, the Cardholder or staff member designated in writing or by email shall receive his/her monthly statement of account that will list the transactions to the Cardholders credit card for that period.
2. The Cardholder or staff member designated in writing or by email shall check each transaction listed on the monthly statement against the authorizations to verify that the statement is correct. If an item is returned and a credit voucher received, the Cardholder or designee shall verify that this credit is reflected on the monthly statement.
3. If purchased items are not listed on the monthly statement, the appropriate transaction documentation shall be **RETAINED** by the Cardholder until the next monthly statement. If the purchase or credit does not appear on the statement within 60 days after the date of purchase or return, the Cardholder shall notify the County Administrator and the Treasurer.
4. If in reviewing the monthly statement, it is known that an item purchased was found to be unacceptable or not received or not even ordered, the Cardholder or designee is responsible for either, obtaining the item, obtaining a replacement or indicating a dispute of a non-ordered item as soon as possible as indicated herein. In the case of an item that has been ordered that is not acceptable, the Cardholder should attempt to receive that item by the date the Cardholder receives his monthly statement or consider placing the item into dispute. If any items are placed in dispute by the Cardholder, it should be documented using *Schedule "E"* Transaction Dispute Form and attached to the statement with the originals to be forwarded to the County Auditor and a copy of all documents to be forwarded to the County Administrator or the Assistant County Administrator who shall handle and/or process the dispute as may be determined appropriate.

G. Cardholder Security

1. It is the Cardholders responsibility to safeguard the credit/ghost card and account number and any security codes to the same degree that a Cardholder safeguards his/her personal credit information. A violation of this trust will result in that Cardholder having his/her credit/ghost card withdrawn and disciplinary action.
2. If a credit card or a ghost card number or security code is lost or stolen, the Cardholder shall immediately notify the credit card company, representatives are available 24 hours a day. The County Administrator and Treasurer should also be notified and the Lost/Stolen Card Notification form, *Schedule "F"*, filled out.
3. A new credit or ghost card shall be promptly issued to the Cardholder after the reported loss or theft. A credit card that is subsequently found by the Cardholder after being reported lost shall be submitted to the County Administrator who will then forward the card to the Treasurer for destruction.

H. Cardholder Separation

Prior to separation from the County of Warren, the Cardholder shall surrender the credit card and current credit card proofs of purchase to the County Administrator. Upon its receipt, the County Administrator will follow the steps outlined under Review of Monthly Statement and Payment of Credit Card Purchases, and forward the card to the Treasurer to be destroyed. Any Cardholder ghost cards shall likewise be terminated and new ghost cards established.

I. Revocation of Credit Card Privileges

1. The issuance of a credit card and/or ghost card to an employee is done at the discretion of the County Board of Supervisors.
2. Failure to comply with proper record keeping procedures as outlined in this policy will be cause to revoke the employee's credit and/or ghost card privileges.
3. Repeated loss or theft of any issued credit or ghost card will be cause to revoke the employee's credit/ghost card use privilege. Failure to immediately report the theft/loss of a card upon discovery may also lead to revocation of the credit/ghost card privilege.

IV. DOCUMENT SUBMISSION AND PAYMENT OF MONTHLY CREDIT/GHOST CARD INVOICE**A. General County Department Procedure**

Original sales documents (packing slip, invoice, cash register tape, credit card slips, etc.) for each transaction MUST be neatly attached to the credit card statement and attach the same to the account payable batch and submit the same to the Auditor's Office within five (5) business days of receiving the monthly statement.

B. County Auditor Review and Payment by Treasurer

1. The Auditors Office will a) review the documents for accuracy; b) review whether the charges are to the proper accounts, and c) approve the statement for payment.
2. The County Treasurer or staff member designated in writing shall be authorized to access the County's credit account online in order to verify charges and make or push online payments.
3. All purchases made with credit and/or ghost cards shall be paid for within the grace period so that no interest charge or penalties will accrue.

V. AUDITS

The Treasurer may, at the Treasurer's discretion, conduct random audits for both card authority and receipt retention as well as statement review.

SCHEDULE "A"

Credit card and/or ghost cards shall be issued to the Department Heads (hereinafter "Cardholders") for the purposes and monthly limits set forth:

- a. Three credit cards in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for travel and lodging and general use purposes each with a monthly credit limit of \$10,000;

- b. One credit card in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for use by the Warren County Tourism Department, for travel and lodging and general use purposes with a monthly credit limit of \$50,000;
- c. One credit card in the name of the Sheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- d. One credit card in the name of the Undersheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- e. One credit card in the name of the Superintendent of the Department of Public Works for E-bay fees only with a monthly credit limit of \$1,000;
- f. One credit card in the name of the Purchasing Agent for eBay fees only with a monthly credit limit of \$1,000; and
- g. Up to five ghost cards in the name of the Department(s) individually and for use with high volume vendors as selected by the County Administrator with four cards to have a monthly credit limit not to exceed \$15,000 and one card to have a monthly credit limit not to exceed \$127,000.
- h. One credit card in the name of the Veterans' Services Director for use exclusively in association with the Peer-to-Peer Program with a monthly credit limit of \$1,000.
- i. One credit card in the name of the Social Services Director for general use purposes with a monthly credit limit of \$1,000.
- j. One credit card in the name of the Health Services Director for general use purposes with a monthly credit limit of \$1,000.

Use of credit cards for travel and lodging shall be for the purposes set forth as *Schedule "D"*.

Use of credit cards for general purposes shall include purchases of a small dollar amount, food service, fuel, supplies, materials, conference registrations, hardware store purchases, Federal Express, United Parcel Service and postal charges, other miscellaneous items authorized in Department Budgets, except when the County has an established account or using a ghost account with a vendor in which case that account shall be used and not the credit card. General purposes shall not include alcoholic beverages, tobacco, lottery tickets, cash advances or ATMs or purchases that require Board Resolutions until such a Board Resolution has been adopted.

SCHEDULE "B"

**ACKNOWLEDGMENT OF RECEIPT OF THE MASTERCARD
PURCHASE CARD**

I acknowledge that, on the date indicated below, I received a Purchase Card for my Department's use. I have previously received a copy of the County Credit Card Policy which set forth, among other things, Cardholder use and responsibilities. I understand that:

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The Purchase Card is a cost-effective method for the purchase and payment of small dollar material transactions and is limited to \$_____ per month.

The Purchase Card is to be used solely for business purchases; not personal purchases.

I am responsible for reconciling monthly statements and maintaining accurate accounting records.

Should my employment with Warren County terminate, I am responsible for returning the Purchase Card to the County Administrator.

Department Head Name: _____

(Please Print)

Department Head Signature: _____

Date: _____

SCHEDULE "C"

GENERAL CREDIT CARD AUTHORIZATION

Date: _____ Appropriation Code: _____ Amount \$ _____

Purchase Order # (if required): _____

This is to confirm _____ is authorized to use my credit card for _____ (merchandise) for County purposes. All purchases are tax exempt.

Vendor Name: _____

Date of Purchase: _____

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in _____ MasterCard / Visa /

Other _____

Expiration Date: _____

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE _____

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

SCHEDULE "D"**TRAVEL CREDIT CARD AUTHORIZATION**

Date: _____ Appropriation Code: _____ Amount: \$ _____

This is to confirm _____ is authorized to use my credit card for airline tickets, hotel charges and conference fees (as listed below) for County purposes. All purchases are tax exempt.

AIRLINE TICKETS:

Date of Purchase: _____ Name of Airline: _____

HOTEL CHARGES:

Name and address of hotel: _____

Arrival Date: _____ Departure Date: _____

- | | |
|--|---|
| <input type="checkbox"/> Room and room tax charges (tax exempt must have form) | <input type="checkbox"/> Local phone calls |
| <input type="checkbox"/> Long distance phone calls | <input type="checkbox"/> Restaurant charges |
| <input type="checkbox"/> Banquet and meeting room charges | <input type="checkbox"/> Laundry charges |

CONFERENCE FEES:

Date of Purchase: _____ Name of Organization (ie. NYSAC): _____

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: _____ MasterCard / Visa / Other _____

Expiration Date: _____

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE _____

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)**SCHEDULE "E"****COUNTY OF WARREN
TRANSACTION DISPUTE FORM****Cardholder Information:**

Cardholder's Name: _____

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Card Number: _____

Cardholder's Signature: _____ Date: _____

Vendor Name: _____

Statement Date: _____ Transaction Date: _____

Transaction No. _____ Posting Date: _____

Amount Disputed: _____

Dispute:

The item referenced above is being disputed because:

____ There is a difference in the amount I authorized and the amount I was billed.
(A copy of your charge must be attached)

____ I only transacted one charge and I was previously billed for it.
(Date of Purchase charge: _____)

____ The above transaction is mine, but I am disputing the transaction.
(Please state your reason for the denial in detail) _____

____ I do not recognize the above transaction.

____ I have received a credit voucher for the above transaction, but it has not yet appeared
on my account. (A copy of the credit voucher must be attached)

____ My account has been charged for the above transaction, but I have not received the
merchandise. The details of my attempt to resolve the dispute with the merchant and
the merchant's response are indicated below _____

**Attach the completed form to your monthly statement for review and approval by your
Approving Supervisor and the Auditors Office and County Administrator or Assistant
County Administrator.**

SCHEDULE "F"

**COUNTY OF WARREN
LOST/STOLEN CARD NOTIFICATION**

Cardholder's Name: _____

Card Number: _____

Please Check One:

Card was: _____ Lost _____ Stolen _____ Other(Describe) _____

Describe how card was lost/stolen: _____

Was a Police Report filed (Circle): Yes No

If yes: Department: _____

Report Number: _____

Cardholder Notified the Credit Card Company:

Date: _____

Time: _____

Cardholder's Signature: _____ Date: _____

Treasurer's Signature: _____ Date: _____

Adopted by unanimous vote.

RESOLUTION NO. 148 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H351, CR44 OVER HUDSON RIVER BRIDGE PAINTING PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H351, CR44 Over Hudson River Bridge Painting Project, as follows:

1. Capital Project No. H351, CR44 Over Hudson River Bridge Painting Project, is hereby increased in the amount of Two Thousand Ninety-Six Dollars and Eighty-One Cents (\$2,096.81).
2. The estimated total cost of Capital Project No. H351, CR44 Over Hudson River Bridge Painting Project, is now Eight Hundred Eighty-Five Thousand Eight Hundred Four Dollars and Twenty-Six Cents (\$885,804.26).
3. The proposed method of financing the increase in such Capital Project consists of the following:

- a. Local share funding in the amount of Two Thousand Ninety-Six Dollars and Eighty-One Cents (\$2,096.81), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H351 - CR44 Over Hudson River Bridge Painting Project	\$2,096.81
Roll Call Vote:	
Ayes: 964	
Noes: 0	
Absent: 36 Supervisor Hogan	
Adopted.	

RESOLUTION NO. 149 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

RESOLUTION ESTABLISHING A REPAIR RESERVE FUND, DM.868.00, RESERVE, MOBILE BRINE UNIT, TO FINANCE REPAIRS TO MOBILE BRINE UNIT; AUTHORIZING APPROPRIATION OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that pursuant to Section 6-d of the General Municipal Law, as amended, there is hereby established a Repair Reserve Fund to be known as the Mobile Brine Unit Reserve Fund (DM.868.00) ("Reserve Fund"), with the source of funding to be an appropriation from the Road Machinery Fund (DM.909.00) balance in the amount of Nine Thousand Three Hundred Seventy-Six Dollars and Seventy-Eight Cents (\$9,376.78), which the County Treasurer is hereby authorized and directed to make, and be it further

RESOLVED, that the purpose of this Reserve Fund is to fund repairs to the Mobile Brine Unit, and be it further

RESOLVED, that the Warren County Treasurer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 9-a of the General Municipal Law. The Warren County Treasurer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the Reserve Fund, the amount and date of each withdrawal from the Reserve Fund and the total assets of the Reserve Fund, showing cash balance and shall, at the end of each fiscal year render to the Board of Supervisors a detailed report of the operation and condition of the Reserve Fund, and be it further

RESOLVED, that except as otherwise provided by law, expenditures from the Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of the Warren County Board of Supervisors and such additional actions or proceedings as may be required by Section 6-d of the General Municipal Law or any other law, and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:	
Ayes: 964	
Noes: 0	
Absent: 36 Supervisor Hogan	
Adopted.	

RESOLUTION NO. 150 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno

**ESTABLISHING 2021 ROAD FUND PROJECT AND AMENDING WARREN COUNTY
 BUDGET FOR 2021**

RESOLVED, that the Warren County Board of Supervisors does hereby establish the following road fund project:

<u>PROJECT</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8343	2021 CR#22 Harrisburg Road	\$ 219,211.01

1. The above Road Fund Project is hereby established.
2. The estimated cost for such Road Fund Project is the amount of Two Hundred Nineteen Thousand Two Hundred Eleven Dollars and One Cent (\$219,211.01).
3. The proposed method of financing such Road Fund Project consists of an appropriation from Budget Code D.909.00, County Road Surplus, to be authorized by separate resolution,

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 964

Noes: 0

Absent: 36 Supervisor Hogan

Adopted.

RESOLUTION NO. 151 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COUNTY ROAD FUND
 SURPLUS TO THE DEPARTMENT OF PUBLIC WORKS BUDGET; AND
 AMENDING 2021 WARREN COUNTY BUDGET**

WHEREAS, the Superintendent of Public Works has requested funding in the amount of Two Hundred Nineteen Thousand Two Hundred Eleven Dollars and One Cent (\$219,211.01) to place funding received through the EWR (Extreme Winter Recovery) Program for highway resurfacing and highway reconstruction, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Two Hundred Nineteen Thousand Two Hundred Eleven Dollars and One Cent (\$219,211.01) from the County Road Fund Surplus to the following budget code:

CODE	DEPARTMENT	AMOUNT
D.5112.8343 280	Department of Public Works - 2021 CR 22 Harrisburg Road	\$219,211.01

and be it further

RESOLVED, that any grant funding subsequently applied toward this project in lieu of County funding shall result in an equivalent amount to be returned to the County Road Fund Surplus account, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 964

Noes: 0

Absent: 36 Supervisor Hogan

Adopted.

RESOLUTION NO. 152 of 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING AGREEMENT WITH GREATER GLENS FALLS TRANSIT AND THE ALLOCATION OF FUNDS TO EXPAND THE CDPHP CYCLE BIKE SHARE PROGRAM TO WARREN COUNTY AS REQUESTED BY THE EMPLOYMENT & TRAINING ADMINISTRATION

WHEREAS, the Greater Glens Falls Transit is looking to expand the CDPHP Cycle Bike Share Program to Warren County, and

WHEREAS, the Finance Committee has approved the request to enter into an agreement with Greater Glens Falls Transit to expand the CDPHP Cycle Bike Share Program to Warren County, for a total amount not to exceed Twenty-Five Thousand Dollars (\$25,000) per year, including a County contribution of up to Ten Thousand Dollars (\$10,000) in 2021 to help cover program operating costs, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, and

WHEREAS, the Finance Committee has approved an allocation of up to Ten Thousand Dollars (\$10,000) from the Contingent Account to cover the County share, which will be reimbursed if Federal Stimulus funding is received, now, therefore, be it

RESOLVED, that Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Greater Glens Falls Transit, to expand the CDPHP Cycle Bike Share Program to Warren County, for a total amount not to exceed Twenty-Five Thousand Dollars (\$25,000) per year, including a County contribution of up to Ten Thousand Dollars (\$10,000) in 2021 to help cover program operating costs, to be transferred from the Contingent Account and returned to same upon receipt of Federal Stimulus funding, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 153 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Ten Thousand Dollars (\$10,000) from the Computer Reserve Fund Budget Code A.895.00 to the following Departmental budget:

PROJECT	TITLE	AMOUNT
A.1680 220.1	Information Technology, Office Equipment-Reserve	\$10,000

and be it further,

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 964

Noes: 0

Absent: 36 Supervisor Hogan

Adopted.

RESOLUTION NO. 154 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF ADDITIONAL FUNDS FROM THE ENVIRONMENTAL TESTING RESERVE FUND TO THE REAL PROPERTY TAX SERVICES BUDGET TO PAY BRONZE CONTRACTING, LLC FOR REMOVAL OF CONTAMINATED SNOW FROM TOWN OF QUEENSBURY TAX MAP PARCEL NO. 302.8-1-2 (275 BAY ROAD); AND AMENDING 2021 WARREN COUNTY BUDGET

WHEREAS, by Resolution No. 219 of 2020, the Warren County Board of Supervisors authorized the appropriation of funds in an amount not to exceed Seventy-Seven Thousand Fifty-Five Dollars (\$77,055) from Budget Code A.893.00, Reserve, Environmental Testing Fund, to Budget Code A.1355 470, Real Property Tax Services, Contract, to pay Bronze Contracting, LLC for demolition and asbestos abatement services and Atlantic Testing Laboratories for asbestos project monitoring for Town of Queensbury Tax Map Parcel No. 302.8-1-2 (275 Bay Road), and

WHEREAS, by Resolution No. 401 of 2020, the Warren County Board of Supervisors authorized the appropriation of funds in an amount not to exceed Five Hundred Dollars (\$500) from Budget Code A.893.00, Reserve, Environmental Testing Fund, to Budget Code A.1355 470, Real Property Tax Services, Contract, to pay Bronze Contracting, LLC to cover the cost of increase in prevailing wage, and

WHEREAS, by Resolution No. 60 of 2021, the Warren County Board of Supervisors authorized the appropriation of funds in an amount not to exceed Ten Thousand Dollars (\$10,000) from Budget Code A.893.00, Reserve, Environmental Testing Fund, to Budget Code A. 1355 470, Real Property Tax Services, Contract, to pay Atlantic Testing Laboratories for additional asbestos project monitoring fees, and

WHEREAS, the Director of Real Property Tax Services has requested an additional Eleven Thousand Two Hundred Forty-Four Dollars (\$11,244) be appropriated from Budget Code A.893.00, Reserve, Environmental Testing Fund, to Budget Code A.1355 470, Real Property Tax Services, Contract, to pay Bronze Contracting, LLC for removal of contaminated snow, which includes trucking and disposal from Town of Queensbury Tax Map Parcel No. 302.8-1-2 (275 Bay Road), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby authorize the appropriation of an additional Eleven Thousand Two Hundred Forty-Four Dollars (\$11,244) from Budget Code A.893.00, Reserve, Environmental Testing Fund, to Budget Code A.1355 470, Real Property Tax Services, Contract, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 964

Noes: 0

Absent: 36 Supervisor Hogan

Adopted.

RESOLUTION NO. 155 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH AUCTIONS INTERNATIONAL, INC. FOR PROFESSIONAL AUCTIONEER/BROKER TO CONDUCT LAND AUCTION (WC 10-21)

WHEREAS, the Purchasing Agent requested bids for Professional Auctioneer/Broker to Conduct Land Auction (WC 10-21), and

WHEREAS, the Director of Real Property has recommended that Warren County award the agreement to Auctions International, Inc., now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Auctions International, Inc. of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Auctions International, Inc., for Professional Auctioneer/Broker to Conduct Land Auction, pursuant to the terms and provisions of the bid documents and proposal (WC 10-21), for a term commencing upon execution by both parties and terminating December 31, 2021, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, in a form approved by the County Attorney.

Adopted by unanimous vote.

Supervisor Strough remarked he was unaware that making some suggestions that would be considered independently and objectively be a sovereign and impartial group would lead to a discussion such as this. He indicated he concurred with Supervisor Leggett that the suggestions he had made should be impartially and unbiasedly reviewed, as he was well aware of what it was like not to be a member of the "Good Old Persons Club". In regard to the comments made regarding the FOIL request his wife submitted, Supervisor Strough apprised this was the first time he was made aware of it today, as he did not dictate the actions of his wife. He said all he had done was make some suggestions and it was disingenuous to imply her was a misogynist or that if had anything to do with males or females nor was it of his character. He advised this solely related to some of the issues he mentioned that he felt merited review, adding he never mentioned anyone by name.

Supervisor Wild apprised it appeared as if they were bending the Rules of the Board and allowing everyone to comment. Chairwoman Seeber interjected that she had not called a point of order; she added in light of Supervisor Smith's comments and suggestions she would like to remind the Board Members this was a roll call vote. She informed she was listening closely to the concerns expressed outside of the parameters of the Rules of the Board and Robert's Rules of Order as a matter of courtesy. Supervisor Wild stated he was unsure what

Chairwoman Seeber meant by that and she responded it meant Supervisor Wild was permitted to comment if he chose to do so. Supervisor Wild thanked Supervisor Leggett for noting there were issues that needed to be discussed, but in a different forum. He said it was imperative for the Board not to limit debate, as there was an appropriate time and place to discuss all of the issues in order to resolve them. He stated he would be voting in opposition and suggested that it was forwarded on to the appropriate Committee to work in resolving these issues. Supervisor Frasier re-entered the meeting at 12:33 p.m.

Supervisor Geraghty remarked he believed in adhering to the Rules of the Board and therefore would not be making any comments.

Supervisor McDevitt voted in favor of continuing the discussion, informing legislative bodies could not limit debate.

Supervisor Braymer indicated she concurred with Supervisor McDevitt that debate should not be limited and she casted a vote in favor of continuing the discussion.

Supervisor Frasier voiced her disappointment in the current direction the Board of Supervisors was headed in and she believed they needed to take a hard look at themselves and determine if they wanted to continue down their current path or work to get back on track.

Supervisor Driscoll apprised he believed the most paramount issue taxing this Board and local governments nationwide was whether they had made a positive impact with regard to sharing information pertaining to COVID. He stated both Mr. Moore and Ms. Jones had shared useful information regarding the pandemic to them. He said just because someone was vaccinated did not mean they did not have responsibilities as community leaders to set a good example by continuing to wear face masks, practice social distancing, avoid large gatherings whenever possible and pass along that there was still a lot to be done. He indicated he did not want to lose sight of that fact while they deliberated on this issue that they should be concentrating daily on COVID because it impacted multiple areas of the County's economy and the quality of life here.

Chairwoman Seeber informed she had been notified by Thom Randall, *The Adirondack Journal*, that this had been one of the best County meetings he had watched with regard to the sound quality. She said he expressed her appreciation to hear all of the dialogue which was a result of all of the upgrades that were done to improve their ability to communicate remotely. She recognized the Information Technology Department, Mrs. Allen and Tammie Delorenzo, *Assistant to the County Administrator*, for working hard to ensure everything ran smoothly. Chairwoman Seeber apprised she too was also disappointed, as the privilege of the floor should never be used as an attack. She indicated they should be professional and work together to represent the community.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Thomas and seconded by Supervisor Braymer, Chairwoman Seeber adjourned the Board Meeting at 12:36 p.m.

Warren County Board of Supervisors

**BOARD MEETING
FRIDAY, MAY 21, 2021**



Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:11 a.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Hogan.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Smith, Dickinson, Merlino, Strough, Wild, Beaty, Thomas, Shepler, Geraghty and Seeber-20; Absent -1 Supervisor Magowan.

All Supervisors in attendance were physically present, aside from Supervisor Dickinson who attended remotely.

Motion was made by Supervisor Geraghty, seconded by Supervisor Bruno and carried unanimously to approve the minutes of the April 16, 2021 Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Robert Hosford of the Information Technology Department.

Privilege of the Floor was extended to Jim Lieberum, *District Manager, Warren County Soil & Water Conservation District*, who addressed the Board regarding the closing of the public comment period on the draft 2021 MS4 (*Municipal Separate Storm Sewer System*) Annual Report. Mr. Lieberum provided a brief overview of the Annual Report and answered questions posed. Chairwoman Seeber called for a show of hands in support of approving the MS4 Annual Report and unanimous consent was given.

Report by the Chair of the Board was given.

Reports by Committee Chairs were given.

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by the Clerk of the Board was provided, as follows:

Reports from:

1. Capital District Regional Off-Tracking Betting Corp Financial Report dated November 30, 2020.
2. Capital District Regional Off-Tracking Betting Corp Financial Report dated January 31, 2021.
3. Capital District Regional Off-Tracking Betting Corp Financial Report dated February 28, 2021.
4. Capital District Regional Off-Tracking Betting Corp Audited Financial Statements for years ended December 31, 2020 and 2019.

Letters/emails from:

1. Lori J. O'Shaughnessy, Queensbury Parks & Recreation - Letter advising of her resignation from the Warren County Youth Board.
2. June Maxam - Ethics complaint and response to complaint from County Attorney.
3. NYS Department of Public Service - Seeking public comment regarding two proposals filed by the Department of Public Service Staff in the Gas Planning Proceeding.
4. Chad Farrington - Advising of support for the County's opt-in for the youth deer hunting pilot program.
5. FitzGerald, Morris, Baker Firth - Notice of Public Hearing regarding The Glen at Hiland Meadows, Inc. Tax Exempt Bond Financing Project.
6. The Counties of Warren and Washington Civic Development Corporation - Notice of Public Hearing regarding The Glen at Hiland Meadows, Inc. Tax Exempt Bond Financing Project.
7. The Counties of Warren and Washington Civic Development Corporation - Notice of Public Hearing regarding proposed CHPE LLC Project.
8. The Counties of Warren and Washington Civic Development Corporation - Notice of cancellation of Public Hearing regarding The Glen at Hiland Meadows, Inc. Tax Exempt Bond Financing Project.

Other:

1. Capital District Regional Off Track Betting Corp. - March 2021 surcharge payment in the amount of \$2,933.
2. Capital District Regional Off Track Betting Corp. - 2020 Regional Benefit Distribution Installments #8, #9 & #10, each in the amount of \$2,408.

Reading of resolutions by the Clerk of the Board was announced as follows:

Proposed Resolution Nos. 156-195 were distributed to the Board and posted to the Warren County website on Thursday, May 13th which met the distribution deadline specified in the Rules of the Board. Resolution Nos. 170 and 186 were subsequently revised and re-distributed to the Board on Tuesday May 18th which also met the mailing deadline specified.

With reference to the resolution approved by the Personnel, Administration & Higher Education Committee at their meeting held earlier the same morning which authorized extension of the deadline for use of earned leave time hours carried over from 2020 by Warren County employees, it was noted that because this could not be distributed in accordance with the Rules of the Board, a waiving of the Rules would be required before said resolution could be brought to the floor for consideration. The necessary motion was made by Supervisor Braymer, seconded by Supervisor Beaty and carried unanimously (*Resolution No. 196*). Motion was made by Supervisor Braymer, seconded by Supervisor Beaty and carried unanimously to bring the proposed Resolution relating to the extension of the deadline for use of carryover time to the floor (*Resolution No. 197*).

Motion was made by Supervisor Geraghty, seconded by Supervisor Diamond and carried unanimously to amend proposed Resolution No. 191, *Approving a Settlement Agreement in the Matter of Shannon C. Dickinson v. The County of Warren*, to specify the finalized settlement amount of \$24,800.

Discussion on resolutions was held, the majority of which pertained to proposed Resolution No. 189, *Introducing Proposed Local Law No. 5 of 2021, Entitled "A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law"*. A motion was made by Supervisor Conover and seconded by Supervisor Braymer to amend Resolution No. 189 of 2021 to delete Appendix "B". A brief discussion ensued following which Supervisor Braymer withdrew her second to the motion. Supervisor Conover restated his motion to amend proposed Resolution No. 189 to delete Appendix "B" from the resolution and revert back to the current Annual Statement of Financial Disclosure form. Chairwoman Seeber inquired whether there was a second to the motion and Supervisor Geraghty replied in the

positive. A brief discussion ensued following which Chairwoman Seeber called for a roll call vote on the motion. The aforementioned motion was carried by majority, with 614 votes in favor (*Supervisors Dickinson, Merlino, Strough, Wild, Thomas, Shepler, Geraghty, Conover, Leggett, McDevitt, Bruno, Driscoll, Frasier and Smith*), and 301 against (*Supervisors Hogan, Beaty, Diamond, Braymer and Seeber*), and 85 Absent (*Supervisor Magowan*).

Supervisor Hogan requested a roll call vote on proposed Resolution No. 189, *Introducing Proposed Local Law No. 5 of 2021, Entitled "A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law"*.

Supervisor Shepler made a motion to table proposed Resolution No. 189 and send it back to Committee for further discussion. Chairwoman Seeber asked if there was a second to the motion; Supervisor Hogan seconded the motion. A short discussion ensued following which Supervisors Shepler and Hogan withdrew their motions to table.

Chairwoman Seeber asked if everyone was agreeable to Supervisor Braymer's request to move the Privilege of the Floor and Public Comment ahead of the Discussion and Public Comment on Proposed Resolutions to allow the members of the public to discuss matters not relating to resolution to which no objections were received.

Beth Fitzgerald Wadleigh, *Saratoga County Resident*, spoke regarding a formal complaint she had filed against William VanNess, *Commissioner, Board of Elections (R)*, pertaining to comments he had made on his personal social media account and the discussions she had with him regarding same. The following individuals voiced their support of Ms. Wadleigh's complaint: Sara Carpenter, *Warren County Resident*; Agata Stamford, *City of Glens Falls Resident*; and a woman who did not identify herself.

Chairwoman Seeber asked Don Lehman, *Director of Public Affairs*, whether any public comments had been submitted to him and he replied in the negative.

Supervisor Strough inquired when the appropriate time was for Supervisors, such as himself, who did not Chair a Committee, to comment on matters not pertaining to resolutions and Chairwoman Seeber responded they were provided the opportunity to voice their opinions on resolutions during the Discussion and Public Comment on Proposed Resolutions portion of the Agenda and they could bring forward any other matters during the Privilege of the Floor and Public Comment or Announcements portion of the Agenda.

Chairwoman Seeber returned to the Discussion and Public Comment on Proposed Resolutions portion of the Agenda, inquiring whether Supervisor Shepler's question regarding proposed Resolution No. 184, *Adopting the Warren County Local Solid Waste Management Plan*, had been answered to which Supervisor Shepler responded in the negative. A discussion ensued on the aforementioned proposed Resolution.

In regard to proposed Resolution Nos. 171, *Accepting Proposal and Authorizing Agreement with Contingency Management Consulting Group, LLC to Provide Warren County with Assistance in Emergency Planning, Training and Exercise (WC 17-21) for the Office of Emergency Services*, and 172, *Accepting Proposal and Authorizing Agreement with Debristech, LLC to Provide Warren County with Assistance in Emergency Response, Debris Monitoring Services and Cost Recovery (WC 18-21) for the Office of Emergency Services*, Supervisor Thomas requested going forward that resolutions for contracts include a dollar amount regardless of whether it is an estimate or an exact amount. At the conclusion of the discussion Chairwoman Seeber requested that Supervisor Diamond review prior contracts that were approved by his Committee that did not include dollar amounts as a pending item and for Supervisor Beaty to bring a resolution before the Governmental Operations & Advocacy Committee that indicated all bid tabulation sheets moving forward should be attached to resolutions as a Schedule "A".

Motion was made by Supervisor Thomas, seconded by Supervisor Diamond and carried unanimously to amend proposed Resolution Nos. 171 and 172 of 2021 to include the Schedule "A" attachments of the bid tabulation sheets.

Discussion continued regarding the proposed Resolutions before the Board today. Chairwoman Seeber inquired whether any public comments had been received regarding same and Mr. Lehman replied in the negative.

Supervisor Wild Requested a Roll Call Vote on Proposed Resolution No. 189, *Introducing*

Proposed Local Law No. 5 of 2021, Entitled "A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law". Chairwoman Seeber advised a roll call vote had already been requested on the proposed Resolution.

There being no further discussion, Chairwoman Seeber called for a vote on resolutions, following which Resolution Nos. 156-197 were approved as presented, with the exception of Resolution No. 158 which was withdrawn and Resolution Nos. 171, 172, 189 and 191 which were amended from the floor.

MORTGAGE TAX REPORT

To the Board of Supervisors of Warren County:

Your committee on Finance would respectfully report from the financial statement relative to mortgage tax receipts made by the County Clerk and County Treasurer of Warren County for the period ending March 31, 2021, and filed in the Office of the Board of Supervisors of Warren County. It appears that the amount received by the County Clerk from mortgage taxes for the period ending March 31, 2021, from current taxes was \$1,520,273.18 and that after receipt of all interest and payment of all expenses, the County's share to be distributed among the several tax districts amounts to \$1,520,337.04.

The amounts to be distributed to the several districts are as follows:

Bolton.....	\$151,348.86
Chester.....	103,063.45
Glens Falls.....	221,874.50
Hague.....	68,567.38
Horicon.....	72,244.03
Johnsburg.....	65,343.24
Lake George.....	128,597.97
Lake Luzerne.....	59,854.51
Queensbury.....	555,204.63
Stony Creek.....	13,207.56
Thurman.....	6,811.79
Warrensburg.....	56,663.65
Village of Lake George.....	17,555.47

Your committee recommends the adoption of this report and recommends that the Chairman and the Clerk of the Board be authorized and directed to issue the proper warrant to the Treasurer of Warren County for the distribution of said tax.

Dated: May 21, 2021

Respectfully submitted,
FINANCE COMMITTEE

Douglas N. Beaty, Chair

John A. Diamond

Frank E. Thomas

Daniel Bruno

Peter V. McDevitt

Eugene J. Merlino

Claudia Braymer

Warren County Board of Superbisors Proclamation

WHEREAS, children enter foster care through no fault of their own, and have a right to live in a safe, nurturing and supportive family atmosphere, and

WHEREAS, the people of Warren County are known for their compassion and have a long-standing tradition of opening their hearts and homes to children and youth in need of a stable and caring atmosphere, and

WHEREAS, there is a need to ensure that children of all ages have the opportunity to grow up in a family that will nurture, guide and love them, thereby launching young people into successful adulthood, and

WHEREAS, together, we must raise awareness about this need and inspire people to step forward and invest in the lives of Warren County's youth and their families, through shared parenting and our foster care system, and

WHEREAS, foster and kinship families - unsung heroes who open their homes and their hearts to support youth whose families are in crisis - play a vital role in helping children, youth and families heal, and

WHEREAS, we offer the deepest gratitude and thanks to all who serve Warren County's youth as foster, adoptive and kinship parents, respite care providers, caseworkers, advocates, mentors, teachers, faith leaders, volunteers, and individuals dedicated to making a difference, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman of the Warren County Board of Supervisors, do hereby proclaim May 2021 as

"FOSTER CARE AWARENESS MONTH"

in Warren County and urge all citizens to do something positive to help improve the lives of children in foster care.

DATED: May 21, 2021

(Signed) RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Superbisors Proclamation

WHEREAS, there are approximately four million registered nurses in the United States, constituting our nation's largest health care profession, and

WHEREAS, nurses strive to meet the emerging health care needs of our citizens in a wide variety of settings including: hospitals, clinics, prisons and jails, doctors' offices, nursing homes and private agencies, playing a critical role in improving patient outcomes, increasing access, coordinating care and reducing health-care costs, and

WHEREAS, nurses provide high-quality health care, demonstrating their professionalism and compassion for patients daily to ensure that everyone is treated with dignity and respect, while continuously striving to improve standards of practice and services, and

WHEREAS, more qualified registered nurses will be needed in the future to meet the increasingly complex needs of health care consumers in this community, and

WHEREAS, in the face of the ongoing COVID-19 Pandemic, it is more important than ever to recognize and celebrate those courageous nurses who serve at the forefront of the fight against the Coronavirus, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman of the Warren County Board of Supervisors, along with the American Nurses Association, do hereby proclaim May, 2021 to be

"NURSES MONTH"

in Warren County and urge all citizens to celebrate the accomplishments of registered nurses and their efforts to improve our health care system, and show appreciation not just during the month of May, but at every opportunity throughout the ensuing year.

DATED: May 21, 2021

(SIGNED) RACHEL E. SEEGER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 156 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS BEATY, THOMAS, MCDEVITT, MERLINO,
BRAYMER, DIAMOND AND BRUNO

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: HEALTH SERVICES				
A.4193 110	Public Health- COVID - CommCare, Salaries- Regular	A.4193 130	Public Health- COVID - CommCare, Salaries-Part Time	\$20,000.00
SPECIAL ITEMS:				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1325 470	County Treasurer, Contract	4,400.00

Roll Call Vote:

Ayes: 915

Noes: 0

Absent: 85 Supervisor Magowan

Adopted.

RESOLUTION NO. 157 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AMENDING WARREN COUNTY BUDGET FOR 2021 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

CODE **TITLE** **AMOUNT**

DEPARTMENT OF INFORMATION TECHNOLOGY

ESTIMATED REVENUE

A.1680 4378 Information Technology, Cyber Security Grant Program \$49,500.00

DEPARTMENT OF PUBLIC WORKS - UP YONDA FARM

ESTIMATED REVENUE

A.7111 2706 UpYonda Farm, Donation - Up Yonda Farm 1,000.00

APPROPRIATIONS

A.7111 260 Up Yonda Farm, Other Equipment 1,000.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2021 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2021 is hereby amended accordingly.

Roll Call Vote:

Ayes: 915

Noes: 0

Absent: 85 Supervisor Magowan

Adopted.

RESOLUTION NO. 158 OF 2021
Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR THE SECOND UPDATE MODEL FAMILY REPRESENTATION OFFICE GRANT TO DEVELOP NEW, INNOVATIVE PROGRAMS AND PRACTICES TO IMPROVE THE DELIVERY OF INDIGENT LEGAL SERVICES BY PROVIDING LEGAL REPRESENTATION TO PARENTS IN CHILD PROTECTIVE PROCEEDINGS AND TERMINATION OF PARENTAL RIGHTS PROCEEDINGS FOR THE PUBLIC DEFENDER’S OFFICE

RESOLUTION WITHDRAWN

WHEREAS, the Public Defender is requesting approval to submit a grant application

to the New York State Office of Indigent Legal Services for the Second Update Model Family Representation Office Grant to develop new, innovative programs and practices to improve the delivery of indigent legal services by providing legal representation to parents in child protective proceedings under New York Family Court Act, Article 10 and termination of parental rights proceedings under New York Family Court Act, Article 6, in an amount not to exceed Eight Hundred Seventy Thousand One Hundred Thirty-Nine Dollars (\$870,139) per year, for a total amount not to exceed Two Million Six Hundred Ten Thousand Four Hundred Seventeen Dollars (\$2,610,417), for a three (3) year term to tentatively commence on October 1, 2021, now, therefore be it

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute a grant application to the New York State Office of Indigent Legal Services for the Second Update Model Family Representation Office Grant to develop new, innovative programs and practices to improve the delivery of indigent legal services by providing legal representation to parents in child protective proceedings under New York Family Court Act, Article 10 and termination of parental rights proceedings under New York Family Court Act, Article 6, in an amount not to exceed Eight Hundred Seventy Thousand One Hundred Thirty-Nine Dollars (\$870,139) per year, for a total amount not to exceed Two Million Six Hundred Ten Thousand Four Hundred Seventeen Dollars (\$2,610,417), for a three (3) year term to tentatively commence on October 1, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement as well as any modifications, extensions and/or other necessary documents relative to the aforescribed grant program in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this agreement, no further resolution to accept said monies is necessary and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the additional funds in a form approved by the County Attorney.

RESOLUTION NO. 159 OF 2021

Resolution introduced by Supervisors Hogan, Wild, Frasier, Strough, Leggett, Geraghty and Merlino

AUTHORIZING AGREEMENT WITH WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR SUMMER YOUTH EMPLOYMENT & TRAINING PROGRAM THROUGH OPERATION FOOD CHAIN

RESOLVED, that Warren County enter into an agreement with the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES), 10 LaCrosse Street, Suite #6, Hudson Falls, New York 12839, to provide employment and training for the Summer Youth Employment Program through Operation Food Chain, in an amount not to exceed Fifteen Thousand Seventy-Eight Dollars (\$15,078), for a term commencing June 28, 2021 and terminating August 20, 2021, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that funds shall be expended from Budget Code 40.6326 470 Workforce Invest. Act, Summer TANF, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 160 OF 2021

Resolution introduced by Supervisors Hogan, Wild, Frasier, Strough, Leggett, Geraghty and Merlino

**AUTHORIZING TEMPORARY POSITIONS WITHIN THE WARREN COUNTY
EMPLOYMENT & TRAINING ADMINISTRATION**

RESOLVED, that the following temporary positions of employment and training are hereby authorized under the Workforce Innovation and Opportunity Act (WIOA) and Summer Temporary Assistance to Needy Families (TANF) Program, within the Warren County Employment & Training Administration as set forth on Schedule "A" attached hereto, and be it further

RESOLVED, that the period for said positions, shall begin on July 1, 2021, pending receipt of funding from the Federal and State Government, and shall automatically terminate on June 30, 2022, or upon termination of Federal and State funding for the above-mentioned Programs, or upon the disbursement of all funds received by the County Treasurer for such Programs, whichever occurs first.

**SCHEDULE "A"
Temporary Positions/Training Slots
7/1/21 - 6/30/22**

EST. NO. OF JOBS/TRAINING SLOTS	TITLE	DEPT.	ALLOWANCES/WAGES
Title I – Adult (7/1/21 - 6/30/22) 60 Training slots	N/A	WIOA-Adult	Training stipend approved job training plan/WDB policies.*
Title I - Dislocated Workers (7/1/21 - 6/30/22) 60 Training slots	N/A	WIOA-D/W	See below*
Trade Act Programs (7/1/21 - 6/30/22)	Aides	Trade Act	See below*
Title I - Youth Employment Programs (7/1/21 - 6/30/22) 10 Training Slots	N/A	WIOA-Youth	See below*
10 Jobs - in school youth	Aides	WIOA-Youth	See below**
30 Jobs – out of school youth	Aides	WIOA-Youth	See below***
Summer TANF (7/20/21 - 9/30/21) 50 Jobs	Aides	Summer TANF	See below**

*Plus tuition, books and related training fees, testing/certification/licensing fees, child care, on-line training licenses, transportation and mileage payments, needs related payments, trade act, job search/relocation allowances and other financial payments made to or on behalf of program participants consistent with the job training plan, federal trade act or applicable WIOA and WDB approved policies. Subject to availability of funds.

**\$12.50/hr. for public/non profit sector worksites. Maximum up to entry-level wage rate for individual private sector worksite placements.

***\$12.50/hr. for public/non profit sector worksites with one performance increase of \$1.00/hr. as approved by the Employment and Training Office. May also pay up to entry level wage rate for individual private sector worksite placements.

Note: Wages subject to adjustment as needed to comply with minimum wage requirements.

Note: References to above funding streams (adult, etc.) will be inclusive of all types of funds allocated including basic formula funds, incentive funds, supplemental funds, trade act funds or other similar funding made available to the County by the NYS Dept. of labor for workforce related activities.

Adopted by unanimous vote.

RESOLUTION NO. 161 OF 2021

Resolution introduced by Supervisors Hogan, Wild, Frasier, Strough, Leggett, Geraghty and Merlino

AMENDING RESOLUTION NO. 466 OF 2020, APPOINTING AND RE-APPOINTING MEMBERS OF THE CLIMATE SMART TASK FORCE FOR THE YEAR 2021, TO ADJUST MEMBERSHIP

WHEREAS, pursuant to Resolution No. 466 of 2020 the Warren County Board of Supervisors named the appointments to the Climate Smart Task Force for the 2021 calendar year, and

WHEREAS, the County Planner has recommended that the following adjustments to the membership of the Climate Smart Task Force for the year 2021:

NAME	TITLE	ORGANIZATION
Ethan J. Gaddy, AICP <i>(to replace Chris Belden)</i>	Climate Smart Coordinator/Assistant County Planner	Warren County Planning Department
Ann Marie Mason <i>(to replace Amelia Drexel)</i>	Director of Emergency Services	Warren County Emergency Services
Ex Officio <i>(to replace "To be Determined")</i>	Chair - Environmental Concerns Committee	Warren County Board of Supervisors

now, therefore, be it

RESOLVED, that Resolution No. 466 of 2020 is hereby amended to indicate that the above named individuals be, and hereby are, appointed as members of the Climate Smart Task Force, to serve at the pleasure of the appointing authority for the year 2021, and be it

further

RESOLVED, that all other portions of Resolution No. 466 of 2020 shall remain in full force and effect.

Adopted by unanimous vote.

RESOLUTION NO. 162 OF 2021

Resolution introduced by Supervisors Hogan, Wild, Frasier, Strough, Leggett, Geraghty and Merlino

AUTHORIZING THE COUNTY PLANNING DEPARTMENT TO CLAIM THE NYSERDA CLEAN ENERGY COMMUNITY DESIGNATION GRANT AND THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE A LETTER OF COMMITMENT TO ACCEPT GRANT FUNDING TO BE USED TO CONDUCT AN ENERGY AUDIT OF WARREN COUNTY BUILDINGS

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and directs the County Planning Department to claim the NYSERDA Clean Energy Community Designation Grant and the Chair of the Board of Supervisors to execute a letter of commitment to the New York State Energy Research and Development Authority, to accept grant funding in the amount of Five Thousand Dollars (\$5,000), to be used to conduct an energy audit of Warren County Buildings.

Adopted by unanimous vote.

RESOLUTION NO. 163 OF 2021

Resolution introduced by Supervisors Hogan, Wild, Frasier, Strough, Leggett, Geraghty and Merlino

AUTHORIZING AGREEMENT WITH THE NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION TO PARTICIPATE IN THE NEW YORK STATE SEPTIC SYSTEM REPLACEMENT FUND PROGRAM

WHEREAS, the County Planner has requested to enter into a contractual relationship with the New York State Environmental Facilities Corporation to participate in the New York State Septic System Replacement Fund Program, to accept grant funding in an amount not to exceed Three Hundred Forty Thousand Dollars (\$340,000), for a term commencing April 30, 2021 and terminating December 31, 2026, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with New York State Environmental Facilities, 625 Broadway, Albany, New York 12207, to participate in the New York State Septic System Replacement Fund Program, and accept grant funding in an amount not to exceed Three Hundred Forty Thousand Dollars (\$340,000), for a term commencing April 30, 2021 and terminating December 31, 2026, and be it further

RESOLVED, that the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 164 OF 2021

Resolution introduced by Supervisors Hogan, Wild, Frasier, Strough, Leggett, Geraghty and Merlino

AUTHORIZING AGREEMENT WITH LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD FOR THE COUNTY TO PROVIDE GIS ASSISTANCE WITH THE CREATION OF A DIGITAL DASHBOARD FOR THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD WEBSITE

RESOLVED, that Warren County enter into an agreement with Lake Champlain-Lake George Regional Planning Board for the County to provide GIS assistance with the creation of a digital dashboard for the Lake Champlain-Lake George Regional Planning Board website, for an amount not to exceed Five Thousand Dollars (\$5,000), for a term commencing upon execution by both parties and terminating December 31, 2021, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 165 OF 2021

Resolution introduced by Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

AUTHORIZING AGREEMENT WITH NORTHCO PRODUCTS, INC. TO BULK PRINT TAX MAPS

WHEREAS, the Director of Real Property Tax Services Department obtained quotes from several vendors to bulk print tax maps for Warren County and towns within Warren County and Northco Products, Inc. was the lowest quote for an amount not to exceed One Thousand One Hundred Dollars (\$1,100), and

WHEREAS, the Director is requesting an agreement with Northco Products, Inc., 1612 NY Route 7, Troy, New York 12180, to bulk print tax maps for Warren County and the towns within Warren County for an amount not to exceed One Thousand One Hundred Dollars (\$1,100) for a term commencing May 21, 2021 and terminating December 31, 2021, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Northco Products, Inc. to bulk print tax maps for Warren County and the towns within Warren County for an amount not to exceed One Thousand One Hundred Dollars (\$1,100) for a term commencing May 21, 2021 and terminating December 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1970 410, Supplies to Towns, Supplies.

Adopted by unanimous vote.

RESOLUTION NO. 166 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING THE DIRECTOR OF WARREN-HAMILTON COUNTIES OFFICE FOR THE AGING TO SUBMIT THE ANNUAL UPDATE TO THE FOUR YEAR IMPLEMENTATION PLAN AND THE 2021-2022 FUNDING APPLICATION TO THE NEW YORK STATE OFFICE FOR THE AGING

WHEREAS, the New York State Office for the Aging requires submission of an annual update to the Four Year Implementation Plan and a Funding Application for Warren-

Hamilton Counties' Office for the Aging, for the program year 4/1/2021 - 3/31/2022, and for every year thereafter so long as there are no monetary changes, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute said annual updates to the Four Year Implementation Plan and the Funding Application for the program year 4/1/2021 - 3/31/2022, and for every year thereafter so long as there are no monetary changes, on behalf of the Warren-Hamilton Counties' Office for the Aging in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 167 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING AGREEMENT WITH PURFOODS, LLC D/B/A MOM'S MEALS TO PROVIDE FROZEN MEALS TO CLIENTS IN WARREN AND HAMILTON COUNTIES FOR THE OFFICE FOR THE AGING

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with PurFoods, LLC d/b/a Mom's Meals, 3210 Southeast Corporate Woods Drive, Ankeny, Iowa 50021, to provide frozen meals to clients in Warren and Hamilton Counties if a meal site is unable to do so, for a term commencing May 1, 2021 and terminating April 30, 2022, with the option for yearly renewals upon the same terms and conditions, for Seven Dollars and Forty-Nine Cents (\$7.49) per meal to be billed monthly, in a total amount not to exceed Five Thousand Dollars (\$5,000) per year, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6772 470 OFA-Warren County, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 168 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING AGREEMENT WITH AMERICAN MEDICAL ALERT, A SUBSIDIARY OF CONNECT AMERICA, FOR PERSONAL EMERGENCY RESPONSE SYSTEM SERVICES FOR THE OFFICE FOR THE AGING

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with American Medical Alert, a subsidiary of Connect America, 30-30 47th Avenue Long Island City, NY 11101, for personal emergency response system services to residents of Warren and Hamilton Counties under the Expanded In-Home Services for the Elderly (EISEP) and Community Services for the Elderly (CSE), for a term commencing April 1, 2021 and terminating March 31, 2022, for an amount not to exceed Seven Thousand Dollars (\$7,000) per contract, per year, plus a Thirty Dollar (\$30) installation fee and a Twenty-Eight Dollar (\$28) monthly service fee, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Codes A.6771 470 OFA-Hamilton County, Contract and A.6772 470 OFA-Warren County, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 169 OF 2021
Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AMENDING RESOLUTION NO. 62 OF 2019, WHICH AUTHORIZED AGREEMENTS FOR EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP) WITH VARIOUS ORGANIZATIONS FOR OFFICE FOR THE AGING, TO REMOVE LANGUAGE

WHEREAS, pursuant to Resolution No. 62 of 2019, Warren County authorized agreements (previously authorized by Resolution No. 75 of 2018) with various organizations to provide services under the Expanded In-Home Services for the Elderly Program (EISEP), and

WHEREAS, the Director of Office for the Aging has requested to remove the language of One Thousand Nine Hundred Twenty-Two Dollars (\$1,922) a month for Hamilton County Department of Social Services under the Expanded In-Home Services for the Elderly Program (EISEP), now, therefore, be it

RESOLVED, that the Chair of the Board be, and hereby is, authorized to execute an amendment agreement with Hamilton County Department of Social Services outlined on the attached Schedule "A" to remove the language of One Thousand Nine Hundred Twenty-Two Dollars (\$1,922), and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 62 of 2019 will remain the same.

SCHEDULE "A"					
EISEP FUNDS					
Subcontractor	Service Provided	Specifics	State Funds	County Funds	Totals
Glens Falls Hospital	Medical Alert	Warren - \$4,000; Hamilton - \$3,000; \$30 Set-up Fee; \$35 Monthly Fee	\$5,600	\$1,400	\$7,000
Greater Adirondack Home Aides, Inc.	PC1, PC2, CM and CD	PC1&PC2 - \$24/hr; CM - \$2,334/mo.; Add customer directed services	\$144,000	\$36,000	\$180,000
Ham. Co. DSS	CM	\$1,922/mo.	\$24,400	\$6,100	\$30,500
Ham. Co. Public Health	PC1 & PC2	PC1 & PC2 - \$30.31/hr.	\$26,325	\$8,775	\$35,100
Home Health Care Partners	PC1 & PC2	PC1 - \$25.40/hr. PC2 - \$25.69/hr.	\$32,000	\$8,000	\$40,000

SUBCONTRACTOR	SERVICE PROVIDED	SPECIFICS	STATE FUNDS	COUNTY FUNDS	TOTALS
Home Aide Services of the Central Adirondacks, Inc.	PC1 & PC2	PC1 & PC2 - \$25/hr.	\$32,000	\$8,000	\$40,000
Ford Hudson Health System	PC1, PC2, CM & SADC	PC1 - \$23/hr.; PC2 - \$24/hr.; SADC \$20,000; \$15/Transp. (One-way); \$35/half day; \$55/whole day	\$68,000	\$17,000	\$85,000
Countryside Adult Home	SADC	\$15 Transp. (one-way); \$45/whole day	\$16,366	\$4,092	\$20,458
TOTALS					\$438,058

Adopted by unanimous vote.

RESOLUTION NO. 170 OF 2021

Resolution introduced by Supervisors Merlino, Dickinson, Magowan and Geraghty - Alternate County Member: Hogan

**AUTHORIZING EVENT FEE RATES FOR THE FESTIVAL COMMONS
AT THE CHARLES R. WOOD PARK**

RESOLVED, that the event fees for events held at the Festival Commons at the Charles R. Wood Park are listed as follows:

FESTIVAL SPACE - EVENTS UP TO TEN (10) DAYS OF USE:

Festival Space	\$1,500.00	Per day
Set-Up Day(s)	\$500.00	Per day
Tear-Down Day(s)	\$500.00	Per day
Security Deposit	\$500.00	Returnable 14 days after event

FESTIVAL SPACE - SINGLE DAY USE OR ANY PORTION OF ONE DAY:

Mon-Fri Only	\$750.00	One day only
Mon-Fri Only	\$500.00	Not for profit
Set-Up/Tear-Down Day(s)	\$500.00	Per day
Security Deposit	\$500.00	Returnable 14 days after event

FESTIVAL SPACE - EVENT OVER TEN (10) DAYS OF USE:

Festival Space	\$1,500.00	First day
Festival Space	\$750.00	Every day thereafter
Set-Up Day(s)	\$500.00	Per day
Tear-Down Day(s)	\$500.00	Per day
Security Deposit	\$500.00	Returnable 14 days after event

Define Multiple use days:

Must be a minimum of three (3) separate events under the same sponsorship, promoter, or organization.

Open event days must exceed 10 days for all events, and an event attended by patrons must actually be held on each day.

All days must be within one calendar year, January through December.

Extended Event Use - Over thirty (30) days

Park O&M Committee reserves the right to negotiate a rate structure based on the following:

1. Actual overhead to provide attendant, utilities, and supplies to service the grounds and restrooms.
2. Time of year.
3. Festival Exposure.
4. Value to the region in room nights and projected or actual revenue in the community.

* Non-refundable deposit of \$1,000 for first day and \$500 for each additional day is due with Festival Commons area application. Balance and security deposit are due ten (10) days in advance of event.

** The Festival Commons Fee includes: onsite attendant for minor cleanup and changing of trash bags, bathroom cleaning once daily, and use of water (up to 2,000 gallons/day) and electric services.

*** ALL deposits and advanced funds are non-refundable (aside from security deposit), and all event sponsors and sub-contractors/vendors must comply with all County insurance requirements.

and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the rates for the use of the Festival Commons at Charles R. Wood Park as outlined above until amended or revised by future resolution.

Adopted by unanimous vote.

RESOLUTION NO. 171 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH CONTINGENCY MANAGEMENT CONSULTING GROUP, LLC TO PROVIDE WARREN COUNTY WITH ASSISTANCE IN EMERGENCY PLANNING, TRAINING AND EXERCISE (WC 17-21) FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, the Purchasing Agent requested bids to provide Warren County with Assistance in Emergency Planning, Training and Exercise (WC 17-21) for the Office of Emergency Services, and

WHEREAS, the Director of the Office of Emergency Services has recommended that Warren County award the agreement to Contingency Management Consulting Group, LLC, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Contingency Management Consulting Group, LLC of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Contingency Management Consulting Group, LLC, to provide the Warren County Office of Emergency Services with Assistance in Emergency Planning, Training and Exercise, pursuant to the terms and provisions of the bid documents and proposal (WC 17-21), for a term commencing June 19, 2021 and terminating December 31, 2021, with the option for four (4) additional one (1) year terms upon mutual agreement of the parties, at the hourly rates defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the cost of this contract shall be funded from various Office of Emergency Services budget codes.

SCHEDULE "A"

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 17-21 ITEM(S): RFP TO PROVIDE WARREN COUNTY WITH ASSISTANCE IN EMERGENCY PLANNING, TRAINING AND EXERCISE DATE: MARCH 11, 2021 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Emergency Preparedness Solutions, LLC Attn: Robin Riesker 11037 Cosby Manor Road Utica, NY 13502 Ph: 318-649-6492 Fx: N/a	Contingency Management Consulting Group, LLC Attn: Robert Bradshaw 1602 Walnut Bottom Road Newville, PA 17241 Ph: 717-458-8134 Fx: N/a	Foit-Albert Associates, Architecture, Engineering, P.C. Attn: John Robson 425 New Karner Road Albany, NY 12205 Ph: 518-452-1037 Fx: 716-856-3961	Meridian Strategic Services, Inc. Attn: Seamus Leary PO Box 138 Esopus, NY 12429 Ph: 845-532-5599 Fx: N/a	Spin Global, LLC Attn: Joel Thomas 2134 Bellevue Ave Cheverly, MD 20785 Ph: 202-731-8018 Fx: N/a	OPH Consulting Services Attn: Paul Luciano 112 W. Beach Drive Hilltop, NY 14468 Ph: 802-881-1654 Fx: N/a	Tetra Tech, Inc. Attn: Andrew Mazzeo 240 Continental Drive Suite 200 Dewark, DE 19713 Ph: 302-283-2233 Fx: 302-454-5988
BID AWARDED TO: <input checked="" type="checkbox"/> JULIE A. BUTLER, PURCHASING AGENT RESOLUTION NO.: XX OF 2021 TERM: JUNE 19, 2021 THROUGH DECEMBER 31, 2021							
PROPOSED STAFF TITLES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES
Project Manager	\$120.00						
Senior Planner	\$100.00						
Senior Exercise Planner	\$100.00						
Senior Trainer	\$100.00						
Subject Matter Expert	\$100.00						
Consultant II	\$80.00						

BID NO.: WC 17-21 ITEM(S): RFP TO PROVIDE WARREN COUNTY WITH ASSISTANCE IN EMERGENCY PLANNING, TRAINING AND EXERCISE. DATE: MARCH 11, 2021 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Emergency Preparedness Solutions, LLC Attn: Robin Riecker 11037 Cosby Manor Road Utica, NY 13502 Ph: 518-649-6492 Fx: N/a	Contingency Management Consulting Group, LLC Attn: Robert Bradshaw 1602 Walnut Bottom Road Newville, PA 17241 Ph: 717-458-8134 Fx: N/a	Foit-Albert Associates, Architecture, Engineering, P.C. Attn: John Robson 425 New Karner Road Albany, NY 12205 Ph: 518-452-1037 Fx: 716-856-3961	Meridian Strategic Services, Inc. Attn: Scamus Leary PO Box 158 Esopus, NY 12429 Ph: 845-332-5599 Fx: N/a	Spin Global, LLC Attn: Joel Thomas 2334 Bellevue Ave Cheverly, MD 20785 Ph: 202-731-8018 Fx: N/a	OPH Consulting Services Attn: Paul Luciano 112 W. Beach Drive Hillom, NY 14468 Ph: 802-881-1654 Fx: N/a	Tetra Tech, Inc. Attn: Andrew Mazzeo 240 Continental Drive Suite 200 Dewark, DE 19713 Ph: 302-283-2233 Fx: 302-454-5988	
Consultant I	\$60.00							
Senior Management		\$155.00						
Project Manager/Senior Consultant		\$135.00						
Senior Consultant		\$135.00						
Associate EP Consultant		\$115.00						
Junior EP Consultant		\$75.00						
Administrative/Graphics Support		\$75.00						

PROPOSED STAFF TITLES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES
Technician								
Sr. Technician		\$105.00						
Sr. Emergency Planner		\$115.00						
Sr. Project Manager		\$120.00						
Principal-in-Charge		\$175.00						
		\$225.00						
Principal						\$200.00		
Senior Advisor						\$175.00		
Project Manager						\$135.00		
Subject Matter Expert						\$200.00		
Emergency Management Consultant I						\$120.00		
Emergency Management Consultant II						\$110.00		
Emergency Management Consultant III						\$75.00		
Emergency Management Analyst I						\$120.00		
Emergency Management Analyst II						\$110.00		

PROPOSED STAFF TITLES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES	HOURLY RATES
Administrative Assistant									
Grant Administrator			\$50.00						
Accountant			\$120.00						
			\$150.00						
Project Executive									
Project Manager					\$170.00				
Subject Matter Expert					\$125.00				
HSEM Specialist II					\$150.00				
HSEM Specialist I					\$90.00				
Administrative Specialist					\$75.00				
					\$65.00				
Project Manager								\$145.00	
Comments	Complete Proposal	Complete Proposal	-Missing Addendums -Did Not include Copy	-Missing Addendums -Other Direct Costs as ordered plus 10% fee	-Missing Addendum #3 -Missing Corporate Resolution	-Missing Cost Proposal			
			-Missing Non-Collusive Certification -Reimbursable expenses at cost -Mileage at IRS rate -No markup						

Adopted by unanimous vote.

RESOLUTION NO. 172 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH DEBRISTECH, LLC TO PROVIDE WARREN COUNTY WITH ASSISTANCE IN EMERGENCY RESPONSE, DEBRIS MONITORING SERVICES AND COST RECOVERY (WC 18-21) FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, the Purchasing Agent requested bids to provide Warren County with Assistance in Emergency Response, Debris Monitoring Services and Cost Recovery (WC 18-21) for the Office of Emergency Services, and

WHEREAS, the Director of the Office of Emergency Services has recommended that Warren County award the agreement to DebrisTech, LLC, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify DebrisTech, LLC of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with DebrisTech, LLC, to provide the Warren County Office of Emergency Services with Assistance in Emergency Response, Debris Monitoring Services and Cost Recovery, pursuant to the terms and provisions of the bid documents and proposal (WC 18-21), for a term commencing June 19, 2021 and terminating December 31, 2021, with the option for four (4) additional one (1) year terms upon mutual agreement of the parties, at the hourly and overtime rates as defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the cost of this contract shall be funded from various Office of Emergency Services budget codes.

WARREN COUNTY BID TABULATION SHEET						
BID NO.: WC 18-21	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	HOURLY RATES	OVERTIME RATES	HOURLY RATES
ITEM(S): RFP TO PROVIDE WARREN COUNTY WITH ASSISTANCE IN EMERGENCY RESPONSE, DEBRIS MONITORING SERVICES AND COST RECOVERY DATE: MARCH 11, 2021 TIME: 3:00 P.M.	Tetra Tech, Inc. Attn: Andrew Mazzeo 240 Continental Drive Suite 200 Newark, DE 19713 Ph: 302-283-2233 Fax: 302-454-5988	DebrisTech, LLC Attn: Debra McCormick 925 Goodyear Blvd. Piquette, MS 36466 Ph: 601-658-9598 Fax: 601-658-9656	Chloeta Attn: Emily Cochran 2501 Liberty Pkway, Suite 176 Midwest City, OK 73110 Ph: 877-245-6382 FX: 405-212-5040			
	BID AWARDED TO: ✓ JULIE A. BUTLER, PURCHASING AGENT					
PROPOSED STAFF TITLES	HOURLY RATES	OVERTIME RATES	HOURLY RATES	OVERTIME RATES	HOURLY RATES	OVERTIME RATES
Field Project Manager	\$78.00	\$78.00				
Deputy Field Project Manager/Technical Support	\$68.00	\$68.00				
Operations Manager	\$62.00	\$62.00				
Health and Safety Officer	\$62.00	\$62.00				
Data Manager	\$58.00	\$58.00				
Billing/Invoice Manager	\$52.00	\$52.00				
GIS Operator	\$52.00	\$52.00				
Field Supervisor	\$45.00	\$45.00				
Billing/Invoice Analyst	\$42.00	\$42.00				

<p>BID NO.: WC 18-21 ITEM(S): RFP TO PROVIDE WARREN COUNTY WITH ASSISTANCE IN EMERGENCY RESPONSE, DEBRIS MONITORING SERVICES AND COST RECOVERY DATE: MARCH 11, 2021 TIME: 3:00 P.M.</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>
	<p>Tetra Tech, Inc. Attn: Andrew Mazzeo 240 Continental Drive Suite 200 Newark, DE 19713 Ph: 302-283-2233 Fx: 302-454-5988</p>	<p>DebrisTech, LLC Attn: Debra McCormick 925 Goodyear Blvd. Piquette, MS 36466 Ph: 601-658-9598 Fx: 601-658-9656</p>	<p>Chloeta Attn: Emily Cochran 2501 Liberty Pkway, Suite 176 Midwest City, OK 73110 Ph: 877-245-6382 Fx: 405-212-5040</p>
<p>Disposal Site Monitor</p>	<p>\$36.00</p>	<p>\$36.00</p>	<p>\$36.00</p>
<p>Collection Monitor</p>	<p>\$36.00</p>	<p>\$36.00</p>	<p>\$36.00</p>
<p>Citizen Drop-Off Site Monitor</p>	<p>\$36.00</p>	<p>\$36.00</p>	<p>\$36.00</p>
<p>Project Coordinator</p>	<p>\$37.00</p>	<p>\$37.00</p>	<p>\$37.00</p>
<p>Load Ticket Data Entry Clerk</p>	<p>\$35.00</p>	<p>\$35.00</p>	<p>\$35.00</p>
<p>Call Center Staff</p>	<p>\$35.00</p>	<p>\$35.00</p>	<p>\$35.00</p>

PROPOSED STAFF TITLES	HOURLY RATES	OVERTIME RATES	HOURLY RATES	OVERTIME RATES	HOURLY RATES	OVERTIME RATES
Project Manager	\$115.00	\$172.50				
Operations Manager	\$95.00	\$142.50				
Field Supervisor	\$89.00	\$133.50				
Debris Monitor	\$65.00	\$97.50				
Project Manager			\$68.68		\$68.68	
Program Manager			\$79.50		\$79.50	
Incident Commander			\$101.47		\$101.47	
Safety Officer			\$84.72		\$84.72	
Liaison Officer			\$84.72		\$84.72	
Public Information Officer			\$69.96		\$69.96	
Operations Section Chief			\$77.14		\$77.14	
Logistics Section Chief			\$77.14		\$77.14	
Planning Section Chief			\$77.14		\$77.14	
Finance/Admin Section Chief			\$77.14		\$77.14	
Strike Team Leader			\$63.35		\$63.35	
Task Force Leader			\$63.35		\$63.35	

RESOLUTION NO. 173 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING THE WARREN COUNTY SHERIFF TO EXECUTE AN AGREEMENT WITH THE GREAT ESCAPE THEME PARK (SIX FLAGS) FOR LIMITED POLICE PRESENCE DURING THE 2021 SEASON

WHEREAS, The Great Escape Theme Park (Six Flags) (“The Great Escape”) brings thousands of individuals to Warren County annually, and

WHEREAS, The Great Escape, for the purpose of enhancing public safety and welfare at the theme park, is requesting the Warren County Sheriff’s Office to provide a limited police presence (one (1) patrol officer) at the theme park on such dates and times as the parties agree upon, and

WHEREAS, for the limited police presence, The Great Escape has agreed to pay the Warren County Sheriff’s Office at an hourly overtime rate for the specific employee plus fringe benefits, and

WHEREAS, this limited police presence at The Great Escape is budget neutral meaning it is provided at no additional cost to Warren County, and

WHEREAS, the Warren County Sheriff is requesting to enter into an agreement with the Great Escape Theme Park, to provide a limited police presence consisting of one (1) patrol officer at the theme park on such dates and times as the parties agree upon, for a term commencing upon execution by both parties and terminating on December 31, 2021, now, therefore, be it

RESOLVED, that the Warren County Sheriff enter into an agreement with The Great Escape to provide a limited police presence (one (1) patrol officer) within the theme park on such dates and times as the parties agree upon, at an hourly overtime rate for the specific employee plus fringe benefits, for a term commencing upon execution by both parties and terminating on December 31, 2021, with the Great Escape providing liability insurance and indemnification of Warren County, in a form approved by the County Attorney, and be it further

RESOLVED, that any necessary budget amendments to reflect the Sheriff’s Office increase in overtime and the budget neutral impact of this agreement are hereby authorized. Adopted by unanimous vote.

RESOLUTION NO. 174 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING THE WARREN COUNTY SHERIFF TO EXECUTE AN AGREEMENT WITH THE VILLAGE OF LAKE GEORGE FOR POLICE PRESENCE DURING THE 2021 SEASON

WHEREAS, the Village of Lake George (“The Village”) brings thousands of individuals to Warren County annually, and

WHEREAS, for the purpose of enhancing public safety and welfare in The Village, the Village of Lake George is requesting the Warren County Sheriff’s Office to provide police presence in The Village on such dates and times as the parties agree upon, and

WHEREAS, for the police presence, the Village of Lake George has agreed to pay the Warren County Sheriff’s Office an hourly overtime rate for the specific employee plus fringe benefits, and

WHEREAS, the police presence in the Village of Lake George is budget neutral meaning it is provided at no additional cost to Warren County, and

WHEREAS, the Warren County Sheriff is requesting to enter into an agreement with

the Village of Lake George, to provide police presence in The Village on such dates and times as the parties agree upon, commencing upon execution by both parties and terminating on December 31, 2021, now, therefore, be it

RESOLVED, that the Warren County Sheriff enter into an agreement with the Village of Lake George to provide police presence within The Village on such dates and times as the parties agree upon, commencing upon execution by both parties and terminating on December 31, 2021 at an hourly overtime rate for the specific employee plus fringe benefits, with the Village of Lake George providing liability insurance and indemnification of Warren County, in a form approved by the County Attorney, and be it further

RESOLVED, that any necessary budget amendments to reflect the Sheriff's Office increase in overtime and the budget neutral impact of this agreement are hereby authorized. Adopted by unanimous vote.

RESOLUTION NO. 175 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AGREEMENT WITH CHIC'S MARINA, INC. TO PROVIDE BOAT MAINTENANCE AND EMERGENCY REPAIR SERVICE FOR MARINE VESSELS FOR THE WARREN COUNTY SHERIFF'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Chic's Marina, Inc., 4782 Lakeshore Drive, Bolton Landing, New York 12814, to provide boat maintenance and emergency repair service for marine vessels for the Warren County Sheriff's Office, for a term commencing upon execution by both parties and terminating December 31, 2021, for an amount not to exceed Eight Thousand Five Hundred Ninety-Five Dollars (\$8,595) for routine boat maintenance, and the hourly labor rate of One Hundred Ten Dollars (\$110) per hour for additional and/or emergency boat repairs, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3110 441 Sheriff's Law Enforcement, Auto-Supplies & Repair.

Adopted by unanimous vote.

RESOLUTION NO. 176 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING RENEWAL OF INTERMUNICIPAL AGREEMENT WITH THE TOWN OF SCHROON AND ESSEX COUNTY SHERIFF'S DEPARTMENT FOR MARINE LAW ENFORCEMENT ON SCHROON LAKE IN THE TOWN OF SCHROON, ESSEX COUNTY, NEW YORK

RESOLVED, that Warren County renew and continue the Intermunicipal Agreement (the previous agreement being authorized by Resolution No. 59 of 2020), with the Town of Schroon, and the Essex County Sheriff's Department, to provide boat patrol law enforcement services on the portion of Schroon Lake located within Essex County, for an amount of Four Thousand Dollars (\$4,000) to be paid to Warren County, for a term commencing upon execution by both parties and terminating December 31, 2021, and the Chair of the Board of Supervisors and the Warren County Sheriff are hereby authorized to execute a renewal of the Intermunicipal Agreement with the Town of Schroon and the Essex County Sheriff's Department, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 177 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING INTERMUNICIPAL AGREEMENT WITH THE TOWN OF HORICON FOR MARINE LAW ENFORCEMENT ON SCHROON LAKE IN THE TOWN OF HORICON, COUNTY OF WARREN

WHEREAS, the Town of Horicon desires to have boat patrol law enforcement services on the portion of Schroon Lake located within the Town of Horicon, County of Warren, and

WHEREAS, in order to promote the health, safety and welfare of persons using Schroon Lake, it has been recommended that Warren County provide said boat patrol law enforcement services on the portion of Schroon Lake located within the Town of Horicon, County of Warren, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors and/or the Warren County Sheriff, to execute an intermunicipal agreement with the Town of Horicon, Town Hall, 6604 State Rte. 8, Brant Lake, New York 12815, to provide the Town of Horicon with boat patrol law enforcement services on the portion of Schroon Lake located within the Town of Horicon, County of Warren, in the amount of Two Thousand Five Hundred Dollars (\$2,500) to be paid to Warren County for a term commencing upon execution by both parties and terminating December 31, 2021, in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 178 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

RESCINDING RESOLUTION NO. 87 OF 2021, WHICH AUTHORIZED AN AGREEMENT WITH MCI COMMUNICATIONS SERVICES, LLC D/B/A VERIZON BUSINESS SERVICES TO INSTALL AND PROVIDE ETHERNET E-LINE FIBER OPTIC COMMUNICATIONS SERVICE AT THE WARREN COUNTY SHERIFF'S OFFICE AND THE HAGUE RADIO TOWER SITE TO IMPROVE RADIO COMMUNICATIONS, AS THE SERVICE IS PROVIDED FOR UNDER A STATE CONTRACT

WHEREAS, pursuant to Resolution No. 87 of 2021, the Warren County Board of Supervisors authorized an agreement with MCI Communications Services, LLC d/b/a Verizon Business Services to install and provide ethernet e-line fiber optic communications service at the Warren County Sheriff's Office and the Hague Radio Tower Site, in an amount not to exceed Eight Hundred Seventy Dollars and Twenty Cents (\$870.20) per month, plus a one time connection fee of Twenty-Five Dollars (\$25), for a term commencing upon execution by both parties and terminating Thirty-Six (36) months from date of execution, and

WHEREAS, the Sheriff has advised that this services is provided for under a State contract and the agreement is not needed, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 87 of 2021.

Adopted by unanimous vote.

RESOLUTION NO. 179 of 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING SUPERINTENDENT OF PUBLIC WORKS TO ENTER INTO AND EXECUTE AGREEMENTS AND MEMORANDUMS OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS AND WARREN COUNTY SOIL AND WATER CONSERVATION DISTRICT IN REGARDS TO FUTURE RELATED CONSERVATION PROJECTS

WHEREAS, the Warren County Department of Public Works and the Warren County Soil and Water Conservation District routinely engage in conservation related projects within or adjacent to County right of way, and

WHEREAS, the Public Works Committee has approved a request to authorize the Superintendent of Public Works to enter into and execute agreements and memorandums of understanding between the Warren County Department of Public Works and the Warren County Soil and Water Conservation District in regards to future related conservation projects, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Superintendent of Public Works to enter into and execute agreements and memorandums of understanding between the Warren County Department of Public Works and the Warren County Soil and Water Conservation District in regards to future related conservation projects.

Adopted by unanimous vote.

RESOLUTION NO. 180 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AMENDING AGREEMENT WITH HAGUE SNO-GOERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2021, TO INCLUDE REIMBURSEMENTS FOR TRAIL GROOMING AND DEVELOPMENT

WHEREAS, Resolution 483 of 2020 authorized an agreement with Hague Sno-Goers Snowmobile Club to provide snowmobile trail maintenance and equipment, in an amount not to exceed Nine Thousand Dollars (\$9,000), for a term commencing January 1, 2021 and terminating December 31, 2021, and

WHEREAS, the Public Works Committee approved a request to include reimbursements for trail grooming and development, for a term commencing upon execution by both parties and terminating December 31, 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Hague Sno-Goers Snowmobile Club to include reimbursements for trail grooming and development, for a term commencing upon execution by both parties and terminating December 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.7110 470 Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 181 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AMENDING AGREEMENT WITH TOWN OF LAKE LUZERNE FOR SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2021, TO INCLUDE REIMBURSEMENTS FOR TRAIL GROOMING AND DEVELOPMENT

WHEREAS, Resolution 481 of 2020 authorized an agreement with the Town of Lake Luzerne, whereby Warren County shall pay the sum of Twenty-Seven Thousand Dollars (\$27,000) to the Town of Lake Luzerne, and the Town shall, in turn, use said funds to offset costs associated with the purchase and maintenance of equipment during 2021, for snowmobile trail development, maintenance, monitoring and/or promotion of trail system similar to that which existed in previous years, and the Town may also use the funds for subcontracts with third parties for said purpose, provided that such subcontracts shall require that the funds be applied to offset costs associated with the purchase and maintenance of equipment for snowmobile trail development and for use of maintenance, monitoring and promotion of the trail system, for a term commencing January 1, 2021 and terminating December 31, 2021, and

WHEREAS, the Public Works Committee approved a request to include reimbursements for trail grooming and development, for a term commencing upon execution by both parties and terminating on December 31, 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with the Town of Lake Luzerne to include reimbursements for trail grooming and development, for a term commencing upon execution by both parties and terminating on December 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.71 10 470 Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 182 of 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AMENDING AGREEMENT WITH NORTHERN WARREN TRAILBLAZERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2021, TO INCLUDE REIMBURSEMENTS FOR TRAIL GROOMING AND DEVELOPMENT

WHEREAS, Resolution 484 of 2020 authorized an agreement with Northern Warren Trailblazers Snowmobile Club to provide snowmobile trail maintenance and equipment, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), for a term commencing January 1, 2021 and terminating December 31, 2021, and

WHEREAS, the Public Works Committee approved a request to include reimbursements for trail grooming and development, for a term commencing upon execution by both parties and terminating December 31, 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Northern Warren Trailblazers Snowmobile Club to include reimbursements for trail grooming and development, for a term commencing upon execution by both parties and terminating December 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.71 10 470 Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 183 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AMENDING AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2021, TO INCLUDE REIMBURSEMENTS FOR TRAIL GROOMING AND DEVELOPMENT

WHEREAS, Resolution 482 of 2020 authorized an agreement with Thurman Connection Snowmobile Club to provide snowmobile trail maintenance and equipment, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), for a term commencing January 1, 2021 and terminating December 31, 2021, and

WHEREAS, the Public Works Committee approved a request to include reimbursements for trail grooming and development, for a term commencing upon execution by both parties and terminating December 31, 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Thurman Connection Snowmobile Club to include reimbursements for trail grooming and development, for a term commencing upon execution by both parties and terminating December 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.7110 470 Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 184 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

ADOPTING THE WARREN COUNTY LOCAL SOLID WASTE MANAGEMENT PLAN

WHEREAS, the New York State Environmental Conservation Law (Section 27-0107) and New York State's Solid Waste Management Facilities regulations (6 NYCRR 366-4.1) requires Warren County to implement and maintain a solid waste management plan, and

WHEREAS, the Superintendent of Public Works presented to the Public Work Committee the Warren County Local Solid Waste Management Plan, and

WHEREAS, the Public Work Committee has reviewed the plan and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Local Solid Waste Management Plan annexed hereto, be and the same hereby is, adopted as the official Plan for Warren County, and be it further

RESOLVED, that Warren County will implement and maintain the solid waste management system, as described in the Plan annexed hereto, and will submit biennial updates to the Plan.

Warren County, NY



LOCAL SOLID WASTE MANAGEMENT PLAN

(2019-2028)

Prepared By:

R. S. LYNCH & COMPANY

Helping Municipal Officials Make Good Solid Waste Management Decisions Since 1987

March 10, 2021

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II. INTRODUCTION

The purpose of this Local Solid Waste Management Plan (LSWMP) is to document the current waste management practices of Warren County, NY, the Planning Unit. Additionally, this plan will address strategies for improvements upon the Planning Unit’s solid waste management system regarding efficiency, cost-effectiveness and environmental impact while putting it in compliance with State LSWMP planning requirements. The new LSWMP is intended to not only create a valuable planning tool for the future of solid waste but to bring new waste handling practices and technology to the Planning Unit.

On January 1993, Warren County, NY, in conjunction with Washington County, NY, submitted a final LSWMP to the New York State Department of Environmental Conservation (NYSDEC) in conformance with the Solid Waste Management Act of 1988 (the “Act”) and subsequent State regulation derived from its power and intent. The following quotation regarding the Legislative findings and intent was taken directly from the Act:

The Legislature finds and declares that proper management of solid waste is necessary to protect public health and the environment. Toward this end, the State Legislature declared it is necessary to reduce the generation of solid waste, to accelerate the recovery and reuse of secondary materials within the State, to encourage the conservation of resources, to foster public and private initiatives to achieve these ends, and to encourage a new ethic among New York’s citizens to conserve and reuse, rather than discard, useful materials.

The Planning Unit consisted of both Warren County, NY and Washington County, NY. The Bi-County LSWMP expired on December 31, 2010. The goals and objectives of the 1993 LSWMP were as follows:

1. Reduce the amount of waste generated as much as possible.
2. Encourage reuse and recycling of waste materials as much as possible.
3. Recover energy from waste materials that cannot be recycled.
4. Dispose of waste that cannot be reused, recycled or incinerated for energy recovery, at environmentally sound landfills.

As demonstrated throughout this report, Warren County has made significant progress towards achieving these goals throughout the previous Planning Period. The key Warren County LSWMP planning milestones are as follows:

KEY WARREN COUNTY SOLID WASTE PLANNING MILESTONES

1992	<ul style="list-style-type: none"> • A Bi-County (Warren & Washington County) Local Solid Waste Management Plan is adopted. • The 510-ton per day Hudson Falls Waste-to-Energy Facility (HFWTEF) achieved commercial operations. At this time the Counties expected that waste from the two Counties would fill most or all of the HFWTEF’s capacity and that any out-of-County waste required would be delivered at Tip Fees high enough to subsidize in-County waste disposal.
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1993 - 1997	<ul style="list-style-type: none"> • Soon after the startup of the HFWTEF local and regional market Tip Fees for waste disposal declined substantially. Since the sale of electricity represents such an important aspect of the HFWTEF economics, the Counties realized that net solid waste costs would be minimized by setting prices for out-of-County waste at the gate low enough to ensure that the HFWTEF always operates at full capacity, even if such Tip Fees were below in-County Tip Fees. Revenue shortfalls in HFWTEF revenues that resulted from such market clearing pricing would be less than shortfalls caused by less waste being processed and thus less electricity being generated and sold. • The Counties successfully managed this ongoing form of economic flow since inception. The HFWTEF had never processed less than its full design annual capacity and the Counties had never failed to pay the resultant monthly revenue shortfalls from their General Funds. • During this period the Facility was owned and operated by Foster Wheeler but received waste under long term contracts with the two Counties as well as through shorter term contracts that Foster Wheeler periodically arranged and administered from out-of-County waste suppliers.
1998	<ul style="list-style-type: none"> • By 1998, it was clear that there was not enough in-County waste to fill the HFWTEF and that Tip Fees from out-of-County waste would likely remain well below breakeven costs.

TABLE 2.1

	Original 1998 Expectation	1998 Projection
In-County Waste Deliveries Tonnage	128,000	62,939
Out-of-County Waste Deliveries Tonnage	0	95,061
Average Out-of-County Tip Fee/Ton	Over \$79/Ton if Needed	\$50/Ton
Shortfall to be Paid from General Fund	\$0	\$3,644,952
Net Cost/Ton to County Taxpayers	\$79/Ton	\$120/Ton

2002	<ul style="list-style-type: none"> • Warren and Washington Counties assumed responsibility for securing out-of-County HFWTEF waste supply, hauler billing and collections. <ul style="list-style-type: none"> - \$150,000/year increased Tip Fee revenue. - 50% reduction in late account balances. - Industry standard credit procedures for new accounts.
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2003	<ul style="list-style-type: none"> • Both Counties received credit rating upgrades. • Wheelabrator Technologies provided funding to the Counties to buy out Foster Wheeler’s ownership interest in the HFWTEF and settle outstanding litigation. <ul style="list-style-type: none"> - Wheelabrator received an Option to Purchase the HFWTEF in 2011 at fair market value. - Foster Wheeler was replaced by Wheelabrator Technologies as HFWTEF operator. <ul style="list-style-type: none"> ▪ Change of Law risk shifted from 100% Counties to sharing arrangement with Wheelabrator. ▪ Established cost effective, non-adversarial dispute resolution mechanism. ▪ Established competitive bidding for pass-through costs. ▪ Increased plant throughput guarantee by 5%.
2004	<ul style="list-style-type: none"> • Using an innovative “Sales Tax Intercept” credit structure, Warren and Washington County IDA refinances the HFWTEF’s outstanding debt with new “AAA” rated debt resulting in approximately \$1,000,000/year savings.
2011	<ul style="list-style-type: none"> • Wheelabrator exercised its Option to Purchase the HFWTEF thus removing any further financial or waste delivery obligations on the part of the Counties and allowing them to seek the most advantageous disposal option available in the open market. • Warren County Draft LSWMP 2011-2030 was submitted to the NYSDEC.
2018	<ul style="list-style-type: none"> • NYSDEC requests revisions and amendments to the Draft 2011 LSWMP.

Upon expiration of the 1993 LSWMP, Warren County, NY has decided to conduct its solid waste planning as a separate Planning Unit from Washington County, NY. The following goals and objectives of this LSWMP are similar to the goals of the 1993 LSWMP with the key differences underlined:

1. Reduce the amount of waste generated as much as possible.
2. Encourage reuse and recycling of waste materials as much as possible. Reuse material for the purpose for which it was originally intended or recycle material that cannot be used
3. Recover energy, in an environmentally friendly acceptable manner from waste materials that cannot be recycled, if economically advantageous.
4. Dispose of waste that cannot be reused, recycled or economically incinerated for energy recovery, at environmentally sound landfills or other methods approved by NYSDEC.
5. Identify strategies for improvements of the existing solid waste system to be more cost effective, efficient and environmentally responsible.

III. DESCRIPTION OF WARREN COUNTY

Size of Planning Unit:

Situated in northeastern New York in the foothills of the Adirondacks, the County encompasses 932 square miles, which includes 65 square miles of water. The County has a population of over 64,000 residents and consists of over 25,000 permanent households. A noteworthy attribute of the County is that it includes the popular vacation destination of Lake George. According to the United States Census Bureau, in 2018 the County's population density was 73 people per square mile. Warren County is surrounded by the County of Washington to the east, County of Saratoga to the south, County of Hamilton to the west and County of Essex to the north.

Governmental Entities within the Planning Unit and Population Characteristics:

Municipality	Estimated 2018 Population (1)	% of County	Population Density (People/Square Mile of Land)	Rural, Suburban or Urban
Town of Bolton	2,259	3.52%	35.63	R
Town of Chester	3,265	5.08%	38.64	R
City of Glens Falls	14,348	22.33%	3,775.79	S
Town of Hague	679	1.06%	10.61	R
Town of Horicon	1,349	2.10%	20.41	R
Town of Johnsbury	2,311	3.60%	11.32	R
Town of Lake George (2)	2,534	3.94%	83.91	R
Village of Lake George	879	1.37%	1,465	S
Town of Lake Luzerne	3,259	5.07%	61.96	R
Town of Queensbury	27,471	42.75%	435.98	S
Town of Stony Creek	743	1.16%	9.02	R
Town of Thurman	1,187	1.85%	12.97	R
Town of Warrensburg	3,981	6.19%	62.50	R
TOTAL:	64,265			

(1) As reported by the U.S. Census Bureau

(2) Does not include Village of Lake George population in order to avoid double counting

Variations in Seasonal Populations and Usage:

In addition to having over 64,000 permanent residents residing within its borders, Warren County also has a large tourist population. The tourist population is the largest in the summer when visitors can enjoy the Lake George area. Winter sporting activities, such as skiing and snowmobiling, also attract tourists to the Planning Unit. To a lesser extent, the fall and spring attract tourists to the area for activities such as hiking, leaf peeping and hunting.

The County estimates that from 1994 to 2008, on an average annual basis, overnight guests and day trip tourists that visited the area spent a total of 8,379,677 days in the Planning Unit. Many tourists that visit Warren County come from within 300 miles of the Lake George area, primarily traveling from New York,

New Jersey and Canada. This information has not been updated by the Warren County Tourism department since the submission of the LSWMP in 2011. Warren County, will include this as a task within the implementation schedule of the LSWMP.

Industry:

According to the 2007 County Business Patterns report, compiled by the U.S. Census Bureau, the four industries with the most employees in the County are as follows:

TABLE 3.2	
Industry	Number of Employees (2007)
Health Care and Social Assistance	6,763
Retail Trade	5,918
Accommodation and Food Services	4,337
Manufacturing	3,970

The largest establishment in the County within the healthcare and social assistance industry is the Glens Falls Hospital, which is the largest hospital between Albany, NY and Montreal and serves five New York counties. It is also the only hospital located in the County.

The retail trade and accommodation and food services industries within the County depend greatly on the tourism the County attracts.

Manufacturing within the County consists mainly of medical equipment and supplies manufacturing as well as forestry papermaking due to the large inventory of natural forests located in Warren County and the surrounding region. Finch Paper, LLC, a Glens Falls-based paper company employs approximately 800 people.

Colleges, Universities and Other Higher Education Institutions:

The only major higher education institution located in Warren County is SUNY Adirondack College. SUNY Adirondack College is located on 141 acres in Queensbury, NY. It enrolls over 3,400 full and part-time students and employs over 240 full and part-time employees.

State or Federal Parks:

The majority of Warren County is located within the Adirondack Park with the exceptions of the City of Glens Falls and parts of the Town of Queensbury and the Town of Lake Luzerne. The Adirondack Park was created by the State of New York in 1892. The park encompasses approximately 6 million acres and is the largest publicly protected area in the contiguous United States. The State of New York owns approximately 43% of the land in the Adirondack Park while the remaining 57% is privately owned.

Large Retail Centers:

In addition to being a popular location for outdoor activities, Lake George is also popular due to its large number of retail store outlets. The area, known as the “Factory Outlets of Lake George” consists of four

different major shopping centers with over 80 major brand retail outlets located on a half mile stretch of road in Queensbury.

Agricultural Activities:

According to the USDA's 2017 Census of Agriculture, Warren County contains 80 active farms which encompass approximately 10,086 acres. The County is ranked 57th in total value of agricultural products sold out of the 62 New York counties producing goods. Therefore, Warren County is one of the lowest agricultural goods producing counties in New York. The following table summarizes the County's top five crops (by acreage) and top five livestock items produced based on the USDA Census of Agriculture.

Top Crops (Acres)		Top Livestock Inventory	
Forage (Hay/Haylage)	505	Layers (Poultry and Eggs)	782
Cultivated Christmas Trees	70	Horses and Ponies	412
Corn (Silage/Greenchop)	NA	Goats	299
Harvested Vegetables	22	Sheep and Lamb	293
Nursery Stock Crops	8	Cattle and Calves	134

Solid Waste Activities:

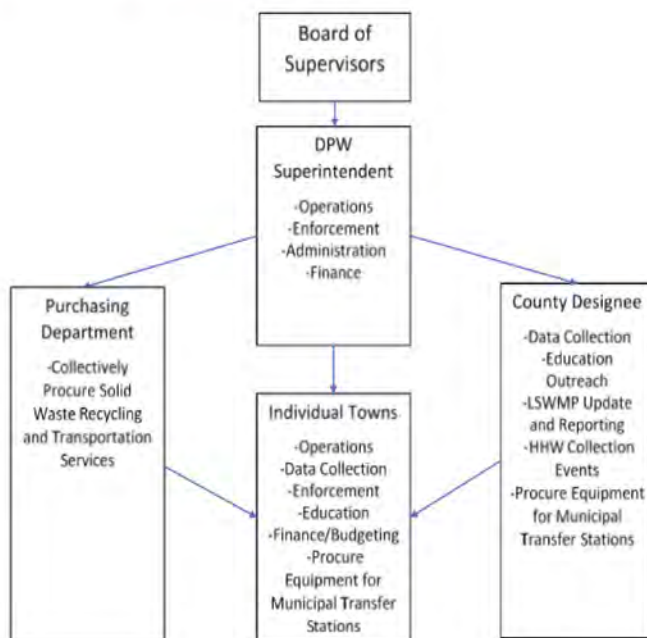
Warren County has 12 locally owned Transfer Stations/Recycling centers operating within its borders. It also has 2 locally owned C&D landfills. It does not have any active MSW landfills or waste-to-energy facilities. It has not developed any solid waste disposal facilities within its borders since the implementation of the 1993 LSWMP. As noted in Section II, in 2011 the County sold its interest in the HFWTEF located in, and co-owned by, Washington County, NY. Also, since the implementation of the 1993 LSWMP, Warren County has closed a Material Recycling Facility (MRF) in Queensbury.

Prior to the closing of the MRF, the individual municipalities would accept recyclables at their town operated transfer stations and the County would transport them to the County operated MRF. Once material was transported to the MRF, the County would process and ship to market. Due to the costs associated with the MRF and the lack of cost-effective markets for the processed material, the County closed the MRF. Subsequently, individual municipalities provide voluntary citizen access to local Transfer Station/Recycling centers.

According to solid waste and recycling practicing surveys conducted in 2009 and 2019, it does not appear that any significant waste generation and/or composition changes have occurred since the last LSWMP Planning Period.

Warren County does not currently have a centralized solid waste and recycling system. Instead, the County asks each Town, City and Village located within its borders to arrange their own solid waste and recycling system. Therefore, the financial structure for each solid waste management facility and program varies depending on which individual municipality is running them. Please refer to Section V for a detailed description of the existing programs and facilities.

However, the County does provide assistance to municipalities in the Planning Unit with some of their solid waste and recycling needs. The County owns approximately 179 roll-off containers and provides each municipality enough roll-off containers to operate their transfer station. Municipalities use the roll-off containers provided by the County to store solid waste and recyclables at their municipally owned transfer stations. Additionally, the County Purchasing Department also manages the procurement of solid waste and recycling transportation services on behalf of municipalities with transfer stations that choose to be part of a County-administered procurement. Respondents to the County-administered procurement are allowed to bid on solid waste and recycling transportation services for any or all municipally owned transfer station sites that are included in the procurement. The County also offers an annual Household Hazardous Waste collection event for all Planning Unit members. Most solid waste and recycling programs provided on the County level are funded within the County's General Fund. Please refer to the following Administrative Structure chart for guidance.



IV. QUANTITY AND TYPES OF SOLID WASTE AND RECYCLABLES

Municipalities within the Planning Unit primarily handle municipal solid waste (MSW) generated by municipal residents and businesses. For the purposes of this report, MSW will be defined as the things commonly used in a household, institution or commercial entity and then thrown away, reused, recycled or composted. These materials range from packaging, food scraps, office-type paper and grass clippings, to old sofas, computers, tires, and refrigerators. This definition of MSW does not include industrial, non-residential or infrastructure/other construction and demolition wastes. Residential construction and demolition (C&D) debris, which is accepted at some municipally owned transfer stations from municipal residents, is considered MSW and is included in MSW waste generation rates used throughout this report. For the purposes of this report, the following types of solid waste have been analyzed for the Planning Unit:

- MSW
 - Residential
 - Household Hazardous Waste
 - Commercial/Institutional
- Construction and Demolition Waste
 - Residential
 - Non-Residential
 - Infrastructure/Other
- Industrial Waste
- Planning Unit Relevant Specialty Wastes
 - Regulated Medical Waste
 - Biosolids and Septage

MSW

As indicated in TABLE 4.2, this analysis has estimated that over 74,000 tons of MSW was generated within the Planning Unit in 2019. We have estimated that approximately 41,500 (56%) tons of MSW generated was residential MSW and approximately 32,500 (44%) was commercial/institutional MSW. These numbers have been estimated using a per capita waste generation rate provided by the New York State Department of Environmental Conservation (NYSDEC). The NYSDEC estimates that the average New York resident generates 5.15 pounds of MSW per day. The NYSDEC developed the waste generation estimates using data inputs that included field-based waste composition studies performed within New York State as well as states and cities that border New York or have similar demographic characteristics to some of New York's regions. Furthermore, the NYSDEC waste generation data used to estimate the total waste generated in the Planning Unit distinguishes the composition of total waste generated in rural and suburban populations. The NYSDEC characterizes rural populations as communities with populations less than 325 people per square mile and suburban populations as communities with a population density between 325 and 5,000 people per square mile. Warren County contains municipalities with both rural and suburban populations. Therefore, we have applied NYSDEC rural waste stream composition data to municipalities in the Planning Unit with a population density less than 325 people per square mile and have applied NYSDEC suburban waste stream composition data to municipalities in the Planning Unit with a population density between 325 and 5,000 people per square mile. We calculated population density

by dividing the total land area of a municipality by the estimated population of the municipality as estimated by the U.S. Census Bureau in 2018. This calculation has not considered non-residential areas, such as parks, located within each municipality since these areas are not typically excluded from the land area when calculating population density.

In order to forecast the waste generation estimates for the County for each year in the 10-year term of this LSWMP, we have assumed that the population will remain constant.

Additionally, since a large volume of tourists and day visitors visit the Planning Unit each year, it was also necessary to estimate the total amount of MSW that they generate in the Planning Unit. The Warren County Departments of Planning and Tourism reported that the average total annual number of days spent in Warren County by both overnight guests and day visitors from 1994 through 2008 to be 8,379,677 in their 2008 Warren County Occupancy Survey and Report released on June 4, 2009. As part of this LSWMP, this information will be included as a task as part of the implementation schedule. We estimated the total volume of waste that tourists/day visitors generated in 2019 using this number multiplied by the NYSDEC waste generation number of 5.15 pounds per person per day and then discounted the total tourist/day visitor waste generation number by excluding waste components not typically generated by tourists or day visitors such as junk mail, phone books and carpet.

Data collected by the NYSDEC suggests that 58% of the MSW generated in rural municipalities is residential and 42% is commercial/institutional as opposed to suburban municipalities where 55% of the waste generated is residential and 45% is commercial/institutional. Since most of the population in the Planning Unit is located in a suburban municipality (approximately 65%), for the purposes of this analysis we are assuming that 56% of the tonnage generated in the Planning Unit is residential MSW and 44% of it is commercial/institutional MSW.

Residential MSW

As noted above, it is estimated that 56% of the MSW generated in the Planning Unit is residential MSW. This translates into approximately 41,500 tons of residential MSW generated in 2019. Residential MSW is handled by municipalities located within the Planning Unit primarily through a municipally owned solid waste and recycling transfer station. As detailed later in the LSWMP, some municipalities provide their residents with some type of municipal collection services.

Additionally, the County offers an annual Household Hazardous Waste (HHW) collection event for all County residents. HHW volume is considered to be residential MSW by the NYSDEC. The County hires an independent third party to operate an HHW collection event and to ultimately transport and recycle/dispose of the collected material. In 2018, 77 different households participated in the event and 1,150 gallons and 2,150 pounds of material were collected.

TABLE 4.1		
Household Hazardous Waste	2018 Weight/Volume	Units
Antifreeze	50	Gallons
Hazardous Paint	700	Gallons
Automotive Batteries		Pounds

Household Hazardous Waste	2018 Weight/Volume	Units
Hazardous Household Batteries		Pounds
Pesticides (Solids)	600	Pounds
Pesticides (Liquid)	100	Gallons
Mercury Containing Devices		Pounds
Bulk Mercury		Pounds
Fluorescent Bulbs	150	Pounds
CRT TVs/Monitors		Pounds
Non-CRT TVs/Monitors		Pounds
Other Electronics		Pounds
Other HHW (Solids)	600	Pounds
Other HHW (Liquids)	300	Gallons
Misc. Solid Waste (Solids)	800	Pounds
Misc. Solid Waste (Liquids)		Gallons
TOTAL SOLIDS:	2,150	Pounds
TOTAL LIQUIDS:	1,150	Gallons

Commercial/Institutional MSW

It is estimated that 44% of the total MSW generated in the Planning Unit, or approximately 32,500 tons in 2019, is Commercial/Institutional MSW. Commercial/institutional MSW is typically not handled by the Planning Unit or its municipalities. Commercial/Institutional MSW generated in the Planning Unit is typically handled by private haulers who collect, process, transport and recycle/dispose of the material using their own facilities and resources. However, as later discussed, some municipalities located within the Planning Unit will accept Commercial/Institutional MSW at their transfer stations from businesses and institutions located within their municipality. Also, some municipalities in the Planning Unit will transport Institutional MSW generated from their own municipal buildings directly to their municipal transfer station.

Table 4.2 demonstrates the estimated total waste generated by each municipality in the Planning Unit as well as the waste generated by the tourists/visitors that visit the Planning Unit for the term of this Planning Period assuming that the Planning Unit does not implement any new waste generation reduction initiatives. Please refer to ATTACHMENT A for a more detailed waste generation analysis.

Additionally, as later discussed in SECTION V of this report, we have calculated and assumed the recycling rates for the individual Planning Unit municipalities. We derived these recycling rate assumptions utilizing data provided by Planning Unit municipalities responding to information requests for the purpose of completing this LSWMP. Some of the municipalities did not have complete waste disposal and recycling data, resulting in the inability to calculate their recycling rate. Municipalities that did not provide enough data to calculate a recycling rate were given an assumed recycling rate of 19.05%, which is the average recycling rate of the Planning Unit municipalities which submitted a complete data set. It is important to note that this recycling rate was calculated by averaging the individual participating municipalities' recycling rate and is not the weighted average of all waste recycled in the Planning Unit.

The overall weighted average recycling rate for the Planning Unit is 25.28%. The weighted average recycling rate is higher than the assumed recycling rate provided above due to the fact that the municipalities with higher recycling rates generally have more residents and volume of waste to handle.

We have applied the assumed recycling rates to the total estimated amount of waste generated in the Planning Unit in order to estimate the amount of waste that the Planning Unit will dispose of for the term of this LSWMP (2019-2028) providing that no new waste generation reduction, reuse or recycling initiatives are implemented.

Municipality	MSW Generated									
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
WARREN COUNTY, NY										
Local Solid Waste Management Plan										
Warren County										
TABLE 1. Future MSW Generation Rates										
Summary of MSW Generators										
Prepared by: R.S. Lynch & Company, Inc.										
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Town of Adirondack	1,123	1,123	1,123	1,123	1,123	1,123	1,123	1,123	1,123	1,123
Town of Chester	3,009	3,009	3,009	3,009	3,009	3,009	3,009	3,009	3,009	3,009
Town of Herkimer	13,638	13,638	13,638	13,638	13,638	13,638	13,638	13,638	13,638	13,638
Town of Malone	1,246	1,246	1,246	1,246	1,246	1,246	1,246	1,246	1,246	1,246
Town of Otsego	2,352	2,352	2,352	2,352	2,352	2,352	2,352	2,352	2,352	2,352
Town of Schoharie	3,056	3,056	3,056	3,056	3,056	3,056	3,056	3,056	3,056	3,056
Village of Lake George	25,819	25,819	25,819	25,819	25,819	25,819	25,819	25,819	25,819	25,819
Town of Dutchess	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116
Town of Schoharie	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116
Town of Warrensburg	3,742	3,742	3,742	3,742	3,742	3,742	3,742	3,742	3,742	3,742
TOTAL	74,339	74,339	74,339	74,339	74,339	74,339	74,339	74,339	74,339	74,339
COMPOSITION OF WASTE GENERATED										
Newspaper	3,056	3,056	3,056	3,056	3,056	3,056	3,056	3,056	3,056	3,056
Computerized Cardboard	7,008	7,008	7,008	7,008	7,008	7,008	7,008	7,008	7,008	7,008
Office Paper	1,373	1,373	1,373	1,373	1,373	1,373	1,373	1,373	1,373	1,373
Junk Mail	1,246	1,246	1,246	1,246	1,246	1,246	1,246	1,246	1,246	1,246
Magazines	788	788	788	788	788	788	788	788	788	788
Books	250	250	250	250	250	250	250	250	250	250
Phone Books	181	181	181	181	181	181	181	181	181	181
Other Miscellaneous Paper	5,369	5,369	5,369	5,369	5,369	5,369	5,369	5,369	5,369	5,369
Ferrous Containers	937	937	937	937	937	937	937	937	937	937
Other Containers	199	199	199	199	199	199	199	199	199	199
Automotive Batteries	365	365	365	365	365	365	365	365	365	365
Other Ferrous Metals	3,650	3,650	3,650	3,650	3,650	3,650	3,650	3,650	3,650	3,650
Other Non-Ferrous Metals	788	788	788	788	788	788	788	788	788	788
Plastic Containers (63.47)	1,544	1,544	1,544	1,544	1,544	1,544	1,544	1,544	1,544	1,544
Plastic	4,676	4,676	4,676	4,676	4,676	4,676	4,676	4,676	4,676	4,676
Non-Durable	1,451	1,451	1,451	1,451	1,451	1,451	1,451	1,451	1,451	1,451
Other Glass	3,206	3,206	3,206	3,206	3,206	3,206	3,206	3,206	3,206	3,206
Other Glass	12,318	12,318	12,318	12,318	12,318	12,318	12,318	12,318	12,318	12,318
Other Glass	4,596	4,596	4,596	4,596	4,596	4,596	4,596	4,596	4,596	4,596
Yard Trimmings	3,161	3,161	3,161	3,161	3,161	3,161	3,161	3,161	3,161	3,161
Clothing, Footwear, Towels & Sheets	2,621	2,621	2,621	2,621	2,621	2,621	2,621	2,621	2,621	2,621
Wood	2,911	2,911	2,911	2,911	2,911	2,911	2,911	2,911	2,911	2,911
Cardboard	1,359	1,359	1,359	1,359	1,359	1,359	1,359	1,359	1,359	1,359
Diapers	954	954	954	954	954	954	954	954	954	954
Textiles	203	203	203	203	203	203	203	203	203	203
HWY	203	203	203	203	203	203	203	203	203	203
Other	203	203	203	203	203	203	203	203	203	203
TOTAL WASTE GENERATED:	74,339	74,339	74,339	74,339	74,339	74,339	74,339	74,339	74,339	74,339
TOTAL WASTE DISPOSED:	66,543	66,543	66,543	66,543	66,543	66,543	66,543	66,543	66,543	66,543
Estimated Status Quo Recycling Rate:	26.28%	26.28%	26.28%	26.28%	26.28%	26.28%	26.28%	26.28%	26.28%	26.28%

(1) Does not include Village of Lake George population in order to avoid double counting.
 (2) Estimated assuming each individual municipality's recycling rate, or in some instances, an average of the area's other municipalities' recycling rates.

MSW Generation Empirical Data

As detailed in TABLE 4.2, using the most recently published NYSDEC per capita waste generation rate of 5.15 pounds per person per day, we have estimated that over 743,000 tons of MSW will be generated in the Planning Unit from 2019 through 2028. In order to compare the preceding waste generation projections with actual empirical data, we have collected data from surrounding solid waste disposal and transfer station facilities and analyzed the amount of waste they received from Warren County in 2018. For this analysis, we have assumed that the Planning Unit generated the same amount of waste in 2018 as we have calculated for 2019 in TABLE 4.2. We have also applied the assumed recycling rate of each member municipality as described and calculated in SECTION V. TABLE 4.3 lists the surrounding transfer stations and disposal facilities which accepted waste from Warren County in 2018.

TABLE 4.3		
Private Waste Hauler	2018 Warren County MSW (Tons)	2018 Warren County C&D (Tons)
Hudson Falls Waste-to-Energy	31,809.18	
Green Ridge Landfill	3,886.92	7,302.98
Ace Carting Transfer Station	5,315.12	
Hiram Hollow Transfer Station	2,104.04	3,139.35
Colonie Landfill		40.09
High Acres Landfill		4.80
Seneca Meadows Landfill		3.00
Fulton County Landfill	NA	NA
Warren County HHW Event	1.08	
TOTAL:	43,115.26	10,490.22

As demonstrated in ATTACHMENT A, after the assumed recycling rates of each Planning Unit member municipality as well as the tourist/visitors have been applied, we have estimated that approximately 55,500 tons of MSW generated in the Planning Unit was ultimately sent for disposal. When comparing the amount of MSW we have estimated to have been generated within the Planning Unit and disposed of to the available empirical data summarized in TABLE 4.3, it appears that the waste generation assumptions utilized in our analysis may be slightly high (55,500 tons vs 43,115 tons of MSW plus 10,490 tons of C&D).

As described in the following C&D material section, it is reasonable to classify 2,911 tons of the C&D material collected at surrounding facilities as Residential C&D/MSW. Therefore, we have assumed that approximately 46,000 tons of MSW were sent to surrounding facilities for disposal in 2018.

One contributing factor for the discrepancy between the waste generation assumption and the collected empirical data is that the amount of waste sent to the Fulton County landfill is unknown. They note in their 2018 NYSDEC Solid Waste Facility Report that they received waste from Warren County, however the volume was not reported. Depending on the amount of unaccounted material sent to the Fulton County landfill for disposal, the discrepancy could get substantially smaller.

Another variable that we believe contributes to the discrepancy is the assumed recycling rate of yard trimmings of individual municipalities. We have applied average recycling rates to the total amount of waste generated by each Planning Unit member. We believe that residents of the Planning Unit may achieve a much higher recycling rate of their yard trimmings compared to other MSW waste component items due to the rural nature of the Planning Unit's geography.

Furthermore, we have assumed that the Planning Unit only sent approximately 5,300 tons of MSW to the Ace Carting transfer station located in Washington County. However, in the facility's 2018 NYSDEC Solid Waste Facility Report, it was recorded that almost 13,000 tons of MSW were received from Warren County at the Ace Carting transfer station. The Ace Carting transfer station sends approximately 59% of MSW collected at its facility to the HFWTEF. In order to avoid double counting, we have assumed that 59%, or approximately 7,500 tons, of the MSW received at the Ace Carting transfer station was sent to the HFWTEF and subtracted from total Planning Unit MSW collected at the Ace Carting transfer station. It was necessary to make this adjustment due to the fact that we have already accounted for the amount of Planning Unit MSW disposed of at the HFWTEF in this analysis. This generalized assumption could contribute to the discrepancy between the recorded amount of Planning Unit MSW ultimately disposed of at solid waste disposal facilities and the amount of Planning Unit MSW estimated to have been generated and disposed of using NYSDEC generation numbers.

Data Gaps and Additional Information Required

During the preparation of this LSWMP, it has been discovered that the County does not currently collect enough solid waste disposal and recycling data to reliably measure actual recycling rates. Furthermore, the data that is collected is occasionally incomplete and inconsistent. A goal for the County during this Planning Period will be to evaluate future options for improving the amount and accuracy of the data which the County receives in order to measure actual system performance and make more informed future solid waste planning decisions. Future tasks in the Implementation Schedule provided in SECTION XI include improving reporting and data gathering methods.

Construction and Demolition Waste

Construction and demolition waste (C&D) is defined by the NYSDEC as uncontaminated solid waste resulting from the construction, remodeling, repair and demolition of utilities, structures and roads and from land-clearing. Although it is difficult to estimate the amount of C&D generated within a Planning Unit due to fluctuations in construction and demolition activities, we have attempted to do so using data reported by the NYSDEC. The NYSDEC estimates that 17% of the C&D generated in the State is residential, 25% is non-residential and 58% is infrastructure/other.

Since it has been estimated that 2,911 tons of residential C&D was generated in the Planning Unit in 2019, as calculated in Table 4.2, and according to NYSDEC estimates Residential C&D accounts for 17% of total C&D generated in the Planning Unit, we have algebraically calculated that the total tonnage of C&D generated in the Planning Unit in 2019 was 17,124 tons.

TABLE 4.4		
C&D Type	%	Estimated 2019 Tonnage
Residential C&D	17	2,911
Non-Residential C&D	25	4,281
Infrastructure/Other C&D	58	9,932
	100	17,124

Residential C&D

As demonstrated in TABLE 4.2 using data provided by the NYSDEC, we have estimated that approximately 2,911 tons of residential C&D material was generated in the Planning Unit in 2019. This volume of residential C&D generated in the Planning Unit is considered MSW since it is part of the NYSDEC 5.15 pounds per capita MSW generation rate. Most municipalities in the Planning Unit accept a limited amount of residential C&D debris at municipally owned transfer stations. Typically, quantities of C&D material collected at municipally owned transfer stations in the Planning Unit are low and consist of material generated from small home improvement projects undertaken by homeowners. Most of the C&D material collected at municipal transfer stations is separated from MSW and transported by a private hauler to a facility of its choice. However, some municipalities collect C&D material and mix it with MSW collected at the facility, which is eventually sent to the HFWTEF. The municipalities that do mix C&D material with MSW do not accept C&D material that is not accepted at the HFWTEF, such as gypsum board and roof shingles.

Additionally, there are two C&D landfills located in the Planning Unit that residents of the towns in which they are located can dispose of their residential C&D material.

Non-Residential C&D

Non-residential C&D generated in the Planning Unit is typically handled by private haulers who collect, process, transport and recycle/dispose of the material using their own facilities and resources. Since it has been estimated that approximately 2,911 tons of residential C&D was generated in the Planning Unit in 2019, and that accounts for 17% of total C&D generated in the Planning Unit, we have algebraically calculated that the total tonnage of C&D generated in the Planning Unit in 2019 was approximately 17,124 tons. Using the assumption that 25% of C&D generated in the Planning Unit is Non-residential C&D, we can assume that Warren County generated approximately 4,281 tons of Non-residential C&D in 2019.

As previously mentioned, two Towns located in the Planning Unit own C&D landfills. Each municipality only accepts C&D generated by their residents.

Infrastructure/Other C&D

Infrastructure/other C&D material is typically generated by municipalities located within the Planning Unit and mainly consists of concrete, asphalt, rock and bricks (CARBS) and soil and gravel. Many municipalities who generate this type of C&D material will reuse the material on other infrastructure-type projects. Municipalities that cannot reuse the C&D material or dispose

of it in their own C&D landfill generally contract a private hauler to collect, process, transport and recycle/dispose of the material using their own facilities and resources. Using the NYSDEC assumption that 58% of the total 17,124 tons of C&D generated in the Planning Unit was Infrastructure/other C&D, we have assumed that Warren County generated approximately 9,932 tons of Infrastructure/other C&D material in 2019.

Industrial Waste

As previously discussed in SECTION III, manufacturing within the County consists mainly of medical equipment and supplies manufacturing as well as forestry papermaking due to the large inventory of natural forests located in Warren County and the surrounding region. Therefore, the largest volume of Industrial waste generated in the Planning Unit is paper sludge and paper making byproducts. The County does not currently collect waste generation or disposal information from Industrial waste producers. However, we can get some empirical data by referencing local Industrial landfill annual NYSDEC reports. The Green Ridge RDF landfill, located in Saratoga County, adjacent to the Warren County border, is indisputably the closest Industrial landfill. It is assumed that this facility takes most or all of Warren County's Industrial waste. According to the Green Ridge RDF- Consolidated Landfill Active Solid Waste Landfill 2018 annual report, it was reported that the landfill accepted approximately 13,460 tons of Industrial waste from Warren County and approximately 8,000 more tons of paper slag, brown stock, boiler ash and precepted calcium carbonate.

TABLE 4.5	
Green Ridge RDF- Consolidated Landfill	
Waste Type	2018 Tonnage
Brown Stock	5,653.14
Boiler Ash	1,275.34
Concrete-Small	1,523.75
Asbestos	154.95
Mixed C&D	7,148.03
Industrial Waste (including Paper Sludge)	13,459.51
Mixed MSW	3,886.92
Sewage Treatment Plant Sludge	28.23
Paper Slag	386.00
Precepted Calcium Carbonate	614.01
	34,129.88

Specialty Wastes

For the purposes of this report, we are defining specialty wastes as wastes generated in the Planning Unit that do not fall under the MSW, C&D or Industrial waste categories.

Regulated Medical Waste

Since the healthcare and social assistance industry is the largest employer in the Planning Unit, it is necessary to discuss regulated medical waste being generated in the Planning Unit. The State of New York has adopted a comprehensive regulatory framework covering all aspects of Regulated Medical Waste (RMW) including handling, storage, treatment and disposal. New York State's RMW program is jointly administered by the New York State Department of Health (DOH) and the NYSDEC which oversee all RMW generated within the Planning Unit from facilities such as the Glens Falls Hospital or any other medical facilities located in the Planning Unit such as doctors' offices, clinics or animal hospitals. RMW is not directly handled by the Planning Unit or any of its municipalities. RMW generators in the Planning Unit directly handle their own RMW or contract a third party to collect, process, transport and recycle/dispose of the material using their own facilities and resources. The Glens Falls Hospital currently has private contractors collect all RMW generated and collected at the facility. The private contractors process and transport the collected material to a waste-to-energy facility in Massachusetts or North Carolina.

Biosolids and Septage

Biosolids are defined by the NYSDEC as solid or semi-solid organic materials generated as a result of the treatment of wastewater. Characteristics of biosolids can vary greatly depending on the treatment methods used at the wastewater treatment facility that generates it.

Septage is waste stored in septic tanks. Typically, residents who live in rural populations, such as Warren County, use septic tanks. The NYSDEC estimates that more than 90% of septage generated in New York is further processed at wastewater treatment facilities.

There are currently five active wastewater treatment facilities operating in Warren County. TABLE 4.6 identifies the five municipalities that currently operate a wastewater treatment facility and how the biosolids associated with each wastewater treatment facility are being handled.

TABLE 4.6		
Municipality	Material Handling Description	Annual Tonnage
Town of Bolton	The biosolids generated by the Bolton sewer system are hauled to the Schenectady County landfill. Grit and grease from the pump stations are hauled away by Cassella Waste. The town does not accept any septage.	The Town does not currently collect this data
City of Glens Falls	The biosolids are dried onsite and incinerated at the HFWTEF. The source is the Glens Falls sewer district and septage from approximately 40 haulers. The WWTP runs at 40% capacity.	7,118.74
Town of Hague	The Biosolids generated by the Hague sewer district are being transported to the Franklin County landfill by a private hauler. No septage is accepted at the WWTP. The plant has a private hauler take the biosolids to the landfill	60 cubic yards
Village of Lake George	The biosolids are processed through a belt press. The biosolids are then hauled to the Washington County Compost facility or the	1,500

TABLE 4.6		
Municipality	Material Handling Description	Annual Tonnage
	Northumberland landfill. The WWTP accepts septage from seven local haulers.	
Town of Warrensburg	The Town of Warrensburg is operating a lagoon-type wastewater treatment facility. The Town is currently removing biosolids under DEC supervision. The source of the biosolids is the Warrensburg sewer district. No outside septage is accepted.	NA

V. EXISTING PROGRAMS AND FACILITIES DESCRIPTION

Warren County does not currently have a centralized solid waste and recycling system. Instead, the County asks each Town, City and Village located within its borders to manage their own solid waste and recycling system. However, the County does assist municipalities in the Planning Unit with some of their solid waste and recycling needs. The County owns approximately 179 roll-off containers and provides each municipality, with a transfer station, roll-off containers to operate their transfer stations. Municipalities use the roll-off containers provided by the County to store solid waste and recyclables at their municipally owned transfer stations. Sizes of the County-owned roll-off containers range from 10 cubic yards to 50 cubic yards. Additionally, the County Purchasing Department also manages the procurement of solid waste and recycling transportation services on behalf of municipalities with transfer stations. Respondents to the County-administered procurement are allowed to bid on solid waste and recycling transportation services for any, or all municipally owned transfer station sites that are included in the procurement. Individual municipalities are able to choose whether they wish to participate in the County-administered procurement. The County also provides an annual Household Hazardous Waste collection event.

As detailed later in the Town-by-Town overview, all the municipalities in the Planning Unit either own a transfer station or have joined with another Planning Unit municipality to share a transfer station. MSW is handled by municipalities located within the Planning Unit primarily through a municipally owned solid waste and recycling transfer station. As detailed later in the LSWMP, some municipalities provide their residents with some type of municipal collection services. None of the transfer station facilities located within the Planning Unit receive any solid waste from outside the Planning Unit. As indicated in TABLE 5.1, there are 12 municipally owned and -operated transfer stations and 2 municipally owned and operated C&D landfills located in the Planning Unit.

TOWN-BY-TOWN OVERVIEW

TOWN OF BOLTON

Solid Waste/Recycling Facilities

Transfer Station

There is one transfer station located in the Town of Bolton. The transfer station is Town-owned and -operated and is located at the Town's closed landfill on Finkle Road. The Town transfer station is open five days a week during the summer and winter, except for holidays. Town businesses and residents must obtain a permit from the Town in order to use the facility.

In 2019, the Town-owned and -operated transfer station accepted 498.18 tons of MSW for disposal which included 2.88 tons of tires. Additionally, 198.21 tons and approximately 210 cubic yards of material were accepted for recycling. The Town also collected 496.9 tons of C&D material as well as large non-processable residential MSW items (bulky waste) that were disposed of in a large regional New York State landfill. The Town's transfer station currently has the physical capacity to accept extra waste, although under its current registration with the NYSDEC it can accept no more than 12,500 tons of solid waste on an annual basis.

MSW accepted at the Town transfer station is transported by a municipally contracted private hauler to the HFWTEF. The Town sent 499.18 tons of MSW to the HFWTEF in 2019. The Town also accepts bulky waste MSW at the Town transfer station center including items such as: mattresses, couches, rugs, tires, recliners and box springs. Bulky waste MSW items received at the Town transfer station are placed in a roll-off container along with the C&D material accepted at the facility.

MSW brought to the Town transfer station, except for bulky waste items, is placed in a 42-yard roll-off container by the facility user or facility attendant, if required. The roll-off container is equipped with a compactor. Residents are charged a fee on a per bag basis. Non-processable bulky waste items accepted at the Town transfer station have set disposal rates.

The Town also accepts leaf debris and grass clippings at the transfer station which are composted on-site. Brush accepted at the Town transfer station is ground on premises by a private tree company and utilized as mulch.

Recyclables accepted at the Town transfer station include, among others: newspaper, magazines, phonebooks, junk mail, office paper, corrugated cardboard, glass, aluminum cans, metal, batteries, plastics (#1-#7) and tin. In 2019, the Town transfer station accepted approximately 14.98 tons of newspaper, 10.99 tons of magazines, 44.91 tons of corrugated cardboard, 210 cubic yards of glass, 4.54 tons of metal cans, 102.88 tons of metal and 19.91 tons of plastics (#1-#7). Most of the recyclables accepted by the Town are either transported by a municipally contracted private hauler to the ultimate recycler or are transported by the ultimate recycler to their remanufacturing and

recycling facility. Additionally, glass received at the Town transfer station is sent to the County-operated gravel pit to be used as aggregate.

The Town has three 30-yard roll-off containers for recyclables located at the transfer station. One is designated for commingled plastic, one for mixed glass and one for tin cans. Additionally, the Town has four 40-yard roll-off containers, two for corrugated cardboard, one for newspaper and one for magazines, junk mail, colored inserts and soft-cover books. Individuals that bring recyclables to the Town transfer station may leave the recyclables on a "recycling table" where an attendant will place them into the corresponding roll-off container or residents may place the recyclables directly into the appropriate roll-off container themselves. Individuals that bring in metal structures for recycling are asked to place the metal into a pile which is later picked up by a local private metal recycler.

C&D material brought to the Town transfer station is measured by volume by an attendant. Once the volume of C&D material is estimated and the fee has been paid accordingly, the facility user or facility attendant, if required, throws the accepted C&D material into a roll-off container. The Town municipally contracts a private hauler to transport the collected C&D material to ultimately be disposed of at another facility.

The Town accepts household batteries and white goods at its transfer station. It also accepts electronics waste such as computers and televisions, although not a large enough quantity that would deem it hazardous waste.

The Town of Bolton transfer station also has a Reuse Center (shed) where residents are able drop off and pick up items for reuse free of charge.

Material Collection

MSW

Businesses and residents of the Town of Bolton who do not use the Town transfer station typically contract private haulers to collect their MSW for disposal. Private haulers who collect MSW in the Town may deliver the collected waste to any disposal facility of their choice.

Recyclables

Businesses and residents of the Town of Bolton who do not use the Town transfer station typically contract private haulers to collect their recyclables.

Construction and Demolition Material

Businesses and residents of the Town of Bolton who do not use the Town transfer station typically contract private haulers to collect their C&D material.

System Expenses

The Town spent \$227,259 for its 2019 solid waste and recycling services. Of this expenditure, \$67,107 was spent on solid waste and recycling services personnel, \$7,900 for equipment and \$152,252 for contractual expenses such as municipally contracted private haulers, solid waste Tip Fees and utility bills.

TOWN OF CHESTER

Solid Waste/Recycling Facilities

Transfer Station

There is one transfer station located in the Town of Chester. The transfer station is Town-owned and -operated and is located at the Town's closed landfill on Landfill Road. The Town transfer station is open five days a week, except for holidays. Town businesses and residents must obtain a permit from the Town in order to use the facility.

In 2019, the Town-owned and -operated transfer station accepted approximately 467.86 tons of MSW for disposal. The Town also collected 419.66 tons of residential C&D material as well as large non-processable residential MSW items (bulky waste) that were transported to the Fort Ann Transfer Station. The Town's transfer station currently has the physical capacity to accept extra waste, although under its current Registration with the NYSDEC it can accept no more than 12,500 tons of solid waste on an annual basis.

MSW accepted at the Town transfer station is transported by a municipally contracted private hauler to the HFWTEF. The Town also accepts bulky waste MSW at the Town transfer station center including items such as: mattresses, couches, rugs, tires, recliners and box springs. Bulky waste MSW items received at the Town transfer station are placed in a roll-off container along with the C&D material accepted at the facility.

MSW brought to the Town transfer station, except for bulky waste items, is placed in a 40-yard roll-off container by the facility user or facility attendant, if required. The roll-off container is equipped with a compactor. Residents are charged a fee on a per bag basis.

Non-processable bulky waste items accepted at the Town transfer station have set disposal rates. All bulky waste items accepted at the facility are placed in a roll-off container designated for C&D material by the facility user or attendant, if required.

The Town also accepts leaf debris and grass clippings at the transfer station which are composted on-site.

Recyclables accepted at the Town transfer station include, among others: glass, tin, plastic bottles, aluminum, newspapers, magazines and corrugated cardboard. In 2019, the town accepted 86.29 tons of metal containers, 25.38 tons of commingled paper, 12.4 tons of corrugated cardboard, 70

tons of glass, 13 tons of scrap metal, 16.29 tons of commingled plastic and 11.33 tons of electronics. All of the recyclables accepted by the Town are either transported by a municipally contracted private hauler to the ultimate recycler or are transported by the ultimate recycler to their remanufacturing and recycling facility.

Individuals that bring recyclables to the Town transfer station are required to presort recyclables and place the recyclables into wheeled containers located near the transfer station facility. When the containers are full, attendants wheel the containers to large open-top 40-yard containers and throw them into the appropriate roll-off container. The Town has separate 40-yard roll-off containers for commingled plastic (#1-#3), mixed glass, tin cans, newspaper and corrugated cardboard. Additionally, the Town maintains a scrap metal pile where residents are asked to place their scrap metal.

C&D material brought to the Town transfer station is measured in cubic yards by an attendant. Once the volume of C&D material is estimated and the fee has been paid accordingly, the facility user or facility attendant throws the accepted C&D material into a roll-off container. The Town municipally contracts a private hauler to transport the accepted C&D material to ultimately be disposed of at another facility.

The Town accepts household batteries and white goods at its transfer station. It also accepts electronics waste such as computers and televisions, although not a large enough quantity that would deem it hazardous waste.

The Town of Chester transfer station also has a Reuse Center where residents are able drop off and pick up items for reuse free of charge.

Material Collection

MSW

Businesses and residents of the Town of Chester who do not use the Town transfer station typically contract private haulers to collect their MSW for disposal. Private haulers who collect MSW in the Town may deliver the collected waste to any disposal facility of their choosing.

Recyclables

Businesses and residents of the Town of Chester who do not use the Town transfer station typically contract private haulers to collect their recyclables.

Construction and Demolition Material

Businesses and residents of the Town of Chester who do not use the Town transfer station typically contract private haulers to collect their C&D material.

System Expenses

The Town budgeted 241,000 for its 2019 solid waste and recycling services. Of this expenditure, \$118,000 is budgeted for solid waste and recycling services personnel payroll, \$5,000 for the closed landfill well monitoring and \$118,000 for contractual expenses such as municipally contracted private haulers, solid waste Tip Fees and utility bills.

CITY OF GLENS FALLS

Solid Waste/Recycling Facilities

Transfer Station

There is one transfer station located in the City of Glens Falls on Luzerne Road. However, the land on which the transfer station is located is leased to the Town of Queensbury. Therefore, the transfer station located in the City of Glens Falls, at the City's old landfill, is operated by the Town of Queensbury. City businesses and residents may use the Town of Queensbury-operated transfer station.

City businesses and residents are also allowed to use the Town of Queensbury transfer station located on Ridge Road, in Queensbury.

Material Collection

MSW

Businesses and residents of the City of Glens Falls who do not use either of the two Town of Queensbury-operated transfer stations typically contract private haulers to collect their MSW for disposal. Private haulers who collect MSW in the City may deliver the collected waste to any disposal facility of their choosing.

Additionally, the City collects yard waste from its residents' curbside using municipal employees and equipment from April to November. The collected material is transported to a private company and/or the City of Glens Falls' composting pile.

Recyclables

Businesses and residents of the City of Glens Falls who do not use either of the two Town of Queensbury-operated transfer stations typically contract private haulers to collect recyclables.

Construction and Demolition Material

Businesses and residents of the City of Glens Falls who do not use either of the two Town of Queensbury-operated transfer stations typically contract private haulers to collect and dispose of C&D material.

TOWN OF HAGUE

Solid Waste/Recycling Facilities

Transfer Station

There is one transfer station located in the Town of Hague. The transfer station is Town-owned and is located at the Town's closed landfill on Valley View Road. The Town transfer station is open two days a week during the summer and two days a week during the winter, except for holidays.

In 2019, the Town transfer station accepted 138.26 tons of MSW for disposal. Additionally, 37.27 tons of MSW were accepted for recycling. The Town transfer station also accepted 104.56 tons of C&D material including large non-processable residential MSW items (bulky waste). The Town transfer station is registered with the NYSDEC and can accept no more than 12,500 tons of solid waste on an annual basis. There is no additional physical capacity to accept additional waste beyond this imposed limit.

MSW accepted at the Town transfer station is transported by the municipally contracted private operator to the HFWTEF as well as the Clinton County landfill. Bulky waste MSW items are also accepted at the Town transfer station center including items such as: mattresses, couches, rugs, tires, recliners and box springs. Bulky waste MSW items received at the Town transfer station are placed in a roll-off container along with the C&D material accepted at the facility.

MSW brought to the Town transfer station, except for bulky waste items, is placed in a 40-yard roll-off container by the facility user or facility attendant, if required. The roll-off container is equipped with a compactor. Residents are charged a fee on a per bag basis. Non-processable bulky waste items accepted at the town transfer station have set disposal rates.

Brush accepted at the Town transfer station is transported by the municipally contracted private operator to a private tree company for further processing.

Recyclables accepted at the Town transfer station include, among others: newspaper, magazines, office paper, corrugated cardboard, glass, aluminum cans, metal, plastic (#1-#7) and tin. In 2019, the Town transfer station accepted 11.55 tons of corrugated cardboard, 13.26 tons of bulk metal and 12.46 tons of mixed recyclables. Recyclables accepted at the Town transfer station are transported by the municipally contracted private operator to the ultimate recycler.

There is one roll-off container designated for recyclables located at the transfer station. All the recyclables accepted at the facility are placed into this container and later transported by the transfer station private operator to a single-stream recycling MRF in Vermont.

C&D material brought to the Town transfer station is measured by volume by an attendant. Once the volume of C&D material is estimated and the fee has been paid accordingly, the facility user or facility attendant, if required, throws the accepted C&D material into a roll-off container along

with bulky waste MSW accepted at the facility. The municipally contracted private operator transports the accepted C&D and bulky waste material to ultimately be disposed of at the Clinton County landfill.

The Town also accepts electronics waste at the Town-owned transfer station which is ultimately transported to an electronics recycler.

Material Collection

MSW

Businesses and residents of the Town of Hague who do not use the Town transfer station typically contract private haulers to collect their MSW for disposal. Private haulers who collect MSW in the Town may deliver the collected waste to any disposal facility of their choosing.

Recyclables

Businesses and residents of the Town of Hague who do not use the Town transfer station typically contract private haulers to collect their recyclables.

Construction and Demolition Material

Businesses and residents of the Town of Hague who do not use the Town transfer station typically contract private haulers to collect their C&D material.

System Expenses

No Town financial information provided.

TOWN OF HORICON

Solid Waste/Recycling Facilities

Transfer Station

There is one transfer station located in the Town of Horicon. The transfer station is Town-owned and -operated and is located at the Town's closed landfill at 19 Town Dump Road. The landfill has been closed since 1994. The Town transfer station is open four days a week.

In 2018, the Town-owned and -operated transfer station accepted approximately 252.35 tons of MSW and 307.59 tons of C&D material for disposal and an additional 118.64 tons of material recovered for recycling. The Town's transfer station currently has the physical capacity to accept extra waste, although under its current registration with the NYSDEC it can accept no more than 12,500 tons of solid waste on an annual basis.

MSW accepted at the Town transfer station is transported by a municipally contracted private hauler to the HFWTEF. In 2018, the Town sent approximately 252.35 tons of MSW to the HFWTEF. MSW accepted at the Town transfer station center includes bulky waste items such as: mattresses, couches, rugs, tires, recliners and box springs. Bulky waste MSW items are accepted in a separate roll-off container from other MSW accepted at the facility. However, all bulky waste MSW items accepted at the facility are sent to the HFWTEF.

MSW brought to the Town transfer station for disposal, except for a few bulky waste items, is weighed on a small scale located at the facility by an attendant. Once the MSW is weighed and the fee has been paid accordingly, the attendant throws the accepted MSW into a roll-off container. The roll-off container is equipped with a compactor.

Bulky waste items accepted at the Town transfer station that are too large to be weighed on the facility's scale have set disposal rates. All bulky waste items accepted at the facility are placed in a roll-off container by an attendant.

Recyclables accepted at the Town transfer station include, among others: plastic food, juice, detergent and shampoo containers, glass, tin and aluminum food containers, newspaper, junk mail and corrugated cardboard. In 2018, the Town transfer station accepted approximately 66 tons of glass, 19.9 tons of corrugated cardboard, 19.33 tons of mixed paper, 6.89 tons of commingled plastic and 6.52 tons of metal. All recyclables accepted at the Town transfer station were transported to a privately-operated facility in either Warren or Washington County. The Town also accepts return bottles and cans at the Town transfer station which are donated to local charities.

Individuals that bring recyclables to the Town transfer station are required to presort recyclables on a table inside the transfer station's recycling center. Attendants take the recyclables off the table and throw them into the corresponding roll-off container for the individual. The Town has separate 40-yard roll-off containers for commingled plastic, mixed glass, tin cans, newspaper and corrugated cardboard.

C&D material brought to the Town transfer station for disposal, except for large quantities which are measured by cubic yards, is weighed on a small scale located at the facility by an attendant. Once the C&D material is weighed or the cubic yards have been estimated and the fee has been paid accordingly, the attendant throws the accepted C&D material into a roll-off container. The roll-off container is equipped with a compactor. The Town contracted a private hauler to transport approximately 307.59 tons of C&D and bulky waste material to a privately-operated transfer station in Washington County which was ultimately disposed of at another facility in 2018.

The Town accepts household batteries, car batteries, electronic waste and white goods at its transfer station. It does not accept propane tanks or motor oil.

Material Collection

MSW

Businesses and residents of the Town of Horicon who do not use the Town transfer station typically contract private haulers to collect their MSW for disposal. Private haulers who collect MSW in the Town may deliver the collected waste to any disposal facility of their choosing.

Recyclables

Businesses and residents of the Town of Horicon who do not use the Town transfer station typically contract private haulers to collect recyclables.

Construction and Demolition Material

Businesses and residents of the Town of Horicon who do not use the Town transfer station typically contract private haulers to collect and dispose of C&D material.

System Expenses

The Town budgeted \$115,195 for its 2019 solid waste and recycling services. \$56,565 was budgeted for Labor and \$63,630 was budgeted for Tip Fees and material transport.

TOWN OF JOHNSBURG

Solid Waste/Recycling Facilities

Transfer Station

There is one transfer station located in the Town of Johnsburg. The transfer station is Town-owned and -operated and is located at the Town's closed landfill on Ski Bowl Road in the Hamlet of North Creek. The Town transfer station is open five days a week, except for holidays. Town residents must obtain a permit from the Town in order to use the facility.

In 2019, the Town-owned and -operated transfer station accepted approximately 905 tons of MSW and 340 tons of C&D material for disposal and an additional 149 tons of material recovered for recycling. The Town's transfer station currently has the physical capacity to accept minimal extra waste, although under its current registration with the NYSDEC it can accept no more than 12,500 tons of solid waste on an annual basis.

MSW accepted at the Town transfer station is transported by a municipally contracted private hauler to the HFWTEF. The Town sent approximately 905 tons of MSW handled at the Town transfer station to the HFWTEF in 2019 for disposal.

MSW brought to the Town transfer station, except for bulky waste items, is placed in a 40-yard roll-off container by the Town resident. The roll-off container is equipped with a compactor. Residents are charged a fee on a per bag basis.

All bulky waste items accepted at the facility are placed in a roll-off container designated for C&D material by the Town resident.

The Town also accepted yard waste at the Town transfer station until the NYSDEC issued open burning regulations in October 2009. The quantity of yard waste accepted at the Town transfer station was not measured. The Town acquired a burning permit for this purpose. However, due to the NYSDEC's open burning regulations, the Town no longer accepts most yard waste to be burned. Currently, the Town only accepts leaf debris and grass clippings which are composted on-site.

Recyclables accepted at the Town transfer station include glass (clear, green & brown), plastics (HDPE, PETE and clear vinyl), steel cans, aluminum cans, metal structures and corrugated cardboard. In 2019, the Town transfer station accepted approximately 9 tons of glass, 11.27 tons of plastic, 39.27 tons of corrugated cardboard, 8.65 tons of tin cans, 43.21 tons of scrap metal and 37.89 tons of newspaper. All of the recyclables accepted at the Town transfer station were transported by a municipally contracted private hauler to a privately-operated MRF.

The Town has separate 40-yard roll-off containers for commingled plastic, mixed glass, tin cans, newspaper and corrugated cardboard. Individuals that bring recyclables to the Town transfer station are required to sort recyclables and place them into the corresponding roll-off container. Individuals that bring in metal structures for recycling are asked to place the metal in a pile which is later picked up by a local private metal recycler.

C&D material brought to the Town transfer station is placed in a 40-yard roll-off container along with bulky waste MSW by the Town resident. In 2019, the Town sent approximately 340 tons of C&D and bulky waste material to a privately-operated transfer station in Washington County to ultimately be disposed of at another facility through a municipally contracted private hauler.

The Town accepts household batteries (Dry Cell only) and white goods at its transfer station. However, all the Freon must be removed from the material before it is accepted at the facility.

Material Collection

MSW

Businesses and residents of the Town of Johnsborg who do not use the Town-operated transfer station typically contract private haulers to collect their MSW for disposal. Private haulers who collect MSW in the Town may deliver the collected waste to any disposal facility of their choosing.

Recyclables

Businesses and residents of the Town of Johnsburg who do not use the Town transfer station typically contract private haulers to collect recyclables.

Construction and Demolition Material

Businesses and residents of the Town of Johnsburg who do not use the Town transfer station typically contract private haulers to collect and dispose of C&D material.

System Expenses

In 2019, the Town spent \$201,959.71 on its solid waste and recycling services. Of this expenditure, \$114,138.65 was spent on solid waste and recycling services personnel payroll and \$87,821.16 was spent on municipally contracted private haulers and solid waste Tip Fees.

TOWN OF LAKE GEORGE

Solid Waste/Recycling Facilities

Transfer Station

The Town of Lake George operates a transfer station located within its borders. The land on which the transfer station is located is Village-owned. However, the Village leases the land to the Town of Lake George. The Town previously operated a landfill at the transfer station site. The transfer station is open five days a week excluding holidays. Only Town and Village of Lake George residents and businesses are allowed to use the transfer station. The Town operated transfer station currently has the physical capacity to accept extra waste, although under its current registration with the NYSDEC it can accept no more than 12,500 tons of solid waste on an annual basis.

MSW accepted at the Town-operated transfer station is transported by the Town to the HFWTEF. The Town sent approximately 615.7 tons of MSW to the HFWTEF in 2019. This includes bulky waste MSW items such as: mattresses, couches, rugs, tires, recliners and box springs.

MSW brought to the Town-operated transfer station, except for bulky waste items, is placed in a 40-yard roll-off container by the Town resident or transfer station attendant. The roll-off container is loaded with a compactor. Transfer station users are charged a fee on a per bag basis.

All bulky waste items, accepted at the facility are placed in a separate roll-off container by the facility user or transfer station attendant, if required. Bulky waste MSW items accepted at the Town transfer station have set disposal rates. Transfer station attendant's compact bulky waste material with a bucket loader.

The Town also accepts leaf debris, brush and grass clippings at the transfer station which are composted on-site, which is processed and used by a private company.

Recyclables accepted at the Town-operated transfer station include glass (clear and colored), plastics (#1-#3), steel cans, aluminum cans, metal structures, newspaper, magazines and corrugated cardboard. In 2019, the Town transfer station accepted approximately 49.22 tons of commingled paper, 92.69 tons of corrugated cardboard, 82.51 tons of mixed metal, 75 tons of glass, 10.9 tons of electronics and 8.41 tons of commingled plastic.

Recyclables accepted at the Town-operated transfer station are transported by the Town to various buyers of the material. Additionally, glass received at the Town-operated transfer station is sent to the County-operated gravel pit and used as aggregate.

Individuals that bring recyclables to the Town-operated transfer station are required to presort recyclables and place them into 3' x 3' metal bins. When the 3' x 3' metal containers are full, transfer station attendants will transfer the recyclables from the metal bins into 40-yard roll-off containers. The transfer station has separate 40-yard roll-off containers for commingled plastic, mixed glass, metal cans, newspaper, scrap metal and corrugated cardboard.

C&D material brought to the Town-operated transfer station is placed in a 40-yard roll-off container by the facility user or by the facility attendant, if required. Transfer station users are charged by the cubic yard. The Town sends all the C&D material accepted at the Town-operated transfer station to the Town-owned and -operated C&D landfill. In 2019, the Town transfer station accepted approximately 53.4 of C&D material.

C&D Landfill

The Town owns and operates a C&D landfill located on Transfer Road. The Town estimates that the C&D landfill has approximately 20 years of remaining, but not yet constructed, landfill capacity as authorized by its Part 360 permit.

Up until the beginning of 2010, Town residents could bring their C&D debris directly to the Town C&D landfill. Individuals that used the Town C&D landfill were asked to dump their C&D material onto a concrete pad. Once the volume had been estimated and the fee had been paid accordingly, a landfill attendant pushed the dumped material off the concrete pad into a pit.

However, the C&D landfill is currently not open to the public and Town residents are asked to bring their C&D material to the Town transfer station. Once the C&D material is centralized at the Town transfer station, town personnel transport the material to the Town C&D landfill using Town equipment. Town personnel have noted that this method allows the Town to pull recyclables out of the C&D material waste stream before it is deposited into the landfill.

Material Collection

MSW

Businesses and residents of the Town of Lake George who do not use the Town-operated transfer station typically contract private haulers to collect their MSW for disposal. Private haulers who collect MSW in the Town may deliver the collected waste to any disposal facility of their choosing.

Recyclables

Businesses and residents of the Town of Lake George who do not use the Town transfer station typically contract private haulers to collect recyclables. Additionally, the Town collects yard waste from residents twice per year using Town-owned collection vehicles and municipal employees.

Construction & Demolition Material

Businesses and residents of the Town of Lake George who do not use the Town-operated transfer station typically contract private haulers to collect and dispose of C&D material.

System Expenses

In 2019, the Town spent \$192,602 on its solid waste and recycling services. \$132,016 of this budget was spent on full and part time personnel. Additionally, \$9,057 was spent on refuse Tip Fees.

VILLAGE OF LAKE GEORGE

Solid Waste/Recycling Facilities

Transfer Station

The transfer station located in the Village of Lake George is operated by the Town of Lake George. Village businesses and residents may use the Town of Lake George-operated transfer station.

Material Collection

MSW

Businesses and residents in the Village of Lake George who do not use the Town-operated transfer station typically contract private haulers to collect their MSW for disposal. Private haulers who collect MSW in the Village may deliver the collected waste to any disposal facility of their choosing.

Recyclables

Businesses and residents of the Village of Lake George who do not use the Town transfer station typically contract private haulers to collect their recyclables.

Additionally, the Village collects yard waste from residents twice per year using Village-owned collection vehicles and municipal employees.

Construction and Demolition Material

Businesses and residents of the Village of Lake George who do not use the Town-operated transfer station typically contract private haulers to collect and dispose of their C&D material.

System Expenses

The Village did not provide information for its 2019 solid waste and recycling services.

TOWN OF LAKE LUZERNE

Solid Waste/Recycling Facilities

Transfer Station

There is one transfer station located in the Town of Lake Luzerne. The transfer station is Town-owned and -operated and is located at the Town's closed landfill at 123 Towner Road. The Town transfer station is open four days a week, except for holidays. Town businesses and residents must obtain a permit from the Town in order to use the facility.

The Town's transfer station currently has the physical capacity to accept minimal extra waste, although under its current registration with the NYSDEC it can accept no more than 12,500 tons of solid waste on an annual basis.

MSW accepted at the Town transfer station, except for bulky waste MSW, is transported by a municipally contracted private hauler to the HFWTEF. In 2019, the Town sent approximately 1,030 tons of MSW to the HFWTEF for disposal.

MSW brought to the Town transfer station, except for bulky waste items, is placed in a 40-yard roll-off container by the Town resident or transfer station attendant. The roll-off container is equipped with a compactor. Transfer station users are charged a fee on a per bag basis or asked to drive their vehicle over a scale to be weighed and then charged a fee accordingly.

All bulky waste items, such as mattresses, couches, rugs, tires, recliners and box springs, accepted at the facility are placed in a roll-off container designated for C&D material by the Town resident

or transfer station attendant, if required. Transfer station users are required to weigh their bulky waste on the facility scale and charged accordingly.

The Town also accepts leaf debris and grass clippings at the transfer station which are composted on-site.

Recyclables accepted at the Town transfer station include glass, plastics (#1-#7), steel cans, aluminum cans, metal structures, newspaper, magazines, phonebooks, junk mail, office paper, textiles and corrugated cardboard. All of the recyclables accepted by the Town are either transported by a municipally contracted private hauler to the ultimate recycler or are transported by the ultimate recycler to their remanufacturing and recycling facility.

The Town has separate 40-yard roll-off containers for commingled plastic, mixed glass, tin cans, newspaper, periodicals, scrap metal and corrugated cardboard. Town transfer station users are required to sort recyclables and place them into the corresponding roll-off container. A transfer station attendant will assist, if required.

C&D material brought to the Town transfer station is placed in a 40-yard roll-off container by the facility user or by the facility attendant. Transfer station users are required to weigh their C&D material on the facility scale and charged accordingly. In 2019, the Town sent all of the C&D accepted at the Town transfer station to a privately-operated transfer station in Saratoga County to ultimately be disposed of at another facility through a municipally contracted private hauler.

The Town accepts household batteries, white goods and empty paint cans at its transfer station. It does not accept any other type of Household Hazardous Waste.

Material Collection

MSW

The Town of Lake Luzerne collects MSW from its residents and businesses once a week using municipally owned collection vehicles and municipal employees. The municipally collected MSW is brought directly to the HFWTEF. Additionally, the Town collects yard waste from its residents twice per year using municipally owned collection vehicles and municipal employees. Collected yard waste is transported back to the Town transfer station where it is composted on-site.

Recyclables

The Town municipally collects recyclables from its businesses and residents on a bi-weekly basis. Collected recyclables are transported back to the Town transfer station.

Construction and Demolition Material

Businesses and residents of the Town of Lake Luzerne who do not use the Town transfer station typically contract private haulers to collect and dispose of C&D material.

System Expenses

The Town budgeted 345,000 for its 2019 solid waste and recycling services. Of the \$345,000, \$182,000 is budgeted for solid waste and recycling services personnel payroll, \$5,000 for equipment and \$158,000 for contractual expenses such as municipally contracted private haulers, solid waste Tip Fees and utility bills.

TOWN OF QUEENSBURY**Solid Waste/Recycling Facilities****Transfer Station**

The Town of Queensbury operates two transfer stations for property owners in the Town of Queensbury and City of Glens Falls. One Transfer station is Town-owned and operated and is located at the Town's closed landfill on Ridge Road. The Ridge Road transfer station is open three days a week, except for holidays. The Ridge Road transfer station is registered with the NYSDEC and can accept no more than 12,500 tons of solid waste on an annual basis. There is currently no additional physical capacity to accept additional waste beyond this imposed limit. However, if the Town were to invest capital into the current infrastructure for expansion, it would be possible to accept additional waste.

The Town also operates a transfer station located on Luzerne Road. The land on which the Luzerne Road transfer station is located is owned by the City of Glens Falls and leased to the Town of Queensbury. It is located at the City's closed landfill and is open three days a week. The Luzerne Road transfer station is registered with NYSDEC and can accept no more than 12,500 tons of solid waste on an annual basis. There is no additional physical capacity to accept additional waste beyond this imposed limit.

Both transfer stations are open three days a week, excluding holidays.

Ridge Road Transfer Station

MSW accepted at the Ridge Road transfer station is transported by a municipally contracted private hauler to the HFWTEF. The Town accepted approximately 874.51 tons of MSW at the Ridge Road transfer station in 2018. MSW accepted at the Ridge Road transfer station center includes bulky waste items such as: mattresses, couches, rugs, tires, recliners and box springs.

MSW brought to the Ridge Road transfer station, including bulky waste MSW, is placed into two 50-yard roll-off containers by the facility user or transfer station attendant, if required. The roll-off containers are equipped with a compactor. Transfer station users are charged a fee per bag or cubic yard, whichever is applicable. Bulky waste MSW items accepted at the Ridge Road transfer station have set disposal rates.

The Town also accepts yard waste and brush at the Ridge Road transfer station. Yard waste is composted on-site, and brush is processed into mulch by a private company. Both end products are used for multiple purposes.

Recyclables accepted at the Ridge Road transfer station include glass (clear and colored), plastics (#1 - #3), steel cans, aluminum cans, scrap metal, newspaper, magazines, junk mail and corrugated cardboard. In 2018, the Town accepted 111.49 tons of paper, 30 tons of glass, 21.78 tons of plastic, 8.23 tons of tin cans, 123.86 tons of bulk metal and 1,600 yards of brush at the Ridge Road transfer station. Most of the recyclables accepted at the Ridge Road transfer station are either transported by a municipally contracted private hauler to the ultimate recycler or are transported by the ultimate recycler to their remanufacturing and recycling facility. Glass received at the Ridge Road transfer station is sent to the County-operated gravel pit to be used as aggregate.

The Ridge Road transfer station has three 40-yard roll-off containers: one for commingled plastic, one for newspaper and one corrugated cardboard. The Ridge Road transfer station also has four 30-yard roll-off containers: one for scrap metal, one for colored glass, one for clear glass and one for commingled magazines, junk mail and paper. Additionally, the Ridge Road transfer station has a 40-yard roll-off container for steel/tin cans. Individuals that bring recyclables to the Ridge Road transfer station are required to sort recyclables and place them into the corresponding roll-off container. A transfer station attendant will assist when necessary.

C&D material brought to the Ridge Road transfer station is measured by volume by an attendant. Once the volume of C&D material is estimated and the fee has been paid accordingly, the facility user or facility attendant, if required, places the accepted C&D material into the roll-off container in which the MSW is placed. C&D material accepted at the Ridge Road transfer station is mixed in with MSW accepted at the facility and transported by a municipally contracted private hauler to the HFWTEF. The Town does not accept C&D material that is not accepted at the HFWTEF, such as gypsum board or roof shingles.

Luzerne Road Transfer Station

MSW accepted at the Luzerne Road transfer station is transported by a municipally contracted private hauler to the HFWTEF. In 2018, the Town accepted approximately 991.16 tons of MSW at the Luzerne Road transfer station. MSW accepted at the Luzerne Road transfer station center includes, bulky waste items such as: mattresses, couches, rugs, tires, recliners and box springs.

MSW brought to the Luzerne Road transfer station, including bulky waste MSW, is placed in a 50-yard roll-off container by the facility user or transfer station attendant, if required. The roll-off container is equipped with a compactor. Transfer station users are charged a fee per bag or cubic yard, whichever is applicable. Bulky waste MSW items accepted at the Luzerne Road transfer station have set disposal rates.

The Town does not accept yard waste or brush at the Luzerne Road transfer station.

Recyclables accepted at the Luzerne Road transfer station include: glass (clear and colored), plastics (#1 - #3), steel cans, aluminum cans, scrap metal, newspaper, magazines, junk mail and corrugated cardboard. In 2018, the Town accepted 121.65 tons of paper, 30 tons of glass, 28.64 tons of plastic, 16.71 tons of tin cans and 95.16 tons of bulk metal at the Luzerne Road transfer

station. Most of the recyclables accepted at the Luzerne Road transfer station are either transported by a municipally contracted private hauler to the ultimate recycler or are transported by the ultimate recycler to their remanufacturing and recycling facility. Additionally, glass received at the Luzerne Road transfer station is sent to the County-operated gravel pit to be used as aggregate. The Luzerne Road transfer station has three 40-yard roll-off containers: one for commingled plastic, one for newspaper and one for corrugated cardboard. The Luzerne Road transfer station also has five 30-yard roll-off containers: one for colored glass, one for clear glass, one for steel/tin cans, one for scrap metal and one for commingled magazines, junk mail and paper. Individuals that bring recyclables to the Luzerne Road transfer station are required to sort recyclables and place them into the corresponding roll-off container or pile. A transfer station attendant will assist when necessary.

C&D material brought to the Luzerne Road transfer station is measured by volume by an attendant. Once the volume of C&D material is estimated and the fee has been paid accordingly, the facility user or facility attendant, if required, places the accepted C&D material into the roll-off container in which the MSW is placed. C&D material accepted at the Luzerne Road transfer station is mixed in with MSW accepted at the facility and transported by a municipally contracted private hauler to the HFWTEF. The Town does not accept C&D material that is not accepted at the HFWTEF, such as gypsum board and roof shingles.

Material Collection

MSW

Businesses and residents of the Town of Queensbury who do not use either of the two Town-operated transfer stations typically contract private haulers to collect their MSW for disposal. Private haulers who collect MSW in the Town may deliver the collected waste to any disposal facility of their choosing.

Additionally, the Town collects yard waste from its residents' curbside two times per year using municipal employees and equipment. The collected material is transported to a private company or the Town of Queensbury Highway Department gravel pit for a composting pile.

Recyclables

Businesses and residents of the Town of Queensbury who do not use either of the two Town-operated transfer stations typically contract private haulers to collect recyclables.

Construction and Demolition Material

Businesses and residents of the Town of Queensbury who do not use either of the two Town-operated transfer stations typically contract private haulers to collect and dispose of C&D material.

System Expenses

In 2018, the Town spent approximately \$490,362 for solid waste and recycling services.

TOWN OF STONY CREEK

Solid Waste/Recycling Facilities

Transfer Station

There is one transfer station located in the Town of Stony Creek. The transfer station is Town-owned and -operated and is located at the Town's closed landfill on Hill Road. The Town transfer station is open four days a week, except for holidays.

In 2019, the Town-owned and -operated transfer station accepted approximately 149 tons of MSW and 105 tons of C&D and bulky waste MSW material for disposal and an approximately 32 tons of material recovered for recycling or composting. The Town's transfer station is registered with the NYSDEC and can accept no more than 12,500 tons of solid waste on an annual basis. There is no additional physical capacity to accept additional waste beyond this imposed limit.

MSW brought to the Town transfer station, except for bulky waste items, is placed in a 40-yard roll-off container by the Town resident. The roll-off container is equipped with a compactor. Residents are charged a fee on a per bag basis. MSW accepted at the Town transfer station is transported by the Town to the HFWTEF. All bulky waste MSW items accepted at the facility have set disposal rates and are placed in a separate roll-off container by the facility user, or transfer station attendant if required. In 2019, the Town also accepted approximately 20 cubic yards of leaves and yard trimmings.

Recyclables accepted at the Town transfer station include glass, plastics (#1-#7), metal containers, bulk metal, aluminum and corrugated cardboard. In 2019, the Town transfer station accepted 1.0 ton of glass, 3.10 tons of corrugated cardboard, 2.48 tons of metal containers, 11.03 tons of scrap metal, .8 tons of aluminum and 10.26 tons of newspaper and magazines. All of the recyclables accepted at the Town transfer station were transported by a municipally contracted private hauler to a privately-operated MRF. The Town did not provide data on the volume of plastics accepted for the purpose of recycling.

The Town has five 40-yard roll-off containers for recyclables: one for commingled plastic (#1-#7), one for newspaper and magazines, one for scrap metal, one for corrugated cardboard and one with two different compartments for mixed glass and tin cans. Individuals that bring recyclables to the Town transfer station are required to sort recyclables and place them into the corresponding roll-off container.

The Town accepts a limited quantity of C&D material at the Town transfer station. C&D material accepted at the Town transfer station is placed in a 40-yard roll-off container along with bulky waste MSW by the Town resident, or transfer station attendant if required. In 2019, the Town contracted a private hauler to transport approximately 77 tons of C&D and bulky waste material.

to a privately-operated transfer station in Saratoga County which was ultimately disposed of at another facility.

The Town also accepts batteries at its transfer station.

Material Collection

MSW

Businesses and residents of the Town of Stony Creek who do not use the Town transfer station typically contract private haulers to collect their MSW for disposal. Private haulers who collect MSW in the Town may deliver the collected waste to any disposal facility of their choosing.

Recyclables

Businesses and residents of the Town of Stony Creek who do not use the Town transfer station typically contract private haulers to collect their recyclables.

Construction and Demolition Material

Businesses and residents of the Town of Stony Creek who do not use the Town transfer station typically contract private haulers to collect and dispose of their C&D material.

System Expenses

In 2019, the Town spent \$8,789 on hauling fees, \$14,825 on Tip Fees and \$27,421 on labor for its solid waste and recycling services.

TOWN OF THURMAN

Solid Waste/Recycling Facilities

C&D Landfill

The Town owns and operates a C&D landfill located on Irving Baker Road. Only Town residents and businesses can use the Town C&D landfill. The Town charges users of the C&D landfill by the cubic yard. It is estimated that the Town C&D landfill is currently two-thirds full.

Additionally, the Town operates a Drop-Off Center located at the C&D landfill. Town residents are able to drop off bulky waste MSW and recyclables at the Drop-Off Center. The C&D landfill and Drop-Off Center are open three days a week, excluding holidays.

Bulky waste MSW items, such as sofas, couches, or mattresses, are placed in a 40-yard roll-off container by the Town resident or Drop-Off Center attendant, if required. The attendant compacts the bulky waste with a loader.

Recyclables accepted at the Town Drop-Off Center include glass, plastics, steel cans, aluminum cans, metal structures, newspaper and corrugated cardboard. All of the recyclables accepted by the Town are either transported by a municipally contracted private hauler to the ultimate recycler or are transported by the ultimate recycler to their remanufacturing and recycling facility.

The Town has separate 40-yard roll-off containers for commingled plastic, mixed glass, metal cans, newspaper and corrugated cardboard. Facility users are required to sort recyclables and place them into the corresponding roll-off container. Additionally, the Town has a metals pile where Drop-Off Center users are asked to place their metal structures.

Material Collection

MSW

Businesses and residents of the Town of Thurman who do not use the Town Drop-Off Center typically contract private haulers to collect their MSW for disposal. Private haulers who collect MSW in the Town may deliver the collected waste to any disposal facility of their choosing.

Recyclables

Businesses and residents of the Town of Thurman who do not use the Town Drop-Off Center typically contract private haulers to collect their recyclables.

Construction and Demolition Material

Businesses and residents of the Town of Thurman who do not use the Town C&D landfill typically contract private haulers to collect and dispose of their C&D material.

System Expenses

The Town expensed \$29,154.80 for its 2019 solid waste and recycling services. Of the \$29,154.8, \$14,722.67 is expensed for solid waste and recycling services personnel payroll, \$14,432.13 for contractual expenses such as municipally contracted private haulers, solid waste Tip Fees and utility bills.

TOWN OF WARRENSURG

Solid Waste/Recycling Facilities

Transfer Station

There is one transfer station located in the Town of Warrensburg. The transfer station is Town-owned and operated and is located at the Town's closed landfill. The Town transfer station is open six days a week, closed on Mondays and holidays. In October 2019, the Town started to charge \$0.10 per pound for all waste accepted, except recyclables.

In 2018, the Town-owned and operated transfer station accepted 937.8 tons of MSW for disposal. This material was taken to the HFWTEF. The Town received 243.8 tons of C&D material which was sent to a regional facility in Saratoga County.

All the materials brought to the Town transfer station are placed in 40-yard roll-off containers for transport. Newspapers and magazines are in a smaller covered container. The Town currently contracts for hauling of all the materials with a private company.

In 2018, the Town also received 18 tons of glass, 38.60 tons of co-mingled paper, 20.7 tons of plastics, 11.75 tons of magazines, 9.89 tons of newspaper and 48.32 tons of corrugated cardboard which was taken to Perkins Recyclables in Queensbury.

103.6 tons of bulk metals and tin & aluminum containers were accepted at the facility and transported to R. Cohen in Glens Falls for recycling. 11.13 tons of electronics materials were taken in during the year and picked up by Evolution Recycling of Johnston, New York. Since the recycling market has dried up, it costs the Town to continue to recycle materials.

Material Collection

MSW

Businesses and residents of the Town of Warrensburg who do not use the Town transfer station typically contract with private haulers to collect their MSW for disposal. Private haulers who collect MSW in the Town may deliver the collected waste to any disposal facility of their choosing.

Recyclables

Businesses and residents of the Town of Warrensburg who do not use the Town Transfer station typically contract private haulers to collect their recyclables.

Construction and Demolition Material

Businesses and residents of the Town of Warrensburg who do not use the Town transfer Station typically contract with private haulers to collect their C&D material.

System Expenses

In 2019 the Town of Warrensburg budgeted \$158,000 for its solid waste and recycling services. Warren County currently handles the bidding process for the Towns.

SOLID WASTE MANAGEMENT FACILITY INVENTORY			
TABLE 5.1			
Owner	Facility Type	Current Permitted or Registered Limit	Physical Capacity
Town of Bolton	Transfer Station	Registered with the DEC and can accept up to 12,500 tons of solid waste on an annual basis.	Accepted approximately 1,299 tons of solid waste in 2019. Of the material accepted, 303.21 tons were recycled, giving the Town a 23.34% recycling rate. The Town has physical capacity to accept additional waste.
Town of Chester	Transfer Station	Registered with the DEC and can accept up to 12,500 tons of solid waste on an annual basis.	Accepted approximately 1,036 tons of solid waste in 2019. Of the material accepted, 148.4 tons were recycled, giving the Town a 14.33% recycling rate. The Town has physical capacity to accept additional waste.
City of Glens Falls	Transfer Station <u>Operator:</u> Town of Queensbury	Registered with the DEC and can accept up to 12,500 tons of solid waste on an annual basis.	Accepted approximately 1,283 tons of solid waste in 2019. Of the material accepted, 292.16 tons were recycled. The City does not have physical capacity to accept much additional waste. Combined with waste received at the Town of Queensbury transfer station, the total combined recycling rate of both municipalities is 30.73%.
Town of Hague	Transfer Station	Registered with the DEC and can accept up to 12,500 tons of solid waste on an annual basis.	Accepted approximately 280 tons of solid waste in 2019. Of the material accepted, 37.27 tons were recycled, giving the Town a 13.31% recycling rate. The Town does not have physical capacity to accept much additional waste.
Town of Horicon	Transfer Station	Registered with the DEC and can accept up to 12,500 tons of solid waste on an annual basis.	Accepted approximately 679 tons of solid waste in 2018. Of the material accepted, 118.64 tons were recycled, giving the Town a 17.4% recycling rate. The Town has physical capacity to accept additional waste.
Town of Johnsburg	Transfer Station	Registered with the DEC and can accept up to 12,500 tons of solid waste on an annual basis.	Accepted approximately 1,394 tons of solid waste in 2019. Of the material accepted, 234.66 tons were recycled, giving the Town a 10.70% recycling rate. The Town currently has physical capacity to accept minimal additional waste.
Village of Lake George	Transfer Station	Registered with the DEC and can accept up to 12,500 tons of solid waste on an annual basis.	Accepted approximately 988 tons of solid waste in 2019. Of the material accepted, 318.73 tons were recycled, giving the Town a 32.27% recycling rate. The Town has physical capacity to accept additional waste.
Town of Lake George	C&D Landfill	There is currently no permitted limit on the amount of C&D material that can be accepted at the Town's C&D landfill since it only accepts material from Town residents.	Accepted approximately 284 tons of C&D material in 2018. Remaining permitted but not yet constructed landfill capacity = 40,900 cubic yards.
Town of Lake Luzerne	Transfer Station	Registered with the DEC and can accept up to 12,500 tons of solid waste on an annual basis.	Volume of material collected at facility is not available. Currently has physical capacity to accept minimal additional waste.
Town of Queensbury	Transfer Station	Registered with the DEC and can accept up to 12,500 tons of solid waste on an annual basis.	Accepted approximately 1,170 tons of solid waste in 2018. Of the material accepted, 535.36 tons were recycled. Combined with waste received at the City of Glens Falls transfer station, the total combined recycling rate of both municipalities is 30.73%. The Town currently has physical capacity to accept additional waste.
Town of Stony Creek	Transfer Station	Registered with the DEC and can accept up to 12,500 tons of solid waste on an annual basis.	Accepted approximately 283 tons of solid waste in 2019. Of the material accepted, 32.17 tons were recycled, giving the Town an 11.24% recycling rate. It is important to note that the Town did not report the volume of plastics accepted for recycling purposes. The Town does not have physical capacity to accept much additional waste.
Town of Thurman	C&D Landfill/ Recyclable Drop Off Center	There is currently no permitted limit on the amount of C&D material which can be accepted at the Town's C&D landfill since it only accepts material from Town residents.	The Town C&D landfill accepted approximately 3.58 tons of C&D material in 2018. Constructed capacity estimated to currently be two-thirds full. The Town does not track the quantity of material received at its Drop Off Center located at the Town landfill.
Town of Warrensburg	Transfer Station	Registered with the DEC and can accept up to 12,500 tons of solid waste on an annual basis.	Accepted approximately 1,444 tons of solid waste in 2019. Of the material accepted, 261.99 tons were recycled, giving the Town an 18.15% recycling rate. The Town does not have physical capacity to accept a significant amount of additional waste.

OVERVIEW OF EXISTING RECYCLING PROGRAMS

As previously indicated, Warren County does not currently have a centralized recycling system. However, on March 15, 1991 the County adopted Local Law #2 of 1991, "A Local Law Requiring the Source Separation and Segregation of Recyclable or Reusable Materials from the Solid Waste Stream in Warren County" (ATTACHMENT B), which mandated the following stipulations, among others:

- Effective April 1, 1991, source separation and segregation of recyclable or reusable materials from solid waste shall be required by every person and business generating such waste in Warren County.
- Solid waste that has been left for collection or is delivered by the generator of such wastes to a solid waste management facility, shall be separated by the generator into recyclable, reusable or other components as described and directed by the rules and regulations promulgated by the Warren County Superintendent of Public Works.
- Each town, city and village within the County shall be responsible for the separation, segregation and storage on-site for disposal, the material described in the orders, rules and regulations promulgated by the Superintendent and shall adopt such uniform local laws or ordinances to accomplish the objectives of this Local Law.
- Each municipality in the County shall be responsible for the operation of a recycling/solid waste transfer station. Any municipality may join with one or more municipalities in establishing a joint recycling/solid waste transfer station.

Enforcement of the above listed requirements was delegated to each municipality within the County through the following clause provided in Local Law #2 of 1991:

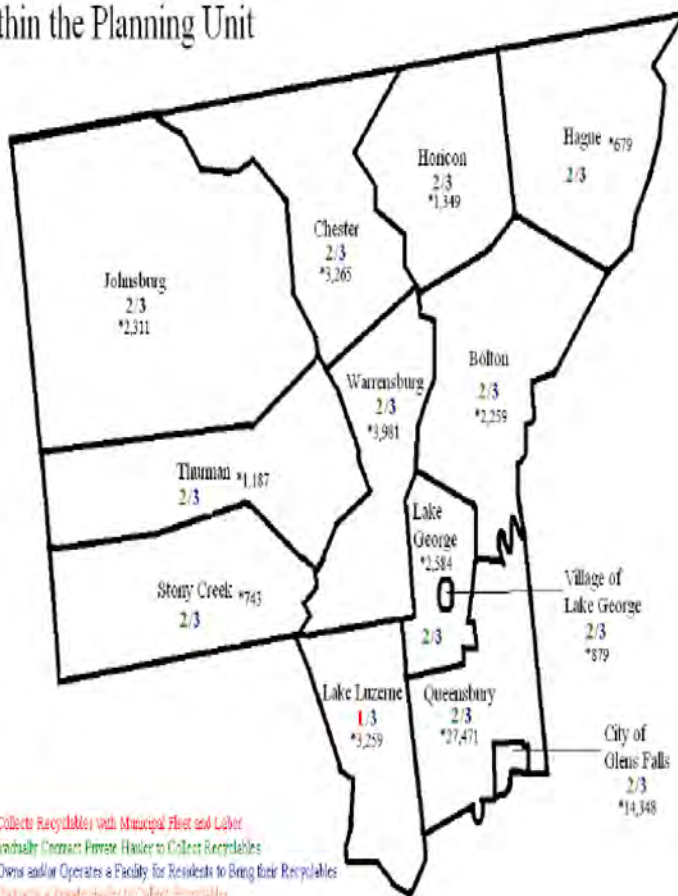
- Each Town, City, or Village within the County shall be responsible for the adoption, implementation and enforcement of local laws, rules and regulations adopted by such municipality relating to the source separation and segregation of recyclables or reusable material from solid waste.

In addition to owning and/or operating a solid waste transfer station for municipal residents to bring their recyclables, some municipalities located in the Planning Unit also collect recyclables from their residents by using municipal equipment and personnel.

Recyclables commonly handled by municipalities within the Planning Unit include glass, newspaper, magazines, phonebooks, junk mail, plastics (#1-#2), steel cans, aluminum cans, metal structures and corrugated cardboard. Some municipalities also handle additional items such as office paper and plastics (#3-#7). TABLE 5.2 indicates the type and total quantity of recyclables handled by each municipality within the Planning Unit in either 2018 or 2019, as reported by each municipality to the Warren County DPW for the purpose of completing this LSWMP. Municipalities that responded earlier to the Warren County DPW information request submitted annual numbers for 2018. It will be assumed that municipalities and disposal facilities that submitted data for 2018 experienced similar waste volumes and recycling rates in 2019.

The following map indicates the recycling services offered by each municipality located within the Planning Unit:

Recyclables Collection Methods within the Planning Unit



- (1) Municipality Collects Recyclables with Municipal Fleet and Labor
- (2) Residents Individually Contract Private Hauler to Collect Recyclables
- (3) Municipality Owns and/or Operates a Facility for Residents to Bring their Recyclables
- (4) Municipality Contracts a Private Hauler to Collect Recyclables

* Indicates estimated population, as reported by the U.S. Census Bureau in 2018.

TABLE 5.2	
Municipality	Recyclable Material Handled & Volume
Town of Bolton	In 2019, the Town transfer station accepted approximately 14.98 tons of newspaper, 10.99 tons of magazines, 44.91 tons of corrugated cardboard, 4.54 tons of metal cans, 102.88 tons of bulk metal, 19.91 tons of plastics (#1-#7) and 210 cubic yards of glass (approximately 105 tons @ 1,000 lbs./cy). The Town received approximately 303.21 total tons of recycled material at the Town transfer station in 2019, giving it an estimated recycling rate of 23.34%.
Town of Chester	In 2019, the Town transfer station accepted approximately 25.38 tons of commingled paper, 12.4 tons of corrugated cardboard, 70 tons of glass, 13 tons of scrap metal, 16.29 tons of commingled plastic and 11.33 tons of electronics. The Town received approximately 148.4 total tons of recycled material at the Town transfer station in 2019, giving it an estimated recycling rate of 14.33%.
City of Glens Falls	Material accepted on behalf of the City of Glens Falls by the Town of Queensbury is not accounted for separately from the total volume of material accepted at the two Town of Queensbury-operated transfer stations. Of the material accepted at the City of Glens Falls transfer station, 292.16 tons were recycled. The City does not have physical capacity to accept much additional waste. Combined with waste received at the Town of Queensbury transfer station, the total combined recycling rate of both municipalities is 30.73%.
Town of Hague	In 2019, the Town transfer station accepted 11.55 tons of corrugated cardboard, 13.26 tons of scrap metal and 12.46 tons of mixed single stream recyclables. The Town received approximately 37.27 total tons of recycled material at the Town transfer station in 2019, giving it an estimated recycling rate of 13.31%.
Town of Horicon	In 2018, the Town transfer station accepted approximately 66 tons of glass, 6.89 tons of commingled plastic, 19.9 tons of corrugated cardboard, 19.33 tons of mixed paper and 6.52 tons of Bulk Metal. The Town received approximately 118.64 total tons of recycled material at the Town transfer station in 2018, giving it an estimated recycling rate of 17.4%.
Town of Johnsbury	In 2019, the Town transfer station accepted approximately 9 tons of glass, 11.27 tons of plastic, 39.24 tons of corrugated cardboard, 8.65 tons of tin cans, 43.21 tons of scrap metal and 37.89 tons of newspaper. The Town received approximately 234.69 total tons of recycled material at the Town transfer station in 2019, giving it an estimated recycling rate of 10.70%.
Town of Lake George	In 2019, the Town accepted approximately 49.22 tons of commingled paper, 92.69 tons of corrugated cardboard, 82.51 tons of mixed metal, 75 tons of glass, 10.9 tons of electronics and 8.41 tons of commingled plastic at the Village owned transfer station. The transfer station received approximately 234.69 total tons of recycled material at the Village transfer station in 2019, giving it an estimated recycling rate of 32.27%.
Village of Lake George	Material accepted at the Village of Lake George transfer station operated by the Town of Lake George is not accounted for separately between Village and Town residents. Therefore, we have assumed a 32.27% combined recycling rate for both municipalities.
Town of Lake Luzerne	Recyclables accepted at the Town transfer station include glass, plastics (#1-#7), steel cans, aluminum cans, metal structures, newspaper, magazines, phonebooks, junk mail, office paper, textiles and corrugated cardboard. Additionally, the Town collects recyclables from Town residents, using municipal vehicles and labor, including newspaper, magazines, phonebooks, junk mail, office paper, glass, aluminum cans, steel cans and plastics #1-#7. Volume of the collected material is not available.
Town of Queensbury	In 2018 the Town accepted approximately 233.14 tons of paper, 60 tons of glass, 50.42 tons of plastic, 24.94 tons of metal containers, 219.02 tons of bulk metal and 1600 cubic yards (approximately 240 tons @ 300 lbs/cy) of brush at the Ridge Road and Luzerne Road transfer stations. The Town transfer station received approximately 295.36 total tons of recycled material. Combined with waste received at the City of Glens Falls transfer station, the total combined recycling rate of both municipalities is 30.73%.
Town of Stony Creek	In 2019, the Town transfer station accepted approximately 1 ton of glass, 3.1 tons of corrugated cardboard, 2.48 tons of metal containers, 11.03 tons of scrap metal and 10.26 tons of newspaper and magazines. The Town also accepted 20 cubic yards of yard waste (approximately 3.5 tons @ 350 lbs./cy) for composting. The Town received approximately 32.17 total tons of recycled material at the Town transfer station in 2019, giving it an estimated recycling rate of 11.24%. It is important to note that this recycling rate does not include volume of plastics accepted at the transfer station and ultimately recycled due to lack of data.

Town of Thurman	Recyclables accepted at the Town Drop-Off Center include mixed glass, plastics, steel cans, aluminum cans, metal structures, newspaper and corrugated cardboard. Volume of the material handled by the Town is not available.
Town of Warrensburg	In 2018, the Town transfer station accepted approximately 9.89 tons of newspaper, 11.75 tons of magazines, 38.6 tons of co-mingled paper, 48.32 tons of corrugated cardboard, 18 tons of glass, 103.6 tons of bulk metal and aluminum tin cans, 20.7 tons of plastic and 11.13 tons of household electronics. The Town received approximately 261.99 total tons of recycled material at the Town transfer station in 2018, giving it an estimated recycling rate of 18.15%.

It is difficult to determine a precise volume of waste actually being recycled in the Planning Unit due to a variety of reasons: lack of complete recycling data from member municipalities, lack of recycling data from private haulers servicing the area and issues which arise when estimating waste generation volume and composition within the Planning Unit. However, a good indication of the approximate recycling rate of a Planning Unit is to analyze the recycling rate of all waste handled by each municipality located within the Planning Unit.

In order to calculate the recycling rate of each municipality within the Planning Unit, we examined the data submitted by the individual municipalities to the Warren County DPW for purposes of completing this LSWMP. We calculated the recycling rate of total material handled at each participating municipality transfer station. This calculated recycling rate was then applied to future waste disposal generation estimates. It is important to note that the calculated recycling rate does not take into consideration the amount of waste, collected and recycled, that is not handled at a municipally controlled transfer station. Furthermore, the estimated recycling rates do not take into consideration the amount of waste that is composted in Planning Unit members' back yards.

For Planning Unit municipalities that did not provide enough data to estimate a municipal recycling rate, we assumed that they realized the average recycling rate of the member municipalities that provided complete data sets.

Data Gaps and Additional Information Required

During the preparation of this LSWMP, it has been discovered that the County does not currently collect enough solid waste disposal and recycling data to reliably measure actual recycling rates. Furthermore, the data that is collected is occasionally incomplete and inconsistent. A goal for the County during this Planning Period will be to evaluate future options for improving the amount and accuracy of the data which the County receives in order to measure actual system performance and make more informed future solid waste planning decisions. Future tasks in the Implementation Schedule provided in SECTION XI include improving reporting and data gathering methods.

OVERVIEW OF EXISTING SOLID WASTE PROGRAMS

As detailed earlier in this LSWMP, all municipalities in the Planning Unit handle various types of solid waste generated by their residents. Although Warren County does not have a centralized waste collection system, as per Local Law #2 of 1991, each municipality in the County is required to own and/or operate a recycling/solid waste transfer station. Any municipality may join with one or more municipalities in establishing a joint recycling/solid waste transfer station.

In addition to owning and/or operating a solid waste transfer station for municipal residents to bring their MSW, some municipalities located in the Planning Unit also collect some material from their residents by using municipal fleet and personnel.

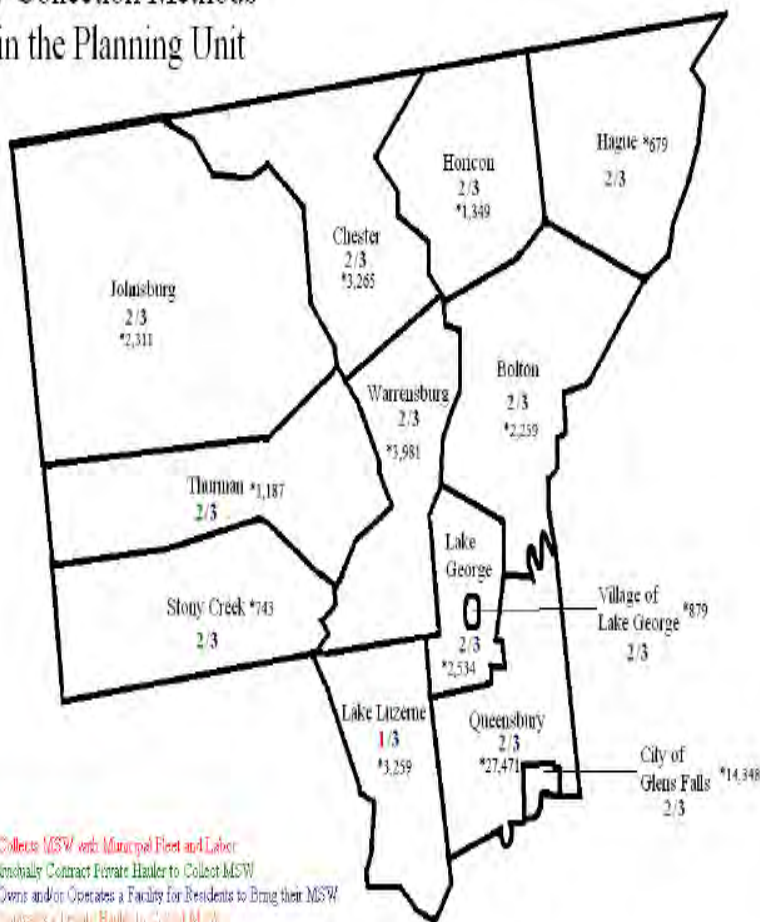
Additionally, many municipalities in the Planning Unit also accept residential C&D material at their municipal transfer stations or C&D landfills. However, no municipalities in the Planning Unit currently collect C&D material from residents via a curbside pickup service. TABLE 5.3 indicates the total amount of solid waste handled and disposed of by each municipality within the Planning in either 2018 or 2019, as reported by each municipality to the Warren County DPW for the purpose of completing this LSWMP. Municipalities that responded earlier to the Warren County DPW information request submitted annual numbers for 2018. It will be assumed that municipalities and disposal facilities that submitted data for 2018 experienced similar waste volumes and recycling rates in 2019.

During the preparation of this LSWMP, it has been discovered that the County does not currently collect enough solid waste disposal and recycling data for the waste generated within its borders. Furthermore, the data that is collected is occasionally incomplete and inconsistent. A goal for the County during this Planning Period will be to evaluate future options for improving the amount and accuracy of the data which the County receives in order to make more informed future solid waste planning decisions. Future tasks in the Implementation Schedule provided in SECTION XI include improving reporting and data gathering methods.

TABLE 5.3	
Municipality	Volume of MSW and C&D Material Handled for Disposal
Town of Bolton	In 2019, the Town transfer station accepted approximately 499.18 tons of MSW and 496.9 tons of C&D material for disposal.
Town of Chester	In 2019, the Town transfer station accepted approximately 467.86 tons of MSW and 419.66 tons of C&D material for disposal.
City of Glens Falls	Material accepted on behalf of the City of Glens Falls by the Town of Queensbury is not accounted for separately from the total volume of material accepted at the two Town of Queensbury-operated transfer stations.
Town of Hague	In 2019, the Town transfer station accepted approximately 138.26 tons of MSW and 104.56 tons of C&D material for disposal.
Town of Horicon	In 2018, the Town transfer station accepted approximately 252.35 tons of MSW and an additional 307.59 tons of C&D material for disposal.
Town of Johnsbury	In 2019, the Town transfer station accepted approximately 905 tons of MSW and an additional 340 tons of C&D material for disposal.
Town of Lake George	In 2019, the Town transfer station accepted approximately 615.7 tons of MSW and approximately 53.4 tons of C&D material for disposal.
Village of Lake George	Material accepted on behalf of the Village of Lake George by the Town of Lake George is not accounted for separately from the total volume of material which the Town accepted at the Town-operated transfer station.
Town of Lake Luzerne	In 2019, the Town transfer station accepted approximately 1,030 tons of MSW for disposal. The Town also accepted C&D material at the Town transfer station, however, this data was not recorded.
Town of Queensbury	In 2018, the Town accepted approximately 1,865.67 tons of solid waste material for disposal at both Town-operated transfer stations. This volume includes waste accepted from City of Glens Falls residents.
Town of Stony Creek	In 2019, the Town transfer station accepted approximately 149 tons of MSW and an additional 105 tons of C&D material for disposal.
Town of Thurman	The Town accepts C&D material and bulky waste MSW items at the Town Drop Off Center. Volume of the material handled by the Town is not available.
Town of Warrensburg	In 2018, the Town transfer station accepted approximately 937.8 tons of MSW and 243.8 tons of C&D material for disposal.

The following map indicates the solid waste services offered by each municipality located within the Planning Unit.

MSW Collection Methods within the Planning Unit



- (1) Municipality Collects MSW with Municipal Fleet and Labor
- (2) Residents Individually Contract Private Hauler to Collect MSW
- (3) Municipality Owns and/or Operates a Facility for Residents to Bring their MSW
- (4) Municipality Contracts a Private Hauler to Collect MSW

* Indicates estimated population, as reported by the U.S. Census Bureau in 2018.

VI. REDUCING SOLID WASTE GENERATION IN THE PLANNING UNIT

As defined by the NYSDEC, waste prevention, also known as source reduction or waste reduction, refers to changes in the design, manufacture, purchase or use of materials or products to reduce their volume and toxicity before they become waste. The benefits of reducing solid waste include saving natural resources, conserving valuable disposal capacity, reducing toxicity of waste and reducing costs. Waste reduction stands at the top tier in the NYSDEC solid waste management hierarchy, and therefore is viewed by the State as the strategy with the greatest environmental benefit.

Warren County will continually look for viable approaches, and education programs geared toward reducing waste, increasing reuse, repurposing, and recycling. This approach, often referred to as “Zero Waste” is a long-term objective that is expected to be kept in view for the duration of this Plan. Warren County will promote reuse and recycling through education and media outlets, in an effort to reduce the amount of solid waste generated. Warren County, through enforcing Local Laws and promoting awareness about the urgency for alternative waste technologies, waste reduction, reuse, and diversion, will hopefully enlighten residents about the immediate need for change in their daily choices for purchasing and disposal of products. Although waste reduction can be difficult to implement on the local level, due to lack of control over private sector manufacturers located across the globe, there are several activities which the Planning Unit can engage in to reduce waste generation. The following solid waste generation reduction opportunities have been identified to assist the Planning Unit in decreasing the quantity of waste that it generates:

Establish a Green Procurement and Sustainability Program

In April 2008, Governor Patterson signed Executive Order #4 which, among other things, established the development of “green procurement specifications” (“procurement specifications”) for use by State agencies and public authorities in the procurement of commodities, services and technology. The procurement specifications focus on commodities, services and technology that reasonably will: (a) reduce or eliminate the health and environmental risks from the use or release of toxic substances; (b) minimize risks of the discharge of pollutants into the environment; (c) minimize the volume and toxicity of packaging; (d) maximize the use of recycled content and sustainably-managed renewable resources; and (e) provide other environmental and health benefits.

In developing the procurement lists and procurement specifications, the following factors were considered: (a) protection of the public health and the environment, including the health of children and other vulnerable populations; (b) avoidance of risks from the use or release of toxic substances; (c) pollution reduction and prevention; (d) sustainable resource management and use, and sustainable manufacturing and production processes; (e) reduction of greenhouse gases; (f) the use of renewable resources, remanufactured components and recycled content; (g) waste reduction, recyclability and compostability; (h) quality, durability and utility; (i) minimizing adverse impacts throughout a commodity’s or technology’s life cycle; (j) cost; (k) extended producer liability; and (l) legal and regulatory requirements applicable to the use and procurement of commodities, services and technology. Executive Order #4 also mandates that, to the extent practicable, all paper used by State agencies or authorities shall be made from 100% post-consumer recycled content.

Although Executive Order #4 does not directly control Warren County or any of its municipalities unless they are using State contracts, it provides a good example of initiatives the County could take to reduce the amount of waste it generates. Additionally, it mandates the development of a list of commodities, services and technologies that meet the goals listed above. This list could be used by the Planning Unit to identify environmentally friendly commodities, services and technologies to be considered when undergoing procurement for such commodities, services and technologies. The list of currently approved "green procurement specifications" can be found on the following link:

[Green NY Procurement Specifications](#)

The Planning Unit could further enhance a Green Procurement and Sustainability Program initiative by mandating the following requirements:

- Documents issued by the County and its municipalities must be printed using both the front and back of each leaf, where practicable.
- Responders who answer RFP's or competitive bids issued by the County or its municipalities must use recycled paper and submit proposals and/or bids on double-sided documents.
- Any communication that can be executed electronically, should be done so.

Waste Prevention Education and Outreach

An initiative to reduce the amount of waste generated in the Planning Unit cannot be successful without help from local businesses, residents and institutions. The choices that Planning Unit businesses, residents and institutions make regarding what to buy, how to use it and how to dispose of it have a significant impact on the amount of waste generated within the Planning Unit. Local businesses, residents and institutions can send signals to producers by not purchasing wasteful products or products with wasteful packaging as well as reduce material use and waste by getting maximum use and reuse out of products. However, many local businesses, residents and institutions are not aware of simple steps they could take to reduce the amount of waste they generate. Simple steps such as buying in bulk, refusing catalogues and other unwanted circulars and leaving grass clippings on the lawn instead of placing them at the curb to be picked up for disposal are just a few of the measures that can be taken to reduce waste.

It is the Planning Unit's job to educate local businesses, residents and institutions on how they can reduce the amount of waste that they generate. Education is a simple and cost-effective way for waste generation within the Planning Unit to be reduced. The following waste reduction education opportunities have been identified to assist the Planning Unit reduce the quantity of waste that it generates:

- Create a website that informs local businesses, residents and institutions about waste reduction opportunities.
- Distribute brochures at municipal buildings and local transfer station/recycling centers that educate residents on simple and cost-effective waste reduction opportunities.
- Distribute brochures to local businesses and institutions that provide education on simple and cost-effective waste reduction opportunities.
- Hold seminars for residents to demonstrate ways to reduce waste generation.
- Use Social media platforms to promote waste reduction opportunities and seminars

Unit Pricing/Pay as You Throw (PAYT)/Variable Rate Pricing

Unit pricing, also known as variable rate pricing or pay-as-you-throw, is defined by the Environmental Protection Agency (EPA) as a system under which residents pay for municipal waste management services per unit of waste collected, rather than through a fixed fee. Unit pricing can help reduce the amount of waste generated in the Planning Unit because waste generators have a monetary incentive to not generate waste. The less waste that a person or business generates, the less it will cost them to dispose of it.

Currently, there are several different variations to unit pricing occurring in the Planning Unit. All the municipal transfer stations that accept waste in the Planning Unit charge the waste generator based on how many bags, cubic yards or pounds of waste they are bringing to the facility. This is a form of unit pricing. Furthermore, residents and businesses which individually contract private haulers to collect and dispose of their waste are participating in a form of unit pricing because the private hauler is typically charging the resident or business based on the amount and size of trash bins the waste generator is using. Private haulers can further enhance their unit pricing waste collection services by offering their customers different sized trash bins for different prices as opposed to just offering one standard trash bin size.

However, there is one municipality in the Planning Unit who collects its residents' MSW with its own municipal vehicles and personnel. Under this type of system, the waste generator has no direct monetary incentive to reduce the amount of waste that it generates. The waste collection and disposal system is paid through taxes and not directly by the waste generator. The municipality in the Planning Unit who is currently engaged in this type of MSW collection and disposal service could reduce the amount of waste generated in its municipality and ultimately save money if it switched to a form of unit pricing system. As later discussed, unit pricing could also be enforced throughout the entire Planning Unit through hauler licensing or waste collection franchising. A more thorough explanation of unit pricing and detailed analysis conducted by the EPA regarding developing, implementing and monitoring a unit pricing system can be found at the following link:

[EPA PAYT Link](#)

The website provided above should be provided to policy makers in each member municipality in order to educate them on the potential cost savings and volume reducing advantages which Unit Pricing has to offer. Especially the municipalities which are currently offering waste collection and disposal services not utilizing Unit Pricing.

Summary of Recommendations Regarding Reducing Solid Waste Generation in the Planning Unit:

1. Encourage all municipalities in the Planning Unit to use procurement lists and procurement specifications as developed by the State under Executive Order #4, where practicable.
2. Encourage all municipalities in the Planning Unit to issue all documents in double-sided format, where practicable.
3. Encourage all municipalities in the Planning Unit to require that responders to any municipally issued Request for Proposals or Competitive Bids be submitted in double-sided format.
4. Encourage all municipal employees to communicate via electronic mail as opposed to regular mail.

5. Create a website that informs local businesses, residents and institutions about waste reduction opportunities.
6. Distribute brochures at municipal buildings and local transfer station/recycling centers that educate residents on simple and cost-effective waste reduction opportunities.
7. Distribute brochures to local businesses and institutions that provide education on simple and cost-effective waste reduction opportunities.
8. Hold seminars for residents to demonstrate ways to reduce waste generation.
9. Encourage unit pricing to be used throughout the Planning Unit, where practicable.

VII. REUSING MATERIAL IN THE PLANNING UNIT

The NYSDEC does not distinguish between reuse and recycling in the second tier of the solid waste management hierarchy. However, to most environmental advocates, reuse is viewed more favorably since it typically offers greater environmental, economic and social benefits than recycling. As defined by the NYSDEC, reuse is the recovery of materials and products for the same or a similar use for which they were originally produced and involves the collection and distribution of useful products, such as household and office furniture, food, building materials, books, sporting equipment and appliances, from those who no longer want or need them to those who can put them to use. Reuse offers environmental benefits by maintaining the integrity of the original product, thus retaining the embedded energy and value of materials used to make the original product. Additionally, reuse can have significant economic benefits due to the jobs the remanufacturing and refurbishing of the original products create. More importantly, reuse provides a social value by providing computers and supplies to children, office furniture to startup companies and nonprofits, and furniture, clothing and food to those in need.

A good example of reuse in the Planning Unit is the Reuse Center established by the Town of Chester and the Town of Bolton at their transfer stations. The Towns allow residents to drop off reusable items such as clothing, furniture, books and toys for free at a designated location at the Town-owned and -operated transfer stations. Residents in need are allowed to look over these materials and take home anything that they feel they can put to good use. Although it is not clear the exact volume of waste these programs divert from disposal, the volume of traffic the Reuse Centers attract is a clear sign of its success. Other examples of reuse in the Planning Unit include a Salvation Army located in the City of Glens Falls and “The World’s Largest Garage Sale” located in the Town of Warrensburg.

The following material reuse opportunities have been identified to assist the Planning Unit increase the quantity of waste diverted from disposal:

Develop Reuse Centers at Local Transfer Station/Recycling Centers

As evidenced by the success of the Town of Chester and Bolton Reuse Centers located at the Town transfer stations, developing Reuse Centers at municipally owned transfer stations is a good opportunity for the Planning Unit to reduce the amount of waste it sends for disposal. Developing Reuse Centers at municipally owned transfer stations can be a low-cost, low-effort waste management strategy since municipalities already have a site to locate a Reuse Center and residents are already dropping off waste and recyclables at the local transfer station.

Food Banks

In 2019, NYS passed the Food Donation and Food Scraps Recycling law. Effective January 1, 2022, large generators of food scraps (defined as generating an annual average of two tons per week or more) must donate excess edible food and recycle all remaining food scraps if they are within 25 miles of an organics recycler (composting facility, anaerobic digester, etc.). Generators may petition DEC for a one-year waiver to these requirements.

According to the Natural Resources Defense Council (NRDC), 40 percent of the food produced in the country is wasted. The Hunger Action Network of NY states that more than 275,000 tons of the wasted food per year by New Yorkers would impact greenhouse reductions equal to removing more than 25,000 cars from the road. Both the NRDC and the Hunger Action Network go on to estimate that less than one-third of the food we throw out in this country would be enough to feed all 42 million food insecure Americans. Generators of excess food typically include colleges, restaurants and grocery stores. According to the Regional Food Bank of Northeastern NY, there are at least 17 food pantries and soup kitchens located in the Planning Unit. By educating local excess food generators about local food pantries and soup kitchens willing to take their excess food, the Planning Unit would be able to reduce the amount of waste sent for disposal. The Planning Unit could accomplish this by creating a website that would provide a platform for excess food generators to communicate with local food pantries and soup kitchens in need of food.

Summary of Recommendations Regarding Reusing Material in the Planning Unit:

1. Develop Reuse Centers at municipally owned transfer stations in the Planning Unit.
2. Create a website that would provide a platform for excess food generators to communicate with local food pantries and soup kitchens in need of food.

VIII. RECYCLING SOLID WASTE IN THE PLANNING UNIT

As defined by the NYSDEC, recycling involves the recovery, processing, sale and use of materials that otherwise would be destined for disposal. As previously mentioned, recycling is located on the second tier of the solid waste management hierarchy along with reuse. The NYSDEC places recycling on the second tier of the solid waste management hierarchy because it conserves natural resources by keeping valuable materials in circulation which reduces the volume of waste destined for disposal. Like reusing, recycling avoids the environmental impacts of mining, extracting, transporting and use of virgin materials. Additionally, like reuse, recycling can have significant economic benefits due to the jobs it creates as well as the savings that companies who replace virgin feedstock with recycled materials incur.

Although a significant amount of recycling is currently taking place in the Planning Unit, it is believed that more material generated in the Planning Unit could be recycled than what is currently being recycled. The following solid waste recycling opportunities have been identified to assist the Planning Unit in increasing the quantity of waste diverted from disposal:

Composting

In 2019, NYS passed the Food Donation and Food Scraps Recycling law. Effective January 1, 2022, large generators of food scraps (defined as generating an annual average of two tons per week or more) must donate excess edible food and recycle all remaining food scraps if they are within 25 miles of an organics recycler (composting facility, anaerobic digester, etc.). Generators may petition DEC for a one-year waiver to these requirements.

Composting, aerobic biological decomposition of organic material, is a practical and convenient way to handle yard wastes such as fallen leaves, grass clippings, woody yard wastes and weeds, as well as kitchen scraps. Composting is easy to do and keeps useful materials from being disposed of in waste-to-energy facilities or landfills, saves money on disposal fees and provides free nutrient-rich soil additives. Using data provided in TABLE 4.2, it is estimated that in 2019 approximately 30% of the waste generated in the Planning Unit was compostable including 12,082 tons of food scraps, 4,596 tons of yard trimmings and 5,388 tons of other compostable paper.

Although some municipalities within the Planning Unit are currently composting yard waste at their respective transfer stations, this represents only a small portion of the compostable waste being generated in the Planning Unit. It is also believed that many Planning Unit residents are composting some types of yard waste in their backyards. However, it is believed that backyard composting only accounts for a small portion of the compostable waste generated in the Planning Unit. Educating local businesses, residents and institutions on composting is a simple and cost-effective way for the Planning Unit to increase waste diversion. The following opportunities have been identified to assist the Planning Unit increase the amount of waste composted:

- Create a website that informs local businesses, residents and institutions about composting opportunities.

- Distribute brochures at municipal buildings and local transfer station/recycling centers that educate residents on simple and cost-effective backyard composting opportunities (An example of literature the NYSDEC provides can be found in ATTACHMENT C).
- Distribute brochures to local businesses and institutions that provide education on simple and cost-effective ways in which they can compost their food scraps and yard trimmings.
- Look for an opportunity to establish a composting facility within the Planning Unit.

Electronic Waste

In May of 2010 the state of New York passed the Electronic Waste Equipment Recycling and Reuse law. The law mandates that all manufacturers selling electronic equipment in the State provide a free and convenient collection service for electronic equipment covered by the law by April 1, 2011. Electronics covered under this new law included: computers, computer peripherals, small electronic equipment, small scale servers and televisions. Additionally, the law makes it illegal for electronic waste to be disposed of in a landfill or waste-to-energy facility. Beginning April 1, 2011, no manufacturer, retailer or owner or operator of an electronic waste collection site may dispose of covered electronics at a landfill or waste-to-energy facility. This provision includes municipalities. Beginning on January 1, 2015 no individual or household was allowed to place or dispose of electronic waste in a solid waste facility for the purpose of disposal. In 2015, Warren County put out a bid on behalf of the towns for Electronics Recycling. Each town within the Planning Unit, with the exception of the Town of Hague has used the electronics bid for the collection of electronics by a vendor from the transfer facilities.

Household Hazardous Waste Collection

Most municipalities located within the Planning Unit do not handle Household Hazardous Waste (HHW) for their residents or do, but on a very limited basis. HHW generated within the Planning Unit is typically disposed of along with regular non-hazardous MSW or stored in households for long periods of time. As indicated in TABLE 4.2, we have estimated that approximately 203 tons of HHW was generated in the Planning Unit in 2019. The EPA also estimates that a household can accumulate as much as 100 pounds of HHW before the resident moves or does an extensive cleanout. An opportunity for the Planning Unit to decrease the amount of HHW from entering regular MSW landfills or being burned in waste-to-energy facilities is for it to offer Hazardous Waste Collection events.

Not only do HHW collection days ensure that hazardous wastes are being handled correctly, they also reduce the amount of waste destined for disposal since much of the HHW generated within the Planning Unit is recyclable. In fact, lead in lead-acid batteries can be reclaimed at smelters, mercury can be reclaimed at retort facilities and reused in commercial applications, solvents can be blended into fuel mixtures used at facilities such as cement kilns, and used motor oil can be re-refined into lubricating products or reused as fuel for ships, cement kilns or furnaces. Fulton County, NY currently accepts used motor oil at its landfill and transfer stations and uses it to heat buildings located on its landfill site via five, used motor oil furnaces. Used motor oil furnaces currently cost approximately \$6,000. The State of New York is currently funding eligible HHW collection programs for up to 50% of the cost.

Since the initial Draft LSWMP was submitted to the NYSDEC for comments in 2011, the County has implemented an annual HHW collection day event for all County residents. The County hires an

independent third party to operate an HHW collection event and to ultimately transport and recycle/dispose of the collected material. In 2018, 77 different households participated in the event and 1,150 gallons and 2,150 pounds of material were collected. However, since the County's annual HHW collection event only accepted 1.08 tons and it is estimated that the County produces 203 tons of HHW on an annual basis, it is clear that more HHW volume could be collected and recycled. The County could increase the volume of HHW recycled if it offered additional HHW collection events.

Public Space Recycling

Although most municipalities in the Planning Unit do not provide roadside public garbage cans, it would be beneficial to the Planning Unit to develop public space recycling programs where public waste collection receptacles are currently located such as parks and streets. It has been noted that all the NYSDEC-run campgrounds located in the Planning Unit provide multiple stream recycling receptacles along with waste collection receptacles.

Additionally, public space recycling could also be feasible to conduct during public events such as the Adirondack Balloon Festival and Americade.

Institutional Recycling

Due to the direct control that municipalities have over waste generated at their municipal buildings, an easy and efficient way for the Planning Unit to increase its recycling rate would be to develop and/or enhance recycling programs located within municipal buildings. In addition to developing recycling programs at municipal buildings, the Planning Unit could encourage the same type of recycling programs to be developed in schools located within the Planning Unit. By developing recycling programs in schools located within the Planning Unit, the Planning Unit can use the recycling program as a focus on environmental education. Participating schools can develop recycling education curriculum with the hope that the participating students will apply what they learned in school at home.

Commercial Recycling

There are many different types of commercial recycling programs which could be developed within the Planning Unit. Typically, it is up to the commercial entity to institute the type of recycling program that it desires, if any. It is often difficult for a planning unit to develop and enforce a commercial recycling program due to the typically large volume and types of commercial entities located within the planning unit as well as the lack of resources that the planning unit may have to develop and administer commercial recycling programs. As previously discussed, it is estimated that 44% of the MSW generated in the Planning Unit is from the commercial/institutional sector. Therefore, it is estimated that approximately 32,500 tons of the waste generated in 2019 was from the commercial/institutional sector.

Although Warren County adopted Local Law #2 of 1991, which requires all businesses located in the County to source separate and segregate recyclable or reusable materials from solid waste, it has not effectively enforced Local Law #2. As later discussed, it would be more efficient for the County to enforce recycling through the private haulers who operate in the County as opposed to enforcing the numerous waste generating entities on an individual basis.

In addition to enforcing Local Law #2 of 1991, the County could also educate businesses located within the Planning Unit on recycling opportunities available to specific industries that are most prevalent in the Planning Unit, such as the food service and accommodation sector as well as retail sector. As previously discussed, these sectors are large in the Planning Unit due to the tourists and day visitors that the area attracts. As detailed in TABLE 4.2, it is estimated that in 2019, tourists and day visitors in the region generated approximately 13,938 tons of MSW. By targeting hotels, motels, retail stores and food service businesses in the Planning Unit that cater to a high volume of tourists and day visitors, the Planning Unit can efficiently educate businesses responsible for a large portion of waste generated in the region. The following opportunities have been identified to assist the Planning Unit in educating local businesses on the benefits and necessities of recycling programs:

- Create a website that informs local businesses on helpful recycling program ideas for various types of entities.
- Hold seminars for local businesses to educate them on current and feasible recycling activities.

Recycling Enforcement

The greatest opportunity available for the Planning Unit to increase the amount of waste it recycles is to actively enforce Local Law #2 of 1991. As previously discussed, The Planning Unit delegated each town, city, or village within the County responsibility for the adoption, implementation and enforcement of local laws, rules and regulations relating to the source, separation and segregation of recyclables or reusable material from solid waste. However, currently no municipalities located within the Planning Unit are actively enforcing any of their local, adopted recycling laws. In fact, in some cases, municipalities located in the Planning Unit were not even aware that such local recycling laws existed. Recycling enforcement could be implemented through a variety of ways in the Planning Unit. The following three ways, whereby the County could enforce recycling, are listed in ascending order of administration and commitment required by the County or its member municipalities.

Hauler Licensing

One way the Planning Unit could effectively develop and administer a centralized recycling enforcement program is through the licensing of private haulers. By licensing private haulers who operate within the Planning Unit, the County could control what type of recycling services the haulers offer to businesses and residents located within the Planning Unit. If the County does not feel that the recycling services are adequate, it could penalize, or ultimately revoke, the private haulers license, effectively keeping the hauler from doing business in the Planning Unit until they offer acceptable recycling services. Not only would the County be able to control what type of recyclables private haulers servicing the area collect, but it could also control what type of recycling service the private hauler offers. For example, the County could mandate that haulers operating in the Planning Unit offer single-stream recycling. Single-stream recycling is a recycling system in which all containers and paper fibers are mixed together by the source or resident instead of being sorted into separate commodities such as plastic, glass, newspaper and cardboard. The benefits of single-stream recycling include increased participation, which translates to higher recycling rates and lower disposal fees as well as reduced collection costs since haulers can make fewer collection trips and use single compartment collection vehicles. Disadvantages of single-stream recycling include decreased value of collected recyclable material due to contamination and higher material recycling

facility capital and operating costs. However, these disadvantages would not directly affect the Planning Unit since a private hauler would take ownership of the secondary material and most likely process it at their Material Recycling Facility (MRF). The privately-operated Hiram Hollow transfer station located in Saratoga County has been retrofitted to accept recyclables collected through single-stream recycling. Additionally, County Waste built an \$11 million single-stream recycling facility in Albany. In the past year haulers that utilize single-stream recycling have encountered a widely reported, substantial and industry-wide disruption in the market for recyclables due primarily to a recently imposed ban on importing such material by China who had previously represented the largest receiving market for US material. This so called "China Sword" policy has resulted in the net cost of recycling exceeding the net cost of disposal and led several haulers operating in the Planning Unit to recently suspended single stream recycling collection or limiting the frequency at which it is collected from curbside customers.

An additional benefit of licensing private haulers is that the County could require that all private haulers seeking licenses to report all the waste and recyclables that they handle. As previously noted, currently the Planning Unit can only estimate the amount of waste being generated and recycled. With data provided by the licensed private haulers, the County will be able to make better-informed solid waste and recycling planning decisions whenever solid waste and recycling decisions may need to be made in the future. Additionally, the County could charge private haulers a fee to apply for and/or to obtain a hauler license. Fees recovered could be used to help fund the administration of the centralized recycling enforcement program.

Warren County actually already has a provision in Local Law #3 of 1991, "A Local Law Relating to the Collection of and Disposal of Solid Waste in Warren County, NY," which mandates that effective October 1, 1991, no collector, contractor business or municipality shall collect, transport or dispose of solid waste generated, originated or brought within the County of Warren or solid waste which is generated outside of Warren County and transported through and disposed of in Warren County, without first obtaining a permit to be issued by the Superintendent of Public Works of Warren County or his designee. However, the County is currently not administering any type of waste hauler licensing or permitting program currently.

Waste Collection Franchising

Another way in which the County or its municipalities could effectively develop and administer a centralized recycling enforcement program is through the development of waste collection franchises. Waste collection franchising involves municipalities contracting the removal of residents' waste on their behalf as opposed to residents individually contracting for the collection and disposal of their waste. In addition to the financial, environmental and quality of life benefits that waste collection franchising provides as discussed below, waste collection franchising provides the same type of control that the County or its municipalities would have with a hauler licensing program. The County or its municipalities would be able to control what type of recycling services the hauler(s) offer businesses and residents located within the Planning Unit.

The potential cost savings that municipalities could pass onto their residents by contracting the removal of refuse on the residents' behalf have been explored by several reliable reports. In 1999, The Maxwell School of Syracuse University concluded after thorough investigation that it would be cheaper for

Onondaga County to contract the removal of waste for its residents as opposed to letting them individually contract the removal of their waste. Also, the New York State Office of the State Comptroller has conducted similar studies and expounded the same results for other municipalities.

Waste collection franchising offers the possibility of cost savings for many reasons. Perhaps the greatest savings that waste collection franchising provides is due to the increased efficiency of waste removal when one hauler is doing it, as opposed to numerous haulers contracted by individual residents. Collection efficiencies increase as a larger number of customers are serviced in a more defined area. The increased efficiency of waste removal cannot happen when individual consumers contract their own waste haulers because several different waste haulers are picking up refuse from the same street, as opposed to just one hauler who could service the whole street with very little time and transportation costs. The time and gas savings that the municipally contracted private hauler would save would be indirectly passed on to the residents within the municipality.

Another potential cost savings for the municipally franchised waste collection hauler that would be passed on to the residents of the municipality lies within the billing process. It is historically much cheaper for a municipality to bill its own residents than for a hauler to do it because the municipality can use an already established real property and/or user charge system that it is using for other services that it provides to its residents.

An additional potential savings for a resident within a waste collection franchised municipality relates to the stability of the contract between themselves and the hauler. When residents individually hire refuse haulers they usually engage in a short-term contract and price. This allows the refuse haulers to be able to raise their prices whenever they want, to whatever level the market will bear. However, when a municipality enters into a contract it is generally long-term and at least a year. Therefore, the hauler would not be able to raise the collection rates within this time period, allowing for more stable prices.

The concept of waste collection franchising also puts the residents in a unique situation of creating a natural customer monopoly. The private refuse hauler that the municipality will hire will be chosen by the bid price at which it estimates it can do the job for. If a hauler bids too high then it is in danger of not getting the contract. Under normal circumstances this would not bother the hauler that much if they only lost one customer. However, the hauler either gets all the residents' business or none of it. Therefore, municipally contracted waste collection haulers are under pressure to keep their collection service rates low and fair for the residents if they want to continue operating.

The State of New York Office of the State Comptroller estimated that the monetary benefits of waste collection franchising could save each household \$140 dollars on average per year in selected governments in the Glens Falls area in 2005. This savings was calculated by taking the average cost for the collection service of refuse when contracted individually by residents, which was \$270 dollars per year. Municipalities similar to Warren County's which are currently contracting the collection of garbage for its residents are spending only \$130 dollars per household. The results were consistent with previous studies and estimated an average savings of \$140 dollars per household.

Waste collection franchising also provides non-monetary benefits for both the residents and the municipalities. Municipalities are often concerned with control of their garbage (waste flow control). That is, where exactly their garbage is being sent and who has the authority to designate the disposal location.

Some municipalities prefer to export their waste while others prefer to send their garbage to their local landfill or waste-to-energy facility in order to keep it running at maximum capacity. Whichever the case, waste collection franchising can be structured to allow the municipality to directly control where they send their garbage.

Other advantages of waste collection franchising for municipalities are that it reduces illegal dumping and the use of burn barrels because residents are having their garbage picked up at half the price that they normally would if they were contracting haulers by themselves. Also, waste collection franchising allows the life of municipally maintained roads to be extended due to a decrease in truck traffic. The reduced truck traffic also benefits the residents of the municipality. Residents benefit from the reduced truck traffic by enjoying a better quality of life with less noise and air pollution, a decrease in the consumption of gas which is a non-renewable resource, and the luxury of only dealing with one garbage pickup day in their neighborhood as opposed to the possibility of having several pickup days in the neighborhood when different private haulers are contracted by individuals.

Municipal Collection

The County or its municipalities could also enforce Local Law #2 of 1991 by collecting waste generated in the Planning Unit with municipal equipment and personnel. Under this type of program, if the municipality is not satisfied with the degree to which the waste generator separates their recyclables from the rest of the waste destined for disposal, the municipality can refuse to pick up the waste until it is properly sorted into recyclable and non-recyclable waste streams. This type of recycling enforcement requires the most resources and administration out of the three identified types of programs.

Create Markets for Recyclable Material

Although the recycling industry has encountered some strong market conditions due to a high demand for secondary materials from developing nations since the 1993 LSWMP was written, it still remains a volatile industry. According to an article in October 2019 edition of *Recycling Today*, corrugated cardboard prices experienced a long, slow slide downward from \$105.84 per ton in November 2017 to a low point of \$25 per ton in June 2019. Mixed paper prices declined sharply in the fall of 2017 and into the beginning of 2018. Since the middle of 2018, mixed paper prices have remained near \$0 per ton. Values of other secondary material such as metals and plastics dropped during this period as well. Additionally, the current problem that waste collection companies are experiencing with selling their single-stream recyclables into international markets is creating a need for a domestic recyclable material outlet.

Individual municipalities located within the Planning Unit can avoid the volatility of the secondary materials market by engaging in long-term contracts with processors. Once a municipality is engaged in a long-term contract with a secondary material processor, the processor must purchase the secondary material for a set price, regardless of market demand for the product. Municipalities that are not engaged in long-term contracts and sell their recyclables on the spot market are vulnerable to drops in value of secondary material, and in some cases are stuck with the collected material with no real options to get rid of it except for paying someone to take it or ultimately throw it away with non-recyclable solid waste. Although long-term contracting will hinder a municipality's chances of taking advantage of an upswing

in the secondary materials market, it provides stability for municipal planning and budgeting and ensures that the municipally collected recyclable material will have an end-user.

Another reason why some municipalities within the Planning Unit are having a difficult time finding secondary materials processors to pay for their collected recyclables is that the volume of recyclables collected by the individual municipalities is not great enough to generate any real interest. This problem can be handled in two different ways. The first way would be for the individual municipalities to increase their recyclable storage capacity at their existing transfer stations. By doing so, the municipality can store more recyclables on-site and will have a larger volume to negotiate with once it comes time to sell the material. This is unnecessary if a municipality is already engaged in a long-term contract.

A second option, which could be executed in conjunction with municipalities increasing their recyclables storage capacity, is for several municipalities that handle recyclables to consolidate their recyclables and collectively procure the sale of them. Although the County Purchasing Department currently manages the collective procurement of recyclables transportation services on behalf of municipalities with transfer stations who choose to be part of a County-administered procurement, municipalities are not getting the full cost savings benefit associated with collective procurement because the contracted private hauler is servicing multiple locations.

Regardless of whether recyclables are being sold by individual municipalities within the Planning Unit, by the Planning Unit on behalf of the individual municipalities, sold through long-term contracts or on-the-spot market, it is important, when recyclables are being sold, that whoever is selling them is fully informed as to all of the potential end users that are available. ATTACHMENT D also provides a list of different intermediate and end-use markets for recyclable material who currently participate in the local market.

Summary of Recommendations Regarding Recycling Solid Waste in the Planning Unit:

1. Create a website that informs local businesses, residents and institutions about composting opportunities.
2. Use Social Media to inform local businesses, residents and institutions about composting opportunities.
3. Distribute brochures at municipal buildings and local transfer station/recycling centers that educate residents on simple and cost-effective backyard composting opportunities.
4. Distribute brochures to local businesses and institutions that provide education on simple and cost-effective ways in which they can compost their food scraps and yard trimmings.
5. Look for opportunity to develop a county composting facility.
6. Continue Offering a County-run HHW collection program.
7. Provide public space recycling receptacles at public events.
8. Develop and/or enhance recycling programs located within municipal buildings.
9. Develop recycling programs and education in schools located within the Planning Unit.
10. Create a website that informs local businesses on helpful recycling program ideas for various types of entities.
11. Hold seminars for local businesses to educate them on current and feasible recycling activities.

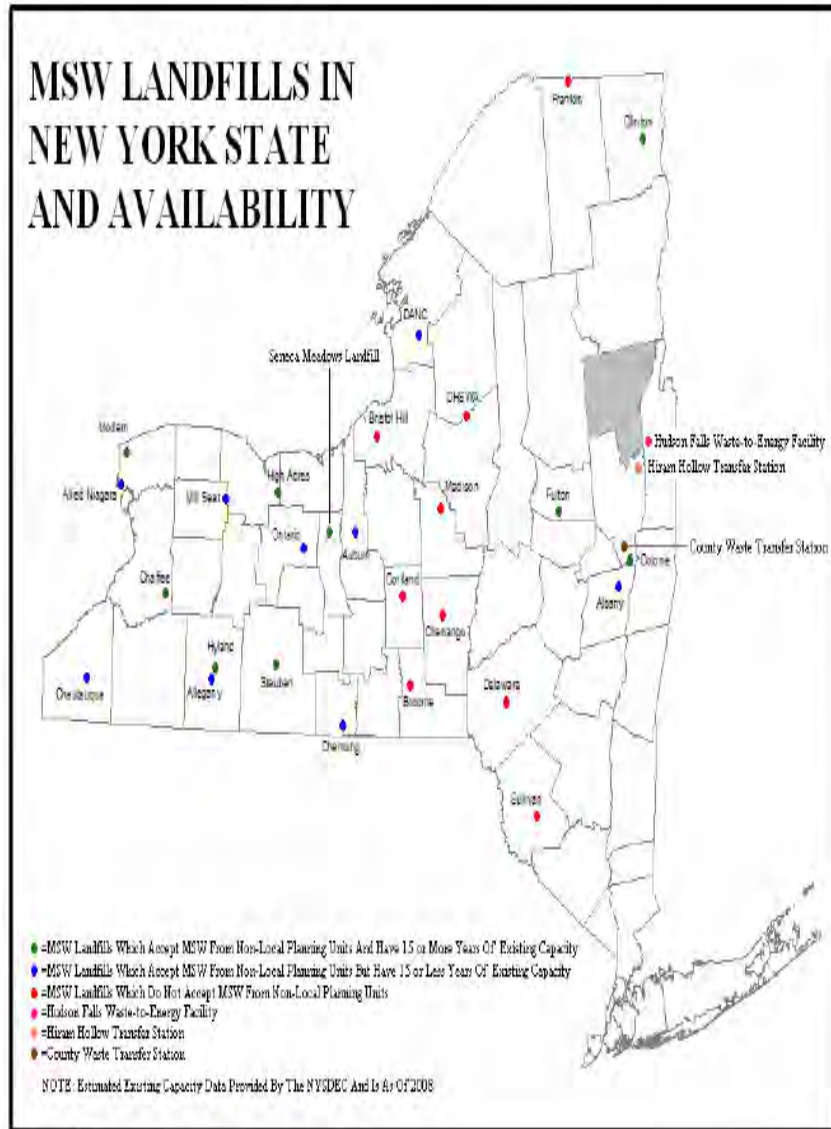
12. Evaluate a need for, and if required, select a recycling enforcement mechanism (Hauler Licensing, Waste Collection Franchising, and Municipal Collection) on a municipality-by-municipality basis.
13. Encourage municipalities located within the Planning Unit to collectively procure long-term contracts for the sales of their recyclables.

IX. DISPOSING OF RESIDUAL SOLID WASTE OPTIONS

Although this LSWMP details opportunities available to the Planning Unit to decrease the amount of waste it generates and to increase reuse and recycling of the waste it generates, there will still be residual solid waste generated within the Planning Unit that requires disposal.

Most of the municipally handled MSW generated in the Planning Unit is currently sent to the HFWTEF, which is owned by Wheelabrator. A goal of this LSWMP is to identify and evaluate the different disposal options available to the County. It is prudent for the County to periodically explore alternative disposal options for more economically advantageous terms. The analysis conducted throughout this Section was performed in 2010, when the Draft LSWMP was submitted to the NYSDEC for comments. Due to budgetary and time constraints this analysis has not been updated since then. However, the methodology used to analyze the Planning Unit's solid waste disposal options provided in this Section can be utilized to analyze solid waste disposal options in the future.

The following map represents all the active MSW landfills currently operating in New York. The map characterizes each landfill as either currently accepting MSW from non-local planning units with 15 or more years of capacity, currently accepting MSW from non-local planning units with fewer than 15 more years of capacity or landfills that do not accept any MSW from non-local planning units. Additionally, the map also indicates the location of the HFWTEF as well as two large privately-operated transfer stations located in Saratoga County. This information has not been updated since the submission of the LSWMP in 2011. Warren County, will include this as a task within the implementation schedule of the LSWMP.



As previously discussed, part of the goal of this LSWMP is to help the Planning Unit identify its MSW disposal options and the associated costs of the most feasible options.

In order to evaluate the most advantageous MSW disposal options available to the Planning Unit we have identified six different MSW delivery points and three different modes of transportation currently available to the Planning Unit. The following six delivery points have been identified for this analysis due to their proximity to Warren County and their existing capacities. It is important to note that the Tip Fees utilized in our analysis of the cost of the different disposal options available to the Planning Unit are indicative and have been provided by the owners and/or operators of the selected delivery points. However, we believe it is quite likely that if the County Purchasing Department were to manage a collective procurement on behalf of its individual municipalities, more aggressive (lower) Tip Fees at one or more of the selected delivery points may be offered. Therefore, we recommend that the County manage a collective procurement on behalf of its individual municipalities:

Clinton County Landfill

The Clinton County landfill is located in the Town of Schuyler Falls, NY. The Clinton County landfill is estimated to have an existing capacity of over 3,440,160 tons. Preliminary discussions with Casella Waste Systems, the private operator of the Clinton County landfill, have indicated that they would be willing to take all municipally controlled MSW and C&D generated in Warren County for approximately \$60/ton.

Fulton County Landfill

The Fulton County landfill is located in the Town of Johnstown, NY. It encompasses 500 acres of land, 25 of which are currently active. Additionally, there is currently a 13.5-acre expansion under construction. A total of 105 acres are available for land filling. Preliminary discussions with the Fulton County Department of Solid Waste have indicated that they would be willing to take all municipally controlled MSW and C&D generated in Warren County once their landfill expansion is completed for approximately \$44/ton. Additionally, they could potentially be interested in accepting municipally controlled recyclables for a fee as well. Fulton County indicated that it would be interested in engaging in a five-year contract with the County.

Colonie Landfill

The Town of Colonie landfill is located in the City of Cohoes, NY. It is estimated that in 2018 the landfill will have over 9 years of remaining constructed capacity. The landfill is currently permitted to accept 255,840 tons of solid waste on an annual basis. It is estimated that the landfill is currently accepting approximately 251,465 tons on an annual basis. Preliminary discussions with the Town of Colonie Department of Solid Waste have indicated that they would be willing to take all municipally controlled MSW and C&D generated in Warren County. The Town indicated that it would accept 5,000 tons of MSW annually for approximately \$53/ton and 15,000 tons of MSW or more annually for approximately \$50/ton. Additionally, it indicated that it would also accept any quantity of C&D material for approximately \$55/ton. The Town typically engages in five-year-term disposal contracts with options to renew for an additional five years.

County Waste Transfer Station

County Waste operates a transfer station located in Clifton Park, NY. Originally, the transfer station was only allowed to take C&D debris and recyclables. However, in 2008, the NYSDEC granted County Waste permission to accept MSW at the facility after they built an enclosed building specifically for handling MSW. Material received at the County Waste transfer station is loaded into tractor trailers and shipped to the disposal facility with the lowest transportation and disposal cost to County Waste. Most of the waste received at the County Waste transfer station is typically shipped to either the Seneca Meadows landfill or to the HFWTEF. The transfer station is permitted to receive up to 1,000 tons per day. Additionally, the transfer station is equipped to accept single-stream recycling. Preliminary discussions with County Waste have indicated that they would be willing to take all municipally controlled MSW and C&D generated in Warren County for approximately \$59/ton.

Hiram Hollow Transfer Station

The Hiram Hollow transfer station is located in the Town of Wilton, NY. Preliminary discussions with the transfer station operator have indicated that they would be willing to take all municipally controlled MSW and C&D generated in the Planning Unit for approximately \$70/ton. Material received at the Hiram Hollow transfer station will ultimately be loaded into tractor trailers and shipped to the final disposal facility with the lowest transportation and disposal cost to Casella. Currently most of the waste collected at the Hiram Hollow transfer station is being sent to the Clinton County landfill. Additionally, the transfer station is equipped to accept single-stream recycling.

Hudson Falls Waste-to-Energy Facility

In November, 2011, Wheelabrator Hudson Falls, L.L.C (WHF), the private company who operated the facility for the WWIDA, exercised its purchase option and purchased the facility. Annual throughputs have ranged from 144,923 tons to 173,253 tons from 2001-2009. Preliminary discussions with WHF indicate that they are very much interested in accepting any municipally controlled MSW generated within the Planning Unit at an approximate Tipping Fee of \$55 per ton depending on the quantity of waste delivered and the length of the contract.

Residual MSW generated within the Planning Unit can be transported to the six identified delivery points listed above using the following three modes of transportation:

Packer Trucks

For purposes of this report, we will define packer trucks as MSW collection vehicles that are loaded with the collected MSW material and compacted by a large blade called a "packer blade." Packer trucks are typically used to collect and transport waste for short distances. When waste collected by a packer truck is destined for a disposal facility remotely located, typically the truck operator will take the collected waste to a transfer station where the waste can be further compacted and transferred into a roll-off container or tractor trailer which can typically carry a

greater amount of waste. Although most municipalities in the Planning Unit use a roll-off container system, we have analyzed the economics of utilizing packer trucks for municipalities that currently municipally-collect MSW and deliver the collected MSW directly to a destination facility or for those that may wish to do so in the future. For purposes of analyzing the estimated transportation costs for transporting waste to each of the six selected disposal points listed above, we have used an industry-standard assumption of \$0.86/ton mile.

Roll-Off Trucks

A roll-off truck carries a roll-off container on a tilting ramp attached to the truck frame. Currently, most of the municipal transfer stations located within the Planning Unit use a roll-off container process where all the MSW, C&D and often recyclables are loaded into 20-42 cubic yard roll-off containers provided by the County. Once the roll-off containers are full of the designated material, municipalities either contract a private hauler or transport the containers themselves using a roll-off truck to the designated facility. Roll-off trucks are utilized to transport material which has already been received at a transfer station. Roll-off trucks are not used to collect waste. We have assumed a transfer station waste handling cost of \$5/ton in order to account for all costs associated with a roll-off container system including maintenance and replacement costs for the roll-off containers. For purposes of analyzing the estimated costs for transporting waste to each of the six selected disposal points listed above, we have utilized an industry-standard transportation cost assumption of \$75/hour of total roundtrip travel time, including wait-time. Travel time was estimated using MapQuest, a free online web mapping service owned by American Online, Incorporated. We have assumed a transfer station wait-time of 15 minutes and a landfill and waste-to-energy facility wait-time of 30 minutes. In order to estimate the total transportation cost per ton for each of the 18 disposal options, the total estimated roundtrip travel time for each disposal option was divided by 8.6 tons, the average amount of waste that is typically loaded into a 40 yard roll-off container at a Planning Unit municipal transfer station before it is transported to a waste disposal facility.

Tractor Trailers

Tractor trailers are used to transport waste that has already been centralized at a transfer station. Tractor trailers are not used to collect waste. As previously discussed, tractor trailers are typically used to haul waste to remote delivery points since they can carry a greater amount of waste than both packer and roll-off trucks. Tractor trailers are typically loaded via two different methods. The first method requires a transfer station with a pit into which a tractor trailer can drive and be top loaded using some sort of loader, which is positioned above the tractor trailer pit. The second method does not require a pit for the tractor trailer to drive into but does require a track hoe loading machine which can collect waste from a tipping floor and lift it up over the top of the tractor trailer for top loading. Currently none of the municipally owned transfer stations located in the Planning Unit are equipped to load tractor trailers using either method. Since none of the municipal transfer stations located in the Planning Unit are currently equipped to load tractor trailers and would either need to retrofit their transfer station and/or purchase additional loading equipment to load a tractor trailer, we have assumed a transfer station waste handling cost of \$110/ton in order to account for all costs associated with a tractor trailer system. This estimated waste handling cost includes the

amortization of an estimated \$1,000,000 in capital costs required to retrofit a municipal transfer station to a tractor trailer system over a 10-year period. It is considerably high on a per ton basis due to the low volume of waste currently handled by each municipal transfer station. In 2008, the average tonnage of waste handled by municipalities with transfer stations that accept MSW was approximately 921 tons. If municipally handled waste generated in the Planning Unit was centralized to one or two transfer stations or if flow control were implemented, the per-ton waste handling cost would substantially decrease. For purposes of analyzing the estimated costs for transporting waste to each of the six selected disposal points listed above, we have used an industry-standard assumption of \$17.78 per ton. This rate was calculated assuming that it would cost \$400 per half day to contract a private hauler to transport the MSW to the selected delivery point and that each load contained 22.5 tons. We have assumed that the contracted private hauler would only be making one trip per day since none of the transfer stations are currently accepting enough waste where multiple trips would be necessary. For purposes of estimating the per ton transportation costs we have assumed that the roundtrip travel times to each disposal facility from each municipally owned transfer station would be approximately four hours or less. However, the roundtrip travel time from certain municipally owned transfer station to certain disposal facilities may take up to 30 additional minutes.

Considering the six identified MSW delivery points and three different modes of transportation, TABLE 9.1 identifies the 18 disposal options which are available to each municipality-located within the Planning Unit.

TABLE 9.1			
	Packer Truck	Roll-Off Truck	Tractor Trailer
Clinton County LF	Option 1	Option 2	Option 3
Fulton County LF	Option 4	Option 5	Option 6
Colonie LF	Option 7	Option 8	Option 9
County Waste TS	Option 10	Option 11	Option 12
Hiram Hollow TS	Option 13	Option 14	Option 15
HFWTEF	Option 16	Option 17	Option 18

The estimated cost of each of the selected disposal options including waste handling, transportation and Tip Fees for each municipality located in the Planning Unit with a transfer station have been provided below. It should be noted that the Tipping Fees used in our analysis are indicative and have been provided by the owners and/or operators of the selected delivery points. However, we believe it is quite likely that if the County Purchasing Department were to manage a collective procurement on behalf of its individual municipalities, more aggressive (lower) Tip Fees at one or more of the selected delivery points may be offered. Additionally, the Tipping Fee at each facility also depends greatly on the quantity of waste delivered. The more waste contractually committed, the lower the Tip Fee will be. In 2018, over 10,000 tons of residual MSW generated in the Planning Unit was municipally controlled and discarded. For the purposes of this analysis we have used Tip Fees assuming that municipalities located in the Planning Unit would join forces and collectively procure a capacity of at least 5,000 tons at each destination facility. MSW tipping fees will ultimately be decided based on quantity of waste promised as well as market rates available for waste disposal at time of procurement. The amount of municipally handled waste generated in the Planning Unit could dramatically increase if waste flow control was widely implemented through

waste collection franchising. However, it is important to note that flow control could be met with legal opposition. Additionally, there have been no complaints regarding mishandling of MSW in the Planning Unit by private haulers. Therefore, it is recommended that the County continue to let private haulers collecting MSW within its borders to dispose of Planning Unit MSW at whichever facility offers them the best Tipping Fee.

WARREN COUNTY, NY
 Solid Waste Management Plan
 Estimated Future MSW Disposal Options
 Summary of Disposal Options: Total Cost/Ton (2012)
 8/13/2016
 Prepared By: R.S. Lynch & Company, Inc.

	Clinton County, LE			Fulton County, LE			Columbia, LE			Saratoga/White, LE			Hudson Valley, LE			Hudson Falls, WTE		
	PT	RT	TT	PT	RT	TT	PT	RT	TT	PT	RT	TT	PT	RT	TT	PT	RT	TT
MSW Generation	Option 1	Option 2	Option 3	Option 4	Option 5	Option 6	Option 7	Option 8	Option 9	Option 10	Option 11	Option 12	Option 13	Option 14	Option 15	Option 16	Option 17	Option 18
Town of Bolton	\$ 257.14	\$ 157.59	\$ 157.72	\$ 157.24	\$ 157.72	\$ 157.72	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46
Town of Canaan	\$ 258.30	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46
City of Glenn's Falls	\$ 258.34	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46
Town of Hague	\$ 199.32	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46
Town of Holicon	\$ 259.64	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46
Town of Johnson	\$ 257.80	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46
Town of Lake George	\$ 258.69	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46
Town of Quakerbury	\$ 252.08	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46
Town of Stony Creek	\$ 252.86	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46
Town of Warrensburg	\$ 252.86	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 157.72	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46	\$ 154.46

- Lowest Cost Disposal Option
- Second Lowest Cost Disposal Option
- Third Lowest Cost Disposal Option

Construction and Demolition Material (C&D):

Most of the municipalities located in the Planning Unit contract private haulers to transport and dispose of C&D material that they handle at their municipally owned transfer stations. The only municipalities located in the Planning Unit that dispose of their own C&D material are the Town of Thurman and the Town of Lake George, who each own and operate their own municipal C&D landfill. Neither municipality is currently accepting C&D generated from other municipalities located in the Planning Unit. Private haulers typically bring C&D collected from within the Planning Unit to the Green Ridge Landfill, Hiram Hollow transfer station located in Wilton or the Colonie Landfill. Additionally, Fulton County expressed interest in accepting C&D waste from the Planning Unit at its landfill. It is assumed that most of these disposal options will continue to be available as destination facilities for C&D generated within the Planning Unit for at least an additional 10 years. It is recommended that the County continue to let private haulers that collect C&D material within its borders to bring the collected C&D to any permitted facility they choose.

As previously mentioned in SECTION IX, Planning Unit municipalities have an opportunity to potentially reduce the amount of money they spend on Tipping Fees for municipally handled C&D if they were to collectively procure capacity at a facility that receives C&D waste. The more municipally handled C&D material that can collectively be procured, the lower the Tip Fee would be for the residual C&D material. Additionally, it is not uncommon for municipalities to collectively procure disposal of both MSW and C&D material, which could potentially further decrease Tip Fees providing that the destination facility is permitted to accept both types of material.

Industrial Waste:

No municipalities located within the Planning Unit handle any type of industrial waste. As previously reported, the main type of industrial waste being generated in the Planning Unit in large volumes is paper sludge. The Green Ridge RDF landfill, located in Saratoga County adjacent to the Warren County border, is indisputably the closest industrial landfill. It is assumed that this facility takes most of Warren County's industrial waste. There have been no reports regarding mishandling of industrial waste in the Planning Unit.

Regulated Medical Waste

The State of New York has adopted a comprehensive regulatory framework covering all aspects of regulated medical waste (RMW) including handling, storage, treatment and disposal. New York State's RMW program is jointly administered by the New York State Department of Health (DOH) and the NYSDEC which oversees all RMW generated within the Planning Unit from facilities such as the Glens Falls Hospital or any other medical facilities located in the Planning Unit such as doctors' offices, clinics or veterinarians. RMW is not handled by the Planning Unit or any of its municipalities. RMW generators in the Planning Unit directly handle their own RMW or contract private haulers to collect, process, transport and recycle/dispose of the material using their own facilities and resources. There have been no reports of improper handling of RMW in the County. Therefore, the County should continue to let private industries handle or arrange for the collection and subsequent disposal of their own RMW.

Biosolids and Septage

As detailed in SECTION III, biosolids and septage generated in the Planning Unit are currently being handled in a responsible manner. They are currently being incinerated and used as alternate daily cover material at landfills or an ingredient in concrete manufactured at a local concrete company. Biosolids and septage generated in the Planning Unit are also currently being composted or are used as fertilizer on farms for non-human consumable foods. It is estimated that the City of Glens Falls wastewater treatment facility is currently only operating at 60% of its physical capacity and therefore has the physical capacity to accept any additional waste being generated in the Planning Unit. Therefore, if a municipality finds that its biosolids or septage are not being handled in a responsible manner, the City of Glens Falls wastewater treatment facility has capacity to accept it.

Summary of Recommendations Regarding Disposal of Residual Solid Waste Generated in the Planning Unit:

1. Individual municipalities located in the Planning Unit should collectively procure transportation and disposal services for municipally handled MSW and C&D. The collective procurement should include at the very least the six delivery points identified herein and should be flexible to allow different groups of municipalities to use different delivery points if economically advantageous, possibly including Washington County, NY.
2. Continue to allow residents and private industries independently arrange for the collection and subsequent disposal of residual waste material generated in the Planning Unit which is not municipally handled.

X. SUMMARY AND RECOMMENDATIONS

SECTION VI through SECTION VIII of this LSWMP have provided the Planning Unit with recommendations on how it could effectively reduce the amount of waste generated in the Planning Unit, increase reuse in the Planning Unit and increase the quantity of waste recycled in the Planning Unit with a goal of diverting waste from disposal. Additionally, SECTION IX of this LSWMP has outlined the different disposal options available to the Planning Unit for residual waste it generates that it is not able to reuse or recycle. All the recommendations provided in this LSWMP can be governed and implemented in a variety of different ways.

The recommendations referenced herein could either be centrally implemented and governed by the County or implemented and governed on a municipality-by-municipality basis. The following table identifies all the recommendations provided in this LSWMP as well as the recommended implementation and governance structure:

Improve Solid Waste and Recycling Program Data Recommendations	County Implemented	Implemented by Each Municipality Individually
<p>1. During the preparation of this LSWMP, it has been discovered that the County does not currently collect enough solid waste disposal and recycling data for the waste generated within its borders. Furthermore, the data that is collected is occasionally incomplete and inconsistent. One of the main goals for the County during this Planning Period will be to evaluate future options for improving the amount and accuracy of the data which the County receives in order to make more informed future solid waste planning decisions.</p> <p>Required Resources: Current staff</p> <p>Milestones/Desired Outcome: Establish a reporting protocol which requires individual member municipalities to provide the Warren County DPW designee with bi-annual solid waste and recycling data collected by each municipality. This data should include a breakdown of each recycling component handled, its associated volume, associated revenue or disposal expense, source of material and ultimate destination for the material. It should also include the volume of all waste handled for disposal, the source of waste and ultimate disposal location. This includes any type of material that is handled by the member municipalities such as MSW, C&D and Bio-solids.</p> <p>Start Date: 2020</p> <p>Completion Date: 2021</p> <p>Administrative/Technical Impact:</p> <ul style="list-style-type: none"> -Waste Stream Impact- No immediate waste stream impact. However, once the County has a more granular view of Planning Unit waste generation and disposal, it will be easier to identify recycling and waste reduction opportunities. -Cost & Lifecycle Analysis- Increase in staff workload <p>Jurisdictional Impact:</p> <ul style="list-style-type: none"> -Participation by neighboring Planning Units is not applicable. 	X	
<p>2. During the preparation of this LSWMP, it has been discovered that the County does not currently collect enough data regarding the financial structure for the solid waste management facilities and programs operated or administered by the Planning Unit and/or its member municipalities. Furthermore, the data that is collected is often incomplete and inconsistent. One of the main goals for the County during this Planning Period will be to evaluate future options for improving the amount and accuracy of the data which the County receives in order to make more informed future solid waste planning decisions. This data is also required by the NYSDEC to be included in the LSWMP.</p> <p>Required Resources: Current staff</p>		

Improve Solid Waste and Recycling Program Data Recommendations	County Implemented	Implemented by Each Municipality Individually
<p>Milestones/Desired Outcome: Establish a reporting protocol which requires individual member municipalities to provide the Warren County DPW designee with a breakdown of the annual costs, revenues and funding mechanisms of solid waste facility and programs. Requested costs should include capital investments, insurance, operation, maintenance, closure and post-closure costs, administration and financing. Revenues should include fees, fines, recyclable revenues, general fund contributions and/or special district charges. This data is also required by the NYSDEC to be included in the LSWMP.</p> <p>Start Date: 2020 Completion Date: 2021</p> <p>Administrative/Technical Impact: -Waste Stream Impact- No waste stream impact. -Cost & Lifecycle Analysis- Increase in staff workload.</p> <p>Jurisdictional Impact: -Participation by neighboring Planning Units is not applicable.</p>	X	

Reduce Waste Generation in the PU Recommendations	County Implemented	Implemented by Each Municipality Individually
<p>1. Encourage all municipalities in the Planning Unit to use procurement lists and procurement specifications as developed by the State under Executive Order #4, where practicable.</p> <p>Required Resource: Current staff</p> <p>Milestones/Desired Outcome: Issue RFPs using environmentally friendly procurement lists. Reduce the amount of waste generated in the Planning Unit as well as identify environmentally friendly commodities, services and technologies to be considered when undergoing procurement for such commodities, services and technologies.</p> <p>Start Date: 2021 Completion Date: Ongoing</p> <p>Administrative/Technical Impact: -Waste Stream Impact- Marginally minimize volume and toxicity of waste <1%. -Cost & Lifecycle Analysis- No cost impact.</p> <p>Jurisdictional Impact: -Participation by neighboring Planning Units is not applicable.</p>	X	X
<p>2. Encourage all municipalities in the Planning Unit to issue all documents in double-sided format, where practicable.</p> <p>Required Resource: Current staff</p> <p>Milestones/Desired Outcome: Increase the number of municipal documents and reports printed in double-sided format. Reduce the amount of waste generated in the Planning Unit.</p> <p>Start Date: 2021 Completion Date: Ongoing</p> <p>Administrative/Technical Impact: -Waste Stream Impact- Marginally minimize volume of waste <1%. -Cost & Lifecycle Analysis- Decrease in office supply expenses.</p> <p>Jurisdictional Impact: -Participation by neighboring Planning Units is not applicable.</p>	X	X
<p>3. Encourage all municipalities in the Planning Unit to require that responders to any municipally issued request for proposals or bids be submitted in double-sided format.</p> <p>Required Resource: Current staff</p>		

Reduce Waste Generation in the PU Recommendations	County Implemented	Implemented by Each Municipality Individually
<p>Milestones/Desired Outcome: Reduce the amount of waste generated in the Planning Unit.</p> <p>Start Date: 2021</p> <p>Completion Date: Ongoing</p> <p>Administrative/Technical Impact:</p> <p>-Waste Stream Impact: Marginally minimize volume of waste <1%.</p> <p>-Cost & Lifecycle Analysis: Marginally reduce disposal and recyclable handling expenses.</p> <p>Jurisdictional Impact:</p> <p>-Participation by neighboring Planning Units is not applicable.</p>	X	X
<p>4. Encourage all municipal employees to communicate via electronic mail as opposed to regular mail.</p> <p>Required Resources: Current staff</p> <p>Milestones/Desired Outcome: Reduce the amount of waste generated in the Planning Unit.</p> <p>Start Date: 2021</p> <p>Completion Date: Ongoing</p> <p>Administrative/Technical Impact:</p> <p>-Waste Stream Impact: Marginally minimize volume of waste <1%.</p> <p>-Cost & Lifecycle Analysis: Marginally reduce disposal and recyclable handling expenses. Marginally reduce office expenses.</p> <p>Jurisdictional Impact:</p> <p>-Participation by neighboring Planning Units is not applicable.</p>	X	X
<p>5. Create a website that informs local businesses, residents and institutions about waste reduction opportunities.</p> <p>Required Resources: Current staff</p> <p>Milestones/Desired Outcome: Develop a County Reduce, Reuse and Recycle website. Educate residents, businesses and institutions on how to effectively reduce the amount of waste generated in the Planning Unit.</p> <p>Start Date: 2021</p> <p>Completion Date: Ongoing</p> <p>Administrative/Technical Impact:</p> <p>-Waste Stream Impact: Minimize volume of waste generated <5%.</p> <p>-Cost & Lifecycle Analysis: Reduce disposal and recyclable handling expenses. Marginally increase staff workload. There is currently a grant offered by the NYSDEC which would reimburse the County for 50% of the qualifying expenses.</p> <p>Jurisdictional Impact:</p> <p>-Participation by neighboring Planning Units is not applicable.</p>	X	
<p>6. Use Social Media to inform local businesses, residents and institutions about waste reduction opportunities.</p> <p>Required Resources: Current staff</p> <p>Milestones/Desired Outcome: Educate residents, businesses and institutions on how to effectively reduce the amount of waste generated in the Planning Unit.</p> <p>Start Date: 2021</p> <p>Completion Date: Ongoing</p> <p>Administrative/Technical Impact:</p> <p>-Waste Stream Impact: Minimize volume of waste generated <1%.</p> <p>-Cost & Lifecycle Analysis: Reduce disposal and recyclable handling expenses. Marginally increase staff workload.</p> <p>Jurisdictional Impact:</p> <p>-Participation by neighboring Planning Units is not applicable.</p>	X	
<p>7. Distribute brochures at municipal buildings and local transfer station/recycling centers that educate residents on simple and cost-effective waste reduction opportunities.</p> <p>Required Resources: Current staff</p>	X	X

Reduce Waste Generation in the PU Recommendations	County Implemented	Implemented by Each Municipality Individually
<p>Milestones/Desired Outcome: Educate residents on how to effectively reduce the amount of waste that they generate.</p> <p>Start Date: 2021</p> <p>Completion Date: Ongoing</p> <p>Administrative/Technical Impact:</p> <p>-Waste Stream Impact: Marginally minimize volume of waste <1%.</p> <p>-Cost & Lifecycle Analysis: Marginally reduce disposal and recyclable handling expenses. Marginally increase expenses for educational material. There is currently a grant offered by the DEC which would reimburse the County for 50% of the qualifying expenses.</p> <p>Jurisdictional Impact:</p> <p>-Participation by neighboring Planning Units is not applicable.</p>		
<p>8. Distribute brochures to local businesses and institutions that provide education on simple and cost-effective waste reduction opportunities.</p> <p>Required Resource: Current staff</p> <p>Milestones/Desired Outcome: Educate local businesses and institutions on how to effectively reduce the amount of waste that they generate.</p> <p>Start Date: 2021</p> <p>Completion Date: Ongoing</p> <p>Administrative/Technical Impact:</p> <p>-Waste Stream Impact: Marginally minimize volume of waste <1%.</p> <p>-Cost & Lifecycle Analysis: Marginally reduce disposal and recyclable handling expenses. Marginally increase expenses for educational material. There is currently a grant offered by the NYSDEC which would reimburse the County for 50% of the qualifying expenses.</p> <p>Jurisdictional Impact:</p> <p>-Participation by neighboring Planning Units is not applicable.</p>	X	
<p>9. Hold seminars for residents to demonstrate ways to reduce waste generation.</p> <p>Required Resources: Current staff</p> <p>Milestones/Desired Outcome: Reduce the amount of waste generated in the Planning Unit.</p> <p>Start Date: 2021</p> <p>Completion Date: Ongoing</p> <p>Administrative/Technical Impact:</p> <p>-Waste Stream Impact: Marginally minimize volume of waste <1%.</p> <p>-Cost & Lifecycle Analysis: Marginally reduce disposal and recyclable handling expenses. Marginally increase expenses for educational material and staff hours. There is currently a grant offered by the NYSDEC which would reimburse the County for 50% of the qualifying expenses.</p> <p>Jurisdictional Impact:</p> <p>-Participation by neighboring Planning Units is not applicable.</p>	X	
<p>10. Encourage unit-based pricing to be used throughout the Planning Unit, where practicable.</p> <p>Required Resource: Current staff</p> <p>Milestones/Desired Outcome: Provide member municipalities with educational material regarding Unit Pricing. Reduce the amount of waste generated in the Planning Unit.</p> <p>Start Date: 2021</p> <p>Completion Date: Ongoing</p> <p>Administrative/Technical Impact:</p> <p>-Waste Stream Impact: Marginally minimize volume of waste <1%.</p> <p>-Cost & Lifecycle Analysis: Marginally reduce disposal and recyclable handling expenses.</p> <p>Jurisdictional Impact:</p> <p>-Participation by neighboring Planning Units is not applicable.</p>	X	

Reuse Waste Generated in the PU Recommendations	County Implemented	Implemented by Each Municipality Individually
<p>1. Develop Reuse Centers at municipally owned transfer stations with adequate capacity in the Planning Unit. Required Resources: Current staff Milestones/Desired Outcome: Increase the amount of Reuse Centers at municipally owned recycling centers. Reduce the amount of waste generated in the Planning Unit. Start Date: 2021 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- Marginally minimize volume of waste <2%. -Cost & Lifecycle Analysis- Marginally reduce disposal and recyclable handling expenses. It is anticipated that some qualifying expenses could be reimbursed through NYSDEC grant programs. This program would provide aide to residents that cannot afford to buy new products. Jurisdictional Impact: -Participation by neighboring Planning Units is not applicable.</p>		X
<p>2. Create a website that would provide a platform for excess food generators to communicate with local food pantries and soup kitchens in need of food. Required Resources: Current staff Milestones/Desired Outcome: Develop a County Reduce, Reuse and Recycle website. Reduce the amount of waste generated in the Planning Unit by matching excess food generators to those in need of food. Start Date: 2021 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- Minimize volume of waste generated <2%. -Cost & Lifecycle Analysis- Marginally reduce disposal and recyclable handling expenses. Marginally increase staff workload. There is currently a grant offered by the NYSDEC which would reimburse the County for 50% of the qualifying expenses. Jurisdictional Impact: -Participation by neighboring Planning Units is not applicable.</p>	X	

Recycle Waste Generated in the PU Recommendations	County Implemented	Implemented by Each Municipality Individually
<p>1. Create a website that informs local businesses, residents and institutions about composting opportunities. Required Resources: Current staff Milestones/Desired Outcome: Develop a County Reduce, Reuse and Recycle website. Educate local businesses, residents and institutions on how to effectively reduce the amount of waste generated in the Planning Unit designated for disposal. Start Date: 2021 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- Minimize volume of waste generated <1%. -Cost & Lifecycle Analysis- Marginally reduce disposal and recyclable handling expenses. Marginally increase staff workload. There is currently a grant offered by the NYSDEC which would reimburse the County for 50% of the qualifying expenses. Jurisdictional Impact: -Participation by neighboring Planning Units is not applicable.</p>	X	
<p>2. Use Social Media to inform local businesses, residents and institutions about composting opportunities. Required Resources: Current staff</p>		

Recycle Waste Generated in the PU Recommendations	County Implemented	Implemented by Each Municipality Individually
<p>Milestones/Desired Outcome: Educate local businesses, residents and institutions on how to effectively reduce the amount of waste generated in the Planning Unit designated for disposal. Start Date: 2021 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- Minimize volume of waste generated <1%. -Cost & Lifecycle Analysis- Marginally reduce disposal and recyclable handling expenses. Marginally increase staff workload. Jurisdictional Impact: -Participation by neighboring Planning Units is not applicable.</p>		
<p>3. Distribute brochures at municipal buildings and local transfer station/recycling centers that educate residents on simple and cost-effective backyard composting opportunities. Required Resources: Current staff Milestones/Desired Outcome: Reduce the amount of waste generated in the Planning Unit. Start Date: 2021 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- Marginally minimize volume of waste <1%. -Cost & Lifecycle Analysis- Marginally reduce disposal and handling expenses. Marginally increase expenses for educational material. There is currently a grant offered by the DEC which would reimburse the County for 50% of the qualifying expenses. Jurisdictional Impact: -Participation by neighboring Planning Units is not applicable.</p>	X	X
<p>4. Seek opportunities to establish a County Composting facility. Required Resources: Current staff Milestones/Desired Outcome: Research economics of publicly owned composting facilities. Identify current funding opportunities. Increase the amount of waste composted in the Planning Unit. Start Date: 2021 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- TBD -Cost & Lifecycle Analysis- TBD Jurisdictional Impact: -TBD</p>	X	
<p>5. Distribute brochures to local businesses and institutions that provide education on simple and cost-effective ways in which they can compost their food scraps and yard trimmings. Required Resources: Current staff Milestones/Desired Outcome: Reduce the amount of waste generated in the Planning Unit. Start Date: 2021 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- Marginally minimize volume of waste <1%. -Cost & Lifecycle Analysis- Marginally reduce disposal and handling expenses. Marginally increase expenses for educational material. There is currently a grant offered by the NYSDEC which would reimburse the County for 80% of the qualifying expenses. Jurisdictional Impact: -Participation by neighboring Planning Units is not applicable.</p>	X	
<p>6. Continue offering a County-run household hazardous waste recycling program. Consider offering a second HHW collection event.</p>	X	

Recycle Waste Generated in the PU Recommendations	County Implemented	Implemented by Each Municipality Individually
<p>Required Resources: Current staff Milestones/Desired Outcome: Reduce the toxicity and amount of waste ultimately disposed of. Start Date: 2018 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- Marginally minimize volume of waste <1%. -Cost & Lifecycle Analysis- Marginally reduce disposal and handling expenses. The NYSDEC is currently offering municipalities grants to help fund HHW programs. Jurisdictional Impact: -Participation by neighboring Planning Units is not anticipated.</p>		
<p>7. Provide public space recycling receptacles at public events. Required Resources: Current staff Milestones/Desired Outcome: County purchases mobile recycling containers. Allow member municipalities to utilize and implement recycling containers into public events. Reduce the amount of waste disposed of in the Planning Unit. Start Date: 2021 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- Marginally minimize volume of waste sent for disposal <1%. -Cost & Lifecycle Analysis- Marginally reduce disposal expenses. Marginally increase expenses for increased staff workload and purchase of recycling containers. There is currently a grant offered by the NYSDEC which would reimburse the County for 50% of the qualifying expenses. Jurisdictional Impact: -Participation by neighboring Planning Units is not anticipated.</p>	X	X
<p>8. Develop and/or enhance recycling programs located within municipal buildings. Required Resources: Current staff Milestones/Desired Outcome: Create convenient spaces for employees to recycle waste fibers and containers typically found in office buildings. If such locations already exist, enforce participation. Reduce the amount of waste disposed of in the Planning Unit. Start Date: 2021 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- Marginally minimize volume of waste sent for disposal <1%. -Cost & Lifecycle Analysis- Marginally reduce disposal expenses. Marginally increase expenses for purchase of recycling containers. Jurisdictional Impact: -Participation by neighboring Planning Units is not applicable.</p>		X
<p>9. Develop recycling programs and education in schools located within the Planning Unit. Required Resources: Current staff Milestones/Desired Outcome: Create convenient spaces for employees to recycle waste fibers and containers typically found in schools. If such locations already exist, enforce participation. Reduce the amount of waste disposed of in the Planning Unit. By developing recycling programs in schools located within the Planning Unit, the Planning Unit can use the recycling program as a focus on environmental education. Participating schools can develop recycling education curriculum with the hope that the participating students will apply what they learned in school at home. Start Date: 2021 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- Marginally minimize volume of waste sent for disposal <1%.</p>		X

Recycle Waste Generated in the PU Recommendations	County Implemented	Implemented by Each Municipality Individually
<p>-Cost & Lifecycle Analysis- Marginally reduce disposal expenses. Marginally increase expenses for purchase of recycling containers. There is currently a grant offered by the NYSDEC which would reimburse the County for 50% of the qualifying expenses. Jurisdictional Impact: -Participation by neighboring Planning Units is not applicable.</p>		
<p>10. Create a website that informs local businesses on helpful recycling program ideas for various types of entities. Required Resources: Current staff Milestones/Desired Outcome: Develop a County Reduce, Reuse and Recycle website. Educate local businesses on how to effectively reduce the amount of waste generated in the Planning Unit designated for disposal. Start Date: 2021 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- Minimize volume of waste generated <1%. -Cost & Lifecycle Analysis- Marginally reduce disposal expenses. Marginally increase staff workload. There is currently a grant offered by the NYSDEC which would reimburse the County for 50% of the qualifying expenses. Jurisdictional Impact: -Participation by neighboring Planning Units is not anticipated.</p>	X	
<p>11. Hold seminars for local businesses to educate them on current and feasible recycling activities. Required Resources: Current staff/Third party volunteer Milestones/Desired Outcome: Educate residents on how to effectively reduce the amount of waste destined for disposal in the Planning Unit. Start Date: 2021 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- Minimize volume of waste generated <1%. -Cost & Lifecycle Analysis- Marginally reduce disposal expenses. Marginally increase staff workload. There is currently a grant offered by the NYSDEC which would reimburse the County for 50% of the qualifying expenses. Jurisdictional Impact: -Participation by neighboring Planning Units is not anticipated.</p>	X	
<p>12. Evaluate a need for, and if required, select a recycling enforcement mechanism (Hauler Licensing, Waste Collection Franchising, and Municipal Collection). Required Resources: Current staff Milestones/Desired Outcome: If the Planning Unit determines that it is not recycling enough solid waste, recycling enforcement mechanisms should be evaluated. The desired outcome would be to decrease the amount of waste generated in the Planning Unit destined for disposal by increasing the amount of waste recycled. By actively enforcing a recycling mechanism that fits their specific solid waste and recycling program, each individual member municipality can substantially increase their recycling rate. Most member municipalities are not currently enforcing any type of recycling mechanism. Start Date: 2022 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- Minimize volume of waste generated <5%. -Cost & Lifecycle Analysis- Program expenses and administrative duties vary greatly depending on which recycling enforcement mechanism is chosen, if any. Jurisdictional Impact: -Participation by neighboring Planning Units is not applicable.</p>		X
<p>13. Collectively procure long-term contracts for the sale of recyclables. Required Resources: Current County staff</p>		

Recycle Waste Generated in the PU Recommendations	County Implemented	Implemented by Each Municipality Individually
<p>Milestones/Desired Outcome: Create a market for recyclables handled by member municipalities by increasing the volume of recyclables offered for sale through collective procurement and provide stability for municipal planning and budgeting by engaging in long term contracting. Start Date: 2019 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- No impact -Cost & Lifecycle Analysis- Increase recycling revenue and vendor reliability. Jurisdictional Impact: -Participation by neighboring Planning Units is not applicable.</p>		<p>RFP administered on the County level with individual member municipalities given option to participate.</p>
<p>14. Provide a link on the newly created waste reduction, reuse and recycling webpage to The Empire State Development (ESD) Recycling Market Database, which provides information about intermediate and end-use markets for recyclable material. Required Resources: Current staff Milestones/Desired Outcome: Develop a County Reduce, Reuse and Recycle website. Educate Planning Unit municipalities, residents and local businesses on end-use markets. Start Date: 2021 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- Minimize volume of waste destined for disposal <1%. -Cost & Lifecycle Analysis- Marginally increase recycling revenue and stability. Jurisdictional Impact: -Participation by neighboring Planning Units is not anticipated.</p>	<p>X</p>	

Disposal of Residual Waste Generated in the PU Recommendations	County Implemented	Implemented by Each Municipality Individually
<p>1. Individual municipalities located in the Planning Unit should discuss and evaluate collectively procuring transportation and disposal services for municipally handled MSW and C&D. The collective procurement should include at the very least the six delivery points identified herein and should be flexible to allow different groups of municipalities to use different delivery points if economically advantageous, possibly including Washington County, NY. Required Resources: Current staff Milestones/Desired Outcome: If it is determined that multiple individual municipalities are interested in participating in a collective procurement, develop a County issued RFP for individual member municipalities. Member municipalities can capitalize on the opportunity to explore alternative disposal options for economically advantageous terms. This procurement should occur approximately every 3-5 years. Start Date: 2021 Completion Date: Ongoing, every 3-5 years Administrative/Technical Impact: -Waste Stream Impact- No impact -Cost & Lifecycle Analysis- Marginally decrease disposal costs and increase stability. Jurisdictional Impact: -Participation by neighboring Planning Units is not anticipated. However, neighboring Planning Units could be included to add to the economies of scale.</p>		<p>RFP administered on the County level with individual member municipalities given option to participate.</p>

Disposal of Residual Waste Generated in the PU Recommendations	County Implemented	Implemented by Each Municipality Individually
<p>2. Continue to allow residents and private industries to independently arrange for the collection and subsequent disposal of residual waste material generated in the Planning Unit which is not municipally handled.</p> <p>Required Resources: None Milestones/Desired Outcome: Give residents the ability to choose their own services. Start Date: 2019 Completion Date: Ongoing Administrative/Technical Impact: -Waste Stream Impact- No impact -Cost & Lifecycle Analysis- No impact Jurisdictional Impact: -Participation by neighboring Planning Units is not applicable.</p>	X	

XI. IMPLEMENTATION SCHEDULE AND RECOVERY GOALS

Timeframe	Recommendation/Action	Responsible Party	Tasks
2019	Collectively procure contracts for the sale of municipally handled recyclables.	RFP administered on the County level with individual member municipalities given option to participate	<ul style="list-style-type: none"> Issue an RFP for the sale of municipally collected recyclables on a bi-annual basis. Determine individual member municipality participation on a bi-annual basis.
2019-2020	Respond to the June 6, 2018 NYSDEC comments issued on the Draft LSWMP submitted to the NYSDEC in January 2011.	Warren County DPW	<ul style="list-style-type: none"> Contract third party to respond to NYSDEC comments. Gather additional data requested by NYSDEC. Provide the revised Draft LSWMP addressing NYSDEC comments to the Public for a 45-day Public Comment Period. Issue a Notice of Public Hearing in wide circulation for 15 days. Hold one Public Hearing to present public overview of plan and receive comments. Write a Summary of Public Comments for all verbal and written comments received and attach to the LSWMP. Issue revised Draft LSWMP with Summary of Public Comments to the NYSDEC for Final approval.
2021-222	Update data on tourist information and solid waste facility disposal capacity		<ul style="list-style-type: none"> Work with Tourism Department and NYSDEC to gather updated information.
Annually (2019-2028)	Offer a County-run HHW collection program. Consider offering a second HHW collection event to increase recycled/diverted HHW material.	Warren County DPW	<ul style="list-style-type: none"> Issue an RFP for a private vendor to operate an HHW collection program on an annual basis. Keep records of the volume and type of items collected for future Solid Waste Management Planning.

