

WARREN COUNTY DEPARTMENT OF MOTOR VEHICLES

BASIC DOCUMENT REQUIREMENTS TO UPGRADE TO REAL ID OR ENHANCED LICENSE (EDL)

Please note: These are basic requirements; some renewal requirements may vary based on individual; May require different or additional documentation. Please see: NYS DMV website: www.dmv.ny.gov/which-id-right-me for detailed information; guide available online. NYS DMV Forms ID-44 and License Renewals also provide information. Note: The standard license (no travel, no federal buildings) can still be renewed.

Must come to DMV Office: Warren Co. DMV, 1340 State Route 9, Lake George NY 12845, M-F. Cannot be done on line!
Real ID & EDLs processed: M-F 8:15-3:30. (Staff typically begins last call announcements in office at approx. 3:00 p.m.)
Real ID & EDLs: Processing time takes approximately **45 min – 1 hr.** (2 steps, plus photos require 2 staff members as per NYS & Homeland Security. This may not include wait time prior to being called.)
Take-a-Number
Do Homework Beforehand: Check online info, guides, forms, instructions. Ask about early renewals!

Bring the following documents (some variations may apply!) :

- 1.) Current, valid NYS non-driver ID or NYS Driver's License due for renewal.
- 2.) U.S. Passport: **Valid**, Not Expired.
OR
Government-Issued Birth Certificate (issued by state, or by town or city clerk's office where you were born).
 - Original or Certified Copy; will have raised seal.
 - **Hospital Birth Certificate not accepted.**
- 3.) Social Security Card - **Original** (If lost, can obtain from Social Security; contact them first).
OR
Current Year W-2 with full Social Security # **OR** Current Year Tax 1099/1098 with full Social Security #
- 4.) Proof of Residency Documents:
 - **2 proofs**, each with **same street address**, no PO Box;
 - **Example:** Bank statement and utility bill (separate); issued within 120 days
- 5.) **IMPORTANT:** Name Change Documents (*this can be challenging!!*):
 - If name on NYS Driver's License is different from birth certificate, you **must** present additional documentation (ie: court order changing name, marriage certificate, divorce decree, etc). Birth name and current name must be listed.
 - If name has changed multiple times, **must** bring **all** documents.
 - Marriage certificates: original or certified (state, town or city issued, church certificates not accepted);
 - Court documents: Certified Copy (original is with the court).
- 6.) Fees: Real ID (operator license to Real ID) ie: \$ 64.50 (no additional fee)
Enhanced Driver's License (operator to EDL) ie: \$ 64.50 + \$ 30 for EDL upgrade
Actuals fees range from \$ 64.50 - \$ 180.50; non-driver \$ 6.50-\$ 13.

Reminder: Documents must be original or certified. DMV cannot accept photocopies, damaged or illegible documents, or electronically transmitted proofs. We encourage you to read through all printed and online information prior to coming to the DMV. THANK YOU!