Timeframe	Recommendation/Action	Responsible Party	Tasks
Annually (2019-2028)	For any Member Municipalities with a Regulated NYSDEC transfer station and/or C&D landfill, continue to submit any NYSDEC required annual reports.	Each Member Municipality with a Regulated NYSDEC Facility	<ul style="list-style-type: none"> For Member Municipalities with a registered transfer station, continue to submit the NYSDEC Registered Transfer Facility Annual Report. For Member Municipalities with a Permitted C&D landfill, continue to submit the NYSDEC Active C&D Debris Landfill Annual Report.
2019 Year End Waste Disposal Goal (Per Capita Pounds/Day): *Assumes 0% Reduction from Current Estimated Waste Disposal Rate			3.49
2020, 2022, 2024, 2026, 2028	Collectively procure long-term contracts for the sale of recyclables. We have assumed two-year-term engagements.	RFP administered on the County level with individual member municipalities given option to participate	<ul style="list-style-type: none"> Issue an RFP for the sale of municipally collected recyclables on a bi-annual basis. Determine individual member municipality participation on a bi-annual basis.
Annually (2020-2028)	Encourage all municipalities in the Planning Unit to use procurement lists and procurement specifications as developed by the State under Executive Order #4, where practicable.	Warren County Purchasing Department	<ul style="list-style-type: none"> Provide each member municipality with procurement lists and procurement specifications as developed by the State.
Annually (2020-2028)	Encourage all municipalities in the Planning Unit to issue all documents in double-sided format, where practicable.	Warren County DPW	<ul style="list-style-type: none"> Evaluate ways to educate each member municipality leader on potential waste reduction and costs savings associated with double-sided printing.
Annually (2020-2028)	Encourage all municipalities in the Planning Unit to require that responders to any municipally issued RFPs or bids be submitted in double-sided format.	Warren County DPW	<ul style="list-style-type: none"> Evaluate ways to educate each member municipality leader on potential waste reduction opportunities associated with double-sided printing. Award extra points to RFP responders that submit responses in double-sided format.
Annually (2020-2028)	Encourage all municipal employees to communicate via electronic mail as opposed to regular mail.	Warren County DPW	<ul style="list-style-type: none"> Evaluate ways to educate each member municipality leader on potential waste reduction and costs savings associated with electronic mail.

Timeframe	Recommendation/Action	Responsible Party	Tasks
Annually (2020-2028)	Distribute brochures at municipal buildings and local transfer station/recycling centers that educate residents on simple and cost-effective waste reduction opportunities.	Warren County DPW	<ul style="list-style-type: none"> Develop brochures that educate residents on simple and cost-effective waste reduction opportunities using this report and the NYSDEC website. Distribute brochures to municipal buildings and transfer stations located within the Planning Unit. Instruct building managers and operators to distribute brochures at their location.
Annually (2020-2028)	Distribute brochures to local businesses and institutions that provide education on simple and cost-effective waste reduction opportunities.	Warren County DPW	<ul style="list-style-type: none"> Identify local businesses and institutions that generate large volumes of waste. Develop brochures that educate local businesses and institutions on simple and cost-effective waste reduction opportunities using this report and the NYSDEC website. Distribute brochures to municipal buildings and institutions located within the Planning Unit that generate large volumes of waste. Ask building managers and operators to distribute brochures at their location.
Annually (2020-2028)	Hold seminars for residents to demonstrate ways to reduce waste generation.	Warren County DPW or Contracted Third Party	<ul style="list-style-type: none"> Identify third party volunteers that teach waste reduction activities and practices. Engage third party volunteers to hold waste reduction seminars for residents.
Annually (2020-2028)	Encourage unit-based pricing.	Each Member Municipality	<ul style="list-style-type: none"> Implement unit-based pricing at municipally operated transfer stations and for municipally contracted/operated collection services.
Annually (2020-2028)	Distribute brochures at municipal buildings and local transfer station/recycling centers that educate residents on simple and cost-effective backyard composting opportunities.	Warren County DPW	<ul style="list-style-type: none"> Develop brochures that educate local residents on simple and cost-effective backyard composting opportunities using this report and the NYSDEC website. Distribute brochures to municipal buildings and transfer stations located within the Planning Unit. Instruct building managers and operators to distribute brochures at their location.

Timeframe	Recommendation/Action	Responsible Party	Tasks
Annually (2020-2028)	Distribute brochures to local businesses and institutions that provide education on simple and cost-effective ways in which they can compost their food scraps and yard trimmings.	Warren County DPW	<ul style="list-style-type: none"> Identify local businesses and institutions that generate large volumes of food scraps and yard trimmings. Develop brochures that educate local businesses and institutions on simple and cost-effective food scrap and yard trimming composting opportunities using this report and the NYSDEC website. Distribute brochures to municipal buildings and institutions located within the Planning Unit that generate large volumes of food scraps and yard trimmings. Ask building managers and operators to distribute brochures at their location.
Annually (2020-2028)	Provide public space recycling receptacles at public events.	Warren County DPW	<ul style="list-style-type: none"> Purchase mobile recyclable handling containers. Identify public events to locate public waste recycling receptacles. Provide receptacles to member municipalities for public events. Remove receptacles from public events and bring recyclables to member municipality transfer station.
Annually (2020-2028)	Develop and/or enhance recycling programs located within municipal buildings.	Each Member Municipality	<ul style="list-style-type: none"> Identify current recycling program barriers and inefficiencies. Identify additional recycling program opportunities or program enhancements. If applicable, implement recycling program opportunities and enhancements.
Annually (2020-2028)	Hold seminars for local businesses to educate them on current and feasible recycling activities.	Warren County DPW or Contracted Third Party	<ul style="list-style-type: none"> Identify third party volunteers that teach recycling activities and practices. Engage third party volunteers to hold recycling seminars for local residents.

Timeframe	Recommendation/Action	Responsible Party	Tasks
Annually 2020-2028	Establish a reporting protocol which requires individual member municipalities to provide the Warren County DPW designee with bi-annual solid waste and recycling data collected by each municipality. This data should include a breakdown of each recycling component handled, it's associated volume, associated revenue or disposal expense, source of material and ultimate destination for the material. It should also include the volume of all waste handled for disposal, the source of waste and ultimate disposal location. This includes any type of material that is handled by the member municipalities such as MSW, C&D and Bio-solids.	Warren County DPW	<ul style="list-style-type: none"> Evaluate convenient ways to collect solid waste and recycling data from member municipalities. Once a reporting protocol is established, continuously collect data from member municipalities on a bi-annual basis. Store all data collected for future solid waste and recycling data evaluation and for the completion of future LSWMPs and NYSDEC bi-annual reports.
Annually 2020-2028	Establish a reporting protocol which requires individual member municipalities to provide the Warren County DPW designee with a breakdown of the annual costs, revenues and funding mechanisms of solid waste facility and programs. Requested costs should include capital investments, insurance, operation, maintenance, closure and post-closure costs, administration and financing. Revenues should include fees, fines, recyclable revenues, general fund contributions and or special district charges.	Warren County DPW	<ul style="list-style-type: none"> Evaluate convenient ways to collect solid waste and recycling data from member municipalities. Once a reporting protocol is established, continuously collect data from member municipalities on a bi-annual basis. Store all data collected for future solid waste and recycling data evaluation and for the completion of future LSWMPs.
2020 Year End Waste Disposal Goal (Per Capita Pounds/Day): *Assumes 0% Reduction from Current Estimated Waste Disposal Rate			3.49
2021	Create a website that would provide a platform for excess food generators to communicate with local food pantries and soup kitchens in need of food. Pursue funding opportunities for implementation of a county composting facility.	Warren County IT Department	<ul style="list-style-type: none"> Identify local food pantries and soup kitchens and provide website information. Identify local excess food generators and provide website information. Create website or link on current County website.
2021	Create a website that informs local businesses, residents and institutions about composting opportunities.	Warren County IT Department	<ul style="list-style-type: none"> Create a website that informs local businesses, residents and institutions about composting opportunities.
2021	Create a website that informs local businesses on helpful recycling program ideas for various types of entities.	Warren County IT Department	<ul style="list-style-type: none"> Create a website that informs local businesses on helpful recycling program ideas for various types of entities.
2021	Provide a link on the newly created waste Reduction, Reuse and Recycling webpage to The Empire State Development (ESD) Recycling Market Database, which provides information about intermediates and end-use markets for recyclable material.	Warren County IT Department	<ul style="list-style-type: none"> Provide a link on the newly created waste Reduction, Reuse and Recycling webpage to The Empire State Development (ESD) Recycling Market Database.

Timeframe	Recommendation/Action	Responsible Party	Tasks
2021	Use Social Media to inform local businesses, residents and institutions about waste reduction, recycling and composting opportunities.	Warren County IT Department	<ul style="list-style-type: none"> Assign Staff to manage a Social Media account Upload waste reduction, recycling and composting information onto Social Media account.
2021	Seek opportunities to establish a County Composting facility.	Warren County DPW	<ul style="list-style-type: none"> Research economics of publicly owned composting facilities. Identify current funding opportunities.
2021	Develop Reuse Centers at municipally owned transfer stations in the Planning Unit.	Each Member Municipality	<ul style="list-style-type: none"> Evaluate whether there is enough space and staff to accommodate a Reuse center. Visit the Town of Chester Reuse center for an example of a successful program If possible, develop a Reuse center at municipal transfer station.
2021	Develop recycling programs and education in schools located within the Planning Unit.	Each Member Municipality School District	<ul style="list-style-type: none"> Develop a recycling education curriculum If no program currently exists, develop a recycling program for types of waste generated in high volume such as corrugated cardboard and office paper.
2021	Evaluate and select a recycling enforcement mechanism (Hauler Licensing, Waste Collection Franchising, and Municipal Collection).	Each Member Municipality	<ul style="list-style-type: none"> Evaluate the need for a recycling enforcement mechanism. If determined necessary, select a recycling enforcement mechanism identified in this report.
2021	Renew C&D landfill permit. Must be renewed every five years.	Village of Lake George	Keep the Village's C&D landfill operating under NYSDEC regulations.
		2021 Year End Waste Disposal Goal (Per Capita Pounds/Dry): *Assumes 4% Reduction from Estimated 2020 Waste Disposal Rate Goal	3.35
2022	Renew C&D landfill permit. Must be renewed every five years.	Town of Tunman	Keep the Town's C&D landfill operating under NYSDEC regulations.
		2022 Year End Waste Disposal Goal (Per Capita Pounds/Dry): *Assumes 3% Reduction from Estimated 2021 Waste Disposal Rate Goal	3.25
		2023 Year End Waste Disposal Goal (Per Capita Pounds/Dry): *Assumes 2% Reduction from Estimated 2022 Waste Disposal Rate Goal	3.18
		2024 Year End Waste Disposal Goal (Per Capita Pounds/Dry): *Assumes 2% Reduction from Estimated 2023 Waste Disposal Rate Goal	3.12
		2025 Year End Waste Disposal Goal (Per Capita Pounds/Dry): *Assumes 2% Reduction from Estimated 2024 Waste Disposal Rate Goal	3.06
2026	Renew C&D landfill permit. Must be renewed every five years.	Village of Lake George	Keep the Village's C&D landfill operating under NYSDEC regulations.
		2026 Year End Waste Disposal Goal (Per Capita Pounds/Dry): *Assumes 1% Reduction from Estimated 2025 Waste Disposal Rate Goal	3.03

Timeframe	Recommendation/Action	Responsible Party	Tasks
2027	Renew C&D landfill permit. Must be renewed every five years.	Town of Thurman	Keep the Town's C&D landfill operating under NYSDEC regulations.
2027	Draft new Local Solid Waste Management Plan.	Warren County DPW or Contracted Third Party	Start the data collection and review of current solid waste practices in the Planning Unit.
2027 Year End Waste Disposal Goal (Per Capita Pounds/Day): *Assumes 1% Reduction from Estimated 2026 Waste Disposal Rate Goal			3.00
2028	Finalize new Local Solid Waste Management Plan.	Warren County DPW or Contracted Third Party	Finalize the new LSWMP before the existing one expires.
2028 Year End Waste Disposal Goal (Per Capita Pounds/Day): *Assumes 1% Reduction from Estimated 2027 Waste Disposal Rate Goal			2.97

The following summary estimates the total MSW generated in the Planning Unit over the 10 year Planning Period which will be destined for disposal if the recommendations/actions listed above are implemented compared to what would be destined for disposal if the County maintains its current waste handling practices:

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	10 YR Total
Waste Disposed: Status Quo (Tons)	55,543	55,543	55,543	55,543	55,543	55,543	55,543	55,543	55,543	55,543	555,432
Current Estimated Local Waste Disposal Rate (Lbs./Person/Day)(1):	3.49	3.49	3.49	3.49	3.49	3.49	3.49	3.49	3.49	3.49	
With LSWMP Recommendations/Actions											
Estimated Waste Generation Reduction with LSWMP Waste Reduction, Reuse and Recycling Initiatives Implemented:	0%	0%	4%	3%	2%	2%	2%	1%	1%	1%	
Estimated Waste Disposed with LSWMP Recommendations/Actions Implemented (Tons):	55,543	55,543	53,321	51,722	50,687	49,674	48,680	48,193	47,711	47,234	508,310
Estimated Waste Disposed with LSWMP Recommendations/Actions Implemented (Lbs./Person/Day)(1):	3.49	3.49	3.35	3.25	3.18	3.12	3.06	3.03	3.00	2.97	
Total County Waste Reuse and Recycling (%):	25.28%	25.28%	28.27%	30.42%	31.62%	33.18%	34.52%	35.17%	35.82%	36.46%	

(1) Includes Tourist/Visitor population

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ATTACHMENT A
DETAILED WASTE GENERATION ANALYSIS

WARREN COUNTY, NY
Local Solid Waste Management Plan
Estimated Future MSW Generation Rates
for the 2019-2030 Period
Summary of MSW Generation
Prepared By: R.S. Lynch & Company, Inc.

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029-2030 Total
MSW Generation											
Town of Bolton	13,938	13,938	13,938	13,938	13,938	13,938	13,938	13,938	13,938	13,938	139,380
Town of Chamler	2,123	2,123	2,123	2,123	2,123	2,123	2,123	2,123	2,123	2,123	21,230
Town of Chazy	3,059	3,059	3,059	3,059	3,059	3,059	3,059	3,059	3,059	3,059	30,590
Town of Champlain	13,938	13,938	13,938	13,938	13,938	13,938	13,938	13,938	13,938	13,938	139,380
Town of Hague	638	638	638	638	638	638	638	638	638	638	6,380
Town of Hamilton	1,268	1,268	1,268	1,268	1,268	1,268	1,268	1,268	1,268	1,268	12,680
Town of Herkimer	2,332	2,332	2,332	2,332	2,332	2,332	2,332	2,332	2,332	2,332	23,320
Town of Lewis	2,332	2,332	2,332	2,332	2,332	2,332	2,332	2,332	2,332	2,332	23,320
Village of Lake George (1)	826	826	826	826	826	826	826	826	826	826	8,260
Town of Lake Luzerne	3,053	3,053	3,053	3,053	3,053	3,053	3,053	3,053	3,053	3,053	30,530
Town of Lewisburg	25,658	25,658	25,658	25,658	25,658	25,658	25,658	25,658	25,658	25,658	256,580
Town of Stony Creek	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	11,160
Town of Warrensburg	74,336	74,336	74,336	74,336	74,336	74,336	74,336	74,336	74,336	74,336	743,360
TOTAL	143,336	143,336	143,336	143,336	143,336	143,336	143,336	143,336	143,336	143,336	1,433,360
COMPOSITION OF WASTE GENERATED											
Newspaper	3,055	3,055	3,055	3,055	3,055	3,055	3,055	3,055	3,055	3,055	30,550
Corrugated Cardboard	7,008	7,008	7,008	7,008	7,008	7,008	7,008	7,008	7,008	7,008	70,080
Paperboard	1,678	1,678	1,678	1,678	1,678	1,678	1,678	1,678	1,678	1,678	16,780
Other Paper	1,246	1,246	1,246	1,246	1,246	1,246	1,246	1,246	1,246	1,246	12,460
Junk Mail	1,688	1,688	1,688	1,688	1,688	1,688	1,688	1,688	1,688	1,688	16,880
Other Commercial Printing	788	788	788	788	788	788	788	788	788	788	7,880
Miscellaneous	200	200	200	200	200	200	200	200	200	200	2,000
Paper Bags	354	354	354	354	354	354	354	354	354	354	3,540
Phone Books	93	93	93	93	93	93	93	93	93	93	930
Other Miscellaneous Paper	181	181	181	181	181	181	181	181	181	181	1,810
Other Compostable Paper	5,388	5,388	5,388	5,388	5,388	5,388	5,388	5,388	5,388	5,388	53,880
Ferrous Containers	937	937	937	937	937	937	937	937	937	937	9,370
Aluminum Containers	408	408	408	408	408	408	408	408	408	408	4,080
Other Non-Aluminum	365	365	365	365	365	365	365	365	365	365	3,650
Automotive Batteries	297	297	297	297	297	297	297	297	297	297	2,970
Other Non-Aluminum	3,297	3,297	3,297	3,297	3,297	3,297	3,297	3,297	3,297	3,297	32,970
Metal	700	700	700	700	700	700	700	700	700	700	7,000
PET Containers	689	689	689	689	689	689	689	689	689	689	6,890
HDPE Containers	454	454	454	454	454	454	454	454	454	4,540	
Other Containers (93-97)	1,677	1,677	1,677	1,677	1,677	1,677	1,677	1,677	1,677	1,677	16,770
Plastic	1,401	1,401	1,401	1,401	1,401	1,401	1,401	1,401	1,401	1,401	14,010
Non-Derivatives	1,401	1,401	1,401	1,401	1,401	1,401	1,401	1,401	1,401	1,401	14,010
Derivatives	3,206	3,206	3,206	3,206	3,206	3,206	3,206	3,206	3,206	3,206	32,060
Glass Containers	318	318	318	318	318	318	318	318	318	318	3,180
Other Glass	12,082	12,082	12,082	12,082	12,082	12,082	12,082	12,082	12,082	12,082	120,820
Wood Straps	906	906	906	906	906	906	906	906	906	906	9,060
Clothing, Footwear, Towels & Sheets	3,161	3,161	3,161	3,161	3,161	3,161	3,161	3,161	3,161	3,161	31,610
Carpet	906	906	906	906	906	906	906	906	906	906	9,060
Other Textiles	2,911	2,911	2,911	2,911	2,911	2,911	2,911	2,911	2,911	2,911	29,110
Other Material	991	991	991	991	991	991	991	991	991	991	9,910
Other Dumbbells	1,339	1,339	1,339	1,339	1,339	1,339	1,339	1,339	1,339	1,339	13,390
Other Dumbbells	956	956	956	956	956	956	956	956	956	956	9,560
Other Dumbbells	203	203	203	203	203	203	203	203	203	203	2,030
HWY	74,336	74,336	74,336	74,336	74,336	74,336	74,336	74,336	74,336	74,336	743,360
TOTAL WASTE GENERATED:	55,543	55,543	55,543	55,543	55,543	55,543	55,543	55,543	55,543	55,543	555,430
TOTAL WASTE (DISPOSED):	25,261	25,261	25,261	25,261	25,261	25,261	25,261	25,261	25,261	25,261	252,610

Estimated Status Quo Recycling Rate: 25.26%
 (1) Does not include Village of Lake George population in order to avoid double counting.
 (2) Data may vary among each individual municipality's recycling rate, or in some instances, an average of the available member municipalities may be required.

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Estimated Population (2018)(1)	2,269									
NYS DEC MSW Generation Rate (Lb/Person/Day) (2)	5.35									
Assumed Town Recycling Rate (3)	23.34%									
Estimated Future MSW Generation Rates (Lb/Person/Day) (4)	3.96									
Estimated Future Population with 0% Growth	2,250	2,269	2,289	2,309	2,329	2,349	2,369	2,389	2,409	2,429
Estimated Future Waste Generated with 0% Population Growth and Current DEC Waste Generation Assumption (Tons)	2,120	2,133	2,133	2,133	2,133	2,133	2,133	2,133	2,133	2,133
Estimated Future Waste Disposed with 0% Population Growth and Current Estimated Disposal Rate Assumption (Tons)	1,820	1,828	1,828	1,828	1,828	1,828	1,828	1,828	1,828	1,828

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Newsprint	81	81	81	81	81	81	81	81	81	81
Uncoated Cereals	40	40	40	40	40	40	40	40	40	40
Office Paper	44	44	44	44	44	44	44	44	44	44
Newsprint	41	41	41	41	41	41	41	41	41	41
Journal	41	41	41	41	41	41	41	41	41	41
Magazines	22	22	22	22	22	22	22	22	22	22
Books	9	9	9	9	9	9	9	9	9	9
Books	9	9	9	9	9	9	9	9	9	9
Phone Books	6	6	6	6	6	6	6	6	6	6
Poly Coated	5	5	5	5	5	5	5	5	5	5
Aluminum Containers	14	14	14	14	14	14	14	14	14	14
Aluminum Containers	12	12	12	12	12	12	12	12	12	12
Aluminum Containers	12	12	12	12	12	12	12	12	12	12
Aluminum Containers	14	14	14	14	14	14	14	14	14	14
Aluminum Containers	14	14	14	14	14	14	14	14	14	14
Other Non-Aluminum	9	9	9	9	9	9	9	9	9	9
Other Non-Aluminum	19	19	19	19	19	19	19	19	19	19
HDPE Containers	19	19	19	19	19	19	19	19	19	19
HDPE Containers (RS-87)	123	123	123	123	123	123	123	123	123	123
Plastic Containers	67	67	67	67	67	67	67	67	67	67
Plastic Containers	29	29	29	29	29	29	29	29	29	29
Non-Durables	54	54	54	54	54	54	54	54	54	54
Other Glass	10	10	10	10	10	10	10	10	10	10
Other Glass	20	20	20	20	20	20	20	20	20	20
Yard Trimmings	48	48	48	48	48	48	48	48	48	48
Clothing, Footwear, Towels & Sheets	83	83	83	83	83	83	83	83	83	83
Wood	131	131	131	131	131	131	131	131	131	131
CAD Material	106	106	106	106	106	106	106	106	106	106
Electronics	33	33	33	33	33	33	33	33	33	33
Electronics	28	28	28	28	28	28	28	28	28	28
Flammable Liquids	7	7	7	7	7	7	7	7	7	7
Flammable Solids	7	7	7	7	7	7	7	7	7	7
Flammable Gases	7	7	7	7	7	7	7	7	7	7
Flammable	7	7	7	7	7	7	7	7	7	7
TOTAL:	2,120	2,133	2,133	2,133	2,133	2,133	2,133	2,133	2,133	2,133

(1) As reported by the U.S. Census Bureau.
 (2) As reported by the NYS DEC in the New York State Solid Waste Management Plan.
 (3) Estimated assuming a municipal-wide recycling rate as realized by the Town at its municipal transfer station.

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<p>WARREN COUNTY, NY Solid Waste Management Plan Estimated Future MSW Generation Rates ATTACHMENT A</p> <p>Prepared By: R.S. Lynch & Company, Inc.</p>										
<p>Town of Chester</p>										
Estimated Population (2018) (1)	3,265	3,265	3,265	3,265	3,265	3,265	3,265	3,265	3,265	3,265
NYS DEC MSW Generation Rate (L/Inhabitant/Day) (2)	5.15	5.15	5.15	5.15	5.15	5.15	5.15	5.15	5.15	5.15
Assumed Town Recycling Rate (3)	14.33%	14.33%	14.33%	14.33%	14.33%	14.33%	14.33%	14.33%	14.33%	14.33%
Estimated Future Waste Disposal Volume with Status Quo (Residential, Business, EBRB, & Industrial) (4)	4.41	4.41	4.41	4.41	4.41	4.41	4.41	4.41	4.41	4.41
Estimated Future Population with 0% Growth	3,265	3,265	3,265	3,265	3,265	3,265	3,265	3,265	3,265	3,265
Estimated Future Waste Generated with 0% Population Growth and Current DEC Waste Generation Assumption (Tons)	3,069	3,069	3,069	3,069	3,069	3,069	3,069	3,069	3,069	3,069
Estimated Future Waste Disposal with 0% Population Growth and Current Estimated Disposal Rate Assumption (Tons)	2,629	2,629	2,629	2,629	2,629	2,629	2,629	2,629	2,629	2,629
<p>COMPOSITION OF RURAL WASTE GENERATED</p>										
Newspaper	117	117	117	117	117	117	117	117	117	117
Corrugated Cardboard	297	297	297	297	297	297	297	297	297	297
Office Paper	63	63	63	63	63	63	63	63	63	63
Junk Mail	62	62	62	62	62	62	62	62	62	62
Water/Commercial Printing	31	31	31	31	31	31	31	31	31	31
Books	13	13	13	13	13	13	13	13	13	13
Paper Bags	11	11	11	11	11	11	11	11	11	11
Poly Coated	7	7	7	7	7	7	7	7	7	7
Other Compostable Paper	209	209	209	209	209	209	209	209	209	209
Other Aluminum	17	17	17	17	17	17	17	17	17	17
Aluminum Containers	7	7	7	7	7	7	7	7	7	7
Other Ferrous Metals	13	13	13	13	13	13	13	13	13	13
Other Non-Aluminum	162	162	162	162	162	162	162	162	162	162
Other Ferrous Metals	5	5	5	5	5	5	5	5	5	5
HDPE Containers	27	27	27	27	27	27	27	27	27	27
Plastic Containers (#3-#7)	5	5	5	5	5	5	5	5	5	5
Film Plastic	177	177	177	177	177	177	177	177	177	177
Non-Dumblers	52	52	52	52	52	52	52	52	52	52
Packaging	139	139	139	139	139	139	139	139	139	139
Other Glass	14	14	14	14	14	14	14	14	14	14
Food Scraps	397	397	397	397	397	397	397	397	397	397
Textiles	121	121	121	121	121	121	121	121	121	121
Knitwear, Footwear, Towels & Sheets	42	42	42	42	42	42	42	42	42	42
Carpet	240	240	240	240	240	240	240	240	240	240
CAD Material	56	56	56	56	56	56	56	56	56	56
Other Dumblers	41	41	41	41	41	41	41	41	41	41
Diapers	55	55	55	55	55	55	55	55	55	55
Electronics	11	11	11	11	11	11	11	11	11	11
Tires	11	11	11	11	11	11	11	11	11	11
HW	11	11	11	11	11	11	11	11	11	11
Plum	11	11	11	11	11	11	11	11	11	11
TOTAL:	3,069	3,069	3,069	3,069	3,069	3,069	3,069	3,069	3,069	3,069

(1) As reported by the U.S. Census Bureau.
 (2) As reported by the NYS DEC in the New York State Solid Waste Management Plan.
 (3) Estimated assuming a municipal wide recycling rate as tracked by the Town at its municipal transfer station.
 (4) LSWMP

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Estimated Population (2019) (1)	14,348									
NYS DEC MSW Generation Rate (Lbs/Person/Day) (2)	5.15									
Assumed City Recycling Rate (3)	30.73%									
Estimated Future Waste Disposal Volume with Status Quo (Residual, Reuse and Recyclable EFBs) (Lbs/Person/Day)	3.57									
Estimated Future Population with 0% Growth	14,348	14,348	14,348	14,348	14,348	14,348	14,348	14,348	14,348	14,348
Estimated Future Waste Generated with 0% Population Growth and Current DEC Waste Generation Assumption (Tons)	13,485	13,485	13,485	13,485	13,485	13,485	13,485	13,485	13,485	13,485
Estimated Future Waste Disposal with 0% Population Growth and Current Estimated Disposal Rate Assumption (Tons)	9,341	9,341	9,341	9,341	9,341	9,341	9,341	9,341	9,341	9,341

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Newsprint	485	485	485	485	485	485	485	485	485	485
Corrugated Cardboard	1,334	1,334	1,334	1,334	1,334	1,334	1,334	1,334	1,334	1,334
Office Paper	321	321	321	321	321	321	321	321	321	321
Junk Mail	280	280	280	280	280	280	280	280	280	280
Commercial Printing	27	27	27	27	27	27	27	27	27	27
Magazines	123	123	123	123	123	123	123	123	123	123
Books	55	55	55	55	55	55	55	55	55	55
Paper Bags	40	40	40	40	40	40	40	40	40	40
Paper Plates	40	40	40	40	40	40	40	40	40	40
Poly C coated	27	27	27	27	27	27	27	27	27	27
Other Compostable Paper	853	853	853	853	853	853	853	853	853	853
Aluminum Containers	63	63	63	63	63	63	63	63	63	63
Other Aluminum	32	32	32	32	32	32	32	32	32	32
Other Ferrous Metals	723	723	723	723	723	723	723	723	723	723
Other Non-Aluminum	47	47	47	47	47	47	47	47	47	47
Other Ferrous Metals	723	723	723	723	723	723	723	723	723	723
HDPE Containers	109	109	109	109	109	109	109	109	109	109
LDPE Containers	27	27	27	27	27	27	27	27	27	27
Plastic Containers (pl-wf)	411	411	411	411	411	411	411	411	411	411
Thin Plastic	228	228	228	228	228	228	228	228	228	228
Non-Dumblies	171	171	171	171	171	171	171	171	171	171
Packaging	127	127	127	127	127	127	127	127	127	127
Other Glass	47	47	47	47	47	47	47	47	47	47
Food Scrap	1,897	1,897	1,897	1,897	1,897	1,897	1,897	1,897	1,897	1,897
Food Scraps	1,897	1,897	1,897	1,897	1,897	1,897	1,897	1,897	1,897	1,897
Carpet	521	521	521	521	521	521	521	521	521	521
Carpet (Floorwear, Towels & Sheets)	521	521	521	521	521	521	521	521	521	521
Other Textiles	212	212	212	212	212	212	212	212	212	212
Other Textiles	212	212	212	212	212	212	212	212	212	212
Other Material	445	445	445	445	445	445	445	445	445	445
Other Durables	209	209	209	209	209	209	209	209	209	209
Diapers	228	228	228	228	228	228	228	228	228	228
Other Durables	228	228	228	228	228	228	228	228	228	228
Textiles	212	212	212	212	212	212	212	212	212	212
Tires	45	45	45	45	45	45	45	45	45	45
HW	45	45	45	45	45	45	45	45	45	45
HW	45	45	45	45	45	45	45	45	45	45
Fines	45	45	45	45	45	45	45	45	45	45
TOTAL:	13,485	13,485	13,485	13,485	13,485	13,485	13,485	13,485	13,485	13,485

(1) As required by the U.S. Clean Air Act.
 (2) Adopted by the NYS DEC in the New York State Solid Waste Management Plan.
 (3) The recycling rate is based on the 2019 data provided by the City of Glens Falls. The recycling rate is based on the 2019 data provided by the City of Glens Falls. The recycling rate is based on the 2019 data provided by the City of Glens Falls.
 (4) The recycling rate is based on the 2019 data provided by the City of Glens Falls. The recycling rate is based on the 2019 data provided by the City of Glens Falls. The recycling rate is based on the 2019 data provided by the City of Glens Falls.

WARREN COUNTY, NY
 Local Solid Waste Management Plan
 Estimated Future MSW Generation Rates
 ATTACHMENT A
 Prepared By: R.S. Lynch & Company, Inc.
 Town of Hague

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Estimated Population (2018) (1)	679	679	679	679	679	679	679	679	679	679
NYS DEC MSW Generation Rate (Lb/Person/Day) (2)	5.15	5.15	5.15	5.15	5.15	5.15	5.15	5.15	5.15	5.15
Assumed Town Recycling Rate (3)	13.31%	13.31%	13.31%	13.31%	13.31%	13.31%	13.31%	13.31%	13.31%	13.31%
Estimated Future Waste Disposal Volumes with Status Quo (Residue, Reuse and Recycle Efforts & Lb/Person/Day)	4.46	4.46	4.46	4.46	4.46	4.46	4.46	4.46	4.46	4.46
Estimated Future Population with 0% Growth	679	679	679	679	679	679	679	679	679	679
Estimated Future Waste Generated with 0% Population Growth and Current DEC Waste Generation Assumption (Tons)	638	638	638	638	638	638	638	638	638	638
Estimated Future Waste Disposal with 0% Population Growth and Current Estimated Disposal Rate Assumption (Tons)	563	563	563	563	563	563	563	563	563	563

COMPOSITION OF RURAL WASTE GENERATED

Comminuted Cardboard	9.81%	24	24	24	24	24	24	24	24	24
Paperboard	2.92%	62	62	62	62	62	62	62	62	62
Office Paper	2.05%	15	15	15	15	15	15	15	15	15
Other Commercial Printing	1.95%	13	13	13	13	13	13	13	13	13
Magazines	1.02%	7	7	7	7	7	7	7	7	7
Paper Bags	0.37%	2	2	2	2	2	2	2	2	2
Phone Books	0.30%	2	2	2	2	2	2	2	2	2
Other Containers	0.24%	2	2	2	2	2	2	2	2	2
Other Compostable Paper	0.89%	43	43	43	43	43	43	43	43	43
Ferrous Containers	1.52%	10	10	10	10	10	10	10	10	10
Other Containers	0.24%	2	2	2	2	2	2	2	2	2
Automotive Batteries	0.67%	4	4	4	4	4	4	4	4	4
Other Non-Aluminum	0.24%	2	2	2	2	2	2	2	2	2
PET Containers	0.98%	6	6	6	6	6	6	6	6	6
HDPE Containers	0.98%	6	6	6	6	6	6	6	6	6
Other Containers (HS #87)	0.98%	6	6	6	6	6	6	6	6	6
Film Plastic	3.74%	27	27	27	27	27	27	27	27	27
Dummbells	3.14%	20	20	20	20	20	20	20	20	20
Plastic Toys	1.28%	8	8	8	8	8	8	8	8	8
Packaging	3.97%	25	25	25	25	25	25	25	25	25
Glass Containers	12.85%	83	83	83	83	83	83	83	83	83
Yard Trimmings	2.28%	14	14	14	14	14	14	14	14	14
Clothing, Footwear, Towels & Sheets	1.38%	9	9	9	9	9	9	9	9	9
Wood	6.18%	39	39	39	39	39	39	39	39	39
C&D Material	7.83%	50	50	50	50	50	50	50	50	50
Dummbells	1.56%	10	10	10	10	10	10	10	10	10
Electronics	1.34%	9	9	9	9	9	9	9	9	9
HHW	0.35%	2	2	2	2	2	2	2	2	2
Fines	0.60%	4	4	4	4	4	4	4	4	4
TOTAL:	100.00%	638	638	638	638	638	638	638	638	638

(1) As reported by the U.S. Census Bureau.
 (2) As reported by the NY DEC in the New York State Solid Waste Management Plan.
 (3) Assumed assuming a municipality-wide recycling rate as reported by the Town of its municipal transfer station.
 LSWMP

	2019	2020	2021	2022	2023	2024	2025	2027	2028
Warren County, NY Local Solid Waste Management Plan Estimated Future MSW Generation Rates 11/30/2020 NY A Prepared By: R.S. Lynch & Company, Inc. Town of Johnsonburg									
Estimated Population (2018) (1)	2,311	2,311	2,311	2,311	2,311	2,311	2,311	2,311	2,311
NYS DEC MSW Generation Rate (Lbs/Person/Day) (2)	5.15	5.15	5.15	5.15	5.15	5.15	5.15	5.15	5.15
Assumed Town Recycling Rate (3)	10.70%	10.70%	10.70%	10.70%	10.70%	10.70%	10.70%	10.70%	10.70%
Estimated Future Waste Disposal Volumes with Strata Quo (Refrigerators, Stoves, Dishwashers, A/C Units, etc.)	4.69	4.69	4.69	4.69	4.69	4.69	4.69	4.69	4.69
Estimated Future Population with 0% Growth	2,311	2,311	2,311	2,311	2,311	2,311	2,311	2,311	2,311
Estimated Future Waste Generated with 0% Population Growth and Current DEC Waste Generation Assumption (Tons)	2,172	2,172	2,172	2,172	2,172	2,172	2,172	2,172	2,172
Estimated Future Waste Disposal with 0% Population Growth and Current Estimated Disposal Rate Assumption (Tons)	1,940	1,940	1,940	1,940	1,940	1,940	1,940	1,940	1,940
COMPOSITION OF RURAL WASTE GENERATED									
Newspaper	3.81%	83	83	83	83	83	83	83	83
Cardboard	2.22%	50	50	50	50	50	50	50	50
Office Paper	2.99%	68	68	68	68	68	68	68	68
Other Commercial Printing	1.95%	42	42	42	42	42	42	42	42
Magazines	1.92%	42	42	42	42	42	42	42	42
Books	0.27%	6	6	6	6	6	6	6	6
Phone Books	0.30%	7	7	7	7	7	7	7	7
Other Printed Matter	0.20%	4	4	4	4	4	4	4	4
Other Recyclable Paper	0.80%	18	18	18	18	18	18	18	18
Ferrous Containers	1.52%	33	33	33	33	33	33	33	33
Aluminum Containers	0.57%	12	12	12	12	12	12	12	12
Other Non-Aluminum	0.42%	9	9	9	9	9	9	9	9
Automotive Batteries	0.88%	19	19	19	19	19	19	19	19
HDPE Containers	0.88%	19	19	19	19	19	19	19	19
Other Containers (plastic)	5.78%	129	129	129	129	129	129	129	129
Durables	3.14%	69	69	69	69	69	69	69	69
Non-Durables	1.99%	43	43	43	43	43	43	43	43
Other Glass	3.97%	86	86	86	86	86	86	86	86
Glass Containers	0.46%	10	10	10	10	10	10	10	10
Other Glass	2.26%	49	49	49	49	49	49	49	49
Yard Trimmings	3.93%	85	85	85	85	85	85	85	85
Clothing, Footwear, Towels & Sheets	8.16%	180	180	180	180	180	180	180	180
Wood	7.83%	170	170	170	170	170	170	170	170
C&D Material	1.55%	34	34	34	34	34	34	34	34
Other Durables	1.34%	29	29	29	29	29	29	29	29
Electronics	0.99%	21	21	21	21	21	21	21	21
Tires	0.50%	11	11	11	11	11	11	11	11
Fires	0.50%	11	11	11	11	11	11	11	11
TOTAL:	100.00%	2,172	2,172	2,172	2,172	2,172	2,172	2,172	2,172

(1) As reported by the U.S. Census Bureau.
 (2) As reported by the NYS DEC in the New York State Solid Waste Management Plan.
 (3) Estimated assuming a municipal-wide recycling rate, as required by the Town at its municipal waste station.

**WARREN COUNTY, NY
Local Solid Waste Management Plan
Attachment A: MSW Generation Rates
11/20/2020**

Prepared By: R.S. Lynch & Company, Inc.
Town of Lake George

	2018	2020	2021	2022	2023	2024	2025	2026	2027	2028
Estimated Population (2018) (1)	2,534									
NYS DEC MSW Generation Rate (Lbs/Person/Day) (2)	5.15									
Assumed Town Recycling Rate (3)	32.27%									
Estimated Future Waste Disposal Volume with Status Quo (Reduce, Reuse and Recycle Efforts) (Lbs/Person/Day)	3.49									
Estimated Future Population with 0% Growth	2,534	2,534	2,534	2,534	2,534	2,534	2,534	2,534	2,534	2,534
Estimated Future Waste Generated with 0% Population Growth and Current DEC Waste Generation Assumption (Tons)	2,382	2,382	2,382	2,382	2,382	2,382	2,382	2,382	2,382	2,382
Estimated Future Waste Disposal with 0% Population Growth and Current Estimated Disposal Rate Assumption (Tons)	1,613	1,613	1,613	1,613	1,613	1,613	1,613	1,613	1,613	1,613

COMPOSITION OF RURAL WASTE GENERATED

	2018	2020	2021	2022	2023	2024	2025	2026	2027	2028
Newspaper	3.81%	91	91	91	91	91	91	91	91	91
Corrugated Cardboard	9.67%	230	230	230	230	230	230	230	230	230
Paperboard	2.32%	55	55	55	55	55	55	55	55	55
Other Paper	2.03%	48	48	48	48	48	48	48	48	48
Other Commercial Printing	1.85%	45	45	45	45	45	45	45	45	45
Books	0.42%	10	10	10	10	10	10	10	10	10
Paper Bags	0.37%	9	9	9	9	9	9	9	9	9
Other Composites	0.24%	6	6	6	6	6	6	6	6	6
Poly Coated	0.24%	6	6	6	6	6	6	6	6	6
Other Compostable Paper	6.89%	162	162	162	162	162	162	162	162	162
Other Aluminum	0.24%	6	6	6	6	6	6	6	6	6
Other Aluminum	0.24%	6	6	6	6	6	6	6	6	6
Automotive Batteries	0.42%	10	10	10	10	10	10	10	10	10
Other Ferrous Metals	5.29%	126	126	126	126	126	126	126	126	126
PET Containers	0.98%	23	23	23	23	23	23	23	23	23
Plastic Containers (#3-#7)	0.15%	4	4	4	4	4	4	4	4	4
Film Plastic	5.79%	138	138	138	138	138	138	138	138	138
Packaging	1.25%	30	30	30	30	30	30	30	30	30
Other Glass	0.46%	11	11	11	11	11	11	11	11	11
Food Scraps	12.95%	308	308	308	308	308	308	308	308	308
Carpet	1.36%	32	32	32	32	32	32	32	32	32
Other Dumbbells	1.82%	43	43	43	43	43	43	43	43	43
Diapers	1.59%	37	37	37	37	37	37	37	37	37
Tires	1.89%	43	43	43	43	43	43	43	43	43
HHW	0.35%	8	8	8	8	8	8	8	8	8
Fires	100.03%	2,382	2,382	2,382	2,382	2,382	2,382	2,382	2,382	2,382
TOTAL:	100.03%	2,382	2,382	2,382	2,382	2,382	2,382	2,382	2,382	2,382

(1) All reported by the U.S. Census Bureau excluding Village of Lake George population in order to avoid double counting.

(2) All reported by the NYS DEC in the New York State Solid Waste Management Plan.

(3) Assumed as a percentage of total waste generated, assuming a municipal-wide recycling rate as marked by the Town of the Village of Lake George.

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11/20/20

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Village of Lake George										
Estimated Population (2018) (1)	879	879	879	879	879	879	879	879	879	879
NYS DEC WSW Generation Rate (Lbs/Person/Day) (2)	5.15									
Assumed Village Recycling Rate (3)	32.27%									
Estimated Future Waste Disposal Volume with Status Quo (Residue, Reuse and Recycle Efforts, & Reformation/Day)	3.49									
Estimated Future Population with 0% Growth										
Estimated Future Waste Generated with 0% Population Growth and Current DEC Waste Generation Assumption (Tons)										
Estimated Future Waste Disposal with 0% Population Growth and Current Estimated Disposal Rate Assumption (Tons)										
	879	879	879	879	879	879	879	879	879	879
	826	826	826	826	826	826	826	826	826	826
	560	560	560	560	560	560	560	560	560	560
COMPOSITION OF SUBURBAN WASTE GENERATED										
Newsprint	3.60%	30	30	30	30	30	30	30	30	30
Corrugated Cardboard	9.89%	82	82	82	82	82	82	82	82	82
Paperboard	2.27%	19	19	19	19	19	19	19	19	19
Other Paper	2.08%	17	17	17	17	17	17	17	17	17
Junk Mail	2.02%	17	17	17	17	17	17	17	17	17
Other Commercial Printing	0.41%	3	3	3	3	3	3	3	3	3
Books	0.38%	3	3	3	3	3	3	3	3	3
Paper Bags	0.29%	2	2	2	2	2	2	2	2	2
Other Paper	0.24%	2	2	2	2	2	2	2	2	2
Plastic Coated	6.40%	53	53	53	53	53	53	53	53	53
Other Compostable Paper	0.47%	4	4	4	4	4	4	4	4	4
Other Compostable Paper	0.24%	2	2	2	2	2	2	2	2	2
Other Aluminum	0.35%	3	3	3	3	3	3	3	3	3
Other Non-Aluminums	0.81%	7	7	7	7	7	7	7	7	7
Other Ferrous Metals	0.20%	2	2	2	2	2	2	2	2	2
Other Non-Ferrous Metals	0.94%	8	8	8	8	8	8	8	8	8
HDPE Containers	1.89%	16	16	16	16	16	16	16	16	16
Plastic Containers (#3-#7)	3.27%	28	28	28	28	28	28	28	28	28
Film Resin	14.07%	118	118	118	118	118	118	118	118	118
Non-Durables	1.97%	17	17	17	17	17	17	17	17	17
Packaging	3.89%	32	32	32	32	32	32	32	32	32
Food Scraps	1.97%	17	17	17	17	17	17	17	17	17
Other Glass	3.30%	27	27	27	27	27	27	27	27	27
Food Wraps	1.85%	16	16	16	16	16	16	16	16	16
Food Straps	1.97%	17	17	17	17	17	17	17	17	17
Carpet	3.30%	27	27	27	27	27	27	27	27	27
C&D Material	1.85%	16	16	16	16	16	16	16	16	16
Other Durables	1.97%	17	17	17	17	17	17	17	17	17
Electronics	0.15%	1	1	1	1	1	1	1	1	1
Tires	0.15%	1	1	1	1	1	1	1	1	1
Flammable Liquids	100.00%	826	826	826	826	826	826	826	826	826
TOTAL:	100.00%	826	826	826	826	826	826	826	826	826

(1) As reported by the U.S. Census Bureau.
 (2) As reported by the NYS DEC in the New York State Solid Waste Management Plan.
 (3) Estimated as a single municipal recycling rate as tracked by the Town of the Village's municipal transfer station.

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
WARREN COUNTY, NY Local Solid Waste Management Plan 2019-2028 ATTACHMENT A Prepared By: R.S. Lynch & Company, Inc. Town of Lake Luzerne										
Estimated Population (2018) (1)	3,259									
NYS DEC MSW Generation Rate (Lbs/Person/Day) (2)	5.15									
Assumed Town Recycling Rate (3)	19.05%									
Estimated Future Waste Disposal Volumes with Status Quo (Residual, Reuse and Recycle Efforts, & ReP-person/Day)	4.17									
Estimated Future Population with 0% Growth	3,259	3,259	3,259	3,259	3,259	3,259	3,259	3,259	3,259	3,259
Estimated Future Waste Generated with 0% Population Growth and Current DEC Waste Generation Assumption (Tons)	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063
Estimated Future Waste Disposal with 0% Population Growth and Current Estimated Disposal Rate Assumption (Tons)	2,479	2,479	2,479	2,479	2,479	2,479	2,479	2,479	2,479	2,479
COMPOSITION OF RURAL WASTE GENERATED										
Newspaper Circulation	117	117	117	117	117	117	117	117	117	117
Cardboard	117	117	117	117	117	117	117	117	117	117
Office Paper	71	71	71	71	71	71	71	71	71	71
Other Paper	63	63	63	63	63	63	63	63	63	63
Other Commercial Printing	60	60	60	60	60	60	60	60	60	60
Magazines	31	31	31	31	31	31	31	31	31	31
Books/Bags	13	13	13	13	13	13	13	13	13	13
Phone Books	9	9	9	9	9	9	9	9	9	9
Poly Coated	7	7	7	7	7	7	7	7	7	7
Aluminum Containers	26	26	26	26	26	26	26	26	26	26
Ferrous Containers	47	47	47	47	47	47	47	47	47	47
Other Non-Aluminum	17	17	17	17	17	17	17	17	17	17
Automotive Batteries	21	21	21	21	21	21	21	21	21	21
Other Ferrous Metals	13	13	13	13	13	13	13	13	13	13
PE/C Containers	30	30	30	30	30	30	30	30	30	30
HDPE Containers (63.4F)	27	27	27	27	27	27	27	27	27	27
Plastic Containers (63.4F)	9	9	9	9	9	9	9	9	9	9
Non-Dumblies	96	96	96	96	96	96	96	96	96	96
Other Glass	51	51	51	51	51	51	51	51	51	51
Other Glass	14	14	14	14	14	14	14	14	14	14
Yard Trunks	60	60	60	60	60	60	60	60	60	60
Clothing, Footwear, Towels & Sheets	120	120	120	120	120	120	120	120	120	120
Carpet	162	162	162	162	162	162	162	162	162	162
C&D Material	240	240	240	240	240	240	240	240	240	240
Other Dumblies	56	56	56	56	56	56	56	56	56	56
Electronics	41	41	41	41	41	41	41	41	41	41
Tires	55	55	55	55	55	55	55	55	55	55
Flies	18	18	18	18	18	18	18	18	18	18
TOTAL:	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063
(1) As reported by the U.S. Census Bureau.										
(2) As reported by the NYS DEC in the New York State Solid Waste Management Plan.										
(3) Estimated assuming an average of the published Planning Unit municipalities' recycling rates.										

		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	
WARREN COUNTY, NY Local Solid Waste Management Plan Estimated Future MSW Generation Rates ATTACHMENT A Prepared By: R.S. Lynch & Company, Inc.		Town of Queensbury										
Estimated Population (2019) (1)		27,471	27,471	27,471	27,471	27,471	27,471	27,471	27,471	27,471	27,471	27,471
NYS DEC MSW Generation Rate (Lbs/Person/Day) (2)		5.15	5.15	5.15	5.15	5.15	5.15	5.15	5.15	5.15	5.15	5.15
Assumed Town Recycling Rate (3)		30.73%	30.73%	30.73%	30.73%	30.73%	30.73%	30.73%	30.73%	30.73%	30.73%	30.73%
Estimated Future Waste Disposal Volumes with Status Quo (Recycle, Reuse and Recycle Efforts) (Lbs/Person/Day)		3.67	3.67	3.67	3.67	3.67	3.67	3.67	3.67	3.67	3.67	3.67
Estimated Future Population with 0% Growth		27,471	27,471	27,471	27,471	27,471	27,471	27,471	27,471	27,471	27,471	27,471
Estimated Future Waste Generated with 0% Population Growth and Current DEC Waste Generation Assumption (Tons)		25,819	25,819	25,819	25,819	25,819	25,819	25,819	25,819	25,819	25,819	25,819
Estimated Future Waste Disposal with 0% Population Growth and Current Estimated Disposal Rate Assumption (Tons)		17,885	17,885	17,885	17,885	17,885	17,885	17,885	17,885	17,885	17,885	17,885
COMPOSITION OF SUBURBAN WASTE GENERATED												
Newspaper	9.89%	920	920	920	920	920	920	920	920	920	920	920
Corrugated Cardboard	2.27%	2,554	2,554	2,554	2,554	2,554	2,554	2,554	2,554	2,554	2,554	2,554
Paperboard	2.27%	580	580	580	580	580	580	580	580	580	580	580
Other Paper	2.08%	1,474	1,474	1,474	1,474	1,474	1,474	1,474	1,474	1,474	1,474	1,474
Junk Mail	2.08%	537	537	537	537	537	537	537	537	537	537	537
Other Commercial Printing	2.02%	522	522	522	522	522	522	522	522	522	522	522
Magazines	0.41%	100	100	100	100	100	100	100	100	100	100	100
Paper Bags	0.34%	93	93	93	93	93	93	93	93	93	93	93
Phone Books	0.30%	77	77	77	77	77	77	77	77	77	77	77
Other Paper	0.24%	277	277	277	277	277	277	277	277	277	277	277
Other Compostable Paper	0.40%	1,652	1,652	1,652	1,652	1,652	1,652	1,652	1,652	1,652	1,652	1,652
Ferrous Containers	0.97%	250	250	250	250	250	250	250	250	250	250	250
Aluminum Containers	0.71%	1,111	1,111	1,111	1,111	1,111	1,111	1,111	1,111	1,111	1,111	1,111
Other Aluminum	0.24%	62	62	62	62	62	62	62	62	62	62	62
Automotive Batteries	0.57%	147	147	147	147	147	147	147	147	147	147	147
Other Non-Aluminum	0.38%	1,044	1,044	1,044	1,044	1,044	1,044	1,044	1,044	1,044	1,044	1,044
Other Non-Aluminum	0.85%	2,119	2,119	2,119	2,119	2,119	2,119	2,119	2,119	2,119	2,119	2,119
PET Containers	0.81%	209	209	209	209	209	209	209	209	209	209	209
HDPE Containers	0.54%	1,456	1,456	1,456	1,456	1,456	1,456	1,456	1,456	1,456	1,456	1,456
Film Plastic	3.09%	798	798	798	798	798	798	798	798	798	798	798
Dummbells	3.09%	798	798	798	798	798	798	798	798	798	798	798
Other Plastics	1.27%	328	328	328	328	328	328	328	328	328	328	328
Plastic Containers (93-47)	3.85%	994	994	994	994	994	994	994	994	994	994	994
Packaging	14.07%	3,833	3,833	3,833	3,833	3,833	3,833	3,833	3,833	3,833	3,833	3,833
Glass Containers	0.97%	2,662	2,662	2,662	2,662	2,662	2,662	2,662	2,662	2,662	2,662	2,662
Other Glass	3.85%	997	997	997	997	997	997	997	997	997	997	997
Yard Trimmings	10.31%	2,862	2,862	2,862	2,862	2,862	2,862	2,862	2,862	2,862	2,862	2,862
Textiles	3.42%	883	883	883	883	883	883	883	883	883	883	883
Clothing, Footwear, Towels & Sheets	3.39%	852	852	852	852	852	852	852	852	852	852	852
Wood	1.89%	430	430	430	430	430	430	430	430	430	430	430
C&D Material	1.85%	420	420	420	420	420	420	420	420	420	420	420
Other Metals	0.35%	85	85	85	85	85	85	85	85	85	85	85
Electronics	0.32%	85	85	85	85	85	85	85	85	85	85	85
MHW	0.15%	38	38	38	38	38	38	38	38	38	38	38
Flammable Liquids	0.15%	38	38	38	38	38	38	38	38	38	38	38
TOTAL:	100.00%	25,819	25,819	25,819	25,819	25,819	25,819	25,819	25,819	25,819	25,819	25,819

(1) As reported by the U.S. Census Bureau.
 (2) As reported by the NYS DEC in the New York State Solid Waste Management Plan.
 (3) Estimated assuming a municipal-wide recycling rate as established by the Town of Queensbury at its two municipal-sponsored transfer stations.

WARREN COUNTY, NY
 Local Solid Waste Management Plan
 Estimated Future MSW Generation Rates
 11/30/2020
 Prepared By: R.S. Lynch & Company, Inc.

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Estimated Population (2019) (1)	1,187									
NYS DEC MSW Generation Rate (Lbs/Person/Day) (2)	5.15									
Assumed Town Recycling Rate (3)	19.05%									
Estimated Future MSW Generation with State Quo- Ration, Based on Recycling Efforts, & Behavior (Day)	4.17									
Estimated Future Population with 0% Growth	1,187	1,187	1,187	1,187	1,187	1,187	1,187	1,187	1,187	1,187
Estimated Future Waste Generated with 0% Population Growth and Current DEC Waste Generation Assumption (Tons)	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116
Estimated Future Waste Disposal with 0% Population Growth and Current Estimated Disposal Rate Assumption (Tons)	903	903	903	903	903	903	903	903	903	903

COMPOSITION OF RURAL WASTE GENERATED

Newspaper	3.81%	43	108	43	108	43	108	43	108	43	108
Corrugated Cardboard	9.97%	108	108	108	108	108	108	108	108	108	108
Office Paper	2.06%	23	23	23	23	23	23	23	23	23	23
Junk Mail	2.03%	23	23	23	23	23	23	23	23	23	23
Commercial Printing	1.02%	11	11	11	11	11	11	11	11	11	11
Magazines	0.42%	5	5	5	5	5	5	5	5	5	5
Books	0.24%	3	3	3	3	3	3	3	3	3	3
Phone Books	0.30%	4	4	4	4	4	4	4	4	4	4
Poly Coated	0.24%	3	3	3	3	3	3	3	3	3	3
Other Compostable Paper	1.52%	17	17	17	17	17	17	17	17	17	17
Aluminum Containers	0.57%	6	6	6	6	6	6	6	6	6	6
Other Aluminum	0.24%	3	3	3	3	3	3	3	3	3	3
Other Non-Aluminum	0.42%	5	5	5	5	5	5	5	5	5	5
Other Ferrous Metals	0.29%	3	3	3	3	3	3	3	3	3	3
Other Non-Ferrous Metals	0.89%	10	10	10	10	10	10	10	10	10	10
HDPE Containers	0.16%	2	2	2	2	2	2	2	2	2	2
Plastic Containers (#3 #7)	3.14%	35	35	35	35	35	35	35	35	35	35
Durables	1.88%	19	19	19	19	19	19	19	19	19	19
Non-Durables	3.97%	44	44	44	44	44	44	44	44	44	44
Other Glass	0.46%	5	5	5	5	5	5	5	5	5	5
Glass Containers	2.26%	25	25	25	25	25	25	25	25	25	25
Food Scraps	3.33%	44	44	44	44	44	44	44	44	44	44
Clothing, Footwear, Towels & Sheets	5.36%	61	61	61	61	61	61	61	61	61	61
Carpet	7.83%	87	87	87	87	87	87	87	87	87	87
C&D Material	1.82%	20	20	20	20	20	20	20	20	20	20
Other Durables	1.34%	15	15	15	15	15	15	15	15	15	15
Electronics	1.89%	20	20	20	20	20	20	20	20	20	20
Tires	0.80%	9	9	9	9	9	9	9	9	9	9
Flims		7	7	7	7	7	7	7	7	7	7
TOTAL:	100.00%	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	

(1) As reported by the U.S. Census Bureau.

(2) As reported by the NYS DEC in the New York State Solid Waste Management Plan.

(3) Estimated assuming an average of the participating planning jurisdiction's recycling rates.

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
WARREN COUNTY, NY Local Solid Waste Management Plan Attachment A 11/30/2020 Prepared By: R.S. Lynch & Company, Inc. Town of Warrensburg										
Estimated Population (2018) (1)	3,981									
NYS DEC MSW Generation Rate (Lbs/Person/Day) (2)	5.15									
Assumed Town Recycling Rate (3)	18.15%									
Estimated Future Waste Disposal Volume with Status Quo (Reduce, Reuse and Recycle Efforts & Inflation/Day)	4.22									
Estimated Future Population with 9% Growth	3,981	3,981	3,981	3,981	3,981	3,981	3,981	3,981	3,981	3,981
Estimated Future Waste Generated with 9% Population Growth and Current DEC Waste Generation Assumption (Tons)	3,742	3,742	3,742	3,742	3,742	3,742	3,742	3,742	3,742	3,742
Estimated Future Waste Disposal with 0% Population Growth and Current Estimated Disposal Rate Assumption (Tons)	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063
COMPOSITION OF RURAL WASTE GENERATED										
Newspaper	143	143	143	143	143	143	143	143	143	143
Corrugated Cardboard	362	362	362	362	362	362	362	362	362	362
Paperboard	87	87	87	87	87	87	87	87	87	87
Trunk Mail	76	76	76	76	76	76	76	76	76	76
Junk Mail	76	76	76	76	76	76	76	76	76	76
Other Commercial Printing	73	73	73	73	73	73	73	73	73	73
Magazines	38	38	38	38	38	38	38	38	38	38
Paper Bags	14	14	14	14	14	14	14	14	14	14
Phone Books	11	11	11	11	11	11	11	11	11	11
Other Compostable Paper	254	254	254	254	254	254	254	254	254	254
Ferrous Containers	57	57	57	57	57	57	57	57	57	57
Other Ferrous Containers	11	11	11	11	11	11	11	11	11	11
Other Aluminum	9	9	9	9	9	9	9	9	9	9
Automotive Batteries	25	25	25	25	25	25	25	25	25	25
Other Non-Aluminum	108	108	108	108	108	108	108	108	108	108
PET Containers	37	37	37	37	37	37	37	37	37	37
HDE Containers	33	33	33	33	33	33	33	33	33	33
Film Plastic	216	216	216	216	216	216	216	216	216	216
Durables	117	117	117	117	117	117	117	117	117	117
Plastic Containers	149	149	149	149	149	149	149	149	149	149
Food Scrap	48	48	48	48	48	48	48	48	48	48
Packaging	48	48	48	48	48	48	48	48	48	48
Glass Containers	397	397	397	397	397	397	397	397	397	397
Other Glass	149	149	149	149	149	149	149	149	149	149
Food Scrap	85	85	85	85	85	85	85	85	85	85
Yard Trimmings	465	465	465	465	465	465	465	465	465	465
Clothing, Footwear, Towels & Sheets	17	17	17	17	17	17	17	17	17	17
Wood	151	151	151	151	151	151	151	151	151	151
CD Material	230	230	230	230	230	230	230	230	230	230
Other Electronics	293	293	293	293	293	293	293	293	293	293
Household Appliances	58	58	58	58	58	58	58	58	58	58
Dishware	58	58	58	58	58	58	58	58	58	58
Electronics	50	50	50	50	50	50	50	50	50	50
Household Appliances	13	13	13	13	13	13	13	13	13	13
HW	22	22	22	22	22	22	22	22	22	22
Fines	22	22	22	22	22	22	22	22	22	22
TOTAL:	3,742	3,742	3,742	3,742	3,742	3,742	3,742	3,742	3,742	3,742
	3.81%	3.81%	3.81%	3.81%	3.81%	3.81%	3.81%	3.81%	3.81%	3.81%
	9.67%	9.67%	9.67%	9.67%	9.67%	9.67%	9.67%	9.67%	9.67%	9.67%
	2.32%	2.32%	2.32%	2.32%	2.32%	2.32%	2.32%	2.32%	2.32%	2.32%
	2.03%	2.03%	2.03%	2.03%	2.03%	2.03%	2.03%	2.03%	2.03%	2.03%
	1.95%	1.95%	1.95%	1.95%	1.95%	1.95%	1.95%	1.95%	1.95%	1.95%
	0.92%	0.92%	0.92%	0.92%	0.92%	0.92%	0.92%	0.92%	0.92%	0.92%
	0.37%	0.37%	0.37%	0.37%	0.37%	0.37%	0.37%	0.37%	0.37%	0.37%
	0.28%	0.28%	0.28%	0.28%	0.28%	0.28%	0.28%	0.28%	0.28%	0.28%
	6.59%	6.59%	6.59%	6.59%	6.59%	6.59%	6.59%	6.59%	6.59%	6.59%
	1.52%	1.52%	1.52%	1.52%	1.52%	1.52%	1.52%	1.52%	1.52%	1.52%
	0.24%	0.24%	0.24%	0.24%	0.24%	0.24%	0.24%	0.24%	0.24%	0.24%
	0.67%	0.67%	0.67%	0.67%	0.67%	0.67%	0.67%	0.67%	0.67%	0.67%
	2.82%	2.82%	2.82%	2.82%	2.82%	2.82%	2.82%	2.82%	2.82%	2.82%
	0.98%	0.98%	0.98%	0.98%	0.98%	0.98%	0.98%	0.98%	0.98%	0.98%
	0.89%	0.89%	0.89%	0.89%	0.89%	0.89%	0.89%	0.89%	0.89%	0.89%
	5.75%	5.75%	5.75%	5.75%	5.75%	5.75%	5.75%	5.75%	5.75%	5.75%
	3.14%	3.14%	3.14%	3.14%	3.14%	3.14%	3.14%	3.14%	3.14%	3.14%
	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%	3.97%
	1.28%	1.28%	1.28%	1.28%	1.28%	1.28%	1.28%	1.28%	1.28%	1.28%
	10.57%	10.57%	10.57%	10.57%	10.57%	10.57%	10.57%	10.57%	10.57%	10.57%
	12.95%	12.95%	12.95%	12.95%	12.95%	12.95%	12.95%	12.95%	12.95%	12.95%
	0.39%	0.39%	0.39%	0.39%	0.39%	0.39%	0.39%	0.39%	0.39%	0.39%
	6.15%	6.15%	6.15%	6.15%	6.15%	6.15%	6.15%	6.15%	6.15%	6.15%
	7.83%	7.83%	7.83%	7.83%	7.83%	7.83%	7.83%	7.83%	7.83%	7.83%
	1.56%	1.56%	1.56%	1.56%	1.56%	1.56%	1.56%	1.56%	1.56%	1.56%
	1.34%	1.34%	1.34%	1.34%	1.34%	1.34%	1.34%	1.34%	1.34%	1.34%
	0.35%	0.35%	0.35%	0.35%	0.35%	0.35%	0.35%	0.35%	0.35%	0.35%
	0.59%	0.59%	0.59%	0.59%	0.59%	0.59%	0.59%	0.59%	0.59%	0.59%
	109.00%	109.00%	109.00%	109.00%	109.00%	109.00%	109.00%	109.00%	109.00%	109.00%

WARREN COUNTY, NY Local Solid Waste Management Plan Estimated Future MSW Generation Rates 11/30/2020 Prepared By: R. S. Lynch & Company, Inc.											
MSW Generator	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2019-2028 Total
Tourist/Visitor	13,938	13,938	13,938	13,938	13,938	13,938	13,938	13,938	13,938	13,938	139,381
Town of Bolton	2,123	2,123	2,123	2,123	2,123	2,123	2,123	2,123	2,123	2,123	21,232
Town of Chester	3,069	3,069	3,069	3,069	3,069	3,069	3,069	3,069	3,069	3,069	30,687
City of Glens Falls	13,485	13,485	13,485	13,485	13,485	13,485	13,485	13,485	13,485	13,485	134,853
Town of Hague	638	638	638	638	638	638	638	638	638	638	6,382
Town of Horizon	1,268	1,268	1,268	1,268	1,268	1,268	1,268	1,268	1,268	1,268	12,679
Town of Johnsbury	2,382	2,382	2,382	2,382	2,382	2,382	2,382	2,382	2,382	2,382	23,816
Village of Lake George(1)	826	826	826	826	826	826	826	826	826	826	8,262
Town of Lake George	3,013	3,013	3,013	3,013	3,013	3,013	3,013	3,013	3,013	3,013	30,131
Town of Lake Lucerne	25,819	25,819	25,819	25,819	25,819	25,819	25,819	25,819	25,819	25,819	258,193
Town of StonyCreek	698	698	698	698	698	698	698	698	698	698	6,983
Town of Thurman	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	1,116	11,150
Town of Warrensburg	3,742	3,742	3,742	3,742	3,742	3,742	3,742	3,742	3,742	3,742	37,416
TOTAL:	74,339	74,339	74,339	74,339	74,339	74,339	74,339	74,339	74,339	74,339	743,392
Total Waste Disposed Status Quo(2):	55,543	55,543	55,543	55,543	55,543	55,543	55,543	55,543	55,543	55,543	555,432
Current Estimated Local Waste Disposal Rate (Lbs/Person/Day)(3):	3.49	3.49	3.49	3.49	3.49	3.49	3.49	3.49	3.49	3.49	3.49
Estimated Waste Generation Reduction with LSWMP Waste Reduction, Reuse and Recycling Initiatives Implemented:	0%	0%	4%	3%	2%	2%	2%	1%	1%	1%	1%
Total Estimated Waste Disposed with LSWMP Waste Reduction, Reuse and Recycling Initiatives Implemented:	55,543	55,543	53,321	51,722	50,687	49,674	48,680	48,183	47,711	47,234	508,310
Estimated Future Local Waste Disposal Rate with LSWMP Waste Reduction, Reuse and Recycling Initiatives Implemented (Lbs/Person/Day)(3):	3.49	3.49	3.35	3.25	3.18	3.12	3.08	3.00	3.00	2.97	2.97
Estimated Future Recycling Rate with LSWMP Waste Reduction, Reuse and Recycling Initiatives Implemented:	25.28%	25.28%	28.27%	30.42%	31.82%	33.18%	34.52%	36.17%	36.82%	36.46%	36.46%

(1) Does not include Village of Lake George population in order to avoid double counting
 (2) Estimated assuming each individual municipality's recycling rate, or in some instances, an average of the available recycling rates.
 (3) Includes Tourist/Visitor population

WARREN COUNTY, NY
Local Solid Waste Management Plan
Assumed Status Quo Recycling Rates
ATTACHMENT A
11/30/2020
Prepared By: R.S. Lynch & Company, Inc.

Municipality	Assumed Recycling Rate
Town of Bolton	23.34%
Town of Chester	14.33%
Town of Hague	13.31%
Town of Horicon	17.40%
Town of Johnsbury	10.70%
Town of Lake George	32.27%
Town of Queensbury	30.73%
Town of Stony Creek	11.24%
Town of Warrensburg	<u>18.15%</u>
Avg Recycling Rate:	19.05%

Waste Generating Stakeholders without Reported Waste Volumes

Tourist/Visitor	19.05%
Town of Thurman	19.05%
Town of Lake Luzerne	19.05%

WARREN COUNTY, NY
Local Solid Waste Management Plan
Estimated Future MSW Disposal Rates
Attachment A
11/30/2020
Prepared By: R.S. Lynch & Company, Inc.

Status Quo	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	10 YR Total
Waste Disposed: Status Quo (Tons)	55,543	55,543	55,543	55,543	55,543	55,543	55,543	55,543	55,543	55,543	555,432
Current Estimated Local Waste Disposal Rate (Lbs/Person/Day)(1):	3.49	3.49	3.49	3.49	3.49	3.49	3.49	3.49	3.49	3.49	3.49
With LSWMP Recommendations/Actions	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	10 YR Total
Estimated Waste Generation Reduction with LSWMP Waste Reduction, Reuse and Recycling Initiatives Implemented:	0%	0%	4%	3%	2%	2%	2%	1%	1%	1%	
Estimated Waste Disposed with LSWMP Recommendations/Actions Implemented (Tons):	55,543	55,543	53,321	51,722	50,687	49,674	48,680	48,193	47,711	47,234	508,310
Estimated Waste Disposed with LSWMP Recommendations/Actions Implemented (Lbs/Person/Day)(1):	3.49	3.49	3.35	3.25	3.18	3.12	3.06	3.03	3.00	2.97	
Total County Waste Reuse and Recycling (%):	25.28%	25.28%	28.27%	30.42%	31.82%	33.18%	34.52%	35.17%	35.82%	36.46%	

(1) Includes Tourist/Visitor population

LSWMP Page 18 of 19 11/30/2020 1

	2018 Population	% of County	Land Area (Square Mile)	Population Density (Person/Sq. Mile)	Urban, Suburban or Rural
Town of Bolton	2,259	3.52%	63.4	35.63	R
Town of Chester	3,265	5.08%	84.5	38.64	R
City of Glens Falls	14,348	22.33%	3.8	3,775.79	S
Town of Hague	679	1.06%	64	10.61	R
Town of Horicon	1,349	2.10%	66.1	20.41	R
Town of Johnsburg	2,311	3.60%	204.2	11.32	R
Town of Lake George(1)	2,534	3.94%	30.2	83.91	R
Village of Lake George	879	1.37%	0.6	1,465.00	S
Town of Lake Luzerne	3,259	5.07%	52.6	61.96	R
Town of Queensbury	27,471	42.75%	63.01	435.98	S
Town of Stony Creek	743	1.16%	82.4	9.02	R
Town of Thurman	1,187	1.85%	91.5	12.97	R
Town of Warrensburg	3,981	6.19%	63.7	62.50	R
TOTAL:	64,265	100.00%	870.01	73.91794435	

(1) Does not include Village of Lake George population in order to avoid double counting

ATTACHMENT B
Local Law #2 of 1991

Warren County Board of Supervisors

RESOLUTION NO. 211 OF 1991

Resolution introduced by Supervisors Olson, E. Baker, Tessier,
O'Connor, Robertson, Borgos, Thomas,
Grant and O'Neill

TO ENACT LOCAL LAW NO. 2 OF 1991

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law being entitled, "A Local Law Requiring the Source Separation and Segregation of Recyclable or Reusable Materials From the Solid Waste Stream in Warren County", and

WHEREAS, the Board of Supervisors adopted Resolution No. 145 on February 15, 1991, authorizing a public hearing to be held by the Board of Supervisors on the 15th day of March, 1991, at the Supervisors' Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 15th day of March, 1991, does hereby enact and adopt Local Law No. 2 of 1991 as set forth in Schedule "A" annexed hereto.

SCHEDULE "A"
COUNTY OF WARREN, NEW YORK
LOCAL LAW NO. 2 OF 1991

A LOCAL LAW REQUIRING THE SOURCE SEPARATION AND
SEGREGATION OF RECYCLABLE OR REUSABLE MATERIALS
FROM THE SOLID WASTE STREAM IN WARREN COUNTY

BE IT ENACTED, by the Board of Supervisors of the County of
Warren, New York, as follows:

SECTION 1. GENERAL STATEMENT

1. Declaration of Policy.

The policy of this Local Law is to require the source separation and segregation of recyclable or reusable materials from solid waste and to require that solid waste which has been left for collection or which is delivered by the generator of such solid waste to a solid waste management facility shall be separated into recyclable, reusable or other components for which economic markets for alternative uses exist.

2. Definitions.

a. "Solid Waste" - all materials or substances discarded or rejected as being spent, useless, worthless, or in excess to the owners at the time of such discard or rejection.

b. "Collector" - any individual, association, partnership, firm or corporation in the business of collecting solid waste, other than their own solid waste, within Warren County.

c. "Contractor" - any individual, association, partnership, firm or corporation in any business dealing with construction or collection of junk; and any individual, association,

partnership, firm or corporation which owns a packer truck and is not a collector.

d. "Individual Hauler" - any person that hauls with a car, van or pickup truck, his own solid waste.

e. "Sanitary Landfill" - a facility which includes types of operations in which solid waste is deposited by plan on a specified portion of open land, is compacted by force applied by mechanical equipment, and then is covered by a layer of earth, all in accordance with or intended to be in accordance with Part 360 of the New York State Environmental Conservation Law.

f. "Transfer Station" - a facility where solid waste is transferred by a collector, contractor or individual hauler, to a container for transport to a sanitary landfill, recycling facility or resource recovery facility, material market or construction and debris landfill.

g. "Resource Recovery Facility" - any facility defined in § 27-0701 (2) of the Environmental Conservation Law.

h. "Recyclables" - those materials designated by this Local Law and/or by order of the Warren County Superintendent of Public Works as recyclable, reusable or other components for which economic markets exist for alternative uses.

i. "Components" - paper, glass, metals, plastics, garden and yard waste and such other items as may be designated by the Superintendent.

j. "County" - County of Warren.

k. "Superintendent" - the Warren County Superintendent of Public Works.

SECTION II. ADMINISTRATION

1. The Warren County Superintendent of Public Works is hereby authorized to and shall promulgate, amend and repeal rules and regulations in furtherance of this Local Law and shall enforce the provisions of this Local Law and the rules and regulations authorized by this Local Law.

2. The Superintendent of Public Works shall administer the provisions of this Local Law and the rules and regulations in furtherance thereof.

SECTION III. SOURCE SEPARATION REQUIRED

a. Effective April 1, 1991, source separation and segregation of recyclable or reusable materials from solid waste shall be required by every person and business generating such waste in Warren County.

b. Solid waste which has been left for collection or which is delivered by the generator of such wastes to a solid waste management facility, shall be separated into recyclable, reusable or other components as described and directed by the rules and regulations promulgated by the Superintendent.

c. Each town, city and village within the County shall be responsible for the separation, segregation and storage on site for disposal, the material described in the orders, rules and regulations promulgated by the Superintendent and shall adopt such uniform local laws or ordinances to accomplish the objectives of this Local Law.

d. Each municipality in the County shall be responsible for the operation of a recycling/solid waste transfer station. Any municipality may join with one or more municipalities in establishing and operating a joint recycling/solid waste transfer station.

e. Each municipality shall pay one-half of the cost of all recycling equipment eligible under the rules and regulations of the New York State Grant funds used or required to be used in the operation of its recycling/solid waste transfer station.

- f. Each municipality shall have full responsibility for:
- i) having all materials segregated and ready for loading in the manner designated by the Superintendent;
 - ii) maintaining on site equipment such as compactors and total maintenance of the transfer station and landfill area;
 - iii) receiving applications for and issuing permits required by such municipality for access to any recycling or solid waste transfer station; and
 - iv) adopting such local laws and ordinances required to implement the source separation, segregation and recycling effort.

SECTION IV. POWERS DELEGATED TO THE SUPERINTENDENT

The Superintendent of the Public Works of Warren County is hereby empowered with such powers and duties required to cooperate with and assist each municipality in the County to implement the separation and segregation of recyclable materials from solid waste generated or existing in Warren County. The Superintendent is empowered to establish rules and procedures

relating to the segregation and separation of recyclables from non-usable solid waste and to designate the sites for transfer stations and recycling centers in cooperation with the town boards in the County.

SECTION V. ENFORCEMENT

Each town, city or village within the County shall be responsible for the adoption, implementation and enforcement of local laws, rules and regulations adopted by such municipality relating to the source separation and segregation of recyclables or reusable material from solid waste.

SECTION VI. EFFECTIVE DATE

1. This Local Law shall take effect upon adoption by the Board of Supervisors of Warren County and upon its filing in the Office of the Secretary of State pursuant to Section 27 of the Municipal Home Rule Law.

ATTACHMENT C
NYSDEC Home Composting Guide



New York State Department of Environmental Conservation

EVERYTHING YOU HAVE ALWAYS WANTED TO KNOW ABOUT HOME COMPOSTING...



But Were Afraid to Ask!

printed on 100% post consumer recycled paper



Recycling makes a difference in our environment, in the wise use of our natural resources and in the economic well-being of our state. It's everyone's responsibility to do their part and recycling is easy. Don't forget to ask about recycled products when you shop. Every small effort combines with others to make a big difference.

What Is Compost?

Compost is a dark, crumbly, earthy-smelling mixture that consists mostly of decayed organic matter. Composting is a simple way to recycle nutrients and return them to the soil to be used again. **By composting your yard trimmings and food scraps, you can help lighten the load of waste that would otherwise go to a landfill.** Compost is often mixed into the soil to make it richer for growing plants. It can also be used as a mulch around plants and trees.

What Can I Compost?

- Yard trimmings, such as fallen leaves, grass clippings, small branches, weeds and the remains of garden plants.
- Kitchen scraps **EXCEPT FOR** meat, fish, bones and fatty foods (such as cheese, salad dressing and leftover cooking oil). Egg shells are fine to add.
- Large woody branches that are cut, chipped or shredded into pieces can be added to a compost system to create air spaces in the pile. Woody material can be chipped into smaller pieces and used as a mulch or for paths, where they will eventually decompose.

How Do I Start Composting?

Begin by collecting yard trimmings and throwing them in your pile or bin. You can then add yard trimmings and food scraps anytime but it is best to bury the food scraps in your pile. Chopping or mowing your materials makes the process go faster.

Food scraps should be added to the center of the waste layers where heat will be the greatest. This also reduces unwanted critters coming to your compost pile.

Pile material loosely in the bin. Too much compaction inhibits the flow of air through the pile. Wood chips or coarse weeds will create air pockets which help provide oxygen to the microorganisms.

Water is key to successful composting. A compost pile should be kept damp - but not soggy - especially during dry spells.

Be patient! It will take six months to a year before the compost is ready for use.

How Do I Build A Compost Pile?

It's easy! Follow these simple steps, and in just a few hours, you'll be in business.

Compost Mound - This is the cheapest and easiest way to compost. Yard trimmings can be composted without a bin if you do not mind the appearance of an uncontained compost mound in your yard.



What To Do - Find a good location and loosen the soil where your pile will be. Pile your yard trimmings in a mound about 3 feet high and at least 3 feet by 3 feet in area. Alternate wet (green) and dry (brown) materials and add materials as they become available. If you mix your compost pile with a pitchfork or other tool, it speeds up the process. This is called 'turning'.

What You Need - All you need is a pitchfork or shovel and work gloves.

Compost Can - Another cheap and easy way to compost small amounts of yard and food waste.

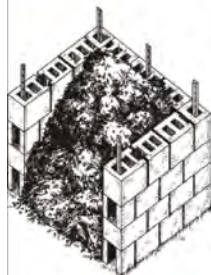


What to Do - Drill holes 4 to 6 inches apart all around your garbage can. You also need to drill holes into the bottom. (This allows for air movement and for excess water to drain off.) It is best to put 2 to 3 inches of straw or wood chips in the bottom to help it drain. Since a limited amount of air gets in, this system tends to work slower and the compost is wetter.

Turn the compost with a shovel or pitch fork. Keep the garbage can cover on, it helps keep out the critters.

What You Need - A garbage can with cover, straw or wood chips and a drill for making the holes.

Compost Bins - Can be made out of many types of materials - blocks or bricks, snow fence, used pallets, wire mesh, etc.



Blocks or Bricks - Just lay out the blocks or bricks without mortar. Leave spaces between the blocks or bricks to permit air to circulate. The best size is approximately 5 to 8 feet on a side and 3 to 4 feet high.

Snow Fence - Used snow fence is a simple way to build a bin. Just drive four corner posts into the ground and attach the snow fence.

Used Pallets - Find four clean pallets and fasten the corners together, and start filling. You may want to keep one corner loose, so the bin can be opened for turning and removing compost.



Small-Mesh Wire Fencing - Buy or find wire mesh, form into a circle or square and add your compost materials.

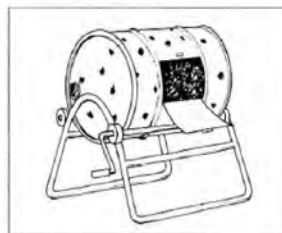


Bins do not have to be square, they can be rectangular or cylindrical, it's your choice. Remember, for a typical home garden, a bin 3 to 4 feet in height and 5 to 8 feet per side will do.

Store Bought Bins - There are a variety of commercial bins that can be bought at your local hardware or garden store or you can find bins online.

Compost Tumblers (Rotating Drums)

Compost tumblers also called rotating drums are increasing in popularity. Rather than turning the materials with a pitchfork, which can be labor intensive, users simply push the unit or turn a crank once or twice a day. Each rotation introduces more air into the system, and mixes the materials together. This helps speed the composting process. To harvest the finish compost, stop adding materials to the tumbler and keep rotating it daily until the compost is ready. To compost newly generated materials while you wait, either get another tumbler or create a pile or stationary bin to contain the materials until your compost is ready.



One challenge with tumblers is that most are not insulated and have difficulty retaining high enough temperatures throughout the winter to keep the composting process going. If you can keep a large sized tumbler mostly full throughout the winter it will likely retain enough heat. You can build your own system or buy one. There are many varieties sold online.

How Does Composting Work?

Many organisms are involved in the composting process. They include bacteria, fungi, protozoans and centipedes, millipedes, beetles, ants and the most famous - earthworms! Composting is an aerobic process (requires oxygen), since these organisms use oxygen as they break down the materials and turn them into compost.

In addition to oxygen, compost organisms need water to thrive. That is why the compost pile must be kept moist. If there is too much water not enough air can get to the microorganisms. Use the squeeze test to find out if you have the right amount of moisture. Grab a handful of material and squeeze. If a few drops come out, you're doing great.

Compostable materials contain carbon and nitrogen. We refer to them as greens and browns. Greens are fruit and vegetable wastes, coffee grounds, grass clippings, manure. Browns are leaves, straw, wood chips, sawdust and shredded paper. The microorganisms use the carbon in leaves and other browns as an energy source. As the microbes breakdown this material, heat energy is released. Nitrogen helps the microbes build proteins to grow and multiply. The decomposing organisms need a certain amount of both carbon and nitrogen to work well. Approximately 1 part greens to 2 part browns is a good mix.

HINT: ALWAYS HAVE A STOCKPILE OF BROWNS NEAR YOUR COMPOST SYSTEM, SO YOU HAVE BROWNS AT HAND TO ADD ON TOP OF YOUR GREENS.

Chopping or mowing your compost materials speeds the process since it provides more surface area for the compost organisms. As the creatures decompose the materials into compost, the height of the pile will reduce by over 50%!

For optimum composting, the compost temperature should be around 90 to 140 degrees Fahrenheit. The pile will be hot soon after adding materials and then will cool down. Here in New York State, unless you have a big pile that keeps in the heat, composting will shut down for the winter as the microorganisms become inactive. This is not a problem, because the composting process will start up again when the weather gets warmer. However, if you want to add food scraps to your compost pile through the winter, you can insulate the pile.

Insulating Your Compost Pile or Bin

The easiest way to insulate a compost pile is to build a large pile as the cold weather approaches. A pile at least 3 feet high and 5 feet on each side will normally retain temperatures above freezing in the center of the pile. The top of the pile should be covered with about 1 foot of leaves. When adding food scraps, scrape away the top layer of leaves, add your food scraps and cover it back up.

If you have a bin instead of a pile, you can insulate it by putting leaves, straw or other lightweight browns around the bin. A layer one foot thick around the bin will provide good insulation during the winter. Lightweight browns can be fenced in to keep them in place. Sturdier browns such as straw bales can simply be piled around the bin. When the warm weather arrives, these insulating materials can be added to your browns stockpile to be used after adding greens to the bin.

Why Should I Make Compost?

- Composting is an easy, practical way to recycle your organic yard and kitchen waste.
- Compost is an excellent soil conditioner for even the smallest yard and garden - it's safe to use and it costs practically nothing to make.
- Compost grows healthy plants and healthy plants improve the air by removing carbon dioxide and making fresh oxygen.
- For serious gardeners, compost is an inexpensive alternative to peat and other soil enhancements.

Uses for Compost

Gardens and Lawns- Mix it into the garden soil or sprinkle it on the lawn to improve moisture retention and soil texture and add beneficial microorganisms and nutrients. Prior to adding it to the lawn it is best to finely screen the compost.

Landscaping - Use it around garden beds, trees or shrubs as a mulch.

House Plants - Use 1/2 to 1/3 of your container volume instead of soil.

Composting Do's And Don'ts

DO mix grass clippings with other wastes to loosen them up. They have a tendency to compact. The best way to manage grass clippings is to mulch them into the lawn.

DO keep the compost pile damp, especially during dry spells. Squeeze test.

DONT use unfinished compost. It will rob your plants of nitrogen.

DONT add dog and cat droppings. They can contain diseased organisms that may not be destroyed through the compost.

DONT compost weeds that are heavily laden with seeds. Some seeds will not be killed during the heating process.

DONT add diseased vegetable plants to the pile if the compost will be used on a vegetable garden. The disease organisms may reappear the following year.

DONT add meat, fish, bones or fatty food scraps to the compost mixture. They will attract animals (dogs, cats, rats, etc.) and they do not decompose readily.

Composting Summary

Composting is simple and easy! Now that you read this booklet, you can be a composting expert! Just remember your compost pile needs:

- Microorganisms, including bacteria and fungi.
- A good C:N Ratio (greens and browns).
- A large enough pile to keep itself warm if you want compost in six months.
- Enough moisture (but not too wet).
- Air.
- Time.

Put it all together and the microorganisms and other organisms will do the rest!

Yard Waste Management Besides Composting

Mulching - Yard waste can be used for weed control and water retention. Use branches, leaves and grass. Just spread the materials around your plants. Branches may need to be chipped first.

Leave It On The Lawn - Even better than composting grass clippings and leaves, mulch/mow them into the lawn. For more information on this, see our "Leave It On The Lawn" pamphlet.

Composting Indoors with a Worm Bin

If you don't have the ability to compost outside, you can still compost inside with a worm bin. Using a worm bin has several advantages. The composting material does not need to be turned; the worms do it for you. The bin is often located inside so you don't have to take a trip to the compost pile. The resulting compost is rich in plant micronutrients and helpful bacteria.



What Kind of Worms Should I Get?

The most common type of worm in a worm bin is the red wiggler (*Eisena fetida*), also called the manure worm. The ideal number of worms in your bin depends upon the amount of 'worm food' you put in. The ideal worm: vegetative waste ratio is 2:1. For example, if you generate 1/2 lb of vegetative waste per day, use 1 lb of worms. (There are approximately 1000 worms in a pound!)

What Kind of Bin Should I Use?

Worm bins are typically made of wood or plastic and come in all different sizes. The size of the bin depends upon the amount of 'worm food' you produce. Add one square foot of bin surface area for each pound of vegetative waste produced in a week. Make sure that there are some holes in the bin to allow air flow. Don't forget holes for the bottom to let the liquid drain out. The worms like temperatures between 50 and 80 degrees Fahrenheit. Therefore, it is best to keep your worm box inside during the winter months.



What Do Worms Eat?

Worms eat decaying fruit, vegetables and bacteria. Bacteria, fungi and other organisms in the bin also contribute to the degradation process. While milk and meat products do degrade, they can produce odors and attract pests. Therefore, they should be avoided in a worm bin.

Collect food waste in a covered container. Add food to one third of the bin every 5-7 days. Add the food to a different row each time. Start off slowly, adding just a few handfuls each time.

What Else Should I Add to the Bin?

Besides food, worms need bedding. The bedding should be high in carbon and moist (about 60% moisture). Shredded newspaper, office paper, cardboard, or partially degraded leaves work well. Wet the bedding with water. Grab a handful and squeeze. If a few drops come out, the amount of water is about right (approximately 60% moisture). Fill 3/4 of the bin with moist bedding. Sprinkle in a handful of soil or eggshells. This provides grit to aid the worms' digestion. A handful of finished compost or soil can speed the degradation process by adding helpful microorganisms.

Harvesting Compost from Your Worm Bin

After approximately 4-6 months the compost is ready to be collected. To allow the material in the bin to further degrade, don't add food to the bin for one month. One method of harvesting the compost is to move it to one side of the bin. Then add new moist bedding and food waste to the empty side. Most of the worms will move to the new food in a few days - then simply removed the compost.

Trouble Shooting Your Worm Bin

Odors

If the bin is too wet, the degradation process may become anaerobic which leads to odors. To prevent this, add dry bedding if more than a few drops of water can be squeezed from the bedding.

Fruit Flies

Fruit flies are the most common pest in a worm bin. They are attracted to yeast and rotting fruit. Flies can be avoided, or at least minimized, by burying the food waste 2 inches below the bedding. Another way to avoid fruit flies is to use a bin with small air holes that flies can't get through. Once the flies are present, stop putting food in the bin for approximately three weeks. The worms can survive over a month without adding food to the bin, but fruit flies cannot.

For More Information on Yardwaste or Worm Bin Composting...

If you want to know more about composting and ways to make good compost, consult books or gardening magazines, call your county Cooperative Extension office or visit Cornell Waste Management Institute's comprehensive website at <http://cwmi.css.cornell.edu/smallscale.htm>.

Call or write to:

NYS Department of Environmental Conservation
 Division of Materials Management
 Bureau of Waste Reduction & Recycling
 625 Broadway
 Albany, NY 12233-7253
 (518) 402-8706

or email us at:

recycling@gw.dec.state.ny.us

and check out our web page at:

www.dec.ny.gov/chemical/8801.html



ATTACHMENT D
Markets for Recovered Material

Material Type	Company Name	Contact Information
Batteries	Advanced Recovery, Inc.	Sales (866)794-8050 Port Jervis, NY
	All Recycling, Inc.	Sales (845)562-0216 Newburgh, NY
	American Lamp Recycling, LLC	Robert Judkins, Jr. (800)315-6262 Wappingers Falls, NY
	Eco-Bat New York, LLC	Tom Kelly (800)527-9452 Middletown, NY
	Hudson Metal	Sales (518)465-3387 Albany, NY
	Mercury Refining Co. Inc.	Leon Cohen (800)833-3505 Albany, NY
	Nathan Kelman Inc.	Fran Kelman (518)237-5133 Cohoes, NY
	Ontario Scrap Metal	Bill Ahl (518)463-2213 Albany, NY
	Precision Industrial Maintenance	William Verhayden (888)888-7464 Schenectady, NY
	RK Freedman	Sales (518)273-1142 Albany, NY
	Universal Metal & Ore	Sales (914)664-0200 Mount Vernon, NY
	WeRecycle, Inc.	Sales (877)937-3292 Mount Vernon, NY
Chemical Waste	Advanced Liquid Recycling, Inc.	Sales (800)582-5906 Cohoes, NY
	Advanced Recycling Technology, Inc.	Sales (800)999-1660 Hudson, NY
	Precision Industrial Maintenance	William Verhayden (888)888-7464 Schenectady, NY
	United Industrial Services	Sales (888)276-0887 Cohoes, NY
Drink Boxes/ Aseptic		

	Adirondack Plastics & Recycling, Inc.	John Aspland (518)638-8960 Fort Edward, NY
	FCR Claverack	Angelo Porfirio (800)227-3552 Ghent, NY
	J.C. Paper Co., Inc.	Ronald Chugerman (845)454-2170 Poughkeepsie, NY
	Sierra Fibers	Dan Durlon, III (518)433-0020 Albany, NY
	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
Electronics		
	Advanced Recycling Technology, Inc.	Sales (800)999-1660 Hudson, NY
	Asset Management & Control	Nick Magliato (845)236-6650 Marlborough, NY
	eLot Electronics Recycling, Inc.	Sales (518)266-9385 Troy, NY
	ERC Community Warehouse	Joanna Decker (518)686-7540 Hoosick Falls, NY
	Hudson Metal	Sales (518)465-3387 Albany, NY
	Lifespan Technology Recycling	Sales (888)720-0900 Albany, NY
	Mercury Refining Co. Inc.	Leon Cohen (800)833-3505 Albany, NY
	PlastiCycle Corporation	Joseph Cirillo (914)997-6882 White Plains, NY
	Precision Industrial Maintenance	William Verhayden (888)888-7464 Schenectady, NY
	SunnKing, Inc.	Manager (877)860-7866 Albany, NY
	Waste Management & Recycling	Peter Bennison (518)377-9900 Scotia, NY
Ferrous Metal		
	All Recycling, Inc.	Sales (845)562-0216 Newburgh, NY

	Amsterdam Wrecking and Salvage	Steve Skee (518)842-1400 Amsterdam, NY
	County Waste & Recycling Services	Gil Houk (518)877-7007 Halfmoon, NY
	Hudson Metal	Sales (518)465-3387 Albany, NY
	RK Freedman	Sales (518)273-1142 Albany, NY
	Sierra Fibers	Dan Dorlon, III (518)433-0020 Albany, NY
	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
Fluorescent/HID Lamps		
	American Lamp Recycling, LLC	Robert Boil (800)315-6262 Fishkill, NY
	Frey-Electric Construction, Co.	Bob Snyder (716)974-1710 Tonawanda, NY
	PMC Recycling Corp.	Sales (718)518-9800 Bronx, NY
	Waste Management & Recycling	Sales (518)377-9900 Scotia, NY
Glass		
	Advanced Recovery, Inc.	Sales (866)794-8050 Port Jervis, NY
	County Waste & Recycling Services	Gil Houk (518)877-7007 Halfmoon, NY
	FCR Claverack	Angelo Porfirio (800)227-3552 Ghent, NY
	Sierra Fibers	Dan Dorlon, III (518)433-0020 Albany, NY
	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
	Trilogy Glass	Stephen Klemann (585)526-4789 Stanley, NY
	WM Biers, Inc.	Chuck Oliver (518)434-2747 Albany, NY
Mixed Plastic		

	Allied Waste Services of Albany	Bob griffin (518)785-7030 Latham, NY
	County Waste & Recycling Services	Gil Houk (518)877-7007 Halfmoon, NY
	Hudson Metal	Sales (518)465-3387 Albany, NY
	Sierra Fibers	Dan Dorton, III (518)433-0020 Albany, NY
	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
	Upland Industries	Michael Carman (518)357-0855 Schenectady, NY
	Non-Ferrous Metals	
	Advanced Recovery, Inc.	Sales (866)794-8050 Port Jervis, NY
	Advanced Recycling Technology, Inc.	Sales (800)999-1660 Hudson, NY
	All Recycling, Inc.	Sales (845)562-0216 Newburgh, NY
	Empire Recycling Corporation	Steve (315)724-7161 Utica, NY
	FCR Claverack	Angelo Porfirio (800)227-3552 Ghent, NY
	Hudson Metal	Sales (518)465-3387 Albany, NY
	RK Freedman	Sales (518)273-1142 Albany, NY
	Sierra Fibers	Dan Dorton, III (518)433-0020 Albany, NY
	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
	Universal Metal & Ore	Sales (914)664-0200 Mount Vernon, NY
	Corrugated Cardboard	
	Adirondack Plastics & Recycling, Inc.	John Aspland (518)638-8960 Argyle, NY

	Advanced Recovery, Inc.	Sales (866)794-8050 Port Jervis, NY
	Allied Waste Services of Albany	Bob griffin (518)785-7030 Latham, NY
	Ash Trading Corporated	Irwin Margolis (818)463-6666 Menands, NY
	County Waste & Recycling Services	Gil Houk (518)877-7007 Halfmoon, NY
	FCR Claverack	Angelo Porfirio (800)227-3552 Ghent, NY
	Hudson Baylor Corporation	Straat Tenney (845)561-0167 Newburgh, NY
	Hudson Metal	Sales (518)465-3387 Albany, NY
	J.C. Paper Co., Inc.	Ronald Chugerman (845)454-2170 Poughkeepsie, NY
	Jordan Trading Inc.	Elisabeth Jordan (845)338-5379 Kingston, NY
	Northeast Data Destruction & Recycling	Mark Wachtel (845)331-5554 Kingston, NY
	Perkins Recycling Corporation	Jeff Davis (518)798-4041 Queensbury, NY
	Sierra Fibers	Dan Dorlon, III (518)433-0020 Albany, NY
	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
	T.A. Predel & Sons	Mary Predel (518)346-3445 Schenectady, NY
	Upland Industries	Michael Carman (518)357-0855 Schenectady, NY
Paper: Mixed Office		
	Adirondack Plastics & Recycling, Inc.	John Aspland (518)638-8960 Argyle, NY
	Allied Waste Services of Albany	Bob griffin (518)785-7030 Latham, NY

Ash Trading Corporated	Irwin Margolis (818)463-6666 Menands, NY
County Waste & Recycling Services	Gil Houk (518)877-7007 Halfmoon, NY
FCR Claverack	Angelo Porfirio (800)227-3552 Ghent, NY
Finch Paper, LLC	Everett O'Neill (800)833-9983 Glens Falls, NY
Hudson Baylor Corporation	Straat Tenney (845)561-0167 Newburgh, NY
Hudson Metal	Sales (518)465-3387 Albany, NY
J.C. Paper Co., Inc.	Ronald Chugerman (845)454-2170 Poughkeepsie, NY
Jordan Trading Inc.	Elisabeth Jordan (845)338-5379 Kingston, NY
Northeast Data Destruction & Recycling	Mark Wachtel (845)331-5554 Kingston, NY
Perkins Recycling Corporation	Jeff Davis (518)798-4041 Queensbury, NY
SCA Tissue: North America	Kyle Brock (518)793-5684 South Glens Falls, NY
Sierra Fibers	Dan Dorlon, III (518)433-0020 Albany, NY
Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
T.A. Predel & Sons	Mary Predel (518)346-3445 Schenectady, NY
Newspaper	
Adirondack Plastics & Recycling, Inc.	John Aspland (518)638-8960 Argyle, NY
Allied Waste Services of Albany	Bob griffin (518)785-7030 Latham, NY
Ash Trading Corporated	Irwin Margolis (818)463-6666 Menands, NY
Bennington Paperboard Company	Procurement (518)686-7357 North Hoosick, NY

	Hudson Baylor Corporation	Straat Tenney (845)561-0167 Newburgh, NY
	Hudson Metal	Sales (518)465-3387 Albany, NY
	J.C. Paper Co., Inc.	Ronald Chugerman (845)454-2170 Poughkeepsie, NY
	Jordan Trading Inc.	Elisabeth Jordan (845)338-5379 Kingston, NY
	Northeast Data Destruction & Recycling	Mark Wachtel (845)331-5554 Kingston, NY
	Perkins Recycling Corporation	Jeff Davis (518)798-4041 Queensbury, NY
	Sierra Fibers	Dan Dorton, III (518)433-0020 Albany, NY
	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
	T.A. Predel & Sons	Mary Predel (518)346-3445 Schenectady, NY
Paper: Residential Mix		
	Adirondack Plastics & Recycling, Inc.	John Aspland (518)638-8960 Argyle, NY
	Allied Waste Services of Albany	Bob griffin (518)785-7030 Latham, NY
	Ash Trading Corporated	Irwin Margolis (818)463-6666 Menands, NY
	Bennington Paperboard Company	Procurement (518)686-7357 North Hoosick, NY
	County Waste & Recycling Services	Gil Houk (518)877-7007 Halfmoon, NY
	FCR Claverack	Angelo Porfirio (800)227-3552 Ghent, NY
	Hudson Baylor Corporation	Straat Tenney (845)561-0167 Newburgh, NY
	Hudson Metal	Sales (518)465-3387 Albany, NY

	J.C. Paper Co., Inc.	Ronald Chugerman (845)454-2170 Poughkeepsie, NY
	Jordan Trading Inc.	Elisabeth Jordan (845)338-5379 Kingston, NY
	Natural Environmental, Inc.	Bob VanMeter (800)227-3552 Blasdell, NY
	Perkins Recycling Corporation	Jeff Davis (518)798-4041 Queensbury, NY
	Sierra Fibers	Dan Dorton, III (518)433-0020 Albany, NY
	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
	T.A. Predel & Sons	Mary Predel (518)346-3445 Schenectady, NY
Paper: Sorted Office		
	Adirondack Plastics & Recycling, Inc.	John Aspland (518)638-8960 Argyle, NY
	Allied Waste Services of Albany	Bob griffin (518)785-7030 Latham, NY
	Ash Trading Corporated	Irwin Margolis (818)463-6666 Menands, NY
	Bennington Paperboard Company	Procurement (518)686-7357 North Hoosick, NY
	FCR Claverack	Angelo Porfirio (800)227-3552 Ghent, NY
	Finch Paper, LLC	Everett O'Neill (800)833-9983 Glens Falls, NY
	Hudson Baylor Corporation	Straat Tenney (845)561-0167 Newburgh, NY
	Hudson Metal	Sales (518)465-3387 Albany, NY
	J.C. Paper Co., Inc.	Ronald Chugerman (845)454-2170 Poughkeepsie, NY
	Jordan Trading Inc.	Elisabeth Jordan (845)338-5379 Kingston, NY

	Nathan Kelman Inc.	Fran Kelman (518)237-5133 Cohoes, NY
	Northeast Data Destruction & Recycling	Mark Wachtel (845)331-5554 Kingston, NY
	Perkins Recycling Corporation	Jeff Davis (518)798-4041 Queensbury, NY
	Sierra Fibers	Dan Dorton, III (518)433-0020 Albany, NY
	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
	T.A. Predel & Sons	Mary Predel (518)346-3445 Schenectady, NY
Plastic: Film		
	Barkley World Trade/International Recycling of America, Ltd.	Spencer Shanwell (516)671-7100 Glen Cove, NY
	Blackrock Plastics, LLC	Brendan Murray (646)278-6731 New York, NY
	Buffalo Polymer Processing/Staroba Plastics & Metals	Miro Staroba (716)537-3153 Holland, NY
	Domino Plastics Company, Inc.	Mike Domino (631)642-1995 Setauket, NY
	Great Lakes Paper Fibres Corp.	Nick Nemeti (716)854-3232 Buffalo, NY
Plastic #1 PET		
	Allied Waste Services of Albany	Bob griffin (518)785-7030 Latham, NY
	Enstar Corporation	John Engster (518)279-4311 Troy, NY
	Gemark Corp	Trudy Batelic (845)561-1720 Newburgh, NY
	Hudson Baylor Corporation	Straat Tenney (845)561-0167 Newburgh, NY
	Hudson Metal	Sales (518)465-3387 Albany, NY
	J.C. Paper Co., Inc.	Ronald Chugerman (845)454-2170 Poughkeepsie, NY

	Lahr Recycling & Resins	Craig Lahr (585)425-8608 Fairport, NY
	Sierra Fibers	Dan Dorlon, III (518)433-0020 Albany, NY
	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
	UltraPET, LLC	Paul Zordan (518)459-1080 Albany, NY
	Upland Industries	Michael Carman (518)357-0855 Schenectady, NY
Plastic #2 HDPE		
	Adirondack Plastics & Recycling, Inc.	John Aspland (518)638-8960 Argyle, NY
	Allied Waste Services of Albany	Bob griffin (518)785-7030 Latham, NY
	B&R Specialties Inc	Dr. Robert Fried (845)889-4000 Staatsburg, NY
	Enstar Corporation	John Engster (518)279-4311 Troy, NY
	FCR Claverack	Angelo Porfirio (800)227-3552 Ghent, NY
	Fiber Conversion Inc	Nick Poot (518)883-3431 Broadalbin, NY
	Hudson Baylor Corporation	Straat Tenney (845)561-0167 Newburgh, NY
	Hudson Metal	Sales (518)465-3387 Albany, NY
	J.C. Paper Co., Inc.	Ronald Chugerman (845)454-2170 Poughkeepsie, NY
	Sierra Fibers	Dan Dorlon, III (518)433-0020 Albany, NY
Plastic #3 PVC		
	Adirondack Plastics & Recycling, Inc.	John Aspland (518)638-8960 Argyle, NY
	Allied Waste Services of Albany	Bob griffin (518)785-7030 Latham, NY

	B&R Specialties Inc	Dr. Robert Fried (845)889-4000 Staatsburg, NY
	Enstar Corporation	John Engster (518)279-4311 Troy, NY
	Fiber Conversion Inc	Nick Poot (518)883-3431 Broadalbin, NY
	Hudson Baylor Corporation	Straat Tenney (845)561-0167 Newburgh, NY
	Hudson Metal	Sales (518)465-3387 Albany, NY
	J.C. Paper Co., Inc.	Ronald Chugerman (845)454-2170 Poughkeepsie, NY
	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
	Upland Industries	Michael Carman (518)357-0855 Schenectady, NY
Plastic #4 LDPE		
	Adirondack Plastics & Recycling, Inc.	John Aspland (518)638-8960 Argyle, NY
	Allied Waste Services of Albany	Bob griffin (518)785-7030 Latham, NY
	B&R Specialties Inc	Dr. Robert Fried (845)889-4000 Staatsburg, NY
	Enstar Corporation	John Engster (518)279-4311 Troy, NY
	Hudson Baylor Corporation	Straat Tenney (845)561-0167 Newburgh, NY
	Hudson Metal	Sales (518)465-3387 Albany, NY
	J.C. Paper Co., Inc.	Ronald Chugerman (845)454-2170 Poughkeepsie, NY
	PlastiCycle Corporation	Joseph Cirillo (914)997-6882 White Plains, NY
	Sealed Air Corp	Earle Booth (518)386-0520 Scotia, NY
	Sierra Fibers	Dan Dorlon, III (518)433-0020 Albany, NY

	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
	UltraPET, LLC	Paul Zordan (518)459-1080 Albany, NY
	Upland Industries	Michael Carman (518)357-0855 Schenectady, NY
Plastic #5 PP		
	Adirondack Plastics & Recycling, Inc.	John Aspland (518)638-8960 Argyle, NY
	Allied Waste Services of Albany	Bob griffin (518)785-7030 Latham, NY
	B&R Specialties Inc	Dr. Robert Fried (845)889-4000 Staatsburg, NY
	Enstar Corporation	John Engster (518)279-4311 Troy, NY
	Fiber Conversion Inc	Nick Poot (518)883-3431 Broadalbin, NY
	Hudson Metal	Sales (518)465-3387 Albany, NY
	J.C. Paper Co., Inc.	Ronald Chugerman (845)454-2170 Poughkeepsie, NY
	PlastiCycle Corporation	Joseph Cirillo (914)997-6882 White Plains, NY
	Sierra Fibers	Dan Dorton, III (518)433-0020 Albany, NY
	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
	Upland Industries	Michael Carman (518)357-0855 Schenectady, NY
Plastic #6 PS		
	Adirondack Plastics & Recycling, Inc.	John Aspland (518)638-8960 Argyle, NY
	Allied Waste Services of Albany	Bob griffin (518)785-7030 Latham, NY
	Enstar Corporation	John Engster (518)279-4311 Troy, NY

	Fiber Conversion Inc	Nick Poot (518)883-3431 Broadalbin, NY
	Hudson Metal	Sales (518)465-3387 Albany, NY
	J.C. Paper Co., Inc.	Ronald Chugerman (845)454-2170 Poughkeepsie, NY
	PlastiCycle Corporation	Joseph Cirillo (914)997-6882 White Plains, NY
	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
	Upland Industries	Michael Carman (518)357-0855 Schenectady, NY
Plastic #7 Other		
	Allied Waste Services of Albany	Bob griffin (518)785-7030 Latham, NY
	Fiber Conversion Inc	Nick Poot (518)883-3431 Broadalbin, NY
	Hudson Baylor Corporation	Straat Tenney (845)561-0167 Newburgh, NY
	J.C. Paper Co., Inc.	Ronald Chugerman (845)454-2170 Poughkeepsie, NY
	PlastiCycle Corporation	Joseph Cirillo (914)997-6882 White Plains, NY
	Sierra Fibers	Dan Dorlon, III (518)433-0020 Albany, NY
	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
	UltraPET, LLC	Paul Zordan (518)459-1080 Albany, NY
	Upland Industries	Michael Carman (518)357-0855 Schenectady, NY
Tires		
	AquaTerraSys	Glen Warren, PE (978)430-4977 Bolton Landing, NY
	BCD Tire Chip Manufacturing	Customer Service (518)269-0590 Hagaman, NY

	CRM Co., LLC	Al Akhavain (518)869-6000 Colonie, NY
	RAK Tire Recovery	Collection (518)756-3641 Ravena, NY
	Unity Creations, LTD	Erik Prinz (877)418-6489 Saugerties, NY
Wood		
	AquaTerraSys	Glen Warren, PE (978)430-4977 Bolton Landing, NY
	County Waste & Recycling Services	Gil Houk (518)877-7007 Halfmoon, NY
	Sierra Fibers	Dan Dorlon, III (518)433-0020 Albany, NY
	Sterling Recycling, Inc.	Sales (845)753-6666 Sloatsburg, NY
	WM Biers, Inc.	Chuck Oliver (518)434-2747 Albany, NY

ATTACHMENT E
Summary of Public Comments

ATTACHMENT E

Summary of Public Comments

On January 4, 2011 Warren County submitted a Draft LSWMP to the NYSDEC for comments and guidance. The County received comments and guidance from the NYSDEC on June 6, 2018. The County has addressed the June 6, 2018 NYSDEC comments and guidance and incorporated them into the Draft LSWMP made available to the public. Warren County received 9 responses to its invitation for public comment on the Draft LSWMP.

The most voluminous response was from the "Zero Waste Planning Committee of Warren and Washington Counties". Their comments were provided both via written submission dated July 20, 2020 and via a Zoom press conference on August 5, 2020.

Their primary concerns were:

1. That the plan does not reflect the principles and practices of Zero Waste. They define Zero Waste as an aspirational goal that focuses on waste prevention.
2. The plan does not set sufficiently high waste diversion goals.
3. The Plan does not sufficiently address food waste diversion.
4. The plan offers no County-led centralized system for waste diversion.

On July 17th, a respondent wrote that the Plan "falls short" of expectations. Specific items mentioned, among others, were:

- The date of data utilized
- The lack of a County-led recycling plan
- The need to explain the DPW's enforcement powers
- Low projected recycling rates
- Out of date information regarding tire recyclers.

On July 22nd, a writer noted the draft Plan was getting a positive reception and offered several suggestions to improve the comment area of the County's website.

On July 24th, another writer agreed with the website suggestions.

On July 29th, a writer endorsed the recommendations of the Zero Waste Committee.

On August 5th, a writer said "I was very impressed with the Plan's thoroughness" including the recommendations to explore unit pricing (Pay as you Throw), share used goods, and divert more food waste.

On August 11th, a writer indicated support for the recommendations of the Zero Waste Committee citing a need for more measurable objectives, the lack of a County-led recycling plan and recommending County funding of a composting facility.

On August 12th, a writer indicated support for the Zero waste Committees ideas.

Also, on August 12th, another writer indicated support for the draft Plan.

WARREN COUNTY DEPARTMENT OF PUBLIC WORKS

MAIN OFFICES

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KEVIN J. HAJOS, P.E.
Superintendent of Public Works

DIVISIONS

Airport
Sewer Administration
Parks & Recreation
Recycling
Highway & Traffic
Engineering
Buildings & Grounds

LSWMP Draft - Public Comments Response

Prior to submittal to DEC, planning units must make available the Draft LSWMP for public review and comments. NYSDEC regulation Public Participation Subpart 366-3

- Public comment period for 45 days – *Warren County posted on the Warren County website the Draft LSWMP, starting June 24th, to be reviewed and comments were sent directly by email to DPW.*
- Hold one public meeting to 1) present an overview of the LSWMP 2) receive comments *A notice of the meeting was posted in the Post Star 15 days prior to August 19th. A virtual meeting was approved by DEC because of the County-Covid policy. Warren County received comments as part of the meeting*
- Prepare a responsive summary to address comments and submit to DEC

DPW received about dozen comments from the website, Two (2) written comments and one (1) email as well as numerous comments from the meeting. The majority of the comments reference and support the ZERO WASTE Vision 7-20-20 submitted by Dianne Collins of the Zero Waste Planning Committee. The reoccurring response from the public is that the Draft LSWMP goals are to low and need to meet the goals of the Zero Waste Vision.

Warren County Draft Plan meets the NYS requirements, the present needs of Warren County and goals with existing management and infrastructure. One comment is why does the Draft Plan not include the new Food Donation and Food Scrap law? It is now included/referenced in the plan.

The adoption of the Draft LSWMP does limit any opportunity to improve on how Warren County manages solid waste.

The main goal of the Zero Waste is 50% reduction/diversion from disposal by 2025. The white paper list the initiatives needed to achieve the 50% goal.

- Warren County Zero Waste Coordinator
- Countywide hauler permit system
- \$10 per ton surcharge on WSM for disposal
- County owned MRF (material recovery facility)
- Transfers stations include sorting, repair and reuse centers
- Non- profit repair reuse center with job training
- Countywide food waste composting facility
- Peer to peer program - education
- Issue bonds to capitalize Zero Waste infrastructure

- Comparative financial analysis of Zero Waste vs WTE plant (Wheelabrator) Hudson Falls

The Draft LSWMP and the Zero Waste Vision have the common goals of waste reduction by reduce, recycle and reuse. The two plans share several recommendations to reduce waste.

- Waste Prevention Education and Outreach
- Improve Program data collection
- Develop Reuse Center at local Transfer Station
- Composting
- Hauler Licensing & Waste Collection Franchising – with data collection

The two plans also have a fundamentally different approach to solid waste management. The Draft LSWMP is a decentralized waste management plan that has evolved from the previous county centralized LSWMP, with the individual Towns and Villages controlling the operation of their MSW and recyclables within their towns. Warren County provides supporting operations at the request of the town thru bidding, equipment supplies and limited operations. The Zero Waste program is a more of a centralized control plan with Warren County taking on more of a managing position as controlling the flow of solid waste and operation of a material recovery facility.

The Draft LSWMP improvement recommendations specify the required resources, which uses current staff and volunteers and no additional infrastructure. The Draft Plan improvement recommendations have a Cost & Lifecycle Analysis, which are either no cost or marginally reduced cost.

The Zero Waste Vision recommends additional fees to manage the program with the creation of a central county owned material recovery facility, a repair/reuse center and a county wide composting facility. Fort Collins is one municipality that is adopting the Zero Waste Plan and their estimates to establish the required infrastructure range between \$12.5 to \$16.5 million.

The Zero Waste plan has a “Move away from incineration” goal with the Hudson Falls plant as a target. The Draft LWSMP has the Hudson Falls plant listed as one of the many disposal sites for MSW. The operation of the Hudson Falls WTE plant or other disposal sites have no effect on the goals of solid waste reduction.

The adoption of the Draft LSWMP **does not limit** any opportunity to improve how Warren County manages solid waste and includes several recommendations from the Zero Waste Vision

August 5, 2020

Re: Public comment on the draft plan to manage waste in Warren County

To the Warren County Public Works Commission,

I am writing per the invitation for public comment on Warren County's draft plan to manage waste moving forward. First, I skimmed the 143 page document and was very impressed with its thoroughness. Let me express appreciation for the efforts to create this document. Taking the time to acquire updated statistics makes sense to confirm the baseline for future analysis of future strategic impacts.

I would encourage the Commission to always look for and take a path with long range vision for a just and sustainable environment and economy. To create a long term healthy community may require short term investments that might be unpopular but I hope that with updated information and a commitment to this goal there will be enough creativity and wisdom to make good decisions for our grandchildren and beyond.

Certainly the first step is to work towards reducing the amount of waste generated. Whilst the identified steps of reducing county paper waste and educational efforts are a great first step, I was pleased to see that looking for ways to institute unit pricing of waste will also be explored. This gets tricky to implement fairly as a wealthier individual or business might have the assets to not be as concerned with reducing their waste level but I assume at that distant point this would be accounted for in some way. People often do not make behavioral changes until it affects their wallet and so this is a critical factor in the success of truly reducing waste in the county.

In my perusal of the document I focused on Glens Falls and Queensbury as this is my immediate community. I give you a thumbs up for highlighting the need for avenues for sharing used goods as is working in Chestertown. We had an outdoor wooden table and chairs that was still solid but needed refinished and the Salvation Army would not take it. We ended up taking it to the transfer station but still feel that the right person could have easily given it more life. This is to say that though the SA does good work, we could also use other choices and opportunities for the reuse option.

The estimated recycling rate of 30.73% in Glens Falls and Queensbury is one of the highest alongside Lake George yet how do we increase this percentage? We sort our recyclables at home and my husband takes them to the transfer station on Lake Luzerne Road. I still don't understand the efficacy of the single sort recycling of home pick-up and appreciate that we can do our part by sorting and delivering to a convenient location. It is important to continue to explore public education in recycling and developing reliable business relationships for its use.

And finally the amount of food waste generated definitely needs to be reduced through education, home composting and setting a goal to move towards community composting. It almost feels like a crime for food waste to be put into landfills or incinerated. The national statistic that I have read is 40% of food is wasted from field to table. In Glens Falls it was projected that 14.07% of the municipal waste comes from food, more than any other category. In California where I have family a separate bin is provided for kitchen waste in their garbage pick that goes to a community compost location. Individual composting is idealistic but I don't see enough people really doing it to make a difference. I have composted in my backyard for years but recently started paying Adirondack Worm Farm to pick up my food scraps. I am surprised how much I appreciate not having to tend to the compost pile and figure out what it needs to work properly. People are already used to putting out their garbage bins and a separate one for food waste would likely be manageable for most people. We need to reduce this high percentage of valuable waste being just thrown out. In the interim until this is established, a grant that gives out home composters might help incentivize their use.

Thank you for the opportunity to share my views. This plan has many solid ideas and I am grateful to see my county trying to make positive changes for the health of our communities. I was unable to see how to email this letter to save the paper but will print it on both sides.

Valerie Brown

18 Monroe Street

Glens Falls, NY 12801

607-425-2624

val55brown@gmail.com

Hajos, Kevin

From: Diane Collins <dc.wildflowers@gmail.com>
Sent: Monday, July 20, 2020 6:04 PM
To: Braymer, Claudia (Hotmail); Bennet Driscoll; Conover, Ronald; supervisor@townofchesterny.org; Frasier, Edna; Simpson, Matthew; Hogan, Andrea; supervisor@lakegeorgetown.org; Merlino, Eugene; Strough, John; Thomas, Frank; Shepler, Susan; Geraghty, Kevin; Mayor Blais; Dan Hall; Hajos, Kevin; Magowan, William; Jim Lieberum-Contact; John Strough; Tracy Frisch; Bill Collins; Kathy Bozony
Subject: Warren County Solid Waste Management Plan/Compost Pilot Project Update #3
Attachments: Zero Waste Vision for Warren County 7-20-2020.pdf

7-20-2020

Dear Warren County Supervisors and other interested officials and community leaders,

Our Zero Waste Planning Committee continues to have zoom meetings regarding the Compost Pilot Project and food waste diversion. In addition, since the Warren County Draft Local Solid Waste Management Plan for 2019-2028 was recently released for public comment, we shifted our priority to reviewing and commenting on the draft Plan. In addition, we completed our white paper (mentioned in the June update email) describing our Zero Waste vision and recommending "steps to success" actions for you to consider. (Please refer to the attached document.) The draft Plan along with a comments box can be accessed by scrolling down at the Warren County New York website.

We found the proposed Solid Waste Management Plan for the next eight years unacceptable unless revised. Our chief concerns include:

1. The draft Plan does not reflect the principles and practice of Zero Waste, an approach that is gaining momentum across the county; an approach that sees many components of our waste stream as resources to benefit our communities financially and provide opportunity for job creation.
2. Waste diversion goals set in the draft Plan for the next eight years were strikingly small. Much of the draft Plan's content involves managing waste (via incineration and landfills) rather than significantly diverting solid waste and seeing it as valuable resources.
3. The draft Plan does not even mention the 2019 NYS Food Donation and Food Scrap Recovery Law taking effect January 1, 2022 which will significantly reduce food scrap waste and turn it into profitable compost.
4. No coordinated centralized system of diversion (reduce, reuse, recycle, compost) was recommended in the Plan. Diversion suggestions with minimal impact were included for each Town, City and Village to continue to arrange their own waste and recycling systems. Much more coordination, cooperation, goal settings and oversight are essential and need to be added to the Plan.

We feel very strongly that recommendations for the next eight years must reflect strong waste diversion goals and concrete solutions to the enormous waste in resources currently happening. It is a new and necessary way to think about garbage. We are currently reaching out to local community leaders and organizations asking for endorsements supporting the Zero Waste approach to solid waste management. Please review the attached paper for further discussion. Thank you.

Zero Waste Planning Committee of Warren and Washington Counties

**Comments on the Warren County Draft Local Solid Waste Management Plan for 2019-2028
and a ZERO WASTE Vision, 7-20-20**

The recently completed Warren County 2019-2028 Local Solid Waste Management Draft Plan (Draft Plan) does not reflect the principles and practice of Zero Waste, an approach that is gaining momentum across the country as well as worldwide. The Draft Plan uses a linear waste management model based on incineration and landfilling, rather than promoting waste prevention, energy saving, and resource reutilization. In other words, the Draft Plan mostly focuses on continuing to destroy large quantities of valuable materials in the waste stream, rather than thoughtful purchases, recycling, and reuse for the benefit of the county. If not revised, this Plan presents an enormous missed opportunity. Warren County deserves better.

Zero Waste is the conservation of all resources by means of responsible production, consumption, reuse, and recovery of products, packaging, and materials without burning and with no discharges to land, water, or air that threaten the environment or human health. It focuses on waste prevention and wise stewardship of the earth's rapidly declining resources. It embraces a new and healthy way of looking at our garbage. Municipal leadership, waste management laws and regulations, and forward-thinking Zero Waste projects can challenge the alarming costs of "just throwing things away" and take Warren County in the right direction.

The Value of ZERO WASTE

The Zero Waste Planning Committee believes that a Zero Waste future for Warren County is feasible and necessary. **The Zero Waste approach is less costly, stimulates job creation and economic growth, and is good for the environment and climate.** The emphasis on disposal in the current Draft Plan will take the County in a wrong direction again and will cost Warren County citizens millions of dollars. For the past thirty years valuable resources have gone up in smoke leaving behind toxic ash.

Our goal is to inspire the people and elected officials of Warren County to rethink the way we manage our materials. In 2010 the NYS Dept. of Environmental Conservation released Beyond Waste, A Sustainable Materials Management Strategy for New York State (REDUCE-REUSE-RECYCLE-COMPOST), which laid out strategies for dramatically increasing the state's waste diversion rate. Warren County should be ready to join hundreds of other communities to plan and implement Zero Waste.

Job Creation and Economic Impact

By embracing the Zero Waste framework and facilitating waste diversion, Warren County can reduce costs to residents and businesses for recycling and waste disposal. Improved, expanded and new recycling, composting and reuse facilities, programs, and businesses will create more jobs, boost small business profits, and stimulate a new generation of home-grown entrepreneurs.

Typically, for every 10,000 tons of materials incinerated, one job is created. For every 10,000 tons of materials processed for recycling and composting, five to ten jobs are created: hundreds more jobs are created as processed materials are sent to agriculture and industry. Each step of processing waste, manufacturing goods, and selling the repurposed items adds value to these materials, which expands the Warren County employment and business tax base.

Successful Zero Waste Models

Cities, counties and many other political jurisdictions in the United States, Europe and Asia have demonstrated that it is feasible and beneficial to make substantial progress toward Zero Waste. Los Angeles, San Francisco, and Seattle are examples of cities that, having embraced the goal of Zero Waste, now divert at least 70% of municipal solid waste for recycling and composting. Examples of such programs in New York State are many and include:

Composting:

Starting 11 years ago, the Ulster County Resource Recovery Agency (UCRRA) initiated its own pilot project and went on to establish a successful and profitable composting operation. In 2019 UCRRA took in 4,000 tons of food waste and made 1,700 tons of finished compost, all of which they sold in bulk for \$30 a ton. UCRRA has generously offered to mentor Warren County in setting up a pilot composting program.

Organic matter is the single largest component of the waste stream, estimated to comprise between 35 and 40%. Foods discarded from households and businesses are valuable ingredients for making high quality soil amendments for which there is year-round demand in the county and region. Yet currently high-value food waste is co-mingled with residential and commercial garbage and sent to the aging Hudson Falls incinerator or a landfill. Most of the County's yard and tree waste is dumped or piled somewhere for passive decomposition, rather than being processed along with food scraps into "black gold". There was no mention, in the Draft Plan, of the NY State 2019 Food Donation and Food Scrap Recycling Law, which goes into effect on Jan. 1, 2022, and will mandate requiring large food producers to donate edible food scraps to local food pantries and send the excess to composting facilities if available within a 25-mile radius. The final Plan should recommend establishing such a facility in our region.

Reuse:

While reusable products only make up about 2 to 5% of the waste stream, they have the highest value of all components of our wastes, worth on average \$500 per ton when repaired or refurbished. Citizens can then buy good used products for pennies on the dollar. In *The Repair Revolution*, John Wackman and Elizabeth Knight document the thriving reuse sector of the Hudson Valley region. The book describes how to create reuse networks and participate in curb swaps, repair cafes and re-stores. It provides models for initiating reuse programs, with guidance on cooperative planning, marketing, and educational programs.

Finger Lakes ReUse is a thriving non-profit business in Ithaca started in 1995 with strong support from Tompkins County officials under the county Solid Waste Management Plan. In its first five years, it grew from 3 people at the onset to 14 entry-level jobs. Today it has 40 permanent employees, all paid a living wage, with 75% of its funding coming from sales. Besides two retail stores, it runs a job training program, an electronics center that repairs and resells items, a deconstruction service, and a weekly Fixers Collective (volunteers repairing small appliances, rewiring lamps, etc.). Finger Lakes ReUse is developing a template for helping other communities to develop similar reuse operations. This includes sharing its sources of funding and business planning resources.

Current Solid Waste Management in Warren County

At present, Warren County lacks a coordinated system for managing its waste. In regard to waste collection all the county's municipalities, garbage, and recyclables are collected curbside by dozens of private haulers. The only exception is Lake Luzerne where the village provides

curbside pickup. Only a few municipalities require hauler permits. One neighborhood may have four or five haulers picking up along the same street. Permits that are issued do not require any waste or recycling reporting, such as the amounts and destination of wastes and recyclables. In most towns, residents and businesses may take their own bagged garbage and separated recyclables to a publicly owned transfer station, but this option is greatly underutilized.

The Draft Plan points out that as there are no waste hauler reporting requirements, no baseline data exists. The Draft Plan recommends a hauler permit system that requires the reporting of solid waste handling data. Such data reporting would allow the county to establish a garbage surcharge as a funding mechanism for needed 21st century waste management programs. Warren County would provide the oversight of municipal hauler permitting and coordination and analysis of collected data.

Currently much of our local waste is incinerated at the costly and polluting Wheelabrator Hudson Falls, considered a “waste-to-energy” incinerator. However, the U.S. Energy Information Agency rates trash incineration as the least efficient and most economically costly way to generate electricity.

Local residents are concerned about the air pollution from Wheelabrator Hudson Falls, which has been identified as the worst air polluter in Warren and Washington counties. Total pollution from the Hudson Falls incinerator is greater than each of the other 9 incinerators in New York State, even though it is the smallest. The US EPA air emissions inventory shows that Wheelabrator Hudson Falls releases more lead per ton of waste burned than any other incinerator in the U.S. and the third highest amount of mercury per ton of waste burned. Warren County also has the dubious distinction of having the highest cancer rates in New York State.

Education and Goal Setting

The aim of the Zero Waste Planning Committee is to make the Zero Waste approach the norm for municipalities, school systems, businesses, institutions, and individuals. The Draft Plan does recommend education outreach (such as brochures, seminars, and websites) but does not specify what this education will consist of, who will deliver it, how it will be funded, how business people will be persuaded to attend seminars, and why the approach will be effective. And it does not recommend a recycling coordinator or educator to lead such an effort.

The Draft Plan fails to set any numerical goals for waste diversion. Limited reuse, and recycling actions are mentioned but no goals or oversight measures are described. **Without goals, we lack direction. We also need to measure our progress. If we do not measure it, we cannot manage waste diversion properly.**

An appropriate waste reduction/diversion from disposal goal for Warren County is 50% by 2025. The national recycling rate has been hovering around 35% on average for several decades. With improvement in the source-separation of recyclables (“single stream” recycling is the current system in Warren County, which has failed due to high rates of contamination) and the additional diversion of food waste (under the 2019 NYS Food Donation and Food Scrap Recycling Law diversion mandate), 50% is reasonable and achievable. **Goal setting coupled with education will be one driver of success.**

Steps to Success

The Zero Waste Planning Committee has been meeting for almost a year. It meets twice a month and sends monthly e-mail reports to the Warren County Supervisors and other interested officials and community leaders. Committee members research Zero Waste successes around the country and facilitate Zero Waste educational programs with guest presentations by leaders in the field such as the Ulster County Resource Recovery Agency and Neil Seldman, founder of the Institute for Local Self-Reliance.

The Committee members as well as many others in Warren County support specific recommendations to the Warren County Supervisors, in hopes that many, especially the 50% waste diversion goal, will be added to the final Warren County Solid Waste Management Plan for 2019-2028:

- Set the ambitious yet realistic goal of 50% waste reduction and diversion by 2025. (The Draft Plan projects shockingly small waste reduction/diversion rates between 0 and 4 % annually.)
- Form a planning committee of municipal representatives, and citizen volunteers from the Zero Waste Planning Committee, to share action and education strategies to achieve the 50% waste reduction and diversion goal in five years. Bring in acknowledged Zero Waste experts to advise.
- Designate a Warren County Zero Waste Coordinator, a management position responsible for developing and implementing the initiatives needed to meet the 50% waste reduction/diversion goal.
- Establish a countywide waste hauler permit system that requires all haulers to report data quarterly about the organic and recyclable waste they collect (amounts, municipal origin, destinations) as proposed by the Draft Plan.
- Create an across-the-board hauler surcharge of \$10 per ton on garbage destined for disposal to be used for Zero Waste implementation.
- Explore the development of a dual-stream county-owned mini MRF (materials recovery facility), or small-scale processing facility that the private haulers could deliver the recyclables to for a reasonable fee.
- Adapt transfer stations for reuse by adding sorting centers for reusable and repairable items to be made available to the public at no cost as recommended in the draft Plan.
- Financially support (through grants) the development of a local non-profit reuse business dedicated to reuse/repair and job training in order to jumpstart the reuse sector and bring hard-to-employ people into the job market earning a living wage.
- Consider using bonds to capitalize new Zero Waste infrastructure, just as Warren and Washington Counties used their bonding authority 35 years ago building the trash

incinerator. Zero Waste infrastructure costs a fraction of the cost of an incinerator and pollutes less. Move away from incineration.

- Establish a countywide food waste composting facility starting with a pilot program. (The Zero Waste Planning Committee has been collaborating with Warren County officials on moving this idea forward.)
- Develop a peer-to-peer program with cities and counties that have reached at least a 50% waste reduction and diversion goal.
- Require a comparative financial analysis of Zero Waste vs Incineration at Wheelabrator Hudson Falls so that citizens and officials can make clear decisions.

The chief way we dispose of our solid waste "garbage" now is incineration. Markets for our co-mingled recyclables are few. A Zero Waste approach is beneficial to prepare for the ultimate closure of the aging Hudson Falls incinerator, whenever that happens. Cost to haul garbage out of the area will become onerous. Wasting organic resources such as food scraps and other valuable commodities makes no sense. The good news is that better answers exist. A Zero Waste community can be achieved through action plans and measures that significantly reduce waste and pollution.

We urge our Warren County Supervisors to demand that the Local Solid Waste Plan for the next ten years reflects the promise of Zero Waste.

Submitted by the Zero Waste Planning Committee, July 14, 2020

NYS FOOD DONATION AND FOOD SCRAPS RECYCLING LAW

LEGISLATIVE GUIDANCE

Approximately 40% of the food produced in the United States goes uneaten. Meanwhile an estimated 2.8 million New Yorkers are food insecure. Simultaneously, excess edible food and food scraps see the end of their life at a landfill, where their decomposition produces methane, a potent greenhouse gas. NYS has taken a stand to make the most of our food by mandating large generators of food scraps to redirect wholesome edible food to those in need and food scraps to organics recycling facilities where they will be recycled into a product beneficial to our environment.

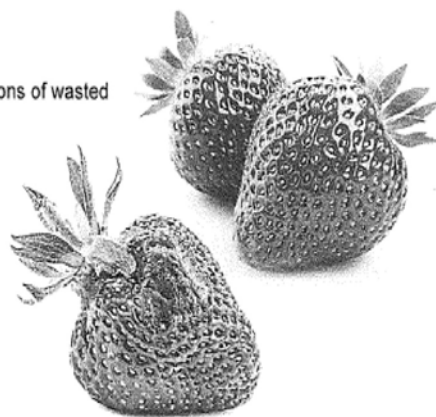
WHEN IS IT EFFECTIVE?

January 1, 2022

WHO WILL THIS IMPACT?

Large generators of food scraps (more than 2 tons of wasted food and food scraps per week on average)

Examples: Restaurants, grocery stores, hotels & motels, colleges & universities, malls, event centers, etc



WHAT ARE THE REQUIREMENTS?

Large generators of food scraps must:

- Separate and donate edible food
- Separate and recycle all remaining food scraps if within 25 miles of an organics recycler

WHO IS EXCLUDED?

- Hospitals, nursing homes, adult care facilities, K-12 schools
- Food scraps generators located in a city with a population of one million or more which has a local law, ordinance or regulation in place which requires the diversion of edible food and food scraps from disposal. Read more on NYC organics diversion legislation: <https://www1.nyc.gov/assets/dsny/site/services/food-scraps-and-yard-waste-page/commercial-requirements>
- Large generators of food scraps may petition the Department for a one-year waiver due to undue hardship

For More Information:
<https://www.dec.ny.gov/chemical/114499.html>

Submit questions to:
FoodScrapsLaw@dec.ny.gov



Department of
Environmental
Conservation

NYS FOOD DONATION AND FOOD SCRAPS RECYCLING LAW

————— ANTICIPATED IMPLEMENTATION TIMELINE —————



APRIL 2019

FOOD DONATION AND FOOD
SCRAPS RECYCLING LAW PASSED

For more information, visit
<https://www.dec.ny.gov/chemical/114499.html>

SEPTEMBER 2020

WEBINAR ON NYS FOOD
DONATION & FOOD SCRAPS
RECYCLING LAW UPDATES

SPRING/SUMMER 2021

REGULATIONS PROMULGATED

Part 350 regulations promulgated,
outlining criteria for implementing the law

JUNE 1, 2021 - SEPTEMBER 1, 2021

INITIAL WAIVER
SUBMISSION PERIOD

Designated food scraps generators can
submit a waiver from part or all of the
requirements of the law

OCTOBER 2019 - FEBRUARY 2020

INITIAL STAKEHOLDER
MEETING TIMEFRAME

Meetings held with various stakeholder
groups, including: haulers, organics
recyclers, municipalities, food recovery, and
environmental advocacy organizations

WINTER 2020

DRAFT REGULATIONS RELEASED
FOR PUBLIC COMMENT PERIOD

Sign up to receive announcements pertaining
to the law and draft regulations at
<https://www.dec.ny.gov/chemical/114499.html>

JUNE 1, 2021

LARGE GENERATORS NOTIFIED
OF DESIGNATION

All designated food scraps generators will be
required to donate and some will also be
required to recycle their food scraps, based on
the requirements set forth in the law

JANUARY 1, 2022

EFFECTIVE DATE OF THE LAW



Department of
Environmental
Conservation

Rev. 6/2020

**Comments on the Warren County Draft Local Solid Waste Management Plan for 2019-2028
and a ZERO WASTE Vision, 7-20-20**

The recently completed Warren County 2019-2028 Local Solid Waste Management Draft Plan (Draft Plan) does not reflect the principles and practice of Zero Waste, an approach that is gaining momentum across the country as well as worldwide. The Draft Plan uses a linear waste management model based on incineration and landfilling, rather than promoting waste prevention, energy saving, and resource reutilization. In other words, the Draft Plan mostly focuses on continuing to destroy large quantities of valuable materials in the waste stream, rather than thoughtful purchases, recycling, and reuse for the benefit of the county. If not revised, this Plan presents an enormous missed opportunity. Warren County deserves better.

Zero Waste is the conservation of all resources by means of responsible production, consumption, reuse, and recovery of products, packaging, and materials without burning and with no discharges to land, water, or air that threaten the environment or human health. It focuses on waste prevention and wise stewardship of the earth's rapidly declining resources. It embraces a new and healthy way of looking at our garbage. Municipal leadership, waste management laws and regulations, and forward-thinking Zero Waste projects can challenge the alarming costs of "just throwing things away" and take Warren County in the right direction.

The Value of ZERO WASTE

The Zero Waste Planning Committee believes that a Zero Waste future for Warren County is feasible and necessary. **The Zero Waste approach is less costly, stimulates job creation and economic growth, and is good for the environment and climate.** The emphasis on disposal in the current Draft Plan will take the County in a wrong direction again and will cost Warren County citizens millions of dollars. For the past thirty years valuable resources have gone up in smoke leaving behind toxic ash.

Our goal is to inspire the people and elected officials of Warren County to rethink the way we manage our materials. In 2010 the NYS Dept. of Environmental Conservation released Beyond Waste, A Sustainable Materials Management Strategy for New York State (REDUCE-REUSE-RECYCLE-COMPOST), which laid out strategies for dramatically increasing the state's waste diversion rate. Warren County should be ready to join hundreds of other communities to plan and implement Zero Waste.

Job Creation and Economic Impact

By embracing the Zero Waste framework and facilitating waste diversion, Warren County can reduce costs to residents and businesses for recycling and waste disposal. Improved, expanded and new recycling, composting and reuse facilities, programs, and businesses will create more jobs, boost small business profits, and stimulate a new generation of home-grown entrepreneurs.

Typically, for every 10,000 tons of materials incinerated, one job is created. For every 10,000 tons of materials processed for recycling and composting, five to ten jobs are created: hundreds more jobs are created as processed materials are sent to agriculture and industry. Each step of processing waste, manufacturing goods, and selling the repurposed items adds value to these materials, which expands the Warren County employment and business tax base.

Successful Zero Waste Models

Cities, counties and many other political jurisdictions in the United States, Europe and Asia have demonstrated that it is feasible and beneficial to make substantial progress toward Zero Waste. Los Angeles, San Francisco, and Seattle are examples of cities that, having embraced the goal of Zero Waste, now divert at least 70% of municipal solid waste for recycling and composting. Examples of such programs in New York State are many and include:

Composting:

Starting 11 years ago, the Ulster County Resource Recovery Agency (UCRRA) initiated its own pilot project and went on to establish a successful and profitable composting operation. In 2019 UCRRA took in 4,000 tons of food waste and made 1,700 tons of finished compost, all of which they sold in bulk for \$30 a ton. UCRRA has generously offered to mentor Warren County in setting up a pilot composting program.

Organic matter is the single largest component of the waste stream, estimated to comprise between 35 and 40%. Foods discarded from households and businesses are valuable ingredients for making high quality soil amendments for which there is year-round demand in the county and region. Yet currently high-value food waste is co-mingled with residential and commercial garbage and sent to the aging Hudson Falls incinerator or a landfill. Most of the County's yard and tree waste is dumped or piled somewhere for passive decomposition, rather than being processed along with food scraps into "black gold". There was no mention, in the Draft Plan, of the NY State 2019 Food Donation and Food Scrap Recycling Law, which goes into effect on Jan. 1, 2022, and will mandate requiring large food producers to donate edible food scraps to local food pantries and send the excess to composting facilities if available within a 25-mile radius. The final Plan should recommend establishing such a facility in our region.

Reuse:

While reusable products only make up about 2 to 5% of the waste stream, they have the highest value of all components of our wastes, worth on average \$500 per ton when repaired or refurbished. Citizens can then buy good used products for pennies on the dollar. In *The Repair Revolution*, John Wackman and Elizabeth Knight document the thriving reuse sector of the Hudson Valley region. The book describes how to create reuse networks and participate in curb swaps, repair cafes and re-stores. It provides models for initiating reuse programs, with guidance on cooperative planning, marketing, and educational programs.

Finger Lakes ReUse is a thriving non-profit business in Ithaca started in 1995 with strong support from Tompkins County officials under the county Solid Waste Management Plan. In its first five years, it grew from 3 people at the onset to 14 entry-level jobs. Today it has 40 permanent employees, all paid a living wage, with 75% of its funding coming from sales. Besides two retail stores, it runs a job training program, an electronics center that repairs and resells items, a deconstruction service, and a weekly Fixers Collective (volunteers repairing small appliances, rewiring lamps, etc.). Finger Lakes ReUse is developing a template for helping other communities to develop similar reuse operations. This includes sharing its sources of funding and business planning resources.

Current Solid Waste Management in Warren County

At present, Warren County lacks a coordinated system for managing its waste. In regard to waste collection all the county's municipalities, garbage, and recyclables are collected curbside by dozens of private haulers. The only exception is Lake Luzerne where the village provides

curbside pickup. Only a few municipalities require hauler permits. One neighborhood may have four or five haulers picking up along the same street. Permits that are issued do not require any waste or recycling reporting, such as the amounts and destination of wastes and recyclables. In most towns, residents and businesses may take their own bagged garbage and separated recyclables to a publicly owned transfer station, but this option is greatly underutilized.

The Draft Plan points out that as there are no waste hauler reporting requirements, no baseline data exists. The Draft Plan recommends a hauler permit system that requires the reporting of solid waste handling data. Such data reporting would allow the county to establish a garbage surcharge as a funding mechanism for needed 21st century waste management programs. Warren County would provide the oversight of municipal hauler permitting and coordination and analysis of collected data.

Currently much of our local waste is incinerated at the costly and polluting Wheelabrator Hudson Falls, considered a "waste-to-energy" incinerator. However, the U.S. Energy Information Agency rates trash incineration as the least efficient and most economically costly way to generate electricity.

Local residents are concerned about the air pollution from Wheelabrator Hudson Falls, which has been identified as the worst air polluter in Warren and Washington counties. Total pollution from the Hudson Falls incinerator is greater than each of the other 9 incinerators in New York State, even though it is the smallest. The US EPA air emissions inventory shows that Wheelabrator Hudson Falls releases more lead per ton of waste burned than any other incinerator in the U.S. and the third highest amount of mercury per ton of waste burned. Warren County also has the dubious distinction of having the highest cancer rates in New York State.

Education and Goal Setting

The aim of the Zero Waste Planning Committee is to make the Zero Waste approach the norm for municipalities, school systems, businesses, institutions, and individuals. The Draft Plan does recommend education outreach (such as brochures, seminars, and websites) but does not specify what this education will consist of, who will deliver it, how it will be funded, how business people will be persuaded to attend seminars, and why the approach will be effective. And it does not recommend a recycling coordinator or educator to lead such an effort.

The Draft Plan fails to set any numerical goals for waste diversion. Limited reuse, and recycling actions are mentioned but no goals or oversight measures are described. **Without goals, we lack direction. We also need to measure our progress. If we do not measure it, we cannot manage waste diversion properly.**

An appropriate waste reduction/diversion from disposal goal for Warren County is 50% by 2025. The national recycling rate has been hovering around 35% on average for several decades. With improvement in the source-separation of recyclables ("single stream" recycling is the current system in Warren County, which has failed due to high rates of contamination) and the additional diversion of food waste (under the 2019 NYS Food Donation and Food Scrap Recycling Law diversion mandate), 50% is reasonable and achievable. **Goal setting coupled with education will be one driver of success.**

Steps to Success

The Zero Waste Planning Committee has been meeting for almost a year. It meets twice a month and sends monthly e-mail reports to the Warren County Supervisors and other interested officials and community leaders. Committee members research Zero Waste successes around the country and facilitate Zero Waste educational programs with guest presentations by leaders in the field such as the Ulster County Resource Recovery Agency and Neil Seldman, founder of the Institute for Local Self-Reliance.

The Committee members as well as many others in Warren County support specific recommendations to the Warren County Supervisors, in hopes that many, especially the 50% waste diversion goal, will be added to the final Warren County Solid Waste Management Plan for 2019-2028:

- Set the ambitious yet realistic goal of 50% waste reduction and diversion by 2025. (The Draft Plan projects shockingly small waste reduction/diversion rates between 0 and 4 % annually.)
- Form a planning committee of municipal representatives, and citizen volunteers from the Zero Waste Planning Committee, to share action and education strategies to achieve the 50% waste reduction and diversion goal in five years. Bring in acknowledged Zero Waste experts to advise.
- Designate a Warren County Zero Waste Coordinator, a management position responsible for developing and implementing the initiatives needed to meet the 50% waste reduction/diversion goal.
- Establish a countywide waste hauler permit system that requires all haulers to report data quarterly about the organic and recyclable waste they collect (amounts, municipal origin, destinations) as proposed by the Draft Plan.
- Create an across-the-board hauler surcharge of \$10 per ton on garbage destined for disposal to be used for Zero Waste implementation.
- Explore the development of a dual-stream county-owned mini MRF (materials recovery facility), or small-scale processing facility that the private haulers could deliver the recyclables to for a reasonable fee.
- Adapt transfer stations for reuse by adding sorting centers for reusable and repairable items to be made available to the public at no cost as recommended in the draft Plan.
- Financially support (through grants) the development of a local non-profit reuse business dedicated to reuse/repair and job training in order to jumpstart the reuse sector and bring hard-to-employ people into the job market earning a living wage.
- Consider using bonds to capitalize new Zero Waste infrastructure, just as Warren and Washington Counties used their bonding authority 35 years ago building the trash

incinerator. Zero Waste infrastructure costs a fraction of the cost of an incinerator and pollutes less. Move away from incineration.

- Establish a countywide food waste composting facility starting with a pilot program. (The Zero Waste Planning Committee has been collaborating with Warren County officials on moving this idea forward.)
- Develop a peer-to-peer program with cities and counties that have reached at least a 50% waste reduction and diversion goal.
- Require a comparative financial analysis of Zero Waste vs Incineration at Wheelabrator Hudson Falls so that citizens and officials can make clear decisions.

The chief way we dispose of our solid waste "garbage" now is incineration. Markets for our commingled recyclables are few. A Zero Waste approach is beneficial to prepare for the ultimate closure of the aging Hudson Falls incinerator, whenever that happens. Cost to haul garbage out of the area will become onerous. Wasting organic resources such as food scraps and other valuable commodities makes no sense. The good news is that better answers exist. A Zero Waste community can be achieved through action plans and measures that significantly reduce waste and pollution.

We urge our Warren County Supervisors to demand that the Local Solid Waste Plan for the next ten years reflects the promise of Zero Waste.

Submitted by the Zero Waste Planning Committee, July 14, 2020

Media Advisory

Aug. 3, 2020

Contact Tracy Frisch, 518-692-8242 or tracyzerowaste@gmail.com

Talkin' Trash: A Citizens' Response to Warren County's Proposed Solid Waste Plan A Zoom Press Conference to take place from 1 – 2 PM, Wednesday, August 5th

The Zero Waste Planning Committee of Warren and Washington Counties will hold a press conference to offer a response to Warren County's Draft Solid Waste Plan (2019-2028). Members of the committee will discuss the **Zero Waste Vision Statement for Warren County**, which they wrote in response to the business-as-usual Solid Waste Plan. Their goal is to suggest waste reduction options that promote achievable economically and environmentally friendly solutions.

More than 35 prominent Warren County individuals, including public officials, business owners, physicians, and educators, have endorsed the group's Zero Waste Vision for the County, which states

"the Draft (Solid Waste) Plan mostly focuses on continuing to destroy large quantities of valuable materials in the waste stream, rather than on thoughtful purchases, recycling, and reuse for the benefit of the county. If not revised, this Plan presents an enormous missed opportunity. Warren County deserves better."

Zero Waste is an aspirational goal that focuses on waste prevention and wise stewardship of the earth's rapidly declining resources. It emphasizes waste diversion for reuse, recycling, and composting as well doing away with unnecessary packaging, single use disposable items, and toxic and unrecyclable products.

Zero Waste involves creating the infrastructure and programs needed to facilitate waste diversion. It makes doing the right thing easy for local residents, businesses and institutions. The Zero Waste approach has been successfully implemented in a wide variety of settings, from rural to urban to suburban in the U.S. and around the world. More than 400 municipalities in Europe have committed to Zero Waste. In the U.S., Seattle, San Francisco, and Los Angeles are examples of cities that, having embraced the goal of Zero Waste, now divert at least 70% of municipal solid waste for reuse, recycling and composting.


- Per ton of material processed, Zero Waste creates many times more jobs than sending waste to an incinerator or landfill.
- Zero Waste makes better sense than destroying precious resources and trashing the environment.
- There are many successful models for Warren County can learn from, such as Ulster County's profitable municipal food waste composting facility, and reuse and repair nonprofits that provide job training.


Warren County's Draft Solid Waste Plan is posted


at <https://www.warrencountyny.gov/docs/WarrenCountyLSWMP5.28.20.pdf>


Submit comments on the Plan at <https://www.warrencountyny.gov/contact.php?id=114>


The Zero Waste Committee is a project of the Clean Air Action Network of Glens Falls. The Committee has been studying better options for managing Warren County's garbage for almost a full year, since September 2019 when Neil Seldman, PhD, president of the Institute for Local Self-Reliance, offered a training on how to create a Zero Waste plan.


 Don Lehman Good afternoon. Comments and/or questions can be posted here in the chat window for presentation to the committee chair at the appropriate time of the meeting.


 Don Lehman To chat, you will need to sign in to a Google or Gmail account. If you do not have one, email your comments to lehmand@warrencountyny.gov for presentation to the committee chair during the meeting.


 Don Lehman To chat, go to the right side of the page, below where this comment shows up, and you should see a phrase "say something," and you can type there and hit "return."


 Claudia Braymer Anyone can post a comment or question. -Supervisor Braymer


 mbmylott please put the website URL in the comments..it doesn't come through well on presentation


 Thom Randall Lake George has a reuse shed too now


 Diane Collins Suggested re-use, pay-as-you-throw ideas would impact the plan's waste diversion goals but the goals are so very small 0-4% in the samll


 Diane Collins we already have robust edible food waste arrangements in the Glens Falls area with our food pantries and Walmart, Hannafords for example


 Warren County New York Here's the requested link: <https://archive.epa.gov/wastes/conser...>


 mbmylott thank you


 Diane Collins Can a pilot compost project be included in the Plan?


 mbmylott HHW Day needs more publicity...I had to hunt down info to find out about it


 Tracy Frisch The plan doesn't talk about PAYT for residential collection (private haulers in almost all municipalities). Why not? Much more waste than what residents take to transfer stations.


 Tracy Frisch Waste Zero Consultants helps municipalities to transition to Pay As You Throw. I don't believe that municipalities are charged for this service. Would Warren County consider working with them?


 Tracy Frisch Enforcement of haulers is absolutely crucial. Whether it's called licensing or permitting, very important. Haulers taking recyclables to incinerator UNDERMINES people's willingness to recycle.


 lisa adamson Should budget/new staffing be a determining factor if this is job creation and combats pollution?


 Tracy Frisch Why doesn't the Solid Waste Plan propose a dedicated Funding mechanism for managing the county's MSW in such a way as to promote Waste Reduction, Reuse, Recycling, & Composting?


 Don Lehman Testing the chat.


 lisa adamson Can the County inspire/mandate each municipality to initiate pilot programs in reuse venues at transfer stations, composting, dual stream and distracting of one hauler per district?


 Tracy Frisch Tony Krivitski here as well, signed-in as "Tracy" due to her provided linkage. . .


 lisa adamson that was redistricting of one hauler per district to lessen stress on roadways and reduce emissions


 Diane Collins Do we need to wait for the next 10 year plan to include some of Kevin's ideas?


 Tracy Frisch There are miniMRFs now. Would the County like info about what that would entail? A dual stream mini MRF would entice priv. haulers to take recyclables to a sorting facility & incentivize Dual Stream.


 Elizabeth Crawford How much residual solid waste do you foresee having to truck? How can you have a plan without goals for this?

 Tracy Frisch There is good info for franchising with higher requirements for recycling, organics collection. We could get you model contract and RFP language from other municipalities. Would you be interested?

 Diane Collins Please include in the Plan the formation of a planning committee with (Zero Waste committee) citizen volunteers and DPW staff to work with Kevin on his ideas for better waste diversion.

 Tracy Frisch Why not tie accurate data reporting from haulers to enforcement? Also the city of Troy recycling coordinator is implementing data reporting and is happy to share her experience and recommendations.

 Patricia Budlong Has the County created a plan to create a COMPOSTING FACILITY for food waste?

 Tracy Frisch I think it's less about education than providing much better opportunities for people & business to divert all kinds of materials and items. Education without better opportunities is less effective.



Don Lehman Tracy Frisch and Diane Collins, will you want the written submissions you submitted earlier read into the record in addition to your comments posted here?



Patricia Budlong County plan should provide specific measurable goal for waste reduction.



Tracy Frisch My comments are 16 pages. So selections?. I have a list of what is outdated in the plan and many comments on the Plan's recommendations section. Also 10 recommendations for actions not in the plan.



Tracy Frisch More importantly, why not have responses to our questions & comments here?



Thom Randall Warrensburg converted to charging by the pound



Don Lehman The comments here will all be read to the committee chairman after Mr. Hajos' presentation concludes.



Jeffrey Flagg Given the amount of baseline data that was collected in the study, including future projections, does the plan include any measurable goals for reducing, reusing and/or recycling the county's MSW?



Thom Randall ...and reduction of waste stream occurred, pas well as a boost in revenue



Paul Hancock Any plans to fine landfills that don't report the amount of waste they receive? Any accountability policy?



Tracy Frisch It would be far easier in Warren County. San Fran., Seattle, and LA have reached 70% waste diversion rate. We will hold a Zoom meeting with case studies with 1 or 2 municipalities 50% reduction.



Diane Collins Kevin - can't we move the diversion goal up at least to 30% in the next eight years?



Tom Rbinsntracy would you include me in the zoom chat. or how do I join the chat is there a contact person?



Diane Collins The \$10 hauler surcharge would help pay for the staff you need. Who should we lobby to make that happen?



Tracy FrischTom Robinson, You ARE on the Youtube chat. You need to have a gmail account or else please email your comments to Don Lehman and he will read out loud later.
lehmand@warrencountyny.gov



Tracy FrischThe \$10 / ton surcharge would apply to all MSW going for disposal, whether to Wheelabrator Hudson Falls or a landfill.



Diane CollinsAgain, what would grocery stores do with their inedible food waste? They may want to compost but no compost facility in our region.



Elizabeth CrawfordWell done, Kevin!!! Thank you!



Diane CollinsHaving all the towns doing their own recycling and diversion programs seems haphazard and uncoordinated. Warren County DPW should coordinate and oversee, set goals, and measure results.



mbmylottevents like Repair Cafes and Sustainable Saratoga Recycle/Reuse day (coming again in October) may have small impact on reducing waste stream but they do put the issue front and center



mbmylottand into the public domain



Tracy FrischThanks for your openness to our well-researched ideas, Kevin. We look forward to more robust waste reduction efforts in the future and are happy to help in any way we can.



mbmylottwhere (what URL?) will all these great comments be available to reread?



Tracy FrischExactly - most waste goes through private haulers which is why bringing the haulers under the oversight of the County.



Tracy FrischIs so incredibly important.



Tracy FrischRS Lynch has shown no awareness of model programs and policies in the area of reuse, recycling, or organics diversion. It is really important to incorporate some examples into the Plan.



Diane CollinsThanks Kevin for your clear efforts! We're ready for a follow-up zoom meeting. Zero Waste Committee members.
Welcome to live chat! Remember to guard your privacy and abide by our community guidelines.

[LEARN MORE](#)



Warren County New YorkSay something...

0/200

Message from the website	
Name	Helen Wolfe
E-mail	hwgardenoarvi@gmail.com
Phone	9708790275
Message	<p>Having recently moved back to NYS after living out west for many years, I was attracted to the Glens Falls area for its natural beauty and proximity to the Adirondack Park. While exploring the area, I was horrified to learn of the levels of pollution and the fact that Warren county has one of the highest incidences of cancer as reported by the NYS DOH. Living so close to industries that pollute with minimal consequence is not something that makes one sleep well at night or be particularly happy to live in the Glens Falls area. It is also very disheartening to see that Warren county has missed so many opportunities for real economic growth by not actively supporting Re-use and composting businesses or implementing trash hauler management fees. There are many communities around the world that use the common sense proposals put together by the Zero Waste Committee that can move Warren County forward towards a cleaner, healthier environment. As NYS wants to move forward with increased climate action goals such as reduced use of plastic, mandatory food re-direction and composting starting in 2021 and improved air quality, Warren county should seize the opportunity to be a leader in this area, especially given the tourist dollars so important to our economy. Strong, Thoughtful, Municipal Leadership is the key to implementing these programs!</p>

Message from the website	
Name	Nancy White
E-mail	whiten@sunyacc.edu
Phone	518-743-2210
Message	<p>Please adopt the recommendations from the Zero Waste Committee has come up with, including, for instance: - set a goal of diverting 50% of the county's waste by 2025 - establish a county owned and operated food waste composting facility - require all waste haulers to be licensed by the county and require them to report quarterly on the amounts of waste and recyclables they collect and where it goes - the county should start enforcing its 1991 resource separation law. If a hauler takes recyclables to the incinerator, they should be warned, fined, and then lose their license.</p>

Message from the website	
Name	Peter Benoit
E-mail	pbenoit50@gmail.com
Phone	5187984053
Message	<p>County Leaders: I support the proposed Warren County recycling plan. It is imperative to the environment and the sustainability of natural resources that our community work to reduce solid waste.</p>

Message from the website

Name Susan Minucci

E-mail innonoore@frontier.net

Phone None Provided

Message Hello! I'm hereby endorsing the recommendations of the Zero Waste Committee of Warren and Washington Counties, as listed in their "White Paper" document. Thank you, Susan Minucci The Inn on Gore Mountain North Creek

Message from the website

Name Lynn O Wilson

E-mail lynnowilson@gmail.com

Phone 5186583501

Message Please read the Letter to the Editor written by Diane Collins in today's Chronicle. I support her views wholeheartedly. Lynn O. Wilson, Ph.D. Pilot Knob, Washington County

Message from the website

Name lisa adamson

E-mail ladamson27@gmail.com

Phone 518 307 7842

Message Having read both the County Local Solid Waste management plan draft and Glens Falls' CAAN (Clean Air Action Network)'s vision for zero waste, I have concluded that the County must consider fully and adopt the CAAN critique of the County plan and suggestions for redressing the area waste situation toward zero waste at the very soonest and to most strict levels. Waste and emissions in this period of climate crisis are not affordable at all. Citizens are not only horrified at the statistics exposing local toxic air pollution from incineration but are shocked by the reality of of polluting practices around recycling and food waste whether it be by omission or lack of a system to handle single stream etc. Thank you for taking this valuable and well crafted CAAN document of recommendations extremely seriously and implementing immediately.

Message from the website	
Name	Jean Lapper
E-mail	JEAN@JLAPPERCPA.COM
Phone	15187441423
Message	The primary goals of the LSWMP, as stated at the beginning of the document; 1) reduce the amount of waste generated as much as possible, 2) encourage reuse and recycling of waste materials as much as possible and identify strategies for improvements of the existing solid waste system to be more cost effective, efficient and environmentally responsible are not being achieved. The county's role in improving local waste reduction activities is to adopt clear goals and to facilitate achieving these goal of waste diversion and resource optimization.

Message from the website	
Name	Jeannine Lavery
E-mail	jlavery@nycap.rr.com
Phone	518-932-5200
Message	I have been so excited to hear of the work of the Zero Waste people in Glens Falls and therefore need to express my dismay at how few of the basics of Zero Waste are included to the draft plan. I strongly urge you to 1. Commit to 50% reduction of waste in landfills and incinerators by 2025, 2. The 50% needs to go to enforcing the 1991 law on the books on source separation of waste. 3. Realize "waste" is not really waste at all, but in 80% of cases is instead really material that MUST be reused and/or composted for the growth of more food everywhere in the county, sustainable building and repair, and will providing the INCOME needed to finance regulation of haulers, record keeping of actions toward further reduction of "waste." 4. Take great advantage of the research and expertise of those in the area who can prove the principles of Zero Waste. I believe that once we can get on this bandwagon, we will be together!!! and experience the joy of taking charge of this part of our lives that County government can control and improve. Thank you so much for your serious work on this issue of our future. Jeannine

Message from the website	
Name	Kate Austin-Avon
E-mail	kate@advokate.net
Phone	5183532121
Message	Hello, I am writing in support of the recommendations of the Zero Waste Planning Committee. Here are some of their comments: -- 1.) The Draft Plan does not reflect the principles and practice of Zero Waste, an approach that is gaining momentum across the county. Zero Waste sees many of the components of the waste stream as resources to benefit our communities financially and provide opportunity for job creation. 2.) Waste diversion goals set in the draft Plan for the next eight years were strikingly small. Much of the Draft Plan's content involves managing waste (via incineration

and landfills) rather than significantly diverting solid waste and seeing it as valuable resources. The County should adopt the goal of 50% waste diversion (reduce, reuse, recycle, compost) by 2025 and take meaningful steps to achieve it, as many cities and counties have done. 3.) The Draft Plan makes many vague recommendations without measurable objectives or any plan to assess their implementation and impact. The Plan should instead borrow from successful models developed for waste diversion (and job creation/economic development) in Zero Waste communities to develop a meaningful agenda for Warren County. Also all recommendations should be specific with measurable objectives and should include milestones and a method for assessing success. 4.) The Draft Plan does not even mention the 2019 NYS Food Donation and Food Scrap Recovery Law that takes effect January 1, 2022, which calls for diverting food waste from landfills and incinerators and turning it into profitable compost. Warren County should set up a municipal food waste composting operation. 5.) No coordinated centralized system of diversion (reduce, reuse, recycle, compost) was recommended in the Draft Plan. Diversion suggestions with minimal impact were included for each Town, City and Village to continue to arrange their own waste and recycling systems. Much more coordination, cooperation, goal settings and oversight are essential and need to be added to the Plan. 6.) The Draft Plan does not recommend any source of funding to increase waste diversion (reduce, reuse, recycle, compost). The lack of funding is a big barrier to developing needed diversion infrastructure and programs. A surcharge of \$10 on all waste going for disposal (to the incinerator or a landfill) would generate close to \$550,000 a year, enabling the County to establish a composting facility, reuse centers, and even a dual-stream facility to sort recyclables, for example. 7.) We support the Draft Plan's recommendation for waste data reporting and believe that the County should set up a licensing program for haulers. The County should require all waste haulers to report quarterly data about the waste and recyclables they collect, including the final destination for waste and recyclables by weight. Town transfer stations should also be required to report data to the County. Without this data, it is impossible to know if the County is making progress toward Zero Waste. 8.) The County should enforce its source separation law. Any waste hauler found to be a) mixing waste and recyclables which customers have put out separately for curbside collection or b) taking recyclables to the Hudson Falls incinerator or for disposal at a landfill should be fined and required to change its practices. Repeat infractions should result in the loss of a waste hauler's license.

Message from the website

Name Barbara Joudry

E-mail Barbie_Salsa1@yahoo.com

Phone 410-507-4098

Please respond to my concerns. I have read the Warren County Solid Waste Plan and find it falls short of my expectations of what is needed in Warren County to advance a more economically and environmentally sound way forward to reduce waste in our county. If this plan is implemented, with the limited noteworthy recommendations, it will put Warren County at an extreme disadvantage for the future health of our children. I request you respond to the following concerns. 1.) Page 7. Why is the reference for the industry with the most employees the County a 2007 County Business Patterns report? There must be something more recent than 13 year old data. I'd suggest that if there is not more recent data available (why not?), it is not relevant to this report. 2.) Page 8. "Warren County does not currently have a centralized solid waste and recycling system. Instead, the County asks each Town, City and Village located within its borders to arrange their own solid waste and recycling system." If there is no centralized system, how are each of the municipalities monitored to assure they are meeting the requirements established by the Plan? The Chart shows the DPW Superintendent has enforcement responsibilities. What are the means used for enforcement? It is not stated in the Plan. 3.) Page 11. "The Warren County Departments of Planning and Tourism reported that the average total annual number of days spent in Warren County by both overnight guests and day visitors from 1994 through 2008 to be 8,379,877 in their 2008 Warren County Occupancy Survey and Report released on June 4, 2009. " Why is the data used 12 years old? Is there not more recent numbers that could be provided by the Warren County Dept of Tourism? 4.) Page 12. "We derived these recycling rate assumptions utilizing data provided by Planning Unit municipalities responding to information requests for the purpose of completing this LSWMP. Some of the municipalities did not have complete waste disposal and recycling data, resulting in the inability to calculate their recycling rate." Where in this Plan is there an enforceable requirement for the municipalities to generate this data, and who will assure it is enforced? 5.) Page 13. "We have applied these assumed recycling rates to the total estimated amount of waste generated in the Planning Unit in order to estimate the amount of waste that the Planning Unit will dispose of for the term of this LSWMP (2019-2028) providing that no new waste generation reduction, reuse or recycling initiatives are implemented." Why is it assumed that no new waste generation reduction, reuse or recycling initiatives are implemented? Isn't it the goal of the Plan to assure they are? Is it realistic to think that the amount of waste will remain exactly the same in 10 years? 6.) Page 52. "A goal for the County during this Planning Period will be to evaluate future options for improving the amount and accuracy of the data which the County receives in order to make more informed future solid waste planning decisions." Good conclusion and definitely needed. 7.) Page 58. Green NY Procurement Specifications list so many easily implemented requirements that would help Warren County become more environmentally friendly that to choose just one simple and obvious thing is irresponsible. 8.) Page 56. The suggestions on how to educate local businesses, residents and institutions on how they

can reduce the amount of waste that they generate (create a web site, hand out brochures, hold seminars) is not an effective educational strategy. When a culture change is required, a full out marketing plan is required, like the one done to convince people not to litter. Something similar must be undertaken to convince people to change their current habits. 9.) I called every single company listed in the report that supposedly took tires as waste and not one was valid. Here is the result of my calls. Why is this list so outdated and useless? It should not be in the report. 1.) AquaTerraSys - no longer in the business 2.) BCD Tire Chip Manufacturing - no longer in that business (since 2013). He gave me the name of the company that took over his business, Worldwide Tire, 518-212-8989. I left a message, but in their email recording, they indicate they do pick up tires. 3.) CRM Co., LLC - no longer take tires. 4.) RAK Tire Recovery - the phone number listed is no longer a working number. I looked them up on line and the last posting (2006) has the same number, so it is not just a misprint. 5.) Unity Creations, LTD - no longer take tires. Suggested I contact American Recycling.... they may? Thank you. I look forward to hearing your response to my concerns. Barbara Joudry

Message from the website

Name Paul Hancock

E-mail hancockpr1@gmail.com

Phone 5184804471

The Zero Waste Planning Committee's (CAAN) response to the Warren County LSWMP is an important planning tool for the region. The time and effort put into this document is impressive. It's recommendation to the county and regional municipalities to set a goal of 50% waste reduction and diversion by 2025 is completely realistic rather than ambitious. Unfortunately, the LSWMP from R.S. Lynch & Company does the citizens of the region a disservice. I couldn't even find reference to the state's plastic bag ban. A number of the calculations were incorrect. For example, the recycling rate for Glens Falls is 23%, not 30.7% and Chester's is 25% instead of 23%. The absence of good data is mentioned throughout the LSWMP but no mention of any plan to remedy that failure. It appeared the LSWMP was written remotely from documents submitted to R.S. Lynch & Company. There was no mention of site or facility visits, of meetings with local authorities, trash haulers, transfer station operators and the like. There were no references to the literature on waste management, particularly to insightful books and essays which could guide our way to a more environmentally-responsible future in the North Country. There is so much in the way of innovative measures employed throughout the U.S. and Europe to reduce the waste stream. Let's lead the field rather than bring up the rear. The most hopeful statement in the LSWMP was the promise(?) to "actively enforce Local Law #2" which was passed in 1991. Thirty years later we're still waiting. We look forward to a more responsive second draft. Listen to the Zero Waste Planning Committee members. Let's have a productive dialogue. Regards, Paul Hancock

Message from the website

Name Stuart Bartow, professor, SUNY Adirondack

E-mail bartows@sunyacc.edu

Phone 518 744-7034

The best plan would include, but not be limited to, the following: Warren County should have a county owned and operated food waste composting facility. We should set a goal of diverting 50% of the county's waste by 2025. Waste haulers should be licensed by the county, and occasionally inspected. The county should enforce its 1991 source separation law to make sure recyclables are not being incinerated. First violations should be noted with a warning, later, fines or loss of license.

Message from the website

Name John Caffry

E-mail jcaffy@caffylawoffice.com

Phone 5187921582

Message

Out of all the many counties in New York, Warren County was a leader in pushing to ban plastic bags. Now is the time for it to take the lead on the full spectrum of solid waste management issues that face us. The 2020 draft Local Solid Waste Management Plan for 2019-2028 ("LSWMP") is a start, but unfortunately it is long on rhetoric and suggestions, and short on action. Merely encouraging municipalities to take a few baby steps and distributing some brochures will do little to solve the County's solid waste problems. The LSWMP should be rewritten to incorporate concrete steps to reduce solid waste production in the County, with timetables for achieving those steps. Specific actions that should be added to the plan include:

- Incorporate the recommendations of the July 14, 2020 report by the Zero Waste Planning Committee into the LSWMP. This is a well thought out plan of action that presents reasonable goals.
- Develop a comprehensive composting plan and open centrally located facilities to help large local businesses and institutions comply with the New York Food Donation and Food Scraps Recycling Law when it takes effect in 2022. State grants are available for this purpose. With such facilities in place, individuals and smaller businesses could also participate in the program.
- Hold household hazardous waste disposal events in each town in the County, at least twice per year. People will not drive 25 miles to get rid of their old paint and pesticides. This needs to be made easier for people to do.
- Hire a full-time County solid waste manager so that the LSWMP does not just sit on a shelf. There needs to be someone whose only job, day in and day out, is to make the plan work. Most of the County's solid waste now goes to the ill-advised Hudson Falls trash plant, which is nearing the end of its useful life. When it closes, and waste must be trucked out of the area for disposal, it is likely that there will be steep price increases for local businesses and families. The County needs to start taking action now to avoid a crisis. Thank you for the opportunity to comment on the LSWMP. Sincerely, John Caffy, Glens Falls

From: Kathy Bozony <kbozony@hotmail.com>

Sent: Friday, August 21, 2020 4:57 PM

To: Lehman, Don <LehmanD@WarrenCountyNY.gov>; Hajos, Kevin <KHajos@warrencountydpw.com>

Cc: Braymer, Claudia (Hotmail) <ClaudiaBraymer@Hotmail.com>; Conover, Ronald

<supervisor@town.bolton.ny.us>

Subject: LSWMP comments

Hi Kevin and Don,

Thank you for your presentation of the DRAFT LSWMP. I was pleased that you acknowledged many of the issues important for the region to move towards future needs.

I submitted comments via the Warren County website, but my 'reply email' copy that you sent back was one paragraph, all run-on sentences. I had meant to forward the actual document, as the County's copy/format appeared very hard to read.

Thank you again. We look forward to working with you.

Kathy

PS. In the future, is it necessary to read everyone's written comments, as we were told that they (and responses) would be posted on the Warren County website? It's one thing if there is back and forth discussion/dialog during a public hearing, but simply reading voluminous narratives loses appeal.

Adopted by unanimous vote.

May 21, 2021

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RESOLUTION NO. 185 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

APPROVING THE WARREN COUNTY WASTE HAULER PERMIT APPLICATION AND FEE SCHEDULE FOR COLLECTION AND TRANSPORTATION OF SOLID WASTE AND RECYCLABLE MATERIALS IN WARREN COUNTY

WHEREAS, the Superintendent of Public Works has presented a Warren County Waste Hauler Permit Application and Fee Schedule for Collection and Transportation of Solid Waste and Recyclable Materials in Warren County, which the Public Works Committee has reviewed and approved and is submitted herewith to the Board of Supervisors, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the Warren County Hauler Permit Application and Fee Schedule for Collection and Transportation of Solid Waste and Recyclable Materials in Warren County, as attached hereto to be effective May 21, 2021.

Warren County Department of Public Works



Waste Hauler Permit Application for Collection and Transportation of
Solid Waste and Recyclable Materials in Warren County

Please return completed application and direct questions to:

Kevin J. Hajos, P.E.
Warren County Department of Public Works
Solid Waste and Recycling Program
4028 Main Street
Warrensburg, NY 12885
Phone: (518) 761-6556
Fax: (518) 623-2772

To be completed by WCDPW Staff

Transporter/Collector Name: _____

Reviewed By: _____ Date: _____

Approved By: _____ Date: _____

Fee Paid /Check #: _____

Permit Issued Date: _____

Permit #: _____ Expiration Date: _____ # of Stickers Issued: _____

Dear Applicant,

Pursuant to Local Law #3 of 1991 of Warren County and in accordance with Title 1 & 3, Article 27 of the New York State Department of Environmental Conservation, and the Warren County Solid Waste Management Plan, any organization that transports waste generated or disposed of within Warren County must obtain a permit from the Warren County Department of Public Works on an annual basis. An application or renewal may be denied by the Department for the failure of the applicant to properly complete the annual report as provided. In order to obtain a valid permit and permit stickers, this application (which includes quarterly reporting forms) must be completed in its entirety and returned to the Department for approval, along with the annual fee of \$ 200.00 by certified check or money order made payable to the Warren County Department of Public Works. This fee covers a permit sticker for one vehicle. Additional stickers will be provided for \$100.00 for each truck. Once the Certificate of Registration and permit stickers are obtained, the stickers must be displayed prominently on each of the permitted vehicles. Failure to comply with all sections of the Local Law #3 of Warren County will result in permit(s) being revoked, enforcement actions pursued and penalties incurred. Permits will expire on December 31 of the issuing year. Renewal applications received after January 15th, will be subject to a late fee of \$50.00. Please be advised, as a condition for the permit, the Warren County Department of Public Works shall require the transporter to complete the quarterly report forms, including volumes and nature of waste products, including recyclables, disposed of and the place and manor in which waste products were finally disposed, and such other information the Department may require. Failure to submit such information shall result in the automatic denial of the permit application. The information requested in this application is to allow Warren County to properly gauge the size and nature of its solid waste stream, waste generated or disposed of in Warren County, and to assess the type and variety of services available to manage it is required by the New York State Department of Environmental Conservation in accordance with the New York State Solid Waste Management Act of 1988.

A list of permitted haulers will be posted on the County website every April. Should you have any questions in filling out this application (including the quarterly report), or require additional information, please feel free to contact this office.

Sincerely,

Kevin J. Hajos P.E.
Superintendent of Public Works

**Instructions for acquiring a waste hauler permit to collect and
transport Solid Waste and Recyclable Materials in Warren County**

The attached annual application for a permit should be completed in its entirety and returned to this department on or before January 15 of each year and include the following:

- Completed permit application for Collection & Transportation of Solid Waste and Recyclable Materials in Warren County.
- Completed Quarterly Report forms based on the previous three months of business Haulers subject to this regulation shall submit quarterly reports to the Department on forms approved by the Superintendent. Reports shall cover a time period from Jan 1 to March 31, April 1 to June 30, July 1 to September 30 and October 1 to December 31 and shall be received by the Department within thirty (30) days after period end.
- A Certified Check or Money Order made payable to the Warren County Department of Public Works in the amount of \$ 200.00, plus \$100.00 for each additional vehicle
- For new applications only: If the business is a corporation, a copy of the Certificate of Incorporation, if a sole proprietorship, a copy of the Certificate of Business or if a partnership, partnership papers need to be attached, signed and notarized.
- Proof of insurance for each vehicle for which a permit sticker is requested, proof of Workman's Compensation and Disability Benefits Insurance (forms C-105.2 and DB-120.1) If such insurance coverage is not required, WC/DB CE-200 exemption (see attachment 1) certificate must be submitted with this application. ACORD forms are not acceptable.
- Copy of valid Waste Transporter Permit from the NYS DEC (applicable to haulers of Regulated Medical/Infectious Waste)
- The attached "Notarized Certificate of Applicant" must be completed, signed and notarized.

The completed application should be returned to the:
Warren County Department of Public Works
4028 Main Street Warrensburg NY 12885
Att: Kevin J Hajos

If requesting a renewal, failure to return completed application may result in a lapse of your permit. In the future, at the discretion of the Department of Public Works, arrangements may be made for an inspection of your vehicle (s). Please note that the following items would be inspected:

- The vehicle containers must prevent the loss or discharge of offensive material during transportation.
- The identification of the owner of the vehicle or the business name and address must be clearly posted on both sides of the vehicle.
- The Warren County Permit sticker is to be displayed prominently on each truck or vehicle registered.
- All materials must be collected, stored and transported properly separated in accordance with the Local Law #2 of 1991 of Warren County.

Please contact Kevin J. Hajos at (518) 761-6556 if further information is required. Your cooperation is greatly appreciated.

Waste Hauler Permit Application for Collection and Transportation
of Solid Waste and Recyclable in Warren County

Table of Contents

Section 1 - Identity of Applicant / Business

Section 2 - Type of Business (corporation, sole proprietorship, partnership)

Section 3 - Other Licenses and Permits

Section 4 - Vehicle Identification

Section 5 - Intent

Section 6 - Days and Hours of Operations

Section 7 - Workers' Compensation & Disability

Section 8 - Physical / Chemical Nature of Waste Handled

Section 9 - Towns Served

Section 10 - Type of Services Provided

Section 11 - Collection Frequency

Section 12 - Disposal of Waste

Section 13 - Certification of Applicant

Section 14 - Notarized Certification

Attachment 1 - Workers Compensation / Disability Form Instructions

Attachment 2 - Warren County Local Laws #2 and #3 of 1991 and quarterly Report Form

Waste Hauler Permit Application for Collection and Transportation of Solid Waste and Recyclable Materials in Warren County

1st Time Applicant [] Renewal Application []

SECTION 1 - IDENTITY of APPLICANT / BUSINESS

Name of Applicant/Business: _____

Name of Owner: _____

DBA (if different from above): _____

Trade Names (if different from above): _____

Business Address: (Official business address as listed in Certificate of Incorporation or DBA)

Mailing Address: _____

Is Business or Mailing address a residence: Yes No

Location of Vehicle Garage: _____

Business Phone #: () _____

Business Fax #: () _____

Cell Phone #: () _____

24 hr Emergency #: () _____

Email Address: _____

Website Address: _____

Designated employee/officer of Applicant/Business for communication with Warren County Department of Public Works:

Name: _____ Title: _____

Telephone #: () Fax #: () Cell #: ()

Alternate Designee:

Name: _____ Title: _____

Telephone #: () Fax #: () Cell #: ()

**Waste Hauler Permit Application for Collection and Transportation
of Solid Waste and Recyclable Materials in Warren County**

SECTION 3 – OTHER LICENCES & PERMITS

If Applicant is or has been licensed or permitted to provide services as a waste hauler in any jurisdiction other than Warren County, New York, during the last five (5) years:

or

If material is to be disposed of in another jurisdiction, a copy of the license/permit from that jurisdiction must be provided.

PLEASE PROVIDE A COPY OF LICENSE (S) AND/OR PERMIT (S), and fill in below:

Jurisdiction	Date of Issuance	Expired / Current

Use additional paper if needed

If Applicant's license or permit to provide services as a waste hauler in any jurisdiction, other than Warren County, New York, was terminated, revoked, suspended or otherwise discontinued during the last five (5) years, please specify the jurisdiction and circumstances surrounding each such incidence; include copies of any final determination issued by such other jurisdiction's licensing/permitting agency. (fill in below)

Jurisdiction	Date	Circumstances/Determination

Use additional paper if needed

Waste Hauler Permit Application for Collection and Transportation of Solid Waste and Recyclable Materials in Warren County

SECTION 5 - INTENT

Please describe, in detail the nature of the waste hauler services which applicant will provide upon issuance of a permit:

Five horizontal lines for describing waste hauler services.

SECTION 6 - Days and Hours of Operation:

(check all that apply and fill in times of operation, circle am/pm)

Table with 4 columns: Day (Monday-Sunday), from, am/pm to, am/pm. Includes checkboxes for each day.

Do you adjust your schedule for holidays? (please explain)

Four horizontal lines for explaining holiday schedule adjustments.

SECTION 7 - WORKERS COMPENSATION & DISABILITY

This is to certify, under the penalties of perjury, that this operation has Workers' Compensation & Disability Benefits coverage required by law: (Attach copies. ACORD Forms are NOT acceptable. Acceptable forms are: U-26.3, C105.2 or the Certificate of Attestation of Exemption CE-200 - attachment 1)

Workers' Compensation Carrier : _____

Workers' Compensation Policy # : _____ Exp. Date: _____

Disability Benefits Carrier : _____

Disability Benefits Policy # : _____ Exp. Date: _____

-or-

Workers' Compensation Board has endorsed Exemption Form CE-200 stating that such coverage is not required. Follow directions to obtain Attestation of Exemption Form (Attach signed and dated copy)

**Waste Hauler Permit Application for Collection and Transportation
of Solid Waste and Recyclable Materials in Warren County**

SECTION 8 – Physical / Chemical Nature of Waste Handled (check all that apply)

- | | |
|--|---|
| <input type="checkbox"/> Municipal Solid Waste | <input type="checkbox"/> Septage/Sewage/Sludge |
| <input type="checkbox"/> Comingled Glass/Plastic/Cans | <input type="checkbox"/> Medical Waste |
| <input type="checkbox"/> Paper/Cardboard | <input type="checkbox"/> Hazardous Materials/Chemical |
| <input type="checkbox"/> Construction & Demolition | <input type="checkbox"/> Tires |
| <input type="checkbox"/> Yard Waste | <input type="checkbox"/> Waste Cooking Oil |
| <input type="checkbox"/> Food Waste | <input type="checkbox"/> Scrap Metals |
| <input type="checkbox"/> Grease Trap Waste | |
| <input type="checkbox"/> Other (please explain): _____ | |

SECTION 9 – Which Towns do you Service in Warren County? (check all that apply)

- Bolton Chester Glens Falls Hague Horicon Johnsbury
- Lake George Lake Luzerne Queensbury Stony Creek Thurman
- Warrensburg

SECTION 10 – Which Type of Service Do You Provide? (check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Residential | <input type="checkbox"/> Commercial/Businesses |
| <input type="checkbox"/> Public Institutions | <input type="checkbox"/> Government / Municipalities |
| <input type="checkbox"/> Bulk Pick-Up | <input type="checkbox"/> Roll-Off Service |
| <input type="checkbox"/> Drop Off Center | <input type="checkbox"/> Other (please explain) |

SECTION 11 – Collection Frequency (fill in all that apply) ie: once a week, twice a month, as needed

<i>Type of Account</i>	<i>Collection Frequency</i>
Residential	
Commercial / Businesses	
Public Institutions	
Government / Municipalities	
Bulk Pick-Up	
Roll Off Service	
Drop Off Center	

Waste Hauler Permit Application for Collection and Transportation
of Solid Waste and Recyclable Materials in Warren County

SECTION 12 – DISPOSAL OF WASTE

Please indicate by disposal site, the amount of materials collected in Warren County in 2020, by the weight (tons) or volume (cubic yard or gallons), by type, hauled by the Applicant to each and every disposal location, transfer station, collection or processing facility during the last calendar year.

**Use separate page for each disposal site
(make copies as needed)**

For Year of : 1/1/2021 – 12/31/2021

Disposal Site: _____

Address: _____ State: _____ Zip: _____

Phone #: _____ Fax #: _____

Contact Person: _____ Title: _____

Type of Facility: (check all that apply)

Transfer Station Storage Facility Processing Facility Disposal Site

***Include letter (s) from each disposal site indicating permission for applicant to dispose of material at that location**

Method of Weight or Volume Calculations:

Please describe the method by which you calculated the (tonnage, gallons or cubic yards) amount in the previous sections of this application.

Waste Hauler Permit Application for Collection and Transportation of Solid Waste and Recyclable Materials in Warren County			
Type of Waste Disposed	Total Weight or Volume Specify Tons, Gallons, or Cubic Yards	Disposal Site	Fees for Tipping or Disposal (ie: \$\$ per gallon, Conf., CY or Ton)
Municipal Solid Waste			
Glass			
Plastic			
Cans			
Comingled Glass/Plastic/Cans			
Paper			
Cardboard			
Mixed Paper/Cardboard			
Single Stream			
Food Waste			
Yard Waste			
Scrap Metal			
Tires			
Construction & Demolition			
Wood			
Asphalt			
Concrete/Rock			
Other C & D			
Medical			
Hazardous/Chemical			
Waste Cooking Oil			
Grease Trap Waste			
Used Motor Oil			
White Goods			
Electronics			
Roll Offs			
Bulk Pick Up			
Septage/Sewage/Sludge			
Other: (explain)			

(Make copies of this page if more than one disposal facility is used)

Waste Hauler Permit Application for Collection and Transportation
of Solid Waste and Recyclable Materials in Warren County

SECTION 13 – CERTIFICATION

By signing and submitting this Application, I hereby request that the Corporation, Municipality, or Person named in Section 1 be granted a permit by the County of Warren for the Transportation of Source Separated Waste Material and Recyclables in accordance with the Warren County Department of Public Works.

I further agree the County has the right to verify the information contained herein before and after granting of a permit, and that inaccurate information will be grounds for the denial or revocation of said permit.

I understand that _____ shall be granted permission to collect,
(Applicant)
transport or dispose of source separated waste and recyclable material in Warren County under the following conditions:

- Vehicles are maintained in a clean, sanitary and leak-proof condition to prevent loss or discharge of offensive material during transportation;
- The identification of the owner of the vehicle or the business name and address is clearly posted on both sides of the vehicle;
- Current permit is prominently displayed on the vehicle (s) at all times;
- All source separated waste and recyclable materials are covered or maintained in a closed truck;
- All materials are collected, stored and transported properly separated in accordance with Local Laws #2 and #3 of 1991 of Warren County pertaining to waste hauling and source separation within Warren County.
- Permit (s) are granted subject to any/all state and local laws, ordinances, codes, rules and regulations. Failure to comply with Local Law #2 and #3 of 1991 of Warren County will result in your permit (s) being revoked, enforcement actions pursued and penalties incurred.

Signed: _____ Date: _____

Waste Hauler Permit Application for Collection and Transportation
of Solid Waste and Recyclable Materials in Warren County

SECTION 14 – NOTARIZED CERTIFICATION

Notarized Certificate of Applicant

This certification must be completed and executed, individually, by the person completing the application on behalf of the Applicant and shall be notarized.

State of New York
County of Warren

I, _____, being duly sworn, state that I am the _____
(Name of person executing application) (Title)
_____ of _____ and that I have
(Title) (Applicant or Business)
been duly authorized to complete and execute this application on behalf of _____
(Applicant)

I, _____, hereby certify that I have read and understand the
(Name of person executing application)
instructions and the questions set forth in this application; and

that to the best of my knowledge the information provided in response to the questions set forth herein is full, complete and truthful, and has been prepared based upon my personal knowledge, as well as diligent search of all business and other records in my possession and control; and

that I understand that the Warren County Department of Public Works, by any legal means it deems necessary and appropriate, determine the accuracy and truth of the statements made in this applications; and

that I understand that the Warren County Department of Public Works shall rely upon and issue a determination as to _____'s permit status based upon the
(Applicant)
information provided herein, along with any further information provided during the verification process.

(Signature) (Title)

(Print or Type Name)

Sworn to before me this _____ day
of _____, 20____

(Notary Public)

Adopted by unanimous vote.

RESOLUTION NO. 186 OF 2021
Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and
Diamond

INTRODUCING PROPOSED LOCAL LAW NO. 4 OF 2021, ENTITLED "A LOCAL LAW
ADOPTING A PILOT YOUTH DEER HUNTING PROGRAM" AND AUTHORIZING A
PUBLIC HEARING THEREON

RESOLVED, that proposed Local Law No. 4 of 2021 entitled "A Local Law Adopting a Pilot Youth Deer Hunting Program," attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 16th day of June, 2021, at 4:00 p.m., on the matter of the adoption of said proposed Local Law No. 4 of 2021, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

COUNTY OF WARREN
PROPOSED LOCAL LAW NO. 4 OF 2021

A LOCAL LAW ADOPTING A PILOT YOUTH DEER HUNTING PROGRAM

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Title

This Local Law shall be know as "A Local Law Adopting a Pilot Youth Deer Hunting Program."

SECTION 2. Purpose

Consistent with the provisions of Environmental Conservation Law section 11-0935, this Local Law is adopted to authorize the expansion of youth hunting and allow licensed hunters ages 12 or 13 to hunt deer with a crossbow, rifle, shotgun or muzzle-loading firearm when accompanied by a parent, legal guardian, or mentor.

SECTION 3. Authority

This Local Law is adopted under the authority granted by:

1. Article IX of the New York State Constitution §2[c];
2. New York Municipal Home Rule Law §10; and
3. New York Environmental Conservation Law §11-0935.

SECTION 4. Definitions

1. "Eligible Area" means any county within the State of New York that has enacted a local law authorizing participation in a youth hunting pilot program, and has notified the New York State Department of Environmental Conservation of such participation.
2. "Hunting license holder" means a person who has successfully completed a hunter education/safety course, and currently holds a valid hunting license issued by the New York State Department of Environmental Conservation.
3. "Legal guardian" means a person legally responsible for a minor participating in the Pilot Youth Deer Hunting Program who currently holds a valid hunting license issued by the New York State Department of Environmental Conservation and has at least three years of prior experience hunting deer as a hunting license holder.
4. "Mentor" means a person who (a) currently holds a valid hunting license

issued by the New York State Department of Environmental Conservation, (b) is twenty-one years of age or older, (c) has at least three years of prior experience hunting deer as a hunting license holder, and (d) has been designated in writing by a minor's parent or legal guardian on a form prescribed by the New York State Department of Environmental Conservation to serve as a mentor to said minor for purposes of the Pilot Youth Deer Hunting Program.

5. "Minor" means a youth twelve or thirteen years of age who currently holds a valid hunting license issued by the New York State Department of Environmental Conservation to hunt deer with a crossbow, rifle, shotgun, or muzzle-loading firearm within an eligible area.
6. "Parent" means a person who currently holds a valid hunting license issued by the New York State Department of Environmental Conservation, has at least three years of prior experience hunting deer as a hunting license holder, and is the parent of the minor participating in the Pilot Youth Deer Hunting Program.
7. "Physical control" means that the physical proximity of a minor to a parent, legal guardian or mentor and is such that the parent, guardian or mentor is (a) reasonably able to issue verbal directions and instructions, (b) maintain constant visual contact, and (c) otherwise able to provide guidance and supervision to the minor.

SECTION 5. Opt-In Authorization

The youth hunting opportunities authorized by Environmental Conservation Law section 11-0935 shall be applicable within the boundaries of the County of Warren upon (a) the adoption of this Local Law by the Board of Supervisors for the County of Warren, State of New York, and (b) notice provided to the New York State Department of Environmental Conservation of the adoption of this Local Law.

SECTION 6. Eligibility and Requirements

1. A minor aged 12 or 13 may hunt deer with a crossbow, rifle, shotgun, or muzzle-loading firearm within the County of Warren when accompanied by, and is under the physical control of, a parent, legal guardian or mentor as those terms are defined by Section 4 of this Local Law.
2. A minor participating in the Pilot Youth Deer Hunting Program in an eligible area must be in possession of a valid New York State hunting license and valid tags, as appropriate, while afield at all times. The accompanying parent, legal guardian or mentor must also be in possession of a valid New York State hunting license at all times when supervising a minor participating in the Pilot Youth Deer Hunting Program.
3. A minor and the accompanying parent, legal guardian or mentor must display either a minimum total of two hundred fifty square inches of solid fluorescent orange or pink or patterned fluorescent orange or pink consisting of no less than fifty percent fluorescent orange or pink material worn above the waist and visible from all directions, or a hat or cap with no less than fifty percent of the exterior consisting of solid fluorescent orange or pink material and visible from all directions.
4. A minor aged 12 or 13 participating in the Pilot Youth Deer Hunting Program must remain at ground level at all times when hunting deer with a crossbow, rifle, shotgun, or muzzle-loading firearm.
5. A minor participating in the Pilot Youth Deer Hunting Program must remain within the physical proximity of a parent, legal guardian or mentor which means they must be capable of

receiving verbal directions and instruction, and be in constant visual contact with the supervising parent, legal guardian or mentor at all times.

6. A minor participating in the Pilot Youth Deer Hunting Program must abide by all other

federal, state and local laws, rules and regulations applicable to hunting including, but not limited to, manner of take, bag limits, hunting hours, geographical or general implement restrictions, hunting seasons, tagging, transporting and reporting requirements.

SECTION 7. Filing

In accordance with ECL §11-0935.2, a copy of this Local Law shall be filed with the New York State Department of Environmental Conservation. And in accordance with Municipal Home Rule §27, a copy shall be filed with the New York State Department of State.

SECTION 8. Severability

Should any provision of this Local Law be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of this Local Law as a whole or any part thereof other than the part so determined to be unconstitutional or invalid.

SECTION 9. Repeal

All Ordinances, Local Laws and parts thereof inconsistent with this Local Law are hereby repealed.

SECTION 10. Effective Date

This Local Law shall be effective upon its filing with the New York State Secretary of State in accordance with section 27 of the Municipal Home Rule Law.

Adopted by unanimous vote.

RESOLUTION NO. 187 OF 2021

Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and Diamond

RESOLUTION URGING THE GOVERNOR AND FEDERAL GOVERNMENT TO EXPAND BROADBAND AND RURAL CELLULAR COVERAGE TO ALL NEW YORKERS

WHEREAS, Governor Andrew M. Cuomo has said broadband coverage is a priority for New York State, and

WHEREAS, in September, 2019, the Governor announced the Upstate Cellular Coverage Task Force, stating "every New Yorker should be able to access a stable cell connection, yet our upstate regions have struggled for too long to make the connections that are vital to everyday life and commerce...Today we're leading the way forward by establishing a task force of cellular service experts, elected representatives and environmental advocates who will develop concrete policies and help to ensure service is provided and infrastructure for it is built in a sustainable way," and

WHEREAS, maps developed by the Federal Communications Commission (FCC) using Form 477 data are inaccurate and misrepresent the accessibility of broadband and cellular service and are referenced by the federal and state governments for funding purposes, and

WHEREAS, based on newer and more accurate data gathered directly from schools, municipalities, and other organizations, there are large gaps in broadband and rural cellular service across rural and upstate New York, contradicting FCC maps, and

WHEREAS, the FCC staff also determined that the Mobility Fund Phase II coverage maps submitted by certain carriers overstated actual coverage and did not reflect on-the-ground performance in many instances, and

WHEREAS, the FCC ultimately terminated the planned Mobility Fund Phase II auction and replace it with a 5G Fund for Rural America, using multi-round reverse auctions to distribute up to \$9 billion to bring voice and 5G broadband service to rural areas of our country that are unlikely to see unsubsidized deployment of 5G capable networks, and

WHEREAS, New York State has also adopted legislation that enacted a right-of-way use and occupancy fee for any fiber optic cables located in or crossing a state-controlled right-of-way and authorized the New York State Department of Transportation (DOT) to enter fee-bearing permits with fiber optic installers, and

WHEREAS, understanding the financial constraints facing the State of New York, counties across the state endeavor to work with the State to incentivize the development of fiber connections in rural areas of the State, and

WHEREAS, our residents need access to reliable and affordable broadband and cellular service for school, employment, telehealth, and social aspects of life, and

WHEREAS, as we have seen in the face of this pandemic, broadband serves a vital need for breaking down the digital divide that creates groups of haves and have-nots within our state, and

WHEREAS, broadband and cellular access provides a critical public infrastructure need for New York residents, towns, municipalities, counties, emergency services, and more, now, therefore, be it

RESOLVED, that Warren County calls upon Governor Cuomo, our Federal and State legislative delegations to work with the Federal Communications Commission (FCC) and local leaders and officials to deploy new broadband and cellular service maps in order to deploy the 5G Fund for Rural America as well as broadband infrastructure programs, and be it further

RESOLVED, that Warren County asks the Governor and State Legislature to amend Section 24-e of the Highway Law and Section 7 of the Transportation Corporation Law to incentivize the deployment of fiber connectivity in rural and hard to serve regions of the State, and be it further

RESOLVED, that Warren County asks the Governor and our Federal and State legislative delegations to work to ensure this vital economic development infrastructure need is available to all New Yorkers to prevent the further isolation of those in need, and be it further

RESOLVED, that copies of this resolution be sent to the counties of New York State encouraging member counties to enact similar resolutions, and be it further

RESOLVED, that the Clerk of the Board of Supervisors shall forward copies of this resolution to Governor Andrew M. Cuomo, the New York State Legislature, the New York State Congressional Delegation, the New York State Association of Counties, the Inter-County Association of Western New York and all others deemed necessary and proper.

Adopted by unanimous vote.

RESOLUTION NO. 188 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2021

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 are hereby amended as follows:

PLANNING

<u>Correcting Pay Rate From:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.8021 130	April 19, 2021	\$30.1587/hr
<u>TITLE:</u> Associate Planner - Per Diem		

PLANNINGCorrecting Pay Rate To:A.8021 130TITLE:Associate Planner - Per
DiemEFFECTIVE DATE

April 19, 2021

ANNUAL SALARY

\$35,4653/hr

HEALTH SERVICESCreating Position of:A.4054.0060 110TITLE:Early Intervention Service
CoordinatorEFFECTIVE DATE

May 24, 2021

BASE ANNUAL SALARY

\$46,492

Grade 18

Deleting Position of:A.4054.0060 110TITLE:Early Intervention Service
Coordinator #2EFFECTIVE DATE

May 24, 2021

BASE ANNUAL SALARY

\$28,585

(20 hours per week)

Grade 18

Deleting Position of:A.4054.0060 110TITLE:Early Intervention Service
Coordinator PT #3EFFECTIVE DATE

May 24, 2021

BASE ANNUAL SALARY

\$29,577

(24 hours per week)

Grade 18

SHERIFFCreating Position of:A.3110 130TITLE:

Patrol Officer - Part Time

EFFECTIVE DATE

May 24, 2021

BASE ANNUAL SALARY

\$20,3716/hr

TOURISMIncreasing Salary From:A.6417 110TITLE:Tourism Development &
Events CoordinatorEFFECTIVE DATE

April 26, 2021

BASE ANNUAL SALARY

\$61,855

Increasing Salary To:A.6417 110TITLE:Tourism Development &
Events CoordinatorEFFECTIVE DATE

April 26, 2021

BASE ANNUAL SALARY

\$63,711

Roll Call Vote:

Ayes: 915

Noes: 0

Absent: 85 Supervisor Magowan

Adopted.

RESOLUTION NO. 189 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

**INTRODUCING PROPOSED LOCAL LAW NO. 5 OF 2021, ENTITLED
“A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014,
WARREN COUNTY ETHICS AND DISCLOSURE LAW”**

WHEREAS, by Resolution No. 550 of 2014 the Warren County Board of Supervisors enacted Local Law No. 6 of 2014 entitled “Warren County Ethics and Disclosure Law”, and

WHEREAS, certain updates and amendments to the Warren County Ethic and Disclosure Law have been presented to and reviewed by the Personnel, Administration & Higher Education Committee and the Committee does recommend the adoption of said updates and amendments, now, therefore, be it

RESOLVED, that proposed Local Law No. 5 of 2021 entitled “A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law”, attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisor shall hold a public hearing at the Supervisors’ Rooms in the Warren County Municipal Center on the 16th day of June, 2021 at 4:00 p.m. in the matter of the adoption of said proposed Local Law No. 5 of 2021, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**SCHEDULE “A”
COUNTY OF WARREN
LOCAL LAW NO. 5 OF 2021**

**A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014,
WARREN COUNTY ETHICS AND DISCLOSURE LAW**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York as follows:

SECTION 1. Title. This Local Law shall be entitled “Warren County Ethics and Disclosure Law.”

SECTION 2. Purpose. Officers and employees of Warren County hold their positions to serve and benefit the public, and not for obtaining unwarranted personal or private gain in the exercise and performance of their official powers and duties. The Board of Supervisors recognizes that, in furtherance of this fundamental principle, there is a need for clear and reasonable standards of ethical conduct. This code of ethics establishes those standards.

SECTION 3. Definitions.

- (a) “Board” means Warren County Board of Supervisors.
- (b) “Code” means this Code of Ethics.
- (c) “Interest” means a direct or indirect financial or material benefit, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the municipality or an area of the municipality, or a lawful class of such residents or taxpayers. A municipal officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse, or a member of his or her household, is an owner, partner, member, director, officer, employee, or directly, collectively

directly or indirectly owns or controls more than fifty percent (50%) of the organization.

- (d) "Municipal officer or employee" means a paid or unpaid officer or employee of Warren County, including, but not limited to, the members of any municipal board and includes elected officials and officers or employees who hold policy making positions.
- (e) "Relative" means a spouse, child or step-child, or dependent.
- (f) "Spouse" means a husband or wife of the municipal officer or employee unless living separate and apart in contemplation of divorce or formal separation.

SECTION 4. Applicability. This code of ethics applies to the officers and employees of Warren County, and shall replace and supersede the Warren County Code of Ethics dated 2014. The provisions of this code of ethics shall apply in addition to all applicable State and local laws relating to conflicts of interest and ethics including, but not limited to, Article 18 of the General Municipal Law and all rules, regulations, policies and procedures of Warren County.

SECTION 5. Prohibition on use of municipal position for personal or private gain. No municipal officer or employee shall use his or her municipal position or official powers and duties to secure a financial or material benefit for himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.

SECTION 6. Disclosure of interest in legislation and other matters.

- (a) Whenever a matter requiring the exercise of discretion comes before a municipal officer or employee, either individually or as a member of a board, and disposition of the matter could result in a direct or indirect financial or material benefit to himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, the County officer or employee shall refrain from the exercise of discretion in the matter.
- (b) The County officer or employee shall also disclose in writing the nature of the interest. The disclosure shall be made when the matter requiring disclosure first comes before the County officer or employee, or when the County officer or employee first acquires knowledge of the interest requiring disclosure, whichever is earlier.
- (c) In the case of a person serving in an elective office, the disclosure shall be filed with the County Attorney and shall be provided to the Board of Ethics for a proactive review and consultation should a conflict exist within sixty (60) days of the notice being filed. In all other cases, the disclosure shall be filed with the person's supervisor or, if the person does not have a supervisor, the disclosure shall be filed with the County officer, employee or board having the power to appoint to the person's position.

SECTION 7. Annual Disclosure.

- 1) Officers and employees required to file. The officers and employees of Warren County as set forth below and more particularly but not necessarily exhaustively set forth on a representative list of such officers and employees annexed and incorporated herein as Appendix "A", shall be required to sign and file an annual disclosure statement. The form annual disclosure statement is annexed hereto and incorporated herein as Appendix "B". The Board of Ethics as established under Section 18 hereof shall enforce such filing

requirements, and shall have the authority to review the annual disclosure statements and shall do so within sixty (60) days of the filing due date and as needed to determine questions that may arise under this law. All officers and employees shall comply with General Municipal Law Article 18 and any amendments or revisions relative to the filing of financial statements.

- (a) Elected officials; and
 - (b) The heads of any agency, department, division, council, board, commission, authority or bureau of Warren County and their deputies and other persons authorized to act on their behalf who make policy decisions; and
 - (c) Officers and employees who hold policymaking positions, including members of boards, commissions and public authorities of Warren County. A person shall be considered to hold a policymaking position if he or she meets the following criteria, based either on the powers and duties of the position held by the person as set forth in the job description or any applicable law or regulation, or based on the actual duties performed by the person:
 - (1) he or she has been determined to be managerial pursuant to Civil Service Law §201(7) because he or she formulates policy; or
 - (2) he or she is in the non-competitive class under §2.2 of the rules and regulations of the New York State Department of Civil Service, provided that the person holds a position that is designated in any applicable rules and regulations promulgated by the county civil service commission or County Personnel Officer pursuant to Civil Service Law §20, on the basis that the position requires the performance of functions influencing policy; or
 - (3) he or she exercises responsibilities of a broad scope in the formulation of plans for the implementation of goals or policy for a county agency or acts as an advisor to an individual in such a position, and
 - (d) Officers and employees having discretionary authority with respect to:
 - (1) Contracts, leases, franchises, concessions, permits, or licenses; or
 - (2) The purchase, sale, rental, or lease of real property, personal property, or services, or a contract therefore; or
 - (3) The obtaining of grants of money or loans; or
 - (4) Inspections; or
 - (5) The adoption or repeal of any rule or regulation having the force and effect of law, and
- 2) Time and place for filing. The annual disclosure statements shall be filed with the office of the County Attorney no later than the 31st of January each year. This filing may be completed electronically or hard copy as a fillable form, with a copy of certification of completion of the Warren County electronic ethics training. A complete list of filings shall be provided to the Board of Ethics members by February 14th of each year. Late or missing submissions shall be followed up on by the Board of Ethics with the assistance of the County Attorney's Office. After ninety (90) days, notification of any outstanding filings shall be sent to the County Administrator and members of the Board of Supervisors. Disclosure statements must be updated during the year as circumstances warrant.

SECTION 8. Recusal and abstention.

- (a) No County officer or employee may directly or indirectly participate in any decision or take any official action with respect to any matter requiring the exercise of discretion, including discussing the matter and voting on it, when he or she knows or has reason to know that the action could confer a direct or indirect financial or material benefit on himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.
- (b) In the event that this section prohibits a municipal officer or employee from exercising or performing a power or duty:
 - (1) if the power or duty is vested in a municipal officer as a member of a board, then the power or duty shall be exercised or performed by the other members of the board; or
 - (2) if the power or duty that is vested in a municipal officer individually, then the power or duty shall be exercised or performed by his or her deputy or, if the officer does not have a deputy, the power or duty shall be performed by another person to whom the officer may lawfully delegate the function.
 - (3) if the power or duty is vested in a municipal employee, he or she must refer the matter to his or her immediate supervisor, and the immediate supervisor shall designate another person to exercise or perform the power or duty.

SECTION 9. Prohibition inapplicable; disclosure, recusal and abstention not required.

- (a) This code's prohibition on use of a municipal position (section 5), disclosure requirements (sections 6 and 7), and requirements relating to recusal and abstention (section 8), shall not apply with respect to the following matters:
 - (1) adoption of Warren County's annual budget;
 - (2) any matter requiring the exercise of discretion that directly affects any of the following groups of people or a lawful class of such groups:
 - (i) all municipal officers or employees;
 - (ii) all residents or taxpayers of the municipality or an area of the municipality; or
 - (iii) the general public;
 - (3) any matter that does not require the exercise of discretion.
- (b) Recusal and abstention shall not be required with respect to any matter:
 - (1) which comes before the Warren County Board of Supervisors or standing Committee or Special Committee thereof when a majority of the board's or committee's total membership would otherwise be prohibited from acting by section 8 of this code;
 - (2) which comes before a municipal officer when the officer would be prohibited from acting by section 8 of this code and the matter cannot be lawfully delegated to another person.

SECTION 10. Investments in conflict with official duties.

- (a) No Warren County officer or employee may acquire the following investments:
 - (1) investments that can be reasonably expected to require more than sporadic (i.e. three to four (3-4) times per year) recusal and abstention under section 8 of this code; or
 - (2) investments that would otherwise impair the person's independence of judgment in the exercise or performance of his or her official powers and duties.
- (b) This section does not prohibit a Warren County officer or employee from acquiring any other investments or the following assets:

- (1) real property located within Warren County and used as his or her personal residence;
- (2) less than five percent (5%) of the stock of a publicly traded corporation; or
- (3) bonds or notes issued by a municipality and acquired more than one year after the date on which the bonds or notes were originally issued.

SECTION 11. Private employment in conflict with official duties.

- (a) No Warren County officer or employee, during his or her tenure as a municipal officer or employee, may engage in any private employment, including the rendition of any business, commercial, professional or other types of services, and including serving as a Board member, consultant, contractor or passive investor of an entity that engages in any business or maintains any relationship with Warren County, provides to or oversees from the County any client referrals or competes with the County when the employment or activity:
 - (1) can be reasonably expected to require more than sporadic recusal and abstention pursuant to sections 8 and 10 of this code;
 - (2) can be reasonably expected to require disclosure or use of confidential information gained by reason of serving as a municipal officer or employee;
 - (3) violates section 805-a(1)(c) or (d) of the General Municipal Law; or
 - (4) requires representation of a person or organization other than Warren County in connection with litigation, negotiations or any other matter to which Warren County is a party.
- (b) Outside Interest Form. If any Warren County officer or employee or immediate family member is currently or plans to be in the future an employee, Board member, consultant, owner, contractor or even a passive investor of an entity that engages in any business or maintains any relationship with Warren County; provides to or receives from Warren County any client referrals or competes with Warren County, they must fill out an Outside Interest Form in the office of the Warren County Attorney, and a copy of the completed Form must be provided to the Board of Ethics. Annexed hereto and made a part hereof as Appendix "C" is a sample copy of the Outside Interest Form.

SECTION 12. Future employment.

- (a) No Warren County officer or employee may ask for, pursue or accept a private post-government employment opportunity with any person or organization that has a matter requiring the exercise of discretion pending before the Warren County officer or employee, either individually or as a member of a board, while the matter is pending or within the thirty (30) days following final disposition of the matter.
- (b) No Warren County officer or employee, for the two-year period after serving as a Warren County officer or employee, may represent or render services to a private person or organization in connection with any matter involving the exercise of discretion before the Warren County office, board, department or comparable organizational unit for which he or she serves.
- (c) No Warren County officer or employee, at any time after serving as a Warren County officer or employee, may represent or render services to a private person or organization in connection with any particular transaction in which he or she personally and substantially participated while serving as a Warren County officer or employee.

SECTION 13. Personal representations and claims permitted. This Code shall not be construed as prohibiting a Warren County officer or employee from:

- (a) representing himself or herself, or his or her spouse or minor children before Warren County; or
- (b) asserting a claim against Warren County on his or her own behalf, or on behalf of his or her spouse or minor children.

SECTION 14. Use of Warren County resources.

- (a) Warren County resources shall be used for lawful Warren County purposes. Warren County resources include, but are not limited to, municipal personnel, and Warren County's money, vehicles, equipment, materials, supplies or other property.
- (b) No Warren County officer or employee may use or permit the use of Warren County resources for personal or private purposes, but this provision shall not be construed as prohibiting:
 - (1) any use of Warren County resources authorized by law or municipal policy;
 - (2) the use of Warren County resources for personal or private purposes when provided to a Warren County officer or employee as part of his or her compensation; or
 - (3) the occasional and incidental use during the business day of Warren County telephones and computers for necessary personal matters such as family care and changes in work schedule.
- (c) No Warren County officer or employee shall cause Warren County to spend more than is reasonably necessary for transportation, meals or lodging in connection with official travel.
- (d) All Warren County officers and employees shall take a computerized ethics training course. This training provides guidance regarding your outside activities while under County employment. A certification of this training shall be filed with your supervisor annually no later than January 31st or within ten (10) days of employment with Warren County.

SECTION 15. Interests in Contracts.

- (a) No Warren County officer or employee may have an interest in a contract that is prohibited by section 801 of the General Municipal Law.
- (b) Every Warren County officer and employee shall disclose interests in contracts with Warren County at the time and in the manner required by section 803 of the General Municipal Law.

SECTION 16. Nepotism. Except as otherwise required by law:

- (a) No Warren County officer or employee shall induce others to hire a relative of the officer or employee.
- (b) No Warren County officer or employee, either individually or as a member of a board, may participate in any decision specifically to appoint, hire, promote, discipline or discharge a relative for any position at, for or within Warren County or a Warren County board, except:
 - (1) A Department Head may undertake to appoint, hire, promote, discipline or discharge a relative if no other County officer or employee can undertake the action, and the action is undertaken in accordance with the Civil Service Law and Rules promulgated thereunder for competitive positions; or
 - (2) In all other cases, a Department Head may undertake to appoint, hire, promote, discipline or discharge a relative if no other County officer or employee can undertake the action, and the Department Head obtains approval from the Board of Supervisors, which may seek a written

- advisory opinion from the Board of Ethics, before undertaking the action.
- (c) No Warren County officer or employee may immediately or directly manage and/or supervise a relative in the performance of a relative's official powers or duties. If a Warren County officer or employee would be responsible for the management or supervision of a relative, an alternative supervisory arrangement must be made to manage and supervise the relative; the management and supervision must be undertaken pursuant to Civil Service Law and Rules, if applicable, and any decision to appoint, hire, promote, discipline or discharge must be in accordance with subdivision (b) above.
 - (d) Any Warren County officer or employee, or prospective officer or employee, may request a written advisory opinion from the Board of Ethics regarding the implementation of this Section.

SECTION 17. Political Solicitations.

- (a) No Warren County officer or employee shall directly or indirectly to compel or induce a subordinate Warren County officer or employee to make, or promise to make, any political contribution, whether by gift of money, service or other thing of value.
- (b) No Warren County officer or employee may act or decline to act in relation to appointing, hiring or promoting, discharging, disciplining, or in any manner changing the official rank, status or compensation of any Warren County officer or employee, or an applicant for a position as a Warren County officer or employee, on the basis of the giving or withholding or neglecting to make any contribution of money or service or any other valuable thing for any political purpose.

SECTION 18. Confidential Information. No Warren County officer or employee who requires confidential information in the course of exercising or performing his or her official powers or duties may disclose or use such information unless the disclosure or use is required by law or in the course of exercising or performing his or her official powers and duties.

SECTION 19. Gifts.

- (a) No Warren County officer or employee shall solicit, accept or receive a gift in violation of section 805-a(1)(a) of the General Municipal Law as interpreted in this section.
- (b) No Warren County officer or employee may directly or indirectly solicit any gift.
- (c) No Warren County officer or employee may accept or receive any gift, or multiple gifts from the same donor, having an annual aggregate value of seventy-five dollars (\$75) or more when:
 - (1) the gift reasonably appears to be intended to influence the officer or employee in the exercise or performance of his or her official powers or duties;
 - (2) the gift could reasonably be expected to influence the officer or employee in the exercise or performance of his or her official powers or duties; or
 - (3) the gift is intended as a reward for any official action on the part of the officer or employee.
- (d) For purposes of this section, a "gift" includes anything of value, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form. The value of a gift is the gift's fair market value, determined by the retail cost of the item or a comparable item. The fair market value of a ticket entitling the holder to food, refreshments, entertainment, or any other benefit is the face value of the ticket, or the actual cost to the donor, whichever is greater. Determination of whether multiple gifts from a single donor exceed seventy-five dollars (\$75) must be made by adding together the

value of all gifts received from the donor by an officer or employee during the twelve-month period preceding the receipt of the most recent gift.

- (e) (1) A gift to a Warren County officer or employee is presumed to be intended to influence the exercise or performance of his or her official powers or duties when the gift is from a private person or organization that seeks Warren County action involving the exercise of discretion by or with the participation of the officer or employee.
- (2) A gift to a Warren County officer or employee is presumed to be intended as a reward for official action when the gift is from a private person or organization that has obtained Warren County action involving the exercise of discretion by or with the participation of the officer or employee during the preceding twelve months.
- (f) This section does not prohibit any other gift, including:
 - (1) gifts made to Warren County;
 - (2) gifts from a person with a family or personal relationship with the officer or employee when the circumstances make it clear that the personal relationship, rather than the recipient's status as a Warren County officer or employee, is the primary motivating factor for the gift;
 - (3) gifts given on special occasions, such as marriage, illness, or retirement, which are modest, reasonable and customary;
 - (4) unsolicited advertising or promotional material of little intrinsic value, such as pens, pencils, note pads, and calendars;
 - (5) awards and plaques having a value of seventy-five dollars (\$75) or less which are publicly presented in recognition of service as a Warren County officer or employee, or other service to the community; or
 - (6) meals and refreshments provided when a Warren County officer or employee is a speaker or participant at a job-related professional or educational conference or program and the meals and refreshments are made available to all participants.

SECTION 20. Board of Ethics.

- (a) There is hereby established a Board of Ethics for Warren County. The Board of Ethics shall consist of three (3) members, one shall be an officer or employee of Warren County, one shall be an elected or appointed officer or employee of a local Municipality located within Warren County, and one shall be a member of the public who is not a County officer or employee, nor an officer, employee, elected or appointed member of a local Municipality. The members of such Board of Ethics shall be appointed by the Board of Supervisors, serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the Board of Ethics. The Board of Supervisors may appoint alternate members for each category who shall serve in the event a member is unable to serve due to illness, unavailability or when a conflict is presented. Alternate members shall serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the Board of Ethics.
- (b) A member of the Board of Ethics shall not be an official, officer or committee person of a political party or hold any similar office or title in a political party.
- (c) The Board of Ethics shall render advisory opinions with respect to article 18 of the General Municipal Law and this code. Such advisory opinions must be rendered pursuant to a written request under such rules and regulations as the Board of Ethics may prescribe. In addition, the Board of Ethics may make recommendations with respect to the drafting and adoption of a Code of Ethics, or amendments to the Code of Ethics, upon the request of the Board of

Supervisors. The Board of Ethics may accept from the general public or any of its own members a complaint or allegation of conflict of interest or violation of this Code of any officer or employee of Warren County. The Board of Ethics may initiate an investigation upon its own motion or upon receipt of a sworn complaint alleging a violation, and shall have the advice of legal counsel employed by the Board of Ethics, or if none, the municipality's legal counsel.

- (d) The board of ethics may establish such rules and policies that may be necessary for the proper discharge of its duties and may utilize the services of the office of the Warren County Attorney.
- (e) This Ethics and Disclosure Policy shall be reviewed and updated as needed with the new term of each Board, at a minimum of every two years. As such, the members of the Board of Ethics shall serve for the same duration and coincide with the term of the members of the Board of Supervisors. The contact information for the members of the Board of Ethics shall be maintained in the County Attorney's Office.
- (f) Members of the Board of Ethics shall meet at a minimum of twice a year to review disclosure and certifications of training and as needed. Documentation of the meeting date and time shall be provided to the County Attorney and the Board of Supervisors.
- (g) Members of the Board of Ethics shall be appointed for the remainder of the current term within sixty (60) days of the effective date of this Local Law, and they shall comply with the Local Law immediately upon appointment.

SECTION 21. Posting and distribution.

- (a) The Warren County Administrator or his or her designee must promptly cause a copy of this Local Law, and a copy of any amendment to this Local Law, to be posted publicly and conspicuously in each building under Warren County's control. The code must be posted within ten (10) days following the date on which the Local Law takes effect. An amendment to the Local Law must be posted within ten (10) days following the date on which the amendment takes effect.
- (b) The Warren County Administrator or his or her designee must promptly cause a copy of this Local Law, including any amendments to the Local Law, to be distributed, electronically or in hard copy, to every person who is or becomes an officer and employee of Warren County, who must acknowledge receipt to their supervisor within ten (10) days. In addition, the outside interest form (Appendix C) must be returned, if applicable, to the County Attorney's Office.
- (c) A copy of this Local Law shall be provided to all new officers and employees within ten (10) days of employment or assuming office, as the case may be.
- (d) Every Warren County officer or employee who receives a copy of this Local Law or an amendment to the Local Law must acknowledge such receipt in writing. Such acknowledgments must be filed with the Clerk of the Warren County Board of Supervisors who must maintain such acknowledgments as a public record.
- (e) The failure to post this Local Law or an amendment to the Local Law does not affect either the applicability or enforceability of the Local Law or the amendment. The failure of a Warren County officer or employee to receive a copy of this Local Law of ethics or an amendment to the Local Law, or to acknowledge receipt thereof in writing, does not affect either the applicability or enforceability of the Local Law or amendment to the Local Law.

SECTION 22. Enforcement. Any Warren County officer or employee who violates this Local Law may be censured, fined, suspended or removed from office or employment in

the manner provided by law. Any County officer or employee who is being disciplined for violation of this Local Law must be referred by the officer's or employee's supervisor to the Board of Ethics for an opinion that will be added to the person's personnel file.

SECTION 23. Severability. In the event that any provision of this Local Law shall be determined by a Court of Law to be illegal and/or unenforceable, the Local Law, to the extent the Courts have determined practical shall continue in full force and effect as if the said illegal or unenforceable provision were not contained a part thereof.

SECTION 24. Effective date. This Local Law shall take effect immediately upon filing with the Secretary of State.

APPENDIX "A"

The following Warren County officers and employees shall file a financial disclosure statement as provided by the Warren County Code of Ethics:

- Supervisor, Warren County Board of Supervisors
- Clerk of the Warren County Board of Supervisors
- Deputy Clerk of the Warren County Board of Supervisors
- District Attorney
- Assistant District Attorney
- Public Defender
- Assistant Public Defender
- Warren County Administrator
- Assistant to the Warren County Administrator
- County Auditor
- County Treasurer
- Deputy County Treasurer
- Budget Officer
- Purchasing Agent
- Deputy Purchasing Agent
- Director of Real Property Tax Services
- Deputy Director of Real Property Tax Services
- County Clerk
- Deputy County Clerk
- County Attorney
- Assistant County Attorney
- Director, County Human Resources
- Personnel Officer
- Commissioners of Elections
- Deputy Commissioners of Elections
- Superintendent of Public Works
- Deputy Superintendent Public Works
- Deputy Superintendent Public Works/Operations
- Airport Manager
- Director of Probation
- Sheriff
- Undersheriff
- Lieutenant, Sheriff's Office
- Director of Public Health/Patient Services, Health Services
- Assistant Director Public Health
- Assistant Director Patient Services
- Director, Community Mental Health Services

Assistant Director of Mental Health
 Commissioner of Social Services
 Deputy Commissioner of Social Services
 Social Services Attorney
 Assistant Social Services Attorney
 Director Countryside Adult Home
 Director of Employment and Training
 Director of Tourism
 Director of Weights & Measures
 Director, Office for the Aging
 County Historian
 Warren County Planner
 Associate Warren County Planner
 Administrator, Fire Prevention and Building Code Enforcement
 Administrator, Self-Insurance
 Deputy Insurance Administrator
 Director, Veterans' Services Agency
 Director of Information Technology
 Director, Office of Emergency Services
 Fire Coordinator
 Executive Director Lake Champlain/Lake George Regional Planning Board
 Warren County Coroner
 Warren County Medical Examiner
 Director, Soil and Water Conservation District
 Members of the Board of Ethics

APPENDIX "B"

**ANNUAL STATEMENT OF FINANCIAL DISCLOSURE
 COUNTY OF WARREN FORM F-100
 FOR 20_____**

1. Name and Address

Last Name	Middle Initial	First Name
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Title

Department or Agency

County Address

County Telephone

2. Spouse and Children

Provide the name of your spouse (if married) and the names of any dependent children:

Spouse	Child / Age
Child / Age	Child / Age

3. Financial Interests.

"Reporting Category" for the purpose of completing the financial disclosure reports. Do not report exact dollar amounts in the completion of the statements of financial disclosure; instead, report categories of amounts, using the following categories:

- "A" \$0 - \$5,000
- "B" \$5,001 - \$10,000
- "C" \$10,001 - \$25,000
- "D" \$25,001 - \$50,000
- "E" \$50,001 - \$100,000
- "F" Over \$100,001

a. Business Positions. List any office, trusteeship, directorship, partnership, or other position in any business, association, proprietary, or not-for-profit organization held by you, your spouse, and your dependent children, if any. Indicate whether these businesses are involved with the County or any municipality within Warren County.

Family Member	Position	Organization	County Department or Agency and Nature of Involvement
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

b. Outside Employment. Describe any outside occupation, employment, trade, business, or profession providing more than \$1,000 per year for you, your spouse, and your dependent children, if any, and indicate whether such activities are regulated by any State or local agency.

Family Member	Position	Organization (Name / Address)	State or Local Agency & Nature of Involvement	Category of Amount
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

c. Future Employment. Describe any contract, promise or other agreement between

you and anyone else with respect to your employment after leaving your County office or position.

- d. Past Employment. Identify the source and nature of any income in excess of \$1,000 per year from any prior employer, including deferred income, contributions to pension or retirement fund, profit sharing plan, severance pay, or payments under buy-out agreement.

Name and Address of Income Source	Description of Income (i.e., pension, deferred, etc.)	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

- e. Investments. Itemize and describe all investments in excess of \$5,000 or five percent (5%) of the value in any business, corporation, partnership, or other assets, including stocks, bonds, loans, pledged collateral, and other investments, for you, your spouse, and dependent children, if any. List the location of all real estate within the county, or within five (5) miles thereof, in which you, your spouse, or dependent children, if any, have an interest, regardless of its value.

Family Member	Name / Address of Category Business or Real Estate	Description of Investment	of Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- f. Trusts. Identify each interest in a trust or estate or similar beneficial interest in any assets in excess of \$2,000, except for IRS eligible retirement plans or interests in an estate or trust of a relative, for you and your spouse and dependent children.

Name Family Member	Trust / Executor	Description of Trust / Estate	Category of Amount
_____	_____	_____	_____
_____	_____	_____	_____

- g. Other Income. Identify the source and nature of any other income in excess of

\$1,000/year from any source not described above, including teaching income, lecture fees, consultant fees, contractual income, or other income of any nature, for you and your spouse and your dependent children, if any.

Family Member	Name / Address of Income Source	Category Nature of Income of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. Interest in Contracts

Describe any interest of you, your spouse, or your dependent children, in any contract involving the County or municipality within Warren County.

Family Member	Contract Description	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

5. Political Parties.

List any position you held within the last five (5) years as an officer of any political party, political committee, or political organization. The term "political organization" includes any independent body or any organization that is affiliated with or a subsidiary of a political party.

6. Debts.

Describe all debts you, your spouse or dependent children in excess of \$5,000 as of the date of filing of this statement, other than liabilities to a relative. Do not list liabilities incurred by or guarantees made by a reporting individual, or such individual's spouse, or by any reporting proprietorship, partnership, or corporation in which the reporting individual or such individual's spouse has an interest, when incurred or made in the ordinary course of the trade, business or professional practice of the reporting individual or such individual's spouse.

Do not list any obligation to pay maintenance in connection with a matrimonial action, alimony or child support payments. Revolving charge account information shall only be set forth if such liability is in excess of \$5,000 at the time of filing. Do not list any loan by a financial institution to finance education costs, the cost of home purchase or improvements for a primary or secondary residence or purchase of a personally owned motor vehicle, household furniture or appliances.

Name of Debtor	Name of Creditor	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

7. Third-Party Reimbursements.

Identify and describe the source of any third-party reimbursement for travel-related expenditures in excess of \$250 of any matter that relates to your official duties. The term "reimbursement" includes any travel-related expenses provided by anyone other than the County for speaking engagements, conferences, or fact-finding events that relate to your official duties.

Source	Description	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

8. Gifts and Honorariums.

List the source of all gifts aggregating in excess of \$250 received during the last year by you, your spouse or dependent child, excluding gifts from a relative. The term "gifts" includes gifts of cash, property, personal items, payments to third parties on your behalf, forgiveness of debt, honorariums, and any other payments that are not reportable as income.

Source	Description	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

The requirements of law relating to the reporting of financial interests are in the public interest

and no adverse inference or unethical or illegal conduct or behavior will be drawn merely from compliance with these requirements.

Signature of Reporting Individual

Date

APPENDIX "C"

WARREN COUNTY

Outside Interest Form

This form is to be filled out if you or any relative is currently or plans to be in the future, an employee, board member, consultant, owner, contractor or even a passive investor of an entity that: (i) engages in any business or maintains any relationship with The County (The County); (ii) provides to, or receives from The County any client referrals, or (iii) competes with The County. The completed form must be submitted to the County Attorney.

Name: _____

Job Title: _____

If not an employee, describe the nature of your relationship with The County:

Describe the nature of your outside activities in any entity that engages in any business or maintains any relationship with The County.

Describe the nature of your outside activities in any entity that provides to, or receives from, The County any client referrals.

Describe the nature of your outside activities in any entity that competes with The County.

Date completed and signature

Signature Date

Date reviewed by Compliance Officer and signature

Signature Date

Roll Call Vote:
Ayes: 794
Noes: 85 Supervisor Wild
Abstain: 36 Supervisor Hogan
Absent: 85 Supervisor Magowan
Adopted.

RESOLUTION NO. 190 OF 2021
Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

DESIGNATING THE CLERK OF THE BOARD OF THE WARREN COUNTY BOARD OF SUPERVISORS TO SERVE AS THE BOARD'S PARLIAMENTARIAN

WHEREAS, the Rules of the Board, adopted by Resolution No. 6 of 2021 and amended by Resolution No. 69 of 2021, are silent on who shall serve as the Board's Parliamentarian, and

WHEREAS, at the April 7, 2021 Board Workshop Meeting the guest speaker, who was a parliamentarian expert, indicated it is standard practice for the Clerk of the Board to serve as Parliamentarian and provide guidance which the Chair may take into consideration before making a final ruling, and

WHEREAS, there is a desire to formally designate by resolution a Parliamentarian of the Board, now, therefore, be it

RESOLVED, that the Clerk of the Board of Supervisors, be, and hereby is, designated to serve as the Board's Parliamentarian and provide advice to the Chair before a ruling is made, and be it further

RESOLVED, that this designation shall be effective immediately and will continue unless repealed or overridden by a future resolution.

Adopted by unanimous vote.

RESOLUTION NO. 191 OF 2021
Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

APPROVING A SETTLEMENT AGREEMENT IN THE MATTER OF SHANNON C. DICKINSON V. THE COUNTY OF WARREN

WHEREAS, the County Attorney has negotiated a Settlement Agreement in the matter of Shannon C. Dickinson v. the County of Warren, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the settlement agreement and its terms and conditions in the matter of Shannon C. Dickinson v. the County of Warren as presented by the County Attorney and the Chair of the Board of Supervisors be, and hereby is, authorized on behalf of Warren County to execute a settlement agreement with Shannon C. Dickinson in an amount not to exceed Twenty-Four Thousand Eight Hundred Dollars (\$24,800), in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 192 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING THE COUNTY TO ALLOW A BENEFITS ELIGIBLE ACTIVE EMPLOYEE TO PAY HEALTH INSURANCE PREMIUMS AT THE RETIRED EMPLOYEE RATE

WHEREAS, individuals who have retired from employment with Warren County and are receiving health insurance benefits, may pay a different premium than active benefits eligible employees, and

WHEREAS, there has arisen a situation where a retired Warren County employee obtains new, active employment with Warren County in a benefits eligible position, and that employee would have to pay the higher health insurance premium of an active employee, and

WHEREAS, the County has determined that it would be beneficial to County employees to permit a formerly retired Warren County employee who subsequently obtains employment with Warren County to continue to pay for employee health insurance at the premium rate of a retired employee, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a previously retired Warren County employee receiving County retiree benefits, and who subsequently obtains employment with Warren County in a benefits eligible position, to pay his or her employee share of health insurance premiums at the rate for a retiree, and be it further

RESOLVED, that the Warren County Human Resources Department and the Warren County Treasurer are authorized to perform any calculations and management functions necessary to carry out the purposes of this Resolution.

Adopted by unanimous vote.

RESOLUTION NO. 193 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AMENDING RESOLUTION NO. 384 OF 2020 WHICH ESTABLISHED CAPITAL PROJECT NO. H402, AIRPORT SNOW REMOVAL EQUIPMENT BUILDING - CONSTRUCTION, TO CORRECT THE FUNDING SOURCES; AND AMENDING WARREN COUNTY BUDGET FOR 2021

WHEREAS, pursuant to Resolution No. 384 of 2020, the Warren County Board of Supervisors established Capital Project No. H402, Airport Snow Removal Equipment Building - Construction in the amount of Two Million Two Hundred Fifty-Seven Thousand Eight Hundred Sixty Dollars (\$2,257,860), and

WHEREAS, the Superintendent of Public Works has advised the Finance Committee that the County was not required to provide a local match due to the FAA providing 100% of the funding under the CARES Act, and is requesting that the capital project be amended to correct the funding sources as indicated below:

3. The proposed method of financing such Capital Project consists of the following:

- a. FAA Grant Agreement No. 3-36-0033-067-2020 in the amount of Two Million Two

Hundred Fifty-Seven Thousand Eight Hundred Sixty Dollars (\$2,257,860),

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that other than the changes outlined above, all other terms and conditions of Resolution No. 384 of 2020 will remain the same.

Roll Call Vote:

Ayes: 915

Noes: 0

Absent: 85 Supervisor Magowan

Adopted.

RESOLUTION NO. 194 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING TRANSFER OF TOWN OF JOHNSBURG TAX MAP PARCEL NO. 30.-2-68 TO THE TOWN OF JOHNSBURG FOR HIGHWAY PURPOSES

WHEREAS, Town of Johnsburg Tax Map Parcel No. 30.-2-68 is a vacant parcel that has no value to Warren County, and

WHEREAS, the Director of Real Property Tax Services has requested that Town of Johnsburg Tax Map Parcel No. 30.-2-68 be transferred to the Town of Johnsburg for highway purposes, and

WHEREAS, the Town of Johnsburg in accepting the transfer agrees to pay all required closing costs, fees, taxes and associated professional costs, including, but not limited to attorney's fees, surveys and appraisals, and

WHEREAS, the Finance Committee has considered and approved the request as outlined above, now, therefore, be it

RESOLVED, that Town of Johnsburg Tax Map Parcel No. 30.-2-68 will be transferred to the Town of Johnsburg, and be it further

RESOLVED, that the Town of Johnsburg in accepting the transfer agrees to pay all required closing costs, fees, taxes and associated professional costs, including, but not limited to attorney's fees, surveys and appraisals costs, and be it further

RESOLVED, that the Warren County Treasurer and the Director of Real Property Tax Services be, and hereby are, authorized and directed to perform all actions necessary to effectuate the terms of the resolution as outlined above.

Roll Call Vote.

Ayes: 915

Noes 0

Absent: 85 Supervisor Magowan

Adopted.

RESOLUTION NO. 195 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

RESOLUTION APPROVING THE ISSUANCE OF CERTAIN OBLIGATIONS BY THE COUNTIES OF WARREN AND WASHINGTON CIVIC DEVELOPMENT CORPORATION TO FINANCE A CERTAIN NOT-FOR-PROFIT PROJECT FOR THE GLEN AT HILAND MEADOWS, INC.

WHEREAS, The Counties of Warren and Washington Civic Development Corporation (the "Issuer") was created pursuant to Section 1411 of the Not-For-Profit

Corporation Law of the State of New York, as amended (the "Enabling Act"). Pursuant to the provisions of the Enabling Act and Revenue Ruling 57-187 and Private Letter Ruling 200936012, the Boards of Supervisors of Warren County and Washington County (the "Counties") each adopted a resolution (A) authorizing the incorporation of the Issuer under the Enabling Act and (B) appointing the initial members of the board of directors of the Issuer. Subsequently, a certificate of incorporation was filed with the New York Secretary of State's Office (the "Certificate") creating the Issuer as a public instrumentality of the Counties, and

WHEREAS, the Issuer is authorized and empowered by the provisions of the Enabling Act to relieve and reduce unemployment, promote and provide for additional and maximum employment, better and maintain job opportunities, and lessen the burdens of government and act in the public interest, and in carrying out the aforesaid purposes and in exercising the powers conferred in the Enabling Act, the Enabling Act declares that the Issuer will be performing essential governmental functions, and

WHEREAS, to accomplish its stated purposes, the Issuer is authorized and empowered under the Enabling Act to acquire real and personal property; to borrow money and issue negotiable bonds, notes and other obligations therefore; to lease, sell, mortgage or otherwise dispose of or encumber any of its real or personal property upon such terms as it may determine; and otherwise to carry out its corporate purposes in the territory in which the operations of the Issuer are principally to be conducted, and

WHEREAS, The Glen at Hiland Meadows, Inc., a New York not-for-profit corporation (the "Company") has submitted an application (the "Application") to the Issuer, a copy of which Application is on file at the office of the Issuer, which Application requested that the Issuer consider undertaking a project (the "Project") for the benefit of the Company, said Project consisting of the following: (A) (1) the acquisition of an interest in an approximately 41.38 acre parcel of land located at 39 Longview Drive in the Town of Queensbury, Warren County, New York (tax map number 296.8-1-3) (the "Land"), together with an approximately 138,000 square foot building and other improvements located thereon and associated parking (collectively, the "Existing Facility"), (2) the construction of an approximately 71,000 square foot addition to include approximately 28 additional independent living apartments, 30 memory care units, a wellness center and a pool (collectively, the "Addition" and collectively with the Existing Facility, sometimes referred to as the "Facility"), and (3) the acquisition and installation thereon and therein of machinery and equipment (the "Equipment") (the Land, the Facility and the Equipment being hereinafter collectively referred to as the "Project Facility"), all of the foregoing to be owned and operated by the Company for use as a retirement community facility and any other directly and indirectly related activities; (B) the financing of all or a portion of the costs of the foregoing by the issuance of tax-exempt and/or taxable revenue bonds of the Issuer in one or more issues or series in an aggregate principal amount sufficient to pay the cost of undertaking the Project, together with necessary incidental costs in connection therewith, presently estimated to be \$26,000,000 and in any event not to exceed \$30,000,000 (the "Obligations"); (C) the paying a portion of the costs incidental to the issuance of the Obligations, including issuance costs of the Obligations, any hedge termination fees and any reserve funds as may be necessary to secure the Obligations; and (D) the making of a loan (the "Loan") of the proceeds of the Obligations to the Company or such other person as may be designated by the Company and agreed upon by the Issuer, and

WHEREAS, the Company has requested that interest on the Obligations be treated by the federal government as excludable from gross income for federal income tax purposes pursuant to Section 103 and Section 145(a) of the Internal Revenue Code of 1986, as amended (the "Code"), and

WHEREAS, the Board of Supervisors of Warren County, New York (the "Board of Supervisors") has been advised by the Issuer that the Issuer proposes to issue, subsequent to the adoption of this resolution, the Obligations from time to time in a principal amount sufficient to fund all or a portion of the costs of the Project, and

WHEREAS, interest on the Obligations will not be excludable from gross income for

federal income tax purposes unless, among other things, pursuant to Section 147(f) of the Code, the issuance of the Obligations is approved by the "applicable elected representative" of Warren County, New York after the Issuer has held a public hearing on the nature and location of the Project Facility and the issuance of the Obligations, and

WHEREAS, pursuant to the authorization contained in a resolution adopted by the members of the Issuer on April 19, 2021 (the "Inducement Resolution"), the Chairman of the Issuer (A) caused notice of public hearing of the Issuer (the "Public Hearing") in compliance with the requirements of Section 859-a of the General Municipal Law and Section 147(f) of the Code, to hear all persons interested in the Project and the Financial Assistance being contemplated by the Issuer with respect to the Project, to be mailed on April 30, 2021 to the chief executive officers of the county and of each city, town, village and school district in which the Project is or is to be located, (B) caused notice of the Public Hearing to be posted on a bulletin board located at the Queensbury Town Hall, 742 Bay Road, Queensbury, New York, (C) caused notice of the Public Hearing to be published on May 1, 2021 in The Post Star, a newspaper of general circulation available to the residents of in the Town of Queensbury, Warren County, New York, (D) conducted the Public Hearing on May 11, 2021 at 4:00 o'clock p.m., local time at the Town Supervisor's Conference Room at the Queensbury Town Hall, 742 Bay Road, Queensbury, New York, and (E) prepared a report of the Public Hearing (the "Hearing Report") which fairly summarized the views presented at said Public Hearing and distributed same to the members of the Issuer and to the Board of Supervisors of Warren County, New York and the Board of Supervisors of Washington County, New York, and

WHEREAS, pursuant to Section 147(f) of the Code, the Board of Supervisors desires to allow the interest on the Obligations to be treated as excludable from gross income for federal income tax purposes, and

WHEREAS, pursuant to the Issuer's Certificate, neither the Obligations nor any other obligation of the Issuer shall be a debt of Warren County, New York, nor shall Warren County, New York be liable thereon, now, therefore, be it

RESOLVED, by the Board of Supervisors of Warren County, New York, as follows:

Section 1. For the sole purpose of qualifying the interest payable on the Obligations for exclusion from gross income for federal income tax purposes pursuant to the provisions of Section 145(a) of the Code, the Board of Supervisors, as the elected legislative body of Warren County, New York, hereby approves the issuance by the Issuer of the Obligations, provided that the Obligations, and the premium (if any) and interest thereon, shall be special obligations of the Issuer and shall never be a debt of the State of New York, Warren County, New York or any political subdivision thereof (other than the Issuer), and neither the State of New York, Warren County, New York nor any political subdivision thereof (other than the Issuer) shall be liable thereon.

Section 2. This resolution shall take effect immediately.
Adopted by unanimous vote.

RESOLUTION NO. 196 OF 2021
Resolution introduced by Supervisors Braymer and Beaty

**WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE
DISTRIBUTED IN WRITING NO LATER THAN THE TUESDAY BEFORE THE BOARD
MEETING RELATING TO A RESOLUTION AUTHORIZING EXTENSION OF THE
DEADLINE FOR USE OF EARNED LEAVE TIME HOURS CARRIED OVER FROM 2020
BY WARREN COUNTY EMPLOYEES**

WHEREAS, pursuant to the Rules of the Board, most recently adopted by Resolution No. 69 of 2021, resolutions to be considered by the Board must be distributed no later than the Tuesday before a Board Meeting, and

WHEREAS, at their meeting held on the morning of May 21, 2021 the Personnel, Administration & Higher Education Committee approved a resolution relating to extending the deadline for use of earned leave time hours carried over from 2020 by Warren County employees, and

WHEREAS, in order to consider this resolution a waiving of the Rules of the Board is required, now, therefore, be it

RESOLVED, that the Board does hereby waive the Rules of the Board requiring that resolutions be distributed no later than the Tuesday before a Board meeting in order to consider a resolution relating to extending the deadline for use of earned leave time hours carried over from 2020 by Warren County employees.

Adopted by unanimous vote.

RESOLUTION NO. 197 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING EXTENSION OF THE DEADLINE FOR USE OF EARNED LEAVE TIME HOURS CARRIED OVER FROM 2020 BY WARREN COUNTY EMPLOYEES

WHEREAS, Warren County has in place a policy which allows employees to carryover up to five days of earned vacation time from the year in which they are earned to the next, but requires that such hours be used before May 31st or they shall be lost, and

WHEREAS, due to ongoing duties and responsibilities related to the COVID-19 pandemic, certain employees have been prevented from using their 2020 carryover time prior to the May 31, 2021 deadline, and

WHEREAS, the Personnel, Administration & Higher Education Committee has reviewed this matter and does recommend that the County Administrator be empowered to consider and approve extensions of this deadline for 2021 only, now, therefore, be it

RESOLVED, that the Board does hereby empower the County Administrator to consider and approve an extension of the deadline for use of 2020 carryover time, with all unused hours to be used within the 2021 calendar year, and be it further

RESOLVED, that the County Administrator will report the new deadline to the Board of Supervisors by way of the Personnel, Administration & Higher Education Committee.

Adopted by unanimous vote.

Chairwoman Seeber called for privilege of the floor and announcements.

Supervisor Hogan expressed her deepest gratitude to Ryan Moore, *County Administrator*, on behalf of herself and the residents of the Town of Johnsbury for the leadership he had provided to her Town throughout the pandemic. Mr. Moore thanked the Board for the support they had provided to him.

Supervisor Strough spoke regarding the annual Memorial Day Parade which was a joint effort by the Town of Queensbury and the City of Glens Falls and was scheduled for Monday, May 31st

Supervisor Conover communicated how a Warren County resident had contacted him regarding the former Mullen's property on Bay Road in the Town of Queensbury and how it was a butterfly habitat.

Supervisor Merlino advised the American Legion in the Town of Lake Luzerne would be holding a small parade on May 31st in honor of Memorial Day that would adhere to the regulations regarding COVID. He added he had also recently received a Certificate from the American Legion he was a member of in the State of New Jersey commemorating his fifty

years as a member.

Chairwoman Seeber thanked Supervisor Merlino for his service and that accomplishment, as well.

Supervisor Braymer thanked Supervisor Conover for following up with Kevin Hajos, *Superintendent of Public Works*, regarding the butterfly habitat on the former Mullen's property and she invited everyone to attend the Memorial Day Parade that Supervisor Strough had mentioned. She once again asked for support of the proposed resolution that discussion would continue on at the next Environmental Concerns & Real Property Tax Services Committee meeting regarding a septic inspection at transfer law.

Supervisor Geraghty mentioned the American Legion in the Town of Warrensburg would be holding a ceremony for Memorial Day at the cemetery at 10:00 a.m. on May 31st to honor veterans'. He recognized Joanne Conley, *Director of Tourism*, for her forty years of service to the County which he believed was quite the momentous occasion, as well as to Mr. Moore and the County employees for their efforts in assisting the County with persevering through the pandemic. He concluded by emphasizing the need for County-wide EMS services which was a slow moving effort that required the assistance of the State on in order to get this accomplished. He added he was pleased with the civil discourse that was exercised throughout the meeting today.

Supervisor Leggett invited everyone to attend the Town of Chester Memorial Day Parade at 10:45 on Monday, May 31st.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Beaty and seconded by Supervisor Bruno, Chairwoman Seeber adjourned the Board Meeting at 1:16 p.m

Warren County Board of Supervisors



BOARD MEETING FRIDAY, JUNE 16, 2021

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 4:03 p.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Hogan.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Smith, Hogan, Strough, Wild, Magowan, Beaty, Thomas, Shepler, Geraghty and Seeber-20; Absent -2 Supervisors Dickinson and Merlino .*All Supervisors in attendance were physically present, aside from Supervisor McDevitt who attended remotely.*

Motion was made by Supervisor Beaty, seconded by Supervisor Bruno and carried unanimously to approve the minutes of the May 21, 2021 Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Zachary Ruland.

Following the presentation of the Employee of the Month Award, Chairwoman Seeber spoke regarding the Leadership Program that was new and being offered to Department Heads and she recognized Marcy Flores, *Public Defender*, and Amy Clute, *Self-Insurance Administrator*, for completing the program and obtaining their leadership badges.

Presentation of Certificate of Excellence was made to 2021 SUNY Adirondack Graduate Christine Braymer.

Proceeding with the Agenda review, Chairwoman Seeber declared the Public Hearing on Proposed Warren County Local Law No. 4 of 2021, entitled "A Local Law Adopting a Pilot Youth Deer Hunting Program" open at 4:14 p.m. and she requested that Amanda Allen, *Clerk of the Board*, read aloud the Notice of Public Hearing, which she proceeded to do. Chairwoman Seeber then called for any public comment.

Dan Ladd, *Representing the Warren County Conservation Council*, voiced support of Proposed Local Law Local Law No. 4 of 2021 which he believed was long overdue.

John Bowe, *Cornell Cooperative Extension 4-H & Family Living Coach*, advised his organization was not present virtually to advocate for or against proposed Local Law No. 4 of 2021, but rather to provide facts on behalf of their 4-H Shooting Program. He said individuals aged 12-13 had to be accompanied by a mentor, and were typically the safest hunting age group. He explained in the past 30 years the 4-H program had never had an accident. He remarked New York State was one of four states that did not allow this age group to hunt big game.

George Gedney, *Hudson Falls Fish & Game Board Member*, spoke about the proposal, informing he was a hunting and 4-H firearms instructor who had been involved in the sport for

25 years. He apprised he was a huge advocate for lowering the hunting age and had been advocating for the measure for 27 years.

Chairwoman Seeber once again called for anyone wishing to speak on Proposed Warren County Local Law No. 4 of 2021; there being no response she closed the Public Hearing at 4:26 p.m.

Continuing with the Agenda review, Chairwoman Seeber declared the Public Hearing on Proposed Local Law No. 5 of 2021, entitled "A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law", open at 4:26 p.m. and requested that Mrs. Allen read aloud the Notice of Public Hearing, which she proceeded to do. Chairwoman Seeber then called for any public comment.

James LaFarr, *Warren County Sheriff*, discussed how the adoption of Proposed Local Law No. 5 of 2021 would assist the Sheriff's Office with filling vacancies within the department that they were struggling to attract qualified applicants to apply for. He concluded by volunteering to participate in meetings of and provide input to the newly formed Sub-Committee that was created for the purpose of working further on the financial disclosure form required by the Warren County Ethics and Disclosure Law.

Chairwoman Seeber once again called for anyone wishing to speak on Proposed Warren County Local Law No. 5 of 2021; there being no response she closed the Public Hearing at 4:31 p.m.

Report by the Chair of the Board was given.

Reports by Committee Chairs were given.

During the Committee reports a motion was made by Supervisor Conover, seconded by Supervisor Diamond and carried unanimously to refer proposed Resolution No. 227, *Introducing Proposed Local Law No. 6 of 2021, Entitled "A Local Law Amending Local Law No. 11 of 2011, Entitled "A Local Law Amending Local Law No. 7 of 1978 and Local Law No. 2 of 1984 to Authorize Snowmobile Usage on the Warren County Bikeway in a Certain Section Designated Within Local Law No. 11 of 2011", to Authorize Class 1 and Class 2 Bike Usage on the Warren County Bikeway," and Authorizing Public Hearing Thereon*, to a joint meeting of the Public Works and Public Safety Committees for further discussion.

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by the Clerk of the Board was provided, as follows:

Other:

1. Capital District Regional Off Track Betting Corp. - April 2021 surcharge payment in the amount of \$2,988.
2. Capital District Regional Off Track Betting Corp. - 2020 Regional Benefit Distribution Installments #11, in the amount of \$2,408, and #12 & #13, each in the amount of \$1,631.

Reading of resolutions by the Clerk of the Board was announced as follows:

Proposed Resolution Nos. 198-250 were distributed to the Board and posted to the Warren County website on Thursday, May 13th which met the distribution deadline specified in the Rules of the Board. She noted there were four Floor Resolutions in the resolution packets which were not approved by a Committee and a waiving of the Rules would be required to consider them. The necessary motion to Waive the Rules was made by Supervisor Bruno, seconded by Supervisor Magowan and carried unanimously. Mrs. Allen announced a motion was required to bring proposed Floor Resolution Nos. 2-4 to the floor. The necessary motion was made by Supervisor Braymer, seconded by Supervisor Magowan and carried unanimously. Mrs. Allen informed Proposed Floor Resolution No. 1 would now be referred to as Proposed Resolution No. 251, Proposed Floor Resolution No. 2 would be referred to as Proposed Floor Resolution No. 252, Proposed Floor Resolution No. 3 was now referred to as Proposed Floor Resolution No. 253 and Proposed Floor Resolution 4 would now be referred to as Proposed Floor Resolution No. 254. She added Proposed Resolution Nos. 253 and 254 would be subject

to roll call votes.

During the discussion on resolutions, A motion was made by Supervisor Braymer, seconded by Supervisory Beaty and carried unanimously to waive the Rules of the Board in order to entertain a resolution establishing a Special Committee for the purpose of drafting a proposal for a Septic Inspection at Transfer Law. A motion was made by Supervisor Braymer and seconded by Supervisor Magowan to establish a Special Committee for the purpose of drafting a proposal for a Septic Inspection at Transfer Law to be presented to the Board of Supervisors at their September Workshop Meeting. A lengthy discussion ensued during which the following members of the public were permitted to voice their opinions on the matter.

Mr. Gedney implored with the Board not to make the same mistakes they had with the mandatory Boat Inspection Program and to illicit feedback from the experts in this area, such as the local municipal zoning departments, as well as the public to ensure this was handled in the appropriate manner.

Dennis Fredette, *Warren County Resident*, voiced his support of moving forward with a Septic at Transfer Law as soon as possible.

During the public comments Supervisors Hogan and Shepler exited the meeting at 6:15 p.m.

Further discussion ensued following which Supervisor Braymer amended her motion and Supervisor Magowan amended his second to indicate the special Committee being established for the purpose of a proposal for a Septic Inspection at Transfer Law to be presented to the Board of Supervisors at their September Workshop Meeting, with the Committee being dissolved on December 31, 2021. Chairwoman Seeber called the question and the motion was carried by majority vote, with a vote of 655 in favor (*Supervisors Strough, Magowan, Beaty, Geraghty, Conover, Leggett, Diamond, Braymer, Bruno, Driscoll and Seeber*) and 186 opposed (*Supervisors Wild, Thomas, McDevitt, Frasier and Smith*) and 159 Absent (*Supervisors Dickinson, Merlino, Shepler and Hogan*).

Mrs. Allen noted the Proposed Resolution waiving the Rules of the Board would now be referred to as Proposed Resolution No. 255 and the Proposed Resolution concerning the establishment of a special Committee for the purpose of a proposal for a Septic Inspection at Transfer Law was Proposed Resolution No. 256.

Returning to discussion on resolutions, the majority of which pertained to proposed Resolution No. 233, *Resolution Eliminating Mileage Reimbursement Paid to Members of the Warren County Board of Supervisors for Travel to the Warren County Municipal Center to Attend Committee and Board Meetings*. During the discussion Supervisor Driscoll requested a roll call vote on Proposed Resolution No. 233. A motion was made by Supervisor Wild, seconded by Supervisor Diamond and carried by majority vote, with Supervisor Thomas voting in opposition, to amend proposed Resolution No. 233 to include eliminating mileage reimbursement paid to Board members for travel to the Warren County Municipal Center to attend Committee and Board Meetings effective on January 1, 2022.

Supervisor Strough requested a roll call vote on proposed Resolution No. 234, *Approving Tentative Operating Budget for Fiscal Year 2021-2022 for Adirondack Community College and Providing for Public Hearing*.

Stewart Allen, *Town of Queensbury Resident*, voiced his support of proposed Resolution No. 256 *Establishing a Special Committee to Present a Proposal to the Board of Supervisors at Their September Workshop Meeting in Regard to a Proposed Septic Inspection at Transfer Law*, which he implored with the Board to move forward with adopting today, as he believed it was long overdue.

Don Lehman, *Director of Public Affairs*, read aloud a comment received from Travis Whitehead, *Town of Queensbury Resident*, regarding proposed Resolution No. 256, *Establishing Capital Project No. H405, Lake George Septic Replacement Program; Authorizing Transfer of Funds; and Amending Warren County Budget for 2021*, which he was supportive of; he added he believed the County should withdraw its annual financial contribution to the

plant until the Town of Lake George agreed to take actions to monitor and control the waste entering Lake George from town residents who lived beside the Lake and its tributaries.

Supervisor Thomas requested a roll call vote on proposed Resolution No. 229, *Authorizing Agreements with Certain Applicants for the Disbursement of 2021 Occupancy Tax Revenues*.

Upon the suggestion of Supervisor Braymer, Chairwoman Seeber inquired whether anyone was opposed to doing one roll call vote for proposed Resolution Nos. 236-239 to which no objections were made.

There being no further discussion, Chairwoman Seeber called for a vote on resolutions, following which Resolution Nos. 198-256 were approved as presented, with the exception of Resolution No. 227 which was referred back to the Committee and Resolution No. 233 which was amended from the floor and failed due to obtaining the lack of majority vote required, with 233 voting in favor (*Supervisors Magowan, Beaty, McDevitt, Braymer, Bruno and Seeber*) and 442 voting in opposition (*Supervisors Strough, Wild, Thomas, Geraghty, Conover, Leggett, Diamond, Driscoll, Frasier, and Smith*) and 159 Absent (*Supervisors Dickinson, Merlino, Shepler and Hogan*).

RESOLUTION NO. 198 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: EMPLOYMENT AND TRAINING				
40.6293 0300 110	Workforce Invest Act, WIA/WIOA, Adult, Salaries- Regular	40.6293 0305 110	Workforce Invest Act, WIA/WIOA, Dislocated Worker, Salaries- Regular	\$10,000.00
40.6293 0300 110		40.6293 0313 110	Administrative, Salaries- Regular	3,000.00
DEPARTMENT: PUBLIC HEALTH				
A.4192 428	Public Health - COVID 19 Addition, Data Processing & Internet Fees	A.4192 120		283.00

FROM CODE		TO CODE		AMOUNT
A.4192 435	Public Health- COVID 19 Addition, Medical Fees	A.4192 120	Public Health- COVID 19 Addition, Salaries- Overtime	\$2,264.00
SPECIAL ITEMS:				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1010 444	Legislative Board, Travel/Educati on/ Conference	10,000.00
		A.1628 470	Waste Management Containment, Contract	12,000.00
		A.8021 470	Planning (and Comm. Dev.), Contract	4,984.00
		A.9901 910	Transfers, Interfund Transfers	1,443.34

Roll call Vote:

Ayes: 841

Noes: 0

Absent: 159 Supervisors Dickinson, Merlino and Hogan

Adopted.

RESOLUTION NO. 199 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AMENDING WARREN COUNTY BUDGET FOR 2021 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF EMPLOYMENT AND TRAINING		
<u>ESTIMATED REVENUE</u>		
40.6293.0305 4791	Workforce Invest Act, WIA/WIOA, Dislocated Worker, Workforce Invest. Act/Workforce Innovation & Opportunity Act	\$11,222.48

DEPARTMENT OF EMPLOYMENT AND TRAINING -CONT.

APPROPRIATIONS

40.6293.0305 433	Workforce Invest Act, WIA/WIOA, Dislocated Worker, Training-Client	\$11,222.48
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DEPARTMENT OF PLANNING

ESTIMATED REVENUE

A.8021 3950	Planning (and Comm. Dev.), NYSERDA	5,000.00
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APPROPRIATIONS

A.8021 470	Planning (and Comm. Dev.), Contract	5,000.00
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DEPARTMENT OF PUBLIC HEALTH

ESTIMATED REVENUE

A.4192 4401	Public Health - COVID-19 Addition, Public Hlth-Bio Terrorism	4,660.00
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APPROPRIATIONS

A.4192 120	Public Health - COVID-19 Addition, Salaries-Overtime	4,400.00
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A.4192 130	Public Health - COVID-19 Addition, Salaries-Part Time	260.00
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DEPARTMENT OF TOURISM & OCCUPANCY COORDINATION

ESTIMATED REVENUE

A.6417.0002 2065	Tourism/Occupancy, Occupancy Tax, Special Events	40,744.02
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APPROPRIATIONS

A.6417.0002 480	Tourism/Occupancy, Occupancy Tax, Tourism-Special Events	40,744.02
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RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2021 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2021 is hereby amended accordingly.

Roll Call Vote:

Ayes: 841

Noes: 0

Absent: 159 Supervisors Dickinson, Merlino and Hogan

Adopted.

RESOLUTION NO. 200 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR STATE AID TO PROSECUTION FUNDING (CONTRACT T445286) FOR THE DISTRICT ATTORNEY'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a grant application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, New York 12210, for State Aid to Prosecution (Contract T445286) funding for an amount not to exceed Thirty-Eight Thousand One Hundred Seventy-Two Dollars (\$38,172), for a term commencing April 1, 2021 and terminating March 31, 2022, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further Federal or State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 201 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AMENDING RESOLUTION NO. 96 OF 2020, "AMENDING RESOLUTION NO. 374 OF 2019, AUTHORIZING AGREEMENT WITH THE NEW YORK STATE PROSECUTORS TRAINING INSTITUTE TO PROVIDE DIGITAL STORAGE FOR FILES IN THE PROSECUTOR CASES MANAGEMENT SYSTEM, TO INCREASE THE NOT TO EXCEED AMOUNT", TO FURTHER INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, pursuant to Resolution No. 374 of 2019, Warren County authorized an agreement with the New York State Prosecutors Training Institute, to provide digital storage for files in the Prosecutor Cases Management System for a total amount not to exceed One Thousand Three Hundred Twenty Dollars (\$1,320), and

WHEREAS, pursuant to Resolution No. 96 of 2020, Warren County authorized an amendment agreement to increase the not to exceed amount to Five Thousand Dollars (\$5,000), and

WHEREAS, the District Attorney has requested and the Criminal Justice Committee has approved that the agreement be amended to increase the not to exceed amount to Twenty Thousand Dollars (\$20,000) per year, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an amendment agreement with the New York State Prosecutors Training Institute to increase the not to exceed amount to Twenty Thousand Dollars (\$20,000) per year, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 96 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 202 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING THE CHAIR TO EXECUTE A GRANT AGREEMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER ILS DISTRIBUTION #11 (CONTRACT C110052) FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, the Public Defender is requesting approval for the Chair of the Board of Supervisors to execute a grant agreement with the New York State Office of Indigent Legal Services for funding under ILS Distribution #11 (Contract C110052) in an amount not to exceed Three Hundred Twenty Thousand Four Hundred Thirty-Six Dollars (\$320,436), for a term commencing January 1, 2021 and terminating December 31, 2023, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to Supervisors to execute an agreement with the New York State Office of Indigent Legal Services for funding under ILS Distribution #11 (Contract C110052) in an amount not to exceed Three Hundred Twenty Thousand Four Hundred Thirty-Six Dollars (\$320,436), for a term commencing January 1, 2021 and terminating December 31, 2023, in a form approved by the County Attorney, and be it further

RESOLVED, that any extensions of Contract #C110052 (Distribution #11) are authorized without further need for a Board resolution, and the Chair of the Board of Supervisors is authorized to sign any and all extension agreements with the New York State Office of Indigent Legal Services, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 203 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING AGREEMENT WITH QUEENSBURY TAXI TO PROVIDE TRANSPORTATION TO CLIENTS FOR NECESSARY COURT APPEARANCES, COURT MANDATED APPOINTMENTS, ETC. FOR THE PUBLIC DEFENDER'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Queensbury Taxi, 60 South Street, Glens Falls, New York 12801, to provide transportation to clients for necessary court appearances, court mandated appointments, etc., for the Public Defender's Office, with all costs to be covered by New York State Office of Indigent Legal Services grant funding, for a term commencing upon execution by both parties and terminating upon exhaustion of grant funds, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 204 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING A LEASE AGREEMENT WITH 333 GLEN STREET ASSOCIATES, LLC FOR USE OF SPACE AT 333 GLEN STREET FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, the Public Defender has requested a lease agreement with 333 Glen Street Associates, LLC for use of space located at 333 Glen Street, Suite 102, Glens Falls, New York

12801, for additional office space at a cost not to exceed Twelve Thousand Dollars (\$12,000) to be covered by New York State Office of Indigent Legal Services grant funding, for a term commencing upon execution by both parties and terminating one (1) year from date of execution, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Public Defender to execute a lease agreement with 333 Glen Street Associates, LLC consistent with the terms and conditions set forth in the preambles of this resolution and in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 205 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

AUTHORIZING WARREN COUNTY TO PARTICIPATE IN THE CLEAN ENERGY COMMUNITIES SOLAR CAMPAIGN

WHEREAS, a Community Solar Campaign is a short term, local effort that brings together groups of potential community solar customers through outreach and education, and

WHEREAS, this model helps customers better understand community solar, which is a new concept in New York State, and

WHEREAS, this model helps customers choose a community solar subscription company that is offering competitive, transparent pricing, and

WHEREAS, the New York State Energy Research and Development Authority (NYSERDA) provides technical assistance and other tools and resources to communities in support of community solar campaigns, now, therefore, be it

RESOLVED that Warren County hereby supports, endorses, and is committed to participate in the Warren County Community Solar Campaign, and be it further

RESOLVED, that Warren County stands ready to assist with community outreach and education in support of the Warren County Community Solar Campaign, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute an agreement, as well as any and all documents necessary to carry out the terms of the resolution, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 206 OF 2021

Resolution introduced by Supervisors Hogan, Wild, Frasier, Strough, Leggett, Geraghty and Merlino

AUTHORIZING AGREEMENT WITH L&S ENERGY SERVICES TO CONDUCT A LEVEL 2 ENERGY AUDIT FOR THE WARREN COUNTY MUNICIPAL CENTER

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with L&S Energy Services, 58 Clifton Country Road, Clifton Park, New York 12065, to conduct a Level 2 energy audit for the Warren County Municipal Center utilizing FlexTech contractor as per NYSERDA program guidelines, over a term commencing prior to June 30, 2021 and terminating November 30, 2021, at a cost not to exceed Nine Thousand Nine Hundred Eighty-Four Dollars (\$9,984), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.8021 470, Planning (and Comm. Dev.), Contract.

Adopted by unanimous vote.

RESOLUTION NO. 207 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

AMENDING RESOLUTION NO. 407 OF 2020, "RATIFYING THE ACTIONS OF THE PLANNING DEPARTMENT IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR A MUNICIPAL WASTE REDUCTION AND RECYCLING PROGRAM", TO AUTHORIZE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE THE GRANT AGREEMENT/GRANT AGREEMENTS AND ANY AND ALL OTHER NECESSARY DOCUMENTS RELATING TO SAID AGREEMENT

WHEREAS, pursuant to Resolution No. 407 of 2020, the Planning Department was authorized to execute a grant application to the New York State Department of Environmental Conservation for a Municipal Waste Reduction and Recycling Program, for an amount to be determined, with fifty percent (50%) matching County funds required, for a term commencing January 1, 2021 and terminating December 31, 2021, and

WHEREAS, the Economic Growth & Development Committee has approved a request that Resolution No. 407 of 2020 be amended to include provisions authorizing the Chair of the Board of Supervisors is authorized to execute the grant agreement/grant agreements with the New York State Department of Environmental Conservation and any and all other necessary documents relating to said agreement, now, therefore, be it

RESOLVED, that Resolution No. 407 of 2020 be, and hereby is, amended to include that the Chair of the Board of Supervisors is authorized to execute the grant agreement/grant agreements with the New York State Department of Environmental Conservation and any and all other necessary documents relating to said agreement, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 407 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 208 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

AUTHORIZING SUBMISSION OF CONSOLIDATED FUNDING APPLICATION FOR MULTIPLE LOCAL WATERFRONT PROGRAMS AND COMMUNITY DEVELOPMENT PROGRAMS, AND PROVIDING FOR PUBLIC HEARING THEREON

WHEREAS, the County Planner is requesting to submit a New York State Consolidated Funding Application for Local Waterfront Programs and Community Development Programs for multiple projects, with any required matching funds to be provided by the community sponsoring the project, and

WHEREAS, the County Planner is requesting to hold a public hearing with regard to the multiple projects in order to consider any comments or views expressed by citizens concerning the project implementation, and

WHEREAS, the public hearing will be held on the 16th day of July, 2021 at 10:00 a.m. in the Supervisors' Room in the Warren County Municipal Center, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute and submit a Consolidated Funding Application for Local Waterfront Programs and Community Development Programs for multiple projects, with any required matching funds to be provided by the community sponsoring the project, and be it further

RESOLVED, that upon notification of a grant award, the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute a grant agreement and other necessary

grant documents to effect the terms of the grant, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement, the Chair of the Board of Supervisors be, and hereby is, authorized to execute any and all necessary documents to accept said additional funds in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a public hearing regarding the various projects on the 16th day of July, 2021 at 10:00 a.m. in the Supervisors' Room in the Warren County Municipal Center in order to give interested members of the public the opportunity to be heard thereon.

Adopted by unanimous vote.

RESOLUTION NO. 209 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AMENDING AGREEMENT WITH GLENS FALLS ANIMAL HOSPITAL TO ADMINISTER RABIES INOCULATIONS FOR DOMESTIC DOGS AND CATS WITHIN WARREN COUNTY AT MANDATED RABIES CLINICS AND FOR THE PREPARATION OF ANIMAL HEADS AND/OR ANIMAL PARTS FOR LABORATORY TESTING FOR WARREN COUNTY HEALTH SERVICES DEPARTMENT, TO INCREASE RATES PAID FOR SUBMISSION AND SHIPPING OF ANIMAL SPECIMENS FOR RABIES TESTING

WHEREAS, Resolution No. 83 of 2004, which was subsequently amended by Resolution Nos. 143 of 2008; 507 of 2016; 108 of 2020; and 153 of 2020, authorized an agreement with Dr. Robert O'Connor d/b/a Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, New York 12804, to administer rabies inoculations to domestic dogs and cats within Warren County at mandated rabies clinics implemented by the Warren County Health Services Department and to prepare animal heads and/or other animal parts for submission to a laboratory for testing at the rates specified in that resolution, and

WHEREAS, the Health Services Committee has approved a request to amend the agreement to increase the rates for submission and shipping of animal specimens for rabies testing, as outlined in the attached "Schedule A," for a term commencing May 17, 2021 and continuing upon automatic renewal unless terminated upon thirty (30) days written notice by either party and provided there is no more than a 5% rate increase, now, therefore, be it

RESOLVED, that the agreement with Dr. Robert O'Connor d/b/a Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, New York 12804, be and hereby is, amended to increase the rates for submission and shipping of animal specimens for rabies testing, as outlined in the attached "Schedule A" for a term commencing May 17, 2021 and continuing upon automatic renewal unless terminated upon thirty (30) days written notice by either party and provided there is no more than a 5% rate increase, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.4018.0030 435 Preventive Program, Disease Control, Medical Fees, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution Nos. 83 of 2004; 143 of 2008; 507 of 2016; 108 of 2020; and 153 of 2020 will remain the same.

SCHEDULE "A"

**Pricing for Services Provided by Glens Falls Animal Hospital
Effective May 17, 2021**

	Euthanasia	Rabies Specimen Prep	Cremation	Boarding or Quarantine (per day)	Submission and Shipping
Bats	\$17.00	\$35.00	N/A	N/A	\$100.00 \$110.00
Small Animals (Less than 25 lbs)	\$25.00	\$40.00	\$65.00	\$17.00	\$100.00 \$110.00
Medium Animals (25-50 lbs)	\$40.00	\$55.00	\$90.00	\$17.00	\$100.00 \$110.00
Large Animals (50 lbs and over)	\$70.00	\$70.00	\$120.00	\$17.00	\$100.00 \$110.00
Adult Deer	N/A	N/A	\$116.00	N/A	\$80.00 \$90.00

Adopted by unanimous vote.

RESOLUTION NO. 210 OF 2021

Resolution introduced by Supervisors Driscoll, Frasier, Magowan, Shepler and Smith

AMENDING AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK TO PROVIDE PHYSICAL EXAMINATIONS TO NEW COUNTRYSIDE ADULT HOME EMPLOYEES, TO INCLUDE REQUIREMENTS FOR EMPLOYEES AS SET FORTH BY NEW YORK STATE DEPARTMENT OF HEALTH, OSHA, ETC. FOR NEW HIRES AND EXISTING EMPLOYEES

WHEREAS, Resolution 555 of 2019 authorized an agreement with Hudson Headwaters Health Network to provide physical examinations to new employees of Countryside Adult Home at a rate of One Hundred Twenty-Seven Dollars and Fifty Cents (\$127.50) per examination and Sixteen Dollars (\$16) per Purified Protein Derivative Shot (PPDS), for a term commencing January 1, 2020 and terminating December 31, 2021, and

WHEREAS, the Human Services Committee approved a request to include requirements for employees as set forth by New York State Department of Health, OSHA, etc. for new hires and existing employees, at an agreed upon rate by both parties, for a term commencing January 1, 2020 and terminating December 31, 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Hudson Headwaters Network to include requirements for employees as set forth by New York State Department of Health, OSHA, etc. for new hires and existing employees, at an agreed upon rate by both parties, for a term commencing January 1, 2020 and terminating December 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6030 435 Countryside Adult Home, Medical Fees.

Adopted by unanimous vote.

RESOLUTION NO. 211 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier, and Shepler

**ADOPTING THE OFFICE OF EMERGENCY SERVICES PUBLIC ACCESS
DEFIBRILLATION PROGRAM PLAN**

WHEREAS, the Director of Office of Emergency Services presented to the Public Safety Committee the Office of Emergency Services Public Access Defibrillation Program Plan, and

WHEREAS, the Public Safety Committee has reviewed the plan and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Office of Emergency Services Public Access Defibrillation Program Plan annexed hereto, be and the same hereby is, adopted as the official Plan for Warren County.

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Warren County



Office of Emergency Services

Public Access Defibrillation Program

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PUBLIC ACCESS DEFIBRILLATION PROGRAM

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RESOLUTION No. 211 OF 2021**PAGE 4 OF 16****WARREN COUNTY
PUBLIC ACCESS DEFIBRILLATION ("PAD") PROGRAM**

Warren County Office of Emergency Services has instituted a public access defibrillation program (the "PAD Program"). The purpose of this program is to insure that all New York State laws, rules and regulations applicable to the program are strictly adhered to. This document sets forth the practices, protocols, and procedures of the PAD Program, and is deemed incorporated into each collaborative agreement to which the Warren County Office of Emergency Services is or becomes a party.

"The program goal is to improve an individual's chance of survival after experiencing sudden cardiac arrest"

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TRAINING:

1. Training will be offered to County Employees in CPR and the use of an Automatic External Defibrillator (AED) utilizing an American Heart Association training course.
2. A data base of all trained Employees will be kept on file within the Office of Emergency Services. This data will include the name of the employee and a copy of the current certification card.
3. The Warren County Office of Emergency Services will provide initial PAD training and recertification programs for County Employees upon request of their department head.
4. An Employee may also obtain initial or recertification through any American Heart Association training course.
5. All trained Employees shall be familiar with and trained to use the specific model of AED units owned by Warren County.

*RESOLUTION No. 211 OF 2021**PAGE 6 OF 16*LOCATION of AED's

The Warren County Office of Emergency Services has fifteen (15) AED units, which are to be available at the following locations:

1. Municipal Center, 1st floor by DMV
2. Municipal Center, 2nd floor by Board of Supervisors
3. Human Services Building, 1st floor Security Area
4. Up Yonda Farm
5. Warren County Airport
6. Warren County Fish Hatchery
7. Countryside Adult Home
8. EMS Car 1
9. EMS Car 2
10. EMS Car 3
11. EMS Car 4
12. Fire Car 1
13. Fire Car 3
14. Fire Car 4
15. EMS Rehab Trailer

Placement of units will vary by building and will be located to minimize response time in the event of an emergency.

If the Warren County Office of Emergency Services elects to obtain additional AED's, this program shall be amended to reflect such additions, and the location at which they shall be employed.

RESOLUTION NO. 211 OF 2021**PAGE 7 OF 16****MAINTENANCE AND INSPECTION OF AED'S**

All AED units shall be stored in their cases or cabinets, as supplied by the manufacturer, and shall be kept in a clean, warm, and dry location at all times when not in use.

(a) Weekly Inspection: Certified staff or their designee of any facility at which an AED unit is located, shall conduct a weekly *visual* inspection during regular working hours of such AED to determine whether the seal has been broken, or any of the self-diagnostic tests indicate that attention is required. If the security seal has been broken or any repair or other maintenance condition is identified, the Office of Emergency Services should be notified immediately.

** Recording of weekly inspections is not required.*

** Certified staff is anyone trained in the use of the AED.*

(b) Monthly Inspection: The Warren County Office of Emergency Services, EMS (Emergency Medical Services) Coordinator or Deputy Coordinator shall, at the beginning of the month, inspect the AED unit(s) stationed at such facility, and complete the Monthly Inspection Report (See Appendix D). These reports will be kept on file in the EMS Coordinators office. If any inventory problems are noted, the appropriate supplies will be replenished or replaced as necessary. Appropriate levels of batteries/pads will be ordered according to current expiring dates.

Each monthly inspection shall include observation of all self-diagnostic indicators on the equipment, as well as verification that each unit is complete, clean, and in good operating condition.

If a problem is detected in any of the above inspections, or if some attention otherwise seems warranted, then the person inspecting the AED unit should notify the Office of Emergency Services immediately.

In the event that such service or attention so warrants, arrangements shall be made immediately through the Office of Emergency Service to have this completed promptly.

IN THE EVENT OF EMERGENCY

Call 911 or direct someone else to call 911. Caller should be prepared to provide the location and any pertinent details of the event. Provide CPR and use AED as per American Heart Association Guidelines.

AFTER THE ARRIVAL OF MEDICAL ASSISTANCE

After EMS (Emergency Medical Services) has reached the location of the emergency, the Warren County Employees who have been attending to the patient may remain at the scene to assist the emergency medical service personnel unless otherwise directed.

AFTER THE DEPARTURE OF MEDICAL ASSISTANCE

1. When the AED is no longer needed it should be secured, taken out of service and the EMS Coordinator or Deputy EMS Coordinator shall download reports and restock the unit.
2. Employees involved in the use of the AED will be asked to meet with the EMS Coordinator or a Deputy Coordinator in order to fill out the QI report. (Appendix C).
3. Due to the possible emotional stress caused by a critical incident, determination of the need for Critical Incident Stress Debriefing will be made and reevaluated periodically after the event by the EMS Coordinator or Deputy Coordinator.

DOCUMENTATION REQUIREMENTS

In the event that any AED is used, the following steps are required:

- a.) The EMS Coordinator or Deputy Coordinator will complete the QI Incident Report and mail it to the Mountain Lakes Regional Emergency Medical Services Council within 5 days. (Appendix C)
- b.) EMS Coordinator or Deputy Coordinator will notify the Warren County Pad Program Medical Director promptly and provided them with the Incident Report and other relevant data.

**** Documentation requirements are the same should a non-Warren County Employee use the AED.**

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EMERGENCY HEALTH CARE PROVIDER

The Warren County Office of Emergency Services has entered into a collaborative agreement with a Medical Director: (Appendix A and B)

Dr. Douglas Girling
100 Park Street
Glens Falls, N.Y. 12801
Office (518) 926-1000

If the identity of the Medical Director changes, the Warren County Office of Emergency Services shall enter into a collaborative agreement with the new Medical Director, and shall submit the new collaborative as per the current requirement at that time.

QUALITY IMPROVEMENT PROGRAM

As required by the NYS Health Department, the Warren County Office of Emergency Services will participate in a regionally approved quality improvement program.

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APPENDIX A

Date

Mr. Travis Howe
Mountain Lakes Regional Emergency Medical Services Council
375 Bay Road, STE 100
Queensbury, NY 12804

Dear Mr. Howe:

Enclosed is the Collaborative Agreement between Warren County and Dr. _____. You will also find our Notice of Intent to provide public access defibrillation.

Also, included is a copy of our public access defibrillation program for your review. Any comments and suggestions are welcome.

Please feel free to call anytime should you need any additional information.

Sincerely,

PAD Coordinator

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	<p>APPENDIX B Mountain Lakes Regional EMS Council 375 Bay Rd., STE 100 Queensbury, NY 12804</p>
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Public Access Defibrillation Collaborative Agreement

This document shall serve as a collaborative agreement between _____ located at _____ and Warren County's medical director / emergency health care provider. This document shall meet the provisions set forth in Section 3000-B Article 30 of the Public Health Law of the State of New York for the provisions Automated External Defibrillator (AED).

PURPOSE:

Warren County is participating in Public Access Defibrillation to insure that as many employees as necessary can be trained in the use of an Automated External Defibrillator (AED). This training will be provided for the acquisition, deployment, and use of an AED(s) within the facility in an effort to reduce the number of deaths associated with sudden cardiac arrest.

MEDICAL DIRECTOR / EMERGENCY HEALTH CARE PROVIDER:

Warren County operates under the guidance of a medical director. This shall fulfill the requirements of an "emergency health care provider" as outlined on the New York State Department of Health form 4135 Notice of Intent to Provide PAD.

TRAINING:

Warren County has adopted the _____ guidelines for PAD and the training of employees in the use of the AED. All emergency response personnel and any other interested persons MUST successfully complete the required training course. All personnel must complete refresher training in accordance with the guidelines set forth by the training program. The trained employees shall be familiar with the location of the AED and perform regularly scheduled inspections (as recommended by the manufacturer) on the unit.

PROTOCOL FOR USE OF AED:

Warren County has adopted the _____ AED Treatment algorithm for the use of the AED(s). Warren County's AED(s) shall be programmed to prompt the user and deliver counter shocks as outlined by the _____ algorithm.

EMS NOTIFICATION:

Warren County will notify the (Ambulance Service Name) _____, (Fire Dept Name) _____ and the (County Name) _____ County Public Safety Answering Point (Dispatch Center) by mail of the placement and training for public access defibrillation. The

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APPENDIX B
Mountain Lakes Regional EMS Council
375 Bay Rd., STE 100
Queensbury, NY 12804

Public Access Defibrillation QI Report

Name of PAD Provider Organization: _____

Date of Incident: ____/____/____ Time of Incident: _____am/pm

Patient's Age: _____ Patient's Sex: () Male () Female

CPR prior to Defibrillation: () Attempted () Not Attempted

Cardiac Arrest: () Not Witnessed () Witnessed by Bystander () Witnessed by AED

Estimated Time (in minutes) from Arrest to: CPR: _____ Shock: () Indicated () Not Indicated

Estimated Time (in minutes) from Arrest to 1st shock _____ Number of Shocks: _____

Additional Comments: _____

Patient Outcome at Incident Site:

- () Return of pulse and breathing () No return of pulse or breathing
() Return of pulse with no breathing () Became responsive
() Return of pulse, then loss of pulse () Remained unresponsive

Name of AED Operator: _____ Transporting Ambulance: _____

Name of Facility Patient Transported to: _____

Name of Emergency Health Care Provider: _____

Signature of Health Care Provider _____ Date of Report _____

This report is to be completed within five (5) business days of use of an AED.

The completed report must be mailed to: Mountain Lakes Regional EMS Council
375 Bay Rd., STE 100
Queensbury, NY 12804

The information obtained from this report will be maintained as confidential Quality Assurance information pursuant to Article 30, Section 3004-A and 3006 of the Public Health Law of the State of NY

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APPENDIX D

WARREN COUNTY OFFICE OF EMERGENCY SERVICES
 AUTOMATED EXTERNAL DEFIBRILLATOR (AED)
 MONTHLY INSPECTION REPORT

DEVICE LOCATION: _____

DATE OF INSPECTION: _____

INVENTORY ITEM:	UNIT # Loc:	UNIT # Loc:	UNIT # Loc:	UNIT # Loc:
1.Storage Cabinet Intact / Sealed				
2.AED Unit Intact				
3.Battery Installed & Functional				
4. Ready Light Operational				
5.AED Self Test				
6.AED User Guide In Cabinet				
7.CPR Guide In Cabinet				
8.Spare Battery(Exp. Date)				
9a.Adult Electrode Pad Exp. date				
9b.Child Electrode Pad Exp. date				
10.Incident Report Forms (2)				
11.Pen				
12.Mouth Barrier Device				
13.Razor				
14.Scissors				
15.Non-Latex Glove (2 Pairs)				
16.Gauze Pads or Towel				
17.Serial Number				
SIGNATURE OF INSPECTOR:				

COMMENTS:

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APPENDIX E

Warren County Board of Supervisors Resolution of Acceptance of this plan.

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APPENDIX F

**COPY OF
NOTICE OF INTENT TO PROVIDE
PUBLIC ACCESS DEFIBRILLATION**

Adopted by unanimous vote.

RESOLUTION NO. 212 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING CONTINUATION OF AN AGREEMENT WITH EMERGENCY SERVICES MARKETING CORPORATION, INC. TO CONTINUE THE PROVISION OF I AM RESPONDING SOFTWARE FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, the Director of the Office of Emergency Services has requested to continue the agreement with Emergency Services Marketing Corporation, Inc. to continue the provision of I Am Responding Software, a program designed to reduce emergency response time and enhance communication for all emergency responders, and

WHEREAS, the Public Safety Committee has considered and approved the request as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Emergency Services Marketing Corporation, Inc., P.O. Box 93, Dewitt, New York 13214, to continue the provision of I Am Responding Software, for a lump sum amount not to exceed Seventeen Thousand Three Hundred Eighty-Eight Dollars (\$17,388) annually, for a five (5) year term commencing on January 1, 2022 and terminating on December 31, 2026, in a form approved by the County Attorney, and be it further

RESOLVED, that funds for this agreement shall be expended from Budget Code A.3640 470, Civil Defense, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 213 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AGREEMENT WITH WATCH SYSTEMS, LLC FOR REGISTERED SEX OFFENDER MANAGEMENT AND PUBLIC NOTIFICATION SOFTWARE AND SUPPORT FOR THE WARREN COUNTY SHERIFF'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Watch Systems, LLC, 516 East Rutland Street, Covington, Louisiana 70433, for registered sex offender management and public notification software and support, for a term commencing upon execution by both parties and terminating April 30, 2024, at a total cost not to exceed Eleven Thousand Three Hundred Fifty-Five Dollars and Seventy-Five Cents (\$11,355.75), or Three Thousand Seven Hundred Eighty-Five Dollars and Twenty-Five Cents (\$3,785.25) per year, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3110 470 Sheriff's Law Enforcement, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 214 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AGREEMENT WITH SECURE WATCH 24 FOR ANNUAL CONNECTION TO THE LICENSE PLATE READER SYSTEM FOR THE WARREN COUNTY SHERIFF'S OFFICE

WHEREAS, the Warren County Sheriff's Office has requested to enter into an agreement with Secure Watch 24, One Penn Plaza, Suite 4000, New York, New York, 10119, for annual

June 16, 2021

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connection to the license plate reader system for the Warren County Sheriff's Office, at a total cost not to exceed Four Hundred Eighty Dollars (\$480), or One Hundred Sixty Dollars (\$160) per year, for a term commencing upon execution by both parties and terminating December 31, 2023, and

WHEREAS, the Public Safety Committee has approved the request for an agreement with Secure Watch 24 as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors, be and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3110 470 Sheriff's Law Enforcement, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 215 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING A ONE-TIME PAYMENT TO CHIC'S MARINA, INC. FOR WINTER STORAGE OF TWO 17' BOSTON WHALER PATROL VESSELS ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE

WHEREAS, the Warren County Sheriff has requested authorization to make a one-time payment in the amount of One Thousand Eight Hundred Six Dollars and Twenty-Six Cents to Chic's Marina, Inc. for winter storage for two (2) 17' Boston Whaler patrol vessels that were not included in the agreement for 2020, and

WHEREAS, the Public Safety Committee has approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes the Warren County Auditor to make a one-time payment in the amount of One Thousand Eight Hundred Six Dollars and Twenty-Six Cents (\$1,806.26) to Chic's Marina, Inc. for winter storage of two (2) 17' Boston Whaler patrol vessels, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3110 470 Sheriff's Law Enforcement, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 216 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE PALISADES ROAD (CR26) OVER BRANT LAKE INLET, TOWN OF HORICON

WHEREAS, a Project Palisades Road (CR26) over Brant Lake Inlet, Town of Horicon P.I.N. 1759.28 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design and ROW Acquisition and Incidentals, Construction/Construction Inspection work, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design and ROW Acquisition & Incidentals, Construction/Construction Inspection work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Two Million Two Hundred Seven Thousand Five Hundred Fifty-Five Dollars and no cents (\$2,207,555.00) has been appropriated from Capital Project No. H322.9550 280 Palisades Road over Brant Lake Inlet Bridge (CR26) and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of One Hundred Sixty-Three Thousand Six Hundred Ninety-Seven Dollars (\$163,697) is hereby appropriated from Capital Project No. H322.9550 280 Palisades Road over Brant Lake Inlet Bridge (CR26) and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.
Adopted by unanimous vote.

RESOLUTION NO. 217 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE OXBOW HILL & MOON HILL ROAD (CR 63) RECONSTRUCTION, TOWN OF QUEENSBURY

WHEREAS, the County Route 63 Oxbow/Moon Hill Road Reconstruction, NYS 149 to CR 7, Town of Queensbury, P.I.N. 1761.45 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design and Construction/Construction Inspection work, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design and Construction/Construction Inspection work for the Project or portions thereof, and it is further

RESOLVED, that the sum of One Hundred Forty-Five Thousand Five Hundred Dollars and no cents (\$145,500.00) has been appropriated from Capital Project No. H395.9550 Oxbow Hill & Moon Hill Road Reconstruction and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of Two Million One Hundred Seventy-Five Thousand Four Hundred Sixty-Five Dollars (\$2,175,465) is hereby appropriated from Capital Project No. H395.9550 280 Oxbow Hill & Moon Hill Road Reconstruction and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Adopted by unanimous vote.

RESOLUTION NO. 218 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

**AWARDING BID AND AUTHORIZING AGREEMENT WITH KUBRICKY
CONSTRUCTION CORP. FOR OXBOW HILL ROAD & MOON HILL ROAD (CR 63)
REHABILITATION & RECONSTRUCTION, TOWN OF QUEENSBURY, WARREN
COUNTY, NY (WC 23-21)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Oxbow Hill Road & Moon Hill Road (CR 63) Rehabilitation & Reconstruction, Town of Queensbury, Warren County, NY (WC 23-21), and

WHEREAS, the bids were opened on May 27, 2021 and the Superintendent of Public Works has recommended that the bid be awarded to Kubricky Construction Corp., located at 269 Ballard Road Wilton, NY 12831, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Kubricky Construction Corp., located at 269 Ballard Road Wilton, NY 12831, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Kubricky Construction Corp. relative to Oxbow Hill Road & Moon Hill Road (CR 63) Rehabilitation & Reconstruction, Town

WARREN COUNTY BID TABULATION SHEET

ITEMS: OXBOW HILL ROAD & MOON HILL ROAD (CR.63) REHABILITATION & RECONSTRUCTION - TOWN OF WARREN, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
GEO-TEXTILE SEPARATION:	\$0.85	\$4,590.85	\$0.78	\$4,212.78	\$2.00	\$10,802.00
MULCH TEMPORARY:	\$0.65	\$6,955.00	\$0.66	\$7,062.00	\$0.72	\$7,704.00
SEED & MULCH - TEMP:	\$0.80	\$5,144.00	\$0.83	\$5,336.90	\$0.75	\$4,822.50
CHECK DAM (DITCH BOTTOM WIDTH 0.0 TO 3') GRAVEL BAG - TEMP:	\$300.00	\$23,400.00	\$76.70	\$5,982.60	\$225.00	\$17,550.00
CHECK DAM (DITCH BOTTOM WIDTH >10') GRAVEL BAG - TEMP:	\$680.00	\$680.00	\$453.00	\$453.00	\$250.00	\$250.00
CHECK DAM (DITCH BOTTOM WIDTH >10') STONE PERMANENT:	\$450.00	\$7,650.00	\$257.00	\$4,369.00	\$325.00	\$5,525.00
SILT-FENCE - TEMPORARY:	\$4.50	\$13,657.00	\$5.94	\$18,027.90	\$4.00	\$12,140.00
DRAINAGE STRUCTURE INLET PROTECTION, SILT FENCE - TEMP:	\$12.00	\$180.00	\$14.50	\$217.50	\$7.00	\$105.00
ROLLED EROSION CONTROL PRODUCT, CLASS II, TYPE C, INTERMEDIATE:	\$4.00	\$4,900.00	\$2.70	\$3,307.50	\$3.90	\$4,777.50
SUBBASE COURSE, TYPE 2:	\$49.00	\$138,180.00	\$59.20	\$166,944.00	\$48.00	\$135,360.00
PLANT PRODUCTION QUALITY ADJUSTMENT TO HMA ITEMS:	\$70.00	\$14,070.00	\$70.00	\$14,000.00	\$70.00	\$14,000.00
TRUE & LEVELING P9 HMA, 80 SERIES COMPACTION:	\$97.00	\$74,690.00	\$114.49	\$88,157.50	\$88.00	\$67,760.00
12.5 F3 TOP COURSE HMA, 70 SERIES COMPACTION:	\$79.00	\$111,864.00	\$70.16	\$99,346.56	\$88.00	\$124,608.00

Kubricky Construction Corp.
Attn: Suzanne Olden
269 Ballard Road
Wilton, NY 12851
Ph: 518-792-5864

Galusha & Sons, L.L.C.
Attn: Scott Howe
426 Dix Avenue
Queensbury, NY 12804
Ph: 518-761-0400

Rilenburg Construction, Inc.
Attn: Russell Huta
159 Brick Church Road
Troy, NY 12180
Ph: 518-279-3265

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEMS: OXBOW HILL ROAD & MOON HILL ROAD REHABILITATION & RECONSTRUCTION - TOWN OF OFFENSHIRE, NY DATE: MAY 27, 2021 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
DESCRIPTION OF ITEM						
19 F9 BINDER COURSE HMA, 70 SERIES COMPACTION.	\$89.00	\$101,994.00	\$69.90	\$80,105.40	\$88.00	\$100,848.00
37.5 F9 BASE COURSE HMA, 70 SERIES COMPACTION.	\$73.00	\$105,047.00	\$57.08	\$82,138.12	\$83.00	\$119,437.00
STRAIGHT TACK COAT:	\$3.50	\$8,820.00	\$7.55	\$19,026.00	\$3.00	\$7,560.00
ASPHALT PAVEMENT JOINT ADHESIVE:	\$0.50	\$13,745.00	\$1.06	\$29,139.40	\$0.25	\$6,872.50
MISCELLANEOUS COLD MILLING OF BITUMINOUS CONCRETE:	\$3.00	\$12,912.00	\$5.30	\$22,811.20	\$3.00	\$12,912.00
SHIELDS & SHORING:	\$0.25	\$625.00	\$1.15	\$2,875.00	\$0.10	\$250.00
CORRUGATED STEEL PIPE (2-23 IN. X 1/2" CORRUGATIONS), 18 INCH, 16 GAUGE:	\$320.00	\$960.00	\$507.00	\$1,521.00	\$250.00	\$750.00
GALVANIZED STEEL END SECTIONS-PIPE (2-23" X 1/2" CORRUGATIONS) 15" DIAMETER, 16 GAUGE:	\$280.00	\$560.00	\$113.00	\$226.00	\$275.00	\$550.00
GALVANIZED STEEL END SECTIONS-PIPE (2-23" X 1/2" CORRUGATIONS) 18" DIAMETER, 16 GAUGE:	\$310.00	\$1,240.00	\$149.00	\$596.00	\$300.00	\$1,200.00
GALVANIZED STEEL END SECTIONS-PIPE (2-23" X 1/2" CORRUGATIONS) 21" DIAMETER, 16 GAUGE:	\$330.00	\$1,320.00	\$190.00	\$760.00	\$350.00	\$1,400.00

WARREN COUNTY BID TABULATION SHEET

ITEMS: ONROW HILL ROAD, MOONHILL ROAD, MOONHILL ROAD REHABILITATION & IMPROVEMENTS - TOWN OF WARREN, NY	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	BID PRICE			
				BID PRICE	BID PRICE		
DATE: MAY 27, 2021 TIME: 3:00 PM.	Kubricky Construction Corp. Attn: Suzanne Olden 269 Ballard Road Wilton, NY 12831 Ph: 518-792-5864	Galusha & Sons, L.L.C. Attn: Scott Howe 426 Dix Avenue Queensbury, NY 12804 Ph: 518-761-0400	Rifenburg Construction, Inc. Attn: Russell Huta 159 Brick Church Road Troy, NY 12180 Ph: 518-279-3265	\$35.00	\$11,795.00	\$45.00	\$15,165.00
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 12" DIAMETER:	\$57.00	\$16,701.00	\$58.12	\$17,029.16	\$52.00	\$15,236.00	
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 15" DIAMETER:	\$90.00	\$5,670.00	\$86.80	\$5,468.40	\$76.00	\$4,788.00	
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 18" DIAMETER:	\$5,650.00	\$45,200.00	\$4,653.00	\$37,224.00	\$4,500.00	\$36,000.00	
LEACHING BASIN, TYPE M60:	\$5,650.00	\$5,650.00	\$1,011.00	\$1,011.00	\$2,500.00	\$2,500.00	
ALTERING DRAINAGE STRUCTURES, LEACHING BASINS & MANHOLES:	\$1,500.00	\$1,500.00	\$521.00	\$521.00	\$1,000.00	\$1,000.00	
ALTERING DRAINAGE STRUCTURES, LEACHING BASINS & MANHOLES:	\$570.00	\$570.00	\$532.00	\$532.00	\$1,000.00	\$1,000.00	
RECTANGULAR DRAINAGE STRUCTURE TYPE A FOR #3 WELDED FRAME:	\$650.00	\$16,250.00	\$405.60	\$10,140.00	\$600.00	\$15,000.00	
ROUND PRECAST CONCRETE MANHOLE, TYPE 48	\$730.00	\$2,920.00	\$479.00	\$1,916.00	\$600.00	\$2,400.00	

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEMS: ONBOW HILL ROAD & MOON HILL ROAD REHABILITATION & RECONSTRUCTION - TOWN OF QUEENSBURY, WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	Kubrielsky Construction Corp. Attn: Suzanne Olden 269 Ballant Road Wilton, NY 12883 Ph: 518-792-5864		Galusha & Sons, LLC. Attn: Scott Howie 420 Dix Avenue Queensbury, NY 12804 Ph: 518-761-0400		Rifenburg Construction, Inc. Attn: Rick Huta 159 Brick Church Road Troy, NY 12180 Ph: 518-279-3265	
DESCRIPTION OF ITEM	BID PRICE		BID PRICE		BID PRICE	
BOX BEAM GUIDE RAILING:	\$60.00	\$20,700.00	\$60.50	\$20,872.50	\$55.00	\$18,975.00
BOX BEAM GUIDE RAILING (SHOP BENT OR SHOP MITERED):	\$64.00	\$16,000.00	\$65.18	\$16,295.00	\$59.25	\$14,812.50
BOX BEAM END PIECE:	\$820.00	\$820.00	\$825.00	\$825.00	\$750.00	\$750.00
BOX BEAM GUIDE RAILING END ASSEMBLY, TYPE IIA:	\$2,300.00	\$20,700.00	\$2,310.00	\$20,790.00	\$2,100.00	\$18,900.00
RESETTING CORRUGATED BEAM GUIDE RAILING:	\$15.00	\$1,725.00	\$15.68	\$1,803.20	\$14.25	\$1,638.75
REMOVING & DISPOSING CORRUGATED BEAM GUIDE RAILING:	\$5.00	\$650.00	\$4.95	\$643.50	\$4.50	\$885.00
REMOVING & DISPOSING BOX BEAM GUIDE RAILING:	\$5.50	\$577.50	\$5.78	\$606.90	\$5.25	\$551.25
REMOVING & DISPOSING ANCHORAGE UNITS FOR CORRUGATED BEAM GUIDE RAILING & MEDIAN BARRIER:	\$550.00	\$1,100.00	\$555.50	\$1,111.00	\$505.00	\$1,010.00
TEMPORARY PLASTIC BARRIER FENCE:	\$5.00	\$2,950.00	\$4.37	\$2,578.30	\$4.50	\$2,655.00
CONCRETE SIDEWALKS & DRIVEWAYS:	\$1,400.00	\$5,600.00	\$1,252.00	\$5,008.00	\$1,138.00	\$4,552.00
HOT MIX ASPHALT (HMA) SIDEWALKS, DRIVEWAYS & BICYCLE PATHS, AND VEGETATION CONTROL STRIPS:	\$200.00	\$32,600.00	\$169.35	\$27,604.05	\$185.00	\$30,155.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): ONBOW HILL ROAD & MOON HILL ROAD BID TABULATION & RECONSTRUCTION - TOWN OF QUEENSBURY - WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
CAST-IN-PLACE CONCRETE CURB TYPE VFL50:	\$200.00	\$5,000.00	\$200.00	\$5,000.00	\$182.00	\$4,550.00
FERTILIZER:	\$11.00	\$1,485.00	\$11.54	\$1,557.90	\$5.00	\$675.00
MYCORRHIZAL FUNGI:	\$27.00	\$3,645.00	\$28.85	\$3,894.75	\$50.00	\$6,750.00
TOPSOIL - REUSE ON-SITE MATERIALS:	\$72.00	\$3,600.00	\$37.38	\$1,869.00	\$51.00	\$2,550.00
TOPSOIL - ROADSIDE:	\$69.00	\$21,597.00	\$69.81	\$21,850.53	\$81.00	\$25,353.00
TOPSOIL - LAWNS:	\$87.00	\$14,385.00	\$57.36	\$9,464.40	\$92.00	\$15,180.00
TURF ESTABLISHMENTS - ROADSIDE:	\$1.05	\$3,429.30	\$1.16	\$3,788.56	\$1.00	\$3,266.00
TURF ESTABLISHMENTS - LAWNS:	\$1.05	\$1,558.20	\$1.16	\$1,721.44	\$1.00	\$1,484.00
WATERING VEGETATION:	\$16.00	\$448.00	\$33.00	\$924.00	\$15.00	\$420.00
PLANTING - HERBACEOUS PLANTS - AS SPECIFIED CONTAINER GROWN:	\$22.00	\$440.00	\$27.50	\$550.00	\$20.00	\$400.00
TREE REMOVAL OVER 18" TO 24" DIAMETER BREAST HEIGHT - STUMPS GRUBBED:	\$410.00	\$820.00	\$378.00	\$756.00	\$100.00	\$200.00
TREE REMOVAL OVER 24" TO 36" DIAMETER BREAST HEIGHT - STUMPS CUT TO BELOW GRADE:	\$5,250.00	\$5,250.00	\$4,730.00	\$4,730.00	\$5,440.00	\$5,440.00
BASIC WORK ZONE TRAFFIC CONTROL:	\$105,000.00	\$103,000.00	\$124,500.00	\$124,500.00	\$166,813.25	\$166,813.25

WARREN COUNTY BID TABULATION SHEET

ITEMS: ONBOW HILL ROAD & MOON HILL ROAD REHABILITATION & RECONSTRUCTION - TOWN OF OFFENSBURY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
(PMS) STANDARD SIZE - FULL MATRIX (LED) NO OPTIONAL EQUIPMENT SPECIFIED, CELLULAR COMMUNICATIONS:	\$5,500.00	\$10,600.00	\$3,410.00	\$6,820.00	\$1,000.00	\$2,000.00
MAIL BOXES:	\$240.00	\$6,960.00	\$176.00	\$5,104.00	\$250.00	\$7,250.00
STONE FILLING (LIGHT):	\$240.00	\$10,080.00	\$174.40	\$7,324.80	\$75.00	\$3,150.00
BEDDING MATERIAL, TYPE 2:	\$380.00	\$3,040.00	\$288.80	\$2,310.40	\$120.00	\$960.00
CLEANING CULVERTS WITH SPAN OF 50" OR LESS:	\$9.50	\$2,802.50	\$7.70	\$2,271.50	\$7.00	\$2,065.00
CLEANING CLOSED DRAINAGE SYSTEMS:	\$9.50	\$2,090.00	\$7.70	\$1,694.00	\$7.00	\$1,540.00
CLEANING DRAINAGE STRUCTURES:	\$160.00	\$1,600.00	\$82.50	\$825.00	\$75.00	\$750.00
CLEAN, GRADE & SHAPE EXISTING ROADSIDE SECTION:	\$24.00	\$480.00	\$38.80	\$776.00	\$22.00	\$440.00
CONVENTIONALLY FORMED OR MACHINE FORMED CONCRETE GUTTERS:	\$16.00	\$36,272.00	\$14.25	\$32,304.75	\$13.00	\$29,471.00
SURVEY OPERATIONS:	\$20,800.00	\$20,800.00	\$26,650.00	\$26,650.00	\$75,000.00	\$75,000.00
CUTTING PAVEMENT:	\$2.00	\$11,670.00	\$3.14	\$18,321.90	\$4.00	\$23,340.00
ENGINEER'S FIELD OFFICE: TYPE I:	\$1,600.00	\$11,200.00	\$3,294.00	\$23,058.00	\$2,000.00	\$14,000.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEMS: ONBOW HILL ROAD & MOON HILL ROAD REHABILITATION & RECONSTRUCTION - TOWN OF WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	Kubricky Construction Corp. Attn: Suzanne Olden 269 Ballard Road Wilton, NY 12851 Ph: 518-792-5864		Galusha & Sons, L.L.C. Attn: Scott Howse 426 Dix Avenue Queensbury, NY 12804 Ph: 518-761-0400		Rifenburg Construction, Inc. Attn: Russell Huta 159 Brick Church Road Troy, NY 12180 Ph: 518-279-3265	
DESCRIPTION OF ITEM	BID PRICE		BID PRICE		BID PRICE	
GROUND MOUNTED SIGN PANELS LESS THAN OR EQUAL TO 30 SF, WITH Z BARS.	\$37.00	\$1,295.00	\$37.40	\$1,309.00	\$34.00	\$1,190.00
GROUND MOUNTED SIGN PANELS WITH Z BARS, HIGH VISIBILITY.	\$42.00	\$630.00	\$42.00	\$630.00	\$38.25	\$573.75
TYPE A SIGN POSTS:	\$220.00	\$4,620.00	\$222.00	\$4,662.00	\$202.00	\$4,242.00
RETROREFLECTIVE SIGN POST STRIP.	\$71.00	\$284.00	\$71.50	\$286.00	\$65.00	\$260.00
RELOCATE SIGN PANEL SIGN PANEL ASSEMBLY SIZE 1 (UNDER 30 SQ FT).	\$110.00	\$1,650.00	\$115.50	\$1,732.50	\$105.00	\$1,575.00
REMOVE & DISPOSE SIGN PANEL, SIGN PANEL ASSEMBLY SIZE 1 (UNDER 30 SQ FT).	\$46.00	\$46.00	\$46.20	\$46.20	\$42.00	\$42.00
WELDED FRAME & RECTANGULAR GRATE 3:	\$1,100.00	\$4,400.00	\$1,204.00	\$4,816.00	\$900.00	\$3,600.00
WELDED FRAME & RECTANGULAR GRATE 11:	\$1,150.00	\$8,050.00	\$1,253.00	\$8,771.00	\$900.00	\$6,300.00
MANHOLE FRAME & GRATE:	\$1,050.00	\$2,100.00	\$1,031.00	\$2,062.00	\$950.00	\$1,900.00
WHITE EPOXY REFLECTORIZED PAVEMENT STRIPES + 20 MILS:	\$0.70	\$9,033.50	\$0.72	\$9,291.00	\$0.65	\$8,388.25
YELLOW EPOXY REFLECTORIZED PAVEMENT STRIPES + 20 MILS:	\$0.70	\$8,074.50	\$0.72	\$8,305.20	\$0.65	\$7,497.75

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): ONBROW HILL ROAD & MOON HILL ROAD RECONSTRUCTION & REHABILITATION & RECONSTRUCTION - TOWN OF FENSBURY, WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
FIELD CHANGE PAYMENT:	\$1.00	\$94,000.00	\$1.00	\$94,000.00	\$1.00	\$94,000.00
ASPHALT PRICE ADJUSTMENT:	\$1.00	\$1,000.00	\$1.00	\$1,000.00	\$1.00	\$1,000.00
FUEL PRICE ADJUSTMENT:	\$1.00	\$1,000.00	\$1.00	\$1,000.00	\$1.00	\$1,000.00
SUBTOTAL:		\$1,423,736.85		\$1,507,939.18		\$1,502,115.00
MOBILIZATION:		\$55,000.00		\$38,563.00		\$60,000.00
BASE BID TOTAL:		\$1,478,736.85		\$1,546,502.18		\$1,562,115.00

Kubricky Construction Corp.
Attn: Suzanne Olden
269 Ballard Road
Wilton, NY 12831
Ph: 518-792-5864

Galusha & Sons, LLC.
Attn: Scott Howe
426 Dix Avenue
Queensbury, NY 12804
Ph: 518-761-0400

Rifenburg Construction, Inc.
Attn: Russell Huta
159 Brick Church Road
Troy, NY 12180
Ph: 518-279-3265

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): ONIROW HILL ROAD & MOON HILL ROAD (CR 63) REHA BIDDING TABULATION & RELEASE OF WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM	NAME & ADDRESS OF BIDDER Peckham Road Corp. Attn: Tyler Pratt 375 Bay Road, Suite 201 Queensbury, NY 12804 Ph: 518-792-3157	NAME & ADDRESS OF BIDDER Evolution Construction Services, LLC. Attn: Jeffrey Russo PO Box 511 McShaneville, NY 12118 Ph: 518-956-4407
DESCRIPTION OF ITEM	BID PRICE	BID PRICE
TOTAL BID FOR ALL UNIT PRICES:	\$1,789,731.60	\$2,186,403.70
LINE ITEM BREAKDOWN:		
CLEARING & GRUBBING:	\$12,000.00	\$22,000.00
UNCLASSIFIED EXCAVATION & DISPOSAL:	\$32.50	\$36.00
EMBANKMENT IN PLACE:	\$50.50	\$48.00
SELECT GRANULAR FILL:	\$19.25	\$70.00
SHOULDER BACKUP MATERIAL:	\$30.00	\$48.25
SAND BACKFILL:	\$17.25	\$51.00
CONTROLLED LOW STRENGTH MATERIAL (CLSM)	\$170.00	\$281.00
TRENCH & CULVERT EXCAVATION:	\$30.75	\$28.00
TEST PIT EXCAVATION:	\$415.00	\$1,250.00
GEO-TEXTILE SEPARATION:	\$0.86	\$3.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEMS: OXBOW HILL ROAD & MOON HILL ROAD (CR 63) RECONSTRUCTION & IMPROVEMENTS - TOWN OF GREENSBURY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM		BID PRICE	BID PRICE
MULCH TEMPORARY:	\$0.80	\$8,560.00	\$1.20	\$12,840.00
SEED & MULCH - TEMP:	\$0.80	\$5,144.00	\$0.75	\$4,822.50
CHECK DAM (DITCH BOTTOM WIDTH 0.0 TO 3') GRAVEL BAG - TEMP:	\$84.50	\$6,591.00	\$527.00	\$41,106.00
CHECK DAM (DITCH BOTTOM WIDTH >10') GRAVEL BAG - TEMP:	\$500.00	\$500.00	\$900.00	\$900.00
CHECK DAM (DITCH BOTTOM WIDTH 0.0 TO 3') STONE PERMANENT:	\$278.00	\$4,726.00	\$299.00	\$5,083.00
SILT-FENCE - TEMPORARY:	\$4.25	\$12,898.75	\$3.80	\$11,533.00
DRAINAGE STRUCTURE INLET PROTECTION, SILT FENCE - TEMP:	\$20.15	\$302.25	\$35.00	\$525.00
ROLLED EROSION CONTROL PRODUCT, CLASS II, TYPE C, INTERMEDIATE:	\$3.75	\$4,593.75	\$4.20	\$5,145.00
SUBBASE COURSE, TYPE 2:	\$65.00	\$183,300.00	\$46.00	\$129,720.00
PLANT PRODUCTION QUALITY ADJUSTMENT TO HMA ITEMS:	\$70.00	\$14,000.00	\$70.00	\$14,000.00
TRUE & LEVELING F9, HMA, 80-SERIES COMPACTION:	\$92.00	\$70,840.00	\$113.25	\$87,202.50
12.5 F3 TOP COURSE HMA, 70 SERIES COMPACTION:	\$70.00	\$99,120.00	\$82.00	\$116,112.00
19 F9 BINDER COURSE HMA, 70 SERIES COMPACTION:	\$91.00	\$104,286.00	\$104.50	\$119,757.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): ONBROW HILL ROAD & MOON HILL ROAD (CR 63) RECONSTRUCTION & TOWN RECONSTRUCTION - TOWN OF GREENSBURY, NY DATE: MAY 27, 2021 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM		BID PRICE	BID PRICE
37.5 F9 BASE COURSE HMA, 70 SERIES COMPACTION;	\$78.50	\$112,961.50	\$94.80	\$136,417.20
	STRAIGHT TACK COAT:	\$1.75	\$4,410.00	\$3.75
ASPHALT PAVEMENT JOINT ADHESIVE:	\$0.75	\$20,617.50	\$0.40	\$10,996.00
MISCELLANEOUS COLD MILLING OF BITUMINOUS CONCRETE:	\$3.80	\$16,355.20	\$2.75	\$11,836.00
SHIELDS & SHORING:	\$1.20	\$3,000.00	\$28.00	\$70,000.00
CORRUGATED STEEL PIPE (2-2/3 IN. X 1/2" CORRUGATIONS), 18 INCH, 16 GAUGE:	\$239.74	\$719.22	\$930.00	\$2,790.00
GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" X 1/2" CORRUGATIONS) 15" DIAMETER, 16 GAUGE:	\$259.10	\$518.20	\$400.00	\$800.00
GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" X 1/2" CORRUGATIONS) 18" DIAMETER, 16 GAUGE:	\$283.18	\$1,132.72	\$400.00	\$1,600.00
GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" X 1/2" CORRUGATIONS) 21" DIAMETER, 16 GAUGE:	\$306.00	\$1,224.00	\$450.00	\$1,800.00
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STURDRAIN 12" DIAMETER:	\$39.40	\$13,277.80	\$68.00	\$22,916.00

Peckham Road Corp.
Attn: Tyler Pratt
375 Bay Road
Greenburgh, NY 12804
Ph: 518-792-3157

Evolution Construction Services, LLC.
Attn: Jeffrey Russo
Box 301
Mechanicville, NY 12118
Ph: 518-956-4407

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): ONBOW HILL ROAD & MOON HILL ROAD REHABILITATION & RECONSTRUCTION - TOWN OF GREENSBURY, WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 15" DIAMETER:	\$56.00	\$16,408.00	\$90.00	\$26,370.00
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 18" DIAMETER:	\$60.15	\$3,789.45	\$150.00	\$9,450.00
LEACHING BASIN, TYPE M60:	\$4,525.00	\$36,200.00	\$7,800.00	\$62,400.00
ALTERING DRAINAGE STRUCTURES, LEACHING BASINS & MANHOLES:	\$2,900.00	\$2,900.00	\$654.00	\$654.00
ALTERING DRAINAGE STRUCTURES, LEACHING BASINS & MANHOLES:	\$1,125.00	\$1,125.00	\$654.00	\$654.00
ALTERING DRAINAGE STRUCTURES, LEACHING BASINS & MANHOLES:	\$1,100.00	\$1,100.00	\$660.00	\$660.00
RECTANGULAR DRAINAGE STRUCTURE TYPE A FOR #3 WELDED FRAME:	\$550.00	\$13,750.00	\$1,138.00	\$28,450.00
ROUND PRECAST CONCRETE MANHOLE, TYPE 48	\$615.00	\$2,460.00	\$1,820.00	\$7,280.00
BOX BEAM GUIDE RAILING:	\$60.20	\$20,769.00	\$48.00	\$16,560.00
BOX BEAM GUIDE RAILING (SHOP BENT OR SHOP MITTERED):	\$64.85	\$16,212.50	\$71.00	\$17,750.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEMS: OSWOW HILL (CR 63) REHABILITATION & RECONSTRUCTION - TOWN WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE
BOX BEAM END PIECE:	\$815.00	\$815.00	\$2,950.00	\$2,950.00
BOX BEAM GUIDE RAILING END ASSEMBLY, TYPE IIA:	\$2,275.00	\$20,475.00	\$2,950.00	\$26,550.00
RESETTING CORRUGATED BEAM GUIDE RAILING:	\$15.60	\$1,794.00	\$81.00	\$9,315.00
REMOVING & DISPOSING CORRUGATED BEAM GUIDE RAILING:	\$5.00	\$650.00	\$48.00	\$6,240.00
REMOVING & DISPOSING BOX BEAM GUIDE RAILING:	\$5.75	\$603.75	\$80.50	\$8,452.50
REMOVING & DISPOSING ANCHORAGE UNITS FOR CORRUGATED BEAM GUIDE RAILING & MEDIAN BARRIER:	\$550.00	\$1,100.00	\$2,950.00	\$5,900.00
TEMPORARY PLASTIC BARRIER FENCE:	\$4.50	\$2,655.00	\$8.00	\$4,720.00
CONCRETE SIDEWALKS & DRIVEWAYS:	\$810.00	\$3,240.00	\$2,400.00	\$9,600.00
HOT MIX ASPHALT (HMA) SIDEWALKS, DRIVEWAYS & BICYCLE PATHS, AND VEGETATION CONTROL STRIPS:	\$225.00	\$36,675.00	\$275.00	\$44,825.00
CAST-IN-PLACE CONCRETE CURB TYPE VFI 50:	\$100.00	\$2,500.00	\$260.00	\$6,500.00
FERTILIZER:	\$5.40	\$729.00	\$26.00	\$3,510.00
MYCORRHIZAL FUNGI:	\$54.25	\$7,323.75	\$30.20	\$4,077.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEMS: ONROW HILL ROAD & MOON HILL ROAD (CR 63) REHABILITATION & TOWN RECONSTRUCTION - TOWN OF WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE
TOPSOIL - REUSE ON-SITE MATERIALS:	\$56.15	\$2,807.50	\$43.00	\$2,150.00
TOPSOIL - ROADSIDE:	\$70.15	\$21,956.95	\$75.00	\$23,475.00
TOPSOIL - LAWNS:	\$160.00	\$26,400.00	\$70.00	\$11,550.00
TURF ESTABLISHMENTS - ROADSIDE:	\$0.98	\$3,200.68	\$1.25	\$4,082.50
TURF ESTABLISHMENTS - LAWNS:	\$1.05	\$1,558.20	\$1.25	\$1,855.00
WATERING VEGETATION:	\$16.27	\$455.56	\$255.00	\$7,140.00
PLANTING - HERBACEOUS PLANTS - AS SPECIFIED CONTAINER GROWN:	\$21.69	\$433.80	\$150.00	\$3,000.00
TREE REMOVAL OVER 18" TO 24" DIAMETER BREAST HEIGHT - STUMPS GRUBBED:	\$410.00	\$820.00	\$4,000.00	\$8,000.00
TREE REMOVAL OVER 24" TO 36" DIAMETER BREAST HEIGHT - STUMPS CUT TO BELOW GRADE:	\$5,175.00	\$5,175.00	\$5,000.00	\$5,000.00
BASIC WORK ZONE TRAFFIC CONTROL:	\$264,756.36	\$264,756.36	\$315,000.00	\$315,000.00
(P.V.M.S) STANDARD SIZE - FULL MATRIX (LED) NO OPTIONAL EQUIPMENT SPECIFIED, CELLULAR COMMUNICATIONS:	\$4,550.00	\$9,100.00	\$5,200.00	\$10,400.00
MAIL BOXES:	\$362.00	\$10,498.00	\$390.00	\$11,310.00

Peckham Road Corp.
Attn: Tyler Pratt
375 Bay Road, Suite 201
Queensbury, NY 12804
Ph: 518-792-3157

Evolution Construction Services, LLC.
Attn: Jeffrey Russo
PO Box 511
Mechanicville, NY 12118
Ph: 518-956-4407

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEMS: ONYON HILL ROAD (CR 63) REHABILITATION & TOWN RECONSTRUCTION - TOWN WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE
STONE FILLING (LIGHT):	\$192.00	\$8,064.00	\$97.00	\$4,074.00
BEDDING MATERIAL, TYPE 2:	\$315.00	\$2,520.00	\$151.00	\$1,208.00
CLEANING CULVERTS WITH SPAN OF 50" OR LESS:	\$14.60	\$4,307.00	\$10.00	\$2,950.00
CLEANING CLOSED DRAINAGE SYSTEMS:	\$19.55	\$4,301.00	\$12.00	\$2,640.00
CLEANING DRAINAGE STRUCTURES:	\$429.79	\$4,297.90	\$400.00	\$4,000.00
CLEAN GRADE & SHAPE EXISTING ROADSIDE SECTION:	\$7.50	\$150.00	\$139.00	\$2,780.00
CONVENTIONALLY FORMED OR MACHINE FORMED CONCRETE GUTTERS:	\$17.25	\$39,105.75	\$28.00	\$63,476.00
SURVEY OPERATIONS:	\$28,800.00	\$28,800.00	\$36,250.00	\$36,250.00
CUTTING PAVEMENT:	\$2.20	\$12,837.00	\$5.20	\$30,342.00
ENGINEER'S FIELD OFFICE: TYPE 1:	\$2,150.00	\$15,050.00	\$2,700.00	\$18,900.00
GROUND MOUNTED SIGN PANELS LESS THAN OR EQUAL TO 30 SF, WITH Z BARS:	\$37.20	\$1,302.00	\$38.50	\$1,347.50
GROUND MOUNTED SIGN PANELS WITH Z BARS, HIGH VISIBILITY:	\$42.00	\$630.00	\$96.25	\$1,443.75
TYPE A SIGN POSTS:	\$221.10	\$4,643.10	\$267.00	\$5,607.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): ONBOW HILL ROAD & MOON HILL ROAD SIGNALIZATION & RECONSTRUCTION - TOWN OF GREENSBURY, WARREN COUNTY, NY DATE: MAY 27, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	Peckham Road Corp. Amenity Road 375 Bay Road, Suite 201 Owego, NY 12804 Ph: 518-792-3157		Evolution Construction Services, LLC. Amenity Road PO Box 511 Mechanicville, NY 12118 Ph: 518-956-4407	
DESCRIPTION OF ITEM	BID PRICE		BID PRICE	
RELOCATE SIGN POST STRIP:	\$71.15	\$284.60	\$59.25	\$237.00
RELOCATE SIGN PANEL, SIGN PANEL ASSEMBLY SIZE 1 (UNDER 30 SQ FT):	\$115.00	\$1,725.00	\$267.00	\$4,005.00
REMOVE & DISPOSE SIGN PANEL SIGN PANEL ASSEMBLY SIZE 1 (UNDER 30 SQ FT):	\$46.00	\$46.00	\$255.00	\$255.00
WELDED FRAME & RECTANGULAR GRATE 3:	\$1,155.00	\$4,620.00	\$490.00	\$1,960.00
WELDED FRAME & RECTANGULAR GRATE 11:	\$1,100.00	\$7,700.00	\$1,825.00	\$12,775.00
MANHOLE FRAME & GRATE:	\$1,350.00	\$2,700.00	\$1,050.00	\$2,100.00
WHITE EPOXY REFLECTORIZED PAVEMENT STRIPES - 20 MILLS:	\$0.70	\$9,033.50	\$0.80	\$10,324.00
YELLOW EPOXY REFLECTORIZED PAVEMENT STRIPES - 20 MILLS:	\$0.70	\$8,074.50	\$0.80	\$9,228.00
FIELD CHANGE PAYMENT:	\$1.00	\$94,000.00	\$1.00	\$94,000.00
ASPHALT PRICE ADJUSTMENT:	\$1.00	\$1,000.00	\$1.00	\$1,000.00
FUEL PRICE ADJUSTMENT:	\$1.00	\$1,000.00	\$1.00	\$1,000.00
SUBTOTAL:		\$1,721,731.60		\$2,130,403.70

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 23-21 ITEM(S): OXBOW HILL ROAD & MOON HILL ROAD (CR 63) REHABILITATION & RECONSTRUCTION - TOWN OF QUEENSBURY - WARREN COUNTY, NY	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
DATE: MAY 27, 2021 TIME: 3:00 PM.	Peckham Road Corp. Attn: Tyler Pratt 375 Bay Road - Suite 201 Queensbury, NY 12804 Ph: 518-792-3157	Evolution Construction Services, LLC. Attn: Jeffrey Russo PO Box 511 Mechanicville, NY 12118 Ph: 518-956-4407
DESCRIPTION OF ITEM	BID PRICE	BID PRICE
MOBILIZATION:	\$68,000.00	\$56,000.00
BASE BID TOTAL:	\$1,789,731.60	\$2,186,403.70

Adopted by unanimous vote.

RESOLUTION NO.219 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AMENDING AGREEMENT WITH MJ ENGINEERING & LAND SURVEYING, P.C. TO PROVIDE CONSULTANT SERVICES FOR OXBOW HILL & MOON HILL ROAD (CR 63) RECONSTRUCTION, TOWN OF QUEENSBURY, TO INCLUDE CONSTRUCTION SUPPORT AND CONSTRUCTION INSPECTION SERVICES

WHEREAS, Resolution No. 577 of 2019 authorized an agreement with MJ Engineering & Land Surveying, P.C., to provide consultant services for Capital Project H395, Oxbow Hill & Moon Hill Road (CR 63) Reconstruction, PIN 1761.45, in an amount not to exceed One Hundred Forty-Five Thousand Five Hundred Dollars (\$145,500), for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Public Works Committee has approved a request to include construction support and construction inspection services for an amount not to exceed One Hundred Eighty-Seven Thousand Dollars (\$187,000), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with MJ Engineering & Land Surveying, P.C., 1533 Crecent Road, Clifton Park, New York 12065, to include construction support and construction inspection services for an amount not to exceed One Hundred Eighty-Seven Thousand Dollars (\$187,000), in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 577 of 2019 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 220 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR CR 7 OVER HALFWAY CREEK BRIDGE REPLACEMENT, TOWN OF QUEENSBURY

WHEREAS, a project for the Bridge NY, BIN 3360320, County Road 7 (CR 7) over Halfway Creek, Town of Queensbury, Warren County P.I.N. 1761.23 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design, ROW Incidentals and ROW Acquisition work, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design, ROW Incidentals and ROW Acquisition work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Four Hundred Sixty-One Thousand Nine Hundred Eighty-Nine Dollars and no cents (\$461,989.00) has been appropriated from Capital Project

No. H386 CR 7 over Halfway Creek Bridge Replacement and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of Forty-Six Thousand Eighty-Six Dollars (\$46,086) is hereby appropriated from Capital Project No. H386 CR 7 over Halfway Creek Bridge Replacement and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby agrees that the County of Warren shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to the County of Warren, and it is further

RESOLVED, that in the event the Project costs not covered by federal-aid, state-aid or NY Bridge funding exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the County of Warren hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Adopted by unanimous vote.

RESOLUTION NO. 221 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AMENDING AGREEMENT WITH CREIGHTON MANNING ENGINEERING TO PROVIDE CONSULTANT SERVICES IN CONNECTION WITH CAPITAL PROJECT H386, CR 7 OVER HALFWAY CREEK BRIDGE REPLACEMENT, TOWN OF QUEENSBURY, TO ADD RIGHT OF WAY INCIDENTALS AND RIGHT OF WAY ACQUISITION SERVICES

WHEREAS, Resolution No. 228 of 2019 authorized an agreement with Creighton Manning Engineering, to provide consultant services for Capital Project H386, CR 7 over Halfway Creek Bridge Replacement, PIN 1761.23, in an amount not to exceed Four Hundred Sixty-One Thousand Nine Hundred Eighty-Nine Dollars (\$461,989), for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Public Works Committee has approved a request to add right-of-way incidentals and right-of-way acquisition services, for an amount not to exceed Thirty-Three Thousand Three Hundred Thirty-Seven Dollars (\$33,337), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Creighton Manning Engineering, 2 Winners Circle, Suite 201, Albany, New York 12205, to include right-of-way incidentals and right-of-way acquisition services, for an amount not to exceed Thirty-

Three Thousand Three Hundred Thirty-Seven Dollars (\$33,337), in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 228 of 2019 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 222 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE CORRESPONDENCE APPROVING JUST COMPENSATION AMOUNTS AND AUTHORIZING NEGOTIATIONS WITH PROPERTY OWNERS FOR LAND ACQUISITIONS RELATED TO THE CR 7 OVER HALFWAY CREEK BRIDGE REPLACEMENT PROJECT

WHEREAS, R.K. Hite & Company, Inc., right-of-way consultant for the County has completed appraisals of property to be acquired as part of the CR 7 over Halfway Creek Bridge Replacement Project (the "Project"), and

WHEREAS, the consultant provided appraisals of numerous properties, located in the Town of Queensbury, that are crucial/necessary for the Project and has provided correspondence to the Superintendent of the Department of Public Works outlining a highest approved appraisal amount/recommended just compensation amount for each property, based on the Uniform Appraisal Standards for Federal Land Acquisitions and verified by an independent reviewer, which are listed on the attached Schedule "A" and made a part of this resolution, and

WHEREAS, in order to commence negotiations with the property owners to purchase the properties, the County needs to acknowledge the just compensation amounts, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute any and all documentation from R.K. Hite & Company, Inc., which documentation may consist of: (1) correspondence approving just compensation amounts; (2) correspondence acknowledging receipt of partial title search certifications; (3) agreements to purchase real property; and (4) any other documentation that may be necessary in order to acquire the properties listed on the attached Schedule "A," with all documentation to be in a form approved by the County Attorney, and be it further

RESOLVED, that the expenses incurred for such Project shall be expended from Capital Project No. H386 - CR 7 over Halfway Creek Bridge Replacement.

SCHEDULE "A"
JUST COMPENSATION RECOMMENDATIONS

Map No.	Tax Parcel ID	Property Owner	Approved Appraisal Amount	Recommended Just Compensation
01 & 02	296.20-1-53	The Town of Queensbury	\$2,800.00	\$2,800.00
03 & 04	296.20-1-50.1	Lowe's Home Centers, Inc. n/k/a Lowe's Home Centers, LLC	\$2,600.00	\$2,600.00

Map No.	Tax Parcel ID	Property Owner	Approved Appraisal Amount	Recommended Just Compensation
05	296.20-1-52	Niagara Mohawk Power Corporation	\$600.00	\$600.00
06	296.20-1-54	AAA Northway, Inc.	\$4,200.00	\$4,200.00

Adopted by unanimous vote.

RESOLUTION NO. 223 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE OLMSTEDVILLE ROAD (CR 19) RECONSTRUCTION, TOWN OF CHESTER

WHEREAS, the Olmstedville Road (CR 19) Reconstruction, Town of Chester, P.I.N. 1761.44 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design and ROW Incidentals & Acquisition, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design and ROW Incidentals & Acquisition for the Project or portions thereof, and it is further

RESOLVED, that the sum of Three Hundred Thirty-Six Thousand Five Hundred Twenty-Seven Dollars and no cents (\$336,527.00) has been appropriated from Capital Project No. H394.9550 Olmstedville Road Reconstruction and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of Ninety Thousand Thirty-Three Dollars (\$90,033) is hereby appropriated from Capital Project No. H394.9550 280 Olmstedville Road Reconstruction and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first

instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Adopted by unanimous vote.

RESOLUTION NO. 224 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AMENDING AGREEMENT WITH MCFARLAND JOHNSON TO PROVIDE CONSULTANT SERVICES FOR OLMSTEDVILLE ROAD (CR 19) RECONSTRUCTION, TOWN OF CHESTER, TO INCLUDE RIGHT-OF-WAY INCIDENTALS AND RIGHT-OF-WAY ACQUISITION SERVICES

WHEREAS, Resolution No. 575 of 2019 authorized an agreement with McFarland Johnson, to provide consultant services for Capital Project H394, Olmstedville Road (CR 19) Reconstruction, PIN 1761.44, in an amount not to exceed Three Hundred Thirty-Six Thousand Five Hundred Twenty-Seven Dollars (\$336,527), for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Public Works Committee has approved a request to add right-of-way incidentals and right-of-way acquisition services, for an amount not to exceed Eighty Thousand Thirty-Three Dollars (\$80,033), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with McFarland Johnson, 60 Railroad Place, Suite 402, Saratoga Springs, New York 12866, to include right-of-way incidentals and right-of-way acquisition services, in an amount not to exceed Eighty Thousand Thirty-Three Dollars (\$80,033), in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 575 of 2019 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 225 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR CLIMATE SMART COMMUNITIES GRANT PROGRAM FOR ORGANICS MANAGEMENT PLAN/REDUCTION OF ORGANIC WASTE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to submit a grant application to the New York State Department of Environmental Conservation for Climate Smart Communities Grant Program for organics management plan/reduction of organic waste, in the estimated amount of Seventy-Five Thousand Dollars (\$75,000) to Eighty Thousand Dollars (\$80,000), with the final amount to be determined, which shall be subject to a fifty percent (50%) Local Match to be paid from a source to be determined, for a term commencing upon execution by both parties and

terminating upon exhaustion of grant funds, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this agreement, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 226 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE FOR MAINTENANCE AND REVENUE COLLECTION AT THE WEST BROOK PARKING LOT

WHEREAS, the Warren County Public Works Committee recommends an Intermunicipal Agreement with the Village of Lake George with regard to the maintenance and revenue collection at the West Brook Parking Lot ("Parking Lot"), for a term commencing May 1, 2021 and terminating April 30, 2026, with either party being able to terminate the Intermunicipal Agreement by giving notice of termination to the other party in December of each year of the term, with the following provisions:

1. The Village of Lake George will:
 - a) Sweep and clean the Parking Lot daily;
 - b) Provide and service some refuse cans;
 - c) Collect Pay Stations weekly as necessary;
 - d) Count bills and coins at Village Hall;
 - e) Provide payment to Warren County as required;
 - f) Provide daily and required maintenance of the Pay Stations e.g. clean, replace paper, repair;
 - g) Enforce parking regulations as adopted by Warren County utilizing the Village of Lake George personnel and tickets; and
 - h) Deliver tickets to the Town Court Clerk for follow-up.

2. Warren County will:
 - a) Construct the Parking Lot;
 - b) Provide all barriers, striping, signage, etc.;
 - c) Provide and install lighting;
 - d) Be responsible for all parts, replacement items or other capital costs as necessary;
 - e) Provide covers for the Pay Stations during the winter months;
 - f) Plow the lot during snowfall; and
 - g) Purchase all paper and contract with banks,

and

WHEREAS, the Superintendent of the Department of Public Works advises that the Village of Lake George will accept as payment for the above services provided by the Village, ten percent (10%) of the cash receipts collected only from the Pay Stations with the County

retaining all other payments including one hundred percent (100%) of the payments made electronically from the Pay Stations, and all collected funds accounted for and disbursed to the County on a bi-weekly basis at no additional cost to the County, and

WHEREAS, the processing fee paid by the Village is to be deducted prior to calculating the County's share and a report of payment to the County will be completed in November of each year, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an Intermunicipal Agreement with the Village of Lake George for the maintenance, revenue collection and enforcement at the Parking Lot, for a term commencing May 1, 2021 and terminating April 30, 2026, with either party being able to terminate the Intermunicipal Agreement by giving notice of termination to the other party in December of each year of the term and said Intermunicipal Agreement shall contain the aforementioned conditions and any other conditions that the Superintendent of the Department of Public Works and/or the County Attorney deem appropriate, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 227 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

INTRODUCING PROPOSED LOCAL LAW NO. 6 OF 2021, ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 11 OF 2011, ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 7 OF 1978 AND LOCAL LAW NO. 2 OF 1984 TO AUTHORIZE SNOWMOBILE USAGE ON THE WARREN COUNTY BIKEWAY IN A CERTAIN SECTION DESIGNATED WITHIN LOCAL LAW NO. 11 OF 2011", TO AUTHORIZE CLASS 1 AND CLASS 2 BIKE USAGE ON THE WARREN COUNTY BIKEWAY," AND AUTHORIZING PUBLIC HEARING THEREON

NOT APPROVED - REFERRED TO COMMITTEE

RESOLVED, that proposed Local Law No. 6 of 2021 entitled "A Local Law Amending Local Law No. 11 of 2011, Entitled "A Local Law Amending Local Law No. 7 of 1978 and Local Law No. 2 of 1984 to Authorize Snowmobile Usage on the Warren County Bikeway in a Certain Section Designated within Local Law No. 11 of 2011", to Authorize Class 1 and Class 2 Electric Bike Usage on the Warren County Bikeway," attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Room in the Warren County Municipal Center on the 16th day of July, 2021, at 10:00 a.m. on the matter of the adoption of said proposed Local Law No. 6 of 2021, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**SCHEDULE "A"
COUNTY OF WARREN
LOCAL LAW NO. 6 OF 2021**

A LOCAL LAW AMENDING LOCAL LAW NO. 11 OF 2011, ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 7 OF 1978 AND LOCAL LAW NO. 2 OF 1984 TO AUTHORIZE SNOWMOBILE USAGE ON THE WARREN COUNTY BIKEWAY IN A CERTAIN SECTION DESIGNATED WITHIN LOCAL LAW NO. 11 OF 2011", TO AUTHORIZE CLASS 1 AND CLASS 2 ELECTRIC BIKE USAGE ON THE WARREN COUNTY BIKEWAY

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Title. This Local Law shall be known as "A Local Law Amending Local Law No. 11 of 2011, Entitled "A Local Law Amending Local Law No. 7 of 1978 and Local Law No. 2 of 1984 to Authorize Snowmobile Usage on the Warren County Bikeway in a Certain Section Designated Within Local Law No. 11 of 2011" to Authorize Class 1 and Class 2 Electric Bike Usage on the Warren County Bikeway."

SECTION 2. Legislative Intent and Purpose. The Warren County Board of Supervisors desires to amend Local Law No. 11 of 2011, to authorize use of Class 1 and Class 2 electric bike usage on the Warren County Bikeway.

SECTION 3. Enactment Authority. This Local Law is enacted under the authority of Section 10 of the Municipal Home Rule of New York State.

SECTION 4. Subsection 3 of Section 6 of Local Law No. 11 of 2011 is amended to read as follows:

"**Section 6.** Except as provided for in subsection (a) herein, or as otherwise provided by resolution of the Warren County Board of Supervisors, motor vehicles are prohibited from operating in or on the areas of the facilities except as may be permitted on roads and parking areas designated and marked for motor vehicle use by the Superintendent.

(a) Snowmobiles may be operated on the Warren County Bikeway from a point beginning at approximately 920' south of the centerline of County Route 59 (Bloody Pond Road), and extending the boundary of the Lands of the State of New York north of the bridge over State Route 9L (exclusive of segments within Town Highway ROW), from the day following the close of the local Big Game muzzleloader season (as annually determined by NYSDEC), through the following March 31st, and only between the hours of 8:00 a.m. to 10:00 p.m., unless otherwise restricted by applicable law or regulation. Notwithstanding the foregoing, the Superintendent or his designee may restrict snowmobile access and usage on the above described section of the Warren County Bikeway if weather conditions are not conducive to snowmobile use or, for other reasons as determined by the Superintendent or his designee.

(b) Class 1 and Class 2 Electric Bikes may be operated on the Warren County Bikeway one (1) hour before sunrise and closing one (1) hour after sunset, unless otherwise restricted by applicable law or regulation. Notwithstanding, the foregoing, the Superintendent or his designee may restrict Class 1 and Class 2 electric bikes usage of the Warren County Bikeway if weather conditions are not conducive to use or, for other reasons as determined by the Superintendent or his designee."

SECTION 5. Effective Date. This Law shall be effective immediately upon filing with the Secretary of State as provided by law.

SECTION 6. Prior Local Laws Amended. This Local Law amends Warren County Local Law No. 7 of 1978 "A Local Law Providing for the Rules and Regulations for the Use of the Warren County Bikeway" and Local Law 11 of 2011 "A Local Law Amending Local Law 7 of 1978 and Local Law No. 2 of 1984 to Authorize Snowmobile Usage on the Warren County Bikeway in a Certain Section Designated within Local Law No. 11 of 2011."

Except as amended herein, all of the terms and conditions of Local Law No. 7 of 1978 and Local Law No. 11 of 2011, shall remain in full force and effect.

RESOLUTION NO. 228 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH BBG&G
ADVERTISING, INC. TO PROVIDE WORD PRESS OR DRUPAL WEB RE-
DESIGN/WEBSITE HOSTING/PRODUCTION SERVICES (WC 30-21)
FOR THE WARREN COUNTY TOURISM DEPARTMENT**

WHEREAS, the Purchasing Agent requested bids to provide Warren County with Word Press or Drupal Web Re-Design/Website Hosting/Production Services (WC 30-21) for the Tourism Department, and

WHEREAS, the Director of Tourism has recommended that Warren County award the agreement to BBG&G Advertising, Inc., now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify BBG&G Advertising, Inc. of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with BBG&G Advertising, Inc., to provide the Warren County Tourism Department with Word Press or Drupal Web Re-Design/Website Hosting/Production Services, pursuant to the terms and provisions of the bid documents and proposal (WC 30-21), for a term commencing July 1, 2021 and terminating June 30, 2022, with the option for three (3) additional one (1) year terms upon mutual agreement of the parties, for an amount not to exceed Eighty Thousand Six Hundred Fifty-Five Dollars (\$80,655), plus the cost of hosting services, at the rates defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0007 470 Tourism/Occupancy, Tourism, Contract.

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 30-21 ITEMS: REQUEST FOR PROPOSALS FOR DRUPAL WEB DESIGN, WEBSITE HOSTING/PRODUCTION SERVICES FOR THE WARREN COUNTY TOURISM DEPARTMENT DATE: APRIL 22, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	BID PRICE	BID PRICE	BID PRICE	BID PRICE
DESCRIPTION OF ITEM	College & Commerce Solutions, LLC 4th Devoe Attn: Michael Kelly 261 East St. P.O. Box 14434 Ph: 385-250-9884	Fall Deck Design Attn: Molly O'Sean 149 Hollow Rd. Clinton Corners, NY 12514 Ph: 845-266-3832	Phx 072, Inc Attn: Kenan Ben-Yehuda 19th Floor 1230 Avenue of the Americas New York, NY 10020 Ph: 646-416-6339	Attn: David Attn: Dominic Ebanks 1178 Broadway, Suite 201 New York, NY 10001 Ph: 866-985-3330
BID AWARDED TO:	Terms: Commencing upon Execution of Agreement and terminating one year thereafter			
JULIE A. BUTLER, PURCHASING AGENT	Resolution No.			
Total (not including hosting):	\$23,700.00	\$35,850.00	\$37,800.00	\$55,030.00
Website Hosting:	\$720.00 - year 1	\$8,750.00 for 2021	\$2,600/year - any yearly fee plugin will be billed at cost	\$65.00/mo.
	\$745.00 - year 2			
	\$775.00 - year 3			
Hourly rate (for web additions, consulting, etc.)	\$95.00/hr - Design	\$850 for 10 hours retainer for monthly maintenance	\$200.00/hr - website maintenance (design, development, new features, regular maintenance)	\$990.00 for 9 hours retainer for monthly maintenance
	\$125.00/hr - Programmer/Developer	\$85.00/hr for work beyond the scope of services thru 12/31/22. Rate will increase 4% per year thereafter.	\$3,000/month - SEO Onsite	\$1,400/mo. SEO maintenance deliverables
	\$450.00 per online meeting			
	\$750.00 per onsite meeting			
Out-of-Pocket Expenses:		\$1,000 including travel, office expenses, mail, phone		

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 30-21	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEMISE REQUEST FOR PROPOSALS FOR DRIPAL WEB SITE HOSTING, PRODUCTION REPAIRS FOR THE WARREN COUNTY TOURISM DEPARTMENT DATE: APRIL 22, 2021 TIME: 3:00 PM.	BBG&G Advertising, Inc. 3026 Route 207, Suite 101 Campbell Hall, NY 10916 PH: 845-6155984	Park Circle Technologies 16 Park Circle Short Hills, NJ 07078 PH: 212-699-2534	RBK Advertising & Design 291 Broadway, 9th Floor New York, NY 10007 PH: 201-488-9296	Rolle & Ehrle 290 N. University Ave. Provo, UT 84601 PH: 801-568-9172
DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE
Total (not including hosting):	\$80,655.00	\$89,000.00	\$61,000 - \$89,500.00 estimate	\$102,500.00
Website Hosting:	\$1,815.00/yr - see proposal for size limits	Park Circle does not offer hosting services	See proposal for note regarding hosting on Facebook	\$65.00/mo.
Hourly rate (for web additions, consulting, etc.)	\$2,300.00 for 14 hours for monthly maintenance & support \$3,300.00 for 20 hours for monthly maintenance & support	\$900.00 for 12 hours for monthly maintenance	\$2000.00/month for maintenance (including quarterly reports)	\$2000.00 - \$1,200.00 per month maintenance depending on package selected
	\$225.00/year for Stuart Security Software (unless included within hosting package)	\$85.00/hr for additional work.	Concept & Design: \$200	\$1,000.00 - \$3,000.00 per month SEO depending on package selected
	\$300.00 estimated cost for theme license & plug-ins		Account Mgmt: \$150	
Out-of-Pocket Expenses:	See proposal for details. Some charged at 15% mark-up, some are included in the above total.		Marketing/Strategic Planning: \$200	\$0.00
			Copywriting: \$175	
			Media Planning: \$175	
			Comps & Layout: \$150	
			Mechanical Art: \$150	
			Scanning & Retouching: \$175	
			Illustration: \$175	
			Multimedia: \$200	
			Photo Direction: \$150	
			Press Proofing: \$150	

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 30-21 ITEM(S) REQUEST FOR PROPOSALS FOR DRUPAL WEB REDESIGN, WEBSITE HOSTING/PRODUCTION DEPARTMENTS DATE: APRIL 22, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER Aditans 42-100 Willow Creek Way Fairport, NY 14455 Ph: 202-669-2840	NAME & ADDRESS OF BIDDER OPIN Digital Attn: Chris Smith 575 Broadway, Unit 817 Fairport, NY 14455 613-887-7102	NAME & ADDRESS OF BIDDER Lake Phacid Advertisers Workshop LLC dba Workshop Attn: Timothy Kelleher Lake Phacid, NY 12946 518-837-3000	NAME & ADDRESS OF BIDDER InfoSmart Technologies, Inc. Attn: Karun Auresddy 5400 Laurel Spring Pkwy., Suite 706 Fairport, NY 14455 Ph: 678-933-2226
DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE
Total (not including hosting):	\$105,000.00	\$162,100.99	Disqualified: Addendums not submitted	Disqualified: Addendums & Item Divestment Act Certification were not submitted
Website Hosting:	\$1,920 - 1 year	\$22,000.00 - Year 1 \$22,000.00 - Year 2 \$22,000.00 - Year 3		
Hourly rate (for web additions, consulting, etc.)	\$120,000.00 - production services - 1 year	\$14,500 - Year 1 - product support & maintenance \$14,500 - Year 2 - product support & maintenance \$14,500 - Year 3 - product support & maintenance		
Out-of-Pocket Expenses:				

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 30-21 ITEMS: REQUEST FOR PROPOSALS FOR DIGITAL MEDIA SERVICES FOR THE WARREN COUNTY DEPARTMENT DATE: APRIL 21, 2021 TIME: 3:00 PM. DESCRIPTION OF ITEM	NAME & ADDRESS OF BIDDER Qm Incorporated, dba LCM247 200 Hill Plaza Pearl River, NY 10965 Ph: 845-920-7799	NAME & ADDRESS OF BIDDER Prelofe Systems, Inc. 5000 Goulet Parkway, Suite 140 Irvine, CA 92606 Ph: 626-531-6174	NAME & ADDRESS OF BIDDER Neuneric Technologies Corporation 2901 Mac Field Lewis Center, OH 43065 Ph: 614-912-1510	NAME & ADDRESS OF BIDDER Dumeld Corp 5608 17th Avenue Seattle, WA 98107 Ph: 301-523-0757
	BID PRICE	BID PRICE	BID PRICE	BID PRICE
Total (not including hosting):	Disqualified: Addendums not submitted	Disqualified: Addendum #2 not submitted	Disqualified: Non-Collusion Certificate not submitted	Disqualified: Addendums not submitted
Website Hosting:				
Hourly rate (for web additions, consulting, etc.)				
Out-of-Pocket Expenses:				

WARREN COUNTY BID TABULATION SHEET

BID NO.: WC 3021 ITEMS: REQUEST FOR PROPOSALS FOR DRUPAL WEBSITE HOSTING FOR THE WARREN COUNTY TOURISM DEPARTMENT DATE: APRIL 22, 2021 TIME: 3:00 PM	NAME & ADDRESS OF BIDDER Web Spiders Inc. Attn: Aditi Deydas 3 Aylesley Ct. Columbus, OH 43234 Ph: 317-571-9083	NAME & ADDRESS OF BIDDER CAP Digital Solutions, Inc. Attn: Arun Kumar Ponnusamy 2770 Main St, Suite 93 Columbus, OH 43234 Ph: 214-295-5238	NAME & ADDRESS OF BIDDER Traktek Partners Attn: Cyril Lemaire 661 Highland Ave, Suite 103E Columbus, OH 43215 Ph: 614-396-2586	NAME & ADDRESS OF BIDDER Stephen Donnelly & Associates Attn: Stephen Donnelly 208 Front St, 3rd Floor Columbus, OH 43215 Ph: 607-238-1432
DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE
Total (not including hosting):	Disqualified: Non-Collusion Certification & Item Divestment Act Certification not submitted	Disqualified: Addendums not submitted	Disqualified: Addendums not submitted	Disqualified: Addendum #1 not submitted
Website Hosting:				
Hourly rate (for web additions, consulting, etc.)				
Out-of-Pocket Expenses:				

Adopted by unanimous vote.

RESOLUTION NO. 229 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

**AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE
DISBURSEMENT OF 2021 OCCUPANCY TAX REVENUES**

RESOLVED, that Warren County enter into the standard form Warren County Tourist and Convention Development Agreement with certain applicants as listed on the attached "Schedule A" with each agreement to be in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized and directed to execute the agreements identified herein and that the funds will be expended from Budget Code A.6417.0002 480, Tourism/Occupancy, Occupancy Tax, Tourism-Special Events - \$387,000.

SCHEDULE "A"
2021 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Tim Cianciola (Craft Producers)	Lake George Arts & Crafts Festival	7/30/21 - 8/1/21	\$3,000.00
2	Tim Cianciola (Craft Producers)	Lake George BBQ Festival	8/13/21-8/15/21	\$4,000.00
3	Lake George Music Festival	Classical Music Festival	8/18/21-8/25/21	\$15,000.00
4	LGD/50 Concert Series	Five Different Concerts	5/27/21-5/30/21; 6/11/21-6/12/21; 7/2/21-7/4/21; 7/8/21-7/10/21; 8/5/21-8/6/21	\$25,000.00
5	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling	2021	\$20,000.00
6	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival	9/23/21-9/26/21	\$40,000.00
7	Adirondack Sports Complex	ADKSC Travel Team Softball Tournaments	1/1/21- 12/20/21	\$40,000.00
8	Albany Rods & Kustoms, Inc.	Adirondack Nationals	9/9/21-9/12/21	\$25,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
9	Alpha Win formerly Adk. Race Mgmt	Lake George Triathlon Festival	9/3/21-9/5/21	\$15,000.00
10	Americade, Inc.	Americade	9/20/21-9/25/21	\$50,000.00
11	Hyde Collection	Marketing and Publications	5/1/21-10/31/21	\$15,000.00
12	Improv Records, Inc.	Adirondack Independence Music Festival	9/3/21- 9/5/21	\$25,000.00
13	Prime Time Lacrosse	Lake George National Invitational	7/24/21- 7/25/21	\$30,000.00
14	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/1/21-10/3/21	\$28,000.00
15	Village of Lake George	Weekly Fireworks Shows	7/1/21-12/31/21	\$25,000.00
16	Town of Horicon	Food Truck Friday's on the Pond	7/1/21-8/31/21	\$12,000.00
17	Town of Johnsburg	W e b s i t e Maint./Marketing Initiative	1/1/21-12/31/21	\$15,000.00
	TOTAL			\$387,000.00

Roll Call Vote:

Ayes: 829

Noes: 12 Supervisor Thomas

Absent: 159 Supervisors Dickinson, Merlino and Hogan

Adopted.

RESOLUTION NO. 230 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

**AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY
SALARY AND COMPENSATION PLAN FOR 2021**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 are hereby amended as follows:

DISTRICT ATTORNEY

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1168 110		
<u>TITLE:</u> Crime Victim Specialist	June 21, 2021	\$40,954 Grade 14

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1168 110		
<u>TITLE:</u> Senior Crime Victim Specialist	June 21, 2021	\$45,455 Grade 17

<u>Decreasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1165 110		
<u>TITLE:</u> 6 th Assistant District Attorney	June 17, 2021	\$68,603

<u>Decreasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1165 110		
<u>TITLE:</u> 6 th Assistant District Attorney	June 17, 2021	\$66,563

OFFICE FOR THE AGING

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6772 110		
<u>TITLE:</u> Services Assistant - Office for the Aging #1	June 21, 2021	\$33,600 Grade 7

OFFICE FOR THE AGING

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6772 110		
<u>TITLE:</u> Services Specialist - Office for the Aging	June 21, 2021	\$37,633 Grade 10

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6772 110		
<u>TITLE:</u> Services Assistant - Office for the Aging #2	June 21, 2021	\$33,600 Grade 7

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6772 110		
<u>TITLE:</u> Supervisor of Volunteers	June 21, 2021	\$29,333 Grade 4

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6772 130		
<u>TITLE:</u> Services Assistant - Office for the Aging PT	June 21, 2021	\$33,600 Grade 7 (20 hrs/week)

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6772 130		
<u>TITLE:</u> Aging Services Assistant - PT	June 21, 2021	\$29,333 Grade 4 (20 hrs/week)

COUNTRYSIDE ADULT HOME

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6030 110		
<u>TITLE:</u> Case Manager	June 21, 2021	\$40,954 Grade 14

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6030 130		
<u>TITLE:</u> Case Manager - PT	June 21, 2021	\$25,596 Grade 14 (25hrs/week)

Roll Call Vote:
 Ayes: 841
 Noes: 0
 Absent: 159 Supervisors Dickinson, Merlino and Hogan
 Adopted.

RESOLUTION NO. 231 OF 2021
Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

**RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS
 IN EXECUTING AN AGREEMENT WITH THE CIVIL SERVICE EMPLOYEES
 ASSOCIATION, INC. (CSEA)**

WHEREAS, as a result of collective bargaining, a proposed agreement has been reached establishing the terms and conditions of employment and compensation of employees of the Warren County chapter of the Civil Service Employees Association, Inc. (CSEA) for a term commencing July 1, 2020 and terminating December 31, 2023, and

WHEREAS, the Chair of the Board of Supervisors executed the agreement with the

CSEA prior to the June 16, 2021 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the agreement between the County of Warren and CSEA negotiated by the County's representatives is hereby approved, and be it further

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to executing an agreement on behalf of the County of Warren with the CSEA, for a term commencing July 1, 2020, and terminating December 31, 2023.

Adopted by unanimous vote.

RESOLUTION NO. 232 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

**AUTHORIZING AGREEMENT WITH SPECTRUM ENTERPRISE TO REPLACE
THE CURRENT PUBLIC INTERNET CONNECTION FOR THE INFORMATION
TECHNOLOGY DEPARTMENT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Spectrum Enterprise, 4782 Lakeshore Drive, 12405 Powerscourt Drive, St. Louis, Missouri 63131, to replace the current public internet connection for the Information Technology Department, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, for an amount not to exceed One Hundred Nineteen Dollars and Ninety-Nine Cents (\$119.99) per month with a one time installation fee of Ninety-Nine Dollars (\$99), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1680 428 Information Technology, Data Processing & Internet Fees.

Adopted by unanimous vote.

RESOLUTION NO. 233 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**RESOLUTION ELIMINATING MILEAGE REIMBURSEMENT PAID TO MEMBERS OF
THE WARREN COUNTY BOARD OF SUPERVISORS FOR TRAVEL TO THE WARREN
COUNTY MUNICIPAL CENTER TO ATTEND COMMITTEE AND BOARD MEETINGS**

RESOLUTION FAILED

WHEREAS, County Law §203 2(b) provides that the Board of Supervisors may authorize payment to Supervisors of a reasonable mileage allowance for miles actually and necessarily traveled on official business of the County by the use of his or her own automobile, including travel on official business of the County in going from and returning to his or her residence, and

WHEREAS, the Finance Committee has recommended eliminating mileage reimbursement paid to Supervisors for traveling to the Warren County Municipal Center to attend Committee and Board meetings, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby eliminate mileage reimbursement paid to Supervisors for traveling to the Warren County Municipal Center to attend Committee and Board meetings effective January 1, 2022.

Roll Call Vote:

Ayes: 399

Noes: 442 Supervisors Strough, Wild, Thomas, Geraghty, Conover, Leggett, Diamond, Driscoll, Frasier and Smith

Absent: 159 Supervisors Dickinson, Merlino and Hogan

Failed.

RESOLUTION NO. 234 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

APPROVING TENTATIVE OPERATING BUDGET FOR FISCAL YEAR 2021-2022 FOR ADIRONDACK COMMUNITY COLLEGE AND PROVIDING FOR PUBLIC HEARING

WHEREAS, the Vice President for Administrative Services of Adirondack Community College has presented to the Board of Supervisors a tentative operating budget for the college fiscal year from September 1, 2021 to August 31, 2022, in the gross amount of Thirty-Two Million Seven Hundred Ten Thousand Four Hundred Twenty Dollars (\$32,710,420), which, if adopted by the Board of Supervisors, would require the sum of Two Million One Hundred Thirty Thousand Four Hundred Sixty-Six Dollars (\$2,130,466) as that portion to be raised by taxation in the County of Warren for the year 2021-2022 for the operational costs to pay Warren County's share as one of the sponsors of Adirondack Community College, and

WHEREAS, the Finance Committee has reviewed and approved the tentative operating budget and recommends that such tentative budget be approved and a public hearing be held thereon, now, therefore, be it

RESOLVED, that the tentative operating budget of Adirondack Community College for fiscal year September 1, 2021 to August 31, 2022, as prepared and submitted by the Vice President for Administrative Services, be, and the same hereby is, approved, and be it further

RESOLVED, that the Board of Supervisors will hold a public hearing on said tentative operating budget of Adirondack Community College in the Board Room of the Warren County Municipal Center on the 16th day of July, 2021 at 10:00 a.m., at which time and place all persons interested in said tentative Adirondack Community College budget will be heard, and the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give due public notice of such hearing as required by law.

Roll Call Vote:

Ayes: 756

Noes: 0

Abstain: 85 Supervisor Strough

Absent: 159 Supervisors Dickinson, Merlino and Hogan

Adopted.

RESOLUTION NO. 235 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

ADOPTING AMENDED WARREN COUNTY VOLUNTEER POLICY AND PROCEDURE

WHEREAS, the Warren County Board of Supervisors adopted a Warren County Volunteer Policy and Procedure (hereinafter the "Volunteer Policy") by Resolution No. 415 of 2015, and

WHEREAS, the County Administrator presented to the Finance Committee a revised Volunteer Policy, and

WHEREAS, the Finance Committee has reviewed the changes presented by the County Administrator and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Volunteer Policy and Procedure annexed hereto, be and the same hereby is, adopted as the official Policy for Warren County, and be it further

RESOLVED, that any and all prior Volunteer Policies, Resolutions or parts thereof inconsistent with the annexed are hereby repealed effective June 16, 2021.



WARREN COUNTY VOLUNTEER POLICY AND PROCEDURE

Approved 06/16/2021
Resolution No. 236 of 2021

1. Introduction

Warren County desires to involve more people in volunteering to enhance the services that are provided by the county and to enrich the lives of people in our communities. Warren County appreciates and acknowledges the dedication and time that our valued volunteers provide to our community and we thank you in advance for your desire and commitment to volunteering.

Warren County is committed to involving volunteers directly within the organization to:

- contribute to the delivery of our services
- assist on various boards
- make sure we are responsive to the needs of those who use our services
- provide different skills and perspectives
- offer opportunities for participation by people who might otherwise be excluded
- increase our contact with the local communities we serve

This policy sets out the principles and practice by which we may involve volunteers.

2. Principles

Warren County:

- recognizes that voluntary work brings benefits to volunteers themselves, to clients and to paid staff
- will ensure that volunteers are properly integrated into the organization structure and that mechanisms are in place for them to contribute to the services that Warren County provides
- will not introduce volunteers to replace paid staff
- expects that staff at all levels will work positively with volunteers and, where appropriate, will actively seek to involve them in their work
- recognizes that volunteers require satisfying work and personal

development and will seek to help volunteers meet these needs, as well as providing the training for them to do their work effectively

3. Scope of volunteer policy and definition of Volunteer

Unless specifically stated, these policies apply to all volunteers in all programs and projects undertaken on or on behalf of the County, and to all departments and sites of operation of the County.

The County also accepts as volunteers those participating in student community service activities (e.g. Youth Court), student interns (See Warren County Internship Policy), alternative sentencing or diversion programs, and other similar volunteer referral programs. In each of these cases, however, a special agreement must be in effect with the organization, schools, or program from which the special case volunteers originate and must be responsible for management and care of the volunteers.

A volunteer as that word is used in this policy is anyone who, without compensation or expectation of compensation beyond reimbursement, performs a task at the direction of and on behalf of the County. A volunteer must be officially accepted and enrolled by the County Department prior to performance of the task. Unless specifically stated, volunteers shall not be considered as "employees" of the County.

4. Service at the discretion of the County and Volunteer

Before a Department of the County may accept the services of a volunteer, the Department Head shall request and receive approval from the County Administrator, whose approval shall be based on whether the volunteer will positively impact the work of the department and County as a whole. The County Administrator shall consider the tasks to be performed by the volunteer, staff supervision time, impact on department workload and space needs as well as overall County impacts, if any.

The County accepts the services of all volunteers with the understanding that such service is at the sole discretion of the County. Volunteers by accepting a volunteer position with the County agree that the County may at any time, for whatever reason, decide to terminate the volunteer's relationship with the County.

The volunteer may anytime, for whatever reason, decide to sever the volunteer's relationship with the County. Notice of such a decision should be communicated as soon as possible to the volunteer's supervisor. Upon separation from volunteer service, the volunteer will be offered an opportunity to meet with their Supervisor to discuss their volunteer experience and possible ways in which improvements can be made. The Department Head will send notice to the County Administrator and Clerk of the Board indicating the end date of the volunteer service so that the volunteer list can be updated and acknowledgment of the Volunteer service can occur.

5. Recruitment, screening and physical requirements

Recruitment of volunteers will generally be from all sections of the community, and will be in line with Warren County's Equal Opportunities Policy. The sole qualification for volunteer recruitment shall be suitability to perform a task on behalf of the County. Persons interested in becoming volunteers for Warren County should contact a Warren County Department. The Department Head will provide information about the Department in general

and information about the specific volunteer opportunities available. If the person is still interested in becoming a volunteer the Department Head will request the person complete the "Volunteer Registration Form" (Appendix A). The Department Head will review the request, if approved by the Department Head, the Volunteer Registration Form will be forwarded to the County Administrator for Approval. If approved by the County Administrator, the volunteer will be added to the volunteer list maintained by the County Administrator's office and a Volunteer Registration Form will be returned to the Department.

In certain cases and as appropriate for the protection of clients, volunteers in certain assignments may be asked to submit to a background criminal check. Volunteers who do not agree to the background check may be refused assignment.

In cases where volunteers will be working with clients with health difficulties, a health screening procedure may be required. In addition if there are physical requirements necessary for performance of the task, health screening or testing procedures may be required to ascertain the ability of the volunteer to safely perform the tasks.

A volunteer is a person who offers services to Warren County, without pay, and whose offer is accepted by the Department Head on behalf of the County. Volunteers are not employees, nor are they unpaid employees.

Volunteers must be at least 16 years of age with working papers. Volunteers aged 16 to 17 are subject to pertinent labor laws. Volunteers under the age of 16, fulfilling requirements for community service, must be accompanied by a parent, guardian or teacher.

6. Introduction, Training and Support

Every volunteer will receive information from the department as to what their role is. Training appropriate to the role will be provided by the County. All volunteers will have a named person as their main point of contact.

7. Conduct

Volunteers are expected to follow rules of conduct that will protect the interest and safety of all volunteers, staff and the County. If applicable, volunteers will also be required to comply with NYS Department of Health Regulations.

Volunteers are expected to comply with the Warren County Ethics and Disclosure Law.

Each volunteer must act in all matters in a manner that will safeguard the reputation and integrity of Warren County and will preserve and strengthen public confidence in Warren County activities. Likewise, volunteers must refrain from engaging in any activity in which personal interests conflict, potentially conflict or appear to conflict with those of Warren County. If a Department head has concerns regarding conflicts of interest they shall meet with the volunteer to review the situation and take action as appropriate.

Volunteers will be bound by the same requirement for confidentiality as paid staff. Department Heads concerned with confidentiality issues shall discuss the situation with the volunteer and take action as appropriate.

Volunteers shall refrain from providing their personal contact information to the clients that they serve.

8. Health and Safety

Warren County will take all reasonable and practicable steps to ensure the volunteers' health, safety and welfare while volunteering for Warren County. The Department supervisor will provide Volunteers with information about the County's various policies as applicable to their type of volunteer service. I.e. Warren County Plan and Program on Workplace Harassment, Workplace Violence Prevention Plan and Program, Warren County Emergency Action and Response Plans.

Volunteers are additional insured's on Warren County's liability insurance policy while they are working within the scope of duties for the County.

The County does not carry or maintain health, medical or disability insurance for any volunteer. However, Warren County Local Law No. 4 of 2005 may provide limited assistance with the payment of medical bills incurred by Volunteers as a result of injuries sustained by reason of accidents while volunteers are working within the scope of duties.

If a volunteer is injured during the course of their services to Warren County they should immediately notify their supervisor and also complete the "Visitor, Volunteer, or Other Non-employee Incident Report form in the packet of forms under Appendix C. The volunteer should forward the completed form to their supervisor as soon as possible.

9. Volunteer Drivers

Volunteers, clients, members of volunteers family, etc. are not authorized to operate County owned vehicles, except county volunteers who hold a valid New York State driver's license and are requested by a Department Had shall be authorized to operate County owned vehicles for: 1) programs offered by Veteran's Services under Executive Law Section 358 of Veteran's Affairs; 2) programs offered to residents or persons participating in Countryside Adult Home programs whether such is directly sponsored by Countryside Adult Home; and 3) volunteers working at the Department of Social Services. All volunteers allowed to operate County vehicles with conditions set forth above must also comply with the County's Travel, Education and Vehicle Use Policy.

All volunteers that agree to drive their own personal motor vehicles or a County vehicle as part of their volunteer service will be required to complete the "Warren County Volunteer DMV release" (Appendix B) attached to this policy. Volunteering to drive will be dependent upon a satisfactory driver record. The volunteers will become part of the NYS DMV License Event Notification Service utilized by Warren County. Departments that utilize volunteer drivers should contact the Warren County Self-Insurance Department to determine if the volunteer has a satisfactory driver record prior to allowing the volunteer to drive as part of their service to the County.

All volunteers that are using their own personal automobile while volunteering for Warren County must provide their own automobile insurance at their own expense. If the volunteer should suffer a loss while volunteering for Warren County their personal automobile insurance will be the primary coverage. Volunteer will provide for towing and recovery if needed at their own expense. Volunteers involved in an accident resulting in personal injury or vehicle damage shall promptly report the incident to their supervisor and also complete the Visitor, Volunteer, or Other non-Employee Incident report form (Appendix C).

10. Expenses

Warren County will ensure that there is a clear and accessible system to enable volunteers to claim out of pocket expenses that are pre-authorized by the County Department for which they volunteer. Reimbursement forms and instructions for claiming eligible expenses will be provided by the department as applicable.

11. Emergency Closings and Volunteers Inability to Perform Service

The County strives to ensure the safety of all volunteers. In the event of inclement weather or the volunteer's inability to perform services, volunteers will be responsible for contacting the volunteer department to inform their supervisor that they will not be performing their scheduled service. If the County should close, the sponsoring Department will use a previously established system to inform their volunteers of the closing.

12. Equal Opportunities

All volunteers and staff will work in accordance with Warren County's equal opportunities policy and Warren County's ADA/Section 504 Policy and will prevent discrimination on any grounds.

13. Monitoring and Recordkeeping

Each Department may evaluate an individual volunteer service as needed. In addition, County Departments should continually monitor and evaluate their use of volunteers with reference to this Volunteer Policy. Departments that find concerns with the policy should forward the concern to the Warren County Risk Management Steering Committee for review. Each Department will keep various records and forms in association with the policy on file within their department.

14. Implementation

This policy will be effective upon approval by the Warren County Board of Supervisors. All current volunteers will be advised of the new policy by their assigned supervisor. All current volunteers should complete the Volunteer Registration Form (Appendix A). All Department Heads and those supervising Volunteers will be provided with and shall comply with this policy.

APPENDIX A

VOLUNTEER REGISTRATION FORM (Page 1 of 2)

Department Completes:

Department: _____

Volunteer Will Report to: _____

Responsibilities: _____

Anticipated Start Date: _____ Anticipated End Date: _____

June 16, 2021

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Anticipated Days/Hours: _____

Volunteer Applicant Completes:

Name: _____

Address: _____

Telephone: _____

Emergency Contact Name: _____ Telephone: _____

Can you perform the required duties with or without reasonable accommodation? Warren County is an equal opportunity/affirmative action employer. If necessary, please explain.

Have you ever been convicted of any crime that impacts the volunteer work you are applying for?

Yes__ No__

If yes, please explain and provide dates (Note: This will not automatically bar you from the position as each case is considered on its merits.)

Do you know any foreign language? Yes _____ No _____

Language: _____ Speak _____ Read _____ Write _____

Language: _____ Speak _____ Read _____ Write _____

References:

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

By signing below, the Volunteer Applicant acknowledges the following:

- Volunteer has received a copy of the Warren County Volunteer Policy and Procedure, and agrees to adhere to the standards contained therein while serving in the capacity of a Volunteer.
- Warren County does not provide compensation or financial assistance for volunteer services.
- Volunteers must conduct themselves to protect the interest and safety of all other volunteers, staff and the County.
- volunteers are an additional insured on the County's liability policy while they are within the scope of their services.
- The County does not carry health, medical, or disability insurance for any volunteer. However, very limited medical expense reimbursement may be available per Local Law No. 4 of 2005.
- Warren County does not provide automobile insurance for any volunteer utilizing a private automobile during their service.

- Volunteers must act in all matters in a manner that will safeguard the reputation and integrity of Warren County and strengthen public confidence in Warren County activities.
- The Volunteer understands that the Activities include work that may be hazardous and releases Warren County from all liability for injury, illness, death, or property damage arising out of or resulting from the Volunteer's activities.
- Volunteer acknowledges that a background check may be done and agrees to provide additional information as requested by Warren County to complete the background check.
- Volunteer's assignment or activities for Warren County may be terminated by Warren County at any time for any reason.

I authorize the release of my name and contact information for the purposes of recognition to the Clerk of the Board if requested: ____ Yes ____ No

Volunteer Applicant Signature _____ Date _____

Printed Name: _____

Legal Guardian Signature (if under 18) _____

Date _____

Volunteer Applicant date of birth (if under 18) _____

To be completed by the Department Head ~~Completes~~:

Volunteer Approved? ____ Yes ____ No

Department Head Signature: _____ Date: _____

To be Complete by the County Administrator:

Volunteer Approved? ____ Yes ____ No

County Administrator Signature: _____ Date: _____

Appendix B

Warren County Volunteer DMV Release

Federal Drivers Privacy Protection Act
Authorization to Obtain Motor Vehicle Report

For the sole purpose of the determination and evaluation of my motor vehicle operating record and pursuant to the State and Federal regulations of compliance,

I (Name of Volunteer) _____

authorize Warren County to obtain my Motor Vehicle Record. I understand that this record may contain personal information* in addition to any/all driver violations and/or accidents, which may be on record through the New York State Department of Motor Vehicles.

I also authorize release of this information to Warren County and its agents.

Signature of Volunteer

Address: _____ City: _____ State _____ Zip _____

Drivers License Number State Date of Birth

Street Address & Mailing Address

City _____ State _____ Zip _____

Date signed: _____

*Personal information means information that identifies an individual including an individual's photograph, social security number, driver identification number, name, address and telephone number. It does not include information on vehicular accidents, driving violations and driver status.

**Visitor, Volunteer, or other Non-Employee
Incident Report Form
Facility Where Incident Occurred**

Name of Facility: _____ Address: _____

Injured Person

Name: _____ Address: _____

Home Phone: _____ Cell Phone: _____

Work Phone: _____

If a minor, please provide Parent or Guardian

Name: _____

Phone: _____

If more than one party involved, please attach additional sheets.

Incident Details

Date of incident: _____ Time: _____ AM PM

Specific Location: (e.g., floor, room, area, etc) _____

Weather Conditions _____ Type of incident (circle one)

Trip & Fall Slip & Fall From Height Crime Other

Description of incident:

Description of Property Damage or Injury: _____

Photos Taken: Yes (attach) No (explain why not _____)

Witnesses: Yes_ No (if yes, list below, attach additional sheets if necessary)

Name(1): _____ Address: _____

Phone: _____ If County Employee, Department: _____

Name(2): _____ Address: _____

Phone: _____ If County Employee, Department: _____

Medical Attention Provided, if Any

Professional Medical Attention Offered or Requested: ____ Yes ____ No Explain: _____

First Aid Measures Applied: ____ Yes ____ No if Yes, by whom: _____

Ambulance ____ Yes ____ No Hospital: _____

Reporting Information

Above completed by: _____ Phone: _____ Date: _____ Dept: _____

Immediately send to County Attorney, fax 761-6377 or email turcottea@warrencountyny.gov and copy Self-Insurance, fax 761-6249 or email warrencountyinsurance@warrencountyny.gov.
Adopted by unanimous vote.

**RESOLUTION NO. 236 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno**

**INCREASING CAPITAL PROJECT NO. H322, PALISADES ROAD OVER BRANT
LAKE INLET BRIDGE (CR26); AUTHORIZING TRANSFER OF FUNDS; AND
AMENDING WARREN COUNTY BUDGET FOR 2021**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H322, Palisades Road Over Brant Lake Inlet Bridge (CR26), as follows:

1. Capital Project No. H322, Palisades Road Over Brant Lake Inlet Bridge (CR26), is hereby increased in the amount of One Hundred Sixty-One Thousand Nine Hundred Eighty-Five Dollars and Sixty-Nine Cents (\$161,985.69).
2. The estimated total cost of Capital Project No. H322, Palisades Road Over Brant Lake Inlet Bridge (CR26) is now Six Hundred Thirty-One Thousand Two Hundred Sixty-One Dollars (\$631,261.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of One Hundred Thirty Thousand Nine Hundred Fifty-Seven Dollars (\$130,957);

- b. State Marchiselli grant funding in the amount of Twenty-Four Thousand Five Hundred Fifty-Five Dollars (\$24,555);
- c. Local share funding in the amount of Six Thousand Four Hundred Seventy-Three Dollars and Sixty-Nine Cents (\$6,473.69), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H322 - Palisades Road Over Brant Lake Inlet Bridge (CR26)	\$161,985.69

Roll Call Vote:

Ayes: 841

Noes: 0

Absent: 159 Supervisors Dickinson, Merlino and Hogan adopted.

RESOLUTION NO. 237 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H386, CR7 OVER HALFWAY CREEK BRIDGE REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H386, CR7 over Halfway Creek Bridge Replacement, as follows:

1. Capital Project No. H386, CR7 over Halfway Creek Bridge Replacement, is hereby increased in the amount of Forty-Four Thousand Eighty-Six Dollars (\$44,086).
2. The estimated total cost of Capital Project No. H386, CR7 over Halfway Creek Bridge Replacement is now Five Hundred Eight Thousand Seventy-Five Dollars (\$508,075).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of Forty-One Thousand Eight Hundred Eighty-Two Dollars (\$41,882);
 - b. Local share funding in the amount of Two Thousand Two Hundred Four Dollars (\$2,204), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H386 - CR7 over Halfway Creek Bridge Replacement	\$44,086

Adopted by unanimous vote.

RESOLUTION NO. 238 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H394, OLMSTEDVILLE ROAD (CR 19) RECONSTRUCTION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H394, Olmstedville Road (CR 19) Reconstruction, as follows:

1. Capital Project No. H394, Olmstedville Road (CR 19) Reconstruction, is hereby increased in the amount of Ninety Thousand Thirty-Three Dollars

(\$90,033).

2. The estimated total cost of Capital Project No. H394, Olmstedville Road (CR 19) Reconstruction is now Four Hundred Twenty-Six Thousand Five Hundred Sixty Dollars (\$426,560).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of Seventy-Two Thousand Twenty-Six Dollars (\$72,026);
 - b. State Marchiselli grant funding in the amount of Thirteen Thousand Five Hundred Five Dollars (\$13,505);
 - c. Local share funding in the amount of Four Thousand Five Hundred Two Dollars (\$4,502), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

TRANSFER TO	AMOUNT
H394 - Olmstedville Road (CR 19) Reconstruction	\$90,033

Adopted by unanimous vote.

RESOLUTION NO. 239 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H395, OXBOW HILL ROAD & MOON HILL ROAD (CR 63) RECONSTRUCTION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H395, Oxbow Hill Road & Moon Hill Road (CR 63) Reconstruction, as follows:

1. Capital Project No. H395, Oxbow Hill Road & Moon Hill Road (CR 63) Reconstruction, is hereby increased in the amount of Two Million One Hundred Seventy-Five Thousand Four Hundred Sixty-Five Dollars (\$2,175,465).
2. The estimated total cost of Capital Project No. H395, Oxbow Hill Road & Moon Hill Road (CR 63) Reconstruction is now Two Million Three Hundred Twenty Thousand Nine Hundred Sixty-Five Dollars (\$2,320,965.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of One Million Seven Hundred Forty Thousand Three Hundred Seventy-Two Dollars (\$1,740,372);
 - b. State Marchiselli grant funding in the amount of Three Hundred Twenty-Six Thousand Three Hundred Twenty Dollars (\$326,320);
 - c. Local share funding in the amount of One Hundred Eight Thousand Seven Hundred Seventy-Three Dollars (\$108,773), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

TRANSFER TO	AMOUNT
H395 - Oxbow Hill Road & Moon Hill Road (CR 63) Reconstruction	\$2,175,465

Adopted by unanimous vote.

RESOLUTION NO. 240 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**INCREASING CAPITAL PROJECT NO. H254, FIRE TRAINING CENTER PROJECT;
AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY
BUDGET FOR 2021**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H254, Fire Training Center Project, as follows:

1. Capital Project No. H254, Fire Training Center Project, is hereby increased in the amount of Seven Thousand Nine Hundred Ninety-Two Dollars and Seventy-Three Cents (\$7,992.73).
2. The estimated total cost of Capital Project No. H254, Fire Training Center Project is now Six Hundred Fifty-Four Thousand Five Hundred Eight Dollars and Seven Cents (\$654,508.07).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Seven Thousand Nine Hundred Ninety-Two Dollars and Seventy-Three Cents (\$7,992.73), to be transferred from Budget Code H.254.9550 2390, Fire Training Center, Capital Projects, Share of Joint Activity, Govt,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

TRANSFER TO	AMOUNT
H254.9550 280 Fire Training Center Project	\$7,992.73

Roll call Vote:

Ayes: 841

Noes: 0

Absent: 159 Supervisors Dickinson, Merlino and Hogan

Adopted.

RESOLUTION NO. 241 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**AUTHORIZING THE COUNTY TREASURER TO WRITE OFF UNCOLLECTED STATE
RECEIVABLES FOR CD#34 REC. IMPROV & BUS LEND-CL**

WHEREAS, the County Planner has requested to write off uncollected State receivables for CD#34 Rec. Improv & Bus Lend-CL in the total amount of One Thousand Four Hundred Forty-Three Dollars and Thirty-Four Cents (\$1,443.34), and

WHEREAS, the Finance Committee has considered and approved the request, now, therefore, be it

RESOLVED, that State receivables in the amount of One Thousand Four Hundred Forty-Three Dollars and Thirty-Four Cents (\$1,443.34) have been deemed uncollectible and such amounts to be written off by the County Treasurer.

Adopted by unanimous vote.

RESOLUTION NO. 242 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**ESTABLISHING CAPITAL PROJECT NO. H405, LAKE GEORGE SEPTIC
REPLACEMENT PROGRAM; AUTHORIZING TRANSFER OF FUNDS; AND
AMENDING WARREN COUNTY BUDGET FOR 2021**

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H405, Lake George Septic Replacement Program, as follows:

1. Capital Project No. H405, Lake George Septic Replacement Program, is hereby established.
2. The estimated cost of such Capital Project is the amount of Three

3. Hundred Forty Thousand Dollars (\$340,000.00).
The proposed method of financing such Capital Project consists of the following:
- a. State Septic System Replacement Fund Program in the amount of Three Hundred Forty Thousand Dollars (\$340,000.00),

and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Three Hundred Forty Thousand Dollars (\$340,000.00) to Capital Project H405, Lake George Septic Replacement Program, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

ADVANCE TO	AMOUNT
H405 - Lake George Septic Replacement Program	\$340,000.00
Roll Call Vote:	
Ayes: 779	
Noes: 0	
Absent: 221 Supervisors Dickinson, Merlino, Shepler, Geraghty and Hogan	
Adopted.	

RESOLUTION NO. 243 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE ENVIRONMENTAL TESTING RESERVE FUND TO THE REAL PROPERTY TAX SERVICES BUDGET TO PAY ATLANTIC TESTING LABORATORIES FOR A LIMITED HAZARDOUS MATERIALS SURVEY OF THE MOSHER'S GARAGE FOR TOWN OF JOHNSBURG TAX MAP PARCEL NO. 133.8-1-27; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Six Thousand Dollars (\$6,000) from Budget Code A.893.00 Reserve, Environmental Testing Fund to Budget Code A.1355 470 Real Property Tax Services, Contract, to pay Atlantic Testing Laboratories for a limited hazardous materials survey of the Mosher's Garage for Town of Johnsbury Tax Map Parcel No. 133.8-1-27 (3485 State Route 8), and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly,

Roll Call Vote:	
Ayes: 779	
Noes: 0	
Absent: 221 Supervisors Dickinson, Merlino, Shepler, Geraghty and Hogan	
Adopted.	

RESOLUTION NO. 244 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby sets aside the rules previously established by the Board concerning the use of occupancy tax funds, and appropriates funds in an amount not to exceed Four Hundred Thousand Dollars (\$400,000) from the Occupancy Tax Reserve (A.881.00) to the following budget codes:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 469	Tourism/Occupancy, Tourism, Other Payments/Contributions	\$184,610.00
A.6417.0002 480	Tourism/Occupancy, Tourism, Tourism-Special Events	\$215,390.00
	TOTAL	\$400,000.00

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 779

Noes: 0

Absent: 221 Supervisors Dickinson, Merlino, Shepler, Geraghty and Hogan

Adopted.

RESOLUTION NO. 245 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES

WHEREAS, a listing of cancellations or corrections of assessments and refunds or chargebacks of taxes have been reviewed and approved by the Department of Real Property Tax Services and the Supervisors of the towns wherein the property is located, and

WHEREAS, Article 5, Title 3 of the Real Property Tax Law empowers the Board of Supervisors to cancel or correct assessments and direct refunds or chargebacks of taxes when the same is found to be appropriate, now, therefore, be it

RESOLVED, that the following cancellation or correction of assessments and refunds or chargebacks of taxes set forth on Schedule "A" annexed hereto, are hereby approved, and be it further

RESOLVED, that the County Treasurer and the Director of the Department of Real Property Tax Services be, and they hereby are, authorized and directed to perform all acts necessary to effectuate the corrections set forth herein.

**SCHEDULE "A"
CHARGEBACK OF TAXES**

Town	Year	Assessed To & Tax Map No.	Location	Breakdown	Reason
Bolton	2021	Jones, Margaret 214.03-1-6	10 Elizabeth Is.	County \$171.79 Town 20.64 Fire Prot 12.58 <u>\$205.01</u>	Assessment Change
Chester	2021	McKenna, Clinton 35.4-2-47	71 Olmstedville Rd.	Pottersville Fire \$2,416.63 Pottersville Water 3,641.09 <u>\$6,057.72</u>	Bill Adjustment
Chester	2021	Gabriel, Francis J 120.7-1-5	837 Atateka Dr.	County \$313.36 Town 138.80 Fire Prot 64.24 <u>\$516.40</u>	Bill Adjustment

Town	Year	Assessed To & Tax Map No.	Location	Breakdown	Reason
Horicon	2021	Fitts, Kathleen A. 36.11-1-10	370 East Shore Dr.	County \$81.93 Town 18.94 Fire Prot 7.94 Schroon Lk Pk 0.69 \$109.50	Correction
Horicon	2021	State Lands 903.-1-1 903.-2-2./1 903.-2-3		Fire Protection \$0.28 Fire Protection 26.22 Fire Protection 1,774.21	Billed in Error Billed in Error Billed in Error
Johnsburg	2021	State Lands 904.-1-1 904.4-4-4 146.-1-52		No. Creek Fire \$37.28 Johnsburg Fire 408.05 Johnsburg Fire 1.29	Billed in Error Billed in Error Billed in Error
Lake George	2021	Sullivan, Hugh James 251.16-1-25	18 Ledges Ln.	County \$35.28 Town 11.71 Fire Prot 3.14 \$50.13	Correction
Queensbury	2021	Tribals, LLC 296.9-1-2	1043 State Route 9	County \$6,976.71 Town 930.47 School Relevy 30,825.82 \$38,733.00	PILOT Billed in Error
Chester	2019 & 2020	Paul & Eileen Whitman 120.19-1-15	625 Atateka Dr.	County 2019 \$598.05 County 2020 471.71 \$1,069.76	Assessment Reduction

Adopted by unanimous vote.

RESOLUTION NO. 246 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE COUNTY TREASURER TO WRITE OFF UNCOLLECTED MEDICARE AND PRIVATE PAY RECEIVABLES CARRIED OVER FROM DECEMBER 31, 2015 FOR THE FORMER WESTMOUNT HEALTH FACILITY

WHEREAS, the County Treasurer has requested to write off uncollected Medicare and Private Pay receivables for the former Westmount Health Facility in the total amount of Three Hundred Forty-Two Thousand Five Hundred Sixty Dollars and Ten Cents (\$342,560.10), as follows:

A.382.01, Private Pay - \$299,713.88
A.380.02, Medicare A - \$9,605.05
A.382.02, Private Pay Part B - \$20,240.72
A.382.03, Private Pay Comm Ins - \$13,000.45,

and

WHEREAS, the Finance Committee has considered and approved the request, now, therefore, be it

June 16, 2021

697

RESOLVED, that Medicare and Private Pay receivables in the amount of Three Hundred Forty-Two Thousand Five Hundred Sixty Dollars and Ten Cents (\$342,560.10) for the former Westmount Health Facility have been deemed uncollectible and that such amounts be written off by the County Treasurer, as outlined above.

Roll Call Vote:

Ayes: 779

Noes: 0

Absent: 221 Supervisors Dickinson, Merlino, Shepler, Geraghty and Hogan

Adopted.

RESOLUTION NO. 247 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE WESTMOUNT LEGACY RESERVE FUND TO THE PUBLIC NURSING HOME BUDGET TO PARTIALLY FUND THE WRITE OFF OF WESTMOUNT NURSING HOME RECEIVABLES; AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of One Hundred Twenty-One Thousand Fifty-Three Dollars and Fifteen Cents (\$121,053.15), to partially fund the write off of Westmount Nursing Home Receivables from the Reserve, Westmount Legacy Costs (A.897.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.4530 475	Public Nursing Home, Bad Debt Expense	\$121,053.15

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 779

Noes: 0

Absent: 221 Supervisors Dickinson, Merlino, Shepler, Geraghty and Hogan

Adopted.

RESOLUTION NO. 248 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECTS

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Capital Projects and return remaining funds to the funding source:

CAPITAL PROJECT	ESTIMATED FUNDS	FUNDING SOURCE
H368 - SUNY Adirondack NSTEM	\$52,034.46	V.884.00 Debt Service Fund
H373 - SUNY Adirondack Culinary Expansion	\$41.53	A.909.00 General Fund

Adopted by unanimous vote.

RESOLUTION NO. 249 OF 2021

Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and Diamond

**ENACTING LOCAL LAW NO. 4 OF 2021, ENTITLED
"A LOCAL LAW ADOPTING A PILOT YOUTH DEER HUNTING PROGRAM"**

WHEREAS, a proposed Local Law was duly presented to the Board of Supervisors and considered by them, said proposed Local Law entitled "A Local Law Adopting a Pilot Youth Deer Hunting Program," and

WHEREAS, the Board of Supervisors adopted Resolution No. 186 of 2021 on May

21, 2021, authorizing a public hearing to be held by the Board of Supervisors on the 16th day of June, 2021, at 4:00 p.m. on the matter of the proposed Local Law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 16th day of June 2021, does hereby enact and adopt Local Law No. 4 of 2021 as annexed hereto, and be it further

RESOLVED, that the Chair of the Board of Supervisors, Clerk of the Board of Supervisors, and County Attorney are hereby authorized to make such minor modifications to the Local Law as deemed necessary, and are authorized to execute, file and publish the Local Law and take all necessary actions for the promulgation thereof.

**COUNTY OF WARREN
LOCAL LAW NO. 4 OF 2021
A LOCAL LAW ADOPTING A PILOT YOUTH DEER HUNTING PROGRAM**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Title

This Local Law shall be know as "A Local Law Adopting a Pilot Youth Deer Hunting Program."

SECTION 2. Purpose

Consistent with the provisions of Environmental Conservation Law section 11-0935, this Local Law is adopted to authorize the expansion of youth hunting and allow licensed hunters ages 12 or 13 to hunt deer with a crossbow, rifle, shotgun or muzzle-loading firearm when accompanied by a parent, legal guardian, or mentor.

SECTION 3. Authority

This Local Law is adopted under the authority granted by:

1. Article IX of the New York State Constitution §2[c];
2. New York Municipal Home Rule Law §10; and
3. New York Environmental Conservation Law §11-0935.

SECTION 4. Definitions

1. "Eligible Area" means any county within the State of New York that has enacted a local law authorizing participation in a youth hunting pilot program, and has notified the New York State Department of Environmental Conservation of such participation.
2. "Hunting license holder" means a person who has successfully completed a hunter education/safety course, and currently holds a valid hunting license issued by the New York State Department of Environmental Conservation.
3. "Legal guardian" means a person legally responsible for a minor participating in the Pilot Youth Deer Hunting Program who currently holds a valid hunting license issued by the New York State Department of Environmental Conservation and has at least three years of prior experience hunting deer as a hunting license holder.
4. "Mentor" means a person who (a) currently holds a valid hunting license issued by the New York State Department of Environmental Conservation, (b) is twenty-one years of age or older, (c) has at least three years of prior experience hunting deer as a hunting license holder, and (d) has been designated in writing by a minor's parent or legal guardian on a form prescribed by the New York State Department of Environmental Conservation to serve as a mentor to said minor for purposes of the Pilot Youth Deer Hunting Program.
5. "Minor" means a youth twelve or thirteen years of age who currently holds a valid hunting license issued by the New York State Department of Environmental Conservation to hunt deer with a crossbow, rifle, shotgun, or muzzle-loading firearm within an eligible area.
6. "Parent" means a person who currently holds a valid hunting license issued by the New York State Department of Environmental Conservation, has at least three years of prior experience hunting deer as a hunting license holder, and is the parent of the minor participating in the Pilot Youth Deer Hunting Program.
7. "Physical control" means that the physical proximity of a minor to a parent, legal guardian or mentor and is such that the parent, guardian or

mentor is (a) reasonably able to issue verbal directions and instructions, (b) maintain constant visual contact, and (c) otherwise able to provide guidance and supervision to the minor.

SECTION 5. Opt-In Authorization

The youth hunting opportunities authorized by Environmental Conservation Law section 11-0935 shall be applicable within the boundaries of the County of Warren upon (a) the adoption of this Local Law by the Board of Supervisors for the County of Warren, State of New York, and (b) notice provided to the New York State Department of Environmental Conservation of the adoption of this Local Law.

SECTION 6. Eligibility and Requirements

1. A minor aged 12 or 13 may hunt deer with a crossbow, rifle, shotgun, or muzzle-loading firearm within the County of Warren when accompanied by, and is under the physical control of, a parent, legal guardian or mentor as those terms are defined by Section 4 of this Local Law.

2. A minor participating in the Pilot Youth Deer Hunting Program in an eligible area must be in possession of a valid New York State hunting license and valid tags, as appropriate, while afield at all times. The accompanying parent, legal guardian or mentor must also be in possession of a valid New York State hunting license at all times when supervising a minor participating in the Pilot Youth Deer Hunting Program.

3. A minor and the accompanying parent, legal guardian or mentor must display either a minimum total of two hundred fifty square inches of solid fluorescent orange or pink or patterned fluorescent orange or pink consisting of no less than fifty percent fluorescent orange or pink material worn above the waist and visible from all directions, or a hat or cap with no less than fifty percent of the exterior consisting of solid fluorescent orange or pink material and visible from all directions.

4. A minor aged 12 or 13 participating in the Pilot Youth Deer Hunting Program must remain at ground level at all times when hunting deer with a crossbow, rifle, shotgun, or muzzle-loading firearm.

5. A minor participating in the Pilot Youth Deer Hunting Program must remain within the physical proximity of a parent, legal guardian or mentor which means they must be capable of receiving verbal directions and instruction, and be in constant visual contact with the supervising parent, legal guardian or mentor at all times.

6. A minor participating in the Pilot Youth Deer Hunting Program must abide by all other federal, state and local laws, rules and regulations applicable to hunting including, but not limited to, manner of take, bag limits, hunting hours, geographical or general implement restrictions, hunting seasons, tagging, transporting and reporting requirements.

SECTION 7. Filing

In accordance with ECL §11-0935.2, a copy of this Local Law shall be filed with the New York State Department of Environmental Conservation. And in accordance with Municipal Home Rule §27, a copy shall be filed with the New York State Department of State.

SECTION 8. Severability

Should any provision of this Local Law be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of this Local Law as a whole or any part thereof other than the part so determined to be unconstitutional or invalid.

SECTION 9. Repeal

All Ordinances, Local Laws and parts thereof inconsistent with this Local Law are hereby repealed.

SECTION 10. Effective Date

This Local Law shall be effective upon its filing with the New York State Secretary of State in accordance with section 27 of the Municipal Home Rule Law.

Roll Call Vote:

Ayes: 694

Noes: 85 Supervisor Strough

Absent: 221 Supervisors Dickinson, Merlino, Shepler, Geraghty and Hogan

Adopted.

RESOLUTION NO. 250 OF 2021
Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover
and Magowan

ENACTING LOCAL LAW NO. 5 OF 2021, ENTITLED
“A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014,
WARREN COUNTY ETHICS AND DISCLOSURE LAW”

WHEREAS, a proposed Local Law was duly presented to the Board of Supervisors and considered by them, said proposed Local Law entitled “A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law,” and

WHEREAS, the Board of Supervisors adopted Resolution No. 189 of 2021 on May 21, 2021, authorizing a public hearing to be held by the Board of Supervisors on the 16th day of June, 2021, at 4:00 p.m. on the matter of the proposed Local Law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 16th day of June 2021, does hereby enact and adopt Local Law No. 5 of 2021 as annexed hereto, and be it further

RESOLVED, that the Chair of the Board of Supervisors, Clerk of the Board of Supervisors, and County Attorney are hereby authorized to make such minor modifications to the Local Law as deemed necessary, and are authorized to execute, file and publish the Local Law and take all necessary actions for the promulgation thereof, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize and create a Special Committee which shall be comprised of five members to be appointed by the Chair which shall perform a review of the Financial Disclosure Form and make recommendations for revision to the Board at their July Board Meeting, and be it further,

RESOLVED, that said Special Committee shall be dissolved upon completion of this task.

SCHEDULE “A”
COUNTY OF WARREN
LOCAL LAW NO. 5 OF 2021

A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014,
WARREN COUNTY ETHICS AND DISCLOSURE LAW

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York as follows:

SECTION 1. Title. This Local Law shall be entitled “Warren County Ethics and Disclosure Law.”

SECTION 2. Purpose. Officers and employees of Warren County hold their positions to serve and benefit the public, and not for obtaining unwarranted personal or private gain in the exercise and performance of their official powers and duties. The Board of Supervisors recognizes that, in furtherance of this fundamental principle, there is a need for clear and reasonable standards of ethical conduct. This code of ethics establishes those standards.

SECTION 3. Definitions.

- (a) “Board” means Warren County Board of Supervisors.
- (b) “Code” means this Code of Ethics.
- (c) “Interest” means a direct or indirect financial or material benefit, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the municipality or an area of the municipality, or a lawful class of such residents or taxpayers. A municipal officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse, or a member of his or her household, is an owner, partner, member, director, officer, employee, or directly, collectively directly or indirectly owns or controls more than fifty percent (50%) of the organization.
- (d) “Municipal officer or employee” means a paid or unpaid officer or employee of Warren County, including, but not limited to, the members of any municipal board and includes elected officials and officers or employees who hold policy making positions.

- (e) "Relative" means a spouse, child or step-child, or dependent.
- (f) "Spouse" means a husband or wife of the municipal officer or employee unless living separate and apart in contemplation of divorce or formal separation.

SECTION 4. Applicability. This code of ethics applies to the officers and employees of Warren County, and shall replace and supersede the Warren County Code of Ethics dated 2014. The provisions of this code of ethics shall apply in addition to all applicable State and local laws relating to conflicts of interest and ethics including, but not limited to, Article 18 of the General Municipal Law and all rules, regulations, policies and procedures of Warren County.

SECTION 5. Prohibition on use of municipal position for personal or private gain. No municipal officer or employee shall use his or her municipal position or official powers and duties to secure a financial or material benefit for himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.

SECTION 6. Disclosure of interest in legislation and other matters.

- (a) Whenever a matter requiring the exercise of discretion comes before a municipal officer or employee, either individually or as a member of a board, and disposition of the matter could result in a direct or indirect financial or material benefit to himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, the County officer or employee shall refrain from the exercise of discretion in the matter.
- (b) The County officer or employee shall also disclose in writing the nature of the interest. The disclosure shall be made when the matter requiring disclosure first comes before the County officer or employee, or when the County officer or employee first acquires knowledge of the interest requiring disclosure, whichever is earlier.
- (c) In the case of a person serving in an elective office, the disclosure shall be filed with the County Attorney and shall be provided to the Board of Ethics for a proactive review and consultation should a conflict exist within sixty (60) days of the notice being filed. In all other cases, the disclosure shall be filed with the person's supervisor or, if the person does not have a supervisor, the disclosure shall be filed with the County officer, employee or board having the power to appoint to the person's position.

SECTION 7. Annual Disclosure.

- 1) Officers and employees required to file. The officers and employees of Warren County as set forth below and more particularly but not necessarily exhaustively set forth on a representative list of such officers and employees annexed and incorporated herein as Appendix "A", shall be required to sign and file an annual disclosure statement. The form annual disclosure statement is annexed hereto and incorporated herein as Appendix "B". The Board of Ethics as established under Section 18 hereof shall enforce such filing requirements, and shall have the authority to review the annual disclosure statements and shall do so within sixty (60) days of the filing due date and as needed to determine questions that may arise under this law. All officers and employees shall comply with General Municipal Law Article 18 and any amendments or revisions relative to the filing of financial statements.
 - (a) Elected officials; and
 - (b) The heads of any agency, department, division, council, board, commission, authority or bureau of Warren County and their deputies and other persons authorized to act on their behalf who make policy decisions; and
 - (c) Officers and employees who hold policymaking positions, including members of boards, commissions and public authorities of Warren County. A person shall be considered to hold a policymaking position if he or she meets the following criteria, based either on the powers and duties of the position held by the person as set forth in the job description or any applicable law or regulation, or based on the actual duties performed by the person:
 - (1) he or she has been determined to be managerial pursuant to Civil Service Law §201(7) because he or she formulates policy; or

- (2) he or she is in the non-competitive class under §2.2 of the rules and regulations of the New York State Department of Civil Service, provided that the person holds a position that is designated in any applicable rules and regulations promulgated by the county civil service commission or County Personnel Officer pursuant to Civil Service Law §20, on the basis that the position requires the performance of functions influencing policy; or
- (3) he or she exercises responsibilities of a broad scope in the formulation of plans for the implementation of goals or policy for a county agency or acts as an advisor to an individual in such a position, and
- (d) Officers and employees having discretionary authority with respect to:
 - (1) Contracts, leases, franchises, concessions, permits, or licenses; or
 - (2) The purchase, sale, rental, or lease of real property, personal property, or services, or a contract therefore; or
 - (3) The obtaining of grants of money or loans; or
 - (4) Inspections; or
 - (5) The adoption or repeal of any rule or regulation having the force and effect of law, and
- 2) Time and place for filing. The annual disclosure statements shall be filed with the office of the County Attorney no later than the 31st of January each year. This filing may be completed electronically or hard copy as a fillable form, with a copy of certification of completion of the Warren County electronic ethics training. A complete list of filings shall be provided to the Board of Ethics members by February 14th of each year. Late or missing submissions shall be followed up on by the Board of Ethics with the assistance of the County Attorney's Office. After ninety (90) days, notification of any outstanding filings shall be sent to the County Administrator and members of the Board of Supervisors. Disclosure statements must be updated during the year as circumstances warrant.

SECTION 8. Recusal and abstention.

- (a) No County officer or employee may directly or indirectly participate in any decision or take any official action with respect to any matter requiring the exercise of discretion, including discussing the matter and voting on it, when he or she knows or has reason to know that the action could confer a direct or indirect financial or material benefit on himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.
- (b) In the event that this section prohibits a municipal officer or employee from exercising or performing a power or duty:
 - (1) if the power or duty is vested in a municipal officer as a member of a board, then the power or duty shall be exercised or performed by the other members of the board; or
 - (2) if the power or duty that is vested in a municipal officer individually, then the power or duty shall be exercised or performed by his or her deputy or, if the officer does not have a deputy, the power or duty shall be performed by another person to whom the officer may lawfully delegate the function.
 - (3) if the power or duty is vested in a municipal employee, he or she must refer the matter to his or her immediate supervisor, and the immediate supervisor shall designate another person to exercise or perform the power or duty.

SECTION 9. Prohibition inapplicable; disclosure, recusal and abstention not required.

- (a) This code's prohibition on use of a municipal position (section 5), disclosure requirements (sections 6 and 7), and requirements relating to recusal and abstention (section 8), shall not apply with respect to the following matters:
 - (1) adoption of Warren County's annual budget;
 - (2) any matter requiring the exercise of discretion that directly affects any of the following groups of people or a lawful class of such groups:
 - (i) all municipal officers or employees;
 - (ii) all residents or taxpayers of the municipality or an area of the municipality; or
 - (iii) the general public;
 - (3) any matter that does not require the exercise of discretion.

- (b) Recusal and abstention shall not be required with respect to any matter:
 - (1) which comes before the Warren County Board of Supervisors or standing Committee or Special Committee thereof when a majority of the board's or committee's total membership would otherwise be prohibited from acting by section 8 of this code;
 - (2) which comes before a municipal officer when the officer would be prohibited from acting by section 8 of this code and the matter cannot be lawfully delegated to another person.

SECTION 10. Investments in conflict with official duties.

- (a) No Warren County officer or employee may acquire the following investments:
 - (1) investments that can be reasonably expected to require more than sporadic (i.e. three to four (3-4) times per year) recusal and abstention under section 8 of this code; or
 - (2) investments that would otherwise impair the person's independence of judgment in the exercise or performance of his or her official powers and duties.
- (b) This section does not prohibit a Warren County officer or employee from acquiring any other investments or the following assets:
 - (1) real property located within Warren County and used as his or her personal residence;
 - (2) less than five percent (5%) of the stock of a publicly traded corporation; or
 - (3) bonds or notes issued by a municipality and acquired more than one year after the date on which the bonds or notes were originally issued.

SECTION 11. Private employment in conflict with official duties.

- (a) No Warren County officer or employee, during his or her tenure as a municipal officer or employee, may engage in any private employment, including the rendition of any business, commercial, professional or other types of services, and including serving as a Board member, consultant, contractor or passive investor of an entity that engages in any business or maintains any relationship with Warren County, provides to or oversees from the County any client referrals or competes with the County when the employment or activity:
 - (1) can be reasonably expected to require more than sporadic recusal and abstention pursuant to sections 8 and 10 of this code;
 - (2) can be reasonably expected to require disclosure or use of confidential information gained by reason of serving as a municipal officer or employee;
 - (3) violates section 805-a(1)(c) or (d) of the General Municipal Law; or
 - (4) requires representation of a person or organization other than Warren County in connection with litigation, negotiations or any other matter to which Warren County is a party.
- (b) Outside Interest Form. If any Warren County officer or employee or immediate family member is currently or plans to be in the future an employee, Board member, consultant, owner, contractor or even a passive investor of an entity that engages in any business or maintains any relationship with Warren County; provides to or receives from Warren County any client referrals or competes with Warren County, they must fill out an Outside Interest Form in the office of the Warren County Attorney, and a copy of the completed Form must be provided to the Board of Ethics. Annexed hereto and made a part hereof as Appendix "C" is a sample copy of the Outside Interest Form.

SECTION 12. Future employment.

- (a) No Warren County officer or employee may ask for, pursue or accept a private post-government employment opportunity with any person or organization that has a matter requiring the exercise of discretion pending before the Warren County officer or employee, either individually or as a member of a board, while the matter is pending or within the thirty (30) days following final disposition of the matter.
- (b) No Warren County officer or employee, for the two-year period after serving as a Warren County officer or employee, may represent or render services to a private person or organization in connection with any matter involving the exercise of discretion before the Warren County office, board, department or comparable organizational unit for which he or she serves.

- (c) No Warren County officer or employee, at any time after serving as a Warren County officer or employee, may represent or render services to a private person or organization in connection with any particular transaction in which he or she personally and substantially participated while serving as a Warren County officer or employee.

SECTION 13. Personal representations and claims permitted. This Code shall not be construed as prohibiting a Warren County officer or employee from:

- (a) representing himself or herself, or his or her spouse or minor children before Warren County; or
- (b) asserting a claim against Warren County on his or her own behalf, or on behalf of his or her spouse or minor children.

SECTION 14. Use of Warren County resources.

- (a) Warren County resources shall be used for lawful Warren County purposes. Warren County resources include, but are not limited to, municipal personnel, and Warren County's money, vehicles, equipment, materials, supplies or other property.
- (b) No Warren County officer or employee may use or permit the use of Warren County resources for personal or private purposes, but this provision shall not be construed as prohibiting:
 - (1) any use of Warren County resources authorized by law or municipal policy;
 - (2) the use of Warren County resources for personal or private purposes when provided to a Warren County officer or employee as part of his or her compensation; or
 - (3) the occasional and incidental use during the business day of Warren County telephones and computers for necessary personal matters such as family care and changes in work schedule.
- (c) No Warren County officer or employee shall cause Warren County to spend more than is reasonably necessary for transportation, meals or lodging in connection with official travel.
- (d) All Warren County officers and employees shall take a computerized ethics training course. This training provides guidance regarding your outside activities while under County employment. A certification of this training shall be filed with your supervisor annually no later than January 31st or within ten (10) days of employment with Warren County.

SECTION 15. Interests in Contracts.

- (a) No Warren County officer or employee may have an interest in a contract that is prohibited by section 801 of the General Municipal Law.
- (b) Every Warren County officer and employee shall disclose interests in contracts with Warren County at the time and in the manner required by section 803 of the General Municipal Law.

SECTION 16. Nepotism. Except as otherwise required by law:

- (a) No Warren County officer or employee shall induce others to hire a relative of the officer or employee.
- (b) No Warren County officer or employee, either individually or as a member of a board, may participate in any decision specifically to appoint, hire, promote, discipline or discharge a relative for any position at, for or within Warren County or a Warren County board, except:
 - (1) A Department Head may undertake to appoint, hire, promote, discipline or discharge a relative if no other County officer or employee can undertake the action, and the action is undertaken in accordance with the Civil Service Law and Rules promulgated thereunder for competitive positions; or
 - (2) In all other cases, a Department Head may undertake to appoint, hire, promote, discipline or discharge a relative if no other County officer or employee can undertake the action, and the Department Head obtains approval from the Board of Supervisors, which may seek a written advisory opinion from the Board of Ethics, before undertaking the action.
- (c) No Warren County officer or employee may immediately or directly manage and/or supervise a relative in the performance of a relative's official powers or duties. If a Warren County officer or employee would be responsible for the

- management or supervision of a relative, an alternative supervisory arrangement must be made to manage and supervise the relative; the management and supervision must be undertaken pursuant to Civil Service Law and Rules, if applicable, and any decision to appoint, hire, promote, discipline or discharge must be in accordance with subdivision (b) above.
- (d) Any Warren County officer or employee, or prospective officer or employee, may request a written advisory opinion from the Board of Ethics regarding the implementation of this Section.

SECTION 17. Political Solicitations.

- (a) No Warren County officer or employee shall directly or indirectly to compel or induce a subordinate Warren County officer or employee to make, or promise to make, any political contribution, whether by gift of money, service or other thing of value.
- (b) No Warren County officer or employee may act or decline to act in relation to appointing, hiring or promoting, discharging, disciplining, or in any manner changing the official rank, status or compensation of any Warren County officer or employee, or an applicant for a position as a Warren County officer or employee, on the basis of the giving or withholding or neglecting to make any contribution of money or service or any other valuable thing for any political purpose.

SECTION 18. Confidential Information. No Warren County officer or employee who requires confidential information in the course of exercising or performing his or her official powers or duties may disclose or use such information unless the disclosure or use is required by law or in the course of exercising or performing his or her official powers and duties.

SECTION 19. Gifts.

- (a) No Warren County officer or employee shall solicit, accept or receive a gift in violation of section 805-a(1)(a) of the General Municipal Law as interpreted in this section.
- (b) No Warren County officer or employee may directly or indirectly solicit any gift.
- (c) No Warren County officer or employee may accept or receive any gift, or multiple gifts from the same donor, having an annual aggregate value of seventy-five dollars (\$75) or more when:
- (1) the gift reasonably appears to be intended to influence the officer or employee in the exercise or performance of his or her official powers or duties;
 - (2) the gift could reasonably be expected to influence the officer or employee in the exercise or performance of his or her official powers or duties; or
 - (3) the gift is intended as a reward for any official action on the part of the officer or employee.
- (d) For purposes of this section, a "gift" includes anything of value, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form. The value of a gift is the gift's fair market value, determined by the retail cost of the item or a comparable item. The fair market value of a ticket entitling the holder to food, refreshments, entertainment, or any other benefit is the face value of the ticket, or the actual cost to the donor, whichever is greater. Determination of whether multiple gifts from a single donor exceed seventy-five dollars (\$75) must be made by adding together the value of all gifts received from the donor by an officer or employee during the twelve-month period preceding the receipt of the most recent gift.
- (e) (1) A gift to a Warren County officer or employee is presumed to be intended to influence the exercise or performance of his or her official powers or duties when the gift is from a private person or organization that seeks Warren County action involving the exercise of discretion by or with the participation of the officer or employee.
- (2) A gift to a Warren County officer or employee is presumed to be intended as a reward for official action when the gift is from a private person or organization that has obtained Warren County action involving the exercise of discretion by or with the participation of the officer or employee during the preceding twelve months.
- (f) This section does not prohibit any other gift, including:
- (1) gifts made to Warren County;
 - (2) gifts from a person with a family or personal relationship with the officer

- or employee when the circumstances make it clear that the personal relationship, rather than the recipient's status as a Warren County officer or employee, is the primary motivating factor for the gift;
- (3) gifts given on special occasions, such as marriage, illness, or retirement, which are modest, reasonable and customary;
 - (4) unsolicited advertising or promotional material of little intrinsic value, such as pens, pencils, note pads, and calendars;
 - (5) awards and plaques having a value of seventy-five dollars (\$75) or less which are publicly presented in recognition of service as a Warren County officer or employee, or other service to the community; or
 - (6) meals and refreshments provided when a Warren County officer or employee is a speaker or participant at a job-related professional or educational conference or program and the meals and refreshments are made available to all participants.

SECTION 20. Board of Ethics.

- (a) There is hereby established a Board of Ethics for Warren County. The Board of Ethics shall consist of three (3) members, one shall be an officer or employee of Warren County, one shall be an elected or appointed officer or employee of a local Municipality located within Warren County, and one shall be a member of the public who is not a County officer or employee, nor an officer, employee, elected or appointed member of a local Municipality. The members of such Board of Ethics shall be appointed by the Board of Supervisors, serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the Board of Ethics. The Board of Supervisors may appoint alternate members for each category who shall serve in the event a member is unable to serve due to illness, unavailability or when a conflict is presented. Alternate members shall serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the Board of Ethics.
- (b) A member of the Board of Ethics shall not be an official, officer or committee person of a political party or hold any similar office or title in a political party.
- (c) The Board of Ethics shall render advisory opinions with respect to article 18 of the General Municipal Law and this code. Such advisory opinions must be rendered pursuant to a written request under such rules and regulations as the Board of Ethics may prescribe. In addition, the Board of Ethics may make recommendations with respect to the drafting and adoption of a Code of Ethics, or amendments to the Code of Ethics, upon the request of the Board of Supervisors. The Board of Ethics may accept from the general public or any of its own members a complaint or allegation of conflict of interest or violation of this Code of any officer or employee of Warren County. The Board of Ethics may initiate an investigation upon its own motion or upon receipt of a sworn complaint alleging a violation, and shall have the advice of legal counsel employed by the Board of Ethics, or if none, the municipality's legal counsel.
- (d) The board of ethics may establish such rules and policies that may be necessary for the proper discharge of its duties and may utilize the services of the office of the Warren County Attorney.
- (e) This Ethics and Disclosure Policy shall be reviewed and updated as needed with the new term of each Board, at a minimum of every two years. As such, the members of the Board of Ethics shall serve for the same duration and coincide with the term of the members of the Board of Supervisors. The contact information for the members of the Board of Ethics shall be maintained in the County Attorney's Office.
- (f) Members of the Board of Ethics shall meet at a minimum of twice a year to review disclosure and certifications of training and as needed. Documentation of the meeting date and time shall be provided to the County Attorney and the Board of Supervisors.
- (g) Members of the Board of Ethics shall be appointed for the remainder of the current term within sixty (60) days of the effective date of this Local Law, and they shall comply with the Local Law immediately upon appointment.

SECTION 21. Posting and distribution.

- (a) The Warren County Administrator or his or her designee must promptly cause a copy of this Local Law, and a copy of any amendment to this Local Law, to be posted publicly and conspicuously in each building under Warren County's control. The code must be posted within ten (10) days following the date on

which the Local Law takes effect. An amendment to the Local Law must be posted within ten (10) days following the date on which the amendment takes effect.

- (b) The Warren County Administrator or his or her designee must promptly cause a copy of this Local Law, including any amendments to the Local Law, to be distributed, electronically or in hard copy, to every person who is or becomes an officer and employee of Warren County, who must acknowledge receipt to their supervisor within ten (10) days. In addition, the outside interest form (Appendix C) must be returned, if applicable, to the County Attorney's Office.
- (c) A copy of this Local Law shall be provided to all new officers and employees within ten (10) days of employment or assuming office, as the case may be.
- (d) Every Warren County officer or employee who receives a copy of this Local Law or an amendment to the Local Law must acknowledge such receipt in writing. Such acknowledgments must be filed with the Clerk of the Warren County Board of Supervisors who must maintain such acknowledgments as a public record.
- (e) The failure to post this Local Law or an amendment to the Local Law does not affect either the applicability or enforceability of the Local Law or the amendment. The failure of a Warren County officer or employee to receive a copy of this Local Law of ethics or an amendment to the Local Law, or to acknowledge receipt thereof in writing, does not affect either the applicability or enforceability of the Local Law or amendment to the Local Law.

SECTION 22. Enforcement. Any Warren County officer or employee who violates this Local Law may be censured, fined, suspended or removed from office or employment in the manner provided by law. Any County officer or employee who is being disciplined for violation of this Local Law must be referred by the officer's or employee's supervisor to the Board of Ethics for an opinion that will be added to the person's personnel file.

SECTION 23. Severability. In the event that any provision of this Local Law shall be determined by a Court of Law to be illegal and/or unenforceable, the Local Law, to the extent the Courts have determined practical shall continue in full force and effect as if the said illegal or unenforceable provision were not contained a part thereof.

SECTION 24. Effective date. This Local Law shall take effect immediately upon filing with the Secretary of State.

APPENDIX "A"

The following Warren County officers and employees shall file a financial disclosure statement as provided by the Warren County Code of Ethics:

- Supervisor, Warren County Board of Supervisors
- Clerk of the Warren County Board of Supervisors
- Deputy Clerk of the Warren County Board of Supervisors
- District Attorney
- Assistant District Attorney
- Public Defender
- Assistant Public Defender
- Warren County Administrator
- Assistant to the Warren County Administrator
- County Auditor
- County Treasurer
- Deputy County Treasurer
- Budget Officer
- Purchasing Agent
- Deputy Purchasing Agent
- Director of Real Property Tax Services
- Deputy Director of Real Property Tax Services
- County Clerk
- Deputy County Clerk
- County Attorney
- Assistant County Attorney
- Director, County Human Resources
- Personnel Officer

Commissioners of Elections
 Deputy Commissioners of Elections
 Superintendent of Public Works
 Deputy Superintendent Public Works
 Deputy Superintendent Public Works/Operations
 Airport Manager
 Director of Probation
 Sheriff
 Undersheriff
 Lieutenant, Sheriff's Office
 Director of Public Health/Patient Services, Health Services
 Assistant Director Public Health
 Assistant Director Patient Services
 Director, Community Mental Health Services
 Assistant Director of Mental Health
 Commissioner of Social Services
 Deputy Commissioner of Social Services
 Social Services Attorney
 Assistant Social Services Attorney
 Director Countryside Adult Home
 Director of Employment and Training
 Director of Tourism
 Director of Weights & Measures
 Director, Office for the Aging
 County Historian
 Warren County Planner
 Associate Warren County Planner
 Administrator, Fire Prevention and Building Code Enforcement
 Administrator, Self-Insurance
 Deputy Insurance Administrator
 Director, Veterans' Services Agency
 Director of Information Technology
 Director, Office of Emergency Services
 Fire Coordinator
 Executive Director Lake Champlain/Lake George Regional Planning Board
 Warren County Coroner
 Warren County Medical Examiner
 Director, Soil and Water Conservation District
 Members of the Board of Ethics

APPENDIX "B"

**ANNUAL STATEMENT OF FINANCIAL DISCLOSURE
 COUNTY OF WARREN FORM F-100
 FOR 20_____**

1. Name and Address

Last Name	Middle Initial	First Name
-----------	----------------	------------

Title

Department or Agency

County Address

County Telephone

2. Spouse and Children

Provide the name of your spouse (if married) and the names of any dependent children:

Spouse	Child / Age
Child / Age	Child / Age

3. Financial Interests.

"Reporting Category" for the purpose of completing the financial disclosure reports. Do not report exact dollar amounts in the completion of the statements of financial disclosure; instead, report categories of amounts, using the following categories:

- "A" \$0 - \$5,000
- "B" \$5,001 - \$10,000
- "C" \$10,001 - \$25,000
- "D" \$25,001 - \$50,000
- "E" \$50,001 - \$100,000
- "F" Over \$100,001

a. Business Positions. List any office, trusteeship, directorship, partnership, or other position in any business, association, proprietary, or not-for-profit organization held by you, your spouse, and your dependent children, if any. Indicate whether these businesses are involved with the County or any municipality within Warren County.

Family Member	Position	Organization	County Department or Agency and Nature of Involvement
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

b. Outside Employment. Describe any outside occupation, employment, trade, business, or profession providing more than \$1,000 per year for you, your spouse, and your dependent children, if any, and indicate whether such activities are regulated by any State or local agency.

Family Member	Position	Organization (Name / Address)	State or Local Agency & Nature of Involvement	Category of Amount
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

c. Future Employment. Describe any contract, promise or other agreement between you and anyone else with respect to your employment after leaving your County office or position.

d. Past Employment. Identify the source and nature of any income in excess of \$1,000 per year from any prior employer, including deferred income, contributions to pension or retirement fund, profit sharing plan, severance pay, or payments under buy-out agreement.

Name and Address of Income Source	Description of Income (i.e., pension, deferred, etc.)	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

e. Investments. Itemize and describe all investments in excess of \$5,000 or five percent (5%) of the value in any business, corporation, partnership, or other assets, including stocks, bonds, loans, pledged collateral, and other investments, for you, your spouse, and dependent children, if any. List the location of all real estate within the county, or within five (5) miles thereof, in which you, your spouse, or dependent children, if any, have an interest, regardless of its value.

Family Member	Name/Address of Business or Real Estate	Category Description of Investment	of Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

f. Trusts. Identify each interest in a trust or estate or similar beneficial interest in any assets in excess of \$2,000, except for IRS eligible retirement plans or interests in an estate or trust of a relative, for you and your spouse and dependent children.

Name Family Member	Trust / Executor	Description of Trust / Estate	Category of Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

g. Other Income. Identify the source and nature of any other income in excess of \$1,000/year from any source not described above, including teaching income, lecture fees, consultant fees, contractual income, or other income of any nature, for you and your spouse and your dependent children, if any.

Family Member	Name / Address of Income Source	Nature of Income	Category of Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4. Interest in Contracts

Describe any interest of you, your spouse, or your dependent children, in any contract involving the County or municipality within Warren County.

Family Member	Contract Description	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

5. Political Parties.

List any position you held within the last five (5) years as an officer of any political party, political committee, or political organization. The term "political organization" includes any independent body or any organization that is affiliated with or a subsidiary of a political party.

6. Debts.

Describe all debts you, your spouse or dependent children in excess of \$5,000 as of the date of filing of this statement, other than liabilities to a relative. Do not list liabilities incurred by or guarantees made by a reporting individual, or such individual's spouse, or by any reporting proprietorship, partnership, or corporation in which the reporting individual or such individual's spouse has an interest, when incurred or made in the ordinary course of the trade, business or professional practice of the reporting individual or such individual's spouse. Do not list any obligation to pay maintenance in connection with a matrimonial action, alimony or child support payments. Revolving charge account information shall only be set forth if such liability is in excess of \$5,000 at the time of filing. Do not list any loan by a financial institution to finance education costs, the cost of home purchase or improvements for a primary or secondary residence or purchase of a personally owned motor vehicle, household furniture or appliances.

Name of Debtor	Name of Creditor	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

7. Third-Party Reimbursements.

Identify and describe the source of any third-party reimbursement for travel-related expenditures in excess of \$250 of any matter that relates to your official duties. The term "reimbursement" includes any travel-related expenses provided by anyone other than the County for speaking engagements, conferences, or fact-finding events that relate to your official duties.

Source	Description	Category of Amount
_____	_____	_____
_____	_____	_____

8. Gifts and Honorariums.

List the source of all gifts aggregating in excess of \$250 received during the last year by you, your spouse or dependent child, excluding gifts from a relative. The term "gifts" includes gifts of cash, property, personal items, payments to third parties on your behalf, forgiveness of debt, honorariums, and any other payments that are not reportable as income.

Source	Description	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The requirements of law relating to the reporting of financial interests are in the public interest and no adverse inference or unethical or illegal conduct or behavior will be drawn merely from compliance with these requirements.

Signature of Reporting Individual

Date

APPENDIX "C"

WARREN COUNTY

Outside Interest Form

This form is to be filled out if you or any relative is currently or plans to be in the future, an employee, board member, consultant, owner, contractor or even a passive investor of an entity that: (i) engages in any business or maintains any relationship with The County (The County); (ii) provides to, or receives from The County any client referrals, or (iii) competes with The County. The completed form must be submitted to the County Attorney.

Name: _____

Job Title: _____

If not an employee, describe the nature of your relationship with The County:

Describe the nature of your outside activities in any entity that engages in any business or maintains any relationship with The County.

Describe the nature of your outside activities in any entity that provides to, or receives from, The County any client referrals.

Describe the nature of your outside activities in any entity that competes with The County.

June 16, 2021

713

Date completed and signature

Signature

Date

Date reviewed by Compliance Officer and signature

Signature

Date

Roll Call Vote:
Ayes: 779
Noes: 0
Absent: 221 Supervisors Dickinson, Merlino, Shepler, Geraghty and Hogan
Adopted.

RESOLUTION NO. 251 OF 2021
Resolution introduced by Supervisors Bruno and Magowan

WAIVING THE RULES OF THE BOARD REQUIRING THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING REGARDING: 1)AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2021; 2) AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE APPROPRIATED FUND BALANCE TO THE COUNTY ATTORNEY BUDGET; AMENDING 2021 WARREN COUNTY BUDGET; AND 3) AUTHORIZING PAYMENT OF BACK WAGES, LESS TAXES AND OTHER LAWFUL DEDUCTIONS TO A REINSTATED EMPLOYEE

WHEREAS, by Resolution No. 6 of 2021 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider resolutions: 1) Amending Tables of Organization and Warren County Salary and Compensation Plan for 2021; 2) Authorizing the Appropriation of Funds from the Appropriated Fund Balance to the County Attorney Budget; Amending 2021 Warren County Budget; and 3) Authorizing Payment of Back Wages, less Taxes and Other Lawful Deductions to a Reinstated Employee, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolutions.

Adopted by unanimous vote.

RESOLUTION NO. 252 OF 2021
Resolution introduced by Supervisors Braymer and Magowan

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2021

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 are hereby amended as follows:

COUNTY ATTORNEY

<u>Increasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1420.110	Retroactive to June 14, 2021	\$45,000
<u>TITLE:</u> Legal Assistant #2		

<u>Increasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1420.110	Retroactive to June 14, 2021	\$49,091
<u>TITLE:</u> Legal Assistant #2		

Roll Call Vote:
Ayes: 841
Noes: 0
Absent: 159 Supervisors Dickinson, Merlino, Shepler and Hogan
Adopted.

RESOLUTION NO. 253 OF 2021
Resolution introduced by Supervisors Braymer and Magowan

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE UNAPPROPRIATED
 FUND BALANCE TO THE COUNTY ATTORNEY BUDGET; AMENDING 2021 WARREN
 COUNTY BUDGET**

WHEREAS, the Acting County Attorney has requested funding in the amount of One Hundred Twenty-Six Thousand Five Hundred Eleven Dollars and Forty-One Cents (\$126,511.41) to cover the cost of back pay, back taxes and retirement funds for a reinstated employee being put on paid administrative leave, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed One Hundred Twenty-Six Thousand Five Hundred Eleven Dollars and Forty-One Cents (\$126,511.41) from the Unappropriated Fund Balance (A.909.00) to the following budget codes:
 and be it further

CODE	DEPARTMENT	AMOUNT
A.1420 110	County Attorney, Salaries-Regular	\$108,268.21
A. 1420 830	County Attorney, Social Security	\$6,712.63
A.1420 831	County Attorney, Medicare Contribution	\$1,569.89
A.1420 810	County Attorney, Retirement	\$9,960.68

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 841

Noes: 0

Absent: 159 Supervisors Dickinson, Merlino, Shepler and Hogan

Adopted.

RESOLUTION NO. 254 OF 2021
Resolution introduced by Supervisors Braymer and Magowan

**AUTHORIZING PAYMENT OF BACK WAGES, LESS TAXES AND OTHER
 LAWFUL DEDUCTIONS TO A REINSTATED EMPLOYEE**

WHEREAS, on February 18, 2021, the Third Department, Appellate Division, annulled the March 26, 2019 termination of a Warren County employee; and

WHEREAS, consistent with the annulment, the employee has been reinstated on June 14, 2021 by the appointing authority to their previous position; and

WHEREAS, consistent with the annulment: back wages, less taxes and lawful deductions, are to be paid to the employee in the gross amount as set forth below, of One Hundred Eight Thousand Two Hundred Sixty-Eight Dollars and Twenty-One Cents (\$108,268.21) and additional funds are necessary to be paid to various government entities of the County's share for the back wages to be paid to the employee, in the amounts set forth below representing a total amount to be expended by the County of One Hundred Twenty-Six Thousand Five Hundred Eleven Dollars and Forty-One Cents (\$126,511.41) as follows:

Reinstated Employee past gross wages - \$108,268.21
 Employer FICA - \$6,712.63
 Employee Medicare - \$1,569.89
 Retirement Funds - \$9,960.68

now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Warren County Treasurer to expend the total amount of One Hundred Twenty-Six Thousand Five Hundred Eleven Dollars and Forty-One Cents (\$126,511.41) as stated above, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1420 110 County Attorney, Salaries-Regular - \$108,268.21, A.1420 830 County Attorney, Social Security - \$6,712.63, A.1420 831 County Attorney, Medicare Contribution - \$1,569.89, A.1420 810 County Attorney, Retirement - \$9,960.68.

Adopted by unanimous vote.

RESOLUTION NO. 255 OF 2021
Resolution introduced by Supervisors Braymer and Beaty

WAIVING THE RULES OF THE BOARD REQUIRING THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE AND DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO THE BOARD MEETING IN ORDER TO CONSIDER A RESOLUTION ESTABLISHING A SPECIAL COMMITTEE TO PRESENT A PROPOSAL TO THE BOARD OF SUPERVISORS AT THEIR SEPTEMBER WORKSHOP MEETING IN REGARD TO A PROPOSED SEPTIC INSPECTION AT TRANSFER LAW

WHEREAS, by Resolution No. 6 of 2021 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be approved through the established Committee structure and distributed to the members of the Board of Supervisors on the Tuesday prior to the Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution establishing a Special Committee to present a proposal to the Board of Supervisors at their September Workshop Meeting in regard to a proposed Septic at Transfer Law, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that all resolutions be approved through the established Committee structure and distributed to the members of the Board of Supervisors on the Tuesday prior to a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 256 OF 2021
Resolution introduced by Supervisors Braymer and Magowan

ESTABLISHING A SPECIAL COMMITTEE TO PRESENT A PROPOSAL TO THE BOARD OF SUPERVISORS AT THEIR SEPTEMBER WORKSHOP MEETING IN REGARD TO A PROPOSED SEPTIC INSPECTION AT TRANSFER LAW

RESOLVED, that the Board of Supervisors does hereby establish a Special Committee of seven (7) members which shall be charged with establishing a proposal for a Septic Inspection at Transfer Law to be presented to the Board of Supervisors at their September Workshop Meeting, and be it further

RESOLVED, that said Special Committee shall dissolve on December 31, 2021.
Adopted by unanimous vote.

Chairwoman Seeber called for privilege of the floor.

Supervisor Bruno asked whether the plexiglass in between the Supervisors desks in the Board Room could be removed since the restrictions pertaining to the pandemic had been lifted by the State and Chairwoman Seeber responded they would be removed before the July 16th Board Meeting.

Supervisor Leggett advised he had enjoyed attending the meeting this evening.

Supervisor Strough read aloud an editorial written by Ken Tingley that was featured in *The Post Star* which voiced Mr. Tingley's displeasure with Chairwoman Seeber and the leadership she was providing to the Board, as well as the fact that she had not appointed Supervisor Strough to Chair a Committee. He also announced that tomorrow was the 246th anniversary of the death of Joseph Warren, who had given his life for the independence of this Country.

Supervisor Diamond remarked although he had voted in favor of Resolution No. 253, *Authorizing the Appropriation of Funds from the Unappropriated Fund Balance to the County Attorney Budget; Amending 2021 Warren County Budget*, he wanted to state for the record that he was opposed to the paid administrative leave that was referenced in this resolution.

Supervisor Geraghty provided an update on Supervisor Merlino's health, informing he had been released from the hospital, was home and would be taking some time off to recuperate. He indicated Supervisor Merlino had asked him to extend appreciation on his behalf to his colleagues on the Board who had expressed well wishes to him. Chairwoman Seeber noted a get well card had been mailed to him on behalf of the entire Board.

Norman Dasher, *Executive Director, The Hyde Collection*, voiced his appreciation for the support the Board had provided to his organization with occupancy tax funding in prior years and spoke regarding their plans to improve and recover from the time they were closed during the pandemic.

Mr. Gedney thanked the Board for adopting Resolution No. 249, *Enacting Local Law No. 4 of 2021, Entitled "A Local Law Adopting a Pilot Youth Deer Hunting Program"*.

Chairwoman Seeber called for announcements.

Chairwoman Seeber thanked Supervisor Diamond for agreeing to Chair the Sub-

Committee that was formed for the purpose of working on updates to the financial disclosure form associated with the Warren County Ethics and Disclosure Law and Supervisor Bruno for volunteering to serve as the Vice-Chair. She stated Supervisor Braymer had also expressed an interest in being appointed to the Committee and she asked that anyone else interested in serving on the Committee, which needed two additional members, to contact her.

In regard to the comments made by Supervisor Diamond regarding his opposition to paying administrative leave for the position referenced in Resolution No. 253, *Authorizing the Appropriation of Funds from the Unappropriated Fund Balance to the County Attorney Budget; Amending 2021 Warren County Budget*, Supervisor Braymer advised this related to a position within the County Attorney's Office for which the County was currently in active litigation on to defend the County's position. She noted this was being done as a result of the advice from the County's Outside Counsel with respect on how to move forward with that particular employee, adding she personally was not supportive of this, but it was necessary for them to follow the legal advice provided to them.

Supervisor Driscoll mentioned he hoped last month he had recognized all of the members of the Board and County staff who were mother's and this month he would like to acknowledge all of the Board members and County staff who were father's.

Supervisor Diamond requested that a timetable be placed on when the two remaining vacancies would be filled on the Sub-committee charged with working on the financial disclosure form to allow them to begin the process of working on this as soon as possible. Following a brief discussion Supervisors Geraghty and Leggett volunteered to be members and were appointed to the Sub-Committee.

Supervisor Beaty thanked the Board members, with the exception of one, for communicating well and being civil to one another during the meeting today.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Bruno and seconded by Supervisor Smith, Chairwoman Seeber adjourned the Board Meeting at 7:22 p.m.

Warren County Board of Supervisors

**BOARD MEETING
FRIDAY, JULY 16, 2021**



Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:01 a.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Strough.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Smith, Strough, Wild, Magowan, Beaty, Thomas, Shepler, Geraghty and Seeber-17; Absent -3 Supervisor Hogan, Dickinson and Merlino.

Motion was made by Supervisor Bruno, seconded by Supervisor Shepler and carried unanimously to approve the minutes of the June 16, 2021 Board Meeting, subject to correction by the Clerk of the Board.

The following individuals were recognized for completing their Leadership Badge Training in Senior Management which was offered to Department Heads and individuals in Senior Management positions: Roseann O'Rourke, Deanna Park and Jackie Figueroa.

Presentation of the Employee of the Month Award was made to Brenda Hilton.

Proceeding with the Agenda review, Chair declared the Public Hearing on the possible submission of one or more Community Development Block Grant (CDBG) applications for the current 2021 Program Year open at 10:07 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment.

Patricia Tatch, *Associate Planner*, spoke regarding a handout she had distributed to the Board regarding the CDBG grant application involving a housing needs assessment, as well as a demand analysis the Planning & Community Development Department was working on; a copy of handout is on file with the July 16, 2021 Board Meeting minutes.

Members of the Board commented on and asked questions about the CDBG grant application; however, there were no public comments made. Chair declared the Public Hearing closed at 10:21 a.m.

Chair declared the Public Hearing on the proposed adoption of a tentative operating budget for Adirondack Community College for the fiscal year 2021-22 open at 10:22 a.m. and requested Clerk of the Board read the Notice of Public Hearing aloud. Chair called for any public comment; there being none, Chair declared Public Hearing closed at 10:23 a.m.

Report by the Chair of the Board was given.

Reports by Committee Chairs were given. During Committee Reports the following actions were taken:

Motion was made by Supervisor Beaty, seconded by Supervisor Thomas and carried unanimously to withdraw proposed Resolution No. 295, *Authorizing the Appropriation of Funds from the General Fund Unappropriated Surplus to the Countryside Rehabilitation Reserve upon Award of the Grant from the New York State Housing Trust Fund, Office of Community Renewal; Amending 2021 Warren County Budget upon Appropriation of Funds.*

Motion was made by Supervisor Braymer, seconded by Supervisor Magowan and carried unanimously to amend Proposed Resolution No. 281, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2021*, to change the effective date of the creation of the Coordinating Assistant Public Defender - Part Time (16 hrs week) position from August 1, 2021 to July 19, 2021.

Discussion involving Jim Siplon, *President & CEO, Warren County EDC*, took place regarding the EDC's request for a letter of endorsement from the County on the submission of a grant application to the NTIA (*National Telecommunications and Information*) for the purpose of addressing the remaining broadband gap. No action was taken, it was suggested that the matter be brought before the Economic Growth & Development Committee.

Upon the request of Supervisor Smith, Chairwoman Seeber agreed to replace Supervisor Smith with Supervisor Driscoll as the Chair of the Extension Services Committee.

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by the Clerk of the Board was provided, as follows:

Reports from:

1. Warren County Jury Board - 2020 Annual Report
2. Capital District Regional Off Track Betting Corp. - Financial Report dated March 31, 2021
3. Capital District Regional Off Track Betting Corp. - Financial Report dated April 30, 2021

Minutes from:

1. Warren County Jury Board - July 7, 2021 meeting.

Letters/emails from:

1. Counties of Warren and Washington Industrial Development Agency - Notice of Public Hearing on proposed CHPE LLC Project.
2. June Maxam, North Country Gazette - email regarding "Vacancies in Office".

Other:

1. Capital District Regional Off Track Betting Corp. - May 2021 surcharge payment in the amount of \$3,725.
2. Capital District Regional Off Track Betting Corp. - 2020 Regional Benefit Distribution Installments #15, #16 & #17 each in the amount of \$1,631.
3. Washington County Board of Supervisors - Resolution Nos.:
101 of 2021, "*Approving the Issuance of Certain Obligations by the Counties of Warren and Washington Civic Development Corporation to Finance a Certain Not-for-Profit Project for the Glen at Hiland Meadows, Inc.*"
122 of 2021, "*Setting Time and Place for a Public Hearing Concerning the 2021-2022 Adirondack Community College Budget*"
132 of 2021, "*Appointing Members of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*"
134 of 2021, "*Urging the New York State Governor to Not Sign New York State Bill S07196/A06762b Entitled "An Act to Amend the General Business Law, in Relation to the Dangers to Safety and Health and Creation of Public Nuisance Caused by the Sale, Manufacturing, Distribution, Importing and Marketing of Firearms" into Law*"

Reading of resolutions by the Clerk of the Board was announced as follows:

Proposed Resolution Nos. 257-296 were distributed to the Board and posted to the Warren County website on Wednesday, July 7th which met the distribution deadline specified

in the Rules of the Board. Proposed Resolution Nos. 259 and 295 were amended after mailing and posted to the Warren County website on Thursday, July 15th; Resolution No. 295 was withdrawn. A motion was requested to approve the amendments, as provided, to Resolution No. 259; the necessary motion was made by Supervisor Leggett, seconded by Supervisor Bruno and carried unanimously.

Two Floor Resolutions were distributed that morning which did not meet the deadline specified in the Rules of the Board which required that resolutions be distributed on the Tuesday prior to the Board Meeting: Floor Resolution No. 1 - "*Waiving the Rules of the Board Requiring that Resolutions be Provided to the Members of the Board of Supervisors on the Tuesday Prior to a Regular Board Meeting Regarding a Resolution Amending the Rules of the Board*"; and Floor Resolution No. 2 - "*Introducing Proposed Local Law No. 6 of 2021, Entitled 'A Local Law Amending and Updating Local Law No. 5 of 2021, 'A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law'*".

Motion was made by Supervisor Geraghty and seconded by Supervisor Diamond to introduce Floor Resolution No. 1; a brief discussion ensued following which Chair called the question and the motion was carried by a majority vote of those present, with Supervisors Strough and Wild voting in opposition.

Floor Resolution No. 1 was then labeled as Resolution No. 297 of 2021.

Motion was made by Supervisor Diamond and seconded by Supervisor Leggett to introduce Proposed Floor Resolution No. 2; a lengthy discussion ensued.

Supervisor Wild exited the meeting at 12:42 p.m.

Supervisor Driscoll exited the meeting at 12:48 p.m.

Chair called the question and the motion to introduce Floor Resolution No. 2 was carried by a majority vote of those present, with Supervisor Strough voting in opposition.

Floor Resolution No. 2 was then labeled as Resolution No. 298 of 2021.

Discussion on resolutions occurred, during which:

Motion was made by Supervisor Strough and seconded by Supervisor McDevitt to table Resolution No. 259, *Amending Agreement with Nexamp Solar for Floyd Bennett Memorial Airport Solar or Other Approved Use Land Lease (WC 44-20), to Reduce Rates*, until the August 20th Board Meeting. The motion failed due to a lack of majority vote, with a vote of 290 in favor (*Supervisors Strough, Shepler, Geraghty, Conover, McDevitt, Frasier and Smith*) and 443 against (*Supervisors Magowan, Beaty, Thomas, Leggett, Diamond, Braymer, Bruno and Seeber*) and 267 Absent (*Supervisors Wild, Driscoll, Hogan, Dickinson and Merlino*).

Supervisor Leggett exited the meeting at 1:26 p.m.

Supervisor Conover requested a roll call vote on proposed Resolution No. 284, *Setting Policy on Correspondence to the Board of Supervisors*.

Supervisor Strough requested roll call votes on proposed Resolution Nos. 259, *Amending Agreement with Nexamp Solar for Floyd Bennett Memorial Airport Solar or Other Approved Use Land Lease (WC 44-20), to Reduce Rates*, and 287, *Revising and Re-establishing Criteria for the Expenditure of County Occupancy Tax Revenues in Connection with Conventions, Trade Shows and Events*.

Suggestion was made to combine roll call votes for Proposed Resolution Nos. 292-294. There being no objection, Chair announced one roll call vote would be taken for Resolution Nos. 292-294.

Vote on resolutions occurred; Resolution Nos. 257-298 were approved as presented, with the exception of Resolution No. 295 which was withdrawn and Resolution No. 281 which was approved as amended from the floor.

Warren County Board of Supervisors Proclamation

WHEREAS, Joan W. Grishkot was hired by Warren County on July 1, 1966 to serve as a registered nurse, the County's first Supervising Public Health Nurse, and eventually spent more than two decades as Director of Health Services during a 31-year career with Warren County, and

WHEREAS, Joan has been credited by many for helping build the public health system in Warren County in a era when public health was an emerging entity, and

WHEREAS, Joan brought the Women, Infant and Children (WIC) program to Warren County in 1977, a program that has helped thousands of families, and

WHEREAS, Joan organized the first Early Intervention and Early Pre-School Education Services programs for children in Warren County in 1994, and

WHEREAS, Joan's dedication to nursing was recognized many times by numerous professional organizations, including being selected to be listed in "*Who's Who of American Nursing*" in 1994; the Liberty Bell Award in 1997; and was named an "Outstanding Professional Nurse" by the Warren County Medical Society for the initial organization of the Home Care Division of Warren County Health Services, and

WHEREAS, Joan gave countless hours of her own time to help local charitable organizations such as St. Mary's Church, Fort Hudson Health Services, Greater Adirondack Home Health Aides, Warren-Washington CARE Center, Liberty House Foundation, WAIT House, Warren County Community Services, Caritas, Warren County Cooperative Extension, Warren County Cancer Society, Zonta Club of Glens Falls, and many others, and

WHEREAS, Countless people from around the region, state and nation have enjoyed the annual Adirondack Balloon Festival that was founded by Joan and her late husband, Walter, in 1973, and

WHEREAS, Joan passed away suddenly on July 8th at the age of 79, leaving an unsurpassed legacy of dedication to public health, Warren County and the region, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman, on behalf of the Board of Supervisors, do declare July 1st to be

"JOAN GRISHKOT DAY"

in Warren County.

DATED: JULY 16, 2021

(SIGNED) RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 257 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

July 16, 2021

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FROM CODE		TO CODE		AMOUNT
DEPARTMENT: HEALTH SERVICES				
A.4018.0020 110	Preventive Program, Family Health, Salaries- Regular	A.4018.0030 110	Preventive Program, Disease Control, Salaries-Regular	\$20,000.00
A.4018.0020 810	Retirement	A.4018.0030 810	Retirement	2,000.00
A.4018.0020 830	Social Security	A.4018.0030 830	Social Security	1,240.00
A.4018.0020 831	Medicare Contribution	A.4018.0030 831	Medicare Contribution	290.00
A.4054.0060 130	Ed/Physically Hand. Children, Ed. Phys. Hndcppd/Early Intervent., Salaries-Part Time	A.4054.0060 110	Ed/Physically Hand. Children, Ed. Phys. Hndcppd/Early Intervent., Salaries-Regular	27,714.00
DEPARTMENT: SHERIFF				
A.3110 110	Sheriff's Law Enforcement, Salaries- Regular	A.3110 413	Sheriff's Law Enforcement, Repair & Maint- Bldg/Property	25,000.00
A.3110 110	Salaries- Regular	A.3110 422	Repair/Maint- Equipment	2,500.00
A.3110 110	Salaries- Regular	A.3110 440	Legal/Transcript Fees	12,500.00
A.3150 110	Sheriff's Correction Division, Salaries- Regular	A.3150 230	Automotive Equipment	10,500.00
A.3150 110	Salaries- Regular	A.3150 210	Furniture/ Furnishings	6,000.00

FROM CODE		TO CODE		AMOUNT
A.3150 130	Salaries-Part Time	A.3150 470	Sheriff's Correction Division, Contract	\$60,000.00
A.3110 110	Salaries-Regular	A.3110 441	Auto Supplies & Repairs	25,000.00
Special Items:				
A.1990 469	Contingent Account, Other Payments/Contributions	A.1620 470	Buildings, Contract	7,655.00
		A.8021 424	Planning (and Comm. Dev.), Postage	1,859.00

Roll Call Vote:

Ayes: 682

Noes: 0

Absent: 318 Supervisors Wild, Leggett, Driscoll, Hogan, Dickinson and Merlino Adopted.

RESOLUTION NO. 258 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AMENDING WARREN COUNTY BUDGET FOR 2021 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF HEALTH SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4193 4408	Public Health - COVID-CommCare, Public Health - COVID-CommCare	\$50,000.00
<u>APPROPRIATIONS</u>		
A.4193 120	Public Health - COVID-CommCare, Salaries-Overtime	3,000.00

July 16, 2021

723

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF HEALTH SERVICES - cont.		
<u>APPROPRIATIONS</u>		
A.4193 130	Salaries-Part Time	\$43,000.00
A.4193 423	Telephone	481.00
A.4193 830	Social Security	2,852.00
A.4193 831	Medicare Contribution	667.00
DEPARTMENT OF PROBATION		
<u>ESTIMATED REVENUE</u>		
A.3140 3320	Probation, Y-ReCONNECTS gant	35,000.00
<u>APPROPRIATIONS</u>		
A.3140 439	Probation, Misc Fees & Expenses	1,000.00
A.3140 470	Contract	34,000.00
DEPARTMENT OF PUBLIC WORKS, UP YONDA FARM		
<u>ESTIMATED REVENUE</u>		
A.7111 2706	Up Yonda Farm, Donation-Up Yonda Farm	3,600.00
<u>APPROPRIATIONS</u>		
A.7111 410	Supplies	3,600.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2021 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2021 is hereby amended accordingly.

Roll Call Vote:

Ayes: 682

Noes: 0

Absent: 318 Supervisors Wild, Leggett, Driscoll, Hogan, Dickinson and Merlino

Adopted.

RESOLUTION NO. 259 OF 2021
Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

**AMENDING AGREEMENT WITH NEXAMP SOLAR FOR FLOYD BENNETT MEMORIAL
 AIRPORT SOLAR OR OTHER APPROVED USE LAND LEASE (WC 44-20), TO
 REDUCE RATES**

WHEREAS, Resolution No. 114 of 2021 authorized a land lease with Nexamp Solar for the Floyd Bennett Memorial Airport Solar or other Approved Use Land Lease, for a term commencing upon execution and extending for a term of twenty-five (25) years at a rate of Three Thousand Seven Hundred Sixty-Five Dollars (\$3,765) per acre for Site 1 and Four Thousand Six Hundred Seven Dollars (\$4,607) per acre for Site 2, with a two percent 2% increase per year, with the option for one (1) additional five (5) year extension term upon mutual agreement of the parties and the Federal Aviation Administration, and

WHEREAS, the County Facilities Committee approved a request to reduce the rates to Two Thousand Three Hundred Fifty-Four Dollars (\$2,354) per acre for Site 1 and Two Thousand Nine Hundred Seventy-Three Dollars (\$2,973) per acre for Site 2, and

WHEREAS, if Nexamp Solar receives incentives from NYSERDA the above rates will change to be the rates shown in Schedule "A," now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Nexamp Solar to reduce the rates to Two Thousand Three Hundred Fifty-Four Dollars (\$2,354) per acre for Site 1 and Two Thousand Nine Hundred Seventy-Three Dollars (\$2,973) per acre for Site 2, in a form approved by the County Attorney, and be it further

RESOLVED, that if Nexamp Solar receives incentives from NYSERDA the above rates will change to be the rates shown in Schedule "A," and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 114 of 2021 will remain the same.

SCHEDULE "A"

Environmental Value (\$/kWh)	Warren County North Site Lease Rate (\$/MW)	Warren County North Site Lease Rate (\$/Acre)	Warren County South Site Lease Rate (\$/MW)	Warren County South Site Lease Rate (\$/Acre)
\$0.03103	\$10,000	\$2,354	\$10,000	\$2,973
\$0.03403	\$13,000	\$3,018	\$13,000	\$3,841
\$0.03703	\$16,000	\$3,714	\$16,000	\$4,727
\$0.04003	\$19,000	\$4,411	\$19,000	\$5,614

Roll Call Vote:

Ayes: 521

Noes: 142 Supervisors Strough and McDevitt

Abstain: 19 Supervisor Shepler

Absent: 318 Supervisors Wild, Leggett, Driscoll, Hogan, Dickinson and Merlino

Adopted.

RESOLUTION NO. 260 OF 2021
Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

**AWARDING BID AND AUTHORIZING AGREEMENT WITH
C&L MECHANICAL CORP. FOR PLUMBING SERVICES (WC 36-21)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Plumbing Services (WC 36-21), and

WHEREAS, the bids were opened on June 1, 2021 and the Superintendent of Public Works has recommended that the bid be awarded to C&L Mechanical Corp., located at P.O. Box 187, Fort Edward, New York 12828, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify C&L Mechanical Corp., located at P.O. Box 187, Fort Edward, New York 12828, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with C&L Mechanical Corp. relative to Plumbing Services, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 36-21), for a term commencing August 1, 2021 and terminating July 31, 2022, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, at the prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funds for this agreement shall be expended from various Department budget codes.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 36-21	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEM(S): PLUMBING SERVICES	C&L Mechanical, Corp. Attn: Nelson Charron PO Box 187 Fort Edward, NY 12828 Ph: 518-531-8998	BPI Mechanical Services, Inc. Attn: Daniel Keating 95 Hudson River Road Waterford, NY 12188 Ph: 518-362-6414	Eckert Mechanical, LLC. Attn: Russell Lincoln 1062 Central Avenue Albany, NY 12205 Ph: 518-459-4116 Fax: 518-459-1208	Rozell East, Inc. Attn: Tim Guidon 45 Casey Road Queensbury, NY 12804 Ph: 518-793-2634 Fax: 518-615-0162
DATE: JUNE 1, 2021	RESOLUTION NO. XX OF 2021			
TIME: 3:00 P.M.	TERM OF BID: AUGUST 1, 2021 THROUGH JULY 31, 2022			
BID AWARDED TO:	✓ JULIE A. BUTLER, PURCHASING AGENT			
DESCRIPTION OF ITEM	BID PRICE/HOURLY RATE	BID PRICE/HOURLY RATE	BID PRICE/HOURLY RATE	BID PRICE/HOURLY RATE
SCHEDULE #1 HOURLY LABOR RATES				
Plumber / Steamfitter - Standard Rate:	\$77.00	\$81.00	\$98.25	\$110.46
Plumber / Steamfitter - Overtime Rate:	\$115.50	\$120.00	\$138.00	\$149.79
Plumber / Steamfitter - Emergency Rate:	\$154.00	\$120.00	\$152.00	\$189.12
Plumber, Journeyman - Standard Rate:	\$74.00	\$81.00	\$98.25	\$105.69
Plumber, Journeyman - Overtime Rate:	\$111.00	\$120.00	\$138.00	\$142.63
Plumber, Journeyman - Emergency Rate:	\$148.00	\$120.00	\$152.00	\$179.58
Plumber, Apprentice - Standard Rate:	\$54.00	\$70.00	\$98.25	\$89.44
Plumber, Apprentice - Overtime Rate:	\$81.00	\$100.00	\$138.00	\$119.00
Plumber, Apprentice - Emergency Rate:	\$108.00	\$100.00	\$152.00	\$148.55
SCHEDULE #2 - RESPONSE TIME & MARR-UP				
Response Time for Repairs During Normal Work Hours:	1 Hour	1-2 Hours	2 Hours	2 Hours

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 36-21	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEM(S): PLUMBING SERVICES	C&L Mechanical, Corp. Attn: Nelson Charron PO Box 187 Fort Edward, NY 12828 Ph: 518-531-8998	BPI Mechanical Services, Inc. Attn: Daniel Keating 95 Hudson River Road Waterford, NY 12188 Ph: 518-362-6414	Eckert Mechanical, LLC. Attn: Russell Lincoln 1062 Central Avenue Albany, NY 12205 Ph: 518-459-4116 Fax: 518-459-1208	Rozell East, Inc. Attn: Tim Guidon 45 Casey Road Queensbury, NY 12804 Ph: 518-793-2634 Fax: 518-615-0162
DATE: JUNE 1, 2021				
TIME: 3:00 P.M.				
DESCRIPTION OF ITEM	BID PRICE/HOURLY RATE	BID PRICE/HOURLY RATE	BID PRICE/HOURLY RATE	BID PRICE/HOURLY RATE
SCHEDULE #2 - RESPONSE TIME & MARK-UP - CONTINUED				
Response Time for Emergency / After Hours Repairs:	1 Hour	1-2 Hours	2 Hours	2 Hours
Specialized Equipment Furnished; Percent Mark-Up:	4%	10%	20%	10%
Materials Furnished; Percent Mark-Up:	4%	17%	20%	15%
Parts Furnished; Percent Mark-Up:	4%	17%	20%	15%
COMMENTS:	We also service & install back flow prevention devices.	n/a	n/a	n/a

Adopted by unanimous vote.

RESOLUTION NO. 261 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

RATIFYING THE ACTIONS OF THE DIRECTOR OF PROBATION IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR FUNDING TO SUPPORT THE PRE-TRIAL RELEASE PROGRAM

WHEREAS, the Director of Probation requested authorization to submit a grant application to the New York State Division of Criminal Justice Services for funding under the Pre-Trial Release program, for a term commencing July 1, 2021 and terminating June 30, 2022, for an amount not to exceed Thirteen Thousand One Hundred Forty Dollars (\$13,140), and

WHEREAS, the Director of Probation executed the grant application prior to the July 16, 2021 Board of Supervisors Meeting in order to meet the grant submission deadline, now, therefore, be it

RESOLVED, that the actions of the Director of Probation be, and hereby are, ratified with regard to executing the grant application to the New York State Division of Criminal Justice Services for funding under the Pre-Trial Release program, for a term commencing July 1, 2021 and terminating June 30, 2022, for an amount not to exceed Thirteen Thousand One Hundred Forty Dollars (\$13,140), and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 262 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING AGREEMENT WITH BUDDI US, LLC FOR ELECTRONIC MONITORING OF JUVENILES FOR THE PROBATION DEPARTMENT

WHEREAS, the Director of Probation has requested to enter into an agreement with Buddi US, LLC, 1964 Bayshore Boulevard, Suite B, Dunedin, Florida, 34698, for electronic monitoring of juveniles, for an amount not to exceed Three Thousand Dollars (\$3,000), for a term commencing upon execution by both parties and terminating December 31, 2021, and

WHEREAS, the Criminal Justice Committee has approved the request for an agreement with Buddi US, LLC as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 263 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING AGREEMENTS WITH VARIOUS TRANSCRIBERS TO PROVIDE LEGAL TRANSCRIPTS FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, the Public Defender has requested to contract with various transcribers to provide legal transcripts at a rate agreed upon by the Public Defender's Office and the transcriber, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, and

WHEREAS, the Criminal Justice Committee has approved the request for agreements with various transcribers as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute agreements with various transcribers to provide legal transcripts at a rate agreed upon by the Public Defender's Office and the transcriber, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1171 440 Public Defender, Legal/Transcript Fees.

Adopted by unanimous vote.

RESOLUTION NO. 264 OF 2021

Resolution introduced by Supervisors Hogan, Wild, Frasier, Strough, Leggett, Geraghty and Merlino

AMENDING RESOLUTION NO. 28 OF 2021, "AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION, OFFICE OF COMMUNITY RENEWAL, FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING", TO AUTHORIZE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE THE GRANT AGREEMENT(S) AND ANY AND ALL OTHER NECESSARY DOCUMENTS RELATING TO SAID AGREEMENT

WHEREAS, pursuant to Resolution No. 28 of 2021, the Chair of the Board of Supervisors was authorized to execute a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal, for Community Development Block Grant Funding, with the amount of the grant to be determined, and

WHEREAS, the Economic Growth & Development Committee has approved a request that Resolution No. 28 of 2021 be amended to include provisions authorizing the Chair of the Board of Supervisors is authorized to execute the grant agreement/grant agreements with the New York State Housing Trust Fund Corporation, Office of Community Renewal, for Community Development Block Grant Funding and any and all other necessary documents relating to said agreement, now, therefore, be it

RESOLVED, that Resolution No. 28 of 2021 be, and hereby is, amended to include that the Chair of the Board of Supervisors is authorized to execute the grant agreement(s) with the New York State Housing Trust Fund Corporation, Office of Community Renewal, for Community Development Block Grant Funding and any and all other necessary documents relating to said agreement, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 28 of 2021 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 265 OF 2021

Resolution introduced by Supervisors Hogan, Wild, Frasier, Strough, Leggett, Geraghty and Merlino

**AUTHORIZING THE COUNTY PLANNER TO APPOINT A SECTION 3 COORDINATOR
TO ENSURE CONTRACTOR CONFORMANCE FOR PROJECTS FUNDED WITH CDBG
GRANT FUNDS**

WHEREAS, the County Planner has advised that the New York State Office of Community Renewal ("NYSOCR") has instituted a new policy which requires the County to have on staff a Section 3 Coordinator for projects funded with Community Development Block Grants ("CDBG") funds that are greater than Two Hundred Thousand Dollars (\$200,000), and

WHEREAS, the establishment of the Section 3 Coordinator is required before NYSOCR can release funds for CD76 Countryside Adult Home, and

WHEREAS, the County Planner is requesting authorization to appoint a Section 3 Coordinator at no cost to the County to ensure contractor conformance for projects funded with CDBG grant funds and the Economic Growth & Development Committee has recommended the authorization, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County Planner to appoint a Section 3 Coordinator at no cost to the County to ensure contractor conformance for projects funded with CDBG grant funds that are greater than Two Hundred Thousand Dollars (\$200,000).

Adopted by unanimous vote.

RESOLUTION NO. 266 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AMENDING RESOLUTION NO. 315 OF 2020, AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF HEALTH GRANTS ADMINISTRATION/HEALTH RESEARCH INSTITUTE FOR EPIDEMIOLOGY AND LABORATORY CAPACITY (ELC) COVID-19 ENHANCED DETECTION FUNDING, TO EXTEND THE TERMINATION DATE AND AUTHORIZE THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE ANY FURTHER EXTENSIONS

WHEREAS, pursuant to Resolution No. 315 of 2020, the Chair of the Board of Supervisors was authorized to execute and submit a grant application to the New York State Department of Health Grants Administration/Health Research Institute for Epidemiology and Laboratory Capacity (ELC) COVID-19 Enhanced Detection funding, for an amount not to exceed One Million Two Hundred Sixty-One Thousand Three Hundred Seventy-Nine Dollars (\$1,261,379), for a term commencing July 1, 2020 and terminating June 30, 2022, and

WHEREAS, the Director of Public Health/Patient Services has requested that the resolution be amended to extend the termination date to March 31, 2023 and to authorize the Chair of the Board of Supervisors to execute any further extensions relative to the grant without the need for further Board resolution, now, therefore, be it

RESOLVED, that Resolution No. 315 of 2020 be, and hereby is, amended to extend the termination date to March 31, 2023 and to authorize the Chair of the Board of Supervisors to execute any further extensions relative to the grant without the need for further Board resolution, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 315 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 267 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF HEALTH/HEALTH RESEARCH INSTITUTE TO ENABLE WARREN COUNTY SCHOOL DISTRICTS AND DAYCARE CENTERS TO ESTABLISH COVID-19 TESTING AND SCREENING IN ORDER TO MAINTAIN IN-PERSON LEARNING

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the New York State Department of Health/Health Research Institute, 150 Broadway, Suite 560, Albany, New York 12204, to enable Warren County School Districts and Daycare Centers to establish COVID-19 testing and screening in order to maintain in-person learning, for an amount not to exceed One Million Seven Hundred Thirty Thousand Twelve Dollars (\$1,730,012), for a term commencing July 1, 2021 and terminating July 31, 2022, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 268 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING RENEWAL AMENDMENT AGREEMENT WITH STRATEGIC HEALTHCARE PROGRAMS, LLC TO PROVIDE BENCHMARKING AND CONSUMER ASSESSMENT OF HEALTH CARE PROVIDERS AND SYSTEMS (CAHPS) SURVEY ADMINISTRATION AS REQUIRED BY CENTERS FOR MEDICARE AND MEDICAID SERVICES (CMS)

WHEREAS, the Director of Public Health/Patient Services is requesting a renewal amendment agreement with Strategic Healthcare Programs, LLC to provide benchmarking and consumer assessment of health care providers and systems for an annual lump sum of Eight Thousand Four Hundred Forty Dollars (\$8,440) and a fee of One Dollar and Ninety-Five Cents (\$1.95) per HH-CAHPS survey paid quarterly, for a term commencing July 1, 2021 and terminating June 30, 2022, which agreement shall automatically renew on an annual basis unless terminated upon thirty (30) days written notice by either party and provided there is no more than a 5% rate increase, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute a renewal amendment agreement with Strategic Healthcare Programs, LLC to provide benchmarking and consumer assessment of health care providers and systems for an annual lump sum of Eight Thousand Four Hundred Forty Dollars (\$8,440) and a fee of One Dollar and Ninety-Five Cents (\$1.95) per HH-CAHPS survey paid quarterly, for a term commencing July 1, 2021 and terminating June 30, 2022, which agreement may be automatically renewed on an annual basis without the need for further resolution, provided there is no more than a 5% rate increase, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4010 428 Health Services, Data Processing & Internet Fees.

Adopted by unanimous vote.

RESOLUTION NO. 269 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE OFFICE FOR THE AGING NY CONNECTS EXPANSION AND ENHANCEMENT PROGRAM

WHEREAS, the Warren/Hamilton Counties Office for the Aging has been given the opportunity to submit a grant application to the New York State Office for the Aging NY Connects Expansion and Enhancement Program in an amount not to exceed Two Hundred Three Thousand Six Hundred Thirty-Six Dollars (\$203,636), which requires no County matching funds and is one hundred percent (100%) reimbursable, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and directs the Chair of the Board to execute a grant application for grant funding for the NY Connects Expansion and Enhancement Program in an amount not to exceed Two Hundred Three Thousand Six Hundred Thirty-Six Dollars (\$203,636), for a term commencing April 1, 2021 and terminating March 31, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of the grant be extended, the Chair of the Board of Supervisors is authorized to execute any extensions relative to the grant without need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 270 OF 2021

Resolution introduced by Supervisors Driscoll, Frasier, Magowan, Shepler and Smith

AUTHORIZING CONTINUATION OF AGREEMENT WITH MAHONEY NOTIFY-PLUS, INC. TO PROVIDE SEMI-ANNUAL TESTING, MONITORING AND INSPECTION OF THE FIRE AND SECURITY ALARMS AT COUNTRYSIDE ADULT HOME WHICH INCLUDES VISUAL INSPECTION OF THE "K" RATED FIRE EXTINGUISHER AND ANY UNPLANNED REPAIRS

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the continuation of the agreement (the previous agreement being authorized by Resolution Nos. 263 of 2019, 406 of 2019 and 234 of 2020) with Mahoney Notify-Plus, Inc., P.O. Box 767, 15 Cooper Street, Glens Falls, New York 12801, to provide semi-annual testing and inspection of the fire and security alarms at Countryside Adult Home for an amount not to exceed One Thousand Six Hundred Sixty-Nine Dollars (\$1,669), and to provide for additional unplanned repairs in an amount not to exceed One Thousand Dollars (\$1,000), billed at prevailing wage rates, for a term commencing on August 1, 2021 and terminating on July 31, 2022, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6030 470 Countryside Adult Home, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 271 OF 2021

Resolution introduced by Supervisors Merlino, Magowan, Dickinson and Geraghty (Alternate County Member - Supervisor Hogan)

AUTHORIZING EVENT FEE RATES FOR USE OF THE FESTIVAL COMMONS AT THE CHARLES R. WOOD PARK FOR THE ICE CASTLE EVENT

WHEREAS, the Park Operations & Management (O&M) Committee recognizes the value of programs administered and funded by Ice Castles, LLC, and

WHEREAS, Ice Castles, LLC plans to host their Ice Castle event at the Festival Commons at the Charles R. Wood Park from October 1, 2021 to April 30, 2022, and

WHEREAS, the Park Operations & Management (O&M) Committee approved a request to authorize a fee of Fifty Thousand Dollars (\$50,000) for use of the Festival Commons at the Charles R. Wood Park to host the Ice Castle event to be held October 1, 2021 through April 30, 2022, with the option to continue usage for two (2) additional six (6) month terms

(October 1, 2022 to April 30, 2023 and October 1, 2023 to April 30, 2024), upon mutual agreement of the parties, with a ten percent (10%) increase in rate per term, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a fee of Fifty Thousand Dollars (\$50,000) for use of the Festival Commons at the Charles R. Wood Park to host the Ice Castle event to be held October 1, 2021 through April 30, 2022, with the option to continue usage for two (2) additional six (6) month terms (October 1, 2022 to April 30, 2023 and October 1, 2023 to April 30, 2024), upon mutual agreement of the parties, with a ten percent (10%) increase in rate per term, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Ice Castles, LLC outlining the terms above, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 272 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

APPOINTING MEMBERS OF THE WARREN COUNTY TRAFFIC SAFETY BOARD

RESOLVED, that the following individuals be, and hereby are, appointed as members of the Warren County Traffic Safety Board for the term set opposite their name:

<u>APPOINTING:</u>	<u>TERM:</u>
John Diamond, Supervisor City of Glens Falls	01/01/21 - 12/31/21
Craig Leggett, Supervisor Town of Chester	01/01/21 - 12/31/21
Tammie DeLorenzo, Assistant to the County Administrator Warren County Administrator's Office	01/01/21 - 12/31/21
James LaFarr Warren County Sheriff	01/01/21 - 12/31/21
Rachel Seeber, Chair Warren County Board of Supervisors	01/01/21 - 12/31/22
Matthew Burin, First Assistant District Attorney Warren County District Attorney's Office	01/01/21 - 12/31/22
Adam Stephenson, Supervisor Warren County Probation Department	01/01/21 - 12/31/22
Jarrold Smith, Chief of Police Glens Falls Police Department	01/01/21 - 12/31/23
Ann Marie Mason, Director Warren County Office of Emergency Services	01/01/21 - 12/31/23
Charles "Ben" Geisler, Patrol Sergeant Warren County Sheriff's Office	01/01/21 - 12/31/23

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APPOINTING:

TERM:

Terry Comeau, Undersheriff
Warren County Sheriff's Office
Adopted by unanimous vote.

01/01/21 - 12/31/23

RESOLUTION NO. 273 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING CONTINUATION OF AGREEMENTS WITH VARIOUS MUNICIPALITIES FOR ROADWAY MAINTENANCE AND INCLUDING A CATEGORY FOR EQUIPMENT IMPROVEMENT

RESOLVED, that Warren County continue the agreements (previously authorized by Resolution No. 285 of 2020) with various municipalities for the purpose of providing roadway maintenance and services, as recommended by the Superintendent of Public Works on County roadways, for a continued term commencing January 1, 2022 and terminating December 31, 2022, said agreements shall renew on an annual basis for a period of five years unless there is an increase and/or a decrease in the rates or mileage, for the total amounts listed for each municipality as set forth on the attached Schedule "A," and the Chair of the Board of Supervisors be, and hereby is, authorized to execute the agreements in the form approved by the County Attorney, and be it further

RESOLVED, that the payment to the municipalities shall be as follows: (1) Lump sum payment of Eight Thousand Dollars (\$8,000) or Ten Thousand Dollars (\$10,000) upon receipt of equipment upgrade confirmation from each municipality; (2) Sixty-Seven Percent (67%) of the payment for snow and ice removal to be paid in January of each year; (3) Thirty-Three Percent (33%) of the payment for snow and ice removal to be paid in July of each year; and (4) One Hundred Percent (100%) of the payment for mowing and sweeping to be paid in July of each year, and be it further

RESOLVED, that the funds for these agreements shall be expended from Budget Codes: D.5142 470 County Road, Snow Removal - County, Contract (in the amount of One Million Four Hundred Sixty-One Thousand Eight Hundred Sixty-Six Dollars and Sixty-Nine Cents (\$1,461,866.69) and D.5110 470 County Road, Maintenance of Roads, Contract (in the amount of Ninety-Eight Thousand Five Dollars and Twenty-Six Cents (\$98,005.26), for a total of One Million Five Hundred Fifty-Five Thousand Eight Hundred Seventy-One Dollars and Ninety-Five Cents (\$1,559,871.95).

Schedule "A"

**2022 MUNICIPAL CONTRACT
HIGHWAY RECOMMENDED PAYMENT RATE**

\$9,095.43/MI.	PLOW/ICE CONTROL APPLICATION WITH TYPICAL SNOW/ICE REMOVAL OPERATIONS BETWEEN STORMS, ADJUST MILES APPROPRIATE FOR MULTIPLE LANE HIGHWAYS.
\$8,000 Lump Sum	MUNICIPALITIES WITHIN THE LAKE GEORGE BASIN - EQUIPMENT EFFICIENCY IMPROVEMENTS FOR TEMP SENSORS, SPEED CONTROLS AND OTHER EQUIPMENT THAT WILL RESULT IN BETTER EFFICIENCY OF MATERIAL USAGE AND LESS ENVIRONMENTAL IMPACT.
\$10,000 Lump Sum	MUNICIPALITIES OUTSIDE THE LAKE GEORGE BASIN - EQUIPMENT EFFICIENCY IMPROVEMENTS FOR TEMP

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SENSORS, SPEED CONTROLS AND OTHER EQUIPMENT THAT WILL RESULT IN BETTER EFFICIENCY OF MATERIAL USAGE AND LESS ENVIRONMENTAL IMPACT.

\$ 710.50/EACH

ADDITIONAL FOR WEIGHT RESTRICTED OR BRIDGES THAT REQUIRE SPECIAL EQUIPMENT OTHER THAN TYPICAL ROAD PLOW VEHICLE.

\$ 554/MI.

SWEEP, PICKUP & REMOVAL OF ROAD SAND IN SPRING AFTER WINTER OPERATIONS ARE COMPLETED ONE TIME PER YEAR.

\$ 140/MI.

MOWING IN MID JUNE TO LATE JULY, ONE TIME PER YEAR. ONE 6' PASS EACH SIDE OF HIGHWAY AND CLEAR FOR INTERSECTION SITE DISTANCE.

\$ 280/MI.

MOWING IN MID JUNE TO LATE JULY, TWO TIMES PER YEAR. ONE 6' PASS EACH SIDE OF HIGHWAY AND CLEAR FOR INTERSECTION SITE DISTANCE

TOWN	MILES \$9,095.43	EQUIPMENT UPGRADES	BRIDGES \$710.50	D.5142 TOTAL	MILES \$554.00	MILES \$140.00 \$280.00	D.5110 TOTAL	ESTIMATE OF PAYMENT
BOLTON	17.64	\$ 8,000	0	\$ 168,443.39	17.64	17.64	\$12,242.16	\$180,685.55
CHESTER	32.87	\$10,000	0	\$308,966.78	32.87	32.87	\$22,811.78	\$331,778.56
HAGUE	9.02	\$ 8,000	0	\$90,040.78	9.02	0.0	\$4,997.08	\$ 95,037.86
HORICON	26.32	\$10,000	0	\$249,391.72	26.32	0.0	\$14,581.28	\$263,973.00
LAKE GEORGE	0.95	\$ 8,000	0	\$16,640.66	0.95	0.95	\$ 659.30	\$17,299.96
LAKE LUZERNE	8.94	\$10,000	0	\$91,313.14	8.94	8.94	\$ 6,204.36	\$ 97,517.50
STONY CREEK	21.72	\$10,000	0	\$207,552.74	21.72	0.0	\$12,032.88	\$219,585.62
THURMAN	26.53	\$10,000	0	\$251,301.76	26.53	26.53	\$18,411.82	\$269,713.58
WARRENSBURG	6.82	\$10,000	0	\$72,030.83	6.82	6.82	\$ 5,687.88	\$ 77,718.71
WASHINGTON CO.	0.68		0	\$6,184.89	0.68	0.0	\$ 376.72	\$ 6,561.61
	151.49 MI	\$84,000	0	\$1,461,866.69	151.49 MI	93.75 MI	\$ 98,005.26	\$1,559,871.95

Adopted by unanimous vote.

RESOLUTION NO. 274 OF 2021
Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas,
Bruno, Geraghty and Merlino

**RESOLUTION AUTHORIZING THE SUPERINTENDENT OF PUBLIC WORKS TO
PROCEED WITH EMINENT DOMAIN PROCEDURES FOR THE CR7 OVER HALFWAY
CREEK BRIDGE REPLACEMENT PROJECT**

WHEREAS, Warren County is responsible for the maintenance of County Route 7 ("CR7") and the bridge (BIN 3360320) that carries CR7 over Halfway Brook in the Town of Queensbury, and

WHEREAS, CR7 is classified as an Urban Minor Arterial and is a critical component of the regional transportation network, and

WHEREAS, it is important to maintain the functional operation of the structure of the bridge ("Bridge") that carries CR7 over Halfway Brook, and

WHEREAS, the existing Bridge was initially constructed in 1975 and consists of three (3) corrugated metal pipes with individual spans of seven (7) feet, eight (8) feet and seven (7) feet to form an overall structure length of thirty (30) feet, and

WHEREAS, the existing Bridge structure has not undergone structural restoration since its completion in 1975, and

WHEREAS, the Bridge received a yellow flag for section loss and perforations in the lower portion of the pipe along the mudline in the span 3 barrel, and a condition rating of 4 from the August 15, 2019 inspection, and

WHEREAS, hydrologic analyses of the Bridge crossing have been conducted, and the results of those analyses have raised serious concerns about the sufficiency of the hydraulic opening of the Bridge, and

WHEREAS, in the course of determining how to best address the structural defects and hydraulic issues with the Bridge, Warren County considered three (3) alternatives and three (3) sub-alternatives associated with the Bridge replacement alternative, and

WHEREAS, after considering all alternatives and sub-alternatives, Warren County selected as its preferred alternative replacing the existing three (3) culvert pipes with a new structure consisting of a 40 foot span, 3-sided pre-cast concrete rigid frame, with the bridge roadway section consisting of five (5) 11-foot travel lanes, two (2) 5-foot shoulders and two (2) 5-foot sidewalks ("Project"), and

WHEREAS, in addition to the bridge replacement alternative, Warren County has selected as its preferred sub-alternative closing CR7 (Bay Road) and the detour of traffic around the site for the duration of construction, and

WHEREAS, the purpose of the Project is to improve the hydraulic opening and structural condition of the existing Bridge, with the main objectives being to: restore the bridge condition rating to 5 or greater for at least 75 years using cost effective techniques to minimize the life cycle cost of maintenance and repair; and improve the hydraulic opening, reduce scour vulnerability, and reduce the likelihood that the bridge and adjoining roadway will flood during major storms, and

WHEREAS, it is anticipated that it will be necessary for the County to acquire real property interests in and to five (5) separate tax map parcels in order to accomplish the Project, and

WHEREAS, in the event the County is unable to acquire by purchase the real property interests that are necessary to accomplish the Project, it will be necessary for the County to acquire such real property interests by resorting to proceedings pursuant to Article 4 of the New York Eminent Domain Procedure Law ("EDPL"), and

WHEREAS, EDPL Article 2 requires, as a condition precedent to acquiring title by means of an EDPL Article 4 proceeding, that the County conduct a public hearing to inform the public and to review the public use to be served by the proposed project and the impact on the environment and residents of the locality where the proposed Project will be constructed unless

such Project is exempt from the EDPL Article 2 hearing requirements in accordance with EDPL §206, and

WHEREAS, EDPL §206(A) provides that the County is exempt from compliance with the provisions of EDPL Article 2 when pursuant to other state, federal, or local law or regulation it considers and submits factors similar to those enumerated in Article 2, subdivision B of section 204, to a state, federal, or local government agency, board, or commission before proceeding with the acquisition and obtains a license, a permit, a certificate of public convenience or necessity, or other similar approval from such agency, board, or commission, and

WHEREAS, the factors for consideration that are set forth in EDPL §204(B) are as follows:

- (1) the public use, benefit or purpose to be served by the proposed public project;
- (2) the approximate location for the proposed public project and the reasons for the selection of that location;
- (3) the general effect of the proposed project on the environment and residents of the locality;
- (4) such other factors as the County considers relevant, and

WHEREAS, the Project is a locally administered Federal Aid Transportation Project sponsored by the County, and

WHEREAS, the Project is being progressed by the Superintendent of Public Works, with oversight from the New York State Department of Transportation ("NYSDOT"), in accordance with the requirements of the NYSDOT "Procedures for Locally Administered Federal Aid Projects" manual and other applicable NYSDOT regulations and policies, and

WHEREAS, in order to progress to the Project through the scoping and initial design phases to the final design and acquisition phases, it has been necessary for the County to obtain NYSDOT and Federal Highway Administration ("FHWA") approval that the County has satisfied the requirements of FHWA and NYSDOT, as set forth in the NYSDOT "Procedures for Locally Administered Federal Aid Projects" manual and other applicable statutes, regulations and policies, and

WHEREAS, the County, in conjunction with its consultant, completed a Final Design Report for the Project in October, 2020 and submitted same to FHWA and NYSDOT Region 1 for its review and approval, and

WHEREAS, FHWA and NYSDOT Region 1 have completed their review of the Final Design Report and FHWA has issued Final Design Authorization and Authorization to Proceed with right-of-way acquisition, and

WHEREAS, in accordance with the provisions of 23 C.F.R. 771.118(c), the County was required to undertake and complete an environmental review under the National Environmental Policy Act of 1969 ("NEPA"), and

WHEREAS, in satisfaction of its duties to conduct an environmental review under NEPA, the County prepared a Federal Environmental Approval Sheet, following which the County determined that the Project is properly classified as a Class II action (Categorical Exclusion), which determination was approved by NYSDOT Region 1, and

WHEREAS, in addition to its environmental investigatory responsibilities under NEPA, the County was required to conduct an environmental review of the Project pursuant to the New York State Environmental Quality Review Act ("SEQRA"), and

WHEREAS, the County has completed its review under SEQRA and has determined that the Project is properly classified as a SEQRA Type II action in accordance with 6 N.Y.C.R.R. 617.5(b)(2) upon its finding that the Project involves the replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading of buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4, and

WHEREAS, the County has also undertaken an examination of the potential effects

of the Project on endangered species, historic and cultural resources and social and economic features within the Project are, all of which were detailed in the Final Design Report that was reviewed and approved by FHWA and NYSDOT in the course of approving the design of the Project authorizing right-of-way acquisitions, and

WHEREAS, in the course of completing the Project, it is anticipated that it will be necessary for the County to obtain the following additional permits/approvals: USACE Section 404 Nationwide Permit #3; NYSSEDEC Section 401 Water Quality Certification; and NYSDEC Use and Protection of Waters Permit, and

WHEREAS, EDPL §206(c) provides that the County is exempt from compliance with the hearing and determination and findings requirements of EDPL Article 2 when, "pursuant to other law or regulation it undergoes or conducts or offers to conduct prior to an acquisition one or more public hearings upon notice to the public and owners of property to be acquired, and provided further that factors similar to those enumerated in subdivision (B) of section 204 herein may be considered at such public hearings," and

WHEREAS, as a Federally funded project, the Project is subject to the provisions of 23 USCA §128, which requires, among other things, that prior to the acquisition, a public hearing be held, or the opportunity for such be afforded, at which public hearing there is considered factors similar to those enumerated in subdivision (B) of Eminent Domain Procedure Law §204, and

WHEREAS, in accordance with the requirements of 23 USCA §128 and other applicable federal and state statutes and regulations, the County, on prior notice to the public and potentially affected landowners, conducted a public informational meeting on September 9, 2020, to present information regarding the Project, including the use, benefit and purpose of the Project, the approximate location of the Project, the alternatives considered and the reasons for selecting the location, and the general effect of the Project on the environment and residents of the locality, and to obtain comments from individuals, groups, officials, and local agencies, and

WHEREAS, EDPL §206(d) provides that the County is exempt from compliance with the hearing and determination and findings requirements of EDPL Article 2 "when in the opinion of the condemnor an acquisition is *de minimis* in nature so that the public interest will not be prejudiced by the construction of the project or because of an emergency situation the public interest will be endangered by any delay caused by the public hearing requirement in this article," and

WHEREAS, it is anticipated that the Project will require the County to acquire for a fee, permanent easement and temporary easement interests in small portions of five (5) tax parcels, none of which will be significantly adversely impacted by such acquisitions or the Project, and

WHEREAS, in light of the foregoing, the County is of the opinion that it is exempt from the hearing requirements of EDPL Article 2 with respect to the Project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors has considered all relevant information pertaining to the proposed CR7 (Bay Road) over Halfway Brook Bridge Replacement Project and has determined the Project development process implemented by the County qualifies the Project to be exempt from the hearing requirements of EDPL Article 2, pursuant to EDPL Section 206(a), (c) and (d), and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Superintendent of Public Works to take such steps and perform such acts as are necessary for the County to acquire the real property interests that may be necessary to accomplish the Project, including acquisition of real property interests in accordance with the provisions of Article 4 of the New York State Eminent Domain Procedure Law.

Adopted by unanimous vote.

RESOLUTION NO. 275 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) REHABILITATION, TOWN OF LAKE LUZERNE

WHEREAS, the East River Drive (CR 16) & Call Street (CR 32) Pavement Rehabilitation, Town of Lake Luzerne, P.I.N. 1761.46 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design work, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design Phase and the Construction/Construction Inspection Phase for the Project or portions thereof, and it is further

RESOLVED, that the sum of One Hundred Forty-Nine Thousand Nine Hundred Twenty Dollars and no cents (\$149,920.00) has been appropriated from Capital Project No. H396.9550 280 East River Drive (CR 16) & Call Street (CR 32) Rehabilitation and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of Two Million Seven Hundred Five Thousand Three Hundred Thirty-Seven Dollars and no cents (\$2,705,337.00) is hereby appropriated from Capital Project No. H396.9550 280 East River Drive (CR 16) & Call Street (CR 32) Rehabilitation and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Adopted by unanimous vote.

RESOLUTION NO. 276 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AMENDING AGREEMENT WITH GREENMAN PEDERSEN, INC. TO PROVIDE CONSULTANT SERVICES FOR EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) REHABILITATION, TOWN OF LAKE LUZERNE, TO INCLUDE CONSTRUCTION SUPPORT AND CONSTRUCTION INSPECTION SERVICES

WHEREAS, Resolution No. 573 of 2019 authorized an agreement with Greenman Pedersen, Inc., to provide consultant services for Capital Project H396, East River Drive (CR 16) & Call Street (CR 32) Rehabilitation, PIN 1761.46, in an amount not to exceed One Hundred Forty-Nine Thousand Nine Hundred Twenty Dollars (\$149,920), for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Public Works Committee has approved a request to add construction support and construction inspection services, for an amount not to exceed Two Hundred Forty-Four Thousand Seven Hundred Forty-Two Dollars (\$244,742), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Greenman Pedersen, Inc., 80 Wolf Road, Albany, New York 12205, to include construction support and construction inspection services, in an amount not to exceed Two Hundred Forty-Four Thousand Seven Hundred Forty-Two Dollars (\$244,742), in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 573 of 2019 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 277 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AWARDING BID AND AUTHORIZING AGREEMENT WITH PECKHAM ROAD CORP. FOR EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) REHABILITATION (WC 26-21)

WHEREAS, the Purchasing Agent has advertised for sealed bids for East River Drive (CR 16) & Call Street (CR 32) Rehabilitation (WC 26-21), and

WHEREAS, the bids were opened on June 29, 2021 and the Superintendent of Public Works has recommended that the bid be awarded to Peckham Road Corp., located at 348 Vaughn Road, Hudson Falls, New York 12804, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Peckham Road Corp., located at 348 Vaughn Road, Hudson Falls, New York 12839, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Peckham Road Corp. relative to East River Drive (CR 16) & Call Street (CR 32) Rehabilitation, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 26-21), for a term commencing upon execution by both parties and terminating sixty (60) days after issuing notice to proceed, at the prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funds shall be expended from Capital Project H396.9550 280 East River Drive (CR 16) & Call Street (CR 32) Rehabilitation, Capital Projects, Projects.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 26-21 ITEM(S): EAST RIVER DRIVE (CR 16) & CANYON STREET (CR 32) PAVEMENT PRESERVATION - TOWN OF LAKE LUZERNE - WARREN COUNTY, NY DATE: JUNE 29, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Beecham Road Corp. Attention: Peter 348 Vaughan Road Hudson Falls, NY 12804 Ph: 518-792-3157	Peter Lutzki & Bros Contracting, Inc. Attention: Michael Alix 8571 st Street Watervliet, NY 12189 Ph: 518-482-8954	Rifenburg Construction, Inc. Attention: Michael 159 Brock Church Road Troy, NY 12180 Ph: 518-279-3265
BID AWARDED TO:			
✓			
JULIE A. BUTLER, PURCHASING AGENT			
DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE
TOTAL BASE BID FOR ALL UNIT PRICES:	\$2,549,956.35	\$2,617,834.60	\$2,749,115.00
BID ALTERNATE 1: 12.5 F2 TOP COURSE HMA WITH POLYMER FIBERS, 70 SERIES COMPACTION:	\$627,869.00	\$575,979.00	\$503,333.00
LINE ITEM BREAKDOWN:			
UNCLASSIFIED EXCAVATION & DISPOSAL:	\$29.28	\$121,014.24	\$21.00
SELECT GRANULAR FILL:	\$26.60	\$15,773.80	\$37.00
SHOULDER BACKUP MATERIAL:	\$30.65	\$97,988.05	\$24.00
TRENCH & CULVERT EXCAVATION:	\$44.70	\$29,367.90	\$11.00
TEST PIT EXCAVATION:	\$775.00	\$3,875.00	\$750.00
GEO-TEXTILE BEDDING:	\$2.00	\$862.00	\$3.00
CHECK DAM, PREFABRICATED - TEMP:	\$15.00	\$1,440.00	\$14.25
SILT-FENCE - TEMPORARY:	\$3.50	\$3,500.00	\$4.50

RESOLUTION NO. XXX OF 2021
TERM: The work will be substantially completed on or before October 31, 2021 and completed and ready for final payment in accordance with section 14.07 of the General Conditions on or before November 12, 2021.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 26-21 ITEM(S): EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) PAVEMENT PRESERVATION - TOWN OF LAKE LUZERNE - WARREN COUNTY, NY DATE: JUNE 29, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
DESCRIPTION OF ITEM						
SUBBASE COURSE, TYPE 2:	\$70.79	\$117,015.87	\$66.00	\$109,098.00	\$64.50	\$106,618.50
FULL DEPTH RECLAMATION OF ASPHALT PAVEMENT:	\$3.00	\$50,772.00	\$4.20	\$71,080.80	\$4.00	\$67,696.00
PLANT PRODUCTION QUALITY ADJUSTMENT TO HMA ITEMS:	\$70.00	\$53,060.00	\$70.00	\$53,060.00	\$70.00	\$53,060.00
TRUE & LEVELING F9, HMA, 80 SERIES COMPACTON:	\$70.75	\$341,722.50	\$79.00	\$381,570.00	\$81.00	\$391,230.00
12.5 F3 TOP COURSE HMA, 70 SERIES COMPACTON:	\$74.73	\$387,773.97	\$80.00	\$415,120.00	\$87.00	\$451,443.00
19 F9 BINDER COURSE HMA, 80 SERIES COMPACTON:	\$82.50	\$287,842.50	\$84.00	\$293,076.00	\$85.00	\$296,565.00
37.5 F9 BASE COURSE HMA, 80 SERIES COMPACTON:	\$90.75	\$148,739.25	\$84.00	\$137,676.00	\$81.00	\$132,759.00
DILUTED TACK COAT:	\$2.15	\$19,909.00	\$4.70	\$43,522.00	\$5.00	\$46,300.00
ASPHALT EMULSION:	\$2.35	\$119,311.85	\$3.00	\$152,313.00	\$2.75	\$139,620.25
ASPHALT PAVEMENT JOINT ADHESIVE:	\$0.36	\$8,646.84	\$1.10	\$26,420.90	\$0.30	\$7,205.70
MISCELLANEOUS COLD MILLING OF BITUMINOUS CONCRETE:	\$8.00	\$23,160.00	\$7.00	\$20,265.00	\$4.50	\$13,027.50
SHIELDS & SHORING:	\$0.15	\$744.75	\$0.30	\$1,489.50	\$0.10	\$496.50
GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" x 1/2" CORRUGATIONS) 18" DIAMETER, 16 GAUGE:	\$285.00	\$285.00	\$350.00	\$350.00	\$430.00	\$430.00
GALVANIZED STEEL END SECTIONS-PIPE (2-2/3" x 1/2" CORRUGATIONS) 30" DIAMETER, 14 GAUGE:	\$635.00	\$3,175.00	\$720.00	\$3,600.00	\$700.00	\$3,500.00

Peebles Road, Corp.
Attn: Javier Pruitt
348 Vaughan Road
Hudson Falls, NY 12804
Ph: 518-792-3157

Peter Luzzi & Bros Contracting, Inc.
Attn: Michael Alix
857 1/2 Street
Watervliet, NY 12189
Ph: 518-482-8954

Rifenburg Construction, Inc.
Attn: Russel Huns
159 Brock Church Road
Troy, NY 12180
Ph: 518-279-3265

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 26-21 ITEM(S): EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) PAVEMENT PRESERVATION - TOWN OF LAKE LUZERNE - WARREN COUNTY, NY DATE: JUNE 29, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
GALVANIZED STEEL END SECTIONS-PIPE (2- 2 3/4" X 1/2" CORRUGATIONS) 36" DIAMETER, 14 GAUGE:	\$855.00	\$855.00	\$900.00	\$900.00	\$725.00	\$725.00
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 15" DIAMETER:	\$56.63	\$5,889.52	\$89.00	\$9,256.00	\$48.00	\$4,992.00
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 24" DIAMETER:	\$74.20	\$29,160.60	\$90.00	\$35,370.00	\$125.00	\$49,125.00
SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT & STORM DRAIN 30" DIAMETER:	\$87.65	\$7,625.55	\$100.00	\$8,700.00	\$150.00	\$13,050.00
CONNECTION TO EXISTING DRAINAGE FACILITIES:	\$975.00	\$2,925.00	\$1,900.00	\$5,700.00	\$1,400.00	\$4,200.00
RECTANGULAR DRAINAGE STRUCTURE TYPE U FOR #22 WELDED FRAME:	\$660.00	\$7,260.00	\$1,000.00	\$11,000.00	\$575.00	\$6,325.00
HOT MIX ASPHALT (HMA) SIDEWALKS, DRIVEWAYS & BICYCLE PATHS, AND VEGETATION CONTROL STRIPS:	\$197.00	\$67,177.00	\$210.00	\$71,610.00	\$182.00	\$62,062.00
UNPAINTED HOT MIX ASPHALT CURB (MOUNTABLE):	\$0.50	\$1,202.00	\$5.00	\$12,020.00	\$4.00	\$9,616.00
TOPSOIL - LAWNS:	\$79.50	\$11,289.00	\$68.00	\$9,656.00	\$102.00	\$14,484.00
TURF ESTABLISHMENTS - LAWNS:	\$1.80	\$2,296.80	\$2.30	\$2,934.80	\$2.00	\$2,552.00
BASIC WORK ZONE TRAFFIC CONTROL:	\$205,000.00	\$205,000.00	\$95,000.00	\$95,000.00	\$266,450.75	\$266,450.75
TEMPORARY PAVEMENT MARKINGS STRIPES (TRAFFIC PAINT):	\$0.29	\$11,783.57	\$0.30	\$12,189.90	\$0.30	\$12,189.90

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 26-21 ITEM(S): EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) PAVEMENT PRESERVATION - TOWN OF LAKE LUZERNE - WARREN COUNTY, NY DATE: JUNE 29, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
DESCRIPTION OF ITEM						
(PVM) STANDARD SIZE - FULL MATRIX (LED) NO. OPTIONAL EQUIPMENT SPECIFIED, CELLULAR COMMUNICATIONS:	\$4,600.00	\$13,800.00	\$5,600.00	\$16,800.00	\$1,000.00	\$3,000.00
MAIL BOXES:	\$265.00	\$4,240.00	\$150.00	\$2,400.00	\$350.00	\$5,600.00
STONE FILLING (FINE):	\$145.00	\$2,610.00	\$170.00	\$3,060.00	\$92.00	\$1,656.00
STONE FILLING (LIGHT):	\$145.00	\$3,915.00	\$170.00	\$4,590.00	\$92.00	\$2,484.00
CONVENTIONALLY FORMED OR MACHINE FORMED CONCRETE GUTTERS TYPE BB:	\$9.25	\$68,459.25	\$12.30	\$91,032.30	\$9.00	\$66,609.00
SURVEY OPERATIONS:	\$6,600.00	\$6,600.00	\$6,500.00	\$6,500.00	\$20,000.00	\$20,000.00
CUTTING PAVEMENT:	\$6.00	\$6,924.00	\$2.50	\$2,885.00	\$3.50	\$4,039.00
CLEANING EXISTING PAVEMENT AND/OR SHOULDERS:	\$0.06	\$2,311.74	\$0.10	\$3,852.90	\$0.10	\$3,852.90
CLEANING, SEALING AND/OR FILLING CRACKS:	\$9,550.00	\$9,550.00	\$9,000.00	\$9,000.00	\$8,800.00	\$8,800.00
GROUND MOUNTED SIGN PANELS LESS THAN OR EQUAL TO 30 SF, WITH Z BARS:	\$55.30	\$774.20	\$41.00	\$574.00	\$35.50	\$497.00
TYPE A SIGN POSTS:	\$299.00	\$5,382.00	\$180.00	\$3,240.00	\$159.00	\$2,862.00
RELOCATE SIGN PANEL, SIGN PANEL ASSEMBLY SIZE 1 (UNDER 30 SQ FT):	\$158.00	\$4,424.00	\$120.00	\$3,360.00	\$99.00	\$2,772.00
REMOVE & DISPOSE SIGN PANEL, SIGN PANEL ASSEMBLY SIZE 1 (UNDER 30 SQ FT):	\$28.50	\$171.00	\$63.00	\$378.00	\$51.00	\$306.00
WELDED FRAME & RECTANGULAR GRATE 22:	\$875.00	\$1,750.00	\$1,600.00	\$3,200.00	\$1,400.00	\$2,800.00
WHITE EPOXY REFLECTORIZED PAVEMENT STRIPES - 20 MILS:	\$0.64	\$24,171.52	\$0.65	\$24,549.20	\$0.60	\$22,660.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 26-21 ITEM(S): EAST RIVER DRIVE (CR 16) & CANYON STREET (CR 32) PAVEMENT PRESERVATION - TOWN OF LAKE LUZERNE - WARREN COUNTY, NY DATE: JUNE 29, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
		BID PRICE		BID PRICE		BID PRICE
	Peckham Road Corp. Attn: Tyler Pratt 348 Vaughtn Road Hudson Falls, NY 12804 Ph: 518-792-3157	\$0.64	Peter Luizzi & Bros Contracting, Inc. Attn: Michael Alix 857 1 st Street Watervliet, NY 12189 Ph: 518-482-8954	\$0.65	Rifenburg Construction, Inc. Attn: Russell Huta 159 Breck Church Road Troy, NY 12180 Ph: 518-279-3265	\$0.60
DESCRIPTION OF ITEM						
YELLOW EPOXY REFLECTORIZED PAVEMENT STRIPES - 20 MILS:		\$25,230.08		\$25,624.30		\$23,653.20
FIELD CHANGE PAYMENT:		\$1.00		\$113,000.00		\$113,000.00
ASPHALT PRICE ADJUSTMENT:		\$1.00		\$100.00		\$100.00
FUEL PRICE ADJUSTMENT:		\$1.00		\$100.00		\$100.00
SUBTOTAL:		\$2,481,956.35		\$2,534,834.60		\$2,644,115.00
MOBILIZATION:		\$68,000.00		\$83,000.00		\$105,000.00
BASE BID TOTAL:		\$2,549,956.35		\$2,617,834.60		\$2,749,115.00
BID ALTERNATE 1: 12.5 F2 TOP COURSE HMA WITH POLYMER FIBERS, 70 SERIES COMPACTION:		\$627,869.00		\$575,979.00		\$503,333.00

Adopted by unanimous vote.

RESOLUTION NO. 278 OF 2021
Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas,
Bruno, Geraghty and Merlino

**AUTHORIZING RENEWAL OF AGREEMENTS WITH THE CITY OF GLENS FALLS
AND SOUTH WARREN SNOWMOBILE CLUB, INC. PROVIDING FOR THE
LICENSING OF USE OF TRAILS OWNED BY THE CITY OF GLENS FALLS AND
TRAIL DEVELOPMENT AND MAINTENANCE**

RESOLVED, that Warren County continue the agreements (most recently authorized by Resolution No. 288 of 2020) with the City of Glens Falls, 42 Ridge Street, Glens Falls, New York 12801, for the purpose of obtaining the license to allow use of property owned by the City of Glens Falls, County of Warren, New York, for snowmobile trail purposes (with South Warren Snowmobile Club, Inc. to develop and maintain the trails), for a term commencing July 1, 2021 and terminating June 30, 2022 and containing an early termination clause, which agreement may provide for plowing of a parking lot by Warren County employees, defense, indemnification and holding the City harmless from licensed activities, and be it further

RESOLVED, that in addition to the above agreement, Warren County enter into a separate agreement with South Warren Snowmobile Club, Inc., P.O. Box 258, Lake Luzerne, New York 12846-0258, whereby the County furnishes and/or allows use of trails it has acquired and the Club develops (as may be necessary) and maintains County and Club snowmobile trails for the purpose of allowing free public use of said trails, which agreement shall: (1) commence July 1, 2021 and terminate June 30, 2022 and contain an early termination clause, in a form approved by the County Attorney; (2) provide that the County has acquired or will acquire certain easements for snowmobile trails; (3) provide for development, as may be necessary, and maintenance of trails by the Club; (4) provide for use of the snowmobile trails by the general public at no cost; (5) provide additional insured status for the County and such other parties as the County Attorney shall recommend; (6) provide an indemnification and defense clause for the County and such other parties as the County Attorney shall recommend; and (7) contain such other provisions recommended by the County Attorney and otherwise be in a form approved by the County Attorney, with the Chair of the Board of Supervisors being authorized to execute both agreements with the City of Glens Falls and South Warren Snowmobile Club, Inc.

Adopted by unanimous vote.

RESOLUTION NO. 279 OF 2021
Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas,
Bruno, Geraghty and Merlino

**AMENDING FEE SCHEDULE FOR THE UP YONDA ENVIRONMENTAL EDUCATION
CENTER FOR PARKS, RECREATION & RAILROAD**

RESOLVED, that the Warren County Board of Supervisors approves the amended Fee Schedule (annexed hereto as Schedule "A"), most recently amended by Resolution No. 407 of 2018, for the Up Yonda Environmental Education Center, effective July 16, 2021.

SCHEDULE "A"
Fee Schedule for the Up Yonda Environmental Education Center

	<u>Fee</u>
Public & Group Programs	\$5.00
School Programs	\$5.00

July 16, 2021		749
Special Programs	\$7.00 - \$14.00	
Outreach Programs	\$125.00 per hour	
Birthday Party	\$7.00 per child	
Birthday Bash	\$14.00 per child	
Building/Pavilion Rental	\$100.00	
Parking	\$5.00 per car (Sept. to June) \$6.00 per car (July and August)	
	\$4.00 per motorcycle	
	\$10.00 per camper	
	\$10.00 per bus (no fee if involved in program)	
Virtual Programs	\$50.00	
Virtual Programs (6 programs)	\$250.00	
Outreach Programs outside Warren County Inside and Outside	\$150.00 per hour \$75.00 for each additional hour	
<u>Memberships</u>		
Student	\$25.00 for one year \$40.00 for two years \$55.00 for three years	
Individual	\$40.00 for one year \$70.00 for two years \$100.00 for three years	
Family (up to 5 people)	\$80.00 for one year \$140.00 for two years \$200.00 for three years	
Lifetime Membership	\$500.00	
Adopted by unanimous vote.		

RESOLUTION NO. 280 OF 2021
Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild,
Hogan, Beaty and Strough

AMENDING RESOLUTION NO. 229 OF 2021, WHICH AUTHORIZED AGREEMENTS
WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2021 OCCUPANCY TAX
REVENUES, TO AWARD FUNDING TO ICE CASTLES, LLC

WHEREAS, pursuant to Resolution No. 229 of 2021, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at the June 22, 2021 Tourism & Occupancy Tax Coordination meeting, the Committee considered and approved requests from the following applicant for occupancy tax funding:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
<u>Ice Castles, LLC</u>	<u>Ice Castles at LakeGeorge</u>	<u>10/1/21 - 4/30/22</u>	<u>\$50,000.00</u>

now, therefore, be it

RESOLVED, that Resolution No. 229 of 2021 be, and hereby is, amended to authorize the Chair of the Board of Supervisors to execute the standard form Warren County Tourist and Convention Development Agreement with the above referenced applicant, in the amount of Fifty Thousand Dollars (\$50,000) and to increase the total amount of occupancy tax funding to Four Hundred Thirty-Seven Thousand Dollars (\$437,000), to be expended from Budget Code A.6417.0002 480 Tourism/Occupancy, Occupancy Tax, Tourism-Special Events, as listed on the revised attached Schedule "A" with said agreements to be in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 229 of 2021 will remain the same.

SCHEDULE "A"
2021 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Tim Cianciola (Craft Producers)	Lake George Arts & Crafts Festival	7/30/21 - 8/1/21	\$3,000.00
2	Tim Cianciola	Lake George BBQ Festival	8/13/21-8/15/21	\$4,000.00
3	Lake George Music Festival	Classical Music Festival	8/18/21-8/25/21	\$15,000.00
4	LGD/50 Concert Series	Five Different Concerts	5/27/21-5/30/21; 6/11/21-6/12/21; 7/2/21-7/4/21; 7/8/21-7/10/21; 8/5/21-8/6/21	\$25,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
5	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling	2021	\$20,000.00
6	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival	9/23/21-9/26/21	\$40,000.00
7	Adirondack Sports Complex	ADKSC Travel Team Softball Tournaments	1/1/21- 12/20/21	\$40,000.00
8	Albany Rods & Kustoms, Inc.	Adirondack Nationals	9/9/21-9/12/21	\$25,000.00
9	Alpha Win formerly Adk. Race Mgmt	Lake George Triathlon Festival	9/3/21-9/5/21	\$15,000.00
10	Americade, Inc.	Americade	9/20/21-9/25/21	\$50,000.00
11	Hyde Collection	Marketing and Publications	5/1/21-10/31/21	\$15,000.00
12	Improv Records, Inc.	Adirondack Independence Music Festival	9/3/21- 9/5/21	\$25,000.00
13	Prime Time Lacrosse	Lake George National Invitational	7/24/21- 7/25/21	\$30,000.00
14	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/1/21-10/3/21	\$28,000.00
15	Village of Lake George	Weekly Fireworks Shows	7/1/21-12/31/21	\$25,000.00
16	Town of Horicon	Food Truck Friday's on the Pond	7/1/21-8/31/21	\$12,000.00
17	Town of Johnsbury	Website Maint./Marketing Initiative	1/1/21-12/31/21	\$15,000.00
18	Ice Castles, LLC	Ice Castles at Lake George	10/1/21 - 4/30/22	\$50,000.00
	TOTAL			\$437,000.00

Adopted by unanimous vote.

RESOLUTION NO. 281 OF 2021
Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover
and Magowan

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY
SALARY AND COMPENSATION PLAN FOR 2021

AMENDED FROM THE FLOOR

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 are hereby amended as follows:

HUMAN RESOURCES

<u>Decreasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1435 110</u>		
<u>TITLE:</u>	July 19, 2021	\$49,774
Human Resources Specialist		

<u>Decreasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1435 110</u>		
<u>TITLE:</u>	July 19, 2021	\$46,222
Human Resources Specialist		

PUBLIC DEFENDER

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1171 130</u>		
<u>TITLE:</u>	August 1, 2021	\$34,670
Coordinating Assistant Public Defender - Part Time (16hrs/week)		

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1171 130</u>		
<u>TITLE:</u>	July 19, 2021	\$44,454
Assistant Public Defender - Part Time (24hrs/week)		

SOCIAL SERVICES

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6010 130</u>		
<u>TITLE:</u>	July 19, 2021	\$43,390
Caseworker - Part Time Temp.		Grade 16

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.6010 110</u>		
<u>TITLE:</u>	July 19, 2021	\$29,333
Intake Clerk #8		Grade 4

SOCIAL SERVICES, con't

	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>Deleting Position of:</u>		
<u>A.6010 110</u>	July 19, 2021	\$28,026
<u>TITLE:</u>		Grade 3
Keyboard Specialist #2		

	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>Creating Position of:</u>		
<u>A.6010 110</u>	July 19, 2021	\$29,333
<u>TITLE:</u>		Grade 4
Intake Clerk #9		

	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>Deleting Position of:</u>		
<u>A.6010 110</u>	July 19, 2021	\$28,026
<u>TITLE:</u>		Grade 3
Keyboard Specialist #7		

Roll Call Vote:
 Ayes: 682
 Noes: 0
 Absent: 318 Supervisors Wild, Leggett, Driscoll, Hogan, Dickinson and Merlino
 Adopted.

RESOLUTION NO. 282 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD IN SIGNING A LETTER TO THE GOVERNOR REGARDING FUNDING FOR OPIOID PAYMENTS

WHEREAS, legislation is necessary to provide vital and essential support to state and local efforts to address and mitigate the harms associated with the opioid epidemic in the state of New York, and

WHEREAS, the opioid epidemic has caused a public health crisis in the United States and in particular New York State, and

WHEREAS, Bill A.6395B/S.7194 has been introduced into the New York State Assembly to establish an opioid settlement fund and advisory board to insure that any settlement monies are dedicated towards substance use disorder prevention, treatment and recovery, and

WHEREAS, Warren County has reviewed this bill and strongly encourages the Governor to sign it into law as soon as possible, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to signing a letter urging the Governor to sign Bill A.6395B/S.7194 into law as soon as possible, and be it further

RESOLVED, that the Clerk of the Board of Supervisors is authorized and directed to forward copies of this resolution to Governor Andrew Cuomo, Senator Daniel Stec, Assemblyman Matthew Simpson, the New York State Association of Counties and the Intercounty Legislative Committee of the Adirondacks.

Adopted by unanimous vote.

RESOLUTION NO. 283 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD IN SIGNING A LETTER TO COUNSEL WITH REGARD TO OPIOID BANKRUPTCY LITIGATION

WHEREAS, the Personnel, Administration & Higher Education Committee recommended the Chair of the Board of Supervisors send a letter to counsel indicating that Warren County has no objection to the opioid bankruptcy litigation, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to sending a letter to counsel indicating that Warren County has no objection to the opioid bankruptcy litigation.

Adopted by unanimous.

RESOLUTION NO. 284 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

SETTING POLICY ON CORRESPONDENCE TO THE BOARD OF SUPERVISORS

WHEREAS, the Personnel, Administration & Higher Education Committee discussed the current procedures for reading of Communications to the Board of Supervisors at their monthly meetings and has agreed there is a need to clarify and set a policy for same, as well as to formalize the policy currently in place for constituents to reach out to their elected officials, now, therefore, be it

RESOLVED, that the "Correspondence" read aloud by the Clerk of the Board at monthly meetings of the Board of Supervisors shall be comprised of only official business correspondence which includes items such as: resolutions/letters from municipalities, State/Federal organizations and State/Federal representatives; payments made to the Board of Supervisors; resolutions/letters from affiliated organizations (i.e. NYSAC, Intercounty Legislative Committee of the Adirondacks, etc.); notices of public hearings submitted to the Board of Supervisors; departmental reports submitted to the Board of Supervisors; and annual reports submitted by affiliated organizations to the Board of Supervisors, and be it further

RESOLVED, that written correspondence to the Board of Supervisors is welcome and encouraged, but must be done either via email through the Warren County website, or by mail to each individual Supervisor.

Roll Call Vote:

Ayes: 505

Noes: 177 Supervisors Strough and McDevitt

Absent: 318 Supervisors Wild, Leggett, Driscoll, Hogan, Dickinson and Merlino

Adopted.

RESOLUTION NO. 285 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AMENDING RESOLUTION NO. 64 OF 2021, APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION, TO REPLACE A WASHINGTON COUNTY APPOINTMENT

WHEREAS, by Resolution No. 64 of 2021 the Warren County Board of Supervisors named the Warren and Washington County appointments to the Warren-Washington Counties

Industrial Development Agency and Civic Development Corporation, and

WHEREAS, Washington County has advised that Bruce Ferguson resigned from the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation and it is their desire to appoint Mary King to fill the vacancy created by this resignation, now, therefore, be it

RESOLVED, that Resolution No. 64 of 2021 is hereby amended to indicate that the following individuals be, and hereby are, appointed as members of the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to serve at the pleasure of the appointing authority for the year 2021, upon the adoption of a similar resolution by the County of Washington:

Representatives Appointed by

Warren County:

Daniel Bruno
Craig Leggett
Nicholas Caimano
Michael J. Grasso
Michael Wild

Representatives Appointed by

Washington County:

David K. O'Brien
Virginia Sullivan
Michael Bittel
Brian Campbell
Mary King

Adopted by unanimous vote.

RESOLUTION NO. 286 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING TEMPORARY OUT-OF-TITLE PAY FOR PRINCIPAL SOCIAL WELFARE EXAMINER FOR DEPARTMENT OF SOCIAL SERVICES DUE TO AN EXTENDED MEDICAL LEAVE

WHEREAS, the Commissioner of the Department of Social Services has requested out-of-title pay for the Principal Social Welfare Examiner due to an extended medical leave commencing on June 19, 2021 and continuing until December 19, 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves out-of-title pay for the Principal Social Welfare Examiner at the Department of Social Services due to an extended medical leave commencing on June 19, 2021 and continuing until December 19, 2021, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6010 110 Social Services, Salaries-Regular.

Adopted by unanimous vote.

RESOLUTION NO. 287 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

REVISING AND RE-ESTABLISHING CRITERIA FOR THE EXPENDITURE OF COUNTY OCCUPANCY TAX REVENUES IN CONNECTION WITH CONVENTIONS, TRADE SHOWS AND EVENTS

WHEREAS, by Resolution No. 238 of 2005 (subsequently amended by Resolution Nos. 717 of 2005, 80 of 2008, 629 of 2008 and 177 of 2011), the Warren County Board of Supervisors established criteria for the expenditure of County occupancy tax revenues in connection with conventions, trade shows and events, and

WHEREAS, the Tourism & Occupancy Tax Coordination Committee discussed the idea of replacing the antiquated "Warren County Tourism and Convention Development Agreement" included within Resolution No. 238 of 2005 with verbiage indicating that the

contract shall be provided for in a form approved by the County Attorney, and

WHEREAS, the Tourism & Occupancy Tax Coordination Committee referred the matter to the Personnel, Administration and Higher Education Committee in order for the County Attorney to provide a draft resolution for review and approval, and

WHEREAS, the Personnel, Administration & Higher Education Committee has reviewed the proposed resolution and agrees with same, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby revise and re-establish the criteria for the expenditure of County occupancy tax revenues in connection with conventions, trade shows and events as outlined in the attached Schedule "A," and be it further

RESOLVED, that all resulting contracts with special event organizers who shall receive occupancy tax funds shall be provided for in a form approved by the County Attorney, and be it further

RESOLVED, that this resolution shall supercede Resolution nos. 238 of 2005, 80 of 2008, 629 of 2008 and 177 of 2011.

SCHEDULE "A"

CRITERIA FOR THE EXPENDITURE OF COUNTY OCCUPANCY TAX REVENUES IN CONNECTION WITH CONVENTIONS, TRADE SHOWS AND EVENTS

1. The expenditure of funds by the County for conventions, trade shows, and/or events shall be in accordance with the contract to be written in a form approved by the County Attorney; a copy of same shall be presented to the Standing Committee tasked with overseeing the distribution of occupancy tax funding and kept on file with the Clerk of the Board of Supervisors and the County Attorney's Office.
2. As a general rule, the County shall only contract for participation in multi-day conventions, trade shows or events while it is expected that one-day events will be addressed at the local Town, City or village level - the Board of Supervisors will, however, consider exceptions to this rule in the instance of special circumstances.
3. The amount expended in connection with the contract with the sponsor of a particular convention, trade show or event will be established at the time of review of each request, but shall, in no event, exceed \$50,000.
4. The County will consider entering into contracts with only those sponsors of conventions, trade shows and/or events with at least 50% of funding available or committed before seeking County participation.
5. Warren County shall allocate a flat rate of Three Hundred Fifty Thousand Dollars (\$350,000) of the total occupancy tax revenue collected from the previous year for the funding of conventions, trade shows and events, including promotional expenses connected with attracting such events; (the expenditure or commitment to expend such funds shall be subject to approval and further resolution of the Board of Supervisors).
6. Applications for event funding will be due on November 1st of each year.
7. One hundred percent (100%) allocation of event funding for applications will be decided at an annual December Committee meeting.

Roll call Vote:

Ayes: 597

Noes: 85 Supervisor Strough

Absent: 318 Supervisors Wild, Leggett, Driscoll, Hogan, Dickinson and Merlino

Adopted.

RESOLUTION NO. 288 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE REHAB COUNTY BUILDINGS RESERVE TO THE BUILDINGS BUDGET TO COVER THE COST OF THE GENERATOR SWAP OUT FOR THE HUMAN SERVICES BUILDING; AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in the amount of Fifteen Thousand Five Hundred Sixty-Nine Dollars and Forty-Seven Cents (\$15,569.47) from the Reserve, Rehab County Buildings (A.871.00) to Budget Code A.1624 413 Health & Human Services Building, Repair & Maint.-Bldg/Property, to cover the cost of the generator swap out for the Human Services Building, and be it further
RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 682

Noes: 0

Absent: 318 Supervisors Wild, Leggett, Driscoll, Hogan, Dickinson and Merlino
Adopted.

RESOLUTION NO. 289 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES

WHEREAS, a listing of cancellations or corrections of assessments and refunds or chargebacks of taxes have been reviewed and approved by the Department of Real Property Tax Services and the Supervisors of the towns wherein the property is located, and

WHEREAS, Article 5, Title 3 of the Real Property Tax Law empowers the Board of Supervisors to cancel or correct assessments and direct refunds or chargebacks of taxes when the same is found to be appropriate, now, therefore, be it

RESOLVED, that the following cancellation or correction of assessments and refunds or chargebacks of taxes set forth on Schedule "A" annexed hereto, are hereby approved, and be it further

RESOLVED, that the County Treasurer and the Director of the Department of Real Property Tax Services be, and they hereby are, authorized and directed to perform all acts necessary to effectuate the corrections set forth herein.

**SCHEDULE "A"
CHARGEBACK OF TAXES**

Town	Year	Assessed To & Tax Map No.	Location	Breakdown	Reason
Queensbury	2019	NCA of QU Real Estate Holdings, LLC 296.12-1-30	6 Willowbrook Rd.	County \$147.25	COURT ORDER
Queensbury	2020	NCA of QU Real Estate Holdings, LLC 296.12-1-30	6 Willowbrook Rd.	County \$179.63	COURT ORDER

Adopted by unanimous vote.

RESOLUTION NO. 290 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H390, COUNTY BRIDGE & CULVERT PROJECTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H390, County Bridge & Culvert Projects, as follows:

1. Capital Project No. H390, County Bridge & Culvert Projects, is hereby increased in the amount of Two Hundred Sixty Thousand Dollars (\$260,000.00).
2. The estimated total cost of Capital Project No. H390, County Bridge & Culvert Projects is now Eight Hundred Seventy-Four Thousand One Hundred One Dollars and Ten Cents (\$874,101.10).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Two Hundred Sixty Thousand Dollars (\$260,000.00), to be transferred from Budget Code D.9550 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H390.9550 280, County Bridge & Culvert Projects	\$260,000

Roll Call Vote:

Ayes: 682

Noes: 0

Absent: 318 Supervisors Wild, Leggett, Driscoll, Hogan, Dickinson and Merlino

Adopted.

RESOLUTION NO. 291 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H396, EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) REHABILITATION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H396, East River Drive (CR 16) & Call Street (CR 32) Rehabilitation, as follows:

1. Capital Project No. H396, East River Drive (CR 16) & Call Street (CR 32) Rehabilitation, is hereby increased in the amount of Two Million Five Hundred Seventy-Two Thousand Three Hundred Thirty-Three Dollars (\$2,572,333.00).
2. The estimated total cost of Capital Project No. H396, East River Drive (CR 16) & Call Street (CR 32) Rehabilitation is now Two Million Eight Hundred Fifty-Five Thousand Two Hundred Fifty-Seven Dollars (\$2,855,257.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of Two Million One Hundred Sixty-Four Thousand Two Hundred Seventy Dollars (\$2,164,270);
 - b. State Marchiselli grant funding in the amount of Four Hundred Five Thousand Eight Hundred One Dollars (\$405,801);
 - c. Local share funding in the amount of Two Thousand Two Hundred Sixty-Two Dollars (\$2,262), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H396 - East River Drive (CR 16)	\$2,572,333
& Call Street (CR 32) Rehabilitation	

Roll Call Vote:

Ayes: 682

Noes: 0

Absent: 318 Supervisors Wild, Leggett, Driscoll, Hogan, Dickinson and Merlino
Adopted.

RESOLUTION NO. 292 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COUNTY RAILROAD REPAIRS RESERVE TO THE RAILROAD BUDGET TO COVER THE COST OF A WELL PUMP; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of a well pump, in an amount not to exceed Five Hundred Forty-Three Dollars and One Cent (\$543.01) from the Reserve, County Railroad Repairs (A.899.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.7113 413	Railroad, Repair and Maint-Bldg/Property	\$ 543.01

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 682

Noes: 0

Absent: 318 Supervisors Wild, Legget, Driscoll, Hogan, Dickinson and Merlino
Adopted.

RESOLUTION NO. 293 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

ESTABLISHING COMMUNITY DEVELOPMENT FUND CD 76 COUNTRYSIDE RENOVATIONS; AUTHORIZING TRANSFER OF FUNDS AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby establish Community Development Fund CD 76 to administer the New York State Community Development Block grant award for the Countryside Adult Home to fund repairs and upgrades as follows:

1. Community Development Fund CD 76 is hereby established.
2. The estimated cost of such Community Development Fund is the amount of Three Hundred Thousand Dollars (\$300,000).
3. The proposed method of financing such Community Development Fund consists of the following:
 - a. Community Development Fund 76 8686 4910 Countryside Renovations in the amount of Twenty-Two Thousand Dollars (\$22,000);
 - b. Community Development Fund 76 8662 4910 Countryside Renovations in the amount of Two Hundred Seventy-Eight Thousand Dollars (\$278,000), and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Two Hundred Sixty-Three Thousand Dollars (\$263,000) to CD 76 8662 470, and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Fifteen Thousand Dollars (\$15,000) to CD 76 8662 437, and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Twenty-Two Thousand Dollars (\$22,000) to CD 76 8686 410, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
CD 76 Countryside Renovations	\$300,000

Roll Call Vote:

Ayes: 682

Noes: 0

Absent: 318 Supervisors Wild, Leggett, Driscoll, Hogan, Dickinson and Merlino
 Adopted.

RESOLUTION NO. 294 of 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE PLANNING AND COMMUNITY DEVELOPMENT BUDGET; AMENDING 2021 WARREN COUNTY BUDGET

WHEREAS, the County Planner has requested funding in the amount of Thirty-Five Thousand Dollars (\$35,000) to fund the County's share of the Warren County Economic Strategic Plan, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Thirty-Five Thousand Dollars (\$35,000) from the General Fund Unappropriated Surplus to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.8021 470	Planning (and Comm. Dev), Contract	\$ 35,000

and be it further

RESOLVED, that any grant funding subsequently applied toward this plan in lieu of County funding shall result in an equivalent amount to be returned to the General Fund Unappropriated Surplus account, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 682

Noes: 0

Absent: 318 Supervisors Wild, Leggett, Driscoll, Hogan, Dickinson and Merlino
 Adopted.

RESOLUTION NO. 295 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE COUNTRYSIDE REHABILITATION RESERVE UPON AWARD OF THE GRANT FROM THE NEW YORK STATE HOUSING TRUST FUND, OFFICE OF COMMUNITY RENEWAL; AMENDING 2021 WARREN COUNTY BUDGET UPON APPROPRIATION OF FUNDS

RESOLUTION WITHDRAWN

WHEREAS, pursuant to Resolution No. 65 of 2021, the Warren County Board of Supervisors committed to providing One Million Dollars (\$1,000,000) to address the needs at Countryside Adult Home contingent upon award of the grant from the New York State Housing

Trust Fund, Office of Community Renewal in the amount of Three Hundred Thousand Dollars (\$300,000), and

WHEREAS, the County Treasurer has suggested that the One Million Dollars (\$1,000,000) County contribution be appropriated from the General Fund Unappropriated Surplus to A.861.00, Reserve, Countryside Rehabilitation, upon award from the grant from the New York State Housing Trust Fund, Office of Community Renewal, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in the amount of One Million Dollars (\$1,000,000) from the General Fund Unappropriated Surplus to A.861.00, Reserve, Countryside Rehabilitation, upon award of the grant from the New York State Housing Trust Fund, Office of Community Renewal, and be it further

RESOLVED, that the Warren County Budget for 2021 will be amended accordingly upon appropriation of the funds.

RESOLUTION NO. 296 of 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**ADOPTING AND APPROVING ADIRONDACK COMMUNITY COLLEGE
OPERATING BUDGET FOR FISCAL YEAR 2021 - 2022**

WHEREAS, the Vice President for Administrative Services of Adirondack Community College has presented to the Board of Supervisors a tentative operating budget for the college fiscal year from September 1, 2021 to August 31, 2022, which was approved by Resolution No. 234 of 2021, and

WHEREAS, a public hearing was held on said tentative budget on the 16th day of July 2021, now therefore be it

RESOLVED, that the tentative operating budget in the gross amount of Thirty-Two Million Seven Hundred Ten Thousand Four Hundred Twenty Dollars (\$32,710,420), be and hereby is, adopted and approved as the budget for Adirondack Community College for fiscal year September 1, 2021 to August 31, 2022, and be it further

RESOLVED, that the sum of Two Million One Hundred Thirty Thousand Four Hundred Sixty-Six Dollars (\$2,130,466) is required as that portion to be raised by taxation as part of the County budget for the year commencing January 1, 2022 as Warren County's share of the operational costs as one of the sponsors of Adirondack Community College.

Roll Call Vote:

Ayes: 597

Noes: 0

Abstain: 85 Supervisor Strough

Absent: 318 Supervisors Wild, Leggett, Driscoll, Hogan, Dickinson and Merlino
Adopted.

RESOLUTION NO. 297 OF 2021

Resolution introduced by Supervisors Geraghty and Diamond

**WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE
PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE
TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION
AMENDING THE RULES OF THE BOARD**

WHEREAS, by Resolution No. 6 of 2021 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be provided each member of the Board on the Tuesday prior to a regular Board meeting, and

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WHEREAS, the Board has agreed to consider a resolution introducing proposed Local Law No. 6 of 2021, Entitled "A Local Law Amending and Updating Local Law No. 5 of 2021, 'A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law'", now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

Adopted by unanimous vote.

RESOLUTION 298 of 2021

Resolution introduced by Supervisors Diamond, Bruno, Braymer, Leggett and Geraghty

**INTRODUCING PROPOSED LOCAL LAW NO. 6 OF 2021, ENTITLED
"A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 5 OF 2021,
'A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014,
WARREN COUNTY ETHICS AND DISCLOSURE LAW'"**

WHEREAS, by Resolution No. 250 of 2021 the Warren County Board of Supervisors enacted Local Law No. 5 of 2021 entitled "A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law", and

WHEREAS, in the same resolution the Board of Supervisors authorized the creation of a Special Committee to perform a review of the Financial Disclosure Form and make recommendations for revision to the Board at their July Meeting, and

WHEREAS, said Special Committee has met and decided upon changes to the Financial Disclosure Form, included herein as the attachment labeled as "Appendix B", which they recommend to the Board of Supervisors for approval, and

WHEREAS, such changes will require the enactment of another Local Law to amend Local Law No. 5 of 2021, now, therefore, be it

RESOLVED, that proposed Local Law No. 6 of 2021 entitled "A Local Law Amending and Updating Local Law No. 5 of 2021, 'A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law'" attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 20th day of August, 2021 at 10:00 a.m. in the matter of the adoption of said proposed Local Law No. 6 of 2021, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**SCHEDULE "A"
COUNTY OF WARREN
LOCAL LAW NO. 6 OF 2021**

**"A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 5 OF 2021, 'A LOCAL
LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014, WARREN COUNTY
ETHICS AND DISCLOSURE LAW'"**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York as follows:

SECTION 1. Title. This Local Law shall be entitled "A Local Law Amending and Updating Local Law No. 5 of 2021, 'A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law.'"

SECTION 2. Purpose. To update the Financial Disclosure Form included as "Appendix B" in the Warren County Ethics and Disclosure Law intended to ensure that officers and employees of Warren County hold their positions to serve and benefit the public, and not for obtaining unwarranted personal or private gain in the exercise and performance of their official powers and duties. The Board of Supervisors recognizes that, in furtherance of this fundamental principle, there is a need for clear and reasonable standards of ethical conduct. This code of ethics establishes those standards.

SECTION 3. Definitions.

- (a) "Board" means Warren County Board of Supervisors.
- (b) "Code" means this Code of Ethics.
- (c) "Interest" means a direct or indirect financial or material benefit, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the municipality or an area of the municipality, or a lawful class of such residents or taxpayers. A municipal officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse, or a member of his or her household, is an owner, partner, member, director, officer, employee, or directly, collectively directly or indirectly owns or controls more than fifty percent (50%) of the organization.
- (d) "Municipal officer or employee" means a paid or unpaid officer or employee of Warren County, including, but not limited to, the members of any municipal board and includes elected officials and officers or employees who hold policy making positions.
- (e) "Relative" means a spouse, child or step-child, or dependent.
- (f) "Spouse" means a husband or wife of the municipal officer or employee unless living separate and apart in contemplation of divorce or formal separation.

SECTION 4. Applicability. This code of ethics applies to the officers and employees of Warren County, and shall replace and supersede the Warren County Code of Ethics dated 2014. The provisions of this code of ethics shall apply in addition to all applicable State and local laws relating to conflicts of interest and ethics including, but not limited to, Article 18 of the General Municipal Law and all rules, regulations, policies and procedures of Warren County.

SECTION 5. Prohibition on use of municipal position for personal or private gain. No municipal officer or employee shall use his or her municipal position or official powers and duties to secure a financial or material benefit for himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.

SECTION 6. Disclosure of interest in legislation and other matters.

- (a) Whenever a matter requiring the exercise of discretion comes before a municipal officer or employee, either individually or as a member of a board, and disposition of the matter could result in a direct or indirect financial or material benefit to himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, the County officer or employee shall refrain from the exercise of discretion in the matter.
- (b) The County officer or employee shall also disclose in writing the nature of the interest. The disclosure shall be made when the matter requiring disclosure first comes before the County officer or employee, or when the County officer or employee first acquires knowledge of the interest requiring disclosure, whichever is earlier.
- (c) In the case of a person serving in an elective office, the disclosure shall be filed with the County Attorney and shall be provided to the Board of Ethics for a proactive review and consultation should a conflict exist within sixty (60) days

of the notice being filed. In all other cases, the disclosure shall be filed with the person's supervisor or, if the person does not have a supervisor, the disclosure shall be filed with the County officer, employee or board having the power to appoint to the person's position.

SECTION 7. Annual Disclosure.

- 1) Officers and employees required to file. The officers and employees of Warren County as set forth below and more particularly but not necessarily exhaustively set forth on a representative list of such officers and employees annexed and incorporated herein as Appendix "A", shall be required to sign and file an annual disclosure statement. The form annual disclosure statement is annexed hereto and incorporated herein as Appendix "B". The Board of Ethics as established under Section 18 hereof shall enforce such filing requirements, and shall have the authority to review the annual disclosure statements and shall do so within sixty (60) days of the filing due date and as needed to determine questions that may arise under this law. All officers and employees shall comply with General Municipal Law Article 18 and any amendments or revisions relative to the filing of financial statements.
 - (a) Elected officials; and
 - (b) The heads of any agency, department, division, council, board, commission, authority or bureau of Warren County and their deputies and other persons authorized to act on their behalf who make policy decisions; and
 - (c) Officers and employees who hold policymaking positions, including members of boards, commissions and public authorities of Warren County. A person shall be considered to hold a policymaking position if he or she meets the following criteria, based either on the powers and duties of the position held by the person as set forth in the job description or any applicable law or regulation, or based on the actual duties performed by the person:
 - (1) he or she has been determined to be managerial pursuant to Civil Service Law §201(7) because he or she formulates policy; or
 - (2) he or she is in the non-competitive class under §2.2 of the rules and regulations of the New York State Department of Civil Service, provided that the person holds a position that is designated in any applicable rules and regulations promulgated by the county civil service commission or County Personnel Officer pursuant to Civil Service Law §20, on the basis that the position requires the performance of functions influencing policy; or
 - (3) he or she exercises responsibilities of a broad scope in the formulation of plans for the implementation of goals or policy for a county agency or acts as an advisor to an individual in such a position, and
 - (d) Officers and employees having discretionary authority with respect to:
 - (1) Contracts, leases, franchises, concessions, permits, or licenses; or
 - (2) The purchase, sale, rental, or lease of real property, personal property, or services, or a contract therefore; or
 - (3) The obtaining of grants of money or loans; or
 - (4) Inspections; or
 - (5) The adoption or repeal of any rule or regulation having the force and effect of law, and
- 2) Time and place for filing. The annual disclosure statements shall be filed with the office of the County Attorney no later than the 31st of January each year. This filing may be completed electronically or hard copy as a fillable form, with

a copy of certification of completion of the Warren County electronic ethics training. A complete list of filings shall be provided to the Board of Ethics members by February 14th of each year. Late or missing submissions shall be followed up on by the Board of Ethics with the assistance of the County Attorney's Office. After ninety (90) days, notification of any outstanding filings shall be sent to the County Administrator and members of the Board of Supervisors. Disclosure statements must be updated during the year as circumstances warrant.

SECTION 8. Recusal and abstention.

- (a) No County officer or employee may directly or indirectly participate in any decision or take any official action with respect to any matter requiring the exercise of discretion, including discussing the matter and voting on it, when he or she knows or has reason to know that the action could confer a direct or indirect financial or material benefit on himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.
- (b) In the event that this section prohibits a municipal officer or employee from exercising or performing a power or duty:
 - (1) if the power or duty is vested in a municipal officer as a member of a board, then the power or duty shall be exercised or performed by the other members of the board; or
 - (2) if the power or duty that is vested in a municipal officer individually, then the power or duty shall be exercised or performed by his or her deputy or, if the officer does not have a deputy, the power or duty shall be performed by another person to whom the officer may lawfully delegate the function.
 - (3) if the power or duty is vested in a municipal employee, he or she must refer the matter to his or her immediate supervisor, and the immediate supervisor shall designate another person to exercise or perform the power or duty.

SECTION 9. Prohibition inapplicable; disclosure, recusal and abstention not required.

- (a) This code's prohibition on use of a municipal position (section 5), disclosure requirements (sections 6 and 7), and requirements relating to recusal and abstention (section 8), shall not apply with respect to the following matters:
 - (1) adoption of Warren County's annual budget;
 - (2) any matter requiring the exercise of discretion that directly affects any of the following groups of people or a lawful class of such groups:
 - (i) all municipal officers or employees;
 - (ii) all residents or taxpayers of the municipality or an area of the municipality; or
 - (iii) the general public;
 - (3) any matter that does not require the exercise of discretion.
- (b) Recusal and abstention shall not be required with respect to any matter:
 - (1) which comes before the Warren County Board of Supervisors or standing Committee or Special Committee thereof when a majority of the board's or committee's total membership would otherwise be prohibited from acting by section 8 of this code;
 - (2) which comes before a municipal officer when the officer would be prohibited from acting by section 8 of this code and the matter cannot be lawfully delegated to another person.

SECTION 10. Investments in conflict with official duties.

- (a) No Warren County officer or employee may acquire the following investments:

- (1) investments that can be reasonably expected to require more than sporadic (i.e. three to four (3-4) times per year) recusal and abstention under section 8 of this code; or
 - (2) investments that would otherwise impair the person's independence of judgment in the exercise or performance of his or her official powers and duties.
- (b) This section does not prohibit a Warren County officer or employee from acquiring any other investments or the following assets:
- (1) real property located within Warren County and used as his or her personal residence;
 - (2) less than five percent (5%) of the stock of a publicly traded corporation; or
 - (3) bonds or notes issued by a municipality and acquired more than one year after the date on which the bonds or notes were originally issued.

SECTION 11. Private employment in conflict with official duties.

- (a) No Warren County officer or employee, during his or her tenure as a municipal officer or employee, may engage in any private employment, including the rendition of any business, commercial, professional or other types of services, and including serving as a Board member, consultant, contractor or passive investor of an entity that engages in any business or maintains any relationship with Warren County, provides to or oversees from the County any client referrals or competes with the County when the employment or activity:
- (1) can be reasonably expected to require more than sporadic recusal and abstention pursuant to sections 8 and 10 of this code;
 - (2) can be reasonably expected to require disclosure or use of confidential information gained by reason of serving as a municipal officer or employee;
 - (3) violates section 805-a(1)(c) or (d) of the General Municipal Law; or
 - (4) requires representation of a person or organization other than Warren County in connection with litigation, negotiations or any other matter to which Warren County is a party.
- (b) **Outside Interest Form.** If any Warren County officer or employee or immediate family member is currently or plans to be in the future an employee, Board member, consultant, owner, contractor or even a passive investor of an entity that engages in any business or maintains any relationship with Warren County; provides to or receives from Warren County any client referrals or competes with Warren County, they must fill out an Outside Interest Form in the office of the Warren County Attorney, and a copy of the completed Form must be provided to the Board of Ethics. Annexed hereto and made a part hereof as Appendix "C" is a sample copy of the Outside Interest Form.

SECTION 12. Future employment.

- (a) No Warren County officer or employee may ask for, pursue or accept a private post-government employment opportunity with any person or organization that has a matter requiring the exercise of discretion pending before the Warren County officer or employee, either individually or as a member of a board, while the matter is pending or within the thirty (30) days following final disposition of the matter.
- (b) No Warren County officer or employee, for the two-year period after serving as a Warren County officer or employee, may represent or render services to a private person or organization in connection with any matter involving the exercise of discretion before the Warren County office, board, department or comparable organizational unit for which he or she serves.

- (c) No Warren County officer or employee, at any time after serving as a Warren County officer or employee, may represent or render services to a private person or organization in connection with any particular transaction in which he or she personally and substantially participated while serving as a Warren County officer or employee.

SECTION 13. Personal representations and claims permitted. This Code shall not be construed as prohibiting a Warren County officer or employee from:

- (a) representing himself or herself, or his or her spouse or minor children before Warren County; or
- (b) asserting a claim against Warren County on his or her own behalf, or on behalf of his or her spouse or minor children.

SECTION 14. Use of Warren County resources.

- (a) Warren County resources shall be used for lawful Warren County purposes. Warren County resources include, but are not limited to, municipal personnel, and Warren County's money, vehicles, equipment, materials, supplies or other property.
- (b) No Warren County officer or employee may use or permit the use of Warren County resources for personal or private purposes, but this provision shall not be construed as prohibiting:
 - (1) any use of Warren County resources authorized by law or municipal policy;
 - (2) the use of Warren County resources for personal or private purposes when provided to a Warren County officer or employee as part of his or her compensation; or
 - (3) the occasional and incidental use during the business day of Warren County telephones and computers for necessary personal matters such as family care and changes in work schedule.
- (c) No Warren County officer or employee shall cause Warren County to spend more than is reasonably necessary for transportation, meals or lodging in connection with official travel.
- (d) All Warren County officers and employees shall take a computerized ethics training course. This training provides guidance regarding your outside activities while under County employment. A certification of this training shall be filed with your supervisor annually no later than January 31st or within ten (10) days of employment with Warren County.

SECTION 15. Interests in Contracts.

- (a) No Warren County officer or employee may have an interest in a contract that is prohibited by section 801 of the General Municipal Law.
- (b) Every Warren County officer and employee shall disclose interests in contracts with Warren County at the time and in the manner required by section 803 of the General Municipal Law.

SECTION 16. Nepotism. Except as otherwise required by law:

- (a) No Warren County officer or employee shall induce others to hire a relative of the officer or employee.
- (b) No Warren County officer or employee, either individually or as a member of a board, may participate in any decision specifically to appoint, hire, promote, discipline or discharge a relative for any position at, for or within Warren County or a Warren County board, except:
 - (1) A Department Head may undertake to appoint, hire, promote, discipline or discharge a relative if no other County officer or employee can

undertake the action, and the action is undertaken in accordance with the Civil Service Law and Rules promulgated thereunder for competitive positions; or

- (2) In all other cases, a Department Head may undertake to appoint, hire, promote, discipline or discharge a relative if no other County officer or employee can undertake the action, and the Department Head obtains approval from the Board of Supervisors, which may seek a written advisory opinion from the Board of Ethics, before undertaking the action.
- (c) No Warren County officer or employee may immediately or directly manage and/or supervise a relative in the performance of a relative's official powers or duties. If a Warren County officer or employee would be responsible for the management or supervision of a relative, an alternative supervisory arrangement must be made to manage and supervise the relative; the management and supervision must be undertaken pursuant to Civil Service Law and Rules, if applicable, and any decision to appoint, hire, promote, discipline or discharge must be in accordance with subdivision (b) above.
- (d) Any Warren County officer or employee, or prospective officer or employee, may request a written advisory opinion from the Board of Ethics regarding the implementation of this Section.

SECTION 17. Political Solicitations.

- (a) No Warren County officer or employee shall directly or indirectly to compel or induce a subordinate Warren County officer or employee to make, or promise to make, any political contribution, whether by gift of money, service or other thing of value.
- (b) No Warren County officer or employee may act or decline to act in relation to appointing, hiring or promoting, discharging, disciplining, or in any manner changing the official rank, status or compensation of any Warren County officer or employee, or an applicant for a position as a Warren County officer or employee, on the basis of the giving or withholding or neglecting to make any contribution of money or service or any other valuable thing for any political purpose.

SECTION 18. Confidential Information. No Warren County officer or employee who requires confidential information in the course of exercising or performing his or her official powers or duties may disclose or use such information unless the disclosure or use is required by law or in the course of exercising or performing his or her official powers and duties.

SECTION 19. Gifts.

- (a) No Warren County officer or employee shall solicit, accept or receive a gift in violation of section 805-a(1)(a) of the General Municipal Law as interpreted in this section.
- (b) No Warren County officer or employee may directly or indirectly solicit any gift.
- (c) No Warren County officer or employee may accept or receive any gift, or multiple gifts from the same donor, having an annual aggregate value of seventy-five dollars (\$75) or more when:
 - (1) the gift reasonably appears to be intended to influence the officer or employee in the exercise or performance of his or her official powers or duties;
 - (2) the gift could reasonably be expected to influence the officer or employee in the exercise or performance of his or her official powers or duties; or
 - (3) the gift is intended as a reward for any official action on the part of the officer or employee.
- (d) For purposes of this section, a "gift" includes anything of value, whether in the

form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form. The value of a gift is the gift's fair market value, determined by the retail cost of the item or a comparable item. The fair market value of a ticket entitling the holder to food, refreshments, entertainment, or any other benefit is the face value of the ticket, or the actual cost to the donor, whichever is greater. Determination of whether multiple gifts from a single donor exceed seventy-five dollars (\$75) must be made by adding together the value of all gifts received from the donor by an officer or employee during the twelve-month period preceding the receipt of the most recent gift.

- (e) (1) A gift to a Warren County officer or employee is presumed to be intended to influence the exercise or performance of his or her official powers or duties when the gift is from a private person or organization that seeks Warren County action involving the exercise of discretion by or with the participation of the officer or employee.
- (2) A gift to a Warren County officer or employee is presumed to be intended as a reward for official action when the gift is from a private person or organization that has obtained Warren County action involving the exercise of discretion by or with the participation of the officer or employee during the preceding twelve months.
- (f) This section does not prohibit any other gift, including:
 - (1) gifts made to Warren County;
 - (2) gifts from a person with a family or personal relationship with the officer or employee when the circumstances make it clear that the personal relationship, rather than the recipient's status as a Warren County officer or employee, is the primary motivating factor for the gift;
 - (3) gifts given on special occasions, such as marriage, illness, or retirement, which are modest, reasonable and customary;
 - (4) unsolicited advertising or promotional material of little intrinsic value, such as pens, pencils, note pads, and calendars;
 - (5) awards and plaques having a value of seventy-five dollars (\$75) or less which are publicly presented in recognition of service as a Warren County officer or employee, or other service to the community; or
 - (6) meals and refreshments provided when a Warren County officer or employee is a speaker or participant at a job-related professional or educational conference or program and the meals and refreshments are made available to all participants.

SECTION 20. Board of Ethics.

- (a) There is hereby established a Board of Ethics for Warren County. The Board of Ethics shall consist of three (3) members, one shall be an officer or employee of Warren County, one shall be an elected or appointed officer or employee of a local Municipality located within Warren County, and one shall be a member of the public who is not a County officer or employee, nor an officer, employee, elected or appointed member of a local Municipality. The members of such Board of Ethics shall be appointed by the Board of Supervisors, serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the Board of Ethics. The Board of Supervisors may appoint alternate members for each category who shall serve in the event a member is unable to serve due to illness, unavailability or when a conflict is presented. Alternate members shall serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the Board of Ethics.
- (b) A member of the Board of Ethics shall not be an official, officer or committee person of a political party or hold any similar office or title in a political party.

- (c) The Board of Ethics shall render advisory opinions with respect to article 18 of the General Municipal Law and this code. Such advisory opinions must be rendered pursuant to a written request under such rules and regulations as the Board of Ethics may prescribe. In addition, the Board of Ethics may make recommendations with respect to the drafting and adoption of a Code of Ethics, or amendments to the Code of Ethics, upon the request of the Board of Supervisors. The Board of Ethics may accept from the general public or any of its own members a complaint or allegation of conflict of interest or violation of this Code of any officer or employee of Warren County. The Board of Ethics may initiate an investigation upon its own motion or upon receipt of a sworn complaint alleging a violation, and shall have the advice of legal counsel employed by the Board of Ethics, or if none, the municipality's legal counsel.
- (d) The board of ethics may establish such rules and policies that may be necessary for the proper discharge of its duties and may utilize the services of the office of the Warren County Attorney.
- (e) This Ethics and Disclosure Policy shall be reviewed and updated as needed with the new term of each Board, at a minimum of every two years. As such, the members of the Board of Ethics shall serve for the same duration and coincide with the term of the members of the Board of Supervisors. The contact information for the members of the Board of Ethics shall be maintained in the County Attorney's Office.
- (f) Members of the Board of Ethics shall meet at a minimum of twice a year to review disclosure and certifications of training and as needed. Documentation of the meeting date and time shall be provided to the County Attorney and the Board of Supervisors.
- (g) Members of the Board of Ethics shall be appointed for the remainder of the current term within sixty (60) days of the effective date of this Local Law, and they shall comply with the Local Law immediately upon appointment.

SECTION 21. Posting and distribution.

- (a) The Warren County Administrator or his or her designee must promptly cause a copy of this Local Law, and a copy of any amendment to this Local Law, to be posted publicly and conspicuously in each building under Warren County's control. The code must be posted within ten (10) days following the date on which the Local Law takes effect. An amendment to the Local Law must be posted within ten (10) days following the date on which the amendment takes effect.
- (b) The Warren County Administrator or his or her designee must promptly cause a copy of this Local Law, including any amendments to the Local Law, to be distributed, electronically or in hard copy, to every person who is or becomes an officer and employee of Warren County, who must acknowledge receipt to their supervisor within ten (10) days. In addition, the outside interest form (Appendix C) must be returned, if applicable, to the County Attorney's Office.
- (c) A copy of this Local Law shall be provided to all new officers and employees within ten (10) days of employment or assuming office, as the case may be.
- (d) Every Warren County officer or employee who receives a copy of this Local Law or an amendment to the Local Law must acknowledge such receipt in writing. Such acknowledgments must be filed with the Clerk of the Warren County Board of Supervisors who must maintain such acknowledgments as a public record.
- (e) The failure to post this Local Law or an amendment to the Local Law does not affect either the applicability or enforce ability of the Local Law or the amendment. The failure of a Warren County officer or employee to receive a copy of this Local Law of ethics or an amendment to the Local Law, or to

acknowledge receipt thereof in writing, does not affect either the applicability or enforce ability of the Local Law or amendment to the Local Law.

SECTION 22. Enforcement. Any Warren County officer or employee who violates this Local Law may be censured, fined, suspended or removed from office or employment in the manner provided by law. Any County officer or employee who is being disciplined for violation of this Local Law must be referred by the officer's or employee's supervisor to the Board of Ethics for an opinion that will be added to the person's personnel file.

SECTION 23. Severability. In the event that any provision of this Local Law shall be determined by a Court of Law to be illegal and/or unenforceable, the Local Law, to the extent the Courts have determined practical shall continue in full force and effect as if the said illegal or unenforceable provision were not contained a part thereof.

SECTION 24. Effective date. This Local Law shall take effect immediately upon filing with the Secretary of State.

APPENDIX "A"

The following Warren County officers and employees shall file a financial disclosure statement as provided by the Warren County Code of Ethics:

Supervisor, Warren County Board of Supervisors
 Clerk of the Warren County Board of Supervisors
 Deputy Clerk of the Warren County Board of Supervisors
 District Attorney
 Assistant District Attorney
 Public Defender
 Assistant Public Defender
 Warren County Administrator
 Assistant to the Warren County Administrator
 County Auditor
 County Treasurer
 Deputy County Treasurer
 Budget Officer
 Purchasing Agent
 Deputy Purchasing Agent
 Director of Real Property Tax Services
 Deputy Director of Real Property Tax Services
 County Clerk
 Deputy County Clerk
 County Attorney
 Assistant County Attorney
 Director, County Human Resources
 Personnel Officer
 Commissioners of Elections
 Deputy Commissioners of Elections
 Superintendent of Public Works
 Deputy Superintendent Public Works
 Deputy Superintendent Public Works/Operations
 Airport Manager
 Director of Probation
 Sheriff
 Undersheriff

Lieutenant, Sheriff's Office
 Director of Public Health/Patient Services, Health Services
 Assistant Director Public Health
 Assistant Director Patient Services
 Director, Community Mental Health Services
 Assistant Director of Mental Health
 Commissioner of Social Services
 Deputy Commissioner of Social Services
 Social Services Attorney
 Assistant Social Services Attorney
 Director Countryside Adult Home
 Director of Employment and Training
 Director of Tourism
 Director of Weights & Measures
 Director, Office for the Aging
 County Historian
 Warren County Planner
 Associate Warren County Planner
 Administrator, Fire Prevention and Building Code Enforcement
 Administrator, Self-Insurance
 Deputy Insurance Administrator
 Director, Veterans' Services Agency
 Director of Information Technology
 Director, Office of Emergency Services
 Fire Coordinator
 Executive Director Lake Champlain/Lake George Regional Planning Board
 Warren County Coroner
 Warren County Medical Examiner
 Director, Soil and Water Conservation District
 Members of the Board of Ethics

APPENDIX "B"

ANNUAL STATEMENT OF FINANCIAL DISCLOSURE
COUNTY OF WARREN FORM F-100
FOR 20_____

1. Name and Address

Last Name	Middle Initial	First Name
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Title

Department or Agency

County Address

County Telephone

- 2. Does any relative currently work for Warren County? If so, please provide the name(s) of the relative, the name of the County department, the relative's title and the date of hire.

3. Financial Interests.

- a. Business Positions. List any office, trusteeship, directorship, partnership, or other position in any business, association, proprietary, or not-for-profit organization held by you, and your relative, if any, for businesses that are involved with the County or any municipality within Warren County.

Name	Position	Organization	Local Agency & Nature of Involvement
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- b. Outside Employment. Describe any outside occupation, employment, trade, business, or profession providing more than \$1,000 per year for you, your spouse, and your relative if the outside employment is involved with the County or any municipality within Warren County.

Name	Position	Organization (Name / Address)	Local Agency & Nature of Involvement
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- c. Future Employment. Describe any contract, promise or other agreement between you and anyone else with respect to your employment after leaving your County office or position, if such agreement is with a person or business involved with the County or any municipality within Warren County.

- d. Investments. Itemize and describe all investments in excess of \$5,000 or five percent (5%) of the value in any business, corporation, partnership, or other assets,

including stocks, bonds, loans, pledged collateral, and other investments, for you, or your relative, if such investment is with a business or other entity involved with the County or any municipality within Warren County. List the location of all real estate within the county, or within five (5) miles thereof, in which you or your relative, if any, have an interest, regardless of its value.

Name	Name / Address of Business or Real Estate	Description of Investment
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

e. Other Income. Identify the source and nature of any other income in excess of \$1,000/year from any source not described above, for you and your relative, if any, provided that such income is from a source that is involved with the County or any municipality within Warren County.

Name	Name / Address of Income Source	Nature of Income
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. Interest in Contracts

Describe any interest that you or your relative have in any contract involving the County or municipality within Warren County.

Name	Contract Description
_____	_____
_____	_____
_____	_____
_____	_____

5. Debts.

Describe all debts you or your relative owe to the County or any municipality within Warren County in excess of \$5,000 (eg. outstanding occupancy tax payments or tax liens) as of the date of filing of this statement.

Name of Debtor	Name of Creditor
_____	_____

_____	_____
_____	_____
_____	_____

6. Third-Party Reimbursements.

Identify and describe the source of any third-party reimbursement for travel-related expenditures of any matter that relates to your official duties. The term "reimbursement" includes any travel-related expenses provided by anyone other than the County for speaking engagements, conferences, or fact-finding events that relate to your official duties.

Source	Description and Amount
_____	_____
_____	_____

7. Gifts and Honorariums.

Has anyone attempted to influence you by giving you gifts aggregating in excess of \$75, received during the last year by you or your relative, excluding gifts from a relative? The term "gifts" includes gifts of cash, property, personal items, payments to third parties on your behalf, forgiveness of debt, honorariums, and any other payments that are not reportable as income.

If yes, indicate:

Source	Description of Gift
_____	_____
_____	_____
_____	_____
_____	_____

The requirements of law relating to the reporting of financial interests are in the public interest and no adverse inference or unethical or illegal conduct or behavior will be drawn merely from compliance with these requirements.

Signature of Reporting Individual	Date
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The filer shall provide the Board of Ethics with additional information if requested to do so by the Board of Ethics.

The reporting requirement of this statement is required by New York State Law and the law of Warren County. Improper use of any of the information contained in this statement by any third person or entity in violation of privacy or other rights, or to harass or annoy the filer of this statement is separately punishable under the law.

July 16, 2021

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This statement is subject to public disclosure under the New York State Freedom of Information Law (FOIL), but any information in this statement that is deemed exempt from disclosure by New York State law or the laws of Warren County shall be redacted. A FOIL request for information contained in this document will be denied if the information will be used to harass or annoy the filer.

APPENDIX "C"

WARREN COUNTY

Outside Interest Form

This form is to be filled out if you or any relative is currently or plans to be in the future, an employee, board member, consultant, owner, contractor or even a passive investor of an entity that: (i) engages in any business or maintains any relationship with The County (The County); (ii) provides to, or receives from The County any client referrals, or (iii) competes with The County. The completed form must be submitted to the County Attorney.

Name: _____

Job Title: _____

If not an employee, describe the nature of your relationship with The County:

Describe the nature of your outside activities in any entity that engages in any business or maintains any relationship with The County.

Describe the nature of your outside activities in any entity that provides to, or receives from, The County any client referrals.

Describe the nature of your outside activities in any entity that competes with The County.

Date completed and signature

Signature

Date

Date reviewed by Compliance Officer and signature

Signature

Adopted by unanimous vote.

Date**CERTIFICATE OF APPOINTMENT**

I, RACHEL E. SEEBER, Chair of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY RE-APPOINT, the following named persons as members of the Saratoga-Warren-Washington Counties Workforce Development Board, for the term set opposite their name:

<u>NAME</u>	<u>SECTOR/AFFILIATION</u>	<u>TERM</u>
Re-appointing: Michael Bittel	President & CEO Adirondack Regional Chamber of Commerce	7/01/21 - 6/30/24
John Wheatley	Vice President Economic Development Corp. Warren County	7/01/21 - 6/30/24
Tracey Riley	Vice President of Human Resources Finch Paper, LLC	7/01/21 - 6/30/24
Ash Anand	President & CEO Lotus Group of Companies	7/01/21 - 6/30/24

Dated: July 16, 2021

(Signed) RACHEL E. SEEBER, CHAIRWOMAN
Warren County Board of Supervisors

Chair offered privilege of the floor and the following spoke:

Supervisor Braymer noted the Director of Real Property Tax Services was working with a potential buyer for the former Mullen's property on Bay Road in the Town of Queensbury.

Supervisor Thomas spoke regarding his frustration with the issues Verizon was having getting the communications tower located behind the Town Hall in the Town of Stony Creek operational. Chair agreed to compose a letter on behalf of the Board expressing concerns and asked the County Administrator to contact the Governor's Office to inquire if any action had been taken on their part to move the process along.

Ginelle Jones, *Director, Public Health/Patient Services*, recognized the Buildings and Grounds staff for the assistance provided to her Department in preparing for the Memorial event for Joan Grishkot, *former Director of Public Health*. She also noted a request would be forthcoming to purchase a memorial tree and plaque which would be placed near the entrance to the building where the Health Services Office was located.

Chair called for announcements and the following were made:

Chairwoman Seeber advised she had distributed some trinkets from the NACo (*National Association of Counties*) Conference to the Board members prior to the meeting.

Supervisor Geraghty invited everyone to attend the Smoke Eaters Jamboree hosted by the Warrensburg Volunteer Fire Company on Friday, July 23rd at 6:00 p.m. and Saturday, July 24th at 5:00 p.m. He also spoke about how more needed to be done to convince individuals to get vaccinated.

Chairwoman Seeber announced the State had begun closing their mass vaccination sites down, noting she was grateful for the time the site in the Town of Queensbury remained open, as she suspected the State would be shutting it down within the coming weeks.

Supervisor Shepler advised Warren County Public Health would be returning on July 19th to the Town of Thurman to offer the second dose of the vaccine to those who had gotten their first round at the pop-up Covid-19 vaccination clinic last month. She added this event would also be opened up to anyone who would like to receive their first dose of the vaccination. Supervisor Shepler announced the Concert Series would begin in the Town of Thurman beginning August 1st in the park and would be offered every Monday from 7:00 p.m. until 9:00 p.m. during the month of August.

Supervisor Smith announced next Friday, July 23rd, a pop-up Vaccination clinic would be offered at the Town of Horicon Food Truck Friday event.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Geraghty and seconded by Supervisor Magowan, Chairwoman Seeber adjourned the Board Meeting at 1:48 p.m.

Warren County Board of Supervisors

**BOARD MEETING
FRIDAY, AUGUST 20, 2021**



Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:03 a.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Wild.

Roll called, the following members present: Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Smith, Hogan, Dickinson, Wild, Magowan, Beaty, Shepler, Geraghty and Seeber-17; Absent -3 Supervisors Strough, Merlino and Thomas.

Motion was made by Supervisor Shepler, seconded by Supervisor Driscoll and carried unanimously to approve the minutes of the July 16, 2021 Board Meeting, subject to correction by the Clerk of the Board.

Presentation of Proclamation was made to Sam Parker, Capital Region Representative for the Office of the Governor of the State of New York.

Supervisor Thomas entered the meeting at 10:10 a.m.

Presentation of the Employee of the Month Award was made to Gail Mender.

The following individuals were recognized for completing their Leadership Badge Training in Senior Management which was offered to Department Heads and individuals in Senior Management positions:

Tammy DeLorenzo, Carla Curren, Ginelle Jones and Julie Butler.

Proceeding with the Agenda review, Chair declared the Public Hearing on Proposed Local Law No. 6 of 2021, Entitled "*Enacting Local Law No. 6 of 2021, Entitled "A Local Law Amending and Updating Local Law No. 5 of 2021, 'A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law"*", open at 10:14 a.m. and requested the Deputy Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment.

Supervisor Diamond read a paragraph aloud the last paragraph of page 17 of 18 of Resolution No. 317 of 2021, *Enacting Local Law No. 6 of 2021, Entitled "A Local Law Amending and Updating Local Law No. 5 of 2021, 'A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law"*, for purposes of clarification pertaining to the responsibilities of the Ethics Board members.

There being no public comments made, the Chair closed the public hearing at 10:19 a.m.

Report by the Chair of the Board was given.

Reports by Committee Chairs were given. During Committee Reports the following actions were taken:

Privilege of the floor was offered to James Dobkowski, *Town of Queensbury Resident*, who voiced his concerns with short-term rentals.

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by the Deputy Clerk of the Board was provided, as follows:

Reports from:

1. Capital District Regional Off Track Betting Corp. - Financial Report dated May 31, 2021
2. Warren County Probation - Reports of Criminal and Family Workloads for the months of May and June 2021.

Letters/emails from:

1. NYS Parks, Recreation & Historic Preservation - informing that Mountainside Free Library in Queensbury is to be considered by the New York State Board for Historic Preservation for nomination to the National and State Registers of Historic Places.

Other:

1. Capital District Regional Off Track Betting Corp. - June 2021 surcharge payment in the amount of \$2,299.
2. Capital District Regional Off Track Betting Corp. - 2020 Regional Benefit Distribution Installments #18, #19, #20 and #21 each in the amount of \$1,631.
3. Washington County Board of Supervisors - Resolution No. 135 of 2021, "*To Adopt Adirondack Community College Budget*".

Discussion on resolutions occurred, during which:

Chairwoman Seeber acknowledged Daniel Waterhouse, *Deputy Supervisor, Town of Lake Luzerne*, who was present to observe the meeting in the absence of Supervisor Merlino, who was out on medical leave.

Supervisor Geraghty requested a roll call vote on proposed Resolution No. 349, *Authorizing Payment of Back Wages, Less Taxes and Other Lawful Deductions to a Warren County Employee*.

Discussion occurred regarding proposed Resolution No. 317, *Enacting Local Law No. 6 of 2021, Entitled "A Local Law Amending and Updating Local Law No. 5 of 2021, 'A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law'"*, during which Supervisor Wild voiced his opposition. It was also noted that the Ethics Board would be taking on a more active role than they had in prior year, adding the policy included a requirement that they meet at minimum two times a year.

In regard to proposed Resolution No. 350, *Authorizing Agreement with Auctions International, Inc. for Professional Auctioneer/Broker to Conduct On-line Public Auction for Town of Queensbury Tax Map Parcel No. 302.8-1-2 (275 Bay Road)*, several Supervisors voiced their desire for it to be disclosed to potential bidders that the property may be contaminated, as well as provide access to the letter from the NYS DEC (*New York State Department of Environmental Conservation*) indicating same. During the discussion, Supervisor Magowan requested a roll call vote on proposed Resolution No. 350. Chairwoman Seeber notified that no action was required by the Board to release any information regarding the property provided by the NYS DEC

A motion was made by Supervisor Shepler and seconded by Supervisor Wild to table proposed Resolution No. 350, *Authorizing Agreement with Auctions International, Inc. for Professional Auctioneer/Broker to Conduct On-line Public*

Auction for Town of Queensbury Tax Map Parcel No. 302.8-1-2 (275 Bay Road), until the September 17th Board Meeting to allow the County Attorney time to determine whether there was the potential for future liability issues for the County associated with the property and if it was appropriate for the County to release the information provided by NYS DEC on the property to potential bidders.

A lengthy discussion ensued during which Chairwoman Seeber asked for a show of hands pertaining to whether any members of the Board objected to releasing the information provided by NYS DEC on this particular parcel to potential bidders to which no one objected. Chairwoman Seeber announced she was closing discussion on the matter and moving forward with the roll call vote which Supervisor Conover objected to. Supervisor Braymer called for a point of order, noting Supervisor Conover had not been called upon to speak, as Chairwoman Seeber had already closed the discussion on this to allow them to proceed with the roll call vote on the motion before them. Supervisor Conover called for point of order, indicating he had his hand raised to be recognized. Chairwoman Seeber interjected that she had made a determination regarding the point of order and she would be calling the question on the motion to allow them to move forward with the roll call vote on the motion to table proposed Resolution No. 350 until such time that it was appealed. Supervisor Conover made a motion that the Board appeal Chairwoman Seeber's ruling to move forward with the roll call vote, as he believed curtailing the discussion was unacceptable. Chairwoman Seeber called for a roll call vote on the point of order pertaining to whether they were supportive of the decision to end the discussion and move forward with the roll call vote on the motion to table. Ryan Moore, *County Administrator*, questioned for clarification purposes whether a vote in the affirmative would be to appeal the decision made by the Chair and an opposing vote would be in support of the Chair's decision and Chairwoman Seeber replied affirmatively. The vote to appeal the Chair's decision failed with a vote of 404 in favor (*Supervisors Wild, Shepler, Conover, Geraghty, Leggett, Driscoll and Dickinson*), and 460 opposed (*Supervisors Magowan, Beaty, Thomas, Diamond, Braymer, Bruno, Frasier, Smith, Hogan and Seeber*) and 136 Absent (*Supervisors Merlino and Strough*).

Chairwoman Seeber called for a roll call vote on the motion to table proposed Resolution No. 350, *Authorizing Agreement with Auctions International, Inc. for Professional Auctioneer/Broker to Conduct On-line Public Auction for Town of Queensbury Tax Map Parcel No. 302.8-1-2 (275 Bay Road)*; the motion failed due to a lack of majority vote, with 276 voting in favor (*Supervisors Wild, Conover, Diamond, McDevitt and Driscoll*), and 588 opposed (*Supervisors Magowan, Beaty, Thomas, Geraghty, Leggett, Braymer, Bruno, Frasier, Smith, Hogan, Dickinson and Seeber*), and 136 Absent (*Supervisors Merlino and Strough*).

Vote on resolutions occurred; Resolution Nos. 299-352 were approved as presented, with the exception of Resolution No. 351, *Authorizing the Appropriation of Funds from the General Fund Unappropriated Surplus to the Airport Budget; Amending 2021 Warren County Budget; and Authorizing Payment to Forest Enterprises Management, Inc.*, which failed to obtain the majority vote required.

Warren County Board of Superbisors Proclamation

WHEREAS, Probation Departments have a profound impact on the safety and health of our communities by working to tackle the underlying causes of crime and reduce recidivism; their success fosters a safer environment for all Warren County residents to live and prosper, and

WHEREAS, Probation Departments have led, collaborated, and defended effective reforms within the justice systems, focusing on helping justice-involved individuals transition out of the system permanently through transformative and evidence-based rehabilitation, while serving as a connector in the justice system: interlacing and maximizing the resources available within the courts, local governments, law enforcement, social services, schools, non-profits, and the community to reduce recidivism by carefully balancing direct human services and research-based deterrents and interventions and through this approach, providing the help and accountability needed to create hope and restore trust, and

WHEREAS, National Pretrial, Probation and Parole Supervision Week was about honoring the dedicated professionals of Probation, Parole, and Community Supervision, professionals who make valuable, committed contributions to public safety and whose efforts and work are respected and appreciated, and in particular the extraordinary work of the Warren County Probation Department, and

WHEREAS, it is important to recognize Probations Officers and staff for their dedication to the people they work with and our community, regardless of the challenges they face, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman, on behalf of the Board of Supervisors, do belatedly declare the week of July 18-24, 2021 to be

“PRETRIAL, PROBATION AND PAROLE SUPERVISION WEEK”

in Warren County, and encourage residents to join in recognizing the invaluable contributions these dedicated professionals make to our community, not only during this week but throughout the year.

DATED: AUGUST 20, 2021

(SIGNED) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Superbisors Proclamation

WHEREAS, as citizens of the United States, women in every state and from every cultural and religious sector have continuously worked to gain full rights and privileges - public or private, legal or institutional, and

WHEREAS, women are an essential part of the political, economic and social fabric of our nation, and all American women, regardless of the role they play in the workplace or at home, contribute daily to the success of our great country, and

WHEREAS, at the behest of Representative Bella Abzug (D-NY) in 1971, and passed in 1973, the U.S. Congress designated August 26th as Women’s Equality Day to commemorate the 1920 certification fo the 19th Amendment to the Constitution, grant women the right to vote, and

WHEREAS, recognizing Women’s Equality Day as a day of celebration throughout the country emphasizes the importance of women’s work for democracy, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, the first Chairwoman in the history of Warren

County, on behalf of the Board of Supervisors, do declare August 26th to be

“WOMEN’S EQUALITY DAY”

in Warren County, and encourage residents to join in recognizing this as a national day of celebration of the importance of the women’s suffrage movement and the work to secure and expand equal rights today, as well as to honor all of the women who inspire and improve our nation.

DATED: AUGUST 20, 2021

(SIGNED) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, the COVID pandemic brought forth impacts to health and safety the likes of which this region had never before experienced, bringing life as we knew it to a standstill and causing the closure of municipal buildings, schools and businesses, and

WHEREAS, when vaccines were developed and made available, they served as a beacon of hope and a means for returning to some sort of normalcy, but were difficult to obtain in the North Country, regardless of the strong desire by residents to become vaccinated, and

WHEREAS, Sam Parker, as the Capital Region Representative for the Office of the Governor of the State of New York, assisted in sourcing vaccine doses for distribution in Warren and Washington Counties during the early days of the pandemic when the vaccine was in high demand, including helping us to obtain 1,170 Pfizer doses for a clinic we hosted jointly on March 6 and 7, 2021, and

WHEREAS, Mr. Parker began working with County officials in mid-January of 2021 in an effort to establish a mass vaccination clinic which was realized through a collaborative effort, and with the support of Chairwoman Seeber, of the Warren County Board of Supervisors, and Chairman Hall, of the Washington County Board of Supervisors, when a Regional Mass Vaccination Clinic was opened in the Town of Queensbury at the Aviation Mall on March 19, 2021, and

WHEREAS, the ultimate opening of the mass vaccination site, although delayed and challenged due to factors out of his and our control, is a testament to Mr. Parker’s personal and persistent advocacy on behalf of our region, and

WHEREAS, in addition to the establishment of the mass vaccination site, Mr. Parker’s assistance during the COVID pandemic extended to all things vaccine-related, serving as a resource for information and an advocate for both Warren and Washington Counties’ concerns every step of the way, and

WHEREAS, Mr. Parker has been a helpful resource on other COVID-related issues to Warren and Washington County officials since assuming his position in March of 2020, especially to the County Administrators, Chairs of the Board, and Directors of Public Health, and

WHEREAS, Mr. Parker is highly respected and we consider him to be a valued partner and friend to both Warren and Washington Counties, now, therefore, be it

RESOLVED, that the Warren and Washington County Boards of Supervisors join with their residents in extending sincere gratitude and appreciation to Sam Parker for the immeasurable impact he’s made through his expertise and leadership in enabling the vaccination of residents, not only in Warren and Washington Counties, but in surrounding communities as well, which effectively allowed the region to re-open and return to a state of normalcy.

August 20, 2021

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DATED: AUGUST 20, 2021

**(SIGNED) RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS**

**(SIGNED) SAMUEL J. HALL, CHAIRMAN
WASHINGTON COUNTY BOARD OF SUPERVISORS**

**RESOLUTION NO. 299 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno**

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: CLERK OF THE BOARD				
A.1010 130	Legislative Board, Salaries-Part Time	A.1010 410	Legislative Board, Supplies	\$3,000.00
DEPARTMENT: PUBLIC HEALTH				
A.4010 861	Health Services, Retirees Hospitalization	A.4010 439	Health Services, Misc. Fees & Expenses	1,000.00
DEPARTMENT: SHERIFF				
A.3150 130	Sheriff's Correction Division, Salaries-Part Time	A.3110 453	Sheriff's Law Enforcement, Uniforms & Clothing	15,000.00
A.3150 130		A.3150 453	Sheriff's Correction Division, Uniforms & Clothing	7,500.00
SPECIAL ITEMS:				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1010 410	Legislative Board, Supplies	2,000.00

FROM CODE	TO CODE		AMOUNT
	A.1011 410	County Administrator, Supplies	\$2,000.00
	A.1185 435	Medical Examiner & Coroners, Medical Fees	50,000.00
	A.1420 419	Law (County Attorney), Settlements	24,800.00
	A.3140 455	Probation, Safety Equipment	8,429.32

Roll Call Vote:

Ayes 864

Noes: 0

Absent: 136 Supervisors Merlino and Strough

Adopted.

RESOLUTION NO. 300 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**AMENDING WARREN COUNTY BUDGET FOR 2021 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF BOARD OF ELECTIONS		
<u>ESTIMATED REVENUE</u>		
A.1450 3054	Board of Elections, Early Voting Expansion Grant Program	\$18,788.11
A.1450 3055	Technology Innovation and Elections Resource (TIER) Grant Program	70,805.74
<u>APPROPRIATIONS</u>		
A.1450 439	Board of Elections, Misc. Fees & Expenses	18,788.11
A.1450 439		70,805.74

August 20, 2021

787

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF MENTAL HEALTH/OFFICE OF COMMUNITY SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4320 0065 3490	Mental Health Programs, PEOPLE, Inc., Mental Health	\$1,535.00
A.4320 0070 3490	Community Work & Independence, Mental Health	534.00
A.4320 0080 3490	Comm. MH Center GF Hospital, Mental Health	3,953.00
A.4320 0090 3490	Liberty House, Mental Health	2,920.00
A.4320 0105 3490	Behavioral Health Services North, Mental Health	7,176.00
A.4320 0110 3490	Alcohol Prevention Education Pgm, Mental Health	2,965.00
A.4320 0120 3490	Mental Health Association, Mental Health	16,800.00
A.4320 0165 3490	Parsons Child & Family Center, Mental Health	11,974.00
<u>APPROPRIATIONS</u>		
A.4320 0065 470	Mental Health Programs, PEOPLE, Inc., Contract	1,535.00
A.4320 0070 470	Community Work & Independence, Contract	534.00
A.4320 0080 470	Comm. MH Center GF Hospital, Contract	3,953.00
A.4320 0090 470	Liberty House, Contract	2,920.00
A.4320 0105 470	Behavioral Health Services North, Contract	7,176.00
A.4320 0110 470	Alcohol Prevention Education Pgm, Contract	2,965.00
A.4320 0120 470	Mental Health Association, Contract	16,800.00
A.4320 0165 470	Parsons Child & Family Center, Contract	11,974.00
DEPARTMENT OF PUBLIC WORKS		
<u>ESTIMATED REVENUE</u>		
D.5010 3501	County Road, Highway Administration, Consolidated Highway Aid	1,010,642.20

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF PUBLIC WORKS - con't		
<u>APPROPRIATIONS</u>		
D.5112 8267 280	County Road, County Roads, 2017 CR#77 Main Street, Projects	\$195,000.00
D.5112 8343 280	2021 CR#22 Harrisburg Road, Projects	405,642.20
D.5112.8344 280	2021 CR#11 Bolton Landing-Riverbank Road, Projects	410,000.00
DEPARTMENT OF SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3020 4042 3380	Sheriff's 911 Center, 2019 Interoperable Comm Grant, State Homeland Security Program	26,592.78
A.3020 4042 3380		54,000.00
A.3020 4045 3380	Sheriff's 911 Center, 2020-21 PSAP Grant, State Homeland Security Program	145,394.00
A.3110 3384	Sheriff's Law Enforcement, Other Sheriff's State Aid	21,000.00
A.3150 3379	Sheriffs' Correction Division, Criminal Alien Assistance Prog.	43,531.48
<u>APPROPRIATIONS</u>		
A.3020.4042 250	Sheriff's 911 Center, 2019 Interoperable Comm Grant, Technical Equipment	26,592.78
A.3020.4042 250		54,000.00
A.3020 4045 250	2020-21 PSAP Grant, Technical Equipment	145,394.00
A.3110 120	Sheriff's Law Enforcement, Salaries-Overtime	21,000.00
A.3150 230	Sheriff's Correction Division, Automotive Equipment	43,531.48

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2021 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2021 is hereby amended accordingly.

Roll Call Vote:

Ayes: 864

Noes: 0

Absent: 136 Supervisors Merlino and Strough

Adopted.

RESOLUTION NO. 301 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION/AIRPORT IMPROVEMENT PROGRAM FOR THE REIMBURSEMENT OF ELIGIBLE AIRPORT COSTS UNDER THE 2021 AMERICAN RESCUE PLAN ACT FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the Federal Aviation Administration/Airport Improvement Program for the reimbursement of eligible airport costs under the 2021 American Rescue Plan Act for the Warren County (Floyd Bennett Memorial) Airport in an amount not to exceed Fifty-Nine Thousand Dollars (\$59,000), for a term to be determined, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 302 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR MULTI-MODEL FUNDS TO BE USED FOR TRANSPORTATION RELATED PROJECTS AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to execute and submit a grant application to the New York State Department of Transportation for Multi-Modal funds to be used for transportation related projects at the Warren County (Floyd Bennett Memorial) Airport in an amount not to exceed Fifty Thousand Dollars (\$50,000), for a term to be determined, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 303 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

AUTHORIZING DEDICATION OF THE DRIVEWAY AT THE MAIN ENTRANCE TO THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT AS "LOU TESSIER WAY"

WHEREAS, the Town of Lake George Republican Committee Chair has requested the driveway at the main entrance to the Warren County (Floyd Bennett Memorial) Airport be dedicated and known as "Lou Tessier Way" in honor of Lou Tessier, who served as the Town of Lake George Supervisor for twenty-six (26) years, and as the Chairman of the Warren County Board of Supervisors for four (4) years, and

WHEREAS, the County Facilities Committee deems this to be a fitting tribute in honor and suggests that appropriate action be taken to designate the driveway at the main entrance to the Warren County (Floyd Bennett Memorial) Airport as "Lou Tessier Way", now, therefore, be it,

RESOLVED, that the Warren County Board of Supervisors hereby designates the driveway at the main entrance to the Warren County (Floyd Bennett Memorial) Airport as "Lou Tessier Way" effective August 20, 2021.

Adopted by unanimous vote.

RESOLUTION NO. 304 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

RESOLUTION AUTHORIZING CORNELL COOPERATIVE EXTENSION TO USE THE COUNTY OWNED TRAINING FACILITY FOR FAIR ACTIVITIES

RESOLVED, that the Warren County Board of Supervisors hereby authorizes Cornell Cooperative Extension to use the County owned Training Facility for Fair activities, for a time period commencing August 20, 2021 and terminating December 31, 2028.

Adopted by unanimous vote.

RESOLUTION NO. 305 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING AGREEMENTS WITH VARIOUS AGENCIES/INDIVIDUALS FOR A RE-ENTRY AMBASSADOR IN ASSOCIATION WITH THE Y-RECONNECTS GRANT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes agreements with the following agencies/individuals for a Re-Entry Ambassador in association with the Y-ReConnects grant, for amounts not to exceed those set forth on the attached Schedule "A," for a term commencing retroactive to April 1, 2021 and terminating March 31, 2022, and be it further

RESOLVED, that if any further funding becomes available or is decreased during the term of these agreements, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreements in a form approved by the County Attorney.

SCHEDULE "A"

<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
WAIT House	\$ 2,710.00	A.3140 470
Maureen Buckley Johnson	\$ 2,710.00	A.3140 470
Michelle Treffi	\$ 2,710.00	A.3140 470
Jameson Buchard	\$ 2,710.00	A.3140 470
TOTAL	\$ 10,840.00	

Adopted by unanimous vote.

RESOLUTION NO. 306 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING AGREEMENT WITH BIG BROTHERS AND BIG SISTERS OF THE SOUTHERN ADIRONDACKS TO PROVIDE CONSULTATION AND PARTICIPATION IN THE TRAININGS IN ASSOCIATION WITH THE Y-RECONNECTS GRANT FOR THE PROBATION DEPARTMENT

WHEREAS, the Director of Probation has requested to enter into an agreement with Big Brothers and Big Sisters of the Southern Adirondacks, 1 Lawrence Street, Suite 1B, Glens Falls, New York 12801, to provide consultation and participation in the trainings in association with the Y-ReConnects Grant, for an amount not to exceed Seven Hundred Twenty Dollars (\$720), for a term commencing retroactive to April 1, 2021 and terminating March 31, 2022, and

WHEREAS, the Criminal Justice Committee has approved the request for an agreement with Big Brothers and Big Sisters of the Southern Adirondacks as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that if any further state aid funding becomes available or is decreased during the term of this agreement, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 307 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION FOR PARENT PROGRAMMING IN ASSOCIATION WITH THE Y-RECONNECTS GRANT FOR THE PROBATION DEPARTMENT

WHEREAS, the Director of Probation has requested to enter into an agreement with Cornell Cooperative Extension, for parent programming in association with the Y-ReConnects Grant, for an amount not to exceed Four Thousand Nine Hundred Ninety-Nine Dollars (\$4,999), for a term commencing retroactive to April 1, 2021 and terminating March 31, 2022, and

WHEREAS, the Criminal Justice Committee has approved the request for an

agreement with Cornell Cooperative Extension as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available or is decreased during the term of this agreement, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 308 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING AGREEMENT WITH MEDIATION MATTERS FOR RESTORATIVE PRACTICES TRAINING IN ASSOCIATION WITH THE Y-RECONNECTS GRANT FOR THE PROBATION DEPARTMENT

WHEREAS, the Director of Probation has requested to enter into an agreement with Mediation Matters, North Russell Road, 2nd Floor, Albany, New York 12206, for restorative practice training in association with the Y-ReConnects Grant, for an amount not to exceed Fifteen Thousand Dollars (\$15,000), for a term commencing retroactive to April 1, 2021 and terminating March 31, 2022, and

WHEREAS, the Criminal Justice Committee has approved the request for an agreement with Mediation Matters as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available or is decreased during the term of this agreement, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 309 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING AGREEMENT WITH PROGRESSIVE PARENTING TO PROVIDE SUPPORT, EDUCATION, ADVOCACY AND MENTORING TO FAMILIES IN THE COMMUNITY FOR THE PROBATION DEPARTMENT

WHEREAS, the Director of Probation has requested to enter into an agreement with Progressive Parenting, Inc., 238 Bay Road, #2, Queensbury, New York 12804, to provide support, education, advocacy and mentoring to families in the community, for an amount not to exceed Four Thousand Nine Hundred Ninety-Nine Dollars (\$4,999), for a term commencing upon execution by both parties and continuing so long as grant funding is provided, and

WHEREAS, the Criminal Justice Committee has approved the request for an agreement with Progressive Parenting, Inc. as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 310 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING FOR THE THIRD COUNSEL AT FIRST APPEARANCE GRANT FOR THE PUBLIC DEFENDER

WHEREAS, the Public Defender is requesting approval to submit a grant application to the New York State Office of Indigent Legal Services for the Third Counsel at First Appearance grant in an amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000), for a term commencing retroactive to January 1, 2020 and terminating December 31, 2022, now, therefore be it

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute a grant application to the New York State Office of Indigent Legal Services for the Third Counsel at First Appearance grant for the Public Defender's Office in an amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000), for a term commencing retroactive to January 1, 2020 and terminating December 31, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement as well as any modifications, extensions and/or other necessary documents relative to the aforescribed grant program in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this agreement, no further resolution to accept said monies is necessary and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the additional funds in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 311 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR THE THIRD UPSTATE QUALITY IMPROVEMENT AND CASELOAD REDUCTION GRANT (C3RD652) FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, the Public Defender is requesting approval to submit a grant application to the New York State Office of Indigent Legal Services for the Third Upstate Quality Improvement and Caseload Reduction grant in an amount not to exceed Three Hundred Thousand Dollars (\$300,000), for a term commencing retroactive to July 1, 2020 and terminating June 30, 2023, now, therefore be it

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute a grant application to the New York State Office of Indigent Legal Services for the Third Upstate Quality Improvement and Caseload Reduction grant for the Public Defender's Office in an amount not to exceed Three Hundred Thousand Dollars (\$300,000), for a term commencing retroactive to July 1, 2020 and terminating June 30, 2023, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement as well as any modifications, extensions and/or other necessary documents relative to the aforescribed

grant program in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this agreement, no further resolution to accept said monies is necessary and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the additional funds in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 312 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD IN SIGNING A LETTER SUPPORTING A NATIONAL TELECOMMUNICATIONS AND INFORMATION ADMINISTRATION (NTIA) BROADBAND APPLICATION

WHEREAS, the Economic Growth & Development Committee recommended the Chair of the Board of Supervisors send a letter supporting a National Telecommunications and Information Administration (NTIA) Broadband application and expressing support for a local match not to exceed Two Hundred Fifty Thousand Dollars (\$250,000), now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to sending a letter supporting a National Telecommunications and Information Administration (NTIA) Broadband application and expressing support for a local match not to exceed Two Hundred Fifty Thousand Dollars (\$250,000).

Adopted by unanimous vote.

RESOLUTION NO. 313 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

AMENDING RESOLUTION NO. 448 OF 2020, "AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF WARREN COUNTY FOR YOUTH CAMPING PROGRAM AT SKYE FARM CAMP", TO REMOVE LANGUAGE SPECIFYING THAT THE CAMPING PROGRAM IS LIMITED TO SKYE FARM CAMP

WHEREAS, pursuant to Resolution No. 448 of 2020, Warren County authorized an agreement with Cornell Cooperative Extension Association of Warren County, to provide youth a residential camping experience in Warren County at Skye Farm Camp, for a total amount not to exceed Twenty-Five Thousand Dollars (\$25,000), and

WHEREAS, the Economic Growth & Development Committee has approved a request to remove the language specifying that the youth camping program is limited to Skye Farm Camp, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an amendment agreement with Cornell Cooperative Extension Association of Warren County to remove the language specifying Skye Farm Camp, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 448 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 314 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

APPROVING WORKFORCE DEVELOPMENT BOARD (WDB) BUDGET FOR PROGRAM YEAR 2021-2022; AUTHORIZING MEMORANDUM OF UNDERSTANDING RELATING TO COST ALLOCATION PLAN WITH THE WDB AND OTHER AGENCIES

RESOLVED, upon the review and recommendation of the Economic Growth & Development Committee, the Warren County Board of Supervisors hereby approves the Workforce Development Board (WDB) Budget for the Program Year July 1, 2021 to June 30, 2022, said budget being on file with the Clerk of the Board of Supervisors, and be it further

RESOLVED, that Warren County hereby authorizes a new cost allocation plan for the memorandum of understanding between the WDB and other local agencies including Washington and Saratoga Counties, for the period commencing July 1, 2021 and continuing until modified with a new budget and cost allocation plan, with the understanding that the cost to Warren County shall not exceed the County's reconciled fair share described in the cost allocation plan including the above described 2021-2022 budget, and be it further

RESOLVED, that the Chair of the Board be, and hereby is, authorized to execute a new memorandum of understanding with the WDB for a cost allocation plan provided that: (1) the memorandum of understanding is in a form approved by the County Attorney, and (2) that the only funds to be provided by Warren County toward this function will be funds received through Federal or State sources so designated for this purpose.

Adopted by unanimous vote.

RESOLUTION NO. 315 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

AUTHORIZING CONTINUATION OF AGREEMENT WITH LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD FOR THE COUNTY TO PROVIDE GIS AND MAPPING SERVICES NECESSARY TO COMPLETE ALL TASKS IN THE QUANTIFYING PHOSPHORUS REDUCTIONS FOR PROPOSED PROJECTS IN NY REDUCTION PLAN

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the continuation of the agreement with Lake Champlain-Lake George Regional Planning Board, (the previous agreement being authorized by Resolution No. 101 of 2020), for the County to provide GIS and mapping services necessary to complete all tasks in the Quantifying Phosphorus Reductions for Proposed Projects in NY Reduction Plan at a rate of Fifty-Two Dollars (\$52) per hour, not to exceed a total of Thirty-One Thousand Two Hundred Dollars (\$31,200), for a term commencing July 1, 2021 and terminating June 30, 2022, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 316 OF 2021

Resolution introduced by Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

AUTHORIZING SEPARATE ON-LINE PUBLIC AUCTION FOR TOWN OF QUEENSBURY TAX MAP PARCEL NO. 302.8-1-2 AND AUTHORIZING THE TOWN OF QUEENSBURY TO PURSUE A STUDY, AT NO COST TO THE COUNTY, REGARDING THE VIABILITY OF USING THIS PARCEL AS A PARKING LOT FOR THE WARREN COUNTY BIKEWAY

WHEREAS, Warren County received a Judgment and Order to establish title with regards to Town of Queensbury Tax Map Parcel No. 302.8-1-2 (also known as the Mullens Property), and

WHEREAS, the Environmental Concerns & Real Property Tax Services Committee held extensive discussion on the future of the parcel which primarily revolved around either selling the parcel at auction or retaining it for use as a parking lot in connection with the Warren County Bikeway, and

WHEREAS, following their discussions, the Environmental Concerns & Real Property Tax Services Committee took action to suggest that a separate on-line public auction for the potential sale of Town of Queensbury Tax Map Parcel No. 302.8-1-2 be held to gauge interest in the purchase of the property, setting a minimum sale price of Sixty-Eight Thousand Seven Hundred Dollars (\$68,700) and reserving the right to reject any bids at the Board of Supervisors' discretion, while concurrently allowing the Town of Queensbury to perform a study, at no cost to the County, regarding the viability of using the parcel as a parking lot in connection with the Warren County Bikeway, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes an on-line public auction to be held on a date to be determined for the potential sale of Town of Queensbury Tax Map Parcel No. 302.8-1-2 to gauge interest in the property, with a minimum sale price of Sixty-Eight Thousand Seven Hundred Dollars (\$68,700) and reserving the right to reject any bids at the Board of Supervisors' discretion, while concurrently allowing the Town of Queensbury to perform a study, at no cost to the County, regarding the viability of using the parcel as a parking lot in connection with the Warren County Bikeway, and be it further

RESOLVED, that the acceptance of a successful bid and the transfer of Town of Queensbury Tax Map Parcel No. 302.8-1-2 must be authorized by separate resolution of the Board of Supervisors.

Adopted by unanimous vote.

RESOLUTION NO. 317 OF 2021

Resolution introduced by Supervisors Diamond, Bruno, Braymer, Leggett and Geraghty

**ENACTING LOCAL LAW NO. 6 OF 2021, ENTITLED
"A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 5 OF 2021,
'A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014,
WARREN COUNTY ETHICS AND DISCLOSURE LAW'"**

WHEREAS, a proposed Local Law was duly presented to the Board of Supervisors and considered by them, said proposed Local Law entitled "A Local Law Amending and Updating Local Law No. 5 of 2021, 'A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law,'" and

WHEREAS, the Board of Supervisors adopted Resolution No. 298 of 2021 on July 16, 2021, authorizing a public hearing to be held by the Board of Supervisors on the 20th day

of August, 2021, at 10:00 a.m. on the matter of the proposed Local Law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 20th day of August 2021, does hereby enact and adopt Local Law No. 6 of 2021 as annexed hereto, and be it further

RESOLVED, that the Chair of the Board of Supervisors, Clerk of the Board of Supervisors, and County Attorney are hereby authorized to make such minor modifications to the Local Law as deemed necessary, and are authorized to execute, file and publish the Local Law and take all necessary actions for the promulgation thereof.

SCHEDULE "A"
COUNTY OF WARREN
LOCAL LAW NO. 6 OF 2021

"A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 5 OF 2021, 'A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014, WARREN COUNTY ETHICS AND DISCLOSURE LAW'"

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York as follows:

SECTION 1. Title. This Local Law shall be entitled "A Local Law Amending and Updating Local Law No. 5 of 2021, 'A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law.'"

SECTION 2. Purpose. To update the Financial Disclosure Form included as "Appendix B" in the Warren County Ethics and Disclosure Law intended to ensure that officers and employees of Warren County hold their positions to serve and benefit the public, and not for obtaining unwarranted personal or private gain in the exercise and performance of their official powers and duties. The Board of Supervisors recognizes that, in furtherance of this fundamental principle, there is a need for clear and reasonable standards of ethical conduct. This code of ethics establishes those standards.

SECTION 3. Definitions.

- (a) "Board" means Warren County Board of Supervisors.
- (b) "Code" means this Code of Ethics.
- (c) "Interest" means a direct or indirect financial or material benefit, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the municipality or an area of the municipality, or a lawful class of such residents or taxpayers. A municipal officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse, or a member of his or her household, is an owner, partner, member, director, officer, employee, or directly, collectively directly or indirectly owns or controls more than fifty percent (50%) of the organization.
- (d) "Municipal officer or employee" means a paid or unpaid officer or employee of Warren County, including, but not limited to, the members of any municipal board and includes elected officials and officers or employees who hold policy making positions.
- (e) "Relative" means a spouse, child or step-child, or dependent.
- (f) "Spouse" means a husband or wife of the municipal officer or employee unless living separate and apart in contemplation of divorce or formal separation.

SECTION 4. Applicability. This code of ethics applies to the officers and employees of Warren County, and shall replace and supersede the Warren County Code of Ethics dated 2014. The provisions of this code of ethics shall apply in addition to all applicable State and local laws relating to conflicts of interest and ethics including, but not limited to, Article 18 of the General Municipal Law and all rules, regulations, policies and procedures of Warren County.

SECTION 5. Prohibition on use of municipal position for personal or private gain. No municipal officer or employee shall use his or her municipal position or official powers and duties to secure a financial or material benefit for himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.

SECTION 6. Disclosure of interest in legislation and other matters.

(a) Whenever a matter requiring the exercise of discretion comes before a municipal officer or employee, either individually or as a member of a board, and disposition of the matter could result in a direct or indirect financial or material benefit to himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, the County officer or employee shall refrain from the exercise of discretion in the matter.

(b) The County officer or employee shall also disclose in writing the nature of the interest. The disclosure shall be made when the matter requiring disclosure first comes before the County officer or employee, or when the County officer or employee first acquires knowledge of the interest requiring disclosure, whichever is earlier.

(c) In the case of a person serving in an elective office, the disclosure shall be filed with the County Attorney and shall be provided to the Board of Ethics for a proactive review and consultation should a conflict exist within sixty (60) days of the notice being filed. In all other cases, the disclosure shall be filed with the person's supervisor or, if the person does not have a supervisor, the disclosure shall be filed with the County officer, employee or board having the power to appoint to the person's position.

SECTION 7. Annual Disclosure.

- 1) Officers and employees required to file. The officers and employees of Warren County as set forth below and more particularly but not necessarily exhaustively set forth on a representative list of such officers and employees annexed and incorporated herein as Appendix "A", shall be required to sign and file an annual disclosure statement. The form annual disclosure statement is annexed hereto and incorporated herein as Appendix "B". The Board of Ethics as established under Section 18 hereof shall enforce such filing requirements, and shall have the authority to review the annual disclosure statements and shall do so within sixty (60) days of the filing due date and as needed to determine questions that may arise under this law. All officers and employees shall comply with General Municipal Law Article 18 and any amendments or revisions relative to the filing of financial statements.
 - (a) Elected officials; and
 - (b) The heads of any agency, department, division, council, board, commission, authority or bureau of Warren County and their deputies and other persons authorized to act on their behalf who make policy decisions; and
 - (c) Officers and employees who hold policymaking positions, including

members of boards, commissions and public authorities of Warren County. A person shall be considered to hold a policymaking position if he or she meets the following criteria, based either on the powers and duties of the position held by the person as set forth in the job description or any applicable law or regulation, or based on the actual duties performed by the person:

- (1) he or she has been determined to be managerial pursuant to Civil Service Law §201(7) because he or she formulates policy; or
 - (2) he or she is in the non-competitive class under §2.2 of the rules and regulations of the New York State Department of Civil Service, provided that the person holds a position that is designated in any applicable rules and regulations promulgated by the county civil service commission or County Personnel Officer pursuant to Civil Service Law §20, on the basis that the position requires the performance of functions influencing policy; or
 - (3) he or she exercises responsibilities of a broad scope in the formulation of plans for the implementation of goals or policy for a county agency or acts as an advisor to an individual in such a position, and
 - (d) Officers and employees having discretionary authority with respect to:
 - (1) Contracts, leases, franchises, concessions, permits, or licenses; or
 - (2) The purchase, sale, rental, or lease of real property, personal property, or services, or a contract therefore; or
 - (3) The obtaining of grants of money or loans; or
 - (4) Inspections; or
 - (5) The adoption or repeal of any rule or regulation having the force and effect of law, and
- 2) Time and place for filing. The annual disclosure statements shall be filed with the office of the County Attorney no later than the 31st of January each year. This filing may be completed electronically or hard copy as a fillable form, with a copy of certification of completion of the Warren County electronic ethics training. A complete list of filings shall be provided to the Board of Ethics members by February 14th of each year. Late or missing submissions shall be followed up on by the Board of Ethics with the assistance of the County Attorney's Office. After ninety (90) days, notification of any outstanding filings shall be sent to the County Administrator and members of the Board of Supervisors. Disclosure statements must be updated during the year as circumstances warrant.

SECTION 8. Recusal and abstention.

- (a) No County officer or employee may directly or indirectly participate in any decision or take any official action with respect to any matter requiring the exercise of discretion, including discussing the matter and voting on it, when he or she knows or has reason to know that the action could confer a direct or indirect financial or material benefit on himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.
- (b) In the event that this section prohibits a municipal officer or employee from exercising or performing a power or duty:
 - (1) if the power or duty is vested in a municipal officer as a member of a board, then the power or duty shall be exercised or performed by the other members of the board; or
 - (2) if the power or duty that is vested in a municipal officer individually, then the power or duty shall be exercised or performed by his or her deputy or,

- if the officer does not have a deputy, the power or duty shall be performed by another person to whom the officer may lawfully delegate the function.
- (3) if the power or duty is vested in a municipal employee, he or she must refer the matter to his or her immediate supervisor, and the immediate supervisor shall designate another person to exercise or perform the power or duty.

SECTION 9. Prohibition inapplicable; disclosure, recusal and abstention not required.

- (a) This code's prohibition on use of a municipal position (section 5), disclosure requirements (sections 6 and 7), and requirements relating to recusal and abstention (section 8), shall not apply with respect to the following matters:
- (1) adoption of Warren County's annual budget;
 - (2) any matter requiring the exercise of discretion that directly affects any of the following groups of people or a lawful class of such groups:
 - (i) all municipal officers or employees;
 - (ii) all residents or taxpayers of the municipality or an area of the municipality; or
 - (iii) the general public;
 - (3) any matter that does not require the exercise of discretion.
- (b) Recusal and abstention shall not be required with respect to any matter:
- (1) which comes before the Warren County Board of Supervisors or standing Committee or Special Committee thereof when a majority of the board's or committee's total membership would otherwise be prohibited from acting by section 8 of this code;
 - (2) which comes before a municipal officer when the officer would be prohibited from acting by section 8 of this code and the matter cannot be lawfully delegated to another person.

SECTION 10. Investments in conflict with official duties.

- (a) No Warren County officer or employee may acquire the following investments:
- (1) investments that can be reasonably expected to require more than sporadic (i.e. three to four (3-4) times per year) recusal and abstention under section 8 of this code; or
 - (2) investments that would otherwise impair the person's independence of judgment in the exercise or performance of his or her official powers and duties.
- (b) This section does not prohibit a Warren County officer or employee from acquiring any other investments or the following assets:
- (1) real property located within Warren County and used as his or her personal residence;
 - (2) less than five percent (5%) of the stock of a publicly traded corporation; or
 - (3) bonds or notes issued by a municipality and acquired more than one year after the date on which the bonds or notes were originally issued.

SECTION 11. Private employment in conflict with official duties.

- (a) No Warren County officer or employee, during his or her tenure as a municipal officer or employee, may engage in any private employment, including the rendition of any business, commercial, professional or other types of services, and including serving as a Board member, consultant, contractor or passive investor of an entity that engages in any business or maintains any relationship with Warren County, provides to or oversees from the County any client

referrals or competes with the County when the employment or activity:

- (1) can be reasonably expected to require more than sporadic recusal and abstention pursuant to sections 8 and 10 of this code;
 - (2) can be reasonably expected to require disclosure or use of confidential information gained by reason of serving as a municipal officer or employee;
 - (3) violates section 805-a(1)(c) or (d) of the General Municipal Law; or
 - (4) requires representation of a person or organization other than Warren County in connection with litigation, negotiations or any other matter to which Warren County is a party.
- (b) Outside Interest Form. If any Warren County officer or employee or immediate family member is currently or plans to be in the future an employee, Board member, consultant, owner, contractor or even a passive investor of an entity that engages in any business or maintains any relationship with Warren County; provides to or receives from Warren County any client referrals or competes with Warren County, they must fill out an Outside Interest Form in the office of the Warren County Attorney, and a copy of the completed Form must be provided to the Board of Ethics. Annexed hereto and made a part hereof as Appendix "C" is a sample copy of the Outside Interest Form.

SECTION 12. Future employment.

- (a) No Warren County officer or employee may ask for, pursue or accept a private post-government employment opportunity with any person or organization that has a matter requiring the exercise of discretion pending before the Warren County officer or employee, either individually or as a member of a board, while the matter is pending or within the thirty (30) days following final disposition of the matter.
- (b) No Warren County officer or employee, for the two-year period after serving as a Warren County officer or employee, may represent or render services to a private person or organization in connection with any matter involving the exercise of discretion before the Warren County office, board, department or comparable organizational unit for which he or she serves.
- (c) No Warren County officer or employee, at any time after serving as a Warren County officer or employee, may represent or render services to a private person or organization in connection with any particular transaction in which he or she personally and substantially participated while serving as a Warren County officer or employee.

SECTION 13. Personal representations and claims permitted. This Code shall not be construed as prohibiting a Warren County officer or employee from:

- (a) representing himself or herself, or his or her spouse or minor children before Warren County; or
- (b) asserting a claim against Warren County on his or her own behalf, or on behalf of his or her spouse or minor children.

SECTION 14. Use of Warren County resources.

- (a) Warren County resources shall be used for lawful Warren County purposes. Warren County resources include, but are not limited to, municipal personnel, and Warren County's money, vehicles, equipment, materials, supplies or other property.

- (b) No Warren County officer or employee may use or permit the use of Warren County resources for personal or private purposes, but this provision shall not be construed as prohibiting:
 - (1) any use of Warren County resources authorized by law or municipal policy;
 - (2) the use of Warren County resources for personal or private purposes when provided to a Warren County officer or employee as part of his or her compensation; or
 - (3) the occasional and incidental use during the business day of Warren County telephones and computers for necessary personal matters such as family care and changes in work schedule.
- (c) No Warren County officer or employee shall cause Warren County to spend more than is reasonably necessary for transportation, meals or lodging in connection with official travel.
- (d) All Warren County officers and employees shall take a computerized ethics training course. This training provides guidance regarding your outside activities while under County employment. A certification of this training shall be filed with your supervisor annually no later than January 31st or within ten (10) days of employment with Warren County.

SECTION 15. Interests in Contracts.

- (a) No Warren County officer or employee may have an interest in a contract that is prohibited by section 801 of the General Municipal Law.
- (b) Every Warren County officer and employee shall disclose interests in contracts with Warren County at the time and in the manner required by section 803 of the General Municipal Law.

SECTION 16. Nepotism. Except as otherwise required by law:

- (a) No Warren County officer or employee shall induce others to hire a relative of the officer or employee.
- (b) No Warren County officer or employee, either individually or as a member of a board, may participate in any decision specifically to appoint, hire, promote, discipline or discharge a relative for any position at, for or within Warren County or a Warren County board, except:
 - (1) A Department Head may undertake to appoint, hire, promote, discipline or discharge a relative if no other County officer or employee can undertake the action, and the action is undertaken in accordance with the Civil Service Law and Rules promulgated thereunder for competitive positions; or
 - (2) In all other cases, a Department Head may undertake to appoint, hire, promote, discipline or discharge a relative if no other County officer or employee can undertake the action, and the Department Head obtains approval from the Board of Supervisors, which may seek a written advisory opinion from the Board of Ethics, before undertaking the action.
- (c) No Warren County officer or employee may immediately or directly manage and/or supervise a relative in the performance of a relative's official powers or duties. If a Warren County officer or employee would be responsible for the management or supervision of a relative, an alternative supervisory arrangement must be made to manage and supervise the relative; the management and supervision must be undertaken pursuant to Civil Service Law and Rules, if applicable, and any decision to appoint, hire, promote, discipline or discharge must be in accordance with subdivision (b) above.

- (d) Any Warren County officer or employee, or prospective officer or employee, may request a written advisory opinion from the Board of Ethics regarding the implementation of this Section.

SECTION 17. Political Solicitations.

- (a) No Warren County officer or employee shall directly or indirectly to compel or induce a subordinate Warren County officer or employee to make, or promise to make, any political contribution, whether by gift of money, service or other thing of value.
- (b) No Warren County officer or employee may act or decline to act in relation to appointing, hiring or promoting, discharging, disciplining, or in any manner changing the official rank, status or compensation of any Warren County officer or employee, or an applicant for a position as a Warren County officer or employee, on the basis of the giving or withholding or neglecting to make any contribution of money or service or any other valuable thing for any political purpose.

SECTION 18. Confidential Information. No Warren County officer or employee who requires confidential information in the course of exercising or performing his or her official powers or duties may disclose or use such information unless the disclosure or use is required by law or in the course of exercising or performing his or her official powers and duties.

SECTION 19. Gifts.

- (a) No Warren County officer or employee shall solicit, accept or receive a gift in violation of section 805-a(1)(a) of the General Municipal Law as interpreted in this section.
- (b) No Warren County officer or employee may directly or indirectly solicit any gift.
- (c) No Warren County officer or employee may accept or receive any gift, or multiple gifts from the same donor, having an annual aggregate value of seventy-five dollars (\$75) or more when:
 - (1) the gift reasonably appears to be intended to influence the officer or employee in the exercise or performance of his or her official powers or duties;
 - (2) the gift could reasonably be expected to influence the officer or employee in the exercise or performance of his or her official powers or duties; or
 - (3) the gift is intended as a reward for any official action on the part of the officer or employee.
- (d) For purposes of this section, a "gift" includes anything of value, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form. The value of a gift is the gift's fair market value, determined by the retail cost of the item or a comparable item. The fair market value of a ticket entitling the holder to food, refreshments, entertainment, or any other benefit is the face value of the ticket, or the actual cost to the donor, whichever is greater. Determination of whether multiple gifts from a single donor exceed seventy-five dollars (\$75) must be made by adding together the value of all gifts received from the donor by an officer or employee during the twelve-month period preceding the receipt of the most recent gift.
- (e) (1) A gift to a Warren County officer or employee is presumed to be intended to influence the exercise or performance of his or her official powers or duties when the gift is from a private person or organization that seeks

Warren County action involving the exercise of discretion by or with the participation of the officer or employee.

- (2) A gift to a Warren County officer or employee is presumed to be intended as a reward for official action when the gift is from a private person or organization that has obtained Warren County action involving the exercise of discretion by or with the participation of the officer or employee during the preceding twelve months.
- (f) This section does not prohibit any other gift, including:
 - (1) gifts made to Warren County;
 - (2) gifts from a person with a family or personal relationship with the officer or employee when the circumstances make it clear that the personal relationship, rather than the recipient's status as a Warren County officer or employee, is the primary motivating factor for the gift;
 - (3) gifts given on special occasions, such as marriage, illness, or retirement, which are modest, reasonable and customary;
 - (4) unsolicited advertising or promotional material of little intrinsic value, such as pens, pencils, note pads, and calendars;
 - (5) awards and plaques having a value of seventy-five dollars (\$75) or less which are publicly presented in recognition of service as a Warren County officer or employee, or other service to the community; or
 - (6) meals and refreshments provided when a Warren County officer or employee is a speaker or participant at a job-related professional or educational conference or program and the meals and refreshments are made available to all participants.

SECTION 20. Board of Ethics.

- (a) There is hereby established a Board of Ethics for Warren County. The Board of Ethics shall consist of three (3) members, one shall be an officer or employee of Warren County, one shall be an elected or appointed officer or employee of a local Municipality located within Warren County, and one shall be a member of the public who is not a County officer or employee, nor an officer, employee, elected or appointed member of a local Municipality. The members of such Board of Ethics shall be appointed by the Board of Supervisors, serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the Board of Ethics. The Board of Supervisors may appoint alternate members for each category who shall serve in the event a member is unable to serve due to illness, unavailability or when a conflict is presented. Alternate members shall serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the Board of Ethics.
- (b) A member of the Board of Ethics shall not be an official, officer or committee person of a political party or hold any similar office or title in a political party.
- (c) The Board of Ethics shall render advisory opinions with respect to article 18 of the General Municipal Law and this code. Such advisory opinions must be rendered pursuant to a written request under such rules and regulations as the Board of Ethics may prescribe. In addition, the Board of Ethics may make recommendations with respect to the drafting and adoption of a Code of Ethics, or amendments to the Code of Ethics, upon the request of the Board of Supervisors. The Board of Ethics may accept from the general public or any of its own members a complaint or allegation of conflict of interest or violation of this Code of any officer or employee of Warren County. The Board of Ethics may initiate an investigation upon its own motion or upon receipt of a sworn

- complaint alleging a violation, and shall have the advice of legal counsel employed by the Board of Ethics, or if none, the municipality's legal counsel.
- (d) The board of ethics may establish such rules and policies that may be necessary for the proper discharge of its duties and may utilize the services of the office of the Warren County Attorney.
 - (e) This Ethics and Disclosure Policy shall be reviewed and updated as needed with the new term of each Board, at a minimum of every two years. As such, the members of the Board of Ethics shall serve for the same duration and coincide with the term of the members of the Board of Supervisors. The contact information for the members of the Board of Ethics shall be maintained in the County Attorney's Office.
 - (f) Members of the Board of Ethics shall meet at a minimum of twice a year to review disclosure and certifications of training and as needed. Documentation of the meeting date and time shall be provided to the County Attorney and the Board of Supervisors.
 - (g) Members of the Board of Ethics shall be appointed for the remainder of the current term within sixty (60) days of the effective date of this Local Law, and they shall comply with the Local Law immediately upon appointment.

SECTION 21. Posting and distribution.

- (a) The Warren County Administrator or his or her designee must promptly cause a copy of this Local Law, and a copy of any amendment to this Local Law, to be posted publicly and conspicuously in each building under Warren County's control. The code must be posted within ten (10) days following the date on which the Local Law takes effect. An amendment to the Local Law must be posted within ten (10) days following the date on which the amendment takes effect.
- (b) The Warren County Administrator or his or her designee must promptly cause a copy of this Local Law, including any amendments to the Local Law, to be distributed, electronically or in hard copy, to every person who is or becomes an officer and employee of Warren County, who must acknowledge receipt to their supervisor within ten (10) days. In addition, the outside interest form (Appendix C) must be returned, if applicable, to the County Attorney's Office.
- (c) A copy of this Local Law shall be provided to all new officers and employees within ten (10) days of employment or assuming office, as the case may be.
- (d) Every Warren County officer or employee who receives a copy of this Local Law or an amendment to the Local Law must acknowledge such receipt in writing. Such acknowledgments must be filed with the Clerk of the Warren County Board of Supervisors who must maintain such acknowledgments as a public record.
- (e) The failure to post this Local Law or an amendment to the Local Law does not affect either the applicability or enforceability of the Local Law or the amendment. The failure of a Warren County officer or employee to receive a copy of this Local Law of ethics or an amendment to the Local Law, or to acknowledge receipt thereof in writing, does not affect either the applicability or enforceability of the Local Law or amendment to the Local Law.

SECTION 22. Enforcement. Any Warren County officer or employee who violates this Local Law may be censured, fined, suspended or removed from office or employment in the manner provided by law. Any County officer or employee who is being disciplined for violation of this Local Law must be referred by the officer's or employee's

supervisor to the Board of Ethics for an opinion that will be added to the person's personnel file.

SECTION 23. Severability. In the event that any provision of this Local Law shall be determined by a Court of Law to be illegal and/or unenforceable, the Local Law, to the extent the Courts have determined practical shall continue in full force and effect as if the said illegal or unenforceable provision were not contained a part thereof.

SECTION 24. Effective date. This Local Law shall take effect immediately upon filing with the Secretary of State.

APPENDIX "A"

The following Warren County officers and employees shall file a financial disclosure statement as provided by the Warren County Code of Ethics:

Supervisor, Warren County Board of Supervisors
 Clerk of the Warren County Board of Supervisors
 Deputy Clerk of the Warren County Board of Supervisors
 District Attorney
 Assistant District Attorney
 Public Defender
 Assistant Public Defender
 Warren County Administrator
 Assistant to the Warren County Administrator
 County Auditor
 County Treasurer
 Deputy County Treasurer
 Budget Officer
 Purchasing Agent
 Deputy Purchasing Agent
 Director of Real Property Tax Services
 Deputy Director of Real Property Tax Services
 County Clerk
 Deputy County Clerk
 County Attorney
 Assistant County Attorney
 Director, County Human Resources
 Personnel Officer
 Commissioners of Elections
 Deputy Commissioners of Elections
 Superintendent of Public Works
 Deputy Superintendent Public Works
 Deputy Superintendent Public Works/Operations
 Airport Manager
 Director of Probation
 Sheriff
 Undersheriff
 Lieutenant, Sheriff's Office
 Director of Public Health/Patient Services, Health Services

Appendix "A" con't

- Assistant Director Public Health
- Assistant Director Patient Services
- Director, Community Mental Health Services
- Assistant Director of Mental Health
- Commissioner of Social Services
- Deputy Commissioner of Social Services
- Social Services Attorney
- Assistant Social Services Attorney
- Director Countryside Adult Home
- Director of Employment and Training
- Director of Tourism
- Director of Weights & Measures
- Director, Office for the Aging
- County Historian
- Warren County Planner
- Associate Warren County Planner
- Administrator, Fire Prevention and Building Code Enforcement
- Administrator, Self-Insurance
- Deputy Insurance Administrator
- Director, Veterans' Services Agency
- Director of Information Technology
- Director, Office of Emergency Services
- Fire Coordinator
- Executive Director Lake Champlain/Lake George Regional Planning Board
- Warren County Coroner
- Warren County Medical Examiner
- Director, Soil and Water Conservation District
- Members of the Board of Ethics

APPENDIX "B"

**ANNUAL STATEMENT OF FINANCIAL DISCLOSURE
COUNTY OF WARREN FORM F-100
FOR 20_____**

1. Name and Address

Last Name	Middle Initial	First Name
Title		
Department or Agency		
County Address		
County Telephone		

2. Does any relative currently work for Warren County? If so, please provide the name(s) of the relative, the name of the County department, the relative's title and the date of hire.

3. Financial Interests.

- a. Business Positions. List any office, trusteeship, directorship, partnership, or other position in any business, association, proprietary, or not-for-profit organization held by you, and your relative, if any, for businesses that are involved with the County or any municipality within Warren County.

Name	Position	Organization	Local Agency & Nature of Involvement
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- b. Outside Employment. Describe any outside occupation, employment, trade, business, or profession providing more than \$1,000 per year for you, your spouse, and your relative if the outside employment is involved with the County or any municipality within Warren County.

Name	Position	Organization (Name / Address)	Local Agency & Nature of Involvement
_____	_____	_____	_____
_____	_____	_____	_____

- c. Future Employment. Describe any contract, promise or other agreement between you and anyone else with respect to your employment after leaving your County office or position, if such agreement is with a person or business involved with the County or any municipality within Warren County.

- d. Investments. Itemize and describe all investments in excess of \$5,000 or five percent (5%) of the value in any business, corporation, partnership, or other assets, including stocks, bonds, loans, pledged collateral, and other investments, for you, or your relative, if such investment is with a business or other entity involved with the County or any municipality within Warren County. List the location of all real estate within the county, or within five (5) miles thereof, in which you or your relative, if any, have an interest, regardless of its value.

Name	Name / Address of Business or Real Estate	Description of Investment
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

e. Other Income. Identify the source and nature of any other income in excess of \$1,000/year from any source not described above, for you and your relative, if any, provided that such income is from a source that is involved with the County or any municipality within Warren County.

Name	Name / Address of Income Source	Nature of Income
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. Interest in Contracts

Describe any interest that you or your relative have in any contract involving the County or municipality within Warren County.

Name	Contract Description
_____	_____
_____	_____
_____	_____
_____	_____

5. Debts.

Describe all debts you or your relative owe to the County or any municipality within Warren County in excess of \$5,000 (eg. outstanding occupancy tax payments or tax liens) as of the date of filing of this statement.

Name of Debtor	Name of Creditor
_____	_____

6. Third-Party Reimbursements.

Identify and describe the source of any third-party reimbursement for travel-related expenditures of any matter that relates to your official duties. The term "reimbursement" includes any travel-related expenses provided by anyone other than the County for speaking engagements, conferences, or fact-finding events that relate to your official duties.

Source	Description and Amount
_____	_____
_____	_____
_____	_____
_____	_____

7. Gifts and Honorariums.

Has anyone attempted to influence you by giving you gifts aggregating in excess of \$75, received during the last year by you or your relative, excluding gifts from a relative? The term "gifts" includes gifts of cash, property, personal items, payments to third parties on your behalf, forgiveness of debt, honorariums, and any other payments that are not reportable as income.

If yes, indicate:

Source	Description of Gift
_____	_____
_____	_____
_____	_____

The requirements of law relating to the reporting of financial interests are in the public interest and no adverse inference or unethical or illegal conduct or behavior will be drawn merely from compliance with these requirements.

Signature of Reporting Individual

Date

The filer shall provide the Board of Ethics with additional information if requested to do so by the Board of Ethics.

The reporting requirement of this statement is required by New York State Law and the law of Warren County. Improper use of any of the information contained in this statement by any third

person or entity in violation of privacy or other rights, or to harass or annoy the filer of this statement is separately punishable under the law.

This statement is subject to public disclosure under the New York State Freedom of Information Law (FOIL), but any information in this statement that is deemed exempt from disclosure by New York State law or the laws of Warren County shall be redacted. A FOIL request for information contained in this document will be denied if the information will be used to harass or annoy the filer.

APPENDIX "C"

WARREN COUNTY

Outside Interest Form

This form is to be filled out if you or any relative is currently or plans to be in the future, an employee, board member, consultant, owner, contractor or even a passive investor of an entity that: (i) engages in any business or maintains any relationship with The County (The County); (ii) provides to, or receives from The County any client referrals, or (iii) competes with The County. The completed form must be submitted to the County Attorney.

Name: _____

Job Title: _____

If not an employee, describe the nature of your relationship with The County:

Describe the nature of your outside activities in any entity that engages in any business or maintains any relationship with The County.

Describe the nature of your outside activities in any entity that provides to, or receives from, The County any client referrals.

Describe the nature of your outside activities in any entity that competes with The County.

Date completed and signature

Signature

Date

Date reviewed by Compliance Officer and signature

Signature

Date

Roll Call Vote:
Ayes: 726
Noes: 138 Supervisors Wild and Dickinson
Absent: 136 Supervisors Merlino and Strough
Adopted.

RESOLUTION NO. 318 OF 2021

Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and Diamond

AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE BOARD OF ELECTIONS FOR THE EARLY VOTING EXPANSION GRANT PROGRAM

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit an application to the New York State Board of Elections, 40 North Pearl Street, Albany, New York 12207, for the Early Voting Expansion Grant Program, for an amount not to exceed Eighteen Thousand Seven Hundred Eighty-Eight Dollars and Eleven Cents (\$18,788.11), for a term commencing retroactive to April 7, 2021 and terminating January 28, 2022, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 319 OF 2021

Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and Diamond

AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE BOARD OF ELECTIONS FOR THE TECHNOLOGY INNOVATION AND ELECTION RESOURCE (TIER) GRANT PROGRAM

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit an application to the New York State Board of Elections, 40 North Pearl Street, Albany, New York 12207, for the Technology Innovation and Election Resource (TIER) Grant Program, for an amount not to exceed Seventy Thousand Eight Hundred Five Dollars and Seventy-Four Cents (\$70,805.74), for a term commencing retroactive to April 7, 2021 and terminating January 27, 2022, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 320 OF 2021

Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and Diamond

RESOLUTION REQUESTING WARREN COUNTY BE EXEMPT FROM NEW YORK STATE SENATE BILL S.4306B AND NEW YORK STATE ASSEMBLY BILL A.5424 RELATED TO REQUIREMENTS FOR EARLY VOTING POLLING LOCATION IN THE LARGEST CITY IN THE COUNTY

WHEREAS, legislation has been introduced in both the New York State Senate and New York State Assembly related to requiring the Board of Elections to designate a number of early voting polling places based on the number of registered voters in each county to be located in the largest city in the county, and

WHEREAS, Warren County's current voting location is sufficient to all voters in the County as the location is on a City bus route, has a designated room for all voters and has a secure area for all machines and poll books when they are not in use, and

WHEREAS, this legislation, if adopted or included as a mandate, will result in hardship on Warren County due to the voting population, parking issues, financial obligations and polling location issues in Warren County's largest city, and

WHEREAS, the Governmental Operations & Advocacy Committee has approved a request to be exempt from New York State Senate Bill S.4306B and New York State Assembly Bill A.4524, due to the hardship described above, now, therefore, be it

RESOLVED, the Warren County Board of Supervisors is hereby requesting Warren County be exempt from New York State Senate Bill S.4306B and New York State Assembly Bill A.5424, and be it further

RESOLVED, that the Clerk of the Board of Supervisors shall forward copies of this resolution to Governor Andrew M. Cuomo, Senator Daniel Stec, Assemblyman Matthew

Simpson, the New York State Association of Counties and the Intercounty Legislative Committee of the Adirondacks.

Adopted by unanimous vote.

RESOLUTION NO. 321 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING CONTINUATION AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH AND HEALTH RESEARCH INSTITUTE FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS PLAN FUNDING

WHEREAS, the Director of Public Health/Patient Services has requested to continue its contractual relationship with New York State Department of Health (NYSDOH) and Health Research Institute, the agency that administers the grant on behalf of NYSDOH, relating to Public Health Emergency Preparedness Plan funding, in an amount not to exceed One Million Fifty Thousand Ninety-Nine Dollars (\$1,050,099) for a term commencing retroactive to July 1, 2021 and terminating June 30, 2022, now, therefore, be it

RESOLVED, that Warren County continue its contractual relationship with New York State Department of Health, 150 Broadway, Suite 516, Menands, New York 12204, as well as with the administrative agency, Health Research Institute, One University Place, Rensselaer, New York 12144, for Public Health Emergency Preparedness Plan Funding in an amount not to exceed One Million Fifty Thousand Ninety-Nine Dollars (\$1,050,099) for a term commencing retroactive to July 1, 2021 and terminating June 30, 2022, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute agreements relating to Public Health Emergency Preparedness Plan funding with the New York State Department of Health and Health Research Institute, either individually or jointly, in an amount not to exceed One Million Fifty Thousand Ninety-Nine Dollars (\$1,050,099) for a term commencing retroactive to July 1, 2021 and terminating June 30, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 322 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING RENEWAL OF THE GRANT AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH, BUREAU OF COMMUNITY ENVIRONMENTAL HEALTH AND FOOD PROTECTION FOR THE CHILDHOOD LEAD POISONING PREVENTION PROGRAM

RESOLVED, that the Board of Supervisors authorizes renewal of the grant agreement with the New York State Department of Health, Bureau of Community Environmental Health and Food Protection, Empire State Plaza, Corning Tower Building, Room 1395, Albany, New York 12237, (the previous renewal having been authorized by Resolution No. 163 of 2016), for the receipt of grant funds for the continuation of a Childhood Lead Poisoning Prevention Program within Warren County, for an annual amount not to exceed Twenty-Three Thousand One Dollars (\$23,001), for a term commencing retroactive to

August 20, 2021

815

October 1, 2020 and terminating September 30, 2021, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said grant agreement renewal in the form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, also authorized to execute any and all documents necessary to accept any Cost of Living Adjustment (COLA) payments that the County may receive relating to the above-described grant renewal, from time to time, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 323 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

ACCEPTING DONATION OF A COMPROD ANTENNA FROM PAUL W. BURLETT TO BE USED WITH THE GORE MOUNTAIN AMATEUR RADIO REPEATER AND AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO SEND A LETTER OF APPRECIATION FOR SAID DONATION

RESOLVED, that Warren County, accepts the donation of a comprod antenna from Paul W. Burlett to be used with the Gore Mountain amateur radio repeater, and be it further

RESOLVED, that the Chair of the Board of Supervisors, be, and hereby is, authorized to execute and send a letter of gratitude and appreciation to Paul W. Burlett on behalf of the Warren County Board of Supervisors for said donation.

Adopted by unanimous vote.

RESOLUTION NO. 324 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AMENDING RESOLUTION NO. 132 OF 2021, APPOINTING MEMBERS OF WARREN COUNTY EMS ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES, TO ADJUST MEMBERSHIP

WHEREAS, pursuant to Resolution No. 132 of 2021 the Warren County Board of Supervisors named the appointments to the Warren County EMS Advisory Board for the Office of Emergency Services, and

WHEREAS, the Director of the Warren County Office of Emergency Services has recommended that the following adjustments to the membership of the Warren County EMS Advisory Board:

NAME	EMS DEPARTMENT
Ashley Rivers <i>(to replace Jacob Benson)</i>	Bay Ridge EMS Department
Peter Lagrasse <i>(to replace Nate Thomas)</i>	Stony Creek EMS Department
James Ogden <i>(Remove)</i>	Former Fire Coordinator, Warren County

now, therefore, be it

RESOLVED, that Resolution No. 132 of 2021 is hereby amended to indicate that the above named individuals be, and hereby are, appointed and/or removed as members of the

Warren County EMS Advisory Board, and be it further

RESOLVED, that all other portions of Resolution No. 132 of 2021 shall remain in full force and effect.

Adopted by unanimous vote.

RESOLUTION NO. 325 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AMENDING RESOLUTION NO. 133 OF 2021, APPOINTING MEMBERS OF WARREN COUNTY FIRE ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES, TO ADJUST MEMBERSHIP

WHEREAS, pursuant to Resolution No. 133 of 2021 the Warren County Board of Supervisors named the appointments to the Warren County Fire Advisory Board for the Office of Emergency Services, and

WHEREAS, the Director of the Warren County Office of Emergency Services has recommended that the following adjustments to the membership of the Warren County Fire Advisory Board:

NAME	FIRE DEPARTMENT
Chief Pete Carr <i>(Remove)</i>	North Queensbury Fire Department
Chief Jamie Ellis <i>(Remove)</i>	Luzerne-Hadley Fire Department
James Ogden <i>(Remove)</i>	Former Fire Coordinator, Warren County
Chief John Donohue <i>(Appoint)</i>	North River Fire Department

now, therefore, be it

RESOLVED, that Resolution No. 133 of 2021 is hereby amended to indicate that the above named individuals be, and hereby are, appointed and/or removed as members of the Warren County Fire Advisory Board, and be it further

RESOLVED, that all other portions of Resolution No. 133 of 2021 shall remain in full force and effect.

Adopted by unanimous vote.

RESOLUTION NO. 326 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

RATIFYING THE ACTIONS OF THE WARREN COUNTY SHERIFF IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY COMMITTEE FOR STATEWIDE POLICE TRAFFIC SERVICES PROGRAM FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME

WHEREAS, based upon a request from the Warren County Sheriff, the Public Safety Committee approved a request to execute a grant agreement with the New York State Governor's Traffic Safety Committee for Statewide Police Traffic Services Program funding,

in an amount not to exceed Twenty-One Thousand Dollars (\$21,000), for a term commencing October 1, 2021 and terminating September 30, 2022, and

WHEREAS, the Sheriff executed the grant application prior to the August 20th Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Sheriff be, and hereby are, ratified with regard to executing the grant application to the New York State Governor's Traffic Safety Committee, 6 Empire State Plaza, Albany, New York 12228, for Statewide Police Traffic Services Program funding, in an amount not to exceed Twenty-One Thousand Dollars (\$21,000), for a term commencing October 1, 2021 and terminating September 30, 2022, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 327 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

RATIFYING THE ACTIONS OF THE WARREN COUNTY SHERIFF IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR PUBLIC SAFETY ANSWERING POINTS OPERATIONS PROGRAM FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME

WHEREAS, based upon a request from the Warren County Sheriff, the Public Safety Committee approved a request to execute a grant agreement with the New York State Division of Homeland Security and Emergency Services for Public Safety Answering Point Operations Program funding, and

WHEREAS, the Sheriff executed the grant application prior to the August 20, 2021 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Sheriff be, and hereby are, ratified with regard to executing the grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7, Albany, New York 12226, for Public Safety Answering Points Operations Program funding, in an amount not to exceed One Hundred Forty-Five Thousand Three Hundred Ninety-Four Dollars (\$145,394), for a term commencing retroactive to January 1, 2021 and terminating December 31, 2021, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 328 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE STOP-DWI FOUNDATION FOR HIGH VISIBILITY ENGAGEMENT CAMPAIGNS FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the New York State STOP-DWI Foundation, Inc., 1170 Phoenix Avenue, Schenectady, New York 12387, for high visibility engagement campaigns funding, in an amount not to exceed Fifteen Thousand Dollars (\$15,000), with no matching funds required by the County, for a term commencing October 1, 2021 and September 30, 2022, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 329 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AGREEMENTS AND MEMORANDUMS OF UNDERSTANDING WITH VARIOUS AGENCIES/DEPARTMENTS CONCERNING STOP-DWI PROGRAM - TRAFFIC SAFETY

RESOLVED, that Warren County continue the contractual relationship with the following agencies/departments for various STOP-DWI programs and activities, (the previous contracts and memorandums of understanding being authorized by Resolution No. 590 of 2019), in the amounts indicated, for a term commencing upon execution by both parties and terminating December 31, 2021, with the option for two (2) additional one (1) year terms and the Chair of the Board of Supervisors be, and hereby is, authorized to execute agreements and memorandums of understanding in a form approved by the County Attorney and in the amounts set forth below:

<u>AGENCIES/DEPARTMENTS/ADDRESS</u>	<u>AMOUNT NOT TO EXCEED</u>
City of Glens Falls Glens Falls Police Department 42 Ridge Street Glens Falls, NY 12801	\$44,375.00
Warren County District Attorney's Office Warren County Municipal Center 1340 State Route 9 Lake George, NY 12845	\$28,875.00

<u>AGENCIES/DEPARTMENTS/ADDRESS</u>	<u>AMOUNT NOT TO EXCEED</u>
Warren County Probation Department Warren County Municipal Center 1340 State Route 9 Lake George, NY 12845,	\$26,250.00

and be it further

RESOLVED, that the funds for these contracts shall be expended from Budget Code A.3315 470 STOP-DWI Program, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 330 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

**AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE CORRESPONDENCE
APPROVING JUST COMPENSATION AMOUNTS AND AUTHORIZING NEGOTIATIONS
WITH PROPERTY OWNERS FOR LAND ACQUISITIONS RELATED TO CR 19
OLMSTEDVILLE ROAD RECONSTRUCTION PROJECT**

WHEREAS, R.K. Hite & Company, Inc., right-of-way consultant for the County, has completed appraisals of property to be acquired as part of the CR 19 Olmstedville Road Reconstruction Project (the "Project"), and

WHEREAS, the consultant provided appraisals of numerous properties located in the Town of Chester that are crucial/necessary for the Project, and has provided correspondence to the Superintendent of Public Works outlining a highest approved appraisal amount/recommended just compensation amount for each property, based on the Uniform Appraisal Standards for Federal Land Acquisitions and verified by an independent reviewer, which are listed on the attached Schedule "A" and made a part of this resolution, and

WHEREAS, in order to commence negotiations with the property owners to purchase the properties, the County needs to acknowledge the just compensation amounts, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute any and all documentation from R.K. Hite & Company, Inc., which documentation may consist of: (1) correspondence approving just compensation amounts; (2) correspondence acknowledging receipt of partial title search certifications; (3) agreements to purchase real property; and (4) any other documentation that may be necessary in order to acquire the properties listed on the attached Schedule "A," with all documentation to be in a form approved by the County Attorney, and be it further

RESOLVED, that the expenses incurred for such Project shall be expended from Capital Project No. H394 - Olmstedville Road (CR 19) Reconstruction.

**SCHEDULE "A"
JUST COMPENSATION RECOMMENDATIONS**

Map No.	Tax Parcel ID	Property Owner	Approved Appraisal Amount	Recommended Just Compensation
01 & 02	17.-1-48 & 17.-1-1.1	Stephen de la Rosa & Mary Beth de la Rosa, as Trustees of the de la Rosa Family Trust dated March 30, 2020	\$400.00	\$400.00

Map No.	Tax Parcel ID	Property Owner	Approved Appraisal Amount	Recommended Just Compensation
03	17.-1-47	Gary and Lori Pless	\$100.00	\$100.00
04	17.-1-43	Stephen Carlin Susan Carlin Michael Carlin George Carlin, Jr. John Bodner Patricia Bodner Jaqueline Grippo Florence Grippo	\$100.00	\$100.00
05	17.-1-42	Terry and Gloria Pulvidente	\$100.00	\$100.00
06	17.-1-32	Kurt D. Froehlich and Vicky Froehlich	\$100.00	\$100.00
07	17.-1-31	Daniel Dwight Howe and Deborah Anne Howe	\$2,700.00	\$2,700.00
08	17.-1-29 & 17.-1-30	Kenneth J. Marcheselli and Cheryl Marcheselli	\$100.00	\$100.00
09	17.-1-27	Thomas M. Richardson and Theresa M. Richardson	\$100.00	\$100.00
10	17.-1-23.1	Kevin Lingel and Melissa Lingel	\$100.00	\$100.00
11	34.-1-21.2	Frederick Griffen and Sara Griffen	\$400.00	\$400.00
12	34.-1-21.1	Jessica F. Wescott	\$1,600.00	\$1,600.00
13	34.-1-22	Barbara Repp	\$4,900.00	\$4,900.00
14	34.-1-25	Hidden Lake Timber LLC	\$100.00	\$100.00
15	34.-1-23	Anthony T. Straka	\$300.00	\$300.00

Adopted by unanimous vote.

RESOLUTION NO. 331 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AWARDING BID AND AUTHORIZING AGREEMENT WITH CARVER CONSTRUCTION, INC. FOR CALL STREET (CR 32) CULVERT REPLACEMENT AT BENNIE BROOK, TOWN OF LAKE LUZERNE, WARREN COUNTY (WC 35-21)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Call Street (CR 32) Culvert Replacement at Bennie Brook, Town of Lake Luzerne, Warren County (WC 35-21), and

WHEREAS, the bids were opened on June 15, 2021 and the Superintendent of Public Works has recommended that the bid be awarded to Carver Construction, Inc., located at 494 Western Turnpike, Altamont, New York 12009, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Carver Construction, Inc., 494 Western Turnpike, Altamont, New York 12009, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Carver Construction, Inc. relative to Call Street (CR 32) Culvert Replacement at Bennie Brook, Town of Lake Luzerne, Warren County, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 35-21), for an amount not to exceed One Million One Hundred Fifty-Two Thousand One Hundred Forty-Five Dollars (\$1,152,145), for a term commencing upon execution by both parties and terminating upon completion of services, at the prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project No. H385.9550 280 CR 32 Bennie Brook Culvert.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 35-21 ITEM(S) CALL STREET (CR 33) CULVERT REPLACEMENT AT BENNE BROOK - TOWN OF LAKE LUZERNE - WARREN COUNTY, NY DATE: JUNE 15, 2021 TIME: 3:40 PM.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
DESCRIPTION OF ITEM								
REMOVING & STORING ANCHORAGE UNITS FOR CORRUGATED BEAM GUIDE RAILING:	\$425.00	\$850.00	\$220.00	\$440.00	\$125.00	\$250.00	\$200.00	\$400.00
TOPSOIL - ROADSIDE:	\$100.00	\$6,000.00	\$64.00	\$3,840.00	\$85.00	\$5,100.00	\$75.00	\$4,500.00
TOPSOIL - WETLAND MATERIALS:	\$92.00	\$11,040.00	\$66.00	\$7,920.00	\$90.00	\$10,800.00	\$200.00	\$24,000.00
TURF ESTABLISHMENTS - ROADSIDE:	\$1.00	\$1,990.00	\$1.10	\$2,189.00	\$1.75	\$3,482.50	\$11.00	\$21,890.00
CONTROLLING INVASIVE PLANT SPECIES BY EXCAVATION:	\$18.50	\$6,105.00	\$13.00	\$4,290.00	\$75.00	\$24,750.00	\$75.00	\$24,750.00
DISPOSAL OF MATERIAL CONTAINING INVASIVE PLANT SPECIES:	\$20.00	\$14,800.00	\$20.00	\$14,800.00	\$15.00	\$11,100.00	\$45.00	\$33,300.00
EQUIPMENT CLEANING FOR INVASIVE SPECIES:	\$1,100.00	\$3,100.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$900.00	\$900.00
BASIC WORK ZONE TRAFFIC CONTROL:	\$40,370.00	\$40,370.00	\$55,000.00	\$55,000.00	\$300,000.00	\$300,000.00	\$75,000.00	\$75,000.00
TEMPORARY POSITIVE BARRIER - CATEGORY 2 (PINNING PERMITTED):	\$28.50	\$2,850.00	\$20.00	\$2,000.00	\$42.00	\$4,200.00	\$200.00	\$20,000.00
TEMPORARY POSITIVE BARRIER - CATEGORY 3 (PINNING PROHIBITED):	\$60.00	\$2,400.00	\$20.00	\$800.00	\$38.00	\$1,520.00	\$400.00	\$16,000.00
STONE FILLING (MEDIUM):	\$200.00	\$2,600.00	\$82.00	\$1,066.00	\$125.00	\$1,625.00	\$300.00	\$3,900.00
SURVEY OPERATIONS:	\$14,500.00	\$14,500.00	\$13,500.00	\$13,500.00	\$12,000.00	\$12,000.00	\$15,000.00	\$15,000.00
CONCRETE RIGHT-OF-WAY MARKERS, TYPE H (HIGH):	\$625.00	\$3,125.00	\$475.00	\$2,375.00	\$175.00	\$875.00	\$1,500.00	\$7,500.00
ENGINEER'S FIELD OFFICE, TYPE 1:	\$1,750.00	\$11,250.00	\$1,450.00	\$4,350.00	\$3,000.00	\$9,000.00	\$3,300.00	\$9,900.00
OFFICE TECHNOLOGY & SUPPLIES:	\$1.00	\$1,000.00	\$1.00	\$1,000.00	\$1.00	\$1,000.00	\$1.00	\$1,000.00
TRENCHLESS INSTALLATION OF CASING UNDER HIGHWAY WITH DIA. EQUAL TO 72":	\$4,725.00	\$850,300.00	\$6,245.00	\$1,124,100.00	\$6,650.00	\$1,197,000.00	\$10,000.00	\$1,800,000.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 35-21	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEM(S) CALL STREET (CR 22) CULVERT REPLACEMENT AT BENNIE BROOK - TOWN OF LAKE LUZERNE - WARREN COUNTY, NY	Carver Construction, Inc. Attn: Gabriel Hanoula 494 Western Turnpike Altamont, NY 12009 Ph: 518-355-6034 x157	Harrison & Burrows Bridge Constructors, Inc. Attn: Mark Klingbeil PO Box 333 Glenmont, NY 12077 Ph: 518-463-6254	Reale Construction Company, Inc. Attn: Peter Reale 411 County Route 56 Ticonderoga, NY 12883 Ph: 518-585-6782	Cutting Edge Group, LLC. Attn: Thomas Davy PO Box 733 Lake George, NY 12845 Ph: 518-260-6731
DATE: JUNE 15, 2021				
TIME: 3:00 PM.				
FIELD CHANGE PAYMENT:	\$1.00	\$37,000.00	\$1.00	\$37,000.00
SUBTOTAL:	\$1,108,645.00	\$1,368,938.00	\$1,779,759.75	\$2,285,240.00
MOBILIZATION:	\$43,500.00	\$33,000.00	\$68,240.25	\$94,000.00
BASE BID TOTAL:	\$1,152,145.00	\$1,421,938.00	\$1,798,000.00	\$2,379,240.00

Adopted by unanimous vote

RESOLUTION NO. 332 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

AMENDING RESOLUTION NO. 229 OF 2021, AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2021 OCCUPANCY TAX REVENUES, TO AWARD FUNDING TO NY SKI EDUCATIONAL FOUNDATION

WHEREAS, pursuant to Resolution No. 229 of 2021, and amended by Resolution No. 280 of 2021, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at the July 29, 2021 Tourism & Occupancy Tax Coordination meeting, the Committee considered and approved a request from the following applicant for occupancy tax funding:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
NY Ski Educational Foundation	2021/2022 Ski/Ride Season	12/18/21 - 3/27/22	\$15,000.00

now, therefore, be it

RESOLVED, that Resolution No. 229 of 2021, as subsequently amended by Resolution No. 280 of 2021 be, and hereby is, amended to authorize the Chair of the Board of Supervisors to execute the standard form Warren County Tourist and Convention Development Agreement with the above referenced applicant, in the amount of Fifteen Thousand Dollars (\$15,000) and to increase the total amount of occupancy tax funding to Four Hundred Fifty-Two Thousand Dollars (\$452,000), to be expended from Budget Code A.6417.0002 480 Tourism/Occupancy, Occupancy Tax, Tourism-Special Events, as listed on the revised attached Schedule "A" with said agreements to be in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 229 of 2021, as amended by Resolution No. 280 of 2021, will remain the same.

SCHEDULE "A"
2021 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Tim Cianciola (Craft Producers)	Lake George Arts & Crafts Festival	7/30/21 - 8/1/21	\$3,000.00
2	Tim Cianciola	Lake George BBQ Festival	8/13/21- 8/15/21	\$4,000.00
3	Lake George Music Festival	Classical Music Festival	8/18/21- 8/25/21	\$15,000.00

4	LGD/50 Concert Series	Five Different Concerts	5/27/21-5/30/21; 6/11/21-6/12/21; 7/2/21-7/4/21; 7/8/21-7/10/21; 8/5/21-8/6/21	\$25,000.00
5	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling	2021	\$20,000.00
6	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival	9/23/21-9/26/21	\$40,000.00
7	Adirondack Sports Complex	ADKSC Travel Team Softball Tournaments	1/1/21-12/20/21	\$40,000.00
8	Albany Rods & Kustoms, Inc.	Adirondack Nationals	9/9/21-9/12/21	\$25,000.00
9	Alpha Win formerly Adk. Race Mgmt	Lake George Triathlon Festival	9/3/21-9/5/21	\$15,000.00
10	Americade, Inc.	Americade	9/20/21-9/25/21	\$50,000.00
11	Hyde Collection	Marketing and Publications	5/1/21-10/31/21	\$15,000.00
12	Improv Records, Inc.	Adirondack Independence Music Festival	9/3/21-9/5/21	\$25,000.00
13	Prime Time Lacrosse	Lake George National Invitational	7/24/21-7/25/21	\$30,000.00
14	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/1/21-10/3/21	\$28,000.00
15	Village of Lake George	Weekly Fireworks Shows	7/1/21-12/31/21	\$25,000.00
16	Town of Horicon	Food Truck Friday's on the Pond	7/1/21-8/31/21	\$12,000.00
17	Town of Johnsbury	Website Maint./Marketing Initiative	1/1/21-12/31/21	\$15,000.00
18	Ice Castles, LLC	Ice Castles at Lake George	10/1/21 - 4/30/22	\$50,000.00

19	NY Ski Educational Foundation	2021/2022 Ski/Ride Season	12/18/21 - 3/27/22	\$15,000.00
	TOTAL			\$452,000.00

Adopted by unanimous vote.

RESOLUTION NO. 333 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

ADOPTING THE EVALUATION STRATEGY, GRADING CRITERIA AND SCORING SHEET FOR WARREN COUNTY OCCUPANCY TAX GRANT FUNDING

WHEREAS, the Director of Tourism presented to the Tourism & Occupancy Tax Committee a revised Evaluation Strategy, Grading Criteria and Scoring Sheet for Warren County Occupancy Tax Grant Funding, and

WHEREAS, the Tourism & Occupancy Tax Committee has reviewed the criteria and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Evaluation Strategy, Grading Criteria and Scoring Sheet for Warren County Occupancy Tax Grant Funding annexed hereto, be and the same hereby is, adopted as the official criteria for Warren County.



**Warren County Occupancy Tax
Grant Funding**

(Special Events or activities)

Evaluation Strategy, Grading Criteria and Scoring Sheet

For use by Tourism and Occupancy Tax Coordination Committee and Tourism Department Staff



What is Occupancy Tax?

Occupancy tax is a 4% tax collected on all Warren County room rentals of hotels, motels, bed & breakfasts, inns, housekeeping cottages of 4 or more units, tourism facilities (i.e.: campgrounds with onsite RV rentals), as well as Short Term Rentals (STR R367 of 2018, Section 1).

A portion of the Occupancy tax collected in Warren County is appropriated for a grant program to support the region's special events, activities, organizations and tourism assets "through the promotion of tourist activities, conventions, trade shows, special events, and other directly related and supporting activities" as stated in Local Law No. 6 of 2015. (see Occupancy Tax law under Occupancy Tax Information and Forms at <http://warrencountyny.gov/treasurer>).

Historically, Warren County has sought to award grant funding to special events, non-profit groups, local attractions, organizations and tourism assets that demonstrated a significant potential to proactively increase tourism, visitations and overnight stays in the Lake George Area.

Grant allocations and funding decisions shall be viewed as "investments" which will pro-actively regenerate future occupancy tax collections, increasing revenue year after year to create a self-funding mechanism, consistently re-investing in itself and creating ROI "return on investment.". Programs, activities and events that can clearly demonstrate their value and benefit to the area shall be prioritized and supported at the county and municipal levels, where appropriate.



1.1 STRATEGY

With Occupancy Tax historically generating \$4- 4.9M annually in revenue and continued demand increasing year-to-year, the goal is to create a comprehensive strategy which will align and complement the overall tourism growth goals and objectives of Warren County by incorporating the following objectives: Driving overnight visitors, bolstering amenities that support visitation, increasing regional visibility, fostering strong community/hospitality and business partnerships, enhancing the local quality of life, increasing regional employment opportunities and developing a "self-funding" mechanism which will continually regenerate occupancy tax year over year. Three tenets are implemented under this strategy:

1. **Transparency of process** – Utilize a clear communication strategy for the award application process and produce a streamlined and equitable evaluation/decision-making process. Award funding allocations based on value (financial and in-kind), merit, regional economic benefits and opportunity for future occupancy tax growth.
2. **Accountability of investments** – Mandate that all applicants receiving funding provide a complete application, which will include: description of funding usage will ensure compliance with overall strategy and eligible expenditures, comprehensive



budgets for anticipated expenditures, complete marketing plans/timelines, detailed description of events/activities or programs and overall impact to the region economically, as well as added community, promotional/marketing benefits. Do not accept or review incomplete applications. Applicants may be invited to present their application formally in-person/virtually to the Tourism and Occupancy Tax Coordination Committee and answer Q & A.

3. *Evaluation of return on investment* – Mandate all occupancy tax awardees provide "post-event performance reports" within 60 days of the events to determine overall regional impact and ensure funding requests meet appropriate eligible and ineligible criteria. All occupancy tax recipients are subject to county audit. Post event performance reports shall include a one-page evaluation of the event, growth year-to-year (if annual event), final budget, final marketing plan/analysis, marketing reach/demographics, properties used in the region, number of room nights, zip code analysis of attendees, total number of attendees, locations where Lake George Area brand was used, displayed and/or mentioned and provide examples of funding support that helped expand the visibility and visitations of the Lake George Area.

To determine application and event/activity value, a comprehensive set of criteria has been developed to extensively evaluate the future "investment" of occupancy tax funding in events, activities and programs and require more accountability for funds expended. If the ultimate goal is to increase the occupancy tax fund year after year, ensuring that the investments are sound and vetted, this strategy will guarantee a stronger return on investment.



1.2 APPLICATION EVALUATION CRITERIA

- The completeness of the application information (including all reporting on prior year results for those who received county and local funding in prior years).
 - The expected direct economic impact of the special events or activities on Warren County. The degree to which the special events or activities are likely to draw diverse overnight visitors to Warren County.
 - The impact of special events or activities on the image and marketing of Warren County as a dynamic and unique destination and potential for collaborative marketing opportunities.
 - The prior success and managerial track record of special events or activities.
 - The degree to which the special events, activities, organizations are supported by other community partners. Applications should reflect financial support from other local partners, as occupancy tax grants should not and cannot be the sole source of funding for any special events or activities.
 - The impact special events or activities will have on the quality of life of the region, including charitable partnership opportunities and philanthropic attributes.
1. **ECONOMIC IMPACT** – is this “investment” one which will generate future occupancy tax funding through the increase of overnight guests and increase sales tax revenue
 - a. High Impact vs Low Impact event: Does the event or activity draw a significant number of overnight guests and/or day trippers?
 - b. “Peak vs. Off Peak Season”– Given the seasonality of the Lake George Area and the desire to increase overnight guests and visitors year-round, heavier weights should be considered for organizers who produce events in the “off peak” season” October to May, with heavier emphasis on winter months (Dec-March) and who clearly demonstrate a significant return on investment.
 - c. Can the visitor/attendee numbers be quantified and if so, how is this demonstrated? Does the organizer indicate how they will collect the data (attendees, room nights, zip codes, properties used, survey?)
 - d. Are the expenditures within the guidelines for permissible expenses?
 - e. Is the event for profit or non-profit?
 2. **SOUNDNESS & FISCAL STABILITY OF THE EVENT** – does the budget submitted by the applicant provide clear delineations of expenses and revenues to support the event? How reliant is it on public versus private funding?
 - a. Does the event or activity also receive additional funding support from other municipalities and how much?
 - b. Does the event or activity actively seek community partnerships/sponsorships to provide financial support and what percentage?
 - c. Does the event or activity charge a fee and what percentage of that revenue is re-invested into the event year over year?
 - d. If it is an annual event or activity, has it added new components or marketing year over year to attract new visitors?
 - e. Does the event or activity demonstrate an effort to collaborate with the local businesses and hospitality partners (packages, incentives, deals, etc.)?
 - f. Is the event or activity a “good fit” for the community? Can it offer additional community or philanthropic benefits such as a fundraiser for a local charity, skills clinics to local residents, food drive for regional food bank, etc.?
 - g. Does the event or activity create a “domino economic effect” benefit to the community at large?
 3. **EVENT MARKETING** – does the marketing plan submitted by the applicant clearly outline defined strategies and opportunities for attracting overnight visitors and visitors from out of county and is the plan well thought out and comprehensive?
 - a. Does the marketing of the event or activity offer opportunities to align with current Warren County tourism marketing initiatives or does it provide a significant benefit by expanding the reach beyond the current county promotions?
 - b. Do the promotions clearly target overnight visitors?



- c. Does the event or activity provide co-marketing opportunities with Warren County tourism to increase brand awareness in unique ways through guerilla marketing tactics, brand activations or other opportunities?
- d. Does the event or activity add PR value and enhanced visibility to the region?
- e. Is the event or activity a "signature event" (annual/large scale/established/well attended and known) and does it provide opportunities for Warren County to co-brand?

1.3 SCORING

To assess the true impact and value of the event/activity requesting county funding support, the following criteria will be evaluated against the Occupancy tax funding applications. **MAX TOTAL POINTS: 100**

1. **Completeness and comprehensiveness of application submissions.** *Incomplete applications WILL NOT be reviewed or accepted.*
2. **ECONOMIC IMPACT:** Commitment to the overall economic impact of tourism development in Warren County. *Is this "investment" one which will regenerate future occupancy tax through increased overnight guests and increase sales tax? Does the event occur in peak or off-peak season? Is it an annual or multi-day event? (35 points)*

(Pick and/or options from to identify which kind of event this is)

 - a. "Signature Event" (annual/large scale/established/well attended and known): 15,000+ estimated room nights and/20,000+ day visitors (20 points); or
 - b. High Impact Visitors: 6,000-14,999 estimated room nights and/or 15,000+ day visitors (15 points); or
 - c. Medium Impact Visitors: 1000-5,999 estimated room nights and/or 5,000+ day visitors (10 points); or
 - d. Low Impact Visitors: < 1000 estimated room nights and/or 2,500 +/- day visitors (5 points)
 - e. Is the event in a "non-peak" season (Oct-May)? (5 points)
 - f. Event demonstrates how it will quantify total number of attendees and overnight guests (5 points)
 - g. Is the event an multiple day event? (3 points)
 - h. Is the event non-profit? (2 points)
3. **SOUNDNESS & FISCAL STABILITY OF THE EVENT** – The applicant provided a comprehensive and detailed budget outlining all expenditures and income, has a clear event objective and identifies all external sources of income. (MAX 35 points)
 - a. Specific income/expenditures clearly identified on budget, including estimates (10 points)
 - b. No clear budget provided or detailed (0 points)
 - c. Requesting funding from other municipalities (0 points)
 - d. Receiving funding from community partners/sponsors (5 points)
 - e. Annual event with clear demonstration of adding new components to attract new visitors (5 points)
 - f. Event identifies opportunities for local hospitality partnerships (i.e.: hotel packages, incentives, "dine-around") (5 points)
 - g. Event provides philanthropic/community-oriented component (fundraiser for local charity, skills clinics for local residents, donations collected for regional food bank, etc.) (5 points)
 - h. Does the event allow for profit sharing? (5 points)
4. **EVENT MARKETING** – The applicant provided a comprehensive marketing plan which outlines strategies and opportunities for attracting visitors from out of county and over 75-miles. Marketing plan is thorough and detailed, and outlines opportunities to reach new audiences, align with Warren County Tourism marketing initiatives and expand area reach and visibility. (MAX 30 points)
 - a. Provided clear, well defined marketing plan with clear strategies to reach and engage overnight visitors through all promotions (10 points)
 - b. No clear marketing/promotional plan provided (0 points)
 - c. Demonstrates marketing reach beyond Warren County (5 points)



- d. Demonstrates opportunities to expand/align event marketing reach above and beyond current county tourism initiatives to reach new audiences and visitors through brand activations, guerilla marketing or other means (10 points)
- e. Provides co-branding opportunities to increase regional visibility to new audiences (5 points)



OCCUPANCY TAX APPLICATION SCORING SHEET

MAX TOTAL POINTS: 100

Please review criteria and apply weights to applicable criteria & points.

Do not add points if the application criteria does not apply. Use max points if meets/exceeds expectations. Use lower points than max if less than meets criteria. The final total score will be collectively decided by the Occupancy Tax Committee.

Please total each of the 3 sections and final total at the end.

1. Completeness and comprehensiveness of application. ALL APPLICATIONS MUST BE COMPLETE OR NOT ACCEPTED

2. ECONOMIC IMPACT: Commitment to the overall economic impact of tourism development in Warren County.

Is the event a:

"Signature Event" (annual/large scale/established/well attended and known): 15,000+ estimated room nights and/20,000+ day visitors _____ (max. 20pts); or

High Impact Visitors: 6,000-14,999 estimated room nights and/or 15,000+ day visitors _____ (max 15pts); or

Medium Impact Visitors: 1000-5,999 estimated room nights and/or 5,000+ day visitors _____ (max 10pts); or

Low Impact Visitors: < 1000 estimated room nights and/or 2,500 +/- day visitors _____ (max 5pts)

Is the event in a "non-peak" season (Oct-May)? _____ (max 5pts)

Event demonstrates how it will quantify total number of attendees and overnight guests _____ (max 5 points)

Is the event an annual/multi day event? _____ (max 3 points)

Is the event non-profit? _____ (max 2 points)

_____ (35 MAX)

3. SOUNDNESS & FISCAL STABILITY OF THE EVENT – The applicant provided a comprehensive and detailed budget outlining all expenditures and income, has a clear event objective and identifies all external sources of income

Did the applicant provide:

Specific income/expenditures clearly identified on budget, including estimates _____ (max 10 points)

No clear budget provided or detailed _____ (max 0 points)

Requesting Funding from other municipalities or ticket sales _____ (max 0 points)

Receiving funding from community partners/sponsors _____ (max 5 points)

Annual event with clear demonstration of adding new components to attract new visitors _____ (max 5 points)

Event identifies opportunities for local hospitality partnerships (i.e.: hotel packages, incentives, "dine-around") _____ (max 5 points)

Event provides philanthropic/community-oriented component (fundraiser for local charity, skills clinics for local residents, donations collected for regional food bank, etc.) _____ (max 5 points)

Profit-sharing opportunities _____ (max 5 points)

_____ (35 MAX)



4. **EVENT MARKETING** – The applicant provided a comprehensive marketing plan which outlines strategies and opportunities for attracting visitors from out-of-county and over 75-miles and clearly identifies opportunities to reach new audiences, align with Warren County Tourism marketing initiatives and expand area reach and visibility.

Did the applicant:

Provide a clear, well defined marketing plan with clear strategies to reach and engage overnight visitors through all promotions _____ (max 10 points)

No clear marketing/promotional plan provided _____ (max 0 points)

Outline clear marketing and promotional strategies _____ (max 5 points)

Demonstrate opportunities to expand/align event marketing reach above and beyond current county tourism initiatives to reach new audiences and visitors through brand activations, guerilla marketing or other means _____ (max 10 points)

Provide co-branding opportunities to increase regional visibility to new audiences _____ (max 5 points)

_____ (MAX 30 TOTAL)

TOTAL POINTS AWARDED: _____

NOTES/COMMENTS/RECOMMENDATIONS:

Adopted by unanimous vote.

RESOLUTION NO. 334 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

**ADOPTING THE OCCUPANCY TAX GRANT APPLICATION FOR
CONVENTIONS, TRADE SHOWS AND EVENTS**

WHEREAS, the Director of Tourism presented to the Tourism & Occupancy Tax Committee a revised Occupancy Tax Grant Application for conventions, trade shows and events, and

WHEREAS, the Tourism & Occupancy Tax Committee has reviewed the application and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Occupancy Tax Grant Application for conventions, trade shows and events annexed hereto, be and the same hereby is, adopted as the official application for Warren County.



**Warren County Occupancy Tax
Grant Funding
(Special Events and Activities)**

Application 2021-22

To be completed by those requesting special event or activity funding



Thank you for applying for a Warren County Occupancy Tax Funding Grant. We look forward to partnering with your organization and working collaboratively to help drive tourism to our beautiful destination. We hope you find this information helpful and please feel free to reach out to us with any questions you may have or for additional guidance. Contained in this packet, please find the following:

1. Checklist
2. Application Rules and Guidelines
3. Application
4. Appendices –
 - a. Appendix A – Logo Usage Requirements & Agreement Form
 - b. Appendix B – Eligible and Ineligible uses of Occupancy Tax Funding
 - c. Appendix C – Economic Impact Visitor Survey – Visitor Questionnaire
 - d. Appendix D – Marketing/Advertising Plan Form
 - e. Appendix E – Event Budget Form
 - f. Appendix F – Emergency Services Form

To ensure that your application complies with all requirements, please review the application rules, eligibility, guidelines and deadlines carefully, complete all sections and submit supporting documentation, as requested. Please note that all applications are subject to FOIL (Freedom of Information Law) requirements.

Incomplete applications and those that do not include the supporting documentation will not be reviewed for consideration, regardless of previous awards.

APPLICATION CHECKLIST

- A COMPLETE, signed application which includes a brief one-page detail of your event
- A comprehensive budget which includes ALL sources of income and expenditures
- A comprehensive and detailed marketing plan
- IRS letter or documentation indicating 501-c-3 (non-profit) or 501-c-6 (not-for-profit) status (if applicable)
- A signed logo usage agreement

POST EVENT CHECKLIST (these will be required to receive grant reimbursement)

- A complete and properly executed County Voucher
- A one-two page Performance (post event) Report
- A complete budget indicating final expenditures from the event with all applicable receipts
- A final marketing plan with copies of all advertisements and promotions where Visit Lake George logo and name was used, applicable invoices, indicating marketing and promotional opportunities related to the event.

For any questions related to the occupancy tax application, requirements or process, please contact Kristen Hanifin, Tourism Development and Events Coordinator at 518-761-6369 or email hanifink@warrencountyny.gov



Rules and Guidelines

I. Background

Warren County currently collects a 4% occupancy tax on all overnight tourism accommodations in the County. This tax is levied on customers of hotels, motels, bed & breakfasts, inns, housekeeping cottages with four or more units and tourism facilities (i.e. campgrounds with onsite RV rentals) as well as short-term (STR) vacation rentals.

The purpose of this tax, as outlined by Occupancy Tax law under [Occupancy Tax Information and Forms](#) is to promote and increase tourism in Warren County and its municipalities "through the promotion of tourist activities, conventions, trade shows, special events and other directly related and supporting activities."

II. Applicant Eligibility

Eligible applicants may be an individual, non-profit organization, or for-profit business requesting funding in support of a multi-day (more than one day) special event, sporting event, activity or tourism-related initiative which will produce a significant impact to overnight guest stays and visitations.

All non-profit applications are required to provide IRS 501-c-3, or 501-c-6 documentation indicating their non-profit status or not-for-profit status.

III. Schedule

ROUND 1 – Annual/Seasonal Awards

Applications for events occurring June-September 2022 will be available October 1, 2021

Applicant Q & A period: October 4-22, 2021 (applicants can call 518-761-6369 or email hanifnk@warrencountyny.gov with any questions about the application process)

Application due date: October 27, 2021 (all applications MUST be received by 5pm COB. Late applications will not be accepted.)

Application committee review: November 1-24, 2021

Applicant presentations (in person recommended, ZOOM option available) Nov.29-Dec 3, 2021

Occupancy tax funding award December 17, 2021 (TBD) (for June-September 2022 – subject budget fund availability)

ROUND 2 – “Off-Peak” Season Awards

Application for Events occurring October through May will be available December 3, 2021

Applicant Q & A period: December 1-22, 2021 (applicants can call 518-761-6369 or email hanifnk@warrencountyny.gov with any questions about the application process)

Application due date: January 10, 2022 (all applications MUST be received by 5pm COB. Late applications will not be accepted.)

Application committee review: January 14-February 4, 2022

Applicant presentations (in person recommended, ZOOM option available) February 7-11, 2022

Final Awards February 25, 2022 (for October 2021-May 2022 – subject to budget fund availability)

** (If the winter awards for November 2021-May 2022 will be awarded between August 2021 and October 2021 and will revert back to ROUND 2 schedule in 2022)



IV. Rating Criteria and Evaluation

The Committee will consider the following when evaluating funding requests:

- The expected direct economic impact of the special event or activity on Warren County tourism.
- The impact of the special event or activity on the image and marketing of Warren County as a dynamic and unique destination, and potential for collaborative marketing opportunities.
- The prior success and managerial track record of the special event or activity.
- The completeness of the application information (including all reporting on prior year results for those who received county and local funding in previous years).
- The degree to which the special event or activity is supported by other community partners. Applications should reflect financial support from other local partners, as occupancy tax grants should not be the sole source of funding support for any special event or activity.
- The degree to which the special event or activity is likely to draw diverse overnight visitors to Warren County.
- The impact of the special event or activity will have on the quality of life of the region, including charitable partnership opportunities and philanthropic attributes.

V. Application Rules, Grant and Award Guidelines

Warren County Occupancy Tax Grant Funding requests are reimbursable only. If funding is requested prior to the special event or activity, grants will be evaluated/awarded by the Tourism/Occupancy Tax committee and may permit a portion of the expenditures to be dispersed with appropriate documentation. Funding is selective and based on the application your organization submits. Funding grant recipients are subject to county audit to ensure compliance of expenditures.

1. This application must be completed in its entirety in order for the special event or activity to be considered for funding. If any portion of the application is incomplete, it will not be reviewed or considered.
2. The applicant(s) must present reasonable evidence that the special event or activity will increase overnight visitations in Warren County and that the increase is consistent with the level of funding requested.
3. All applications MUST include a comprehensive budget (APPENDIX E) outlining event and marketing expenditures, revenue expected, detailed marketing plan (APPENDIX D), and IRS 501-c-3 or 501-c-6 designation (if applicable). Previously county-funded events must include past year's event "post-event report," history of local hotel usage, geographic data of attendees, (where attendees stayed, how many room nights used) broken down by property name, and total number of rooms attributed to the event.
4. All expenditures must adhere to the ELIGIBLE AND INELIGIBLE USES OF OCCUPANCY TAX FUNDING Guidelines as outlined in *Appendix B*. *If your special event or activity received occupancy tax funding in the current/prior year and your request is for an amount larger than that award amount, please explain specifically in your description, how the requested increase will result in positive economic impact to Warren County.*

VI. Funding Award Requirements

To be within occupancy tax grant guideline compliance, the County requires the following:

Event organizers are encouraged to keep track of overnight stays that are directly attributed to their event and work in collaboration with local hospitality partners to gather this data. This information will be required for the post-event report,



including determining what percentage of attendees were overnight and which visited beyond a 75-mile radius. Event managers may use the attached *Visitor Survey (Appendix C)* or a survey of their own to gather this quantitative data, including zip codes.

Active marketing campaigns for events are recommended to begin no less than 90 days prior to the event.

Warren County Tourism's website (www.visitlakegeorge.com) and logo must be listed on event websites, printed materials and on all social media, online, or television advertising to the event or activity receiving funding. Tag us on Facebook @thelakegeorgearea and on Instagram and Twitter @lakegeorgearea, #MYLGArea throughout the marketing campaign. Hyperlink your online advertising to the URL www.visitlakegeorge.com. Please be sure to adhere to all *Logo Usage Requirements (Appendix A)* and contact Warren County Tourism for specific questions or details.

Radio/television advertisements, (60 seconds or more), must recognize Warren County as an event sponsor and should be verbally recognized in advertisements *"brought to you in partnership by Warren County and Visit Lake George Area."*

If awarded, recipients must acknowledge funding support and partnership from Warren County and are highly encouraged to extend invitation and include Warren County in future press/media events related to the event/activity supported.

All events producing programs, directories, magazines or publications used for the event must provide Warren County Tourism with one (1) full page of free advertising in the event publication and must provide required specifications within 60 days of special event or activity, or sooner for production.

If awarded, the recipient is required to primarily target outside of Warren County to encourage overnight visitations through their promotions.

If awarded, the recipient shall coordinate the issuance of all licenses and permits required and ensure that all applicable licenses and permits and insurance certificates have been issued and acquired and shall further ensure that all licensees or permittees have obtained required insurance coverage and submitted proof of such coverage at least ninety (90) days prior to the event. The recipient shall have the obligation of compliance with Federal, State and Local Laws in connection with the special event or activity occurring in connection therewith.

If awarded, the recipient must provide the County with the following to receive funding and reimbursement:

- a. A General Liability Insurance certificate naming the County as an additional insured (90) ninety days before the contract date. Additional insurance will be required for aircraft liability and will be determined by County Attorney's office. The wording on the certificate should read as follows:

"Warren County, its Board, Officers and Employees are named as additional insured on a primary, non-contributory basis."

- b. The recipient agrees, shall provide and maintain, or cause to be provided and maintained, a comprehensive general liability event insurance naming the county as additional insured in the amount of not less than One Million Dollars (\$1,000,000) per occurrence (\$2,000,000 aggregate) for personal injury, death, or property damage arising out of the event or event activities or event organizer acts or omissions. This is the minimum standard requirement and is subject to determination by County Attorney.



- c. The recipient shall further require all participating organizations, clubs, and other entities to likewise provide insurance coverage naming the event organizer and the county as additional insured. The amount of coverage will be determined by each event on a case by case basis by the County Attorney.
- d. Concessions selling alcoholic beverages shall provide an insurance policy specifically including coverage for liquor law liability in an amount of not less than One Million Dollars (\$1,000,000). This is the minimum standard requirement and is subject to determination by County Attorney. Said certificate of insurance for liquor law liability shall be required only in the event that liquor is to be sold or otherwise dispensed during the event. Certificates and/or other evidence of such insurance, as may be required by the county, shall be delivered to the County Attorney's Office ninety (90) days prior to the commencement of the event, except that certificates and/or other evidence of insurance for third-party vendors or concession shall be delivered to the County Attorney three (3) days prior to the commencement of the event. All insurance policies issued hereunder that name the county as an additional insured under such policy must be an insurance policy from an A.M. Best rated secured New York State licensed insurer, and contain not less than a ten (10) day notice of cancellation clause.
- e. The recipient shall secure Workers Compensation insurance and Disability insurance for the benefit of such employees engaged under the event as are by law required to be insured by the event organizer under the provisions of the Workers' Compensation Law and New York State Disability Law. Proof of Workers Compensation and Disability insurance shall be in the form(s) approved by the Workers' Compensation Board. The event organizer is to provide the county, upon request and prior to the event commencing, with Certificates of Insurance evidencing that the above requirements have been met. In addition to the foregoing, the county may, at any time, request a copy of the insurance policies providing the coverage required herein and the SPONSOR shall, within ten (10) days, furnish copies of said policies.
- f. Warren County reserves the right to conduct a full audit on all occupancy tax grant recipients to ensure compliance with all Occupancy Tax Grant Funding policies, procedures and regulations.

VII. Post Event Performance Report (these are requirements for award reimbursement)

Within 60 days of the final day of the event/activity supported, organizers are required to provide the following information for reimbursement:

1. A complete and properly executed County Voucher.
2. A one-two page summary detailing the success of the special event/activity, number of attendees, number of room nights, hotels used and future plans/dates for next year's event, including quantitative results. Event manager must use reasonable efforts to collect zip codes/track geographic, demographic data of attendees.
3. Receipts for all event-related bills (please note, these must fall under the ELIGIBLE USES OF OCCUPANCY TAX guidelines, as outlined in Appendix B. INELIGIBLE USES will not be reimbursed).
4. Summary of Visitors' Surveys conducted at the event/activity and one-page report summarizing details of surveys.
5. Final budget indicating all expenditures and revenues (APPENDIX E – updated by applicant).

Final marketing plan with back-up documentation such as copies of ads, screenshots of social media/website, invoices, insertion orders or other proof indicating marketing and promotional opportunities associated with the event. (APPENDIX D – updated by applicant).



APPLICATION FORM

INSTRUCTIONS: Please complete the ENTIRE application and include ALL items on the page two check list. Incomplete applications, areas left blank and applications that do not submit all required materials will be considered incomplete and **WILL NOT be reviewed or awarded.** All event budget, financial and marketing information will be used solely for application evaluation purposes by the Occupancy Tax and Tourism Committee and are subject to Freedom of Information Law (Public Officers Law, Article 6) (FOIL) requests. If you are submitting information which is considered proprietary "trade secrets" and is confidential to your organization, please indicate such on your application and indicate which sections should be redacted. Should the County receive a FOIL request for this information, we will contact the applicant regarding this matter.

Amount of Occupancy Tax Funding Requested: \$ _____

A. CONTACT INFORMATION

- 1.) Name of Applicant(s)/Organizer(s)/ Main Point of Contact _____
- 2.) Address: _____
- 3.) Email/Cell phone: _____
- 4.) Estimated Event Duration (including set-up/clean up times): _____
- 5.) Anticipated Number of Attendees _____
- 6.) Anticipated Number of employees/staff (inclusive of vendors and contractors): _____

B. EVENT INFORMATION

- 1.) Name of Event: _____
- 2.) Date & Time of Event: _____
 Peak Season (June-September) Off-Peak (October-May)
- 3.) Location of Event: _____
- 4.) Which category BEST describes your event (check one):
 High Impact: 6,000-14,999 estimated room nights and/or 15,000+ day visitors
 Medium Impact: 1000-5,999 estimated room nights and/or 5,000+ day visitors
 Low Impact: < 1000 estimated room nights and/or 2,500 +/- day visitors

5.) **Event Detail:** Please provide a brief one page detail of your event. (If this request is for an annual event and you have received Occupancy Tax grant funding in the past, please also provide history details from the previous year's event including total attendance, total room nights, any new initiatives that were used to increase visibility or attendance, including new marketing initiatives. If this application is for a new event, please include one page detail of the event, anticipated attendance and past history in other locations, including successes, if applicable.) Please feel free to attach a separate page, if you require more space.



- 6.) Type of Event: For Profit Non-Profit (501-c-3) Not-for-Profit (501-c-6)
 New Event Annual Multi-Day Multi-week/month

7.) How long has this event been in existence: _____ Date started: _____

8.) If a multi-year event, what new marketing, promotions and/or activities have been added to enhance the event and increase attendance? *Feel free to attach a separate sheet.*

9.) Total number of attendees projected? _____ Previous year's attendees? _____

10.) How will you track attendance and room nights?

11.) Number of day visitors projected? _____

12.) How did you determine this percentage (surveys, zip codes, etc.)?

13.) Number of overnight guests projected? _____

14.) How did you determine this percentage (surveys, zip codes, etc.)?

15.) Number of overnight accommodations used in previous year? _____

16.) Average length of stay per guest? _____

17.) How did you determine total number of overnight rooms?

18.) Do you work/ or anticipate working with a third-party company, CVB or other entity to help gather your special event/activity data and manage housing? If so, please provide name, and contact information.

C. FISCAL STABILITY OF THE EVENT/ACTIVITY REQUESTING FUNDING

1.) Amount of Occupancy Tax Funding Requested: \$ _____

2.) Ticketed event: YES Price of tickets: \$ _____ NO



3.) Does this event provide an opportunity for local discounted community tickets? YES, Price of tickets: \$ _____ NO

4.) Total Cost to be borne by the organizer for the event: \$ _____

5.) Total amount that the organizer has calculated that needs to be raised to fund/support the event that is currently not available or expected to be available is \$ _____

6) Budget (see Appendix E)

Anticipated Total Cost of the Event (attach COMPLETE budget showing anticipated expenditures and revenue. Please highlight the expenditure breakdown for which you are seeking funding. Failure to provide a complete budget will result in the application being disqualified. \$ _____

7.) Anticipated total revenue from the event: \$ _____

8.) Clearly identify the special event/activity objectives. (i.e.: the purpose of this event is to create a unique car show which will attract car aficionados from across the Northeast. The purpose of this activity is to create a stronger cultural asset in the region.) Attach additional pages if necessary

9.) Previously funded by Warren County Occupancy Tax? YES (amount & # of years): \$ _____ # of yrs. _____ NO

10.) What other non-municipal sources of funding/sponsorships do you anticipate to fund/operate the event/activity?

11.) Previously funded by other local municipalities: YES (amount & # of years): \$ _____ # of yrs _____

Municipality? _____

NO

12.) If the event receives Warren County Occupancy tax funding, is it willing to consider profit-sharing, and if yes at what threshold and what percentage point? _____

13.) Will the proceeds from the event benefit any other organization or does the event provide an opportunity to support a local charitable organization or group? YES (what %/\$ amount) _____ NO

14.) Please describe community benefit opportunity if answered YES to the previous question:



D. EVENT MARKETING & PROMOTION

1) Marketing Plan (See Appendix D)

Please attach a complete marketing plan and timeline for execution/campaigns to promote your event. Provide details such as how you plan to market your event (print, radio, social media, TV, public relations), where you will place your promotions and advertisements, and what types (posters, flyers, postcards, etc.). Please also include anticipated costs. *Failure to provide a complete marketing plan/timeline will result in the application being disqualified*

2.) When do you anticipate beginning promotion of your event? *(pls note that all events awarded funding are highly encouraged to begin promotion of event no less than 90 days prior to event)* _____

3.) What percentage of your marketing budget is being allocated to outside of Warren County? _____

4.) What geographic areas do you anticipate your marketing reaching (specify local, regional, state, national?)

5.) Who is your target audience and/or demographic?

6.) **PERMITS AND LICENSES** – please note that in certain cases and with county/municipal- owned properties, certain licenses and permits will be required.

7.) Do you need assistance with the permitting/licensing process? YES NO

8.) What permits and licenses are anticipated for your event? *(if unsure, please email hanfink@warrencountyny.gov for further clarification)*

9.) **SAFETY AND LAW ENFORCEMENT NEEDS** *(police, fire, EMT, Public Health, DPW, Office of Emergency Services). Please fill out Appendix F.*

Do you require these services? YES, if yes, what services and when? Explain. NO

10.) Have you consulted with the appropriate local agencies regarding the public safety impacts of your event? YES NO

August 20, 2021

847



AFFIRMATION

I have read the "Warren County Rules and Guidelines," agree to abide by them and attest that all information provided in the Warren County Funding Application is truthful and accurate.

Signature of Responsible Party

Date

Name

Title

Organization



APPENDIX A

LOGO USAGE REQUIREMENTS & LOGO USAGE AGREEMENT

The Warren County Tourism Logo must appear prominently in all advertising and publicity (both written and/or electronic) in order to receive Special Event Marketing Funding.



LOGO APPLICATION/PRINTING INSTRUCTIONS:

- PRINT/WEB PLACEMENT: Logo must be separated from other elements by a minimum of .25 inches. The logo must be easy to read by viewer.

- ONE-COLOR PRINTING: The entire logo prints 100% black with no screens. Alternatively, the logo may print reversed (knocked out) of any background color to white. No other colors allowed.

- FOUR-COLOR PRINTING:

Logo prints 100% with no screens. No color changes allowed.

Please contact Peter Girard at Girardo@warrencountyny.gov for specific logo files or for any placement questions.

AFFIRMATION

I, _____, as representative for _____ (organization), agree, that I will adhere to all logo guidelines, as designated by Warren County.

Signature

Date



APPENDIX B

ELIGIBLE AND INELIGIBLE USES OF OCCUPANCY TAX FUNDING FOR COUNTY WIDE EVENTS **

ELIGIBLE USES OF EXPENDITURES

- Paid advertisements: print, radio, television and Internet advertisements, email campaigns, social media campaigns promoting events, attractions, activities, packages, conventions, sporting events, tradeshow, encouraging overnight stays
- Outdoor signage/banners/billboards
- Posters/flyers/brochures
- Design, production and placement of out-of-county advertising
- Fireworks displays
- Event-related postage for direct mail campaigns
- Rental or fee of traveling/special exhibits
- Promotional items promoting the event
- Re-enactors, musicians, entertainers, umpires for games
- Maps, free guides tours of regional area, bicycle routes, snowmobile trails
- Hosting/bid fees
- Venue rental, EXCLUDING any and all county/municipal-owned properties
- Event-related rentals & expenditures (tents, chairs, tables, etc.)
- Portable toilets/handwashing stations/public health-related expenses
- Promotional videography, photography promoting the event
- Signage/advertising on trolley/bus promoting the event
- Advertising in trade journals
- Paid brochure distribution
- Production of promotional materials
- Hanging banner ads
- Public relations to promote event
- Insurance
- Event security/emergency Services
- Event-specific website design/development/updates
- Event-specific directional signage
- Event-specific logo design
- Event-specific external marketing services

INELIGIBLE USES OF EXPENDITURES

- Payroll/salaries
- Staff hotel/meals
- Staff travel expenditures
- Alcohol
- Staff mileage
- Annual operating, administrative, and maintenance costs
- Awards to participants
- Capital programs
- Set up/clean-up of event
- Volunteer stipends

**** Please note: This is not an all-inclusive list and expenditure approval is at the discretion of the Warren County Tourism and Occupancy Tax Committee, Legal and County Auditor.**



APPENDIX C

ECONOMIC IMPACT VISITOR SURVEY - Visitor Questionnaire

EVENT NAME: _____ EVENT DATE: _____

What is your zip code? _____

What was the PRIMARY reason for your trip to the Lake George Area?

- Special Event _____ Vacation/Leisure Visit friends/relatives
 Business/Convention Sporting Event Other: _____

How did you travel to the Lake George Area?

- Car Bus tour/group Other: _____

How many nights did you stay in the Lake George Area? _____ Nights _____ Day Trip Only

Where are you staying while in the Lake George Area?

- Hotel/Motel Vacation Rental/Condo (STR) With Friends/relatives
 Bed & Breakfast Campground Other: _____

Name of Accommodation (if willing to provide)? _____

In addition to this event, what other activities did you participate in while in the Lake George Area?

- Shopping Dining Outdoor Recreation (hiking, biking, rafting, etc.)
 Beach Cultural & Arts Evening Activities (fireworks, etc.)
 Other: _____

Is this your first time coming to the Lake George Area? Yes, would you return? _____ No

How did you hear about the Lake George Area ?

- Event promotion/advertisement Friends/family VisitLakeGeorge.com
 Radio Hotel/motel/campground staff Other _____
 Lake George Area newsletter, Lake George Area social media, (website bullet above)

Thank you for participating in our survey!!!



APPENDIX D

MARKETING/ADVERTISING PLAN FORM *(required)*

Event Name: _____

Event Date (and rain date if any): _____

Event Type: _____

Special Comments: _____

Please fill in this form in detail with Estimates and submit at time of application. An updated and detailed Marketing plan form will be REQUIRED after the event as part of the Post Event Final Report. If you use your own spreadsheet, please follow the format below and answer all questions.

	<u>Estimated</u>	<u>Actual</u>
Print Ads	\$ _____	\$ _____ Newspaper (indicate which) _____
	\$ _____	\$ _____ Magazine (indicate which) _____
	\$ _____	\$ _____ Brochure (indicate distribution) _____
	\$ _____	\$ _____ Direct Mailer (indicate distribution) _____
	\$ _____	\$ _____ Other print advertising: _____
Digital Ads	\$ _____	\$ _____ Google Display/Search Engine Marketing
	\$ _____	\$ _____ Facebook
	\$ _____	\$ _____ Instagram
	\$ _____	\$ _____ Other social media _____
	\$ _____	\$ _____ Purchased email lists
	\$ _____	\$ _____ Other digital advertising _____
Billboards/Outdoor Advertising	\$ _____	\$ _____ Billboard/banner
	\$ _____	\$ _____ Poster
	\$ _____	\$ _____ Other Outdoor Advertising
Other Advertising Expenses	\$ _____	\$ _____ Radio, TV (indicate stations)
	\$ _____	\$ _____ Creative Design
	\$ _____	\$ _____ Other advertising expenses
TOTAL EVENT MARKETING/ADVERTISING EXPENSES	\$ _____ (estimated)	\$ _____ (actual)



Marketing/Advertising Plan p. 2

1) When will your event marketing campaign begin/end? _____

2.) How do you plan to promote your event? What print, electronic and social media do you plan to use and how?

3) Where are you targeting your event marketing geographically? Where are your target audiences? (for example, do you plan to market your event to the Capital Region, New England, etc)

4) Who is the primary audience you are trying to attract with your event (i.e. families, auto enthusiasts, food/wine enthusiasts, cultural travelers, etc)

5) What opportunities do you foresee with your event to collaborate your marketing efforts with Warren County Tourism to help promote your event (i.e. joint press events, cross marketing on social media, etc).



APPENDIX F

Warren County Emergency Services Event Request

Welcome to the Lake George Area. We are thrilled you have selected our area for your event and would like to work collaboratively with you to ensure that your event is the safest it can be for you and your attendees. Please take a few moments to fill out the form below so that we may coordinate with you for any emergency services needs you may have. If you have specific questions regarding the safety of your event or emergency services options, please email EventsEMS@warrencountyny.gov

Name of Event: _____

Dates of Event: _____

Number of attendees expected (Adult/youth): _____

Host Municipality/Location: _____

Brief Description/nature of the event (type, motorized, non-motorized, specific location):

Main Organization Point of Contact:

Name: _____

Organization: _____

Phone: _____

Email: _____

What emergency services do you require (police, fire, EMT, emergency services, road closures, police details, etc.)?

Adopted by unanimous vote.

RESOLUTION NO. 335 OF 2021
Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover
and Magowan

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY
SALARY AND COMPENSATION PLAN FOR 2021

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 are hereby amended as follows:

DISTRICT ATTORNEY

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL</u>
<u>A.1165 110</u>		<u>SALARY</u>
<u>TITLE:</u> 9 th Assistant District Attorney	August 23, 2021	\$66,563

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL</u>
<u>A.1165 110</u>		<u>SALARY</u>
<u>TITLE:</u> Legal Clerk #6	August 23, 2021	\$32,237 Grade 5

Roll Call Vote:

Ayes: 864

Noes: 0

Absent: 136 Supervisors Merlino and Strough

Adopted.

RESOLUTION NO. 336 OF 2021
Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover
and Magowan

AMENDING RESOLUTION NO. 216 OF 2020; APPROVING STANDARD WORK DAY
AND TIME REPORTING RESOLUTION FOR ALL ELECTED AND APPOINTED
OFFICIALS FOR RETIREMENT PURPOSES

WHEREAS, by Resolution No. 216 of 2020 the Board of Supervisors approved the Standard Work Day and Time Reporting for all elected and appointed officials for retirement purpose, and

WHEREAS, upon review of the resolution and backup information, the Office of the New York State Comptroller identified certain discrepancies and has returned a request to update certain entries, now, therefore be it

RESOLVED, that Resolution No. 216 of 2020 be, and hereby is, amended to reflect the corrections requested by the Office of the New York State Comptroller, and be it further

RESOLVED, that the standard workday and time reporting resolution for all elected and appointed officials in Warren County government as set forth in "Schedule A" attached, is hereby approved by the Warren County Board of Supervisors.

"Schedule A"

NAME	TITLE	SSH (LAST 4)	RETIREMENT REG. NO.	STANDARD WORK DAY (HRS/DAY)	TERM	PARTICIPATES IN EMPLOYER'S TIME KEEPING SYSTEM (Y/N)	AVG. DAYS PER MONTH (BASED ON RECORD OF ACTIVITIES)	TIER	NO. SUBMISSION
ELECTED OFFICIALS									
Bachman, Paul M.D.	Coroner	XXXX	XXXXXXXXXX	7	01.01.18 - 12.31.21	N	.83		
Beaty, Douglas	Supervisor - Queensbury	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	14.01		
Braymer, Claudia	Supervisor - Glens Falls	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	3.48		
Cansone, Jason	District Attorney	XXXX	XXXXXXXXXX	7	01.01.18 - 12.31.21	N	26.26		
Dickinson, Dennis	Supervisor - Lake George	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	2.4	✓	
Driscol, Bennet	Supervisor - Glens Falls	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	22.39		
Geraghty, Kevin	Supervisor - Warrensburg	XXXX	XXXXXXXXXX	6	01.01.18 - 12.31.21	N	12.47		
Goedert, Connie	Coroner	XXXX	XXXXXXXXXX	7	01.01.19 - 12.21.22	N	1.94		
Keil, Lynn	Coroner	XXXX	XXXXXXXXXX	7	01.17.20 - 12.31.20	N			✓
Leggett, Craig	Supervisor - Chester	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.23	N	4.86		
Merlino, Eugene	Supervisor - Lake Luzerne	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	8.47		
McDevitt, Peter	Supervisor - Glens Falls	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	5.89		
Seeber, Rachel	Supervisor - Queensbury	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	17.36		
Simpson, Matthew	Supervisor - Horicon	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	13.25		
Swan, Mike	County Treasurer	XXXX	XXXXXXXXXX	7	01.01.20 - 12.31.23	N	19.05		
Thomas, Frank	Supervisor - Stony Creek Chairman of the Board	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	12.92		
Vogel, Pamela	County Clerk	XXXX	XXXXXXXXXX	7	01.01.20 - 12.31.23	N	26.01		
APPOINTED OFFICIALS									
Gay, Micki	EMS Coordinator	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	--		✓
Mellon Jr., Charles	Third Deputy Fire Coord.	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	--		✓

ADOPTED BY UNANIMOUS VOTE.

RESOLUTION NO. 337 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING AGREEMENT WITH JAEGER & FLYNN ASSOCIATES, INC. TO ADMINISTER FLEXIBLE SPENDING ACCOUNTS OFFERED TO WARREN COUNTY EMPLOYEES

WHEREAS, Warren County's health insurance broker, Jaeger & Flynn Associates, Inc., has recommended that Flexible Spending Accounts be offered to Warren County employees as a benefit commencing on December 1, 2021 and terminating November 30, 2022, to coincide with the renewal of the Health, Dental, Vision, Voluntary Life and Accident Insurance Plan, and

WHEREAS, Jaeger & Flynn Associates, Inc. would charge a fee for administering the Flexible Spending Accounts for an amount to be determined, and

WHEREAS, the Personnel, Administration & Higher Education has reviewed and approved this recommendation, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Jaeger & Flynn Associates, Inc., to include Flexible Spending Accounts benefit for Warren County employees to coincide with the renewal of the Health, Dental, Vision, Voluntary Life and Accident Plan for a term commencing December 1, 2021 and terminating November 30, 2022, for an administration fee to be determined, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 338 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE WARREN COUNTY POLICE BENEVOLENT ASSOCIATION ("PBA"), AND AUTHORIZING A NEW COLLECTIVE BARGAINING AGREEMENT BETWEEN WARREN COUNTY AND WARREN COUNTY POLICE BENEVOLENT ASSOCIATION FOR A TERM COMMENCING JANUARY 1, 2020 THROUGH DECEMBER 31, 2022

WHEREAS, as a result of collective bargaining, a proposed agreement has been reached establishing the terms and conditions of a new Collective Bargaining Agreement between the PBA and Warren County, and

WHEREAS, the terms and conditions of which are set forth in a Memorandum of Agreement, a copy of which Memorandum of Agreement is annexed to this resolution, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes the preparation and execution of a new Collective Bargaining Agreement between Warren County and the PBA for a term to commence January 1, 2020 and to terminate December 31, 2022, and to incorporate all of the terms and conditions set forth in the Memorandum of Agreement, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors and the Warren County Sheriff to execute a new Collective Bargaining Agreement for a term to commence January 1, 2020 and to terminate on December 31, 2022, which incorporates the terms and conditions set forth in the Memorandum of Agreement, in a form approved by the County Attorney.

MEMORANDUM OF AGREEMENT

COUNTY OF WARREN
AND

WARREN COUNTY PBA

July 26, 2021

1. Introduction - Add "Inc." after "Warren County Police Benevolent Association."
2. Article 2- Recognition - Substitute "The County and Sheriff (hereinafter "County")" for "The County"
3. Article 5 - Salary - Effective January 1, 2020, increase 1st year through 10th year by 2.90%; effective January 1, 2021 increase 1st year through 10th year by 2.60%; effective January 1, 2022 increase 1st year through 10th year by 2.50%; effective January 1, 2020, provide for Investigator differential of \$6,200 on base, Investigative Sergeant differential of \$7,200 on base, and Patrol Sergeant differential of \$7,200 on base; effective January 1, 2022, provide for Investigator differential of \$6,325 on base, Investigative Sargent differential of \$7,325 on base, and Patrol Sargent differential of \$7,325 on base. All wage increases shall be retroactive for employees on the County payroll when the increases are paid, and any employee who retired from 1/1/20 to date.
4. Article 6 - On Call Pay- "Commencing with the beginning of the first complete payroll period after signing the new Collective Bargaining Agreement, employees assigned to Criminal Investigations and scheduled for on-call duties and employees in the Narcotic Enforcement Unit who are assigned and scheduled for on-call duties by the Sheriff to be on-call shall receive on-call pay of \$50 per day, except employees assigned to Criminal Investigations and scheduled on Saturdays and Sundays shall receive on-call pay of \$75 for Saturdays and Sundays."
5. Article 8 - Vacation - In Sections 1A (d) and 1B(d), substitute "not less than 4 hours" for "not less than one day."
6. Article 9 - Health Insurance - In Section 1, clarify the contract language to provide for the County's existing self-funded health insurance plan for active employees, and non-Medicare eligible retirees.
7. Article 9 - Health Insurance Plan - Substitute the following for Section 1(a) through (c):

"For full time employees hired before July 1, 2015, commencing September 1, 2021, the amount of the employee's contribution toward the health insurance premiums shall be increased to 18%; commencing December 1, 2021, the amount of such contribution shall be increased to 19%; and commencing December 1, 2022, the amount of said contribution shall be increased to 20%. For full time

employees hired on and after July 1, 2015, the contribution toward the health insurance premium commencing August 1, 2021, shall be increased to 21%; commencing December 1, 2021, the amount of said contribution shall be increased to 22%; and effective December 1, 2022, the amount of said contribution shall be increased to 23%.

8. Article 9 - Health Insurance - Delete Sections (e) and (f) as obsolete.
9. Article 9 - Health Insurance - Add a new Section 2(i) to confirm the existing practice at the County as follows:
 - (i) "Employee share" as used in this Article shall be the same percentage contribution as the percentage being contributed by active employees up to a maximum of 25%."
10. Article 11 - Grievances - In Step 1, substitute "When an employee with the written consent of the PBA..." for "When an employee...;" in Step 4, substitute "the County or the PBA with the written consent of the employee" for "either party."
11. Article 14- Miscellaneous Provisions- In section 7, increase the clothing allowance to \$775, effective January 1, 2022.
12. Article 14 - Miscellaneous Provisions - Add the following as a new Section 19:

"All employees shall be subject to random and reasonable suspicion testing for alcohol, illegal drugs and controlled substance use and breath alcohol testing following accident/incident as set forth in Schedule C."
13. Article 16 – K-9 Unit – In subsection (f)(iv), substitute "the higher of the Federal minimum wage rate or the New York State minimum wage rate."
14. Article 17 - General Municipal Law Section 207-c and Schedule B - Modify Schedule B in accordance with the parties' June 15, 2017 Settlement Agreement.
15. Article 18 - Field Recruit Training Officer - Substitute the following for the Article:

"Upon an employee completing the training and receiving the credentials as a Certified Field Training Officer, the County will pay such Certified Field Training Officer a daily stipend of \$20.00 provided such Certified Field Training Officer is assigned by the Sheriff to act as a Field Training Officer to participate in the daily training and observations of newly hired Patrol Officers, and the Certified Field Training Officer accepts such assignment."
16. The tentative agreement arrived at by the negotiating committees shall be subject to ratification by the members of the Police Benevolent Association Unit and the Warren County Board of Supervisors respectively.

17. There will be a side letter confirming that if the County adopts Juneteenth as a holiday, such holiday will be added to the parties' Collective Bargaining Agreement.

/s/ J. Lawrence Paltrowitz, Neg. 7/26/2021
Warren County

/s/ Gregory T. Seeley, President 07/26/2021
Warren County PBA

Adopted by unanimous vote.

RESOLUTION NO. 339 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE A MEMORANDUM OF AGREEMENT WITH THE WARREN COUNTY SHERIFF'S EMPLOYEES' ALLIANCE

WHEREAS, as a result of collective bargaining, a proposed agreement has been reached establishing the terms and conditions of employment and compensation of employees of the Warren County Sheriffs' Employees' Alliance ("Alliance") for a term commencing January 1, 2021 and terminating December 31, 2024, and

WHEREAS, the terms and conditions of which are set forth in a Memorandum of Agreement, a copy of which Memorandum of Agreement is annexed to this resolution, now, therefore, be it

RESOLVED, that the proposed agreement between Warren County, the Warren County Sheriff and Alliance, negotiated by the County's representatives and the terms and conditions set forth in the Memorandum of Agreement, which were reviewed by the Personnel, Administration and Higher Education Committee, is hereby approved, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors and the Warren County Sheriff to execute and agreement on behalf of the County of Warren for a term commencing January 1, 2021 and terminating December 31, 2024, in a form approved by the County Attorney.

MEMORANDUM OF AGREEMENT

WARREN COUNTY

and

WARREN COUNTY SHERIFFS' EMPLOYEES' ALLIANCE

July 27, 2021

1. Article 3 – In Section 1 add Building Maintenance Mechanic/Automotive Mechanic.
2. Article 4 – In Section 2(b), substitute “a financial institution that is approved by the County” for “the Hudson River Federal Credit Union.”
3. Article 5- Effective January 1, 2021, Step 1 will be increased to \$46,100 for the Communications Officers, and increase the balance of the salary schedule by 2.75%; effective January 1, 2022, increase the salary schedule by 2.60%; effective January 1, 2023, increase the salary schedule by 2.60%; and effective January 1, 2024, increase the salary schedule by 2.60%. All wage increases shall be retroactive to January 1, 2021 for employees on the County payroll when the increases are paid and for any employees who retired from 1/1/21 to the date of the signing of the new Collective Bargaining Agreement.
4. Article 6 - In Section 3(c), substitute “3 hours” for “2 hours.”
5. Article 7- Substitute two (2) floating holidays for Lincoln’s Birthday and Election Day.
6. Article 7 – Substitute the following for the existing titles: “Senior Clerk; Full Time Sr. Account Clerk; Sr. Building Maintenance Mechanic/Automotive Mechanic; Building Maintenance Worker; Civil Law Enforcement Officer; Custodian and Civil Law Enforcement Sergeant.”
7. Article 8- Substitute the following for the first sentence of subsection 1(a): “All full-time bargaining unit employees shall be entitled to a vacation with pay on January 1 following the completion of the second calendar year of employment as follows:”
8. Article 8- Delete subsection 1 (c) and reletter the balance of the subsections.
9. Article 8- Delete subsection 2(h).
10. Article 9- In subsection 1 (a), provide that commencing December 1, 2021, the amount of the employee contribution shall be increased to 21%; commencing December 1, 2022, the amount the employee contribution shall be increased to 22%; and commencing December 1, 2024, the amount of the employee contribution shall be increased to 23%. Update subsection 1(b).
11. Article 17- Provide that the Agreement will be effective on the signing of the Collective Bargaining Agreement and shall end on December 31, 2024.

/s/ J. Lawrence Paltrowitz, Neg.
Warren County

/s/ Christopher T. Kilmartin
Alliance

Adopted by unanimous vote.

RESOLUTION NO. 340 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH AMERICAN WORKERS' COMPENSATION PRESCRIPTIONS, LLC DBA AWPRx FOR PHARMACY NETWORK VENDOR FOR SELF-INSURED WORKERS' COMPENSATION PROGRAM (WC 34-21) FOR THE SELF-INSURANCE DEPARTMENT

WHEREAS, the Purchasing Agent requested bids to provide Warren County with a Pharmacy Network Vendor for Self-Insured Workers' Compensation Program (WC 34-21) for the Self-Insurance Department, and

WHEREAS, the Self-Insurance Plan Administrator has recommended that Warren County award the agreement to American Workers' Compensation Prescriptions, LLC dba AWPRx, 1905 West State Road 434 Longwood FL, 32750, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify American Workers' Compensation Prescriptions, LLC dba AWPRx of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with American Workers' Compensation Prescriptions, LLC dba AWPRx, 1905 West State Road 434 Longwood FL, 32750, to provide the Warren County Self-Insurance Department with a Pharmacy Network Vendor for Self-Insured Workers' Compensation Program, pursuant to the terms and provisions of the bid documents and proposal (WC 34-21), for a term commencing October 1, 2021 and terminating September 30, 2024, with the option for an additional three (3) year term upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code S.1720 495 Workers' Compensation, Awards & Benefits, Medical Awards.

Adopted by unanimous vote.

RESOLUTION NO. 341 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH ONE CALL MEDICAL, INC. D/B/A ONE CALL FOR DIAGNOSTIC TESTING NETWORK VENDOR FOR SELF-INSURED WORKERS' COMPENSATION PROGRAM (WC 33-21) FOR THE SELF-INSURANCE DEPARTMENT

WHEREAS, the Purchasing Agent requested bids to provide Warren County with a Diagnostic Testing Network Vendor for Self-Insured Workers' Compensation Program (WC 33-21) for the Self-Insurance Department, and

WHEREAS, the Self-Insurance Plan Administrator has recommended that Warren County award the agreement to One Call Medical, Inc., d/b/a One Call, 841 Prudential Drive, Suite 204, Jacksonville, FL 32207, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify One Call Medical, Inc. d/b/a One Call of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with One Call Medical, Inc. d/b/a One Call, 841 Prudential Drive, Suite 204, Jacksonville, FL 32207, to provide the Warren

County Self-Insurance Department with a Diagnostic Testing Network Vendor for Self-Insured Workers' Compensation Program, pursuant to the terms and provisions of the bid documents and proposal (WC 33-21), for a term commencing October 1, 2021 and terminating September 30, 2024, with the option for an additional three (3) year term upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code S.1720 495 Workers' Compensation, Awards & Benefits, Medical Awards.

Adopted by unanimous vote.

RESOLUTION NO. 342 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING AGREEMENT WITH CARISK INTELLIGENT CLEARINGHOUSE, LLC FOR THE PURPOSE OF BECOMING THE SUBMISSION PARTNER TO SATISFY THE NEW WORKERS' COMPENSATION BOARD CMS-1500 INITIATIVE

WHEREAS, the Self-Insurance Administrator has requested to enter into an agreement with Carisk Intelligent Clearinghouse, LLC, 25A Hanover Road, Suite 201, Florham Park, New Jersey 07932, for the purpose of becoming the submission partner to satisfy the new Workers' Compensation Board CMS-1500 Initiative, in an amount not to exceed Nineteen Thousand Nine Hundred Ninety-Nine Dollars (\$19,999), for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, and

WHEREAS, the Personnel, Administration & Higher Education Committee has approved the request for an agreement with Carisk Intelligent Clearinghouse, LLC as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code S.1710 439 Workers' Compensation, Self Insurance Administration, Misc Fees & Expenses.

Adopted by unanimous vote.

RESOLUTION NO. 343 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AMENDING RESOLUTION NO. 166 OF 2020, AMENDING AGREEMENT WITH HI-LITE AIRFIELD SERVICES TO PROVIDE AIRFIELD PAVEMENT MARKING PAINTING FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT, TO CORRECT THE LANGUAGE RELATING TO THE COST

WHEREAS, pursuant to Resolution No. 166 of 2020, Warren County authorized an agreement with Hi-Lite Airfield Services, to provide airfield pavement marking painting for the Warren County (Floyd Bennett Memorial) Airport, for a total amount not to exceed Fifty Thousand Dollars (\$50,000), and

WHEREAS, the Superintendent of Public Works has requested, and the Finance Committee has approved, that the agreement be amended to indicate the cost shall be in an amount not to exceed Fifty Thousand Dollars (\$50,000) per year, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an amendment agreement with Hi-Lite Airfield Services to indicate the cost shall be in an amount not to exceed Fifty Thousand Dollars (\$50,000) per year, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 166 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 344 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H385, CR 32 OVER BENNIE BROOK CULVERT REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H385, CR 32 over Bennie Brook Culvert Replacement, as follows:

1. Capital Project No. H385, CR 32 over Bennie Brook Culvert Replacement, is hereby increased in the amount of Three Hundred Fifty-Two Thousand Dollars (\$352,000.00).
2. The estimated total cost of Capital Project No. H385, CR 32 over Bennie Brook Culvert Replacement is now One Million Three Hundred Twenty-Five Thousand Six Hundred Thirty-Six Dollars (\$1,325,636.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Three Hundred Fifty-Two Thousand Dollars (\$352,000), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H385 - CR 32 over Bennie Brook Culvert Replacement	\$352,000

Roll Call Vote:

Ayes: 864

Noes: 0

Absent: 136 Supervisors Merlino and Strough

Adopted.

RESOLUTION NO. 345 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AMENDING RESOLUTION NO. 194 OF 2021, AUTHORIZING TRANSFER OF TOWN OF JOHNSBURG TAX MAP PARCEL NO. 30.-2-68 TO THE TOWN OF JOHNSBURG FOR HIGHWAY PURPOSES, TO REMOVE LANGUAGE RELATING TO FEES TO BE PAID BY THE TOWN OF JOHNSBURG AND REPLACE IT WITH LANGUAGE INDICATING THE PROPERTY TRANSFER WILL BE MADE AS A GIFT TO THE TOWN, AS WELL AS TO AUTHORIZE THE COUNTY TREASURER TO DELETE OUTSTANDING TAXES ON THE PARCEL

WHEREAS, by Resolution No. 194 of 2021 the Warren County Board of Supervisors authorized the transfer of Town of Johnsborg Tax Map Parcel No. 30.-2-68 to the Town of Johnsborg for highway purposes, provided that the Town of Johnsborg agrees to pay all required closing costs, fees, taxes and associated professional costs, including, but not limited to attorney's fees, surveys and appraisals costs, and

WHEREAS, this request originated with the Environmental Concerns and Real Property Tax Services Committee which authorized the property transfer to be completed at no cost the Town of Johnsborg before referring same to the Finance Committee which also approved the request and authorized the necessary resolution to be put before the Board, and

WHEREAS, the Director of Real Property Tax Services has indicated that Resolution No. 194 of 2021 must be amended to indicate that the transfer to the Town of Johnsborg will be made as a gift, at no cost to the Town, as well as to authorize the County Treasurer to delete all outstanding taxes for the parcel, and the County Treasurer has made the aforementioned request to the Finance Committee and received their approval, now therefore, be it

RESOLVED, that Resolution No. 194 of 2021 be, and hereby is, amended to indicate that the transfer of Town of Johnsborg Tax Map Parcel No. 30.-2-68 to the Town of Johnsborg for highway purposes shall be made as a gift, at no cost to the Town of Johnsborg, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to delete all outstanding taxes for Town of Johnsborg Tax Map Parcel No. 30.-2-68, and be it further

RESOLVED, that aside from the revisions noted herein, all other portions of Resolution No. 194 of 2021 shall remain in full force an effect.

Adopted by unanimous vote.

RESOLUTION NO. 346 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

ADOPTING REVISED CREDIT CARD POLICY FOR WARREN COUNTY

WHEREAS, the Board of Supervisors adopted the Credit Card Policy for Warren County by Resolution No. 222 of 2015, which was subsequently amended by Resolution Nos. 460 of 2015, 133 of 2019, 411 of 2019, 72 of 2020, 140 of 2020 and 147 of 2021, and

WHEREAS, the Director of Veterans' Services has requested revisions to said Credit Card Policy to increase the monthly limit on the credit card in the name of the Veterans' Services Director to be used exclusively by the Veterans' Services Department for the Peer-to-Peer Program from One Thousand Dollars (\$1,000) to Five Thousand Dollars (\$5,000), and

WHEREAS, the Finance Committee has reviewed the changes requested by the Director of Veterans' Services and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Credit Card Policy for Warren County annexed hereto along with Schedules "A-F", be and the same is hereby adopted as the official Credit Card Policy for Warren County, and be it further

RESOLVED, that any and all prior Credit Card Policies, Resolutions or parts thereof inconsistent with the annexed Credit Card Policy for Warren County are hereby repealed effective August 20, 2021.

COUNTY OF WARREN CREDIT CARD POLICY

I. OVERVIEW AND PURPOSE**A. Overview.**

The use of conventional credit cards (hereinafter "credit cards") and/or ghost credit cards (credit accounts without the issuance of a physical plastic card for volume purchases where physical cards are not needed or desired and hereinafter "ghost cards") can be a cost effective method of obtaining products and services for the County. Credit and/or ghost cards can also save personnel time. Travel, training and other similar expenses are more practically and easily handled through the credit card process. In certain cases and depending on the source of the credit or ghost card and terms thereof, the County may even be able to gain additional savings when using a credit and/or ghost card to make purchases of equipment, fuel, materials and/or supplies.

B. Purpose.

To establish the Policy and Procedures for the use of County credit and/or ghost cards by Department Heads or their designee(s). These procedures are intended to accomplish the following:

1. To ensure that the procurement with credit and ghost cards is accomplished pursuant to the policy and procedures established by the County Board.
2. To ensure appropriate internal controls are established within each department procuring with credit and/or ghost cards so that they are used for authorized purposes only.
3. To enhance productivity, significantly reduce paperwork, improve internal controls and reduce the overall cost associated with approved purchases as listed below.
4. To ensure that the County bears no legal liability from inappropriate use of credit and/or ghost cards.

II. ADMINISTRATION OF THE COUNTY'S RELATIONSHIP WITH THE BANK ISSUING THE CREDIT CARD**A. Obtaining Credit Cards and Ghost cards**

1. Credit cards shall be obtained from the bank or financial institution authorized by resolution of the County Board of Supervisors. Ghost cards for high volume purchases shall be obtained from the same banking institution that credit cards are obtained from and as authorized by the County Board of Supervisors.
2. Once credit cards and/or Ghost cards are authorized by the Board of Supervisors, the County Administrator will coordinate and arrange for issuance of credit and/or ghost cards in accordance with this policy.
3. The County Administrator and Treasurer shall review enrollment forms, verify all information, and submit an application for credit and/or ghost cards to the bank or financial institution identified in subparagraph (1) hereof. The Chairman of the Board of Supervisors shall sign the enrollment forms on behalf of the County.
4. Credit and/or ghost cards shall be issued to:
 - a. Those Department Heads (hereinafter "Cardholders");
 - b. For the purposes indicated and at the expenditure limits set forth in *Schedule "A"* which may be amended from time to time by further resolution of the County Board of Supervisors.
5. All Cardholders shall execute the Cardholder authorization form annexed

hereto as *Schedule "B"* and sign the back of the credit card upon receipt (signature on ghost cards is not possible and hence not necessary).

6. The aggregate County credit limit for all issued credit and ghost cards shall be \$292,000.

B. Contact With Card Issuer Representatives.

1. The following officials are authorized to discuss credit card invoices, payments, disputes, temporary limit excess and similar matters:
 - a. Treasurer or designee.
 - b. County Administrator.
 - c. Assistant County Administrator.
2. Cardholders are authorized to discuss credit card invoices, disputes and lost or stolen cards for their for respective department issued credit and/or ghost card(s).

C. Online Management of Credit Cards.

The County Administrator, the Assistant County Administrator and/or designee of the County Administrator shall arrange for online management of credit and/or ghost cards including required passwords for purposes of viewing account expenditures and payments, card charge requests, new applications, reconciling invoices and other features typically offered by Banks or credit card issuers as online management tools.

III. USE OF THE CREDIT CARD, REVOCATION AND RECORD KEEPING

A. Authorized Users

1. The Cardholder who is issued the card or ghost card is the only person authorized to use that card, except:
 - a. In the instance of the Clerk of the Board who may authorize other County officials or employees to use the card for lodging or general use using the forms annexed hereto as *Schedules "C" and "D"*; and
 - b. With respect to the other Cardholders, the Cardholder may allow staff in their respective County Departments to make purchases using the cards or ghost cards, but this shall only be allowed after the credit card use form annexed hereto as *Schedule "C" or "D"* is completed.

B. Authorized Purchases

The credit card or ghost card is to be used in the conduct of the County's business only. The use of a County credit card or ghost card to acquire or purchase goods and services for other than official use of the County is fraudulent use and will subject the employee to disciplinary action up to and including dismissal. In addition, the fraudulent use will be reported to the appropriate law enforcement agency for investigation and possible prosecution.

C. Rules of Use

- The following restrictions will apply to purchases made with credit or ghost cards:
1. The goods or services must be budgeted and legally allowable.
 2. The total value of a transaction shall not exceed a Cardholders card limit. Payment for a purchase WILL NOT be split into multiple transactions to stay within the card limit.
 3. Spending limits for the month must be adhered to.
 4. Credit and/or ghost card users must inform the merchant that the purchase is

tax exempt and provide tax exempt form as necessary.

5. Credit card and/or ghost card users must retain vendors receipts and/or records of telephone, Internet, and/or mail orders for future reconciliation of the credit card statement. Cardholders or designees shall attach receipts, etc. to the invoice batch submitted to the County Auditor when requesting payment of credit and/or ghost card purchases attributable to the Cardholder or the Cardholder's Department as appears on monthly statements.
6. Credit card and/or Ghost card users must still complete Purchase Orders as required by the County Purchasing Policy (identifying the credit/ghost card issuing bank as payee and providing details as to the service or item purchased). Nothing in this policy shall be construed as a means to circumvent the existing Purchasing Policy of the County in regards to bidding requirements, both formal and informal.
7. Any incentive program benefits arising from the use of County credit cards and/or ghost cards shall be the property of the County and deposited in the County General Fund. The County Board of Supervisors shall determine the use of such incentives, if any.

D. Unauthorized Credit or ghost Card Use

1. The credit and/or ghost card SHALL NOT BE USED for the following:
 - a. Personal purchases or identification.
 - b. A purchase that exceeds the Cardholders monthly purchase limit.
 - c. Cash advances.
2. A credit card or ghost card user who makes unauthorized purchases shall be liable for the total dollar amount of such unauthorized purchases, plus any administrative fees charged by the Bank or card company in connection with the misuse.

E. Cardholder Record Keeping

1. When the purchase is made over-the-counter, the credit/ghost card user shall retain the invoice and a customer copy of the charge receipt. The credit/ghost card user is responsible for checking that the vendor lists the quantity, fully describes the item(s), and includes any tax prior to the credit card user signing the slip. Invoices for meals, hotel stays, etc. will include an itemized list of all items and services purchased.
2. When the purchase is made on the Internet, the credit/ghost card user shall print a copy of the receipt and order confirmation before exiting the site.
3. When a purchase is made over the telephone, the credit/ghost card user shall have the vendor fax or email them a copy of the receipt.
4. When the purchase is made by mail, the credit/ghost card user shall retain all confirmations and shipping documentation.
5. When an item is returned, the vendor shall issue a credit, which should appear on a subsequent statement. *Under no circumstances should the credit/ghost card user or Cardholder accept cash in lieu of a credit of the credit card account.*

F. Review of Monthly Statement

1. At the end of each billing cycle, the Cardholder or staff member designated in writing or by email shall receive his/her monthly statement of account that will list the transactions to the Cardholders credit card for that period.
2. The Cardholder or staff member designated in writing or by email shall check each transaction listed on the monthly statement against the authorizations to

verify that the statement is correct. If an item is returned and a credit voucher received, the Cardholder or designee shall verify that this credit is reflected on the monthly statement.

3. If purchased items are not listed on the monthly statement, the appropriate transaction documentation shall be RETAINED by the Cardholder until the next monthly statement. If the purchase or credit does not appear on the statement within 60 days after the date of purchase or return, the Cardholder shall notify the County Administrator and the Treasurer.
4. If in reviewing the monthly statement, if it is known that an item purchased was found to be unacceptable or not received or not even ordered, the Cardholder or designee is responsible for either, obtaining the item, obtaining a replacement or indicating a dispute of a non-ordered item as soon as possible as indicated herein. In the case of an item that has been ordered that is not acceptable, the Cardholder should attempt to receive that item by the date the Cardholder receives his monthly statement or consider placing the item into dispute. If any items are placed in dispute by the Cardholder, it should be documented using *Schedule "E"* Transaction Dispute Form and attached to the statement with the originals to be forwarded to the County Auditor and a copy of all documents to be forwarded to the County Administrator or the Assistant County Administrator who shall handle and/or process the dispute as may be determined appropriate.

G. Cardholder Security

1. It is the Cardholders responsibility to safeguard the credit/ghost card and account number and any security codes to the same degree that a Cardholder safeguards his/her personal credit information. A violation of this trust will result in that Cardholder having his/her credit/ghost card withdrawn and disciplinary action.
2. If a credit card or a ghost card number or security code is lost or stolen, the Cardholder shall immediately notify the credit card company, representatives are available 24 hours a day. The County Administrator and Treasurer should also be notified and the Lost/Stolen Card Notification form, *Schedule "F"*, filled out.
3. A new credit or ghost card shall be promptly issued to the Cardholder after the reported loss or theft. A credit card that is subsequently found by the Cardholder after being reported lost shall be submitted to the County Administrator who will then forward the card to the Treasurer for destruction.

H. Cardholder Separation

Prior to separation from the County of Warren, the Cardholder shall surrender the credit card and current credit card proofs of purchase to the County Administrator. Upon its receipt, the County Administrator will follow the steps outlined under Review of Monthly Statement and Payment of Credit Card Purchases, and forward the card to the Treasurer to be destroyed. Any Cardholder ghost cards shall likewise be terminated and new ghost cards established.

I. Revocation of Credit Card Privileges

1. The issuance of a credit card and/or ghost card to an employee is done at the discretion of the County Board of Supervisors.
2. Failure to comply with proper record keeping procedures as outlined in this policy will be cause to revoke the employee's credit and/or ghost card privileges.

3. Repeated loss or theft of any issued credit or ghost card will be cause to revoke the employee's credit/ghost card use privilege. Failure to immediately report the theft/loss of a card upon discovery may also lead to revocation of the credit/ghost card privilege.

IV. DOCUMENT SUBMISSION AND PAYMENT OF MONTHLY CREDIT/GHOST CARD INVOICE

A. General County Department Procedure

Original sales documents (packing slip, invoice, cash register tape, credit card slips, etc.) for each transaction MUST be neatly attached to the credit card statement and attach the same to the account payable batch and submit the same to the Auditor's Office within five (5) business days of receiving the monthly statement.

B. County Auditor Review and Payment by Treasurer

1. The Auditors Office will a) review the documents for accuracy; b) review whether the charges are to the proper accounts, and c) approve the statement for payment.
2. The County Treasurer or staff member designated in writing shall be authorized to access the County's credit account online in order to verify charges and make or push online payments.
3. All purchases made with credit and/or ghost cards shall be paid for within the grace period so that no interest charge or penalties will accrue.

V. AUDITS

The Treasurer may, at the Treasurer's discretion, conduct random audits for both card authority and receipt retention as well as statement review.

SCHEDULE "A"

Credit card and/or ghost cards shall be issued to the Department Heads (hereinafter "Cardholders") for the purposes and monthly limits set forth:

- a. Three credit cards in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for travel and lodging and general use purposes each with a monthly credit limit of \$10,000;
- b. One credit card in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for use by the Warren County Tourism Department, for travel and lodging and general use purposes with a monthly credit limit of \$50,000;
- c. One credit card in the name of the Sheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- d. One credit card in the name of the Undersheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- e. One credit card in the name of the Superintendent of the Department of Public

Works for E-bay fees only with a monthly credit limit of \$1,000;

- f. One credit card in the name of the Purchasing Agent for eBay fees only with a monthly credit limit of \$1,000; and
- g. Up to five ghost cards in the name of the Department(s) individually and for use with high volume vendors as selected by the County Administrator with four cards to have a monthly credit limit not to exceed \$15,000 and one card to have a monthly credit limit not to exceed \$123,000.
- h. One credit card in the name of the Veterans' Services Director for use exclusively in association with the Peer-to-Peer Program with a monthly credit limit of \$5,000.
- i. One credit card in the name of the Social Services Director for general use purposes with a monthly credit limit of \$1,000.
- j. One credit card in the name of the Health Services Director for general use purposes with a monthly credit limit of \$1,000.

Use of credit cards for travel and lodging shall be for the purposes set forth as *Schedule "D"*.

Use of credit cards for general purposes shall include purchases of a small dollar amount, food service, fuel, supplies, materials, conference registrations, hardware store purchases, Federal Express, United Parcel Service and postal charges, other miscellaneous items authorized in Department Budgets, except when the County has an established account or using a ghost account with a vendor in which case that account shall be used and not the credit card. General purposes shall not include alcoholic beverages, tobacco, lottery tickets, cash advances or ATMs or purchases that require Board Resolutions until such a Board Resolution has been adopted.

SCHEDULE "B"

**ACKNOWLEDGMENT OF RECEIPT OF THE
MASTERCARD PURCHASE CARD**

Last 4 digits of card: _____

I acknowledge that, on the date indicated below, I received a Purchase Card for my Department's use. I have previously received a copy of the County Credit Card Policy which set forth, among other things, Cardholder use and responsibilities. I understand that:

The Purchase Card is a cost-effective method for the purchase and payment of small dollar material transactions and is limited to \$_____ per month.

The Purchase Card is to be used solely for business purchases; not personal purchases.

I am responsible for reconciling monthly statements and maintaining accurate accounting records.

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Should my employment with Warren County terminate, I am responsible for returning the Purchase Card to the County Administrator.

Department Head Name: _____

(Please Print)

Department Head Signature: _____

Date: _____

SCHEDULE "C"

GENERAL CREDIT CARD AUTHORIZATION

Date: _____ Appropriation Code: _____ Amount \$ _____

Purchase Order # (if required): _____

This is to confirm _____ is authorized to use my credit card for _____ (merchandise) for County purposes. All purchases are tax exempt.

Vendor Name: _____

Date of Purchase: _____

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: _____ MasterCard Visa Other _____

Expiration Date: _____

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE _____

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

SCHEDULE "D"

TRAVEL CREDIT CARD AUTHORIZATION

Date: _____ Appropriation Code: _____ Amount: \$ _____

This is to confirm _____ is authorized to use my credit card for airline tickets, hotel charges and conference fees (as listed below) for County purposes. All purchases are tax exempt.

AIRLINE TICKETS:

Date of Purchase: _____ Name of Airline: _____

HOTEL CHARGES:

Name and address of hotel: _____

Arrival Date: _____ Departure Date: _____

- | | |
|--|---|
| <input type="checkbox"/> Room and room tax charges (tax exempt must have form) | <input type="checkbox"/> Local phone calls |
| <input type="checkbox"/> Long distance phone calls | <input type="checkbox"/> Restaurant charges |
| <input type="checkbox"/> Banquet and meeting room charges | <input type="checkbox"/> Laundry charges |

CONFERENCE FEES:

Date of Purchase: _____ Name of Organization (ie. NYSAC): _____

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: _____ MasterCard / Visa / Other _____

Expiration Date: _____

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE _____

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

SCHEDULE "E"

**COUNTY OF WARREN
TRANSACTION DISPUTE FORM**

Cardholder Information:

Cardholder's Name: _____

Card Number: _____

Cardholder's Signature: _____ Date: _____

Vendor Name: _____

Statement Date: _____ Transaction Date: _____

Transaction No. _____ Posting Date: _____

Amount Disputed: _____

Dispute:

The item referenced above is being disputed because:

___ There is a difference in the amount I authorized and the amount I was billed.
(A copy of your charge must be attached)

___ I only transacted one charge and I was previously billed for it.
(Date of Purchase charge: _____)

___ The above transaction is mine, but I am disputing the transaction.
(Please state your reason for the denial in detail)

___ I do not recognize the above transaction.

___ I have received a credit voucher for the above transaction, but it has not yet appeared on my account. (A copy of the credit voucher must be attached)

___ My account has been charged for the above transaction, but I have not received the merchandise. The details of my attempt to resolve the dispute with the merchant and the merchant's response are indicated below:

Attach the completed form to your monthly statement for review and approval by your Approving Supervisor and the Auditors Office and County Administrator or Assistant County Administrator.

SCHEDULE "F"

**COUNTY OF WARREN
LOST/STOLEN CARD NOTIFICATION**

Cardholder's Name: _____

Card Number: _____

Please Check One:

Card was: ___ Lost ___ Stolen

_____ Other (Describe)

Describe how card was lost/stolen: _____

Was a Police Report filed (Circle): Yes No

If yes: Department: _____

 Report Number: _____

Cardholder Notified the Credit Card Company:

Date: _____

Time: _____

Cardholder's Signature: _____

Date: _____

Treasurer's Signature _____

Date: _____

Adopted by unanimous vote.

RESOLUTION NO. 347 OF 2021

Resolution introduced by Supervisors Beaty, Braymer, Conover, Diamond, Dickinson, Driscoll, Frasier, Geraghty, Hogan, Leggett, Magowan, Merlino, Thomas

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Executive Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

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FROM CODE		TO CODE		AMOUNT
SPECIAL ITEMS:				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1420 110	Law (County Attorney), Salaries-Regular	\$8,495.28
		A.1420 810	Retirement	781.57
		A.1420 830	Social Security	526.70
		A.1420 831	Medicare Contribution	123.18

Adopted by unanimous vote.

RESOLUTION NO. 348 OF 2021

**Resolution introduced by Supervisors Beaty, Braymer, Conover, Diamond,
Dickinson, Driscoll, Frasier, Geraghty, Hogan, Leggett, Magowan, Merlino, Thomas**

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Executive Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized subject to the need for such funds in the event that the Board elects to reject bids received for the proposed sale of Town of Queensbury Tax Map Parcel No. 302.8-1-2 (also known as the Mullens Property):

FROM CODE		TO CODE		AMOUNT
SPECIAL ITEMS:				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1355 470	Real Property Tax Service Agency, Contract	\$2,000.00

Roll Call Vote:

Ayes: 668

Noes: 196 Supervisors Wild, Shepler and Conover

Absent: 136 Supervisors Merlino and Srough

Adopted.

RESOLUTION NO. 349 OF 2021

Resolution introduced by Supervisors Beaty, Braymer, Conover, Diamond, Dickinson, Driscoll, Frasier, Geraghty, Hogan, Leggett, Magowan, Merlino and Thomas

AUTHORIZING PAYMENT OF BACK WAGES, LESS TAXES AND OTHER LAWFUL DEDUCTIONS TO A WARREN COUNTY EMPLOYEE

WHEREAS, pursuant to Resolution No. 254 of 2021 the Warren County Treasurer was authorized to expend back wages, less taxes and lawful deductions to a reinstated employee starting on March 26, 2019, and

WHEREAS, following Resolution No. 254 of 2021, the employee requested the payment of additional back wages for a period of time and upon review the Executive Counsel determines to provide back wages, less taxes and other lawful deductions to the employee for the time period encompassing January 21, 2019 to March 24, 2019, and

WHEREAS, back wages, less taxes and lawful deductions, are to be paid to the employee in the gross amount as set forth below, of Eight Thousand Four Hundred Ninety-Five Dollars and Twenty-Eight Cents (\$8,495.28) and additional funds are necessary to be paid to various government entities of the County's share for the back wages to be paid to the employee, in the amounts set forth below representing a total amount to be expended by the County of Nine Thousand Nine Hundred Twenty-Six Dollars and Seventy-Three Cents (\$9,926.73) as follows:

Employee past gross wages - \$8,495.28
 Employer FICA - \$526.70
 Employee Medicare - \$123.18
 Retirement Funds - \$781.57

now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Warren County Treasurer to expend the total amount of Nine Thousand Nine Hundred Twenty-Six Dollars and Seventy-Three Cents (\$9,926.73) as stated above, and be it further

RESOLVED, that the funds shall be expended from Budget Codes A.1420 110 County Attorney, Salaries-Regular; A.1420 830 County Attorney, Social Security; A.1420 831 County Attorney, Medicare Contribution and A.1420 810 County Attorney, Retirement.

Roll Call Vote:

Ayes: 749
 Noes: 53 Supervisor Dickinson
 Abstain: 62 Supervisor Geraghty
 Absent: 136 Supervisors Merlino and Strough
 Adopted.

RESOLUTION NO. 350 OF 2021

Resolution introduced by Supervisors Beaty, Braymer, Conover, Diamond, Dickinson, Driscoll, Frasier, Geraghty, Hogan, Leggett, Magowan, Merlino and Thomas

AUTHORIZING AGREEMENT WITH AUCTIONS INTERNATIONAL, INC. FOR PROFESSIONAL AUCTIONEER/BROKER TO CONDUCT ON-LINE PUBLIC AUCTION FOR TOWN OF QUEENSBURY TAX MAP PARCEL NO. 302.8-1-2 (275 BAY ROAD)

WHEREAS, the Director of Real Property Tax Services has requested to contract with Auctions International, Inc. for professional auctioneer/broker services to conduct an on-line public auction for Town of Queensbury Tax Map Parcel No. 302.8-1-2 (275 Bay Road), for an amount of Two Thousand Dollars (\$2,000) if Warren County rejects the bid of sale or a six

percent (6%) buyer premium if Warren County chooses to accept the bid of sale, for a term to be determined, and

WHEREAS, the Executive Committee has approved the request for the agreement with Auctions International, Inc. as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Auctions International, Inc. for professional auctioneer/broker to conduct on-line public auction for Town of Queensbury Tax Map Parcel No. 302.8-1-2 (275 Bay Road), for an amount of Two Thousand Dollars (\$2,000) if Warren County rejects the bid of sale or a six percent (6%) buyer premium if Warren County chooses to accept the bid of sale, for a term to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1355 470 Real Property Tax Services, Contract.

Roll Call Vote:

Ayes: 668

Noes: 196 Supervisors Wild, Shepler, Conover and McDevitt

Absent: 136 Supervisors Merlino and Strough

Adopted.

RESOLUTION NO. 351 OF 2021

Resolution introduced by Supervisors Beaty, Braymer, Conover, Diamond, Dickinson, Driscoll, Frasier, Geraghty, Hogan, Leggett, Magowan, Merlino and Thomas

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE AIRPORT BUDGET; AMENDING 2021 WARREN COUNTY BUDGET; AND AUTHORIZING PAYMENT TO FOREST ENTERPRISES MANAGEMENT, INC.

RESOLUTION FAILED

WHEREAS, on April 9, 2020, the Third Department, Appellate Division modified the judgment in the case of Forest Enterprises Management, Inc. v. County of Warren which increased the damages to be awarded to Forest Enterprises Management, Inc., and

WHEREAS, the amount of damages to be awarded to Forest Enterprises Management, Inc. has increased by One Hundred Ninety-Three Thousand Forty-Two Dollars (\$193,042), and

WHEREAS, it was suggested to the Executive Committee that funds to pay the increase in damages may be able to come from the Coronavirus Response and Relief Supplemental Appropriations Act grant or the American Rescue Plan Act 2021 grant, with any remaining balance to be paid through an appropriation from the General Fund Unappropriated Surplus account, and

WHEREAS, subsequent to the meeting it was determined this expense would not be eligible for Coronavirus Response and Relief Supplemental Appropriations Act or American Rescue Plan Act 2021 grant funds, leaving the total amount to be funded from the General Fund Unappropriated Surplus account, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in the amount of One Hundred Ninety-Three Thousand Forty-Two Dollars (\$193,042) from the General Fund Unappropriated Surplus to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.5610 419	Airport (DPW), Settlements	\$ 193,042

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Warren County Treasurer to pay Forest Enterprises Management, Inc. an amount not to exceed One Hundred Ninety-Three Thousand Forty-Two Dollars (\$193,042).

Roll Call Vote:

Ayes: 441

Noes: 423 Supervisors Wild, Magowan, Beaty, Bruno, Dickinson and Seeber

Absent: 136 Supervisors Merlino and Strough

Failed.

RESOLUTION NO. 352 OF 2021

Resolution introduced by Supervisors Beaty, Braymer, Conover, Diamond, Dickinson, Driscoll, Frasier, Geraghty, Hogan, Leggett, Magowan, Merlino and Thomas

ACCEPTING SETTLEMENT WITH REGARD TO OPIOID LITIGATION

WHEREAS, Warren County entered into an agreement with Napoli & Shkolnik, PLLC to represent Warren County with regard to opioid litigation at a contingency fee based on the amount of the settlement, and

WHEREAS, the Chair of the Board of Supervisors was authorized to send a letter to Napoli & Shkolnik, PLLC indicating that Warren County had no objection to the opioid bankruptcy litigation, and

WHEREAS, a settlement has been reached with Johnson and Johnson in the opioid litigation, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby accepts settlement from Johnson and Johnson and its terms and conditions with regard to opioid litigation and the County Attorney and Napoli & Shkolnik, PLLC be, and hereby are, authorized on behalf of Warren County to execute any and all documents associated with the acceptance of settlement.

Adopted by unanimous vote.

Chairwoman Seeber offered privilege of the floor and the following spoke:

Brent McDevitt, *Warren County Resident, homeowner and taxpayer in Warren County, member of the Town of Queensbury Zoning Board of Appeals, business owner in the County and a candidate in this November's election to become a member of the Board of Supervisors*, spoke regarding concerns that had been brought to his attention by members of the public, including one of his neighbors, regarding access to County employee emails, as well as those from a former County employee who indicated they felt they had been harassed and disrespected by certain individuals. He continued, by questioning whether access to confidential emails regarding certain legal proceedings was opening up the County to potential liability. He also mentioned how alarmed he was when he was notified that around fifty employees had resigned from County employment since January of this year which he believed was a high turnover rate

Supervisor Conover mentioned he had announced at the Executive Committee meeting that he had provided the County Administrator with his suggestions regarding the development of a policy pertaining to employer access to records, as he believed it was imperative to protect not only the County employees, but also confidential information. He concluded by encouraging any of the Supervisors with thoughts on this matter to convey them to the County Administrator.

Supervisor Braymer advised as the Chair of the Personnel, Administration & Higher Education Committee, she had not received any complaints within the last few months regarding the release of legal or medical information held by the County; however, she noted,

as most were well aware she was concerned about the prior County Attorney's loyalty to the County, as well as individual Supervisors. She stated she was elected to protect the County which was why she would not stand by and not hold County employees accountable for any type of misconduct they may have had with respect to emails or County software information. She voiced her concerns with this particular individual's behavior toward the end of their tenure with the County, adding if anyone would like to pursue further investigation into the extent of the confidential information that was released by this individual they could discuss this at the next meeting of the Personnel, Administration & Higher Education Committee; however, she noted, she was unsure what this would achieve since this individual was no longer employed by the County.

Supervisor Hogan noted an important matter that was handled today that was not being recognized pertained to the Proclamation declaring August 26th to be "Women's Equality Day" in Warren County. She suggested on August 26th they take the time to think about any actions they had taken or would in the future to advance equality in the County.

Supervisor Thomas apprised August 23rd was the date he had been given months ago for when the tower behind the Stony Creek Town Hall would be operative, add this date was fast approaching and yet the tower was still inoperable. He said this was concerning because the pagers for first responders were inoperable in that portion of the County due to lack of access to the signal. Mr. Moore indicated he had contacted the Public Service Commission in an attempt to contact Verizon, as well as worked with a representative of the Governor's Office, who also reached out to Verizon on behalf of the County. He stated according to the Public Service Commission this would be taken care of by the August 23rd deadline, but he would contact them again this afternoon to ensure they were aware the deadline was next week.

Supervisor Driscoll spoke regarding the rising number of positive COVID cases and how imperative it was for them, as Supervisors, to convey the importance of getting vaccinated to the public.

Mr. Beaty exited the Meeting at 12:57 p.m.

Supervisor Conover restated going forward he believed it should be their focus to have a policy in place regarding how County records were accessed, who had access and for what reasons, what due process was followed, etc. or they would be opening the County up to significant issues, politicization and possibly liability. He once again suggested they provide their input to the County Administrator to use to develop a policy.

Mr. Moore apprised this subject matter was brought up at the Executive Committee meeting, adding if they were to move forward with this they could amend the County's policy concerning computers which referenced the fact that County records, including emails, were public records that were property of the County with no expectation of privacy. He stated there was a section included in the policy that everyone, including the Supervisors with County email, were required to sign off on that indicated there was no expectation to privacy. He advised he would distribute this policy to all of the Supervisors for review and they could provide him with all of their suggestions and feedback which would need to be cross referenced with State law that spoke to the right off certain County officials, including the Chair of the Board, to inspect records. He said this was necessary to ensure they remained under the umbrella of and compliant with State law if they moved forward with the changes that were suggested. He informed once he had something prepared he would bring it before Committee for review.

Chairwoman Seeber called for announcements; there were none.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Dickinson and seconded by Supervisor Magowan, Chairwoman Seeber adjourned the Board Meeting at 1:00 p.m.

Warren County Board of Supervisors

**BOARD MEETING
FRIDAY, SEPTEMBER 17, 2021**



Note: As per Legislation (S.5001/A.4001): “Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed”.

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:01 a.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Beaty.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Smith, Hogan, Dickinson, Strough, Wild, Beaty, Thomas, Shepler, Geraghty and Seeber-18; Absent -2 Supervisors Merlino and Magowan. *All Supervisors in attendance were physically present.*

Motion was made by Supervisor Driscoll, seconded by Supervisor Hogan and carried unanimously to approve the minutes of the August 20, 2021 Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Candace Hoffman.

The following individuals were recognized for completing their Leadership Badge Training in Senior Management which was offered to Department Heads and individuals in Senior Management positions:

Patricia Nenninger and Jody Brynes.

Report by the Chair of the Board was given.

Jumping ahead on the agenda, a report by the County Administrator was given which included an update on the revisions made to Proposed Resolution No. 372, *Accepting Proposal and Authorizing Agreement with Purfoods, LLC D/B/A Mom's Meals for Warren/Hamilton Counties Office for the Aging Senior Nutrition Meal Program Request for Proposals (WC 44-21)*, including adding references to the RFP (*Request for Proposal*) and how the not to exceed amount had been drastically reduced from \$800,000 to a not to exceed amount of \$85,000 because they would no longer be used as the main supplier for the Meals on Wheels Program, but rather would be used on an emergency backstop option. He explained Mom's Meals was only being used for the Town's of Chester and Warrensburg meal sites as a result of staffing issues which they were working on remedying with the goal of getting those sites back to being fully operational. He indicated in the case where the \$85,000 was fully expended then the Director of the Office for the Aging would have to return to Committee to request additional funding. He apprised if circumstances arose where any subsequent meal sites required such meals, the proposed Resolution required approval from the Town Supervisor serviced by that meal site prior to placing meal orders. Concluding, he stated the proposed Resolution also directed the Director of the Office for the Aging to develop a program

to ensure that in-person check ins with home delivered meal clients who received meals under this agreement occurred at minimum three times a week.

Privilege of the floor was offered to the following individuals to speak about the Meals on Wheels Program:

Arthur Yannotti, *Town of Queensbury Resident and Meals on Wheels Program Volunteer*, indicated the program was not only about meals, but also socialization, as in many cases the only contact the meal recipients received all day was when their meals were delivered. He also advised how impractical it was for the County to expect seniors to be able to handle a package that contained a two week supply of their meals and weighed around forty pounds. He added he did not believe that the County's explanation that they were forced to go this route because they were unable to locate anyone to provide and deliver the meals to meal sites, as no schools or restaurants were experiencing these issues. He concluded by stating he was pleased an agreement was reached with Sysco; however, he noted, it should never have gotten to this point.

Gene Casella, *Warren County Resident and Meals on Wheels Program Volunteer*, voiced his pleasure that Mom's Meals would no longer be supplying the meals for the program, as he believed many of the recipients would not consume the frozen meals due to the lack of a microwave and/or the knowledge of how to prepare the meals. He added another reason this program was so essential was because the only socialization the recipients often had was when their meals were delivered.

Edith Monroe, *Meals on Wheels Program Volunteer in the North Creek region*, spoke regarding the lack of knowledge about the program there was amongst senior citizens and their families in the community and she questioned whether any information was distributed to households to ensure they were aware they could sign their family members up who met the criteria to receive the benefit. She also expressed concerns that the recipients of the Mom's Meals were not physically capable of lifting a forty pound box, adding some may not know how properly store and prepare the meals or even have the means to do so. Ms. Monroe questioned whether it would be possible for the employees at the Town of North Creek meal sight to assist with cooking the meals for the Town of Chester meal sight, adding she believed there were other avenues available to make this program work. She noted it was essential for the meals to continue to be delivered to their homes to ensure the well being of these recipients, indicating the ideal situation would be at minimum delivering meals to them five days a week.

Beatrice Didio, *Town of Queensbury Resident and Meals on Wheels Program Volunteer at the Cedars Meal site*, advised a few years ago the staff at the Cedars meal site had been continuously cut back until there were only a few positions remaining and the meals had also been cut back as a result of the pandemic resulting in the hot meals and the lunch no longer being offered; she added this remained in place even though the restrictions had been lifted. She voiced her disgust as a recipient of these meals pertaining to having to read about the proposed changes in the local newspaper rather than being notified by the Office for the Aging. She applauded those who had worked tirelessly to find an alternative solution to Mom's Meal's.

Joan Bovee, *Town of Queensbury Resident and Meals on Wheels Program Volunteer*, stated she had been delivering meals for over twenty years and she was hopeful they would return to the five day a week meal delivery, as the recipients would have trouble comprehending how to handle and cook the frozen meals.

The agenda review was resumed with the Reports by Committee Chairs being given. Supervisor Merlino entered the meeting during the Committee Reports at 11:25 a.m. Returning to the report by the County Administrator, Ryan Moore, *County Administrator*, provided an update on the revised weighted vote process which was required as a result of the Census including an estimated timeline to have it in place by the beginning of next year. Report by the County Attorney was given.

Reading of communications by the Deputy Clerk of the Board was provided, as follows:

Reports from:

1. Warren County Probation - Reports of Criminal and Family Workloads for the months of July 2021.

Other:

1. Capital District Off Track Betting - 2020 Regular Benefit Distribution #22 in the amount of \$1,631;
2. Town of Lake George - Resolution No. 122 of 2021, "*Decision on 2022 Sales Tax Funds at County*";
3. Resolution from the Town of Johnsbury entitled, "*Resolution Opposing the Long-Term Use of a Mail Delivery System to Provide Meals to Seniors and Opposing the Closure of Congregate Meal Sites*".

Reading of resolutions by the Clerk of the Board was announced as follows:

Proposed Resolution Nos. 353-413 were distributed to the Board and posted to the Warren County website on Monday, September 13th which met the distribution deadline specified in the Rules of the Board. She advised Resolution No. 372 was revised and re-distributed to the Board on Thursday, September 16th which did not meet the distribution deadline; therefore, a motion was needed to approve the revisions to the resolution, as provided. The necessary motion was made by Supervisor Driscoll, seconded by Supervisor Frasier and carried unanimously.

Discussion on resolutions occurred, during which:

The bulk of the discussion concerned proposed Resolution No. 372, *Accepting Proposal and Authorizing Agreement with Purfoods, LLC D/B/A Mom's Meals for Warren/Hamilton Counties Office for the Aging Senior Nutrition Meal Program Request for Proposals (WC 44-21)*, during which Supervisors Hogan, Braymer, Geraghty, Merlino, Beaty, Leggett, Shepler, Strough and Wild all voiced their support of continuing to offer meals at congregate meal sites and having volunteers deliver meals to the homebound recipients which was so imperative.

Mr. Moore provided a summary of the daily operations of each meal site as of last Friday as follows: The Town of Bolton meal site was cooking meals five days a week; no meals were being cooked at the Town's of Chester and Warrensburg meal sites as a result of staffing issues which were being worked on to remedy; Cedar's meal site in the Town of Queensbury was cooking meals five days per week; Town of Johnsbury meal site was cooking meals five days a week; the Town of Lake Luzerne meal site was cooking meals three days per week as a result of this site currently being staffed by a sub; Indian Lake meal site in Hamilton County was cooking meals five days per week; the Lake Pleasant and Wells meal

sites were sharing functions and cooking meals five days per week; and the Long Lake meal site was cooking meals five days per week.

A lengthy discussion ensued regarding proposed Resolution No. 394, *Reintroducing the Resolution Which Failed at the August 20, 2021 Board Meeting, Authorizing the Appropriation of Funds from the General Fund Unappropriated Surplus to the Airport Budget; Amending 2021 Warren County Budget; and Authorizing Payment to Forest Enterprises Management, Inc.*, during which Supervisor Beaty apprised although he understood this was a court order he would likely be voting in opposition due to its affiliation with the now debunked Airport Runway Expansion Project which he had been vehemently opposed of. Supervisor Strough voiced his disappointment with how the Airport Runway Expansion Project had not been seen through to fruition, pointing out the funding was redistributed to another Airport for their expansion project which they benefitted from. Supervisor Braymer indicated the Airport was expanding without the Runway Expansion as noted by the need to construct additional T-Hangars. Supervisor Beaty mentioned Saratoga County's Airport runway was substantially shorter than Warren County's and yet they had two and a half times more air traffic there which was supportive of the fact that the runway extension was not necessary.

Robert Terwilliger, *Acting County Attorney*, noted if the County did not pay the judgement then it was possible the Supreme Court in Warren County could declare the Board and the County to be in contempt of court.

Mr. Yannotti disputed Supervisor Strough's statement that he had not received an email from him, indicating he had a copy of the delivery receipt which was delivered on September 8th at 2:41 p.m.

In regard to the statement that meals were cooked five days per week at certain meal sites, Ms. Didio apprised although they may be cooking meals, they did not serve them five days per week. She stated the program recipients received one hot and one cold meal on Monday and Wednesday's and Friday's they received a hot meal. She noted the frozen meals were substandard and were not being eaten by the recipients. Mr. Moore apologized for the confusion, as his point was that staff were working in the kitchen five days per week, not that they were serving meals during this timeframe. Ms. Didio noted the staff at the Cedars Meal Site was never restored back after cuts had been made a few years ago and she asked whether ARPA (*American Rescue Plan Act*) funding could be used to assist the meal sites with hiring additional staff and serving meals five days a week. Chairwoman Seeber responded that the County had distributed a survey requesting input from the community on how the County should spend the ARPA funding to which many individuals indicated some of these funds should be expended on the Meals on Wheels Program which was why it was a priority as they continued to discuss about how to best utilize this funding. Ms. Didio recognized the staff at the Cedars Meal Site for their efforts to keep preparing meals during the entire pandemic all the while being short staffed; a round of applause followed.

Supervisor Dickinson exited the meeting at 12:34 p.m.

Mr. Casella voiced his concerns about the Meals on Wheels program recipients being provided with a sufficient amount of meals, indicating he would be willing to suggest to the volunteer drivers that they no longer submit for mileage reimbursement if it would assist the County with saving money so that more food was provided to the program recipients. Mr. Moore thanked Mr. Casella for his generous offer, apprising he did not believe the County would ever take away mileage reimbursement from their dedicated volunteer drivers. He proceeded to explain how the program was funded with Federal funding streams, State grant funding, a voluntary contribution from program recipients and the remainder with funding from the County taxpayers which was increasing. He added the purpose of ARPA funding was to offset some of that added burden on the County taxpayers. He said they would use ARPA funding before they would ever consider doing away with the mileage reimbursement to volunteers who assisted them with this program and Chairwoman Seeber concurred.

Ms. Monroe advised she believed the lack of staff was due to the inadequate pay, noting McDonald's was offering new employees a higher wage rate than what the County was paying meal site employees. She spoke regarding how compassionate and caring the staff at the North Creek Meal Site were and how they knew all of the individuals they were preparing meals for. She added she would be more than willing to forfeit the mileage reimbursement she received as long as it was reallocated to the North Creek meal site.

Chairwoman Seeber indicated she was troubled by the fact that meal site positions were one of the lowest paid County positions, adding she had requested that Supervisors Geraghty and Braymer continue to advocate to raise these wages during the negotiating process with the CSEA (*Civil Service Employees Association*).

Ms. Monroe stated it was not only the disparity in the wages, as it was also imperative to acknowledge the efforts of the staff and thank them on a regular basis for a job well done.

Mr. Moore spoke regarding how the starting wage for businesses such as McDonald's had been increased as a result of the enhanced unemployment benefit that was offered up until recently. He explained in order for them to continue to operate they had to raise the starting wage to compete with the enhanced unemployment benefits that were being paid to unemployed individuals. He stated because the meal site positions were included in the Union the process to increase their wage was rather complex, as there were other positions within the Union that were experiencing the same issue and when one position's wage was raised it impacted other union positions in an unintended manner.

Supervisor Strough requested roll call votes on proposed Resolution Nos. 392,

Adopting the Municipal Supplemental Funding Evaluation Strategy, Grading Criteria and Scoring Sheet and Application for Warren County Occupancy Tax Grant Funding, 400, Approving the Lake Champlain-Lake George Regional Planning Board 2022 Budget, and 413, Supporting the Adirondack Community College Capital Improvement Plan for 2022-23. He noted he would be recusing himself from voting on proposed Resolution Nos. 400 because he was a member of the Lake Champlain-Lake George Regional Planning Board and 413 because he served as a member on the SUNY Adirondack Board of Trustees.

Supervisor Diamond requested a roll call vote on proposed Resolution No. 372, *Accepting Proposal and Authorizing Agreement with Purfoods, LLC D/B/A Mom's Meals for Warren/Hamilton Counties Office for the Aging Senior Nutrition Meal Program Request for Proposals (WC 44-21).*

Supervisor Wild inquired whether the roll call votes for the resolutions that required roll calls regardless of whether they had been requested could be lumped together as one roll call vote and Chairwoman Seeber replied in the negative. She explained this had the potential to present problems in particular with having the record reflect the manner in which the Supervisors voted which was why she believed at this point in time it was more appropriate to not move forward with grouping them together as one roll call vote.

Vote on resolutions occurred; Resolution Nos. 353-413 were approved as presented.

Warren County Board of Supervisors Proclamation

WHEREAS, September 11, 2021 marks the 20th anniversary of the date on which the American people endured the worst terrorist attack on United States soil in the nation's history with courage and heroism; and in response to this tragedy, Americans across the country came together in a remarkable spirit of patriotism and unity and carried out countless acts of kindness, generosity and compassion, and

WHEREAS, community organizations and family members of 9/11 victims began observing the anniversary of September 11th as a charitable service day to honor the memory of the nearly 3,000 lives lost and those who united in response to the tragedy, including first responders and volunteers, and

WHEREAS, participating in service and remembrance activities on September 11th is a positive and respectful way to remember the lives of those who perished, pay tribute to those who rose in service, and honor those who continue to serve our country today, including active-duty and reserve soldiers and their families, veterans, and first-responders, and

WHEREAS, in Warren County, the Glens Falls Fire Department, using donations raised, erected a memorial to all those lost in the attacks on the World Trade Center and the United States Pentagon on September 11th, and has held a touching ceremony every year since, in tribute and remembrance of those lives lost, furthering the sense of community and patriotism in our region, and

WHEREAS, the Warren County Board of Supervisors proudly supports memorial and remembrance ceremonies such as those organized by the Glens Falls Fire Department, now, therefore, be it

RESOLVED, that I, Chairwoman Rachel E. Seeber, on behalf of the Warren County Boards of Supervisors, hereby proclaim September 11, 2021 as

SEPTEMBER 11TH DAY OF SERVICE AND REMEMBRANCE

in Warren County, and encourage citizens to honor the lives of those lost, as well as those who rose in service, through participation in community service and remembrance ceremonies on this day and throughout the year.

DATED: SEPTEMBER 11, 2021

(Signed) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, domestic violence affects all New Yorkers, and far too many people suffer abuse at the hands of a spouse or intimate partner; these victims can be of any age, race, religion, or economic status and the resulting damage is inflicted not only on victims, but their children, families and communities; and

WHEREAS, the documented instances of domestic violence are only a small representation of the breadth of the problem, and yet even these numbers are staggering and growing; and

WHEREAS, important programs, such as those provided locally by the Catholic Charities of Warren and Washington Counties and the Crime Victims Assistance Division within the Warren County District Attorney's Office are critical to assisting and protecting those affected by domestic violence, providing safe haven, hope and justice; and

WHEREAS, the passage of critical laws to help protect and assist domestic violence victims and their children and to hold offenders accountable are of utmost importance and continue to be revised and improved upon; and

WHEREAS, New York State's commitment to ending domestic violence is also exemplified by the work of its state and county agencies that, in the face of declining revenues, have continued to recognize that sustaining our response to domestic violence is critical through efforts including strengthening systems' response to domestic violence in both the criminal justice and human services fields, and improving our efforts to measure the incidence and prevalence of domestic violence crimes in addition to the daily work carried out by agencies that are dedicated to working with those who respond to and assist victims; and

WHEREAS, New York State remains dedicated to increasing the public's knowledge of domestic violence through the dissemination of informational materials and through collaborative efforts such as the State's annual "Shine the Light on Domestic Violence" initiative, which connects communities across the State by turning New York purple in October, an electronic campaign targeted at informing teens, and providing a social media presence; now, therefore, be it

RESOLVED, that Rachel E. Seeber, Chairwoman, on behalf of the Warren County Board of Supervisors do hereby proclaim October 2021 to be

DOMESTIC VIOLENCE AWARENESS MONTH IN WARREN COUNTY

and urge all citizens to join in supporting victims of domestic violence and sharing the worthy goals of the month-long observance, and likewise, supporting the work of public and private entities that strive to provide the best coordinated response to domestic violence in communities across the State.

DATED: SEPTEMBER 17, 2021

(Signed) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, National Preparedness Month has been an observance in the United States each September since 2004, and is aimed at raising awareness about the importance of preparing for disasters and emergencies that could happen at any time, and

WHEREAS, the theme chosen for 2021 is "Prepare to protect. Preparing for disasters in protecting everyone you love", and

WHEREAS, the United States Department of Homeland Security and the Warren County office of Emergency Services have put together extensive emergency preparedness information that provides residents with opportunities to learn to be better equipped for bad weather, fires and other emergencies which includes:

- ◆ Determining where to evacuate should you have to leave your home, including designating a meeting place and a location to seek shelter.
- ◆ Putting together an emergency kit that includes water, non-perishable food, medications, first aid kit, flashlight, maps, basic tools, dust mask, battery-powered radio, rechargeable battery for a cellphone, personal wipes and garbage bags.
- ◆ Storing your emergency kit items in a "go bag" that can be grabbed at a moment's notice.
- ◆ Keeping pets in mind, setting aside food and medications they may need if you have to leave home quickly.
- ◆ Educating yourself about risks, and preparing the area around your home for bad weather. Trim tree branches, maintain home gutters and identify other possible threats to your home during wind or heavy rain.
- ◆ Preparing your vehicle with basic equipment for winter weather, such as a snow shovel, extra clothes and blankets.

and,

WHEREAS, preparing in advance makes for a better and safer operation for residents and their families if the time comes to react and will lead to less stress and confusion for everyone, now therefore, be it

RESOLVED, that Rachel E. Seeber, Chairwoman, on behalf of the Warren County Board of Supervisors do hereby proclaim September 2021 to be

PREPAREDNESS MONTH IN WARREN COUNTY

and urge all citizens to develop and implement preparedness plans to ensure the health and safety of themselves and their families in the event of an emergency.

DATED: SEPTEMBER 17, 2021

(Signed) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, September is known globally as “Suicide Prevention Month”, which is intended to raise awareness about the mental health resources and suicide prevention services available in our Community with the goal of starting the conversation about mental health and the impact of suicide to help de-stigmatize the conversation and connect people with the appropriate support services, and

WHEREAS, according to the American Foundation for Suicide Prevention, suicide is the tenth leading cause of death among adults, and the second leading cause of death amount individuals between the ages of 10 and 34 in the United States, and

WHEREAS, according to the American Foundation for Suicide Prevention, close to 50,000 people die by suicide across the United States annually, and

WHEREAS, each an every suicide directly impacts a minimum of 100 additional people, including family, friends, co-workers, neighbors, and community members, and

WHEREAS, Warren County publicly places its full support behind those who work in the fields of mental health, education, and law enforcement, who serve on the front lines of a war that many still refuse to discuss, as stigma regarding suicide and mental health issues is far too prevalent, now, therefore, be it

RESOLVED, that Rachel E. Seeber, Chairwoman, on behalf of the Warren County Board of Supervisors do hereby proclaim September 2021 to be

SUICIDE PREVENTION MONTH IN WARREN COUNTY

and urge all citizens to take the time to understand the importance of mental health education, and to recognize that taking care of ourselves and others includes taking care of mental health.

DATED: SEPTEMBER 17, 2021

(Signed) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, the Special Olympics was founded by Eunice Kennedy Shriver in 1968, and just one year later Dorothy Buehring Phillips inaugurated the program in New York, and the state sent its first delegation of athletes and coaches to the Northeast Regional Special Olympics competition in Boston, Massachusetts, and

WHEREAS, Special Olympics New York was incorporated in 1970, with Dorothy Buehring Phillips serving as its first director, hosting the first State Summer Games in June of that year, and

WHEREAS, today, Special Olympics New York is the largest program in the United States and one of the largest in the world, and

WHEREAS, it is the mission of Special Olympics New York “to provide year-round sports training and athletic competition in a variety of Olympic-style sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills and friendship with their families, other Special Olympics athletes and the community”, and

WHEREAS, the Special Olympic New York Fall Games will be hosted by the Glens

Falls community on October 22-23, 2021 at sporting venues throughout the area and will feature seven fall sports including bocce, cycling, golf, equestrian, soccer, softball and cross-country running, and

WHEREAS, Warren County is proud and honored to be chosen as the site of the Special Olympics New York 2021 State Fall Games which will be held in the City of Glens Falls, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman, on behalf of the Warren County Board of Supervisors do proclaim October 22, 2021, the opening day of the Special Olympics New York Falls Games to be

SPECIAL OLYMPICS SUPPORT AND AWARENESS DAY

in Warren County and along with the residents of Warren County, do hereby proclaim our support for the Special Olympics New York Fall Games and for all of the athletes participating in them, and be it further

RESOLVED, that together, we welcome all of the athletes, coaches and families traveling to Warren County for the Fall Games to our community.

DATED: SEPTEMBER 17, 2021

(Signed) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 353 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: BUILDINGS & GROUNDS				
A.1620 470	Buildings, Contract	A.1624 413	Health & Human Services Building, Repair & Maint - Bldg/Property	\$10,000.00
DEPARTMENT: OFFICE OF EMERGENCY SERVICES				
A.3410 110	Fire Prevention & Control, Salaries-Regular	A.3640 110	Civil Defense - Salaries-Regular	62,000.00

FROM CODE		TO CODE		AMOUNT
Department: Office of Emergency Services - continued				
A.3410 110		A.3640 860	Hospitalization	\$7,500.00
A.3410 810	Retirement	A.3640 810	Retirement	3,000.00
A.3410 830	Social Security	A.3640 830	Social Security	3,200.00
A.3410 831	Medicare Contribution	A.3640 831	Medicare Contribution	800.00
A.3410 831		A.3640 865	Dental Insurance	170.00
A.3410 860	Hospitalization	A.3640 860	Hospitalization	6,840.00
A.3410 865	Dental Insurance	A.3640 865	Dental Insurance	120.00
A.3640 130	Civil Defense, Salaries-Part Time	A.3640 810	Retirement	2,000.00
A.3640 130		A.3640 860	Hospitalization	8,000.00
DEPARTMENT: PUBLIC HEALTH				
A.4010 110	Health Services, Salaries-Regular	A.4010 470	Health Services, Contract	30,000.00
A.4018.0020 130	Preventive Program, Family Health, Salaries-Part Time	A.4018.0030 130	Preventive Program, Disease Control, Salaries-Part Time	15,000.00
A.4018.0020 810	Retirement	A.4018.0030 810	Retirement	1,500.00

FROM CODE		TO CODE		AMOUNT
Department: Public Health, <i>continued</i>				
A.4018.0020 830	Social Security	A.4018.0030 830	Social Security	\$930.00
A.4018.0020 831	Medicare Contribution	A.4018.0030 831	Medicare Contribution	218.00
A.4018.0020 865	Dental Insurance	A.4018.0030 865	Dental Insurance	288.00
Department: Public Works				
D.5020 110	Engineering, Salaries- Regular	D.5020 250	Engineering, Technical Equipment	8,200.00
D.5020 110		D.5020 410	Supplies	2,000.00
D.5112.8320 280	County Roads, 2021 CR#2 Stony Creek Road, Projects	D.5112.8327 280	County Roads, 2021 CR#72 Grant Lake Road, Projects	32,117.81
D.5112.8321 280	2021 CR#3 Harrisburg Road, Projects	D.5112.8327 280		7,240.70
D.5112.8322 280	2021 CR#3 Warrensburg Road	D.5112.8327 280		24,959.83
Special Items:				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1628 470	Waste Management Containment, Contract	3,300.00
		A.1420 210	Law (County Attorney). Furniture/Furnishings	2,000.00

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 138 Supervisors Magowan and Dickinson

Adopted.

RESOLUTION NO. 354 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno

**AMENDING WARREN COUNTY BUDGET FOR 2021 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF ASSIGNED COUNSEL		
<u>ESTIMATED REVENUE</u>		
A.1170 3045	Legal Defense-Indigents, Office of Indigent Legal Services Distribution	\$44,591.00
<u>APPROPRIATIONS</u>		
A.1170 470	Legal Defense-Indigents, Contract	44,191.00
A.1170 220	Office Equipment	400.00
DEPARTMENT OF EMPLOYMENT AND TRAINING ADMINISTRATION		
<u>ESTIMATED REVENUE</u>		
40.6326 4786	Workforce Invest Act, Summer TANF, Summer TANF	110,310.00
<u>APPROPRIATIONS</u>		
40.6326 110	Workforce Invest Act, Summer TANF, Salaries-Regular	25,000.00
40.6326 130	Salaries-Part Time	30,000.00
40.6326 410	Supplies	3,000.00
40.6326 470	Contract	15,000.00
40.6326 810	Retirement	37,310.00
DEPARTMENT OF SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3110 3384	Sheriff's Law Enforcement, Other Sheriff's State Aid	1,250.00

September 17, 2021

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF SHERIFF - cont.		
<u>APPROPRIATIONS</u>		
A.3110 455	Sheriff's Law Enforcement, Safety Equipment	\$1,250.00
DEPARTMENT OF PUBLIC HEALTH		
<u>ESTIMATED REVENUE</u>		
A.4010 2705	Health Services, Gifts and Donation	125.00
A.4018.0036 4411	Preventive Program, COVID 19 Vaccine Response, COVID 19 Vaccine Response	70,842.33
A.4194 4410	Public Hlth-ELC School Grant, ELC School Grant	491,929.00
<u>APPROPRIATIONS</u>		
A.4010 439	Health Services, Misc Fees & Expenses	125.00
A.4018.0036 110	Preventive Program, COVID 19 Vaccine Response, Salaries-Regular	20,000.00
A.4018.0036 130	Salaries-Part Time	25,000.00
A.4018.0036 260	Other Equipment	2,000.00
A.4018.0036 410	Supplies	4,899.83
A.4018.0036 424	Postage	1,000.00
A.4018.0036 435	Medical Fee's	4,000.00
A.4018.0036 436	Advertising Expense	9,000.00
A.4018.0036 444	Travel/Education/Conference	1,500.00
<u>APPROPRIATIONS</u>		
A.4018.0036 830	Preventive Program, COVID 19 Vaccine Response, Social Security	2,790.00
A.4018.0036 831	Medicare Contributions	652.50
A.4194 220	Public Health-ELC School Grant, Office Equipment	12,000.00
A.4194 260	Other Equipment	195,000.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF PUBLIC HEALTH - <i>cont.</i>		
A4194 410	Supplies	\$150,000.00
A.4194 424	Postage	200.00
<u>APPROPRIATIONS</u>		
A.4194 428	Data Processing & Internet Fees	3,080.00
A.4194 435	Medical Fees	100,000.00
A.4194 439	Misc Fees & Expenses	149.00
A.4194 444	Travel/Education/Conference	1,500.00
A.4194 470	Contract	30,000.00

DEPARTMENT OF PUBLIC WORKS - UP YONDA FARM**ESTIMATED REVENUE**

A.7111 2706	Up Yonda Farm, Donation-Up Yonda Farm	1,000.00
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APPROPRIATIONS

A.7111 410	Up Yonda Farm, Supplies	970.70
A.7111 439	Up Yonda Farm, Misc Fees & Expenses	29.30

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2021 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2021 is hereby amended accordingly.

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 138 Supervisors Magowan and Dickinson

Adopted.

RESOLUTION NO. 355 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE
DIVISION OF CRIMINAL JUSTICE SERVICES FOR STATE AID TO PROSECUTION
GRANT FUNDING FOR THE DISTRICT ATTORNEY'S OFFICE**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, New York 12210, for State Aid to Prosecution grant funding for an amount to be determined, for a term commencing April 1, 2022 and terminating March 31, 2023, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further Federal or State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 356 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE
DIVISION OF CRIMINAL JUSTICE SERVICES FOR CRIMES AGAINST REVENUE
PROSECUTION (CARP) GRANT FUNDING (CR18445143) FOR THE
DISTRICT ATTORNEY'S OFFICE**

WHEREAS, the District Attorney has requested approval to submit an application to the New York State Division of Criminal Justice Services, for Crimes Against Revenue Prosecution (CARP) grant funding for the year 2022, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, NY 12210, for Crimes Against Revenue Prosecution (CARP) grant funding, in an amount to be determined, for a term commencing January 1, 2022 and terminating December 31, 2022, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further Federal or State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 357 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AMENDING RESOLUTION NO. 556 OF 2003, AUTHORIZING WARREN COUNTY DISTRICT ATTORNEY TO RETAIN THE SERVICES OF A PRIMARY AND BACK-UP TRANSCRIBER AT AGREED UPON RATES FOR APPEARANCE AND PER PAGE COST TO BE NEGOTIATED ANNUALLY, TO AUTHORIZE THE WARREN COUNTY DISTRICT ATTORNEY TO RETAIN THE SERVICES OF TRANSCRIBERS AT AGREED UPON RATES FOR APPEARANCES AND PER PAGE COST

WHEREAS, pursuant to Resolution No. 556 of 2003, Warren County authorized the District Attorney to retain the services of a primary and back-up transcriber at agreed upon rates for appearance and per page cost to be negotiated annually, and

WHEREAS, New York passed criminal justice reforms including Criminal Procedure Law Section 245.20(b), which, in part, requires the District Attorney to provide all transcripts of the testimony of a person who has testified before a grand jury, and

WHEREAS, the Warren County District Attorney's Office utilizes the services of transcribers to provide legal transcripts to the District Attorney's Office and to retain on call transcribers whenever the need arises, and

WHEREAS, the District Attorney shall negotiate rates for appearance and per page cost with said retained transcribers, and

WHEREAS, the District Attorney has requested, and the Criminal Justice Committee has approved, that the District Attorney shall be authorized to negotiate rates for appearance and per page cost with transcribers with said rates not to exceed Two Hundred Ninety-Five Dollars (\$295) per appearance and Five Dollars and Ninety-Five Cents (\$5.95) per page, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the District Attorney to negotiate rates for appearance and per page cost with transcribers with said rates not to exceed Two Hundred Ninety-Five Dollars (\$295) per appearance and Five Dollars and Ninety-Five Cents (\$5.95) per page, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 556 of 2003 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 358 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR THE UPSTATE FAMILY DEFENSE (CHILD WELFARE) QUALITY IMPROVEMENT & CASELOAD REDUCTION GRANT TO DEVELOP INNOVATIVE PROGRAMS AND PRACTICES TO REDUCE CASELOADS AND IMPROVE THE QUALITY OF MANDATED LEGAL REPRESENTATION PROVIDED TO PARENTS IN CHILD WELFARE PROCEEDINGS FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, the Public Defender is requesting approval to submit an application to the New York State Office of Indigent Legal Services for the Upstate Family Defense (Child Welfare) Quality Improvement & Caseload Reduction grant to develop innovative programs

and practices to reduce caseloads and improve the quality of mandated legal representation provided to parents in child welfare proceedings in an amount not to exceed Five Hundred Thousand Dollars (\$500,000), for a three (3) year term to tentatively commence on December 1, 2021, now, therefore be it

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute an application to the New York State Office of Indigent Legal Services for the Upstate Family Defense (Child Welfare) Quality Improvement & Caseload Reduction grant for the Public Defender's Office in an amount not to exceed Five Hundred Thousand Dollars (\$500,000), for a three (3) year term to tentatively commence on December 1, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement as well as any modifications, extensions and/or other necessary documents relative to the aforescribed grant program in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this agreement, no further resolution to accept said monies is necessary and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the additional funds in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 359 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING THE WARREN COUNTY PUBLIC DEFENDER TO ENROLL IN A PROGRAM WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES TO DISTRIBUTE FEDERAL FUNDING TO NEW YORK STATE COUNTIES TO SUPPORT ENHANCED QUALITY IMPROVEMENT MEASURES FOR REPRESENTING INDIGENT PARENTS INVOLVED IN CHILD PROTECTIVE/CHILD WELFARE PROCEEDINGS

WHEREAS, the Public Defender has requested authorization to enroll in a program with the New York State Office of Indigent Services to distribute federal funding to New York State Counties to support enhanced quality improvement measures for representing indigent parents involved in child protective/child welfare proceedings, and

WHEREAS, the Criminal Justice Committee has approved this request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorize the Public Defender to enroll in a program with the New York State Office of Indigent Services to distribute federal funding to New York State Counties to support enhanced quality improvement measures for representing indigent parents involved in child protective/child welfare proceedings.

Adopted by unanimous vote.

RESOLUTION NO. 360 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

**AUTHORIZING MODIFICATION OF THE AGREEMENT (C800052 - DISTRIBUTION #8)
WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR THE
PUBLIC DEFENDER'S OFFICE**

WHEREAS, pursuant to Resolution No. 470 of 2019, the Chair of the Warren County Board of Supervisors was authorized to execute a grant application to the New York State Office of Indigent Legal Services for funding under ILS Distribution #8 (Contract C800052) in an amount not to exceed Three Hundred Twenty Thousand Four Hundred Thirty-Six Dollars (\$320,436) for a term commencing on January 1, 2018 and terminating on December 31, 2020 for the Warren County Public Defender's Office, and

WHEREAS, by Resolution No. 79 of 2021, the termination date of said agreement was extended to December 31, 2021 to allow for the expenditure of funds under ILS Distribution #8 (Contract C800052), and

WHEREAS, the Public Defender has requested that the agreement for ILS Distribution #8 (Contract C800052) be modified to allow the Public Defender to utilize remaining grant funds in the amount of One Hundred Fifty-Five Thousand One Hundred Fifteen Dollars (\$155,115) for the purchase equipment needed for technology changes, and the Criminal Justice Committee has approved the request, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to Supervisors to execute a modification agreement with the New York State Office of Indigent Legal Services to allow the Public Defender to utilize remaining grant funds in the amount of One Hundred Fifty-Five Thousand One Hundred Fifteen Dollars (\$155,115) under Contract #C800052 (Distribution #8) for the purchase of equipment needed for technology changes, and be it further

RESOLVED, that other than the changes outlined above, all other terms and conditions of Resolution No. 470 of 2019, as amended by Resolution No. 79 of 2021, will remain the same, and be it further

RESOLVED, that any further extensions or modification of Contract #C800052 (Distribution #8) are authorized without further need for a Board resolution, and the Chair of the Board of Supervisors is authorized to sign any and all further extension or modification agreements with the New York State Office of Indigent Legal Services.

Adopted by unanimous vote.

RESOLUTION NO. 361 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

**AMENDING RESOLUTION NO. 204 OF 2021, AUTHORIZING A LEASE AGREEMENT
WITH 333 GLEN STREET ASSOCIATES, LLC FOR USE OF SPACE AT 333 GLEN
STREET FOR THE PUBLIC DEFENDER'S OFFICE, TO INCLUDE JANITORIAL
SERVICES**

WHEREAS, pursuant to Resolution No. 204 of 2021, Warren County authorized a lease agreement with 333 Glen Street Associates, LLC for use of space located at 333 Glen Street, Suite 102, Glens Falls, New York 12801, for additional office space at a cost not to exceed Twelve Thousand Dollars (\$12,000) to be covered by New York State Office of Indigent

Legal Services grant funding, for a term commencing upon execution by both parties and terminating one (1) year from date of execution, and

WHEREAS, the Public Defender has requested, and the Criminal Justice Committee has approved, that the agreement be amended to include janitorial services for an amount not to exceed Three Hundred Dollars (\$300) per month, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an amended lease agreement with 333 Glen Street Associates, LLC to include janitorial services for an amount not to exceed Three Hundred Dollars (\$300) per month, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 204 of 2021 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 362 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING AGREEMENT WITH A PROVIDER TO BE DETERMINED FOR INTERNET SERVICES AT 333 GLEN STREET FOR THE PUBLIC DEFENDER'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with a provider to be determined, for internet services at 333 Glen Street, Suite 100 for the Public Defender's Office, for a term commencing October 1, 2021 and terminating at the end of the lease agreement, in an amount to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this contract shall be provided by New York State Office of Indigent Legal Services grant funding.

Adopted by unanimous vote.

RESOLUTION NO. 363 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

AUTHORIZING AGREEMENT WITH WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR YOUTH EDUCATIONAL PROGRAM SERVICES FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT YOUTH EMPLOYMENT PROGRAM AND TO PREPARE YOUTH FOR THE TEST ASSESSING SECONDARY COMPLETION (TASC) HIGH SCHOOL EQUIVALENCY ASSESSMENT

RESOLVED, that the Warren County Board of Supervisors authorizes the Chair of the Board of Supervisors to enter into an agreement with the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES), 1153 Burgoyne Avenue, Suite 2, Fort Edward, New York 12828, to provide youth employment program services for the Workforce Innovation and Opportunity Act Youth Employment Program and to prepare Youth for the Test Assessing Secondary Completion (TASC) High School Equivalency Assessment, in an amount not to exceed Fifteen Thousand Nine Hundred Thirty-Six Dollars (\$15,936) for a term commencing September 28, 2021 and terminating June 16, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this contract shall be expended from Budget Code 41.6293.0310.470 Workforce Innovat & Opport. Act, WIA/WIOA, Youth, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 364 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

AMENDING AGREEMENT WITH THE TOWN OF HORICON, TOWN OF CHESTER AND TOWN OF SCHROON FOR ADMINISTRATION OF PROJECTS AND ACTIVITIES IDENTIFIED IN THE 2018 LOCAL WATERFRONT REVITALIZATION PLAN FUNDING AWARD TO WARREN COUNTY FROM THE NEW YORK STATE DEPARTMENT OF STATE (C1001354), TO INCLUDE REPAYMENT OF BREAKDOWN THAT REFLECTS PROPORTIONS USED IN OTHER SOIL & WATER CONSERVATION DISTRICT FOR ADMINISTRATION OF PROJECTS SINCE 2013

WHEREAS, Resolution No. 148 of 2019 authorized an agreement with the Town of Horicon, the Town of Chester, the Town of Schroon and the Warren County Soil & Water Conservation District for administration of projects and activities identified in the 2018 Local Waterfront Revitalization Plan (LWRP) Funding Award (C1001354) to Warren County from the New York State Department of State, for a term commencing upon execution of the agreement by both parties and remaining in effect through the completion of the Program or unless terminated by either party upon forty-five (45) days notice, and

WHEREAS, the Economic Growth & Development Committee has approved a request to include the repayment breakdown that reflects proportions used in other Soil & Water Conservation District programs since 2013 with the values being as follows: Town of Chester 14.18%; Town of Horicon 42.91%; Town of Schroon 42.91%, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with the Town of Horicon, the Town of Chester and the Town of Schroon, as outlined in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 148 of 2019 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 365 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

DESIGNATING THE COUNTY PLANNER AS THE CERTIFYING OFFICIAL FOR THE PURPOSE OF COMPLETING THE ENVIRONMENTAL REVIEW RECORD FOR GRANT AWARD 1197PF6-20

WHEREAS, as part of Warren County's Administrative Plan, a resolution to the Office of Community Renewal is required designating a certifying official for the purpose of completing the Environmental Review Record for grant award 1197PF6-20, and

WHEREAS, the Economic Growth & Development Committee approved a request to designate the County Planner as the certifying official, now, therefore, be it

RESOLVED, that the County Planner, be, and hereby is, designated as the certifying official for the purpose of completing the Environmental Review Record for grant award 1197PF6-20, and be it further

RESOLVED, that this designation shall be effective immediately and will continue unless repealed or overridden by a future resolution.

Adopted by unanimous vote.

RESOLUTION NO. 366 OF 2021

Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and Diamond

AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO SEND A LETTER TO THE GOVERNOR AND STATE LEGISLATURE ENCOURAGING THEM TO PROVIDE FUNDING TO THE DISTRICT ATTORNEY'S OFFICE TO ASSIST WITH ADDITIONAL COSTS INCURRED IN RELATION TO THE NEW YORK STATE DISCOVERY REFORM

WHEREAS, on April 1, 2019, the State of New York passed sweeping criminal justice reform legislation, including new discovery laws, requiring prosecutors to disclose voluminous discovery materials to the defense earlier in case proceedings, and

WHEREAS, in April, 2020 the State of New York's discovery law was reformed to establish new time-frames for the sharing of evidence between the prosecution and defense during the pre-trial period, and

WHEREAS, the Warren County District Attorney's Office is now required to turn over discovery materials no later than twenty (20) days after arraignment if the defendant is held in detention or no later than thirty-five (35) days if the defendant is out of custody, and

WHEREAS, compliance with these new mandates has placed a financial burden on the County, and

WHEREAS, the Governmental Operations & Advocacy Committee is requesting that the Chair of the Board of Supervisors send a letter to the Governor and the State Legislature encouraging them to provide funding for additional costs incurred in relation to the new discovery laws, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and directs the Chair of the Board of Supervisors to send a letter to the Governor and the State Legislature encouraging them to provide funding for additional costs incurred in relation to the New York State discovery reform, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to forward copies of the letter to Governor Kathy Hochul, Senator Daniel G. Stec, Assemblyman Matthew Simpson, New York State Association of Counties and the Intercounty Legislative Committee of the Adirondacks.

Adopted by unanimous vote.

RESOLUTION NO. 367 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING AGREEMENT WITH QUADRANT BIOSCIENCES, INC. TO PROVIDE LABORATORY SERVICES TO FACILITATE COVID TESTING TO SUPPORT SCHOOLS AND HELP TO MAINTAIN IN PERSON INSTRUCTION

WHEREAS, the Director of Public Health/Patient Services has requested to enter into an agreement with Quadrant Biosciences, Inc., 505 Irving Avenue, Suite 3100 A-B, Syracuse, New York 13210, to provide laboratory services to facilitate COVID testing to support schools and help to maintain in person instruction, in an amount not to exceed Twenty Dollars (\$20) per test and Two Hundred Dollars (\$200) for wastewater specimens for a total amount not to exceed One Million Seven Hundred Thirty Thousand Twelve Dollars (\$1,730,012), for a term commencing July 1, 2021 and terminating July 31, 2022 or upon

ninety (90) days written notice by either party, with the option for one (1) additional one (1) year term dependent upon grant funding availability and less than a five percent (5%) increase in rate, and

WHEREAS, the Health Services Committee has approved the request for an agreement with Quadrant Biosciences, Inc. as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.4194 470 Public Health-ELC Schools Grant, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 368 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE
DEPARTMENT OF HEALTH FOR THE IMMUNIZATION ACTION PLAN COVID
VACCINE RESPONSE GRANT PROGRAM**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit an application to the New York State Department of Health, Bureau of Immunization, Room 64, Empire State Plaza, Albany, New York 12237, for the Immunization Action Plan Covid Vaccine Response Grant Program, for funding in an amount not to exceed Seventy Thousand Eight Hundred Forty-Two Dollars and Thirty-Three Cents (\$70,842.33), for a term commencing January 1, 2021 and terminating June 30, 2024, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 369 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

**ACCEPTING DONATION FROM AN ANONYMOUS SOURCE IN MEMORY OF A
PATIENT**

RESOLVED, that Warren County, on behalf of the Department of Public Health, accepts two donations in a total amount of One Hundred Twenty-Five Dollars (\$125) to the Homecare Division from anonymous sources in memory of a patient.

Adopted by unanimous vote.

RESOLUTION NO. 370 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY OFFICE FOR THE AGING AND WARREN COUNTY HEALTH SERVICES TO PROVIDE VACCINATIONS TO HOMEBOUND PEOPLE IN WARREN COUNTY

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a memorandum of understanding between the Warren County Office for the Aging and Warren County Health Services to provide vaccinations to homebound people in Warren County, for an amount not to exceed Five Thousand Five Hundred Twenty-Eight Dollars and Fifty Cents (\$5,528.50) (ADRC COVID19) and Six Thousand Forty-Eight Dollars and Fifty Cents (\$6,048.50) (VAC5), for a term commencing retroactive to April 1, 2021 and terminating September 30, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6772 470 OFA-Warren County, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 371 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY OFFICE FOR THE AGING AND HAMILTON COUNTY DEPARTMENT OF PUBLIC HEALTH TO PROVIDE VACCINATIONS TO HOMEBOUND PEOPLE IN HAMILTON COUNTY

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a memorandum of understanding between the Warren County Office for the Aging and Hamilton County Department of Public Health to provide vaccinations to homebound people in Hamilton County, for an amount not to exceed Five Thousand Five Hundred Twenty-Eight Dollars and Fifty Cents (\$5,528.50) (ADRC COVID19) and Six Thousand Forty-Eight Dollars and Fifty Cents (\$6,048.50) (VAC5), for a term commencing retroactive to April 1, 2021 and terminating September 30, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6771 470 OFA-Hamilton County, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 372 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH PURFOODS, LLC D/B/A MOM'S MEALS FOR WARREN/HAMILTON COUNTIES OFFICE FOR THE AGING SENIOR NUTRITION MEAL PROGRAM REQUEST FOR PROPOSALS (WC 44-21)

WHEREAS, the Purchasing Agent requested proposals for Warren/Hamilton Counties Office for the Aging Senior Nutrition Meal Program Request for Proposals (WC 44-

21), and

WHEREAS, the Director of Office for the Aging has recommended that Warren County award the agreement to PurFoods, LLC d/b/a Mom's Meals, 3210 Southeast Corporate Woods Drive, Ankeny, Iowa 50021, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify PurFoods, LLC d/b/a Mom's Meals of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with PurFoods, LLC d/b/a Mom's Meals, 3210 Southeast Corporate Woods Drive, Ankeny, Iowa 50021, for Warren/Hamilton Counties Office for the Aging Senior Nutrition Meal Program Request for Proposals, pursuant to the terms and provisions of the bid documents and proposal (WC 44-21), for a term commencing retroactive to September 1, 2021 and terminating August 31, 2022, or upon sixty (60) days written notice by either party, for Seven Dollars and Forty-Nine Cents (\$7.49) per meal to be billed monthly, in a form approved by the County Attorney, and be it further

RESOLVED, that funds in the amount of Eighty-Five Thousand Dollars (\$85,000) are hereby authorized to be expended under this agreement and shall be expended from Budget Codes A.6772 470 OFA-Warren County, Contract and A.6771 470 OFA-Hamilton County, Contract, and that the expenditure of such funds shall be reported to the Health Services Committee by the Director of the Office for the Aging as they are incurred, and be it further

RESOLVED, that any additional funds to be expended under this agreement shall be subject to future authorization by the Board of Supervisors, and be it further

RESOLVED, that aside from the Chester and Warrensburg meal sites, which are currently receiving meals under this agreement as of Friday, September 17, 2021, should any additional meal site subsequently require such meals, the Director of the Office for the Aging shall obtain prior approval from all county supervisors representing the clients serviced by that meal site prior to placing meal orders, and such discussions shall include the appropriate Chair of the Board of Supervisors, and be it further

RESOLVED, that the Director of the Office for the Aging is hereby directed to develop a program to ensure that in-person check-ins with home delivered meal clients who receive meals under this agreement occur minimally three times per week, and that such program be communicated to the Health Services Committee at its regularly scheduled meeting.

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 138 Supervisors Magowan and Dickinson

Adopted.

RESOLUTION NO. 373 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AGREEMENT WITH GROUNDED ON GLEN STREET TO PROVIDE MONTHLY "STRESS MANAGEMENT FOR FIRST RESPONDER" CLASSES FOR FIRST RESPONDERS WORKING IN WARREN COUNTY FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, the Director of Emergency Services has requested to enter into an

agreement with Grounded on Glen Street, 282 Glen Street, Glens Falls, New York 12801, to provide monthly "Stress Management for First Responder" classes for first responders working in Warren County, at a rate of One Hundred Fifty Dollars (\$150) per class, not to exceed Three Thousand Six Hundred Dollars (\$3,600) per year, for a term commencing upon execution by both parties and terminating on December 31, 2021 with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, and

WHEREAS, the Public Safety Committee has approved the request for an agreement with Grounded on Glen Street as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.4022 470 Emergency Medical Service, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 374 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AGREEMENT WITH EMERGENCY VEHICLE UPFITTERS TO PROVIDE VEHICLE EQUIPMENT INSTALLATION SERVICES FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, the Director of Emergency Services has requested to enter into an agreement with Emergency Vehicle Upfitters, P.O. Box 711, Glens Falls, New York 12801, to provide vehicle equipment installation services for the Office of Emergency Services, at a rate of Ninety Dollars (\$90) per hour, not to exceed Five Thousand Dollars (\$5,000) per year, for a term commencing upon execution by both parties and terminating on December 31, 2021 with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, and

WHEREAS, the Public Safety Committee has approved the request for an agreement with Emergency Vehicle Upfitters as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Codes A.3410 422 Fire Prevention & Control, Repair/Maint-Equipment; A.3640 422 Civil Defense, Repair/Maint-Equipment; and A.4022 422 Emergency Medical Service, Repair/Maint-Equipment.

Adopted by unanimous vote.

RESOLUTION NO. 375 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AGREEMENT WITH CAPITAL DIGITRONICS, INC. TO PROVIDE COMMUNICATIONS EQUIPMENT REPAIR AND MAINTENANCE SERVICES FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, the Director of Emergency Services has requested to enter into an agreement with Capital Digitronics, Inc., 264 Bradford Street, Albany, New York 12206, to provide communications equipment repair and maintenance services for the Office of

Emergency Services, at a rate of One Hundred Dollars (\$100) per hour, plus parts, not to exceed Five Thousand Dollars (\$5,000) per year, for a term commencing upon execution by both parties and terminating on December 31, 2021 with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, and

WHEREAS, the Public Safety Committee has approved the request for an agreement with Capital Digitronics, Inc. as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Codes A.3410 422 Fire Prevention & Control, Repair/Maint-Equipment; A.3640 422 Civil Defense, Repair/Maint-Equipment; and A.4022 422 Emergency Medical Service, Repair/Maint-Equipment.

Adopted by unanimous vote.

RESOLUTION NO. 376 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AN AGREEMENT WITH THE BOLTON CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE BOLTON CENTRAL SCHOOL

WHEREAS, the Bolton Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning a School Resource Officer at the Bolton Central School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year for such School Resource Officer to be assigned to the Bolton Central School, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2021-2022 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Bolton Central School District, 26 Horicon Avenue, Bolton Landing, New York 12814 to provide law enforcement services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2021-2022 school year, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 377 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AN AGREEMENT WITH THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT

WHEREAS, the Hadley-Luzerne Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning one School Resource Officer at the Stuart M. Townsend Elementary School and another at the Hadley-Luzerne Junior/Senior High School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Eighty-Seven Thousand Dollars (\$87,000) per school year for such School Resource Officers to be assigned to each of the two schools in the Hadley-Luzerne Central School District, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2021-2022 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Hadley-Luzerne Central School District, 273 Lake Avenue, Lake Luzerne, New York 12846 to provide law enforcement services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Eighty-Seven Thousand Dollars (\$87,000) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2021-2022 school year, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 378 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AN AGREEMENT WITH THE JOHNSBURG CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE JOHNSBURG CENTRAL SCHOOL DISTRICT

WHEREAS, the Johnsborg Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning a School Resource Officer at the Johnsborg Central School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the school has agreed to pay the County an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year for such School Resource Officer to be assigned to the Johnsborg Central School, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2021-2022 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Johnsbury Central School District, 165 Main Street, North Creek, New York 12853, to provide law enforcement services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2021-2022 school year, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 379 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AN AGREEMENT WITH THE LAKE GEORGE CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE LAKE GEORGE CENTRAL SCHOOL DISTRICT

WHEREAS, the Lake George Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning one School Resource Officer at the Lake George Elementary School and another at the Lake George Jr.-Sr. High School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Sixty-Seven Thousand Dollars (\$67,000) per school year for such School Resource Officers to be assigned to each of the two schools in the Lake George Central School District, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2021-2022 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Lake George Central School District, 381 Canada Street, Lake George, New York 12845 to provide law enforcement services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Sixty-Seven Thousand Dollars (\$67,000) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2021-2022 school year, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 380 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AN AGREEMENT WITH THE NORTH WARREN CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE NORTH WARREN CENTRAL SCHOOL DISTRICT

WHEREAS, the North Warren Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning a School Resource

Officer at the North Warren Central School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year for such School Resource Officer to be assigned to the North Warren Central School, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2021-2022 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the North Warren Central School District, 6110 State Route 8, Chestertown, New York 12817 to provide law enforcement services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2021-2022 school year, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 381 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AN AGREEMENT WITH THE QUEENSBURY UNION FREE SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE QUEENSBURY SCHOOL DISTRICT

WHEREAS, the Queensbury Union Free School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning a School Resource Officer to be shared amongst the four schools located within the Queensbury School District, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the school has agreed to pay the County an amount not to exceed Eighty-Seven Thousand Dollars (\$87,000) per school year for a School Resource Officer to be assigned to the four schools located within the Queensbury Union Free School District, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2021-2022 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Queensbury Union Free School District, 429 Aviation Road, Queensbury, New York 12804 to provide law enforcement services by assigning a School Resource Officer to be shared amongst the four schools located in the Queensbury School District during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Eighty-Seven Thousand Dollars (\$87,000) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2021-2022 school year, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 382 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

**AUTHORIZING AN AGREEMENT WITH PRIMECARE MEDICAL OF NEW YORK, INC.
TO PROVIDE MEDICAL, BEHAVIORAL HEALTH, DENTAL AND ANCILLARY
SERVICES TO INMATES CONFINED IN THE WARREN COUNTY JAIL**

WHEREAS, the Sheriff has requested to enter into an agreement with PrimeCare Medical of New York, Inc., 3940 Locust Lane, Harrisburg, Pennsylvania 17109, to provide medical, behavioral health, dental and ancillary services to inmates confined in the Warren County Jail, for a term commencing January 1, 2022 and terminating December 31, 2024, in an amount not to exceed Five Million Seventy Thousand One Hundred Sixty-One Dollars and Eighty-Three Cents (\$5,070,161.83), as follows:

YEAR	AMOUNT
2022	\$1,640,351.30
2023	\$1,689,561.84
2024	\$1,740,248.69

and,

WHEREAS, the Public Safety Committee has approved the request for an agreement with PrimeCare Medical of New York, Inc. as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that funds for this contract shall be expended from Budget Code A.3150 470 Sheriff's Correction Division, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 383 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

**RATIFYING THE ACTIONS OF THE WARREN COUNTY SHERIFF IN EXECUTING A
GRANT APPLICATION TO THE NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY
COMMITTEE FOR CHILD PASSENGER SAFETY PROGRAM FUNDING AND
AUTHORIZING A GRANT AGREEMENT FOR SAME**

WHEREAS, based upon a request from the Warren County Sheriff, the Public Safety Committee approved a request to execute a grant agreement with the New York State Governor's Traffic Safety Committee for Child Passenger Safety Program funding, in an amount not to exceed One Thousand Two Hundred Fifty Dollars (\$1,250), for a term commencing October 1, 2021 and terminating September 30, 2022, and

WHEREAS, the Sheriff executed the grant application prior to the September 17th Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Sheriff be, and hereby are, ratified with regard to executing an application to the New York State Governor's Traffic Safety Committee, 6 Empire State Plaza, Albany, New York 12228, for Child Passenger Safety Program grant

funding, in an amount not to exceed One Thousand Two Hundred Fifty Dollars (\$1,250), for a term commencing October 1, 2021 and terminating September 30, 2022, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds. Adopted by unanimous vote.

RESOLUTION NO. 384 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

APPOINTING MEMBER OF TRAFFIC SAFETY BOARD

RESOLVED, that the following individual be, and hereby is, appointed as a member of the Warren County Traffic Safety Board for the term set opposite their name:

<u>NAME & ADDRESS</u> <u>APPOINTING</u>	<u>TERM</u>
Don Lehman, Director of Public Affairs Warren County Administrator's Office Adopted by unanimous vote.	01/01/21 - 12/31/22

RESOLUTION NO. 385 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

RESCINDING RESOLUTION NOS. 488 OF 2008, 603 OF 2008 AND 704 OF 2008, WHICH AUTHORIZED THE CHAIR OF THE BOARD OF SUPERVISORS TO APPROVE JUST COMPENSATION AMOUNTS FOR RIGHT-OF-WAY ACQUISITIONS RELATIVE TO PUBLIC WORKS PROJECTS AND AUTHORIZING ACQUISITION OF PROPERTY AND PAYMENT OF JUST COMPENSATION TO INDIVIDUAL PROPERTY OWNERS FOR LAND NECESSARY TO BRIDGE AND ROAD PROJECTS

WHEREAS, pursuant to Resolution No. 488 of 2008, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute all correspondence received from Warren County's right-of-way consultant to amend (by either an increase in an amount of Five Hundred Dollars (\$500) or less or a decrease) in the original amount of just compensation offered to a property owner, relative to the acquisition of certain parcels of property necessary for various Department of Public Works related projects, without the need for resolution(s), provided that the following contingencies are satisfied: (1) that all appraisals follow the Uniform Appraisal Standards for federal land acquisitions; (2) that an Independent Appraiser review said revised just compensation amounts; and (3) the County Attorney reviews and approves said revisions, and

WHEREAS, pursuant to Resolution No. 603 of 2008, the Chair of the Board of Supervisors was authorized to approve just compensation increases of up to Two Thousand

Dollars (\$2,000), relative to right-of-way acquisitions for Public Works projects, and

WHEREAS, pursuant to Resolution No. 704 of 2008, the Chair of the Board of Supervisors was authorized to execute any and all necessary documents with regard to obtaining right-of-way acquisitions necessary for Department of Public Works road and/or bridge projects, as provided by the County's sub-consultant, and

WHEREAS, the Public Works Committee has approved a request to authorize the Superintendent to sign for any and all necessary documents with regard to approving just compensation amounts for right-of-way acquisitions relative to Public Works projects and any and all necessary documents with regard to obtaining right-of-way acquisitions necessary for Department of Public Works road and/or bridge projects, as provided by the County's sub-consultant, with such authority being made by separate resolution, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution Nos. 488 of 2008, 603 of 2008 and 704 of 2008.

Adopted by unanimous vote.

RESOLUTION NO. 386 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING THE SUPERINTENDENT OF PUBLIC WORKS TO APPROVE JUST COMPENSATION AMOUNTS FOR RIGHT-OF-WAY ACQUISITIONS RELATIVE TO PUBLIC WORKS PROJECTS AND AUTHORIZING ACQUISITION OF PROPERTY AND PAYMENT OF JUST COMPENSATION TO INDIVIDUAL PROPERTY OWNERS FOR LAND NECESSARY TO BRIDGE AND ROAD PROJECTS

WHEREAS, various projects (road and/or bridge replacement) funded by federal and/or state grants and undertaken by the Department of Public Works often involve the acquisition of parcels that are necessary in order to accomplish said projects, which acquisitions are referred to as "right-of-way" (ROW) acquisitions, and usually include the services of a consultant (the "ROW consultant") to work with project engineers and assist the County in obtaining said property or portions of property, and

WHEREAS, just compensation determinations for these ROW acquisitions follow a stringent process in accordance with federal grant requirements and, as these determinations sometimes change after the initial offers are made to property owners, due to additional appraisal information or evidence of negative impact, with any revised determinations still following the same federally-mandated process, and

WHEREAS, current County procedures require that a resolution be prepared and adopted to execute correspondence from the ROW consultant regarding any increase or decrease in the originally determined just compensation amount, and

WHEREAS, in order to streamline the ROW acquisition process the Public Works Committee has approved a request to authorize the Superintendent of Public Works to approve, without the need for any further resolution(s), adjustments to increase or decrease the amount of just compensation paid to a property owner, with a limit of Ten Thousand Dollars (\$10,000) per acquisition for said increase, and no limit for a decrease, and

WHEREAS, in order to further streamline the ROW acquisition process the Public Works Committee has approved a request to authorize the Superintendent of Public Works to execute, without the need for further resolution(s), certain correspondence, as well as any and all documentation that may be required in order for the County to obtain property for road and/or bridge projects, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the

Superintendent of Public Works to execute the following with regard to obtaining right-of-way acquisitions necessary for Department of Public Works road and/or bridge projects, as provided by the County's sub-consultant: (1) correspondence approving just compensation up to an amount not to exceed Ten Thousand Dollars (\$10,000); (2) correspondence acknowledging receipt of partial title search certifications; (3) agreements to purchase real property; and (4) any other documentation that may be necessary in order to acquire the above-described properties provided, however, that: (1) the Project has been previously approved by the Warren County Board of Supervisors and a resolution authorizing the Project or a subsequent resolution acknowledges that acquisitions of right-of-way will be necessary or identifies such acquisitions, and either that resolution or a financing resolution identifies an estimate of the total cost of such acquisitions; (2) the just compensation referred to herein may not exceed and shall not be less than the highest approved appraisal, together with appropriate interest; (3) all documentation shall be in the form approved by the County Attorney; and (4) the highest approved appraisal referred to herein shall be that appraisal completed by a licensed appraiser (retained by the County) and approved by the Superintendent of Public Works, and within the appropriations authorized for the Project, and be it further

RESOLVED, that the funds for the right-of-way acquisitions shall be expended from their respective Road Funds or Capital Projects, and be it further

RESOLVED, that any right-of-way acquisition not meeting all of the above requirements shall be subject to review and further resolution(s) of the Warren County Board of Supervisors.

Adopted by unanimous vote.

RESOLUTION NO. 387 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING AGREEMENT WITH SOUTH WARREN SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2021

WHEREAS, the Director of the Parks, Recreation & Railroad Division has requested to enter into an agreement with South Warren Snowmobile Club, P.O. Box 258, Lake Luzerne, New York 12846, to provide snowmobile trail maintenance and equipment, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), which includes reimbursements for trail grooming and development, for a term commencing August 24, 2021 and terminating December 31, 2021, and

WHEREAS, the Public Works Committee has approved the request for an agreement with South Warren Snowmobile Club as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470 Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION 388 of 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING AN AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB TO ALLOW SNOWMOBILES TO USE COUNTY RAILROAD RIGHT-OF-WAY PROPERTY FROM MP68.30 (TOWN OF STONY CREEK) TO MP95.00 (TOWN OF JOHNSBURG)

WHEREAS, the Director of the Parks, Recreation and Railroad Division has advised that the Thurman Connection Snowmobile Club has requested permission to allow snowmobiles to use County railroad right-of-way property from MP68.30 (Town of Stony Creek) to MP95.00 (Town of Johnsburg), and

WHEREAS, the Public Works Committee has considered and approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Thurman Connection Snowmobile Club, 133 Bear Pond Road, Athol, New York 12810, to allow public use of snowmobiles on County railroad right-of-way property from MP68.30 (Town of Stony Creek) to MP95.00 (Town of Johnsburg), for a term commencing upon execution of the agreement by both parties and terminating on April 15, 2022, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 389 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

AWARDING BID AND AUTHORIZING AGREEMENT WITH WALSWORTH PUBLISHING COMPANY, INC. FOR PRINTING OF THE 2022 WARREN COUNTY TRAVEL GUIDE (WC 45-21) FOR THE TOURISM DEPARTMENT

WHEREAS, the Purchasing Agent has advertised for sealed bids for the printing of the 2022 Warren County Travel Guide (WC 45-21), and

WHEREAS, the bids were opened on August 17, 2021 and the Tourism Director has recommended that the bid be awarded to Walsworth Publishing Company, Inc., located at 306 N. Kansas Avenue, Marceline, Missouri 64658, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Walsworth Publishing Company, Inc., 306 N. Kansas Avenue, Marceline, Missouri 64658, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Walsworth Publishing Company, Inc. for printing of 125,000 copies of the 2022 Warren County Travel Guide, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 45-21), for an amount not to exceed Seventy-Eight Thousand Three Hundred Seventy-Five Dollars (\$78,375), for a term commencing September 20, 2021 and terminating upon completion of services, at the prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0001 470 Tourism/Occupancy, Tourism, Contract.

WARREN COUNTY BID TABULATION SHEET

SCHEDULE "A"

<p>BID NO: WC 45-21 ITEM(S): 2022 WARREN COUNTY TRAVEL GUIDE PRINTING DATE: AUGUST 13, 2019 TIME: 3:00 P.M.</p>	<p>NAME AND ADDRESS OF BIDDER Walsworth Publishing Company, Inc. Attn: Bryan Alterbury 306 N. Kansas Avenue Marceline, MO 64658 Ph: 660-456-4241 Fax: 616-218-1808</p>	<p>NAME AND ADDRESS OF BIDDER The Freeport Press, Inc. Attn: Kevin Crandall 2127 Reiser Avenue SE New Philadelphia, OH 44663 Ph: 607-316-6832 Fax: 740-658-3963</p>	<p>NAME AND ADDRESS OF BIDDER Lane Press Attn: David Berkowitz 87 Meadowland Drive South Burlington, VT 05403 Ph: 877-300-3933 Fax: 802-264-1485</p>
<p>DESCRIPTION OF ITEM</p>	<p>BID PRICE</p>	<p>BID PRICE</p>	<p>BID PRICE</p>
<p>100,000 COPIES FOR ALL 104 PAGES +COVER</p>	<p>\$65,200.00</p>	<p>\$74,495.00</p>	<p>\$93,115.02</p>
<p>125,000 COPIES FOR ALL 104 PAGES +COVER</p>	<p>\$78,375.00</p>	<p>\$90,491.00</p>	<p>\$113,101.01</p>
<p>150,000 COPIES FOR ALL 104 PAGES +COVER</p>	<p>\$92,550.00</p>	<p>\$106,544.00</p>	<p>\$133,239.18</p>
<p>BID AWARDED TO:</p>			
<p>✓</p>			
<p>JULIE A. BUTLER, PURCHASING AGENT Adopted by unanimous vote</p>			
<p>TERM: THROUGH 12/13/21</p>			
<p>RESOLUTION NO: XXX OF 2021</p>			

RESOLUTION NO. 390 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

AUTHORIZING AGREEMENT WITH GRANICUS TO LOCATE ALL SHORT-TERM RENTALS IN WARREN COUNTY

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Granicus, 408 St. Peter Street, Suite 600, Saint Paul, Minnesota 55102, to locate all short-term rentals in Warren County for a term commencing September 20, 2021 and terminating September 19, 2022, in an amount not to exceed Thirty-Five Thousand Dollars (\$35,000), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be paid from Budget Code A.6417.0001 470 Tourism/Occupancy, Tourism, Contract, through an appropriation from the Occupancy Tax Reserve (Budget Code A.881.00) which shall be authorized by separate resolution.

Adopted by unanimous vote.

RESOLUTION NO. 391 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

AMENDING RESOLUTION NO. 229 OF 2021, AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2021 OCCUPANCY TAX REVENUES, TO AUTHORIZE A MULTI-YEAR AGREEMENT AND FUNDING TO THE SPECIAL OLYMPICS NY FALL GAMES

WHEREAS, pursuant to Resolution No. 229 of 2021, and amended by Resolution Nos. 280 of 2021 and 332 of 2021, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at the August 24, 2021 Tourism & Occupancy Tax Coordination meeting, the Committee considered and approved a request from the following applicant for a multi-year contract and occupancy tax funding:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Special Olympics NY Fall Games	2021 Fall Games	2021	\$50,000.00
Special Olympics NY Fall Games	2022 Fall Games	2022	up to \$50,000 <i>amount to be determined in 2022 distributions</i>
Special Olympics NY Fall Games	2023 Fall Games	2023	up to \$50,000 <i>amount to be determined in 2023 distributions</i>

now, therefore, be it

RESOLVED, that Resolution No. 229 of 2021, as subsequently amended by Resolution Nos. 280 of 2021 and 332 of 2021 be, and hereby is, amended to authorize the Chair of the Board of Supervisors to execute the standard form Warren County Tourist and Convention Development Agreement with the above referenced applicant, for 2021 funding in the amount of Fifty Thousand Dollars (\$50,000) and to increase the total amount of occupancy tax funding to Five Hundred Two Thousand Dollars (\$502,000), to be expended from Budget Code A.6417.0002 480 Tourism/Occupancy, Occupancy Tax, Tourism-Special Events, as listed on the revised attached Schedule "A" with said agreements to be in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 229 of 2021, as amended by Resolution Nos. 280 of 2021 and 332 of 2021, will remain the same.

SCHEDULE "A"
2021 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Tim Cianciola (Craft Producers)	Lake George Arts & Crafts Festival	7/30/21 - 8/1/21	\$3,000.00
2	Tim Cianciola	Lake George BBQ Festival	8/13/21- 8/15/21	\$4,000.00
3	Lake George Music Festival	Classical Music Festival	8/18/21- 8/25/21	\$15,000.00
4	LGD/50 Concert Series	Five Different Concerts	5/27/21- 5/30/21; 6/11/21- 6/12/21; 7/2/21- 7/4/21; 7/8/21- 7/10/21; 8/5/21- 8/6/21	\$25,000.00
5	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling	2021	\$20,000.00
6	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival	9/23/21- 9/26/21	\$40,000.00
7	Adirondack Sports Complex	ADKSC Travel Team Softball Tournaments	1/1/21- 12/20/21	\$40,000.00

8	Albany Rods & Kustoms, Inc.	Adirondack Nationals	9/9/21-9/12/21	\$25,000.00
9	Alpha Win formerly Adk. Race Mgmt	Lake George Triathlon Festival	9/3/21-9/5/21	\$15,000.00
10	Americade, Inc.	Americade	9/20/21-9/25/21	\$50,000.00
11	Hyde Collection	Marketing and Publications	5/1/21-10/31/21	\$15,000.00
12	Improv Records, Inc.	Adirondack Independence Music Festival	9/3/21-9/5/21	\$25,000.00
13	Prime Time Lacrosse	Lake George National Invitational	7/24/21-7/25/21	\$30,000.00
14	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/1/21-10/3/21	\$28,000.00
15	Village of Lake George	Weekly Fireworks Shows	7/1/21-12/31/21	\$25,000.00
16	Town of Horicon	Food Truck Friday's on the Pond	7/1/21-8/31/21	\$12,000.00
17	Town of Johnsbury	Website Maint./Marketing Initiative	1/1/21-12/31/21	\$15,000.00
18	Ice Castles, LLC	Ice Castles at Lake George	10/1/21 - 4/30/22	\$50,000.00
19	NY Ski Educational Foundation	2021/2022 Ski/Ride Season	12/18/21 - 3/27/22	\$15,000.00
20	Special Olympics NY Fall Games	2021/2022/2023 Fall Games	2021 -2023	\$50,000.00
	TOTAL			\$502,000.00

Adopted by unanimous vote.

RESOLUTION NO. 392 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

**ADOPTING THE MUNICIPAL SUPPLEMENTAL FUNDING EVALUATION STRATEGY,
GRADING CRITERIA AND SCORING SHEET AND APPLICATION FOR WARREN
COUNTY OCCUPANCY TAX GRANT FUNDING**

WHEREAS, the Director of Tourism presented to the Tourism & Occupancy Tax Committee a Municipal Supplemental Funding Evaluation Strategy, Grading Criteria and Scoring Sheet and Application for Warren County Occupancy Tax Grant Funding, and

WHEREAS, the Tourism & Occupancy Tax Committee has reviewed the criteria and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Municipal Supplemental Funding Evaluation Strategy, Grading Criteria and Scoring Sheet and Application for Warren County Occupancy Tax Grant Funding annexed hereto, be and the same hereby is, adopted as the official criteria for Warren County.



**Warren County Municipal Tourism
Supplemental Funding Request**

Evaluation Strategy, Grading Criteria and Scoring Sheet
For use by Tourism and Occupancy Tax Coordination Committee and Tourism Department Staff

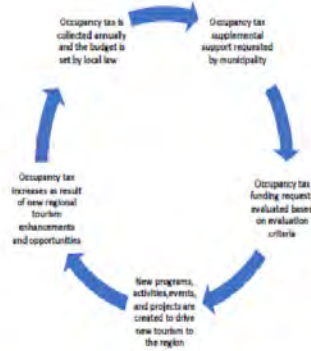


What is Occupancy Tax?

Occupancy tax is a 4% tax collected on all Warren County room rentals of hotels, motels, bed & breakfasts, inns, housekeeping cottages of 4 or more units, tourism facilities (i.e. campgrounds with onsite RV rentals), as well as Short Term Rentals (STR R367 of 2018, Section 1).

A portion of the Occupancy tax collected in Warren County is appropriated for a grant program to support the region's activities, tourism assets, events and projects "through the promotion of tourist activities, conventions, trade shows, special events, and other directly related and supporting activities" as stated in Local Law No. 6 of 2015. (see Occupancy Tax law under Occupancy Tax Information and Forms at <http://warrencountyny.gov/treasurer>).

Grant allocations and funding decisions shall be viewed as "investments" which will pro-actively regenerate future occupancy tax collections, increasing revenue year after year to create a self-funding mechanism, consistently re-investing in itself and creating ROI "return on investment." Programs, activities and events that can clearly demonstrate their value and benefit to the area shall be prioritized and supported at the county and municipal levels, where appropriate.



WARREN COUNTY MUNICIPAL TOURISM SUPPLEMENTAL FUNDING REQUEST

1.1 GENERAL GUIDELINES

Generally, uses of occupancy tax revenues provided to Municipalities by the County must be expended for the promotion of tourist activities, conventions, sports, trade shows, special events, projects and other directly related and supported tourism activities. Promotion or promoting is defined as furthering the growth of, establishment of, sales and/or contributing to the growth, engagement, or prosperity of and/or to forward or to encourage or to advance. Therefore, and more importantly, in order for an expenditure to be eligible under these guidelines, it cannot just be "related" to Tourism, but it must be determined to be consistent with the previously stated allowed uses and definition of promotion.

Expenditures may be also be made and considered for capital projects which facilitate uses by tourists and/or increases tourism to an area by enhancing the environment, improving infrastructures related to tourism, conventions, sports, special events, trade shows, and developing, operating and maintaining tourist attractions. Long range recreational plans/projects may also be considered under this funding and are recommended to be coordinated with the Warren County Planning Department. Funding of capital projects that predominantly benefit residents and only incidentally promote tourism should be avoided.



1.2 APPLICATION EVALUATION CRITERIA

This application applies to municipal, county-wide funding requests that are above and beyond annual municipal allocations. Applications will be accepted on a rolling basis, are based upon municipal financial need and should not be considered substitutions for municipal budget shortfalls.

All application requests will be evaluated and awarded based upon availability of Warren County Occupancy Tax funds, demonstrated financial need, alignment with county-wide and municipal tourism development strategy, soundness and fiscal stability of the tourism-related project, event, or activities, and overall benefit to the municipality's tourism economy. The following evaluation criteria shall apply:

- The application is completely filled out, signed by the town supervisor or mayor and includes a 1-2-page summary and budget.
- The supplemental funding request clearly demonstrates how it will be used to enhance the general tourism economy of Warren County municipalities through the promotion of tourist activities, conventions, trade shows, special events, special projects and other directly related and supported tourist activities
- (If applicable for a capital project) the supplemental funding request supports capital projects which facilitate uses by tourists and/or directly increase tourism to an area by enhancing the environment, improving infrastructures related to tourism, conventions, sports, special events, trade shows, and developing, operating and maintaining tourist attractions.
- The request supports a unique tourism opportunity, project, event or activity which will further enhance visitation to the region and increase tourism.

1.3 SCORING (please see detail above)

Please review criteria and apply scoring points to applicable criteria & points. Do not add points if the application criteria does not apply. Use max points if meets/exceeds expectations. Use lower points than max if less than meets criteria. The final total score will be collectively decided by the Tourism Occupancy Tax Coordination Committee, with final approval by the full Board of Supervisors.

Please add each of the 2 sections and final total at the end.

MAX TOTAL POINTS: 50 POINTS

1. SOUNDNESS OF THE REQUEST – 30 points MAX

- a) Does the supplemental funding request follow and meet the *General Guidelines*? 10 points
- b) Does the request clearly explain how the funds will be used and do they directly relate or support tourism activities by furthering new tourism business, visitations and contribute to tourism growth and prosperity for the region? 10 points
- c) Does the request support events, projects, or activities which facilitate uses by tourists and/or directly increase tourism to an area by enhancing the environment, improving infrastructures related to tourism, conventions, sports, special events, trade shows, and developing, operating and maintaining tourist attraction? 10 points
OR
- d) Does the request support a unique tourism opportunity which will further enhance visitation to the region? 10 points

2. FISCAL STABILITY OF THE EVENT, ACTIVITY AND/OR PROJECT– 20 points MAX

- a. Does the budget submitted by the applicant provide clear delineations of expenses and revenues to support the request? 10 points
- b. Is the budget plan provided comprehensive and does it account for any overages and/or unexpected additional expenditures? 5 points
- c. If the additional request is for a specific project, tourism-based activity or event, does it align with a larger recreational or municipal long-term plan which will enhance the environment, infrastructures, assets and local tourism attractions? 5 points



APPLICATION SCORING SHEET FOR WARREN COUNTY MUNICIPAL TOURISM SUPPLEMENTAL FUNDING REQUESTS

MAX TOTAL POINTS: 50

Please review criteria and apply scoring points to applicable criteria & points.

Do not add points if the application criteria does not apply. Use max points if meets/exceeds expectations. Use lower points than max if less than meets criteria. The final total score will be collectively decided by the Tourism Occupancy Tax Coordination Committee, with final approval by the Board of Supervisors.

Please add each of the 2 sections and final total at the end.

MAX TOTAL POINTS: 50 POINTS

SOUNDNESS OF THE REQUEST - 30 points MAX

- a. Does the supplemental funding request follow and meet the General Guidelines? 10 points
b. Does the request clearly explain how the funds will be used and do they directly relate or support tourism activities... 10 points
c. Does the request support events, projects, or activities which facilitate uses by tourists and/or directly increase tourism... 10 points
OR
d. Does the request support a unique tourism opportunity which will further enhance visitation to the region? 10 points

Subtotal

b) FISCAL STABILITY OF THE EVENT, ACTIVITY AND/OR PROJECT- 20 points MAX

- a. Does the budget submitted by the applicant provide clear delineations of expenses and revenues to support the request? 10 points
b. Does the budget plan provide a comprehensive explanation of anticipated expenditures and does it account for any overages and/or unexpected additional expenditures? 5 points
c. If the additional request is for a specific project, tourism-based activity or event, does it align with a larger recreational or municipal long-term plan which will enhance the environment, infrastructures, assets and local tourism attractions? 5 points

Subtotal

TOTAL POINTS AWARDED:

FINAL AWARD DECISION
NOTES/COMMENTS/RECOMMENDATIONS:



Name of Evaluating Committee Member _____

Date of Evaluation _____



**Warren County Municipal Tourism
Supplemental Funding Request**

Application 2021-22

To be completed by municipalities requesting supplemental funding to support tourism activities, projects, events and initiatives.



Thank you for applying for the Warren County **Municipal Tourism Supplemental Funding Request**. Tourism is such a vital economic driver for our region and we appreciate the opportunity to partner with you to enhance your municipalities' tourism assets, community's vibrancy and support your tourism activities and projects. Within this application, please find the following:

1. Checklist
2. Warren County Supplemental Funding Request Guidelines
3. Application
4. Appendices –
 - a. Spending Guidelines
 - b. Budget Form

To ensure that your application complies with all requirements, please review the application rules, guidelines, complete all sections and submit supporting documentation, as requested. Please note that all applications are subject to FOIL (Freedom of Information Law) requirements.

APPLICATION CHECKLIST

- A signed & completed application which includes a brief one-two page summary detailing the funding request
- A comprehensive budget which includes a detailed description of funding expenditures

AFTER ACTION REPORT (required after the funds have been expended)

An after-action report will be required 60 days after the event, project or activity has been completed. Applicants will be required to include a final budget, receipts for expenditures, a description of how the funding was spend and how it contributed to the overall enhancement of tourism within the municipality.

For any questions related to this application, requirements or process, please contact Kristen Hanifin, Tourism Development and Events Coordinator at 518-761-6369 or email hanifink@warrencountyny.gov

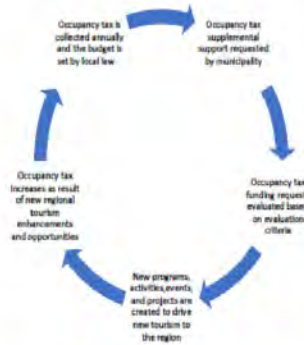


COUNTY TOURISM DEVELOPMENT STRATEGY

Occupancy tax is a 4% tax collected on all Warren County room rentals of hotels, motels, bed & breakfasts, inns, housekeeping cottages of 4 or more units, tourism facilities (i.e.: campgrounds with onsite RV rentals), as well as Short Term Rentals (STR R367 of 2018, Section 1).

A portion of the Occupancy tax collected in Warren County is appropriated for a grant program to support the region's activities, tourism assets, events and projects "through the promotion of tourist activities, conventions, trade shows, special events, and other directly related and supporting activities" as stated in Local Law No. 6 of 2015. (see *Occupancy Tax law under Occupancy Tax Information and Forms* at <http://warrencountyny.gov/treasurer>).

Grant allocations and funding decisions shall be viewed as "investments" which will pro-actively regenerate future occupancy tax collections, increasing revenue year after year to create a self-funding mechanism, consistently re-investing in itself and creating ROI "return on investment." Programs, activities, projects and events that can clearly demonstrate their value and benefit to the region shall be prioritized and supported at the county and municipal levels, where appropriate.



WARREN COUNTY MUNICIPAL TOURISM SUPPLEMENTAL FUNDING REQUEST

GENERAL GUIDELINES

Generally, uses of occupancy tax revenues provided to Municipalities by the County, must be expended for the promotion of tourist activities, conventions, sports, trade shows, special events, projects and other directly related and supported tourism activities. Promotion or promoting is defined as furthering the growth of, establishment of, sales and/or contributing to the growth, engagement, or prosperity of and/or to forward or to encourage or to advance. Therefore, and more importantly, in order for an expenditure to be eligible under these guidelines, it cannot just be "related" to Tourism, but it must be determined to be consistent with the previously stated allowed uses and definition of promotion.

Expenditures may be also be made and considered for capital projects which facilitate uses by tourists and/or increases tourism to an area by enhancing the environment, improving infrastructures related to tourism, conventions, sports, special events, trade shows, and developing, operating and maintaining tourist attractions. Long range recreational plans/projects may also be considered under this funding and are recommended to be coordinated with the Warren County Planning Department. Funding of capital projects that predominantly benefit residents and only incidentally promote tourism should be avoided.



APPLICATION OF THE GENERAL GUIDELINES (see attached "Tourism Expenditures Guidelines")

In addition to the *General Guidelines* outlined above, please refer to the attached "Tourism Expenditure Guidelines" as well. This list is intended to provide a suggested list of possible expenditures under the *General Guidelines* provided above. In order to maintain the listing as an easy and practical tool, elaborate descriptions have been avoided. Therefore, the examples should always read together with the *General Guidelines*, to ascertain the extent to which funds may be expended for the example provided.

FUNDING AWARD REQUIREMENTS

If awarded funding support, the County requires the following:

Warren County Tourism's website (www.visitlakegeorge.com) and logo must be listed on municipal websites, printed materials and on all social media, online, or television advertising related to the event, project or activity receiving funding. Tag us on Facebook [@thelakegeorgearea](https://www.facebook.com/thelakegeorgearea) and on Instagram and Twitter [@lakegeorgearea](https://twitter.com/lakegeorgearea), #MYLGArea throughout any promotional campaigns. Hyperlink your online advertising to the URL www.visitlakegeorge.com.

Please be sure to adhere to all *Logo Usage Requirements* and contact Warren County Tourism for specific questions or details.

If awarded, recipients must acknowledge funding support and partnership from Warren County and are highly encouraged to extend invitation and include Warren County officials and regional stakeholders in future press/media events related to the event/activity supported.

EVALUATION CRITERIA

The following application is intended to provide supplemental funding based on need, above and beyond annual municipal allocations, to enhance the general tourism economy of Warren County municipalities through the promotion of tourist activities, conventions, trade shows, special events, special projects and other directly related and supported tourist activities. The following evaluation criteria shall apply:

- Does the request directly relate or support tourism activities by furthering new tourism business, visitations and contribute to tourism growth and prosperity for the region?
- Does the request support events, projects, or activities which facilitate uses by tourists and/or directly increase tourism to an area by enhancing the environment, improving infrastructures related to tourism, conventions, sports, special events, trade shows, and developing, operating and maintaining tourist attraction?
- Does the request support a unique tourism opportunity, event or activity which will further enhance visitation to the region?

This application applies to municipal, county-wide funding requests that are above and beyond annual municipal allocations. Applications will be accepted on a rolling basis, are based upon municipal financial need and should not be considered substitutions for municipal budget shortfalls.

All application requests will be evaluated and awarded based upon availability of Warren County Occupancy Tax funds, demonstrated financial need, alignment with county-wide and municipal tourism development strategy, soundness and fiscal stability of the tourism-related project, event, or activities, and overall benefit to the municipality's tourism economy.



SUPPLEMENTAL FUNDING REQUEST APPLICATION FORM

INSTRUCTIONS: Please complete the ENTIRE application. All budget, financial and project information will be used solely for application evaluation purposes by the Tourism and Occupancy Tax Coordination Committee and are subject to Freedom of Information Law (Public Officers Law, Article 6) (FOIL) requests. If you are submitting information which is considered proprietary "trade secrets" and is confidential to your organization, please indicate such on your application and indicate which sections should be redacted. Should the County receive a FOIL request for this information, we will contact the applicant regarding this matter.

A. CONTACT INFORMATION

- 1.) Municipality requesting funding: _____
- 2.) Funding Requestor/Main Point of Contact: _____
- 3.) Address: _____
- 4.) Email: _____
- 5.) Cell phone/Office Phone: _____
- 6.) Amount of Supplemental Funding Requested: \$ _____

B. FUNDING REQUEST INFORMATION

- 1.) Please attach a detailed 1-2-page typed description of the tourism activity, project or event for which you are seeking supplemental funding. In your summary, please address the following questions.
 - a. How does the funding request directly benefit and enhance tourism within your municipality?
 - b. How does the funding request directly relate or support tourism activities by furthering new tourism business, visitations and contribute to tourism growth and prosperity for the region and municipality?
 - d. Does the request support events, projects, or activities which facilitate uses by tourists and/or directly increase tourism to an area by enhancing the environment, improving infrastructures related to tourism, conventions, sports, special events, trade shows, and developing, operating and maintaining tourist attraction?
 - e. How does the request (if applicable) support a unique tourism opportunity, event or activity which will further enhance visitation to the region and to your municipality?
 - f. If the funding request is to support a new event, please include event details, dates, times, location, number of anticipated attendees.



e. If the funding request is to support a specific project, marketing, other tourism-related activities, please provide details regarding the type of project or activity, if the project is currently part of an overall county or municipal-wide recreation plan, and how this activity or project will enhance and improve tourism long and short-term.

f. Does your activity, project or event require EMS support and if so, please explain.

C. FISCAL STABILITY OF THE EVENT/ACTIVITY/PROJECT REQUESTING FUNDING

1.) Total amount of supplemental funding requested: \$ _____

2.) Will these funds be used in conjunction, and/or matched with any other funding sources?

YES, which sources of funding and how much?

NO

3) Was this event, activity or project anticipated in your annual budget or is the request to support an unanticipated expenditure?

4) Budget – please attach a total budget for the activity, project or event and indicate total costs, revenue stream and line item expenditures for requested supplemental funding. Please use attached sheet to submit budget.

AFFIRMATION

I have read the "Warren County Supplemental Funding Request Guidelines," agree to abide by them and attest that all information provided in the Warren County Funding Application is truthful and accurate.

Signature of Responsible Party

Date

Name

Title

Municipality



TOURISM EXPENDITURE GUIDELINES**

General Guidelines

Generally, uses of occupancy tax revenues provided to Municipalities by the County, must be expended for the Promotion of Tourist activities, conventions, sports, trade shows, special events and other directly related and supported tourism activities. Promotion or promoting is defined as furthering the growth of, establishment of, sales and/or contributing to the growth, engagement, or prosperity of and/or to forward or to encourage or to advance. Therefore, and more importantly, in order for an expenditure to be eligible under these guidelines, it cannot just be "related" to Tourism, but it must be determined to be consistent with the previously stated allowed uses and definition of promotion.

Application of General Guidelines to List Below

The listing is intended to provide a suggested list of possible expenditures under the general guideline provided above. In order to maintain the listing below as an easy and practical tool, elaborate or extensive descriptions have, generally, been avoided. Therefore, the examples should always read together with the general guideline, above, to ascertain the extent to which funds may be expended for the example provided.

Special Events/Festivals/Activities/Sports

Production, development of new event, activities
 Production/installation/rental/creation of programs/directories for specific events
 Firework displays
 Banner/flags/billboards
 Business cards
 Buttons, pins, decals, letterhead, envelopes, postcards, postage
 Event consultation fee
 Re-enactors, musicians, entertainers
 Town tours, itineraries, maps
 Sponsorship, hosting/bid fees
 Rental of traveling/special exhibits
 Event crowd control, safety concerns
 Promotional items – giveaways

Recreational Attractions

Advertisements and enhancements of existing and new recreational activities and attractions to be developed to accommodate and increase the number of tourists, for enhancements to water access and riverfronts, snowmobiling trail system, hiking trails, cycling routes, with displays or improvements to accommodate tourists such as benches, or a gondola for transportation.

Mapping and/or brochures

Wayfaring/directional signage
 Clearing/preparation of property for tourist or convention activity or event

Website Development

Expenditures for the following provided that the same is for purposes of promoting tourism, conventions, special events, trade shows, sports and other tourist activities.



Website design/production

Purchase of images/sound/video
 Promotions, purchase of hyperlinks
 Interactive informational kiosk
 Broadcast design/delivery of
 Newsletters/banner ads
 Purchase of photography/videography
 Purchase of photo enhanced listings
 Search engine optimization
 Social Media

Brochure Production/Distribution

General tourism guide, seasonal guide, themed events, flyers, promotional literature, niche – publication (i.e. walking/driving tours, packages, itineraries, coupons, heritage, birding, sports, etc.), post cards, maps, posters.

Paid brochure distribution locations

Design fees
 Copywriting
 Postage/permit fees
 Printing/reproduction/production
 Photography

Advertisements/Promotions

Paid advertisements promoting events, activities, packages, attractions, conventions, tradeshows for general tourism development to Warren County communities – Destination Marketing Programs.

Co-op partnerships with Warren County- Adirondack Regional Tourism Council, New York State publications, as well as national publications and directories, radio, newsprint/magazine opportunities, television campaigns, and trade/consumer show brochure distribution and exhibit space co-op.

Local, regional and/or national advertising, promotional opportunities

Production/placement of ads (print, radio, tv)
 Advertising in trade journals
 Exhibit graphics
 Consumer/trade show registration
 Show staffing expenses
 Logo development/design/tag line/branding
 Product Development (i.e. Tour packages, itineraries, special events, familiarization tours for operators or media)
 Coupons
 Public relations – press kits, press releases, messaging development, printing, mailing, broadcast, services

Membership/Association/Affiliations

For the furtherance of Tourism Promotion, (i.e. American Bus Association (ABA), New York State Travel and Tourism Association (NYSTIA), National Tour Association (NTA).



Specialized Professional Services

Expenditures for the following, provided that the same is for purposes of promoting tourism, conventions special events, sport, trade shows and other tourism activities:

- Shoot photographer/videographer
- Graphic designer
- Step-on guide services
- Public relations/marketing agency
- Speakers/musicians/entertainers/models
- Airplane/helicopter rentals
- Ad/brochure/web design
- Market research, feasibility study
- Event sponsorship/bid fees
- Outsourcing to call centers/fulfillment houses
- Drone photography/videography
- Travel coordination for familiarization tours
- Update portions of local history in furtherance of promoting tourism, conventions, special events, sports

Educational Tourism

- Informational kiosk
- Hospitality training
- Hosting/attending workshops (i.e. how to market your destination, property or event)

Beautification

- Community signage – welcome/directional signage
- Plantings/landscaping/streetscaping/lighting/water features furthering establishment or growth of tourism, conventions, sports, special events, trade shows and other tourist activities
- Informational kiosk
- Fountains, benches, trail development & enhancement

Miscellaneous promotion

- Purchase mailing lists
- Mailings/social media targeted lists for specific audiences

Capital projects

Expenditures may be made for capital projects which facilitate uses by tourists and/or increases tourism to an area by enhancing the environment, improving infrastructures related to tourism, conventions, sports, special events, trade shows, and developing, operating and tourist attractions. Long range recreational plans/projects may also be considered under this funding and are recommended to be coordinated with the Warren County Planning Department.

When spending funds for capital projects, it is necessary that the primary benefit and end result of the project is to increase, enhance and promote tourism and tourist activities. Funding of capital projects that predominantly benefits residents and only incidentally promotes tourism should be avoided.

** Please note: This is not an all-inclusive list and expenditure approval is at the discretion of the Warren County Tourism and Occupancy Tax Committee, County Attorney and Auditor.



MUNICIPAL SUPPLEMENTAL FUNDING REQUEST BUDGET FORM *(Required)*

Name of Requestor: _____

Municipality: _____

Email: _____

Cell Phone/Office Phone: _____

Reason for Requesting Supplemental Funding (name of event, activity, project or other):

Special Comments: _____

Use this form to submit supplemental budget request. Please feel free to attach estimates of anticipated costs as knock-up. Budget must list all event/activity/project-related expenditures in detail (as well as projected revenue & sources.)

Expenses

\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____

Revenue

\$ _____	<u>Municipal/town/village funding – Supplemental Request</u>
\$ _____	<u>Municipal/town/village funding</u>
\$ _____	<u>Sponsorship/external funding (detail):</u> _____
\$ _____	<u>Sponsorship/external funding (detail):</u> _____



\$ _____	Fundraising/donations: _____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____

TOTALS \$ _____ TOTAL EXPENDITURES
 \$ _____ TOTAL INCOME

Roll Call Vote:
 Ayes: 777
 Noes: 85 Supervisor Strough
 Absent: 138 Supervisors Magowan and Dickinson
 Adopted.

RESOLUTION NO. 393 OF 2021
Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover
and Magowan

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY
SALARY AND COMPENSATION PLAN FOR 2021

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 are hereby amended as follows:

DISTRICT ATTORNEY

<u>Decreasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1165 110		
<u>TITLE:</u> 4 th Assistant District Attorney	September 20, 2021	\$75,570

<u>Decreasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1165 110		
<u>TITLE:</u> 4 th Assistant District Attorney	September 20, 2021	\$74,089

<u>Decreasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1165 110		
<u>TITLE:</u> 5 th Assistant District Attorney	September 20, 2021	\$74,089

<u>Decreasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1165 110		
<u>TITLE:</u> 5 th Assistant District Attorney	September 20, 2021	\$69,891

<u>PUBLIC DEFENDER</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>Creating Position of:</u>		
A.1171 110	October 1, 2021	\$32,237
<u>TITLE:</u> Legal Clerk #1		Grade 5

<u>SOCIAL SERVICES</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>Creating Position of:</u>		
A.6010 110	September 20, 2021	\$45,831
<u>TITLE:</u> Caseworker #40		Grade 16

SOCIAL SERVICES

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6010 130		
<u>TITLE:</u>	September 20, 2021	\$45,831
Caseworker - Part Time		Grade 16
Temp.		

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 138 Supervisors Merlino and Dickinson

Adopted.

RESOLUTION NO. 394 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

REINTRODUCING THE RESOLUTION WHICH FAILED AT THE AUGUST 20, 2021 BOARD MEETING, AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE AIRPORT BUDGET; AMENDING 2021 WARREN COUNTY BUDGET; AND AUTHORIZING PAYMENT TO FOREST ENTERPRISES MANAGEMENT, INC.

WHEREAS, on April 9, 2020, the Third Department, Appellate Division modified the judgment in the case of Forest Enterprises Management, Inc. v. County of Warren which increased the damages to be awarded to Forest Enterprises Management, Inc., and

WHEREAS, the amount of damages to be awarded to Forest Enterprises Management, Inc., by court order, has increased by One Hundred Ninety-Three Thousand Forty-Two Dollars (\$193,042), and

WHEREAS, the Board of Supervisors considered Resolution No. 351 of 2021 at their August 20, 2021 Board meeting to authorize such appropriation and payment to Forest Enterprises Management, Inc. and said resolution failed due to a lack of majority vote, and

WHEREAS, the Personnel, Administration & Higher Education Committee voted in favor of reintroducing the failed resolution as payment of damages must be made in accordance with the court order, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in the amount of One Hundred Ninety-Three Thousand Forty-Two Dollars (\$193,042) from the General Fund Unappropriated Surplus to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.5610 419	Airport (DPW), Settlements	\$ 193,042

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Warren County Treasurer to pay Forest Enterprises Management, Inc. an amount not to exceed One Hundred Ninety-Three Thousand Forty-Two Dollars (\$193,042).

Roll Call Vote:

Ayes: 777

Noes: 0

Abstain: 85 Supervisor Strough

Absent: 138 Supervisors Magowan and Dickinson

Adopted.

RESOLUTION NO. 395 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AMENDING RESOLUTION NO. 321 OF 1998, AMENDING RESOLUTION NO. 119 OF 1994 - INCREASING COMPENSATION FOR "ON-CALL" SERVICES AS PROVIDED BY AUTHORIZED PERSONNEL OF THE WARREN COUNTY HEALTH SERVICES DEPARTMENT, TO INCREASE COMPENSATION FOR "ON-CALL" SERVICES

WHEREAS, Resolution No. 321 of 1998 increased the compensation for "on-call" services as provided by authorized personnel of the Warren County Health Services Department to Two Hundred Thirty-Five Dollars (\$235), and

WHEREAS, the Personnel, Administration & Higher Education Committee approved a request to increase the reimbursement rates for "on-call" pay to authorized personnel of the Health Services Department, ratifying the current rate of Forty-Five Dollars (\$45) per week night (Monday - Friday) and increasing the same to Sixty Dollars (\$60) per week night and ratifying the current weekend rate of Two Hundred Thirty-Five Dollars (\$235) and increasing the same to Three Hundred Fifty Dollars (\$350), retroactive to July 1, 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves increasing compensation paid to authorized personnel of the Health Services Department for "on-call" services to the rates as described above retroactive to July 1, 2021, and authorizing payment of the same, and it is further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 321 of 1998 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 396 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING CONTINUATION OF A MEDICARE ADVANTAGE INSURANCE PLAN FOR WARREN COUNTY RETIREES

WHEREAS, Warren County has offered health insurance through Humana for Medicare eligible retirees receiving Medicare benefits, and

WHEREAS, as a result of a review of the Medicare Advantage health insurance program performed by the County's health insurance broker, Jaeger & Flynn Associates, Inc., it has been recommended that the County renew the Humana Medicare Advantage plan for Medicare eligible County retirees, now, therefore, be it

RESOLVED, that Warren County renew its benefit plan with Humana as its Medicare Advantage insurance provider at a monthly premium of Two Hundred Ten Dollars and Three Cents (\$210.03), and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute any and all documents and/or agreements that may be necessary to renew the Medicare Advantage Plan with Humana; said documents and/or agreements to be in a form approved by the County Attorney, for a term commencing January 1, 2022 and terminating December 31, 2022, at which time all policies will once again be reviewed.

Adopted by unanimous vote.

RESOLUTION NO. 397 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING CONTINUATION OF HEALTH, DENTAL, VISION AND VOLUNTARY LIFE, ACCIDENT AND CRITICAL ILLNESS INSURANCE FOR COUNTY OFFICERS, EMPLOYEES AND RETIREES

WHEREAS, on December 1, 2017 Warren County transitioned to a self-funded health insurance/prescription plan for County officers, employees and retirees (pre-Medicare eligible), and

WHEREAS, the County's health insurance broker, Jaeger & Flynn Associates, Inc., has recommended that Warren County continue its insurance/prescription plan with Blue Shield for officers, employees (30 hrs./week) and retirees (pre-Medicare eligible), as well as its dental insurance plan with Delta Dental, vision insurance plan with Empire Blue View Vision, and voluntary life, accident and critical illness with Guardian whose group rates are determined based on coverage elected and age, now, therefore, be it

RESOLVED, that Warren County renew its benefit plans for County officers, employees and retirees (pre-Medicare eligible) in accordance with the terms and provisions provided for above, at premium equivalents not to exceed those listed below:

<u>Blue Shield EPO 5098</u>		
Individual	\$	782.75
Two Peson	\$	1604.61
Family	\$	2250.11
<u>Blue Shield HDEPO 6398</u>		
Individual	\$	596.87
Two Person	\$	1223.59
Family	\$	1715.82
<u>Delta Dental</u>		
Individual	\$	29.75
Family	\$	76.56
<u>Empire Blue View Vision - Option 1</u>		
Individual	\$	4.21
Family	\$	10.55

Empire Blue View Vision - Option 2

Individual	\$	7.15
Family	\$	17.91

Guardian Accident Plan

Employee	\$	10.26
Employee/Spouse	\$	16.08
Employee/Child(ren)	\$	16.20
Family	\$	22.02

Guardian Voluntary Life

Monthly Rate per \$1,000

<30	\$.094
30-34	\$.098
35-39	\$.136
40-44	\$.190
45-49	\$.304
50-54	\$.506
55-59	\$.786
60-64	\$	1.212
65-69	\$	2.406
70-74	\$	4.596
75-79	\$	4.596
AD&D	\$.040
Child(ren)	\$.160

Guardian Critical Illness

Monthly Rates per \$1,000

15-29	\$.28
30-39	\$.46
40-49	\$	1.06
50-59	\$	2.20
60-69	\$	3.98
70-99	\$	7.26

and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute any and all documents and/or agreements of any kind or nature that may be necessary to renew the health insurance with Blue Shield, to renew the Voluntary High Deductible Option with Blue Shield including a Medical Expense Reimbursement Plan (MERP), to renew the agreement with Delta Dental, to renew the agreement with Empire Blue View Vision and renew the agreement with Guardian Voluntary Life, Accident and Critical Illness, in a form approved by the County Attorney, for a term commencing December 1, 2021 and terminating November 30, 2022, at which time all policies will once again be reviewed.

Adopted by unanimous vote.

RESOLUTION NO. 398 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

ADOPTING REVISED OUT-OF-UNIT EMPLOYEE BENEFITS POLICY FOR WARREN COUNTY

WHEREAS, the Board of Supervisors adopted the Out-of-Unit Employee Benefits Policy for Warren County by Resolution No. 339 of 2020, and

WHEREAS, the Director of Human Resources requested revisions to said Out-of-Unit Employee Benefits Policy, and

WHEREAS, the Personnel & Administration Committee has reviewed the changes requested by the Director of Human Resources and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Out-of-Unit Employee Benefits Policy for Warren County annexed hereto, be and the same is hereby adopted as the official Policy for Warren County, and be it further

RESOLVED, that any and all prior Out-of-Unit Employee Benefits Policies, Resolutions or parts thereof inconsistent with the annexed Out-of-Unit Employee Benefits Policy for Warren County are hereby repealed effective September 17, 2021.



**WARREN COUNTY
OUT-OF-UNIT EMPLOYEE BENEFITS POLICY**

SECTION 1. SALARY AND COMPENSATION PLAN

- A. All employees outside the bargaining units shall be compensated according to the Warren County Salary and Compensation Plan adopted by the Board of Supervisors and according to such further Resolutions as may be adopted by the Board from time to time. For the purposes of computing salaries and where applicable, overtime and other benefits, the annual salary of all employees outside the bargaining units (with the exception of the appointed and executive employees) shall be divided by 2,080 hours. The salaries of all appointed and executive employees outside the bargaining units shall be divided by 1,820 hours as set forth in Res. 439 of 2010.

SECTION 2. WORKDAY, WORKWEEK, OVERTIME

- A. **Regular Hours.** The regular hours of work in each day shall not exceed eight hours, except that the hours worked when attending an authorized out-of-town conference, training class, seminar or similar educational class may be more than eight hours but not more than 11 hours when the Department Head (or designee)

and the employee agree that the time worked over eight hours (not more than 11), will be taken as authorized time off later in the same workweek. Agreement by the Department Head and employee must be in writing using a form provided by the County Attorney. If an agreement is not reached it is understood that the Department will either pay overtime or not authorize/require the employee to attend the conference, training class, seminar or similar education class for more than eight hours.

- B. **Overtime.** Overtime must first be authorized by the Department Head. When an employee who is required under law to receive overtime pay is authorized or required by the Department Head to work in excess of 40 hours per week, or more than eight hours in one day, he/she shall be entitled to receive compensation at the rate of time and one-half of his hourly rate of pay, except no overtime compensation shall be required under circumstances where an agreement is reached pursuant to division A. above.
- C. **Flex Time.** In addition to the foregoing, the regular hours in each day for all departments in which non-exempt employees outside the bargaining unit work shall not exceed eight (8) hours per day except where an employee and a Department Head agree that the employee may work in excess of eight (8), but not more than ten (10) and take authorized time off later in the same work week on an hour for hour basis. Hours worked under this provision must be tracked and marked as flex time on the employee timesheet. The employee shall not be entitled to overtime pay for the hours used as flex time.
- D. **Compensatory Time.** Notwithstanding the foregoing provisions of this section, non-exempt employees may elect to take time off duty in lieu of payment for overtime that they are requested or required to work. Compensatory time off shall be at the rate of one and one half hours off for each hour worked. The elections to accrue and take compensatory time off will be made in writing on forms prescribed by the County Administrator. In the absence of such election, the overtime work will be paid for at the regular overtime rate. Requests for compensatory time off shall be granted in the order that they are received. In the event that more than one request is received at the same time, seniority shall govern. Requests for compensatory time off shall not be made more than thirty (30) days in advance. An employee may accumulate up to forty (40) hours of compensatory time off in lieu of overtime. All accumulated and unused compensatory time off shall be paid to the employee by separate check in the last payroll in each calendar year. The employee shall thereafter be allowed to once again start to accrue time for the following year. Any such payment that is in excess of \$50 will be made by separate check. Approval of requests for use of compensatory time shall be conditioned upon the needs of the employee's department as determined in the sole discretion of the Department Head or designee.
- E. **Call in Pay.** Beginning January 1, 2020 the County will provide a guarantee of 1 hour call-in time at the rate of time and one-half whenever an overtime eligible employee is required and authorized to perform necessary work outside of normal working hours and when the time worked does not immediately precede a normal work shift or immediately follow a normal work shift.

SECTION 3. DEFINITION OF EMPLOYEES

The following definitions shall apply:

Administrative Employee. Employees responsible for department activities in the absence of the Department Head or Deputy Department Head and who assist in the enforcement of departmental policies and regularly exercise discretion and independent judgment with authority to make important agency decisions.

Executive Employee. A Department Head or Deputy Department Head.

Full-time Employee. A person who is employed by the County for a 12-month period of time and who works 35 hours per week or more.

Less than Half-time Employee. A person who is employed by the County for a 12-month period and works less than 20 hours per week.

Part-time Employee. A person who is employed by the County for a 12-month period and who works less than 35 hours per week but more than 20 hours per week.

Professional Employee. Employees performing work which requires knowledge of an advanced type in a position where the employees invention, imagination, and talent in a specialized field is required for project completion. Employees perform work which is unique to a career field (i.e., Law, Medicine, Planning), as distinguished from clerical, manual, mechanical or physical duties.

Temporary Employee and Seasonal Employee. A person who is employed for a particular program or project for a period not exceeding six months.

SECTION 4. FRINGE BENEFITS

Part-time employees as herein defined shall receive fringe benefits in the same proportion as the ratio of the number of hours the employee works to the number of hours in the regular workweek. Less than part-time employees including less than half-time and temporary or seasonal employees shall receive no fringe benefits.

SECTION 5. HOLIDAYS.

A. Paid Holidays.

All employees in County service shall be entitled to the following paid holidays: New Year's Day; Martin Luther King's Birthday; President's Day; Memorial Day;

1. New Yeas Day;
2. Martin Luther King's Birthday;

3. Presidents Day;
4. Memorial Day;
5. Independence Day;
6. Labor Day;
7. Columbus Day;
8. Veteran's Day;
9. Thanksgiving Day;
10. Christmas Day.

A. Holiday Pay.

In order to be paid for a holiday, the employee must work the employee's last scheduled workday before and after the holiday, except with the approval of the applicable Department Head or designee. In the event an employee at a County facility operating seven days a week shall be denied holiday pay by reason of this provision, the employee shall have the right, within the same payroll period of the holiday or the payroll period immediately following said payroll period, to appeal the denial to the Human Resources Director who shall determine whether the employee shall be paid for the holiday. In making a decision, the Human Resources Director shall allow the employee, the employee's immediate supervisor or other designated representative and Administrator to be heard. The Human Resources Director shall render the decision in writing and shall include the basis or rationale for the decision. The decision shall be delivered to the employee, the employee's supervisor or designee and the Administrator.

B. Working on Holidays.

When a non-bargaining unit, Fair Labor Standards Act exempt employee is required, as part of the customary work schedule, to work on one of the officially-designated county holidays, or if such an employee is called to work on such a holiday, the employee shall be compensated at such employee's regular salary rate for the payroll period and receive leave credit for a full work day to be used within six months of the date of such accrual with the department head's prior approval (which approval shall not be unreasonably withheld). If such employee's normally scheduled day off falls on the official holiday, the employee shall likewise accrue one full work days' leave to be used within six months upon prior approval of the department head (which such approval shall not be unreasonably withheld).

C. Weekend Holidays.

Full-time employees will be paid the regular weekly salary without deduction when one (1) of the above holidays is observed during the workweek. Part-time employees will be paid at their regular wage for the day when a holiday falls or is observed within their respective workweek schedule. Temporary and seasonal employees as defined herein will be paid their regular wage for the day where a holiday falls or is observed within their respective workweek schedule. If a holiday falls on a Sunday, it will be observed on the next day thereafter. If it falls on a Saturday, it will be observed on the preceding Friday. If a holiday falls on any other day, the General Construction Law and amendments then in effect will govern the day of its observance. If a holiday falls during a vacation period, the day will not be charged against the employee's vacation credits. Vacation days are charged solely against working days. Any employee not in an executive, administrative or

professional position who is required to work on one(1) of the scheduled holidays shall be paid time and one-half (½) plus the holiday pay if the holiday falls during the employee's regular workweek schedule. Election Department employees shall be given an additional day off if required to work on Election Day. Any employee not in an executive, administrative or professional position who is called into work on a contract holiday shall be paid time and one-half (1/2) plus the holiday pay. For the purposes of this Section the day to be considered the holiday shall be the day observed by the County as the holiday irrespective of whether such day is the actual holiday. This regulation shall be waived for the following holidays: New Year's, Christmas and Independence Day. On such holidays, the day to be considered the holiday shall be the day on which the holiday actually falls.

E. Floating Holidays.

Subject to the provisions herein, full-time employees shall be entitled to two additional days of with pay at their usual daily rate. These days shall be known or referred to as "floating holidays" and shall be used within restricted periods of time. One floating holiday shall be taken between January 1st and June 30th of each year. The other shall be taken between July 1 and December 31 of each year. The days may be used in conjunction with vacation or personal days. Rules concerning scheduling and/or use shall be the same as those applicable to vacation days. The days must be taken. Days earned and not taken through no fault of the employee shall be treated in the same manner as vacation days not taken under the same circumstances. Part-time employees shall receive the benefit of the floating holidays in the same proportion as the ratio of the number of hours the employees work to the number of hours in the regular work week. In their first year, a new employee shall be entitled to the floating holidays provided that the new employee was on the payroll at the time of the actual Lincoln's Birthday holiday or Election Day.

SECTION 6. VACATION, SICK LEAVE, PERSONAL LEAVE, BEREAVEMENT LEAVE.

A. Vacation Leave.

Employees Hired after January 18, 2013. All full-time and part-time employees commencing work on or after January 18, 2013 shall accrue leave from the date of hire on a pro-rated biweekly basis. Vacation time will be earned in the amounts outlined in the table in item number 2. Any leave time accrued shall not be considered earned until the newly hired employees have completed six (6) months of continuous service. Once six (6) months continuous service has been completed, the employee may use any of the accrued time or continue to save the time for future use in accordance with other applicable provisions of this agreement. If a new employee shall not complete six (6) months continuous service, the accrued time shall not be considered earned and shall not be payable to the employee upon termination or otherwise leaving the County. Any employee beginning work with Warren County shall always accrue all vacation time provided for herein on a pro-rata bi-weekly basis and such vacation time must be used not later than eighteen (18) months from the time earned or the vacation time shall be forfeited or lost and no compensation shall be made to the employee.

Employees Hired Prior to January 18, 2013. All full-time County employees hired prior to January 18, 2013 shall be entitled to a vacation with pay after completing one (1) years of total continuous service as follows:

1 year of service	10 working days
3 year of service	11 working days
4 year of service	12 working days
5 year of service	13 working days
6 year of service	14 working days
7 year of service	15 working days

An additional day of vacation shall be added each year until a maximum of twenty (20) working days are attained.

Vacation credits shall be computed from the day of entry into County service and computed on January 1st of each year. For the purpose of determining the effective date of earned vacation the period of service shall be computed from the 1st day of January in the year the employee was first appointed.

Vacations shall be scheduled with the approval of the employee's Department Head, which approval shall not be unreasonably withheld. All vacations shall be taken in the calendar year during which the employee becomes entitled thereto. Vacation credits shall not be carried over from one (1) calendar year to another or used in whole or in part any year except the year in which it is due; provided, however, that the County will allow an employee: 1) to carry part of the vacation time earned in one calendar year over into the succeeding calendar year upon advance notice to the Department Head, and solely as a continuation of a planned trip commenced in the twelfth (12th) month of the calendar year; or 2) to carry over up to five (5) vacation days, not taken through any fault of the employee, into the succeeding calendar year, upon notice to the Department Head by December 1st of the current calendar year, to be taken no later than June 1st of the succeeding calendar year.

Vacation Provisions Applicable Regardless of Date of Hire:

1. Vacation leave may be taken in one hour increments. A vacation day taken the day before or day after a holiday must be approved in advance by the Department Head.
2. The period of employment referred to above shall be for a period of total service in Warren County employment. Vacation credits shall be computed from the day of entry into County service.
3. A day of vacation shall be a working day.
4. All vacation time must be taken with the time frames provided and any time not so taken shall be forfeited or lost and no compensation shall be made to any employee, except that vacation time earned and not taken shall be paid to the employee upon

application to the Warren County Board of Supervisors and a finding by such Board that 1) in the case of an employee who is not a Department Head that the employee was requested to not take vacation time or was affirmatively denied the opportunity to take vacation time at any time during the time frames herein provided by the Department Head or 2) in the case of a Department Head, the Department Head was requested by the Board of Supervisors to not take vacation or was affirmatively denied the right to take vacation or 3) with regard to any employee injury or disability prevented the use of vacation time. The application provided for herein must be made within 6 months of the end of the year in which the use of vacation time was earned and payment, if awarded, will be at the rate earned. Failure to make such an application shall constitute forfeiture and/or waiver of right to be compensated for qualifying unused vacation time and the County shall have no continuing liability therefore.

5. Time earned and not otherwise taken through no fault of the employee as provided herein, shall be paid to an employee at the time of his/her termination of service.
6. Part-time employees and full-time employees who work less than forty (40) hours per week will be entitled to vacation credits based on their regular workday and regular workweek.
7. In order to be paid for a vacation day, the employee must work the employee's last scheduled work day before and after the vacation day, except with the employee's supervisor's approval.

B. Sick leave.

1. Absence from duty by an employee by reason of sickness or disability of himself or herself shall be considered "sick leave".
2. Employees shall be entitled to sick leave with pay on the basis of ten (10) working days in each year. The ten (10) working days per year allowed to an employee for sick leave will be earned at the rate of one (1) day of sick leave for each month of employment except for the sixth and twelfth months during the year of employment where no days will be earned. Such sick leave with pay shall be granted to the employee by the Department Head. The Human Resources Director may require a physician's statement for any absence of more than three (3) consecutive days.
3. Employees shall be allowed to take sick leave in no less than one (1) hour intervals.
4. Absence from duty by an employee by reason of sickness or disability of an immediate member of employee's family shall also be considered "sick leave", provided, however, 1) the sickness or disability of the immediate family member must require the physical presence and actual assistance of the employee; 2) a full-time employee may use no more than 10 or the maximum number of sick leave days the employee has available for use, whichever is less, in any calendar year for immediate family member sickness or disability and the number of days available for use by the part-time employee shall be that portion of 10 days which is in the same proportion to the number of hours worked when compared to full time employees and in no event shall exceed that the employee has accrued; 3) the use of sick leave for immediate family sickness or disability shall be subject to the same rules of use as are applicable to the employee's use of sick leave for employee's own sickness or disability including disciplinary action

should the sick leave not be used in accordance with the rules specified herein; 4) the use of sick leave for immediate family member sickness or disability shall be subtracted from or charges to the employee's sick leave balance in the same manner as if used for the employee's own sickness or disability; and 5) immediate family member shall mean parent, spouse, sibling, child, grandparent, grandchild, parent-in-law, step-family relationships, and any relative or person residing in the immediate household of the employee.

5. No employee shall receive any part of his/her compensation while absent from duty because of sickness or disability except as herein provided.
6. The days allowed to an employee for such leave with pay may be accumulated to a maximum of one hundred sixty five (165) days, and may be kept to his or her credit for future sick leave with pay.
7. In the event that any employee utilizes the sick leave benefits provided by this Section while not actually sick, such employee will be subject to disciplinary proceedings.
8. Any employee hired prior of January 18, 2013 who is not represented by a union or collective bargaining agreement, with the exception of Sheriff's Office employees and elected officials, who has not used all of his/her accumulated sick leave at the time of his/her retirement, he/she shall be paid in cash at the hourly rate then in effect, for one-half ($\frac{1}{2}$) of the accumulated sick leave to his/her credit, with a maximum of seventy (70) days to be paid in cash.
9. Any employee hired after January 18, 2013 who is not represented by a union or collective bargaining agreement, with the exception of Sheriff's Office employees and elected officials, will receive no cash payout for unused sick time.
10. Part-time employees will earn sick leave' credits based on their workday and workweek.
11. Less than half-time, temporary and seasonal employees shall not be entitled to receive sick leave credits.

C. Personal leave.

1. Personal leave is leave with pay for personal business, including religious observance, without charge against accumulated vacation credits.
2. Full-time employees in County service shall be entitled to personal leave not exceeding a total of three days in each year.
3. Part-time employees will earn personal leave credits based on their workday and workweek.
4. Less than half-time, temporary and seasonal employees shall not be entitled to personal leave credits.
5. Personal leave shall not be cumulative and no part thereof shall be carried over from one calendar year to another. Unused personal leave shall not be liquidated in cash at the time of separation, retirement or death.

6. Personal leave shall be granted only by prior approval of the Department Head and only at a time convenient to the Department, and may be taken in multiples of not less than one hour.
7. An employee shall not be entitled to personal leave time until after four months of continuous employment.
8. Each new full-time permanent employee shall be credited with one day of personal leave after four months of continuous employment and one additional day of personal leave after eight months of continuous employment and by an additional day of personal leave at the end of the tenth month of employment, except all new employees shall have three personal leave days credited as of January 1, whether they have completed ten months of service or not.

D. **Leave of absence.**

1. **Military leave.** County employees who are members of military reserve units and are required to go on active duty for training purposes shall be entitled to leave without loss of pay for such time as is necessary to fulfill such military training obligation, but not exceeding 30 workdays per calendar year. Payment shall not be made to such employee unless a copy of the military orders is submitted to the Department Head. Military leave may be taken intermittently.
2. **Medical leave, education leave and family leave.**
 - a. To request a leave of absence under the Family and Medical Leave Policy, please refer to the Family and Medical Leave Policy for Warren County Employees found in Resolution 217 of 2015.
 - b. Extension of authorized medical leave will be granted after an approval by the Department Head and the Personnel Committee of Warren County.
 - c. Unpaid educational leave may be requested up to a period not to exceed 10 months.
 - d. All requests for leave shall be approved by the Department Head and the County Director of Human Resources prior to the granting of leave. Employees shall receive a reason in writing for any denial of a request for leave.
 - e. Upon termination of an authorized leave of absence, the employee will be reinstated without interruption of service, rights and benefits.
 - f. In the event an employee is reinstated in his/her old position within two months from the date he/she has resigned or for any reason has left his/her position, he/she will be reinstated with all his/her accumulative rights and benefits as if no interruption in service has occurred.

E. Bereavement leave and funeral leave.

- 1 Employees may be absent from work without loss of pay by reason of death in the immediate family up to a maximum period of three (3) working days, commencing from the date of death of the family member or day before the funeral. Immediate family includes only parent, spouse, sibling, child, grandparent, grandchild, parent-in-law and any relative or person residing in the immediate household of the employee.
 2. Employees may be absent from work without loss of pay for one day to attend the funeral of the employee's child-in-law, sibling-in-law, or grandparent-in-law.
 3. When extreme weather conditions will not allow for a burial until spring, an employee may reserve and schedule a day of the bereavement leave discussed above for such reason.
- F. Employee approval. The employer shall not have the right to charge any employee's leave credits without that employee's approval.
- G No discrimination. The County shall administer the policies set forth in this Resolution in a manner which will be fair and impartial to all employees and there shall be no discrimination against any employee because of age, race, creed, color sexual orientation, national origin military status, sex, disability, predisposing genetic characteristics, or marital status.

SECTION 8. HEALTH INSURANCE AND DENTAL INSURANCE PLANS.

A. Employee Eligibility.

Warren County employee shall be eligible for coverage under the Warren County Health Insurance Plan if any of the following conditions apply:

1. Said employee is employed at a rate of at least thirty (30) hours per week on a regularly scheduled basis, or
2. Is employed less than thirty (30) hours per week:
 - a. Is a paid elected official; or
 - b. Is a paid member of a public legislative board.
3. Health insurance benefits for full-time (30+ hours per week) non-bargaining unit employees who began work with Warren County prior to December 21, 2012 shall be as follows:
 - a. Effective December 1, 2021, the County shall offer health insurance to current full-time employees not part of any collective bargaining unit on an individual, two-person or family coverage basis (depending on the qualifications and election of the employee) provided that the employee contributes twenty percent

- (20%) of the health insurance premium. Commencing December 1, 2022, the amount of the aforesaid contribution shall be increased to twenty-one percent (21%). Commencing December 1, 2023, the amount of the aforesaid contribution shall be increased to twenty-two percent (22%).
- b. All health insurance coverage shall be afforded with the maximum co-pay of 25/40 for office co-pays and 10/30/50 for drug plan co-pays.
 - c. The health insurance coverage option(s) afforded eligible retirees under 65 years of age shall be the same as that provided to eligible active employees. The Health Insurance coverage option(s) afforded eligible retirees 65 years of age and older shall be through Medicare Advantage Plans or similar plans offered to eligible Union employee retirees with the same status;
 - d. The County will offer coverage to full-time non-bargaining unit employees who retire, provided that said employee a) has at least ten (10) years of total service as a Warren County employee; b) has retired under the New York State Retirement System or is retired and is receiving or will receive Social Security Benefits and would have been eligible to retire and receive benefits under the New York State Retirement System if the employee had been a participant in said Retirement System; c) is enrolled in the Warren County Health Insurance Plan at the time of retirement; d) the contribution to be paid toward the health insurance premium by all eligible retirees under the age of sixty-five (65) shall be the amount equivalent to the amount paid by active eligible employees and may be increased or otherwise changed from time-to-time; e) the contribution to be paid by current active eligible employees who become retirees sixty-five (65) or older, after August 16, 2013 and who began employment with Warren County prior to December 21, 2012, shall be a percentage equal to that percentage being contributed by active full-time employees commencing work prior to December 21, 2012, as may be increased or otherwise changed from time-to-time.
 - e. Two members of the same family employed by the County may only be enrolled in one (1) health insurance plan. However, if two (2) members of the same family employed by the County are eligible to be enrolled in a two-person plan, each employee may enroll in their own individual plan but the County will contribute a maximum total amount equal to the County's contribution to a two person plan.
4. Health insurance benefits for new full-time (30+ hours per week) non-bargaining unit employees beginning work with Warren County on or after December 21, 2012 shall be as follows:
 - a. Effective December 1, 2021, the County shall offer health insurance to current full-time employees not part of any collective bargaining unit on an individual, two-person or family coverage

basis (depending on the qualifications and election of the employee) provided that the employee contributes twenty-five percent (25%) of the health insurance premium.

- b. All health insurance coverage shall be afforded with the maximum co-pay of 25/40 for office co-pays and 10/30/50 for drug plan co-pays.
- c. The County will offer health insurance Medicare Advantage plans or similar plans to full-time non-bargaining unit employees who retire, provided that said employee a) retires from the New York State Retirement Plan; b) had insurance coverage in the previous ninety (90) day period; c) is sixty-five (65) years of age or older; d) has at least twenty (20) years total full-time county service; e) pays a percentage equal to that shared percentage being contributed by active full time employees commencing work on or after December 21, 2012, as may be increased or otherwise changed from time to time. If the employee leaves County service before reaching the age of sixty-five (65), the employee shall not be entitled to continue health insurance through Warren County. Once the employee who leaves the County reaches sixty-five (65) years, assuming all other eligibility criteria outlined above are met, the employee may then elect to receive benefits outlined above.
- d. Two members of the same family employed by the County may only be enrolled in one (1) health insurance plan. However, if two (2) members of the same family employed by the County are eligible to be enrolled in a two-person plan, each employee may enroll in their own individual plan but the County will contribute a maximum total amount equal to the County's contribution to a two person plan.

B. Coverage in Retirement.

1. Eligibility in retirement is as set forth in Section 1. Employees with at least 10 years total service as a Warren County employee, vested status who leaves County employment prior to retirement under the New York State Retirement System may continue coverage in Warren County Health Insurance Plan by paying both the employer and employee shares of the health insurance premium. After retirement begins, said employee shall be liable for only the employee share of the premium.
2. An active employee who is eligible for coverage and has elected not to enroll in the County Plan during his active employment may enroll in the Plan at any time prior to retirement during an open enrollment period.
3. A covered employee or retired employee who fails to remit the required premiums shall be terminated from coverage.
4. An employee who is eligible for coverage at the time of retirement and who elects not to continue coverage or to not enroll for coverage as a retired person shall be eligible to enroll for coverage after retirement provided such employee has at least twenty (20) years of total service as a Warren

County employee.

C. Death of an Employee While in Service.

The surviving spouse and minor children of a Warren County employee who dies while in service and prior to retirement shall be eligible for continued coverage under the Warren County Health Insurance Plan and shall pay only the employee share of the premium under the following conditions:

1. the deceased employee had at least ten (10) years of total service as a Warren County employee; and
2. the deceased employee was vested under the New York State Retirement System at the time of his/her death.

D. Death of Retiree

The surviving spouse and minor children of a retired Warren County employee shall be eligible for continued coverage under the Warren County Health Insurance Plan and shall pay only the employee share of the premium under the following conditions:

1. the deceased employee had at least ten (10) years of total service as a Warren County employee; and
2. the deceased employee had retired and was eligible for or receiving benefits under the New York State Retirement System at the time of his/her death.

"Continued coverage" as used in this in this Resolution shall mean the coverage available to all Warren County employees and members of the employee's family.

SECTION 9. RETIREMENT PLANS AND DEATH BENEFITS.

A. Retirement - generally.

Retirement benefits and death benefits, to the extent available, are provided through the New York State and Local Employees' Retirement System. Information concerning the nature and extent of the retirement benefits may be obtained through the Human Resources Department and/or from the New York State and Local Employees' Retirement System.

B. Career retirement plan.

The County has adopted a Resolution providing for a Career Retirement Plan for County-employees pursuant to N.Y. Retire. & Soc. Sec. Law § 75-i. The foregoing shall be amended to the extent necessary to reflect changes in the N.Y. Retire. & Soc. Sec. Law as it applies to so-called "Tier Three" category employees. Such plan shall become effective upon compliance with applicable New York State laws and implementation by the New York State Retirement and Social Security System.

C. Guaranteed ordinary death benefit.

The County has adopted a Resolution providing for a guaranteed ordinary death benefit under N.Y. Retire. & Soc. Sec. Law § 60-b as amended by the Laws of 1970 which provides, for County employees who qualify, a guaranteed minimum death benefit of three times the annual rate of pay but limited to \$20,000.

SECTION 10. MISCELLANEOUS PROVISIONS.**A. Coffee breaks.**

All employees shall be allowed one coffee break during each four hours of his/her regular day and each Department Head shall establish such rules and regulations as may be necessary to implement these employee rest periods.

B. Annual statement of accrued time.

Each employee will view his/her time and accruals electronically unless there is no computer access available in the employee's workplace. Each employee who does not have computer access in the employee's workplace will receive a paper copy of his/her time or leave through the Human Resources Department.

C. Submission of time records.

For the purpose of maintaining leave balances, all employees are to submit weekly time records using Novatime. Overtime payment for those non-exempt employees not deemed executive, administrative or professional shall be listed on weekly time records. Hours reported in excess of 40 hours weekly for those employees designated executive, administrative or professional are NOT eligible for overtime compensation.

D. Medicare premiums.

Upon the exclusion from the coverage of the County's health insurance plan of the supplemental medical insurance benefits under Medicare, the amount of such Medicare premium will be deducted from contributions payable by the employee and the employer contributions to the Health Insurance Fund shall be adjusted as necessary to provide such payments.

E. Workers' compensation and disability insurance.

Warren County Workers' Compensation and Disability Insurance is through self-insurance and benefits and use or credit of sick leave will be in accordance with the rules established thereunder.

F. Jury duty compensation.

The County will pay an employee for the first three (3) days of jury service. Commencing with the fourth day of jury service, the County will pay an employee who serves on a jury the difference between the jury pay and 40 hours pay at straight time. Volunteers will not be paid and provisions must be made for reporting for work on short court sessions or days when the County is working although the Court may not be in session. No payment will be made to any employee who is exempt by law and waives the exemption by failing to claim the exemption or by volunteering to serve.

G. Training programs.

County employees shall be allowed to take job related courses with the prior approval of the County Board of Supervisors. Upon satisfactory completion of the course with a "C" grade or better, the County shall reimburse the employee for 50% of the cost for tuition and fees incidental to taking the course.

H. Job-related course benefit.

County employees who are not represented by a union or collective bargaining agreement, with the exception of elected officials, shall be allowed to take job related courses with the prior approval of the County Board of Supervisors. Upon satisfactory completion of the course with a "C" grade or better, the County shall reimburse the employee for 50% of the cost for tuition and fees incidental to taking the course. If an employee does not work for at least 18 consecutive months after completing a course for which the County has reimbursed the employee for 50% of the cost of tuition and fees, the employee will refund the County the total amount paid by the County to the employee.

Non-bargaining employees of the Sheriff's Office shall be allowed to take job-related courses with the prior approval of the County Board of Supervisors. Upon satisfactory completion of the course with a "C" grade or better, the County shall reimburse the employees for 50% of the cost of tuition and fees incidental to taking the course. If an employee does not work for at least 18 consecutive months after completing a course for which the County has reimbursed the employee for 50% of the cost of tuition and fees, the employee will refund the County the total amount paid by the County to the employee.

I. Employee indemnification.

The indemnification benefits of N.Y. Pub. Off. Law § 18 has been conferred upon all County employees, provided such employee complies with all of the requirements of N.Y. Pub. Off. Law § 18.

J. Americans with Disabilities Act.

The County shall comply with the applicable provisions of the Americans with Disabilities Act.

Adopted by unanimous vote.

RESOLUTION NO. 399 OF 2020

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

**AUTHORIZING ALEISHA VANALEN, PRINCIPAL ACCOUNT CLERK,
TO ENROLL IN A JOB-RELATED COURSE**

WHEREAS, Aleisha VanAlen, Principal Account Clerk, has submitted an Application for Approval of Enrollment in a Job-Related Course by an Employee for a course offered at SUNY Adirondack, for the following term and amount, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves Aleisha VanAlen's enrollment in the following course for the term and amount listed, which approval for the employee shall be contingent upon continued employment with Warren County for at least eighteen (18) consecutive months after completing this course, for the course period set forth below and upon completion of said course with a grade of "C" or better:

COURSES	TERM	ESTIMATED COURSE COST
BUS 102 & MAT 108	September 8, 2021 - December 23, 2021	\$705.50

and be it further,

RESOLVED, that Aleisha VanAlen, shall be reimbursed for fifty percent (50%) of the course costs incurred for the above course and associated course fees if any, upon the submission of vouchers with receipts verifying costs for same, and be it further

RESOLVED, that the funds for the above reimbursement shall be expended from Budget Code A.1325 444.01 County Treasurer, Job Related Courses.

Adopted by unanimous vote.

RESOLUTION NO. 400 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**APPROVING THE LAKE CHAMPLAIN-LAKE GEORGE
REGIONAL PLANNING BOARD 2022 BUDGET**

WHEREAS, the Lake Champlain-Lake George Regional Planning Board ("LCLGRP") was established in accordance with resolutions passed by the Counties of Warren, Washington, Essex, Clinton and Hamilton in 1967, as may have been amended, as a Regional Planning Board pursuant to New York General Municipal Law ("GML") Article 12-B, Section 239-h, and

WHEREAS, pursuant to the 5 County Agreement established by the LCLGRP Bylaws the Warren County Board of Supervisors were presented with a 2022 LCLGRP budget and salary schedule for approval, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the 2022 budget, which includes the Warren County contribution, and salary of the LCLGRP, attached hereto as Schedule "A."

SCHEDULE "A" LCLGRPB 2022 BUDGET - APPROVED 7.13.21

EXPENSE CATEGORY	2021 BUDGET	2022 BUDGET
Salaries	\$242,365.00	\$312,000.00
Fringe for Employees	60,000.00	103,280.00
Fringe for Retirees	27,800.00	23,000.00
Insurance	5,500.00	5,500.00
Workers Comp Insurance	2,500.00	2,500.00
Rent	5,520.00	5,520.00
Legal	15,000.00	5,000.00
Accounting	10,000.00	10,000.00
Accounting RLF 5 Management	10,000.00	10,000.00
Audit	12,900.00	15,000.00
Credit Reports	500.00	500.00
UCC Renewals/Filings	160.00	100.00
Technology Assistance	3,000.00	3,200.00
Website	2,000.00	2,000.00
Contracts	659,604.00	102,000.00
<i>US EDA Planning Grant</i>	<i>35,000.00</i>	<i>10,000.00</i>
<i>US EDA COVID-19 Technical Assistance Grant</i>	<i>200,000.00</i>	<i>20,000.00</i>
<i>US EDA COVID-19 RLF Grant</i>	<i>332,784.00</i>	<i>40,000.00</i>
<i>NEIWPCC Village of Whitehall GI Plan</i>	<i>31,820.00</i>	<i>15,000.00</i>
<i>Quantifying Phosphorus Reductions for Proposed Projects in NY Red. Plan</i>	<i>60,000.00</i>	<i>15,000.00</i>
<i>Lake George Action Plan (Town of Queensbury)</i>	-	<i>2,000.00</i>
Operating Expenses	30,000.00	30,000.00
Travel and Training	11,820.00	11,800.00
LCLGRPB Total	\$1,098,669.00	\$641,400.00

A/GFTC Total	\$400,000.00	\$420,000.00
TOTAL	\$1,498,669.00	\$1,061,400.00

SCHEDULE "A"
LCLGRP 2022 BUDGET - APPROVED 7.13.21

REVENUE CATEGORY	SUBCATEGORIES	2021 BUDGET	2022 BUDGET
County Allocations		\$42,499.00	\$43,349.00
	<i>Clinton County</i>	<i>10,211.00</i>	<i>10,415.00</i>
	<i>Essex County</i>	<i>8,044.00</i>	<i>8,205.00</i>
	<i>Hamilton County</i>	<i>2,730.00</i>	<i>2,785.00</i>
	<i>Warren County</i>	<i>12,954.00</i>	<i>13,213.00</i>
	<i>Washington County</i>	<i>8,560.00</i>	<i>8,731.00</i>
US EDA Planning Grant		70,000.00	70,000.00
US EDA COVID-19 Technical Assistance Grant		350,000.00	100,000.00
US EDA COVID-19 RLF Grant		250,000.00	75,000.00
NYS DEC 604(b) Planning Grant		96,300.00	110,000.00
Grant Contracts		162,820.00	101,000.00
<i>NEIWPC Village of Whitehall GI Plan</i>		<i>31,820.00</i>	<i>20,000.00</i>
<i>Quantifying Phosphorus Reductions for Proposed Projects in NY Red. Plan</i>		<i>60,000.00</i>	<i>37,000.00</i>
<i>Lake George Action Plan (Town of Queensbury)</i>		<i>55,000.00</i>	<i>40,000.00</i>
<i>Washington Co. Mapping & Enhanced Pollution Red. (Washington Co.)</i>		<i>4,000.00</i>	<i>1,000.00</i>
<i>Speculator Park Fire Tower (Village of Speculator)</i>		<i>4,000.00</i>	<i>3,000.00</i>
<i>Upper Hudson River Roadside Remediation (Saratoga Co. SWCD)</i>		<i>4,000.00</i>	-
<i>Tin Pan Alley (Essex County SWCD)</i>		<i>1,000.00</i>	-
<i>Stormwater Tradeshow</i>		<i>3,000.00</i>	-
Interest from Loans		85,000.00	90,001.00
Town of Schroon RLF		3,000.00	3,000.00

A/GFTC - Host Agency Agreement		45,000.00	45,000.00
Northern Borders Admin		4,050.00	4,050.00
LCLGRP Total		\$1,108,669.00	\$641,400.00
A/GFTC Total		\$400,000.00	\$420,000.00
TOTAL		\$1,508,669.00	\$1,061,400.00

SCHEDULE "A"
LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD
2022 SALARY SCHEDULE
APPROVED - 7.13.21

BUDGET YEAR 2022

POSITION TITLE	2022 SALARY
Director	\$90,000.00
Economic Development Coordinator	\$66,625.00
Senior Planner	\$63,383.00
Junior Planner	\$47,000.00
Senior Account Clerk	\$44,503.00

Roll Call Vote:

Ayes: 777

Noes: 0

Abstain: 85 Supervisor Strough

Absent; 138 Supervisors Magowan and Dickinson

Adopted.

RESOLUTION NO. 401 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE AIRPORT RESERVE TO THE AIRPORT BUDGET TO COVER THE COST OF AIRPORT YELLOW PAVEMENT MARKINGS, REFLECTIVE MEDIA, BLACK PAVEMENT MARKINGS AND MARKING REMOVAL; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of airport yellow pavement markings, reflective media, black pavement markings and marking removal, in an amount not to exceed Fifteen Thousand Six Hundred Fifty-One Dollars (\$15,651) from the Reserve, Airport (A.892.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.5610 470	Airport (D.P.W.), Contract	\$15,651.00

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 138 Supervisors Magowan and Dickinson.

Adopted.

RESOLUTION NO. 402 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING AGREEMENT WITH LEGAL AID SOCIETY OF NORTHEASTERN NEW YORK, INC. TO PROVIDE PARALEGAL/CASE MANAGEMENT SUPPORT SERVICES FOR INDIGENT PERSONS FOR THE ASSIGNED COUNSEL OFFICE (OILS CONTRACT #C110052)

WHEREAS, the Assigned Counsel Administrator has requested to enter into an agreement with the Legal Aid Society of Northeastern New York, Inc. to reimburse the agency for paralegal/case management support services with funding from the Office of Indigent Legal Services (OILS) grant (Contract #C110052) for a term commencing January 1, 2021 and ending upon termination of grant funds from New York State, in an amount not to exceed Fifty-Eight Thousand Five Hundred Fourteen Dollars (\$58,514), and

WHEREAS, the Finance Committee has approved the request, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Legal Aid Society of Northeastern New York, Inc., 55 Colvin Avenue, Albany, New York 12206, to reimburse the agency for paralegal/case management support services for indigent persons in the Warren County Family Court with funding from the Office of Indigent Legal Services (OILS) grant (Contract #C110052) for a term commencing January 1, 2021 and ending upon termination of grant funds from New York State, in an amount not to exceed Fifty-Eight Thousand Five Hundred Fourteen Dollars (\$58,514), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1170 470 Legal Defense- Indigents, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 403 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE REHAB COUNTY BUILDINGS RESERVE TO THE BUILDINGS BUDGET TO COVER THE COST OF THE GENERATOR SWAP OUT FOR THE HUMAN SERVICES BUILDING;
AMENDING WARREN COUNTY BUDGET FOR 2021**

RESOLVED, that the Warren County Board of Supervisors hereby approves the

appropriation of funds in the amount of Two Thousand Four Hundred Thirty Dollars (\$2,430) from the Reserve, Rehab County Buildings (A.871.00) to Budget Code A.1624 413 Health & Human Services Building, Repair & Maint.-Bldg/Property, to cover the cost of the generator swap out for the Human Services Building, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 138 Supervisors Magowan and Dickinson

Adopted.

RESOLUTION NO. 404 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

ESTABLISHING 2021 ROAD FUND PROJECT AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby establish the following road fund project:

<u>PROJECT</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8344	2021 CR#11 Bolton Landing-Riverbank Road	\$ 410,000.00

1. The above Road Fund Project is hereby established.
2. The estimated cost for such Road Fund Project is the amount of Four Hundred Ten Thousand Dollars (\$410,000.00).
3. The proposed method of financing such Road Fund Project consists of an appropriation from Budget Code D.5010 3501, County Road, Highway Administration, Consolidated Highway Aid to be authorized by separate resolution,

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 138 Supervisors Magowan and Dickinson

Adopted.

RESOLUTION NO. 405 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COUNTY RAILROAD REPAIRS RESERVE TO THE RAILROAD BUDGET TO COVER THE COST OF SIGNAL SHUTDOWN; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of signal shutdown, in an amount not to exceed One Thousand Five Hundred Dollars (\$1,500) from the Reserve, County Railroad Repairs (A.899.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.7113 413	Railroad, Repair and Maint-Bldg/Property	\$1,500.00

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 138 Supervisors Magowan and Dickinson

Adopted.

RESOLUTION NO. 406 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE ENVIRONMENTAL TESTING RESERVE FUND TO THE REAL PROPERTY TAX SERVICES BUDGET TO PAY ATLANTIC TESTING LABORATORIES FOR A DESIGN PLAN FOR THE ASBESTOS AND LEAD ABATEMENT OF THE MOSHER'S GARAGE FOR TOWN OF JOHNSBURG TAX MAP PARCEL NO. 133.8-1-27; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Two Thousand Seven Hundred Twenty Dollars (\$2,720) from Budget Code A.893.00 Reserve, Environmental Testing Fund to Budget Code A.1355 470 Real Property Tax Services, Contract, to pay Atlantic Testing Laboratories for a design plan for the asbestos and lead abatement of the Mosher's Garage for Town of Johnsburg Tax Map Parcel No. 133.8-1-27 (3485 State Route 8), and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 138 Supervisors Magowan and Dickinson

Adopted.

RESOLUTION NO. 407 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby sets aside the rules previously established by the Board concerning the use of occupancy tax funds, and appropriates funds in an amount not to exceed Fifty Thousand Dollars (\$50,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480	Tourism/Occupancy, Tourism, Tourism-Special Events	\$50,000.00

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 138 Supervisors Magowan and Dickinson

Adopted.

RESOLUTION NO. 408 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM
THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET;
AMENDING 2021 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby sets aside the rules previously established by the Board concerning the use of occupancy tax funds, and appropriates funds in an amount not to exceed Thirty-Five Thousand Dollars (\$35,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.6417.0001 470	Tourism/Occupancy, Tourism, Contract	\$35,000.00

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 138 Supervisors Magowan and Dickinson

Adopted.

RESOLUTION NO. 409 OF 2021**Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno****BOND RESOLUTION DATED SEPTEMBER 17, 2021****A RESOLUTION AUTHORIZING THE CAPITAL IMPROVEMENTS AT COUNTRYSIDE
ADULT HOME AND AUTHORIZING THE ISSUANCE OF UP TO \$1,000,000 SERIAL
BONDS OF THE COUNTY OF WARREN TO PAY THE COSTS OF CERTAIN CAPITAL
IMPROVEMENTS AND AUTHORIZING THE COUNTY TREASURER TO MAKE
TEMPORARY ADVANCES OF LEGALLY AVAILABLE FUNDS**

BE IT RESOLVED, by the affirmative vote of not less than less than two-thirds of the total voting strength of the Board of Supervisors of the County of Warren, New York, as follows:

- Section 1. The undertaking of certain capital improvements at the Countryside Adult Home in the Town of Warrensburg that include renovations and repairs at a maximum estimated cost of One Million Dollars (\$1,000,000) is hereby authorized, and is hereinafter referred to as the "Project." To provide funds to defray in part the costs of the Project and to assist with cash flow during the development of the Project, the sum up to One Million Dollars (\$1,000,000) of general obligation serial bonds of the County of Warren are hereby authorized to be issued pursuant to the provisions of the Local Finance Law.
- Section 2. The plan for the financing of the specific object or purpose specified in Section 1 hereof (the Project) in part is by: (1) the issuance of up to One Million Dollars (\$1,000,000) serial bonds of the County of Warren pursuant to the provisions of the Local Finance Law; and (2) the use of State and Federal grants and donations received. The amount of bonds to be issued shall be reduced to the extent of Federal, State grants and donations received.
- Section 3. It is hereby determined that the period of probable usefulness of the Project is 25 years pursuant to Section 11.00(b) of the Local Finance Law.
- Section 4. The Project is an unlisted action under the State Environmental Quality Review Act (SEQRA) and has been the subject of an environmental review under SEQRA. The Warren County Board of Supervisors determined that the Project will not result in any significant adverse environmental impact(s), and authorized the filing of a Negative Declaration.
- Section 5. The faith and credit of the County of Warren, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such serial bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said County, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

- Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby designated to the County Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said County Treasurer, consistent with the provisions of the Local Finance Law.
- Section 7. In accordance with the provisions of Section 165.10 of the Local Finance Law and/or Section 9-a of the General Municipal Law, the Warren County Treasurer is hereby authorized to temporarily advance legally available funds of said County in the manner provided by law up to and including the amount up to One Million Dollars (\$1,000,000) for the aforesaid specific object or purpose.
- Section 8. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the County Treasurer, the chief fiscal officer of such County. Such serial bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the County Treasurer shall determine consistent with the provisions of the Local Finance Law.
- Section 9. The validity of such bonds and bond anticipation notes may be contested only if:
- 1) Such obligations are authorized for an object or purpose for which said County is not authorized to expend money; or
 - 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication;
 - 3) Such obligations are authorized in violation of the provisions of the Constitution.
- Section 10. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding the objects or purposes described herein.

Section 11. This resolution, which takes effect immediately, shall be published in its entirety or in summary form in the official newspaper of such County, together with a notice of the Clerk of the Board of Supervisors in substantially the form provided in Section 81.00 of the Local Finance Law.

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 138 Supervisors Magowan and Dickinson

Adopted.

RESOLUTION NO. 410 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

BOND RESOLUTION DATED SEPTEMBER 17, 2021

A RESOLUTION AUTHORIZING THE RECONSTRUCTION OF A RETAINING WALL ON LAKE GEORGE AND AUTHORIZING THE ISSUANCE OF UP TO \$700,000 SERIAL BONDS OF THE COUNTY OF WARREN TO PAY THE COSTS OF SAID RECONSTRUCTION AND AUTHORIZING THE COUNTY TREASURER TO MAKE TEMPORARY ADVANCES OF LEGALLY AVAILABLE FUNDS

BE IT RESOLVED, by the affirmative vote of not less than less than two-thirds of the total voting strength of the Board of Supervisors of the County of Warren, New York, as follows:

Section 1. The undertaking of the construction of a retaining wall on Lake George in the Town of Bolton at a maximum estimated cost of Seven Hundred Thousand Dollars (\$700,000) is hereby authorized, and is hereinafter referred to as the "Project." To provide funds to defray in part the costs of the Project and to assist with cash flow during the development of the Project, the sum up to Seven Hundred Thousand Dollars (\$700,000) of general obligation serial bonds of the County of Warren are hereby authorized to be issued pursuant to the provisions of the Local Finance Law.

Section 2. The plan for the financing of the specific object or purpose specified in the Section 1 hereof (the Project) in part is by: (1) the issuance of up to Seven Hundred Thousand Dollars (\$700,000) serial bonds of the County of Warren pursuant to the provisions of the Local Finance Law; and (2) the use of State and Federal grants and donations received. The amount of bonds to be issued shall be reduced to the extent of Federal, State grants and donations received.

Section 3. It is hereby determined that the period of probably usefulness of the Project is ten (10) years pursuant to Section 11.00(a)(3) of the Local Finance Law.

Section 4. The Project is an "action" pursuant to the State Environmental

Quality Review Act. The Project consists of maintenance and repair of an existing structure; and the replacement and rehabilitation of a structure, in kind, on the same site; and is considered a Type II Action pursuant to 6 NYCRR §§ 617.5(c)(1) and (2) and, therefore, no further environmental review is required.

Section 5. The faith and credit of the County of Warren, New York, are hereby irrevocably pledged for the payment of the principal of an interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such serial bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said County, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the County Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said County Treasurer, consistent with the provisions of the Local Finance Law.

Section 7. In accordance with the provisions of Section 165.10 of the Local Finance Law and/or Section 9-a of the General Municipal Law, the Warren County Treasurer is hereby authorized to temporarily advance legally available funds of said County in the manner provided by law up to and including the amount up to Seven Hundred Thousand Dollars (\$700,000) for the aforesaid specific object or purpose.

Section 8. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the County Treasurer, the chief fiscal officer of such County. Such serial bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the County Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 9. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said County is not authorized to expend money; or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 10. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 11. This resolution, which takes effect immediately, shall be published in its entirety or in summary form in the official newspaper of such County, together with a notice of the Clerk of the Board of Supervisors in substantially the form provided in Section 81.00 of the Local Finance Law.

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 138 Supervisors Magowan and Dickinson

Adopted.

RESOLUTION NO. 411 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

BOND RESOLUTION DATED SEPTEMBER 17, 2021

A RESOLUTION AUTHORIZING CERTAIN PAVING PROJECTS THROUGHOUT THE COUNTY AND AUTHORIZING THE ISSUANCE OF UP TO \$6,200,000 SERIAL BONDS OF THE COUNTY OF WARREN TO PAY THE COSTS OF SAID PAVING PROJECTS AND AUTHORIZING THE COUNTY TREASURER TO MAKE TEMPORARY ADVANCES OF LEGALLY AVAILABLE FUNDS

BE IT RESOLVED, by the affirmative vote of not less than less than two-thirds of the total voting strength of the Board of Supervisors of the County of Warren, New York, as follows:

Section 1. The undertaking of the certain paving projects throughout the County of Warren at a maximum estimated cost of Six Million Two Hundred Thousand Dollars (\$6,200,000) is hereby authorized, and is hereinafter referred to as the "Project." To provide funds to defray in part the costs of the Project and to assist with cash flow during the development of the Project, the

sum up to Six Million Two Hundred Thousand Dollars (\$6,200,000) of general obligation serial bonds of the County of Warren are hereby authorized to be issued pursuant to the provisions of the Local Finance Law.

Section 2. The plan for the financing of the specific object or purpose specified in Section 1 hereof (the Project) in part is by: (1) the issuance of up to Six Million Two Hundred Thousand Dollars (\$6,200,000) serial bonds of the County of Warren pursuant to the provisions of the Local Finance Law; and (2) the amount of bonds to be issued shall be reduced to the extent of federal, state grants and donations received.

Section 3. It is hereby determined that the period of probable usefulness of the Project is ten (10) years pursuant to Section 11.00(a)(20)(f) of the Local Finance Law.

Section 4. The Project is an "action" pursuant to the State Environmental Quality Review Act. The Project consists of repaving of existing highways; and is considered a Type II Action pursuant to 6 NYCRR §§617.5(c)(5) and, therefore, no further environmental review is required.

Section 5. The faith and credit of the County of Warren, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such serial bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said County, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to see bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the County Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said County Treasurer, consistent with the provisions of the Local Finance Law.

Section 7. In accordance with the provisions of Section 165.10 of the Local Finance Law and/or Section 9-a of the General Municipal Law, the Warren County Treasurer is hereby authorized to temporarily advance legally available funds of said County in the manner provided by law up to and including the amount up to Six Million Two Hundred Thousand Dollars (\$6,200,000) for the aforesaid specific object or purpose.

Section 8. All other matters except as provided herein relating to the serial

bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitation prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the County Treasurer, the chief fiscal officer of such County. Such serial bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the County Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 9.

The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said County is not authorized to expend money; or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 10.

This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 11.

This resolution, which takes effect immediately, shall be published in its entirety or in summary form in the official newspaper of such County, together with a notice of the Clerk of the Board of Supervisors in substantially the form provided in Section 81.00 of the Local Finance Law.

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 138 Supervisors Magowan and Dickinson

Adopted.

RESOLUTION NO. 412 OF 2021

**Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND
UNAPPROPRIATED SURPLUS AND FROM THE ROAD MACHINERY FUND
UNAPPROPRIATED SURPLUS TO COVER THE COSTS OF THE CIVIL SERVICE
EMPLOYEES ASSOCIATION, INC. (CSEA) SETTLEMENT; AMENDING 2021 WARREN
COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the costs of the Civil Service Employees Association, Inc. (CSEA), in an amount not to exceed Three Hundred Thousand One Hundred Fifty-One Dollars and Forty-Seven Cents (\$300,151.47) from the General Fund Unappropriated Surplus and Twenty-Six Thousand Fourteen Dollars and Seventy-One Cents (26,014.71) from the Road Machinery Fund Unappropriated Surplus, to the budgets codes listed in the attached Schedule "A."

Warren County
2021 Full Time CSEA Salary/Benefit Increases

(11,536.00)

General Fund	General Ledger Code	Amt Allocated						Total Needed	Funding Source
		110 Salary Increase	by District Covered by Aid	110 Salary Needed	930 FICA	931 Medicare	930 Retirement		
Building & Fire Code	A.3630	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
County Auditor	A.1330	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
County Clerk	A.1430	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
CA - Crime Victims Assistance Unit	A.1108	0.00	5,000.00	(5,000.00)	(310.00)	(72.50)	(705.00)	(6,087.50)	
District Attorney	A.1105	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
DPW - Airport	A.5630	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
DPW - Buildings and Grounds	A.1630	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
DPW - Administration	A.1430	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
DPW - Health & Human Svcs Building	A.1624	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
DPW - Parks and Recreation	A.7130	0.00	6,000.00	(6,000.00)	(372.00)	(87.00)	(846.00)	(7,305.00)	
Mail Room	A.1630	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Mental Health	A.4330	0.00	1,528.28	(1,528.00)	(94.24)	(22.16)	(215.45)	(1,840.14)	
DFA - Office for the Aging	A.6772	0.00	11,515.68	(11,516.00)	(715.23)	(167.27)	(1,626.58)	(14,845.06)	
DFA - Nutrition Program - Warren	A.6772	0.00	4,817.54	(4,818.00)	(298.22)	(69.86)	(679.34)	(6,845.12)	
Office of EMS - Civil Defense	A.3640	0.00	1,672.84	(1,673.00)	(103.23)	(24.26)	(215.89)	(2,016.18)	
Planning	A.8021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Probation - Day Reporting	A.3144	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Probation - Pre-Trial	A.3143	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Probation	A.3140	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Public Defender	A.1171	0.00	1,012.40	(3,052.00)	(189.22)	(44.25)	(430.33)	(4,765.11)	
Public Health - Disease Control	A.4018.0030	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Public Health - Educ Phys Hand Children	A.4054	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Public Health - Educ Phys Hand Children - EI	A.4054.0050	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Public Health - Health Education	A.4018.0040	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Public Health - Health Services	A.4030	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Public Health - Preventive Program (DHA)	A.4018	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Public Health - WIC	A.4013	0.00	7,544.70	(7,545.00)	(469.03)	(209.69)	(1,026.67)	(9,220.19)	
Public Records	A.1665	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Purchasing	A.1345	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Real Property Tax	A.1355	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Countryside Adult Home	A.6030	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Social Services Admin - 00	A.6030	0.00	11,266.82	(79,297.00)	(1,438.83)	(336.50)	(3,272.19)	(82,254.51)	
Social Services Admin - 01	A.6030	0.00	92,947.40	(90,947.00)	(5,762.21)	(1,347.73)	(11,105.53)	(113,962.07)	
Social Services Admin - 02	A.6030	0.00	8,242.54	(8,243.00)	(512.31)	(119.81)	(11,105.08)	(10,860.10)	
Social Services Admin - 03	A.6030	0.00	40,470.30	(40,470.00)	(2,509.14)	(586.82)	(5,706.27)	(49,272.23)	
Social Services Admin - 06	A.6030	0.00	19,611.48	(19,011.00)	(1,279.92)	(275.95)	(2,483.27)	(23,370.24)	
Social Services Admin - 07	A.6030	0.00	18,192.88	(18,193.00)	(1,227.92)	(263.80)	(2,545.21)	(22,179.98)	
Social Services Fraud	A.6030	0.00	6,011.54	(6,092.00)	(377.29)	(88.32)	(858.97)	(7,417.01)	
Social Services TEAP	A.6030	0.00	4,814.30	(4,994.00)	(289.21)	(72.27)	(762.74)	(6,058.01)	
Social Services WMS	A.6030	0.00	2,819.52	(2,900.00)	(179.82)	(42.85)	(468.90)	(3,530.76)	
Tourism	A.6417.001	0.00	5,617.18	(5,427.00)	(348.87)	(81.59)	(793.41)	(6,958.67)	
Treasurer	A.1325	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Veterans	A.0530	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
		0.00	262,835.46	(162,886.00)	(116,298.93)	(3,811.85)	(37,666.93)	(320,062.71)	A 909.00
County Road									
DPW - Maintenance Ponds	O.5130	0.00	72,617.22	(72,617.22)	(4,582.27)	(1,052.95)	(10,229.03)	(88,412.47)	
DPW - Traffic Control	O.3330	0.00	6,491.68	(6,492.00)	(402.99)	(94.17)	(3515.37)	(7,594.04)	
		0.00	79,108.90	(79,109.22)	(4,985.27)	(1,147.08)	(11,154.40)	(96,315.88)	
Road Machinery									
DPW - Road Machinery	DM.5130	0.00	0.00	0.00	0.00	0.00	0.00	0.00	DM 599.01
Grand Total									
		0.00	341,944.36	(341,995.22)	(21,283.20)	(4,958.93)	(48,221.33)	(416,379.18)	

Warren County
2021 Part Time CSFA Salary/Benefit Increases

General Fund	General Ledger Code	330 Salary Increase	110 Amt Absorbed by Dept or Covered by Aid	830 FICA	831 Medicare	810 Retirement	Total Need	Funding Source
CSA - Nutrition Program - Warren	3,0772	0.00	7,877.22	(488.39)	(114.22)	(1,110.69)	(9,586.32)	
CSA - Nutrition Program - Hamilton	3,0771	0.00	5,722.08	(354.76)	(82.07)	0.00	(6,159.73)	
Public Health - Dickinson	3,0189	0.00	186.64	(53.07)	(12.41)	0.00	(971.48)	
Public Health - Educ. Ther. Handicapped Childre	3,0254	0.00	0.00	0.00	0.00	0.00	0.00	
Public Health - Educ. Ther. Handicapped Childre	A, 8250 0000	0.00	0.00	0.00	0.00	0.00	0.00	
Public Health - Preventive Program (CH)	3,0018	0.00	0.00	0.00	0.00	0.00	0.00	
Countywide Adult Home	3,0089	0.00	0.00	0.00	0.00	0.00	0.00	
		0.00	14,655.74	(896.12)	(209.60)	(1,110.69)	(16,671.73)	A, 909.02

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 138 Supervisors Magowan and Dickinson
Adopted.

RESOLUTION NO. 413 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno

SUPPORTING THE ADIRONDACK COMMUNITY COLLEGE
CAPITAL IMPROVEMENT PLAN FOR 2022-23

WHEREAS, improvements to Adirondack Community College's facilities are necessary to provide an improved learning environment, repair old equipment and upgrade existing facilities which have deteriorated, and

WHEREAS, the following capital projects exist within the needs of critical/deferred maintenance and academic equipment, all of which are required for the Campus:

CAPITAL EXPENDITURE	BUILDING/ AREA	CATEGORY	ESTIMATED COST
Parking Lot Repair	Campus Wide	Central Services	\$1,100,000
Phone System	Campus Wide	Central Services	\$100,000
Facilities Master Plan	Campus Wide	Central Services	\$31,500
Academic Equipment	Campus Wide	Academic	\$400,000
Cafeteria Renovation	Student Center	Student Life/Services	\$70,000

and,

WHEREAS, the total cost of the above referenced capital projects is One Million Seven Hundred One Thousand Five Hundred Dollars (\$1,701,500), of which fifty percent (50%) will be funded by the State of New York and the remaining fifty percent (50%) will be funded by Sponsors (Warren County and Washington County), and

WHEREAS, the Sponsor share in the amount of Eight Hundred Fifty Thousand Seven Hundred Fifty Dollars (\$850,750) shall be borne by capital chargebacks collected by the College and/or other resources, including donations that the College may receive, now, therefore, be it,

RESOLVED, that the Warren County Board of Supervisors hereby supports the Adirondack Community College Capital Improvement Plan for 2022-23, and be it further

RESOLVED, that the Sponsors' share of project costs in the amount of Eight Hundred Fifty Thousand Seven Hundred Fifty Dollars (\$850,750) shall be paid from accumulated capital chargeback funds and/or other resources, including donations that the College may receive.

Roll Call Vote:

Ayes: 777

Noes: 0

Abstain: 85 Supervisor Strough

Absent: 138 Supervisors Magowan and Dickinson

Adopted.

Chairwoman Seeber offered privilege of the floor and the following spoke:

Supervisor Geraghty thanked all of the First Responders within the County and in particular the Sheriff's Office, as this had been an especially difficult week for them. He stated it was a bust month for the Sheriff's Office due to all of the special events they had to provide police services at, including the Adirondack National Car Show, Adirondack Balloon Festival, etc. He mentioned due to the increase in the run totals, First Responders were feeling strained, adding this was an issue the County would have to address in the near future.

Chairwoman Seeber called the Board's attention to a Proclamation included in the resolution packet this month which proclaimed September 2021 to be Preparedness Month in Warren County, a copy of which would be distributed to all of the First Responders within the County.

Supervisor Diamond thanked the Board for their support of Resolution No. 391, *Amending Resolution No. 229 of 2021, Authorizing Agreements with Certain Applicants for the Disbursement of 2021 Occupancy Tax Revenues, to Authorize a Multi-Year Agreement and Funding to the Special Olympics NY Fall Games*, as this event would be beneficial for the community. He concluded by indicating he was grateful for the commitment the County had made to keep this event in the County over the next few years.

Supervisor Leggett apologized for missing the September 11th Ceremony in the City of Glens Falls, advising he had been able to attend the one that occurred in the Town of Warrensburg. He thanked the Town of Warrensburg for hosting this event which was held each year for over twenty years and included the Fire Departments from the northern portion of the County.

Supervisor Driscoll thanked Chairwoman Seeber for including a Proclamation which proclaimed October 2021 to be Domestic Violence Awareness Month in Warren County, as he worked for Catholic Charities which administered a domestic violence program in Warren and Washington Counties.

Supervisor Hogan announced immediately following the conclusion of this meeting the Steering Committee would be meeting regarding ARPA funding allocation during which public input would be taken into consideration. She added a defined process would be followed that would solicit additional public input following which those recommendations would be brought before the Economic Growth & Development Committee and then to the full Board. She stated all of the Supervisors engagement was encouraged and allowed; however, she noted, they should educate themselves on the rules and regulations regarding how these funds could be spent before the meeting. Chairwoman Seeber requested that they be mindful of quorums to ensure they did not make a quorum of a Committee, as they would not be in compliance with the Open Meetings Law if this were to occur.

Supervisor Merlino thanked all of the Board members and Department Heads who contacted him to wish him well during his leave of absence.

Supervisor Thomas advised he was pleased to announce the Communications Tower behind the Stony Creek Town Hall was now fully operational as of September 1st and he thanked all of those involved in the process.

Supervisor Strough stated the exhibit in the Bolton Historical Museum by Julie and Fred Thatcher was impressive, adding as a Town Supervisor he was appreciative of all of the work Supervisor Conover had to do in order to make the Museum such a nice place to visit. He also recognized Supervisor Merlino for his efforts over the years which he hoped would continue on in future years.

In regard to the accusations made at the prior Board Meeting regarding access to employee emails, Supervisor Strough suggested these serious, unethical and possibly criminal allegations be investigated by an outside source, as he did not believe it was appropriate for this matter to be handled internally. He spoke regarding concerns that had been brought to his attention regarding extortion, as well as with FOIL (*Freedom of Information Law*) requests which he believed should also be investigated by an outside agency, and the creation of and

appointments to Committees which he suggested should be brought before the full Board for approval to prevent the politicalization of them.

In response to Supervisor Strough's concerns regarding the handling of FOIL requests, Mr. Moore explained the County FOIL request policy which included how responses were handled, the timeframe requirements and the redaction process. Continuing, Mr. Moore responded to Supervisor Strough's claims of extortion, indicating he was unaware of any claims being made; however, he noted, there currently were no pending claims that they believed were unfounded which he was not required to report as per the County's Policy Against Discrimination and Harassment and any of the founded claims they received this year had been discussed in an executive session with the Personnel, Administration and Higher Education Committee. In regard to the appointments made to the Board of Ethics, he indicated those appointments were adopted by Board resolution.

Supervisor Braymer remarked she felt brighter days were ahead for the County with excellent employees working for the County and Supervisors who were working tirelessly on behalf of the County. She noted the ARPA funding would be very beneficial for the County. In regard to the appointments made to the County Ethics Board, she encouraged anyone interested in participating to attend the interviews which had been scheduled. Supervisor Braymer announced October 22nd was the Opening Ceremony for the Special Olympics and there would be a meeting of the Proposed Septic Inspection at Transfer scheduled on September 22nd at the Horicon Town Hall which she thanked Supervisor Smith for hosting. Lastly, she apprised Chairwoman Seeber had been appointed by NYSAC (*New York State Association of Counties*) to attend the NACo (*National Association of Counties*) County Leadership Institute Training which was not only an accomplishment for Chairwoman Seeber, but also beneficial for the County.

Supervisor Driscoll invited all of his colleagues on the Board to encourage their neighbors to wear face masks, get vaccinated and be safe when out in public not only for themselves, but also their friends and family members.

Supervisor Wild inquired about the status of the accusations that were made at the August 20th Board Meeting that were first referred to the Governmental Operations & Advocacy Committee and then the Personnel, Administration & Higher Education Committee that he had requested an independent investigation be conducted on. Chairwoman Seeber responded that all complaints received by the County were taken seriously, adding many accusations had been made. She encouraged anyone that had concerns to file the factual documentation and follow the County's policies that they had afforded to all of their public. She said they had not just afforded it through the New York State requirement regarding harassment policies, including sexual harassment, but rather they had recently enhanced the County's Ethics Policy to increase their accountability which permitted any member of the public to file an ethics complaint against any member of the Board or County employee. She said this would require this to be reviewed and decided upon by the County's Ethics Board. In regard to his request for an independent investigation, Chairwoman Seeber indicated she was going to ask Mr. Moore and Supervisor Braymer, as Chair of the Personnel, Administration & Higher Education Committee to address this.

Ms. Moore stated in terms of the concept of an independent investigation he was somewhat perplexed as to how the County would move forward with this, as the question of impartiality would arise if the County hired a law firm to perform this investigation because the County would be paying them for this service. He said a question could also arise regarding the contract because it would have to go before the Board for approval. In terms of an outside entity such as the Attorney General's Office or New York State Police, they would not be paying for the service, adding anyone had the ability to make a complaint to those agencies which they took seriously and determined how they wanted to move forward.

Supervisor Braymer apprised the referral from the Governmental Operations & Advocacy Committee regarding employee emails had been an item on the agenda for the last

Personnel, Administration & Higher Education Committee meeting whose agenda was rather lengthy so they decided to hold off on the discussing this until the next Committee meeting.

A discussion ensued during which Chairwoman Seeber suggested anyone interested in discussing the topic further to attend the upcoming meeting of the Personnel, Administration & Higher Education Committee.

Christianne Strough, *Town of Queensbury Resident*, spoke regarding an accusation made against her at the April 16, 2021 Board Meeting by Supervisor Braymer which indicated her husband, Supervisor Strough, encouraged her to submit FOIL requests to which she responded was unequivocally false. She then discussed at length the Majority and Minority Leadership positions on the Board of Supervisors and how Supervisor Thomas had mentioned at the March 19, 2021 Board Meeting that if it was the desire of the Board to pay a stipend to the Chair of the Finance Committee or any other Committee a Local Law could be introduced through the Municipal Home Rules Law to permit the Board to do so legally and the process required to move forward in this manner following which Chairwoman Seeber had indicated this should be looked into further and reported on at a future meeting. She proceeded to read aloud a letter composed by Deanna Rehm, *former elected official and Assessor to many towns*, on May 6, 2021 that was featured in *The Chronicle* pertaining to how the creation of the Majority and Minority Leader positions was not necessary because a Local Law could have been established to legally pay the Chair of the Committee pursuant to Municipal Home Rule Law rather than unnecessarily politicizing and polarizing the entire Board. She then proceeded to read aloud information from NYSAC in 2015 which spoke to how non-chartered County's which she believed Warren County was, spoke to the provisions of the County Law and the Municipal Home Rule Law to adopt their administrative structure. She noted there was a link at the bottom of Assemblyman Stec's website page that for instructions on how to complete the Municipal Home Rule request form. She mentioned she had contacted Chairwoman Seeber three times following the March 19th Board Meeting to inquire if any progress had been made regarding research on this matter to which she received no response. In conclusion she spoke about the accusations that were made at the August 20th Board Meeting regarding access to County employee emails, apprising she did not believe the accused individuals should be the ones conducting an investigation, as it was a conflict of interest.

Chairwoman Seeber noted she had received twenty three emails from Ms. Strough since the beginning of February to which she had responded to a few of them. She advised the Municipal Home Rule Law had been discussed at various County meetings following the March 19, 2021 Board Meeting, as well as a follow up from the County Attorney's office on multiple occasions on this topic.

Mr. Moore read aloud an email chain where Ms. Strough contacted Chairwoman Seeber, Amanda Allen, *Clerk of the Board*, and himself to inquire about the minutes from the March 19, 2021 Board Meeting to which he forwarded it to the former County Attorney who responded with an explanation regarding how County Law Sections 200 and 351 spoke to compensation of Supervisors, adding the only positions permitted to be compensated were the Chair, Minority and Majority Leader and the Budget Officer, as well as how County Law Section 151 allowed the appointment of a Vice-Chair, but did not reference any compensation for this position. He added the former County Attorney also noted the County would not be able to adopt any Local Law to pay the Vice-Chair; however, they could submit a Municipal Home Rule request to the State Legislature in the same fashion as they did for the County Mortgage Recording Tax which she outlined the process for.

Supervisor Diamond exited the meeting at 1:29 p.m.

Supervisor Beaty indicated when he replied to an email Ms. Strough had sent him she responded with a request for him to not reply to her, but then she emailed him again asking him why she had not received a response from him, noting he was unsure how to address her emails going forward.

In response to a question posed by Supervisor Geraghty, Mr. Moore noted a chartered County had the right to adopt a County Charter and handle this within; however, he noted, because Warren County was non-Chartered County they had to use the Municipal Home Rule Law to request that the State Legislature accept this change.

Supervisor Merlino exited the meeting at 1:44 p.m.

Supervisor Braymer advised if there were ten Supervisors with documentation regarding what Ms. Strough had referenced she would request that they forward it on to Mr. Moore prior to the next meeting of the Personnel, Administration & Higher Education Committee where this would be discussed.

Supervisor McDevitt voiced his concern with how Supervisor Beaty referenced Ms. Strough. Supervisor Beaty called for a point of order, apprising Supervisor McDevitt was referencing individual Supervisors names which was not permissible to which Chairwoman Seeber responded notifying Supervisor McDevitt they were not permitted to insult a fellow Supervisor by name during a meeting.

In relation to the Municipal Home Rule request, Supervisor Thomas stated the Board had the option to make this request; however, he noted, the impression he was given from Ms. Kissane and today was that this was not a valid option which he did not agree with.

Chairwoman Seeber apprised this topic was something she would request that the County Attorney's Office continue to look into, adding following the completion of the budgeting process for 2022 Supervisor Beaty planned on including discussion regarding the Rules of the Board on an agenda for a future meeting of the Governmental Operations & Advocacy Committee.

Supervisor Beaty recognized Chairwoman Seeber for decreasing the Warren County Salary and Compensation Plan for 2021 by 9.5%, adding this had never been done in previous years. He stated according to the data he requested the Human Resources Department gather regarding the turnover rate at the County compared to others, Warren County's rate was 4.6% between January of this year and the end of July while Essex County's rate was 6.6% and Washington County's rate was 6.4%.

Supervisor Seeber advised today a fundraiser and scholarship event had been held in honor of Edward Bartholomew, *former President, Warren County Economic Development Corporation*, who passed away unexpectedly last year.

Supervisor Strough exited the meeting at 1:48 p.m.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Frasier and seconded by Supervisor Smith, Chairwoman Seeber adjourned the Board Meeting at 1:49 p.m.

Warren County Board of Supervisors

BOARD MEETING
FRIDAY, OCTOBER 15, 2021



Note: Pursuant to New York State Legislation (S.50001/A.40001): "Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed." All of the Board members were physically present.

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:02 a.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Beaty.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Smith, Hogan, Dickinson, Merlino, Strough, Wild, Magowan, Beaty, Thomas, Shepler, Geraghty and Seeber-20; Absent -0. *All Supervisors in attendance were physically present.*

Motion was made by Supervisor Frasier, seconded by Supervisor Bruno and carried unanimously to approve the minutes of the September 17, 2021 Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Airport employees Scott Esser and Derrick Blackmer.

Presentation of completion certificates to the graduates of the County's Safety Program were made to DPW employees Richard Toll, Pete Bedarian and Cody Moffitt.

The Cornell Cooperative Extension "4-H Campership Day Trips Summer 2021" video was played for the Board.

Report by the Chair of the Board was given.

Reports by Committee Chairs were given.

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by the Clerk of the Board was provided, as follows:

Reports from:

1. Warren County Probation - Reports of Criminal and Family Workloads for the month of August 2021.
2. Capital District Off Track Betting Corp. - Financial Report dated June 30, 2021.
3. Capital District Off Track Betting Corp. - Financial Report dated July 31, 2021.

Letters/emails from:

1. NYS Office of Parks, Recreation & Historic Preservation - Announcing that the Mountainside Free Library in Queensbury, NY is being considered for the New York State Register of Historic Places and nominated to the National Register of Historic Places.

Other:

1. Washington County Board of Supervisors - Resolution No. 195 of 2021 entitled "*Supporting Adirondack Community College Capital Improvement Plan for 2022-2023 in the Total Amount of \$1,701,500*"
2. NYSAC - Resolutions Adopted at the 2021 Fall Seminar.
3. FitzGerald Morris Baker Firth - Notice of Public Hearing - Boats by George, Inc. Project

Reading of resolutions by the Clerk of the Board was announced as follows:

Proposed Resolution Nos. 441-460 were distributed to the Board and posted to the Warren County website on Tuesday, October 12th which met the distribution deadline specified in the Rules of the Board. Proposed Resolution No. 425 was amended after mailing and posted to the Warren County website on Thursday, October 14th. A motion was requested to approve the amendments, as provided, to Resolution No. 425; the necessary motion was made by Supervisor Driscoll, seconded by Supervisor Magowan and carried unanimously.

Prior to commencing the discussion on resolutions, Chairwoman Seeber announced Resolution No. 312 of 2015, *Adopting the Warren County Board of Supervisors Rules and Procedures for Public Participation at Board of Supervisors Meetings and Board of Supervisors Committee Meetings*, specifically outlined the County's policy regarding public participation at the Board and Committee meetings and provided some latitude to the Chair of the Board in allowing for such. Copies of said resolution were made available to all those present.

Discussion on resolutions ensued, as follows:

Chairwoman Seeber called for public comment on any resolutions before the Board, but there was none.

Supervisor Braymer spoke to an amendment she proposed to Resolution No. 430, *Introducing Proposed Local Law No. 7 of 2021, Entitled "Septic Inspection upon Transfer", and Authorizing Public Hearings Thereon*, specifically relating to missing language agreed upon by the Proposed Septic Inspection at Transfer Committee which allowed each town the ability to opt-out of the legislation, provided they did so by resolution prior to the effective date of the Local Law.

A motion was made by Supervisor Braymer, seconded by Supervisor Magowan and carried unanimously to amend proposed Resolution No. 430, as outlined above.

A lengthy discussion ensued regarding proposed Resolution No. 430 during which several Supervisors voiced their concerns with the Local Law in its present form and indicated they felt more work was required to address all waterbodies in the County. Multiple Supervisors spoke in favor of moving this forward to a Public Hearing to allow affected property owners to voice their opinions on the matter. It was suggested that multiple public hearings be held to ensure residents were aware of the proposed local law and to obtain their input; it was also suggested that the public hearing notice be delivered by mail to the owner of each impacted parcel. Chairwoman Seeber noted funding for this mailing was not available in the existing budget and that a transfer would be necessary to place the funds in the appropriate budget.

Further discussion ensued, during which it was decided an evening meeting of the Proposed Septic Inspection at Transfer Committee would be held at the Lake George Town Hall on November 17th at 7:00 p.m. to hold an initial public hearing, with a second public hearing to be held at the regular Board Meeting on November 19th at 10:00 a.m. Motion was made by Supervisor Braymer, seconded by Supervisor Magowan and carried unanimously to further amend proposed Resolution No. 430, *Introducing Proposed Local Law No. 7 of 2021,*

Entitled "Septic Inspection upon Transfer", and Authorizing Public Hearings Thereon, to authorize two Public Hearings, the first of which was to be held on November 17, 2021 at 7:00 p.m. at the Lake George Town Hall during a special meeting of the Proposed Septic Inspection at Transfer Committee, and the second to be held at the November 19, 2021 Board Meeting at 10:00 a.m.

A motion was made by Supervisor Braymer and seconded by Supervisor Shepler to amend Resolution No. 414, *Making Supplemental Appropriations*, to include authorizing a transfer of funds in the amount of \$2,000 from the Contingent Account to pay for post cards to be mailed to the 4,500 County landowners affected by the proposed Local Law notifying them of the two Public Hearings. Further discussion ensued following which Supervisors Braymer and Shepler amended their motions to increase the amount to be transferred from the Contingent Account to \$5,000. Chairwoman Seeber called the question and the motion to amend proposed Resolution No. 414 of 2021, as outlined above, was carried by majority vote, with Supervisor Thomas voting in opposition.

A discussion ensued regarding proposed Resolution No. 448, *Introducing Proposed Local Law No. 9 of 2021, Entitled "A Local Law Reapportioning the Weighted Vote the Warren County Board of Supervisors Amongst Twenty (20) Members", and Authorizing Public Hearing Thereon*, during which Supervisor Beaty requested a roll call vote on the proposed resolution.

Chairwoman Seeber requested a roll call vote on proposed Resolution No. 449, *Introducing Proposed Local Law No. 10 of 2021, Entitled "A Local Law Reapportioning the Weighted Vote of the Warren County Board of Supervisors Amongst Twenty-one (21) Members", and Authorizing Public Hearing Thereon*.

Supervisor Geraghty requested a roll call vote on proposed Resolution No. 450, *Appointing Members to the Warren County Board of Ethics*.

A discussion ensued regarding proposed Resolution No. 450, *Appointing Members to the Warren County Board of Ethics*, during which Supervisor Leggett voiced his concerns with a School Board Member being considered an elected/appointed officer or employee of a local municipality. Following further discussion, a motion was made by Supervisor Driscoll and seconded by Supervisor Shepler to amend proposed Resolution No. 450 to vote separately on each category of appointment; however, the motion failed by a vote of 339 in favor (*Supervisors Beaty, Thomas, Shepler, Geraghty, McDevitt, Bruno, Driscoll, Frasier and Smith*) and 661 opposed (*Supervisors Conover, Leggett, Diamond, Braymer, Hogan, Dickinson, Merlino, Strough, Wild, Magowan and Seeber*).

Supervisor Dickinson requested a roll call vote on proposed Resolution No. 430, *Introducing Proposed Local Law No. 7 of 2021, Entitled "Septic Inspection upon Transfer", and Authorizing Public Hearings Thereon*.

Supervisor Braymer requested a roll call vote on proposed Resolution No. 443, *Awarding Bid and Authorizing Agreement with Hunden Strategic Partners for Tourism Consultant to Provide Competitor Market Data to the Warren County Tourism Department (WC 25-21)*.

Voting on resolutions occurred; Resolution Nos. 414-460 were approved as presented, with the exception of Resolution Nos. 414 and 430, which were approved in the form amended from the floor, and Resolution No. 449, which failed to obtain the majority vote required.

Warren County Board of Supervisors

REPORT OF COMMITTEE ON ASSESSMENT ROLLS

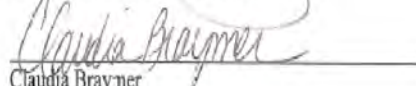
Your Committee on Environmental Concerns & Real Property Tax Services reports that they have verified the footings of the assessment rolls, referred to it as finalized by the Department of Equalization and Assessment, and certify that the following is a correct copy of such footings.

Dated: October 15, 2021

ENVIRONMENTAL CONCERNS & REAL PROPERTY TAX SERVICES COMMITTEE:



Dennis L. Dickinson, Chairman



Claudia Brayner



Peter V. McDevitt



Sylvia Smith



Susan Shepler

2021 FOOTINGS

TOWN	COLUMN 1 TOWN TAXABLE	COLUMN 2 COUNTY TAXABLE	COLUMN 3 FIXED EXEMPTS	COLUMN 4 TOTAL 2 + 3	COLUMN 5 PARTIAL EXEMPTS	COLUMN 6 GRAND TOTAL 4 + 5
BOLTON	1,898,243,000	1,896,583,582	0	1,896,583,582	10,998,291	1,907,581,873
CHESTER	750,928,506	750,928,506	1,500	750,930,006	24,516,239	775,446,245
GLENS FALLS	791,799,556	788,511,212	3,630	788,514,842	22,874,966	811,389,808
HAGUE	465,059,642	464,421,389	4,500	464,425,889	12,859,578	477,285,467
HORICON	659,559,592	659,559,592	9,200	659,568,792	12,916,283	672,485,075
JOHNSBURG	8,966,972	8,961,807	60	8,961,867	1,389,797	10,351,664
LAKE GEORGE INSIDE	268,614,679	265,308,939	0	265,308,939	5,139,583	270,448,522
OUTSIDE	1,122,177,689	1,120,836,713	0	1,120,836,713	16,285,318	1,137,122,031
TOTAL	1,390,792,368	1,386,145,652	0	1,386,145,652	21,424,901	1,407,570,553
LAKE LUZERNE	428,770,872	424,399,139	12,000	424,411,139	16,033,425	440,444,564
QUEENSBURY	4,041,384,863	4,049,804,850	18,700	4,049,823,550	116,015,278	4,165,838,828
STONY CREEK	1,358,425	1,354,365	2,350	1,356,715	352,285	1,709,000
THURMAN	168,621,265	167,425,919	1,500	167,427,419	43,339,881	210,767,300
WARRENSBURG	347,156,759	345,079,964	0	345,079,964	13,202,904	358,282,868
TOTAL	10,952,641,820	10,943,175,977	53,440	10,943,229,417	295,923,828	11,239,153,245

Warren County Board of Supervisors Proclamation

WHEREAS, Breast Cancer Awareness Month is a time for standing with those courageous women who have been diagnosed with breast cancer, and for honoring those who have lost their battle to this terrible disease, and

WHEREAS, as the second most common cancer affecting women, more than 281,000 new cases of breast cancer are expected to be diagnosed in 2021, which means that approximately 1 in 8 women will be affected, and

WHEREAS, nearly 42,000 women die from breast cancer each year in the United States, a number which could potentially be reduced with increased breast cancer screenings, and

WHEREAS, increased breast cancer screening increases early detection; reduces death; increases life expectancy; decreases late-stage cancer diagnoses; and increases five-year survival rates, and

WHEREAS, 2021 marks the 30th Anniversary of the National Breast and Cervical Cancer Early Detection Program which provides free breast and cervical cancer screenings to low-income, uninsured, and underinsured women, and

WHEREAS, the COVID-19 Pandemic has disrupted many parts of our lives and has produced new deficits in breast cancer early detection, spurring a renewed urgency to getting these recommended screenings scheduled, and

WHEREAS, in Warren County we are fortunate to have excellent regional resources for screening and treatment, particularly those offered at the Cancer Center at Glens Falls Hospital, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman, on behalf of the Warren County Board of Supervisors do proclaim the month of October to be

BREAST CANCER AWARENESS MONTH

in Warren County, and encourage all the women in our community to schedule and maintain screenings, and encourage all residents to participate in events aimed at raising awareness about and promoting early screening while honoring those affected by breast cancer, particularly those who have lost their battle.

DATED: OCTOBER 15, 2021

(Signed) RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, October was first declared National Substance Abuse Prevention Month in 2011, and since then has served as a time to highlight the vital role of substance abuse prevention in both individual and community health, to remember those who have lost their lives to substance abuse, and to acknowledge those in recovery, and

WHEREAS, millions of Americans suffer from substance abuse, which includes underage drinking, alcohol dependency, non-medical use of prescription drugs, abuse of over-the-counter medications, and illicit drug use, and

WHEREAS, studies have shown that the earlier an individual starts smoking, drinking or using other drugs, the greater the likelihood of developing addiction, with 9 out of 10 people who abuse or are addicted to nicotine, alcohol or other drugs having begun using these substances before they were 18, and

WHEREAS, prevention strategies targeting the root of the problem are essential to

curbing drug use and helping people lead healthier lives, and

WHEREAS, early intervention helps prevent substance abuse and reduce the negative consequences of addiction before they occur, and

WHEREAS, through community-based efforts, such as those provided by the Warren/Washington Counties Council for Prevention, involving youth, parents, educators, and government officers, we can strengthen the support systems that deter our Nation's young people from drug consumption, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman, on behalf of the Warren County Board of Supervisors do proclaim the month of October 2021 to be

YOUTH SUBSTANCE ABUSE PREVENTION MONTH

in Warren County and encourage all residents to participate in activities aimed at preventing youth substance abuse and raising awareness with regard to the same.

DATED: OCTOBER 15, 2021

(Signed) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, fire is a serious public safety concern both locally and nationally, with more than 339,500 home fires having been reported in the United States in 2019, and 2,770 people having perished in those fires, according to the National Fire Protection Association's report, and

WHEREAS, working smoke alarms and carbon monoxide detectors sense dangers well before a person can, alerting to danger where occupants may have as little as 2 minutes to escape safely, and cutting the risk of dying in home fires or from carbon monoxide exposures in half, and

WHEREAS, residents are encouraged to make sure their smoke alarms and carbon monoxide detectors meet the needs of all family members, including those with sensory or physical disabilities, and

WHEREAS, first responders in Warren County, which include those from the Bay Ridge Volunteer Fire Co.; Bakers Mill Fire Department; Bolton Landing Volunteer Fire Company; Chestertown Volunteer Fire Company; Garnett Lake Fire Department; Glens Falls Fire Department; Hague Volunteer Fire Department; Horicon Volunteer Fire Department; Johnsburg Volunteer Fire Company; Lake George Volunteer Fire Company; Luzerne-Hadley Fire Department; North Creek Volunteer Fire Company; North Queensbury Volunteer Fire Company; North River Volunteer Fire Company; Pottersville Volunteer Fire Department; Queensbury Central Volunteer Fire Company; Riverside Volunteer Fire Department; South Queensbury Volunteer Fire Department; Stony Creek Volunteer Fire Company; Thurman Volunteer Fire Company; Warrensburg Volunteer Fire Company; and West Glens Falls Volunteer Fire Company, are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education, and

WHEREAS, residents who are responsive to public education measures are better able to take personal steps to increase their safety from fire, especially in their homes, and

WHEREAS, the 2021 Fire Prevention Week theme, "Learn the Sounds of Fire Safety", effectively reminds us it is important to learn the different sounds of smoke and carbon monoxide alarms, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman, on behalf of the Warren County Board of Supervisors, do belatedly proclaim the week of October 3-9, 2021 to be

FIRE PROTECTION WEEK

in Warren County, and urge all residents to "Learn the Sounds of Safety" and to support the many public safety activities and efforts of Warren County fire and emergency services personnel throughout the year.

DATED: OCTOBER 15, 2021

**(Signed) RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, each fall since 1990, the Adirondack Regional Chamber of Commerce has given an award for community service in the name of local industrialist and philanthropist J. Walter Juckett, and

WHEREAS, this award annually recognizes members of the community who selflessly go above and beyond by contributing time and energy to help others and demonstrate significant contributions to the community in the field of human services, education, business, or industry, and

WHEREAS, over the years, this prestigious award has honored 32 different people who make up the fabric of our community, and

WHEREAS, Glens Falls businessman Mark Behan has been deservedly selected as the 2021 J. Walter Juckett Award nominee, and

WHEREAS, Mr. Behan has given many hours of his own time to help Warren County, its employees and its residents and many other organizations both during the COVID-19 pandemic and during his prior years of service to the region, and

WHEREAS, Mr. Behan is the founder and president of Behan Communications Inc., the strategic communications firm he founded 33 years ago. He serves on the boards of Arrow Financial Corp. And Glens Falls National Bank and Trust Co., the Glens Falls Foundation, the E. Leo Spain Foundation and Kelly's Angels, Inc. For 18 years, he was a member of the Board of Governors of Glens Falls Hospital and also has served on the Albany Medical Center Board of Directors, now, therefore, be it

RESOLVED, the Warren County Board of Supervisors congratulates Mark Behan on this well-deserved award, and thanks him for his years of selfless efforts to the residents of Warren County and extends our deepest gratitude to the Adirondack Regional Chamber of Commerce for annually recognizing individuals with the prestigious J. Walter Juckett award who are pillars of our community.

DATED: OCTOBER 15, 2021

**(Signed) RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, the residents of Warren County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served their country and this community in the Armed Forces, and

WHEREAS, the contributions and sacrifices of the men and women that served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens, and

WHEREAS, Warren County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all, and

WHEREAS, New York States Veteran Population has decreased by 44% over the last 20 years, and

WHEREAS, Veterans continue to serve their community in the American Legion, Veterans of Foreign Wars, Knights of Columbus, Elks Club, Moose Lodge, church groups, civil service, and many other civic minded organizations, and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually, and there is estimated to be a 20% increase in the number of service members transitioning to civilian life in the near future, and

WHEREAS, studies indicate that 44% to 72% of service members experience high levels of stress during transition from military to civilian life, and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service, which has led to the creation of several programs to assist Veterans in this transition, such as the Warren-Washington Counties Peer-to-Peer Program, the Adirondack Regional Chamber of Commerce's Veterans' Business Network and the SUNY Adirondack Randles Veterans Resource Center, and

WHEREAS, Warren County appreciates the sacrifices our United State Military Personnel made while defending freedom and believes specific recognition be accorded them in appreciation of their service and to demonstrate the honor and support they have earned, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman, on behalf of the Warren County Board of Supervisors do hereby declare Warren County to be a

GREEN LIGHT FOR MILITARY SERVICE COUNTY

and designate October through Veterans Day, November 11th 2021, as a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service, when citizens are encouraged to participate in patriotic tradition by displaying a green light in a window of their place of business or residence to recognize the importance of honoring all those whose immeasurable sacrifices helped to preserve freedom.

DATED: OCTOBER 15, 2021

**(Signed) RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, the Benjamin D. Osborn Memorial Fund, Inc. was founded in memory of CPL Osborn who was killed in Afghanistan on June 15, 2010 while serving in the United States Army during Operation Enduring Freedom, and

WHEREAS, it is the mission and hope of the Benjamin D. Osborn Memorial Fund, Inc. to work with children in need, ages 5-18, to “give kids a little lift” while encouraging values such as discipline and pride, as CPL Osborn taught through example and selfless sacrifice, and

WHEREAS, since 2010, the Benjamin D. Osborn Memorial Fund, Inc. has helped over 10,000 children in need in 50 schools in Warren, Washington, Saratoga and Essex Counties, providing essential assistance in the form of items such as school supplies, tutoring services, winter clothing items, field trip admission expenses, electronics, musical instruments and classes, eyeglasses, personal hygiene kits to emerging teens, and countless other initiatives, and

WHEREAS, in addition, the Benjamin D. Osborn Memorial Fund, Inc. donates to 12 local food pantries and administers a literacy program which provides books to kids through 20 local Ben’s Book Stations, and

WHEREAS, the Benjamin D. Osborn Memorial Fund, Inc. raises a considerable amount of funding through community involvement and donations received during their annual “Baskets for Ben” event which funds so many of their initiatives, the next of which will be held on October 29, 2021, and

WHEREAS, Warren, Washington, Saratoga and Essex Counties recognize and appreciate the ultimate sacrifice made by CPL Osborn in protecting the life and liberties of others and are thankful for the efforts of the Benjamin D. Osborn Memorial Fund, Inc. which have helped so many in our communities, now, therefore, be it

RESOLVED, that we, the Chairs of the Warren, Washington and Saratoga County Boards of Supervisors come together to jointly proclaim January 21st, CPL Osborn’s birthday, as

CPL BEN OSBORN DAY

in Warren, Washington and Saratoga Counties, and encourage our residents to foster and promote the qualities portrayed by CPL Osborn; to participate in charitable activities such as those undertaken by the Ben Osborne Memorial Fund, Inc.; to support all members of our armed forces; and to remember CPL Ben Osborn and all other members of our military who have made the ultimate sacrifice to protect our freedoms.

DATED: OCTOBER 15, 2021

(Signed) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

(Signed) **SAMUEL J. HALL, CHAIRMAN**
WASHINGTON COUNTY BOARD OF SUPERVISORS

(Signed) **THEODORE KUSNIERZ, CHAIRMAN**
SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 414 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren
County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and
authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: MENTAL HEALTH/OFFICE OF COMMUNITY SERVICES				
A.4310 410	Mental Health Admin, Supplies	A.4390 435	Psychiatric Exp./ Criminal, Medical Fees	\$1,500.00
A.4310 437	Consulting Fees	A.4390 435		2,800.00
A.4310 444	Travel/ Education, Conference	A.4390 435		3,000.00
A.4389 435	Psychtrc. Exp./Non Criminal, Medical Fees	A.4390 435		2,500.00
DEPARTMENT: PUBLIC HEALTH				
A.4010 110	Health Services, Salaries- Regular	A.4018.0030 110	Preventive Program, Disease Control, Salaries- Regular	3,000.00
A.4010 810	Retirement	A.4018.0030 810	Retirement	300.00
A.4010 830	Social Security	A.4018.0030 830	Social Security	186.00
A.4010 831	Medicare Contribution	A.4018.0030 831	Medicare Contribution	45.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: PUBLIC HEALTH- cont.				
A.4018.0020 110	Preventive Program, Family Health, Salaries- Regular	A.4018.0030 110	Preventive Program, Disease Control, Salaries- Regular	\$15,000.00
A.4018.0020 810	Retirement	A.4018.0030 810	Retirement	1,500.00
A.4018.0020 830	Social Security	A.4018.0030 830	Social Security	930.00
A.4018.0020 831	Medicare Contribution	A.4018.0030 831	Medicare Contribution	218.00
DEPARTMENT: PUBLIC WORKS				
D.5112. 8233 860	County Road, County Roads, 2015 CR#66 Country Club Road, Hospitalizations	D.9950 910	County Road, Transfers-Capital Projects, Interfund Transfers	5.80
D.5112. 8254 280	2016 CR#10 Schroon River Road, Projects			70,248.04
D.5112 .8276 280	2018 CR#78 13 th Lake Road, Projects			635.75
D.5112. 8307 280	2020 CR#27 Federal Hill Road, Projects			8,679.92
D.5112. 8308 280	2020 CR#41 Federal Hill Road, Projects			34,207.77
D.5112. 8309 280	2020 CR#41 North Bolton Road, Projects			54,159.12

FROM CODE	TO CODE	AMOUNT
DEPARTMENT: PUBLIC WORKS- cont.		
D.5112 .8310 280	2020 CR#11b Valley Woods Road, Projects	\$7,130.48
D.5112 .8315 280	2020 CR#4 Mountain Road, Projects	26,247.70
D.5112 .8316 280	2020 CR#57 South Johnsburg Road, Projects	17,955.77

SPECIAL ITEMS -

A.1990 469	Contingent Account, Other Payments/ Contributions	A.1010 410	Legislative Board, Supplies	5,000.00
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Roll Call vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 415 OF 2021

**Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno**

**AMENDING WARREN COUNTY BUDGET FOR 2021 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren
County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

October 15, 2021

995

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF EMPLOYMENT & TRAINING ADMINISTRATION		
<u>ESTIMATED REVENUE</u>		
40.6293.0300 4791	Workforce Invest Act, WIA/WIOA, Adult, Workforce Invest Act/Workforce Innovation & Opportunity Act	\$219,242.75
40.6293.0305 4791	Dislocated Worker, Workforce Invest Act/Workforce Innovation & Opportunity Act	161,327.08
40.6293.0310 4791	Youth, Workforce Invest Act/Workforce Innovation & Opportunity Act	225,528.73
40.6293.0313 4791	Administrative, Workforce Invest Act/Workforce Innovation & Opportunity Act	67,467.25
<u>APPROPRIATIONS</u>		
40.6293 0300 110	Workforce Invest Act, WIA/WIOA, Adult, Salaries-Regular	103,763.92
40.6293 0300 220	Office Equipment	3,500.00
40.6293 0300 260	Other Equipment	166.58
40.6293 0300 410	Supplies	1,651.67
40.6293 0300 411	Rent-Building/Property	17,764.25
40.6293 0300 421	Equipment Rental	79.96
40.6293 0300 423	Telephone	1,665.78
40.6293 0300 424	Postage	133.26
40.6293 0300 426	Subscriptions	399.79
40.6293 0300 427	Memberships & Dues	249.87
40.6293 0300 428	Workforce Invest Act, WIA/WIOA, Adult, Data Processing & Internet Fees	1,332.63
40.6293 0300 433	Training-Client	26,500.00
40.6293 0300 434	Allowances	5,286.87
40.6293 0300 439	Misc. Fees & Expenses	999.47

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF EMPLOYMENT & TRAINING ADMINISTRATION -cont.		
<u>APPROPRIATIONS-cont.</u>		
40.6293 0300 444	Travel/Education/Conference	\$932.84
40.6293 0300 810	Retirement	7,753.46
40.6293 0300 830	Social Security	6,433.36
40.6293 0300 831	Medicare Contribution	1,504.58
40.6293 0300 840	Workmen's Compensation	3,086.15
40.6293 0300 850	Unemployment Insurance	1,566.38
40.6293 0300 855	Disability	13.24
40.6293 0300 860	Hospitalization	23,445.93
40.6293 0300 861	Retirees Hospitalization	10,501.63
40.6293 0300 865	Dental Insurance	511.13
40.6293 0305 110	Workforce Invest Act, WIA/WIOA, Dislocated Worker, Salaries-Regular	74,838.30
40.6293 0305 220	Office Equipment	3,500.00
40.6293 0305 260	Other Equipment	500.75
40.6293 0305 410	Supplies	2,394.30
40.6293 0305 411	Rent-Building/Property	11,921.20
40.6293 0305 421	Equipment Rental	153.66
40.6293 0305 423	Telephone	1,117.87
40.6293 0305 424	Postage	89.43
40.6293 0305 426	Subscriptions	268.29
40.6293 0305 427	Memberships & Dues	295.68
40.6293 0305 428	Data Processing & Internet Fees	894.30
40.6293 0305 433	Training-Client	23,500.00

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF EMPLOYMENT & TRAINING ADMINISTRATION -cont.		
<u>APPROPRIATIONS-cont.</u>		
40.6293 0305 434	Workforce Invest Act, WIA/WIOA, Dislocated Worker, Allowances	\$2,713.13
40.6293 0305 439	Misc Fees & Expenses	690.72
40.6293 0305 444	Travel/Education/Conference	655.00
40.6293 0305 810	Retirement	9,778.16
40.6293.0305 830	Social Security	5,639.97
40.6293.0305 831	Medicare Contribution	1,145.06
40.6293.0305 840	Workemen's Compensation	1,583.76
40.6293 0305 850	Unemployment Insurance	1,609.98
40.6293 0305 855	Disability	1,069.95
40.6293 0305 860	Hospitalization	11,316.00
40.6293 0305 861	Retirees Hospitalization	5,389.27
40.6293 0305 865	Dental Insurance	262.30
40.6293 0310 110	Youth, Salaries-Regular	78,023.85
40.6293 0310 130	Salaries-Part Time	51,000.00
40.6293 0310 220	Office Equipment	1,551.37
40.6293 0310 260	Other Equipment	167.28
40.6293 0310 410	Supplies	1,338.25
40.6293 0310 411	Rent-Building/Property	17,839.23
40.6293 0310 421	Equipment Rental	80.30
40.6293 0310 423	Telephone	1,672.81
40.6293 0310 424	Postage	133.83
40.6293 0310 426	Subscriptions	401.48

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF EMPLOYMENT & TRAINING ADMINISTRATION -cont.		
<u>APPROPRIATIONS-cont.</u>		
40.6293 0310 427	Memberships & Dues	\$250.92
40.6293 0310 428	Data Processing & Internet Fees	1,338.25
40.6293 0310 439	Misc Fees & Expenses	1,003.69
40.6293 0310 444	Travel/Education/Conference	1,236.78
40.6293 0310 470	Contract	15,936.00
40.6293 0310 810	Workforce Invest Act, WIA/WIOA, Youth, Retirement	6,196.32
40.6293 0310 830	Social Security	7,999.48
40.6293 0310 831	Medicare Contribution	1,870.85
40.6293 0310 840	Workemen's Compensation	2,479.47
40.6293 0310 850	Unemployment Insurance	1,190.01
40.6293 0310 855	Disability	10.64
40.6293 0310 860	Hospitalization	24,960.06
40.6293 0310 861	Retirees Hospitalization	8,437.21
40.6293.0310 865	Dental Insurance	410.65
40.6293.0313 110	Administrative, Salaries-Regular	33,997.71
40.6293.0313 220	Office Equipment	1,000.00
40.6293 0313 260	Other Equipment	133.65
40.6293 0313 410	Supplies	434.82
40.6293 0313 411	Rent-Building/Property	5,796.32
40.6293 0313 421	Equipment Rental	26.08
40.6293 0313 423	Telephone	543.54
40.6293 0313 424	Postage	43.48

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF EMPLOYMENT & TRAINING ADMINISTRATION -cont.		
<u>APPROPRIATIONS-cont.</u>		
40.6293 0313 426	Subscription	\$130.44
40.6293 0313 427	Memberships & Dues	81.53
40.6293 0313 428	Data Processing & Internet Fees	434.82
40.6293 0313 439	Misc Fees & Expenses	326.12
40.6293 0313 444	Travel/Education/Conference	304.38
40.6293 0313 810	Retirement	10,552.96
40.6293 0313 830	Social Security	3,514.86
40.6293 0313 831	Medicare Contribution	492.97
40.6293 0313 840	Workemen's Compensation	1,032.72
40.6293 0313 850	Unemployment Insurance	640.67
40.6293 0313 855	Workforce Invest Act, WIA/WIOA, Administrative, Disability	4.43
40.6293 0313 860	Hospitalization	3,514.18
40.6293 0313 861	Retiree Hospitalization	4,290.53
40.6293 0313 865	Dental Insurance	171.04
DEPARTMENT OF PUBLIC HEALTH		
<u>ESTIMATED REVENUE</u>		
A.4010 2705	Health Services, Gifts & Donations	225.00
<u>APPROPRIATIONS</u>		
A.4010 439	Health Services, Misc Fees & Expenses	225.00
DEPARTMENT OF PUBLIC WORKS		
<u>ESTIMATED REVENUE</u>		
D.3310 2680	County Road, Traffic Control, Insurance Recoveries	138.10

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF PUBLIC WORKS- cont.		
D.3310 2680		\$1,742.50
<u>APPROPRIATIONS</u>		
D.3310 410	County Road, Traffic Control, Supplies	138.10
D.3310 410	Supplies	1,742.50
DEPARTMENT OF SOCIAL SERVICES		
<u>ESTIMATED REVENUE</u>		
A.6010 3610	Social Services, Social Services Admin	3,600.00
A.6010 4610	Social Services, Social Services Admin	10,894.00
A.6010 4610		25,000.00
A.6030 3630	Countryside Adult Home, Adult Care Priv. Inst.	21,150.00
A.6010 210	Social Services, Furniture/Furnishings	2,160.00
A.6010 220	Office Equipment	1,440.00
A.6010 410	Supplies	10,894.00
A.6010 470	Contract	25,000.00
<u>ESTIMATED REVENUE</u>		
A.6030 210	Countryside Adult Home, Furniture/Furnishings	2,500.00
A.6030 220	Office Equipment	1,000.00
A.6030 230	Automotive Equipment	15,000.00
A.6030 260	Other Equipment	2,650.00

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF TELECOMMUNICATIONS		
<u>ESTIMATED REVENUE</u>		
A.1681 2227	Telecommunications, Telecommunications	\$5,000.00
<u>APPROPRIATIONS</u>		
A.1681 423	Telecommunications, Telephone	5,000.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2021 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2021 is hereby amended accordingly.

Roll Call Vote

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 416 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

**AWARDING BID AND AUTHORIZING AGREEMENT WITH BASELINE KING CORP.
TO REHABILITATE TAXIWAY LIGHTS AT FLOYD BENNETT MEMORIAL AIRPORT,
WARREN COUNTY, NY (WC 3-21)**

WHEREAS, the Purchasing Agent has advertised for sealed bids to Rehabilitate Taxiway Lights at Floyd Bennett Memorial Airport, Warren County, NY (WC 3-21), and

WHEREAS, the bids were opened on April 30, 2021 and the Superintendent of Public Works has recommended that the bid be awarded to Baseline King Corp., located at 111 Liberty Lane, Barneveld, New York 13304, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Baseline King Corp., located at 111 Liberty Lane, Barneveld, New York 12804, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Baseline King Corp. relative to Rehabilitate Taxiway Lights at Floyd Bennett Memorial Airport, Warren County, NY, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 3-21), for a term commencing upon execution by both parties and terminating upon completion of services, at the prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H.403.9550 280 Rehab Airfield Taxiway Light System, Capital Projects, Projects.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC-3-21 ITEM(S): REHABILITATE TAXIWAY LIGHTS AT FLOYD BENNETT MEMORIAL AIRPORT, WARREN COUNTY, NY DATE: APRIL 30, 2021 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER Baseline King Corp. Attn: James King 111 Liberty Lane Barneveld, NY 13304 Ph: 315-896-6106 Fax: 315-896-8584	NAME & ADDRESS OF BIDDER DLC Electric, LLC. Attn: Ralph Cioffi 479 State Route 40 Troy, NY 12182 Ph: 518-326-8130 Fax: 518-326-8132	NAME & ADDRESS OF BIDDER KOBO Utility Construction Corp. Attn: Rebecca Curtis 4 Victory Drive Sandwich, MA 02563 Ph: 508-367-2058 Fax: 508-888-2224	
	RESOLUTION NO. Xxx of 2021			
BID AWARDED TO:				
✓ JULIE A. BUTLER, PURCHASING AGENT				
PROJECT:				
TERM: Anticipated start of construction is Fall 2021 or Spring 2022 pending release of Federal funds and availability of materials to complete work. The maximum total time for construction is 67 calendar days.				
BASE BID TOTAL FOR REHABILITATE TAXIWAY LIGHTS AT FLOYD BENNETT MEMORIAL AIRPORT, WARREN COUNTY, NY:	BID PRICE		BID PRICE	
	\$226,428.94	\$379,485.80	\$394,227.00	\$394,227.00
ITEMIZED BREAKDOWN	BID PRICE		BID PRICE	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Safety and Phasing:	\$10,000.00	\$10,000.00	\$37,500.00	\$9,500.00
Contractor Provided Construction Barricades:	\$70.00	\$9,940.00	\$46,860.00	\$19,170.00
Taxiway Closure Marker:	\$250.00	\$500.00	\$2,200.00	\$9,700.00
Contractor's Safety Plan Compliance Document (SPCD):	\$2,500.00	\$2,500.00	\$9,000.00	\$18,900.00
As-Built Plans:	\$3,000.00	\$3,000.00	\$30,000.00	\$3,000.00
Mobilization:	\$5,000.00	\$5,000.00	\$10,000.00	\$18,000.00
Engineer/RPR Field Office:	\$3,000.00	\$3,000.00	\$12,500.00	\$16,580.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-21 ITEM(S): REHABILITATE TAXIWAY LIGHTS AT FLOYD BENNETT MEMORIAL AIRPORT, WARREN COUNTY, NY DATE: APRIL 30, 2021 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN						
Cable Removal	\$0.10	\$2,224.00	\$0.60	\$13,344.00	\$0.50	\$11,120.00
Removal of Existing Light Fixture:	\$100.00	\$20,300.00	\$160.00	\$32,480.00	\$115.00	\$23,345.00
No. 8 AWG, 5KV, L-824, Type C Cable, Installed in Duct Bank or Conduit:	\$0.60	\$18,536.40	\$2.20	\$67,966.80	\$2.00	\$61,788.00
Work in Existing Electrical Vault:	\$29,336.00	\$29,336.00	\$24,000.00	\$24,000.00	\$41,889.00	\$41,889.00
New L-861 (L) T LED Taxiway Edge Light Mounted in Existing Base:	\$552.18	\$1,120,902.54	\$545.00	\$110,635.00	\$745.00	\$151,235.00
Spare Equipment:	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
TOTAL BASE BID:		\$226,428.94		\$379,485.80		\$394,227.00

WARREN COUNTY BID TABULATION SHEET

<p>BID NO: WC 3-21 ITEM(S): REHABILITATE TAXIWAY LIGHTS AT FLOYD BENNETT MEMORIAL AIRPORT, WARREN COUNTY, NY DATE: APRIL 30, 2021 TIME: 3:00 P.M.</p>	<p>NAME & ADDRESS OF BIDDER O'Connell Electric Company, Inc. Attn: Dave Poucher 830 Phillips Road Victor, NY 14564 Ph: 518-612-8233 Fax: 518-365-1652</p>	<p>NAME & ADDRESS OF BIDDER LaCorte Companies, Inc. Attn: Eileen LaCorte 6307th Avenue Troy, NY 12182 Ph: 518-286-6000 Fax: 518-286-6110</p>
<p>PROJECT:</p>	<p>BID PRICE</p>	<p>BID PRICE</p>
<p>BASE BID TOTAL FOR REHABILITATE TAXIWAY LIGHTS AT FLOYD BENNETT MEMORIAL AIRPORT, WARREN COUNTY, NY:</p>	<p>\$414,420.88 (math error should be \$414,404.88)</p>	<p>\$1,278,180.08 (math error should be \$1,278,245.33)</p>
<p>ITEMIZED BREAKDOWN</p>	<p>UNIT PRICE</p>	<p>UNIT PRICE</p>
<p>Safety and Phasing:</p>	<p>\$32,180.00</p>	<p>\$38,950.00</p>
<p>Contractor Provided Construction Barricades:</p>	<p>\$156.00</p>	<p>\$839.01</p>
<p>Taxiway Closure Marker:</p>	<p>\$1,125.00</p>	<p>\$20,100.00</p>
<p>Contractor's Safety Plan Compliance Document (SPCD):</p>	<p>\$4,440.00</p>	<p>\$42,700.00</p>
<p>As-Built Plans:</p>	<p>\$3,000.00</p>	<p>\$3,000.00</p>
<p>Mobilization:</p>	<p>\$8,170.00</p>	<p>\$43,950.00</p>
<p>Engineer/RPR Field Office:</p>	<p>\$0.00</p>	<p>\$10,000.00</p>
<p>TOTAL</p>	<p>TOTAL</p>	<p>TOTAL</p>
<p>\$38,950.00</p>	<p>\$32,180.00</p>	<p>\$38,950.00</p>
<p>\$119,140.00 (math error should be \$119,139.42)</p>	<p>\$22,152.00</p>	<p>\$119,140.00 (math error should be \$119,139.42)</p>
<p>\$20,100.00</p>	<p>\$2,250.00</p>	<p>\$20,100.00</p>
<p>\$42,700.00</p>	<p>\$4,440.00</p>	<p>\$42,700.00</p>
<p>\$3,000.00</p>	<p>\$3,000.00</p>	<p>\$3,000.00</p>
<p>\$43,950.00</p>	<p>\$8,170.00</p>	<p>\$43,950.00</p>
<p>\$10,000.00</p>	<p>\$0.00</p>	<p>\$10,000.00</p>

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-21 ITEM(S): REHABILITATE TAXIWAY LIGHTS AT FLOYD BENNETT MEMORIAL AIRPORT, WARREN COUNTY, NY DATE: APRIL 30, 2021 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	BID PRICE		BID PRICE	
	O'Connell Electric Company, Inc. Attn: Dave Poucher 830 Phillips Road Victor, NY 14564 Ph: 518-612-8233 Fax: 518-365-1652	LaCorte Companies, Inc. Attn: Eileen LaCorte 630 7th Avenue Troy, NY 12182 Ph: 518-286-6000 Fax: 518-286-6110		
PROJECT:				
Cable Removal	\$1.85	\$41,160.00 (math error should be \$41,144.00)	\$5.59	\$124,333.00 (math error should be \$124,321.60)
Removal of Existing Light Fixture:	\$140.00	\$28,420.00	\$148.75	\$30,196.25
No. 8 AWG, 5KV, L-824, Type C Cable, Installed in Duct Bank or Conduit:	\$4.02	\$124,193.88	\$9.24	\$285,383.33 (math error should be \$285,460.56)
Work in Existing Electrical Vault:	\$40,000.00	\$40,000.00	\$64,750.00	\$64,750.00
New L-861 (L) T LED Taxiway Edge Light Mounted in Existing Base:	\$485.00	\$98,455.00	\$2,392.50	\$485,677.50
Spare Equipment:	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
TOTAL BASE BID:		\$414,420.88 (math error should be \$414,404.88)		\$1,278,180.08 (math error should be \$1,278,245.33)

Adopted by unanimous vote.

RESOLUTION NO. 417 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

**AUTHORIZING AGREEMENT WITH JACOBS CIVIL CONSULTANTS, INC.
TO PROVIDE CONSULTING SERVICES FOR THE CONSTRUCTION
INSPECTION/CONSTRUCTION OBSERVATION FOR THE REHABILITATION OF
TAXIWAY LIGHTING PROJECT AT THE WARREN COUNTY (FLOYD BENNETT
MEMORIAL) AIRPORT**

WHEREAS, the Superintendent of Public Works is requesting that Warren County enter into an agreement with Jacobs Civil Consultants, Inc., 500 7th Avenue, 17th Floor, New York, New York 10018 to provide consulting services for the construction inspection/construction observation related to the rehabilitation of taxiway lighting project at the Warren County (Floyd Bennett Memorial) Airport, for an amount not to exceed Thirty-Five Thousand Five Hundred Thirty-Eight Dollars and Eighty-Four Cents (\$35,538.84) for a term commencing upon execution of the agreement by both parties and terminating upon completion of services, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Jacobs Civil Consultants, Inc., to provide consulting services for the construction inspection/construction observation related to the rehabilitation of taxiway lighting project at the Warren County (Floyd Bennett Memorial Airport) for an amount not to exceed Thirty-Five Thousand Five Hundred Thirty-Eight Dollars and Eighty-Four Cents (\$35,538.84) for a term commencing upon execution of the agreement by both parties and terminating upon completion of services, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H.403.9550 280 Rehab Airfield Taxiway Light System, Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 418 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN WARREN
COUNTY AND THE TOWN OF QUEENSBURY FOR REIMBURSEMENT OF PAYROLL
EXPENSES INCURRED DURING THE 2021 ADIRONDACK HOT AIR BALLOON
FESTIVAL AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT**

WHEREAS, the Superintendent of Public Works is requesting the County enter into a Memorandum of Understanding with the Town of Queensbury to provide reimbursement to the Town for payroll expenses as a result of providing staff support during the 2021 Adirondack Hot Air Balloon Festival at the Warren County (Floyd Bennett Memorial) Airport, and

WHEREAS, the Town of Queensbury agreed to provide town highway personnel to assist with filling vacant shifts to remove trash, control traffic and park cars on the access roads and runways during the 2021 Adirondack Hot Air Balloon Festival, and

WHEREAS, the Town of Queensbury has delivered to the Superintendent of Public Works an accounting of the payroll expenses incurred by providing the assistance of Town staff during the 2021 Adirondack Hot Air Balloon Festival, reflecting a total cost of Three Thousand Seven Hundred Five Dollars and Ninety-One Cents now, therefore, be it

RESOLVED, that the Superintendent of Public Works be, and hereby is, authorized to execute a Memorandum of Understanding with the Town of Queensbury for reimbursement of payroll expenses incurred as a result of providing staff to fill vacant shifts during the 2021

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Adirondack Hot Air Balloon Festival, in a form approved by the County Attorney, and be it further

RESOLVED, that the Memorandum of Understanding will commence upon execution by both parties and terminate upon payment of an invoice from the Town of Queensbury for an amount not to exceed Three Thousand Seven Hundred Five Dollars and Ninety-One Cents (\$3,705.91), and be it further

RESOLVED, that the funds for this invoice will be expended from Budget Code A.5610 470, Airport, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 419 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

AMENDING RESOLUTION NO. 123 OF 2021, "AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION, OFFICE OF COMMUNITY RENEWAL FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING UNDER THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY (CARES) ACT", TO AUTHORIZE CHAIR OF THE BOARD OF SUPERVISORS TO ACCEPT THE GRANT AWARD AND EXECUTE THE GRANT AGREEMENT(S) AND ANY AND ALL OTHER NECESSARY DOCUMENTS RELATING TO SAID AGREEMENT

WHEREAS, pursuant to Resolution No. 123 of 2021, the Chair of the Board of Supervisors was authorized to execute a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal, for Community Development Block Grant Funding under the Coronavirus Aid, Relief and Economic Security (CARES) Act, with the amount of the grant to be determined, and

WHEREAS, the Economic Growth & Development Committee has approved a request that Resolution No. 123 of 2021 be amended to include provisions authorizing the Chair of the Board of Supervisors to accept the grant award and execute the grant agreement(s) with the New York State Housing Trust Fund Corporation, Office of Community Renewal, for Community Development Block Grant Funding and any and all other necessary documents relating to said agreement, now, therefore, be it

RESOLVED, that Resolution No. 123 of 2021 be, and hereby is, amended to include that the Chair of the Board of Supervisors is authorized to accept the grant award and execute the grant agreement(s) with the New York State Housing Trust Fund Corporation, Office of Community Renewal, for Community Development Block Grant Funding and any and all other necessary documents relating to said agreement, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 123 of 2021 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 420 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

ESTABLISHING A SPECIAL COMMITTEE ENTITLED "ARPA ADVISORY COMMITTEE" AND APPOINTING MEMBERS OF SAME

RESOLVED, that the Warren County Board of Supervisors does hereby establish a Special Committee entitled ARPA Advisory Committee and appointing members as listed on Schedule "A" annexed hereto, and made a part hereof, effective October 15, 2021.

SCHEDULE "A"

ARPA ADVISORY COMMITTEE

NAME	TITLE/ADDRESS
Andrea Hogan (Chair)	Supervisor, Town of Johnsbury
Ray Agnew	Glens Falls Hospital
Beth Gilles	Lake Champlain-Lake George Regional Planning Board
Michael Bittel	ARCC
Frank Thomas	Supervisor, Town of Stony Creek
Douglas Beaty	Supervisor, Town of Queensbury
Claudia Braymer	Supervisor, City of Glens Falls
Michael Wild	Supervisor, Town of Queensbury
Rachel Seeber	Chairwoman, Board of Supervisors
Ryan Moore	County Administrator, Warren County
Michael Swan	County Treasurer, Warren County
Wayne E. LaMothe	County Planner, Warren County
Ethan Gaddy	Assistant County Planner, Warren County

Adopted by unanimous vote.

RESOLUTION NO. 421 OF 2021

Resolution introduced by Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

AMENDING RESOLUTION NO. 362 OF 2020, "APPROVING AND ADOPTING THE WARREN COUNTY REAL ESTATE AUCTION 2021 TERMS AND CONDITIONS OF SALE APPLICABLE TO THE SALE OF PARCELS ACQUIRED BY THE COUNTY BY REASON OF THE FORECLOSURE OF TAX LIENS", TO UPDATE THE BUYER'S PREMIUM AMOUNT

WHEREAS, the County has adopted terms and conditions of sale applicable to those parcels acquired by the County by reason of the foreclosure of tax liens, said terms being last amended by Resolution Nos. 379 of 2011, 514 of 2012, 485 of 2013, 236 of 2014, 378 of 2014, 339 of 2019 and 362 of 2020, and

WHEREAS, the Director of the Real Property Tax Services Department is requesting to amend the Terms and Conditions of Sale and the Purchase Offer Memorandum to increase the buyer's premium amount from five percent (5%) to six percent (6%), now, therefore, be it

RESOLVED, that the Terms and Conditions of Sale and the Purchase Offer Memorandum be, and

hereby are amended to revise the buyer's premium as outlined above.

Adopted by unanimous vote.

RESOLUTION NO. 422 OF 2021

Resolution introduced by Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

AUTHORIZING AGREEMENT WITH THE NEW YORK STATE ENVIRONMENTAL PROTECTION AND SPILL COMPENSATION FUND CONCERNING PETROLEUM CONTAMINATION AT TOWN OF JOHNSBURG TAX MAP PARCEL NO. 133.8-1-27

WHEREAS, Warren County, through its tax foreclosure process, plans to foreclose upon Parcel No. 133.8-1-27, located in the Town of Johnsbury, Warren County, New York, and

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WHEREAS, the New York State Environmental Protection and Spill Compensation Fund ("Fund") alleges that the absent owner or its predecessor has discharged petroleum on the property in violation of Navigation Law §173 and the absent owner or its predecessor is liable, without regard to fault, for all cleanup and removal costs pursuant to Navigation Law §181, and

WHEREAS, the existing structure on said parcel, currently known as Mosher's Garage, will be removed by Warren County, which will enable the NYSDEC to conduct remediation under the existing structure, and

WHEREAS, Warren County, without admitting or denying the allegations made and the violations described here, agrees to enter into an agreement to have the New York State Environmental Protection and Spill Compensation Fund address the petroleum contamination at, arising from, or relating to this property, and

WHEREAS, the County has paid to the Fund Fifteen Thousand Dollars (\$15,000) in consideration for the release of liability as set forth in the agreement, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement with the New York State Environmental Protection and Spill Compensation Fund concerning necessary remediation of the petroleum contamination at and migrating from the Site, known as Parcel No. 133.8-1-27 located in the Town of Johnsbury with terms of the agreement including payment by Warren County of remedial costs incurred on the property in an amount not to exceed Fifteen Thousand Dollars (\$15,000), that was previously paid in October, 2018, after the first portion of remediation was completed, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 423 OF 2021

Resolution introduced by Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

**AUTHORIZING AN INTERMUNICIPAL AGREEMENT WITH THE TOWN OF
JOHNSBURG RELATIVE TO THE FUTURE SALE OF TAX MAP PARCEL
NO. 133.8-1-27**

WHEREAS, Tax Map Parcel No. 133.8-1-27 in the Town of Johnsbury, known as the Mosher's Garage, will be going into foreclosure at a date to be determined, and

WHEREAS, the New York State Environmental Protection and Spill Compensation Fund ("Fund") will be completing necessary remediation of the petroleum contamination at and migrating from the Site known as Tax Map Parcel No. 133.8-1-27 so the property can be sold, and

WHEREAS, the Fund requires Warren County to enter into an intermunicipal agreement with the Town of Johnsbury to show that the Town of Johnsbury is planning on purchasing Tax Map Parcel No. 133.8-1-27 for one-third (1/3) of its value, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an intermunicipal agreement with the Town of Johnsbury to purchase Tax Map Parcel No. 133.8-1-27, known as Mosher's Garage, after foreclosure proceedings and the final remediation have occurred.

Adopted by unanimous vote.

RESOLUTION NO. 424 OF 2021
Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and
Diamond

ADOPTING THE REVISED 2021 PURCHASING POLICY
FOR WARREN COUNTY

WHEREAS, the Purchasing Agent for Warren County has updated and clarified the Warren County Purchasing Policy and the Governmental Operations & Advocacy Committee has recommended that the same be advanced to the full Board of Supervisors for consideration, and

WHEREAS, the updated and clarified Warren County Purchasing Policy is included with this resolution as Schedule "A," now, therefore, be it

RESOLVED, that the proposed revised 2021 Purchasing Policy for Warren County, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County, and be it further

RESOLVED, that any and all prior Purchasing Policies, Resolutions or parts thereof inconsistent with the 2021 Purchasing Policy are hereby repealed, except that the former Purchasing Policy, as amended, shall continue to apply to any purchases made under the former Policy and to those purchases started but not completed under said former Policy.

WARREN COUNTY PURCHASING POLICY 2021

Purchasing Policy and Procedures Manual Index

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SECTION I

I. INTRODUCTION

Goods and services must be procured in a manner so as to assure the prudent and economical use of public monies in the best interest of the taxpayers of the political subdivision or district, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence, extravagance, fraud and corruption.

Adopted by the Warren County Board of Supervisors as internal policies and procedures, this Purchasing Policy governs all procurement of goods and services required to be made pursuant to the competitive bidding requirements of General Municipal Law §103 and those goods and services which are not required by law to be procured by political subdivisions or any districts therein pursuant to competitive bidding as per General Municipal Law §104-b. The County of Warren is hereby authorized to make all purchases of necessary goods and services by any means legal within the State of New York and in compliance with all applicable laws, rules and regulations.

The responsibilities and authority for purchasing are assigned by the governing board to Julie Butler, Purchasing Agent, Jason Shpur, Deputy Purchasing Agent and Amber Brownell, Purchasing Assistant. The keynote of any successful purchasing system is cooperation between the employees, Department Heads, staff, Auditor, Treasurer, and the governing board.

For purposes of this policy please note the following definitions:

- Bid: Typically applies to commodities and public works. Awards are based solely on lowest price.
- RFP: Applies to professional services where negotiations may be required and price is not the sole criteria when evaluating.
- Best Value: See Best Value Methodology explanation beginning on page 13
- True Lease: Lease of equipment whereby said equipment will be turned into the vendor at the end of the lease term with no option for buy out.

SECTION II

II. PURCHASING PROCEDURES

A. Procedures Applicable to all Purchases Regardless of Dollar Amount

Before making any purchase, the following steps must be taken.

1. Confirm that there isn't already a County bid for the item(s).
2. If there's no County bid, check Preferred Source Offerings in the following order:
 - a. Corcraft
New York State Department of Correctional Services
Division of Industries
550 Broadway, Menands, NY 12204
Ph: 518-436-6321

Fax: 518-436-6007
 website: <http://www.corcraft.org>

- b. NYS Preferred Source Program for People Who are Blind (NYSPSP)
 136 State Street, 2nd Floor
 Albany, NY 12207
 Ph: 518-621-0605
 Fax: 518-456-3587
 website: <http://www.nyspsp.org>
- c. New York State Industries for the Disabled, Inc.
 11 Columbia Circle Drive
 Albany, NY 12203
 Ph: 518-463-9706
 Fax: 518-463-9708
 e-mail: administrator@nysid.org
 website: <http://www.nysid.org>

Items must meet the form, function and utility of the Department. Catalogs and guidelines may be obtained in the Purchasing Department. If the price from a Preferred Source is within 15% of the lowest quote and meets the specifications of the Department, the item must be purchased from the Preferred Source.

3. If the item/service is not available from a Preferred Source, search the New York State Office of General Services (NYS OGS) website <https://www.ogs.state.ny.us/Purchase/Search/default.asp> for a State Contract. Purchases should be made through available State Contracts (OGS), or under County contract pursuant to Section 408-a of the County Law, and Subd 3 of General Municipal Law (hereinafter "GML") §103 revised in 2013 to allow purchases of materials, equipment or supplies, or to contract for services through any county within the state, whenever such purchases are deemed by the Purchasing Agent to be in the best interest of the County.
4. If no State Contract is available, or you feel the County can obtain better pricing than State Contract, then Purchasing will proceed with a County bid or the Department may obtain quotes, depending on the dollar thresholds (see pages 8-15).
5. The County is also authorized to purchase apparatus, materials, equipment and supplies, and to contract for services related to the installation, maintenance or repair of those items, as authorized by the addition of Subdivision 16 as an amendment to GML §103, through the use of contracts let by the United States or any agency thereof, any state or any other political subdivision or district therein. The contract must be let in a manner that constitutes competitive bidding to the lowest responsible bidder, or on the basis of best value, "consistent with state law", meaning in harmony with New York State Law, and made available for use by other governmental entities. Purchases made in accordance with GML §103(16) are not subject to the competitive bidding requirements of GML §103 at the local level as bidding has already been done in accordance with GML §103 by the lead agency. The stated purpose of GML §103(16) is to reduce costs, and increase efficiencies. The prerequisites that must be met are as follows:
 - a. The contract must have been let by the United States or any agency thereof, any state or any other political subdivision or district therein. Therefore, there must be an underlying contract let by one of the listed governmental entities. Contracts developed for use by local governments that are let by private parties (e.g. a private company, association or not-for-profit corporation is the party awarding the contract to the vendor), and

not by the United States or any agency thereof, any state or any other political subdivision or district therein, would not fall within the exception.

- b. The contract must have been made available for use by other governmental entities. This means that the other governmental entity has taken steps to make its contract available for New York local governments by including a clause extending the terms and conditions of the contract to other governmental entities. Unilateral offers by vendors to extend contract pricing and other terms and conditions would not fall within the exception.
 - c. The contract must have been let in a manner that constitutes competitive bidding "consistent with state law". "State law" refers to New York State's bidding law applicable to its political subdivisions (GML §103 and related case law). Departments exercising the option to purchase under this exemption will be required to obtain background information on the procedures used to let the contract and, as necessary, consult with counsel, to determine whether this prerequisite is met.
6. As allowed by law (see paragraph 5 above), the County has become a member of several National Cooperatives including: National Joint Powers Alliance (NJPA) now known as Sourcewell; US Communities and National IPA/TCPN now known as Omnia Partners; National Cooperative Purchasing Alliance (NCPA); and Pennsylvania Education Purchasing Program for Microcomputers (PEPPM). The Purchasing Department utilizes these cooperatives on a regular basis in determining the best course of action for particular purchases. Vendors may reference one of these cooperatives in discussions with departmental employees. Purchasing should be consulted to confirm that the company is, in fact, a participating vendor.
7. Vendor numbers must be requested for each vendor receiving payment from Warren County. All requests for new or changed vendor numbers must be submitted to the Purchasing Department. Vendor numbers are necessary in order to complete a Purchase Order and must contain the following information:
- a. Correct and full name of the individual/organization
 - b. Remittance address for payment & phone number
 - c. Federal ID or Social Security Number
 - d. Reason for payment (so that Purchasing can identify 1099 status)
- County Departments are responsible for obtaining W-9 forms from the vendors confirming that payment information provided to the County is valid. A W-9 form must be submitted with each new vendor request in order for a vendor number to be issued.
8. Prevailing Wages apply any time a vendor employs laborers, workmen or mechanics. Vendors are required to pay prevailing rates according to Article 8 of the New York State Labor Law, no matter what the dollar amount. Pursuant to Article 9 of the New York State Labor Law, prevailing wages must also be paid for building service contracts such as moving, landscaping, elevator maintenance, etc., for any contract exceeding \$1,500 per year. Owners/operators, who have no employees, are exempt and do not need to pay themselves Prevailing Wages. Certified payrolls must be provided by the Contractor to the applicable County Department, prior to submitting an invoice. The Certified Payroll forms are required to be kept on file by the Departments for which the contract applies. The form can be found at www.co.warren.ny.us/purchasing/forms.php

All prevailing wage schedules must be requested through the Purchasing Department prior to obtaining quotes or bids. All vendors must be provided with the New York State Department of Labor PRC number assigned to each individual project so that appropriate labor rates are included in their quotes/bids. If the contract is cancelled at any time, Purchasing must be notified in order to cancel the prevailing wage schedule for that project.

On occasion, the New York State Department of Labor, Bureau of Public Works, upon receiving complaints for non-payment of prevailing wages shall direct the County to withhold monies due to a vendor. The original notice is forwarded to the Superintendent of the Department of Public Works, a copy is kept in Purchasing and a copy forwarded to the Treasurer's Office. These monies are held until notification is received from the Department of Labor on how they are to be disbursed.

Contractors and the applicable County Department must check prevailing wage schedules for each project on the 1st of each month. The Department of Labor posts corrections to each schedule (when applicable), and both parties must be informed of all updates to ensure proper payment to Contractor's employees, and for the purpose of checking certified payrolls.

New York State Office of General Services obtains a prevailing wage schedule for the State when awarding a State Contract. However, if the County uses the State Contract, the County is required to obtain a separate prevailing wage schedule specific to the County project.

It is the County's responsibility to confirm that the Prime Contractor has provided all sub-contractors with a copy of the prevailing wage schedule. A verified, signed statement must be obtained from each sub-contractor, certifying that they were provided with a copy of the schedule.

9. A contract is always required when a service is being provided to the County (regardless of dollar amount). Where appropriate, short form contracts are available for longer or indefinite terms, only if under the quote threshold and contract amounts don't increase. When determining the term of a contract, please take into consideration the nature of the procurement: What is the likelihood that the original term may be extended? Most contracts are capped at 3 years, with an initial one year term and two additional (optional) one year extensions. More involved contracts with larger investments by the Contractors may have longer terms which will be negotiated as part of the contract process.
In consultation with and in a form approved by the County Attorney, the Chair of the Board of Supervisors (or the Vice-Chair in his/her absence) shall have authority to execute contracts without the need for a Board Resolution for contracts under \$1,000.99 annually. The Department Head must provide the Chair of the Board with their approval prior to execution of the contract. Contracts over \$1,001.00 annually shall require Board Resolutions unless blanket authority (by Resolution) has already been given to the Department.
10. Each set of Specifications will identify the person to which questions should be directed. This is a control mechanism so that all vendors fairly receive the same information relative to the Specifications. In the event the Purchasing Agent does not know the answer, he/she will contact the appropriate department to obtain the correct response. The appropriate information will then be distributed to the vendors in the form of a written addendum. Written addenda must be issued at least five (5) business days prior to the bid opening. If the five (5) day requirement is not met, the bid opening date will be changed in order to comply.
11. GML §103 makes it possible for the County to standardize on a particular type of material or equipment. A Resolution approved by the Department's standing committee and at least two-thirds majority of the Board of Supervisors, shall state that for reasons of efficiency or economy, there is a need for standardization. Such reasons may include, but are not limited to the following:

- a. Larger quantities of fewer items;
- b. More economical buying;
- c. Flexibility of inventory;
- d. Reduction of purchasing time;
- e. Lower departmental operating costs; and
- f. Reduced inventories

Adoption of such a Resolution does not eliminate the necessity for conformance to the competitive bidding requirements. Standardization restricts the purchase to a specific model or type of equipment or supply, but does not limit the vendors it can be purchased from.

- 12. Anticipate your needs! Once you have determined what you need, within the limitations of your budget, contact Purchasing to help you develop the specifications for the quote or bid to get the best value possible for the expenditure of tax dollars. The key is time and preparation. Turn around time is dependant on many factors ranging from the complexity of the specifications, and the need for a pre-bid meeting and addendums to the number of bids and quotes currently in process with Purchasing. **Remember, poor planning does not move your request to the top of the list!**
- 13. Warren County takes the position, consistent with County Law §369; [the] State Comptrollers Opinions 81-83 and [Opinion] 81-90; and good business sense, that prepayments should not be made using County funds.
- 14. As standard business procedure, all County vendors are entitled to prompt payment. Invoices should be processed as soon after goods/services are obtained and in accordance to batch deadlines established by the County Auditor. **If the Auditor receives any claims for goods or services for which no Purchase Order was issued, the Purchasing Agent in conjunction with the County Auditor will have the authority to nullify the payment of such claim.**
- 15. The Purchasing Department endeavors to aide in getting Departments the right material on time. There will be occasions when inferior goods or services are received or they are not received in a reasonable amount of time. If the problem cannot be resolved by the Department it should be reported to Purchasing as soon as possible. This can be done via e-mail or phone. Remember to include the vendors name, bid number, the problem you have with the order and your name and extension. Purchasing will contact the vendor and try to come to a resolution of the problem. If necessary the County Attorney's Office will be contacted for assistance.
- 16. When developing specifications, it is understood that Departments may require the expertise of vendors. When consulting with vendors it must be clearly stated that their services, in no way, give them an advantage in the bidding or proposal process. Departments must be especially diligent in this situation to ensure that the specifications are not written in such a way that the consulting vendor is given such an advantage (i.e. writing the specifications so narrowly that only their company or firm can respond).
- 17. When the County is seeking commodities, public works and/or professional services to be funded by New York State and/or Federal Grants, the Purchasing Department will actively and affirmatively solicit bids for supplies and/or contracts from qualified New York State certified MBEs or WBEs as more fully set forth in Warren County Resolution No. 635 of 2014. In the event the County receives Federal grant funding, Uniform Guidance provisions apply as required by CFR Title 2 Part 200, which are attached hereto as Appendix "A".

Expenditures and contracts funded by New York State must be in compliance with New York State Executive Law Article 15-A revised on June 16, 2019 which expands the provisions for meeting M/WBE utilization goals and awarding bids to

MWBE's. The law applies to professional services public works and commodities, or any combination thereof, in excess of \$25,000; and acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon in excess of \$100,000. Whether or not such procurements meet bidding thresholds, the Purchasing Department must be consulted to ensure compliance with the requirements of said Law.

The following language shall be included in all solicitations involving NYS and/or Federal Funding:

To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment because of an individual's age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics, marital status or domestic violence victim status. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of \$50 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN. In accordance with Section 312 of the Executive Law, if this contract is: (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of \$25,000, whereby a contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the contracting agency; or (ii) a written agreement in excess of \$100,000 whereby a contracting agency is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon; or (iii) a written agreement in excess of \$100,000 whereby the owner of a County assisted housing project is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon for such project then:

(a) The Contractor will not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status, and will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination. Affirmative action shall mean recruitment,

employment, job assignment, promotion, upgradings, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation;

(b) at the request of the contracting agency, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the contractor's obligations herein; and

(c) the Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the County contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Contractor will include the provisions of "a", "b", and "c" above, in every subcontract over \$25,000 for the construction, demolition, replacement, major repair, renovation, planning or design of real property and improvements thereon (the "Work") except where the Work is for the beneficial use of the Contractor. Section 312 does not apply to: (i) work, goods or services unrelated to this contract; or (iii) banking services, insurance policies or the sale of securities. The County shall consider compliance by a contractor or subcontractor with the requirements of any federal law concerning equal employment opportunity which effectuates the purpose of this section. The contracting agency shall determine whether the imposition of the requirements of the provisions hereof duplicate or conflict with any such federal law and if such duplication or conflict exists, the contracting agency shall waive the applicability of Section 312 to the extent of such duplication or conflict. Contractor will comply with all duly promulgated and lawful rules and regulations of the Governor's Office of Minority and Women's Business Development pertaining hereto.

18. P-Cards may be utilized on a limited basis for purchases in accordance with the Credit Card Policy adopted by the Board of Supervisors via Resolution No. 222 of 2015 and subsequently amended by Resolution Numbers 460 of 2015, 133 of 2019, 411 of 2019 and 72 of 2020. Even when using a P-Card, procurements must be made in compliance with this policy.

B. Procedures Specific to Each Type of Purchase

1. Commodity/Equipment/Furniture Purchases

These purchases may be made without a Resolution of the Board of Supervisors to the extent your Department budgeted/planned for the same. Most often, purchases made under State Contract do not require quotes, however, there are instances where quotes or a mini-bid process are required. Please read each State Contract carefully to make sure all requirements are being met before making the purchase. Some vendors may offer GSA (federal) pricing to the County. Please note, this does not exempt the County from following State and/or County procurement requirements. The GSA pricing may be used as a quote, but additional pricing is still required in accordance with the guidelines set forth below. The only exceptions to this are for Information Technology purchases offered under GSA Federal Supply Schedule 70 and Law Enforcement products under Schedule 84. Additionally, some vendors may offer to sell products as part of an Alliance or Private Cooperative. If authorized by Board Resolution, the County may purchase through National

Cooperatives such as, and by way of example, Sourcewell. Please contact the Purchasing Department if a vendor has offered pricing from a national cooperative in order to determine whether or not you have authority to proceed.

a. Competitive Bidding:

Legal notices are published in the official County newspapers, informing the public of the products or services being bid. The advertisement for bids shall contain a statement of the time and place where all bids will be publicly opened and read. All bid openings will be conducted at a public meeting and all interested parties may attend.

Commodities vs. Public Works

Purchase contracts for materials, equipment and supplies involving an estimated annual expenditure of over \$20,000.00 and public works contracts involving over \$35,000.00 shall be awarded to the lowest responsible bidder only after public advertising soliciting formal sealed bids (GML §103). The term public works contracts would apply to those projects involving labor or both materials and labor where the labor portion exceeds the material component. Included in this category would be construction, paving, printing, and repair contracts.

Although not defined in GML §103, the Office of the State Comptroller has expressed the opinion that the term "contract for public work" encompasses contracts for services, or labor or construction by a "laborer, workman or mechanic service requiring wage rates". When a bid involves acquisition of both goods and services, such as a commodity where installation is required, the contract should be viewed as a purchase for purposes of the competitive bidding monetary threshold only if the service portion is minor, incidental, or customarily provided by the vendor as a component of the purchase. Conversely, if the services are extensive, substantial, or involve specialized skills, so that the acquisition of the commodity is incidental to the work, the contract should be treated as a contract for public work (1987 Opns St Comp No. 87-46, p 70). For example, a contract for interior painting of a building involves both material and labor. In most cases, the labor component of the contract will be predominant, making it a contract for public work. In contrast, replacing a boiler or furnace, while involving both labor and equipment will, in most cases, consist primarily of a charge for the equipment, making it a commodity purchase.

In determining the necessity for competitive bidding and quoting, the aggregate cost of an item or commodity estimated to be purchased in a fiscal year would have to be considered. As a general guide, items of the same or similar nature which are customarily handled by the same vendor or kind of vendor should be treated as a single item for purposes of determining whether the dollar threshold will be exceeded, i.e. plumbing materials, electrical materials, lumber, hardware, etc. It is the responsibility of the Purchasing Agent and/or County Auditor to note where purchases over the course of a fiscal year are exceeding the bidding thresholds from the purchase orders submitted by the various departments.

Items purchased through Warren County bid or the New York State Office of General Services (OGS) on State Contract have already been subject to bidding and are therefore exempt. However, all political subdivisions must purchase from the vendor holding a current State or County contract, even if another vendor's price is equal or lower, or said political subdivision must go to separate bid. The purchasing exemption made through the NYS OGS does not apply to a purchase from the State Contract vendor upon terms and conditions which materially or substantially vary from the State Contract. Used items are not exempt from bidding requirements except as noted in the exceptions section of this policy.

1. Commodity/Equipment/Furniture Purchases (continued)

Where bids are required, the Department Head will assist the Purchasing Agent in the preparation of specifications and contracts. It is the responsibility of the Department Head to provide an adequate description of items needed so that the Purchasing Agent may be able to prepare the specifications to procure the desired commodity or service. The Purchasing Agent will send specifications to vendors from a list prepared jointly by the Purchasing Agent and the Department Head for

all bids. Warren County does NOT accept faxed documents where original (ink) signatures are required, i.e. on proposal pages, Non-Collusive Certifications, Corporate Resolutions and Iran Divestment Act Certifications.

When soliciting bids, a "Statement of General Conditions" will be included with all specifications and contracts provided to vendors. These General Conditions will be incorporated into contracts awarded for the purchase of commodities and the procurement of public works services.

Vendor lists shall not be released prior to a bid opening as this may adversely affect the bids received and/or encourage collusion. Any requests received by a County department for this information are to be directed to Purchasing.

After the public opening of a sealed bid, a tabulation sheet shall be prepared, recording all pricing as submitted by the responding vendors. The appropriate Department(s) shall evaluate the bid responses and prepare a recommendation letter.

b. Bid Approval Process:

Bids for commodities will be awarded by the Purchasing Department after the following conditions are met:

- i. Sufficient appropriations are contained within the Department's current budget (or after a budget transfer has been completed).
- ii. The Department Head provides the Purchasing Agent with a written recommendation for award indicating that the lowest bid meets the intent of the specifications. **NOTE: Commodity bids do not require a Resolution unless the lowest bid is not accepted.**

c. Bidding Timeline:

The following represents the estimated amount of time required to complete a bidding cycle. Timelines for commodities and services will be different. Times may change depending on the complexity of the project. Not all items pertain to all bids. The cycle does not begin until Purchasing is able to move your project to the top of its system. ie: first come, first served. If in doubt of the Purchasing workload at any given time, give the Purchasing Department a call to see how long it will be before you can get your project started. These are meant as a guideline, not a rule. Times may be shorter or longer depending on the circumstances.

1. Requisition or request for bid comes to Purchasing
2. Plus up to 15 working days until Purchasing begins bidding process
3. Plus 5 working days for Purchasing to review documents
4. Plus appropriate time to supply Purchasing with approved set of documents
5. Plus 1 working day for printing of documents (except large Construction projects)
6. Plus 5 working days for papers to publish Notice to Bidders (Saturdays only, Purchasing Department's deadline is the Monday before the Saturday publication)
7. Plus 5-20 working days for vendors to pick up bids
8. Plus 1 day for prebid meeting (if applicable)
9. Plus 1-3 working days for tabulation / evaluation by Purchasing Department
10. Plus 5 working days for each addendum

11. Plus 1 day for opening of bids
12. Plus a minimum of 7 calendar days for review of bid results by the using department or by consultants.
13. Get on the agenda for all appropriate committees including sending all necessary documentation, evaluations, resolutions, etc.
14. Plus appropriate days to receive all necessary committee endorsements
15. Board of Supervisors Meeting (this may require 2 meetings)
16. Plus 1 working day for "Notice of Award" to be mailed to successful vendor
17. Plus 10 calendar days to receive contracts, bonds etc.
18. Plus anticipated delivery time (best guess or check with vendors)

d. Dollar limit guidelines:

\$1 - \$3,000.99: (.2 & .4 codes):	Purchases can be made at the discretion of the Purchasing Department and/or Department Head. All equipment/furniture costing more than \$3000.00 aggregate, (ex. 10 chairs costing \$350 each for a total of \$3,500) requires 3 verbal quotes. For coding purposes, ANY equipment/furniture with a useful life of more than one year shall be a .2 object code regardless of cost.
\$3,001 - \$10,000.99:	Documented verbal quotes from at least 3 separate vendors, if available. If 3 quotes cannot be obtained, the Purchasing Agent must be consulted before the goods are ordered. When the lowest quoted item is deemed as not acceptable, documented facts must support the decision and approval must be obtained from Purchasing BEFORE the item is ordered.
\$10,001 - \$19,999.99:	Formal written or fax quotes from at least 3 separate vendors, if available. If 3 quotes cannot be obtained, the Purchasing Agent must be consulted before the goods are ordered. When the lowest quoted item is deemed as not acceptable, documented facts must support the decision and approval must be obtained from the appropriate committee, and a Board of Supervisors Resolution adopted BEFORE the item is ordered.
\$20,000 & Up:	Sealed bids in conformance with GML §103. When the lowest bid is deemed as not acceptable, documented facts must support the decision and approval must be obtained from the appropriate committee, and a Board of Supervisors Resolution adopted BEFORE the item is ordered.

COMMODITY PURCHASES	AS PER PURCHASING AND/OR DEPT. HEAD	3 VERBAL QUOTES	WRITTEN QUOTES	
			3	Other
Under \$3,000.99 (.2 & .4 codes)	X			
\$3,001 - \$10,000.99		X		
\$10,001 - \$19,999.99			X	
\$20,000 & up				Bid

e. Best Value Methodology - see section II(B)(3) for complete guidelines.

2. Public Works Projects/Contracts

A Board of Supervisors Resolution must be adopted to award a Public Works bid and authorize a contract and hence acquisition of the services. In some instances, Departments have been provided, by Resolution, with general authority to enter into Public Works contracts within certain parameters. On-call service contracts may be entered into for smaller projects (quotes or bids must be obtained on a per hour basis with a mark-up for materials). However, if a project is expected to exceed the public works threshold of \$35,000, then a bid specific to that project, or portions thereof, must be established. The \$35,000 threshold includes public works expenditures, as well as materials/commodities purchased as part of the public works project. However, if a project is undertaken by the County workforce, the commodity needed for that project shall be acquired pursuant to the County Purchasing Policy in accordance with the commodity thresholds. If contract labor or services should be needed for that project, the same will be independently bid or otherwise acquired pursuant to the County Purchasing Policy in accordance with the public works threshold. Regardless of the source of funding, i.e. grant funding or County funding, the County Purchasing Policy must be adhered to. (Please note that a "project" can be 2 or more construction projects lumped together for bidding purposes.)

Plan holders lists shall not be released prior to a bid opening as this may adversely affect the bids received and/or encourage collusion. Any requests received by a County department for this information are to be directed to Purchasing. Construction bids are an exception as allowing subs to contact bidders will most likely result in better pricing.

After the public opening of a sealed bid, a tabulation sheet shall be prepared, recording all pricing as submitted by the responding vendors. The appropriate Department(s) shall evaluate the bid responses and prepare a recommendation letter. When required, the using Department will request a Resolution to be presented to their standing committee and then sent to the Board of Supervisors for final award. The using Department shall also handle any renewal Resolutions

through their standing committee submitted with the proper supporting documentation provided by Purchasing.

Resolutions for multi-department use are handled by the predominant Department and are submitted to the appropriate Committee for approval.

a. Competitive Bidding:

See Paragraph II(B)(1)(a) above.

b. Bid Approval Process:

- a. Bids for public works projects will be awarded by a Board of Supervisor's Resolution after the following conditions are met:
- i. Sufficient appropriations are contained within the Department's current budget (or after a budget transfer has been completed).
 - ii. The Department Head provides the Purchasing Agent with a written recommendation for award indicating that the bids received meet the intent of the specifications.

c. Bidding Timeline:

See Paragraph II(B)(1)(c) above.

Note: The amount of time required is dependant on the frequency the Board meets. Remember, if you miss the Board meeting you may delay the start of the project for up to a month.

d. Dollar limit guidelines:

\$1 - \$5,000.99:	At the discretion of the Department Head.
\$5,001 - \$19,000.99:	Written or fax quotes from at least 3 separate vendors, if available. When the lowest quote is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.
\$19,001 - \$34,999.99:	Formal written or fax quotes from at least 4 separate vendors, if available. When the lowest quote is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.
\$35,000 & Up:	Formal sealed bids according to GML §103. When the lowest bid is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.

PUBLIC WORKS Wage rates and Board Approval Required	AS PER PURCHASING AND/OR DEPT. HEAD	WRITTEN QUOTES		
		3	4	Other
Under \$5,000.99	X			
\$5,001 - \$19,000.99		X		
\$19,001 - \$34,999.99			X	
\$35,000 & up				Bid

e. **Best Value Methodology - see section II(B)(3) for complete guidelines.**

f. **Retainage:**

Retainage is a form of security for proper completion of the work under construction contracts. Under General Municipal Law section 106-b(1), the County will retain five percent of each progress payment to the Contractor if the Contractor is required to provide a performance bond and a labor and material bond in the full amount of the contract. In all other cases, the County will retain 10 percent of each progress payment. The contract dollar amount that will be subject to this provision will follow the capitalization threshold as follows:

<u>Contract Purpose</u>	<u>Retainage Threshold</u>
Land Improvements	\$25,000
Buildings & Improvements	\$50,000
Infrastructure	\$250,000

Exceptions - This policy does not apply to the following:

1. Unit price contracts where Contractors are paid per unit of work when complete and approved by the County.
2. Contracts subject to administrative requirements for Disadvantaged Business Enterprise Programs for Federally-assisted contracts.
3. Contracts which require only one payment in full after the County has reviewed and approved work.
4. Term agreement contracts which cover emergency work and work as needed during the term of the contract.

3. Best Value Methodology

General Municipal Law §103 now provides local governments greater flexibility in awarding contracts by authorizing the award of purchase contracts, including contracts for service work (but excluding any purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the Labor Law) on the basis of best value. With the increased complexity of the goods and services that the County must obtain in order to serve taxpayers, it is critical to consider selection and evaluation criteria that measure factors other than cost in the strictest sense. Best value procurement links the procurement process directly to the County's

performance requirements, including, but not limited to, selection factors such as useful life span, quality and options and incentives for more timely performance and/or additional services. Best value procurement can provide much needed flexibility in obtaining important goods and services at favorable prices, and can reduce the time to procure such goods and services.

“Best value” means the basis for awarding contracts for services to the offeror which optimizes quality, cost and efficiency, among responsive and responsible offerors. Such basis shall reflect, whenever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor of offerors that are small businesses or certified minority or women-owned business enterprises as defined in subdivision one, seven, fifteen and twenty of section three hundred ten of the Executive Law to be used in evaluation of offers for awarding of contracts for services.

When developing solicitation documents for competitive bids for the award of purchase contracts including contracts for service work, the Purchasing Agent may, and subject to the requirements herein and the applicable requirements set forth in this policy, determine that an award of a purchase contract shall be based upon best value methodology. In making such determination, the Purchasing Agent shall consider the recommendation, if any, of the Department Head or designee of the Department the purchase contract is being procured for. The Department Head or designee shall, in all instances, obtain the approval of the Purchasing Agent to utilize best value methodology prior to issuance of the competitive bid documents.

Requirements:

Where the basis for an award of a purchase contract will be the best value offer, the Purchasing Agent shall, in all instances:

- a. Document in the procurement record as a component of the competitive award process and in advance of the initial receipt of offers, the determination of the evaluation criteria, which whenever possible, shall be quantifiable and the process to be used in the determination of best value and the manner in which the evaluation process and selection shall be conducted.
- b. Shall select a formal competitive procurement process in accordance with guidelines established under this policy and document the determination in the procurement record. The process of selection shall include, but may not necessarily be limited to, a clear statement of need; a description of the required specifications governing performance and related factors; a reasonable process for ensuring a competitive field; a fair and equal opportunity for offers to submit responsive offers; and a balanced and fair method of award. Where the basis for award is best value, documentation in the procurement record shall, where practicable, include a quantification of the application of the criteria to the rating of proposals and the evaluation results, or, where not practicable, such other justification which demonstrates that best value will be achieved.
- c. The solicitation shall prescribe the minimum specifications or requirements that must be met in order to be considered responsive and shall describe and disclose the general manner in which the evaluation and selection shall be conducted. Where appropriate, the solicitation shall identify the relative importance and/or weight of cost and the overall technical criterion to be considered by the County in its determination of best value.

4. Professional Services

Professional Services are not subject to competitive sealed bidding requirements, but are subject to the guidelines of GML §104-b for competitive pricing to be obtained for these services. When a Department Head determines that professional services, except for legal services pursuant to §501 of County Law are necessary, they must solicit proposals by obtaining written quotes and/or letting RFPs depending upon the anticipated cost for service (see below). Upon receiving responses, the Department Head will then bring proposals before the appropriate committee. The cost of said services shall be outlined as price per hour and/or total cost, and the names of qualified, licensed persons to perform said services will be presented to the committee. Data from other counties or individuals may be used at this time to compare costs. Department questions as to which services require Requests for Proposals should be directed to the Purchasing Department.

Engineers and other professionals may be retained in accordance with any of the following award methods:

- a. The "Lowest Cost for Service" method which allows for awarding to the lowest proposer, **OR** other than the lowest proposer when the lowest proposal is deemed as non-responsive. Documented facts must support the decision and approval must be obtained from the appropriate committee. A Board of Supervisors Resolution is required prior to award.
- b. The "Best Value" method, based on weighted average scores from all criteria stated in the RFP specifications and submitted by sealed proposals; or
- c. The "Two Envelope" method where criteria is stated in the RFP specifications and professionals submit two separate sealed envelopes, one with the Proposal, the other with the Price. First, all Proposals are opened and the three "best" are selected. Only the "best" Proposal price envelopes will be opened and the low price will determine the award.

Proposals must be formally opened at a set time. The aforesaid methods must be authorized by the appropriate Board of Supervisors committee or used when required by Federal or State Law, Rule or Regulation.

When the County is seeking professional services to be funded by Community Development Block Grant ("CDBG") funding, a Notice to Professionals must be advertised in the official County newspapers, as well as the appropriate MWBE publications required by New York State. The Purchasing Department is responsible for placing said ads as part of the procurement

3. Professional Services (continued)

process provided an RFP is required, and in all other instances the Department Head shall bare similar responsibility.

Proposals for professional services will be awarded by a Warren County Board of Supervisor's Resolution after the following conditions are met:

- a. Sufficient appropriations are contained within the Department's current budget (or after a budget transfer has been completed).

- b. The Department Head provides the Purchasing Agent with a written recommendation for award indicating that the bids received meet the intent of the specifications.

If passed, a service contract shall be prepared by the County Attorney and signed by the Professional before services are rendered. Contracts may contain the option for an extension for a second or third year, or more, before new RFP's need to be processed.

A Board of Supervisors Resolution must be adopted before services are ordered and shall be referenced on the Purchase Order together with the appropriate quotes.

\$1 - \$5,000.99: No solicitation of quotes or proposals is required at the discretion of the Department Head (quotes or proposals are encouraged when practical).

\$5,001-\$19,999.99: Written quotes from at least 3 qualified sources, where available. When the lowest quote is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.

\$20,000 & Up: RFP through the Purchasing Department from at least 3 qualified sources, where available. When the lowest proposal is deemed as non-responsive, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.

PROFESSIONAL SERVICES Board Approval Required	AS PER PURCHASING AND/OR DEPT. HEAD	WRITTEN QUOTES	
		3	RFP
\$1 - \$5,000.99	X		
\$5,001 - \$19,999.99		X	
\$20,000 & Up			X

C. Exemptions and Exceptions to Purchasing Policy:

1. It will NOT be necessary to seek quotes, RFP's or bids to comply with this Purchasing Policy for the following, however, contracts for services shall still be required (unless it's determined by the County Administrator, Chair of the Board and/or the County Attorney that one is not required):
 - a. Emergencies: GML §103(4) describes an emergency as an urgent need affecting the health and safety of citizens, which requires immediate action, where the occurrence or condition is "unforeseen". Lack of anticipation or planning cannot be deemed as a cause for declaring an emergency. A true emergency does not exclude the need for securing competitive pricing, only the formal bidding process. An exception to the competitive bidding requirements exists for emergency situations. There

are three basic statutory criteria to be met in order to fall within this exception. These are that: (1) the situation arises out of an accident or unforeseen occurrence or condition; (2) public buildings, public property or the life, health, safety or property of the political subdivision's residents are affected; and (3) the situation requires immediate action which cannot await competitive bidding. When the Board of Supervisors passes a Resolution that a public emergency exists, the public interest dictates that purchases are made at the lowest possible costs, seeking competition by informal solicitation of quotes or otherwise, to the extent practicable under the circumstances. The County Attorney and the Chair[man] of the Board shall be consulted and will make a recommendation as to how to proceed. The Board of Supervisors' committee chairperson (and committee, if time permits) shall also be advised.

- b. Employment and Training Services obtained through SUNY Adirondack and/or Washington-Saratoga-Warren-Hamilton-Essex (WSWHE) Board of Cooperative Educational Services for educational services.
- c. Membership dues and conference fees.
- d. All Physicians, Dentists and any Medical Providers for departments including, but not limited to, the Health Services Department, Warren County Sheriff's Office, Office of Emergency Services, Self-Insurance, Countryside Adult Home and the Department of Public Works. Also included shall be counseling services for the Office of Community Services. Data from other counties or individuals may be used to compare costs.
- e. Attorneys needed for a particular or specialized requirement as reviewed and approved by the Finance Committee.
- f. Situations not required by Law such as New York State Executive Law, Article 2B, State and Local Natural and Man-Made Disaster Preparedness Subsection 29A Suspension of Other Laws.
- g. Subscriptions for updates to existing Law Libraries.
- h. Public works services where, upon the determination by the Department Head, it is not feasible to determine the amount to be spent for repairs to vehicles, equipment or machinery (outside of standard repairs to be handled by County employees including auto body repairs), until the item is inspected and/or dismantled and a cost for inspection or diagnosis has already been incurred and for which it would not be practical to transport the equipment or machinery for multiple quotes. If auto repairs are authorized by the Insurance Carrier as a result of an accident, Department Head may proceed upon the recommendation of the Insurance Adjuster.
- i. Pursuant to GML §103(6), surplus and second hand supplies, material or equipment may be purchased without competitive bidding or competitive offering from the Federal Government, the State of New York or from any other political subdivision, district or public benefit corporation.
- j. When procurements for goods or services are funded by State and/or Federal agencies, and procurement policies other than Warren County's

are required, by law, to be followed, the Federal and/or State procurement policies shall supercede the County's Purchasing Policy.

- k. Produce purchases which shall not exceed \$20,000 in the aggregate on an annual basis, due to the volatility of the market, large minimum order requirements, and remoteness of some County sites. In the event of large orders over \$1,500 per site, quotes must be obtained.

2. Quotes or proposals are not required for Sole Source & Single Source Commodities or Services

Competitive bidding is not required under GML §103 where the subject of the contract is controlled by a monopoly, or where there is only one possible (sole) source from which to procure certain patented goods or services, and therefore no possibility of competition exists. Should certain supplies or materials be obtainable only from a specific manufacturer, then a true monopoly would exist and the purchase would not be subject to bidding requirements. The mere likelihood that only one firm will bid, however, is insufficient to justify a sole source procurement. Further, a political subdivision may not artificially create a sole source situation such as by, without proper justification, tailoring bid specifications to limit competition to only one bidder.

In determining whether a sole source item is required in the public interest, the County should show, at a minimum:

- a. The unique benefits to the County of the item or service as compared to other products or services available in the marketplace;
- b. That no other product or service provides substantially equivalent or similar benefits;
- c. And that, considering the benefits received, the cost of the item or service is reasonable in comparison to other products or services in the marketplace.

In addition, the County should document that, as a matter of fact, there is no possibility of competition, as from competing dealers or distributors. The sole source exception may apply, for example, in those instances when:

- d. Services from a regulated public utility are available from only one source;
- e. There is only one source from which to acquire equipment which meets state-mandated requirements; or
- f. A political subdivision, which owns equipment uniquely suited to or compatible with a particular make of equipment, has adopted a standardization resolution for that make of equipment and the equipment is only available from one source.

A sole source can be a manufacturer, software developer or service provider that sells direct and there are no other sources offering an "or equal". Prior to a vendor being considered a sole source, a letter on the vendor's official letterhead must be on file with the Purchasing Department detailing their sole source status.

A single source could be a distributor/wholesaler/retailer that has a contractual agreement for a specific territory to the exclusion of others. Should you have a situation involving a single source supplier, a letter on the manufacturer's letterhead must be on file with the Purchasing Department confirming the single source authorized vendor.

Should there be ANY possibility of purchasing the item from two or more vendors, sealed bids should be requested after public advertising. Contracts ARE required when services are being provided regardless of sole source or single source status.

3. True Leases are not subject to the previous purchasing rules but rather must comply with the following requirements.

True leases are neither purchases nor contracts for public works, and thus, are not subject to bidding under the General Municipal Law. County policy however, requires that:

- a. After a Department has been given budget funding and approval to lease equipment, unless the lease is on State Contract, RFP's must be obtained through the Purchasing Department. Where a lease will not exceed a total of \$2,000 annually, no RFP shall be required. Quotes must be obtained and the Purchasing Agent shall sign the lease as indicated in Section II(C)(3)(e) below.
- b. A written explanation must be sent to Purchasing when the lowest lease quotation or response to an RFP is not taken, and a Board of Supervisors Resolution must be obtained;
- c. Appropriations must be specifically available for the lease (this will be considered authorization by the Board to enter into the lease);
- d. The lease agreement entered into may be for multiple years but must:
 - i. not contain any automatic buyout or automatic renewal clauses;
 - ii. contain a non-appropriation clause; and
 - iii. address the disposition of the equipment at the end of the lease so that the vendor pays the cost for return of the equipment, etc.
- e. All lease agreements shall be treated as purchases and signed by the Purchasing Agent; and
- f. While the lease agreement may not contain an automatic renewal clause, at the end of the lease term, departments may extend the lease agreement beyond the original term for a period of up to 18 months without securing additional quotes or engaging in an RFP process provided that:
 - i. the lease payments do not increase;
 - ii. the department has appropriations therefore; and
 - iii. Purchasing Agent approval is received.

Any extension longer than eighteen (18) months must be justified to, and authorized by, the Purchasing Agent.

SECTION III

III. PURCHASE ORDERS

A. General

The Purchasing Department is designated to review and approve Purchase Orders. It is the individual Department Heads responsibility to insure that expenditures are within the budgetary appropriations and that the proper Department account is charged.

Should there be insufficient funds available, Departments must do a budget transfer and secure all the necessary approvals before the order can be processed.

Most purchases exceeding \$499.99 require a Purchase Order. The Purchase Order provides a formal document authorizing the purchase of goods and services as well as the necessary authority to pay vendor claims and proof of tax-exempt sales. Purchase Orders are prepared by the Department with all the necessary documentation such as contracts, quotes and insurance forms (where applicable) on file.

The Purchasing Department verifies the following information when approving a Purchase Order:

1. Vendor/vendor number
2. County contract/resolution/bid number/quotation information/state contract number
3. Comments/special instructions
4. Description of goods and services being ordered
5. Quantity/unit of measure
6. Unit price/extension and total cost
7. Commodity codes/budget codes
8. Asset status (if over \$1,000)
9. Attached documents are correct/complete (i.e. state & national contracts, piggyback documents from other Municipalities, Travel Authorization Forms, etc.)

The Purchasing Department will determine if the best method of procurement has been followed. If available, a current County bid, NYS contract or National Contract may be suggested. If none apply, the formal bid or quotation process may be commenced depending on estimated annual expenditures.

Once the Purchase Order has been approved by the Purchasing Department, it is posted by the Treasurer's Office and is then available for use.

In all instances, Purchase Orders are to be completed before a purchase is made. The only exceptions are exempt and emergency purchases as described below.

If at any time a Department finds they will exceed the competitive bidding threshold for a particular product or service, they should notify the Purchasing Department to allow time for specifications to be developed and the formal bid process to be completed, to meet their anticipated needs.

Purchases of \$499.99 or under do NOT require a Purchase Order. The following additional purchases do NOT require a Purchase Order. Purchases billed to the Department on a monthly basis not requiring Purchase Orders are Postal costs, Internet and Telephone charges, and routine Printing needs, which are to be handled by the Print Shop, via a Printing Order Form. Also exempt from the Purchase Order requirement are mileage, utilities and gas. To obtain routine maintenance and repairs, a Work Order Form must be completed and submitted to the Buildings & Grounds Department at the Municipal Center. Requests for shelving, bookcases, bulletin boards, and computer work stations may also be handled in this manner. When Buildings & Grounds funds are available for such requests, there will be no charge for Work Order requests to the individual departments. However, if Buildings & Grounds funds are not available or otherwise committed, it is the responsibility of the department to

purchase required materials. Department Heads must be responsible for making sure that all these procedures are complied with as outlined in this Purchasing Policy.

B. Blanket Purchase Orders

A Blanket Purchase Order (BPO) is created for products or services that are purchased on an "as needed" basis from a vendor throughout the year where the dollar value will vary for each purchase. These are issued for a maximum period of twelve (12) months and must be reissued at the beginning of each fiscal year.

For vendors used by all County Departments, each Department will issue a BPO for their Department only. There has to be quotes, a bid and/or a contract established with the vendor and insurance on file (if required) before a BPO can be issued.

PLEASE NOTE: Whenever possible, BPO's must be for the total amount (or aggregate) amount to be spent with the vendor annually or for the term of the bid and/or contract. The Purchasing Department issues several commodity bids that are for less than one-year terms. The BPO's for the commodity bids should only include enough funding for the term of the bid and not an annual total. If multiple budget codes are involved in the purchase, the department may either assign multiple codes to one PO, or individual PO's may be submitted for each code even if the PO's are less than \$500.00

Departments are responsible for providing the BPO number to the vendor and verify that the number also appears on the documentation sent to Audit for payment processing.

C. Emergency Purchase Order

General Municipal Law Section 103 (4) defines an emergency as "a public emergency arising out of an accident or other unforeseen occurrence or condition whereby circumstances affecting public buildings, public property or the life, health, safety or property of the inhabitants requires immediate action".

If an emergency arises, the department must contact the Chair[man] of the Board of Supervisors and the County Administrator to obtain approval prior to making any emergency purchases. Purchasing may be contacted for assistance in procuring products or services required to deal with the emergency. If the Chair[man] of the Board of Supervisors and the County Administrator determine there is a true emergency, the vendor who can immediately provide the required goods or services will be given prime consideration for the purchase.

The Purchasing Department will **not** approve an Emergency Purchase Order when the purchase is not justified, where the purchase is being made to circumvent established procedures, or where there is a lack of proper planning.

D. Purchase Order Checklist

For reference purposes, the following checklist should be used when submitting PO's:

- √ Is the vendor remit to address correct (submit vendor form to Purchase if a change is required).
- √ Is the description complete ? (One-time message should include bid number, state contract number, quotes and/or any other information relevant to the purchase). If the one-time message indicates that the purchase is from a sole source vendor, a copy of the sole source letter must be [provided to the Purchasing Department or] attached as a document to the PO.
- √ Is the form type "REGULAR-REGULAR"? ("REG-Regular" should not be selected.)
- √ Deliver by Date and Expiration Date fields must be left blank.

- √ Is the correct Resolution Number referenced in the Resolution Field (not in the one-time message)? Confirm that the authorizing resolution is current.
- √ Is the dollar amount correct? Does it match the contract or quote amount? We cannot approve PO's that exceed the authorized amount.
- √ Create New Asset Box - if the item is less than \$1,000 use the item code for items <\$1000 which will automatically uncheck the asset box.
- √ Contracts - If applicable, has the contract been signed? The Purchasing Department will not approve PO's until it's confirmed that the contract is fully executed. If the contract is for an exact dollar amount, it must be attached to the PO prior to approval.

SECTION IV

IV. ASSET MANAGEMENT

The purpose of the asset inventory management system is to establish proper procedures for monitoring the movement of fixed assets to maintain accurate reporting of assets values as required by NYS Audit and Control.

A. Fixed Assets

Fixed assets are defined as those properties the County of Warren retains more or less permanently, not for sale, but for utilization in the normal course of operations.

Fixed assets will always imply tangible fixed assets. The general accepted practice, as in Warren County, is to record and report fixed assets at their historical acquisition cost. The cost of a fixed asset should include all expenses of transporting the asset to the proper location and placing it in the condition necessary for its intended use. Only items costing One Thousand Dollars (\$1,000.00) or more and with a useful life of more than one year will be inventoried.

Upon receipt of an asset valued over \$1,000, the Treasurer's Office will issue a numbered inventory sticker to be attached to the new asset. Stickers are necessary to provide positive identification of assets. They also provide a quick and accurate method of identifying assets during the annual physical inventory. If a sticker is lost or damaged the Department should contact the Treasurer's Office.

Please note that all stickers must remain on the item until the time of sale or disposition. When sold or scrapped, the sticker shall be removed and placed on the Treasurer's Office copy of the Physical Inventory Deletion Form.

Each Department Head has the ultimate responsibility to conduct and maintain the individual inventory pertaining to that Department. It is also the responsibility of the Department Head to evaluate on a continuing basis the suitability and need for materials, supplies and equipment. If they should become obsolete by reason of age, wear or technical advancement or should become surplus, unnecessary for the operation of his/her department, the department inventory manager should send and e-mail to the Purchasing Agent with details and condition of the item for sale or disposal. The Department will then complete a work order to have the item removed either for the sale or disposal.

B. Capital Assets

Capital assets include property, plant, equipment and infrastructure assets (e.g. roads, bridges, airport runways and similar items). Such assets are recorded at historical cost or estimated historical cost. The reported value excludes normal maintenance and repairs,

which are essentially amounts spent in relation to capital assets that do not increase capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at estimated fair market value of the item at the date of donation.

The capital assets are capitalized at certain thresholds and depreciated using a straight line method over their useful lives as follows:

<u>Capital Assets</u>	<u>Capitalization Threshold</u>	<u>Useful Lives (Years)</u>
Land Improvements	\$25,000	20
Buildings & Improvements	\$50,000	40
Vehicles & Equipment	\$5,000	5-10
Infrastructure	\$250,000	10-40

SECTION V

V. TRANSFER AND SALE OF SECOND-HAND EQUIPMENT

The Purchasing Agent is designated by the Board of Supervisors to be responsible for the salvage control program. The same precautions must be taken when disposing of property as when purchasing. A Physical Inventory Deletion Form is needed for items sold, scrapped or traded in. Surplus equipment may be transferred to another department where it is needed by using a Property Transfer Form. Both forms are available through the Purchasing Department. The Purchasing Agent is solely authorized to sell or trade in used and/or obsolete equipment to a vendor, even those under State Contract, and to accept a trade in allowance from such vendor. If all above procedures have been exhausted, the Purchasing Agent will arrange to sell such articles at a widely advertised public auction, on-line auction through a contracted Auction, or on eBay. Items that have no value and are broken beyond repair, must be properly disposed of by the appropriate Department

Department personnel assigned the task of inventory management are to report any surplus equipment or materials they have to the Purchasing Department. These items will be made available, by the Department Head (with pictures and detailed descriptions) to all other County Departments on a first-come first-served basis. If an asset remains unclaimed after 5 business days, the Purchasing Department will make available to the towns, village and city in Warren County using the same pictures and description. If unclaimed by local municipalities within 5 business days, then the Purchasing Agent will determine the most beneficial disposition of the surplus equipment.

Any vehicle or equipment that requires a title to be signed for transfer will be handled by the Purchasing Agent and/or the Superintendent of the Department of Public Works or his designee.

Items under the asset threshold of \$1,000 sold to another municipality shall require proper documentation of the sale, i.e. invoice of sale and completion of a deletion form created specifically for this purpose and available through the Purchasing Department. Funds shall be deposited in Purchasing Department Revenue Code A.1345 2665 unless legally required to be deposited elsewhere.

SECTION VI

VI. PURCHASING POLICY - GENERAL CONDITIONS

- ▶ The Purchasing Agent is appointed at the pleasure of the Board of Supervisors and is responsible for reviewing and administering the purchasing policy of Warren County.
- ▶ Employees of the Purchasing Department shall maintain effective and professional public, vendor and customer relationships.
- ▶ To maintain a high level of quality service to Warren County Departments and Municipal Subdivisions, Purchasing staff shall participate in educational opportunities offered in the purchasing field, and keep abreast of current developments in market conditions, pricing, new products and the Law.
- ▶ The Purchasing Policy herein shall be administered in accordance with all ethical rules called for by the County of Warren.
- ▶ Any County Officer or employee who has, will have, or acquires an interest in, any actual or proposed contract with the County of which he/she is an officer or employee, shall publicly disclose the nature and extent of such interest in writing to the Board of Supervisors as soon as he/she has knowledge of an actual or prospective interest. This written disclosure will be made part of the official minutes of the Board of Supervisors. **If an officer or employee has a reason to believe that he/she may have a conflict of interest, the office of the County Attorney should be contacted immediately.**
- ▶ Each Purchase Order will be examined by a member of the Warren County Purchasing Department and processed according to the guidelines set forth under the section of applicable Purchasing Procedures.
- ▶ The Warren County Purchasing Department and Department Heads will maintain adequate documentation of all action taken in connection with each method of procurement. Such documentation may include, but not be limited to any and all pertinent Board Resolutions, Memoranda, Written Quotes, Contracts and any other appropriate form of documentation.
- ▶ Opportunity will be provided to all responsible suppliers to do business with the County. To this end, the Purchasing Department will maintain a listing of potential bidders for the various types of material, equipment, supplies and services used by County Departments. This list will be used for the distribution of notices for bids and quotes. Any supplier may be included on the list upon request.
- ▶ Suppliers will be removed from the bidders list if they make a formal written request, or if the Purchasing Agent finds the supplier to be an irresponsible bidder. This is determined by failing to provide proof of responsibility, having repeatedly made slow or unsatisfactory delivery of supplies or services, or having been found by a Court of competent jurisdiction to have engaged in unlawful employment or business practices within the previous 12 months.
- ▶ Supplies used by various County Departments should be uniform whenever consistent with operational goals in the interest of efficiency or economy. The material, equipment, supplies, and services purchased by Warren County shall be

of the quality and quantity required to serve ALL departments in a satisfactory manner, as will be determined by the requisitioner and the Purchasing Agent.

- ▶ Credit cards or P-Cards whose use is approved by the Clerk of the Board of Supervisors are held by same and signed out for use by County staff. Some Departments hold cards specific to their operations and reference is herein made to the County Credit Card Policy for further details.
- ▶ On occasion, County Departments are asked by vendors to complete credit applications in order to be able to set up an account. Said applications should not be returned as the County is not applying for credit. In most cases, a Purchase Order is sufficient documentation for the vendor to set up an account.
- ▶ No official or employee will be interested financially in contracts entered into by the municipality (as defined in Section 800 of General Municipal Law). This also precludes acceptance of gratuities, financial or otherwise, as stated in the Warren County Code of Ethics.
- ▶ The County of Warren will not be deemed responsible for any commitment made at the departmental level circumventing these procedures. If County procedures are circumvented, disciplinary action may be taken.
- ▶ Salespersons are encouraged to visit the Purchasing Department prior to or in conjunction with initial, individual Department contact.
- ▶ The Governmental Operations & Advocacy and/or Finance Committees will annually review the policies and procedures set forth in this manual prior to adoption by the Warren County Board of Supervisors.
- ▶ The unintentional failure to fully comply with the provisions of GML §103 and 104-b shall not be grounds to void any action taken or give rise to cause of action against the County of Warren, the Purchasing Department, or any officer or employee thereof.
- ▶ The County Attorney and the Warren County Board of Supervisors shall make the final decision regarding any issues related to procurement of goods and services for Warren County.
- ▶ Standard lists of commonly used items shall be jointly developed for all categories or groups of supplies by the Purchasing Agent and the appropriate requisitioners. These lists shall be used as a basis for determining the feasibility for obtaining quotations on quantity purchases or the necessity of advertising for formal bids.
- ▶ It is the responsibility of the Purchasing Agent to make alternative suggestions to the requisitioner if, in the judgment of the Purchasing Agent, the specifications would restrict competition or otherwise preclude the most economical purchase of the required items. In case of disagreement as to the content of the specifications, the Board of Supervisors, after reviewing all available data, should make the final determination.
- ▶ The Purchasing Department offers a vendor library which includes many reference materials. NYS OGS contracts, vendor catalogues, preferred source catalogues, industrial buying guides, and all materials pertaining to Warren County bids. These materials may be viewed in the Purchasing Department Monday through Friday between the hours of 8:00 a.m. and 4:00 p.m.

- ▶ When a low bidder proposes an alternative as an “equal” to that specified, it is the responsibility of the Department Head to determine whether the proposed substitution is, in fact, an equal.
- ▶ Grant/Revenue and Asset Forfeiture funding is NOT exempt from the County's Purchasing Policy or GML §103 or §104-b. These funds are still considered to be taxpayer money and procurement guidelines must be followed as with any other budgetary appropriation.
- ▶ The Purchasing Department posts all public bid documents on the County's WCEAS system, including, but not limited to:
 - * Specifications
 - * Recommendation Letters
 - * Resolutions
 - * Extension Letters
 - * Addenda
 - * Award Letters
 - * Tab Sheets

If a bid document is not posted, please contact the Purchasing Department for further information.

APPENDIX "A"

§ 200.318 - General procurement standards.

(a) The non-Federal entity must have and use documented procurement procedures, consistent with State, local, and tribal laws and regulations and the standards of this section, for the acquisition of property or services required under a Federal award or subaward. The non-Federal entity's documented procurement procedures must conform to the procurement standards identified in §§ 200.317 through 200.327.

(b) Non-Federal entities must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

(c)(1) The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

(2) If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, the non-Federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

(d) The non-Federal entity's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

(e) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services. Competition requirements will be met with documented procurement actions using strategic sourcing, shared services, and other similar procurement arrangements.

(f) The non-Federal entity is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

(g) The non-Federal entity is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

(h) The non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also § 200.214.

(i) The non-Federal entity must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: Rationale for the method of procurement, selection of

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contract type, contractor selection or rejection, and the basis for the contract price.

(j)(1) The non-Federal entity may use a time-and-materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time-and-materials type contract means a contract whose cost to a non-Federal entity is the sum of:

- (i) The actual cost of materials; and
- (ii) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

(2) Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the non-Federal entity awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

(k) The non-Federal entity alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the non-Federal entity of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the non-Federal entity unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction.

[85 FR 49543, Aug. 13, 2020, as amended at 86 FR 10440, Feb. 22, 2021]

§ 200.319 - Competition.

(a) All procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of this section and § 200.320.

(b) In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

- (1) Placing unreasonable requirements on firms in order for them to qualify to do business;
- (2) Requiring unnecessary experience and excessive bonding;
- (3) Noncompetitive pricing practices between firms or between affiliated companies;
- (4) Noncompetitive contracts to consultants that are on retainer contracts;
- (5) Organizational conflicts of interest;
- (6) Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance or other relevant requirements of the procurement; and
- (7) Any arbitrary action in the procurement process.

(c) The non-Federal entity must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in

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this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

(d) The non-Federal entity must have written procedures for procurement transactions. These procedures must ensure that all solicitations:

(1) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and

(2) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

(e) The non-Federal entity must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the non-Federal entity must not preclude potential bidders from qualifying during the solicitation period.

(f) Noncompetitive procurements can only be awarded in accordance with § 200.320(c).

§ 200.320 - Methods of procurement to be followed.

The non-Federal entity must have and use documented procurement procedures, consistent with the standards of this section and §§ 200.317, 200.318, and 200.319 for any of the following methods of procurement used for the acquisition of property or services required under a Federal award or sub-award.

(a) *Informal procurement methods.* When the value of the procurement for property or services under a Federal award does not exceed the *simplified acquisition threshold (SAT)*, as defined in § 200.1, or a lower threshold established by a non-Federal entity, formal procurement methods are not required. The non-Federal entity may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the SAT include:

(1) *Micro-purchases - (i) Distribution.* The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (See the definition of *micro-purchase* in § 200.1). To the maximum extent practicable, the non-Federal entity should distribute micro-purchases equitably among qualified suppliers.

(ii) *Micro-purchase awards.* Micro-purchases may be awarded without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly. Purchase cards can be used for micro-purchases if procedures are documented and approved by the non-Federal entity.

(iii) *Micro-purchase thresholds.* The non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures. The micro-purchase threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations. Non-Federal entities may establish a threshold

higher than the Federal threshold established in the Federal Acquisition Regulations (FAR) in accordance with paragraphs (a)(1)(iv) and (v) of this section.

(iv) *Non-Federal entity increase to the micro-purchase threshold up to \$50,000.* Non-Federal entities may establish a threshold higher than the micro-purchase threshold identified in the FAR in accordance with the requirements of this section. The non-Federal entity may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal awarding agency and auditors in accordance with § 200.334. The self-certification must include a justification, clear identification of the threshold, and supporting documentation of any of the following:

- (A) A qualification as a low-risk auditee, in accordance with the criteria in § 200.520 for the most recent audit;
- (B) An annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or,
- (C) For public institutions, a higher threshold consistent with State law.

(v) *Non-Federal entity increase to the micro-purchase threshold over \$50,000.* Micro-purchase thresholds higher than \$50,000 must be approved by the cognizant agency for indirect costs. The non-Federal entity must submit a request with the requirements included in paragraph (a)(1)(iv) of this section. The increased threshold is valid until there is a change in status in which the justification was approved.

(2) *Small purchases - (i) Small purchase procedures.* The acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources as determined appropriate by the non-Federal entity.

(ii) *Simplified acquisition thresholds.* The non-Federal entity is responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk and its documented procurement procedures which must not exceed the threshold established in the FAR. When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

(b) *Formal procurement methods.* When the value of the procurement for property or services under a Federal financial assistance award exceeds the SAT, or a lower threshold established by a non-Federal entity, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement can be used in accordance with § 200.319 or paragraph (c) of this section. The following formal methods of procurement are used for procurement of property or services above the simplified acquisition threshold or a value below the simplified acquisition threshold the non-Federal entity determines to be appropriate:

(1) *Sealed bids.* A procurement method in which bids are publicly solicited and a firm fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the preferred method for procuring construction, if the conditions.

(i) In order for sealed bidding to be feasible, the following conditions should be present:

- (A) A complete, adequate, and realistic specification or purchase description is available;
- (B) Two or more responsible bidders are willing and able to compete effectively for the business; and
- (C) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

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(ii) If sealed bids are used, the following requirements apply:

(A) Bids must be solicited from an adequate number of qualified sources, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;

(B) The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;

(C) All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;

(D) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and

(E) Any or all bids may be rejected if there is a sound documented reason.

(2) *Proposals.* A procurement method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids. They are awarded in accordance with the following requirements:

(i) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Proposals must be solicited from an adequate number of qualified offerors. Any response to publicized requests for proposals must be considered to the maximum extent practical;

(ii) The non-Federal entity must have a written method for conducting technical evaluations of the proposals received and making selections;

(iii) Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the non-Federal entity, with price and other factors considered; and

(iv) The non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby offeror's qualifications are evaluated and the most qualified offeror is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms that are a potential source to perform the proposed effort.

(c) *Noncompetitive procurement.* There are specific circumstances in which noncompetitive procurement can be used. Noncompetitive procurement can only be awarded if one or more of the following circumstances apply:

(1) The acquisition of property or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (see paragraph (a)(1) of this section);

(2) The item is available only from a single source;

(3) The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;

(4) The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; or

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(5) After solicitation of a number of sources, competition is determined inadequate.

§ 200.321 - Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (b)(1) through (5) of this section.

§ 200.322 - Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

- (1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
- (2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

§ 200.323 - Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste

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management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

§ 200.324 - Contract cost and price.

(a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals.

(b) The non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

(c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the non-Federal entity under subpart E of this part. The non-Federal entity may reference its own cost principles that comply with the Federal cost principles.

(d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

§ 200.325 - Federal awarding agency or pass-through entity review.

(a) The non-Federal entity must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a solicitation document. However, if the non-Federal entity desires to have the review accomplished after a solicitation has been developed, the Federal awarding agency or pass-through entity may still review the specifications, with such review usually limited to the technical aspects of the proposed purchase.

(b) The non-Federal entity must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

- (1) The non-Federal entity's procurement procedures or operation fails to comply with the procurement standards in this part;
- (2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
- (3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;
- (4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
- (5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.

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(c) The non-Federal entity is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.

(1) The non-Federal entity may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third-party contracts are awarded on a regular basis;

(2) The non-Federal entity may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from the non-Federal entity that it is complying with these standards. The non-Federal entity must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

§ 200.326 - Bonding requirements.

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

(b) A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's requirements under such contract.

(c) A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

Adopted by unanimous vote.

RESOLUTION NO. 425 OF 2021
Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and
Strough

AUTHORIZING AGREEMENT WITH LAURA SULLIVAN TO PROVIDE OCCUPATIONAL
SERVICES FOR COMMITTEE PRESCHOOL SPECIAL EDUCATION (CPSE) SERVICES
AND EARLY INTERVENTION PROGRAMS TO ELIGIBLE WARREN COUNTY
CHILDREN

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Laura Sullivan, to provide Occupational Services for Committee Preschool Special Education (CPSE) Services and Early Intervention Programs to eligible Warren County children, for a term commencing October 15, 2021 and terminating upon thirty (30) days written notice, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be paid from Budget Code A.4054 444 Ed/Physically Hand.Children,Travel/Education/Conference.

Adopted by unanimous vote.

RESOLUTION NO. 426 OF 2021
Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and
Strough

ACCEPTING DONATION FROM AN ANONYMOUS SOURCE IN MEMORY OF A
PATIENT

RESOLVED, that Warren County, on behalf of the Health Services Department, accepts multiple donations in a total amount of Two Hundred Twenty-Five Dollars (\$225) to the Homecare Division from anonymous sources in memory of a patient.

Adopted by unanimous vote.

RESOLUTION NO. 427 OF 2021
Resolution introduced by Supervisors Driscoll, Frasier, Magowan, Shepler and
Smith

AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS AND THE WARREN
COUNTY TREASURER TO EXECUTE AN APPLICATION FOR YOUTH PROGRAM
FUNDS FROM THE NEW YORK STATE OFFICE OF CHILDREN & FAMILY SERVICES
AS OUTLINED IN THE 2021 RESOURCE ALLOCATION PLAN

WHEREAS, the Comprehensive Plan for Youth Services requires that the Resource Allocation Plan be prepared annually, which Plan is comprised of Warren County's program and project applications for youth service funds, and

WHEREAS, the Human Services Committee, as well as the Youth Board have recommended the State Aid resources for youth projects in 2021 be allocated as outlined in the Resource Allocation Plan, in a total amount of Fifty-Four Thousand Seven Hundred Twenty-Seven Dollars (\$54,727) and

WHEREAS, these documents have been prepared according to the Rules and Regulations of the New York State Office of Children & Family Services, now, therefore, be it

RESOLVED, that the Commissioner of Social Services is hereby authorized to submit an application to the New York State Office of Children & Family Services for the 2021 Resource Allocation Plan and upon notification of approval of the availability of State funds, the Chair of the Board of Supervisors and the County Treasurer be, and hereby are, authorized to execute the Warren County Comprehensive Planning Resource Allocation Agreement for 2021 and any and all documents required to implement the Resource Allocation Plan, and all agreements within the scope of such plan to qualify Warren County for State reimbursement for youth programs in 2021.

Adopted by unanimous vote.

RESOLUTION NO. 428 OF 2021

Resolution introduced by Supervisors Driscoll, Frasier, Magowan, Shepler and Smith

AUTHORIZING AGREEMENT WITH COUNCIL FOR PREVENTION OF ALCOHOL AND SUBSTANCE ABUSE, INC. FOR THE YOUTH COURT PROGRAM

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Council for Prevention of Alcohol and Substance Abuse, Inc., 10 LaCross Street, Hudson Falls, New York 12839, to provide a Youth Court Program, for an amount not to exceed Sixty Thousand Dollars (\$60,000), for a term commencing January 1, 2021 and terminating December 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.7313 470 Youth Court, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 429 OF 2021

Resolution introduced by Supervisors Driscoll, Frasier, Magowan, Shepler and Smith

AUTHORIZING AGREEMENTS BETWEEN WARREN COUNTY AND THE TOWNS OF WARREN COUNTY FOR REIMBURSEMENT OF A PORTION OF THE COSTS FOR RECREATIONAL PROGRAMS

WHEREAS, the New York State Office of Children & Family Services provided an allocation to reimburse Warren County in an amount of Twenty-Two Thousand Seventy Dollars (\$22,070) for the year 2021 to be divided by the costs to the Towns for recreational programs, and

WHEREAS, the Commissioner of Social Services has requested that Warren County enter into individual agreements with each Town not to exceed the following amounts:

- | | |
|-------------------------------|--------------------------------|
| Town of Bolton - \$1,275 | Town of Chester - \$2,375 |
| City of Glens Falls - \$3,375 | Town of Hague - \$1,325 |
| Town of Horicon - \$1,375 | Town of Johnsbury - \$1,435 |
| Town of Lake George - \$1,435 | Town of Lake Luzerne - \$1,625 |
| Town of Queensbury - \$3,375 | Town of Stony Creek - \$1,325 |
| Town of Thurman - \$1,375 | Town of Warrensburg - \$1,775, |

now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to enter into individual Memorandums of Agreement with the Towns in the amounts as set forth above, in a form approved by the County Attorney, with funding for these agreements to be expended from Budget Code A.7312 470 - Special Delinquency Prevention, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 430 OF 2021

Resolution introduced by Supervisors Braymer, Magowan, Frasier, Bruno, Leggett, Smith and Thomas

INTRODUCING PROPOSED LOCAL LAW NO. 7 OF 2021, ENTITLED "SEPTIC INSPECTION UPON TRANSFER", AND AUTHORIZING PUBLIC HEARINGS THEREON

RESOLVED, that proposed Local Law No. 7 of 2021 entitled "Septic Inspection Upon Transfer", attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold two (2) public hearings on the matter of the adoption of said proposed Local Law No. 7 of 2021 which shall be held:

1. Through a special meeting of the Proposed Septic Inspection at Transfer Committee, to be held on November 17, 2021 at 7:00 p.m. at the Lake George Town Hall, 20 Old Post Road Lake George, NY 12845; and
2. During the next regular meeting of the Board of Supervisors, to be held on November 19, 2021 at 10:00 a.m. in the Supervisors' Room at the Warren County Municipal Center 1340 State Route 9 Queensbury, NY 12845

and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearings in the manner provided by law.

**COUNTY OF WARREN
LOCAL LAW NO. 7 OF 2021**

SEPTIC INSPECTION UPON TRANSFER

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Title. This Local Law shall be known as "Septic Inspection Upon Transfer" Law.

SECTION 2. Statutory Authority. Enactment of this County Law is pursuant to powers vested in the Warren County Board of Supervisors pursuant to the provisions of New York State County Law, New York State General Municipal Law, New York State Home Rule Law, and New York State Public Health Law.

SECTION 3. Intent and Findings. The intent of this County Law is to protect groundwater, surface water bodies and soils from contaminating exposure to excess nutrients and pollutants. Warren County finds that due to inadequate design, maintenance or operation, all septic systems have the potential to contribute pollution and harmful nutrients to the waters of Warren County. In addition, such septic systems pose a threat to public health with

particularly acute impacts upon the general public through contaminated drinking water and can create widespread negative environmental impacts impairing recreational opportunities and contaminating precious ecological resources within Warren County.

SECTION 4. Applicability. This County Law shall apply to all developed real property that is located within two hundred fifty feet (250) of the mean high water mark of the water bodies specified in Appendix A and services by an Onsite Wastewater Treatment System ("OWTS"), regardless of the distance of the OWTS from the water body, unless exempted by section H of this County Law. This County Law shall not apply in the City of Glens Falls, which has its own sanitary code enforcement office and few, if any, properties without sewer service. This County Law shall not apply in the Towns of Bolton, Queensbury, and any other municipality that maintain and enforce local laws regarding septic inspections upon transfer of real properties by the time of the effective date of this County Law. The County Law shall not apply to any municipality whose governing body passes a resolution to opt-out and not be subject to the provisions of this County Law prior to its effective date.

SECTION 5. Compliance Required. Except where specifically exempted by the provisions hereof, or otherwise exempted by the application of a Federal or State law, this County Law shall apply to all conveyances of real property title by deed or testamentary instrument transferring ownership of a developed real property serviced by a septic system where those premises are not exclusively serviced by a municipal sewer line and the septic system servicing the developed real property is located wholly or partially within Warren County, New York.

SECTION 6. Definitions. The following meaning shall be ascribed to the words or phrases specific to this County Law:

1. **Conveyance.** The transfer of ownership of real property by a deed instrument or by a testamentary instrument.
2. **Developed property.** Real property which has been altered from its natural state by the creation or addition of any buildings, structures, pavement, excavation, or other improvements.
3. **Qualified Inspector.** A natural person, corporation or similar business entity who:
 - a) by authority, certification or license "in good standing" granted by the State of New York is a professional engineer, or septic system engineer/designer, or
 - b) by current certification, training or licensing in the discipline(s) of septic system design, septic installation and/or septic inspection such inspector has been trained by the New York Onsite Wastewater Treatment Training Network, Inc. (OTN), or equivalent training recognized by the New York State Department of Health of the New York State Department of Environmental Conservation, or
 - c) by current certification, training or licensing such inspector is qualified in the discipline of home inspections encompassing training in septic system inspections issued by the New York State Department of State, Division of Licensing Services, or
 - d) by current certification, training or licensing in the discipline of septic system design or septic system inspections such inspector is approved or authorized by the New York State Department of Health or the New York State Department of Environmental Conservation.
4. **OWTS Inspection.** A professional assessment of an onsite waste water treatment system, occurring in advance of the transfer of ownership to real property by deed or testamentary instrument to a new owner being conducted

by a Qualified Inspector for the purposes of determining a septic system's substantial satisfactory performance in compliance with the applicable New York State Department of Health Appendix 75-A and any local municipal requirements then in effect at the time of the permitted installation of the septic system.

5. **Septic system.** Any self-contained, underground, onsite wastewater devices or processes designed or installed for the collection and treatment of household, commercial or industrial effluents and/or sewage and where a municipal sewer service connection is not utilized at the developed real property. Also referred to in this Local Law as an OWTS.
6. **Wastewater.** Any water discharged through a plumbing fixture to include, but not limited to, sewage and any water or waste from a device (e.g. water softener brine) which is produced in the house or property.

SECTION 7. Inspection Prior to Conveyance of Real Property:

1. Prior to any conveyance of developed real property where the property utilizes an On-site Wastewater Treatment System ("OWTS"), the OWTS shall be inspected by a Qualified Inspector who shall certify in a written inspection report to the Warren County Fire Prevention and Building Code Enforcement Department (referred to hereafter as the "Code Enforcement Department"), the pre-conveyance condition(s) of the inspected OWTS. The form for the written inspection report shall be available from the Code Enforcement Department. The Cost of the inspection shall be paid by the property owner.
2. The inspection report shall be on a form provided by the Code Enforcement Department shall include the following items:
 - a) The Location of the wastewater treatment system, including street address and tax map number of the developed real property.
 - b) A general description of the wastewater treatment system.
 - c) The dates of system construction and subsequent repairs or alterations to the system.
 - d) A list of the wastewater generating fixtures which discharge into the system, and the number of bedrooms on the property that are served by the OWTS.
 - e) A list of the distances from the property's seepage pits, leaching facilities from adjacent wells, and water bodies, if known.
 - f) For a system with a valid State Pollution Discharge Elimination System (SPDES) permit, a copy of the current permit.
 - g) Other information as may be necessary for the Code Enforcement Department to evaluate the written inspection report.
3. The OWTS inspection shall include a septic tank pump out by a New York State Department of Environmental Conservation registered septic hauler and all seepage pits and septic drain field distribution boxes accepting effluent from a septic tank must be uncovered and opened by the property owner or his or her agent prior to the inspection. The septic tank pump out and OWTS inspection shall be arranged by the property owner as early in the real property conveyance process as possible in order to secure an accurate and timely inspection of the OWTS.
4. The OWTS inspection shall utilize and conform to the rules, regulations, and standards promulgated by the New York State Department of Environmental

Conservation and the New York State Department of Health, and the training materials for the New York On-site Wastewater Treatment Training Network, and where applicable the Adirondack Park Agency, pertaining to the construction, operation, maintenance, and inspection of residential and commercial on-site wastewater treatment systems. The following minimum standards shall apply to each OWTS inspection:

- a) A residential OWTS shall be in substantial compliance with the APPENDIX 75A of the New York State Department of Health Waste Water Treatment Standards for Residential onsite wastewater treatment systems and any local municipal requirements then in effect at the time of the permitted installation of the septic system.
 - b) Where required by law, an OWTS shall be in compliance with any New York State Pollutant discharge Elimination System (SPDES) Permit or permit issued by New York State Department of Health issued for the real property.
 - c) Where an OWTS has been determined after an inspection to be failing or inadequate, the Qualified Inspector shall notify the Code Enforcement Department the Code Enforcement Department shall issue a written notice of violation and order to remedy to the real property owner, a copy of said written notice of violation and order to remedy shall also be sent to the Town where the OWTS is located. A compliance agreement between the Code Enforcement Department and the record owner, demonstrating a plan to correct each OWTS failure or deficiency shall be required prior to the conveyance of real property. The remediation plan shall be prepared by the record owner of real property or the owner's designee, vendee or consultant. Implementation of the remediation plan may require state and/or local approval, including approval from the local Board of Health where the OWTS is located. In addition, implementation of the remediation plan may require a septic system that is designed by a licensed engineer per state and/or local requirements. Warren County Building Codes Department may engage an engineering consultant to review the remediation plan. The cost of an engineer's review and report, in the furtherance of resolving a notice of violation and order to remedy shall be at the expense of the record owner of the property unless otherwise allocated between the parties to the real property conveyance. The County shall be entitled to reimbursement for the engineer's review and report in resolving a notice of violation and order to remedy prior to the issuance of any Certificate of Satisfactory Septic Inspection.
5. No transfer of title of any developed real property subject to this County Law shall be considered complete and in compliance with the requirements of this County Law, until and unless:
- a) the owner/seller/transferor has obtained, from the Code Enforcement Department a Certificate of Satisfactory Septic Inspection demonstrating satisfactory compliance with this County Law, or
 - b) the owner/seller/transferor has obtained a variance from any requirement imposed hereunder issued by the County in accordance with the provisions of this County Law, or
 - c) the owner/seller/transferor has obtained a written approval for a deferral issued by the Code Enforcement Department in accordance with the provisions of this County Law, or

- d) the conveyance is exempt from the pre-closing real property conveyance inspection requirements and the owner/seller/transferor qualifies within all applicable provisions for exemption as set forth in this County Law.
6. It shall be a violation of this County Law not to substantially conform to the OWTS inspection requirements specified herein. After the fact compliance in conformity with the requirements of this County Law shall be the obligation of the new owner of record of the real property whereby in good faith and under circumstances of oversight, lack of notice or other legitimate reason a pre-closing OWTS inspection and satisfactory result did not occur prior to a real estate closing and transfer of title. Under such circumstances the new owner of the real property shall comply within one hundred twenty (120) days after notification from the County specifying all compliance requirements. Failure to comply with the requirements of this County Law shall constitute a violation.
7. Upon receiving proof of a satisfactory OWTS inspection, Code Enforcement Department shall issue in the name of the current property owner a written Certificate of Satisfactory Septic Inspection confirming that the OWTS has been inspected and the results of such inspection are in substantial conformity with the requirements of this County Law. A copy of said Certificate of Satisfactory Septic Inspection shall also be sent to the Town where the OWTS is located. Issuance of such a written certification dated within three years prior to the actual conveyance of the developed real property shall constitute presumptive proof of compliance with this County Law.

SECTION 8. Exemption and/or Deferrals. Conveyances of developed real property may be eligible exempt of eligible for a deferral from the provisions of this County Law in the following situations identified below:

1. When the real property to be conveyed is not intended to be inhabited, and the owner plans to demolish each structure served by an existing OWTS, the property owner may receive an exemption from this Law. To qualify for an exemption under these circumstances the property owner (or purchaser) shall provide a signed, notarized affidavit to the Code Enforcement Department certifying that:
 - a) any existing structure on the real property will not be inhabited and each dwelling shall be demolished with no plans to rebuild, or
 - b) the structure(s) on the real property will not be inhabited, will be demolished and rebuilt in conformity with current OWTS requirements. A copy of the building permit application providing adequate detail sufficient to demonstrate a proposed compliant OWTS must accompany the affidavit.
2. A temporary deferral of the time requirements for an OWTS inspection or post inspection, repair or replacement may be authorized in writing by the Code Enforcement Department due to winter weather conditions or other constraints. To obtain a temporary deferral, the new owner/transferee must submit an affidavit to the Code Enforcement Department a notarized affidavit promising to obtain a complete and satisfactory OWTS inspection within six (6) months after the date of the conveyance of the real property.
3. Where the real property with an OWTS system is being conveyed from the County of Warren, a trustee in bankruptcy, a court appointed receiver, a court appointed referee, or upon execution by a judgment creditor in a Sheriff's sale,

the new owner, purchaser or transferee, shall assume the obligations imposed by this County Law and compliance shall be required within six (6) months after the recording of the instrument of conveyance.

4. An OWTS inspection shall not be required as a pre-requisite to any conveyance when the Code Enforcement Department records contain an exiting Certificate of Satisfactory Septic Inspection, or other OWTS inspection record of the developed real property's OWTS system having satisfied all of the requirements of this County Law, or a septic permit issued and approved and on file with the applicable local municipality evidencing satisfactory inspection or new installation, within a period of three (3) years prior to the date of the proposed conveyance of the same property.
5. Where there is an existing OWTS on developed real property and the existing OWTS will be terminated, and the developed real property is to be connected to an existing and available municipal sewer service, and the municipal sewer service connection shall occur prior to or simultaneously with the conveyance of the real property, no OWTS Inspection shall be required and the property owner shall undertake a prompt removal of all existing OWTS components, and prompt remediation of the real property and structures so that the OWTS cannot be used in the future.
6. Where there is an existing OWTS on developed real property that is located within two hundred fifty feet (250') of the mean high water mark of the water bodies specified in Appendix A, but the OWTS itself is located more than 250' from the mean high water mark of the waterbody, then an OWTS Inspection shall not be required provided that the property owner submits to the Code Enforcement Department a letter from a licensed engineer certifying that the OWTS is more than 250' from the mean high water mark of any waterbody specified in Appendix A.

Upon a failure to complete any required OWTS inspection; or any failure to complete all OWTS repairs/installation requirements identified by the OWTS inspection within the time specified or any subsequent deadline extended in writing by the Code Enforcement Department, the County may pursue all enforcement opportunities available to the County, including all remedies available in law or equity.

SECTION 9. Failure of OWTS. The inspected OWTS shall be deemed to be failing or be a substantial failure and/or the OWTS shall be considered a substantially non-compliant OWTS if the OWTS fails to meet the New York State Department of Health and/or New York State Department of Environmental Conservation standards for an OWTS of the kind inspected. A non-compliant or substantially unsatisfactory OWTS includes the following examples:

1. Lack of a pre-treatment vessel (e.g. no septic tank, no aerobic treatment unit, no ETU, etc.) prior to effluent discharge to any subsurface treatment (soil treatment area or absorption field);
2. Where there is a discharge of effluent directly or indirectly to the ground's surface, with surface breakouts, ponding or saturated soil areas;
3. Where there is a direct pipe surface discharge of grey water (into a drywell, over an embankment, into a roadside ditch or stream/tributary, etc.);
4. Where a dye test results in the presence of dye on the ground surface or found in an adjacent/downstream water body;

5. Where there is a backup of sewage into the dwelling, building, septic tank or facility as a result of a system overload or malfunction, or a clogged soil treatment area;
6. Where the existing septic tank requires pumping more than four times per year and/or sewage, septage or effluent is observed upon inspection flowing back into the septic tank from the secondary treatment area during pump out;
7. The presence of a metal septic tank;
8. The presence of a cesspool, defined as a covered hole or pit used to receive untreated sewage from any occupied structure being utilized as a primary source of wastewater disposal;
9. The presence of a holding tank that discharges effluent to surrounding sub-surface areas;
10. Where a septic tank, seepage pit, enhanced treatment unit (ETU) or soil treatment area (STA) upon inspection is found to be discharging to any outlet;
11. Every substantial failure or substantial non-conformity with the requirements of New York State Department of Health Appendix 75A or local municipal regulations, such as if the size of the septic tank is less than 75% of the required capacity, or if a setback from the OWTS to surface waters, wells or buildings is less than 75% of the required distances;
12. Every substantial failure or substantial non-conformity with the requirement of a validly issued and current SPDES permit or New York State Department of Health approval permit.

SECTION 10. Access to Parcel for Inspection. The Code Enforcement Department, upon reasonable notice and during regular business hours, unless required by emergency circumstances, shall be presumed to be authorized by the real property owner to enter the premises in order to determine compliance with this County Law.

SECTION 11. Administrative Review. Appeals of any written determination of any County official or their agents and/or requests for a variance from the strict application of the requirements of this County Law shall be considered by the County Facilities Committee ("Committee") or, if said committee does not exist, then the committee responsible for oversight of the Code Enforcement Department shall consider appeals and requests for a variance from the strict application of this County Law.

1. An administrative appeal shall be presented within sixty (60) days after the determination to be appealed is issued. The written appeal or request for a variance shall state the grounds for the relief sought (note that this County Law is not intended to authorize the Committee to grant variances from the requirements of New York State Department of Health Appendix 75A or local municipal regulations). Each appeal and variance request submitted to the Committee shall be served upon the Code Enforcement Department by mail to: Administrator, Warren County Fire Prevention and Building Code Enforcement Department, Warren County Human Services Building, 1340 Route 9, Lake George, New York 12845. There is no fee for submitting an appeal or a request for a variance.
2. The Committee shall conduct a public hearing, upon ten (10) days public notice to all owners of record owning real property within five hundred feet of the subject property. Such notice shall be by first class mail and may include a notice sent by email.
3. The Committee shall consider all relevant information, submitted by the applicant, all relevant environmental impacts, any relevant information obtained

from the Code Enforcement Department, and any comments from the public. The Committee may take into consideration the age of the existing OWTS, whether the system appears to be satisfactorily functioning, its proximity to any water body, watercourse or stream, the circumstances concerning the appeal, the effect, if any, upon nearby real properties, the practical difficulties in strictly complying with the requirements of the County Law, any undue hardship to the property owner and all other matters relevant to the issue as determined by the Committee.

4. In evaluating appeals or requests for variances, the applicant shall be required to demonstrate by a preponderance of the evidence that the enforcement of any specific provision of this County Law imposes a practical difficulty or undue hardship upon the applicant's developed real property.
5. If additional information is required, the Committee may direct a subsequent inspection of the OWTS at issue.
6. The Committee's decision shall be considered a final determination subject to further appeal pursuant to an Article 78 proceeding in any court of competent jurisdiction.
7. Duties imposed upon owners of real property by the application of this County Law shall not be considered delegable or transferable to any third party unless expressly provided for herein or consented to by a resolution of the Committee.

SECTION 12. Notice of Violation and Penalties.

1. The Code Enforcement Department is authorized to administer and enforce this County Law. If an OWTS fails an inspection, the Code Enforcement Department shall issue in writing to the developed real property owner of record, a notice of violation and order to remedy the failing condition. Such notice and order shall specify the violation and grant such time as may be reasonably necessary to achieve compliance before a proceeding to compel compliance shall be commenced.
2. In the event that any developed real property owner or occupant of the developed real property is issued a notice of violation and order to remedy, or a subsequent real property owner is deemed to be in violation of this County Law, in either case, each specific allegation of a failure to comply shall constitute a separate violation.
3. Each violation of any provision of this County Law shall constitute a separate violation, punishable by a fine not to exceed Five Hundred Dollars (\$500.00). Each month any violation continues after service of a notice of violation and order to remedy upon the responsible person(s) such offense shall constitute a separate violation when separately charged. The civil penalties provided by this subdivision shall be recoverable in an action or proceeding commenced in the name of Warren County on its own initiative or at the request of the Administrator of the Department of Fire Prevention and Building Code Enforcement.
4. An action or proceeding in the name of Warren County may be commenced in any court of competent jurisdiction to compel compliance with or restrain by injunction the violation of this local law. Such remedy shall be in addition to penalties otherwise prescribed by law.

SECTION 13. Severability. Where any clause, sentence, paragraph subdivision, section, or part of this County Law or the application thereof to any person, individual,

corporation, firm, partnership, entity, or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, and such adjudication shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, or part of this County Law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

SECTION 14. Effective Date. This County Law shall take effect on June 1, 2022.

**APPENDIX A
LIST OF WATER BODIES**

1. Lake George
2. Schroon Lake
3. Schroon River
4. Brant Lake
5. Loon Lake
6. Lake Luzerne
7. Hudson River
8. Friends Lake

Roll Call Vote:

Ayes: 720

Noes: 280 Supervisors McDevitt, Dickinson, Strough and Wild

Absent: 0

Adopted.

RESOLUTION NO. 431 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

**INTRODUCING PROPOSED LOCAL LAW NO. 8 OF 2021, ENTITLED
"A LOCAL LAW AMENDING LOCAL LAW NO. 2 OF 2021, ESTABLISHING
THE OFFICE OF EMERGENCY SERVICES FOR WARREN COUNTY",
AND AUTHORIZING A PUBLIC HEARING THEREON**

RESOLVED, that proposed Local Law No. 8 of 2021 entitled "A Local Law Amending Local Law No. 2 of 2021, Establishing the office of Emergency Services for Warren County", attached hereto and made a part hereof, be , and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Room in the Warren County Municipal Center on the 19th day of November, 2021, at 10:00 a.m. on the matter of the adoption of said proposed Local Law No. 8 of 2021, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN
LOCAL LAW NO. 8 OF 2021**

**A LOCAL LAW AMENDING LOCAL LAW NO. 2 OF 2021,
ESTABLISHING THE OFFICE OF EMERGENCY SERVICES FOR WARREN COUNTY**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Title. This Local Law shall be known as “A Local Law Amending Local Law No. 2 of 2021, Establishing the Office of Emergency Services for Warren County.”

SECTION 2. Legislative Intent and Purpose. The Warren County Board of Supervisors desires to amend Local Law No. 2 of 2021, to remove language requiring Warren County Board of Supervisors approval of certain personnel appointments, including the appointment of the Hazardous Materials/WMD Coordinator, which is created through this law, and removing the Fire Coordinator oversight of the Warren County Cause and Origin Team.

SECTION 3. Enactment Authority. This Local Law is enacted under the authority of Section 10 of the Municipal Home Rule of New York State.

SECTION 4. Establishment of the Office of Emergency Services. There is hereby created in Warren County the Office of Emergency Services, which shall contain the following County functions: Natural Disaster and Civic Defense; Fire Coordination; and Emergency Medical Services Coordination.

SECTION 5. Director. There is hereby established the position of Director of the Office of Emergency Services (hereinafter referred to as “Director”), as the administrative head of the Office of Emergency Services. The Director shall be appointed by the Board of Supervisors in accordance with any requirement of the Civil Service Law or rule or any other State or Federal Laws or rules that may apply. The Director shall be appointed by a majority of all members of the Warren County Board of Supervisors and shall serve at the pleasure of the Board of Supervisors.”

SECTION 6. Section 6 of Local Law No. 2 of 2021 is hereby amended to read as follows:

“**SECTION 6. Director’s Duties/Powers.** The Director shall:

- a) be responsible for the administration and provision of services for all functions of the Office of Emergency Services, and
- b) have all the powers and perform the duties conferred or imposed by law upon a head of Natural Disaster and Civil Defense, except that nothing contained herein shall prevent or limit the right of the Director to delegate and/or assign such duties and responsibilities as herein provided or contemplated unless prohibited by federal or state law, rule or regulation.
- c) may act as Chairperson of the Local Emergency Planning Council [LEPC].
- d) have the power of appointment for the positions created by the Board of Supervisors.
- e) have such other duties as the Warren County Board of Supervisors may prescribe.”

SECTION 7. Section 7 of Local Law No. 2 of 2021 is hereby amended to read as follows:

“**SECTION 7. Emergency Services Coordinator.** There is hereby established a position of Emergency Services Coordinator, who shall be appointed by the Director and shall be acting administrative head of the Office of Emergency Services in the event of the absence of the Director

or the inability of the Director to perform and exercise the powers and duties of the office. The Emergency Services Coordinator shall have such duties and powers as the Director may assign and/or delegate.”

SECTION 8. Section 8 of Local Law No. 2 of 2021 is hereby amended to read as follows:

“SECTION 8. Office Personnel. Personnel assigned to the Office of Emergency Services shall include: Fire Coordinator; Deputy Fire Coordinators; EMS Coordinator; Deputy EMS Coordinators; Hazardous Materials W.M.D. Coordinator; and an Office Specialist. The Director shall have such additional staff and personnel as the Board of Supervisors shall, from time to time determine. The Fire Coordinator shall have all the powers and perform the duties conferred or imposed by law upon a Fire Coordinator pursuant to County Law section 225-a.”

SECTION 9. Severability. If any provision of this Local Law or the application of such provision to any person, body, or circumstances shall be held invalid, the remainder of this Local Law or the application of such provision to persons, bodies or circumstances other than those concerning which it shall have been held invalid shall not be affected thereby.”

SECTION 10. Effective Date. This Law shall be effective immediately upon filing with the Secretary of State as provided by the law.

SECTION 11. Prior Local Laws Amended and/or Superseded. This Local Law amends and supersedes Warren County Local Law No. 2 of 2021 “A Local Law Amending Local Law No. 5 of 2009, Establishing the Office of Emergency Services for Warren County”. Adopted by unanimous vote.

RESOLUTION NO. 432 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AWARDING BID AND AUTHORIZING AGREEMENT WITH NEMER CHRYSLER JEEP DODGE RAM, LLC FOR PROPRIETARY DEALER ONLY REPAIRS FOR VARIOUS DODGE, CHRYSLER AND JEEP MAKES AND MODELS (WC 38-21)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Proprietary Dealer Only Repairs for Various Dodge, Chrysler and Jeep Makes and Models (WC 38-21), and

WHEREAS, the bids were opened on July 15, 2021 and the Sheriff has recommended that the bid be awarded to Nemer Chrysler Jeep Dodge Ram, LLC, located at 728 Quaker Road, Queensbury, New York 12804, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Nemer Chrysler Jeep Dodge Ram, LLC, located at 728 Quaker Road, Queensbury, New York 12804, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Nemer Chrysler Jeep Dodge Ram, LLC relative to Proprietary Dealer Only Repairs for Various Dodge, Chrysler and Jeep Makes and Models, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 38-21), for a term commencing upon execution by both parties and terminating on September 30, 2022, with the option for one (1) additional one (1) year term upon mutual agreement of the parties, at the prices defined in the attached Schedule “A,” and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3110 441 Sheriff’s Law Enforcement, Auto-Supplies & Repair.

WARREN COUNTY BID TABULATION SHEET

<p>BID NO: WC 38-21 ITEM(S): PROPRIETARY DEALER ONLY REPAIRS FOR VARIOUS DODGE, CHRYSLER AND JEEP MAKES AND MODELS DATE: JULY 15, 2021 TIME: 3:00 PM.</p>	<p>NAME & ADDRESS OF BIDDER Nemer Chrysler Jeep Dodge Ram, LLC Attn: Ron Pliscosfsky 728 Quaker Rd Queensbury, NY Ph: 518-793-2571 Fx: 518-793-1245</p>
<p>DESCRIPTION OF ITEM</p>	<p>BID PRICE</p>
<p>Hourly Rate: Mechanic</p>	<p>\$109.95</p>
<p>Materials/Parts Furnished: Percent Mark-Up Over Cost</p>	<p>30%</p>
<p>BID AWARDED TO: √</p>	<p>RESOLUTION NO.: xx of 2021</p>
<p>JULIE A. BUTLER, PURCHASING AGENT</p>	<p>TERM: Commencing upon execution of Agreement and terminating September 30, 2022</p>

Adopted by unanimous vote.

RESOLUTION NO. 433 OF 2021
Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier
and Shepler

**AMENDING RESOLUTION NO. 329 OF 2021, AUTHORIZING AGREEMENTS AND
MEMORANDUMS OF UNDERSTANDING WITH VARIOUS AGENCIES/DEPARTMENTS
CONCERNING STOP-DWI PROGRAM - TRAFFIC SAFETY, TO CHANGE THE
COMMENCEMENT DATE**

WHEREAS, pursuant to Resolution No. 329 of 2021, Warren County authorized the continued contractual relationship with the following agencies/departments for various STOP-DWI programs and activities, in the amounts set forth below, for a term commencing upon execution by both parties and terminating December 31, 2021, with the option for two (2) additional one (1) year terms

<u>AGENCIES/DEPARTMENTS/ADDRESS</u>	<u>AMOUNT NOT TO EXCEED</u>
City of Glens Falls	\$44,375.00
Glens Falls Police Department 42 Ridge Street Glens Falls, NY 12801	
Warren County District Attorney's Office Warren County Municipal Center 1340 State Route 9 Lake George, NY 12845	\$28,875.00
Warren County Probation Department Warren County Municipal Center 1340 State Route 9 Lake George, NY 12845,	\$26,250.00

and

WHEREAS, the Public Safety Committee approved a request to change the commencement date to January 1, 2021, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute amended memorandums of understanding with the agencies/departments listed above to change the commencement date of the agreements to January 1, 2021, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 329 of 2021 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 434 OF 2021
Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier
and Shepler

**AUTHORIZING MEMORANDUMS OF UNDERSTANDING WITH THE WARREN COUNTY
SHERIFF'S OFFICE CONCERNING STOP-DWI PROGRAM - TRAFFIC SAFETY**

October 15, 2021

1061

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into a memorandum of understanding with the Warren County Sheriff's Office for various STOP-DWI programs and activities, (the previous memorandums of understanding being authorized by Resolution No. 590 of 2019), in the amount set forth below, for a term commencing January 1, 2021 and terminating December 31, 2021, with the option for two (2) additional one (1) year terms, in a form approved by the County Attorney:

<u>AGENCIES/DEPARTMENTS/ADDRESS</u>	<u>AMOUNT NOT TO EXCEED</u>
Warren County Sheriff's Office 1400 State Route 9 Lake George, NY 12845,	\$44,375.00

and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3315 470 STOP-DWI Program, Contract.
Adopted by unanimous vote.

RESOLUTION NO. 435 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AGREEMENTS AND MEMORANDUMS OF UNDERSTANDING WITH VARIOUS AGENCIES/DEPARTMENTS CONCERNING THE NEW YORK STATE STOP-DWI FOUNDATION'S HIGH VISIBILITY ENGAGEMENT CAMPAIGN

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute agreements and memorandum of understanding with the following agencies/departments for the New York State STOP-DWI Foundation's High Visibility Engagement Campaign, in the amounts set forth below, for a term commencing October 1, 2021 and terminating September 30, 2022, with the option for two (2) additional one (1) year terms, in a form approved by the County Attorney:

<u>AGENCIES/DEPARTMENTS/ADDRESS</u>	<u>AMOUNT NOT TO EXCEED</u>
Warren County Sheriff's Office 1400 State Route 9 Lake George, NY 12845	\$15,000.00
Glens Falls Police Department 42 Ridge Street Glens Falls, NY 12801,	\$15,000.00

and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3315 470 STOP-DWI Program, Contract.
Adopted by unanimous vote.

RESOLUTION NO. 436 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING AN AGREEMENT WITH THE THURMAN VOLUNTEER FIRE DEPARTMENT FOR USE OF THE COUNTY MOTOR FUEL SYSTEM

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Thurman Volunteer Fire Department for use of the County Motor Fuel System, at no cost to the County, for a term commencing November 1, 2021 and terminating upon thirty (30) days written notice by either party, in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 437 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AWARDING BID AND AUTHORIZING AGREEMENT WITH GALUSHA & SONS, LLC FOR HORICON AVENUE OVER FINKLE BROOK CULVERT/BRIDGE REPLACEMENT, TOWN OF BOLTON, WARREN COUNTY, NY (WC 31-21)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Horicon Avenue over Finkle Brook Culvert/Bridge Replacement, Town of Bolton, Warren County, NY (WC 31-21), and

WHEREAS, the bids were opened on July 15, 2021 and the Superintendent of Public Works has recommended that the bid be awarded to Galusha & Sons, LLC, located at 426 Dix Avenue, Queensbury, New York 12804, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Galusha & Sons, LLC, located at 426 Dix Avenue, Queensbury, New York 12804, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Galusha & Sons, LLC relative to Horicon Avenue over Finkle Brook Culvert/Bridge Replacement, Town of Bolton, Warren County, NY, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 31-21), for a term commencing upon execution by both parties and terminating upon completion of services, at the prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H.384.9550 280 CR 11 Over Finkle Brook Culvert Replacement, Capital Projects, Projects.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC31-21 ITEMS: HORICON AVENUE OVER CLYDE CREEK BRIDGE REPLACEMENT - TOWN OF COUNTY, NY DATE: JULY 15, 2021 TIME: 3:00 PM	NAME & ADDRESS OF BIDDER Galusha & Sons, LLC. Attn: Scott Howe 426 Dix Avenue Queensbury, NY 12804 Ph: 518-761-0400	NAME & ADDRESS OF BIDDER Prime Highway Contractors, LLC. Attn: Linda Isabelle 50 Colvin Avenue - Suite 103 Albany, NY 12206 Ph: 518-459-4040	NAME & ADDRESS OF BIDDER Luck Bro's, Inc. Attn: Jeffrey Luck 73 Trade Road Plattsburgh, NY 12901 Ph: 518-561-4321
BID AWARDED TO: ✓			
RESOLUTION NO. XX OF 2021 TERM: The work will be substantially completed within 120 days after the date when contract times commence to run as provided in paragraph 14.04 of the General Conditions and ready for final payment in accordance with section 14.07 of the General Conditions within 134 days after the date when the Contract Times commence to run.			
JULIE A. BUTLER, PURCHASING AGENT			
DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE
TOTAL BID FOR ALL UNIT PRICES:	\$712,482.77	\$734,881.00	\$749,597.72
LINE ITEM BREAKDOWN:			
CLEARING & GRUBBING:	\$8,818.00	\$10,000.00	\$10,805.43
REMOVING EXISTING SUPERSTRUCTURES:	\$1,953.00	\$15,000.00	\$4,437.76
REMOVAL OF SUBSTRUCTURES:	\$85.82	\$25.00	\$171.20
UNCLASSIFIED EXCAVATION & DISPOSAL:	\$26.95	\$30.00	\$3,252.20
EMBANKMENT IN PLACE:	\$13.94	\$15.00	\$10,983.75
SELECT GRANULAR FILL:	\$51.37	\$60.00	\$1,534.50
SELECT STRUCTURAL FILL:	\$26.92	\$65.00	\$9,747.50
CONTROLLED LOW STRENGTH MATERIAL:	\$258.00	\$600.00	\$294.99
STRUCTURE EXCAVATION:	\$8.46	\$24.00	\$17.37
TRENCH & CULVERT EXCAVATION:	\$61.94	\$40.00	\$60.01
GEO-TEXTILE STABILIZATION:	\$6.34	\$2.00	\$2.88

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 31-21 ITEM(S): HORIZON AVENUE OVER FINLEY BROOK CULVERT BRIDGE TOWN OF ROSELAND, WARREN COUNTY, NY DATE: JULY 15, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
PREFABRICATED COMPOSITE STRUCTURAL DRAIN:	\$45.63	\$5,019.30	\$12.00
SEED & MULCH - TEMP:	\$0.62	\$378.20	\$1.00
ROLLED EROSION CONTROL PRODUCT, CLASS I TYPE C, SHORT TERM:	\$2.90	\$1,769.00	\$2.00
SEDIMENT FILTER LOG 12 INCH:	\$5.41	\$1,623.00	\$9.00
SUBBASE COURSE, TYPE 2:	\$56.47	\$10,729.30	\$68.00
PLANT PRODUCTION QUALITY ADJUSTMENT TO HMA ITEMS:	\$70.00	\$840.00	\$70.00
12.5 FT SUPERPAVE HMA, 80 SERIES COMPACTION:	\$190.97	\$10,121.41	\$105.00
19 FT SUPERPAVE HMA, 80 SERIES COMPACTION:	\$139.71	\$9,919.41	\$103.00
37.5 FT SUPERPAVE HMA, 80 SERIES COMPACTION:	\$162.86	\$16,937.44	\$100.00
STRAIGHT TACK COAT:	\$7.33	\$3,254.85	\$6.00
ASPHALT PAVEMENT JOINT ADHESIVE:	\$9.21	\$1,934.10	\$3.00
COFFERDAM (TYPE 2):	\$10,200.00	\$10,200.00	\$1,000.00
COFFERDAM (TYPE 2):	\$10,368.00	\$10,368.00	\$1,000.00
COFFERDAM (TYPE 2):	\$4,323.00	\$4,323.00	\$1,000.00
CONCRETE FOR STRUCTURES, CLASS HP (REINFORCEMENT INCLUDED & NO BAR LIST IN PLANS):	\$2,180.35	\$61,049.80	\$730.00
FOOTING CONCRETE, CLASS HP (REINFORCEMENT INCLUDED & NO BAR LIST IN PLANS):	\$625.26	\$59,399.70	\$730.00
REINFORCED CONCRETE SPAN UNITS:	\$1,186.89	\$129,371.01	\$1,350.00
			\$12.29
			\$3.05
			\$2.26
			\$7.77
			\$38.17
			\$70.00
			\$129.64
			\$124.73
			\$121.55
			\$5.57
			\$6.05
			\$2,077.07
			\$5,192.67
			\$2,077.07
			\$1,625.80
			\$923.40
			\$1,141.61

Galusha & Sons, LLC.
Attn: Scott Howe
426 Dix Avenue
Queensbury, NY 12804
Ph: 518-761-0400

Prime Highway Contractors, LLC.
Attn: Linda Isibelle
50 Colvin Avenue - Suite 103
Albany, NY 12206
Ph: 518-459-4040

Luck Bro's, Inc.
Attn: Jeffrey Luck
73 Trade Road
Plattsburgh, NY 12901
Ph: 518-561-4321

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 31-21 ITEM(S): HORICON AVENUE OVER FUNKLE BROOK NEW BRIDGE TOWN OF HORICON, WARREN COUNTY, NY DATE: JULY 15, 2021 TIME: 3:00 PM	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
STEEL BRIDGE RAILING (THREE RAIL):	\$316.80	\$23,443.20	\$288.00
TRANSITION BRIDGE RAILING:	\$248.05	\$27,285.50	\$226.00
SHEET-APPLIED WATERPROOFING MEMBRANE:	\$6.27	\$4,740.12	\$2.00
REINFORCED CONCRETE PIPE CLASS III, 15" DIAMETER:	\$122.65	\$6,745.75	\$125.00
REINFORCED CONCRETE PIPE END SECTIONS, 15" DIAMETER:	\$1,783.00	\$3,566.00	\$2,300.00
BOX BEAM RAILING:	\$78.10	\$5,623.00	\$71.00
BOX BEAM GUIDE RAILING (SHOP BENT OR SHOP MITTERED):	\$137.50	\$1,650.00	\$125.00
BOX BEAM END PIECE:	\$797.50	\$1,595.00	\$725.00
BOX BEAM GUIDE RAIL END ASSEMBLY, TYPE IIA	\$2,863.00	\$5,126.00	\$2,330.00
REMOVING & DISPOSING BOX BEAM GUIDE RAILING:	\$5.90	\$627.00	\$3.00
PLANT PRODUCTION QUALITY ADJUSTMENT TO HMA SIDEWALK ITEMS	\$70.00	\$70.00	\$70.00
HMA SIDEWALKS, DRIVEWAYS & BIKE/CLIP PATHS, AND VEGETATION CONTROL STRIPS:	\$263.43	\$4,214.88	\$150.00
TOPSOIL- ROADSIDE:	\$68.13	\$4,769.10	\$65.00
TURF ESTABLISHMENTS - ROADSIDE:	\$0.79	\$481.90	\$2.00
LIVE CUTTINGS PLANTINGS:	\$25.40	\$1,016.00	\$12.00
BASIC WORK ZONE TRAFFIC CONTROL:	\$9,549.00	\$9,549.00	\$40,000.00
TYPE III CONSTRUCTION BARRICADE W LIGHTING:	\$444.50	\$2,667.00	\$300.00
			\$300.08
			\$22,203.70
			\$237.15
			\$3,704.40
			\$4,083.75
			\$1,066.04
			\$64.39
			\$174.08
			\$781.75
			\$1,563.50
			\$5,314.46
			\$678.30
			\$70.00
			\$222.14
			\$145.19
			\$10,163.30
			\$1,506.70
			\$16.80
			\$68,623.73
			\$174.02

Luck Bro's, Inc.
Attn: Jeffrey Luck
73 Trade Road
Plattsburgh, NY 12901
Ph: 518-561-4321

Prime Highway Contractors, LLC.
Attn: Linda Isabelle
50 Colvin Avenue - Suite 103
Albany, NY 12206
Ph: 518-459-4040

Galusha & Sons, L.L.C.
Attn: Scott Howe
426 Dix Avenue
Queensbury, NY 12246
Ph: 518-761-0400

WARREN COUNTY BID TABULATION SHEET

<p>BID NO: WC 31-21 ITEM(S): HORIZON AVENUE OVER FUNCTION: BRIDGE LOCATION: WARREN TOWN OF BOULTON, WARREN COUNTY, NY DATE: JULY 15, 2021 TIME: 3:00 PM.</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>
<p>TEMPORARY POSITIVE BARRIER (PINNING PROHIBITED);</p>	<p>\$965.60</p>	<p>\$18.00</p>	<p>\$2,793.60</p>
<p>STONE FILLING (LIGHT);</p>	<p>\$139.79</p>	<p>\$80.00</p>	<p>\$718.80</p>
<p>STONE FILLING (MEDIUM);</p>	<p>\$60.59</p>	<p>\$85.00</p>	<p>\$22,181.25</p>
<p>EXTRA HEAVY RIP RAP;</p>	<p>\$282.00</p>	<p>\$105.00</p>	<p>\$394.80</p>
<p>BEDDING MATERIAL, TYPE 1;</p>	<p>\$86.00</p>	<p>\$60.00</p>	<p>\$3,286.92</p>
<p>NATIVE STREAM BED MATERIAL;</p>	<p>\$46.85</p>	<p>\$60.00</p>	<p>\$6,448.95</p>
<p>ROCK OR CROSS VANES;</p>	<p>\$120.56</p>	<p>\$110.00</p>	<p>\$19,364.80</p>
<p>SURVEY OPERATIONS;</p>	<p>\$8,515.00</p>	<p>\$20,000.00</p>	<p>\$5,227.71</p>
<p>CUTTING PAVEMENT;</p>	<p>\$6.00</p>	<p>\$2.00</p>	<p>\$85.60</p>
<p>WHITE PAINT REFLECTORIZED STRIPES - 15 MILS;</p>	<p>\$1.82</p>	<p>\$1.50</p>	<p>\$2,331.00</p>
<p>YELLOW PAINT REFLECTORIZED STRIPES - 15 MILS;</p>	<p>\$1.82</p>	<p>\$1.50</p>	<p>\$2,331.00</p>
<p>DELINEATOR, SNOW FLOWING MARKERS, SUPPLEMENTARY;</p>	<p>\$27.50</p>	<p>\$25.00</p>	<p>\$88.50</p>
<p>STEEL POST, 1.1 INØ;</p>	<p>\$82.50</p>	<p>\$75.00</p>	<p>\$232.64</p>
<p>AIR RELEASE VALVE / BLOW OFF ASSEMBLY;</p>	<p>\$1,050.00</p>	<p>\$500.00</p>	<p>\$825.57</p>
<p>DUCTILE IRON CEMENT LINED WATER PIPE, 10";</p>	<p>\$348.50</p>	<p>\$160.00</p>	<p>\$34,678.62</p>
<p>BOLTED SLEEVE TYPE COUPLING, 10";</p>	<p>\$834.50</p>	<p>\$600.00</p>	<p>\$559.68</p>
<p>IRON WATER MAIN FITTINGS (10"-16");</p>	<p>\$4.47</p>	<p>\$6.00</p>	<p>\$6,127.00</p>
<p>WEDGE TYPE MECHANICAL RESTRAINT GLANDS, 10";</p>	<p>\$299.60</p>	<p>\$150.00</p>	<p>\$1,996.32</p>
<p>TEMPORARY WATER SERVICE FOR WATER MAIN INSTALLATION;</p>	<p>\$4,190.00</p>	<p>\$10,000.00</p>	<p>\$13,307.44</p>

Galusha & Sons, LLC.
 Attn: Scott Howe
 426 Dix Avenue
 Queensbury, NY 12804
 Ph: 518-761-0400

Prime Highway Contractors, LLC.
 Attn: Linda Isabelle
 50 Colvin Avenue - Suite 103
 Albany, NY 12206
 Ph: 518-459-4040

Luck Bro's, Inc.
 Attn: Jeffrey Luck
 73 Trade Road
 Plattsburgh, NY 12901
 Ph: 518-561-4321

WARREN COUNTY BID TABULATION SHEET

<p>BID NO: WC 31-21 FIRM(S): HORIZON AVENUE OVER CLUNKER BROOK CUNYVILLE NEW YORK STATE TOWN OF ROLIION - WARREN COUNTY, NY DATE: JULY 15, 2021 TIME: 3:00 PM.</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	
	<p>Galusha & Sons, LLC. Attn: Scott Howe 426 Dix Avenue Queensbury, NY 12804 Ph: 518-761-0400</p>	<p>Prime Highway Contractors, LLC. Attn: Linda Isabelle 50 Colvin Avenue - Suite 103 Albany, NY 12206 Ph: 518-459-4040</p>	<p>Luck Bro's, Inc. Attn: Jeffrey Luck 73 Trade Road Plattsburgh, NY 12901 Ph: 518-561-4321</p>	
REMOVE & DISPOSE OF EXISTING WATER MAIN, 10"	\$33.50	\$3,919.50	\$32.05	\$3,749.85
FIELD CHANGE PAYMENT:	\$1.00	\$37,000.00	\$1.00	\$37,000.00
ASPHALT PRICE ADJUSTMENT:	\$1.00	\$1,000.00	\$1.00	\$1,000.00
FUEL PRICE ADJUSTMENT:	\$1.00	\$1,500.00	\$1.00	\$1,500.00
STEEL PRICE ADJUSTMENT:	\$1.00	\$500.00	\$1.00	\$500.00
SUBTOTAL:		\$689,382.77	\$706,617.00	\$722,791.44
MOBILIZATION:		\$22,900.00	\$28,264.00	\$26,806.28
BASE BID TOTAL:		\$712,482.77	\$734,881.00	\$749,597.72

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 31-21 ITEM(S): HORICON AVENUE OVER FUNKY BROOK CULVERT BRIDGE REPLACEMENT, TOWN OF WARREN, NY DATE: JULY 15, 2021 TIME: 3:00 PM	NAME & ADDRESS OF BIDDER Jensen Construction Group, LLC. Attn: Kenneth Jensen 6 Industry Drive Waterford, NY 12188 Ph: 518-233-0600	NAME & ADDRESS OF BIDDER Rifeburg Contracting Corp. Attn: William DeMarin 1175 Hoosick Road Troy, NY 12180 Ph: 518-279-3967	NAME & ADDRESS OF BIDDER Reale Construction Company, Inc. Attn: Peter Reale 411 County Route 56 Ticonderoga, NY 12883 Ph: 518-585-6782
DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE
TOTAL BID FOR ALL UNIT PRICES:	\$790,482.10	\$814,999.50	\$886,000.00
LINE ITEM BREAKDOWN:			
CLEARING & GRUBBING:	\$67,000.00	\$15,000.00	\$13,500.00
REMOVING EXISTING SUPERSTRUCTURES:	\$4,340.00	\$10,000.00	\$4,000.00
REMOVAL OF SUBSTRUCTURES:	\$1,200.00	\$4,320.00	\$180.00
UNCLASSIFIED EXCAVATION & DISPOSAL:	\$13.00	\$1,820.00	\$22.00
EMBANKMENT IN PLACE:	\$38.00	\$27,550.00	\$76.00
SELECT GRANULAR FILL:	\$48.00	\$1,440.00	\$58.00
SELECT STRUCTURAL FILL:	\$42.00	\$14,700.00	\$52.00
CONTROLLED LOW STRENGTH MATERIAL:	\$250.00	\$750.00	\$260.00
STRUCTURE EXCAVATION:	\$11.50	\$25,300.00	\$17.50
TRENCH & CULVERT EXCAVATION:	\$33.00	\$660.00	\$40.00
GEO-TEXTILE STABILIZATION:	\$13.00	\$520.00	\$5.00

WARREN COUNTY BID TABULATION SHEET

<p>BID NO: WC 31-21 ITEM(S): HORICON AVENUE OVER FINLEY BROOK CLAY FERTIG RIDGE BOLTON TOWN OF WARREN COUNTY, NY DATE: JULY 15, 2021 TIME: 3:00 PM.</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>
<p>PREFABRICATED COMPOSITE STRUCTURAL DRAIN:</p>	<p>\$13.00</p>	<p>\$1,430.00</p>	<p>\$16.00</p>
<p>SEED & MULCH - TEMP:</p>	<p>\$0.50</p>	<p>\$305.00</p>	<p>\$1.00</p>
<p>ROLLED EROSION CONTROL PRODUCT, CLASS 1 TYPE C, SHORT TERM:</p>	<p>\$1.00</p>	<p>\$610.00</p>	<p>\$3.75</p>
<p>SEDIMENT FILTER LOG 12 INCH:</p>	<p>\$13.00</p>	<p>\$3,900.00</p>	<p>\$7.50</p>
<p>SUBBASE COURSE, TYPE 2:</p>	<p>\$40.00</p>	<p>\$7,600.00</p>	<p>\$74.00</p>
<p>PLANT PRODUCTION QUALITY ADJUSTMENT TO HMA ITEMS:</p>	<p>\$70.00</p>	<p>\$840.00</p>	<p>\$70.00</p>
<p>12.5 F1 SUPERPAVE HMA, 80 SERIES COMPACTION:</p>	<p>\$170.00</p>	<p>\$9,010.00</p>	<p>\$145.00</p>
<p>19 F9 SUPERPAVE HMA, 80 SERIES COMPACTION:</p>	<p>\$141.00</p>	<p>\$10,011.00</p>	<p>\$140.00</p>
<p>37.5 F9 SUPERPAVE HMA, 80 SERIES COMPACTION:</p>	<p>\$125.00</p>	<p>\$13,000.00</p>	<p>\$135.00</p>
<p>STRAIGHT TACK COAT:</p>	<p>\$16.50</p>	<p>\$742.50</p>	<p>\$45.00</p>
<p>ASPHALT PAVEMENT JOINT ADHESIVE:</p>	<p>\$5.50</p>	<p>\$1,155.00</p>	<p>\$5.75</p>
<p>COFFERDAM (TYPE 2):</p>	<p>\$43,500.00</p>	<p>\$43,500.00</p>	<p>\$10,000.00</p>
<p>COFFERDAM (TYPE 2):</p>	<p>\$43,500.00</p>	<p>\$43,500.00</p>	<p>\$10,000.00</p>
<p>CONCRETE FOR STRUCTURES, CLASS HP (REINFORCEMENT INCLUDED & NO BAR LIST IN PLANS):</p>	<p>\$957.00</p>	<p>\$26,796.00</p>	<p>\$2,295.00</p>
<p>FOOTING CONCRETE, CLASS HP (REINFORCEMENT INCLUDED & NO BAR LIST IN PLANS):</p>	<p>\$693.00</p>	<p>\$65,835.00</p>	<p>\$850.00</p>
<p>REINFORCED CONCRETE SPAN UNITS:</p>	<p>\$1,008.00</p>	<p>\$109,872.00</p>	<p>\$1,300.00</p>

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 31-21 ITEM(S): HORIZON AVENUE OVER FUNCTION BRIDGE REPLACEMENT - TOWN OF BOULTON - WARREN COUNTY, NY DATE: JULY 15, 2021 TIME: 3:00 PM	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
STEEL BRIDGE RAILING (THREE RAIL):	\$317.00	\$23,458.00	\$288.00	\$21,312.00	\$300.00	\$22,200.00
TRANSITION BRIDGE RAILING:	\$248.00	\$27,280.00	\$225.50	\$24,805.00	\$240.00	\$26,400.00
SHEETS APPLIED WATERPROOFING MEMBRANE:	\$6.60	\$4,989.60	\$5.00	\$3,780.00	\$3.75	\$2,835.00
REINFORCED CONCRETE PIPE CLASS III, 15" DIAMETER:	\$92.00	\$5,060.00	\$115.00	\$6,325.00	\$55.00	\$3,025.00
REINFORCED CONCRETE PIPE END SECTIONS, 15" DIAMETER:	\$2,200.00	\$4,400.00	\$2,200.00	\$4,400.00	\$1,500.00	\$3,000.00
BOX BEAM RAILING:	\$78.00	\$5,616.00	\$71.00	\$5,112.00	\$67.00	\$4,824.00
BOX BEAM GUIDE RAILING (SHOP BENT OR SHOP MITERED):	\$137.00	\$1,644.00	\$125.00	\$1,500.00	\$180.00	\$2,160.00
BOX BEAM END PIECE:	\$797.00	\$1,594.00	\$725.00	\$1,450.00	\$810.00	\$1,620.00
BOX BEAM GUIDE RAIL END ASSEMBLY, TYPE I/A	\$2,560.00	\$5,120.00	\$2,330.00	\$4,660.00	\$2,750.00	\$5,500.00
REMOVING & DISPOSING BOX BEAM GUIDE RAILING:	\$5.50	\$627.00	\$5.00	\$570.00	\$3.50	\$399.00
PLANT PRODUCTION QUALITY ADJUSTMENT TO HMA SIDEWALK ITEMS:	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00
HMA SIDEWALKS, DRIVEWAYS & BICYCLE PATHS, AND VEGETATION CONTROL STRIPS:	\$247.00	\$3,952.00	\$160.00	\$2,560.00	\$185.00	\$2,960.00
TOPSOIL - ROADSIDE:	\$43.00	\$3,010.00	\$125.00	\$8,750.00	\$87.00	\$6,090.00
TURF ESTABLISHMENTS - ROADSIDE:	\$3.30	\$2,013.00	\$2.95	\$1,799.50	\$3.00	\$1,830.00
LIVE CUTTINGS PLANTINGS:	\$13.00	\$520.00	\$15.00	\$600.00	\$14.00	\$560.00
BASIC WORK ZONE TRAFFIC CONTROL:	\$11,200.00	\$11,200.00	\$15,000.00	\$15,000.00	\$53,000.00	\$53,000.00
TYPE III CONSTRUCTION BARRICADE W LIGHTING:	\$104.00	\$624.00	\$200.00	\$1,200.00	\$115.00	\$690.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 31-21 ITEM(S): HORICON AVENUE OVER FISHKILL BROOK CULVERT BRIDGE WARREN TOWN OF ROBERTSON, WARREN COUNTY, NY DATE: JULY 15, 2021 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER Jensen Construction Group, LLC, Attn: Kenneth Jensen 6 Industry Drive Waterford, NY 12188 Ph: 518-233-0600	NAME & ADDRESS OF BIDDER Rifenburg Contracting Corp. Attn: William DeMaria 1175 Hoosick Road Troy, NY 12180 Ph: 518-279-3967	NAME & ADDRESS OF BIDDER Reale Construction Company, Inc. Attn: Peter Reale 411 County Route 56 Ticonderoga, NY 12883 Ph: 518-585-6782	
TEMPORARY POSITIVE BARRIER (PINNING PROHIBITED):	\$48.00	\$3,840.00	\$25.00	\$2,400.00
STONE FILLING (LIGHT):	\$80.00	\$960.00	\$85.00	\$1,044.00
STONE FILLING (MEDIUM):	\$72.00	\$27,000.00	\$73.00	\$34,500.00
EXTRA HEAVY RIP RAP:	\$95.00	\$950.00	\$265.00	\$1,100.00
BEDDING MATERIAL, TYPE 1:	\$33.00	\$3,003.00	\$75.00	\$6,916.00
NATIVE STREAM BED MATERIAL:	\$20.00	\$2,700.00	\$30.00	\$6,480.00
ROCK OR CROSS VANES:	\$100.00	\$26,000.00	\$82.00	\$34,320.00
SURVEY OPERATIONS:	\$7,800.00	\$7,800.00	\$15,000.00	\$9,500.00
CUTTING PAVEMENT:	\$4.00	\$384.00	\$5.00	\$432.00
WHITE PAINT REFLECTORIZED STRIPES - 15 MILS:	\$5.50	\$2,310.00	\$1.50	\$735.00
YELLOW PAINT REFLECTORIZED STRIPES - 15 MILS:	\$5.50	\$2,310.00	\$1.50	\$735.00
DELINEATOR, SNOW PLOWING MARKERS, SUPPLEMENTARY:	\$27.00	\$162.00	\$25.00	\$90.00
STEEL POST, 1.1 lbs/ft:	\$82.00	\$328.00	\$75.00	\$240.00
AIR RELEASE VALVE/ BLOW OFF ASSEMBLY:	\$4,800.00	\$4,800.00	\$1,500.00	\$1,600.00
DUCTILE IRON CEMENT LINED WATER PIPE, 10":	\$100.00	\$12,700.00	\$335.00	\$45,720.00
BOLTED SLEEVE TYPE COUPLING, 10":	\$803.00	\$1,606.00	\$2,500.00	\$2,200.00
IRON WATER MAIN FITTINGS (10" - 16"):	\$3.00	\$3,300.00	\$4.50	\$5,500.00
WEDGE TYPE MECHANICAL RESTRAINT GLANDS, 10":	\$110.00	\$1,760.00	\$125.00	\$5,360.00
TEMPORARY WATER SERVICE FOR WATER MAIN INSTALLATION:	\$7,200.00	\$7,200.00	\$15,000.00	\$28,000.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 31-21 ITEM(S): HORICON AVENUE OVER FUNKY BROOK CLYDE BRIDGE REPLACEMENT, TOWN OF BOLTON-WARREN COUNTY, NY DATE: JULY 15, 2021 TIME: 3:00 PM	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
REMOVE & DISPOSE OF EXISTING WATER MAIN, 10"	\$5.00	\$585.00	Jersen Construction Group, LLC. Attn: Kenneth Jersen 6 Industry Drive Waterford, NY 12188 Ph: 518-233-0600
FIELD CHANGE PAYMENT:	\$1.00	\$37,000.00	Rifenburg Contracting Corp. Attn: William DeMaria 1175 Hoosick Road Troy, NY 12180 Ph: 518-279-3967
ASPHALT PRICE ADJUSTMENT:	\$1.00	\$1,000.00	Reale Construction Company, Inc. Attn: Peter Reale 411 County Route 56 Ticonderoga, NY 12883 Ph: 518-585-6782
FUEL PRICE ADJUSTMENT:	\$1.00	\$1,500.00	
STEEL PRICE ADJUSTMENT:	\$1.00	\$500.00	
SUBTOTAL:	\$780,882.10	\$783,999.50	\$852,819.00
MOBILIZATION:	\$9,600.00	\$31,000.00	\$33,181.00
BASE BID TOTAL:	\$790,482.10	\$814,999.50	\$886,000.00

WARREN COUNTY BID TABULATION SHEET

<p>BID NO: WC 31-21 ITEM(S): HORICON AVENUE OVER FINNEY BROOK CULVERT BRIDGE REPLACEMENT TOWN OF WARREN, WARREN COUNTY, NY DATE: JULY 15, 2021 TIME: 3:00 PM.</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>
	<p>Winn Construction Services, Inc. Attn: Dustin Winn 74 Hudson River Road Waterford, NY 12188 Ph: 518-238-2210</p>	<p>James H. Maloy, Inc. Attn: Peter Maloy PO Box 11016 421 Albany Shaker Road L.oudonville, NY 12211 Ph: 518-438-7881</p>
<p>DESCRIPTION OF ITEM</p>	<p>BID PRICE</p>	
<p>TOTAL BID FOR ALL UNIT PRICES:</p>	<p>\$902,997.00</p>	
<p>LINE ITEM BREAKDOWN:</p>		
<p>CLEARING & GRUBBING:</p>	<p>\$5,000.00</p>	<p>\$5,000.00</p>
<p>REMOVING EXISTING SUPERSTRUCTURES:</p>	<p>\$13,000.00</p>	<p>\$13,000.00</p>
<p>REMOVAL OF SUBSTRUCTURES:</p>	<p>\$100.00</p>	<p>\$3,600.00</p>
<p>UNCLASSIFIED EXCAVATION & DISPOSAL:</p>	<p>\$32.00</p>	<p>\$4,480.00</p>
<p>EMBANKMENT IN PLACE:</p>	<p>\$26.00</p>	<p>\$18,850.00</p>
<p>SELECT GRANULAR FILL:</p>	<p>\$55.00</p>	<p>\$1,650.00</p>
<p>SELECT STRUCTURAL FILL:</p>	<p>\$55.00</p>	<p>\$19,250.00</p>
<p>CONTROLLED LOW STRENGTH MATERIAL:</p>	<p>\$500.00</p>	<p>\$1,500.00</p>
<p>STRUCTURE EXCAVATION:</p>	<p>\$18.00</p>	<p>\$39,600.00</p>
<p>TRENCH & CULVERT EXCAVATION:</p>	<p>\$42.00</p>	<p>\$840.00</p>
<p>GEO-TEXTILE STABILIZATION:</p>	<p>\$13.00</p>	<p>\$520.00</p>

WARREN COUNTY BID TABULATION SHEET

<p>BID NO: WC 31-21 ITEMS: HORICON AVENUE OVER FUNKLE BROOK NEW BRIDGE TOWN OF BOULTON, WARREN COUNTY, NY DATE: JULY 15, 2021 TIME: 3:00 PM.</p>	<p>NAME & ADDRESS OF BIDDER</p>		<p>NAME & ADDRESS OF BIDDER</p>	
<p>PREFABRICATED COMPOSITE STRUCTURAL DRAIN:</p>	<p>\$13.00</p>	<p>\$1,430.00</p>	<p>\$13.00</p>	<p>\$1,430.00</p>
<p>SEED & MULCH - TEMP:</p>	<p>\$1.00</p>	<p>\$610.00</p>	<p>\$2.00</p>	<p>\$1,220.00</p>
<p>ROLLED EROSION CONTROL PRODUCT, CLASS I TYPE C, SHORT TERM:</p>	<p>\$4.00</p>	<p>\$2,440.00</p>	<p>\$2.00</p>	<p>\$1,220.00</p>
<p>SEDIMENT FILTER LOG 12 INCH:</p>	<p>\$10.00</p>	<p>\$3,000.00</p>	<p>\$9.00</p>	<p>\$2,700.00</p>
<p>SUBBASE COURSE, TYPE 2:</p>	<p>\$85.00</p>	<p>\$16,150.00</p>	<p>\$75.00</p>	<p>\$14,250.00</p>
<p>PLANT PRODUCTION QUALITY ADJUSTMENT TO HMA ITEMS:</p>	<p>\$70.00</p>	<p>\$840.00</p>	<p>\$70.00</p>	<p>\$840.00</p>
<p>12.5 F1 SUPERPAVE HMA, 80 SERIES COMPACTION:</p>	<p>\$140.00</p>	<p>\$7,420.00</p>	<p>\$185.00</p>	<p>\$9,805.00</p>
<p>19 P9 SUPERPAVE HMA, 80 SERIES COMPACTION:</p>	<p>\$135.00</p>	<p>\$9,885.00</p>	<p>\$140.00</p>	<p>\$9,940.00</p>
<p>37.5 P9 SUPERPAVE HMA, 80 SERIES COMPACTION:</p>	<p>\$130.00</p>	<p>\$13,520.00</p>	<p>\$165.00</p>	<p>\$17,160.00</p>
<p>STRAIGHT TACK COAT:</p>	<p>\$45.00</p>	<p>\$2,025.00</p>	<p>\$70.00</p>	<p>\$3,150.00</p>
<p>ASPHALT PAVEMENT JOINT ADHESIVE:</p>	<p>\$6.00</p>	<p>\$1,260.00</p>	<p>\$9.00</p>	<p>\$1,890.00</p>
<p>COFFERDAM (TYPE 2):</p>	<p>\$12,000.00</p>	<p>\$12,000.00</p>	<p>\$18,000.00</p>	<p>\$18,000.00</p>
<p>COFFERDAM (TYPE 2):</p>	<p>\$12,000.00</p>	<p>\$12,000.00</p>	<p>\$18,000.00</p>	<p>\$18,000.00</p>
<p>CONCRETE FOR STRUCTURES, CLASS HP (REINFORCEMENT INCLUDED & NO BAR LIST IN PLANS):</p>	<p>\$2,220.00</p>	<p>\$62,160.00</p>	<p>\$2,350.00</p>	<p>\$65,800.00</p>
<p>FOOTING CONCRETE, CLASS HP (REINFORCEMENT INCLUDED & NO BAR LIST IN PLANS):</p>	<p>\$800.00</p>	<p>\$76,000.00</p>	<p>\$700.00</p>	<p>\$66,500.00</p>
<p>REINFORCED CONCRETE SPAN UNITS:</p>	<p>\$1,350.00</p>	<p>\$147,150.00</p>	<p>\$1,200.00</p>	<p>\$130,800.00</p>

WARREN COUNTY BID TABULATION SHEET

<p>BID NO: WC 31-21 ITEMS: HORIZON AVENUE OVER CLAYVILLE BRIDGE ROUTE 31, WARREN TOWN OF WARREN COUNTY, NY DATE: JULY 15, 2021 TIME: 3:00 PM</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>
<p>STEEL BRIDGE RAILING (THREE RAIL):</p>	<p>\$300.00</p>	<p>\$22,200.00</p>
<p>TRANSITION BRIDGE RAILING:</p>	<p>\$235.00</p>	<p>\$25,850.00</p>
<p>SHEET-APPLIED WATERPROOFING MEMBRANE:</p>	<p>\$5.00</p>	<p>\$3,780.00</p>
<p>REINFORCED CONCRETE PIPE CLASS III, 15" DIAMETER:</p>	<p>\$75.00</p>	<p>\$4,125.00</p>
<p>REINFORCED CONCRETE PIPE END SECTIONS, 15" DIAMETER:</p>	<p>\$3,000.00</p>	<p>\$6,000.00</p>
<p>BOX BEAM RAILING:</p>	<p>\$65.00</p>	<p>\$4,680.00</p>
<p>BOX BEAM GUIDE RAILING (SHOP BENT OR SHOP MITERED):</p>	<p>\$145.00</p>	<p>\$1,740.00</p>
<p>BOX BEAM END PIECE:</p>	<p>\$700.00</p>	<p>\$1,400.00</p>
<p>BOX BEAM GUIDE RAIL END ASSEMBLY, TYPE IIA</p>	<p>\$2,200.00</p>	<p>\$4,400.00</p>
<p>REMOVING & DISPOSING BOX BEAM GUIDE RAILING:</p>	<p>\$5.00</p>	<p>\$70.00</p>
<p>PLANT PRODUCTION QUALITY ADJUSTMENT TO HMA SIDEWALK ITEMS:</p>	<p>\$70.00</p>	<p>\$70.00</p>
<p>HMA SIDEWALKS, DRIVEWAYS & BICYCLE PATHS, AND VEGETATION CONTROL STRIPS:</p>	<p>\$175.00</p>	<p>\$2,800.00</p>
<p>TOPSOIL - ROADSIDE:</p>	<p>\$100.00</p>	<p>\$7,000.00</p>
<p>TURF ESTABLISHMENTS - ROADSIDE:</p>	<p>\$2.00</p>	<p>\$1,220.00</p>
<p>LIVE CUTTINGS PLANTINGS:</p>	<p>\$18.00</p>	<p>\$720.00</p>
<p>BASIC WORK ZONE TRAFFIC CONTROL:</p>	<p>\$7,500.00</p>	<p>\$7,500.00</p>
<p>TYPE III CONSTRUCTION BARRICADE W LIGHTING:</p>	<p>\$125.00</p>	<p>\$750.00</p>
		<p>\$2,400.00</p>

James H. Maloy, Inc.
 Attn: Peter Maloy
 PO Box 11016
 421 Albany Shaker Road
 Loudonville, NY 12211
 Ph: 518-438-7881

Winn Construction Services, Inc.
 Attn: Dustin Winn
 74 Hudson River Road
 Waterford, NY 12188
 Ph: 518-238-2210

WARREN COUNTY BID TABULATION SHEET

<p>BID NO: WC 31-21 ITEMS: HORICON AVENUE OVER CUNY BARRIDGE REPLACEMENT TOWN OF WARREN COUNTY, NY DATE: JULY 15, 2021 TIME: 3:00 PM.</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>
<p>TEMPORARY POSITIVE BARRIER OPENING PROHIBITED:</p>	<p>Winn Construction Services, Inc. Attn: Dustin Winn 74 Hudson River Road Waterford, NY 12188 Ph: 518-238-2210</p>	<p>James H. Malloy, Inc. Attn: Peter Malloy PO Box 11016 Loudonville, NY 12211 Ph: 518-438-7881</p>	<p>\$80.00</p>
<p>STONE FILLING (LIGHT):</p>	<p>\$6,400.00</p>	<p>\$75.00</p>	<p>\$6,000.00</p>
<p>STONE FILLING (MEDIUM):</p>	<p>\$95.00</p>	<p>\$130.00</p>	<p>\$1,560.00</p>
<p>EXTRA HEAVY RIP RAP:</p>	<p>\$80.00</p>	<p>\$100.00</p>	<p>\$37,500.00</p>
<p>BEDDING MATERIAL, TYPE 1:</p>	<p>\$2,250.00</p>	<p>\$155.00</p>	<p>\$1,550.00</p>
<p>NATIVE STREAM BED MATERIAL:</p>	<p>\$80.00</p>	<p>\$150.00</p>	<p>\$13,650.00</p>
<p>ROCK OR CROSS VANES:</p>	<p>\$65.00</p>	<p>\$75.00</p>	<p>\$10,125.00</p>
<p>SURVEY OPERATIONS:</p>	<p>\$260.00</p>	<p>\$155.00</p>	<p>\$40,300.00</p>
<p>CUTTING PAVEMENT:</p>	<p>\$20,000.00</p>	<p>\$10,000.00</p>	<p>\$10,000.00</p>
<p>WHITE PAINT REFLECTORIZED STRIPES - 15 MILS:</p>	<p>\$6.00</p>	<p>\$8.00</p>	<p>\$768.00</p>
<p>YELLOW PAINT REFLECTORIZED STRIPES - 15 MILS:</p>	<p>\$2.00</p>	<p>\$1.65</p>	<p>\$693.00</p>
<p>DELINEATOR, SNOW PLOWING MARKERS, SUPPLEMENTARY:</p>	<p>\$2.00</p>	<p>\$1.65</p>	<p>\$693.00</p>
<p>STEEL POST, 1.1 lb/ft:</p>	<p>\$30.00</p>	<p>\$27.00</p>	<p>\$162.00</p>
<p>AIR RELEASE VALVE/ BLOW OFF ASSEMBLY:</p>	<p>\$59.00</p>	<p>\$80.00</p>	<p>\$320.00</p>
<p>DUCTILE IRON CEMENT LINED WATER PIPE, 10":</p>	<p>\$5,000.00</p>	<p>\$6,000.00</p>	<p>\$6,000.00</p>
<p>BOLTED SLEEVE TYPE COUPLING, 10":</p>	<p>\$420.00</p>	<p>\$480.00</p>	<p>\$60,960.00</p>
<p>IRON WATER MAIN FITTINGS (10"-16"):</p>	<p>\$2,500.00</p>	<p>\$1.60</p>	<p>\$3,200.00</p>
<p>WEDGE TYPE MECHANICAL RESTRAINT GLANDS, 10":</p>	<p>\$4.00</p>	<p>\$12.00</p>	<p>\$13,200.00</p>
<p>TEMPORARY WATER SERVICE FOR WATER MAIN INSTALLATION:</p>	<p>\$325.00</p>	<p>\$600.00</p>	<p>\$9,600.00</p>
<p>TEMPORARY WATER SERVICE FOR WATER MAIN INSTALLATION:</p>	<p>\$30,000.00</p>	<p>\$30,000.00</p>	<p>\$30,000.00</p>

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 31-21 ITEM(S): HORICON AVENUE OVER FINKLE BROOK CLYVERT BRIDGE REPLACEMENT - TOWN OF BOLTON - WARREN COUNTY, NY DATE: JULY 15, 2021 TIME: 3:00 PM	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER
	Winn Construction Services, Inc. Attn: Dustin Winn 74 Hudson River Road Waterford, NY 12188 Ph: 518-238-2210	James H. Maloy, Inc. Attn: Peter Maloy PO Box 11016 421 Albany Shaker Road Loudonville, NY 12211 Ph: 518-438-7881	
REMOVE & DISPOSE OF EXISTING WATER MAIN, 10"	\$15.00	\$1,755.00	\$2,340.00
FIELD CHANGE PAYMENT:	\$1.00	\$37,000.00	\$37,000.00
ASPHALT PRICE ADJUSTMENT:	\$1.00	\$1,000.00	\$1,000.00
FUEL PRICE ADJUSTMENT:	\$1.00	\$1,500.00	\$1,500.00
STEEL PRICE ADJUSTMENT:	\$1.00	\$500.00	\$500.00
SUB TOTAL:		\$870,497.00	\$930,000.00
MOBILIZATION:		\$32,500.00	\$37,000.00
BASE BID TOTAL:		\$902,997.00	\$967,000.00

Adopted by unanimous vote.

RESOLUTION NO. 438 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AMENDING AGREEMENT WITH BARTON & LOGUIDICE FOR CONSULTANT SERVICES IN CONNECTION WITH CAPITAL PROJECT H384 CR 11 OVER FINKLE BROOK CULVERT REPLACEMENT, TOWN OF BOLTON, TO INCLUDE SUPPLEMENTAL AGREEMENT NO. 1 FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, pursuant to Resolution No. 225 of 2019, the Chair of the Board of Supervisors was authorized to execute an agreement with Barton & Loguidice, 10 Airline Drive, Suite 200, Albany, New York 12205, to provide consultant services for Capital Project H384 CR 11 over Finkle Brook Culvert Replacement, PIN 1761.07, for an amount not to exceed One Hundred Sixty-Seven Thousand Three Hundred Eighty-Four Dollars (\$167,384) for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Superintendent of the Department of Public Works has requested to amend the agreement to authorize Supplemental Agreement No. 1 to add additional design services, construction support and construction inspection services for an amount not to exceed One Hundred Seventy-Three Thousand Seven Hundred Fifty-One Dollars (\$173,751), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute Supplemental Agreement No. 1 with Barton & Loguidice, 10 Airline Drive, Suite 200, Albany, New York 12205, for additional design services, construction support and construction inspection services for the CR 11 over Finkle Brook Culver Replacement, for an amount not to exceed One Hundred Seventy-Three Thousand Seven Hundred Fifty-One Dollars (\$173,751) for a term commencing upon execution of the agreement by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H384.9550 280 CR 11 over Finkle Brook Culvert Replacement, Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 439 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AWARDING BID AND AUTHORIZING AGREEMENT WITH NORTHEAST PETROLEUM TECHNOLOGIES, INC. FOR FUEL MONITORING SYSTEM UPGRADE FOR WARREN COUNTY, NY (WC 48-21)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Fuel Monitoring System Upgrade for Warren County, NY (WC 48-21), and

WHEREAS, the bids were opened on September 30, 2021, subsequent to the meeting of the Public Works Committee on September 21, 2021, and the Superintendent of Public Works has recommended that the bid be awarded to Northeast Petroleum Technologies, Inc., located at 2940 Curry Road, Schenectady, NY 12303, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Northeast Petroleum Technologies, Inc. of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Northeast Petroleum Technologies, Inc. relative to Fuel Monitoring System Upgrade for Warren County, NY, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 48-21), for a term commencing upon execution by both parties and terminating upon completion of services, at the prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code DM.5140 470 Road Machinery, Motor Fuel Farms, Contract.

WARREN COUNTY BID TABULATION SHEET

<p>BID NO: WC 48-21 ITEM(S): FUEL MONITORING SYSTEM UPGRADE FOR WARREN COUNTY, NY DATE: SEPTEMBER 30, 2021 TIME: 3:00 P.M.</p>	<p>NAME & ADDRESS OF BIDDER Northeast Petroleum Technologies, Inc. Attn: Ken Spencer 2940 Curry Road Schenectady, NY 12303 Ph: 518-355-2747 Fax: 518-355-2454</p>	<p>NAME & ADDRESS OF BIDDER Environmental & Fueling Systems, LLC. Attn: Rich Hennessey 20 Gurley Avenue Troy, NY 12182 Ph: 518-365-1088 Fax: 518-237-0498</p>	<p>NAME & ADDRESS OF BIDDER American Petroleum Equipment & Construction Attn: Mike Crandall 63 Orange Avenue Walden, NY 12586 Ph: 845-778-5110</p>
<p>FUEL SITE LOCATIONS</p>	<p>BID PRICE</p>	<p>BID PRICE</p>	<p>BID PRICE</p>
<p>DPW Main Office, 4028 Main Street, Warrensburg, NY</p>	<p>\$7,456.50</p>	<p>\$10,293.13</p>	<p>\$11,250.00</p>
<p>Floyd Bennett Airport, 143 Queensbury Avenue, Queensbury, NY</p>	<p>\$7,456.50</p>	<p>\$10,139.38</p>	<p>\$11,250.00</p>
<p>Town of North Creek, Ski Bowl Road, North Creek, NY</p>	<p>\$7,456.50</p>	<p>\$10,446.88</p>	<p>\$11,250.00</p>
<p>Lake Luzerne Landfill, Towner Road, Lake Luzerne, NY</p>	<p>\$7,456.50</p>	<p>\$10,139.38</p>	<p>\$11,250.00</p>
<p>Town of Bolton, Coolidge Hill Road, Bolton Landing, NY</p>	<p>\$7,473.44</p>	<p>\$10,031.76</p>	<p>\$11,250.00</p>
<p>Town Horicon Highway Garage, Town Shed Road, Brant Lake, NY</p>	<p>\$6,745.00</p>	<p>\$8,860.18</p>	<p>\$10,359.00</p>
<p>Town of Hague Highway Garage, New York State Route 8, Hague, NY</p>	<p>\$7,473.44</p>	<p>\$10,059.43</p>	<p>\$11,250.00</p>
<p>Total of Lump Sum Prices</p>	<p>\$51,517.88</p>	<p>\$69,970.15</p>	<p>\$77,859.00</p>
<p>BID AWARDED TO:</p>	<p>TERM: SIXTY (60) CALENDAR DAYS AFTER ISSUANCE OF A NOTICE TO PROCEED.</p>	<p>RESOLUTION #XXX OF 2021</p>	<p></p>
<p>JULIE A. BUTLER, PURCHASING AGENT</p>	<p>Adopted by unanimous vote.</p>	<p></p>	<p></p>

RESOLUTION NO. 440 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

**AMENDING AGREEMENT WITH ADIRONDACK REGIONAL TOURISM COUNCIL, INC.
FOR REGIONAL MARKETING SERVICES, TO INCREASE THE NOT TO EXCEED
AMOUNT**

WHEREAS, pursuant to Resolution No. 93 of 2021, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to continue the contractual relationship with the Adirondack Regional Tourism Council, Inc. for regional marketing services, in an amount not to exceed Ten Thousand Dollars (\$10,000), for a term commencing January 1, 2021 and terminating December 31, 2021, and

WHEREAS, Resolution No. 139 of 2021 amended the agreement to include mobile data tracking services, in an amount not to exceed Five Thousand Dollars (\$5,000), for a term commencing January 1, 2021 and terminating December 31, 2021, and

WHEREAS, the Tourism & Occupancy Tax Coordination Committee has approved a request to increase the not to exceed amount for the agreement with Adirondack Regional Tourism Council, Inc. from Fifteen Thousand Dollars (\$15,000) to Thirty Thousand Dollars (\$30,000) to reflect the award of New York State Department of Economic Development Matching Funds grant, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Adirondack Regional Tourism Council, Inc. to increase the total not to exceed amount to Thirty Thousand Dollars (\$30,000) to reflect the award of New York State Department of Economic Development Matching Funds grant, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution Nos. 93 of 2021 and 139 of 2021 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 441 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

**REVISING AND RE-ESTABLISHING CRITERIA FOR THE EXPENDITURE OF
COUNTY OCCUPANCY TAX REVENUES IN CONNECTION WITH CONVENTIONS,
TRADE SHOWS AND EVENTS**

WHEREAS, by Resolution No. 238 of 2005 (subsequently amended by Resolution Nos. 717 of 2005, 80 of 2008, 629 of 2008, 177 of 2011 and 287 of 2021), the Warren County Board of Supervisors established criteria for the expenditure of County occupancy tax revenues in connection with conventions, trade shows and events, and

WHEREAS, the Tourism & Occupancy Tax Coordination Committee has approved a request to remove Criteria 4-7 in Schedule "A," update Criteria 2 and add a new Criteria 4, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby revise and re-establish the criteria for the expenditure of County occupancy tax revenues in connection with conventions, trade shows and events as outlined in the attached Schedule "A," and be it further

RESOLVED, that this resolution shall supercede Resolution Nos. 238 of 2005, 80 of 2008, 629 of 2008, 177 of 2011 and 287 of 2021.

SCHEDULE "A"
CRITERIA FOR THE EXPENDITURE OF COUNTY OCCUPANCY TAX REVENUES IN CONNECTION WITH CONVENTIONS, TRADE SHOWS AND EVENTS

1. The expenditure of funds by the County for conventions, trade shows, and/or events shall be in accordance with the contract to be written in a form approved by the County Attorney; a copy of same shall be presented to the Standing Committee tasked with overseeing the distribution of occupancy tax funding and kept on file with the Clerk of the Board of Supervisors and the County Attorney's Office.
2. As a general rule, the County typically contracts for participation in multi-day conventions, trade shows or events while it is expected that one-day events will be addressed at the local Town, City or village level - the Board of Supervisors will, however, consider exceptions to this rule in the instance of special circumstances.
3. The amount expended in connection with the contract with the sponsor of a particular convention, trade show or event will be established at the time of review of each request, but shall, in no event, exceed \$50,000.
4. As a general rule the County will follow the scoring and grading criteria set forth in Resolution No. 333 of 2021.

Adopted by unanimous vote.

RESOLUTION NO. 442 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

AMENDING RESOLUTION NO. 391 OF 2021, AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2021 OCCUPANCY TAX REVENUES, TO AWARD FUNDING TO EVENTS TO A T

WHEREAS, pursuant to Resolution No. 229 of 2021, and amended by Resolution Nos. 280 of 2021, 332 of 2021 and 391 of 2021, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at the September 22, 2021 Tourism & Occupancy Tax Coordination meeting, the Committee considered and approved a request from the following applicant for occupancy tax funding:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Events to a T	Festival of Lights	12/1/21 -12/25/21	\$30,000.00

now, therefore, be it

RESOLVED, that Resolution No. 229 of 2021, as subsequently amended by Resolution Nos. 280 of 2021, 332 of 2021 and 391 of 2021 be, and hereby is, amended to authorize the Chair of the Board of Supervisors to execute the standard form Warren County Tourist and Convention Development Agreement with the above referenced applicant, for 2021 funding in the amount of Thirty Thousand Dollars (\$30,000) and to increase the total amount of occupancy tax funding to Five Hundred Thirty-Two Thousand Dollars (\$532,000), to be expended from Budget Code A.6417.0002 480 Tourism/Occupancy, Occupancy Tax, Tourism-Special Events, as listed on the revised attached Schedule "A" with said agreements to be in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 229 of 2021, as amended by Resolution Nos. 280 of 2021, 332 of 2021 and 391 of 2021, will remain the same.

SCHEDULE "A"
2021 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Tim Cianciola (Craft Producers)	Lake George Arts & Crafts Festival	7/30/21 - 8/1/21	\$3,000.00
2	Tim Cianciola	Lake George BBQ Festival	8/13/21-8/15/21	\$4,000.00
3	Lake George Music Festival	Classical Music Festival	8/18/21-8/25/21	\$15,000.00
4	LGD/50 Concert Series	Five Different Concerts	5/27/21-5/30/21; 6/11/21-6/12/21; 7/2/21-7/4/21; 7/8/21-7/10/21; 8/5/21-8/6/21	\$25,000.00
5	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling	2021	\$20,000.00
6	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival	9/23/21-9/26/21	\$40,000.00
7	Adirondack Sports Complex	ADKSC Travel Team Softball Tournaments	1/1/21- 12/20/21	\$40,000.00
8	Albany Rods & Kustoms, Inc.	Adirondack Nationals	9/9/21-9/12/21	\$25,000.00
9	Alpha Win formerly Adk. Race Mgmt	Lake George Triathlon Festival	9/3/21-9/5/21	\$15,000.00
10	Americade, Inc.	Americade	9/20/21-9/25/21	\$50,000.00
11	Hyde Collection	Marketing and Publications	5/1/21-10/31/21	\$15,000.00
12	Improv Records, Inc.	Adirondack Independence Music Festival	9/3/21- 9/5/21	\$25,000.00
13	Prime Time Lacrosse	Lake George National Invitational	7/24/21- 7/25/21	\$30,000.00

14	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/1/21-10/3/21	\$28,000.00
15	Village of Lake George	Weekly Fireworks Shows	7/1/21-12/31/21	\$25,000.00
16	Town of Horicon	Food Truck Friday's on the Pond	7/1/21-8/31/21	\$12,000.00
17	Town of Johnsbury	W e b s i t e Maint./Marketing Initiative	1/1/21-12/31/21	\$15,000.00
18	Ice Castles, LLC	Ice Castles at Lake George	10/1/21 - 4/30/22	\$50,000.00
19	NY Ski Educational Foundation	2021/2022 Ski/Ride Season	12/18/21 -3/27/22	\$15,000.00
20	Special Olympics NY Fall Games	2021/2022/2023 Fall Games	2021 -2023	\$50,000.00
21	Events to a T	Festival of Lights	12/1/21 -12/25/21	\$30,000.00
	TOTAL			\$532,000.00

Adopted by unanimous vote.

RESOLUTION NO. 443 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

AWARDING BID AND AUTHORIZING AGREEMENT WITH HUNDEN STRATEGIC PARTNERS FOR TOURISM CONSULTANT TO PROVIDE COMPETITOR MARKET DATA TO THE WARREN COUNTY TOURISM DEPARTMENT (WC 25-21)

WHEREAS, the Purchasing Agent has released a request for proposals for a Tourism Consultant to Provide Competitor Market Data to the Warren County Tourism Department (WC 25-21), and

WHEREAS, the Tourism & Occupancy Tax Coordination Committee met on September 30, 2021 to hear proposals and unanimously selected Hunden Strategic Partners to provide the desired services to the Warren County Tourism Department, and has recommended same to the Board of Supervisors, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Hunden Strategic Partners, located at 213 W. Institute Place, Suite 707, Chicago, IL 60610, of the acceptance of their proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement Hunden Strategic Partners, located at 213 W. Institute Place, Suite 707, Chicago, IL 60610, in a form approved by the County Attorney, in an amount not to exceed Seventy-Two Thousand Dollars (\$72,000), for a term commencing October 18, 2021 and terminating upon completion, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget CodeA.6417.0001 470, Tourism/Occupancy, Tourism, Contract.

Roll Call Vote:

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Ayes: 890
Noes: 110 Supervisors Braymer and Dickinson
Absent: 0
Adopted.

RESOLUTION NO. 444 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

ACCEPTING SETTLEMENT WITH REGARD TO OPIOID LITIGATION

WHEREAS, Warren County entered into an agreement with Napoli & Shkolnik, PLLC to represent Warren County with regard to opioid litigation at a contingency fee based on the amount of the settlement, and

WHEREAS, a settlement has been reached with McKesson, Cardinal Health and Amerisource Bergen in the opioid litigation, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby accepts settlement from McKesson, Cardinal Health and Amerisource Bergen and its terms and conditions with regard to opioid litigation and the County Attorney and Napoli & Shkolnik, PLLC be, and hereby are, authorized on behalf of Warren County to execute any and all documents associated with the acceptance of settlement.

Adopted by unanimous vote.

RESOLUTION NO. 445 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING WAIVING THE CO-PAY FOR TELEHEALTH SERVICES AND COVID-19 TESTING FOR THE 2021-2022 BENEFIT PLAN YEAR

RESOLVED, that the Warren County Board of Supervisors hereby authorizes waiving the co-pay for telehealth services and COVID-19 testing for the 2021-2022 benefit year plan, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute any and all agreements or documents necessary to effect the above described waiver.

Adopted by unanimous vote.

RESOLUTION NO. 446 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

DELEGATING AUTHORITY TO CHAIR OF THE BOARD AND COUNTY ADMINISTRATOR TO ENTER INTO AGREEMENTS AND AUTHORIZE EXPENDITURES AS NECESSARY FOR AUTOPSY SERVICES, AS WELL AS FOR REMOVAL, TRANSPORT, FORENSIC MEDICAL SERVICES FEES AND MORGUE FACILITY USE FEES

WHEREAS, by Resolution No. 374 of 2017, as subsequently amended by Resolution Nos. 132 of 2018; 461 of 2018; 440 of 2019; 71 of 2020; and 493 of 2020, the Warren County Board of Supervisors approved a payment for services proposal submitted by the Warren County Coroner in an effort to help control Warren County's costs for removal and transportation of the deceased, and

WHEREAS, by Resolution No. 336 of 2020, the Warren County Board of Supervisors authorized renewal of the agreement with Glens Falls Hospital for autopsy services and approved a fee schedule for same, and

WHEREAS, at their October 7, 2021 meeting, the Personnel, Administration & Higher Education Committee was advised that due to the absence of a pathologist, Glens Falls Hospital was unable to perform autopsies for the foreseeable future and that other options to perform these services were being sought through alternate area hospitals which would incur alternate autopsy, removal, transport, forensic medical services fees and morgue facility use fees which were still unknown at that time, and

WHEREAS, the Personnel, Administration & Higher Education Committee determined, and does recommend to the Board of Supervisors, that the best possible solution for addressing this issue would be to delegate authority to Chair of the Board and County Administrator to enter into agreements and authorize expenditures as necessary for autopsy services, as well as for removal, transport, forensic medical services fees and morgue facility use fees, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby delegate authority to the Chair of the Board and the County Administrator to enter into agreements and authorize expenditures as necessary for autopsy services, as well as for removal, transport, forensic medical services fees and morgue facility use fees until such time that the situation is rectified and said authority is no longer necessary, and be it further

RESOLVED, that all expenses associated with autopsy services and removal, transport and forensic medical services fees shall continue to be expended from Budget Code A.1185 435, Medical Examiners & Coroners, Medical Fees.

Adopted by unanimous vote.

RESOLUTION NO. 447 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE OFFICE OF CLIMATE CHANGE FOR THE 2021 ZERO-EMISSION VEHICLE INFRASTRUCTURE GRANTS FOR MUNICIPALITIES PROGRAM

WHEREAS, the Assistant County Planner is requesting approval to submit a grant application to the New York State Office of Climate Change for the 2021 Zero-Emission Vehicle Infrastructure Grants for Municipalities Program for funding in an amount not to exceed Eighty Thousand Dollars (\$80,000), now, therefore, be it

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute and submit a grant application to the New York State Office of Climate Change for the 2021 Zero-Emission Vehicle Infrastructure Grants for Municipalities Program for funding in an amount not to exceed Eighty Thousand Dollars (\$80,000), in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 448 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

INTRODUCING PROPOSED LOCAL LAW NO. 9 OF 2021, ENTITLED "A LOCAL LAW REAPPORTIONING THE WEIGHTED VOTE THE WARREN COUNTY BOARD OF SUPERVISORS AMONGST TWENTY (20) MEMBERS", AND AUTHORIZING PUBLIC HEARING THEREON

RESOLVED, that proposed Local Law No. 9 of 2021 entitled "A Local Law Reapportioning the Weighted Vote of the Warren County Board of Supervisors Amongst Twenty (20) Members", attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Room in the Warren County Municipal Center on the 19th

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day of November, 2021, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 9 of 2021, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and he hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN
PROPOSED LOCAL LAW NO. 9 OF 2021
A LOCAL LAW REAPPORTIONING THE WEIGHTED VOTE OF THE
WARREN COUNTY BOARD OF SUPERVISORS AMONGST TWENTY (20) MEMBERS**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. On and after the fourth day of January, 2022, the local legislative body of the County of Warren shall continue to be known and designated as the Board of Supervisors, but the election of the members thereof and their respective votes as such members thereof shall, on and after the fourth day of January, 2022, be determined and fixed in accordance with the provisions of this Local Law to accomplish the reapportionment of the local legislative body of the County of Warren in accordance with the 2020 Federal Census and the members thereof shall be designated as County Supervisors.

SECTION 2. The number and apportionment of the members of the Board of Supervisors shall be determined by the 2020 Federal Census. Until the 2030 Federal Decennial Census, unless an official County census is made before 2030, each town and city ward in the County of Warren shall be entitled to at least one (1) County Supervisor. Each town and city ward shall be entitled to one (1) additional County Supervisor for each 5,835 population as determined by the 2020 Federal Census.

SECTION 3. Based on the 2020 Federal Census of the County of Warren, on and after the fourth day of January, 2022, there shall be twenty (20) members of the Board of Supervisors of the County of Warren apportioned as follows:

Town of Bolton	1
Town of Chester	1
Town of Hague	1
Town of Horicon	1
Town of Johnsbury	1
Town of Lake George	1
Town of Lake Luzerne	1
Town of Queensbury	5
Town of Stony Creek	1
Town of Thurman	1
Town of Warrensburg	1
City of Glens Falls	
First Ward	1
Second Ward	1
Third Ward	1
Fourth Ward	1
Fifth Ward	1

Such Supervisors shall be elected at the general election of 2021 and shall hold office for terms of two (2) years commencing on the first day of January following such election unless a municipality shall have elected as provided under State Law for its supervisor to hold a four (4) year term in which case the county supervisor shall hold office for a four (4) year term. In all towns having one (1) County Supervisor, the County Supervisor shall be the Town Supervisor. In towns having more than one (1) County Supervisor, the Town Supervisor shall be one (1) County Supervisor and the remaining County Supervisors shall be elected at large in the town. A vacancy in the Office of County Supervisor in a town, other than the Town Supervisor, shall be filled by a majority of the votes of the members of the town board. In a city ward having more than one (1) County Supervisor, all County Supervisors shall be elected at

large in the ward. A vacancy in the Office of the County Supervisor in a city ward shall be filled by a majority vote of the common council of the city.

SECTION 4. On and after the fourth day of January, 2022, and continuing until the next Decennial Federal Census, unless an official County census shall be made sooner, each town and ward shall be entitled to the following number of votes on any resolution, local law, motion or proposal to be voted on by the Board of Supervisors, to wit:

Town of Bolton	31
Town of Chester	47
Town of Hague	10
Town of Horicon	22
Town of Johnsbury	33
Town of Lake George	53
Town of Lake Luzerne	47
Town of Queensbury:	
Town Supervisor	89
County Supervisor	89
County Supervisor	89
County Supervisor	89
County Supervisor	89
Town of Stony Creek	12
Town of Thurman	17
Town of Warrensburg	60
City of Glens Falls:	
First Ward	39
Second Ward	59
Third Ward	57
Fourth Ward	28
Fifth Ward	42

A total of 502 affirmative votes shall be required for the adoption of any resolution, local law, motion or proposal requiring a majority vote and a total of 668 affirmative votes shall be required for the adoption of any resolution requiring a two-thirds vote. On any committee of the Board of Supervisors, each County Supervisor shall have one (1) vote.

SECTION 5. This Local Law shall repeal Local Law No. 12 of 2011.

SECTION 6. If any section, subdivision, paragraph, subparagraph, clause, term, or part thereof is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion and such shall not affect the validity of the remaining portion thereof.

SECTION 7. This Local Law is adopted pursuant to Section 10, Subdivision 1, paragraph a(13) of the Municipal Home Rule Law and is subject to permissive referendum and shall become effective upon filing with the Secretary of State as provided by Section 27 of the Municipal Home Rule Law of the State of New York and publication in the official newspapers of the County of Warren.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 449 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

INTRODUCING PROPOSED LOCAL LAW NO. 10 OF 2021, ENTITLED "A LOCAL LAW REAPPORTIONING THE WEIGHTED VOTE OF THE WARREN COUNTY BOARD OF SUPERVISORS AMONGST TWENTY-ONE (21) MEMBERS", AND AUTHORIZING PUBLIC HEARING THEREON

RESOLUTION FAILED

RESOLVED, that proposed Local Law No. 10 of 2021 entitled "A Local Law Reapportioning the Weighted Vote of the Warren County Board of Supervisors Amongst Twenty-One (21) Members", attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Room in the Warren County Municipal Center on the 19th day of November, 2021, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 10 of 2021, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and he hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN
PROPOSED LOCAL LAW NO. 10 OF 2021
A LOCAL LAW REAPPORTIONING THE WEIGHTED VOTE OF THE
WARREN COUNTY BOARD OF SUPERVISORS AMONGST TWENTY-ONE (21)
MEMBERS**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. On and after the fourth day of January, 2022, the local legislative body of the County of Warren shall continue to be known and designated as the Board of Supervisors, but the election of the members thereof and their respective votes as such members thereof shall, on and after the fourth day of January, 2022, be determined and fixed in accordance with the provisions of this Local Law to accomplish the reapportionment of the local legislative body of the County of Warren in accordance with the 2020 Federal Census and the members thereof shall be designated as County Supervisors.

SECTION 2. The number and apportionment of the members of the Board of Supervisors shall be determined by the 2020 Federal Census. Until the 2030 Federal Decennial Census, unless an official County census is made before 2030, each town and city ward in the County of Warren shall be entitled to at least one (1) County Supervisor. Each town and city ward shall be entitled to one (1) additional County Supervisor for each 5,580 population as determined by the 2020 Federal Census.

SECTION 3. Based on the 2020 Federal Census of the County of Warren, on and after the fourth day of January, 2022, there shall be twenty-one (21) members of the Board of Supervisors of the County of Warren apportioned as follows:

Town of Bolton	1
Town of Chester	1
Town of Hague	1
Town of Horicon	1
Town of Johnsbury	1
Town of Lake George	1
Town of Lake Luzerne	1
Town of Queensbury	6
Town of Stony Creek	1

Town of Thurman	1
Town of Warrensburg	1
City of Glens Falls:	
First Ward	1
Second Ward	1
Third Ward	1
Fourth Ward	1
Fifth Ward	1

Such Supervisors shall be elected at the general election of 2021 and shall hold office for terms of two (2) years commencing on the first day of January following such election unless a municipality shall have elected as provided under State Law for its supervisor to hold a four (4) year term in which case the county supervisor shall hold office for a four (4) year term. In all towns having one (1) County Supervisor, the County Supervisor shall be the Town Supervisor. In towns having more than one (1) County Supervisor, the Town Supervisor shall be one (1) County Supervisor and the remaining County Supervisors shall be elected at large in the town. A vacancy in the Office of County Supervisor in a town, other than the Town Supervisor, shall be filled by a majority of the votes of the members of the town board. In a city ward having more than one (1) County Supervisor, all County Supervisors shall be elected at large in the ward. A vacancy in the Office of the County Supervisor in a city ward shall be filled by a majority vote of the common council of the city.

SECTION 4. On and after the fourth day of January, 2022, and continuing until the next Decennial Federal Census, unless an official County census shall be made sooner, each town and ward shall be entitled to the following number of votes on any resolution, local law, motion or proposal to be voted on by the Board of Supervisors, to wit:

Town of Bolton	31
Town of Chester	47
Town of Hague	10
Town of Horicon	22
Town of Johnsbury	33
Town of Lake George	53
Town of Lake Luzerne	47
Town of Queensbury:	
Town Supervisor	74
County Supervisor	74
County Supervisor	74
County Supervisor	74
County Supervisor	74
Town of Stony Creek	12
Town of Thurman	17
Town of Warrensburg	60
City of Glens Falls:	
First Ward	39
Second Ward	59
Third Ward	57
Fourth Ward	28
Fifth Ward	42

A total of 501 affirmative votes shall be required for the adoption of any resolution, local law, motion or proposal requiring a majority vote and a total of 668 affirmative votes shall be required for the adoption of any resolution requiring a two-thirds vote. On any committee of the Board of Supervisors, each County Supervisor shall have one (1) vote.

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SECTION 5. This Local Law shall repeal Local Law No. 12 of 2011.

SECTION 6. If any section, subdivision, paragraph, subparagraph, clause, term, or part thereof is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion and such shall not affect the validity of the remaining portion thereof.

SECTION 7. This Local Law is adopted pursuant to Section 10, Subdivision 1, paragraph a(13) of the Municipal Home Rule Law and is subject to permissive referendum and shall become effective upon filing with the Secretary of State as provided by Section 27 of the Municipal Home Rule Law of the State of New York and publication in the official newspapers of the County of Warren.

Roll Call Vote:

Ayes: 400

Noes: 600 Supervisors Beaty, Shepler, Conover, Leggett, Diamond, Bruno, Frasier, Smith, Hogan, Dickinson, Merlino, Strough, Magowan and Seeber

Absent: 0

Failed.

RESOLUTION NO. 450 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

APPOINTING MEMBERS TO THE WARREN COUNTY BOARD OF ETHICS

WHEREAS, by Resolution No. 317 of 2021, the Warren County Board of Supervisors enacted Local Law No. 6 of 2021 which contains the most reason of the Warren County Ethics and Disclosure Law, and

WHEREAS, Section 20 of Local Law No. 6 of 2021 establishes the Board of Ethics, stating that: "The Board of Ethics shall consist of three (3) members, one shall be an officer or employee of Warren County, one shall be an elected or appointed officer or employee of a local Municipality located within Warren County, and one shall be a member of the public who is not a County officer or employee, nor an officer, employee, elected or appointed member of a local Municipality. The members of such Board of Ethics shall be appointed by the Board of Supervisors, serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the Board of Ethics. The Board of Supervisors may appoint alternate members for each category who shall serve in the event a member is unable to serve due to illness, unavailability or when a conflict is presented. Alternate members shall serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the Board of Ethics", and

WHEREAS, the Personnel, Administration & Higher Education Committee has met to interview and consider candidates for the aforementioned Board of Ethics and has suggested that those listed below be appointed accordingly, now, therefore be it

RESOLVED, that the following individuals are hereby appointed, effective upon adoption of this resolution:

Officer/Employee Appointee:

Robert Iusi - Director of Probation

Brian Pilatzke, Esq. - Assistant Public Defender - Alternate

Elected/Appointed Officer or Employee of a Local Municipality:

Ash Anand, Warrensburg School Board Member

Diana Palmer, Glens Falls City Common Council Member - Alternate

Member of the Public:

Connie Bosse

Martin Deslauriers - Alternate

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Note: *Appointees serve at the pleasure of the Board for the current term of the majority of its members - all appointments made by this resolution will expire on December 31, 2021.*

Roll call Vote:

Ayes: 765

Noes: 178 Supervisors Thomas, Shepler, Geraghty and Wild

Absent: 0

Adopted.

RESOLUTION NO. 451 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE AIRPORT RESERVE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO COVER THE LOCAL MATCH OF FEDERAL AVIATION ADMINISTRATION AND NEW YORK STATE DEPARTMENT OF TRANSPORTATION GRANTS FOR CAPITAL PROJECT H403, REHAB AIRFIELD TAXIWAY LIGHTING SYSTEMS; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the local match of Federal Aviation Administration and New York State Department of Transportation Grants for Capital Project H403, Rehab Airfield Taxiway Lighting Systems, in an amount not to exceed Thirteen Thousand One Hundred Forty-Nine Dollars (\$13,149) from the Reserve, Airport (A.892.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfer-Capital Projects, Interfund Transfers	\$13,149.00

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 452 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H403, REHABILITATION OF AIRFIELD TAXIWAY LIGHTING SYSTEM - DESIGN; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H403, Rehabilitation of Airfield Taxiway Lighting System - Design, as follows:

1. Capital Project No. H403, Rehabilitation of Airfield Taxiway Lighting System - Design is hereby increased in the amount of Two Hundred Sixty-Two Thousand Nine Hundred Sixty-Eight Dollars (\$262,968).
2. The estimated total cost of Capital Project No. H403, Rehabilitation of Airfield Taxiway Lighting System - Design is now Three Hundred Twelve Thousand Four Hundred Sixty-Eight Dollars (\$312,468).

3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal Aviation Administration grant funding in the amount of Two Hundred Thirty-Six Thousand Six Hundred Seventy-One Dollars (\$236,671);
 - b. New York State Department of Transportation grant funding in the amount of Thirteen Thousand One Hundred Forty-Eight Dollars (\$13,148);
 - c. Local share funding in the amount of Thirteen Thousand One Hundred Forty-Nine Dollars (\$13,149), to be transferred from Budget Code A.892.00, Reserve, Airport Repair & Projects,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H403 - Rehabilitation of Airfield Taxiway Lighting System - Design	\$262,968

Roll Call Vote:

Ayes: 1000
 Noes: 0
 Absent: 0
 Adopted.

RESOLUTION NO. 453 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS, COUNTY ROAD UNAPPROPRIATED SURPLUS AND ROAD MACHINERY UNAPPROPRIATED SURPLUS TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Two Hundred Twenty-Eight Thousand Eight Hundred Ten Dollars (\$228,810) from the General Fund Unappropriated Surplus; Twenty-Two Thousand Six Hundred Dollars (\$22,600) from the County Road Unappropriated Surplus and One Hundred Seventy Dollars (\$170) from the Road Machinery Unappropriated Surplus to the following Departmental budgets to cover equipment needs:

APPROPRIATIONS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO:		
BUDGET CODE	TITLE	AMOUNT
A.1345 220	Purchasing, Office Equipment	\$ 400.00
A.1355 210	Real Property Tax Service Agency, Furniture/Furnishings	\$ 340.00
A.1620 210	Buildings, Furniture/Furnishings	\$ 1,500.00
A.1620 260	Buildings, Other Equipment	\$ 1,000.00
A.1620 413	Buildings, Repair & Maint.-Bldg/Property	\$ 4,245.00

APPROPRIATIONS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO:		
BUDGET CODE	TITLE	AMOUNT
A.1628 260	Waste Management Containment, Other Equipment	\$ 40,000.00
A.1680 250	Information Technology, Technical Equipment	\$ 47,000.00
A.3020 250	Sheriff's 911 Center, Technical Equipment	\$ 9,000.00
A.3110 210	Sheriff's Law Enforcement, Furniture/Furnishings	\$ 2,500.00
A.3110 260	Sheriff, Other Equipment	\$ 40,000.00
A.3150 210	Sheriff's Correction Division, Furniture/Furnishings	\$ 5,000.00
A.3150 250	Sheriff's Correction Division, Technical Equipment	\$ 45,000.00
A.3410 210	Fire Prevention & Control, Furniture/Furnishings	\$ 400.00
A.3410 250	Fire Prevention & Control, Technical Equipment	\$ 4,300.00
A.3640 210	Civil Defense, Furniture/Furnishings	\$ 200.00
A.3640 230	Civil Defense, Automotive Equipment	\$ 1,000.00
A.4022 250	Emergency Medical Service, Technical Equipment	\$ 500.00
A.4022 260	Emergency Medical Service, Other Equipment	\$ 1,600.00
A.5610 210	Airport (D.P.W), Furniture/Furnishings	\$ 500.00
A.5610 220	Airport (D.P.W), Office Equipment	\$ 500.00
A.6010 210	Social Services, Furniture/Furnishings	\$ 840.00
A.6010 220	Social Services, Office Equipment	\$ 560.00
A.6030 210	Countryside Adult Home, Furniture/Furnishings	\$ 2,500.00
A.6030 220	Countryside Adult Home, Office Equipment	\$ 1,000.00

APPROPRIATIONS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO:		
BUDGET CODE	TITLE	AMOUNT
A.6030 260	Countryside Adult Home, Other Equipment	\$ 15,000.00
A.6030 260	Countryside Adult Home, Other Equipment	\$ 2,650.00
A.7110 210	Parks & Recreation, Furniture/Furnishings	\$ 700.00
A.7110 250	Parks & Recreation, Technical Equipment	\$ 575.00
	TOTAL	\$228,810.00

APPROPRIATIONS FROM THE COUNTY ROAD UNAPPROPRIATED SURPLUS TO:		
BUDGET CODE	TITLE	AMOUNT
D.3310 260	County Road, Traffic Control, Other Equipment	\$ 20,000.00
D.5020 210	County Road, Engineering, Furniture/Furnishings	\$ 1,000.00
D.5020 220	County Road, Engineering, Office Equipment	\$ 600.00
D.5020 260	County Road, Engineering, Other Equipment	\$ 1,000.00
	TOTAL	\$ 22,600.00

APPROPRIATIONS FROM THE COUNTY ROAD UNAPPROPRIATED SURPLUS TO:		
DM.5130 220	Road Machinery, Machinery, Office Equipment	\$ 170.00
	TOTAL	\$ 170.00

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:
 Ayes: 1000
 Noes: 0
 Absent: 0
 Adopted.

RESOLUTION NO. 454 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H384, CR 11 OVER FINKLE BROOK CULVERT REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H384, CR 11 over Finkle Brook Culvert Replacement, as follows:

1. Capital Project No. H384, CR 11 over Finkle Brook Culvert Replacement is hereby increased in the amount of Two Hundred Fifty-Seven Thousand Five Hundred Thirty-Two Dollars and Sixty-Six Cents (\$257,532.66).
2. The estimated total cost of Capital Project No. H384, CR 11 over Finkle Brook Culvert Replacement is now One Million Fifty-Nine Thousand Four Hundred Forty-Eight Dollars and Twenty Cents (\$1,059,448.20).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Two Hundred Fifty-Seven Thousand Five Hundred Thirty-Two Dollars and Sixty-Six Cents (\$257,532.66), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H384 - CR 11 over Finkle Brook Culvert Replacement	\$257,532.66

Roll Call Vote:
 Ayes: 1000
 Noes: 0
 Absent: 0
 Adopted.

RESOLUTION NO. 455 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Seventeen Thousand Dollars (\$17,000) from the Computer Reserve Fund Budget Code A.895.00 to the following Departmental budget:

PROJECT	TITLE	AMOUNT
A.1435 220.1	Human Resources, Office Equipment-Reserve	\$17,000

and be it further,

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:
Ayes: 1000
Noes: 0
Absent: 0
Adopted.

RESOLUTION NO. 456 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE MENTAL HEALTH BUDGET; AMENDING 2021 WARREN COUNTY BUDGET

WHEREAS, the Director of Mental Health/Office of Community Services has requested funding in the amount of One Hundred Ten Thousand Dollars (\$110,000) to cover the cost of mandated chargeback expenses for court-ordered competency examinations and restoration, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed One Hundred Ten Thousand Dollars (\$110,000) from the General Fund Unappropriated Surplus to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.4390 435	Psychiatric Exp./Criminal, Medical Fees	\$110,000

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll call Vote:
Ayes: 1000
Noes: 0
Absent: 0
Adopted.

RESOLUTION NO. 457 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

ESTABLISHING COMMUNITY DEVELOPMENT FUND CD 77 COUNTRYSIDE CARES ACT; AUTHORIZING TRANSFER OF FUNDS AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby establish Community Development Fund CD 77 to administer the New York State Community Development Block grant award for the Countryside Adult Home to fund repairs and upgrades as follows:

1. Community Development Fund CD 77 is hereby established.
2. The estimated cost of such Community Development Fund is the amount of Eight Hundred Ten Thousand Nine Hundred Thirty-Two Dollars (\$810,932).
3. The proposed method of financing such Community Development Fund consists of the following:

- a. Community Development Fund 77 8662 4405 Countryside CARES Act in the amount of Seven Hundred Ninety-Four Thousand Four Hundred Thirty-Two Dollars (\$794,432);
- b. Community Development Fund 77 8686 4405 Countryside CARES Act in the amount of Sixteen Thousand Five Hundred Dollars (\$16,500), and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Seven Hundred Twenty-Three Thousand Two Hundred Thirty-Two Dollars (\$723,232) to CD 77 8662 470, and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Seventy-One Thousand Two Hundred Dollars (\$71,200) to CD 77 8662 437, and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Sixteen Thousand Five Hundred Dollars (\$16,500) to CD 77 8686 410, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
CD 77 Countryside CARES Act	\$810,932
Roll call Vote:	
Ayes: 1000	
Noes: 0	
Absent: 0	
Adopted.	

RESOLUTION NO. 458 OF 2021

Resolution introduced by Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

RESOLUTION SETTING PUBLIC HEARING ON WARREN COUNTY SEWER DISTRICT (INDUSTRIAL PARK) ASSESSMENT ROLL

WHEREAS, the proposed Warren County Sewer District (Industrial Park) Assessment Roll for 2022 has been presented, and

WHEREAS, the Warren County Board of Supervisors must conduct a public hearing prior to adoption of the roll, now therefore, be it

RESOLVED, that the Warren County Board of Supervisors shall hold a public hearing on November 19, 2021 at 10:00 a.m. at the Supervisors Room in the Warren County Municipal Center, 1340 State Route 9, Queensbury, New York to hear all interested parties and citizens concerning the proposed Warren County Sewer District (Industrial Park) Assessment Roll for 2022, and, be it further

RESOLVED, that the Warren County Board of Supervisors authorizes and directs the Clerk of the Board of Supervisors to publish a Notice of Public Hearing in the official newspapers for Warren County not less than five (5) days prior to the hearing date and authorizes and directs the Sewer District Administrator to mail a copy of the Notice to all property owners within the Benefit Assessment District.

**2022 Benefit Tax Roll
Warren County Sewer District (Industrial Park)**

Tax Map #	Owner	Property Location	Acre	Rate/Acre	Tax
297.8-1-10	Angio Dynamics, Inc.	Queensbury Ave	12.97	53.573	694.84
297.8-1-12	County of Warren DPW	Queensbury Ave	5.54	53.573	296.79
297.8-1-13	County of Warren DPW	Queensbury Ave	8.12	53.573	435.01
297.8-1-14.1	Angio Dynamics, Inc.	Marcy Drive	0.97	53.573	51.97
297.8-1-14.2	Angio Dynamics, Inc.	Marcy Drive	0.70	53.573	37.50
297.8-1-15	Angio Dynamics, Inc.	Marcy Drive	1.17	53.573	62.68
297.8-1-16	TJ Upstate Prop	Marcy Drive	1.00	53.573	53.57
297.8-1-17	TJ Upstate Prop	Marcy Drive	1.44	53.573	77.15
297.8-1-20	TJ Upstate Prop	Queensbury Ave	6.09	53.573	326.26
297.8-1-21.1	SMS Ent LLC	Marcy Drive	1.60	53.573	85.72
297.8-1-21.2	SMS Ent LLC	Marcy Drive	0.11	53.573	5.89
297.8-1-22.1	C&R Properties, LLC	Queensbury Ave	1.60	53.573	85.72
297.8-1-22.2	C&R Properties, LLC	Queensbury Ave	0.20	53.573	10.71
297.8-1-23	SMS Ent LLC	Queensbury Ave	2.00	53.573	107.15
297.8-1-24	543 Queensbury Ave, LLC	Marcy Drive	2.64	53.573	141.43
297.8-1-25	Adk Ind Pk Co LLC	Queensbury Ave	1.62	53.573	86.79
297.8-1-26	543 Queensbury Ave., LLC	Queensbury Ave	2.82	53.573	151.08
297.8-1-27.1	Adk Industrial Pk	Marcy Drive	1.46	53.573	78.22
297.8-1-27.2	Angio Dynamics, Inc.	Marcy Drive	0.84	53.573	45.00
297.12-1-1	City of Glens Falls	Queensbury Ave	4.59	53.573	245.90
297.12-1-2	509 Queensbury Ave L	Queensbury Ave	2.79	53.573	149.47
297.12-1-3	Osmall Family LP	Queensbury Ave	<u>1.84</u>	<u>53.573</u>	<u>98.57</u>
			62.11		3,327.42

LEVY:
 Qsby Invoice 3,327.42
TAX RATE: 53.573
Assigned by unanimous vote

ADOPTED BY UNANIMOUS VOTE.

RESOLUTION NO. 459 OF 2021

Resolution introduced by Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

**ADOPTING EQUALIZATION RATES FOR MUNICIPALITIES
IN WARREN COUNTY FOR 2021**

WHEREAS, through their website, the New York State Office of Real Property Tax Services has provided the Equalization Rates for 2021 Assessment Rolls for Municipalities in the County of Warren, which sets forth equalization rates which are to be used in the apportionment of the 2022 County tax levy for each town and city, now, therefore, be it

RESOLVED, that the equalization rates established by the New York State Office of Real Property Tax Services are hereby accepted and approved and the equalization rates for each town and city in the County of Warren for the year 2022 are hereby established as follows:

<u>MUNICIPALITY</u>	<u>EQUALIZATION RATE</u>
Bolton	100.00
Chester	100.00
City of Glens Falls	75.00
Hague	75.90
Horicon	100.00
Johnsburg	1.90
Lake George	100.00
Lake Luzerne	95.00
Queensbury	100.00
Stony Creek	0.94
Thurman	93.40
Warrensburg	94.80

Adopted by unanimous vote.

RESOLUTION NO. 460 OF 2021

Resolution introduced by Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

RELATING TO UNPAID SCHOOL TAXES

WHEREAS, Section 1330 of the Real Property Tax Law provides that any school district other than a city school district shall transmit a statement and certificate of unpaid school taxes to the County Treasurer so that the same is received not later than the 13th day of November following the levy of the tax, and further that the Warren County Treasurer shall transmit such statement and certificate of unpaid taxes to the Board of Supervisors, now, therefore, be it

RESOLVED, that the Board of Supervisors shall, upon receipt of the statement and certificate of unpaid school taxes from the County Treasurer, relevel the amount of such unpaid taxes with seven per centum (7%) of the amount of principal and interest in addition thereto at the county and town tax levy for the fiscal year 2022.

Adopted by unanimous vote.

Chair offered privilege of the floor and the following members of the public spoke:

Christianne Strough, *Town of Queensbury Resident*, spoke regarding the Majority and Minority positions and the Municipal Home Rule Process required to allow the County to pay a stipend to Supervisors for additional duties they were performing. She then voiced her disappointment with a comment made by Supervisor Beaty at the September 17th Board Meeting, which she noted had not been recorded in the meeting minutes, regarding her mental health, pointing out that he had no credentials to do so, and she questioned how this could be permissible when Board members were not permitted to insult fellow Supervisors.

Travis Whitehead, *Town of Queensbury Resident*, spoke regarding his belief that anyone running for public office should allow a public disclosure of their records, and of his unsuccessful attempts to obtain access to such records which required authorization by the candidate, who was in this case Brent McDevitt.

Supervisor McDevitt interjected, calling for point of order. Chairwoman Seeber asked Supervisor McDevitt to state why he felt the rules were being broken so she could make a determination. Supervisor McDevitt indicated Mr. Whitehead's statements were not relevant to anything that was being discussed. Chairwoman Seeber responded the point was not well taken and she asked Mr. Whitehead to proceed with his comments. Supervisor Wild then called for point of order and Chairwoman Seeber apprised it was necessary for him to state how he felt the rules were being broken. Supervisor Wild indicated he had always expressed his concern with Robert's Rules of Order and how they could be used to weaponize, apprising he was unsure what the actual rule was, but he was unsure that this discussion was appropriate for this forum since it was political in nature and was an election year. Chairwoman Seeber indicated she believed Supervisor Wild's point was he did not believe the commentary was appropriate and she needed to rule on that point. She requested a moment to discuss this with the Parliamentarian so she could refer back to Resolution No. 312 of 2015, *Adopting the Warren County Board of Supervisors Rules and Procedures for Public Participation at Board of Supervisors Meetings and Board of Supervisors Committee Meetings*, which provided the guiding principle in this case. Following her review of Resolution No. 312 of 2015, Chairwoman Seeber ruled that Supervisor Wild's point was not well taken; she advised she ruled in this manner because for the entirety of the year 2021 the Board had afforded every single member of the public to take the floor and had not interrupted them despite many things that were not relevant to this Board or the business in front of them. She said it had been the custom and tradition of this Board to hear from the public regardless of what they had to state and at this point and time based on Resolution No. 312 of 2015, the decision to allow such comments was left to the discretion of the Chair. She advised if the Board would like to appeal her decision, a motion could be made and a roll call vote taken to overturn it.

Chairwoman Seeber asked if there was anyone wishing to make a motion, to which Supervisor Hogan responded with a motion to adjourn which was seconded by Supervisor Leggett. Chairwoman Seeber called for a roll call vote on the motion to adjourn, following which it was announced that the motion was passed by a vote of 781 in favor (*Supervisors Beaty, Thomas, Shepler, Geraghty, Conover, Leggett, Diamond, McDevitt, Braymer, Driscoll, Frasier, Smith, Hogan, Strough, Wild, Magowan*), 85 opposed (*Chairwoman Seeber*) and 134 Absent (*Supervisors Bruno, Dickinson and Merlino*).

The meeting adjourned at 1:01 p.m.

Warren County Board of Supervisors

**SPECIAL BOARD MEETING
FRIDAY NOVEMBER 5, 2021**



Note: Pursuant to New York State Legislation (S.50001/A.40001): "Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed."

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>

NOTICE OF SPECIAL MEETING

TO THE MEMBERS OF THE BOARD OF SUPERVISORS OF WARREN COUNTY:

You are hereby notified that I, RACHEL E. SEEBER, Chairwoman of the Board of Supervisors of the County of Warren, pursuant to the power vested in me by Rule A.3 of the Rules of the Board of Supervisors, hereby call and convene a special meeting of the Board of Supervisors of Warren County to be held in the Supervisors' Room in the Warren County Municipal Center, Town of Queensbury, New York, on **November 5, 2021 AT 11:00 A.M.**, for the purpose of:

1. Presentation of the 2022 Tentative Budget

The Clerk of the Board of Supervisors is hereby directed to call for the meeting and give written notice to all members of the Board of Supervisors of such meeting.

Dated:

(Signed) RACHEL E. SEEBER, CHAIRWOMAN
Warren County Board of Supervisors

To the Members of the Board of Supervisors: At the direction of the Chairman of the Board, I am notifying you of the Special Meeting called for the time, place and purposes set forth above.

(Signed) AMANDA ALLEN, CLERK
Warren County Board of Supervisors

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 11:00 a.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Thomas.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Hogan, Strough, Wild, Magowan, Thomas, Geraghty and Seeber-14; Absent -6 Supervisors Frasier, Smith, Dickinson, Merlino, Beaty and Shepler. All Supervisors in attendance were physically present, aside from Supervisor Hogan who attended remotely.

Chairwoman Seeber noted the purpose of the Special Board Meeting was to present the 2021 Tentative County Budget. Privilege of the floor was extended to Frank Thomas, *Budget Officer*, who thanked Chairwoman Seeber for the opportunity to serve as Budget Officer this year and then proceeded to make a Power Point presentation on the 2022 Tentative Budget, a copy of which is on file with the items distributed at the Board meeting. During the Power Point presentation, Supervisor Frasier entered the meeting at 11:05 a.m. At the conclusion of the Power Point presentation, Supervisor Thomas answered questions posed by the Supervisors and listened to their suggestions.

This concluded the comments on the 2022 Tentative Budget, and Chairwoman Seeber resumed the Chair.

Continuing to the reading of resolutions, Amanda Allen, *Clerk of the Board*, apprised Resolution Nos. 461-464 were distributed to the Board and posted to the Warren County website on Tuesday November 2nd, which met the distribution deadline specified in the Rules of the Board.

Chairwoman Seeber called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

Supervisor Strough requested roll call votes on proposed Resolution Nos. 463, *Appointing Larry Elmen as Warren County Attorney*, and 464, *Authorizing the Chair of the Personnel, Administration & Higher Education Committee and the County Administrator to Negotiate and Award Vacation Leave Allowances for the Incoming County Attorney and Secretary to the County Attorney*, both of which he would be voting in opposition of.

A discussion ensued regarding proposed Resolution No. 463, *Appointing Larry Elmen as Warren County Attorney*, during which a number of Supervisors voiced their gratitude for Robert Terwilliger, *Acting County Attorney*, and his staff for a job well done managing the workload, all the while being short staffed.

Chairwoman Seeber indicated as it related to the roll call requested on proposed Resolution No. 464, *Authorizing the Chair of the Personnel, Administration & Higher Education Committee and the County Administrator to Negotiate and Award Vacation Leave Allowances for the Incoming County Attorney and Secretary to the County Attorney*, which was reflected on the record, she was requesting an executive session upon the request of the County Administrator to briefly discuss some personnel matters relating to proposed Resolution No. 464 and she called for the necessary motion. That motion was made by Supervisor Magowan, seconded by Supervisor Bruno and carried unanimously to enter into an executive session pursuant to Section 105(1)(f) of the Public Officer's Law.

Executive session was held from 12:12 p.m. until 12:36 p.m.

Upon reconvening, Chairwoman Seeber announced no action was taken during the executive session.

Chairwoman Seeber called for a vote on resolutions, following which Resolution Nos. 461-464 were approved as presented. During the roll call vote, Supervisor Wild exited the meeting, but returned and was present for the roll call vote on Resolution No. 464.

RESOLUTION NO. 461 OF 2021

Resolution introduced by Supervisors Thomas, Geraghty, Diamond, Bruno, Beaty, Magowan and Frasier

ACCEPTING TENTATIVE BUDGET PROVIDING APPROPRIATIONS FOR THE CONDUCT OF COUNTY BUSINESS FOR THE FISCAL YEAR 2022 AND AUTHORIZING PUBLIC HEARING ON THE BUDGET

WHEREAS, the Budget Officer of Warren County on October 22, 2021, duly filed the tentative budget for the County of Warren for the fiscal year commencing January 1, 2022, with the Clerk of the Board of Supervisors pursuant to the provisions of County Law, and

WHEREAS, the Budget Officer's tentative budget recommended gross appropriations of \$173,338,735 less estimated revenues of \$126,506,774, which includes interfund revenues and surplus appropriated but does not include sales tax credit, leaving a balance of \$46,831,961 to be raised by taxation, now, therefore, be it

RESOLVED, that the tentative budget, which provides for gross appropriations of \$173,338,735, less the amount of \$126,506,774, which includes interfund revenues and surplus appropriated but does not include sales tax credit, leaving a balance of \$46,831,961 to be raised by taxation, be, and the same hereby is, accepted as the tentative budget of Warren County for the fiscal year beginning January 1, 2022, and be it further

RESOLVED, that the Board of Supervisors will hold a public hearing in the Supervisors Room at the Warren County Municipal Center on the 19th day of November, 2021, at 10:00 a.m., to consider adoption of the proposed budget for the County of Warren for the fiscal year commencing January 1, 2022, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to cause to be printed at least 25 copies of said tentative budget for distribution to the public and that she give public notice of such hearing as required by law.

Roll Call Vote:

Ayes: 686

Noes: 0

Absent: 314 Supervisors Shepler, Smith, Dickinson, Merlino, Wild and Beaty

Adopted.

RESOLUTION NO. 462 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2021

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 are hereby amended as follows:

COUNTY ATTORNEY

Increasing Salary from:

A.1420 110

TITLE:

County Attorney

EFFECTIVE DATE

November 8, 2021

BASE ANNUAL SALARY

\$121,077

1105

November 5, 2021

<u>Increasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1420 110</u>		
<u>TITLE:</u>	November 8, 2021	\$144,449
County Attorney		

<u>Increasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1420 110</u>		
<u>TITLE:</u>	November 15, 2021	\$47,608
Secretary to the County Attorney		

<u>Increasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1420 110</u>		
<u>TITLE:</u>	November 15, 2021	\$49,774
Secretary to the County Attorney		

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1420 110</u>		
<u>TITLE:</u>	November 15, 2021	\$49,774
Special Assistant to the County Attorney <i>Temporary position - 12 months</i>		

Roll Call Vote:

Ayes: 686

Noes: 0

Absent: 314 Supervisors Shepler, Smith, Dickinson, Merlino, Wild and Beaty

Adopted.

RESOLUTION NO. 463 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

APPOINTING LARRY ELMEN AS WARREN COUNTY ATTORNEY

RESOLVED, that by a majority vote, the Warren County Board of Supervisors hereby authorizes the filling of the position of Warren County Attorney, and be it further

RESOLVED, that Larry Elmen, Attorney at Law, and a resident of Warren County, be and hereby is, appointed as County Attorney effective November 8, 2021 and continuing for the term of office to which the majority of the members of the current Board of Supervisors were elected, which shall expire December 31, 2021, at an annual salary of \$144,449.

Roll Call Vote:

Ayes: 544

Noes: 142 Supervisors McDevitt and Strough

Absent: 314 Supervisors Shepler, Smith, Dickinson, Merlino, Wild and Beaty

Adopted.

RESOLUTION NO. 464 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING THE CHAIR OF THE PERSONNEL, ADMINISTRATION & HIGHER EDUCATION COMMITTEE AND THE COUNTY ADMINISTRATOR TO NEGOTIATE AND AWARD VACATION LEAVE ALLOWANCES FOR THE INCOMING COUNTY ATTORNEY AND SECRETARY TO THE COUNTY ATTORNEY

WHEREAS, the Warren County out-of-Unit Employee Benefits Policy makes certain determinations as to the amount of vacation leave time granted to out-of-Unit employees, and

WHEREAS, for the purposes of recruitment of the incoming County Attorney and Secretary to the County Attorney, it may be advantageous to negotiate and authorize additional vacation allowances notwithstanding the amounts authorized in the Warren County out-of-Unit Employee Benefits Policy, and

WHEREAS, the Personnel, Administration & Higher Education Committee has recommended allowing the Chair of the Personnel, Administration & Higher Education Committee and the County Administrator to meet with the incoming County Attorney to negotiate, and then to authorize, additional vacation allowances, notwithstanding the amounts authorized in the Warren County out-of-Unit Employee Benefits Policy, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby authorize the Chair of the Personnel, Administration & Higher Education Committee and the County Administrator to meet with the incoming County Attorney to negotiate, and then to authorize, such additional vacation allowances notwithstanding the amounts authorized in the Warren County out-of-Unit Employee Benefits Policy.

Roll Call Vote:

Ayes: 720

Noes: 51 Supervisor Leggett

Absent: 229 Supervisors Shepler, Smith, Dickinson, Merlino and Beaty

Adopted.

Chairwoman Seeber called for public comments, but none were received. She then called for announcements, but there were none.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Conover, seconded by Supervisor Bruno and carried unanimously, Chairwoman Seeber adjourned the Special Board Meeting at 12:40 p.m.

Warren County Board of Supervisors

BOARD MEETING
FRIDAY, NOVEMBER 19, 2021



Note: Pursuant to New York State Legislation (S.50001/A.40001):
"Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed." All of the Board members in attendance were physically present.

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website:
<https://warrencountyny.gov/mma>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:01 a.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Shepler.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Smith, Hogan, Dickinson, Strough, Wild, Magowan, Beaty, Thomas, Shepler, Geraghty and Seeber-20; Absent -2 Supervisors Frasier and Merlino. *All Supervisors in attendance were physically present.*

Motion was made by Supervisor Thomas, seconded by Supervisor Hogan and carried unanimously to approve the minutes of the October 15, 2021 Board Meeting and the November 5, 2021 Special Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Dan Durkee, *Senior Health Educator.*

The following individuals were recognized for completing their Leadership Badge Training in Senior Management which was offered to Department Heads and individuals in Senior Management positions: Sondra Cameron, Ann Marie Mason and Valerie Whisenant.

Presentation of completion certificates to the graduates of the County's Safety Program were made to DPW employees Douglas Barlow, Matthew Livingston and Justin Webb.

Proceeding with the Agenda review, Chair declared the Public Hearing on Proposed Local Law No. 7 of 2021, Entitled "*Septic Inspection Upon Transfer*" open at 10:15 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment.

The following individuals voiced their opinions on Proposed Local Law No. 7 of 2021:

- 1) Tony Taverni, *President, Board of Directors, Friends Lake Association*
- 2) Robert Deluke, *Friends Lake Resident*
- 3) John Carter, *Town of Lake George Resident*
- 4) Ann Morse, *Town of Johnsbury Resident*
- 5) Gary Beale, *Seasonal Resident, Friends Lake*
- 6) Lisa Dostek, *Warren County Resident*

- 7) John Caffrey, *City of Glens Falls Resident*
- 8) Richard Morse, *Town of Johnsbury Resident*
- 9) Linda Clark, *Town of Lake George Resident*
- 10) Jack Herring, *Town of Lake Luzerne Resident*
- 13) Neal Brandmaier, *Town of Horicon Resident*
- 14) Travis Whitehead, *Town of Queensbury Resident*
- 15) Brian Reichenbach, *speaking on behalf of a client who lives in the Town of Lake George*
- 16) Jim Niles, *Town of Lake Luzerne Resident*
- 17) Frank Gabriel, *Friends Lake Resident*
- 18) Brian Curran, *Town of Lake Luzerne Resident*

Don Lehman, *Director of Public Affairs*, read aloud comments submitted online by Kate Lapham and an individual identifying themselves as LG Girl.

Chairwoman Seeber advised the Clerk of the Board had distributed the comments she had received regarding this matter prior to the meeting.

The Chair closed the public hearing at 11:34 a.m.

Continuing with the Agenda review, Chair declared the Public Hearing on Proposed Local Law No. 8 of 2021, Entitled "*A Local Law Amending Local Law No. 2 of 2021, Establishing the Office of Emergency Services for Warren County*" open at 10:34 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment.

There being no one wishing to speak, the Chair closed the public hearing at 11:35 a.m.

Moving along, Chair declared the Public Hearing on Proposed Local Law No. 9 of 2021, Entitled "*A Local Law Reapportioning the Weighted Vote of the Warren County Board of Supervisors Amongst Twenty (20) Members*" open at 11:36 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment.

The following individuals voiced their opinions on Proposed Local Law No. 9 of 2021:

- 1) Travis Whitehead, *Town of Queensbury Resident*

There being no further public comment, the Chair closed the public hearing at 11:39 a.m.

Proceeding with the Agenda review, Chair declared the Public Hearing on Warren County Sewer District (Industrial Park) Assessment Roll open at 11:40 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment.

There being no one wishing to speak, the Chair closed the public hearing at 11:41 a.m.

Continuing with the Agenda review, Chair declared the Public Hearing on 2022 Tentative Budget open at 11:41 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment.

There being no one wishing to speak, the Chair closed the public hearing at 11:44 a.m.

Chairwoman Seeber announced due to the length of the meeting today she would be requesting a ten minute recess immediately following the Reports by Committee Chairs.

Report by the Chair of the Board was given.

Reports by Committee Chairs were given. During Committee Reports the following actions were taken:

Upon the request of the County Treasurer, motion was made by Supervisor Dickinson, seconded by Supervisor Beaty and carried unanimously to withdraw proposed Resolution No. 504, Authorizing the County Treasurer to Complete a Property Tax Settlement for Eleven (11) Parcels Owned by Northwest Bay Partners, LTD, Town of Bolton, Warren County.

Motion was made by Supervisor Braymer, seconded by Supervisor Dickinson and carried unanimously to withdraw proposed Resolution No. 509, *Enacting Local Law No. 7 of 2021, Entitled "Septic Inspection upon Transfer"*.

Larry Elmen, *County Attorney*, notified an amendment to Resolution No. 367 of 2021, *Authorizing Agreement with Quadrant Biosciences, Inc. to Provide Laboratory Services to Facilitate Covid Testing to Support Schools and Help to Maintain in Person Instruction*, was required to change certain terms and conditions. The necessary motion was made by

Supervisor McDevitt, seconded by Supervisor Hogan and carried unanimously

Motion was made by Supervisor McDevitt, seconded by Supervisor Driscoll and carried unanimously to authorize a resolution Waiving the Rules of the Board Requiring That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting Regarding Amending Resolution No. 367 of 2021,

Chairwoman Seeber advised there was a small plane crash this morning at the Airport with no fatalities; however, she noted, there were some injuries and Hicks Road would be closed. She extended thoughts and prayers on behalf of the Board to everyone involved in the incident.

Motion was made by Supervisor Smith, seconded by Supervisor Geraghty and carried unanimously to recess the Board Meeting. The Board recessed from 12:24 p.m. until 12:40 p.m.

Report by the County Administrator was given.

Report by the County Attorney was given.

During the report by the County Attorney, Mr. Elmen advised proposed Resolution No. 473, *Authorizing Conveyances of Lands Offered at Public Auction Held on October 16, 2021, Disposing of Certain Lands Acquired by Warren County Pursuant to the Real Property Tax Foreclosure Action*, to remove Tax Map Parcel No. 211.13-1-43, 49 Elm Street in the Town of Warrensburg, from the listing of properties as a result of the death of the titled owner of the parcel prior to the tax foreclosure sale.

Motion was made by Supervisor Dickinson, seconded by Supervisor Braymer and carried unanimously to amend Proposed Resolution No. 473 as outlined above.

Lexie Delurey, *Director, Real Property Tax Services*, notified a resolution was required to authorize the County Treasurer to refund the deposit to the bidder.

Motion was made by Supervisor Hogan, seconded by Supervisor Dickinson and carried unanimously to Waive the Rules of the Board requiring that all resolutions be approved through the established Committee structure in advance of a Board Meeting regarding authorizing the County Treasurer to refund the deposit submitted for a parcel offered at public auction.

Motion was made by Supervisor Dickinson and seconded by Supervisor Hogan to authorize the County Treasurer to refund the deposit submitted for a parcel offered at public auction.

In regards to the buyers premium the purchaser paid, Mr. Elmen indicated he would have to research the matter and determine who was responsible for refunding the purchaser this premium.

Supervisor Conover suggested amending the motion to extend to the County Treasurer, County Administrator and County Attorney the administrative authority to determine how the buyer's premium paid to the auctioneer should be addressed. Supervisors Dickinson and Hogan amended their motions to include the aforementioned amendment. Chairwoman Seeber called the question and the motion to authorize the County Treasurer to refund the deposit submitted for a parcel offered at Public Auction as outlined above was carried unanimously.

Reading of communications by the Clerk of the Board was provided, as follows:

Reports from:

1. Drescher & Malecki - Basic Financial Statements, Required Supplementary Information, Supplementary Information and Federal Awards Information for Year Ended December 31, 2020 and Independent Auditor's Reports. *Hard copies of report distributed to Board with mail distributed at November 5, 2021 Board Meeting.*

Letters/emails from:

1. NYS Department of Public Service - Announcing a virtual public statements hearing on November 3, 2021 to solicit input and comments regarding electric and gas service for Niagara Mohawk Power Corporation dba National Grid PSC Cases 20-E-0380, 20-G-0381, and 19-M-0133. *Emailed to Board on November 2, 2021*

2. Larry Elmen, County Attorney - designating the Assistant County Attorney Order of Succession.

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 465-517 were distributed to the Board and posted to the Warren County website on Monday November 15th, which met the distribution deadline specified in the Rules of the Board. During this meeting Resolution Nos. 504 and 509 were withdrawn. Resolution No. 479 was amended to remove 49 Elm Street from Schedule A. There were also four additional Resolutions; 518, *Waiving the Rules of the Board Requiring That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting Regarding Amending Resolution No. 367 of 2021*; 519, *Amending Resolution No. 367 of 2021, Authorizing Agreement with Quadrant Biosciences, Inc. to Provide Laboratory Services to Facilitate Covid Testing to Support Schools and Help to Maintain in Person Instruction, to Change Certain Terms and Conditions*; 520, *Waiving the Rules of the Board Requiring That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting Regarding Authorizing the County Treasurer to Refund the Deposit Submitted for a Parcel Offered at Public Auction*; and 521, *Authorizing the County Treasurer to Refund the Deposit Submitted for a Parcel Offered at Public Auction*.

Discussion on resolutions ensued, as follows:

Chairwoman Seeber called for public comment on any resolutions before the Board, but there was none.

Supervisor Strough indicated he would like to propose a Floor Resolution pertaining to approving the use of Lot No. 302.8-1-2, 275 Bay Road (AKA Mullen Site) for the purpose of providing a pedestrian/bicycle parking/park facility for the Warren County Bikeway. Chairwoman Seeber asked whether Supervisor Strough had distributed paper copies of the proposed Resolution prior to the meeting and he replied affirmatively. Chairwoman Seeber advised a motion to Waive the Rules of the Board would be required to bring the proposed Floor Resolution to the floor for discussion. Supervisor Strough interjected that he was trying to explain the proposed Floor Resolution so the Board Members had a better understanding regarding why the Waiving of the Rules of the Board was required. A brief discussion ensued following which Supervisor Strough read aloud the title of the proposed Resolution for the Board and began to point out the reasons this would be beneficial for the County. Supervisor Beaty called for point of order, advising it was necessary to Waive the Rules of the Board before the proposed Floor Resolution could be discussed. Supervisor Strough interjected that he had been interrupted. Chairwoman Seeber stated to Supervisor Strough that he was out of order because a point of order called by a member of the Board trumped everything else going on and was an immediate point of order. She apprised Supervisor Beaty had made a point of order indicating Supervisor Strough was out of order and she asked him to state his point which meant he had the floor at this time. Supervisor Wild called for another point of order. Supervisor Beaty stood and stated his point of order, advising before the proposed Floor Resolution could be discussed the rules clearly indicated a Waiving of the Rules of the Board was required. He said they needed to vote on whether to Waive the Rules of the Board, and if the outcome of the vote was in favor of Waiving the Rules then Supervisor Strough could move forward with discussing the proposed Floor Resolution; however, he noted, since they had yet to vote on this, it was not appropriate to be discussing the matter. Supervisor Strough restated it was necessary for him to provide an explanation on the proposed Floor Resolution to ensure the Board members were aware of what they would be voting to Waive the Rules on. Chairwoman Seeber indicated as soon as a point of order was called for she had the opportunity to rule on that point of order and if the Board felt her decision regarding that was not appropriate they could appeal her ruling. She stated Supervisor Beaty was bringing up Robert's Rules of Order and since a Waiving of the Rules was required any discussion that took place could only pertain to that specifically. She said Supervisor Strough's point was well taken and at this time he had introduced his proposed Floor Resolution and a motion was

required to Waive the Rules.

A motion was made by Supervisor Dickinson and seconded by Supervisor Leggett to Waive the Rules of the Board requiring that all resolutions be approved through the established committee structure in advance of a Board Meeting to entertain a Floor Resolution pertaining to approving the use of Lot No. 302.8-1-2, 275 Bay Road (AKA Mullen Site) for the purpose of providing a pedestrian/bicycle parking/park facility for the Warren County Bikeway.

Supervisor Braymer called for point of order, indicating she was appealing Chairwoman Seeber's decision on the point of order to allow Supervisor Strough to make his point regarding his point on the motion to Waive the Rules of the Board. Chairwoman Seeber stated she needed to take a moment to discuss this with the Parliamentarian on the appeal which would require a roll call vote. She said if the Board was so inclined to overrule her ruling and provide Supervisor Strough with the opportunity to discuss his Proposed Floor Resolution which required a Waiving of the Rules and she asked the Clerk of the Board to move forward with a roll call vote. Supervisor Leggett asked for clarification on what they would be voting on. Chairwoman Seeber advised she had listened to Supervisor Beaty's justification for calling point of order which she ruled was a point well taken. She continued, informing Supervisor Braymer had taken objection to her ruling and was requesting an appeal and the only method for appealing a decision of the Chair was to have a roll call vote by the members of the Board. She apprised should the Board vote in favor of appealing her ruling then they would return to Supervisor Strough to allow him to state specifically what his request was to Waive the Rules of the Board. She indicated it was her determination that Supervisor Strough had read the proposed Floor Resolution which had been distributed to the Board and they were all aware of its purpose. She advised should the Rules of the Board be Waived then a full discussion could take place regarding the proposed Floor Resolution Supervisor Strough was asking for consideration of. Supervisor Conover questioned whether a vote in favor was agreeing with Supervisor Braymer that they did not agree with the ruling of the Chair of the Board and an opposing vote was essentially agreeing with the Chair's ruling on the point of order and the Clerk of the Board replied affirmatively. The outcome of the Roll call vote was for Supervisor Strough to state specifically what his request was to Waive the Rules of the Board, with 588 in favor (*Supervisors Shepler, Geraghty, Conover, Leggett, Diamond, McDevitt, Braymer, Driscoll, Smith, Strough, and Wild*) and 350 against (*Supervisors Bruno, Dickinson, Magowan, Beaty, Thomas and Seeber*) and 62 Absent (*Supervisors Frasier and Merlino*). Chairwoman Seeber advised Supervisor Strough what was before them was for him to state his reasoning as to why the Waiving of the Rules of the Board needed to occur as it related to the proposed Floor Resolution he would like the Board to consider taking action on.

Supervisor Strough indicated he was requesting a Waiving of the Rules of the Board in order to bring his Proposed Floor Resolution regarding the Mullen property to the floor for a vote. He stated the Board had originally set a minimum bid price for the property of \$67,000, but this was never achieved. He outlined the reasons this property would be more valuable for the County utilized as a parking area for the Warren County Bike Trail and why it was not suitable for development.

A lengthy discussion ensued during which several Supervisors voiced their support of the motion to Waive the Rules of the Board while other Supervisors voiced their opposition.

A roll call vote was called on the Waiving of the Rules as outlined above following which the motion failed due to a lack of two thirds majority vote, with a vote of 522 in favor (*Shepler, Geraghty, Conover, Leggett, McDevitt, Driscoll, Smith, Dickinson, Strough, Wild and Thomas*) and 412 opposed (*Supervisors Diamond, Braymer, Bruno, Hogan, Magowan, Beaty and Seeber*) and 62 Absent (*Supervisors Frasier and Merlino*).

Motion was made by Supervisor Wild, seconded by Supervisor Dickinson and carried unanimously to amend Proposed Resolution No. 476, *Introducing Proposed Local Law No. 10 of 2021, Entitled "A Local Law of the County of Warren, New York, Repealing Local Laws 3 of 2015, 2 of 2016 and 3 of 2016 and Prohibiting the Use and Sale of Sparkling Devices in Warren County", and Authorizing Public Hearings Thereon*, to change the time of the Public

Hearing on December 15th from 5:00 p.m. to 7:00 p.m.

A discussion took place regarding Proposed Resolution No. 470, *Authorizing Agreement with City of Glens Falls for the Planning & Community Development Department to Provide GIS Services*, during which Supervisors Braymer and Diamond spoke in favor of amending the proposed to remove the fee the City of Glens Falls would pay to the Planning Department for handling these services until the City was able to fill their vacant position that handled GIS services for them.

A motion was made by Supervisor Hogan, seconded by Supervisor Braymer and carried by majority vote, with Supervisor Dickinson voting in opposition, to table the discussion on this matter until a representative from the Planning & Community Development Department was present to participate in the discussion.

Supervisor Strough requested a roll call vote on proposed Resolution No. 474, *Authorizing Conveyances of Land Offered at On-line Public Auction Held from October 1, 2021 to October 25, 2021, Disposing of Certain Lands Acquired by Warren County Pursuant to the Real Property Tax Foreclosure Action*, which he encouraged his colleagues to vote against to allow it to go before Committee for discussion.

Returning to discussion regarding Proposed Resolution No. 470, *Authorizing Agreement with City of Glens Falls for the Planning & Community Development Department to Provide GIS Services*, Sara Frankenfeld, *GIS Administrator*, advised the services the GIS Services they would be providing the City of Glens Falls went above and beyond the basic services provided to all of the municipalities in Warren County at no cost. She stated her Department was offering this service to the City in light of the fact that they no longer had an employee to handle these services in-house. Supervisor Diamond noted the City was only seeking to temporarily have the County handle these services until the vacancy was filled. Motion was made by Supervisor Diamond and seconded by Supervisor Braymer to amend proposed Resolution No. 470 to waive the fees of \$50 per hour for an amount not to exceed \$15,000 per year to the City of Glens Falls for one year commencing when the contract is in effect. A lengthy discussion ensued following which Chairwoman Seeber advised another option to address this concern would be to withdraw the Proposed Resolution and send it back to Committee. Further discussion ensued following which a motion was made by Supervisor Conover, seconded by Supervisor Braymer and carried unanimously to table proposed Resolution No. 470, *Authorizing Agreement with City of Glens Falls for the Planning & Community Development Department to Provide GIS Services*, Sara Frankenfeld, *GIS Administrator*, and send it back to Committee for further discussion.

Returning to discussion regarding Proposed Resolution No. 474, *Authorizing Conveyances of Land Offered at On-line Public Auction Held from October 1, 2021 to October 25, 2021, Disposing of Certain Lands Acquired by Warren County Pursuant to the Real Property Tax Foreclosure Action*, several Supervisors voiced their opposition while others spoke in favor of moving forward with the sale.

During the discussion where Supervisor Beaty was voicing his support of proposed Resolution No. 474 Supervisor Driscoll called for point of order. Supervisor Driscoll advised during the last discussion on the proposed Septic Inspection at Transfer Law the Board was reminded no matter which manner they voted in the goal was for efficient water quality in the County. Chairwoman Seeber interjected that Supervisor Driscoll needed to state how he felt the Rules of the Board were being violated and Supervisor Driscoll responded he felt his colleague was assuming an opposing vote translated to them not being stewards of the taxpayers money and he did not believe this statement to be true. Chairwoman Seeber advised she would be happy to return to Supervisor Driscoll when they went to the second round of discussion; however, she noted, as it related to a violation of the Rules of the Board if he did not withdraw his point of order she believed his point was not well taken, as she did not believe Supervisor Beaty had committed a violation and she would ask that the floor be returned to him so he could continue making his point. Supervisor Beaty continued with his remarks, indicating it was not sensible to keep the property for use as a parking lot for the Warren County Bike

Trail when there was another parking lot used for this purpose less than a mile from this location.

During the discussion on Proposed Resolution No. 474, *Authorizing Conveyances of Land Offered at On-line Public Auction Held from October 1, 2021 to October 25, 2021, Disposing of Certain Lands Acquired by Warren County Pursuant to the Real Property Tax Foreclosure Action*, a motion was made by Supervisor Magowan and seconded by Supervisor Beaty to table the resolution and send it back to Committee. A brief discussion ensued following which Supervisors Magowan and Beaty withdrew their motions to table.

A lengthy discussion ensued regarding concerns that had been voiced on proposed Resolution No. 492 during which Chairwoman Seeber requested a roll call vote due to the concerns that had been expressed to her by the business community with the contract with Lake Placid Advertisers Workshop, Inc.

During the discussion on Proposed Resolution No. 492, *Authorizing Extension of Agreement with Lake Placid Advertisers Workshop, Inc. to Provide Broadcast and Digital Media Buying Services for the Tourism Department (WC 45-20)*, a motion was made by Supervisor Conover and seconded by Supervisor Dickinson to include a requirement for Lake Placid Advertisers Workshop, Inc. to provide letters relative to the work program and outlining the related expenses, which must be authorized by the Tourism Committee before such work may proceed. Further discussion ensued following which Chairwoman Seeber called the question and the motion to amend Proposed Resolution No. 492 was carried by majority vote, with Chairwoman Seeber abstaining.

During the discussion on resolutions, Supervisors Shepler, Diamond and Wild exited the meeting.

Voting on resolutions occurred; Resolution Nos. 465-521 were approved as presented, with the exception of:


- Resolution No. 470, which was tabled;
- Resolution No. 473, which was approved as amended from the Floor;
- Resolution No. 474, which failed;
- Resolution No. 476, which was approved as amended from the Floor;
- Resolution No. 492, which was approved as amended from the Floor;
- Resolution No. 504, which was withdrawn;
- Resolution No. 509, which was withdrawn.

REPORT OF EQUALIZATION AND APPORTIONMENT OF COUNTY TAX LEVY

To the Board of Supervisors:

As provided by Local Law No. 1 of 1968, I herewith submit the Report of Equalization and Apportionment of County taxes based on ratios determined by the Real Property Tax Services Committee of the Board, and I hereby certify that the amounts of levy for County purposes are apportioned on these rates.

Dated: November 19, 2021


Rachel E. Seeber, Chairwoman
Warren County Board of Supervisors

2022 Equalization & Apportionment Table
Adopted

EQUALIZATION RATE	ASSESSED VALUE	FULL VALUE	PERCENTAGE	AMOUNT TO BE RAISED	SALES TAX CREDIT	EXEMPTION REMOVAL	NET AMOUNT TO BE RAISED	COLUMN 2 OF FOOTINGS	2022 TAX RATES	2021 TAX RATES	DIFFERENCE	PERCENTAGE
100.00%	\$1,896,983,582	\$1,896,983,582	1.5789653	\$7,394,135.82	650,000	\$60,315	\$6,744,575.47	\$1,896,983,582	\$3.556	\$3.579	-\$0.023	-0.64%
100.00%	\$750,930,006	\$750,930,006	6.251332	\$2,927,621.36	*	\$12,676.27	\$2,940,297.63	\$750,930,506	\$3.882	\$3.917	-\$0.035	-0.89%
75.00%	\$788,514,842	\$1,051,353,123	87.52290	\$4,038,869.04	*	\$13,016.51	\$4,051,885.55	\$788,511,212	\$5.182	\$5.216	-\$0.034	-0.65%
75.90%	\$464,425,889	\$611,891,817	5.093889	\$2,385,558.74	300,000	\$80,222	\$2,064,678.52	\$464,421,389	\$4.489	\$4.680	-\$0.191	-4.08%
100.00%	\$659,568,792	\$659,568,792	5.490769	\$2,571,434.80	*	\$-	\$2,571,434.80	\$659,559,592	\$3.899	\$3.920	-\$0.021	-0.54%
1.90%	\$8,961,867	\$471,677,211	3.926612	\$1,838,909.40	*	\$42.93	\$1,838,866.47	\$8,961,807	\$205.190	\$206.177	-\$0.987	-0.48%
100.00%	\$265,308,939	\$265,308,939	2.208840	\$1,034,349.42	*	\$-	\$1,034,349.42	\$265,308,939	\$3.899	\$3.920	-\$0.021	-0.54%
100.00%	\$1,120,636,713	\$1,120,636,713	9.330726	\$4,339,761.96	\$-	\$-	\$4,339,761.96	\$1,120,636,713	\$3.899	\$3.920	-\$0.021	-0.54%
95.00%	\$424,411,139	\$446,748,567	3.719066	\$1,741,720.91	*	\$92.79	\$1,740,799.12	\$424,399,139	\$4.102	\$4.062	\$0.020	0.49%
100.00%	\$4,049,823,550	\$4,049,823,550	33.713914	\$15,788,887.06	\$16,477.88	\$15,772,409.98	\$4,049,804,850	\$3.895	\$3.914	-\$0.019	-0.49%	
0.94%	\$1,356,715	\$144,331,383	1.201528	\$562,669.12	*	\$269.39	\$562,499.73	\$1,354,365	\$415.317	\$403.715	\$11.602	2.87%
93.40%	\$167,427,419	\$179,258,479	1.492289	\$998,868.20	*	\$597.75	\$998,270.45	\$167,425,919	\$4.171	\$4.110	\$0.061	1.48%
94.80%	\$345,079,964	\$364,008,401	3.030292	\$1,419,145.17	*	\$4,728.64	\$1,414,416.53	\$345,079,964	\$4.069	\$4.034	\$0.065	1.61%
TOTALS	\$10,943,229,417	\$12,012,320,563	100.000000	\$46,831,961.00	\$950,000.00	\$50,110.93	\$45,831,850.07	\$10,943,175,977				

Warren County Board of Supervisors

MORTGAGE TAX REPORT

To the Board of Supervisors of Warren County:

Your committee on Finance would respectfully report from the financial statement relative to mortgage tax receipts made by the County Clerk and County Treasurer of Warren County for the period ending September 30, 2021, and filed in the Office of the Board of Supervisors of Warren County. It appears that the amount received by the County Clerk from mortgage taxes for the period ending September 30, 2021, from current taxes was \$1,532,600.72 and that after receipt of all interest and payment of all expenses, the County's share to be distributed among the several tax districts amounts to \$1,531,241.44.

The amounts to be distributed to the several districts are as follows:


Bolton	\$123,536.41
Chester	61,163.97
Glens Falls	238,885.87
Hague	45,630.15
Horicon	67,949.94
Johnsburg	42,167.69
Lake George	167,499.18
Lake Luzerne	63,555.11
Queensbury	622,993.42
Stony Creek	8,588.72
Thurman	11,078.78
Warrensburg	55,326.16
Village of Lake George	22,866.04

Your committee recommends the adoption of this report and recommends that the Chairman and the Clerk of the Board be authorized and directed to issue the proper warrant to the Treasurer of Warren County for the distribution of said tax.

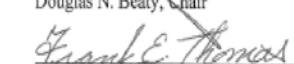
Dated: November 19, 2021

Respectfully submitted,

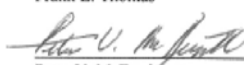
FINANCE COMMITTEE



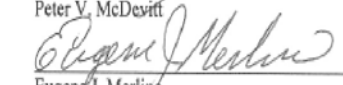
 Douglas N. Beaty, Chair




 Frank E. Thomas



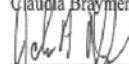
 Peter V. McDevitt



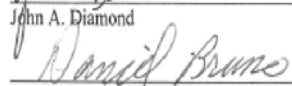
 Eugene J. Merlino



 Claudia Braymer



 John A. Diamond



 Daniel Bruno

Warren County Board of Supervisors Proclamation

WHEREAS, Alzheimer's Disease is a common form of dementia that is a cruel and fatal condition which erodes the ability to think, to recall precious memories, and to live independently, and

WHEREAS, Alzheimer's Disease devastatingly affects more than six million Americans, as well as the family members and friends who love them, exacting a heartbreaking human toll, in addition to the deep economic toll with the cost of treatment exceeding \$300 billion nationally in 2020 alone, and

WHEREAS, the greatest known risk factor for Alzheimer's Disease, which is the leading cause of death in seniors, is increasing age with the majority of people afflicted being aged 65 and over, and

WHEREAS, while there is no current cure for Alzheimer's Disease, recent advances in biomedical science offer hope for strides toward a better understanding of this debilitating disease, improved treatments, and ultimately a cure, and

WHEREAS, there are many regional facilities in Warren County that provide compassionate care and assistance to individuals with Alzheimer's Disease, such as the Alzheimer's Association's Adirondack Office, Countryside Adult Home and the Warren County Office for the Aging, and

WHEREAS, during the month of November we stand with all those families confronting this challenging disease and recommit ourselves to improving treatment and finding a cure, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman of the Warren County Board of Supervisors do hereby proclaim the month of November to be

ALZHEIMER'S AWARENESS MONTH

in Warren County, and encourage all Warren County residents to observe this month with appropriate ceremonies, activities and programs.

DATED: NOVEMBER 19, 2021

(Signed) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, Pancreatic Cancer is one of the deadliest cancers, ranking as the fourth-leading cause of cancer death in the United States 60,430 diagnosed and 48,220 will die from the disease in 2021, and

WHEREAS, an estimated 60,430 individuals will be diagnosed with Pancreatic Cancer, and 48,220 will perish from the disease in 2021, and

WHEREAS, up to 30% of cases of Pancreatic Cancer are thought to be preventable, and

WHEREAS, chronic pancreatitis, often linked to long-term alcohol consumption, smoking and repeat incidents of acute pancreatitis, increase the risk of pancreatic cancer by two to three times that of the general population, and

WHEREAS, it is the mission of the nationally accredited C.R. Wood Cancer Center at Glens Falls Hospital to provide preventive care and clinically advanced treatments for regional cancer patients, as well as to provide innovative education and support programs for early detection and cancer prevention, and

November 19, 2021

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WHEREAS, the health and well being of the residents of Warren County are enhanced as a direct result of increased awareness of pancreatic cancer and the work being done to prevent and treat the disease, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman of the Warren County Board of Supervisors due hereby proclaim the month of November to be

PANCREATIC CANCER AWARENESS MONTH

in Warren County, and encourage all Warren County residents to observe this month with appropriate ceremonies, activities and programs.

DATED: NOVEMBER 19, 2021

(Signed) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, over the last 20 years, our Nation has seen a significant rise in the number of adults diagnosed with diabetes, a chronic condition that can lead to heart disease, kidney disease, vision loss, and other serious problems, and

WHEREAS, today, more than 34 million American adults are living with diabetes, and an estimated 88 million more may be at risk of developing the disease, and

WHEREAS, over the last year and a half people living with diabetes have faced heightened risks to their health, as their illness makes them more vulnerable to the worst effects of COVID-19, and

WHEREAS, more young Americans are also living with Type 2 Diabetes than ever before, putting them at risk of developing serious health problems later in life, and

WHEREAS, the 2019-2021 Warren County Community Health Assessment and Community Health Improvement Plan, as produced by the Warren County Department of Public Health and adopted by Resolution No. 41 of 2020, lists Diabetes as a chronic disease which should be considered a higher priority area as the diabetes death rate for Warren County is higher than other areas of Upstate New York and the Adirondack Rural Health Network Region, and indicates that preventive health screening, for conditions like diabetes, is a valuable tool that can assist in the prevention and control of this chronic disease, and

WHEREAS, during National Diabetes Month, we draw awareness to all forms of this dangerous condition - including Type 1, Type 2 and Gestational Diabetes and Prediabetes - and recommit ourselves to finding a cure, and

WHEREAS, the health and well being of the residents of Warren County are enhanced as a direct result of increased awareness of all forms of Diabetes and the work being done to prevent and treat the disease, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman of the Warren County Board of Supervisors due hereby proclaim the month of November to be

DIABETES AWARENESS MONTH

in Warren County, and encourage all Warren County residents to observe this month with appropriate ceremonies, activities and programs.

DATED: NOVEMBER 19, 2021

(Signed) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, National Apprenticeship Week is celebrating its seventh anniversary of raising awareness of the vital role Registered Apprenticeships provide in creating opportunities by allowing apprentices to earn while they learn and preparing a pathway to well-paying careers in Warren County, and across the Nation, and

WHEREAS, Registered Apprenticeship programs enable employers to develop and train their future workforce while offering career seekers affordable paths to secure high-paying jobs, and

WHEREAS, Warren County recognizes the role of Registered Apprenticeships in expanding opportunities in our workforce that are inclusive of individuals who have been historically underserved, marginalized, and adversely affected by persistent poverty and inequity, thus providing a path for all qualified individuals, including women, youth, people of color, rural communities, justice-involved individuals and individuals with disabilities, to become apprentices and contribute to America's industries, and

WHEREAS, Warren County recognizes that Registered Apprenticeships, a proven and industry-driven training model, provides a critical talent pipeline that can train and build up our workforce to address our Nation's pressing issues such as responding to climate change, modernizing our cybersecurity response, addressing public health issues, and rebuilding our Country's infrastructure

WHEREAS, the Warren County Employment & Training Administration, the Warren County Career Center, and the New York State Department of Labor promote and advocate for Registered Apprenticeship programs which are a time-honored approach to training skilled workers through a combination of on-the-job training and classroom instruction, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman of the Warren County Board of Supervisors due hereby proclaim the week of November 15-21, 2021 to be

APPRENTICESHIP WEEK

in Warren County, and encourage all Warren County residents to observe this month with appropriate ceremonies, activities and programs.

DATED: NOVEMBER 19, 2021

**(Signed) RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, National Gratitude Month in November encourages us to embrace the power of gratitude, and

WHEREAS, gratitude is more than simply saying "thank you", it's amazing powers have the ability to shift us from focusing on the negative to appreciating what is positive in our lives, enhancing our moods, decreasing stress, and drastically improving our overall level of health and well-being, and

WHEREAS, in light of the ongoing pandemic it is more important than ever to express appreciation and gratitude for those who have performed services and contributed their time and effort for the betterment of our community; those who have accomplished tremendous goals and achievements; and those who have risked their lives and safety to

protect our citizens, and

WHEREAS, Warren County is fortunate to have a hard-working, dedicated workforce, encompassing both municipal and private sector employees, which provides essential services to its residents and visitors, and

WHEREAS, in 2021 the Warren County Board of Supervisors has embarked upon a campaign of gratitude, writing letters of appreciation for jobs well done, producing certificates to recognize great accomplishments and highlighting all of this activity through the County's online platforms, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman of the Warren County Board of Supervisors due hereby proclaim the month of November to be

GRATITUDE MONTH

in Warren County, and the Board of Supervisors expresses its deepest appreciation and gratitude for the good work done by all those in Warren County, including municipal and private sector employees, volunteers and residents, throughout the pandemic and encourages the continuance of these efforts into the future, and be it further

RESOLVED, that all Warren County residents are encouraged to express gratitude and appreciation to one another through appropriate activities and events.

DATED: NOVEMBER 19, 2021

**(Signed) RACHEL E. SEEBER, CHAIRWOMAN
WARREN COUNTY BOARD OF SUPERVISORS**

RESOLUTION NO. 465 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: PUBLIC HEALTH				
A.4010 120	Health Services, Salaries-Overtime	A.4018.0030 120	Preventive Program, Disease Control, Salaries-Overtime	\$30,000.00
A.4010 130	Salaries-Part Time	A.4018.0030 130	Salaries-Part Time	50,000.00
A.4010 810	Retirement	A.4018.0030 810	Retirement	8,000.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: PUBLIC HEALTH- cont.				
A.4010 830	Social Security	A.4018.0030 830	Social Security	\$4,960.00
A.4010 831	Medicare Contribution	A.4018.0030 831	Medicare Contribution	1,160.00
A.4018.0035 120	Preventive Program, LHD Support for FLU & COVID 19, Salaries-Overtime	A.4018.0035 130	Preventive Program, LHD Support for FLU & COVID 19, Salaries-Part Time	500.00
A.4018.0035 410	Supplies	A.4018.0035 130		529.87
A.4018.0035 424	Postage	A.4018.0035 130		300.00
A.4018.0035 435	Medical Fees	A.4018.0035 130		546.00
A.4018.0035 436	Advertising Fees	A.4018.0035 130		5,133.67
A.4018.0035 442	Automotive-Gas & Oil	A.4018.0035 130		100.00
A.4018.0035 830	Social Security	A.4018.0035 130		372.00
A.4018.0035 831	Medicare Contribution	A.4018.0035 130		87.00
DEPARTMENT: PLANNING AND COMMUNITY DEVELOPMENT				
A.8021 110	Planning (and Comm. Dev.), Salaries-Regular	A.8021 130	Planning (and Comm. Dev.), Salaries-Part Time	4,000.00

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FROM CODE		TO CODE		AMOUNT
DEPARTMENT: SHERIFF				
A.3110 110	Sheriff's Law Enforcement, Salaries-Regular	A.3120.1002 110	School Resource Officers, Queensbury School District, Salaries-Regular	\$6,936.85
A.3110 810	Retirement	A.3120.1002 810	Retirement	2,192.05
A.3110 830	Social Security	A.3120.1002 830	Social Security	430.08
A.3110 831	Medicare Contribution	A.3120.1002 831	Medicare Contribution	100.59
A.3110 860	Hospitalization	A.3120.1002 860	Hospitalization	1,980.47
A.3110 865	Dental Insurance	A.3120.1002 865	Dental Insurance	27.75
SPECIAL ITEMS:				
A.1990 469	Contingent Account, Other Payments/Contributions	A.1185 435	Medical Examiner & Coroners, Medical Fees	60,000.00
		A.1671 421	Print Shop, Equipment Rental	3,000.00

Roll Call Vote:

Ayes: 796

Noes: 0

Absent: 204 Supervisors Shepler, Diamond, Frasier, Merlino and Wild

Adopted.

RESOLUTION NO. 466 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AMENDING WARREN COUNTY BUDGET FOR 2021 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF COUNTRYSIDE ADULT HOME		
<u>ESTIMATED REVENUE</u>		
A.6030 3630	Countryside Adult Home, Adult Care Priv. Inst.	\$36,010.00
<u>APPROPRIATIONS</u>		
A.6030 410	Countryside Adult Home, Supplies	36,010.00
DEPARTMENT OF HEALTH SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4195 4412	Public Health-Fellowship Prog, Fellowship Program	980,544.00
A.4018.0036 4411	Preventive Program, COVID 19 Vaccine Response, COVID 19 Vaccine Response	112,840.78
<u>APPROPRIATIONS</u>		
A.4195 470	Public Health-Fellowship Prog, Contract	975,000.00
A.4195 439	Misc. Fees & Expenses	5,544.00
A.4018.0036 410	Preventive Program, COVID 19 Vaccine Response, Supplies	3,485.78
A.4018.0036 424	Postage	1,000.00
A.4018.0036 436	Advertising Fees	108,355.00
DEPARTMENT OF THE SHERIFF.		
<u>ESTIMATED REVENUE</u>		
A.3120.1001 2260	School Resource Officers, Hadley-Luzerne School District, Public Safety-Other Govt	43,500.00
<u>ESTIMATED REVENUE</u>		
A.3120.1002 2260	Queensbury School District, Public Safety-Other Govt	76,228.93
A.3120.1003 2260	North Warren School District, Public Safety-Other Govt	16,750.00
A.3120.1004 2260	Lake George School District , Public Safety-Other Govt	33,500.00

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF THE SHERIFF- cont.		
A.3120.1005 2260	Bolton School District, Public Safety-Other Govt	\$16,750.00
A.3120.1006 2260	Johnsburg School District, Public Safety-Other Govt	28,583.24
<u>APPROPRIATIONS</u>		
A.3120.1001 130	School Resource Officers, Hadley-Luzerne School District, Salaries-Part Time	40,409.00
A.3120.1001 830	Social Security	2,505.00
A.3120.1001 831	Medicare Contribution	586.00
A.3120.1002 110	Queensbury School District, Salaries-Regular	46,940.67
A.3120.1002 810	Retirement	13,912.38
A.3120.1002 830	Social Security	2,909.69
A.3120.1002 831	Medicare Contribution	680.71
A.3120.1002 860	Hospitalization	11,631.11
A.3120.1002 865	Dental Insurance	154.37
A.3120.1003 130	North Warren School District, Salaries-Part Time	15,560.00
A.3120.1003 830	Social Security	965.00
A.3120.1003 831	Medicare Contribution	225.00
A.3120.1004 130	Lake George School District, Salaries-Part Time	31,120.00
A.3120.1004 830	Social Security	1,929.00
A.3120.1004 831	Medicare Contribution	451.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF THE SHERIFF-cont.		
<u>APPROPRIATIONS</u>		
A.3120.1005 130	School Resource Officers, Bolton School District, Salaries-Part Time	\$15,560.00
A.3120.1005 830	Social Security	965.00
A.3120.1005 831	Medicare Contribution	225.00
A.3120.1006 130	Johnsburg School District, Salaries-Part Time	26,552.33
A.3120.1006 830	Social Security	1,646.52
A.3120.1006 831	Medicare Contribution	384.39

DEPARTMENT OF SOCIAL SERVICES.**ESTIMATED REVENUE**

A.6010 4610	Social Services, Social Services Admin	50,000.00
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APPROPRIATIONS

A.6010 470	Social Services, Contract	50,000.00
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RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2021 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2021 is hereby amended accordingly.

Roll Call Vote:

Ayes: 796

Noes: 0

Absent: 204 Supervisors Shepler, Diamond, Frasier, Merlino and Wild

Adopted.

RESOLUTION NO. 467 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING AGREEMENT WITH GREATER GLENS FALLS TRANSIT TO PROVIDE TRANSPORTATION TO CLIENTS FOR NECESSARY COURT APPEARANCES, COURT MANDATED APPOINTMENTS, ETC. FOR THE PUBLIC DEFENDER'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Greater Glens Falls Transit,

November 19, 2021

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495 Queensbury Avenue, Queensbury, New York 12804, to provide transportation to clients for necessary court appearances, court mandated appointments, etc., for the Public Defender's Office, with all costs to be covered by New York State Office of Indigent Legal Services grant funding, for a term commencing upon execution by both parties and terminating upon exhaustion of grant funds, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 468 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

AUTHORIZING AGREEMENTS WITH VARIOUS TAXI/TRANSPORTATION SERVICES TO PROVIDE TRANSPORTATION TO CLIENTS FOR NECESSARY COURT APPEARANCES, COURT MANDATED APPOINTMENTS, ETC. FOR THE PUBLIC DEFENDER'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into agreements with various taxi/transportation services, to provide transportation to clients for necessary court appearances, court mandated appointments, etc., for the Public Defender's Office, with all costs to be covered by New York State Office of Indigent Legal Services grant funding, for a term commencing upon execution by both parties and terminating upon exhaustion of grant funds, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION No. 469 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

RESCINDING RESOLUTION NO. 203 OF 2021, WHICH AUTHORIZED AN AGREEMENT WITH QUEENSBURY TAXI TO PROVIDE TRANSPORTATION TO CLIENTS FOR NECESSARY COURT APPEARANCES, COURT MANDATED APPOINTMENTS, ETC, FOR THE PUBLIC DEFENDER'S OFFICE, DUE TO LACK OF NECESSARY INSURANCE

WHEREAS, pursuant to Resolution No. 203 of 2021, the Warren County Board of Supervisors authorized an agreement with Queensbury Taxi to provide transportation to clients for necessary court appearances, court mandated appointments, etc., for the Public Defender's Office, with all costs to be covered by New York State Office of Indigent Legal Services grant funding, for a term commencing upon execution by both parties and terminating upon exhaustion of grant funds, and

WHEREAS, the Public Defender has advised that Queensbury Taxi is unable to provide the necessary insurance, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 203 of 2021.

Adopted by unanimous vote.

RESOLUTION NO. 470 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

AUTHORIZING AGREEMENT WITH CITY OF GLENS FALLS FOR THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT TO PROVIDE GIS SERVICES

RESOLUTION TABLED

RESOLVED, that Warren County enter into an agreement with the City of Glens Falls for the Planning & Community Development Department to provide GIS services for the City of Glens Falls, on an as needed basis, at a rate of Fifty Dollars (\$50) per hour, for an amount not to exceed Fifteen Thousand Dollars (\$15,000) per year, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney.

RESOLUTION NO. 471 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

AUTHORIZING A CONTENT PARTNERSHIP WITH CLIFF & REDFIELD INTERACTIVE TO PRODUCE ARTICLES AND CONTENT AIMED AT HIGHLIGHTING THE FIRST WILDERNESS CORRIDOR

WHEREAS, through an informal collaboration started in April of 2021, the Warren County Planning & Community Development Department and Cliff & Redfield Interactive produced an article entitled "Rediscovering The First Wilderness" for *The Adirondack*, the bi-monthly magazine of the Adirondack Mountain Club, and

WHEREAS, the County Planner has requested, and the Economic Growth & Development Committee has agreed, to formalize this collaboration through a content partnership with Cliff & Redfield Interactive where others will be invited to participate in developing a series of articles and other content relative to The First Wilderness Corridor aimed at highlighting the area, and

WHEREAS, the County Planner has advised that this content partnership shall be at no cost to the County, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute any necessary documents relating to formalizing a content partnership with Cliff & Redfield Interactive, in a form approved by the County Attorney, relative to the development of a series of articles and other content relative to The First Wilderness Corridor, for a term to commence upon execution by both parties and continue until terminated upon thirty (30) days written notice by either party, and be it further

RESOLVED, that said content partnership agreement with Cliff & Redfield Interactive shall incur no cost to Warren County.

Adopted by unanimous vote.

RESOLUTION NO. 472 OF 2021

Resolution introduced by Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

AUTHORIZING THE COUNTY AUDITOR TO APPROVE NEW YORK STATE REAL PROPERTY TAX LAW CORRECTION OF ERRORS AND/OR APPLICATIONS FOR REFUNDS

WHEREAS, the New York State Real Property Tax Law, Article 5, Sections 554 and 556, permits a tax levying body the ability to annually delegate to an official the authority to perform the duties of such tax levying body, such as the correction of errors on the tax roll and to authorize a refund or credit, as long as the recommended correction or tax refund is less than Two Thousand Five Hundred Dollars (\$2,500), and

WHEREAS, Warren County processes correction of errors and refunds by resolution, causing substantial administrative effort and legislative action that can be minimized to reduce time and save cost, and

WHEREAS, the Warren County Treasurer and the Director of Real Property Tax Services recommend the delegation of these duties to enhance the productivity and efficiency of tax roll corrections and tax refunds, and

WHEREAS, in all instances where there is a denial by the delegated official, the Board of Supervisors retains the ultimate authority to determine what action shall occur on the proposed correction or refund and

WHEREAS, the Board of Supervisors retains the right to annually delegate or keep such duties, now, therefore be it

RESOLVED, that the Warren County Auditor is hereby designated an authorized official to perform the duties associated with the correction of errors on the tax roll and to provide tax refunds and credits for amounts where the correction or refund is less than Two Thousand Five Hundred Dollars (\$2,500), pursuant to sections 554 and 556 of the New York State Real Property Tax Law, and be it further

RESOLVED, that the term of this delegation is for the 2022 calendar year, ending on December 31, 2022, pursuant to sections 554 and 556 of the New York State Real Property Tax Law, and be it further

RESOLVED, pursuant to sections 554 and 556 of the New York State Real Property Tax Law, that on or before the fifteenth (15th) day of each month, the designated official shall submit a report to the Board of Supervisors of the corrections and refunds processed by him/her during the preceding month that indicates the name of each recipient, the locations of the property/tax map number, and the amount of the correction or refund, and be it further

RESOLVED, that certified copies of this resolution be forwarded to the New York State Office of Real Property Tax Services, the Warren County Treasurer, the Warren County Attorney, the Warren County Auditor and the Warren County Real Property Tax Director.

Adopted by unanimous vote.

RESOLUTION NO. 473 OF 2021

Resolution introduced by Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

AUTHORIZING CONVEYANCES OF LANDS OFFERED AT PUBLIC AUCTION HELD ON OCTOBER 16, 2021, DISPOSING OF CERTAIN LANDS ACQUIRED BY WARREN COUNTY PURSUANT TO THE REAL PROPERTY TAX FORECLOSURE ACTION

RESOLUTION AMENDED FROM THE FLOOR

WHEREAS, pursuant to the provisions of Article 11 of the Real Property Tax Law, Warren County conducted its 2021 tax foreclosure proceeding and received a Judgment and Order to establish title with regard to certain parcels with tax delinquencies which were not redeemed within the prescribed period, and

WHEREAS, a public auction was held on Saturday, October 16, 2021 for the sale of certain parcels of land foreclosed upon by the County of Warren in the 2021 tax foreclosure proceeding or in other prior years' proceedings, now, therefore, be it

RESOLVED, that the following bids are accepted subject to final review by the County Attorney for the existence of legal impediments adverse to the County that may warrant not accepting such bids, and conditioned upon the successful bidder making payment of all fees as required by the Terms and Conditions of Sale and Resolution No. 421 of 2021, and that the Chair of the Board of Supervisors be, and hereby is, authorized, within fifteen (15) days from the date of this resolution and upon receipt of the balance of the bid purchase price, to execute and deliver on behalf of the County of Warren conveyances by Quit Claim Deed and any other necessary documents, to the bidders (or their assignees) as set forth in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that in the event the highest bidder fails to perform on a certain parcel, the Director of Real Property Tax Services is authorized to offer the affected parcel to the second highest bidder and the Chair of the Board of Supervisors be, and hereby is, authorized to execute and deliver on behalf of the County of Warren conveyances by Quit Claim Deed in a form approved by the County Attorney and any other necessary documents.

SCHEDULE "A"
2021 COUNTY LAND AUCTION BID RESULTS

Town	Tax Map#	Location	Class	Bidder	Taxes due	Sale Price
Chester	36.3-1-22	51 Stone Bridge Road	210	Geanette B & William J. Mueller	\$2,567.55	\$23,500.00
Chester	36-1-32	W.Off Old Schroon River Rd	314	Randy Ryther	\$498.61	\$3,300.00
Chester	120.9-1-6	Friends Lake Rd	311	Beth A Meyer	\$1,190.17	\$9,000.00
Hague	2-1-14.1	New Hague Road	311	Rhett Butler	\$2,241.21	\$44,000.00
Hague	24-1-25.16	Tannery Lane	311	Natalia Shevchuk	\$778.22	\$15,000.00
Horicon	88.14-1-3	6424 State Route 8	270	Helen M. Miner	\$2,785.00	\$23,500.00
Horicon	106-1-4.2	Hayesburg Rd	311	Peter L. Gill & Christopher M. Gill	\$1,848.95	\$34,000.00
Horicon	106-1-4.4	Ira Fraiser Rd	322	Paul Miantoni	\$2,261.77	\$34,000.00
Johnsburg	101-1-3	68 Holland Rd	270	Rafael Flores	\$3,671.05	\$8,300.00
Johnsburg	133.8-1-4	Garnet Lake Rd	314	Robert R Smith & Allisa C Blanchard	\$633.20	\$1,500.00
Lake George	251.10-1-41	N. Northway	311	Randy Ryther	\$352.59	\$350.00
Lake Luzerne	313-1-20	Glens Falls Mtn Rd	314	Dennis E. Linkens	\$2,059.84	\$50,000.00
Lake Luzerne	313-1-22	Glens Falls Mtn Rd	314	Peter I. Mosher	\$574.54	\$5,600.00
Queensbury	278.20-1-11	28 Old Bay Rd	210	Rafael Flores	\$8,135.86	\$82,000.00
Queensbury	279.17-1-56	13 East Rd	210	Rafael Flores	\$11,151.37	\$61,000.00
Queensbury	290.14-1-19	Martell Rd	311	Dennis E. Linkens	\$3,291.82	\$38,000.00
Queensbury	295.7-1-30	Lehland Dr., Off	311	Randy Ryther	\$168.29	\$500.00
Queensbury	303.19-1-23	Wilson Street	311	Rafael Flores	\$751.96	\$3,350.00
Queensbury	303.20-1-6	404 Dix Ave	484	Rafael Flores	\$310,385.13	\$300,000.00
Queensbury	303.5-1-47	Windy Hill Rd., Off	311	Helisa Flickstein	\$258.61	\$200.00
Queensbury	308.19-1-60	24 Pinello Rd	270	Rafael Flores	\$5,665.05	\$48,000.00
Queensbury	309.9-1-14.1	Indiana Ave	311	NO SALE	\$178.23	NO SALE
Stony Creek	260-1-7	130 Warrensburg Rd	210	Rafael Flores	\$6,238.54	\$26,000.00
Warrensburg	210.12-3-51	16 Third Ave	270	Maxine Zawarky	\$8,197.62	\$37,000.00
				TOTAL	\$375,885.18	\$848,100.00

Adopted by unanimous vote.

RESOLUTION NO. 474 OF 2021

Resolution introduced by Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

AUTHORIZING CONVEYANCES OF LAND OFFERED AT ON-LINE PUBLIC AUCTION HELD FROM OCTOBER 1, 2021 TO OCTOBER 25, 2021, DISPOSING OF CERTAIN LANDS ACQUIRED BY WARREN COUNTY PURSUANT TO THE REAL PROPERTY TAX FORECLOSURE ACTION

RESOLUTION FAILED

WHEREAS, pursuant to the provisions of Article 11 of the Real Property Tax Law, Warren County conducted its 2021 tax foreclosure proceeding and received a Judgment and Order to establish title with regard to certain parcels with tax delinquencies which were not redeemed within the prescribed period, and

WHEREAS, an on-line public auction was held from Friday, October 1, 2021 to Monday, October 25, 2021 for the sale of certain parcels of land foreclosed upon by the County of Warren in the 2021 tax foreclosure proceeding or in other prior years' proceedings, now, therefore, be it

RESOLVED, that the following bids are accepted subject to final review by the County Attorney for the existence of legal impediments adverse to the County that may warrant not accepting such bids, and conditioned upon the successful bidder making payment of all fees as required by the Terms and Conditions of Sale and Resolution No. 421 of 2021, and that the Chair of the Board of Supervisors be, and hereby is, authorized, within fifteen (15) days from the date of this resolution and upon receipt of the balance of the bid purchase price, to execute and deliver on behalf of the County of Warren conveyances by Quit Claim Deed and any other necessary documents, to the bidders (or their assignees) as set forth in the attached Schedule "A," in a form approved by the County Attorney.

**SCHEDULE "A"
2021 COUNTY LAND ON-LINE AUCTION BID RESULTS**

Town	Tax Map#	Location	Class	Bidder	Taxes due	Sale Price
Queensbury	302.8-1-2	275 Bay Road	210	Hina Asad	\$342,957.15	\$18,000.00
				TOTAL	\$342,957.15	\$18,000.00

Roll Call Vote:

Ayes: 354

Noes: 442 Supervisors Geraghty, Conover, Leggett, McDevitt, Smith, Hogan, Dickinson and Strough

Absent: 204 Supervisors Shepler, Diamond, Frasier, Merlino and Wild

Failed.

RESOLUTION NO. 475 OF 2021

Resolution introduced by Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

RESCINDING RESOLUTION NO. 406 OF 2021, WHICH AUTHORIZED THE APPROPRIATION OF FUNDS FROM THE ENVIRONMENTAL TESTING RESERVE FUND TO THE REAL PROPERTY TAX SERVICES BUDGET TO PAY ATLANTIC TESTING LABORATORIES FOR A DESIGN PLAN FOR THE ASBESTOS AND LEAD ABATEMENT OF THE MOSHER'S GARAGE FOR THE TOWN OF JOHNSBURG TAX MAP PARCEL NO. 133.8-1-27; AMENDING 2021 WARREN COUNTY BUDGET, AS THE FUNDING IS NO LONGER NEEDED

WHEREAS, pursuant to Resolution No. 406 of 2021, the Warren County Board of Supervisors authorized the appropriation of funds from the Environmental Testing Reserve Fund to the Real Property Tax Services Budget to pay Atlantic Testing Laboratories for a design plan for the asbestos and lead abatement of the Mosher's Garage for Town of Johnsburg Tax Map Parcel No. 133.8-1-27 (3485 State Route 8), and

WHEREAS, the Director of Real Property has advised that funding is no longer needed, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 406 of 2021.

Adopted by unanimous vote.

RESOLUTION NO. 476 OF 2021

Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and Diamond

INTRODUCING PROPOSED LOCAL LAW NO. 10 OF 2021, ENTITLED "A LOCAL LAW OF THE COUNTY OF WARREN, NEW YORK, REPEALING LOCAL LAWS 3 OF 2015, 2 OF 2016 AND 3 OF 2016 AND PROHIBITING THE USE AND SALE OF SPARKLING DEVICES IN WARREN COUNTY", AND AUTHORIZING PUBLIC HEARINGS THEREON

RESOLUTION AMENDED FROM THE FLOOR

WHEREAS, Resolution No. 223 of 2015 enacted Local Law No. 3 of 2015, entitled "A Local Law Allowing for Common, Safe Items to be Excluded from the Dangerous Fireworks Definition as Permitted by New York State Penal Law Section 405.00 (5)(b)," and

WHEREAS, Resolution No. 238 of 2016 enacted Local Law No. 2 of 2016, entitled "A Local Law Amending Local Law No. 3 of 2015 'A Local Law Allowing for Common, Safe Items to be Excluded from the Dangerous Fireworks Definition as Permitted by New York State Penal Law Section 405.00(5)(b)' - by adding new Section 3 A. (4)," and

WHEREAS, Resolution No. 239 of 2016 enacted Local Law No. 3 of 2016, entitled "A Local Law Amending Local Law No. 3 of 2015 'A Local Law Allowing for Common, Safe Items to be Excluded from the Dangerous Fireworks Definition as Permitted by New York State Penal Law Section 405.00(5)(b)' - by adding new Section 7 and renumbering the existing Section 7 to Section 8," now, therefore, be it

RESOLVED, that upon adoption of Local Law No. 10 of 2021, Resolution Nos. 223 of 2015, 238 of 2016 and 239 of 2016 shall be rescinded accordingly, and be it further

RESOLVED, that proposed Local Law No. 10 of 2021 entitled "A Local Law of the County of Warren, New York, Repealing Local Laws 3 of 2015, 2 of 2016 and 3 of 2016 and Prohibiting the Use and Sale of Sparkling Devices in Warren County," attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be

heard thereon, the Board of Supervisors shall hold two (2) public hearings on the matter of the adoption of said proposed Local Law No. 10 of 2021 which shall be held:

1. Through a special meeting of the Governmental Operations & Advocacy Committee, to be held on December 15, 2021 at 7:00 p.m. in the Supervisors' Room at the Warren County Municipal Center, 1340 State Route 9, Lake George, NY 12845; and
2. During the next regular meeting of the Board of Supervisors, to be held on December 17, 2021 at 10:00 a.m. in the Supervisors' Room at the Warren County Municipal Center, 1340 State Route 9, Lake George, NY 12845

and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearings in the manner provided by law.

COUNTY OF WARREN PROPOSED LOCAL LAW NO. 10 OF 2021

A LOCAL LAW OF THE COUNTY OF WARREN, NEW YORK, REPEALING LOCAL LAWS 3 OF 2015, 2 OF 2016 AND 3 OF 2016 AND PROHIBITING THE USE AND SALE OF SPARKLING DEVICES IN WARREN COUNTY

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Repeal of Local Law 3 of 2015

Local Law No. 3 of 2015, entitled "A Local Law Allowing for Common, Safe Items to be Excluded from the Dangerous Fireworks Definition as Permitted by New York State Penal Law Section 405.00 (5)(b)" is hereby repealed upon the effective date of this law.

SECTION 2. Repeal of Local Law 2 of 2016

Local Law No. 2 of 2016, entitled "A Local Law Amending Local Law No. 3 of 2015 'A Local Law Allowing for Common, Safe Items to be Excluded from the Dangerous Fireworks Definition as Permitted by New York State Penal Law Section 405.00 (5)(b)' - by adding new Section 3A. (4)" is hereby repealed upon the effective date of this law.

SECTION 3. Repeal of Local Law 3 of 2016

Local Law No. 3 of 2016, entitled "A Local Law Amending Local Law No. 3 of 2015 'A Local Law Allowing for Common, Safe Items to be Excluded from the Dangerous Fireworks Definition as Permitted by New York State Penal Law Section 405.00 (5)(b)' - by adding new Section 7 and renumbering the existing Section 7 to Section 8" is hereby repealed upon the effective date of this law.

SECTION 4. Legislative Intent.

The New York State Legislature approved, and the Governor of New York signed into law, Chapter 477 of the Laws of 2014 that amended the New York State Penal Law, the Executive Law and the General Business Law placing further restrictions on dangerous fireworks while at the same time recognizing that certain fireworks should not be labeled dangerous.

The Governor signed this bill into law in part due to New York's strong home rule authority, only allowing for certain fireworks to be sold and used in municipalities that affirmatively enact a Local Law authorizing such action.

Thereafter, Chapter 371 of the Laws of 2017 amended the previous grant of home rule authority, and legalized the sale and use of sparkling devices throughout the state, outside of New York City. This amendment did not require County's to opt-in, instead it allowed them to opt-out.

Since the passage of Local Law Nos. 3 of 2015, 2 of 2016 and 3 of 2016, which legalized sparkling devices in Warren County, significant problems have arisen due to members of the public engaging in the practice of lighting off fireworks at all hours of the night.

The scope and use of sparkling devices anticipated in 2015 and 2016 when Warren County opted-in has grown into something entirely different. These devices are far more powerful than originally envisioned. This has significantly affected the quality of life and safety of the residents of the County. While this Legislature cannot stop the conduct of all those using sparkling devices irresponsibly, it can do its part to limit their ability to obtain these tools of nuisance.

Therefore, the purpose of this Local Law is to prohibit the previously believed to be safe sparkling devices from being sold or used in Warren County.

SECTION 5. Definitions

"Sparkling Devices" are defined in Section 270.00 of the New York Penal Law.

SECTION 6. Prohibitions

The sale and use of sparkling devices is hereby prohibited within the County of Warren.

SECTION 7. Penalties

- (i) Any person who shall use or explode a sparkling device, or cause an exploding device to be exploded, shall be guilty of a violation punishable by a fine not to exceed \$500;
- (ii) Any person who offers a sparkling device for sale, or sells or furnishes a sparkling device to another person or persons, shall be guilty of a Class B misdemeanor, punishable by a fine of \$1,000 and fifteen (15) days in jail.

SECTION 8. Applicability

This law shall apply to all actions occurring on or after the effective date of this law.

SECTION 9. Severability

If any part of or provisions of this law, or the application thereof to any person or circumstance, shall be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part of or provision of, or application directly involved in the controversy in which such the remainder of this law, or the application thereof to other persons or circumstances.

SECTION 10. State Environmental Quality Review Act Compliance

This County Legislature determines that the adoption of this Local Law constitutes a "Type II action" as said term is defined in the State Environmental Quality Review Act ("SEQRA"), and that no further action with respect to same is required under SEQRA.

SECTION 11. Effective Date

This law shall take effect immediately upon filing with the Secretary of State as provided by the law.

Adopted by unanimous vote.

RESOLUTION NO. 477 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH/HEALTH RESEARCH INSTITUTE FOR GRANT FUNDING AWARDED UNDER THE PUBLIC HEALTH CORPS FELLOWSHIP PROGRAM TO BUILD THE PUBLIC HEALTH WORKFORCE AND INFRASTRUCTURE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the New York State Department of Health/Health Research Institute, 150 Broadway, Suite 516, Menands, New York 12204, for grant funding awarded under the Public Health Corps Fellowship Program in an amount not to exceed Nine Hundred Eighty Thousand Five Hundred Forty-Four Dollars

(\$980,544), for a term commencing September 1, 2021 and terminating July 31, 2023, intended for the purpose of building the Public Health workforce and infrastructure, and be it further

RESOLVED, that the funding may also be used to support a project coordinator, administrative support and other costs such as supplies, PCs/laptops, travel needs to support the fellow(s) and hire a contractor to recruit and manage fellowships in collaboration with Warren County Public Health, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

RESOLUTION NO. 478 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK TO BE A SUBCONTRACTOR AND SUB-RECIPIENT OF THE NEW YORK STATE DEPARTMENT OF HEALTH/HEALTH RESEARCH INSTITUTE PUBLIC HEALTH CORPS FELLOWSHIP PROGRAM IN ACCORDANCE WITH GRANT REQUIREMENTS TO PERFORM THE REQUIRED DELIVERABLES AND RECEIVE FUNDING

WHEREAS, the Health Services Committee approved a request to authorize an agreement with the New York State Department of Health/Health Research Institute for grant funding awarded under the Public Health Corps Fellowship in an amount not to exceed Nine Hundred Eighty Thousand Five Hundred Forty-Four Dollars (\$980,544), for a term commencing September 1, 2021 and terminating July 31, 2023, intended for the purpose of building the Public Health workforce and infrastructure, and

WHEREAS, the Health Services Committee approved a request to enter into an agreement with Hudson Headwaters Health Network to be a subcontractor and sub-recipient of the New York State Department of Health/Health Research Institute Public Health Corps Fellowship Program in accordance with grant requirements to perform the required deliverables and receive funding, in an amount not to exceed Nine Hundred Eighty Thousand Five Hundred Forty-Four Dollars (\$980,544), for a term commencing September 1, 2021 and terminating July 31, 2023, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Hudson Headwaters Health Network, 9 Carey Road, Queensbury, New York 12804, to be a subcontractor and sub-recipient of the New York State Department of Health/Health Research Institute Public Health Corps Fellowship Program in accordance with grant requirements to perform the required deliverables and receive funding, in an amount not to exceed Nine Hundred Eighty Thousand Five Hundred Forty-Four Dollars (\$980,544), for a term commencing September 1, 2021 and terminating July 31, 2023, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 479 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

FURTHER AMENDING RESOLUTION NO. 122 OF 2019, WHICH AMENDED AN AGREEMENT WITH ZIRMED, INC. FOR THE PURPOSE OF VERIFYING INSURANCES BEFORE BILLING TO EXPEDITE CLAIMS WITHOUT DENIALS AND TO INCREASE RATES AND CHANGE CONTRACT TERMS FOR THE HOME CARE DIVISION, TO FURTHER INCREASE RATES AND CHANGE RENEWAL TERMS

WHEREAS, pursuant to Resolution No. 205 of 2009, the Warren County Board of Supervisors authorized the Chair of the Board to execute a subscriber agreement with Zirmed, Inc., for the purpose of verifying insurances before billing to expedite claims without denials for the Home Care Division, and which Resolution was subsequently amended by Resolution No. 617 of 2011 to allow for billing for the Public Health Division Immunization Program, and by Resolution No. 632 of 2012 to allow for electronic remittances, and

WHEREAS, pursuant to Resolution No. 122 of 2019, the Warren County Board of Supervisors authorized the Chair of the Board to amend the agreement to increase rates and change the contract terms for the Home Care Division which was subsequently amended by Resolution No. 157 of 2019 to increase the monthly subscriber fee for the Public Health Division (Immunization Program), and

WHEREAS, the Health Services Committee has approved a request to further amend Resolution No. 122 of 2019 to increase the monthly subscriber fees for the Public Health Division (Immunization Program) and Home Care Division and to change the renewal terms, to include the following:

Home Care Division

1. Claims Management Fees - One Hundred Fourteen Dollars and Sixty-One Cents (\$114.61) per month, which includes five hundred (500) electronic claims, and additional claims exceeding five hundred (500) will be an additional Twenty-Seven and Six-Tenths Cents (\$0.276) per claim, Fifty-Eight and Five-Tenths Cents (\$0.585) per paper claim and Twenty-Seven and Six-Tenths Cents (\$0.276) per additional page printed.
2. Eligibility Verification Fees - Fifty-Seven Dollars and Eighty-Eight Cents (\$57.88) per month, which includes two hundred fifty (250) inquiries, and additional inquiries exceeding two hundred fifty (250) will be an additional Twenty-Seven and Six-Tenths Cents (\$0.276) per inquiry.
3. Annual Assessment Fee - One Hundred Twenty-Five Dollars (\$125)

Public Health Division Immunization Program

1. Claims Management Fees - Forty Five Cents (\$0.405) per electronic claim, Fifty-Two and Two-Tenths Cents (\$0.522) per paper claim and Twenty-Nine Cents (\$0.29) per additional page printed.
2. Electronic Remittance Advice Fees - Twenty-Eight Dollars and Ninety-Four Cents (\$28.94) per month, which includes five hundred (500) electronic remittance advices, and additional electronic remittance advices exceeding five hundred (500) will

be an additional Seven and Eight-Tenths Cents (\$0.078) per electronic remittance advice,

now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an amendment agreement with Waystar/Zirned, Inc. for the aforesaid change in amounts set forth in the preambles of this resolution for a term commencing August 1, 2021 and terminating upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute further amendment agreements with Waystar/Zirned, Inc. for aforesaid services, without the need for future resolutions as long as there is no more than a five percent (5%) annual rate increase, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the above amendments, Resolution Nos. 2005 of 2009, 617 of 2011, 632 of 2012, 122 of 2019 and 157 of 2019 shall remain in full force and effect, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4018.0030 428, Prevention Program, Disease Control, Data Processing & Internet Fees and Budget Code A.4010. 428 Health Services, Data Processing & Internet Fees.

Adopted by unanimous vote.

RESOLUTION NO. 480 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AMENDING RESOLUTION NO. 455 OF 2016, WHICH AUTHORIZED THE CHAIR OF THE BOARD OF SUPERVISORS OR THE DIRECTOR OF PUBLIC HEALTH/PATIENT SERVICES TO ENTER INTO AND EXECUTE AGREEMENTS WITH VARIOUS VENDORS OR CONTRACTORS REGARDING SERVICES REQUIRED FROM TIME TO TIME BY THE HEALTH SERVICES DEPARTMENT, SUBJECT TO CERTAIN CONDITIONS, TO INCREASE THE NOT TO EXCEED AMOUNT, CHANGE THE CONTRACT RENEWAL TERMS AND INCLUDE MINOR AMENDMENTS TO REFLECT NECESSARY VERBIAGE CHANGES OR CHANGE IN REGULATION

WHEREAS, Resolution No. 455 of 2016, among other things, authorized the Chair of the Board of Supervisors or the Director of Public Health/Patient Services to enter into and execute agreements with various vendors or contractors regarding services required from time to time by the Health Services Department, subject to certain conditions, for an amount not to exceed Five Thousand Dollars (\$5,000) in any fiscal year, and

WHEREAS, the Health Services Committee approved a request to increase the not to exceed amount to Ten Thousand Dollars (\$10,000), include a contract renewal term of no more than a five percent (5%) annual rate increase and include minor amendments to reflect necessary verbiage changes or change in regulation, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors or the Director of Public Health/Patient Services be, and hereby are, authorized to execute agreements with various vendors or contractors regarding services required from time to time by the Health Services Department, subject to certain conditions, including minor amendments to reflect necessary verbiage changes or change in regulation, for an amount not to exceed Ten Thousand Dollars (\$10,000) with a contract renewal term of no more than a five percent (5%) annual rate increase, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 455 of 2016 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 481 OF 2021

Resolution introduced by Supervisors Driscoll, Frasier, Magowan, Shepler and Smith

AUTHORIZING EXTENSION OF AGREEMENT WITH ACTION SEPTIC SERVICE TO PROVIDE INSPECTION, CLEANING AND REPAIR OF KITCHEN AND LAUNDRY SEWER LINES AND ANY OTHER ADDITIONAL SEWER LINES AT COUNTRYSIDE ADULT HOME

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an extension agreement (previous contract authorized by Resolution No. 318 of 2020) with Action Septic Service, P.O. Box 1430, South Glens Falls, New York 12803, to provide inspection, cleaning and repair of kitchen and laundry sewer lines and any other additional sewer lines at Countryside Adult Home and to also provide semi-annual inspections of sewer lines, in an amount not to exceed Two Thousand Dollars (\$2,000), for a term commencing January 1, 2022 and terminating December 31, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6030 470 Countryside Adult Home, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 482 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AMENDING AGREEMENT WITH QUEENSBURY UNION FREE SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE QUEENSBURY SCHOOL DISTRICT, TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, Resolution No. 381 of 2021 authorized an agreement with the Queensbury Union Free School District, to provide law enforcement services by assigning a School Resource Officer to be shared amongst the four schools located in the Queensbury School District during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, in an amount not to exceed Eighty-Seven Thousand Dollars (\$87,000), for a term commencing upon execution by both parties and terminating upon completion of the 2021-2022 school year, and

WHEREAS, the Public Safety Committee has approved a request to increase the not to exceed amount to Ninety-Eight Thousand Six Hundred Sixty-Seven Dollars and Seventy-Nine Cents (\$98,667.79), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Queensbury Union Free School District, 429 Aviation Road, Queensbury, New York 12801, to increase the not to exceed amount to Ninety-Eight Thousand Six Hundred Sixty-Seven Dollars and Seventy-Nine Cents (\$98,667.79), in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 381 of 2021 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 483 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES TO ESTABLISH AN ESCROW ACCOUNT TO PAY FOR CRIMINAL HISTORY RECORD SEARCHES ASSOCIATED WITH CIVIL FINGERPRINT PROCESSING FOR PISTOL PERMIT APPLICATIONS, WHEN REQUESTED BY THE WARREN COUNTY SHERIFF'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, NY 12210, to establish an escrow account intended to pay for criminal history record searches performed by the New York State Division of Criminal Justice Services in association with civil fingerprint processing for pistol permit applications when requested by the Warren County Sheriff's Office, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Treasurer is hereby authorized to forward to the New York State Division of Criminal Justice Services the deposit required to establish such escrow account, which shall be in an amount to be determined by the Warren County Sheriff but must be a minimum of Three Hundred Dollars (\$300), as well as to submit any subsequent funding necessary to maintain the escrow account, when requested by the Sheriff, all to be funded from the Warren County Sheriff's budget, subject to the limitation of funding provided therein.

Adopted by unanimous vote.

RESOLUTION NO. 484 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH ATLANTIC TESTING LABORATORIES FOR PERIODIC ASBESTOS AND LEAD CONSULTING SERVICES (WC 51-21)

WHEREAS, the Purchasing Agent requested bids for Periodic Asbestos and Lead Consulting Services (WC 51-21), and

WHEREAS, the bids were opened on October 28, 2021 and the Superintendent of Public Works has recommended that Warren County award the agreement to Atlantic Testing Laboratories located at 22 Corporate Drive, Clifton Park, New York 12065, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Atlantic Testing Laboratories located at 22 Corporate Drive, Clifton Park, New York 12065 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Atlantic Testing Laboratories, for periodic asbestos and lead consulting services, pursuant to the terms and provisions of the bid documents and proposal (WC 51-21), for a term commencing January 1, 2022 and terminating December 31, 2022, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

RESOLUTION NO. 485 OF 2021
Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AWARDING BID AND AUTHORIZING AGREEMENT WITH VARIOUS BIDDERS FOR COLD MILLING (WC 53-21)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Cold Milling (WC 53-21), and

WHEREAS, the bids were opened on October 21, 2021 and the Superintendent of Public Works has recommended the following awards:

Schedule #1 Cold Milling of Bituminous Concrete Pavement - Highways

Primary-New Castle Paving

Attn: Dale Swartwout

1 Madison Street

Suite 100

Troy, New York 12180

Secondary-Rifenburg Construction

Attn: Russell Huta

159 Brick Church Road

Troy, New York 12180

Schedule #2 Cold Milling of Bituminous Concrete Pavement - Parking Lots

Primary-Kubricky Construction

Attn: Thomas Garrett

269 Ballard Road

Wilton, New York 12831

Secondary-Rifenburg Construction

Attn: Russell Huta

159 Brick Church Road

Troy, New York 12180

now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the aforementioned bidders of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the above listed bidders, for Cold Milling, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 53-21), for a term commencing January 1, 2022 and terminating December 31, 2022, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, at the prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

WISCONSIN COUNTY BID TABULATION SERIES														
BID NO: WC 53-21 ITEM(S): COLD MILLING DATE: OCTOBER 21, 2021 TIME: 3:40 P.M. P = Primary S1 = Secondary 1 S2 = Secondary 2			NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER			
Rifenburg Construction Attn: Russell Hira 159 Brook Church Road P.O. Box 12180 Wausau, WI 54985 Fax: 518-727-4260			New Castle Paving Attn: Dale Streetwout 1 Wisconsin Street Suite 100 Wausau, WI 54985 Fax: 518-727-1605		Kubiczky Construction Attn: Thomas Garrett 609 Ballantyne Road Wausau, WI 54985 Fax: 518-725-3458		Peckham Road Corp. Attn: Tyler Pratt 433 Vanguard Road Hudson Falls, NY 12839 Fax: 518-792-3137		Evolution Construction Services, Inc. Attn: Jeffrey Ramey 10 Industrial Park Dr. Oneonta, NY 13827 Fax: 518-414-1110		Unit Price Extended Cost		Unit Price Extended Cost	
DESCRIPTION OF ITEM			DEPTH OF CUT	ESTIMATED QUANTITY (Square Yards)	Unit Price	Extended Cost	Unit Price	Extended Cost	Unit Price	Extended Cost	Unit Price	Extended Cost	Unit Price	Extended Cost
SCHEDULE #1 COLD MILLING OF BITUMINOUS CONCRETE PAVEMENT - HIGHWAYS														
COLD MILLING OF BITUMINOUS CONCRETE PAVEMENT			2" OR LESS	30000	\$1.95	\$58,500.00	\$1.40	\$42,000.00	\$1.94	\$58,200.00	\$1.89	\$56,700.00	\$2.15	\$64,500.00
			>2" TO 4"	25000	\$2.00	\$50,000.00	\$2.03	\$50,750.00	\$2.65	\$66,250.00	\$2.89	\$72,250.00	\$3.00	\$75,000.00
			>4" TO 6"	10000	\$2.50	\$25,000.00	\$3.30	\$33,000.00	\$3.65	\$36,500.00	\$4.40	\$44,000.00	\$4.75	\$47,500.00
TOTAL ESTIMATED COST OF SCHEDULE #1					\$133,500.00	\$125,750.00	\$160,950.00	\$172,950.00					\$187,000.00	
SCHEDULE #2 COLD MILLING OF BITUMINOUS CONCRETE PAVEMENT - PARKING LOTS														
COLD MILLING OF BITUMINOUS CONCRETE PAVEMENT			2" OR LESS	30000	\$2.50	\$12,500.00	\$3.35	\$16,750.00	\$1.64	\$8,200.00	\$4.19	\$20,950.00	\$2.50	\$12,500.00
			>2" TO 4"	25000	\$2.65	\$13,250.00	\$3.97	\$19,850.00	\$2.35	\$11,750.00	\$5.30	\$26,500.00	\$3.00	\$15,000.00
			>4" TO 6"	10000	\$2.80	\$8,400.00	\$6.40	\$19,200.00	\$3.35	\$10,050.00	\$8.55	\$25,650.00	\$5.75	\$17,250.00
TOTAL ESTIMATED COST OF SCHEDULE #2					\$34,150.00	\$55,800.00	\$30,000.00	\$73,100.00					\$44,750.00	
BID AWARDED TO:												TERM OF BID: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022		
JULIE A. BUTLER PURCHASING AGENT												RESOLUTION NO. XX OF 2021		

Adopted by unanimous vote.

RESOLUTION NO. 486 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AWARDING BID AND AUTHORIZING AGREEMENT WITH TOWN & COUNTY BRIDGE AND RAIL, INC. FOR CONSTRUCTION, RECONSTRUCTION OF GUIDE RAILING, POSTS AND COMPONENT PARTS (WC 54-21)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Construction, Reconstruction of Guide Railing, Posts and Component Parts (WC 54-21), and

WHEREAS, the bids were opened on October 28, 2021 and the Superintendent of Public Works has recommended that the bid be awarded to Town & County Bridge and Rail, Inc. located at P.O. Box 16395, Albany, New York 12212, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Town & County Bridge and Rail, Inc. located at P.O. Box 16395, Albany, New York 12212, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Town & County Bridge and Rail, Inc., for Construction, Reconstruction of Guide Railing, Posts and Component Parts, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 54-21), for a term commencing January 1, 2022 and terminating December 31, 2022, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, at the prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

**WARREN COUNTY
BID TABULATION SHEET**

BID NO: WC 54-21		NAME & ADDRESS OF BIDDER
ITEM(S): CONSTRUCTION, RECONSTRUCTION OF GUIDE RAILING, POSTS AND COMPONENT PARTS		Town & County Bridge and Rail, Inc. Attn: Christopher Hart PO Box 16395 Albany, NY 12212 Ph: 518-423-1223 Fax: 518-581-9739
DATE: OCTOBER 28, 2021		
TIME: 3:00 P.M		
BID AWARDED TO: Resolution No. XXX of 2021		
JULIE A. BUTLER, PURCHASING AGENT		
TERM OF BID: January 1, 2022 through December 31, 2022		
DESCRIPTION OF ITEM	QUANTITY	BID PRICE
SCHEDULE A - INSTALLATION WITH WARREN COUNTY SUPPLIED MATERIALS:		
BOX BEAM GUIDE RAILING	L.F.	\$10.75
BOX BEAM GUIDE RAILING (SHOP CURVED)	L.F.	\$11.75
BOX BEAM GUIDE RAILING END ASSEMBLY (TYPE I/IIA)	EACH	\$118.00
BOX BEAM GUIDE RAILING END ASSEMBLY (TYPE II)	EACH	\$127.00
W- BEAM GUIDE RAILING	L.F.	\$9.00
W- BEAM GUIDE RAILING (SHOP CURVED)	L.F.	\$10.00
END ASSEMBLY FOR W-BEAM GUIDE RAILING	EACH	\$1,100.00
CABLE GUIDE RAILING	L.F.	\$5.84
END ASSEMBLY FOR CABLE GUIDE RAILING	EACH	\$1,100.00
OTHER END TREATMENTS (DRIVEWAYS, WALKWAYS & OTHER OPENINGS)	EACH.	\$80.00
DRILLING & GROUTING ANCHORS	EACH	\$40.00
BRIDGE RAIL TRANSITIONS/KICKOUTS	EACH	\$1,100.00
BRIDGE RAIL	EACH	\$41.00 / Foot
SCHEDULE B - RESETTING/RETENSIONING/RELOCATING WITH WARREN COUNTY SUPPLIED MATERIALS:		
RESETTING BOX BEAM GUIDE RAILING	L.F.	\$9.25
RESETTING BOX BEAM GUIDE RAILING END ASSEMBLY	EACH	\$118.00
RESETTING W-BEAM GUIDE RAILING	L.F.	\$8.50
RESETTING W-BEAM GUIDE RAILING END ASSEMBLY	EACH	\$1,100.00

**WARREN COUNTY
BID TABULATION SHEET**

BID NO: WC 54-21		NAME & ADDRESS OF BIDDER
ITEM(S): CONSTRUCTION, RECONSTRUCTION OF GUIDE RAILING, POSTS AND COMPONENT PARTS		Town & County Bridge and Rail, Inc. Attn: Christopher Hart PO Box 16395 Albany, NY 12212 Ph: 518-423-1223 Fax: 518-581-9739
DATE: OCTOBER 28, 2021		
TIME: 3:00 P.M		
RESETTING CABLE GUIDE RAILING	L.F.	\$4.60
RESETTING CABLE GUIDE RAILING END ASSEMBLY	EACH	\$1,100.00
RESETTING OTHER END TREATMENTS (DRIVEWAYS, WALKWAYS & OTHER OPENINGS)	EACH	\$80.00
RETENSIONING CABLE GUIDE RAILING	L.F.	\$6.75
RELOCATING BOX BEAM GUIDE RAILING	L.F.	\$11.50
RELOCATING BOX BEAM GUIDE RAILING END ASSEMBLY	EACH	\$118.00
RELOCATING W-BEAM GUIDE RAILING	L.F.	\$9.00
RELOCATING W-BEAM GUIDE RAILING END ASSEMBLY	EACH	\$1,100.00
RELOCATING CABLE GUIDE RAILING	L.F.	\$6.75
RELOCATING CABLE GUIDE RAILING END ASSEMBLY	EACH	\$1,100.00
RELOCATING OTHER END TREATMENTS (DRIVEWAYS, WALKWAYS & OTHER OPENINGS)	EACH	\$80.00
SCHEDULE C - INSTALLATION WITH BIDDER SUPPLIED MATERIALS:		
BOX BEAM GUIDE RAILING	L.F.	\$67.00
BOX BEAM GUIDE RAILING (SHOP CURVED)	L.F.	\$73.00
BOX BEAM GUIDE RAILING END ASSEMBLY (TYPE I/IIA)	EACH	\$750.00
BOX BEAM GUIDE RAILING END ASSEMBLY (TYPE II)	EACH	\$1,797.00
W- BEAM GUIDE RAILING	L.F.	\$28.95
W- BEAM GUIDE RAILING (SHOP CURVED)	L.F.	\$31.00
END ASSEMBLY FOR W-BEAM GUIDE RAILING	EACH	\$2,250.00
CABLE GUIDE RAILING	L.F.	\$20.00
END ASSEMBLY FOR CABLE GUIDE RAILING	EACH	\$2,050.00
OTHER END TREATMENTS (DRIVEWAYS, WALKWAYS & OTHER OPENINGS)	EACH	\$130.00
W BEAM TO BOX BEAM TRANSITION	EACH	\$5,900.00

**WARREN COUNTY
BID TABULATION SHEET**

BID NO: WC 54-21		NAME & ADDRESS OF BIDDER
ITEM(S): CONSTRUCTION, RECONSTRUCTION OF GUIDE RAILING, POSTS AND COMPONENT PARTS		Town & County Bridge and Rail, Inc. Attn: Christopher Hart PO Box 16395 Albany, NY 12212 Ph: 518-423-1223 Fax: 518-581-9739
DATE: OCTOBER 28, 2021		
TIME: 3:00 P.M		
SCHEDULE D - RESETTING/RETENSIONING/RELOCATING WITH BIDDER SUPPLIED MATERIALS:		
RESETTING BOX BEAM GUIDE RAILING	L.F.	\$43.00
RESETTING BOX BEAM GUIDE RAILING END ASSEMBLY	EACH	\$713.00
RESETTING W-BEAM GUIDE RAILING	L.F.	\$27.00
RESETTING W-BEAM GUIDE RAILING END ASSEMBLY	EACH	\$1,400.00
RESETTING CABLE GUIDE RAILING	L.F.	\$11.15
RESETTING CABLE GUIDE RAILING END ASSEMBLY	EACH	\$1,400.00
RESETTING OTHER END TREATMENTS (DRIVEWAYS, WALKWAYS & OTHER OPENINGS)	EACH	\$130.00
RETENSIONING CABLE GUIDE RAILING	L.F.	\$14.45
RELOCATING BOX BEAM GUIDE RAILING	L.F.	\$27.00
RELOCATING BOX BEAM GUIDE RAILING END ASSEMBLY	EACH	\$513.00
RELOCATING W-BEAM GUIDE RAILING	L.F.	\$17.50
RELOCATING W-BEAM GUIDE RAILING END ASSEMBLY	EACH	\$1,400.00
RELOCATING CABLE GUIDE RAILING	L.F.	\$8.50
RELOCATING CABLE GUIDE RAILING END ASSEMBLY	EACH	\$1,200.00
RELOCATING OTHER END TREATMENTS (DRIVEWAYS, WALKWAYS & OTHER OPENINGS)	EACH	\$130.00
COMMENTS:		n/a

Adopted by unanimous vote.

November 19, 2021

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RESOLUTION NO. 487 OF 2021
Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas,
Bruno, Geraghty and Merlino

AWARDING BID AND AUTHORIZING AGREEMENT WITH ROZELL EAST, INC.
TO PROVIDE CRANE SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS
(WC 59-21)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Crane Services (WC 59-21), and

WHEREAS, the bids were opened on October 7, 2021 and the Superintendent of Public Works has recommended that the bid be awarded to Rozell East, Inc., located at 45 Casey Road, Queensbury, New York 12804, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Rozell East, Inc., located at 45 Casey Road, Queensbury, New York 12804, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Rozell East, Inc. for Crane Services, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 59-21), for a term commencing January 1, 2022 and terminating December 31, 2022, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, at the prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 59-21	NAME & ADDRESS OF BIDDER					
ITEM(S): CRANE SERVICES	Rozell East, Inc.					
DATE: OCTOBER 7, 2021	Attn: Kelly Sullivan					
TIME: 3:00 PM	45 Casey Road					
	Queensbury, NY 12804					
	Ph: 518-793-2634					
	Fax: 518-615-0162					
DESCRIPTION OF ITEM	BID PRICE					
SCHEDULE 1 - CRANE EQUIPMENT LIST & HOURLY COSTS:						
26T BOOM TRUCK (4 HR MIN)	\$60.00					
40T HYD TRUCK CRANE (4 HR MIN)	\$130.00					
40T HYD TRUCK CRANE (8 HRS)	\$115.00					
60T HYD TRUCK CRANE (4 HR MIN)	\$155.00					
60T HYD TRUCK CRANE (8 HRS)	\$130.00					
70/75T HYD TRUCK CRANE (4 HR MIN)	\$225.00					
70/75T HYD TRUCK CRANE (8 HRS)	\$195.00					
90/100T HYD TRUCK CRANE (4 HR MIN)	\$400.00					
90/100T HYD TRUCK CRANE (8 HRS)	\$300.00					
140T CRANE (8 HR MIN)	\$365.00					
SCHEDULE 2 - ADDITIONAL EQUIPMENT LIST & HOURLY COSTS						
200T AT TRUCK CRANE (8 HR MIN)	\$775.00 (Includes all counterweights needed)					
275T AT TRUCK CRANE (8 HR MIN)	\$1,070.00 (Includes all counterweights needed)					
450T AT TRUCK CRANE (8 HR MIN)	\$1,660.00 (Includes all counterweights needed)					
DESCRIPTION OF ITEM	REGULAR TIME	OVER TIME	DOUBLE TIME			
SCHEDULE 3 - HOURLY LABOR COSTS:						
	Regular	Heavy Highway	Regular	Heavy Highway	Regular	Heavy Highway
OPERATOR - CLASS A (1/1/22-6/30/22)	\$120.00	\$126.00	\$170.00	\$176.00	\$233.00	\$236.00
LABORER - GROUP A (1/1/22-6/30/22)	\$83.00	n/a	\$120.00	n/a	\$163.00	n/a
OPERATOR - CLASS A (7/1/22-12/31/22)	\$123.00	\$129.00	\$173.00	\$179.00	\$236.00	\$239.00
LABORER - GROUP A (7/1/22-12/31/22)	\$85.00	n/a	\$122.00	n/a	\$165.00	n/a
JULIE A. BUTLER, PURCHASING AGENT	BID AWARDED TO:					
RESOLUTION NO.: XX of 2021	TERM: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022					

Adopted by unanimous vote.

RESOLUTION NO. 488 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR JOHNSBURG BRIDGE (GLEN CREEK ROAD AND DIPPIKILL ROAD OVER GLEN CREEK) REPLACEMENTS, TOWN OF JOHNSBURG

WHEREAS, the Dippikill Road over Glen Creek (BIN 3305490) and Glen Creek Road over Glen Creek (BIN 3305500) Bridge Replacements, Town of Johnsburg, P.I.N 1761.43 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design, Right-of-Way Incidentals and Right-of-Way Acquisitions, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Design, Right-of-Way Incidentals and Right-of Way Acquisitions work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Four Hundred Four Thousand Nine Hundred Sixteen Dollars and no cents (\$404,916.00) has been appropriated from Capital Project H393.9550 280 Johnsburg Bridge Replacements and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that the additional sum of Six Thousand Seven Hundred Eight Dollars and no cents (\$6,708.00) is hereby appropriated from Capital Project H393.9550 280 Johnsburg Bridge Replacements and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Adopted by unanimous vote.

RESOLUTION NO. 489 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AMENDING AGREEMENT WITH CREIGHTON MANNING ENGINEERING FOR CONSULTANT SERVICES IN CONNECTION WITH CAPITAL PROJECT H393 JOHNSBURG BRIDGES (GLEN CREEK ROAD & DIPPICKILL ROAD OVER GLEN CREEK), TOWN OF JOHNSBURG, TO INCLUDE SUPPLEMENTAL AGREEMENT NO. 1 FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, Resolution No. 571 of 2019 authorized an agreement with Creighton Manning Engineering, to provide consultant services for Capital Project H393, Johnsburg Bridges (Glen Creek Road & Dippikill Road over Glen Creek), PIN 1761.43, in an amount not to exceed Four Hundred Four Thousand Nine Hundred Sixteen Dollars (\$404,916), for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Public Works Committee approved a request to amend the agreement to authorize Supplemental Agreement No. 1 to include right-of-way acquisition services for an amount not to exceed Five Thousand Nine Hundred Eight Dollars (\$5,908), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Creighton Manning Engineering, 2 Winners Circle, Suite 201, Albany, New York 12205, to include Supplemental Agreement No. 1 for right-of-way acquisition services, in an amount not to exceed Five Thousand Nine Hundred Eight Dollars (\$5,908), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project H393.9550 280 Johnsburg Bridges (Glen Creek Road & Dippikill Road over Glen Creek), Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 490 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE MIDDLETON BRIDGE OVER SCHROON RIVER PROJECT, TOWNS OF BOLTON, CHESTER, HORICON & WARRENSBURG

WHEREAS, the Middleton Bride over Schroon River Project, Towns of Bolton, Chester, Horicon & Warrensburg, P.I.N. 1755.27 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design & Right-of-Way Incidentals, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Design & Right-of-Way Incidentals work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Five Hundred Fifty-Seven Thousand Five Hundred Forty-Seven Dollars and no cents (\$557,547) has been appropriated from Capital Project H278.9550 280 Middleton Bridge over Schroon River and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of One Hundred Sixty-Four Thousand Seven Hundred Eighty-Nine Dollars and No Cents (\$164,789) is hereby appropriated from Capital Project H278.9550 280 Middleton Bridge over Schroon River and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.
Adopted by unanimous vote.

RESOLUTION NO. 491 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

**AMENDING AGREEMENT WITH FOIT-ALBERT ASSOCIATES, PC FOR
ENGINEERING SERVICES AND RIGHT-OF-WAY INCIDENTALS IN CONNECTION
WITH THE REPLACEMENT OF THE MIDDLETON BRIDGE OVER SCHROON RIVER
PROJECT TO INCLUDE SUPPLEMENTAL AGREEMENT NO. 2 FOR THE
DEPARTMENT OF PUBLIC WORKS**

WHEREAS, pursuant to Resolution No. 810 of 2007, the Chairman of the Board of Supervisors was authorized to execute an agreement with Foit-Albert Associates, PC, Hanover Square, 435 New Karner Road, Albany, New York 12205-5831, to provide engineering services and right-of-way incidentals relative to replacement of the Middleton Bridge over Schroon River for a cost plus fixed fee not to exceed Three Hundred Twenty-Five Thousand Dollars (\$325,000) for a term commencing August 17, 2007 and terminating upon completion of the project, and

WHEREAS, pursuant to Resolution No. 428 of 2019 Warren County entered into a Supplemental Agreement No. 1 for additional preliminary engineering and right-of-way acquisition services, for an amount not to exceed Two Hundred Thirty-Two Thousand Five Hundred Forty-Seven Dollars (\$232,547), and

WHEREAS, the Public Works Committee has approved a request to amend the agreement to authorize Supplemental Agreement No. 2 for additional preliminary engineering services, for an amount not to exceed One Hundred Sixty-Four Thousand Seven Hundred Eighty-Nine Dollars (\$164,789), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with

Foit-Albert Associates, PC, Hanover Square, 435 New Karner Road, Albany, New York 12205-5831, to include Supplemental Agreement No. 2 for additional preliminary engineering services for the Middleton Bridge over Schroon River project, for an amount not to exceed One Hundred Sixty-Four Thousand Seven Hundred Eighty-Nine Dollars (\$164,789) for a term commencing upon execution of the agreement by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H278.9550 280 Middleton Bridge over Schroon River, Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 492 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

AUTHORIZING EXTENSION OF AGREEMENT WITH LAKE PLACID ADVERTISERS WORKSHOP, INC. TO PROVIDE BROADCAST AND DIGITAL MEDIA BUYING SERVICES FOR THE TOURISM DEPARTMENT (WC 45-20)

RESOLUTION AMENDED FROM THE FLOOR

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an extension agreement (previous contract authorized by Resolution No. 426 of 2020) with Lake Placid Advertisers Workshop, Inc., 44 Hadjis Way, Lake Placid, New York 12946, to provide broadcast and digital media buying services for the Tourism Department (WC 45-20), for a term commencing January 1, 2022 and terminating December 31, 2022, in an amount not to exceed One Million Two Hundred Fifty Thousand Dollars (\$1,250,000), in a form approved by the County Attorney, and be it further

RESOLVED, that said agreement will include a requirement for Lake Placid Advertisers Workshop, Inc. to provide letters relative to the work program and outlining the related expenses, which must be authorized by the Tourism Committee before such work may proceed, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001 481 Tourism/Occupancy, Tourism, Tourism Promotion.

Roll Call Vote:

Ayes; 654

Noes: 0

Abstain: 142 Supervisors Braymer and Seeber

Absent: 204 Supervisors Shepler, Diamond, Frasier, Merlino and Wild

Adopted.

RESOLUTION NO. 493 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

RESCINDING RESOLUTION NO. 389 OF 2021, WHICH AWARDED BID AND AUTHORIZED AN AGREEMENT WITH WALSWORTH PUBLISHING COMPANY, INC. FOR PRINTING OF THE 2022 WARREN COUNTY TRAVEL GUIDE (WC 45-21) FOR THE TOURISM DEPARTMENT, DUE TO SUPPLY CHAIN SHORTAGE

WHEREAS, pursuant to Resolution No. 389 of 2021, the Warren County Board of Supervisors awarded bid and authorized an agreement with Walsworth Publishing, Inc. for printing of the 2022 Warren County Travel Guide (WC 45-21) for the Tourism Department, for an amount not to exceed Seventy-Eight Thousand Three Hundred Seventy-Five Dollars

November 19, 2021

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(\$78,375), for a term commencing September 20, 2021 and terminating upon completion of services, and

WHEREAS, the Tourism Director has advised that Walsworth Publishing, Inc. is unable to obtain the needed paper in time for a December delivery due to supply chain shortage, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 389 of 2021.

Adopted by unanimous vote.

RESOLUTION NO. 494 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

AMENDING RESOLUTION NO. 229 OF 2021, AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2021 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO THE LAKE GEORGE WINTERFEST AND THE ADIRONDACK CHRISTKINDLMARKT

WHEREAS, pursuant to Resolution No. 229 of 2021, and amended by Resolution Nos. 280 of 2021, 332 of 2021, 391 of 2021 and 442 of 2021, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at the October 19, 2021 Tourism & Occupancy Tax Coordination meeting, the Committee considered and approved a request from the following applicants for occupancy tax funding:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Christian Dutcher	Lake George Winterfest	12/1/21 - 3/31/22	\$50,000.00
The Glens Falls Collaborative and the City of Glens Falls	Adirondack Christkindlmarkt	12/3/21 - 12/5/21	\$20,000.00
Nancy Nichols	The Lake George Winter Carnival, Inc.	1/28/22 - 2/27/22	\$50,000.00 <i>to be funded from 2022 occupancy tax revenues by separate resolution</i>

now, therefore, be it

RESOLVED, that Resolution No. 229 of 2021, as subsequently amended by Resolution Nos. 280 of 2021, 332 of 2021, 391 of 2021 and 442 of 2021 be, and hereby is, amended to authorize the Chair of the Board of Supervisors to execute the standard form Warren County Tourist and Convention Development Agreement with the above referenced applicants, for 2021 funding in the amount of Seventy Thousand Dollars (\$70,000) and to increase the total amount of occupancy tax funding to Six Hundred Two Thousand Dollars (\$602,000), to be expended from Budget Code A.6417.0002 480 Tourism/Occupancy, Occupancy Tax, Tourism-Special Events, as listed on the revised attached Schedule "A" with said agreements to be in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 229 of 2021, as amended by Resolution Nos. 280 of 2021, 332

of 2021 and 391 of 2021, will remain the same.

SCHEDULE "A"
2021 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Tim Cianciola (Craft Producers)	Lake George Arts & Crafts Festival	7/30/21 - 8/1/21	\$3,000.00
2	Tim Cianciola	Lake George BBQ Festival	8/13/21- 8/15/21	\$4,000.00
3	Lake George Music Festival	Classical Music Festival	8/18/21- 8/25/21	\$15,000.00
4	LGD/50 Concert Series	Five Different Concerts	5/27/21-5/30/21; 5/11/21-6/12/21; 7/2/21-7/4/21; 7/8/21-7/10/21; 8/5/21-8/6/21	\$25,000.00
5	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling	2021	\$20,000.00
6	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival	9/23/21- 9/26/21	\$40,000.00
7	Adirondack Sports Complex	ADKSC Travel Team Softball Tournaments	1/1/21- 12/20/21	\$40,000.00
8	Albany Rods & Kustoms, Inc.	Adirondack Nationals	9/9/21- 9/12/21	\$25,000.00
9	Alpha Win formerly Adk. Race Mgmt	Lake George Triathlon Festival	9/3/21- 9/5/21	\$15,000.00
10	Americade, Inc.	Americade	9/20/21- 9/25/21	\$50,000.00
11	Hyde Collection	Marketing and Publications	5/1/21- 10/31/21	\$15,000.00
12	Improv Records, Inc.	Adirondack Independence Music Festival	9/3/21- 9/5/21	\$25,000.00
13	Prime Time Lacrosse	Lake George National Invitational	7/24/21- 7/25/21	\$30,000.00

14	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/1/21-10/3/21	\$28,000.00
15	Village of Lake George	Weekly Fireworks Shows	7/1/21-12/31/21	\$25,000.00
16	Town of Horicon	Food Truck Friday's on the Pond	7/1/21-8/31/21	\$12,000.00
17	Town of Johnsbury	Website Maint./Marketing Initiative	1/1/21-12/31/21	\$15,000.00
18	Ice Castles, LLC	Ice Castles at Lake George	10/1/21 - 4/30/22	\$50,000.00
19	NY Ski Educational Foundation	2021/2022 Ski/Ride Season	12/18/21 - 3/27/22	\$15,000.00
20	Special Olympics NY Fall Games	2021/2022/2023 Fall Games	2021 -2023	\$50,000.00 <i>2021 Award</i>
21	Events to a T	Festival of Lights	12/1/21 - 12/25/21	\$30,000.00
22	Christian Dutcher	Lake George Winterfest	12/1/21 - 3/31/22	\$50,000.00
23	The Glens Falls Collaborative and the City of Glens Falls	Adirondack Christkindlmarkt	12/3/21 - 12/5/21	\$20,000.00
	TOTAL			\$602,000.00

Adopted by unanimous vote.

RESOLUTION NO. 495 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

**AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY
SALARY AND COMPENSATION PLAN FOR 2021**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 are hereby amended as follows:

SOCIAL SERVICES

Creating Position of:

A.6010 130

TITLE:

HEAP Examiner #4 - Part

Time Temp.

EFFECTIVE DATE

November 22, 2021

BASE ANNUAL SALARY

\$33,614

Grade 6

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6010 130	November 22, 2021	\$33,614
<u>TITLE:</u> HEAP Examiner #5 - Part Time Temp.		Grade 6

<u>SHERIFF</u> <u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3110 110	November 22, 2021	\$82,495
<u>TITLE:</u> Investigative Sergeant #1		

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3110 110	November 22, 2021	\$82,495
<u>TITLE:</u> Investigative Sergeant		

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3110 110	November 22, 2021	\$82,495
<u>TITLE:</u> Investigative Sergeant #2		

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3110 110	November 22, 2021	\$81,495
<u>TITLE:</u> Investigator #3		

Roll Call Vote:

Ayes: 796

Noes: 0

Absent: 204 Supervisors Shepler, Diamond, Frasier, Merlino and Wild

Adopted.

RESOLUTION NO. 496 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

**RESOLUTION AUTHORIZING REIMBURSEMENTS FOR
MILEAGE AND OUT-OF-POCKET EXPENSES TO COUNTY CORONERS**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the reimbursements for mileage and out-of-pocket expenses to County Coroners, subject to approval by the County Auditor, and be it further,

RESOLVED, that funding for said reimbursements shall be expended from the appropriate lines within Budget Code A.1185, Medical Examiners & Coroners.

Adopted by unanimous vote.

RESOLUTION NO. 497 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING AGREEMENT WITH STANDARD MEDICAL SERVICES, A DIVISION OF MOUNTAIN MEDICAL SERVICES, PLLC TO PROVIDE MEDICAL EXAMINATIONS FOR POLICE AND PATROL OFFICER CANDIDATES

RESOLVED, that Warren County enter into an agreement with Standard Medical Services, a division of Mountain Medical Services, PLLC, 597 Bay Road, Queensbury, New York 12804 to provide medical examinations for police and patrol officer candidates, as follows:

Services	Rate
Audiogram	\$25.00
Chest X Ray, 1 View	\$85.00
X Ray Interpretation	\$25.00
EKG	\$55.00
Physical Exam Complete, includes urine dip & Vision	\$100.00
PPD	\$35.00
Urine Drug Screens, 10 Panel	\$45.00
Observed urine collection	\$25.00
Post accident testing/reasonable suspicion - after hours, two hour minimum charge	\$120.00 per hour
Mileage fee	\$0.565
Shy bladder wait time	\$40.00 per hour after 5:00 pm
Split specimen re-testing of positive specimens (including shipping, lab fees and chain of custody)	\$250.00
Review of all positive drug screens	\$100.00

for a term commencing January 1, 2022 and terminating December 31, 2022, and the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1430 435 Civil Service, Medical Fees.

Adopted by unanimous vote.

RESOLUTION NO. 498 OF 2021
Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover
and Magowan

ADOPTING AMENDED WARREN COUNTY INTERN POLICY

WHEREAS, the Warren County Board of Supervisors desires to amend the Warren County Intern Policy, previously enacted by Resolution No. 96 of 2014, and amended by Resolution No. 215 of 2016, now therefore, be it

RESOLVED, that the amended Warren County Intern Policy, attached hereto as "Schedule A", is hereby adopted, and be it further

RESOLVED, that the attached Warren County Intern Policy shall supercede any and all prior versions.

SCHEDULE "A"

WARREN COUNTY INTERN POLICY

Student internships for the County of Warren are permitted under the following terms and conditions:

- (A) With prior County Administrator approval, any department within the County of Warren may establish a student intern position for students from BOCES, Warren County high schools, state agencies or any other public or private educational institutions, which also includes allowances for the New York State Education Department's Career & Technical Education Career Exploration Internship Program which is a school-business partnership initiative providing high school students, age 14 and above with internship opportunities;
- (B) Paid and unpaid intern positions are authorized, subject to appropriations;
- (C) Before a Department of the County may accept the services of an intern, the Department Head shall request and receive approval from the County Administrator;
- (D) In determining whether to approve a student intern position, the County Administrator shall consider, among other things, the impact of the intern upon the workload and functioning of the department and the effect on the County overall;
- (E) Student intern positions will only be established after an agreement and appropriate waivers have been executed by the affected student and/or college and/or university and/or school with said agreements to be in a form and covering the types of indemnities and insurance and waivers that are typically required when student intern positions are presently established in Warren County for colleges and/or universities and/or schools;
- (F) Internship career path program utilizing multiple departments to be coordinated with the Chair of Higher Education and County Administrator are permissible;
- (G) Warren County will ensure that there is a clear and accessible system to enable interns to claim out of pocket expenses that are pre-authorized by the County Department for which they intern. Reimbursement forms and instructions for claiming eligible expenses will be provided by the department as applicable;
- (H) All agreements shall be executed by the Chair of the Board of Supervisors and said agreements and waivers shall be in a form

- approved by the County Attorney;
- (l) The County Administrator shall provide a report of all student intern positions to the Chair of the Board of Supervisors and the Personnel, Administration & Higher Education Committee.
- Adopted by unanimous vote.

RESOLUTION NO. 499 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

ADOPTING REVISED OUT-OF-UNIT EMPLOYEE BENEFITS POLICY FOR WARREN COUNTY

WHEREAS, the Board of Supervisors most recently updated and adopted the Out-of-Unit Employee Benefits Policy for Warren County by Resolution No. 398 of 2021, and

WHEREAS, the Personnel & Administration Committee has reviewed suggested changes to Section G of the Out-of-Unit Employee Benefits Policy relating to reimbursement for training, certification and credit-bearing work, to increase reimbursements to One Hundred Percent (100%) and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Out-of-Unit Employee Benefits Policy for Warren County annexed hereto, be and the same is hereby adopted as the official Policy for Warren County, and be it further

RESOLVED, that any and all prior Out-of-Unit Employee Benefits Policies, Resolutions or parts thereof inconsistent with the annexed Out-of-Unit Employee Benefits Policy for Warren County are hereby repealed effective November 19, 2021.

**WARREN COUNTY
OUT-OF-UNIT EMPLOYEE BENEFITS POLICY**

SECTION 1. SALARY AND COMPENSATION PLAN

- A. All employees outside the bargaining units shall be compensated according to the Warren County Salary and Compensation Plan adopted by the Board of Supervisors and according to such further Resolutions as may be adopted by the Board from time to time. For the purposes of computing salaries and where applicable, overtime and other benefits, the annual salary of all employees outside the bargaining units (with the exception of the appointed and executive employees) shall be divided by 2,080 hours. The salaries of all appointed and executive employees outside the bargaining units shall be divided by 1,820 hours as set forth in Res. 439 of 2010.

SECTION 2. WORKDAY, WORKWEEK, OVERTIME

- A. **Regular Hours.** The regular hours of work in each day shall not exceed eight hours, except that the hours worked when attending an authorized out-of-town conference, training class, seminar or similar educational class may be more than eight hours but not more than 11 hours when the Department Head (or designee) and the employee agree that the time worked over eight hours (not more than 11), will be taken as authorized time off later in the same workweek. Agreement by the Department Head and employee must be in writing using a form provided by the County Attorney. If an agreement is not reached it is understood that the Department will either pay overtime or not authorize/require the employee to

attend the conference, training class, seminar or similar education class for more than eight hours.

- B. **Overtime.** Overtime must first be authorized by the Department Head. When an employee who is required under law to receive overtime pay is authorized or required by the Department Head to work in excess of 40 hours per week, or more than eight hours in one day, he/she shall be entitled to receive compensation at the rate of time and one-half of his hourly rate of pay, except no overtime compensation shall be required under circumstances where an agreement is reached pursuant to division A. above.
- C. **Flex Time.** In addition to the foregoing, the regular hours in each day for all departments in which non-exempt employees outside the bargaining unit work shall not exceed eight (8) hours per day except where an employee and a Department Head agree that the employee may work in excess of eight (8), but not more than ten (10) and take authorized time off later in the same work week on an hour for hour basis. Hours worked under this provision must be tracked and marked as flex time on the employee timesheet. The employee shall not be entitled to overtime pay for the hours used as flex time.
- D. **Compensatory Time.** Notwithstanding the foregoing provisions of this section, non-exempt employees may elect to take time off duty in lieu of payment for overtime that they are requested or required to work. Compensatory time off shall be at the rate of one and one half hours off for each hour worked. The elections to accrue and take compensatory time off will be made in writing on forms prescribed by the County Administrator. In the absence of such election, the overtime work will be paid for at the regular overtime rate. Requests for compensatory time off shall be granted in the order that they are received. In the event that more than one request is received at the same time, seniority shall govern. Requests for compensatory time off shall not be made more than thirty (30) days in advance. An employee may accumulate up to forty (40) hours of compensatory time off in lieu of overtime. All accumulated and unused compensatory time off shall be paid to the employee by separate check in the last payroll in each calendar year. The employee shall thereafter be allowed to once again start to accrue time for the following year. Any such payment that is in excess of \$50 will be made by separate check. Approval of requests for use of compensatory time shall be conditioned upon the needs of the employee's department as determined in the sole discretion of the Department Head or designee.
- E. **Call in Pay.** Beginning January 1, 2020 the County will provide a guarantee of 1 hour call-in time at the rate of time and one-half whenever an overtime eligible employee is required and authorized to perform necessary work outside of normal working hours and when the time worked does not immediately precede a normal work shift or immediately follow a normal work shift.

SECTION 3. DEFINITION OF EMPLOYEES

The following definitions shall apply:

Administrative Employee. Employees responsible for department activities in the absence of the Department Head or Deputy Department

Head and who assist in the enforcement of departmental policies and regularly exercise discretion and independent judgment with authority to make important agency decisions.

Executive Employee. A Department Head or Deputy Department Head.

Full-time Employee. A person who is employed by the County for a 12-month period of time and who works 35 hours per week or more.

Less than Half-time Employee. A person who is employed by the County for a 12-month period and works less than 20 hours per week.

Part-time Employee. A person who is employed by the County for a 12-month period and who works less than 35 hours per week but more than 20 hours per week.

Professional Employee. Employees performing work which requires knowledge of an advanced type in a position where the employees invention, imagination, and talent in a specialized field is required for project completion. Employees perform work which is unique to a career field (i.e., Law, Medicine, Planning), as distinguished from clerical, manual, mechanical or physical duties.

Temporary Employee and Seasonal Employee. A person who is employed for a particular program or project for a period not exceeding six months.

SECTION 4. FRINGE BENEFITS

Part-time employees as herein defined shall receive fringe benefits in the same proportion as the ratio of the number of hours the employee works to the number of hours in the regular workweek. Less than part-time employees including less than half-time and temporary or seasonal employees shall receive no fringe benefits.

SECTION 5. HOLIDAYS

A. Paid Holidays All employees in County service shall be entitled to the following paid holidays:

1. New Year's Day;
2. Martin Luther King's Birthday;
3. President's Day;
4. Memorial Day;
5. Independence Day;
6. Labor Day;
7. Columbus Day;
8. Veteran's Day;
9. Thanksgiving Day;
10. Christmas Day.

B. Holiday Pay

In order to be paid for a holiday, the employee must work the employee's last scheduled workday before and after the holiday, except with the approval of the applicable Department Head or designee. In the event an employee at a County facility operating seven days a week shall be denied holiday pay by reason of this provision, the employee shall have the right, within the same payroll period of the holiday or the payroll period immediately following said payroll period, to appeal the denial to the Human Resources Director who shall determine whether the employee shall be paid for the holiday. In making a decision, the Human Resources Director shall allow the employee, the employee's immediate supervisor or other designated representative and Administrator to be heard. The Human Resources Director shall render the decision in writing and shall include the basis or rationale for the decision. The decision shall be delivered to the employee, the employee's supervisor or designee and the Administrator.

C. Working on Holidays

When a non-bargaining unit, Fair Labor Standards Act exempt employee is required, as part of the customary work schedule, to work on one of the officially-designated county holidays, or if such an employee is called to work on such a holiday, the employee shall be compensated at such employee's regular salary rate for the payroll period and receive leave credit for a full work day to be used within six months of the date of such accrual with the department head's prior approval (which approval shall not be unreasonably withheld). If such employee's normally scheduled day off falls on the official holiday, the employee shall likewise accrue one full work days' leave to be used within six months upon prior approval of the department head (which such approval shall not be unreasonably withheld).

D. Weekend Holidays

1. Full-time employees will be paid the regular weekly salary without deduction when one (1) of the above holidays is observed during the workweek.
2. Part-time employees will be paid at their regular wage for the day when a holiday falls or is observed within their respective workweek schedule.
3. Temporary and seasonal employees as defined herein will be paid their regular wage for the day where a holiday falls or is observed within their respective workweek schedule.
4. If a holiday falls on a Sunday, it will be observed on the next day thereafter. If it falls on a Saturday, it will be observed on the preceding Friday.
5. If a holiday falls on any other day, the General Construction Law and amendments then in effect will govern the day of its observance.
6. If a holiday falls during a vacation period, the day will not be charged against the employee's vacation credits. Vacation days are charged solely against working days.
7. Any employee not in an executive, administrative or professional position who is required to work on one(1) of the scheduled holidays shall be paid time and one-half ($\frac{1}{2}$) plus the holiday pay if the holiday falls during the employee's regular workweek schedule. Election Department employees shall be given an additional day off if required to work on Election Day.

8. Any employee not in an executive, administrative or professional position who is called into work on a contract holiday shall be paid time and one-half (1/2) plus the holiday pay.

For the purposes of this Section the day to be considered the holiday shall be the day observed by the County as the holiday irrespective of whether such day is the actual holiday. This regulation shall be waived for the following holidays: New Year's, Christmas and Independence Day. On such holidays, the day to be considered the holiday shall be the day on which the holiday actually falls.

E. Floating Holidays

Subject to the provisions herein, full-time employees shall be entitled to two additional days of with pay at their usual daily rate. These days shall be known or referred to as "floating holidays" and shall be used within restricted periods of time. One floating holiday shall be taken between January 1st and June 30th of each year. The other shall be taken between July 1 and December 31 of each year. The days may be used in conjunction with vacation or personal days. Rules concerning scheduling and/or use shall be the same as those applicable to vacation days. The days must be taken. Days earned and not taken through no fault of the employee shall be treated in the same manner as vacation days not taken under the same circumstances. Part-time employees shall receive the benefit of the floating holidays in the same proportion as the ratio of the number of hours the employees work to the number of hours in the regular work week. In their first year, a new employee shall be entitled to the floating holidays provided that the new employee was on the payroll at the time of the actual Lincoln's Birthday holiday or Election Day.

SECTION 6. VACATION, SICK LEAVE, PERSONAL LEAVE, BEREAVEMENT LEAVE.

A. Vacation Leave

Employees Hired after January 18, 2013. All full-time and part-time employees commencing work on or after January 18, 2013 shall accrue leave from the date of hire on a pro-rated bi-weekly basis. Vacation time will be earned in the amounts outlined in the table in item number 2. Any leave time accrued shall not be considered earned until the newly hired employees have completed six (6) months of continuous service. Once six (6) months continuous service has been completed, the employee may use any of the accrued time or continue to save the time for future use in accordance with other applicable provisions of this agreement. If a new employee shall not complete six (6) months continuous service, the accrued time shall not be considered earned and shall not be payable to the employee upon termination or otherwise leaving the County. Any employee beginning work with Warren County shall always accrue all vacation time provided for herein on a pro-rata bi-weekly basis and such vacation time must be used not later than eighteen (18) months from the time earned or the vacation time shall be forfeited or lost and no compensation shall be made to the employee.

Employees Hired Prior to January 18, 2013. All full-time County employees hired prior to January 18, 2013 shall be entitled to a vacation with pay after completing one (1) years of total continuous service as follows:

1 year of service	10 working days
3 years of service	11 working days
4 years of service	12 working days
5 years of service	13 working days
6 years of service	14 working days
7 years of service	15 working days

An additional day of vacation shall be added each year until a maximum of twenty (20) working days are attained.

Vacation credits shall be computed from the day of entry into County service and computed on January 1st of each year. For the purpose of determining the effective date of earned vacation the period of service shall be computed from the 1st day of January in the year the employee was first appointed.

Vacations shall be scheduled with the approval of the employee's Department Head, which approval shall not be unreasonably withheld. All vacations shall be taken in the calendar year during which the employee becomes entitled thereto. Vacation credits shall not be carried over from one (1) calendar year to another or used in whole or in part any year except the year in which it is due; provided, however, that the County will allow an employee: 1) to carry part of the vacation time earned in one calendar year over into the succeeding calendar year upon advance notice to the Department Head, and solely as a continuation of a planned trip commenced in the twelfth (12th) month of the calendar year; or 2) to carry over up to five (5) vacation days, not taken through any fault of the employee, into the succeeding calendar year, upon notice to the Department Head by December 1st of the current calendar year, to be taken no later than June 1st of the succeeding calendar year.

Vacation Provisions Applicable Regardless of Date of Hire:

1. Vacation leave may be taken in one hour increments. A vacation day taken the day before or day after a holiday must be approved in advance by the Department Head.
2. The period of employment referred to above shall be for a period of total service in Warren County employment. Vacation credits shall be computed from the day of entry into County service.
3. A day of vacation shall be a working day.
4. All vacation time must be taken with the time frames provided and any time not so taken shall be forfeited or lost and no compensation shall be made to any employee, except that vacation time earned and not taken shall be paid to the employee upon application to the Warren County Board of Supervisors and a finding by such Board that 1) in the case of an employee who is not a Department Head that the employee was requested to not take vacation time or was affirmatively denied

the opportunity to take vacation time at any time during the time frames herein provided by the Department Head or 2) in the case of a Department Head, the Department Head was requested by the Board of Supervisors to not take vacation or was affirmatively denied the right to take vacation or 3) with regard to any employee injury or disability prevented the use of vacation time. The application provided for herein must be made within 6 months of the end of the year in which the use of vacation time was earned and payment, if awarded, will be at the rate earned. Failure to make such an application shall constitute forfeiture and/or waiver of right to be compensated for qualifying unused vacation time and the County shall have no continuing liability therefore.

5. Time earned and not otherwise taken through no fault of the employee as provided herein, shall be paid to an employee at the time of his/her termination of service.
6. Part-time employees and full-time employees who work less than forty (40) hours per week will be entitled to vacation credits based on their regular workday and regular workweek
7. In order to be paid for a vacation day, the employee must work the employee's last scheduled work day before and after the vacation day, except with the employee's supervisor's approval.

B. Sick leave.

1. Absence from duty by an employee by reason of sickness or disability of himself or herself shall be considered "sick leave".
2. Employees shall be entitled to sick leave with pay on the basis of ten (10) working days in each year. The ten (10) working days per year allowed to an employee for sick leave will be earned at the rate of one (1) day of sick leave for each month of employment except for the sixth and twelfth months during the year of employment where no days will be earned. Such sick leave with pay shall be granted to the employee by the Department Head. The Human Resources Director may require a physician's statement for any absence of more than three (3) consecutive days.
3. Employees shall be allowed to take sick leave in no less than one (1) hour intervals.
4. Absence from duty by an employee by reason of sickness or disability of an immediate member of employee's family shall also be considered "sick leave", provided, however, 1) the sickness or disability of the immediate family member must require the physical presence and actual assistance of the employee; 2) a full-time employee may use no more than 10 or the maximum number of sick leave days the employee has available for use, whichever is less, in any calendar year for immediate family member sickness or disability and the number of days available for use by the part-time employee shall be that portion of 10 days which is in the same proportion to the number of hours worked when

compared to full time employees and in no event shall exceed that the employee has accrued; 3) the use of sick leave for immediate family sickness or disability shall be subject to the same rules of use as are applicable to the employee's use of sick leave for employee's own sickness or disability including disciplinary action should the sick leave not be used in accordance with the rules specified herein; 4) the use of sick leave for immediate family member sickness or disability shall be subtracted from or charges to the employee's sick leave balance in the same manner as if used for the employee's own sickness or disability; and 5) immediate family member shall mean parent, spouse, sibling, child, grandparent, grandchild, parent-in-law, step-family relationships, and any relative or person residing in the immediate household of the employee.

5. No employee shall receive any part of his/her compensation while absent from duty because of sickness or disability except as herein provided.
6. The days allowed to an employee for such leave with pay may be accumulated to a maximum of one hundred sixty five (165) days, and may be kept to his or her credit for future sick leave with pay.
7. In the event that any employee utilizes the sick leave benefits provided by this Section while not actually sick, such employee will be subject to disciplinary proceedings.
8. Any employee hired prior of January 18, 2013 who is not represented by a union or collective bargaining agreement, with the exception of Sheriff's Office employees and elected officials, who has not used all of his/her accumulated sick leave at the time of his/her retirement, he/she shall be paid in cash at the hourly rate then in effect, for one-half ($\frac{1}{2}$) of the accumulated sick leave to his/her credit, with a maximum of seventy (70) days to be paid in cash.
9. Any employee hired after January 18, 2013 who is not represented by a union or collective bargaining agreement, with the exception of Sheriff's Office employees and elected officials, will receive no cash payout for unused sick time.
10. Part-time employees will earn sick leave' credits based on their workday and workweek.
11. Less than half-time, temporary and seasonal employees shall not be entitled to receive sick leave credits.

C. Personal leave

1. Personal leave is leave with pay for personal business, including religious observance, without charge against accumulated vacation credits.
2. Full-time employees in County service shall be entitled to personal leave not exceeding a total of three days in each year.

3. Part-time employees will earn personal leave credits based on their workday and workweek.
4. Less than half-time, temporary and seasonal employees shall not be entitled to personal leave credits.
5. Personal leave shall not be cumulative and no part thereof shall be carried over from one calendar year to another. Unused personal leave shall not be liquidated in cash at the time of separation, retirement or death.
6. Personal leave shall be granted only by prior approval of the Department Head and only at a time convenient to the Department, and may be taken in multiples of not less than one hour.
7. An employee shall not be entitled to personal leave time until after four months of continuous employment.
8. Each new full-time permanent employee shall be credited with one day of personal leave after four months of continuous employment and one additional day of personal leave after eight months of continuous employment and by an additional day of personal leave at the end of the tenth month of employment, except all new employees shall have three personal leave days credited as of January 1, whether they have completed ten months of service or not.

D. **Leave of absence**

1. **Military leave.** County employees who are members of military reserve units and are required to go on active duty for training purposes shall be entitled to leave without loss of pay for such time as is necessary to fulfill such military training obligation, but not exceeding 30 workdays per calendar year. Payment shall not be made to such employee unless a copy of the military orders is submitted to the Department Head. Military leave may be taken intermittently.
2. **Medical leave, education leave and family leave**
 - a. To request a leave of absence under the Family and Medical Leave Policy, please refer to the Family and Medical Leave Policy for Warren County Employees found in Resolution 217 of 2015.
 - b. Extension of authorized medical leave will be granted after an approval by the Department Head and the Personnel Committee of Warren County.
 - c. Unpaid educational leave may be requested up to a period not to exceed 10 months.
 - d. All requests for leave shall be approved by the Department Head and the County Director of Human Resources prior to the granting of leave. Employees shall receive a reason in writing for any denial of a request for leave.
 - e. Upon termination of an authorized leave of absence, the employee will be reinstated without interruption of service, rights and benefits.

- f. In the event an employee is reinstated in his/her old position within two months from the date he/she has resigned or for any reason has left his/her position, he/she will be reinstated with all his/her accumulative rights and benefits as if no interruption in service has occurred.

E. Bereavement leave and funeral leave

Employees may be absent from work without loss of pay by reason of death in the immediate family up to a maximum period of three (3) working days, commencing from the date of death of the family member or day before the funeral. Immediate family includes only parent, spouse, sibling, child, grandparent, grandchild, parent-in-law and any relative or person residing in the immediate household of the employee.

2. Employees may be absent from work without loss of pay for one day to attend the funeral of the employee's child-in-law, sibling-in-law, or grandparent-in-law.
3. When extreme weather conditions will not allow for a burial until spring, an employee may reserve and schedule a day of the bereavement leave discussed above for such reason.

F. **Employee approval** The employer shall not have the right to charge any employee's leave credits without that employee's approval.

G. **No discrimination** The County shall administer the policies set forth in this Resolution in a manner which will be fair and impartial to all employees and there shall be no discrimination against any employee because of age, race, creed, color sexual orientation, national origin military status, sex, disability, predisposing genetic characteristics, or marital status.

SECTION 8. HEALTH INSURANCE AND DENTAL INSURANCE PLANS

A. Employee Eligibility

Warren County employee shall be eligible for coverage under the Warren County Health Insurance Plan if any of the following conditions apply

1. Said employee is employed at a rate of at least thirty (30) hours per week on a regularly scheduled basis, or
2. Is employed less than thirty (30) hours per week:
 - a. Is a paid elected official; or
 - b. Is a paid member of a public legislative board.
3. Health insurance benefits for full-time (30+ hours per week) non-bargaining unit employees who began work with Warren County prior to December 21, 2012 shall be as follows:

- a. Effective December 1, 2021, the County shall offer health insurance to current full-time employees not part of any collective bargaining unit on an individual, two-person or family coverage basis (depending on the qualifications and election of the employee) provided that the employee contributes twenty percent (20%) of the health insurance premium. Commencing December 1, 2022, the amount of the aforesaid contribution shall be increased to twenty-one percent (21%). Commencing December 1, 2023, the amount of the aforesaid contribution shall be increased to twenty-two percent (22%).
 - b. All health insurance coverage shall be afforded with the maximum co-pay of 25/40 for office co-pays and 10/30/50 for drug plan co-pays.
 - c. The health insurance coverage option(s) afforded eligible retirees under 65 years of age shall be the same as that provided to eligible active employees. The Health Insurance coverage option(s) afforded eligible retirees 65 years of age and older shall be through Medicare Advantage Plans or similar plans offered to eligible Union employee retirees with the same status;
 - d. The County will offer coverage to full-time non-bargaining unit employees who retire, provided that said employee a) has at least ten (10) years of total service as a Warren County employee; b) has retired under the New York State Retirement System or is retired and is receiving or will receive Social Security Benefits and would have been eligible to retire and receive benefits under the New York State Retirement System if the employee had been a participant in said Retirement System; c) is enrolled in the Warren County Health Insurance Plan at the time of retirement; d) the contribution to be paid toward the health insurance premium by all eligible retirees under the age of sixty-five (65) shall be the amount equivalent to the amount paid by active eligible employees and may be increased or otherwise changed from time-to-time; e) the contribution to be paid by current active eligible employees who become retirees sixty-five (65) or older, after August 16, 2013 and who began employment with Warren County prior to December 21, 2012, shall be a percentage equal to that percentage being contributed by active full-time employees commencing work prior to December 21, 2012, as may be increased or otherwise changed from time-to-time.
 - e. Two members of the same family employed by the County may only be enrolled in one (1) health insurance plan. However, if two (2) members of the same family employed by the County are eligible to be enrolled in a two-person plan, each employee may enroll in their own individual plan but the County will contribute a maximum total amount equal to the County's contribution to a two person plan.
4. Health insurance benefits for new full-time (30+ hours per week) non-bargaining unit employees beginning work with Warren County on or after December 21, 2012 shall be as follows:
- a. Effective December 1, 2021, the County shall offer health insurance

to current full-time employees not part of any collective bargaining unit on an individual, two-person or family coverage basis (depending on the qualifications and election of the employee) provided that the employee contributes twenty-five percent (25%) of the health insurance premium.

- b. All health insurance coverage shall be afforded with the maximum co-pay of 25/40 for office co-pays and 10/30/50 for drug plan co-pays.
- c. The County will offer health insurance Medicare Advantage plans or similar plans to full-time non-bargaining unit employees who retire, provided that said employee a) retires from the New York State Retirement Plan; b) had insurance coverage in the previous ninety (90) day period; c) is sixty-five (65) years of age or older; d) has at least twenty (20) years total full-time county service; e) pays a percentage equal to that shared percentage being contributed by active full-time employees commencing work on or after December 21, 2012, as may be increased or otherwise changed from time to time. If the employee leaves County service before reaching the age of sixty-five (65), the employee shall not be entitled to continue health insurance through Warren County. Once the employee who leaves the County reaches sixty-five (65) years, assuming all other eligibility criteria outlined above are met, the employee may then elect to receive benefits outlined above.
- d. Two members of the same family employed by the County may only be enrolled in one (1) health insurance plan. However, if two (2) members of the same family employed by the County are eligible to be enrolled in a two-person plan, each employee may enroll in their own individual plan but the County will contribute a maximum total amount equal to the County's contribution to a two person plan.

B. Coverage in Retirement

1. Eligibility in retirement is as set forth in Section 1. Employees with at least 10 years total service as a Warren County employee, vested status who leaves County employment prior to retirement under the New York State Retirement System may continue coverage in Warren County Health Insurance Plan by paying both the employer and employee shares of the health insurance premium. After retirement begins, said employee shall be liable for only the employee share of the premium.
2. An active employee who is eligible for coverage and has elected not to enroll in the County Plan during his active employment may enroll in the Plan at any time prior to retirement during an open enrollment period.
3. A covered employee or retired employee who fails to remit the required premiums shall be terminated from coverage.
4. An employee who is eligible for coverage at the time of retirement and who elects not to continue coverage or to not enroll for coverage as a retired person shall be eligible to enroll for coverage after retirement provided such employee has at least twenty (20) years of total service as a Warren County employee.

C. Death of an Employee While in Service

The surviving spouse and minor children of a Warren County employee who dies while in service and prior to retirement shall be eligible for continued coverage under the Warren County Health Insurance Plan and shall pay only the employee share of the premium under the following conditions:

1. the deceased employee had at least ten (10) years of total service as a Warren County employee; and
2. the deceased employee was vested under the New York State Retirement System at the time of his/her death.

D. Death of Retiree

The surviving spouse and minor children of a retired Warren County employee shall be eligible for continued coverage under the Warren County Health Insurance Plan and shall pay only the employee share of the premium under the following conditions:

1. the deceased employee had at least ten (10) years of total service as a Warren County employee; and
2. the deceased employee had retired and was eligible for or receiving benefits under the New York State Retirement System at the time of his/her death.

“Continued coverage” as used in this in this Resolution shall mean the coverage available to all Warren County employees and members of the employee’s family.

SECTION 9. RETIREMENT PLANS AND DEATH BENEFITS**A. Retirement - generally**

Retirement benefits and death benefits, to the extent available, are provided through the New York State and Local Employees’ Retirement System. Information concerning the nature and extent of the retirement benefits may be obtained through the Human Resources Department and/or from the New York State and Local Employees’ Retirement System.

B. Career retirement plan

The County has adopted a Resolution providing for a Career Retirement Plan for County-employees pursuant to N.Y. Retire. & Soc. Sec. Law § 75-i. The foregoing shall be amended to the extent necessary to reflect changes in the N.Y. Retire. & Soc. Sec. Law as it applies to so-called “Tier Three” category employees. Such plan shall become effective upon compliance with applicable New York State laws and implementation by the New York State Retirement and Social Security System.

C. Guaranteed ordinary death benefit

The County has adopted a Resolution providing for a guaranteed ordinary death benefit under N.Y. Retire. & Soc. Sec. Law § 60-b as amended by the Laws of 1970 which provides, for County employees who qualify, a guaranteed minimum death benefit of three times the annual rate of pay but limited to \$20,000.

SECTION 10. MISCELLANEOUS PROVISIONS

A. Coffee breaks

All employees shall be allowed one coffee break during each four hours of his/her regular day and each Department Head shall establish such rules and regulations as may be necessary to implement these employee rest periods.

B. Annual statement of accrued time

Each employee will view his/her time and accruals electronically unless there is no computer access available in the employee's workplace. Each employee who does not have computer access in the employee's workplace will receive a paper copy of his/her time or leave through the Human Resources Department.

C. Submission of time records

For the purpose of maintaining leave balances, all employees are to submit weekly time records using Novatime. Overtime payment for those non-exempt employees not deemed executive, administrative or professional shall be listed on weekly time records. Hours reported in excess of 40 hours weekly for those employees designated executive, administrative or professional are NOT eligible for overtime compensation.

D. Medicare premiums

Upon the exclusion from the coverage of the County's health insurance plan of the supplemental medical insurance benefits under Medicare, the amount of such Medicare premium will be deducted from contributions payable by the employee and the employer contributions to the Health Insurance Fund shall be adjusted as necessary to provide such payments.

E. Workers' compensation and disability insurance

Warren County Workers' Compensation and Disability Insurance is through self-insurance and benefits and use or credit of sick leave will be in accordance with the rules established thereunder.

F. Jury duty compensation

The County will pay an employee for the first three (3) days of jury service. Commencing with the fourth day of jury service, the County will pay an employee who serves on a jury the difference between the jury pay and 40 hours pay at straight time. Volunteers will not be paid and provisions must be made for reporting for work on short court sessions or days when the County is working although the Court may not be in session. No payment will be made to any employee who is exempt by law and waives the exemption by failing to claim the exemption or by volunteering to serve.

G. Reimbursement to Employees for training, certification and credit bearing course work

County employees who are not represented by a union or collective bargaining agreement, with the exception of elected officials, shall be allowed to take employment related training, certification (including non-credit bearing certification programs) and credit-bearing courses (collectively referred to as "course work") that benefit Warren County pursuant to the application and approval procedures adopted by the County Board of Supervisors. Upon satisfactory completion of the course with a "C" grade or better, the County shall reimburse the employee for 100% of the cost for tuition, books and fees related to taking the course work, subject to lifetime limits of \$10,000 for Full time employees, \$5,000 for Part time employees, \$2,500 for less than Part time employees and \$1,000 for Per Diem employees. If an employee does not work for at least 12 consecutive months after completing the course work for which the County has reimbursed the employee, the employee will refund the County the total amount paid by the County to the employee.

H. Employee indemnification

The indemnification benefits of N.Y. Pub. Off. Law § 18 has been conferred upon all County employees, provided such employee complies with all of the requirements of N.Y. Pub. Off. Law § 18.

I. Americans with Disabilities Act

The County shall comply with the applicable provisions of the Americans with Disabilities Act.
Adopted by unanimous vote.

RESOLUTION NO. 500 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

ESTABLISHING THE PROCEDURE FOR REIMBURSEMENT OF COSTS OF ASSOCIATED WITH EMPLOYMENT RELATED EDUCATIONAL/PROFESSIONAL TRAINING, CERTIFICATION (INCLUDING NON-CREDIT BEARING CERTIFICATIONS) AND CREDIT-BEARING COURSE WORK, THAT PROVIDES BENEFIT TO WARREN COUNTY

WHEREAS, the Warren County Board of Supervisors desires to formally adopt a procedure for reimbursement of costs associated with Employment Related Educational/Professional Training, Certification (including non-credit bearing certification programs) and Credit-bearing course work (collectively referred to as "course work") that provides benefit to Warren County, now, therefore, be it

RESOLVED, that the Employment Related Educational/Professional course work reimbursement procedure is created to include the following terms and conditions:

- (1) Employees apply for reimbursement after successful completion of course work, with proof of payment and successful completion with "C" grade or better;
- (2) Reimbursement is net of financial assistance received by and reported by

the individual (excluding loans) and subject to approval by County Auditor;

- (3) Applications shall be submitted to Department Head, Human Resources Director, Personnel Chair and County Administrator who will forward for inclusion on Personnel Agenda upon determination that the Course work is employment related and benefits Warren County;
- (4) The Personnel Chair plus at least one of the following: Department Head, Human Resource Director or County Administrator must sign off for the request to be considered approved for reimbursement. Failure to meet this criteria will be communicated back to the employee who shall have the right to appeal the decision to the Personnel Committee;
- (5) As needed, the Personnel Committee will forward a resolution to the Finance Committee for identification and appropriation of funding for all of the outstanding requests that have been approved pursuant to this procedure in accordance with County policies; and
- (6) This procedure applies to course work that is completed after January 1, 2020.

Adopted by unanimous vote.

RESOLUTION NO. 501 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING AGREEMENT WITH SPECTRUM ENTERPRISE FOR POINT-TO-POINT CONNECTION FOR THE DEPARTMENT OF PUBLIC WORKS ADMINISTRATION BUILDING AND THE OFFICE OF EMPLOYMENT AND TRAINING ADMINISTRATION FOR THE INFORMATION TECHNOLOGY DEPARTMENT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Spectrum Enterprise, 4782 Lakeshore Drive, 12405 Powerscourt Drive, St. Louis, Missouri 63131, for point-to-point connection for the Department of Public Works Administration and the Office of Employment and Training Administration for the Information Technology Department, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, for an amount not to exceed Two Hundred Fifty-Five Dollars (\$255) per month, plus taxes for the Department of Public Works Administration and Two Hundred Fifty-Five Dollars (\$255) per month, plus taxes for the Office of Employment and Training Administration, for a total amount not to exceed Five Hundred Ten Dollars (\$510) per month, plus taxes, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1680 428 Information Technology, Data Processing & Internet Fees and Budget Code A.1490 428 Public Works Admin-DPW, Data Processing & Internet Fees.

Adopted by unanimous vote.

RESOLUTION NO. 502 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

ESTABLISHING CAPITAL PROJECT NO. H406, COUNTRYSIDE ADULT HOME 2021 CAPITAL IMPROVEMENTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H406, Countryside Adult Home 2021 Capital Improvements, as follows:

1. Capital Project No. H406, Countryside Adult Home 2021 Capital Improvements, is hereby established.
2. The estimated cost of such Capital Project is the amount of One Million Two Hundred Fifty Thousand Dollars (\$1,250,000.00).
3. The proposed method of financing such Capital Project consists of the following:
 - a. Serial Bonds in the amount of One Million Dollars (\$1,000,000.00);
 - b. Transfer of funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000.00) from Budget Code A.861.00 Reserve, Countryside Rehabilitation,

and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of One Million Two Hundred Fifty Thousand Dollars (\$1,250,000.00) to Capital Project H406, Countryside Adult Home 2021 Capital Improvements, and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H406 - Countryside Adult Home 2021 Capital Improvements	\$1,250,000.00
Roll Call Vote:	
Ayes; 796	
Noes: 0	
Absent: 204 Supervisors Shepler, Diamond, Frasier, Merlino and Wild	
Adopted.	

RESOLUTION NO. 503 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH DRESCHER & MALECKI, LLP FOR 2021, 2022 AND 2023 ANNUAL SINGLE AUDITS FOR THE WARREN COUNTY TREASURER’S OFFICE (WC 58-21)

WHEREAS, the Purchasing Agent requested bids for 2021, 2022 and 2023 Annual Single Audits for the Warren County Treasurer’s Office (WC 58-21), and

WHEREAS, the bids were opened on October 14, 2021 and the County Treasurer has recommended that Warren County award the agreement to Drescher & Malecki, LLP located at 3083 William Street, Suite 5, Buffalo, New York 14227, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is,

authorized and directed to notify Drescher & Malecki, LLP located at 3083 William Street, Suite 5, Buffalo, New York 14227 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Drescher & Malecki, LLP, for 2021, 2022 and 2023 Annual Single Audits for the Warren County Treasurer's Office, pursuant to the terms and provisions of the bid documents and proposal (WC 58-21), for a term commencing January 1, 2022 and terminating December 31, 2024, with the option for one (1) additional three (3) year term upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1325 470 County Treasurer, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 504 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE COUNTY TREASURER TO COMPLETE A PROPERTY TAX SETTLEMENT FOR ELEVEN (11) PARCELS OWNED BY NORTHWEST BAY PARTNERS, LTD, TOWN OF BOLTON, WARREN COUNTY

RESOLUTION WITHDRAWN

WHEREAS, Northwest Bay Partners, LTD has eleven (11) parcels that are delinquent in property taxes, and

WHEREAS, a court ordered property tax settlement has been executed for Northwest Bay Partners, LTD to pay Warren County the amount of delinquent taxes on all eleven (11) parcels as set forth in Schedule "A" annexed hereto, in the sum of Sixty-One Thousand Three Hundred Six Dollars and Eighty-Five Cents (\$61,306.85), now, therefore, be it

RESOLVED, that the following eleven (11) parcels as set forth in Schedule "A" annexed hereto, are hereby approved, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized and directed to perform all acts necessary to effectuate the terms set forth herein.

**SCHEDULE "A"
NORTHWEST BAY PARTNERS, LTD PROPERTY TAX SETTLEMENT**

Town	Year	Tax Map No.	Location	Breakdown	Reason
Bolton	2018	156.16-1-1.10	Norwood Drive	County \$ 981.70	COURT ORDER
	Town 131.47				
			School Return 1,485.04		
			Fire 76.90		
			Return Penalty 133.76		
			\$2,808.87		
	2019			County \$ 202.71	COURT ORDER
			Town 26.46		
			School Return 302.05		
			Fire 15.63		
			Return Penalty 27.34		
			\$574.19		

Town	Year	Tax Map No.	Location	Breakdown	Reason
Bolton	2018	156.16-1-1.11	Norwood Drive	County \$994.08 Town 133.13 School Return 1,503.77 Fire 77.87 Return Penalty <u>135.44</u> \$2,844.29	COURT ORDER
	2019			County \$202.71 Town 26.46 School Return 302.05 Fire 15.63 Return Policy <u>27.34</u> \$574.19	
Bolton	2018	156.16-1-1.12	Norwood Drive	County \$1,014.19 Town 135.82 School Return 1,534.20 Fire 79.45 Return Policy <u>138.18</u> \$2,901.84	COURT ORDER
	2019			County \$ 202.71 Town 26.46 School Return 302.05 Fire 15.63 Return Policy <u>27.34</u> \$ 574.19	
Bolton	2018	156.16-1-1.16	Norwood Drive	County \$ 580.20 Town 77.70 School Return 877.69 Fire 45.45 Return Policy <u>79.05</u> \$1,660.09	COURT ORDER
	2019			County \$ 202.71 Town 26.46 School Return 302.05 Fire 15.63 Return Policy <u>27.35</u> \$ 574.20	

Town	Year	Tax Map No.	Location	Breakdown	Reason
Bolton	2018	156.16-1-1.17	Norwood Drive	County \$ 580.20 Town 77.70 School Return 877.69 Fire 45.45 Return Policy <u>79.05</u> \$1,660.09	COURT ORDER
	2019			County \$ 202.71 Town 26.46 School Return 302.05 Fire 15.63 Return Policy <u>27.35</u> \$ 574.20	
Bolton	2018	156.16-1-1.18	Norwood Drive	County \$ 541.52 Town 72.52 School Return 819.18 Fire 42.42 Return Policy <u>73.78</u> \$1,549.42	COURT ORDER
	2019			County \$ 202.72 Town 26.46 School Return 302.05 Fire 15.63 Return Policy <u>27.35</u> \$ 574.20	
Bolton	2018	156.16-1-1.1.4	Norwood Drive	County \$ 535.72 Town 71.74 School Return 810.40 Fire 41.97 Return Penalty <u>72.99</u> \$1,532.82	COURT ORDER
	2019			County \$ 202.71 Town 26.46 School Return 302.05 Fire 15.63 Return Policy <u>27.35</u> \$ 574.20	

Town	Year	Tax Map No.	Location	Breakdown	Reason
Bolton	2018	156.16-1-1.1.5	Norwood Drive	County \$ 978.60	COURT ORDER
				Town 131.05	
				School Return 1,480.38	
				Fire 76.66	
				Return Policy <u>133.33</u>	
				\$2,800.02	
	2019			County \$ 202.71	COURT ORDER
				Town 26.46	
				School Return 302.06	
				Fire 15.63	
				Return Policy <u>27.34</u>	
				\$ 574.20	
Bolton	2018	156.16-1-1.1.6	Norwood Drive	County \$ 972.80	COURT ORDER
				Town 130.28	
				School Return 1,471.59	
				Fire 76.20	
				Return Policy <u>132.54</u>	
				\$2,783.41	
	2019			County \$ 202.71	COURT ORDER
				Town 26.47	
				School Return 302.05	
				Fire 15.63	
				Return Policy <u>27.34</u>	
				\$ 574.20	
Bolton	2018	156.16-1-1.1.8	Norwood Drive	County \$ 978.60	COURT ORDER
				Town 131.05	
				School Return 1,480.38	
				Fire 76.66	
				Return Policy <u>133.33</u>	
				\$2,800.02	
	2019			County \$ 202.71	COURT ORDER
				Town 26.46	
				School Return 302.06	
				Fire 15.63	
				Return Policy <u>27.34</u>	
				\$ 574.20	

Town	Year	Tax Map No.	Location	Breakdown	Reason
Bolton	2018	156.16-1-1.14	Norwood Drive	County \$ 580.20	COURT ORDER
	Town 77.70				
School Return 877.69					
Fire 45.45					
Return Policy 79.05					
\$1,660.09					
2019			County \$ 202.71	COURT ORDER	
Town 26.46					
School Return 302.05					
Fire 15.63					
Return Policy 27.35					
\$ 574.20					

RESOLUTION NO. 505 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H278, MIDDLETON BRIDGE OVER SCHROON RIVER; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H278, Middleton Bridge over Schroon River, as follows:

1. Capital Project No. H278, Middleton Bridge over Schroon River is hereby increased in the amount of One Hundred Fifty-Six Thousand Five Hundred Forty-Nine Dollars (\$156,549.00).
2. The estimated total cost of Capital Project No. H278, Middleton Bridge over Schroon River is now Seven Hundred Thirty-Six Thousand Two Hundred Nineteen Dollars (\$736,219.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of One Hundred Thirty-One Thousand Eight Hundred Thirty-One Dollars (\$131,831.00);
 - b. State Marchiselli grant funding in the amount of Twenty-Four Thousand Seven Hundred Eighteen Dollars (\$24,718.00);
 - c. Local share funding in the amount of Zero Dollars and Zero Cents (\$0.00) *no additional funds needed at this time,*

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H278 - Middleton Bridge over Schroon River	\$156,549.00

Roll Call Vote:

Ayes: 796

Noes: 0

Absent: 204 Supervisors Shepler, Diamond, Frasier, Merlino and Wild

Adopted.

RESOLUTION NO. 506 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H393, JOHNSBURG BRIDGES (GLEN CREEK ROAD & DIPPICKILL ROAD OVER GLEN CREEK); AUTHORIZING TRANSFER OF FUNDS; AND AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H393, Johnsburg Bridges (Glen Creek Road & Dippikill Road over Glen Creek), as follows:

1. Capital Project No. H393, Johnsburg Bridges (Glen Creek Road & Dippikill Road over Glen Creek) is hereby increased in the amount of Six Thousand Five Hundred One Dollars (\$6,501.00).
2. The estimated total cost of Capital Project No. H393, Johnsburg Bridges (Glen Creek Road & Dippikill Road over Glen Creek) is now Four Hundred Eleven Thousand Six Hundred Forty-Two Dollars (\$411,642.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of Five Thousand Three Hundred Sixty-Six Dollars (\$5,366.00);
 - b. State Marchiselli grant funding in the amount of One Thousand Six Dollars (\$1,006.00);
 - c. Local share funding in the amount of One Hundred Twenty-Nine Dollars (\$129.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H393 - Johnsburg Bridges (Glen Creek Road & Dippikill Road over Glen Creek)	\$6,501.00

Roll Call Vote:

Ayes: 796

Noes: 0

Absent: 204 Supervisors Shepler, Diamond, Frasier, Merlino and Wild

Adopted.

RESOLUTION NO. 507 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Four Thousand Ninety-One Dollars and Eighty-One Cents (\$4,091.81) from the Computer Reserve Fund Budget Code A.895.00 to the following Departmental budgets:

PROJECT	TITLE	AMOUNT
A.1680 220.1	Information Technology, Office Equipment-Reserve	\$1,368.07
A.3110 220.1	Sheriff's Law Enforcement, Office Equipment-Reserve	\$2,723.74

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 796

Noes: 0

Absent: 204 Supervisors Shepler, Diamond, Frasier, Merlino and Wild

Adopted.

RESOLUTION NO. 508 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby sets aside the rules previously established by the Board concerning the use of occupancy tax funds, and appropriates funds in an amount not to exceed Seventy Thousand Dollars (\$70,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480	Tourism/Occupancy, Tourism, Tourism-Special Events	\$70,000.00

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 796

Noes: 0

Absent: 204 Supervisors Shepler, Diamond, Frasier, Merlino and Wild

Adopted.

RESOLUTION NO. 509 OF 2021

Resolution introduced by Supervisors Braymer, Magowan, Frasier, Bruno, Leggett, Smith and Thomas

**ENACTING LOCAL LAW NO. 7 OF 2021, ENTITLED
"SEPTIC INSPECTION UPON TRANSFER"**

RESOLUTION WITHDRAWN

WHEREAS, a proposed Local Law was duly presented to the Board of Supervisors and considered by them, said proposed Local Law entitled "Septic Inspection Upon Transfer,"

and

WHEREAS, the Board of Supervisors adopted Resolution No. 430 of 2021 on October 15, 2021, authorizing two (2) public hearings to be held by the Board of Supervisors on the 17th day of November, 2021, at 7:00 p.m. and on the 19th day of November, 2021, at 10:00 a.m. on the matter of the proposed Local Law, and notice of such public hearings having been duly published and posted as required by law, and said public hearings having been held and all persons appearing at said public hearings to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 19th day of November, 2021, does hereby enact and adopt Local Law No. 7 of 2021 as annexed hereto, and be it further

RESOLVED, that the Chair of the Board of Supervisors, Clerk of the Board of Supervisors, and County Attorney are hereby authorized to make such minor modifications to the Local Law as deemed necessary, and are authorized to execute, file and publish the Local Law and take all necessary actions for the promulgation thereof.

**COUNTY OF WARREN
LOCAL LAW NO. 7 OF 2021**

SEPTIC INSPECTION UPON TRANSFER

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Title. This Local Law shall be known as “Septic Inspection Upon Transfer” Law.

SECTION 2. Statutory Authority. Enactment of this County Law is pursuant to powers vested in the Warren County Board of Supervisors pursuant to the provisions of New York State County Law, New York State General Municipal Law, New York State Home Rule Law, and New York State Public Health Law.

SECTION 3. Intent and Findings. The intent of this County Law is to protect groundwater, surface water bodies and soils from contaminating exposure to excess nutrients and pollutants. Warren County finds that due to inadequate design, maintenance or operation, all septic systems have the potential to contribute pollution and harmful nutrients to the waters of Warren County. In addition, such septic systems pose a threat to public health with particularly acute impacts upon the general public through contaminated drinking water and can create widespread negative environmental impacts impairing recreational opportunities and contaminating precious ecological resources within Warren County.

SECTION 4. Applicability. This County Law shall apply to all developed real property that is located within two hundred fifty feet (250) of the mean high water mark of the water bodies specified in Appendix A and serviced by an Onsite Wastewater Treatment System (“OWTS”), regardless of the distance of the OWTS from the water body, unless exempted by section H of this County Law. This County Law shall not apply in the City of Glens Falls, which has its own sanitary code enforcement office and few, if any, properties without sewer service. This County Law shall not apply in the Towns of Bolton, Queensbury, and any other municipality that maintain and enforce local laws regarding septic inspections upon transfer of real properties by the time of the effective date of this County Law. The County Law shall not apply to any municipality whose governing body passes a resolution to opt-out and not be subject to the provisions of this County Law prior to its effective date.

SECTION 5. Compliance Required. Except where specifically exempted by the provisions hereof, or otherwise exempted by the application of a Federal or State law, this County Law shall apply to all conveyances of real property title by deed or testamentary instrument transferring ownership of a developed real property serviced by a septic system

where those premises are not exclusively serviced by a municipal sewer line and the septic system servicing the developed real property is located wholly or partially within Warren County, New York.

SECTION 6. Definitions. The following meaning shall be ascribed to the words or phrases specific to this County Law:

1. **Conveyance.** The transfer of ownership of real property by a deed instrument or by a testamentary instrument.
2. **Developed property.** Real property which has been altered from its natural state by the creation or addition of any buildings, structures, pavement, excavation, or other improvements.
3. **Qualified Inspector.** A natural person, corporation or similar business entity who:
 - a) by authority, certification or license "in good standing" granted by the State of New York is a professional engineer, or septic system engineer/designer, or
 - b) by current certification, training or licensing in the discipline(s) of septic system design, septic installation and/or septic inspection such inspector has been trained by the New York Onsite Wastewater Treatment Training Network, Inc. (OTN), or equivalent training recognized by the New York State Department of Health of the New York State Department of Environmental Conservation, or
 - c) by current certification, training or licensing such inspector is qualified in the discipline of home inspections encompassing training in septic system inspections issued by the New York State Department of State, Division of Licensing Services, or
 - d) by current certification, training or licensing in the discipline of septic system design or septic system inspections such inspector is approved or authorized by the New York State Department of Health or the New York State Department of Environmental Conservation.
4. **OWTS Inspection.** A professional assessment of an onsite waste water treatment system, occurring in advance of the transfer of ownership to real property by deed or testamentary instrument to a new owner being conducted by a Qualified Inspector for the purposes of determining a septic system's substantial satisfactory performance in compliance with the applicable New York State Department of Health Appendix 75-A and any local municipal requirements then in effect at the time of the permitted installation of the septic system.
5. **Septic system.** Any self-contained, underground, onsite wastewater devices or processes designed or installed for the collection and treatment of household, commercial or industrial effluents and/or sewage and where a municipal sewer service connection is not utilized at the developed real property. Also referred to in this Local Law as an OWTS.
6. **Wastewater.** Any water discharged through a plumbing fixture to include, but not limited to, sewage and any water or waste from a device (e.g. water softener brine) which is produced in the house or property.

SECTION 7. Inspection Prior to Conveyance of Real Property:

1. Prior to any conveyance of developed real property where the property utilizes an On-site Wastewater Treatment System ("OWTS"), the OWTS shall be inspected by a Qualified Inspector who shall certify in a written inspection report to the Warren County Fire Prevention and Building Code Enforcement Department (referred to hereafter as the "Code Enforcement Department"), the

pre-conveyance condition(s) of the inspected OWTS. The form for the written inspection report shall be available from the Code Enforcement Department. The Cost of the inspection shall be paid by the property owner.

2. The inspection report shall be on a form provided by the Code Enforcement Department shall include the following items:
 - a) The Location of the wastewater treatment system, including street address and tax map number of the developed real property.
 - b) A general description of the wastewater treatment system.
 - c) The dates of system construction and subsequent repairs or alterations to the system.
 - d) A list of the wastewater generating fixtures which discharge into the system, and the number of bedrooms on the property that are served by the OWTS.
 - e) A list of the distances from the property's seepage pits, leaching facilities from adjacent wells, and water bodies, if known.
 - f) For a system with a valid State Pollution Discharge Elimination System (SPDES) permit, a copy of the current permit.
 - g) Other information as may be necessary for the Code Enforcement Department to evaluate the written inspection report.
3. The OWTS inspection shall include a septic tank pump out by a New York State Department of Environmental Conservation registered septic hauler and all seepage pits and septic drain field distribution boxes accepting effluent from a septic tank must be uncovered and opened by the property owner or his or her agent prior to the inspection. The septic tank pump out and OWTS inspection shall be arranged by the property owner as early in the real property conveyance process as possible in order to secure an accurate and timely inspection of the OWTS.
4. The OWTS inspection shall utilize and conform to the rules, regulations, and standards promulgated by the New York State Department of Environmental Conservation and the New York State Department of Health, and the training materials for the New York On-site Wastewater Treatment Training Network, and where applicable the Adirondack Park Agency, pertaining to the construction, operation, maintenance, and inspection of residential and commercial on-site wastewater treatment systems. The following minimum standards shall apply to each OWTS inspection:
 - a) A residential OWTS shall be in substantial compliance with the APPENDIX 75A of the New York State Department of Health Waste Water Treatment Standards for Residential onsite wastewater treatment systems and any local municipal requirements then in effect at the time of the permitted installation of the septic system.
 - b) Where required by law, an OWTS shall be in compliance with any New York State Pollutant discharge Elimination System (SPDES) Permit or permit issued by new York State Department of Health issued for the real property.
 - c) Where an OWTS has been determined after an inspection to be failing or inadequate, the Qualified Inspector shall notify the Code Enforcement Department the Code Enforcement Department shall issue a written notice of violation and order to remedy to the real property owner, a copy of said written notice of violation and order to remedy shall also be sent to the Town where the OWTS is located. A compliance agreement between the Code Enforcement Department and the record owner, demonstrating a

plan to correct each OWTS failure or deficiency shall be required prior to the conveyance of real property. The remediation plan shall be prepared by the record owner of real property or the owner's designee, vendee or consultant. Implementation of the remediation plan may require state and/or local approval, including approval from the local Board of Health where the OWTS is located. In addition, implementation of the remediation plan may require a septic system that is designed by a licensed engineer per state and/or local requirements. Warren County Building Codes Department may engage an engineering consultant to review the remediation plan. The cost of an engineer's review and report, in the furtherance of resolving a notice of violation and order to remedy shall be at the expense of the record owner of the property unless otherwise allocated between the parties to the real property conveyance. The County shall be entitled to reimbursement for the engineer's review and report in resolving a notice of violation and order to remedy prior to the issuance of any Certificate of Satisfactory Septic Inspection.

5. No transfer of title of any developed real property subject to this County Law shall be considered complete and in compliance with the requirements of this County Law, until and unless:
 - a) the owner/seller/transferor has obtained, from the Code Enforcement Department a Certificate of Satisfactory Septic Inspection demonstrating satisfactory compliance with this County Law, or
 - b) the owner/seller/transferor has obtained a variance from any requirement imposed hereunder issued by the County in accordance with the provisions of this County Law, or
 - c) the owner/seller/transferor has obtained a written approval for a deferral issued by the Code Enforcement Department in accordance with the provisions of this County Law, or
 - d) the conveyance is exempt from the pre-closing real property conveyance inspection requirements and the owner/seller/transferor qualifies within all applicable provisions for exemption as set forth in this County Law.
6. It shall be a violation of this County Law not to substantially conform to the OWTS inspection requirements specified herein. After the fact compliance in conformity with the requirements of this County Law shall be the obligation of the new owner of record of the real property whereby in good faith and under circumstances of oversight, lack of notice or other legitimate reason a pre-closing OWTS inspection and satisfactory result did not occur prior to a real estate closing and transfer of title. Under such circumstances the new owner of the real property shall comply within one hundred twenty (120) days after notification from the County specifying all compliance requirements. Failure to comply with the requirements of this County Law shall constitute a violation.
7. Upon receiving proof of a satisfactory OWTS inspection, Code Enforcement Department shall issue in the name of the current property owner a written Certificate of Satisfactory Septic Inspection confirming that the OWTS has been inspected and the results of such inspection are in substantial conformity with the requirements of this County Law. A copy of said Certificate of Satisfactory Septic Inspection shall also be sent to the Town where the OWTS is located. Issuance of such a written certification dated within three years prior to the actual conveyance of the developed real property shall constitute presumptive proof of compliance with this County Law.

SECTION 8. Exemption and/or Deferrals. Conveyances of developed real property may be eligible exempt of eligible for a deferral from the provisions of this County Law in the following situations identified below:

1. When the real property to be conveyed is not intended to be inhabited, and the owner plans to demolish each structure served by an existing OWTS, the property owner may receive an exemption from this Law. To qualify for an exemption under these circumstances the property owner (or purchaser) shall provide a signed, notarized affidavit to the Code Enforcement Department certifying that:
 - a) any existing structure on the real property will not be inhabited and each dwelling shall be demolished with no plans to rebuild, or
 - b) the structure(s) on the real property will not be inhabited, will be demolished and rebuilt in conformity with current OWTS requirements. A copy of the building permit application providing adequate detail sufficient to demonstrate a proposed compliant OWTS must accompany the affidavit.
2. A temporary deferral of the time requirements for an OWTS inspection or post inspection, repair or replacement may be authorized in writing by the Code Enforcement Department due to winter weather conditions or other constraints. To obtain a temporary deferral, the new owner/transferee must submit an affidavit to the Code Enforcement Department a notarized affidavit promising to obtain a complete and satisfactory OWTS inspection within six (6) months after the date of the conveyance of the real property.
3. Where the real property with an OWTS system is being conveyed from the County of Warren, a trustee in bankruptcy, a court appointed receiver, a court appointed referee, or upon execution by a judgment creditor in a Sheriff's sale, the new owner, purchaser or transferee, shall assume the obligations imposed by this County Law and compliance shall be required within six (6) months after the recording of the instrument of conveyance.
4. An OWTS inspection shall not be required as a pre-requisite to any conveyance when the Code Enforcement Department records contain an existing Certificate of Satisfactory Septic Inspection, or other OWTS inspection record of the developed real property's OWTS system having satisfied all of the requirements of this County Law, or a septic permit issued and approved and on file with the applicable local municipality evidencing satisfactory inspection or new installation, within a period of three (3) years prior to the date of the proposed conveyance of the same property.
5. Where there is an existing OWTS on developed real property and the existing OWTS will be terminated, and the developed real property is to be connected to an existing and available municipal sewer service, and the municipal sewer service connection shall occur prior to or simultaneously with the conveyance of the real property, no OWTS Inspection shall be required and the property owner shall undertake a prompt removal of all existing OWTS components, and prompt remediation of the real property and structures so that the OWTS cannot be used in the future.
6. Where there is an existing OWTS on developed real property that is located within two hundred fifty feet (250') of the mean high water mark of the water bodies specified in Appendix A, but the OWTS itself is located more than 250' from the mean high water mark of the waterbody, then an OWTS Inspection shall not be required provided that the property owner submits to the Code Enforcement Department a letter from a licensed engineer certifying that the

OWTS is more than 250' from the mean high water mark of any waterbody specified in Appendix A.

Upon a failure to complete any required OWTS inspection; or any failure to complete all OWTS repairs/installation requirements identified by the OWTS inspection within the time specified or any subsequent deadline extended in writing by the Code Enforcement Department, the County may pursue all enforcement opportunities available to the County, including all remedies available in law or equity.

SECTION 9. Failure of OWTS. The inspected OWTS shall be deemed to be failing or be a substantial failure and/or the OWTS shall be considered a substantially non-compliant OWTS if the OWTS fails to meet the New York State Department of Health and/or New York State Department of Environmental Conservation standards for an OWTS of the kind inspected. A non-compliant or substantially unsatisfactory OWTS includes the following examples:

1. Lack of a pre-treatment vessel (e.g. no septic tank, no aerobic treatment unit, no ETU, etc.) prior to effluent discharge to any subsurface treatment (soil treatment area or absorption field);
2. Where there is a discharge of effluent directly or indirectly to the ground's surface, with surface breakouts, ponding or saturated soil areas;
3. Where there is a direct pipe surface discharge of grey water (into a drywell, over an embankment, into a roadside ditch or stream/tributary, etc.);
4. Where a dye test results in the presence of dye on the ground surface or found in an adjacent/downstream water body;
5. Where there is a backup of sewage into the dwelling, building, septic tank or facility as a result of a system overload or malfunction, or a clogged soil treatment area;
6. Where the existing septic tank requires pumping more than four times per year and/or sewage, septage or effluent is observed upon inspection flowing back into the septic tank from the secondary treatment area during pump out;
7. The presence of a metal septic tank;
8. The presence of a cesspool, defined as a covered hole or pit used to receive untreated sewage from any occupied structure being utilized as a primary source of wastewater disposal;
9. The presence of a holding tank that discharges effluent to surrounding subsurface areas;
10. Where a septic tank, seepage pit, enhanced treatment unit (ETU) or soil treatment area (STA) upon inspection is found to be discharging to any outlet;
11. Every substantial failure or substantial non-conformity with the requirements of New York State Department of Health Appendix 75A or local municipal regulations, such as if the size of the septic tank is less than 75% of the required capacity, or if a setback from the OWTS to surface waters, wells or buildings is less than 75% of the required distances;
12. Every substantial failure or substantial non-conformity with the requirement of a validly issued and current SPDES permit or New York State Department of Health approval permit.

SECTION 10. Access to Parcel for Inspection. The Code Enforcement Department, upon reasonable notice and during regular business hours, unless required by emergency circumstances, shall be presumed to be authorized by the real property owner to enter the premises in order to determine compliance with this County Law.

SECTION 11. Administrative Review. Appeals of any written determination of any County official or their agents and/or requests for a variance from the strict application of the requirements of this County Law shall be considered by the County Facilities Committee ("Committee") or, if said committee does not exist, then the committee responsible for oversight of the Code Enforcement Department shall consider appeals and requests for a variance from the strict application of this County Law.

1. An administrative appeal shall be presented within sixty (60) days after the determination to be appealed is issued. The written appeal or request for a variance shall state the grounds for the relief sought (note that this County Law is not intended to authorize the Committee to grant variances from the requirements of New York State Department of Health Appendix 75A or local municipal regulations). Each appeal and variance request submitted to the Committee shall be served upon the Code Enforcement Department by mail to: Administrator, Warren County Fire Prevention and Building Code Enforcement Department, Warren County Human Services Building, 1340 Route 9, Lake George, New York 12845. There is no fee for submitting an appeal or a request for a variance.
2. The Committee shall conduct a public hearing, upon ten (10) days public notice to all owners of record owning real property within five hundred feet of the subject property. Such notice shall be by first class mail and may include a notice sent by email.
3. The Committee shall consider all relevant information, submitted by the applicant, all relevant environmental impacts, any relevant information obtained from the Code Enforcement Department, and any comments from the public. The Committee may take into consideration the age of the existing OWTS, whether the system appears to be satisfactorily functioning, its proximity to any water body, watercourse or stream, the circumstances concerning the appeal, the effect, if any, upon nearby real properties, the practical difficulties in strictly complying with the requirements of the County Law, any undue hardship to the property owner and all other matters relevant to the issue as determined by the Committee.
4. In evaluating appeals or requests for variances, the applicant shall be required to demonstrate by a preponderance of the evidence that the enforcement of any specific provision of this County Law imposes a practical difficulty or undue hardship upon the applicant's developed real property.
5. If additional information is required, the Committee may direct a subsequent inspection of the OWTS at issue.
6. The Committee's decision shall be considered a final determination subject to further appeal pursuant to an Article 78 proceeding in any court of competent jurisdiction.
7. Duties imposed upon owners of real property by the application of this County Law shall not be considered delegable or transferable to any third party unless expressly provided for herein or consented to by a resolution of the Committee.

SECTION 12. Notice of Violation and Penalties.

1. The Code Enforcement Department is authorized to administer and enforce this County Law. If an OWTS fails an inspection, the Code Enforcement Department shall issue in writing to the developed real property owner of record, a notice of violation and order to remedy the failing condition. Such notice and order shall specify the violation and grant such time as may be reasonably necessary to achieve compliance before a proceeding to compel compliance shall be commenced.

2. In the event that any developed real property owner or occupant of the developed real property is issued a notice of violation and order to remedy, or a subsequent real property owner is deemed to be in violation of this County Law, in either case, each specific allegation of a failure to comply shall constitute a separate violation.
3. Each violation of any provision of this County Law shall constitute a separate violation, punishable by a fine not to exceed Five Hundred Dollars (\$500.00). Each month any violation continues after service of a notice of violation and order to remedy upon the responsible person(s) such offense shall constitute a separate violation when separately charged. The civil penalties provided by this subdivision shall be recoverable in an action or proceeding commenced in the name of Warren County on its own initiative or at the request of the Administrator of the Department of Fire Prevention and Building Code Enforcement.
4. An action or proceeding in the name of Warren County may be commenced in any court of competent jurisdiction to compel compliance with or restrain by injunction the violation of this local law. Such remedy shall be in addition to penalties otherwise prescribed by law.

SECTION 13. Severability. Where any clause, sentence, paragraph subdivision, section, or part of this County Law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, and such adjudication shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, or part of this County Law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

SECTION 14. Effective Date. This County Law shall take effect on June 1, 2022.

**APPENDIX A
LIST OF WATER BODIES**

1. Lake George
2. Schroon Lake
3. Schroon River
4. Brant Lake
5. Loon Lake
6. Lake Luzerne
7. Hudson River
8. Friends Lake

RESOLUTION NO. 510 OF 2021

**Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier
and Shepler**

**ENACTING LOCAL LAW NO. 8 OF 2021, ENTITLED
“A LOCAL LAW AMENDING LOCAL LAW NO. 2 OF 2021, ESTABLISHING THE
OFFICE OF EMERGENCY SERVICES FOR WARREN COUNTY”**

WHEREAS, a proposed Local Law was duly presented to the Board of Supervisors and considered by them, said proposed Local Law entitled "A Local Law Amending Local Law No. 2 of 2021, Establishing the Office of Emergency Services for Warren County," and

WHEREAS, the Board of Supervisors adopted Resolution No. 431 of 2021 on October 15, 2021, authorizing a public hearing to be held by the Board of Supervisors on the 19th day of November, 2021, at 10:00 a.m. on the matter of the proposed Local Law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 19th day of November, 2021, does hereby enact and adopt Local Law No. 8 of 2021 as annexed hereto, and be it further

RESOLVED, that the Chair of the Board of Supervisors, Clerk of the Board of Supervisors and County Attorney are hereby authorized to make such minor modifications to the Local Law as deemed necessary, and are authorized to execute, file and publish the Local Law and take all necessary actions for the promulgation thereof.

**COUNTY OF WARREN
LOCAL LAW NO. 8 OF 2021**

**A LOCAL LAW AMENDING LOCAL LAW NO. 2 OF 2021,
ESTABLISHING THE OFFICE OF EMERGENCY SERVICES FOR WARREN COUNTY**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Title. This Local Law shall be known as "A Local Law Amending Local Law No. 2 of 2021, Establishing the Office of Emergency Services for Warren County."

SECTION 2. Legislative Intent and Purpose. The Warren County Board of Supervisors desires to amend Local Law No. 2 of 2021, to remove language requiring Warren County Board of Supervisors approval of certain personnel appointments, including the appointment of the Hazardous Materials/WMD Coordinator, which is created through this law, and removing the Fire Coordinator oversight of the Warren County Cause and Origin Team.

SECTION 3. Enactment Authority. This Local Law is enacted under the authority of Section 10 of the Municipal Home Rule of New York State.

SECTION 4. Establishment of the Office of Emergency Services. There is hereby created in Warren County the Office of Emergency Services, which shall contain the following County functions: Natural Disaster and Civic Defense; Fire Coordination; and Emergency Medical Services Coordination.

SECTION 5. Director. There is hereby established the position of Director of the Office of Emergency Services (hereinafter referred to as "Director"), as the administrative head of the Office of Emergency Services. The Director shall be appointed by the Board of Supervisors in accordance with any requirement of the Civil Service Law or rule or any other State or Federal Laws or rules that may apply. The Director shall be appointed by a majority of all members of the Warren County Board of Supervisors and shall serve at the pleasure of the Board of Supervisors."

SECTION 6. Section 6 of Local Law No. 2 of 2021 is hereby amended to read as follows:

"SECTION 6. Director's Duties/Powers. The Director shall:

- a) be responsible for the administration and provision of services for all functions of the Office of Emergency Services, and

- b) have all the powers and perform the duties conferred or imposed by law upon a head of Natural Disaster and Civil Defense, except that nothing contained herein shall prevent or limit the right of the Director to delegate and/or assign such duties and responsibilities as herein provided or contemplated unless prohibited by federal or state law, rule or regulation.
- c) may act as Chairperson of the Local Emergency Planning Council [LEPC].
- d) have the power of appointment for the positions created by the Board of Supervisors.
- e) have such other duties as the Warren County Board of Supervisors may prescribe.”

SECTION 7. Section 7 of Local Law No. 2 of 2021 is hereby amended to read as follows:

“SECTION 7. Emergency Services Coordinator. There is hereby established a position of Emergency Services Coordinator, who shall be appointed by the Director and shall be acting administrative head of the Office of Emergency Services in the event of the absence of the Director or the inability of the Director to perform and exercise the powers and duties of the office. The Emergency Services Coordinator shall have such duties and powers as the Director may assign and/or delegate.”

SECTION 8. Section 8 of Local Law No. 2 of 2021 is hereby amended to read as follows:

“SECTION 8. Office Personnel. Personnel assigned to the Office of Emergency Services shall include: Fire Coordinator; Deputy Fire Coordinators; EMS Coordinator; Deputy EMS Coordinators; Hazardous Materials W.M.D. Coordinator; and an Office Specialist. The Director shall have such additional staff and personnel as the Board of Supervisors shall, from time to time determine. The Fire Coordinator shall have all the powers and perform the duties conferred or imposed by law upon a Fire Coordinator pursuant to County Law section 225-a.”

SECTION 9. Severability. If any provision of this Local Law or the application of such provision to any person, body, or circumstances shall be held invalid, the remainder of this Local Law or the application of such provision to persons, bodies or circumstances other than those concerning which it shall have been held invalid shall not be affected thereby.”

SECTION 10. Effective Date. This Law shall be effective immediately upon filing with the Secretary of State as provided by the law.

SECTION 11. Prior Local Laws Amended and/or Superseded. This Local Law amends and supersedes Warren County Local Law No. 2 of 2021 “A Local Law Amending Local Law No. 5 of 2009, Establishing the Office of Emergency Services for Warren County”.

Roll Call Vote:

Ayes: 796

Noes: 0

Absent: 204 Supervisors Shepler, Diamond, Frasier, Merlino and Wild

Adopted.

RESOLUTION NO. 511 OF 2021

**Resolution introduced by Supervisors Braymer, Geraghty, Driscoll,
Conover and Magowan**

**ENACTING LOCAL LAW NO. 9 OF 2021, ENTITLED
“A LOCAL LAW REAPPORTIONING THE WEIGHTED VOTE OF THE
WARREN COUNTY BOARD OF SUPERVISORS AMONGST TWENTY (20) MEMBERS”**

WHEREAS, a proposed Local Law was duly presented to the Board of Supervisors and considered by them, said proposed Local Law entitled “A Local Law Reapportioning the Weighted Vote of the Warren County Board of Supervisors Amongst Twenty (20) Members,” and

WHEREAS, the Board of Supervisors adopted Resolution No. 448 of 2021 on October 15, 2021, authorizing a public hearing to be held by the Board of Supervisors on the 19th day of November, 2021 at 10:00 a.m. on the matter of the proposed Local Law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 19th day of November, 2021, does hereby enact and adopt Local Law No. 9 of 2021 as annexed hereto, and be it further

RESOLVED, that the Chair of the Board of Supervisors, Clerk of the Board of Supervisors, and County Attorney are hereby authorized to make such minor modifications to the Local Law as deemed necessary, and are authorized to execute, file and publish the Local Law and take all necessary actions for the promulgation thereof.

**COUNTY OF WARREN
LOCAL LAW NO. 9 OF 2021**

**A LOCAL LAW REAPPORTIONING THE WEIGHTED VOTE OF THE
WARREN COUNTY BOARD OF SUPERVISORS AMONGST TWENTY (20) MEMBERS**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. On and after the fourth day of January, 2022, the local legislative body of the County of Warren shall continue to be known and designated as the Board of Supervisors, but the election of the members thereof and their respective votes as such members thereof shall, on and after the fourth day of January, 2022, be determined and fixed in accordance with the provisions of this Local Law to accomplish the reapportionment of the local legislative body of the County of Warren in accordance with the 2020 Federal Census and the members thereof shall be designated as County Supervisors.

SECTION 2. The number and apportionment of the members of the Board of Supervisors shall be determined by the 2020 Federal Census. Until the 2030 Federal Decennial Census, unless an official County census is made before 2030, each town and city ward in the County of Warren shall be entitled to at least one (1) County Supervisor. Each town and city ward shall be entitled to one (1) additional County Supervisor for each 5,835 population as determined by the 2020 Federal Census.

SECTION 3. Based on the 2020 Federal Census of the County of Warren, on and after the fourth day of January, 2022, there shall be twenty (20) members of the Board of Supervisors of the County of Warren apportioned as follows:

Town of Bolton	1
Town of Chester	1

Town of Hague	1
Town of Horicon	1
Town of Johnsburg	1
Town of Lake George	1
Town of Lake Luzerne	1
Town of Queensbury	5
Town of Stony Creek	1
Town of Thurman	1
Town of Warrensburg	1
City of Glens Falls:	
First Ward	1
Second Ward	1
Third Ward	1
Fourth Ward	1
Fifth Ward	1

Such Supervisors shall be elected at the general election of 2021 and shall hold office for terms of two (2) years commencing on the first day of January following such election unless a municipality shall have elected as provided under State Law for its supervisor to hold a four (4) year term in which case the county supervisor shall hold office for a four (4) year term. In all towns having one (1) County Supervisor, the County Supervisor shall be the Town Supervisor. In towns having more than one (1) County Supervisor, the Town Supervisor shall be one (1) County Supervisor and the remaining County Supervisors shall be elected at large in the town. A vacancy in the Office of County Supervisor in a town, other than the Town Supervisor, shall be filled by a majority of the votes of the members of the town board. In a city ward having more than one (1) County Supervisor, all County Supervisors shall be elected at large in the ward. A vacancy in the Office of the County Supervisor in a city ward shall be filled by a majority vote of the common council of the city.

SECTION 4. On and after the fourth day of January, 2022, and continuing until the next Decennial Federal Census, unless an official County census shall be made sooner, each town and ward shall be entitled to the following number of votes on any resolution, local law, motion or proposal to be voted on by the Board of Supervisors, to wit:

Town of Bolton	31
Town of Chester	47
Town of Hague	10
Town of Horicon	22
Town of Johnsburg	33
Town of Lake George	53
Town of Lake Luzerne	47
Town of Queensbury:	
Town Supervisor	89
County Supervisor	89
County Supervisor	89
County Supervisor	89
County Supervisor	89
Town of Stony Creek	12
Town of Thurman	17
Town of Warrensburg	60
City of Glens Falls:	
First Ward	39
Second Ward	59
Third Ward	57
Fourth Ward	28
Fifth Ward	42

November 19, 2021

1194

A total of 502 affirmative votes shall be required for the adoption of any resolution, local law, motion or proposal requiring a majority vote and a total of 668 affirmative votes shall be required for the adoption of any resolution requiring a two-thirds vote. On any committee of the Board of Supervisors, each County Supervisor shall have one (1) vote.

SECTION 5. This Local Law shall repeal Local Law No. 12 of 2011.

SECTION 6. If any section, subdivision, paragraph, subparagraph, clause, term, or part thereof is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion and such shall not affect the validity of the remaining portion thereof.

SECTION 7. This Local Law is adopted pursuant to Section 10, Subdivision 1, paragraph a(13) of the Municipal Home Rule Law and is subject to permissive referendum and shall become effective upon filing with the Secretary of State as provided by Section 27 of the Municipal Home Rule Law of the State of New York and publication in the official newspapers of the County of Warren.

Roll Call Vote:

Ayes: 654

Noes: 142 Supervisors Braymer and Seeber

Absent: 204 Supervisors Shepler, Diamond, Frasier, Merlino and Wild

Adopted.

RESOLUTION NO. 512 OF 2021

Resolution introduced by Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

APPROVING AND ADOPTING THE WARREN COUNTY SEWER DISTRICT (INDUSTRIAL PARK) ASSESSMENT ROLL FOR 2022

RESOLVED, that due notice of public hearing and mailing of the Notice of Public Hearing having been accomplished, the Warren County Board of Supervisors hereby approves and adopts the Warren County Sewer District (Industrial Park) Assessment Roll for 2022 as originally proposed at the time when the public hearing was authorized, copy of said benefit tax roll presented at this meeting, and, be it further

RESOLVED, that the Warren County Board of Supervisors shall levy the sum apportioned to and assessed upon each such lot or parcel of land in the aforementioned benefit tax roll at the time and in the manner provided by law for the levy of State, County and Town taxes with sums so levied to be collected by the local tax collectors or receivers of taxes and assessments and paid over to the Warren County Treasurer in the same manner at the same time as taxes levied for general County purposes.

Roll Call Vote:

Ayes: 796

Noes: 0

Absent: 204 Supervisors Shepler, Diamond, Frasier, Merlino and Wild

Adopted.

RESOLUTION NO. 513 OF 2021

Resolution introduced by Supervisors Thomas, Geraghty, Diamond, Bruno, Beauty, Magowan and Frasier

ADOPTING BUDGET FOR FISCAL YEAR 2022

WHEREAS, the Budget Officer has duly filed with the Clerk of the Board of Supervisors a tentative budget for the County of Warren for the fiscal year beginning January 1, 2022, which tentative budget was considered by the Board of Supervisors and accepted as the tentative budget for fiscal year 2022 by the Board of Supervisors on November 5, 2021, and a notice of public hearing on said tentative budget having been duly published according to law, and such public hearing having been duly held on the 19th day of November, 2021, now, therefore be it

RESOLVED, that said tentative budget, which provides for gross appropriations of \$173,338,735, less estimated revenues of \$126,506,774, which includes interfund revenues and surplus appropriated but does not include sales tax credit, leaving a balance of \$46,831,961 to be raised by taxation, that has been filed with the Clerk of the Board of Supervisors, be, and the same hereby is, approved and adopted as the budget of Warren County for the fiscal year beginning January 1, 2022.

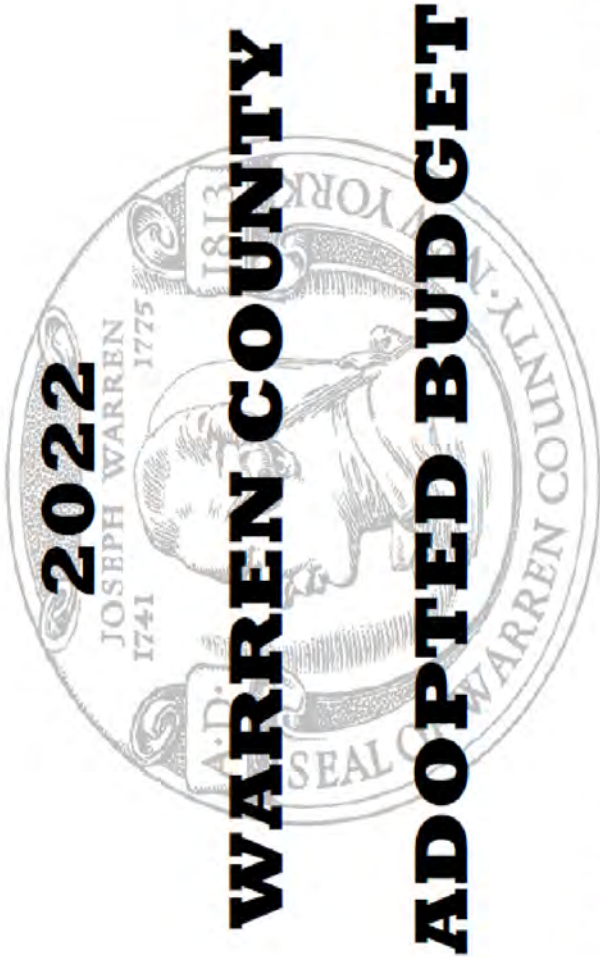
Roll Call Vote:

Ayes: 796

Noes: 0

Absent: 204 Supervisors Shepler, Diamond, Frasier, Merlino and Wild

Adopted.



**FRANK E. THOMAS
BUDGET OFFICER**

**RACHEL E. SEEBER
CHAIRWOMAN**

**2022 BUDGET INDEX - REVENUES
GENERAL GOVERNMENT SUPPORT**

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**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

FILED WITH CLERK 10/22/2021
ADOPTED TENTATIVE BUDGET 11/05/2021
PUBLIC HEARING 11/19/2021
FINAL REVIEW BY BOARD 11/19/2021
BUDGET ADOPTED 11/19/2021

A	General	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1001	Real Property Taxes	33,953,802.82	0.00	33,973,877.00	0.00	0.00	0.00	0.00
1051	Gain - Sale of Tax Acq	60,262.08	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
1081	Other Pay in Lieu of Tax	149,490.05	141,600.00	141,600.00	140,700.00	140,700.00	140,700.00	140,700.00
1090	Int and Pen on RPT	1,670,098.41	1,850,000.00	1,850,000.00	1,850,000.00	1,850,000.00	1,850,000.00	1,850,000.00
	TOTAL Real Property Tax Items	35,833,653.36	2,141,600.00	36,115,477.00	2,140,700.00	2,140,700.00	2,140,700.00	2,140,700.00
1110	Sales and Use Tax	55,355,921.90	55,015,895.00	55,015,895.00	56,051,782.00	56,621,485.00	56,621,485.00	56,621,485.00
1113	Tax - Hotel Room	4,238,439.27	3,481,393.00	3,481,393.00	5,000,000.00	4,997,289.00	4,997,289.00	4,997,289.00
1115	Town's Share of Sales Tax	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00
1136	Automobile Use Tax	458,992.20	475,000.00	475,000.00	500,000.00	500,000.00	500,000.00	500,000.00
1140	Emergency Tele.	120,425.41	125,000.00	125,000.00	115,000.00	115,000.00	115,000.00	115,000.00
1142	Emergency Tele.	211,523.25	210,000.00	210,000.00	210,000.00	220,000.00	220,000.00	220,000.00
1190	Interest & Penalty	9,216.73	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
	TOTAL Non-Property Tax Items	61,344,518.76	60,265,288.00	60,265,288.00	62,834,782.00	63,411,754.00	63,411,754.00	63,411,754.00
1230	County Treasurer's Fees	26,396.47	18,000.00	18,000.00	22,000.00	22,000.00	22,000.00	22,000.00
1231	Occupancy Tax	135,000.00	146,000.00	146,000.00	127,000.00	127,000.00	127,000.00	127,000.00
1232	P-Card Rebate	1,666.30	0.00	0.00	0.00	0.00	0.00	0.00
1250	Assessors Fee (Tax)	5,323.41	6,400.00	6,400.00	6,000.00	6,000.00	6,000.00	6,000.00
1251	School Bill Process Fees	11,456.20	11,855.00	11,855.00	11,855.00	11,855.00	11,855.00	11,855.00
1255	County Clerks Fees	1,223,466.63	1,275,000.00	1,275,000.00	1,350,000.00	1,350,000.00	1,350,000.00	1,350,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1256	Mortgage Tax	2,424,000.50	2,000,000.00	2,000,000.00	2,250,000.00	2,250,000.00	2,250,000.00	2,250,000.00
1258	RPS License Fees From	7,700.00	7,700.00	7,700.00	7,700.00	7,700.00	7,700.00	7,700.00
1259	Clerk Internet Sales	60,070.80	45,000.00	45,000.00	55,000.00	55,000.00	55,000.00	55,000.00
1265	Attorney Fees	68,999.30	60,000.00	60,000.00	60,000.00	65,000.00	65,000.00	65,000.00
1272	Printshop Fees	2,420.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
1273	Printing/Copying Fees	100,311.77	70,130.00	70,130.00	96,600.00	96,600.00	96,600.00	96,600.00
1289	Other General	61,546.30	243,500.00	243,500.00	205,500.00	205,500.00	205,500.00	205,500.00
1510	Sheriff Fees	71,450.00	120,000.00	120,000.00	75,000.00	85,000.00	85,000.00	85,000.00
1511	Sheriff Misc Dep't Income	9,296.06	10,000.00	10,000.00	7,500.00	7,500.00	7,500.00	7,500.00
1512	Background Check Fees	300.00	250.00	250.00	250.00	250.00	250.00	250.00
1513	Inmate Calling Program	67,648.08	65,000.00	65,000.00	70,000.00	70,000.00	70,000.00	70,000.00
1514	Accident Reports	5,470.00	6,000.00	6,000.00	4,000.00	4,000.00	4,000.00	4,000.00
1515	Alter Incarceration Prog.	1,495.64	1,500.00	1,500.00	1,000.00	1,000.00	1,000.00	1,000.00
1580	Restitution Surcharge	7,976.70	7,000.00	7,000.00	7,000.00	8,000.00	8,000.00	8,000.00
1583	Probation - DWI Admin	24,789.00	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00
1589	Other - Public Safety	92,036.01	90,000.00	90,000.00	112,333.00	112,333.00	112,333.00	112,333.00
1603	Ed PHC Preschool- 3-5	63,062.93	70,000.00	70,000.00	85,000.00	85,000.00	85,000.00	85,000.00
1604	Ed PHC - Early Intervnt	55,620.00	100,000.00	100,000.00	70,000.00	70,000.00	70,000.00	70,000.00
1610	Home Nursing Charges	3,160,558.99	4,100,000.00	4,100,000.00	4,100,000.00	4,100,000.00	4,100,000.00	4,100,000.00
1612	Prev. Nursing Charges	23,108.99	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00
1613	Immunization Revenue	13,417.83	85,000.00	85,000.00	85,000.00	85,000.00	85,000.00	85,000.00
1615	Clinic Revenues	300.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
1617	Health Education Classes	3,546.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
1619	Rabies Clinic Donations	1,948.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
1710	Public Works Charges	0.00	18,000.00	18,000.00	15,000.00	15,000.00	15,000.00	15,000.00
1770	Airport Rentals	195,574.40	200,180.00	200,180.00	227,680.00	227,680.00	227,680.00	227,680.00
1774	Airport Restaurant	1,227.43	0.00	0.00	0.00	0.00	0.00	0.00
1801	Repay of Medical Assist	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1805	Repay of Aid to A.D.C.	439,617.48	245,000.00	245,000.00	270,000.00	270,000.00	270,000.00	270,000.00
1810	Administration	37,354.81	85,000.00	85,000.00	95,000.00	95,000.00	95,000.00	95,000.00
1811	Medical Incentive Earning	49,296.28	45,000.00	45,000.00	50,000.00	50,000.00	50,000.00	50,000.00
1819	Repay of Child Care	828,675.28	650,000.00	650,000.00	1,506,000.00	1,506,000.00	1,506,000.00	1,506,000.00
1830	Repay - Adult Care, Pub	684,482.18	662,800.00	662,800.00	773,925.00	763,475.00	763,475.00	763,475.00
1840	Repay of Home Relief	188,487.58	170,000.00	170,000.00	195,000.00	185,000.00	185,000.00	185,000.00
1842	Repay Emer Aid for Adults	0.00	0.00	0.00	15,000.00	15,000.00	15,000.00	15,000.00
1855	Repayments of Day Care	8,940.91	10,000.00	10,000.00	5,000.00	5,000.00	5,000.00	5,000.00
1962	Sealer Wts & Measures	8,475.00	5,000.00	5,000.00	10,000.00	10,000.00	10,000.00	10,000.00
2001	Park and Recs Charges	50.00	3,722.00	3,722.00	32,064.00	32,064.00	32,064.00	32,064.00
2002	Up Yonda Donation-Bed	2,754.98	13,500.00	13,500.00	3,000.00	3,000.00	3,000.00	3,000.00
2006	Youth - Alive at 25	1,740.00	2,500.00	2,500.00	0.00	0.00	0.00	0.00
2065	Special Events	0.00	0.00	40,744.02	0.00	0.00	0.00	0.00
2071	Hamilton Co. Share- IIC-1	-6,594.22	54,825.00	54,825.00	58,400.00	58,400.00	58,400.00	58,400.00
2072	Hamilton Share-CSE	7,911.68	16,675.00	16,675.00	16,675.00	16,675.00	16,675.00	16,675.00
2073	Hamilton Share - EISEP	14,971.05	54,037.00	54,037.00	54,037.00	54,037.00	54,037.00	54,037.00
2075	CSE II Warren/Hamilton	0.00	334.00	334.00	334.00	334.00	334.00	334.00
2076	Warren Contributions-IIIB	0.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00
2079	Hamilton	7,327.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
2081	Hamilton	866.99	0.00	0.00	0.00	0.00	0.00	0.00
2082	Hamilton	3,952.84	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
2083	Warren Contributions -	23,703.14	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
2084	Hamilton	2,955.14	500.00	500.00	500.00	500.00	500.00	500.00
2085	Warren	16,310.64	31,000.00	31,000.00	31,000.00	31,000.00	31,000.00	31,000.00
2086	Warren	81,512.82	68,000.00	68,000.00	70,000.00	70,000.00	70,000.00	70,000.00
2087	Hamilton Co. - OFA Title	0.00	8,500.00	8,500.00	8,530.00	8,530.00	8,530.00	8,530.00
2088	Warren	0.00	0.00	0.00	10.00	10.00	10.00	10.00
2089	Tourism	1,900.00	20,000.00	20,000.00	50,000.00	50,000.00	50,000.00	50,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2090	Admin & Parking- Up	9,972.50	25,000.00	25,000.00	30,000.00	30,000.00	30,000.00	30,000.00
2091	Warren	632.70	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
2097	Hamilton	24,117.60	10,850.00	10,850.00	10,850.00	6,296.00	6,296.00	6,296.00
2098	Hamilton Share-WIN	15,118.86	45,907.00	45,907.00	48,372.00	48,372.00	48,372.00	48,372.00
2099	Hamilton Share- IIIE	5,413.54	3,699.00	3,699.00	3,480.00	3,480.00	3,480.00	3,480.00
TOTAL Departmental Income		10,377,130.32	11,142,364.00	11,183,108.02	12,528,595.00	12,529,591.00	12,529,591.00	12,529,591.00
2077	Hamilton Share- IIIC-2	16,583.51	92,190.00	92,190.00	118,580.00	118,580.00	118,580.00	118,580.00
2094	Hamilton Share- IIID	0.00	394.00	394.00	394.00	394.00	394.00	394.00
2210	General Services,	44,373.99	32,000.00	32,000.00	28,000.00	51,000.00	51,000.00	51,000.00
2215	Election Service Charges	63,000.00	63,000.00	63,000.00	63,000.00	63,000.00	63,000.00	63,000.00
2220	Civil Service Fees	4,867.50	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
2226	Sales of Suppl, Other	5,968.86	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
2227	Telecommunications	49,872.59	50,000.00	55,000.00	50,000.00	50,000.00	50,000.00	50,000.00
2228	Information Tech. Fees	99,497.80	95,000.00	95,000.00	100,000.00	100,000.00	100,000.00	100,000.00
2229	Sales Data Transmission	1,352.00	1,400.00	1,400.00	1,500.00	1,500.00	1,500.00	1,500.00
2260	Public Safety - Other Govt	263,601.24	0.00	169,000.00	0.00	87,006.00	87,006.00	87,006.00
2262	Public Safety, Village LG	21,688.73	0.00	0.00	0.00	0.00	0.00	0.00
2264	Jail Services, Other Govt	352,400.32	200,000.00	200,000.00	300,000.00	325,000.00	325,000.00	325,000.00
2265	Schroon Lake	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00
2268	Sheriff-DSS Fraud	32,500.00	32,500.00	32,500.00	32,500.00	32,500.00	32,500.00	32,500.00
2288	Mental Health, Other Govt	309,527.91	333,240.00	333,240.00	334,668.00	334,668.00	334,668.00	334,668.00
2390	Share of Joint Activity,	6,327.99	8,247.00	8,247.00	6,792.00	6,792.00	6,792.00	6,792.00
TOTAL Intergovernmental Changes		1,288,062.44	930,471.00	1,104,471.00	1,057,934.00	1,192,940.00	1,192,940.00	1,192,940.00
2401	Interest & Earnings	143,668.01	60,000.00	60,000.00	30,000.00	30,000.00	30,000.00	30,000.00
2410	Rental of Property	20,549.66	38,375.00	38,375.00	44,575.00	44,575.00	44,575.00	44,575.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
	2411	Rental of Real Property	650,000.00	650,000.00	1,175,505.00	1,175,505.00	1,175,505.00	1,175,505.00
	2412	Rental- Real Prop Other	96,360.07	109,511.00	97,881.00	97,881.00	97,881.00	97,881.00
	2413	Rental from Other Govt	23,386.93	26,579.00	23,756.00	23,756.00	23,756.00	23,756.00
	2414	Rental from Extension Srv	30,000.00	30,000.00	32,000.00	32,000.00	32,000.00	32,000.00
	2567	Parking Lot Rental	0.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
		TOTAL Use of Money & Property	963,964.67	934,465.00	1,423,717.00	1,423,717.00	1,423,717.00	1,423,717.00
	2701	Refund of Prior Year	2,592,890.19	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
	2705	Gifts & Donations	30,100.00	30,000.00	30,350.00	30,000.00	30,000.00	30,000.00
	2706	Donation - Up Yonda	197,585.20	211,329.00	216,929.00	215,000.00	215,000.00	215,000.00
	2707	Fish Hatchery	65.00	400.00	400.00	400.00	400.00	400.00
	2714	Grants From Local	2,500.00	0.00	6,000.00	0.00	0.00	0.00
	2716	Grants From Other	6,029.79	0.00	0.00	0.00	0.00	0.00
	2720	OTB Dist Earnings	43,608.00	55,000.00	55,000.00	60,000.00	60,000.00	60,000.00
	2770	Other Unclassified	7,346.02	2,000.00	2,000.00	3,000.00	3,000.00	3,000.00
		TOTAL Miscellaneous & Local Source	2,880,124.20	398,729.00	410,679.00	407,900.00	408,400.00	408,400.00
	3014	VL/Tribal Compact	0.00	375,000.00	375,000.00	0.00	0.00	0.00
	3018	Parole Hearings - Pub	4,293.75	0.00	0.00	0.00	0.00	0.00
	3030	State Rev D.A. Salary	72,189.00	72,189.00	72,189.00	72,189.00	72,189.00	72,189.00
	3031	D.A. Prosecution	36,767.72	38,172.00	38,172.00	38,172.00	38,172.00	38,172.00
	3032	Crime Victims Advocate	144,609.04	171,863.00	171,863.00	155,606.00	155,606.00	155,606.00
	3040	Real Property Tax Admin	0.00	500.00	500.00	450.00	450.00	450.00
	3042	Leandras Law	3,755.41	3,645.00	3,645.00	0.00	0.00	0.00
	3043	Crimes Against	51,045.86	59,600.00	59,600.00	59,600.00	59,600.00	59,600.00
	3045	Office of Indigent Legal	695,296.37	1,016,855.00	1,061,446.00	1,287,944.00	1,327,469.00	1,327,469.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3053	Elections Cybersecurity	32,145.96	0.00	0.00	0.00	0.00	0.00	0.00
3054	Early Voting Expansion	0.00	0.00	18,788.11	0.00	0.00	0.00	0.00
3055	Technology Innovation	0.00	0.00	70,805.74	0.00	0.00	0.00	0.00
3060	Records Management	58,362.00	0.00	0.00	0.00	0.00	0.00	0.00
3099	Unified Court System	100,998.00	96,753.00	96,753.00	92,197.00	92,197.00	92,197.00	92,197.00
3205	CARES Act (State) -	86,542.73	0.00	0.00	0.00	0.00	0.00	0.00
3277	Education of Handicapped	1,852,308.16	1,739,494.00	1,739,494.00	1,762,062.00	1,760,621.00	1,760,621.00	1,760,621.00
3278	PH Early Intervent - Per	74,618.62	394,711.00	394,711.00	219,030.00	219,030.00	219,030.00	219,030.00
3310	Probation	204,956.00	164,000.00	164,000.00	204,000.00	204,000.00	204,000.00	204,000.00
3312	Probation - DVI State Aid	3,755.45	0.00	0.00	3,000.00	3,000.00	3,000.00	3,000.00
3313	Probation Pre Trial Prog.	3,797.32	10,400.00	10,400.00	13,140.00	13,140.00	13,140.00	13,140.00
3315	Navigation Law	36,315.42	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
3319	Raise the Age	4,063.82	168,968.00	168,968.00	168,968.00	168,968.00	168,968.00	168,968.00
3320	Y-ReCONNECTS Grant	0.00	0.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
3379	Criminal Alien Assistance	0.00	0.00	43,531.48	0.00	0.00	0.00	0.00
3380	State Homeland Security	561,608.05	0.00	225,986.78	0.00	0.00	0.00	0.00
3384	Other Sheriff's State Aid	7,184.71	0.00	22,250.00	7,500.00	7,500.00	7,500.00	7,500.00
3385	Unified Court - Bldg.	195,433.00	90,000.00	90,000.00	195,433.00	195,433.00	195,433.00	195,433.00
3403	WIC	13,503.69	0.00	0.00	0.00	0.00	0.00	0.00
3404	C.H. Assessment - Pub	177,860.86	341,676.00	341,676.00	371,147.00	399,888.00	399,888.00	399,888.00
3405	Compassionate Care Act	231,562.69	125,000.00	125,000.00	200,000.00	200,000.00	200,000.00	200,000.00
3406	Family Health	21,648.72	25,259.00	25,259.00	20,496.00	19,459.00	19,459.00	19,459.00
3407	Disease Control - Pub Hlth	315,229.97	164,316.00	164,316.00	181,938.00	343,523.00	343,523.00	343,523.00
3408	Health Education - Pub	85,029.89	84,501.00	84,501.00	85,347.00	86,243.00	86,243.00	86,243.00
3426	DSRIP Engagement	35,280.74	0.00	0.00	0.00	0.00	0.00	0.00
3427	Data Exchange Incentive	13,000.00	0.00	0.00	0.00	0.00	0.00	0.00
3490	Mental Health	3,355,548.00	4,193,177.00	4,671,968.00	4,207,259.00	4,220,088.00	4,220,088.00	4,220,088.00
3609	Aid for Family Assistance	0.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3610	Social Services Admin	1,898,113.98	1,294,735.00	1,362,485.00	1,911,520.00	1,938,891.00	1,938,891.00	1,938,891.00
3615	STOP DWI Grant	6,076.61	10,000.00	14,000.00	15,000.00	15,000.00	15,000.00	15,000.00
3616	Local Administration Fund	15.00	0.00	0.00	0.00	0.00	0.00	0.00
3619	Child Care	1,216,494.00	1,504,000.00	1,504,000.00	1,300,000.00	1,300,000.00	1,300,000.00	1,300,000.00
3630	Adult Care Priv. Inst.	324,561.75	558,519.00	579,669.00	581,163.00	572,848.00	572,848.00	572,848.00
3640	Home Relief	333,977.00	375,000.00	375,000.00	360,000.00	360,000.00	360,000.00	360,000.00
3642	Emergency Aid for Adults	2,543.00	17,500.00	17,500.00	0.00	0.00	0.00	0.00
3655	Daycare - Soc. Service	426,585.00	970,000.00	970,000.00	1,044,684.00	1,044,684.00	1,044,684.00	1,044,684.00
3670	Services for Recipients	378,436.00	250,000.00	250,000.00	300,000.00	300,000.00	300,000.00	300,000.00
3710	Veterans Service	9,500.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
3711	Peer to Peer Support	7,325.65	106,287.00	106,287.00	101,009.00	101,009.00	101,009.00	101,009.00
3715	Tourism Promotion	0.00	0.00	0.00	80,000.00	80,000.00	80,000.00	80,000.00
3722	CSI-Warren	581.65	1,722.00	1,722.00	1,722.00	1,722.00	1,722.00	1,722.00
3725	Transportation-Warren	0.00	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00
3778	EISEP - Warren	260,259.55	242,551.00	242,551.00	242,551.00	242,551.00	242,551.00	242,551.00
3777	CSE-Warren	192,185.01	164,147.00	164,147.00	164,147.00	164,147.00	164,147.00	164,147.00
3778	EISEP - Hamilton	111,201.87	158,291.00	158,291.00	158,291.00	158,291.00	158,291.00	158,291.00
3779	CSE - Hamilton	42,562.90	62,412.00	62,412.00	62,412.00	62,412.00	62,412.00	62,412.00
3781	CSI-Hamilton	0.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
3782	Transportation - Hamilton	0.00	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00
3784	WIN-Hamilton	61,444.08	76,596.00	76,596.00	76,596.00	76,596.00	76,596.00	76,596.00
3785	NY	169,982.40	0.00	0.00	0.00	0.00	0.00	0.00
3786	NY Connects/ARDC -	36,839.15	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
3789	Economic Assistance	4,101.92	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
3821	Youth Programs	0.00	2,500.00	2,500.00	0.00	0.00	0.00	0.00
3822	Spec. Delinquency	-2,700.00	34,795.00	34,795.00	85,896.00	85,896.00	85,896.00	85,896.00
3825	NYSOCFS - Youth Court	43,774.01	89,656.00	89,656.00	40,476.00	40,476.00	40,476.00	40,476.00
3889	Parks & Recreation, Other	68,046.15	0.00	69,240.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3904	Census 2020 Complete	49,900.00	0.00	0.00	0.00	0.00	0.00	0.00
3907	Household Hazardous	0.00	12,000.00	12,000.00	10,000.00	10,000.00	10,000.00	10,000.00
3950	NYSERDA	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00
3951	NYSERDA - Charge	40,052.27	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL State Aid	14,160,569.90	15,357,980.00	16,484,864.11	16,006,745.00	16,266,898.00	16,266,898.00	16,266,898.00
4099	MBBA ARRA Bond	9,735.37	0.00	0.00	0.00	0.00	0.00	0.00
4305	Local Emergency	28,994.00	29,267.00	43,631.00	29,977.00	30,143.00	30,143.00	30,143.00
4378	Cyber Security Grant	0.00	0.00	49,500.00	10,505.00	10,505.00	10,505.00	10,505.00
4380	State Homeland Security	111,595.29	52,995.00	73,252.24	48,285.00	48,285.00	48,285.00	48,285.00
4391	State Law Enforcement	0.00	0.00	30,820.40	0.00	0.00	0.00	0.00
4382	Hazmat Grant Program	36,204.00	36,204.00	36,204.00	0.00	0.00	0.00	0.00
4384	Other Sheriff Aid	61,235.44	25,000.00	25,000.00	45,000.00	45,000.00	45,000.00	45,000.00
4401	Public Hlth - Bio Terrorism	137,153.08	49,625.00	71,635.00	50,099.00	50,099.00	50,099.00	50,099.00
4403	W.I.C.	975,999.87	1,225,743.00	1,225,743.00	1,175,743.00	1,175,743.00	1,175,743.00	1,175,743.00
4405	CARES Act - COVID 19	226,752.71	0.00	0.00	0.00	0.00	0.00	0.00
4406	FFCRA - COVID 19	63,582.00	0.00	0.00	0.00	0.00	0.00	0.00
4408	Public Health -	87,511.84	139,935.00	227,330.00	0.00	0.00	0.00	0.00
4409	Prev Prog LHD Sup For	0.00	0.00	14,105.00	0.00	0.00	0.00	0.00
4410	ELC Schools Grant	0.00	0.00	491,929.00	500,000.00	500,000.00	500,000.00	500,000.00
4411	COVID 19 Vaccine	0.00	0.00	70,842.33	0.00	0.00	0.00	0.00
4451	Early Intervention	114,990.64	24,644.00	30,691.00	30,691.00	30,691.00	30,691.00	30,691.00
4452	Chldm w/ Spec Health	-2,598.18	23,088.00	23,088.00	23,088.00	23,088.00	23,088.00	23,088.00
4457	Paint Poison Prevention	23,227.00	23,001.00	23,001.00	23,001.00	23,001.00	23,001.00	23,001.00
4487	IID/Health Promotion -	0.00	3,545.00	3,545.00	3,545.00	3,545.00	3,545.00	3,545.00
4489	Title IID/Health	6,941.00	3,396.00	3,396.00	3,396.00	3,396.00	3,396.00	3,396.00
4490	Fed. Salary Sharing -	427,019.00	72,000.00	72,000.00	80,000.00	80,000.00	80,000.00	80,000.00
4609	Aid for Dependent	1,235,224.00	1,025,000.00	1,025,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4610	Social Services Admin	2,695,248.00	3,800,000.00	3,895,894.00	4,043,382.00	4,043,382.00	4,043,382.00	4,043,382.00
4615	Flexible Fund for Family	1,488,011.00	1,893,639.00	1,893,639.00	2,098,310.00	2,098,310.00	2,098,310.00	2,098,310.00
4619	Foster Care	1,095,820.00	1,356,000.00	1,356,000.00	1,207,100.00	1,207,100.00	1,207,100.00	1,207,100.00
4640	Home Relief	1,671.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
4641	Home Energy Assistance	56,268.04	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
4681	Soc. Serv. - Title IV-B	0.00	30,000.00	30,000.00	50,000.00	50,000.00	50,000.00	50,000.00
4670	Services for Recipients	31,143.00	100,000.00	100,000.00	50,000.00	50,000.00	50,000.00	50,000.00
4770	IIIC-2/HDM - Warren	77,063.83	40,455.00	40,455.00	44,925.00	174,261.00	174,261.00	174,261.00
4771	IIIC-1/Congregate -	2,587.90	39,813.00	39,813.00	43,130.00	43,130.00	43,130.00	43,130.00
4772	IIIB-Warren	68,339.99	75,767.00	75,767.00	75,767.00	75,767.00	75,767.00	75,767.00
4773	IIIC-1/Congregate-Warren	24,285.10	68,353.00	68,353.00	75,036.00	75,036.00	75,036.00	75,036.00
4774	MIPPA-Warren	20,768.70	23,049.00	23,049.00	22,259.00	22,259.00	22,259.00	22,259.00
4775	Title IIIE-Hamilton	16,330.59	10,187.00	10,187.00	8,000.00	8,000.00	8,000.00	8,000.00
4777	Title IIIB-Hamilton	21,973.92	8,632.00	8,632.00	8,917.00	8,917.00	8,917.00	8,917.00
4778	NSIP-Warren	62,483.06	76,599.00	76,599.00	79,273.00	79,273.00	79,273.00	79,273.00
4779	USDA (SNAP)	219,167.15	130,419.00	130,419.00	136,474.00	136,474.00	136,474.00	136,474.00
4781	OFA - IIICAP	29,902.10	51,704.00	51,704.00	51,704.00	51,704.00	51,704.00	51,704.00
4782	NSIP - Hamilton	4,021.36	30,362.00	30,362.00	30,362.00	30,362.00	30,362.00	30,362.00
4783	IIIE-Warren	128,235.07	46,346.00	46,346.00	40,843.00	40,843.00	40,843.00	40,843.00
4793	IIIC-2/HDM - Hamilton	76,038.06	20,292.00	20,292.00	25,822.00	25,822.00	25,822.00	25,822.00
4795	NY Connects	0.00	163,636.00	163,636.00	163,636.00	163,636.00	163,636.00	163,636.00
4960	Emergency Disaster	224,389.08	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	Federal Aid	9,887,315.01	10,763,696.00	11,646,859.97	11,334,270.00	11,463,772.00	11,463,772.00	11,463,772.00
5031	Interfund Transfers	108,819.17	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	Interfund Transfers	108,819.17	0.00	0.00	0.00	0.00	0.00	0.00
2566	Parking Fees	384,437.58	410,779.00	410,779.00	459,570.00	469,570.00	469,570.00	469,570.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
	2590 Building Permits	200,589.20	205,000.00	205,000.00	205,000.00	215,000.00	215,000.00	215,000.00
	2595 Hauling Permits	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00
	TOTAL Licenses & Permits	585,026.78	615,779.00	615,779.00	669,570.00	689,570.00	689,570.00	689,570.00
	2610 Fines and Forfeited Bail	25,200.00	0.00	0.00	0.00	0.00	0.00	0.00
	2611 Stop DWI Fines - DA	28,875.00	28,875.00	28,875.00	28,875.00	28,875.00	28,875.00	28,875.00
	2612 Stop DWI Fines - Sheriff	44,375.00	44,375.00	44,375.00	44,375.00	44,375.00	44,375.00	44,375.00
	2613 Stop DWI Fines -	26,250.00	26,250.00	26,250.00	26,250.00	26,250.00	26,250.00	26,250.00
	2615 Stop DWI Fines	125,148.18	149,383.00	149,383.00	146,000.00	146,316.00	146,316.00	146,316.00
	2620 Forfeiture of Deposits	0.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
	2626 Forf. Crime Proc.	17,767.69	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Fines & Forfeitures	267,615.87	251,883.00	251,883.00	248,500.00	248,816.00	248,816.00	248,816.00
	2650 Sale Scrap & Excess	1,803.01	2,000.00	2,000.00	7,000.00	7,000.00	7,000.00	7,000.00
	2655 Minor Sales, Other	13,488.75	500.00	1,984.00	6,200.00	6,200.00	6,200.00	6,200.00
	2656 Vending Machines	3,574.51	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
	2657 Gift Shop Revenue	358.23	1,350.00	1,350.00	750.00	750.00	750.00	750.00
	2658 Minor Sales - Printshop	206.25	0.00	0.00	0.00	0.00	0.00	0.00
	2665 Sale of Equipment	31,694.45	0.00	0.00	0.00	0.00	0.00	0.00
	2666 Sales of Equipment - Ebay	733.83	1,500.00	1,500.00	1,500.00	2,500.00	2,500.00	2,500.00
	2680 Insurance Recoveries	60,943.68	0.00	16,667.10	0.00	0.00	0.00	0.00
	2690 Tobacco Settlement	399,367.32	360,000.00	360,000.00	390,000.00	390,000.00	390,000.00	390,000.00
	TOTAL Sale of Property And Compensation for Loss	512,170.03	370,350.00	388,501.10	410,450.00	411,450.00	411,450.00	411,450.00
A	General FUND TOTAL	136,208,969.51	103,162,605.00	139,401,375.20	109,063,163.00	110,187,608.00	110,187,608.00	110,187,608.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

D	County Road	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1001	Real Property Taxes	9,101,830.00	0.00	9,958,135.00	0.00	0.00	0.00	0.00
	TOTAL Real Property Tax Items	9,101,830.00	0.00	9,958,135.00	0.00	0.00	0.00	0.00
2306	Rd & Bridge Chgs - OT.	8,250.36	56,000.00	56,000.00	52,000.00	52,000.00	52,000.00	52,000.00
2390	Share of Joint Activity.	3,719.80	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Intergovernmental Charges	11,970.16	56,000.00	56,000.00	52,000.00	52,000.00	52,000.00	52,000.00
2401	Interest & Earnings	39,417.08	26,000.00	26,000.00	8,300.00	8,300.00	8,300.00	8,300.00
	TOTAL Use of Money & Property	39,417.08	26,000.00	26,000.00	8,300.00	8,300.00	8,300.00	8,300.00
2701	Refund of Prior Year	158,011.31	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Miscellaneous & Local Source	158,011.31	0.00	0.00	0.00	0.00	0.00	0.00
2801	Interfund Revenues	102,195.91	147,800.00	147,800.00	110,800.00	110,800.00	110,800.00	110,800.00
	TOTAL Interfund Revenues	102,195.91	147,800.00	147,800.00	110,800.00	110,800.00	110,800.00	110,800.00
3501	Consolidated Highway Aid	2,136,752.81	2,018,464.00	3,029,106.20	2,604,679.00	2,604,679.00	2,604,679.00	2,604,679.00
	TOTAL State Aid	2,136,752.81	2,018,464.00	3,029,106.20	2,604,679.00	2,604,679.00	2,604,679.00	2,604,679.00
4089	MBBA ARRA Bond	259.16	0.00	0.00	0.00	0.00	0.00	0.00
4960	Emergency Disaster	1,394.22	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Federal Aid	1,653.38	0.00	0.00	0.00	0.00	0.00	0.00
5031	Interfund Transfers	134,450.66	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Interfund Transfers	134,450.66	0.00	0.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

D	County Road	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
	2650 Sale Scrap & Excess	7,700.95	1,703.00	1,703.00	1,703.00	1,703.00	1,703.00	1,703.00
	2655 Minor Sales, Other	58,197.20	0.00	0.00	11,000.00	11,000.00	11,000.00	11,000.00
	2665 Sale of Equipment	1,625.00	0.00	0.00	0.00	0.00	0.00	0.00
	2680 Insurance Recoveries	2,243.05	0.00	3,880.37	0.00	0.00	0.00	0.00
	TOTAL Sale of Property And Compensation for Loss	69,766.20	1,703.00	5,583.37	12,703.00	12,703.00	12,703.00	12,703.00
	5710 Serial Bonds	0.00	0.00	0.00	6,200,000.00	6,200,000.00	6,200,000.00	6,200,000.00
	TOTAL Proceeds of Obligations	0.00	0.00	0.00	6,200,000.00	6,200,000.00	6,200,000.00	6,200,000.00
D	County Road FUND TOTAL	11,755,047.51	2,249,967.00	13,222,624.57	8,988,482.00	8,988,482.00	8,988,482.00	8,988,482.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

DM	Road Machinery	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1001	Real Property Taxes	1,302,652.00	0.00	1,271,890.00	0.00	0.00	0.00	0.00
	TOTAL Real Property Tax Items	1,302,652.00	0.00	1,271,890.00	0.00	0.00	0.00	0.00
2390	Share of Joint Activity	125,452.31	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Intergovernmental Charges	125,452.31	0.00	0.00	0.00	0.00	0.00	0.00
2401	Interest & Earnings	12,220.09	6,000.00	6,000.00	2,400.00	2,400.00	2,400.00	2,400.00
	TOTAL Use of Money & Property	12,220.09	6,000.00	6,000.00	2,400.00	2,400.00	2,400.00	2,400.00
2701	Refund of Prior Year	41,840.21	0.00	0.00	0.00	0.00	0.00	0.00
2770	Other Unclassified	375.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Miscellaneous & Local Source	42,215.21	0.00	0.00	0.00	0.00	0.00	0.00
2801	Interfund Revenues	1,214,522.00	1,217,850.00	1,217,850.00	1,207,629.00	1,207,629.00	1,207,629.00	1,207,629.00
	TOTAL Interfund Revenues	1,214,522.00	1,217,850.00	1,217,850.00	1,207,629.00	1,207,629.00	1,207,629.00	1,207,629.00
4099	MBBA ARRA Bond	1,273.26	0.00	0.00	0.00	0.00	0.00	0.00
4960	Emergency Disaster	1,157.91	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Federal Aid	2,431.17	0.00	0.00	0.00	0.00	0.00	0.00
2650	Sale Scrap & Excess	2,571.40	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2655	Minor Sales, Other	81,175.47	107,000.00	107,000.00	112,000.00	112,000.00	112,000.00	112,000.00
2665	Sale of Equipment	19,022.88	15,000.00	15,000.00	20,000.00	20,000.00	20,000.00	20,000.00
2680	Insurance Recoveries	6,832.95	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Sale of Property And Compensation for Loss	109,602.70	124,000.00	124,000.00	134,000.00	134,000.00	134,000.00	134,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

DM	Road Machinery	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
DM	Road Machinery FUND	2,809,095.48	1,347,850.00	2,619,740.00	1,344,029.00	1,344,029.00	1,344,029.00	1,344,029.00
	TOTAL							

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

GI	Warren Co. Indust Park Sewer	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1030	Special Assessments	3,984.53	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
	TOTAL Non-Property Tax Items	3,984.53	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
2122	Sewer Rents	18,558.53	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	TOTAL Departmental Income	18,558.53	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
2401	Interest & Earnings	29.51	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Use of Money & Property	29.51	0.00	0.00	0.00	0.00	0.00	0.00
GI	Warren Co. Indust Park Sewer FUND TOTAL	22,572.57	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

MS	Risk Retention	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2401	Interest & Earnings	53.25	86.00	86.00	48.00	48.00	48.00	48.00
	TOTAL Use of Money & Property	53.25	86.00	86.00	48.00	48.00	48.00	48.00
2801	Interfund Revenues	6,456.44	68,914.00	68,914.00	68,952.00	68,952.00	68,952.00	68,952.00
	TOTAL Interfund Revenues	6,456.44	68,914.00	68,914.00	68,952.00	68,952.00	68,952.00	68,952.00
3205	CARES Act (State) -	63,635.22	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL State Aid	63,635.22	0.00	0.00	0.00	0.00	0.00	0.00
4405	CARES Act - COVID 19	63,635.22	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Federal Aid	63,635.22	0.00	0.00	0.00	0.00	0.00	0.00
MS	Risk Retention FUND TOTAL	133,780.13	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

T	Trust & Agency (Custodial)	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2401	Interest & Earnings	169.80	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Use of Money & Property	169.80	0.00	0.00	0.00	0.00	0.00	0.00
2770	Other Unclassified	262,579.06	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Miscellaneous & Local Source	262,579.06	0.00	0.00	0.00	0.00	0.00	0.00
T	Trust & Agency (Custodial) FUND TOTAL	262,748.86	0.00	0.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

V	Debt Service	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2401	Interest & Earnings	1,961.18	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Use of Money & Property	1,961.18	0.00	0.00	0.00	0.00	0.00	0.00
2710	Premium on Obligations	2,852,562.60	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Miscellaneous & Local Source	2,852,562.60	0.00	0.00	0.00	0.00	0.00	0.00
5031	Interfund Transfers	3,963,178.48	3,927,488.00	3,927,488.00	3,861,588.00	3,861,588.00	3,861,588.00	3,861,588.00
	TOTAL Interfund Transfers	3,963,178.48	3,927,488.00	3,927,488.00	3,861,588.00	3,861,588.00	3,861,588.00	3,861,588.00
5792	Current Refunding Bonds	13,070,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Proceeds of Obligations	13,070,000.00	0.00	0.00	0.00	0.00	0.00	0.00
V	Debt Service FUND TOTAL	19,887,702.26	3,927,488.00	3,927,488.00	3,861,588.00	3,861,588.00	3,861,588.00	3,861,588.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
75 Countryside Adult Home Assessment	0.00	0.00	-0.01	0.00	0.00	0.00	0.00
2401 Interest & Earnings	0.00	0.00	-0.01	0.00	0.00	0.00	0.00
TOTAL Use of Money & Property	0.00	0.00	-0.01	0.00	0.00	0.00	0.00
4810 Community Development	0.00	0.00	1,912.99	0.00	0.00	0.00	0.00
TOTAL Federal Aid	0.00	0.00	1,912.99	0.00	0.00	0.00	0.00
75 Countryside Adult Home Assessment FUND TOTAL	0.00	0.00	1,912.98	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

76	Countryside Renovations	2020 Actual Revenues	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4910	Community Development	0.00	0.00	300,000.00	0.00	0.00	0.00	0.00
	TOTAL Federal Aid	0.00	0.00	300,000.00	0.00	0.00	0.00	0.00
76	Countryside Renovations FUND TOTAL	0.00	0.00	300,000.00	0.00	0.00	0.00	0.00
TOTAL REVENUES ALL FUNDS		173,080,916.32	110,769,910.00	159,555,140.75	123,339,262.00	124,463,707.00	124,463,707.00	124,463,707.00

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**MICHAEL SWAN COUNTY TREASURER
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A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1010	Legislative Board							
.1	Personal Services	386,399.64	386,388.00	383,398.00	387,340.00	408,300.00	408,300.00	408,300.00
.2	Equipment	750.99	0.00	6,701.77	0.00	0.00	0.00	0.00
.4	Contractual Expense	358,967.84	408,382.00	432,437.02	513,448.00	513,448.00	513,448.00	513,448.00
.8	Other Benefits	158,311.90	157,890.00	157,890.00	156,923.00	151,010.00	151,010.00	151,010.00
-*-		914,430.37	962,680.00	890,426.79	1,067,711.00	1,072,758.00	1,072,758.00	1,072,758.00
1011	County Administrator							
.1	Personal Services	309,798.78	321,743.00	321,743.00	321,743.00	346,586.00	346,586.00	346,586.00
.4	Contractual Expense	3,016.74	3,000.00	5,000.00	5,668.00	5,668.00	5,668.00	5,668.00
.8	Other Benefits	145,653.08	158,802.00	158,802.00	171,460.00	166,888.00	166,888.00	166,888.00
-*-		458,468.60	483,545.00	485,545.00	498,871.00	519,142.00	519,142.00	519,142.00
1013	Sales Tax Agreement - G.F.							
.4	Contractual Expense	588,446.67	583,015.00	583,015.00	595,460.00	601,512.00	601,512.00	601,512.00
-*-		588,446.67	583,015.00	583,015.00	595,460.00	601,512.00	601,512.00	601,512.00
1040	Clerk-Legislative Board							
.1	Personal Services	264,054.39	262,040.00	262,040.00	262,040.00	290,050.00	290,050.00	290,050.00
.4	Contractual Expense	1,287.52	1,200.00	1,200.00	21,200.00	21,200.00	21,200.00	21,200.00
.8	Other Benefits	115,799.14	120,509.00	120,509.00	125,935.00	118,064.00	118,064.00	118,064.00
-*-		381,121.05	383,749.00	383,749.00	409,175.00	429,314.00	429,314.00	429,314.00
1164	Forfeited Crime Proceeds							
.1	Personal Services	1,499.94	0.00	0.00	0.00	0.00	0.00	0.00
.2	Equipment	0.00	0.00	387.48	0.00	0.00	0.00	0.00
.4	Contractual Expense	10,857.69	0.00	6,450.52	0.00	0.00	0.00	0.00
.8	Employee Benefits	350.89	0.00	0.00	0.00	0.00	0.00	0.00
-*-		12,708.52	0.00	6,838.00	0.00	0.00	0.00	0.00
1165	District Attorney							
.1	Personal Services	1,117,707.81	1,124,906.00	1,133,792.54	1,238,827.00	1,318,434.00	1,318,434.00	1,318,434.00
.2	Equipment	14,307.00	2,000.00	7,187.27	2,000.00	2,000.00	2,000.00	2,000.00
.4	Contractual Expense	84,626.78	105,500.00	100,312.73	101,300.00	101,300.00	101,300.00	101,300.00
.8	Other Benefits	359,094.74	395,022.00	396,954.82	452,595.00	450,586.00	450,586.00	450,586.00
-*-		1,575,736.33	1,627,428.00	1,638,247.36	1,794,722.00	1,872,320.00	1,872,320.00	1,872,320.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1168	Crime Victims-Assist.DA							
.1	Personal Services	117,928.83	117,167.00	117,167.00	113,170.00	113,670.00	113,670.00	113,670.00
.2	Equipment	0.00	250.00	250.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	2,276.78	9,390.00	9,390.00	6,144.00	6,144.00	6,144.00	6,144.00
.8	Employee Benefits	43,758.86	44,918.00	44,918.00	34,291.00	29,915.00	29,915.00	29,915.00
-*-		163,964.47	171,725.00	171,725.00	153,605.00	149,729.00	149,729.00	149,729.00
1170	Legal Defense - Indigents							
.1	Personal Services	82,559.80	111,087.00	111,087.00	114,612.00	120,526.00	120,526.00	120,526.00
.2	Equipment	4,679.49	19,000.00	19,400.00	9,000.00	9,000.00	9,000.00	9,000.00
.4	Contractual Expense	966,179.87	921,273.00	965,464.00	1,102,293.00	1,077,293.00	1,077,293.00	1,077,293.00
.8	Other Benefits	34,491.60	39,474.00	39,474.00	41,030.00	39,456.00	39,456.00	39,456.00
-*-		1,107,910.76	1,090,834.00	1,135,425.00	1,266,935.00	1,246,275.00	1,246,275.00	1,246,275.00
1171	Public Defender							
.1	Personal Services	912,240.08	1,128,057.00	1,128,057.00	1,215,096.00	1,288,000.00	1,288,000.00	1,288,000.00
.2	Equipment	34,609.10	20,000.00	22,255.76	48,033.00	48,033.00	48,033.00	48,033.00
.4	Contractual Expense	39,686.26	94,580.00	94,580.00	117,741.00	117,741.00	117,741.00	117,741.00
.8	Other Benefits	274,869.24	368,620.00	368,620.00	409,162.00	371,443.00	371,443.00	371,443.00
-*-		1,261,404.68	1,611,257.00	1,613,512.76	1,790,032.00	1,825,217.00	1,825,217.00	1,825,217.00
1180	Justices & Constables							
.4	Contractual Expense	1,190.00	2,400.00	2,400.00	510.00	510.00	510.00	510.00
-*-		1,190.00	2,400.00	2,400.00	510.00	510.00	510.00	510.00
1185	Medical Examiner & Coroners							
.1	Personal Services	53,955.81	54,673.00	54,673.00	54,673.00	56,311.00	56,311.00	56,311.00
.4	Contractual Expense	176,958.00	100,000.00	150,000.00	150,000.00	203,000.00	203,000.00	203,000.00
.8	Employee Benefits	8,929.65	9,609.00	9,609.00	11,280.00	9,759.00	9,759.00	9,759.00
-*-		239,843.46	164,282.00	214,282.00	215,953.00	269,070.00	269,070.00	269,070.00
1320	County Auditor							
.1	Personal Services	108,625.63	111,294.00	113,003.76	115,265.00	119,382.00	119,382.00	119,382.00
.2	Equipment	32.54	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	2,508.63	2,432.00	2,432.00	3,134.00	3,134.00	3,134.00	3,134.00
.8	Other Benefits	79,239.40	80,720.00	81,091.88	83,583.00	76,381.00	76,381.00	76,381.00
-*-		190,406.20	194,446.00	196,527.64	201,982.00	198,897.00	198,897.00	198,897.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1325	County Treasurer							
.1	Personal Services	711,541.75	724,723.00	740,310.00	767,229.00	789,044.00	789,044.00	789,044.00
.2	Equipment	11,023.16	500.00	638.27	500.00	500.00	500.00	500.00
.4	Contractual Expense	125,042.16	127,306.00	131,567.73	136,225.00	136,225.00	136,225.00	136,225.00
.8	Other Benefits	302,216.24	314,565.00	317,955.17	345,313.00	318,357.00	318,357.00	318,357.00
-*-		1,149,823.31	1,167,094.00	1,190,471.17	1,249,267.00	1,244,126.00	1,244,126.00	1,244,126.00
1340	Budget Officer							
.1	Personal Services	9,992.07	9,992.00	9,992.00	6,000.00	6,000.00	6,000.00	6,000.00
.8	Employee Benefits	2,420.14	2,514.00	2,514.00	459.00	459.00	459.00	459.00
-*-		12,412.21	12,506.00	12,506.00	6,459.00	6,459.00	6,459.00	6,459.00
1345	Purchasing							
.1	Personal Services	181,784.70	180,995.00	182,482.46	184,606.00	183,426.00	183,426.00	183,426.00
.2	Equipment	27.12	0.00	561.00	400.00	0.00	0.00	0.00
.4	Contractual Expense	7,502.67	6,998.00	6,837.00	7,101.00	7,101.00	7,101.00	7,101.00
.8	Other Benefits	87,648.82	91,951.00	92,274.52	95,226.00	90,772.00	90,772.00	90,772.00
-*-		276,963.31	279,944.00	282,154.98	287,333.00	291,299.00	291,299.00	291,299.00
1355	Real Property Tax Service Agency							
.1	Personal Services	252,981.42	251,301.00	256,709.52	264,429.00	278,165.00	278,165.00	278,165.00
.2	Equipment	2,358.73	0.00	379.99	340.00	0.00	0.00	0.00
.4	Contractual Expense	22,607.31	22,230.00	131,644.01	22,470.00	22,270.00	22,270.00	22,270.00
.8	Other Benefits	153,099.84	159,697.00	160,873.36	166,627.00	158,159.00	158,159.00	158,159.00
-*-		431,047.30	433,228.00	549,606.87	453,866.00	458,594.00	458,594.00	458,594.00
1410	County Clerk							
.1	Personal Services	676,950.97	713,880.00	735,723.12	748,949.00	755,732.00	755,732.00	755,732.00
.2	Equipment	233.15	250.00	250.00	250.00	250.00	250.00	250.00
.4	Contractual Expense	95,967.93	99,989.00	100,201.10	103,343.00	103,343.00	103,343.00	103,343.00
.8	Other Benefits	337,628.53	352,332.00	357,082.88	357,198.00	337,839.00	337,839.00	337,839.00
-*-		1,110,770.58	1,166,451.00	1,193,257.10	1,209,740.00	1,197,164.00	1,197,164.00	1,197,164.00
1420	Law (County Attorney)							
.1	Personal Services	393,144.87	390,299.00	507,061.49	394,389.00	414,684.00	414,684.00	414,684.00
.2	Equipment	3,016.62	0.00	2,060.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	84,277.05	98,450.00	123,190.00	104,800.00	104,800.00	104,800.00	104,800.00
.8	Other Benefits	106,208.01	114,894.00	134,568.65	121,964.00	114,986.00	114,986.00	114,986.00
-*-		586,646.55	603,642.00	766,880.14	621,153.00	634,470.00	634,470.00	634,470.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1430	Civil Services							
.1	Personal Services	175,936.84	181,121.00	181,121.00	181,121.00	191,139.00	191,139.00	191,139.00
.2	Equipment	0.00	0.00	746.79	0.00	0.00	0.00	0.00
.4	Contractual Expense	11,605.51	18,550.00	18,550.00	22,800.00	22,800.00	22,800.00	22,800.00
.8	Other Benefits	77,553.82	80,569.00	80,569.00	94,388.00	89,990.00	89,990.00	89,990.00
--		265,096.17	280,240.00	280,986.79	288,309.00	303,929.00	303,929.00	303,929.00
1435	Human Resources							
.1	Personal Services	159,539.92	159,656.00	159,656.00	154,273.00	161,465.00	161,465.00	161,465.00
.2	Equipment	1,724.94	0.00	18,946.35	0.00	0.00	0.00	0.00
.4	Contractual Expense	42,827.88	50,172.00	48,972.44	54,316.00	54,316.00	54,316.00	54,316.00
.8	Other Benefits	60,867.13	65,943.00	65,943.00	47,435.00	44,286.00	44,286.00	44,286.00
--		263,959.87	275,771.00	293,517.79	256,024.00	260,067.00	260,067.00	260,067.00
1450	Board Of Elections							
.1	Personal Services	307,358.63	297,930.00	297,930.00	297,930.00	316,413.00	316,413.00	316,413.00
.2	Equipment	65,036.65	0.00	11,641.89	700.00	350.00	350.00	350.00
.4	Contractual Expense	313,994.79	206,217.00	336,618.96	240,689.00	240,689.00	240,689.00	240,689.00
.8	Other Benefits	89,733.02	90,094.00	90,094.00	93,961.00	92,872.00	92,872.00	92,872.00
--		776,123.09	596,241.00	736,284.85	633,280.00	650,324.00	650,324.00	650,324.00
1460	Records Management							
.4	Contractual Expense	58,362.00	0.00	10,941.02	0.00	0.00	0.00	0.00
--		58,362.00	0.00	10,941.02	0.00	0.00	0.00	0.00
1490	Public Works Admin - DPW							
.1	Personal Services	339,678.89	339,345.00	344,105.08	349,717.00	365,355.00	365,355.00	365,355.00
.2	Equipment	3,423.12	225.00	225.00	215.00	215.00	215.00	215.00
.4	Contractual Expense	55,724.39	56,565.00	56,565.00	57,512.00	57,512.00	57,512.00	57,512.00
.8	Other Benefits	185,023.03	192,840.00	193,875.31	185,395.00	182,151.00	182,151.00	182,151.00
--		583,849.42	588,975.00	594,770.39	592,839.00	605,233.00	605,233.00	605,233.00
1610	Fleet Management							
.2	Equipment	16,350.00	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	13,808.89	15,780.00	14,399.00	14,852.00	14,852.00	14,852.00	14,852.00
--		30,158.89	15,780.00	14,399.00	14,852.00	14,852.00	14,852.00	14,852.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1620	Buildings							
.1	Personal Services	606,805.28	644,506.00	667,711.00	679,240.00	681,450.00	681,450.00	681,450.00
.2	Equipment	4,580.85	7,300.00	9,800.00	2,500.00	0.00	0.00	0.00
.4	Contractual Expense	583,701.64	550,352.00	561,929.32	660,842.00	620,442.00	620,442.00	620,442.00
.8	Other Benefits	299,379.59	307,365.00	312,412.09	354,392.00	340,598.00	340,598.00	340,598.00
--		1,484,467.36	1,509,523.00	1,551,852.41	1,696,974.00	1,642,490.00	1,642,490.00	1,642,490.00
1621	Building #11							
.4	Contractual Expense	1,663.96	1,680.00	1,680.00	26,798.00	26,798.00	26,798.00	26,798.00
--		1,663.96	1,680.00	1,680.00	26,798.00	26,798.00	26,798.00	26,798.00
1624	Health & Human Services Building							
.1	Personal Services	236,235.92	276,859.00	285,545.08	284,374.00	284,374.00	284,374.00	284,374.00
.2	Equipment	0.00	0.00	148.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	144,207.83	166,957.00	291,002.25	167,208.00	160,708.00	160,708.00	160,708.00
.8	Other Benefits	146,780.00	164,292.00	166,181.23	147,697.00	138,878.00	138,878.00	138,878.00
--		527,223.75	608,108.00	742,876.57	599,279.00	583,960.00	583,960.00	583,960.00
1625	Charles R. Wood Park							
.4	Contractual Expense	61,070.25	51,933.00	51,933.00	113,301.00	113,301.00	113,301.00	113,301.00
--		61,070.25	51,933.00	51,933.00	113,301.00	113,301.00	113,301.00	113,301.00
1626	West Brook Parking Lot							
.4	Contractual Expense	12,176.84	19,613.00	19,613.00	19,613.00	19,613.00	19,613.00	19,613.00
--		12,176.84	19,613.00	19,613.00	19,613.00	19,613.00	19,613.00	19,613.00
1627	Beach Road Parking Lot							
.4	Contractual Expense	217,717.77	292,846.00	292,846.00	293,269.00	293,269.00	293,269.00	293,269.00
--		217,717.77	292,846.00	292,846.00	293,269.00	293,269.00	293,269.00	293,269.00
1628	Waste Management Containment							
.1	Personal Services	48,331.78	47,786.00	47,786.00	95,350.00	96,658.00	96,658.00	96,658.00
.2	Equipment	25,800.00	0.00	40,000.00	40,000.00	0.00	0.00	0.00
.4	Contractual Expense	51,605.99	75,440.00	94,490.00	73,430.00	71,430.00	71,430.00	71,430.00
.8	Other Benefits	27,541.87	28,465.00	28,465.00	46,562.00	43,386.00	43,386.00	43,386.00
--		153,279.64	151,691.00	210,741.00	255,342.00	211,474.00	211,474.00	211,474.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1660	Central Stereom							
.8	Other Benefits	2,490.36	1,980.00	1,980.00	2,020.00	2,520.00	2,520.00	2,520.00
-.-		2,490.36	1,980.00	1,980.00	2,020.00	2,520.00	2,520.00	2,520.00
1665	Public Records							
.1	Personal Services	145,496.41	154,504.00	160,151.46	169,452.00	169,452.00	169,452.00	169,452.00
.4	Contractual Expense	10,007.24	8,500.00	19,660.00	18,200.00	18,200.00	18,200.00	18,200.00
.8	Other Benefits	73,376.89	76,006.00	77,234.32	81,050.00	77,651.00	77,651.00	77,651.00
-.-		228,880.54	239,010.00	256,045.78	268,702.00	265,303.00	265,303.00	265,303.00
1670	Mail Room							
.1	Personal Services	40,324.62	40,017.00	41,724.94	43,867.00	43,867.00	43,867.00	43,867.00
.4	Contractual Expense	1,578.77	1,616.00	1,616.00	1,917.00	1,917.00	1,917.00	1,917.00
.8	Other Benefits	17,323.42	18,171.00	18,542.48	19,746.00	17,766.00	17,766.00	17,766.00
-.-		59,226.81	59,804.00	61,883.42	65,530.00	63,550.00	63,550.00	63,550.00
1671	Print Shop							
.4	Contractual Expense	72,476.35	72,130.00	72,130.00	98,600.00	98,600.00	98,600.00	98,600.00
-.-		72,476.35	72,130.00	72,130.00	98,600.00	98,600.00	98,600.00	98,600.00
1680	Information Technology							
.1	Personal Services	578,137.06	573,321.00	573,321.00	573,321.00	626,878.00	626,878.00	626,878.00
.2	Equipment	112,204.52	0.00	69,300.50	0.00	0.00	0.00	0.00
.4	Contractual Expense	71,041.97	60,675.00	109,075.00	144,900.00	136,900.00	136,900.00	136,900.00
.8	Other Benefits	241,758.97	256,411.00	256,411.00	259,940.00	248,560.00	248,560.00	248,560.00
-.-		1,003,142.52	890,407.00	1,008,107.50	978,161.00	1,011,338.00	1,011,338.00	1,011,338.00
1681	Telecommunications							
.1	Personal Services	69,656.89	66,231.00	66,231.00	68,231.00	70,264.00	70,264.00	70,264.00
.2	Equipment	383.53	0.00	250.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	48,814.46	39,600.00	44,250.00	39,600.00	39,600.00	39,600.00	39,600.00
.8	Employee Benefits	36,813.36	38,912.00	39,912.00	39,630.00	37,217.00	37,217.00	37,217.00
-.-		154,668.24	146,743.00	151,543.00	147,461.00	147,081.00	147,081.00	147,081.00
1910	Unallocated Insurance							
.4	Contractual Expense	164,951.25	193,771.00	208,342.00	255,853.00	255,853.00	255,853.00	255,853.00
-.-		164,951.25	193,771.00	208,342.00	255,853.00	255,853.00	255,853.00	255,853.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1920	Municipal Assoc. Dues							
.4	Contractual Expense	10,946.00	10,946.00	10,946.00	11,273.00	11,273.00	11,273.00	11,273.00
-.-		10,946.00	10,946.00	10,946.00	11,273.00	11,273.00	11,273.00	11,273.00
1950	Taxes & Assessments on Property							
.4	Contractual Expense	13,325.00	13,000.00	13,000.00	13,325.00	13,325.00	13,325.00	13,325.00
-.-		13,679.03	13,000.00	13,000.00	13,325.00	13,325.00	13,325.00	13,325.00
1970	Supplies to Towns							
.4	Contractual Expense	5,850.74	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
-.-		5,850.74	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
1982	Prov For Inv. Of Supplies							
.4	Contractual Expense	185.81	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
-.-		185.81	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
1985	Distribution of Sales Tax							
.4	Contractual Expense	25,933,588.19	25,865,137.00	25,865,137.00	26,278,799.00	26,545,894.00	26,545,894.00	26,545,894.00
-.-		25,933,588.19	25,865,137.00	25,865,137.00	26,278,799.00	26,545,894.00	26,545,894.00	26,545,894.00
1990	Contingent Account							
.4	Contractual Expense	0.00	275,000.00	113,202.61	275,000.00	454,000.00	454,000.00	454,000.00
-.-		0.00	275,000.00	113,202.61	275,000.00	454,000.00	454,000.00	454,000.00
	TOTAL General Government Support	42,558,529.02	43,109,555.00	43,992,428.94	45,028,378.00	45,621,903.00	45,621,903.00	45,621,903.00
2490	Community College - Tuition							
.4	Contractual Expense	493,416.50	450,000.00	450,000.00	550,000.00	550,000.00	550,000.00	550,000.00
-.-		493,416.50	450,000.00	450,000.00	550,000.00	550,000.00	550,000.00	550,000.00
2495	Joint Community College							
.4	Contractual Expense	2,047,737.00	2,088,692.00	2,088,692.00	2,130,466.00	2,130,466.00	2,130,466.00	2,130,466.00
-.-		2,047,737.00	2,088,692.00	2,088,692.00	2,130,466.00	2,130,466.00	2,130,466.00	2,130,466.00
	TOTAL Education	2,541,153.50	2,538,692.00	2,538,692.00	2,680,466.00	2,680,466.00	2,680,466.00	2,680,466.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3020	Sheriff's 911 Center							
.1	Personal Services	1,359,283.63	1,348,880.00	1,348,880.00	1,422,534.00	1,422,534.00	1,422,534.00	1,422,534.00
.2	Equipment	5,825.58	4,500.00	13,500.00	16,500.00	6,000.00	6,000.00	6,000.00
.4	Contractual Expense	392,045.29	396,500.00	402,081.50	439,000.00	414,000.00	414,000.00	414,000.00
.8	Other Benefits	578,543.82	626,839.00	626,839.00	624,588.00	564,717.00	564,717.00	564,717.00
-*-		2,335,698.32	2,376,719.00	2,391,300.50	2,502,622.00	2,407,251.00	2,407,251.00	2,407,251.00
3020-4039	Sheriff's 911 Center-2018 Interoperable Comm Grant							
.2	Equipment	7,127.40	0.00	0.00	0.00	0.00	0.00	0.00
-*-		7,127.40	0.00	0.00	0.00	0.00	0.00	0.00
3020-4041	Sheriff's 911 Center-2019-20 PSAP Grant							
.2	Equipment	145,935.00	0.00	0.00	0.00	0.00	0.00	0.00
-*-		145,935.00	0.00	0.00	0.00	0.00	0.00	0.00
3020-4042	Sheriff's 911 Center-2019 Interoperable Comm Grant							
.2	Equipment	408,545.65	0.00	84,910.35	0.00	0.00	0.00	0.00
-*-		408,545.65	0.00	84,910.35	0.00	0.00	0.00	0.00
3020-4044	Sheriff's 911 Center-Dormitory Auth-Radio Comm Tower							
.2	Equipment	184,395.04	0.00	0.00	0.00	0.00	0.00	0.00
-*-		184,395.04	0.00	0.00	0.00	0.00	0.00	0.00
3020-4045	Sheriff's 911 Center-2020-21 PSAP Grant							
.2	Equipment	0.00	0.00	145,394.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	145,394.00	0.00	0.00	0.00	0.00
3110	Sheriff's Law Enforcement							
.1	Personal Services	6,861,118.18	6,867,818.00	6,823,818.00	7,259,545.00	7,399,007.00	7,399,007.00	7,399,007.00
.2	Equipment	468,374.61	29,500.00	300,486.10	74,000.00	51,500.00	51,500.00	51,500.00
.4	Contractual Expense	1,057,625.82	1,115,433.00	1,212,730.57	1,220,997.00	1,206,997.00	1,206,997.00	1,206,997.00
.8	Other Benefits	4,305,611.36	4,494,872.00	4,494,872.00	4,804,924.00	4,394,012.00	4,394,012.00	4,394,012.00
-*-		12,692,729.97	12,507,623.00	12,831,906.67	13,359,466.00	13,041,516.00	13,041,516.00	13,041,516.00
3110-3164	Sheriff's Law Enforcement-Forfeited Crime Proceeds							
.2	Equipment	46,128.69	0.00	33,973.12	0.00	0.00	0.00	0.00
.4	Contractual Expense	7,771.30	0.00	4,242.49	0.00	0.00	0.00	0.00
-*-		53,899.99	0.00	38,215.61	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3110-4038	Sheriff's Law Enforcement-FY18 - SLETPP							
.2	Equipment	0.00	0.00	10,826.40	0.00	0.00	0.00	0.00
--		0.00	0.00	10,826.40	0.00	0.00	0.00	0.00
3110-4043	Sheriff's Law Enforcement-FY19 - SLETPP							
.2	Equipment	0.00	0.00	19,994.00	0.00	0.00	0.00	0.00
--		0.00	0.00	19,994.00	0.00	0.00	0.00	0.00
3110-4112	Sheriff's Law Enforcement-FY20 State Homeland Sec Program							
.2	Equipment	0.00	0.00	19,093.00	0.00	0.00	0.00	0.00
--		0.00	0.00	19,093.00	0.00	0.00	0.00	0.00
3120-1001	School Resource Officers-Hadley-Luzerne School District							
.1	Personal Services	71,603.98	0.00	40,409.00	0.00	0.00	0.00	0.00
.2	Equipment	1,917.70	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	5,062.30	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	5,477.70	0.00	3,091.00	0.00	0.00	0.00	0.00
--		84,061.68	0.00	43,500.00	0.00	0.00	0.00	0.00
3120-1002	School Resource Officers-Queensbury School District							
.1	Personal Services	38,129.90	0.00	40,409.00	0.00	54,017.00	54,017.00	54,017.00
.2	Equipment	1,917.70	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	5,062.30	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	2,916.94	0.00	3,091.00	0.00	32,989.00	32,989.00	32,989.00
--		48,046.84	0.00	43,500.00	0.00	87,006.00	87,006.00	87,006.00
3120-1003	School Resource Officers-North Warren School District							
.1	Personal Services	29,063.82	0.00	13,934.00	0.00	0.00	0.00	0.00
.2	Equipment	958.85	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	2,541.15	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	2,223.39	0.00	1,066.00	0.00	0.00	0.00	0.00
--		34,787.21	0.00	15,000.00	0.00	0.00	0.00	0.00
3120-1004	School Resource Officers-Lake George School District							
.1	Personal Services	47,680.32	0.00	31,120.00	0.00	0.00	0.00	0.00
.2	Equipment	1,917.70	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	5,062.30	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	3,647.54	0.00	2,360.00	0.00	0.00	0.00	0.00
--		58,327.86	0.00	33,500.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3120-1005	School Resources Officers-Bolton School District							
.1	Personal Services	32,380.53	0.00	15,560.00	0.00	0.00	0.00	0.00
.2	Equipment	958.85	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	2,541.15	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	2,477.12	0.00	1,190.00	0.00	0.00	0.00	0.00
		38,357.65	0.00	16,750.00	0.00	0.00	0.00	0.00
3120-1006	School Resources Officers-Johnsburg School District							
.1	Personal Services	0.00	0.00	15,560.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	0.00	0.00	1,190.00	0.00	0.00	0.00	0.00
		0.00	0.00	16,750.00	0.00	0.00	0.00	0.00
3140	Probation							
.1	Personal Services	967,430.62	973,415.00	1,001,542.98	1,025,837.00	1,043,770.00	1,043,770.00	1,043,770.00
.2	Equipment	259.94	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	98,808.04	287,926.00	311,256.32	337,399.00	337,399.00	337,399.00	337,399.00
.8	Other Benefits	433,441.43	455,780.00	461,898.00	444,366.00	418,973.00	418,973.00	418,973.00
		1,489,940.03	1,697,121.00	1,774,696.90	1,807,602.00	1,800,142.00	1,800,142.00	1,800,142.00
3143	Probation - Pretrial							
.1	Personal Services	50,804.72	54,101.00	56,271.22	60,013.00	60,013.00	60,013.00	60,013.00
.8	Other Benefits	21,159.98	22,751.00	23,222.77	25,435.00	23,064.00	23,064.00	23,064.00
		71,964.70	76,852.00	79,493.99	85,448.00	83,077.00	83,077.00	83,077.00
3144	Probation-Day Reporting							
.1	Personal Services	57,453.79	57,844.00	60,319.98	62,688.00	62,688.00	62,688.00	62,688.00
.4	Contractual Expense	530.25	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
.8	Other Benefits	29,420.64	30,494.00	31,032.52	32,345.00	30,318.00	30,318.00	30,318.00
		87,404.68	89,338.00	92,352.50	96,033.00	94,006.00	94,006.00	94,006.00
3150	Sheriff's Correction Division							
.1	Personal Services	5,668,424.93	5,803,900.00	5,704,900.00	5,810,879.00	5,818,800.00	5,818,800.00	5,818,800.00
.2	Equipment	588.21	17,500.00	245,131.06	72,500.00	20,000.00	20,000.00	20,000.00
.4	Contractual Expense	1,966,409.83	1,993,500.00	2,091,946.79	2,104,500.00	2,100,000.00	2,100,000.00	2,100,000.00
.8	Other Benefits	2,487,225.86	2,653,825.00	2,653,825.00	2,712,945.00	2,453,788.00	2,453,788.00	2,453,788.00
		10,102,648.83	10,468,725.00	10,695,802.85	10,700,824.00	10,392,588.00	10,392,588.00	10,392,588.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3311	Traffic Safety Board							
.1	Personal Services	3,204.25	5,000.00	5,000.00	4,999.00	4,999.00	4,999.00	4,999.00
.2	Equipment	0.00	0.00	0.00	500.00	500.00	500.00	500.00
.4	Contractual Expense	598.73	1,425.00	1,425.00	1,825.00	1,825.00	1,825.00	1,825.00
.8	Other Benefits	919.09	926.00	926.00	383.00	383.00	383.00	383.00
--		4,722.07	7,351.00	7,351.00	7,707.00	7,707.00	7,707.00	7,707.00
3315	Stop DWI Program							
.1	Personal Services	5,952.84	11,958.00	15,958.00	11,959.00	12,251.00	12,251.00	12,251.00
.2	Equipment	0.00	0.00	1,077.00	1,000.00	1,000.00	1,000.00	1,000.00
.4	Contractual Expense	129,272.57	145,225.00	144,148.00	147,075.00	147,075.00	147,075.00	147,075.00
.8	Other Benefits	1,145.97	2,200.00	2,200.00	966.00	960.00	960.00	960.00
--		136,371.38	159,383.00	163,383.00	161,000.00	161,316.00	161,316.00	161,316.00
3410	Fire Prevention & Control							
.1	Personal Services	143,034.35	102,403.00	44,403.00	44,403.00	48,309.00	48,309.00	48,309.00
.2	Equipment	71,994.60	17,500.00	21,343.94	22,900.00	18,200.00	18,200.00	18,200.00
.4	Contractual Expense	42,172.52	42,689.00	44,680.16	43,275.00	43,275.00	43,275.00	43,275.00
.8	Other Benefits	48,891.56	27,635.00	14,385.00	15,032.00	15,528.00	15,528.00	15,528.00
--		306,083.03	190,227.00	124,812.00	125,610.00	125,312.00	125,312.00	125,312.00
3620	Building & Fire Code							
.1	Personal Services	331,503.89	336,101.00	345,236.36	358,388.00	360,614.00	360,614.00	360,614.00
.2	Equipment	0.00	0.00	25,100.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	16,737.64	19,764.00	18,817.00	22,924.00	20,824.00	20,824.00	20,824.00
.8	Other Benefits	149,084.69	155,320.00	157,306.94	166,026.00	153,189.00	153,189.00	153,189.00
--		497,326.22	511,185.00	546,460.30	547,348.00	534,627.00	534,627.00	534,627.00
3640	Civil Defense							
.1	Personal Services	90,476.90	90,199.00	130,699.00	141,636.00	144,518.00	144,518.00	144,518.00
.2	Equipment	3,031.15	4,200.00	5,644.06	4,400.00	3,200.00	3,200.00	3,200.00
.4	Contractual Expense	32,412.28	27,221.00	27,680.05	47,713.00	47,413.00	47,413.00	47,413.00
.8	Other Benefits	35,865.27	37,545.00	69,295.00	70,792.00	66,703.00	66,703.00	66,703.00
--		161,785.60	159,165.00	232,318.10	264,511.00	261,834.00	261,834.00	261,834.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3642	Fire Training Center							
.1	Personal Services	5,279.00	5,279.00	5,279.00	5,279.00	5,279.00	5,279.00	5,279.00
.2	Equipment	743.07	1,000.00	1,515.00	1,000.00	1,000.00	1,000.00	1,000.00
.4	Contractual Expense	6,230.06	6,848.00	6,627.00	6,900.00	6,450.00	6,450.00	6,450.00
.8	Employee Benefits	403.84	404.00	404.00	404.00	404.00	404.00	404.00
-*-		12,655.97	13,531.00	13,825.00	13,993.00	13,133.00	13,133.00	13,133.00
3645-4102	HomeLand Security-FY17 State HomeLnd Sec Program							
.4	Contractual Expense	5,500.69	0.00	0.00	0.00	0.00	0.00	0.00
-*-		5,500.69	0.00	0.00	0.00	0.00	0.00	0.00
3645-4105	HomeLand Security-FY18 State HomeLnd Security Prog							
.2	Equipment	52,761.00	0.00	0.00	0.00	0.00	0.00	0.00
-*-		52,761.00	0.00	0.00	0.00	0.00	0.00	0.00
3645-4108	HomeLand Security-FY19 State HomeLnd Sec Program							
.2	Equipment	53,333.60	0.00	1,749.40	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	4,900.00	0.00	0.00	0.00	0.00
-*-		53,333.60	0.00	6,649.40	0.00	0.00	0.00	0.00
3645-4109	HomeLand Security-FY19 LEMPG							
.1	Personal Services	21,379.49	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	7,614.51	0.00	0.00	0.00	0.00	0.00	0.00
-*-		28,994.00	0.00	0.00	0.00	0.00	0.00	0.00
3645-4110	HomeLand Security-FY19 Haz Mat Emerg Preparedness							
.4	Contractual Expense	36,204.00	0.00	0.00	0.00	0.00	0.00	0.00
-*-		36,204.00	0.00	0.00	0.00	0.00	0.00	0.00
3645-4111	HomeLand Security-FY20 EMPG-S (COVID-19)							
.2	Equipment	0.00	0.00	12,162.15	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	2,201.85	0.00	0.00	0.00	0.00
-*-		0.00	0.00	14,364.00	0.00	0.00	0.00	0.00
3645-4112	HomeLand Security-FY20 State HomeLnd Sec Program							
.2	Equipment	0.00	0.00	46,695.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	6,300.00	6,300.00	0.00	0.00	0.00	0.00
-*-		0.00	52,995.00	52,995.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3645-4113	Homeland Security-FY20 LEMPG							
.1	Personal Services	0.00	21,277.00	21,277.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	0.00	7,990.00	7,990.00	0.00	0.00	0.00	0.00
--		0.00	29,267.00	29,267.00	0.00	0.00	0.00	0.00
3645-4114	Homeland Security-FY20 Haz Mat Emerg Preparedness							
.4	Contractual Expense	0.00	36,204.00	36,204.00	0.00	0.00	0.00	0.00
--		0.00	36,204.00	36,204.00	0.00	0.00	0.00	0.00
3645-4115	Homeland Security-FY21 State Homeland Sec Program							
.2	Equipment	0.00	0.00	0.00	9,600.00	9,600.00	9,600.00	9,600.00
.4	Contractual Expense	0.00	0.00	0.00	39,685.00	39,685.00	39,685.00	39,685.00
--		0.00	0.00	0.00	49,285.00	49,285.00	49,285.00	49,285.00
3645-4116	Homeland Security-FY21 LEMPG							
.1	Personal Services	0.00	0.00	0.00	22,415.00	23,088.00	23,088.00	23,088.00
.8	Employee Benefits	0.00	0.00	0.00	7,592.00	7,055.00	7,055.00	7,055.00
--		0.00	0.00	0.00	29,977.00	30,143.00	30,143.00	30,143.00
TOTAL Public Safety		29,139,628.41	28,375,686.00	29,580,615.57	29,750,016.00	29,088,943.00	29,088,943.00	29,088,943.00
4010	Health Services							
.1	Personal Services	1,483,346.66	1,811,158.00	1,818,379.54	1,912,095.00	1,852,435.00	1,852,435.00	1,852,435.00
.2	Equipment	53,844.47	1,000.00	52,328.00	1,000.00	1,000.00	1,000.00	1,000.00
.4	Contractual Expense	1,244,283.71	1,677,060.00	1,705,186.95	1,837,694.00	1,621,694.00	1,621,694.00	1,621,694.00
.8	Other Benefits	815,324.04	881,658.00	889,580.19	925,331.00	834,872.00	834,872.00	834,872.00
--		3,596,798.88	4,370,876.00	4,465,474.68	4,676,110.00	4,309,991.00	4,309,991.00	4,309,991.00
4010-4300	Health Services-DSRIP Program							
.2	Equipment	499.95	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	3,860.00	0.00	0.00	0.00	0.00	0.00	0.00
--		4,359.95	0.00	0.00	0.00	0.00	0.00	0.00
4013	W.I.C.							
.1	Personal Services	271,962.17	319,796.00	319,796.00	346,913.00	349,037.00	349,037.00	349,037.00
.2	Equipment	1,513.14	500.00	751.00	1,500.00	1,500.00	1,500.00	1,500.00
.4	Contractual Expense	589,513.42	793,467.00	786,346.39	694,164.00	700,903.00	700,903.00	700,903.00
.8	Other Benefits	98,494.58	111,980.00	119,230.00	133,166.00	124,303.00	124,303.00	124,303.00
--		971,483.31	1,225,743.00	1,226,123.39	1,175,743.00	1,175,743.00	1,175,743.00	1,175,743.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4018	Preventive Program							
.1	Personal Services	401,276.20	432,489.00	435,639.95	443,594.00	518,575.00	518,575.00	518,575.00
.2	Equipment	1,506.00	0.00	1,100.50	500.00	500.00	500.00	500.00
.4	Contractual Expense	25,855.28	30,239.00	29,739.00	31,641.00	31,641.00	31,641.00	31,641.00
.8	Other Benefits	198,486.81	218,736.00	219,487.54	229,393.00	234,248.00	234,248.00	234,248.00
--		627,124.29	681,464.00	685,966.99	705,128.00	784,964.00	784,964.00	784,964.00
4018-0020	Preventive Program-Family Health							
.1	Personal Services	38,431.53	90,652.00	20,652.00	80,689.00	80,689.00	80,689.00	80,689.00
.2	Equipment	753.00	0.00	0.00	1,000.00	500.00	500.00	500.00
.4	Contractual Expense	8,500.27	14,206.00	14,206.00	13,423.00	12,923.00	12,923.00	12,923.00
.8	Other Benefits	28,206.46	24,817.00	17,293.00	24,549.00	21,665.00	21,665.00	21,665.00
--		75,891.26	129,675.00	52,151.00	119,661.00	115,777.00	115,777.00	115,777.00
4018-0030	Preventive Program-Disease Control							
.1	Personal Services	130,926.45	149,120.00	228,739.90	169,071.00	341,273.00	341,273.00	341,273.00
.2	Equipment	882.89	0.00	4,172.00	3,000.00	3,000.00	3,000.00	3,000.00
.4	Contractual Expense	84,326.72	138,727.00	137,567.00	142,244.00	141,494.00	141,494.00	141,494.00
.8	Other Benefits	35,259.64	39,703.00	53,612.83	43,970.00	70,837.00	70,837.00	70,837.00
--		251,395.80	327,550.00	424,091.73	358,285.00	556,604.00	556,604.00	556,604.00
4018-0035	Preventive Program-LHD Support for Flu & COVID 19							
.1	Personal Services	0.00	0.00	6,000.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	7,646.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	0.00	0.00	459.00	0.00	0.00	0.00	0.00
--		0.00	0.00	14,105.00	0.00	0.00	0.00	0.00
4018-0036	Preventive Program-COVID 19 Vaccine Response							
.1	Personal Services	0.00	0.00	45,000.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	22,399.83	0.00	0.00	0.00	0.00
.8	Employee Benefits	0.00	0.00	3,442.50	0.00	0.00	0.00	0.00
--		0.00	0.00	70,842.33	0.00	0.00	0.00	0.00
4018-0040	Preventive Program-Health Education							
.1	Personal Services	80,571.66	87,873.00	90,726.59	96,098.00	97,141.00	97,141.00	97,141.00
.2	Equipment	0.00	0.00	753.00	1,000.00	1,000.00	1,000.00	1,000.00
.4	Contractual Expense	6,564.39	15,869.00	19,000.10	13,745.00	13,745.00	13,745.00	13,745.00
.8	Other Benefits	33,302.17	36,338.00	36,958.66	40,444.00	41,891.00	41,891.00	41,891.00
--		120,438.22	140,080.00	147,438.35	151,287.00	153,777.00	153,777.00	153,777.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4018-0055	Preventive Program-Tobacco Entitlement							
.4	Contractual Expense	1,797.57	6,700.00	7,780.00	7,500.00	7,500.00	7,500.00	7,500.00
		1,797.57	6,700.00	7,780.00	7,500.00	7,500.00	7,500.00	7,500.00
4022	Emergency Medical Service							
.1	Personal Services	31,099.00	31,099.00	31,099.00	31,099.00	32,254.00	32,254.00	32,254.00
.2	Equipment	2,096.63	3,300.00	6,859.73	5,400.00	3,300.00	3,300.00	3,300.00
.4	Contractual Expense	31,688.87	29,620.00	30,540.96	19,422.00	17,252.00	17,252.00	17,252.00
.8	Other Benefits	3,603.20	3,684.00	3,664.00	3,840.00	3,649.00	3,649.00	3,649.00
		68,487.70	67,683.00	72,162.69	59,761.00	56,455.00	56,455.00	56,455.00
4054	Ed/Physically Hand.Children							
.1	Personal Services	65,081.34	82,676.00	86,195.62	89,599.00	89,599.00	89,599.00	89,599.00
.2	Equipment	0.00	0.00	966.02	300.00	300.00	300.00	300.00
.4	Contractual Expense	3,062,606.52	2,908,045.00	2,907,831.98	2,968,005.00	2,968,005.00	2,968,005.00	2,968,005.00
.8	Other Benefits	44,468.56	57,026.00	52,671.52	59,983.00	57,101.00	57,101.00	57,101.00
		3,172,156.42	3,047,747.00	3,047,665.14	3,117,887.00	3,115,005.00	3,115,005.00	3,115,005.00
4054-0080	Ed/Physically Hand.Children-Ed.Phys.Hndcpdd/Early Intervnt							
.1	Personal Services	168,806.51	173,339.00	176,293.30	181,027.00	193,621.00	193,621.00	193,621.00
.2	Equipment	753.00	0.00	3,902.00	500.00	500.00	500.00	500.00
.4	Contractual Expense	287,554.80	620,134.00	624,681.00	460,225.00	460,225.00	460,225.00	460,225.00
.8	Other Benefits	69,141.76	74,239.00	74,944.91	82,172.00	77,555.00	77,555.00	77,555.00
		526,256.07	867,712.00	879,821.21	723,924.00	731,901.00	731,901.00	731,901.00
4189	Public Health-Bio Terrorism							
.1	Personal Services	46,539.17	40,065.00	40,065.00	43,894.00	38,693.00	38,693.00	38,693.00
.2	Equipment	0.00	0.00	30.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	2,817.31	3,494.00	3,464.00	5,882.00	12,360.00	12,360.00	12,360.00
.8	Employee Benefits	7,366.05	6,066.00	6,186.76	6,889.00	5,562.00	5,562.00	5,562.00
		56,722.53	49,625.00	49,745.76	56,615.00	56,615.00	56,615.00	56,615.00
4190	Public Health - Ebola							
.4	Contractual Expense	825.00	0.00	0.00	0.00	0.00	0.00	0.00
		825.00	0.00	0.00	0.00	0.00	0.00	0.00

MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4191	Public Health - COVID 19							
.1	Personal Services	6,404.02	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	139.70	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	503.03	0.00	0.00	0.00	0.00	0.00	0.00
--		7,046.75	0.00	0.00	0.00	0.00	0.00	0.00
4192	Public Health - COVID-19 Addition							
.1	Personal Services	42,295.84	0.00	19,207.00	0.00	0.00	0.00	0.00
.2	Equipment	1,525.95	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	29,512.75	0.00	1,435.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	28.72	0.00	1,368.00	0.00	0.00	0.00	0.00
--		73,363.26	0.00	22,010.00	0.00	0.00	0.00	0.00
4193	Public Health - COVID - CommCare							
.1	Personal Services	78,426.88	112,523.00	193,023.00	116,502.00	0.00	0.00	0.00
.4	Contractual Expense	245.34	6,949.00	7,685.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	8,839.62	20,463.00	26,622.00	29,523.00	0.00	0.00	0.00
--		87,511.84	139,935.00	227,330.00	146,025.00	0.00	0.00	0.00
4194	Public Hlth - ELC Schools Grant							
.2	Equipment	0.00	0.00	81,000.00	194,000.00	194,000.00	194,000.00	194,000.00
.4	Contractual Expense	0.00	0.00	410,929.00	306,000.00	306,000.00	306,000.00	306,000.00
--		0.00	0.00	491,929.00	500,000.00	500,000.00	500,000.00	500,000.00
4220	Narcotics Control-DA							
.1	Personal Services	59,096.90	59,715.00	59,715.00	59,715.00	59,715.00	59,715.00	59,715.00
.4	Contractual Expense	3,282.93	4,548.00	4,515.00	4,185.00	4,185.00	4,185.00	4,185.00
.8	Employee Benefits	4,520.91	4,567.00	4,567.00	4,567.00	4,567.00	4,567.00	4,567.00
--		66,900.74	68,830.00	68,797.00	68,467.00	68,467.00	68,467.00	68,467.00
4310	Mental Health Admin.							
.1	Personal Services	364,467.80	365,820.00	365,820.00	369,371.00	364,874.00	364,874.00	364,874.00
.2	Equipment	438.19	2,000.00	6,411.60	2,000.00	2,000.00	2,000.00	2,000.00
.4	Contractual Expense	84,464.40	117,720.00	110,420.00	118,396.00	118,396.00	118,396.00	118,396.00
.8	Other Benefits	181,212.93	189,022.00	189,022.00	202,257.00	194,823.00	194,823.00	194,823.00
--		630,583.32	674,562.00	671,673.60	692,024.00	710,093.00	710,093.00	710,093.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4320-0065	Mental Health Programs-PEOPLE, Inc.							
.4	Contractual Expense	149,934.00	149,934.00	151,469.00	151,777.00	151,777.00	151,777.00	151,777.00
-.-		149,934.00	149,934.00	151,469.00	151,777.00	151,777.00	151,777.00	151,777.00
4320-0070	Mental Health Programs-Community Work & Independence							
.4	Contractual Expense	27,610.00	46,843.00	47,377.00	47,475.00	47,475.00	47,475.00	47,475.00
-.-		27,610.00	46,843.00	47,377.00	47,475.00	47,475.00	47,475.00	47,475.00
4320-0080	Mental Health Programs-Comm. MH Center GF Hospital							
.4	Contractual Expense	514,909.00	159,215.00	163,168.00	163,493.00	163,493.00	163,493.00	163,493.00
-.-		514,909.00	159,215.00	163,168.00	163,493.00	163,493.00	163,493.00	163,493.00
4320-0090	Mental Health Programs-Liberty House							
.4	Contractual Expense	250,785.00	275,247.00	278,167.00	278,675.00	278,675.00	278,675.00	278,675.00
-.-		250,785.00	275,247.00	278,167.00	278,675.00	278,675.00	278,675.00	278,675.00
4320-0105	Mental Health Programs-Behavioral Health Services North							
.4	Contractual Expense	75,969.00	500,375.00	743,926.00	508,708.00	508,708.00	508,708.00	508,708.00
-.-		75,969.00	500,375.00	743,926.00	508,708.00	508,708.00	508,708.00	508,708.00
4320-0110	Mental Health Programs-Alcohol Prevention Education Pgm							
.4	Contractual Expense	238,586.00	351,927.00	354,892.00	355,773.00	355,773.00	355,773.00	355,773.00
-.-		238,586.00	351,927.00	354,892.00	355,773.00	355,773.00	355,773.00	355,773.00
4320-0120	Mental Health Programs-Mental Health Association							
.4	Contractual Expense	965,743.00	965,741.00	982,541.00	984,554.00	984,554.00	984,554.00	984,554.00
-.-		965,743.00	965,741.00	982,541.00	984,554.00	984,554.00	984,554.00	984,554.00
4320-0145	Mental Health Programs-Addictions Care Center							
.4	Contractual Expense	330,112.00	571,447.00	766,006.00	529,918.00	529,918.00	529,918.00	529,918.00
-.-		330,112.00	571,447.00	766,006.00	529,918.00	529,918.00	529,918.00	529,918.00
4320-0165	Mental Health Programs-Parsons Child & Family Center							
.4	Contractual Expense	893,425.00	1,035,063.00	1,047,037.00	1,049,256.00	1,049,256.00	1,049,256.00	1,049,256.00
-.-		893,425.00	1,035,063.00	1,047,037.00	1,049,256.00	1,049,256.00	1,049,256.00	1,049,256.00
4389	Psychtrc.Exp./Non Criminal							
.4	Contractual Expense	0.00	3,500.00	1,000.00	3,500.00	3,500.00	3,500.00	3,500.00
-.-		0.00	3,500.00	1,000.00	3,500.00	3,500.00	3,500.00	3,500.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4390	Psychiatric Exp./Criminal							
.4	Contractual Expense	42,170.69	25,000.00	144,800.00	25,000.00	40,000.00	40,000.00	40,000.00
--		42,170.69	25,000.00	144,800.00	25,000.00	40,000.00	40,000.00	40,000.00
4530	Public Nursing Home							
.4	Contractual Expense	5,727.50	4,575.00	125,628.15	3,000.00	3,000.00	3,000.00	3,000.00
.8	Other Benefits	250,283.17	217,280.00	217,280.00	192,091.00	216,378.00	216,378.00	216,378.00
--		256,010.67	221,855.00	342,908.15	195,091.00	219,378.00	219,378.00	219,378.00
6772-4300	OFA-Warren County-DSRIP Program							
.1	Personal Services	206.52	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	15.80	0.00	0.00	0.00	0.00	0.00	0.00
--		222.32	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Health		14,094,619.59	16,104,329.00	17,648,399.02	16,851,637.00	16,675,399.00	16,675,399.00	16,675,399.00
5610	Airport (D.P.W.)							
.1	Personal Services	166,298.78	194,833.00	198,549.70	191,905.00	196,661.00	196,661.00	196,661.00
.2	Equipment	660.34	2,000.00	3,000.00	1,000.00	0.00	0.00	0.00
.4	Contractual Expense	262,604.37	281,741.00	492,129.07	314,592.00	314,592.00	314,592.00	314,592.00
.8	Other Benefits	77,365.20	83,716.00	84,524.38	64,160.00	61,164.00	61,164.00	61,164.00
--		506,928.69	562,290.00	778,203.15	571,647.00	572,407.00	572,407.00	572,407.00
TOTAL Transportation		506,928.69	562,290.00	778,203.15	571,647.00	572,407.00	572,407.00	572,407.00
6010	Social Services							
.1	Personal Services	5,673,761.29	6,111,295.00	6,111,295.00	6,668,849.00	6,847,671.00	6,847,671.00	6,847,671.00
.2	Equipment	91,054.54	6,000.00	70,696.79	5,000.00	0.00	0.00	0.00
.4	Contractual Expense	1,399,046.87	1,360,232.00	1,494,544.00	1,979,937.00	1,979,937.00	1,979,937.00	1,979,937.00
.8	Other Benefits	2,752,465.94	2,597,591.00	2,597,591.00	3,149,287.00	3,013,480.00	3,013,480.00	3,013,480.00
--		9,916,328.64	10,475,118.00	10,664,126.79	11,803,073.00	11,841,088.00	11,841,088.00	11,841,088.00
6030	Countryside Adult Home							
.1	Personal Services	978,056.37	1,007,634.00	1,040,236.36	1,095,097.00	1,101,467.00	1,101,467.00	1,101,467.00
.2	Equipment	23,284.16	5,350.00	50,900.37	12,800.00	500.00	500.00	500.00
.4	Contractual Expense	337,719.32	388,829.00	395,607.63	428,387.00	419,787.00	419,787.00	419,787.00
.8	Other Benefits	476,498.31	507,169.00	514,260.16	524,967.00	501,968.00	501,968.00	501,968.00
--		1,815,558.16	1,908,982.00	2,001,004.52	2,061,251.00	2,023,722.00	2,023,722.00	2,023,722.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
6050	Public Facil. For Children							
.4	Contractual Expense	4,515.56	15,000.00	15,000.00	10,000.00	10,000.00	10,000.00	10,000.00
-*-		4,515.56	15,000.00	15,000.00	10,000.00	10,000.00	10,000.00	10,000.00
6055	Daycare							
.4	Contractual Expense	475,051.83	1,000,000.00	1,000,000.00	1,071,747.00	1,071,747.00	1,071,747.00	1,071,747.00
-*-		475,051.83	1,000,000.00	1,000,000.00	1,071,747.00	1,071,747.00	1,071,747.00	1,071,747.00
6070	Services for Recipients							
.4	Contractual Expense	347,176.58	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00
-*-		347,176.58	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00
6100	Medical							
.4	Contractual Expense	11,038,795.00	11,423,165.00	11,408,165.00	11,249,062.00	11,249,062.00	11,249,062.00	11,249,062.00
-*-		11,038,795.00	11,423,165.00	11,408,165.00	11,249,062.00	11,249,062.00	11,249,062.00	11,249,062.00
6101	Medical Assistance							
.4	Contractual Expense	1,704.99	1,000.00	1,000.00	0.00	0.00	0.00	0.00
-*-		1,704.99	1,000.00	1,000.00	0.00	0.00	0.00	0.00
6108	Aid To Dependent Children							
.4	Contractual Expense	1,429,973.60	1,700,000.00	1,700,000.00	1,700,000.00	1,700,000.00	1,700,000.00	1,700,000.00
-*-		1,429,973.60	1,700,000.00	1,700,000.00	1,700,000.00	1,700,000.00	1,700,000.00	1,700,000.00
6119	Child Care							
.4	Contractual Expense	4,479,010.37	4,500,000.00	4,500,000.00	5,145,000.00	5,145,000.00	5,145,000.00	5,145,000.00
-*-		4,479,010.37	4,500,000.00	4,500,000.00	5,145,000.00	5,145,000.00	5,145,000.00	5,145,000.00
6123	Juvenile Delinquent Care							
.4	Contractual Expense	80,473.79	0.00	15,000.00	10,000.00	10,000.00	10,000.00	10,000.00
-*-		80,473.79	0.00	15,000.00	10,000.00	10,000.00	10,000.00	10,000.00
6129	State Training School							
.4	Contractual Expense	351,492.00	125,000.00	125,000.00	0.00	0.00	0.00	0.00
-*-		351,492.00	125,000.00	125,000.00	0.00	0.00	0.00	0.00
6140	Home Relief							
.4	Contractual Expense	1,460,401.03	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
-*-		1,460,401.03	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
6141	Fuel Crisis Assistance							
.4	Contractual Expense	16,846.77	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
		16,846.77	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
6142	Emergency Aid For Adults							
.4	Contractual Expense	4,073.95	35,000.00	35,000.00	30,000.00	30,000.00	30,000.00	30,000.00
		4,073.95	35,000.00	35,000.00	30,000.00	30,000.00	30,000.00	30,000.00
6417-0001	Tourism/Occupancy-Tourism							
.1	Personal Services	401,591.43	406,271.00	406,271.00	483,012.00	484,756.00	494,756.00	494,756.00
.2	Equipment	7,816.05	0.00	1,408.61	1,000.00	1,000.00	1,000.00	1,000.00
.4	Contractual Expense	929,066.83	1,545,948.00	1,596,340.53	1,755,646.00	1,755,646.00	1,755,646.00	1,755,646.00
.8	Other Benefits	167,217.80	175,048.00	175,196.60	209,031.00	194,556.00	194,556.00	194,556.00
		1,505,692.11	2,127,268.00	2,179,216.74	2,448,689.00	2,445,958.00	2,445,958.00	2,445,958.00
6417-0002	Tourism/Occupancy-Occupancy Tax							
.4	Contractual Expense	2,458,239.93	2,203,500.00	2,694,244.02	3,227,000.00	3,227,000.00	3,227,000.00	3,227,000.00
		2,458,239.93	2,203,500.00	2,694,244.02	3,227,000.00	3,227,000.00	3,227,000.00	3,227,000.00
6421	Warren Co. Economic Devel.							
.4	Contractual Expense	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00
		300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00
6421-0385	Warren Co. Economic Devel.-Local Development Corporation							
.4	Contractual Expense	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
		50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
6510	Veterans Services							
.1	Personal Services	101,518.33	128,126.00	129,798.84	132,487.00	174,904.00	174,904.00	174,904.00
.2	Equipment	82.99	0.00	142.46	0.00	0.00	0.00	0.00
.4	Contractual Expense	5,128.76	12,772.00	12,080.54	12,404.00	12,204.00	12,204.00	12,204.00
.8	Other Benefits	59,043.26	61,391.00	61,754.85	63,295.00	74,918.00	74,918.00	74,918.00
		165,773.34	202,289.00	203,776.69	208,196.00	262,026.00	262,026.00	262,026.00
6510-0125	Veterans Services-Peer to Peer Support Services							
.1	Personal Services	0.00	21,684.00	21,684.00	21,684.00	21,684.00	21,684.00	21,684.00
.2	Equipment	0.00	1,000.00	3,508.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	7,325.65	79,777.00	77,259.00	77,667.00	77,667.00	77,667.00	77,667.00
.8	Employee Benefits	0.00	3,891.00	3,891.00	1,658.00	1,658.00	1,658.00	1,658.00
		7,325.65	106,352.00	106,352.00	101,009.00	101,009.00	101,009.00	101,009.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
6610	Weights & Measures							
.1	Personal Services	77,629.50	66,120.00	66,120.00	66,120.00	69,751.00	69,751.00	69,751.00
.2	Equipment	199.99	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	3,115.82	4,993.00	4,746.00	6,877.00	6,827.00	6,827.00	6,827.00
.8	Other Benefits	44,109.33	42,488.00	42,488.00	43,319.00	43,580.00	43,580.00	43,580.00
-,-		125,054.64	113,601.00	113,354.00	116,316.00	120,158.00	120,158.00	120,158.00
6771	OFA-Hamilton County							
.1	Personal Services	170,707.43	172,628.00	172,628.00	186,166.00	186,978.00	186,978.00	186,978.00
.2	Equipment	67.57	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
.4	Contractual Expense	198,483.49	532,494.00	532,514.00	551,621.00	551,621.00	551,621.00	551,621.00
.8	Other Benefits	74,414.46	75,370.00	76,176.81	81,891.00	76,525.00	76,525.00	76,525.00
-,-		443,672.95	784,492.00	785,318.81	823,678.00	819,124.00	819,124.00	819,124.00
6772	OFA-Warren County							
.1	Personal Services	781,124.35	697,259.00	697,259.00	743,864.00	745,081.00	745,081.00	745,081.00
.2	Equipment	4,027.32	10,000.00	15,092.75	10,000.00	10,000.00	10,000.00	10,000.00
.4	Contractual Expense	827,821.46	1,024,200.00	1,024,200.00	1,226,286.00	1,153,536.00	1,153,536.00	1,153,536.00
.8	Other Benefits	328,204.52	296,189.00	296,189.00	357,332.00	349,628.00	349,628.00	349,628.00
-,-		1,921,177.65	2,027,648.00	2,032,740.75	2,337,482.00	2,258,245.00	2,258,245.00	2,258,245.00
	TOTAL Economic Assistance & Opportunity	38,398,338.54	40,978,415.00	41,809,299.32	44,572,503.00	44,544,139.00	44,544,139.00	44,544,139.00
7110	Parks & Recreation							
.1	Personal Services	353,860.05	369,473.00	372,492.62	383,446.00	398,746.00	398,746.00	398,746.00
.2	Equipment	4,622.92	1,100.00	2,375.00	3,075.00	1,800.00	1,800.00	1,800.00
.4	Contractual Expense	246,962.98	263,188.00	263,606.82	264,913.00	258,663.00	258,663.00	258,663.00
.8	Other Benefits	188,135.29	195,147.00	196,021.27	180,508.00	171,420.00	171,420.00	171,420.00
-,-		793,581.24	827,908.00	834,495.71	831,942.00	830,629.00	830,629.00	830,629.00
7111	Up Yonda Farm							
.1	Personal Services	130,682.51	146,529.00	150,244.00	146,529.00	150,924.00	150,924.00	150,924.00
.2	Equipment	448.00	0.00	2,232.98	0.00	0.00	0.00	0.00
.4	Contractual Expense	18,150.59	18,207.00	24,847.02	18,338.00	18,338.00	18,338.00	18,338.00
.8	Other Benefits	61,500.15	67,456.00	67,741.00	76,465.00	73,356.00	73,356.00	73,356.00
-,-		210,781.25	232,192.00	245,065.00	241,322.00	242,618.00	242,618.00	242,618.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
7111-0198	Up Yonda Farm- Bed Tax							
.4	Contractual Expense	2,754.98	13,500.00	13,500.00	3,000.00	3,000.00	3,000.00	3,000.00
		2,754.98	13,500.00	13,500.00	3,000.00	3,000.00	3,000.00	3,000.00
7112	Snowmobile Grant							
.4	Contractual Expense	68,046.15	0.00	69,240.00	0.00	0.00	0.00	0.00
		68,046.15	0.00	69,240.00	0.00	0.00	0.00	0.00
7113	Railroad							
.1	Personal Services	14,427.37	14,317.00	14,317.00	14,317.00	16,118.00	16,118.00	16,118.00
.2	Equipment	0.00	0.00	750.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	31,607.48	35,368.00	37,619.01	35,759.00	35,759.00	35,759.00	35,759.00
.8	Other Benefits	7,505.50	8,211.00	8,211.00	7,153.00	6,910.00	6,910.00	6,910.00
		53,540.35	57,886.00	60,897.01	57,229.00	58,787.00	58,787.00	58,787.00
7310	Youth Program 4-H Camp							
.4	Contractual Expense	0.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
		0.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
7311	Youth Bureau							
.4	Contractual Expense	932.65	2,187.00	2,187.00	0.00	0.00	0.00	0.00
.8	Other Benefits	12,468.64	11,439.00	11,439.00	11,667.00	12,743.00	12,743.00	12,743.00
		13,391.29	13,626.00	13,626.00	11,667.00	12,743.00	12,743.00	12,743.00
7312	Special Delinquency Prev.							
.4	Contractual Expense	60,010.61	34,785.00	34,785.00	105,000.00	105,000.00	105,000.00	105,000.00
		60,010.61	34,785.00	34,785.00	105,000.00	105,000.00	105,000.00	105,000.00
7313	Youth Court							
.4	Contractual Expense	60,000.00	60,000.00	60,000.00	0.00	0.00	0.00	0.00
		60,000.00	60,000.00	60,000.00	0.00	0.00	0.00	0.00
7410	Southern Adlr. Library							
.4	Contractual Expense	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00
		55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00
7510	Historian							
.1	Personal Services	17,317.22	17,965.00	17,965.00	17,965.00	18,967.00	18,967.00	18,967.00
.2	Equipment	753.00	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	269.65	546.00	546.00	777.00	777.00	777.00	777.00
.8	Other Benefits	1,384.98	1,425.00	1,425.00	1,464.00	1,530.00	1,530.00	1,530.00
		19,724.85	19,936.00	19,936.00	20,196.00	21,274.00	21,274.00	21,274.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
	TOTAL Culture & Recreation	1,336,830.72	1,339,833.00	1,431,544.72	1,350,366.00	1,354,051.00	1,354,051.00	1,354,051.00
8020	Planning							
.1	Personal Services	956.90	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	68,782.72	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	300.59	0.00	0.00	0.00	0.00	0.00	0.00
-*-		70,040.21	0.00	0.00	0.00	0.00	0.00	0.00
8021	Planning (and Comm. Dev.)							
.1	Personal Services	251,334.53	297,558.00	286,412.78	305,382.00	329,651.00	329,651.00	329,651.00
.2	Equipment	0.00	0.00	94.98	0.00	0.00	0.00	0.00
.4	Contractual Expense	6,045.02	7,382.00	55,500.02	9,095.00	8,845.00	8,845.00	8,845.00
.8	Other Benefits	91,123.97	125,668.00	119,510.71	139,937.00	133,078.00	133,078.00	133,078.00
-*-		348,503.52	430,608.00	461,518.49	454,414.00	471,574.00	471,574.00	471,574.00
8022	Planning GIS Program							
.1	Personal Services	71,586.06	78,244.00	78,244.00	78,244.00	132,320.00	132,320.00	132,320.00
.2	Equipment	872.62	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	17,266.76	18,750.00	18,604.00	26,520.00	24,420.00	24,420.00	24,420.00
.8	Other Benefits	15,381.83	20,021.00	20,021.00	21,881.00	34,115.00	34,115.00	34,115.00
-*-		105,107.27	117,015.00	116,869.00	126,645.00	190,855.00	190,855.00	190,855.00
8025	Regional Planning Board							
.4	Contractual Expense	12,954.00	12,954.00	12,954.00	13,213.00	13,213.00	13,213.00	13,213.00
-*-		12,954.00	12,954.00	12,954.00	13,213.00	13,213.00	13,213.00	13,213.00
8026	A.P.A. Local Gov'l Rev. Bd							
.4	Contractual Expense	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
-*-		7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
8029	Planning-Local Waterfront							
.4	Contractual Expense	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
-*-		0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
8730	Conservation							
.4	Contractual Expense	345,817.00	345,817.00	345,817.00	378,100.00	375,231.00	375,231.00	375,231.00
-*-		345,817.00	345,817.00	345,817.00	378,100.00	375,231.00	375,231.00	375,231.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
8750	Agn. & Livestock - Ext. Serv.							
.4	Contractual Expense	469,418.00	469,418.00	469,418.00	529,130.00	511,666.00	511,666.00	511,666.00
-*-		469,418.00	469,418.00	469,418.00	529,130.00	511,666.00	511,666.00	511,666.00
	TOTAL Home & Community Service	1,369,340.00	1,393,312.00	1,424,076.49	1,519,202.00	1,580,039.00	1,580,039.00	1,580,039.00
9050	Unemployment Insurance							
.8	Other Benefits	3,638.94	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
-*-		3,638.94	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
9055	Disability							
.8	Other Benefits	0.00	14,000.00	14,000.00	12,000.00	12,000.00	12,000.00	12,000.00
-*-		0.00	14,000.00	14,000.00	12,000.00	12,000.00	12,000.00	12,000.00
9060	Hospitalization							
.4	Contractual Expense	3,858.26	4,200.00	4,200.00	4,300.00	4,300.00	4,300.00	4,300.00
-*-		3,858.26	4,200.00	4,200.00	4,300.00	4,300.00	4,300.00	4,300.00
9065	Dental Insurance							
.8	Employee Benefits	-305.34	0.00	0.00	0.00	0.00	0.00	0.00
-*-		-305.34	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Employee Benefits	7,191.86	63,200.00	63,200.00	61,300.00	61,300.00	61,300.00	61,300.00
9785	Installment Purchase Debt							
.6	Indebtedness	270,259.23	290,017.00	290,017.00	287,515.00	287,515.00	287,515.00	287,515.00
.7	Indebtedness	30,479.41	20,723.00	20,723.00	10,406.00	10,406.00	10,406.00	10,406.00
-*-		300,738.64	310,740.00	310,740.00	297,921.00	297,921.00	297,921.00	297,921.00
	TOTAL Debt Service	300,738.64	310,740.00	310,740.00	297,921.00	297,921.00	297,921.00	297,921.00
9901	Transfers							
.9	Interfund Transfers	0.00	0.00	1,443.34	0.00	0.00	0.00	0.00
-*-		0.00	0.00	1,443.34	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

A	General	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
9901-0181	Transfers-Transfer-Debt Service							
.9	Interfund Transfers	3,802,407.57	3,765,660.00	3,765,660.00	3,700,714.00	3,700,714.00	3,700,714.00	3,700,714.00
-.9	Interfund Transfers	3,802,407.57	3,765,660.00	3,765,660.00	3,700,714.00	3,700,714.00	3,700,714.00	3,700,714.00
9950	Transfers-Capital Projects							
.9	Interfund Transfers	347,685.16	100,000.00	134,703.72	288,800.00	288,800.00	288,800.00	288,800.00
-.9	Interfund Transfers	347,685.16	100,000.00	134,703.72	288,800.00	288,800.00	288,800.00	288,800.00
	TOTAL Fund Transfers	4,150,092.73	3,865,660.00	3,901,807.06	3,989,514.00	3,989,514.00	3,989,514.00	3,989,514.00
9620	Other Budgetary Purposes							
.9	Capital Outlay	0.00	546,000.00	546,000.00	546,000.00	796,000.00	796,000.00	796,000.00
-.9	Capital Outlay	0.00	546,000.00	546,000.00	546,000.00	796,000.00	796,000.00	796,000.00
	TOTAL Other Uses	0.00	546,000.00	546,000.00	546,000.00	796,000.00	796,000.00	796,000.00
A	General FUND TOTAL	134,393,391.70	139,187,712.00	144,025,006.27	147,218,940.00	147,262,082.00	147,262,082.00	147,262,082.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

D	County Road	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3310	Traffic Control							
.1	Personal Services	155,205.43	150,836.00	150,836.00	163,483.00	163,483.00	163,483.00	163,483.00
.2	Equipment	4,796.94	15,000.00	61,655.00	28,000.00	8,000.00	8,000.00	8,000.00
.4	Contractual Expense	404,202.72	404,538.00	418,330.62	469,353.00	439,353.00	439,353.00	439,353.00
.8	Other Benefits	78,464.84	78,589.00	78,589.00	84,602.00	79,469.00	79,469.00	79,469.00
--		642,669.93	648,963.00	709,410.62	745,768.00	690,305.00	690,305.00	690,305.00
	TOTAL Public Safety	642,669.93	648,963.00	709,410.62	745,768.00	690,305.00	690,305.00	690,305.00
5010	Highway Administration							
.8	Other Benefits	17,208.36	13,685.00	13,685.00	13,668.00	17,164.00	17,164.00	17,164.00
--		17,208.36	13,685.00	13,685.00	13,668.00	17,164.00	17,164.00	17,164.00
5020	Engineering							
.1	Personal Services	277,106.33	400,836.00	390,636.00	402,328.00	423,982.00	423,982.00	423,982.00
.2	Equipment	286.13	1,400.00	12,200.00	2,600.00	0.00	0.00	0.00
.4	Contractual Expense	25,408.07	28,000.00	30,000.00	28,295.00	28,295.00	28,295.00	28,295.00
.8	Other Benefits	162,126.53	177,736.00	177,736.00	222,057.00	207,105.00	207,105.00	207,105.00
--		464,927.06	607,972.00	610,572.00	655,280.00	659,382.00	659,382.00	659,382.00
5110	Maintenance of Roads							
.1	Personal Services	1,883,920.99	1,997,037.00	1,997,037.00	2,150,106.00	2,152,589.00	2,152,589.00	2,152,589.00
.2	Equipment	6,668.35	2,000.00	2,000.00	9,800.00	9,800.00	9,800.00	9,800.00
.4	Contractual Expense	1,263,025.33	1,432,998.00	1,498,280.89	1,510,966.00	1,404,966.00	1,404,966.00	1,404,966.00
.8	Other Benefits	1,016,395.62	1,176,893.00	1,176,893.00	1,138,304.00	1,076,399.00	1,076,399.00	1,076,399.00
--		4,170,010.29	4,608,928.00	4,674,210.89	4,809,176.00	4,643,754.00	4,643,754.00	4,643,754.00
5112-8267	County Roads-2017 CR#77 Main Street							
.2	Projects	0.00	0.00	977,500.00	0.00	0.00	0.00	0.00
--		0.00	0.00	977,500.00	0.00	0.00	0.00	0.00
5112-8276	County Roads-2018 CR#78 13th Lake Road							
.2	Projects	77,964.25	0.00	0.00	0.00	0.00	0.00	0.00
--		77,964.25	0.00	0.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

D	County Road	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5112-8307	County Roads-2020 CR#27 Federal Hill Road							
.2	Projects	96,320.08	0.00	0.00	0.00	0.00	0.00	0.00
--		96,320.08	0.00	0.00	0.00	0.00	0.00	0.00
5112-8308	County Roads-2020 CR#41 Federal Hill Road							
.2	Projects	123,292.23	0.00	0.00	0.00	0.00	0.00	0.00
--		123,292.23	0.00	0.00	0.00	0.00	0.00	0.00
5112-8309	County Roads-2020 CR#41 North Bolton Road							
.2	Projects	299,840.88	0.00	0.00	0.00	0.00	0.00	0.00
--		299,840.88	0.00	0.00	0.00	0.00	0.00	0.00
5112-8310	County Roads-2020 CR#11b Valley Woods Road							
.2	Projects	106,869.52	0.00	0.00	0.00	0.00	0.00	0.00
--		106,869.52	0.00	0.00	0.00	0.00	0.00	0.00
5112-8311	County Roads-2020 CR#26 Palisades Road							
.2	Projects	63,567.26	0.00	58,432.74	0.00	0.00	0.00	0.00
--		63,567.26	0.00	58,432.74	0.00	0.00	0.00	0.00
5112-8312	County Roads-2020 CR#30 Schroon River Road							
.2	Projects	294,830.86	0.00	60,169.14	0.00	0.00	0.00	0.00
--		294,830.86	0.00	60,169.14	0.00	0.00	0.00	0.00
5112-8313	County Roads-2020 CR#31 Horizon Road							
.2	Projects	245,597.44	0.00	64,402.56	0.00	0.00	0.00	0.00
--		245,597.44	0.00	64,402.56	0.00	0.00	0.00	0.00
5112-8314	County Roads-2020 CR#64 East Schroon River Rd							
.2	Projects	280,007.95	0.00	83,981.77	0.00	0.00	0.00	0.00
--		280,007.95	0.00	83,981.77	0.00	0.00	0.00	0.00
5112-8315	County Roads-2020 CR#4 Mountain Road							
.2	Projects	412,752.30	0.00	0.00	0.00	0.00	0.00	0.00
--		412,752.30	0.00	0.00	0.00	0.00	0.00	0.00
5112-8316	County Roads-2020 CR#57 South Johnsburg Road							
.2	Projects	257,044.23	0.00	0.00	0.00	0.00	0.00	0.00
--		257,044.23	0.00	0.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

D	County Road	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5112-8317	County Roads-2020 CR#60 Old Stage Road							
.2	Projects	131,021.58	0.00	18,978.42	0.00	0.00	0.00	0.00
-.-		131,021.58	0.00	18,978.42	0.00	0.00	0.00	0.00
5112-8318	County Roads-2020 CR#10 Schroon River Road							
.2	Projects	477,519.18	0.00	158,417.52	0.00	0.00	0.00	0.00
-.-		477,519.18	0.00	158,417.52	0.00	0.00	0.00	0.00
5112-8319	County Roads-2020 CR#48 County Home Bridge Rd							
.2	Projects	19,303.68	3,250,000.00	1,696.32	0.00	0.00	0.00	0.00
-.-		19,303.68	3,250,000.00	1,696.32	0.00	0.00	0.00	0.00
5112-8320	County Roads-2021 CR#2 Stony Creek Road							
.2	Projects	0.00	0.00	216,282.19	0.00	0.00	0.00	0.00
-.-		0.00	0.00	216,282.19	0.00	0.00	0.00	0.00
5112-8321	County Roads-2021 CR#3 Hartsburg Road							
.2	Projects	0.00	0.00	92,659.30	0.00	0.00	0.00	0.00
-.-		0.00	0.00	92,659.30	0.00	0.00	0.00	0.00
5112-8322	County Roads-2021 CR#3 Warrensburg Road							
.2	Projects	0.00	0.00	177,940.17	0.00	0.00	0.00	0.00
-.-		0.00	0.00	177,940.17	0.00	0.00	0.00	0.00
5112-8323	County Roads-2021 CR#67 Cameron Road							
.2	Projects	0.00	0.00	159,900.00	0.00	0.00	0.00	0.00
-.-		0.00	0.00	159,900.00	0.00	0.00	0.00	0.00
5112-8324	County Roads-2021 CR#56 White Schoolhouse Rd							
.2	Projects	0.00	0.00	441,800.00	0.00	0.00	0.00	0.00
-.-		0.00	0.00	441,800.00	0.00	0.00	0.00	0.00
5112-8325	County Roads-2021 CR#75 Ben Culver Road							
.2	Projects	0.00	0.00	198,800.00	0.00	0.00	0.00	0.00
-.-		0.00	0.00	198,800.00	0.00	0.00	0.00	0.00
5112-8326	County Roads-2021 CR#581 West Mountain Road							
.2	Projects	0.00	0.00	374,500.00	0.00	0.00	0.00	0.00
-.-		0.00	0.00	374,500.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

D	County Road	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5112-8337	County Roads-2022 CR#50 New Hague Road							
.2	Projects	0.00	0.00	9,000.00	0.00	0.00	0.00	0.00
5112-8338	County Roads-2022 CR#50 Summit Drive							
.2	Projects	0.00	0.00	9,000.00	0.00	0.00	0.00	0.00
5112-8339	County Roads-2022 CR#57 South Johnsbury Road							
.2	Projects	0.00	0.00	15,000.00	0.00	0.00	0.00	0.00
5112-8340	County Roads-2022 CR#60 Harrington Hill Road							
.2	Projects	0.00	0.00	15,000.00	0.00	0.00	0.00	0.00
5112-8341	County Roads-2022 CR#68 Landon Hill Road							
.2	Projects	0.00	0.00	24,000.00	0.00	0.00	0.00	0.00
5112-8342	County Roads-2022 CR#74 Alateka Drive							
.2	Projects	0.00	0.00	24,000.00	0.00	0.00	0.00	0.00
5112-8343	County Roads-2021 CR#22 Harrisburg Road							
.2	Projects	0.00	0.00	27,000.00	0.00	0.00	0.00	0.00
5112-8344	County Roads-2021 CR#11 Bolton-Riverbank Road							
.2	Projects	0.00	0.00	27,000.00	0.00	0.00	0.00	0.00
5142	Snow Removal - County							
.1	Personal Services	182,272.39	250,990.00	250,990.00	250,965.00	250,965.00	250,965.00	250,965.00
.4	Contractual Expense	2,116,261.53	2,251,111.00	2,251,111.00	2,147,957.00	2,220,976.00	2,220,976.00	2,220,976.00
.8	Employee Benefits	87,248.76	69,156.00	69,156.00	69,820.00	61,845.00	61,845.00	61,845.00
		2,385,782.68	2,571,257.00	2,571,257.00	2,468,442.00	2,533,786.00	2,533,786.00	2,533,786.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

D	County Road	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5148	Services to Other Govts.							
.1	Personal Services	1,170.97	60,018.00	60,018.00	60,024.00	60,024.00	60,024.00	60,024.00
.4	Contractual Expense	145.71	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
.8	Employee Benefits	2,229.78	26,309.00	26,309.00	29,595.00	27,341.00	27,341.00	27,341.00
-.-		3,546.46	96,327.00	96,327.00	99,619.00	97,365.00	97,365.00	97,365.00
	TOTAL Transportation	9,917,106.29	11,148,169.00	13,506,483.57	18,082,690.00	17,987,666.00	17,987,666.00	17,987,666.00
9901-0181	Transfers-Transfer-Debt Service							
.9	Interfund Transfers	26,800.13	26,993.00	26,993.00	26,835.00	26,835.00	26,835.00	26,835.00
-.-		26,800.13	26,993.00	26,993.00	26,835.00	26,835.00	26,835.00	26,835.00
9950	Transfers-Capital Projects							
.9	Interfund Transfers	465,261.33	953,977.00	1,173,247.35	615,297.00	615,297.00	615,297.00	615,297.00
-.-		465,261.33	953,977.00	1,173,247.35	615,297.00	615,297.00	615,297.00	615,297.00
	TOTAL Fund Transfers	495,061.46	980,970.00	1,200,240.35	642,132.00	642,132.00	642,132.00	642,132.00
D	County Road FUND TOTAL	11,054,837.68	12,778,102.00	15,416,134.54	19,470,590.00	19,320,103.00	19,320,103.00	19,320,103.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

DM	Road Machinery	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5130	Machinery							
.1	Personal Services	538,348.49	555,412.00	576,779.32	600,563.00	603,965.00	603,965.00	603,965.00
.2	Equipment	1,201,583.68	822,000.00	1,046,018.66	972,670.00	862,500.00	862,500.00	862,500.00
.4	Contractual Expense	611,709.03	874,238.00	877,367.99	914,601.00	852,151.00	852,151.00	852,151.00
.8	Other Benefits	299,329.97	319,618.00	324,265.39	310,136.00	297,010.00	297,010.00	297,010.00
-*-	Motor Fuel Farms	2,650,971.07	2,571,268.00	2,824,431.36	2,797,970.00	2,615,626.00	2,615,626.00	2,615,626.00
5140	Motor Fuel Farms							
.4	Contractual Expense	47,481.11	103,637.00	103,637.00	68,296.00	63,296.00	63,296.00	63,296.00
-*-	Contractual Expense	47,481.11	103,637.00	103,637.00	68,296.00	63,296.00	63,296.00	63,296.00
	TOTAL Transportation	2,698,452.18	2,674,905.00	2,928,068.36	2,866,266.00	2,678,922.00	2,678,922.00	2,678,922.00
9901-0181	Transfers-Transfer-Debt Service							
.9	Interfund Transfers	133,970.78	134,835.00	134,835.00	134,040.00	134,040.00	134,040.00	134,040.00
-*-	Interfund Transfers	133,970.78	134,835.00	134,835.00	134,040.00	134,040.00	134,040.00	134,040.00
	TOTAL Fund Transfers	133,970.78	134,835.00	134,835.00	134,040.00	134,040.00	134,040.00	134,040.00
DM	Road Machinery FUND	2,832,422.96	2,809,740.00	3,062,903.36	3,000,306.00	2,812,962.00	2,812,962.00	2,812,962.00
	TOTAL							

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

GI	Warren Co. Indust Park Sewer	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
8197	Industrial Park Sewer							
.4	Contractual Expense	12,427.52	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00
-.-		12,427.52	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00
	TOTAL Home & Community Service	12,427.52	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00
GI	Warren Co. Indust Park Sewer FUND TOTAL	12,427.52	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

MS	Risk Retention	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
9050	Unemployment Insurance							
	.8	133,726.88	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00
	-.	133,726.88	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00
	TOTAL Employee Benefits	133,726.88	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00
MS	Risk Retention FUND TOTAL	133,726.88	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

V	Debt Service	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
9710	Serial Bonds							
.4	Contractual Expense	121,628.24	0.00	0.00	0.00	0.00	0.00	0.00
.6	Indebtedness	2,795,000.00	2,720,000.00	2,720,000.00	2,760,000.00	2,760,000.00	2,760,000.00	2,760,000.00
.7	Indebtedness	1,168,178.48	1,207,488.00	1,207,488.00	1,101,588.00	1,101,588.00	1,101,588.00	1,101,588.00
-.-		4,084,806.72	3,927,488.00	3,927,488.00	3,861,588.00	3,861,588.00	3,861,588.00	3,861,588.00
9991	Payment to Escrow Agent							
.4	Contractual Expense	15,796,281.73	0.00	0.00	0.00	0.00	0.00	0.00
-.-		15,796,281.73	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Debt Service	19,881,088.45	3,927,488.00	3,927,488.00	3,861,588.00	3,861,588.00	3,861,588.00	3,861,588.00
V	Debt Service FUND TOTAL	19,881,088.45	3,927,488.00	3,927,488.00	3,861,588.00	3,861,588.00	3,861,588.00	3,861,588.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

75	Countryside Adult Home Assessment	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
8662	Public Works Facil. Site Imprv.	0.00	0.00	1,944.82	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	1,944.82	0.00	0.00	0.00	0.00
8686	Administration	0.00	0.00	-31.84	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	-31.84	0.00	0.00	0.00	0.00
	TOTAL Economic Assistance & Opportunity	0.00	0.00	1,912.98	0.00	0.00	0.00	0.00
75	Countryside Adult Home Assessment FUND TOTAL	0.00	0.00	1,912.98	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

76	Countrywide Renovations	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
8662	Public Works Facil. Site Imprv.							
.4	Contractual Expense	0.00	0.00	278,000.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	278,000.00	0.00	0.00	0.00	0.00
8686	Administration							
.4	Contractual Expense	0.00	0.00	22,000.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	22,000.00	0.00	0.00	0.00	0.00
	TOTAL Economic Assistance & Opportunity	0.00	0.00	300,000.00	0.00	0.00	0.00	0.00
76	Countrywide Renovations FUND TOTAL	0.00	0.00	300,000.00	0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS ALL FUNDS		168,307,895.19	158,785,042.00	166,815,445.15	173,633,424.00	173,338,735.00	173,338,735.00	173,338,735.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2022**

	2020 Actual Expenditures	2021 Adopted Budget	2021 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
TOTAL REVENUE ALL FUNDS	173,080,916.32	110,769,910.00	159,555,140.75	123,339,262.00	124,463,707.00	124,463,707.00	124,463,707.00
TOTAL APPROPRIATIONS ALL FUNDS	168,307,895.19	158,785,042.00	166,815,445.15	173,633,424.00	173,338,735.00	173,338,735.00	173,338,735.00

**MICHAEL SWAN COUNTY TREASURER
SUMMARY OF THE 2022 ADOPTED BUDGET BY FUND**

TYPE	TOTAL	GENERAL (A) SOIL/WATER (SD)	UNEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK. SWR. (GI)
General Government Support	45,621,903.00	45,621,903.00	0.00	0.00	0.00	0.00
Education	2,680,466.00	2,680,466.00	0.00	0.00	0.00	0.00
Public Safety	29,779,248.00	29,088,943.00	690,305.00	0.00	0.00	0.00
Health	16,675,399.00	16,675,399.00	0.00	0.00	0.00	0.00
Transportation	21,238,995.00	572,407.00	0.00	17,987,696.00	2,678,922.00	0.00
Economic Assistance & Opportunity	44,544,139.00	44,544,139.00	0.00	0.00	0.00	0.00
Culture & Recreation	1,354,051.00	1,354,051.00	0.00	0.00	0.00	0.00
Home & Community Service	1,593,039.00	1,590,039.00	0.00	0.00	0.00	13,000.00
Employee Benefits	130,300.00	61,300.00	69,000.00	0.00	0.00	0.00
Debt Service	4,159,509.00	297,921.00	3,861,588.00	0.00	0.00	0.00
Fund Transfers	4,765,686.00	3,989,514.00	0.00	642,132.00	134,040.00	0.00
Other Uses	796,000.00	796,000.00	0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS	173,338,735.00	147,262,082.00	69,000.00	19,320,103.00	2,812,962.00	13,000.00
			3,861,588.00			

MICHAEL SWAN COUNTY TREASURER
 SUMMARY OF THE 2022 ADOPTED BUDGET BY FUND

TYPE	TOTAL	GENERAL (A) SOIL/WATER (SD)	UNEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK. SWR. (GI)
LESS ESTIMATED REVENUES						
Real Property Tax Items	2,140,700.00	2,140,700.00	0.00	0.00	0.00	0.00
Non-Property Tax Items	63,414,754.00	63,411,754.00	0.00	0.00	0.00	3,000.00
Departmental Income	12,539,591.00	12,529,591.00	0.00	0.00	0.00	10,000.00
Intergovernmental Charges	1,244,940.00	1,192,940.00	0.00	52,000.00	0.00	0.00
Use of Money & Property	1,434,465.00	1,423,717.00	48.00	8,300.00	2,400.00	0.00
Miscellaneous & Local Source	408,400.00	408,400.00	0.00	0.00	0.00	0.00
Interfund Revenues	1,387,391.00	0.00	68,952.00	110,800.00	1,207,629.00	0.00
State Aid	19,871,577.00	16,296,899.00	0.00	2,604,679.00	0.00	0.00
Federal Aid	11,463,772.00	11,463,772.00	0.00	0.00	0.00	0.00
Interfund Transfers	3,861,588.00	0.00	3,861,588.00	0.00	0.00	0.00
Licenses & Permits	689,570.00	689,570.00	0.00	0.00	0.00	0.00
Fines & Forfeitures	248,816.00	248,816.00	0.00	0.00	0.00	0.00
Sale of Property And Compensation for Loss	558,153.00	411,450.00	0.00	12,703.00	134,000.00	0.00

**MICHAEL SWAN COUNTY TREASURER
SUMMARY OF THE 2022 ADOPTED BUDGET BY FUND**

TYPE	TOTAL	GENERAL (A) SOIL/WATER (SD)	UNEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK. SWR. (GI)
Proceeds of Obligations	6,200,000.00	0.00	0.00	6,200,000.00	0.00	0.00
Other Operating Income	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ESTIMATED REVENUES	124,463,707.00	110,187,608.00	69,000.00 3,861,588.00	8,968,482.00	1,344,029.00	13,000.00
TO BE RAISED BY TAXES PRIOR TO APPROPRIATED SURPLUS	48,875,028.00	37,074,474.00	0.00 0.00	10,331,621.00	1,468,933.00	0.00
LESS APPROPRIATED SURPLUS COUNTY ROAD FUND	750,000.00	0.00 0.00	0.00 0.00	750,000.00	0.00	0.00
LESS APPROPRIATED SURPLUS ROAD MACHINERY	478,000.00	0.00 0.00	0.00 0.00	0.00	478,000.00	0.00
LESS APPROPRIATED SURPLUS OCCUPANCY TAX	545,689.00	545,689.00 0.00	0.00 0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS DEBT SERVICE FUND	0.00	0.00 0.00	0.00 0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS GENERAL FUND	1,000,000.00	1,000,000.00 0.00	0.00 0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
SUMMARY OF THE 2022 ADOPTED BUDGET BY FUND**

TYPE	TOTAL	GENERAL (A) SOIL/WATER (SD)	UNEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK. SWR. (GI)
LESS APPROPRIATED	219,378.00	219,378.00	0.00	0.00	0.00	0.00
SURPLUS WESTMOUNT	0.00	0.00	0.00	0.00	0.00	0.00
LEGACY COSTS						
TO BE RAISED BY TAXES	45,881,961.00	35,309,407.00	0.00	9,581,621.00	990,933.00	0.00

**MICHAEL SWAN COUNTY TREASURER
BUDGET SUMMARY - FISCAL YEAR 2022**

	APPROPRIATIONS 2021	DEPARTMENTAL REQUEST	BUDGET OFFICERS RECOMMENDATION	TENTATIVE BUDGET	ADOPTED BUDGET
GROSS TOTAL ESTIMATED APPROPRIATIONS	166,513,532.17	173,639,424.00	173,338,735.00	173,338,735.00	173,338,735.00
LESS INTER-FUND APPROPRIATIONS	1,214,522.00	1,207,629.00	1,207,629.00	1,207,629.00	1,207,629.00
NET TOTAL ESTIMATED APPROPRIATIONS	165,299,010.17	172,425,795.00	172,131,106.00	172,131,106.00	172,131,106.00
GROSS TOTAL ESTIMATED REVENUES OTHER THAN REAL ESTATE	159,253,227.77	123,339,282.00	124,463,707.00	124,463,707.00	124,463,707.00
LESS INTER-FUND REVENUES	1,214,522.00	1,207,629.00	1,207,629.00	1,207,629.00	1,207,629.00
REVENUES ESTIMATED OTHER THAN REAL ESTATE	158,038,705.77	122,131,653.00	123,256,078.00	123,256,078.00	123,256,078.00
LESS AMT. OF SALES TAX CREDIT TO BE APPORTIONED TO TOWNS	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00
LESS TOWN PAYMENT TO REDUCE TAX LEVY	0.00	0.00	0.00	0.00	0.00
NET ESTIMATED REVENUES	157,088,705.77	121,181,653.00	122,306,078.00	122,306,078.00	122,306,078.00
NET TOTAL ESTIMATED APPROPRIATIONS	165,299,010.17	172,425,795.00	172,131,106.00	172,131,106.00	172,131,106.00
NET TOTAL ESTIMATED REVENUES	157,088,705.77	121,181,653.00	122,306,078.00	122,306,078.00	122,306,078.00
SUB TOTAL	8,210,304.40	51,244,162.00	49,825,028.00	49,825,028.00	49,825,028.00
LESS APPROPRIATED SURPLUS WESTMOUNT	0.00	0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS COUNTY ROAD FUND	510,000.00	750,000.00	750,000.00	750,000.00	750,000.00
LESS APPROPRIATED SURPLUS ROAD MACHINERY	395,000.00	478,000.00	478,000.00	478,000.00	478,000.00
LESS APPROPRIATED SURPLUS OCCUPANCY TAX	500,030.00	545,689.00	545,689.00	545,689.00	545,689.00

**MICHAEL SWAN COUNTY TREASURER
BUDGET SUMMARY - FISCAL YEAR 2022**

	APPROPRIATIONS 2021	DEPARTMENTAL REQUEST	BUDGET OFFICERS RECOMMENDATION	TENTATIVE BUDGET	ADOPTED BUDGET
LESS APPROPRIATED SURPLUS DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS GENERAL FUND	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
LESS APPROPRIATED SURPLUS WESTMOUNT LEGACY COSTS	195,091.00	195,091.00	219,378.00	219,378.00	219,378.00
AMOUNT TO BE RAISED COUNTY	5,520,183.40	48,275,382.00	46,831,961.00	46,831,961.00	46,831,961.00

Waynes County - Statement of Indebtedness and Bonded Indebtedness

	Outstanding as of January 1, 2022	Principal Payable 2022	Interest Payable 2022
Public Safety Building and Communications Upgrade Bond (Series 7-15-03)	\$ 2,165,000.00	\$ 1,050,000.00	\$ 100,250.00
Health and Human Services Bldg Bond (Series 12-29-05)	\$ 8,867,618.00	\$ 525,000.00	\$ 373,066.00
Point of Care Bond (Series 12-29-09)	\$ 287,192.00	\$ 17,200.00	\$ 11,984.00
Soil and Water Conservation Bldg Bond (Series 12-29-09)	\$ 230,853.00	\$ 14,300.00	\$ 9,971.00
Railroad Stations Construction Bond (Series 12-29-09)	\$ 226,500.00	\$ 13,000.00	\$ 9,450.00
Gaslight Village Purchase Bond (Series 12-29-09)	\$ 423,473.00	\$ 25,300.00	\$ 17,573.00
County Bridges Painting and Rehab Bond (Series 12-29-09)	\$ 255,487.00	\$ 15,750.00	\$ 11,095.00
DPIV Equipment Purchase Bond (Series 12-29-09)	\$ 1,320,777.00	\$ 75,920.00	\$ 55,120.00
Court Expansion Bond (Series 10-8-15)	\$ 6,260,000.00	\$ 370,000.00	\$ 183,362.00
Court Expansion Bond (Series 6-15-17)	\$ 7,000,000.00	\$ 395,000.00	\$ 204,425.00
SUNY Adirondack NSTEM (Series 6-15-17)	\$ 4,765,000.00	\$ 250,000.00	\$ 136,200.00
Countryside Adult Home Energy Rehab Capital Lease (Issued 10-27-08)	\$ 7,630.00	\$ 7,630.00	\$ 54.00
Municipal Center Energy Project Capital Lease (Issued 7-20-07)	\$ 279,885.00	\$ 279,885.00	\$ 10,352.00
	<u>\$ 32,137,515.00</u>	<u>\$ 3,047,515.00</u>	<u>\$ 1,111,954.00</u>


 Michael R. Swick
 County Treasurer

2022 SALARY BUDGET INDEX
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2022 SALARY BUDGET INDEX
GENERAL GOVERNMENT SUPPORT

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Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
40.6293.0300 - Workforce Invest. Act/WIA/WIOA Adult				
E & T Counselor #2	49771.00	49771.00	49771.00	49771.00
Employment & Training Coordinator	38928.00	38928.00	38928.00	38928.00
Subtotal	88699	88699	88699	88699

Salary Schedule Budget Year 2022

Position Title	Budget Year			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
40.6293.0305 - Workforce Invest. Act.WIA/WIOA, Dislocated Worker				
E.S. T Counselor	45128.00	45128.00	45128.00	45128.00
SubTotal	45128	45128	45128	45128

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
40.6293.0310 - Workforce Invest. Act. WIA/WIOA, Youth				
E & T Counselor	45880.00	45880.00	45880.00	45880.00
Office Specialist - PT	26880.00	26880.00	26880.00	26880.00
SubTotal	72760	72760	72760	72760

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
40.6293.0313 - Workforce Invest. Act/WIA/WIOA, Administrative				
E & T Director II	67609.00	73815.00	73815.00	73815.00
Eng/Trng Account Manager	53437.00	53437.00	53437.00	53437.00
Subtotal	121046	127252	127252	127252

Salary Schedule Budget Year 2022

Budget Year	2022			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.1010 - General Legislative Board				
Board Majority Leader	6000.00	6000.00	6000.00	6000.00
Board Minority Leader	6000.00	6000.00	6000.00	6000.00
Chair of the Board	20000.00	20000.00	20000.00	20000.00
Supervisor #1	18267.00	18815.00	18815.00	18815.00
Supervisor #10	18267.00	18815.00	18815.00	18815.00
Supervisor #11	18267.00	18815.00	18815.00	18815.00
Supervisor #12	18267.00	18815.00	18815.00	18815.00
Supervisor #13	18267.00	18815.00	18815.00	18815.00
Supervisor #14	18267.00	18815.00	18815.00	18815.00
Supervisor #15	18267.00	18815.00	18815.00	18815.00
Supervisor #16	18267.00	18815.00	18815.00	18815.00
Supervisor #17	18267.00	18815.00	18815.00	18815.00
Supervisor #18	18267.00	18815.00	18815.00	18815.00
Supervisor #19	18267.00	18815.00	18815.00	18815.00
Supervisor #2	18267.00	18815.00	18815.00	18815.00
Supervisor #20	18267.00	18815.00	18815.00	18815.00
Supervisor #3	18267.00	18815.00	18815.00	18815.00
Supervisor #4	18267.00	18815.00	18815.00	18815.00
Supervisor #5	18267.00	18815.00	18815.00	18815.00
Supervisor #6	18267.00	18815.00	18815.00	18815.00
Supervisor #7	18267.00	18815.00	18815.00	18815.00
Supervisor #8	18267.00	18815.00	18815.00	18815.00

User: Tammie
Patterson

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			
	Departmental Request	Budget Officers's Recommendat ion	Tentative Budget	Adopted County Budget
Supervisor #9	18267.00	18815.00	18815.00	18815.00
SubTotal	387340	408300	408300	408300

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1011 - General County Administrator				
Asst to County Administrator	80591.00	85499.00	85499.00	85499.00
Conf Secy to City Administrator	49091.00	53598.00	53598.00	53598.00
County Administrator	120000.00	127308.00	127308.00	127308.00
Director of Public Affairs	66695.00	73815.00	73815.00	73815.00
Fiscal Asst to Co Administrator	6366.00	6366.00	6366.00	6366.00
SubTotal	321743	346596	346596	346596

Salary Schedule Budget Year 2022

Budget Year	2022				Adopted County Budget
	Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.1040 - General.Clerk-Legislative Board					
	2nd Deputy Clerk of the Board	0.00	53590.00	53590.00	53590.00
	Clerk of the Board	78244.00	90552.00	90552.00	90552.00
	Deputy Clerk of the Board	52761.00	58518.00	58518.00	58518.00
	Legislative Office Specialist #4	40972.00	43691.00	43691.00	43691.00
	Secretary to the Clerk of Board	40972.00	43691.00	43691.00	43691.00
	Sr Legislative Ofc Specialist #1	40991.00	0.00	0.00	0.00
	SubTotal	262040	250050	250050	250050

Salary Schedule Budget Year 2022

Budget Year	2022					
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget		
A.1165 - General.District Attorney						
1st Assistant DA	109237.00	112514.00	112514.00	112514.00		
2nd Assistant DA	86394.00	97310.00	97310.00	97310.00		
3rd Assistant DA	86394.00	89275.00	89275.00	89275.00		
4th Assistant DA	75570.00	86231.00	86231.00	86231.00		
5th Assistant DA	74089.00	76311.00	76311.00	76311.00		
6th Assistant DA	66563.00	76311.00	76311.00	76311.00		
7th Assistant DA	66563.00	68590.00	68590.00	68590.00		
8th Assistant DA	66563.00	68590.00	68590.00	68590.00		
9th Assistant DA	66563.00	68590.00	68590.00	68590.00		
DA On Call Pay	28500.00	28500.00	28500.00	28500.00		
District Attorney	200400.00	200400.00	200400.00	200400.00		
District Attorney - Overtime	0.00	500.00	500.00	500.00		
Legal Clerk #1	30437.00	0.00	0.00	0.00		
Legal Clerk #2	30389.00	0.00	0.00	0.00		
Legal Clerk #3	42264.00	42264.00	42264.00	42264.00		
Legal Clerk #4	38764.00	38764.00	38764.00	38764.00		
Legal Clerk #5	34235.00	0.00	0.00	0.00		
Legal Clerk #6	30076.00	0.00	0.00	0.00		
Legal Clerk II #1	0.00	37918.00	37918.00	37918.00		
Legal Clerk II #2	0.00	37918.00	37918.00	37918.00		
Legal Clerk II #3	0.00	37918.00	37918.00	37918.00		
Legal Clerk III #1	0.00	44348.00	44348.00	44348.00		

User: Tammie

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Legal Clerk II #2	0.00	51019.00	51019.00	51019.00
Office Specialist	46056.00	0.00	0.00	0.00
Secretary to DA	52787.00	55253.00	55253.00	55253.00
SubTotal	123687	131843	131843	131843

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officer's Recommendat ion	Tentative Budget	
A.1168 - General.Crime Victims-Assist.DA				
Crime Victim Specialist	46000.00	46000.00	46000.00	46000.00
Crime Victims Assistance - OT	0.00	500.00	500.00	500.00
Victim Assist Program Director	67170.00	67170.00	67170.00	67170.00
Subtotal	113170	113670	113670	113670

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1170 - General Legal Defense - Indigents				
Account Clerk - PT	15994.00	15994.00	15994.00	15994.00
Assigned Counsel Administrator	63782.00	69696.00	69696.00	69696.00
Clerk #2 - PT	14868.00	14868.00	14868.00	14868.00
Clerk (Part-time)	14868.00	14868.00	14868.00	14868.00
Grant Manager - PT	5200.00	5200.00	5200.00	5200.00
Subtotal	114612	120626	120626	120626

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.1171 - General Public Defender				
1st Assistant Public Defender	94475.00	97310.00	97310.00	97310.00
2nd Assistant Public Defender	83607.00	90421.00	90421.00	90421.00
3rd Assistant Public Defender	63393.00	67396.00	67396.00	67396.00
4th Assistant Public Defender	76055.00	78336.00	78336.00	78336.00
5th Assistant Public Defender	68744.00	78336.00	78336.00	78336.00
6th Assistant Public Defender	65433.00	70806.00	70806.00	70806.00
7th Assistant Public Defender	63393.00	65296.00	65296.00	65296.00
8th Assistant Public Defender	69891.00	74089.00	74089.00	74089.00
Assistant PD - PT	44454.00	44454.00	44454.00	44454.00
Case Manager - Public Defender	45667.00	45667.00	45667.00	45667.00
Confidential Secretary	49133.00	50607.00	50607.00	50607.00
Coordinating Asst. PD - PT	34670.00	34670.00	34670.00	34670.00
Coordinating Attorney - PD	94475.00	81618.00	81618.00	81618.00
Data Officer - Ind Legal Svcs	55930.00	61976.00	61976.00	61976.00
Investigator	23988.00	23988.00	23988.00	23988.00
Investigator #2	20900.00	20900.00	20900.00	20900.00
Legal Clerk	34193.00	34193.00	34193.00	34193.00
Legal Clerk #1	0.00	33076.00	33076.00	33076.00
On Call Pay - PD	24570.00	24570.00	24570.00	24570.00
Public Defender	132304.00	136273.00	136273.00	136273.00
SubTotal	1215096	1288000	1288000	1288000

User: Tammie

Salary Schedule Budget Year 2022

Budget Year		2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
A. 1185 - General Medical Examiner & Coroners					
Coroner #1	9815.00	10109.00	10109.00	10109.00	
Coroner #2	9815.00	10109.00	10109.00	10109.00	
Coroner #3	9815.00	10109.00	10109.00	10109.00	
Coroner #4	9815.00	10109.00	10109.00	10109.00	
Coroners Physician	15413.00	15875.00	15875.00	15875.00	
Subtotal	54673	56311	56311	56311	

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation			
A.1320 - General County Auditor					
County Auditor	67609.00	71726.00	71726.00	71726.00	71726.00
Principal Audit Clerk	47656.00	47656.00	47656.00	47656.00	47656.00
SubTotal	115265	119382	119382	119382	119382

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officers' Recommendation	Tentative Budget	
A.1325 - General County Treasurer				
Account Clerk #1 (19 hrs)	15100.00	15100.00	15100.00	15100.00
Accountant	78310.00	78310.00	78310.00	78310.00
Accounting Technician	60013.00	60013.00	60013.00	60013.00
Accounting Technician #2	51863.00	51863.00	51863.00	51863.00
County Treasurer	106436.00	106436.00	106436.00	106436.00
Deputy Treasurer	107954.00	114916.00	114916.00	114916.00
Junior Accountant	59437.00	65696.00	65696.00	65696.00
Payroll Supervisor	61416.00	61416.00	61416.00	61416.00
Payroll Technician	41934.00	41934.00	41934.00	41934.00
Principal Account Clerk #2	52518.00	52518.00	52518.00	52518.00
Principal Account Clerk #3	50519.00	50519.00	50519.00	50519.00
Principal Account Clerk #4	42768.00	42768.00	42768.00	42768.00
Senior Account Clerk #4	46556.00	46556.00	46556.00	46556.00
Treasurer Overtime	1000.00	1000.00	1000.00	1000.00
SubTotal	767229	789044	789044	789044

Salary Schedule Budget Year 2022

Budget Year	2022			
	Departmental Request	Budget Officers Recommendation	Tentative Budget	Adopted County Budget
A.1340 - General.Budget Officer				
Budget Officer	6000.00	6000.00	6000.00	6000.00
SubTotal	6000	6000	6000	6000

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1345 - General Purchasing				
Deputy Purchasing Agent	60223.00	63836.00	63836.00	63836.00
Purchasing Agent	86499.00	90706.00	90706.00	90706.00
Purchasing Assistant	38884.00	38884.00	38884.00	38884.00
SubTotal	184600	193426	193426	193426

Salary Schedule Budget Year 2022

Budget Year		2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
A.1355 - General.Real Property Tax Service Agency					
Deputy Director Real Property	56159.00	60222.00	60222.00	60222.00	
Director Real Property	69637.00	78310.00	78310.00	78310.00	
Senior Real Property Clerk	40518.00	40518.00	40518.00	40518.00	
Senior Real Property Clerk #2	40518.00	40518.00	40518.00	40518.00	
Senior Tax Map Technician	58597.00	58597.00	58597.00	58597.00	
Subtotal	264429	278165	278165	278165	

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.1410 - General County Clerk				
1st Deputy County Clerk	55827.00	60222.00	60222.00	60222.00
County Clerk	82932.00	85420.00	85420.00	85420.00
County Clerk Over Time	2700.00	2700.00	2700.00	2700.00
County Clerk Part Time Help	4500.00	4500.00	4500.00	4500.00
Legal Record Clerk	37580.00	37580.00	37580.00	37580.00
Legal Recording Clerk	36414.00	36414.00	36414.00	36414.00
MV LIC/REG CLERK #3	47263.00	47263.00	47263.00	47263.00
MV License/Reg Clerk #10	39728.00	39728.00	39728.00	39728.00
MV License/Reg Clerk #2	44348.00	44348.00	44348.00	44348.00
MV License/Reg Clerk #7	38473.00	38473.00	38473.00	38473.00
MV License/Reg Clerk - PT	18959.00	18959.00	18959.00	18959.00
MV Supervisor	58066.00	58066.00	58066.00	58066.00
Principal Account Clerk	52518.00	52518.00	52518.00	52518.00
Recording Clerk #1	36414.00	36414.00	36414.00	36414.00
Recording Clerk #2	42477.00	42477.00	42477.00	42477.00
Senior Legal Recording Clerk	51975.00	51975.00	51975.00	51975.00
Senior MV Examiner	51019.00	51019.00	51019.00	51019.00
Senior MV Examiner #2	47856.00	47856.00	47856.00	47856.00
SubTotal	748949	755732	755732	755732

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation			
A. 1420 - General Law (County Attorney)					
1st Assistant County Attorney	66563.00	72781.00	72781.00	72781.00	72781.00
2nd Assistant County Attorney	64150.00	69418.00	69418.00	69418.00	69418.00
County Attorney	121077.00	124709.00	124709.00	124709.00	124709.00
Legal Assistant #2	48091.00	49091.00	49091.00	49091.00	49091.00
Secretary to the County Attorney	47608.00	51288.00	51288.00	51288.00	51288.00
Tax Coordinator	45900.00	47417.00	47417.00	47417.00	47417.00
SubTotal	394399	414694	414694	414694	414694

Salary Schedule Budget Year 2022

Budget Year Position Title	2022		Budget Officer's Recommendat ion	Tentative Budget	Adopted County Budget
	Departmental Request				
A.1430 - General Civil Service					
Civil Service Assistant	40972.00		39873.00	39873.00	39873.00
Civil Service Assistant - Temp	2500.00		2500.00	2500.00	2500.00
Civil Service Specialist	46222.00		49037.00	49037.00	49037.00
Personnel Extra Help/Over Time	1000.00		1000.00	1000.00	1000.00
Personnel Officer	95427.00		90620.00	90620.00	90620.00
Test Administrator	2000.00		3000.00	3000.00	3000.00
Test Administrator #2	2000.00		3000.00	3000.00	3000.00
Test Administrator #3	1000.00		2000.00	2000.00	2000.00
SubTotal	181121		191139	191139	191139

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1435 - General Human Resources				
County Human Resources Director	87915.00	90552.00	90552.00	90552.00
Human Resources Clerk	20136.00	23305.00	23305.00	23305.00
Human Resources Specialist	46222.00	47608.00	47608.00	47608.00
SubTotal	154273	161465	161465	161465

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A. 1450 - General Board Of Elections				
Board Of Elections Extra Help 2	13000.00	33000.00	33000.00	33000.00
Commissioner Elections #1	73833.00	76048.00	76048.00	76048.00
Commissioner Elections #2	73833.00	76048.00	76048.00	76048.00
Deputy Commissioner Elections #1	52761.00	55159.00	55159.00	55159.00
Deputy Commissioner Elections #2	55159.00	56814.00	56814.00	56814.00
Supervisor Voting Machine #1	672.00	672.00	672.00	672.00
Supervisor Voting Machine #2	672.00	672.00	672.00	672.00
Voting System Support Specialist	5000.00	0.00	0.00	0.00
Voting System Support Specialist	5000.00	0.00	0.00	0.00
Voting System Technicians	18000.00	18000.00	18000.00	18000.00
SubTotal	287930	316413	316413	316413

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1490 - General Public Works Admin - DPW				
Conf. Asst-Super. of Pub. Works	48091.00	52081.00	52081.00	52081.00
Fiscal Manager	66751.00	66756.00	66756.00	66756.00
Senior Account Clerk	38002.00	38002.00	38002.00	38002.00
Sr. Account Clerk #3	47056.00	47056.00	47056.00	47056.00
Superintendent of Public Works	112535.00	121179.00	121179.00	121179.00
Word Process Operator	37282.00	37282.00	37282.00	37282.00
Sub Total	349717	365365	365365	365365

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1620 - General Buildings				
Administrative Assistant #2	48763.00	48763.00	48763.00	48763.00
Bldg Maintenance Worker #2	37261.00	37261.00	37261.00	37261.00
Building Maint Mechanic #4	56065.00	56065.00	56065.00	56065.00
Cleaner	37971.00	37971.00	37971.00	37971.00
Cleaner #10	30801.00	30801.00	30801.00	30801.00
Cleaner #11	30073.00	30073.00	30073.00	30073.00
Cleaner #12	30073.00	30073.00	30073.00	30073.00
Cleaner #2	30073.00	30073.00	30073.00	30073.00
Director of Facilities - County	75800.00	75800.00	75800.00	75800.00
DPW Bldg & Grounds Over Time	15000.00	15000.00	15000.00	15000.00
DPW Bldg & Grounds Shift Diff	8674.00	8674.00	8674.00	8674.00
Maintenance Mechanic	41369.00	41369.00	41369.00	41369.00
Senior Building Maint Mech #2	61916.00	61916.00	61916.00	61916.00
Senior Building Maint Mech #3	62416.00	62416.00	62416.00	62416.00
Senior Building Maint Mech #4	63185.00	63185.00	63185.00	63185.00
Senior Custodian	50519.00	50519.00	50519.00	50519.00
Senior Custodian (STA)	1411.00	1411.00	1411.00	1411.00
SubTotal	679240	681450	681450	681450

Salary Schedule Budget Year 2022

Budget Year	2022			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.1624 - General Health & Human Services Building				
Building Maintenance Worker #6	36414.00	36414.00	36414.00	36414.00
Carpenter/Maintenance Worker	44563.00	44563.00	44563.00	44563.00
Cleaner #6	31044.00	31044.00	31044.00	31044.00
Cleaner #8	33090.00	33090.00	33090.00	33090.00
Cleaner - temp	17474.00	17474.00	17474.00	17474.00
Custodian	34874.00	34874.00	34874.00	34874.00
HHS Overtime	10000.00	10000.00	10000.00	10000.00
Janitor #3	37282.00	37282.00	37282.00	37282.00
Maintenance Mechanic #1	39533.00	39533.00	39533.00	39533.00
Subtotal	294374	294374	294374	294374

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1628 - General.Waste Management Containment				
Auto Mechanics #3	51745.00	51745.00	51745.00	51745.00
Solid Waste/Recycling Comp Coord	43993.00	44913.00	44913.00	44913.00
SubTotal	95350	96658	96658	96658

Salary Schedule Budget Year 2022

Budget Year	2022			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1665 - General Public Records				
Assistant Records Manager	47263.00	47263.00	47263.00	47263.00
Public Records Part Time	5000.00	5000.00	5000.00	5000.00
Recording Clerk #3	42617.00	42617.00	42617.00	42617.00
Recording Clerk (1000 hrs)	17507.00	17507.00	17507.00	17507.00
Records Manager	57065.00	57065.00	57065.00	57065.00
SubTotal	169462	169462	169462	169462

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1670 - General.Mall Room				
Messenger	43867.00	43867.00	43867.00	43867.00
SubTotal	43867	43867	43867	43867

Salary Schedule Budget Year 2022

Budget Year	2022			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
Position Title				
A.1680 - General Information Technology				
Computer Help Desk Tech I #2	48798.00	53598.00	53598.00	53598.00
Computer Help Desk Tech #3	47608.00	0.00	0.00	0.00
Computer Help Desk Tech II #2	62029.00	63890.00	63890.00	63890.00
Computer Help Desk Tech I #1	48798.00	52037.00	52037.00	52037.00
Computer Help Desk Technician II	60223.00	63890.00	63890.00	63890.00
Cybersecurity & Network Analyst	0.00	67533.00	67533.00	67533.00
Director Information Technology	92698.00	98949.00	98949.00	98949.00
Information Tech Overtime	4000.00	4000.00	4000.00	4000.00
Network Coordinator	68679.00	71787.00	71787.00	71787.00
Programmer II	61607.00	65696.00	65696.00	65696.00
Sr. Computer Sys Analyst/Program	78310.00	85499.00	85499.00	85499.00
Sub Total	573321	626878	626878	626878

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Office Recommendation	Tentative Budget	Adopted Current Budget
A 1681 - General Telecommunications				
Telecomm Overtime	450.00	450.00	450.00	450.00
Telecommunications Analyst	67781.00	68814.00	68814.00	68814.00
Subtotal	68231	70264	70264	70264

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officers Recommendation	Tentative Budget	
A.3020 - General.Sheriffs 911 Center				
911 Center Holiday Pay	14390.00	14390.00	14390.00	14390.00
911 Center Over Time	40500.00	40500.00	40500.00	40500.00
911 Center Part Time	14800.00	14800.00	14800.00	14800.00
911 Center Shift Change Pay	20000.00	20000.00	20000.00	20000.00
911 Center Shift Differential	25775.00	25775.00	25775.00	25775.00
Communication Officer #16	60293.00	60293.00	60293.00	60293.00
Communication Officer #17	59179.00	59179.00	59179.00	59179.00
Communication Officer #18	56699.00	56699.00	56699.00	56699.00
Communication Officer #19	49851.00	49851.00	49851.00	49851.00
Communication Officer #21	52775.00	52775.00	52775.00	52775.00
Communications Officer #1	60850.00	60850.00	60850.00	60850.00
Communications Officer #10	58622.00	58622.00	58622.00	58622.00
Communications Officer #11	52775.00	52775.00	52775.00	52775.00
Communications Officer #12	58622.00	58622.00	58622.00	58622.00
Communications Officer #13	60850.00	60850.00	60850.00	60850.00
Communications Officer #14	52775.00	52775.00	52775.00	52775.00
Communications Officer #15	52775.00	52775.00	52775.00	52775.00
Communications Officer #20	52775.00	52775.00	52775.00	52775.00
Communications Officer #3	52775.00	52775.00	52775.00	52775.00
Communications Officer #4	56699.00	56699.00	56699.00	56699.00
Communications Officer #5	49851.00	49851.00	49851.00	49851.00
Communications Officer #6	49851.00	49851.00	49851.00	49851.00

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Communications Officer #8	60850.00	60850.00	60850.00	60850.00
Communications Officer #9	58622.00	58622.00	58622.00	58622.00
Communications Supervisor	64122.00	64122.00	64122.00	64122.00
Senior Communications Officer #1	63043.00	63043.00	63043.00	63043.00
Senior Communications Officer #2	61929.00	61929.00	61929.00	61929.00
Senior Communications Officer #3	62496.00	62496.00	62496.00	62496.00
SubTotal	1422534	1422534	1422534	1422534

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3110 - General.Sheriff's Law Enforcement				
Building Maintenance Mech #2	54793.00	54793.00	54793.00	54793.00
Building Maintenance Mechanic #1	52775.00	52775.00	52775.00	52775.00
Civil Law Enforcement Officer #2	72546.00	72546.00	72546.00	72546.00
Custodian	42541.00	42541.00	42541.00	42541.00
Custodian #3	45465.00	45465.00	45465.00	45465.00
Investigative Sergeant	84503.00	84503.00	84503.00	84503.00
Investigator #1	83503.00	83503.00	83503.00	83503.00
Investigator #3	83503.00	83503.00	83503.00	83503.00
Investigator #4	83503.00	83503.00	83503.00	83503.00
Investigator #5	83503.00	83503.00	83503.00	83503.00
Investigator #6	83503.00	83503.00	83503.00	83503.00
Investigator #7	83503.00	83503.00	83503.00	83503.00
Investigator #8	83503.00	83503.00	83503.00	83503.00
Investigator #9	83503.00	83503.00	83503.00	83503.00
Investigator - Medicaid P/T	28530.00	28530.00	28530.00	28530.00
Patrol Lieutenant #1	104500.00	104500.00	104500.00	104500.00
Patrol Lieutenant #2	104500.00	104500.00	104500.00	104500.00
Patrol Lieutenant #3	104500.00	104500.00	104500.00	104500.00
Patrol Officer #1	71813.00	71813.00	71813.00	71813.00
Patrol Officer #11	77178.00	77178.00	77178.00	77178.00
Patrol Officer #12	71813.00	71813.00	71813.00	71813.00

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Patrol Officer #13	71813.00	71813.00	71813.00	71813.00
Patrol Officer #14	71813.00	71813.00	71813.00	71813.00
Patrol Officer #16	77178.00	77178.00	77178.00	77178.00
Patrol Officer #17	77178.00	77178.00	77178.00	77178.00
Patrol Officer #19	71813.00	71813.00	71813.00	71813.00
Patrol Officer #2	71813.00	71813.00	71813.00	71813.00
Patrol Officer #20	77178.00	77178.00	77178.00	77178.00
Patrol Officer #22	52074.00	52074.00	52074.00	52074.00
Patrol Officer #23	77178.00	77178.00	77178.00	77178.00
Patrol Officer #24	71813.00	71813.00	71813.00	71813.00
Patrol Officer #25	77178.00	77178.00	77178.00	77178.00
Patrol Officer #26	77178.00	77178.00	77178.00	77178.00
Patrol Officer #28	77178.00	77178.00	77178.00	77178.00
Patrol Officer #29	77178.00	77178.00	77178.00	77178.00
Patrol Officer #3	60078.00	60078.00	60078.00	60078.00
Patrol Officer #30	77178.00	77178.00	77178.00	77178.00
Patrol Officer #32	60078.00	60078.00	60078.00	60078.00
Patrol Officer #34	71813.00	71813.00	71813.00	71813.00
Patrol Officer #35	71813.00	71813.00	71813.00	71813.00
Patrol Officer #36	71813.00	71813.00	71813.00	71813.00
Patrol Officer #37	52074.00	52074.00	52074.00	52074.00
Patrol Officer #38	60078.00	60078.00	60078.00	60078.00
Patrol Officer #39	71813.00	71813.00	71813.00	71813.00

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Patrol Officer #4	71813.00	71813.00	71813.00	71813.00
Patrol Officer #40	71813.00	71813.00	71813.00	71813.00
Patrol Officer #41	71813.00	71813.00	71813.00	71813.00
Patrol Officer #42	52074.00	52074.00	52074.00	52074.00
Patrol Officer #43	77178.00	77178.00	77178.00	77178.00
Patrol Officer #44	71813.00	71813.00	71813.00	71813.00
Patrol Officer #45	71813.00	71813.00	71813.00	71813.00
Patrol Officer #47	71813.00	71813.00	71813.00	71813.00
Patrol Officer #48	77178.00	77178.00	77178.00	77178.00
Patrol Officer #49	71813.00	71813.00	71813.00	71813.00
Patrol Officer #5	77178.00	77178.00	77178.00	77178.00
Patrol Officer #55	77178.00	77178.00	77178.00	77178.00
Patrol Officer #57	71813.00	71813.00	71813.00	71813.00
Patrol Officer #58	71813.00	71813.00	71813.00	71813.00
Patrol Officer #59	77178.00	77178.00	77178.00	77178.00
Patrol Officer #60	77178.00	77178.00	77178.00	77178.00
Patrol Officer #61	77178.00	77178.00	77178.00	77178.00
Patrol Officer #62	77178.00	77178.00	77178.00	77178.00
Patrol Officer #63	71813.00	71813.00	71813.00	71813.00
Patrol Officer #65	52074.00	52074.00	52074.00	52074.00
Patrol Officer #66	0.00	45854.00	45854.00	45854.00
Patrol Officer #67	0.00	45854.00	45854.00	45854.00
Patrol Officer #68	0.00	45854.00	45854.00	45854.00

User: Tammie

Salary Schedule Budget Year 2022

Budget Year	2022	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Position Title					
Patrol Officer #66		0.00	45854.00	45854.00	45854.00
Patrol Officer #7		77178.00	77178.00	77178.00	77178.00
Patrol Officer #9		77178.00	23161.00	23161.00	23161.00
Patrol Officer - #64		60078.00	60078.00	60078.00	60078.00
Patrol Sergeant #1		84503.00	84503.00	84503.00	84503.00
Patrol Sergeant #10		84503.00	84503.00	84503.00	84503.00
Patrol Sergeant #11		84503.00	84503.00	84503.00	84503.00
Patrol Sergeant #2		84503.00	84503.00	84503.00	84503.00
Patrol Sergeant #3		84503.00	84503.00	84503.00	84503.00
Patrol Sergeant #4		84503.00	84503.00	84503.00	84503.00
Patrol Sergeant #7		84503.00	84503.00	84503.00	84503.00
Patrol Sergeant #8		84503.00	84503.00	84503.00	84503.00
Patrol Sergeant #9		84503.00	84503.00	84503.00	84503.00
Senior Account Clerk #2		51696.00	51696.00	51696.00	51696.00
Senior Account Clerk #3		51130.00	51130.00	51130.00	51130.00
Senior Account Clerk #5		52810.00	52810.00	52810.00	52810.00
Senior Account Clerk #7		44734.00	44734.00	44734.00	44734.00
Senior Bldg Maint (Auto Mech #1		66568.00	66568.00	66568.00	66568.00
Senior Clerk		48946.00	48946.00	48946.00	48946.00
Sergeant Civil Law Enforcement		78046.00	78046.00	78046.00	78046.00
Sher Law Enforce 84 Hours PP		148000.00	148000.00	148000.00	148000.00
Sher Law Enforce Holiday Pay		131269.00	131269.00	131269.00	131269.00
Sher Law Enforce Over Time		257500.00	257500.00	257500.00	257500.00

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Sher Law Enforce Shift Differant	193419.00	193419.00	193419.00	193419.00
Sher Mech Spend	3500.00	3500.00	3500.00	3500.00
Sheriff	111435.00	114778.00	114778.00	114778.00
Sheriff - Retiree Sick Leave	89062.00	89062.00	89062.00	89062.00
Sheriff Law Enforce Part Time	210000.00	210000.00	210000.00	210000.00
Systems Maintenance Coordinator	61976.00	69696.00	69696.00	69696.00
Undersheriff	35000.00	35000.00	35000.00	35000.00
Subtotal	7259545	7399007	7399007	7399007

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer Recommendation	Tentative Budget	Adopted Current Budget
A. 3120.1002 - General School Resource Officers, Queensbury School District				
Patrol Officer #9	0.00	54017.00	54017.00	54017.00
SubTotal		54017	54017	54017

Salary Schedule Budget Year 2022

Budget Year	2022			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3140 - General.Probation				
Director of Probation	96067.00	104975.00	104975.00	104975.00
Princ Steno Confidential	55253.00	56910.00	56910.00	56910.00
Prob - Retiree Sick Leave	10000.00	10000.00	10000.00	10000.00
Probation - Par Diam	0.00	3000.00	3000.00	3000.00
Probation Assistant #1	36414.00	36414.00	36414.00	36414.00
Probation Assistant #2	42617.00	42617.00	42617.00	42617.00
Probation Officer #11	54019.00	54019.00	54019.00	54019.00
Probation Officer #14	60013.00	60013.00	60013.00	60013.00
Probation Officer #2	54630.00	54630.00	54630.00	54630.00
Probation Officer #3	63745.00	63745.00	63745.00	63745.00
Probation Officer #4	60013.00	60013.00	60013.00	60013.00
Probation Officer #5	60013.00	60013.00	60013.00	60013.00
Probation Officer #6	54091.00	54091.00	54091.00	54091.00
Probation Supervisor #1	71726.00	73878.00	73878.00	73878.00
Probation Supervisor #2	73878.00	76094.00	76094.00	76094.00
Senior Account Clerk	38056.00	38656.00	38656.00	38656.00
Senior Probation Officer #1	65956.00	65956.00	65956.00	65956.00
Senior Probation Officer #3	62555.00	62555.00	62555.00	62555.00
Senior Probation Officer #4	66186.00	66186.00	66186.00	66186.00
SubTotal	1025837	1043770	1043770	1043770

Salary Schedule Budget Year 2022

Budget Year	2022					
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget		
A.3143 - General, Probation - Probation						
Probation Officer #13	60013.00	60013.00	60013.00	60013.00		60013.00
Sub Total	60013	60013	60013	60013		60013

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3144 - General.Probation-Day Reporting				
Probation Officer	62688.00	62688.00	62688.00	62688.00
SubTotal	62688	62688	62688	62688

Salary Schedule Budget Year 2022

Budget Year Position Title	2022		Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	
A.3150 - General.Sheriff's Correction Division			
Cook #1	47658.00	47658.00	47658.00
Cook #2	45465.00	45465.00	45465.00
Cook #3	47658.00	47658.00	47658.00
Cook Manager	52044.00	52044.00	52044.00
Corrections Captain	93348.00	93348.00	93348.00
Corrections Holiday Pay	33167.00	33167.00	33167.00
Corrections Lieutenant #1	80967.00	80967.00	80967.00
Corrections Lieutenant #2	80967.00	80967.00	80967.00
Corrections Officer #1	53890.00	53890.00	53890.00
Corrections Officer #11	53890.00	53890.00	53890.00
Corrections Officer #13	53890.00	53890.00	53890.00
Corrections Officer #14	53890.00	53890.00	53890.00
Corrections Officer #15	48343.00	48343.00	48343.00
Corrections Officer #16	51116.00	51116.00	51116.00
Corrections Officer #17	51116.00	51116.00	51116.00
Corrections Officer #18	51116.00	51116.00	51116.00
Corrections Officer #19	53890.00	53890.00	53890.00
Corrections Officer #2	51116.00	51116.00	51116.00
Corrections Officer #20	53890.00	53890.00	53890.00
Corrections Officer #21	53890.00	53890.00	53890.00
Corrections Officer #22	56663.00	56663.00	56663.00
Corrections Officer #23	53890.00	53890.00	53890.00

User: Tammie

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted City Budget
Corrections Officer #24	51116.00	51116.00	51116.00	51116.00
Corrections Officer #26	56663.00	56663.00	56663.00	56663.00
Corrections Officer #27	57220.00	57220.00	57220.00	57220.00
Corrections Officer #28	51116.00	51116.00	51116.00	51116.00
Corrections Officer #29	56663.00	56663.00	56663.00	56663.00
Corrections Officer #3	56663.00	56663.00	56663.00	56663.00
Corrections Officer #30	51116.00	51116.00	51116.00	51116.00
Corrections Officer #31	48343.00	48343.00	48343.00	48343.00
Corrections Officer #32	51116.00	51116.00	51116.00	51116.00
Corrections Officer #33	57220.00	57220.00	57220.00	57220.00
Corrections Officer #34	48343.00	48343.00	48343.00	48343.00
Corrections Officer #35	51116.00	51116.00	51116.00	51116.00
Corrections Officer #36	57777.00	57777.00	57777.00	57777.00
Corrections Officer #37	56663.00	56663.00	56663.00	56663.00
Corrections Officer #38	53890.00	53890.00	53890.00	53890.00
Corrections Officer #39	53890.00	53890.00	53890.00	53890.00
Corrections Officer #4	57777.00	57777.00	57777.00	57777.00
Corrections Officer #40	53890.00	53890.00	53890.00	53890.00
Corrections Officer #41	48343.00	48343.00	48343.00	48343.00
Corrections Officer #42	57220.00	57220.00	57220.00	57220.00
Corrections Officer #44	57220.00	57220.00	57220.00	57220.00
Corrections Officer #45	57220.00	57220.00	57220.00	57220.00
Corrections Officer #46	57220.00	57220.00	57220.00	57220.00

Salary Schedule Budget Year 2022

Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
Corrections Officer #47	53890.00	53890.00	53890.00	53890.00
Corrections Officer #48	53890.00	53890.00	53890.00	53890.00
Corrections Officer #49	57220.00	57220.00	57220.00	57220.00
Corrections Officer #5	53890.00	53890.00	53890.00	53890.00
Corrections Officer #50	53890.00	53890.00	53890.00	53890.00
Corrections Officer #51	53890.00	53890.00	53890.00	53890.00
Corrections Officer #52	48343.00	48343.00	48343.00	48343.00
Corrections Officer #53	51116.00	51116.00	51116.00	51116.00
Corrections Officer #54	57220.00	57220.00	57220.00	57220.00
Corrections Officer #55	53890.00	53890.00	53890.00	53890.00
Corrections Officer #56	51116.00	51116.00	51116.00	51116.00
Corrections Officer #57	48343.00	48343.00	48343.00	48343.00
Corrections Officer #58	51116.00	51116.00	51116.00	51116.00
Corrections Officer #59	56663.00	56663.00	56663.00	56663.00
Corrections Officer #6	57220.00	57220.00	57220.00	57220.00
Corrections Officer #60	57220.00	57220.00	57220.00	57220.00
Corrections Officer #61	57220.00	57220.00	57220.00	57220.00
Corrections Officer #62	57220.00	57220.00	57220.00	57220.00
Corrections Officer #63	57220.00	57220.00	57220.00	57220.00
Corrections Officer #64	51116.00	51116.00	51116.00	51116.00
Corrections Officer #65	51116.00	51116.00	51116.00	51116.00
Corrections Officer #66	53890.00	53890.00	53890.00	53890.00
Corrections Officer #67	51116.00	51116.00	51116.00	51116.00

User: Tammie

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officers Recommendation	Tentative Budget	Adopted County Budget
Corrections Officer #68	51116.00	51116.00	51116.00	51116.00
Corrections Officer #69	56663.00	56663.00	56663.00	56663.00
Corrections Officer #7	51116.00	51116.00	51116.00	51116.00
Corrections Officer #70	53890.00	53890.00	53890.00	53890.00
Corrections Officer #71	53890.00	53890.00	53890.00	53890.00
Corrections Officer #72	42796.00	42796.00	42796.00	42796.00
Corrections Officer #73	51116.00	51116.00	51116.00	51116.00
Corrections Officer #74	53890.00	53890.00	53890.00	53890.00
Corrections Officer #75	53890.00	53890.00	53890.00	53890.00
Corrections Officer #76	53890.00	53890.00	53890.00	53890.00
Corrections Officer #77	53890.00	53890.00	53890.00	53890.00
Corrections Officer #78	51116.00	51116.00	51116.00	51116.00
Corrections Officer #79	51116.00	51116.00	51116.00	51116.00
Corrections Officer #8	51116.00	51116.00	51116.00	51116.00
Corrections Officer #80	53890.00	53890.00	53890.00	53890.00
Corrections Officer #9	57220.00	57220.00	57220.00	57220.00
Corrections Over Time	200000.00	200000.00	200000.00	200000.00
Corrections Sergeant #1	48296.00	48296.00	48296.00	48296.00
Corrections Sergeant #10	59390.00	59390.00	59390.00	59390.00
Corrections Sergeant #11	62720.00	62720.00	62720.00	62720.00
Corrections Sergeant #2	59390.00	59390.00	59390.00	59390.00
Corrections Sergeant #5	62720.00	62720.00	62720.00	62720.00
Corrections Sergeant #6	62163.00	62163.00	62163.00	62163.00

User: Tammie

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			
	Departmental Request	Budget Officers Recommendation	Tentative Budget	Adopted County Budget
Corrections Sergeant #7	62163.00	62163.00	62163.00	62163.00
Corrections Sergeant #8	59390.00	59390.00	59390.00	59390.00
Corrections Sergeant #9	63277.00	63277.00	63277.00	63277.00
Corrections Shift Change Pay	172000.00	172000.00	172000.00	172000.00
Corrections Shift Differential	53238.00	53238.00	53238.00	53238.00
Senior Account Clerk #6	50592.00	50592.00	50592.00	50592.00
Sheriff Corrections PT Help	255392.00	255392.00	255392.00	255392.00
SubTotal	5810979	5810979	5810979	5810979

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3311 - General Traffic Safety Board				
Shop DWM Coordinator - PT	4999.00	4999.00	4999.00	4999.00
SubTotal	4999	4999	4999	4999

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.3315 - General Step DWI Program				
Step DWI Coordinator - PT	11959.00	12291.00	12291.00	12291.00
SubTotal	11959	12291	12291	12291

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3410 - General Fire Prevention & Control				
1st Deputy Fire Coordinator	5772.00	6803.00	6803.00	6803.00
2nd Deputy Fire Coordinator	5772.00	6803.00	6803.00	6803.00
3rd Deputy Fire Coordinator	5772.00	6803.00	6803.00	6803.00
4th Deputy Fire/MMD/Haz	15597.00	16055.00	16055.00	16055.00
County Fire Coord. (Part-time)	11500.00	11945.00	11945.00	11945.00
SubTotal	44403	48308	48309	48309

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer Recommendation	Tentative Budget	Adopted County Budget
A.3620 - General Building & Fire Code				
Administrator Fire & Bldg Code	73879.00	76094.00	76094.00	76094.00
Fire Prev & Bldg Code EnfOff #1	57431.00	57431.00	57431.00	57431.00
Fire Prev & Bldg Code EnfOff #2	60141.00	60141.00	60141.00	60141.00
Fire Prev & Bldg Code EnfOff #3	60641.00	60641.00	60641.00	60641.00
Fire Prev & Bldg Code EnfOff #6	49742.00	49742.00	49742.00	49742.00
Secretary Fire Prev & BCEO	56565.00	56565.00	56565.00	56565.00
SubTotal	368336	368336	368336	368336

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Office's Recommendation	Tentative Budget	Adopted County Budget
A. 3640 - General Civil Defense				
Director, Emergency Services	69500.00	71585.00	71585.00	71585.00
Emergency Services Coordinator	28580.00	27377.00	27377.00	27377.00
Office Specialist	45556.00	45556.00	45556.00	45556.00
SubTotal	141636	144518	144518	144518

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3642 - General Fire Training Center				
Building Maintenance Helper	5,279.00	5,279.00	5,279.00	5,279.00
SubTotal	5,279	5,279	5,279	5,279

Salary Schedule Budget Year 2022

Budget Year	2022			
	Departmental Request	Budget Office Recommendation	Tentative Budget	Adopted County Budget
A.3645.4116 - General Homeland Security, FY 21 LEMPG				
Emergency Services Coordinator	22415.00	23088.00	23088.00	23088.00
SubTotal	22415	23088	23088	23088

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Budget		
A-4010 - General Health Services					
Assistant Director Patient Serv	85499.00	90706.00	90706.00	90706.00	90706.00
CHN #27	67381.00	67381.00	67381.00	67381.00	67381.00
CHN #9	66689.00	66689.00	66689.00	66689.00	66689.00
Health Serv. On Call Pay	60495.00	80500.00	80500.00	80500.00	80500.00
Medical Records Clerk	41308.00	41308.00	41308.00	41308.00	41308.00
Medical Records Coder	24471.00	24471.00	24471.00	24471.00	24471.00
Nurse Tech - Per Diem	22328.00	22328.00	22328.00	22328.00	22328.00
Nurse Technician #3	48396.00	48396.00	48396.00	48396.00	48396.00
PHN #15	68170.00	68170.00	68170.00	68170.00	68170.00
PHN #16	51502.00	0.00	0.00	0.00	0.00
PHN #35	56962.00	56962.00	56962.00	56962.00	56962.00
PHN #38	65970.00	65970.00	65970.00	65970.00	65970.00
PHN #9	65570.00	65570.00	65570.00	65570.00	65570.00
Principal Account Clerk	52018.00	52018.00	52018.00	52018.00	52018.00
Pub Hlth Hth Serv PT for hourly Time	135000.00	135000.00	135000.00	135000.00	135000.00
Pub Hlth Hth Services Ove	130000.00	130000.00	130000.00	130000.00	130000.00
Pub Hlth Serv PHN Dntf6@761	4566.00	4566.00	4566.00	4566.00	4566.00
Quality Assurance Eval #1 - PD	2000.00	2000.00	2000.00	2000.00	2000.00
Quality Assurance Eval #2 - PD	2000.00	2000.00	2000.00	2000.00	2000.00
Quality Assurance Eval #3 - PD	2000.00	2000.00	2000.00	2000.00	2000.00
RPN #1	58236.00	58236.00	58236.00	58236.00	58236.00

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
RPN #11	60013.00	60013.00	60013.00	60013.00
RPN #12	61513.00	61513.00	61513.00	61513.00
RPN #22	51502.00	51502.00	51502.00	51502.00
RPN #31	51502.00	0.00	0.00	0.00
RPN #37	51502.00	51502.00	51502.00	51502.00
RPN #39	51502.00	0.00	0.00	0.00
RPN #6	60013.00	60013.00	60013.00	60013.00
RPN #32	51502.00	51502.00	51502.00	51502.00
RPN #6	66689.00	66689.00	66689.00	66689.00
Senior Account Clerk #1	36414.00	36414.00	36414.00	36414.00
Senior Clerk #1	41808.00	41808.00	41808.00	41808.00
Sr. Account Clerk #2	46056.00	46056.00	46056.00	46056.00
Sr. Account Clerk - Temp PD	23528.00	23528.00	23528.00	23528.00
Supervising PHN #4	72495.00	72495.00	72495.00	72495.00
Supervising PHN #7	72495.00	72495.00	72495.00	72495.00
Therapy Program Admin - PH	0.00	65566.00	65566.00	65566.00
SubTotal	1912095	1852435	1852435	1852435

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.4013 - General W.I.C.				
Infant Feeding Advocate	15186.00	15186.00	15186.00	15186.00
WIC - Nutrition Facilitator	23512.00	23512.00	23512.00	23512.00
WIC - Temp Help	3527.00	3527.00	3527.00	3527.00
WIC Assistant	33076.00	33076.00	33076.00	33076.00
WIC Assistant #2	41764.00	41764.00	41764.00	41764.00
WIC Assistant - PT	20767.00	20767.00	20767.00	20767.00
WIC Coordinator/Nutritionist	54351.00	56475.00	56475.00	56475.00
WIC Dietician #2	57597.00	57597.00	57597.00	57597.00
WIC Nutrition Aide #2	43367.00	43367.00	43367.00	43367.00
WIC Nutrition Facilitator	53766.00	53766.00	53766.00	53766.00
Subtotal	346913	349037	349037	349037

Salary Schedule Budget Year 2022

Budget Year	2022			
	Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
A-4018 - General Preventive Program				
	Administrative Assistant	44348.00	44348.00	44348.00
	Assistant Director Public Health	80009.00	90706.00	90706.00
	Business Specialist Public Health	50916.00	50916.00	50916.00
	Director Pub Health/Patient Svc	101655.00	111085.00	111085.00
	Office Specialist	46556.00	46556.00	46556.00
	Pub Hlth Prev Program Temp Help	3000.00	3000.00	3000.00
	Public Health Fiscal Manager	67666.00	71787.00	71787.00
	Senior Account Clerk	0.00	53736.00	53736.00
	Subtotal	443594	518575	518575

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4018.0020 - General Preventive Program Family Health				
CHN #10	65689.00	65689.00	65689.00	65689.00
EI Service Coordinator - PT	15000.00	15000.00	15000.00	15000.00
SubTotal	80689	80689	80689	80689

Salary Schedule Budget Year 2022

Position Title	2022			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Adopted County Budget		
A.4018.0030 - General Preventive Program.Disease Control					
Animal Control Officer #1 - PD	450.00	450.00	450.00	450.00	450.00
Animal Control Officer #10 - PD	450.00	450.00	450.00	450.00	450.00
Animal Control Officer #2- PD	450.00	450.00	450.00	450.00	450.00
Animal Control Officer #3 - PD	450.00	450.00	450.00	450.00	450.00
Animal Control Officer #4 - PD	450.00	450.00	450.00	450.00	450.00
Animal Control Officer #5 - PD	450.00	450.00	450.00	450.00	450.00
Animal Control Officer #6 - PD	450.00	450.00	450.00	450.00	450.00
Animal Control Officer #7 - PD	450.00	450.00	450.00	450.00	450.00
Animal Control Officer #8 - PD	450.00	450.00	450.00	450.00	450.00
Animal Control Officer #9 - PD	450.00	450.00	450.00	450.00	450.00
CHN #19	20000.00	20000.00	20000.00	20000.00	20000.00
COVID - PD	0.00	65000.00	65000.00	65000.00	65000.00
Disease Control - Overtime	0.00	50000.00	50000.00	50000.00	50000.00
On Call Pay	0.00	5700.00	5700.00	5700.00	5700.00
PHN #10	64071.00	64071.00	64071.00	64071.00	64071.00
PHN - Per Diem	15000.00	15000.00	15000.00	15000.00	15000.00
Public Hth Disease Per Diem	65500.00	65500.00	65500.00	65500.00	65500.00
RPN #40	0.00	51502.00	51502.00	51502.00	51502.00
SubTotal	169071	341273	341273	341273	341273

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4018.0040 - General.Preventive Program.Health Education				
Public Health Educator #1	0.00	44394.00	44394.00	44394.00
Public Hlth Program Coordinator	52757.00	52757.00	52757.00	52757.00
Senior Public Health Educator	43341.00	0.00	0.00	0.00
SubTotal	96098	97141	97141	97141

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4022 - General.Emergency Medical Service				
2nd Deputy EMS Coordinator	6606.00	6603.00	6603.00	6603.00
3rd Deputy EMS Coordinator	6606.00	6603.00	6603.00	6603.00
Deputy EMS Coordinator	6606.00	6603.00	6603.00	6603.00
EMS Coordinator	11264.00	11645.00	11645.00	11645.00
SubTotal	31096	32254	32254	32254

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4054 - General.Ed/Physically Hand.Children				
Ed Service Coordinator #3	44043.00	44043.00	44043.00	44043.00
Principal Clerk	45556.00	45556.00	45556.00	45556.00
SubTotal	89599	89599	89599	89599

Salary Schedule Budget Year 2022

Budget Year	2022			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4064.0060 - General.Ed/Physically Hand.Children.Ed.Phys.Hndcppd/Early Intervnt				
Children Special Needs Prog Mgr	66670.00	66670.00	66670.00	66670.00
EI Service Coordinator	57179.00	57179.00	57179.00	57179.00
EI Service Coordinator - PD	11622.00	11622.00	11622.00	11622.00
EI Service Coordinator - PD #2	0.00	12594.00	12594.00	12594.00
Senior Account Clerk #3	45556.00	45556.00	45556.00	45556.00
SubTotal	181027	193621	193621	193621

Salary Schedule Budget Year 2022

Budget Year	2022			
	Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
A.4189 - General Public Health-Bio Terrorism				
Public Health Assistant #1- PT	25259.00	25259.00	25259.00	25259.00
Public Health Program Mgr	0.00	13434.00	13434.00	13434.00
Senior Public Health Educator	16575.00	0.00	0.00	0.00
SubTotal	43834	38693	38693	38693

Salary Schedule Budget Year 2022

Budget Year		2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
A.4193 - General Public Health - COVID - CommCare					
COVID - PD	65000.00	0.00	0.00	0.00	
RPN#40	51502.00	0.00	0.00	0.00	
SubTotal	116502				

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			
	Departmental Request	Budget Officers Recommendation	Tentative Budget	Adopted County Budget
A.4220 - General.Narcotics Control-DA				
Investigator #2	11943.00	11943.00	11943.00	11943.00
Investigator #3 - PT	23886.00	23886.00	23886.00	23886.00
PT Investigator #4	23886.00	23886.00	23886.00	23886.00
SubTotal	59715	59715	59715	59715

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4310 - General Mental Health Admin.				
Children and Youth SPOA Coord.	81607.00	65666.00	65666.00	65666.00
Deputy Director Clinical	71726.00	76094.00	76094.00	76094.00
Director Mental Health	96067.00	98946.00	98946.00	98946.00
Depy Dir Mental Health/Fiscal	38000.00	45796.00	45796.00	45796.00
Mental Health - Part-Time	1000.00	1000.00	1000.00	1000.00
Mental Health Program Analyst	58354.00	64724.00	64724.00	64724.00
Office Specialist	42617.00	42617.00	42617.00	42617.00
SubTotal	369371	394874	394874	394874

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.5610 - General.Airport (D.P.W.)				
Airport Maintenance Worker #4	41550.00	41550.00	41550.00	41550.00
Airport Manager	78090.00	82846.00	82846.00	82846.00
Building Maintenance Mechanic #6	53290.00	53290.00	53290.00	53290.00
DPW Airport Emerg Response	3000.00	3000.00	3000.00	3000.00
DPW Airport Overtime	3759.00	3759.00	3759.00	3759.00
DPW Airport Overtime Spec Event	11241.00	11241.00	11241.00	11241.00
DPW Airport Shift Differential	975.00	975.00	975.00	975.00
SubTotal	191906	196661	196661	196661

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.6010 - General Social Services				
Assistant SS Attorney #2	69891.00	74089.00	74089.00	74089.00
Case Manager	47259.00	47259.00	47259.00	47259.00
Case Supervisor A	66189.00	73940.00	73940.00	73940.00
Case Supervisor B #1	65189.00	65189.00	65189.00	65189.00
Case Supervisor B #2	66189.00	66189.00	66189.00	66189.00
Case Supervisor B #3	66189.00	66189.00	66189.00	66189.00
Case Supervisor B #4	67189.00	67189.00	67189.00	67189.00
Case Supervisor Grade B #5	65689.00	65689.00	65689.00	65689.00
Caseworker #1	58597.00	58597.00	58597.00	58597.00
Caseworker #10	49966.00	49966.00	49966.00	49966.00
Caseworker #13	47336.00	47336.00	47336.00	47336.00
Caseworker #14	53766.00	53766.00	53766.00	53766.00
Caseworker #15	47433.00	47433.00	47433.00	47433.00
Caseworker #16	54847.00	54847.00	54847.00	54847.00
Caseworker #18	54847.00	54847.00	54847.00	54847.00
Caseworker #19	47433.00	47433.00	47433.00	47433.00
Caseworker #2	57597.00	57597.00	57597.00	57597.00
Caseworker #20	49214.00	49214.00	49214.00	49214.00
Caseworker #21	58097.00	58097.00	58097.00	58097.00
Caseworker #22	54847.00	54847.00	54847.00	54847.00
Caseworker #23	48345.00	48345.00	48345.00	48345.00
Caseworker #24	54847.00	54847.00	54847.00	54847.00

User: Tammie

Salary Schedule Budget Year 2022

Budget Year	2022			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Caseworker #25	50116.00	56116.00	56116.00	56116.00
Caseworker #26	57654.00	57654.00	57654.00	57654.00
Caseworker #27	57597.00	57597.00	57597.00	57597.00
Caseworker #29	54847.00	54847.00	54847.00	54847.00
Caseworker #30	54847.00	54847.00	54847.00	54847.00
Caseworker #31	49605.00	49605.00	49605.00	49605.00
Caseworker #32	49052.00	49052.00	49052.00	49052.00
Caseworker #33	54847.00	54847.00	54847.00	54847.00
Caseworker #34	57597.00	57597.00	57597.00	57597.00
Caseworker #35	48698.00	48698.00	48698.00	48698.00
Caseworker #36	48377.00	48377.00	48377.00	48377.00
Caseworker #37	47023.00	47023.00	47023.00	47023.00
Caseworker #38	47626.00	47626.00	47626.00	47626.00
Caseworker #39	47626.00	47626.00	47626.00	47626.00
Caseworker #4	57597.00	57597.00	57597.00	57597.00
Caseworker #40	0.00	47023.00	47023.00	47023.00
Caseworker #5	47385.00	47385.00	47385.00	47385.00
Caseworker #6	52865.00	52865.00	52865.00	52865.00
Caseworker #7	54667.00	54667.00	54667.00	54667.00
Caseworker #9	49343.00	49343.00	49343.00	49343.00
Caseworker - PT	23512.00	23512.00	23512.00	23512.00
Caseworker - PT temp	47023.00	0.00	0.00	0.00
Commissioner Social Services	101545.00	107206.00	107206.00	107206.00

User: Tammie

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Confidential Secretary	43430.00	45528.00	45528.00	45528.00
Deputy Commissioner Sec Services	80591.00	83009.00	83009.00	83009.00
DSS Fiscal Manager	66695.00	69696.00	69696.00	69696.00
DSS Retiree Sick Leave	20348.00	20348.00	20348.00	20348.00
HEAP Examiner #1 - temp	6768.00	6768.00	6768.00	6768.00
HEAP Examiner #2 - temp	6768.00	6768.00	6768.00	6768.00
HEAP Examiner #3 - temp	6768.00	6768.00	6768.00	6768.00
Intake Clerk	31789.00	31789.00	31789.00	31789.00
Intake Clerk #1	40308.00	40308.00	40308.00	40308.00
Intake Clerk #10	0.00	31789.00	31789.00	31789.00
Intake Clerk #4	32866.00	32866.00	32866.00	32866.00
Intake Clerk #7	32416.00	32416.00	32416.00	32416.00
Intake Clerk #8	31789.00	31789.00	31789.00	31789.00
Intake Clerk #9	32973.00	32973.00	32973.00	32973.00
Keyboard Specialist #1	36651.00	0.00	0.00	0.00
Keyboard Specialist #6	32205.00	0.00	0.00	0.00
Legal Clerk III	0.00	40784.00	40784.00	40784.00
Medicaid Clerk #1	38764.00	38764.00	38764.00	38764.00
Medicaid Clerk #2	38764.00	38764.00	38764.00	38764.00
Medicaid Clerk #3	35425.00	35425.00	35425.00	35425.00
On Call Pay - DSS	21150.00	36500.00	36500.00	36500.00
Principal Account Clerk	50865.00	50865.00	50865.00	50865.00

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Principal Account Clerk #2	50519.00	50519.00	50519.00	50519.00
Principal SWE	59066.00	59066.00	59066.00	59066.00
Principal SWE #2	57065.00	57065.00	57065.00	57065.00
Principal SWE #3	57065.00	57065.00	57065.00	57065.00
Resource Clerk #1	33342.00	33342.00	33342.00	33342.00
Resource Clerk #3	32199.00	32199.00	32199.00	32199.00
Resource Recovery Coordinator	55602.00	55602.00	55602.00	55602.00
Secretary	33737.00	33737.00	33737.00	33737.00
Senior Account Clerk	38631.00	38631.00	38631.00	38631.00
Senior Account Clerk #4	42617.00	42617.00	42617.00	42617.00
Senior Account Clerk #6	43295.00	43295.00	43295.00	43295.00
Senior Account Clerk #7	38301.00	38301.00	38301.00	38301.00
Senior Caseworker #1	61416.00	61416.00	61416.00	61416.00
Senior Caseworker #10	0.00	50394.00	50394.00	50394.00
Senior Caseworker #2	61416.00	61416.00	61416.00	61416.00
Senior Caseworker #3	50394.00	50394.00	50394.00	50394.00
Senior Caseworker #4	59552.00	59552.00	59552.00	59552.00
Senior Caseworker #5	61916.00	61916.00	61916.00	61916.00
Senior Caseworker #8	61416.00	61416.00	61416.00	61416.00
Senior Caseworker #9	0.00	50394.00	50394.00	50394.00
Senior Clerk	0.00	31789.00	31789.00	31789.00
Senior Resource Clerk	41899.00	41899.00	41899.00	41899.00
Senior Support Investigator #1	51572.00	51572.00	51572.00	51572.00

User: Tammie

Salary Schedule Budget Year 2022

Budget Year		2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
Senior Support Investigator #2	53245.00	53245.00	53245.00	53245.00	
Social Services I- Overtime	49222.00	49222.00	49222.00	49222.00	
Social Services Attorney	79241.00	83720.00	83720.00	83720.00	
Social Services Investigator #2	48834.00	48834.00	48834.00	48834.00	
Social Services Investigator #3	48396.00	48396.00	48396.00	48396.00	
Social Welfare Examiner #38	47763.00	47763.00	47763.00	47763.00	
Social Welfare Examiner #11	47763.00	47763.00	47763.00	47763.00	
Social Welfare Examiner #12	37918.00	37918.00	37918.00	37918.00	
Social Welfare Examiner #13	47763.00	47763.00	47763.00	47763.00	
Social Welfare Examiner #14	39234.00	39234.00	39234.00	39234.00	
Social Welfare Examiner #15	37918.00	37918.00	37918.00	37918.00	
Social Welfare Examiner #17	48263.00	48263.00	48263.00	48263.00	
Social Welfare Examiner #18	49263.00	49263.00	49263.00	49263.00	
Social Welfare Examiner #19	44348.00	44348.00	44348.00	44348.00	
Social Welfare Examiner #20	44348.00	44348.00	44348.00	44348.00	
Social Welfare Examiner #21	40306.00	40306.00	40306.00	40306.00	
Social Welfare Examiner #22	44348.00	44348.00	44348.00	44348.00	
Social Welfare Examiner #23	44348.00	44348.00	44348.00	44348.00	
Social Welfare Examiner #24	44348.00	44348.00	44348.00	44348.00	
Social Welfare Examiner #25	44348.00	44348.00	44348.00	44348.00	
Social Welfare Examiner #28	44348.00	44348.00	44348.00	44348.00	
Social Welfare Examiner #3	44348.00	44348.00	44348.00	44348.00	
Social Welfare Examiner #30	48263.00	48263.00	48263.00	48263.00	

Salary Schedule Budget Year 2022

Budget Year		2022			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
Social Welfare Examiner #31	37918.00	37918.00	37918.00	37918.00	37918.00
Social Welfare Examiner #32	44348.00	44348.00	44348.00	44348.00	44348.00
Social Welfare Examiner #33	47263.00	47263.00	47263.00	47263.00	47263.00
Social Welfare Examiner #36	47263.00	47263.00	47263.00	47263.00	47263.00
Social Welfare Examiner #39	47263.00	47263.00	47263.00	47263.00	47263.00
Social Welfare Examiner #4	46702.00	46702.00	46702.00	46702.00	46702.00
Social Welfare Examiner #40	39390.00	39390.00	39390.00	39390.00	39390.00
Social Welfare Examiner #41	44348.00	44348.00	44348.00	44348.00	44348.00
Social Welfare Examiner #43	39624.00	39624.00	39624.00	39624.00	39624.00
Social Welfare Examiner #44	44348.00	44348.00	44348.00	44348.00	44348.00
Social Welfare Examiner #5	44348.00	44348.00	44348.00	44348.00	44348.00
Social Welfare Examiner #6	44348.00	44348.00	44348.00	44348.00	44348.00
Social Welfare Examiner #8	40306.00	40306.00	40306.00	40306.00	40306.00
Social Welfare Examiner #9	47763.00	47763.00	47763.00	47763.00	47763.00
Sr Social Welfare Examiner #12	52745.00	52745.00	52745.00	52745.00	52745.00
Sr Social Welfare Examiner #2	51390.00	51390.00	51390.00	51390.00	51390.00
Sr Social Welfare Examiner #4	51745.00	51745.00	51745.00	51745.00	51745.00
Sr Social Welfare Examiner #6	51245.00	51245.00	51245.00	51245.00	51245.00
Sr Social Welfare Examiner #7	51245.00	51245.00	51245.00	51245.00	51245.00
Sr Social Welfare Examiner #8	51245.00	51245.00	51245.00	51245.00	51245.00
Sr Caseworker #5	62416.00	62416.00	62416.00	62416.00	62416.00
Sr Caseworker #7	58724.00	58724.00	58724.00	58724.00	58724.00
Sr Community Services Worker	41426.00	41426.00	41426.00	41426.00	41426.00

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Staff Development Coordinator	47023.00	47023.00	47023.00	47023.00
Super. Soc. Serv. Investigator	57065.00	57065.00	57065.00	57065.00
Supervising Support Invest. #2	59066.00	59066.00	59066.00	59066.00
Support Investigator #1	44348.00	44348.00	44348.00	44348.00
Support Investigator #2	48763.00	48763.00	48763.00	48763.00
Support Investigator #4	44348.00	44348.00	44348.00	44348.00
Support Investigator #5	47763.00	47763.00	47763.00	47763.00
Support Investigator #6	40306.00	40306.00	40306.00	40306.00
Van Driver	19332.00	19332.00	19332.00	19332.00
SubTotal	666849	6647671	6647671	6647671

Salary Schedule Budget Year 2022

Budget Year	2022	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Position Title					
A.6030 - General Countryside Adult Home					
Building Maintenance Mechanic	53290.00	53290.00	53290.00	53290.00	53290.00
Case Manager	51463.00	51463.00	51463.00	51463.00	51463.00
Cleaner	31806.00	31806.00	31806.00	31806.00	31806.00
Cleaner #3	37148.00	37148.00	37148.00	37148.00	37148.00
Cook #2	40908.00	40908.00	40908.00	40908.00	40908.00
Cook #4	41077.00	41077.00	41077.00	41077.00	41077.00
Cook #5	32630.00	32630.00	32630.00	32630.00	32630.00
Cook Manager	43764.00	43764.00	43764.00	43764.00	43764.00
Countryside Shift Differential	21230.00	21230.00	21230.00	21230.00	21230.00
Countryside-Overtime	26000.00	26000.00	26000.00	26000.00	26000.00
Director Countryside Adult Home	64724.00	64724.00	64724.00	64724.00	64724.00
Food Service Helper	34913.00	34913.00	34913.00	34913.00	34913.00
Food Service Helper #3	30193.00	30193.00	30193.00	30193.00	30193.00
Institutional Aide #1	31782.00	31782.00	31782.00	31782.00	31782.00
Institutional Aide #12	31927.00	31927.00	31927.00	31927.00	31927.00
Institutional Aide #13	39700.00	39700.00	39700.00	39700.00	39700.00
Institutional Aide #14	39700.00	39700.00	39700.00	39700.00	39700.00
Institutional Aide #15	39700.00	39700.00	39700.00	39700.00	39700.00
Institutional Aide #16	35651.00	35651.00	35651.00	35651.00	35651.00
Institutional Aide #17	35651.00	35651.00	35651.00	35651.00	35651.00
Institutional Aide #18 - PT	15186.00	15186.00	15186.00	15186.00	15186.00
Institutional Aide #2	39759.00	39759.00	39759.00	39759.00	39759.00

Salary Schedule Budget Year 2022

Position Title	2022			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Institutional Aide #8	30734.00	30734.00	30734.00	30734.00
Institutional Aide - Per Diem	15186.00	15186.00	15186.00	15186.00
Institutional Aide PT #2	24568.00	24568.00	24568.00	24568.00
Institutional Aide PT #3	25029.00	25029.00	25029.00	25029.00
Institutional Aide PT #6	6075.00	6075.00	6075.00	6075.00
Laundry Worker - PT	14868.00	14868.00	14868.00	14868.00
Leisure Time Act. Aide #4 - PT	18528.00	18528.00	18528.00	18528.00
Leisure Time Act. Aide #2 - PT	12149.00	12149.00	12149.00	12149.00
Senior Account Clerk	42617.00	42617.00	42617.00	42617.00
Senior Aide #1	47056.00	47056.00	47056.00	47056.00
Senior Aide #2	46556.00	46556.00	46556.00	46556.00
SubTotal	1095097	1101467	1101467	1101467

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.6417.0001 - General Tourism Occupancy Tourism				
Assistant Tourism Coordinator	49798.00	51269.00	51269.00	51269.00
Communications Asst. - Tourism	40568.00	40568.00	40568.00	40568.00
Communications Specialist	42069.00	42069.00	42069.00	42069.00
Creative Director	90397.00	93806.00	93806.00	93806.00
Director of Tourism	90783.00	90783.00	90783.00	90783.00
Group Tour/Convention PR	51745.00	51745.00	51745.00	51745.00
Keyboard Specialist #1	14714.00	14714.00	14714.00	14714.00
Principal Account Clerk	51518.00	51518.00	51518.00	51518.00
Tourism Dev & Events Coordinator	67262.00	67262.00	67262.00	67262.00
Tourism-Overtime	1000.00	1000.00	1000.00	1000.00
SubTotal	483012	494756	494756	494756

Salary Schedule Budget Year 2022

Budget Year	2022		
Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
A.6510 - General.Veterans Services			
Director Veterans	56702.00	59863.00	59863.00
Office Specialist	42617.00	42617.00	42617.00
Van Driver #1	8543.00	8543.00	8543.00
Van Driver #2	8067.00	8067.00	8067.00
Van Driver #3	8543.00	8543.00	8543.00
Van Driver #4 - Per Diem	2675.00	2675.00	2675.00
Van Driver #5 - Per Diem	2675.00	2675.00	2675.00
Van Driver #6 - Per Diem	2675.00	2675.00	2675.00
Veteran's Benefits Counsellor	0.00	39246.00	39246.00
SubTotal	132497	174904	174904

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.6510.0125 - General.Veterans Services.Peer to Peer Support Services				
Program Coord - Peer to Peer	21694.00	21694.00	21694.00	21694.00
SubTotal	21694	21694	21694	21694

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officer's Recommendat ion	Tentative Budget	
A.6610 - General.Weights & Measures				
Director Weights & Measures	59120.00	65751.00	65751.00	65751.00
Weights Measures Inspector - PD	4000.00	0.00	0.00	0.00
Weights Measures Inspector- PD#2	4000.00	4000.00	4000.00	4000.00
SubTotal	66120	69751	69751	69751

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.6771 - General.OFA-Hamilton County				
Director Office for the Aging	27043.00	27855.00	27855.00	27855.00
Meat Site Cook #11	21821.00	21821.00	21821.00	21821.00
Meat Site Cook #2	19039.00	19039.00	19039.00	19039.00
Meat Site Cook #7	19723.00	19723.00	19723.00	19723.00
Meat Site Manager #4	29603.00	29603.00	29603.00	29603.00
Meat Site Manager #6	28479.00	28479.00	28479.00	28479.00
Meat Site Manager #9	29603.00	29603.00	29603.00	29603.00
OFA-Hamilton subs 7650011.40	8134.00	8134.00	8134.00	8134.00
OFA-SNAP subs 7000011.40	2722.00	2722.00	2722.00	2722.00
Sub Total	186166	186978	186978	186978

Salary Schedule Budget Year 2022

Budget Year	2022				
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
A.6772 - General.OFA-Warren County					
Coord Serv Aging	62698.00	62698.00	62698.00	62698.00	
Director Office for the Aging	41782.00	41782.00	41782.00	41782.00	
Fiscal Coordinator	46151.00	46151.00	46151.00	46151.00	
Food Service Helper #2	26018.00	26018.00	26018.00	26018.00	
Food Service Helper #6	34100.00	34100.00	34100.00	34100.00	
Food Service Manager	29042.00	29042.00	29042.00	29042.00	
Meal Site Cook #10	19581.00	19581.00	19581.00	19581.00	
Meal Site Cook #3	26185.00	26185.00	26185.00	26185.00	
Meal Site Cook #4	26018.00	26018.00	26018.00	26018.00	
Meal Site Cook #5	21821.00	21821.00	21821.00	21821.00	
Meal Site Manager #1	22302.00	22302.00	22302.00	22302.00	
Meal Site Manager #2	26185.00	26185.00	26185.00	26185.00	
Meal Site Manager #3	19585.00	19585.00	19585.00	19585.00	
Meal Site Manager #5	19585.00	19585.00	19585.00	19585.00	
Meal Site Manager #7	28478.00	28478.00	28478.00	28478.00	
Meal Site Manager #8	26185.00	26185.00	26185.00	26185.00	
OFA Warren subs 1582.16hr/11.40	26894.00	26894.00	26894.00	26894.00	
Services Assistant OFA #1	40662.00	40662.00	40662.00	40662.00	
Services Assistant OFA #2	36414.00	36414.00	36414.00	36414.00	
Services Assistant OFA - PT	19207.00	19207.00	19207.00	19207.00	
Services Specialist, OFA	0.00	47656.00	47656.00	47656.00	

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Services Specialist, OFA #2	47656.00	47656.00	47656.00	47656.00
Specialist Svcs. for the Aging	47656.00	0.00	0.00	0.00
Typist	38700.00	38700.00	38700.00	38700.00
Typist PT	15186.00	15186.00	15186.00	15186.00
Subtotal	743864	745081	745081	745081

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officers Recommendation	Tentative Budget	
A.7110 - General Parks & Recreation				
Building Maintenance Mechanic	53290.00	53290.00	53290.00	53290.00
Building Maintenance Worker #11	38177.00	38177.00	38177.00	38177.00
Building Maintenance Worker #12	41779.00	41779.00	41779.00	41779.00
Building Maintenance Worker #9	36414.00	0.00	0.00	0.00
Director of Parks, Rec & RR Div.	57268.00	64473.00	64473.00	64473.00
DPW Parks & Recs Over Time	3500.00	3500.00	3500.00	3500.00
Fish Management Specialist	56766.00	62026.00	62026.00	62026.00
Hatchery Aide	35696.00	35696.00	35696.00	35696.00
Maintenance Mechanic	0.00	36246.00	36246.00	36246.00
Senior Account Clerk #2	46556.00	46556.00	46556.00	46556.00
Temp. Help - Parks & Rec	14000.00	14000.00	14000.00	14000.00
SubTotal	383446	398746	398746	398746

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer Recommendation	Tentative Budget	Adopted Budget
A.7111 - General.Up Yonda Farm				
Environmental Education Admin	56702.00	59403.00	59403.00	59403.00
Naturalist #2	43605.00	44913.00	44913.00	44913.00
Naturalist #3	46222.00	47606.00	47606.00	47606.00
SubTotal	146529	150924	150924	150924

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.7113 - General Railroad				
Director of Parks, Rec & RR Div	14317.00	16118.00	16118.00	16118.00
SubTotal	14317	16118	16118	16118

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.7510 - General Historian				
County Historian	17965.00	18967.00	18967.00	18967.00
SubTotal	17965	18967	18967	18967

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.8021 - General Planning (and Comm. Dev.)				
Assistant County Planner	65303.00	68606.00	68606.00	68606.00
Associate Planner - Per Diem	22133.00	22806.00	22806.00	22806.00
Construction Cost Coordinator	22725.00	29259.00	29259.00	29259.00
County Planner	96067.00	101917.00	101917.00	101917.00
Junior Planner	43980.00	0.00	0.00	0.00
Office Specialist	46056.00	46056.00	46056.00	46056.00
Office Specialist - PT	8618.00	8618.00	8618.00	8618.00
Overtime-Planning	500.00	2000.00	2000.00	2000.00
Senior Planner	0.00	50384.00	50384.00	50384.00
SubTotal	305382	329651	329651	329651

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.8022 - General Planning GIS Program				
GIS Administrator	78244.00	83009.00	83009.00	83009.00
GIS Specialist	0.00	49311.00	49311.00	49311.00
Sub Total	78244	132320	132320	132320

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
D.3310 - County Road Traffic Control				
DPW Traffic Control Over Time	2000.00	2000.00	2000.00	2000.00
Sign Maintenance Supervisor	62141.00	62141.00	62141.00	62141.00
Sign Maintenance Supervisor - STA	1000.00	1000.00	1000.00	1000.00
Sign Maintenance Worker #1	48946.00	48946.00	48946.00	48946.00
Sign Maintenance Worker #2	48946.00	48946.00	48946.00	48946.00
Sign Maintenance Worker - STA	450.00	450.00	450.00	450.00
Subtotal	163483	163483	163483	163483

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Office Recommendation	Tentative Budget	Adopted County Budget
D.5020 - County Road Engineering				
Assistant Engineer #1	52761.00	56914.00	56914.00	56914.00
Construction Specialist	66566.00	67533.00	67533.00	67533.00
Engineer I #3	62839.00	67666.00	67666.00	67666.00
Engineer I #4	58354.00	60104.00	60104.00	60104.00
Engineer II	73670.00	75980.00	75980.00	75980.00
Senior Civil Engineer	86138.00	95985.00	95985.00	95985.00
Subtotal	402326	423982	423982	423982

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
D.5110 - County Road Maintenance of Roads				
DPV Maint Roads Over Title	65000.00	65000.00	65000.00	65000.00
HEO #1	48731.00	48731.00	48731.00	48731.00
HEO #11	36277.00	36277.00	36277.00	36277.00
HEO #13	48731.00	48731.00	48731.00	48731.00
HEO #14	47785.00	47785.00	47785.00	47785.00
HEO #15 - STA	600.00	600.00	600.00	600.00
HEO #16 - STA	600.00	600.00	600.00	600.00
HEO #2	45078.00	45078.00	45078.00	45078.00
HEO #5	37918.00	37918.00	37918.00	37918.00
HEO #6	45078.00	45078.00	45078.00	45078.00
HEO #9	40988.00	40988.00	40988.00	40988.00
Highway Const Sup #5 - STA	2500.00	2500.00	2500.00	2500.00
Highway Const Sup #6 - STA	2500.00	2500.00	2500.00	2500.00
Highway Const Sup #7 - STA	600.00	600.00	600.00	600.00
Highway Const Sup #9 - STA	600.00	600.00	600.00	600.00
Highway Const Sup II #6 - STA	5000.00	5000.00	5000.00	5000.00
Highway Const Sup II #7 - STA	5000.00	5000.00	5000.00	5000.00
Highway Const. Supervisor #1	41756.00	41756.00	41756.00	41756.00
Highway Const. Supervisor #2	49163.00	49163.00	49163.00	49163.00
Highway Const. Supervisor #3	49163.00	49163.00	49163.00	49163.00
Highway Const. Supervisor #4	49163.00	49163.00	49163.00	49163.00
Highway Construction Supv II #1	59596.00	59596.00	59596.00	59596.00

Salary Schedule Budget Year 2022

Budget Year		2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
Highway Construction Supv II #2	58039.00	58039.00	58039.00	58039.00	
Highway Construction Supv II #3	59039.00	59039.00	59039.00	59039.00	
Highway Construction Supv II #5	49743.00	49743.00	49743.00	49743.00	
Highway Manager #2	85259.00	85259.00	85259.00	85259.00	
Laborer #1 - temp	5500.00	5500.00	5500.00	5500.00	
Laborer #2 - temp	5500.00	5500.00	5500.00	5500.00	
Laborer #3 - temp	5500.00	5500.00	5500.00	5500.00	
Laborer #4 - temp	5500.00	5500.00	5500.00	5500.00	
Laborer #48	30968.00	30968.00	30968.00	30968.00	
Laborer #5 - temp	5500.00	5500.00	5500.00	5500.00	
Laborer #5 - temp	5500.00	5500.00	5500.00	5500.00	
MEO (L) #12	36414.00	36414.00	36414.00	36414.00	
MEO (L) #13	36414.00	36414.00	36414.00	36414.00	
MEO (L) #16	36414.00	36414.00	36414.00	36414.00	
MEO (L) #17	42477.00	42477.00	42477.00	42477.00	
MEO (L) #2	36800.00	36800.00	36800.00	36800.00	
MEO (L) #21	30691.00	30691.00	30691.00	30691.00	
MEO (L) #26	37233.00	37233.00	37233.00	37233.00	
MEO (L) #27	36800.00	36800.00	36800.00	36800.00	
MEO (L) #28	35905.00	35905.00	35905.00	35905.00	
MEO (L) #29 - STA	300.00	300.00	300.00	300.00	
MEO (L) #3	35710.00	35710.00	35710.00	35710.00	
MEO (L) #30 - STA	300.00	300.00	300.00	300.00	

User: Tammie

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
MEO (L) #31 - temp	5500.00	5500.00	5500.00	5500.00
MEO (L) #32 - temp	5500.00	5500.00	5500.00	5500.00
MEO (L) #33	30832.00	30832.00	30832.00	30832.00
MEO (L) #5	35408.00	35408.00	35408.00	35408.00
MEO (L) #9	36824.00	36824.00	36824.00	36824.00
MEO (M) #1	43398.00	43398.00	43398.00	43398.00
MEO (M) #12	38217.00	38217.00	38217.00	38217.00
MEO (M) #14	49155.00	49155.00	49155.00	49155.00
MEO (M) #2	43398.00	43398.00	43398.00	43398.00
MEO (M) #21	46241.00	46241.00	46241.00	46241.00
MEO (M) #22	45291.00	45291.00	45291.00	45291.00
MEO (M) #23	39027.00	39027.00	39027.00	39027.00
MEO (M) #24	42686.00	42686.00	42686.00	42686.00
MEO (M) #25	44975.00	44975.00	44975.00	44975.00
MEO (M) #26	38493.00	38493.00	38493.00	38493.00
MEO (M) #27 - STA	300.00	300.00	300.00	300.00
MEO (M) #28 - STA	300.00	300.00	300.00	300.00
MEO (M) #29 - STA	300.00	300.00	300.00	300.00
MEO (M) #30 - STA	43398.00	43398.00	43398.00	43398.00
MEO (M) #4	41691.00	41691.00	41691.00	41691.00
MEO (M) #5	38493.00	38493.00	38493.00	38493.00
MEO (M) #7	40126.00	40126.00	40126.00	40126.00

Salary Schedule

Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
MEO (M) #8	40553.00	40553.00	40553.00	40553.00
MEO (M) #9	39996.00	39996.00	39996.00	39996.00
SubTotal	2150106	2152589	2152589	2152589

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Office's Recommendation	Tentative Budget	Adopted County Budget
D.5142 - County Road Snow Removal - County				
DPW Snow Removal Over Time	151000.00	151000.00	151000.00	151000.00
HEO #1	2787.00	2787.00	2787.00	2787.00
HEO #11	2443.00	2443.00	2443.00	2443.00
HEO #13	2787.00	2787.00	2787.00	2787.00
HEO #14	2733.00	2733.00	2733.00	2733.00
HEO #2	2578.00	2578.00	2578.00	2578.00
HEO #8	2578.00	2578.00	2578.00	2578.00
HEO #9	2760.00	2760.00	2760.00	2760.00
Highway Const. Supervisor #1	2812.00	2812.00	2812.00	2812.00
Highway Const. Supervisor #2	2812.00	2812.00	2812.00	2812.00
Highway Const. Supervisor #3	2812.00	2812.00	2812.00	2812.00
Highway Const. Supervisor #4	2812.00	2812.00	2812.00	2812.00
Highway Construction Supv II #1	3350.00	3350.00	3350.00	3350.00
Highway Construction Supv II #2	3323.00	3323.00	3323.00	3323.00
Highway Construction Supv II #3	3377.00	3377.00	3377.00	3377.00
Highway Construction Supv II #5	3350.00	3350.00	3350.00	3300.00
Laborer #48	2081.00	2081.00	2081.00	2081.00
MEO (L.) #21	2067.00	2067.00	2067.00	2067.00
MEO (L.) #26	2507.00	2507.00	2507.00	2507.00
MEO (L.) #28	2048.00	2048.00	2048.00	2048.00
MEO (L.) #3	2042.00	2042.00	2042.00	2042.00
MEO (L.) #33	2076.00	2076.00	2076.00	2076.00

User: Tammie

Salary Schedule Budget Year 2022

Budget Year		2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
MEO (L) #5	2025.00	2025.00	2025.00	2025.00	
MEO (M) #1	2482.00	2482.00	2482.00	2482.00	
MEO (M) #12	2186.00	2186.00	2186.00	2186.00	
MEO (M) #2	2482.00	2482.00	2482.00	2482.00	
MEO (M) #21	2645.00	2645.00	2645.00	2645.00	
MEO (M) #22	2590.00	2590.00	2590.00	2590.00	
MEO (M) #23	2232.00	2232.00	2232.00	2232.00	
MEO (M) #24	2441.00	2441.00	2441.00	2441.00	
MEO (M) #25	2572.00	2572.00	2572.00	2572.00	
MEO (M) #26	2202.00	2202.00	2202.00	2202.00	
MEO (M) #3	2482.00	2482.00	2482.00	2482.00	
MEO (M) #4	2394.00	2394.00	2394.00	2394.00	
MEO (M) #5	2202.00	2202.00	2202.00	2202.00	
MEO (M) #7	2295.00	2295.00	2295.00	2295.00	
MEO (M) #8	2319.00	2319.00	2319.00	2319.00	
MEO (M) #9	2693.00	2693.00	2693.00	2693.00	
Sign Maintenance Worker #1	2799.00	2799.00	2799.00	2799.00	
Sign Maintenance Worker #2	2799.00	2799.00	2799.00	2799.00	
SubTotal	250965	250965	250965	250965	

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
D.5148 - County Road Services to Other Govts.				
HEO #11	6434.00	6434.00	6434.00	6434.00
HEO #9	7270.00	7270.00	7270.00	7270.00
Highway Const. Supervisor #1	7406.00	7406.00	7406.00	7406.00
Highway Construction Super II #5	8823.00	8823.00	8823.00	8823.00
Laborer #48	5482.00	5482.00	5482.00	5482.00
MEO (L) #21	5444.00	5444.00	5444.00	5444.00
MEO (L) #26	6604.00	6604.00	6604.00	6604.00
MEO (L) #33	5469.00	5469.00	5469.00	5469.00
MEO (M) #9	7092.00	7092.00	7092.00	7092.00
SubTotal	60024	60024	60024	60024

Salary Schedule Budget Year 2022

Position Title	2022			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
DM.5130 - Road Machinery Machinery				
Assistant Auto Mech Supervisor	56104.00	56104.00	56104.00	56104.00
Auto Mechanic #10	48396.00	48396.00	48396.00	48396.00
Auto Mechanic #12	51245.00	51245.00	51245.00	51245.00
Auto Mechanic #2	52284.00	52284.00	52284.00	52284.00
Auto Mechanic #4	48396.00	48396.00	48396.00	48396.00
Auto Mechanic #5	46012.00	46012.00	46012.00	46012.00
Auto Mechanic #7	51669.00	51669.00	51669.00	51669.00
Auto Mechanic #9	42637.00	42637.00	42637.00	42637.00
Auto Parts Shop Specialist	49271.00	49271.00	49271.00	49271.00
Auto Parts Shop Specialist - STA	450.00	450.00	450.00	450.00
Automotive Mechanic - STA	320.00	320.00	320.00	320.00
DPW Mach Inspection Station	5000.00	5000.00	5000.00	5000.00
DPW Mach Over Time	20000.00	20000.00	20000.00	20000.00
Fleet and Equipment Manager	78244.00	78244.00	78244.00	78244.00
Welder	53937.00	53937.00	53937.00	53937.00
SubTotal	600563	600565	600565	600565

Salary Schedule Budget Year 2022

Budget Year Position Title	2022			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation			
S. 1710 - Workers' Compensation, Self Insurance Administration					
Deputy Insurance Administrator	56766.00	60223.00		60223.00	60223.00
Insurance Administrator	83009.00	90706.00		90706.00	90706.00
Self-Insurance Specialist	49138.00	49138.00		49138.00	49138.00
Subtotal	188913	200067		200067	200067

Salary Schedule Budget Year 2022

Budget Year	2022			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
TE-6010 - Expendable Trust Social Services				
Community Services Worker	18959.00	18959.00	18959.00	18959.00
Sub Total	18959	18959	18959	18959
Total	43962467	45106970	45106970	45106970

2022 Warren County Adopted Budget - Position Deletions		
BUDGET CODE	DEPARTMENT NAME	Position
A.1165 110	District Attorney	Delete: Legal Clerk #1
		Delete: Legal Clerk #2
		Delete: Legal Clerk #5
		Delete: Legal Clerk #6
A.1450 110	Board of Elections	Delete: Voting System Support Specialist
		Delete: Voting System Support Specialist
A.4010 110	Health Services	Delete: RPN #31
		Delete: RPN #39
		Delete: PHN #16
A.4018.0040 110	Preventive Program - Health	Delete: Sr. Public Health Educator
A.6010 110	Social Services	Delete: Keyboard Specialist #1
		Delete: Keyboard Specialist #6
		Delete: Caseworker - PT Temp
A.6610 130	Weights & Measures	Delete: Weights & Measures Insp - PD
A.6772 110	OFA - Warren County	Delete: Point of Entry Coordinator
A.7110 110	Parks & Recreation	Delete: Building Maintenance Worker #8
A.8021 110	Planning (and Comm. Dev.)	Delete: Junior Planner

2022 Warren County Adopted Budget Non-Bargaining Hourly Rates						
Budget Code	Department	Position Title	2021 Salary	Salary Adj	2022 Salary	
Hourly Salaries- No change in funding						
A.1165	District Attorney	Investigator #2	\$28,709.5	\$0.8613	\$29,570.8	
A.1165	District Attorney	Investigator #3	\$28,709.5	\$0.8613	\$29,570.8	
A.1165	District Attorney	Investigator #4	\$28,709.5	\$0.8613	\$29,570.8	
A.1170	Legal Defense - Indigent Legal Services	Grant Manager	\$20,000.0	\$0.0000	\$20,000.0	
A.1430	Civil Service	Test Administrator	\$18,000.0	\$2.0000	\$20,000.0	
A.1430	Civil Service	Senior Personnel Clerk - temp	\$18,132.8	\$0.5440	\$18,676.8	
A.1430	Civil Service	Test Administrator #2	\$18,000.0	\$2.0000	\$20,000.0	
A.1430	Civil Service	Test Administrator #3	\$18,000.0	\$2.0000	\$20,000.0	
A.1430	Civil Service	Test Monitor - temp	\$15,000.0	\$0.0000	\$15,000.0	
A.1450	Board of Elections	Voting System Technicians	\$17,000.0	\$0.0000	\$17,000.0	
A.3110	Sheriff/Sheriff Law Enforcement	Investigator - Medicaid P/T	\$28,709.5	\$0.8613	\$29,570.8	
A.3110	Sheriff/Sheriff Law Enforcement	Security Supervisor - Part Time	\$19,652.9	\$0.5896	\$20,242.5	
A.3110	Sheriff/Sheriff Law Enforcement	Security Officer PT	\$19,125.2	\$0.5738	\$19,699.0	
A.3150	Sheriff/Jail	Clerk - PT	\$18,802.1	\$0.5641	\$19,366.2	
A.65 10.0125	Veterans/Peer to Peer	Peer to Peer Coordinator	\$20,850.0	\$0.0000	\$20,850.0	
A.6610	Weights & Measures	Weights Measures Inspector - PD #2	\$28,928.5	\$0.0000	\$28,928.5	

STATE OF NEW YORK)
)ss.:
COUNTY OF WARREN)

I, AMANDA ALLEN, CLERK OF THE BOARD OF SUPERVISORS OF THE COUNTY OF WARREN, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY AND THE WHOLE THEREOF OF THE ANNUAL BUDGET FOR THE COUNTY OF WARREN FOR THE CALENDAR YEAR 2021, AS ADOPTED PURSUANT TO RESOLUTION NO. 513 BY THE BOARD OF SUPERVISORS ON THE 19TH DAY OF NOVEMBER, 2021.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND SEAL THIS

30th DAY OF November 2021.


CLERK

RESOLUTION NO. 514 OF 2021

Resolution introduced by Supervisors Thomas, Geraghty, Diamond, Bruno, Beaty, Magowan and Frasier

MAKING APPROPRIATIONS FOR THE CONDUCT OF COUNTY GOVERNMENT FOR THE FISCAL YEAR 2022

WHEREAS, the Board of Supervisors by Resolution No. 513 adopted on the 19th day of November, 2021, a budget for the County of Warren for the fiscal year 2022, now, therefore, be it

RESOLVED, that the several amounts specified in said budget, in the right hand column entitled "approved" opposite the several items of expenditures, be, and the same hereby are, appropriated for such items for the fiscal year beginning January 1, 2022.

Adopted by unanimous vote.

RESOLUTION NO. 515 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

ADOPTING SALARY AND COMPENSATION PLAN FOR 2022

RESOLVED, that effective January 1, 2022, the Salary and Compensation Plan for Warren County shall be the base salaries as set forth in the 2022 Salary Schedule attached to the Warren County Budget for 2022 as adopted, and reference to said schedule is hereby made as though fully set forth herein, together with such additional amounts of longevity compensation as the employee may be entitled to receive.

Roll Call Vote:

Ayes: 796

Noes: 0

Absent: 204 Supervisors Shepler, Diamond, Frasier, Merlino and Wild

Adopted.

RESOLUTION NO. 516 OF 2021

Resolution introduced by Supervisors Thomas, Geraghty, Diamond, Bruno, Beaty, Magowan and Frasier

LEVYING TAX - CITY OF GLENS FALLS - 2022

RESOLVED, that this Board, in accordance with Section 144 of Chapter 29 of the Laws of 1908, and amendments thereof, does hereby ascertain that the amount of tax to be levied on the City of Glens Falls is as follows:

To proportion of County Tax - \$4,098,869.04

and be it further

RESOLVED, that the Clerk of the Board of Supervisors, be, and she hereby is, authorized and directed to immediately file certified copies of this resolution with the City Clerk of the City of Glens Falls and the Office of the City Assessor.

Adopted by unanimous vote.

RESOLUTION NO. 517 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

INTRODUCING PROPOSED LOCAL LAW NO. 1 OF 2022, ENTITLED "A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY", AND AUTHORIZING PUBLIC HEARING THEREON

RESOLVED, that proposed Local Law No. 1 of 2022 entitled "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County", attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 16th day of December, 2021, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 1 of 2022, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN
PROPOSED LOCAL LAW NO. 1 OF 2022**

A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Effective January 1, 2022 the salaries, including longevity increments, if any, of the following county officers and employees are hereby fixed and established as follows:

TITLE	AMOUNT
Clerk, Board of Supervisors	\$90,552.00
Commissioner of Elections(VanNess)	76,048.00
Commissioner of Elections(McLaughlin)	76,048.00
Commissioner of Social Services	107,206.00
County Coroner (4)	10,109.00
Coroners Physician	15,875.00
County Attorney	148,783.00
County Auditor	71,726.00
County Clerk	85,420.00
County Treasurer	106,436.00
Director, Real Property Tax Services Agency	78,310.00
Personnel Officer	90,629.00
Purchasing Agent	90,706.00
Sheriff	114,778.00
Public Defender	136,273.00
Superintendent of Public Works/Sewer Administrator	121,179.00

SECTION 2. The salaries established for the county officers and employees named in Section 1 hereof include longevity payments, if any, added to the base salary of the county officer or employee in accordance with a schedule providing such longevity increments based on the number of years of county service as may be adopted by the Board of Supervisors by

resolution.

SECTION 3. Any and all prior schedules of compensation for the aforesaid county officers and employees are hereby superseded.

SECTION 4. All Local Laws heretofore adopted by Warren County affecting the aforementioned county officers' salaries are hereby amended accordingly.

SECTION 5. This Local Law is subject to referendum on petition as provided by subdivision 2(h) of Section 24 of the Municipal Home Rule Law. This Local Law shall become effective 45 days after its adoption and upon filing in the Office of the Secretary of State, except that this Local Law shall not be effective until approved by affirmative vote of qualified electors, if a petition requesting a referendum is filed as provided under the Municipal Home Rule Law.

Adopted by unanimous vote.

RESOLUTION NO. 518 OF 2021

Resolution introduced by Supervisors McDevitt and Driscoll

WAIVING THE RULES OF THE BOARD REQUIRING THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING REGARDING AMENDING RESOLUTION NO. 367 OF 2021, AUTHORIZING AGREEMENT WITH QUADRANT BIOSCIENCES, INC. TO PROVIDE LABORATORY SERVICES TO FACILITATE COVID TESTING TO SUPPORT SCHOOLS AND HELP TO MAINTAIN IN PERSON INSTRUCTION, TO CHANGE CERTAIN TERMS AND CONDITIONS

WHEREAS, by Resolution No. 69 of 2021 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution amending Resolution No. 367 of 2021, Authorizing Agreement with Quadrant Biosciences, Inc. to Provide Laboratory Services to Facilitate COVID Testing to Support Schools and Help to Maintain in Person Instruction, to change certain terms and conditions, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 519 OF 2021

Resolution introduced by Supervisors McDevitt and Hogan

AMENDING RESOLUTION NO. 367 OF 2021, AUTHORIZING AGREEMENT WITH QUADRANT BIOSCIENCES, INC. TO PROVIDE LABORATORY SERVICES TO FACILITATE COVID TESTING TO SUPPORT SCHOOLS AND HELP TO MAINTAIN IN PERSON INSTRUCTION, TO CHANGE CERTAIN TERMS AND CONDITIONS

WHEREAS, by Resolution No. 367 of 2021, the Board of Supervisors authorized an agreement with Quadrant Biosciences, Inc., 505 Irving Avenue, Suite 3100 A-B, Syracuse, New York 13210, to provide laboratory services to facilitate COVID testing to support schools and help to maintain in person instruction, in an amount not to exceed Twenty Dollars (\$20) per test and Two Hundred Dollars (\$200) for wastewater specimens for a total amount not to exceed One Million Seven Hundred Thirty Thousand Twelve Dollars (\$1,730,012), for a term commencing July 1, 2021 and terminating July 31, 2022 or upon ninety (90) days written notice by either party, with the option for one (1) additional one (1) year term dependent upon grant

funding availability and less than a five percent (5%) increase in rate, and

WHEREAS, the Director of Public Health/Patient Services has advised of the need to amend said resolution to:

- 1) Remove the "not to exceed" amount for COVID testing and indicate that the cost shall be Twenty Dollars (\$20) per Clarifi COVID-19 Test Kit, plus any shipping charges incurred; and
- 2) Remove the language authorizing an expenditure of Two Hundred Dollars (\$200) for wastewater specimens,

and

WHEREAS, the County Attorney has presented the request of the Director of Public Health/Patient Services to the Board of Supervisors and the Board has approved of same, now, therefore, be it

RESOLVED, that Resolution No. 367 of 2021, be, and hereby is, amended as described above, and be it further

RESOLVED, that all other portions of Resolution No. 367 of 2021 shall remain in full force and effect.

Adopted by unanimous vote.

RESOLUTION NO. 520 OF 2021

Resolution introduced by Supervisors Hogan and Dickinson

WAIVING THE RULES OF THE BOARD REQUIRING THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING REGARDING AUTHORIZING THE COUNTY TREASURER TO REFUND THE DEPOSIT SUBMITTED FOR A PARCEL OFFERED AT PUBLIC AUCTION

WHEREAS, by Resolution No. 69 of 2021 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing to refund the deposit submitted for a parcel offered at public auction, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 521 OF 2021

Resolution introduced by Supervisors Dickinson and Hogan

AUTHORIZING THE COUNTY TREASURER TO REFUND THE DEPOSIT SUBMITTED FOR A PARCEL OFFERED AT PUBLIC AUCTION

WHEREAS, at the November 19, 2021 Board meeting, the County Attorney advised the Board of Supervisors of a circumstance which prevented Town of Warrensburg Tax Map Parcel No. 211.13-1-43 (49 Elm Street) from being included in the Real Property Tax Foreclosure Action, and

WHEREAS, the Board took action to amend Resolution No. 473 of 2021, *Authorizing Conveyances of Lands Offered at Public Auction Held on October 16, 2021, Disposing of Certain Lands Acquired by Warren County Pursuant to the Real Property Tax Foreclosure Action*, to remove Town of Warrensburg Tax Map Parcel No. 211.13-1-43 (49 Elm Street), and

WHEREAS, it was determined that because a bid was submitted and accepted for

November 19, 2021

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Town of Warrensburg Tax Map Parcel No. 211.13-1-43 (49 Elm Street), a refunding of the deposit received was necessary, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby authorize the County Treasurer to refund the deposit received for the purchase of Town of Warrensburg Tax Map Parcel No. 211.13-1-43 (49 Elm Street) at public auction, and be it further

RESOLVED, that the Board of Supervisors extends to the County Treasurer, County Administrator and County Attorney the administrative authority to determine how the buyer's premium paid to the auctioneer should be addressed.

Adopted by unanimous vote.

**REPORT OF CHAIRMAN OF THE BOARD ON ESTIMATE OF SALES TAX
TO BE RECEIVED CALENDAR YEAR - 2022**

To the Members of the Board:

Under the provisions of Local Law No. 1 of 1968, paragraph (L), it is my duty to report to you on the estimate of sales tax and the amount to be allocated in Warren County for the calendar year 2022. The breakdown is as follows:

Estimate of tax to be collected by the State of New York and credited to Warren County during the calendar year 2022:

Estimate of amount of sales tax to be allocated in Warren County:	\$56,621,485.00
Estimate of amount to be paid directly to City of Glens Falls by Warren County:	\$601,512.00
Estimate of amount to be allocated to towns:	\$26,545,894.00
Estimate of amount to be credited in county budget to reduce county tax:	\$29,474,079.00
Sales Tax Credit taken by towns as credit to county taxes:	\$950,000.00
Estimate of amount of sales tax to be received by towns which opted to take in cash rather than as a credit on county taxes:	\$25,504,894.00

All figures are based strictly on estimates and any excesses are credited directly to the various units on basis of full valuation.

Estimate of amount to be paid to Lake George:

Amount estimated to be credited to town of Lake George: \$2,714,506.00

Amount estimated to be credited to village of Lake George: \$642,540.00

Total: \$3,357,046.00

Dated: November 19, 2020

Respectfully submitted,
(Signed) Seeber, Chairwoman
Warren County Board of Supervisors

Chairwoman Seeber offered privilege of the floor and the following spoke:
Ms. Dostek and a woman who did not identify herself spoke regarding their objection to the possibility of the Lake George Central School District getting rid of their "Indian Warrior" Mascot".

Supervisor Dickinson requested that these women provide him with their contact information.

Supervisor Magowan thanked the women for attending the meeting and voicing their concerns which was one of the many things changing in society today that were alarming.

Chairwoman Seeber called attention to the multitude of Proclamations included in the Resolution packet today.

Supervisor Dickinson advised the Proclamation proclaiming November to be Pancreatic Cancer Awareness Month was meaningful to him due to his wife's illness.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Dickinson and seconded by Supervisor Strough , Chairwoman Seeber adjourned the Board Meeting at 3:11 p.m.

Warren County Board of Supervisors

BOARD MEETING
FRIDAY, DECEMBER 17, 2021



Note: Pursuant to New York State Legislation (S.50001/A.40001): "Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed." All of the Board members were physically present.

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:00 a.m.

Ms. Rachel E. Seeber presiding.

Salute to the flag was led by Supervisor Geraghty.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Smith, Hogan, Dickinson, Merlino, Strough, Wild, Magowan, Beaty, Thomas, Shepler, Geraghty and Seeber-20; Absent -0. All Supervisors in attendance were physically present, aside from Supervisor Hogan who attended the meeting virtually.

Motion was made by Supervisor Thomas, seconded by Supervisor Braymer and carried unanimously to approve the minutes of the November 19, 2021 Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Kimberly Ross, *Board of Elections*.

Presentation of completion certificates to the graduates of the County's Safety Program were made to Marc Lambert, *City of Glens Falls DPW*; Rob Girard, *City of Glens Falls DPW*; Jeff Inglee, *Warren County DPW*; Brenda Hilton, *Warren County DPW*; and Lorna Mihill, *Warren County DPW*. Following the presentation, Amy Clute, *Self-Insurance Administrator*, recognized the staff of the City of Glens Falls DPW for not reporting any workers compensation claims in 2020 which was a significant accomplishment.

Proceeding with the Agenda review, Chair declared the Public Hearing on Proposed Local Law No. 10 of 2021, Entitled "A Local Law of the County of Warren, New York, Repealing Local Laws 3 of 2015, 2 of 2016 and 3 of 2016 and Prohibiting the Use and Sale of Sparkling Devices in Warren County " open at 10:07 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment.

The following individuals voiced their opinions on Proposed Local Law No. 10 of 2021:

- 1) Chris Washburn, *Representing Key Stone Fireworks*; and

2) Gary Thornquist, *General Manager Lake George RV Park*

The Chair closed the public hearing at 10:20 a.m.

Continuing with the Agenda review, Chair declared the Public Hearing on Proposed Local Law No. 1 of 2022, Entitled "*A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County*" open at 10:20 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment.

There being no public comments made, the Chair closed the public hearing at 10:22 a.m.

Prior to the Report by the Chair being given, Supervisors Shepler and Smith, who would not be returning to the Board in 2022, were honored and presented with engraved clocks commemorating their service as a member of the Warren County Board of Supervisors.

Report by the Chair of the Board was given.

Reports by Committee Chairs were given.

Report by the County Administrator was given.

Report by the County Attorney was given.

During the report by the County Attorney, Larry Elmen, *County Attorney*, spoke regarding a letter of intent dated December 6, 2021 his office had received which was a notification under Real Property Tax Law Section 487 pertaining to CVE North America's intent to pursue construction of a solar energy system on land located off Quaker Ridge Boulevard in the Town of Queensbury. He noted there was a sixty day notice requirement to the County and any municipality where a solar energy system would be sited for the purpose of allowing the County to determine whether to require a contract to pay taxes in lieu of the exemption. He indicated he was seeking a determination from the Board as to whether to hold off on taking action and bringing this before the Committee next month; however, he noted, the last day for the County to submit a response was February 7, 2022.

A brief discussion ensued following which it was the consensus of the Board to address this matter later in the meeting.

Mr. Elmen spoke regarding Resolution No. 337 of 2020, *Approving Revisions to the Warren County Workplace Violence Prevention Plan and Program*, which was adopted on September 18, 2020. He indicated he had determined the policy lacked a specific process or procedure that would be used in any situation, case or claim where there was a claim of workplace violence filed with the County that involved a threat to a public employee. He apprised if there was a file claimed under this policy and an investigation was made, it was unclear who would make the final determination in that investigation in all circumstances. He proceeded to request an executive session to address any matters leading to the employment, promotion, demotion, discipline, suspension, dismissal of a particular person or corporation to address specifics of an ongoing investigation under the Warren County Workplace Violence Prevention Plan and Program; and to provide a brief update to the entire Board on the litigation involving Forest Industries. Motion was made by Supervisor Driscoll, seconded by Supervisor Bruno and carried unanimously to enter into an executive session pursuant to Sections 105 (d) and (f) of the Public Officer's Law.

Executive session was held from 11:22 a.m. until 12:07 p.m.

Prior to moving forward with the Agenda review, Chairwoman Seeber requested that Ryan Moore, *County Administrator*, speak regarding a time sensitive matter that was brought to her attention this morning regarding Glens Falls Hospital. Mr. Moore stated Glens Falls Hospital was requesting a letters of support from elected officials for their application for funding under the Statewide Health Care Facility Transformation Program third funding round which they were requesting \$6.7 million for the purpose of debt relief as part of an overall strategy for long-term financial sustainability. Mr. Moore informed the question before them was whether they wanted to authorize a resolution authorizing whomever they selected to execute the letter of support on behalf of the County. It was the consensus of the Committee to address this matter during the Reading of Resolutions portion of the meeting.

Mr. Moore advised another matter that needed to be addressed concerned and amendment to proposed Resolution No. 528, *Authorizing the County Administrator and the County Attorney to Draft a Letter in Support of Barton Mines' Application to the Adirondack Park Agency to Modify Their Mining Permit to Allow Them to Extend Both Residual Minerals Storage Capacity and the Life of Their Mine to Approximately 75 Years*, to include authorizing the Chair of the Board to execute the letter. Motion was made by Supervisor Beaty, seconded by Supervisor Leggett and carried by majority vote, with Supervisor Hogan abstaining, to amend proposed Resolution No. 528 as outlined above.

Reading of communications by the Clerk of the Board was provided, as follows:

Reports from:

1. Warren County Probation Department - Monthly Reports for Criminal and Family Workloads for the months of September and October 2021 (*emailed to Board 12/16/21*)
2. Adirondack North Country Association - 2020 Annual Report (*book form - not emailed*)
3. EDC Warren County - 2020 Accomplishments and Projects (*emailed to Board 12/16/21*)
4. LDC - 2020 Activities Report (*emailed to Board 12/16/21*)
5. Capital District Regional Off-Track Betting Corp. - Financial Reports dated August 31, 2021 and September 30, 2021 (*book form - not emailed*)

Letters/emails from:

1. NYS Department of Parks, Recreation & Historic Preservation - informing that Mountinside Free Library in Queensbury was listed on the National Register of Historic Places effective November 8, 2021 (*emailed to Board 12/16/21*)
2. FitzGerald Morris Baker Firth - Notice of Public Hearing regarding KDBF Ventures LLC Project - to be held December 20, 2021 at 3:45 p.m. via Zoom (*emailed to Board 12/16/21*)
3. Town of Queensbury - Notice of Public Hearing regarding a proposed local law which would amend the Indian Ridge Planned Unit Development to change the permitted uses designation of one parcel - to be held December 20, 2021 at 7:00 p.m. at the Queensbury Activities Center (*emailed to Board 12/16/21*)
4. Town of Queensbury - Notice of Public Hearing regarding a proposed local law which would amend Chapter 179 "Zoning" of the Queensbury Town Code - to be held December 20, 2021 at 7:00 p.m. at the Queensbury Activities Center (*emailed to Board 12/16/21*).

Chairwoman Seeber called for public comment on any resolutions before the Board, but there was none.

Returning to the executive session portion of the meeting, Chairwoman Seeber noted she would like the record to reflect that no action was taken during the executive session.

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 522-622 were distributed to the Board and posted to the Warren County website on Monday December 13th, which met the distribution deadline specified in the Rules of the Board.

In regards to proposed Resolution No. 594, *Authorizing the Appropriation of Funds from the General Fund Unappropriated Surplus to the Planning Budget to Cover the Cost of the Contract with the New York Office of Information Technology Services; Amending 2021 Warren County Budget*, Amanda Allen, Clerk of the Board, advised the Planning & Community Development Department had requested the proposed Resolution be withdrawn as a result of them not being able to have a contract in place in order to make the payment by the end of the year. She noted they would return with the request in January of 2022. Motion was made by Supervisor Thomas, seconded by Supervisor Beaty and carried unanimously to withdraw proposed Resolution No. 594.

Mrs. Allen noted there were five Floor resolutions included the Board packets, none of which were approved by Committee and would require a Waiving of the Rules of the Board in order to bring them to the floor.

Motion was made by Supervisor Frasier, seconded by Supervisor Magowan and carried unanimously to bring proposed Floor Resolution No. 1 to the floor. Mrs. Allen announced this would now be known as proposed Resolution No. 623, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Ratifying the Actions of the County Treasurer in Obtaining the Services of Fitzgerald Morris Baker Firth, P.C. for Bond Counsel Services in Relation to Certain Serial Bonds Previously Authorized by the Warren County Board of Supervisors and Authorizing a Retroactive Agreement for Same.*

Motion was made by Supervisor Magowan, seconded by Supervisor Frasier and carried by majority vote, with Supervisor McDevitt voting in opposition, to bring proposed Floor Resolution No. 2 to the floor. Mrs. Allen apprised this would now be known as proposed Resolution No. 624, *Ratifying the Actions of the County Treasurer in Obtaining the Services of Fitzgerald Morris Baker Firth, P.C. for Bond Counsel Services in Relation to Certain Serial Bonds Previously Authorized by the Warren County Board of Supervisors and Authorizing a Retroactive Agreement for Same.*

Motion was made by Supervisor Braymer, seconded by Supervisor Magowan and carried unanimously to bring proposed Floor Resolution No. 3 to the floor. Mrs. Allen indicated this would now be referred to as proposed Resolution No. 625, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain Resolutions Amending the Warren County Budget for 2021 and Making Supplemental Appropriations.*

Motion was made by Supervisor Geraghty, seconded by Supervisor Smith and carried unanimously to bring proposed Floor Resolution No. 4 to the floor. Mrs. Allen stated this would now be known as proposed Resolution No. 626, *Amending Warren County Budget for 2021.*

Motion was made by Supervisor Shepler, seconded by Supervisor Frasier and carried unanimously to bring proposed Floor Resolution No. 5 to the floor. Mrs. Allen informed this would now be referred to as proposed Resolution No. 627, *Making Supplemental Appropriations.*

Motion was made by Supervisor Bruno, seconded by Supervisor Magowan and carried unanimously to Waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain a resolution authorizing the Chair of the Board of Supervisors to execute a letter in support of Glens Falls Hospital's application for funding under the Statewide Health Care Facility Transformation Program. Mrs. Allen announced this would now be known as proposed Resolution No. 628, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Authorizing the Chair of the Board to Execute a Letter in Support of Glens Falls Hospital's Application for Funding under the Statewide Health Care Facility Transformation Program.*

Motion was made by Supervisor Diamond, seconded by Supervisor Braymer and carried unanimously to authorize the Chair of the Board of Supervisors to execute a letter in support of Glens Falls Hospital's application for funding under the Statewide Health Care Facility Transformation Program. Mrs. Allen indicated this would be referred to as proposed Resolution No. 629, *Authorizing the Chair of the Board to Execute a Letter in Support of Glens Falls Hospital's Application for Funding under the Statewide Health Care Facility Transformation Program.*

Motion was made by Supervisor Bruno, seconded by Supervisor Geraghty and carried unanimously to Waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board

meeting in order to entertain a resolution authorizing the County Attorney to provide written notification to CVE North America of the County's intent to negotiate a contract in lieu of taxes upon certain property located off of Quaker Ridge Boulevard, Town of Queensbury. Mrs. Allen noted this would be referred to as proposed Resolution No. 630, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Authorizing the County Attorney to Provide Written Notification to CVE North America of the County's Intent to Negotiate a Contract in Lieu of Taxes upon Certain Property Located off of Quaker Ridge Boulevard, Town of Queensbury.*

Motion was made by Supervisor Braymer, seconded by Supervisor Bruno and carried unanimously to authorize the County Attorney to provide notice on behalf of Warren County of its intent to negotiate a contract with CVE North America for payments in lieu of taxes in connection with the construction of the proposed solar energy system on certain property located off Quaker Ridge Boulevard, Town of Queensbury (Tax Map Parcel No. 303.11-1-4.1) pursuant to Section 487 of the Real Property Tax Law. Mrs. Allen advised this would be known as proposed Resolution No. 631, *Resolution Authorizing the County Attorney to Provide Written Notification to CVE North America of the County's Intent to Negotiate a Contract in Lieu of Taxes upon Certain Property Located off of Quaker Ridge Boulevard, Town of Queensbury.*

Discussion on resolutions ensued, as follows:

A discussion took place regarding proposed Resolution No. 572, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2021 and 2022*, during which a motion was made by Supervisor Diamond and seconded by Supervisor Magowan to reduce the salary increase for the Undersheriff from \$114,514 to \$111,180. During the discussion several Supervisors voiced their support of reducing this salary increase while others spoke in opposition. Chairwoman Seeber called the question and the motion to amend proposed Resolution No. 572 as outlined above was carried by majority vote, with Supervisors Strough, Smith and McDevitt voting in opposition.

A discussion ensued regarding proposed Resolution No. 571, *Enacting Local Law No. 1 of 2022, Entitled "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County"*, during which a motion was made by Supervisor Braymer and seconded by Supervisor Merlino to amend the proposed Resolution to increase the salary set by Local Law No. 1 of 2022 for the Real Property Tax Services Director from \$78,310 to \$85,572 as a result of the additional duties taken on associated with environmental clean up of properties and her years of service to the County. A lengthy discussion ensued during which several Supervisors voiced if the salary for the Real Property Tax Services Director was increased to the 25th year increment then all Department Head salaries should be increased to co-relate with the number of years they had been employed with the County. Supervisor Thomas noted the request to increase the salary of the Real Property Tax Services Director to \$85,572 was entertained by the Budget Team when they were preparing the 2022 Tentative Budget, during which they decided to reduce the increase of the current salary of \$69,637 to \$78,310, adding he felt this was an appropriate compromise. He also noted there was a process they followed for salary increases which took a number of circumstances into consideration and were not solely based off of the number of years of service. Supervisor Bruno advised he felt the duties associated with managing the process of getting properties with environmental concerns cleaned up was more suited to fall under the supervision of the DPW and not the Director of Real Property. Mrs. Allen pointed out because the proposed Resolution involved a Local Law it was subject to a 45 day permissive referendum which meant although it was effective January 1, 2021 the salaries would not be effective for 45 days. Chairwoman Seeber called the question and the motion to amend proposed Resolution No. 571 of 2021, *Enacting Local Law No. 1 of 2022, Entitled "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County"*, failed due to obtaining the lack of majority vote, with 274 votes in favor (*Supervisors Geraghty, Diamond, Braymer, Bruno, Hogan and Merlino*) and 673 against (*Supervisors Conover, Leggett, McDevitt, Driscoll, Frasier, Smith, Strough, Wild,*

Magowan, Beaty, Thomas, Shepler and Seeber) and 53 absent (*Supervisor Dickinson*).

Supervisor Dickinson exited the meeting during the discussion on the proposed amendment to Resolution No. 571.

A discussion ensued regarding proposed Resolution No. 531, *Enacting Local Law No. 10 of 2021, Entitled "A Local Law of the County of Warren, New York, Repealing Local Laws 3 of 2015, 2 of 2016 and 3 of 2016 and Prohibiting the Use and Sale of Sparkling Devices in Warren County"*, during which Chairwoman Seeber noted the issue for law enforcement was determining the difference between the legal and illegal devices and enacting this Local Law would allow them to respond appropriately when complaints were made regarding these devices.

Motion was made by Supervisor Braymer and seconded by Supervisor Magowan to amend proposed Resolution No. 531, *Enacting Local Law No. 10 of 2021, Entitled "A Local Law of the County of Warren, New York, Repealing Local Laws 3 of 2015, 2 of 2016 and 3 of 2016 and Prohibiting the Use and Sale of Sparkling Devices in Warren County"* to allow the use of sparkling devices on July 4th. Chairwoman Seeber called the question and the motion to amend proposed Resolution No. 531 as outlined above failed due to obtaining the majority vote, with Supervisors Diamond, Braymer, Bruno, Merlino, Magowan and Seeber voting in favor and Supervisors Conover, Leggett, McDevitt, Driscoll, Frasier, Smith, Hogan, Strough, Wild, Thomas, Shepler and Geraghty voting in opposition.

Further discussion ensued regarding proposed Resolution No. 531, *Enacting Local Law No. 10 of 2021, Entitled "A Local Law of the County of Warren, New York, Repealing Local Laws 3 of 2015, 2 of 2016 and 3 of 2016 and Prohibiting the Use and Sale of Sparkling Devices in Warren County"* during which Supervisor Thomas expressed that the towns should be allowed to make the determination whether to permit their. Following his review of the Local Law, Mr. Elmen noted it appeared the statute only permitted Counties to prohibit the sale and use of sparkling devices, adding there was no reference made to any other municipalities having the authority to prohibit this use.

Supervisor Braymer spoke regarding a proposed Floor Resolution she had distributed to the Board prior to the Board Meeting involving an amendment to the Table of Organization and Salary Schedule for 2022 to defund the positions of Majority Leader, Minority Leader and Chair of the Board, which she was strongly in favor of and felt was an appropriate solution to address the objections that were expressed throughout the year to the stipends for two of the positions. A motion was made by Supervisor Diamond and seconded by Supervisor Braymer to Waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain a resolution amending the Table of Organization and Salary Schedule as outlined above. Chairwoman Seeber requested a roll call vote on the motion to Waive the Rules. She called the question and the motion to Waive the Rules of the Board as outlined above failed to obtain the two thirds majority vote required, with 501 voting in favor (*Supervisors Diamond, Braymer, Bruno, Hogan, Wild, Magowan, Beaty and Seeber*) and 446 against (*Supervisors Geraghty, Conover, Leggett, McDevitt, Driscoll, Frasier, Smith, Merlino, Strough, Thomas and Shepler*) and 53 absent (*Supervisor Dickinson*).

Voting on resolutions occurred; Resolution Nos. 522-631 were approved as presented, with the exception of Resolution Nos. 572 and 582 which were amended from the floor and Resolution No. 594 which was withdrawn.

Warren County Board of Superbisors Proclamation

WHEREAS, International Day of Persons with Disabilities was first proclaimed in 1992 by the United Nations General Assembly, for the purpose of promoting an understanding of disability issues and to mobilize support for the dignity, rights and well-being of persons with disabilities, and

WHEREAS, the theme for the 2021 International Day of Persons with Disabilities, held on December 3, 2021, is "Leadership and Participation of Persons with Disabilities Toward an Inclusive, Accessible, and Sustainable post-COVID-19 World", and

WHEREAS, since March of 2020, nearly every individual world-wide has been impacted by drastic political, social and economic change as a result of domestic and international responses to the COVID-19 pandemic, including the approximately 15% of the world's population living with some form of disability who have been most drastically affected, and

WHEREAS, marginalization, discrimination, vulnerability and exploitation are every day factors for many people, the risk of poor outcomes has been magnified with the reduced access to routine health care and rehabilitation services, more pronounced social isolation, and a lack of emergency preparedness for people with special needs, and

WHEREAS, the theme of the 2021 International Day of Persons with Disabilities highlights the additional challenges faced by persons with disabilities during the ongoing pandemic and the aim, once the virus is under control, of ensuring that the future is inclusive, accessible and sustainable for all, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman of the Warren County Board of Supervisors due hereby proclaim December 3, 2021 to be

PERSONS WITH DISABILITIES DAY

in Warren County, and encourage all Warren County residents to observe with appropriate ceremonies, activities and programs.

DATED: DECEMBER 17, 2021

(Signed) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Superbisors Proclamation

WHEREAS, in the wake of the devastation of the Second World War, leaders from around the world came together with a shared vision to promote a safer future for all nations by securing and advancing the human rights of everyone, everywhere, and

WHEREAS, on December 10, 1948, thanks to the moral leadership and service of Eleanor Roosevelt as the first Chairperson of the Commission on Human Rights, the world took an enormous step forward with the creation of the Universal Declaration of Human Rights (UDHR), and

WHEREAS, the UDHR enshrines the human rights and fundamental freedoms inherent in all people, regardless of race, location or orientation, and is a foundational document that proclaims a truth too often overlooked or ignored that "all human beings are born free and equal in dignity and rights", and

WHEREAS, from the root of this universal ideal has sprung transformational human rights treaties and a global commitment to advance equality and dignity for all as the foundation of freedom, peace and justice, and

WHEREAS, as a world we have yet to achieve this goal, and we must continue our efforts to bend the arc of history closer to justice and the shared values that the UDHR

enshrines, just as we advocated for the recognition of universal human rights following World War II; we must commit today to advancing the human rights of all people, leading by example, and keeping in mind the words of Reverend Dr. Martin Luther King, Jr., who said "injustice anywhere is a threat to justice everywhere", now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman of the Warren County Board of Supervisors due hereby proclaim December 10-17, 2021 to be

HUMAN RIGHTS WEEK

in Warren County, and encourage all Warren County residents to observe with appropriate ceremonies, activities and programs, not only this week, but during those to come, as well.

DATED: DECEMBER 17, 2021

(Signed) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, every year, thousands of lives are needlessly lost on our Nation's roadways because of alcohol and drug-impaired driving, causing avoidable tragedies which leave deep holes in families and communities, and

WHEREAS, driving while impaired by any substance - legal or illegal - is dangerous; alcohol, illicit drugs, and even over-the-counter and prescription medications can impair a driver's judgement, decrease motor coordination, and slow the reaction time necessary to safely operate a motor vehicle, and

WHEREAS, alcohol-impaired driving leads to over 10,000 deaths in the United States each year,

WHEREAS, during National Impaired Driving Prevention Month, we reaffirm our commitment to preventing impaired driving and we remember the victims of these actions and honor their memory by making the responsible decision to drive sober and ensure that others do the same, and

WHEREAS, during this Month, we must also share our appreciation for the law enforcement officers who risk their lives each day to keep our communities safe while keeping impaired drivers off our roadways; those in our justice system who advocate for victims impacted by impaired driving; and health care and substance abuse treatment specialists who treat those with alcohol and substance abuse related conditions, and

WHEREAS, the Board of Supervisors values the lives of all Warren County citizens and hopes that raising awareness on the impacts of impaired driving will reduce the number of these avoidable tragedies, now, therefore, be it

RESOLVED, that I, Rachel E. Seeber, Chairwoman of the Warren County Board of Supervisors due hereby proclaim December, 2021 to be

IMPAIRED DRIVING PREVENTION MONTH

in Warren County, and encourage all Warren County residents to support efforts that will increase community awareness, understanding and action to address impaired driving in our community, not only during the month of December, but throughout the rest of the year, as well.

DATED: DECEMBER 17, 2021

(Signed) **RACHEL E. SEEBER, CHAIRWOMAN**
WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 522 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 and 2022 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
TRANSFERS WITHIN THE 2021 BUDGET				
DEPARTMENT: COUNTY CLERK				
A.1410 110	County Clerk, Salaries-Regular	A.1410 424	County Clerk, Postage	\$1,500.00
DEPARTMENT: COUNTY FACILITIES				
A.1624 860	Health & Human Services Building, Hospitalization	A.1620 860	Buildings, Hospitalization	20,000.00
DEPARTMENT: COUNTRYSIDE ADULT HOME				
A.6030 130	Countryside Adult Home, Salaries-Part Time	A.6030 120	Countryside Adult Home, Salaries- Overtime	25,000.00
A.6030 130		A.6030 260	Other Equipment	5,000.00
DEPARTMENT: PUBLIC WORKS				
A.1624 110	Health & Human Services Building, Salaries-Regular	A.1628 110	Waste Management, Salaries- Regular	19,316.00
A.1624 120	Salaries- Overtime	A.1628 120	Salaries- Overtime	366.00
A.1624 418	Ins-General Liability	A.1628 831	Medicare Contribution	1,700.00
A.1624 810	Retirement	A.1628 810	Retirement	1,800.00
A.1624 830	Social Security	A.1628 830	Social Security	1,221.00
A.1624 831	Medicare Contribution	A.1628 831	Medicare Contribution	1,154.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: PUBLIC WORKS - cont.				
D.3310 470	County Road, Traffic Control, Contract	D.5112.8330 280	County Road, County Roads, 2021 Guide Rail Improvement Proj., Projects	\$39,000.00
D.5110 120	County Road, Maintenance of Roads, Salaries- Overtime	D.3310 120	County Road, Traffic Control, Salaries- Overtime	\$6,000.00
DEPARTMENT: SHERIFF				
A.3020 130	Sheriff's 911 Center, Salaries- Part Time	A.3110 130	Sheriff's Law Enforcement, Salaries-Part Time	5,000.00
A.3020 810	Retirement	A.3020 120	Salaries- Overtime	20,000.00
A.3020 830	Social Security	A.3020 120		4,500.00
A.3150 110	Sheriff's Correction Division, Salaries-Regular	A.3150 120	Sheriff's Correction Division, Salaries- Overtime	400,000.00
A.3150 130	Salaries-Part Time	A.3110 130	Sheriff's Law Enforcement, Salaries-Part Time	15,000.00
A.3150 810	Retirement	A.3110 130		40,000.00
A.3150 830	Social Security	A.3110 130		20,000.00
A.3150 831	Medicare Contribution	A.3110 130		10,000.00
DEPARTMENT: SOCIAL SERVICES				
A.6010 110	Social Services, Salaries-Regular	A.6010 120	Social Services, Salaries- Overtime	100,000.00

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FROM CODE		TO CODE		AMOUNT
DEPARTMENT: SOCIAL SERVICES - cont.				
A.6010 110		A.6010 130	Salaries-Part Time	\$25,000.00
A.6010 850	Unemployment Insurance	A.6010 855	Disability	6,000.00
SPECIAL ITEMS:				
DEPARTMENT: OFFICE OF EMERGENCY SERVICES				
A.1990 469	Contingent Account-Other Payments/ Contributions	A.9950 910	Transfers-Capital Projects, Interfund Transfers	2,152.46
DEPARTMENT: DPW - SOLID WASTE				
A.1990 469	Contingent Account-Other Payments/ Contributions	A.1628 470	Waste Management Containment, Contracts	10,000.00

TRANSFERS WITHIN THE 2022 BUDGET

DEPARTMENT: COUNTY ATTORNEY				
A.1990 469.01	Contingent Account-Other Payments/ Salaries	A.1420 110	Law (Co. Attny.), Salaries-Regular	75,342.00
A.1990 469.01		A.1420 810	Law (Co. Attny.), Retirement	7,911.00
A.1990 469.01		A.1420 830	Law (Co. Attny.), Social Security	4,672.00
A.1990 469.01		A.1420 831	Law (Co. Attny.), Medicare Contribution	1,092.00

Roll Call Vote:

Ayes: 890

Noes: 57 Supervisor McDevitt

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 523 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno

**AMENDING WARREN COUNTY BUDGET FOR 2021 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2021 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF BOARD OF ELECTIONS		
<u>ESTIMATED REVENUE</u>		
A.1450 3053	Board of Elections, Elections Cybersecurity Remediation & Mitigation	\$47,151.07
<u>APPROPRIATIONS</u>		
A.1450 439	Misc Fees & Expenses	47,151.07
DEPARTMENT OF EMPLOYMENT & TRAINING ADMINISTRATION		
<u>ESTIMATED REVENUE</u>		
40.6293.0313 2714	Workforce Invest. Act, WIA/WIOA, Administrative, Grants from Local Businesses	3,000.00
<u>APPROPRIATIONS</u>		
40.6293.0313 436	Workforce Invest. Act, WIA/WIOA, Administrative, Advertising Fees	3,000.00
DEPARTMENT OF MENTAL HEALTH/OFFICE OF COMMUNITY SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4320.0105 3490	Mental Health Programs, Behavioral Health Services North, Mental Health	12,675.00
<u>APPROPRIATIONS</u>		
A.4320.0105 470	Mental Health Programs, Behavioral Health Services North, Contract	12,675.00

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT.		
<u>ESTIMATED REVENUE</u>		
A.1325 5031	County Treasurer, Interfund Transfer	\$29,059.74
<u>APPROPRIATIONS</u>		
A.9950 910	Transfers-Capital Projects, Interfund Transfers	29,059.74
DEPARTMENT OF PUBLIC HEALTH.		
<u>ESTIMATED REVENUE</u>		
A.4189 4401	Public Health-Bio Terrorism, Public Hlth-Bio Terrorism	2,000.00
<u>APPROPRIATIONS</u>		
A.4189 410	Public Health-Bio Terrorism, Supplies	2,000.00
DEPARTMENT OF PUBLIC WORKS		
<u>ESTIMATED REVENUE</u>		
A.1628 3908	Waste Management Containment, Municipal Waste Reduction and Recycling Program	10,000.00
D.3310 2680	County Road, Traffic Control, Insurance Recoveries	500.00
<u>APPROPRIATIONS</u>		
A.1628 470	Waste Management Containment, Contract	10,000.00
D.3310 410	County Road, Traffic Control, Supplies	500.00
DEPARTMENT OF SHERIFF.		
<u>ESTIMATED REVENUE</u>		
A.3110 2262	Sheriff's Law Enforcement, Public Safety-Village LG	35,406.00
A.3110 2263	Public Safety-Private Entities	45,223.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF SHERIFF - cont.		
<u>APPROPRIATIONS</u>		
A.3110 120	Sheriff's Law Enforcement, Salaries-Overtime	\$80,629.00
DEPARTMENT OF SOCIAL SERVICES		
<u>ESTIMATED REVENUE</u>		
A.6010 3610	Social Services, Social Services Admin.	11,458.00
<u>APPROPRIATIONS</u>		
A.6010 470	Social Services, Contract	11,458.00
DEPARTMENT OF TOURISM & OCCUPANCY TAX COORDINATION		
<u>ESTIMATED REVENUE</u>		
A.6417.0001 3715	Tourism/Occupancy, Tourism, Tourism Promotion	33,422.00
<u>APPROPRIATIONS</u>		
A.6417.0001 470	Tourism/Occupancy, Tourism, Contract	33,422.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2021 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2021 is hereby amended accordingly.

Roll Call Vote:

Ayes: 947

Noes: 0

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 524 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

AUTHORIZING RETROACTIVE AGREEMENT WITH ADIRONDACK HOT AIR BALLOON FESTIVAL, INC. FOR USE OF THE WARREN COUNTY (FLOYD BENNETT) MEMORIAL AIRPORT FOR THE ADIRONDACK HOT AIR BALLOON FESTIVAL

WHEREAS, Adirondack Hot Air Balloon Festival, Inc. held their 2021 Adirondack Hot Air Balloon Festival Event at the Warren County (Floyd Bennett) Memorial Airport on September 24, 2021 and terminating September 26, 2021, and

WHEREAS, the Superintendent of Public Works has requested, and the County Facilities Committee has approved, a retroactive agreement with the Adirondack Hot Air Balloon Festival, Inc. for use of the Warren County (Floyd Bennett) Memorial Airport during their 2021 Event held on September 24, 2021 - September 26, 2021, which agreement shall be subject to automatic renewals for future years, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a retroactive agreement with Adirondack Hot Air Balloon Festival, Inc., 202 Ridge Street, P. O. Box 883, Glens Falls, New York 12801, for their 2021 event held on September 24, 2021 - September 26, 2021, which agreement shall provide that: (1) use of the Airport will not be on an exclusive basis; (2) all participating balloonists and participating organizations and vendors shall indemnify and hold the County harmless from and against any and all liability for claims for damage or injury arising out of the Festival activity relating to their participation; (3) insurance policy endorsements naming the County as an additional insured shall be delivered to the County Attorney's Office by Adirondack Hot Air Balloon Festival, Inc. no later than Tuesday prior to the event; (4) Adirondack Hot Air Balloon Festival, Inc. shall supply its own employees, workers and agents to do any work required on the premises for the conduct of the Festival; (5) Adirondack Hot Air Balloon Festival, Inc. shall, at its own costs and expense, repair any damage caused to County property and restore the same to the condition as it existed prior to the damage; (6) the County shall be responsible for the removal of all garbage, refuse and debris deposited on County property and resulting from the use and occupancy of the Warren County (Floyd Bennett) Memorial Airport property by the visitors only to the Festival (not by the vendors or other activities sponsored by the Balloon Festival who are to remove their own garbage); (7) no pets shall be allowed on the premises; (8) Warren County Department of Public Works will incur overtime and other costs for County employees and County volunteers working at the Balloon Festival; (9) Adirondack Hot Air Balloon Festival Inc. shall pay to the County any and all money collected by the Adirondack Hot Air Balloon Festival, Inc. from airfield parking; (10) the County shall reimburse Adirondack Hot Air Balloon Festival, Inc. for their approved administrative expenses from the revenue collected; (11) the Warren County Superintendent of Public Works shall have complete discretion to approve or disapprove the payment of Adirondack Hot Air Balloon Festival, Inc. administrative expenses; (12) if a charitable organization assists in collecting parking and other fees at the Balloon Festival then the County shall pay to the charitable organization fifteen percent (15%) of the gross revenue collected for airfield parking; and (13) such other terms and conditions as may be required by the County Attorney, and such agreement shall be in a form approved by the County Attorney, and be it further

RESOLVED, that this agreement may be extended annually without the need for further resolution upon mutual agreement of the parties and provided that the terms and conditions contained herein remain unchanged.

Adopted by unanimous vote.

RESOLUTION NO. 525 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

AUTHORIZING THE NAMING OF THE OFFICE OF EMERGENCY SERVICES BUILDING AS THE BRIAN LAFLURE BUILDING

WHEREAS, the Public Safety and County Facilities Committees approved a request to name the Office of Emergency Services Building as the Brian LaFlure Building in honor of Mr. LaFlure's dedicated service as Fire Coordinator and his tireless advocacy in getting the building built and fully functional, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes that the Office of Emergency Services Building be named the Brian LaFlure Building effective December 17, 2021.

Adopted by unanimous vote.

RESOLUTION NO. 526 OF 2021

Resolution introduced by Supervisors Magowan, Bruno, Wild, Shepler and Strough

AMENDING RESOLUTION NO. 592 OF 2009, ESTABLISHING AND COLLECTING FEES FOR THE INSPECTION AND TESTING OF WEIGHTS AND MEASURING DEVICES AND SYSTEMS WITHIN WARREN COUNTY WEIGHTS AND MEASURES, TO INCREASE INSPECTION FEES

WHEREAS, Resolution No. 592 of 2009 authorized the Warren County Director of Weights and Measures to establish and collect fees for the inspection and testing of all weights and measuring devices within Warren County, for a total of Five Dollars (\$5) per device, and

WHEREAS, the County Facilities Committee approved a request to increase the inspection fees to Ten Dollars (\$10) per device, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves increasing the inspection fees to Ten Dollars (\$10) per device, and it is further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 592 of 2009 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 527 OF 2021

Resolution introduced by Supervisors Leggett, Shepler, Strough, Diamond and Driscoll

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH WARREN-HAMILTON COUNTIES ACTION COMMITTEE FOR ECONOMIC OPPORTUNITY, INC. FOR ALTERNATIVE SENTENCING PROGRAM TO SERVE YOUTH AND ADULTS FOR THE WARREN COUNTY DEPARTMENT OF PROBATION (WC 55-21)

WHEREAS, the Purchasing Agent requested bids for Alternative Sentencing Program to serve youth and adults for the Warren County Department of Probation (WC 55-21), and

WHEREAS, the bids were opened on October 14, 2021 and the Director of Probation has recommended that Warren County award the agreement to Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc. located at 190 Maple Street, Glens Falls, New York 12801, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is,

December 17, 2021

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authorized and directed to notify Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc. located at 190 Maple Street, Glens Falls, New York 12801 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., in an amount not to exceed Seventy Thousand Dollars (\$70,000), to provide Alternative Sentencing Program to serve youth and adults for the Warren County Department of Probation, pursuant to the terms and provisions of the bid documents and proposal (WC 55-21), for a term commencing January 1, 2022 and terminating December 31, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3140 470, Probation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 528 OF 2021

Resolution introduced by Supervisors Hogan, Frasier, Wild, Strough, Leggett, Geraghty and Merlino

AUTHORIZING THE COUNTY ADMINISTRATOR AND THE COUNTY ATTORNEY TO DRAFT, AND THE CHAIR OF THE BOARD TO EXECUTE, A LETTER IN SUPPORT OF BARTON MINES' APPLICATION TO THE ADIRONDACK PARK AGENCY TO MODIFY THEIR MINING PERMIT TO ALLOW THEM TO EXTEND BOTH RESIDUAL MINERALS STORAGE CAPACITY AND THE LIFE OF THEIR MINE TO APPROXIMATELY 75 YEARS

RESOLUTION AMENDED FROM THE FLOOR

WHEREAS, Barton Mines has been responsibly mining garnet in the Central Adirondack region since 1878 in the Town of Johnsbury, and

WHEREAS, the capacity for storing residual minerals is limited to approximately eight (8) years of storage space and if the storage space runs out then Barton Mines will be unable to continue mining, and

WHEREAS, an application has been made to the Adirondack Park Agency to modify the mining permit to allow Barton Mines to extend both their residual minerals storage capacity and the life of their mine to approximately seventy-five (75) years, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and directs the County Administrator and the County Attorney to draft, and the Chair of the Board to Execute, a letter in support of modifying the mining permit made to the Adirondack Park Agency to allow Barton Mines to extent both their residual minerals storage capacity and the life of their mine to approximate seventy-five (75) years, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to forward copies of the letter, along with this resolution, to the Adirondack Park Agency, the New York State Department of Environmental Conservation, the Federal Mine Safety and Health Administration, Senator Daniel G. Stec, Assemblyman Matthew Simpson, New York State Association of Counties and the Intercounty Legislative Committee of the Adirondacks.

Roll Call Vote:

Ayes: 854

Noes: 57 Supervisor Braymer

Abstain: 36 Supervisor Hogan

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 529 OF 2021

Resolution introduced by Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

AMENDING RESOLUTION NO. 243 OF 2021, WHICH AUTHORIZED THE APPROPRIATION OF FUNDS FROM THE ENVIRONMENTAL TESTING RESERVE FUND TO THE REAL PROPERTY TAX SERVICES BUDGET TO PAY ATLANTIC TESTING LABORATORIES FOR A LIMITED HAZARDOUS MATERIALS SURVEY OF THE MOSHER'S GARAGE FOR TOWN OF JOHNSBURG TAX MAP PARCEL NO. 133.8-1-27; AMENDING 2021 WARREN COUNTY BUDGET, TO INCLUDE A DESIGN PLAN

WHEREAS, Resolution No. 243 of 2021 authorized the appropriation of funds in an amount not to exceed Six Thousand Dollars (\$6,000) from Budget Code A.893.00 Reserve, Environmental Testing Fund to Budget Code A.1355 470 Real Property Tax Services, Contract, to pay Atlantic Testing Laboratories for a limited hazardous materials survey of the Mosher's Garage for Town of Johnsbury Tax Map Parcel No. 133.8-1-27 (3485 State Route 8), and

WHEREAS, the Environmental Concerns & Real Property Tax Services Committee has approved a request to allow the appropriated funds to be used to pay Atlantic Testing Laboratories for a limited hazardous materials survey and a design plan for the abatement of the Mosher's Garage for Town of Johnsbury Tax Map Parcel No. 133.8-1-27 (3485 State Route 8), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves that the previously appropriated funds be used to pay Atlantic Testing Laboratories for a limited hazardous materials survey and a design plan for the abatement of the Mosher's Garage for Town of Johnsbury Tax Map Parcel No. 133.8-1-27 (3485 State Route 8), and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 243 of 2021 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 530 OF 2021

Resolution introduced by Supervisors Dickinson, Braymer, McDevitt, Smith and Shepler

AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE A LETTER IN SUPPORT OF A SHARED SERVICES AGREEMENT WITH VARIOUS MUNICIPALITIES RELATING TO THE PROCUREMENT OF ELECTRIC VEHICLES

WHEREAS, pursuant to Section 99-r of the General Municipal Law, Warren County and various municipalities wish to share services, materials and equipment, and

WHEREAS, the sharing of such services, materials, and equipment will promote and assist the maintenance of local government facilities, services and infrastructure, and will provide cost savings by maximizing the effective use of municipal resources, and

WHEREAS, the Environmental Concerns & Real Property Tax Services Committee has approved a request to send a letter in support of a shared services agreement with various municipalities relating to the procurement of electric vehicles, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a letter in support of a shared services agreement with various municipalities relating to the procurement of electric vehicles, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to forward copies of the letter to the New York State Association of Counties and the Intercounty Legislative Committee of the Adirondacks.

Adopted by unanimous vote.

RESOLUTION NO. 531 OF 2021

Resolution introduced by Supervisors Beaty, Leggett, Wild, Conover and Diamond

ENACTING LOCAL LAW NO. 10 OF 2021, ENTITLED "A LOCAL LAW OF THE COUNTY OF WARREN, NEW YORK, REPEALING LOCAL LAWS 3 OF 2015, 2 OF 2016 AND 3 OF 2016 AND PROHIBITING THE USE AND SALE OF SPARKLING DEVICES IN WARREN COUNTY"

WHEREAS, a proposed Local Law was duly presented to the Board of Supervisors and considered by them, said proposed Local Law entitled "A Local Law of the County of Warren, New York, Repealing Local Laws 3 of 2015, 2 of 2016 and 3 of 2016 and Prohibiting the Use and Sale of Sparkling Devices in Warren County," and

WHEREAS, the Board of Supervisors adopted Resolution No. 476 of 2021 on November 19, 2021, authorizing a public hearing to be held through a special meeting of the Governmental Operations & Advocacy Committee on the 15th day of December, 2021 at 7:00 p.m. and a public hearing to be held by the Board of Supervisors on the 17th day of December, 2021 at 10:00 a.m. on the matter of the proposed Local Law, ad notice of such public hearings having been duly published and posted as required by law, and said public hearings having been held and all persons appearing at said public hearings to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 17th day of December, 2021, does hereby enact and adopt Local Law No. 10 of 2021 as annexed hereto, and be it further

RESOLVED, that the Chair of the Board of Supervisors, Clerk of the Board of Supervisors, and County Attorney are hereby authorized to make such minor modifications to the Local Law as deemed necessary, and are authorized to execute, file and publish the Local Law and take all necessary actions for the promulgation thereof.

**COUNTY OF WARREN
LOCAL LAW NO. 10 OF 2021**

A LOCAL LAW OF THE COUNTY OF WARREN, NEW YORK, REPEALING LOCAL LAWS 3 OF 2015, 2 OF 2016 AND 3 OF 2016 AND PROHIBITING THE USE AND SALE OF SPARKLING DEVICES IN WARREN COUNTY

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Repeal of Local Law 3 of 2015

Local Law No. 3 of 2015, entitled "A Local Law Allowing for Common, Safe Items to be Excluded from the Dangerous Fireworks Definition as Permitted by New York State Penal Law Section 405.00 (5)(b)" is hereby repealed upon the effective date of this law.

SECTION 2. Repeal of Local Law 2 of 2016

Local Law No. 2 of 2016, entitled "A Local Law Amending Local Law No. 3 of 2015 'A Local Law Allowing for Common, Safe Items to be Excluded from the Dangerous Fireworks Definition as Permitted by New York State Penal Law Section 405.00 (5)(b)' - by adding new Section 3A. (4)" is hereby repealed upon the effective date of this law.

SECTION 3. Repeal of Local Law 3 of 2016

Local Law No. 3 of 2016, entitled " A Local Law Amending Local Law No. 3 of 2015 'A Local Law Allowing for Common, Safe Items to be Excluded from the Dangerous Fireworks Definition as Permitted by New York State Penal Law Section 405.00 (5)(b)' - by adding new Section 7 and renumbering the existing Section 7 to Section 8" is hereby repealed upon the effective date of this law.

SECTION 4. Legislative Intent.

The New York State Legislature approved, and the Governor of New York signed

into law, Chapter 477 of the Laws of 2014 that amended the New York State Penal Law, the Executive Law and the General Business Law placing further restrictions on dangerous fireworks while at the same time recognizing that certain fireworks should not be labeled dangerous.

The Governor signed this bill into law in part due to New York's strong home rule authority, only allowing for certain fireworks to be sold and used in municipalities that affirmatively enact a Local Law authorizing such action.

Thereafter, Chapter 371 of the Laws of 2017 amended the previous grant of home rule authority, and legalized the sale and use of sparkling devices throughout the state, outside of New York City. This amendment did not require County's to opt-in, instead it allowed them to opt-out.

Since the passage of Local Law Nos. 3 of 2015, 2 of 2016 and 3 of 2016, which legalized sparkling devices in Warren County, significant problems have arisen due to members of the public engaging in the practice of lighting off fireworks at all hours of the night. The scope and use of sparkling devices anticipated in 2015 and 2016 when Warren County opted-in has grown into something entirely different. These devices are far more powerful than originally envisioned. This has significantly affected the quality of life and safety of the residents of the County. While this Legislature cannot stop the conduct of all those using sparkling devices irresponsibly, it can do its part to limit their ability to obtain these tools of nuisance.

Therefore, the purpose of this Local Law is to prohibit the previously believed to be safe sparkling devices from being sold or used in Warren County.

SECTION 5. Definitions

"Sparkling Devices" are defined in Section 270.00 of the New York Penal Law.

SECTION 6. Prohibitions

The sale and use of sparkling devices is hereby prohibited within the County of Warren.

SECTION 7. Penalties

- (i) Any person who shall use or explode a sparkling device, or cause an exploding device to be exploded, shall be guilty of a violation punishable by a fine not to exceed \$500;
- (ii) Any person who offers a sparkling device for sale, or sells or furnishes a sparkling device to another person or persons, shall be guilty of a Class B misdemeanor, punishable by a fine of \$1,000 and fifteen (15) days in jail.

SECTION 8. Applicability

This law shall apply to all actions occurring on or after the effective date of this law.

SECTION 9. Severability

If any part of or provisions of this law, or the application thereof to any person or circumstance, shall be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part of or provision of, or application directly involved in the controversy in which such the remainder of this law, or the application thereof to other persons or circumstances.

SECTION 10. State Environmental Quality Review Act Compliance

This County Legislature determines that the adoption of this Local Law constitutes a "Type II action" as said term is defined in the State Environmental Quality Review Act ("SEQRA"), and that no further action with respect to same is required under SEQRA.

SECTION 11. Effective Date

This law shall take effect immediately upon filing with the Secretary of State as provided by the law.

Roll Call Vote:

Ayes: 865

Noes: 82 Supervisors Leggett, Thomas and Shepler

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 532 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

APPOINTING AND RE-APPOINTING MEMBERS TO THE WARREN COUNTY COMMUNITY SERVICES BOARD

RESOLVED, that Susan McManus be, and hereby is, appointed to the Warren County Community Services Board for a term commencing January 1, 2022 and terminating December 31, 2025, due to the resignation of Christina Bessen, and be it further

RESOLVED, that Belinda Bradley be, and hereby is, re-appointed to the Warren County Community Services Board for a term commencing January 1, 2022 and terminating December 31, 2025, and be it further

RESOLVED, that James P. Dexter be, and hereby is, re-appointed to the Warren County Community Services Board for a term commencing January 1, 2022 and terminating December 31, 2025, and be it further

RESOLVED, that Christian Hanchett be, and hereby is, re-appointed to the Warren County Community Services Board for a term commencing January 1, 2022 and terminating December 31, 2025.

Adopted by unanimous vote.

RESOLUTION NO. 533 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING AGREEMENTS WITH COMMUNITY SERVICES BOARD AND VARIOUS AGENCIES TO PROVIDE SPECIALIZED MENTAL HEALTH CRISIS RESPITE SERVICES FOR YOUTH

RESOLVED, that Warren County, approve and/or authorize the continuation of the agreements by the Office of Community Services and Warren County Community Services Board, with the following agencies and institutions to provide specialized mental health crisis respite services for youth for a term commencing January 1, 2022 and terminating December 31, 2022, for the amounts not to exceed those set forth in the attached Schedule "A," and be it further

RESOLVED, that if any further state aid funding becomes available or is decreased during the term of these agreements, no further resolution to accept or decrease said monies is necessary, and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that the Chair of the Warren County Community Services Board is authorized to execute said agreements in a form approved by the County Attorney.

SCHEDULE "A"

<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
Northern Rivers/Northeast Parent & Child Center	\$9,000.00	A.4310 470
Wait House	\$34,396.00	A.4310 470
CAPTAIN Community Human Services	\$16,000.00	A.4310 470
Vanderheyden Hall	As needed, not to exceed \$16,000.00	A.4310 470

Adopted by unanimous vote.

RESOLUTION NO. 534 OF 2021
Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

**AUTHORIZING AGREEMENTS WITH COMMUNITY SERVICES BOARD
AND VARIOUS AGENCIES**

RESOLVED, that the Warren County Board of Supervisors, does hereby approve and/or authorize the continuation of the agreements by the Office of Community Services and Warren County Community Services Board with various agencies and institutions to provide community mental health, addiction/recovery and developmental disability services pursuant to provisions of the Mental Hygiene Law, for amounts not to exceed those set forth in the attached Schedule "A," paid in advance on a quarterly basis, for a term commencing January 1, 2022 and terminating December 31, 2022, and be it further

RESOLVED, that if any further state aid funding becomes available or is decreased during the term of these agreements, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the Chair of the Warren County Community Services Board is authorized to execute said agreements in a form approved by the County Attorney.

SCHEDULE "A"

<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
The Addiction Care Center of Albany, Inc.	\$ 529,918.00	A.4320.0145 470
Glens Falls Hospital (Behavioral Health Services)	\$ 163,493.00	A.4320.0080 470
Behavioral Health Services North	\$ 508,708.00	A.4320.0105 470
Community, Work, and Independence, Inc.	\$ 47,475.00	A.4320.0070 470
Council for Prevention, Inc.	\$ 355,773.00	A.4320.0110 470
Liberty House Foundation	\$ 278,675.00	A.4320.0090 470
Northern Rivers/Parsons Child & Family Center	\$1,049,256.00	A.4320.0165 470
PEOPLE, Inc.	\$ 151,777.00	A.4320.0065 470
Warren-Washington Association for Mental Health, Inc.	\$ 984,554.00	A.4320.0120 470
TOTAL	\$4,069,629.00	

Adopted by unanimous vote.

RESOLUTION NO. 535 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AMENDING LEASE AGREEMENT WITH CEDARS I, LP FOR MEAL SERVICES AT THE CEDARS SENIOR LIVING COMMUNITY IN THE TOWN OF QUEENSBURY TO INCREASE THE NOT TO EXCEED CONTRACT AMOUNT FOR 2022 AND 2023

WHEREAS, Resolution No. 440 of 2017 authorized an extension lease agreement with Cedars I, LP with offices located at 7 Aspen Drive, Suite 1, So. Burlington, Vermont 05403, for meal services at the Cedars Senior Living Community in Queensbury, New York for a term commencing January 1, 2018 and continuing through December 31, 2019 for an amount not to exceed Fourteen Thousand Five Hundred Dollars (\$14,500) for 2018 and an amount not to exceed Fourteen Thousand Nine Hundred Thirty-Five Dollars (\$14,935) for 2019, with the option to extend the agreement for an additional two (2) year term upon mutual agreement of the parties and providing there are no changes in the terms and conditions of the agreement, and

WHEREAS, Resolution No. 563 of 2019 authorized an amendment agreement with Cedars I, LP to increase the not to exceed amount to Fifteen Thousand Three Hundred Eighty-Three Dollars (\$15,383), for a term commencing January 1, 2020 and continuing annually provided there are no changes in the terms and conditions of the agreement, and

WHEREAS, the Director for Office for the Aging has requested an amendment agreement with Cedars I, LP to increase the not to exceed amount to Fifteen Thousand Eight Hundred Forty-Five Dollars (\$15,845) for 2022 and an amount not to exceed Sixteen Thousand Three Hundred Twenty Dollars (\$16,320) for 2023, and continuing annually at the 2023 not to exceed amount, provided there are no changes in the terms and conditions of the agreement, and

WHEREAS, the Health Services Committee has approved this request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment lease agreement with Cedars I, LP to increase the not to exceed amount to Fifteen Thousand Eight Hundred Forty-Five Dollars (\$15,845) for 2022 and an amount not to exceed Sixteen Thousand Three Hundred Twenty Dollars (\$16,320) for 2023, and continuing annually at the 2023 not to exceed amount, provided there are no changes in the terms and conditions of the agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined above, Resolution No. 440 of 2017 and 563 of 2019 shall remain in full force and effect.

Adopted by unanimous vote.

RESOLUTION NO. 536 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AMENDING RESOLUTION NO. 121 OF 2019, WHICH AUTHORIZED AGREEMENTS FOR EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP) WITH VARIOUS ORGANIZATIONS FOR OFFICE FOR THE AGING, TO ADJUST THE CONTRACTUAL HOURLY RATE WITH GREATER ADIRONDACK HOME AIDES, INC.

WHEREAS, pursuant to Resolution No. 121 of 2019, the Warren County Board of Supervisors authorized agreements (previously authorized by Resolution No. 62 of 2019) with various organizations to provide services under the Expanded In-Home Services for the Elderly Program (EISEP), and

WHEREAS, the Health Services Committee has approved a request to adjust the hourly rate of the agreement with Greater Adirondack Home Aides, Inc. from Twenty-Four

Dollars (\$24) per hour to Twenty-Six Dollars (\$26) per hour under the Expanded In-Home Services for the Elderly Program (EISEP) for a term commencing April 1, 2022 and terminating March 31, 2023, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Greater Adirondack Home Aides, Inc. as outlined on the attached Schedule "A" to adjust the amount of the agreement, and the hourly rate of pay for PC 1 and PC2, not to exceed Two Hundred Twenty-Five Thousand Dollars (\$225,000), for a term commencing April 1, 2022 and terminating March 31, 2023, and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be continually renewed and the Chair of the Board of Supervisors is authorized to execute such future agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purposes, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 121 of 2019 will remain the same.

SCHEDULE "A"					
EISEP FUNDS					
Subcontractor	Service Provided	Specifics	State Funds	County Funds	Totals
Glens Falls Hospital	Medical Alert	Warren - \$4,000; Hamilton - \$3,000; \$30 Set-up Fee; \$35 Monthly Fee	\$5,600	\$1,400	\$7,000
Greater Adirondack Home Aides, Inc.	PC1, PC2, CM and CD	PC1&PC2 - \$26/hr; CM - \$3,100/mo.; Add customer directed services	\$168,750	\$56,250	\$225,000
Ham. Co. DSS	CM	\$1,922/mo.	\$24,400	\$6,100	\$30,500
Ham. Co. Public Health	PC1 & PC2	PC1 & PC2 - \$30.31/hr.	\$26,325	\$8,775	\$35,100
Home Health Care Partners	PC1 & PC2	PC1 - \$25.40/hr. PC2 - \$25.69/hr.	\$32,000	\$8,000	\$40,000
Home Aide Services of the Central Adirondacks, Inc.	PC1 & PC2	PC1 & PC2 - \$25/hr.	\$32,000	\$8,000	\$40,000

Subcontractor	Service Provided	Specifics	State Funds	County Funds	Totals
Fort Hudson Health System	SADC	\$15/Transp. (One-way); \$35/half day; \$55/whole day	\$30,000	\$10,000	\$40,000
Countryside Adult Home	SADC	\$15 Transp. (one-way); \$45/whole day	\$16,366	\$4,092	\$20,458
TOTALS					\$438,058

Adopted by unanimous vote.

RESOLUTION NO. 537 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AMENDING RESOLUTION NO. 64 OF 2019, WHICH AUTHORIZED AGREEMENTS BETWEEN WARREN-HAMILTON COUNTIES OFFICE FOR THE AGING AND VARIOUS ORGANIZATIONS UNDER THE TITLE III-E PROGRAM - NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM, TO ADJUST CONTRACTUAL HOURLY RATE WITH GREATER ADIRONDACK HOME AIDES, INC.

WHEREAS, pursuant to Resolution No. 64 of 2019, the Warren County Board of Supervisors authorized agreements (previously authorized by Resolution No. 120 of 2016) with various organizations to provide services under the Title III-E National Family Caregiver Support Program, and

WHEREAS, the Health Services Committee has approved a request to adjust the hourly rate of the agreement with Greater Adirondack Home Aides, Inc. from Twenty-Four Dollars (\$24) per hour to Twenty-Six Dollars (\$26) per hour, for a term commencing January 1, 2022 and terminating December 31, 2022, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Greater Adirondack Home Aides, Inc. as outlined on the attached Schedule "A" to adjust the amount of the agreement, and the hourly rate of pay for PC1 and PC2, not to exceed Thirty-Five Thousand Dollars (\$35,000), for a term commencing January 1, 2022 and terminating December 31, 2022, and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be continually renewed and the Chair of the Board of Supervisors is authorized to execute such future agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purposes, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 64 of 2019 will remain the same.

SCHEDULE "A"						
TITLE III CONTRACTS						
SUBCONTRACTOR	SERVICE	SPECIFICS	FEDERAL FUNDS	COUNTY FUNDS	ANNUAL TOTAL	
Greater Adirondack Home Aides	Respite (PC1 & PC2) Case Management	PC1 & PC2 - \$26/hr Case Mgmt. - \$250/mo.	\$26,250	\$8,750	\$35,000	
Hamilton Co. DSS	Case Management	\$83.33/mo.	\$750	\$250	\$1,000	
Hamilton Co. Public Health	Respite (PC1 & PC2)	PC1 & PC2 - \$30.31/hr.	\$7,500	\$2,500	\$10,000	
Fort Hudson Health System	Respite (PC1 & PC2) Case Management	PC1 - \$23/hr. PC2 - \$24/hr.	\$17,250	\$5,750	\$23,000	
Total					\$69,000	

Adopted by unanimous vote.

RESOLUTION NO. 538 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING SUBMISSION OF A GRANT APPLICATION FOR THE MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA)

WHEREAS, the Warren Hamilton Counties Office for the Aging has been given the opportunity to submit an application for grant funding for the Medicare Improvements for Patients and Providers Act (MIPPA) in the amount not to exceed Twenty-Eight Thousand Three Hundred Forty-Nine Dollars (\$28,349), which requires no County matching funds and is one hundred percent (100%) reimbursable, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to execute a grant application for grant funding for the Medicare Improvements for Patients and Providers Act (MIPPA) in an amount not to exceed Twenty-Eight Thousand Three Hundred Forty-Nine Dollars (\$28,349) for a term commencing September 1, 2021 and terminating August 31, 2022, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 539 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AUTHORIZING MEMORANDUM OF UNDERSTANDING WITH INDEPENDENT LIVING CENTER OF HUDSON VALLEY FOR USE OF SPACE IN THE WARREN COUNTY HUMAN SERVICES BUILDING

WHEREAS, the Director of Office for the Aging has requested a memorandum of understanding with Independent Living Center of Hudson Valley for use of space for one (1) employee to conduct confidential business as needed, to include phone access and internet access, subject to necessary proof of insurance, supplies, supervision and training by Independent Living Center of Hudson Valley located in the Warren County Human Services Building, for a term commencing upon execution by both parties and terminating five (5) years from date of execution, with the option for one (1) additional five (5) year term upon mutual agreement of the parties, and subject to termination on sixty (60) days written notice by either party, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a memorandum of understanding with Independent Living Center of Hudson Valley consistent with the terms and conditions set forth in the preambles of this resolution and in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 540 OF 2021

Resolution introduced by Supervisors Frasier, McDevitt, Conover, Hogan and Strough

AMENDING MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF WARREN, ACTING FOR AND ON BEHALF OF WARREN-HAMILTON COUNTIES' OFFICE FOR THE AGING, AND COUNTRYSIDE ADULT HOME FOR OPERATION OF THE WARRENSBURG MEALSITE AND CHESTERTOWN MEALSITE, TO INCREASE THE PER MEAL REIMBURSEMENT RATE AND TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, pursuant to Resolution No. 99 of 2012 (previously amended by Resolution Nos. 60 of 2019 and 371 of 2020), the Chair of the Board of Supervisors was authorized to enter into an agreement with Countryside Adult Home, 353 Schroon River Road, Warrensburg, New York 12885, for operation of a meal site for the elderly in the Town of Warrensburg and the Town of Chester, and

WHEREAS, the Health Services Committee has approved a request to amend the agreement to increase the reimbursement rate from Three Dollars and Eighty-Five Cents (\$3.85) per meal to Four Dollars and Fifty Cents (\$4.50) per meal, for an amount not to exceed One Hundred Forty Thousand Dollars (\$140,000) per year, for a term commencing November 29, 2021 and terminating December 31, 2022, with the option for annual renewals upon the same terms and conditions upon mutual agreement of the parties, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Countryside Adult Home to have a reimbursement rate of Four Dollars and Fifty Cents (\$4.50) per meal, for an amount not to exceed One Hundred Forty Thousand Dollars (\$140,000) per year, for a term commencing November 29, 2021 and terminating December 31, 2022 with the option for annual renewals, provided there are no changes in the contract, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution Nos. 60 of 2019 and 371 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 541 OF 2021

Resolution introduced by Supervisors Driscoll, Frasier, Magowan, Shepler and Smith

RATIFYING THE ACTIONS OF THE DIRECTOR OF COUNTRYSIDE ADULT HOME IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE EQUAL FUNDS AWARD

WHEREAS, the Director of Countryside Adult Home requested authorization to submit a grant application to the New York State Department of Health for the Equal Funds Award, for an amount and a term to be determined, which requires no County matching funds, and

WHEREAS, the Director of Countryside Adult Home executed the grant application prior to the December 17, 2021 Board of Supervisors Meeting in order to meet the grant submission deadline, now, therefore, be it

RESOLVED, that the actions of the Director of Countryside Adult Home be, and hereby are, ratified with regard to executing the grant application to the New York State Department of Health for the Equal Funds Award, for an amount and a term to be determined, which requires no County matching funds, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of

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Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 542 OF 2021

Resolution introduced by Supervisors Driscoll, Frasier, Magowan, Shepler and Smith

AUTHORIZING SUBMISSION OF A MEMBERSHIP APPLICATION TO THE EMPIRE STATE ASSOCIATION OF ASSISTED LIVING FOR COUNTRYSIDE ADULT HOME

WHEREAS, the Director of Countryside Adult Home is requesting approval to submit a membership application to the Empire State Association of Assisted Living, with annual dues not to exceed One Thousand Three Hundred Forty-Four Dollars (\$1,344), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Director of Countryside Adult Home to execute and submit a membership application to the Empire State Association of Assisted Living, with annual dues not to exceed One Thousand Three Hundred Forty-Four Dollars (\$1,344), and be it further

RESOLVED, that the funds for this membership shall be expended from Budget Code A.6030 427, Countryside Adult Home, Memberships & Dues.

Adopted by unanimous vote.

RESOLUTION NO. 543 OF 2021

Resolution introduced by Supervisors Driscoll, Frasier, Magowan, Shepler and Smith

AUTHORIZING AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK FOR PROVISION OF PHYSICAL EXAMINATIONS OF NEW HIRES AND EXISTING EMPLOYEES OF COUNTRYSIDE ADULT HOME

RESOLVED, that Warren County continue the contractual relationship, (the previous contracts being authorized by Resolution Nos. 555 of 2019 and 210 of 2021), with Hudson Headwaters Health Network, 9 Carey Road, Queensbury, New York 12804, to provide physical examinations for new hires and existing employees of Countryside Adult Home at a rate of One Hundred Thirty-Five Dollars (\$135) per examination, Sixteen Dollars (\$16) per Purified Protein Derivative Shot (PPDS), Two Hundred Four Dollars (\$204) for three (3) series Hepatitis, Forty-Eight Dollars (\$48) per Tdap vaccine and Twenty-Seven Dollars (\$27) per Influenza, for a term commencing January 1, 2022 and terminating December 31, 2023, and be it further

RESOLVED, the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Hudson Headwaters Health Network, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6030 470, Countryside Adult Home, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 544 OF 2021**Resolution introduced by Supervisors Driscoll, Frasier, Magowan, Shepler and****Smith****AUTHORIZING AGREEMENT WITH PHARMACY ASSOCIATES OF GLENS FALLS, LLC D/B/A OMNICARE OF BALLSTON SPA TO PROVIDE STOCK MEDICATIONS AND SUPPLIES THAT ARE THE RESPONSIBILITY OF THE FACILITY AT A DISCOUNTED PRICE FOR COUNTRYSIDE ADULT HOME**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Pharmacy Associates of Glens Falls, LLC d/b/a Omnicare of Ballston Spa, 14 Commerce Drive, Ballston Spa, New York 12020, to provide stock medications and supplies that are the responsibility of the facility at a discounted price for Countryside Adult Home, for a term commencing November 1, 2021 and terminating October 31, 2024, for an amount not to exceed One Thousand Five Hundred Dollars (\$1,500), which includes a lump sum amount of One Thousand Dollars (\$1,000), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6030 470, Countryside Adult Home, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 545 OF 2021**Resolution introduced by Supervisors Driscoll, Frasier, Magowan, Shepler and****Smith****AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND THE WARREN COUNTY EMPLOYMENT & TRAINING ADMINISTRATION FOR TEMPORARY ASSISTANCE AND SNAP UNITS TO PROVIDE EMPLOYMENT REFERRALS**

RESOLVED, that Warren County continue the contractual relationship (the previous agreement having been authorized by Resolution No. 474 of 2020) between the Warren County Department of Social Services and the Warren County Employment & Training Administration, in an amount not to exceed Ninety-Eight Thousand One Hundred Twenty-Three Dollars and Thirty Cents (\$98,123.30), for temporary assistance and SNAP units to provide employment referrals, over a term commencing January 1, 2022 and terminating December 31, 2022, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a memorandum of understanding, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6010 470, Social Services, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 546 OF 2021**Resolution introduced by Supervisors Driscoll, Frasier, Magowan, Shepler and****Smith****AUTHORIZING CONTINUATION OF CONTRACTUAL RELATIONSHIPS FOR SPECIAL DELINQUENCY PREVENTION PROGRAMS**

RESOLVED, that Warren County continue the contractual relationships (the previous agreements having been authorized by Resolution No. 209 of 2020) with the agencies set forth

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in Schedule "A" for the programs, and in amounts not to exceed the dollar figures as listed, and for a term commencing January 1, 2021 and terminating December 31, 2021, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said agreements in a form approved by the County Attorney, and be it further

RESOLVED, that said agreements shall be deemed executory only to the extent of monies available to the County for the performance of the terms hereof and no liability on account thereof shall be incurred by the County beyond monies available to or appropriated by the County for the purpose of the agreements, and that said agreements shall automatically terminate upon the termination of State or Federal funding available for such contract purposes, and be it further

RESOLVED, that if State or Federal funding should be increased or decreased during the term of these agreements, no further resolution to accept said monies will be necessary to carry out the provisions of said agreements; these agreements are to be paid from Budget Code A.7312 470, Special Delinquency Prevention, Contract.

SCHEDULE A

**COMMUNITY/AGENCY SUBCONTRACTS
2021 SPECIAL DELINQUENCY PREVENTION PROGRAMS (A.7312.470)**

<u>Sponsoring Agency Name/Address</u>	<u>Program Title</u>	<u>Amount</u>
Catholic Charities of the Diocese of Albany 27 North Main Avenue Albany, NY 12203	Homebased Parent Education	\$3,393
Warren-Hamilton Counties A.C.E.O., Inc. 190 Maple St. Glens Falls, NY 12801	Alternative Sentencing Program	\$2,296
Catholic Charities of the Diocese of Albany d/b/a Catholic Charities of Saratoga, Warren and Washington Counties 142 Regent Street Saratoga Springs, NY 12866	Youth & Family Counseling	\$5,311
WAIT House 10-12 Wait Stree Glens Falls, NY 12801		\$5,000
	TOTAL	\$16,000

1. **Expiration date for all contracts is December 31, 2021**
2. **All contracts are reimbursed 100% by NYS Office of Children & Family Services**
Adopted by unanimous vote.

RESOLUTION NO. 547 OF 2021

Resolution introduced by Supervisors Braymer, Magowan, Frasier, Bruno, Leggett, Smith and Thomas

AMENDING RESOLUTION NO. 256 OF 2021, WHICH ESTABLISHED A SPECIAL COMMITTEE TO PRESENT A PROPOSAL TO THE BOARD OF SUPERVISORS AT THEIR SEPTEMBER WORKSHOP MEETING IN REGARD TO A PROPOSED SEPTIC INSPECTION AT TRANSFER LAW, TO EXTEND THE TERM OF THE SPECIAL COMMITTEE

WHEREAS, Resolution No. 256 of 2021 established a Special Committee of seven (7) members which shall be charged with establishing a proposal for a Septic Inspection at Transfer Law to be presented to the Board of Supervisors at their September Workshop Meeting and which Special Committee shall dissolve on December 31, 2021, and

WHEREAS, the Proposed Septic Inspection at Transfer Committee approved a request to extend the term of the Special Committee to December 31, 2022, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby extend the term of the Proposed Septic at Transfer Committee to December 31, 2022.

Adopted by unanimous vote.

RESOLUTION NO. 548 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AGREEMENT WITH NEW YORK FIRE & SIGNAL CORPORATION TO PROVIDE HYDROSTATIC TESTING OF SCUBA AND OXYGEN CYLINDERS FOR THE OFFICE OF EMERGENCY SERVICES

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with New York Fire & Signal Corporation, 4 Glens Falls Technical Park, Suite 1, Glens Falls, New York 12801, for hydrostatic testing of scuba and oxygen cylinders at a cost of Nineteen Dollars and Ninety-Five Cents (\$19.95) per cylinder, for an amount not to exceed Five Thousand Dollars (\$5,000) per year, over a term commencing January 1, 2022 and terminating December 31, 2022, with the option for two (2) additional one (1) year terms upon the same terms and conditions and upon mutual agreement of the parties, without the need for a further resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from various Office of Emergency Services budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 549 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AN EXTENSION AGREEMENT WITH THE CITY OF GLENS FALLS WITH RESPECT TO FIRE CAUSE AND ORIGIN INVESTIGATION SERVICES FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, pursuant to Resolution No. 415 of 2020 the agreement with the City of Glens Falls for fire cause and origin investigation services, at a four (4) hour minimum rate of One Hundred Seventy-Five Dollars (\$175) per hour, was renewed for an additional term

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commencing on January 1, 2021 and terminating on December 31, 2021, and

WHEREAS, the Public Safety Committee has approved a request to continue the agreement with the City of Glens Falls, upon the same terms and conditions as outlined in the previous agreement, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an extension of the intermunicipal agreement with the City of Glens Falls, 42 Ridge Street, Glens Falls, New York 12801, at a four (4) hour minimum rate of One Hundred Seventy-Five Dollars (\$175) per hour, for the provision of fire cause and origin investigation services to be performed by the City of Glens Falls Fire Department, over a term commencing on January 1, 2022 and terminating on December 31, 2022, and be it further

RESOLVED, that the funds for this agreement will be expended from Budget Code A.3410 470, Fire Prevention & Control, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 550 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AGREEMENT KRAKEN SCUBA TO PROVIDE SCUBA TRAINING SERVICES FOR THE WARREN COUNTY MARINE RESCUE TEAM AND THE WARREN COUNTY SHERIFF'S OFFICE DIVE TEAM

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Kraken Scuba, 1592 Central Avenue, Albany, New York 12205, to provide scuba training services for the Warren County Marine Rescue Team and the Warren County Sheriff's Office Dive Team, in an amount not to exceed Ten Thousand Dollars (\$10,000) per year, for a term commencing January 1, 2022 and terminating December 31, 2022, with the option for two (2) additional one (1) year terms upon the same terms and conditions and upon mutual agreement of the parties without the need for a further resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Departmental budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 551 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AMENDING RESOLUTION NO. 213 OF 2021, AUTHORIZING AN AGREEMENT WITH WATCH SYSTEMS, LLC FOR REGISTERED SEX OFFENDER MANAGEMENT AND PUBLIC NOTIFICATION SOFTWARE AND SUPPORT FOR THE WARREN COUNTY SHERIFF'S OFFICE, TO CHANGE THE COMMENCEMENT DATE

WHEREAS, pursuant to Resolution No. 213 of 2021, Warren County authorized an agreement with Watch Systems, LLC, 516 East Rutland Street, Covington, Louisiana 70433, for registered sex offender management and public notification software and support, for a term commencing upon execution by both parties and terminating April 30, 2024, at a total cost not to exceed Eleven Thousand Three Hundred Fifty-Five Dollars and Seventy-Five Cents (\$11,355.75), or Three Thousand Seven Hundred Eighty-Five Dollars and Twenty-Five Cents (\$3,785.25) per year, and

WHEREAS, the Public Safety Committee approved a request to change the commencement date to May 1, 2021, now, therefore, be it

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RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to executed an amendment agreement with Watch Systems, LLC to change the commencement date of the agreement to May 1, 2021, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 213 of 2021 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 552 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

AUTHORIZING AGREEMENT WITH BEAR COMMUNICATIONS, INC. TO PROVIDE ANNUAL MAINTENANCE AND SERVICE OF THE COMMUNICATIONS CONSOLES IN THE WARREN COUNTY SHERIFF'S OFFICE EMERGENCY COMMUNICATIONS CENTER

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Bear Communications, Inc., 221 North Greenbush Road, Troy, New York 12180, in an amount not to exceed Eleven Thousand One Hundred Twenty-Four Dollars (\$11,124), to provide annual maintenance and service of the communications consoles in the Warren County Sheriff's Office Emergency Communications Center, for a term commencing January 1, 2022 and terminating December 31, 2022, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties without the need for a further resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3020 470, Sheriff's 911 Center, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 553 OF 2021

Resolution introduced by Supervisors Diamond, Magowan, Braymer, Frasier and Shepler

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH TRINITY SERVICES GROUP, INC. FOR INMATE ACCOUNT SERVICES FOR THE WARREN COUNTY CORRECTIONAL FACILITY (WC 50-21)

WHEREAS, the Purchasing Agent requested bids for Inmate Account Services for the Warren County Correctional Facility (WC 50-21), and

WHEREAS, the bids were opened on November 4, 2021 and the Sheriff has recommended that Warren County award the agreement to Trinity Services Group, Inc. located at 10880 Linpage Place, St. Louis, Missouri 63132, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Trinity Services Group, Inc. located at 10880 Linpage Place, St. Louis, Missouri 63132 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Trinity Services Group, Inc., for Inmate Account Services for the Warren County Correctional Facility, pursuant to the terms and provisions of the bid documents and proposal (WC 50-21), for a term commencing January 1, 2022 and terminating December 31, 2026, at no cost to the County and with a thirty-five percent (35%) proposed percentage of gross sales to be paid to commissary, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 554 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH DARRAH LAND SURVEYING, PLLC TO PROVIDE PROFESSIONAL SURVEYOR SERVICES (WC 52-21)

WHEREAS, the Purchasing Agent requested bids for Professional Surveyor Services (WC 52-21), and

WHEREAS, the bids were opened on November 4, 2021 and the Superintendent of Public Works has recommended that Warren County award the agreement to Darrah Land Surveying, PLLC, located at 59 Lake Avenue, Lake Luzerne, New York 12846, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Darrah Land Surveying, PLLC, located at 59 Lake Avenue, Lake Luzerne, New York 12846, of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Darrah Land Surveying, PLLC, for Professional Surveyor Services, pursuant to the terms and provisions of the bid documents and proposal (WC 52-21), for a term commencing January 1, 2022 and terminating December 31, 2022, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

RESOLUTION NO. 555 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AWARDING BID AND AUTHORIZING AGREEMENT WITH VARIOUS BIDDERS FOR HEAVY HIGHWAY CONSTRUCTION (WC 62-21)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Heavy Highway Construction (WC 62-21), and

WHEREAS, the bids were opened on November 9, 2021 and the Superintendent of Public Works has recommended the following awards:

Primary Contractor (1):

Peckham Road Corp.
Attn: Tyler Pratt
438 Vaughn Road
Hudson Falls, NY 12839

Backup Contractor (2):

Luck Bros, Inc.
Attn: Jeffrey Luck
73 Trade Road
Plattsburgh, NY 12901

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Backup Contractor (3)
Kubricky Construction Corp.
Attn: Thomas Garrett
269 Ballard Road
Wilton, NY 12831

now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the aforementioned bidders of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute agreements with the above listed bidders, for Heavy Highway Construction, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 62-21), for a term commencing January 1, 2022 and terminating December 31, 2022, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, at the prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funds for these agreements shall be expended from various Department of Public Works Projects.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 62-21 ITEM(S): HEAVY HIGHWAY CONSTRUCTION DATE: NOVEMBER 9, 2021 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Reale Construction Company, Inc. Attn: Peter Reale 411 County Route 56 Ticonderoga, NY 12883 Ph: 518-585-6782 Fax: 518-585-2892	Peckham Road Corp. Attn: Tyler Pritt 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157 Fax: 518-792-3138	Kubricky Construction Corp. Attn: Thomas Garrett 269 Ballard Road Wilton, NY 12831 Ph: 518-792-5864 Fax: 518-792-2458	Rifenburg Contracting Corp. Attn: William DeWanta 1175 Hoosick Road Troy, NY 12180 Ph: 518-279-3967 Fax: 518-279-3968	Luck Bros, Inc. Attn: Jeffrey Luck 73 Trade Road Plattsburgh, NY 12901 Ph: 518-561-4321 Fax: 518-561-8462
RESOLUTION NO:	BID AWARDED TO:				
✓	TERM: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022				
JULIE A. BUTLER, PURCHASING AGENT					
EMPLOYEE CATEGORY:	BID PRICE HOURLY	BID PRICE HOURLY	BID PRICE HOURLY	BID PRICE HOURLY	BID PRICE HOURLY
SUPERINTENDENT	\$115.00	\$110.00	\$110.00	\$116.00	\$135.00
FOREMAN	\$81.00	\$115.00	\$124.00	\$110.00	\$94.00
LABORER - GROUP A	\$76.50	\$78.50	\$84.00	\$90.00	\$91.00
LABORER - GROUP B	\$76.75	\$78.50	\$85.00	\$90.50	\$91.25
LABORER - GROUP C	\$77.25	\$78.50	\$85.00	\$91.00	\$91.50
LABORER - GROUP D	\$77.50	\$98.32	\$85.00	\$91.50	\$91.25
OPERATING ENGINEER - CLASS A1	\$117.00	\$115.00	\$129.00	\$121.00	\$135.00
OPERATING ENGINEER - CLASS A	\$114.25	\$117.00	\$124.00	\$116.00	\$130.00
OPERATING ENGINEER - CLASS B	\$112.75	\$115.00	\$122.00	\$115.00	\$128.50
OPERATING ENGINEER - CLASS C	\$108.25	\$111.50	\$118.00	\$111.00	\$124.25
TEAMSTER	\$86.75	\$89.75	\$93.00	\$90.00	\$102.50
FLAGGER	\$76.50	\$78.50	\$84.00	\$90.00	\$94.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 62-21 ITEM(S): HEAVY HIGHWAY CONSTRUCTION DATE: NOVEMBER 9, 2021 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Rentle Construction Company, Inc. Attn: Peter Reale 411 County Route 56 Ticonderoga, NY 12883 Ph: 518-585-6782 Fax: 518-585-2892	Peckham Road Corp. Attn: Tyler Pratt 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157 Fax: 518-792-3138	Kubricky Construction Corp. Attn: Thomas Garrett 269 Ballard Road Wilton, NY 12831 Ph: 518-792-5864 Fax: 518-792-2458	Rifenburg Contracting Corp. Attn: William DeMaia 1175 Hoosick Road Troy, NY 12180 Ph: 518-279-3967 Fax: 518-279-3968	Luck Bros, Inc. Attn: Jeffrey Luck 73 Trade Road Plattsburgh, NY 12901 Ph: 518-561-4371 Fax: 518-561-8462
OTHER LABOR CATEGORIES PROPOSED:	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY
Carpenter	\$85.25				
Carpenter Foreman	\$89.50				
Survey Party Chief		\$120.00			
Survey Instrument Person		\$113.00			
Mason					\$105.00
Iron Worker					\$107.00
Surveyor					\$106.00
EQUIPMENT TYPE/DESCRIPTION:	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY
CRAWLER MOUNTED EXCAVATORS (DIESEL):					
Bucket Capacity up to 1.0 CY	\$90.00	\$100.00	\$120.00	\$255.00	\$98.00
Bucket Capacity Over 1.0 CY < 2.0 CY	\$98.00	\$100.00	\$153.00	\$315.00	\$98.00
Bucket Capacity Over 2.0 CY	\$145.00	\$120.00	\$231.00	\$365.00	\$115.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 62-21 ITEM(S): HEAVY HIGHWAY CONSTRUCTION DATE: NOVEMBER 9, 2021 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
EQUIPMENT TYPE/DESCRIPTION (Continued):	Reale Construction Company, Inc. Attn: Peter Reale 411 County Route 56 Ticonderoga, NY 12883 Ph: 518-585-6782 Fax: 518-585-2892	Peckham Road Corp. Attn: Tyler Pratt 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157 Fax: 518-792-3138	Kubricky Construction Corp. Attn: Thomas Garrett 269 Ballard Road Wilton, NY 12831 Ph: 518-792-5864 Fax: 518-792-2458	Rifenburg Contracting Corp. Attn: William DeMara 1175 Hoosick Road Troy, NY 12180 Ph: 518-279-3967 Fax: 518-279-3968	Lock Bros. Inc. Attn: Jeffrey Luck 73 Trade Road Plattsburgh, NY 12901 Ph: 518-561-4321 Fax: 518-561-8462
4-WHEELER DRIVE ARTICULATED WHEEL LOADERS (GASOLINE & DIESEL):	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY
Bucket Capacity up to 1.5 CY	\$25.00	\$66.00	No Bid	\$180.00	\$53.00
Bucket Capacity 2.0 CY	\$30.00	\$85.00	\$70.00	\$210.00	\$60.00
Bucket Capacity 2.5 CY	\$60.00	\$85.00	\$75.00	\$220.00	\$70.00
TANDUM DUMP TRUCKS (GASOLINE & DIESEL):					
GYWR up to 52,499 lbs.	\$45.00	\$55.00	No Bid	\$80.00	\$63.00
GYWR 52,500 - 62,499 lbs.	\$60.00	\$55.00	\$110.00	\$90.00	\$70.00
GYWR over 62,500 lbs.	\$85.00	\$110.00	\$110.00	\$100.00	\$75.00
PICK-UP TRUCKS (GASOLINE & DIESEL):	\$20.00	\$18.00	\$35.00	\$30.00	\$10.00
COLD MILLING MACHINES (DIESEL):					
Milling Width up to 6.0 ft.	No Bid	\$425.00	\$900.00	\$1,000.00	\$400.00
Milling Width over 6.0 ft.	No Bid	\$425.00	\$640.00	\$1,250.00	\$600.00

WARREN COUNTY BID TABULATION SHEET					
BID NO: WC 62-21	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEM(S): HEAVY HIGHWAY CONSTRUCTION DATE: NOVEMBER 9, 2021 TIME: 3:00 P.M.	Reale Construction Company, Inc. Attn: Peter Reale 411 County Route 66 Trenton, NJ 08611 Ph: 318-885-4782 Fax: 318-885-2892	Peckham Reed Corp. Attn: Tyler Pratt 438 Vaughn Road Hudson Falls, NY 12839 Ph: 318-792-5137 Fax: 318-792-5138	Kubricky Construction Corp. Attn: Thomas Garrett 269 Billard Road Wilton, NY 12831 Ph: 318-792-5864 Fax: 318-792-2458	Rifenburg Contracting Corp. Attn: William DeMiana 1175 Hoosick Road Plover, NY 12180 Ph: 318-279-3967 Fax: 318-279-3968	Luck Bros, Inc. Attn: Jeffrey Luck 73 Trade Road Plattsburgh, NY 12901 Ph: 318-561-4321 Fax: 318-561-8462
EQUIPMENT TYPE/DESCRIPTION (Continued):	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY
CRAWLER MOUNTED ASPHALT PAVERS (GASOLINE & DIESEL):					
Up to 100 H.P.	No Bid	\$180.00	No Bid	\$500.00	\$80.00
100 - 200 H.P.	No Bid	\$180.00	\$250.00	\$570.00	\$200.00
Over 200 H.p.	\$185.00	\$180.00	\$275.00	\$665.00	\$250.00
TANDEM VIBRATORY COMPACTORS (GASOLINE & DIESEL):					
10 Ton	\$80.00	\$85.00	\$125.00	\$285.00	\$65.00
13 Ton	\$95.00	\$87.50	\$145.00	\$350.00	\$85.00
Over 13 Ton:	\$120.00	No Bid	\$150.00	\$375.00	\$100.00
SELF-PROPELLED PNEUMATIC COMPACTORS (DIESEL):					
Up to 100 H.P.	No Bid	\$97.50	\$90.00	\$385.00	No Bid
Over 100 H.P.	No Bid	\$97.50	No Bid	\$435.00	No Bid
3-WHEEL COMPACTORS (DIESEL):					
Up to 14 Tons	\$50.00	No Bid	No Bid	\$220.00	No Bid
Over 14 Tons	\$90.00	No Bid	No Bid	\$275.00	No Bid

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 62-21 ITEM(S): HEAVY HIGHWAY CONSTRUCTION DATE: NOVEMBER 9, 2021 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
EQUIPMENT TYPE/DESCRIPTION (Continued):	Reale Construction Company, Inc. Attn: Peter Reale 411 County Route 56 Ticonderoga, NY 12883 Ph: 518-585-6782 Fax: 518-585-2892	Peckham Road Corp. Attn: Tyler Pent 438 Vaughtin Road Hudson Falls, NY 12839 Ph: 518-792-3157 Fax: 518-792-3138	Kubricky Construction Corp. Attn: Thomas Garrett 269 Hallard Road Wilton, NY 12831 Ph: 518-792-5864 Fax: 518-792-2458	Rifenburg Contracting Corp. Attn: William DeMauro 1175 Hoosick Road Troy, NY 12180 Ph: 518-279-3967 Fax: 518-279-3968	Luck Bros, Inc. Attn: Jeffrey Luck 73 Trade Road Plattsburgh, NY 12901 Ph: 518-561-4321 Fax: 518-561-8462
HAND-HELD VIBRATORY PLATE COMPACTORS & RAMMERS (GASOLINE & DIESEL):	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY
Minimum Pounds / Blow of 3,500	\$5.00	\$10.00	\$20.00	\$7.00	\$32.00
TRACTOR / BACKHOE (GENERAL PURPOSE BUCKET & BACKHOE BUCKET (GASOLINE & DIESEL):	\$55.00	\$65.00	\$50.00	\$175.00	\$45.00
Bucket Capacity up to 1.0 CY	\$75.00	\$65.00	\$50.00	\$195.00	\$50.00
Bucket Capacity over 1.0 CY	\$85.00	\$120.00	No Bid	\$240.00	\$80.00
ARTICULATED GRADERS (GASOLINE & DIESEL):	\$85.00	\$120.00	\$90.00	\$275.00	\$85.00
Moldboard Size up to 10'	\$85.00	\$120.00	\$90.00	\$275.00	\$85.00
Moldboard Size up to 12'	No Bid	No Bid	\$165.00	\$300.00	\$100.00
Moldboard Size 14' and Over	\$95.00	\$70.00	\$85.00	\$225.00	\$60.00
CRAWLER BULLDOZER (DIESEL):	\$130.00	\$70.00	\$140.00	\$255.00	\$90.00
Engine H.P. up to 112	\$175.00	\$90.00	\$165.00	\$285.00	\$110.00
Engine H.P. 113 to 152					
Engine H.P. 153 and Over					

WARREN COUNTY BID TABULATION SHEET

<p>BID NO: WC 62-21 ITEM(S): HEAVY HIGHWAY CONSTRUCTION DATE: NOVEMBER 9, 2021 TIME: 3:00 P.M.</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>	<p>NAME & ADDRESS OF BIDDER</p>
<p>EQUIPMENT TYPE/DESCRIPTION (Continued):</p>	<p>HOURLY</p>	<p>HOURLY</p>	<p>HOURLY</p>	<p>HOURLY</p>	<p>HOURLY</p>
<p>SKID STEER LOADERS (GASOLINE & DIESEL):</p>					
<p>Operating Capacity up to 1,500 lbs.</p>	<p>\$45.00</p>	<p>\$75.00</p>	<p>\$45.00</p>	<p>\$175.00</p>	<p>\$35.00</p>
<p>Operating Capacity 1,501 - 2,500 lbs.</p>	<p>\$55.00</p>	<p>\$75.00</p>	<p>\$45.00</p>	<p>\$185.00</p>	<p>\$45.00</p>
<p>Operating Capacity over 2,000 lbs.</p>	<p>\$65.00</p>	<p>\$75.00</p>	<p>\$70.00</p>	<p>\$190.00</p>	<p>\$55.00</p>
<p>PORTABLE ROTARY SCREW AIR COMPRESSORS (GASOLINE & DIESEL):</p>					
<p>Cubic Feet / Minute up to 100</p>	<p>\$12.00</p>	<p>\$25.00</p>	<p>No Bid</p>	<p>\$25.00</p>	<p>\$45.00</p>
<p>Cubic Feet / Minute 101 - 250</p>	<p>\$22.00</p>	<p>\$25.00</p>	<p>\$15.00</p>	<p>\$30.00</p>	<p>\$55.00</p>
<p>Cubic Feet / Minute 251 - 500</p>	<p>\$60.00</p>	<p>No Bid</p>	<p>\$40.00</p>	<p>\$50.00</p>	<p>\$60.00</p>
<p>Cubic Feet / Minute 501 - 1,000</p>	<p>\$100.00</p>	<p>No Bid</p>	<p>\$60.00</p>	<p>\$205.00</p>	<p>\$65.00</p>
<p>Cubic Feet / Minute over 1,000</p>	<p>\$140.00</p>	<p>No Bid</p>	<p>No Bid</p>	<p>\$265.00</p>	<p>\$80.00</p>
<p>JACK HAMMERS (ALL SIZES):</p>	<p>\$6.00</p>	<p>\$15.00</p>	<p>\$60.00</p>	<p>\$5.00</p>	<p>\$12.00</p>
<p>SMALL GENERATOR SETS (GASOLINE & DIESEL):</p>					
<p>Output up to 4,000 Watts</p>	<p>\$6.00</p>	<p>\$10.00</p>	<p>\$10.00</p>	<p>\$5.00</p>	<p>\$10.00</p>
<p>Output 4,001 - 9,000 Watts</p>	<p>\$8.00</p>	<p>\$50.00</p>	<p>No Bid</p>	<p>\$10.00</p>	<p>\$15.00</p>
<p>Output over 9,000 Watts</p>	<p>\$12.00</p>	<p>\$85.00</p>	<p>No Bid</p>	<p>\$15.00</p>	<p>\$20.00</p>

Luck Bros. Inc.
Attn: Jeffrey Luck
73 Trade Road
Plattsburgh, NY 12901
Ph: 518-561-4321
Fax: 518-561-8462

Rifenbury Contracting Corp.
Attn: William DeMara
1175 Hoosick Road
Troy, NY 12180
Ph: 518-279-3967
Fax: 518-279-3968

Kubricky Construction Corp.
Attn: Thomas Garrett
269 Ballou Road
Wilton, NY 12831
Ph: 518-792-5864
Fax: 518-792-2458

Peckham Road Corp.
Attn: Tyler Pratt
438 Vaughn Road
Hudson Falls, NY 12839
Ph: 518-792-3157
Fax: 518-792-3138

Reale Construction
Company, Inc.
Attn: Peter Reale
411 County Route 56
Ticonderoga, NY 12883
Ph: 518-585-6782
Fax: 518-585-2892

MARREN COUNTY BID TABULATION SHEET

BID NO: WC 62-21 ITEM(S): HEAVY HIGHWAY CONSTRUCTION DATE: NOVEMBER 9, 2021 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Reale Construction Company, Inc. Attn: Peter Reale 411 County Route 56 Ticonderoga, NY 12883 Ph: 518-585-6782 Fax: 518-585-2892	Peckham Road Corp. Attn: Tyler Prast 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157 Fax: 518-792-3138	Kubricky Construction Corp. Attn: Thomas Garrett 269 Ballard Road Wilton, NY 12831 Ph: 518-792-5864 Fax: 518-792-2458	Rifenburg Contracting Corp. Attn: William DeMaria 1175 Hooisick Road Troy, NY 12180 Ph: 518-279-3967 Fax: 518-279-3968	Luck Bros, Inc. Attn: Jeffrey Luck 73 Trade Road Plattsburgh, NY 12901 Ph: 518-561-4321 Fax: 518-561-8462
EQUIPMENT TYPE/DESCRIPTION (Continued):	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY
LARGE GENERATOR SETS (DIESEL) OUTPUT @ 60 Hz:					
Up to 50 KW	\$25.00	\$85.00	\$30.00	\$90.00	No Bid
50 KW - 100 KW	\$30.00	\$110.00	\$50.00	\$120.00	No Bid
101 KW - 200 KW	\$65.00	\$168.00	\$90.00	\$150.00	No Bid
201 KW - 300 KW	\$85.00	\$168.00	\$115.00	\$205.00	No Bid
301 KW - 400 KW	\$115.00	\$197.00	\$120.00	\$240.00	No Bid
SELF-PRIME TRASH PUMPS (GASOLINE & DIESEL) - HOSES & AUXILIARY EQUIPMENT NOT INCLUDED:					
Suction / Discharge 2"	\$10.00	\$12.75	No Bid	\$10.00	\$10.00
Suction / Discharge 3"	\$15.00	\$13.95	\$20.00	\$15.00	\$12.00
Suction / Discharge 4"	\$30.00	\$36.30	\$50.00	\$20.00	\$14.00
Suction / Discharge Over 4"	\$50.00	\$49.80	\$120.00	\$36.00	\$16.00
HOSES (INCLUDES COUPLINGS 25' LENGTH):					
2"	\$3.00	\$3.15	No Bid	\$0.15	\$5.00
3"	\$4.00	\$4.17	No Bid	\$0.30	\$5.00
4"	\$5.00	\$6.00	No Bid	\$0.45	\$5.00
Over 4"	\$6.00	\$12.25	No Bid	\$1.00	\$5.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 62-21 ITEM(S): HEAVY HIGHWAY CONSTRUCTION DATE: NOVEMBER 9, 2021 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
EQUIPMENT TYPE/DESCRIPTION (Continued):	Hourly	Hourly	Hourly	Hourly	Hourly
SELF-PROPELLED PAVEMENT BROOMS:					
H.P. up to 50	\$40.00	\$41.00	\$30.00	\$180.00	\$53.00
H.P. over 50	\$45.00	\$41.00	\$150.00	\$220.00	\$70.00
PORTABLE LIGHT TOWERS:					
Tower Height 20' (2 Lights)	\$8.00	\$8.00	No Bid	\$15.00	\$15.00
Tower Height 30' (4 Lights)	\$10.00	\$8.00	\$10.00	\$20.00	\$15.00
WATER TRUCKS (GASOLINE & DIESEL):					
Up to 500 Gallons	\$30.00	\$45.00	No Bid	\$35.00	\$40.00
501 to 1,000 Gallons	\$35.00	\$45.00	No Bid	\$40.00	\$50.00
1,001 to 2,000 Gallons	\$40.00	\$45.00	\$60.00	\$45.00	\$60.00
Over 2,000 Gallons	\$50.00	\$45.00	\$100.00	\$50.00	\$70.00
WALK BEHIND CONCRETE SAW (GASOLINE & DIESEL):					
Blade Size 14"	\$15.00	\$12.00	\$15.00	\$17.00	\$20.00
Blade Size 18"	\$20.00	\$12.00	\$18.00	\$20.00	\$25.00
Blade Size 20"	\$20.00	\$12.00	\$20.00	\$25.00	\$30.00
Blade Size 24"	\$20.00	No Bid	\$25.00	\$35.00	\$35.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 62-21 ITEM(S): HEAVY HIGHWAY CONSTRUCTION DATE: NOVEMBER 9, 2021 TIME: 3-00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
OTHER EQUIPMENT PROPOSED:					
Lowboy Tractor-w/ Trailer					HOURLY
Pugmill		\$265.00			
Stone Chipper		\$150.00			
Rack Truck			\$50.00		
Tractor Trailer w/ Low Bed			\$125.00		
18" Brush Chipper				\$70.00	
Message Board				\$30.00	
Hydroseeder				\$15.00	
Trench Boxes				\$15.00	
Chainsaw / Cutoff Saw				\$10.00	
MARK-UP FOR MATERIALS (OVER COST):	15.00%	14.00%	15.00%	15.00%	15.00%
COMMENTS:	n/a	n/a	n/a	n/a	n/a

Adopted by unanimous vote.

RESOLUTION NO. 556 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

**AWARDING BID AND AUTHORIZING AGREEMENT WITH STONE INDUSTRIES, LLC
FOR ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS
(WC 63-21)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Routine Pumping, Cleaning and Disposal for Septic Systems (WC 63-21), and

WHEREAS, the bids were opened on November 9, 2021 and the Superintendent of Public Works has recommended that the bid be awarded to Stone Industries, LLC, located at 4305 Route 50, Saratoga Springs, New York 12866, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Stone Industries, LLC, located at 4305 Route 50, Saratoga Springs, New York 12866, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Stone Industries, LLC, for Routine Pumping, Cleaning and Disposal for Septic Systems, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 63-21), for a term commencing January 1, 2022 and terminating December 31, 2022, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, at the prices defined in the attached Schedule "A," and be it further

RESOLVED, that the funds for this agreement shall be expended from various Department of Public Works Projects.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 63-21 ITEM(S): ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS DATE: NOVEMBER 9, 2021 TIME: 3:00 P.M.		NAME & ADDRESS OF BIDDER Stone Industries, LLC. Attn: Stephanie Loveland 4305 Rt 50 Saratoga Springs, NY 12866 Ph: 518-584-1048 Fax: 518-584-8850		NAME & ADDRESS OF BIDDER Blue Diamond Septic, LLC. Attn: Stephanie Janski 357 S. Albany Road Selkirk, NY 12158 Ph: 518-767-9322 Fax: 518-767-0435			
BID AWARDED TO: ✓ JULIE A. BUTLER, PURCHASING AGENT							
TERM: JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 RESOLUTION NO: XX OF 2021							
DESCRIPTION OF ITEM							
#	LOCATION	SEPTIC TANK SIZE	QUANTITY	ONE TIME SERVICE	PRICE PER YEAR	ONE TIME SERVICE	PRICE PER YEAR
1	Fish Hatchery 145 Echo Lake Road Warrensburg, NY 12885	500 gal. 2,000 gal.	1 1	\$175.00	\$175.00	\$1,449.46	\$1,449.46
2	South End Maintenance 143 Lower Warren Street Queensbury, NY 12804	1,000 gal.	On Call 1	\$350.00	\$350.00	\$1,260.72	\$1,260.72
3	DPW North Creek 65 Return Loop North Creek, NY 12853	1,000 gal.	On Call 1	\$350.00	\$350.00	\$1,726.34	\$1,726.34
4	North Creek Train Station 3 Railroad Place North Creek, NY 12853	1,000 gal. 1,000 gal.	On Call 1 1	\$350.00 \$350.00	\$350.00 \$350.00	\$1,731.87 \$1,731.87	\$1,731.87 \$1,731.87
5	UpYonda Farm Route 9N Bottom Landing, NY 12814	1,000 gal. 2 Composting Toilets (avg. 100 gal. total)	1 1	\$350.00	\$350.00	\$1,565.34	\$1,564.34
6	Toney Pt. 17 Old State Route 9 Lake George, NY 12845	1,000 gal.	On Call 1	\$175.00	\$175.00	\$1,511.34	\$1,511.34
7	County Fairgrounds Schroon River Road Warrensburg, NY 12885	2,000 gal. 2,000 gal. 4,000 gal. 4,000 gal.	On Call 1 1 1	\$700.00 \$700.00 \$1,400.00 \$1,400.00	\$700.00 \$700.00 \$1,400.00 \$1,400.00	\$1,481.00 \$1,481.00 \$1,601.00 \$1,601.00	\$1,481.00 \$1,481.00 \$1,601.00 \$1,601.00

BID NO: WC 63-21 ITEM(S): ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS DATE: NOVEMBER 9, 2021 TIME: 3:00 P.M.		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		
DESCRIPTION OF ITEM		QUANTITY		BID PRICE		
#	LOCATION	SEPTIC TANK SIZE	ONE TIME SERVICE	PRICE PER YEAR	ONE TIME SERVICE	PRICE PER YEAR
8	Warren County Sheriff's Office - Fire Range Old State Road North Lake George, NY 12845	1,500 gal.	On Call 1	\$525.00	\$1,642.15	\$1,642.15
9	Soil & Water 394 Schroon River Road Warrensburg, NY 12885	1,000 gal.	1	\$350.00	\$1,420.49	\$1,420.49
10	Clean sewer line at Floyd Bennett Memorial Airport one time per year with roofer for approximately 800 feet at price per foot. Pipe size approximately 8" in diameter.		Per Foot	\$9.00 / foot		No Bid
11	Any site added during term of bid		Per 1,000 gal.	\$350.00		\$1,500.00
12	Hourly rate for services other than pumping		Per Hour	\$225.00		No Bid
13	Additional hourly rate (if any) for After Hours Services		Per Hour	\$225.00		\$350.00
14	Additional hourly rate (if any) for Emergency Services		Per Hour	\$225.00		\$300.00
15	Response time for After Hour Services		Hours	24		24
16	Response time for Emergency Services		Hours	24		24
17	Port-o-Pottie Rental & Service (anywhere throughout Warren County) Current locations used, but not limited to : Fire Training Center, Queensbury (2).		Weekly Monthly	\$145.00 / weekly \$165.00 / monthly		No Bid
18	Port-o-Pottie Rental & Service (Handicapped accessible). Current locations used: Warren County Bikeway off Country Club Road, Queensbury (1)		Weekly Monthly	\$310.00 / weekly \$310.00 / monthly		No Bid

Blue Diamond Septic, LLC,
Attn: Stephanie Jusinski
357 S. Albany Road
Selkirk, NY 12158
Ph: 518-767-9322
Fax: 518-767-0435

Stone Industries, LLC,
Attn: Stephanie Loveland
4305 Rt 50
Saratoga Springs, NY 12866
Ph: 518-584-1048
Fax: 518-584-8850

BID NO: WC 63-21 ITEM(S): ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS DATE: NOVEMBER 9, 2021 TIME: 3:00 P.M.		NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
19	Any other pricing for additional size rentals or equipment/units for items 17 & 18	Blue Diamond Septic, LLC. Attn: Stephanie Jasinski 357 S. Albany Road Selkirk, NY 12158 Ph: 518-767-9322 Fax: 518-767-0435	Stone Industries, LLC. Attn: Stephanie Loveland 4305 Rt 50 Saratoga Springs, NY 12866 Ph: 518-584-1048 Fax: 518-584-8850
	Waste Transporter Permit Attached	n/a	n/a
COMMENTS: Adopted by unanimous vote.		Location #1 if pumped together would be a total of \$1,539,46. Location #4 if pumped together would be a total of \$1,791,87. Location #7 if pumped together would be a total of \$3,562,00.	Yes Yes

RESOLUTION NO. 557 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING MUNICIPAL SWiM™ GRANT AGREEMENT/INTERMUNICIPAL AGREEMENT WITH THE LAKE GEORGE ASSOCIATION AND THE FUND FOR LAKE GEORGE TO PARTICIPATE IN THE ROAD SALT REDUCTION PROGRAM

WHEREAS, over the past three years the Lake George Association and the Fund for Lake George have provided Warren County with a significant amount of equipment and training to assist the County with the road salt reduction program, and

WHEREAS, the Lake George Association and the Fund for Lake George are requesting the County participate with funding to further assist with the salt reduction program, in an amount not to exceed Fifty Thousand Dollars (\$50,000), for a term commencing January 1, 2022 and terminating December 31, 2022, and

WHEREAS, the Public Works Committee has approved this request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a Municipal SWiM™ Implementation Grant Agreement/intermunicipal agreement with the Lake George Association and the Fund for Lake George to participate with funding to further assist in the road salt reduction program, in an amount not to exceed Fifty Thousand Dollars (\$50,000), for a term commencing January 1, 2022 and terminating December 31, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code D.5142 470 County Road, Snow Removal - County, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 558 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AMENDING RESOLUTION NO. 387 OF 2021, AUTHORIZING AGREEMENT WITH SOUTH WARREN SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2021, TO CHANGE THE COMMENCEMENT DATE

WHEREAS, pursuant to Resolution No. 387 of 2021, Warren County authorized an agreement with South Warren Snowmobile Club, P.O. Box 258, Lake Luzerne, New York 12846, to provide snowmobile trail maintenance and equipment, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), which includes reimbursements for trail grooming and development, for a term commencing August 24, 2021 and terminating December 31, 2021, and

WHEREAS, the Public Works Committee approved a request to change the commencement date to January 1, 2021, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an amendment agreement with South Warren Snowmobile Club to change the commencement date of the agreement to January 1, 2021, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 387 of 2021 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 559 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING AGREEMENT WITH HAGUE SNO-GOERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2022

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Hague Sno-Goers Snowmobile Club, 448 New Hague Road, Hague, New York 12836, to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, in an amount not to exceed Nine Thousand Dollars (\$9,000), for a term commencing January 1, 2022 and terminating December 31, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 560 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2022

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Northern Warren Trailblazers Snowmobile Club, P.O. Box 613, Chestertown, New York 12817, to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), for a term commencing January 1, 2022 and terminating December 31, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 561 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING AGREEMENT WITH SOUTH WARREN SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2022

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with South Warren Snowmobile Club, P.O. Box 258, Lake Luzerne, New York 12846, to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), for a term commencing January 1, 2022 and terminating December 31, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 562 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2022

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Thurman Connection Snowmobile Club, 133 Bear Pond Road, Athol, New York 12810, to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), for a term commencing January 1, 2022 and terminating December 31, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 563 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING RENEWAL OF LICENSE AGREEMENT WITH REVOLUTION RAIL COMPANY FOR USE OF COUNTY OWNED RAILROAD TRACKS FOR 2022

RESOLVED, that Warren County continue the contractual relationship (the previous license agreement being authorized by Resolution No. 486 of 2020, and amended by Resolution No. 137 of 2021) with Revolution Rail Company, 3 Railroad Place, North Creek, New York 12853, for use of County owned railroad tracks, for a term commencing January 1, 2022 and terminating December 31, 2022, for an amount of Forty Thousand Dollars (\$40,000) and an additional Five Hundred Dollars (\$500) per station, per month for use of the Hadley and Thurman Rail Stations, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said License Agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 564 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING EXTENSION OF AGREEMENT WITH GLAMPADK, LLC FOR USE OF THE WARREN COUNTY FAIRGROUNDS (WC 1-21)

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an extension agreement (previous contract authorized by Resolution No. 107 of 2021) with GlampAdk, LLC, 42 A Boulevard, Queensbury, New York 12804, for use of the Warren County Fairgrounds (WC 1-21), for a term commencing June 14, 2022 and terminating September 7, 2022, for an amount not to exceed Twenty-Eight Thousand Fourteen Dollars (\$28,014), in a form approved by the County Attorney

Adopted by unanimous vote.

RESOLUTION NO. 565 OF 2021

Resolution introduced by Supervisors Conover, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

AUTHORIZING AN AGREEMENT WITH SARATOGA SNOWMOBILE ASSOCIATION TO ALLOW SNOWMOBILES TO USE COUNTY RAILROAD RIGHT-OF-WAY PROPERTY FROM MP55.89 (TOWN OF HADLEY) TO MP58.65 (TOWN OF HADLEY)

WHEREAS, the Director of the Parks, Recreation and Railroad Division has advised that Saratoga Snowmobile Association has requested permission to allow snowmobiles to use County railroad right-of-way property from MP55.89 (Town of Hadley) to MP58.65 (Town of Hadley), and

WHEREAS, the Public Works Committee has considered and approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Saratoga Snowmobile Association, 366 Plank Road, Porter Corners, New York 12859, to allow public use of snowmobiles on County railroad right-of-way property from MP55.89 (Town of Hadley) to MP58.65 (Town of Hadley), for a term commencing upon execution of the agreement by both parties and terminating on April 15, 2022, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 566 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

AUTHORIZING CONTINUATION OF THE INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE TO PROVIDE FUNDING FOR PROMOTION SPACE WITHIN THE LAKE GEORGE VISITOR CENTER

WHEREAS, Resolution No. 47 of 2021 authorized continuation of an intermunicipal agreement with the Village of Lake George for promotional space within the Lake George Visitor Center, for a term commencing January 1, 2021 and terminating December 31, 2021, for an amount not to exceed Twenty-Five Thousand Dollars (\$25,000), and

WHEREAS, the Tourism & Occupancy Tax Coordination Committee approved a request to continue this agreement for a term commencing January 1, 2022 and terminating December 31, 2022, upon the same terms and conditions as previously authorized, now, therefore be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement consistent with the terms and provisions of this resolution and in a form approved by the County Attorney, and be it further

RESOLVED, that the funding for the agreement authorized herein shall be paid from Budget Code A.6417.0002 480.05 - Tourism/Occupancy, Occupancy Tax, Tourism-Business Promotion, upon receipt of a verified voucher in the amount authorized above.

Adopted by unanimous vote.

RESOLUTION NO. 567 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

AUTHORIZING AGREEMENT WITH THE OFFSET HOUSE DBA CATAMOUNT COLOR FOR PRINTING OF THE 2022 WARREN COUNTY SUMMER TRAVEL GUIDE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with The Offset House dba Catamount Color, 89 Sand Hill Road, P.O. Box 8329, Essex, Vermont 05451, in an amount not to exceed Twenty-One Thousand Six Hundred Dollars (\$21,600), for printing of 80,000 copies of the 2022 Warren County Summer Travel Guide, over a term commencing December 20, 2021 and terminating February 28, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.00014 470 Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 568 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

AUTHORIZING WARREN COUNTY TOURIST AND CONVENTION DEVELOPMENT AGREEMENT WITH THE ADIRONDACK CIVIC CENTER COALITION, INC. FOR OCCUPANCY TAX SPECIAL EVENT FUNDING

WHEREAS, the Tourism & Occupancy Tax Coordination Committee has recommended that Warren County enter into a Tourist and Convention Development Agreement ("Agreement") with the Adirondack Civic Center Coalition, Inc. ("Coalition"), 1 Civic Center Plaza, Glens Falls, New York 12801, wherein the County would provide funding in a total amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000) to be paid out in quarterly increments for year 2022, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes an agreement with the Adirondack Civic Center Coalition, Inc., as outlined in the preambles of this resolution, and the Chair of the Board of Supervisors is hereby authorized to execute the Agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0002 480.02, Tourism/Occupancy, Occupancy Tax, Tourism - Convention Event Development Fund.

Adopted by unanimous vote.

RESOLUTION NO. 569 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

AUTHORIZING WARREN COUNTY TOURIST AND CONVENTION DEVELOPMENT AGREEMENT WITH THE LAKE GEORGE REGIONAL CONVENTION AND VISITORS BUREAU, INC. FOR OCCUPANCY TAX SPECIAL EVENT FUNDING

WHEREAS, Warren County established a program to provide funding for certain qualifying conventions, events, trade shows, and others directly related and supporting activities which develop tourism and convention activity within Warren County, and

WHEREAS, the Tourism & Occupancy Tax Coordination Committee recommended that Warren County enter into a Tourist and Convention Development Agreement

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("Agreement") with the Lake George Regional Convention and Visitors Bureau, Inc. ("CVB"), 2176 State Route 9, P.O. Box 272, Lake George, New York 12845, wherein the County would provide funding in a total amount not to exceed Five Hundred Fifty Thousand Dollars (\$550,000) to be paid in advance, on a quarterly basis, during year 2022 as approved by the Tourism & Occupancy Tax Coordination Committee, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Lake George Regional Convention and Visitors Bureau, Inc. as outlined in the preambles of this resolution which includes submitting quarterly marketing reports to the Tourism Department with performance metrics, which report quarterly and year to date results, for review by the Tourism & Occupancy Tax Coordination Committee prior to approving the quarterly payments for the year 2022, and in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0002 480.05, Tourism/Occupancy, Occupancy Tax, Tourism - Business Promotion.

Adopted by unanimous vote.

RESOLUTION NO. 570 OF 2021

Resolution introduced by Supervisors Geraghty, Merlino, Braymer, Wild, Hogan, Beaty and Strough

AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2022 OCCUPANCY TAX REVENUES

RESOLVED, that Warren County enter into the standard form Warren County Tourist and Convention Development Agreement with certain applicants as listed on the attached "Schedule A" with each agreement to be in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized and directed to execute the agreements identified herein and that the funds will be expended from Budget Code A.6417.0002 480, Tourism/Occupancy, Occupancy Tax, Tourism-Special Events - \$458,500.

SCHEDULE "A"
2022 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival	9/22/22-9/25/22	\$40,000.00
2	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling	2022	\$20,000.00
3	Adirondack Folk School	Marketing and Production	2022	\$12,000.00
4	Adirondack Nationals Car Show	Adirondack Nationals Car Show	9/8/22-9/11/22	\$25,000.00

5	Adirondack Wine and Food Festival	Adirondack Wine and Food Festival	6/25/22-6/26/22	\$40,000.00
6	Alpha Win	Lake George Triathlon Festival	9/3/22 - 9/4/22	\$15,000.00
7	Americade, Inc.	Americade	6/7/22-6/11/22	\$50,000.00
8	The Hyde Collection	Marketing and Publications	1/29/22-12/31/22	\$25,000.00
9	Improv Records, Inc.	3 Music Events	5/27/22-5/29/21; 7/1/22 - 7/3/22; 9/2/22- 9/4/22	\$40,000.00
10	Independence Day	Independence Day Celebration	7/3/22	\$5,000.00
11	Lake George Arts & Crafts Festival	Lake George Arts & Crafts Festival	7/29/22-7/31/22	\$3,000.00
12	Lake George BBQ Festival	Lake George BBQ Festival	8/19/22-8/21/22	\$3,000.00
13	Lake George Music Festival	Lake George Music Festival	8/10/22- 8/18/2	\$25,000.00
14	Lake George Dinner Theatre	Lake George Dinner Theatre	8/4/22 - 8/10/22	\$5,000.00
15	Nearby-Faraway	Georgia O'Keefe Musical	7/29/22 - 8/7/22	\$10,000.00
16	NYSPHSAA Boys Basketball Championships - Glens Falls	Boys Basketball Championships	3/18/22-3/20/22	\$30,000.00
17	Prime Time Lacrosse	Lake George National Invitational	7/22/22-7/24/22	\$30,000.00
18	Warrensburg Garage Sale	World's Largest Garage Sale	9/30/22-10/2/22	\$28,000.00
19	Lake George Winter Carnival, Inc.	Lake George Winter Carnival, Inc.	1/28/22-2/27/22	\$50,000.00
20	Lyme Adirondack Timberlands, LLC	Access to Hague Fire Tower	2022	\$2,500.00
TOTAL				\$458,500.00

Adopted by unanimous vote.

RESOLUTION NO. 571 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

ENACTING LOCAL LAW NO. 1 OF 2022, ENTITLED "A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY"

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, "A Local Law Fixing the Salaries of Certain County officers and Employees of Warren County", and

WHEREAS, the Board of Supervisors adopted Resolution No. 517 of 2021, which authorized a public hearing to be held by the Board of Supervisors on the 17th day of December 2021, in the Supervisors' Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having ben held and all persons appearing at such public hearing desiring to be heard having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 17th day of December, 2021, does hereby enact and adopt Local Law No. 1 of 2022, as annexed hereto.

**COUNTY OF WARREN
LOCAL LAW NO. 1 OF 2022**

A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Effective January 1, 2022 the salaries, including longevity increments, if any, of the following county officers and employees are hereby fixed and established as follows:

TITLE	AMOUNT
Clerk, Board of Supervisors	\$90,552.00
Commissioner of Elections(VanNess)	76,048.00
Commissioner of Elections(McLaughlin)	76,048.00
Commissioner of Social Services	107,206.00
County Coroner (4)	10,109.00
Coroners Physician	15,875.00
County Attorney	148,783.00
County Auditor	71,726.00
County Clerk	85,420.00
County Treasurer	106,436.00
Director, Real Property Tax Services Agency	78,310.00
Personnel Officer	90,629.00
Purchasing Agent	90,706.00
Sheriff	114,778.00
Public Defender	136,273.00
Superintendent of Public Works/Sewer Administrator	121,179.00

SECTION 2. The salaries established for the county officers and employees named in Section 1 hereof include longevity payments, if any, added to the base salary of the county officer or employee in accordance with a schedule providing such longevity increments based on the number of years of county service as may be adopted by the Board of Supervisors by resolution.

SECTION 3. Any and all prior schedules of compensation for the aforesaid county officers and employees are hereby superseded.

SECTION 4. All Local Laws heretofore adopted by Warren County affecting the aforementioned county officers' salaries are hereby amended accordingly.

SECTION 5. This Local Law is subject to referendum on petition as provided by subdivision 2(h) of Section 24 of the Municipal Home Rule Law. This Local Law shall become effective 45 days after its adoption and upon filing in the Office of the Secretary of State, except that this Local Law shall not be effective until approved by affirmative vote of qualified electors, if a petition requesting a referendum is filed as provided under the Municipal Home Rule Law.

Roll Call vote:

Ayes: 890

Noes: 57 Supervisor McDevitt

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 572 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2021 AND 2022

AMENDED FROM THE FLOOR

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2021 and 2022 are hereby amended as follows:

CIVIL SERVICE

<u>Increasing Salary From:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1430 110		
<u>TITLE:</u> Civil Service Assistant	January 1, 2022	\$39,973

<u>Increasing Salary To:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1430 110		
<u>TITLE:</u> Civil Service Assistant	January 1, 2022	\$43,045

EMPLOYMENT & TRAINING

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
40.6293.0305 110		
<u>TITLE:</u> Employment & Training Counselor II, #1	December 20, 2021	\$41,003 Grade 12

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<u>Deleting Position of:</u> <u>40.6293.0305 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Employment & Training Counselor	December 20, 2021	\$38,251 Grade 9

<u>Creating Position of:</u> <u>40.6293.0310 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Employment & Training Counselor II, #2	December 20, 2021	\$41,003 Grade 12

<u>Deleting Position of:</u> <u>40.6293.0310 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Employment & Training Counselor	December 20, 2021	\$38,251 Grade 9

COUNTY CLERK

<u>Creating Position of:</u> <u>A.1410 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Legal Recording Clerk #2	December 20, 2021	\$35,491 Grade 7

<u>Deleting Position of:</u> <u>A.1410 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Recording Clerk #2	December 20, 2021	\$35,491 Grade 7

**OFFICE FOR THE
AGING**

<u>Creating Position of:</u> <u>A.6772 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Meal Site Cook #12, Cedars	December 20, 2021	\$21,736 Grade 2 (30 hrs per week)

<u>Deleting Position of:</u> <u>A.6772 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Meal Site Manager #5	December 20, 2021	\$18,113 Grade 2 (25 hrs per week)

<u>Creating Position of:</u> <u>A.6772 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Services Assistant - Office for the Aging #3	December 20, 2021	\$35,491 Grade 7

HEALTH SERVICES

<u>Creating Position of:</u> <u>A.4018.0040 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Public Health Educator #2	January 1, 2022	\$44,384 Grade 14

<u>Creating Position of:</u> <u>A.4018.0030 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Registered Professional Nurse #42	January 1, 2022	\$51,502 Grade 19

SHERIFF

<u>Creating Position of:</u> <u>A.3110 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Patrol Officer #70	January 29, 2022	\$45,854

<u>Deleting Position of:</u> <u>A.3110 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Civil Law Enforcement Officer #2	January 29, 2022	\$44,312

<u>Increasing Salary From:</u> <u>A.3110 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Undersheriff	January 1, 2022	\$35,000

<u>Increasing Salary To:</u> <u>A.3110 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Undersheriff	January 1, 2022	\$111,180

<u>Creating Position of:</u> <u>A.3120 (varies)</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Special Patrol Officer	December 20, 2021	Varies based on school contract

COUNTY ATTORNEY

<u>Increasing Salary From:</u> <u>A.1420 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> County Attorney	January 1, 2022	\$124,709

<u>Increasing Salary To:</u> <u>A.1420 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> County Attorney	January 1, 2022	\$148,783

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1420 110		
<u>TITLE:</u>	January 1, 2022	\$51,268
Special Assistant to the County Attorney		

Roll Call Vote:
 Ayes: 947
 Noes: 0
 Absent: 53 Supervisor Dickinson
 Adopted.

RESOLUTION NO. 573 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING AGREEMENT WITH LEXISNEXIS FOR A SUBSCRIPTION FOR A LAW LIBRARY RESEARCH SYSTEM FOR THE COUNTY ATTORNEY’S OFFICE

WHEREAS, the County Attorney has requested to enter into an agreement with RELX d/b/a LexisNexis, P.O. Box 9584, New York, New York 10087, for a subscription for a law library research system for the Warren County Attorney’s Office, for a term commencing January 1, 2022 and terminating December 31, 2024, for the following amounts:

YEAR	AMOUNT
2022	\$187 per month
2023	\$192 per month
2024	\$198 per month

and,

WHEREAS, the Personnel, Administration & Higher Education Committee has approved the request for an agreement with RELX d/b/a LexisNexis as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1420 426 County Attorney, Subscriptions.

Adopted by unanimous vote.

RESOLUTION NO. 574 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

RESOLUTION AUTHORIZING THE REMOVAL OF THE PAYROLL SUPERVISOR AND PAYROLL TECHNICIAN FROM THE CIVIL SERVICE EMPLOYEES ASSOCIATION, INC. (CSEA) BARGAINING UNIT

WHEREAS, Resolution No. 231 of 2021 ratified the actions of the Chair of the Board of Supervisors in executing an agreement on behalf of the County of Warren with the Civil Service Employees Association, Inc. (CSEA), for a term commencing July 1, 2020 and terminating December 31, 2023, and

WHEREAS, the Treasurer has requested and the Personnel, Administration & Higher Education Committee has approved a request to remove the Payroll Supervisor and

Payroll Technician from the CSEA bargaining unit, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the removal of the Payroll Supervisor and Payroll Technician from the CSEA bargaining unit.

Adopted by unanimous vote.

RESOLUTION NO. 575 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AMENDING RESOLUTION NOS. 156 OF 2020 AND 490 OF 2020, AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020, TO INCREASE THE NUMBER OF PER DIEM PUBLIC HEALTH ASSISTANT POSITIONS FOR THE HEALTH SERVICES DEPARTMENT

WHEREAS, by Resolution No. 156 of 2020 the Warren County Board of Supervisors created the position of Public Health Assistant Per Diem, (*Up to Ten (10) Per Diem Positions*) to be effective March 28, 2020, and

WHEREAS, by Resolution No. 490 of 2020 the Warren County Board of Supervisors created the position of Public Health Assistant Disease Control - Per Diem (*Up to Ten (10) Per Diem Positions*) to be effective December 21, 2020, and

WHEREAS, the Personnel, Administration & Higher Education Committee has approved a request to amend Resolution Nos. 156 of 2020 and 490 of 2020 to allow up to 35 Per Diem positions for each title so that the Health Services Department may hire additional Public Health Assistants to meet the workload needs while retaining trained existing Public Health Assistants on staff, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby amend Resolution Nos. 156 of 2020 and 490 of 2020 to allow up to 35 Per Diem positions for each title so that the Health Services Department may hire additional Public Health Assistants to meet the workload needs while retaining trained existing Public Health Assistants on staff, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 156 of 2020 and Resolution No. 490 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 576 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING PAYOUT OF TIME OFF EARNED BY THE ASSISTANT DIRECTOR OF HOME CARE, THE ASSISTANT DIRECTOR OF PUBLIC HEALTH, AND THE DIRECTOR OF PUBLIC HEALTH AND PATIENT SERVICES IN 2020 AND 2021

WHEREAS, due to ongoing duties and responsibilities related to the COVID-19 pandemic certain Health Services employees have been unable to use accrued time, and

WHEREAS, the County Administrator has requested, and the Personnel, Administration & Higher Education Committee has approved, the payout of all time off earned, unless able to be carried over into 2022, by the Assistant Director of Home Care, the Assistant Director of Public Health, and the Director of Public Health and Patient Services for 2020 and 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the payout of all time off earned, unless able to be carried over into 2022, by the Assistant Director of Home Care, the Assistant Director of Public Health, and the Director of Public Health and Patient Services for 2020 and 2021.

Adopted by unanimous vote.

RESOLUTION NO. 577 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS REGARDING EXECUTION OF A CONTINUATION OF AGREEMENT WITH WINDSTREAM ENTERPRISE TO PROVIDE TELEPHONE SERVICE FOR THE INFORMATION TECHNOLOGY DEPARTMENT

WHEREAS, based upon a request from the Director of Information Technology, the Personnel, Administration & Higher Education Committee approved a request to continue the contractual relationship (the previous contract being authorized by Resolution No. 280 of 2020) with Windstream Enterprise to provide telephone service for the Information Technology Department, for a term commencing upon execution by both parties and terminating three (3) years from date of execution, in an amount not to exceed One Thousand Seven Hundred Eleven Dollars and Twenty Cents (\$1,711.20) per month, and

WHEREAS, the Chair of the Board of Supervisors executed the agreement prior to the December 17, 2021 Board of Supervisors Meeting in order to receive a credit from Windstream Enterprise in the amount of Six Thousand Seven Hundred Forty-Six Dollars and Eight Cents (\$6,746.08), now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to execution of a continuation of agreement with Windstream Enterprise, 225 West 34th Street, New York, New York 10122, to provide telephone service for the Information Technology Department, for a term commencing upon execution by both parties and terminating three (3) years from date of execution, in an amount not to exceed One Thousand Seven Hundred Eleven Dollars and Twenty Cents (\$1,711.20) per month, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1681 423, Telecommunications, Telephone.

Adopted by unanimous vote.

RESOLUTION NO. 578 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING RENEWAL OF WARREN COUNTY'S PROPERTY AND CASUALTY INSURANCE FOR 2022 AND AUTHORIZING PAYMENTS FOR SAME

WHEREAS, the Personnel, Administration & Higher Education Committee has reviewed the County's insurance coverage for 2022 and has recommended renewing the insurance policies as follows:

BROKER	INSURANCE	TOTAL PAYMENT TO BROKER NOT TO EXCEED
Arthur J. Gallagher Risk Management Services, Inc.	Zurich - Property; Boiler & Machinery; Inland Marine; General Liability; Employee Benefits Liability; Automobile Liability; Law Enforcement Liability; Public Officials Liability; Employment Practices Liability; Excess Liability (Umbrella); Owners and Contractors Protective Liability; General Liability (IDA); Excess Liability (Umbrella) (IDA)	
	Allied World - Healthcare General; Health Care Professional Liability	
	Ascot - Pollution	
	Old Republic Insurance Company - Airport Liability	
	Great American Insurance Company - Difference in Conditions Coverage	
	Assurant/American Bankers - NFIP Flood Insurance (premium is paid directly to Assurant/American Bankers)	
	Midwest Employers Casualty - Excess Workers' Compensation	
	AIG - Cyber	
	Travelers Insurance Company - Crime/Employee Dishonesty; Crime/Employee Dishonesty (includes LDC Crime)	
GRAND TOTAL		\$1,070,000

now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the renewal of the County's insurance for 2022 and payments for same, as outlined above, to be paid from various budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 579 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING ADMINISTRATOR OF THE SELF-INSURANCE DEPARTMENT TO SERVE AS TREASURER OF THE NEW YORK STATE ASSOCIATION OF SELF INSURED COUNTIES

WHEREAS, County Department Heads who participate in various non-County organizations, associations, boards, committees or other similar activities should obtain authorization for said participation if such participation is considered part of the Department Head's job function, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Administrator of the Self-Insurance Department, Amy Clute, to serve as the Treasurer of the New York State Association of Self Insured Counties for a term commencing January 1, 2022 and terminating December 31, 2023, and be it further

RESOLVED, that the Warren County Board of Supervisors further authorizes the Administrator of the Self-Insurance Department, Amy Clute, to take out-of-State and in-State trips on behalf of the New York State Association of Self-Insured Counties as long as said trips do not conflict and/or interfere with her duties as Administrator of the Self-Insurance Department, during her tenure as Treasurer of the Association, which shall terminate December 31, 2023.

Adopted by unanimous vote.

RESOLUTION NO. 580 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING AMY CLUTE, SELF-INSURANCE ADMINISTRATOR, TO SERVE AS PRESIDENT OF THE EMPIRE STATE SAFETY ASSOCIATION

WHEREAS, County Department Heads who participate in various non-County organizations, associations, boards, committees or other similar activities should obtain authorization for said participation if such participation is considered part of the Department Head's job function, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes Amy Clute, Self-Insurance Administrator, to serve as President of the Empire State Safety Association for a term commencing January 1, 2022 and terminating December 31, 2023.

Adopted by unanimous vote.

RESOLUTION NO. 581 OF 2021

Resolution introduced by Supervisors Braymer, Geraghty, Driscoll, Conover and Magowan

AUTHORIZING AN AGREEMENT WITH BILL LINDLOFF OF PRO CUTS TO PROVIDE CHAINSAW SAFETY TRAINING COURSE

RESOLVED, that Warren County enter into an agreement with Bill Lindloff of Pro CUTS, 1387 Tibury Hill, Endicott, New York 13760, to provide up to six (6) days of safety training during 2022, at a rate of Nine Hundred Dollars (\$900) per day plus travel (hotel and mileage from the Binghamton area), for a term commencing January 1, 2022 and terminating December 31, 2022, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized

to execute an agreement, in a form approved by the County Attorney, and be it further
 RESOLVED, that funds for this agreement shall be expended from Budget Code
 S.1710 437, Workers' Compensation, Self Insurance Administration, Consulting Fees.
 Adopted by unanimous vote.

RESOLUTION NO. 582 OF 2021

**Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
 Braymer, Diamond and Bruno**

**AUTHORIZING AGREEMENT WITH NEW YORK STATE INDUSTRIES FOR THE
 DISABLED, INC. TO PROVIDE MAIL FULFILLMENT SERVICES FOR WARREN
 COUNTY**

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 495 of 2020) with New York State Industries for the Disabled, Inc., 11 Columbia Circle Drive, Albany, New York 12203, to provide mail fulfillment services for Warren County, for a term commencing January 1, 2022 and terminating December 31, 2022, for the following payment of services as outlined below:

Notice Type	Unit Price
Mail Handling - metering, pre-sorting and delivery to USPS	\$.07/envelope
Courier Services	\$7.00/day
Printing Services Black Only on 8.5 x 11 bond	\$.05/side
Printing Services Color on 8.5 x 11 bond	\$.07/side
Folding, inserting, sealing, metering, delivery to USPS	\$.13/envelope

and be it further,

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Departmental budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 583 OF 2021

**Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
 Braymer, Diamond and Bruno**

**ADOPTING REVISED CREDIT CARD POLICY
 FOR WARREN COUNTY**

WHEREAS, the Board of Supervisors adopted the Credit Card Policy for Warren County by Resolution No. 222 of 2015, which was subsequently amended by Resolution Nos. 460 of 2015, 133 of 2019, 411 of 2019, 72 of 2020, 140 of 2020, 147 of 2021 and 346 of 2021, and

WHEREAS, the County Administrator has requested revisions to said Credit Card Policy to authorize an additional credit card in the name of the Public Defender with a monthly limit of One Thousand Dollars (\$1,000) to be used exclusively by the Public Defender's Office and an additional card in the name of the Information Technology Director with a monthly limit

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of One Thousand Dollars (\$1,000) to be used exclusively by the Information Technology Department, and

WHEREAS, the Finance Committee has reviewed the changes requested by the County Administrator and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Credit Card Policy for Warren County annexed hereto along with Schedules "A-F", be and the same is hereby adopted as the official Credit Card Policy for Warren County, and be it further

RESOLVED, that any and all prior Credit Card Policies, Resolutions or parts thereof inconsistent with the annexed Credit Card Policy for Warren County are hereby repealed effective December 17, 2021.

COUNTY OF WARREN CREDIT CARD POLICY

I. OVERVIEW AND PURPOSE

A. Overview.

The use of conventional credit cards (hereinafter "credit cards") and/or ghost credit cards (credit accounts without the issuance of a physical plastic card for volume purchases where physical cards are not needed or desired and hereinafter "ghost cards") can be a cost effective method of obtaining products and services for the County. Credit and/or ghost cards can also save personnel time. Travel, training and other similar expenses are more practically and easily handled through the credit card process. In certain cases and depending on the source of the credit or ghost card and terms thereof, the County may even be able to gain additional savings when using a credit and/or ghost card to make purchases of equipment, fuel, materials and/or supplies.

B. Purpose.

To establish the Policy and Procedures for the use of County credit and/or ghost cards by Department Heads or their designee(s). These procedures are intended to accomplish the following:

1. To ensure that the procurement with credit and ghost cards is accomplished pursuant to the policy and procedures established by the County Board.
2. To ensure appropriate internal controls are established within each department procuring with credit and/or ghost cards so that they are used for authorized purposes only.
3. To enhance productivity, significantly reduce paperwork, improve internal controls and reduce the overall cost associated with approved purchases as listed below.
4. To ensure that the County bears no legal liability from inappropriate use of credit and/or ghost cards.

II. ADMINISTRATION OF THE COUNTY'S RELATIONSHIP WITH THE BANK ISSUING THE CREDIT CARD

A. Obtaining Credit Cards and Ghost cards

1. Credit cards shall be obtained from the bank or financial institution authorized by resolution of the County Board of Supervisors. Ghost cards for high volume purchases shall be obtained from the same banking institution that credit cards are obtained from and as authorized by the County Board of Supervisors.
2. Once credit cards and/or Ghost cards are authorized by the Board of Supervisors, the County Administrator will coordinate and arrange for issuance

of credit and/or ghost cards in accordance with this policy.

3. The County Administrator and Treasurer shall review enrollment forms, verify all information, and submit an application for credit and/or ghost cards to the bank or financial institution identified in subparagraph (1) hereof. The Chairman of the Board of Supervisors shall sign the enrollment forms on behalf of the County.
4. Credit and/or ghost cards shall be issued to:
 - a. Those Department Heads (hereinafter "Cardholders");
 - b. For the purposes indicated and at the expenditure limits set forth in *Schedule "A"* which may be amended from time to time by further resolution of the County Board of Supervisors.
5. All Cardholders shall execute the Cardholder authorization form annexed hereto as *Schedule "B"* and sign the back of the credit card upon receipt (signature on ghost cards is not possible and hence not necessary).
6. The aggregate County credit limit for all issued credit and ghost cards shall be \$292,000.

B. Contact With Card Issuer Representatives.

1. The following officials are authorized to discuss credit card invoices, payments, disputes, temporary limit excess and similar matters:
 - a. Treasurer or designee.
 - b. County Administrator.
 - c. Assistant County Administrator.
2. Cardholders are authorized to discuss credit card invoices, disputes and lost or stolen cards for their for respective department issued credit and/or ghost card(s).

C. Online Management of Credit Cards.

The County Administrator, the Assistant County Administrator and/or designee of the County Administrator shall arrange for online management of credit and/or ghost cards including required passwords for purposes of viewing account expenditures and payments, card charge requests, new applications, reconciling invoices and other features typically offered by Banks or credit card issuers as online management tools.

III. USE OF THE CREDIT CARD, REVOCATION AND RECORD KEEPING

A. Authorized Users

1. The Cardholder who is issued the card or ghost card is the only person authorized to use that card, except:
 - a. In the instance of the Clerk of the Board who may authorize other County officials or employees to use the card for lodging or general use using the forms annexed hereto as *Schedules "C" and "D"*; and
 - b. With respect to the other Cardholders, the Cardholder may allow staff in their respective County Departments to make purchases using the cards or ghost cards, but this shall only be allowed after the credit card use form annexed hereto as *Schedule "C" or "D"* is completed.

B. Authorized Purchases

The credit card or ghost card is to be used in the conduct of the County's business only. The use of a County credit card or ghost card to acquire or purchase goods and services for other than official use of the County is fraudulent use and will subject the employee to disciplinary action up to and including dismissal. In addition,

the fraudulent use will be reported to the appropriate law enforcement agency for investigation and possible prosecution.

C. Rules of Use

The following restrictions will apply to purchases made with credit or ghost cards:

1. The goods or services must be budgeted and legally allowable.
2. The total value of a transaction shall not exceed a Cardholders card limit. Payment for a purchase WILL NOT be split into multiple transactions to stay within the card limit.
3. Spending limits for the month must be adhered to.
4. Credit and/or ghost card users must inform the merchant that the purchase is tax exempt and provide tax exempt form as necessary.
5. Credit card and/or ghost card users must retain vendors receipts and/or records of telephone, Internet, and/or mail orders for future reconciliation of the credit card statement. Cardholders or designees shall attach receipts, etc. to the invoice batch submitted to the County Auditor when requesting payment of credit and/or ghost card purchases attributable to the Cardholder or the Cardholder's Department as appears on monthly statements.
6. Credit card and/or Ghost card users must still complete Purchase Orders as required by the County Purchasing Policy (identifying the credit/ghost card issuing bank as payee and providing details as to the service or item purchased). Nothing in this policy shall be construed as a means to circumvent the existing Purchasing Policy of the County in regards to bidding requirements, both formal and informal.
7. Any incentive program benefits arising from the use of County credit cards and/or ghost cards shall be the property of the County and deposited in the County General Fund. The County Board of Supervisors shall determine the use of such incentives, if any.

D. Unauthorized Credit or ghost Card Use

1. The credit and/or ghost card SHALL NOT BE USED for the following:
 - a. Personal purchases or identification.
 - b. A purchase that exceeds the Cardholders monthly purchase limit.
 - c. Cash advances.
2. A credit card or ghost card user who makes unauthorized purchases shall be liable for the total dollar amount of such unauthorized purchases, plus any administrative fees charged by the Bank or card company in connection with the misuse.

E. Cardholder Record Keeping

1. When the purchase is made over-the-counter, the credit/ghost card user shall retain the invoice and "customer copy" of the charge receipt. The credit/ghost card user is responsible for checking that the vendor lists the quantity, fully describes the item(s), and includes any tax prior to the credit card user signing the slip. Invoices for meals, hotel stays, etc. will include an itemized list of all items and services purchased.
2. When the purchase is made on the Internet, the credit/ghost card user shall print a copy of the receipt and order confirmation before exiting the site.
3. When a purchase is made over the telephone, the credit/ghost card user shall have the vendor fax or email them a copy of the receipt.
4. When the purchase is made by mail, the credit/ghost card user shall retain all confirmations and shipping documentation.
5. When an item is returned, the vendor shall issue a credit, which should appear

on a subsequent statement. *Under no circumstances should the credit/ghost card user or Cardholder accept cash in lieu of a credit of the credit card account.*

F. Review of Monthly Statement

1. At the end of each billing cycle, the Cardholder or staff member designated in writing or by email shall receive his/her monthly statement of account that will list the transactions to the Cardholders credit card for that period.
2. The Cardholder or staff member designated in writing or by email shall check each transaction listed on the monthly statement against the authorizations to verify that the statement is correct. If an item is returned and a credit voucher received, the Cardholder or designee shall verify that this credit is reflected on the monthly statement.
3. If purchased items are not listed on the monthly statement, the appropriate transaction documentation shall be RETAINED by the Cardholder until the next monthly statement. If the purchase or credit does not appear on the statement within 60 days after the date of purchase or return, the Cardholder shall notify the County Administrator and the Treasurer.
4. If in reviewing the monthly statement, if it is known that an item purchased was found to be unacceptable or not received or not even ordered, the Cardholder or designee is responsible for either, obtaining the item, obtaining a replacement or indicating a dispute of a non-ordered item as soon as possible as indicated herein. In the case of an item that has been ordered that is not acceptable, the Cardholder should attempt to receive that item by the date the Cardholder receives his monthly statement or consider placing the item into dispute. If any items are placed in dispute by the Cardholder, it should be documented using *Schedule "E"* Transaction Dispute Form and attached to the statement with the originals to be forwarded to the County Auditor and a copy of all documents to be forwarded to the County Administrator or the Assistant County Administrator who shall handle and/or process the dispute as may be determined appropriate.

G. Cardholder Security

1. It is the Cardholders responsibility to safeguard the credit/ghost card and account number and any security codes to the same degree that a Cardholder safeguards his/her personal credit information. A violation of this trust will result in that Cardholder having his/her credit/ghost card withdrawn and disciplinary action.
2. If a credit card or a ghost card number or security code is lost or stolen, the Cardholder shall immediately notify the credit card company, representatives are available 24 hours a day. The County Administrator and Treasurer should also be notified and the Lost/Stolen Card Notification form, *Schedule "F"*, filled out.
3. A new credit or ghost card shall be promptly issued to the Cardholder after the reported loss or theft. A credit card that is subsequently found by the Cardholder after being reported lost shall be submitted to the County Administrator who will then forward the card to the Treasurer for destruction.

H. Cardholder Separation

Prior to separation from the County of Warren, the Cardholder shall surrender the credit card and current credit card proofs of purchase to the County Administrator. Upon its receipt, the County Administrator will follow the steps outlined under Review of Monthly Statement and Payment of Credit Card Purchases, and forward

the card to the Treasurer to be destroyed. Any Cardholder ghost cards shall likewise be terminated and new ghost cards established.

I. Revocation of Credit Card Privileges

1. The issuance of a credit card and/or ghost card to an employee is done at the discretion of the County Board of Supervisors.
2. Failure to comply with proper record keeping procedures as outlined in this policy will be cause to revoke the employee's credit and/or ghost card privileges.
3. Repeated loss or theft of any issued credit or ghost card will be cause to revoke the employee's credit/ghost card use privilege. Failure to immediately report the theft/loss of a card upon discovery may also lead to revocation of the credit/ghost card privilege.

IV. DOCUMENT SUBMISSION AND PAYMENT OF MONTHLY CREDIT/GHOST CARD INVOICE

A. General County Department Procedure

Original sales documents (packing slip, invoice, cash register tape, credit card slips, etc.) for each transaction MUST be neatly attached to the credit card statement and attach the same to the account payable batch and submit the same to the Auditor's Office within five (5) business days of receiving the monthly statement.

B. County Auditor Review and Payment by Treasurer

1. The Auditors Office will a) review the documents for accuracy; b) review whether the charges are to the proper accounts, and c) approve the statement for payment.
2. The County Treasurer or staff member designated in writing shall be authorized to access the County's credit account online in order to verify charges and make or push online payments.
3. All purchases made with credit and/or ghost cards shall be paid for within the grace period so that no interest charge or penalties will accrue.

V. AUDITS

The Treasurer may, at the Treasurer's discretion, conduct random audits for both card authority and receipt retention as well as statement review.

SCHEDULE "A"

Credit card and/or ghost cards shall be issued to the Department Heads (hereinafter "Cardholders") for the purposes and monthly limits set forth:

- a. Three credit cards in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for travel and lodging and general use purposes each with a monthly credit limit of \$10,000;
- b. One credit card in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for use by the Warren County Tourism Department, for travel and lodging and general use purposes with a monthly credit limit of \$50,000;
- c. One credit card in the name of the Sheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;

- d. One credit card in the name of the Undersheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- e. One credit card in the name of the Superintendent of the Department of Public Works for E-bay fees only with a monthly credit limit of \$1,000;
- f. One credit card in the name of the Purchasing Agent for eBay fees only with a monthly credit limit of \$1,000; and
- g. Up to five ghost cards in the name of the Department(s) individually and for use with high volume vendors as selected by the County Administrator with four cards to have a monthly credit limit not to exceed \$15,000 and one card to have a monthly credit limit not to exceed \$121,000.
- h. One credit card in the name of the Veterans' Services Director for use exclusively in association with the Peer-to-Peer Program with a monthly credit limit of \$5,000.
- i. One credit card in the name of the Social Services Director for general use purposes with a monthly credit limit of \$1,000.
- j. One credit card in the name of the Health Services Director for general use purposes with a monthly credit limit of \$1,000.
- k. One credit card in the name of the Public Defender for general use purposes with a monthly credit limit of \$1,000.
- l. One credit card in the name of the Information Technology Director for general use purposes with a monthly credit limit of \$1,000.

Use of credit cards for travel and lodging shall be for the purposes set forth as *Schedule "D"*.

Use of credit cards for general purposes shall include purchases of a small dollar amount, food service, fuel, supplies, materials, conference registrations, hardware store purchases, Federal Express, United Parcel Service and postal charges, other miscellaneous items authorized in Department Budgets, except when the County has an established account or using a ghost account with a vendor in which case that account shall be used and not the credit card. General purposes shall not include alcoholic beverages, tobacco, lottery tickets, cash advances or ATMs or purchases that require Board Resolutions until such a Board Resolution has been adopted.

SCHEDULE "B"

<p>ACKNOWLEDGMENT OF RECEIPT OF THE MASTERCARD PURCHASE CARD Last 4 digits of card: _____</p>

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I acknowledge that, on the date indicated below, I received a Purchase Card for my Department's use. I have previously received a copy of the County Credit Card Policy which set forth, among other things, Cardholder use and responsibilities. I understand that:

The Purchase Card is a cost-effective method for the purchase and payment of small dollar material transactions and is limited to \$_____ per month.

The Purchase Card is to be used solely for business purchases; not personal purchases.

I am responsible for reconciling monthly statements and maintaining accurate accounting records.

Should my employment with Warren County terminate, I am responsible for returning the Purchase Card to the County Administrator.

Department Head Name: _____

(Please Print)

Department Head Signature: _____

Date: _____

SCHEDULE "C"

GENERAL CREDIT CARD AUTHORIZATION

Date: _____ Appropriation Code: _____ Amount \$ _____

Purchase Order # (if required): _____

This is to confirm _____ is authorized to use my credit card for _____ (merchandise) for County purposes. All purchases are tax exempt.

Vendor Name: _____

Date of Purchase: _____

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: _____ MasterCard / Visa / Other _____

Expiration Date: _____

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE _____

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

SCHEDULE "D"**TRAVEL CREDIT CARD AUTHORIZATION**

Date: _____ Appropriation Code: _____ Amount: \$ _____
 This is to confirm _____ is authorized to use my credit card for airline tickets, hotel charges and conference fees (as listed below) for County purposes. All purchases are tax exempt.

AIRLINE TICKETS:

Date of Purchase: _____ Name of Airline: _____

HOTEL CHARGES:

Name and address of hotel: _____

Arrival Date: _____ Departure Date: _____

- Room and room tax charges (tax exempt must have form) Local phone calls
- Long distance phone calls Restaurant charges
- Banquet and meeting room charges Laundry charges

CONFERENCE FEES:

Date of Purchase: _____ Name of Organization (ie. NYSAC): _____

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: _____ MasterCard / Visa / Other _____

Expiration Date: _____

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE _____

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

SCHEDULE "E"**COUNTY OF WARREN
TRANSACTION DISPUTE FORM****Cardholder Information:**

Cardholder's Name: _____

Card Number: _____

Cardholder's Signature: _____ Date: _____

Vendor Name: _____

Statement Date: _____ Transaction Date: _____

Transaction No. _____ Posting Date: _____

Amount Disputed: _____

Dispute:

The item referenced above is being disputed because:

_____ There is a difference in the amount I authorized and the amount I was billed.
(A copy of your charge must be attached)

_____ I only transacted one charge and I was previously billed for it.
(Date of Purchase charge:_____)

_____ The above transaction is mine, but I am disputing the transaction.
(Please state your reason for the denial in detail)

_____ I do not recognize the above transaction.

_____ I have received a credit voucher for the above transaction, but it has not yet
appeared on my account.(A copy of the credit voucher must be attached)

_____ My account has been charged for the above transaction, but I have not received
the merchandise. The details of my attempt to resolve the dispute with the
merchant and the merchant's response are indicated below:

**Attach the completed form to your monthly statement for review and approval by your
Approving Supervisor and the Auditors Office and County Administrator or Assistant
County Administrator.**

SCHEDULE "F"

**COUNTY OF WARREN
LOST/STOLEN CARD NOTIFICATION**

Cardholder's Name:_____

Card Number:_____

Please Check One:

Card was: _____ Lost
_____ Stolen
_____ Other (Described) _____

Describe how card was lost/stolen: _____

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Was a Police Report filed (*Circle*): Yes No

If yes: Department: _____

Report Number: _____

Cardholder Notified the Credit Card Company:

Date: _____

Time: _____

Cardholder's Signature: _____ Date: _____

Treasurer's Signature: _____ Date: _____

Adopted by unanimous vote.

RESOLUTION NO. 584 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE COUNTY TREASURER TO COMPLETE A PROPERTY TAX SETTLEMENT FOR ELEVEN (11) PARCELS OWNED BY NORTHWEST BAY PARTNERS, LTD, TOWN OF BOLTON, WARREN COUNTY

WHEREAS, Northwest Bay Partners, LTD has eleven (11) parcels that are delinquent in property taxes, and

WHEREAS, a court ordered property tax settlement has been executed for Northwest Bay Partners, LTD to pay Warren County the amount of delinquent taxes on all eleven (11) parcels as set forth in Schedule "A" annexed hereto, in the sum of Sixty-One Thousand Three Hundred Six Dollars and Eighty-Five Cents (\$61,306.85), now, therefore, be it

RESOLVED, that the following eleven (11) parcels as set forth in Schedule "A" annexed hereto, are hereby approved, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized and directed to perform all acts necessary to effectuate the terms set forth herein, and be it further

RESOLVED, that the County Treasurer is hereby authorized to write-off the sum of Thirty-One Thousand Three Hundred Seventeen Dollars and Thirteen Cents (\$31,317.13) owed to the County in unpaid back taxes for the eleven (11) parcels.

SCHEDULE "A"

NORTHWEST BAY PARTNERS, LTD PROPERTY TAX SETTLEMENT

Town	Year	Tax Map No.	Location	Breakdown	Reason
Bolton	2018	156.16-1-1.10	Norwood Drive	County \$ 981.70 Town 131.47 School Return 1,485.04 Fire 76.90 Return Penalty <u>133.76</u> \$2,808.87	COURT ORDER
	2019			County \$ 202.71 Town 26.46 School Return 302.05 Fire 15.63 Return Penalty <u>27.34</u> \$574.19	
Bolton	2018	156.16-1-1.11	Norwood Drive	County \$994.08 Town 133.13 School Return 1,503.77 Fire 77.87 Return Penalty <u>135.44</u> \$2,844.29	COURT ORDER
	2019			County \$202.71 Town 26.46 School Return 302.05 Fire 15.63 Return Policy <u>27.34</u> \$574.19	
Bolton	2018	156.16-1-1.12	Norwood Drive	County \$1,014.19 Town 135.82 School Return 1,534.20 Fire 79.45 Return Policy <u>138.18</u> \$2,901.84	COURT ORDER
	2019			County \$ 202.71 Town 26.46 School Return 302.05 Fire 15.63 Return Policy <u>27.34</u> \$ 574.19	

Bolton	2018	156.16-1-1.16	Norwood Drive	County	\$ 580.20	COURT ORDER
				Town	77.70	
				School Return	877.69	
				Fire	45.45	
				Return Policy	<u>79.05</u>	
					\$1,660.09	
	2019			County	\$ 202.71	COURT ORDER
				Town	26.46	
				School Return	302.05	
				Fire	15.63	
				Return Policy	<u>27.35</u>	
					\$ 574.20	
Bolton	2018	156.16-1-1.17	Norwood Drive	County	\$ 580.20	COURT ORDER
				Town	77.70	
				School Return	877.69	
				Fire	45.45	
				Return Policy	<u>79.05</u>	
					\$1,660.09	
	2019			County	\$ 202.71	COURT ORDER
				Town	26.46	
				School Return	302.05	
				Fire	15.63	
				Return Policy	<u>27.35</u>	
					\$ 574.20	
Bolton	2018	156.16-1-1.18	Norwood Drive	County	\$ 541.52	COURT ORDER
				Town	72.52	
				School Return	819.18	
				Fire	42.42	
				Return Policy	<u>73.78</u>	
					\$1,549.42	
	2019			County	\$ 202.72	COURT ORDER
				Town	26.46	
				School Return	302.05	
				Fire	15.63	
				Return Policy	<u>27.35</u>	
					\$ 574.20	

Bolton	2018	156.16-1-1.1.4	Norwood Drive	County	\$ 535.72	COURT ORDER
				Town	71.74	
				School Return	810.40	
				Fire	41.97	
				Return Penalty	<u>72.99</u>	
					\$1,532.82	
	2019			County	\$ 202.71	COURT ORDER
				Town	26.46	
				School Return	302.05	
				Fire	15.63	
				Return Policy	<u>27.35</u>	
					\$ 574.20	
Bolton	2018	156.16-1-1.1.5	Norwood Drive	County	\$ 978.60	COURT ORDER
				Town	131.05	
				School Return	1,480.38	
				Fire	76.66	
				Return Policy	<u>133.33</u>	
					\$2,800.02	
	2019			County	\$ 202.71	COURT ORDER
				Town	26.46	
				School Return	302.06	
				Fire	15.63	
				Return Policy	<u>27.34</u>	
					\$ 574.20	
Bolton	2018	156.16-1-1.1.6	Norwood Drive	County	\$ 972.80	COURT ORDER
				Town	130.28	
				School Return	1,471.59	
				Fire	76.20	
				Return Policy	<u>132.54</u>	
					\$2,783.41	
	2019			County	\$ 202.71	COURT ORDER
				Town	26.47	
				School Return	302.05	
				Fire	15.63	
				Return Policy	<u>27.34</u>	
					\$ 574.20	

Bolton	2018	156.16-1-1.1.8	Norwood Drive	County	\$ 978.60	COURT ORDER
				Town	131.05	
				School Return	1,480.38	
				Fire	76.66	
				Return Policy	<u>133.33</u>	
					\$2,800.02	
	2019			County	\$ 202.71	COURT ORDER
				Town	26.46	
				School Return	302.06	
				Fire	15.63	
				Return Policy	<u>27.34</u>	
					\$ 574.20	
Bolton	2018	156.16-1-1.14	Norwood Drive	County	\$ 580.20	COURT ORDER
				Town	77.70	
				School Return	877.69	
				Fire	45.45	
				Return Policy	<u>79.05</u>	
					\$1,660.09	
	2019			County	\$ 202.71	COURT ORDER
				Town	26.46	
				School Return	302.05	
				Fire	15.63	
				Return Policy	<u>27.35</u>	
					\$ 574.20	

Adopted by unanimous vote.

RESOLUTION NO. 585 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING GLENS FALLS NATIONAL BANK & TRUST COMPANY TO ISSUE A LETTER OF CREDIT ON BEHALF OF WARREN COUNTY TO BLUE SHIELD OF NORTHEASTERN NEW YORK AS AN ALTERNATIVE TO PRE-FUNDING THE HEALTH INSURANCE ACCOUNT

WHEREAS, pursuant to Resolution No. 324 of 2017, the Warren County Board of Supervisors authorized the transition to a self-funded health insurance/prescription plan for County officers, employees and retirees (less than sixty-five years of age), and

WHEREAS, the County's health insurance broker, Jaeger & Flynn Associates, Inc. has suggested that Warren County request a letter of credit from Glens Falls National Bank & Trust Company in the amount of Two Hundred Fifty-Three Thousand Five Hundred Dollars (\$253,500) to be submitted to Blue Shield of Northeastern New York as an alternative to pre-funding the account with Blue Shield of Northeastern New York, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes Glens Falls National Bank & Trust Company to issue a letter of credit on behalf of Warren County to Blue Shield of Northeastern New York in the amount of Two Hundred Fifty-Three Thousand Five Hundred Dollars (\$253,500).

Adopted by unanimous vote.

RESOLUTION NO. 586 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE COMMUNITY COLLEGE - TUITION BUDGET TO COVER OUT-OF-COUNTY COMMUNITY COLLEGE COSTS; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover out-of-County Community College costs which have increased more than expected, in an amount not to exceed One Hundred Sixty-Eight Thousand Dollars (\$168,000.00) from the General Fund Unappropriated Surplus to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.2490 439	Community College - Tuition, Misc Fees & Expenses	\$168,000.00

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 682

Noes: 0

Abstain: 85 Supervisor Strough

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 587 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H396, EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) REHABILITATION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H396, East River Drive (CR 16) & Call Street (CR 32) Rehabilitation, as follows:

1. Capital Project No. H396, East River Drive (CR 16) & Call Street (CR 32) Rehabilitation is hereby increased in the amount of Sixteen Thousand Three Hundred Seventy-One Dollars (\$16,371.00).
2. The estimated total cost of Capital Project No. H396, East River Drive (CR 16) & Call Street (CR 32) Rehabilitation is now Two Million Eight Hundred Seventy-One Thousand Six Hundred Twenty-Eight Dollars (\$2,871,628.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Sixteen Thousand Three Hundred Seventy-One Dollars (\$16,371.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H396 - East River Drive (CR 16) & Call Street (CR 32) Rehabilitation	\$16,371.00

Roll Call Vote:

Ayes: 947

Noes: 0

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 588 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H381, SOUTH JOHNSBURG ROAD (CR 57) OVER MILL CREEK BRIDGE REPLACEMENT PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H381, South Johnsburg Road (CR 57) over Mill Creek Bridge Replacement Project, as follows:

1. Capital Project No. H381, South Johnsburg Road (CR 57) over Mill Creek Bridge Replacement Project is hereby increased in the amount of Thirteen Thousand Dollars (\$13,000.00).
2. The estimated total cost of Capital Project No. H381, South Johnsburg Road

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(CR 57) over Mill Creek Bridge Replacement Project is now Three Hundred Fifty-Eight Thousand Two Hundred Forty-Four Dollars (\$358,244.00).

- 3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Thirteen Thousand Dollars (\$13,000.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H381 - South Johnsbury Road (CR 57) over Mill Creek Bridge Replacement Project	\$13,000.00

Roll Call Vote:

Ayes: 947

Noes: 0

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 589 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE OFFICE OF COMMUNITY SERVICES BUDGET TO COVER THE COST OF COURT-ORDERED NEW YORK STATE CRIMINAL PROCEDURE LAW 730 COMPETENCY EXAMINATION AND RESTORATION EXPENSES; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of court-ordered New York State Criminal Procedure Law 730 competency examination and restoration expenses, in an amount not to exceed Seventy-Five Thousand Dollars (\$75,000.00) from the General Fund Unappropriated Surplus to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.4390 435	Psychiatric Exp./Criminal, Medical Fees	\$ 75,000.00

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 947

Noes: 0

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 590 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno

AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECTS

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Capital Projects and return remaining funds to the funding source:

<u>CAPITAL PROJECT</u>	<u>ESTIMATED FUNDS</u>	<u>FUNDING SOURCE</u>
H358 - Hazard Mitigation Grant Program	\$0.00	N/A
H312 - First Wilderness 2008	\$14,200.07	A.909.00 General Fund
H313 - First Wilderness 2009	\$8,035.21	A.909.00 General Fund
H334 - First Wilderness 2011	\$6,824.46	A.909.00 General Fund

Adopted by unanimous vote.

RESOLUTION NO. 591 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno

**INCREASING CAPITAL PROJECT NO. H372, FIRST WILDERNESS PLAN
IMPLEMENTATION 2016; AUTHORIZING TRANSFER OF FUNDS;
AND AMENDING 2021 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H372, First Wilderness Plan Implementation 2016, as follows:

1. Capital Project No. H372, First Wilderness Plan Implementation 2016 is hereby increased in the amount of Seven Thousand Eight Hundred Seventy Dollars and Seventy-Two Cents (\$7,870.72).
2. The estimated total cost of Capital Project No. H372, First Wilderness Plan Implementation 2016 is now One Million Seventy-Eight Thousand Four Hundred Seventy Dollars and Seventy-Two Cents (\$1,078,470.72).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Seven Thousand Eight Hundred Seventy Dollars and Seventy-Two Cents (\$7,870.72), to be transferred from Budget Code A.9550 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

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<u>TRANSFER TO</u>	<u>AMOUNT</u>
H372 - First Wilderness Plan Implementation 2016	\$7,870.72
Roll Call Vote:	
Ayes: 947	
Noes: 0	
Absent: 53 Supervisor Dickinson	
Adopted.	

RESOLUTION NO. 592 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

INCREASING CAPITAL PROJECT NO. H292, FIRST WILDERNESS HERITAGE CORRIDOR - MAKING THE CONNECTION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H292, First Wilderness Heritage Corridor - Making the Connection, as follows:

1. Capital Project No. H292, First Wilderness Heritage Corridor - Making the Connection is hereby increased in the amount of Twenty-One Thousand One Hundred Eighty-Nine Dollars and Two Cents (\$21,189.02).
2. The estimated total cost of Capital Project No. H292, First Wilderness Heritage Corridor - Making the Connection is now One Million Seventy-Six Thousand One Hundred Eighty-Nine Dollars and Two Cents (\$1,076,189.02).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Twenty-One Thousand One Hundred Eighty-Nine Dollars and Two Cents (\$21,189.02), to be transferred from Budget Code A.9550 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2021 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H292 - First Wilderness Heritage Corridor - Making the Connection	\$21,189.02
Roll Call Vote:	
Ayes: 947	
Noes: 0	
Absent: 53 Supervisor Dickinson	
Adopted.	

RESOLUTION NO. 593 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING AGREEMENT WITH NEW YORK STATE OFFICE OF INFORMATION TECHNOLOGY SERVICES TO ACQUIRE NEW IMAGERY FOR WARREN COUNTY FOR THE PLANNING DEPARTMENT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the New York State Office of Information Technology Services, 1220 Washington Avenue, Building 5, Floor 1, Albany, New York 12226, to acquire new imagery for Warren County in the Spring of 2022, for a term commencing upon execution by both parties and terminating December 31, 2022, for an amount not to exceed Eighty-Six Thousand Two Hundred Dollars (\$86,200), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.8022 470, Planning GIS Program, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 594 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE PLANNING BUDGET TO COVER THE COST OF THE CONTRACT WITH THE NEW YORK OFFICE OF INFORMATION TECHNOLOGY SERVICES; AMENDING 2021 WARREN COUNTY BUDGET

RESOLUTION WITHDRAWN

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of the contract with the New York Office of Information Technology Services, in an amount not to exceed Eighty-Six Thousand Two Hundred Dollars (\$86,200.00) from the General Fund Unappropriated Surplus to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.8022 470	Planning GIS Program, Contract	\$ 86,200.00

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

RESOLUTION NO. 595 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AMENDING AGREEMENT WITH L&S ENERGY SERVICES TO CONDUCT A LEVEL 2 ENERGY AUDIT FOR THE WARREN COUNTY MUNICIPAL CENTER, TO EXTEND THE TERMINATION

WHEREAS, pursuant to Resolution No. 206 of 2021, the Chair of the Board of Supervisors was authorized to execute an agreement with L&S Energy Services, 58 Clifton

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Country Road, Clifton Park, New York 12065, to conduct a Level 2 energy audit for the Warren County Municipal Center utilizing FlexTech contractor as per NYSERDA program guidelines, over a term commencing prior to June 20, 2021 and terminating November 30, 2021, at a cost not to exceed Nine Thousand Nine Hundred Eighty-Four Dollars (\$9,984), and

WHEREAS, the Finance Committee has approved a request to amend the agreement to extend the termination date to February 28, 2022, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with L&S Energy Services, 58 Clifton Country Road, Clifton Park, New York 12065, to extend the termination date to February 28, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 206 of 2021 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 596 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE SHERIFF'S BUDGET TO COVER THE COSTS OF DEFICITS CREATED FROM THE RATIFICATION OF COLLECTIVE BARGAINING AGREEMENTS WITH THE POLICE BENEVOLENT ASSOCIATION (PBA), THE SHERIFF'S EMPLOYEES ALLIANCE AND UNANTICIPATED OPERATING EXPENDITURES THROUGHOUT THE YEAR; AMENDING 2021 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the costs of deficits created from the ratification of collective bargaining agreements with the Police Benevolent Association (PBA), the Sheriff's Employees Alliance and unanticipated operating expenditures throughout the year, in an amount not to exceed Five Hundred Thirty-Four Thousand Two Hundred Dollars (\$534,200) from the General Fund Unappropriated Surplus to the following budget codes:

APPROPRIATIONS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO:		
BUDGET CODE	TITLE	AMOUNT
A.3110 110	Sheriff's Law Enforcement Salaries - Regular	\$ 120,000.00
A.3110 120	Sheriff's Law Enforcement Salaries - Overtime	\$ 285,000.00
A.3110 830	Sheriff's Law Enforcement - Social Security	\$ 35,000.00
A.3110 831	Sheriff's Law Enforcement - Medicare Contribution	\$ 4,200.00
A.3110 810	Sheriff's Law Enforcement - Retirement	\$ 90,000.00

and be it further

RESOLVED, that the Warren County Budget for 2021 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 947

Noes: 0

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 597 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

ALLOCATING FUNDING EARMARKED FOR COMBATING AQUATIC INVASIVE SPECIES IN PUBLICLY ACCESSIBLE WATER BODIES IN WARREN COUNTY OTHER THAN LAKE GEORGE AND AUTHORIZING INTERMUNICIPAL AGREEMENTS FOR THE YEAR 2022

WHEREAS, the Warren County Budget allocated a total of Two Hundred Fifty Thousand Dollars (\$250,000) for the purpose of combating aquatic invasive species in 2022 with One Hundred Fifty Thousand Dollars (\$150,000) of this total being earmarked for distribution to towns having lakes located within Warren County other than Lake George, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors allocates funding to each of the following Towns to combat aquatic invasive species in publicly accessible water bodies within the respective Towns for 2022, in the amounts specified below, with One Hundred Twenty-Five Thousand Dollars (\$125,000) to be paid from Budget Code A.6417.0002 480.07, Tourism/Occupancy, Occupancy Tax, Warren County Environmental Projects, and the remaining Twenty-Five Thousand Dollars (\$25,000) to be paid from Budget Code A.1010.470 Legislative Board, Contract:

Town of Chester - \$41,666.67

Town of Horicon - \$41,666.67,

Town of Lake Luzerne - \$41,666.66 and

Town of Queensbury - \$25,000 for Glen Lake, and be it further

RESOLVED, that the Chair of the Board of Supervisors is authorized to enter into agreements with each of the foregoing Towns in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 598 of 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING AGREEMENT WITH AND PAYMENT TO THE LAKE GEORGE PARK COMMISSION FOR INVASIVE SPECIES PREVENTION AND ERADICATION EFFORTS FOR LAKE GEORGE, SPECIFICALLY FOR THE COMMISSION'S 2022 BOAT INSPECTION AND BOAT WASHING PROGRAM

WHEREAS, the Warren County Budget allocated a total of Two Hundred and Fifty Thousand Dollars (\$250,000) for the purpose of combating aquatic invasive species in 2022 with One Hundred Thousand Dollars (\$100,000) of this total being earmarked for distribution to the Lake George Park Commission, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes an agreement with the Lake George Park Commission for invasive species prevention and eradication efforts for Lake George and authorize payment of One Hundred Thousand Dollars (\$100,000) to the

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Lake George Park Commission specifically for the Commission's 2021 boat inspection and boat washing program, and be it further

RESOLVED, that the Chair of the Board be, and hereby is, authorized to execute an agreement for same with the Lake George Park Commission, 75 Fort George Rd., PO Box 749, Lake George, New York 12845 in an amount not to exceed One Hundred Thousand Dollars (\$100,000), in a form approved by the County Attorney, and for a term commencing upon execution and terminating when all funds have been expended and accounted for, and funding shall be expended from Budget Code A.1010 470, Legislative Board, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 599 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING AGREEMENT WITH ADIRONDACK NORTH COUNTRY ASSOCIATION FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 444 of 2020) with Adirondack North Country Association, 67 Main Street, Suite 201, Saranac Lake, New York 12983, for promotional and economic development in Warren County, for an amount of Three Thousand Dollars (\$3,000), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2022 and terminating December 31, 2022, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 600 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING AGREEMENT WITH ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD FOR FUNDING OF OPERATING COSTS

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 445 of 2020) with Adirondack Park Local Government Review Board, 326 Downs Road Cadyville, NY 12918, for Warren County's share of the actual cost of operation of the Review Board, for an amount of Seven Thousand Five Hundred Dollars (\$7,500), said funds to be expended from Budget Code A.8026 470 - A.P.A. Local Gov. Rev. Bd., Contract, for a term commencing January 1, 2022 and terminating December 31, 2022, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement in the form approved by the County Attorney, and be it further

RESOLVED, that a report of activities of the Review Board shall be made annually to the Board of Supervisors of Warren County by February 1, 2023.

Adopted by unanimous vote.

RESOLUTION NO. 601 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**AUTHORIZING AGREEMENT WITH THE CITY OF GLENS FALLS FOR
CAPITAL IMPROVEMENTS AND OPERATION AND MAINTENANCE FOR
VARIOUS RECREATIONAL FACILITIES**

RESOLVED, that Warren County enter into an agreement with the City of Glens Falls under the following terms and conditions for the year 2022:

1. the County will allocate up to Nineteen Thousand Eight Hundred Dollars (\$19,800) for capital improvements to the Coles Woods, East Field and the Crandall Park Recreation Center Ice Rink;
2. the County will allocate up to Seventy-Nine Thousand Two Hundred Dollars (\$79,200) for operation and maintenance expenses or capital improvements associated with the Coles Woods, East Field and the Crandall Park Recreation Center Ice Rink;
3. Warren County residents shall be permitted to use any facility for which County funds are provided at the same time and upon the same charges which apply to City of Glens Falls residents;
4. the City shall, on a quarterly basis, provide a voucher and invoices for payments with all supporting documentation to the County for expenditures to be reimbursed under the contract. The information to be furnished shall include the following:
 - A. the particular facility and a general description of the capital improvements and/or operation and maintenance expenditures for which reimbursement is sought;
 - B. the amount sought for reimbursement;
 - C. a statement as to whether the expenditures were incurred for improvements made and paid for in 2022; and
 - D. a certification that the reimbursement requested is for one of the facilities and in the amount provided for under the contract;
5. payment shall be made on a reimbursement basis only and only after the County receives the required documentation provided for herein;
6. all documentation for payment shall be submitted to the Clerk of the Board of Supervisors, who shall review the same for purposes of ascertaining whether the documentation provided is consistent with the requirements of this resolution, and accordingly, the contract;
7. the City shall have sixty (60) days from the date of the execution of the agreement authorized by this resolution to provide the first claims for payment for the year 2022, and shall thereafter provide claims within thirty (30) days of June 30th, September 30th, and December 30th to claim funds pursuant to the terms of the contract for the quarters prior thereto; and

8. Upon request of the Board of Supervisors a full and complete report of activities will be rendered to the Warren County Board of Supervisors for the previous year,

and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute an agreement with the City of Glens Falls consistent with the terms and provisions set forth in the preambles of this resolution, and in a form approved by the County Attorney, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to pay an amount not to exceed Nineteen Thousand Eight Hundred Dollars (\$19,800) for capital improvements to the Coles Woods, East Field and Crandall Park Recreation Center Ice Rink and Seventy-Nine Thousand Two Hundred Dollars (\$79,200) for operation and maintenance or capital improvements of said facilities, for the purposes hereinabove specified, after the same has been reviewed by the Clerk of the Board of Supervisors and approved by the County Auditor, and said funds to be expended from A.1010 470 Legislative Board, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 602 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF WARREN COUNTY

WHEREAS, Section 224 of the County Law authorizes the Board of Supervisors of any county in which a county extension has been organized, to appropriate such sums of money as they may deem proper for the support and maintenance of county extensions and the work thereof in that county, and

WHEREAS, the Cornell Cooperative Extension Association of Warren County organized for that purpose, cooperating with the State College of Agriculture in maintenance and support of a County Extension for this County, having an Agricultural Division, Home Economics Division and 4-H Division, and

WHEREAS, the New York State Legislature has provided funds to be expended and the New York State College of Agriculture has set aside federal funds to be expended annually in each division of said extension in each county of the State, contingent upon raising certain funds by the county, now, therefore, be it

RESOLVED, that the sum of Five Hundred Eleven Thousand Six Hundred Sixty-Six Dollars (\$511,666) is hereby appropriated for the support of the Cornell Cooperative Extension Association of Warren County for educational work in Agriculture, Home Economics and 4-H, for a term commencing January 1, 2022 and terminating December 31, 2022, to be expended in accordance with the budgets submitted to the Board of Supervisors, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized and directed to pay from Budget Code A.8750 470 Agri. & Livestock - Ext. Serv., Contract to the Cornell Cooperative Extension association of Warren County four (4) equal installments, in advance, on the first day of each quarter with the exception of January, which payment shall be made January 27, 2022 as follows:

<u>DATE</u>	<u>AMOUNT</u>
January 27, 2022	\$127,916.50
April 1, 2022	\$127,916.50
July 1, 2022	\$127,916.50
September 1, 2022	\$127,916.50

said sums to be paid to the duly elected and properly bonded Treasurer of the Cornell

Cooperative Extension Association of Warren County, and be it further

RESOLVED, that Warren County continue the contractual relationship, (the previous contract being authorized by Resolution No. 447 of 2021), with the Cornell Cooperative Extension Association of Warren County, containing the above conditions and methods of payment and directing the Extension to expend such funds only for the purposes set forth in the budget of said Extension submitted to and approved by the Board of Supervisors, and in the form approved by the County Attorney, and be it further

RESOLVED, that the Extension shall make an annual report at the end of the year setting forth a true and accurate account of all receipts, expenditures, and activities of said Extension for the year 2022.

Adopted by unanimous vote.

RESOLUTION NO. 603 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF WARREN COUNTY FOR THEIR YOUTH CAMPING PROGRAM

RESOLVED, that Warren County enter into an agreement with Cornell Cooperative Extension Association of Warren County, 377 Schroon River Road, Warrensburg, New York 12885, to provide youth a residential camping experience, for an amount not to exceed Twenty-Five Thousand Dollars (\$25,000), said funds to be expended from Budget Code A.7310 470 Youth Program 4-H Camp, Contract, for a term commencing January 1, 2022 and terminating December 31, 2022, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 604 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING AGREEMENT WITH ECONOMIC DEVELOPMENT CORPORATION, WARREN COUNTY, NEW YORK, FOR ECONOMIC DEVELOPMENT PROGRAM FOR 2022

RESOLVED, that Warren County, for the purposes of promoting and publicizing the advantages of Warren County and to promote economic development, job creation and workforce development in the Warren County region, continue the contractual relationship (the previous contract being authorized by Resolution No. 449 of 2021) with Economic Development Corporation, Warren County, New York, 333 Glen Street Suite 101, Glens Falls, New York 12801, for a term commencing on January 1, 2022 and terminating December 31, 2022, in an amount not to exceed Three Hundred Thousand Dollars (\$300,000), said funds to be expended from Budget Code A.6421 470 Warren Co. Economic Development, Contract, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 605 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING PAYMENT TO LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD

WHEREAS, the General Municipal Law authorizes the board of supervisors of a county participating in a regional planning board to appropriate money for the expenses of such regional planning board, and that the county shall not be chargeable with any expense incurred by such planning board except pursuant to such appropriation, and

WHEREAS, it has been recommended that Warren County participate in the financing of the Lake Champlain-Lake George Regional Planning Board in the amount of Thirteen Thousand Two Hundred Thirteen Dollars (\$13,213) as its proportionate share, in conjunction with the other participating Counties of Clinton, Essex, Hamilton and Washington, and

WHEREAS, the amount of Thirteen Thousand Two Hundred Thirteen Dollars (\$13,213) has been appropriated in the Warren County budget for 2022 for such purpose, now, therefore, be it

RESOLVED, in 2022 that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the Treasurer of the Lake Champlain-Lake George Regional Planning Board the amount of Thirteen Thousand Two Hundred Thirteen Dollars (\$13,213) , said funds to be expended from Budget Code A.8025 470 Regional Planning Board, Contract, upon receipt of a duly executed voucher for said amount, and that the Treasurer of the Regional Planning Board shall execute and deliver an official undertaking conditioned for the faithful performance of his duties and in the form approved by the governing body of each participating County.

Adopted by unanimous vote.

RESOLUTION NO. 606 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING AGREEMENT WITH LAKES TO LOCKS PASSAGE FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT

RESOLVED, that Warren County enter into a contractual relationship with Lakes to Locks Passage, 814 Bridge Road, Crown Point, New York 12928, for promotional and economic development in Warren County, for an amount of Two Thousand Dollars (\$2,000), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2022 and terminating December 31, 2022, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 607 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING PAYMENT TO SOUTHERN ADIRONDACK LIBRARY SYSTEM

WHEREAS, it has been recommended that Warren County participate in the joint financing of the Southern Adirondack Library System in the amount of Fifty-Five Thousand Dollars (\$55,000) as its proportionate share, in conjunction with the neighboring Counties of

Hamilton, Saratoga and Washington, and

WHEREAS, the amount of Fifty-Five Thousand Dollars (\$55,000) has been appropriated in the Warren County budget for 2022 for such purpose, now, therefore, be it

RESOLVED, in 2022 that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the bonded Treasurer of the Southern Adirondack Library System the amount of Fifty-Five Thousand Dollars (\$55,000), said funds to be expended from Budget Code A.7410 469 Southern Adir. Library, Other Payments/Contributions, upon receipt of a duly executed voucher for said amount.

Adopted by unanimous vote.

RESOLUTION NO. 608 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**AUTHORIZING AGREEMENT WITH THE WARREN COUNTY HISTORICAL SOCIETY
FOR CONTINUATION OF HISTORICAL PROGRAMS**

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 453 of 2020) with the Warren County Historical Society, 50 Gurney Lane, Queensbury, New York 12804, with the understanding that an amount not to exceed Three Thousand Five Hundred Dollars (\$3,500) shall be used to offset costs associated with the following programs: historical programs for the public, educational programs for children, museum or public displays, collections, acquisition, inventory and preservation, research library support and technology (outreach to the public), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2022 and terminating December 31, 2022, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 609 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**AUTHORIZING AGREEMENT WITH THE WARREN COUNTY LOCAL DEVELOPMENT
CORPORATION TO ADMINISTER AND PERFORM ECONOMIC DEVELOPMENT
PROGRAMS AND INITIATIVES, COUNTY AND COMMUNITY PLANNING SERVICES
AND GRANT/LOAN PROGRAMS**

WHEREAS, Local Law No. 2 of 2012 authorizes Warren County to enter into agreements with the Warren County Local Development Corporation to perform economic development, planning, and grant and loan administration services on behalf of Warren County, now, therefore, be it

RESOLVED, that Warren County enter into a contractual relationship with the Warren County Local Development Corporation, which contractual relationship will authorize the Warren County Local Development Corporation to administer and perform on behalf of Warren County economic development programs and initiatives, County and community planning services and grant/loan programs including micro-enterprise loan programs for a term commencing January 1, 2022 and terminating December 31, 2022 in an amount not to exceed Fifty Thousand Dollars (\$50,000), and said funds to be expended from Budget Code A.6421.0385 470 Warren Co. Economic Devel., Local Development Corporation, Contract, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute the agreement in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 610 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**AUTHORIZING PAYMENT TO THE WARREN
COUNTY SOIL & WATER CONSERVATION DISTRICT FOR 2022**

RESOLVED, that the Warren County Board of Supervisors, hereby authorizes payment to the Treasurer of the Warren County Soil & Water Conservation District for 2022 in the amount of Three Hundred Seventy-Five Thousand Two Hundred Thirty-One Dollars (\$375,231), and be it further

RESOLVED, that the funds shall be expended from Budget Code A.8730 470 Conservation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 611 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

FIXING THE TAX RATES

WHEREAS, the Clerk of the Board of Supervisors has determined the tax rates of the several towns of the County of Warren for the year 2022, now, therefore, be it

RESOLVED, that the rate of taxation for the several towns of the County of Warren for 2022 be, and the same hereby is, fixed as follows upon each \$1,000 of assessed valuation or as per unit charge as appropriate:

2022 TAX RATES

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
Bolton	County		\$ 3.556
	Town		.433
	Light		.051
	Fire		.269
Chester	County		3.882
	Town		1.753
	Chester Water No. 1		.534
	Pottersville Water No. 2		2.958
	Fire Protection - North Creek		.658
	Fire Protection - Riverside		.436
	Chester Fire No. 2		.822
	Pottersville Fire No. 3		1.716

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
	Schroon Lake Park - Exempt		NO TAX
	Schroon Lake Park - Non-Exempt		.033
	Loon Lake Park		.293
Hague	County		4.489
	Town		NO TAX
	Light		.189
	Fire Protection		.615
Horicon	County		3.899
	Town		.936
	Fire Protection		.381
	Schroon Lake Park - Non-Exempt		.033
Johnsburg	County		205.190
	Town		162.815
	North Creek Fire		58.196
	Johnsburg Fire Protection		40.994
	EMS		25.602
Lake George	County - Inside		3.899
	County - Outside		3.899
	Townwide		1.263
	Fire Protection No. 1		.341
	Fire Protection No. 2		.317
	EMS		.394
	Caldwell Sewer (Other)	54.212 O&M	
	Caldwell Capital Improvement		.157

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
Lake Luzerne	County		4.102
	Town		2.960
	Lake Luzerne Light		.143
	Hudson Grove Light		.235
	Lake Vanare Light		.343
	Whitcon Beach Light		.180
	Hadley-Luzerne Fire		.485853
	Hadley-Luzerne EMS		.546291
	Hudson GroveWater		.585
Queensbury	County		3.895
	Town		.522
	Fire Protection		.716
	Ft. Amherst-Garrison Road Lighting		.410
	Cleverdale Lighting		.026
	Pinewood Lighting		.034
	S. Queensbury Lighting		.181
	W. Queensbury Lighting		.141
	Queensbury Lighting		.098
	EMS		.240
	Queensbury Water (Non-Exempt)		.2917
	Queensbury Water (Exempt)		.2917
	Shore Colony Water		.847
	Crandall Library		.463
	Reservoir Park Sewer	495.400	

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
	Greater Qsby Consolidated Sewer	23.2466	
	SQBY/QBY Ave Sewer	25.380	
	Glen Lake Benefit District	120.000	
	Lake Sunnyside Protection District	72.42345	
	Dunham's Bay W.W. #1	10.000	
	Dunham's Bay W.W. #2	5.000	
Stony Creek	County		415.317
	Town		516.323
	Fire Protection		93.846
Thurman	County		4.171
	Town		4.475
	Fire		.475
Warrensburg	County		4.099
	Town		3.797
	Lighting		.372
	Fire		1.231
City of Glens Falls	County		5.182
	Crandall Library		1.138

Adopted by unanimous vote.

RESOLUTION NO. 612 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

LEVYING UNPAID SCHOOL TAXES AND PENALTIES - 2021

RESOLVED, that there be levied and assessed upon and collected from the several towns, in the manner as other town taxes are levied, assessed and collected, the amount of

indebtedness of each town as appears on the accounts of the County Treasurer as follows:

TOWN	RETURNED SCHOOL TAXES - 2021	7% COUNTY PENALTIES	TOTAL
BOLTON	\$ 465,451.52	\$ 32,581.65	\$ 498,033.17
CHESTER	322,107.07	22,547.50	344,654.57
GLENS FALLS	105.57	7.39	112.96
HAGUE	311,916.28	21,834.16	333,750.44
HORICON	156,229.47	10,936.08	167,165.55
JOHNSBURG	311,235.85	21,786.96	333,022.81
LAKE GEORGE	577,679.50	40,437.52	618,117.02
LAKE LUZERNE	285,033.80	19,952.30	304,986.10
QUEENSBURY	1,651,809.91	115,626.73	1,767,436.64
STONY CREEK	120,029.59	8,402.08	128,431.67
THURMAN	166,802.85	11,676.18	178,479.03
WARRENSBURG	385,569.22	26,989.85	412,559.07
GRAND TOTALS:	\$ 4,753,970.63	\$ 332,778.40	\$ 5,086,749.03

Adopted by unanimous vote.

RESOLUTION NO. 613 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**AUTHORIZING RELEVY OF DELINQUENT VILLAGE OF LAKE GEORGE
TAXES TOGETHER WITH PENALTIES AND INTEREST**

WHEREAS, Resolution No. 170 of 1981 enacted Local Law No. 5 of 1981 entitled "Authorizing the Collection of Delinquent Village Taxes by the County of Warren Pursuant to Section 1442 of the Real Property Tax Law", and the County Treasurer has transmitted to the Board of Supervisors the account and certification of delinquent village taxes remaining unpaid for the Village of Lake George, now, therefore, be it

RESOLVED, that the delinquent Village of Lake George taxes which remain unpaid be relevied pursuant to Real Property Tax Law Section 1442 on the real property upon which the said taxes, together with interest, were originally imposed by the Village of Lake George as they appear on the accounts of the County Treasurer in the following amounts:

<u>RETURN AMOUNT OF UNPAID VILLAGE TAXES</u>	<u>VILLAGE PENALTY</u>	<u>COUNTY PENALTY (7%)</u>	<u>TOTAL</u>
\$66,477.34	\$5,318.18	\$5,025.70	\$76,821.22

and be it further

RESOLVED, that after relevy on the Town and County tax rolls, all such releived amounts shall become a part of the total tax to be collected.

Adopted by unanimous vote.

RESOLUTION NO. 614 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

LEVYING UNCOLLECTED SEWER AND WATER RENTS IN SEVERAL TOWNS

WHEREAS, the Towns of Bolton, Chester, Hague, Johnsbury, Lake George, Lake Luzerne, Queensbury and Warrensburg, and the Village of Lake George have filed with their Boards statements showing the unpaid sewer and/or water rents in said districts and the same has been transmitted to the Board of Supervisors, showing the amounts of sewer and/or water rents uncollected to be as follows:

RETURNED SEWER RENTS - 2021

<u>TOWN</u>	<u>SEWER</u>	<u>PENALTY</u>	<u>TOTAL</u>
Queensbury			
(West Queensbury)	\$ 2,318.32	\$ 180.13	\$ 2,498.45
(Queensbury Cons.)	\$ 15,618.96	\$ 1,282.75	\$ 16,901.71
(A.C.P. Sewer)	\$ 1,727.00	\$ 144.10	\$ 1,871.10
(Route 9 Sewer)	\$ 7,701.06	\$ 581.35	\$ 8,282.41
(S. Queensbury)	\$ 341.00	\$ 24.75	\$ 365.75
(Tech. Park)	\$ 0.00	\$ 0.00	\$ 0.00
(Adk. Ind. Park)	\$ 3,935.81	\$ 393.59	\$ 4,329.40
QUEENSBURY TOTAL	\$ 31,642.15	\$ 2,606.67	\$ 34,248.82
Warrensburg	\$ 51,222.51	\$ 5,124.12	\$ 56,346.63
Bolton	\$ 15,456.61	\$ 308.76	\$ 15,765.37
Hague	\$ 30,334.62	\$ 3,033.49	\$ 33,368.11
GRAND TOTALS	\$128,655.89	\$11,073.04	\$139,728.93

RETURNED WATER RENTS - 2021

<u>TOWN</u>	<u>UNPAID RENT</u>	<u>PENALTY</u>	<u>TOTAL</u>
Bolton	\$ 28,879.09	\$ 578.27	\$ 29,457.36
Chester	\$ 15,432.66	\$ 1,543.28	\$ 16,975.94
Johnsbury	\$ 22,671.00	\$ 2,267.10	\$ 24,938.10
Lake George	\$ 12,378.41	\$ 610.74	\$ 12,989.15
Lake Luzerne	\$ 0.00	\$ 0.00	\$ 0.00
Queensbury	\$ 153,637.25	\$ 12,817.19	\$ 166,454.44
Warrensburg	\$ 72,838.61	\$ 7,286.33	\$ 80,124.94
Village of Lake George	\$ 0.00	\$ 0.00	\$ 0.00
GRAND TOTALS	\$ 305,837.02	\$ 25,102.91	\$ 330,939.93

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now, therefore, be it

RESOLVED, that pursuant to Subdivisions 1 and 3 of Section 198 of the Town Law, that there be levied and assessed against the properties the amount of said unpaid sewer and/or water rents and fees, as shown by said statement and when so collected to be paid over to the supervisors of the several towns and thereafter distributed according to law with the amount of the unpaid water rent for the Village of Lake George when so collected paid over to the Supervisor for the Town of Lake George for distribution to the Village of Lake George.

Adopted by unanimous vote.

RESOLUTION NO. 615 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**ACKNOWLEDGING REQUEST FROM THE CITY OF GLENS FALLS
FOR LEVY OF 2022 WATER RENTS**

RESOLVED, the Warren County Board of Supervisors hereby acknowledges that the City of Glens Falls has requested that the statement of tax levy generated by the County for 2022 reflect a levy of Six Hundred Fifty-Six Thousand Nine Hundred Thirty Dollars and Eighty-Two Cents (\$656,930.82) for unpaid water rents.

Adopted by unanimous vote.

RESOLUTION NO. 616 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

**ACKNOWLEDGING REQUESTS FROM THE TOWNS OF QUEENSBURY AND
WARRENSBURG FOR LEVY OF 2021 PROPERTY MAINTENANCE EXPENSES**

RESOLVED, the Warren County Board of Supervisors hereby acknowledges that the Town of Queensbury has requested that the statement of tax levy generated by the County for 2022 reflect a levy of One Thousand Nine Hundred Eighty Dollars (\$1,980) for property maintenance expenses incurred in 2021, and, be it further,

RESOLVED, the Warren County Board of Supervisors hereby acknowledges that the Town of Warrensburg has requested that the statement of tax levy generated by the County for 2022 reflect a levy of Eleven Thousand One Hundred Eighty-Two Dollars (\$11,182) for property maintenance expenses incurred in 2021.

Adopted by unanimous vote.

RESOLUTION NO. 617 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

LEVYING SUM OF WARRENSBURG - THURMAN CONSOLIDATED HEALTH DISTRICT

RESOLVED, that pursuant to the provisions of Section 399 of the Public Health Law, and in accordance with the abstract of the Consolidated Health District of the Towns of Warrensburg and Thurman, presented to this Board, the Board of Supervisors of Warren County hereby levies a tax upon the real property for the year 2022 of each town as follows:

Upon the Town of Warrensburg	\$1,107.73
Upon the Town of Thurman	\$ 542.27

and when the same is collected, to be paid by the Collectors to the County Treasurer, and the County Treasurer, upon receipt of same, shall pay said amount to the President of the Board of Health, who shall thereupon pay the audited accounts of said Board.

Adopted by unanimous vote.

RESOLUTION NO. 618 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno

**AUTHORIZING WARREN COUNTY TREASURER TO CREDIT THE 2022 CRANDALL
LIBRARY DISTRICT TAX LEVY FOR THE TOWN OF QUEENSBURY**

WHEREAS, the Town of Queensbury has filed a statement with the Clerk of the Warren County Board of Supervisors which indicates that as of August 9, 2021 the Town of Queensbury is in possession of surplus funds for the Crandall Library District in the amount of Ten Thousand Eight Hundred Twenty-Three Dollars and Fifty-Five Cents (\$10,823.55), now, therefore, be it

RESOLVED, that the Director of Real Property Tax Services be, and hereby is, authorized to credit the 2022 Crandall Library District tax levy for the Town of Queensbury in the amount of Ten Thousand Eight Hundred Twenty-Three Dollars and Fifty-Five Cents (\$10,823.55).

Adopted by unanimous vote.

RESOLUTION NO. 619 OF 2021
Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino,
Braymer, Diamond and Bruno

AUTHORIZING TOWN/CITY EXEMPTION REMOVALS

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the following Town/City exemption removals, in the amounts listed below which shall be retained by the corresponding municipality:

MUNICIPALITY	TOWN EXEMPTION REMOVAL AMOUNT	CITY EXEMPTION REMOVAL AMOUNT
Bolton	\$ 56.95	
Chester	\$2,389.75	
City of Glens Falls	--	\$29,618.11
Hague	\$ 0.00	
Horicon	\$ 0.00	
Johnsburg	\$ 33.05	
Lake George	\$ 0.00	
Lake Luzerne	\$ 613.16	
Queensbury	\$2,231.78	
Stony Creek	\$ 264.69	

MUNICIPALITY	TOWN EXEMPTION REMOVAL AMOUNT	CITY EXEMPTION REMOVAL AMOUNT
Thurman	\$ 306.52	
Warrensburg	\$3,837.27	
TOTAL	\$9,733.17	\$29,618.11

Adopted by unanimous vote.

RESOLUTION NO. 620 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING PAYMENTS TO SUNY ADIRONDACK

WHEREAS, the Warren County Board of Supervisors has appropriated in the budget for the year 2022 the sum of Two Million One Hundred Thirty Thousand Four Hundred Sixty-Six Dollars (\$2,130,466) as the cost of the share of the County of Warren for the operation of SUNY Adirondack under the joint sponsorship of the Counties of Warren and Washington, now, therefore, be it

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the Treasurer of SUNY Adirondack the sum of Two Million One Hundred Thirty Thousand Four Hundred Sixty-Six Dollars (\$2,130,466) , in three (3) installments, as follows:

<u>MONTH</u>	<u>OPERATING</u>
January, 2022	\$ 710,156.00
April, 2022	\$ 710,155.00
July, 2022	\$ 710,155.00
	\$2,130,466.00

and be it further

RESOLVED, that the funds shall be expended from Budget Code A.2495 469 Joint Community College, Other Payments/Contributions.

Adopted by unanimous vote.

RESOLUTION NO. 621 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

AUTHORIZING CHAIR AND CLERK OF THE BOARD TO ISSUE TAX WARRANTS

RESOLVED, that the taxes as extended upon the assessment rolls of the towns of this County under the direction of the Supervisors of this Board be, and hereby are, approved and confirmed, and that the Chair and the Clerk of this Board sign and seal warrants for the collection of taxes in the manner prescribed by law and attach the same to several assessment rolls.

Adopted by unanimous vote.

RESOLUTION NO. 622 OF 2021

Resolution introduced by Supervisors Beaty, Thomas, McDevitt, Merlino, Braymer, Diamond and Bruno

FIXING DATE OF ORGANIZATION MEETING

RESOLVED, that the Board of Supervisors of the County of Warren meet at the Supervisors' Rooms at the Warren County Municipal Center on the 6th day of January, 2022, at 11:00 a.m. to organize and elect a Chair, and to take care of such other business as may come before the Board.

Adopted by unanimous vote.

RESOLUTION NO. 623 OF 2021

Resolution introduced by Supervisors Frasier and Magowan

WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION RATIFYING THE ACTIONS OF THE COUNTY TREASURER IN OBTAINING THE SERVICES OF FITZGERALD MORRIS BAKER FIRTH, P.C. FOR BOND COUNSEL SERVICES IN RELATION TO CERTAIN SERIAL BONDS PREVIOUSLY AUTHORIZED BY THE WARREN COUNTY BOARD OF SUPERVISORS AND AUTHORIZING A RETROACTIVE AGREEMENT FOR SAME

WHEREAS, by Resolution No. 69 of 2021 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution ratifying the actions of the County Treasurer in obtaining the services of Fitzgerald Morris Baker Firth, P.C. for bond counsel services in relation to certain serial bonds previously authorized by the Warren County Board of Supervisors and authorizing a retroactive agreement for same, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 624 OF 2021

Resolution introduced by Supervisors Magowan and Frasier

RATIFYING THE ACTIONS OF THE COUNTY TREASURER IN OBTAINING THE SERVICES OF FITZGERALD MORRIS BAKER FIRTH, P.C. FOR BOND COUNSEL SERVICES IN RELATION TO CERTAIN SERIAL BONDS PREVIOUSLY AUTHORIZED BY THE WARREN COUNTY BOARD OF SUPERVISORS AND AUTHORIZING A RETROACTIVE AGREEMENT FOR SAME

WHEREAS, by Resolution No. 409 of 2021 the Board of Supervisors authorized the issuance of up to One Million Dollars (\$1,000,000) of serial bonds of the County of Warren to pay the costs of certain capital improvements at Countryside Adult Home, and

WHEREAS, by Resolution No. 410 of 2021 the Board of Supervisors authorized the issuance of up to Seven Hundred Thousand Dollars (\$700,000) of serial bonds of the County of Warren to pay the costs of the reconstruction of a retaining wall on Lake George in the Town of Bolton, and

WHEREAS, by Resolution No. 411 of 2021, the Board of Supervisors authorized the issuance of up to Six Million Two Hundred Thousand Dollars (\$6,200,000) of serial bonds of the County of Warren to pay the costs of certain paving projects throughout the County of Warren, and

WHEREAS, the County Treasurer obtained the services of Fitzgerald Morris Baker Firth, P.C., 68 Warren Street, Glens Falls, NY 12801, to provide legal services in association with the aforementioned serial bonds and has requested that the Board of Supervisors ratify these actions and approve a retroactive agreement for same, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby authorize an agreement with Fitzgerald Morris Baker Firth, P.C., 68 Warren Street, Glens Falls, NY 12801, at a rate of Three Hundred Dollars (\$300) per hour, not to exceed a total of Four Thousand Five Hundred Dollars (\$4,500), to provide bond counsel services with regard to the serial bonds authorized for capital improvements at Countryside Adult Home, reconstruction of a retaining wall on Lake George in the Town of Bolton, and paving projects throughout the County of Warren, for the term commencing retroactive to November 1, 2021 and terminating June 1, 2022, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Fitzgerald Morris Baker Firth, P.C. in the form approved by the County Attorney, and that the funds for said agreement shall be paid from Budget Code A.1010 470, Legislative Board, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 625 OF 2021

Resolution introduced by Supervisors Braymer and Magowan

WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN RESOLUTIONS AMENDING THE WARREN COUNTY BUDGET FOR 2021 AND MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, by Resolution No. 69 of 2021 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider resolutions amending the Warren County Budget for 2021 and making supplemental appropriations, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolutions.

Adopted by unanimous vote.

RESOLUTION NO. 626 OF 2021

Resolution introduced by Supervisors Geraghty and Smith

AMENDING WARREN COUNTY BUDGET FOR 2021

RESOLVED, that the following budget amendments to the Warren County Budget for 2021 are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DEPARTMENT OF HEALTH SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4010.4999 4090	Health Services, American Rescue Plan - Coronavirus Local Fiscal Recovery Fund (CLFRF)	\$2,345.25
A.4018 3404	Preventive Program, C.H. Assessment - Public Health	20,545.47
A.4018.4999 4090	Preventive Program, American Rescue Plan - Coronavirus Local Fiscal Recovery Fund (CLFRF)	17,381.56
<u>APPROPRIATIONS</u>		
A.4010.4999 110	Health Services, American Rescue Plan - Salaries, Regular	2,178.59
A.4010.4999 830	Social Security	135.07
A.4010.4999.831	Medicare	31.59
A.4018 110	Preventive Program, Salaries - Regular	5,470.40
A.4018.4999 110	Preventive Program, American Rescue Plan - Salaries, Regular	30,150.14
A.4018.4999 830	Social Security	1,869.31
A.4018.4999 831	Medicare	437.18

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2021 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2021 is hereby amended accordingly.

Roll Call Vote:

Ayes: 947

Noes: 0

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 627 OF 2021

Resolution introduced by Supervisors Shepler and Frasier

MAKING SUPPLEMENTAL APPROPRIATIONS

RESOLVED, that the following budget amendments to the Warren County Budget for 2021 are approved and authorized:

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FROM CODE		TO CODE		AMOUNT
DEPARTMENT: PUBLIC HEALTH				
A.4010 110	Health Services, Salaries-Regular	A.4018 110	Preventive Program, Salaries-Regular	\$5,470.39
A.4010 110		A.4018.0030 110	Disease Control, Salaries-Regular	14,000.00
A.4010 110		A.4018.0030 120	Disease Control, Salaries-Overtime	6,000.00
A.4010 110		A.4018.0030 130	Disease Control, Salaries-Part Time	21,000.00
A.4010 810	Retirement	A.4018 810	Retirement	1,643.27
A.4010 810		A.4018.0030 810	Disease Control, Retirement	8,200.00
A.4010 830	Social Security	A.4018 830	Social Security	678.33
		A.4018.0030 830	Disease Control, Social Security	3,442.00
A.4010 831	Medicare Contribution	A.4018 831	Medicare Contribution	158.64
A.4010 831		A.4018.0030 831	Disease Control, Medicare Contribution	800.00
A.4010 860	Hospitalization	A.4018.0030 865	Hospitalization	4,000.00
A.4193 110	Public Health - COVID - CommCare, Salaries - Regular	A.4193 130	Public Health - COVID - CommCare, Salaries - Part Time	27,000.00
A.4193 120	Salaries - Overtime	A.4193 130	Public Health - COVID - CommCare, Salaries - Part Time	12,000.00

Roll Call Vote:

Ayes: 947

Noes: 0

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 628 OF 2021
Resolution introduced by Supervisors Bruno and Magowan

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT
 THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED
 COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO
 ENTERTAIN A RESOLUTION AUTHORIZING THE CHAIR OF THE BOARD TO
 EXECUTE A LETTER IN SUPPORT OF GLENS FALLS HOSPITAL'S APPLICATION
 FOR FUNDING UNDER THE STATEWIDE HEALTH CARE FACILITY
 TRANSFORMATION PROGRAM**

WHEREAS, by Resolution No. 69 of 2021 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing the Chair of the Board of Supervisors to execute a letter in support of Glens Falls Hospital's application for funding under the Statewide Health Care Facility Transformation Program, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 629 OF 2021
Resolution introduced by Supervisors Diamond and Braymer

**AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE A LETTER IN SUPPORT OF
 GLENS FALLS HOSPITAL'S APPLICATION FOR FUNDING UNDER THE STATEWIDE
 HEALTH CARE FACILITY TRANSFORMATION PROGRAM**

WHEREAS, Glens Falls Hospital has requested a letter in support of their application for grant monies under the Statewide Health Care Facility Transformation Program third funding round, which funds are intended to provide grants in support of capital projects, debt retirement, working capital, or other non-capital projects that facilitate health care transformation activities, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby authorize the Chair of the Board of Supervisors to execute a letter in support of Glens Falls Hospital's application for funding under the Statewide Health Care Facility Transformation Program third funding round.

Adopted by unanimous vote.

RESOLUTION NO. 630 OF 2021
Resolution introduced by Supervisors Bruno and Geraghty

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT
 THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED
 COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO
 ENTERTAIN A RESOLUTION AUTHORIZING THE COUNTY ATTORNEY TO PROVIDE
 WRITTEN NOTIFICATION TO CVE NORTH AMERICA OF THE COUNTY'S INTENT TO
 NEGOTIATE A CONTRACT IN LIEU OF TAXES UPON CERTAIN PROPERTY
 LOCATED OFF OF QUAKER RIDGE BOULEVARD, TOWN OF QUEENSBURY**

WHEREAS, by Resolution No. 69 of 2021 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be approved

through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing the County Attorney to provide written notification to CVE North America of the County's intent to negotiate a contract in lieu of taxes upon certain property located off of Quaker Ridge Boulevard, Town of Queensbury, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

RESOLUTION NO. 631 OF 2021
Resolution introduced by Supervisors Braymer and Bruno

RESOLUTION AUTHORIZING THE COUNTY ATTORNEY TO PROVIDE WRITTEN NOTIFICATION TO CVE NORTH AMERICA OF THE COUNTY'S INTENT TO NEGOTIATE A CONTRACT IN LIEU OF TAXES UPON CERTAIN PROPERTY LOCATED OFF OF QUAKER RIDGE BOULEVARD, TOWN OF QUEENSBURY

WHEREAS, the County of Warren received written notification on December 7, 2021 that CVE North America intends to construct a solar energy system on certain property located off Quaker Ridge Boulevard, Town of Queensbury (Tax Map Parcel No. 303.11-1-4.1) pursuant to Section 487 of the Real Property Tax Law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County Attorney to provide notice on behalf of Warren County of its intent to negotiate a contract with CVE North America for payments in lieu of taxes in connection with the construction of the proposed solar energy system, within sixty (60) days of December 6, 2021.

Adopted by unanimous vote.

Chairwoman Seeber offered privilege of the floor and the following spoke:

Supervisor Beaty wished everyone a Merry Christmas and happy Hanukkah, indicating he was looking forward to working with everyone in the new year.

Supervisor Diamond echoed Supervisor Beaty's comments, adding he had thoroughly enjoyed working with the entire Board this year. He said he was pleased to have been able to watch Chairwoman Seeber grow into a true leader during this difficult year. He concluded by noting he was looking forward to continuing his working relationship with her in 2022.

Supervisor Driscoll wished everyone a Merry Christmas and a blessed holiday season. He thanked Chairwoman Seeber for the opportunity to continue serving as Chair of the Human Services Committee this year. He stated the decisions and deliberations made by the Human Services and Health Services Committees impacted the lives of human beings and during this holiday season he believed a number of decisions they had rendered throughout the year benefitted the vulnerable population, including senior citizens, those living on fixed incomes, etc.

Supervisor Conover questioned whether a meeting notice had been distributed regarding the scheduling of a Personnel, Administration & Higher Education Committee meeting on December 29th that was mentioned earlier in the meeting and Chairwoman Seeber responded in the negative. She noted the meeting would be of the Warren County Board of Ethics based on the availability of the members and a meeting notice would be distributed as soon as this was determined. Mrs. Allen advised a meeting notice would be distributed following the conclusion of this meeting to schedule a meeting of the Board of Ethics and the Personnel, Administration & Higher Education Committee.

Supervisor Strough advised he had recently taken another tour of The Open Door

Mission facility in the City of Glens Falls which he was impressed with. He noted Supervisor Driscoll was working on scheduling a tour for all of the Supervisors which he encouraged all to participate in. He concluded by wishing everyone happy holidays and a new year.

Chairwoman Seeber thanked the Board members for their leadership, noting everyone present was wearing their face masks to comply with the State mandate.

Supervisor Braymer spoke regarding the Christmas Eve March at the Cool Insuring Arena taking place during the morning hours of December 24th and she encouraged all to attend.

Gina Mintzer, *Executive Director, Lake George Chamber of Commerce & CVB*, advised she was present to express the gratitude of the business community to the Board for the support and interaction they provided to them throughout this year which assisted in growing the economy in Warren County.

Chairwoman Seeber wished everyone a Merry Christmas and a happy New Year.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Braymer seconded by Supervisor Hogan, Chairwoman Seeber adjourned the Board Meeting at 1:56 p.m.

**SUMMARY BUDGET
TOWN OF BOLTON 2022**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2020
A	GENERAL	\$3,990,497.00	\$3,750,497.00	\$240,000.00	\$0.00
B	GENERAL OUTSIDE VILLAGE				
DA	HIGHWAY - TOWNWIDE	\$1,787,655.00	\$966,765.00		\$820,890.00
DB	HIGHWAY - OUTSIDE VILLAGE				
CD	COMMUNITY DEVELOPMENT				
CF	FEDERAL REVENUE SHARING				
L	PUBLIC LIBRARY FUND				
V	DEBT SERVICE FUND				
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
	FIRE DISTRICT	\$512,000.00			\$512,000.00
	LIGHTING DISTRICT	\$31,000.00			\$31,000.00
	WATER DISTRICT	\$446,084.00	\$446,084.00		\$0.00
	SEWER DISTRICT	\$416,176.00	\$416,176.00		\$0.00
	TOTALS (Across Columns)	\$7,183,412.00	\$5,579,522.00	\$240,000.00	\$1,363,890.00
	Totals (Down Columns)	\$7,183,412.00	\$5,579,522.00	\$240,000.00	\$1,363,890.00

**SUMMARY BUDGET
TOWN OF CHESTER 2022**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2020
A	GENERAL	\$2,168,150.00	\$1,848,150.00	\$0.00	\$320,000.00
B	GENERAL OUTSIDE VILLAGE	\$0.00	\$0.00	\$0.00	\$0.00
DA	HIGHWAY- TOWNWIDE	\$2,199,150.00	\$1,203,150.00	\$0.00	\$996,000.00
	HIGHWAY- OUTSIDE VILLAGE	\$0.00	\$0.00	\$0.00	\$0.00
CD	COMMUNITY DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$0.00
CF	FEDERAL REVENUE SHARING	\$0.00	\$0.00	\$0.00	\$0.00
L	PUBLIC LIBRARY FUND	\$99,062.00	\$99,062.00	\$0.00	\$0.00
V	DEBT SERVICE FUND	\$0.00	\$0.00	\$0.00	\$0.00
G	SPECIAL DISTRICTS (LIST EACH SEPARATELY)				
SW	CHESTER WATER #1	\$85,500.00	\$65,500.00	\$0.00	\$20,000.00
SW	POTTERSVILLE WATER #2	\$62,460.00	\$32,460.00	\$0.00	\$30,000.00
SF	RIVERSIDE FIRE PROTECTION	\$10,000.00	\$0.00	\$0.00	\$10,000.00
SF	NORTH CREEK FIRE PROTECTION	\$30,000.00	\$0.00	\$0.00	\$30,000.00
SP	LOON LAKE PARK	\$115,700.00	\$44,700.00	\$0.00	\$71,000.00
SP	SCHROON LAKE PARK (O&M)	\$2,153.00	\$0.00	\$0.00	\$2,153.00
	CHESTERTOWN FIRE	\$442,110.00	\$0.00	\$0.00	\$442,110.00
	POTTERSVILLE FIRE	\$318,923.00	\$0.00	\$0.00	\$318,923.00
	TOTALS (Across Columns)	\$5,533,208.00	\$3,293,022.00	\$0.00	\$2,240,186.00
	Totals (Down Columns)	\$5,533,208.00	\$3,293,022.00	\$0.00	\$2,240,186.00

**SUMMARY BUDGET
TOWN OF HAGUE 2022**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2022
A00	GENERAL	\$1,114,796.00	\$802,464.00	\$312,332.00	\$0.00
DA0	HIGHWAY	\$1,274,194.00	\$1,274,194.00	\$0.00	\$0.00
H00	CAPITAL FUND IMPROVEMENTS				\$0.00
CM0	OCCUPANCY TAX	\$68,500.00	\$38,006.00	\$30,494.00	\$0.00
HO2	CF WQIP GRANT	\$12,900.00	\$0.00	\$12,900.00	\$0.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
SL1	STREET LIGHTS	\$8,000.00	\$2.00	\$0.00	\$7,998.00
SF0	FIRE/AMBULANCE	\$368,787.00	\$80,015.00	\$0.00	\$288,772.00
G01	SEWER DISTRICT #1	\$235,866.00	\$235,866.00	\$0.00	\$0.00
G02	SEWER DISTRICT #2	\$195,539.00	\$195,539.00	\$0.00	\$0.00
	TOTALS (Down Column)	\$3,278,582.00	\$2,626,086.00	\$355,726.00	\$296,770.00
	TOTALS (Across Column)	\$3,278,582.00	\$2,626,086.00	\$355,726.00	\$296,770.00

**SUMMARY BUDGET
TOWN OF HORICON 2022**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2020
A	GENERAL	\$ 2,185,956.68	\$ 2,050,434.00	\$ 135,522.68	\$ 0.00
DA	HIGHWAY	\$ 1,668,578.40	\$ 975,133.00	\$ 76,251.40	\$ 617,194.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
	FIRE PROTECTION #1	\$ 253,973.00	-	-	\$ 253,973.00
	SCHROON LAKE PARK	\$ 5,578.00	-	-	\$ 5,578.00
	TOTALS (Across Column)	\$ 4,114,086.08	\$ 3,025,567.00	\$ 211,774.08	\$ 876,745.00
	TOTALS (Down Column)	\$ 4,114,086.08	\$ 3,025,567.00	\$ 211,774.08	\$ 876,745.00

**SUMMARY BUDGET
TOWN OF JOHNSBURG 2022**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	LESS BORROWED AMOUNT	ADOPTED 2022
A	GENERAL	\$1,669,401.00	\$1,049,629.00	\$153,213.00	\$0.00	\$466,559.00
DA	HIGHWAY	\$1,982,240.00	\$668,229.00	\$394,167.00	\$0.00	\$919,844.00
L	LIBRARY	\$89,250.00	\$15,700.00	\$0.00	\$0.00	\$73,550.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)					
	NORTH CREEK WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	NORTH CREEK FIRE	\$191,858.00	\$33,215.00	\$0.00	\$0.00	\$158,643.00
	JOHNSBURG FIRE	\$268,500.00	\$0.00	\$0.00	\$0.00	\$268,500.00
	JOHNSBURG EMS	\$599,515.00	\$362,688.00	\$0.00	\$0.00	\$236,827.00
	TOTALS (Across Columns)	\$4,800,764.00	\$2,129,461.00	\$547,380.00	\$0.00	\$2,123,923.00
	TOTALS (Down Columns)	\$4,800,764.00	\$2,129,461.00	\$547,380.00	\$0.00	\$2,123,923.00

**SUMMARY BUDGET
TOWN OF LAKE GEORGE 2022**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2022
A	TOWNWIDE, TOWN GENERAL	\$2,838,489.17	\$907,136.48	\$175,000.00	\$1,756,352.69
DA	TOWNWIDE, HIGHWAY (BRIDGES)	\$0.00	\$0.00	\$0.00	\$0.00
B	TOWN OUTSIDE VILLAGE	\$962,426.33	\$862,426.33	\$100,000.00	\$0.00
DB	TOWN OUTSIDE (HIGHWAY)	\$1,566,343.19	\$1,515,343.19	\$50,000.00	\$0.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
	FIRE DISTRICT #1	\$366,495.49	\$0.00	\$0.00	\$366,495.49
	FIRE DISTRICT #2	\$19,500.00	\$0.00	\$0.00	\$19,500.00
	EMS District	\$785,000.00	\$230,000.00	\$0.00	\$555,000.00
	CALDWELL SEWER (Indebtedness)	\$31,088.59	\$0.00	\$0.00	\$31,088.59
	CALDWELL SEWER (Operation Cost)	\$1,062,500.00	\$657,200.00	\$79,000.00	\$326,300.00
	DIAMOND POINT WATER	\$47,211.34	\$47,211.34	\$0.00	\$0.00
	TOTALS (Across Columns)	\$7,679,054.11	\$4,220,317.34	\$404,000.00	\$3,054,736.77
	TOTALS (Down Columns)	\$7,679,054.11	\$4,220,317.34	\$404,000.00	\$3,054,736.77

**SUMMARY BUDGET
TOWN OF LAKE LUZERNE 2022**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2022
A	GENERAL	\$2,040,000.00	\$980,000.00	\$350,000.00	\$710,000.00
DA	HIGHWAY	\$1,435,000.00	\$801,000.00	\$75,000.00	\$559,000.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
SW1	LAKE LUZERNE WATER	\$210,000.00	\$210,000.00	\$0.00	\$0.00
SW1	HUDSON GROVE WATER	\$80,000.00	\$70,000.00		\$10,000.00
SL1	LAKE LUZERNE LIGHTING	\$15,000.00			\$15,000.00
SL2	HUDSON GROVE LIGHTING	\$4,000.00			\$4,000.00
SL3	LAKE VANARE LIGHTING	\$3,500.00			\$3,500.00
SL4	WHITCON BEACH LIGHTING	\$2,500.00			\$2,500.00
	EMS	\$390,820.54	\$150,030.68		\$240,789.86
	FIRE	\$214,150.75			\$214,150.75
	TOTALS (Across Columns)	\$4,394,971.29	\$2,211,030.68	\$425,000.00	\$1,758,940.61
	TOTALS (Down Columns)	\$4,394,971.29	\$2,211,030.68	\$425,000.00	\$1,758,940.61

**SUMMARY BUDGET
TOWN OF QUEENSBURY 2022**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE/SUBSIDY	ADOPTED 2022
001	GENERAL	\$10,809,116.00			
	TRANSFER TO OTHER FUNDS	\$4,039,950.00			
	TOTAL GENERAL FUND APPROPRIATIONS	\$14,849,066.00	\$12,113,500.00	\$628,566.00	\$2,107,000.00
002	CEMETERY FUND	\$765,500.00	\$522,000.00	\$243,500.00	\$0.00
004	HIGHWAY	\$4,146,450.00	\$350,000.00	\$3,796,450.00	\$0.00
009	SOLID WASTE FUND	\$636,325.00	\$336,500.00	\$100,025.00	\$0.00
005	EMERGENCY SERVICES - FIRE	\$3,046,000.00	\$20,800.00	\$28,000.00	\$2,997,200.00
005	EMERGENCY SERVICES - EMS	\$2,203,000.00	\$1,106,500.00	\$92,000.00	\$1,004,500.00
S	SPECIAL DISTRICTS:				
020	FORT AMHERST LIGHTING	\$8,800.00	\$0.00	\$0.00	\$8,800.00
021	CLEVERDALE LIGHTING	\$3,300.00	\$0.00	\$0.00	\$3,300.00
022	PINEWOOD LIGHTING	\$140.00	\$0.00	\$0.00	\$140.00
023	SOUTH QUEENSBURY LIGHTING	\$15,600.00	\$0.00	\$0.00	\$15,600.00
024	WEST QUEENSBURY LIGHTING	\$28,000.00	\$0.00	\$0.00	\$28,000.00
025	QUEENSBURY LIGHTING	\$87,000.00	\$0.00	\$0.00	\$87,000.00
030	PERSH./ASH./COOL. SEWER	\$0.00	\$0.00	\$0.00	\$0.00
031	RESERVOIR PARK SEWER	\$12,700.00	\$75.00	\$240.00	\$12,385.00
032	QUEENSBURY CONSOLIDATED* SEWER	\$2,286,645.00	\$1,782,300.00	\$38,212.00	\$466,134.00
033	TECHNICAL PARK SEWER	\$0.00	\$0.00	\$0.00	\$0.00
035	S. QUEENSBURY/QUEENSBURY SEWER	\$130,974.00	\$103,528.00	(\$1,076.00)	\$28,522.00
036	ROUTE 9 SEWER	\$0.00	\$0.00	\$0.00	\$0.00
037	WEST QUEENSBURY SEWER	\$0.00	\$0.00	\$0.00	\$0.00
040	QUEENSBURY CONSOLIDATED	\$4,903,252.00	\$4,173,950.00	(\$6,773.00)	\$736,075.00
040	QUEENSBURY CONSOLIDATED-EXEMPT	\$0.00	\$0.00	(\$63,925.00)	\$63,925.00
047	SHORE COLONY	\$28,788.00	\$10,055.00	\$3,733.00	\$15,000.00
051	GLEN LAKE BENEFIT DISTRICT	\$40,122.00	\$0.00	\$0.00	\$40,122.00
052	LAKE SUNNYSIDE BENEFIT DISTRICT	\$12,677.00	\$0.00	\$0.00	\$12,677.00
053	N. QBY WW DISP DIST - IMPROVED	\$600.00	\$0.00	\$0.00	\$600.00
053	N. QBY WW DISP DIST - VACANT	\$55.00	\$0.00	\$0.00	\$55.00
	TOTALS (Across Column)	\$33,205,394.00	\$20,719,208.00	\$4,858,952.00	\$7,627,235.00
	TOTALS (Down Column)	\$33,205,394.00	\$20,719,208.00	\$4,858,952.00	\$7,627,235.00

* Queensbury Consolidated WW District (ISE025) merger of Quaker Road (ISE009) and Hilland Park (ISE009) WW Districts

**SUMMARY BUDGET
TOWN OF STONY CREEK 2022**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2020
A	GENERAL	\$637,200.00	\$405,773.00	\$50,000.00	\$181,427.00
DA	HIGHWAY-TOWNWIDE	\$980,560.00	\$413,602.00	\$47,000.00	\$519,958.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
	FIRE PROTECTION	\$130,653.00	\$0.00	\$0.00	\$130,653.00
	TOTALS (Across Columns)	\$1,748,413.00	\$819,375.00	\$97,000.00	\$832,038.00
	TOTALS (Down Columns)	\$1,748,413.00	\$819,375.00	\$97,000.00	\$832,038.00

**SUMMARY BUDGET
TOWN OF THURMAN 2022**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2022
A	GENERAL	\$668,930.00	\$510,911.00	\$105,616.00	\$52,403.00
DA	HIGHWAY - TOWNWIDE	\$1,425,970.00	\$524,885.00	\$199,463.00	\$701,622.00
	ENTERPRISE FUND	\$600.00	\$0.00	\$600.00	\$0.00
	FIRE	\$82,526.00	\$0.00	\$0.00	\$82,526.00
	TOTALS (Across Columns)	\$2,178,026.00	\$1,035,796.00	\$305,679.00	\$836,551.00
	TOTALS (Down Columns)	\$2,178,026.00	\$1,035,796.00	\$305,679.00	\$836,551.00

**SUMMARY BUDGET
TOWN OF WARRENSBURG 2022**


CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2020
A	GENERAL	\$2,026,957.05	\$1,433,661.00	\$138,296.05	\$455,000.00
CM	CEMETERY	\$40,230.00	\$20,125.00	\$20,105.00	\$0.00
DA	HIGHWAY	\$1,236,189.00	\$230,468.00	\$143,721.00	\$862,000.00
3	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
SL	LIGHTING DISTRICT	\$87,500.00	\$50.00	(\$85.00)	\$87,535.00
SS	SEWER DISTRICT	\$441,828.94	\$393,544.00	\$48,284.94	\$0.00
SW	WATER DISTRICT	\$527,033.94	\$442,700.00	\$84,333.94	(\$0.00)
SF	FIRE DISTRICT	\$492,683.00	\$20,000.00	\$30,000.00	\$442,683.00
	TOTALS (Across Columns)	\$4,852,421.93	\$2,540,548.00	\$464,655.93	\$1,847,218.00
	TOTALS (Down Columns)	\$4,852,421.93	\$2,540,548.00	\$464,655.93	\$1,847,218.00

STATEMENT SHOWING COMPENSATION OF MEMBERS OF
THE BOARD OF SUPERVISORS FOR THE YEAR 2021

NAMES	2021		SESSION MILES	COMMITTEE MILES	MILEAGE TOTALS*	2020 MILEAGE PAID IN 2021 BUDGET YEAR**	MISC TRAVEL EXPENSES	GRAND TOTALS
	SALARIES							
BEATY, DOUGLAS	\$ 24,267.10	0	0	0	\$ -	\$ -	\$ -	\$ 24,267.10
BRAYMER, CLAUDIA K	\$ 24,267.10	0	0	0	\$ -	\$ -	\$ -	\$ 24,267.10
BRUNO, DANIEL	\$ 18,267.08	0	0	0	\$ -	\$ -	\$ -	\$ 18,267.08
CONOVER, RONALD	\$ 18,267.08	0	0	0	\$ -	\$ -	\$ -	\$ 18,267.08
DIAMOND, JACK	\$ 18,267.08	0	0	0	\$ -	\$ -	\$ -	\$ 18,267.08
DICKINSON, DENNIS L	\$ 18,267.08	0	0	0	\$ -	\$ -	\$ -	\$ 18,267.08
DRISCOLL, BENNET	\$ 18,267.08	0	0	0	\$ -	\$ -	\$ -	\$ 18,267.08
FRASIER, EDNA A	\$ 18,913.54	840	0	1260	\$ 1,176.00	\$ -	\$ -	\$ 20,089.54
GERAGHTY, KEVIN	\$ 19,035.70	0	0	0	\$ -	\$ -	\$ -	\$ 19,035.70
HOGAN, ANDREA	\$ 18,267.08	0	0	0	\$ -	\$ -	\$ -	\$ 18,267.08
LCGETT, CRAIG R	\$ 18,267.08	0	0	0	\$ -	\$ -	\$ -	\$ 18,267.08
MAGOWAN, BRAD	\$ 18,267.08	0	0	0	\$ -	\$ -	\$ -	\$ 18,267.08
McDEVITT, PETER V	\$ 18,267.08	0	0	0	\$ -	\$ -	\$ -	\$ 18,267.08
MERLINO, EUGENE	\$ 18,267.08	0	0	0	\$ -	\$ -	\$ -	\$ 18,267.08
SEEBER, RACHEL	\$ 38,267.06	0	0	0	\$ -	\$ -	\$ -	\$ 38,267.06
SHEPLER, SUSAN	\$ 16,267.08	0	0	0	\$ -	\$ -	\$ -	\$ 16,267.08
SMITH, SYLVIA	\$ 17,834.76	600	0	786	\$ 776.16	\$ -	\$ -	\$ 18,267.08
STROUGH, JOHN	\$ 18,267.08	0	0	0	\$ -	\$ -	\$ -	\$ 18,267.08
THOMAS, FRANK	\$ 24,471.98	0	0	0	\$ -	\$ -	\$ -	\$ 24,471.98
WILD, MICHAEL	\$ 18,267.08	0	0	0	\$ -	\$ -	\$ -	\$ 18,267.08
TOTALS	\$404,329.28	1,440.00	2,046.00	\$ 1,952.16	\$ -	\$ -	\$ -	\$ 406,281.44

* Mileage totals figure reflects mileage reimbursement at \$.56 per mile for 2021
 **Mileage totals figure reflects mileage reimbursement at \$.575 per mile for 2020

County of Warren do hereby certify that the Board of Supervisors was in session during the year 2021 as Supervisors' 16 days.


 AMANDA ALLEN, Clerk
 Warren County Board of Supervisors

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

January 8, 2021

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3	DESIGNATING DEPOSITARIES	12

**WARREN COUNTY BOARD OF SUPERVISORS
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**WARREN COUNTY BOARD OF SUPERVISORS
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January 15, 2021 - continued

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250	ENACTING LOCAL LAW NO. 5 OF 2021, ENTITLED "A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014, WARREN COUNTY ETHICS AND DISCLOSURE LAW"	700
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THE BOARD OF SUPERVISORS AND
POSTED TO THE WARREN COUNTY WEBSITE ON MONDAY
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OFFICIAL DIRECTORY FOR THE YEAR 2021

**1340 State Route 9
Municipal Center, Lake George, New York 12845-9803**

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ATTORNEY	
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AUDITOR	Carla Curren
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Commissioner	Beth McLaughlin
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Clerk	Amanda Allen
Deputy Clerk	Sarah McLenithan
COMMISSIONER OF JURORS	Wanda Smith
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Director	Amy McByrne
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Assistant to the County Administrator	Tammie DeLorenzo
Fiscal Assistant to the County Administrator	Rob Lynch
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Deputy County Clerk	Pamela J. Vogel
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Asst. District Attorney	Matthew D. Burin
Asst. District Attorney	Rebecca Nealon
Asst. District Attorney	Benjamin Smith
Asst. District Attorney	Robert McCarthy
Asst. District Attorney	Avi Goldstein
Asst. District Attorney	Lily Gebru
Asst. District Attorney	Grant Jones
Asst. District Attorney	Connor Smith
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Temporary Fire Coordinator	Brian LaFlure
Emergency Services Coordinator	Ashley Rivers
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Director	Liza Ochsemfod
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Chief Clerk	Michael S. O' Dell
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Administrator	Charles Wallace
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Director	Michael Colvin

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PLANNING & COMMUNITY DEVELOPMENT
 County Planner Wayne E. LaMothe

PROBATION
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PUBLIC DEFENDER Marcy Flores

PURCHASING
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 Deputy Purchasing Agent Jason Shpur

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SELF-INSURANCE
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SHERIFF James Lafarr
 Undersheriff Terry Comeau

SOCIAL SERVICES
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 Court Attorney Jennifer Jeram
 Supreme Court Judge Hon. Martin Auffredou
 Principal Law Clerk Jill E. O'Sullivan
 Chief Clerk Joanne M. Mann

TOURISM
 Director Joanne Conley

TRAFFIC SAFETY/STOP-DWI
 Traffic Safety Board Executive Secretary/STOP-DWI Coordinator

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 Director Denise A. DiResta

WEIGHTS AND MEASURES
 Director Jeff Woodell



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DEPARTMENT OF PUBLIC WORKS
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 Highway Manager Todd Beadnell
 (Also encompasses Airport; Parks, Recreation & Railroad; Buildings & Grounds; and
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